

APPROVAL OF MINUTES

2026-76
Gary Brinn

Act on resolution dispensing with the minutes of the regular Meeting held on Monday, March 23, 2026.

FIRST PUBLIC COMMENT PORTION

IDENTIFICATION OF CONSENT ITEMS

PERSONNEL ACTIONS

2026-77
Joseph Duffy

Received communication from the City Manager and act on resolution reporting the Personnel Actions for the City of Elmira, whereby Timothy E. Overly, has been appointed to the position of Fire Chief, effective March 16, 2026, at an annual salary of \$118,241.00; Dylan J. Daum elected to resign from his position as Public Works Specialist II, effective March 20, 2026; Andrew J. Mallow has elected to retire from his position as Fire Chief, effective March 21, 2026; and Joseph M. Runyan has elected to retire from his position as Police Lieutenant, effective March 23, 2026

2026-78
Mayor Mandell

Act on resolution extending appreciation to Andrew J. Mallow for his service rendered to the City of Elmira Fire Department for the past 27 years, and wish him well in his future.

2026-79
Joseph Duffy

Act on resolution extending appreciation to Joseph M. Runyan for his service rendered to the City of Elmira Police Department for the past 12 years, and wish him well in his future.

2026-80
Mayor Mandell

Receive communication from the Mayor and act on resolution approving the reappointment of Richard Hoskins, 61 West Hill Road, Elmira, to the City Planning Commission with the term expiring on April 30, 2029.

RESOLUTIONS

2026-81 Joseph Duffy	Receive communication from the Corporation Counsel and act on resolution approving the settlement of a tax certiorari proceeding brought by Walgreen Eastern Co., Inc./Cole WG Elmira NY LLC regarding property located at 402 N. Main Street challenging the City's assessment for tax years 2021/2022 through 2025/2026 pursuant to the terms of the Consent Order, attached hereto and made a part hereof; and authorizing Corporation Counsel to execute the Consent Order.
2026-82 Mayor Mandell	Receive communication from the Corporation Counsel and act on resolution approving the settlement of a tax certiorari proceeding brought by Walgreen Eastern Co., Inc./Niagara Villas, Inc. regarding property located at 424 S. Main Street challenging the City's assessment for tax years 2021/2022 through 2025/2026 pursuant to the terms of the Consent Order, attached hereto and made a part hereof; and authorizing Corporation Counsel to execute the Consent Order.
2026-83 Gary Brinn	Receive communication from the Corporation Counsel and act on resolution reviewing and adopting the attached Purchasing Policy and Procedure for 2026 pursuant to Section 104-b(4) of the General Municipal Law.
2026-84 Nan Moss	Receive communication from the City Manager and act on resolution reviewing, approving and adopting the City's written Investment Policy Policies and Procedures for 2026.
2026-85 Gary Brinn	Act on resolution receiving Woodlawn Cemetery Commission Results of Operations Fiscal Year Ending December 31, 2025 and placing same on file.
2026-86 Jackie Wilson	Receive communication from the City Manager and act on resolution declaring abandoned and impounded vehicles in the City's possession as surplus property and authorizing the sale of said vehicles set forth on the attached list by way of an on-line auction by Auctions International, Inc. or sale of the vehicles to Pick-A-Part in Horseheads, NY.
2026-87	Act on resolution amending and adopting City Council

Mayor Mandell

Rules and Procedures.

ORDINANCE

2026-88
Gary Brinn

Act on Ordinance amending Chapter 25, Article VII, Division 3, Sections 148 and 149 authorizing the removal of parking meters in certain designated areas and establishing two-hour parking in the downtown Elmira areas as shown on the parking maps attached hereto and made a part hereof, effective May 1, 2026.

2026-89
Jackie Wilson

Act on Ordinance authorizing certain Capital items in and for the City of Elmira at a total maximum estimated cost of \$6,465,029 and authorizing the issuance of \$3,338,565 Bonds of said City to pay part of the costs thereof.

AGREEMENTS

2026-90
Nan Moss

Receive communication from the City Manager and act on resolution accepting the bid of Otto Environm, Inc. DBA Otto Environmental, the lowest responsible bidder meeting all bid specifications, and awarding a contract in the amount of \$67,170.00 to purchase fifteen (15) cat enclosure units, a copy of the bid summary sheet is attached hereto; and authorizing the Mayor to execute a contract with Otto Environm, Inc. DBA Otto Environmental; said contract subject to Corporation Counsel approval.

2026-91
Joseph Duffy

Receive communication from the City Manager and act on resolution approving a new two-year agreement, commencing retroactive to March 6, 2026 through March 5, 2028, between the City and Auctions International, Inc. for the sale of abandoned/impounded vehicles and miscellaneous City surplus property in the City's possession and authorizing the Mayor to execute the agreement, a copy of which is attached hereto; said agreement subject to Corporation Counsel approval.

2026-92
Nan Moss

Receive communication from the City Manager and act on resolution accepting the bid of Elmira Road Materials for RFB-373 City Hot Mix Asphalt Projects for 2026 with a total bid of \$1,023,644.90, the lowest bidder meeting all bid specifications, a copy of the bid summary sheet is

attached hereto, and authorizing the Mayor to execute all documents necessary to effect this award.

2026-93
Gary Brinn

Receive communication from the City Manager and act on resolution approving a Memorandum of Understanding (MOU) between the City and Elmira City Firefighters Local 709 mutually agreeing to a 4-yr contract commencing retroactive to January 1, 2026 and expiring December 31, 2029, which MOU is attached hereto and made a part hereof, and authorizing the Mayor to execute the MOU; said MOU subject to Corporation Counsel approval.

AUDITS

2026-94
Jackie Wilson

Act on Lead Hazard Reduction Grant Program Audit.

2026-95
Nan Moss

Act on Community Development Block Grant Program Audit.

2026-96
Mayor Mandell

Act on Audit.

SECOND PUBLIC COMMENT PORTION

CITY MANAGER REPORT

ADJOURN

2026-97
Joseph Duffy

Act on resolution to adjourn.

Respectfully Submitted,



Christina C. Rodriguez
City Clerk

Elmira City Council

Agenda Summary:	Act on resolution dispensing with the minutes of the regular Meeting held on Monday, March 23, 2026.
Resolution Number:	2026-76
Sponsor:	Gary Brinn

ATTACHMENTS

[Beginning April 6.docx](#)

April 6, 2026

Minutes of the Regular Meeting of the Council of the City of Elmira, New York, held in Council Chambers in said City of Elmira, this 6th day of April, 2026.

The Mayor called the meeting to order and presided.

The City Clerk called the roll.

PRESENT:

ABSENT:

RESOLUTION

NO. 2026- _____

By Councilmember: _____

RESOLVED, that the reading of the minutes of the Regular Meeting held March 23, 2026, be dispensed with and stand approved.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary:

Received communication from the City Manager and act on resolution reporting the Personnel Actions for the City of Elmira, whereby Timothy E. Overly, has been appointed to the position of Fire Chief, effective March 16, 2026, at an annual salary of \$118,241.00; Dylan J. Daum elected to resign from his position as Public Works Specialist II, effective March 20, 2026; Andrew J. Mallow has elected to retire from his position as Fire Chief, effective March 21, 2026; and Joseph M. Runyan has elected to retire from his position as Police Lieutenant, effective March 23, 2026

Resolution Number:

2026-77

Sponsor:

Joseph Duffy

ATTACHMENTS

[Personnel Actions April 6.docx](#)

April 6, 2026

**FOR THE AGENDA
COMMUNICATION**

To the Honorable Mayor and Councilmembers

Dear Councilmembers:

This is to announce the personnel actions for the City of Elmira whereby:

OVERLY, TIMOTHY E.

Van Etten, NY, has been appointed to the position of Fire Chief, effective March 16, 2026, at an annual salary of \$118,241.

DAUM, DYLAN J.

has elected to resign from his position as Public Works Specialist II, effective March 20, 2026.

MALLOW, ANDREW J.

has elected to retire from his position as Fire Chief with the Elmira Fire Department, effective March 21, 2026.

RUNYAN, JOSEPH M.

has elected to retire from his position as Lieutenant in the Elmira Police Department, effective March 23, 2026.

Respectfully submitted,

P. Michael Collins
City Manager

April 6, 2026

RESOLUTION

2026 - ____

By Councilmember: _____

RESOLVED, that the communication from the City Manager announcing the personnel actions for the City of Elmira whereby Timothy E. Overly, VanEtten, NY has been appointed to the position of Fire Chief, effective March 16, 2026, at an annual salary of \$118,241.00; Dylan J. Daum elected to resign from his position as Public Works Specialist II, effective March 20, 2026; Andrew J. Mallow has elected to retire from his position as Fire Chief, effective March 21, 2026; and Joseph M. Runyan has elected to retire from his position as Police Lieutenant, effective March 23, 2026 and be it further

RESOLVED, that the personnel actions for the City of Elmira be received and placed on file.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary:	Act on resolution extending appreciation to Andrew J. Mallow for his service rendered to the City of Elmira Fire Department for the past 27 years, and wish him well in his future.
Resolution Number:	2026-78
Sponsor:	Mayor Mandell

ATTACHMENTS

[Employee Thank You - A. Mallow.docx](#)

April 6, 2026

RESOLUTION

NO. 2026 - ____

By Councilmember:_____

WHEREAS, Andrew J. Mallow has elected to retire from his position as Fire Chief in the Elmira Fire Department effective March 21, 2026; and

WHEREAS, Andrew J. Mallow began working for the City of Elmira, on March 1, 1999; and

WHEREAS, Andrew J. Mallow has been a dedicated and conscientious employee for the City of Elmira for the past 27 years.

NOW, THEREFORE, be it

RESOLVED, that the Elmira City Council hereby extend its appreciation to Andrew J. Mallow for his services rendered to the City of Elmira and wishes him well in the future.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary:	Act on resolution extending appreciation to Joseph M. Runyan for his service rendered to the City of Elmira Police Department for the past 12 years, and wish him well in his future.
Resolution Number:	2026-79
Sponsor:	Joseph Duffy

ATTACHMENTS

[Employee Thank You - J. Runyan.docx](#)

April 6, 2026

RESOLUTION

NO. 2026 - ____

By Councilmember:_____

WHEREAS, Joseph M. Runyan has elected to retire from his position as Lieutenant in the Elmira Police Department effective March 23, 2026; and

WHEREAS, Joseph M. Runyan began working for the City of Elmira, on July 9, 2013; and

WHEREAS, Joseph M. Runyan has been a dedicated and conscientious employee for the City of Elmira for the past 12 years.

NOW, THEREFORE, be it

RESOLVED, that the Elmira City Council hereby extend its appreciation to Joseph M. Runyan for his services rendered to the City of Elmira and wishes him well in the future.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary: Receive communication from the Mayor and act on resolution approving the reappointment of Richard Hoskins, 61 West Hill Road, Elmira, to the City Planning Commission with the term expiring on April 30, 2029.

Resolution Number: 2026-80

Sponsor: Mayor Mandell

ATTACHMENTS

[Planning Board Commission-Hoskins.docx](#)

April 6, 2026

FOR THE AGENDA
COMMUNICATION

To the Councilmembers:

Pursuant to Section 1025 of the Zoning Ordinance of the City of Elmira, this is to report a reappointment to the City Planning Commission whereby the following has been reappointed to serve: Richard Hoskins, 61 West Hill Road, Elmira, term to expire on April 30, 2029.

Respectfully,

Daniel J. Mandell, Jr.
Mayor

RESOLUTION
NO. 2026- _____

By Councilmember _____:

RESOLVED, that the communication from the Mayor announcing the following reappointment to the City Planning Commission: Richard Hoskins, 61 West Hill Road, Elmira, term to expire on April 30, 2029 be received and placed on file, and be it further

RESOLVED, that the City Council of the City of Elmira does hereby approve the reappointment to the City Planning Commission.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Agenda Summary:

Receive communication from the Corporation Counsel and act on resolution approving the settlement of a tax certiorari proceeding brought by Walgreen Eastern Co., Inc./Cole WG Elmira NY LLC regarding property located at 402 N. Main Street challenging the City's assessment for tax years 2021/2022 through 2025/2026 pursuant to the terms of the Consent Order, attached hereto and made a part hereof; and authorizing Corporation Counsel to execute the Consent Order.

Resolution Number:

2026-81

Sponsor:

Joseph Duffy

ATTACHMENTS

[resolution tax certiorari settlement walgreen Cole WG Elmira 2021-2026 settlement 4.6.2026.docx](#)
[consent order walgreen-cole WG 402 n main 4.6.2026.pdf](#)

April 6, 2026

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

Walmart Eastern Co., Inc./Cole WG Elmira NY LLC (Petitioner) filed petitions in Chemung County Supreme Court challenging the assessment on its property located at 402 North Main Street (Tax Map Parcel No. 89.15-3-71) pertaining to the 2021/2022 through 2025/2026 Tax Assessment Rolls. For each of the five years, the tax assessment on 402 North Main Street property was \$2,583,000.00. The petitioner claimed the assessed valuation should be \$774,900.00. At the City's request, GAR Appraisal, LLC prepared an appraisal concluding that the property for tax years 2023/2024, 2024/2025 and 2025/2026 was over assessed. After extensive negotiations, the parties have reached a tentative agreement subject to Council's approval, which agreement is set forth in a Consent Order, attached hereto. As part of the agreement, the petitioner agreed to discontinue seeking any tax refunds for tax years 2021 and 2022.

The following resolution approves the settlement and authorizes the Corporation Counsel to sign the Stipulation.

Respectfully yours,

John J. Ryan, Jr.
Corporation Counsel

April 6, 2026

RESOLUTION
NO. 2026 - _____

By Councilmember _____:

RESOLVED, that the communication from the Corporation Counsel regarding the settlement of Walgreen Eastern Co. Inc./Cole WG Elmira NY LLC (Petitioner) tax certiorari proceedings challenging Petitioner's assessment on the City's 2021/2022 through 2025/2026 Tax Assessment Rolls, be received and placed on file; and be it further

RESOLVED, that the City Council of the City of Elmira, New York, does hereby approve the settlement of these proceedings pursuant to the terms of an agreement set forth in a Consent Order, a copy of which is attached hereto and made a part hereof; and be it further

RESOLVED, that the Corporation Counsel be and is hereby authorized to execute the Consent Order.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Our File #6316-U

At a Special Term of the Supreme Court,
State of New York, County of Chemung,
held at _____, New York,
on the ____ day of _____, 2026.

P R E S E N T

Hon. Elizabeth Aherne
Justice

-----X
In the Matter of the Application of:

WALGREEN EASTERN CO. INC. / COLE WG
ELMIRA NY LLC,

Petitioner,

-against-

THE ASSESSOR AND THE BOARD OF ASSESSMENT
REVIEW OF THE CITY OF ELMIRA,

Respondents,

For Review of a Tax Assessment Under
Article 7 of the Real Property Tax Law.

-----X

CONSENT ORDER

Index Nos.
2021-5830
2022-5531
2023-5613
2024-5801
2025-5933

Proceedings having been brought by WALGREEN EASTERN CO. INC. / COLE WG ELMIRA NY LLC, the Petitioner herein, to review the assessments by the Respondents for the purpose of taxation upon certain parcels of real property, known as 402 North Main Street, Elmira, New York, Tax Map ID: 89.15-3-71, for Assessment Years 2021 ("21/22") through 2025 ("25/26") the Petitioner herein by their attorneys, FORCHELLI DEEGAN TERRANA, LLP, and the Respondents, CITY OF ELMIRA, by its Corporation Counsel, having entered into this agreement settling the above-captioned proceedings, which Stipulation is to be filed herewith and due deliberation having been had,

NOW, on motion of FORCHELLI DEEGAN TERRANA, LLP, attorneys for the Petitioner, it is

ORDERED, DIRECTED and AGREED that the 2021 ("21/22") and 2022 ("22/23") assessment(s) remains unchanged, with no refunds being due to petitioner.

ORDERED, DIRECTED and AGREED that the assessments of the Petitioner's real property upon the assessment roll of the City of Elmira be corrected and reduced to read as follows:

Tax Map ID: 89.15-3-71:

<u>Tax Year</u>	<u>Original Assessed Valuation</u>	<u>Amount of Reduction AV</u>	<u>Final (Settlement) Assessed Valuation</u>
2023 ("23/24")	\$2,583,000	\$636,000	\$1,947,000
2024 ("24/25")	\$2,583,000	\$783,500	\$1,799,500
2025 ("25/26")	\$2,583,000	\$931,000	\$1,652,000

ORDERED, DIRECTED and AGREED that the assessment for this property will remain at \$1,652,000 for tax years 2026 ("26/27"), 2027 ("27/28") and 2028 ("28/29"), with the provisions of Section 727 of the Real Property Tax to apply to said tax years.

ORDERED AND DIRECTED that the real property tax paid by the Petitioner to the Respondent and/or other taxing authorities for the assessment years 2023 and 2024 insofar as such tax may exceed the tax payment due on the reduced assessments as aforesaid, shall be refunded to FORCHELLI DEEGAN TERRANA, LLP, as attorneys for Petitioner, within 60 days of service of this order, and it is further

ORDERED, DIRECTED and AGREED that if a Court Order implementing this Stipulation is not filed in time to permit the assessment on Petitioner's property on the 2025 Assessment Roll to be revised before any tax bills are issued, Petitioner shall pay taxes based upon the unrevised 2025 assessment and shall thereafter be entitled to a refund, within 60 days of

Petitioner's service of the Court Order on the taxing authority, of taxes paid on the difference in value between the unrevised 2025 assessment and the revised 2025 assessment.

ORDERED, DIRECTED and AGREED that upon compliance with the terms of this Order, the above captioned proceedings be, and the same hereby are discontinued without costs to either party as against the other.

ORDERED, DIRECTED and AGREED that this agreement may be executed in counterparts.

Date:

E N T E R:

J.S.C.

Entry of the foregoing Order
is hereby consented to:

BY: NICOLE S. FORCHELI, ESQ.
Forchelli Deegan Terrana, LLP
Attorneys for Petitioner
333 Earle Ovington Boulevard, Suite 1010
Uniondale, New York 11553
NForchelli@ForchelliLaw.com

BY: JOHN J. RYAN, JR., ESQ.
Corporation Counsel
City of Elmira, New York
Attorney for Respondents
317 East Church Street
Elmira, NY 14901
jryan@cityofelmira.net

Agenda Summary:

Receive communication from the Corporation Counsel and act on resolution approving the settlement of a tax certiorari proceeding brought by Walgreen Eastern Co., Inc./Niagara Villas, Inc. regarding property located at 424 S. Main Street challenging the City's assessment for tax years 2021/2022 through 2025/2026 pursuant to the terms of the Consent Order, attached hereto and made a part hereof; and authorizing Corporation Counsel to execute the Consent Order.

Resolution Number:

2026-82

Sponsor:

Mayor Mandell

ATTACHMENTS

[resolution tax certiorari settlement walgreen eastern-niagara 2021-2026 settlement 4.6.2026.docx](#)
[consent order walgreen-niagara villas 424 s main 4.6.2026.pdf](#)

April 6, 2026

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

Walgreen Eastern Co., Inc./Niagara Villas, Inc. (Petitioner) filed petitions in Chemung County Supreme Court challenging the assessment on its property located at 424 South Main Street (Tax Map Parcel No. 99.11-7-50) pertaining to the 2021/2022 through 2025/2026 Tax Assessment Rolls. For each of the five years, the tax assessment on 424 South Main Street property was \$2,100,000.00. The petitioner claimed the assessed valuation should be \$630,000.00. At the City's request, GAR Appraisal, LLC prepared an appraisal concluding that the property for tax years 2023/2024, 2024/2025 and 2025/2026 was over assessed. After extensive negotiations, the parties have reached a tentative agreement subject to Council's approval, which agreement is set forth in a Consent Order, attached hereto. As part of the agreement, the petitioner agreed to discontinue seeking any tax refunds for tax years 2021 and 2022.

The following resolution approves the settlement and authorizes the Corporation Counsel to sign the Stipulation.

Respectfully yours,

John J. Ryan, Jr.
Corporation Counsel

April 6, 2026

RESOLUTION
NO. 2026 - _____

By Councilmember _____:

RESOLVED, that the communication from the Corporation Counsel regarding the settlement of Walgreen Eastern Co. Inc./Niagara Villas, Inc. (Petitioner) tax certiorari proceedings challenging Petitioner's assessment on the City's 2021/2022 through 2025/2026 Tax Assessment Rolls, be received and placed on file; and be it further

RESOLVED, that the City Council of the City of Elmira, New York, does hereby approve the settlement of these proceedings pursuant to the terms of an agreement set forth in a Consent Order, a copy of which is attached hereto and made a part hereof; and be it further

RESOLVED, that the Corporation Counsel be and is hereby authorized to execute the Consent Order.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Our File #6317-U

At a Special Term of the Supreme Court,
State of New York, County of Chemung,
held at _____, New York,
on the ____ day of _____, 2026.

P R E S E N T

Hon. Elizabeth Aherne
Justice

-----X
In the Matter of the Application of:

WALGREEN EASTERN CO. INC. / NIAGARA VILLAS,
INC.,

CONSENT ORDER

Petitioner,

-against-

THE ASSESSOR AND THE BOARD OF ASSESSMENT
REVIEW OF THE CITY OF ELMIRA,

Respondents,

For Review of a Tax Assessment Under
Article 7 of the Real Property Tax Law.

Index Nos.
2021-5831
2022-5532
2023-5614
2024-5802
2025-5932

-----X
Proceedings having been brought by WALGREEN EASTERN CO., INC. / NIAGARA VILLAS, INC., the Petitioner herein, to review the assessments by the Respondents for the purpose of taxation upon certain parcels of real property, known as 424 South Main Street, Elmira, New York, Tax Map ID: 99.11-7-50, for Assessment Years 2021 ("21/22") through 2025 ("25/26") the Petitioner herein by their attorneys, FORCHELLI DEEGAN TERRANA, LLP, and the Respondents, CITY OF ELMIRA, by its Corporation Counsel, having entered into this agreement settling the above-captioned proceedings, which Stipulation is to be filed herewith and due deliberation having been had,

NOW, on motion of FORCHELLI DEEGAN TERRANA, LLP, attorneys for the Petitioner, it is

ORDERED, DIRECTED and AGREED that the 2021 ("21/22") and 2022 ("22/23") assessment(s) remains unchanged, with no refunds being due to petitioner.

ORDERED, DIRECTED and AGREED that the assessments of the Petitioner's real property upon the assessment roll of the City of Elmira be corrected and reduced to read as follows:

Tax Map ID: 99.11-7-50:

<u>Tax Year</u>	<u>Original Assessed Valuation</u>	<u>Amount of Reduction AV</u>	<u>Final (Settlement) Assessed Valuation</u>
2023 ("23/24")	\$2,100,000	\$ 978,000	\$1,122,000
2024 ("24/25")	\$2,100,000	\$1,063,000	\$1,037,000
2025 ("25/26")	\$2,100,000	\$1,176,000	\$ 924,000

ORDERED, DIRECTED and AGREED that the assessment for this property will remain at \$924,000 for tax years 2026 ("26/27"), 2027 ("27/28") and 2028 ("28/29"), with the provisions of Section 727 of the Real Property Tax to apply to said tax years.

ORDERED AND DIRECTED that the real property tax paid by the Petitioner to the Respondent and/or other taxing authorities for the assessment years 2023 and 2024, insofar as such tax may exceed the tax payment due on the reduced assessments as aforesaid, shall be refunded to FORCHELLI DEEGAN TERRANA, LLP, as attorneys for Petitioner, within 60 days of service of this order, and it is further

ORDERED, DIRECTED and AGREED that if a Court Order implementing this Stipulation is not filed in time to permit the assessment on Petitioner's property on the 2025 Assessment Roll to be revised before any tax bills are issued, Petitioner shall pay taxes based upon the unrevised 2025 assessment and shall thereafter be entitled to a refund, within 60 days of

Petitioner's service of the Court Order on the taxing authority, of taxes paid on the difference in value between the unrevised 2025 assessment and the revised 2025 assessment.

ORDERED, DIRECTED and AGREED that upon compliance with the terms of this Order, the above captioned proceedings be, and the same hereby are discontinued without costs to either party as against the other.

ORDERED, DIRECTED and AGREED that this agreement may be executed in counterparts.

Date:

E N T E R:

J.S.C.

Entry of the foregoing Order
is hereby consented to:

BY: NICOLE S. FORCHELI, ESQ.
Forchelli Deegan Terrana, LLP
Attorneys for Petitioner
333 Earle Ovington Boulevard, Suite 1010
Uniondale, New York 11553
NForchelli@ForchelliLaw.com

BY: JOHN J. RYAN, JR., ESQ.
Corporation Counsel
City of Elmira, New York
Attorney for Respondents
317 East Church Street
Elmira, NY 14901
jryan@cityofelmira.net

Elmira City Council

Agenda Summary:	Receive communication from the Corporation Counsel and act on resolution reviewing and adopting the attached Purchasing Policy and Procedure for 2026 pursuant to Section 104-b(4) of the General Municipal Law.
Resolution Number:	2026-83
Sponsor:	Gary Brinn

ATTACHMENTS

[resolution annual approval of purchasing policy & procedure 2026 4.6.2026.doc](#)
[2024 purchasing policy 4.6.2026.pdf](#)

April 6, 2026

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

In accordance with section 104-b of the General Municipal Law, the City has a written Purchasing Policy and Procedure. Subdivision (4) of section 104-b mandates that the “governing board” shall annually review its policies and procedures.

Attached is a copy of the City’s current Purchasing Policy and Procedure. The following resolution confirms Council’s review and adoption of the Purchasing Policy and Procedure.

Respectfully yours,

John J. Ryan, Jr.
Corporation Counsel

April 6, 2026

RESOLUTION
NO. 2026 - _____

By Councilmember _____:

RESOLVED, that the communication from the Corporation Counsel regarding the City's current Purchasing Policy and Procedure, be received and placed on file; and be it further

RESOLVED, that pursuant to the requirement of subparagraph 4 of section 104-b of the General Municipal Law, the City Council of the City of Elmira, New York has reviewed and hereby adopts the attached policy and procedure.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

*Adopted by City Council August 8, 1994, Resolution 94-444
 Revised December 17, 2001 - City Council Resolution 2001-415
 Reviewed and Adopted by City Council May 3, 2004, Resolution 2004-141
 Reviewed and Adopted by City Council October 16, 2006 - Resolution 2006-341
 Reviewed and Adopted by City Council on December 21, 2009 - Resolution 2009-459
 Reviewed and Adopted by City Council on December 6, 2010 - Resolution 2010-386
 Reviewed and Adopted by City Council on October 22, 2012 - Resolution 2012-319
Reviewed and Adopted by City Council on October 21, 2013 - Resolution 2013-312
Reviewed and Adopted by City Council on November 3, 2014 - Resolution 2014-360
Reviewed and Adopted by City Council on July 29, 2015 - Resolution 2015-203
Reviewed and Adopted by City Council on September 6, 2016 - 2016-285
Reviewed and Adopted by City Council on August 7, 2017 - 2017-195
Reviewed and Adopted by City Council on September 4, 2018 - 2018-204
Reviewed, Revised and Adopted by City Council on July 6, 2020 - 2020-201
Reviewed, Revised and Adopted by City Council on September 27, 2021 - 2021-278
Reviewed, Revised and Adopted by City Council on November 7, 2022 - 2022-363
Reviewed, Revised and Adopted by City Council on October 23, 2023 - 2023-331
Reviewed and Adopted by City Council on May 6, 2024 - 2024-160*

2024 City of Elmira Purchasing Policy and Procedure

Section A - General Policy

- 1. The Purchasing Function** shall operate under the direction of the City Manager, and according to the Inter-Municipal Agreement with Chemung County.
- 2 All rules, laws, policies, procedures, and regulations** apply to all City Employees participating in the process/procedure of procuring goods and services.
- 3. The Purchasing Coordinator** shall issue purchase orders for authorized requisitions which meet the criteria and standards set forth herein.

The Purchasing Coordinator and staff shall advise user departments in matters related to procurement methods, purchasing policies, and requirements. Pursuant to an Intermunicipal Agreement with the County of Chemung, the County's Purchasing Coordinator shall be the City's Purchasing Coordinator:

As Purchasing Coordinator for the County of Chemung and City of Elmira, the assigned person will be responsible to plan, direct, and coordinate a variety of diverse, centralized services in support of the County and City departments and various agencies. Work is performed under the general supervision of the Deputy County Executive. The Purchasing Coordinator:

- Formulates and implements operational policies and procedures for Purchasing, Communications, and Central Stores for application within County and City departments and agencies;
- Confers regularly with operational and supervisory personnel to improve exiting services and to develop new procedures and/or services as needed;
- Develops and implements necessary changes to purchasing system for greater efficiency, to include new procedures, forms and scheduling;
- Prepares reports regarding services and analyzes data in relation to goals and objectives for the County Executive;
- Coordinates bidding procedures required by law to include: advertising for bids, maintaining current information in bid package, coordinating bid specifications with bid plans, opening bids, creating bid tabulations, maintaining current bid index files, managing prospective bidders' correspondence and coordinating contract documents to finalize bid awards;
- Supervises staff in processing bids, requisitions, purchase orders, mail processing and routine office procedures and other purchasing related work as required;

- Supervises staff relating to telephone responsibilities; e.g. repair calls, new lines or circuits as requested, mobile phone orders, invoice payment and department billing.
- Supervises Central Stores staff in processing outgoing USPS mail through an electronic mailing meter; staff sorts and delivers incoming mail for County and City departments. Central Stores personnel orders City and County office supplies is coordinated by the Purchasing Department.
- Operates daily office schedule which includes answering and directing purchasing related questions and problems, vendor invoicing problems, meeting with vendors and sales representatives, attending trade shows, coordinating and making presentations to County and City department heads and their purchasing personnel to explain changes in the system as they occur.
- Prepares and administers Purchasing Department budget;
- Coordinates the annual surplus property auction for the City, if needed.
- Other purchasing related tasks as requested by the County and City.

4. All Department Heads are responsible for reasonably anticipating the total annual expenditure for materials and services expected to be purchased for use by their department. These anticipated expenditure totals shall dictate the procurement method to be used in accordance with the policies and procedures outlined herein.

5. A Department requesting a purchase under a New York State or County Contract shall identify the contract number, contractor's identity, and specific items and their respective costs on each requisition using such contracts.

For the use of out-of-state shared contracts the following must be in place:

- The shared contract must be consistent with New York State law and made available for use by other government entities.
- A complete copy of the solicitation
- A copy of the evaluation which includes cost and/or price analysis and that the award determination was fair and reasonable.
- A copy of the award recommendation and the final contract.

****Purchase contracts and public works subject to competitive bidding will be awarded to the lowest responsible bidder, however, the City Council authorizes that purchase contracts may be awarded on the basis of best value, as defined in State Finance Law 163.**

6. A written justification along with documentation of any purchase contract awarded to or recommended to be awarded to other than the lowest responsible dollar offerer shall be kept on file with the purchase order. Possible acceptable justification would be: inability to deliver goods or services within the required amount of time, substandard or unsuitable materials being offered, or materials or services which do not meet the specifications or intent of the quotation, proposal, or bid.

7. Tie Bids are low responsive bids from responsible bidders that are identical in price, meeting all the requirements and criteria set forth in the RFB where contractor selection is based on price alone.

Vendor Selection - In the case of a tie bid, the Purchasing Coordinator shall break the tie in the following priority:

1. Select the bidder who Participates in one or more New York State Certified Apprenticeship Program
2. Select the bidder from City of Elmira
3. Select the bidder from Chemung County

4. Select the bidder from New York State
 5. Select the bidder who submitted their bid first
 6. Conduct a public drawing with a witness to verify results
- Record** vendor selection method used to break the tie.

8. Emergency purchases: An emergency purchase order may be issued by the Purchasing Coordinator up to the amount of \$10,000.00 at the request of a Department Head. Emergency requests exceeding \$10,000.00 must be approved by the City Manager. The following procedure will be followed:

The Department Head shall provide the Purchasing Coordinator with an explanation of the emergency situation and an estimated cost. Upon approval, the Department will process a requisition for same through the computerized purchasing system. In the absence of the Purchasing Coordinator, the City Chamberlain may approve an emergency purchase up to \$10,000.00, or in the event the amount would exceed \$10,000.00, the City Manager must approve. Emergency purchases will be reviewed by the City Manager. Emergency purchases exceeding the bidding threshold(s) must be approved by the Corporation Counsel.

9. Sole Source Purchases: As provided by section 103 of the General Municipal Law, sole source is defined as a situation where there is only one possible source from which to procure goods and services, such as in the case of certain patented goods or services. The unique benefits of the patented item as compared to other products available in the marketplace must be established. Also, that no other product provides substantially equivalent or similar benefits; and that considering the benefits received, the cost of the item is reasonable.

a. **Documentation:** The City will maintain written documentation of the unique benefits of the product or service purchased as compared to other products or services available in the marketplace; that no other product or service provides substantially equivalent or similar benefits; and that, considering the benefits received, the cost of the product or service is reasonable, when compared to conventional methods. In addition, the documentation will provide that there is no possibility of competition for the procurement of the goods or services. Documentation shall be attached to the Purchase Order.

Sole source purchases which exceed bidding thresholds require written justification by the department head and complete vendor documentation. Departments shall complete a route slip, attach all documentation, and forward to the Purchasing Coordinator. The City Manager must approve any sole source purchase exceeding bidding thresholds.

Sole Source is a monopolistic situation and no possibility of competition.

10. The City Chamberlain shall approve all purchase requisitions for compliance with budgetary and accounting requirements prior to issuance of purchase orders by the Purchasing Coordinator or designee. **The City Chamberlain shall audit all invoices issued against purchase orders prior to issuing payment.**

11. The purchases of professional services are not subject to the procedures entailed in Sections B and C herein, but shall be solicited or obtained after review and conference by the Department Head, Purchasing Coordinator and the City Manager. Efforts will be made to obtain two to three written proposals for the required service, if possible. A purchase order contract may be issued for professional service contracts under \$10,000.00. Professional Service Contracts in excess of \$ 10,000.00 shall be awarded by the City Council and the contract reviewed and approved by the Corporation Counsel.

12. Any Purchase Requisition may be reviewed and/or rejected by the City Manager

13. The City Council shall review these policies and procedures annually.

14. Blanket Purchase Orders may be requested by the Department for purchases of routine supplies, materials, and services used by the departments. The Blanket Purchase Orders shall properly identify the various commodities/services which are anticipated to be purchased and the total annual amount expected to be required for each vendor's blanket order.

- a. Blanket orders for department requirements may be used to New York State, Chemung County, or other Authorized Shared Contract contractors if this method facilitates department operations. The blanket order shall be identified as such a contract on the Blanket Purchase Order request. Only items covered under the specified contract may be purchased against that order.
- b. Blanket orders shall not be utilized by departments for any single item or **group of like items** for which the annual total exceeds statutory bidding requirements.
- c. Purchases made against blanket purchase orders and payments made for such purchases are subject to review and audit. Abuses and/or misuse of the process by a department may result in cancellation of any or all of the department's blanket purchase orders and denial of future issuance of blanket purchase orders.

15. Electronic Receipt of Bids may be authorized by the bid specification and accepted in the designated electronic format. Submission in electronic format may not be required as the sole method for the submission of bids.

- a. The receiving device designated by the City of Elmira will be the e-Procurement software from Empire State Bid System and will be identified in the bid specification. The Empire State Bid System will, at a minimum:
 1. Document time and date of each bid received electronically;
 2. Authenticate the identity of the sender;
 3. Ensure security of the information transmitted;
 4. Ensure confidentiality of bid until the time and date established for opening the bids.
- b. Timely submissions of an electronic bid in compliance with instructions provided for such submission will be stated in the advertisement for bids and shall be the responsibility of each bidder. The City shall not incur any liability from delays or interruptions in the receiving device designated for the submission and receipt of electronic bids.

Section B: Purchasing Policy And Procedure For Procurement Of Materials And Supplies

Requisition Amount	Purchasing Authorization	Method Of Procurement (Exceptions Noted Below)
Under \$ 3,000.00 per single item	Department Head and Purchasing Coordinator	Departments to obtain one (1) to two (2) written quotations inclusive of all charges. Quotes will be guaranteed for thirty (30) days.
\$3,000.00 to \$9,999.00 per single item	Department Head & Purchasing Coordinator	Departments to obtain at least two written quotations inclusive of all charges. Quotes will be guaranteed for forty-five (45) days. The written quotes must be obtained by using the standard forms and be submitted to the Purchasing Coordinator with the requisition.
\$10,000.00 to \$20,000.00 per single item	Department Head & Purchasing Coordinator & City Manager	The Purchasing Department or originating department shall obtain three (3) written quotations, pricing inclusive of all charges, and guaranteed for sixty (60) days.
Over \$ 20,000.00 per single item or cumulative purchase	Department Head & Purchasing Coordinator & City Manager & City Council	Competitive sealed bids are required by NYS law for all purchases of any single item costing over \$20,000.00, or cumulative purchases over \$ 20,000.00 of any single item or type of item (ex: tires) in one calendar year. The City Manager shall request permission from City Council to go out for bids for all items in this category. Department requests must be submitted to the City Manager for review and conference by Purchasing Coordinator and City Chamberlain. Technical specifications shall be submitted to the Purchasing Coordinator for development of a formal bid. The final bid document shall be approved by the Corporation Counsel and the City Manager.

Exceptions to all the above procurement requirements are purchase contracts with vendors holding a NYS OGS Contract, a Chemung County or other authorized Shared Contract as defined by General Municipal Law 103, Preferred Source, or documented sole source.

FORMS FOR OBTAINING QUOTES AND PROPOSALS ARE ON THE CITY INTRANET

Section C: Policy And Procedure For Procurement Of Public Works And Building Service Contracts

Contract Amount	Purchasing Authorization	Method Of Procurement (Exceptions Noted Below)
Under \$ 7,500.00	Department Head & Purchasing Coordinator	The Department shall obtain a minimum of two written proposals inclusive of all charges using standard city request for proposal form. All proposals shall be submitted with the purchase requisition for approval. The standard legal requirements are stated on the City's proposal form, and vendors/contractors shall comply with these requirements. 1. Prevailing wage rates must be paid and documentation must be supplied to the Purchasing Department. Payment shall be withheld until the certified payrolls are provided. 2. General liability insurance of one-million dollars (\$1,000,000.00); (\$ 500,000.00 for contracts under \$ 1,000) per occurrence and a certificate naming The City of Elmira, its officers and employees as additional insureds on a primary basis and worker's compensation coverage.
\$ 7,500.00 to \$ 19,999.00	Department Head & Purchasing Coordinator & City Manager	The Purchasing Department or the originating department shall obtain at least two written proposals using the Request for Proposal Form Requirements: same as above
\$20,000.00 to \$35,000.00	Department Head & Purchasing Coordinator & City Manager	The Purchasing Department or the originating department shall obtain three written proposals using the City's standard request for proposal form. The department shall provide a description of the work to be performed or services to be provided to the Purchasing Coordinator. Requirements: same as above Additional requirements: performance bond required in the form of: certified check or bank draft in the amount of 10% of the amount of the contract, or a performance bond in the amount of 100% of the amount of the contract, or an irrevocable letter of credit for the full amount of the contract.
OVER \$35,000.00	Department Head & Purchasing Coordinator & City Manager & City Council	Competitive sealed bids are required The City Manager shall request permission from City Council to go out for bids for all items in this category. Department requests shall be submitted to the City Manager for review and conference by Purchasing Coordinator and City Chamberlain.

Exceptions to all the above procurement requirements are purchase contracts with vendors holding a NYS OGS Contract, a Chemung County or other authorized Shared Contract as defined by General Municipal Law 103, Preferred Source, or documented sole source.

FORMS FOR OBTAINING QUOTES AND PROPOSALS ARE ON THE CITY INTRANET

SECTION D: PURCHASING FORMS**CITY OF ELMIRA REQUEST FOR QUOTATION**

Issue Date: _____

Quote Information	Vendor Information	City Information
Quote Due By: Date: Time:	Name: Address:	Quote Requested by: Department/Division: Address:
Delivery Time: _____ Days from date of order.	Contact Name:	Phone: Mobile Phone: Fax:
Award Based Upon: Low Total Gross Sum Quote or Lowest Quote for Each Item	Phone: Mobile Phone: Fax:	Ship To:

A. GENERAL CONDITIONS:

1. Quotations should be mailed, faxed, or hand delivered to the City Department and person listed above. The quotes must be received by the City on or before the due date and time. Late quotes will not be accepted. The City of Elmira has the right to reject any or all quotes and to waive technicalities if its best interest will be served thereby.

2. Submission of Quote: Bidders must submit their quote on this document. All pages of this document must be initialed and submitted. Quotes shall remain firm for thirty (30) calendar days for quotes less than \$3,000.00; for forty-five (45) calendar days for quotes between \$3,000.00 and \$9,999.00 and for sixty (60) days for quotes between \$10,000.00 and \$19,999.00 from the proposal due date.

3. Price Quotes shall include all shipping and handling, F.O.B. destination.

4. Delivery: Delivery shall be within the delivery time stated above.

5. Payment: Payment shall be made within forty-five (45) days of receipt and acceptance of bid items or receipt of the vendor's invoice, whichever is later.

6. Executory Clause: Any contract awarded as a result of this solicitation shall be deemed executory only to the extent of the monies appropriated and available for its purpose, and no liability on account therefore shall be incurred beyond the amount of such monies. It is understood that this solicitation, any resulting contract, or any representation by any public employee or officer, creates any legal or moral obligation to request, appropriate, or make available monies for the purpose of the contract.

7. Vendor Knowledge of Requirements: All vendors must carefully inspect this document and be fully aware of its requirements. Questions should be directed to the City employee listed above. The submission of a quote will be construed as evidence that the vendor has made such examinations and understands all conditions.

Form for Submission of Quotation				
Qty	Description	Unit Price	Total Price In Figures	Total Price In Words
<u>TOTAL GROSS SUM QUOTE:</u>				

NAME AND TITLE OF PERSON PREPARING QUOTE

BUSINESS ADDRESS AND TELEPHONE NUMBER OF PERSON PREPARING QUOTE

NAME OF PERSON, FIRM, OR CORPORATION ON WHOSE BEHALF QUOTE IS MADE

SIGNATURE OF PERSON PREPARING QUOTE

CITY OF ELMIRA REQUEST FOR PROPOSAL FOR PUBLIC WORK OR SERVICE

Issue Date: _____

RFP Information	Vendor Information	City Information
Proposal Due By: Date: Time:	Name: Address:	Proposal Requested by: Department/Division: Address:
Contract Time: Work to begin by: And complete on or before: Prevailing wage applicable: yes no	Contact Name: Phone: Mobile Phone: Fax:	Phone: Mobile Phone: Fax:

A. GENERAL CONDITIONS:

1. Intent: It is the City of Elmira's intent to award this contract to the proposer submitting the lowest responsible proposal. The City has the right to reject any or all proposals and to waive technicalities if its best interest will be served thereby.

2. Submission of Proposal: Proposals are to be submitted to the City Department and person listed above on or before the due date and time. Initial all pages of this document and return with the proposal. Include any other documents required in the technical specifications. No vendor contracts shall be signed or agreed to by the City.

a. Proposals shall remain firm for forty-five (45) calendar days from the proposal due date.

3. Insurance: The successful proposer shall provide insurance certificates, and/or other proofs of insurance to the City of Elmira Purchasing Department within one week of notification of award and prior to start of work as follows:

a. General Liability Insurance in the amount of one-million dollars (\$1,000,000.00); (\$500,000.00 for contracts under \$1,000.00) per occurrence and certificate naming the City of Elmira, its officers and employees as additional insured on a primary basis.

b. Workers Compensation: Proof of workers compensation must be provided.

4. Prevailing Wage Requirements (IF APPLICABLE): Contractor must pay workers according to NYS prevailing wage schedules applicable on the effective date of the contract. Pursuant to Section 220 (3-a) of the NYS Labor Law, the successful proposer to whom the City awards the contract, and any subcontractor performing work under said contract, shall submit to the City Purchasing Department a transcript of its original payroll records within thirty (30) days of the issuance of the contract (purchase order), and payroll records every thirty (30) days thereafter.

5. Issuance of Purchase Order - Notice to Proceed: Upon receipt of all required insurances and performance bonds, a purchase order will be issued to the successful contractor and this shall be the notice to proceed.

6. Payment: Payment shall be made within forty-five (45) days of completion and acceptance of the entire project or receipt of the contractor's invoice, which ever is later.

7. Executory Clause: This contract shall be deemed executory only to the extent of the monies appropriated and available for the purpose of the contract, and no liability on account therefore shall be incurred beyond the amount of such monies. It is understood that neither this contract nor any representation by any public employee or officer creates any legal or moral obligation to request, appropriate, or make available monies for the purpose of the contract.

8. Financial and Professional Qualifications: The City reserves the right to require the apparent low proposer to furnish evidence, including documentary evidence where deemed necessary, to establish proof of financial responsibility and ability to perform the contract, if awarded. The City reserves the right to conduct investigations as to the qualifications and financial position of the apparent low proposer to the fullest extent allowed by law. The City, in its sole discretion, shall determine financial and professional adequacy of proposer.

9. Proposer Knowledge of Requirements and Conditions: All prospective proposers must carefully inspect these proposal documents and the actual work site. The submission of a proposal will be construed as evidence that the proposer has made such examinations. Technical questions and/or appointments to tour the work site can be made by contacting the City employee listed.

The attached proposal is submitted by:

NAME AND TITLE OF PERSON PREPARING PROPOSAL

BUSINESS ADDRESS AND TELEPHONE NUMBER OF PERSON PREPARING PROPOSAL

NAME OF PERSON, FIRM, OR CORPORATION ON WHOSE BEHALF PROPOSAL IS MADE

SIGNATURE OF PERSON PREPARING PROPOSAL

Specifications and/or Description of Work attached:

**City of Elmira, New York
Telephone / Verbal Quotation Summary**

Department: _____ Division: _____

Supervisor: _____ Telephone: _____ Date: _____

Notes:

	VENDORS		
Vendor Name			
Address			
City, State, Zip			
Contact			
Phone: Fax:			

Qty	Description:	Unit Price	Total	Unit Price	Total	Unit Price	Total
Totals:							

Section E – Federal Grant Administration Procedures

The City of Elmira does not have a centralized grants department, therefore it is the responsibility of each department obtaining a grant to administer, and be familiar with, all grant documents and requirements. For purposes of this policy, Department Head applies to the individual within a given department who will be responsible for the grant.

General Information

2 CFR Part 200 Subparts A-F “Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards” requires organizations to establish and maintain effective internal controls over federal awards.

To comply with 2 CFR Part 200 (subparts A-F), the City of Elmira implements the following policies and procedures, including, but not limited to:

1. Follow the current procurement policy and procedure document which reflects applicable State and Local laws and regulations. This policy will apply to Federal Grants where appropriate and will be subject to General Municipal Law and Uniform Guidance.

2. Procurement Standards. The type of purchase procedures required depends on the cost of the item(s) being purchased. **NOTE: The City’s procurement policy is more restrictive than the federal purchase methods; departments must always follow the most restrictive policy.**

- a. **Sealed Bid (Formal Advertising)** – Bids are publicly solicited and a firm fixed price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming to all the material terms and conditions of the invitation for bids, is the lowest in price. The Sealed bid method is the preferred method for procuring construction, if the following conditions apply:
 - 1) A complete, adequate, and realistic specification or purchase description is available;
 - 2) Two or more responsible bidders are willing and able to compete effectively for the business;
 - 3) The procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.

If sealed bids are used, the following requirements apply:

- 1) Bids must be solicited from an adequate number of known suppliers, providing them sufficient response time prior to the date set for opening the bids, the invitation for bids must be publicly advertised;
- 2) The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to respond properly;
- 3) All bids will be opened at the time and place prescribed in the invitation for bids and must be opened publicly;
- 4) A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest. Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of.
- 5) Any or all bids may be rejected if there is a sound documented reason.

- b. Competitive Proposal** – The technique of competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed price or cost-reimbursement type contract is awarded. It is generally used when conditions are not appropriate for the use of sealed bids. If this method is used, the following requirements apply:

- 1) Request for proposals must be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals must be considered to the maximum extent practical;
- 2) Proposals must be solicited from an adequate number of qualified sources;
- 3) Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered.

The City may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.

- c. Noncompetitive Proposals (Sole Sourcing)** – Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and maybe used only when one or more of the following circumstances apply:

- 1) The items is available only from a single source;
- 2) The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
- 3) The federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the City; or
- 4) After solicitation of a number of sources, competition is determined inadequate.

3. Maintain oversight to ensure that contractors perform in accordance with the contract terms, conditions, and specifications.

4. Standards of Conduct. No employee, officer or agent may participate in the selection, award or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer or agent, any member of his or her immediate family, his or her partner, or an organization which employees or is about to employ any of the parties indicated herein, have a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents can neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. If the financial interest is not substantial or the gift is an unsolicited item of nominal value, no further action will be taken. However, disciplinary actions will be applied for violations of such standards otherwise.

5. Avoid acquisition of unnecessary or duplicative items. Consideration will be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach. The City will also analyze other means, as described in §200.318 of the Uniform Guidance, to ensure appropriate and economical acquisitions.

6. Use Intergovernmental Agreements or inter-entity agreement, where appropriate.

7. Use of Federal Excess and Surplus property in lieu of purchasing new equipment and property whenever such use is feasible and reduces project costs.

8. Suspension/Debarment. The City awards contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.

- a. City Departments will be required to notify the Purchasing Department and Law Department that federal funding will be used for a certain procurement/contract.
- b. When requesting a written contract, the City Department will be responsible for running the Vendor/Contractor's name through the System for Award Management (SAM.gov) to determine any exclusion exists.
- c. Prior to issuing a purchase order using federal funds, the Purchasing Department will check SAM.gov to determine if any exclusion exists for the Vendor/Contractor.
- d. If a vendor/contractor is found to be suspended or debarred, the City will immediately cease to do business with the vendor.

9. Provide for full and open competition consistent with 2 C.F.R § 200.319. In order to ensure objective contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements.

10. Utilize Time and Materials contracts when it has been determined, in writing, that no other contract type is suitable.

11. Settlements of Issues Arising Out of Procurements. The City is responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the City of any contractual responsibilities under its contracts. Violations of the law will be referred to the local, state, or federal authority having proper jurisdiction. The City maintains protest procedures to handle and resolve disputes relating to procurements and, in all instances, discloses information regarding the protest to the awarding agency.

12. Maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to: rationale for the method of procurement, selection of contract type, contractor selection or rejection, the basis for the contract price (Including a cost or price analysis), and verification that the contractor is not suspended or debarred (to be supplied by Department Head).

13. Graphical Preferences Prohibited. The City shall conduct procurements in a manner that prohibits the use of statutorily or administratively imposed state, local or tribal geographical preferences in the evaluation of bids or proposals, except in those cases where applicable federal statutes expressly mandate or encourage geographical preference. When contracting for architectural and engineering (A/E) services, geographical location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

14. Prequalified Lists. The City shall ensure that all prequalified lists of persons, firms, or products which are used in acquiring goods and services are current and include enough qualified sources to ensure

maximum open and free competition. Also, the City must not preclude potential bidders from qualifying during the solicitation period.

15. Solicitation Language will incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description must not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, must set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible. When it is impractical to make a clear and accurate description of the technical requirements, a "brand name or equivalent" description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offers must be clearly stated; and identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals. 2 C.F.R. § 200.319 (c) (1).

16. Take all necessary affirmative steps to ensure that minority businesses, women's business enterprise, and labor surplus area firms are used when possible as described in §200.321.

17. Procured recovered materials in compliance with §200.322.

18. Perform a cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold (\$150,000), including contract modifications. 2 C.F.R. §200.323(a).

- a. A cost analysis generally means evaluating the separate cost elements that make up the total price.
- b. A price analysis means evaluating the total price, without looking at the individual cost elements.
- c. The method and degree of analysis is dependent on the facts surrounding the particular procurement situation; however, the Department Head must come to an independent estimate prior to receiving bids and proposals. 2 C.F.R. §200.323(a).
- d. When performing a cost analysis, the Department Head negotiates profit as a separate element of the price. To establish a fair and reasonable profit, consideration is given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work. 2 C.F.R. § 200.323(b).
- e. The cost plus a percentage of cost and percentage of construction cost methods of contracting must NOT be used.

19. Federal awarding agency or pass-through entity review. The City will make available, upon request of the federal awarding agency or pass-through entity, technical specifications on proposed procurements where the federal award agency or pass-through entity believe such review is needed.

20. Bonding requirements (§200.325) for construction or facility improvement contracts or subcontracts exceeding the Simplified Acquisition Threshold (\$150,000), the City will require:

- a. A bid guarantee from each bidder equivalent to five (5) percent of the bid price.
- b. A performance bond on the part of the contractor for one-hundred (100) percent of the contract price.
- c. A payment bond on the part of the contractor for one-hundred (100) percent of the contract price.

21. Contract provisions (§200.326). The City contract must contain the applicable provisions described in Appendix II to Part 200.

Agenda Summary: Receive communication from the City Manager and act on resolution reviewing, approving and adopting the City's written Investment Policy Policies and Procedures for 2026.

Resolution Number: 2026-84

Sponsor: Nan Moss

ATTACHMENTS

[resolution annual approval of city investment policy policies and procedures 4.6.2026.docx](#)
[2024 investment policy 4.6.2026.pdf](#)

April 6, 2026

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

Attached is the City's current written Investment Policy Policies and Procedures (Policy). The City's financial advisors have recommended that City Council review this document on an annual basis.

The following resolution confirms that Council has reviewed and approves the Policy as written.

Respectfully yours,

P. Michael Collins
City Manager

April 6, 2026

RESOLUTION
NO. 2026 - _____

By Councilmember _____:

RESOLVED, that the communication from the City Manager regarding the City's written Investment Policy Policies and Procedures, be received and placed on file; and be it further

RESOLVED, that the City Council of the City of Elmira, New York has reviewed and does hereby approve and adopt the attached written Investment Policy Policies and Procedures.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

*Adopted by City Council July 17, 2023, Resolution 2023-233
Reviewed and Approved by City Council July 15, 2024, Resolution 2024-243*

2024 City of Elmira Investment Policy Policies and Procedures

Section 1. Scope

This investment policy applies to all moneys and other financial resources available for investment by the City of Elmira (“City”).

Section 2. Objectives

The primary objectives of the City’s investment activities are, in priority order:

- (a) to conform with all applicable federal, state and other legal requirements (legal);
- (b) to adequately safeguard principal (safety);
- (c) to provide sufficient liquidity to meet all operating requirements (liquidity);
- (d) to analyze and project other anticipated liabilities (forecast); and
- (e) to obtain a reasonable rate of return consistent with operating and liability requirements (return).

Section 3. Delegation of Authority

The responsibility of the investment program is delegated to the City Chamberlain of the City of Elmira who shall establish written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a database or records incorporating description and amounts of investments, transaction dates, and other relevant information and monitor the activities of subordinate employees.

Section 4. Prudence

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the City’s ability to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the total return of such investments (both principal and income).

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

Section 5. Diversification

It is the policy of the City to diversify its deposits and investments by financial institution, by investment instrument, and by duration or maturity, if appropriate, for the anticipated liability or operating requirement.

Section 6. Internal Controls

It is the policy of the City for all moneys collected by any officer or employee of the City to deposit said funds within three business days, or within the time period specified by law, whichever is shorter.

Section 7. Designation of Depositories

The banks and trust companies authorized for the deposits of monies shall be determined by the City Chamberlain provided that such depositories comply with this Investment Policy and that the City's Councilmembers are notified.

Section 8. Collateralizing of Deposits

In accordance with the provisions of General Municipal Law, Section 10, all deposits of the City, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured by a pledge of "eligible securities" with an aggregate "market value", as provided by General Municipal Law, Section 10, equal to the aggregate amount of deposits from the categories designated in Appendix A to the policy.

Section 9. Safekeeping and Collateralization

Eligible securities used for collateralizing deposits shall be held by (the depository and/or third party) bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure local government deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events which will enable the local government to exercise its rights against the pledged securities. In the event that the securities are not registered or inscribed in the name of the local government, such securities shall be delivered in a form suitable for transfer or with an assignment in blank to the City or its custodial bank.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the City will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the City a perfected interest in the securities.

At the direction of the City Chamberlain, an independent advisor shall evaluate collateral sufficiency. During periods of rising interest rates, the City Chamberlain may direct collateral evaluation at any time.

Section 10. Permitted Investments

As authorized by General Municipal Law, Section 11, the City authorizes the City Chamberlain to invest monies not required for immediate expenditure for terms not to exceed its projected cash flow liabilities in the following types of investments:

- (1) Special time deposit accounts;
- (2) Certificates of deposit;
- (3) Obligations of the United States of America;
- (4) Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America;
- (5) Obligations of the State of New York;
- (6) Obligations issued pursuant to Local Finance Law §24.00 or §25.00 (with approval of the State Comptroller) by any municipality, school district or district corporation other than Elmira;
- (7) Obligations of public authorities, public housing authorities, industrial development agencies where the general State statutes governing such entities or whose specific enabling legislation authorizes such investments;
- (8) Certificates of Participation (COPs) issued pursuant to GML §109-b; and
- (9) Obligations of the City and related entities, but only with any moneys in a reserve fund established pursuant to GML §§6-c, 6-d, 6-e, 6-g, 6-h, 6-j, 6-k, 6-l, 6-m or 6-n.

Section 11. Authorized financial Institutions and Dealers

The City shall maintain a list of financial institutions and dealers approved for investment purposes and, except for U.S. Government and City securities described herein, establish appropriate limits to the amount of investments which can be made with each financial

institution or dealer. All financial institutions with which the City conducts business must be creditworthy. Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the City. Security dealers shall provide financial information acceptable to the City Chamberlain. The City Chamberlain is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.

Section 12. Purchase of Investments

The City Chamberlain is authorized to contract for the purchase of investments:

- (1) Directly, including through a repurchase agreement, from an authorized trading partner;
- (2) By participation in a cooperative investment program with another authorized governmental entity pursuant to Article 5G of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 88-46, and the specific program has been authorized by the governing board; and
- (3) By utilizing an ongoing investment program with an authorized tracking partner in conformance with this Investment policy.

All purchased obligations, unless registered or inscribed in the name of the local government, shall be purchased through, delivered to and held in the custody of a bank or trust company; provided, however, that "book entry" securities maintained by the Depository Trust Company ("DTC") shall be permissible investments if the underlying securities are permissible. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be confirmed in writing to the City by the bank, trust company or other financial institution. Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodian agreement described in General Municipal Law §10.

The custodian agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the local government, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

Section 13. Repurchase Agreements

Repurchase agreements are authorized subject to the following restrictions:

- (1) All repurchase agreements must be entered into subject to a Master Repurchase Agreement;
- (2) Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers;
- (3) Obligations shall be limited to obligations of the United States of America and obligations of agencies of the United States of America where principal and interest are guaranteed by the United States of America;
- (4) No substitutions of securities will be allowed; and
- (5) The custodian shall be a party other than the trading partner.

*City of Elmira
Investment Policy
Policies and Procedures*

*Appendix A
Schedule of Eligible Securities*

- (i) Obligations issued, or fully insured or guaranteed as to the payment of principal and interest, by the United States of America, an agency thereof or a United States government sponsored corporation;
- (ii) Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank, and the African Development Bank;
- (iii) Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the Market Value of the obligation that represents the amount of the insurance or guaranty; and
- (iv) Obligations issued or fully insured or guaranteed by the State of New York, obligations issued by a municipal corporation, school district or district corporation of such State or obligations of any public benefit corporation which under a specific State statute may be accepted as security for deposit of public moneys.

Agenda Summary: Act on resolution receiving Woodlawn Cemetery Commission Results of Operations Fiscal Year Ending December 31, 2025 and placing same on file.

Resolution Number: 2026-85

Sponsor: Gary Brinn

ATTACHMENTS

[resolution woodlawn cemetery accepting 2025 annual report 4.6.2026.doc](#)
[woodlawn cemetery commission annual report 12.31.2025 4.6.2026.pdf](#)

April 6, 2026

RESOLUTION
NO. 2026 – _____

By Councilmember _____:

Act on resolution receiving the Woodlawn Cemetery Commission Results of Operations Fiscal Year Ending December 31, 2025 and placing same on file.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

WOODLAWN CEMETERY COMMISSION
RESULTS OF OPERATIONS
FISCAL YEAR ENDING DECEMBER 31, 2025



COMMISSIONERS

Talima Aaron

M. Theresa Duffy

Daniel Weston

Jim Brown, Cemetery Supervisor

Sherry Mandell, Secretary to the Cemetery Commission

Charmain Cattan, Treasurer

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March 2, 2025

To the Honorable Board of Cemetery Commissioners:

It is a pleasure to share that 2025 was an excellent year for Woodlawn Cemetery. Looking back at our progress, it's inspiring to see how far we've come – we have enjoyed a steady climb in activity and improvements over each of the last three years. This continued upward trend is a testament to the strength of our partnerships and the dedication of those who care for these historic grounds.

The number of burials over the last three years is as follows:

	Traditional	Cremains	Total
2023	67	63	130
2024	70	71	141
2025	85	63	148

Backed by a strong partnership between the City of Elmira, the Friends of Woodlawn Cemetery, and private contributors, Woodlawn successfully delivered several major projects throughout a highly productive 2025.

2025 Upgrades, Repairs, and Preservation

Our efforts throughout 2025 were concentrated on three primary areas: structural restoration, administrative facility maintenance, and strategic cemetery expansion.

The Chapel: Comprehensive Restoration

Significant masonry and plaster repairs were completed on both the interior and exterior of the Chapel. To ensure long-term preservation, a new roof was installed, complemented by high-quality copper gutters and downspouts. Interior refreshments included:

- **Aesthetic Updates:** Fresh paint applied to all walls and ceilings.
- **Facility Improvements:** Modernized men's and women's restrooms with new fixtures and an updated utility closet.

The Lodge: Exterior & Interior Maintenance

The Lodge underwent essential updates to maintain its structural integrity and curb appeal:

- A complete roof replacement, covering both the primary residence and the front and back porches.
- A full exterior repainting.
- Installation of new window treatments throughout the main living areas.

Cemetery Grounds & Expansion

Through a partnership with the Friends of Woodlawn Cemetery and Grever & Ward, we utilized LiDAR technology to survey the vacant area near the Davis Street gate (formerly the site of the original Superintendent's home). This survey cleared the way for significant capacity growth:

- Davis Gate Phase: Development is underway for 958 traditional gravesites and 66 cremation sites, with expected availability in Spring 2026.
- Heller Garden: Two new columbaria were installed, offering 96 new niches. Plans are already in motion to install two matching units in the near future.
- Landscaping & Infrastructure: Six hazardous or dead trees were removed to ensure safety. Infrastructure was improved with new paving at the Davis Street gate and a road extension featuring a turnaround along the Bancroft Road side.

Projected Impact: Upon completion of these initiatives, Woodlawn Cemetery will have added 958 traditional gravesites and 165 columbarium spaces to serve our community.

Schedule of Charges

We are pleased to share that despite the significant upgrades made this year, there was no increase to our Schedule of Charges for 2025. This decision followed thorough research into local trends, allowing us to provide high-quality care and expanded options while maintaining our current pricing for the families we serve.

Equipment/Supplies Replaced/Added

2 Professional Trimmers
 2 Professional Backpack Leaf Blowers
 1 Professional Kubota ZZ223 Mower

2025 Staffing and Operations

Woodlawn's success in 2025 was driven by a dedicated team of full-time and supplemental staff. Our core operations were managed by:

- Leadership & Administration: One Cemetery Supervisor, one Foreman, and one Secretary to the Cemetery Commission.
- Maintenance & Grounds: Four full-time laborers.

To support our seasonal peak, we expanded our capacity through several key partnerships:

- Seasonal Support: One seasonal laborer was added from late spring through October.
- Youth Development: Through the Chemung County Youth Bureau's Summer Youth Employment Program, we hosted two seasonal youth laborers in July and August.
- Community Engagement: Our labor pool was further supplemented by community service workers periodically.

Respectfully submitted,

Sherry L. Mandell

Secretary to the Cemetery Commission

WOODLAWN CEMETERY
BALANCE SHEET
FOR THE YEAR ENDED DECEMBER 31, 2025

ASSETS

Time Deposits and Cash	\$ 429,440.85
Restricted Cash (Mausoleum Endowment Fund)	26,618.94
Restricted Cash (Columbarium Fund)	39,348.53
Accounts Receivable	40.00
TOTAL ASSETS	\$ 495,448.32

LIABILITIES AND FUND EQUITY

Accounts Payable	\$ 3,261.00
Accrued Liabilities	2,632.83
Deferred Revenues	248,886.15
Fund Equity	240,668.34
TOTAL LIABILITIES AND FUND EQUITY	\$ 495,448.32

**WOODLAWN CEMETERY COMMISSION
STATEMENT OF REVENUES AND EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2025**

REVENUES

DEPARTMENTAL INCOME

Sale of Lots - Net	\$	41,130.00	
Sale of Columbarium Niches		0.00	
Grave Opening Charges		157,485.00	
Other Cemetery Services		5,115.96	
Miscellaneous		(25,255.30)	\$ 178,475.66

USE OF MONEY AND PROPERTY

Interest Earnings	\$	16,952.05
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OTHER SOURCES

Donations/Bequests	\$	2,500.00	
Contribution from City		52,000.00	
Insurance Recoveries		0.00	\$ 54,500

INTERFUND TRANSFER

From Perpetual Care Fund	\$	112,078.85
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TOTAL REVENUES

\$ 362,006.56

EXPENSES

PAYROLL EXPENSES

Base Salary	\$	242,164.84	
Overtime		3,351.60	
Temporary Help		22,101.00	\$ 267,617.44

EMPLOYEE BENEFITS

Soc. Sec./Medicare/Other	\$	18,194.91
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MATERIALS, SUPPLIES, CONTRACTS

Purchased Services	\$	4,357.04	
Utilities		1,264.85	
Office, Administrative Expense		3,853.66	
Gasoline, Diesel Fuel, Oil		15,943.93	
Supplies and Materials		4,615.20	
Miscellaneous		183.00	
Equipment, Property Maintenance		7,734.85	\$ 37,952.53

TOTAL EXPENSES

\$323,764.88

NET SURPLUS/(DEFICIT)

\$38,241.68

WOODLAWN CEMETERY COMMISSION
ANALYSIS OF CHANGES IN FUND EQUITY
FOR THE FISCAL YEAR ENDED DECEMBER 31, 2025

FUND EQUITY - January 1, 2025		<u><u>\$ 202,426.66</u></u>
 Add: 2025 Revenues	 \$ 362,006.56	
 Less: 2025 Expenses	 <u>\$ (323,764.88)</u>	
 FUND EQUITY - December 31, 2025		 <u><u>\$ 240,668.34</u></u>

**WOODLAWN CEMETERY COMMISSION
NUMBER OF CONTRACTS SOLD AND AMOUNTS RECEIVED
INTO PERPETUAL CARE FUND**

<u>YEAR</u>	<u>NUMBER ISSUED</u>	<u>AMOUNT RECEIVED</u>	<u>TOTALS</u>
1892----1900	29	\$ 4,150.00	\$ 4,150.00
901----1910	90	14,048.50	18,198.50
1911----1920	376	46,863.00	65,061.50
1921----1930	2,285	164,655.83	229,717.33
1931----1940	1,435	80,235.00	309,952.33
1941----1950	2,117	136,874.00	446,826.33
1951----1960	1,545	125,536.22	572,362.55
1961----1970	1,625	120,680.50	693,043.05
1971----1980	1,601	118,122.38	811,165.43
1981----1990	1,310	155,700.24	966,865.67
1991----2000	1,184	115,241.00	1,082,106.67
2001----2010	831	88,460.00	1,170,566.67
2011----2020	720	18,435.37	1,189,002.04
2021	57	1,120.00	1,190,122.04
2022	83	1,635.00	1,191,757.04
2023	69	1,130.00	1,192,887.04
2024	65	900.00	1,193,787.04
2025	81	810.00	1,194,597.04

WOODLAWN CEMETERY COMMISSION
PERPETUAL CARE TRUST FUND
SUMMARY OF ACCOUNT ACTIVITY
FOR 2025

January 1, 2025 - Balance at Cost Value \$ 2,926,809.95

ADDITIONS

Interest and Dividends	\$ 117,379.01	
Sale of Contracts	810.00	
Realized Capital Gains/(Losses)	39,693.55	
(Amortization)/Accretion	<u>(254.45)</u>	\$ 157,628.11

WITHDRAWALS

Trust Management Fee	<u>\$ (23,989.88)</u>
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NET INCOME **\$ 3,060,448.18**

TRANSFER TO CEMETERY OPERATIONS **\$ (112,078.85)**

December 31, 2025 - Balance at Cost Value **\$ 2,948,369.33**

Agenda Summary:

Receive communication from the City Manager and act on resolution declaring abandoned and impounded vehicles in the City's possession as surplus property and authorizing the sale of said vehicles set forth on the attached list by way of an on-line auction by Auctions International, Inc. or sale of the vehicles to Pick-A-Part in Horseheads, NY.

Resolution Number:

2026-86

Sponsor:

Jackie Wilson

ATTACHMENTS

[resolution surplus vehicles on-line auction sale 4.6.2026.doc](#)

[auction vehicles 4.6.2026.pdf](#)

April 6, 2026

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

The City's Department of Public Works' impound lot on Linden Place contains impounded and abandoned vehicles. The Police Department is recommending the disposal of these vehicles.

The following resolution declares these vehicles as City surplus property and authorizes the sale of the vehicles outlined on the attached list by way of either an on-line auction by Auctions International, Inc. or sale of the vehicles to Pick-A-Part in Horseheads.

Respectfully submitted,

P. Michael Collins
City Manager

April 6, 2026

RESOLUTION
NO. 2026 – ____

By Councilmember _____:

RESOLVED, that the communication from the City Manager regarding the sale of City surplus vehicles, be received and placed on file; and be it further

RESOLVED, that the City Council declares the abandoned and impounded vehicles located at the Department of Public Works as surplus property and authorizes the sale of the vehicles in the City's possession set forth on the attached list by way of either an on-line auction by Auctions International, Inc. or sale of the vehicles to Pick-A-Part in Horseheads, NY.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Auction Cars - 2026

CASE #	VEHICLE	COLOR	VIN #	KEY	DATE LETTER SENT
22-5570	Realtree 80	Unk	No VIN	N	8/15/2025
22-5892	Moped	Black	No VIN	N	8/15/2025
25EP35299	2017 Dodge Caravan	Red	2C4RDGBGXHR602436	N	11/18/2025
25EP38357	2010 Nissan Maxima	Red	1N4AA5AP1AC863387	Y	2/5/2026
25EP38590	2002 Jeep Grand Cherokee	Gray	1J4GW48S52C223429	N	1/9/2026
25EP41441	2013 Ford Fusion	Black	3FA6P0HR9DR225800	N	1/9/2026
25EP41443	2004 Sure Trac Trailer	Black	5JWUTU081141003739	N	1/9/2026
25EP41992	2016 Dodge Durango	Gray	1C4RDHAG5GC361836	N	1/21/2026
26EP01550	2016 Jeep Ranger	Blue	ZACCIBDT7GPC68204	N	2/5/2026
26EP01700	2016 Holme Trailer	Black	5LVBU1013GA031828	N	2/5/2026

Elmira City Council

Agenda Summary:	Act on resolution amending and adopting City Council Rules and Procedures.
Resolution Number:	2026-87
Sponsor:	Mayor Mandell

ATTACHMENTS

[resolution amending and adopting city council rules 4.6.2026.doc](#)

April 6, 2026

RESOLUTION
NO. 2026 – _____

By Councilmember _____:

WHEREAS, in view of the increased number and variation in types of requests, claims, problems and other matters of City business coming before the Council of the City of Elmira, and in the interest of promoting increased efficiency and orderly consideration of City business

NOW, THEREFORE, be it

RESOLVED, that it is deemed to be in the best interest of the taxpayers and the government of the City of Elmira to amend and adopt the following rules for Council procedure:

1. That all matters to be acted upon by this Council at its regular meetings must be submitted in writing to the City Manager's Office or the Corporation Counsel's Office before 5:00 p.m. on the Monday immediately preceding the Monday of each regular meeting of this Council, provided, however, that if the regular meeting of this Council be on a day other than Monday, then all matters to be acted upon by this Council at its regular meeting must be submitted in writing either to the City Manager's Office or the Corporation Counsel's Office before 5:00 p.m. on the second Monday immediately preceding the regular meeting of this Council. The requirement that these matters must be submitted in writing shall not apply to the City Manager or to the Corporation Counsel. *(Amended August 1, 1994)*

2. That no new matters of City business which must be acted upon by this Council, submitted to either the City Manager's Office or the Corporation Counsel's Office between 5:00 p.m. on the Monday immediately preceding the Monday of each regular meeting (or on the second Monday immediately preceding each regular meeting held other than on a Monday) and the next regular meeting of this Council, shall be considered by this Council until the following regular meeting, except upon a motion of a Councilmember and the unanimous approval of all of the members of the Council present, including the Mayor who shall be entitled to vote thereon as a member of the Council. *(Amended August 1, 1994)*

3. That on Monday morning of each week preceding each Council meeting the City Manager and the Corporation Counsel or their assistants shall meet and prepare an agenda for the next regular meeting of Council and also prepare proposed resolutions, ordinances and reports, and the City Manager's assistant shall email the prepared agenda to the Mayor and each member of Council and publish the prepared agenda on the City's website by 12:00 PM on Wednesday preceding each Council meeting.

On the Thursday immediately preceding the Council's regularly scheduled meeting there may be held a public "workshop" meeting at 10:30 a.m. for the purpose of reviewing the Council agenda for its next regularly scheduled meeting. *(Amended January 26, 2015)*

4. The agenda must be followed in the order as established unless otherwise approved by a majority vote of the Council. Only Councilmembers and the Mayor shall speak when items on the agenda are being discussed. Any member of Council may request City officials or others to speak from time to time while covering the agenda.

5. A motion may be made to lay on the table any item on the agenda and at such time discussion shall cease. The City Clerk will call the roll of the Council and upon a majority vote the item shall be tabled. Any item so tabled may be added to the agenda during a subsequent meeting if requested by any member of the Council or it may be placed on an agenda by normal procedure prior to a meeting.

6. In the event any member of the Council requests a “call for the question”, a Councilmember who has not, as yet, spoken on the matter shall be privileged to do so before the vote. Councilmembers already having spoken shall not be granted such a privilege.

7. Any agenda item may be amended by fulfilling one of the following requirements:

- (a) by majority vote of the Councilmembers present at a regular or Special Council meeting, or
- (b) on consent of the sponsor in which case no vote shall be required.
(Amended January 15, 1969)

8. A member of the Council may withdraw from the agenda prior to a vote, any item the Councilmember has sponsored.

9. Public hearings will be conducted by the Corporation Counsel or Assistant Corporation Counsel.

10. Any member of the Council may request a recess stating the length of time and it must be approved by a majority of the Council present.

11. During the public portions of all regular and Special Council meetings, the individual wishing to speak must first give their name and address, and any remarks shall be limited to five (5) minutes. A person not a resident of the City of Elmira must be recognized to speak by a member of the Council.

Any resident of the City, or anyone recognized by the Council, shall have the privilege of speaking once at the beginning of each regular or Special Meeting of this Council during the time allotted for the public on any matter appearing on the City Council agenda for that particular meeting.

12. A member of the Council may request the Presiding Officer to rule a speaker or public attendee out of order.

13. At all times when Council is in session, no Councilmember shall be subjected to

unnecessary criticism, or derogatory or defamatory remarks, either directly or indirectly. If this is done, or attempted to be done, any Councilmember may interrupt the speaker or public attendee and ask the Presiding Officer to declare the speaker or public attendee out of order. If the Presiding Officer so rules, the speaker and public attendee must refrain from any continuation of the objectionable remarks.

The Presiding Officer may enforce this rule, if necessary, by causing the ejection from the meeting of the offending speaker or public attendee.

All other questions relating to the orderly conduct of meetings, regular or special, shall be decided by the Mayor under Robert's Rules of Order, as revised. An appeal from the ruling may be taken by not less than two (2) councilmembers, and in such event the question shall be put to a vote of the Council, and a majority vote shall prevail. *(Amended March 24, 1969)*

14. Smoking will be prohibited during all official meetings or workshops of the Elmira City Council in the City Council Chambers, Second Floor, City Hall or in the City Manager's Conference Room, or any other location designated by the City Council for a meeting of the Council. This ban shall be permanent and shall take effect upon passage of this resolution dated April 5, 1982. *(Amended April 5, 1982)*

15. To promote the efficiency of the recordkeeping process of minutes of Council meetings, the Council finds that it will be in the best interest to audio tape record all discussions and proceedings during regular and special Council meetings, except that portion of any regular or special Council meeting during which the Council is in executive session. Audio taping shall commence upon the Council meeting being called to order and shall continue uninterrupted while the Council is in session and until the meeting is adjourned.

The City Clerk shall be the official custodian of the recording tapes and shall maintain a record index of said tapes. The City Clerk shall maintain possession of the original tapes and shall not release any original tape to any person or entity of any kind whatsoever, including any Councilmember, except pursuant to a court order. Upon request, the City Clerk shall make available in the Clerk's Office any tape, but at all times, the Clerk or Deputy Clerk shall maintain exclusive control and operation of the electronic device being used to play the tape. If a copy of the tape is required, the Clerk shall make and provide a copy upon payment of the allowable charges permitted by the Freedom of Information Law. *(Amended June 9, 1997)*

16. Public comment pertaining to an agenda item is not a question and answer period. It is an opportunity for the public to address City Council.

17. Speakers and public attendees shall conduct themselves in a professional and respectful manner and they will not defame, intimidate, make personal affronts, make threats or violence, or use profanity.

18. Speakers and public attendees shall address their remarks to City Councilmembers and not to other public attendees or City staff during each regular meeting or Special Council meeting.

19. Public Attendees shall not delay or otherwise interrupt speakers nor shall they disrupt the orderly conduct during each regular meeting or Special Council meeting. In this regard, members of the public shall not shout, engage in unruly behavior, or speak out when not recognized by the Presiding Order, defame, intimidate, issue personal affronts, threats of violence, or use profanity.

20. Members of Council are expected to preserve the order and decorum of City Council meetings. They will conduct themselves with decorum and advise members of the public to do the same.

21. A motion to adjourn shall not be in order until all items on the agenda have been completed and the City Manager's report received.

This resolution shall supersede all resolutions inconsistent herewith.

This resolution shall be effective at the commencement of the next regular meeting of this Council.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary: Act on Ordinance amending Chapter 25, Article VII, Division 3, Sections 148 and 149 authorizing the removal of parking meters in certain designated areas and establishing two-hour parking in the downtown Elmira areas as shown on the parking maps attached hereto and made a part hereof, effective May 1, 2026.

Resolution Number: 2026-88

Sponsor: Gary Brinn

ATTACHMENTS

[ord amend chapter 25 article vii dvn 3 sections 148 149 2-hr parking 4.6.2026.docx](#)
[2-hr parking maps 4.6.2026.pdf](#)

April 6, 2026

ORDINANCE
NO. 2026 - _____

**AN ORDINANCE TO AMEND CHAPTER 25, ARTICLE VII,
DIVISION 3, SECTIONS 148 AND 149
AUTHORIZING THE REMOVAL OF PARKING METERS
IN DESIGNATED AREAS AND ESTABLISHING TWO-HOUR PARKING
IN THE DOWNTOWN AREA AS SHOWN ON PARKING MAPS ATTACHED HERETO**

By Councilmember _____:

WHEREAS, the City of Elmira has determined that the removal of parking meters in portions of the downtown area will improve accessibility and convenience for residents, businesses, and visitors; and

WHEREAS, the City desires to implement a two-hour parking limit in designated downtown locations to promote turnover and availability of parking spaces in the designated areas within the City as reflected on a map attached hereto and made a part hereof; and

WHEREAS, the appropriate signage will be installed identifying the areas subject to the two-hour parking restriction;

NOW, THEREFORE, BE IT

ORDAINED, by the City Council of the City of Elmira, New York, duly convened at a regular session this 6th day of April, 2026, and does hereby establish the following:

Section 1. All parking meters within the designated downtown area as shown on the attached map are hereby removed.

Section 2. Two-hour parking limits are hereby established in the downtown designated locations as shown on the attached map.

Section 3. Enforcement of the two-hour parking limit shall begin as signage is installed.

Section 4. Full enforcement shall take effect on May 1, 2026.

Section 5. Any vehicle parked in violation of the two-hour limit shall be subject to a ticket and fine in the amount of twenty-five dollars (\$25.00).

Section 6. All other parking meters and parking restrictions outside the two-hour parking locations pursuant to Section 149 remain in full force and effect; and be it further

ORDAINED, that the appropriate City Parking Enforcement officer(s) and sworn Police Officers are authorized to take all actions necessary to implement and enforce this ordinance.

Section 7. All ordinances and parts of ordinances heretofore passed which are in conflict or are inconsistent with any provision or provisions of this ordinance are hereby repealed.

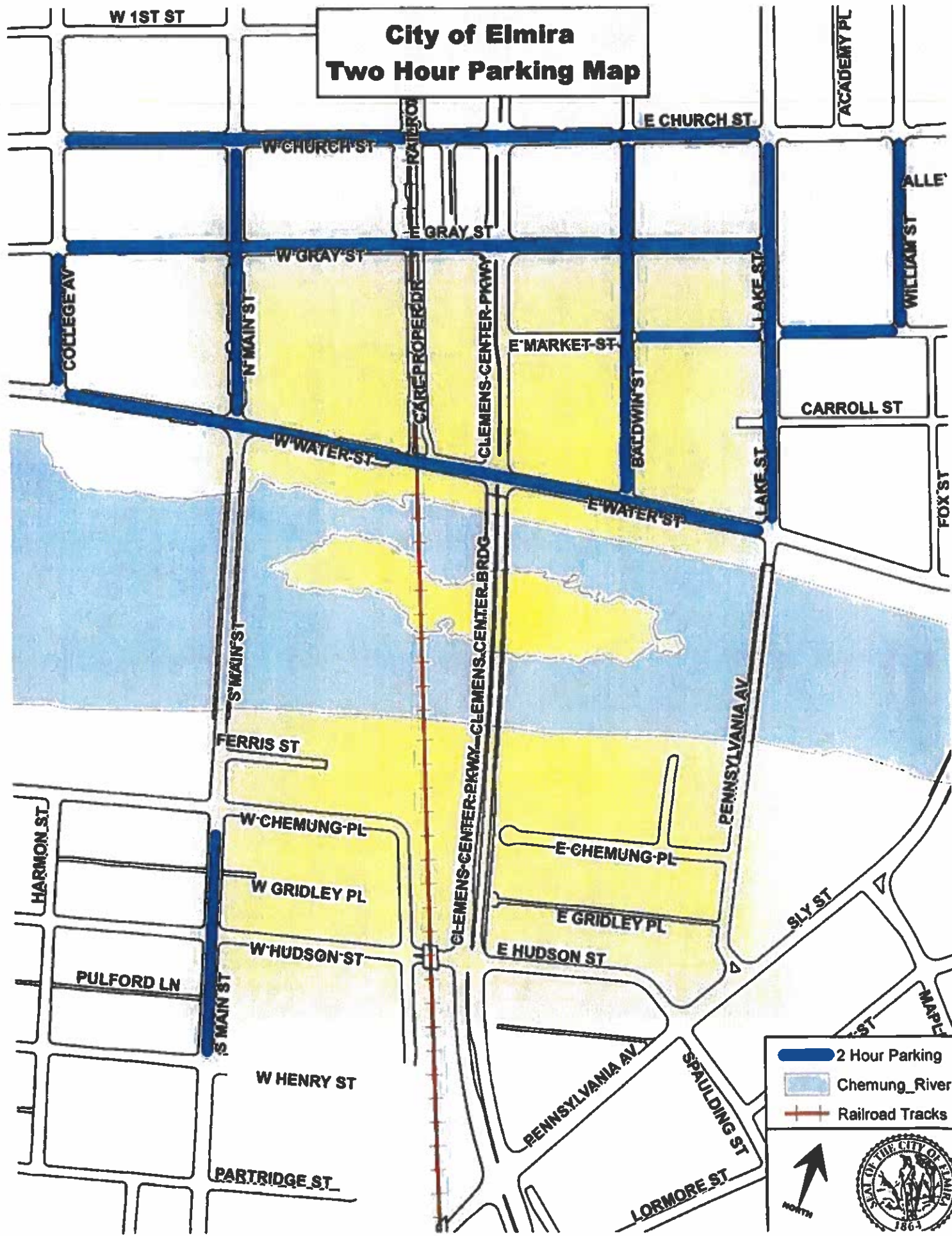
Section 8. Effective Date. This ordinance shall take effect immediately upon adoption and publication according to law; and be it further

ADOPTED BY THE FOLLOWING VOTE

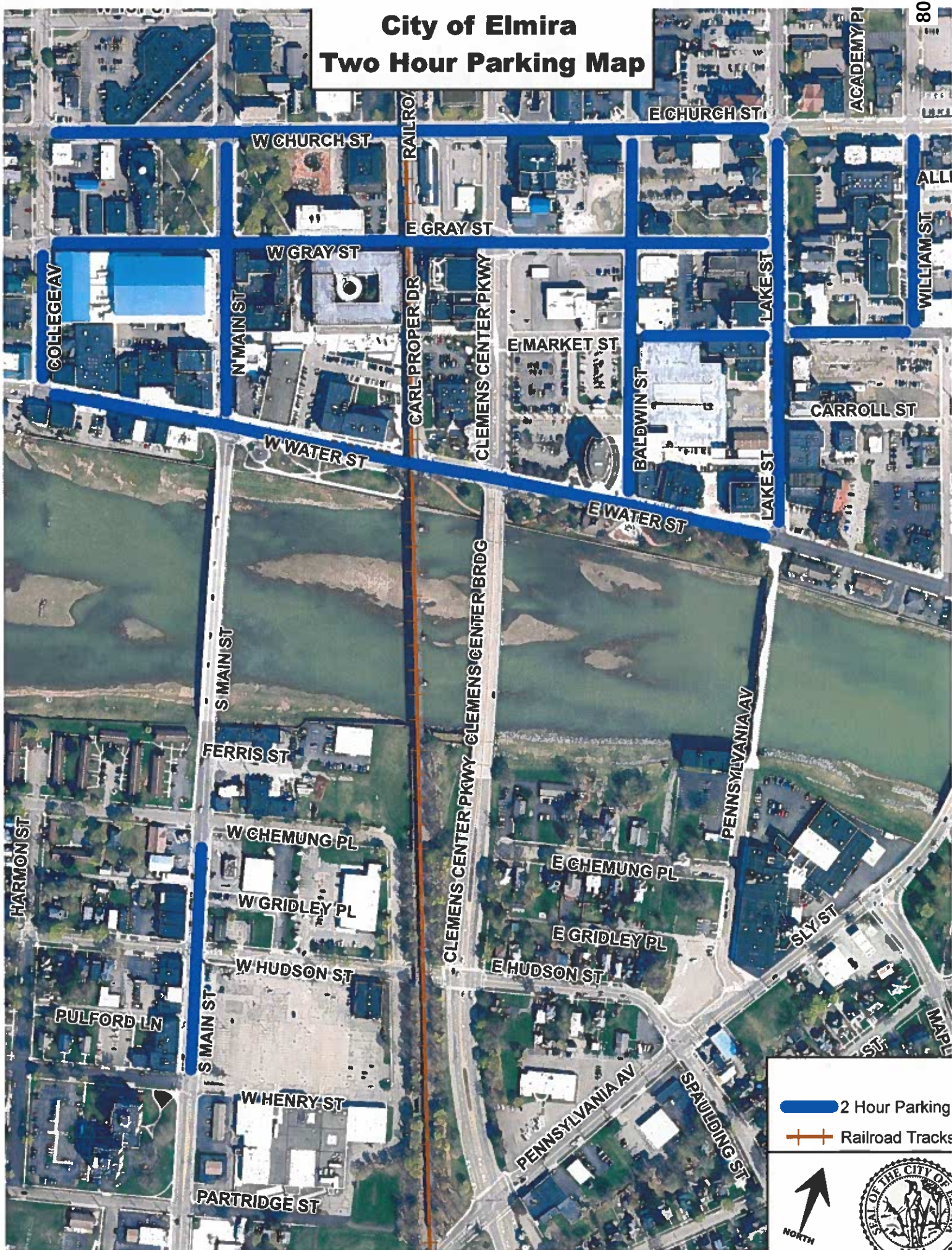
AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	



City of Elmira Two Hour Parking Map



2 Hour Parking

Railroad Tracks



Elmira City Council

Agenda Summary: Act on Ordinance authorizing certain Capital items in and for the City of Elmira at a total maximum estimated cost of \$6,465,029 and authorizing the issuance of \$3,338,565 Bonds of said City to pay part of the costs thereof.

Resolution Number: 2026-89

Sponsor: Jackie Wilson

ATTACHMENTS

[2026 bond ordinance capital items 4.6.2026.docx](#)

April 6, 2026

ORDINANCE
NO. 2026-_____

**AN ORDINANCE AUTHORIZING CERTAIN CAPITAL ITEMS IN AND
FOR THE CITY OF ELMIRA, CHEMUNG COUNTY, NEW YORK AT A
TOTAL MAXIMUM ESTIMATED COST OF \$6,465,029 AND
AUTHORIZING THE ISSUANCE OF \$3,338,565 BONDS OF SAID CITY TO
PAY PART OF THE COSTS THEREOF**

By Councilmember _____:

WHEREAS, all conditions precedent to the financing of the capital items hereinafter described, including compliance with the provisions of the State Environmental Quality Review Act, have been performed; and

WHEREAS, it is now desired to authorize the financing thereof,

NOW, THEREFORE, BE IT,

ORDAINED by the affirmative vote of not less than two-thirds of the total voting strength of the Council of the City of Elmira, Chemung County, New York, as follows:

Section 1. The following capital expenditures, each including incidental costs and expenses, in for the City of Elmira, Chemung County, New York, are hereby authorized:

- a) Various park improvements including incidental equipment and expenses at a maximum estimated cost of \$110,000, being a class of objects or purposes having a period of probable usefulness of fifteen years pursuant to subdivision 19(c) of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$110,000 serial bonds of the \$3,338,565 bonds of said City authorized to be issued pursuant to this bond ordinance;
- b) Cart path improvements at the Mark Twain Golf Course including incidental expenses at a maximum estimated cost of \$20,000, being a specific object or purpose having a period of probable usefulness of fifteen years pursuant to subdivision 54 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$20,000 serial bonds of the \$3,338,565 bonds of said City authorized to be issued pursuant to this bond ordinance;

c) Maintenance equipment for use at the Mark Twain Golf Course, at a maximum estimated cost of \$70,000, being a class of objects or purposes having a period of probable usefulness of fifteen years, pursuant to subdivision 28 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$70,000 serial bonds of the \$3,338,565 bonds of said City authorized to be issued pursuant to this bond ordinance;

d) Road, bridge and underpass improvements including incidental improvements and expenses at a maximum estimated cost of \$4,042,464, being a class of objects or purposes having a period of probable usefulness of fifteen years, pursuant to subdivision 91 based on subdivisions 10 and 20 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$922,500 serial bonds of the \$3,338,565 bonds of said City authorized to be issued pursuant to this bond ordinance and the expenditure of \$3,119,964 grant and other monies;

e) Purchase of certain transportation shops equipment at a maximum estimated cost of \$10,000, being a specific object or purpose having a period of probable usefulness of five years, pursuant to subdivision 28 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$10,000 serial bonds of the \$3,338,565 bonds of said City authorized to be issued pursuant to this bond ordinance;

f) Traffic signal improvements, being traffic control boxes and controllers, at a maximum estimated cost of \$70,000, being a class of objects or purposes having a period of probable usefulness of twenty years, pursuant to subdivision 72(a) of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$70,000 serial bonds of the \$3,338,565 bonds of said City authorized to be issued pursuant to this bond ordinance;

g) Construction of improvements to buildings including incidental equipment and expenses at a maximum estimated cost of \$275,000, being a class of objects or purposes having a period of probable usefulness of twenty-five years, pursuant to subdivision 12(a)(1) of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$275,000 serial bonds of the \$3,338,565 bonds of said City authorized to be issued pursuant to this bond ordinance;

h) Emergency Services equipment at a maximum estimated cost of \$176,315, being a class of objects or purposes having a period of probable usefulness of five years, pursuant to subdivision 32 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$169,815 serial bonds of the \$3,338,565 bonds of said City authorized to be issued pursuant to this bond ordinance and the receipt of \$6,500 grants;

i) (1) Vehicles for Police Department, and others at a maximum estimated cost of \$345,000, being a class of objects or purposes having a period of probable usefulness of three years, pursuant to subdivision 77(1st) of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$345,000 serial bonds of the \$3,338,565 bonds of said City authorized to be issued pursuant to this bond ordinance;

(2) Specialized equipment vans for Police Department, including original equipment at a maximum estimated cost of \$60,000, being a specific object or purpose having a period of probable usefulness of ten years, pursuant to subdivision 32 and 35 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$60,000 serial bonds of the \$3,338,565 bonds of said City authorized to be issued pursuant to this bond ordinance;

(3) Pick-up truck for fleet maintenance and related uses at a maximum estimated cost of \$60,000, being a specific object or purpose having a period of probable usefulness of fifteen years, pursuant to subdivision 28 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$60,000 serial bonds of the \$3,338,565 bonds of said City authorized to be issued pursuant to this bond ordinance;

(4) Specialized vehicle for Animal Control, including original equipment, at a maximum estimated cost of \$60,000, being a specific object or purpose having a period of probable usefulness of ten years, pursuant to subdivision 32 and 35 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$60,000 serial bonds of the \$3,338,565 bonds of said City authorized to be issued pursuant to this bond ordinance;

j) Fire Department emergency services/fire marshal vehicle at a maximum estimated cost of \$50,000, being a specific object or purpose having a period of probable usefulness of twenty years, pursuant to subdivision 27 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$50,000 serial bonds of the \$3,338,565 bonds of said City authorized to be issued pursuant to this bond ordinance;

k) Management Info Services equipment at a maximum estimated cost of \$76,250, being a class of objects or purposes having a period of probable usefulness of five years, pursuant to subdivision 32 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$76,250 serial bonds of the \$3,338,565 bonds of said City authorized to be issued pursuant to this bond ordinance;

l) Woodlawn chapel and supervisor's residence restoration including incidental improvements and expenses at a maximum estimated cost of \$130,000, being a specific object or purpose having a period of probable usefulness of twenty-five years pursuant to subdivision 12(a)(1) of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$130,000 serial bonds of the \$3,338,565 bonds of said City authorized to be issued pursuant to this bond ordinance;

m) Fleet maintenance equipment, each item of which (1) costs \$30,000 or over including incidental equipment, being a class of objects or purposes at a maximum estimated cost of \$705,000 and (2) of which costs over \$15,000 but less than \$30,000, being a class of objects or purposes with a maximum estimated cost of \$55,000, for an aggregate maximum estimated costs of \$760,000, having a period of probable usefulness of fifteen years as to the class of objects and purposes in (1) above and ten years as to the class of objects and purposes in (2) above, being each pursuant to subdivision 28 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$760,000 serial bonds of the \$3,338,565 bonds of said City authorized to be issued pursuant to this bond ordinance allocated as hereinabove provided; and

n) Demolition of buildings that are a threat to health safety and welfare at a maximum estimated cost of \$150,000, being a specific object or purpose having a period of probable usefulness of 5 years, pursuant to subdivision 12-a of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of

\$150,000 serial bonds of the \$3,338,565 bonds of said City authorized to be issued pursuant to this bond ordinance.

Section 2. The total maximum estimated cost of the aforesaid objects or purposes is \$6,465,029, and the plan for the financing thereof is (i) by the issuance of \$3,338,565 bonds of said City hereby authorized to be issued therefor pursuant to the provisions of the Local Finance Law, to be allocated in accordance with Section 1 hereof, and (ii) the application of \$3,126,464 grants and other funds as set forth in Section 1.

Section 3. The faith and credit of said City of Elmira, Chemung County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said City, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 4. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the City Chamberlain, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as April be prescribed by said City Chamberlain, consistent with the provisions of the Local Finance Law.

Section 5. All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the City Chamberlain, the chief fiscal officer of such City. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the City Chamberlain shall determine consistent with the provisions of the Local Finance Law.

Section 6. The validity of such bonds and bond anticipation notes April be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said City is not authorized to expend money, or
- 2) The provisions of law which should be complied with as the date of publication of this ordinance are not substantially complied with, and an

action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 7. This ordinance shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this ordinance, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 8. This ordinance, which takes effect immediately, shall be published in summary form in *The Star Gazette*, the official newspaper of said City hereby designated for such purpose, together with a notice of the City Clerk in substantially the form set forth in paragraph a of Section 81.00 of the Local Finance Law.

ADOPTED BY THE FOLLOWING VOTE		
AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Agenda Summary:	Receive communication from the City Manager and act on resolution accepting the bid of Otto Environm, Inc. DBA Otto Environmental, the lowest responsible bidder meeting all bid specifications, and awarding a contract in the amount of \$67,170.00 to purchase fifteen (15) cat enclosure units, a copy of the bid summary sheet is attached hereto; and authorizing the Mayor to execute a contract with Otto Environm, Inc. DBA Otto Environmental; said contract subject to Corporation Counsel approval.
Resolution Number:	2026-90
Sponsor:	Nan Moss

ATTACHMENTS

[resolution bid award RFB-369 cat enclosures otto environm agmt 4.6.2026.docx](#)
[RFB-369 Cat Enclosures bid summary sheet 4.6.2026.pdf](#)

April 6, 2026

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

Bids were opened on March 10, 2026 for RFB-369 Cat Enclosures for the City of Elmira Animal Shelter for the purchase of fifteen (15) cat enclosures units. The results are listed on the attached bid summary sheet.

The bids submitted have been reviewed by the Animal Control Department Director Amie Detota, who recommends awarding a contract to Otto Environm, Inc. DBA Otto Environmental, the lowest responsible bidder meeting all bid specifications, with the bid of \$67,170.00.

The following resolution authorizes the Mayor to execute the necessary documents to effect the purchase of the cat enclosures.

Respectfully submitted,

P. Michael Collins
City Manager

April 6, 2026

RESOLUTION
No. 2026 - _____

By Councilmember _____:

RESOLVED, that the communication from the City Manager reporting the results of the bid openings for RFB-369 Cat Enclosures for the City of Elmira Animal Shelter, be received and placed on file; and be it further

RESOLVED, the City Council of the City of Elmira, NY, accepts the bid submitted by Otto Environm, Inc. DBA Otto Environmental, the lowest responsible bidder meeting all bid specifications, and awards the bid of \$67,170.00 to purchase fifteen (15) cat enclosure units, a copy of the bid summary is attached hereto; and be it further

RESOLVED, that the Mayor be and is hereby authorized to enter into a contract with Otto Environm, Inc. DBA Otto Environmental; said contract subject to the approval of the Corporation Counsel.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

CHEMUNG COUNTY-CITY OF ELMIRA PURCHASING DEPARTMENT
RFB-369 Cat Enclosures for the City of Elmira Animal Shelter

Bid Opening: : March 10, 2026 @ 2:00pm

Bidders	Otto Environm Inc	MNM Veterinary Supply *
Surety	Bid Bond	Ck
Fifteen(15) Cat Enclosures Price Per Unit	\$4,478.00	\$8,015.30
Total Gross Sum Bid	\$67,170.00	\$121,696.00 includes \$1466.50 shipping
Deviations:	none listed	none listed

* did not include Form for Submission of Bid but used a quote

Agenda Summary:	Receive communication from the City Manager and act on resolution approving a new two-year agreement, commencing retroactive to March 6, 2026 through March 5, 2028, between the City and Auctions International, Inc. for the sale of abandoned/impounded vehicles and miscellaneous City surplus property in the City's possession and authorizing the Mayor to execute the agreement, a copy of which is attached hereto; said agreement subject to Corporation Counsel approval.
Resolution Number:	2026-91
Sponsor:	Joseph Duffy

ATTACHMENTS

[resolution 2-yr agreement auctions international 4.6.2026.doc](#)
[auctions international 2026-2028 agmt 4.6.2026.pdf](#)

April 6, 2026

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

By Resolution No. 2024-75, the City entered into a two-year agreement with Auctions International, Inc., 11167 Big Tree Road, East Aurora, NY 14052 for the sale of government assets by online auctions, specifically, the abandoned and impounded vehicles in the City's possession located at the impound lot at the Department of Public Works. Said agreement expired March 5, 2026. The Elmira Police Department recommends the City enter into another two-year agreement with Auctions International, Inc. commencing retroactively to March 6, 2026 and expiring March 5, 2028. The agreement proposes a 4% buyer's premium for vehicles and equipment sold within two (2) years of the manufacture date; 5% within three (3) years of the manufacture date, or 10% buyer's premium for all older equipment added to the successful high bid prices for its services. No commission is charged to the City.

It is recommended that the City Council authorize the Mayor to execute an agreement for sale of government assets by online auctions with Auctions International, Inc.

Respectfully submitted,

P. Michael Collins
City Manager

April 6, 2026

RESOLUTION
NO. 2026-_____

By Councilmember _____:

RESOLVED, that the communication from the City Manager approving a two – year agreement to conduct online auctions of abandoned and impounded vehicles in the City’s possession to be conducted by Auctions International, Inc., be received and placed on file; and be it further

RESOLVED, that the City Council of the City of Elmira, New York, approves the two-year agreement between the City and Auctions International, Inc. for the sale of abandoned and impounded vehicles in the City’s possession and declared to be City surplus assets located at the Department of Public Works; and be it further

RESOLVED, that the Mayor be and is hereby authorized to execute the agreement between the City and Auctions International, Inc., a copy of which is attached hereto; said agreement subject to the approval of the Corporation Counsel.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

ONLINE AUCTION CONTRACT - AGREEMENT FOR SALE OF GOVERNMENT ASSETS BY ONLINE AUCTION

This Agreement made on / / 20 26, between City of Elmira, NY, hereafter called "Seller", and Auctions International, Inc., 11167 Big Tree Road, East Aurora, NY 14052, hereafter called "Auctioneer":

The Auctioneer hereby agrees to use professional skills, knowledge, and experience to the best advantage of both parties in preparing for and conducting the sale. All auction items will be sold "as is, where is", subject to the Seller's terms.

The Seller agrees to provide titles, keys in all other proof of ownership to customers who present a paid invoice from Auctions International, and release the purchased items once the Auctioneer has received full payment for the goods listed and described in detail on provided condition reports, and / or provided by the electronic means to the Auctioneer.

GOVERNMENT VEHICLES, MACHINERY, EQUIPMENT AND ALL OTHER SURPLUS ASSETS

The Seller agrees to provide merchantable title (with no liens or encumbrances) for motor vehicles, and agrees to write-in the purchase information on the back of any titles issued to purchasers (as required by law). The Seller furthermore agrees not to sell listed merchandise before the term of the online auction is complete, under any circumstances.

The auction is to be held online at www.AuctionsInternational.com, beginning and closing on mutually agreed-upon dates and times. The terms and prices of this contract shall remain in effect for two years after the agreement is executed based on the means of the Seller. Notwithstanding the foregoing, the Seller may terminate this contract at any time for convenience.

It is agreed that all listed merchandise be sold to the highest bidder, "as is, where is", with no warranty, expressed, implied or otherwise, and with the government Seller retaining the right to reject any bids that are insufficient. The Seller agrees to specify a minimum acceptable price on each rejected bid, which will be posted on the past prices page of the Auctioneer's website.

Purchasers will be required to pay a 4% buyer's premium for vehicles and equipment sold within two (2) years of the manufacture date, a 5% buyer's premium for vehicles and equipment within three (3) years of the manufacture date, or a 10% buyer's premium for any vehicles/older equipment to be added to the successful high bid prices, which will constitute the Auctioneer's compensation for these services. There is no commission charged to the Seller.

The Seller agrees to provide photographs and description of the auction merchandise to conduct the auction. In the event that the Seller cannot provide this information, the Auctioneer's staff will travel to the Seller's facilities to obtain photos and condition reports of the Seller's items for the following fee: \$30 for each motorized vehicle/equipment item, and \$5 for each general merchandise auction lot. Listing fees are deducted from the net sale proceeds, before final payment is made to the Seller.

The Auctioneer will mail a check to the Seller for all proceeds collected within 15 business days after the Seller approves the bids for the sale items, and all monies are collected, along with an accounting summary. In the event of a bidder's refusal or failure to pay for their invoiced items, the Auctioneer will offer the unsold merchandise to the backup bidder, and the reneging bidder will be banned from future auctions. If the backup bidder does not take the merchandise for the backup bid price, then the merchandise will revert back to the possession of the Seller, after a reasonable time has been allowed for the backup bidder to get their payment to the Auctioneer. At the request of the Seller any unsold merchandise can be re-listed in the future online auction at no cost to the Seller.

INDEPENDENT STATUS. That during the existence of this agreement, the Auctioneer shall remain an individual, independent contractor, retaining its separate identity and shall in no way be considered a division, department or agent of the Seller's agency or organization.

WAIVER. No waiver of any breach of any condition of the agreement shall be binding unless in writing and signed by the party waiving said breach. No such waiver shall in any way affect any other term or condition of this agreement or constitute a cause or excuse for a repetition of such or any other breach unless the waiver shall include the same.

ENTIRE AGREEMENT. This Agreement constitutes the entire agreement among the parties with respect to the subject matter of this Agreement, and supersedes any and all prior understandings and agreements, whether written or oral, and all prior dealings of the parties with respect to the subject matter of this Agreement.

(x)		Daniel J. Mandell, Jr. Mayor	607/737-5644
	Seller's Authorizing Signature	Printed Name and Agency Title	Telephone Number
(x)	317 E. Church St, Elmira, NY 14901		Resolution #:2026-
	Seller's Agency Payment Address (Check will be made out and mailed to Seller, from Auctioneer, for payments received)		
(x)	jlinehan@cityofelmira.net		
	Seller's E-Mail Address		
(x)	<i>Jeffrey Laxton</i>	Jeffrey Laxton	
	Auctioneer's Signature	Auctioneer's Printed Name	Date

Agenda Summary: Receive communication from the City Manager and act on resolution accepting the bid of Elmira Road Materials for RFB-373 City Hot Mix Asphalt Projects for 2026 with a total bid of \$1,023,644.90, the lowest bidder meeting all bid specifications, a copy of the bid summary sheet is attached hereto, and authorizing the Mayor to execute all documents necessary to effect this award.

Resolution Number: 2026-92

Sponsor: Nan Moss

ATTACHMENTS

[resolution 2026 hot mix asphalt pavement bid award elmira road materials 4.6.2026.docx](#)
[RFB-373 hot mix asphalt 2026 projects bid summary sheet 4.6.2026.pdf](#)

April 6, 2026

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

In conjunction with the City's 2026 Street Program, bids were opened on March 19, 2026 for hot mix asphalt projects. Commissioner Vosburg of Public Works Department recommends awarding a contract to Elmira Road Materials with a total bid of \$1,023,644.90, the lowest responsible bidder meeting all bid specifications. A copy of the bid summary sheet is attached.

The following resolution awards contracts to Elmira Road Materials.

Respectfully yours,

P. Michael Collins
City Manager

April 6, 2026

RESOLUTION
NO. 2026 - ____

By Councilmember _____:

RESOLVED, that the communication from the City Manager regarding the award of contracts to Elmira Road Materials for the 2026 City hot mix asphalt projects, be received and placed on file; and be it further

RESOLVED, the City Council of the City of Elmira, New York hereby accepts the bid of Elmira Road Materials with the total bid of \$1,023,644.90, the lowest bidder meeting all bid specifications for the 2026 asphalt projects, said award subject to the City's right to eliminate or modify individual projects; and be it further

RESOLVED, that the Mayor be and is hereby authorized to sign such documents as necessary to effect this award.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	



CHEMUNG COUNTY-CITY OF ELMIRA PURCHASING DEPARTMENT
RFB-373 HMA Projects

Bid Opening: March 19, 2026 @ 2:00pm

	Bidders	Elmira Road Materials	Stanley Blacktop #1 LLC	Dalrymple Gravel & Contracting Co Inc
	Surety	Bid Bond	Not received	Bid Bond
CITY OF ELMIRA				
PE1. Hoffman St - City of Elmira Washington Ave to 5 Corners (Bancroft Rd) This is a mill and fill project (milling by others) with a 2" asphalt overlay course.				
Length: .87 mi	Type 6F Top: 2 in			
Width: 36 ft	Top Tons: 2,097			
Type 3 binder 0	Tack Gallon: 1,840 Joint Adhesive LF: 0			
Binder Tons: 0	Cold Milling Depth: 0 Cold Milling SY: 0			
	Unit Bid Price Per Ton Binder in Place			
	Unit Bid Price - 6F Top Per Ton	\$80.82	\$89.00	\$83.70
	Unit Bid Price Tack Coat Per Gallon:	\$2.35	\$2.50	\$2.00
	JOINT ADHESIVE LF			
1.	Extended Bid Price for Binder in Place			
2.	Extended Bid Price for Top in Place	\$169,479.54	\$186,633.00	\$175,518.90
3.	Extended Bid Price for Tack Coat	\$4,324.00	\$4,600.00	\$3,680.00
4.	Extended Bid Price for Cold Milling			
5.	Extended Bid Price for Mobilization	\$300.00	\$1,000.00	\$400.00
6.	Extended Bid Price for Joint Adhesive Per LF			
	(PE1) Total PROJECT Bid Price (1-6)	\$174,103.54	\$192,233.00	\$179,598.90
ADD/DEDUCT for Project if Chemung County provides all Work Zone Traffic Control:				
LUMP SUM PRICE = \$		-3,650.00		-6,291.
Add/Deduct for substitution of an equivalent NYSDOT approved warm mix asphalt pavement (subject to approval)				
	Binder Per Ton	\$0.00		\$0.00
	Extended Price	\$0.00		\$0.00
	Top Per Ton	\$0.00		\$0.00
	Extended Price	\$0.00		\$0.00
PE2. Roe Ave - City of Elmira College Ave to Walnut St. This is a mill and fill project (milling by others) with a 2" asphalt overlay course.				

Length: .40 mi	Type 6F Top: 2 in			
Width: 40 ft	Top Tons: 1,048			
Type 3 Binder: 0	Tack Gallon: 920 Joint Adhesive LF: 0			
Binder Ton: 0	Cold Milling Depth: 0 Cold Milling SY: 0			
	Unit Bid Price Binder in Place			
	Unit Bid Price - 6F Top Per Ton	\$81.22	\$89.00	\$83.70
	Unit Bid Price Tack Coat Per Gallon:	\$2.35	\$2.50	\$2.00
	JOINT ADHESIVE LF			
1.	Extended Bid Price for Binder in Place			
2.	Extended Bid Price for Top in Place	\$85,118.56	\$93,272.00	\$87,717.60
3.	Extended Bid Price for Tack Coat	\$2,162.00	\$2,300.00	\$1,840.00
4.	Extended Bid Price for Cold Milling			
5.	Extended Bid Price for Mobilization	\$300.00	\$1,000.00	\$400.00
6.	Extended Bid Price for Joint Adhesive Per LF			
	(PE2) Total PROJECT Bid Price (1-6)	\$87,580.56	\$97,872.00	\$89,957.60
ADD/DEDUCT for Project if Chemung County provides all Work Zone Traffic Control:				
LUMP SUM PRICE = \$		-1,825.00		-3,144.
Add/Deduct for substitution of an equivalent NYSDOT approved warm mix asphalt pavement (subject to approval)				
	Binder Per Ton	\$0.00		\$0.00
	Extended Price	\$0.00		\$0.00
	Top Per Ton	\$0.00		\$0.00
	Extended Price	\$0.00		\$0.00
PE3. ABC Drives - City of Elmira Fassett to Fassett - It's 3 separate roads that start at Fassett and loop around back to Fassett. This is a mill and fill project (milling by others) with a 2" asphalt overlay course.				
Length: .52 mi	Type 6F Top: 2 in			
Width: 30 ft	Top Tons: 1,045			
Type 3 Binder: 0	Tack Gallon: 917 Joint Adhesive LF: 0			
Binder per Ton: 0	Cold Milling Depth: 0 Cold Milling SY: 0			
	Unit Bid Price Binder in Place			
	Unit Bid Price - 6F Top Per Ton	\$88.52	\$89.00	\$83.70
	Unit Bid Price Tack Coat Per Gallon:	\$2.35	\$2.50	\$2.00
	JOINT ADHESIVE LF			
1.	Extended Bid Price for Binder in Place			
2.	Extended Bid Price for Top in Place	\$92,503.40	\$93,005.00	\$87,466.50
3.	Extended Bid Price for Tack Coat	\$2,154.95	\$2,292.50	\$1,834.00
4.	Extended Bid Price for Cold Milling			
5.	Extended Bid Price for Mobilization	\$300.00	\$1,000.00	\$400.00
6.	Extended Bid Price for Joint Adhesive per LF			

(PE3) Total PROJECT Bid Price (1-6)		\$94,958.35	\$98,590.00	\$89,700.50
ADD/DEDUCT for Project if Chemung County provides all Work Zone Traffic Control:				
LUMP SUM PRICE = \$		-1,750.00		-3135.
Add/Deduct for substitution of an equivalent NYSDOT approved warm mix asphalt pavement (subject to approval)				
	Binder Per Ton	\$0.00		\$0.00
	Extended Price	\$0.00		\$0.00
	Top Per Ton	\$0.00		\$0.00
	Extended Price	\$0.00		\$0.00
PE4. Clinton St - City of Elmira Columbia to Walnut them jump to Hoffman to Gulnnp. This is a mill and fill project (milling by others) with a 2" asphalt overlay course.				
Length: .64 mi	Type 6F Top: 2 in			
Width: 40 ft	Top Tons: 1722			
Type 3 Binder: 0	Tack Gallon: 1511	Joint Adhesive LF: 0		
Binder per Ton: 0	Cold Milling Depth: 0	Cold Milling SY: 0		
	Unit Bid Price Binder in Place			
	Unit Bid Price - 6F Top Per Ton	\$81.07	\$89.00	\$83.70
	Unit Bid Price Tack Coat per Gallon:	\$2.35	\$2.50	\$2.00
	JOINT ADHESIVE LF			
1.	Extended Bid Price for Binder in Place			
2.	Extended Bid Price for Top in Place	\$139,602.54	\$153,258.00	\$144,131.40
3.	Extended Bid Price for Tack Coat	\$3,550.85	\$3,777.50	\$3,022.00
4.	Extended Bid Price for Cold Milling			
5.	Extended Bid Price for Mobilization	\$300.00	\$1,000.00	\$400.00
6.	Extended Bid Price for Joint Adhesive Per LF			
	(PE4) Total PROJECT bid price (1-6)	\$143,453.39	\$158,035.50	\$147,553.40
ADD/DEDUCT for Project if Chemung County provides all Work Zone Traffic Control:				
LUMP SUM PRICE = \$		-3,000.00		-5,166.00
Add/Deduct for substitution of an equivalent NYSDOT approved warm mix asphalt pavement (subject to approval)				
	Binder Per Ton	\$0.00		\$0.00
	Extended Price	\$0.00		\$0.00
	Top Per Ton	\$0.00		\$0.00
	Extended Price	\$0.00		\$0.00
PE5. College - City of Elmira Water to 5th St. This is a mill and fill project (milling by others) with a 2" asphalt overlay course.				
Length: .58 mi	Type 6F Top: 2 in			
Width: 38 ft	Top Tons: 1,468			
Type 7 Binder: 0	Tack Gallon: 1288	Joint Adhesive LF: 0		
Binder Ton: 0	Cold Milling Depth: 0	Cold Milling SY: 0		

	Unit Bid Price Binder in Place			
	Unit Bid Price - 6F Top Per Ton	\$84.52	\$89.00	\$83.70
	Unit Bid Price Tack Coat Per Gallon:	\$2.35	\$2.50	\$2.00
	JOINT ADHESIVE LF			
1.	Extended Bid Price for Binder in Place			
2.	Extended Bid Price for Top in Place	\$124,075.36	\$130,652.00	\$122,871.60
3.	Extended Bid Price for Tack Coat	\$3,026.80	\$3,220.00	\$2,576.00
4.	Extended Bid Price for Cold Milling			
5.	Extended Bid Price for Mobilization	\$300.00	\$1,000.00	\$400.00
6.	Extended Bid Price for Joint Adhesive Per LF			
	(PE5) Total PROJECT Bid Price (1-6)	\$127,402.16	\$138,092.00	\$125,847.60
ADD/DEDUCT for Project if Chemung County provides all Work Zone Traffic Control:				
LUMP SUM PRICE = \$		-4,250.00		-4,404.00
	Add/Deduct for substitution of an equivalent NYSDOT approved warm mix asphalt pavement (subject to approval)			
	Binder Per Ton	\$0.00		\$0.00
	Extended Price	\$0.00		\$0.00
	Top Per Ton	\$0.00		\$0.00
	Extended Price	\$0.00		\$0.00
PE6. Gray St - City of Elmira Lake St to College Ave. This is a mill and fill project (milling by others) with a 2" asphalt overlay course.				
Length: .39 mi	Type 6F Top: 2 in			
Width: 44 ft	Top Tons: 1,142			
Type 3 Blinder: 0	Tack Gallon: 1,002 Joint Adhesive LF: 0			
Binder Ton: 0	Cold Milling Depth: 0 Cold Milling SY: 0			
	Unit Bid Price Binder in Place			
	Unit Bid Price - 6F Top Per Ton	\$81.27	\$89.00	\$83.70
	Unit Bid Price Tack Coat Per Gallon:	\$2.35	\$2.50	\$2.00
	JOINT ADHESIVE LF			
1.	Extended Bid Price for Binder in Place			
2.	Extended Bid Price for Top in Place	\$92,810.34	\$101,638.00	\$95,585.40
3.	Extended Bid Price for Tack Coat	\$2,354.70	\$2,500.00	\$2,004.00
4.	Extended Bid Price for Cold Milling			
5.	Extended Bid Price for Mobilization	\$300.00	\$1,000.00	\$400.00
6.	Extended Bid Price for Joint Adhesive Per LF			
	(PE6) Total PROJECT Bid Price (1-6)	\$95,465.04	\$105,138.00	\$97,989.40
ADD/DEDUCT for Project if Chemung County provides all Work Zone Traffic Control:				
LUMP SUM PRICE = \$		-2,000.00		-3,426.00
	Add/Deduct for substitution of an equivalent NYSDOT approved warm mix asphalt pavement (subject to approval)			

		Binder Per Ton	\$0.00			\$0.00
		Extended Price	\$0.00			\$0.00
		Top Per Ton	\$0.00			\$0.00
		Extended Price	\$0.00			\$0.00
PE7. Miller St - City of Elmira Clemens Center Parkway to Maple Ave. This is a mill and fill project (milling by others) with a 2" asphalt course.						
Length: .61 mi	Type 6F Top: 2 in					
Width: 40 ft	Top Tons: 1,540					
Type 3 Binder: 0	Tack Gallon: 1,351	Joint Adhesive LF: 0				
Binder Ton: 0	Cold Milling Depth: 0	Cold Milling SY: 0				
		Unit Bid Price Binder in Place				
		Unit Bid Price - 6F Top Per Ton	\$83.82		\$89.00	\$83.70
		Unit Bid Price Tack Coat Per Gallon:	\$2.35		\$2.50	\$2.00
		JOINT ADHESIVE LF				
1.	Extended Bid Price for Shim in place					
2.	Extended Bid Price for Top in Place		\$129,082.80		\$137,060.00	\$128,898.00
3.	Extended Bid Price for Tack Coat		\$3,174.85		\$3,377.50	\$2,702.00
4.	Extended Bid Price for Cold Milling					
5.	Extended Bid Price for Mobilization		\$300.00		\$1,000.00	\$400.00
6.	Extended Bid Price for Joint Adhesive Per LF					
	(PE7) Total PROJECT Bid Price (1-6)		\$132,557.65		\$141,437.50	\$132,000.00
ADD/DEDUCT for Project if Chemung County provides all Work Zone Traffic Control:						
LUMP SUM PRICE = \$			-4,250.00			-4,620.00
Add/Deduct for substitution of an equivalent NYSDOT approved warm mix asphalt pavement (subject to approval)						
	Binder Per Ton		\$0.00			\$0.00
	Extended Price		\$0.00			\$0.00
	Top Per Ton		\$0.00			\$0.00
	Extended Price		\$0.00			\$0.00
PE8. Luce St - City of Elmira Maple Ave to Dead End by the River. This is a mill and fill project (milling by others) with a 2" asphalt overlay course.						
Length: .46 mi	Type 6F Top: 2 in					
Width: 30 ft	Top Tons: 931					
Type 3 Binder: 0	Tack Gallon: 817	Joint Adhesive LF: 0				
Binder Ton: 0	Cold Milling Depth: 0	Cold Milling SY: 0				
		Unit Bid Price Binder in Place				
		Unit Bid Price - 6F Top Per Ton	\$82.42		\$89.00	\$83.70
		Unit Bid Price Tack Coat Per Gallon:	\$2.35		\$2.50	\$2.00
		JOINT ADHESIVE LF				

1.	Extended Bid Price for Shm in Place			
2.	Extended Bid Price for Top in Place	\$76,733.02	\$82,859.00	\$77,924.70
3.	Extended Bid Price for Tack Coat	\$1,919.95	\$2,042.50	\$1,634.00
4.	Extended Bid Price for Cold Milling			
5.	Extended Bid Price for Mobilization	\$300.00	\$1,000.00	\$400.00
6.	Extended Bid Price for Joint Adhesive Per LF			
(PE8) Total PROJECT Bid Price (1-6)		\$78,952.97	\$85,901.50	\$79,958.70
ADD/DEDUCT for Project if Chemung County provides all Work Zone Traffic Control:				
LUMP SUM PRICE = \$		-1,825.00		-2,793.00
Add/Deduct for substitution of an equivalent NYSDOT approved warm mix asphalt pavement (subject to approval)				
	Binder Per Ton	\$0.00		\$0.00
	Extended Price	\$0.00		\$0.00
	Top Per Ton	\$0.00		\$0.00
	Extended Price	\$0.00		\$0.00
PE9. Hampton Circle - City of Elmira Maple Ave to Town Line. This is a mill and fill project (milling by others) with a 2" asphalt overlay course.				
Length: .35 mi	Type 6F Top: 2 in			
Width: 40 ft	Top Tons: 962			
Type 3 Binder: 0	Tack Gallon: 844 Joint Adhesive LF: 0			
Binder Ton: 0	Cold Milling Depth: 0 Cold Milling SY: 0			
	Unit Bid Price Binder in Place			
	Unit Bid Price - 6F Top Per Ton	\$90.32	\$89.00	\$83.70
	Unit Bid Price Tack Coat Per Gallon:	\$2.35	\$2.50	\$2.00
	JOINT ADHESIVE LF			
1.	Extended Bid Price for Binder in Place			
2.	Extended Bid Price for Top in Place	\$86,887.84	\$85,618.00	\$80,519.40
3.	Extended Bid Price for Tack Coat	\$1,983.40	\$2,110.00	\$1,688.00
4.	Extended Bid Price for Cold Milling			
5.	Extended Bid Price for Mobilization	\$300.00	\$1,000.00	\$400.00
6.	Extended Bid Price for Joint Adhesive Per LF			
(PE9) Total PROJECT Bid Price (1-6)		\$89,171.24	\$88,728.00	\$82,607.40
ADD/DEDUCT for Project if Chemung County provides all Work Zone Traffic Control:				
LUMP SUM PRICE = \$		-1,700.00		-2,886.00
Add/Deduct for substitution of an equivalent NYSDOT approved warm mix asphalt pavement (subject to approval)				
	Binder Per Ton	\$0.00		\$0.00
	Extended Price	\$0.00		\$0.00
	Top Per Ton	\$0.00		\$0.00
	Extended Price	\$0.00		\$0.00

		TOTAL COMBINED PROJECT(S) PRICE	\$1,023,644.90	\$1,106,027.50	\$1,025,213.15
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Agenda Summary:

Receive communication from the City Manager and act on resolution approving a Memorandum of Understanding (MOU) between the City and Elmira City Firefighters Local 709 mutually agreeing to a 4-yr contract commencing retroactive to January 1, 2026 and expiring December 31, 2029, which MOU is attached hereto and made a part hereof, and authorizing the Mayor to execute the MOU; said MOU subject to Corporation Counsel approval.

Resolution Number:

2026-93

Sponsor:

Gary Brinn

ATTACHMENTS

[resolution local 709 EFD MOU finalization of collective bargaining agmt 2026-2029 4.6.2026.doc](#)
[EPFFA Local 709 2026-2029 Contract MOU Final.pdf](#)

April 6, 2026

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

As you are aware, the Collective Bargaining Agreement between the City of Elmira and the Local 709, IAFF, AFL-CIO of the Elmira Fire Department (“Local 709”) expired on December 31, 2025. The City and Local 709 have been in negotiations for a successor agreement between the parties, and have reached a proposed four (4) year Memorandum of Understanding (“MOU”) that runs retroactively to January 1, 2026 through December 31, 2029. This agreement has been approved by members of the Local 709. The proposed MOU is attached.

The following Resolution by the Council approves the Memorandum of Understanding and authorizes the Mayor to execute the Memorandum on behalf of the City.

Respectfully yours,

P. Michael Collins
City Manager

April 6, 2026

RESOLUTION
NO. 2026 - _____

By Councilmember _____:

RESOLVED, that the communication from the City Manager regarding a Memorandum of Understanding (MOU) between Local 709 , IAFF, AFL-CIO of the Elmira Fire Department (Local 709) and the City of Elmira, New York be received and placed on file; and be it further

RESOLVED, that the City Council of the City of Elmira, New York does hereby approve the Memorandum of Understanding between Local 709 and the City mutually agreeing to a four-year agreement commencing retroactive to January 1, 2026 and expiring December 31, 2029, which Memorandum is attached hereto and made a part hereof; and be it further

RESOLVED, that the Mayor be and is hereby authorized to execute the Memorandum of Understanding; said MOU subject to approval by the Corporation Counsel.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF ELMIRA,
AND LOCAL 709, ELMIRA PROFESSIONAL
FIRE FIGHTERS ASSOCIATION,
IAFF, AFL-CIO**

This Memorandum of Understanding dated _____, 2026, memorializes the Agreement reached by the City of Elmira (hereinafter "City"), and Local 709, IAFF (Local Union), set out hereinbelow, of a decision made by all parties that renews their mutual contract (hereafter "CBA") that expired on December 31, 2025. More specifically, the parties' agreement is as follows:

1. The parties mutually agree to a four-year contract that shall expire on December 31, 2029, and that all terms of the parties' previous CBA's and Appendices and MOUs attached thereto shall remain in full force and effect, except for the terms and provisos that are modified herein below.
2. That beginning on January 1, 2026, and continuing until the contract's expiration, Local union members shall receive an annual, compounded raise of 5.0% per annum, and that until this contract is ratified by all parties, shall receive retroactive pay back to January 1, 2026, payable in full by the second pay day following such ratification by all parties;
3. That commencing on January 1, 2026, Holiday Pay shall be paid out at its current 8 hour day, per each holiday worked at his/her hourly rate, designation for years 2026 and 2027. Each holiday worked shall be paid out as a 10 hour day per each holiday at his/her hourly rate, for payouts in 2028, and each holiday worked shall be paid out as a 12 hour day, per each holiday at his/her hourly rate, for payouts in 2029;
4. That per Article 20, Terminal Leave pay out shall continue to be paid in a lump sum over 3 years calculated at the hourly rate for each day. Each terminal leave day is equal to 10-hours, effective January 1, 2026;
5. That employee health insurance premium contributions by union members in a single coverage plan shall be in 2026, \$85 per pay period, in 2027, \$90 per pay period, in 2028, \$95 per pay period, and in 2029, \$95 per pay period. Local union members on a family health care plan shall pay in 2026, \$105, in 2027, \$110, in 2028, \$115, and in 2029, \$115, all per pay day;
6. That for local union members who choose not to take City provided health insurance, as a single person they shall receive \$3,000 annually, beginning in 2026, and members eligible to enroll in family coverage shall receive \$8,000 annually, beginning in 2026. For those who are named in Section 35.8 that are eligible for the 50% buyout option, their annual health insurance buyouts of 50% shall continue to be paid at the 2025 rate;
7. That the minimum time paid when a firefighter is recalled to duty shall be increased to three hours per each instance of recall;

8. That local union members who choose to may wear shorts on duty consistent with rules created by the Fire Chief from May 1 until October 31, but the shorts purchased shall be paid for by the individual member;

9. That the City shall provide each union member with a second set of turn out gear in 2027, identical to or closely comparable to what the union members now possess, with the fire chief in charge of maintaining this process for all union members and which is dependent on a bonding process known to the parties;

10. That the City agrees that the fire insurance or 2% monies available each year shall be paid directly by New York State to the City's Fire Benevolent Association or Local 709 itself;

11. That the City will correct the language in 36.3 of the parties CBA relating to Medicare to allow the spouse or family of a retiree who is declared disabled while receiving retirement benefits to retain household or family health insurance benefits for the remaining duration of the benefit that the firefighter had earned at time of separation;

12. That 13.2 of the parties' CBA shall be changed and now reads:
"Except as set forth in paragraph 7, each member of the Union may elect to receive days in lieu of taking holiday pay to the extent the vacation schedule allows it, which shall be determined by the Fire Chief";

13. If members wish to rescind the remaining unused holidays that they took in lieu of pay, they may do so by April 30, 2026;

14. The parties further agree that the entirety of this MOU, upon ratification, shall be merged into the CBA of these parties the same as if fully set out therein.

IN WITNESS WHEREOF, the parties by their signatures acknowledge their agreement this _____ day of _____, 2026.

City of Elmira, New York

Local Union No. 709

By: _____
Daniel J. Mandell, Jr./Mayor
Resolution No. 2026 - _____

By: _____
Daniel Rogers Local 709 President

Agenda Summary: Act on Lead Hazard Reduction Grant Program Audit.

Resolution Number: 2026-94

Sponsor: Jackie Wilson

ATTACHMENTS

[04-06-2026 audit \(LEAD\).doc](#)

April 6, 2026

CITY OF ELMIRA
COMMUNITY DEVELOPMENT- LEAD Hazard Reduction Grant
RESOLUTION NO. 2026-_____

Councilmember _____

RESOLVED, that the bills in the amount of **\$9,684.67** are hereby audited for payment for the LEAD Hazard Reduction Grant, April 6, 2026.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Acct. Name	Payee	Item	Amount
Payroll Expenses	Payroll	Payroll to be reimbursed to CDBG- not to exceed	\$ 3,900.00
ADP	ADP	invoice #715678323	\$ 26.63
Clearance	Eco-testing	invoice #2529, 2530, 2548	\$ 900.00
Telephone	City Chamberlain	invoice #2026-16, 2026-13	\$ 62.50
Mileage Reimbursement	Mike Rangstrom	Mileage	\$ 923.94
Per Diem Travel	Mike Rangstrom	Conference	\$ 414.00
Per Diem Travel	Linda Sowers	Conference	\$ 414.00
Flights	City Chamberlain	Reimbursement for Flight expenses	\$ 3,043.60
		TOTAL	\$ 9,684.67

Elmira City Council

Agenda Summary: Act on Community Development Block Grant Program Audit.

Resolution Number: 2026-95

Sponsor: Nan Moss

ATTACHMENTS

[04-06-2026 audit \(CDBG;HOME\).docx](#)

April 6, 2026

CITY OF ELMIRA
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
RESOLUTION NO. 2026-_____

Councilmember _____

RESOLVED, that the bills in the amount of **\$56,535.63** they are hereby audited for payment for the Community Development Block Grant, April 6, 2026.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Acct Name	Payee	Item	Amount
Rehab- Payroll Admin- Payroll	Payroll	Payroll not to exceed	\$22,500.00
ADP	ADP	Invoice #715678323	\$79.92
Telephone	City Chamberlain	invoice # 2026-14 and 2026-15	\$62.50
Health Insurance	City Chamberlain	invoice #2026-04	\$6,541.40
Habitat for Humanity	Habitat for Humanity	Norton St	\$3,000.00
Advertising	Ganette Central	Public Comments	\$71.81
CDBG Grant	West Construction	See attachment for additional information	\$24,200.00
Filing Fee	Chemung County Clerk	See attachment for additional information	\$80.00
		TOTAL	\$56,535.63

Agenda Summary: Act on Audit.
Resolution Number: 2026-96
Sponsor: Mayor Mandell

ATTACHMENTS

[COVER SHEET.pdf](#)
[BACKUP PT 1.pdf](#)
[BACKUP PT 2.pdf](#)

DATE: April 6th, 2026

TO: THE HONORABLE MAYOR AND COUNCIL

FROM: CHARMAIN CATTAN, CITY CHAMBERLAIN

I hereby present to you for examination and audit the following lists. These lists and the supporting vouchers and payrolls have been examined by the departments concerned and have been certified by them to me. An examination of these claims has been made by the Chamberlain's office for the purpose of ascertaining that the prerequisites to the audit have been complied with.

CURRENT BUDGET FUNDS:	\$341,404.95
CAPITAL FUNDS:	\$275,480.93
COMMUNITY DEVELOPMENT:	\$0.00
TRUST & AGENCY FUNDS:	\$0.00
SELF INSURANCE FUNDS:	\$0.00

TOTAL PER ATTACHED COMPUTER LIST:	\$616,885.88
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OTHER PAYMENTS:

PAYROLLS W/E April 5th, 2026	\$1,000,000.00
HAND CHECKS-THRU MACHINE-LISTINGS ATTACHED	\$10,667.96
CAPITAL HAND CHECKS	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00

TOTAL OTHER PAYMENTS:	\$1,010,667.96
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GRAND TOTAL PAYMENTS:	\$1,627,553.84
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RESOLUTION NO. 2026-

By Councilmember _____

RESOLVED, that the bills and the payrolls in the amount of
be and they hereby are audited and approved for payment,
when in funds.

\$1,627,553.84

ADOPTED BY THE FOLLOWING VOTE:

AYES-----	-----NAYS
_____ COUNCILMEMBER MOSS	_____
_____ COUNCILMEMBER WILSON	_____
_____ COUNCILMEMBER COOKE	_____
_____ COUNCILMEMBER BRINN	_____
_____ COUNCILMEMBER GRASSO	_____
_____ COUNCILMEMBER DUFFY	_____
_____ MAYOR MANDELL	_____

=====

City of Elmira *LIVE*

Payment Batch Register

Bank Account: GENERAL FUND - GENERAL FUND
Batch Date: 04/06/2026

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GENERAL FUND - GENERAL FUND					
Check	04/06/2026	209418	Accounts Payable ADP		7,236.39
	Invoice	Date	Description	Check Sort Code	Amount
	715678323	03/24/2026	CLIENT NUMBER 262059		2,030.30
	715677524	03/24/2026	CLIENT NUMBER 262059		1,148.07
	715678112	03/24/2026	CLIENT # 262059 - 3/13/26		2,195.80
	715678138	03/24/2026	CLIENT NUMBER 262059		1,862.22
Check	04/06/2026	209419	Accounts Payable AIRGAS EAST		142.87
	Invoice	Date	Description	Check Sort Code	Amount
	5522882095	03/24/2026	AIRGAS Medical Oxygen BPO		142.87
Check	04/06/2026	209420	Accounts Payable ALPS ELEVATOR INSPECTION SVCS		140.00
	Invoice	Date	Description	Check Sort Code	Amount
	59743	03/09/2026	ANNUAL ELEVATOR INSPECTION AT CITY HALL		140.00
Check	04/06/2026	209421	Accounts Payable AMAZON CAPITAL SERVICES INC		393.61
	Invoice	Date	Description	Check Sort Code	Amount
	1FCN-WWPP-7MFC	03/09/2026	Automotive Parts		34.99
	1xtqvq963f9y	03/05/2026	BLANKET FOR PARTS, HARDWARE & TOOLS		64.64
	1YQH-9PXQ-KF33	03/24/2026	AMAZON New Office Chairs FM/DC		293.98
Check	04/06/2026	209422	Accounts Payable ASSOCIATION OF NYS YOUTH COURTS		119.00
	Invoice	Date	Description	Check Sort Code	Amount
	28	03/24/2026	HONOR CORDS		119.00
Check	04/06/2026	209423	Accounts Payable BEAM MACK		54.07
	Invoice	Date	Description	Check Sort Code	Amount
	391014E	03/20/2026	Automotive Parts		54.07
Check	04/06/2026	209424	Accounts Payable BOND, SCHOENECK & KING PLLC		4,715.00
	Invoice	Date	Description	Check Sort Code	Amount
	20132863	03/24/2026	GENERAL LABOR & EMPLOYMENT MATTERS		980.00
	20132865	03/24/2026	GRIEVANCE ARBITRATION - ZACHARY PUGH		3,735.00
Check	04/06/2026	209425	Accounts Payable BOOTH ELECTRIC SUPPLY		395.70
	Invoice	Date	Description	Check Sort Code	Amount
	S100265779.001	03/24/2026	ADDT INVOICE S100268469.001		395.70
Check	04/06/2026	209426	Accounts Payable CARGILL, INCORPORATED		45,468.83
	Invoice	Date	Description	Check Sort Code	Amount
	2912170932	03/12/2026	Deicing Salt		7,320.84
	2912175568	03/13/2026	Deicing Salt		11,767.93
	2912192680	03/18/2026	Deicing Salt		19,086.27
	2912197714	03/19/2026	Deicing Salt		7,293.79
Check	04/06/2026	209427	Accounts Payable CHAMPION FASTENERS		386.79
	Invoice	Date	Description	Check Sort Code	Amount
	112759	03/13/2026	Miscellaneous Parts/Hardware/Tools		23.65
	112788	03/13/2026	Equipment Service		90.69
	112844	03/17/2026	Equipment Service		9.60
	112977	03/20/2026	Equipment Service		246.65

		112996	03/23/2026	Miscellaneous Parts/Hardware/Tools		5.51
		112980	03/23/2026	BLANKET FOR PARTS & SUPPLIES		10.65
Check	04/06/2026	209428	Accounts Payable	CHAPEL LUMBER COMPANY		133.98
	Invoice		Date	Description	Check Sort Code	Amount
		2603-184454	03/20/2026	BLANKET FOR LUMBER, MISC BUILDING MATERIALS		15.98
		2603-183887	03/24/2026	ACCT#223609		118.00
Check	04/06/2026	209429	Accounts Payable	CHEMUNG COUNTY INSURANCE DEPARTMENT		215.99
	Invoice		Date	Description	Check Sort Code	Amount
		FEBRUARY 2026	03/24/2026	2026 HEALTH INSURANCE CLAIMS RUNOUT/FEB		215.99
Check	04/06/2026	209430	Accounts Payable	CHEMUNG COUNTY TRANSFER		30,122.28
	Invoice		Date	Description	Check Sort Code	Amount
		143536, 143570	03/13/2026	GARBAGE REFUSE FEES FOR CITY		16,485.31
		143538, 143572	03/09/2026	GARBAGE REFUSE FEES FOR ELMIRA HEIGHTS		466.50
		143609	03/16/2026	GARBAGE REFUSE FEES FOR CITY		9,504.89
		143611	03/16/2026	GARBAGE REFUSE FEES FOR ELMIRA HEIGHTS		323.33
		14357	03/24/2026	CUST#TI-00038 1		1,447.25
		143571	03/24/2026	CUST#TI-00038 1		1,094.25
		143610	03/24/2026	CUST#TI-00038 1		800.75
Check	04/06/2026	209431	Accounts Payable	COOK BROTHERS		808.50
	Invoice		Date	Description	Check Sort Code	Amount
		2610767	03/11/2026	Automotive Parts		532.73
		2608846	03/09/2026	Automotive Parts		139.71
		2608437	03/09/2026	Automotive Parts		(185.82)
		2608443	03/09/2026	Automotive Parts		(185.82)
		2616207	03/18/2026	Automotive Parts		507.70
Check	04/06/2026	209432	Accounts Payable	CORNELL UNIVERSITY HOSPITAL FOR ANIMALS		48.46
	Invoice		Date	Description	Check Sort Code	Amount
		2059716	03/24/2026	CLIENT ID#87829		48.46
Check	04/06/2026	209433	Accounts Payable	CUMMINS NORTHEAST, INC.		354.24
	Invoice		Date	Description	Check Sort Code	Amount
		W4-260346848	03/20/2026	Misc Parts/hardware		354.24
Check	04/06/2026	209434	Accounts Payable	CURREN HARDWARE & FEED		119.27
	Invoice		Date	Description	Check Sort Code	Amount
		49573	03/13/2026	BLANKDT FOR PARTS, HARDWARE AND SUPPLIES		49.99
		49839, 50023	03/17/2026	BLANKET FOR HARDWARE AND PARTS		31.33
		48937	03/24/2026	ACCT#16436		15.98
		50379	03/24/2026	CURREN (STS) Blanket PO		21.97
Check	04/06/2026	209435	Accounts Payable	D & W DIESEL & ELECTRIC		1,354.49
	Invoice		Date	Description	Check Sort Code	Amount
		DT1267	03/09/2026	Misc parts		425.00
		DT4669	03/13/2026	Misc parts		69.53
		DT4676	03/13/2026	Misc parts		136.87
		DT4679	03/13/2026	Misc parts		108.54
		DT4687	03/13/2026	Misc parts		189.65
		DT0288	03/23/2026	Misc parts		424.90
Check	04/06/2026	209436	Accounts Payable	DAVIS ULMER		500.00
	Invoice		Date	Description	Check Sort Code	Amount
		1152-F442478	03/18/2026	YRLY INSPECTION OF SPRINKLER SYSTEMS		500.00
Check	04/06/2026	209437	Accounts Payable	Derek BeGell		188.00
	Invoice		Date	Description	Check Sort Code	Amount
		TD 72-2025	03/24/2026	PER DIEM LUNCH & DINNER		188.00
Check	04/06/2026	209438	Accounts Payable	EASTERN METAL		415.00
	Invoice		Date	Description	Check Sort Code	Amount
		122102-S	03/18/2026	Sign Materials		415.00
Check	04/06/2026	209439	Accounts Payable	ELMIRA CITY CHAMBERLAIN		5,124.04

	Invoice	Date	Description	Check Sort Code	Amount
	2026	03/24/2026	CITY TAXES - 2026		5,124.04
Check	04/06/2026	209440	Accounts Payable ELMIRA CITY COURT CLERK		6.00
	Invoice	Date	Description	Check Sort Code	Amount
	229 NEWHALL ST	03/24/2026	ELMIRA V MATSCH AND TAYLOR		6.00
Check	04/06/2026	209441	Accounts Payable EXCELLUS BLUE CROSS BLUE SHIELD		49,617.10
	Invoice	Date	Description	Check Sort Code	Amount
	000047568415	03/24/2026	MEDICARE EXCELLUS PPO 1 - APRIL 2026		49,617.10
Check	04/06/2026	209442	Accounts Payable FERRARIO FORD LINCOLN MERCURY		263.83
	Invoice	Date	Description	Check Sort Code	Amount
	77101	03/09/2026	Automotive Parts		228.20
	26006	03/18/2026	Automotive repair - Outside		35.63
Check	04/06/2026	209443	Accounts Payable FINCH TURF, INC.		358.11
	Invoice	Date	Description	Check Sort Code	Amount
	B54517	03/18/2026	BLANKET FOR JOHN DEERE PARTS & REPAIRS		358.11
Check	04/06/2026	209444	Accounts Payable FIRST TURF & ORNAMENTAL		13,284.27
	Invoice	Date	Description	Check Sort Code	Amount
	1013617IN	03/13/2026	PARTS AND SUPPLIES		1,458.62
	1012433in	02/02/2026	CHEMICAL SUPPLIES		11,825.65
Check	04/06/2026	209445	Accounts Payable FIRST UNUM LIFE		425.84
	Invoice	Date	Description	Check Sort Code	Amount
	0461461-001 4/1	03/24/2026	LTD 4/1/26 - 4/30/26		96.36
	0461381-001 4/1	03/24/2026	EE LIFE 4/1/26 - 4/30/26		329.48
Check	04/06/2026	209446	Accounts Payable FORENSIC PIECES, INC		1,390.00
	Invoice	Date	Description	Check Sort Code	Amount
	3/15/26	03/24/2026	SHOOTING RECONSTRUCTION 5/18-5/22/26 W GOODWIN & S NICKERSON		1,390.00
Check	04/06/2026	209447	Accounts Payable HARRELL'S TURF SPECIALTY		12,622.74
	Invoice	Date	Description	Check Sort Code	Amount
	2112121	03/13/2026	CHEMICAL SUPPLIES		12,622.74
Check	04/06/2026	209448	Accounts Payable HAUN WELDING SUPPLY		88.63
	Invoice	Date	Description	Check Sort Code	Amount
	760174	03/16/2026	WELDING SUPPLIES		20.01
	760174,760358	03/16/2026	BLANKET FOR WELDING SUPPLIES		68.62
Check	04/06/2026	209449	Accounts Payable HEP SALES		4.72
	Invoice	Date	Description	Check Sort Code	Amount
	04-032026-0006	03/20/2026	PARTS AND SUPPLIES		4.72
Check	04/06/2026	209450	Accounts Payable HESSELSON'S		1,041.88
	Invoice	Date	Description	Check Sort Code	Amount
	111525, 101925	10/20/2025	UNIFORMS FOR SOLID WASTE-HOFF		921.88
	27847-moore	02/28/2026	BLANKET FOR BOOTS CSEA		120.00
Check	04/06/2026	209451	Accounts Payable Horseheads Printing		365.00
	Invoice	Date	Description	Check Sort Code	Amount
	33188/1	03/24/2026	5 BOXES WINDOW ENVELOPES		365.00
Check	04/06/2026	209452	Accounts Payable I. D. BOOTH, INC.		3,360.76
	Invoice	Date	Description	Check Sort Code	Amount
	271178, 270873	03/12/2026	BLANKET FOR ELECTRICAL SUPPLIES		459.65
	100256314	03/18/2026	BLANKET FOR PARTS & SUPPLIES		77.84
	273578	03/19/2026	BLANKET FOR PARTS & SUPPLIES		3.68
	273936	03/19/2026	BLANKET FOR PARTS & SUPPLIES		29.37
	261244.002	03/20/2026	BREAKAWAY BASES FOR STREELIGHT POLES		1,655.67
	273933	03/20/2026	BLANKET FOR ELECTRICAL SUPPLIES		42.13
	274613	03/23/2026	BLANKET FOR ELECTRICAL SUPPLIES		16.56
	S100265241.001	03/24/2026	11/7/25 MVA - CONDUIT DAMAGE		232.68

		S100267324.001	03/24/2026	11/7/25 MVA - CONDUIT DAMAGE		8.65
		S100245818.001	03/24/2026	12/27/25 MVA - CLEMENS UTILITY LIGHT POLE DAMAGE		834.53
Check	04/06/2026	209453	Accounts Payable	INSERO & CO CPAs LLP		4,000.00
	Invoice		Date	Description	Check Sort Code	Amount
		256397	03/24/2026	AUDIT SERVICES Y/E 12/31/25		4,000.00
Check	04/06/2026	209454	Accounts Payable	JAMES J TURCSI, JR.		2,700.00
	Invoice		Date	Description	Check Sort Code	Amount
		W/E 4/12/26	03/24/2026	PER CONTRACT		2,700.00
Check	04/06/2026	209455	Accounts Payable	JOSEPH MESSMER		188.00
	Invoice		Date	Description	Check Sort Code	Amount
		TD 72-2025	03/24/2026	PER DIEM LUNCH & DINNER		188.00
Check	04/06/2026	209456	Accounts Payable	LAZ PARKING MGMT.LTD		9,179.27
	Invoice		Date	Description	Check Sort Code	Amount
		SI1049006	03/24/2026	PARKING GARAGE - FEB 2026		9,179.27
Check	04/06/2026	209457	Accounts Payable	LISA MILLER		90.00
	Invoice		Date	Description	Check Sort Code	Amount
		ROBES	03/24/2026	MEN'S WAREHOUSE		90.00
Check	04/06/2026	209458	Accounts Payable	LOWE'S COMPANIES, INC.		217.16
	Invoice		Date	Description	Check Sort Code	Amount
		76913	03/23/2026	BLANKET FOR LUMBER AND MATERIALS		66.48
		79615	03/24/2026	BLANKET FOR SUPPLIES		150.68
Check	04/06/2026	209459	Accounts Payable	MagniFlood Inc		1,176.08
	Invoice		Date	Description	Check Sort Code	Amount
		19734	03/13/2026	ELECTRICAL SUPPLIES		1,176.08
Check	04/06/2026	209460	Accounts Payable	MCCARTHY TIRE SERVICE		5,685.92
	Invoice		Date	Description	Check Sort Code	Amount
		35-94311	03/16/2026	Automotive - Tires		5,211.76
		35-94587	03/20/2026	Tires & Related Services RFB-2699 Res 25-88 and 25-198		474.16
Check	04/06/2026	209461	Accounts Payable	MEDICAL WAREHOUSE		757.50
	Invoice		Date	Description	Check Sort Code	Amount
		244352	03/24/2026	MEDICAL WAREHOUSE Medical Supplies BPO		757.50
Check	04/06/2026	209462	Accounts Payable	MES Service Company LLC		695.78
	Invoice		Date	Description	Check Sort Code	Amount
		IN2464984	03/24/2026	MES Calibration Gas BPO		320.36
		IN2462856	03/24/2026	MES Blanket PO/Uniforms		228.02
		IN24599981	03/24/2026	MES Blanket PO/SCBA Batteries		147.40
Check	04/06/2026	209463	Accounts Payable	NAPAAUTO PARTS		2,905.97
	Invoice		Date	Description	Check Sort Code	Amount
		162548	03/13/2026	Fuel, Oil, Additives		505.22
		162567	03/13/2026	Fuel, Oil, Additives		112.50
		162359	03/10/2026	Automotive Parts		61.74
		162477	03/12/2026	Automotive Parts		15.82
		162582	03/13/2026	Automotive Parts		92.26
		162649	03/16/2026	Fuel, Oil, Additives		93.43
		162640	03/16/2026	Fuel, Oil, Additives		530.84
		162652	03/16/2026	Automotive Parts		357.68
		162651	03/16/2026	Automotive Parts		14.25
		162658	03/16/2026	Automotive Parts		500.00
		162738	03/17/2026	Automotive Parts		47.99
		162734	03/17/2026	Automotive Parts		278.82
		162767	03/18/2026	Automotive Parts		(36.00)
		162791	03/18/2026	Fuel, Oil, Additives		47.30
		162809	03/18/2026	Automotive Parts		15.24
		162813	03/18/2026	Automotive Parts		61.98
		162818	03/18/2026	Automotive Parts		(81.00)
		162839	03/19/2026	Automotive Parts		172.96

		162864	03/19/2026	Fuel, Oil, Additives		9.62
		162901	03/20/2026	Fuel, Oil, Additives		90.70
		162913	03/20/2026	Automotive Parts		14.62
Check	04/06/2026	209464	Accounts Payable	NEW YORK LEGAL PUBLISHING CORP		495.00
	Invoice		Date	Description	Check Sort Code	Amount
		070044	03/24/2026	ACCT#30189		495.00
Check	04/06/2026	209465	Accounts Payable	NORTHEAST SIGNAL		1,285.81
	Invoice		Date	Description	Check Sort Code	Amount
		NESI031226MD1	03/12/2026	POLY SIGNAL HEADS		1,285.81
Check	04/06/2026	209466	Accounts Payable	NYS WORKERS' COMPENSATION BOARD		2,822.00
	Invoice		Date	Description	Check Sort Code	Amount
		4/15/26	03/24/2026	WORKERS COMP LIABILITY		2,822.00
Check	04/06/2026	209467	Accounts Payable	NYSEG		29,371.82
	Invoice		Date	Description	Check Sort Code	Amount
		3/12/26	03/24/2026	ACCT#1005-0397-206 - 119 W 2ND ST		207.43
		3/17/26	03/24/2026	ACCT#1009-4273-678		72.81
		MARCH 2026	03/24/2026	ACCT#1004-8275-324 - 508 COLLEGE AVE		1,259.31
		3-16-26	03/24/2026	ACCT#1901-0000-214		2,541.77
		ACCT 19010154003	03/24/2026	19010154003		25,290.50
Check	04/06/2026	209468	Accounts Payable	NYSID		6,127.71
	Invoice		Date	Description	Check Sort Code	Amount
		31198	03/13/2026	PARKS JANITORIAL -- SEPTEMBER 2025		6,127.71
Check	04/06/2026	209469	Accounts Payable	PEOPLEREADY INC		5,049.30
	Invoice		Date	Description	Check Sort Code	Amount
		29495192	03/17/2026	TEMP SERVICES		2,411.60
		29500015	03/13/2026	TEMP SERVICES		2,637.70
Check	04/06/2026	209470	Accounts Payable	PERRY & CARROLL, INC.		9,604.00
	Invoice		Date	Description	Check Sort Code	Amount
		66456	03/24/2026	ADD'L PREMIUM - H-810-OT392169-IND-25		9,604.00
Check	04/06/2026	209471	Accounts Payable	PITNEY BOWES		124.86
	Invoice		Date	Description	Check Sort Code	Amount
		1029117595	03/24/2026	ACCT#0015532822		54.00
		1029098173	03/24/2026	ACCT#0013158353		70.86
Check	04/06/2026	209472	Accounts Payable	POSTLER & JAECKLE		681.38
	Invoice		Date	Description	Check Sort Code	Amount
		3003932	03/17/2026	REPAIR AT STATION 3		681.38
Check	04/06/2026	209473	Accounts Payable	PUMP IRRIGATION TECHNOLOGIES, INC.		2,450.00
	Invoice		Date	Description	Check Sort Code	Amount
		8519	03/13/2026	2026 PREVENTATIVE MAINTENANCE PROGRAM		2,450.00
Check	04/06/2026	209474	Accounts Payable	R & R PRODUCTS, INC.		3,551.10
	Invoice		Date	Description	Check Sort Code	Amount
		CD31226035	03/13/2026	BLANKET FOR GOLF COURSE EQUIPMENT SUPPLIES		934.50
		3126022,3123144	03/13/2026	BLANKET FOR TEE MARKERS		2,616.60
Check	04/06/2026	209475	Accounts Payable	R S PARKER LANDSCAPING		48,000.00
	Invoice		Date	Description	Check Sort Code	Amount
		11906	03/24/2026	FEBRUARY 2026		27,648.00
		11841	03/24/2026	GARBAGE AND DEBRIS ABATEMENTS JANUARY 2026		20,352.00
Check	04/06/2026	209476	Accounts Payable	RENKO TREE SERVICE		1,500.00
	Invoice		Date	Description	Check Sort Code	Amount
		4012	03/24/2026	12/27/25 MVA -CLEMENS UTILITY LIGHT POLE DAMAGE		1,500.00
Check	04/06/2026	209477	Accounts Payable	S&K TACTICAL LLC		149.98
	Invoice		Date	Description	Check Sort Code	Amount

	1710 & 1711	03/24/2026	UNIFORMS		149.91
Check	04/06/2026	209478	Accounts Payable	SAFETY KLEEN	304.45
	Invoice	Date	Description	Check Sort Code	Amount
	99299845	03/06/2026	Parts Washer Service		304.45
Check	04/06/2026	209479	Accounts Payable	Sherrill Inc.	879.42
	Invoice	Date	Description	Check Sort Code	Amount
	1203458	03/20/2026	Parts & Supplies for Trees		77.70
	1204815	03/23/2026	Parts & Supplies for Trees		801.72
Check	04/06/2026	209480	Accounts Payable	STAPLES BUSINESS ADVANTAGE	229.55
	Invoice	Date	Description	Check Sort Code	Amount
	6058284725	03/12/2026	Office Supplies		126.98
	6058284724+	03/12/2026	OFFICE SUPPLIES		102.57
Check	04/06/2026	209481	Accounts Payable	STEWART P. WILSON	6,373.01
	Invoice	Date	Description	Check Sort Code	Amount
	525994	03/02/2026	FUEL-BLANKET PO RFB 2701 Res 25-196		2,242.10
	526469	03/03/2026	FUEL-BLANKET PO RFB 2701 Res 25-196		643.87
	526468	03/10/2026	FUEL-BLANKET PO RFB 2701 Res 25-196		870.82
	525993	03/11/2026	FUEL-BLANKET PO RFB 2701 Res 25-196		2,616.22
Check	04/06/2026	209482	Accounts Payable	SUBURBAN PROPANE	1,224.33
	Invoice	Date	Description	Check Sort Code	Amount
	12301 2-11-26	03/24/2026	ACCT#2023-229957		1,224.33
Check	04/06/2026	209483	Accounts Payable	THE REPAIR SHOP	15.98
	Invoice	Date	Description	Check Sort Code	Amount
	99808	02/27/2026	Misc Parts/hardware		15.98
Check	04/06/2026	209484	Accounts Payable	TIME WARNER CABLE	126.65
	Invoice	Date	Description	Check Sort Code	Amount
	155917901031426	03/24/2026	ACCT#155917901 - 312 LAKE ST		126.65
Check	04/06/2026	209485	Accounts Payable	TOTAL RECALL MESSAGE CENTER INC.	157.83
	Invoice	Date	Description	Check Sort Code	Amount
	725503112026	03/11/2026	ANSWERING SERVICES FOR DPW		157.83
Check	04/06/2026	209486	Accounts Payable	TRACEY ROAD EQUIPMENT INC.	1,494.24
	Invoice	Date	Description	Check Sort Code	Amount
	X102075664:01	02/11/2026	Heavy Duty Truck Parts		299.34
	X102075658:01	02/11/2026	Heavy Duty Truck Parts		630.69
	102073833/3834	03/17/2026	Heavy Duty Truck Parts		(628.50)
	R102016454:01	03/05/2026	Heavy Duty Truck Parts		1,192.71
Check	04/06/2026	209487	Accounts Payable	TWIN TIER PAINT WALLCOVERING	819.76
	Invoice	Date	Description	Check Sort Code	Amount
	78624	03/10/2026	BLANKET FOR PAINT AND SUPPLIES		39.95
	77589, 78343	12/18/2025	BLANKET FOR PAINT AND SUPPLIES		292.41
	78714+	03/16/2026	BLANKET FOR PAINT AND SUPPLIES		200.56
	78537 & 78582	03/24/2026	ELMIRA ANIMAL SHELTER		286.84
Check	04/06/2026	209488	Accounts Payable	UniFirst Corporation	341.78
	Invoice	Date	Description	Check Sort Code	Amount
	1100316509	03/19/2026	BLANKET FOR RUGS AT CITY HALL & DPW		125.80
	1100316348	03/19/2026	BLANKET FOR RUGS AT CITY HALL & DPW		104.18
	1100316503	03/19/2026	Laundry Service - Fleet		111.80
Check	04/06/2026	209489	Accounts Payable	VASCO BRANDS, INC.	459.69
	Invoice	Date	Description	Check Sort Code	Amount
	147080/147080A	03/24/2026	VASCO Cleaning Supplies BPO		459.69
Check	04/06/2026	209490	Accounts Payable	VERIZON (FORMERLY BELL ATLANTIC)	117.98
	Invoice	Date	Description	Check Sort Code	Amount

	734-2329-MAR 26	03/24/2026	ACCT#652-110-359-0001-38		117.96
Check	04/06/2026	209491	Accounts Payable	WILBRI, INC.	7,797.76
	Invoice	Date	Description	Check Sort Code	Amount
	RA101000845	03/17/2026	Repairs to Spartan Firetruck		7,797.76
Check	04/06/2026	209492	Accounts Payable	XEROX CORPORATION	988.49
	Invoice	Date	Description	Check Sort Code	Amount
	504781189	03/24/2026	957417074		96.78
	504779046	03/24/2026	952163384		96.78
	504778386	03/24/2026	950177683		96.78
	504780705	03/24/2026	956892129		68.64
	504781466	03/24/2026	957723810		96.78
	504781467	03/24/2026	957723893		96.78
	504780692	03/24/2026	956866602		126.00
	504781414	03/24/2026	957612286		94.66
	504778697	03/24/2026	950906487		21.73
	504778834	03/24/2026	951078419		96.78
	504781188	03/24/2026	957416910		96.78
GENERAL FUND GENERAL FUND Totals:				Transactions: 75	\$341,404.95
Checks:	75		\$341,404.95		

City of Elmira *LIVE*

Payment Batch Register

Bank Account: CAP CHECK - CAPITAL CHECKING
Batch Date: 04/06/2026

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CAP CHECK - CAPITAL CHECKING					
Check	04/06/2026	1049705 Accounts Payable	ALTEC INDUSTRIES		265,790.49
	Invoice	Date	Description	Check Sort Code	Amount
	26046922	03/16/2026	2025 Altec LR8 Tree Bucket Truck		265,790.49
Check	04/06/2026	1049706 Accounts Payable	ERDMAN ANTHONY		3,842.44
	Invoice	Date	Description	Check Sort Code	Amount
	6755.13 Est. 33F	03/18/2026	E. Water St Rejuvenation 6755.13		3,842.44
Check	04/06/2026	1049707 Accounts Payable	MONROE TRACTOR		5,848.00
	Invoice	Date	Description	Check Sort Code	Amount
	E02253	03/12/2026	2026 GI CX60D HYD 2 TINE THUMB		5,848.00
CAP CHECK CAPITAL CHECKING Totals:			Transactions: 3		\$275,480.93
Checks:	3		\$275,480.93		

HAND CHECKS DETAILS

\$10,667.96

CAPITAL HAND CHECKS DETAIL

\$0.00

City of Elmira *LIVE*
Payment Batch Register
Bank Account: GENERAL FUND - GENERAL FUND
Batch Date: 03/17/2026

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GENERAL FUND - GENERAL FUND					
Check	03/17/2026	209416 Accounts Payable	CHASE CARD SERVICES		4,137.78
	Invoice	Date	Description	Check Sort Code	Amount
	2/7-3/6/26	03/17/2026	4246315436018764		4,137.78
Check	03/17/2026	209417 Accounts Payable	JAMES J TURCSI, JR.		1,197.31
	Invoice	Date	Description	Check Sort Code	Amount
	3/1-3/15/26	03/17/2026	Commission Check		1,197.31
GENERAL FUND GENERAL FUND Totals:			Transactions: 2		\$5,335.09
Checks:	2		\$5,335.09		

ACH PAYMENTS**A Fund**

GHI DENTAL BILLS FOR THE TWO WEEK PERIOD 3/14-3/27/26

3/19/2026 GHI DENTAL	\$	3,106.50
3/26/2026 GHI DENTAL	\$	1,806.37

\$	4,912.87
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ENTERPRISE PAYMENTS FOR THE TWO WEEK PERIOD PERIOD 3/14-3/27/26

Enterprise Monthly Payment

MTGC LIQUOR BILLS FOR THE TWO WEEK PERIOD 3/14-3/27/26

Saratoga Eagle
A.L. GEORGE

\$	-
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TA Fund

NYS 529 COLLEGE SAVINGS PROGRAM FOR THE TWO WEEK PERIOD 3/14-3/27/26

3/26/2026 NYS 529	\$	420.00
\$	420.00	



Agenda Summary: Act on resolution to adjourn.

Resolution Number: 2026-97

Sponsor: Joseph Duffy

ATTACHMENTS

[Adjournment April 6.docx](#)

April 6, 2026

RESOLUTION

NO. 2026 – ____

By: _____

RESOLVED, that the next meeting for City Council will be a Regular Meeting held on Monday, April 20, 2026, at 5:30PM; and be it further

RESOLVED, that this meeting is adjourned.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	