

AGENDA
BRADENTON TREE & LAND PRESERVATION BOARD MEETING
1:30 p.m. Friday, May 15, 2026
COUNCIL CHAMBERS - 101 OLD MAIN STREET

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MEETING MINUTES

- a) [Clerk](#): Minutes from April 17, 2026, Tree and Land Preservation Board Meeting
[4-17-2026 Tree and Land Preservation Board Meeting Minutes](#)

4. CITIZEN COMMENT

During this portion of the meeting, the Board will accept comments on any non-agenda items. Comments are limited to a maximum of 3 minutes.

5. REPORTS FROM CITY STAFF

- a) [Planning & Community Development](#): Staff Teaching Tools
- b) [Planning & Community Development](#): April Tree Removal Permits
[April Tree Removal Permits](#)

6. NEW BUSINESS

- a) [Planning & Community Development](#): New Board Member Recruitment

7. OLD BUSINESS

- a) [Planning & Community Development](#): Review of Quarterly Strategies for Tree and Land Preservation Board
[2026 Quarterly Strategies for Tree and Land Preservation Board](#)
- b) [Planning & Community Development](#): Tree Giveaway Updates
- c) [Planning & Community Development](#): Earth Day Recap

8. BOARD MEMBER COMMENTS

9. ADJOURN

All interested persons and parties may appear either in person and be heard or submit written comments regarding the above matters to the Planning and Community Development Director. The meeting may be continued from time to time as necessary. Copies of the agenda or further information may be obtained from the Department of Planning & Community Development, 101 Old Main Street, Bradenton, FL, 34205, or by calling (941) 932-9407.

NON-DISCRIMINATION STATEMENT:

The City of Bradenton prohibits discrimination in all of its services, programs or activities on the basis of race, color, age, disability, sex, national origin, religion, genetic information or marital status. Persons with a disability needing a reasonable accommodation to participate in, or who require assistance or an alternative means for communication of program information such as Braille, large print, etc., should contact:

City of Bradenton
ADA/Title VI Coordinator
101 Old Main Street
Bradenton, FL 34205
ADACoordinator@cityofbradenton.com
941-932-9400
TTY: 7-1-1 or 1-800-955-8771

La ciudad de Bradenton proveera servicio de interprete a las personas quienes su primer lenguaje no es el ingles. Si necesita estos servicios, usted o su representante puede comunicar al ADA/Title VI Coordinator, 101 Old Main Street, Bradenton, FL 34205. Tambien puede llamar al (941) 9329470 o enviar correo electronico a ADACoordinator@cityofbradenton.com.

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TREE & LAND PRESERVATION BOARD MEETING AGENDA ITEM REPORT

DATE: May 15, 2026
SUBMITTED BY: Jamie Griffith, Clerk
ITEM TYPE: Minutes
AGENDA SECTION: APPROVAL OF MEETING MINUTES
SUBJECT: Minutes from April 17, 2026, Tree and Land Preservation Board Meeting
SUGGESTED ACTION: Approval

Is this item Quasi-Judicial?

No

Does this item require a public hearing?

No

EXPLANATION:

N/A

FINANCIAL IMPACT:

N/A

ATTORNEY REVIEW/RECOMMENDATION:

N/A

SUGGESTED MOTION:

Motion to approve the minutes from the April 17, 2026, Tree and Land Preservation Board meeting.

ATTACHMENTS:

[4-17-2026 Tree and Land Preservation Board Meeting Minutes](#)

**CITY OF BRADENTON
TREE AND LAND PRESERVATION MEETING MINUTES
April 17, 2026**

The City of Bradenton Tree and Land Preservation Board met in the City Hall Council Chamber, 101 Old Main Street, Bradenton, Florida, at 1:30 p.m. on Friday, April 17, 2026.

Present Tree and Land Preservation Board Members: Jennifer Hoffman, Chair; Edward Dean, Vice Chair; Ruth Lawler, Susan Griffith, and Don Julian.

Board Member Richard Larsen was excused.

City Staff: Jamie Schindewolf, Senior Planner; Jamie Griffith, Deputy Clerk.

Chair Hoffman called the meeting to order at 1:32 p.m.

APPROVAL OF MEETING MINUTES:

a) Clerk: Minutes from the March 20, 2026, Tree and Land Preservation Board Meeting.

MOTION TO APPROVE THE MEETING MINUTES FROM MARCH 20, 2026, TREE AND LAND PRESERVATION BOARD MEETING was made by Vice Chair Dean and seconded by Board Member Julian. The motion passed 5-0. Board Member Richard Larsen was excused.

CITIZEN COMMENT: None.

REPORTS FROM CITY STAFF:

a) Planning & Community Development: March 2026 Tree Removal Permits

Jamie Schindewolf, Senior Planner, presented the March 2026 Tree Removal Permits. She explained that the item questioned on the February 2026 Tree Removal Permit list remained on the list for March and said the number of trees and tree sizes were not provided, and the item remained pending.

b) Planning & Community Development: Arbor Day Proclamation

Ms. Schindewolf presented a copy of the proclamation and stated Chair Hoffman accepted the proclamation at the April 8, 2026, City Council meeting.

OLD BUSINESS:

a) Planning & Community Development: Update on Riverwalk Tree Planting

Chair Hoffman gave an update on the new trees planted at Riverwalk to replace those previously lost. She stated the trees would be mulched and ground cover plants added this week.

b) Planning & Community Development: Update on Earth Day Events

Chair Hoffman stated that Earth Day events would take place on April 18, 2026, with a combined project between the cities of Bradenton and Palmetto and included plantings, clean-up, and mulching.

c) Planning & Community Development: Update on Tree Giveaways

Chair Hoffman reminded the Board there were only two tree giveaways left. She said board member Larsen was scheduled to attend the April 25, 2026, giveaway and Vice Chair Dean was scheduled for the May 30, 2026, giveaway.

NEW BUSINESS:

d) Planning & Community Development: Future Meeting Agenda Items

Vice Chair Dean expressed that he wanted to add a discussion on funding a new Urban Tree Canopy Assessment. He mentioned finding grants and discussing the benefits of a new study.

Chair Hoffman suggested a teaching tool agenda item. She explained that it would be beneficial for various City staff members to come to educate the board on topics related to their positions.

Board member Lawler suggested a discussion on board member recruitment. Chair Hoffman asked that recruitment ideas and developing strategies be added to the May 15, 2026, agenda.

Chair Hoffman mentioned the 2026 Quarterly Strategy Plan and that it needed to be reviewed for progress.

BOARD MEMBER COMMENTS:

Board member Griffith announced her organization received a grant from Florida Native Plant Society to put in native plants at the Manatee County Fairgrounds.

The meeting was adjourned at 2:26 p.m.

NOTE: This is not a verbatim record. An audio recording of the meeting is available for a fee upon request.

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TREE & LAND PRESERVATION BOARD MEETING AGENDA ITEM REPORT

DATE: May 15, 2026

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Presentation

AGENDA SECTION: REPORTS FROM CITY STAFF

SUBJECT: Staff Teaching Tools

SUGGESTED ACTION: N/A

Is this item Quasi-Judicial?

No

Does this item require a public hearing?

No

EXPLANATION:

Volker Reiss, Code Enforcement Manager, will be briefly speaking about code enforcement and how it relates to City of Bradenton Tree and Land Preservation. He will be able to answer any questions the board members may have related to code enforcement.

ATTACHMENTS:

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TREE & LAND PRESERVATION BOARD MEETING AGENDA ITEM REPORT

DATE: May 15, 2026

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Miscellaneous

AGENDA SECTION: REPORTS FROM CITY STAFF

SUBJECT: April Tree Removal Permits

SUGGESTED ACTION: N/A

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

EXPLANATION:
N/A

FINANCIAL IMPACT:
N/A

ATTORNEY REVIEW/RECOMMENDATION:
N/A

SUGGESTED MOTION:
N/A

ATTACHMENTS:
[April Tree Removal Permits](#)

April 2026 Tree Removal Permits

Record #	Status	Record Type	Opened Date	Street #	Street Name	Type	Dir	Property Type	Scope of Work/Tree Types	Result
OTH-TRE-26-0018	Revisions Required	Tree Removal	4/28/2026	2709	RIVERVIEW	Blvd		Single Family	Additional Information Needed	Additional Information Needed
OTH-TRE-26-0017	New	Tree Removal	4/27/2026	2709	RIVERVIEW	Blvd		Single Family	Additional Information Needed	Additional Information Needed
OTH-TRE-26-0016	Payment Due	Tree Removal	4/22/2026	7314	HAMILTON	Rd		Single Family	Remove 15" diameter Shady Lady located in the back left (marked with green tape)	Awaiting payment
OTH-TRE-26-0015	Issued	Tree Removal	4/21/2026	7210	CLEARY	Ter		Single Family	Removing a 26" diam Live oak tree located in the back left.	Paid Into Tree Fund
OTH-TRE-26-0014	Revisions Required	Tree Removal	4/21/2026	305	19TH	St	E	Single Family	One oak greater than 30 inches	Additional Information Needed
OTH-TRE-26-0013	Payment Due	Tree Removal	4/16/2026	704	3rd	Ave	W	Multifamily	Four oak trees and three others	Awaiting confirmation of payment or replacement
OTH-TRE-26-0012	In Review	Tree Removal	4/9/2026	1411	22ND	St	W	Single Family	Two significant live/laural oak (hanging over south neighbor's house.)	Waiver requested due to presence of other significant trees on site
OTH-TRE-26-0011	Closed-Withdrawn	Tree Removal	4/9/2026	106	22ND STREET	Ct	E	Single Family	Remove dead maple tree backyard remove diseased camphor tree backyard remove dead camphor tree side yard	Arborist Letter Received
OTH-TRE-26-0010	Closed-Withdrawn	Tree Removal	4/8/2026	104	22ND STREET	Ct	E	Single Family	Remove 1 dead pecan tree in backyard Remove 1 live oak right side of house by driveway major damage Remove 1 live oak left side of house decay and damage at base of trunk right next to house Immediate removal	Arborist Letter Received

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TREE & LAND PRESERVATION BOARD MEETING AGENDA ITEM REPORT

DATE: May 15, 2026

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Miscellaneous

AGENDA SECTION: **NEW BUSINESS**

SUBJECT: New Board Member Recruitment

SUGGESTED ACTION: Discuss strategies for recruiting new members.

Is this item Quasi-Judicial?

No

Does this item require a public hearing?

No

EXPLANATION:

N/A

ATTACHMENTS:

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TREE & LAND PRESERVATION BOARD MEETING AGENDA ITEM REPORT

DATE: May 15, 2026

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Miscellaneous

AGENDA SECTION: OLD BUSINESS

SUBJECT: Review of Quarterly Strategies for Tree and Land Preservation Board

SUGGESTED ACTION: Discuss/Revise

Is this item Quasi-Judicial?

No

Does this item require a public hearing?

No

EXPLANATION:

Review Strategy progress for Quarter 1, revise as needed for remainder of the year. Motion and vote needed if any changes are made.

ATTACHMENTS:

[2026 Quarterly Strategies for Tree and Land Preservation Board](#)

2026 Beautification Strategy Plan Bradenton Tree and Land Preservation Board

What do we want to accomplish this year?

1st Quarter (Jan. to Mar.)

- Election of Officers
- Conduct an educational event for Florida Arbor Day (Third Friday in January).
- Plan for 2nd quarter activities.

2nd Quarter (Apr. to Jun.)

- Host a park cleanup day in celebration of Earth Day.
- Facilitate a tree give-a-way program in celebration of National Arbor Day (Last Friday in April).
- Plan for 3rd quarter activities.

3rd Quarter (Jul. to Sep.)

- Disseminate educational material (Topics such as: Florida friendly landscaping, biodiversity, tree trimming, corrective pruning, mulching, efficient Irrigation).
- Consider U.S. Forestry Service grant application
- Plan for 4th quarter activities.

4th Quarter (Oct. to Dec.)

- Conduct Notable Trees program.
- Host a public education event (Could be a booth set up at the Farmers Market or other planned event).
- Participate in Tree City USA program.
- Update to annual beautification strategy.
- Plan for 1st quarter activities.

Ongoing Activities

- Identification of opportunities for use of tree fund expenditures.

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TREE & LAND PRESERVATION BOARD MEETING AGENDA ITEM REPORT

DATE: May 15, 2026

SUBMITTED BY: Jamie Schindewolf, Planning & Community
Development

ITEM TYPE: Miscellaneous

AGENDA SECTION: OLD BUSINESS

SUBJECT: Tree Giveaway Updates

SUGGESTED ACTION: N/A

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

EXPLANATION:
N/A

FINANCIAL IMPACT:
N/A

ATTORNEY REVIEW/RECOMMENDATION:
N/A

SUGGESTED MOTION:
N/A

ATTACHMENTS:

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TREE & LAND PRESERVATION BOARD MEETING AGENDA ITEM REPORT

DATE: May 15, 2026

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Miscellaneous

AGENDA SECTION: OLD BUSINESS

SUBJECT: Earth Day Recap

SUGGESTED ACTION: N/A

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

EXPLANATION:
N/A

FINANCIAL IMPACT:
N/A

ATTORNEY REVIEW/RECOMMENDATION:
N/A

SUGGESTED MOTION:
N/A

ATTACHMENTS: