AGENDA
BRADENTON TREE & LAND PRESERVATION BOARD MEETING
1:30 p.m. Friday, March 21, 2025
COUNCIL CHAMBERS - 101 OLD MAIN STREET

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

a) Planning & Community Development: February 21, 2025, Meeting Minutes
Meeting Minutes - 02/21/2025 (Draft).pdf

4. CITIZEN COMMENT

During this portion of the meeting, the Board will accept comments on any non-agenda items. Comments are limited to a maximum of 3 minutes.

5. REPORTS FROM CITY STAFF

a) Planning & Community Development: Update on Tree Giveaway Funding
Tree Giveaway CC Agenda.pdf
February Tree Invoice.pdf
March Tree Invoice.pdf
b) Planning & Community Development: February Tree Removal Permits

6. NEW BUSINESS

7. OLD BUSINESS

a) Planning & Community Development: Tree Giveaway Updates

8. BOARD MEMBER COMMENTS

9. ADJOURN

All interested persons and parties may appear either in person and be heard or submit written comments regarding the above matters to the Planning and Community Development Director. The meeting may be continued from time to time as necessary. Copies of the agenda or further information may be obtained from the Department of Planning & Community Development, 101 Old Main Street, Bradenton, FL, 34205, or by calling (941) 932-9407.

NON-DISCRIMINATION STATEMENT:

The City of Bradenton prohibits discrimination in all of its services, programs or activities on the basis of race, color, age, disability, sex, national origin, religion, genetic information or marital status. Persons with a disability needing a reasonable accommodation to participate in, or who require assistance or an alternative means for communication of program information such as Braille, large print, etc., should contact:

City of Bradenton
ADA/Title VI Coordinator
101 Old Main Street
Bradenton, FL 34205
ADACoordinator@cityofbradenton.com
941-932-9400
TTY: 7-1-1 or 1-800-955-8771

La ciudad de Bradenton proveera servicio de interprete a las personas quienes su primer lenguage no es el ingles. Si necesita estos servicios, usted o su representante puede comunicar al ADA/Title VI Coordinator, 101 Old Main Street, Bradenton, FL 34205. Tambien puede llamar al (941) 9329470 o enviar correo electronico a ADACoordinator@cityofbradenton.com.

AGENDA ITEM NO. 3.a

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TREE & LAND PRESERVATION BOARD MEETING AGENDA ITEM REPORT

DATE:	March 21, 2025
SUBMITTED BY:	Jamie Schindewolf, Planning & Community Development
ITEM TYPE:	Minutes
AGENDA SECTION:	APPROVAL OF MINUTES
SUBJECT:	February 21, 2025, Meeting Minutes
SUGGESTED ACTION:	Vote to approve the February 21, 2025, meeting minutes.

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

ATTACHMENTS:
Meeting Minutes - 02/21/2025 (Draft).pdf

ABBREVIATED MINUTES
CITY OF BRADENTON TREE & LAND PRESERVATION BOARD

1:30 P.M. Friday, February 21, 2025
City Hall Council Chambers, 101 Old Main Street

PRESENT

Tree and Land Preservation Board Members: Jennifer Hoffman-Chair, Edward Dean, Ruth Lawler, Susan Griffith.
City Staff: Jamie Schindewolf-Senior Planner, Lori Brunner-PCD Administrative Assistant.

REGULAR MEETING

Call to Order: by Jennifer Hoffman at 1:32 p.m.
Pledge of Allegiance.
Move to Approve: Meeting Minutes from January 17, 2025, by Ed Dean and seconded by Ruth Lawler.

Public Comment: None

Reports from City Staff:
Jamie Schindewolf mentioned the tree permits that were in the packets. Jennifer Hoffman asked about trees being removed due to the storms. Ms. Schindewolf stated that it is a Code Enforcement issue, but she did mention that $100,000 was paid into the Tree Fund by a developer for the property on 64th Street.

NEW BUSINESS
None

OLD BUSINESS
Marketing Materials – Ms. Hoffman stated that this has been discussed already and asked if there was anything new from Tiffany. Ms. Schindewolf said there was nothing new and transitioned into tree giveaways through Keep Manatee Beautiful. Types of trees and the number of them were discussed. There will be 250 trees to give away. Ms. Hoffman stated that they received the 15% discount again from Sweet Bay Nursery, which brings the total to $6,419.00. The giveaway area will be at 3rd Avenue by 13th Street, as this area works well. The board discussed material for the giveaway, including posters, fact sheets, and lists with information about each type of tree.

DRAFT

Motion to request funding for the 250 trees from Sweet Bay Nursery to City Council for the amount of $6,419.25 made by Ed Dean and seconded by Ruth Lawler.
To vote for the next 3 giveaways and the amount of trees:
Motion to cap the next 3 market giveaways at $7,000 each, for 250 trees, and an Earth Day giveaway for 250 trees, making the total funding $28,000 for the 4 giveaways by Ed Dean and seconded by Ruth Lawler.
Jennifer Hoffman talked about the Earth Day 13th Avenue Dream Center plans on Saturday, April 19th. She gave background information about the Center, which was started in 1937 by a local Civil Rights Activist and teacher with former First Lady Eleanor Roosevelt, and served as a recreational, cultural, social, and educational center serving the community. Today it has many programs. Their objective is to build dreams and change lives. They plan to refurbish the buildings, paint a mural of Eleanor Roosevelt, upgrade the playground equipment, etc. The City's Landscape department will help with the project by creating a "Peace Garden" to sit in and wait for siblings, and also clean-up. The CRA is contributing funds through a grant. This could be a $55,000 to $60,000 project.
Notable Trees - Ed Dean went over his trees and gave a report. A discussion followed. He also would like to re-evaluate the definition of a Notable Tree and the justification of it, for future reference.

BOARD MEMBER COMMENTS
None

ADJOURNMENT

Ms. Hoffman adjourned the meeting at 2:32 p.m.

Jennifer Hoffman, Chair Date

DRAFT

AGENDA ITEM NO. 5.a

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TREE & LAND PRESERVATION BOARD MEETING AGENDA ITEM REPORT

DATE: March 21, 2025

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Miscellaneous

AGENDA SECTION: REPORTS FROM CITY STAFF

SUBJECT: Update on Tree Giveaway Funding

SUGGESTED ACTION: N/A

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

EXPLANATION:
Attached is the information that was provided to City Council and approved on March 12, 2025 under the Consent Agenda.

ATTACHMENTS:
Tree Giveaway CC Agenda.pdf
February Tree Invoice.pdf
March Tree Invoice.pdf

AGENDA ITEM NO. 6.k

Item Cover Page

CITY COUNCIL MEETING AGENDA ITEM REPORT

DATE: March 12, 2025

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Miscellaneous

AGENDA SECTION: CONSENT AGENDA

SUBJECT: Request for Expenditure of Tree Mitigation Funds

SUGGESTED ACTION: Approve the expenditure of up to $34,530 from the Tree Mitigation Fund to be used for a total of five tree giveaway events.

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

EXPLANATION:
The Tree and Land Preservation Board has planned multiple tree giveaways to residents this year in light of last year's extreme hurricane season. One was held at the Bradenton Public Market on February 22nd, with three additional giveaways planned on Saturdays in March, April, and May. The Board also intends to host an Earth Day giveaway as they have in the past. The Tree and Land Preservation Board voted on February 21, 2025, to request funding as follows:

- Reimbursement for February 22, 2025, giveaway at the Bradenton Public Market. The Tree and Land Preservation Board voted to request $6,419.25 for 250 trees to give away at the market. Ultimately, only 200 trees were given away, for a total of $5,981.29 (invoice attached).
- Up to $7,000 for up to 250 trees to be given away at the Bradenton Public Market in March.
- Up to $7,000 for up to 250 trees to be given away at the Bradenton Public Market in April.
- Up to $7,000 for up to 250 trees to be given away at the Bradenton Public Market in May.

- Up to $7,000 for up to 250 trees to be given away at an Earth Day event.

The Tree and Land Preservation Board voted to request a total maximum spend of $34,530. Because the February invoice went from 250 trees to 200 trees, the actual total amount that could be spent under this request is $33,981.29.

The invoice for February and estimate for March are attached to this request. Because tree availability and pricing can change, estimates for the remaining three events are not yet available.

The total amount in the Tree Mitigation Fund was $379,417.17 as of November 2024.

FINANCIAL IMPACT:
The total amount that could be spent under this request is $33,981.29.

ATTORNEY REVIEW/RECOMMENDATION:
N/A

SUGGESTED MOTION:
Motion to approve expenditure of Tree Mitigation Funds.

ATTACHMENTS:
February Tree Giveaway Invoice
March Tree Giveaway Invoice

SWEET BAY NURSERY LLC

10824 ERIE ROAD
PARRISH, FL 34219

Invoice

Date	Invoice #
2/25/2025	4540

Bill To

Keep Manatee Beautiful, Inc.
PO Box 14426
Bradenton, FL 34280
REVISED
Tree Give away 2025

P.O. No.	Terms	Project
	30 days	

Qty	Description	Rate	Amount
13	Red Maple, Acer rubrum, 3 gal	19.50	253.50
20	Red Mulberry, Morus rubra, 3 gal	27.50	550.00
20	Live Oak, Quercus virginiana, 3 gal	27.50	550.00
20	Silver Buttonwood Standard, Conocarpus erectus var. sericeus, 3 gal	27.50	550.00
20	Green Buttonwood Standard, Conocarpus erectus, 3 gal	27.50	550.00
30	Citrus, asst, Meyer Lemon/Key Lime/Persian Lime, 3 gal	50.00	1,500.00
20	Barbados Cherry, Malpighia punicifolia, 3 gal	24.50	490.00
17	Gumbo Limbo, Bursera simaruba, 3 gal	27.50	467.50
18	Fiddlewood, Citharexylum spinosum, 3 gal	30.00	540.00
20	Florida Thatch Palm, Thrinax radiata, 3 gal	31.25	625.00
20	Jamaican Dogwood, Piscidia piscipula, 3 gal	26.25	525.00
11	Bahama Strongbark, Bourreria succulenta, 3 gal	26.25	288.75
	SUBTOTAL		6,889.75
	Discount 15%	-15.00%	-1,033.46
1	Delivery Charge	125.00	125.00

Total	$5,981.29
Payments/Credits	$0.00
Balance Due	$5,981.29

SWEET BAY NURSERY LLC

10824 ERIE ROAD
PARRISH, FL 34219

Estimate

Date	Estimate #
2/25/2025	923

Name / Address
Keep Manatee Beautiful, Inc. PO Box 14426 Bradenton, FL 34280 Tree Give away 2025

Project

Description	Qty	Cost	Total
Red Maple, Acer rubrum, 3 gal	10	19.50	195.00
Red Mulberry, Morus rubra, 3 gal	20	27.50	550.00
Silver Buttonwood Standard, Conocarpus erectus var. sericeus, 3 gal	20	27.50	550.00
Green Buttonwood Standard, Conocarpus erectus, 3 gal	20	27.50	550.00
Barbados Cherry, Malpighia punicifolia, 3 gal	20	24.50	490.00
Gumbo Limbo, Bursera simaruba, 3 gal	20	27.50	550.00
Walters Viburnum, Viburnam obovatum, 3 gal	15	19.50	292.50
Wax Myrtle, Morella cerifera, 3 gal	15	19.50	292.50
Fiddlewood, Citharexylum spinosum, 3 gal	20	30.00	600.00
Florida Thatch Palm, Thrinax radiata, 3 gal	20	31.25	625.00
Jamaican Dogwood, Piscidia piscipula, 3 gal	20	26.25	525.00
SUBTOTAL			5,220.00
Discount 15%		-15.00%	-783.00
Delivery Charge	1	125.00	125.00

Sales Tax (7.0%)	$0.00
Total	$4,562.00

AGENDA ITEM NO. 5.b

Item Cover Page

TREE & LAND PRESERVATION BOARD MEETING AGENDA ITEM REPORT

DATE: March 21, 2025

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Miscellaneous

AGENDA SECTION: REPORTS FROM CITY STAFF

SUBJECT: February Tree Removal Permits

SUGGESTED ACTION: N/A

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

EXPLANATION:
No Tree Removal Permits were issued in February.

ATTACHMENTS:

AGENDA ITEM NO. 7.a

Item Cover Page

TREE & LAND PRESERVATION BOARD MEETING AGENDA ITEM REPORT

DATE: March 21, 2025

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Miscellaneous

AGENDA SECTION: OLD BUSINESS

SUBJECT: Tree Giveaway Updates

SUGGESTED ACTION: N/A

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

ATTACHMENTS: