

APPROVAL OF MINUTES

2025-95

Joseph Duffy

Act on resolution dispensing with the minutes of the regular Meeting held on Monday, March 24, 2025.

FIRST PUBLIC COMMENT PORTION

IDENTIFICATION OF CONSENT ITEMS

PUBLIC HEARING

Public Hearing to receiving written and oral comments from the public regarding the City of Elmira's 2025 Annual Action Plan and the 2025-2030 Consolidated Plan for the Community Development Block Grant and HOME Program.

PERSONNEL ACTIONS

2025-96

Mayor Mandell

Received communication from the City Manager and act on resolution reporting the Personnel Actions for the City of Elmira, whereby Michelle L. Murray has been appointed to the position of Assessor, effective March 31, 2025 at an annual salary of \$83,526; and Bruce A. Stanko has elected to retire from his position as Assessor, effective March 31, 2025.

2025-97

Council as a Whole

Act on resolution extending appreciation to Bruce A. Stanko for his service rendered to the City of Elmira in the Assessor's Office for the past 18 years, and wish him well in his future.

RESOLUTIONS

2025-98

Joseph Duffy

Receive communication from the Corporation Counsel and act on resolution designating the Elmira City Council as the lead agency pursuant to SEQRA 6 NYCRR that the bond Ordinance for the City's 2025 multiple Capital projects/items will not have an adverse impact on the environment and authorizing the City Manager to file a

negative determination.

2025-99

Corey Cooke

Act on resolution to approve and execute supplemental agreement amending the scheduled funding for Federal Aid and/or Marchiselli Aid on behalf of the City of Elmira with the New York State Department of Transportation in connection with the advancement or approval of the Church and Water Streets Gateway Study, County of Chemung P.I.N. 6755.60, D041499 (the "Project").

ORDINANCE

2025-100

Gary Brinn

Act on Ordinance authorizing certain Capital Items in and for the City of Elmira at a total maximum estimated cost of \$6,557,100 and authorizing the issuance of \$3,498,798 bonds to pay part of the costs thereof.

2025-101

Mayor Mandell

Act on Ordinance to amend Appendix B of the City of Elmira Code of Ordinances titled "Zoning" by Amending Article XII of Appendix B to add a new section numbered 1201 "Applicability".

AUDITS

2025-102

Jackie Wilson

Act on Lead Hazard Reduction Grant Program Audit.

2025-103

Corey Cooke

Act on Community Development Block Grant Program Audit.

2025-104

Nan Moss

Act on Audit.

SECOND PUBLIC COMMENT PORTION

CITY MANAGER REPORT

ADJOURN

2025-105

Gary Brinn

Act on resolution to adjourn.

Respectfully Submitted,



Christina C. Rodriguez
City Clerk

Elmira City Council

Agenda Summary:	Act on resolution dispensing with the minutes of the regular Meeting held on Monday, March 24, 2025.
Resolution Number:	2025-95
Sponsor:	Joseph Duffy

ATTACHMENTS

[Beginning April 7.docx](#)

April 7, 2025

Minutes of the Regular Meeting of the Council of the City of Elmira, New York, held in Council Chambers in said City of Elmira, this 7th day of April, 2025.

The Mayor called the meeting to order and presided.

The City Clerk called the roll.

PRESENT:

ABSENT:

RESOLUTION

NO. 2025- _____

By Councilmember: _____

RESOLVED, that the reading of the minutes of the Regular Meeting held March 24, 2025, be dispensed with and stand approved.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary:

Public Hearing to receiving written and oral comments from the public regarding the City of Elmira's 2025 Annual Action Plan and the 2025-2030 Consolidated Plan for the Community Development Block Grant and HOME Program.

Resolution Number:**Sponsor:****ATTACHMENTS**

[April 7th Public Hearing Resolution.docx](#)

April 7, 2025

PUBLIC HEARING

PUBLIC HEARING held this 7th day of April 2025 for the purpose of receiving written and oral comments from the public regarding the City of Elmira's 2025 Annual Action Plan and the 2025-2030 Consolidated Plan for the Community Development Block Grant and HOME Program.

APPEARANCES:

In Favor Of:

Opposed:

Agenda Summary:

Received communication from the City Manager and act on resolution reporting the Personnel Actions for the City of Elmira, whereby Michelle L. Murray has been appointed to the position of Assessor, effective March 31, 2025 at an annual salary of \$83,526; and Bruce A. Stanko has elected to retire from his position as Assessor, effective March 31, 2025.

Resolution Number:

2025-96

Sponsor:

Mayor Mandell

ATTACHMENTS

[Personnel Actions April 7.docx](#)

April 7, 2025

**FOR THE AGENDA
COMMUNICATION**

To the Honorable Mayor and Councilmembers

Dear Councilmembers:

This is to announce the personnel actions for the City of Elmira whereby:

MURRAY, MICHELLE L.	Pine City, NY has been appointed to the position of Assessor, at an annual salary of \$83,526, effective March 31, 2025.
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STANKO, BRUCE A.	has elected to retire from his position as Assessor, effective March 31, 2025.
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Respectfully submitted,

P. Michael Collins
City Manager

April 7, 2025

RESOLUTION

2025 - ____

By Councilmember: _____

RESOLVED, that the communication from the City Manager announcing the personnel actions for the City of Elmira whereby; Michelle L. Murray has been appointed to the position of Assessor, at an annual salary of \$83,526, effective March 31, 2025; and Bruce A. Stanko has elected to retire from his position as Assessor, effective March 31, 2025; and be it further

RESOLVED, that the personnel actions for the City of Elmira be received and placed on file.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary:	Act on resolution extending appreciation to Bruce A. Stanko for his service rendered to the City of Elmira in the Assessor's Office for the past 18 years, and wish him well in his future.
Resolution Number:	2025-97
Sponsor:	Council as a Whole

ATTACHMENTS

[Employee Thank You - Stanko.docx](#)

April 7, 2025

RESOLUTION

NO. 2025 - ____

By Councilmember:_____

WHEREAS, Bruce A. Stanko has elected to retire from his position as Assessor for the City of Elmira effective March 31, 2025; and

WHEREAS, Bruce A. Stanko began working for the City of Elmira, on April 10, 2006; and

WHEREAS, Bruce A. Stanko has been a dedicated and conscientious employee for the City of Elmira for the past 18 years.

NOW, THEREFORE, be it

RESOLVED, that the Elmira City Council hereby extend its appreciation to Bruce A. Stanko for his services rendered to the City of Elmira and wishes him well in the future.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary: Receive communication from the Corporation Counsel and act on resolution designating the Elmira City Council as the lead agency pursuant to SEQRA 6 NYCRR that the bond Ordinance for the City's 2025 multiple Capital projects/items will not have an adverse impact on the environment and authorizing the City Manager to file a negative determination.

Resolution Number: 2025-98

Sponsor: Joseph Duffy

ATTACHMENTS

[resolution 2025 bond capital projects SEQR 4.7.2025.doc](#)
[SEQR form bond ordinance 2025 capital projects 4.7.2025.pdf](#)

April 7, 2025

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

In conjunction with the Council's consideration of a bond Ordinance for the City's 2025 multiple Capital projects/items, it is necessary for the Council to consider the environmental impact of the proposed Ordinance. The following resolution designates the City as the lead agency; determines that the Ordinance will not have an adverse impact on the environment, and directs that a negative declaration be filed.

Respectfully yours,

John J. Ryan, Jr.
Corporation Counsel

April 7, 2025

**RESOLUTION
NO. 2025 -**

By Councilmember:

RESOLVED, that the communication from the Corporation Counsel regarding the State Environmental Quality Review procedures pertaining to a bond Ordinance for the City's 2025 multiple Capital projects/items, be received and placed on file; and be it further

RESOLVED, that pursuant to the State Environmental Quality Review Act, 6NYCRR, Part 617.6, the City Council of the City of Elmira designates itself as the lead agency; and be it further

RESOLVED, that the City Council finds, based on the facts and information presented, that the bond Ordinance for the City's 2025 multiple Capital projects/items will not have an adverse impact on the environment; and be it further

RESOLVED, that the City Manager or his designee shall file a negative determination and that such determination shall be filed in accordance with SEQR 6NYCRR, Part 617.12.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

617.20
Appendix B
Short Environmental Assessment Form

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
City of Elmira, New York			
Name of Action or Project: Bond Ordinance			
Project Location (describe, and attach a location map): Entire city limits			
Brief Description of Proposed Action: Bond Ordinance authorizing certain capital items in and for the City of Elmira, Chemung County, NY at a total maximum estimated cost of \$3,498,798 and authorizing the issuance of \$3,498,798 bonds of said city to pay the cost thereof.			
Name of Applicant or Sponsor: City of Elmira, New York		Telephone: 607-737-5644	
		E-Mail:	
Address: 317 East Church Street			
City/PO: Elmira		State: NY	Zip Code: 14901
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? <i>Bond ordinance (see copy attached)</i>			NO
If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			YES
2. Does the proposed action require a permit, approval or funding from any other governmental Agency?			NO
If Yes, list agency(s) name and permit or approval:			YES
3.a. Total acreage of the site of the proposed action? _____ acres			
b. Total acreage to be physically disturbed? _____ acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			<i>Throughout city</i>
4. Check all land uses that occur on, adjoining and near the proposed action.			
☒ Urban ☐ Rural (non-agriculture) ☐ Industrial ☒ Commercial ☒ Residential (suburban) ☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other (specify): _____ ☒ Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	NO ☐ ☐	YES ☒ ☒	N/A ☐ ☐
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO ☐	YES ☒	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO ☒	YES ☐	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation service(s) available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?	NO ☒ ☐ ☒	YES ☐ ☒ ☐	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____	NO ☐	YES ☒	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____	NO ☐	YES ☒	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____	NO ☐	YES ☒	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places? b. Is the proposed action located in an archeological sensitive area?	NO ☐ ☐	YES ☒ ☐	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____	NO ☒ ☒	YES ☐ ☐	
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: ☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-successional ☐ Wetland ☒ Urban ☒ Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO ☒	YES ☐	
16. Is the project site located in the 100 year flood plain?	NO ☒	YES ☐	
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? ☐ NO ☐ YES b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: ☐ NO ☐ YES	NO ☒ ☐	YES ☐ ☐	

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____	NO ☐	YES ☒
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	NO ☒	YES ☐
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____	NO ☒	YES ☐
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor name: <u>P. Michael Collins, City Manager</u> Date: <u>April 7, 2025</u> Signature: _____		

Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	☒	☐
2. Will the proposed action result in a change in the use or intensity of use of land?	☒	☐
3. Will the proposed action impair the character or quality of the existing community?	☒	☐
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	☒	☐
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	☒	☐
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	☒	☐
7. Will the proposed action impact existing:	☒	☐
a. public / private water supplies?	☒	☐
b. public / private wastewater treatment utilities?	☒	☐
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	☒	☐
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	☒	☐

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	☒	☐
11. Will the proposed action create a hazard to environmental resources or human health?	☒	☐

Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

☐	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
☒	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
City Council of the City of Elmira, New York	April 7, 2025
Name of Lead Agency	Date
Daniel J. Mandell, Jr.	Mayor
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT

Agenda Summary:

Act on resolution to approve and execute supplemental agreement amending the scheduled funding for Federal Aid and/or Marchiselli Aid on behalf of the City of Elmira with the New York State Department of Transportation in connection with the advancement or approval of the Church and Water Streets Gateway Study, County of Chemung P.I.N. 6755.60, D041499 (the "Project").

Resolution Number:

2025-99

Sponsor:

Corey Cooke

ATTACHMENTS

[resolution East Water St SLA Supp #3 4.7.2025.doc](#)

[Supplemental Agreement No. 3 E Water St Rejuvenation project 4.7.2025.pdf](#)

April 7, 2025

RESOLUTION
No. 2025-

By Councilmember:

WHEREAS, a Project for the East Water Street Rejuvenation, City of Elmira, Chemung County, P.I.N. 6755.13 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the City of Elmira desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of East Water Street Rejuvenation, City of Elmira, Chemung County.

NOW, THEREFORE, BE IT the Elmira City Council, duly convened does hereby

RESOLVE, that the Elmira City Council hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Elmira City Council hereby authorizes the City of Elmira to pay in the first instance 100% of the federal and non-federal share of the cost of Design, Right of Way Incidentals and Acquisition, and Construction work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$4,806,331 is hereby appropriated from H-5110-2385.523500 made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceed the amount appropriated above, the City of Elmira shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Mayor of the City of Elmira be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the City of Elmira with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project. and it is further

RESOLVED, this Resolution shall take effect immediately.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

STATE OF NEW YORK)
) SS:
COUNTY OF CHEMUNG)

I, _____, Clerk of the _____, New York, do hereby certify that I have compared the foregoing copy of this Resolution with the original on file in my office, and that the same is a true and correct transcript of said original Resolution and of the whole thereof, as duly adopted by said _____ at a meeting duly called and held at the _____ on _____ by the required and necessary vote of the members to approve the Resolution.

WITNESS My Hand and the Official Seal of the _____, New York, this _____ day of _____, 20__.

Clerk,

Sponsor: City of ElmiraPIN: 6755.13 BIN: N/AComptroller's Contract No. D040477Supplemental Agreement No. 3Date Prepared: 3/18/2025 By: dis

Initials

Press F1 for instructions in the blank fields:

SUPPLEMENTAL AGREEMENT No. 3 to D040477 (Comptroller's Contract No.)

This Supplemental Agreement is by and between:

the New York State Department of Transportation ("NYSDOT"), having its principal office at 50 Wolf Road, Albany, NY 12232, on behalf of New York State ("State")
and

City of Elmira (the Sponsor)

Acting by and through the Mayor of the City of Elmira
with its office at 317 East Church Street, Elmira, New York 14901.

This amends the existing Agreement between the parties in the following respects only:

Amends a previously adopted Schedule A by (check as applicable):

- ☐ amending a project description
- ☐ amending the contract end date
- ☒ amending the scheduled funding by:
 - ☒ adding additional funding (check and enter the # phase(s) as applicable):
 - ☒ adding phase C/CI which covers eligible costs incurred on/after 1/3/2025
 - ☐ adding phase _____ which covers eligible costs incurred on/after / /
 - ☐ increasing funding for a project phase(s)
 - ☐ adding a pin extension
 - ☐ change from Non-Marchiselli to Marchiselli
 - ☐ deleting/reducing funding for a project phase(s)
 - ☐ other (_____)

- ☒ Amends a previously adopted Schedule "B" (Phases, Sub-phase/Tasks, and Allocation of Responsibility)
- ☐ Amends a previously adopted Agreement by replacing the Appendix A dated October 2019 with the Appendix A dated June 2023.
- ☐ Amends a previously adopted Agreement by adding:
 - ☐ Appendix B M/WBE/SDVOB.
 - ☐ Retention Exhibit.
 - ☐ Other: _____
- ☐ Amends the text of the Agreement as follows (insert text below):

Sponsor: City of Elmira
 PIN: 6755.13 BIN: N/A
 Comptroller's Contract No. D040477
 Supplemental Agreement No. 3
 Date Prepared: 3/18/2025 By: dls
 Initials

Press F1 for instructions in the blank fields:

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officials as of the date first above written.

SPONSOR:

SPONSOR ATTORNEY:

By: _____

By: _____

Print Name: _____

Print Name: _____

Title: _____

STATE OF NEW YORK

)ss.:

COUNTY OF CHEMUNG

On this _____ day of _____, 20____ before me personally came _____ to me known, who, being by me duly sworn did depose and say that he/she resides at _____; that he/she is the _____ of the Municipal/Sponsor Corporation described in and which executed the above instrument; (except New York City) that it was executed by order of the _____ of said Municipal/Sponsor Corporation pursuant to a resolution which was duly adopted on _____ and which a certified copy is attached and made a part hereof; and that he/she signed his/her name thereto by like order.

 Notary Public

APPROVED FOR NYSDOT:

APPROVED AS TO FORM:
 STATE OF NEW YORK ATTORNEY GENERAL

BY: _____

For Commissioner of Transportation

Agency Certification: In addition to the acceptance of this contract I also certify that original copies of this signature page will be attached to all other exact copies of this contract.

By: _____
 Assistant Attorney General

Date: _____

COMPTROLLER'S APPROVAL:

By: _____
 For the New York State Comptroller
 Pursuant to State Finance Law ' 112

SCHEDULE A – Description of Project Phase, Funding and Deposit Requirements
NYSDOT/ State-Local Agreement - Schedule A for PIN 6755.13

OSC Contract #: <u>D040477</u>	Contract Start Date: <u>5/18/2022</u> (mm/dd/yyyy)	Contract End Date: <u>12/31/2027</u> (mm/dd/yyyy)
☐ Check, if date changed from the last Schedule A		
Purpose: ☐ Original Standard Agreement ☒ Supplemental Schedule A No. 3		
Agreement Type: ☒ Locally Administered Municipality/Sponsor (Contract Payee): City of Elmira		
Other Municipality/Sponsor (if applicable):		
☐ State Administered		
List participating Municipality(ies) and the % of cost share for each and indicate by checkbox which Municipality this Schedule A applies. ☐ Municipality: % of Cost share ☐ Municipality: % of Cost share ☐ Municipality: % of Cost share		
Authorized Project Phase(s) to which this Schedule applies: ☒ PE/Design ☒ ROW Incidentals		
☒ ROW Acquisition ☒ Construction/CI/CS		
Work Type: HWY RECONST	County (If different from Municipality): County of Chemung	
(Check, if Project Description has changed from last Schedule A): ☐		
Project Description: East Water Street Rejuvenation, City of Elmira, Chemung County		
Marchiselli Eligible ☒ Yes ☐ No		

A. Summary of Participating Costs FOR ALL PHASES For each PIN Fiscal Share below, show current costs on the rows indicated as "Current". Show the old costs from the previous Schedule A on the row indicated as "Old." All totals will calculate automatically.							
PIN Fiscal Share	"Current" or "Old" entry indicator	Funding Source (Percentage)	TOTAL Costs	FEDERAL Funds	STATE Funds	LOCAL Funds	LOCAL DEPOSIT AMOUNT (Required only if State Administered)
6755.13.121	Current	NHPP (80%)	\$470,000.00	\$376,000.00	\$70,500.00	\$23,500.00	\$0.00
	Old	NHPP (80%)	\$470,000.00	\$376,000.00	\$70,500.00	\$23,500.00	\$0.00
6755.13.221	Current	NHPP (80%)	\$13,500.00	\$10,800.00	\$2,025.00	\$675.00	\$0.00
	Old	NHPP (80%)	\$13,500.00	\$10,800.00	\$2,025.00	\$675.00	\$0.00
6755.13.321	Current	NHPP (80%)	\$4,245,500.00	\$3,396,400.00	\$636,825.00	\$212,275.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
6755.13.NPS	Current	100% Local	\$77,331.00	\$0.00	\$0.00	\$77,331.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL CURRENT COSTS:			\$4,806,331.00	\$3,783,200.00	\$709,350.00	\$313,781.00	\$ 0.00

NYSDOT/State-Local Agreement – Schedule A PIN 6755.13

B. Local Deposit(s) from Section A:	\$ 0.00
Additional Local Deposit(s)	\$0.00
Total Local Deposit(s)	\$ 0.00

C. Total Project Costs <i>All totals will calculate automatically.</i>			
Total FEDERAL Cost	Total STATE Cost	Total LOCAL Cost	Total ALL SOURCES Cost
\$3,783,200.00	\$709,350.00	\$313,781.00	\$4,806,331.00
		Total FEDERAL Cost	\$3,783,200.00
		Total STATE Cost	\$709,350.00
SFS TOTAL CONTRACT AMOUNT			\$4,492,550.00

D. Point of Contact for Questions Regarding this Schedule A (Must be completed)	Name: <u>Dawn L. Sutfin, Contract Mgmt. Specialist</u> Phone No: <u>607-324-8415</u>
--	---

See Agreement (or Supplemental Agreement Cover) for required contract signatures.

Footnotes (FN): (See LPB's SharePoint for link to sample footnotes)

- The State Match is being funded with Marchiselli Program Funds
- This Supplemental Schedule A has been amended to add the Construction/Construction Inspection funding with correlating Marchiselli monies. All phases are at the maximum allowable 15% Marchiselling funding level.
- This Supplemental Schedule A includes a Non-Participating (100%) Local Share of \$77,331.
-
-
-
-
-
-
-
-

SCHEDULE B: Phases, Sub-phase/Tasks, and Allocation of Responsibility

Instructions: Identify the responsibility for each applicable Sub-phase task by entering X in either the *NYSDOT* column to allocate the task to State labor forces or a State Contract, or in the *Sponsor* column indicating non-State labor forces or a locally administered contract.

A1. Preliminary Engineering ("PE") Phase

<u>Phase/Sub-phase/Task</u>	<u>Responsibility: NYSDOT Sponsor</u>	
1. <u>Scoping</u> : Prepare and distribute all required project reports, including an Expanded Project Proposal (EPP) or Scoping Summary Memorandum (SSM), as appropriate.	☐	☒
2. Perform data collection and analysis for design, including traffic counts and forecasts, accident data, Smart Growth checklist, land use and development analysis and forecasts.	☐	☒
3. Prepare Smart Growth Checklist for NYSDOT Attestation.	☐	
4. <u>Preliminary Design</u> : Prepare and distribute Design Report/Design Approval Document (DAD), including environmental analysis/assessments, and other reports required to demonstrate the completion of specific design sub-phases or tasks and/or to secure the approval/authorization to proceed.	☐	☒
5. Review and Circulate all project reports, plans, and other project data to obtain the necessary review, approval, and/or other input and actions required of other NYSDOT units and external agencies.	☐	☒
6. Obtain aerial photography and photogrammetric mapping.	☐	☒
7. Perform all surveys for mapping and design.	☐	☒
8. <u>Detailed Design</u> : Perform all project design, including preparation of plan sheets, cross-sections, profiles, detail sheets, specialty items, shop drawings, and other items required in accordance with the Highway Design Manual, including all Highway Design, including pavement evaluations, including taking and analyzing cores; design of Pavement mixes and applications procedures; preparation of bridge site data package, if necessary, and all Structural Design, including hydraulic analyses, if necessary, foundation design, and all design of highway appurtenances and systems [e.g., Signals, Intelligent Transportation System (ITS) facilities], and maintenance protection of traffic plans. Federal Railroad Administration (FRA) criteria will apply to rail work.	☐	☒
9. Perform landscape design (including erosion control).	☐	☒
10. Design environmental mitigation, where appropriate, in connection with: Noise readings, projections, air quality monitoring, emissions projections, hazardous waste, asbestos, determination of need of cultural resources survey.	☐	☒

<u>Phase/Sub-phase/Task</u>	<u>Responsibility: NYSDOT Sponsor</u>	
11. Prepare demolition contracts, utility relocation plans/contracts, and any other plans and/or contract documents required to advance, separate, any portions of the project which may be more appropriately progressed separately and independently.	☐	☒
12. Compile PS&E package, including all plans, proposals, specifications, estimates, notes, special contract requirements, and any other contract documents necessary to advance the project to construction.	☐	☒
13. Conduct any required soils and other geological investigations.	☐	☒
14. Obtain utility information, including identifying the locations and types of utilities within the project area, the ownership of these utilities, and prepare utility relocations plans and agreements, including completion of Form HC-140, titled Preliminary Utility Work Agreement.	☐	☒
15. Determine the need and apply for any required permits, including U.S. Coast Guard, U.S. Army Corps of Engineers, Wetlands (including identification and delineation of wetlands), SPDES, NYSDOT Highway Work Permits, and any permits or other approvals required to comply with local laws, such as zoning ordinances, historic districts, tax assessment and special districts.	☐	☒
16. Prepare and execute any required agreements, including:	☐	☒
- Railroad force account		
- Maintenance agreements for sidewalks, lighting, signals, betterments		
- Betterment Agreements		
- Utility Work Agreements for any necessary Utility Relocations of Privately owned Utilities		
17. Provide overall supervision/oversight of design to assure conformity with Federal and State design standards or conditions, including final approval of PS&E (Contract Bid Documents) by NYSDOT.	☐	☒

A2. Right-of-Way (ROW) Incidentals

<u>Phase/Sub-phase/Task</u>	<u>Responsibility: NYSDOT Sponsor</u>	
1. Prepare ARM or other mapping, showing preliminary taking lines.	☐	☒
2. ROW mapping and any necessary ROW relocation plans.	☐	☒
3. Obtain abstracts of title and certify those having an interest in ROW to be acquired.	☐	☒
4. Secure Appraisals.	☐	☒
5. Perform Appraisal Review and establish an amount representing just compensation.	☐	☒

Phase/Sub-phase/TaskResponsibility: **NYSDOT** **Sponsor**

- | | | |
|---|--------------------------|-------------------------------------|
| 6. Determination of exemption from public hearing that is otherwise required by the Eminent Domain Procedure Law, including <i>de minimis</i> determination, as may be applicable. If NYSDOT is responsible for acquiring the right-of-way, this determination may be performed by NYSDOT only if NYSDOT is responsible for the Preliminary Engineering Phase under Phase A1 of this Schedule B. | ☐ | ☒ |
| 7. Conduct any public hearings and/or informational meetings as may be required by the Eminent Domain Procedures Law, including the provision of stenographic services, preparation and distribution of transcripts, and response to issues raised at such meetings. | ☐ | ☒ |

B. Right-of-Way (ROW) Acquisition**Phase/Sub-phase/Task**Responsibility: **NYSDOT** **Sponsor**

- | | | |
|---|--------------------------|-------------------------------------|
| 1. Perform all Right-of-Way (ROW) Acquisition work, including negotiations with property owners, acquisition of properties and accompanying legal work, payments to and/or deposits on behalf of property owners; Prepare, publish, and pay for any required legal notices; and all other actions necessary to secure title to, possession of, and entry to required properties. If NYSDOT is to acquire property, including property described as an uneconomic remainder, on behalf of the Municipality/Sponsor, the Municipality/Sponsor agrees to accept and take title to any and all permanent property rights so acquired which form a part of the completed Project. | ☐ | ☒ |
| 2. Provide required relocation assistance, including payment of moving expenses, replacement supplements, mortgage interest differentials, closing costs, mortgage prepayment fees. | ☐ | ☒ |
| 3. Conduct eminent domain proceedings, court and any other legal actions required to acquire properties. | ☐ | ☒ |
| 4. Monitor all ROW Acquisition work and activities, including review and processing of payments of property owners. | ☐ | ☒ |
| 5. Provide official certification that all right-of-way required for the construction has been acquired in compliance with applicable Federal, State or Local requirements and is available for use and/or making projections of when such property(ies) will be available if such properties are not in hand at the time of contract award. | ☐ | ☒ |
| 6. Conduct any property management activities, including establishment and collecting rents, building maintenance and repairs, and any other activities necessary to sustain properties and/or tenants until the sites are vacated, demolished, or otherwise used for the construction project. | ☐ | ☒ |
| 7. Subsequent to completion of the Project, conduct ongoing property management activities in a manner consistent with applicable Federal, State and Local requirements including, as applicable, the development of any ancillary uses, establishment and collection of rent, property maintenance and any other related activities. | ☐ | ☒ |

C. Construction, Construction Support (C/S) and Construction Inspection (C/I) Phase

<u>Phase/Sub-phase/Task</u>	<u>Responsibility: NYSDOT Sponsor</u>	
1. Advertise contract lettings and distribute contract documents to prospective bidders.	☐	☒
2. Conduct all contract lettings, including receipt, opening, and analysis of bids, evaluation/certification of bidders, notification of rejected bids/bidders, and awarding of the construction contract(s).	☐	☒
3. Receive and process bid deposits and verify any bidder's insurance and bond coverage that may be required.	☐	☒
4. Compile and submit Contract Award Documentation Package.	☐	☒
5. Review/approve any proposed subcontractors, vendors, or suppliers.	☐	☒
6. Conduct and control all construction activities in accordance with the plans and proposal for the project. Maintain accurate, up-to-date project records and files, including all diaries and logs, to provide a detailed chronology of project construction activities. Procure or provide all materials, supplies and labor for the performance of the work on the project, and ensure that the proper materials, equipment, human resources, methods and procedures are used.	☐	☒
7a. For non-NHS or non-State Highway System Projects: Test and accept materials, including review and approval for any requests for substitutions.	☐	☒
7b. For NHS or State Highway System Projects: Inspection and approval of materials such as bituminous concrete, Portland cement concrete, structural steel, concrete structural elements and/or their components to be used in a federal aid project will be performed by, and according to the requirements of NYSDOT. The Municipality/Sponsor shall make or require provision for such materials inspection in any contract or subcontract that includes materials that are subject to inspection and approval in accordance with the applicable NYSDOT design and construction standards associated with the federal aid project.	☐	
7c. For projects that fall under both 7a and 7b above, check boxes for each.		
8. Design and/or re-design the project or any portion of the project that may be required because of conditions encountered during construction.	☐	☒
9. Administer construction contract, including the review and approval of all contractor requests for payment, orders-on-contract, force account work, extensions of time, exceptions to the plans and specifications, substitutions or equivalents, and special specifications.	☐	☒
10. Review and approve all shop drawings, fabrication details, and other details of structural work.	☐	☒
11. Administer all construction contract claims, disputes or litigation.	☐	☒

Phase/Sub-phase/Task**Responsibility: NYSDOT Sponsor**

- | | | |
|--|-------------------------------------|-------------------------------------|
| 12. Perform final inspection of the complete work to determine and verify final quantities, prices, and compliance with plans specifications, and such other construction engineering supervision and inspection work necessary to conform to Municipal, State and FHWA requirements, including the final acceptance of the project by NYSDOT. | ☒ | ☒ |
| 13. Pursuant to Federal Regulation 49 CFR 18.42(e)(1) The awarding agency and the Comptroller General of the United States, or any of their authorized representatives, shall have the right of access to any pertinent books, documents, papers, or other records of grantees and subgrantees which are pertinent to the grant, in order to make audits, examinations, excerpts, and transcripts. | ☒ | ☒ |

Elmira City Council

Agenda Summary: Act on Ordinance authorizing certain Capital Items in and for the City of Elmira at a total maximum estimated cost of \$6,557,100 and authorizing the issuance of \$3,498,798 bonds to pay part of the costs thereof.

Resolution Number: 2025-100

Sponsor: Gary Brinn

ATTACHMENTS

[2025_capital_projects_bond_ordinance_4.7.2025.docx](#)

April 7, 2025

ORDINANCE
NO. 2025 - ____

**AN ORDINANCE AUTHORIZING CERTAIN CAPITAL ITEMS IN AND FOR
THE CITY OF ELMIRA, CHEMUNG COUNTY, NEW YORK AT A TOTAL
MAXIMUM ESTIMATED COST OF \$6,557,100 AND AUTHORIZING THE
ISSUANCE OF \$3,498,798 BONDS OF SAID CITY TO PAY PART OF THE COSTS
THEREOF**

By Councilmember _____:

WHEREAS, all conditions precedent to the financing of the capital items hereinafter described, including compliance with the provisions of the State Environmental Quality Review Act, have been performed; and

WHEREAS, it is now desired to authorize the financing thereof,

NOW, THEREFORE, BE IT,

ORDAINED by the affirmative vote of not less than two-thirds of the total voting strength of the Council of the City of Elmira, Chemung County, New York, as follows:

Section 1. The following capital expenditures, each including incidental costs and expenses, in for the City of Elmira, Chemung County, New York, are hereby authorized:

- a) Various park improvements including incidental equipment and expenses at a maximum estimated cost of \$158,000, being a class of objects or purposes having a period of probable usefulness of fifteen years pursuant to subdivision 19(c) of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$158,000 serial bonds of the \$3,498,798 bonds of said City authorized to be issued pursuant to this bond ordinance;
- b) Various improvements at the Mark Twain Golf Course including incidental expenses at a maximum estimated cost of \$115,000, being a class of objects or purposes having a period of probable usefulness of fifteen years pursuant to subdivision 54 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$115,000 serial bonds of the \$3,498,798 bonds of said City authorized to be issued pursuant to this bond ordinance;
- c) Maintenance equipment for use at the Mark Twain Golf Course, at a maximum estimated cost of \$61,000, being a class of objects or purposes having a period of probable usefulness of fifteen years, pursuant to subdivision 28 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of

\$61,000 serial bonds of the \$3,498,798 bonds of said City authorized to be issued pursuant to this bond ordinance;

- d) Bridge improvements at the Mark Twain Golf Course including incidental improvements and expenses at a maximum estimated cost of \$20,000, being a class of objects or purposes having a period of probable usefulness of twenty years, pursuant to subdivision 10 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$20,000 serial bonds of the \$3,498,798 bonds of said City authorized to be issued pursuant to this bond ordinance;
- e) Drainage improvements at the Mark Twain Golf Course including incidental expenses at a maximum estimated cost of \$30,000, being a class of objects or purposes having a period of probable usefulness of forty years, pursuant to subdivision 4 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$30,000 serial bonds of the \$3,498,798 bonds of said City authorized to be issued pursuant to this bond ordinance;
- f) Road program including incidental improvements and expenses at a maximum estimated cost of \$3,480,000, being a class of objects or purposes having a period of probable usefulness of fifteen years, pursuant to subdivision 20 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$428,198 serial bonds of the \$3,498,798 bonds of said City authorized to be issued pursuant to this bond ordinance and the receipt of \$3,051,802 grants;
- g) Purchase of transportation shops equipment at a maximum estimated cost of \$43,000, being a specific object or purpose having a period of probable usefulness of five years, pursuant to subdivision 28 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$43,000 serial bonds of the \$3,498,798 bonds of said City authorized to be issued pursuant to this bond ordinance;
- h) Purchase of LED street lighting fixtures, fuses and poles at a maximum estimated cost of \$120,000, being a class of objects or purposes having a period of probable usefulness of five years, pursuant to subdivision 32 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$120,000 serial bonds of the \$3,498,798 bonds of said City authorized to be issued pursuant to this bond ordinance;
- i) Traffic signal improvements, being traffic control boxes, at a maximum estimated cost of \$35,000, being a class of objects or purposes having a period of probable usefulness of twenty years, pursuant to subdivision 72(a) of paragraph a of Section

11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$35,000 serial bonds of the \$3,498,798 bonds of said City authorized to be issued pursuant to this bond ordinance;

- j) Construction of improvements to buildings including incidental equipment and expenses at a maximum estimated cost of \$1,055,000, being a class of objects or purposes having a period of probable usefulness of twenty-five years, pursuant to subdivision 12(a)(1) of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$1,055,000 serial bonds of the \$3,498,798 bonds of said City authorized to be issued pursuant to this bond ordinance;
- k) Emergency Services equipment at a maximum estimated cost of \$460,000, being a class of objects or purposes having a period of probable usefulness of five years, pursuant to subdivision 32 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$453,500 serial bonds of the \$3,498,798 bonds of said City authorized to be issued pursuant to this bond ordinance and the receipt of \$6,500 grants;
- l) Vehicles for Police Department and Parking Enforcement at a maximum estimated cost of \$80,000, being a class of objects or purposes having a period of probable usefulness of three years, pursuant to subdivision 77(1st) of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$80,000 serial bonds of the \$3,498,798 bonds of said City authorized to be issued pursuant to this bond ordinance;
- m) Fire Department emergency services/fire marshall vehicle at a maximum estimated cost of \$85,000, being a specific object or purpose having a period of probable usefulness of twenty years, pursuant to subdivision 27 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$85,000 serial bonds of the \$3,498,798 bonds of said City authorized to be issued pursuant to this bond ordinance;
- n) Management Info Services equipment at a maximum estimated cost of \$35,100, being a class of objects or purposes having a period of probable usefulness of five years, pursuant to subdivision 32 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$35,100 serial bonds of the \$3,498,798 bonds of said City authorized to be issued pursuant to this bond ordinance;
- o) Woodlawn chapel restoration including incidental improvements and expenses at a maximum estimated cost of \$140,000, being a specific object or purpose having a

period of probable usefulness of fifteen years pursuant to subdivision 19 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$140,000 serial bonds of the \$3,498,798 bonds of said City authorized to be issued pursuant to this bond ordinance; and

- p) Fleet maintenance equipment, each item of which costs \$30,000 or over including incidental equipment, being a class of objects or purposes at a maximum estimated cost of \$625,000 and such equipment which costs \$15,000 or less, being a specific object or purpose at a maximum estimated cost of \$15,000, for an aggregate maximum estimated cost of \$640,000, having a period of probable usefulness of fifteen years as to the class and five years as to the specific, being each pursuant to subdivision 28 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$640,000 serial bonds of the \$3,498,798 bonds of said City authorized to be issued pursuant to this bond ordinance allocated as hereinabove provided.

Section 2. The total maximum estimated cost of the aforesaid objects or purposes is \$6,557,100, and the plan for the financing thereof is (i) by the issuance of \$3,498,798 bonds of said City hereby authorized to be issued therefor pursuant to the provisions of the Local Finance Law, to be allocated in accordance with Section 1 hereof, and (ii) the application of \$3,058,302 grants and other funds as set forth in Section 1.

Section 3. The faith and credit of said City of Elmira, Chemung County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said City, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 4. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the City Chamberlain, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as April be prescribed by said City Chamberlain, consistent with the provisions of the Local Finance Law.

Section 5. All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the City Chamberlain, the chief fiscal officer of such City. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the City Chamberlain shall determine consistent with the provisions of the Local Finance Law.

Section 6. The validity of such bonds and bond anticipation notes April be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said City is not authorized to expend money, or
- 2) The provisions of law which should be complied with as the date of publication of this ordinance are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 7. This ordinance shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this ordinance, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 8. This ordinance, which takes effect immediately, shall be published in summary form in The Star Gazette, the official newspaper of said City hereby designated for such purpose, together with a notice of the City Clerk in substantially the form set forth in paragraph a of Section 81.00 of the Local Finance Law.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary:	Act on Ordinance to amend Appendix B of the City of Elmira Code of Ordinances titled "Zoning" by Amending Article XII of Appendix B to add a new section numbered 1201 "Applicability".
Resolution Number:	2025-101
Sponsor:	Mayor Mandell

ATTACHMENTS

[ordinance amending appendix B, adding section 1201 applicability section 4.7.2025.docx](#)

April 7, 2025

ORDINANCE
NO. 2025 - _____

AN ORDINANCE TO AMEND APPENDIX B OF THE CITY OF ELMIRA CODE OF ORDINANCES TITLED “ZONING” BY AMENDING ARTICLE XII OF APPENDIX B TO ADD A NEW SECTION NUMBERED 1201 “APPLICABILITY”

By Councilmember _____:

BE IT ORDAINED, by the City Council of the City of Elmira, New York, duly convened at a regular session this 7th day of April, 2025, as follows:

Section 1. A new numbered Section 1201 “Applicability” is added to Appendix B of Article XII to provide as follows: “Appendix B and B-1 shall not be applicable to any governmental activity, project, function, plan, or undertaking by the City of Elmira or its Department the Elmira Water Board.”

Section 2. **Effective Date.** This ordinance shall take effect immediately upon adoption and publication according to law.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	



Agenda Summary: Act on Lead Hazard Reduction Grant Program Audit.

Resolution Number: 2025-102

Sponsor: Jackie Wilson

ATTACHMENTS

[04-07-2025 audit \(LEAD\).doc](#)

April 7, 2025

CITY OF ELMIRA
COMMUNITY DEVELOPMENT- LEAD Hazard Reduction Grant
RESOLUTION NO. 2025-_____

Councilmember _____

RESOLVED, that the bills in the amount of **\$7,080.90** are hereby audited for payment for the LEAD Hazard Reduction Grant, April 7, 2025.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Acct. Name	Payee	Item	Amount
Payroll Expenses	Payroll	Payroll to be reimbursed to CDBG- not to exceed	\$ 4,000.00
Filing Fee	Chemung County Clerk	See attachment for additional information	\$ 121.00
Relocation Fee	City Chamberlain	VISA gift card	\$ 515.90
Relocation Fees	City Chamberlain	Clarion stays	\$ 2,444.00
		TOTAL	\$ 7,080.90



Agenda Summary: Act on Community Development Block Grant Program Audit.

Resolution Number: 2025-103

Sponsor: Corey Cooke

ATTACHMENTS

[04-07-2025 audit \(CDBG;HOME\).docx](#)

April 7, 2025

CITY OF ELMIRA
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
RESOLUTION NO. 2025-_____

Councilmember _____

RESOLVED, that the bills in the amount of **\$43,373.90** they are hereby audited for payment for the Community Development Block Grant, April 7, 2025.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Acct. Name	Payee	Item	Amount
Payroll (Rehab and Admin)	Payroll	Payroll not to exceed	\$19,000.00
Office Supplies	City Chamberlain	toner	\$43.99
Advertising	LocaliQ Gannett	CDBG and HOME	\$64.91
Filing Fee	Chemung County Clerk	See attachment for additional information	\$150.00
CDBG and HOME Grant	Ben Miller Contracting	See attachment for additional information	\$24,115.00
		TOTAL	\$43,373.90

Agenda Summary: Act on Audit.

Resolution Number: 2025-104

Sponsor: Nan Moss

ATTACHMENTS

[Cover Sheet.pdf](#)

[Backup Part 1.pdf](#)

[Backup Part 2.pdf](#)

DATE: April 7thth, 2025

TO: THE HONORABLE MAYOR AND COUNCIL

FROM: CHARMAIN CATTAN, CITY CHAMBERLAIN

I hereby present to you for examination and audit the following lists. These lists and the supporting vouchers and payrolls have been examined by the departments concerned and have been certified by them to me. An examination of these claims has been made by the Chamberlain's office for the purpose of ascertaining that the prerequisites to the audit have been complied with.

CURRENT BUDGET FUNDS:	\$351,077.27
CAPITAL FUNDS:	\$32,730.52
COMMUNITY DEVELOPMENT;	\$0.00
TRUST & AGENCY FUNDS:	\$0.00
SELF INSURANCE FUNDS:	\$0.00

TOTAL PER ATTACHED COMPUTER LIST:	\$383,807.79
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OTHER PAYMENTS:

PAYROLLS W/E April 6th, 2025	\$900,000.00
HAND CHECKS-THRU MACHINE-LISTINGS ATTACHED	\$6,760.74
CAPITAL HAND CHECKS	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00

TOTAL OTHER PAYMENTS:	\$906,760.74
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GRAND TOTAL PAYMENTS:	\$1,290,568.53
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RESOLUTION NO. 2025-

By Councilmember _____

RESOLVED, that the bills and the payrolls in the amount of \$1,290,568.53
be and they hereby are audited and approved for payment,
when in funds.

ADOPTED BY THE FOLLOWING VOTE:

AYES-----	-----NAYS
_____ COUNCILMEMBER MOSS	_____
_____ COUNCILMEMBER WILSON	_____
_____ COUNCILMEMBER COOKE	_____
_____ COUNCILMEMBER BRINN	_____
_____ COUNCILMEMBER GRASSO	_____
_____ COUNCILMEMBER DUFFY	_____
_____ MAYOR MANDELL	_____

=====

City of Elmira *LIVE*

Payment Batch Register

Bank Account: GENERAL FUND - GENERAL FUND
Batch Date: 04/07/2025

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GENERAL FUND - GENERAL FUND					
Check	04/07/2025	206967	Accounts Payable	ACCURINT	600.00
	Invoice	Date	Description	Check Sort Code	Amount
	1100061799	03/25/2025	+1100087112,1100105611,1100075993		600.00
Check	04/07/2025	206968	Accounts Payable	ACTION TARGET	2,850.05
	Invoice	Date	Description	Check Sort Code	Amount
	0614333-IN	03/25/2025	targets for range		2,850.05
Check	04/07/2025	206969	Accounts Payable	ALEX MAXIMIEK	336.71
	Invoice	Date	Description	Check Sort Code	Amount
	3/15/25	03/25/2025	REIMBURSEMENT		336.71
Check	04/07/2025	206970	Accounts Payable	AMAZON CAPITAL SERVICES INC	1,285.75
	Invoice	Date	Description	Check Sort Code	Amount
	1j6j-796v-6gq6	03/20/2025	BLANKET FOR SUPPLIES, & HARDWARE		751.98
	1WV9-4L3C-LRFN	03/18/2025	Automotive Parts		49.99
	17FH-C3NK-WLMW	03/25/2025	SUPPLIES		67.78
	1XRM-317T-J6MK	03/25/2025	Armorer Supplies		296.45
	11QP-LVKV-3C6J	03/25/2025	BLANKET PO OFFICE SUPPLIES PGB-1989, 17-572		43.99
	1XHY-DKK-C6YT	03/25/2025	misc supplies		75.56
Check	04/07/2025	206971	Accounts Payable	AMAZON CAPITAL SERVICES INC	150.00
	Invoice	Date	Description	Check Sort Code	Amount
	1JQT-F493-3NP1	03/20/2025	Printing Supplies for Engineering		150.00
Check	04/07/2025	206972	Accounts Payable	Angry Loraxe Tree Service	6,036.00
	Invoice	Date	Description	Check Sort Code	Amount
	295	03/19/2025	Tree/Stump Removal Various Locations		6,036.00
Check	04/07/2025	206973	Accounts Payable	Auto Zone	77.79
	Invoice	Date	Description	Check Sort Code	Amount
	2950161755	03/12/2025	Automotive Parts Res 23-474 PGB-2516		77.79
Check	04/07/2025	206974	Accounts Payable	BROOME COUNTY SHERIFF	1,200.00
	Invoice	Date	Description	Check Sort Code	Amount
	25-ACADEMY	03/25/2025	New Hire Academy		1,200.00
Check	04/07/2025	206975	Accounts Payable	BULKHEAD HARDWARE COMPANY, INC.	15.35
	Invoice	Date	Description	Check Sort Code	Amount
	388013	03/12/2025	BLANKET FOR PARTS & SUPPLIES		15.35
Check	04/07/2025	206976	Accounts Payable	CHAMPION FASTENERS	1,174.43
	Invoice	Date	Description	Check Sort Code	Amount
	103212+	03/13/2025	BLANKET FOR PARTS & SUPPLIES		342.95
	103525, 103528	03/24/2025	BLANKET FOR SUPPLIES		74.40
	102751	02/21/2025	Equipment Service-Snow Removal		195.00
	102726	02/20/2025	Equipment Service		97.50
	102774	02/24/2025	Equipment Service		24.10
	103157	03/11/2025	Equipment Service		264.80
	103179	03/12/2025	Equipment Service		110.88
	103355	03/18/2025	Equipment Service		58.80
	103353	03/18/2025	BLANKET FOR HARDWARE AND EQUIPMENT		6.00

Check	04/07/2025	206977	Accounts Payable	CHAPEL LUMBER COMPANY		2,617.46
	Invoice	Date	Description	Check Sort Code	Amount	
	153221	03/11/2025	MTGC ROOF		641.25	
	153647+	03/17/2025	BLANKET FOR LUMBER, MISC BUILDING MATERIALS		359.55	
	2503-153131	03/25/2025	SUPPLIES		1,616.68	
Check	04/07/2025	206978	Accounts Payable	CHEMUNG COUNTY INSURANCE DEPARTMENT		42,001.00
	Invoice	Date	Description	Check Sort Code	Amount	
	28-000-42303-40	03/27/2025	RUNOFF PART 2		42,001.00	
Check	04/07/2025	206979	Accounts Payable	CHEMUNG COUNTY TRANSFER		23,341.70
	Invoice	Date	Description	Check Sort Code	Amount	
	141351, 141368	03/10/2025	GARBAGE REFUSE FEES FOR CITY & HERITAGE		9,385.49	
	141353	03/10/2025	GARBAGE REFUSE FEES FOR ELMIRA HEIGHTS		943.16	
	141397, 141410	03/17/2025	GARBAGE REFUSE FEES FOR CITY & HERITAGE		10,483.46	
	141399	03/17/2025	GARBAGE REFUSE FEES FOR ELMIRA HEIGHTS		559.49	
	141398	03/25/2025	CUST#TI-00038 1		918.15	
	141352	03/25/2025	CUST#TI-00038 1		1,051.95	
Check	04/07/2025	206980	Accounts Payable	CHEMUNG COUNTY TREASURER		20,673.11
	Invoice	Date	Description	Check Sort Code	Amount	
	EHA PILOT	03/25/2025	COUNTY PORTION		20,673.11	
Check	04/07/2025	206981	Accounts Payable	COOK BROTHERS		1,042.09
	Invoice	Date	Description	Check Sort Code	Amount	
	2345314	03/19/2025	Automotive Parts		43.03	
	2346601	03/20/2025	Automotive Parts		44.78	
	2339305	03/12/2025	Automotive Parts		48.91	
	2339812	03/13/2025	Automotive Parts		859.57	
	2339805	03/13/2025	Automotive Parts		45.80	
Check	04/07/2025	206982	Accounts Payable	CSEA EMPLOYEE BENEFIT FUND		7,496.72
	Invoice	Date	Description	Check Sort Code	Amount	
	APRIL 2025	03/25/2025	VISION PLATINUM		7,496.72	
Check	04/07/2025	206983	Accounts Payable	CUMMINS NORTHEAST, INC.		129.57
	Invoice	Date	Description	Check Sort Code	Amount	
	W4-250344841	03/19/2025	Misc Parts/hardware		129.57	
Check	04/07/2025	206984	Accounts Payable	CURREN HARDWARE & FEED		92.79
	Invoice	Date	Description	Check Sort Code	Amount	
	18229	03/12/2025	BLANKET FOR HARDWARE AND EQUIPMENT		71.80	
	18365	03/25/2025	LOCK		20.99	
Check	04/07/2025	206985	Accounts Payable	DAVIS ULMER		739.00
	Invoice	Date	Description	Check Sort Code	Amount	
	1052-F345277	03/21/2025	DAVIS ULMER		475.00	
	F334384	02/12/2025	REPAIR AT DPW		264.00	
Check	04/07/2025	206986	Accounts Payable	ELMIRA CITY CHAMBERLAIN		4,721.21
	Invoice	Date	Description	Check Sort Code	Amount	
	2025 TAXES	03/25/2025	1ST & 2ND INSTALL TAX BILLS		4,721.21	
Check	04/07/2025	206987	Accounts Payable	ELMIRA CITY SCHOOL DISTRICT		48,837.02
	Invoice	Date	Description	Check Sort Code	Amount	
	EHA PILOT	03/25/2025	SCHOOL PORTION		48,837.02	
Check	04/07/2025	206988	Accounts Payable	EXCELLUS BLUE CROSS BLUE SHIELD		49,202.40
	Invoice	Date	Description	Check Sort Code	Amount	
	000042679995	03/25/2025	GROUP#00508592-0001		49,202.40	
Check	04/07/2025	206989	Accounts Payable	FEDERAL EXPRESS CORP.		16.93
	Invoice	Date	Description	Check Sort Code	Amount	

	8-792-46347	03/25/2025	ACCT1210-7902-0		16.95
Check	04/07/2025	206990	Accounts Payable	FIRST UNUM LIFE	1,246.98
	Invoice	Date	Description	Check Sort Code	Amount
	MARCH '24	03/25/2025	POLICY#0461461-001		704.56
	MARCH - 2024	03/25/2025	POLICY 0461381-001		542.42
Check	04/07/2025	206991	Accounts Payable	Gannett New York- New Jersey LocalIQ	229.56
	Invoice	Date	Description	Check Sort Code	Amount
	0006957986	03/25/2025	PUBLICATIONS		229.56
Check	04/07/2025	206992	Accounts Payable	HORSEHEADS DO-IT CENTER	31.98
	Invoice	Date	Description	Check Sort Code	Amount
	403440	03/25/2025	HOT WATER PISTOL		31.98
Check	04/07/2025	206993	Accounts Payable	I. D. BOOTH, INC.	1,503.85
	Invoice	Date	Description	Check Sort Code	Amount
	132980, 133348	03/17/2025	BLANKET FOR ELECTRICAL SUPPLIES		234.23
	107296	03/11/2025	ELECTRICAL SUPPLIES		775.00
	133018+	03/17/2025	BLANKET FOR INUDTRIAL SUPPLIES		494.62
Check	04/07/2025	206994	Accounts Payable	J.C. SMITH, INC.	1,261.37
	invoice	Date	Description	Check Sort Code	Amount
	1801645	03/12/2025	Misc Parts/hardware		271.85
	1801957	03/13/2025	Misc Parts/hardware		272.52
	1801782	03/12/2025	Misc Parts/hardware		319.00
	1801646	03/12/2025	Equipment Service		398.00
Check	04/07/2025	206995	Accounts Payable	Kimball Midwest	113.98
	Invoice	Date	Description	Check Sort Code	Amount
	103189496	03/21/2025	Fittings & Connectors		113.98
Check	04/07/2025	206996	Accounts Payable	LAZ PARKING MGMT.LTD	8,730.77
	Invoice	Date	Description	Check Sort Code	Amount
	SI1028481	03/25/2025	CENTERTOWN - MARCH 2025		8,730.77
Check	04/07/2025	206997	Accounts Payable	Locality Media, Inc. DBA First Due	500.00
	Invoice	Date	Description	Check Sort Code	Amount
	3686 #2	03/25/2025	REMAINDER DUE		500.00
Check	04/07/2025	206998	Accounts Payable	LOWE'S COMPANIES, INC.	318.23
	Invoice	Date	Description	Check Sort Code	Amount
	88203	03/20/2025	BLANKET FOR MAINTENANCE SUPPLIES		318.23
Check	04/07/2025	206999	Accounts Payable	MCCARTHY TIRE SERVICE	6,047.82
	Invoice	Date	Description	Check Sort Code	Amount
	35-81714	03/13/2025	Automotive - Tires		2,565.10
	35-81967	03/17/2025	Automotive - Tires		132.72
	35-82190	03/24/2025	Automotive - Tires		3,350.00
Check	04/07/2025	207000	Accounts Payable	MES Service Company LLC	612.36
	Invoice	Date	Description	Check Sort Code	Amount
	IN2220023	03/25/2025	MES Calibration Gas BPO		612.36
Check	04/07/2025	207001	Accounts Payable	NAPAAUTO PARTS	773.47
	Invoice	Date	Description	Check Sort Code	Amount
	141092	03/20/2025	Automotive Parts		22.05
	141013	03/19/2025	Automotive Parts		44.20
	140568	03/13/2025	Automotive Parts		5.99
	140478	03/12/2025	Automotive Parts		55.62
	140555	03/13/2025	Automotive Parts		645.61
Check	04/07/2025	207002	Accounts Payable	NYSEG	43,626.47
	Invoice	Date	Description	Check Sort Code	Amount
	508 COLLEGE-MAR	03/25/2025	ACCT#1004-8275-324		1,198.67
	3/17/25	03/25/2025	ACCT#1901-0000-214		2,180.49
	3-17-25	03/25/2025	ACCT#1901-0154-003		40,053.64

	119 W 2ND-MAR	03/25/2025	ACCT#1005-0397-206		193.67
Check	04/07/2025	207003	Accounts Payable	PARACO CORP/HERITAGE FLAG & SUPPLY	1,211.00
	Invoice	Date	Description	Check Sort Code	Amount
	21125-1	03/20/2025	BLANKET FOR SUPPLIES		1,211.00
Check	04/07/2025	207004	Accounts Payable	PAWS OF NY	1,645.00
	Invoice	Date	Description	Check Sort Code	Amount
	JAN-MARCH 2025	03/25/2025	ACCT#126		1,645.00
Check	04/07/2025	207005	Accounts Payable	PEOPLEREADY INC	2,531.83
	Invoice	Date	Description	Check Sort Code	Amount
	29070502	03/18/2025	TEMP SERVICES		2,531.83
Check	04/07/2025	207006	Accounts Payable	PITNEY BOWES	124.86
	Invoice	Date	Description	Check Sort Code	Amount
	1027088991	03/25/2025	ACCT#0013158353		70.86
	1027103514	03/25/2025	ACCT#1027103514		54.00
Check	04/07/2025	207007	Accounts Payable	R S PARKER LANDSCAPING	14,592.00
	Invoice	Date	Description	Check Sort Code	Amount
	11279	03/25/2025	ABATEMENTS		14,592.00
Check	04/07/2025	207008	Accounts Payable	RANGER OUTFITTERS	503.36
	Invoice	Date	Description	Check Sort Code	Amount
	26307	03/25/2025	ACADEMY UNIFORM ITEMS		503.36
Check	04/07/2025	207009	Accounts Payable	RINWALSKE GARAGE	875.00
	Invoice	Date	Description	Check Sort Code	Amount
	52007	03/11/2025	Towing		75.00
	3431	03/25/2025	TOWING		800.00
Check	04/07/2025	207010	Accounts Payable	SCHLATHER, STUMBAR, PARKS & SALK, LLP	1,040.00
	Invoice	Date	Description	Check Sort Code	Amount
	9519	03/25/2025	OROPALLO		1,040.00
Check	04/07/2025	207011	Accounts Payable	STAPLES BUSINESS ADVANTAGE	128.69
	Invoice	Date	Description	Check Sort Code	Amount
	7654187060-000-0	03/21/2025	OFFICE SUPPLIES		128.69
Check	04/07/2025	207012	Accounts Payable	STEWART P. WILSON	3,659.13
	Invoice	Date	Description	Check Sort Code	Amount
	500896	03/11/2025	FUEL-BLANKET PO RFB# 2402 RES#23-638		677.24
	493940	03/12/2025	FUEL-BLANKET PO RFB# 2402 RES#23-638		2,004.86
	500895	03/18/2025	FUEL-BLANKET PO RFB# 2402 RES#23-638		977.03
Check	04/07/2025	207013	Accounts Payable	TIME WARNER CABLE	168.87
	Invoice	Date	Description	Check Sort Code	Amount
	155917901031425	03/25/2025	ACCT#155917901		168.87
Check	04/07/2025	207014	Accounts Payable	TIME WARNER CABLE	123.95
	Invoice	Date	Description	Check Sort Code	Amount
	0070845031025	03/10/2025	ACCT #8358 10 133 0070845		123.95
Check	04/07/2025	207015	Accounts Payable	TOLLS BY MAIL PAYMENT PROCESSING CENTER	6.60
	Invoice	Date	Description	Check Sort Code	Amount
	3/13/25	03/25/2025	TOLL BILL#18288404183		6.60
Check	04/07/2025	207016	Accounts Payable	TOTAL RECALL MESSAGE CENTER INC.	179.75
	Invoice	Date	Description	Check Sort Code	Amount
	101413	03/14/2025	MONTHLY MESSAGE SERVICE FOR DPW		179.75
Check	04/07/2025	207017	Accounts Payable	TRACEY ROAD EQUIPMENT INC.	110.01

	Invoice	Date	Description	Check Sort Code	Amount
	X102068307	03/20/2025	Automotive Parts & Supplies Heavy Equipment		110.01
Check	04/07/2025	207018	Accounts Payable TWIN TIER PAINT WALLCOVERING		353.90
	Invoice	Date	Description	Check Sort Code	Amount
	72650&72793	03/25/2025	Blanket for Paint & Supplies		353.90
Check	04/07/2025	207019	Accounts Payable UniFirst Corporation		198.17
	Invoice	Date	Description	Check Sort Code	Amount
	181176, 181124	03/20/2025	FLOOR MATS FOR CITY HALL, DPW, MTGC		198.17
Check	04/07/2025	207020	Accounts Payable UNITED SAFETY GROUP LLC		130.32
	Invoice	Date	Description	Check Sort Code	Amount
	21706	03/25/2025	UNITED SAFETY GROUP Gear Repair BPO		130.32
Check	04/07/2025	207021	Accounts Payable VASCO BRANDS, INC.		169.94
	Invoice	Date	Description	Check Sort Code	Amount
	144236	03/10/2025	BLANKET FOR JANITORIAL SUPPLIES		169.94
Check	04/07/2025	207022	Accounts Payable VERIZON (FORMERLY BELL ATLANTIC)		119.75
	Invoice	Date	Description	Check Sort Code	Amount
	734-2329-MAR	03/25/2025	ACCT#652-110-359-0001-38		119.75
Check	04/07/2025	207023	Accounts Payable W. W. GRAINGER		330.47
	Invoice	Date	Description	Check Sort Code	Amount
	9425737344	03/03/2025	BLANKET FOR PARTS & SUPPLIES		330.47
Check	04/07/2025	207024	Accounts Payable WARD APPARATUS LLC		832.63
	Invoice	Date	Description	Check Sort Code	Amount
	5189	03/19/2025	Parts & Supplies		672.63
	5178	03/25/2025	WARD Blanket PO Badges/Pins/Fronts		160.00
Check	04/07/2025	207025	Accounts Payable WOLFE'S CUSTOM THREADS AND AWARDS, INC.		48.00
	Invoice	Date	Description	Check Sort Code	Amount
	14436	03/25/2025	ENGRAVING ON PLAQUES		48.00
Check	04/07/2025	207026	Accounts Payable XEROX CORPORATION		974.10
	Invoice	Date	Description	Check Sort Code	Amount
	023160871	03/25/2025	719281396		10.97
	504637548	03/25/2025	950906487		21.73
	5046410732	03/25/2025	957723893		96.78
	504641072	03/25/2025	957723810		96.78
	504637180	03/25/2025	504637180		96.78
	023160873	03/25/2025	722774775		15.53
	504637708	03/25/2025	951078419		96.78
	504640781	03/25/2025	957416910		96.78
	504641010	03/25/2025	957612286		94.66
	023160872	03/25/2025	721817914		20.54
	023160869	03/25/2025	726631807		7.21
	504640782	03/25/2025	957417074		96.78
	504638050	03/25/2025	952163384		96.78
	504641529	03/25/2025	956866602		126.00
Check	04/07/2025	207027	Accounts Payable ALI BRENNAN, LLC		3,833.00
	Invoice	Date	Description	Check Sort Code	Amount
	TM#99.06-3-27	03/25/2025	SANITATION REFUND		3,833.00
Check	04/07/2025	207028	Accounts Payable BOND, SCHOENECK, & KING, PPLC		2,553.00
	Invoice	Date	Description	Check Sort Code	Amount
	20070667	03/25/2025	ANTHONY ALVERNAZ V. P MICHAEL COLLINS		2,553.00
Check	04/07/2025	207029	Accounts Payable HOME HEADQUARTERS		35,000.00
	Invoice	Date	Description	Check Sort Code	Amount
	SVCFEE	03/25/2025	CITIES RISE		35,000.00

GENERAL FUND GENERAL FUND Totals:

Transactions: 63

\$351,077.27

Checks: 63 \$351,077.27

City of Elmira *LIVE*

Payment Batch Register

Bank Account: CAP CHECK - CAPITAL CHECKING
Batch Date: 04/07/2025

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CAP CHECK - CAPITAL CHECKING					
Check	04/07/2025	1049485	Accounts Payable	ENERGY SAVERS OF CHEMUNG LTD.	27,528.82
	Invoice	Date	Description	Check Sort Code	Amount
	ES0772	03/28/2025	ENERGY SAVERS Station 3 Entry		27,528.82
Check	04/07/2025	1049486	Accounts Payable	FIRST OUT RESCUE EQUIPMENT	1,866.70
	Invoice	Date	Description	Check Sort Code	Amount
	33629	03/28/2025	FIRST OUT FM Investigation Gear		1,866.70
Check	04/07/2025	1049487	Accounts Payable	FOOR & ASSOCIATES	1,875.00
	Invoice	Date	Description	Check Sort Code	Amount
	4061	02/01/2025	design & construction		1,875.00
Check	04/07/2025	1049488	Accounts Payable	WARD APPARATUS LLC	1,460.00
	Invoice	Date	Description	Check Sort Code	Amount
	5177	03/28/2025	WARD Helmets for new recruits		1,460.00
CAP CHECK CAPITAL CHECKING Totals:			Transactions: 4		\$32,730.52
Checks:		4	\$32,730.52		

HAND CHECKS DETAILS

\$6,760.74

CAPITAL HAND CHECKS DETAIL

\$0.00

City of Elmira *LIVE*

Payment Batch Register

Bank Account: GENERAL FUND - GENERAL FUND
Batch Date: 03/18/2025

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GENERAL FUND - GENERAL FUND					
Check	03/18/2025	206961 Accounts Payable	JAMES J TURCSIK, JR.		1,971.95
	Invoice	Date	Description	Check Sort Code	Amount
	2/1-3/15/25	03/18/2025	Commission Check		1,861.95
	2/1-3/15/25 #2	03/18/2025	NON TAXABLE ITEM		110.00
GENERAL FUND GENERAL FUND Totals:			Transactions: 1		\$1,971.95
Checks:	1		\$1,971.95		

City of Elmira *LIVE*

Payment Batch Register

Bank Account: GENERAL FUND - GENERAL FUND
Batch Date: 03/24/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GENERAL FUND - GENERAL FUND						
Check	03/24/2025	206963	Accounts Payable	CHRISTOPHER OSIECKI		19.00
	Invoice	Date	Description	Check Sort Code		Amount
	4/8 TRAINING	03/24/2025	Meals Per Diem			19.00
Check	03/24/2025	206964	Accounts Payable	ERICA LAPIERRE		19.00
	Invoice	Date	Description	Check Sort Code		Amount
	4/8 TRAINING	03/24/2025	Meals Per Diem			19.00
Check	03/24/2025	206965	Accounts Payable	POSTMASTER		296.00
	Invoice	Date	Description	Check Sort Code		Amount
	PO BOX RENEW FEE	03/24/2025	PO BOX 876			296.00
GENERAL FUND GENERAL FUND Totals:				Transactions: 3		\$334.00
Checks:		3		\$334.00		

City of Elmira *LIVE*

Payment Batch Register

Bank Account: GENERAL FUND - GENERAL FUND
Batch Date: 03/19/2025

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GENERAL FUND - GENERAL FUND					
Check	03/19/2025	206962 Accounts Payable	AMAZON CAPITAL SERVICES INC		553.59
	Invoice	Date	Description	Check Sort Code	Amount
	1VKF-6VPV-HPTG	03/19/2025	2025-191		358.65
	1TGH-JNR3-3WKX	03/19/2025	2025-29		111.10
	1DK4-J16N-3QNQ	03/19/2025	2025-29		46.87
	11LK-7LD3-3JXJ	03/19/2025	2025-30		36.97
GENERAL FUND GENERAL FUND Totals:			Transactions: 1		\$553.59
Checks:	1		\$553.59		

City of Elmira *LIVE*

Payment Batch Register

Bank Account: GENERAL FUND - GENERAL FUND
Batch Date: 03/25/2025

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GENERAL FUND - GENERAL FUND					
Check	03/25/2025	206966 Accounts Payable	NYSCMA		450.00
	Invoice	Date	Description	Check Sort Code	Amount
	P.MICHAELCOLLINS	03/25/2025	4/30-5/2 registration		450.00
GENERAL FUND GENERAL FUND Totals:			Transactions: 1		\$450.00
Checks:	1		\$450.00		

ACH PAYMENTS**A Fund**

GHI DENTAL BILLS FOR THE TWO WEEK PERIOD 03/15/2025 - 03/28/2025

3/20/2025 GHI DENTAL	\$	1,780.00
3/26/2025 GHI DENTAL	\$	1,351.20
	\$	3,131.20

TA Fund

NYS 529 COLLEGE SAVINGS PROGRAM FOR THE TWO WEEK PERIOD 03/15/2025 - 03/28/2025

3/27/2025 C. Osiecki	\$	320.00
	\$	320.00

Elmira City Council

Agenda Summary: Act on resolution to adjourn.

Resolution Number: 2025-105

Sponsor: Gary Brinn

ATTACHMENTS

[Adjournment April 7.docx](#)

April 7, 2025

RESOLUTION

NO. 2025 – ____

By: _____

RESOLVED, that the next meeting for City Council will be a Regular Meeting held on Monday, April 21, 2025, at 5:30PM; and be it further

RESOLVED, that this meeting is adjourned.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	