

APPROVAL OF MINUTES

2024-66

Jackie Wilson

Act on resolution dispensing with the minutes of the Regular Meeting held on Monday, February 12, 2024.

FIRST PUBLIC COMMENT PORTION

IDENTIFICATION OF CONSENT ITEMS

PERSONNEL ACTIONS

2024-67

Mayor Mandell

Received communication from the City Manager and act on resolution reporting the Personnel Actions for the City of Elmira, whereby

Marie M. Little was appointed to the position of Secretary to the City Manager, effective January 22, 2024, at the annual salary of \$64,263.00; Erica L. Lapierre, was appointed to the position of Captain, effective February 6, 2024, at the annual salary of \$106,165.25; Christopher W. Zelko was appointed to the position of Captain, effective February 6, 2024, at the annual salary of \$105,211.31; Colleen A. Wintermute, was appointed to the position of Property Evidence Clerk, effective February 9, 2024, at the annual salary of \$43,781; William J. Goodwin, was appointed to the position of Sergeant, effective February 16, 2024, at the annual salary of \$90,221.27; Michael J. Kozemko, was appointed to the position of Lieutenant effective February 16, 2024, at the annual salary of \$97,719.15; Matthew G. McGrain, was appointed to the position of Sergeant, effective February 16, 2024, at the annual salary of \$90,221.27; Joshua J. Pratt, was appointed to the position of Lieutenant, effective February 16, 2024, at the annual salary of \$97,719.15; and Joseph M. Runyan, was appointed to the position of Lieutenant effective February 16, 2024, at the annual salary of \$97,719.15.

2024-68
Joseph Duffy

Received communication from Mayor Daniel J. Mandell Jr. to act on resolution to re-appoint Elizabeth Chalfant to the Historic Preservation Commission with a term expiring on January 31, 2027.

RESOLUTIONS

2024-69
Gary Brinn

Act on resolution approving a bi-weekly newsletter available to all interested parties and requesting the City Manager research use of cellular phone applications (apps) used by municipalities to push notifications, inform citizens, and receive input from citizens.

2024-70
Mayor Mandell

Act on resolution approving and adopting the American Rescue Plan Budget for the year 2024, a summary of which is attached hereto.

2024-71
Joseph Duffy

Act on resolution approving and adopting the Community Development Enterprise Partners Budget for the year 2024, a summary of which is attached hereto.

2024-72
Nan Moss

Receive communication from the City Manager and act on resolution declaring abandoned and impounded vehicles located at Department of Public Works as surplus property and authorizing the sale of said vehicles in the City's possession set forth on the attached list by way of either an on-line auction by Auctions International, Inc. or sale to Pick-A-Part in Horseheads, New York.

2024-73
Corey Cooke

Receive communication from the City Manager and act on resolution acknowledging receipt of Insero & Co's Agreed-Upon Procedures Contract Close-Out Report on the Main Street Bridge Project and directing the Report be filed.

2024-74
Mayor Mandell

Receive communication from the City Manager and act on resolution authorizing additional restoration work on the City Hall Clocktower Project by Lupini Construction Inc. at an additional cost to the City of \$175,812.47, a copy of Lupini's time and materials proposal is attached hereto, and authorizing the City Chamberlain to use interest accrued on City Capital Account(s) to pay for the additional work.

AGREEMENTS

2024-75

Jackie Wilson

Receive communication from the City Manager and act on resolution approving a 2-year agreement, commencing March 6, 2024 and expiring March 5, 2026, between the City and Online Auctions International, Inc. for sale of abandoned and impounded vehicles in the City's possession and declared to be City surplus assets and authorizing the Mayor to execute the agreement, a copy of which is attached hereto; said agreement subject to Corporation Counsel approval.

OVERTIME REPORTS

2024-76

Gary Brinn

Receive communication from the City Manager and act on resolution reporting the overtime for the Elmira Fire Department for pay periods 1 and 2 of 2024 in the amount of \$16,886.63.

AUDITS

2024-77

Joseph Duffy

Act on Lead Hazard Reduction Grant Program Audit.

2024-78

Corey Cooke

Act on Anti-Displacement Learning Network Program Audit.

2024-79

Jackie Wilson

Act on Community Development Block Grant Program Audit.

2024-80

Nan Moss

Act on Audit.

SECOND PUBLIC COMMENT PORTION

CITY MANAGER REPORT

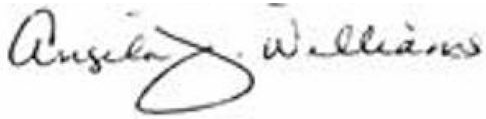
ADJOURN

2024-81

Gary Brinn

Act on resolution to adjourn.

Respectfully Submitted,

A handwritten signature in black ink that reads "Angela J. Williams". The signature is fluid and cursive, with the first name "Angela" and last name "Williams" clearly legible.

Angela J. Williams
City Clerk

Elmira City Council

Agenda Summary:	Act on resolution dispensing with the minutes of the Regular Meeting held on Monday, February 12, 2024.
Resolution Number:	2024-66
Sponsor:	Jackie Wilson

ATTACHMENTS

[Beginning Feb 26.docx](#)

February 26, 2024

Minutes of the Regular Meeting of the Council of the City of Elmira, New York, held in Council Chambers in said City of Elmira, this 26th day of February, 2024.

The Mayor called the meeting to order and presided.

The City Clerk called the roll.

PRESENT:

ABSENT:

RESOLUTION

NO. 2024- _____

By Councilmember: _____

RESOLVED, that the reading of the minutes of the Regular Meeting held February 12, 2024, be dispensed with and stand approved.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Agenda Summary:

Received communication from the City Manager and act on resolution reporting the Personnel Actions for the City of Elmira, whereby

Marie M. Little was appointed to the position of Secretary to the City Manager, effective January 22, 2024, at the annual salary of \$64,263.00; Erica L. Lapierre, was appointed to the position of Captain, effective February 6, 2024, at the annual salary of \$106,165.25; Christopher W. Zelko was appointed to the position of Captain, effective February 6, 2024, at the annual salary of \$105,211.31; Colleen A. Wintermute, was appointed to the position of Property Evidence Clerk, effective February 9, 2024, at the annual salary of \$43,781; William J. Goodwin, was appointed to the position of Sergeant, effective February 16, 2024, at the annual salary of \$90,221.27; Michael J. Kozemko, was appointed to the position of Lieutenant effective February 16, 2024, at the annual salary of \$97,719.15; Matthew G. McGrain, was appointed to the position of Sergeant, effective February 16, 2024, at the annual salary of \$90,221.27; Joshua J. Pratt, was appointed to the position of Lieutenant, effective February 16, 2024, at the annual salary of \$97,719.15; and Joseph M. Runyan, was appointed to the position of Lieutenant effective February 16, 2024, at the annual salary of \$97,719.15.

Resolution Number:

2024-67

Sponsor:

Mayor Mandell

ATTACHMENTS

[Personnel Actions February 26-AMENDED.docx](#)

February 26, 2024

**AMENDED
FOR THE AGENDA
COMMUNICATION**

To the Honorable Mayor and Councilmembers

Dear Councilmembers:

This is to announce the personnel actions for the City of Elmira whereby:

