

AGENDA

CITY COUNCIL WORK SESSION

September 10, 2019

4:30 PM, City Council Chambers
130 S Galena Street, Aspen



I. WORK SESSION

I.A. Police Department Work Plan Update

I.B. City Offices III: Programming and Energy Efficiency Choices



MEMORANDUM

TO: City Council
FROM: Richard Pryor
THROUGH: Sara Ott
MEMO DATE: September 4th, 2019
MEETING DATE: September 10th, 2019
RE: Work Session - Aspen Police Department Work-plan

REQUEST OF COUNCIL: None

SUMMARY: The intent of this work session is to provide Council with a variety of updates related to police department operations and future planning.

DISCUSSION: During the work session staff will review the following specific areas of interest:

1. The APD today – covering our staffing levels, calls for service and funding resources. We will discuss some basic information related to shift coverage and statistics. We will explain how the APD is funded, where its revenues derive from and some reallocations in 2019.
2. A review of our outreach programs
3. Our current operational initiatives reviewing mental health response, body-worn cameras, bears, a new Records/Evidence Custodian position and our new fingerprinting program.
4. The final area will cover longer term planning including succession planning, our wellness programs and a brief update related to emergency preparedness.

[Link to the presentation](#)

FINANCIAL IMPACTS: The police department is on budget (\$5.5M 2019 authority) so far this year despite increased overtime use as a result of some staff turnover. The presentation will:

- Show that we have some minor increased revenues from the new fingerprinting program.
- Discuss the positive effect on the Asset Management Plan of the increase in the E911 surcharge.
- Demonstrate how the APD intends to use department savings to fund the body-worn camera program and the new Records/Evidence Custodian.

CITY MANAGER COMMENTS:

MEMORANDUM

TO: Mayor and City Council
FROM: Robert Schober, Capital Asset Project Manger
THROUGH: Jeff Pendarvis, Interim Capital Asset Manager
DATE OF MEMO: September 6, 2019
MEETING DATE: September 10, 2019
RE: New City Offices Work Session

REQUEST OF COUNCIL: The project team would like to update Council on the new city offices programming and sustainability.

BACKGROUND:

City Council requested additional information to make the decision on where City Council Chambers and ACRA will be located. City Council also requested an update on sustainability.

DISCUSSION:

Programming:

1. Which plan does Council want to move forward into detailed design?
 - a. Option 1
 - b. Option 2

Sustainability:

1. The building is currently designed to more efficient standards than LEED Gold, and we are targeting future codes that lead to a great building with a very efficient envelope.
2. The design currently minimizes carbon footprint – the only use of fossil fuel is for the emergency generator.

Meeting Room Information (see attached packet):

1. Programming criteria for meeting rooms per verified program from the Facilities Master Plan and the design process for City Offices
2. Large meeting room comparison to existing
3. Layout showing department-specific meeting rooms, organization schedulable meeting rooms, and public/organization meeting rooms

FINANCIAL IMPACTS: Cost and schedule impacts will be revisited pending decisions on final programming.

RECOMMENDED ACTION: None.

MEETING SPACES

EXHIBIT A

EXISTING MEETING SPACE:

Rio Grande Training Room (Existing – but no longer available) = 490 sf

Rio Grande Room - Upstairs (Existing – but no longer available) = 1,850 sf

Sisters City Room (Existing) = 770 sf

Council Chambers (Existing) = 1300 sf

TOTAL EXISTING: 4,410 SF

PROPOSED MEETING SPACE:

Council Chambers (Proposed @ Armory) = 1,950 sf

Sisters City Room (Proposed Third Level @ ACO) = 700 sf

Lecture Hall (Proposed Third Level @ ACO) = 1,800 sf

TOTAL PROPOSED MEETING SPACE: 4,450 SF

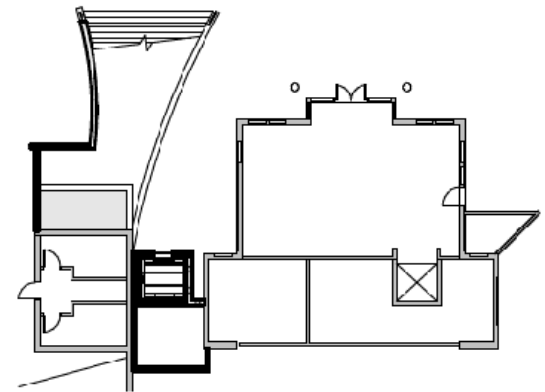
DIFFERENCE: 40 SF ADDITIONAL MEETING SPACE PROPOSED



MEETING SPACES



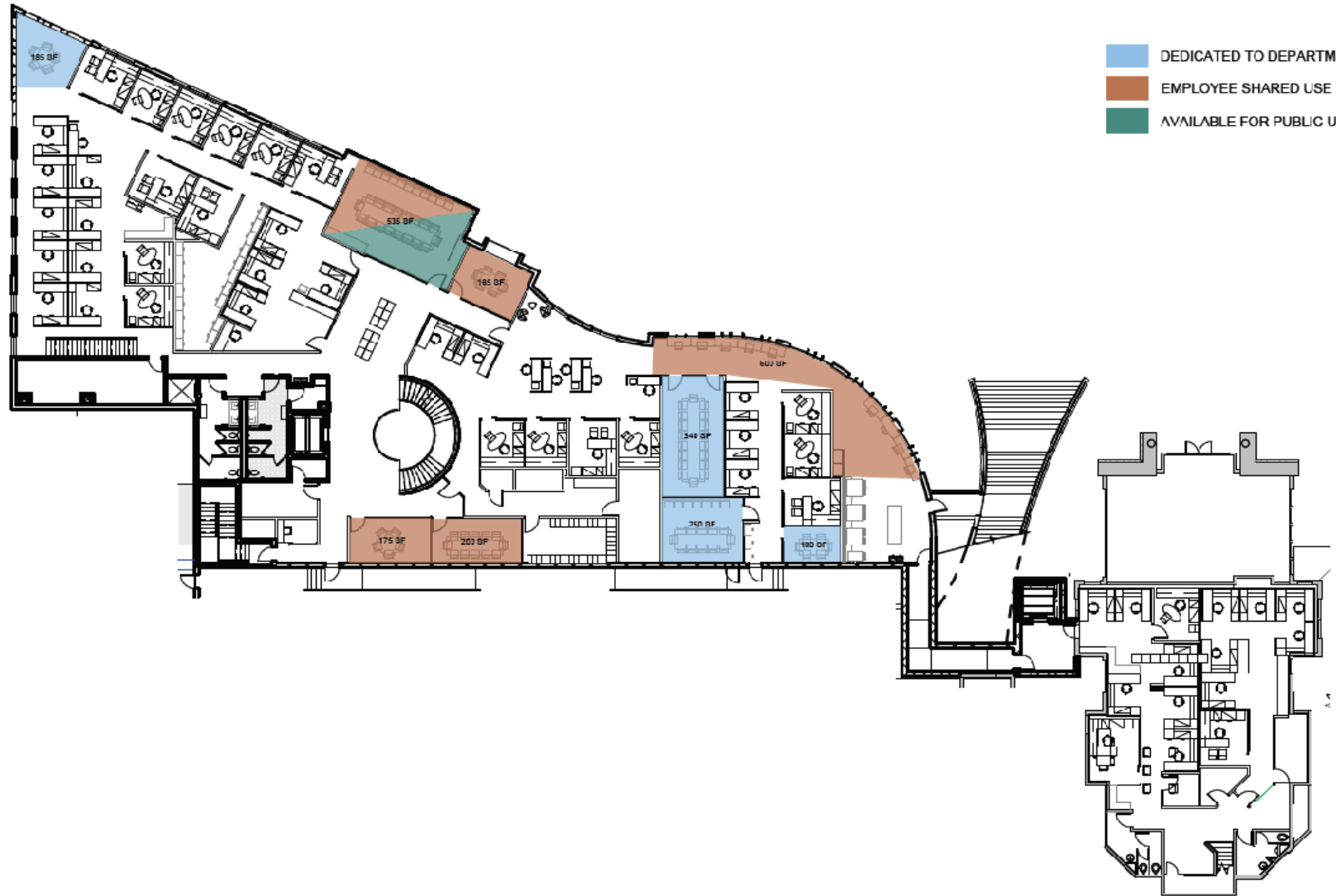
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- EMPLOYEE SHARED USE
- AVAILABLE FOR PUBLIC USE



MAIN LEVEL - MEETING SPACE



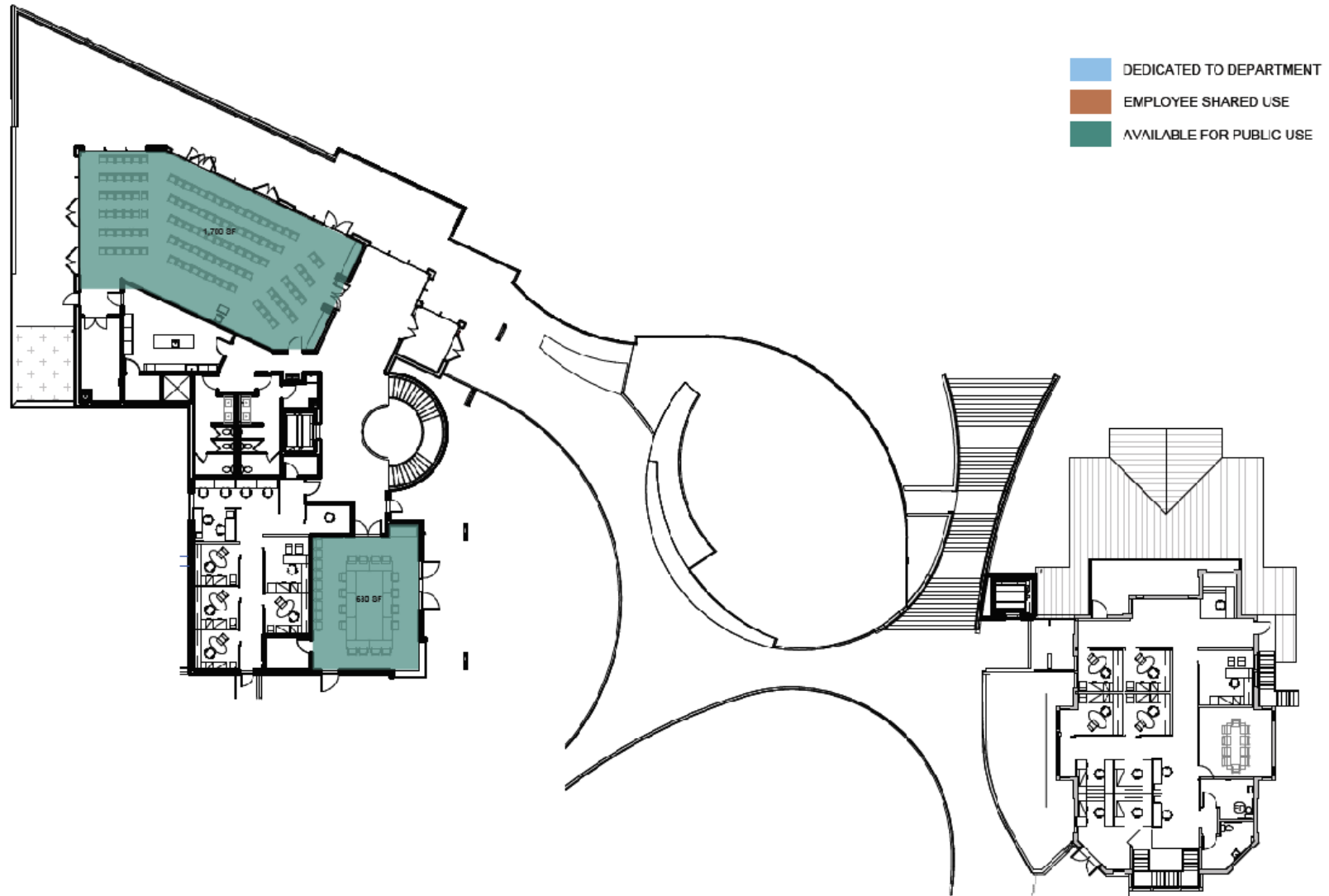
MEETING SPACES



MIDDLE LEVEL - MEETING SPACE



MEETING SPACES



UPPER LEVEL - MEETING SPACE

MEETING SPACES

- DEDICATED TO DEPARTMENT
- EMPLOYEE SHARED USE
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LOWER LEVEL - MEETING SPACE



CHARLES CUNIFFE ARCHITECTS

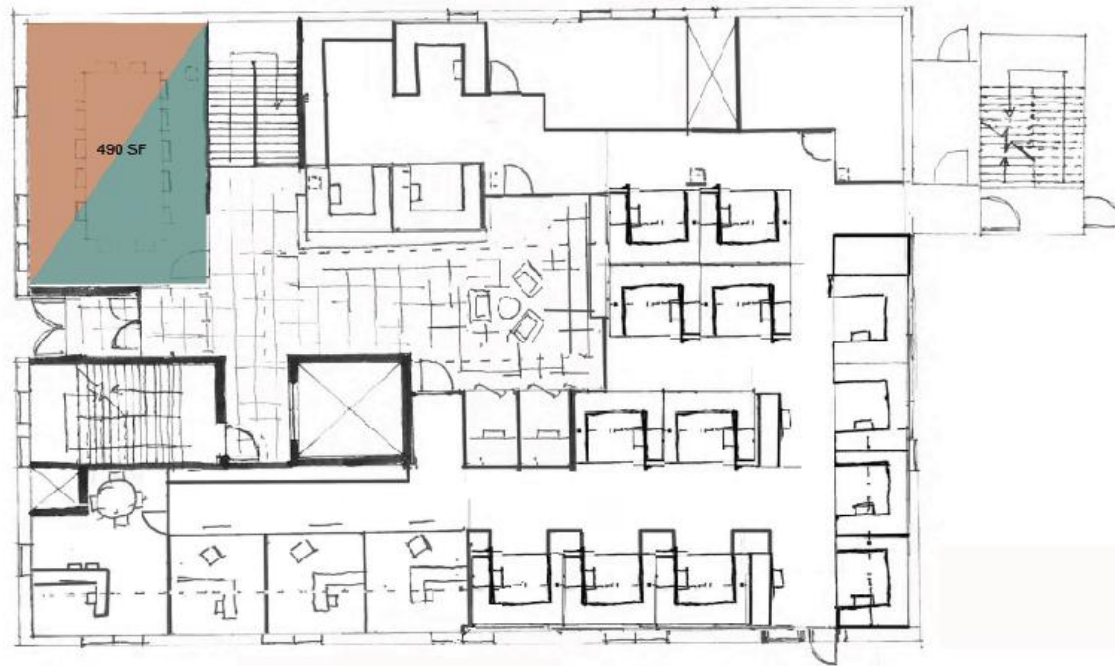
ASPEN CITY OFFICES - ARMO
PROGRAMMING - OPTION 1

8

00-20-19

MEETING SPACES

- DEDICATED TO DEPARTMENT
- EMPLOYEE SHARED USE
- AVAILABLE FOR PUBLIC USE



MAIN LEVEL - MEETING SPACE

9
ASPEN CITY OFFICES - ARMORY
PROGRAMMING - OPTION 1

00-20-19

MEETING SPACES

- DEDICATED TO DEPARTMENT
- EMPLOYEE SHARED USE
- AVAILABLE FOR PUBLIC USE



MIDDLE LEVEL - MEETING SPACE

10
ASPEN CITY OFFICES - ARMORY
PROGRAMMING - OPTION 1 00-20-19

MEETING SPACES

- DEDICATED TO DEPARTMENT
- EMPLOYEE SHARED USE
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UPPER LEVEL - MEETING SPACE