AGENDA
BRADENTON TREE & LAND PRESERVATION BOARD MEETING
1:30 p.m. Friday, July 19, 2024
COUNCIL CHAMBERS - 101 OLD MAIN STREET

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

a) Planning & Community Development: June 21, 2024 Meeting Minutes
TLP BOARD DRAFT Minutes 06-21-24.docx

4. CITIZEN COMMENT

During this portion of the meeting, the Board will accept comments on any non-agenda items. Comments are limited to a maximum of 3 minutes.

5. REPORTS FROM CITY STAFF

a) Planning & Community Development: June 2024 Tree Permits
June 2024 Tree Removal Permits.pdf
b) Planning & Community Development: Land Use Regulations Amendments

6. NEW BUSINESS

7. OLD BUSINESS

a) Planning & Community Development: Notable Tree Program
b) Planning & Community Development: Annual Strategy: Educational Materials

8. BOARD MEMBER COMMENTS

9. ADJOURN

All interested persons and parties may appear either in person and be heard or submit written comments regarding the above matters to the Planning and Community Development Director. The meeting may be continued from time to time as necessary. Copies of the agenda or further information may be obtained from the Department of Planning & Community Development, 101 Old Main Street, Bradenton, FL, 34205, or by calling (941) 932-9407.

NON-DISCRIMINATION STATEMENT:

The City of Bradenton prohibits discrimination in all of its services, programs or activities on the basis of race, color, age, disability, sex, national origin, religion, genetic information or marital status. Persons with a disability needing a reasonable accommodation to participate in, or who require assistance or an alternative means for communication of program information such as Braille, large print, etc., should contact:

City of Bradenton
ADA/Title VI Coordinator
101 Old Main Street
Bradenton, FL 34205
ADACoordinator@cityofbradenton.com
941-932-9470
TTY: 7-1-1 or 1-800-955-8771

La ciudad de Bradenton proveera servicio de interprete a las personas quienes su primer lenguage no es el ingles. Si necesita estos servicios, usted o su representante puede comunicar al ADA/Title VI Coordinator, 101 Old Main Street, Bradenton, FL 34205. Tambien puede llamar al (941) 9329470 o enviar correo electronico a ADACoordinator@cityofbradenton.com.

AGENDA ITEM NO. 3.a

Item Cover Page

TREE & LAND PRESERVATION BOARD AGENDA ITEM REPORT

DATE: July 19, 2024

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Minutes

AGENDA SECTION: APPROVAL OF MINUTES

SUBJECT: June 21, 2024 Meeting Minutes

SUGGESTED ACTION: Vote to Approve or Deny

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

ATTACHMENTS:
TLP BOARD DRAFT Minutes 06-21-24.docx

ABBREVIATED MINUTES
CITY OF BRADENTON TREE & LAND PRESERVATION BOARD
2:00 P.M. Monday, June 21, 2024
City Hall Council Chambers, 101 Old Main Street

DRAFT

PRESENT

Tree and Land Preservation Board Members: Jennifer Hoffman - Chair, Edward Dean – Vice Chair, Alyssa Vinson, Ruth Lawler, Lauren Aristizabal, Richard Larsen.
City Staff: Robin Singer-Director, Planning and Community Development, Greg DeLong-Assistant Director, Planning and Community Development, Jamie Schindewolf-Senior Planner, Lori Brunner-Planning and Community Development Administrative Assistant.

REGULAR MEETING

Call to Order: by Jennifer Hoffman at 1:32 p.m.
Pledge of Allegiance.
Move to Approve: Meeting Minutes from February 23, 2024, and March 3, 2024, by Alyssa Vinson and seconded by Ruth Lawler. All approved as written.

Citizen Comment: Ingrid McClellan with the Palma Sola Scenic Highway Committee passed out information on the Manatee Avenue Median Improvements and discussed the Scenic Highway designation, which includes the City of Bradenton, the City of Holmes Beach, and Manatee County Government. The information also includes letters to each municipality and a current list of members of the Quarter Management Entity. She discussed the goals of the designation including trees, landscaping, funding, maintenance agreements, highway safety, irrigation systems, and working with the Florida Department of Transportation to create a Florida friendly design. Ms. McClellan is asking the Commissioners for a compromise to implement the scenic highway design by representation and or a letter to the City Council.
Ed Dean will draft a letter to the City Council.
Ruth Lawler motioned to approve the draft of a letter. Richard Larsen seconded. Motion passed unanimously.

Public Comment: None

Reports from City Staff:
Volker Reiss, Compliance Manager, was present to answer questions from the Board members. Mr. Dean questioned the remaining trees from the giveaways and the potential use for them. Jennifer Hoffman stated that Ross

(Peterson) planted 10 of the trees around the City, and the rest were used at a tree care class and were given away at the class. Ms. Hoffman brought up the subject of tree removal and Alyssa Vinson added notable trees. They questioned the process of caring for the trees. Mr. Reiss stated that Code Enforcement only gets involved when a tree is removed without a permit. There was a discussion about the process of trees being removed with a permit. Code Enforcement will check on a tree being removed if a complaint is made. Mr. Reiss stated that in the year 2024, there were 37 unlawful tree removals that Code Enforcement dealt with. Mr. Dean asked about how many homeowners provide Code Enforcement with an Arborist letter for removal of a tree. Mr. Reiss stated about 20%. Ms. Hoffman asked about an educational brochure about tree removal that Code Enforcement could hand out. Mr. Reiss said that the Code Enforcement Officers hand out some already and would gladly hand out more information as needed.

NEW BUSINESS

None

OLD BUSINESS

a) Brief follow-up on Arbor Day Events.
b) Notable Tree Program – online portal to nominate is not posted yet.
c) Annual Strategy – discussion throughout Old Business.
d) Recommendations for changes to the Land Use Regulations. Motion to accept as is by Ruth Lawler. Seconded by Alyssa Vinson. Motion passed unanimously.

BOARD MEMBER COMMENTS

Some discussion about logos, branding items, etc.

ADJOURNMENT

Ms. Hoffman adjourned the meeting at 2:30 p.m.

Jennifer Hoffman, Chair Date

DRAFT

AGENDA ITEM NO. 5.a

Item Cover Page

TREE & LAND PRESERVATION BOARD AGENDA ITEM REPORT

DATE: July 19, 2024

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Miscellaneous

AGENDA SECTION: REPORTS FROM CITY STAFF

SUBJECT: June 2024 Tree Permits

SUGGESTED ACTION: N/A

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

ATTACHMENTS:
June 2024 Tree Removal Permits.pdf

June 2024 Tree Removal Permits

Application Reference	Project/Activity	Location	App Status	Project/Activity Desc Line 1	Project/Activity Desc Line 2	Property Type
242204	TREE REMOVAL	2229 MANATEE AVE EAST	ACTIVE	CLEAR CUT OR EARTHWORK FOR SITE DEVELOPMENT		City owned
242232	TREE REMOVAL	1404 MANATEE AVE EAST	ACTIVE	2 DEAD SLASH PINES, 1 DEAD HOLLY	1 DEAD SABAL PALM	Historical Village
242233	TREE REMOVAL	7308 11TH AVE WEST	ACTIVE	REMOVE 2 LAUREL OAKS		Condominium
242235	TREE REMOVAL	7001 7TH AVE WEST	ACTIVE	1 LAUREL OAK		Condominium
242250	TREE REMOVAL	5126 15TH AVE WEST	ACTIVE	TREE IS TO CLOSE TO FOUNDATION AND CAUSING DAMAGE TO FRONT	OF THE HOME, 1 TREE.	Single Family
242301	TREE REMOVAL	1102 21ST ST EAST	ACTIVE	REMOVAL OF 1 LIVE OAK TREE 40'' DIAMETER		Multifamily
242302	TREE REMOVAL	1925 13TH AVE EAST	ACTIVE	REMOVAL OF 1 LAURAL OAK TREE 36'' DIAMETER (BACKYARD)		Multifamily
242328	TREE REMOVAL	908 21ST ST EAST	ACTIVE	INVASIVE,DEAD,HEAVILY LEANING,AND TOO CLOS E TO HOME, (1)	MELALUCA,(1)SLASH PINE,(1)SABAL PALM,(1)LIVE OAK	Multifamily
242330	TREE REMOVAL	1203 19TH ST WEST	ACTIVE	(1) LAUREL OAK, DAMAGING UNDERGROUND UTILITIES		Duplex
242331	TREE REMOVAL	2542 10TH AVE EAST	DENIED	(1) CHINABERRY , MULTI-STEMMED, INVASIVE		Multifamily
242376	TREE REMOVAL	7408 18TH AVE WEST	COMPLETE	1 NORFOLK PINE, 1 EARTH TREE, LEANING TOWARDS THE	HOUSE	Single Family
242388	TREE REMOVAL	1630 1ST AVE EAST	ACTIVE	CLEARING LOT A NEW SINGLE FAMILY RESIDENCE,EXISTING TREES &	ROOT SYSTEM FALLWITHIN FOUNDATION OF FUTURE HOUSE/GARAGE	Vacant

AGENDA ITEM NO. 5.b

Item Cover Page

TREE & LAND PRESERVATION BOARD AGENDA ITEM REPORT

DATE: July 19, 2024

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Miscellaneous

AGENDA SECTION: REPORTS FROM CITY STAFF

SUBJECT: Land Use Regulations Amendments

SUGGESTED ACTION: N/A

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

ATTACHMENTS:

AGENDA ITEM NO. 7.a

Item Cover Page

TREE & LAND PRESERVATION BOARD AGENDA ITEM REPORT

DATE: July 19, 2024

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Miscellaneous

AGENDA SECTION: OLD BUSINESS

SUBJECT: Notable Tree Program

SUGGESTED ACTION: N/A

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

ATTACHMENTS:

AGENDA ITEM NO. 7.b

Item Cover Page

TREE & LAND PRESERVATION BOARD AGENDA ITEM REPORT

DATE: July 19, 2024

SUBMITTED BY: Jamie Schindewolf, Planning & Community Development

ITEM TYPE: Miscellaneous

AGENDA SECTION: OLD BUSINESS

SUBJECT: Annual Strategy: Educational Materials

SUGGESTED ACTION: N/A

Is this item Quasi-Judicial?
No

Does this item require a public hearing?
No

ATTACHMENTS: