AGENDA
BRADENTON TREE & LAND PRESERVATION BOARD MEETING
1:30 p.m. Friday, January 17, 2025
COUNCIL CHAMBERS - 101 OLD MAIN STREET

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

a) Planning & Community Development: December 2024 Meeting Minutes
TLP BOARD DRAFT Minutes 12-20-24.docx

4. CITIZEN COMMENT

During this portion of the meeting, the Board will accept comments on any non-agenda items. Comments are limited to a maximum of 3 minutes.

5. REPORTS FROM CITY STAFF

a) Planning & Community Development: December Tree Removal Permits
Dec Tree Permits.pdf
b) Planning & Community Development: Tree City USA Update
c) Planning & Community Development: Tree Giveaway Funds Procedure

6. NEW BUSINESS

7. OLD BUSINESS

a) Planning & Community Development: Marketing Materials

8. BOARD MEMBER COMMENTS

9. ADJOURN

All interested persons and parties may appear either in person and be heard or submit written comments regarding the above matters to the Planning and Community Development Director. The meeting may be continued from time to time as necessary. Copies of the agenda or further information may be obtained from the Department of Planning & Community Development, 101 Old Main Street, Bradenton, FL, 34205, or by calling (941) 932-9407.

NON-DISCRIMINATION STATEMENT:

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City of Bradenton
ADA/Title VI Coordinator
101 Old Main Street
Bradenton, FL 34205
ADACoordinator@cityofbradenton.com
941-932-9470
TTY: 7-1-1 or 1-800-955-8771

La ciudad de Bradenton proveera servicio de interprete a las personas quienes su primer lenguage no es el ingles. Si necesita estos servicios, usted o su representante puede comunicar al ADA/Title VI Coordinator, 101 Old Main Street, Bradenton, FL 34205. Tambien puede llamar al (941) 9329470 o enviar correo electronico a ADACoordinator@cityofbradenton.com.

AGENDA ITEM NO. 3.a

Item Cover Page

TREE & LAND PRESERVATION BOARD MEETING AGENDA ITEM REPORT

DATE: January 17, 2025

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Minutes

AGENDA SECTION: APPROVAL OF MINUTES

SUBJECT: December 2024 Meeting Minutes

SUGGESTED ACTION: Vote to approve, amend, or deny minutes

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

ATTACHMENTS:
TLP BOARD DRAFT Minutes 12-20-24.docx

ABBREVIATED MINUTES
CITY OF BRADENTON TREE & LAND PRESERVATION BOARD
1:30 P.M. Friday, December 20, 2024
City Hall Council Chambers, 101 Old Main Street

PRESENT

Tree and Land Preservation Board Members: Jennifer Hoffman-Chair, Lauren Aristizabal-Vice Chair, Ruth Lawler, Susan Griffith.
City Staff: Robin Singer-Director, Planning and Community Development, Jamie Schindewolf-Senior Planner, Lori Brunner-PCD Administrative Assistant.

REGULAR MEETING

Call to Order: by Jennifer Hoffman at 1:30 p.m.
Pledge of Allegiance.
Move to Approve: Meeting Minutes from August 16, 2024, September 13, 2024, and November 15, 2024:
Motion to Approve August 16, 2024, by Ruth Lawler and seconded by Lauren Aristizabal.
Motion to Approve September 13, 2024, by Ruth Lawler and seconded by Susan Griffith.
Motion to Approve November 15, 2024, by Ruth Lawler and seconded by Lauren Aristizabal.

Public Comment: None

Reports from City Staff:
Jamie Schindewolf mentioned the permits from previous months.
She then stated that the changes to the Land Use Regulations passed; quorum and tree types including planting. One suggestion from the Board was to inform the public how to prepare trees for hurricanes. It was stated that Ed Dean has been working on this subject. Jennifer Hoffman mentioned that she would like to start in January giving out trees due to the hurricanes and the loss of so many trees. She stated that she has also had brochures printed already.
Ms. Hoffman also said that she has spoken to Tom from Sweet Bay Nursery to watch for certain trees for when the Board needs them.

NEW BUSINESS
Ms. Schindewolf discussed the Tree Board calendar for 2025 with one change in April.

DRAFT

Motion to accept the 2025 calendar by Jennifer Hoffman and seconded by Aristizabal. All in favor.

OLD BUSINESS

a) Discussion of Marketing Materials – Ms. Hoffman stated that in past years the Board has given $20,000 to $40,000 worth of tree giveaways between Arbor Day and Earth Day. She feels that trees can be given away all year long. She would like to ask for $50,000. Ruth Lawler asked about getting more people involved, such as volunteers, which would help with the tree giveaways. The Board discussed additional places for the giveaways.
   Motion to request $50,000 in tree fund monies for tree giveaways in 2025 by Jennifer Hoffman and seconded by Ruth Lawler. All in favor. Ms. Aristizabal suggested involving students and/or scout troops.

   Marketing Materials were already discussed.

b) Statewide Canopy Assessment – Ms. Hoffman said that you can go online and check City or County sites and see their tree canopies. She stated that Richard Larsen said that you can use what the State provides on their site.

BOARD MEMBER COMMENTS

Ms. Lawler discussed being at the November 18th meeting concerning the Perico trees in the medians. She feels that it was a great presentation and went very well. People want to protect the oak trees. The Mayor was also there and stated that the trees are staying. She also wants to share 2 links with the Board; she will send them to Ms. Schindewolf. They are about why forests are important, and trees in the communities.
The Board discussed trees that were damaged or came down during the recent hurricanes, as well as legacy trees. Also, spending money to spruce up damaged trees. Ms. Schindewolf will send out a list.

ADJOURNMENT

Ms. adjourned the meeting at 2:12 p.m.

Jennifer Hoffman, Chair Date

DRAFT

AGENDA ITEM NO. 5.a

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TREE & LAND PRESERVATION BOARD MEETING AGENDA ITEM REPORT

DATE: January 17, 2025

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Miscellaneous

AGENDA SECTION: REPORTS FROM CITY STAFF

SUBJECT: December Tree Removal Permits

SUGGESTED ACTION: Discuss

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

ATTACHMENTS:
Dec Tree Permits.pdf

December 2025 Tree Permits						
Record	Record Alias Name	Status	Record Type	Created Date	Location	Property Type
OTH-TRE-24-0005	Tree Removal	Payment Due	Building/Tree Removal/NA/NA	12/6/2024	1011 21ST St E, BRADENTON, FL 34208	Clubs, Lodges, Union Halls
OTH-TRE-24-0004	Tree Removal	Issued	Building/Tree Removal/NA/NA	12/6/2024	813 32ND St W, BRADENTON, FL 34205	Single Family

AGENDA ITEM NO. 5.b

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TREE & LAND PRESERVATION BOARD MEETING AGENDA ITEM REPORT

DATE: January 17, 2025

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Miscellaneous

AGENDA SECTION: REPORTS FROM CITY STAFF

SUBJECT: Tree City USA Update

SUGGESTED ACTION: None

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

ATTACHMENTS:

AGENDA ITEM NO. 5.c

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TREE & LAND PRESERVATION BOARD MEETING AGENDA ITEM REPORT

DATE: January 17, 2025

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Miscellaneous

AGENDA SECTION: REPORTS FROM CITY STAFF

SUBJECT: Tree Giveaway Funds Procedure

SUGGESTED ACTION: N/A

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

ATTACHMENTS:

AGENDA ITEM NO. 7.a

Item Cover Page

TREE & LAND PRESERVATION BOARD MEETING AGENDA ITEM REPORT

DATE: January 17, 2025

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Miscellaneous

AGENDA SECTION: OLD BUSINESS

SUBJECT: Marketing Materials

SUGGESTED ACTION: Discuss

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

ATTACHMENTS: