AGENDA
BRADENTON COMMUNITY REDEVELOPMENT AGENCY BOARD MEETING
3:00 p.m. Wednesday, July 26, 2023
COUNCIL CHAMBERS

1. MEETING CALLED TO ORDER - CHAIRMAN CRAMER

2. PLEDGE OF ALLEGIENCE

3. CITIZEN COMMENTS

Citizen comment will be accepted during the Citizen Comment portion of the meeting on any non-agenda item, agenda item, future agenda item or topic of relevance to the Board.

4. CONSENT AGENDA

a) Community Redevelopment Agency: 05-25-2023 CRA Meeting Minutes
05-25-2023 CRA Meeting Minutes.pdf
b) Community Redevelopment Agency: 06-14-2023 CRA Meeting Minutes
06-14-2023 CRA Meeting Minutes.pdf
c) Community Redevelopment Agency: Resolution CRA BA 23-04
Resolution CRA BA 23-04.pdf
d) Community Redevelopment Agency: Resolution CRA BA 23-05 Central CRA
Resolution CRA BA 23-05.pdf
e) Community Redevelopment Agency: Resolution CRA BA 23-06 Bradenton CRA
Resolution CRA BA 23-06.pdf
f) Community Redevelopment Agency: Resolution CRA BA 23-07 14th Street CRA
Resolution CRA BA 23-07.pdf

5. ALL CRA'S

a) Community Redevelopment Agency: Contract and Addendum - BusinessFlare
Contract and Addendum - BusinessFlare.pdf

6. BRADENTON CRA DISTRICT

a) Information Technology: Change Order - Riverwalk Camera Project
Change Order - Riverwalk Camera Project.pdf
b) Community Redevelopment Agency: Agreement with Realize Bradenton
Realize Bradenton Agreement FY22-23.PDF

7. OTHER DISCUSSION / NEW BUSINESS

8. ADJOURN

RULES OF PROCEDURE FOR AGENDA AND PUBLIC APPEARANCES BEFORE THE CRA BOARD

Please place cell phones on silent mode!

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City of Bradenton
ADA/Title VI Coordinator
101 Old Main Street
Bradenton, FL 34205
ADACoordinator@cityofbradenton.com
941-932-9470
TTY: 7-1-1 or 1-800-955-8771

La ciudad de Bradenton proveera servicio de interprete a las personas quienes su primer lenguage no es el ingles. Si necesita estos servicios, usted o su representante puede comunicar al ADA/Title VI Coordinator, 101 Old Main Street, Bradenton, FL 34205. También, puede llamar al (941) 932-9470 o enviar correo electrónico a ADACoordinator@cityofbradenton.com

AT COMMUNITY REDEVELOPMENT AGENCY BOARD MEETING:

Citizen comment will be accepted during the Citizen Comment portion of themeeting on any non-agenda item, agenda item, future agenda item or topic of relevance to the CRA. Citizen comment related to any public hearing item shall be provided during the duly noticed public hearing in order to maintain an accurate record of the proceedings. All citizen comments related to quasi-judicial items are required to be under oath and such comments will be invited to be presented during the duly noticed public hearing for such items.

If an individual (or agent) wishes to address the CRA Board, they should complete a comment card available at the back of the Chamber and submit such card to the CRA

Program Administrator.

At the appropriate time during the meeting, the Chair will call speakers to come forward. After being recognized by the Chair, the individual should come to the podium and, for the public record, state their name and address, and then provide any relevant comments or testimony related to the item they wish to address. In the case of an agent, they shall identify themselves and the party they represent.

The speaker should then proceed to state their position or present their information. An individual appearance for citizen comment will be limited to three (3) minutes unless additional time is permitted by the Chair or consensus of the CRA Board.

Additional time will be allowed (up to 10 minutes at the discretion of the Chair or consensus of the CRA Board) for public hearing items if the speaker is officially representing a group of five or more people, provided that written authorization is provided that the person is authorized to speak on behalf of the group.

Note: If handouts are being distributed, please provide a minimum of ten (10) copies to the Program Administrator. If you wish to display a drawing or rendering, contact Karen Kyser, as indicated above, prior to the meeting. Any submissions commented on, photographs, letters, renderings, etc. will be kept by the CRA for the official record.

AGENDA ITEM NO. 4.a

Item Cover Page

COMMUNITY REDEVELOPMENT AGENCY BOARD AGENDA ITEM REPORT

DATE: July 26, 2023

SUBMITTED BY: Christopher Munyon, Community Redevelopment Agency

ITEM TYPE: Minutes

AGENDA SECTION: CONSENT AGENDA

SUBJECT: 05-25-2023 CRA Meeting Minutes

SUGGESTED ACTION: Approve

Is this item Quasijudicial?
No

Does this item require a public hearing?
No

EXPLANATION:
Meeting Minutes for the CRA Regular Board Meeting held on May 25, 2023.

SUGGESTED MOTION:
Motion to approve CRA Meeting Minutes for the CRA Board meeting held on May 23, 2023.

ATTACHMENTS:
05-25-2023 CRA Meeting Minutes.pdf

CITY OF BRADENTON
COMMUNITY REDEVELOPMENT AGENCY
MEETING

City Hall Council Chamber
101 Old Main Street
Bradenton, FL 34205

MINUTES
Thursday, May 25, 2023

In Attendance

CRA Board – Chairman Josh Cramer, Vice Chair Marianne Barnebey, Board Member Lisa Gonzalez Moore, Board Member Jayne Kocher, and Board Member Pam Coachman

CRA Staff – Chris Munyon, Acting CRA Director, Scott Rudacille, CRA Attorney, Jean G. Farmer, CRA Public Art Coordinator and Karen Kyser, CRA Program Administrator

1. **MEETING CALL TO ORDER –** Chairman Josh Cramer

   Meeting was called to order by Chairman Cramer at 8:34 a.m.

2. **PLEDGE OF ALLEGIANCE**

3. **CITIZEN COMMENTS ON ITEMS NOT ON THE AGENDA**

   Mr. Bill Sanders, 2502 Riverside Drive, Bradenton discussed his concern for the transfer of funds from the CRA to the City government. He then discussed what the CRA's function is and his opinion that the CRA is not following the rules.

   Mr. Keenan Wooten, 1915 11th Ave East, Bradenton discussed a meeting he attended of the CCRA and their concern regarding funding and how it is being spent.

   Mr. Thomas Satcher, 11216 Blue Sage Pl, Bradenton stated he is a local artist and expressed his gratitude for public art in the community.

4. **CONSENT AGENDA**

   a. **Minutes from March 8, 2023 Special Meeting**
   b. **Minutes from March 30, 2023 CRA Meeting**

c. Approve Resolution CRA 23-30 – Authorizing the Execution of a Note Modification Agreement
d. Approve Resolution CRA BA 23-01 – Budget Amendment for Fund 131
e. Approve Resolution CRA BA 23-02 – Budget Amendment for Fund 132
f. Approve Resolution CRA BA 23-03 – Budget Amendment for Fund 133

Board Member Kocher made a motion to approve the Consent Agenda. Board Member Gonzalez-Moore seconded.

Mr. Bill Sanders, 2502 Riverside Drive, Bradenton discussed items on the agenda to move money from the CRA to the City government due to an external audit, and then requested a copy of the audit.

Chairman Cramer asked Mr. Munyon to make note that Mr. Sanders has requested a copy of the audit that has been discussed today.

Mr. Lance Williams, Finance Director for the City of Bradenton, discussed the yearly financial audit which assures the CRA is compliant with GFOA, state and federal standards in funding items. Mr. Williams added that it was the auditor's suggestion that rather than doing a contribution from the CRA, it was appropriate to do an inter-governmental transfer of funds. In addition, records would be provided to citizens upon a request.

Board Member Gonzalez-Moore, in order to reassure the public, stated that she spent much time with Mr. Williams and Mr. Munyon to make sure she completely understood what the City Council was doing, along with the CRA Board regarding Consent Agenda items. Board Member Gonzalez added that when items reach the Consent Agenda, it means that the Board has undertaken with staff to have meetings to go over all aspects, including funding, to not waste the public's time.

Board Member Coachman added that when they have meetings with the staff to have full understanding, it is not the staff telling the Board how to vote. It is to provide facts and information so the Board is equipped to vote.

Mr. Scott Rudacille stated Consent Agendas are used by local governments in the State of Florida and sometimes include numerous items. He explained this is intended to get through administrative type items in a timely manner.

Vice Chair Barnebey stated that every member of the Board has taken CRA training.

Board Member Kocher stated there are consultants who work with the FRA conference that have offered to come to a Board meeting and explain how the guidelines and statutes work.

Following discussion, motion to approve the Consent Agenda passed unanimously 5/0.

5. ALL CRAs

a. 9th Ave. W Corridor Revitalization – Next Steps Presentation – Kevin Crowder, BusinessFlare

Mr. Chris Munyon, Acting CRA Director, introduced Mr. Kevin Crowder to discuss BusinessFlare's revitalization report on the 9th Avenue corridor. Mr. Crowder's discussion included the three important things to look at for revitalizing; the aesthetics of an area, the social offerings, gatherings and activities, and how open and welcoming a community is. Mr. Crowder summarized some plans including focusing on; historical charm, enhancing residential areas, capitalizing on partnerships, and exposing cultural significance, opportunity, and stories to be told. He also discussed identity and brand outlining success of communities, companies and businesses. Mr. Crowder then explained BusinessFlare's recommendation of training for economic development, actual implementation, and how the CRA can best use its resources, along with entrepreneurship, development and investment for which they can assist.

Board Member Kocher asked if the analysis was restricted to only the business district or for the whole Central CRA. Mr. Crowder stated it was focused on the 9th Avenue corridor, but would apply to the whole Central CRA. Discussion followed regarding the boundaries of the area that was discussed.

Board Member Coachman made a motion to direct staff to move forward with negotiations with BusinessFlare for services regarding the 9th Avenue corridor as proposed. Board Member Kocher seconded and the motion was approved unanimously 5/0.

b. Hiring of Security Firm for CRA District Areas

Mr. Lance Williams, Finance Director for the City of Bradenton, explained the origin of the decision for more security in the City garage areas using visuals. Mr. Williams stated he spoke with the police chief and a patrol was added for those areas as a test, and the issue improved. Mr. Williams stated there have also been complaints of people in parks after closing. Mr. Williams put together a stakeholder team of himself, Mr. Brian Cho of Public Works, the CRA and the Police Department to make recommendations and the team was recommending a presence from 9 p.m. to 5 a.m. to simply be available and look at the areas, make sure people are not loitering and provide some security. Such person would not be armed, but would reach out to the Police Department for assistance when needed. Mr. Williams stated they recommended hiring a security firm to have a security officer from 9 p.m. to 5 a.m., seven days a week, 365 days a year to tour those

areas and make sure they are free of nighttime activity. Discussion followed regarding locations and scope along with funding of approximately $110,000 per year.

Chief Melanie Bevan also spoke about the plan stating the security firm would not interface with the community as much as be the eyes and ears for the Police Department. Chief Bevan added that other communities and counties have similar plans in place.

Mr. Bill Sanders, 2502 Riverside Drive, Bradenton stated, in his opinion, the CRA is not responsible for funding of policing areas.

Mr. Posthuma, 417 10th Ave Drive W., Bradenton, spoke regarding is local parks; Love Park and MLK Park stating he has noticed an increased amount of unsavory behavior there. Mr. Posthuma added he has spoken with his neighbors who indicated they are now afraid to use the parks, and he is in favor of added security.

Vice Chair Barnebey made a motion to approve funding for overnight security services in the amount not to exceed $110,000. including the CRA Board's right to cancel after six months if it is not successful. Board Member Kocher seconded and the motion passed unanimously 5/0.

Board Member Coachman commented that the parks have seen an increase in negative behavior due to campers, but this plan appears to be a way to reduce that.

Board Member Gonzalez-Moore clarified that this is not funding a police officer, and she feels it is a good idea to take time and care when hiring for this position, and also this would be responsive to the community that wants this.

Board Member Kocher stated she feels this would enhance the community policing and is very appropriate for the CRA financing.

Following discussion, the motion to approve funding for overnight security services in the amount not to exceed $100,000 including the CRA Board's right to cancel after six months if it is not successful passed unanimously 5/0.

6. BRADENTON CRA DISTRICT

a. Funding for Operational Expenses and Equipment for the Downtown Action Team Program

Mr. Chris Munyon explained the funding request for $50,000 for operational expenses and an additional expense of $13,000 for equipment for the Downtown Action Team Program stating the program was approved in February of 2023 and will be reevaluated in February 2024. Mr. Lance Williams, Finance Director, explained that he and Mr. James Mora, Clean City Coordinator, are putting together a budget for this program. Because the program was on a contingent basis, they met with Mr. Chris Munyon to discuss what

could be borrowed from the City and what was essential. Mr. Williams stated they were requesting an annual amount of $63,600 to cover operational and capital expenses. He then discussed the budget in detail.

Mr. James Mora, Clean City Coordinator, thanked the Board for their support and stated he has heard good feedback and promised to bring in the Action Team at some point to meet the Board. He added they are working on planting flowers and also continuing clean up.

Mr. Bill Sanders, 2502 Riverside Drive, Bradenton, reiterated his displeasure with funding from CRA to be used for clean-up rather than from the City. In addition, Mr. Sanders referenced an audit in 2019 and at that time stated Realize Bradenton was not in the plan, and should be under contract. He then stated he supports Realize Bradenton.

Board Member Kocher made a motion to approve the funding for Downtown Maintenance Initiative Annual Operation and Equipment expenses up to $63,000. Board Member Gonzalez-Moore seconded the motion.

Board Member Coachman stated she is somewhat concerned about the amount of funding, but is in favor of sharing the cost of keeping downtown Bradenton beautiful.

Board Member Gonzalez-Moore stated her focus is on the quality of life issue of the Downtown Maintenance and although she does not take the cost lightly, she felt this was something that could be done.

Vice Chair Barnebey asked Attorney Rudacille whether this project falls within the scope of the CRA and is the CRA able to do this. Attorney Rudacille confirmed that, pursuant to a detailed discussion that was had when the concept was first brought forward, this is a beautification team that goes above and beyond the normal general maintenance level that the City does across the board in all of its public facilities. He added this is within the scope of what the CRA Board can do and is within the CRA plan.

Chair Cramer added that he and Mr. Munyon also spoke about that when the project first came up, that the CRA should have funded this at the beginning similar to when you fund an officer, you also fund all of their equipment.

Following discussion, the motion to approve the funding for Downtown Maintenance Initiative Annual Operation and Equipment expenses up to $63,000 passed unanimously 5/0.

A break was called by Chair Cramer at 10:22 a.m. and was called to order again at 10:34 a.m.

b. PAAB Recommendation of Public Art Finalist(s) for Mineral Springs Park

1. Allison Newsome
2. Reinaldo Correa Studio
3. Joshua Weiner

Mrs. Jean G. Farmer, Public Art Coordinator, stated the Public Art Advisory Board held interviews with three finalists; Allison Newsome, Reinaldo Correa Studio, and Joshua Weiner. They are recommending Reinaldo Correa Studio as the artist for this project.

Board Member Kocher stated she was able to see two of the presentations the Public Art Advisory Board had at their meeting and was very impressed by the Board and that the project was in good hands. She added that she especially loved the Singing River. She stated it was her opinion to go with the Public Art Advisory Board recommendation of Mr. Reinaldo Correa.

Discussion followed regarding lighting for the art, options for colors, and the appropriateness of the pieces for the park along with concern for the safety of the art considering the cost of it.

Mrs. Farmer stated that, following approval by the CRA Board, the Public Art Advisory Board will begin working through the details of contract negotiations. Board Member Kocher stated two items she wanted special care with were the decibels that will come from the sound and the light being very subtle.

Mr. Thomas Satcher stated Allison Newsome's plan had been more focused on the actual location than the other artists, that she walked the park and learned the history of it and brought it into her presentation. Mr. Satcher then outlined his background of art and discussed Ms. Newsome's integration of history into the art and her desire to work with local artists.

Board Member Kocher made a motion to approve the Public Art Advisory Board's recommendation and direct staff to negotiate a contract with the finalist. Vice Chair Barnebey seconded.

Board Member Gonzalez-Moore stated she found Mr. Satcher's point of using local artists and materials persuasive. Mrs. Farmer clarified that the process had already begun, with artists vetted in the beginning, and the local artists mentioned were not part of that process. Vice Chair Barnebey stated she believes the Art Center of Manatee does want to make sure that local art is included when they do their sculpture garden, and she believes that as this process continues, more local artists should be considered. Discussion continued regarding the finalists.

Following discussion, the motion to approve the Public Art Advisory Board's recommendation and direct staff to negotiate a contract with the finalist was approved unanimously 5/0.

7. 14th STREET CRA DISTRICT

a. Exodus Community Resources Funding Request – Presentation – Kimla Murrell

Ms. Kimla Murrell, President and CEO of Exodus Community Resources, stated the company encourages, empowers and educates the community. Ms. Murrell proposed that when the CRA is considering funding arts and culture, they do not overlook the community and encouraged the CRA to fund services for the community. She requested $150,000 of funding to build their community up by providing creative arts, educational tools, and a safe place for underprivileged and at-risk youth in the community. Ms. Murrell discussed the classes and events they provide youth to foster successful young men and women. She stated her gratitude for the improvements to her 12th Avenue neighborhood, but also requested more attention to her community including revitalization and also signage that says, "Dove Community."

Board Member Coachman agreed stating she feels some neighborhood associations for the area would be a great benefit to shift the citizens' mindset, and she has been considering this for a while.

Mr. Chris Munyon, Acting CRA Executive Director, commended Ms. Murrell for her courage and her accomplishments. Mr. Munyon stated it was his recommendation that the Board consider funding the events as Ms. Murrell outlined. He explained that the signage would have to go through the Exterior Site Enhancement Grant process that would be available to Ms. Murrell and the ownership.

Board Member Gonzalez-Moore stated in her review of the company, she found some other options for Ms. Murrell to pursue as well, such as the CDBG and the Florida League of Mayors Grant. Once Ms. Murrell investigates and works through those grants, she could come before either the City Council or the CRA Board to request support in trying to obtain those grants.

Vice Chair Barnebey clarified that going forward, Ms. Murrell is going to meet with Mr. Munyon to go through what the plan states that the CRA can cover. Vice Chair Barnebey added there are some additional funding sources from other organizations, and she could put together a list for Mr. Munyon to provide for their meeting.

8. CENTRAL CRA

a. Minnie Lee Rogers – Conceptual and Site Plan Presentation – Opportunity Fund Florida One, LLC.

1. Site Improvement Plans Presentation
2. Site Improvement Plans

Attorney Kevin Reali, 4400 34th Street in St. Petersburg, gave a visual presentation of the current status of improvements and requested the Board confirm the SIP and form-based approvals for the site, in order that they may continue with SWFWMD and work toward construction.

Vice Chair Barnebey asked Ms. Robin Singer, Planning and Community Development Director, to advise regarding form-based code on the site. Ms. Singer discussed and confirmed that it meets form-based code.

Mr. Rudacille stated that the CRA does need to approve this stage of development.

Mrs. Coachman asked Ms. Singer if all of the stipulations have been addressed regarding the SIP approval. Mr. Jim McClellan, Director of Public Works, stated that their approval is contingent upon the approval of SWFWMD associated with the permits for that.

Board Member Kocher made a motion to approve the Conceptual and Site Plan as seen. Board Member Coachman seconded and the motion was approved unanimously 5/0.

b. Disposition of CRA Owned Property located at 1021 6th Street Court East, Bradenton, Florida 34208

1. Habitat for Humanity Proposal to Purchase
2. Colvin Proposal to Purchase
3. JA Properties Proposal to Purchase

Mr. Chris Munyon discussed the two properties that were posted on March 2, 2023, stating the CRA has received three offers on 1021 6th Street and two offers on 413 10th Avenue East. As for 1021 6th Street Court East, the offer from Habitat for Humanity was for $1 dollar. The offer from Alma and Katrina Colvin was for the property to be owner-occupied with a $1,000 deposit, closing and they requested financing for the property. The offer from JA Properties was for $60,000 and they would absorb all costs for rebuilding that house and stated it would be for affordable rental units. Mr. Munyon stated they are seeking direction from the Board as well as approval to move forward with negotiating a contract with the entity or individuals. Attorney Nancy Meyer was named as conflict counsel for this matter. Vice Chair Barnebey asked Ms. Myer about the legality of financing. Ms. Meyer stated she did not find any specific seller financing option, but it could be incorporated into that goal as long as there is a budget to provide the money for the time frame for that consideration. Board Member Gonzalez-Moore asked Ms. Meyer whether the CRA was permitted to do seller financing or whether there were restrictions under the Dodd Frank rules. Ms. Meyer did not see that in her research specifically, but will research further if asked to.

Ms. Ruby Byrd referenced a letter that she wrote in which she thanked the CRA for considering her granddaughters' proposal to purchase the property, and that it was never her intention to do anything wrong regarding financing, but only to guide her granddaughters in a direction she thought was right.

Ms. Alma Colvin thanked the Board for considering her proposal. Ms. Colvin stated that it is her and her sister's intention to live at the property and be permanently homesteaded. She added that if the seller financing cannot work, they would remain as potential buyers with a cash offer.

Ms. Emily Lane, representing Habitat for Humanity, described what Habitat for Humanity would do with the property with respect to affordable housing and the stability that would provide.

Mr. Munyon stated that Mr. Wooten was not able to stay, but asked Mr. Munyon to forward an email stating they would look at changing some verbiage sent to Mr. Munyon on May 23rd to send to the Board. Chair Cramer stated they did receive the proposal.

Board Member Kocher asked about the condition of the home. Mr. Munyon stated he cannot speak about roof conditions or other stats until the home is inspected. Board Member Kocher added that she may have other financing options for the Colvin purchase.

Board Member Coachman made a motion to direct staff to move forward with negotiating with Alma and Katrina Colvin regarding 1021 6th Street Court East. Vice Chair Barnebey seconded with clarification that Ms. Alma Colvin does not work for the CRA, nor is their any conflict. The motion passed unanimously 5/0.

c. Disposition of CRA Owned Property located at 413 10th Avenue East, Bradenton, Florida 34208

1. Habitat for Humanity Proposal to Purchase
2. JA Properties Proposal to Purchase

Mr. Munyon stated the two offers for which Habitat for Humanity had explained their goal, and a Habitat for Humanity purchase was the recommendation of the CRA staff.

Board Member Coachman made a motion to direct staff to move forward with negotiating with Habitat for Humanity to establish homeownership of 413 10th Avenue East. Board member Kocher seconded and the motion passed unanimously 5/0.

9. OTHER DISCUSSION / NEW BUSINESS

Chair Cramer stated he erred in the allowance of some public comments during the meeting and asked Mr. Rudacille to explain the proper procedure. Mr. Rudacille stated in City Council meetings, public comments are allowed at the beginning and during that time, you will provide comments on any of the items on the agenda that a member wanted to provide comment on, as opposed to having an opportunity on each item to give additional comment. Mr. Rudacille stated that is a policy decision that the Board could change.

Chairman Cramer made a motion to direct staff to adopt the City Council policy language regarding citizen comments modifying it to read as necessary for the CRA. Board Member Kocher seconded.

Discussion followed outlining the potential policy about citizen comments and the reason the time is limited. Mr. Munyon asked, regarding the next CRA meeting, if it would be Number 3 as Citizen Comments on items on the Consent Agenda, and Number 4 would be Citizen Comments on items not on the Consent Agenda. Vice Chair Barnebey reiterated that the citizen gets three minutes on any subject. Mr. Rudacille stated that is the way it is currently worded on the City Council agendas now. Vice Chair Barnebey suggested simply lifting the language of the City Council meetings and use for the CRA Board meetings.

Following discussion, the motion to direct staff to adopt the City Council policy language regarding citizen comments modifying it to read as necessary for the CRA was passed unanimously 5/0.

10. ADJOURN

Board Member Kocher made a motion to adjourn. Board Member Gonzalez-Moore seconded and the meeting was adjourned at 12:24 p.m.

NOTE: This is not a verbatim record

AGENDA ITEM NO. 4.b

Item Cover Page

COMMUNITY REDEVELOPMENT AGENCY BOARD AGENDA ITEM REPORT

DATE: July 26, 2023

SUBMITTED BY: Christopher Munyon, Community Redevelopment Agency

ITEM TYPE: Minutes

AGENDA SECTION: CONSENT AGENDA

SUBJECT: 06-14-2023 CRA Meeting Minutes

SUGGESTED ACTION: Approve

Is this item Quasijudicial?
No

Does this item require a public hearing?
No

EXPLANATION:
Meeting Minutes for the CRA Regular Board Meeting held on June 14, 2023.

SUGGESTED MOTION:
Motion to approve CRA Meeting Minutes for the CRA Board meeting held on June 14, 2023.

ATTACHMENTS:
06-14-2023 CRA Meeting Minutes.pdf

CITY OF BRADENTON
COMMUNITY REDEVELOPMENT AGENCY
MEETING

City Hall Council Chamber
101 Old Main Street
Bradenton, FL 34205

MINUTES
Wednesday, June 14, 2023

In Attendance

CRA Board – Vice Chair Marianne Barnebey, Board Member Lisa Gonzalez-Moore, Board Member Pam Coachman and Board Member Jayne Kocher

Chair Josh Cramer - Excused

CRA Staff – Chris Munyon, CRA Acting Executive Director, Karen Kyser, CRA Program Administrator, Jean G. Farmer, CRA Public Art Coordinator and CRA Attorney, Scott Rudacille

1. **MEETING CALL TO ORDER –** Vice Chair, Marianne Barnebey

   Meeting was called to order by Vice Chair Barnebey at 3:01 p.m.

2. **PLEDGE OF ALLEGIANCE**

3. **CITIZEN COMMENTS ON ITEMS NOT ON THE AGENDA**

   None.

4. **CONSENT AGENDA**

   a. **Minutes from the April 27, 2023 CRA Meeting**
   b. **Agreement for Security Services**

   Board Member Kocher made a motion to approve the Consent Agenda. Board Member Coachman seconded.

   Board Member Gonzalez-Moore stated her name was misspelled in the April 2023 minutes.

Following discussion, the Motion to Approve the Consent Agenda passed unanimously 4/0.

5. ALL CRAs

Vice Chair Barnebey asked Sergeant Pilant to bring the Community Policing Officers forward to be introduced. Officers Deana McNeal, Jeremy Telles, Jordan Poulos were introduced and given the opportunity to describe the work they do including working with the County to assist the homeless, working with businesses, Public Works, Code Enforcement and CEPTED. Board Member Kocher asked about the arcades that have been opening up in the area. Officer Poulos stated he has discussed the issue with Manatee County Deputies and he will be on the lookout for illegalities in the arcades.

a. General Liability and Property Insurance Policies – David Aura

Interim CRA Executive Director, Chris Munyon discussed the CRA not being covered under the City of Bradenton's general liability policy. Mr. Munyon explained he has a quote for coverage until the end of the year of $2,266 for general liability and E and O personal insurance to be divided by the three CRA districts. Then going forward, the insurance will be a line item in the CRA budget. The estimated cost for a full year is approximately $6,400 but that can vary.

Board Member Coachman made a motion to approve funding up to $2,266 for a general liability policy and personal liability policy for the remainder of fiscal year 2022-2023. Board Member Gonzalez-Moore seconded.

Board Member Gonzalez-Moore asked if the City has a Cyber Liability policy and is that something in the risk management industry. Dave Aura, Risk Safety Specialist for the City of Bradenton, stated the City does have a Cyber policy in place. Mr. Aura added, the City's current insurance company, Preferred Governmental Insurance Trust has been the City's insurer for many years, and the City would like to remain with them for the Cyber Liability. In Mr. Aura's discussions with the City's Cyber policy agent, Boyd Insurance, his understanding is that because the CRA's computers are the City's, their Cyber Liability would be covered under the City's policy.

Following discussion, the motion to approve funding up to $2,266 for a general liability policy and personal liability policy for the remainder of the fiscal year 2022-2023 passed unanimously 4/0.

6. BRADENTON CRA DISTRICT

a. Axis 360 Expansion

Acting CRA Executive Director, Chris Munyon, discussed the contract with Axis 360 for a virtual walking tour stating the link is within the City's website under Explore Bradenton.

The virtual tour covers the Riverwalk, downtown Bradenton, Village of the Arts, and Mineral Springs Park. Mr. Munyon used visual aids to display other proposed photographs to extend the current tour including; expansion of the Riverwalk with new improvements, the observation deck, part of Riverview Drive, and Glazier Gates Park. The cost for these additions is $2,250.

Board Member Coachman made a motion to approve the proposal for Axis 360 Media for an interactive 360-degree virtual reality tour of the new Riverwalk improvements for up to $2,250, and authorize the CRA Director and staff to negotiate and execute a contract. Board Member Gonzalez-Moore seconded the motion.

Board Member Kocher asked if this expansion contract will go by the City Council as well before it is executed. Mr. Munyon stated he did not believe it was required, but the CRA attorney would review the contract before it would be executed. Discussion followed regarding the CRA staff executing the contract, the logistical process of taking the videos and photographs to portray the areas in the best possible views, and having any areas previously videoed to be reshot after improvements have occurred.

Following discussion, the motion to approve the proposal for Axis 360 Media for an interactive 360-degree virtual reality tour of the new Riverwalk improvements for up to $2,250, and authorize the CRA Director and staff to negotiate and execute a contract passed unanimously 4/0.

b. Public Art Update – Jean G. Farmer

Mrs. Jean Farmer, Public Art Coordinator, stated on June 20, 2023, the Public Art Advisory Board would be having a Community Input Meeting so the community can meet the artist that was chosen and to see the design concept, and provide feedback. The meeting will take place at Mineral Springs Park at 4:00 p.m. and at 5:00 p.m. they will go to 426 9th Street East to see a digital display by the artist. .

7. 14th STREET CRA DISTRICT

a. 14TH Street New Sidewalk Project – Kim Clayback

Ms. Kim Clayback, City Engineer, provided visuals to discuss the new sidewalks. She stated a public meeting was held at one of the churches on 17th Avenue and used that feedback to make some changes which brought the project over budget. Ms. Clayback added this was due to the amount of curbing needed that was not originally accounted for. After reviewing the project, she offered a suggestion on where they might be able to step back financially. The suggestion was to remove the 11th Street and 13th Street from 19th down to 23rd parking areas. Ms. Clayback asked for approval of an additional $300,000 for the project, and also described some grants they will be pursuing for 17th

and 9th Avenue lighting. Discussion followed regarding any benefits to moving portions of the project to different fiscal years.

Board Member Kocher made a motion to complete the "Blue and Yellow" outlined areas of the visual aid. Motion died from lack of a second.

Board Member Gonzalez-Moore made a motion to eliminate the "Green and the most southern Red" areas of the visual aid, but retain the "Yellow, Blue and the two northern most Red" areas, and increase the budget for the 14th Street Project in the amount of $110,000. Board Member Kocher seconded.

Board Member Gonzalez-Moore stated that, based on her conversation previously, she believes this leaves the CRA in a budgetary position to give staff some wiggle room to identify projects.

Following discussion, the motion passed unanimously 4/0.

8. CENTRAL CRA

a. CCRA Advisory Board Update

Mr. Chris Munyon advised that the CCRA meeting included discussion of proposed on-street parking on 6th Street Court East which the Board was in favor of, also re-engaging in the Love and MLK Park revitalization including tables and playground equipment. In addition, Mr. Munyon advised the CCRA of the following; the conveyance of one CRA property to Alma and Katrina Colvin and another property to Habitat for Humanity, the insurance policy to be split between the three CRAs, BusinessFlare being involved in the revitalization of the 9th corridor, marketing the CCRA more, and on-street parking. Discussion followed regarding a board member attending each of the CCRA board meetings and Mr. Munyon stated he would send the remainder of the CCRA meeting dates to the Board to decide which meetings they would like to attend.

Board Member Coachman provided some input from the citizens around Love Park. Board Member Coachman stated she has two neighbors who are active in the community who speak with her on a regular basis and they have said the park is cleaner than it was, but it is getting worse regarding homelessness, etc. People in that area continue to feel unsafe there. Ms. Coachman suggested really reviewing what to do with Love Park and thinking of it as a community gathering place rather than just a child space.

9. OTHER DISCUSSION / NEW BUSINESS

Vice Chair Barnebey reminded the Board that the budget season is coming, and if there are any ideas to be flushed out, now is the time to start sharing those ideas.

Board Member Coachman stated she would like to make sure that the Board works with community policing, because she would like to see more assistance in getting some neighborhood associations in place.

Board Member Gonzalez-Moore stated the area from 15th Street East and heads west could use some attention in the same way. She added having a financial plan is helpful.

Board Member Kocher stated they need to have an Advisory Board for the 14th Street CRA and the Downtown CRA because rather than the Board telling them what they need, it would be beneficial for the Advisory Boards to tell the CRAs what they need. Board Member Kocher asked the status of the downtown circulator. Mr. Munyon stated legal was all set and he would be looking at a contract with the Freebie circulator. Board Member Kocher also asked the status of a new CRA Director. Vice Chair Barnebey stated she believes they are waiting for the CRA Chairman to return to town.

Mr. Munyon stated that he had the opportunity to go to Orlando for an FRA course, and it was for strategic planning. He had an amazing experience and felt it was the best class he has done with them. Mr. Munyon added the first part was lecture and the second part was a case study to review and the class broke into groups to discuss scenarios which he found to be a great opportunity. Mr. Munyon reminded everyone that Juneteenth is approaching and the celebration would take place at the 13th Avenue Dream Center from 1 to 6 p.m. on Saturday, June 17, 2023.

10. ADJOURN

Vice Chair Barnebey adjourned the meeting at 4:22 p.m.

NOTE: This is not a verbatim record

AGENDA ITEM NO. 4.c

Item Cover Page

COMMUNITY REDEVELOPMENT AGENCY BOARD AGENDA ITEM REPORT

DATE: July 26, 2023

SUBMITTED BY: Christopher Munyon, Community Redevelopment Agency

ITEM TYPE: Budget Adjustment

AGENDA SECTION: CONSENT AGENDA

SUBJECT: Resolution CRA BA 23-04

SUGGESTED ACTION: Approve

Is this item Quasijudicial?
No

Does this item require a public hearing?
No

EXPLANATION:
Budget Adjustment for the purpose of funding supplies and equipment for the Downtown action team.

SUGGESTED MOTION:
Motion to approve Resolution CRA BA 23-04

ATTACHMENTS:
Resolution CRA BA 23-04.pdf

COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF BRADENTON
RESOLUTION CRA BA 23-04

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF BRADENTON BOARD, AMENDING/ADJUSTING THE 2022-23 ANNUAL BUDGET FOR FUND 132 (BRADENTON CRA REDEVELOPMENT AREA); PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 189.016(6), Florida Statutes, allows the governing board of a community redevelopment agency to amend its budget at any time within a fiscal year or within 60 days following the end of the fiscal year by resolution; and

WHEREAS, it is the objective to maintain accuracy of the budget document to reflect policy determinations of the Community Redevelopment Agency of the City of Bradenton ("CRA") Board as to the proper and legally defensible appropriation of funds authorized by the Community Redevelopment Plan; and

WHEREAS, the CRA Acting Executive Director requests to amend or adjust the FY 2022-2023 budget at this time.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF BRADENTON BOARD:

1. The attached Budget Adjustment Form has been submitted by the CRA Acting Executive Director and is hereby approved.
2. Upon CRA Board approval, City of Bradenton Accounting Department shall process the form adjusting the CRA's budget, and will maintain the original documents as required.
3. Pursuant to Section 189.016, Florida Statutes, this adjustment will be posted on the Community Redevelopment Agency of the City of Bradenton's website.
4. This Resolution shall become effective immediately upon its adoption.

PASSED AND DULY ADOPTED BY THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF BRADENTON BOARD, WITH A QUORUM PRESENT AND VOTING ON THIS **26th DAY OF JULY, 2023**.

_____
Josh Cramer
CRA Chairman

Approved as to form:

_____
Scott Rudacille
CRA Attorney

Attest:

_____
Chris A. Munyon
CRA Acting Executive Director

City of Bradenton Community Redevelopment Agency
Budget Adjustment Form

Presented by: Chris Munyon, Acting CRA Executive Director

Date: 6/5/2023

Budget Adjustment Resolution #: CRA BA 23-04

Explanation for Adjustment: Fund 132 – Bradenton CRA District

To adjust for supplies and equipment needed for the Downtown action team.

Account Number: 13255260 561000
Line item description: Land-Capital Outlay
Increase (in $): Decrease (in $): 63,600.00

Account Number: 13258100 591001
Line item description: Transfer to 001-General fund
Increase (in $): 63,600.00 Decrease (in $):

Approved by CRA Board: _____ _____
Chair Date

Posted by Accounting: _____ _____
Accounting Staff Date

AGENDA ITEM NO. 4.d

Item Cover Page

COMMUNITY REDEVELOPMENT AGENCY BOARD AGENDA ITEM REPORT

DATE: July 26, 2023

SUBMITTED BY: Christopher Munyon, Community Redevelopment Agency

ITEM TYPE: Budget Adjustment

AGENDA SECTION: CONSENT AGENDA

SUBJECT: Resolution CRA BA 23-05 Central CRA

SUGGESTED ACTION: Approve

Is this item Quasijudicial?
No

Does this item require a public hearing?
No

EXPLANATION:
Budget Adjustment for the purpose of funding for security services and performance audit.

SUGGESTED MOTION:
Motion to approve Resolution CRA BA 23-05

ATTACHMENTS:
Resolution CRA BA 23-05.pdf

COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF BRADENTON
RESOLUTION CRA BA 23-05

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF BRADENTON BOARD, AMENDING/ADJUSTING THE 2022-23 ANNUAL BUDGET FOR FUND 131 (CENTRAL CRA REDEVELOPMENT AREA); PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 189.016(6), Florida Statutes, allows the governing board of a community redevelopment agency to amend its budget at any time within a fiscal year or within 60 days following the end of the fiscal year by resolution; and

WHEREAS, it is the objective to maintain accuracy of the budget document to reflect policy determinations of the Community Redevelopment Agency of the City of Bradenton ("CRA") Board as to the proper and legally defensible appropriation of funds authorized by the Community Redevelopment Plan; and

WHEREAS, the CRA Acting Executive Director requests to amend or adjust the FY 2022-2023 budget at this time.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF BRADENTON BOARD:

1. The attached Budget Adjustment Form has been submitted by the CRA Acting Executive Director and is hereby approved.
2. Upon CRA Board approval, City of Bradenton Accounting Department shall process the form adjusting the CRA's budget, and will maintain the original documents as required.
3. Pursuant to Section 189.016, Florida Statutes, this adjustment will be posted on the Community Redevelopment Agency of the City of Bradenton's website.
4. This Resolution shall become effective immediately upon its adoption.

PASSED AND DULY ADOPTED BY THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF BRADENTON BOARD, WITH A QUORUM PRESENT AND VOTING ON THIS **26th DAY OF JULY, 2023**.

_____
Josh Cramer
CRA Chairman

Approved as to form:

_____
Scott Rudacille
CRA Attorney

Attest:

_____
Chris A. Munyon
CRA Acting Executive Director

City of Bradenton Community Redevelopment Agency
Budget Adjustment Form

Presented by: Chris Munyon, Acting CRA Executive Director

Date: 7/17/23

Budget Adjustment Resolution #: CRA BA 23-05

Explanation for Adjustment: Fund 131 – Central CRA District

To adjust for security services and performance audit.

Account Number: 13155250 534000
Line item description: Contractual Services
Increase (in $): 36,667.00 Decrease (in $):

Account Number: 13158100 591001
Line item description: Transfer to 001-General fund
Increase (in $): Decrease (in $): 36,667.00

Account Number: 13155250 532000
Line item description: Audit fees-external
Increase (in $): 1,430.00 Decrease (in $):

Account Number: 13155250 554000
Line item description: Books, Publications & Subscriptions
Increase (in $): Decrease (in $): 1,430.00

Approved by CRA Board: _____ _____
Chair Date

Posted by Accounting: _____ _____
Accounting Staff Date

AGENDA ITEM NO. 4.e

Item Cover Page

COMMUNITY REDEVELOPMENT AGENCY BOARD AGENDA ITEM REPORT

DATE: July 26, 2023

SUBMITTED BY: Christopher Munyon, Community Redevelopment Agency

ITEM TYPE: Budget Adjustment

AGENDA SECTION: CONSENT AGENDA

SUBJECT: Resolution CRA BA 23-06 Bradenton CRA

SUGGESTED ACTION: Approve

Is this item Quasijudicial?
No

Does this item require a public hearing?
No

EXPLANATION:
Budget Adjustment for the purpose of funding for security services and performance audit.

SUGGESTED MOTION:
Motion to approve Resolution CRA BA 23-06

ATTACHMENTS:
Resolution CRA BA 23-06.pdf

COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF BRADENTON
RESOLUTION CRA BA 23-06

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF BRADENTON BOARD, AMENDING/ADJUSTING THE 2022-23 ANNUAL BUDGET FOR FUND 132 (BRADENTON CRA REDEVELOPMENT AREA); PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 189.016(6), Florida Statutes, allows the governing board of a community redevelopment agency to amend its budget at any time within a fiscal year or within 60 days following the end of the fiscal year by resolution; and

WHEREAS, it is the objective to maintain accuracy of the budget document to reflect policy determinations of the Community Redevelopment Agency of the City of Bradenton ("CRA") Board as to the proper and legally defensible appropriation of funds authorized by the Community Redevelopment Plan; and

WHEREAS, the CRA Acting Executive Director requests to amend or adjust the FY 2022-2023 budget at this time.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF BRADENTON BOARD:

1. The attached Budget Adjustment Form has been submitted by the CRA Acting Executive Director and is hereby approved.
2. Upon CRA Board approval, City of Bradenton Accounting Department shall process the form adjusting the CRA's budget, and will maintain the original documents as required.
3. Pursuant to Section 189.016, Florida Statutes, this adjustment will be posted on the Community Redevelopment Agency of the City of Bradenton's website.
4. This Resolution shall become effective immediately upon its adoption.

PASSED AND DULY ADOPTED BY THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF BRADENTON BOARD, WITH A QUORUM PRESENT AND VOTING ON THIS **26th DAY OF JULY, 2023**.

_____
Josh Cramer
CRA Chairman

Approved as to form:

_____
Scott Rudacille
CRA Attorney

Attest:

_____
Chris A. Munyon
CRA Acting Executive Director

City of Bradenton Community Redevelopment Agency
Budget Adjustment Form

Presented by: Chris Munyon, Acting CRA Executive Director

Date: 7/17/23

Budget Adjustment Resolution #: CRA BA 23-06

Explanation for Adjustment: Fund 132 – Bradenton CRA District

To adjust for security services and performance audit.

Account Number: 13255260 534000
Line item description: Contractual Services
Increase (in $): 36,666.00 Decrease (in $):

Account Number: 13258100 591001
Line item description: Transfer to 001-General fund
Increase (in $): Decrease (in $): 36,666.00

Account Number: 13255260 532000
Line item description: Audit fees-external
Increase (in $): 1,430.00 Decrease (in $):

Account Number: 13255260 554000
Line item description: Books, Publications & Subscriptions
Increase (in $): Decrease (in $): 1,430.00

Approved by CRA Board: _____ _____
Chair Date

Posted by Accounting: _____ _____
Accounting Staff Date

AGENDA ITEM NO. 4.f

Item Cover Page

COMMUNITY REDEVELOPMENT AGENCY BOARD AGENDA ITEM REPORT

DATE: July 26, 2023

SUBMITTED BY: Christopher Munyon, Community Redevelopment Agency

ITEM TYPE: Budget Adjustment

AGENDA SECTION: CONSENT AGENDA

SUBJECT: Resolution CRA BA 23-07 14th Street CRA

SUGGESTED ACTION: Approve

Is this item Quasijudicial?
No

Does this item require a public hearing?
No

EXPLANATION:
Budget Adjustment for the purpose of funding for security services, performance audit, and increased costs for the 14th Street Sidewalk Project.

SUGGESTED MOTION:
Motion to approve Resolution CRA BA 23-07.

ATTACHMENTS:
Resolution CRA BA 23-07.pdf

COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF BRADENTON
RESOLUTION CRA BA 23-07

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF BRADENTON BOARD, AMENDING/ADJUSTING THE 2022-23 ANNUAL BUDGET FOR FUND 133 (14th STREET CRA REDEVELOPMENT AREA); PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 189.016(6), Florida Statutes, allows the governing board of a community redevelopment agency to amend its budget at any time within a fiscal year or within 60 days following the end of the fiscal year by resolution; and

WHEREAS, it is the objective to maintain accuracy of the budget document to reflect policy determinations of the Community Redevelopment Agency of the City of Bradenton ("CRA") Board as to the proper and legally defensible appropriation of funds authorized by the Community Redevelopment Plan; and

WHEREAS, the CRA Acting Executive Director requests to amend or adjust the FY 2022-2023 budget at this time.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF BRADENTON BOARD:

1. The attached Budget Adjustment Form has been submitted by the CRA Acting Executive Director and is hereby approved.
2. Upon CRA Board approval, City of Bradenton Accounting Department shall process the form adjusting the CRA's budget, and will maintain the original documents as required.
3. Pursuant to Section 189.016, Florida Statutes, this adjustment will be posted on the Community Redevelopment Agency of the City of Bradenton's website.
4. This Resolution shall become effective immediately upon its adoption.

PASSED AND DULY ADOPTED BY THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF BRADENTON BOARD, WITH A QUORUM PRESENT AND VOTING ON THIS **26th DAY OF JULY, 2023**.

_____
Josh Cramer
CRA Chairman

Approved as to form:

_____
Scott Rudacille
CRA Attorney

Attest:

_____
Chris A. Munyon
CRA Acting Executive Director

City of Bradenton Community Redevelopment Agency
Budget Adjustment Form

Presented by: Chris Munyon, Acting CRA Executive Director

Date: 7/17/23

Budget Adjustment Resolution #: CRA BA 23-07

Explanation for Adjustment: Fund 133 – 14th St CRA District

To adjust for security services, performance audit and 14th Street sidewalks project.

Account Number: 13355270 534000
Line item description: Contractual Services
Increase (in $): 36,667.00 Decrease (in $):

Account Number: 13358100 591001
Line item description: Transfer to 001-General fund
Increase (in $): Decrease (in $): 36,667.00

Account Number: 13355270 532000
Line item description: Audit fees-external
Increase (in $): 1,430.00 Decrease (in $):

Account Number: 13355270 554000
Line item description: Books, Publications & Subscriptions
Increase (in $): Decrease (in $): 1,430.00

Account Number: 13355270 563000 23803
Line item description: Sidewalks-Capital Outlay
Increase (in $): 110,000.00 Decrease (in $):

Account Number: 13355270 561000
Line item description: Land-Capital Outlay
Increase (in $): Decrease (in $): 110,000.00

Approved by CRA Board: _____ _____
Chair Date

Posted by Accounting: _____ _____
Accounting Staff Date

AGENDA ITEM NO. 5.a

Item Cover Page

COMMUNITY REDEVELOPMENT AGENCY BOARD AGENDA ITEM REPORT

DATE: July 26, 2023

SUBMITTED BY: Christopher Munyon, Community Redevelopment Agency

ITEM TYPE: Agreement

AGENDA SECTION: ALL CRA'S

SUBJECT: Contract and Addendum - BusinessFlare

SUGGESTED ACTION: Approve

Is this item Quasijudicial?
No

Does this item require a public hearing?
No

EXPLANATION:
At the May 25, 2023 CRA Board Meeting, BuisnessFlare gave a presentation summarizing the findings of the 9th Avenue Corridor Revitalization Report and the possible next steps for the revitalization effort. The presentation also provided additional services that BuisnessFlare could provide and the costs of those services.

The CRA Board directed staff to negotiate for services regarding the MLK/9th Avenue Corridor Revitalization project.

The attached contract provides details of services to continue the revitalization effort, as well as a training session and optional services for the three (3) CRA district areas.

ATTORNEY REVIEW/RECOMMENDATION:
Yes/Approve

SUGGESTED MOTION:
Motion to approve contract and addendum with BusinessFlare.

ATTACHMENTS:
Contract and Addendum - BusinessFlare.pdf

July 11, 2023

Chris Munyon
Acting Executive Director
Bradenton Community Redevelopment Agency
Via email

Dear Mr. Munyon:

Congratulations on your appointment as the Acting Executive Director of the Bradenton CRA, we look forward to continuing to work with you, your team and community. It is my pleasure to provide the following proposed scope of work for redevelopment consulting services.

Scope of Services

BusinessFlare® will provide implementation services for the concepts previously developed by this firm for the MLK/9th Avenue Corridor

Task 1 – Vision and Strategy

Task 1.a – Through the non-profit BusinessFlare® Academy, conduct an economic development and redevelopment training session for the CRA Board and staff. This session will be facilitated by myself. I have 29 years of redevelopment and economic development experience, and have received my Certified Economic Developer (CEcD) and Entrepreneurship Development Professional (EDP) credentials from the International Economic Development Council. Assisting me will be team members that are similarly credentialed with designations such as AICP, FRA, CDFA. I have also prepared curriculum and led similar training in the past for the Florida League of Cities University.

Task 2 – 9th Avenue Revitalization

Task 2.a BusinessFlare® will produce a Feasibility Analysis for the 9th Avenue Corridor, evaluating the feasibility of (1) the attraction of new businesses and entrepreneurs and increasing the market position of the corridor's existing businesses; and (2) fitment and investment feasibility analysis for Opportunity Sites.

Task 2.b – BusinessFlare® will evaluate the regulatory efficiency of redevelopment in the corridor through a review of the Land Development Regulations and development process for both the district and the opportunity sites.

Task 2.c – BusinessFlare® will provide the CRA with guidance on enhancing the corridor's place brand with strategies that are consistent with Chapter 163, Florida Statutes. This Task consists of two subtasks: (1) Develop the place brand and identity; and (2) creation of an implementation strategy. At the CRA's option, this task can be performed for the 3 CRA districts rather than just the corridor.

Task 2.d – BusinessFlare® will conduct targeted engagement with stakeholders, and prospects for developers and entrepreneurs as directed by CRA staff.

Task 3 – BusinessFlare® will provide on-call community redevelopment services and project management to the CRA as requested and directed by CRA staff.

Optional Tasks

At the request of the CRA, BusinessFlare® can provide the following additional services in support of the CRA:

1. Transportation planning and corridor design.
2. Real and perceived safety assessment.
3. Assist with developing an outside funding strategy to expand CRA revenue beyond TIF. This includes guidance regarding funding sources, application requirements and content review, project narratives, and advocacy recommendations
4. BusinessFlare® can conduct a CRA plan consistency review (consistency with Chapter 163).
5. BusinessFlare® can aid with TIF projections and strategic finance plans.
6. Additional feasibility studies within the 3 CRA district areas.
7. Through the non-profit BusinessFlare® Academy, provide visioning and strategic planning services to the CRA Board, advisory committee, and staff. This task will result in the development of a vision and opportunity assessment and an organizational strategic plan.

Fee Proposal

Task 1.a	No Fee
Task 2.a.1	$7,500
Task 2.a.2	$1,800 per site
Task 2.b	$7,500
Task 2.c.1	$9,500
Task 2.c.2	$10,000
Task 2.d	Hourly
Task 3	Hourly or task specific quote. Not to exceed $25,000

BusinessFlare® shall provide the CRA with a quote upon request for the Optional Tasks.

For any services provided on an hourly basis, the following rates shall apply. This scope of work shall be performed solely at the direction of the client and will be invoiced monthly on either a percent complete or an hourly basis.

Principal	$245
Project Director	$175
Project Manager	$150
Redevelopment Associate	$150
Economic Development Associate	$125
Strategic Urban Advisor	$125
Operations and Project Manager	$125
Creative Director	$95

We look forward to continuing to assist the Bradenton CRA in reaching your potential for revitalization and quality of life enhancement. If you need to reach me please do not hesitate to call.

Agreed to on this Date July __, 2023

CRA of City of Bradenton
ADDRESS FOR NOTICE:
101 Old Main Street W
Bradenton, FL 34205

BY: _____
Josh Cramer, Chair

BusinessFlare, LLC
ADDRESS FOR NOTICE:
1175 NE 125th Street, Suite 601
The Tate Building
North Miami, FL 33161

BY: _____
Kevin Crowder, Founder

COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF BRADENTON
ADDENDUM TO CONTRACT WITH BUSINESSFLARE, LLC

This Addendum (the "Addendum") is an addendum to the Proposal (the "Contract") between the Community Redevelopment Agency of the City of Bradenton (the "CRA") and BusinessFlare, LLC ("Vendor"). The provisions of this Addendum shall prevail over any conflicting terms contained in the Contract.

PAYMENT

Vendor shall submit an invoice upon completion of a Task identified in the Contract and the CRA shall make payment of such invoice in accordance with Florida's Prompt Payment Act.

TERM

The scope of services contemplated by the Contract shall be completed as follows:

1. Task 1 - Vision and Strategy shall be completed by _____.
2. Task 2 - 9th Avenue Revitalization shall be completed by _____.
3. Task 3 - BusinessFlare™ shall be completed by _____.

TERMINATION

Either party may terminate the Contract with thirty (30) days written notice. If the contract is cancelled, the Vendor shall provide the CRA with an invoice of work performed up to termination and a pro rata amount owed for any such work. Vendor shall provide the CRA with copies of all work performed by Vendor up to termination.

APPROPRIATION OF FUNDS

The Contract is subject to the appropriation of funds in an amount sufficient to allow continuation of the CRA's performance in accordance with the terms and conditions of the Contract. The CRA shall provide prompt written notice to the Vendor that sufficient funds have not been appropriated to continue its full and faithful performance under the terms of the Contract, and, shall, effective thirty (30) days after giving such notice or upon the expiration of the time for which funds were appropriated, whichever occurs first, be thereafter released of all further obligations in any way related to this Contract.

GOVERNING LAW/JURISDICTION

This Contract shall be construed and enforced in accordance with the laws of the State of Florida, and the venue for any litigation arising hereunder shall be in and for Manatee County, Florida.

PUBLIC RECORDS

To the extent applicable, Vendor shall comply with the requirements of Florida's Public Records laws, specifically including the following:

a. Vendor shall keep and maintain public records required by the CRA in order to perform the service;
b. Upon request from the CRA, provide the CRA with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Florida Statutes, Chapter 119, or as otherwise provided by law;
c. Vendor shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if Vendor does not transfer the records to the CRA;
d. Vendor shall upon completion of the contract, transfer, at no cost, to the CRA all public records all public records in possession of Vendor or keep and maintain public records required by the CRA to perform the service. If Vendor transfers all public records to the CRA upon completion of the contract, Vendor shall destroy any duplicate public records that are exempt or confidential from public records disclosure requirements. If Vendor keeps and maintains public records upon completion of the contract, Vendor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to CRA, upon request from the CRA's custodian of public records, in a format that is compatible with CRA's information technology systems; and,
e. Vendor acknowledges that all information relating to the contract may be considered public records, as defined in Chapter 119, "Public Records" of the Florida Statutes. No information should be labeled confidential unless exempted under said laws.

IF THE VENDOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE VENDOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

City Clerk
101 Old Main Street West
Bradenton, FL 34205
Phone: 941-923-9400
Email: cityclerk@cityofbradenton.com
Phone: 941-923-9425

E-VERIFY

Section 448.09, Florida Statutes, makes it unlawful for any person to knowingly employ, hire, recruit, or refer, for private or public employment, an alien who is not duly authorized to work in the United States. Section 448.095, Florida Statutes, prohibits public employers, contractors, and subcontractors from entering into a contract unless each party to the contract registers and uses E-Verify. Vendor hereby represents that it is in compliance with the requirements of Sections 448.09 and 448.095, Florida Statutes. Vendor further represents that it will remain in compliance with

the requirements of Sections 448.09 and 448.095, Florida Statutes, during the term of the Contract. Vendor hereby warrants that it has not been terminated by a public employer for violating Section 448.095, Florida Statutes, within the year preceding the effective date of the Contract. If Vendor has a contract terminated by a public employer for any such violation during the term of this contract, it shall provide immediate notice thereof to the CRA.

VENDOR:

By: _____

Name: _____

Title: _____

CRA:

By: _____

Name: _____

Title: _____

AGENDA ITEM NO. 6.a

Item Cover Page

COMMUNITY REDEVELOPMENT AGENCY BOARD AGENDA ITEM REPORT

DATE: July 26, 2023

SUBMITTED BY: Jeremiah Hartzell, Information Technology

ITEM TYPE: Miscellaneous

AGENDA SECTION: BRADENTON CRA DISTRICT

SUBJECT: Change Order - Riverwalk Camera Project

SUGGESTED ACTION: Approve

Is this item Quasijudicial?
No

Does this item require a public hearing?
No

EXPLANATION:

The current scope for the River Walk camera project will have the fiber ran from City Hall down 10th Street and then 1st Ave West to the eastern workout area (Photo 1). The fiber will end in the grass area just off of the river. The proposal is to extend the conduit from that existing handhold in the grass to the lift station across from Manatee Memorial (Proposed Change Order Photo).

Extending the conduit to the lift station would provide a much more secure, dry location to terminate the fiber for future extension of this project. Without the proposed changes, an extension of this project would also require extra fiber be ran back from the splash pad to the handheld in the grass and then extend it from there.

The tracer wire is being added to all fiber projects now, so that has been added. The tracer allows for locating fiber optic lines.

The Contractor has provided the attached change orders for the work described.

FINANCIAL IMPACT:
$94,256.40

ATTORNEY REVIEW/RECOMMENDATION:
N/A

SUGGESTED MOTION:
Motion to approve Riverwalk Camera Project change order five (5) in the amount up to $72,809.99, and Riverwalk Camera Project change order six (6) in the amount up to $21,776.41.

ATTACHMENTS:
Change Order - Riverwalk Camera Project.pdf

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We have prepared a quote for you

Riverwalk - CCTV - Change Order 5 (PART C, D, Cams)

Quote # 023679
Version 2

Prepared for:

City of Bradenton

Jeremiah Hartzell
Jeremiah.Hartzell@bradentonFL.gov

5910 Benjamin Center
Tampa, FL 33634
https://www.minutemanst.com
813-618-5888

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Camera Equipment

Qty	Manufacturer	Model	Description
1	Avigilon	32C-H4A-4MH-360	Camera Module, 360-Degree, 8MP
1	Avigilon	24C-H4A-3MH-180	Camera Module, 180-Degree, 8MP
2	Avigilon	H4AMH-AD-PEND1	Outdoor Pendant Mount Adapter
2	Avigilon	H4-MT-POLE1	Pole Mount Adapter
2	Avigilon	IRPTZ-MNT-WALL1	Wall Mount Adapter
2	Avigilon	H4AMH-DO-COVR	Camera Cover, Clear
2	Avigilon	H4AMH-AD-IRIL1	IR Illumination Ring

Infrastructure and Fiber Work-PART C

Qty	Manufacturer	Model	Description
1	MST	MISC-S	Fiber/Conduit/Cabling - PART C COMCO will extend the existing conduit system on the east end of Riverwalk to the East Pump Station as specified. This will include tieing in the current 2" communications conduit system running between poles southeast of the Workout Area to the last pole on the current Riverwalk east end. We will run (3) 1 1/4" pip from the last pole to the East Pump Station for immediate and future communications cabling. We will extend the proposed (72 strand single mode fiber optic cable from the Splash Park IT Cabinet to the East Pump Station. We will install a new wall mou rack and terminate all strands of the (72) strand SM fiber in the new rack. This will support all immediate and future fiber optic camera locations from the east end of the Riverwalk.

Infrastructure and Fiber Work-PART D

Qty	Manufacturer	Model	Description
1	MST	MISC-S	Fiber/Conduit/Cabling - PART D COMCO will extend a new 2" PVC conduit from the existing 2" communications conduit system at the Skate Park to the pole located on the southeast end of the Skate Park as specified. Thi will support a new camera at this location. A new (6) strand SM fiber will be installed as part of the original Riverwalk Project.

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Infrastructure and Fiber Work-PART D

Qty	Manufacturer	Model	Description

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Scope of Work

This Change Order 5 encompasses the previous Riverwalk Change Orders and the new requested changes into one quote from PARTS C, D, & Camera changes. This includes the following items:

CAMERA CHANGES:

- Decommission the (3) Avigilon cameras on the West Pump House
- Decommission the (2) Avigilon cameras on the Twin Dolphin light pole (Pier22 Entryway)
- Install a new 360-Degree camera on the Twin Dolphin light pole and connect to the new fiber connection being installed in the previous phase
- Install a new 180-Degree camera on the western most light pole on the Riverwalk area near 15th St West and connect to the new fiber connection being installed in the previous phase
- Program and test the cameras on the existing Avigilon system (licensing to be reused from the removed cameras)

INFRASTRUCTURE AND FIBER OPTIC WORK:

- See notes on the quote pages for PARTS C, & D

SYSTEM NOTES:

- All previous terms and conditions remain
- The following items are to be provided by the CITY:
    - Constant AC power at each light pole for connection of the fiber and camera equipment (*note: CAM power supplies were provided on the original quote*)
    - City and other permit fees

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Riverwalk - CCTV - Change Order 5 (PART C, D, Cams)



Prepared by:

Florida

David White
813-618-5888
dwhite@minutemanst.com

Prepared for:

City of Bradenton

101 Old Main Street
Bradenton, FL 34205
Jeremiah Hartzell
(941) 932-9481
Jeremiah.Hartzell@bradentonFL.gov

Quote Information:

Quote #: 023679

Version: 2
Delivery Date: 07/12/2023
Expiration Date: 08/31/2023

Quote Summary

Description	Amount
Camera Equipment	$6,760.65
Infrastructure and Fiber Work-PART C	$58,678.82
Infrastructure and Fiber Work-PART D	$2,571.43
Installation Supplies & Materials	$103.09
Labor	$4,696.00
Total:	**$72,809.99**

Taxes, shipping, handling and other fees may apply. The included taxes, shipping, and handling on this proposal are estimates only and subject to change if actual costs differ. We reserve the right to cancel orders arising from pricing or other errors.

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Sales Agreement T&C's

Escalation Clause

TC-Escalation Clause
Due to recent market volatility and ongoing supply chain issues, Minuteman is incorporating the following clause into all proposals and maintenance contracts:
Through no fault of Minuteman, In the event of a delay in product availability or price increase of materials procured by any manufacture and/or distributer, the contract sum, time of completion, or contract requirements shall be adjusted by a change order in accordance with the procedures of the Contract Documents. A change in price of any item of material from our manufactures or distributers will be considered between the date of this contract and the date of installation. Issuance of a purchase order or signed proposal constitutes acceptance of this clause.

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We have prepared a quote for you

Riverwalk - CCTV - Change Order 6 (Section 1A Tracer Wire)

Quote # 024255
Version 3

Prepared for:

City of Bradenton

Jeremiah Hartzell
Jeremiah.Hartzell@bradentonFL.gov

5910 Benjamin Center
Tampa, FL 33634
https://www.minutemanst.com
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Equipment

Qty	Manufacturer	Model	Description
1	MST	19693	Riverwalk 1A Tracer Wire System

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https://www.minutemanst.com
813-618-5888

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Scope of Work

Minuteman Security will provide the following changes for the Original Riverwalk 1A infrastructure system:

- Install a new Tracer Wire System for the Riverwalk Fiber Optic Communications Project as specified. This will include service loop test connections to support testing and verification by the City of Bradenton IT Management and staff. All work will be
provided in conjunction with the installation of new fiber optic cabling being installed as part of this project. This Tracer Wire System will be installed only in city roads and crossings where fiber optic cabling is being installed as requested

- Install a 14 STR THHN communications tracer wire for locating proposed fiber optic cabling along the city roads and crossings for the Riverwalk Project. This will include new tracer wire from the 10th Street Parking Garage pull box up 10th Street to 1st Avenue, from the West Pump Station on 1st Avenue to the pull box just East of US 41, and from the East Pump Station across 2nd Street East to the Riverwalk as specified. We will provide service loop tap connections at approved test points along the route approximately every 300' - 500'. Final locations of service loop tap connections will be approved by the City of Bradenton IT Management prior to final installation

5910 Benjamin Center
Tampa, FL 33634
https://www.minutemanst.com
813-618-5888

Riverwalk - CCTV - Change Order 6 (Section 1A Tracer Wire)



Prepared by:

Florida

David White
813-618-5888
dwhite@minutemanst.com

Prepared for:

City of Bradenton

101 Old Main Street
Bradenton, FL 34205
Jeremiah Hartzell
(941) 932-9481
Jeremiah.Hartzell@bradentonFL.gov

Quote Information:

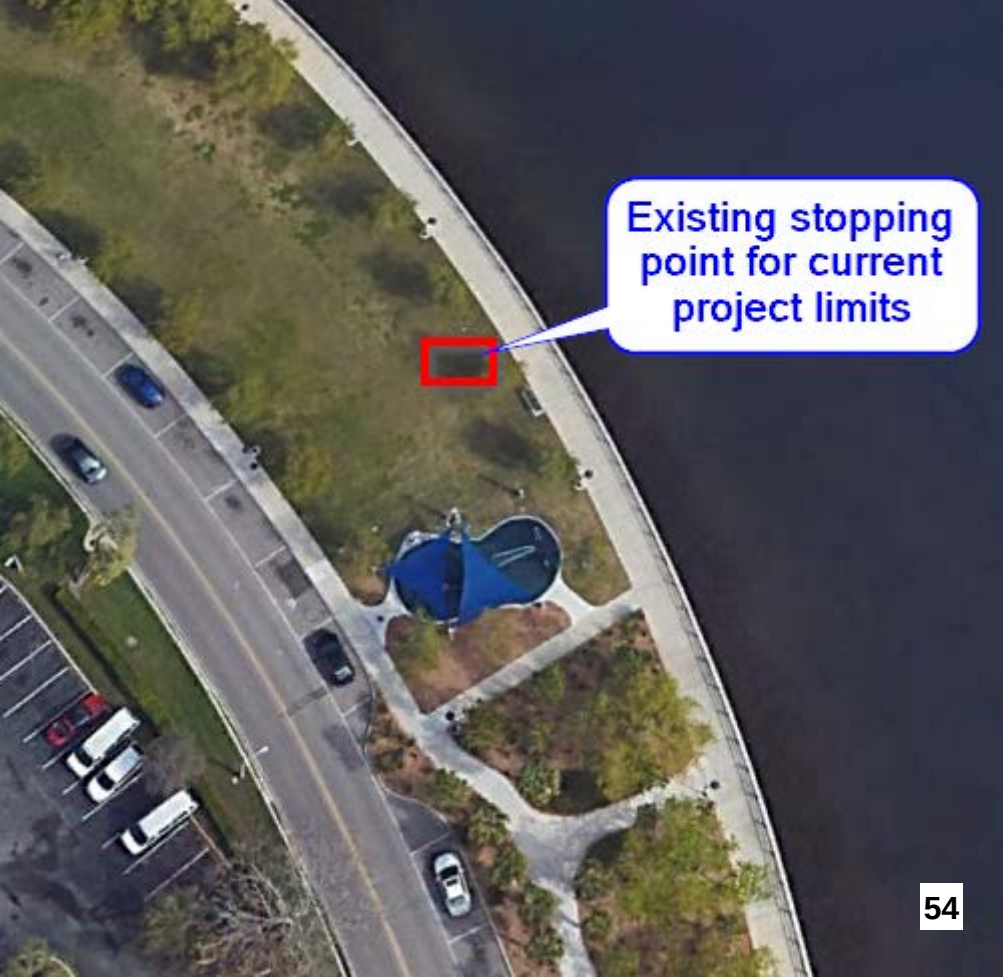
Quote #: 024255

Version: 3
Delivery Date: 07/11/2023
Expiration Date: 07/31/2023

Quote Summary

Description	Amount
Equipment	$20,672.41
Labor	$1,104.00
Total:	**$21,776.41**

Taxes, shipping, handling and other fees may apply. The included taxes, shipping, and handling on this proposal are estimates only and subject to change if actual costs differ. We reserve the right to cancel orders arising from pricing or other errors.


Existing stopping point for current project limits




Existing Route
The next section would have to come back this route.
Proposed Change order

AGENDA ITEM NO. 6.b

Item Cover Page

COMMUNITY REDEVELOPMENT AGENCY BOARD AGENDA ITEM REPORT

DATE: July 26, 2023

SUBMITTED BY: Christopher Munyon, Community Redevelopment Agency

ITEM TYPE: Agreement

AGENDA SECTION: BRADENTON CRA DISTRICT

SUBJECT: Agreement with Realize Bradenton

SUGGESTED ACTION: Approve

Is this item Quasijudicial?
No

Does this item require a public hearing?
No

EXPLANATION:
The Fiscal Year 2022-2023 approved budget included funding for Realize Bradenton in the amount of $150,000.

Staff was directed to negotiate terms of an agreement with Realize Bradenton.

Staff has work with Realize Bradenton and CRA conflict attorney to negotiate the terms presented in the attached agreement.

ATTORNEY REVIEW/RECOMMENDATION:
Yes/Approve

SUGGESTED MOTION:
Motion to approve the agreement with Realize Bradenton.

ATTACHMENTS:
Realize Bradenton Agreement FY22-23.PDF

REALIZE BRADENTON/CRA AGREEMENT FY 2022-2023

THIS AGREEMENT is entered into between **REALIZE BRADENTON, INC.,** a Florida not-for-profit corporation, (hereinafter referred to as "RB"), and the **COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF BRADENTON**, a dependent special district of the City of Bradenton (hereinafter referred to as "CRA").

WITNESSETH:

WHEREAS, the CRA, along with the Downtown Development Authority, established RB, a non-profit organization whose mission is to "bring people together to create a more vibrant, attractive and prosperous Bradenton area for residents, visitors and businesses."; and

WHEREAS, RB has been promoting and will continue to promote the redevelopment of the downtown area through activities that support the Downtown by Design Master Plan ("Plan"); and

WHEREAS, the CRA has budgeted funds in its redevelopment trust fund to partner with RB during FY 2022-2023 to support programs and activities in furtherance of the Plan; and

WHEREAS, RB is incorporated, filed for, and received their 501c3 status, and has a working Board of Directors; and

WHEREAS, RB is not an agent of or advisor to the CRA, but, rather, a private independent contractor; and

WHEREAS, both parties desire to maintain a strong and viable downtown by fulfilling the mission, principles, and action items in the Plan.

NOW THEREFORE in consideration of the mutual covenants, promises, and representations contained herein, the parties hereto agree to as follows:

ARTICLE I - TERM

This AGREEMENT shall be retroactive to October 1, 2022, and will continue until September 30, 2023.

ARTICLE II - PAYMENT

CRA agrees to pay RB a sum not to exceed $140,000 for the work performed under this AGREEMENT. Payments will be made in accordance with Exhibit A for services that promote the policies and objectives in the Plan as budgeted for by the CRA. CRA will process RB's invoices pursuant to the Prompt Payment Act, Chapter 218.70, Florida Statutes.

ARTICLE III – ADMINISTRATION OF THE AGREEMENT

Administration of this AGREEMENT shall be under the general direction of the CRA Executive Director or designee, who shall act as the CRA's representative during the performance of this AGREEMENT. The Agreement Administrator for RB shall be its Executive Director or designee, who will also serve as the day-to-day contact person. Each party agrees to provide written notification within fifteen (15) days, should the representative of either party change during the term of this AGREEMENT.

ARTICLE IV – OBLIGATIONS OF REALIZE BRADENTON

Throughout the term of this AGREEMENT, RB shall:

1. Employ paid professional staff who shall be responsible for the day-to-day administration of the programs and activities; and
2. Maintain performance data for each of RB's programs and activities listed in Exhibit A, Detailed Scope of Work ("Exhibit A"), which is attached hereto and incorporated herein, for which the CRA provides funding as detailed in Exhibit A. RB shall submit a final report on August 31, 2023, addressing, in detail, the status of each of the programs and activities listed in Exhibit A.
3. The final report shall include an executive summary, a narrative overview, and budget report detailing funds expended.
4. Submit a detailed annual operating budget to the CRA within thirty (30) days of execution of this AGREEMENT; and
5. Submit RB's Internal Revenue Service Form 990 for fiscal year 2022 no later than July 31, 2023.

ARTICLE IV – INDEMNIFICATION

RB shall indemnify and hold harmless the CRA, including its elected and appointed officials, agents, and employees, from and against all claims, damages, losses, and expenses, including, but not limited to, attorney's fees and costs, and attorney's fees on appeal arising out of or resulting from carrying out of this AGREEMENT. This AGREEMENT may be terminated by the CRA if RB fails to maintain general liability insurance in a minimum amount of $1,000,000 per claimant, $2,000,000 per occurrence, and worker's compensation for its employees.

ARTICLE V – TERMINATION

This AGREEMENT may be terminated by the CRA if RB fails to cure any claimed default or fulfill any of its obligations under the AGREEMENT within ten (10) business days after the CRA provides RB with written notice, per the requirements of Article IX – Notices contained in this AGREEMENT, of the need for RB to cure any claimed default or fulfill any of its obligations under the AGREEMENT as outlined in the CRA's written notice.

This AGREEMENT may be terminated by RB if CRA fails to cure any claimed default or fulfill any of its obligations under the AGREEMENT within ten (10) business days after RB provides CRA with written notice, per the requirements of Article IX – Notices contained in this AGREEMENT, of the need for CRA to cure any claimed default or fulfill any of its obligations under the AGREEMENT as outlined in the RB's written notice.

Should this AGREEMENT be terminated by either party for failure to cure any claimed default or fulfill any of its obligations under the AGREEMENT within ten (10) business days, CRA agrees to pay for services rendered by RB outlined in Exhibit A up to the date of termination.

ARTICLE VI – REVIEW OF FINANCIAL RECORDS

For a period of up to three (3) years after the end of the fiscal year in which redevelopment trust funds are awarded or the termination of this AGREEMENT, the CRA, after providing RB fourteen (14) days notice, shall have the right to review and audit any and all financial records, or any other records having to do with this AGREEMENTRB agrees to cooperate fully with any review or audit conducted by the CRA.

ARTICLE VII – SCOPE OF WORK

Attached hereto and incorporated herein is Exhibit A, the Detailed Scope of Work. in targeted areas, which sets forth RB's scope to work and the corresponding reimbursement the CRA will provide toward each program and activity after the CRA reviews, and approves, documentation provided by RB showing the CRA what work has been performed and the monies expended in support thereof. The CRA reserves the right to deny a request for reimbursement if the request is outside the scope of work described in Exhibit A or approved addendums to this agreement.

ARTICLE VIII– AMENDMENTS

Amendments to this AGREEMENT must be mutually agreed upon by the parties and must be in writing.

ARTICLE IX – NOTICES

Whenever either party desires to give notice unto the other, written notice shall be sent via first-class mail to:

Realize Bradenton, Inc.

Attn: Executive Director

1015 Manatee Ave.

Bradenton, FL 34205

City of Bradenton CRA

Attn: CRA Executive Director

101 Old Main Street

Bradenton, FL 34205

ARTICLE X – PUBLIC RECORDS

Pursuant to Florida Statutes, Section 119.0701, RB agrees to:

1. Keep and maintain public records required by the public agency to perform the service.

2. Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter, or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if RB does not transfer the records to the public agency.

4. Upon completion of the contract, transfer, at no cost, to the public agency all public records in possession of RB or keep and maintain public records required by the public agency to perform the service. If RB transfers all public records to the public agency upon completion of the contract, RB shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If RB keeps and maintains public records upon completion of the contract, RB shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.

5. Realize Bradenton's failure or refusal to comply with the provisions of this Section shall result in the immediate termination of this AGREEMENT by the CRA.

IF RB HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

City Clerk

101 Old Main Street West

Bradenton, FL 34205

Phone: 941-923-9400

Email: cityclerk@cityofbradenton.com

ARTICLE XI – E-VERIFY

Section 448.09, Florida Statutes, makes it unlawful for any person to knowingly employ, hire, recruit, or refer, for private or public employment, an alien who is not duly authorized to work in the United States. Section 448.095, Florida Statutes, prohibits public employers, contractors, and subcontractors from entering into a contract unless each party to the contract registers and uses E-Verify. Realize Bradenton hereby represents that it is in compliance with the requirements of Sections 448.09 and 448.095, Florida Statutes. Realize Bradenton further represents that it will remain in compliance with the requirements of Sections 448.09 and 448.095, Florida Statutes, during the term of this Agreement. Realize Bradenton hereby warrants that it has not had a contract terminated by a public employer for violating Section 448.095, Florida Statutes, within the year preceding the effective date of this Agreement. If Realize Bradenton has a contract terminated by a public employer for any such violation during the term of this Agreement, it shall provide immediate notice thereof to the CRA.

[REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS THEREOF, the parties have read and understand the terms set forth and agree to meet the obligations contained herein by execution of this AGREEMENT, this 30th day of June, 2023.

Realize Bradenton, Inc., a Florida not-for-profit corporation

By: Karen Corbin

Print Name: Karen Corbin

Its: Executive Director

STATE OF Florida

COUNTY OF Manatee

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization, this 30 day of June, 2023, by Karen Corbin, as Executive Director of **Realize Bradenton, Inc.**, a Florida not-for-profit corporation. Such person is (personally known to me) or has produced _____ as identification.

[Notary Seal]

STEPHANIE FOLEY
Commission # HH 072042
Expires April 14, 2025
Bonded Thru Troy Fain Insurance 800-385-7019

_____
Notary Public

_____
Name typed, printed or stamped

My Commission Expires: _____

[REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF BRADENTON (CRA)

By: _____
Print Name: Josh Cramer
Its: CRA Chair

ATTEST: _____

Name: _____

Title: _____

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me by means of □ physical presence or □ online notarization, this _____ day of _____, 2023, by _____, as _____ of the Community Redevelopment Agency of the City of Bradenton. Such person is personally known to me or has produced _____ as identification.

[Notary Seal]

_____
Notary Public

_____
Name typed, printed or stamped

My Commission Expires:_____

EXHIBIT A – DETAILED SCOPE OF WORK

Service Administration
Planning, management, and coordination of all services in the proposed; administration and communication related to cooperative programs/projects.

CRA will process all invoices pursuant to the Prompt Payment Act, Chapter 218.70, Florida Statutes.

Services Outside Detailed Scope of Work
Any services provided by RB outside the Detailed Scope of Work will be negotiated by the parties and memorialized in an Amendment to this AGREEMENT prior to RB providing the services and receiving payment from the CRA.

Detailed Scope of Work

Program/Initiative	Hard Cost	Administrative Cost	Total Cost
2022 Bradenton Blues Fest Sponsorship	($10,000)		($10,000) * paid 12/29/22
Music In the Park: Management and coordination of at least seven free musical events on the Bradenton Riverwalk March – May 2023.	$22,000	$8,000	$30,000
Walk Bradenton: Management and coordination related to the administration of the web-based wayfinding system or similar system, which includes, but is not limited to reaching out to businesses within the Bradenton CRA District to (1) provide training to all businesses with locator cards and (2) to ensure all businesses with locator cards are still open.	$1,800	$1,200	$3,000
Downtown Bradenton Public Market: Management and coordination of Market October – May	$85,000	$10,000	$95,000
Downtown Bradenton Public Market, Summer Market Extension: Management and coordination of 3 weeks June – August 2023.	$10,000	$2,000	$12,000
TOTAL	**$118,800**	**$21,200**	**$140,000**