

CITY OF CHATFIELD CITY COUNCIL

AGENDA

City Council Chambers - 21 SE Second Street, Chatfield, MN 55923

June 9, 2025, 7:00 P.M.

- I. Open Meeting
Roll Call
- II. Pledge of Allegiance
- III. Approve Agenda - Additions or Corrections
- IV. Consent Agenda
 - a. [2025.05.27 Regular Meeting Minutes](#)
 - b. [Accounts Payable Claims Listings](#)
 - c. [Twiford Street Closure \(3rd Street to 4th Street\) August 7-10, 2025 - Youth Events 4 Western Days](#)
 - d. [Resolution 2025-34 Accept Ambulance Donations](#)
 - e. [Approve hire of Darla Bushman, Water Aerobics Instructor at \\$15.05 per hour.](#)
 - f. [Resolution 2025-35 Accepting Donations for the Library](#)
 - g. [Chatfield Education Foundation Application for Exempt Permit](#)
- V. Department Reports
 - a. [Sale of 2017 Police Squad](#)
Motion to sell the vehicle on Public Auction, as recommended by the Public Services Committee.
 - b. [2025 Hydrant Replacement](#)
Motion to approve as recommended by the Public Works Committee.
 - c. [2025 Catch Basin Reset, Repair, and Replacement](#)
Motion to approve as presented and recommended by the Public Works Committee.
 - d. [Culvert Repair - Mill Creek Park](#)
Motion to approve as recommended by the Park & Recreation Committee.
- VI. New Business
 - a. [Resolution 2025-32 Setting Abatement Hearing](#)
Motion to approve resolution 2025-32 Setting Abatement Hearing.
 - b. [Resolution 2025-33 Calling for a Hearing for the Adoption of a Street Reconstruction Plan](#)
Motion to approve resolution 2025-33 Calling for a hearing for the adoption of a street reconstruction plan.
 - c. [Enterprise Drive Lots Listing Pricing](#)
Motion to approve reducing the cost from \$2.99 per sq feet to \$1.99 per sq feet as recommended by the EDA.

d. [Hilltop Estates Building Incentive Program](#)

Motion to approve the housing incentive (\$10,000 cash to buyer at closing, \$500 or 6 months of water and sewer fees, and water and sewer hook-up fees waived) as proposed and recommended by the EDA for eight homes.

VII. Committee Reports

a. [Personnel Budget Committee - June 9, 2025 Meeting Packet](#)

b. [Public Works Committee - June 9, 2025 Meeting Packet](#)

VIII. Mayor's Report

IX. City Administrator's Report

X. Roundtable

XI. Next Meetings

Monday, June 23rd, 2025: Public Services (4:30 p.m.), Committee of the Whole (5:30 p.m.), City Council (7:00 p.m.)

XII. Adjourn



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: June 9, 2025

Agenda Item: 2025.05.27 Regular Meeting Minutes

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion:

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[2025.05.27 Regular Meeting Minutes.pdf](#)

**CITY OF CHATFIELD
COMMON COUNCIL
MEETING MINUTES**

Tuesday, May 27, 2025

The Common Council of the City of Chatfield met in regular session on Tuesday, May 27, 2025. Mayor John McBroom presided and called the regular meeting to order at 7:00 PM

Members Present: Paul Novotny, Mike Urban, Dave Frank, Pam Bluhm, and John McBroom.

Members absent: Josh Broadwater.

Others Present: Michele Peterson, Beth Carlson, Lynda Karver, Karen Reisner, Allison Bentley, Brian Burkholder, and Gretchen Lovejoy-Mensink.

Approve Agenda – Additions or Corrections

Staff recommends the removal of the Hydrant and Catch Basin Replacement item under Department Reports.

Paul Novotny entered a motion, with a second by Pam Bluhm, to approve the agenda with the removal of item V.a. Hydrant and Catch Basin Replacement 2025.

Ayes: Councilors: Novotny, Urban, Frank, and Bluhm

Nays: None

Absent: Councilor: Broadwater

Motion carried.

Consent Agenda

Mike Urban entered a motion, with a second by Pam Bluhm, to adopt the consent agenda which included the following items:

01. 2025.03.24 Regular Meeting Minutes
02. 2025.04.14 Regular Meeting Minutes
03. 2025.05.05 Regular Meeting Minutes
04. 2025.05.12 Regular Meeting Minutes
05. Accounts Payable Claims Listings

Batch Name	Amount
2025 05FA02	\$58,300.14
2025 05FA02U	\$4,534.64
2025 0508VNDRPR	\$34,572.46
2025 0508 PyrIExpnsReimb	\$100.00
2025 05ADM03	\$2,169.98
2025 05ADM04	\$1,308.34
2025 05ADM05	\$624.31
Total	\$101,609.87

06. Approve one pay-step increase for Kevin Landorf to Grade 7 Step 6 effective on the employment anniversary

07. Approve one pay-step increase for Dan Funk to Grade 6 Step 7 effective on the employment anniversary
08. Chatfield Youth Trap Organization Application for Exempt Permit
09. Resolution 2025-314 Mayoral Appointments
10. Resolution 2025-30 Closing 2022A Construction Fund
11. Use of Groen Park for Tuohy's Annual Picnic Thursday, August 21, 2025

Ayes: Councilors: Novotny, Urban, Frank, and Bluhm

Nays: None

Absent: Councilor: Broadwater

Motion carried.

Committee Reports

Public Services Committee Report

Topics included City wide clean-up and the sale of the 2017 police squad.

Park & Recreation Committee Report

Topics included a tennis court discussion, MN Driftless Hiking Trail, culvert repair for Mill Creek Park, Mill Creek easement, and basketball court striping.

Mayor's Report

Mayor McBroom reported that he and Councilor Urban spoke with the Civics class at the high school.

City Administrator's Report

Administrator Peterson gave a presentation to the Olmsted County Board letting them know what the City of Chatfield is working on. Staff has started working on the 2026 budget, more to come on that in upcoming committees and council meetings.

Roundtable

The swimming pool will be opening May 31.

Adjourn

Mike Urban entered a motion, with a second by Paul Novotny, to adjourn at 7:05 PM.

Ayes: Councilors: Novotny, Urban, Frank, and Bluhm

Nays: None

Absent: Councilor: Broadwater

Motion carried.

/s/Beth M Carlson
City Clerk



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: June 9, 2025

Agenda Item: Accounts Payable Claims Listings

Subject | Summary: Consider accounts payable for approval.

Agenda Category: Consent

Submitted By: Michele Peterson

Recommended Motion:

Community Engagement and Outreach:

FISCAL IMPACT:

Amount: \$323,434.04

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[Batch Listing1 - 2025 06FA01 \\$142,819.66.pdf](#)

[Batch Listing2 - 2025 06FA01U \\$11,371.11.pdf](#)

[Batch Listing3 - 2025 05ADM06 \\$650.47.pdf](#)

[Batch Listing4 - 2025 05ADM07 \\$96.00.pdf](#)

[Batch Listing5 - 2025 06ADM02 \\$7,813.47.pdf](#)

[Batch Listing6 - Payroll EE Reimb-LGT \\$2,350.00.pdf](#)

[Batch Listing7 - 2025 06 456GSA \\$158,333.33.pdf](#)



