

**CITY OF CHATFIELD PUBLIC WORKS COMMITTEE**  
**AGENDA**

**City Council Chambers - 21 SE Second Street, Chatfield, MN 55923**  
**September 8, 2025, 5:30 P.M.**

- A. Minutes
  - 1. [August 11, 2025 Public Works Meeting Minutes](#)  
Review minutes from the previous meeting.
- B. City Engineer Report
  - 1. [Local Road Improvement Program \(LRIP\)](#)
- C. Public Works Director Report
- D. Other Items



**PUBLIC WORKS COMMITTEE MEETING STAFF REPORT**

**Meeting Date:** September 8, 2025

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**Agenda Item:** August 11, 2025 Public Works Meeting Minutes

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**Subject | Summary:**

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**Agenda Category:**

**Submitted By:** Michele Peterson

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**Recommended Motion:** Review minutes from the previous meeting.

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**Community Engagement and Outreach:**

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**FISCAL IMPACT:**

**Amount:**

**Ongoing Cost :**

**One-Time Cost :**

**Included in Current Budget?:**

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**FISCAL DETAILS:**

**Fund Name(s) (Operations | Capital):**

**Account Code:**

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**Background:**

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**Attachments:**

[2025.08.11 Public Works Notes.pdf](#)

**Public Works Committee Meeting Notes**

**August 11, 2025**

**Members Present:** Councilors Paul Novotny and Mike Urban

**Members Absent:** None

**Others Present:** Brian Burkholder, Craig Britton, and Michele Peterson

**A. Minutes**

1. Meeting minutes from the July 14, 2025, meeting minutes were reviewed with no amendments suggested.

**B. Public Works Director Report**

1. **Storm Damage Review:** Director Burkholder reviewed the damage and clean up efforts from the storm the evening of Monday, July 28, 2025. Pictures and documentation of the damage in the park as well as several trees within the right of way is nearly complete. An insurance claim with the League of MN Cities Insurance Trust has been filed. Burkholder has also asked for a review of the claim due to the initial denial for the repair of some of the electric service within the park. Additionally, Emergency Manager Rocky Burnett will file the initial claim with FEMA with Fillmore County for the storm damage within Chatfield next Wednesday.



**PUBLIC WORKS COMMITTEE MEETING STAFF REPORT**

**Meeting Date:** September 8, 2025

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**Agenda Item:** Local Road Improvement Program (LRIP)

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**Subject | Summary:**

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**Agenda Category:**

**Submitted By:** Michele Peterson

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**Recommended Motion:**

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**Community Engagement and Outreach:**

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