

CITY OF  
BLOOMINGTON  
CITY COUNCIL -  
REGULAR SESSION  
MEETING  
JANUARY 27, 2025



**COMPONENTS OF THE COUNCIL AGENDA**

RECOGNITION AND PROCLAMATION

This portion of the meeting recognizes individuals, groups, or institutions publicly, as well as those receiving a proclamation, or declaring a day or event.

PUBLIC HEARING

Items that require receiving public testimony will be placed on the agenda and noticed as a Public Hearing. Individuals have an opportunity to provide public testimony on those items that impact the community and/or residence.

PUBLIC COMMENT

Each City Council meeting shall have a public comment period not to exceed 30 minutes. Every speaker is allotted up to 3 minutes to speak. Individuals wishing to email public comment or speak remotely must email comments and/or register online at least 15 minutes before the start of the meeting. Individuals wishing to speak in-person must register up to 5 minutes before the start of the meeting. Speakers will be selected at random. Public comment is a time to provide feedback. City Council does not respond to public comment. Speakers who engage in threatening or disorderly behavior will have their time ceased.

CONSENT AGENDA

All items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member, City Manager or Corporation Counsel so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda, which typically begins with Item No. 8.

The City's Boards and Commissions hold Public Hearings prior to some Council agenda items appearing on the Council's Meeting Agenda. Persons who wish to address the Council should provide new information that is pertinent to the issue before them.

REGULAR AGENDA

All items that provide the Council an opportunity to receive a presentation, ask questions of City Staff, seek additional information, or deliberate prior to making a decision will be placed on the Regular Agenda.

**MAYOR AND COUNCIL MEMBERS**

**Mayor** - Mboka Mwilambwe

**City Council Members**

- Ward 1 - Jenna Kearns
- Ward 2 - Donna Boelen
- Ward 3 - Sheila Montney
- Ward 4 - John Danenberger
- Ward 5 - Nick Becker
- Ward 6 - Cody Hendricks
- Ward 7 - Mollie Ward
- Ward 8 - Kent Lee
- Ward 9 - Tom Crumpler

**City Manager** - Jeff Jurgens  
**Sr. Deputy City Manager** - Billy Tyus  
**Deputy City Manager** - Sue McLaughlin

**CITY LOGO DESIGN RATIONALE**

The **CHEVRON** Represents: Service, Rank, and Authority Growth and Diversity A Friendly and Safe Community A Positive, Upward Movement and Commitment to Excellence!

**MISSION, VISION, AND VALUE STATEMENT**

**MISSION**

To Lead, Serve and Uplift the City of Bloomington

**VISION**

A Jewel of the Midwest Cities

**VALUES**

Service-Centered, Results-Driven, Inclusive

**STRATEGIC PLAN GOALS**

- Financially Sound City Providing Quality Basic Services
- Upgrade City Infrastructure and Facilities Grow the Local Economy
- Strong Neighborhoods
- Great Place - Livable, Sustainable City
- Prosperous Downtown Bloomington



**CITY COUNCIL - REGULAR SESSION MEETING AGENDA  
GOVERNMENT CENTER BOARDROOM, 4TH FLOOR, ROOM #400  
115 E. WASHINGTON STREET, BLOOMINGTON, IL 61701  
MONDAY, JANUARY 27, 2025, 6:00 PM**

1. Call to Order
2. Pledge of Allegiance to the Flag
3. Remain Standing for a Moment of Silent Prayer and/or Reflection
4. Roll Call
5. Recognition/Appointments
6. Public Comment

*Individuals wishing to provide emailed public comment must email comments to [publiccomment@cityblm.org](mailto:publiccomment@cityblm.org) at least 15 minutes before the start of the meeting. Individuals wishing to speak in-person or remotely may register at [www.cityblm.org/register](http://www.cityblm.org/register) at least 5 minutes before the start of the meeting for in-person public comment and at least 15 minutes before the start of the meeting for remote public comment.*

7. Public Hearings
8. Consent Agenda

*Items listed on the Consent Agenda are approved with one motion; Items pulled by Council from the Consent Agenda for discussion are listed and voted on separately.*

- A. Consideration and Action to Approve the Minutes of the December 9, 2024, Regular City Council Meeting, as requested by the City Clerk Department. *(Recommended Motion: The proposed Minutes be approved.)*
- B. Consideration and Action on Approving Bills and Payroll, in the Amount of \$12,431,897.31, as requested by the Finance Department. *(Recommended Motion: The proposed Bills and Payroll be approved.)*
- C. Consideration and Action on a Resolution Approving a Purchase from Widmer Interiors, for the Bloomington Police Department's Criminal Investigations Division Remodel and Associated Furnishings, in the Amount of \$185,060.72, as requested by the Police Department. *(Recommended Motion: The proposed Resolution be approved.)*
- D. Consideration and Action on a Resolution Authorizing a Change Order with Stryker Medical, for the Upgrade of Defibrillators for the Fire Department through the ALS360 Asset Management Program, in the Amount of \$20,940, as requested by the Fire Department. *(Recommended Motion: The proposed Resolution be*

*approved.)*

- E. Consideration and Action on a Resolution Approving a Contract with Confluence, for the Miller Park Master Plan (RFQ # 2025-17), in the Amount of \$66,000, as requested by the Parks & Recreation Department. (Recommended Motion: The proposed Resolution be approved.)
- F. Consideration and Action on a Resolution Approving an Agreement with Dewberry Engineers Inc., for a Fire Department Architectural Facility Needs Assessment, in an Amount Not to Exceed \$69,720, as requested by the Fire Department. (Recommended Motion: The proposed Resolution be approved.)
- G. Consideration and Action on a Resolution Approving an Amended Intergovernmental Agreement (IGA) with with County of McLean, and the Municipalities of Normal, Chenoa, Lexington, Towanda, and McLean, for the Route 66 Bikeway Development and Maintenance, as requested by the Parks & Recreation Department. (Recommended Motion: The proposed Resolution be approved.)
- H. Consideration and Action on an Ordinance Approving the Settlement Agreement with CMN-RUS, Inc. (Metronet) and Terminating the Non-Exclusive Cable Television Franchise Agreement Entered Into on April 25, 2016, as requested by the Legal Department and the Administration Department. (Recommended Motion: The proposed Ordinance be approved.)
- I. Consideration and Action on a Resolution Authorizing the City Manager to Approve Energy Supply Contracts, as requested by the Public Works Department and the Administration Department. (Recommended Motion: The proposed Resolution be approved.)
- J. Consideration and Action on a Resolution Approving the Acceptance of the Dedication of Public Right of Way at 2440 West Washington Street (PIN: 20-01-300-004), as requested by the Development Services Department. (Recommended Motion: The proposed Resolution be approved.)
- K. Consideration and Action on an Ordinance Approving the Expedited Final Plat of the Resubdivision of Lots 1 and 2 of Kalamaya Subdivision Second Addition (PIN: 14-31-477-006), as requested by the Development Services Department. (Recommended Motion: The proposed Ordinance be approved.)
- L. Consideration and Action on an Ordinance Annexing Property Generally Located Southeast of the Intersection of Ireland Grove Road and Abraham Road, Containing 240 Acres, More or Less, and Approving a Zoning Map Amendment for Said Property to the A (Agriculture) District, PINs: 22-18-100-007 and 22-18-300-004, as requested by the Development Services Department. (Recommended Motion: The proposed Ordinance be approved.)
- M. Consideration and Action on an Ordinance Amending the Bloomington City Code Updating Chapter 6 Regarding Approval of Secondary Premises Liquor Licenses, as requested by the City Clerk Department. (Recommended Motion: The proposed Ordinance be approved.)

## 9. Regular Agenda

**10. Finance Director's Report**

<https://www.cityblm.org/government/advanced-components/documents/-folder-145>

**11. City Manager's Discussion**

**12. Mayor's Discussion**

**13. Council Member's Discussion**

**14. Executive Session**

**15. Adjournment**

Individuals with disabilities planning to attend the meeting who require reasonable accommodations to observe and/or participate, or who have questions about the accessibility of the meeting, should contact the City's ADA Coordinator at 309-434-2468 [mhurt@cityblm.org](mailto:mhurt@cityblm.org).



**CONSENT AGENDA ITEM NO. 8.A.**

**FOR COUNCIL:** January 27, 2025

**WARD IMPACTED:** City-Wide Impact

**SUBJECT:** Consideration and Action to Approve the Minutes of the December 9, 2024, Regular City Council Meeting, as requested by the City Clerk Department.

**RECOMMENDED MOTION:** The proposed Minutes be approved.

**STRATEGIC PLAN LINK:**

Goal 1. Financially Sound City Providing Quality Basic Services

**STRATEGIC PLAN SIGNIFICANCE:**

Objective 1d. City services delivered in the most cost-effective, efficient manner

**BACKGROUND:** The minutes of the meetings provided have been reviewed and certified as correct and complete by the City Clerk. In compliance with the Open Meetings Act, minutes must be approved thirty (30) days after the meeting or at the second subsequent regular meeting whichever is later. In accordance with the Open Meetings Act, minutes are available for public inspection and posted to the City's website within 10 days after approval.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** N/A

**FINANCIAL IMPACT:** N/A

Respectfully submitted for consideration.

Prepared by: Amanda Stutsman, Deputy City Clerk

**ATTACHMENTS:**

[CLK 1B Minutes](#)



**MINUTES  
CITY COUNCIL - REGULAR SESSION  
MONDAY, DECEMBER 9, 2024 6:00 P.M.**

The City Council convened in regular session in the Government Center Boardroom at 6:00 P.M. Mayor Mboka Mwilambwe called the meeting to order and led the Pledge of Allegiance ending with a moment of silent prayer/reflection.

**Roll Call**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>
Mboka Mwilambwe	Mayor	Present
Jenna Kearns	Council Member, Ward 1	Present
Donna Boelen	Council Member, Ward 2	Remote
Sheila Montney	Council Member, Ward 3	Present
John Danenberger	Council Member, Ward 4	Present
Nick Becker	Council Member, Ward 5	Present
Cody Hendricks	Council Member, Ward 6	Present
Mollie Ward	Council Member, Ward 7	Present
Kent Lee	Council Member, Ward 8	Present
Tom Crumpler	Council Member, Ward 9	Present

Mayor Mwilambwe stated that Council Member Boelen would need to attend remotely due to illness.

**Council Member Hendricks made a motion, seconded by Council Member Crumpler, to allow Council Member Boelen to attend remotely.**

**Mayor Mwilambwe directed the Clerk to call roll:**

**AYES:** Kearns, Montney, Danenberger, Becker, Hendricks, Ward, Lee, Crumpler

**Motion carried.**

Council Member Boelen joined the meeting at 6:02 P.M.

**Recognition/Appointments**

Item 5.A. Recognition of Board & Commission Reappointment, as requested by the Administration Department.

Amanda Stutsman, Deputy City Clerk, recognized the reappointment of Katie Ruder to the McLean County Regional Planning Commission.

**Public Comment**

Mayor Mwilambwe read a public comment statement of procedure. The following spoke: (1) Rebekah Mangels; (2) Bob Sampson; (3) Gary Lambert; (4) Georgene Chissell; (5) August Nord; (6) Scott Stimeling; and (7) William Gustavson (Remote). Sonny Garcia registered to speak but was not present. No emailed public comment was received.

## Consent Agenda

*Items listed on the Consent Agenda are approved with one motion; Items pulled by Council from the Consent Agenda for discussion are listed and voted on separately.*

**Council Member Hendricks made a motion, seconded by Council Member Becker, to approve the Consent Agenda with the exception of Item 7.L.**

Item 7.A. Consideration and Action to Approve the Minutes of the November 12, 2024, Regular City Council Meeting, as requested by the City Clerk Department. (Recommended Motion: The proposed Minutes be approved.)

Item 7.B. Consideration and Action to Approve the Minutes of the November 18, 2024, Special City Council Meeting, as requested by the City Clerk Department. (Recommended Motion: The proposed Minutes be approved.)

Item 7.C. Consideration and Action on Approving Bills and Payroll in the Amount of \$14,525,473.92, as requested by the Finance Department. (Recommended Motion: The proposed Bills and Payroll be approved.)

Item 7.D. Consideration and Action on Approving Appointments to Boards & Commissions, as requested by the Administration Department. (Recommended Motion: The proposed appointments be approved.)

Item 7.E. Consideration and Action on a Resolution Approving the Purchase of an E-One Custom 100-Foot Rear Mount Platform Fire Truck from Banner Fire Equipment, Inc., in the Amount of \$1,766,140, as requested by the Fire Department. (Recommended Motion: The proposed Resolution be approved.)

### **RESOLUTION NO. 2024 – 086**

#### **A RESOLUTION APPROVING THE PURCHASE OF AN E-ONE CUSTOM 100-FOOT REAR MOUNT PLATFORM FIRE TRUCK FROM BANNER FIRE EQUIPMENT, INC., IN THE AMOUNT OF \$1,766,140**

Item 7.F. Consideration and Action on a Resolution Approving an Amendment to the Contract with Tyler Technologies for the Procurement of Mobile Site Licensing, Electronic Crash Reporting, and Fire Prevention Mobile to the Enterprise Public Safety Suite, in the Amount of \$213,411, as requested by the Police Department and the Fire Department. (Recommended Motion: That the proposed Resolution be approved.)

### **RESOLUTION NO. 2024 – 087**

#### **A RESOLUTION APPROVING AN AMENDMENT TO THE CONTRACT WITH TYLER TECHNOLOGIES FOR THE PROCUREMENT OF MOBILE SITE LICENSING, ELECTRONIC CRASH REPORTING, AND FIRE PREVENTION MOBILE TO THE ENTERPRISE PUBLIC SAFETY SUITE, IN THE AMOUNT OF \$213,411**

Item 7.G. Consideration and Action on a Resolution Approving a Contract Amendment to Extend the Terms of Two Intergovernmental Agreements with McLean County for Animal Control Removal and Shelter Services, through March 31, 2025, in the Amount of \$39,330, as requested by the Legal Department and the Administration Department. (Recommended Motion: The proposed Resolution be approved.)

### **RESOLUTION NO. 2024 – 088**

**A RESOLUTION APPROVING A CONTRACT AMENDMENT TO EXTEND THE TERMS OF TWO INTERGOVERNMENTAL AGREEMENTS WITH MCLEAN COUNTY FOR ANIMAL CONTROL REMOVAL AND SHELTER SERVICES, THROUGH MARCH 31, 2025, IN THE AMOUNT OF \$39,330**

Item 7.H. Consideration and Action on (1) a Resolution Approving an Agreement with P.J. Hoerr, Inc., for Police Department Security Improvements, in an Amount Not to Exceed \$413,819; and (2) a Resolution Approving the Purchase of Mini Personal Computers and Monitors for the Police Department Security Upgrades, in an Amount Not to Exceed \$30,000, as requested by the Department of Operations & Engineering Services and the Police Department. (Recommended Motion: The proposed Resolutions be approved.)

**RESOLUTION NO. 2024 – 089**

**A RESOLUTION APPROVING AGREEMENT WITH P.J. HOERR, INC., FOR POLICE DEPARTMENT SECURITY IMPROVEMENTS, IN AN AMOUNT NOT TO EXCEED \$413,819**

**RESOLUTION NO. 2024 – 090**

**A RESOLUTION APPROVING THE PURCHASE OF MINI PERSONAL COMPUTERS AND MONITORS FOR THE POLICE DEPARTMENT SECURITY UPGRADES, IN AN AMOUNT NOT TO EXCEED \$30,000**

Item 7.I. Consideration and Action on a Resolution Approving an Amendment to Resolution No. 2024 - 064 Approving an Intergovernmental Agreement Between the City of Bloomington, the Town of Normal, and the County of McLean, IL for the 2024 Byrne Justice Assistance Grant Program Award (Grant #13686637), as requested by the Police Department. (Recommended Motion: The proposed Resolution be approved.)

**RESOLUTION NO. 2024 – 091**

**A RESOLUTION APPROVING AN AMENDMENT TO RESOLUTION NO. 2024 - 064 APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF BLOOMINGTON, THE TOWN OF NORMAL, AND THE COUNTY OF MCLEAN, IL FOR THE 2024 BYRNE JUSTICE ASSISTANCE GRANT PROGRAM AWARD (GRANT #13686637)**

Item 7.J. Consideration and Action on an Ordinance Approving an Agreement with Sprint Communications Company L.P. for the Continued Maintenance and Use of a Fiber Optic Cable System Established Under and Over Certain Public Rights of Way in the City of Bloomington, Illinois, as requested by the Department of Operations & Engineering Services and the Legal Department. (Recommended Motion: The proposed Ordinance be approved.)

**ORDINANCE NO. 2024 – 087**

**AN ORDINANCE APPROVING AN AGREEMENT WITH SPRINT COMMUNICATIONS COMPANY L.P. FOR THE CONTINUED MAINTENANCE AND USE OF A FIBER OPTIC CABLE SYSTEM ESTABLISHED UNDER AND OVER CERTAIN PUBLIC RIGHTS OF WAY IN THE CITY OF BLOOMINGTON, ILLINOIS**

Item 7.K. Consideration and Action on a Resolution Ratifying and Approving an Intergovernmental Agreement with the Bloomington Normal Water Reclamation District (BNWRD) for the Exchange of Infrastructure Assets, as requested by the Department of Operations & Engineering Services. (Recommended Motion: The proposed Resolution be approved.)

**RESOLUTION NO. 2024 – 092**

**A RESOLUTION RATIFYING AND APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE BLOOMINGTON NORMAL WATER RECLAMATION DISTRICT (BNWRD) FOR THE EXCHANGE OF INFRASTRUCTURE ASSETS**

Item 7.L. was pulled from the Consent Agenda by Council Member Ward.

Item 7.M. Consideration and Action on an Application from Chi Family Express, LLC, located at 3907 G.E. Rd., Unit 6, a Change in Classification from a Class RBS (Restaurant, Beer & Wine Only, and Sunday Sales) Liquor License to a Class RAS (Restaurant, All Types of Alcohol, and Sunday Sales) Liquor License, as requested by the City Clerk Department. (Recommended Motion: The proposed Application be approved.)

Item 7.N. Consideration and Action on an Application from American Drug Stores, LLC, d/b/a Osco Drug Store #3775, located at 2103 N. Veteran's Parkway, Unit #334, Requesting Approval of Change in Parent Company for their Class PAS (Package, All Types of Alcohol, and Sunday Sales) Liquor License, as requested by the City Clerk Department. (Recommended Motion: The proposed Application be approved.)

Item 7.O. Consideration and Action on an Application from American Drug Stores, LLC, d/b/a Osco Drug Store #0116, located at 2201 E. Oakland Ave., Requesting Approval of Change in Parent Company for their Class PAS (Package, All Types of Alcohol, and Sunday Sales) Liquor License, as requested by the City Clerk Department. (Recommended Motion: The proposed Application be approved.)

Item 7.P. Consideration and Action on a Resolution Approving a Contract with Zigler Signs Inc. for the Bloomington Arena Ribbon Board Display Replacement (Bid #2025-13), in the Amount of \$551,118.90, as requested by the Arts & Entertainment Department. (Recommended Motion: The proposed Resolution be approved.)

**RESOLUTION NO. 2024 – 093**

**A RESOLUTION APPROVING A CONTRACT WITH ZIGLIN SIGNS INC. FOR THE BLOOMINGTON ARENA RIBBON BOARD DISPLAY REPLACEMENT (BID #2025-13), IN THE AMOUNT OF \$551,118.90**

**Mayor Mwilambwe directed the Clerk to call roll:**

**AYES:** Kearns, Boelen, Montney, Danenberger, Becker, Hendricks, Ward, Lee, Crumpler

**Motion carried.**

**Items Pulled from the Consent Agenda**

Item 7.L. Consideration and Action on an Ordinance Amending the Bloomington City Code Updating Chapter 35, Section 75 Pertaining to the Composition of the Public Safety and Community Relations Board (PSCRB), as requested by the Public Safety & Community Relations Commission.

**Council Member Ward made a motion, seconded by Council Member Hendricks, to amend the proposed Ordinance Exhibit A so that Item A states the “PSCRB shall consist of eleven members appointed by the Mayor,” and that Item C states that “two of the eleven members shall be youth members”.**

Council Member Boelen confirmed with Mayor Mwilambwe that the PSCRB submitted the Item for Council Consideration. Michael Hurt, Staff Liaison for the PSCRB, explained that the PSCRB brought forward with the intent to allow the two seats to be held by either youth or adult members due to continued vacancy.

Council Member Boelen stated that the PSCRB expressed frustration in the continued youth position vacancies and believed their intent was to rectify the vacancies.

Mr. Hurt stated it was a group decision to submit the proposed composition changes to add flexibility to the youth positions.

Council Member Ward sympathized with the intent to add additional voices but strongly believed in the need to have youth participation. She recommended adding two seats to the current composition of the board and increasing recruitment efforts.

Council Member Montney explained she had heard about the challenges of recruiting members and supported the PSCRB's proposed solution.

Council Member Kern and Mr. Hurt discussed the PSCRB's deliberation process.

Council Member Ward and Mr. Hurt discussed a scrivener's error in the number of members listed in the Ordinance.

Mayor Mwilambwe noted the option to table the Item for further discussion and further stated the difficulties in finding youth members. Council Member Ward said she would entertain that option but stressed the importance of youth participation.

Council Member Hendricks and Mr. Hurt discussed the extensive recruitment efforts.

Council Members Boelen and Ward discussed the motion on the table to expand the total number of adult members while maintaining the two youth members.

Mayor Mwilambwe and Mr. Hurt discussed the vacancies in both youth and adult member positions on the PSCRB.

Mayor Mwilambwe and Chris Spanos, Corporation Counsel, discussed how a motion to table superseded the motion to amend.

Amanda Stutsman, Deputy City Clerk, cited the Open Meetings Act and explained the timeline of the soonest the Item could return to Council for consideration.

**Council Member Ward made a motion, seconded by Council Member Hendricks, to table the Item to Council on February 10, 2025, and send the Item back to the PSCRB for further consideration.**

**Mayor Mwilambwe directed the Clerk to call roll:**

**AYES:** Kearns, Boelen, Danenberger, Becker, Hendricks, Ward, Lee, Crumpler

**NYES:** Montney

**Motion carried.**

## **Regular Agenda**

*The following item was presented:*

Item 9.A. Consideration and Action on an Ordinance Levying Taxes for the City of Bloomington, McLean County, Illinois for the Fiscal Year Beginning May 1, 2024, and Ending April 30, 2025, in the Amount of \$22,320,384, as requested by the Finance Department.

Jeff Jurgens, City Manager, provided an overview of the Item and then passed it to Scott Rathbun, Finance Director. Director Rathbun explained the statutory requirements of the budget process. He explained the adoption of a flat tax levy would equal \$22.3 million resulting in a slightly decreased tax rate by -0.0889% from 2023 to 0.90391%. He compared the levy tax rates

since 1998, and the tax levy totals in dollars since 2011. He reported the impacts of a flat levy on homes valued at \$200,000 would save residents about \$5.06 annually. Director Rathbun then presented on the overall 2024 Tax Levy combined rate with the Bloomington Public Library totaled 1.1804%, an 8% decrease from 2023.

**Council Member Boelen made a motion to amend the proposed tax levy to \$23,420,384.**

**Motion fails for lack of a second.**

**Council Member Montney made a motion, seconded by Council Member Becker, to approve the Item as presented.**

**Mayor Mwilambwe directed the Clerk to call roll:**

**AYES:** Kearns, Montney, Danenberger, Becker, Hendricks, Ward, Lee, Crumpler

**NAYES:** Boelen

**Motion carried.**

**ORDINANCE NO. 2024 – 088**

**AN ORDINANCE LEVYING TAXES FOR THE CITY OF BLOOMINGTON, MCLEAN COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING MAY 1, 2024, AND ENDING APRIL 30, 2025, IN THE AMOUNT OF \$22,320,384**

Item 8.B. Consideration and Action on Two Resolutions Abating Property Taxes Totaling Approximately \$5,247,224.57, including (1) a Resolution Approving the Abatement of All or a Portion of the Taxes Heretofore Levied to Pay Debt Service on Certain Obligation Bonds of the City of Bloomington, McLean County, Illinois; and (2) a Resolution Approving the Abatement of the Tax Levy for Rent Payable Under Lease Agreement Between the Public Building Commission, McLean County, and the City of Bloomington, as requested by the Finance Department.

Jeff Jurgens, City Manager, briefly introduced the Item and then passed it to Scott Rathbun, Finance Director. Director Rathbun explained that the City needed to abate \$5,247,002.24 from the property tax levy to comply with the original bond ordinances, even though the debt service was now paid from other revenue sources. He stated this was an annual process reviewed by the City's bond counsel.

**Council Member Hendricks made a motion, seconded by Council Member Danenberger, to approve the Item as presented.**

**Mayor Mwilambwe directed the Clerk to call roll:**

**AYES:** Kearns, Boelen, Montney, Danenberger, Becker, Hendricks, Ward, Lee, Crumpler

**Motion carried.**

**RESOLUTION NO. 2024 – 094**

**A RESOLUTION APPROVING THE ABATEMENT OF ALL OR A PORTION OF THE TAXES HERETOFORE LEVIED TO PAY DEBT SERVICE ON CERTAIN OBLIGATION BONDS OF THE CITY OF BLOOMINGTON, MCLEAN COUNTY, ILLINOIS**

**RESOLUTION NO. 2024 – 095**

**A RESOLUTION APPROVING THE ABATEMENT OF THE TAX LEVY FOR RENT PAYABLE UNDER LEASE AGREEMENT BETWEEN THE PUBLIC BUILDING COMMISSION, MCLEAN COUNTY, AND THE CITY OF BLOOMINGTON**

Item 8.C. Consideration and Action on an Ordinance Levying Taxes for the City of Bloomington - Bloomington Public Library, McLean County, Illinois for the Fiscal Year Beginning May 1, 2024, and Ending April 30, 2025, for the City of Bloomington, in the Amount of \$6,827,275, as requested by the Bloomington Public Library.

Jeff Jurgens, City Manager, briefly introduced the Item and then passed it to Jeanne Hamilton, Bloomington Public Library (“BPL”) Director. Director Hamilton noted that Catrina Parker, BPL Board President, was also present. Director Hamilton then presented the BPL request of a \$6.8 million tax levy, a 3.76% increase from 2023; however, due to a 6% decrease in the overall tax rate, most homeowners would see a reduction in their annual taxes. She reported the impacts of an increased tax levy on homes valued at \$200,000 would save residents about \$10.80 annually.

**Council Member Hendricks made a motion, seconded by Council Member Crumpler, to approve the Item as presented.**

**Mayor Mwilambwe directed the Clerk to call roll:**

**AYES:** Kearns, Boelen, Danenberger, Hendricks, Ward, Crumpler

**NAYES:** Montney, Becker, Lee

**Motion carried.**

**ORDINANCE NO. 2024 – 089**

**AN ORDINANCE LEVYING TAXES FOR THE CITY OF BLOOMINGTON – BLOOMINGTON PUBLIC LIBRARY, MCLEAN COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING MAY 1, 2024, AND ENDING APRIL 30, 2025, IN THE AMOUNT OF \$6,827,275**

Item 8.D. Consideration and Action on a Resolution Approving the Authorization to Waive the Formal Bidding Requirements and to Approve an Amendment to Extend the Agreement with Iverson Consulting Group (ICG) through December 20, 2025, as requested by the Administration Department.

Jeff Jurgens, City Manager, briefly introduced the Item highlighted the importance of continuous improvements based on Council’s suggestions. He noted Ted Iverson, Consultant with Iverson Consulting Group (ICG) was available virtually should there be any questions. He explained Council would hear testimonials from Directors who collaborated with Mr. Iverson in the initial contract term.

Mose Rickey, Public Works Director, discussed the learning opportunities his department had through the Lean Solutions program. He attended the Lean Solutions Summit Conference in September with two other City employees, where they saw the practical application of lean concepts at different companies. Director Rickey explained how he was initially skeptical but was impressed by how the theories translated to real-world improvements. He went on to explain that staff participated in a full-day simulation exercise led by Iverson Consulting, which demonstrated significant efficiency gains when applying lean principles like transparency, honesty, and employee empowerment. Director Rickey emphasized the importance of tapping into the institutional knowledge and ideas of his frontline staff to drive continuous improvement in the Department.

Melissa Hon, Community Impact and Enhancement (“CI&E”) Department Director, discussed how the CI&E Department utilized a huddle board, one of the efficiency tools presented to staff, to showcase reporting metrics for the various divisions within the Department with the goal of identifying ways to improve processes and reduce things such as Administrative Court cases and phone calls. She also noted the importance of staff engagement.

Kelly Pfeifer, Development Services Department Director, discussed a multi-department team that spent two days mapping the current plan review process in which they learned the process involved up to 17 people and was quite lengthy, causing confusion both internally and for developers. She explained how the team worked to redesign the process, focusing on a pre-development phase to ensure developers did not spend unnecessary design money. Director Pfeifer stated staff planned to engage with external stakeholders in January to get feedback on the new proposed process.

Anthony Nelson, Arts & Entertainment Director, discussed a recent process change to the security and ticket scanning processes implemented at the Arena based on the Lean Solutions principles. He stated that incremental improvements to the entry order resulted in an 80% reduction in entry times for a recent REO Speedwagon concert, with the busiest metal detector processing 730 people in less than 45 minutes, compared to only 480 people in the previous setup. Director Nelson indicated that Arena would also focus on optimizing its food and beverage operations using similar principles.

Josh Hansen, Compensation and Benefits Manager, highlighted two examples of the return on investment the City had already seen from the Lean Solutions program. The Engineering Division was able to eliminate a \$100,000 consulting contract by cross-training an internal staff member and Human Resources avoided replacing a part-time position by redistributing the workload. Mr. Hansen emphasized the early efficiency gains and cost savings demonstrated the potential for the Lean Solutions approach to deliver a strong return on the City's investment as it was expanded across more departments.

City Manager Jurgens expressed pride in the staff's work on the Lean Solutions program, acknowledging the challenge of making government efficient. He stated the City's goal was to become a model of efficiency that others look to. He then thanked Council for providing the resources to support this effort. City Manager Jurgens noted the Lean Solutions approach would spread throughout the organization, and staff would continue to provide progress updates.

**Council Member Becker made a motion, seconded by Council Member Crumpler, to approve the Item as presented.**

Council Member Montney thanked staff for their commitment to the Lean Solutions program and thanked City Manager Jurgens for his positive leadership.

Mayor Mwilambwe commented on a similar security and ticket scanning process that was utilized in Memphis, TN, and complimented Director Nelson. He noted that with the tax levies that were just approved, the City would be entering into a leaner year and staff were off to a great start in the implementation of the Lean Solutions.

**Mayor Mwilambwe directed the Clerk to call roll:**

**AYES:** Kearns, Boelen, Montney, Danenberger, Becker, Hendricks, Ward, Lee, Crumpler

**Motion carried.**

**RESOLUTION NO. 2024 – 096**

**A RESOLUTION APPROVING THE AUTHORIZATION TO WAIVE THE FORMAL BIDDING REQUIREMENTS AND APPROVE AN AMENDMENT TO EXTEND THE AGREEMENT WITH IVERSON CONSULTING GROUP (ICG) THROUGH DECEMBER 20, 2025**

**City Manager's Discussion**

City Manager Jeff Jurgens thanked Council for their early action to allow more individuals to access the Salvation Army's warming center during the cold weather. He noted the City continued to work on the homelessness issue. He then provided updates on the leaf collection progress, the beautification efforts on the Market Street entrance, and upcoming Bison Hockey games and Downtown holiday events.

**Mayor's Discussion**

Mayor Mwilambwe wished Council and the community a Happy Holiday. He complimented the Downtown staff highlighting their work to improve the environment and increase the number of events.

**Council Member's Discussion**

Council Member Danenberger complimented City Manager Jurgens' attempt at the Shoot the Puck challenge at a recent Bison Hockey game.

**Executive Session**

**Council Member Hendricks made a motion, seconded by Council Member Danenberger, to enter into Executive Session per 2(C)(2) of 5ILCS 120 of the Open Meetings Act to discuss collective bargaining and per 2(C)(21) of 5ILCS 120 of the Open Meetings Act to discuss the review of closed session minutes.**

**Mayor Mwilambwe directed the Clerk to call roll:**

**AYES:** Kearns, Boelen, Montney, Danenberger, Becker, Hendricks, Ward, Lee, Crumpler

**Motion carried.**

Council Member Montney left the meeting at 7:34 P.M. The rest of Council left the room and entered Executive Session at 7:34 P.M.

**Adjournment**

Council returned to the room at 8:08 P.M.

**Council Member Hendricks made a motion, seconded by Council Member Ward, to return to open session and adjourn the meeting.**

**Mayor Mwilambwe directed the Clerk to call roll:**

**AYES:** Kearns, Montney, Danenberger, Becker, Hendricks, Ward, Lee, Crumpler

**Motion carried (viva voce).**

The meeting adjourned at 8:09 P.M.

**CITY OF BLOOMINGTON**

**ATTEST**

\_\_\_\_\_  
Mboka Mwilambwe, Mayor

\_\_\_\_\_  
Amanda Stutsman, Deputy City Clerk



**CONSENT AGENDA ITEM NO. 8.B.**

**FOR COUNCIL:** January 27, 2025

**WARD IMPACTED:** City-Wide Impact

**SUBJECT:** Consideration and Action on Approving Bills and Payroll, in the Amount of \$12,431,897.31, as requested by the Finance Department.

**RECOMMENDED MOTION:** The proposed Bills and Payroll be approved.

**STRATEGIC PLAN LINK:**

Goal 1. Financially Sound City Providing Quality Basic Services

**STRATEGIC PLAN SIGNIFICANCE:**

Objective 1d. City services delivered in the most cost-effective, efficient manner

**BACKGROUND:** Bills and Payroll are filed in the City Clerk's Department. The full Bills and Payroll Report is now housed under Finance documents on the City website, available at <https://www.cityblm.org/bills>.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** N/A

**FINANCIAL IMPACT:** Total disbursements to be approved \$12,431,897.31 (Payroll total \$3,422,061.89 Accounts Payable total \$8,966,519.60, and Bank Transfers total \$43,315.82).

Respectfully submitted for consideration.

Prepared by: Tearra Edwards, Support Staff V

**ATTACHMENTS:**

[FIN 1B Council Finance Summary Report](#)

**CITY OF BLOOMINGTON FINANCE REPORT**

**PAYROLL**

<b>Date</b>	<b>Gross Pay</b>	<b>Employer Contribution</b>	<b>Totals</b>
1/10/2025	\$ 2,764,416.81	\$ 632,100.44	\$ 3,396,517.25
Off Cycle Adjustments	\$ 24,729.77	\$ 814.87	\$ 25,544.64
<b>PAYROLL TOTAL</b>			<b>\$ 3,422,061.89</b>

**ACCOUNTS PAYABLE (WIRES)**

<b>Date</b>	<b>Bank</b>	<b>Total</b>
1/27/2025	AP General	\$ 6,044,319.36
1/27/2025	AP JMScott	\$ -
1/27/2025	AP Comm Devel	\$ 13,875.00
1/27/2025	AP IHDA	\$ -
1/27/2025	AP Library	\$ 61,477.75
1/27/2025	AP MFT	\$ 59,370.48
1/10/2025-1/16/2025	Out of Cycle AP	\$ 2,787,477.01
1/7/2025-1/15/2025	AP Bank Transfers	\$ 43,315.82
<b>AP TOTAL</b>		<b>\$ 9,009,835.42</b>

**PCARDS**

<b>PCARD TOTAL</b>	<b>\$0.00</b>
--------------------	---------------

<b>GRAND TOTAL</b>	<b>\$ 12,431,897.31</b>
--------------------	-------------------------

Respectfully,

**F Scott Rathbun**  
**Director of Finance**



## CONSENT AGENDA ITEM NO. 8.C.

**FOR COUNCIL:** January 27, 2025

**WARD IMPACTED:** City-Wide Impact

**SUBJECT:** Consideration and Action on a Resolution Approving a Purchase from Widmer Interiors, for the Bloomington Police Department's Criminal Investigations Division Remodel and Associated Furnishings, in the Amount of \$185,060.72, as requested by the Police Department.

**RECOMMENDED MOTION:** The proposed Resolution be approved.

**STRATEGIC PLAN LINK:**

Goal 1. Financially Sound City Providing Quality Basic Services

**STRATEGIC PLAN SIGNIFICANCE:**

Objective 1e. Partnering with others for the most cost-effective service delivery

**BACKGROUND:** As part of the currently approved Bloomington Police Department's Criminal Investigations Division ("CID") remodel, staff seek final approval to replace outdated furnishings with modern, efficient alternatives. This remodel, already included in the approved budget, features a Major Case Conference Room, a Real-Time Crime Center, and a reconfigured layout for detectives' workstations. These updates address long-standing furniture and space inefficiencies while meeting today's technology and operational requirements.

**Benefits of New Furnishings**

1. **Modernization of Workstations:** The current desks, which are over 20 years old, are not equipped to handle today's technology needs. The new furnishings include adjustable desks, enabling flexibility and enhancing the comfort and productivity of detectives.
2. **Increased Desk Availability:** The redesign increases the number of workstations, accommodating more employees and preparing for potential growth or reallocation of personnel.
3. **Dedicated Lockers at Each Workstation:** Each desk will include a dedicated locker, allowing detectives to securely store firearms and other essential equipment. This reduces the strain on shared locker rooms by freeing up locker space for other employees.

**Space Optimization**

1. **Optimized Locker Room Usage:** By integrating lockers into individual workstations, the demand for locker space in the men's and women's locker rooms will decrease. This optimization ensures that locker room facilities can better serve other employees' needs.
2. **Maximized Office Space:** The reconfiguration prepares the Department to address upcoming space challenges. With planned changes to the Public Works Campus leading to a potential reduction in Police Department office space, the new CID layout will

provide essential accommodations for personnel who may need to relocate.

### **Enhanced Facilities**

1. **Major Case Conference Room:** The addition of a dedicated conference room will support collaborative investigations and large-scale case management.
2. **Real-Time Crime Center:** A state-of-the-art real-time crime center will enhance the Department's ability to respond to evolving incidents and provide immediate analytical support.

The approved CID remodel and associated furnishings will address multiple operational needs, from improving employee ergonomics and security to optimizing space utilization in response to future challenges. These upgrades, already accounted for in the approved budget, will enhance the functionality and efficiency of the department. We strongly recommend final approval to implement this initiative, ensuring long-term benefits for the detectives and the organization.

The purchase will utilize Omnia Joint Purchasing Contracts MillerKnoll– 2020000622 (ANR482), exp. 12/31/2025, and Kimball International R191811, exp. 4/30/2027.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** N/A

**FINANCIAL IMPACT:** If approved, the City will purchase furniture for the Police Department, in the amount of \$185,060.73. The purchase will be sourced from Police-Capital Outlay Office Furniture account (10015110-72110). A total of \$178,692.89 is budgeted for furniture for Police in FY 2025. If approved, a budget transfer to move \$6,367.84 from the Police-Capital Outlay Licensed Vehicles account (10015110-72130) to the Police-Capital Outlay Office Furniture account (10015110-72110) will be processed to pay the \$185,060.73. Stakeholders can locate this in the FY 2025 Budget Books titled: "Budget Overview & General Fund" on page 233 and "Other Funds & Capital Improvement" on page 98.

Respectfully submitted for consideration.

Prepared by: Amber Nigliaccio, Office Manager

### **ATTACHMENTS:**

[PD 1B Resolution](#)

[PD 1C Resolution - Exhibit A - Quote](#)

**RESOLUTION NO. 2025 - \_\_\_\_**

**A RESOLUTION APPROVING A PURCHASE FROM WIDMER INTERIORS, FOR THE BLOOMINGTON POLICE DEPARTMENT'S CRIMINAL INVESTIGATIONS DIVISION REMODEL AND ASSOCIATED FURNISHINGS, IN THE AMOUNT OF \$185,060.72**

**WHEREAS**, subject to the provisions of the City Code, City staff are recommending the purchase of upgraded furniture (“PURCHASE”) for Bloomington Police Department's Criminal Investigations Division (“CID”), in the amount of \$185,060.73; and

**WHEREAS**, the detailed quote is attached (Exhibit A); and

**WHEREAS**, the PURCHASE includes the modernization of workstations as the current desks are 20 years old and are not equipped to handle today's technology needs; and

**WHEREAS**, the PURCHASE will result in increased desk availability as the redesign increases the number of workstations, accommodating more employees and preparing for potential growth while also maximizing office space. The reconfigurations prepare the Department to address upcoming space challenges; and

**WHEREAS**, the PURCHASE also includes dedicated lockers for each workstation, each desk will include a dedicated locker, allowing detectives to securely store their firearms, personal items, and other essential equipment; and

**WHEREAS**, the redesign will enhance the facilities by adding a dedicated Major Case Conference Room to support collaborative investigations and large-scale case management. and a Real-Time Crime Center to enhance the Department’s ability to respond to evolving incidents and provide immediate analytical support; and

**WHEREAS**, the City Council finds it in the best interest of the City to approve the Purchase.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BLOOMINGTON, MCLEAN COUNTY, ILLINOIS:**

**SECTION 1.** The above recitals are incorporated herein by this reference as if specifically stated in full.

**SECTION 2.** The City Manager, or designated representatives, are authorized to execute the Purchase, and any other necessary documents.

**PASSED** this 27th day of January 2025.

**APPROVED** this \_\_\_\_ day of January 2025.

**CITY OF BLOOMINGTON**

**ATTEST**

\_\_\_\_\_  
Mboka Mwilambwe, Mayor

\_\_\_\_\_  
Leslie Smith-Yocum, City Clerk

# EXHIBIT A



**Sarah Dean**  
sdean@widmerinteriors.com  
309-807-5922  
2203 E. Empire Street  
Suite A  
Bloomington IL 61704

**Date:** 1/6/2025  
**Project Name:** CID - Open Office, Conference, and RTCC

**Project Number:**  
**Contract:** HMI ANR482 / KIM R191811







**Prepared For:**  
Jared Roth  
Bloomington Police Department  
305 S. East Street  
Bloomington IL 61701  
309-434-2379 jroth@cityblm.org

**Ship To/Install Address:**  
Jared Roth  
Bloomington Police Department  
305 S. East Street  
Bloomington IL 61701

Ln#	Mfg	Qty	Product	Description	Tag	Sell	Ext. Sell
1	HMI	7	FT155.A	+15 Amp Receptacle 4 Circuit, Duplex, Circuit A 6/Pkg	CID ALL	\$ 74.53	\$ 521.71
				Finish 98 +studio white (CP)			
2	HMI	6	FT155.B	+15 Amp Receptacle 4 Circuit, Duplex, Circuit B 6/Pkg	CID ALL	\$ 74.53	\$ 447.18
				Finish 98 +studio white (CP)			
3	HMI	2	FT155.C	+15 Amp Receptacle 4 Circuit, Duplex, Circuit C 6/Pkg	CID ALL	\$ 74.53	\$ 149.06
				Finish 98 +studio white (CP)			
<b>Subtotal:</b>						<b>\$ 1,117.95</b>	
4	HMI	4	DT5AS.3060M T	+Flip-Top Rect Table,sq-edge,30" d,60" w,thermally-fused lam top/thermoplastic edge,T-leg	CONFERENCE AREA	\$ 717.96	\$ 2,871.84
				Top Finish 98 +studio white (CP)			
				Edge Finish 98 +studio white (CP)			
				Leg Finish MS +metallic silver (non-promote)			
				Casters/Glides 20 +casters			
5	HMI	2	HJALNNS.202 7CM	@Passport Wk Table, Large,North America,sq-edge,20" d,27" w,casters,thermally fused lam top/thermoplastic edae	CONFERENCE AREA	\$ 559.09	\$ 1,118.18
				Top Finish 98 @studio white (CP)			
				Edge Finish 98 @studio white (CP)			
				Leg/Foot Finish BK @black			

Ln#	Mfg	Qty	Product	Description	Tag	Sell	Ext. Sell
6	KIM	4	<b>N29GMAC4</b>	CHADDY,GUEST,MESH BACK,UPHOLSTERED SEAT,ARMS,MOBILE,QTY 4	CONFERENCE AREA	\$ 1,847.70	\$ 7,390.80
				FRAME, BACK AND MESH COLOR	BBB	BLACK FRAME,BLACK BACK & MESH	
				UPHOLSTERY GRADE	2	GRADE 2	
				PRIMARY UPH PATTERN COLOR	11900	DOLCE BLACK	
				CASTER	HARD	HARD,DUAL WHEEL CASTER	
7	KIM	4	<b>N29GMTLC</b>	CHADDY,GUEST,MESH BACK,UPHOLSTERED SEAT, TABLET ARM L,MOBILE	CONFERENCE AREA	\$ 583.20	\$ 2,332.80
				FRAME, BACK AND MESH COLOR	BBB	BLACK FRAME,BLACK BACK & MESH	
				UPHOLSTERY GRADE	2	GRADE 2	
				PRIMARY UPH PATTERN COLOR	11900	DOLCE BLACK	
				CASTER	HARD	HARD,DUAL WHEEL CASTER	
8	KIM	3	<b>N29GMTRC</b>	CHADDY,GUEST,MESH BACK,UPHOLSTERED SEAT, TABLET ARM R,MOBILE	CONFERENCE AREA	\$ 583.20	\$ 1,749.60
				FRAME, BACK AND MESH COLOR	BBB	BLACK FRAME,BLACK BACK & MESH	
				UPHOLSTERY GRADE	2	GRADE 2	
				PRIMARY UPH PATTERN COLOR	11900	DOLCE BLACK	
				CASTER	HARD	HARD,DUAL WHEEL CASTER	
9	KIM	5	<b>N95MAC</b>	SWIFT,1 SEAT LOUNGE,ARMLLESS,MOBILE	CONFERENCE AREA	\$ 1,338.30	\$ 6,691.50
				UPHOLSTERY GRADE	2	GRADE 2	
				PRIMARY UPH PATTERN COLOR	11900	DOLCE BLACK	
				FINISH	462	CINDER	
				PAINT	462	CINDER	
				CASTER	STD	HARD WHEEL ROLL CONTROL	
<b>Subtotal: \$ 22,154.72</b>							
10	HMI	1	<b>FT110.4624J</b>	+Frame,Base Covers, Pwr/Data knockouts 46H 24W	REAL TIME CRIME	\$ 84.10	\$ 84.10
				Base Finish	98	+studio white (CP)	
11	HMI	10	<b>FT110.4636J</b>	+Frame,Base Covers, Pwr/Data knockouts 46H 36W	REAL TIME CRIME	\$ 93.38	\$ 933.80

Ln#	Mfg	Qty	Product	Description	Tag	Sell	Ext. Sell
				Base Finish 98 +studio white (CP)			
12	HMI	1	<b>FT110.4636X</b>	+Frame,No Base Covers 46H 36W	REAL TIME CRIME	\$ 71.63	\$ 71.63
							
13	HMI	1	<b>FT110.4648J</b>	+Frame,Base Covers, Pwr/Data knockouts 46H 48W	REAL TIME CRIME	\$ 106.14	\$ 106.14
							
				Base Finish 98 +studio white (CP)			
14	HMI	4	<b>FT110.4648X</b>	+Frame,No Base Covers 46H 48W	REAL TIME CRIME	\$ 78.30	\$ 313.20
							
15	HMI	1	<b>FT112.24AP</b>	+Frame Top Cap,Standard Ptd 24W	REAL TIME CRIME	\$ 12.76	\$ 12.76
							
				Surface Finish 98 +studio white (CP)			
16	HMI	11	<b>FT112.36AP</b>	+Frame Top Cap,Standard Ptd 36W	REAL TIME CRIME	\$ 15.08	\$ 165.88
							
				Surface Finish 98 +studio white (CP)			
17	HMI	5	<b>FT112.48AP</b>	+Frame Top Cap,Standard Ptd 48W	REAL TIME CRIME	\$ 18.27	\$ 91.35
							
				Surface Finish 98 +studio white (CP)			
18	HMI	4	<b>FT121.246</b>	+Conn 90,Universal,2way,90 deg-for 46H frames and lower	REAL TIME CRIME	\$ 25.23	\$ 100.92
							
19	HMI	1	<b>FT121.346</b>	+Conn 90,Universal,3way-for 46H frames and lower	REAL TIME CRIME	\$ 29.29	\$ 29.29
							

Ln#	Mfg	Qty	Product	Description	Tag	Sell	Ext. Sell
20	HMI	1	<b>FT122.2</b>	+Conn 90-Deg Universal,Stacking,2way,90 deg	REAL TIME CRIME	\$ 16.53	\$ 16.53
							
21	HMI	1	<b>FT123.146BP</b>	+Conn Cover 90-Deg, 1 Side Covered,Base Cover Ptd 46H	REAL TIME CRIME	\$ 19.14	\$ 19.14
							
				Surface Finish 98 +studio white (CP)			
22	HMI	3	<b>FT123.246BP</b>	+Conn Cover 90-Deg, 2 Sides Covered,Base Cover Ptd 46H	REAL TIME CRIME	\$ 24.36	\$ 73.08
							
				Surface Finish 98 +studio white (CP)			
23	HMI	1	<b>FT123.257BP</b>	+Conn Cover 90-Deg, 2 Sides Covered,Base Cover Ptd 57H	REAL TIME CRIME	\$ 26.39	\$ 26.39
							
				Surface Finish 98 +studio white (CP)			
24	HMI	3	<b>FT126.2AP</b>	+Top Cap, Conn 90-Deg, Connects-2 Frame Top Caps, 90-Deg Ptd	REAL TIME CRIME	\$ 13.05	\$ 39.15
							
				Surface Finish 98 +studio white (CP)			
25	HMI	1	<b>FT126.3AP</b>	+Top Cap, Conn 90-Deg, Connects-3 Frame Top Caps Ptd	REAL TIME CRIME	\$ 13.05	\$ 13.05
							
				Surface Finish 98 +studio white (CP)			
26	HMI	9	<b>FT128.46</b>	+Connection Hardware, Frame-to-Frame 46H	REAL TIME CRIME	\$ 10.73	\$ 96.57
27	HMI	1	<b>FT920.79</b>	+Wall Start Filler 79H	REAL TIME CRIME	\$ 72.79	\$ 72.79






Ln#	Mfg	Qty	Product	Description	Tag	Sell	Ext. Sell
28	HMI	1	<b>FT190.46</b>	+Wall Start 46H	REAL TIME CRIME	\$ 29.00	\$ 29.00
29	HMI	4	<b>FT191.46</b>	+Wall Strip,No Wall Fastener 46H	REAL TIME CRIME	\$ 25.81	\$ 103.24
				Finish BU +black umber			
30	HMI	1	<b>FT143.46E</b>	+Ceiling Power Entry,Conn,4-cir pwr,connects in base 46H	REAL TIME CRIME	\$ 402.81	\$ 402.81
				Wiring Type LZ +PVC-free Finish 98 +studio white (CP)			
31	HMI	11	<b>FT150.36</b>	+Base Power Harness 36W	REAL TIME CRIME	\$ 56.26	\$ 618.86
				Wiring Type LZ +PVC-free			
32	HMI	4	<b>FT150.48</b>	+Base Power Harness 48W	REAL TIME CRIME	\$ 62.93	\$ 251.72
				Wiring Type LZ +PVC-free			
33	HMI	3	<b>FT160.46BP</b>	+Finished End,Base Cover Ptd 46H	REAL TIME CRIME	\$ 25.52	\$ 76.56
				Surface Finish 98 +studio white (CP)			
34	HMI	1	<b>FT160.57BP</b>	+Finished End,Base Cover Ptd 57H	REAL TIME CRIME	\$ 27.55	\$ 27.55
				Surface Finish 98 +studio white (CP)			
35	HMI	3	<b>FT192.22</b>	+Tile Adapter,Wall Strip, 22H	REAL TIME CRIME	\$ 10.44	\$ 31.32

Ln#	Mfg	Qty	Product	Description	Tag	Sell	Ext. Sell
36	HMI	1	FT167.24B	+Tile Trim,Wall Strip,top/base-level lwr tile trim, 24W	REAL TIME CRIME	\$ 20.88	\$ 20.88
				Finish 98 +studio white (CP)			
37	HMI	2	FT167.36B	+Tile Trim,Wall Strip,top/base-level lwr tile trim, 36W	REAL TIME CRIME	\$ 24.36	\$ 48.72
				Finish 98 +studio white (CP)			
38	HMI	2	FT180.4124T	+Full-Height Tile,41" h,24" w,tackable fabric	REAL TIME CRIME	\$ 58.58	\$ 117.16
				Horizontal Bead Finish 98 +studio white (CP)			
				Fabric 3DE +dex-Pr Cat 1			
				3DE_Colors 04 +dex shale			
39	HMI	21	FT180.4136T	+Full-Height Tile,41" h,36" w,tackable fabric	REAL TIME CRIME	\$ 78.59	\$ 1,650.39
				Horizontal Bead Finish 98 +studio white (CP)			
				Fabric 3DE +dex-Pr Cat 1			
				3DE_Colors 04 +dex shale			
40	HMI	6	FT180.4148T	+Full-Height Tile,41" h,48" w,tackable fabric	REAL TIME CRIME	\$ 88.45	\$ 530.70
				Horizontal Bead Finish 98 +studio white (CP)			
				Fabric 3DE +dex-Pr Cat 1			
				3DE_Colors 04 +dex shale			
41	HMI	2	FT181.2236T	+Upper Tile,22" h,36" w,tackable fabric	REAL TIME CRIME	\$ 48.43	\$ 96.86
				Horizontal Bead Finish 98 +studio white (CP)			
				Surface Finish 3DE +dex-Pr Cat 1			
				3DE_Colors 04 +dex shale			
42	HMI	1	FT181.2224T	+Upper Tile,22" h,24" w,tackable fabric	REAL TIME CRIME	\$ 41.18	\$ 41.18








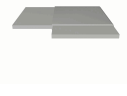
Ln#	Mfg	Qty	Product	Description	Tag	Sell	Ext. Sell
				Horizontal Bead Finish	98	+studio white (CP)	
				Surface Finish	3DE	+dex-Pr Cat 1	
				3DE_Colors	04	+dex shale	
<b>43</b>	HMI	<b>1</b>	<b>FT187.1124</b>	+Thin-Profile Stacking Window,11" h,24" w	REAL TIME CRIME	\$ 132.24	\$ 132.24
				Frame Finish	98	+studio white (CP)	
				Glass Finish	TR	+clear	
				Horizontal Bead Finish	98	+studio white (CP)	
				Application	LD	+stacking on 35", 46", 57", 68", 79" base frame	
<b>44</b>	HMI	<b>1</b>	<b>FT187.1148</b>	+Thin-Profile Stacking Window,11" h,48" w	REAL TIME CRIME	\$ 175.45	\$ 175.45
				Frame Finish	98	+studio white (CP)	
				Glass Finish	TR	+clear	
				Horizontal Bead Finish	98	+studio white (CP)	
				Application	LD	+stacking on 35", 46", 57", 68", 79" base frame	
<b>45</b>	HMI	<b>1</b>	<b>FT385.4636L</b>	+Tile,To-The-Floor Full-Height,Laminate 46H 36W	REAL TIME CRIME	\$ 236.93	\$ 236.93
				Surface Finish	LBQ	+white twill	
				Horizontal Bead Finish	98	+studio white (CP)	
<b>46</b>	HMI	<b>4</b>	<b>FT385.4648L</b>	+Tile,To-The-Floor Full-Height,Laminate 46H 48W	REAL TIME CRIME	\$ 272.60	\$ 1,090.40
				Surface Finish	LBQ	+white twill	
				Horizontal Bead Finish	98	+studio white (CP)	
<b>47</b>	HMI	<b>1</b>	<b>FT963.36NTF</b>	+Single-Sided Base Cover Kit,no knockouts,Attchmnt To-The-Floor Tiles on 1 Side 36W	REAL TIME CRIME	\$ 20.59	\$ 20.59
				Surface Finish	98	@studio white (CP)	
<b>48</b>	HMI	<b>4</b>	<b>FT963.48JTF</b>	+Single-Sided Base Cover Kit,pwr/data knockouts,Attchmnt To-The-Floor Tiles on 1 Side 48W	REAL TIME CRIME	\$ 24.07	\$ 96.28
				Surface Finish	98	@studio white (CP)	

Ln#	Mfg	Qty	Product	Description	Tag	Sell	Ext. Sell
49	HMI	2	FTS10.2436LF	+Rect Surf,sq-edge,24" d,36" w,high-pressure lam top/thermoplastic edge,Canvas frame att surf	REAL TIME CRIME	\$ 118.61	\$ 237.22
				Top Finish LBQ +white twill Edge Finish LBQ +white twill			
50	HMI	2	FT290.24L	+Surface Cantilever, for 20"-or 24" deep surface,lft-hnd	REAL TIME CRIME	\$ 14.21	\$ 28.42
				Finish 98 @studio white (CP)			
51	HMI	2	FT290.24R	+Surface Cantilever, for 20"-or 24" deep surface,rt-hnd	REAL TIME CRIME	\$ 14.21	\$ 28.42
				Finish 98 @studio white (CP)			
52	HMI	4	LW110.20BBF	+Ped W-Pull,Mobile 20D B/B/F	REAL TIME CRIME	\$ 294.47	\$ 1,177.88
				Slides SB +full-extension ball-bearing Paint/Steel Type SS +smooth paint on smooth steel Surface Finish 98 +studio white (CP) Lock KA +keyed alike Drawer Interior 3M +drawer divider in one box drawer, pencil tray in one box drawer, 2 file conve Handle HN +no hand grip			
53	HMI	1	EXMK.1	+Exclave Marker and Eraser Kit, One Kit	REAL TIME CRIME	\$ 78.82	\$ 78.82
				Finish G1 +graphite (CP)			
54	HMI	4	EXSB.W2	+Exclave Small Boards, White Board, Pkg of 2	REAL TIME CRIME	\$ 932.27	\$ 3,729.08
				Clip Finish G1 +graphite (CP)			
55	HMI	3	DU6ECS.2472 48LE	@Renew 90 Deg Ext Cnr Tbl, C-Foot,Sq-Edge,Lam Top/Thermo Edge,Elec Std Range, 24D 72W L 48W R	REAL TIME CRIME	\$ 2,159.15	\$ 6,477.45
				Hidden Power Access NNP @no power access Switch Option SUD @simple up down			

Ln#	Mfg	Qty	Product	Description	Tag	Sell	Ext. Sell
				Top Finish	LBQ	@white twill	
				Edge Finish	LBQ	@white twill	
				Leg/Foot Finish	98	@studio white leg with studio white foot (CP)	
				Cord Cover/Cable Management	PSC	@simple cable	
				Power Access Cutout	NNN	@no cutout	
				Casters/Glides	57	@glides	
<b>56</b>	HMI	<b>2</b>	<b>DU6ECS.2448 72LE</b>	@Renew 90 Deg Ext Cnr Tbl, C-Foot,Sq-Edge,Lam Top/Thermo Edge,Elec Std Range, 24D 48W L 72W R	REAL TIME CRIME	\$ 2,159.15	\$ 4,318.30
				Hidden Power Access	NNP	@no power access	
				Switch Option	SUD	@simple up down	
				Top Finish	LBQ	@white twill	
				Edge Finish	LBQ	@white twill	
				Leg/Foot Finish	98	@studio white leg with studio white foot (CP)	
				Cord Cover/Cable Management	PSC	@simple cable	
				Power Access Cutout	NNN	@no cutout	
				Casters/Glides	57	@glides	
<b>57</b>	HMI	<b>1</b>	<b>LW310.57LS</b>	+Stg Twr,W-Pull,Sd Fcng Bckcase, Wdrb Lft,B/B/F, 57H	REAL TIME CRIME	\$ 1,078.66	\$ 1,078.66
				Slides	SB	+full-extension ball-bearing	
				Paint/Steel Type	XS	+textured paint on smooth steel	
				Surface Finish	98	+studio white (CP)	
				Lock	KA	+keyed alike	
				Wardrobe Interior	CR	+coat rod	
				Drawer Interior	3M	+drawer divider in one box drawer, pencil tray in one box drawer, 2 file conve	
<b>58</b>	HMI	<b>4</b>	<b>LW380.57R</b>	+Wardrobe Cabinet,W-Pull,Rt-Hngd 57H	REAL TIME CRIME	\$ 559.68	\$ 2,238.72
				Attachment	F8	+Canvas frame attachment	
				Paint/Steel Type	XS	+textured paint on smooth steel	
				Surface Finish	98	+studio white (CP)	
				Interior	CR	+coat rod	
				Lock	KA	+keyed alike	
<b>59</b>	KIM	<b>1</b>	<b>WW2430WSS DL</b>	WAVEWORKS,24DX30W,SURFACE,RE CTANGULAR,HPL	REAL TIME CRIME	\$ 139.95	\$ 139.95
				SUPPORT	M	MAIN	
				RIM PROFILE	V460	SOFTENED,STORM	
				GROMMET	X	NO GROMMET	
				WIRE MANAGER COLOR	X	NO WIRE MANAGER	

Ln#	Mfg	Qty	Product	Description	Tag	Sell	Ext. Sell
				MODIFIED DEPTH	X	NO MODIFIED DEPTH (STANDARD)	
				MODIFIED WIDTH	X	NO MODIFIED WIDTH (STANDARD)	
				TOP LAMINATE GROUP	STD	STANDARD LAMINATE	
				LAMINATE COLOR	405	DESIGNER WHITE	
<b>60</b>	KIM	<b>2</b>	<b>CBV2434US</b>	BASE SUPPORT,24WX34H,CNTR HGT,U-STYLE BASE,PLATINUM	REAL TIME CRIME	\$ 474.30	\$ 948.60
							
<b>61</b>	KIM	<b>1</b>	<b>N29GMAC4</b>	CHADDY,GUEST,MESH BACK,UPHOLSTERED SEAT,ARMS,MOBILE,QTY 4	REAL TIME CRIME	\$ 1,847.70	\$ 1,847.70
							
				FRAME, BACK AND MESH COLOR	BBB	BLACK FRAME,BLACK BACK & MESH	
				UPHOLSTERY GRADE	2	GRADE 2	
				PRIMARY UPH PATTERN COLOR	11900	DOLCE BLACK	
				CASTER	HARD	HARD,DUAL WHEEL CASTER	
<b>62</b>	HMI	<b>1</b>	<b>EXREC.4</b>	+Exclave Rail End Caps, Pkg of 4	REAL TIME CRIME	\$ 40.77	\$ 40.77
				Finish	8Q	+folkstone grey (CP)	
<b>63</b>	HMI	<b>1</b>	<b>EXRL.96</b>	+Exclave Wall Rail 96W	REAL TIME CRIME	\$ 412.68	\$ 412.68
							
				Rail Color	AN	+anodized	
<b>64</b>	HMI	<b>1</b>	<b>EXSC.MWL</b>	+Exclave Small Mobile Cart, Magnetic Whiteboard, Leather Handle	REAL TIME CRIME	\$ 1,481.76	\$ 1,481.76
							
				Pull Handle Finish	BK	+black	
				Cart Side/Tray Finish	8Q	+folkstone grey (CP)	
				Base Finish	8Q	+folkstone grey (CP)	
<b>65</b>	HMI	<b>5</b>	<b>Y1423.HA10</b>	+Logic C1000 Universal Clamp Mount Distributor,2 simplex receptacles, 1 pwr USB A/C Combo,pwr cord w/ plug end.10' cord/conduit	REAL TIME CRIME	\$ 276.76	\$ 1,383.80
							
				Finish	98	@studio white (CP)	

Ln#	Mfg	Qty	Product	Description	Tag	Sell	Ext. Sell
66	HMI	5	Y6480.FR	+Tone Articulating Personal Task Light, freestanding	REAL TIME CRIME	\$ 262.68	\$ 1,313.40
				Finish 91 +white (CP)			
67	HMI	15	Y91171.CM	+Flo Sngle-Screen Monitor Arm Support,Surf Clamp	REAL TIME CRIME	\$ 173.36	\$ 2,600.40
				Finish 0I +silver			
68	HMI	2	1B2JK7-	+Lock Plug and Key,Chrome UM Series	REAL TIME CRIME	\$ 0.00	\$ 0.00
				Key Number 226 +key number 226			
69	HMI	2	1B2JK7-	+Lock Plug and Key,Chrome UM Series	REAL TIME CRIME	\$ 0.00	\$ 0.00
				Key Number 227 +key number 227			
70	HMI	2	1B2JK7-	+Lock Plug and Key,Chrome UM Series	REAL TIME CRIME	\$ 0.00	\$ 0.00
				Key Number 228 +key number 228			
71	HMI	2	1B2JK7-	+Lock Plug and Key,Chrome UM Series	REAL TIME CRIME	\$ 0.00	\$ 0.00
				Key Number 229 +key number 229			
72	HMI	2	1B2JK7-	+Lock Plug and Key,Chrome UM Series	REAL TIME CRIME	\$ 0.00	\$ 0.00
				Key Number 230 +key number 230			
						<b>Subtotal: \$ 37,626.64</b>	
73	HMI	1	FT110.4624J	+Frame,Base Covers, Pwr/Data knockouts 46H 24W	WS-01	\$ 84.10	\$ 84.10
				Base Finish 98 +studio white (CP)			










Ln#	Mfg	Qty	Product	Description	Tag	Sell	Ext. Sell
74	HMI	6	<b>FT110.4636J</b>	+Frame,Base Covers, Pwr/Data knockouts 46H 36W 	WS-01	\$ 93.38	\$ 560.28
				Base Finish 98 +studio white (CP)			
75	HMI	1	<b>FT114.0724P5 A</b>	+Frame Top Screen,Ptd Stndrd Top Cap,Opal Etched 1/4 thick, 7H 24W 	WS-01	\$ 127.89	\$ 127.89
				Top Cap Finish 98 +studio white (CP)			
76	HMI	3	<b>FT114.0772G5 A</b>	@Frame Top Screen,Ptd Std Top Cap 2 Frm,Opal Etched 1/4 thick, 7H 72W 	WS-01	\$ 243.31	\$ 729.93
				Top Cap Finish 98 +studio white (CP)			
77	HMI	1	<b>FT115.4624LL</b>	@Gallery Panel, Lam/TP Edge, Left Attachment 46H 24W 	WS-01	\$ 206.19	\$ 206.19
				Surface Finish LBQ @white twill Edge Finish LBQ @white twill			
78	HMI	1	<b>FT115.4624LR</b>	@Gallery Panel, Lam/TP Edge, Right Attachment 46H 24W 	WS-01	\$ 206.19	\$ 206.19
				Surface Finish LBQ @white twill Edge Finish LBQ @white twill			
79	HMI	1	<b>FT121.246</b>	+Conn 90,Universal,2way,90 deg-for 46H frames and lower 	WS-01	\$ 25.23	\$ 25.23
80	HMI	1	<b>FT123.246BP</b>	+Conn Cover 90-Deg, 2 Sides Covered,Base Cover Ptd 46H 	WS-01	\$ 24.36	\$ 24.36
				Surface Finish 98 +studio white (CP)			
81	HMI	1	<b>FT126.2AP</b>	+Top Cap, Conn 90-Deg, Connects-2 Frame Top Caps, 90-Deg Ptd 	WS-01	\$ 13.05	\$ 13.05
				Surface Finish 98 +studio white (CP)			

Ln#	Mfg	Qty	Product	Description	Tag	Sell	Ext. Sell
82	HMI	4	<b>FT128.46</b>	+Connection Hardware, Frame-to-Frame 46H	WS-01	\$ 10.73	\$ 42.92
83	HMI	2	<b>FT140.06</b>	+Power Entry, External Direct Connect 6'long	WS-01	\$ 71.05	\$ 142.10
				Wiring Type LZ +PVC-free			
84	HMI	1	<b>FT150.24</b>	+Base Power Harness 24W	WS-01	\$ 52.20	\$ 52.20
				Wiring Type LZ +PVC-free			
85	HMI	5	<b>FT150.36</b>	+Base Power Harness 36W	WS-01	\$ 56.26	\$ 281.30
				Wiring Type LZ +PVC-free			
86	HMI	1	<b>FT167.24A</b>	+Tile Trim,Wall Strip,top/mid-level lwr tile trim, 24W	WS-01	\$ 48.14	\$ 48.14
				Finish 98 +studio white (CP)			
87	HMI	2	<b>FT167.36A</b>	+Tile Trim,Wall Strip,top/mid-level lwr tile trim, 36W	WS-01	\$ 53.07	\$ 106.14
				Finish 98 +studio white (CP)			
88	HMI	2	<b>FT180.4124T</b>	+Full-Height Tile,41" h,24" w,tackable fabric	WS-01	\$ 58.58	\$ 117.16
				Horizontal Bead Finish 98 +studio white (CP)			
				Fabric 3DE +dex-Pr Cat 1			
				3DE_Colors 04 +dex shale			
89	HMI	12	<b>FT180.4136T</b>	+Full-Height Tile,41" h,36" w,tackable fabric	WS-01	\$ 78.59	\$ 943.08
				Horizontal Bead Finish 98 +studio white (CP)			

Ln#	Mfg	Qty	Product	Description	Tag	Sell	Ext. Sell
				Fabric 3DE +dex-Pr Cat 1 3DE_Colors 04 +dex shale			
90	HMI	1	FT181.2224T	+Upper Tile,22" h,24" w,tackable fabric	WS-01	\$ 41.18	\$ 41.18
				Horizontal Bead Finish 98 +studio white (CP) Surface Finish 3DE +dex-Pr Cat 1 3DE_Colors 04 +dex shale			
91	HMI	2	FT181.2236T	+Upper Tile,22" h,36" w,tackable fabric	WS-01	\$ 48.43	\$ 96.86
				Horizontal Bead Finish 98 +studio white (CP) Surface Finish 3DE +dex-Pr Cat 1 3DE_Colors 04 +dex shale			
92	HMI	2	FT190.46	+Wall Start 46H	WS-01	\$ 29.00	\$ 58.00
93	HMI	2	FT920.79	+Wall Start Filler 79H	WS-01	\$ 72.79	\$ 145.58
94	HMI	4	FT191.46	+Wall Strip,No Wall Fastener 46H	WS-01	\$ 25.81	\$ 103.24
				Finish BU +black umber			
95	HMI	3	FT192.22	+Tile Adapter,Wall Strip, 22H	WS-01	\$ 10.44	\$ 31.32
96	HMI	1	DV6ECS.2424 B4872LE	@Ext Cor Table w/ C-Foot,sq-edge,24" d lf x 24" d rt (23" surf size),back cor cut,48" w lf x 72" w rt (46" x 70" surf	WS-01	\$ 1,596.81	\$ 1,596.81
				Switch Option SUD @simple up down - paddle switch Top Finish LBQ @white twill Edge Finish LBQ @white twill Grain Direction S @grain runs with the longer side of the table Base Finish 98 @studio white (CP)			

Ln#	Mfg	Qty	Product	Description	Tag	Sell	Ext. Sell
				Power Access Cutout	NC	@no cutout	
				Glides	57	@glides	
<b>97</b>	HMI	<b>1</b>	<b>DV6ECS.2424 B7248LE</b>	@Ext Cor Table w/ C-Foot,sq-edge,24" d lf x 24" d rt (23" surf size),back cor cut,72" w lf x 48" w rt (70" x 46" surf	WS-01	\$ 1,596.81	\$ 1,596.81
				Switch Option	SUD	@simple up down - paddle switch	
				Top Finish	LBQ	@white twill	
				Edge Finish	LBQ	@white twill	
				Grain Direction	S	@grain runs with the longer side of the table	
				Base Finish	98	@studio white (CP)	
				Power Access Cutout	NC	@no cutout	
				Glides	57	@glides	
<b>98</b>	HMI	<b>1</b>	<b>LW310.53LS</b>	+Stg Twr,W-Pull,Sd Fcng Bckcase, Wdrb Lft,B/B/F, 53H	WS-01	\$ 1,058.94	\$ 1,058.94
				Slides	SB	+full-extension ball-bearing	
				Paint/Steel Type	XS	+textured paint on smooth steel	
				Surface Finish	98	+studio white (CP)	
				Lock	KA	+keyed alike	
				Wardrobe Interior	CR	+coat rod	
				Drawer Interior	3M	+drawer divider in one box drawer, pencil tray in one box drawer, 2 file conve	
<b>99</b>	HMI	<b>1</b>	<b>LW310.53RS</b>	+Stg Twr,W-Pull,Sd Fcng Bckcase, Wdrb Rt,B/B/F, 53H	WS-01	\$ 1,058.94	\$ 1,058.94
				Slides	SB	+full-extension ball-bearing	
				Paint/Steel Type	XS	+textured paint on smooth steel	
				Surface Finish	98	+studio white (CP)	
				Lock	KA	+keyed alike	
				Wardrobe Interior	CR	+coat rod	
				Drawer Interior	3M	+drawer divider in one box drawer, pencil tray in one box drawer, 2 file conve	
<b>100</b>	HMI	<b>2</b>	<b>Y1423.HA10</b>	+Logic C1000 Universal Clamp Mount Distributor,2 simplex receptacles, 1 pwr USB A/C Combo,pwr cord w/ plug end.10' cord/conduit	WS-01	\$ 276.76	\$ 553.52
				Finish	91	@white (CP)	
<b>101</b>	HMI	<b>2</b>	<b>Y6480.FR</b>	+Tone Articulating Personal Task Light,freestanding	WS-01	\$ 262.68	\$ 525.36
				Finish	91	+white (CP)	












Ln#	Mfg	Qty	Product	Description	Tag	Sell	Ext. Sell
102	HMI	2	<b>Y91195.1NNC M</b>	@Flo X Monitor Arm - Assembly, 1 monitor,no handle,clamp mount	WS-01	\$ 329.88	\$ 659.76
				Finish 0I @silver			
103	HMI	2	<b>1B2JK7-</b>	+Lock Plug and Key,Chrome UM Series	WS-01	\$ 0.00	\$ 0.00
				Key Number 231 +key number 231			
104	HMI	2	<b>1B2JK7-</b>	+Lock Plug and Key,Chrome UM Series	WS-01	\$ 0.00	\$ 0.00
				Key Number 232 +key number 232			
						<b>Subtotal: \$ 11,236.58</b>	
105	HMI	14	<b>FT110.4636J</b>	+Frame,Base Covers, Pwr/Data knockouts 46H 36W	WS-02	\$ 93.38	\$ 1,307.32
				Base Finish 98 +studio white (CP)			
106	HMI	7	<b>FT114.0772G5 A</b>	@Frame Top Screen,Ptd Std Top Cap 2 Frm,Opal Etched 1/4 thick, 7H 72W	WS-02	\$ 243.31	\$ 1,703.17
				Top Cap Finish 98 +studio white (CP)			
107	HMI	1	<b>FT115.4624LR</b>	@Gallery Panel, Lam/TP Edge, Right Attachment 46H 24W	WS-02	\$ 206.19	\$ 206.19
				Surface Finish LBQ @white twill			
				Edge Finish LBQ @white twill			
108	HMI	1	<b>FT115.4648LM</b>	@Gallery Panel, Lam/TP Edge, Mid Attachment 46H 48W	WS-02	\$ 329.44	\$ 329.44
				Surface Finish LBQ @white twill			
				Edge Finish LBQ @white twill			

Ln#	Mfg	Qty	Product	Description	Tag	Sell	Ext. Sell
109	HMI	2	FT121.246	+Conn 90,Universal,2way,90 deg-for 46H frames and lower  	WS-02	\$ 25.23	\$ 50.46
110	HMI	2	FT121.346	+Conn 90,Universal,3way-for 46H frames and lower  	WS-02	\$ 29.29	\$ 58.58
111	HMI	2	FT123.146BP	+Conn Cover 90-Deg, 1 Side Covered,Base Cover Ptd 46H   Surface Finish      98      +studio white (CP)	WS-02	\$ 19.14	\$ 38.28
112	HMI	2	FT123.246BP	+Conn Cover 90-Deg, 2 Sides Covered,Base Cover Ptd 46H   Surface Finish      98      +studio white (CP)	WS-02	\$ 24.36	\$ 48.72
113	HMI	2	FT126.2AP	+Top Cap, Conn 90-Deg, Connects-2 Frame Top Caps, 90-Deg Ptd   Surface Finish      98      +studio white (CP)	WS-02	\$ 13.05	\$ 26.10
114	HMI	2	FT126.3AP	+Top Cap, Conn 90-Deg, Connects-3 Frame Top Caps Ptd   Surface Finish      98      +studio white (CP)	WS-02	\$ 13.05	\$ 26.10
115	HMI	7	FT128.46	+Connection Hardware, Frame-to-Frame 46H	WS-02	\$ 10.73	\$ 75.11
116	HMI	1	FT142.46BE	+Ceiling Power Entry,end of run,base cover,4-circ pwr,connects in base 46H   Finish      98      +studio white (CP)	WS-02	\$ 349.74	\$ 349.74

Ln#	Mfg	Qty	Product	Description	Tag	Sell	Ext. Sell
117	HMI	10	FT150.36	+Base Power Harness 36W	WS-02	\$ 56.26	\$ 562.60
				Wiring Type LZ +PVC-free			
118	HMI	1	FT151.	+Power Harness Extender	WS-02	\$ 12.76	\$ 12.76
119	HMI	1	FT160.46BP	+Finished End,Base Cover Ptd 46H	WS-02	\$ 25.52	\$ 25.52
				Surface Finish 98 +studio white (CP)			
120	HMI	28	FT180.4136T	+Full-Height Tile,41" h,36" w,tackable fabric	WS-02	\$ 78.59	\$ 2,200.52
				Horizontal Bead Finish 98 +studio white (CP)			
				Fabric 3DE +dex-Pr Cat 1			
				3DE_Colors 04 +dex shale			
121	HMI	2	DV6ECS.2424 B4872LE	@Ext Cor Table w/ C-Foot,sq-edge,24" d lf x 24" d rt (23" surf size),back cor cut,48" w lf x 72" w rt (46" x 70" surf	WS-02	\$ 1,596.81	\$ 3,193.62
				Switch Option SUD @simple up down - paddle switch			
				Top Finish LBQ @white twill			
				Edge Finish LBQ @white twill			
				Grain Direction S @grain runs with the longer side of the table			
				Base Finish 98 @studio white (CP)			
				Power Access Cutout NC @no cutout			
				Glides 57 @glides			
122	HMI	1	DV6ECS.2424 B7248LE	@Ext Cor Table w/ C-Foot,sq-edge,24" d lf x 24" d rt (23" surf size),back cor cut,72" w lf x 48" w rt (70" x 46" surf	WS-02	\$ 1,596.81	\$ 1,596.81
				Switch Option SUD @simple up down - paddle switch			
				Top Finish LBQ @white twill			
				Edge Finish LBQ @white twill			
				Grain Direction S @grain runs with the longer side of the table			
				Base Finish 98 @studio white (CP)			
				Power Access Cutout NC @no cutout			
				Glides 57 @glides			

Ln#	Mfg	Qty	Product	Description	Tag	Sell	Ext. Sell
123	HMI	2	LW310.53LS	+Stg Twr,W-Pull,Sd Fcng Bckcase, Wdrb Lft,B/B/F, 53H	WS-02	\$ 1,058.94	\$ 2,117.88
				Slides SB +full-extension ball-bearing			
				Paint/Steel Type XS +textured paint on smooth steel			
				Surface Finish 98 +studio white (CP)			
				Lock KA +keyed alike			
				Wardrobe Interior CR +coat rod			
				Drawer Interior 3M +drawer divider in one box drawer, pencil tray in one box drawer, 2 file conve			
124	HMI	1	LW310.53RS	+Stg Twr,W-Pull,Sd Fcng Bckcase, Wdrb Rt,B/B/F, 53H	WS-02	\$ 1,058.94	\$ 1,058.94
				Slides SB +full-extension ball-bearing			
				Paint/Steel Type XS +textured paint on smooth steel			
				Surface Finish 98 +studio white (CP)			
				Lock KA +keyed alike			
				Wardrobe Interior CR +coat rod			
				Drawer Interior 3M +drawer divider in one box drawer, pencil tray in one box drawer, 2 file conve			
125	HMI	3	Y1423.HA10	+Logic C1000 Universal Clamp Mount Distributor,2 simplex receptacles, 1 pwr USB A/C Combo,pwr cord w/ plug end.10' cord/conduit	WS-02	\$ 276.76	\$ 830.28
				Finish 91 @white (CP)			
126	HMI	3	Y6480.FR	+Tone Articulating Personal Task Light,freestanding	WS-02	\$ 262.68	\$ 788.04
				Finish 91 +white (CP)			
127	HMI	3	Y91195.1NNC M	@Flo X Monitor Arm - Assembly,1 monitor,no handle,clamp mount	WS-02	\$ 329.88	\$ 989.64
				Finish 0I @silver			
128	HMI	2	1B2JK7-	+Lock Plug and Key,Chrome UM Series	WS-02	\$ 0.00	\$ 0.00
				Key Number 233 +key number 233			

Ln#	Mfg	Qty	Product	Description	Tag	Sell	Ext. Sell
129	HMI	2	1B2JK7-	+Lock Plug and Key,Chrome UM Series	WS-02	\$ 0.00	\$ 0.00
				Key Number 236 +key number 236			
130	HMI	2	1B2JK7-	+Lock Plug and Key,Chrome UM Series	WS-02	\$ 0.00	\$ 0.00
				Key Number 239 +key number 239			
						Subtotal: \$ 17,595.82	
131	HMI	2	FT110.4624J	+Frame,Base Covers, Pwr/Data knockouts 46H 24W	WS-03	\$ 84.10	\$ 168.20
				Base Finish 98 +studio white (CP)			
132	HMI	20	FT110.4636J	+Frame,Base Covers, Pwr/Data knockouts 46H 36W	WS-03	\$ 93.38	\$ 1,867.60
				Base Finish 98 +studio white (CP)			
133	HMI	2	FT114.0724P5 A	+Frame Top Screen,Ptd Stndrd Top Cap,Opal Etched 1/4 thick, 7H 24W	WS-03	\$ 127.89	\$ 255.78
				Top Cap Finish 98 +studio white (CP)			
134	HMI	10	FT114.0772G5 A	@Frame Top Screen,Ptd Std Top Cap 2 Frm,Opal Etched 1/4 thick, 7H 72W	WS-03	\$ 243.31	\$ 2,433.10
				Top Cap Finish 98 +studio white (CP)			
135	HMI	2	FT115.4624LL	@Gallery Panel, Lam/TP Edge, Left Attachment 46H 24W	WS-03	\$ 206.19	\$ 412.38
				Surface Finish LBQ @white twill			
				Edge Finish LBQ @white twill			
136	HMI	1	FT115.4648LM	@Gallery Panel, Lam/TP Edge, Mid Attachment 46H 48W	WS-03	\$ 329.44	\$ 329.44

Ln#	Mfg	Qty	Product	Description	Tag	Sell	Ext. Sell
				Surface Finish LBQ @white twill			
				Edge Finish LBQ @white twill			
137	HMI	1	FT121.246	+Conn 90,Universal,2way,90 deg-for 46H frames and lower	WS-03	\$ 25.23	\$ 25.23
							
							
138	HMI	2	FT121.346	+Conn 90,Universal,3way-for 46H frames and lower	WS-03	\$ 29.29	\$ 58.58
							
							
139	HMI	2	FT121.446	+Conn 90,Universal,4way-for 46H frames and lower	WS-03	\$ 34.22	\$ 68.44
							
							
140	HMI	2	FT123.146BP	+Conn Cover 90-Deg, 1 Side Covered,Base Cover Ptd 46H	WS-03	\$ 19.14	\$ 38.28
							
				Surface Finish 98 +studio white (CP)			
141	HMI	1	FT123.246BP	+Conn Cover 90-Deg, 2 Sides Covered,Base Cover Ptd 46H	WS-03	\$ 24.36	\$ 24.36
							
				Surface Finish 98 +studio white (CP)			
142	HMI	1	FT126.2AP	+Top Cap, Conn 90-Deg, Connects-2 Frame Top Caps, 90-Deg Ptd	WS-03	\$ 13.05	\$ 13.05
							
				Surface Finish 98 +studio white (CP)			
143	HMI	2	FT126.3AP	+Top Cap, Conn 90-Deg, Connects-3 Frame Top Caps Ptd	WS-03	\$ 13.05	\$ 26.10
							
				Surface Finish 98 +studio white (CP)			
144	HMI	2	FT126.4AP	+Top Cap, Conn 90-Deg, Connects-4 Frame Top Caps Ptd	WS-03	\$ 13.63	\$ 27.26
							
				Surface Finish 98 +studio white (CP)			

Ln#	Mfg	Qty	Product	Description	Tag	Sell	Ext. Sell
145	HMI	10	FT128.46	+Connection Hardware, Frame-to-Frame 46H	WS-03	\$ 10.73	\$ 107.30
146	HMI	1	FT140.06	+Power Entry, External Direct Connect 6'long	WS-03	\$ 71.05	\$ 71.05
				Wiring Type LZ +PVC-free			
147	HMI	13	FT150.36	+Base Power Harness 36W	WS-03	\$ 56.26	\$ 731.38
				Wiring Type LZ +PVC-free			
148	HMI	2	FT151.	+Power Harness Extender	WS-03	\$ 12.76	\$ 25.52
149	HMI	1	FT160.46BP	+Finished End,Base Cover Ptd 46H	WS-03	\$ 25.52	\$ 25.52
				Surface Finish 8Q +folkstone grey (CP)			
150	HMI	4	FT180.4124T	+Full-Height Tile,41" h,24" w,tackable fabric	WS-03	\$ 58.58	\$ 234.32
				Horizontal Bead Finish 98 +studio white (CP)			
				Fabric 3DE +dex-Pr Cat 1			
				3DE_Colors 04 +dex shale			
151	HMI	40	FT180.4136T	+Full-Height Tile,41" h,36" w,tackable fabric	WS-03	\$ 78.59	\$ 3,143.60
				Horizontal Bead Finish 98 +studio white (CP)			
				Fabric 3DE +dex-Pr Cat 1			
				3DE_Colors 04 +dex shale			
152	HMI	2	DV6ECS.2424 B4872LE	@Ext Cor Table w/ C-Foot,sq-edge,24" d lf x 24" d rt (23" surf size),back cor cut,48" w lf x 72" w rt (46" x 70" surf	WS-03	\$ 1,596.81	\$ 3,193.62





Ln#	Mfg	Qty	Product	Description	Tag	Sell	Ext. Sell
				Switch Option	SUD	@simple up down - paddle switch	
				Top Finish	LBQ	@white twill	
				Edge Finish	LBQ	@white twill	
				Grain Direction	S	@grain runs with the longer side of the table	
				Base Finish	98	@studio white (CP)	
				Power Access Cutout	NC	@no cutout	
				Glides	57	@glides	
<b>153</b>	HMI	<b>4</b>	<b>DV6ECS.2424 B7248LE</b>	@Ext Cor Table w/ C-Foot,sq-edge,24" d lf x 24" d rt (23" surf size),back cor cut,72" w lf x 48" w rt (70" x 46" surf	WS-03	\$ 1,596.81	\$ 6,387.24
				Switch Option	SUD	@simple up down - paddle switch	
				Top Finish	LBQ	@white twill	
				Edge Finish	LBQ	@white twill	
				Grain Direction	S	@grain runs with the longer side of the table	
				Base Finish	98	@studio white (CP)	
				Power Access Cutout	NC	@no cutout	
				Glides	57	@glides	
<b>154</b>	HMI	<b>2</b>	<b>LW310.53LS</b>	+Stg Twr,W-Pull,Sd Fcng Bckcase, Wdrb Lft,B/B/F, 53H	WS-03	\$ 1,058.94	\$ 2,117.88
				Slides	SB	+full-extension ball-bearing	
				Paint/Steel Type	XS	+textured paint on smooth steel	
				Surface Finish	98	+studio white (CP)	
				Lock	KA	+keyed alike	
				Wardrobe Interior	CR	+coat rod	
				Drawer Interior	3M	+drawer divider in one box drawer, pencil tray in one box drawer, 2 file conve	
<b>155</b>	HMI	<b>4</b>	<b>LW310.53RS</b>	+Stg Twr,W-Pull,Sd Fcng Bckcase, Wdrb Rt,B/B/F, 53H	WS-03	\$ 1,058.94	\$ 4,235.76
				Slides	SB	+full-extension ball-bearing	
				Paint/Steel Type	XS	+textured paint on smooth steel	
				Surface Finish	98	+studio white (CP)	
				Lock	KA	+keyed alike	
				Wardrobe Interior	CR	+coat rod	
				Drawer Interior	3M	+drawer divider in one box drawer, pencil tray in one box drawer, 2 file conve	
<b>156</b>	HMI	<b>6</b>	<b>Y1423.HA10</b>	+Logic C1000 Universal Clamp Mount Distributor,2 simplex receptacles, 1 pwr USB A/C Combo,pwr cord w/ plug end.10' cord/conduit	WS-03	\$ 276.76	\$ 1,660.56
				Finish	91	@white (CP)	

Ln#	Mfg	Qty	Product	Description	Tag	Sell	Ext. Sell	
157	HMI	6	Y6480.FR	+Tone Articulating Personal Task Light, freestanding	WS-03	\$ 262.68	\$ 1,576.08	
				Finish 91 +white (CP)				
158	HMI	6	Y91195.1NNC M	@Flo X Monitor Arm - Assembly, 1 monitor, no handle, clamp mount	WS-03	\$ 329.88	\$ 1,979.28	
				Finish 0I @silver				
159	HMI	2	1B2JK7-	+Lock Plug and Key, Chrome UM Series	WS-03	\$ 0.00	\$ 0.00	
				Key Number 234 +key number 234				
160	HMI	2	1B2JK7-	+Lock Plug and Key, Chrome UM Series	WS-03	\$ 0.00	\$ 0.00	
				Key Number 235 +key number 235				
161	HMI	2	1B2JK7-	+Lock Plug and Key, Chrome UM Series	WS-03	\$ 0.00	\$ 0.00	
				Key Number 237 +key number 237				
162	HMI	2	1B2JK7-	+Lock Plug and Key, Chrome UM Series	WS-03	\$ 0.00	\$ 0.00	
				Key Number 238 +key number 238				
163	HMI	2	1B2JK7-	+Lock Plug and Key, Chrome UM Series	WS-03	\$ 0.00	\$ 0.00	
				Key Number 240 +key number 240				
164	HMI	2	1B2JK7-	+Lock Plug and Key, Chrome UM Series	WS-03	\$ 0.00	\$ 0.00	
				Key Number 241 +key number 241				
<b>Subtotal: \$ 31,236.91</b>								

Ln#	Mfg	Qty	Product	Description	Tag	Sell	Ext. Sell
165	HMI	15	FT110.4636J	+Frame,Base Covers, Pwr/Data knockouts 46H 36W	WS-04	\$ 93.38	\$ 1,400.70
				Base Finish 98 +studio white (CP)			
166	HMI	1	FT110.4648J	+Frame,Base Covers, Pwr/Data knockouts 46H 48W	WS-04	\$ 106.14	\$ 106.14
				Base Finish 98 +studio white (CP)			
167	HMI	7	FT114.0772G5 A	@Frame Top Screen,Ptd Std Top Cap 2 Frm,Opal Etched 1/4 thick, 7H 72W	WS-04	\$ 243.31	\$ 1,703.17
				Top Cap Finish 98 +studio white (CP)			
168	HMI	1	FT114.0784G5 A	@Frame Top Screen,Ptd Std Top Cap 2 Frm,Opal Etched 1/4 thick, 7H 84W	WS-04	\$ 274.92	\$ 274.92
				Top Cap Finish 98 +studio white (CP)			
169	HMI	2	FT115.4624LL	@Gallery Panel, Lam/TP Edge, Left Attachment 46H 24W	WS-04	\$ 206.19	\$ 412.38
				Surface Finish LBQ @white twill Edge Finish LBQ @white twill			
170	HMI	2	FT115.4624LR	@Gallery Panel, Lam/TP Edge, Right Attachment 46H 24W	WS-04	\$ 206.19	\$ 412.38
				Surface Finish LBQ @white twill Edge Finish LBQ @white twill			
171	HMI	2	FT121.246	+Conn 90,Universal,2way,90 deg-for 46H frames and lower	WS-04	\$ 25.23	\$ 50.46
172	HMI	2	FT121.346	+Conn 90,Universal,3way-for 46H frames and lower	WS-04	\$ 29.29	\$ 58.58

Ln#	Mfg	Qty	Product	Description	Tag	Sell	Ext. Sell
173	HMI	2	<b>FT123.146BP</b>	+Conn Cover 90-Deg, 1 Side Covered,Base Cover Ptd 46H  Surface Finish      98      +studio white (CP)	WS-04	\$ 19.14	\$ 38.28
174	HMI	2	<b>FT123.246BP</b>	+Conn Cover 90-Deg, 2 Sides Covered,Base Cover Ptd 46H  Surface Finish      98      +studio white (CP)	WS-04	\$ 24.36	\$ 48.72
175	HMI	2	<b>FT126.2AP</b>	+Top Cap, Conn 90-Deg, Connects-2 Frame Top Caps, 90-Deg Ptd  Surface Finish      98      +studio white (CP)	WS-04	\$ 13.05	\$ 26.10
176	HMI	2	<b>FT126.3AP</b>	+Top Cap, Conn 90-Deg, Connects-3 Frame Top Caps Ptd  Surface Finish      98      +studio white (CP)	WS-04	\$ 13.05	\$ 26.10
177	HMI	8	<b>FT128.46</b>	+Connection Hardware, Frame-to-Frame 46H	WS-04	\$ 10.73	\$ 85.84
178	HMI	2	<b>FT140.12</b>	+Power Entry, External Direct Connect 12'long  Wiring Type      LZ      +PVC-free	WS-04	\$ 98.02	\$ 196.04
179	HMI	12	<b>FT150.36</b>	+Base Power Harness 36W  Wiring Type      LZ      +PVC-free	WS-04	\$ 56.26	\$ 675.12
180	HMI	30	<b>FT180.4136T</b>	+Full-Height Tile,41" h,36" w,tackable fabric  Horizontal Bead Finish      98      +studio white (CP) Fabric      3DE      +dex-Pr Cat 1 3DE_Colors      04      +dex shale	WS-04	\$ 78.59	\$ 2,357.70

Ln#	Mfg	Qty	Product	Description	Tag	Sell	Ext. Sell
181	HMI	2	<b>FT180.4148T</b>	+Full-Height Tile,41" h,48" w,tackable fabric	WS-04	\$ 88.45	\$ 176.90
				Horizontal Bead Finish 98 +studio white (CP)			
				Fabric 3DE +dex-Pr Cat 1			
				3DE_Colors 04 +dex shale			
182	HMI	2	<b>FT190.46</b>	+Wall Start 46H	WS-04	\$ 29.00	\$ 58.00
183	HMI	2	<b>FT920.79</b>	+Wall Start Filler 79H	WS-04	\$ 72.79	\$ 145.58
184	HMI	2	<b>DV6ECS.2424 B4872LE</b>	@Ext Cor Table w/ C-Foot,sq-edge,24" d lf x 24" d rt (23" surf size),back cor cut,48" w lf x 72" w rt (46" x 70" surf	WS-04	\$ 1,596.81	\$ 3,193.62
				Switch Option SUD @simple up down - paddle switch			
				Top Finish LBQ @white twill			
				Edge Finish LBQ @white twill			
				Grain Direction S @grain runs with the longer side of the table			
				Base Finish 98 @studio white (CP)			
				Power Access Cutout NC @no cutout			
				Glides 57 @glides			
185	HMI	2	<b>DV6ECS.2424 B7248LE</b>	@Ext Cor Table w/ C-Foot,sq-edge,24" d lf x 24" d rt (23" surf size),back cor cut,72" w lf x 48" w rt (70" x 46" surf	WS-04	\$ 1,596.81	\$ 3,193.62
				Switch Option SUD @simple up down - paddle switch			
				Top Finish LBQ @white twill			
				Edge Finish LBQ @white twill			
				Grain Direction S @grain runs with the longer side of the table			
				Base Finish 98 @studio white (CP)			
				Power Access Cutout NC @no cutout			
				Glides 57 @glides			
186	HMI	2	<b>LW310.53LS</b>	+Stg Twr,W-Pull,Sd Fcng Bckcase, Wdrb Lft,B/B/F, 53H	WS-04	\$ 1,058.94	\$ 2,117.88
				Slides SB +full-extension ball-bearing			
				Paint/Steel Type XS +textured paint on smooth steel			

Ln#	Mfg	Qty	Product	Description	Tag	Sell	Ext. Sell
				Surface Finish 98 +studio white (CP)			
				Lock KA +keyed alike			
				Wardrobe Interior CR +coat rod			
				Drawer Interior 3M +drawer divider in one box drawer, pencil tray in one box drawer, 2 file conve			
<b>187</b>	HMI	<b>2</b>	<b>LW310.53RS</b>	+Stg Twr,W-Pull,Sd Fcng Bckcase, Wdrb Rt,B/B/F, 53H	WS-04	\$ 1,058.94	\$ 2,117.88
							
				Slides SB +full-extension ball-bearing			
				Paint/Steel Type XS +textured paint on smooth steel			
				Surface Finish 98 +studio white (CP)			
				Lock KA +keyed alike			
				Wardrobe Interior CR +coat rod			
				Drawer Interior 3M +drawer divider in one box drawer, pencil tray in one box drawer, 2 file conve			
<b>188</b>	HMI	<b>4</b>	<b>Y1423.HA10</b>	+Logic C1000 Universal Clamp Mount Distributor,2 simplex receptacles, 1 pwr USB A/C Combo,pwr cord w/ plug end.10' cord/conduit	WS-04	\$ 276.76	\$ 1,107.04
							
				Finish 91 @white (CP)			
<b>189</b>	HMI	<b>4</b>	<b>Y6480.FR</b>	+Tone Articulating Personal Task Light,freestanding	WS-04	\$ 270.60	\$ 1,082.40
							
				Finish 91 +white (CP)			
<b>190</b>	HMI	<b>4</b>	<b>Y91195.1NNC M</b>	@Flo X Monitor Arm - Assembly,1 monitor,no handle,clamp mount	WS-04	\$ 329.88	\$ 1,319.52
							
				Finish 0I @silver			
<b>191</b>	HMI	<b>2</b>	<b>1B2JK7-</b>	+Lock Plug and Key,Chrome UM Series	WS-04	\$ 0.00	\$ 0.00
				Key Number 242 +key number 242			
<b>192</b>	HMI	<b>2</b>	<b>1B2JK7-</b>	+Lock Plug and Key,Chrome UM Series	WS-04	\$ 0.00	\$ 0.00
				Key Number 243 +key number 243			

Ln#	Mfg	Qty	Product	Description	Tag	Sell	Ext. Sell
193	HMI	2	1B2JK7-	+Lock Plug and Key,Chrome UM Series	WS-04	\$ 0.00	\$ 0.00
				Key Number 245 +key number 245			
194	HMI	2	1B2JK7-	+Lock Plug and Key,Chrome UM Series	WS-04	\$ 0.00	\$ 0.00
				Key Number 246 +key number 246			
						Subtotal: \$ 22,385.07	
195	HMI	6	FT110.4636J	+Frame,Base Covers, Pwr/Data knockouts 46H 36W	WS-05	\$ 93.38	\$ 560.28
				Base Finish 98 +studio white (CP)			
196	HMI	3	FT114.0772G5 A	@Frame Top Screen,Ptd Std Top Cap 2 Frm,Opal Etched 1/4 thick, 7H 72W	WS-05	\$ 243.31	\$ 729.93
				Top Cap Finish 98 +studio white (CP)			
197	HMI	1	FT115.4624LL	@Gallery Panel, Lam/TP Edge, Left Attachment 46H 24W	WS-05	\$ 206.19	\$ 206.19
				Surface Finish LBQ @white twill Edge Finish LBQ @white twill			
198	HMI	1	FT115.4624LR	@Gallery Panel, Lam/TP Edge, Right Attachment 46H 24W	WS-05	\$ 206.19	\$ 206.19
				Surface Finish LBQ @white twill Edge Finish LBQ @white twill			
199	HMI	1	FT121.346	+Conn 90,Universal,3way-for 46H frames and lower	WS-05	\$ 29.29	\$ 29.29
200	HMI	1	FT123.146BP	+Conn Cover 90-Deg, 1 Side Covered,Base Cover Ptd 46H	WS-05	\$ 19.14	\$ 19.14

Ln#	Mfg	Qty	Product	Description	Tag	Sell	Ext. Sell
				Surface Finish 98 +studio white (CP)			
201	HMI	1	<b>FT126.3AP</b>	+Top Cap, Conn 90-Deg, Connects-3 Frame Top Caps Ptd	WS-05	\$ 13.05	\$ 13.05
				Surface Finish 98 +studio white (CP)			
202	HMI	3	<b>FT128.46</b>	+Connection Hardware, Frame-to-Frame 46H	WS-05	\$ 10.73	\$ 32.19
203	HMI	1	<b>FT140.06</b>	+Power Entry, External Direct Connect 6'long	WS-05	\$ 71.05	\$ 71.05
				Wiring Type LZ +PVC-free			
204	HMI	4	<b>FT150.36</b>	+Base Power Harness 36W	WS-05	\$ 56.26	\$ 225.04
				Wiring Type LZ +PVC-free			
205	HMI	12	<b>FT180.4136T</b>	+Full-Height Tile,41" h,36" w,tackable fabric	WS-05	\$ 78.59	\$ 943.08
				Horizontal Bead Finish 98 +studio white (CP)			
				Fabric 3DE +dex-Pr Cat 1			
				3DE_Colors 04 +dex shale			
206	HMI	1	<b>FT190.46</b>	+Wall Start 46H	WS-05	\$ 29.00	\$ 29.00
207	HMI	1	<b>FT920.79</b>	+Wall Start Filler 79H	WS-05	\$ 72.79	\$ 72.79
208	HMI	1	<b>DV6ECS.2424 B4872LE</b>	@Ext Cor Table w/ C-Foot,sq-edge,24" d lf x 24" d rt (23" surf size),back cor cut,48" w lf x 72" w rt (46" x 70" surf	WS-05	\$ 1,596.81	\$ 1,596.81
				Switch Option SUD @simple up down - paddle switch			
				Top Finish LBQ @white twill			

Ln#	Mfg	Qty	Product	Description	Tag	Sell	Ext. Sell
				Edge Finish LBQ @white twill			
				Grain Direction S @grain runs with the longer side of the table			
				Base Finish 98 @studio white (CP)			
				Power Access Cutout NC @no cutout			
				Glides 57 @glides			
<b>209</b>	HMI	<b>1</b>	<b>DV6ECS.2424 B7248LE</b>	@Ext Cor Table w/ C-Foot,sq-edge,24" d lf x 24" d rt (23" surf size),back cor cut,72" w lf x 48" w rt (70" x 46" surf	WS-05	\$ 1,596.81	\$ 1,596.81
				Switch Option SUD @simple up down - paddle switch			
				Top Finish LBQ @white twill			
				Edge Finish LBQ @white twill			
				Grain Direction S @grain runs with the longer side of the table			
				Base Finish 98 @studio white (CP)			
				Power Access Cutout NC @no cutout			
				Glides 57 @glides			
<b>210</b>	HMI	<b>1</b>	<b>LW310.53LS</b>	+Stg Twr,W-Pull,Sd Fcng Bckcase, Wdrb Lft,B/B/F, 53H	WS-05	\$ 1,058.94	\$ 1,058.94
				Slides SB +full-extension ball-bearing			
				Paint/Steel Type XS +textured paint on smooth steel			
				Surface Finish 98 +studio white (CP)			
				Lock KA +keyed alike			
				Wardrobe Interior CR +coat rod			
				Drawer Interior 3M +drawer divider in one box drawer, pencil tray in one box drawer, 2 file conve			
<b>211</b>	HMI	<b>1</b>	<b>LW310.53RS</b>	+Stg Twr,W-Pull,Sd Fcng Bckcase, Wdrb Rt,B/B/F, 53H	WS-05	\$ 1,058.94	\$ 1,058.94
				Slides SB +full-extension ball-bearing			
				Paint/Steel Type XS +textured paint on smooth steel			
				Surface Finish 98 +studio white (CP)			
				Lock KA +keyed alike			
				Wardrobe Interior CR +coat rod			
				Drawer Interior 3M +drawer divider in one box drawer, pencil tray in one box drawer, 2 file conve			
<b>212</b>	HMI	<b>2</b>	<b>Y1423.HA10</b>	+Logic C1000 Universal Clamp Mount Distributor,2 simplex receptacles, 1 pwr USB A/C Combo,pwr cord w/ plug end.10' cord/conduit	WS-05	\$ 276.76	\$ 553.52
				Finish 91 @white (CP)			

Ln#	Mfg	Qty	Product	Description	Tag	Sell	Ext. Sell
213	HMI	2	Y6480.FR	+Tone Articulating Personal Task Light, freestanding	WS-05	\$ 262.68	\$ 525.36
				Finish 91 +white (CP)			
214	HMI	2	Y91195.1NNC M	@Flo X Monitor Arm - Assembly, 1 monitor, no handle, clamp mount	WS-05	\$ 329.88	\$ 659.76
				Finish 0I @silver			
215	HMI	2	1B2JK7-	+Lock Plug and Key, Chrome UM Series	WS-05	\$ 0.00	\$ 0.00
				Key Number 244 +key number 244			
216	HMI	2	1B2JK7-	+Lock Plug and Key, Chrome UM Series	WS-05	\$ 0.00	\$ 0.00
				Key Number 247 +key number 247			
						<b>Subtotal:</b>	<b>\$ 10,187.36</b>
						8.75% Sales Tax (EXEMPT)	\$ 0.00 \$ 0.00
						Prevailing Wage Assembly and Installation	\$ 31,519.68 \$ 31,519.68
						<b>Grand Total:</b>	<b>\$ 185,060.73</b>

Ln#	Mfg Qty	Product	Description	Tag	Sell	Ext. Sell
-----	---------	---------	-------------	-----	------	-----------

**Terms & Conditions**

1. **Pricing:** Prices quoted are valid for 30 days unless otherwise specified. Prices quoted may not include applicable sales tax. All orders are subject to approval by our credit department.
2. **Deposit:** A 50% deposit is requested prior to order entry.
3. **Installation:** Customer shall provide adequate facilities for off-loading, staging, moving, and handling of furniture. Unless otherwise noted on the proposal, elevator availability and use is assumed when product is to be installed anywhere besides the ground level. Stair carry will incur additional cost when not noted at time of quoting. Unless otherwise noted, delivery and installation will be made during normal business hours and based on non-prevailing wage labor. Additional costs will apply for overtime or additional work requested by the customer. Risk of loss transfers to the customer once the product is on site.
4. **Installation Delays:** If job site is not ready for furniture on the agreed scheduled installation date, additional charges may apply for extra handling and warehouse storage fees. Widmer will make every effort to minimize additional charges in the event of a delay. In the event of a delay, the merchandise will be considered accepted by the customer for purposes of payment. The customer may withhold the installation amount of the invoice against completion of delivery.
5. **Returns:** All product is made to order; therefore, all sales are final. All requests for changes in quantity or specification shall be in writing and if approved, additional charges may apply.
6. **Direct Shipping Product:** When the customer receives a direct shipment of product, it is the customer's responsibility to inspect the merchandise at time of receipt and file any freight claims within the manufacturer's required timeframe. While Widmer will assist as much as possible, Widmer cannot be held responsible for freight damage when product is shipping directly to the customer.
7. **Payment Terms:** Terms are net 15 days from date of invoice. A service charge of 2% per month will be added to all delinquent invoices. Customer shall not withhold payment in excess of the selling price of the specific merchandise that has not been delivered or is subject to repair and/or replacement.
8. **Payment Method:** Pricing is based on payment in cash, check or ACH. A 3% convenience fee will be added to invoice if a credit card (American Express, Visa or Mastercard) is used for purchases over \$2,500. Credit cards will be charged in full at time of order.

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_ Purchase Order: \_\_\_\_\_



**CONSENT AGENDA ITEM NO. 8.D.**

**FOR COUNCIL:** January 27, 2025

**WARD IMPACTED:** City-Wide Impact

**SUBJECT:** Consideration and Action on a Resolution Authorizing a Change Order with Stryker Medical, for the Upgrade of Defibrillators for the Fire Department through the ALS360 Asset Management Program, in the Amount of \$20,940, as requested by the Fire Department.

**RECOMMENDED MOTION:** The proposed Resolution be approved.

**STRATEGIC PLAN LINK:**

Goal 1. Financially Sound City Providing Quality Basic Services

Goal 5. Great Place - Livable, Sustainable City

**STRATEGIC PLAN SIGNIFICANCE:**

Objective 1d. City services delivered in the most cost-effective, efficient manner

Objective 5a. Well-planned City with necessary services and infrastructure

**BACKGROUND:** If approved, this resolution authorizes a change order with Stryker Medical under the existing ALS 360 Asset Management Program to upgrade the Bloomington Fire Department's ("BFD") LifePak 15 defibrillators to the new LifePak 35 model. The original agreement was approved at the September 25, 2023 Council (Consent Agenda Item No. 7E) through a bid waiver for a 10-year program.

The change order amount of \$20,940 reflects the cost difference between the LifePak 15 and the upgraded LifePak 35 defibrillators, which were unavailable at the time of the initial agreement. These devices are crucial to enhancing the BFD's emergency response capabilities and ensuring uniform, high-quality care across all emergency response vehicles. As part of this change order, BFD will reduce the number of LifePak defibrillators purchased from 15 to 14, aligning the total number of units with BFD's current needs.

The LifePak 35 defibrillators offer key advancements over the LifePak 15, including a larger touchscreen for better visibility, expanded monitoring with five waveform channels and eleven patient parameters, and a pediatric AED mode to serve a broader range of patients. Enhanced CPR support with customizable metronome rates and real-time feedback enables more precise care, and the nine-hour battery life improves reliability during extended responses. These upgrades allow for more effective and responsive medical intervention, ultimately enhancing residents' health outcomes in critical situations.

Stryker Medical has been a trusted partner and sole provider of essential equipment for over 15 years, consistently supporting BFD through the ALS 360 program. This change order not only addresses BFD's immediate needs but also ensures sustained operational efficiency, consistent technology upgrades, and stable long-term costs.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** N/A

**FINANCIAL IMPACT:** If approved, the City will approve the Change Order with Stryker Medical in the amount of \$20,940. This will be paid from the Fire-Repair/Maintenance Office & Computer Equipment account (10015210-70530). Stakeholders can locate this in the FY 2025 Budget Book titled "Budget Overview & General Fund" on page 244.

Respectfully submitted for consideration.

Prepared by: Cory Matheny, Fire Chief

**ATTACHMENTS:**

[FIRE 1C Resolution](#)

[FIRE 1C Resolution - Exhibit A - Change Order](#)

**RESOLUTION NO. 2025 - \_\_\_\_\_**

**A RESOLUTION AUTHORIZING A CHANGE ORDER WITH STRYKER MEDICAL, FOR THE UPGRADE OF DEFIBRILLATORS FOR THE FIRE DEPARTMENT THROUGH THE ALS360 ASSET MANAGEMENT PROGRAM, IN THE AMOUNT OF \$20,940**

**WHEREAS**, subject to the provisions of the City Code, City staff are recommending a change order with Stryker Medical be approved for the upgrade of defibrillators for the Bloomington Fire Department (“BFD”) through the ALS360 Asset Management Program (Exhibit A), in the amount of \$20,940 (“CHANGE ORDER”); and

**WHEREAS**, on September 25, 2023, Council approved an agreement under the ALS 360 Asset Management Program with Stryker Medical, through which the BFD would receive critical lifesaving equipment, including defibrillators, to maintain high standards of emergency medical care; and

**WHEREAS**, at the time of the agreement, there were extended lead times due to supply chain issues for the LifePak 15 defibrillators, which delayed delivery of the equipment under the agreement; and

**WHEREAS**, at the time of the agreement, the BFD did not anticipate the release of a new LifePak defibrillator model, and with recent increases in staffing, the BFD now requires the purchase of additional equipment to ensure all vehicles are outfitted with the same critical life-saving devices; and

**WHEREAS**, the availability of the LifePak 35 defibrillators offers a significant improvement in technology, representing enhanced response capabilities and improved quality of care for residents, aligning with the BFD’s commitment to delivering superior emergency medical services; and

**WHEREAS**, the proposed CHANGE ORDER addresses the price difference between the initially anticipated LifePak 15 and the now-available LifePak 35 defibrillators totaling \$20,940 over a 10-year contract term, which has been reviewed and recommended for approval to ensure the BFD has access to state-of-the-art equipment; and

**WHEREAS**, the ALS 360 Asset Management Program provides comprehensive service coverage that includes preventative maintenance, repairs, and battery replacements over the contract duration, thereby ensuring that the LifePak 35 units remain fully operational and financially sustainable for the City; and

**WHEREAS**, the City Council finds it in the best interest of the City to approve the Change Order.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BLOOMINGTON, MCLEAN COUNTY, ILLINOIS:**

**SECTION 1.** The above recitals are incorporated herein by this reference as if specifically stated in full.

**SECTION 2.** The City Manager, or designated representatives, are authorized to execute the Change Order, and any other necessary documents.

**PASSED** this 27th day of January 2025.

**APPROVED** this \_\_\_\_ day of January 2025.

**CITY OF BLOOMINGTON**

**ATTEST**

\_\_\_\_\_  
Mboka Mwilambwe, Mayor

\_\_\_\_\_  
Leslie Smith-Yocum, City Clerk

**EXHIBIT A**



**Amendment No. 002 to Equipment Schedule No. 001 to Master Rental Agreement No.2110189020**

**Owner:** Flex Financial, a division of Stryker Sales, LLC  
**Address:** 1901 Romance Road Parkway  
 Portage, MI 49001

**Customer:** CITY OF BLOOMINGTON, ILLINOIS

Check if applicable:

**Address:**  
 CITY OF BLOOMINGTON, ILLINOIS  
 PO BOX 3157  
 BLOOMINGTON, Illinois 61702-3157

- Restated equipment:**
- Restated service coverage:**
- Additional term in months:**
- New payment amount:**

**See part 1 on attached Exhibit A**  
**See part II on attached Exhibit A**

**1 Upfront Payments of \$18,940.00 (First payment due 30 days after Agreement is commenced), (Plus applicable sales/use taxes)**  
**10 Annual Payments of \$412,706.21 (Plus applicable sales/use taxes)**

**Amendment Effective Date: Signature Date**

**Amendment proposal valid through last business day of January 2025**

Owner and Customer desire to amend the agreement described above (the "Agreement"), as follows:

1. **Restated equipment:** If checked above, the equipment described in Part I on Exhibit A is hereby restated as the "Equipment" subject to the terms and conditions of the Agreement, which if adding Equipment such added Equipment shall be shipped to Customer within a reasonable time after this Amendment is signed by Customer and returned to Owner.
2. **Restated service coverage:** If checked above, the service described in Part II-Service Coverage in the attached Exhibit A shall supersede and replace Part I-Service Coverage set forth in the original Exhibit A to the Agreement, effective as of the Amendment Effective Date.
3. **Additional term in months:** If checked above, the term of the Agreement is extended for the number of additional months described above and payments (as modified herein) shall continue to be due during such extension. If not checked above, the term of the Agreement will not be extended and the payments (as modified herein) shall be due during the remainder of the Term.
4. **New payment amount:** If checked above, commencing on the first date a payment is due under the Agreement subsequent to the Amendment Effective Date, the payments due under the Agreement shall be the New Payment Amount.
5. **New payment amount adjustment:** The New Payment Amount was calculated by Owner based, in part, on a rate quoted on Bloomberg under the SOFR Swap Rate that would have a repayment term equivalent to the term (or an interpolated rate if a like-term is not available) as reasonably determined by Owner (and if the SOFR Swap Rate is no longer provided by Bloomberg, such rate shall be determined in good faith by Owner from such sources as Owner shall determine to be comparable to Bloomberg [or any successor]) and in the event the Amendment Effective Date starts more than 30 days after Owner sends this Amendment to Customer, Owner may adjust the New Payment Amount once to compensate it, in good faith, for any increase in such rate. "SOFR" with respect to any day means the secured overnight financing rate published for such day by the Federal Reserve Bank of New York, as the administrator of the benchmark, (or a successor administrator) on the Federal Reserve Bank of New York's Website as quoted by Bloomberg.
6. **Insurance:** Customer agrees to provide proof of insurance with respect to any added Equipment in accordance with the terms of the Agreement.
7. **Miscellaneous:** All capitalized terms used but not defined in this Amendment will have the meanings given to them in the Agreement. The terms of this Amendment shall be effective for all purposes as of the Amendment Effective Date. Except to the extent modified by this Amendment, the terms and conditions of the Agreement will remain unchanged and shall continue in full force and effect. All terms and conditions of the Agreement are incorporated herein by reference thereto. Notwithstanding any other provision of this Amendment, this Amendment may be executed in counterparts and any facsimile, photographic or other electronic transmission and/or electronic signing or manual signing of this Amendment by Customer and when manually countersigned by Owner or attached to Owner's original signature counterpart shall constitute the sole original chattel paper as defined in the UCC for all purposes and will be admissible as legal evidence thereof; provided, however, that if this Amendment constitutes "electronic chattel paper" or "an electronic record evidencing chattel paper" under the UCC and both Owner and Customer have signed electronically, the version identified by Owner as the "single authoritative copy" is the chattel paper for purposes of perfection by control.

Customer signature	
<b>Signature:</b>	<b>Date:</b>
<b>Print name:</b>	
<b>Title:</b>	

Accepted by Flex Financial, a division of Stryker Sales, LLC	
<b>Signature:</b> 	<b>Date:</b> 1/16/25
<b>Print name:</b> LOUIS IRONS	
<b>Title:</b> DIRECTOR, RISK MANAGEMENT	

**Exhibit A to Amendment No.002 to Equipment Schedule No. 001 Master Rental Agreement  
No.2110189020**

Customer name:CITY OF BLOOMINGTON, ILLINOIS

Delivery address:  
310 N LEE ST  
BLOOMINGTON, Illinois 61701-3834

Part I - Equipment

Current equipment

Model No.	Equipment Description	Quantity
99577-001957	LP15,ENSPO2G03L112LEXNIBP	15
41577-000288	LP15 SHIP KIT	15
41440-000098	ADAPTER,POWERAC TO DCENHAN	15
41440-000015	POWER CORD-MLD,DOMSTR-RCPT	15
41440-000080	CABLE-EXTERNAL POWER,EXTENSIO	15
21330-001176	BATTERY PACK LI-ION	30
41471-000049	RAINBOW DCI ADT REUSABLESENSOR	15
41471-000050	RAINBOW DCIP PED REUSABLE SENS	15
21300-008159	NIBP - TUBING,6FTBAYONET	15
41160-000014	NIBP-CUFF REUSEABLE,INFANTBA	15
41160-000013	NIBP-CUFF REUSEABLE,CHILD BAY	15
41160-000017	NIBP-CUFF REUSEABLE,LARGE ADUL	15
41160-000019	NIBP-CUFF-REUSEABLE,X-LARGE A	15
11577-000002	KIT-CARRY BAG,MAIN BAG	15
41220-000028	TOP POUCH	15
41260-000039	KIT-CARRY BAG,REAR POUCH3	15
99576-000063	LUCAS 3,3.1IN SHIPPING BOX	7
11576-000060	LUCAS BATTERY CHARGER,MAINS PL	7
11576-000071	LUCAS POWER SUPPLY WITHCORD,RE	7
11576-000080	BATTERY,LUCASDARK GRAY	7
99512-001264	LPCR2,WIFIBEN-USDES1R06	14
639005550084	MTS POWER LOAD	7
650705550001	6507 POWER PRO 2,HIGH CONFIG	7
650700450301	ASSEMBLY,BATTERY CHARGER	7
650700450102	ASSEMBLY,POWER CORDNORTH AM	7
650707000002	KIT,ALVARIUM BATTERYSERVICE	7
625705550002	Xpedition Powered Stair Chair High Config	7
41906-000476	ASSEMBLY,GATEWAY4GMULTITE	15

Restated equipment

Model No.	Equipment Description	Quantity
70335-000042	LP35 EN-USMAS-SP/COMED-CO2SUN-NIBP12	14
11140-000102	Stationary Battery Charger	15
11140-000131	POWER CORD,C13 ST10FTHOSPITAL GRADE	14
11335-000001	LIFEPAK FLEX Lithium-Ion Battery	15
11996-000519	LNCS-II rainbow DCI 8? SpCO,Adult Reusable Sensor	15
11335-000008	KIT,STORAGE BAGSLP35	14
11335-000005	LIFEPAK Printer Kit	15
11111-000041	ASSY,CABLEECG15 LEAD3 WIRE PRECOR	15
11260-000073	LIFEPAK 35 - Shoulder Strap	15
99576-000063	LUCAS 3,3.1IN SHIPPING BOX	7
11576-000060	LUCAS BATTERY CHARGER,MAINS PL	7
11576-000071	LUCAS POWER SUPPLY WITHCORD,RE	7
11576-000080	BATTERY,LUCASDARK GRAY	7
99512-001261	LPCR2,WIFIBEN-USDES1R0S	14
639005550001	MTS POWER LOAD	7
650705550001	6507 POWER PRO 2,HIGH CONFIG	7
650700450301	ASSEMBLY,BATTERY CHARGER	7
650700450102	ASSEMBLY,POWER CORDNORTH AM	7
650707000002	KIT,ALVARIUM BATTERYSERVICE	7
625705550002	Xpedition Powered Stair Chair High Config	7
11150-000020	KIT,MODEMNALP35	14

Part II - Service coverage

Current service coverage

Model No.	Service Description	Years	Quantity
78000468	Verizon Data Plan 1yr	40.0	45
84000004	EMS LIFENET PRO TIER 4	10.0	1
78000008	LP15 On Site Prevent w batt	10.0	15
78000020	LUG On Site Prevent w batt	10.0	7
78000044	LPCR2 On Site PM w batt	10.0	14
77500010	POWER-PRO 2 PREVENT SERVICE	10.0	7
77601102	Prevent+ 1 Year Power Load	10.0	7
77100003	Got Upgrade or Install	10.0	14
73071XPB	EMS Prevent w-batts	10.0	7

Restated service coverage

Model No.	Service Description	Years	Quantity
81000001	EMS LIFENET PRO TIER 1	10.0	1
78000008	LP15 On Site Prevent w batt	10.0	14
78000020	LUG On Site Prevent w batt	10.0	7
78000044	LPCR2 On Site PM w batt	10.0	14
77500010	POWER-PRO 2 PREVENT SERVICE	10.0	7
77601102	Prevent+ 1 Year Power Load	10.0	7
77100003	Got Upgrade or Install	10.0	14
73071XPB	XPEDITION Prevent w-batts	10.0	7

**Invoice**

Agreement number	Current due	Total due	Due date
2110189020	\$18,940.00	\$18,940.00	Upon Receipt

CITY OF BLOOMINGTON, ILLINOIS  
 PO BOX 3157  
 BLOOMINGTON, Illinois 61702-3157

**Make checks payable and remit to:**  
 Flex Financial, a division of Stryker Sales, LLC  
 25652 Network Place  
 Chicago, IL 60673-1256

To ensure proper credit - please detach along the line below and return upper portion with payment.

**Please DO NOT staple or fold**



**Flex Financial Customer Service**  
 StrykerFinancialSolutions@Stryker.com

Agreement number	Current due	Total due	Due date
2110189020	\$18,940.00	\$18,940.00	Upon Receipt

CITY OF BLOOMINGTON, ILLINOIS  
 PO BOX 3157  
 BLOOMINGTON, Illinois 61702-3157

Description	Amount
Upfront Payment Due at Signing	\$18,940.00
<b>Total amount due:</b>	<b>\$18,940.00</b>

**Retain this portion for your records!**



**CONSENT AGENDA ITEM NO. 8.E.**

**FOR COUNCIL:** January 27, 2025

**WARD IMPACTED:** City-Wide Impact and Ward 1

**SUBJECT:** Consideration and Action on a Resolution Approving a Contract with Confluence, for the Miller Park Master Plan (RFQ # 2025-17), in the Amount of \$66,000, as requested by the Parks & Recreation Department.

**RECOMMENDED MOTION:** The proposed Resolution be approved.

**STRATEGIC PLAN LINK:**

Goal 4. Strong Neighborhoods

Goal 5. Great Place - Livable, Sustainable City

**STRATEGIC PLAN SIGNIFICANCE:**

Objective 4e. Strong partnership with residents and neighborhood associations

Objective 5a. Well-planned City with necessary services and infrastructure

Objective 5d. Appropriate leisure and recreational opportunities responding to the needs of residents

**BACKGROUND:** Miller Park is a 67.6-acre park in Southwest Bloomington located at 1020 South Morris Avenue. The park is home to the Miller Park Zoo in addition to multiple memorials in the park honoring the Civil War, World War II, Vietnam War, and Korean War. Miller Park also offers an abundance of features including a 115-year-old Pavilion that is popular for weddings and events, an adult center, fishing available on a 13.8-acre lake, a spray park, a playground, and a bandstand area with bench seating. Paddleboat rentals are available on the lake with concessions are available both in the park and in the zoo. The City considers Miller Park to be both a regional and destination park. Miller Park hosts multiple community events during the year including Juneteenth, Culture Fest, and Fourth of July celebrations in addition to multiple running events.

Miller Park has gone through minor changes over the years, but there has been no formal all-encompassing plan for the entire park area since its inception. Road deterioration, community requests for additional features, historical significance, potential zoo expansion, and continued pressure on the park for public and private events create the need to conduct a professional master planning process.

On September 20, 2024, RFQ # 2025-17 Miller Park Master Plan was released in *OpenGov* and advertised in *The Pantagraph*. The closing date for proposals was October 22, 2024, and 12 firms submitted proposals. Through the *OpenGov* evaluation process, two (2) firms were selected for in-person interviews. The two firms were evaluated utilizing the criteria during the interviews and proposal reviews. The evaluation committee determined Confluence as the best fit based on the criteria to provide Miller Park master plan services.

Confluence will provide the following:

1. Meet with City Staff to review prior studies, exhibits, plans, maps, and related documentation.
2. Site visits to obtain necessary information.
3. Evaluate the existing conditions of Miller Park.
  - o Evaluate all uses of the park and discuss the City's vision for improvements.
  - o Evaluate roads, traffic flow, and parking.
  - o Conduct surveys and help facilitate public meetings to understand community vision for the future of the park.
  - o Provide progress reports and updates to City staff.
  - o Prepare a preliminary report for Miller Park with suggested projects and improvements prioritized for City review.
  - o Prepare renderings, exhibits, designs, and proposed budgets for suggested projects and improvements.
  - o Prepare a final report and review with City staff.

There will be multiple opportunities and venues for public engagement in this process.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** RFQ # 2025-17 was released on *OpenGov* procurement portal and advertised in *The Pantagraph* on September 20th, 2024.

**FINANCIAL IMPACT:** If approved, the City will enter into a contract with Confluence, in the amount not to exceed \$66,000. These funds are included in the FY 2025 Budget under the Park Dedication-Architectural & Engineering Services for Capital account (2410400-70051). Stakeholders can locate this in the FY 2025 Budget Book titled "Other Funds and Capital Improvement" on pages 42, 43, 223, 238, and 239. This project was included in the FY 2025 Budget with an estimated cost of \$125,000.

Respectfully submitted for consideration.

Prepared by: Dave Lamb, Assistant Director of Parks & Recreation

**ATTACHMENTS:**

[PARKS 1B Resolution](#)

[PARKS 1C Resolution - Exhibit A - Agreement](#)

**RESOLUTION NO. 2025 - \_\_\_\_**

**A RESOLUTION APPROVING A CONTRACT WITH CONFLUENCE, FOR THE MILLER PARK MASTER PLAN (RFQ #2025-17), IN THE AMOUNT OF \$66,000**

**WHEREAS**, subject to the provisions of the City Code, City staff are recommending a contract with Confluence be approved for the Miller Park Master Plan (Exhibit A), in the amount of \$66,000; and

**WHEREAS**, the Miller Park Master Plan consists of work involving the study, evaluation, and preliminary design of potential improvements to Miller Park; and

**WHEREAS**, Miller Park has a variety of amenities and activities, offering something for everyone. With a longstanding history, it has become a vital part of the Bloomington community; and

**WHEREAS**, Confluence has met all of the RFQ specifications for RFQ #2025-17 Miller Park Master Plan and was selected after a thorough proposal, evaluation, and interview process to the best possible firm to provide Miller Park Master Plan services; and

**WHEREAS**, the City Council finds it in the best interest of the City to approve the contract.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BLOOMINGTON, MCLEAN COUNTY, ILLINOIS:**

**SECTION 1.** The above recitals are incorporated herein by this reference as if specifically stated in full.

**SECTION 2.** The City Manager, or designated representatives, are authorized to execute the Contract/Agreement, and any other necessary documents.

**PASSED** this 27th day of January 2025.

**APPROVED** this \_\_\_ day of January 2025.

**CITY OF BLOOMINGTON**

**ATTEST**

\_\_\_\_\_  
Mboka Mwilambwe, Mayor

\_\_\_\_\_  
Leslie Smith-Yocum, City Clerk

# EXHIBIT A

## CITY OF BLOOMINGTON AGREEMENT WITH

\_\_\_\_\_  
FOR  
\_\_\_\_\_

**THIS AGREEMENT**, dated this \_\_\_ day of \_\_\_\_\_, 202\_\_, is between the City of Bloomington, IL (hereinafter "CITY") and \_\_\_\_\_ (hereinafter "VENDOR"). CITY and VENDOR may hereinafter collectively be referred to as the "PARTIES" and individually as the "PARTY".

**NOW THEREFORE**, the PARTIES agree as follows:

**Section 1. Recitals.** The recitals set forth above are incorporated into this Section 1 as if specifically stated herein.

**Section 2. Description of Services.** VENDOR shall provide the services/work identified on Exhibit A, attached hereto and incorporated herein.

**Section 3. Incorporation of Bid/RFP/RFQ & Proposal Terms.** The following shall apply to this Agreement:

This Agreement was not subject to a formal solicitation process by the CITY.

This Agreement was subject to the following procurement initiative by the CITY:

\_\_\_\_\_ (hereinafter "REQUEST").  
Accordingly, the provisions of the REQUEST and the proposal submitted by VENDOR (hereinafter collectively referred to as "PROCUREMENT DOCUMENTS"), shall be incorporated into this Agreement by reference and made a part thereof and shall be considered additional contractual requirements that must be met by VENDOR. In the event of a direct conflict between the provisions of this Agreement and the incorporated PROCUREMENT DOCUMENTS, the provisions of this Agreement shall prevail. All PROCUREMENT DOCUMENTS are kept on file by CITY Legal Department and shall be made available upon request.

**Section 4. Payment.** For the work performed by VENDOR under this Agreement, the CITY shall pay VENDOR the fees as set forth in the Payment Terms, attached hereto as Exhibit B and incorporated herein.

**Section 5. Requirement for Payment & Performance Bond.** The following shall further apply to this Agreement:

This Agreement does not require the furnishment of any bonds by the VENDOR.

This Agreement is subject to bonding requirements.

- i. It is therefore understood that the VENDOR will furnish, at no expense to the CITY, Payment and Performance Bonds to the CITY in the amount of the contract as stated in Exhibit B executed by the VENDOR and at least two sureties as set forth under the Laws of the State of Illinois, as a guarantee that the VENDOR will timely and faithfully perform the work outlined herein.
- ii. Said bond shall be conditioned to save and keep harmless the CITY from any and all claims, demands, losses, suits, costs, expenses, and damages which may be brought, sustained,

or recovered against the CITY by reason of any negligence, default, or failure of the said VENDOR in designing, building, constructing, or completing said improvement and its appurtenances, or any part thereof, and that said improvement when constructed shall be free from all defects and remain in good order and condition for one year from its completion and acceptance by the CITY, ordinary wear and tear, and damage resulting from accident or willful destruction excepted; which bond is attached hereto and made a part hereof.

**Section 6. Default.** Either PARTY shall be in default if it fails to perform all or any part of this Agreement. If either PARTY is in default, the other PARTY may terminate this contract upon giving written notice of such termination to the PARTY in default. Such notice shall be in writing and provided thirty (30) days prior to termination. The non-defaulting PARTY shall be entitled to all remedies as set forth in Section 9 herein, upon the default or violation of this Agreement.

**Section 7. Termination for Cause.** The CITY may, at any time, terminate this Agreement, in whole or in part, for any of the following reasons effective immediately:

- i. VENDOR is found to be in violation of any term or condition of this Agreement.
- ii. VENDOR engages in any fraudulent, felonious, grossly negligent, or other illegal acts or behavior.
- iii. VENDOR declares bankruptcy or becomes insolvent.
- iv. CITY determines, in its sole discretion, that VENDOR is no longer able to fulfill VENDOR's obligations under this Agreement or PROCUREMENT DOCUMENTS.

Upon such termination, CITY shall be entitled to all remedies laid out in Section 9, as well as reimbursement of reasonable attorney's fees and court costs.

**Section 8. Force Majeure.** The CITY shall not be in default of this Agreement and shall not be held liable for any losses, failure, or delay in performance of its obligations under this Agreement or any Agreement, Amendment, Exhibit, or Attachment hereto arising out of or caused, directly or indirectly, by an event of Force Majeure. Force Majeure is defined as circumstances beyond the CITY's reasonable control, including, without limitation, acts of God; earthquakes; fires; floods; wars; civil or military disturbances; acts of terrorism; sabotage; strikes; epidemics; pandemics; riots; power failures; computer failure and any such circumstances beyond its reasonable control as may cause interruption, loss or malfunction of utility, transportation, computer (hardware or software) or telephone communication service; accidents; labor disputes; acts of civil or military authority; governmental actions; or inability to obtain labor, material, equipment or transportation.

**Section 9. Remedies.** In the event of a default or a violation of this Agreement, the non-defaulting PARTY shall be entitled to all remedies, whether in law or equity.

**Section 10. Indemnification.** To the fullest extent permitted by law, VENDOR shall indemnify and hold harmless CITY, its officers, officials, agents, and employees from claims, demands, causes of action, and liabilities of every kind and nature whatsoever arising out of or in connection with VENDOR's operations performed under this Agreement, except for loss, damage, or expense arising solely from the gross negligence or willful misconduct of the CITY or the CITY's agents, servants, or independent vendors who are directly responsible to CITY. This indemnification shall extend to all claims occurring after this Agreement is terminated as well as while it is in force. The indemnity shall apply regardless of any concurrent negligence, whether active or passive, of the CITY or CITY's officers, officials, agents, employees, or any other persons or entities. The indemnity set forth in this section shall not be limited by insurance requirements or by any other provision of this Agreement.

**Section 11. Reuse of Documents.** All documents, including but not limited to, reports, drawings, specifications, and electronic media furnished by VENDOR pursuant to this Agreement are instruments of the VENDOR's services. Nothing herein, however, shall limit the CITY's right to use the documents for municipal purposes, including but not limited to the CITY's right to use documents in an unencumbered manner for purposes of remediation, remodeling, and/or construction. VENDOR further acknowledges any such documents may be subject to release under the Illinois Freedom of Information Act.

**Section 12. Standard of Care.** Services performed by VENDOR under this Agreement will be conducted in a manner consistent with the level of care and skill ordinarily exercised by members of the same or similar profession currently practicing under the same or similar conditions.

**Section 13. Time is of the Essence.** With regard to all dates and time periods set forth or referred to in this Agreement, time is of the essence. If no time period is set forth, the work must be pursued and completed in a commercially reasonable timeframe.

**Section 14. Representations of VENDOR.** VENDOR hereby represents it is legally able to perform the work that is subject to the Agreement.

**Section 15. Use of Name.** VENDOR shall have no right, express or implied, to use in any manner the name or other designation of the CITY or any other name or trademark, or logo of the CITY for any purpose in connection with the performance of this Agreement.

**Section 16. Compliance with Local, State, and Federal Laws.** VENDOR agrees that any and all work by VENDOR shall at all times comply with all laws, ordinances, statutes, and governmental rules, regulations and codes.

**Section 17. Compliance with Prevailing Wage.** The following shall apply to this Agreement:

This Agreement is not for a "Public Work" and therefore Prevailing Wage does not apply.

This Agreement calls for the construction of "public works," within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130.01 et seq. (hereinafter "ACT"). The ACT requires contractors and subcontractors to pay laborers, workers, and mechanics performing services on public works projects no less than the current "prevailing rate of wages" (hourly cash wages plus an amount for fringe benefits) in the county where the work is performed. The Illinois Department of Labor (hereinafter "DEPARTMENT") publishes the prevailing wage rates on its website at <http://labor.illinois.gov/>. The DEPARTMENT revises the prevailing wage rates and the contractor/subcontractor has an obligation to check the DEPARTMENT's website for revisions to prevailing wage rates. For information regarding current prevailing wage rates, please refer to the DEPARTMENT's website. All contractors and subcontractor rendering services under this Agreement must comply with all requirements of the ACT, including but not limited to all wage requirements and notice and record keeping duties.

**Section 18. Equal Opportunity Employment & Human Rights Guarantee.** The words used herein, and the requirements below shall be interpreted in accordance with and have the meaning ascribed to them as set forth in the City's Equal Opportunity in Purchasing Ordinance and the City's Human Rights Ordinance. During the performance of this Agreement, the VENDOR agrees as follows:

- (1) Non-discrimination pledge. VENDOR shall not discriminate against any employee during the course of employment or against an applicant for employment because of race, color, religion, creed, class, national origin, sex, age, marital status, physical or mental handicap, sexual orientation, gender identity, family responsibilities, matriculation, political affiliations, prior arrest record or source of income. The VENDOR shall make good faith efforts in accordance with its equal opportunity plan and utilization plan, if one is required to be submitted to and approved by the City, to achieve female and minority participation goals by hiring and partnering with WBEs, MBEs, and female and minority workers. Good faith efforts are defined in Section 16-414 of the Bloomington City Code.
- (2) Notices. VENDOR shall post notices regarding nondiscrimination in conspicuous places available to employees and applicants for employment. The notices shall be provided by the City, setting forth the provisions of the non-discrimination pledge; however, VENDOR may post other notices of similar character supplied by another governmental agency in lieu of the City's notice. The VENDOR will send a copy of such notices to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding.
- (3) Solicitation and ads for employment. VENDOR shall, in all solicitations and advertisements for employees placed by or on behalf of VENDOR, state that all qualified applicants will receive consideration for employment as provided for in Section 22.2-104 of the City Code. An advertisement in a publication may state "This is an Equal Opportunity Employer," which statement shall meet the requirements of this section.
- (4) Access to books. VENDOR shall permit access to all books, records, and accounts pertaining to its employment practices by the City Manager or the City Manager's designee for purposes of investigation to ascertain compliance with this provision.
- (5) Reports. VENDOR shall provide periodic compliance reports to the City Manager, upon request. Such reports shall be within the time and in the manner proscribed by the City and describe efforts made to comply with the provisions of this provision entitled "Human Rights Guarantees."
- (6) Remedies. In the event that any contracting entity fails to comply with the above subsections, or fails to comply with its equal opportunity plan, utilization plan, or any provision of city, state or federal law relating to human rights, after the City has provided written notice to VENDOR of such failure to comply and provided VENDOR with an opportunity to cure the non-compliance, then the City, at its option, may declare VENDOR to be in default of this agreement and take, without election, any or all of the following actions: (i) cancel, terminate, or suspend the contract in whole or in part and/or (ii) seek other sanctions as may be imposed by the Human Relations Commission or other governmental bodies pursuant to law.

Vendor shall automatically include the provisions of the foregoing paragraphs in every construction subcontract so that the provisions will be binding upon each construction subcontractor.

**Section 19. Access to Records.** The following access to records requirements apply to this Agreement:

- i. The VENDOR agrees to provide CITY, or any of their authorized representatives access to any books, documents, papers, and records of the VENDOR which are directly pertinent to this Agreement for the purposes of making audits, examinations, excerpts, and transcriptions.

- ii. The VENDOR agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

**Section 20. Compliance with FOIA Requirements.** VENDOR further explicitly agrees to furnish all records related to this Agreement and any documentation related to CITY required under the Illinois Freedom of Information Act (ILCS 140/1 et seq.) (hereinafter “FOIA”) request within five (5) business days after CITY issues notice of such request to VENDOR. VENDOR agrees to not apply any costs or charge any fees to the CITY regarding the procurement of records required pursuant to a FOIA request. VENDOR agrees to defend, indemnify, and hold harmless CITY, and agrees to pay all reasonable costs connected therewith (including, but not limited to, reasonable attorney’s and witness fees, filing fees, and any other expenses) for CITY to defend any and all causes, actions, causes of action, disputes, prosecutions, of conflicts arising from VENDOR actual or alleged violation of FOIA, or VENDOR failure to furnish all documentation related to a request within five (5) business days after CITY issues notice of request. Furthermore, should VENDOR request that CITY utilize a lawful exemption under FOIA in relation to any FOIA request, thereby denying that request, VENDOR agrees to pay all costs connected therewith (such as reasonable attorney’s and witness fees, filing fees, and any other expenses) to defend the denial of the request. The defense shall include, but not be limited to, challenged or appealed denials of FOIA requests to either the Illinois Attorney General or a court of competent jurisdiction. VENDOR agrees to defend, indemnify, and hold harmless CITY, and agrees to pay all costs connected therewith (such as reasonable attorney’s and witness fees, filing fees, and any other expenses) to defend any denial of a FOIA request by VENDOR request to utilize a lawful exemption to CITY.

**Section 21. Notices.** All legal notices given in connection with this Agreement shall be made in writing and deemed complete by way of (a) hand delivery; (b) registered mail, postage prepaid; or (c) electronic mail with notice of receipt by the other PARTY at the following addresses or at such other address for a PARTY as shall be specified by like notice:

**If to VENDOR:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Copy to:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**If to CITY:**

City of Bloomington  
 Attn: City Manager  
 115 E. Washington St., Suite 400  
 Bloomington, IL 61701  
[admin@cityblm.org](mailto:admin@cityblm.org)

Copy to:

City of Bloomington  
 Attn: Legal Department  
 115 E. Washington St., Suite 403  
 Bloomington, IL 61701  
[legal@cityblm.org](mailto:legal@cityblm.org)

**Section 22. Insurance.** VENDOR shall, at a minimum, maintain insurance as required in the PROCUREMENT DOCUMENTS and at or above the limits stated on the Certificate of Insurance, where CITY shall be named as additional insured under the policy(ies), which is attached hereto as Exhibit C and incorporated herein.

**Section 23. Assignment.** No PARTY may assign this Agreement, or the proceeds thereof, without prior written consent of the other PARTY.

**Section 24. Changes or Modifications.** This Agreement, its method of completion, its scope of work, nor its pricing may be modified or changed in any manner without the express written consent of both PARTIES via an Amendment fully executed by both PARTIES.

**Section 25. Governing Law.** This Agreement shall be governed by and interpreted pursuant to the laws of the State of Illinois, County of McLean.

**Section 26. Joint Drafting.** The PARTIES expressly agree that this Agreement was jointly drafted, and that both had the opportunity to negotiate its terms and to obtain the assistance of counsel in reviewing its terms prior to execution. Therefore, this Agreement shall be construed neither against nor in favor of either PARTY but shall be construed in a neutral manner.

**Section 27. Attorney's Fees.** In the event that any action is filed in relation to this Agreement, the unsuccessful PARTY in the action shall pay to the successful PARTY, in addition to all the sums that either PARTY may be called on to pay, a reasonable sum for the successful PARTY's attorney's fees (including expert witness fees).

**Section 28. Paragraph Headings.** The titles to the paragraphs of this agreement are solely for the convenience of the PARTIES and shall not be used to explain, modify, simplify, or aid in the interpretation of the provisions of this Agreement.

**Section 29. Term.** The term of this Agreement shall be as set forth on the attached Exhibit A, Description of Services. Notwithstanding anything herein, the provisions in Sections 10 and 19 shall survive termination.

**Section 30. Counterparts.** This Agreement may be executed in any number of counterparts, including electronically, each of which shall be deemed to be an original, but all of which together shall constitute the same instrument.

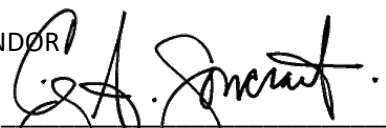
**IN WITNESS WHEREOF,** the PARTIES hereto have executed this Agreement as of the date first above written.

CITY OF BLOOMINGTON

By: \_\_\_\_\_  
Its City Manager

ATTEST:

By: \_\_\_\_\_  
Its City Clerk

VENDOR  
By:   
Its Principal

By: \_\_\_\_\_  
Its \_\_\_\_\_

EXHIBIT A  
DESCRIPTION OF SERVICES/WORK PROVIDED

EXHIBIT B  
COSTS/FEES



**CONSENT AGENDA ITEM NO. 8.F.**

**FOR COUNCIL:** January 27, 2025

**WARD IMPACTED:** City-Wide Impact

**SUBJECT:** Consideration and Action on a Resolution Approving an Agreement with Dewberry Engineers Inc., for a Fire Department Architectural Facility Needs Assessment, in an Amount Not to Exceed \$69,720, as requested by the Fire Department.

**RECOMMENDED MOTION:** The proposed Resolution be approved.

**STRATEGIC PLAN LINK:**

- Goal 1. Financially Sound City Providing Quality Basic Services
- Goal 2. Upgrade City Infrastructure and Facilities
- Goal 5. Great Place - Livable, Sustainable City

**STRATEGIC PLAN SIGNIFICANCE:**

- Objective 1d. City services delivered in the most cost-effective, efficient manner
- Objective 2e. Investing in the City's future through a realistic, funded capital improvement program
- Objective 5a. Well-planned City with necessary services and infrastructure

**BACKGROUND:** If approved, the City will enter into an agreement with Dewberry Engineers to conduct a facility needs assessment of its facilities. The purpose of this study is to provide the Fire Department with essential data on the size of buildings and properties required for future fire stations to sustain necessary services over the next 20 years of City growth. This study will also provide information on the size and scope of a new headquarters station, a satellite station, and an analysis of a renovation project for Fire Station #4.

Through Request for Qualifications (RFQ) 2022-25 (Resolution No. 2022-13), Council approved a list of prequalified vendors for Architectural and Engineering Services. RFQ 2022-25 established 10 categories of professional services and identified qualified vendors to provide services in each category by project cost. For each category, small projects cost less than \$50,000, and large projects cost \$50,000 or more. City staff reviewed the six selected firms under the Architectural (Large) category, which is the key service for the project as described above, and determined Dewberry Engineers to be the most qualified firm to do the work that best meets the City's needs. Based on Dewberry Engineer's selection under RFQ 2022-25 and their experience with City facilities, prior fire station studies, and multiple municipality architectural and engineering projects, they were asked to submit a proposal for an Architectural Facility Needs Assessment for the Fire Department.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** Dewberry Engineers, Inc.

**FINANCIAL IMPACT:** If approved, the City will enter into a contract with Dewberry Engineers for a Facility Needs Assessment, in an amount not to exceed \$69,720. Funds for this project are available from the Capital Improvement Fund- Architectural & Engineering Services for

Capital account (40100100-70051). Stakeholders can locate this in the FY 2025 Budget book titled: "Other Funds & Capital Improvement" on page 81 & 224.

Respectfully submitted for consideration.

Prepared by: Cory Matheny, Fire Chief

**ATTACHMENTS:**

[FIRE 2B Resolution](#)

[FIRE 2C Resolution - Exhibit A - Agreement](#)

[FIRE 2D Scope of Services](#)

**RESOLUTION NO. 2025 - \_\_\_\_\_**

**A RESOLUTION APPROVING AN AGREEMENT WITH DEWBERRY ENGINEERS, INC.,  
FOR A FIRE DEPARTMENT ARCHITECTURAL FACILITY NEEDS ASSESSMENT, IN AN  
AMOUNT NOT TO EXCEED \$69,720**

**WHEREAS**, subject to the provisions of the City Code, City staff recommend an agreement with Dewberry Engineers, Inc., be approved for the Bloomington Fire Department (“BFD”) Architectural Facilities Needs Assessment (Exhibit A), in the amount of \$69,720 (“PROJECT”); and

**WHEREAS**, through Request for Qualifications (RFQ) 2022-25 (Resolution No. 2022-13), the City Council approved a list of prequalified vendors for Architectural and Engineering Services, establishing 10 categories of professional services and identifying qualified vendors for each category based on project cost; and

**WHEREAS**, Dewberry Engineers, Inc. was selected from the Architectural (Large) category as a qualified vendor for large-scale projects, prior fire station architectural and engineering studies as well as multiple projects with municipalities led City staff to evaluate Dewberry as the most qualified firm to conduct the Architectural Facility Needs Assessment for the Fire Department based on their expertise and understanding of the City's needs; and

**WHEREAS**, the PROJECT consists of an evaluation of buildings and properties required for the future space needs of BFD, including the needs for the potential construction of a new satellite station, a new headquarters facility, and a renovation and addition to Station 4, as outlined in the proposal submitted by Dewberry Engineers dated January 10, 2025; and

**WHEREAS**, Dewberry Engineers, Inc. will perform the following key tasks as part of the PROJECT:

1. **Kick-off Meeting, Data Collection, and Facility Tours** – Review project scope, establish a project schedule, and attend facility tours of precedent facilities.
2. **Programming** – Development of space requirements for the headquarters facility and satellite station.
3. **Assessment and Vetting of the Programs** – Review staffing data and space needs with recommendations for future facility requirements.
4. **Site Test Fitting/Preliminary Concept Drawings** – Create concept plans and evaluate potential sites for new facilities and renovations to Fire Station 4.
5. **Concept Evaluations and Cost Estimation** – Develop cost estimates and perform a cost-benefit analysis for each facility option.

**WHEREAS**, Dewberry Engineers, Inc., has proposed a fee of \$67,720 for PROJECT, with an anticipated reimbursable expense of \$2,000, for a total cost of \$69,720; and

**WHEREAS**, the City Council finds that the PROJECT is a critical step in planning for the growth and sustainability of the Fire Department, ensuring that future facilities meet BFD’s operational requirements and align with the City’s long-term development goals; and

**WHEREAS**, the City Council finds it in the best interest of the City to approve the agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BLOOMINGTON, MCLEAN COUNTY, ILLINOIS:**

**SECTION 1.** The above recitals are incorporated herein by this reference as if specifically stated in full.

**SECTION 2.** The City Manager, or designated representatives, are authorized to execute the agreement, and any other necessary documents.

**PASSED** this 27th day of January, 2025.

**APPROVED** this \_\_\_\_ day of January, 2025.

**CITY OF BLOOMINGTON**

**ATTEST**

\_\_\_\_\_  
Mboka Mwilambwe, Mayor

\_\_\_\_\_  
Leslie Smith-Yocum, City Clerk

## EXHIBIT A

### CITY OF BLOOMINGTON AGREEMENT WITH DEWBERRY ENGINEERS, INC. FOR FIRE DEPARTMENT ARCHITECTURAL FACILITY NEEDS ASSESSMENT

**THIS AGREEMENT**, dated this \_\_\_ day of January, 2025, is between the City of Bloomington, IL (hereinafter "CITY") and Dewberry Engineers, Inc. (hereinafter "VENDOR"). CITY and VENDOR may hereinafter collectively be referred to as the "PARTIES" and individually as the "PARTY".

**NOW THEREFORE**, the PARTIES agree as follows:

**Section 1. Recitals.** The recitals set forth above are incorporated into this Section 1 as if specifically stated herein.

**Section 2. Description of Services.** VENDOR shall provide the services/work identified on Exhibit A, attached hereto and incorporated herein.

**Section 3. Incorporation of Bid/RFP/RFQ & Proposal Terms.** The following shall apply to this Agreement:

This Agreement was subject to the following procurement initiative by the CITY:

**General Architectural & Engineering Request for Qualifications (RFQ2022-25)** ("REQUEST"). Accordingly, the provisions of the REQUEST and the proposal submitted by VENDOR (hereinafter collectively referred to as "PROCUREMENT DOCUMENTS"), shall be incorporated into this Agreement by reference and made a part thereof and shall be considered additional contractual requirements that must be met by VENDOR. In the event of a direct conflict between the provisions of this Agreement and the incorporated PROCUREMENT DOCUMENTS, the provisions of this Agreement shall prevail. All PROCUREMENT DOCUMENTS are kept on file by CITY Legal Department and shall be made available upon request.

**Section 4. Payment.** For the work performed by VENDOR under this Agreement, the CITY shall pay VENDOR the fees as set forth in the Payment Terms, attached hereto as Exhibit B and incorporated herein.

**Section 5. Requirement for Payment & Performance Bond.** The following shall further apply to this Agreement:

This Agreement does not require the furnishment of any bonds by the VENDOR.

**Section 6. Default.** Either PARTY shall be in default if it fails to perform all or any part of this Agreement. If either PARTY is in default, the other PARTY may terminate this contract upon giving written notice of such termination to the PARTY in default. Such notice shall be in writing and provided thirty (30) days prior to termination. The non-defaulting PARTY shall be entitled to all remedies as set forth in Section 9 herein, upon the default or violation of this Agreement.

**Section 7. Termination for Cause.** The CITY **or VENDOR** may, at any time, terminate this Agreement, in whole or in part, for any of the following reasons effective immediately:

- i. VENDOR **or CITY** is found to be in violation of any term or condition of this Agreement.

- ii. VENDOR or CITY engages in any fraudulent, felonious, grossly negligent, or other illegal acts or behavior.
- iii. VENDOR declares bankruptcy or becomes insolvent.
- iv. CITY determines, in its sole but reasonable discretion, that VENDOR is no longer able to fulfill VENDOR's obligations under this Agreement or PROCUREMENT DOCUMENTS.

Upon such termination, CITY or VENDOR shall be entitled to all remedies laid out in Section 9, as well as reimbursement of reasonable attorney's fees and court costs.

**Section 8. Force Majeure.** Neither the VENDOR nor The CITY shall not be in default of this Agreement and shall not be held liable for any losses, failure, or delay in performance of its obligations under this Agreement or any Agreement, Amendment, Exhibit, or Attachment hereto arising out of or caused, directly or indirectly, by an event of Force Majeure. Force Majeure is defined as circumstances beyond such Party's reasonable control, including, without limitation, acts of God; earthquakes; fires; floods; wars; civil or military disturbances; acts of terrorism; sabotage; strikes; epidemics; pandemics; riots; power failures; computer failure and any such circumstances beyond its reasonable control as may cause interruption, loss or malfunction of utility, transportation, computer (hardware or software) or telephone communication service; accidents; labor disputes; acts of civil or military authority; governmental actions; or inability to obtain labor, material, equipment or transportation.

**Section 9. Remedies.** In the event of a default or a violation of this Agreement, the non-defaulting PARTY shall be entitled to all remedies, whether in law or equity.

**Section 10. Indemnification.** To the fullest extent permitted by law, VENDOR shall indemnify and hold harmless CITY, its officers, officials, agents, and employees from claims, demands, causes of action, and liabilities of every kind and nature whatsoever arising out of or in connection with VENDOR's negligent operations performed under this Agreement, except for loss, damage, or expense arising from the sole gross negligence or willful misconduct of the CITY or the CITY's agents, servants, or independent vendors who are directly responsible to CITY. This indemnification shall extend to all claims occurring after this Agreement is terminated as well as while it is in force. The indemnity shall apply regardless of any concurrent negligence, whether active or passive, of the CITY or CITY's officers, officials, agents, employees, or any other persons or entities. The indemnity set forth in this section shall not be limited by insurance requirements or by any other provision of this Agreement.

**Section 11. Reuse of Documents.** All documents, including but not limited to, reports, drawings, specifications, and electronic media furnished by VENDOR pursuant to this Agreement are instruments of the VENDOR's services. Nothing herein, however, shall limit the CITY's right to use the documents for municipal purposes, including but not limited to the CITY's right to use documents in an unencumbered manner for purposes of remediation, remodeling, and/or construction. VENDOR further acknowledges any such documents may be subject to release under the Illinois Freedom of Information Act. VENDOR shall have no liability for any reuse, revision, ore derivative works prepared by the CITY.

**Section 12. Standard of Care.** Services performed by VENDOR under this Agreement will be conducted in a manner consistent with the level of care and skill ordinarily exercised by members of the same or similar profession currently practicing under the same or similar conditions.

**Section 13. Time is of the Essence.** With regard to all dates and time periods set forth or referred to in this Agreement, time is of the essence. If no time period is set forth, the work must be pursued and completed in a commercially reasonable timeframe.

**Section 14. Representations of VENDOR.** VENDOR hereby represents it is legally able to perform the work that is subject to the Agreement.

**Section 15. Use of Name.** VENDOR shall have no right, express or implied, to use in any manner the name or other designation of the CITY or any other name or trademark, or logo of the CITY for any purpose in connection with the performance of this Agreement.

**Section 16. Compliance with Local, State, and Federal Laws.** VENDOR agrees that any and all work by VENDOR shall at all times comply with all laws, ordinances, statutes, and governmental rules, regulations and codes.

**Section 17. Compliance with Prevailing Wage.** The following shall apply to this Agreement:

This Agreement is not for a "Public Work" and therefore Prevailing Wage does not apply.

**Section 18. Equal Opportunity Employment & Human Rights Guarantee.** The words used herein, and the requirements below shall be interpreted in accordance with and have the meaning ascribed to them as set forth in the City's Equal Opportunity in Purchasing Ordinance and the City's Human Rights Ordinance. During the performance of this Agreement, the VENDOR agrees as follows:

- (1) Non-discrimination pledge. VENDOR shall not discriminate against any employee during the course of employment or against an applicant for employment because of race, color, religion, creed, class, national origin, sex, age, marital status, physical or mental handicap, sexual orientation, gender identity, family responsibilities, matriculation, political affiliations, prior arrest record or source of income. The VENDOR shall make good faith efforts in accordance with its equal opportunity plan and utilization plan, if one is required to be submitted to and approved by the City, to achieve female and minority participation goals by hiring and partnering with WBEs, MBEs, and female and minority workers. Good faith efforts are defined in Section 16-414 of the Bloomington City Code.
- (2) Notices. VENDOR shall post notices regarding nondiscrimination in conspicuous places available to employees and applicants for employment. The notices shall be provided by the City, setting forth the provisions of the non-discrimination pledge; however, VENDOR may post other notices of similar character supplied by another governmental agency in lieu of the City's notice. The VENDOR will send a copy of such notices to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding.
- (3) Solicitation and ads for employment. VENDOR shall, in all solicitations and advertisements for employees placed by or on behalf of VENDOR, state that all qualified applicants will receive consideration for employment as provided for in Section 22.2-104 of the City Code. An advertisement in a publication may state "This is an Equal Opportunity Employer," which statement shall meet the requirements of this section.
- (4) Access to books. VENDOR shall permit access to all books, records, and accounts pertaining to its employment practices by the City Manager or the City Manager's designee for purposes of investigation to ascertain compliance with this provision.
- (5) Reports. VENDOR shall provide periodic compliance reports to the City Manager, upon request. Such

reports shall be within the time and in the manner proscribed by the City and describe efforts made to comply with the provisions of this provision entitled "Human Rights Guarantees."

- (6) Remedies. In the event that any contracting entity fails to comply with the above subsections, or fails to comply with its equal opportunity plan, utilization plan, or any provision of city, state or federal law relating to human rights, after the City has provided written notice to VENDOR of such failure to comply and provided VENDOR with an opportunity to cure the non-compliance, then the City, at its option, may declare VENDOR to be in default of this agreement and take, without election, any or all of the following actions: (i) cancel, terminate, or suspend the contract in whole or in part and/or (ii) seek other sanctions as may be imposed by the Human Relations Commission or other governmental bodies pursuant to law.

Vendor shall automatically include the provisions of the foregoing paragraphs in every construction subcontract so that the provisions will be binding upon each construction subcontractor.

**Section 19. Access to Records.** The following access to records requirements apply to this Agreement:

- i. The VENDOR agrees to provide CITY, or any of their authorized representatives access to any books, documents, papers, and records of the VENDOR which are directly pertinent to this Agreement for the purposes of making audits, examinations, excerpts, and transcriptions.
- ii. The VENDOR agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

**Section 20. Compliance with FOIA Requirements.** VENDOR further explicitly agrees to furnish all records related to this Agreement and any documentation related to CITY required under the Illinois Freedom of Information Act (ILCS 140/1 et seq.) (hereinafter "FOIA") request within five (5) business days after CITY issues notice of such request to VENDOR. VENDOR agrees to not apply any costs or charge any fees to the CITY regarding the procurement of records required pursuant to a FOIA request. VENDOR agrees to defend, indemnify, and hold harmless CITY, and agrees to pay all reasonable costs connected therewith (including, but not limited to, reasonable attorney's and witness fees, filing fees, and any other expenses) for CITY to defend any and all causes, actions, causes of action, disputes, prosecutions, of conflicts arising from VENDOR actual or alleged violation of FOIA, or VENDOR failure to furnish all documentation related to a request within five (5) business days after CITY issues notice of request. Furthermore, should VENDOR request that CITY utilize a lawful exemption under FOIA in relation to any FOIA request, thereby denying that request, VENDOR agrees to pay all costs connected therewith (such as reasonable attorney's and witness fees, filing fees, and any other expenses) to defend the denial of the request. The defense shall include, but not be limited to, challenged or appealed denials of FOIA requests to either the Illinois Attorney General or a court of competent jurisdiction. VENDOR agrees to defend, indemnify, and hold harmless CITY, and agrees to pay all costs connected therewith (such as reasonable attorney's and witness fees, filing fees, and any other expenses) to defend any denial of a FOIA request by VENDOR request to utilize a lawful exemption to CITY.

**Section 21. Notices.** All legal notices given in connection with this Agreement shall be made in writing and deemed complete by way of (a) hand delivery; (b) registered mail, postage prepaid; or (c) electronic mail with notice of receipt by the other PARTY at the following addresses or at such other address for a PARTY as shall be specified by like notice:

**If to VENDOR:**

**If to CITY:**

Dewberry Engineers, Inc.  
Attn: Dave Evers  
401 SW Water Street, Suite 701  
Peoria, IL 61602

City of Bloomington  
Attn: City Manager  
115 E. Washington St., Suite 400  
Bloomington, IL 61701  
[admin@cityblm.org](mailto:admin@cityblm.org)

Copy to:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Copy to:

City of Bloomington  
Attn: Legal Department  
115 E. Washington St., Suite 403  
Bloomington, IL 61701  
[legal@cityblm.org](mailto:legal@cityblm.org)

**Section 22. Insurance.** VENDOR shall, at a minimum, maintain insurance as required in the PROCUREMENT DOCUMENTS and at or above the limits stated on the Certificate of Insurance, where CITY shall be named as additional insured under the policy(ies), which is attached hereto as Exhibit C and incorporated herein.

**Section 23. Assignment.** No PARTY may assign this Agreement, or the proceeds thereof, without prior written consent of the other PARTY.

**Section 24. Changes or Modifications.** This Agreement, its method of completion, its scope of work, nor its pricing may be modified or changed in any manner without the express written consent of both PARTIES via an Amendment fully executed by both PARTIES.

**Section 25. Governing Law.** This Agreement shall be governed by and interpreted pursuant to the laws of the State of Illinois, County of McLean.

**Section 26. Joint Drafting.** The PARTIES expressly agree that this Agreement was jointly drafted, and that both had the opportunity to negotiate its terms and to obtain the assistance of counsel in reviewing its terms prior to execution. Therefore, this Agreement shall be construed neither against nor in favor of either PARTY but shall be construed in a neutral manner.

**Section 27. Attorney's Fees.** In the event that any action is filed in relation to this Agreement, the unsuccessful PARTY in the action shall pay to the successful PARTY, in addition to all the sums that either PARTY may be called on to pay, a reasonable sum for the successful PARTY's attorney's fees (including expert witness fees).

**Section 28. Paragraph Headings.** The titles to the paragraphs of this agreement are solely for the convenience of the PARTIES and shall not be used to explain, modify, simplify, or aid in the interpretation of the provisions of this Agreement.

**Section 29. Term.** The term of this Agreement shall be as set forth on the attached Exhibit A, Description of Services. Notwithstanding anything herein, the provisions in Sections 10 and 19 shall survive termination.

**Section 30. Counterparts.** This Agreement may be executed in any number of counterparts, including electronically, each of which shall be deemed to be an original, but all of which together shall constitute the same instrument.

**IN WITNESS WHEREOF,** the PARTIES hereto have executed this Agreement as of the date first above written.

CITY OF BLOOMINGTON

By: \_\_\_\_\_  
Its City Manager

ATTEST:

By: \_\_\_\_\_  
Its City Clerk

DEWBERRY ENGINEERS, INC.

By: **David J Evers** Digitally signed by David J Evers  
DN: CN=David J Evers,  
OU=DeWBerry, C=US,  
Date: 2025.01.10 12:38:26-08'00'  
Its Vice President

By: **Michael P Breitbach** Digitally signed by Michael P Breitbach  
DN: CN=Michael P Breitbach,  
OU=DeWBerry, C=US,  
Date: 2025.01.10 12:38:26-08'00'  
Its Senior Associate

EXHIBIT A  
DESCRIPTION OF SERVICES/WORK PROVIDED

**PROJECT UNDERSTANDING:**

Our team understands that the Bloomington Fire Department (BFD) is seeking to conduct a Facility Needs Assessment for a potential new satellite station, headquarters facility and an option for renovation and addition to the Station 4 renovation of facility depending on options available to the city in the future. Although conducted as one study, the intention is to have two distinct deliverables of a Headquarters Study and a substation study. These items will be developed in conjunction with each for the primary reason of being dependent of each other and forming a unified Department System. Our team understands that the construction of the portions of these studies might occur at separate times and are dependent on the resources the City is able to contribute to the Fire Department.

**SCOPE OF WORK:**

The purpose of this study is to provide the Bloomington Fire Department with an order of magnitude for the sizes of satellite stations that they will require in the next 20-years of City growth. The Bloomington Fire Department has identified tasks that they would like to achieve and provided Dewberry with a scope of services expected in the facility study. To complete the Architectural Facility Needs Assessment, Dewberry proposes the following tasks:

**Task 1: Kick-off Meeting, Data Collection, and Facility Tours (3–4-week duration)**

Review project scope with the Client.  
Establish and agree to a project schedule.  
Conduct a project kick-off meeting to establish the guiding principles of the project to understand what the City and Fire Department's goals of the project are.

During this Task, Dewberry will assist and attend Facility Tours of precedent facilities built within the past 3 to 5 years to help establish desired outcomes of the final constructed projects.

Targeted data is:

- Staff size and potential for staffing a new facility.
- Organizational Chart
- Shift schedules
- Vehicular data.

**Task 2: Programming (4 to 6-week duration)**

Write a program for space needs for two fire stations. The first fire station program will define the appropriate space requirements for a modern headquarters facility. The second program will be for a modern satellite station.

**Task 3: Assessment and vetting of the programs (2-week duration)**

Meeting with client to discuss staffing data, review room by room needs and make recommendations to space needs to address future needs of the department. Dewberry will create room data sheets stating the requirements of the finishes, equipment, and furnishings.

**Task 4: Site Test Fitting/Preliminary Concept Drawings (4 to 6-week duration)**

Our team will identify the acreage needed to support either a new headquarters project or a satellite facility, priority will be given to lots of the new possible substations. Through discussions with the fire department, Dewberry will learn the desired workflow to improve their day-to-day activities in the new station. Through understanding of the ideal workflow, we will create concept plans showing proper adjacencies of the fire department. The concept plans will be overlaid onto a site of proper size needed for each station.

The team will also evaluate an option of addition and renovation to the existing Station 4 facility. Structural engineers will evaluate the facility drawings and analyze the areas within the facility that can be modified for renovations and where it is possible on site to add additions to the facility.

**Task 5: Concept Evaluations and Cost Estimation (4 to 5-week duration)**

Upon approval of the concept plans, cost estimates will be developed for the satellite station, new HQ station and renovation and addition to the Station 4. Cost analysis will be performed and discussed with project stakeholders. Comparison of the pros and cons of the options with the guiding principles will be conducted and reviewed with the stakeholders to select the best option to achieve the goals of the stakeholders. Two board presentations are included in this Task.

#### **ASSUMPTIONS & EXCLUSIONS:**

**Assumptions:** We assume that there are drawings of the existing facility available for review by the design team and only field verification of the existing wall locations will be required.

**Exclusions:**

- Facility Condition Assessment
- Existing Mechanical, Electrical, Plumbing, Security/Technology, and Fire Protection System assessment.
- Civil Engineering
- Permitting
- Community Engagement Meetings
- Geotech Engineering and report
- Surveying

EXHIBIT B  
COSTS/FEES

**PRICE & PAYMENT**

**Dewberry Fees:**

<i>Proposed Fee</i>	<b>\$67,720.00</b>
<i>Anticipated Reimbursable Expenses</i>	\$2,000.00
<b>Total Proposed Fee</b>	<b>\$69,720.00</b>

**STANDARD TERMS AND CONDITIONS**

Dewberry's Attachment B - Standard Terms and Conditions are incorporated by full text into and made a part of this proposal (copy attached).

# STANDARD HOURLY BILLING RATE SCHEDULE

DEWBERRY	HOURLY RATES
Professional	
Principal	\$360.00
Architect I,II,III	\$110.00, \$125.00, \$145.00
Architect IV,V,VI	\$165.00, \$185.00, \$205.00
Architect VII,VIII,IX	\$230.00, \$250.00, \$280.00
Interior Designer I,II,III,IV	\$100.00, \$120.00, \$140.00, \$165.00
Interior Designer V, VI, VII	\$180.00, \$205.00, \$240.00
Engineer I,II,III	\$115.00, \$135.00, \$155.00
Engineer IV,V,VI	\$175.00, \$200.00, \$230.00
Engineer VII,VIII,IX	\$260.00, \$290.00, \$320.00
Geographer/GIS I,II,III	\$95.00, \$105.00, \$125.00
Geographer/GIS IV,V,VI	\$145.00, \$165.00, \$195.00
Geographer/GIS VII,VIII,IX	\$225.00, \$255.00, \$290.00
Professional I,II,III	\$105.00, \$125.00, \$155.00
Professional IV,V,VI	\$175.00, \$195.00, \$215.00
Professional VII,VIII,IX	\$245.00, \$260.00, \$295.00
Technical	
Designer I,II,III	\$110.00, \$135.00, \$160.00
Designer IV,V,VI	\$180.00, \$205.00, \$230.00
CADD Technician I,II,III,IV,V	\$85.00, \$105.00, \$125.00, \$140.00, \$180.00
Surveyor I,II,III	\$68.00, \$83.00, \$100.00
Surveyor IV,V,VI	\$120.00, \$135.00, \$150.00
Surveyor VII,VIII,IX	\$165.00, \$195.00, \$235.00
Technical I,II,III	\$85.00, \$110.00, \$130.00
Technical IV,V,VI	\$145.00, \$160.00, \$180.00
Emergency Management	
Emergency Management I, II, III	\$90.00, \$120.00, \$150.00
Emergency Management IV, V, VI	\$180.00, \$225.00, \$280.00
Construction	
Construction Professional I,II,III	\$125.00, \$160.00, \$185.00
Construction Professional IV,V,VI,VII	\$220.00, \$245.00, \$290.00, \$325.00
Inspector I,II,III	\$90.00, \$110.00, \$145.00
Inspector IV,V,VI,VII	\$170.00, \$190.00, \$215.00, \$250.00
Survey Field Crews	
Fully Equipped 1, 2, 3 Person Crews	\$145.00, \$185.00, \$245.00
With Laser Scanner 1, 2 Person	\$195.00, \$235.00
Administration	
Admin Professional I,II,III,IV	\$70.00, \$100.00, \$120.00, \$150.00
Non-Labor Direct Costs	Cost + 15%

January 10, 2025

City of Bloomington Fire Department  
Attn: Cory Matheny  
Email: [cmatheny@cityblm.org](mailto:cmatheny@cityblm.org)

**RE: City of Bloomington Fire Department  
Architectural Facility Needs Assessment**

Dear Chief Matheny,

Thank you for the opportunity to provide you with a proposal to assist the City of Bloomington Fire Department (Client) with the facility and space needs analysis, concept planning and cost estimate and analysis. Dewberry Engineers Inc. ("Dewberry") is committed to your project, and we will make available the appropriate resources to complete this effort. Below is our understanding of your request and a proposed Scope of Services.

**PROJECT UNDERSTANDING:**

Our team understands that the Bloomington Fire Department (BFD) is seeking to conduct a Facility Needs Assessment for a potential new satellite station, headquarters facility and an option for renovation and addition to the Station 4 renovation of facility depending on options available to the city in the future. Although conducted as one study, the intention is to have two distinct deliverables of a Headquarters Study and a substation study. These items will be developed in conjunction with each for the primary reason of being dependent of each other and forming a unified Department System. Our team understands that the construction of the portions of these studies might occur at separate times and are dependent on the resources the City is able to contribute to the Fire Department.

**SCOPE OF WORK:**

The purpose of this study is to provide the Bloomington Fire Department with an order of magnitude for the sizes of satellite stations that they will require in the next 20-years of City growth. The Bloomington Fire Department has identified tasks that they would like to achieve and provided Dewberry with a scope of services expected in the facility study. To complete the Architectural Facility Needs Assessment, Dewberry proposes the following tasks:

**Task 1: Kick-off Meeting, Data Collection, and Facility Tours (3–4-week duration)**

Review project scope with the Client.  
Establish and agree to a project schedule.  
Conduct a project kick-off meeting to establish the guiding principles of the project to understand what the City and Fire Department's goals of the project are.

During this Task, Dewberry will assist and attend Facility Tours of precedent facilities built within the past 3 to 5 years to help establish desired outcomes of the final constructed projects.

Targeted data is:

- Staff size and potential for staffing a new facility.
- Organizational Chart
- Shift schedules
- Vehicular data.

### **Task 2: Programming (4 to 6-week duration)**

Write a program for space needs for two fire stations. The first fire station program will define the appropriate space requirements for a modern headquarters facility. The second program will be for a modern satellite station.

### **Task 3: Assessment and vetting of the programs (2-week duration)**

Meeting with client to discuss staffing data, review room by room needs and make recommendations to space needs to address future needs of the department. Dewberry will create room data sheets stating the requirements of the finishes, equipment, and furnishings.

### **Task 4: Site Test Fitting/Preliminary Concept Drawings (4 to 6-week duration)**

Our team will identify the acreage needed to support either a new headquarters project or a satellite facility, priority will be given to lots of the new possible substations. Through discussions with the fire department, Dewberry will learn the desired workflow to improve their day-to-day activities in the new station. Through understanding of the ideal workflow, we will create concept plans showing proper adjacencies of the fire department. The concept plans will be overlaid onto a site of proper size needed for each station.

The team will also evaluate an option of addition and renovation to the existing Station 4 facility. Structural engineers will evaluate the facility drawings and analyze the areas within the facility that can be modified for renovations and where it is possible on site to add additions to the facility.

### **Task 5: Concept Evaluations and Cost Estimation (4 to 5-week duration)**

Upon approval of the concept plans, cost estimates will be developed for the satellite station, new HQ station and renovation and addition to the Station 4. Cost analysis will be performed and discussed with project stakeholders. Comparison of the pros and cons of the options with the guiding principles will be conducted and reviewed with the stakeholders to select the best option to achieve the goals of the stakeholders. Two board presentations are included in this Task.

## **ASSUMPTIONS & EXCLUSIONS:**

**Assumptions:** We assume that there are drawings of the existing facility available for review by the design team and only field verification of the existing wall locations will be required.

### **Exclusions:**

- Facility Condition Assessment
- Existing Mechanical, Electrical, Plumbing, Security/Technology, and Fire Protection System assessment.
- Civil Engineering
- Permitting
- Community Engagement Meetings
- Geotech Engineering and report
- Surveying

**PRICE & PAYMENT**

**Dewberry Fees:**

<i>Proposed Fee</i>	<b>\$67,720.00</b>
<i>Anticipated Reimbursable Expenses</i>	\$2,000.00
<b>Total Proposed Fee</b>	<b>\$69,720.00</b>

**STANDARD TERMS AND CONDITIONS**

Dewberry's Attachment B - Standard Terms and Conditions are incorporated by full text into and made a part of this proposal (copy attached).

If the above meets with your approval, please sign this letter below and return a complete copy of the letter to my attention, which will serve as our authorization to proceed with this project. Should you have any questions or comments regarding this proposal, contact Jonathan Tallman at 847.841.0612 or through email: [jtallman@dewberry.com](mailto:jtallman@dewberry.com) .

Sincerely,



**Michael P. Breitbach, P.E.**  
Senior Associate

Encls. Attachment A – Dewberry Standard Hourly Billing Rate Schedule  
Attachment B – Dewberry Standard Terms and Conditions

**PROPOSAL ACCEPTED BY:**

**CLIENT'S AUTHORIZED REPRESENTATIVE:**

\_\_\_\_\_  
Typed Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_



**CONSENT AGENDA ITEM NO. 8.G.**

**FOR COUNCIL:** January 27, 2025

**WARD IMPACTED:** City-Wide Impact

**SUBJECT:** Consideration and Action on a Resolution Approving an Amended Intergovernmental Agreement (IGA) with with County of McLean, and the Municipalities of Normal, Chenoa, Lexington, Towanda, and McLean, for the Route 66 Bikeway Development and Maintenance, as requested by the Parks & Recreation Department.

**RECOMMENDED MOTION:** The proposed Resolution be approved.

**STRATEGIC PLAN LINK:**

Goal 1. Financially Sound City Providing Quality Basic Services  
Goal 5. Great Place - Livable, Sustainable City

**STRATEGIC PLAN SIGNIFICANCE:**

Objective 1e. Partnering with others for the most cost-effective service delivery  
Objective 5a. Well-planned City with necessary services and infrastructure

**BACKGROUND:** In 1999, the City entered into an Intergovernmental Agreement ("IGA") with the McLean County Regional Planning Commission ("MCRPC"), the County of McLean, and the municipalities of Normal, Chenoa, Lexington, Towanda, and McLean to fund the Route 66 Bikeway through McLean County as part of a statewide project to have a bike trail parallel Historic Route 66 throughout the entire state from Chicago to St. Louis. In 2012, the City approved to continue the commitment of the Route 66 Bikeway Project and continue participating in the IGA.

Given the age of the current IGA, it is necessary to amend it for the Route 66 Bikeway project. McLean County remains the lead organization for this project throughout the County and is the official grant applicant for Illinois Transportation Enhancements Program ("ITEP") grants. The funding for the project is 80% ITEP and 20% local match from the County and Municipalities. The cost-sharing ratio for meeting the local match is based on the 2020 population estimates reported by the U.S. Census. The County and each Municipality's percentage of the 2020 population estimate for McLean County is the percentage applied to the total Project costs to determine the respective share. Based on the 2020 U.S. Census, Bloomington's share is 46% of the 20% local match. On behalf of the Municipalities, the County will seek other funding or grant opportunities that may become available during this Agreement.

The County, as the official grant applicant, shall be responsible for payments to the State of Illinois and/or contractors and shall be the recipient of grant funding from the State of Illinois. The County will invoice the municipalities according to their appropriate shares. Municipalities shall make their payments to the County within 30 days of receipt of the invoice.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** County of McLean, and the Municipalities of Normal, Chenoa, Lexington, Towanda, and McLean

**FINANCIAL IMPACT:** The funding for the project is 80% ITEP and 20% local match from the County and Municipalities. The cost-sharing ratio for meeting the local match is based on the 2020 population estimates reported by the U.S. Census. The County and each Municipality's percentage of the 2020 population estimate for McLean County is the percentage applied to the total Project costs to determine the respective share. Based on the 2020 U.S. Census, Bloomington's share is 46% of the 20% local match.

Funding for this project will be included in the Capital Improvement Fund-Bike Trail account (40100100-72580) in the corresponding fiscal year of the upcoming projects.

Respectfully submitted for consideration.

Prepared by: Katie Taylor, Business Manager

**ATTACHMENTS:**

[PARKS 2B Resolution](#)

[PARKS 2C Resolution - Exhibit A - IGA](#)

**RESOLUTION NO. 2025 - \_\_\_\_**

**A RESOLUTION APPROVING AN AMENDED INTERGOVERNMENTAL AGREEMENT (IGA) WITH THE COUNTY OF MCLEAN, AND THE MUNICIPALITIES OF NORMAL, CHENOA, LEXINGTON, TOWANDA, AND MCLEAN, FOR ROUTE 66 BIKEWAY DEVELOPMENT AND MAINTENANCE**

**WHEREAS**, subject to the provisions of City Code, City staff are recommending an amended intergovernmental agreement (“IGA”) with McLean County, Normal, Chenoa, Lexington, Towanda, and McLean (Exhibit A) be approved for the development and maintenance of Route 66 bikeway (“PROJECT”); and

**WHEREAS**, the PROJECT consists of the development and maintenance of Route 66 Bikeway through McLean County as part of a statewide project to have a bike trail parallel to Historic Route 66 throughout the entire state from Chicago to St. Louis; and

**WHEREAS**, McLean County remains the lead organization for this project throughout the county and is the official grant applicant for Illinois Transportation Enhancements Program (“ITEP”) grants. The funding for the project is 80% ITEP and 20% local match from the County and Municipalities. The cost-sharing ratio for meeting the local match is based on the 2020 population estimates reported by the U.S. Census. The County and each Municipality's percentage of the 2020 population estimate for McLean County is the percentage applied to the total Project costs to determine the respective share. Based on the 2020 U.S. Census, Bloomington's share is 46% of the 20% local match; and

**WHEREAS**, the City Council finds it in the best interest of the City to approve the amended IGA.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BLOOMINGTON, MCLEAN COUNTY, ILLINOIS:**

**SECTION 1.** The above recitals are incorporated herein by this reference as if specifically stated in full.

**SECTION 2.** The City Manager, or designated representatives, are authorized to execute the Amended Intergovernmental Agreement and any other necessary documents.

**PASSED** this 27th day of January 2025.

**APPROVED** this \_\_\_\_ day of January 2025

**CITY OF BLOOMINGTON**

**ATTEST**

\_\_\_\_\_  
Mboka Mwilambwe, Mayor

\_\_\_\_\_  
Leslie Smith-Yocum, City Clerk

**EXHIBIT A**  
**Amended Intergovernmental Agreement for Route 66**  
**Bikeway Development and Maintenance**

This Agreement is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2024 (“Effective Date”), by and between the County of McLean (hereinafter referred to as the County) and the Municipalities of Bloomington, Normal, Lexington, Chenoa, McLean, and Towanda (hereinafter, each a “Municipality” or together the “Municipalities”). On November 23, 1999, the Municipalities entered into an Intergovernmental Agreement for Route 66 Bikeway Development and Maintenance (hereinafter, “IGA”), recognizing the potential physical, social, economic, and environmental benefits which could be derived from this regional bikeway.

As significant portions of this bikeway remain in various phases of development and construction, the Municipalities acknowledge the need to modernize the terms of the IGA by providing updated drawings and specifications and utilizing the most recent US Census populations for the Municipalities.

The aforementioned Parties do hereby mutually agree to enter into this Agreement to jointly continue to develop and maintain a bikeway along and within the right of way of Historic Route 66 throughout the entire length of McLean County (hereinafter, the “Project”), subject to the terms and conditions outlined herein.

**ARTICLE I. PROJECT DESCRIPTION**

The Project provides for a paved trail surface, required drainage structure extensions, and is separated from the marked roadway Old Route 66 whenever practical. Future development could provide for enhancements to the bikeway, such as for related historic and tourism attractions, signage, and waysides, and/or connections to neighboring counties (hereinafter, all paved surface, drainage, and signage shall be referred to as “Capital Facilities”).

**ARTICLE II. RIGHT OF WAY AUTHORIZATION**

Formal authorization for use of the Route 66 right-of-way (ROW) will be sought from the Illinois Department of Transportation (IDOT) to confirm with preliminary discussions to occur prior to the commitment of funds.

**ARTICLE III. FUNDING**

Funding for this Project is programmed as follows:

Illinois Transportation Enhancements Program (“ITEP”)	80%
Local match from the County and Municipalities	20%

On behalf of the Municipalities, the County will seek out other funding or grant opportunities that may become available during this Agreement.

**ARTICLE IV. GRANT RECIPIENT**

The County shall be the official grant applicant and recipient of any grant funds awarded for this Project.

**ARTICLE V. GRANT APPLICATION**

The County shall prepare the grant applications on behalf of all members of this agreement.

**ARTICLE VI. GRANT ADMINISTRATION AND COORDINATION**

The County shall administer the grant and coordinate the completion of the Project with the members of this agreement. This shall include the receipt and disbursement of funds for contractor services including design, construction management, and actual development of the Project. It also shall include the monitoring of construction and the completion of any required progress reports to funding agencies. The City of Bloomington and Town of Normal shall provide support to the County, including but not limited to participating in RFP processes and consultant selection, and reviewing proposed plans and construction observation, as is necessary for the effective administration and management of the Project. **ARTICLE VII.**

**COST SHARING FOR LOCAL MATCH**

The cost sharing ratio for meeting the local match requirement is based on the 2020 population estimates reported by the U.S. Census. The County and each Municipality’s percentage of the 2020 population estimate for McLean County is the percentage applied to total Project costs to determine each Party’s respective share. The County’s percentage share is the ratio of the balance of the County population to the total County population. The respective populations, corresponding percentages and cost shares are listed below:

	2020 Pop (Census #'s)	% of County Pop.
Bloomington	78,680	46.0
Normal	52,736	30.9
Chenoa	1,720	1.0
Lexington	2,090	1.2
Towanda	431	0.3
McLean	743	0.4
Total Municipalities	136,400	79.8
Balance of County	34,544	20.2
Total County	170,954	100.0

The County, as official grant applicant, shall be responsible for payments to the State of Illinois and/or contractors and shall be the recipient of grant funding from the State of Illinois.

1. Upon the County’s receipt of appropriate invoicing or the contractual agreement of State of Illinois local match grant contributions, contractor services, or other authorized expenditure, the County shall invoice each Municipality according to its appropriate share of such costs, based upon this Article. Municipalities shall make payment to the County within 30 days of receipt of invoice from the County.
2. Upon receipt of any grant reimbursement funding from the State of Illinois, the County shall disperse to each Municipality its respective share, based upon this article, within 30 days of receipt.
3. Upon receipt of any private monetary donations for the specific purpose of assisting in this Project, the County shall retain such donations and appropriately apply them to current expenditures or maintain the private monetary donations for future development phases. Upon the application of private monetary donations to any phase of the Project, each Party’s share of costs for that Project phase shall be decreased by its cost share, based upon this Article. If local match funding for all Project phases has been provided prior to the County’s receipt of private monetary donations, the County shall, upon receipt of private monetary donations, return to each Municipality a percentage of the local match funding in an amount equal to each Municipality’s cost share as multiplied by the private monetary donations received, within 30 days of final phase’s completion.

## **ARTICLE VIII. MAINTENANCE & OPERATIONS**

- A. Major Repair or Replacement of Capital Facilities. A major repair or replacement is any work that involves complete resurfacing, reconstruction, or upgrading and/or replacement of any of the Capital Facilities. Costs for major repair or replacement of Capital Facilities shall be shared by all parties to this agreement according to the ratio set forth in Article VII, so long as this agreement remains in effect, except that the ratios shall be updated as needed to reflect the most recent population counts or Census estimates. The administration and coordination of such projects shall be consistent with that of Article VI.
- B. Routine Maintenance. Routine maintenance, including but not limited to sweeping and blowing debris, mowing of shoulders and vegetation management, trash pickup, drainage maintenance, minor crack repair, and filling of potholes, shall be performed to ensure a safe and usable bikeway as follows:
  - 1. Each Municipality shall be responsible for routine maintenance of all portions of the bikeway on existing state route ROW within the Municipality's corporate boundaries and all portions of the bikeway within the jurisdiction of said Municipality. The level of maintenance beyond maintaining a safe and operational bikeway condition shall be at the discretion of each Party.
  - 2. Additionally, if a Municipality annexes or extends its jurisdiction on a portion of the bikeway in its entirety or property contiguous to existing state route ROW on which the bikeway exists, such annexed and/or contiguous portions shall transfer to the Municipality's jurisdiction and routine maintenance responsibility commencing upon the effective date of the annexation or jurisdictional transfer.
  - 3. The County shall be responsible for routine maintenance along other segments of the bikeway in rural McLean County.
  - 4. Additionally, if a Municipality wishes to improve and/or maintain additional sections of the bikeway, jurisdiction and routine maintenance of such portions of the bikeway may be transferred by agreement of the County and the municipality without alteration to this agreement.

## **ARTICLE IX. IMPROVEMENTS**

To provide for a consistent, safe, and efficiently maintained bikeway, any improvements to the bikeway beyond the scope of maintaining the initial development Project by the County or Municipalities shall continue to meet IDOT and AASHTO standards.

## **ARTICLE X. PERIOD OF AGREEMENT**

. The initial term of this Agreement shall be for a period of one year from the Effective Date and will automatically renew each year on the anniversary date of this Agreement until the Agreement is terminated under the provisions of Article XI.

## **ARTICLE XI. TERMINATION OF AGREEMENT**

This agreement shall terminate when either one of two events occur:

- A. It is determined by the County that ITEP grant assistance has become permanently unavailable for this Project; or
- B. Any Municipality provides written notification to the County at least thirty (30) days prior to the annual renewal date of this agreement, following the expenditure of all grant funds during the current term.

In the event any one or more, but not all, Municipalities(s) elects to terminate this agreement, the remaining party(s) may execute a new agreement to provide for the continued development and/or operation of the bikeway. In such event, the terminating party(s) shall retain responsibilities for routine maintenance as outlined in the Maintenance and Operations Article of this agreement. Terminating parties shall forfeit any monies invested in the bikeway and shall have no claim to any of the Capital Facilities outside of that Municipality's corporate boundaries . In the event all parties mutually agree to terminate this agreement after the allocated funds have been invested and Capital Facilities have been developed, the ownership of Capital Facilities shall be divided according to the provisions of Article XII.

#### **ARTICLE XII. DIVISION OF CAPITAL FACILITIES**

Upon termination of this agreement, the Capital Facilities shall become the property of the respective jurisdictions within which said facilities are located as described in the Maintenance and Operations Article of this agreement.

#### **ARTICLE XIII. MODIFICATIONS**

This agreement may be modified by the mutual consent of the parties hereto.



**CONSENT AGENDA ITEM NO. 8.H.**

**FOR COUNCIL:** January 27, 2025

**WARD IMPACTED:** City-Wide Impact

**SUBJECT:** Consideration and Action on an Ordinance Approving the Settlement Agreement with CMN-RUS, Inc. (Metronet) and Terminating the Non-Exclusive Cable Television Franchise Agreement Entered Into on April 25, 2016, as requested by the Legal Department and the Administration Department.

**RECOMMENDED MOTION:** The proposed Ordinance be approved.

**STRATEGIC PLAN LINK:**

Goal 1. Financially Sound City Providing Quality Basic Services

**STRATEGIC PLAN SIGNIFICANCE:**

Objective 1a. Budget with adequate resources to support defined services and level of services

**BACKGROUND:** In 2016, CMN-RUS, Inc., better known as "Metronet," entered into a Non-Exclusive Cable Television Franchise Agreement ("Agreement") with the City, granting Metronet the right to construct and operate a cable system within the City's public rights-of-way. The Agreement was for a 20-year term, calling for the City to receive 5% of Metronet's annual gross revenues from cable system operations. However, with the decline of cable television and the shift in consumer habits towards streaming services, Metronet has decided to discontinue its cable services. The Agreement does not specify a process for Metronet to terminate early. As such, Metronet has proposed the attached Settlement Agreement ("Settlement"), which would allow for the termination of the Agreement in exchange for a one-time payment of \$77,680.31. The City is currently receiving about \$4,000 per month per terms of this cable agreement and roughly \$3,000 per month in amusement tax revenue from the company's streaming services. According to Metronet, the settlement amount offered is based on a formula they used to calculate the net present value of anticipated payments over the life of the agreement adjusted for the anticipated reduction in gross revenues. The payment is due 30 days the day the Settlement is reached.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** N/A

**FINANCIAL IMPACT:** The City will receive a one-time payment of \$77,680.31. This will be recorded in the Non-Departmental-Franchise Tax account (10010010-50038). Stakeholders can locate this in the FY 2025 Budget Book titled "Budget Overview & General Fund" on page 131.

Respectfully submitted for consideration.

Prepared by: Chris Spanos, Corporation Counsel

**ATTACHMENTS:**

LGL 1B Ordinance  
LGL 1C Ordinance - Exhibit A - Agreement

**ORDINANCE NO. 2025 - \_\_\_\_\_**

**AN ORDINANCE APPROVING THE SETTLEMENT AGREEMENT WITH CMN-RUS, INC. (METRONET) AND TERMINATING THE NON-EXCLUSIVE CABLE TELEVISION FRANCHISE AGREEMENT ENTERED INTO ON APRIL 25, 2016**

**WHEREAS**, the City of Bloomington, McLean County, Illinois (CITY) is an Illinois home-rule municipality; and

**WHEREAS**, an application requesting there was heretofore filed with the Economic & Community Development Department of the City of Bloomington, McLean County, Illinois, a petition requesting approval of a Site Plan (and Special Use) for a Vehicle Repair and Service Use, with a Variance, in the B-1 (General Commercial) District, for the property located at 1501 N. Veterans Parkway, legally described in Exhibit "A" and hereinafter referred to as "Property", which is attached hereto and made a part hereof by this reference; and

**WHEREAS**, on April 25, 2016, the CITY adopted Ordinance No. 2016-34, by which the City entered into a Cable Television Franchise Agreement ("AGREEMENT"), granting CMN-RUS, Inc. ("Metronet"), a 20-year, non-exclusive cable franchise within the jurisdictional limits of the City consistent with the Agreement and the Cable Communications Policy Act of 1984 (47 U.S.C. 521 et seq.); and

**WHEREAS**, Metronet has notified the CITY that it does not intend to continue to offer cable television services in the CITY due to escalating costs and low customer adoption rates, and that Metronet desires to terminate the AGREEMENT prior to the expiration date; and

**WHEREAS**, Metronet has proposed the Settlement Agreement, attached hereto as Exhibit A, whereby the CITY agrees to the mutual termination of the AGREEMENT in exchange for payment by Metronet in the amount of \$77,680.31; and

**WHEREAS**, the City Council of the City of Bloomington has the power to adopt this Ordinance.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BLOOMINGTON, MCLEAN COUNTY, ILLINOIS:**

**SECTION 1.** The above recitals are incorporated herein by this reference as if specifically stated in full.

**SECTION 2.** The City Manager and/or Corporation Counsel are hereby authorized and directed to enter and execute the Settlement Agreement (Exhibit A) and all other documents necessary to effectuate the termination of the Cable Television Franchise Agreement and complete the proposed settlement.

**SECTION 3.** If any section, clause, provision, or part of this Ordinance shall be found and determined to be invalid by a court of competent jurisdiction, all valid parts that are severable from the invalid parts shall remain in full force and effect.

**SECTION 4.** The City Clerk is hereby authorized to publish this Ordinance in pamphlet form as provided by law.

**SECTION 4.** This Ordinance is enacted pursuant to the home rule authority of the City of Bloomington granted by Article VII, Section 6 of the 1970 Illinois Constitution.

**SECTION 5.** This Ordinance shall take effect immediately after its approval and publication as required by law.

**PASSED** this 27th day of January 2025.

**APPROVED** this \_\_\_\_ day of January 2025.

**CITY OF BLOOMINGTON**

**ATTEST**

\_\_\_\_\_  
Mboka Mwilambwe, Mayor

\_\_\_\_\_  
Leslie Smith-Yocum, City Clerk

## EXHIBIT A

### SETTLEMENT AGREEMENT

This Settlement Agreement ("Agreement") is made this 9th day of January, 2025, by the City of Bloomington, Illinois ("City") and CMN-RUS, Inc. (hereinafter "Metronet"). The City and Metronet shall sometimes be referred to herein individually as a "Party" or collectively as the "Parties."

#### RECITALS

1. The City granted a Non-Exclusive Cable Television Franchise Ordinance ("Franchise") to Metronet on April 25, 2016.
2. The Franchise term is set to expire on April 25, 2036 ("Expiration Date").
3. Metronet has notified the City that it does not intend to continue to offer cable television services in the City due to escalating costs and low customer adoption rates.
4. Metronet therefore desires to terminate the Franchise prior to the Expiration Date and the City is not opposed subject to terms of this Agreement.

**NOW, THEREFORE**, in consideration of the terms, conditions, covenants, considerations, and mutual promises contained herein and other good and valuable mutual consideration, the receipt and sufficiency of which are hereby acknowledged by the Parties, and intending to be legally bound, the Parties agree as follows:

#### AGREEMENT

1. **FRANCHISE TERMINATION DATE.** The Parties hereby agree to terminate the Franchise effective December 10, 2024 ("Termination Date").
2. **NOTICE TO CUSTOMERS.** Prior to the Termination Date, Metronet shall notify all customers in the City of its intention to cease offering cable television services and shall provide any assistance to the City to address any customer complaints or request for additional information related to Metronet's termination of cable services.
3. **CONTACT.** Metronet will provide a phone number and e-mail address for an employee who may be contacted for technical questions or customer services issues related to the termination of cable television services by Metronet.
4. **FEES AND COSTS.** Metronet shall, within thirty (30) days of the date of adoption of this Agreement, tender a one-time payment of seventy-seven thousand six hundred eighty dollars and thirty-one cents (\$77,680.31) to terminate this Agreement and fully reimburse the City for the City's reasonable costs and expenses, including attorney fees, in connection with the preparation and review of this Agreement.
5. **VOLUNTARY AGREEMENT.** This Agreement is freely and voluntarily executed by each Party, without any duress or coercion, and after each Party has consulted with its counsel. Each Party has carefully and completely read all the terms and provisions of this Agreement.


6. **BINDING EFFECT.** This Agreement will inure to the benefit of and be binding upon the Parties and respective successors and assigns. The Parties for themselves and their respective successors, assigns agree to join in or execute any instruments and to do any other act or thing necessary or proper to carry into effect this or any part of this Agreement.
7. **GOVERNING LAW.** This Agreement, and any controversies arising hereunder, shall be interpreted and adjudicated in accordance with the laws of the State of Illinois, whose courts shall have exclusive jurisdiction thereof.
8. **ENTIRE AGREEMENT.** This Agreement represents the entire understanding and agreement between the parties as to the subject matter hereof and may be modified or waived only by a separate writing.
9. **HEADINGS.** All headings are herein provided for the convenience of reference only and do not affect the meaning or interpretation of this Agreement.
10. **COUNTERPARTS.** This Agreement may be executed in counterparts, each of which is an original and all of which together constitute one and the same document.
11. **COPIES.** PDF copies of the executed Agreement may be treated as original documents.

**IN WITNESS WHEREOF**, the parties have executed this Agreement as their free and voluntary acts and deeds, effective as of the date first above written.

**CITY OF BLOOMINGTON, IL**

**CMN-RUS, INC.**

By: \_\_\_\_\_

By:  \_\_\_\_\_  
John Campbell (Jan 14, 2025 08:00 MST)

Its: \_\_\_\_\_

Its: Executive VP and General Counsel



**CONSENT AGENDA ITEM NO. 8.I.**

**FOR COUNCIL:** January 27, 2025

**WARD IMPACTED:** City-Wide Impact

**SUBJECT:** Consideration and Action on a Resolution Authorizing the City Manager to Approve Energy Supply Contracts, as requested by the Public Works Department and the Administration Department.

**RECOMMENDED MOTION:** The proposed Resolution be approved.

**STRATEGIC PLAN LINK:**

Goal 1. Financially Sound City Providing Quality Basic Services

**STRATEGIC PLAN SIGNIFICANCE:**

Objective 1d. City services delivered in the most cost-effective, efficient manner

**BACKGROUND:** The City has a multi-year agreement with The Stone River Group to provide energy brokerage services which include obtaining energy supply bids and assisting with the execution of Municipal Electric Aggregation contracts, electric supply contracts for large use facilities, and natural gas supply contracts. In addition to the City of Bloomington, The Stone River Group also works with the Town of Normal, the Village of Heyworth, and about 14 other central Illinois communities. The combined electric supply use of this group provides substantial leverage in executing contracts with very competitive rates. The Stone River Group will accept bids in March for Municipal Electric Aggregation. A contract executed from this bid will not take effect until the City's current Municipal Electric Aggregation contract expires in June 2025. In addition, The Stone River Group will accept bids this fall for electric supply at large-use City facilities. A contract executed from this bid will not take effect until the City's current large-use contract expires in November 2025.

Electricity demand is increasing as electric vehicles replace gasoline-powered cars, and other fossil fuel-burning machines shift to electric power. As a result, the anticipated electric supply bid prices are expected to be higher than the current rates. Despite the anticipated rate increase, savings is still likely by pursuing new energy supply contracts. More importantly, pursuing new contracts provides stability and protection from future energy rate increases.

Another factor to consider for these renewals is the level of renewable or "green" electric energy to pursue. In previous contracts, Council desired to execute a contract with only 100% renewable electric energy. This is accomplished with a higher rate and by having the energy supply company purchase Renewable Energy Credits (RECs). These RECs are purchased from the cheapest available source, which are typically Texas wind farms. It is not possible to purchase renewable energy directly from producers even if there's a local source. The only option for the direct acquisition of 100% renewable energy is to construct, operate, and manage wind, solar, or other green energy sources. With the anticipated rate increase, the 100% renewable option will have a much greater impact on residents and City budgets. Similar to prior contracts, three options for electric energy supply will be provided. These

options are: (1) Standard Rate which includes the State-mandated 25% renewable energy; (2) 100% Renewable Rate; and (3) Opt out of the program entirely. Option 1 is the default where no action is required. Options 2 and 3 must be intentionally selected.

Due to the volatility of the energy market, prices can change in a matter of minutes. When the Stone River Group brings energy supply contracts, they must be executed on the bid dates. The attached Resolution gives the City Manager, or a Deputy City Manager, authority to execute the energy supply contracts.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** The Stone River Group

**FINANCIAL IMPACT:** Most City facilities have low energy usage and are included in the Municipal Electric Aggregation program. Other City facilities that have high energy use are included in the large-use supply contract. Execution of energy supply contracts typically provides lower energy costs than remaining on the open market and allows for more consistent budgeting of energy costs. Energy costs are included in the City's current and future fiscal year budgets.

Respectfully submitted for consideration.

Prepared by: Russ Waller, Facility Manager

**ATTACHMENTS:**  
[PW 1B Resolution](#)

**RESOLUTION NO. 2025 - \_\_\_\_**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPROVE ENERGY SUPPLY CONTRACTS**

**WHEREAS**, the City of Bloomington (“CITY”) has a multi-year agreement with The Stone River Group to provide energy brokerage services which include obtaining energy supply bids and assisting with the execution of Municipal Electric Aggregation contracts, electric supply contracts for large-use facilities, and natural gas supply contracts; and

**WHEREAS**, The Stone River Group will serve as the CITY’S Consultant to obtain energy supply pricing; and

**WHEREAS**, The Stone River is not authorized to sign on the CITY’S behalf any agreement and/or contract; and

**WHEREAS**, due to the volatility of the energy market, prices can change in a matter of minutes. When the Stone River Group brings energy supply contracts, they must be executed on the bid dates; and

**WHEREAS**, due to said volatility, the City Council has directed the City Manager to secure a municipal electric aggregation energy supply as well as low-cost electric and natural gas energy supply for CITY buildings and facilities; and

**WHEREAS**, the City Council finds it in the best interest of the City to authorize the City Manager to enter into agreements for the lowest energy supply contracts.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BLOOMINGTON, MCLEAN COUNTY, ILLINOIS:**

**SECTION 1.** The above recitals are incorporated herein by this reference as if specifically stated in full.

**SECTION 2.** The City Manager, or Deputy City Manager, is hereby authorized to execute and the City Clerk is hereby authorized to attest to said execution of a contract with the lowest responsible bidder for the supply of electric and natural gas energy; said execution and attestation to take place within the applicable time constraints required by the bidder.

**SECTION 3.** This Resolution shall be effective immediately and shall remain in effect until December 31, 2025.

**PASSED** this 27th day of January 2025.

**APPROVED** this \_\_\_\_ day of January 2025.

**CITY OF BLOOMINGTON**

**ATTEST**

\_\_\_\_\_  
Mboka Mwilambwe, Mayor

\_\_\_\_\_  
Leslie Smith-Yocum, City Clerk



**CONSENT AGENDA ITEM NO. 8.J.**

**FOR COUNCIL:** January 27, 2025

**WARD IMPACTED:** Ward 7

**SUBJECT:** Consideration and Action on a Resolution Approving the Acceptance of the Dedication of Public Right of Way at 2440 West Washington Street (PIN: 20-01-300-004), as requested by the Development Services Department.

**RECOMMENDED MOTION:** The proposed Resolution be approved.

**STRATEGIC PLAN LINK:**

Goal 3. Grow the Local Economy

**STRATEGIC PLAN SIGNIFICANCE:**

Objective 3b. Attraction of new targeted businesses that are the "right" fit for Bloomington

**BACKGROUND:** The grantor, David E. Hruska, successor trustee of the George J. Hruska trust, is requesting approval of a right of way dedication to the City of Bloomington for a portion of West Washington Street, located specifically at 2440 W. Washington.

The current property is identified by the Parcel Identification Number (PIN) 20-01-300-004 and has been annexed to the City of Bloomington. The parcel currently exists as farmland with a few buildings located near the northwest corner. The east/southeast portion of the property will be leased for the development of a solar farm, and its location is generally depicted on the attached Plat of Dedication. A final plat will be submitted at a later date which will include provision for the right of way of a future road - Charolais Lane. The parcel is currently zoned A (Agriculture) District.

City staff have no objections to the plat.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** David E. Hruska, Grantor  
New Leaf Energy, Solar Developer

**FINANCIAL IMPACT:** The Grantor/Developer paid all survey and plat costs.

Respectfully submitted for consideration.

Prepared by: Steven Law, Senior Civil Engineer

**ATTACHMENTS:**

[DSD 1B Resolution](#)

[DSD 1C Resolution - Exhibit A - Plat of Dedication](#)

[DSD 1D Plat of Dedication Map](#)

**RESOLUTION NO. 2025 - \_\_\_\_**

**A RESOLUTION APPROVING THE ACCEPTANCE OF THE DEDICATION OF PUBLIC RIGHT OF WAY AT 2440 WEST WASHINGTON STREET (PIN 20-01-300-004)**

**WHEREAS**, the grantor, David E. Hruska, successor trustee of the George J. Hruska trust, has an approved and recorded annexation agreement for the subject property that requires this dedication (Doc. No. 2024-00010328); and

**WHEREAS**, the grantor, has submitted a Plat of Dedication prepared by Franjo I. Maticic, Illinois Professional Land Surveyor No. 035-003556 of WT Group, dated December 13, 2024 (Exhibit A); and

**WHEREAS**, the City Council of the City of Bloomington has the authority to adopt the Resolution and grant said dedication; and

**WHEREAS**, it is reasonable and proper to dedicate said right of way for West Washington Street.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BLOOMINGTON, MCLEAN COUNTY, ILLINOIS:**

**SECTION 1.** The above recitals are incorporated into and made a part of this Resolution as though fully set forth herein.

**SECTION 2.** That said public right of way for West Washington Street, as shown in Exhibit A, is hereby dedicated and said dedication is hereby accepted by the City of Bloomington.

**SECTION 3.** That the Plat of Dedication is accepted, and the City Clerk is directed to record the same.

**PASSED** this 27th day of January 2025.

**APPROVED** this \_\_\_\_ day of January 2025

**CITY OF BLOOMINGTON**

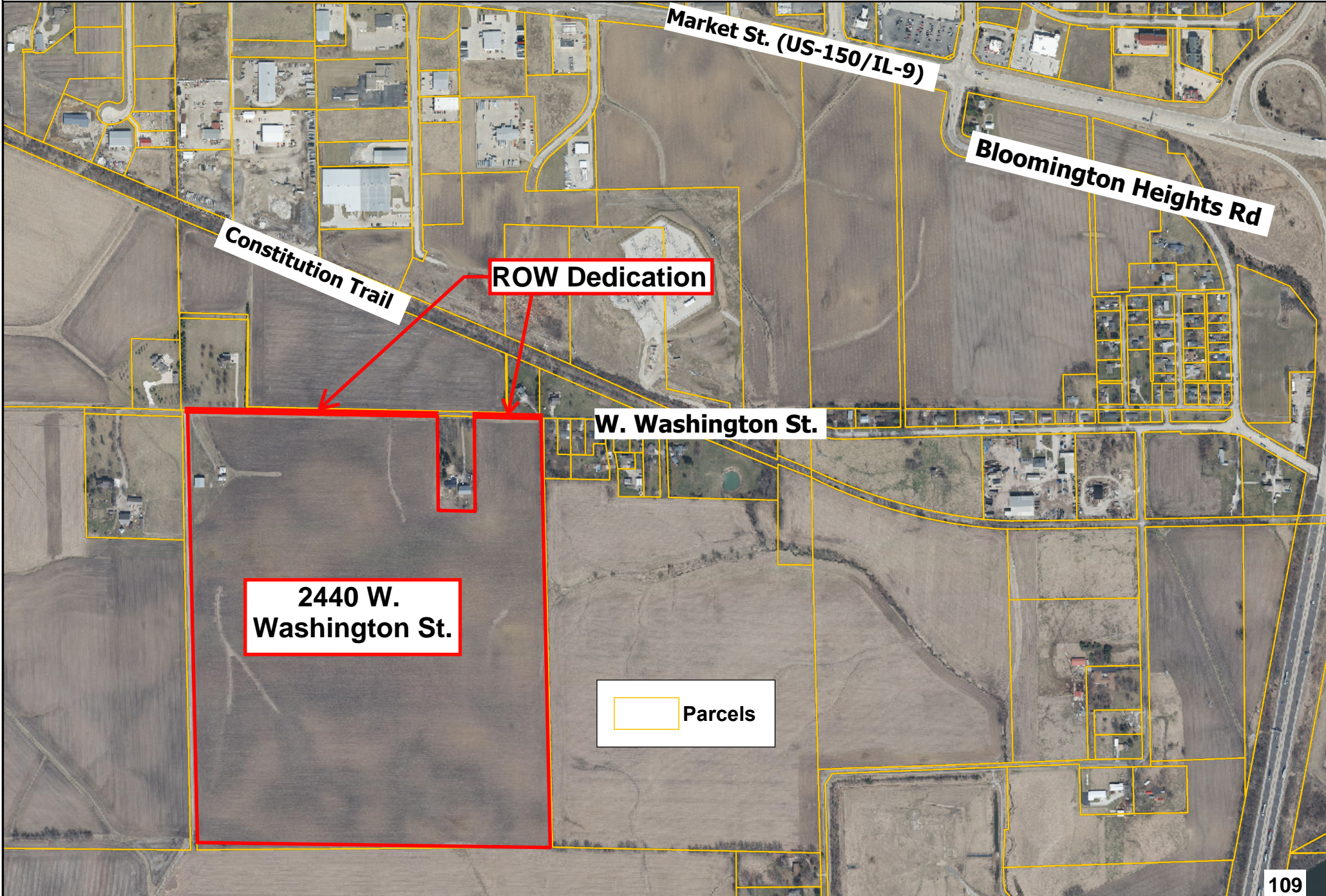
**ATTEST**

\_\_\_\_\_  
Mboka Mwilambwe, Mayor

\_\_\_\_\_  
Leslie Smith-Yocum, City Clerk



# 2440 W. Washington Plat of Dedication





**CONSENT AGENDA ITEM NO. 8.K.**

**FOR COUNCIL:** January 27, 2025

**WARD IMPACTED:** Ward 7

**SUBJECT:** Consideration and Action on an Ordinance Approving the Expedited Final Plat of the Resubdivision of Lots 1 and 2 of Kalamaya Subdivision Second Addition (PIN: 14-31-477-006), as requested by the Development Services Department.

**RECOMMENDED MOTION:** The proposed Ordinance be approved.

**STRATEGIC PLAN LINK:**

Goal 5. Great Place - Livable, Sustainable City

**STRATEGIC PLAN SIGNIFICANCE:**

Objective 5a. Well-planned City with necessary services and infrastructure

**BACKGROUND:** The Petitioner, McLean County Center for Human Services (MCCHS), is requesting approval of an Expedited Final Plat for the Resubdivision of Lots 1 and 2 of Kalamaya Subdivision Second Addition, which consists of two lots of record and is located on the west side of Dr. Martin Luther King Jr. Drive, between White Oak Road and West Market Street. The Petitioner has a valid purchase agreement with the current property owner and authority to request subdivision on their behalf.

The property is identified by the Parcel Identification Number (PIN) 14-31-477-006 and is within the City of Bloomington. The parcel currently exists as farmland with an existing sewer easement and two water main easements in the southern portion of the property. The parcel is currently zoned B-1 (General Commercial) District. The proposed future development is for permanent supportive housing, which will be located on the newly created Lot 3, a three (3) acre area in the northeast corner of the parcel.

As this is a re-plat, no tap-on fees are due (a tap-on fee is a fee paid by the landowner or developer so that the City can recoup costs to install public infrastructure). No bond is required as all public improvements are in place.

The Final Plat complies with City engineering standards (Manual of Practice and Chapter 24 of City Code) and qualifies for the Expedited Final Plat procedure set forth in Section 24-305F of the City code. City staff have no objections to the plat.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** McLean County Center for Human Services (MCCHS)

**FINANCIAL IMPACT:** The Property Owner/Developer paid all survey and plat costs. Approval of the Expedited Final Plat will facilitate investment in vacant property.

Respectfully submitted for consideration.

Prepared by: Steven Law, Senior Civil Engineer

**ATTACHMENTS:**

DSD 2B Ordinance

DSD 2C Ordinance - Exhibit B - Final Plat

DSD 2D Owners Petition

DSD 2E County Clerks Certificate

DSD 2F Owners Certificate

DSD 2G School District Certificate

DSD 2H Final Plat Checklist

DSD 2I Final Plat Map

DSD 2J Drainage Statement

**ORDINANCE NO. 2025 - \_\_\_\_\_**

**AN ORDINANCE APPROVING THE EXPEDITED FINAL PLAT OF  
THE RESUBDIVISION OF LOTS 1 AND 2 OF KALAMAYA SUBDIVISION SECOND  
ADDITION (PIN: 14-31-477-006)**

**WHEREAS**, there was heretofore filed with the City of Bloomington, McLean County, Illinois, a Petition for approval of the Expedited Final Plat of The Resubdivision of Lots 1 and 2 of Kalamaya Subdivision 2nd Addition, for the property legally described in Exhibit A (PROPERTY); and

**WHEREAS**, said Petition included a Final Plat prepared by Caleb E. Johnson, Illinois Professional Land Surveyor No. 035-3884 of Mohr & Kerr Engineering, dated January 6, 2025, depicted in Exhibit B (EXPEDITED FINAL PLAT); and

**WHEREAS**, said Petition requests the following exemptions or variations from the provisions of the Bloomington City Code: waiver of the preliminary plan, submission, review, and approval procedures, as allowed by § 24-305F; and

**WHEREAS**, said Petition is valid and sufficient and conforms to the requirements of the statutes in such cases made and provided and the EXPEDITED FINAL PLAT attached to said Petition was prepared in compliance with the requirements of the Bloomington City Code; and

**WHEREAS**, the City Council has the power to adopt this Ordinance to approve the Expedited Final Plat.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BLOOMINGTON, MCLEAN COUNTY, ILLINOIS:**

**SECTION 1.** The above recitals are incorporated into and made a part of this Ordinance as though fully set forth herein.

**SECTION 2.** The EXPEDITED FINAL PLAT of The Resubdivision of Lots 1 and 2 of Kalamaya Subdivision 2nd Addition, dated January 6, 2025, for the subject PROPERTY, legally described in Exhibit A and depicted in Exhibit B, is hereby approved, subject to minor technical modifications.

**SECTION 3.** The City Clerk is hereby authorized to publish this Ordinance in pamphlet form as provided by law.

**SECTION 4.** This Ordinance is enacted pursuant to the home rule authority of the City of Bloomington granted by Article VII, Section 6 of the 1970 Illinois Constitution.

**SECTION 5.** This Ordinance shall take effect immediately after its approval and publication as required by law.

**PASSED** this 27th day of January 2025.

**APPROVED** this \_\_\_\_ day of January 2025.

**CITY OF BLOOMINGTON**

**ATTEST**

---

Mboka Mwilambwe, Mayor

---

Leslie Smith-Yocum, City Clerk

EXHIBIT A  
**Legal Description**

LOTS 1 AND 2 OF KALAMAYA SUBDIVISION 2ND ADDITION, BEING A PART OF THE EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 31, TOWNSHIP-24-NORTH, RANGE-2-EAST OF THE THIRD PRINCIPAL MERIDIAN, MCLEAN COUNTY, ILLINOIS.





## **EXHIBIT A**

### **LEGAL DESCRIPTION**

LOTS 1 AND 2 OF KALAMAYA SUBDIVISION 2ND ADDITION, BEING A PART OF THE EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 31, TOWNSHIP-24-NORTH, RANGE-2-EAST OF THE THIRD PRINCIPAL MERIDIAN, MCLEAN COUNTY, ILLINOIS.

PIN: 14-31-477-006

COUNTY CLERK'S CERTIFICATE

State of Illinois )  
 )ss.  
County of McLean)

I, Kathy Michael, County Clerk of McLean County, State of Illinois, do hereby certify that on the 18 day of December 2024, there were no delinquent general or special assessments unpaid, special assessments or delinquent special assessments unpaid against the tract of land shown on the plat attached to this certificate and described in the certificate of the Surveyor attached hereto and to said Plat.

Kathy Michael  
County Clerk, McLean County, Illinois

PIN: 14-31-477-006

OWNER'S CERTIFICATE

State of Illinois )  
 )ss.  
County of McLean)

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, hereby certify that we are the owners of the premises embodied in the attached Plat of "The Resubdivision of Lots 1 and 2 of Kalamaya Subdivision 2<sup>nd</sup> Addition" in the City of Bloomington, McLean County, Illinois, and that we have caused said Plat to be made and that it is a true and correct plat of "The Resubdivision of Lots 1 and 2 of Kalamaya Subdivision 2<sup>nd</sup> Addition" in the City of Bloomington, McLean County, Illinois as laid off in lots and streets by Caleb E. Johnson, Registered Illinois Land Surveyor Number 3884; and we, the undersigned, hereby dedicate and set apart to the City of Bloomington for general utility purposes, (and further dedicated the public use areas as shown on said Plat)\*

IN WITNESS WHEREOF, we have hereunto set our hands and affixed our seals this 2<sup>nd</sup> day of December, 2024.

Joan Hartman  
Signature

\*where dedication is required under Section 3.5.

NOTARY CERTIFICATE

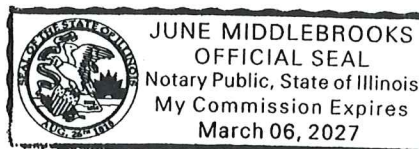
State of Illinois )  
 )ss.  
County of McLean)

I, June Middlebrooks, a Notary Public in and for the county and State aforesaid, do hereby certify that Joan Hartman personally known to be the same person whose name is subscribed to the foregoing owner's statement, appeared before me, this day, in person and acknowledged the execution of this statement as his free and voluntary act.

Given under my hand and notarial seal this 2 day of December, 2024.

June Middlebrooks  
Notary Public

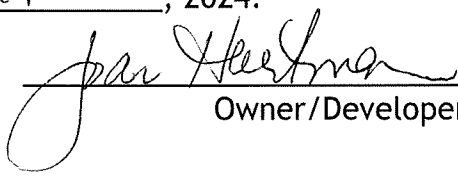
My commission expires 3/6/27.



SCHOOL DISTRICT CERTIFICATE

This is to certify that I McLean County Center for HS. as Owner/Developer of the property herein described in the Surveyor's Certificate, which will be known as "The Resubdivision of Lots 1 and 2 of Kalamaya Subdivision 2<sup>nd</sup> Addition", to the best of my knowledge, is located within the boundaries of McLean County Unit School District No. 5 in McLean County, Illinois.

Dated this 30<sup>th</sup> day of December, 2024.

  
\_\_\_\_\_  
Owner/Developer

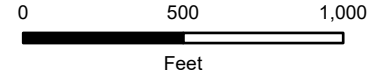


## MCCHS (The Resubdivision of Lots 1 and 2 of Kalamaya Subdivision 2nd Addition)

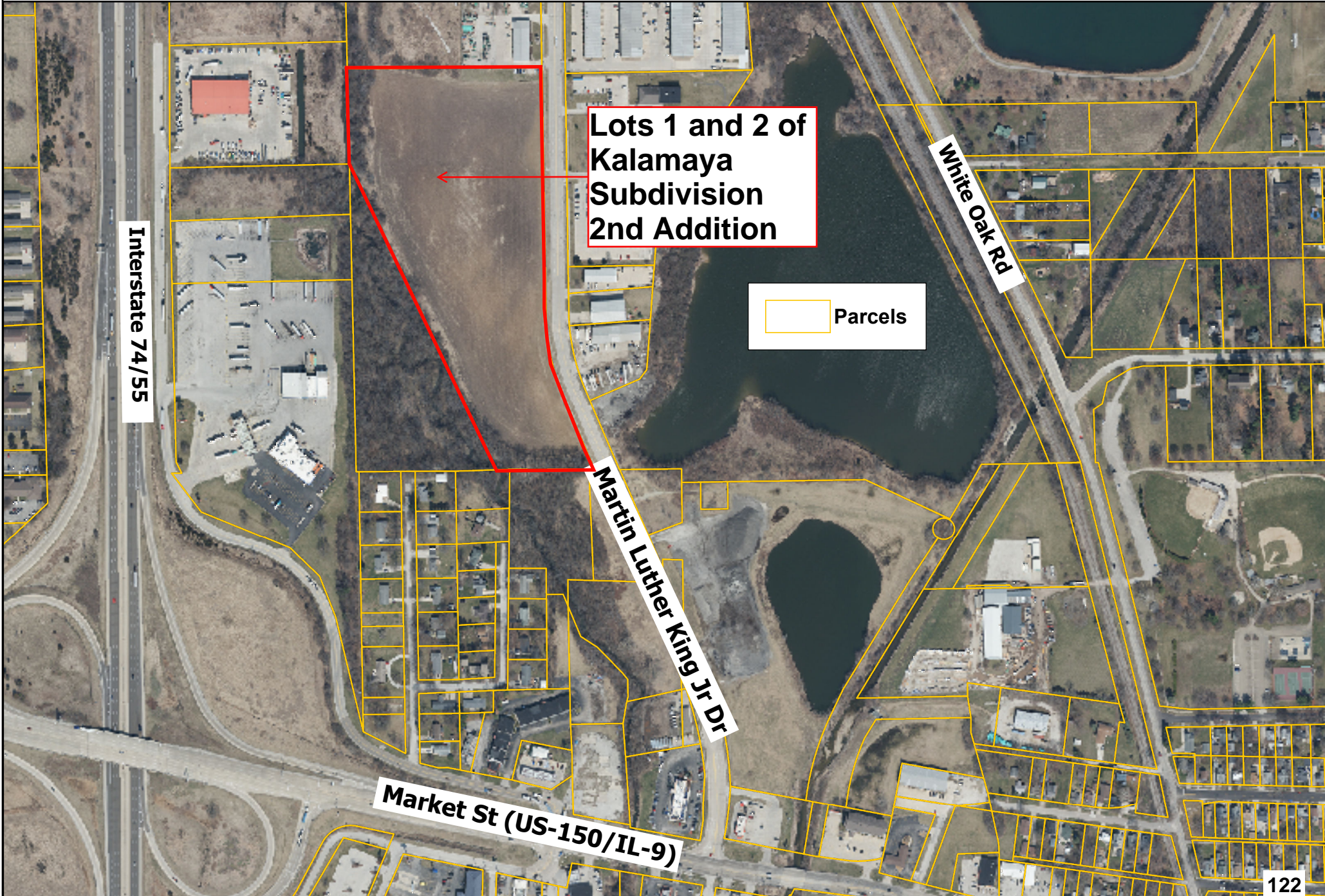
Date Prepared: 1/10/2025

<b>Shown on Final Plat:</b>		<b>Initial</b>
	Easements shown for all public improvements	SJL
	City Engineer's Signature Block	SJL
	Clerk's Signature Block	SJL
	Areas or facilities to be dedicated to the public	SJL
	Railroad Right of Ways	N/A
	Subdivision Boundaries	SJL
	References to nearest street lines, Township, Sections lines, or monuments.	SJL
	Name of Subdivision	SJL
	Legal Description	SJL
	Existing Parcel Id Number (PIN)	SJL
	Surveyor's statement regarding any Special Flood Hazard Areas.	SJL
	Total Acreage	SJL
	Street Names	SJL
	Proposed Lot numbers (consecutively numbered)	SJL
<b>The following shall be provided:</b>		
	School District Certificate	SJL
	County Clerk's Certificate	SJL
	Owner's Certificate	SJL
	Drainage Statement	SJL
	Owner's Petition	SJL
	Ordinance	SJL
	Utility Company Signoffs	N/A
	Digital PDF Submittal provided to Public Works	SJL
	Digital CAD format submittal provided to Public Works	Not yet
<b>The following requirements shall be met:</b>		
	Final plat retains the design characteristics of a valid Preliminary Plan that has not expired	N/A
	Retains the design characteristics of approved public improvement engineering plans and specifications.	N/A
	Final Plat is signed by IL licensed surveyor	SJL
	Plans for all public improvements approved by DOES	N/A

# Resubdivision of Lots 1 and 2 of Kalamaya Subdivision 2nd Addition



Date: 12/16/2024



DRAINAGE STATEMENT

Christopher D. Johnson, Registered Professional Engineer, and \_Joan Hartman on behalf of McLean County Center for Human Services, Inc/Sue's Landing LLC. being the owner(s) of the premises heretofore platted by Caleb E. Johnson, Illinois Professional Land Surveyor No. 3884 to be and become "The Resubdivision of Lots 1 and 2 of Kalamaya 2<sup>nd</sup> Addition" to the City of Bloomington, McLean County, Illinois do hereby certify that to the best of their knowledge and belief, the drainage of surface water will not be changed by the construction of said subdivision or Planned Unit Development, or any part thereof; or that if such surface waters into public areas or drains which the owner has a right to use and that such surface waters will be planned for in accordance with generally accepted engineering practices so as to reduce the likelihood of damage to the adjoining property because of the construction of the subdivision or Planned Unit Development

I further certify that all or portions of Lots 4 are within the Special Flood Hazard Area, as identified by the Federal Emergency Management Agency.

CHRISTOPHER D. JOHNSON  
Registered Professional Engineer

Owners:  
Joan Hartman





**CONSENT AGENDA ITEM NO. 8.L.**

**FOR COUNCIL:** January 27, 2025

**WARD IMPACTED:** Ward 8

**SUBJECT:** Consideration and Action on an Ordinance Annexing Property Generally Located Southeast of the Intersection of Ireland Grove Road and Abraham Road, Containing 240 Acres, More or Less, and Approving a Zoning Map Amendment for Said Property to the A (Agriculture) District, PINs: 22-18-100-007 and 22-18-300-004, as requested by the Development Services Department.

**RECOMMENDED MOTION:** The proposed Ordinance be approved.

**STRATEGIC PLAN LINK:**

Goal 3. Grow the Local Economy

Goal 5. Great Place - Livable, Sustainable City

**STRATEGIC PLAN SIGNIFICANCE:**

Objective 3a. Retention and growth of current local businesses

Objective 5a. Well-planned City with necessary services and infrastructure

**BACKGROUND:** The Applicant, the Bloomington-Normal Airport Authority, requests annexation to the City of Bloomington to facilitate the future development of an Industrial Park, consisting primarily of "Light-to-Medium" industrial uses. Recent amendments to Chapter 8.5 allow the consideration of a petition of annexation without an annexation agreement under certain conditions.

The property is currently zoned *A (Agriculture) District in the County*. At this time, no appropriate transportation infrastructure exists to support commercial uses, and no residential development is permitted within the Runway Protection Zone, so classification *to the A (Agriculture) District in the City* is the most reasonable and protective option for zoning upon annexation for this property.

For any industrial or commercial use to develop on this property, access via Hamilton Road (from the west) or an improved Abraham Road (from the south) is mandatory, as access from Ireland Grove Road/Streid Drive is not permissible for heavy truck traffic and would likely be unable to bear the traffic burden of a significant commercial use. Ultimately, the development potential for the subject property(s) is dependent upon the provision of appropriate transportation infrastructure being installed on property that is not in the property owner's control (current PINs 21-13-200-009 and 21-13-200-013). Annexation of the subject property will place the City in the position to better plan and advocate for the installation of a public road network that will best serve the existing and future development in this area.

Water and sewer mains (no service connections) have been installed as part of an Illinois Megasites Investment grant and, after annexation, will be turned over to the City for ownership and operation. This public infrastructure will also serve future development on the west side of

Abraham Road and potential development further to the southeast.

**Summary of Request**

- Annexation under § 8.5-205 of the City code which allows annexation, by Petition only, when the existing County zoning classification and the zoning upon annexation are equivalent classifications under § 44-201(C) of the City’s zoning ordinance.
- No waivers, variations, or incentives are requested or provided as part of this annexation.
- Continued agricultural operation until such time that appropriate transportation infrastructure to support development on this property can be planned and constructed.
- Normal rezoning, subdivision, and development processes would be applicable to future development, and required prior to the construction of any of the uses discussed here.

No public hearing or notice is required to complete this type of annexation.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** Notices to affected parties, required per 65 ILCS 5/7-1-1, were provided by the Applicant on January 14, 2025.

**FINANCIAL IMPACT:** The proposed Annexation and Zoning Map Amendment will add to the City’s current property tax revenue base. Jurisdictional control will allow the City to work with the property owner to improve the property, increasing the long-term revenue from multiple streams.

Respectfully submitted for consideration.

Prepared by: Alissa Pemberton, City Planner

**ATTACHMENTS:**

- [DSD 3B Ordinance](#)
- [DSD 3C Ordinance - Exhibit B - Annexation Plat](#)
- [DSD 3D Affidavit of Mailing for A-01-25](#)

**ORDINANCE NO. 2025 - \_\_\_\_\_**

**AN ORDINANCE ANNEXING PROPERTY GENERALLY LOCATED SOUTHEAST OF THE INTERSECTION OF IRELAND GROVE ROAD AND ABRAHAM ROAD, CONTAINING 240 ACRES, MORE OR LESS, AND APPROVING A ZONING MAP AMENDMENT FOR SAID PROPERTY TO THE A (AGRICULTURE) DISTRICT, PINS: 22-18-100-007 AND 22-18-300-004**

**WHEREAS**, there was heretofore filed with the City of Bloomington, McLean County, Illinois, a Petition requesting Annexation of approximately 240 acres of property generally southeast of the intersection of Ireland Grove Road and Abraham Road, legally described in Exhibit A (“PROPERTY”); and

**WHEREAS**, said Petition included an Annexation Plat prepared by Brent Bazan, Illinois Professional Land Surveyor No. 3715 of Farnsworth Group, on July 23, 2024 (Exhibit B); and

**WHEREAS**, the PROPERTY is not within the corporate limits of any municipality, but is contiguous to the City of Bloomington’s corporate limits; and

**WHEREAS**, the owners of record of all land within the territory that is the subject of said Petition are Petitioning parties in said Petition; and

**WHEREAS**, the PROPERTY is uninhabited, and Section 7-1-8 of the Illinois Municipal Code (65 ILCS 5/7-1-8) provides that any contiguous, uninhabited, unincorporated territory may be annexed by passage of an ordinance to that effect; and

**WHEREAS**, the County zoning classification for the PROPERTY is A (Agriculture) District; and

**WHEREAS**, Sections 8.5-205 and 44-201(C) of the City Code provide that, upon annexation, all property that is not the subject of a valid annexation agreement shall be automatically classified from the classification under the Zoning Ordinance of McLean County, to the corresponding classification under the Zoning Code of the City of Bloomington; and

**WHEREAS**, the automatic zoning classification of A (Agriculture) District, upon annexation, is compatible with existing uses and the benefits realized by the general public in approving this Petition will exceed the hardships imposed; and

**WHEREAS**, the notices required by Section 7-1-1 of the Municipal Code (65 ILCS 5/7-1-1) have been provided to the appropriate parties and an Affidavit of proof thereof submitted; and

**WHEREAS**, the City Council of the City of Bloomington has the power to adopt this Ordinance and approve this Annexation and Zoning Map Amendment.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BLOOMINGTON, MCLEAN COUNTY, ILLINOIS:**

**SECTION 1.** That the above recitals are incorporated herein by this reference as if specifically stated in full.

**SECTION 2.** That the request for Annexation of approximately 240 acres of property, legally described in Exhibit A and depicted in Exhibit B, is hereby approved and the PROPERTY is annexed to the City of Bloomington, Illinois, subject to minor technical modifications.

**SECTION 3.** A Zoning Map Amendment from (County) A (Agriculture) District to the (City) A (Agriculture) District for the PROPERTY, legally described in Exhibit A and depicted in Exhibit B, is hereby approved.

**SECTION 4.** In the event that any section, clause, provision, or part of this Ordinance shall be found and determined to be invalid by a court of competent jurisdiction, all valid parts that are severable from the invalid parts shall remain in full force and effect.

**SECTION 5.** The City Clerk is hereby directed and authorized to publish this Ordinance in pamphlet form as provided by law.

**SECTION 6.** This Ordinance is enacted pursuant to the home rule authority of the City of Bloomington granted by Article VII, Section 6 of the 1970 Illinois Constitution.

**SECTION 7.** This Ordinance shall be effective immediately after its approval and publication as required by law.

**PASSED** this 27th day of January 2025.

**APPROVED** this \_\_\_\_\_ day of January 2025.

**CITY OF BLOOMINGTON**

**ATTEST**

\_\_\_\_\_  
Mboka Mwilambwe, Mayor

\_\_\_\_\_  
Leslie Smith-Yocum, City Clerk

EXHIBIT A  
**Legal Description**

TRACT 1:

LOT 2 AND THE SOUTH HALF OF LOT 1 OF THE NORTHWEST QUARTER OF SECTION 18, TOWNSHIP 23 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, EXCEPT THE RIGHT-OF-WAY OF THE L E & W. RAILROAD COMPANY, ALSO EXCEPTING THEREFROM THAT PART CONVEYED TO BLOOMINGTON-NORMAL AIRPORT AUTHORITY OF MCLEAN COUNTY IN WARRANTY DEED RECORDED APRIL 20, 1993 AS DOCUMENT NUMBER 93-9655, MCLEAN COUNTY, ILLINOIS; EXCEPT THAT PORTION PREVIOUSLY ANNEXED TO THE CITY OF BLOOMINGTON.

PIN 22-18-100-007

TRACT 2:

THE WEST 100 ACRES OF LOT 2 OF THE SOUTHWEST QUARTER OF SECTION 18, TOWNSHIP 23 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, MCLEAN COUNTY, ILLINOIS; EXCEPT THAT PORTION PREVIOUSLY ANNEXED TO THE CITY OF BLOOMINGTON .

PIN 22-18-300-004

TRACT 3:

ALL THAT PORTION OF THE PUBLIC ROAD IN SECTION 13, TOWNSHIP 23 NORTH, RANGE 2 EAST OF THE THIRD PRINCIPAL MERIDIAN, MCLEAN COUNTY, ILLINOIS; LYING WEST OF AND ADJACENT TO TRACT 2.

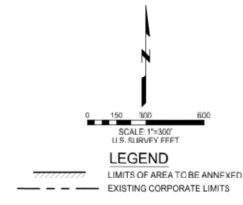
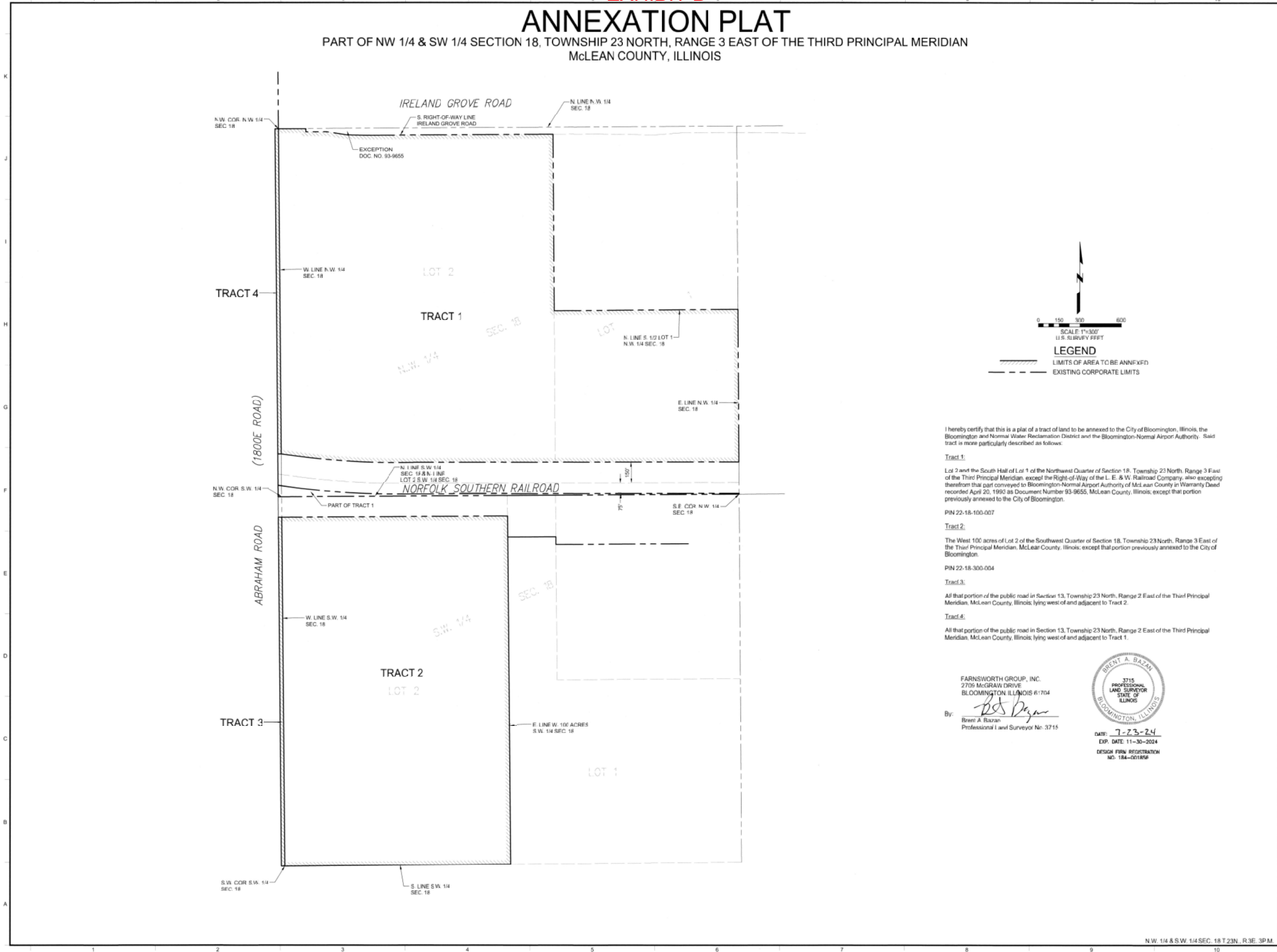
TRACT 4:

ALL THAT PORTION OF THE PUBLIC ROAD IN SECTION 13, TOWNSHIP 23 NORTH, RANGE 2 EAST OF THE THIRD PRINCIPAL MERIDIAN, MCLEAN COUNTY, ILLINOIS; LYING WEST OF AND ADJACENT TO TRACT 1.

EXHIBIT B

ANNEXATION PLAT

PART OF NW 1/4 & SW 1/4 SECTION 18, TOWNSHIP 23 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN  
MCLEAN COUNTY, ILLINOIS



I hereby certify that this is a plat of a tract of land to be annexed to the City of Bloomington, Illinois, the Bloomington and Normal Water Reclamation District and the Bloomington-Normal Airport Authority. Said tract is more particularly described as follows:

**Tract 1:**  
Lot 2 and the South Half of Lot 1 of the Northwest Quarter of Section 18, Township 23 North, Range 3 East of the Third Principal Meridian, McLean County, Illinois, except the Right-of-Way of the L. E. & W. Railroad Company, also excepting therefrom that part conveyed to Bloomington-Normal Airport Authority of McLean County in Warranty Deed recorded April 20, 1993 in Document Number 93-9655, McLean County, Illinois, except that portion previously annexed to the City of Bloomington.

**Tract 2:**  
The West 100 acres of Lot 2 of the Southwest Quarter of Section 18, Township 23 North, Range 3 East of the Third Principal Meridian, McLean County, Illinois, except that portion previously annexed to the City of Bloomington.

**Tract 3:**  
All that portion of the public road in Section 13, Township 23 North, Range 2 East of the Third Principal Meridian, McLean County, Illinois, lying west of and adjacent to Tract 2.

**Tract 4:**  
All that portion of the public road in Section 13, Township 23 North, Range 2 East of the Third Principal Meridian, McLean County, Illinois, lying west of and adjacent to Tract 1.

FARNSWORTH GROUP, INC.  
2709 MCGRAW DRIVE  
BLOOMINGTON ILLINOIS 61704

By: *Brent A. Bazan*  
Brent A. Bazan  
Professional Land Surveyor No. 3715



DATE: 7-23-24  
EXP. DATE: 11-30-2024  
DESIGN FIRM REGISTRATION NO. 184-001856



www.f-w.com  
Engineers | Architects | Surveyors | Scientists

# DATE: DESCRIPTION:

PROJECT:  
CIRA INDUSTRIAL PARK

MCLEAN COUNTY, ILLINOIS

Date: 7-23-24  
Design/Drawn: DJM  
Reviewed: RJM  
Field Book No.:  
Project No.: 0240324.00

SHEET TITLE:  
ANNEXATION PLAT

SHEET NUMBER:

1

N.W. 1/4 & S.W. 1/4 SEC. 18 T.23N. R.3E. 3PM  
File No.: 24-9409


**ANNEXATION PETITION  
BLOOMINGTON-NORMAL AIRPORT AUTHORITY OF McLEAN COUNTY, ILLINOIS AFFIDAVIT  
AND PROOF OF SERVICE OF MAILING  
CERTIFIED MAILING**

STATE OF ILLINOIS            )  
  )SS  
COUNTY OF SANGAMON    )

I, the undersigned, being first duly sworn on oath, certify that I served Notices of proposed Petition for Annexation on the Downs Community Fire Protection District, McLean County Unit District No. 5 School District, Golden Prairie Public Library District, Old Town Township, Old Town Township Highway Commission, Bloomington-Normal Airport Authority, and Bloomington-Normal Water Reclamation District, by placing the Notices in an envelope addressed and with postage fully prepaid; depositing the Notices in envelopes in the United States Post Office at Springfield, Illinois, on January 14, 2025, and the Notices were sent certified mail, return receipt requested.

True and correct copies of the Notices are attached hereto and incorporated as Exhibit A. The notices were sent to the mailing list attached hereto and incorporated as Exhibit B.

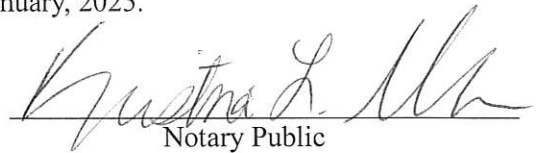
**BROWN HAY & STEPHENS, LLP**

By:   
Daniel L. Hamilton, One of its Partners

SUBSCRIBED and SWORN to before me this 14<sup>th</sup> day of January, 2025.

[SEAL]



  
Notary Public

**EXHIBIT A**  
**NOTICES**

[Notices Begin on Next Page]

## NOTICE

**TO: Downs Community Fire Protection District**

Fire Chief  
Jeffrey Misch, Trustee  
Mark Casada, Trustee  
Jeff Clark, Trustee  
Brian Otto, Trustee  
102 West Main Street  
Downs, IL 61736

**RE: Proposed Annexation**

**PLEASE TAKE NOTICE** that a Petition for Annexation for the following described parcel of land has been filed with the City Clerk of the City of Bloomington, Illinois, a municipality:

**SEE ATTACHED “ANNEXATION DESCRIPTION” EXHIBIT FOR COMPLETE LEGAL DESCRIPTION.**


This property is or may be in the Downs Community Fire Protection District.

This written Notice is being served upon you, pursuant to City Code and/or State statute (65 ILCS 5/7-1-1), more than ten (10) days before any action is taken on the Petition for Annexation.

There will be a hearing on the Annexation Agreement before the Bloomington City Council on January 27, 2025, at 6:00 pm in the Government Center Chambers, Government Center, 4th Floor, Room #400, 115 E. Washington Street, Bloomington, Illinois 61701.

Dated: January 14, 2025

**BLOOMINGTON-NORMAL AIRPORT  
AUTHORITY OF McLEAN COUNTY, ILLINOIS,**  
an Illinois Municipal Corporation organized and  
existing under the laws of the State of Illinois

By:   
One of its attorneys

Prepared by, Responses and Inquiries to:

**BROWN HAY & STEPHENS, LLP**

Daniel L. Hamilton  
Registration No. 6312982  
205 S. Fifth Street  
P.O. Box 2459  
Springfield, IL 62705  
(217) 544-8491  
dhamilton@bhslaw.com

**EXHIBIT A**  
**LEGAL DESCRIPTION OF THE SUBJECT PREMISES**

TRACT 1:

LOT 2 AND THE SOUTH HALF OF LOT 1 OF THE NORTHWEST QUARTER OF SECTION 18, TOWNSHIP 23 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, EXCEPT THE RIGHT-OF-WAY OF THE L E & W. RAILROAD COMPANY, ALSO EXCEPTING THEREFROM THAT PART CONVEYED TO BLOOMINGTON-NORMAL AIRPORT AUTHORITY OF MCLEAN COUNTY IN WARRANTY DEED RECORDED APRIL 20, 1993 AS DOCUMENT NUMBER 93-9655, MCLEAN COUNTY, ILLINOIS; EXCEPT THAT PORTION PREVIOUSLY ANNEXED TO THE CITY OF BLOOMINGTON.

PIN 22-18-100-007

TRACT 2:

THE WEST 100 ACRES OF LOT 2 OF THE SOUTHWEST QUARTER OF SECTION 18, TOWNSHIP 23 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, MCLEAN COUNTY, ILLINOIS; EXCEPT THAT PORTION PREVIOUSLY ANNEXED TO THE CITY OF BLOOMINGTON .

PIN 22-18-300-004

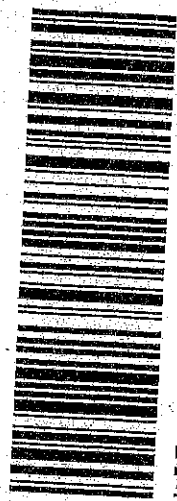
TRACT 3:

ALL THAT PORTION OF THE PUBLIC ROAD IN SECTION 13, TOWNSHIP 23 NORTH, RANGE 2 EAST OF THE THIRD PRINCIPAL MERIDIAN, MCLEAN COUNTY, ILLINOIS; LYING WEST OF AND ADJACENT TO TRACT 2.

TRACT 4:

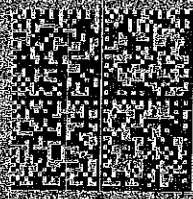
ALL THAT PORTION OF THE PUBLIC ROAD IN SECTION 13, TOWNSHIP 23 NORTH, RANGE 2 EAST OF THE THIRD PRINCIPAL MERIDIAN, MCLEAN COUNTY, ILLINOIS; LYING WEST OF AND ADJACENT TO TRACT 1.

POSTAL SERVICE CERTIFIED MAIL



9489 0178 9820 3036 9612 96

Label 890-QDT, March 2023



quodiam

FIRST CLASS MAIL

\$008.97

01/14/2025 ZIP 62701  
04316124768

US POSTAGE



# BROWN HAY + STEPHENS

ESTABLISHED 1828

205 S. Fifth Street, Suite 1000 | PO Box 2459 | Springfield, Illinois 62705

## VIA CERTIFIED U.S. MAIL

### RETURN RECEIPT REQUESTED

Downs Community Fire Protection District  
Fire Chief

Jeffrey Misch, Trustee

Mark Casada, Trustee

Jeff Clark, Trustee

Brian Otto, Trustee

102 West Main Street  
Downs, IL 61736

## NOTICE

**TO: McLean County Unit District No. 5 School District**  
Kristen Weikle, Superintendent  
1809 W. Hovey  
Normal, IL 61761

**RE: Proposed Annexation**

**PLEASE TAKE NOTICE** that a Petition for Annexation for the following described parcel of land has been filed with the City Clerk of the City of Bloomington, Illinois, a municipality:

**SEE ATTACHED “ANNEXATION DESCRIPTION” EXHIBIT FOR COMPLETE LEGAL DESCRIPTION.**

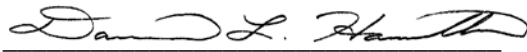
This property is or may be in McLean County Unit District No. 5 School District.

This written Notice is being served upon you, pursuant to City Code and/or State statute (65 ILCS 5/7-1-1), more than ten (10) days before any action is taken on the Petition for Annexation.

There will be a hearing on the Annexation Agreement before the Bloomington City Council on January 27, 2025, at 6:00 pm in the Government Center Chambers, Government Center, 4th Floor, Room #400, 115 E. Washington Street, Bloomington, Illinois 61701.

Dated: January 14, 2025

**BLOOMINGTON-NORMAL AIRPORT  
AUTHORITY OF McLEAN COUNTY, ILLINOIS,**  
an Illinois Municipal Corporation organized and  
existing under the laws of the State of Illinois

By:   
One of its attorneys

Prepared by, Responses and Inquiries to:  
**BROWN HAY & STEPHENS, LLP**  
Daniel L. Hamilton  
Registration No. 6312982  
205 S. Fifth Street  
P.O. Box 2459  
Springfield, IL 62705  
(217) 544-8491  
dhamilton@bhslaw.com

**EXHIBIT A**  
**LEGAL DESCRIPTION OF THE SUBJECT PREMISES**

TRACT 1:

LOT 2 AND THE SOUTH HALF OF LOT 1 OF THE NORTHWEST QUARTER OF SECTION 18, TOWNSHIP 23 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, EXCEPT THE RIGHT-OF-WAY OF THE L E & W. RAILROAD COMPANY, ALSO EXCEPTING THEREFROM THAT PART CONVEYED TO BLOOMINGTON-NORMAL AIRPORT AUTHORITY OF MCLEAN COUNTY IN WARRANTY DEED RECORDED APRIL 20, 1993 AS DOCUMENT NUMBER 93-9655, MCLEAN COUNTY, ILLINOIS; EXCEPT THAT PORTION PREVIOUSLY ANNEXED TO THE CITY OF BLOOMINGTON.

PIN 22-18-100-007

TRACT 2:

THE WEST 100 ACRES OF LOT 2 OF THE SOUTHWEST QUARTER OF SECTION 18, TOWNSHIP 23 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, MCLEAN COUNTY, ILLINOIS; EXCEPT THAT PORTION PREVIOUSLY ANNEXED TO THE CITY OF BLOOMINGTON .

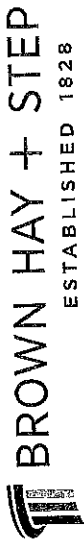
PIN 22-18-300-004

TRACT 3:

ALL THAT PORTION OF THE PUBLIC ROAD IN SECTION 13, TOWNSHIP 23 NORTH, RANGE 2 EAST OF THE THIRD PRINCIPAL MERIDIAN, MCLEAN COUNTY, ILLINOIS; LYING WEST OF AND ADJACENT TO TRACT 2.

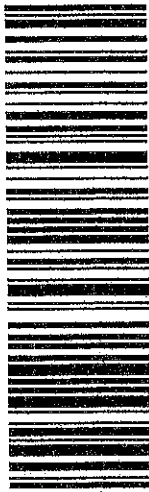
TRACT 4:

ALL THAT PORTION OF THE PUBLIC ROAD IN SECTION 13, TOWNSHIP 23 NORTH, RANGE 2 EAST OF THE THIRD PRINCIPAL MERIDIAN, MCLEAN COUNTY, ILLINOIS; LYING WEST OF AND ADJACENT TO TRACT 1.



ESTABLISHED 1828

205 S. Fifth Street, Suite 1000 | PO Box 2459 | Springfield



9489 0178 9820 3036 9612 34

Label 890-QDT, March 2023

quadrant

FIRST-CLASS MAIL

IMI

\$008.16<sup>9</sup>

01/14/2025 ZIP 62701

043M31247169

US POSTAGE

VIA CERTIFIED U.S. MAIL  
RETURN RECEIPT REQUESTED  
McLean County Unit District No. 5 School District  
Kristen Weikle, Superintendent  
1809 W. Hovey  
Normal, IL 61761

## NOTICE

**TO: Golden Prairie Public Library District**

Ary Anderson, President  
Jim Russell, Vice President  
Kathy Vroman, Secretary/Treasurer  
Patti Salch, Trustee  
Ruth Novosad, Trustee  
Stephanie Walden, Trustee  
Stephen Peterson, Trustee  
205 E. Olive St.  
Bloomington, IL 61701

**RE: Proposed Annexation**

**PLEASE TAKE NOTICE** that a Petition for Annexation for the following described parcel of land has been filed with the City Clerk of the City of Bloomington, Illinois, a municipality:

**SEE ATTACHED "ANNEXATION DESCRIPTION" EXHIBIT FOR COMPLETE LEGAL DESCRIPTION.**

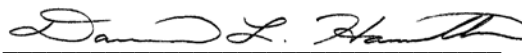
This property is or may be in the Golden Prairie Public Library District

This written Notice is being served upon you, pursuant to City Code and/or State statute (65 ILCS 5/7-1-1), more than ten (10) days before any action is taken on the Petition for Annexation.

There will be a hearing on the Annexation Agreement before the Bloomington City Council on January 27, 2025, at 6:00 pm in the Government Center Chambers, Government Center, 4th Floor, Room #400, 115 E. Washington Street, Bloomington, Illinois 61701.

Dated: January 14, 2025

**BLOOMINGTON-NORMAL AIRPORT  
AUTHORITY OF McLEAN COUNTY, ILLINOIS,**  
an Illinois Municipal Corporation organized and  
existing under the laws of the State of Illinois

By:   
One of its attorneys

Prepared by, Responses and Inquiries to:

**BROWN HAY & STEPHENS, LLP**

Daniel L. Hamilton  
Registration No. 6312982  
205 S. Fifth Street  
P.O. Box 2459  
Springfield, IL 62705  
(217) 544-8491  
dhamilton@bhslaw.com

**EXHIBIT A**  
**LEGAL DESCRIPTION OF THE SUBJECT PREMISES**

TRACT 1:

LOT 2 AND THE SOUTH HALF OF LOT 1 OF THE NORTHWEST QUARTER OF SECTION 18, TOWNSHIP 23 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, EXCEPT THE RIGHT-OF-WAY OF THE L E & W. RAILROAD COMPANY, ALSO EXCEPTING THEREFROM THAT PART CONVEYED TO BLOOMINGTON-NORMAL AIRPORT AUTHORITY OF MCLEAN COUNTY IN WARRANTY DEED RECORDED APRIL 20, 1993 AS DOCUMENT NUMBER 93-9655, MCLEAN COUNTY, ILLINOIS; EXCEPT THAT PORTION PREVIOUSLY ANNEXED TO THE CITY OF BLOOMINGTON.

PIN 22-18-100-007

TRACT 2:

THE WEST 100 ACRES OF LOT 2 OF THE SOUTHWEST QUARTER OF SECTION 18, TOWNSHIP 23 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, MCLEAN COUNTY, ILLINOIS; EXCEPT THAT PORTION PREVIOUSLY ANNEXED TO THE CITY OF BLOOMINGTON .

PIN 22-18-300-004

TRACT 3:

ALL THAT PORTION OF THE PUBLIC ROAD IN SECTION 13, TOWNSHIP 23 NORTH, RANGE 2 EAST OF THE THIRD PRINCIPAL MERIDIAN, MCLEAN COUNTY, ILLINOIS; LYING WEST OF AND ADJACENT TO TRACT 2.

TRACT 4:

ALL THAT PORTION OF THE PUBLIC ROAD IN SECTION 13, TOWNSHIP 23 NORTH, RANGE 2 EAST OF THE THIRD PRINCIPAL MERIDIAN, MCLEAN COUNTY, ILLINOIS; LYING WEST OF AND ADJACENT TO TRACT 1.

UNITED STATES POSTAL SERVICE® CERTIFIED MAIL®



9489 0178 9820 3036 9612 65

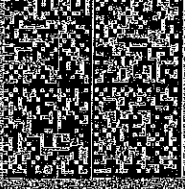
Label 890-CPT, March 2023

Quadrat

FIRST CLASS MAIL  
M1

\$009 24<sup>9</sup>

67-1/21257R 62701  
016M327180



US POSTAGE



# BROWN HAY + STEPHENS

ESTABLISHED 1828

205 S. Fifth Street, Suite 1000 | PO Box 2459 | Springfield, Illinois 62705



## VIA CERTIFIED U.S. MAIL

### RETURN RECEIPT REQUESTED

- Golden Prairie Public Library District
- Ary Anderson, President
- Jim Russell, Vice President
- Kathy Vroman, Secretary/Treasurer
- Patti Saleh, Trustee
- Ruth Novosad, Trustee
- Stephanie Walden, Trustee
- Stephen Peterson, Trustee
- 205 E. Olive St.
- Bloomington, IL 61701

## NOTICE

**TO: Old Town Township**  
Brent McCready, Supervisor  
John Haushalter, Clerk  
Larry Durbin, Trustee  
Kathy Johnson, Trustee  
Joseph Rogus, Trustee  
Jim Walters, Trustee  
22034 E 1000 North Rd  
Downs, IL 61736

**RE: Proposed Annexation**

**PLEASE TAKE NOTICE** that a Petition for Annexation for the following described parcel of land has been filed with the City Clerk of the City of Bloomington, Illinois, a municipality:

**SEE ATTACHED "ANNEXATION DESCRIPTION" EXHIBIT FOR COMPLETE LEGAL DESCRIPTION.**

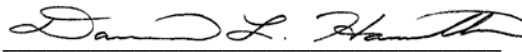
This property is or may be in Old Town Township.

This written Notice is being served upon you, pursuant to City Code and/or State statute (65 ILCS 5/7-1-1), more than ten (10) days before any action is taken on the Petition for Annexation.

There will be a hearing on the Annexation Agreement before the Bloomington City Council on January 27, 2025, at 6:00 pm in the Government Center Chambers, Government Center, 4th Floor, Room #400, 115 E. Washington Street, Bloomington, Illinois 61701.

Dated: January 14, 2025

**BLOOMINGTON-NORMAL AIRPORT  
AUTHORITY OF McLEAN COUNTY, ILLINOIS,**  
an Illinois Municipal Corporation organized and  
existing under the laws of the State of Illinois

By:   
One of its attorneys

Prepared by, Responses and Inquiries to:  
**BROWN HAY & STEPHENS, LLP**  
Daniel L. Hamilton  
Registration No. 6312982  
205 S. Fifth Street  
P.O. Box 2459  
Springfield, IL 62705  
(217) 544-8491  
dhamilton@bhslaw.com

**EXHIBIT A**  
**LEGAL DESCRIPTION OF THE SUBJECT PREMISES**

TRACT 1:

LOT 2 AND THE SOUTH HALF OF LOT 1 OF THE NORTHWEST QUARTER OF SECTION 18, TOWNSHIP 23 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, EXCEPT THE RIGHT-OF-WAY OF THE L E & W. RAILROAD COMPANY, ALSO EXCEPTING THEREFROM THAT PART CONVEYED TO BLOOMINGTON-NORMAL AIRPORT AUTHORITY OF MCLEAN COUNTY IN WARRANTY DEED RECORDED APRIL 20, 1993 AS DOCUMENT NUMBER 93-9655, MCLEAN COUNTY, ILLINOIS; EXCEPT THAT PORTION PREVIOUSLY ANNEXED TO THE CITY OF BLOOMINGTON.

PIN 22-18-100-007

TRACT 2:

THE WEST 100 ACRES OF LOT 2 OF THE SOUTHWEST QUARTER OF SECTION 18, TOWNSHIP 23 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, MCLEAN COUNTY, ILLINOIS; EXCEPT THAT PORTION PREVIOUSLY ANNEXED TO THE CITY OF BLOOMINGTON .

PIN 22-18-300-004

TRACT 3:

ALL THAT PORTION OF THE PUBLIC ROAD IN SECTION 13, TOWNSHIP 23 NORTH, RANGE 2 EAST OF THE THIRD PRINCIPAL MERIDIAN, MCLEAN COUNTY, ILLINOIS; LYING WEST OF AND ADJACENT TO TRACT 2.

TRACT 4:

ALL THAT PORTION OF THE PUBLIC ROAD IN SECTION 13, TOWNSHIP 23 NORTH, RANGE 2 EAST OF THE THIRD PRINCIPAL MERIDIAN, MCLEAN COUNTY, ILLINOIS; LYING WEST OF AND ADJACENT TO TRACT 1.



# BROWN HAY + STEPHENS

ESTABLISHED 1828

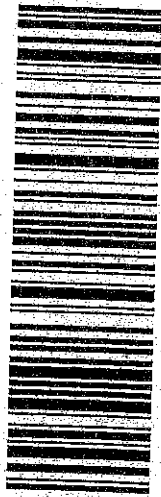
205 S. Fifth Street, Suite 1000 | PO Box 2459 | Springfield, Illinois 62705

**VIA CERTIFIED U.S. MAIL  
RETURN RECEIPT REQUESTED**

Old Town Township  
Brent McCready, Supervisor  
John Haushalter, Clerk  
Larry Durbin, Trustee  
Kathy Johnson, Trustee  
Joseph Rogus, Trustee  
Jim Walters, Trustee  
22034 E. 1000 North Rd.  
Downs, IL 61736

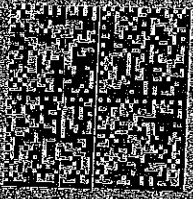


**CERTIFIED MAIL®**



9489 0178 9620 3036 9612 72

Label 890-QDT, March 2023



quadrat

FIRST CLASS MAIL

\$008.97<sup>9</sup>

07452025 ZIP 62705  
04815227168

US POSTAGE

## NOTICE

**TO: Commissioner of Old Town Township Highway Commission**  
Phillip Reynolds, Jr.  
22034 E 1000 North Rd  
Downs, IL 61736

**RE: Proposed Annexation**

**PLEASE TAKE NOTICE** that a Petition for Annexation for the following described parcel of land has been filed with the City Clerk of the City of Bloomington, Illinois, a municipality:

**SEE ATTACHED "ANNEXATION DESCRIPTION" EXHIBIT FOR COMPLETE LEGAL DESCRIPTION.**

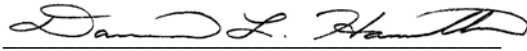
This property is or may be in Old Town Township.

This written Notice is being served upon you, pursuant to City Code and/or State statute (65 ILCS 5/7-1-1), more than ten (10) days before any action is taken on the Petition for Annexation.

There will be a hearing on the Annexation Agreement before the Bloomington City Council on January 27, 2025, at 6:00 pm in the Government Center Chambers, Government Center, 4th Floor, Room #400, 115 E. Washington Street, Bloomington, Illinois 61701.

Dated: January 14, 2025

**BLOOMINGTON-NORMAL AIRPORT  
AUTHORITY OF McLEAN COUNTY, ILLINOIS,**  
an Illinois Municipal Corporation organized and  
existing under the laws of the State of Illinois

By:   
One of its attorneys

Prepared by, Responses and Inquiries to:  
**BROWN HAY & STEPHENS, LLP**  
Daniel L. Hamilton  
Registration No. 6312982  
205 S. Fifth Street  
P.O. Box 2459  
Springfield, IL 62705  
(217) 544-8491  
dhamilton@bhslaw.com

**EXHIBIT A**  
**LEGAL DESCRIPTION OF THE SUBJECT PREMISES**

TRACT 1:

LOT 2 AND THE SOUTH HALF OF LOT 1 OF THE NORTHWEST QUARTER OF SECTION 18, TOWNSHIP 23 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, EXCEPT THE RIGHT-OF-WAY OF THE L E & W. RAILROAD COMPANY, ALSO EXCEPTING THEREFROM THAT PART CONVEYED TO BLOOMINGTON-NORMAL AIRPORT AUTHORITY OF MCLEAN COUNTY IN WARRANTY DEED RECORDED APRIL 20, 1993 AS DOCUMENT NUMBER 93-9655, MCLEAN COUNTY, ILLINOIS; EXCEPT THAT PORTION PREVIOUSLY ANNEXED TO THE CITY OF BLOOMINGTON.

PIN 22-18-100-007

TRACT 2:

THE WEST 100 ACRES OF LOT 2 OF THE SOUTHWEST QUARTER OF SECTION 18, TOWNSHIP 23 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, MCLEAN COUNTY, ILLINOIS; EXCEPT THAT PORTION PREVIOUSLY ANNEXED TO THE CITY OF BLOOMINGTON .

PIN 22-18-300-004

TRACT 3:

ALL THAT PORTION OF THE PUBLIC ROAD IN SECTION 13, TOWNSHIP 23 NORTH, RANGE 2 EAST OF THE THIRD PRINCIPAL MERIDIAN, MCLEAN COUNTY, ILLINOIS; LYING WEST OF AND ADJACENT TO TRACT 2.

TRACT 4:

ALL THAT PORTION OF THE PUBLIC ROAD IN SECTION 13, TOWNSHIP 23 NORTH, RANGE 2 EAST OF THE THIRD PRINCIPAL MERIDIAN, MCLEAN COUNTY, ILLINOIS; LYING WEST OF AND ADJACENT TO TRACT 1.

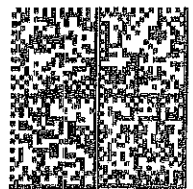
**BROWN HAY + STEI**  
ESTABLISHED 1828  
205 S. Fifth Street, Suite 1000 | PO Box 2459 | Springfi



Label 880-QDT, March 2023



9489 0178 9820 3036 9612 89



quadrant  
FIRST-CLASS MAIL  
IMI  
**\$008.16**  
01/14/2025 ZIP 62701  
043M31247169

US POSTAGE

**VIA CERTIFIED U.S. MAIL  
RETURN RECEIPT REQUESTED**  
Commissioner of Old Town Township Highway  
Commission  
Phillip Reynolds, Jr.  
22034 E 1000 North Rd  
Downs, IL 61736

## NOTICE

**TO: Bloomington-Normal Airport Authority**  
Carl Olson, Executive Director  
Bloomington-Normal Airport Authority  
3201 CIRA Drive, Suite 200  
Bloomington, IL 61704

**RE: Proposed Annexation**

**PLEASE TAKE NOTICE** that a Petition for Annexation for the following described parcel of land has been filed with the City Clerk of the City of Bloomington, Illinois, a municipality:

**SEE ATTACHED “ANNEXATION DESCRIPTION” EXHIBIT FOR COMPLETE LEGAL DESCRIPTION.**


This property is or may be in the Bloomington-Normal Airport Authority.

This written Notice is being served upon you, pursuant to City Code and/or State statute (65 ILCS 5/7-1-1), more than ten (10) days before any action is taken on the Petition for Annexation.

There will be a hearing on the Annexation Agreement before the Bloomington City Council on January 27, 2025, at 6:00 pm in the Government Center Chambers, Government Center, 4th Floor, Room #400, 115 E. Washington Street, Bloomington, Illinois 61701.

Dated: January 14, 2025

**BLOOMINGTON-NORMAL AIRPORT  
AUTHORITY OF McLEAN COUNTY, ILLINOIS,**  
an Illinois Municipal Corporation organized and  
existing under the laws of the State of Illinois

By:   
One of its attorneys

Prepared by, Responses and Inquiries to:  
**BROWN HAY & STEPHENS, LLP**  
Daniel L. Hamilton  
Registration No. 6312982  
205 S. Fifth Street  
P.O. Box 2459  
Springfield, IL 62705  
(217) 544-8491  
dhamilton@bhslaw.com

**EXHIBIT A**  
**LEGAL DESCRIPTION OF THE SUBJECT PREMISES**

TRACT 1:

LOT 2 AND THE SOUTH HALF OF LOT 1 OF THE NORTHWEST QUARTER OF SECTION 18, TOWNSHIP 23 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, EXCEPT THE RIGHT-OF-WAY OF THE L E & W. RAILROAD COMPANY, ALSO EXCEPTING THEREFROM THAT PART CONVEYED TO BLOOMINGTON-NORMAL AIRPORT AUTHORITY OF MCLEAN COUNTY IN WARRANTY DEED RECORDED APRIL 20, 1993 AS DOCUMENT NUMBER 93-9655, MCLEAN COUNTY, ILLINOIS; EXCEPT THAT PORTION PREVIOUSLY ANNEXED TO THE CITY OF BLOOMINGTON.

PIN 22-18-100-007

TRACT 2:

THE WEST 100 ACRES OF LOT 2 OF THE SOUTHWEST QUARTER OF SECTION 18, TOWNSHIP 23 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, MCLEAN COUNTY, ILLINOIS; EXCEPT THAT PORTION PREVIOUSLY ANNEXED TO THE CITY OF BLOOMINGTON .

PIN 22-18-300-004

TRACT 3:

ALL THAT PORTION OF THE PUBLIC ROAD IN SECTION 13, TOWNSHIP 23 NORTH, RANGE 2 EAST OF THE THIRD PRINCIPAL MERIDIAN, MCLEAN COUNTY, ILLINOIS; LYING WEST OF AND ADJACENT TO TRACT 2.

TRACT 4:

ALL THAT PORTION OF THE PUBLIC ROAD IN SECTION 13, TOWNSHIP 23 NORTH, RANGE 2 EAST OF THE THIRD PRINCIPAL MERIDIAN, MCLEAN COUNTY, ILLINOIS; LYING WEST OF AND ADJACENT TO TRACT 1.



**BROWN HAY + STE**

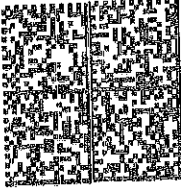
ESTABLISHED 1828

205 S. Fifth Street, Suite 1000 | PO Box 2459 | Sprin



9489 0178 9820 3036 9612 41

Label 890-QDT, March 2023



quadrant

FIRST-CLASS MAIL

IMI

\$008.16<sup>9</sup>

01/14/2025 ZIP 62701

043M31247159

US POSTAGE

**VIA CERTIFIED U.S. MAIL  
RETURN RECEIPT REQUESTED**  
Bloomington-Normal Airport Authority  
Carl Olson, Executive Director  
Bloomington-Normal Airport Authority  
3201 CIRA Drive, Suite 200  
Bloomington, IL 61704

## NOTICE

**TO: Bloomington-Normal Water Reclamation District**  
Tim Ervin, Executive Director  
Bloomington-Normal Water Reclamation District  
2015 W. Oakland Avenue  
Bloomington, IL 61701

**RE: Proposed Annexation**

**PLEASE TAKE NOTICE** that a Petition for Annexation for the following described parcel of land has been filed with the City Clerk of the City of Bloomington, Illinois, a municipality:

**SEE ATTACHED "ANNEXATION DESCRIPTION" EXHIBIT FOR COMPLETE LEGAL DESCRIPTION.**


This property is or may be in the Bloomington-Normal Water Reclamation District.

This written Notice is being served upon you, pursuant to City Code and/or State statute (65 ILCS 5/7-1-1), more than ten (10) days before any action is taken on the Petition for Annexation.

There will be a hearing on the Annexation Agreement before the Bloomington City Council on January 27, 2025, at 6:00 pm in the Government Center Chambers, Government Center, 4th Floor, Room #400, 115 E. Washington Street, Bloomington, Illinois 61701.

Dated: January 14, 2025

**BLOOMINGTON-NORMAL AIRPORT  
AUTHORITY OF McLEAN COUNTY, ILLINOIS,**  
an Illinois Municipal Corporation organized and  
existing under the laws of the State of Illinois

By:   
One of its attorneys

Prepared by, Responses and Inquiries to:  
**BROWN HAY & STEPHENS, LLP**  
Daniel L. Hamilton  
Registration No. 6312982  
205 S. Fifth Street  
P.O. Box 2459  
Springfield, IL 62705  
(217) 544-8491  
dhamilton@bhslaw.com

**EXHIBIT A**  
**LEGAL DESCRIPTION OF THE SUBJECT PREMISES**

TRACT 1:

LOT 2 AND THE SOUTH HALF OF LOT 1 OF THE NORTHWEST QUARTER OF SECTION 18, TOWNSHIP 23 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, EXCEPT THE RIGHT-OF-WAY OF THE L E & W. RAILROAD COMPANY, ALSO EXCEPTING THEREFROM THAT PART CONVEYED TO BLOOMINGTON-NORMAL AIRPORT AUTHORITY OF MCLEAN COUNTY IN WARRANTY DEED RECORDED APRIL 20, 1993 AS DOCUMENT NUMBER 93-9655, MCLEAN COUNTY, ILLINOIS; EXCEPT THAT PORTION PREVIOUSLY ANNEXED TO THE CITY OF BLOOMINGTON.

PIN 22-18-100-007

TRACT 2:

THE WEST 100 ACRES OF LOT 2 OF THE SOUTHWEST QUARTER OF SECTION 18, TOWNSHIP 23 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, MCLEAN COUNTY, ILLINOIS; EXCEPT THAT PORTION PREVIOUSLY ANNEXED TO THE CITY OF BLOOMINGTON .

PIN 22-18-300-004

TRACT 3:

ALL THAT PORTION OF THE PUBLIC ROAD IN SECTION 13, TOWNSHIP 23 NORTH, RANGE 2 EAST OF THE THIRD PRINCIPAL MERIDIAN, MCLEAN COUNTY, ILLINOIS; LYING WEST OF AND ADJACENT TO TRACT 2.

TRACT 4:

ALL THAT PORTION OF THE PUBLIC ROAD IN SECTION 13, TOWNSHIP 23 NORTH, RANGE 2 EAST OF THE THIRD PRINCIPAL MERIDIAN, MCLEAN COUNTY, ILLINOIS; LYING WEST OF AND ADJACENT TO TRACT 1.

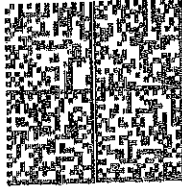


**BROWN HAY + STI**  
 ESTABLISHED 1821  
 205 S. Fifth Street, Suite 1000 | PO Box 2459 | Sprit



9489 0178 9820 3036 9612 58

Label 89D-GDT, March 2023



quodient

FIRST-CLASS MAIL  
 IMI

\$008.16<sup>9</sup>

01/14/2025 ZIP 62701  
 043M31247169

US POSTAGE

**VIA CERTIFIED U.S. MAIL  
 RETURN RECEIPT REQUESTED**

Bloomington-Normal Water Reclamation District  
 Tim Ervin, Executive Director  
 Bloomington-Normal Water Reclamation District  
 2015 W. Oakland Avenue  
 Bloomington, IL 61701

**EXHIBIT B**  
**MAILING LIST**

**Downs Community Fire Protection District**

Fire Chief  
c/o Downs Community Fire Protection District  
102 West Main Street  
Downs, IL 61736

Jeffrey Misch, Trustee  
c/o Downs Community Fire Protection District  
102 West Main Street  
Downs, IL 61736

Mark Casada, Trustee  
c/o Downs Community Fire Protection District  
102 West Main Street  
Downs, IL 61736

Jeff Clark, Trustee  
c/o Downs Community Fire Protection District  
102 West Main Street  
Downs, IL 61736

Brian Otto, Trustee  
c/o Downs Community Fire Protection District  
102 West Main Street  
Downs, IL 61736

**McLean County Unit District No. 5 School District**

Kristen Weikle, Superintendent  
1809 W. Hovey  
Normal, IL 61761

**Golden Prairie Public Library District**

Ary Anderson, President  
205 E. Olive St.  
Bloomington, IL 61701

Jim Russell, Vice President  
205 E. Olive St.  
Bloomington, IL 61701

Kathy Vroman, Secretary/Treasurer  
205 E. Olive St.  
Bloomington, IL 61701

Patti Salch, Trustee  
205 E. Olive St.  
Bloomington, IL 61701

Ruth Novosad, Trustee  
205 E. Olive St.  
Bloomington, IL 61701

Stephanie Walden, Trustee  
205 E. Olive St.  
Bloomington, IL 61701

Stephen Peterson, Trustee  
205 E. Olive St.  
Bloomington, IL 61701

**Old Town Township**  
Brent McCready, Supervisor  
22034 E 1000 North Rd  
Downs, IL 61736

John Haushalter, Clerk  
22034 E 1000 North Rd  
Downs, IL 61736

Larry Durbin, Trustee  
22034 E 1000 North Rd  
Downs, IL 61736

Kathy Johnson, Trustee  
22034 E 1000 North Rd  
Downs, IL 61736

Joseph Rogus, Trustee  
22034 E 1000 North Rd  
Downs, IL 61736

Jim Walters, Trustee  
22034 E 1000 North Rd  
Downs, IL 61736

**Commissioner of Old Town Township Highway Commission**  
Phillip Reynolds, Jr.  
22034 E 1000 North Rd  
Downs, IL 61736

**Bloomington-Normal Airport Authority**  
Carl Olson, Executive Director  
Bloomington-Normal Airport Authority  
3201 CIRA Drive, Suite 200  
Bloomington, IL 61704

**Bloomington-Normal Water Reclamation District**  
Tim Ervin, Executive Director  
Bloomington-Normal Water Reclamation District  
2015 W. Oakland Avenue  
Bloomington, IL 61701



**CONSENT AGENDA ITEM NO. 8.M.**

**FOR COUNCIL:** January 27, 2025

**WARD IMPACTED:** City-Wide Impact

**SUBJECT:** Consideration and Action on an Ordinance Amending the Bloomington City Code Updating Chapter 6 Regarding Approval of Secondary Premises Liquor Licenses , as requested by the City Clerk Department.

**RECOMMENDED MOTION:** The proposed Ordinance be approved.

**STRATEGIC PLAN LINK:**

Goal 3. Grow the Local Economy

**STRATEGIC PLAN SIGNIFICANCE:**

Objective 3e. Strong working relationship among the City, businesses, economic development organizations

**BACKGROUND:** The City Clerk Department is charged with managing 30+ City licenses. Through City Administration's push towards continuous improvement, a group of staff have been working to identify process opportunities for best serving the community and local businesses. In doing so, it is recommended that the attached Ordinance be approved aligning the approval process of Secondary Premises liquor licenses with that of Catering liquor licenses. Therefore, streamlining and shortening the overall application process.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** N/A

**FINANCIAL IMPACT:** N/A

Respectfully submitted for consideration.

Prepared by: Leslie Yocum, City Clerk

**ATTACHMENTS:**

[CLK 2B Ordinance](#)

**ORDINANCE NO. 2025 - \_\_\_\_\_**

**AN ORDINANCE AMENDING THE BLOOMINGTON CITY CODE UPDATING CHAPTER 6 REGARDING APPROVAL OF SECONDARY PREMISES LIQUOR LICENSES**

**WHEREAS**, the City of Bloomington, McLean County, Illinois (hereinafter “City”) is an Illinois home-rule municipality; and

**WHEREAS**, the City Clerk is charged with managing 30+ City licenses; and

**WHEREAS**, at the direction of City Administration, staff have been focused on continuous improvement evaluating processes for opportunities to best serve the community and local businesses; and

**WHEREAS**, it is recommended that Chapter 6, Section 14 (§ 6-121) be updated to align the approval process of Secondary Premises liquor licenses with that of Catering liquor licenses, streamlining and improving the overall application process.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BLOOMINGTON, MCLEAN COUNTY, ILLINOIS:**

**SECTION 1.** That the above recitals are incorporated into this Ordinance as though fully set forth herein.

**SECTION 2.** That Chapter 6, Section 14 (§ 6-121) of the Municipal Code of the City of Bloomington, Illinois, 1960, as amended, is hereby amended to read as set forth in Exhibit A (additions underlined and deletions stricken).

**SECTION 3.** That all remaining portions of the Bloomington City Code shall remain in full force and effect.

**SECTION 4.** The City Clerk is authorized and directed to publish this Ordinance in pamphlet form as provided by law.

**SECTION 5.** This Ordinance shall take effect immediately upon passage and publication by law.

**SECTION 6.** This Ordinance is adopted pursuant to Home Rule Authority granted to the City of Bloomington by Article VII, Section 6, of the Illinois Constitution, 1970.

**PASSED** this 27th day of January 2025.

**APPROVED** this \_\_\_\_ day of January 2025.

**CITY OF BLOOMINGTON**

**ATTEST**

\_\_\_\_\_  
Mboka Mwilambwe, Mayor

\_\_\_\_\_  
Leslie Smith-Yocum, City Clerk

## EXHIBIT A

### Chapter 6 ALCOHOLIC BEVERAGES

#### **§ 6-121. [Ch. 6, Sec. 14] Change of location; temporary extension of premises.**

- A. A liquor license shall permit the sale of alcoholic beverages and sales as defined in § 6-101 only in the premises described in the application and license except that the Mayor, ~~or their designee, on behalf of the Commission or two members of the Commission when the Mayor is unavailable,~~ may issue to a primary license holder a secondary premises license, Class "SA" or "SB," which authorizes the licensee to operate temporarily at a location other than the premises at which said licensee is licensed to operate. Any licensee desiring a secondary premises license shall submit an application containing the name of the licensee, a description of the temporary location (~~which shall not include street right-of-way~~), the expected hours of operation as may be requested by the Liquor Commission, and such other information relevant to the sale of alcohol at that location. No secondary premises license shall be issued for any premises which is not a proper one for the retail sale of alcoholic liquor under the laws of this state and the Code of the City.
- B. ~~A~~ Temporary extension of premises, as defined in § 6-101, may be granted to a primary liquor license holder. ~~The application made on forms provided by the City Clerk must contain the following:~~ [Added 10-23-2023 by Ord. No. 2023-107]
- (1) Applications. An application, made on forms provided by the City Clerk, must be submitted at least two weeks prior to the date of the planned event to allow adequate processing time. The application must contain the following:
    - (a) Legal name and DBA ("doing business as")/assumed name;
    - (b) Business contact information, including an address, phone number, and email;
    - (c) Date and time of event;
    - (d) Description of the event, including locations not contained in the standard operating establishment that will be considered under the application as "extended areas" for sale and service of liquor; and
    - (e) Name, title, and signature of the applicant.
  - (2) Required documents:
    - (a) Event site plan provided by the applicant which includes:
      - [1] The identification of the areas where alcohol will be stored and sold/served;
      - [2] Access points (entrances, exits, gates, etc.);
      - [3] The dimensions of the area proposed for the extension of premises;
      - [4] Location of additional adequate sanitation facilities, if applicable;
      - [5] Fencing or barricading for controlled entrances and exits to the proposed

area; and

- [6] Locations for adequate parking.
  - [a] If ample parking is not available on premises, written permission from neighboring businesses must be sought via an event parking agreement. The event parking agreement provides written permission of neighboring businesses to accommodate the overflow parking needed for the event. This document must include the business name; owner, manager, or representative's name; title; signature; and contact information of the neighboring business.
  - (b) Any other documents determined necessary by the reviewing departments.
  - (c) If the permit is approved, a certificate of liability insurance (DRAM Shop) must be provided with the title of the event, date and time frame of the event listed, as well as the City of Bloomington listed as an additional insured.
- (3) The fee for an extension of premises shall be issued at a cost as set forth in the Schedule of Fees.