

CITY OF CHATFIELD COMMITTEE OF THE WHOLE
AGENDA

City Council Chambers - 21 SE Second Street, Chatfield, MN 55923
June 22, 2026, 5:30 P.M.

Notice is hereby given that some City Council members may be participating in the meeting by interactive technology.

A. Minutes

1. [April 27, 2026 Committee of the Whole Meeting Minutes](#)
Review the minutes from the previous meeting.

B. Discussion Items

1. [City Park Restrooms](#)
Consider renovations to facility.
2. [Flag Display Discussion](#)
Review background, options, and considerations.



COMMITTEE OF THE WHOLE MEETING STAFF REPORT

Meeting Date: June 22, 2026

Agenda Item: April 27, 2026 Committee of the Whole Meeting Minutes

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion: Review the minutes from the previous meeting.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[2026.04.27 C.O.W. Notes.pdf](#)

Committee of the Whole Meeting Notes**April 27, 2026**

Council Members Present: Mayor John McBroom, Councilors Paul Novotny, Mike Urban, Pam Bluhm and Josh Broadwater

Members Absent: None

Others Present: Beth Carlson, Michele Peterson, Alison Bentley, Brian Burkholder, Gretchen Mensink, Andrea Eickhoff, Scott Keigley, and Rocky Burnett

The Committee of the Whole met on Monday, April 27, 2026

A. Minutes

- a. Notes from the February 23, 2026, meeting were reviewed. Member Urban motioned to approve the minutes. Member Novotny seconded the motion. Motion carried with all in favor.

B. Discussion Items

- a. Nuisances, Fees, and Enforcement: Members reviewed the definition of a nuisance, along with the process for abatement. It was noted that there are concerns with the Trailer Court, which is private property. That said law enforcement can respond to complaints. Members also discussed parking violations. It was noted that currently there is no parking downtown seven days a week between 2 and 6 in the morning. This causes an issue, as there is a 24-hour fitness business along this stretch. Members noted a desire to find away, perhaps through a parking pass system to allow temporary parking of vehicles that are patrons to this business outside of snow removal months.

Meeting was adjourned at 6:22 p.m.

Next Meeting: Monday, June 22, 2026, at 5:30 p.m.



COMMITTEE OF THE WHOLE MEETING STAFF REPORT

Meeting Date: June 22, 2026

Agenda Item: City Park Restrooms

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion: Consider renovations to facility.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[City Park Restroom Discussion.pdf](#)

Tourist Center Remodel Project

Proposed accessories additions-

- Drain(s)- one in bathroom & possibly the utility room.
- Hot water heater (on demand or less than 30 gallons)
- Epoxy floor covering (something durable)
- Wall covering on 2 new walls (something washable)
- Motion sensor fan
- Automatic soap dispenser (1)
- Jumbo toilet paper dispenser (1); ((1)-hand dryer preferably)
- Motion or timed light switch
- LED lighting
- (3) New 36" doors Is automated ADA door opener required?

Our proposal eliminates the 2 current non-ADA compliant bathrooms and making one larger ADA compliant bathroom including a utility room for water heater, paper products, mops, hoses, plungers etc.

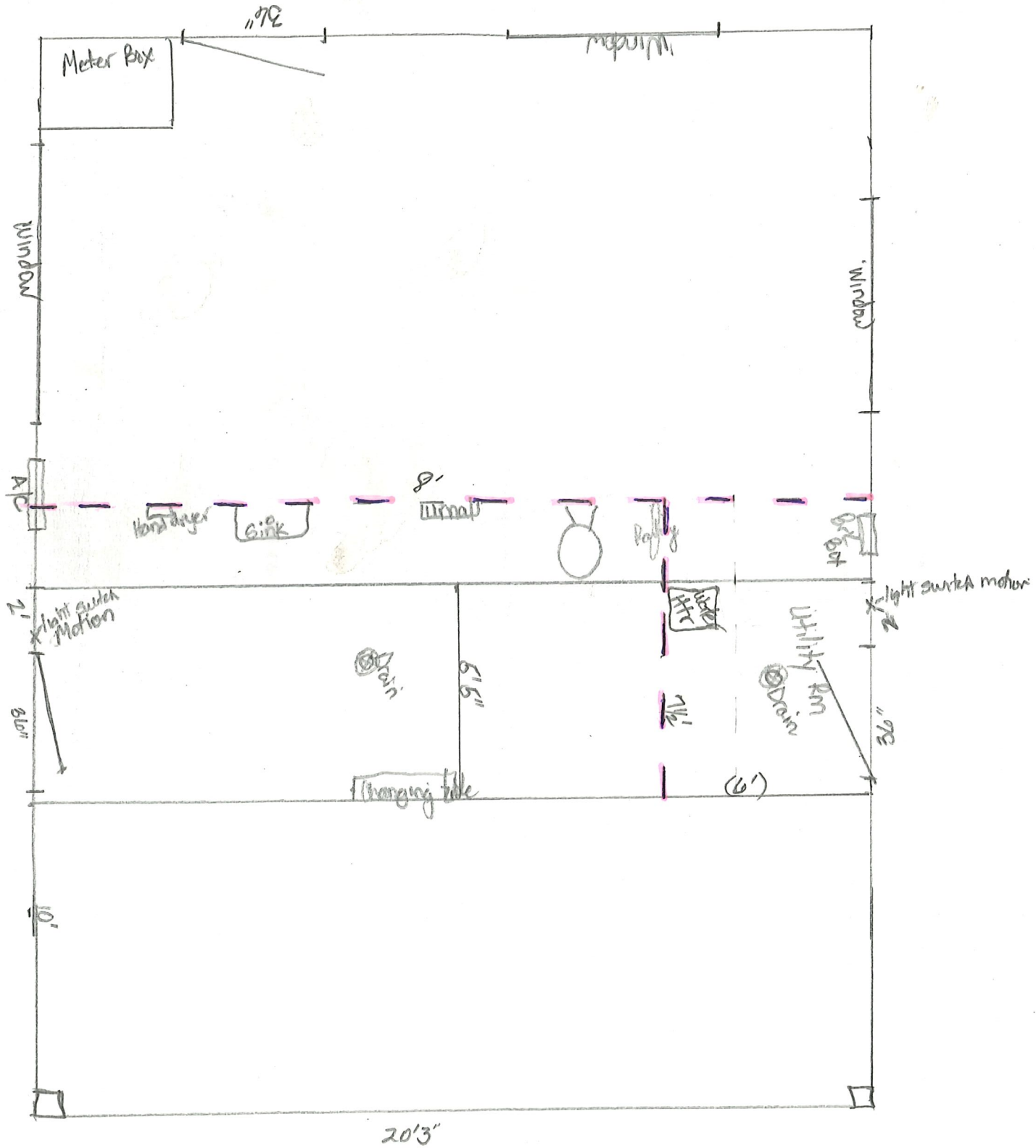
-Remove the main interior block wall and build a new wall out 2'-2 ½' making it 7'-7 ½' wide.

- Remove the interior dividing between the 2 current bathroom and rebuilding out 3' making it 12' long.

-This would leave a 7'-7 ½' x 6' utility room.

-New bathroom fixtures would include a toilet, sink, and possibly a urinal

-The accessories listed above would like to be added





COMMITTEE OF THE WHOLE MEETING STAFF REPORT

Meeting Date: June 22, 2026

Agenda Item: Flag Display Discussion

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion: Review background, options, and considerations.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[Flag Discussion.pdf](#)

[2026-35 Resolution to fly the 1983 State Flag.pdf](#)

City of Chatfield: Minnesota State Flag Display Discussion

Background

The City Council adopted a policy to display the 1983 version of the Minnesota State Flag on city property.

What is Being Discussed?

A resident has offered a compromise to display both the current state flag and the 1983 version.

What Are the Options?

- Continue displaying only the 1983 flag
- Display both flags
- Update the policy to reflect a new approach

Key Considerations

- Community values and perspectives
- Consistency in City policies
- Practical considerations such as flag placement and cost

Next Steps

The City Council will review input and consider whether any changes to the current policy should be considered. An action item will be placed on a future City Council agenda for consideration.



City of Chatfield

Resolution 2026-35

Resolution To Display the 1983 State Flag on City Property

WHEREAS, the Governor of Minnesota and the 2023 Minnesota Legislature created a State Emblems Redesign Commission to redesign the official Minnesota state flag and state seal; and

WHEREAS, the Redesign Commission was charged with bringing recommendations on the redesign to the Legislature no later than January 1, 2024; and

WHEREAS, THE State Flag has remained largely unchanged since 1983; the current official state flag was created in 1957 with minor modifications in 1983; and

WHEREAS, Minnesota Statutes does not require a municipality to fly the state flag, and

WHEREAS, the decision to fly the state flag is a policy decision of the Chatfield City Council.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Chatfield, Minnesota, that the Minnesota State Flag, as modified in 1983 will be flown on city property.

Approved by the Chatfield City Council on the 27th day of April 2026.

/s/Beth M
Carlson City Clerk
City of Chatfield