AGENDA
BRADENTON TREE & LAND PRESERVATION BOARD MEETING
1:30 p.m. Friday, June 19, 2026
COUNCIL CHAMBERS - 101 OLD MAIN STREET

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MEETING MINUTES

a) Clerk: Minutes from May 15, 2026, Tree and Land Preservation Board Meeting
5-15-2026 Tree and Land Preservation Board Meeting Minutes

4. CITIZEN COMMENT

During this portion of the meeting, the Board will accept comments on any non-agenda items. Comments are limited to a maximum of 3 minutes.

5. REPORTS FROM CITY STAFF

a) Planning & Community Development: Presentation from CRA Staff
b) Planning & Community Development: May 2026 Tree Removal Permits
May 2026 Tree Removal Permits

6. NEW BUSINESS

a) Planning & Community Development: Letter to City Council Members
b) Planning & Community Development: Recommendation Letter to City Administration for a Certified Arborist

7. OLD BUSINESS

a) Planning & Community Development: Tree Giveaway Updates
b) Planning & Community Development: Earth Day Recap
c) Planning & Community Development: Recruitment Flyer

8. BOARD MEMBER COMMENTS

9. ADJOURN

All interested persons and parties may appear either in person and be heard or submit written comments regarding the above matters to the Planning and Community Development Director. The meeting may be continued from time to time as necessary. Copies of the agenda or further information may be obtained from the Department of Planning & Community Development, 101 Old Main Street, Bradenton, FL, 34205, or by calling (941) 932-9407.

NON-DISCRIMINATION STATEMENT:

The City of Bradenton prohibits discrimination in all of its services, programs or activities on the basis of race, color, age, disability, sex, national origin, religion, genetic information or marital status. Persons with a disability needing a reasonable accommodation to participate in, or who require assistance or an alternative means for communication of program information such as Braille, large print, etc., should contact:

City of Bradenton
ADA/Title VI Coordinator
101 Old Main Street
Bradenton, FL 34205
ADACoordinator@cityofbradenton.com
941-932-9400
TTY: 7-1-1 or 1-800-955-8771

La ciudad de Bradenton proveera servicio de interprete a las personas quienes su primer lenguage no es el ingles. Si necesita estos servicios, usted o su representante puede comunicar al ADA/Title VI Coordinator, 101 Old Main Street, Bradenton, FL 34205. Tambien puede llamar al (941) 9329470 o enviar correo electronico a ADACoordinator@cityofbradenton.com.

AGENDA ITEM NO. 3.a

Item Cover Page

TREE & LAND PRESERVATION BOARD MEETING AGENDA ITEM REPORT

DATE: June 19, 2026

SUBMITTED BY: Jamie Griffith, Clerk

ITEM TYPE: Minutes

AGENDA SECTION: APPROVAL OF MEETING MINUTES

SUBJECT: Minutes from May 15, 2026, Tree and Land Preservation Board Meeting

SUGGESTED ACTION: Approval

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

EXPLANATION:
N/A

FINANCIAL IMPACT:
N/A

ATTORNEY REVIEW/RECOMMENDATION:
N/A

SUGGESTED MOTION:
Motion to approve the minutes from the May 15, 2026, Tree and Land Preservation Board meeting.

ATTACHMENTS:
5-15-2026 Tree and Land Preservation Board Meeting Minutes

CITY OF BRADENTON
TREE AND LAND PRESERVATION MEETING MINUTES
May 15, 2026

The City of Bradenton Tree and Land Preservation Board met in the City Hall Council Chamber, 101 Old Main Street, Bradenton, Florida, at 1:30 p.m. on Friday, May 15, 2026.

Present Tree and Land Preservation Board Members: Richard Larsen, Ruth Lawler, Susan Griffith, and Don Julian.

Edward Dean and Jennifer Hoffman were excused.

City Staff: Jamie Schindewolf, Senior Planner; Jamie Griffith, Deputy Clerk.

Board Member Larsen called the meeting to order at 1:32 p.m.

APPROVAL OF MEETING MINUTES

a) Clerk: Minutes from the April 17, 2026, Tree and Land Preservation Board Meeting

MOTION TO APPROVE THE MEETING MINUTES FROM THE APRIL 17, 2026, TREE AND LAND PRESERVATION BOARD MEETING was made by Board Member Griffith and seconded by Board Member Lawler. The motion passed 4-0. Chair Hoffman and Vice Chair Dean were excused.

CITIZEN COMMENT: None.

REPORTS FROM CITY STAFF

a) Planning & Community Development: Staff Teaching Tools

Volker Reiss, Code Enforcement Manager, spoke about the code enforcement department and how it related to the Tree and Land Preservation Board. He discussed plans for improvements to enforce unpermitted tree removals.

The Board Members discussed the need for an arborist on staff. They planned to draft a recommendation letter to City Council.

b) Planning & Community Development: April Tree Removal Permits

Board Members discussed the April Tree Removal Permit spreadsheet. Jamie Schindewolf explained the tree removal permit application process.

Board Member Lawler asked if there was a way to increase awareness about tree removal. A discussion followed and the Board Members decided to create an informational flyer and engage the Public Information Manager in the creation of a social media post to promote awareness about tree removals.

NEW BUSINESS

a) Planning & Community Development: New Board Member Recruitment

Board Member Larsen stated he promoted the board through his daily channels. The board members discussed the qualifications needed to be a board member. Board Member Lawler suggested that the board draft a letter to present to City Council members to inquire for suggestions on new board member prospects.

OLD BUSINESS

a) Planning & Community Development: Review of Quarterly Strategies for Tree and Land Preservation Board

Ms. Schindewolf explained that the strategies that were listed were previously voted on by the board and suggested they review the list for any needed revisions.

The consensus from the board was that the objectives were completed.

b) Planning & Community Development: Tree Giveaway Updates

This item was deferred to the June 19, 2026, Tree and Land Preservation Meeting.

c) Planning & Community Development: Earth Day Recap

This item was deferred to the June 19, 2026, Tree and Land Preservation Meeting.

BOARD MEMBER COMMENTS: None.

The meeting was adjourned at 2:29 p.m.

NOTE: This is not a verbatim record. An audio recording of the meeting is available for a fee upon request.

AGENDA ITEM NO. 5.a

Item Cover Page

TREE & LAND PRESERVATION BOARD MEETING AGENDA ITEM REPORT

DATE: June 19, 2026

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Presentation

AGENDA SECTION: **REPORTS FROM CITY STAFF**

SUBJECT: Presentation from CRA Staff

SUGGESTED ACTION: Short Overview of CRA functions and how it relates to Tree and Land Preservation.

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

EXPLANATION:
Short Overview of CRA functions and how it relates to Tree and Land Preservation.

ATTACHMENTS:

AGENDA ITEM NO. 5.b

Item Cover Page

TREE & LAND PRESERVATION BOARD MEETING AGENDA ITEM REPORT

DATE: June 19, 2026

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Miscellaneous

AGENDA SECTION: **REPORTS FROM CITY STAFF**

SUBJECT: May 2026 Tree Removal Permits

SUGGESTED ACTION:

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

ATTACHMENTS:
May 2026 Tree Removal Permits

May 2026 Tree Removal Permits										
Record #	Status	Record Type	Opened Date	Street #	Street Name	Type	Dir	Unit #	Property Type	Description
OTH-TRE-26-0019	Issued	Tree Removal	5/9/2026	1906	59TH	St	W	H	Medical Office	Remove 2 oak trees, pay into tree fund
OTH-TRE-26-0020	Issued	Tree Removal	5/9/2026	4207	CHINABERRY	Rd			Single Family	Remove 1 oak tree, pay into tree fund
OTH-TRE-26-0021	In Review	Tree Removal	5/12/2026	4260	IRONWOOD	Cir			Golf Course	Remove dead, dying trees
OTH-TRE-26-0022	Revisions Required	Tree Removal	5/14/2026	1511	9TH	St	W		City Park	Removal of existing trees
OTH-TRE-26-0023	Revisions Required	Tree Removal	5/21/2026	3108	PINE	St			Single Family	Removal of live oak
OTH-TRE-26-0024	Issued	Tree Removal	5/28/2026	201	5TH	Ave Dr	E		Medical Office	Remove 4 trees, pay into tree fund

AGENDA ITEM NO. 6.a

Item Cover Page

TREE & LAND PRESERVATION BOARD MEETING AGENDA ITEM REPORT

DATE: June 19, 2026

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Miscellaneous

AGENDA SECTION: **NEW BUSINESS**

SUBJECT: Letter to City Council Members

SUGGESTED ACTION: Approval

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

EXPLANATION:
During the May 20, 2026 meeting, the Board discussed drafting a letter to City Council members regarding the recruitment of new board members and leveraging any potential contacts they may have. Please submit your input and key talking points so that a draft letter can be prepared for review and final approval at the next meeting on July 17, 2026.

FINANCIAL IMPACT:
N/A

ATTORNEY REVIEW/RECOMMENDATION:
N/A

ATTACHMENTS:

AGENDA ITEM NO. 6.b

Item Cover Page

TREE & LAND PRESERVATION BOARD MEETING AGENDA ITEM REPORT

DATE: June 19, 2026

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Miscellaneous

AGENDA SECTION: **NEW BUSINESS**

SUBJECT: Recommendation Letter to City Administration for a Certified Arborist

SUGGESTED ACTION: Approval

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

EXPLANATION:
During the May 20, 2026 meeting, the Board discussed drafting a letter to City Administration recommending the retention of a Certified Arborist for the City. Please submit your input and key talking points so that a draft letter can be prepared for review and final approval at the next meeting on July 17, 2026.

FINANCIAL IMPACT:
N/A

ATTORNEY REVIEW/RECOMMENDATION:
N/A

ATTACHMENTS:

AGENDA ITEM NO. 7.a

Item Cover Page

TREE & LAND PRESERVATION BOARD MEETING AGENDA ITEM REPORT

DATE: June 19, 2026

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Miscellaneous

AGENDA SECTION: **OLD BUSINESS**

SUBJECT: Tree Giveaway Updates

SUGGESTED ACTION: N/A

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

EXPLANATION:
Continued from May 15, 2026 meeting.

FINANCIAL IMPACT:
N/A

ATTORNEY REVIEW/RECOMMENDATION:
N/A

SUGGESTED MOTION:
N/A

ATTACHMENTS:

AGENDA ITEM NO. 7.b

Item Cover Page

TREE & LAND PRESERVATION BOARD MEETING AGENDA ITEM REPORT

DATE: June 19, 2026

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Miscellaneous

AGENDA SECTION: **OLD BUSINESS**

SUBJECT: Earth Day Recap

SUGGESTED ACTION: N/A

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

EXPLANATION:
Continued from May 15, 2026 meeting.

FINANCIAL IMPACT:
N/A

ATTORNEY REVIEW/RECOMMENDATION:
N/A

SUGGESTED MOTION:
N/A

ATTACHMENTS:

AGENDA ITEM NO. 7.c

Item Cover Page

TREE & LAND PRESERVATION BOARD MEETING AGENDA ITEM REPORT

DATE: June 19, 2026

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Miscellaneous

AGENDA SECTION: **OLD BUSINESS**

SUBJECT: Recruitment Flyer

SUGGESTED ACTION:

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

EXPLANATION:
Board Member Recruitment information has been given to the Public Information Manager and a flyer will be presented for approval at the July 17, 2026 meeting.

ATTACHMENTS: