

AGENDA

Joint City Council / BOCC Work Session

July 9, 2019

2:30 PM, Council Chambers



I. WORK SESSION

I.A. APCHA board interviews



MEMORANDUM

TO: Mayor and City Council

FROM: Linda Manning, City Clerk

DATE OF MEMO: July 3, 2019

MEETING DATE: July 9, 2019

RE: Citizen board appointments

City Council has been conducting board interviews for various citizen boards twice a year, typically in January and July. In the past, not all boards have been interviewed by Council including the Animal Shelter, Building Code Board of Appeals and the Kid's First Board. Mayor Torre has indicated that he would like Council to interview all perspective board members. To be consistent with how board interviews have happened in the past and due to the number of applicants for each board, staff is recommending that Council interview all members for each board at the same time instead of conducting individual interviews.

Included in the packet for each board will be a list of the current members, the most recent ordinance or code section as well as bylaws if available.

Unlike the APCHA interviews that will be conducted earlier in the day, these interviews will not be recorded or aired by Grassroots.



Building Code Board of Appeals
6 regular member openings

7 regular members and 2 exofficio members

Due to the infrequency of how often this board meets, there are currently not 7 active members on the board.

Current Members

Rally Dupps

Tom Marshall – term expired – reapplying

Richard DeCampo – term expired – reapplying

Applicants

Tom Marshall

Richard DeCampo

Chris Bendon

Greg Woods

Sarah Broughton

Jamie Brewster McLeod



Commercial Core and Lodging Commission
3 regular member openings

7 regular members and 1 alternate member

Current Members

Jeb Ball – chair -alternate member
Charles Cunniffe – vice chair - reapplying
Amanda Tanaka – expires 2021
Angi Wang – expires 2022
Kiki Raj – expires 2020
Bill Dinsmoor – expires 2020
Terry Butler – reapplying
Steve Fante – expired, not reapplying

Applicants

John Starr
Candice Olson
Terry Butler
Charles Cunniffe



Planning & Zoning Commission
1 regular member opening

7 regular members and 2 alternate members

Current Members

Spencer McKnight – reapplying
Teraissa McGovern – expires
Scott Marcoux – expires 2022
Ryan Walterscheid – expires 2020
James Marcus – expires 2022
Ruth Carver – alternate – expires 2020
Don Love – alternate – expires 2023
Brittanie Rockhill – expires 2023
Rally Dupps – expires 2021

Applicants

Spencer McKnight



Wheeler Board of Directors

1 regular member opening

7 regular members, 1 alternate member and 1 ex officio member

Current Members

Chip Fuller – chair – reapplying

Tom Kurt – expires 2020

Richard Stettner – expires 2022

Christine Benedetti – vice chair – expires 2023

Nina Gabianelli – expires 2020

Amy Mountjoy – expires 2023

Ziska Childs – expires 2021

Peter Greeney – alternate - expires 2021

Justin Brown – ex officio

Applicants

Jay Scharer

Brent Miller

Chip Fuller



Animal Shelter Board
1 City Advisor openings

4 regular members (2 city and 2 county), 2 alternate members (1 city and 1 county), 1 joint member and 1 non-voting member

Current Members

County Advisor

Yasmine de Pagter
Jessica Workman
Marie Kelly

City Advisor

Madeline Leib –alternate - expires 2020
Scott Dolginow – resigned
Adam Goldsmith – regular – expires 2020

Joint Member

Roberta Teliska

Non-Voting Member

Seth Sachson

Applicants

Amy Roldan
Gracie Wright
Isabelle Freidheim



Open Space Advisory Board
2 regular member opening

5 regular members and 1 alternate member

Current Members

Howie Mallory – Chair – term expired reapplying

Charlie Eckart – expires 2020

Phillip Jeffreys – expires 2021

Gyles Thornely – expired

Erik Skarvan – expires 2020

Claudia Kirby – expires 2023

Applicants

Howie Mallory - unavailable

RESOLUTION #60
(Series of 2019)

A RESOLUTION OF THE CITY OF ASPEN REPEALING THE PRIOR INTERGOVERNMENTAL AGREEMENT AND ITS AMENDMENTS CREATING THE ASPEN/PITKIN COUNTY HOUSING AUTHORITY IN THEIR ENTIRETY AND REPLACING SUCH AGREEMENT AND ITS AMENDMENTS WITH AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF ASPEN AND PITKIN COUNTY ESTABLISHING THE ASPEN/PITKIN COUNTY HOUSING AUTHORITY

WHEREAS, there has been submitted to the City Council an intergovernmental agreement between the City of Aspen, Colorado, and the Board of County Commissioners of Pitkin County, a copy of which agreement is annexed hereto and made a part thereof, and

WHEREAS, The City of Aspen and Pitkin County entered into an Intergovernmental Agreement (IGA) on November 8, 1982 establishing a Joint City/County Housing Authority and entered into an IGA on January 9, 1984, a First Amended and Restated IGA on September 26, 1989, a Second Amended and Restated IGA on September 13, 1999, a Third Amended and Restated IGA on October 28, 2002, a Fourth Amended and Restated IGA on December 20, 2007, and a Fifth Amended and Restated IGA on December 18, 2013, establishing a multi-jurisdictional housing authority (the Authority) as a separate government entity, and


WHEREAS, the City and County desire to continue to support an independent housing authority that has all of the powers set forth at Section 29-1-204.5, C.R.S., and

WHEREAS, the City and the County desire to repeal and replace the Intergovernmental Agreements listed above, and

WHEREAS, the City Council finds that it is in the best interests of the citizens of the City of Aspen County to approve this Resolution.

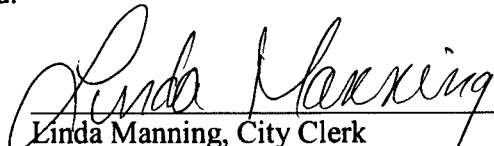
NOW, THEREFORE BE IT RESOLVED that the City Council hereby repeals the previous Intergovernmental Agreement and its amendments set forth above in their entirety and approves the Intergovernmental Agreement, attached hereto as Exhibit A, between the City of Aspen and Pitkin County establishing the Aspen/Pitkin County Housing Authority and authorizes the Mayor to sign this Resolution and upon the satisfaction of the City Manager and City Attorney to sign such Intergovernmental Agreement.

FINALLY, adopted, passed and approved by the City Council of the City of Aspen on the 13th day of May 2019.



Steven Skadron, Mayor

I, Linda Manning, duly appointed and acting City Clerk do certify that the foregoing is a true and accurate copy of that resolution adopted by the City Council of the City of Aspen, Colorado, at a meeting held on the day hereinabove stated.



Linda Manning, City Clerk

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS
("BOCC") OF PITKIN COUNTY, COLORADO REPEALING
RESOLUTION NO'S 131-1982, 003-1984,008-1989, 179-1999, 132-2002,
105-2007 AND 092-2013 IN THEIR ENTIRETY AND ADOPTING, A
RESOLUTION APPROVING AN INTERGOVERNMENTAL
AGREEMENT BETWEEN THE CITY OF ASPEN AND PITKIN
COUNTY ESTABLISHING THE ASPEN/PITKIN COUNTY HOUSING
AUTHORITY**

RESOLUTION NO. 037, 2019

RECITALS

WHEREAS, Pursuant to Section 2.8.3 (Actions) of the Pitkin County Home Rule Charter ("HRC") official action by formal resolution shall be required for all actions of the Board not requiring ordinance power on matters of significant importance affecting citizens, and

WHEREAS, The City of Aspen and Pitkin County entered into an Intergovernmental Agreement (IGA) on November 8, 1982 establishing a Joint City/County Housing Authority and entered into an IGA on January 9, 1984, a First Amended and Restated IGA on September 26, 1989, a Second Amended and Restated IGA on September 13, 1999, a Third Amended and Restated IGA on October 28, 2002, and a Fourth Amended and Restated IGA on December 20, 2007, establishing a multi-jurisdictional housing authority (the Authority) as a separate government entity, and

WHEREAS, the City and County desire to continue to support an independent housing authority that has all of the powers set forth at Section 29-1-204.5, C.R.S., and

WHEREAS, the City and the County desire to repeal and replace the Intergovernmental Agreements listed above, and

WHEREAS, the BOCC finds that it is in the best interests of the citizens of Pitkin County to approve this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pitkin County, Colorado that it hereby adopts a RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS ("BOCC") OF PITKIN COUNTY, COLORADO REPEALING RESOLUTION NO'S 131-1982, 003-1984,008-1989, 179-1999, 132-2002, 105-2007 AND 092-2013 IN THEIR ENTIRETY AND ADOPTING, A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF ASPEN AND PITKIN COUNTY ESTABLISHING THE ASPEN/PITKIN COUNTY HOUSING AUTHORITY and authorizes the Chair to sign the Resolution and upon the satisfaction of the County Attorney as to form, execute any other associated documents necessary to complete this matter.

INTRODUCED AND FIRST READ ON THE 5th DAY OF May, 2019
AND SET FOR SECOND READING AND PUBLIC HEARING ON THE 22nd DAY
OF May, 2019.

NOTICE OF PUBLIC HEARING AND TITLE AND SHORT SUMMARY OF THE
RESOLUTION PUBLISHED IN THE ASPEN TIMES WEEKLY ON THE 9th DAY
OF May, 2019.

NOTICE OF PUBLIC HEARING AND THE FULL TEXT OF THE RESOLUTION
POSTED ON THE OFFICIAL PITKIN COUNTY WEBSITE (www.pitkincounty.com)
ON THE 9th DAY OF May, 2019.

ADOPTED AFTER FINAL READING AND PUBLIC HEARING ON THE 22nd
DAY OF May, 2019.

PUBLISHED BY TITLE AND SHORT SUMMARY, AFTER ADOPTION, IN THE
ASPEN TIMES WEEKLY ON THE 30th DAY OF May, 2019.

POSTED BY TITLE AND SHORT SUMMARY ON THE OFFICIAL PITKIN COUNTY
WEBSITE (www.pitkincounty.com) ON THE 22nd DAY OF May, 2019.

ATTEST:

By Jeanette Jones
Jeanette Jones
Deputy County Clerk

BOARD OF COUNTY COMMISSIONERS

By: Greg Poschman
Greg Poschman, Chair
Date: 5/24/19

APPROVED AS TO FORM:

John Ely
John Ely, County Attorney

MANAGER APPROVAL

Jon Peacock
Jon Peacock, County Manager

**INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF
ASPEN AND PITKIN COUNTY ESTABLISHING THE ASPEN/PITKIN
COUNTY HOUSING AUTHORITY**

This **INTERGOVERNMENTAL AGREEMENT** (hereinafter referred to as "Agreement"), made and entered into this 13th day of May, 2019, by and between the CITY OF ASPEN, Colorado, a home rule municipal corporation (hereinafter referred to as "City") and the BOARD OF COUNTY COMMISSIONERS of Pitkin County, Colorado, a body corporate and politic (hereinafter referred to as "County"). This Agreement shall become effective as of the 1st day of August, 2019 ("Effective Date") regardless of the dates on which it is signed.

RECITALS:

WHEREAS, the City is authorized by Article XX, Section 6 of the Colorado Constitution and City and County are each authorized by Article XIV, Section 18 of the Colorado Constitution, Section 29-1-204.5, Colorado Revised Statutes to contract with each other to establish a multi-jurisdictional housing authority as a separate government entity; and

WHEREAS, the City and County entered into an *Intergovernmental Agreement* on November 8, 1982, an *Intergovernmental Agreement* on January 9, 1984, an *Amended and Restated Intergovernmental Agreement* on September 26, 1989, a *Second Amended and Restated Intergovernmental Agreement* on September 13, 1999, a *Third Amended and Restated Intergovernmental Agreement* on October 28, 2002, a *Fourth Amended and Restated Intergovernmental Agreement* on December 20, 2007, and a *Fifth Amended and Restated Intergovernmental Agreement* on December, 2013 establishing a multi-jurisdictional housing authority under the provision of C.R.S. 1973, Section 29-1-204.5 which authority is known as the Aspen/Pitkin County Housing Authority (APCHA) (hereinafter referred to as "Authority") for the purpose of providing a program and a system to assure the existence of a supply of desirable and affordable housing for permanent residents, persons employed in the City or the County, senior citizens, disabled persons and other population segments residing or needing to reside in the Roaring Fork Valley which are necessary for a balanced community; and

WHEREAS, the City and County desire to create an independent housing authority that has all of the powers set forth at Section 29-1-204.5, C.R.S.; and

WHEREAS, the City and the County desire to repeal all prior agreements and enter into a revised Agreement with the provisions contained herein.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual benefits to be derived hereby, the City and the County hereby agree to repeal the *Intergovernmental Agreement* of November 8, 1982, the *Intergovernmental Agreement* of January 9, 1984, the *Intergovernmental Agreement* of January 9, 1984, the *Amended and Restated Intergovernmental Agreement* on September 26, 1989, the *Second Amended and Restated Intergovernmental Agreement* on September 13, 1989, the *Third Amended and Restated Intergovernmental Agreement* on October 28, 2002, the *Fourth Amended and Restated Intergovernmental Agreement* on December 20, 2007, the *Fifth Amended and Restated Intergovernmental Agreement* on December, 2013, and approve this agreement to be effective on the date first stated above (Effective Date).

I. MULTI-JURISDICTIONAL HOUSING AUTHORITY – PURPOSE:

The Aspen/Pitkin County Housing Authority (hereinafter referred to as “Authority”) has been established as a multi-jurisdictional housing authority for the purpose of assisting the City and County, upon request by either party, in effecting the planning, financing, acquisition, construction, development, reconstruction or repair, maintenance, management and operation of housing projects pursuant to a multi-jurisdictional plan to provide residential facilities and dwelling accommodations at rental or sale prices within the means of families or persons of low, moderate and middle income who are employed in the City or the County, who reside or need to reside in the City or County, and who have identifiable needs for affordable housing; e.g., limited incomes, senior citizens and disabled persons, as defined by the Authority in published guidelines. The Authority shall be a political subdivision and a public corporation for the State of Colorado, separate from the City and County, and shall be a validly created and existing political subdivision and public corporation of the State of Colorado. It shall have the duties, privileges, immunities, rights, liabilities, and disabilities of a public body politic and corporate. The provisions of Articles 10.5 (the “Public Deposit Protection Act”) of Title 11, Colorado Revised Statutes, shall apply to monies of the Authority.

The Authority shall have any and all powers, duties, rights and obligations as such are set forth herein and subject to the terms and conditions of this Agreement. In order to facilitate management oversight and to provide additional resources to the Authority, the Authority shall delegate to the City certain administrative functions as more fully described herein:

II. BOARD OF DIRECTORS:

A. Number, Manner of Appointment, Qualifications, etc.:

The Authority Board shall consist of five (5) directors (hereinafter referred to as “Directors”), and three (3) alternates to be appointed as follows:

1. One (1) Director shall be a member of the City Council and shall be appointed by the City Council. One (1) Director shall be a member of the Board of County Commissioners and shall be appointed by the Board of County Commissioners.
2. One (1) Alternate Director shall be a member of the City Council and shall be appointed by the City Council. One (1) Alternate Director shall be a member of the Board of County Commissioners and shall be appointed by the Board of County Commissioners. In the event the Director from City Council or the Director from the Board of County Commissioners are not present, they may only be represented by the Alternate Director appointed from their respective elected body.
3. Three (3) Directors and one (1) Alternate Director shall be jointly appointed by the City Council and Board of County Commissioners, and shall serve staggered terms.
4. As soon as reasonable after the effective date of this Amended Agreement, the City Council and the Board of County Commissioners shall jointly appoint the Directors. All Directors shall be appointed for a four-year term. Each director will be term limited to two (2) consecutive four-year terms. A one-year absence from the Authority Board will be required before a director can reapply. Terms limits will begin with the approval of this *Agreement*. To initiate staggered term, the first term for each appointment shall be one (1) Director for two (2) years, one (1) Director for three (3) years, one (1) Director for four (4) years and the Alternate Director for four (4) years.

5. Directors and the Alternate Directors shall continue to serve as Directors until such time as a successor has been appointed.
6. Jointly appointed Directors and Alternate Director may be removed at the recommendation of the Authority Board with approval from City Council and County Commissioners. Upon removal of a jointly appointed Director or Alternate Director, a replacement shall be appointed for the unexpired term of the removed Director or Alternate pursuant to paragraph 2(A) 3 of this agreement.
7. Directors appointed from the City Council and Board of County Commissioners shall serve at the pleasure of their respective elected bodies.

B. Officers.

The officers of the Authority shall be a Chair, a Vice Chair, a Treasurer, and a Secretary.

1. *Chair.* The Chair shall preside at all meetings of the Authority. At each meeting, the Chair shall submit such recommendations and information as she or he may consider proper concerning the business, affairs and policies of the Authority.
2. *Vice Chair.* The Vice Chair shall perform the duties of the Chair in the absence or incapacity of the Chair; and in case of the resignation or death of the Chair, the Vice Chair shall perform such duties as are imposed on the Chair until such time as the Authority shall select a new Chair.
3. *Treasurer.* The Treasurer shall perform the duties of the Chair in the absence or incapacity of both the Chair and the Vice Chair. With respect to expenses incurred directly by the Authority (as distinguished from expenses of either the City or County for affordable housing projects and their operations), either the Treasurer or the Secretary shall approve all orders and checks for payment of money and shall payout and disburse such monies under the direction of the City's Finance Director. The Treasurer shall serve as advisor to the Authority and the Board on financial matters.
4. *Secretary.* The Secretary shall ensure that the records of the Authority are properly maintained, shall act as Secretary of the meetings of the Authority and ensure that all votes are recorded, and shall ensure that a record of the proceedings of the Authority are maintained in a journal of proceedings to be kept for such purpose, and shall perform all duties incident to his or her office.
5. *Election or Appointment.* The Chair, Vice Chair, Treasurer, and Secretary shall be elected at the annual meeting of the Authority from among the Directors of the Board, and shall hold office for one year or until their successors are elected and qualified.
6. *Vacancies.* Should the office of Chair, Vice Chair, Treasurer, or Secretary become vacant, the Board shall elect a successor from its membership at the next regular meeting and such election shall be for the unexpired term of said office.

C. Voting Requirements:

1. *Quorum.* The powers of the Authority shall be vested in the Directors of the Board in office from time to time. Three (3) Directors of the Board, with a representative from the

City Council and a representative from the County Commissioners present, shall constitute a quorum for the purpose of conducting Authority business, exercising Authority powers and for all other purposes. When a quorum is in attendance, action may be taken by the Authority upon a vote of a majority of the Directors of the Board present. Alternate Directors may be counted for purposes of determining the existence of a quorum at a meeting and may have his or her vote counted only when the Director of the body they represent is not present.

2. *Manner of Voting.* The voting on all questions coming before the Authority shall be by roll call, and the yeas and nays shall be entered upon the minutes of each meeting by name, except on the election of officers that may be by ballot.

D. Duties of the Officers.

The officers of the Authority shall perform the duties and functions of the Authority as prescribed herein and such other duties and functions as may from time to time be required by the Authority, the by-laws or rules and regulations of the Authority, or upon the request of the City and County.

III. DUTIES OF THE PARTIES:

A. Personnel.

1. An Executive Director of the Authority shall be employed by the City who shall report to and be supervised by the City Manager. The City Manager and County Manager shall jointly hire the Executive Director. The City Manager shall have the authority to terminate the employment of the Executive Director in accordance with City Personnel Policies and Procedures, but shall exercise this authority only after reasonable consultation with the County Manager.
2. The Executive Director and all other personnel employed to work under the supervision of the Executive Director shall be City employees, subject to the City's payroll, benefits, and personnel policies and procedures (including disciplinary procedures).
3. The Executive Director shall work under the supervision of the City Manager and shall receive work assignments from the City Manager consistent with the Strategic Plan and Annual Work Plan/Budget (see section III,C,1). The Authority Board may suggest work assignments for the Executive Director to the City Manager, but shall have no authority to directly assign work, tasks, or priorities to the Executive Director or any of his or her staff.
4. Nothing in this Agreement shall create, or is intended to create, or shall be construed to constitute a contract of employment, express or implied, between the Executive Director and the Authority, the City or the County.

B. Finances and Accounting.

1. The Executive Director shall annually consult and cooperatively work with the City and County Finance Directors or their representatives to prepare proposed budgets for the City and County relating to affordable housing in their respective jurisdictions. The Authority Board, upon reviewing the annual work plan and budget as presented by the

Executive Director shall make recommendation to the City and County for their adoption. The annual budgets shall include funds necessary to reimburse the City for overhead expenses for personnel, finance, administrative, legal, and asset management services consistent with fees charged to other City departments.

2. The Executive Director shall annually consult and cooperatively work with the City's Finance Director or their representative to ensure the proper care and custody of all funds of the Authority, the prompt payment of all obligations of the Authority, and the keeping of regular books of accounts showing receipts and expenditures of the Authority. The Executive Director shall render to the Authority, the City and the County, at their regular meetings, or sooner if requested, an account of Authority transactions and also of the financial condition of the Authority.
3. All accounting, payroll, and audit services for the Authority shall be performed by the Finance Department of the City.
4. The City's procurement policies, contract documents, and approval policies shall be used for all procurements of goods and services of the Authority.
5. For each fiscal year of the City, the County and the Authority (each January 1 through each December 31), the City and County shall each appropriate their prorated share of operational monies necessary to provide for any budgeted deficit arising in connection with the Authority's operations which has been approved by the City and County, provided, however, that bonds, notes or other obligations payable solely from revenues as described in Section III hereof shall never constitute an indebtedness of the City or the County. The City and County shall each pay for 50% of the normal operating expenses of the Authority. This shall include such normal operating expenses as guideline development, qualifying applicants, enforcement, property management, etc. The City and County shall pay its share of any special projects, which either party may request to be included in the Annual Work Plan.
6. The County shall pay to the City for the benefit of the Authority its share of the Authority's annual budget upon the request of the Finance Director of the City. Both the City Council and the Board of County Commissioners shall approve any increases to the expense budget.
7. On or before June 15 of each fiscal year, the actual operations for the Authority for the immediate preceding fiscal year shall be reviewed by the City and County Finance Directors with the Executive Director for the determination of any necessary final reimbursements (and, therefore, necessary supplemental appropriations of monies by the City and the County) as a result of any non-budget appropriation of Authority staff or expenditure. The City and County hereby agree to make all necessary appropriations within a reasonable time to reconcile the final appropriations of each entity.

C. *Operations.*

1. Strategic Plan and Annual Work Plan/Budget. In the first year of this agreement, the Executive Director will work with the Authority Board to create a strategic plan defining the overall mission, vision, values and key objectives of the Authority. The strategic plan shall be ratified by the City Council and Board of County Commissioners and shall be updated at a minimum every five years. Changes to the Strategic plan shall be ratified by

the City Council and Board of County Commissioners. Pursuant to the approved strategic plan the Authority Board, working with the Executive Director, shall prepare an annual work plan and budget that specifies goals, tasks, responsible employees, timelines, and required budget for the operation of the Authority. The annual work plan and budget shall include a summary detailing progress made in the implementation of objectives set forth in the Authority's strategic plan. Following the finalization of the annual work plan by the Authority Board, the Executive Director shall meet with the City and County Managers. The Annual Work Plan shall be presented in August for the following Calendar Year and shall be the basis of the Authority's funding request to the City and County.

2. Affordable Housing Guidelines. The Executive Director shall review the Affordable Housing Guidelines when necessary, including updates and recommendations for changes that:
 - a. Identifies category qualifications for ownership and rental housing within the City and County for the population segments identified by the Authority as required by existing agreements and land use regulations.
 - b. The Authority Board shall review the Affordable Housing Guidelines, including deletions and additions, submitted to it by the Executive Director. Final approval of Guideline changes shall be made by the Authority Board. Guideline changes shall be brought forward in a resolution that shall require two readings separated by a minimum of 10 business days and a public hearing and public comment at the second reading.
3. The Authority Board. The Authority Board shall meet at least monthly to conduct its business. All meetings of the Authority shall be conducted in accordance with the Colorado Open Meetings Law, Sections 24-6-401, *et seq.*, C.R.S. and the City of Aspen Municipal Code. The Authority shall be responsible for the following duties:
 - a. To act as affordable housing advocates in all of its business by representing the views and perspectives of the larger communities of the City and County and translating those views and perspectives into concrete recommendations to the City and County; and
 - b. To review and make recommendations to the City and County with respect to the Strategic Plan, Annual Work Plan/Budget, Housing Guidelines, Affordable Housing Action Plans of the Aspen Area Community Plan, and Pitkin County Comprehensive Plans and Master Plans and advise on any other affordable housing related matters referred to it by either the City or County; and
 - c. To review specific development proposals initiated by the City or County and make recommendations thereon upon the request of either the City or County; and
 - d. To assist the City, County, and Executive Director, upon request, to define the need, planning, undertaking, construction, operation, or financing of low, lower moderate, upper moderate, middle and upper middle income housing for the population segments designated here or identified by the Authority residing in or needing to reside in the City or the County; and
 - e. To assist the City, County and Executive Director, upon request, to plan, finance, acquire, construct, reconstruct or repair, maintain, manage, and operate housing projects pursuant to the Annual Work Plan; and

- f. To assist the City, County and Executive Director, upon request, to purchase, acquire, obtain options, hold; lease (as lessor or lessee), sell, or otherwise dispose of any real or personal property, commodity, or service from firms, corporations, the City, the County, other governmental entities or any other persons; and
 - g. To assist the City, County and Executive Director, upon request, to investigate housing needs within the jurisdiction of the City or the County and the means and methods for improving those conditions; and
 - h. To review growth management policy applications (or equivalent application procedures as the same are developed or established from time to time) by developers for low, lower moderate; upper moderate, middle and upper middle income housing in the City or the County as requested by the respective Community Development Departments of the City or the County for conformance with housing needs; and
 - i. To enforce all aspects of the affordable housing program, including, but not necessarily limited to, the enforcement of deed restrictions (where the beneficiary is the City of Aspen, Pitkin County, and/or the Authority), and the adoption of guidelines or regulations for the implementation of the Authority's duties pursuant to CRS 29-1-204.5 and this IGA. This includes the authority to adopt a program of civil penalties to be imposed for violations of deed restrictions and the Authority's guidelines or regulations, and to establish the position of a hearing officer for such purposes
4. *The Executive Director.* The Executive Director shall be responsible for the following duties in addition to any duties assigned to him or her by the City Manager:
- a. Working closely with the Authority Board and the County and City Managers to develop an Annual Work Plan and thereafter implementing said Work Plan under the supervision of the City Manager; and
 - b. Maintaining records of all existing rental or resale deed restricted housing, including City Accessory Dwelling Units (ADUs) and County Caretaker Dwelling Units (CDUs) for the population segments designated herein or identified by the Authority and assure that such housing is used and occupied in accordance with existing City or County development approvals, contracts, or financing requirements; and
 - c. Taking all steps reasonably necessary to assure that all deed restricted units of housing comply with City and County regulations or resolutions concerning the development and administration of rental or resale restricted housing, including but not limited to administrative review of City and County land use applications as requested by the City or County Community Development department; and
 - d. Negotiating contracts as required to provide for management of deed-restricted Authority units (as that term is defined in the Affordable Housing Guidelines as such guidelines are published, modified, amended and supplemented from time to time); and

- e. To review and recommend establishment of a computerized rental availability record system for use by the City, the County, the population segments designated herein or identified by the Authority and members of the general public; and
- f. Oversee the process for marketing and reviewing qualification of applicants for rental deed restricted or for sale affordable housing units, and for marketing, reviewing qualifications of applicants for, and arranging for transfer of title of deed restricted units; and
- g. Investigate and maintain data indicating housing needs within the jurisdiction of the City or the County for the population segments designated herein or identified by the Authority and the means and methods for improving those conditions; and
- h. To review Aspen Area Community Plan and County neighborhood and comprehensive plans and strategic initiative related to housing and recommend code changes associated with the provisions of said plans as they are modified, amended and supplemented from time to time.

IV. BONDS, NOTES AND OTHER OBLIGATIONS:

- A. The bonds, notes, and other obligations of the Authority shall not be the debts, liabilities, or obligations of the City or the County unless expressly assumed by the City or the County.
- B. The City and the County may provide for payment to the Authority of funds from proprietary revenues for services rendered or facilities provided by the Authority, from proprietary revenues or other public funds as contributions to defray the cost of any purpose set forth herein, and from proprietary revenues or other public funds as advances for any purpose subject to repayment by the Authority.
- C. To carry out the purposes for which the Authority was established, the Authority is authorized to issue bonds, notes, or other obligations payable solely from the revenues derived or to be derived from the function, service, or facilities of the Authority or from any other available funds of the Authority. The terms, conditions, and details of said bonds, notes, and other obligations, the procedures related thereto, and the refunding thereof shall be set forth in the resolution authorizing said bonds, notes, or other obligations and shall, as nearly as may be practicable, be substantially the same as those provided by law for any of the contracting parties to this Intergovernmental Agreement; except that bonds, notes, or other obligations so issued shall not constitute an indebtedness of the Authority, the City or the County within the meaning of any constitutional, home rule charter or statutory limitation or other provision unless expressly assumed by the City or the County. Each bond, note, or other obligation issued under this subsection shall recite in substance that said bond, note, or other obligation, including the interest thereon, is payable solely from the revenues and other available funds of the Authority pledged for the payment thereof unless expressly assumed by the City or the County and that said bond, note, or other obligation does not constitute a debt of the Authority, the City or the County or within the meaning of any constitutional, home rule charter or statutory limitations or provisions unless expressly assumed by the City or the County. Notwithstanding anything in this Section IV to the contrary, such bonds, notes, and other obligations may be issued to mature at such times not beyond forty (40) years from their respective issue dates, shall bear interest at such rates, and shall be sold at such prices at, above or below the principal amount thereof, as shall be determined by the Board.

- D.* The resolution, trust indenture, or other security agreement under which any bonds, notes, or other obligations are issued shall constitute a contract with the holders thereof, and it may contain such provisions as shall be determined by the Board to be appropriate and necessary in connection with the issuance thereof and to provide security for the payment thereof, including, without limitation, any mortgage or other security interest in any revenues, funds, rights, or properties of the Authority. The bonds, notes and other obligations of the Authority and the income therefrom are exempt from taxation, except inheritance, estate, and transfer taxes pursuant to the Colorado Revised Statutes.

V. LEGAL ASSISTANCE:

The Authority Board may retain independent legal counsel, as needed, for day-to-day consultation and legal advice. The City Attorney shall review all contract documents that purport to legally obligate the City in any fashion. The County Attorney shall review all contract documents that purport to legally obligate the County in any fashion.

VI. DISPOSITION OF ASSETS UPON TERMINATION:

In the event of the termination of this Intergovernmental Agreement, which termination may only occur in accordance with the requirements and limitations of Section VII hereof, and the resulting dissolution of the Authority, the assets of the Authority shall be distributed as follows:

- A.* All assets acquired from contributions from the City or the County shall be returned to the contributing party if said assets are still in existence.
- B.* If assets contributed to the Authority are not in existence, the contributing party shall have the option of receiving the fair market value of the asset at the time of disposal by the Authority in either cash or assets of the Authority.
- C.* All remaining assets acquired by the Authority after the date of this Intergovernmental Agreement from funds provided by the parties shall be distributed to the parties on the basis of the appraised value of said assets at the time of termination and in the same proportion as the respective contributions of funds by the parties for acquisition of the asset.
- D.* The City and the County may agree to dispose of any assets of the Authority in any other acceptable manner.
- E.* If the City and the County cannot agree on the disposition of any assets of the Authority within sixty (60) days after termination, said assets shall be subject to an independent appraisal and shall be sold at public auction as soon as practicable with the proceeds allocated to the City and the County in the same proportion as the total contribution of funds by the respective parties for acquisition of the asset.

VII. ANNUAL RENEWAL AND TERMINATION:

The term of this Intergovernmental Agreement shall be from the effective date hereof through _____, and shall automatically be renewed for successive one-year periods thereafter. Either party hereto may terminate this Intergovernmental Agreement for any reason upon ninety (90) days' written notice, provided, however, that this Intergovernmental Agreement may not be terminated or rescinded so long as the Authority has bonds, notes, or other obligations outstanding,

unless provision for full payment of such obligations, by escrow or otherwise, has been made pursuant to the terms of such obligations; provided, however, that if full payment has been provided by escrow, such termination or rescission shall not occur unless nationally recognized bond counsel has delivered an opinion to the effect that such termination or rescission, in and of itself, will not adversely affect the tax status of the interest on such escrowed obligations. Furthermore, this Intergovernmental Agreement may not be terminated if the Authority has obligations to the U.S. Department of Housing and Urban Development under any Low Rent Public Housing Program, or other similar program, unless those obligations are assumed by the City or the County.

VIII. ASSIGNABILITY:

This agreement is not assignable by either party.

IX. MODIFICATION OF THIS AGREEMENT:

This Agreement may be changed or modified only in writing by an agreement approved by the City Council and Board of County Commissioners, acting separate and signed by authorized officers.

X. ENTIRE AGREEMENT:

This Agreement constitutes the entire Agreement between the parties and all other promises and agreements relating to the subject of this Agreement, whether oral or written, are merged herein.

XI. SEVERABILITY:

Should any one or more sections or provisions of this Agreement be judicially adjudged invalid or unenforceable, such judgment shall not affect, impair, or invalidate the remaining provisions of this Agreement, the intention being that the various sections and provisions hereof are severable.

XII. NOTICE:

Any notice required or permitted under this Agreement shall be in writing and shall be provided by electronic delivery to the e-mail addresses set forth below and by one of the following methods 1) hand-delivery or 2) registered or certified mail, postage pre-paid to the mailing addresses set forth below. Each party by notice sent under this paragraph may change the address to which future notices should be sent. Electronic delivery of notices shall be considered delivered upon receipt of confirmation of delivery on the part of the sender. Nothing contained herein shall be construed to preclude personal service of any notice in the manner prescribed for personal service of a summons or other legal process.

To: City of Aspen
Aspen City Council
c/o City Manager
130 South Galena Street
Aspen, Colorado 81611

With copies to:
Aspen City Attorney
130 South Galena Street
Aspen, Colorado 81611

To: Pitkin County
Board of County Commissioners
c/o County Manager
530 East Main Street, Suite 302
Aspen, Colorado 81611
jon.peacock@pitkincounty.com

With Copies to:
Pitkin County Attorney's Office
530 E Main Street, Suite 301
Aspen, Colorado 81611
attorney@pitkincounty.com

To: Aspen/Pitkin County Housing Authority
c/o Executive Director
210 E. Hyman Ave., Suite 202
Aspen, CO 81611

XIII. GOVERNMENT IMMUNITY:

The parties agree and understand that both parties are relying on and do not waive, by any provisions of this Agreement, the monetary limitations or terms or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. 24-10-101, et seq., as from time to time amended or otherwise available to the parties or any of their officers, agents, or employees.

XIV. CURRENT YEAR OBLIGATIONS.

The parties acknowledge and agree that any payments provided for hereunder or requirements for future appropriations shall constitute only currently budgeted expenditures of the parties. The parties' obligations under this Agreement are subject to each individual party's annual right to budget and appropriate the sums necessary to provide the services set forth herein. No provision of this Agreement shall be construed or interpreted as creating a multiple fiscal year direct or indirect debt or other financial obligation of either or both parties within the meaning of any constitutional or statutory debt limitation. This Agreement shall not be construed to pledge or create a lien on any class or source of either parties' bonds or any obligations payable from any class or source of each individual party's money.

XV. BINDING RIGHTS AND OBLIGATIONS.

The rights and obligations of the parties under this Agreement shall be binding upon and shall inure to the benefit of the parties and their respective successors and assigns.

XVI. AGREEMENT MADE IN COLORADO.

This Agreement shall be construed according to the laws of the State of Colorado, and venue for any action shall be in the District Court in and for Pitkin County, Colorado.

XVII. ATTORNEY FEES.

In the event that legal action is necessary to enforce any of the provisions of this Agreement, the substantially prevailing party, whether by final judgment or out of court settlement, shall recover from the other party all costs and expenses of such action or suit including reasonable attorney fees.

XVIII. NO WAIVER.

The waiver by any party to this Agreement of any term or condition of this Agreement shall not operate or be construed as a waiver of any subsequent breach by any party.

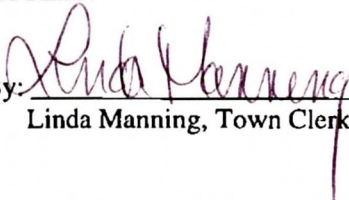
XIX. AUTHORITY.

Each person signing this Agreement represents and warrants that said person is fully authorized to enter into and execute this Agreement and to bind the party it represents to the terms and conditions hereof.

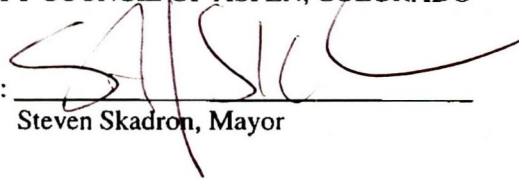
The foregoing Agreement is approved by City of Aspen at its regular meeting held on the 13th day of May, 2019.

IN WITNESS WHEREOF, the parties hereto have executed this Intergovernmental Agreement on the day and year first above written.

ATTEST:

By: 
Linda Manning, Town Clerk


CITY COUNCIL OF ASPEN, COLORADO

By: 
Steven Skadron, Mayor

APPROVED AS TO FORM:

By: 
James True, City Attorney

BOARD OF COUNTY COMMISSIONERS OF
PITKIN COUNTY, COLORADO

By: 
Greg Poschman, Chair

Manager Approval:

By: 
Jon Peacock, County Manager

APPROVED AS TO FORM:

By: 
John Ely, County Attorney

Citizen Board Application Form

Select the Board,
Commission, or
Committee applying for

Housing Authority

Personal Information

First Name Peter

Last Name Louras

Physical Address

Mailing Address

City Aspen

State CO

Zip 81611

Home Phone Number

Business Address same

Business Phone
Number n/a

Occupation Retired - Former Corporate executive in San Francisco Bay Area

Email Address

Residency Information

Length of Residency in
Pitkin County 14 years

Are you a registered
voter Yes

Education and Hobbies

High School Rutland High School

College Lehigh University

Trade or Business
School *Field not completed.*

Hobbies Skiing, Gardening, Bonsai

Organization Membership Information

Are you currently serving on other Boards, Commissions, or Committees?

Yes

If yes, which

Pitkin County FAB; AVH Audit Committee; AVH Foundation Board; AVH PFAC committee

Have you served on a Board, Commission, or Committee before?

Yes

If yes, which

Frontiers Group Housing Committee

Please list organization memberships and positions held

Currently re-engaging with non-profits after serving as Board Chairman for NY Stock Exchange public company. Formerly Board member and President of Colorado Rocky Mountain School; Formerly Board member and President of Aspen Film; currently engaged with SPARC to possibly join Board in support of future plans for the ARC; AVH - member of Audit Committee; member of AVH Foundation Board; member of PFAC committee; City of Aspen and Pitkin County FAB

Please List Areas of Special Interest

Financial person by training; well versed in corporate and non-profit governance; strategic planning for businesses and non-profits. Interested in new APCHA board because I have experience with the housing issues based on my Frontiers Group experience. Also, a new board will have organizational and governance issues to address - an area where I have lots of experience.

ATTENTION BOARD OF HEALTH APPLICANTS

Please answer the questions below if you are submitting an application for the Board of Health.

Share what you know about Public Health and why you are interested in committing your time and energy to serving on the Board of Health?

Field not completed.

What can you contribute to the Board of Health? Is there a specific content expertise you would like to offer (mental health, public health, environmental health, medicine/nursing, health education, community advocacy,

Field not completed.

housing business
education, media
relations, etc.)?

Please Attach Your
Resume as a pdf

[Resume 8 \(new\).docx](#)

PETER N. LOURAS

Aspen, CO 81611

Summary of Experience

- Independent Chairman of public company board (Simpson Manufacturing Company, Inc.)
- President of two local non-profit boards (CRMS and Aspen Film).
- Board member of numerous non-profits and public/private companies over 35 years.
- Retired senior executive of leading consumer packaged goods company (Clorox).
- Ten years of experience building and operating a significant international business (Clorox).
- Extensive experience working with people from different cultures and ethnic backgrounds.
- Strong operations and financial expertise.

Public Company Board

1999 - 2019

Simpson Manufacturing

Pleasanton, CA

- Independent Chairman of the Board (2014 – 2019) of this highly profitable, NY Stock Exchange company that fabricates specialty construction products for the housing industry.
- Previous Chair of Audit Committee (2004 – 2014).

Private Company Board

2002 – 2014

Dealer Fusion

Concord, CA

- Minority owner and Board member of this profitable start-up company.
- Company competed in online data gathering and sharing for auto dealers in three Western states.

Non-profit Boards - Aspen

2005 – 2014

Colorado Rocky Mountain School

Carbondale, CO

- President of Board of Trustees from 2010 to 2013
- Led successful \$10 million capital campaign effort to upgrade campus facilities. Largest capital campaign in the history of this boarding high school.

- | | | |
|-------------|-------------------|-----------|
| 2008 – 2012 | Aspen Film | Aspen, CO |
|-------------|-------------------|-----------|
- President of Board 2009 to 2011.
 - Led effort to help modernize this 35-year-old local nonprofit.

WORK EXPERIENCE

- | | | |
|-------------|---|-------------|
| 1980 - 2000 | Group Vice President, The Clorox Company | Oakland, CA |
|-------------|---|-------------|
- Joined Clorox in 1980 as a mid-level financial manager. In 1992 promoted to the 5-person Executive Committee as a Group Vice President. Responsibilities included executive responsibility for the Company's international business building efforts for over 10 years.
- | | | |
|-------------|-------------------------------|--|
| 1972 - 1980 | PricewaterhouseCoopers | |
|-------------|-------------------------------|--|
- Joined the audit department of PWC in their Philadelphia office in 1972; transferred to the PWC San Francisco office in 1975. Increasing responsibilities throughout the eight years of my time with PWC

EDUCATION

- | | |
|------|-------------------------------------|
| 1972 | BA in Accounting, Lehigh University |
| 1968 | Graduate, Rutland High School |

PERSONAL

Born and raised in Rutland, Vermont. Graduated Lehigh University in Bethlehem, PA in 1972. Joined PWC in Philadelphia in 1972. Transferred to PWC San Francisco office in 1975. Married to Sam Louras – January 1977. 2 grown / married children; 4 grandchildren. Retired Clorox in June 2000. Moved full-time to Aspen, CO in July 2005.

Sports interests – skiing, golf, tennis, hiking, biking

Hobbies – Bonsai, gardening, landscaping

**Form Center**

Charlotte
Please contact me to confirm receipt.
I don't have a resume so it wouldn't let me submit form

By signing in or creating an account, some fields will auto-populate with your information and your submitted forms will be saved and accessible to you.

Thanks

Citizen Board Application Form

Select the Board, Commission, or Committee applying for*

Housing Authority

Personal Information

First Name*

Rick

Last Name*

Head

Physical Address*

[REDACTED]

Mailing Address*

[REDACTED]

City*

Aspen

State*

Co

Zip*

81611

Home Phone Number*

[REDACTED]

Business Address*

[REDACTED], Aspen, Co.

Business Phone Number*

[REDACTED]

Occupation*

Real Estate Broker

Email Address***Residency Information****Length of Residency in Pitkin County***

50+ years

Are you a registered voter*

- ☒ Yes
- ☐ No

Education and Hobbies**High School**

Select Language ▼

Great Neck North HS, NY

College

Pennsylvania Military College and CMC

Trade or Business School**Hobbies**

golf, hiking

Organization Membership Information**Are you currently serving on other Boards, Commissions, or Committees?***

- ☒ Yes
- ☐ No

If yes, which

APCHA, Pitkin County Board of Adjustment

Have you served on a Board, Commission, or Committee before?*

- ☒ Yes
- ☐ No

If yes, which

City of aspen Board of Adjustment

Please list organization memberships and positions held

Aspen Board of Realtors (Emeritus), Elks Lodge #224 former President and current Trustee, Professional Ski Instructors of America (Emeritus), founding and current BoD

Please List Areas of Special Interest

ATTENTION BOARD OF HEALTH APPLICANTS

Please answer the questions below if you are submitting an application for the Board of Health.

Share what you know about Public Health and why you are interested in committing your time and energy to serving on the Board of Health?

What can you contribute to the Board of Health? Is there a specific content expertise you would like to offer (mental health, public health, environmental health, medicine/nursing, health education, community advocacy, housing business education, media relations, etc.)?

Please Attach Your Resume as a pdf*

Choose File no file selected

This field is required.

☒ Receive an email copy of this form.

Email address

This field is not part of the form submission.

* indicates a required field

Citizen Board Application Form

Select the Board,
Commission, or
Committee applying for

Housing Authority

Personal Information

First Name David

Last Name Laughren

Physical Address

Mailing Address

City Aspen

State Colorado

Zip 81611

Home Phone Number

Business Address

Business Phone
Number

Occupation Sales and Bussines Development

Email Address

Residency Information

Length of Residency in
Pitkin County Aspen . 35 years

Are you a registered
voter Yes

Education and Hobbies

High School yes

College University of Colorado, Boulder

Trade or Business
School *Field not completed.*

Hobbies Music, hiking, biking

Organization Membership Information

Are you currently serving on other Boards, Commissions, or Committees?

No

If yes, which

Field not completed.

Have you served on a Board, Commission, or Committee before?

Yes

If yes, which

Founding President, Early Learning Center

Please list organization memberships and positions held

Field not completed.

Please List Areas of Special Interest

Quality Workforce Housing for young families and singles who if given the opportunity will become long term residents of Aspen and Pitkin County. Thereby continuing a real community of year-round residents who work, grow, raise families, thrive and give back to the community. Quality affordable housing that each owner is proud of and committed to maintaining and improving. Aspen in particular is in danger of becoming a ghost town full of mansions. The streets and parking will be filled with cars that that come and go every day from other more affordable locations. I love this community. It has provided fantastic opportunities for me and my family. It saddens me when I see young people and young families forced to move on because they cannot afford respectable housing. I and my family have only been able to live in Aspen for 35 years because of Workforce housing opportunities to own our home. I want to be part of a re-invigorated APCHA committed to building quality housing opportunities for singles and young families.

ATTENTION BOARD OF HEALTH APPLICANTS

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Share what you know about Public Health and why you are interested in committing your time and energy to serving on the Board of Health?

Field not completed.

What can you contribute to the Board of Health? Is there a specific content expertise you would like to offer (mental health, public health,

Field not completed.

environmental health,
medicine/nursing,
health education,
community advocacy,
housing business
education, media
relations, etc.)?

Please Attach Your
Resume as a pdf

[David Laughren Resume 2019.doc](#)

DAVID LAUGHREN

Aspen, Colorado 81611

Business Owner, Event Producer, Director of Sales, Operations Manager

Highly organized manager who thrives on multi-tasking

Extensive and successful experience in all phases of planning, executing and managing major projects

Exceeded goals in sales driven media organizations through leadership and promotion of teamwork

The Aspen Times Aspen, CO

2007 - 2018

Sales Manager, Director of Business Development

- Embrace team success by providing training, advice and creative ideas for overcoming challenges
- Developed a solid customer base while continuously targeting new customers
- Developed and implemented national and world-wide digital marketing campaigns
- Devised strategies for positioning and branding a variety of businesses
- Regularly achieved and exceed monthly and yearly sales goals by anticipating my customers needs

Gallagher Sharp West, Aspen, CO

2003 - 2007

Account Director

Major account director for this twenty-year-old boutique marketing and design firm specializing in high end luxury resorts, hotels and planned communities. Clients were located throughout the United States and Mexico

- Developed comprehensive marketing and public relations plans including budgets, for one to five years from entitlement to sell out
- Supervised marketing budgets up to \$1.5 million per year
- Day to day client relations
- Created website content plans, managed website development from start to finish
- Managed creative design process including cost estimates and printing
- Designed national media plans executing all buys and managing all placements

Aspen Skiing Company, Aspen, CO

2006 - 2008

Recruited to establish the Bud HI-Fi winter, on-mountain concerts series and to contribute creative and production expertise to the Event Marketing Department

- Managed the Bud HI-Fi Concert series including booking talent, setting production requirements, planning and implementing the marketing program
- Contributed to the creation of five new winter events for the purpose of corporate marketing and guest retention

Avalanche Productions, Inc Aspen, CO

1986 - 2008

Owner / President

Founded and managed this company focused on event marketing, production and promotion with over twenty years of success in locations throughout the Rocky Mountain region

- Responsible for total organization, on-site coordination and management of hundreds of events for audiences ranging from 300 to 30,000
- Local production and site manager for numerous regional and network TV programs
- Extensive interaction with local governments, agencies and diverse civic groups to define common goals and resolve conflicts
- Planed and implemented all sales and marketing campaigns, including creative development
- Corporate clients included Aspen Ski Company, HBO Comedy Arts Festival, 2002 Winter Olympics, Forstmann Little & Co, World Championships for Alpine Skiing, Goldman Sachs, Aspen Music Festival, Ski Events Associates, Vail Valley Foundation, Steamboat Ski and Resort Corporation, Ohlmeyer Communications, Keystone Resort, Vail Resorts

Aspen Artist Development Conference Aspen, CO

1996 - 2003

Partner / General Manager

Co-creator of this annual conference for Music Industry insiders focusing on artist branding and career development in the digital music world

- Budget planning and management
- Staff deployment and supervision
- Implemented targeted marketing programs for industry executives
- Contributed to development of yearly content as well as specific seminar topics

Education

University of Colorado, Boulder
Bachelor of Arts, Communication

Volunteer Work

- Founding President, Board of Directors, Early Learning Center
- Teacher, Aspen High School Vocational Ed
- Save the Wheeler Opera House Campaign
- Aspen Community Theater
- Produced benefit concerts for The Aspen Music Festival and School- John Denver's Windstar Foundation – Camp School for the Deaf- Aspen Valley Ski Club ... and many others



Charlotte Anderson <charlotte.anderson@pitkincounty.com>

Online Form Submittal: Citizen Board Application Form

1 message

noreply@civicplus.com <noreply@civicplus.com>
To: charlotte.anderson@pitkincounty.com

Tue, Jun 11, 2019 at 12:10 PM

Citizen Board Application Form

Select the Board,
Commission, or Committee
applying for

Housing Authority

Personal Information

First Name Carson

Last Name Schmitz

Physical Address

Mailing Address

City Aspen

State CO

Zip 81611

Home Phone Number

Business Address

Business Phone Number

Occupation

Senior Business Relationship Manager

Email Address

Residency Information

Length of Residency in Pitkin
County March 2005

Are you a registered voter Yes

Education and Hobbies

High School Borger High School

College Texas Tech University

Trade or Business School Texas Tech University

Hobbies Skiing, biking, hiking, recreational sports and being outside

Organization Membership Information

Are you currently serving on other Boards, Commissions, or Committees?

Yes

If yes, which

APCHA Board

Have you served on a Board, Commission, or Committee before?

Yes

If yes, which

APCHA Board, Rocky Mountain Elk Foundation, HOA

Please list organization memberships and positions held

Rocky Mountain Elk Foundation- Finance Committee Chair

Please List Areas of Special Interest

Housing and Community

ATTENTION BOARD OF HEALTH APPLICANTS

Please answer the questions below if you are submitting an application for the Board of Health.

Share what you know about Public Health and why you are interested in committing your time and energy to serving on the Board of Health?

Field not completed.

What can you contribute to the Board of Health? Is there a specific content expertise you would like to offer (mental health, public health, environmental health, medicine/nursing, health education, community advocacy, housing business education, media relations, etc.)?

Field not completed.

Please Attach Your Resume as a pdf

[Schmitz Resume ABBR.pdf](#)

Email not displaying correctly? [View it in your browser.](#)

Carson Schmitz, M.B.A.

Aspen, CO

7

PERSONAL PROFILE

Highly self-motivated, strong interpersonal skills, adaptable and quick learner, effective listener, good communicator, and results-oriented individual. 14 year City of Aspen/Pitkin County resident.

Joint City/County appointee for APCHA Board

2017 Roaring Fork Leadership Graduate

2018 Our Community Listens - City of Aspen

Married with 2 young sons

Rocky Mountain Elk Foundation- Finance Committee Chair

EDUCATION

Bachelor of Business Administration

Master of Business Administration

Texas Tech University, Lubbock, TX

Texas Tech University, Lubbock, TX

WFC College of Commercial Credit

Minneapolis, MN

Kepner -Tregoe CIMBA Learning Alliance- Graduate

Consortium of Management and Business Analysis (CIMBA), Italy

Consortium International University

Paderno del Grappa, Italy

WORK EXPERIENCE

Wells Fargo & Co. Aspen, CO

Wholesale Banking Group- Senior Business Relationship Manager
Aspen, CO

October 2017- Present

Wealth Management Group- The Private Bank- Private Banker
Aspen, CO

April 2012 – October 2017

Business Banking Group- Business Relationship Manager
Aspen, CO

August 2007 –April 2012

Investment Consultant - Dual Employee, Wells Fargo Investments, Inc.
Aspen, CO

April 2006 – April 2009

Credit Analyst
Aspen, CO

July 2006- August 2007

Business Associate
Aspen, CO

May 2005- July 2006

Allstate Insurance Company

Insurance assistant
Lubbock, TX

Aug 2001-May 2005

Citizen Board Application Form

Select the Board,
Commission, or
Committee applying for

Housing Authority

Personal Information

First Name Michael

Last Name Miracle

Physical Address

Mailing Address

City Aspen

State CO

Zip 81611-1135

Home Phone Number

Business Address

Business Phone
Number

Occupation director of community engagement, Aspen Skiing Company

Email Address

Residency Information

Length of Residency in
Pitkin County 14 years

Are you a registered
voter Yes

Education and Hobbies

High School Brookfield High School, Brookfield, CT

College Western Connecticut State University

Trade or Business
School *Field not completed.*

Hobbies reading, skiing, hiking, watching movies, spending time with family

Organization Membership Information

Are you currently
serving on
other Boards,
Commissions, or
Committees?

Yes

If yes, which

Snowmass Arts Advisory Board; Farm Collaborative; ACRA
Public Affairs Committee; Aspen Institute Mobility Task Force;
WE-Cycle;

Have you served on
a Board, Commission,
or Committee before?

Yes

If yes, which

Snowmass Arts Advisory Board; Farm Collaborative; ACRA
Public Affairs Committee; Aspen Institute Mobility Task Force;
WE-Cycle;

Please list organization
memberships and
positions held

Field not completed.

Please List Areas of
Special Interest

I am the president of the Bavarian Condo HOA, an employee
housing complex. We have worked very hard on both capital
reserves and capital improvements. We think we are a strong
HOA, but we still struggle with some of the challenges that
confront the whole system. Also, as an employee of the largest
employer in the Roaring Fork Valley, I can bring the perspective
of a company facing serious workforce housing challenges.

ATTENTION BOARD OF HEALTH APPLICANTS

*Please answer the questions below if you are submitting an application for
the Board of Health.*

Share what you know
about Public Health and
why you are interested
in committing your time
and energy to serving
on the Board of Health?

Field not completed.

What can you
contribute to
the Board of Health? Is
there a specific content
expertise you would like
to offer (mental health,
public health,
environmental health,
medicine/nursing,
health education,
community advocacy,
housing business
education, media
relations, etc.)?

Field not completed.



Michael Miracle

Director of Community Engagement at Aspen Skiing Company

Experience



Director of Community Engagement

Aspen Skiing Company

Oct 2015 – Present · 3 yrs 9 mos



Aspen Sojourner Magazine

10 yrs 6 mos

Editor in Chief

Sep 2010 – Oct 2015 · 5 yrs 2 mos

Managing Editor

May 2005 – Sep 2010 · 5 yrs 5 mos



Senior Editor, Associate Editor, Assistant Editor Skiing Magazine

Feb 1995 – Aug 2001 · 6 yrs 7 mos

Education



Western Connecticut State University

BA, English; Journalism; European Studies

1990 – 1995



Tilburg University

Comparative Themes of European Integration

1993 – 1994



Re
Co

Add new sk



See my reco



Charlotte Anderson <charlotte.anderson@pitkincounty.com>

FW: Online Form Submittal: Board / Commission Application

1 message

Linda Manning <linda.manning@cityofaspen.com>
To: Charlotte Anderson <charlotte.anderson@pitkincounty.com>

Mon, Jun 24, 2019 at 11:29 AM

We just got another one. Resume attached. Thanks, Linda

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Monday, June 24, 2019 11:26 AM
To: City Clerk <Clerk@cityofaspen.com>
Subject: Online Form Submittal: Board / Commission Application

Board / Commission Application

Instructions:

Please submit your application along with a resume to the City Clerk's office. Interviews for board/commission openings will be held in January and June. Please check the residency and age requirements for the various boards.

Name	Elizabeth Stewart
------	-------------------

Street Address	<div></div> Aspen, Colorado 81611
----------------	-----------------------------------

Mailing Address	<div></div> Aspen, Colorado 81611
-----------------	-----------------------------------

Phone	<div></div>
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Email	<div></div>
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Board or commission for which application is made	Housing Authority*
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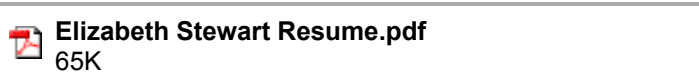
I desire the appointment for the following reasons:

To Whom It May Concern: It is with great enthusiasm that I

submit my application for the Housing Authority board. I have been fortunate enough to call this valley my home since I was a small child. After graduating from Aspen High School, I, like many locals, moved away to complete my bachelor's degree and experience other cities. However, I knew that Aspen was my home and permanently moved back in 2014. It is because of the APCHA program that I have been able to find affordable housing and can continue to thrive in my career at the Aspen Meadows and the Aspen Institute. It was after spending a semester with the Aspen Citizen's Academy last fall that I came to fully realize my desire to serve our community and my passion to fight for the housing system that supports our community. Having a stable place to call home means more to me than anything. It is why I think that APCHA, in my opinion, is Aspen and Pitkin County's most important resource and needs to be carefully maintained. Our community needs a voice in the decisions being made about their housing program and it would be my humble pleasure to advocate on their behalf. I understand the housing struggles of our community and if offered the position, will be a diligent and respectful representative for those who rely on APCHA for their housing needs. Best Regards, Elizabeth Stewart

Resume	Elizabeth Stewart Resume.pdf
Electronic Signature Agreement	I agree
Electronic Signature	Elizabeth R. Stewart

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ELIZABETH STEWART

EDUCATION

UNIVERSITY OF COLORADO,
BOULDER
Leeds School of Business
BS in Marketing | May 2012
Dean's List
Beta Gamma Sigma

SKILLS

Project Management
Marketing Strategy & Sales
Adobe Creative Cloud
Email Marketing
Financials & Bookkeeping
Systems & Logistics Development
Social Media

VOLUNTEER

WHEELER OPERA HOUSE
COLORADO BALLET COMPANY
ASPEN HISTORICAL SOCIETY

TRAVEL

AUSTRALIA | October 2017
FRANCE | 2008 + April 2015
ICELAND | 2013 +
February - October 2014
ENGLAND, NETHERLANDS,
BELGIUM, SWITZERLAND,
ITALY
Summer 2008
CANADA | 2005
THAILAND, SINGAPORE, FIJI
Summer 2004
Served as a volunteer through
Rustic Pathways program

WORK EXPERIENCE

THE ASPEN INSTITUTE | Aspen, Colorado

Conferences Coordinator | February 2018 - Present

- Manage Underwriter registration for Aspen Ideas Festival using CVENT
- Provide on-site support for a variety of Aspen Institute programs

THE ASPEN MEADOWS RESORT | Aspen, Colorado

Sales & Marketing Coordinator | June 2015 - Present

- Develop year-round and seasonal marketing strategy
- Manage social media channels including Facebook, Twitter, Instagram with goal of increasing brand awareness, increasing website traffic, and generating conversions
- Maintain and update Aspen Meadows Resort website, create email blasts, analyze user traffic and trends via Google Analytics
- Handle digital assets, execute photo shoots, and acquire media from partners
- Collaborate with hotel departments to identify design needs, generate marketing materials using Adobe Photoshop, InDesign, and Illustrator
- Oversee annual budget, adjust forecast monthly, process invoices, complete variance reports

STAY ASPEN SNOWMASS | Aspen, Colorado

Vacation Specialist | November 2014 - June 2015

- Responded to inbound telephone inquiries regarding travel reservations
- Built customized vacation packages for all aspects of guest vacations including lodging, air travel, ground transfers, car rental, lift tickets, ski school, equipment rental

23 FRAMES PRODUCTIONS | Reykjavík, Iceland

Marketing + Project Management/Production | February - October 2014

Marketing

- Developed and implemented digital marketing strategy to build awareness of 23 Frames' production services within the Icelandic and international production community
- Established relationships abroad with artists and production companies specifically in Sweden, Germany, and UK
- Launched the 23 Frames Production's website, composed website content, dictated style and overall theme
- Pitched production ideas and projects to brands Volvo, Mercedes-Benz, Gore-Tex, and BMW

Project Management & Production

- Notable accomplishment is serving as a line producer and logistics coordinator for BMW Motorrad's rebranding campaign, "Make Life a Ride," coordinated with senior production company, ACNE Berlin, on all aspects of four-month production
- Handled logistics for 45+ individuals over an 8-day shooting period including securing accommodations, catering, and transportation, and organizing shooting schedule
- Managed all production budgets, invoicing, and accounts payable for BMW production

HAMPTON LANE PROPERTY MANAGEMENT | Aspen, Colorado

General Bookkeeper | 2012 - 2014

- Remotely managed financials for 33 rental units across two Aspen properties

UTE CITY CYCLES | Aspen, Colorado

Bookkeeper | 2008 - 2010

- Managed accounts payable and receivable for two store locations using Quickbooks
- Ensured all licensure and tax requirements met on both a local and state level

Citizen Board Application Form

Select the Board,
Commission, or
Committee applying for

Housing Authority

Personal Information

First Name John

Last Name Ward

Physical Address

Mailing Address , Aspen, CO 81611

City Aspen

State Colorado

Zip 81611

Home Phone Number

9

Business Address

Aspen, CO 81611

Business Phone
Number

970-544-0393

Occupation

Banking / Finance

Email Address

Residency Information

Length of Residency in
Pitkin County

7 Years

Are you a registered
voter

Yes

Education and Hobbies

High School

Spearfish High School, Spearfish, S.D.

College

University of Nebraska

Trade or Business
School

Field not completed.

Hobbies

Fishing, Biking, Hiking, Coaching

Organization Membership Information

Are you currently
serving on
other Boards,
Commissions, or
Committees?

Yes

If yes, which

Spark, Aspen Lacrosse, APCHA,

Have you served on
a Board, Commission,
or Committee before?

Yes

If yes, which

Aspen Rotary, Aspen Junior Golf, Aspen School Finance
Advisory,

Please list organization
memberships and
positions held

Past President Aspen Rotary Club

Please List Areas of
Special Interest

Finance, Construction, Housing,

ATTENTION BOARD OF HEALTH APPLICANTS

*Please answer the questions below if you are submitting an application for
the Board of Health.*

Share what you know
about Public Health and
why you are interested
in committing your time
and energy to serving
on the Board of Health?

Field not completed.

What can you
contribute to
the Board of Health? Is
there a specific content
expertise you would like
to offer (mental health,
public health,
environmental health,
medicine/nursing,
health education,
community advocacy,
housing business
education, media
relations, etc.)?

Field not completed.

Please Attach Your
Resume as a pdf

[John work Abbr.doc](#)

JOHN CLARK WARD

Aspen, CO 81611

PERSONAL PROFILE

- Natural talent for interpersonal communication
- Highly developed presentation and speaking skills
- Motivated, hard working, results orientated, team player with never give up attitude,
- confident, mature individual with excellent decision making skills

EDUCATION

MASTER OF .SCIENCE <i>University of Nebraska</i>	DECEMBER, 1998 <i>Lincoln, Nebraska</i>
BACHELOR OF.SCIENCE. <i>University of Nebraska</i>	AUGUST, 1996 <i>Lincoln, Nebraska</i>
PACIFIC COAST BANKING SCHOOL <i>University of Washington</i>	CLASS OF 2013 <i>Seattle, Washington</i>

EMPLOYMENT

REGIONAL PRESIDENT – MOUNTAIN REGION <i>ANB Bank</i>	SEPT 2017 - PRESENT <i>Aspen, Colorado</i>
COMMUNITY BANK PRESIDENT <i>ANB Bank</i>	OCT 2011 – SEPT 2017 <i>Aspen, Colorado</i>
VICE PRESIDENT <i>Alpine Bank</i>	DEC 2007 – OCT 2011 <i>Aspen, Colorado</i>
COMMERCIAL BANKER/ VICE PRESIDENT <i>Vectra Bank</i>	AUG 2006-NOV 2007 <i>Aspen, Colorado</i>
RELATIONSHIP MANAGER/ CREDIT ANALYST <i>US Bank</i>	DEC 2001-JULY 2006 <i>Aspen, Colorado</i>
PERSONAL AND SMALL BUSINESS BANKING OFFICER <i>US Bank</i>	JUNE 2000-DEC 2001 <i>Aspen, Colorado</i>
DAIRY PRODUCTION CONSULTANT <i>PerforMix Nutrition Systems</i>	JAN 1999- APR 2000 <i>Nampa, Idaho</i>

SPECIAL EXPERIENCES / MEMBERSHIPS

- Married for 21 years and the father of 2 boys ages 16 and 13
- Aspen Fire Protection District board Secretary
- Aspen Lacrosse Club Board of Directors
- Aspen Rotary Club, Past President
- Aspen Rotary Club, Secretary
- Aspen Junior Golf Board of Directors
- Youth Sports Coach Football, Basketball, Lacrosse and Baseball
- Pacific Coast Banking School
- Clyde Malone Community Center, Volunteer.
- University of Nebraska Football program, Walk-on

AWARDS

- US BANK PINNACLE AWARD
 - *1st Quarter 2005*
 - *2nd Quarter 2005*
 - *3rd Quarter 2005*
 - *1st Quarter 2006*
 - *2nd Quarter 2006*
- US Bank Deposit growth award for building largest amount in maintained deposit
 - *4th Quarter 2000*
- Capital City Kiwanis Club Teaching Assistant award, 1993