

CITY OF CHATFIELD HERITAGE PRESERVATION COMMISSION
AGENDA
City Council Chambers - 21 SE Second Street, Chatfield, MN 55923
December 1, 2025, 6:00 P.M.

- A. Minutes
 - 1. [Meeting Minutes 4.7.25](#)
Motion to approve
- B. Continued Business
 - 1. [Discuss current status of HPC](#)
- C. New Business



**HERITAGE PRESERVATION COMMISSION MEETING STAFF
REPORT**

Meeting Date: December 1, 2025

Agenda Item: Meeting Minutes 4.7.25

Subject | Summary:

Agenda Category:

Submitted By: Alison Bentley

Recommended Motion: Motion to approve

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[2025 HPC Minute 4.7.25.pdf](#)

***Heritage Preservation Commission Meeting Minutes
Council Chambers, Thurber Building, 21 Second Street SE
April 7, 2025 at 6:00 P.M***

Members Present: Councilor Pam Bluhm, Ruth Ann Lund, and Ben Frederichs

Others: Alison Bentley, Community Development Director

Member Absent: None

- I. **Call to Order:** The meeting was called to order by Frederichs at 6:03pm. Bluhm entered at 6:10pm
- II. **Approve the Agenda:** The agenda was approved by consent.
- III. **Approve minutes of INSERT LAST MEETING DATE:** A motion was made by Lund to approve the minutes presented with a second by Frederichs. Motion carried with all in favor.
- IV. **Continued Business:**
 - a. *Review of the ordinance for commission member seats.* Bentley relayed the information obtained by F. Suhler regarding member seats. The commission may stay at 3, but it is recommended to have at least 5 for voting purposes. The members will ask around to see if they can find at least additional members to join.
 - b. *Haven Wall Project.* Bentley shared talking points and a rendering drawing from Widseth surrounding the Haven Wall access and potential build out of walkways, lighting, signage, and parking. Likely no access from Winona Street would be possible do the steep incline for ADA access.
 - i. The attached document was discussed in relation to the two options. Both estimated around \$50,000 for just the planking.
 - ii. The funding for this project would need to come from grants. With the money that is in the HPC account, for now, we could look at creating an interpretive sign.
 - iii. Bentley will check into the cost and time to create/install.

V. New Business

VI. *Review Heritage Preservation Poster- Robert Vogel.* The poster was reviewed that was created by Kay Wangen. Bentley will work with Kay to update a few things and finalize. Bentley will also create a desktop certificate to present to Robert's daughter at a city council meeting. A motion was made by Bluhm to approve the poster design with corrections with a second by Lund. Motion carried all in favor.

VII. **Next Meeting:** June 2, 2025 at 6:00pm

VIII. **Adjournment:** A motion was made by Lund to adjourn the meeting at 6:50pm with a second by Bluhm. Motion carried all in favor.



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