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Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
ALTA PLANNING + DESIGN, INC.						
2024.08	E 806-46636-310	Community Action	Other Professional Servic		\$19,448.02	PRJCT 304.0002024.085 SE MN TMO-I
ALTA PLANNING + DESIGN, INC.					\$19,448.02	
BADGER METER						
801960	E 601-49400-403	Water Utilities (GE	Prev. Maint. Agreements		\$111.38	1/2 BCN FXD NTWRK PER UNITwMBL
801960	E 602-49450-403	Sewer (GENERAL)	Prev. Maint. Agreements		\$111.38	1/2 BCN FXD NTWRK PER UNITwMBL
BADGER METER					\$222.76	
BIG GIRL STICKERS						
2025-85	E 230-42270-152	Ambulance	Clothing		\$460.00	23 HATS
BIG GIRL STICKERS					\$460.00	
BLACKSTONE PUBLISHING						
219751	E 211-45500-593	Libraries (GENERA	Cap. Outlay-Non Print M		\$146.88	CUSTOMER ID 168011
219816	E 211-45500-593	Libraries (GENERA	Cap. Outlay-Non Print M		\$76.75	CUSTOMER ID 168011
BLACKSTONE PUBLISHING					\$223.63	
CENGAGE LEARNING						
999100	E 211-45500-590	Libraries (GENERA	Cap. Outlay-Books		\$30.78	ACCT 23762978
CENGAGE LEARNING					\$30.78	
CHATFIELD CENTER FOR THE ARTS						
JUN 20	E 250-46630-310	Cmmnty Dvlpmnt	Other Professional Servic		\$2,000.00	EDA CCA AGRMNT 09/2022-08/2028
CHATFIELD CENTER FOR THE ARTS					\$2,000.00	
CHATFIELD PUBLIC SCHOOLS						
1328	E 614-49840-240	Cable TV (GENERA	Small Tools and Minor Eq		\$215.87	GO-PRO ACCSSRS
CHATFIELD PUBLIC SCHOOLS					\$215.87	
CULLIGAN WATER						
05/31/2	E 100-41500-210	Administration	Operating Expenses		\$44.45	WTR SRVC
CULLIGAN WATER					\$44.45	
DAN RAMAKER CONCRETE						
20551	E 801-43100-408	Street Maintenanc	Storm Water / Drainage		\$2,800.00	LBRY LN WTRWAY
20549	E 801-43100-510	Street Maintenanc	Cap. Outlay-Sidewalks		\$25,695.25	2025 SDWLK RPRS
DAN RAMAKER CONCRETE					\$28,495.25	
DISCOUNT PAPER PRODUCTS, INC.						
318564	E 211-45500-200	Libraries (GENERA	Office Supplies (GENERA		\$74.99	THRML RLLS
DISCOUNT PAPER PRODUCTS, INC.					\$74.99	
DURST OUTDOOR SERVICES						
2915	E 801-43100-406	Street Maintenanc	Street Maint.		\$29,025.50	CRCK FILL 2025
DURST OUTDOOR SERVICES					\$29,025.50	
EXPERT BILLING, LLC						
5113	E 230-42270-435	Ambulance	Licences, Permits and Fe		\$696.00	RUNS BILLED - APR25
EXPERT BILLING, LLC					\$696.00	
FIRE SAFETY USA, INC						
201791	E 220-42280-240	Fire Department *	Small Tools and Minor Eq		\$24.95	GGE WTR EXTNGSHR
201703	E 220-42280-210	Fire Department *	Operating Expenses		\$199.90	GLVS
FIRE SAFETY USA, INC					\$224.85	
GOPHER STATE ONE CALL						
505028	E 601-49400-310	Water Utilities (GE	Other Professional Servic		\$62.10	ACCOUNT #MN00240



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GOPHER STATE ONE CALL						\$62.10	
GRANICUS							
	207087		E 100-41500-438	Administration	Internet Expenses	\$1,864.82	08/01/2024-07/31/2025 PKAgndMgmn
GRANICUS						\$1,864.82	
GRIFFIN CONSTRUCTION							
	11741		E 100-43100-406	Street Maintenanc	Street Maint.	\$7,092.39	RIPLEY ROAD
	11716		E 100-43100-406	Street Maintenanc	Street Maint.	\$9,084.93	RIPLEY ROAD-POTHOLE CULVERT DRV
	11705		E 801-43100-408	Street Maintenanc	Storm Water / Drainage	\$2,868.31	LNSTN CRT DTCH RPR
	11653		E 801-43100-408	Street Maintenanc	Storm Water / Drainage	\$3,743.80	2024 FLD RPR CTCH BSN-TB RMBRSD
GRIFFIN CONSTRUCTION						\$22,789.43	
MARCO TECHNOLOGIES LLC.							
	IN1391		E 100-41500-435	Administration	Licences, Permits and Fe	\$110.00	5 MS BUS PREM & 1 VM EXCH + ACTV
	IN1391		E 100-45200-435	Parks (GENERAL) -	Licences, Permits and Fe	\$20.00	1 PARKS BS PRM
	IN1391		E 601-49400-435	Water Utilities (GE	Licences, Permits and Fe	\$20.00	1 WTR BS PRM
	IN1391		E 602-49450-435	Sewer (GENERAL)	Licences, Permits and Fe	\$40.00	2 WW BS PRM
	IN1391		E 240-46630-435	Cmmnty Dvlpmnt	Licences, Permits and Fe	\$10.00	SHRD - NOLIC - PHASE OUT -1 PLNG
	IN1391		E 100-43100-435	Street Maintenanc	Licences, Permits and Fe	\$20.00	1 MS BS PRM
	IN1391		E 240-46630-435	Cmmnty Dvlpmnt	Licences, Permits and Fe	\$10.00	SHRD MBX NO LIC - PHASE OUT 1 ED
	IN1391		E 100-45124-435	Swimming Pools -	Licences, Permits and Fe	\$10.00	1 POOL EXCHNG ON LN + ACTV DRCT
	IN1391		E 220-42280-435	Fire Department *	Licences, Permits and Fe	\$20.00	1 FD BS PRM
	IN1391		E 230-42270-435	Ambulance	Licences, Permits and Fe	\$40.00	2 AMB BS PRM
	IN1391		E 100-42110-435	Police Administrati	Licences, Permits and Fe	\$200.00	10 PD MS BS PRM
	IN1391		E 100-41100-435	Legislative	Licences, Permits and Fe	\$60.00	6 LEG EXCHNG ON LN P1 & ACTV DRC
MARCO TECHNOLOGIES LLC.						\$560.00	
MAYO CLINIC							
	82392		E 230-42270-415	Ambulance	Medical Services	\$340.00	STMNT 04/25/2025-05/20/2025
MAYO CLINIC						\$340.00	
MCFOA							
	02140		E 100-41500-433	Administration	Dues and Subscriptions	\$50.00	MBRSHP 2025-2026 - M PETERSON
MCFOA						\$50.00	
MIDWESTLIVING MAGAZINE							
	EXP NO		E 211-45500-591	Libraries (GENERA	Cap. Outlay-Magazines	\$16.00	MAGAZINE SUBSRIPTION
MIDWESTLIVING MAGAZINE						\$16.00	
MN DEPT OF HEALTH							
	060674	SHF UI	E 100-45124-435	Swimming Pools -	Licences, Permits and Fe	\$40.00	FCLTY 1197 SWHSPLTY FEE -2025
	APR-JU		E 601-49400-386	Water Utilities (GE	Well Testing Fees	\$2,767.00	SYSTM 123002 QTRLY 1,139 CNNCTN
MN DEPT OF HEALTH						\$2,807.00	
NEW LINE MECHANICAL							
	25115		E 100-45124-403	Swimming Pools -	Prev. Maint. Agreements	\$135.00	AQTC-NNL INSP BCKFLW PRVNTR
	25115		E 602-49450-403	Sewer (GENERAL)	Prev. Maint. Agreements	\$295.00	WWTP-ANNL INSP BCKFLW PRVNTRS
	25115		E 100-41940-403	Municipal Building	Prev. Maint. Agreements	\$270.00	CTYHILL-ANNL INSP BLCKFLW PRVNTR
	25115		E 100-43100-403	Street Maintenanc	Prev. Maint. Agreements	\$270.00	MNTSHD-ANNL INSP BCKFLOW PRVNT
	25115		E 100-43100-403	Street Maintenanc	Prev. Maint. Agreements	\$135.00	PWBLDNG-ANNL INSP BCKFLW PRVNT
NEW LINE MECHANICAL						\$1,105.00	
PLAYAWAY PRODUCTS							
	499521		E 211-45500-593	Libraries (GENERA	Cap. Outlay-Non Print M	\$552.95	DNSRS DG TLS NTR CLSSRM WW
PLAYAWAY PRODUCTS						\$552.95	



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SAFE STEP LLC							
	4577		E 801-43100-510	Street Maintenanc	Cap. Outlay-Sidewalks	\$8,116.58	PRJCT MGR EVLTE
SAFE STEP LLC						\$8,116.58	
SOUTHEAST MECHANICAL							
	37152		E 100-45124-403	Swimming Pools -	Prev. Maint. Agreements	\$228.91	SU BOILER
SOUTHEAST MECHANICAL						\$228.91	
US BANK ONE CARD							
	05-26-2		E 211-45500-591	Libraries (GENERA	Cap. Outlay-Magazines	\$39.97	GOOD HOUSEKEEPING
	05-26-2		E 100-43100-433	Street Maintenanc	Dues and Subscriptions	\$95.00	FILL-RITE BFS SBSCPTN
	05-26-2		E 100-43100-435	Street Maintenanc	Licences, Permits and Fe	\$0.99	APPLE.COM - ICLLOUD STORAGE
	05-26-2		E 601-49400-322	Water Utilities (GE	Postage	\$6.10	USPS
	05-26-2		E 100-42110-208	Police Administrati	Training and Instruction	\$75.00	BCA-BRUHNKESCHMIDT
	05-26-2		E 801-43100-411	Street Maintenanc	Tree Maintenance	\$32.16	ARBOR DAY-BNNR
	05-26-2		E 100-45200-152	Parks (GENERAL) -	Clothing	\$127.46	SCHEELS
	05-26-2		E 211-45500-211	Libraries (GENERA	Program Expenses	\$13.18	HY-VEE SR
	05-26-2		E 100-41100-309	Legislative	Conference Expense	\$29.58	SEMLM
	05-26-2		E 230-42270-209	Ambulance	Training Institution	\$193.50	FISDAP
	05-26-2		E 100-45200-433	Parks (GENERAL) -	Dues and Subscriptions	\$13.00	TACTACAM
	05-26-2		E 100-43100-152	Street Maintenanc	Clothing	\$267.50	TRUEWERK-WRKPNNTS
	05-26-2		E 100-45124-433	Swimming Pools -	Dues and Subscriptions	\$50.00	SAMS
	05-26-2		E 100-42110-153	Police Administrati	Uniform Allowance	\$75.60	NKE.COM
	05-26-2		E 240-46630-300	Cmmnty Dvlpmnt	Promotional Expense	\$87.56	HILLSIDE NRSRY-PTTNG SL
	05-26-2		E 230-42270-209	Ambulance	Training Institution	\$129.00	FISDAP
	05-26-2		E 100-42110-153	Police Administrati	Uniform Allowance	\$192.00	UA.COM UNDRARMR
	05-26-2		E 230-42270-152	Ambulance	Clothing	\$116.50	KUHL-PNTS
	05-26-2		E 211-45500-401	Libraries (GENERA	Repairs/Maint Buildings	\$125.15	JIM WHITING
	05-26-2		E 801-43100-411	Street Maintenanc	Tree Maintenance	\$32.16	ARBAR DAY-BNNR
	05-26-2		E 211-45500-322	Libraries (GENERA	Postage	\$6.13	USPS
	05-26-2		E 100-45124-152	Swimming Pools -	Clothing	\$29.39	SWIMOUTLET
	05-26-2		E 100-42110-153	Police Administrati	Uniform Allowance	\$80.92	HNDCCFF/BATON
	05-26-2		E 100-45124-210	Swimming Pools -	Operating Expenses	\$295.00	CLASSB CUSTOM
	05-26-2		E 100-45124-152	Swimming Pools -	Clothing	\$958.74	SWIMOUTLET
	05-26-2		E 100-41500-309	Administration	Conference Expense	\$762.11	CLRK INST-FD & LDGNG
	05-26-2		E 211-45500-401	Libraries (GENERA	Repairs/Maint Buildings	\$65.25	HILLSIDE NRSRY
US BANK ONE CARD						\$3,898.95	
WIDSETH SMITH NOLTING & ASSOC.							
	237703		E 601-49400-310	Water Utilities (GE	Other Professional Servic	\$274.50	2025-10056.14 GIS 1/3 WTR
	237703		E 602-49450-310	Sewer (GENERAL)	Other Professional Servic	\$274.50	2025-10056.14 GIS 1/3 WW
	237703		E 100-43100-310	Street Maintenanc	Other Professional Servic	\$274.50	2025-10056.14 GIS 1/3 STRTS
WIDSETH SMITH NOLTING & ASSOC.						\$823.50	
WINONA COUNTY							
	3328		E 230-42270-209	Ambulance	Training Institution	\$20.00	CPR CARDS
WINONA COUNTY						\$20.00	
WM HANSON WASTE REMOVAL							
	MAY 20		E 603-49500-384	Refuse/Garbage (Refuse/Garbage Disposal	\$2,132.48	GARBAGE SERVICE - OC ENVIRON FEE
	MAY 20		E 603-49500-384	Refuse/Garbage (Refuse/Garbage Disposal	\$15,051.12	GARBAGE SERVICE - 1,156 P/U @ 13.0
	MAY 20		E 100-45200-384	Parks (GENERAL) -	Refuse/Garbage Disposal	\$0.00	GARBAGE SERVICE - CTY MNT BLDG
	MAY 20		E 100-45200-384	Parks (GENERAL) -	Refuse/Garbage Disposal	\$0.00	GARBAGE SERVICE - FIRE HALL
	MAY 20		E 602-49450-384	Sewer (GENERAL)	Refuse/Garbage Disposal	\$0.00	GARBAGE SERVICE - WWTP



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	MAY 20	E 100-41940-384	Municipal Building	Refuse/Garbage Disposal	\$0.00	GARBAGE SERVICE - CITY HALL
	MAY 20	E 603-49500-384	Refuse/Garbage (Refuse/Garbage Disposal	\$1,238.72	GARBAGE SERVICE - FUEL SURCHARG
WM HANSON WASTE REMOVAL					\$18,422.32	
2025 06FA01					\$142,819.66	
					\$142,819.66	

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AMAZON CAPITAL SERVICES, INC.							
	1PY6-Y	E 211-45500-211	Libraries (GENERA	Program Expenses	\$8.99	WTR CLR	
	1JQP-1	E 230-42270-210	Ambulance	Operating Expenses	\$53.16	GLCS TST STRP	
	1PY6-Y	E 100-41940-210	Municipal Building	Operating Expenses	\$12.94	WTJET FLR RFL	
	1PY6-Y	E 211-45500-211	Libraries (GENERA	Program Expenses	\$5.49	BLOONS	
	1XQ1-W	E 211-45500-593	Libraries (GENERA	Cap. Outlay-Non Print M	-\$0.06	DOG MAN DVD	
	1PY6-Y	E 211-45500-593	Libraries (GENERA	Cap. Outlay-Non Print M	\$19.78	MNTR STND	
	1PY6-Y	E 100-45124-210	Swimming Pools -	Operating Expenses	\$151.56	TOSTITOS	
	1PY6-Y	E 100-41500-240	Administration	Small Tools and Minor Eq	\$26.99	MONTR STND	
	1PY6-Y	E 211-45500-211	Libraries (GENERA	Program Expenses	\$13.99	TBL CLTH	
	1PY6-Y	E 211-45500-211	Libraries (GENERA	Program Expenses	\$9.99	FLT FLWR FBRC	
	1PY6-Y	E 211-45500-593	Libraries (GENERA	Cap. Outlay-Non Print M	\$134.20	DVD,S	
	1PY6-Y	E 100-41500-240	Administration	Small Tools and Minor Eq	\$19.76	SWVL STND	
	1PY6-Y	E 100-41500-210	Administration	Operating Expenses	\$24.64	LVOIT REPLC FLTR	
	1PY6-Y	E 211-45500-211	Libraries (GENERA	Program Expenses	\$12.95	CHK MRKS	
	1PY6-Y	E 100-41500-200	Administration	Office Supplies (GENERA	\$8.69	ENVLPS	
	1PY6-Y	E 100-45124-210	Swimming Pools -	Operating Expenses	\$10.63	TGGL HOKS	
	1PY6-Y	E 220-42280-210	Fire Department *	Operating Expenses	\$28.88	WTJT REFL	
	1PY6-Y	E 602-49450-404	Sewer (GENERAL)	Repairs/Maint Equipment	\$87.99	CHN HOIST	
	1PY6-Y	E 211-45500-211	Libraries (GENERA	Program Expenses	\$13.29	CRFT FLT CRCLS	
	1PY6-Y	E 100-45124-210	Swimming Pools -	Operating Expenses	\$13.44	DRY ERS	
	1JQP-1	E 230-42270-210	Ambulance	Operating Expenses	\$410.21	SCOOP STRTHR	
	1PY6-Y	E 100-45124-210	Swimming Pools -	Operating Expenses	\$19.53	DRY ERS CLNR	
	1PY6-Y	E 100-41500-210	Administration	Operating Expenses	\$6.98	MSE PAD	
	1PY6-Y	E 100-41500-240	Administration	Small Tools and Minor Eq	\$29.95	WRTN SLP BRD	
	1PY6-Y	E 100-45124-210	Swimming Pools -	Operating Expenses	\$5.47	PENS	
	1PY6-Y	E 100-45124-240	Swimming Pools -	Small Tools and Minor Eq	\$165.94	POOL RPE	
	1PY6-Y	E 100-41500-210	Administration	Operating Expenses	\$16.95	EXPNSN DISC	
	1PY6-Y	E 100-42110-210	Police Administrati	Operating Expenses	\$50.72	MT 1500 RDO RPLCMNT	
	1PY6-Y	E 100-41500-210	Administration	Operating Expenses	\$8.12	EXPNSN DSC	
	1PY6-Y	E 100-42110-210	Police Administrati	Operating Expenses	\$43.95	3000 LION BTTRY	
	1PY6-Y	E 100-45124-210	Swimming Pools -	Operating Expenses	\$12.23	SCTH TP	
	1PY6-Y	E 100-45124-210	Swimming Pools -	Operating Expenses	\$21.99	BNDGS	
	1PY6-Y	E 211-45500-211	Libraries (GENERA	Program Expenses	\$29.99	RD CK BRDS 100 OCS	
	1PY6-Y	E 211-45500-211	Libraries (GENERA	Program Expenses	\$4.67	16 OZ GLU	
	1PY6-Y	E 100-41500-200	Administration	Office Supplies (GENERA	\$13.78	NOTE TAB DVIDRS	
	1PY6-Y	E 211-45500-416	Libraries (GENERA	Cleaning Service	\$27.99	FLR CLNR	
AMAZON CAPITAL SERVICES, INC.						\$1,525.77	
CITY OF CHATFIELD							
	05/20/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$70.34	10-00002410-91-8 PWFAC1	
	05/20/2	E 220-42280-380	Fire Department *	Utility Services (GENERA	\$73.09	10-00000051-00-9 FIRE HALL	
	05/20/2	E 211-45500-380	Libraries (GENERA	Utility Services (GENERA	\$911.02	10-00000011-00-7 PUBLIC LIBRARY	
	05/20/2	E 602-49450-380	Sewer (GENERAL)	Utility Services (GENERA	\$1,199.20	10-00000031-00-3 WWTP	
	05/20/2	E 100-45124-380	Swimming Pools -	Utility Services (GENERA	\$70.34	10-00000121-00-7 POOL	
	05/20/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$70.34	10-00000101-01-4 PWFAC2	
	05/20/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$70.34	10-00000081-008 CITY SHOP	
	05/20/2	E 100-41940-380	Municipal Building	Utility Services (GENERA	\$146.77	10-00000001-00-4 THURBER BLDG GA	
	05/20/2	E 100-45200-380	Parks (GENERAL) -	Utility Services (GENERA	\$70.34	10-00000071-00-5 TOURIST CENTER	
CITY OF CHATFIELD						\$2,681.78	
EO JOHNSON BUSINESS TECHNOLOGIES							
	392951	E 100-42110-413	Police Administrati	Equipment Rental / Leas	\$94.00	RICOH2510 25PPM (Lease Only)	



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Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
	392951	E 100-41500-413	Administration	Equipment Rental / Leas	\$428.21	RICOH4510 45PPM (162.36+243.7Srv
EO JOHNSON BUSINESS TECHNOLOGIES					\$522.21	
FREDERICK S. SUHLER, ATTY						
	MAY 20	E 100-41100-304	Legislative	Legal Fees	\$600.00	MONTHLY RETAINER - MAY 2025
	MAY 20	E 100-41100-304	Legislative	Legal Fees	\$300.00	ADDITIONAL TASKS - MAY 2025
FREDERICK S. SUHLER, ATTY					\$900.00	
HBC						
	06/02/2	E 601-49400-438	Water Utilities (GE	Internet Expenses	\$77.31	50% 1520399 WTR RSVR 1 OF 3 CLLC
	06/02/2	E 602-49450-438	Sewer (GENERAL)	Internet Expenses	\$77.31	50% 1520399 WTR RSVR 1 OF 3 CLLC
HBC					\$154.62	
LINDE						
	501418	E 100-43100-210	Street Maintenanc	Operating Expenses	\$64.05	HIGH PRESSURE
LINDE					\$64.05	
LUMEN-LEVEL3 (WEBEX)						
	736859	E 100-41500-320	Administration	Communications (GENER	\$244.38	WEBEX 10@23 + TAX/LIC
LUMEN-LEVEL3 (WEBEX)					\$244.38	
MEDIACOM						
	05/26/2	E 100-41500-438	Administration	Internet Expenses	\$108.19	1/3 CITY HALL HSD & STATIC IPS
	05/26/2	E 230-42270-438	Ambulance	Internet Expenses	\$108.52	1/3 CITY HALL HSD & STATIC IPS
	05/26/2	E 100-42110-438	Police Administrati	Internet Expenses	\$108.19	1/3 CITY HALL HSD & STATIC IPS
MEDIACOM					\$324.90	
MIDWEST MACHINERY CO.						
	104988	E 100-43100-404	Street Maintenanc	Repairs/Maint Equipment	\$132.83	SENSOR
MIDWEST MACHINERY CO.					\$132.83	
MINNESOTA ENERGY RESOURCES						
	548960	E 211-45500-380	Libraries (GENERA	Utility Services (GENERA	\$57.04	00005 LIBRARY
	549123	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$22.96	00002 FH 25% STREET
	549123	E 220-42280-380	Fire Department *	Utility Services (GENERA	\$55.11	00002 FH 60% FIRE
	549369	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$144.10	00016 100 OTR GNRTR
	549400	E 230-42270-380	Ambulance	Utility Services (GENERA	\$62.32	00001 MUNI - AMB 1/3
	549400	E 100-42110-380	Police Administrati	Utility Services (GENERA	\$62.32	00001 MUNI - POLICE 1/3
	549400	E 100-41940-380	Municipal Building	Utility Services (GENERA	\$62.32	00001 MUNI 1/3
	549465	E 100-45124-380	Swimming Pools -	Utility Services (GENERA	\$2,167.89	000011 POOL
	549315	E 602-49450-380	Sewer (GENERAL)	Utility Services (GENERA	\$147.36	00003 WWTP - LIBRARY LN
	549123	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$13.79	00002 FH 15% WATER
	549186	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$57.87	00014 PPLS 19 SCND ST SW
	549108	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$48.46	00015 547 HLLSD BSTR STTN
MINNESOTA ENERGY RESOURCES					\$2,901.54	
OTIS ELEVATOR COMPANY						
	100401	E 100-41940-403	Municipal Building	Prev. Maint. Agreements	\$262.00	MNCPLBLDLNG MNTHLY ELVTR MAINT
OTIS ELEVATOR COMPANY					\$262.00	
QUILL.COM						
	442317	E 100-41940-210	Municipal Building	Operating Expenses	\$67.49	33 GAL GRBG BGS
	442317	E 100-41500-210	Administration	Operating Expenses	\$88.99	COPIER PAPER HP 20 92 10R
	442317	E 100-41940-210	Municipal Building	Operating Expenses	\$72.99	Z FLD TWLS
QUILL.COM					\$229.47	
RAMY TURF PRODUCTS						



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	114112	E 100-43100-210	Street Maintenanc	Operating Expenses	\$236.65	STPLS,EG2SNN,
RAMY TURF PRODUCTS					\$236.65	
REINDERS						
	319939	E 100-45200-210	Parks (GENERAL) -	Operating Expenses	\$320.39	HERBCDE
REINDERS					\$320.39	
UC LABORATORY						
	124132	E 602-49450-217	Sewer (GENERAL)	Testing	\$528.39	WWTP LABS
UC LABORATORY					\$528.39	
VESTIS						
	256037	E 100-41940-401	Municipal Building	Repairs/Maint Buildings	\$33.99	RUG SERVICE
	256038	E 100-41940-401	Municipal Building	Repairs/Maint Buildings	\$123.99	RUG SERVICE
VESTIS					\$157.98	
ZEP MANUFACTURING						
	901126	E 100-45124-210	Swimming Pools -	Operating Expenses	\$184.15	BLK BGS, MLT FLD TWLS
ZEP MANUFACTURING					\$184.15	
2025 06FA01U					\$11,371.11	
					\$11,371.11	

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City of Chatfield

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Check	Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
UNITED STATES POSTAL SERVICE							
	112967	660891	E 601-49400-322	Water Utilities (GE	Postage	\$147.59	UB PSTG ALLCTN 2025 22.69%
		660891	E 602-49450-322	Sewer (GENERAL)	Postage	\$377.86	UB PSTG ALLCTN 2025 58.09%
		660891	E 603-49500-322	Refuse/Garbage (Postage	\$125.02	UB PSTG ALLCTN 2025 19.22%
UNITED STATES POSTAL SERVICE							\$650.47
2025 05ADM06							\$650.47
							\$650.47

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Check							
Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments	
ROOT RIVER STATE BANK							
0250530	MAY 20	E 100-41500-310	Administration	Other Professional Servic	\$96.00	INT BANKING CHARGES 55 + 26 + 15	
ROOT RIVER STATE BANK					\$96.00		
2025 05ADM07					\$96.00		
					\$96.00		

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City of Chatfield

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2025 06ADM02

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Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
CHATFIELD TRAILS INC.						
060675	000964	E 803-46636-324	Community Action	Reimbursement	\$5,300.28	MMB - DNR OMB - RFR1
CHATFIELD TRAILS INC.					\$5,300.28	
MN REVENUE						
112969	1-599-7	E 100-45124-437	Swimming Pools -	Sales Tax - Purchases	\$749.00	7316521 POOL SALES & ADM
	1-599-7	E 601-49400-437	Water Utilities (GE	Sales Tax - Purchases	\$41.00	7316521 WTR TWR LEASE SALES
	1-599-7	E 603-49500-436	Refuse/Garbage (Sales Tax	\$1,000.00	7316521 GARBAGE TAX
112968	0-376-2	E 602-49450-212	Sewer (GENERAL)	Vehicle Operating Suppli	\$10.18	7316521 PTRLM TX-MAY 2025
112969	1-599-7	E 100-43100-437	Street Maintenanc	Sales Tax - Purchases	\$235.00	7316521 STRT CHRGS SRV
MN REVENUE					\$2,035.18	
PRIORITY PAYMENT SYSTEMS						
112970	5/31/25	E 100-45124-323	Swimming Pools -	Admin Expense 323 34	\$478.01	CC PROCESSING FEES
PRIORITY PAYMENT SYSTEMS					\$478.01	
2025 06ADM02					\$7,813.47	
					\$7,813.47	

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Reimbursements for Lifeguard Training Class

City of Chatfield

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Employee Reimbursements for Expenses

Amount	Check Date	Pay Method Description	Employee Name
\$150.00	06/05/25	Pool Training & Instruction	BARKEIM, TRINDY J
\$150.00	06/05/25	Pool Training & Instruction	Carr, Isabelle M.
\$250.00	06/05/25	Pool Training & Instruction	CONWAY, AVA
\$250.00	06/05/25	Pool Training & Instruction	Copeman, John
\$150.00	06/05/25	Pool Training & Instruction	Goldsmith, Evelyn
\$150.00	06/05/25	Pool Training & Instruction	GOLDSMITH, JULIA
\$250.00	06/05/25	Pool Training & Instruction	GOLDSMITH, SOPHIA
\$150.00	06/05/25	Pool Training & Instruction	JOHNSRUD, AIDEN M
\$150.00	06/05/25	Pool Training & Instruction	Kobs, Keira
\$150.00	06/05/25	Pool Training & Instruction	PATTEN, GRACE E
\$150.00	06/05/25	Pool Training & Instruction	SCHLINK, BREA M
\$150.00	06/05/25	Pool Training & Instruction	Strande, Aletta
\$250.00	06/05/25	Pool Training & Instruction	TIGHE, RYAN B
<hr/>			
\$2,350.00			



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2025 06 456GSA

Check	Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
NOVOTNY LAW TRUST ACCOUNT							
	060676	WHDP	E 456-43200-324	Construction Fund	Reimbursement	\$158,333.33	C/O MAIN STREET PRPTS-GRAND ST A
NOVOTNY LAW TRUST ACCOUNT						\$158,333.33	
2025 06 456GSA						\$158,333.33	
						\$158,333.33	

([BatchID] in (21557))



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: June 9, 2025

Agenda Item: Twiford Street Closure (3rd Street to 4th Street) August 7-10, 2025 - Youth Events 4 Western Days

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion:

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[YE4WDCityCouncilProposal.pdf](#)

Dear Members of the City Council,

On behalf of Youth Events 4 Western Days (YE4WD), I am writing to formally request the use of Twiford Street from 3rd St to 4th St on Thursday, August 7 through Sunday, August 10, 2025, for a series of youth-focused activities as part of the annual Chatfield Western Days celebration.

This request is based on feedback and observations from last year's event, where it was noted that Twiford Street remained largely unused throughout the weekend—aside from the tractor pedal pull on Sunday morning. YE4WD believes that using this space will allow us to keep youth events centered around the City Park, eliminating the need for families to walk several blocks away (crossing Highway 52) to participate in events.

We are proposing the following sample schedule of youth activities:

Proposed Youth Events Schedule on Twiford Street

(Final schedule may vary based on approval, volunteer support, and available resources.)

Thursday, August 7

- Friendship Bracelets
- Henna Tattoos Station
- Pie Eating Contest
- Chalk the Walk Challenge
- Hay Bale Toss

Friday, August 8

- Basketball Hoops Challenge
- Football Throwing Challenge
- Friday Night Carnival (music, games, face painting, blow ups, jump houses)
- Photo Booth
- Tractor Wagon Ride

Saturday, August 9

- Foam Party
- Video Game Trailer

Sunday, August 10

- Tractor Pedal Pull (morning, in partnership with existing organizers)
- 3 on 3 Basketball
- Laser Tag

We are excited to enhance the Western Days experience and provide meaningful opportunities for our youth. Thank you for your time and consideration. We would be happy to attend a City Council meeting or speak with a staff member to discuss the proposal in more detail.

Sincerely,

Teresa Marzolf

YE4WD Chair

507-202-3137

youtheventswd@gmail.com



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: June 9, 2025

Agenda Item: Resolution 2025-34 Accept Ambulance Donations

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion:

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[2025-34 to Accept Ambulance Donations.pdf](#)

City of Chatfield
Resolution 2025-24
Resolution Accepting Annual
Chatfield Fire Department Fund Drive Donations

WHEREAS, the City of Chatfield is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, contributions have been received for the annual fund drive and entities have offered to contribute the cash amounts set forth below to the city:

Contributions Received To:	Month	Contribution Total
Ambulance Donation- R 231-42270-36230	June 2025	\$7,105.00

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, Be It Resolved By The City Council Of The City Of Chatfield, Minnesota As Follows:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Passed by the City Council of Chatfield, Minnesota this 9th day of June 2025.

/s/Beth M Carlson
City Clerk
City of Chatfield



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: June 9, 2025

Agenda Item: Approve hire of Darla Bushman, Water Aerobics Instructor at \$15.05 per hour.

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion:

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: June 9, 2025

Agenda Item: Resolution 2025-35 Accepting Donations for the Library

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion:

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[2025-35 Accepting Donations Library.docx](#)

RESOLUTION 2025-26
A RESOLUTION ACCEPTING A DONATION TO THE CITY

WHEREAS, the City of Chatfield is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

Name	Amount
CHRISTINE QUILTERS	\$105.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

To be used for capital purchases for the Chatfield Public Library, R 212-45500-36230

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATFIELD, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Passed by the City Council of Chatfield, Minnesota this 9TH Day of June, 2025.

/s/Beth M Carlson
City Clerk
City of Chatfield



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: June 9, 2025

Agenda Item: Chatfield Education Foundation Application for Exempt Permit

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion:

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[Chatfield Edu. Found..pdf](#)

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Chatfield Education Foundation Previous Gambling Permit Number: X- [REDACTED]
 Minnesota Tax ID Number, if any: [REDACTED] Federal Employer ID Number (FEIN), if any: [REDACTED]
 Mailing Address: PO Box 531
 City: Chatfield State: MN Zip: 55923 County: Fillmore
 Name of Chief Executive Officer (CEO): Andy Harstad
 CEO Daytime Phone: [REDACTED] CEO Email: [REDACTED]
 (permit will be emailed to this email address unless otherwise indicated below)
 Email permit to (if other than the CEO): [REDACTED]

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☐ **A current calendar year Certificate of Good Standing**
 Don't have a copy? Obtain this certificate from:
 MN Secretary of State, Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103
 Secretary of State website, phone numbers:
www.sos.state.mn.us
 651-296-2803, or toll free 1-877-551-6767
- ☒ **IRS income tax exemption (501(c)) letter in your organization's name**
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- ☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Chosen Valley Golf Club

Physical Address (do not use P.O. box): 1801 MAIN ST S

Check one:

☒ City: Chatfield Zip: 55923 County: Fillmore

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): August 2nd, 2025

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

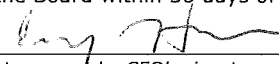
Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

<p style="text-align: center;">CITY APPROVAL for a gambling premises located within city limits</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 10px; text-align: center; margin-top: 20px;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	<p style="text-align: center;">COUNTY APPROVAL for a gambling premises located in a township</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
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CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 6-4-25
(Signature must be CEO's signature; designee may not sign)

Print Name: Andy Harstad

<p>REQUIREMENTS</p> <p>Complete a separate application for:</p> <ul style="list-style-type: none"> all gambling conducted on two or more consecutive days; or all gambling conducted on one day. <p>Only one application is required if one or more raffle drawings are conducted on the same day.</p> <p>Financial report to be completed within 30 days after the gambling activity is done: A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.</p> <p>Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).</p>	<p>MAIL APPLICATION AND ATTACHMENTS</p> <p>Mail application with:</p> <p>_____ a copy of your proof of nonprofit status; and</p> <p>_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150. Make check payable to State of Minnesota.</p> <p>To: Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113</p> <p>Questions? Call the Licensing Section of the Gambling Control Board at 651-539-1900.</p>
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Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: June 9, 2025

Agenda Item: Sale of 2017 Police Squad

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion: Motion to sell the vehicle on Public Auction, as recommended by the Public Services Committee.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: June 9, 2025

Agenda Item: 2025 Hydrant Replacement

Subject | Summary: In addition to the two hydrants scheduled for replacement, Public Works is requesting authorization to replace five additional hydrants that are located within the proposed upcoming street project area. Funding will be through the Capital Replacement Plan, and therefore there would be no hydrants replaced in 2026 or 2027.

Agenda Category: Department Reports

Submitted By: Michele Peterson

Recommended Motion: Motion to approve as recommended by the Public Works Committee.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount: \$64,750

Ongoing Cost :

One-Time Cost : Yes

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital): Water Operations (Capital Expenditure)

Account Code: 601-49400-500

Background:

Attachments:

[2025 Hydrant Replacement Bid.pdf](#)

Chatfield Mill and Overlay
City of Chatfield
Widseth Project No. 2025-10567

May 21, 2025

Quote Form

BID NO.	ITEM NO.	ITEM	UNIT	TOTAL QTY	Unit Price	Total
1		HYDRANT REPLACEMENT + Gate Valve	EACH	5	12955.00	\$64775.00 -
		CONSTRUCTION TOTAL				\$64775.00 -

Note: Hydrant replacement (Furnish and Install)

- 1 - Bennett and Ave A, Include Valve, Curb&Gutter and Street Patch
- 1 - Tal Strasse - R&R Curb and Street no replacement of curb and/or street
- 3 - Burr Oak in front of high school (610 Burr Oak to 750 Burr Oak)

GRIFFIN CONSTRUCTION COMPANY
14070 HWY 52 S
CHATFIELD, MN 55923



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: June 9, 2025

Agenda Item: 2025 Catch Basin Reset, Repair, and Replacement

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion: Motion to approve as presented and recommended by the Public Works Committee.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount: \$50,000

Ongoing Cost :

One-Time Cost : Yes

Included in Current Budget?: Yes

FISCAL DETAILS:

Fund Name(s) (Operations | Capital): General Fund - Street Operations

Account Code: 100-43100-404

Background:

Attachments:

[2025 6-3 Updated Quote Form - Catch Basins.pdf](#)

Quote Form

BID NO.	ITEM NO.	ITEM	UNIT	TOTAL QTY	Unit Price	Total
1	2506.602	ADJUST CATCH BASIN CASTING	EACH	23	\$ -	\$ -
2	2506.603	REPAIR CATCH BASIN	EACH	9	\$ -	\$ -
3	2506.603	REPLACE CATCH BASIN	EACH	3	\$ -	\$ -
		CONSTRUCTION TOTAL				\$ -

Adjust Catch Basin Castings - 23 Total

- 5 - Burr Oak & Union
- 2 - Whalen Valley Road
- 1 - Division Street & Ave B
- 5 - Division & Winona Street
- 3 - Mill Creek Rd & Division St
- 4 - 7th Street & Fillmore Street
- 3 - Hillside Dr & Hwy 30

Repair Catch Basin - 9 Total

- 1 - Whalen Valley Road
- 5 - Division St & Winona St
- 2 - 2nd Street & Fillmore St
- 1 - Hillside Dr & Hwy 30

Replace Catch Basin - 3 Total

- 2 - 2nd Street & Fillmore St
- 1 - 7th Street & Fillmore St

Griffin Construction Co., Inc. will do this work "Time & Material". The curb replacement and blacktop replacement is not part of this, that will be done under the Chatfield Mill and Overlay Contract.
Griffin Construction Co., Inc. estimates their work to cost around \$50,000.00.
Griffin Construction Co., Inc. will keep the City informed of progress and cost.
Griffin Construction Co., Inc. will not exceed \$50,000.00.

GRIFFIN CONSTRUCTION COMPANY
14070 HWY 52 S
CHATFIELD, MN 55923

Meeting Date: June 9, 2025

Agenda Item: Culvert Repair - Mill Creek Park

Subject | Summary: Due to the partial collapsing of the walking trail on both sides due to the culvert being too short on either end plus a gap between 2 different section of pipe underneath, we need to extend it on each side and also add an inlet on the west side for incoming storm water. We are planning to replace 2 sections of bad 8' wide trails on the north end of Mill Creek Park and replace with 10' wide trails during the Overlay Project. We would like to complete this work ahead of time so the culvert section can be patched at the same time.

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion: Motion to approve as recommended by the Park & Recreation Committee.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount: \$4,965

Ongoing Cost :

One-Time Cost : Yes

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[2025 Proposed Culvert Repair-Mill Creek Park.pdf](#)

ESTIMATE

JS Voeltz Trucking & Excavating
9016 Highway 30
Chatfield, MN 55923

jsvoeltz@gmail.com
+1 (507) 273-6093

Bill to
city of Chatfield

Ship to
city of Chatfield

Estimate details

Estimate no.: 1039

Estimate date: 06/04/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		class 2 road rock	Class 2 road rock	1	\$325.00	\$325.00
2.		24 inch double wall plastic culvert per ft	24 inch double wall culvert	40	\$32.00	\$1,280.00
3.		24 inch apron	24 inch apron	1	\$485.00	\$485.00
4.		culvert exc.	culvert exc	1	\$2,875.00	\$2,875.00

Total **\$4,965.00**

Note to customer

Black top to removed by city
mill creek park spillway

Accepted date

Accepted by







CITY COUNCIL MEETING STAFF REPORT

Meeting Date: June 9, 2025

Agenda Item: Resolution 2025-32 Setting Abatement Hearing

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion: Motion to approve resolution 2025-32 Setting Abatement Hearing.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[2025-32 Setting abatement Hearing- Chatfield 2025A Bonds.pdf](#)

**EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF CHATFIELD, MINNESOTA**

HELD: June 9th, 2025

Pursuant to due call and notice thereof, a regular meeting of the City Council of Chatfield, Minnesota was duly held at City Hall on the 9th day of June 2025 at 7:00 o'clock p.m. for the purpose, in part, of calling for a public hearing on the approval of a property tax abatement.

The following Council Members were present:

and the following were absent;

Council Member _____ introduced the following resolution and moved its adoption;

Resolution 2025-32
RESOLUTION SETTING DATE FOR A PUBLIC HEARING
ON THE APPROVAL OF A TAX ABATEMENT RESOLUTION
TO FINANCE RETAINING WALL AND MILL CREEK PARKING LOT AND TRAIL IMPROVEMENTS

WHEREAS:

1. The City of Chatfield has determined it necessary and feasible to assist with public costs – specifically retaining wall and Mill Creek parking lot and trail improvements, within its corporate limits; and
2. The City Council intends to abate its share of property taxes on benefitting parcels benefitting from the project to finance the costs constructing said improvements, under the authority of Minnesota Statutes 469.1812 to 469.1815 (the “Abatement Law”); and
3. Prior to approving an abatement resolution and the use of tax abatement the City must hold a public hearing.

BE IT RESOLVED by the City Council as follows:

1. Public Hearing. The City Council shall hold a public hearing on the use of tax abatement and the issuance of general obligation tax abatement bonds to finance the costs related to retaining wall improvements at 7:00 P.M. on Monday, June 23rd, 2025, at the Chatfield City Hall. Staff is directed to publish notice of this hearing as required by Abatement Law.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor:

and the following voted against the same.

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
COUNTIES OF OLMSTED & FILLMORE)
CITY OF CHATFIELD)

I, the undersigned, being the duly qualified and acting City Clerk of the City of Chatfield, Minnesota, DO
HEREBY CERTIFY that the attached resolution is a true and correct copy of an extract of minutes of a
meeting of the City Council duly called and held, as such minutes relate to calling for a public hearing on
the use of property tax abatement.

Beth Carlson, City Clerk

Date

APPENDIX A
CITY OF CHATFIELD
COUNTIES OF OLMSTED & FILLMORE
STATE OF MINNESOTA

NOTICE OF PUBLIC HEARING
on
APPROVAL OF PROPERTY TAX ABATEMENT

NOTICE IS HEREBY GIVEN that the City Council of the Chatfield, Minnesota, will hold a public hearing on Monday, June 23rd, 2025, at 7:00 p.m., at the Chatfield City Hall, in the City of Chatfield, Minnesota, relating to the use of property tax abatement to finance up to \$250,000 in costs associated with retaining wall and Mill Creek parking lot and trail improvements, pursuant to Minnesota Statutes, Section 469.1812 to 469.1815, inclusive, as amended. The City intends to issue up to \$250,000 in General Obligation Tax Abatement Bonds to finance said project. The total amount of tax abatements will not exceed \$250,000 collected over a period of ten (10) years, commencing with taxes payable 2027. The following tax parcels are proposed to be included in the proposed tax abatement:

513142046380	513143000022
513142067742	513143000039
513143000450	513142000274
513143054559	513142000275
513143000452	513142000276
513143000024	513142000273
513143000023	

Copies of the Abatement Resolution as proposed to be adopted will be on file and available for public inspection at the office of the City Clerk at City Hall.

All interested persons may appear at the hearings and present their view orally or in writing.

Dated: June 23rd, 2025

BY ORDER OF THE CITY COUNCIL

/s/ _____
City Clerk



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: June 9, 2025

Agenda Item: Resolution 2025-33 Calling for a Hearing for the Adoption of a Street Reconstruction Plan

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion: Motion to approve resolution 2025-33 Calling for a hearing for the adoption of a street reconstruction plan.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[2025-33 Call Hrg Reconst Plan.pdf](#)

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE
CITY OF CHATFIELD, MINNESOTA

HELD: June 9th, 2025

Pursuant to due call, a regular meeting of the City Council of the City of Chatfield, Olmsted and Fillmore Counties, Minnesota, was duly held at the City Hall on June 9th, 2025, at 7:00 P.M., for the purpose, in part, of calling a public hearing on a Street Reconstruction Plan and the intent to issue General Obligation Street Reconstruction Bonds.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. 2025-33

RESOLUTION CALLING A PUBLIC HEARING ON THE PROPOSAL TO ADOPT A
STREET RECONSTRUCTION PLAN AND THE INTENT TO ISSUE GENERAL
OBLIGATION STREET RECONSTRUCTION BONDS

WHEREAS, the City of Chatfield, Minnesota (the "City"), proposes that it is the best interest of the City to issue and sell General Obligation Street Reconstruction Bonds pursuant to Minnesota Statutes, Section 475.58, subdivision 3b, as amended (the "Act"), to finance the cost of street reconstruction projects, as described in the proposed Street Reconstruction Plan described below, a copy of which will be on file in the City Administrator's office by the time notice of the required public hearing is published; and

WHEREAS, pursuant to the Act, the City is authorized to issue and sell General Obligation Street Reconstruction Bonds to finance street reconstruction under the circumstances and within the limitations set forth in the Act; and the Act provides that street reconstruction projects may be financed with General Obligation Street Reconstruction Bonds, following adoption of a street reconstruction plan, after a public hearing on the street reconstruction plan and on the issuance of General Obligation Street Reconstruction Bonds and other proceedings conducted in accordance with the requirements of the Act; and

WHEREAS, pursuant to the Act, the City has undertaken to prepare a Street Reconstruction Plan covering the next five years, which describes the streets to be reconstructed, the estimated costs and any planned reconstruction of other streets in the City, including the issuance of General Obligation Street Reconstruction Bonds under the Act (the "Plan"), to determine the funding strategy for street reconstruction projects.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Chatfield, Minnesota, as follows:

1. Public Hearing. The Council hereby determines to call for and to hold a public hearing on the Plan and the issuance of General Obligation Street Reconstruction Bonds thereunder at a meeting of the Council to be held on June 23rd, 2025, commencing at approximately 7:00 p.m.

2. Publication. The staff of the City is hereby authorized and directed to cause the Notice of Public Hearing which is attached to this Resolution to be published in the City's official newspaper not more than 28 and not less than 10 days prior to the scheduled public hearing date.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and, after a full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon the resolution was declared duly passed and adopted.

John McBroom, Mayor

ATTEST:

Beth Carlson, City Clerk

STATE OF MINNESOTA
COUNTIES OF OLMSTED & FILLMORE
CITY OF CHATFIELD

I, the undersigned, being the duly qualified and acting City Clerk of the City of Chatfield, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council, duly called and held on the date therein indicated, insofar as such minutes relate to calling a public hearing on a street reconstruction plan and the issuance of General Obligation Street Reconstruction Bonds.

WITNESS my hand on June 9th, 2025.

City Clerk

CITY OF CHATFIELD, MINNESOTA

NOTICE OF PUBLIC HEARING
ON THE PROPOSAL TO ADOPT A STREET RECONSTRUCTION PLAN AND THE
INTENT TO ISSUE GENERAL OBLIGATION STREET RECONSTRUCTION BONDS

Notice is hereby given that the City Council of the City of Chatfield, Minnesota, will meet on June 23rd, 2025, at approximately 7:00 p.m. at City Hall, 21 Second Street SE, in Chatfield, Minnesota, for the purpose of conducting a public hearing on (a) the proposal to adopt a street reconstruction plan covering the next five years and (b) the intent to issue (not to exceed) approximately \$6.1 million in General Obligation Street Reconstruction Bonds under its street reconstruction plan for street reconstruction improvements described in the street reconstruction plan.

All persons may appear at the June 23rd, 2025 public hearing and present their views to the Council orally or in writing.

If a petition requesting a vote on the issuance of the General Obligation Street Reconstruction Bonds is signed by voters equal to five percent of the votes cast in the last municipal general election and is filed with the City Administrator within 30 days of July 14th, 2025, the City may issue the General Obligation Street Reconstruction Bonds only after obtaining the approval of a majority of the voters voting on the question of the issuance of the General Obligation Street Reconstruction Bonds.

Meeting Date: June 9, 2025

Agenda Item: Enterprise Drive Lots Listing Pricing

Subject | Summary:

1. Enterprise Drive Lots Listing Pricing

1. At the May 27, 2025, the Economic Development Authority made a motion to approve the decrease in price for the remaining lots on Enterprise Drive.
 1. The current pricing has been in place for some time with no sales or interest.
 2. By lowering the price significantly, it may allow potential buyers the opportunity to invest in a parcel on Enterprise Drive.
2. Pricing is attached for review, which includes lowering the lot price from \$2.99 sq/ft to \$1.99 sq/ft.
 1. Lots will be listed on MLS service.
 2. 7% commission upon sale to the agent.

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion: Motion to approve reducing the cost from \$2.99 per sq feet to \$1.99 per sq feet as recommended by the EDA.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[Pricing for Enterprise Drive lots.pdf](#)

Proposed:

Lot		Lot Size (sf)	\$Sale/SF	\$Sale Price
Lot 9, Block 2		28,392	1.99	56,500.08
Lot 8, Block 2		24,886	1.99	49,523.14
Lot 7, Block 2		25,564	1.99	50,872.36
Lot 6, Block 2		31,419	1.99	62,523.81
Lot 5, Block 2		21,868	1.99	43,517.32
Lot 4, Block 2		22,400	1.99	44,576.00
Lot 3, Block 2	SOLD	22,400		
Lot 2, Block 2	SOLD	24,000		
Lot 1, Block 2	SOLD	24,560		
Lot 1, Block 4 (only ~80,886 sf)	80,886 SOLD	80,886	0.99	80,077.14
Lot 10, Block 3		36,242	2.99	72,121.58

Current:

Lot		Lot Size (sf)	\$Sale/SF	\$Sale Price
Lot 9, Block 2		28,392	2.99	84,892.08
Lot 8, Block 2		24,886	2.99	74,409.14
Lot 7, Block 2		25,564	2.99	76,436.36
Lot 6, Block 2		31,419	2.99	93,942.81
Lot 5, Block 2		21,868	2.99	65,385.32
Lot 4, Block 2		22,400	2.99	66,976.00
Lot 3, Block 2	SOLD	22,400	2.84	63,616.00
Lot 2, Block 2	SOLD	24,000	2.84	68,160.00
Lot 1, Block 2	SOLD	24,560	2.99	73,434.40
Lot 1, Block 4 (only ~80,886 sf)	80,886 SOLD	80,886	0.99	80,077.14
Lot 10, Block 3		36,242	2.99	108,363.58

Meeting Date: June 9, 2025

Agenda Item: Hilltop Estates Building Incentive Program

Subject | Summary:

Hilltop Estates Building Incentive Program

1. At the May 27, 2025 meeting, the Economic Development Authority made a motion to bring forth the proposed incentive program to start with 8 lots, with the option of additional lots to be added to the program at a later date.
 1. The money used to fund this program will come from the lots sold on Enterprise Drive, as well as the abatement revenue that runs through 2032 for Hilltop Estates.
 2. Potential incentive features: Water and Sewer fee's waived for 6 months or \$500, \$10K in down payment costs, \$4200 waived in water and sewer hook-up fees, and 2% of the purchase price for the lot or lot/home build from the developer at closing,
 1. These incentives are all things that the city has control over.

This will not only allow our town to grow in an innovative way, but also increase the number of households on the tax role.

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion: Motion to approve the housing incentive (\$10,000 cash to buyer at closing, \$500 or 6 months of water and sewer fees, and water and sewer hook-up fees waived) as proposed and recommended by the EDA for eight homes.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[FINAL- Incentive Program.png](#)



Hilltop Estates

BUILDING INCENTIVE PROGRAM

NEW Construction Incentive Features:

- Water and Sewer Hook-up Fee's waived
- Down Payment costs
- Water fees waived for up to 6 months
- Sewer fees waived for up to 6 months
- 2% of the lot/ home purchase price paid for by developer

NOTE: 2% of lot price will be paid by developer if other builders are used

Up to **\$24,000** in savings!

\$500 or up to 6 months of water charges waived

\$10K in down payment costs

\$4200 waived in water and sewer hook-up fees

\$500 or up to 6 months of sewer charges waived

2% back to buyer at closing



Contact Information:

- Single Family Home Builder/ Developer
G Cubed Homes - 507.867.1666 ext.102
- Community Development Director
Alison Bentley - 507.867.1523



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: June 9, 2025

Agenda Item: Personnel Budget Committee - [June 9, 2025 Meeting Packet](#)

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion:

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: June 9, 2025

Agenda Item: Public Works Committee - [June 9, 2025 Meeting Packet](#)

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion:

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments: