

CITY OF CHATFIELD CITY COUNCIL

AGENDA

City Council Chambers - 21 SE Second Street, Chatfield, MN 55923

August 11, 2025, 7:00 P.M.

- I. Open Meeting
Roll Call
- II. Pledge of Allegiance
- III. Approve Agenda - Additions or Corrections
- IV. Consent Agenda
 - a. [Accounts Payable Claims Listings](#)
 - b. [Resolution 2025-39 Resolution to Establish Water & Wastewater Capital Reserve Funds](#)
 - c. [Resolution 2025-50 Accepting Donations for the Library](#)
- V. Department Reports
 - a. [Police Department - Equipment Purchase \(Tasers\)](#)
Motion to approve as recommended as recommended by the Public Service Committee.
 - b. [RLF Application Review](#)
Motion to approve as recommended by the Loan Committee.
- VI. Continued Business
 - a. [Resolution 2025-49 Accepting a Bid and Entering into a Contract](#)
Motion to approve.
- VII. New Business
 - a. [Financing Approval - 2025 Mill and Overlay Project](#)
Motion to approve resolution 2025-51 as presented.
 - b. [Ordinance 479 Drainage of Pool Water Ordinance Update](#)
First reading of amended ordinance.
- VIII. Committee Reports
 - a. [Personnel Budget Committee](#)
 - b. [Public Works Committee](#)
- IX. Mayor's Report
- X. City Administrator's Report
- XI. Roundtable
- XII. Next Meetings

XIII. Adjourn



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: August 11, 2025

Agenda Item: Accounts Payable Claims Listings

Subject | Summary: Consider accounts payable for approval.

Agenda Category: Consent

Submitted By: Michele Peterson

Recommended Motion:

Community Engagement and Outreach:

FISCAL IMPACT:

Amount: \$155,195.34

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[Batch Listing1 - 2025 08FA01 \\$96,543.08.pdf](#)

[Batch Listing2 - 2025 08FA01U \\$30,902.16.pdf](#)

[Batch Listing3 - 2025 0731VNDRPR \\$33,432.81.pdf](#)

[Batch Listing4 - 2025 0731 PR EXP REIMB \\$78.40.pdf](#)

[Batch Listing5 - 2025 07ADM05 \\$685.49.pdf](#)

[Batch Listing6 - 2025 07ADM04 \\$225.40.pdf](#)



City of Chatfield

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Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
ADVANCED BUSINESS SYSTEMS, INC						
103779	E	100-41500-403	Administration	Prev. Maint. Agreements	\$400.00	MAINT 08/23/2025-08/22/2026 QDNT
103837	E	100-41500-403	Administration	Prev. Maint. Agreements	\$1,562.00	MAINT 07/17/2025-07/16/2026 QDNT
					\$1,962.00	
ADVANCED BUSINESS SYSTEMS, INC						
ADVANCED GRAPHIX, INC.						
216910	E	801-42110-550	Police Administrati	Cap. Outlay-Vehicles/Eq	\$1,136.00	SQD 872 2025 EXP GRPHCS
216911	E	801-42110-404	Police Administrati	Repairs/Maint Equipment	\$317.80	2018 EXP RPR GRPHCS
					\$1,453.80	
ADVANCED GRAPHIX, INC.						
AT&T MOBILITY						
080320	E	100-42110-321	Police Administrati	Telephone	\$49.93	507.272.5506 POLICE CHIEF
080320	E	601-49400-438	Water Utilities (GE	Internet Expenses	\$41.23	507.551.8577 WLLHS2 AIRCARD MiFi
080320	E	100-42110-320	Police Administrati	Communications (GENER	\$48.23	507.551.8478 DELL LT SIM (2024)
080320	E	601-49400-438	Water Utilities (GE	Internet Expenses	\$41.23	507.551.8578 WWTP CLLCTR AIRCAR
080320	E	100-42110-321	Police Administrati	Telephone	\$44.89	507.272.5386 POLICE 873
080320	E	230-42270-321	Ambulance	Telephone	\$38.23	507-551-8498 AMB CP IBR900 2
080320	E	100-42110-320	Police Administrati	Communications (GENER	\$38.23	507.513.5937 SQUAD 873 MODEM
080320	E	100-42110-321	Police Administrati	Telephone	\$44.89	507.272.5382 POLICE 872
080320	E	220-42280-321	Fire Department *	Telephone	\$49.93	507.884.4423 FIRE
080320	E	601-49400-438	Water Utilities (GE	Internet Expenses	\$41.23	507.551.8576 WLLHS3 AIRCARD MiFi
080320	E	230-42270-321	Ambulance	Telephone	\$38.23	507.551.8200 AMB IBR900
					\$476.25	
AT&T MOBILITY						
BOUND TREE MEDICAL						
858598	E	230-42270-210	Ambulance	Operating Expenses	\$155.67	SPPLS - LANCET CRLX
					\$155.67	
BOUND TREE MEDICAL						
CANON FINANCIAL SERVICES, INC.						
413964	E	211-45500-404	Libraries (GENERA	Repairs/Maint Equipment	\$108.44	832780-1 COLOR COPIER
					\$108.44	
CANON FINANCIAL SERVICES, INC.						
CENGAGE LEARNING						
999100	E	211-45500-590	Libraries (GENERA	Cap. Outlay-Books	\$229.32	ACCT 23762978
					\$229.32	
CENGAGE LEARNING						
CENTER POINT LARGE PRINT						
218725	E	211-45500-590	Libraries (GENERA	Cap. Outlay-Books	\$108.43	STAR LUCK B A
					\$108.43	
CENTER POINT LARGE PRINT						
CHATFIELD CENTER FOR THE ARTS						
AUG 20	E	250-46630-310	Cmmnty Dvlpmnt	Other Professional Servic	\$2,000.00	EDA CCA AGRMNT 09/2022-08/2028
					\$2,000.00	
CHATFIELD CENTER FOR THE ARTS						
GRANICUS						
211340	E	100-41500-438	Administration	Internet Expenses	\$2,051.29	PKAgndMgmnt LiveCst ClrCstr Opn
					\$2,051.29	
GRANICUS						
KENDELL DOORS AND HARDWARE LLC						
IN1180	E	100-41940-401	Municipal Building	Repairs/Maint Buildings	\$520.82	RPR ADJ HC ALLEY DOOR
					\$520.82	
KENDELL DOORS AND HARDWARE LLC						
KWIK TRIP						
113041	104791	E 211-45500-230	Libraries (GENERA	KT Scrip Prgm Exp 230	\$855.00	2025 SCRIP CARDS
					\$855.00	
KWIK TRIP						
LINDE						



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	512999	E 100-43100-210	Street Maintenanc	Operating Expenses	\$64.05	HIGH PRESSURE
LINDE					\$64.05	
MARC						
	085499	E 601-49400-210	Water Utilities (GE	Operating Expenses	\$155.36	BL & GR SPRY PNT
	085499	E 602-49450-210	Sewer (GENERAL)	Operating Expenses	\$155.36	BL & GR SPRY PNT
MARC					\$310.72	
MARCO TECHNOLOGIES LLC.						
	INV141	E 100-41500-403	Administration	Prev. Maint. Agreements	\$675.00	2025 15% MIT - 4,500 /54,000
	INV141	E 603-49500-403	Refuse/Garbage (Prev. Maint. Agreements	\$450.00	2025 10% MIT - 4,500 /54,000
	INV141	E 220-42280-403	Fire Department *	Prev. Maint. Agreements	\$225.00	2025 5% MIT - 4,500 /54,000
	INV141	E 230-42270-403	Ambulance	Prev. Maint. Agreements	\$225.00	2025 5% MIT - 4,500 /54,000
	INV141	E 240-46630-403	Cmmnty Dvlpmnt	Prev. Maint. Agreements	\$225.00	2025 5% MIT - 4,500 /54,000
	INV141	E 601-49400-403	Water Utilities (GE	Prev. Maint. Agreements	\$900.00	2025 20% MIT - 4,500 /54,000
	INV141	E 602-49450-403	Sewer (GENERAL)	Prev. Maint. Agreements	\$900.00	2025 20% MIT - 4,500 /54,000
	INV141	E 100-43100-403	Street Maintenanc	Prev. Maint. Agreements	\$225.00	2025 5% MIT - 4,500 /54,000
	INV141	E 100-42110-403	Police Administrati	Prev. Maint. Agreements	\$675.00	2025 15% MIT - 4,500 /54,000
MARCO TECHNOLOGIES LLC.					\$4,500.00	
MN REVENUE						
113043	1-263-7	E 601-49400-437	Water Utilities (GE	Sales Tax - Purchases	\$66.00	7316521 WTR TWR LEASE SALES
	1-263-7	E 603-49500-436	Refuse/Garbage (Sales Tax	\$1,020.00	7316521 GARBAGE TAX
	1-263-7	E 100-43100-437	Street Maintenanc	Sales Tax - Purchases	\$533.00	7316521 STRT CHRGS
	1-263-7	E 100-45124-437	Swimming Pools -	Sales Tax - Purchases	\$1,114.00	7316521 POOL SALES & ADM
	1-263-7	E 100-41500-437	Administration	Sales Tax - Purchases	\$5.00	7316521 CLRK SALES
	1-263-7	E 100-42110-437	Police Administrati	Sales Tax - Purchases	\$1.00	7316521 POLICE CHRGS
MN REVENUE					\$2,739.00	
MOTOROLA						
	141117	E 801-42110-404	Police Administrati	Repairs/Maint Equipment	\$6,325.31	BDY CMRS SBSCRPTN VAAS MAR 2025
	828213	E 100-42110-240	Police Administrati	Small Tools and Minor E	\$262.55	CBL ASSMBLY ADPTR
MOTOROLA					\$6,587.86	
PEARSON BROS. INC.						
	6285	E 801-43100-406	Street Maintenanc	Street Maint.	\$47,973.48	CHIP SEALING/SEAL COAT
PEARSON BROS. INC.					\$47,973.48	
SELCO						
	053642	E 211-45500-414	Libraries (GENERA	Automated Operations	\$484.70	ILS PCKG-PUBLICS
SELCO					\$484.70	
STREAMLINE						
	OBE128	E 211-45500-438	Libraries (GENERA	Internet Expenses	\$105.00	STRMLN FLX - AUG 1-SEP 1, 2025
STREAMLINE					\$105.00	
THE CHATFIELD NEWS, LLC						
	7032	E 100-43100-350	Street Maintenanc	Print/Binding (GENERAL)	\$210.00	AD BDS M&OVR PRJCT
THE CHATFIELD NEWS, LLC					\$210.00	
US BANK ONE CARD						
		E 211-45500-211	Libraries (GENERA	Program Expenses	\$171.90	SR CANDY
		E 211-45500-332	Libraries (GENERA	Continuing Education	-\$13.08	PARK N GO MN PRKNG CRDT
	103190	E 100-45124-210	Swimming Pools -	Operating Expenses	\$143.51	SAMS - CNCSSNS
		E 211-45500-200	Libraries (GENERA	Office Supplies (GENERA	\$117.10	ESR IPAD CASE
		E 211-45500-332	Libraries (GENERA	Continuing Education	\$32.80	CURB CAB TO ALA HOTEL
	969352	E 211-45500-211	Libraries (GENERA	Program Expenses	\$3.75	NAPA - FG WS SOIL



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	2369-3	E 100-45200-433	Parks (GENERAL)	Dues and Subscriptions	\$13.00	TACTACAM
	93219	E 100-45124-210	Swimming Pools -	Operating Expenses	\$368.00	PEPSI - CNCSSNS
		E 100-42110-153	Police Administrati	Uniform Allowance	\$42.94	KL - HLSTR
	07/01/2	E 100-42110-322	Police Administrati	Postage	\$6.10	USPS
	MNPPC	E 602-49450-208	Sewer (GENERAL)	Training and Instruction	\$56.18	MPCA TRNNG CRTFCTN
		E 211-45500-332	Libraries (GENERA	Continuing Education	\$23.76	GIOVANNIS ALA FOOD
	559339	E 100-41500-322	Administration	Postage	\$24.32	USPS - BND PYMNTS
		E 100-41500-309	Administration	Conference Expense	\$32.25	EB SEMLM ALBRT LEA
	9997	E 602-49450-152	Sewer (GENERAL)	Clothing	\$349.95	FF - JNS BTS
	53386	E 100-42110-208	Police Administrati	Training and Instruction	\$75.00	BCA TRNG
	974962	E 601-49400-152	Water Utilities (GE	Clothing	\$134.80	TUREWERK
		E 100-43100-435	Street Maintenanc	Licences, Permits and Fe	\$0.99	APPLE.COM - ICLOUD STORAGE
	3FBB41	E 100-43100-433	Street Maintenanc	Dues and Subscriptions	\$95.00	FILL-RITE BFS SBSCPTN
	918821	E 100-41100-309	Legislative	Conference Expense	\$527.73	LMC LDGNG - PAM
	103160	E 100-45124-210	Swimming Pools -	Operating Expenses	\$658.77	SAMS - CNCSSNS
		E 100-45124-210	Swimming Pools -	Operating Expenses	\$113.96	SAMS - CNCSSNS
US BANK ONE CARD					\$2,978.73	
WIDSETH SMITH NOLTING & ASSOC.						
	239062	E 801-41910-310	P&Z Cmmssn	Other Professional Servic	\$1,200.00	2025-10192 2025 COMP PLAN
WIDSETH SMITH NOLTING & ASSOC.					\$1,200.00	
WIT BOYZ INC.						
	10745	E 220-42280-404	Fire Department *	Repairs/Maint Equipment	\$411.50	RSCU XFER SWTCH
WIT BOYZ INC.					\$411.50	
WM HANSON WASTE REMOVAL						
	4795 J	E 603-49500-384	Refuse/Garbage (Refuse/Garbage Disposal	\$15,077.16	GARBAGE SERVICE - 1,158 P/U @ 13.
	4795 J	E 100-45200-384	Parks (GENERAL)	Refuse/Garbage Disposal	\$63.52	GARBAGE SERVICE - FIRE HALL
	4795 J	E 603-49500-384	Refuse/Garbage (Refuse/Garbage Disposal	\$1,428.93	GARBAGE SERVICE - FUEL SURCHARG
	4795 J	E 602-49450-384	Sewer (GENERAL)	Refuse/Garbage Disposal	\$124.32	GARBAGE SERVICE - WWTP
	4795 J	E 100-41940-384	Municipal Building	Refuse/Garbage Disposal	\$45.05	GARBAGE SERVICE - CITY HALL
	4795 J	E 100-45200-384	Parks (GENERAL)	Refuse/Garbage Disposal	\$181.08	GARBAGE SERVICE - CTY MNT BLDG
	4795 J	E 603-49500-384	Refuse/Garbage (Refuse/Garbage Disposal	\$2,136.96	GARBAGE SERVICE - OC ENVIRON FEE
WM HANSON WASTE REMOVAL					\$19,057.02	
2025 08FA01					\$96,543.08	
					\$96,543.08	

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AIRGAS						
	906323	E 230-42270-210	Ambulance	Operating Expenses	\$132.88	OXYGEN
AIRGAS					\$132.88	
AMAZON CAPITAL SERVICES, INC.						
1P1C-7	E 100-45124-210	Swimming Pools -	Operating Expenses	\$153.16	NCH CHS DIP	
1P1C-7	E 100-41500-200	Administration	Office Supplies (GENERA	\$15.04	SHLR PH RST	
1P1C-7	E 100-41500-200	Administration	Office Supplies (GENERA	\$6.39	MNTG TP	
1P1C-7	E 100-41940-210	Municipal Building	Operating Expenses	\$55.25	TB CLNR	
1P1C-7	E 100-45124-210	Swimming Pools -	Operating Expenses	\$12.79	NTRL EXM GLVS	
1KQ6-Y	E 230-42270-210	Ambulance	Operating Expenses	\$15.88	CLD CMPRSS ICE PCK	
1P1C-7	E 100-41500-210	Administration	Operating Expenses	\$73.98	CPY PR	
1KQ6-Y	E 230-42270-210	Ambulance	Operating Expenses	\$78.00	NTRL EXM GLVS	
1KQ6-Y	E 230-42270-210	Ambulance	Operating Expenses	\$61.01	SANI CLOTH WP	
1P1C-7	E 211-45500-416	Libraries (GENERA	Cleaning Service	\$75.70	PCFC BLMLTFD TWLS	
1P1C-7	E 242-46630-240	Cmmnty Dvlpmnt	Small Tools and Minor E	\$389.00	HP LSR JET PRNTR	
1P1C-7	E 211-45500-590	Libraries (GENERA	Cap. Outlay-Books	\$17.22	LGY PGY BK	
1P1C-7	E 211-45500-416	Libraries (GENERA	Cleaning Service	\$7.17	PST PUTTY	
1P1C-7	E 100-45124-240	Swimming Pools -	Small Tools and Minor E	\$23.52	ANTI SLP TP	
1P1C-7	E 100-41500-240	Administration	Small Tools and Minor E	\$23.99	SLT BRD FT RST	
1P1C-7	E 601-49400-240	Water Utilities (GE	Small Tools and Minor E	\$18.90	ETHN CABLE	
1P1C-7	E 211-45500-590	Libraries (GENERA	Cap. Outlay-Books	\$16.96	OUR FND ZAP 17 BK	
1KQ6-Y	E 230-42270-210	Ambulance	Operating Expenses	\$82.46	FCL TSSE	
1P1C-7	E 100-45124-210	Swimming Pools -	Operating Expenses	\$151.56	TO GO NCH CHS	
1P1C-7	E 100-42110-210	Police Administrati	Operating Expenses	\$64.89	BTY MTRLA	
1P1C-7	E 211-45500-211	Libraries (GENERA	Program Expenses	\$20.99	CLR PLTS	
1P1C-7	E 211-45500-211	Libraries (GENERA	Program Expenses	\$5.92	CCLRD PPSCL STCKS	
1P1C-7	E 211-45500-240	Libraries (GENERA	Small Tools and Minor E	\$679.00	APPLE IPAD	
1P1C-7	E 211-45500-211	Libraries (GENERA	Program Expenses	\$10.99	CLR SCRS	
1P1C-7	E 100-45124-240	Swimming Pools -	Small Tools and Minor E	\$21.21	CBL LCK	
AMAZON CAPITAL SERVICES, INC.					\$2,080.98	
BADGER METER						
802050	E 602-49450-403	Sewer (GENERAL)	Prev. Maint. Agreements	\$111.61	1/2 BCN FXD NTWRK PER UNITwMBL	
802050	E 601-49400-403	Water Utilities (GE	Prev. Maint. Agreements	\$111.62	1/2 BCN FXD NTWRK PER UNITwMBL	
BADGER METER					\$223.23	
CHATFIELD LUMBER OF EYOTA						
124546	E 100-43100-210	Street Maintenanc	Operating Expenses	\$127.62	8X10 PENT PST	
124546	E 100-45200-210	Parks (GENERAL)	Operating Expenses	\$129.15	2X6 TRTD D&M	
124546	E 100-45200-210	Parks (GENERAL)	Operating Expenses	\$98.68	6X6 TRTD SYP	
CHATFIELD LUMBER OF EYOTA					\$355.45	
CHATFIELD PARTS HOUSE						
969262	E 100-41940-240	Municipal Building	Small Tools and Minor E	\$12.99	MSNRY BT	
969811	E 100-43100-404	Street Maintenanc	Repairs/Maint Equipment	\$4.49	TR RPR KT	
970120	E 100-43100-210	Street Maintenanc	Operating Expenses	\$34.95	HS CLMP	
969496	E 100-43100-240	Street Maintenanc	Small Tools and Minor E	\$7.99	SCKT	
967553	E 100-43100-210	Street Maintenanc	Operating Expenses	\$4.49	BXD MNTRS	
967363	E 100-43100-404	Street Maintenanc	Repairs/Maint Equipment	\$12.99	RNG ASST	
967318	E 100-43100-210	Street Maintenanc	Operating Expenses	\$47.96	STPNG PNT	
202507	E 100-43100-310	Street Maintenanc	Other Professional Servic	\$5.00	SRVC CHRG	
969238	E 100-45124-210	Swimming Pools -	Operating Expenses	\$6.99	WSP HRNT SPRY	
CHATFIELD PARTS HOUSE					\$137.85	



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CITY OF CHATFIELD							
	07/20/2	E	100-43100-380	Street Maintenanc	Utility Services (GENERA	\$70.34	10-00000101-01-4 PWFAC2
	07/20/2	E	100-41940-380	Municipal Building	Utility Services (GENERA	\$73.09	10-00000001-00-4 THURBER BLDG GA
	07/20/2	E	100-43100-380	Street Maintenanc	Utility Services (GENERA	\$70.34	10-00002410-91-8 PWFAC1
	07/20/2	E	220-42280-380	Fire Department *	Utility Services (GENERA	\$73.99	10-00000051-00-9 FIRE HALL
	07/20/2	E	100-43100-380	Street Maintenanc	Utility Services (GENERA	\$70.34	10-00000081-008 CITY SHOP
	07/20/2	E	100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$70.34	10-00000071-00-5 TOURIST CENTER
	07/20/2	E	602-49450-380	Sewer (GENERAL)	Utility Services (GENERA	\$1,087.14	10-00000031-00-3 WWTP
	07/20/2	E	100-45124-380	Swimming Pools -	Utility Services (GENERA	\$934.49	10-00000121-00-7 POOL
	07/20/2	E	211-45500-380	Libraries (GENERA	Utility Services (GENERA	\$70.34	10-00000011-00-7 PUBLIC LIBRARY
CITY OF CHATFIELD						\$2,520.41	
CULLIGAN WATER							
	07/31/2	E	100-41500-210	Administration	Operating Expenses	\$48.45	WTR SRVC
CULLIGAN WATER						\$48.45	
EO JOHNSON BUSINESS TECHNOLOGIES							
	397465	E	100-41500-413	Administration	Equipment Rental / Leas	\$428.21	RICOH4510 45PPM (162.36+243.7Srv
	397465	E	100-42110-413	Police Administrati	Equipment Rental / Leas	\$94.00	RICOH2510 25PPM (Lease Only)
	397465	E	100-41500-413	Administration	Equipment Rental / Leas	\$13.27	EXCESS USG MAY-JUN BW # CLR #25
EO JOHNSON BUSINESS TECHNOLOGIES						\$535.48	
FIRE SAFETY USA, INC							
	204099	E	220-42280-212	Fire Department *	Vehicle Operating Suppli	\$61.90	2 ST-1 LUB FIRE CAPT PUMP
FIRE SAFETY USA, INC						\$61.90	
FREDERICK S. SUHLER, ATTY							
	JUL 202	E	100-41100-304	Legislative	Legal Fees	\$795.00	ADDITIONAL TASKS - JUL 2025
	JUL 202	E	100-41100-304	Legislative	Legal Fees	\$600.00	MONTHLY RETAINER - JUL 2025
FREDERICK S. SUHLER, ATTY						\$1,395.00	
GOPHER STATE ONE CALL							
	507028	E	601-49400-310	Water Utilities (GE	Other Professional Servic	\$81.00	ACCOUNT #MN00240
GOPHER STATE ONE CALL						\$81.00	
GSS							
	28150	E	100-43100-403	Street Maintenanc	Prev. Maint. Agreements	\$275.00	PW BLDG GNRTR PM
	28150	E	100-43100-404	Street Maintenanc	Repairs/Maint Equipment	\$2,318.89	RPR GNTR-PWBLDG
	28154	E	100-41940-403	Municipal Building	Prev. Maint. Agreements	\$275.00	CITY HALL GNRTR PM
GSS						\$2,868.89	
HAMMELL EQUIPMENT							
	i184854	E	100-43100-210	Street Maintenanc	Operating Expenses	\$40.98	1 STI 63 PS 1 STI 61 PMM
	I18493	E	100-43100-240	Street Maintenanc	Small Tools and Minor E	\$701.96	STIHL 291-Z 23RS 74E
HAMMELL EQUIPMENT						\$742.94	
HBC							
	EM AUG	E	602-49450-321	Sewer (GENERAL)	Telephone	\$43.65	1439299 867-4321BASIC & TOLL
	EM AUG	E	602-49450-438	Sewer (GENERAL)	Internet Expenses	\$110.98	1439299 BUS VALUE PKG 120MBPS
HBC						\$154.63	
KELLY OLSON							
	850984	R	100-45124-3472	Swimming Pools -		\$60.00	RFND CNCLD LSSNS
KELLY OLSON						\$60.00	
LRS							
	MP2801	E	100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$620.00	6 PRK UNTS 2025-2025/07/25 TO 202



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Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
LRS					\$620.00	
LUMEN-LEVEL3 (WEBEX)						
744836	E	100-41500-320	Administration	Communications (GENER	\$179.21	WEBEX 10@23 + TAX/LIC
LUMEN-LEVEL3 (WEBEX)					\$179.21	
MEDIACOM						
JUL 26,	E	100-42110-438	Police Administrati	Internet Expenses	\$108.19	1/3 CITY HALL HSD & STATIC IPS
JUL 26,	E	100-41500-438	Administration	Internet Expenses	\$108.19	1/3 CITY HALL HSD & STATIC IPS
JUL 26,	E	230-42270-438	Ambulance	Internet Expenses	\$108.52	1/3 CITY HALL HSD & STATIC IPS
MEDIACOM					\$324.90	
MINNESOTA ENERGY RESOURCES						
557009	E	100-45124-380	Swimming Pools -	Utility Services (GENERA	\$429.24	000011 POOL
556899	E	100-42110-380	Police Administrati	Utility Services (GENERA	\$17.84	00001 MUNI - POLICE 1/3
556899	E	100-41940-380	Municipal Building	Utility Services (GENERA	\$17.83	00001 MUNI 1/3
556562	E	601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$7.48	00002 FH 15% WATER
556628	E	211-45500-380	Libraries (GENERA	Utility Services (GENERA	\$53.55	00005 LIBRARY
556716	E	100-43100-380	Street Maintenanc	Utility Services (GENERA	\$51.96	00014 PPLS 19 SCND ST SW
556552	E	601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$54.35	00015 547 HLLSD BSTR STTN
556953	E	601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$51.18	00016 100 OTR GNRTR
556562	E	100-43100-380	Street Maintenanc	Utility Services (GENERA	\$12.46	00002 FH 25% STREET
556899	E	230-42270-380	Ambulance	Utility Services (GENERA	\$17.84	00001 MUNI - AMB 1/3
556562	E	220-42280-380	Fire Department *	Utility Services (GENERA	\$29.91	00002 FH 60% FIRE
556819	E	602-49450-380	Sewer (GENERAL)	Utility Services (GENERA	\$51.96	00003 WWTP - LIBRARY LN
MINNESOTA ENERGY RESOURCES					\$795.60	
MN DEPT OF LABOR & INDUSTRY						
ABR035	E	100-43100-403	Street Maintenanc	Prev. Maint. Agreements	\$25.00	40194 PRSSR VSSL-FH
MN DEPT OF LABOR & INDUSTRY					\$25.00	
PEOPLES ENERGY COOPERATIVE						
EM AUG	E	602-49450-380	Sewer (GENERAL)	Utility Services (GENERA	\$3,434.93	2430200 126 LIBRARY LN WWTP
EM AUG	E	100-43100-380	Street Maintenanc	Utility Services (GENERA	\$176.42	3260000 52 3RD ST SW - STL MTR
EM AUG	E	100-43100-380	Street Maintenanc	Utility Services (GENERA	\$72.63	2436500 CR 2 HWY S
EM AUG	E	100-43100-380	Street Maintenanc	Utility Services (GENERA	\$103.88	2410100 1/4 FIRE HALL
EM AUG	E	100-43100-380	Street Maintenanc	Utility Services (GENERA	\$469.18	2400202 PPLS 19 SCND ST SW
EM AUG	E	601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$918.51	3011701 BLUFF ST
EM AUG	E	100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$67.00	2438500 MILL CREEK PARK
EM AUG	E	100-43100-380	Street Maintenanc	Utility Services (GENERA	\$118.95	3260100 301 TH 52 - TRFFC SGNL
EM AUG	E	100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$62.64	2432400 400 3RD ST SW
EM AUG	E	100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$63.00	2432200 CHATFIELD SIGN
EM AUG	E	100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$835.24	2428000 MILL CREEK PARK
EM AUG	E	100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$61.50	2410200 MAIN ST-CITY PARK
EM AUG	E	211-45500-380	Libraries (GENERA	Utility Services (GENERA	\$640.44	2402500 LIBRARY 322 MAIN ST S
EM AUG	E	100-45124-380	Swimming Pools -	Utility Services (GENERA	\$3,574.99	3237701 107 UNION ST NE
EM AUG	E	100-43100-380	Street Maintenanc	Utility Services (GENERA	\$175.36	3265100 20 2ND ST SE - LIGHTS
EM AUG	E	602-49450-380	Sewer (GENERAL)	Utility Services (GENERA	\$142.00	242390 MILL CREEK PK - LIFT ST
EM AUG	E	230-42270-380	Ambulance	Utility Services (GENERA	\$351.00	2407900 1/3 21 2ND ST SE
EM AUG	E	100-42110-380	Police Administrati	Utility Services (GENERA	\$351.00	2407900 1/3 21 2ND ST SE
EM AUG	E	100-41940-380	Municipal Building	Utility Services (GENERA	\$351.00	2407900 1/3 21 2ND ST SE
EM AUG	E	220-42280-380	Fire Department *	Utility Services (GENERA	\$197.92	2410000 318 S MAIN ST-WHISTLE
EM AUG	E	220-42280-380	Fire Department *	Utility Services (GENERA	\$311.63	2410100 3/4 FIRE HALL
EM AUG	E	100-43100-380	Street Maintenanc	Utility Services (GENERA	\$64.62	2447300 UNION ST NE - XING



City of Chatfield

Batch Listing - Unposted Summary

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Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
PEOPLES ENERGY COOPERATIVE					\$12,543.84	
PRESTON EQUIPMENT COMPANY						
01-173	E	100-45200-404	Parks (GENERAL)	Repairs/Maint Equipment	\$216.93	PA DVSHFT JD
01-173	E	100-45200-404	Parks (GENERAL)	Repairs/Maint Equipment	\$748.09	JD DRVSHFT GTR
01-173	E	100-45200-212	Parks (GENERAL)	Vehicle Operating Suppli	\$62.77	ORNG, FLTR, VSVS
PRESTON EQUIPMENT COMPANY					\$1,027.79	
QUADIENT LEASE						
Q19519	E	100-41500-413	Administration	Equipment Rental / Leas	\$164.16	PSTG MCH LS N22081826 MAY-AUG
QUADIENT LEASE					\$164.16	
QUILL.COM						
447838	E	100-41940-210	Municipal Building	Operating Expenses	\$57.99	Z FLD TWLS
QUILL.COM					\$57.99	
REINDERS						
321171	E	100-45200-210	Parks (GENERAL)	Operating Expenses	\$59.72	RGR PR GLYPO MDA PSTC
REINDERS					\$59.72	
SCHWICKERT COMPANY						
S51014	E	100-41940-401	Municipal Building	Repairs/Maint Buildings	\$1,055.00	RPR-CTY HLL
SCHWICKERT COMPANY					\$1,055.00	
STUMPS & LANDSCAPING OF ROCHESTER						
07/20/2	E	100-43100-411	Street Maintenanc	Tree Maintenance	\$637.00	STMP 91"
STUMPS & LANDSCAPING OF ROCHESTER					\$637.00	
THATCHER POOLS						
144393	E	100-45124-240	Swimming Pools -	Small Tools and Minor E	\$61.26	CHRLN PH
THATCHER POOLS					\$61.26	
UC LABORATORY						
124677	E	602-49450-217	Sewer (GENERAL)	Testing	\$1,027.14	WWTP LABS
UC LABORATORY					\$1,027.14	
VESTIS						
256040	E	100-41940-401	Municipal Building	Repairs/Maint Buildings	\$123.99	RUG SERVICE
VESTIS					\$123.99	
WIT BOYZ INC.						
1056	E	220-42280-210	Fire Department *	Operating Expenses	\$25.00	PLSTC BGS
WIT BOYZ INC.					\$25.00	
ZEP MANUFACTURING						
901146	E	100-45124-210	Swimming Pools -	Operating Expenses	\$221.86	TP & MULTI FLD
901154	E	100-45200-210	Parks (GENERAL)	Operating Expenses	\$553.61	BGS, TWL 2PLY, WPS, HND SP, DSP, F
ZEP MANUFACTURING					\$775.47	
2025 08FA01U					\$30,902.16	
					\$30,902.16	

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Check	Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
CHATFIELD PUBLIC LIBRARY							
	113038	2025-1	R 211-45500-3620	Libraries (GENERA		-\$125.00	PR VNDR LBLTY
		2025-1	G 910-21728			\$125.00	PR VNDR LBLTY
						<u>\$0.00</u>	
CHATFIELD PUBLIC LIBRARY							
EFTPS							
	113035	510644	G 910-21709			\$2,402.94	PR VNDR LBLTY
		510644	G 910-21703			\$8,398.68	PR VNDR LBLTY
		510644	G 910-21701			\$6,813.20	PR VNDR LBLTY
						<u>\$17,614.82</u>	
EFTPS							
MN REVENUE							
	113034	0-325-8	G 910-21702			\$3,461.65	PR VNDR LBLTY
						<u>\$3,461.65</u>	
MN REVENUE							
PERA							
	113036	SOMPE	G 910-21705			\$4,728.39	PR VNDR LBLTY
		SOMPE	G 910-21704			\$6,689.20	PR VNDR LBLTY
						<u>\$11,417.59</u>	
PERA							
VOYA EMPOWER MNDCP							
	113037	62661-	G 910-21719			\$938.75	PR VNDR LBLTY
						<u>\$938.75</u>	
VOYA EMPOWER MNDCP							
2025 0731VNDRPR						<u>\$33,432.81</u>	
						<u>\$33,432.81</u>	

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City of Chatfield

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Employee Reimbursements for Expenses

Amount	Check Date	Pay Method Description	Employee Name
\$78.40	07/31/25	Pool Travel Expense	Clemens, Madeline
<hr/> \$78.40			



City of Chatfield

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2025 07ADM05

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Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
UNITED STATES POSTAL SERVICE						
113033	667481	E 603-49500-322	Refuse/Garbage (Postage	\$131.75	UB PSTG ALLCTN 2025 19.22%
	667481	E 602-49450-322	Sewer (GENERAL)	Postage	\$398.20	UB PSTG ALLCTN 2025 58.09%
	667481	E 601-49400-322	Water Utilities (GE	Postage	\$155.54	UB PSTG ALLCTN 2025 22.69%
UNITED STATES POSTAL SERVICE					\$685.49	
2025 07ADM05					\$685.49	
					\$685.49	

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Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
TASC						
113032	IN3509	E 100-41500-310	Administration	Other Professional Servic	\$204.15	COBRA RNWL FEE +3.05%(AUG 2025)
	IN3509	E 100-41500-310	Administration	Other Professional Servic	\$21.25	COBRA MO ADM FEE - AUG 2025
TASC					\$225.40	
2025 07ADM04					\$225.40	
					\$225.40	

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CITY COUNCIL MEETING STAFF REPORT

Meeting Date: August 11, 2025

Agenda Item: Resolution 2025-39 Resolution to Establish Water & Wastewater Capital Reserve Funds

Subject | Summary: Establish / reestablish capital reserve funds for the water and wastewater departments. This aligns with the practice of accommodating separate operations and capital funds cash balances.

Reviewed by Personnel Budget Committee 07/14/2025

Agenda Category: Consent Agenda

Submitted By: Michele Peterson

Recommended Motion:

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital): 601 - Water Operations | 611 - Water Capital Reserve
602 - Wastewater Operations | 612 - Wastewater Capital Reserve

Account Code:

Background: In 2020 the operations and capital reserve funds were combined. It has been determined that combined operations and reserve funds do not sufficiently accommodate administrative planning and tracking of cash balance performance.

Attachments:

[Resolution 2025-39 Establish Water & Waste Water Capital Goods Funds.pdf](#)

City of Chatfield
Resolution 2025-39
Authorize Establishment of Water & Wastewater Capital Reserve Funds

Whereas, the City of Chatfield uses a Fund Accounting system of tracking revenues, expenses, and cash balances relating to various activities, projects, and obligations, and

Whereas, the annual budget may be amended by the City Council due to omissions, corrections, or unanticipated expenditures or revenues; and

Whereas, the City of Chatfield authorizes the transfer of funds to meet its budgetary obligations, and

Whereas, the administrative practice is to have separate funds designated for operations and capital goods reserves for each department for planning, budgeting and monitoring cash balances.

Now Therefore, Be It Resolved that the City Council authorizes the following:

1. Establishment / reestablishment of water and wastewater capital reserve funds to provide for ongoing capital goods replacement to sustain the water and wastewater utilities.
2. Administration shall establish in the City's accounting records:
 - a. 611 Water Capital Reserve Fund
 - b. 612 Wastewater Capital Reserve Fund
3. Annual payments (transfers) will be deposited into the capital funds from the operations fund in the amount determined during the annual budgeting process to build a fund balance to provide for future major capital repair and maintenance of water and wastewater equipment and infrastructure for budget year 2026 forward.
4. Also, if the year-end balance of the corresponding operations funds (601 & 602) reach / exceed the cash flow guideline of 20-40% of the following year's expenditure budget, authorization may be requested to transfer "excess" funds to the capital reserve funds.

Approved by the Chatfield City Council this ___th day of July 2025.



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: August 11, 2025

Agenda Item: Resolution 2025-50 Accepting Donations for the Library

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion:

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[2025-50 Accepting Donations Library.docx](#)

RESOLUTION 2025-50
A RESOLUTION ACCEPTING A DONATION TO THE CITY

WHEREAS, the City of Chatfield is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

Name	Amount
SUE DORNACK QUILTERS	\$50.00
SPLITTSTOESSER QUILTERS	\$113.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

\$163.00 To be used for capital purchases for the Chatfield Public Library, R 212-45500-36230

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATFIELD, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Passed by the City Council of Chatfield, Minnesota this 11TH Day of August, 2025.

/s/Beth M Carlson
City Clerk
City of Chatfield



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: August 11, 2025

Agenda Item: Police Department - Equipment Purchase (Tasers)

Subject | Summary: The purchase will be made utilizing the Capital Equipment Replacement fund.

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion: Motion to approve as recommended as recommended by the Public Service Committee.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[FINAL - Chatfield PD \(6\) T10 Cert.pdf](#)

Non-Binding Budgetary Estimate



Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-731384-45861JB

Issued: 07/23/2025

Quote Expiration: 08/31/2025

Estimated Contract Start Date: 12/01/2025

Account Number: 108758

Payment Terms: N30

Mode of Delivery: UPS-GND

Credit/Debit Amount: \$0.00

SHIP TO	BILL TO
Chatfield Police Dept. - MN 21 SECOND ST CHATFIELD, MN 55923 USA	Chatfield Police Dept. - MN 21 SECOND ST CHATFIELD MN 55923 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Jonah Brownell Phone: Email: jbrownell@axon.com Fax:	Shane Fox Phone: 507-867-3331 Email: sfox@ci.chatfield.mn.us Fax: (507) 867-1483

Quote Summary

Program Length	60 Months
TOTAL COST	\$29,997.20
ESTIMATED TOTAL W/ TAX	\$31,293.66

Discount Summary

Average Savings Per Year	\$5,287.78
TOTAL SAVINGS	\$26,438.88

Payment Summary

Date	Subtotal	Tax	Total
Nov 2025	\$29,997.20	\$1,296.46	\$31,293.66
Total	\$29,997.20	\$1,296.46	\$31,293.66

Quote Unbundled Price:	\$56,438.00
Quote List Price:	\$37,397.60
Quote Subtotal:	\$29,997.20

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
C00024	BUNDLE - TASER 10 CERTIFICATION STANDARD	6	60	\$139.55	\$86.66	\$82.77	\$29,797.20	\$1,296.46	\$31,093.66
A la Carte Hardware									
101123	AXON VR - HOLSTER - T10 SAFARILAND GRAY - LH	2			\$100.00	\$100.00	\$200.00	\$0.00	\$200.00
A la Carte Services									
20379	AXON VR - PSO - FULL INSTALLATION - INSIDE SALES	1			\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Total							\$29,997.20	\$1,296.46	\$31,293.66

Non-Binding Budgetary Estimate

Firearms and Ammunition Excise Tax

SKU	Description	Taxable Amount	FAET Rate	FAET Amount
100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	\$8,756.40	0.1	\$875.64
100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	\$1,540.38	0.11	\$169.44
20018	AXON TASER - BATTERY PACK - TACTICAL	\$423.84	0.1	\$42.39
101755	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK V2	\$614.82	0.1	\$61.48
100399	AXON TASER 10 - CARTRIDGE - LIVE	\$1,341.00	0.11	\$147.51
			Total	\$1,296.46

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
BUNDLE - TASER 10 CERTIFICATION STANDARD	100126	AXON VR - TACTICAL BAG	1	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	6	2	11/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	4	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	100396	AXON TASER 10 - MAGAZINE - INERT RED	1	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	100399	AXON TASER 10 - CARTRIDGE - LIVE	90	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	100400	AXON TASER 10 - CARTRIDGE - HALT	50	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	100401	AXON TASER 10 - CARTRIDGE - INERT	10	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	100591	AXON TASER - CLEANING KIT	1	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	6	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	100623	ENHANCED HOOK-AND-LOOP TRAINING (HALT) SUIT (V2)	1	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	100748	AXON VR - CONTROLLER - TASER 10	1	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	101122	AXON VR - HOLSTER - T10 SAFARILAND GRAY - RH	1	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	101455	AXON TASER 10 - REPLACEMENT TOOL KIT - INTERPOSER BUCKET	1	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	101456	AXON TASER 10 - REPLACEMENT INTERPOSER BUCKET	1	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	101751	AXON VR - HEADSET - HTC FOCUS VISION	1	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	101755	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK V2	6	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	101757	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE V2	3	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	20018	AXON TASER - BATTERY PACK - TACTICAL	2	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	20018	AXON TASER - BATTERY PACK - TACTICAL	6	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	1	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	1	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	74200	AXON TASER - DOCK - SIX BAY PLUS CORE	1	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	1	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	1	1	11/01/2025
A la Carte	101123	AXON VR - HOLSTER - T10 SAFARILAND GRAY - LH	2	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION STANDARD	100400	AXON TASER 10 - CARTRIDGE - HALT	30	1	11/01/2026
BUNDLE - TASER 10 CERTIFICATION STANDARD	100400	AXON TASER 10 - CARTRIDGE - HALT	30	1	11/01/2027
BUNDLE - TASER 10 CERTIFICATION STANDARD	101012	AXON VR - TAP REFRESH 1 - CONTROLLER	1	1	05/01/2028
BUNDLE - TASER 10 CERTIFICATION STANDARD	20373	AXON VR - TAP REFRESH 1 - HEADSET	1	1	05/01/2028

Non-Binding Budgetary Estimate

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
BUNDLE - TASER 10 CERTIFICATION STANDARD	100400	AXON TASER 10 - CARTRIDGE - HALT	30	1	11/01/2028
BUNDLE - TASER 10 CERTIFICATION STANDARD	100400	AXON TASER 10 - CARTRIDGE - HALT	30	1	11/01/2029

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - TASER 10 CERTIFICATION STANDARD	101180	AXON TASER - DATA SCIENCE PROGRAM	6	12/01/2025	11/30/2030
BUNDLE - TASER 10 CERTIFICATION STANDARD	101703	AXON VR - USER ACCESS - TASER SKILLS	6	12/01/2025	11/30/2030
BUNDLE - TASER 10 CERTIFICATION STANDARD	20248	AXON TASER - EVIDENCE.COM LICENSE	1	12/01/2025	11/30/2030
BUNDLE - TASER 10 CERTIFICATION STANDARD	20248	AXON TASER - EVIDENCE.COM LICENSE	6	12/01/2025	11/30/2030

Services

Bundle	Item	Description	QTY
BUNDLE - TASER 10 CERTIFICATION STANDARD	100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	6
BUNDLE - TASER 10 CERTIFICATION STANDARD	101193	AXON TASER - ON DEMAND CERTIFICATION	1
A la Carte	20379	AXON VR - PSO - FULL INSTALLATION - INSIDE SALES	1

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - TASER 10 CERTIFICATION STANDARD	100197	AXON VR - EXT WARRANTY - HEADSET	1	11/01/2026	11/30/2030
BUNDLE - TASER 10 CERTIFICATION STANDARD	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	6	11/01/2026	11/30/2030
BUNDLE - TASER 10 CERTIFICATION STANDARD	101007	AXON VR - EXT WARRANTY - CONTROLLER	1	11/01/2026	11/30/2030
BUNDLE - TASER 10 CERTIFICATION STANDARD	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	2	11/01/2026	11/30/2030
BUNDLE - TASER 10 CERTIFICATION STANDARD	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	6	11/01/2026	11/30/2030
BUNDLE - TASER 10 CERTIFICATION STANDARD	80396	AXON TASER - EXT WARRANTY - DOCK SIX BAY T7/T10	1	11/01/2026	11/30/2030

Shipping Locations

Location Number	Street	City	State	Zip	Country
1	21 SECOND ST	CHATFIELD	MN	55923	USA
2	21 SECOND ST	CHATFIELD	MN	55923	USA

Payment Details

Nov 2025						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
One-Time Payment	101123	AXON VR - HOLSTER - T10 SAFARILAND GRAY - LH	2	\$200.00	\$0.00	\$200.00
One-Time Payment	20379	AXON VR - PSO - FULL INSTALLATION - INSIDE SALES	1	\$0.00	\$0.00	\$0.00
One-Time Payment	C00024	BUNDLE - TASER 10 CERTIFICATION STANDARD	6	\$29,797.20	\$1,296.46	\$31,093.66
Total				\$29,997.20	\$1,296.46	\$31,293.66

Non-Binding Budgetary Estimate

This Rough Order of Magnitude estimate is being provided for budgetary and planning purposes only. It is non-binding and is not considered a contractable offer for sale of Axon goods or services.

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.





CITY COUNCIL MEETING STAFF REPORT

Meeting Date: August 11, 2025

Agenda Item: RLF Application Review

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion: Motion to approve as recommended by the Loan Committee.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[Loan Proposal EDA 2025.07.28.docx](#)



Revolving Loan Fund Proposal

Applicant: Peddle Tea and Coffee, 391 Main Street N, Chatfield, MN 55923

Owner: Jessica Pedelty, 9724 County Road 138 SE, Chatfield, MN 55923

Loan Terms:

Amount of Loan:	\$60,000
Rate:	4% APR Fixed
Term:	10 years (120 payments)
Other:	Applicant is responsible to pay at closing the costs of filing, recording and any other closing cost plus usual 1% fee.

Purpose: Startup Operating Expenses

Security: 2nd mortgage on real estate financed.

Uses of Funds:

Item	Cost
Outside Signage	\$10,000.00
Drive thru speaker and headsets	\$15,000.00
Equipment	\$5,200.00
Legal, Permits, & Licensing	\$5,500.00
Inventory	\$7,000.00
Branding, Menu, Misc	\$18,100.00
Total	\$60,000.00

Sources of Funds:

Owner Equity:	\$ 85,000.00 (59%)
EDA Loan:	\$ 60,000.00 (41%)
Total:	\$ 145,000.00 (100%)

Contingency:

1. If applicant should cease to operate this business within the City of Chatfield at any time during the term of the note or violate the terms of any business development agreement with the City of Chatfield or Chatfield EDA, the entire remaining principal and interest on the Revolving Loan would become immediately due and payable.
2. Project meets all other requirements and ordinances set by the City of Chatfield.

Repayment:

Fully amortized at 120 monthly payments of \$_____. All payments will first be credited towards outstanding interest and the balance towards principal. The loan may be prepaid in whole or in part without penalty or premium. Repayment scheduled to begin on or around _____. Repayments must be made by ACH.

Closing Date: _____



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: August 11, 2025

Agenda Item: Resolution 2025-49 Accepting a Bid and Entering into a Contract

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion: Motion to approve.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[Resolution Accepting Base Bid with Alternate \(2025 Mill and Overlay\) - Chatfield.docx](#)

CITY OF CHATFIELD

RESOLUTION NO. 2025-49

**A RESOLUTION ACCEPTING BID
2025 MILL & OVERLAY PROJECT - BASE AND ALTERNATE BIDS**

WHEREAS, Pursuant to an advertisement for bids for the proposed 2025 Mill & Overlay Project which includes the construction of retaining walls on Avenue B and the resurfacing of the following streets:

1. Burr Oak Avenue NE from Union Street NE to Margaret Street NE
2. Bennet Street NE from Burr Oak Avenue to the Dead End
3. Division Street NE from TH 52 to Avenue B NE
4. Mill Creek Road NW from Division Street NW to Hwy 30
5. Mill Creek Park Entrance from the North Driveway Entrance to the Ballfields
6. Mill Creek Park Paths from the North Driveway to the Ballfields
7. Division Street NW from Mill Creek Road NW to TH 52
8. Mill Creek Road NW from Hwy 30 to Mill Pond Drive NW
9. Hill Street SW from 1616 Hill Street SW to the City Limits
10. Pine Street SW from Hawkeye Street SW to the Cul De Sac
11. Hawkeye Street SW from Pine Street SW to Hill Street SW
12. Wahlen Valley Rd NE from County 10 to Tal Strasse Rd NE
13. Suden Circle NE from Wahlen Valley Rd NE to the Cul De Sac
14. Tal Strasse Rd NE from Wahlen Valley Rd NE to the Dead End
15. Margaret Street NE from the Stormwater Pond to the Cul De Sac
16. Hillside Drive NE from the Water Tower to Hwy 30
17. Valley View Lane NE from the south Cul De Sac to the north Cul De Sac
18. Library Lane SW from the WWTF to Twiford Street SW
19. Second Street SE from TH 52 to Winona Street SE
20. Fourth Street SE from Winona Street SE to Fillmore Street SE
21. Seventh Street SE from Th 52 to Winona Street SE
22. Fourth Street SW from Twiford Street SW to Bench Street SW

Bids were received, opened and tabulated according to law, and bids were received complying with the advertisement. Bid results are listed on the attached abstract of bids.

AND WHEREAS, It appears that Rochester Sand & Gravel, A Div. of Mathy Construction Co of Rochester, MN is the lowest responsible bidder,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATFIELD, MINNESOTA:

1. The Mayor and City Administrator are hereby authorized and directed to enter into a contract with Rochester Sand & Gravel, A Div. of Mathy Construction Co of Rochester, MN in the name of the City of Chatfield for the proposed **2025 Mill and Overlay Project, including the Alternate for the Prefabricated Modular Gravity Block Wall** in the amount of **\$1,568,260.20**. The project includes the improvements of the retaining walls (with the prefabricated modular gravity block wall) and streets listed in this resolution according to the plans and specifications therefor approved by the City Council and on file in the office of the City Administrator.
2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Passed by the City Council of Chatfield, Minnesota this 28th day of July, 2025.

Mayor John McBroom

Attested:

City Clerk Beth Carlson



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: August 11, 2025

Agenda Item: Financing Approval - 2025 Mill and Overlay Project

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion: Motion to approve resolution 2025-51 as presented.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[2025-51 Chatfield GO Street Recon _ Tax Abatement Note Series 2025A Resolution.docx](#)

[Ltr - Recos 2025A.pdf](#)

[Final Bank Offer 07302025.pdf](#)

[GO Street Rec & Tax Abatement 2025A CHATFIELD via MRWA.pdf](#)

EXTRACT OF MINUTES OF A MEETING
OF THE CITY COUNCIL
CITY OF CHATFIELD, MINNESOTA

HELD: AUGUST 11, 2025

Pursuant to due call, a regular or special meeting of the City Council of the City of Chatfield, Fillmore and Olmsted Counties, Minnesota, was duly held at the City Hall on August 11, 2025, at 7:00 P.M., for the purpose, in part, of authorizing the issuance and awarding the sale of a \$1,711,000 General Obligation Street Reconstruction and Tax Abatement Note, Series 2025A.

The following members were present: _____

and the following were absent: _____

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. 2025-51

RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF A \$1,711,000 GENERAL
OBLIGATION STREET RECONSTRUCTION AND TAX ABATEMENT NOTE, SERIES
2025A, PLEDGING FOR THE SECURITY THEREOF TAX ABATEMENTS AND LEVYING
A TAX FOR THE PAYMENT THEREOF

A. WHEREAS, the City Council of the City of Chatfield, Minnesota (the "City") has heretofore determined and declared that it is necessary and expedient to issue a \$1,711,000 General Obligation Street Reconstruction and Tax Abatement Note, Series 2025A (the "Note"), pursuant to Minnesota Statutes, Chapter 475; and

1. Section 475.58, Subdivision 3b, to finance street reconstruction improvements under the City's 2025-2029 Street Reconstruction Plan (the "Street Reconstruction Project"); and

2. Chapter 469.1812 through 469.1815, particularly Section 469.1814 to finance costs associated with the retaining wall and Mill Creek parking lot, and trail improvements in the City (the "Tax Abatement Project"); and

B. WHEREAS, on June 23, 2025, following duly published notice thereof, the Council held a public hearing on the issuance of approximately \$6,100,000 principal amount of bonds to finance the Street Reconstruction Project and all persons who wished to speak or provide written information relative to the public hearing were afforded an opportunity to do so; and

C. WHEREAS, no petition signed by voters equal to 5 percent of the votes cast in the City in the last municipal general election requesting a vote on the issuance of the Street Reconstruction Portion of the Note was filed with the Clerk within 30 days after the public hearing on June 23, 2025; and

D. WHEREAS, the Note, together with any outstanding bonds of the City that are subject to the City's net debt limit, do not exceed the City's net debt limit; and

E. WHEREAS, on June 23, 2025, following duly published notice thereof, the Council held a public hearing on the proposed abatement to finance the Tax Abatement Project and all persons who wished to speak or provide written information relative to the public hearing were afforded an opportunity to do so; and

F. WHEREAS, the City has heretofore established a tax abatement program (the "Tax Abatement Program") pursuant to the provisions of Minnesota Statutes, Sections 469.1812 through 469.1815, with respect to providing for the abatement of property taxes for a period of ten (10) years on various properties in the City, as described in the resolution adopted by the City Council on June 23, 2025, approving the Tax Abatement Program (the "Tax Abatement Resolution"); and

G. WHEREAS, the amount of the property taxes abated are estimated to be at least equal to the principal on the Tax Abatement Portion of the Note, as hereinafter defined, and pursuant to the provisions of the Tax Abatement Resolution, note proceeds are to be expended to provide money to pay for the Tax Abatement Project; and

H. WHEREAS, the City has retained David Drown Associates, Inc., in Minneapolis, Minnesota ("David Drown"), as its independent municipal advisor for the sale of the Note and was therefore authorized to sell the Note by private negotiation in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9); and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Chatfield, Minnesota, as follows:

1. Acceptance of Offer. The offer of F & M Community Bank, Preston, Minnesota (the "Purchaser"), to purchase the Note and to pay therefor the sum of \$1,711,000, all in accordance with the terms and at the rate of interest set forth in the form of the Note, is hereby accepted.

2. Note Terms; Original Issue Date; Denominations; Maturities; Interest and Redemption. The City shall forthwith issue the Note, which shall be in fully registered form without interest coupons, shall be dated, mature, bear interest, be subject to redemption and be payable as provided in the form of the Note.

3. Allocation. The aggregate principal amount of \$1,461,000 maturing in each of the years and amounts hereinafter set forth are issued to finance the Street Reconstruction Project (the "Street Reconstruction Portion"); and the aggregate principal amount of \$250,000 maturing in each of the years and amounts hereinafter set forth are issued to finance the Tax Abatement Project (the "Tax Abatement Portion"):

Year	Street Reconstruction Portion	Tax Abatement Portion	Total Amount
2028	\$37,000	\$21,000	\$58,000
2029	135,000	22,000	157,000
2030	140,000	23,000	163,000
2031	146,000	24,000	170,000
2032	152,000	24,000	176,000

2033	157,000	25,000	182,000
2034	164,000	26,000	190,000
2035	170,000	27,000	197,000
2036	177,000	28,000	205,000
2037	183,000	30,000	213,000

If the Note is prepaid, the prepayments shall be allocated to the portions of debt service (and hence allocated to the payment of Note treated as relating to a particular portion of debt service) as provided in this paragraph. If the source of prepayment moneys is the general fund of the City, or other generally available source, including the levy of taxes, the prepayment may be allocated to any or all portions of debt service in such amounts as the City shall determine. If the source of a prepayment is taxes abated for the Tax Abatement Project, the prepayment shall be allocated to the Tax Abatement Portion of debt service.

4. Purpose. The Street Reconstruction Portion of the Note shall provide funds to finance the Street Reconstruction Project and the Tax Abatement Portion of the Note shall provide funds to finance the Tax Abatement Project. The Street Reconstruction Project and the Tax Abatement Project are sometimes referred to herein together as the "Project". Pursuant to the Tax Abatement Resolution, the City's share of real estate taxes generated on the property identified in the Tax Abatement Program (the "Tax Abatements") have been pledged to the payment of the Tax Abatement Portion of the Note. The principal amount of the Tax Abatement Portion of the Note does not exceed the estimated amount of Tax Abatements, which is \$250,000. Proceeds of the Tax Abatement Portion of the Note shall be expended on costs or uses permitted by Minnesota Statutes, Sections 469.1812 through 469.1815, and shall not be expended on any costs or devoted to any other uses. The total cost of the Project, which shall include all costs enumerated in Minnesota Statutes, Section 475.65, is estimated to be at least equal to the amount of the Note. The City covenants that it shall do all things and perform all acts required of it to assure that work on the Project proceeds with due diligence to completion and that any and all permits and studies required under law for the Project are obtained.

5. Registrar. The Finance Director of the City of Chatfield, Minnesota, is appointed to act as registrar and transfer agent with respect to the Note (the "Registrar"), and shall do so unless and until a successor Registrar is duly appointed, all pursuant to any contract the City and Registrar shall execute which is consistent herewith. The Registrar shall also serve as paying agent unless and until a successor paying agent is duly appointed. Principal and interest on the Note shall be paid to the registered holder (or record holder) of the Note in the manner set forth in the form of Note.

6. Form of Note. The Note, together with the Certificate of Registration, shall be in substantially the form set forth on Exhibit A attached hereto.

7. Execution. The Note shall be executed on behalf of the City by the manual signatures of its Mayor and City Administrator, the seal having been omitted as permitted by law. In the event of disability or resignation or other absence of either such officer, the Note may be signed by the signature of that officer who may act on behalf of such absent or disabled officer. In case either such officer whose signature shall appear on the Note shall cease to be such officer before the delivery of the Note, such signature shall nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery.

8. Delivery; Application of Proceeds. The Note when so prepared and executed shall be delivered by the Finance Director to the Purchaser upon receipt of the purchase price, and the Purchaser shall not be obliged to see to the proper application thereof.

9. Fund and Accounts. There is hereby established a special fund to be designated "General Obligation Street Reconstruction and Tax Abatement Note, Series 2025A Fund" (the "Fund") to be administered and maintained by the Finance Director as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The Fund shall be maintained in the manner herein specified until the Note and the interest thereon have been fully paid. There shall be maintained in the Fund two (2) separate accounts to be designated the "Construction Account" and the "Debt Service Account," respectively:

(a) Construction Account. To the Construction Account there shall be credited the proceeds of the sale of the Note, less capitalized interest. From the Construction Account there shall be paid all costs and expenses of making the Project, including the cost of any construction contracts heretofore let and all other costs incurred and to be incurred of the kind authorized in Minnesota Statutes, Section 475.65. Moneys in the Construction Account shall be used for no other purpose except as otherwise provided by law; provided that the proceeds of the Note may also be used to the extent necessary to pay interest on the Note due prior to the anticipated date of commencement of the collection of Tax Abatements for the Tax Abatement Portion of the Note and taxes herein levied or covenanted to be levied; and provided further that if upon completion of the Project there shall remain any unexpended balance in the Construction Account, the balance shall be transferred to the Debt Service Account.

(b) Debt Service Account. There shall be maintained two separate subaccounts in the Debt Service Account to be designated the "Street Reconstruction Project Debt Service Subaccount" and the "Tax Abatement Project Debt Service Subaccount." There are hereby irrevocably appropriated and pledged to, and there shall be credited to the separate subaccounts of the Debt Service Account:

- (i) Street Reconstruction Project Debt Service Subaccount. There are hereby irrevocably appropriated and pledged and shall be credited to the Street Reconstruction Project Debt Service Subaccount: (i) capitalized interest in the amount of \$81,669.90 (together with interest earnings thereon and subject to such other adjustments as are appropriate) to provide sufficient funds to pay interest due on the Street Reconstruction Portion of the Note on or before February 1, 2027; (ii) all collections of taxes herein or hereafter levied for the payment of the Street Reconstruction Portion of the Note and the interest thereon; (iii) a pro rata share of all funds remaining in the Construction Account after completion of the Street Reconstruction Project and payment of the costs thereof; (iv) all investment earnings on funds held in the Street Reconstruction Project Debt Service Subaccount; and (v) any and all other moneys which are properly available and are appropriated by the governing body of the City to the Street Reconstruction Project Debt Service Subaccount. The amount of any surplus remaining in the Street Reconstruction Project Debt Service Subaccount when the Street Reconstruction Portion of the Note and interest thereon are paid shall be used consistent with Minnesota Statutes, Section 475.61, Subdivision 4. The Street Reconstruction Project Debt Service Subaccount shall be used solely to pay the principal and

interest on the Street Reconstruction Portion of the Note and any other general obligation bonds of the City hereafter issued by the City and made payable from said account as provided by law.

- (ii) Tax Abatement Project Debt Service Subaccount. To the Tax Abatement Project Debt Service Subaccount there shall be credited: (i) Tax Abatements; (ii) all collections of taxes herein and hereafter levied (the "Taxes") for the payment of the Tax Abatement Portion of the Note; (iii) capitalized interest in the amount of \$13,975.00 (together with interest earnings thereon and subject to such other adjustments as are appropriate) to provide sufficient funds to pay interest due on the Tax Abatement Portion of the Note on or before February 1, 2027; (iv) a pro rata share of all funds remaining in the Construction Account after completion of the Tax Abatement Project and payment of the costs thereof; (v) all investment earnings on funds held in the Tax Abatement Project Debt Service Subaccount; and (vi) any and all other moneys which are properly available and are appropriated by the governing body of the City to the Tax Abatement Debt Service Subaccount. The amount of any surplus remaining in the Tax Abatement Debt Service Account when the Tax Abatement Portion of the Note and interest thereon are paid shall be used consistent with Minnesota Statutes, Section 475.61, Subdivision 4. The Tax Abatement Debt Service Subaccount shall be used solely to pay the principal and interest on the Tax Abatement Portion of the Note.

No portion of the proceeds of the Note shall be used directly or indirectly to acquire higher yielding investments or to replace funds which were used directly or indirectly to acquire higher yielding investments, except (1) for a reasonable temporary period until such proceeds are needed for the purpose for which the Note was issued and (2) in addition to the above in an amount not greater than the lesser of five percent of the proceeds of the Note or \$100,000. To this effect, any proceeds of the Note and any sums from time to time held in the Construction Account or Debt Service Account (or any other City account which will be used to pay principal or interest to become due on the Note payable therefrom) in excess of amounts which under then applicable federal arbitrage regulations may be invested without regard to yield shall not be invested at a yield in excess of the applicable yield restrictions imposed by the arbitrage regulations on such investments after taking into account any applicable "temporary periods" or "minor portion" made available under the federal arbitrage regulations. Money in the Fund shall not be invested in obligations or deposits issued by, guaranteed by or insured by the United States or any agency or instrumentality thereof if and to the extent that such investment would cause the Note to be "federally guaranteed" within the meaning of Section 149(b) of the Internal Revenue Code of 1986, as amended (the "Code").

10. Covenants Relating to the Street Reconstruction Portion of the Note.

(a) Tax Levy; Coverage Test. To provide moneys for payment of the principal and interest on the Street Reconstruction Portion of the Note there is hereby levied upon all of the taxable property in the City a direct annual ad valorem tax which shall be spread upon the tax rolls and collected with and as part of other general property taxes in the City for the years and in the amounts as follows.

<u>Year of Tax Levy</u>	<u>Year of Tax Collection</u>	<u>Amount</u>
2026	2027	\$98,678
2027	2028	200,063
2028	2029	199,785
2029	2030	200,352
2030	2031	200,673
2031	2032	199,698
2032	2033	200,619
2033	2034	200,204
2034	2035	200,592
2035	2036	199,644

(b) Coverage Test. The tax levies are such that if collected in full they, together with other revenues herein pledged for the payment of the Street Reconstruction Portion of the Note, will produce at least five percent in excess of the amount needed to meet when due the principal and interest payments on the Street Reconstruction Portion of the Note. The tax levies shall be irrevocable so long as any of the Street Reconstruction Portion of the Note is outstanding and unpaid, provided that the City reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61, Subdivision 3.

11. Covenants Relating to the Tax Abatement Portion of the Note.

(a) Tax Abatements; Use of Tax Abatements. The City Council has adopted the Tax Abatement Resolution and has thereby approved the Tax Abatements, including the pledge thereof to the payment of the Tax Abatement Portion of the Note. The City Council hereby confirms the Tax Abatement Resolution, which is hereby incorporated as though set forth herein.

(b) Tax Levy. To provide moneys for payment of principal and the interest on the Tax Abatement Portion of the Note, there is hereby levied upon all of the taxable property in the City a direct annual ad valorem tax which shall be spread upon the tax rolls and collected with and as part of other general property taxes in the City for the years and in the amounts as follows:

<u>Year of Tax Levy</u>	<u>Year of Tax Collection</u>	<u>Amount</u>
2026	2027	\$7,288
2027	2028	7,478
2028	2029	7,627
2029	2030	7,735
2030	2031	6,752
2031	2032	6,819
2032	2033	6,845
2033	2034	6,831
2034	2035	6,775
2035	2036	7,729

(c) Coverage Test. The Taxes are such that if collected in full they, together with other revenues herein pledged for the payment of the Tax Abatement Portion of the Note and together with estimated collections of Tax Abatements, will produce at least five percent in

excess of the amount needed to meet when due the principal and interest payments on the Tax Abatement Portion of the Note. The Taxes shall be irrevocable so long as any of the Tax Abatement Portion of the Note are outstanding and unpaid, provided that the City reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61, Subdivision 3.

12. Defeasance. When the Note has been discharged as provided in this paragraph, all pledges, covenants and other rights granted by this resolution to the registered owners of the Note shall, to the extent permitted by law, cease. The City may discharge its obligations with respect to the Note which is due on any date by irrevocably depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full; or if any Note should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The City may also discharge its obligations with respect to principal installments of the Note called for redemption on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full, provided that notice of redemption thereof has been duly given. The City may also at any time discharge its obligations with respect to the Note, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a suitable banking institution qualified by law as an escrow agent for this purpose, cash or securities described in Minnesota Statutes, Section 475.67, Subdivision 8, bearing interest payable at such times and at such rates and maturing on such dates as shall be required, without regard to sale and/or reinvestment, to pay all amounts to become due thereon to maturity or, if notice of redemption as herein required has been duly provided for, to such earlier redemption date.

13. Compliance With Reimbursement Bond Regulations. The provisions of this paragraph are intended to establish and provide for the City's compliance with United States Treasury Regulations Section 1.150-2 (the "Reimbursement Regulations") applicable to the "reimbursement proceeds" of the Note, being those portions thereof which will be used by the City to reimburse itself for any expenditure which the City paid or will have paid prior to the Closing Date (a "Reimbursement Expenditure").

The City hereby certifies and/or covenants as follows:

(a) Not later than sixty days after the date of payment of a Reimbursement Expenditure, the City (or person designated to do so on behalf of the City) has made or will have made a written declaration of the City's official intent (a "Declaration") which effectively (i) states the City's reasonable expectation to reimburse itself for the payment of the Reimbursement Expenditure out of the proceeds of a subsequent borrowing; (ii) gives a general and functional description of the property, project or program to which the Declaration relates and for which the Reimbursement Expenditure is paid, or identifies a specific fund or account of the City and the general functional purpose thereof from which the Reimbursement Expenditure was to be paid (collectively the "Program"); and (iii) states the maximum principal amount of debt expected to be issued by the City for the purpose of financing the Program; provided, however, that no such Declaration shall necessarily have been made with respect to: (i) "preliminary expenditures" for the Program, defined in the Reimbursement Regulations to include engineering or architectural, surveying and soil testing expenses and similar prefatory costs, which in the aggregate do not exceed twenty percent of the "issue price" of the Note, and (ii) a de minimis amount of Reimbursement Expenditures not in excess of the lesser of \$100,000 or five percent of the proceeds of the Note.

(b) Each Reimbursement Expenditure is a capital expenditure or a cost of issuance of the Note or any of the other types of expenditures described in Section 1.150-2(d)(3) of the Reimbursement Regulations.

(c) The "reimbursement allocation" described in the Reimbursement Regulations for each Reimbursement Expenditure shall and will be made forthwith following (but not prior to) the issuance of the Note, and in all events within the period ending on the date which is the later of not later than three years after the later of (i) the date of the payment of the Reimbursement Expenditure, or (ii) one year after the date on which the Program to which the Reimbursement Expenditure relates is first placed in service.

(d) Each such reimbursement allocation will be made in a writing that evidences the City's use of Note proceeds to reimburse the Reimbursement Expenditure and, if made within 30 days after the Note is issued, shall be treated as made on the day the Note is issued.

Provided, however, that the City may take action contrary to any of the foregoing covenants in this paragraph upon receipt of an opinion of its bond counsel for the Note stating in effect that such action will not impair the tax-exempt status of the Note.

14. General Obligation Pledge. For the prompt and full payment of the principal and interest on the Note, as the same respectively become due, the full faith, credit and taxing powers of the City shall be and are hereby irrevocably pledged. If the balance in the Debt Service Account is ever insufficient to pay all principal and interest then due on the Note and any other bonds payable therefrom, the deficiency shall be promptly paid out of any other funds of the City which are available for such purpose, and such other funds may be reimbursed with or without interest from the Debt Service Account when a sufficient balance is available therein.

15. Certificate of Registration and Tax Levy. The City Administrator is hereby directed to file a certified copy of this resolution with the County Auditor of Fillmore and Olmsted Counties, Minnesota, together with such other information as the Auditor shall require, and to obtain the County Auditor's certificate that the Note has been entered in the County Auditor's Bond Register and that the tax levy required by law has been made.

16. Records and Certificates. The officers of the City are hereby authorized and directed to prepare and furnish to the Purchaser, and to the attorneys approving the legality of the issuance of the Note, certified copies of all proceedings and records of the City relating to the Note and to the financial condition and affairs of the City, and such other affidavits, certificates and information as are required to show the facts relating to the legality and marketability of the Note as the same appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the City as to the facts recited therein.

17. Negative Covenant as to Use of Proceeds and Project. The City hereby covenants not to use the proceeds of the Note or to use the Project, or to cause or permit them to be used, or to enter into any deferred payment arrangements for the cost of the Project, in such a manner as to cause the Note to be a "private activity bond" within the meaning of Sections 103 and 141 through 150 of the Code.

18. Tax-Exempt Status of the Note; Rebate. The City shall comply with requirements necessary under the Code to establish and maintain the exclusion from gross income under Section 103 of the Code of the interest on the Note, including without limitation (1) requirements relating to temporary periods for investments, (2) limitations on amounts invested at a yield greater than the yield on the Note, and (3) the rebate of excess investment earnings to the United States, if the Note (together with other obligations reasonably expected to be issued and outstanding at one time in this calendar year) exceeds the small-issuer exception amount of \$5,000,000. For purposes of qualifying for the exception to the federal arbitrage rebate requirements for governmental units issuing \$5,000,000 or less of bonds, the City hereby finds, determines and declares that:

- (a) the Note is issued by a governmental unit with general taxing powers;
- (b) the Note is not a private activity bond;
- (c) ninety-five percent or more of the net proceeds of the Note is to be used for local governmental activities of the City (or of a governmental unit the jurisdiction of which is entirely within the jurisdiction of the City); and
- (d) the aggregate face amount of all tax-exempt bonds (other than private activity bonds) issued by the City (and all subordinate entities thereof, and all entities treated as one issuer with the City) during the calendar year in which the Note is issued and outstanding at one time is not reasonably expected to exceed \$5,000,000, all within the meaning of Section 148(f)(4)(D) of the Code.

19. Designation of a Qualified Tax-Exempt Obligation. In order to qualify the Note as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Code, the City hereby makes the following factual statements and representations:

- (a) the Note is issued after August 7, 1986;
- (b) the Note is not a "private activity bond" as defined in Section 141 of the Code;
- (c) the City hereby designates the Note as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Code;
- (d) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds, treating qualified 501(c)(3) bonds as not being private activity bonds) which will be issued by the City (and all entities treated as one issuer with the City, and all subordinate entities whose obligations are treated as issued by the City) during this calendar year 2025 will not exceed \$10,000,000;
- (e) not more than \$10,000,000 of obligations issued by the City during this calendar year 2025 have been designated for purposes of Section 265(b)(3) of the Code; and
- (f) the aggregate face amount of the Note does not exceed \$10,000,000.

The City shall use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designation made by this paragraph.

20. Offering Circular. The Offering Circular relating to the Note prepared and distributed by David Drown, is hereby approved and the officers of the City are authorized in connection with the delivery of the Note to sign such certificates as may be necessary with respect to the completeness and accuracy of the Offering Circular.

21. Severability. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

22. Headings. Headings in this resolution are included for convenience of reference only and are not a part hereof, and shall not limit or define the meaning of any provision hereof.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and, after a full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof: _____

and the following voted against the same: _____

Whereupon the resolution was declared duly passed and adopted.

STATE OF MINNESOTA
FILLMORE AND OLMSTED COUNTIES
CITY OF CHATFIELD

I, the undersigned, being the duly qualified and acting City Clerk of the City of Chatfield, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council, duly called and held on the date therein indicated, insofar as such minutes relate to authorizing the issuance and awarding the sale of a \$1,711,000 General Obligation Street Reconstruction and Tax Abatement Note, Series 2025A.

WITNESS my hand on August 11, 2025.

City Clerk

EXHIBIT A

FORM OF NOTE

UNITED STATES OF AMERICA
STATE OF MINNESOTA
FILLMORE AND OLMSTED COUNTIES
CITY OF CHATFIELD

R-1

\$1,711,000

GENERAL OBLIGATION STREET
RECONSTRUCTION AND TAX ABATEMENT NOTE,
SERIES 2025A

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>
3.90%	February 1, 2037	August 25, 2025

REGISTERED OWNER: F & M COMMUNITY BANK, PRESTON, MINNESOTA

PRINCIPAL AMOUNT: ONE MILLION ONE HUNDRED SIXTY THOUSAND
DOLLARS

THE CITY OF CHATFIELD, FILLMORE AND OLMSTED COUNTIES, MINNESOTA (the "Issuer"), certifies that it is indebted and for value received promises to pay to the registered owner specified above, or assigns duly certified on the Certificate of Registration attached to and made a part of this Note (the "Owner"), in the manner hereinafter set forth, the \$1,711,000 principal amount of this Note in the principal installments due on February 1 of the years and in the amounts, respectively, as follows, with each such principal installment bearing interest until paid at the interest rate of 3.90% per annum:

<u>Principal Installments</u> <u>Due February 1</u>	<u>Amount</u>
2028	\$58,000
2029	157,000
2030	163,000
2031	170,000
2032	176,000
2033	182,000
2034	190,000
2035	197,000
2036	205,000
2037	213,000

Interest. Interest shall be payable semiannually on February 1 and August 1 of each year, commencing August 1, 2026, and shall be calculated on the basis of a 360 day year consisting of twelve thirty day months.

Payment. Principal installments and interest shall be paid by check, ACH debit, wire transfer or draft mailed to the Owner at the address listed on the Certificate of Registration attached to and made a part of this Note. The payment of all principal and interest on this Note shall be made by the Finance Director of the City of Chatfield, Minnesota (the "Registrar"). At the time of final payment of all principal and interest on this Note, the Owner shall surrender this Note to the Registrar.

Redemption. This Note is subject to redemption and prepayment at the option of the Issuer on February 1, 2033, and on any day thereafter, in whole or in part, in multiples of \$1,000, at a price of par plus accrued interest. If redemption is in part, the principal amount to be redeemed shall be determined by the Issuer. Mailed notice of redemption shall be given to the Registrar and to the Owner of the Note at least thirty (30) days prior to the date fixed for redemption.

Grace Period and Late Note Payment Penalty. If the note payment due on February 1 or August 1 is not received by the due date, the Owner will allow a grace period of eleven (11) days for the note payment to be paid. If the bond payment is not received by the Owner prior to the end of the grace period, the City shall pay to the Owner a late fee in an amount equal to 5% of the scheduled amount due on the applicable note payment date.

Date of Payment Not a Business Day. If the nominal date for payment of any principal or interest on this Note shall not be a business day of the Issuer or of the Owner, then the date for such payment shall be the next such business day and payment on such business day shall have the same force and effect as if made on the nominal date of payment.

Fees upon Transfer or Loss. The Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Note and any legal or unusual costs regarding transfers and lost Note.

Issuance; Purpose; General Obligation. This Note is issued as a single instrument in the total principal amount of \$1,711,000, pursuant to and in full conformity with the Charter of the Issuer, the Constitution, and laws of the State of Minnesota and pursuant to a resolution adopted by the City Council on August 11, 2025 (the "Resolution") for the purpose of providing funds to finance street reconstruction projects and to finance costs associated with the retaining wall and Mill Creek parking lot, and trail improvements located in the jurisdiction of the Issuer which benefit the property for which property taxes are levied and/or abated as described in the Tax Abatement Resolution. This Note is payable out of the General Obligation Street Reconstruction and Tax Abatement Note, Series 2025A Fund of the Issuer. This Note constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of its principal, premium, if any, and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are hereby irrevocably pledged.

Transfer. This Note is transferable, as provided in the Resolution, upon the Register kept by the Registrar upon surrender of this Note together with a written instrument of transfer duly

executed by the Owner or the Owner's attorney duly authorized in writing, and thereupon a new, fully registered Note in the same aggregate principal amount shall be issued to the transferee in exchange therefor (or the transfer shall be duly recorded on the Register and the Certificate of Registration hereof), upon the payment of charges and satisfaction of applicable conditions, if any, as therein prescribed. The Issuer may treat and consider the person in whose name this Note is registered as the absolute Owner hereof for the purpose of receiving payment of or on account of the principal of and interest on this Note and for all other purposes whatsoever.

Treatment of Registered Owners. The Issuer and the Registrar may treat the person in whose name this Note is registered as the owner hereof for the purpose of receiving payment as herein provided and for all other purposes, whether or not this Note shall be overdue, and neither the Issuer nor the Registrar shall be affected by notice to the contrary.

Registration. This Note shall not be valid or become obligatory for any purpose or be entitled to any security unless the Certificate of Registration hereon shall have been executed by the Registrar.

Qualified Tax-Exempt Obligation. This Note has been designated by the Issuer as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution, Charter of the Issuer and laws of the State of Minnesota to be done, to happen and to be performed, precedent to and in the issuance of this Bond, have been done, have happened and have been performed, in regular and due form, time and manner as required by law; and that this Bond, together with all other debts of the Issuer outstanding on the date of original issue hereof and the date of its issuance and delivery to the original purchaser, does not exceed any constitutional, charter or statutory limitation of indebtedness.

IN WITNESS WHEREOF, the City of Chatfield, Fillmore and Olmsted Counties, Minnesota, by its City Council has caused this Note to be executed on its behalf by the manual signatures of its Mayor and its City Administrator, the corporate seal of the City having been intentionally omitted as permitted by law.

Date of Registration:

August 25, 2025

CITY OF CHATFIELD,
FILLMORE AND OLMSTED COUNTIES,
MINNESOTA

REGISTRABLE BY AND PAYABLE AT:

OFFICE OF THE FINANCE DIRECTOR
City of Chatfield, Minnesota

[do not sign]
Mayor

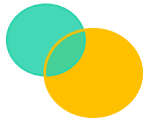
[do not sign]
City Administrator

CERTIFICATE OF REGISTRATION

CITY OF CHATFIELD, MINNESOTA
\$1,711,000 GENERAL OBLIGATION STREET RECONSTRUCTION AND TAX
ABATEMENT NOTE, SERIES 2025A

The transfer of ownership of the principal amount of the attached Note may be made only by the registered owner or the registered owner's legal representative last noted below:

DATE OF REGISTRATION	REGISTERED OWNER	SIGNATURE OF REGISTRAR (FINANCE DIRECTOR)
August 25, 2025	F & M Community Bank 100 Saint Anthony St North Preston, MN 55965	[do not sign]



DDA

David Drown Associates, Inc.
Public Finance Advisors

Chatfield Office:
29359 County 38
Chatfield, MN 55975
Phone 507-346-7895 | Cell 507-273-2443
Fax 612-605-2375
www.daviddrown.com

August 4, 2025

RECOMMENDATIONS

VIA EMAIL

City of Chatfield
John McBroom, Mayor
Michele Peterson, Administrator
21 SE Second Street
Chatfield, MN 55923

RE: General Obligation Street Reconstruction & Tax Abatement Note, Series 2025A

Honorable Mayor McBroom, Members of the City Council, and Ms. Peterson:

This letter outlines our recommendations for the structure and sale of General Obligation Bonds associated with the City's 2025 Street Improvement and Retaining Wall Projects.

Statutory Authority

Cities must cite the specific statutory authority they intend to use before issuing general obligation bonds. In this instance, we are advising the utilization of two separate pieces of authority as described below:

Approximately \$250,000 of the bonds should be issued as General Obligation Tax Abatement bonds utilizing authority provided in Minnesota Statutes Chapters 469 and 475. The City previously held the required public hearing and approved of this authority. This debt is exempt from net debt limitations. As part of this process, the City had to identify benefiting parcels whose city taxes can cover the principal portion of the bonds. This portion of the bonds will be used primarily for a retaining wall project and any other costs not eligible for the authority listed below.

Approximately \$1,461,000 of the bonds should be issued as General Obligation Street Reconstruction bonds utilizing authority provided in Minnesota Statute Chapter 475. The City previously held the required public hearing and adopted the statutorily required "five-year plan" identifying all upcoming road work. Further, we have now passed the 30-day deadline for protest petitions with none being received...in other words, the City is free to move forward with financing. Obviously, this portion of the bonds will fund road improvements.

Overview of Project and Component Costs

The major component costs and sources of funds are detailed below:

Uses of Funds

Street Reconstruction Portion		1,438,058.00
Tax Abatement Portion		236,025.00
Other		-
Total Project Costs		1,674,083.00
Underwriter's Discount Allowance	0.00%	-
Unused Discount to D/S Fund		-
Fiscal Fee (includes Tax Abatement & Street Reconstruction processing)		16,500.00
Bond Counsel		5,400.00
Pay Agent		-
Printing & Misc		1,350.00
MN Rural Water Association Sponsorship		1,350.00
Bond Premium		-
Excess Proceeds		-
Capitalized Interest (to D/S Fund)		95,644.90
		1,794,327.90

Sources of Funds

Bond Issue	1,711,000.00
Bond Premium	-
Construction Fund Earnings	4,914.90
City Cash (if needed to cover contingency)	78,413.00
	1,794,327.90

Payment and Revenue Requirements

Please refer to the attached exhibit. You will note that the first principal payment is deferred until February 1, 2028 (which is funded with revenues collected in 2027). This is due to the fact that the City is taking on these projects a year in advance of our prior planning. The issue was designed this way to wrap the required levies around existing debt which goes offline in 2026. Capitalized interest will cover payments prior to that collection. Levies are then ramped up again for collection in 2028. The City will reduce, delay, or eliminate future projects to offset that second bump in levies (specifically the public works building project). Once payments are in full force, the required levies (tax abatement and regular levies) will average a bit over \$230,000 per year.

Note the inclusion of a City cash contribution to these projects. The amount shown is the exact recommended contingency amount submitted to me by the City Engineer. The City should plan to spend all bond proceeds first, and only touch cash as needed. If no change orders or overruns occur, there should be a drastic reduction or possibly elimination for the need of cash.

Method of Sale / Other Options Considered

The City indicated to me its desire to pursue a direct bank placement of the debt. It desired to do so for two reasons; to work with local financing institutions to "keep things local" and to avoid the increased cost, delay, and administrative burdens associated with a rated, public sale of bonds.

In pursuit of complying with the City's wishes, I worked with Minnesota Rural Water Association's MEGA Loan Program (for its reduced fees compared to a standard placement). Further, I calculated the rate the City would need from the selected banks in order to compete with a rated, public sale. The purchasers managed to get within 10 basis points of what I deemed "break even". Due to the benefits of locking in rates quickly and avoiding ongoing burdens associated with a rating, I believe this offer is fair and serves the City's stated interests. I've attached a comparison of these two methods of sale.

Please note, while F&M Community Bank will act as lead purchaser (for purposes of associated documentation), they are working in partnership with Root River State Bank and possibly others to secure this deal.

Bond Sale Components and Schedule

Key elements of this financing would be:

- Approximate 10-year term, which is somewhat consistent with the City's prior capital financial planning and allows for use of tax abatement authority as described earlier.
- Callable any time after 2/1/2033 @ par plus acc'd interest.
- No continuing disclosure, audits to be provided upon request.

The proposed schedule for putting the project financing in place is as follows:

August 11, 2025	Resolution Authorizing Issuance of Note (Sales Resolution)
August 25, 2025	Closing

We believe these recommendations are suitable and advise that the City Council approve the sale resolution which will be provided by the City's bond counsel (Taft Law). Staff is aware I cannot attend the meeting on August 11th, and felt they'd rather move forward rather than postpone until I could be present on a different evening. As such, please forward any questions you may have in the meantime, and I'll do my best to answer them right away.

Thank you and we look forward to working with the City of Chatfield on this project.

Yours truly,



Mike Bubany, Associate
David Drown Associates, Inc.

Enc.

RATED PUBLIC SALE

1,674,083	Project Costs (Including Engineering)
17,400	Discount
17,000	Fiscal Fees (including Street Reco / Tax Abatement processing)
14,000	Bond Counsel
14,500	Rating Fee
750	Pay Agent
1,650	POS / Misc
83,807	Cap Int
(78,413)	Less Cash (for contingency only)
(4,777)	Construction Fund Earnings

1,740,000 BORROWING AMOUNT

PMT						Pay	TOTAL
DATE	PRIN	RATE	INT	P&I	Agent	PMTS	
8/25/2025 assumed dated date							
2/1/2027	\$ -		\$ 83,807	\$ 83,807	\$ 495	\$ 84,302	
2/1/2028	\$ 65,000	2.950%	\$ 58,470	\$ 123,470	\$ 495	\$ 123,965	
2/1/2029	\$ 165,000	2.950%	\$ 56,553	\$ 221,553	\$ 495	\$ 222,048	
2/1/2030	\$ 170,000	2.950%	\$ 51,685	\$ 221,685	\$ 495	\$ 222,180	
2/1/2031	\$ 175,000	2.950%	\$ 46,670	\$ 221,670	\$ 495	\$ 222,165	
2/1/2032	\$ 180,000	3.250%	\$ 41,508	\$ 221,508	\$ 495	\$ 222,003	
2/1/2033	\$ 185,000	3.250%	\$ 35,658	\$ 220,658	\$ 495	\$ 221,153	
2/1/2034	\$ 190,000	3.550%	\$ 29,645	\$ 219,645	\$ 495	\$ 220,140	
2/1/2035	\$ 195,000	3.550%	\$ 22,900	\$ 217,900	\$ 495	\$ 218,395	
2/1/2036	\$ 205,000	3.850%	\$ 15,978	\$ 220,978	\$ 495	\$ 221,473	
2/1/2037	\$ 210,000	3.850%	\$ 8,085	\$ 218,085	\$ -	\$ 218,085	
	\$ 1,740,000		\$ 450,957	\$ 2,190,957	\$ 4,950	\$ 2,195,907	
				Plus Cash >>		\$ 78,413	

TOTAL NET PMTS >> \$ 2,274,320

Rates based on Aa3 Willmar sold 07/21/2025

HYPOTHETICAL BANK PLACEMENT

1,674,083	Project Costs (Including Engineering)
-	Discount
16,500	Fiscal Fees (including Street Reco / Tax Abatement processing)
5,400	Bond Counsel
1,350	MRWA Sponsorship
-	Pay Agent
1,350	POS / Misc
95,645	Cap Int
(78,413)	Less Cash (for contingency only)
(4,915)	Construction Fund Earnings

1,711,000 BORROWING AMOUNT

PMT						Pay	TOTAL
DATE	PRIN	RATE	INT	P&I	Agent	PMTS	
8/25/2025 assumed dated date							
2/1/2027	\$ -		\$ 95,645	\$ 95,645	\$ -	\$ 95,645	
2/1/2028	\$ 58,000	3.900%	\$ 66,729	\$ 124,729	\$ -	\$ 124,729	
2/1/2029	\$ 157,000	3.900%	\$ 64,467	\$ 221,467	\$ -	\$ 221,467	
2/1/2030	\$ 163,000	3.900%	\$ 58,344	\$ 221,344	\$ -	\$ 221,344	
2/1/2031	\$ 170,000	3.900%	\$ 51,987	\$ 221,987	\$ -	\$ 221,987	
2/1/2032	\$ 176,000	3.900%	\$ 45,357	\$ 221,357	\$ -	\$ 221,357	
2/1/2033	\$ 182,000	3.900%	\$ 38,493	\$ 220,493	\$ -	\$ 220,493	
2/1/2034	\$ 190,000	3.900%	\$ 31,395	\$ 221,395	\$ -	\$ 221,395	
2/1/2035	\$ 197,000	3.900%	\$ 23,985	\$ 220,985	\$ -	\$ 220,985	
2/1/2036	\$ 205,000	3.900%	\$ 16,302	\$ 221,302	\$ -	\$ 221,302	
2/1/2037	\$ 213,000	3.900%	\$ 8,307	\$ 221,307	\$ -	\$ 221,307	
	\$ 1,711,000		\$ 501,011	\$ 2,212,011	\$ -	\$ 2,212,011	
				Plus Cash >>		\$ 78,413	

TOTAL NET PMTS >> \$ 2,290,424

Breakeven calculated at 3.8%

avg diff / year >> \$ 476



\$1,711,000
General Obligation Street Reconstruction & Tax Abatement Note, Series 2025A

Master Cash Flow

MINNESOTA RURAL WATER ASSOCIATION MEGA LOAN PROGRAM

Uses of Funds

Street Reconstruction Portion		1,438,058.00
Tax Abatement Portion		236,025.00
Other		-
Total Project Costs		1,674,083.00
Underwriter's Discount Allowance	0.00%	-
Unused Discount to D/S Fund		-
Fiscal Fee (includes Tax Abatement & Street Reconstruction processing)		16,500.00
Bond Counsel		5,400.00
Pay Agent		-
Printing & Misc		1,350.00
MN Rural Water Association Sponsorship		1,350.00
Bond Premium		-
Excess Proceeds		-
Capitalized Interest (to D/S Fund)		95,644.90
		<u>1,794,327.90</u>

Sources of Funds

Bond Issue	1,711,000.00
Bond Premium	-
Construction Fund Earnings	4,914.90
City Cash (if needed to cover contingency)	78,413.00
	<u>1,794,327.90</u>

Bond Details

Sale Date	8/11/2025
Dated Date	8/25/2025
Closing Date	8/25/2025
1st Interest Payment	8/1/2026
Proceeds spent by:	12/31/2027
Purchase Price	1,711,000.00
Net Interest Cost	501,010.90
Net Effective Rate	3.90000%
Average Coupon	3.90000%
Call Option	@ par 2/1/2033
Weighted Avg. Maturity	7.508
Average Life	7.508
Bond Yield	3.89534%
Purchaser	F&M Community Bank
Bond Counsel	Taft Law
Rating Agency	None
Pay Agent	City Clerk
Tax Status	Tax Exempt
Continuing Disclosure	None - Audits upon Request
Rebate	Small Issuer
Statutory Authority	MS, Chapters 469 & 475

Payment Schedule & Cashflow

<i>Payment Schedule</i>						
12-Month					Payment	PLUS
Period ending	Principal	Coupon	Yield	Interest	Total	5%
8/25/2025 <i>Dated Date</i>						
2/1/2027	-	3.90%	3.90%	95,645	95,645	95,645
2/1/2028	58,000	3.90%	3.90%	66,729	124,729	130,965
2/1/2029	157,000	3.90%	3.90%	64,467	221,467	232,540
2/1/2030	163,000	3.90%	3.90%	58,344	221,344	232,411
2/1/2031	170,000	3.90%	3.90%	51,987	221,987	233,086
2/1/2032	176,000	3.90%	3.90%	45,357	221,357	232,425
2/1/2033	182,000	3.90%	3.90%	38,493	220,493	231,518
2/1/2034	190,000	3.90%	3.90%	31,395	221,395	232,465
2/1/2035	197,000	3.90%	3.90%	23,985	220,985	232,034
2/1/2036	205,000	3.90%	3.90%	16,302	221,302	232,367
2/1/2037	213,000	3.90%	3.90%	8,307	221,307	232,372
	<u>1,711,000</u>			<u>501,011</u>	<u>2,212,011</u>	<u>2,317,829</u>

Collection Year	<i>Account Balances</i>		<i>Account Balances</i>	
	Tax Abatements	Tax Levies	Surplus (deficit)	Account Balance
			Initial Deposit to D/S Fund >	95,645
2026	-	-	(95,645)	-
2027	25,000	105,965	-	-
2028	25,000	207,540	-	-
2029	25,000	207,411	-	-
2030	25,000	208,086	-	-
2031	25,000	207,425	-	-
2032	25,000	206,518	-	-
2033	25,000	207,465	-	-
2034	25,000	207,034	-	-
2035	25,000	207,367	-	-
2036	25,000	207,372	-	-
	<u>250,000</u>	<u>1,972,184</u>	<u>(95,645)</u>	

General Obligation Street Reconstruction & Tax Abatement Note, Series 2025A

Uses of Funds		
Construction		1,332,235.00
Engineering		27,410.00
Contingency		78,413.00
Other		-
Total Project Costs		1,438,058.00
Underwriter's Discount Allowance	0.00%	-
Unused Discount to D/S Fund		-
Allocated Issuance Costs		24,600.00
Bond Premium		-
Excess Proceeds		-
Capitalized Interest (to D/S Fund)		81,669.90
		1,544,327.90

Sources of Funds		
Bond Issue		1,461,000.00
Bond Premium		-
Construction Fund Earnings		4,914.90
City Cash (if needed to cover contingency)		78,413.00
		1,544,327.90

Payment Schedule & Cashflow

Payment Schedule						
12-Month					Payment	PLUS
Period ending	Principal	Coupon	Yield	Interest	Total	5%
8/25/2025	Dated Date					
2/1/2027	-	3.90%	3.90%	81,670	81,670	81,670
2/1/2028	37,000	3.90%	3.90%	56,979	93,979	98,678
2/1/2029	135,000	3.90%	3.90%	55,536	190,536	200,063
2/1/2030	140,000	3.90%	3.90%	50,271	190,271	199,785
2/1/2031	146,000	3.90%	3.90%	44,811	190,811	200,352
2/1/2032	152,000	3.90%	3.90%	39,117	191,117	200,673
2/1/2033	157,000	3.90%	3.90%	33,189	190,189	199,698
2/1/2034	164,000	3.90%	3.90%	27,066	191,066	200,619
2/1/2035	170,000	3.90%	3.90%	20,670	190,670	200,204
2/1/2036	177,000	3.90%	3.90%	14,040	191,040	200,592
2/1/2037	183,000	3.90%	3.90%	7,137	190,137	199,644
				1,461,000	430,486	1,891,486
						1,981,977

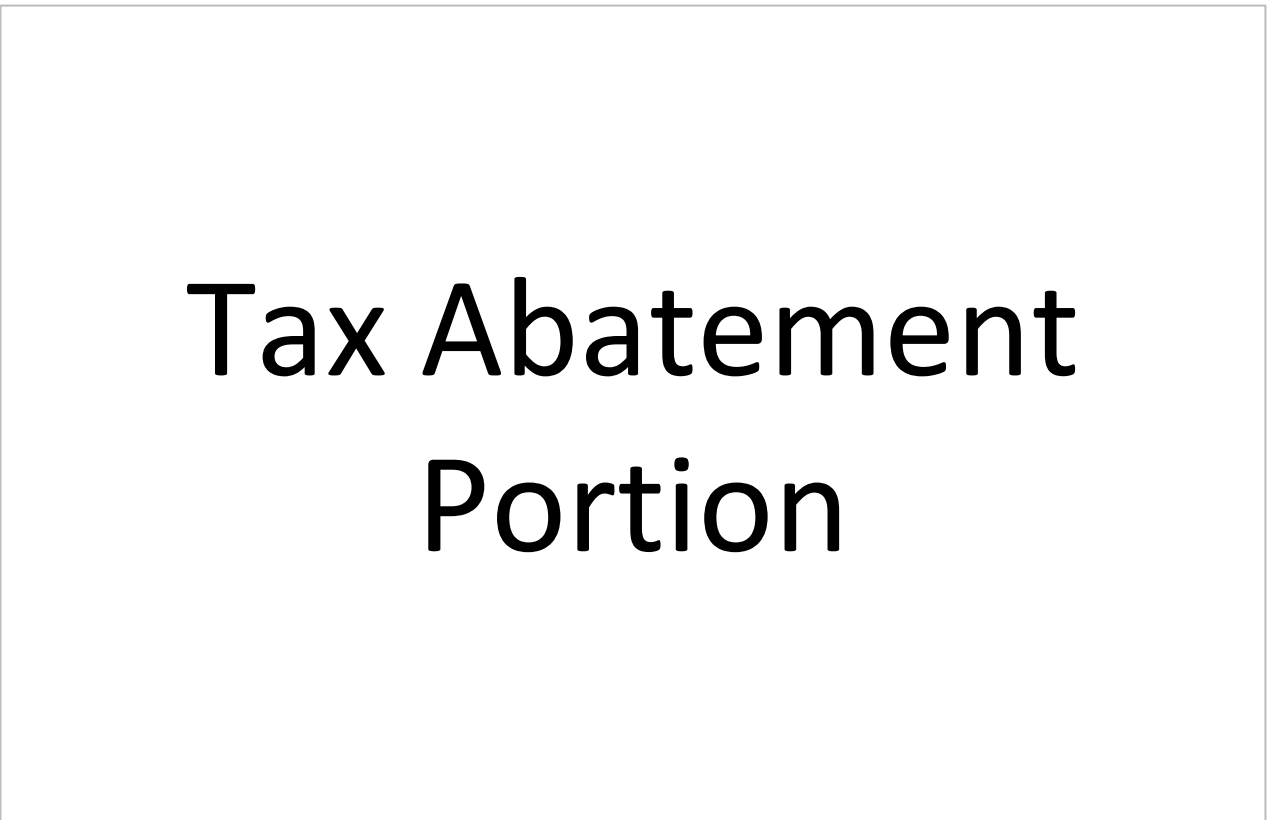
Street
Reconstruction
Portion

Account Balances			
Collection	Tax	Surplus	Account
Year	Levies	(deficit)	Balance
Initial Deposit to D/S Fund >			81,670
2026	-	(81,670)	-
2027	98,678	-	-
2028	200,063	-	-
2029	199,785	-	-
2030	200,352	-	-
2031	200,673	-	-
2032	199,698	-	-
2033	200,619	-	-
2034	200,204	-	-
2035	200,592	-	-
2036	199,644	-	-
		1,900,307	(81,670)

General Obligation Street Reconstruction & Tax Abatement Note, Series 2025A

Uses of Funds			
Construction		236,025.00	
Engineering		-	
Contingency		-	
Other		-	
Total Project Costs		236,025.00	
Underwriter's Discount Allowance	0.00%	-	
Unused Discount to D/S Fund		-	
Allocated Issuance Costs		-	
Bond Premium		-	
Excess Proceeds		-	
Capitalized Interest (to D/S Fund)		13,975.00	
		250,000.00	

Sources of Funds			
Bond Issue		250,000.00	
Bond Premium		-	
Construction Fund Earnings		-	
City Cash (if needed to cover contingency)		-	
		250,000.00	



Payment Schedule & Cashflow

Payment Schedule						
12-Month Period ending	Principal	Coupon	Yield	Interest	Payment Total	PLUS 5%
8/25/2025 <i>Dated Date</i>						
2/1/2027	-	3.90%	3.90%	13,975	13,975	13,975
2/1/2028	21,000	3.90%	3.90%	9,750	30,750	32,288
2/1/2029	22,000	3.90%	3.90%	8,931	30,931	32,478
2/1/2030	23,000	3.90%	3.90%	8,073	31,073	32,627
2/1/2031	24,000	3.90%	3.90%	7,176	31,176	32,735
2/1/2032	24,000	3.90%	3.90%	6,240	30,240	31,752
2/1/2033	25,000	3.90%	3.90%	5,304	30,304	31,819
2/1/2034	26,000	3.90%	3.90%	4,329	30,329	31,845
2/1/2035	27,000	3.90%	3.90%	3,315	30,315	31,831
2/1/2036	28,000	3.90%	3.90%	2,262	30,262	31,775
2/1/2037	30,000	3.90%	3.90%	1,170	31,170	32,729
	250,000			70,525	320,525	335,853

Collection Year	Tax		Account Balances	
	Abatements	Tax Levies	Surplus (deficit)	Account Balance
			Initial Deposit to D/S Fund >	13,975
2026	-	-	(13,975)	-
2027	25,000	7,288	-	-
2028	25,000	7,478	-	-
2029	25,000	7,627	-	-
2030	25,000	7,735	-	-
2031	25,000	6,752	-	-
2032	25,000	6,819	-	-
2033	25,000	6,845	-	-
2034	25,000	6,831	-	-
2035	25,000	6,775	-	-
2036	25,000	7,729	-	-
	250,000	71,878	(13,975)	

City of Chatfield, Minnesota
General Obligation Street Reconstruction & Tax Abatement Note, Series 2025A
\$1,711,000

MASTER BOND PAYMENT SCHEDULE

Paying Agent: City Clerk

Payment Date	Principal	Interest Rates	Semi-annual Interest	Semi-Annual Payment	Payment Notation	CUSIP Number
August 25, 2025	<i>Dated Date</i>					
August 1, 2026			62,280.40	62,280.40		
February 1, 2027	-	3.900%	33,364.50	33,364.50		
August 1, 2027			33,364.50	33,364.50		
February 1, 2028	58,000	3.900%	33,364.50	91,364.50		
August 1, 2028			32,233.50	32,233.50		
February 1, 2029	157,000	3.900%	32,233.50	189,233.50		
August 1, 2029			29,172.00	29,172.00		
February 1, 2030	163,000	3.900%	29,172.00	192,172.00		
August 1, 2030			25,993.50	25,993.50		
February 1, 2031	170,000	3.900%	25,993.50	195,993.50		
August 1, 2031			22,678.50	22,678.50		
February 1, 2032	176,000	3.900%	22,678.50	198,678.50		
August 1, 2032			19,246.50	19,246.50		
February 1, 2033	182,000	3.900%	19,246.50	201,246.50		
August 1, 2033			15,697.50	15,697.50		
February 1, 2034	190,000	3.900%	15,697.50	205,697.50		
August 1, 2034			11,992.50	11,992.50		
February 1, 2035	197,000	3.900%	11,992.50	208,992.50		
August 1, 2035			8,151.00	8,151.00		
February 1, 2036	205,000	3.900%	8,151.00	213,151.00		
August 1, 2036			4,153.50	4,153.50		
February 1, 2037	213,000	3.900%	4,153.50	217,153.50		
1,711,000			501,010.90	2,212,010.90		

(1) These Maturities have been aggregated to Term Bonds, maturing in the final year shown, subject to mandatory sinking fund call.

Call Option: 2/1/2033 *at par*
Bonds Dated: 8/25/2025

This payment schedule assumes no bonds are redeemed early. Refunds, if they are done, will alter this payment schedule. David Drown Associates, Inc. (612-920-3320) is available at any time to review the feasibility of refunding this issue.



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: August 11, 2025

Agenda Item: Ordinance 479 Drainage of Pool Water Ordinance Update

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion: First reading of amended ordinance.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[479 Swimming pool drainage.pdf](#)

ORDINANCE NO. 479

AN ORDINANCE OF THE CITY OF CHATFIELD, MINNESOTA RELATING TO POOLS; REGULATING THE DRAINAGE OF WATER THEREFROM; AMENDING THE PROVISIONS OF THE *CHATFIELD CODE*, SUBPART A, CHAPTER 103, ARTICLE IV, SECTION 103-58.

THE CITY COUNCIL OF THE CITY OF CHATFIELD, MINNESOTA, DOES ORDAIN:

Section 1. The provisions of the *Chatfield Code*, Subpart A, Chapter 103, Article IV, Section 103-58 are amended to read:

Sec. 103-58. Drainage of private pool water. A private pool shall be designed and equipped so that its water may be emptied in its entirety to the city's sanitary sewer system; or, to such other suitable disposal system acceptable to the public works director. A private pool shall be designed and equipped so that there is no direct physical connection between its drain or re-circulation system and the city's sanitary sewer system. Any such connection shall feature a suitable air gap or brake to prevent backup of wastewater in the sewer system to the pool or its piping system. Water from a private pool shall not be drained onto any public property or right of way, or property not owned by the pool's owner.

Section 2. This ordinance shall be effective 30 days following its publication.

Passed and adopted by the City Council of the City of Chatfield this day of , 2025.

Approved:

Attest.

By its Mayor

By its City Clerk



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: August 11, 2025

Agenda Item: Personnel Budget Committee

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion:

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: August 11, 2025

Agenda Item: Public Works Committee

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion:

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments: