AGENDA
BRADENTON TREE & LAND PRESERVATION BOARD MEETING
1:30 p.m. Friday, September 18, 2026
CITY HALL COUNCIL CHAMBERS - 101 OLD MAIN STREET

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. CITIZEN COMMENT

During this portion of the meeting, the Board will accept comments on any non-agenda items. Comments are limited to a maximum of 3 minutes.

4. APPROVAL OF MEETING MINUTES

a) Clerk: Minutes from August 21, 2026, Tree and Land Preservation Board Meeting
8-21-2026 Tree & Land Preservation Board Meeting Minutes

5. REPORTS FROM CITY STAFF

a) Planning & Community Development: Ross Peterson, Operations and Maintenance Manager
b) Planning & Community Development: August 2026 Tree Removal Permits
August 2026 Tree Removal Permits

6. NEW BUSINESS

a) Planning & Community Development: Notable Tree Nominee Discussion

7. OLD BUSINESS

a) Planning & Community Development: Strategic Plan 2026 Review
Strategic Plan 2026

8. BOARD MEMBER COMMENTS

9. ADJOURN

All interested persons and parties may appear either in person and be heard or submit written comments regarding the above matters to the Planning and Community Development Director. The meeting may be continued from time to time as necessary. Copies of the agenda or further information may be obtained from the Department of Planning & Community Development, 101 Old Main Street, Bradenton, FL, 34205, or by calling (941) 932-9407.

NON-DISCRIMINATION STATEMENT:

The City of Bradenton prohibits discrimination in all of its services, programs or activities on the basis of race, color, age, disability, sex, national origin, religion, genetic information or marital status. Persons with a disability needing a reasonable accommodation to participate in, or who require assistance or an alternative means for communication of program information such as Braille, large print, etc., should contact:

City of Bradenton
ADA/Title VI Coordinator
101 Old Main Street
Bradenton, FL 34205
ADACoordinator@cityofbradenton.com
941-932-9400
TTY: 7-1-1 or 1-800-955-8771

La ciudad de Bradenton proveera servicio de interprete a las personas quienes su primer lenguage no es el ingles. Si necesita estos servicios, usted o su representante puede comunicar al ADA/Title VI Coordinator, 101 Old Main Street, Bradenton, FL 34205. Tambien puede llamar al (941) 9329470 o enviar correo electronico a ADACoordinator@cityofbradenton.com.

AGENDA ITEM NO. 4.a

Item Cover Page

TREE & LAND PRESERVATION BOARD MEETING AGENDA ITEM REPORT

DATE: September 18, 2026

SUBMITTED BY: Jamie Griffith, Clerk

ITEM TYPE: Minutes

AGENDA SECTION: APPROVAL OF MEETING MINUTES

SUBJECT: Minutes from August 21, 2026, Tree and Land Preservation Board Meeting

SUGGESTED ACTION: Approval

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

EXPLANATION:
N/A

FINANCIAL IMPACT:
N/A

ATTORNEY REVIEW/RECOMMENDATION:
N/A

SUGGESTED MOTION:
Motion to approve the minutes from the August 21, 2026, Tree and Land Preservation Board meeting.

ATTACHMENTS:
8-21-2026 Tree & Land Preservation Board Meeting Minutes

CITY OF BRADENTON
TREE AND LAND PRESERVATION MEETING MINUTES
August 21, 2026

The City of Bradenton Tree and Land Preservation Board met in the City Hall Council Chamber, 101 Old Main Street, Bradenton, Florida, at 1:30 p.m. on Friday, August 21, 2026.

Present Tree and Land Preservation Board Members: Jennifer Hoffman, Chair; Ed Dean Vice Chair Ed Dean, Ruth Lawler, Susan Griffith, Richard Larsen and Don Julian.

City Staff: Jamie Schindewolf, Senior Planner; Jamie Griffith, Deputy Clerk.

The meeting was called to order at 1:32 p.m.

APPROVAL OF MEETING MINUTES:

a) Clerk: Minutes from the July 17, 2026, Tree and Land Preservation Board Meeting.

MOTION TO APPROVE THE MEETING MINUTES FROM THE JULY 17, 2026, TREE AND LAND PRESERVATION BOARD MEETING was made by Vice Chair Dean and seconded by Board Member Julian. The motion passed unanimously.

CITIZEN COMMENT:

Carrie Price, 1122 12th Street West, spoke about the Village of the Arts Community Plant Swap and Earth Day event and requested a partnership for tree giveaways at the event with the Tree and Land Preservation Board.

Anna D' Aste, 1105 12th Street West, spoke about the Village of the Arts Community and the Arts Guild of Manatee County.

Carolyn Fairbank, 606 3rd Avenue West, spoke about the loss of trees on the Riverwalk and asked about the timeline for replacing them.

REPORTS FROM CITY STAFF:

a) Planning & Community Development: Mayor Gene Brown

Mayor Gene Brown spoke about the objectives and importance of current and future City projects. He added that connectivity was an important component of the City's success.

Chair Hoffman asked about the landscape architecture plans for City projects and suggested that the Tree and Land Preservation Board have more involvement.

NEW BUSINESS: None.

OLD BUSINESS:

a) Planning & Community Development: Review and Approval of Letter to City Council for New Member Recruitment

The Board Members discussed the letter to City Council, and that all submitted changes were applied.

Board Member Larsen pointed out the incorrect title next to his name and requested its removal.

MOTION TO APPROVE THE REVISED LETTER TO CITY COUNCIL WITH REMOVAL OF BOARD MEMBER LARSEN'S ARBORIST TITLE was made by Chair Hoffman and seconded by Board Member Lawler. The motion passed unanimously.

a) Planning & Community Development: Review and Approval of Letter to City Administration for a Certified Arborist

The Board agreed to submit the letter to City Administration as written, requesting a certified staff arborist. They acknowledged potential budget impacts from pending legislation, and to proceed with the request.

MOTION TO APPROVE THE LETTER TO CITY ADMINISTRATION AS PRESENTED was made by Chair Hoffman and seconded by Board Member Julian. The motion passed unanimously.

Chair Hoffman initiated a discussion on future tree giveaways and suggestions for alternative ideas for community engagement.

The Board agreed to request financing from the Tree Fund and maintain the tree giveaway program, with adjustments to the event schedule and types of trees included.

MOTION TO APPROVE TO REQUEST $25,000.00 FROM THE TREE FUND FROM CITY COUNCIL FOR FUTURE TREE GIVEAWAYS was made by Chair Hoffman and seconded by Board Member Lawler.

BOARD MEMBER COMMENTS:

Chair Hoffman reminded the Board Members to submit their nominations for the Notable Tree Program for 2026.

Board Member Larsen spoke about the residents' concern of the Riverwalk tree pruning and he would discuss the issue further with Public Works.

Vice Chair Dean spoke about shade trees, preservation and planning for the future. He shared information about partnering with Florida Department of Transportation (FDOT) for projects and grants.

Chair Hoffman shared an Impact at Glance flyer that showcased the accomplishments of Keep Manatee Beautiful.

The meeting was adjourned at 3:02 p.m.

NOTE: This is not a verbatim record. An audio recording of the meeting is available upon request.

AGENDA ITEM NO. 5.a

Item Cover Page

TREE & LAND PRESERVATION BOARD MEETING AGENDA ITEM REPORT

DATE: September 18, 2026

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Presentation

AGENDA SECTION: **REPORTS FROM CITY STAFF**

SUBJECT: Ross Peterson, Operations and Maintenance Manager

SUGGESTED ACTION: N/A

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

EXPLANATION:
Ross Peterson will speak about City projects related to tree preservation, maintenance, and installation.

ATTACHMENTS:

AGENDA ITEM NO. 5.b

Item Cover Page

TREE & LAND PRESERVATION BOARD MEETING AGENDA ITEM REPORT

DATE: September 18, 2026

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Miscellaneous

AGENDA SECTION: **REPORTS FROM CITY STAFF**

SUBJECT: August 2026 Tree Removal Permits

SUGGESTED ACTION: N/A

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

EXPLANATION:
N/A

ATTACHMENTS:
August 2026 Tree Removal Permits

August 2026 Tree Removal Permits								
Record #	Status	Opened Date	Street #	Street Name	Type	Dir	Property Type	Description
OTH-TRE-26-0032	In Review	8/31/2026	333	12TH	St	E	Duplex	Remove tree and replacing with a another tree
OTH-TRE-26-0031	Revisions Required	8/20/2026	1602	27TH	St	W	Single-Family	Paying into the tree fund for removal of 2 trees
OTH-TRE-26-0030	Closed-Withdrawn	8/3/2026	2314	63RD STREET	Ct	W	Single-Family	Provided arborist letter for removal of 1 live oak

AGENDA ITEM NO. 6.a

Item Cover Page

TREE & LAND PRESERVATION BOARD MEETING AGENDA ITEM REPORT

DATE: September 18, 2026

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Miscellaneous

AGENDA SECTION: **NEW BUSINESS**

SUBJECT: Notable Tree Nominee Discussion

SUGGESTED ACTION: N/A

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

EXPLANATION:
Board Members will present and discuss their nominations for Notable Trees.

ATTACHMENTS:

AGENDA ITEM NO. 7.a

Item Cover Page

TREE & LAND PRESERVATION BOARD MEETING AGENDA ITEM REPORT

DATE: September 18, 2026

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Miscellaneous

AGENDA SECTION: **OLD BUSINESS**

SUBJECT: Strategic Plan 2026 Review

SUGGESTED ACTION: N/A

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

EXPLANATION:
Review and Discuss.

ATTACHMENTS:
Strategic Plan 2026

2026 Beautification Strategy Plan Bradenton
Tree and Land Preservation Board

What do we want to accomplish this year?

1st Quarter (Jan. to Mar.)

- Election of Officers
- Conduct an educational event for Florida Arbor Day (Third Friday in January).
- Plan for 2nd quarter activities.

2nd Quarter (Apr. to Jun.)

- Host a park cleanup day in celebration of Earth Day.
- Facilitate a tree give-a-way program in celebration of National Arbor Day (Last Friday in April).
- Plan for 3rd quarter activities.

3rd Quarter (Jul. to Sep.)

- Disseminate educational material (Topics such as: Florida friendly landscaping, biodiversity, tree trimming, corrective pruning, mulching, efficient Irrigation).
- Consider U.S. Forestry Service grant application
- Plan for 4th quarter activities.

4th Quarter (Oct. to Dec.)

- Conduct Notable Trees program.
- Host a public education event (Could be a booth set up at the Farmers Market or other planned event).
- Participate in Tree City USA program.
- Update to annual beautification strategy.
- Plan for 1st quarter activities.

Ongoing Activities

- Identification of opportunities for use of tree fund expenditures.