

CITY OF CHATFIELD PARK & RECREATION COMMITTEE
AGENDA

City Council Chambers - 21 SE Second Street, Chatfield, MN 55923
September 22, 2025, 5:30 P.M.

A. Minutes

1. [July 28, 2025 Park & Recreation Meeting Minutes](#)
Review minutes from the previous month.

B. Continued Business

1. [Tennis Court Area Reconstruction](#)
Consider proposal from Chatfield Schools to rebuild the existing structures.

C. New Business

1. [City Park Tree Removals](#)
Review of Damage to trees in City Park.



PARK & RECREATION COMMITTEE MEETING STAFF REPORT

Meeting Date: September 22, 2025

Agenda Item: July 28, 2025 Park & Recreation Meeting Minutes

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion: Review minutes from the previous month.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[2025.07.28 Park & Rec Notes.pdf](#)

Park & Rec Committee

July 28, 2025

The Park & Recreation committee met on Monday, July 28, 2025.

Members Present: Councilor Dave Frank and Councilor Josh Broadwater.

Members Absent: None

Others Present: Brian Burkholder, Dan Funk, and Michele Peterson

A. Minutes

1. **Meeting notes from May 27, 2025**, were reviewed with no amendments suggested.

B. New Business

1. **Equipment Replacement Review:** Discussion was had regarding warranty, useful life, replacement costs, as well as trade in value. Consideration will be given to selling equipment on Public Surplus, rather than trading in equipment. A quote for replacement of a mower will be brought forward in the future.
2. **Park Facilities:** Members reviewed the current Parks, as well as considered future sites. There is a possibility of selling one park, Floyd Mohawk. Additionally, there is discussion about selling off a portion of Shade Oak Park for housing. Members also discussed the opportunity to increase parkland, and what those improvements could focus on. It was noted that upgrades to park equipment should be considered for some areas.

C. Miscellaneous

1. A Boy Scout has reached out and would like to do some fundraising to purchase materials to make some improvements in the City Park.



PARK & RECREATION COMMITTEE MEETING STAFF REPORT

Meeting Date: September 22, 2025

Agenda Item: Tennis Court Area Reconstruction

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion: Consider proposal from Chatfield Schools to rebuild the existing structures.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:



PARK & RECREATION COMMITTEE MEETING STAFF REPORT

Meeting Date: September 22, 2025

Agenda Item: City Park Tree Removals

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion: Review of Damage to trees in City Park.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments: