

CITY OF CHATFIELD PUBLIC WORKS COMMITTEE

AGENDA

City Council Chambers - 21 SE Second Street, Chatfield, MN 55923

June 9, 2025, 5:30 P.M.

A. Minutes

1. [May 12, 2025 Public Works Meeting Minutes](#)
Review minutes from the previous meeting.

B. Public Works Director Report

1. [Toolcat, Blower, and Broom Replacement](#)
Recommend approval of equipment replacement to the City Council.
2. [New Sidewalk Installation](#)
Consider recommendation to Council for sidewalk improvements.
3. [Grand Street Storm Sewer Swale Maintenance](#)
Consider recommendation to complete repairs as necessary.
4. [Catch Basin Reset, Repair, and Replacement](#)
Consider recommendation to Council to approve the project.
5. [Street Project](#)
Review proposed project, budget, and timeline.

C. Other Items

1. [Wastewater Facility Plan Quote](#)
Review quotes for facility plan completion.



PUBLIC WORKS COMMITTEE MEETING STAFF REPORT

Meeting Date: June 9, 2025

Agenda Item: May 12, 2025 Public Works Meeting Minutes

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion: Review minutes from the previous meeting.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[2025.05.12 Public Works Notes.pdf](#)

Public Works Committee Meeting Notes**May 12, 2025****Members Present:** Councilors Mike Urban and Paul Novotny (via Phone)**Members Absent:** None**Others Present:** Brian Burkholder, Mitch Irish, Craig Britton, Alexa Shapiro, and Michele Peterson**A. Minutes**

1. Meeting minutes from the April 14, 2025, meeting minutes were reviewed with no amendments suggested.

B. Public Works Director Report

1. Toolcat, Blower, and Broom Replacement: Director Burkholder reviewed the quotes received. However, he would like to test out one other piece of equipment before making a final decision on replacement. Discussion will be continued at the June meeting.
2. Alley Improvements: Members reviewed the proposal for a mill and overlay project for Alleys. Eighteen alleys are being considered for this project, at a quoted price of \$124,302.03. Members will provide a recommendation for approval to the City Council.
3. Street Project: The project previously scheduled for completion in 2026, is being put forward for completion in 2025 due to potential cost savings. City Engineer Crag Britton provided a map and listing of potential areas for mill and overlay as a part of the project. Members suggested that the northern portion of Mill Creek Road past the townhome's driveway be removed. As well as removing the south entrance into Mill Creek Park. The suggestion was made to add Division Street and the pathways in the Parks to the list. Included in the cost estimate for the project is the repair and replacement of the retaining wall along Avenue B, as well as a parking lot in Mill Creek Park. Discussion will be continued at the June meeting, with a request to call for a Public Hearing being presented to Council the same evening.

C. Other Items

1. MN Driftless Hiking Trail: Alexa Shapiro presented information on the MN Driftless Hiking Trail. She reviewed the structure of the organization, as well as funding sources. The proposed route would begin here in Chatfield and continue to Caledonia. Discussion also included overall feedback from other communities and landowners, as well as the partnership with the Lost Creek Hiking Trail.
2. After hours Utility Calls: Members discussed the option of a call center, ultimately noting that they did not feel this service would solve the concern brought forward. The possibility of adding a City phone, to which all calls would be routed through could be an option. Director Burkholder noted that given the previous conversations, and information brought forward, he will not be pursuing the conversation further. Burkholder noted that the current operating procedures should remain in place for now.



PUBLIC WORKS COMMITTEE MEETING STAFF REPORT

Meeting Date: June 9, 2025

Agenda Item: Toolcat, Blower, and Broom Replacement

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion: Recommend approval of equipment replacement to the City Council.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[2025 5-28 Memo- Toolcat_blower_broom_planer_warranty quotes.pdf](#)

INTEROFFICE MEMORANDUM

TO: Public Works Committee
FROM: Brian Burkholder, SCS
SUBJECT: Toolcat-Broom-Snowblower-Angle Blade
DATE: 5/27/2025

Action Requested: To consider the trade of our 2022 UW53 Toolcat for a 2025 UW56 with Turf tires. Also, to trade and replace our 2015 snow blower, 2019 angle broom, and trade our angle blade for a Landplaner.

Background: Our current 2022 UW53 Toolcat is up for replacement in Sept along with the additional warranty. Our 2015 blower and 2019 angle broom are also up for replacement. As a Dept., we would like to purchase a UW56 with a dump box and turf tires so it can be more visual in the summer. With this, we would like to trade our angle blade for a Landplaner.

I received quotes from Bobcat Coulee Region, SANCO Stewartville, and Tri-State Bobcat on all 4 pieces. SANCO came in less on all 4 pieces and all 4 fits into our current capital replacement plan. SANCO also came in \$800 less on the 3-year warranty.

SANCO Stewartville-

- UW56 w/turf tires	\$10,500	
- Snowblower (32x74)	\$2,248.96	
- 68" Angle Broom	\$2,192.44	
- 78" Landplane-	\$2,377.72	(\$300 trade for Angle Blade)

Current Capital Plan-

Toolcat- \$18,928	\$10,500 + \$2,500 warranty=\$13,000
Snow Blower-\$3,120	\$2,248
Angle Broom- \$2,979	\$2,192
Landplane- none	\$2,377

My recommendation is to trade and replace all 4 pieces of equipment with SANCO Stewartville. With the savings on the UW 56 Toolcat, to also add the land planer to the capital plan.

Thank you for your time,
 Brian Burkholder



Product Quotation

Quotation Number: **ND1213862**Quote Sent Date: **May 27, 2025**Expiration Date: **Jun 26, 2025**

Your Bobcat Contact

Nate Dwelle

Phone: +17012052517

Email: nate.dwelle@doosan.com

Your Customer Contact

Deliver to

CITY OF CHATFIELD 601337

21 2ND ST SE

CHATFIELD, MN, 55923-1204

Bobcat Dealer

SANCO Equipment of Rochester,**Stewartville, MN**

630 SCHUMANN DRIVE NW

STEWARTVILLE, MN, 55976

Bill to

NEW GOVERNMENT CUSTOMER**2391333**

250 E Beaton Dr

West Fargo, ND, 58078-2656

Item Name	Item Number	Quantity	Price Each	Total
Bobcat UW56	M1225	1	56,406.00	56,406.00
Standard Equipment:				
Adjustable Vinyl Seats			Horsepower Management	
All-Wheel Steer			Roll Over Protective Structure (ROPS) . Meets Requirements of	
Automatically Activated Glow Plugs			SAE-J1040 & ISO 3471	
Auxiliary Hydraulics			Falling Object Protective Structure (FOPS) . Meets	
Variable Flow with dual direction detent			Requirements of SAE-J1043 & ISO3449, Level I	
Beverage Holders			Dome Light	
Bob-Tach			Hydraulic Dump Box	
Boom Float			Instrumentation: Standard 5" Display with Keyless Start, Engine	
Cargo Box Support			Temperature and Fuel Gauges, Hour meter, RPM and Warning	
Cruise Control			Indicators. Includes maintenance interval notification, fault	
Speed Management			display, job codes, quick start, and security lockouts.	
Enclosed Cab with HVAC			Joystick, Manually Controlled with Lift Arm Float	
Dual Port USB charger			Lift Arm Support	
Lower Engine Guard			Parking Brake, automatic	
Limited Slip Transaxle			Power Steering with Tilt Steering Wheel	
Engine and Hydraulic Monitor with Shutdown			Radiator Screen	
Front LED Work Lights			Rear Receiver Hitch	
Full-time Four-Wheel Drive			Seat Belts, Shoulder Harness	
			Spark Arrestor Muffler	
			Suspension, 4-wheel independent	
			Tires: 27 x 10.5-15 (8 ply), Lug Tread	
			Toolcat Interlock Control System (TICS)	
			Two-Speed Transmission	
			Machine Warranty: 12 Months, unlimited hours	
			Bobcat Engine Warranty: Additional 12 Months or total of 2000	
			hours after initial 12 month warranty	
Deluxe Road Package	M1225-P01-C01	1	2,275.00	2,275.00
<i>Included:</i> Deluxe Road Package includes:				
Backup Alarm, Turn Signals, Flashers, Tail				
Lights, Brake Lights, Rear view mirror, Side				
Mirrors, Horn, Rear work lights, and				
headlights				
29 X 12.5 Turf Tires	M1225-R05-C05	1	752.50	752.50

Attachment Control	M1225-R08-C02	1	196.70	196.70
Engine Block Heater	M1225-A01-C02	1	112.00	112.00
Heavy Duty Battery	M1225-R07-C02	1	80.50	80.50
High Flow Package	M1225-R03-C02	1	1,519.00	1,519.00
Interior Trim	M1225-A01-C04	1	158.20	158.20
Power Bob-Tach	M1225-R14-C03	1	885.50	885.50
Radio Option	M1225-R15-C02	1	415.10	415.10
Rear View Camera	M1225-R20-C01	1	275.80	275.80
Traction Control	M1225-R16-C02	1	487.20	487.20
Electrical & Lighting - Beacon Kit	7424195	1	227.18	227.18

Total for Bobcat UW56 63,790.68

Quote Total - USD	63,790.68
Dealer P.D.I.	150.00
Tariff Surcharge	0.00
Freight Charges	1,400.00
Dealer Assembly Charges	160.00
Discount	
UW53	-55,000.00
Quote Total - USD	10,500.68

Comment:

*Plus applicable taxes. IF Tax Exempt, please include Tax Exempt Certificate with the order.

*Prices per the Sourcewell Contract #020223-CEC

*Sourcewell Member Number (if applicable): _____

*All orders should include 1) Accounts Payable Contact and email address, 2) W9 with correct legal entity name, and 3) Bill to Address.

*Orders may be placed with the contract holder or authorized dealer as allowed by the terms and conditions of the contract. *A Copy of all orders must be provided to Heather.Messmer@Doosan.com.

*Contact Holder Information: Doosan Bobcat North America, Inc. Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078. TID# 38-0425350.

*Payment Terms: Net 60 Days. Credit cards accepted.

*Remittance address: Doosan Bobcat North America, Inc. P. O. Box 74007382, Chicago, IL 60674-7382

Customer acceptance:

Quotation Number:: ND1213862

Purchase Order:_____



Product Quotation

Quotation Number: **ND1131522**Quote Sent Date: **May 09, 2025**Expiration Date: **Jun 08, 2025**

Your Bobcat Contact

Nate Dwelle

Phone: +17012052517

Email: nate.dwelle@doosan.com

Your Customer Contact

Deliver to

City of Chatfield

21 2ND ST SE

CHATFIELD, MN, 55923-1296

Bobcat Dealer

SANCO Equipment of Rochester,**Stewartville, MN**

630 SCHUMANN DRIVE NW

STEWARTVILLE, MN, 55976

Bill to

NEW GOVERNMENT CUSTOMER**2391333**

250 E Beaton Dr

West Fargo, ND, 58078-2656

Item Name	Item Number	Quantity	Price Each	Total
Bobcat UW56	M1225	1	56,406.00	56,406.00

Serial number:**B4RC17213****Standard Equipment:**

Adjustable Vinyl Seats

All-Wheel Steer

Automatically Activated Glow Plugs

Auxiliary Hydraulics

Variable Flow with dual direction detent

Beverage Holders

Bob-Tach

Boom Float

Cargo Box Support

Cruise Control

Speed Management

Enclosed Cab with HVAC

Dual Port USB charger

Lower Engine Guard

Limited Slip Transaxle

Engine and Hydraulic Monitor with Shutdown

Front LED Work Lights

Full-time Four-Wheel Drive

Horsepower Management

Roll Over Protective Structure (ROPS) . Meets Requirements of SAE-J1040 & ISO 3471

Falling Object Protective Structure (FOPS) . Meets Requirements of SAE-J1043 & ISO3449, Level I

Dome Light

Hydraulic Dump Box

Instrumentation: Standard 5" Display with Keyless Start, Engine

Temperature and Fuel Gauges, Hour meter, RPM and Warning

Indicators. Includes maintenance interval notification, fault display, job codes, quick start, and security lockouts.

Joystick, Manually Controlled with Lift Arm Float

Lift Arm Support

Parking Brake, automatic

Power Steering with Tilt Steering Wheel

Radiator Screen

Rear Receiver Hitch

Seat Belts, Shoulder Harness

Spark Arrestor Muffler

Suspension, 4-wheel independent

Tires: 27 x 10.5-15 (8 ply), Lug Tread

Toolcat Interlock Control System (TICS)

Two-Speed Transmission

Machine Warranty: 12 Months, unlimited hours

Bobcat Engine Warranty: Additional 12 Months or total of 2000 hours after initial 12 month warranty

29 X 10.5 Trac Tire	M1225-R05-C04	1	503.30	503.30
Attachment Control	M1225-R08-C02	1	196.70	196.70
Deluxe Road Package	M1225-P01-C01	1	2,275.00	2,275.00

Included: Deluxe Road Package includes:

Backup Alarm, Turn Signals, Flashers, Tail

Lights, Brake Lights, Rear view mirror, Side Mirrors, Horn, Rear work lights, and headlights

Engine Block Heater	M1225-A01-C02	1	112.00	112.00
Heavy Duty Battery	M1225-R07-C02	1	80.50	80.50
High Flow Package	M1225-R03-C02	1	1,519.00	1,519.00
Interior Trim	M1225-A01-C04	1	158.20	158.20
Power Bob-Tach	M1225-R14-C03	1	885.50	885.50
Radio Option	M1225-R15-C02	1	415.10	415.10
Rear View Camera	M1225-R20-C01	1	275.80	275.80
Traction Control	M1225-R16-C02	1	487.20	487.20
Electrical & Lighting - Strobe Light Kit	7424783	1	242.81	242.81

Total for Bobcat UW56 63,557.11

Quote Total - USD	63,557.11
Dealer P.D.I.	150.00
Tariff Surcharge	0.00
Freight Charges	1,400.00
Dealer Assembly Charges	160.00
Discount	
2022 UW53 and Bucket	-55,000.00
Quote Total - USD	10,267.11

Comment:

*Plus applicable taxes. IF Tax Exempt, please include Tax Exempt Certificate with the order.

*Prices per the Sourcewell Contract #020223-CEC

*Sourcewell Member Number (if applicable): _____

*All orders should include 1) Accounts Payable Contact and email address, 2) W9 with correct legal entity name, and 3) Bill to Address.

*Orders may be placed with the contract holder or authorized dealer as allowed by the terms and conditions of the contract. *A Copy of all orders must be provided to Heather.Messmer@Doosan.com.

*Contact Holder Information: Doosan Bobcat North America, Inc. Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078. TID# 38-0425350.

*Payment Terms: Net 60 Days. Credit cards accepted.

*Remittance address: Doosan Bobcat North America, Inc. P. O. Box 74007382, Chicago, IL 60674-7382

Customer acceptance:



Product Quotation

Quotation Number: **ND1174456**Quote Sent Date: **May 07, 2025**Expiration Date: **Jun 06, 2025**

Your Bobcat Contact

Nate Dwelle

Phone: +17012052517

Email: nate.dwelle@doosan.com

Your Customer Contact

Deliver to

CITY OF CHATFIELD 601337

21 2ND ST SE

CHATFIELD, MN, 55923-1204

Bobcat Dealer

SANCO Equipment of Albert Lea, Albert Lea, MN

2317 CONSUL STREET

ALBERT LEA, MN, 56007

Bill to

NEW GOVERNMENT CUSTOMER 2391333

250 E Beaton Dr

West Fargo, ND, 58078-2656

Item Name	Item Number	Quantity	Price Each	Total
Snow Blower 32X74	M7045	1	5,644.52	5,644.52
MOTOR PACKAGE 130CC (22-28 gpm)	M7045-R01-C03	1	831.44	831.44
Total for Snow Blower 32X74				6,475.96
Quote Total - USD				6,475.96
Dealer P.D.I.				50.00
Tariff Surcharge				0.00
Destination Charges				223.00
Discount				
SB240				-4,500.00
Quote Total - USD				2,248.96

Comment:

*Plus applicable taxes. IF Tax Exempt, please include Tax Exempt Certificate with the order.

*Prices per the Sourcwell Contract #020223-CEC

*Sourcwell Member Number (if applicable): _____

*All orders should include 1) Accounts Payable Contact and email address, 2) W9 with correct legal entity name, and 3) Bill to Address.

*Orders may be placed with the contract holder or authorized dealer as allowed by the terms and conditions of the contract. *A Copy of all orders must be provided to Heather.Messmer@Doosan.com.

*Contact Holder Information: Doosan Bobcat North America, Inc. Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078. TID# 38-0425350.

*Payment Terms: Net 60 Days. Credit cards accepted.



Product Quotation

Quotation Number: **ND1141036**Quote Sent Date: **Apr 21, 2025**Expiration Date: **May 21, 2025**

Your Bobcat Contact

Nate Dwelle

Phone: +17012052517

Email: nate.dwelle@doosan.com

Your Customer Contact

Deliver to

City of Chatfield

21 2ND ST SE

CHATFIELD, MN, 55923-1296

Bobcat Dealer

SANCO Equipment of Rochester,**Stewartville, MN**

630 SCHUMANN DRIVE NW

STEWARTVILLE, MN, 55976

Bill to

NEW GOVERNMENT CUSTOMER**2391333**

250 E Beaton Dr

West Fargo, ND, 58078-2656

Item Name	Item Number	Quantity	Price Each	Total
68" Angle Broom	7337703	1	5,923.44	5,923.44
Total for 68" Angle Broom				5,923.44
Quote Total - USD				5,923.44
Dealer P.D.I.				50.00
Tariff Surcharge				0.00
Destination Charges				219.00
Discount				
68" Angle Broom				-4,000.00
Quote Total - USD				2,192.44

Comment:

*Plus applicable taxes. IF Tax Exempt, please include Tax Exempt Certificate with the order.

*Prices per the Sourcwell Contract #020223-CEC

*Sourcwell Member Number (if applicable): _____

*All orders should include 1) Accounts Payable Contact and email address, 2) W9 with correct legal entity name, and 3) Bill to Address.

*Orders may be placed with the contract holder or authorized dealer as allowed by the terms and conditions of the contract. *A Copy of all orders must be provided to Heather.Messmer@Doosan.com.

*Contact Holder Information: Doosan Bobcat North America, Inc. Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078. TID# 38-0425350.

*Payment Terms: Net 60 Days. Credit cards accepted.

*Remittance address: Doosan Bobcat North America, Inc. P. O. Box 74007382, Chicago, IL 60674-7382



Product Quotation

Quotation Number: **ND1198765**Quote Sent Date: **May 16, 2025**Expiration Date: **Jun 15, 2025**

Your Bobcat Contact

Nate Dwelle

Phone: +17012052517

Email: nate.dwelle@doosan.com

Your Customer Contact

Deliver to

**CITY OF CHATFIELD 601337 -
CHATFIELD - MN**

21 2ND ST SE

CHATFIELD, MN, 55923-1204

Bobcat Dealer

**SANCO Equipment of Rochester,
Stewartville, MN**

630 SCHUMANN DRIVE NW

STEWARTVILLE, MN, 55976

Bill to

**NEW GOVERNMENT CUSTOMER
2391333**

250 E Beaton Dr

West Fargo, ND, 58078-2656

Item Name	Item Number	Quantity	Price Each	Total
78" Landplane	6906115	1	2,448.72	2,448.72
Total for 78" Landplane				2,448.72
Quote Total - USD				2,448.72
Dealer P.D.I.				50.00
Tariff Surcharge				0.00
Destination Charges				179.00
Discount				
<i>Kewanee Angle Blade</i>				-300.00
Quote Total - USD				2,377.72

Comment:

*Plus applicable taxes. IF Tax Exempt, please include Tax Exempt Certificate with the order.

*Prices per the Sourcwell Contract #020223-CEC

*Sourcwell Member Number (if applicable): _____

*All orders should include 1) Accounts Payable Contact and email address, 2) W9 with correct legal entity name, and 3) Bill to Address.

*Orders may be placed with the contract holder or authorized dealer as allowed by the terms and conditions of the contract. *A Copy of all orders must be provided to Heather.Messmer@Doosan.com.

*Contact Holder Information: Clark Equipment Company dba Bobcat Company, Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078. TID# 38-0425350.

*Payment Terms: Net 60 Days. Credit cards accepted.

*Remittance address: Clark Equipment Company d/b/a Bobcat Company, P. O. Box 74007382, Chicago, IL 60674-7382

Brian Burkholder

From: Ben Groth <BGroth@sancoent.com>
Sent: Tuesday, May 13, 2025 11:59 AM
To: Brian Burkholder
Subject: Re: Updates

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning Brian,

Here are our options for extended warranty options:

SLP USD	Full			
	Hours			
Months	2000	3000	4000	5000
24	\$1300	\$2200	\$3400	\$4600
36	\$2500	\$3500	\$4700	\$5900
48	\$3300	\$4700	\$6100	\$7300
60	\$4100	\$6100	\$7400	\$8600

I would recommend the 36 month 2,000 hour coverage for \$2500.00



Thank you,



Ben Groth

Equipment Sales Representative

Phone: (507) 285-0753

Mobile:

Email: BGroth@sancoent.com

At Sanco Enterprises, we solve service and equipment opportunities with value added solutions.



PUBLIC WORKS COMMITTEE MEETING STAFF REPORT

Meeting Date: June 9, 2025

Agenda Item: New Sidewalk Installation

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion: Consider recommendation to Council for sidewalk improvements.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[2025 5-15 Proposal-New sidewalk John Mary Dr to Vindmoll Dr.pdf](#)

INTEROFFICE MEMORANDUM

TO: Public Services Committee
FROM: Brian Burkholder, SCS
SUBJECT: New Sidewalk Installation
DATE: 5/15/2025

Action Requested: To consider the proposal to install 223' of new sidewalk on the north side of Enterprise Dr from John & Mary Dr to Vindmoll Dr. To also include a ped. ramp at John & Mary Dr.

Background: Currently there is no sidewalk connecting John and Mary Dr to Vindmoll Dr. In the past year, a couple residence from Amco reached out wanting sidewalk to this area so their kids and others can get from the Amco area to John & Mary Dr.

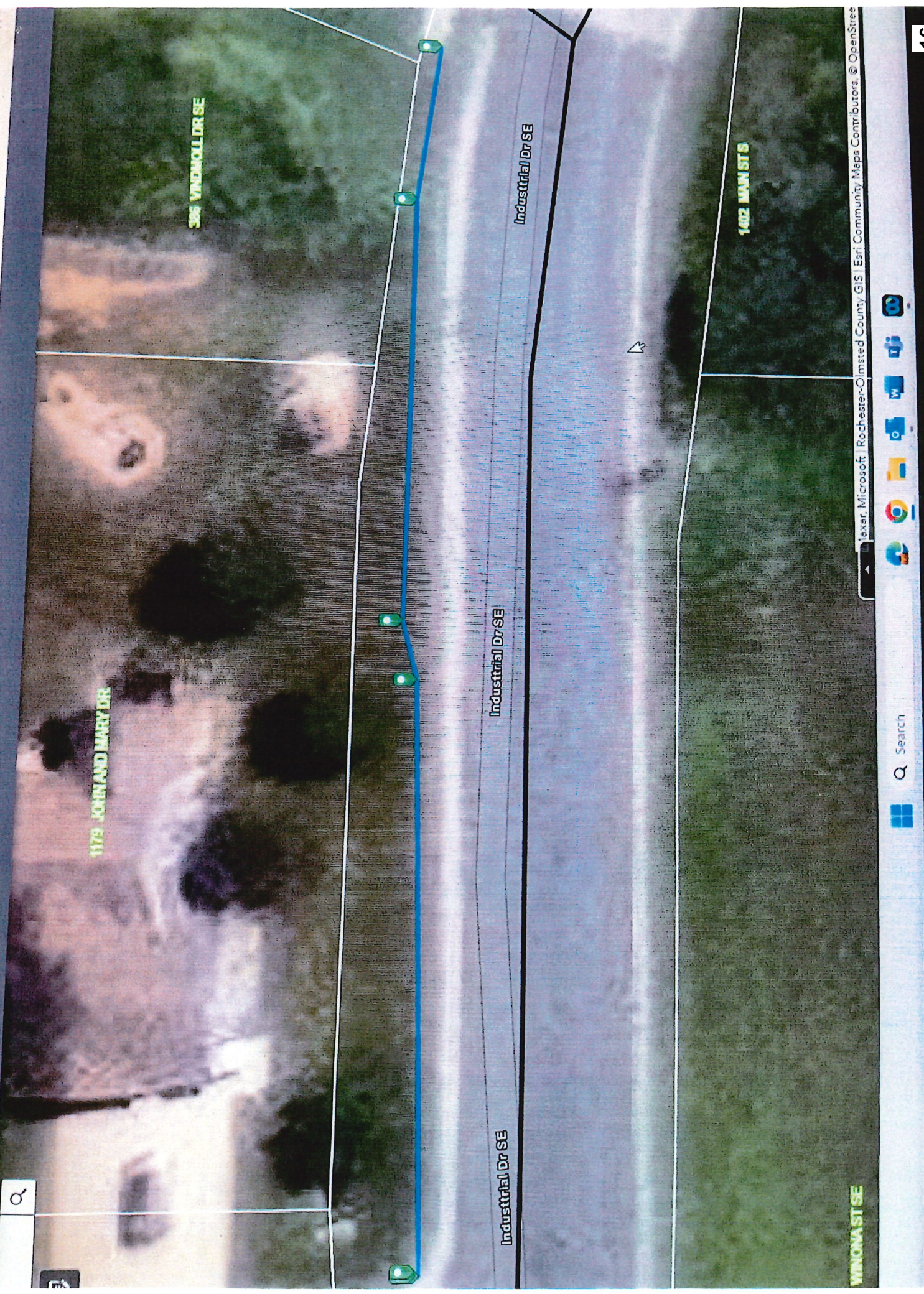
I spoke with the residence of 1179 John & Mary about installing the sidewalk. They did understand but would really like to keep the boulevard trees as well I do.

Keeping this in mind, I want to propose installing sidewalk for Vindmoll Dr starting at the existing sidewalk with a 6' boulevard but to reduce the boulevard to 4' to John & Mary Dr and to install a ped. ramp with truncated domes.

Estimated cost:

- Concrete- 223' x 5' = 1,115 sq ft x \$7.75 = \$8,641.25
 - 4" rock base (as needed) =
 - (2) Truncated Domes = \$240.00
- Total Estimated Cost = \$8,881.25 (plus rock)

Thank you for your time,
 Brian Burkholder





PUBLIC WORKS COMMITTEE MEETING STAFF REPORT

Meeting Date: June 9, 2025

Agenda Item: Grand Street Storm Sewer Swale Maintenance

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion: Consider recommendation to complete repairs as necessary.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[2025 5-21 Grand St Swale Concrete Proposal.pdf](#)

INTEROFFICE MEMORANDUM

TO: Public Works Committee
FROM: Brian Burkholder, SCS
SUBJECT: Grand St Waterway/Concrete
DATE: 5/21/2025

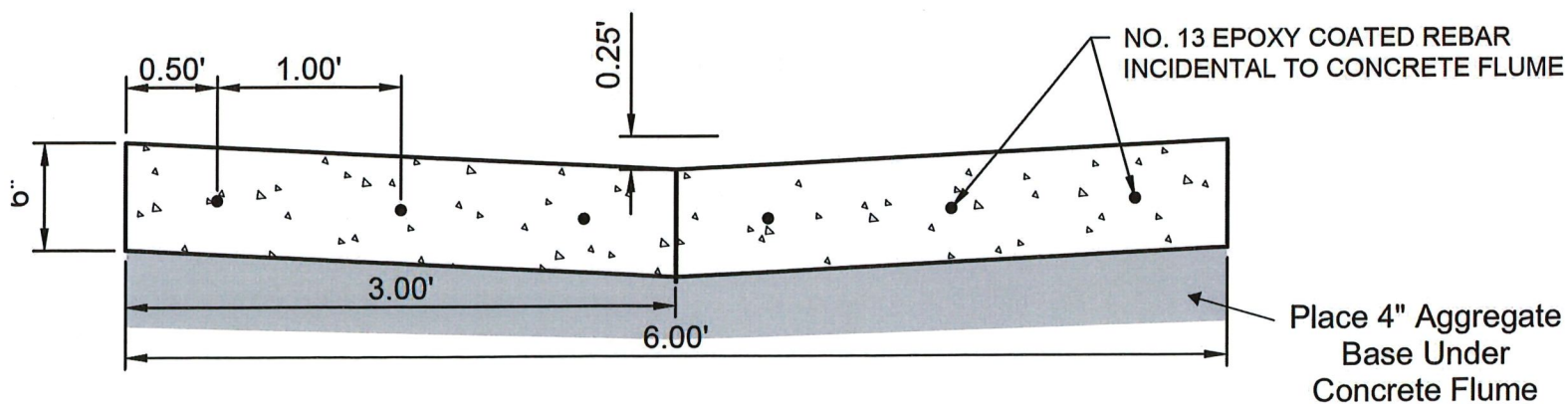
Action Requested: To discuss and consider installing concrete at the Grand St waterway instead of repairing as it is.

Background: As director by the committee, I reached out for a quote to prep for a 6' wide x 166' swale including 4" of rock and a quote for 6" x 166' of concrete.

If approved, could look to pay for this out of the Streets-Storm reserve fund.

Thank you for your time,
Brian Burkholder

Grand Street Swale





Griffin

Construction Co., Inc.

14070 Hwy 52 S, Chatfield, MN 55923
Phone (507) 867-4648 ~ Fax (507) 867-4171

GOLF COURSES ~ HOUSING DEVELOPMENTS ~ ROAD BUILDING ~ LANDFILLS

May 21, 2025

Grand Street Swale

City of Chatfield
21 SE 2nd Street
Chatfield, MN 55923

Description	Quantity		Rate	Total
SKIDLOADER	10	HR	\$ 170.00	\$ 1,700.00
DUMPTRUCK	3	HR	\$ 130.00	\$ 390.00
IMPORT TOPSOIL	1	LOAD	\$ 227.50	\$ 227.50
SEED & FERTILIZE DISTURBED AREA	1	LS	\$ 300.00	\$ 300.00
LABOR & WACKER	5	HR	\$ 110.00	\$ 550.00
CLASS 5	27	TON	\$ 18.15	\$ 490.05
				\$ -
TOTAL				\$ 3,657.55

Notes:

The above quote is based on unit prices listed and the final billing amount will be determined by the actual quantities constructed.

City of Chatfield
Owner

Greg Griffin
Griffin Construction Co., Inc.

Date


Date

- (a) Any person or company supplying labor or materials for this improvement to your property may file a lien against your property if that person or company is not paid for the contributions.
- (b) Under Minnesota law, you have the right to pay persons who supplied labor or materials for this improvement directly and deduct this amount from our contract price, or withhold the amounts due them from us until 120 days after completion of the improvements unless we give you a lien waiver signed by persons who supplied any labor or material for the improvement and who gave you timely notice.



Dan Ramaker Concrete

19215 Moose Rd
Wykoff MN
55990
507-923-5933
danramakerconcrete@gmail.com

ESTIMATE 
EST0128

DATE
May 3, 2025

TOTAL
USD \$13,500.00

TO

City of Chatfield Brian Burkholder

Chatfield Waterways
Chatfield MN
☎ 507-273-9597
BBurkholder@ci.chatfield.mn.us

DESCRIPTION	RATE	QTY	AMOUNT
water way 166x6 6 in thick half in rebar 2 foot on center rock fill 225 a load	\$13,500.00	1	\$13,500.00
TOTAL			USD \$13,500.00



PUBLIC WORKS COMMITTEE MEETING STAFF REPORT

Meeting Date: June 9, 2025

Agenda Item: Catch Basin Reset, Repair, and Replacement

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion: Consider recommendation to Council to approve the project.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?: Yes

FISCAL DETAILS:

Fund Name(s) (Operations | Capital): General Fund - Street Operations

Account Code: 100-43100-404

Background:

Attachments:

[2025 6-3 Updated Quote Form - Catch Basins.pdf](#)

Quote Form

BID NO.	ITEM NO.	ITEM	UNIT	TOTAL QTY	Unit Price	Total
1	2506.602	ADJUST CATCH BASIN CASTING	EACH	23	\$ -	\$ -
2	2506.603	REPAIR CATCH BASIN	EACH	9	\$ -	\$ -
3	2506.603	REPLACE CATCH BASIN	EACH	3	\$ -	\$ -
		CONSTRUCTION TOTAL				\$ -

Adjust Catch Basin Castings - 23 Total

- 5 - Burr Oak & Union
- 2 - Whalen Valley Road
- 1 - Division Street & Ave B
- 5 - Division & Winona Street
- 3 - Mill Creek Rd & Division St
- 4 - 7th Street & Fillmore Street
- 3 - Hillside Dr & Hwy 30

Repair Catch Basin - 9 Total

- 1 - Whalen Valley Road
- 5 - Division St & Winona St
- 2 - 2nd Street & Fillmore St
- 1 - Hillside Dr & Hwy 30

Replace Catch Basin - 3 Total

- 2 - 2nd Street & Fillmore St
- 1 - 7th Street & Fillmore St

Griffin Construction Co., Inc. will do this work "Time & Material". The curb replacement and blacktop replacement is not part of this, that will be done under the Chatfield Mill and Overlay Contract.
Griffin Construction Co., Inc. estimates their work to cost around \$50,000.00.
Griffin Construction Co., Inc. will keep the City informed of progress and cost.
Griffin Construction Co., Inc. will not exceed \$50,000.00.

GRIFFIN CONSTRUCTION COMPANY
14070 HWY 52 S
CHATFIELD, MN 55923



PUBLIC WORKS COMMITTEE MEETING STAFF REPORT

Meeting Date: June 9, 2025

Agenda Item: Street Project

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion: Review proposed project, budget, and timeline.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[Chatfield_2025_MillandOverlay_8x11.pdf](#)

[2025 Street Project Cost.pdf](#)

[2026 Street Overlay Project Details.xlsx](#)

2025 MILL & OVERLAY
PROJECT

Chatfield, MN

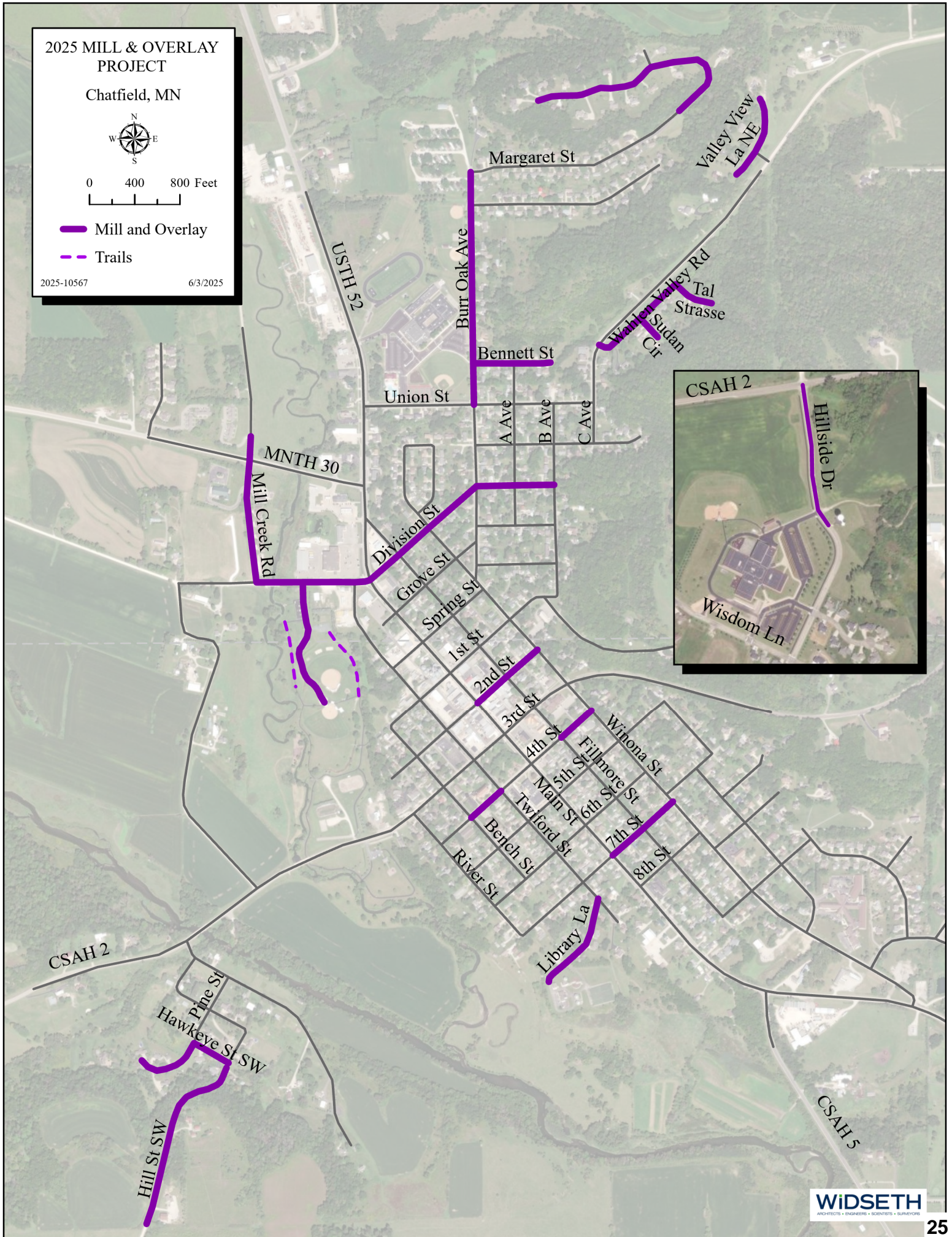


0 400 800 Feet

- Mill and Overlay
- Trails

2025-10567

6/3/2025



Mill and Overlay Areas
City of Chatfield
 Widseth Project 2025-10567

May 23, 2025

Street	From	To	Pavement Area	Estimated Cost
Burr Oak Ave	Union Street	Margaret Street	73,800	\$ 184,500.00
Bennet Street	Burr Oak Ave	Dead End	21,400	\$ 37,642.78
Division Street (East)	TH 52	Avenue B	57,344	\$ 139,627.36
Mill Creek Road	Division Street	Hwy 30	32,160	\$ 67,400.33
Division Street Bridge Approaches			1,184	\$ 15,000.00
Mill Creek Park (North)	North Driveway	Ballfields	4,550	\$ 11,726.39
Division Street (West)	Mill Creek Rd	TH 52	28,000	\$ 51,801.11
Mill Creek Road	Hwy 30	City Limits	5,280	\$ 14,848.67
Hill Street	1616 Hill Street	City Limits	25,440	\$ 62,442.67
Pine Street	Hawkeye Street	Cul De Sac	25,250	\$ 36,941.81
Hawkeye Street	Pine Street	Hill Street	7,140	\$ 10,933.83
Wahlen Valley			31,320	\$ 63,994.00
Suden Circle			14,270	\$ 24,283.31
Tal Strasse			12,600	\$ 21,645.00
Margaret Street	Pond	Cul De Sac	85,070	\$ 136,493.31
Hillside Drive	Water Tower	Hwy 30	37,720	\$ 75,155.11
Valley View			33,460	\$ 48,732.28
Library Lane			15,660	\$ 23,169.50
Second Street	Winona Street	TH 52	25,842	\$ 80,091.98
Fourth Street	Winona Street	Fillmore Street	12,240	\$ 21,118.00
Seventh Street	TH 52	Winona Street	21,390	\$ 41,003.42
Fourth Street	Twiford Street	Bench Street	12,036	\$ 35,185.03
Avenue B - Retaining Walls				\$ 175,000.00
Mill Creek Parking Lot	Ballfields			\$ 20,000.00
Mill Creek Trails				\$ 39,565.26
Twiford Street SW - Curb to CB	Sping St	LP Catch Basin		\$ 9,025.00
		Bit Total	583,156	
	Estimated Construction Total			\$ 1,447,326.13

Engineering and Construction Observation \$ 27,410.00

Estimated Project Total \$ 1,474,736.13

2026 Street Overlay Project							
Street	Dimensions	# of Manholes	# of Gate Valves	# of Catch Basins	Catch Basin Rating	Curbline Ft	Comments
Burr Oak Ave: Union St- Margaret St.	73,800 sq ft	7	5	5	2-resets, 1-reset/repair 2-culverts	1,114	#1-2'-3'; #2-2'-2';#3-2'-6'; #4-71/2'-9', #5-5'-1'=total-39'. Hydrant curb-23'
Bennet St: Burr Oak Ave- deadend	21,440 sq ft	2	2	0		48	Hydrant curb- 10'
Division St: Highway 52- Ave B	57,344 sq ft	10	6	14	8-good 4-reset/rehab	765	#12-2'-2'; #20-2'-4'; #21-1'-4'=Total 15' 202 Burr Oak-driveway approach
Mill Creek Rd: Division St-Hwy 30	32,160 sq ft	9	1	8	7-good 1-reset	363	#33-2'-6-; #34-2'-7"; #40-7'-7'=Total-31' Driveway slab 6'x24'
Division St: Hwy 52- Mill Creek Rd	27,840 sq ft	5	4	6	5-Good 1-adjust	64	#31& #32-4'-1"; #30-2 1/2'-2 1/2'=Total-13'
Mill Creek Park-North driveway to ballfields	4,550 sq ft	0	0	0		0	Gravel drive to ballfields; add parking lot
Mill Creek Rd: Hwy 30- Mill Pond Entry	5,920 sq ft	1	0	0		0	
Hill St: 1616 Hill St- City limits	25,440 sq ft	0	0	0			
Pine St: Hawkeye St-Cul de sac	18,900 sq ft+culdesac	0	0	0		0	
Hawkeye St: Pine St-Hill St	7,140 sq ft	0	0	0		0	
Wahlen Valley	31,320 sq ft	4	2	6	2-good 4-reset/rehab	229	#7-8'-5'; #9-6'-5'=Total-24' Add 86' inplace of bit. Curb
Suden Circle	7,920 sq ft+culdesac	1	0	0		32	
Tal Strasse	12,600 sq ft	2	1	0		0	
Margaret St: Pond- Cul de sac	678,240 sq ft	5	0	0		0	
Hillside Dr: Water tower-Hwy 30	36,720 sq ft	3	6	4	1-Good 1-Reset 2-Rehab	277	#54- 2'-4"; #55-3'-5"; #57-3'-3'=Total-20'
Valley View	20,760 sq ft+2 culdesacs	0	0	0		0	
Library Ln	15,660 sq ft	0	0	0		0	
2nd St: Winona St-Hwy 52	25,482 sq ft	5	4	7	3-good,2-rehab,2-new	584	#41- 2'-3'; #42-3'-3'=Total-11'
4th St: Winona St-Fillmore St	12,240 sq ft	0	0	0		52	Complete intersection.-Fillmore & 4th
7th St: Hwy 52-Winona St	21,390 sq ft	3	0	4	1-new,1-good,2-rest/rehab	108	#53-20' x 6' Alley approach. #48-3'-6'; #49-2'-3'; #50-3'-4';= Total-21'
4th St: (Priority 2) Twiford St-Bench St	12,036 sq ft	0	1	0		310	Priority 2
	1,148,902+culdesacs	57	32	46		3,946	24 Resets; 174'-CB Curb; 33'-hydrant curb-3; 264 sq ft approac



PUBLIC WORKS COMMITTEE MEETING STAFF REPORT

Meeting Date: June 9, 2025

Agenda Item: Wastewater Facility Plan Quote

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion: Review quotes for facility plan completion.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments: