

CITY OF CHATFIELD PUBLIC SERVICES COMMITTEE

AGENDA

City Council Chambers - 21 SE Second Street, Chatfield, MN 55923

August 25, 2025, 4:30 P.M.

A. Minutes

1. [July 28, 2025 Public Services Meeting Minutes](#)

Review minutes from the previous meeting.

B. New Business

1. [Mobile Radios for Squad Vehicles](#)

Consider recommendation to Council to purchase replacement equipment.

2. [Chatfield Fire Department Retirement Plan Proposed Increase](#)

Consider proposal, and provide recommendation for Council review.

3. [Building Maintenance and Appearance Ordinance Consideration](#)

Consider if such an ordinance is needed in the community.



PUBLIC SERVICES COMMITTEE MEETING STAFF REPORT

Meeting Date: August 25, 2025

Agenda Item: July 28, 2025 Public Services Meeting Minutes

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion: Review minutes from the previous meeting.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[2024.07.28 Public Services Notes.pdf](#)

Public Services Committee

July 28, 2025

The Public Services Committee met on Monday, July 28, 2025.

Members Present: Councilor Dave Frank

Members Absent: Councilor Pam Bluhm

Others Present: Michele Peterson.

A. Minutes

1. **Notes from June 23, 2025,** were reviewed, no amendments were suggested.

B. Continued Business

1. **Drainage of Pool Water Ordinance Update:** The amended ordinance was reviewed with no further changes suggested.

C. New Business

1. **Police Department:** The proposal to replace the department tasers was reviewed. A suggestion was made to pay for the tasers this year, rather than space it over five years. Discussion will be sent to Council with a recommendation for approval.



PUBLIC SERVICES COMMITTEE MEETING STAFF REPORT

Meeting Date: August 25, 2025

Agenda Item: Mobile Radios for Squad Vehicles

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion: Consider recommendation to Council to purchase replacement equipment.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

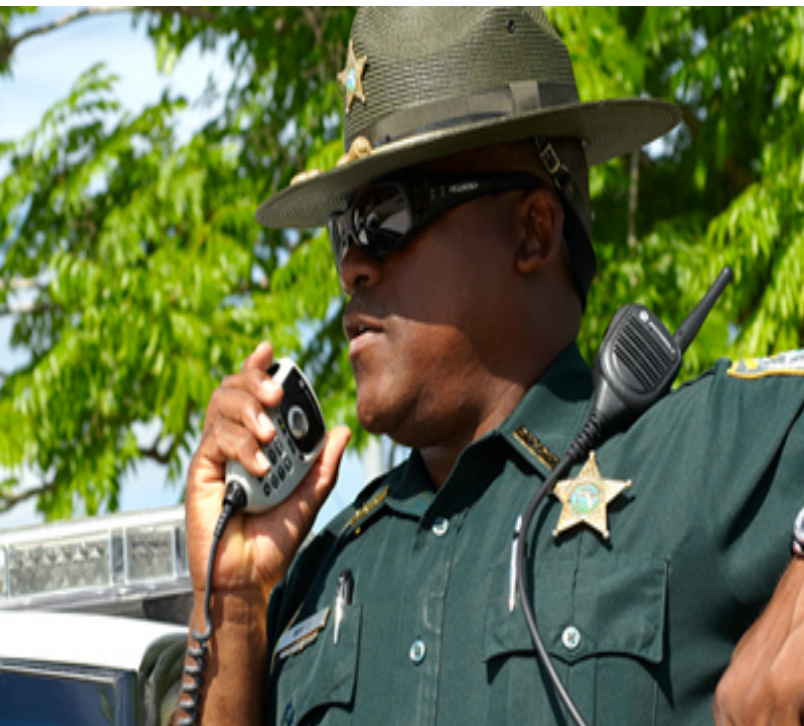
Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[Chatfield Police Department APX8500 Quote x 3 08082025.pdf](#)



CHATFIELD POLICE DEPARTMENT

08/08/2025

08/08/2025

CHATFIELD POLICE DEPARTMENT
21 2ND ST SE
CHATFIELD, MN 55923

Dear Shane Fox,

Motorola Solutions is pleased to present CHATFIELD POLICE DEPARTMENT with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide CHATFIELD POLICE DEPARTMENT with the best products and services available in the communications industry. Please direct any questions to Matt Webb at matt@comtec-wireless.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Matt Webb

Motorola Solutions Manufacturer's Representative

Billing Address:
CHATFIELD POLICE
DEPARTMENT
21 2ND ST SE
CHATFIELD, MN 55923
US

Quote Date:08/08/2025
Expiration Date:10/07/2025
Quote Created By:
Matt Webb
matt@comtec-wireless.com

End Customer:
CHATFIELD POLICE DEPARTMENT
Shane Fox
SFox@ci.chatfield.mn.us
(507) 867-3331

Contract: 20927 - MN DOT 209493

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 8500					
1	M37TSS9PW1AN	MOBILE RADIO APX8500 ALL BAND MP	3	\$6,558.00	\$4,412.88	\$13,238.64
1a	G851AG	ADD: AES/DES-XL/DES-OFB ENCRYPT APX AND ADP	3	\$941.00	\$632.88	\$1,898.64
1b	G51AT	SOFTWARE LICENSE ENH:SMARTZONE	3	\$1,766.00	\$1,188.00	\$3,564.00
1c	G78AT	ENH: 3 YEAR ESSENTIAL SVC	3	\$288.00	\$288.00	\$864.00
1d	GA05508AA	DEL: DELETE VHF BAND	3	-\$800.00	-\$576.00	-\$1,728.00
1e	GA05509AA	DEL: DELETE UHF BAND	3	-\$800.00	-\$576.00	-\$1,728.00
1f	GA01606AA	ADD: NO BLUETOOTH/ WIFI/GPS ANTENNA NEEDED	3	\$0.00	\$0.00	\$0.00
1g	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	3	\$71.00	\$47.52	\$142.56
1h	G89AC	ADD: NO RF ANTENNA NEEDED	3	\$0.00	\$0.00	\$0.00
1i	G444AH	ADD: APX CONTROL HEAD SOFTWARE	3	\$0.00	\$0.00	\$0.00
1j	G67EH	ADD: REMOTE MOUNT E5 MP	3	\$350.00	\$235.44	\$706.32
1k	GA01517AA	DEL: NO J600 ADAPTER CABLE NEEDED	3	\$0.00	\$0.00	\$0.00



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products. Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1l	G806BL	SOFTWARE LICENSE ENH: ASTRO DIGITAL CAI OP APX	3	\$607.00	\$408.24	\$1,224.72
1m	GA01670AA	ADD: APX E5 CONTROL HEAD	3	\$767.00	\$516.24	\$1,548.72
1n	W22BA	ADD: STD PALM MICROPHONE APX	3	\$85.00	\$56.88	\$170.64
1o	QA09113AB	ADD: BASELINE RELEASE SW	3	\$0.00	\$0.00	\$0.00
1p	W969BG	SOFTWARE LICENSE ENH: MULTIKEY OPERATION	3	\$388.00	\$279.36	\$838.08
1q	G361AH	SOFTWARE LICENSE ENH: P25 TRUNKING SOFTWARE APX	3	\$353.00	\$237.60	\$712.80
2	HAF4016A	MOBILE ANTENNA, ROOF MOUNT, 1/4 WAVE, 762-870 MHZ	3	\$31.00	\$22.32	\$66.96

Grand Total

\$21,520.08(USD)

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



Purchase Order Checklist NA OM

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead
(PO will not be processed without this)

PO Number/ Contract Number

PO Date

Vendor = Motorola Solutions, Inc.

Payment (Billing) Terms/ State Contract Number

Bill-To Name on PO must be equal to the *Legal* Bill-To Name

Bill-To Address

Ship-To Address (If we are shipping to a MR location, it must be documented on PO)

Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)

PO Amount must be equal to or greater than Order Total

Non-Editable Format (Word/ Excel templates cannot be accepted)

Tax Exemption Status

Signatures (As required)

NOTE: When an email order is submitted a confirmation is sent from Motorola AutoNotify referencing a **case number**.

Once checklist is complete, order still must go through **Order Validation/Credit Approval**



PUBLIC SERVICES COMMITTEE MEETING STAFF REPORT

Meeting Date: August 25, 2025

Agenda Item: Chatfield Fire Department Retirement Plan Proposed Increase

Subject | Summary: The Fire Department has completed an annual review of the Fire Departments Retirement Plan. We found our projected over funding is about 35%. With the recommendations of the plan we feel comfortable with a recommendation of raising our retirement level to \$4,000.00 per year of good service.

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion: Consider proposal, and provide recommendation for Council review.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[3840-00 - 2025 PERA SVF Report - City of Chatfield Volunteer Fire Department.pdf](#)

Public Employees Retirement Association of Minnesota
Statewide Volunteer Firefighter Plan
Actuarial Valuation Report as of December 31, 2025 for
the City of Chatfield Volunteer Fire Department



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July 15, 2025

Public Employees Retirement Association of Minnesota
St. Paul, Minnesota

Re: City of Chatfield Volunteer Fire Department Actuarial Valuation as of December 31, 2025

Dear PERA Trustees:

The results of the December 31, 2025 Actuarial Valuation of the City of Chatfield Volunteer Fire Department (the Plan) are presented in this report.

This report was prepared at the request of the Board and is intended for use by the Public Employees Retirement Association (PERA) and the Plan and those designated or approved by the Board or the Plan. This report may be provided to parties other than PERA and the Plan only in its entirety and only with the permission of the Board or the Plan. GRS is not responsible for unauthorized use of this report.

The purposes of the valuation are to measure the Plan's funding progress and to determine the **required contribution for the fiscal year ending December 31, 2026**. This report should not be relied on for any purpose other than the purposes described herein. Determinations of financial results, associated with the benefits described in this report, for purposes other than those identified above may be significantly different.

The contribution in this report is determined using the actuarial assumptions and methods disclosed on page 8 of this report. This report includes risk metrics on page 6 but does not include a more robust assessment of the risks of future experience not meeting the actuarial assumptions. Additional assessment of risks was outside the scope of this assignment.

This valuation assumed the continuing ability of the governing body to make the contributions necessary to fund this plan. A determination regarding whether or not the governing body is actually able to do so is outside our scope of expertise and was not performed.

The findings in this report are based on data and other information through December 31, 2024. The valuation was based upon information furnished by PERA concerning the Plan, financial transactions, plan provisions, and active and terminated members. We checked for internal reasonability and year-to-year consistency, but did not audit the data. We are not responsible for the accuracy or completeness of the information provided by PERA.

Actuarial assumptions, including discount rates, and others identified in this report, are prescribed by Minnesota Statutes Section 353G.08, the Legislative Commission on Pensions and Retirement (LCPR), and the Trustees. These parties are responsible for selecting the plan's funding policy, actuarial valuation methods, asset valuation methods and assumptions. The policies, methods and assumptions used in this valuation are those that have been so prescribed and are described in the Methods and Assumptions section of this report. PERA is solely responsible for communicating to GRS any changes required thereto.

All actuarial assumptions used in this report are reasonable for the purposes of this valuation. The combined effect of the assumptions is expected to have no significant bias (i.e. not significantly optimistic or pessimistic). All actuarial assumptions and methods used in the valuation follow the guidance in the applicable Actuarial Standards of Practice. Additional information about the actuarial assumptions is included in the section of this report entitled Methods and Assumptions. We have assessed that the contribution allocation procedure calculated under the current funding policy is a reasonable Actuarially Determined Employer Contribution (ADEC) and is not significantly inconsistent with the plan accumulating adequate assets to make benefit payments when due.

This report was prepared using our proprietary valuation model and related software which, in our professional judgment, has the capability to provide results that are consistent with the purposes of the valuation and has no material limitations or known weaknesses. We performed tests to ensure that the model reasonably represents that which is intended to be modeled.

This report has been prepared by actuaries who have substantial experience valuing public employee retirement systems. To the best of our knowledge, the information contained in this report is accurate and fairly presents the actuarial position of the Plan as of the valuation date and was performed in accordance with the requirements of Minnesota Statutes Section 353G.08, and the requirements of the Standards for Actuarial Work established by the LCPR. All calculations have been made in conformity with generally accepted actuarial principles and practices, with the Actuarial Standards of Practice issued by the Actuarial Standards Board, and with applicable statutes.

Bonita J. Wurst and Sheryl L. Christensen are Members of the American Academy of Actuaries (MAAA) and meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinions contained herein. In addition, GRS meets the requirements of "approved actuary" under Minnesota Statutes Section 356.215, Subdivision 1, Paragraph (c).

The signing actuaries are independent of the plan sponsor.

Respectfully submitted,
Gabriel, Roeder, Smith & Company



Bonita J. Wurst, ASA, EA, FCA, MAAA



Sheryl L. Christensen, FSA, EA, FCA, MAAA



Executive Summary

The Required Contributions for 2025 and 2026 are summarized in the following table:

Summary of Results

Plan Data	2025	2024
1. Current Benefit Level	\$ 3,450	\$ 2,450
2. Number of Participants		
a. Active members	26	26
b. Deferred members	4	4
c. Total	30	30
Funded Status	2025	2024
1. Projected Assets at End of Year	\$ 885,519	\$ 726,880
2. Accrued Liability at End of Year	655,572	413,661
3. Surplus / (Deficit)	\$ 229,947	\$ 313,219
4. Funded Ratio	135.08%	175.72%
5. Account Status	Surplus Over Full Funding	Surplus Over Full Funding
Contributions	2025	2024
1. Financial Requirement		
a. Total Financial Requirement	\$ 64,933	\$ 28,414
b. Reduction to the Financial Requirement	(109,700)	(92,346)
c. Required Contribution	\$ 0	\$ 0
2. Contribution Due Date	12/31/2026	12/31/2025

Valuation Results

Financial Requirement for Following Calendar Year

	2025	2024
1. Determination of Surplus / (Deficit)		
a. Projected Assets	\$ 885,519	\$ 726,880
b. Accrued Liability	655,572	413,661
2. Surplus / (Deficit) [1a-1b]	\$ 229,947	\$ 313,219
3. Financial Requirement Charges		
a. Increase/(Decrease) in liability	\$ 86,128	\$ 57,936
b. Administrative Fees	1,800	1,800
c. One-Tenth of Deficit / (Surplus)^	(22,995)	(31,322)
d. Net Financial Requirement Charge [3a+3b+3c, not less than zero]	\$ 64,933	\$ 28,414
4. Financial Requirement Credits		
a. Fire State Aid Current Year x 1.035	\$ (49,309)	\$ (41,661)
b. Supplemental State Aid Current Year	(7,260)	(7,072)
c. 6% interest on Projected Present Assets	(53,131)	(43,613)
d. Net Financial Requirement Credit [4a+4b+4c]	\$ (109,700)	\$ (92,346)
5. Required Contribution [3d+4d, not less than zero]	\$ 0	\$ 0
6. Contribution Due Date	12/31/2026	12/31/2025

Benefit Level Analysis

	2025	2024
1. Current Benefit Level	\$ 3,450	\$ 2,450
2. Financial Requirement Charges	64,933	28,414
3. Fire State Aid (including supplemental aid)	56,569	48,733
4. Fire State Aid Use Ratio	115%	58%

^ Zero if the plan has had a surplus for only one year.

Your organization uses all of the available Fire State Aid towards its financial requirement.

Projection of Accrued Liability

	2025	2024
1. Active Member Liability	\$ 639,880	\$ 398,486
2. Deferred Member Liability	15,692	15,175
3. Total Accrued Liability at year-end (1+2)	\$ 655,572	\$ 413,661
4. Projected Accrued Liability at next year-end	741,700	471,597
5. Increase/(Decrease) in Liability (4-3)	\$ 86,128	\$ 57,936

Projection of Assets

	2025	2024
1. Actual Assets at Beginning of Year	\$ 785,299	\$ 641,940
2. Projected Change in Asset Value		
a. Fire State Aid	47,642	40,252
b. Fire Supplemental Aid	7,260	7,072
c. Required Contribution*	0	0
d. Net Investment Income	47,118	38,516
e. PERA Administrative Fee	(1,800)	(900)
f. Net Change in Present Assets	\$ 100,220	\$ 84,940
3. Projected Assets at End of Year	\$ 885,519	\$ 726,880

(Gain)/Loss

	Assets	Accrued Liability
1. Preliminary Expected Value	\$ 726,880	\$ (471,597)
2. Impact of Benefit Change	N/A	(185,472)
3. Actual Value	785,299	(655,572)
4. (Gain)/Loss [1+2-3]	\$ (58,419)	\$ (1,497)

* Unpaid invoices and anticipated receipts.

Cost Impact of Increase in Benefit Level

Benefit Level	2025			
	\$3,450 (Current)	\$3,550	\$3,650	\$4,450
1. Determination of Surplus / (Deficit)				
a. Projected Assets	\$ 885,519	\$ 885,519	\$ 885,519	\$ 885,519
b. Accrued Liability	655,572	674,119	692,666	841,044
2. Surplus / (Deficit) [1a-1b]	\$ 229,947	\$ 211,400	\$ 192,853	\$ 44,475
3. Funded Ratio [1a/1b]	135.08%	131.36%	127.84%	105.29%
4. Financial Requirement Charges				
a. Increase/(Decrease) in liability	\$ 86,128	\$ 88,609	\$ 91,090	\$ 110,934
b. Administrative Fees	1,800	1,800	1,800	1,800
c. One-Tenth of Deficit / (Surplus)^	(22,995)	(21,140)	(19,285)	(4,448)
d. Net Financial Requirement Charge [4a+4b+4c, not less than zero]	\$ 64,933	\$ 69,269	\$ 73,605	\$ 108,286
5. Financial Requirement Credits				
a. Fire State Aid Current Year x 1.035	\$ (49,309)	\$ (49,309)	\$ (49,309)	\$ (49,309)
b. Supplemental State Aid Current Year	(7,260)	(7,260)	(7,260)	(7,260)
c. 6% interest on Projected Present Assets	(53,131)	(53,131)	(53,131)	(53,131)
d. Net Financial Requirement Credit [5a+5b+5c]	\$ (109,700)	\$ (109,700)	\$ (109,700)	\$ (109,700)
6. Required Contribution [4d+5d, not less than zero]	\$ 0	\$ 0	\$ 0	\$ 0

^ Zero if the plan has had a surplus for only one year.

Summary of Participant Data

	December 31, 2025	December 31, 2024
Active Members		
Number	26	26
Average Age	41.9	40.5
Average Service	9.8	8.7
Deferred Vested Members		
Number	4	4
Average Age	39.5	38.5
Total Benefits	\$ 26,152	\$ 26,152

Risks Associated with Measuring the Accrued Liability and Actuarially Determined Contribution

The determination of the accrued liability and the actuarially determined contribution requires the use of assumptions regarding future economic and demographic experience. Risk measures, as illustrated in this report, are intended to aid in the understanding of the effects of future experience differing from the assumptions used in the course of the actuarial valuation. Risk measures may also help with illustrating the potential volatility in the accrued liability and the actuarially determined contribution that result from the differences between actual experience and the actuarial assumptions.

Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions due to changing conditions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period, or additional cost or contribution requirements based on the Plan's funded status); and changes in plan provisions or applicable law. The scope of an actuarial valuation does not include an analysis of the potential range of such future measurements.

Examples of risk that may reasonably be anticipated to significantly affect the plan's future financial condition include:

1. **Investment Risk** – actual investment returns may differ from the expected returns;
2. **Asset/Liability Mismatch** – changes in asset values may not match changes in liabilities, and are highly dependent on the timing of lump sum payments, thereby altering the gap between the accrued liability and assets and consequently altering the funded status and contribution requirements;
3. **Contribution Risk** – actual contributions may differ from expected future contributions. For example, actual contributions may not be made in accordance with the plan's funding policy or material changes may occur in the anticipated number of covered employees or other relevant contribution base;
4. **Other Demographic Risks** – members may terminate, retire or become disabled at times or with benefits other than assumed resulting in actual future accrued liability and contributions differing from expected.

The effects of certain trends in experience can generally be anticipated. For example, if the investment return since the most recent actuarial valuation is less (or more) than the assumed rate, the cost of the plan can be expected to increase (or decrease).

The required contribution shown on page 1 may be considered as a minimum contribution that complies with Minnesota Statutes. The timely receipt of the actuarially determined contributions is critical to support the financial health of the plan. Users of this report should be aware that contributions made at the actuarially determined rate do not necessarily guarantee benefit security.

Additional Risk Assessment

Additional risk assessment is outside the scope of the annual actuarial valuation. Additional assessment may include scenario tests, sensitivity tests, stochastic modeling, stress tests, and a comparison of the present value of accrued benefits at low-risk discount rates with the actuarial accrued liability.

Low-Default-Risk Obligation Measure

Actuarial Standards of Practice No. 4 (ASOP No. 4) was revised and reissued in December 2021 by the Actuarial Standards Board (ASB). It includes a new calculation called a Low-Default-Risk Obligation Measure (LDROM) to be prepared and issued annually for defined benefit pension plans. The transmittal memorandum for ASOP No. 4 includes the following explanation:

“The ASB believes that the calculation and disclosure of this measure provides appropriate, useful information for the intended user regarding the funded status of a pension plan. The calculation and disclosure of this additional measure is not intended to suggest that this is the “right” liability measure for a pension plan. However, the ASB does believe that this additional disclosure provides a more complete assessment of a plan’s funded status and provides additional information regarding the security of benefits that members have earned as of the measurement date.”

The following information has been prepared in compliance with this new requirement. Unless otherwise noted, the measurement date, actuarial cost methods, and assumptions used are the same as for the funding valuation covered in this actuarial valuation report.

- A. Low-Default-Risk Obligation Measure of benefits earned as of the measurement date: \$672,020
- B. Discount rate used to calculate the LDROM: 5.54%
- C. Other significant assumptions that differ from those used for the funding valuation: none
- D. Actuarial cost method used to calculate the LDROM: Entry Age Actuarial Cost Method
- E. Valuation procedures to value any significant plan provisions that are difficult to measure using traditional valuation procedures, and that differ from the procedures used in the funding valuation: none
- F. The LDROM is a market-based measurement of the pension obligation. It estimates the amount the plan would need to invest in low risk securities to provide the benefits with greater certainty. This measure may not be appropriate for assessing the need for or amount of future contributions. This measure may not be appropriate for assessing the sufficiency of plan assets to cover the estimated cost of settling the plan’s benefit obligation.

The difference between the two measures (Valuation and LDROM) is one illustration of the savings the sponsor anticipates by taking on the risk in a diversified portfolio.

Methods and Assumptions

Actuarial Methods	
Valuation Date	December 31, 2025, projected from data as of December 31, 2024
Funding Method	Entry age normal level dollar with no pre-retirement decrements per MN Statutes 353G.08
Market Assets	Trustee value plus any receivable income and less any payables
Actuarial Assets	Market assets projected to the end of the valuation year, per MN Statutes 353G.08

Economic Assumptions	
Valuation Rate	6.00%, net of investment expenses
Increases to Fire State Aid	3.50% per year
Future Benefit Level Increases	None
Interest on Deferred Benefits	As indicated in member data

Other Assumptions	
Mortality (pre-retirement)	None
Mortality (post-retirement)	Not Applicable
Disability	None
Withdrawal	None
Retirement Age	Later of Age 50 or 20 years of service
Form of Payment	Lump Sum
Administrative Expenses	\$60 per participant.
Service	For liability purposes, active member service at retirement is rounded.

Assumption Changes: Administrative Expenses were updated to \$60 per participant beginning in plan year 2025.

Summary of Plan Provisions

Following is a summary of the major plan provisions used to determine the plan's financial position. It should not be used in determining plan benefits.

Fire Department	City of Chatfield Volunteer Fire Department
Plan Year	Calendar year
Vesting Schedule	Members are 40% vested upon completion of 5 years of service. The vesting percentage increases by 4% for each complete year of service above 5 years until the member is 100% vested with 20 years of service.
Normal Form of Payment	Lump sum
Deferred Vested Benefit	Eligible upon termination, after completion of at least 5 years of service. Lump sum of \$3,450 per year of service, subject to the vesting schedule, payable at age 50. The benefit may be subject to an interest rate credit during the time that a member is deferred.
Normal Retirement Benefit	Eligible upon attainment of age 50 and completion of 20 years of service. Lump sum of \$3,450 per year of service.

The benefit level changed from \$2,450 per year of service in the December 31, 2024 valuation to \$3,450 per year of service in this valuation.

Plan Member Detail*

As of 12/31/2024									
Member Name	Status	Date of Entry	Total Service Credits	Whole Service Years	Vesting Status^	Vesting %^	Vested Benefit^	12/31/2025 Liability*	Projected Ben at Ret
Adam Hurley	Active	12/7/2020	49	4	Not Vested	0%	\$0	\$10,574	\$69,000
Benjamin Boerger	Active	3/1/2024	8	0	Not Vested	0%	\$0	\$3,864	\$69,000
Bryan Neis	Active	10/1/2018	74	6	Vested	44%	\$9,108	\$15,206	\$72,450
Chris Musty	Active	4/16/2012	152	12	Vested	68%	\$28,152	\$39,419	\$69,000
Cole Mc Kean	Active	7/17/2014	125	10	Vested	60%	\$20,700	\$28,083	\$69,000
Daniel Funk	Active	10/26/2015	110	9	Vested	56%	\$17,388	\$23,878	\$72,450
Drew Hurley	Active	10/1/2023	15	1	Not Vested	0%	\$0	\$3,478	\$79,350
Jake Lane	Active	1/12/2011	167	13	Vested	72%	\$32,292	\$43,660	\$69,000
James Danielson	Active	9/18/2017	87	7	Vested	48%	\$11,592	\$18,565	\$69,000
Jason Baldner	Active	11/12/2009	181	15	Vested	80%	\$41,400	\$43,347	\$79,350
Jill Harstad	Active	9/5/2017	87	7	Vested	48%	\$11,592	\$18,565	\$69,000
Jim Hanson	Active	10/26/2015	110	9	Vested	56%	\$17,388	\$24,724	\$69,000
Leif Erickson	Active	9/26/2011	159	13	Vested	72%	\$32,292	\$39,419	\$69,000
Luke Isensee	Active	9/9/2020	52	4	Not Vested	0%	\$0	\$9,185	\$82,800
Luke Schieffelbein	Active	2/20/2011	166	13	Vested	72%	\$32,292	\$43,660	\$69,000
Luke Thieke	Active	8/30/2010	172	14	Vested	76%	\$36,708	\$43,660	\$69,000
Melissa Burnett	Active	1/2/2018	83	6	Vested	44%	\$9,108	\$18,565	\$69,000
Mitchell Irish	Active	10/26/2015	110	9	Vested	56%	\$17,388	\$18,580	\$96,600
Pat Anderson	Active	10/2/2017	86	7	Vested	48%	\$11,592	\$18,565	\$69,000
Peter Erickson	Active	3/13/2011	165	13	Vested	72%	\$32,292	\$43,660	\$69,000
Ryan Priebe	Active	6/22/2008	198	16	Vested	84%	\$46,368	\$48,585	\$86,250
Steven Schlichter	Active	10/1/2022	27	2	Not Vested	0%	\$0	\$5,972	\$69,000
Steven Schmiedeberg	Active	8/26/2013	136	11	Vested	64%	\$24,288	\$31,644	\$69,000
Titon Haag	Active	10/26/2015	110	9	Vested	56%	\$17,388	\$23,878	\$72,450
Tom Sheehan	Active	9/21/2020	51	4	Not Vested	0%	\$0	\$10,574	\$69,000
Zeb Dudek	Active	10/5/2020	50	4	Not Vested	0%	\$0	\$10,574	\$69,000
Brandon Delaney	Deferred							\$4,058	
Chandler Erickson	Deferred							\$1,441	
John Reed	Deferred							\$3,641	
Wade Baker	Deferred							\$6,552	

*Information was provided by PERA for valuation purposes and should not be relied upon. Any changes in the data provided would produce different valuation results and estimated benefit amounts.

^Based only on service earned in the City of Chatfield Volunteer Fire Department.

&May not sum to total liability shown elsewhere in this report due to rounding.

Reflects data, assumption, methods and plan provisions as of December 31, 2025.

Benefits for active members are based on a benefit level of \$3,450 per whole year of service. Members are 40% vested at 5 years of service, increasing to 100% at 20 years of service. For a more complete description see page 9 of this report.

The SVF Member Plan information should be shared in accordance with the Governing Bodies data practices, as PERA does not provide volunteer firefighters with individual benefit calculations.





PUBLIC SERVICES COMMITTEE MEETING STAFF REPORT

Meeting Date: August 25, 2025

Agenda Item: Building Maintenance and Appearance Ordinance Consideration

Subject | Summary: Chatfield does not currently have such an ordinance. Requests have been submitted to consider adopting something similar to this ordinance.

Agenda Category: **Submitted By:** Michele Peterson

Recommended Motion: Consider if such an ordinance is needed in the community.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[Building_maintenance_and_appearance..docx](#)

Building maintenance and appearance.

- (a) Buildings, fences, and other structures that have been so poorly maintained that their physical condition and appearance detract from the surrounding neighborhood are declared to be public nuisances because they are unsightly, decrease adjoining landowners' and occupants' enjoyment of their property and neighborhood, and adversely affect property values and neighborhood patterns.
- (b) Standards. A building, fence, or other structure constitutes a public nuisance if it satisfies any of the following criteria:
 - (1) Any part of any exterior surface has deterioration, holes, breaks, gaps, loose or rotting boards or timbers.
 - (2) Any exterior surface that has had a surface finish such as paint applied is not maintained in order to avoid noticeable deterioration of the finish. Any wall or other exterior surface that has peeling, cracked, chipped or otherwise deteriorated surface finish on more than 25 percent of:
 - a. Any one wall or other flat surface; or
 - b. All door and window moldings, eaves, gutters and similar projections on any one side or surface.
 - (3) Glass, including windows and exterior light fixtures, are broken or cracked, or screens are torn or separated from moldings.
 - (4) Exterior doors and shutters are not hung properly and do not have an operable mechanism to keep them securely shut or in place.
 - (5) Cornices, moldings, lintels, sills, bay or dormer windows, and similar projections are not kept in good repair and are not free from cracks and defects that make them hazardous or unsightly.
 - (6) Roof surfaces are not tight and have defects that admit water. All roof drainage systems are not secured and hung properly.
 - (7) Chimneys, antennae, air vents, and other similar projections are not structurally sound and are not in good repair. These projections are not secured properly, where applicable, to an exterior wall or exterior roof.
 - (8) Foundations are not structurally sound and are in bad repair.

(Code 1965, § 40.02)