

CITY OF CHATFIELD PUBLIC SERVICES COMMITTEE

AGENDA

City Council Chambers - 21 SE Second Street, Chatfield, MN 55923

June 22, 2026, 4:30 P.M.

Notice is hereby given that some members may be participating in the meeting by interactive technology.

A. Minutes

1. [April 27, 2026 Public Services Meeting Minutes](#)
Review minutes from the previous meeting.

B. Continued Business

1. [Camp Companion- Presenting Open Agreement for a TNR program \(Trap/Neuter/Release for the Stray Cats\)](#)
Review consideration of the TNR Agreement.

C. New Business



PUBLIC SERVICES COMMITTEE MEETING STAFF REPORT

Meeting Date: June 22, 2026

Agenda Item: April 27, 2026 Public Services Meeting Minutes

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion: Review minutes from the previous meeting.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[2026.04.27 Public Services Notes.pdf](#)

Public Services Committee**April 27, 2026**

The Public Services Committee met on Monday, April 27, 2026.

Members Present: Councilors Pam Bluhm and Dave Frank

Members Absent: None

Others Present: Scott Keigley, Bill Hanson, Michele Quandt, Melissa Clark and Michele Peterson.

A. Minutes

1. **Notes from January 26, 2026**, were reviewed, no amendments were suggested.

B. New Business

1. **Camp Companion – Presenting Open Agreement for a TNR program (Trap/Neuter/Release for the Stray Cats):** Michele Quandt and Melissa Clark with Camp Companion shared the benefits of such an agreement, as well as noted work they have done within Chatfield. As part of the agreement Camp Companion would set up traps and then either neuter or spay the cats captured, vaccinate them, along with microchipping them, and clipping the left ear making it easier to identify which cats have been caught previously. The cost to spay is \$88.00 and neuter is \$68.00. Discussion to be continued.
2. **Police Squad Equipment Build Quote:** Chief Keigley reviewed the quote for the equipment installation. Members' noted approval, the City Council will review the quote at tonight's meeting.
3. **Refuse Bag Charges:** Bill Hanson reported that the cost of purchasing the bags for refuse is going up. For this reason, he needs to have the cost to residents to purchase the bags increase as well. An increased amount of \$2.55 + tax will be presented to Council on May 11th. Additionally charges for the city will also be requested to be increased based on increased costs for the contractor.
4. **Security Camera Policy:** Members reviewed the proposed policy, with no amendments suggested. The policy will be forwarded to the Council with the recommendation for approval.



PUBLIC SERVICES COMMITTEE MEETING STAFF REPORT

Meeting Date: June 22, 2026

Agenda Item: Camp Companion- Presenting Open Agreement for a TNR program
(Trap/Neuter/Release for the Stray Cats)

Subject | Summary: Melissa Clark from Camp Companion called reached out stating that they are looking to present an open agreement with the City of Chatfield for a Trap/Neuter/Release program for the stray cats that are found and not claimed within the city limits of Chatfield. She stated that Michelle Quandt would present and noted that it is kitten season and they would like to move on this action item quickly to stay ahead of the situation. Camp Companion does have open-ended agreements with other small communities as well.

If any questions ahead of time, we can reach out to Melissa Clark at 763-639-7730.

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion: Review consideration of the TNR Agreement.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[City Wide Trap Council Letter \(2\).pdf](#)

City of Chatfield, MN

Thank you for considering trap-neuter-return for your community cats. Camp Companion will provide:

- Collection of data from your community through social media
- Mapping of cat colonies in your community
- Trapping, Transport and return for community cats. Each cat will be altered, vaccinated and microchipped
- Camp Companion offers this service in partnership with your community. Spay is \$88.00 and neuter is \$68.00. Camp Companion will split this expense with the community.

Camp Companion has a Community Cats Project Manager that will be responsible for organization and implementation of a plan. Our team consists of TNR certified trappers that will work with people in your community to reduce and control the cat population through attrition.

Chatfield MN Population: 2997 We have provided information on some communities that have participated in the City Wide Trap program.

City Wide Trap Outcome 2025

Elmore, MN Population: 545 (This community will be entering their second year)

- **122 cats trapped. 40 Kittens placed for adoption.**
- **Total Cost \$9,358. Cost to Elmore \$4,679. Average cost per cat \$76.70**

Elma, IA Population: 493 (This community is an active project)

- **87 cats trapped. 11 Kittens placed for adoption.**
- **Total Cost \$6,396. Cost to Elma \$3,198. Average cost per cat \$73.51**

Albert Lea, MN Population: 18,159 (This community is an active project)

- **146 cats trapped. 59 Kittens placed for adoption.**
- **Total Cost \$11,268. Cost to Albert Lea \$5,634. Average cost per cat \$77.17**

