

APPROVAL OF MINUTES

2024-1                      **Act on resolution appointing Christina Rodriguez as City**  
Joseph Duffy           **Clerk to keep the minutes of this Special Meeting**

2024-2                      **Act on resolution dispensing with the reading of the**  
Joseph Duffy           **minutes of the Regular Meeting held on Monday,**  
                                 **December 18, 2023.**

FIRST PUBLIC COMMENT PORTION

RESOLUTIONS

2024-3                      **Act on Ordinance appointing P. Michael Collins as City**  
Mayor Mandell         **Manager for the City of Elmira and fixing his**  
                                 **compensation.**

2024-4                      **Act on resolution reappointing Joseph H. Duffy as Acting**  
Mayor Mandell         **Mayor of the City of Elmira, effective January 1, 2024, to**  
                                 **serve as Mayor during the sickness, disability, or absence**  
                                 **of the duly elected Mayor.**

2024-5                      **Receive communication from the City Manager and act on**  
Mayor Mandell         **resolution reappointing John J. Ryan, Jr., as Corporation**  
                                 **Counsel for the City of Elmira.**

2024-7                      **Act on resolution reappointing Angela J. Williams as City**  
Joseph Duffy           **Clerk of the City of Elmira for a four-year term expiring**  
                                 **December 31, 2027.**

2024-6                      **Receive communication from the City Manager and act on**  
Mayor Mandell         **resolution reappointing Charmain Cattan as City**  
                                 **Chamberlain for the City of Elmira.**

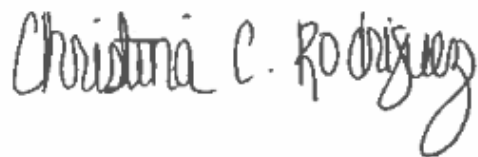
SECOND PUBLIC COMMENT PORTION

ADJOURN

2024-8                      **Act on resolution to adjourn.**

Nan Moss

Respectfully Submitted,

A handwritten signature in black ink that reads "Christina C. Rodriguez". The signature is written in a cursive, flowing style.

Christina C. Rodriguez  
City Clerk

## Elmira City Council

|                           |                                                                                                            |
|---------------------------|------------------------------------------------------------------------------------------------------------|
| <b>Agenda Summary:</b>    | Act on resolution appointing Christina Rodriguez as City Clerk to keep the minutes of this Special Meeting |
| <b>Resolution Number:</b> | 2024-1                                                                                                     |
| <b>Sponsor:</b>           | Joseph Duffy                                                                                               |

### **ATTACHMENTS**

[Appt Clerk to Special Meeting.docx](#)

January 1, 2024

RESOLUTION

NO. 2024 – 1

By: Council as a Whole

RESOLVED, that Christina Rodriguez be and she hereby is appointed Clerk to keep the minutes of this Special Meeting.

**ADOPTED BY THE FOLLOWING VOTE**

| <b>AYES</b> |                      | <b>NAYS</b> |
|-------------|----------------------|-------------|
|             | Councilmember Moss   |             |
|             | Councilmember Wilson |             |
|             | Councilmember Cooke  |             |
|             | Councilmember Brinn  |             |
|             | Councilmember Grasso |             |
|             | Councilmember Duffy  |             |
|             | Mayor Mandell        |             |

## Elmira City Council

|                           |                                                                                                                        |
|---------------------------|------------------------------------------------------------------------------------------------------------------------|
| <b>Agenda Summary:</b>    | Act on resolution dispensing with the reading of the minutes of the Regular Meeting held on Monday, December 18, 2023. |
| <b>Resolution Number:</b> | 2024-2                                                                                                                 |
| <b>Sponsor:</b>           | Joseph Duffy                                                                                                           |

### ATTACHMENTS

[Beginning Jan 1.docx](#)

January 1, 2024

Minutes of the Special Meeting of the Council of the City of Elmira, New York, held at Clemens Center Performing Arts Theater in said City of Elmira, this 1<sup>st</sup> day of January, 2024.

The Mayor called the meeting to order and presided.

The City Clerk called the roll.

PRESENT:

ABSENT:

RESOLUTION

NO. 2024- 2

By Councilmember: Corey Cooke

RESOLVED, that the reading of the minutes of the Regular Meeting of this Council held December 18, 2023, be dispensed with and stand approved.

ADOPTED BY THE FOLLOWING VOTE

| AYES |                      | NAYS |
|------|----------------------|------|
|      | Councilmember Moss   |      |
|      | Councilmember Wilson |      |
|      | Councilmember Cooke  |      |
|      | Councilmember Brinn  |      |
|      | Councilmember Grasso |      |
|      | Councilmember Duffy  |      |
|      | Mayor Mandell        |      |

## Elmira City Council

|                           |                                                                                                                    |
|---------------------------|--------------------------------------------------------------------------------------------------------------------|
| <b>Agenda Summary:</b>    | Act on Ordinance appointing P. Michael Collins as City Manager for the City of Elmira and fixing his compensation. |
| <b>Resolution Number:</b> | 2024-3                                                                                                             |
| <b>Sponsor:</b>           | Mayor Mandell                                                                                                      |

### ATTACHMENTS

[Ordinance Appointing City Manager.doc](#)

January 1, 2024

**ORDINANCE  
NO. 2024 - 3**

**An Ordinance to Appoint P. Michael Collins as City Manager  
for the City of Elmira, New York and Fixing his Compensation**

By Councilmember \_\_\_\_\_:

**BE IT ORDAINED**, by the Council of the City of Elmira, duly convened at a special session this 1<sup>st</sup> day of January, 2024, as follows:

**Section 1.** That P. Michael Collins of 459 Beecher Street, Elmira, NY, is hereby appointed City Manager of the City of Elmira to serve at the pleasure of this Council commencing January 1, 2024, at an annual compensation in an amount equal to the highest annual salary actually being paid to a nonunion City employee pursuant to the City's Salary Pay Plan (City Code Section 2-69), including paid out compensatory time (the City Manager's Base Salary) plus an additional amount (Supplement) so that the City Manager's annual total salary be five thousand dollars (\$5,000.00) greater than the highest annual total salary being paid to a nonunion City employee. If the City Manager's annual Base Salary is five thousand dollars (\$5,000.00) or more greater than the highest annual total salary being paid to a nonunion City employee, no Supplement will be paid. In no event shall the City Manager's total annual salary (Base plus Supplement, if any) be less than his total annual salary for the immediately preceding calendar year.

**Section 2.** That the Mayor be and is hereby authorized to enter into an Employment Agreement with P. Michael Collins, said contract to be subject to the approval of the Corporation Counsel.

**Section 3.** All ordinances and parts of ordinances heretofore passed which are in conflict or are inconsistent with any provision or provisions of this ordinance are hereby repealed.

**Section 4.** **Effective Date.** This ordinance shall take effective immediately upon adoption and publication according to law.

**ADOPTED BY THE FOLLOWING VOTE**

**AYES**

**NAYS**

|  |                      |  |
|--|----------------------|--|
|  | Councilmember Moss   |  |
|  | Councilmember Wilson |  |
|  | Councilmember Cooke  |  |
|  | Councilmember Brinn  |  |
|  | Councilmember Grasso |  |
|  | Councilmember Duffy  |  |
|  | Mayor Mandell        |  |

## Elmira City Council

|                           |                                                                                                                                                                                                           |
|---------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Agenda Summary:</b>    | Act on resolution reappointing Joseph H. Duffy as Acting Mayor of the City of Elmira, effective January 1, 2024, to serve as Mayor during the sickness, disability, or absence of the duly elected Mayor. |
| <b>Resolution Number:</b> | 2024-4                                                                                                                                                                                                    |
| <b>Sponsor:</b>           | Mayor Mandell                                                                                                                                                                                             |

### ATTACHMENTS

[Acting Mayor.docx](#)

January 1, 2024

RESOLUTION

NO. 2024 -4

By: Mayor Mandell

RESOLVED, pursuant to the resolution adopted by City Council on December 31, 1959, creating the position of Acting Mayor, that Councilmember Joseph H. Duffy be and he hereby is reappointed Acting Mayor of the City of Elmira, effective January 1, 2024, to serve as Mayor during the sickness, disability, or absence of the duly elected Mayor; and be it further

RESOLVED, that the compensation of the Acting Mayor shall be \$541 per year; and be it further

RESOLVED, that all other resolutions inconsistent herewith are hereby repealed and superseded.

**ADOPTED BY THE FOLLOWING VOTE**

| <b>AYES</b> |                      | <b>NAYS</b> |
|-------------|----------------------|-------------|
|             | Councilmember Moss   |             |
|             | Councilmember Wilson |             |
|             | Councilmember Cooke  |             |
|             | Councilmember Brinn  |             |
|             | Councilmember Grasso |             |
|             | Councilmember Duffy  |             |
|             | Mayor Mandell        |             |

## Elmira City Council

|                           |                                                                                                                                                  |
|---------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Agenda Summary:</b>    | Receive communication from the City Manager and act on resolution reappointing John J. Ryan, Jr., as Corporation Counsel for the City of Elmira. |
| <b>Resolution Number:</b> | 2024-5                                                                                                                                           |
| <b>Sponsor:</b>           | Mayor Mandell                                                                                                                                    |

### ATTACHMENTS

[Appt Corporation Counsel.docx](#)

January 1, 2024

FOR THE AGENDA  
COMMUNICATION

Dear Councilmembers:

In accordance with the power vested in me by law, I have reappointed Attorney John J. Ryan, Jr., to the Office of Corporation Counsel to serve at the pleasure of the City Manager, at an annual salary in accordance with the City's salary plan.

Respectfully submitted,

P. Michael Collins  
City Manager

RESOLUTION  
NO. 2024 – 5

By: Daniel Mandell

RESOLVED, that the communication from the City Manager, dated January 1, 2024, announcing the reappointment of Attorney John Jr. Ryan, Jr., to the position of Corporation Counsel for the City of Elmira, be received and placed on file.

**ADOPTED BY THE FOLLOWING VOTE**

| <b>AYES</b> |                      | <b>NAYS</b> |
|-------------|----------------------|-------------|
|             | Councilmember Moss   |             |
|             | Councilmember Wilson |             |
|             | Councilmember Cooke  |             |
|             | Councilmember Brinn  |             |
|             | Councilmember Grasso |             |
|             | Councilmember Duffy  |             |
|             | Mayor Mandell        |             |

## Elmira City Council

|                           |                                                                                                                                        |
|---------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| <b>Agenda Summary:</b>    | Act on resolution reappointing Angela J. Williams as City Clerk of the City of Elmira for a four-year term expiring December 31, 2027. |
| <b>Resolution Number:</b> | 2024-7                                                                                                                                 |
| <b>Sponsor:</b>           | Joseph Duffy                                                                                                                           |

### ATTACHMENTS

[City Clerk Appointment.docx](#)

January 1, 2024

RESOLUTION

NO. 2024 – 7

By: Joseph Duffy

RESOLVED, that Angela J. Williams be, and she hereby is reappointed City Clerk of the City of Elmira for the term of four years, which term shall end December 31, 2027, and she shall be paid in accordance with the City's salary plan.

**ADOPTED BY THE FOLLOWING VOTE**

**AYES**

**NAYS**

|  |                      |  |
|--|----------------------|--|
|  | Councilmember Moss   |  |
|  | Councilmember Wilson |  |
|  | Councilmember Cooke  |  |
|  | Councilmember Brinn  |  |
|  | Councilmember Grasso |  |
|  | Councilmember Duffy  |  |
|  | Mayor Mandell        |  |

## Elmira City Council

**Agenda Summary:** Receive communication from the City Manager and act on resolution reappointing Charmain Cattan as City Chamberlain for the City of Elmira.

**Resolution Number:** 2024-6

**Sponsor:** Mayor Mandell

### ATTACHMENTS

[Chamberlain Appointment.docx](#)

January 1, 2024

FOR THE AGENDA  
COMMUNICATION

To The Honorable Mayor and Council

Dear Councilmembers:

In accordance with the power vested in me by law, I have reappointed Charmain Cattan, City Chamberlain of the City of Elmira, New York, to serve at the pleasure of the City Manager, at an annual salary in accordance with the City's salary plan.

Respectfully submitted,

P. Michael Collins  
City Manager

RESOLUTION  
NO. 2024-6

By: Daniel Mandell

RESOLVED, that the report of the City Manager on the reappointment of Charmain Cattan as City Chamberlain of the City of Elmira, be received and placed on file.

**ADOPTED BY THE FOLLOWING VOTE**

| <b>AYES</b> |                      | <b>NAYS</b> |
|-------------|----------------------|-------------|
|             | Councilmember Moss   |             |
|             | Councilmember Wilson |             |
|             | Councilmember Cooke  |             |
|             | Councilmember Brinn  |             |
|             | Councilmember Grasso |             |
|             | Councilmember Duffy  |             |
|             | Mayor Mandell        |             |

Elmira City Council

**Agenda Summary:** Act on resolution to adjourn.

**Resolution Number:** 2024-8

**Sponsor:** Nan Moss

**ATTACHMENTS**

[Adjournment Jan 1.docx](#)

January 1, 2024

RESOLUTION

NO. 2024 –8

By: Nanette Moss

RESOLVED, that the next meeting for City Council will be a Regular Meeting held on Tuesday, January 2, 2024, at 5:30PM; and be it further

RESOLVED, that this meeting is adjourned.

**ADOPTED BY THE FOLLOWING VOTE**

| <b>AYES</b> |                      | <b>NAYS</b> |
|-------------|----------------------|-------------|
|             | Councilmember Moss   |             |
|             | Councilmember Wilson |             |
|             | Councilmember Cooke  |             |
|             | Councilmember Brinn  |             |
|             | Councilmember Grasso |             |
|             | Councilmember Duffy  |             |
|             | Mayor Mandell        |             |