

APPROVAL OF MINUTES

2021-53

Joseph Duffy

Act on resolution dispensing with the minutes of the Regular Meeting held on February 1, 2021, at 5:30 PM.

FIRST PUBLIC COMMENT PORTION

IDENTIFICATION OF CONSENT ITEMS

PERSONNEL ACTIONS

2021-54

Council as a Whole

Receive communication from the City Manager and act on resolution announcing the Personnel Actions for the City of Elmira whereby Reece P. Miller, Pine City, NY, was hired as a Solid Waste Specialist I, effective January 21, 2021, at an hourly rate of \$17.10; and James F. Derr has elected to retire from his position as Firefighter, effective January 25, 2021.

2021-55

Council as a Whole

Act on resolution extending appreciation to James F. Derr for his services rendered to the City of Elmira as a Firefighter for the past 25 years, and wish him well in the future.

RESOLUTIONS

2021-56

Nan Moss

Act on resolution designating the polling places for the Elmira Housing Authority election on Tuesday, March 2, 2021, to elect a tenant as a member of the Elmira Housing Authority to serve for a period of two years.;

2021-57

Mayor Mandell

Act on resolution for a first reading of proposed Local Law No. 1 of 2021 entitled "A Local Law of the City of Elmira, New York, to Amend Section 154(h)(1) of the Charter of the City of Elmira".

2021-58

Council as a Whole

Act on resolution scheduling a public hearing to receive comments from the public on the proposed Local Law No. 1 of 2021 to amend Section 154(h)(1) of the City Charter

on Monday, March 1, 2021 at 5:30 p.m. via telephone conference by dialing 1-415-655-0002; Access Code 715 618 447#.

2021-59
Council as a Whole

Receive communication from the City Manager and act on resolution declaring abandoned and impounded vehicles located at the Department of Public Works as surplus assets and authorizing the sale of the vehicles set forth on the attached list by way of either an on-line auction by Auctions International, Inc. or sale of the vehicles to Pick-A-Part in Horseheads, NY.

2021-60
Joseph Duffy

Act on resolution declaring sum of \$15,664,484.00 to be raised by taxation for defraying the expenses of the City of Elmira for the year 2021; that the sum of \$38,444,318.00 being the City Budget for 2021 and the sum of \$19,308,444.00 being assessed, levied, and raised for defraying the expenses of the City for 2021; said fund designated as per the attached detail of appropriations, revenues, and tax levy.

AGREEMENTS

2021-61
Mayor Mandell

Receive communication from the City Manager and act on resolution approving a supplemental agreement with Hunt Engineers, Architects and Surveyors to provide additional contract administration and construction inspection services at a total cost of \$108,000.00 and authorizing the Mayor to execute the supplemental agreement with Hunt Engineers; said supplemental agreement subject to Corporation Counsel approval.

AUDITS

2021-62
Council as a Whole

Act on Lead Hazard Reduction Grant Program Audit

2021-63
Brent Stermer

Act on Downtown Revitalization Initiative Program Audit

2021-64
Joseph Duffy

Act on Community Development Block Grant Program Audit.

2021-65
Council as a Whole

Act on Audit.

SECOND PUBLIC COMMENT PORTION

CITY MANAGER REPORT

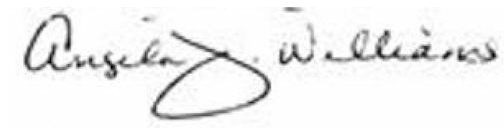
ADJOURN

2021-66

Act on resolution to adjourn.

Mark Franchi

Respectfully Submitted,

A handwritten signature in black ink that reads "Angela J. Williams". The signature is written in a cursive style with a large, stylized initial 'A'.

Angela J. Williams
City Clerk

Elmira City Council



Agenda Summary:	Act on resolution dispensing with the minutes of the Regular Meeting held on February 1, 2021, at 5:30 PM.
Resolution Number:	2021-53
Sponsor:	Joseph Duffy

ATTACHMENTS

[Beginning Feb 16.docx](#)

February 16, 2021

Minutes of the Regular Meeting of the Council of the City of Elmira, New York, held at City Hall in said City of Elmira, this 16th day of February, 2021.

The Mayor called the meeting to order and presided.

The City Clerk called the roll.

PRESENT:

ABSENT:

RESOLUTION

NO. 2021- _____

By Councilmember: _____

RESOLVED, that the reading of the minutes of the Regular Meeting of this Council held February 1, 2021, be dispensed with and stand approved.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Stermer	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary: Receive communication from the City Manager and act on resolution announcing the Personnel Actions for the City of Elmira whereby Reece P. Miller, Pine City, NY, was hired as a Solid Waste Specialist I, effective January 21, 2021, at an hourly rate of \$17.10; and James F. Derr has elected to retire from his position as Firefighter, effective January 25, 2021.

Resolution Number: 2021-54

Sponsor: Council as a Whole

ATTACHMENTS

[Personnel Actions Feb 16.docx](#)

February 16, 2021

**FOR THE AGENDA
COMMUNICATION**

To The Honorable Mayor and Councilmembers

Dear Councilmembers:

This is to announce the personnel actions for the City of Elmira whereby:

MILLER, REECE P.

Pine City, NY, has been hired as a Solid Waste Specialist I, in the Department of Public Works, effective January 21, 2021 at an hourly rate of \$17.10.

DERR, JAMES F.

has elected to retire from his position as Firefighter in the Elmira Fire Department, effective January 25, 2021.

Respectfully submitted,

P. Michael Collins
City Manager

February 16, 2021

RESOLUTION

2021 - ____

By Councilmember: _____

RESOLVED, that the communication from the City Manager announcing the personnel actions for the City of Elmira whereby Reece P. Miller has been hired as a Solid Waste Specialist I in the Department of Public Works, effective January 21, 2021 at an hourly rate of \$17.10; and James F. Derr has elected to retire from his position as a Firefighter in the Elmira Fire Department, effective January 25, 2021; and be it further

RESOLVED, that the personnel actions for the City of Elmira be received and placed on file.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Stermer	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary:	Act on resolution extending appreciation to James F. Derr for his services rendered to the City of Elmira as a Firefighter for the past 25 years, and wish him well in the future.
Resolution Number:	2021-55
Sponsor:	Council as a Whole

ATTACHMENTS

[Employee Thank You -Jamie Derr.docx](#)

February 16, 2021

RESOLUTION

NO. 2021 - ____

By Councilmember:_____

WHEREAS, James F. Derr has elected to retire from his position as Firefighter in the Elmira Fire Department, effective January 25, 2021; and

WHEREAS, James F. Derr began working for the City of Elmira, on March 15, 1996; and

WHEREAS, James F. Derr has been a dedicated and conscientious employee for the City of Elmira for the past 25 years.

NOW, THEREFORE, be it

RESOLVED, that the Elmira City Council hereby extend its appreciation to James F. Derr for his services rendered to the City of Elmira and wishes him well in the future.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Stermer	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary: Act on resolution designating the polling places for the Elmira Housing Authority election on Tuesday, March 2, 2021, to elect a tenant as a member of the Elmira Housing Authority to serve for a period of two years.;

Resolution Number: 2021-56

Sponsor: Nan Moss

ATTACHMENTS

[2021 Housing Tenant Election Resolution Polling Sites.doc](#)

February 16, 2021

RESOLUTION

No. 2021 - _____

By Councilmember: _____

RESOLVED, that pursuant to the Public Housing Law of the State of New York, the council of the City of Elmira hereby designates:

**GEORGE BRAGG TOWERS:
FLANNERY APARTMENTS:**

HOFFMAN PLAZA:

**ALL BALLOT BOXES WILL BE IN THE MAIN OFFICE OF EACH
HOUSING DEVELOPMENT**

As convenient and central locations in said City, in which shall be held an Election on Tuesday, March 2, 2021, for the purpose of electing one (1) tenant as a member of the Elmira Housing Authority to serve for a period of two (2) years which term will expire March 22, 2023. The Polling Places shall be open between the hours of 9:00 AM and 6:00 PM All eighteen and over, whose names shall appear on the voting roll, made by the Elmira Housing authority, shall be entitled to vote.

AND BE IT FURTHER RESOLVED, that the Elmira Housing Authority is directed to give proper notice of such election as provided by the Public Housing Law of the State of New York.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Stermer	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary:	Act on resolution for a first reading of proposed Local Law No. 1 of 2021 entitled "A Local Law of the City of Elmira, New York, to Amend Section 154(h)(1) of the Charter of the City of Elmira".
Resolution Number:	2021-57
Sponsor:	Mayor Mandell

ATTACHMENTS

[resolution LL#1 of 2021 - amend section 154h1 1st reading 2.16.2021.doc](#)

February 16, 2021

RESOLUTION
NO. 2021- _____

By Councilmember _____:

Council as a whole presented the following proposed Local Law No. 1 of 2021, entitled **“A LOCAL LAW of the City of Elmira, New York, to Amend Section 154(h)(1) of the Charter of the City of Elmira”**, for a first reading at this meeting of the City Council on Tuesday, February 16, 2021.

LOCAL LAW NO. 1 OF 2021

**A LOCAL LAW OF THE CITY OF ELMIRA, NEW YORK,
TO AMEND SECTION 154(h)(1) OF
THE CHARTER OF THE CITY OF ELMIRA**

BE IT ENACTED by the Council of the City of Elmira, New York, as follows:

Section 1. Section 154(h)(1) of the Charter of the City of Elmira is hereby amended to read as follows:

- h. (1) Construct or build any sidewalk or any part or portion of any sidewalk in such a manner and with such material as in the judgment of said city manager may be deemed best; repair any sidewalk upon any street, or any part or any portion of any street in such manner and with such material as in the judgment of said city manager may be deemed best, regulate or change the width of space between a sidewalk and the curb line in the street. The owner or owners of property along or in front of which a sidewalk is to be built or rebuilt may, upon request in writing go the City Manager, be given permission to build or rebuild such sidewalk, without expense to the city, in conformity, however, with all the requirements of the city manager as to time of building or rebuilding, material therefor, grade and line thereof, and manner and method of construction. If such requirements are not complied with, the city manager shall make such sidewalk conform therewith. Any owner, contractor, or other person who neglects or refuses to comply with or violates any order, the city manager is authorized to make, shall be subject to the penalties prescribed in section one hundred and sixty-six of the city charter. The owner or owners of the property along or in front of

which or any part of which, a sidewalk is constructed, built, rebuilt or repaired, shall pay to the city chamberlain the entire cost of the rebuilding or repairing of any sidewalk along and in front of his or their property or any part thereof; provided, however, the City Council may provide that the city shall pay all or a portion of such cost in which case the owner shall pay to the City Chamberlain the portion of the cost not paid by the city. In the event of failure of said owner or owners to pay for said sidewalk as aforesaid, the same shall be collected in the same manner as provided in section one hundred sixty-two of the city charter.

Before the same shall be collected, the city manager shall present to the council the statement of the ascertainment and assessment of the entire cost of such sidewalk being constructed, built or rebuilt, or repaired, and the council shall thereupon give notice of a public hearing to be held at least seven calendar days following the delivery of such ascertainment and assessment upon notice to be published once in the official newspaper at least three days prior to said hearing, which notice shall state that the council will, on the date therein specified, consider the ascertainment and assessment for the purpose of confirmation. At the time so specified, any person charged with the cost of construction, building or rebuilding, or repairing of any sidewalk may appear before the council for the purpose of correcting any error in the amount of the charge. The council may thereupon correct or confirm such assessment without further notice. The owner or owners, occupant or occupants of the property along or in front of which, or any part of which, a sidewalk is constructed or built, shall clean the snow and ice from such sidewalk within twelve hours after the snow fall has ceased, or the ice to form, and in case said owner or owners, or occupants shall neglect to clean such snow and ice from such sidewalk within such time, the same may be done by and under the direction of the city manager for the following fee for each sidewalk from which such snow and ice shall be removed:

Front sidewalk length 50 feet or less	\$ 70.00
Front sidewalk length 51 feet to 75 feet	\$100.00
Front sidewalk length 76 feet or greater	\$130.00

In the event this fee remains unpaid, it shall be added as a separate line item to the annual real property tax bill.

Section 2. Severability. If a court determines that any clause, sentence, paragraph, subdivision or part of this local law or the application thereof to any person, individual, firm or corporation or circumstance is invalid or unconstitutional, the court's order or judgment shall not affect, impair or invalidate the remainder of this local law but shall be combined in its operation to the clause, sentence, paragraph, subdivision or part of this local law or in its application to the person, individual, firm or corporation or circumstance directly involved in the controversy in which such judgment or order shall be rendered.

Section 3. Effective Date. This local law shall take effect immediately upon filing with the New York State Secretary of State.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Stermer	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary: Act on resolution scheduling a public hearing to receive comments from the public on the proposed Local Law No. 1 of 2021 to amend Section 154(h)(1) of the City Charter on Monday, March 1, 2021 at 5:30 p.m. via telephone conference by dialing 1-415-655-0002; Access Code 715 618 447#.

Resolution Number: 2021-58

Sponsor: Council as a Whole

ATTACHMENTS

[resolution sch PH LL#1 of 2021 - amend section 154h1 2.16.2021.doc](#)

February 16, 2021

RESOLUTION
NO. 2021 - _____

By Councilmember _____:

RESOLVED, that the proposed ***Local Law No. 1 of 2021, “A Local Law of the City of Elmira, New York, to Amend Section 154(h)(1) of the Charter of the City of Elmira”***, be received and ordered printed in the minutes; and be it further

RESOLVED, that a public hearing be held on said local law before this Council on Monday, March 1, 2021 in the Council Chambers, Second Floor, City Hall, 317 East Church Street, Elmira, NY at 5:30 p.m., and that notice of such hearing be published once in the Elmira Star-Gazette at least five (5) days before said hearing.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Stermer	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary: Receive communication from the City Manager and act on resolution declaring abandoned and impounded vehicles located at the Department of Public Works as surplus assets and authorizing the sale of the vehicles set forth on the attached list by way of either an on-line auction by Auctions International, Inc. or sale of the vehicles to Pick-A-Part in Horseheads, NY.

Resolution Number: 2021-59

Sponsor: Council as a Whole

ATTACHMENTS

[resolution impounded vehicles surplus property auction or sold to pick-a-part 2.16.2021.doc](#)
[Auction Cars January 2021.docx](#)

August 3, 2020

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

The City's Department of Public Works' impound lot on Linden Place contains impounded and abandoned vehicles. The Police Department is recommending the disposal of these vehicles.

The following resolution declares these vehicles as surplus assets and authorizes the sale of the vehicles outlined on the attached list by way of either an on-line auction by Auctions International, Inc. or sale of the vehicles to Pick-A-Part in Horseheads.

Respectfully submitted,

P. Michael Collins
City Manager

February 16, 2021

RESOLUTION
NO. 2021 - _____

By Councilmember _____:

RESOLVED, that the communication from the City Manager regarding the sale of City surplus equipment, be received and placed on file; and be it further

RESOLVED, that the City Council declares the abandoned and impounded vehicles located at the Department of Public Works as surplus assets and authorizes the sale of the vehicles in the City's possession set forth on the attached list by way of either an on-line auction by Auctions International, Inc. or sale of the vehicles to Pick-A-Part in Horseheads, NY; and be it further

RESOLVED, that the City Council authorizes the sale of said vehicles by either an on-line auction by Auctions International, Inc. or to be sold to Pick-A-Part.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Stermer	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Auction Cars

CASE #	TAG #	VEHICLE	COLOR	VIN #	KEY	DATE LETTER SENT
20-5758	194-20	1996 Lexus LS	White	JT8BH22F3T0039960	Y	1/06/2021
20-5557	191-20	2008 Chrysler Sebring	Gray	1C3LC66K28N209758	Y	1/05/2021
20-5952	198-20	1997 Ford Ranger	Gray	1FTCR10A3VPB26756	N	1/06/2021
20-6045	199-20	1991 Cadillac Brougham	White	1G6DW5477MR725135	Y	1/06/2021
20-6103	200-20	2003 Ford Focus	Tan	1FAFP34P33W311380	N	1/05/2021
20-6450	204-20	2012 Chevrolet Sonic	Red	1G1JC5SH7C4110657	Y	1/06/2021
20-6459	205-20	2004 Jeep Grand Cherokee	Black	1J4GW58N04C303725	Y	1/20/2021
20-6555	211-20	2011 Hyundai Sonata	Black	5NPEB4ACXBH013991	N	1/09/2021
20-6561	209-20	2005 Jeep Liberty	Black	1J4GL48KX5W601689	N	N/A
20-6653	217-20	2007 Blue Bird Bus	Yellow	1BABGCPA17F242138	N	1/6/2021
20-6663	4-21	2007 Pontiac G6	Red	1G2ZF58B974143092	N	1/5/2021
20-6732	222-20	1999 Chevrolet S10	Tan	1GCCS1448XK240065	N	12/30/2020
20-6772	218-20	2002 Buick Rendezvous	Gray	3G5DB03E02S560476	Y	12/30/2020
20-7015	227-20	2002 Chevrolet Trailblazer	Red	1GNDT13S622152391	Y	1/15/2021

**N/A – The owner relinquished ownership prior to a letter being sent.

Elmira City Council

Agenda Summary:

Act on resolution declaring sum of \$15,664,484.00 to be raised by taxation for defraying the expenses of the City of Elmira for the year 2021; that the sum of \$38,444,318.00 being the City Budget for 2021 and the sum of \$19,308,444.00 being assessed, levied, and raised for defraying the expenses of the City for 2021; said fund designated as per the attached detail of appropriations, revenues, and tax levy.

Resolution Number:

2021-60

Sponsor:

Joseph Duffy

ATTACHMENTS

[resolution tax warrant 2021 2.16.2021.doc](#)

February 16, 2021

RESOLUTION
No. 2021 - _____

By Councilmember _____:

WHEREAS, the City Council having adopted the 2021 Operating Budget and having received the City Manager's estimate of the amount of money necessary to be raised by taxation for defraying the expenses of the City of Elmira for the year 2021;

NOW, THEREFORE, be it

RESOLVED, that the Council hereby declares that the sum totalling \$15,664,484.00 shall be raised by taxation for defraying the necessary expenses of the City of Elmira for the current year; that the sum of \$38,444,318.00 having been set as the City Budget for 2021, and that said sum of \$19,308,444.00 be and hereby is assessed, levied and raised for defraying the expenses of the City of Elmira for the current fiscal year; said fund being designated as per the attached detail of appropriations and revenues and tax levy.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Stermer	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

TO: The City Chamberlain of the City of Elmira

February 16, 2021

You are hereby commanded, in pursuance of the provisions of the Charter of the City of Elmira, to receive, levy and collect the several sums in the tax roll annexed, specified as assessed against persons or property therein mentioned or described, the aggregate sum being \$19,308,444.00 with such rate per centum upon sums for the collection of same fixed by the provisions of the City Charter and laws relating to the assessment and collection of taxes in said City of Elmira, New York, and you are hereby directed from the sum collected to credit to the several funds as follows:

TO THE GENERAL FUND FOR:

General Government Support	\$ 2,806,561.00
Public Safety	13,180,849.00
Health	0.00
Transportation	1,478,877.00
Economic Assistance & Opportunity	225,231.00
Culture & Recreation	769,218.00
Home & Community Service	985,306.00
Employee Benefits	10,203,064.00
Debt Service	313,698.00
Interfund transfer	<u>8,481,514.00</u>
TOTAL EXPENDITURES	\$ 38,444,318.00
Less: Estimated Revenue Other Than Property Taxes	<u>22,786,928.00</u>
AGGREGATE TOTAL TO BE RAISED BY TAXATION	
FOR ALL PURPOSES:	15,657,390.00
Plus Deleted Exemptions	7,094.00
For Omitted Taxes	7,470.00
For Special Charges	3,498,876.00
For Downtown Development District	<u>137,614.00</u>
	<u>\$ 19,308,444.00</u>

AND you are further commanded pursuant to the Provisions of 162 of the City Charter to raise, levy and collect the several sums in said tax roll specified as assessed against the persons or property therein mentioned or described for payment sidewalk, curbing, and for cleaning snow and ice as such per centum on such sums as fixed by Provision of the City Charter.

WITNESS MY HAND AND THE SEAL OF THE CITY OF ELMIRA, NEW YORK THIS _____ OF _____ 2021.

ATTEST:

Angela J. Williams
City Clerk

Daniel J. Mandell
Mayor

Agenda Summary:	Receive communication from the City Manager and act on resolution approving a supplemental agreement with Hunt Engineers, Architects and Surveyors to provide additional contract administration and construction inspection services at a total cost of \$108,000.00 and authorizing the Mayor to execute the supplemental agreement with Hunt Engineers; said supplemental agreement subject to Corporation Counsel approval.
Resolution Number:	2021-61
Sponsor:	Mayor Mandell

ATTACHMENTS

[resolution supp agmt DRI 3 projects Hung Engineers 2.16.2021.docx](#)

February 16, 2021

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

In conjunction with the Elmira Downtown Revitalization Initiative (DRI) projects, it is necessary for the City to obtain construction inspection and support services. To acquire these services, it is necessary for the City to enter into a supplemental agreement with Hunt Engineers, Architects, and Surveyors. The cost for the services for the three (3) DRI projects is \$108,000.00 allocated as follows:

Riverfront Park	\$18,500.00
Clemens Square	\$43,500.00
Centertown Garage	\$46,000.00

The following resolution authorizes the supplemental agreement and directs the Mayor to execute the supplemental agreement with Hunt Engineers.

Respectfully yours,

P. Michael Collins
City Manager

February 16, 2021

RESOLUTION
NO. 2021 - _____

By Councilmember _____:

RESOLVED, that the communication from the City Manager regarding a supplemental agreement with Hunt Engineers, Architects, and Surveyors to provide additional engineering and construction inspection services for the City's Downtown Revitalization Initiative projects, be received and placed on file; and be it further

RESOLVED, that the City Council of the City of Elmira, New York does hereby approve a supplemental agreement with Hunt Engineers, Architects, and Surveyors to provide additional contract administration and construction inspection services at a total cost of \$108,000 allocated as follows:

Riverfront Park	\$18,500.00
Clemens Square	\$43,500.00
Centertown Garage	\$46,000.00; and be it further

RESOLVED, that the Mayor be and is hereby authorized to execute the supplemental agreement with Hunt Engineers; said supplemental agreement to be subject to the approval of the Corporation Counsel.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Stermer	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council



Agenda Summary: Act on Lead Hazard Reduction Grant Program Audit

Resolution Number: 2021-62

Sponsor: Council as a Whole

ATTACHMENTS

[02-16-2021 audit \(LEAD\).doc](#)
[Additional information for LEAD Hazard Reduction.doc](#)

February 16, 2021

CITY OF ELMIRA
COMMUNITY DEVELOPMENT
RESOLUTION NO. 2021-_____

Councilmember _____

RESOLVED, that the bills in the amount of **\$5,550.00** they are hereby audited for payment for the LEAD Hazard Reduction Grant, February 16, 2021.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Stermer	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Acct. Name	Payee	Item	Amount
Lead Risk Assessment Contractor	EcoSpect, Inc.	Risk assessment – see attached for client name & address; inv. #4117	\$1,750.00
Lead Risk Assessment Contractor	EcoSpect, Inc.	Risk assessment – see attached for client name & address; inv. #4105	\$300.00
Lead Risk Assessment Contractor	EcoSpect, Inc.	Lead Clearance- See attached for client name & address; inv. # 4115	\$300.00
Relocation Costs	City Chamberlain	Relocation costs for lead program - see attached for client name & address	\$600.00
Payroll Expenses	Payroll	February 18, 2021 payroll to be reimbursed to CDBG- not to exceed:	\$2,600.00
TOTAL			\$5,550.00

Additional information for LEAD Hazard Reduction

Audit Date: February 16, 2021

Payee	Client's Name	Address	Explanation
EcoSpect, Inc.	Unknown	720 W. Water St., Units 2A, 2B, 1A, 1C	Risk Assessment
EcoSpect, Inc.	Unknown	115 E. Hudson St., Unit 3	Lead Clearance
EcoSpect, Inc.	Unknown	1056 Walnut St. Unit 1	Lead Clearance
City Chamberlain	Unknown	115 E. Hudson St., Unit 3	Relocation Costs - hotel

Elmira City Council

Agenda Summary: Act on Downtown Revitalization Initiative Program Audit

Resolution Number: 2021-63

Sponsor: Brent Stermer

ATTACHMENTS

[02-16-2021 audit \(DRI\).doc](#)

February 16, 2021

CITY OF ELMIRA
COMMUNITY DEVELOPMENT
RESOLUTION NO. 2021-_____

Councilmember _____

RESOLVED, that the bills in the amount of **\$1,140.00** they are hereby audited for payment for the Downtown Revitalization Initiative- Activate Buildings Grant, February 16, 2021.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Stermer	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Acct. Name	Payee	Item	Amount
N/A	LaBella Associates	Invoice # 134237- Professional services for Ed Flynn 11/28/2020-12/25/2020	\$1,140.00
TOTAL			\$1,140.00



Agenda Summary: Act on Community Development Block Grant Program Audit.

Resolution Number: 2021-64

Sponsor: Joseph Duffy

ATTACHMENTS

[02-16-21 audit \(CDBG;HOME\).doc](#)

February 16, 2021

CITY OF ELMIRA
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
RESOLUTION NO. 2021-_____

Councilmember _____

RESOLVED, that the bills in the amount of **\$193,281.52** they are hereby audited for payment for the Community Development Block Grant, February 16, 2021.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Stermer	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Acct. Name	Payee	Item	Amount
Business Recruitment 43 rd YR; STEG Revolving Loan Program 45 th YR; Business Recruitment 44 th YR	STEG	Economic development loan to STEG on behalf of Carbide-USA	\$100,000.00
Community Arts of Elmira	Community Arts of Elmira	New restroom facility – capital project	\$25,000.00
HOME Admin – 43 rd year	Chemung County Clerk	FTHB Mortgage Discharge Fee - see attached for client name & address	\$50.50
HOME Admin – 43 rd year	Chemung County Clerk	HOME Mortgage Discharge Fee - see attached for client name & address	\$50.50
HOME Admin – 43 rd year	Chemung County Clerk	FTHB Mortgage Discharge Fee - see attached for client name & address	\$50.50
Rehab Admin - Filing Fees	Chemung County Clerk	CDBG Mortgage Discharge Fee - see attached for client name & address	\$50.50
Rehab Admin - Filing Fees	Chemung County Clerk	CDBG Mortgage Filing Fee - see attached for client name & address	\$70.00

Rehab Owner Occupied (PI)	Ben Miller Contracting & client	New CDBG loan partnership with Near Westside; see attached for client name and address	\$6,318.00
Admin – ADP Charges; Rehab – ADP Charges	ADP	Inv. No. 571467183; period ending 11/30/20, 12/20/20 & 1/3/21	\$181.00
Salvation Army – CV	The Salvation Army	CARES Act CDBG grant – covid related expenses	\$514.32
The Branch Office – CV	JGR Hops Inc. dba The Branch Office	CARES Act CDBG grant – covid related expenses	\$5,000.00
Chemung County Child Care – CV	Chemung County Child Care Council, Inc.	CARES Act CDBG grant – covid related expenses	\$16,959.29
Green Derby – CV	Green Derby, Inc.	CARES Act CDBG grant – covid related expenses	\$8,000.00
Turtle Leaf Café – CV	Turtle Leaf Café	CARES Act CDBG grant – covid related expenses	\$5,000.00
Downtown Grind – CV	Downtown Grind	CARES Act CDBG grant – covid related expenses	\$2,081.91
Capabilities – CV	Capabilities, Inc.	CARES Act CDBG grant – covid related expenses	\$9,955.00
Rehab- Payroll Admin-Payroll	Payroll	February 18, 2021 payroll not to exceed	\$12,500.00
CARES Act Payroll	Payroll	February 18, 2021 payroll not to exceed	\$1,500.00
TOTAL			\$193,281.52



Agenda Summary: Act on Audit.
Resolution Number: 2021-65
Sponsor: Council as a Whole

ATTACHMENTS

[COVER SHEET.pdf](#)
[BACKUP PT 1.pdf](#)
[BACKUP PT 2.pdf](#)

DATE: February 16, 2021

TO: THE HONORABLE MAYOR AND COUNCIL

FROM: CHARMAIN CATTAN, CITY CHAMBERLAIN

I hereby present to you for examination and audit the following lists. These lists and the supporting vouchers and payrolls have been examined by the departments concerned and have been certified by them to me. An examination of these claims has been made by the Chamberlain's office for the purpose of ascertaining that the prerequisites to the audit have been complied with.

CURRENT BUDGET FUNDS:	\$205,974.11
CAPITAL FUNDS:	\$662,012.37
COMMUNITY DEVELOPMENT;	\$0.00
TRUST & AGENCY FUNDS:	\$0.00
SELF INSURANCE FUNDS:	\$0.00

TOTAL PER ATTACHED COMPUTER LIST:	\$867,986.48
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OTHER PAYMENTS:

PAYROLLS W/E Feb 14, 2021	\$600,000.00
HAND CHECKS-THRU MACHINE-LISTINGS ATTACHED	\$150.00
CAPITAL HAND CHECKS	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00

TOTAL OTHER PAYMENTS:	\$600,150.00
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GRAND TOTAL PAYMENTS:	\$1,468,136.48
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RESOLUTION NO. 2021-

By Councilmember _____

RESOLVED, that the bills and the payrolls in the amount of
 be and they hereby are audited and approved for payment,
 when in funds.

\$1,468,136.48

ADOPTED BY THE FOLLOWING VOTE:

AYES-----NAYS

_____	COUNCILMEMBER STERMER	_____
_____	COUNCILMEMBER MOSS	_____
_____	COUNCILMEMBER FRANCHI	_____
_____	COUNCILMEMBER KITCHING	_____
_____	COUNCILMEMBER GRASSO	_____
_____	COUNCILMEMBER DUFFY	_____
_____	MAYOR MANDELL	_____

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City of Elmira *LIVE*

Payment Batch Register

Bank Account: GENERAL FUND - GENERAL FUND
Batch Date: 02/16/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GENERAL FUND - GENERAL FUND					
Check	02/16/2021	196758 Accounts Payable	ALPINE SOFTWARE CORP		9,601.39
	Invoice	Date	Description		Amount
	EFD2046	01/22/2021	Annual Maintenance RedNMX		9,601.39
Check	02/16/2021	196759 Accounts Payable	CHAMPION , MICHAEL		262.50
	Invoice	Date	Description		Amount
	42733359	01/16/2021	1/16/21		262.50
Check	02/16/2021	196760 Accounts Payable	CHEMUNG COUNTY PURCHASING DEPT.		761.53
	Invoice	Date	Description		Amount
	JANUARY 2021	02/02/2021	POSTAGE		761.53
Check	02/16/2021	196761 Accounts Payable	CHEMUNG COUNTY TRANSFER		1,809.94
	Invoice	Date	Description		Amount
	131130	01/18/2021	CUST#TI-00038		1,042.00
	131177	01/25/2021	CUST#TI-00038		767.94
Check	02/16/2021	196762 Accounts Payable	CSEA EMPLOYEE BENEFIT FUND		7,375.02
	Invoice	Date	Description		Amount
	JANUARY 2021	02/02/2021	CSEA VISION		7,375.02
Check	02/16/2021	196763 Accounts Payable	DAVIS ULMER		843.81
	Invoice	Date	Description		Amount
	1052-F0066551	01/29/2021	EMERGENCY REPAIR		431.31
	1052-F084542	01/06/2021	BLANKET FOR COOLER RENTAL AND WATER		412.50
Check	02/16/2021	196764 Accounts Payable	DENNIS CAMPAGNA		700.00
	Invoice	Date	Description		Amount
	1/27/21	01/20/2021	ARBITRATION		700.00
Check	02/16/2021	196765 Accounts Payable	DIRECT ENERGY BUSINESS MARKETING, LLC		7,056.11
	Invoice	Date	Description		Amount
	HS12257350	01/15/2021	ACCT#692586-3081		7,056.11
Check	02/16/2021	196766 Accounts Payable	FERRARIO FORD LINCOLN MERCURY		1,511.43
	Invoice	Date	Description		Amount
	6/20/2020 MVA	02/02/2021	MVA CHURCH & N MAIN ST EPD VEHICLE 202		1,511.43
Check	02/16/2021	196767 Accounts Payable	I. D. BOOTH, INC.		345.59
	Invoice	Date	Description		Amount
	426009+	01/19/2021	OPEN PO FOR ELECTRICAL SUPPLIES		345.59
Check	02/16/2021	196768 Accounts Payable	LINSTAR, INC.		1,345.80
	Invoice	Date	Description		Amount
	99919	01/22/2021	Card Laminator Maintenance		1,345.80
Check	02/16/2021	196769 Accounts Payable	LOWE'S COMPANIES, INC.		730.55
	Invoice	Date	Description		Amount
	84939144	01/29/2021	FREEZER FOR EVIDENCE STORAGE		730.55
Check	02/16/2021	196770 Accounts Payable	NY STATE TURFGRASS ASSOCIATION		140.00

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	Invoice	Date	Description	Amount
	2021 membership	01/01/2021	NYS TURFGRASS ASSOC MEMBERSHIP	140.00
Check	02/16/2021 196771 Accounts Payable		ONLINE WEB SERVICES US, INC	1,250.00
	Invoice	Date	Description	Amount
	1804	02/04/2021	SUBSCRIPTION RENEWAL - VS TRACKING	1,250.00
Check	02/16/2021 196772 Accounts Payable		PEOPLEREADY INC	3,029.67
	Invoice	Date	Description	Amount
	26332312+	01/26/2021	SANITATION TEMPS	3,029.67
Check	02/16/2021 196773 Accounts Payable		PERRY & CARROLL, INC.	148,790.69
	Invoice	Date	Description	Amount
	399467	02/02/2021	POLICY #2902113-02	70,504.40
	399464	02/02/2021	POLICY#BA-4637175-02	43,551.40
	364858	02/02/2021	POLICY#CXS0013374	534.70
	399465	02/02/2021	POLICY#OCP1-4637175-02	80.00
	399466	02/02/2021	POLICY#PRO1602536-09	34,120.19
Check	02/16/2021 196774 Accounts Payable		POINT SPRING & DRIVESHAFT CO.	383.38
	Invoice	Date	Description	Amount
	T115982	12/28/2020	PARTS	383.38
Check	02/16/2021 196775 Accounts Payable		PRAXAIR DISTRIBUTION, INC.	243.59
	Invoice	Date	Description	Amount
	61298268,	02/02/2021	61279984 2nd invoice	243.59
Check	02/16/2021 196776 Accounts Payable		R S PARKER LANDSCAPING	12,096.00
	Invoice	Date	Description	Amount
	8666	01/13/2021	Abatements	12,096.00
Check	02/16/2021 196777 Accounts Payable		SOUTHERN TIER SENTRY HARDWARE	2,488.07
	Invoice	Date	Description	Amount
	72825+	01/25/2021	SOUTHPORT HORSES	2,488.07
Check	02/16/2021 196778 Accounts Payable		STAR GAZETTE	44.75
	Invoice	Date	Description	Amount
	0003695250	01/22/2021	ACCT#204437	44.75
Check	02/16/2021 196779 Accounts Payable		SWARTHOUT'S TRUCKING RECYCLING	200.00
	Invoice	Date	Description	Amount
	46954	01/26/2021	SHREDDING - 1/26/21	200.00
Check	02/16/2021 196780 Accounts Payable		TIME WARNER CABLE	10.56
	Invoice	Date	Description	Amount
	836270002011721	01/17/2021	ACCT#202-836270002-001	10.56
Check	02/16/2021 196781 Accounts Payable		TOLLS BY MAIL PAYMENT PROCESSING CENTER	2.06
	Invoice	Date	Description	Amount
	17247348126	01/24/2021	TOLL - NY GPE5193	2.06
Check	02/16/2021 196782 Accounts Payable		UniFirst Corporation	65.50
	Invoice	Date	Description	Amount
	051-3234336	01/28/2021	FLOOR MATS FOR BUILDINGS	65.50
Check	02/16/2021 196783 Accounts Payable		VASCO BRANDS, INC.	529.34
	Invoice	Date	Description	Amount
	125378	01/13/2021	COVID SUPPLIES	529.34
Check	02/16/2021 196784 Accounts Payable		VERIZON WIRELESS	2,219.48
	Invoice	Date	Description	Amount
	9871878201	01/23/2021	286111989-00001	2,219.48
Check	02/16/2021 196785 Accounts Payable		W.B. MASON	1,787.70
	Invoice	Date	Description	Amount

2/5/2021

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	216941913	01/08/2021	COVID SUPPLIES	1,787.70
Check	02/16/2021	196786 Accounts Payable	XEROX CORPORATION	349.65
Invoice	Date	Description	Amount	
503802318	01/06/2021	CUST#955001912	110.18	
503801947	01/06/2021	CUST#954822383	114.68	
503799135	01/06/2021	CUST#952918852	27.16	
503802316	01/06/2021	CUST#955000963	97.63	
GENERAL FUND GENERAL FUND Totals:			Transactions: 29	\$205,974.11
Checks:	29	\$205,974.11		

2/5/2021

myReports

City of Elmira *LIVE*

Payment Batch Register

Bank Account: CAP CHECK - CAPITAL CHECKING
Batch Date: 02/16/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CAP CHECK - CAPITAL CHECKING					
Check	02/16/2021	104347 Accounts Payable	LAFRANCE EQUIPMENT CORP.		1,324.40
	Invoice	Date	Description		Amount
	60384,60602,	10/29/2020	60267,60237,60385,60470		1,324.40
Check	02/16/2021	104348 Accounts Payable	O.H. STRIPING, INC.		12,273.68
	Invoice	Date	Description		Amount
	273,270	11/23/2020	2020 ROAD PROG		12,273.68
Check	02/16/2021	104349 Accounts Payable	R. DEVINCENTIS CONSTRUCTION, INC.		113,746.29
	Invoice	Date	Description		Amount
	6755.09 Est. 3	12/22/2020	LAKE ST PED/CONSTRUCTION 6755.09		113,746.29
Check	02/16/2021	104350 Accounts Payable	STREETER ASSOCIATES		88,768.00
	Invoice	Date	Description		Amount
	CLEMSQ EST.6	01/13/2021	CLEMENS SQ REDEVELOPMENT/DRI FUNDS		88,768.00
Check	02/16/2021	104351 Accounts Payable	Steuben Churchpeople Against Poverty, Inc.		445,900.00
	Invoice	Date	Description		Amount
	Lake St RESTORE	02/03/2021	Lake St RESTORE NY Project		445,900.00
CAP CHECK CAPITAL CHECKING Totals:			Transactions: 5		\$662,012.37
Checks:	5	\$662,012.37			

HAND CHECKS DETAILS

\$150.00

CAPITAL HAND CHECKS DETAIL

\$0.00

2/3/2021

myReports

City of Elmira *LIVE*

Payment Batch Register

Bank Account: GENERAL FUND - GENERAL FUND

Batch Date: 02/03/2021

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GENERAL FUND - GENERAL FUND						
Check	02/03/2021	196757	Accounts Payable	CASH		150.00
	Invoice		Date	Description		Amount
	B&G Petty Cash		02/03/2021	B&G Petty Cash		150.00
GENERAL FUND GENERAL FUND Totals:				Transactions: 1		\$150.00
Checks:		1		\$150.00		

Elmira City Council

Agenda Summary: Act on resolution to adjourn.

Resolution Number: 2021-66

Sponsor: Mark Franchi

ATTACHMENTS

[Adjournment February 16.docx](#)

February 16, 2021

RESOLUTION

NO. 2021 – _____

By: _____

RESOLVED, that the next meeting for City Council will be a Regular Meeting held on Monday, March 1, 2021, at 5:30PM; and be it further

RESOLVED, that this meeting is adjourned.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Stermer	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	