AGENDA
BRADENTON TREE & LAND PRESERVATION BOARD MEETING
1:30 p.m. Friday, August 16, 2024
COUNCIL CHAMBERS - 101 OLD MAIN STREET

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

a) Planning & Community Development: June 21, 2024 Meeting Minutes
TLP BOARD DRAFT Minutes 06-21-24.docx
b) Planning & Community Development: July 19, 2024 Meeting Minutes
TLP BOARD DRAFT Minutes 07-19-24.docx

4. CITIZEN COMMENT

During this portion of the meeting, the Board will accept comments on any non-agenda items. Comments are limited to a maximum of 3 minutes.

5. REPORTS FROM CITY STAFF

a) Planning & Community Development: July 2024 Tree Removal Permits
July Tree Permits.pdf
b) Planning & Community Development: Reminder about upcoming hearings

6. NEW BUSINESS

7. OLD BUSINESS

a) Planning & Community Development: Notable Tree Program

8. BOARD MEMBER COMMENTS

9. ADJOURN

All interested persons and parties may appear either in person and be heard or submit written comments regarding the above matters to the Planning and Community Development Director. The meeting may be continued from time to time as necessary. Copies of the agenda or further information may be obtained from the Department of Planning & Community Development, 101 Old Main Street, Bradenton, FL, 34205, or by calling (941) 932-9407.

NON-DISCRIMINATION STATEMENT:

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City of Bradenton
ADA/Title VI Coordinator
101 Old Main Street
Bradenton, FL 34205
ADACoordinator@cityofbradenton.com
941-932-9470
TTY: 7-1-1 or 1-800-955-8771

La ciudad de Bradenton proveera servicio de interprete a las personas quienes su primer lenguage no es el ingles. Si necesita estos servicios, usted o su representante puede comunicar al ADA/Title VI Coordinator, 101 Old Main Street, Bradenton, FL 34205. Tambien puede llamar al (941) 9329470 o enviar correo electronico a ADACoordinator@cityofbradenton.com.

AGENDA ITEM NO. 3.a

Item Cover Page

TREE & LAND PRESERVATION BOARD AGENDA ITEM REPORT

DATE: August 16, 2024

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Minutes

AGENDA SECTION: APPROVAL OF MINUTES

SUBJECT: June 21, 2024 Meeting Minutes

SUGGESTED ACTION: Vote to approve June 2024 meeting minutes

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

ATTACHMENTS:
TLP BOARD DRAFT Minutes 06-21-24.docx

ABBREVIATED MINUTES
CITY OF BRADENTON TREE & LAND PRESERVATION BOARD
2:00 P.M. Monday, June 21, 2024
City Hall Council Chambers, 101 Old Main Street

DRAFT

PRESENT

Tree and Land Preservation Board Members: Jennifer Hoffman - Chair, Edward Dean – Vice Chair, Alyssa Vinson, Ruth Lawler, Lauren Aristizabal, Richard Larsen.
City Staff: Robin Singer-Director, Planning and Community Development, Greg DeLong-Assistant Director, Planning and Community Development, Jamie Schindewolf-Senior Planner, Lori Brunner-Planning and Community Development Administrative Assistant.

REGULAR MEETING

Call to Order: by Jennifer Hoffman at 1:32 p.m.
Pledge of Allegiance.
Move to Approve: Meeting Minutes from February 23, 2024, and March 3, 2024, by Alyssa Vinson and seconded by Ruth Lawler. All approved as written.

Citizen Comment: Ingrid McClellan with the Palma Sola Scenic Highway Committee passed out information on the Manatee Avenue Median Improvements and discussed the Scenic Highway designation, which includes the City of Bradenton, the City of Holmes Beach, and Manatee County Government. The information also includes letters to each municipality and a current list of members of the Quarter Management Entity. She discussed the goals of the designation including trees, landscaping, funding, maintenance agreements, highway safety, irrigation systems, and working with the Florida Department of Transportation to create a Florida friendly design. Ms. McClellan is asking the Commissioners for a compromise to implement the scenic highway design by representation and or a letter to the City Council.
Ed Dean will draft a letter to the City Council.
Ruth Lawler motioned to approve the draft of a letter. Richard Larsen seconded. Motion passed unanimously.

Public Comment: None

Reports from City Staff:
Volker Reiss, Compliance Manager, was present to answer questions from the Board members. Mr. Dean questioned the remaining trees from the giveaways and the potential use for them. Jennifer Hoffman stated that Ross

(Peterson) planted 10 of the trees around the City, and the rest were used at a tree care class and were given away at the class. Ms. Hoffman brought up the subject of tree removal and Alyssa Vinson added notable trees. They questioned the process of caring for the trees. Mr. Reiss stated that Code Enforcement only gets involved when a tree is removed without a permit. There was a discussion about the process of trees being removed with a permit. Code Enforcement will check on a tree being removed if a complaint is made. Mr. Reiss stated that in the year 2024, there were 37 unlawful tree removals that Code Enforcement dealt with. Mr. Dean asked about how many homeowners provide Code Enforcement with an Arborist letter for removal of a tree. Mr. Reiss stated about 20%. Ms. Hoffman asked about an educational brochure about tree removal that Code Enforcement could hand out. Mr. Reiss said that the Code Enforcement Officers hand out some already and would gladly hand out more information as needed.

NEW BUSINESS

None

OLD BUSINESS

a) Brief follow-up on Arbor Day Events.
b) Notable Tree Program – online portal to nominate is not posted yet.
c) Annual Strategy – discussion throughout Old Business.
d) Recommendations for changes to the Land Use Regulations. Motion to accept as is by Ruth Lawler. Seconded by Alyssa Vinson. Motion passed unanimously.

BOARD MEMBER COMMENTS

Some discussion about logos, branding items, etc.

ADJOURNMENT

Ms. Hoffman adjourned the meeting at 2:30 p.m.

Jennifer Hoffman, Chair Date

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AGENDA ITEM NO. 3.b

Item Cover Page

TREE & LAND PRESERVATION BOARD AGENDA ITEM REPORT

DATE: August 16, 2024

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Miscellaneous

AGENDA SECTION: APPROVAL OF MINUTES

SUBJECT: July 19, 2024 Meeting Minutes

SUGGESTED ACTION: Vote to approve July 2024 meeting minutes

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

ATTACHMENTS:
TLP BOARD DRAFT Minutes 07-19-24.docx

ABBREVIATED MINUTES
CITY OF BRADENTON TREE & LAND PRESERVATION BOARD
2:00 P.M. Monday, July 19, 2024
City Hall Council Chambers, 101 Old Main Street

PRESENT

Tree and Land Preservation Board Members: Jennifer Hoffman - Chair, Alyssa Vinson, Ruth Lawler, Richard Larsen.
City Staff: Jamie Schindewolf-Senior Planner, Lori Brunner-Planning and Community Development Administrative Assistant, Ross Peterson-Superintendent, Landscape & Grounds.

REGULAR MEETING

Call to Order: by Jennifer Hoffman at 1:33 p.m.
Pledge of Allegiance.
Move to Approve: Meeting Minutes from June 21, 2024, tabled until next meeting.

Citizen Comment: Ingrid McClellan with the Palma Sola Scenic Highway Committee updated some information since she spoke to the board last month. She stated that she went before the County's Tree Advisory Board (LMAC) and they agreed to save the existing trees. The consensus was unanimous to work with the Palma Sola Scenic Highway Committee and want the trees preserved. They do not like non-native trees. The Committee has also worked with the Florida Department of Transportation liaison, as well as with Daryl Raschard who is the liaison for the Scenic Highways in his district. Mr. Raschard asked the Committee about the surveys that were given to the community. Ms. McClellan handed out a copy of the survey. She then discussed the results of the survey so far. The deadline is July 29th, 2024, to submit. The results will be on the County meeting agenda as well as the next City Council meeting regarding the Beautification of the Palma Sola-Perico Bay Medians.
Jennifer Hoffman read and then discussed the letter that Ed Dean drafted to be submitted to the City Council. The board could not vote on the letter since there was no quorum, however Ruth Lawler stated that it was very well written and Richard Dean agreed.

Public Comment: None

Reports from City Staff:

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Ross Peterson, Superintendent of Landscape & Grounds stated that he had nothing noteworthy to report, but did talk about the various trees that have been planted and their locations.
Alyssa Vinson questioned some of the species. Mr. Peterson replied.

Jamie Schindewolf discussed the June 2024 Tree Permits. She also stated that she is working on the amendment proposals for the Planning Commission meeting in August.

Ms. Schindewolf introduced our new Public Information staff:
Tiffany Shadik, Public Information Specialist and Dave Meiers, Digital Community Marketing Manager. They are working on updating their policies, logos, colors, fonts, etc. She will send this information to Ms. Schindewolf for board disbursement.

OLD BUSINESS

a) Notable Tree Program – Ms. Vinson asked how submissions could be marketed through social media, sharing information, forms, maps, or on a TLPB page on the City of Bradenton site.
b) Annual Strategy: Education Materials – Ms. Hoffman stated that Ms. McClellan designed a map (passed around for board members) which showed wildlife on Anna Maria Island. This could also be used for native vegetation and signs could be placed around.
   Ms. Lawler said this is a great way to educate the public.
   Mr. Peterson spoke about signage on Riverwalk and updating them due to expansion.
   Ms. Vinson talked about Tree Quest; she will be transitioning to Tampa Bay Tree Quest. She will also be doing the Arbor Day surveys and give-away updates.
   Ms. Lawler will continue to get citizens involved with tree education. The board will work with Ms. Shadik also. Ms. Vinson can provide information on facts of education on trees and their benefits. She will send the information to Ms. Schindewolf.
   Another discussion took place about the Farmer's Market; handouts with information about trees with Master Gardeners and 4H.
   Ms. Hoffman with work on signage. Ms. Shadik will create a flyer for TLPB members.

BOARD MEMBER COMMENTS

Ms. Vinson has accepted a position and will no longer be on this board. She is suggesting that Susan Griffith take her place. She, however, will still be in the area and will be around as a resource. She said her involvement has been an enjoyable experience.

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ADJOURNMENT

Ms. Hoffman adjourned the meeting at 2:30 p.m.

Jennifer Hoffman, Chair Date

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AGENDA ITEM NO. 5.a

Item Cover Page

TREE & LAND PRESERVATION BOARD AGENDA ITEM REPORT

DATE: August 16, 2024

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Miscellaneous

AGENDA SECTION: REPORTS FROM CITY STAFF

SUBJECT: July 2024 Tree Removal Permits

SUGGESTED ACTION: Discuss

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

ATTACHMENTS:
July Tree Permits.pdf

July 2024 Tree Removal Permits					
Application Reference	**Project/Activity**	**Location**	**App Status**	**Project/Activity Desc Line 1**	**Project/Activity Desc Line 2**
242779	TREE REMOVAL	2801 MANATEE AVE WEST	ACTIVE	LAUREL OAK TREE W/A FICUS TREE GROWNING INSIDE, ROTTEN/	DISEASED TREE FALLING IN PARKING LOT
243130	TREE REMOVAL	7308 11TH AVE WEST	ACTIVE	TREE REMOVAL (2) LAUREL OAKS	

AGENDA ITEM NO. 5.b

Item Cover Page

TREE & LAND PRESERVATION BOARD AGENDA ITEM REPORT

DATE: August 16, 2024

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Miscellaneous

AGENDA SECTION: REPORTS FROM CITY STAFF

SUBJECT: Reminder about upcoming hearings

SUGGESTED ACTION: Discuss

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

ATTACHMENTS:

AGENDA ITEM NO. 7.a

Item Cover Page

TREE & LAND PRESERVATION BOARD AGENDA ITEM REPORT

DATE: August 16, 2024

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Miscellaneous

AGENDA SECTION: OLD BUSINESS

SUBJECT: Notable Tree Program

SUGGESTED ACTION: Discuss

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

ATTACHMENTS: