

**CITY OF CHATFIELD PARK & RECREATION COMMITTEE**

**AGENDA**

**City Council Chambers - 21 SE Second Street, Chatfield, MN 55923**

**July 28, 2025, 5:30 P.M.**

A. Minutes

1. [May 27, 2025 Park & Recreation Meeting Minutes](#)  
Review minutes from previous month.

B. New Business

1. [Equipment Replacement Review](#)  
Consider options for replacing equipment.
2. [Park Facilities](#)  
Review current facilities, and consider additional options.



## PARK & RECREATION COMMITTEE MEETING STAFF REPORT

**Meeting Date:** July 28, 2025

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**Agenda Item:** May 27, 2025 Park & Recreation Meeting Minutes

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**Subject | Summary:**

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**Agenda Category:**

**Submitted By:** Michele Peterson

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**Recommended Motion:** Review minutes from previous month.

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**Community Engagement and Outreach:**

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**FISCAL IMPACT:**

**Amount:**

**Ongoing Cost :**

**One-Time Cost :**

**Included in Current Budget?:**

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**FISCAL DETAILS:**

**Fund Name(s) (Operations | Capital):**

**Account Code:**

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**Background:**

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**Attachments:**

[2025.05.27 Park & Rec Notes.pdf](#)

**Park & Rec Committee****May 27, 2025**

The Park & Recreation committee met on Monday, May 27, 2025.

**Members Present:** Dave Frank.

**Members Absent:** Josh Broadwater

**Others Present:** Brian Burkholder, Alexa Shapiro, Pam Bluhm, and Michele Peterson

**A. Minutes**

1. **Meeting notes from March 24, 2025**, were reviewed with no amendments suggested.

**B. Continues Business**

1. **Tennis Court Discussion:** Members reviewed the suggestions and measurements provided by Director Burkholder. It was noted that the tennis courts and pickle ball courts could be installed in the Hilltop Park, this would not be convenient for the high school to use. An additional option would be to place the tennis courts in the area the horse arena is currently in within Mill Creek Park, although this would only be possible if there is an expansion of the park. Members shared that the tennis courts could remain at the school, with the potential for installation of Pickle Ball courts in Mill Creek Park, pending any needed funding.

**C. New Business**

1. **MN Driftless Hiking Trail:** Alexa Shapiro Director for the MN Driftless Hiking Trail provided an overview of project, the mission, and current collaborations. The trail is proposed to go directly through Chatfield
2. **Culvert Repair Mill Creek Park:** Public Works Director Brian Burkholder reviewed the proposed repairs to the culvert and the walking path. Members noted approval of the proposed work. Discussion will be forwarded to the City Council for consideration on June 9<sup>th</sup>.
3. **Mill Creek Easement:** Information was shared relating to the easement of Mill Creek, and how it impacts the walking trails in City parks. The DNR has not noted that several areas of the walking paths are currently within the easement area. Although a request to remove those trails has not been made, consideration with any projects in the area will be given to moving the trails outside of the easement area.

**D. Miscellaneous**

1. **Striping:** The Chatfield Youth Basketball Association has offered a donation of \$700 toward the striping of the basketball courts in Mill Creek Park. Additionally, a quote has been requested to also stripe the lines for 4-Square in the same area.



## PARK & RECREATION COMMITTEE MEETING STAFF REPORT

**Meeting Date:** July 28, 2025

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**Agenda Item:** Equipment Replacement Review

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**Subject | Summary:**

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**Agenda Category:**

**Submitted By:** Michele Peterson

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**Recommended Motion:** Consider options for replacing equipment.

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**Community Engagement and Outreach:**

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**FISCAL IMPACT:**

**Amount:**

**Ongoing Cost :**

**One-Time Cost :**

**Included in Current Budget?:**

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**FISCAL DETAILS:**

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**Attachments:**



## PARK & RECREATION COMMITTEE MEETING STAFF REPORT

**Meeting Date:** July 28, 2025

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**Agenda Item:** Park Facilities

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**Subject | Summary:**

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**Agenda Category:**

**Submitted By:** Michele Peterson

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**Recommended Motion:** Review current facilities, and consider additional options.

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**Community Engagement and Outreach:**

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**FISCAL IMPACT:**

**Amount:**

**Ongoing Cost :**

**One-Time Cost :**

**Included in Current Budget?:**

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**Attachments:**