LITTLE, MARIE M.	Chemung, NY has been appointed to the position of Secretary to the City Manager, effective January 22, 2024, at an annual salary of \$64,263.00.
LAPIERRE, ERICA L.	Cayuta, NY has been appointed to the position of Captain in the Elmira Police Department, effective February 6, 2024, at an annual salary of \$106,165.25.
ZELKO, CHRISTOPHER W.	Elmira, NY, has been appointed to the position of Captain in the Elmira Police Department, effective February 6, 2024, at an annual salary of \$105,211.31.
WINTERMUTE, COLLEEN A.	Pine City, NY has been appointed to the position of Property Evidence Clerk in the Elmira Police Department, effective February 9, 2024, at an annual salary of \$43,781.00.
GOODWIN, WILLIAM J.	Horseheads, NY has been appointed to the position of Sergeant in the Elmira Police Department, effective February 16, 2024, at an annual salary of \$90,221.27.
KOZEMKO, MICHAEL J.	Horseheads, NY has been appointed to the position of Lieutenant in the Elmira Police Department, effective February 16, 2024, at an annual salary of \$97,719.15.
MCGRAIN, MATTHEW G.	Elmira, NY has been appointed to the position of Sergeant in the Elmira Police Department, effective February 16, 2024, at an annual salary of \$90,221.27.
PRATT, JOSHUA J.	Big Flats, NY has been appointed to the position of Lieutenant in the Elmira Police Department, effective February 16, 2024, at an annual salary of \$97,719.15.
RUNYAN, JOSEPH M.	Elmira, NY has been appointed to the position of Lieutenant in the Elmira Police Department, effective February 16, 2024, at an annual salary of \$97,719.15.

Respectfully submitted,

P. Michael Collins
City Manager

AMENDED
RESOLUTION

2024 - ____

By Councilmember: _____

RESOLVED, that the communication from the City Manager announcing the personnel actions for the City of Elmira whereby Marie M. Little, Chemung, NY was appointed to the position of Secretary to the City Manager, effective January 22, 2024, at the annual salary of \$64,263.00; Erica L. Lapierre, Cayuta, NY was appointed to the position of Captain, effective February 6, 2024, at the annual salary of \$106,165.25; Christopher W. Zelko, Elmira, NY was appointed to the position of Captain, effective February 6, 2024, at the annual salary of \$105,211.31; Colleen A. Wintermute, Pine City, NY was appointed to the position of Property Evidence Clerk, effective February 9, 2024, at the annual salary of \$43,781; William J. Goodwin, Horseheads, NY was appointed to the position of Sergeant, effective February 16, 2024, at the annual salary of \$90,221.27; Michael J. Kozemko, Horseheads, NY was appointed to the position of Lieutenant effective February 16, 2024, at the annual salary of \$97,719.15; Matthew G. McGrain, Elmira, NY was appointed to the position of Sergeant effective February 16, 2024, at the annual salary of \$90, 221.27; Joshua J. Pratt, Big Flats, NY was appointed to the position of Lieutenant, effective February 16, 2024, at the annual salary of \$97,719.15; Joseph M. Runyan, Elmira, NY was appointed to the position of Lieutenant effective February 16, 2024, at the annual salary of \$97,719.15 and be it further

RESOLVED, that the personnel actions for the City of Elmira be received and placed on file.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary:	Received communication from Mayor Daniel J. Mandell Jr. to act on resolution to re-appoint Elizabeth Chalfant to the Historic Preservation Commission with a term expiring on January 31, 2027.
Resolution Number:	2024-68
Sponsor:	Joseph Duffy

ATTACHMENTS

[Historic Preservation Commission Re-Appt Elizabeth Chalfant.docx](#)

February 26, 2024

FOR THE AGENDA
COMMUNICATION

To the Council as a Whole

Dear Councilmembers:

Pursuant to Section 213 of the Charter of the City of Elmira, I am hereby recommending the re-appointment of Elizabeth Chalfant, 401 Euclid Avenue, Elmira, NY, to the Historic Preservation Commission term to expire January 31, 2027.

Respectfully yours,

Daniel J. Mandell, Jr.
Mayor

RESOLUTION
NO. 2024 - _____

By Councilmember: _____

RESOLVED, that the communication from the Mayor announcing the re-appointment of Elizabeth Chalfant, 401 Euclid Avenue, Elmira, NY; to the Historic Preservation Commission term to expire January 31, 2027, and be it further.

RESOLVED, that the City Council of the City of Elmira does hereby concur with the re-appointment of Elizabeth Chalfant Commissioner on the Historic Preservation Commission.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary: Act on resolution approving a bi-weekly newsletter available to all interested parties and requesting the City Manager research use of cellular phone applications (apps) used by municipalities to push notifications, inform citizens, and receive input from citizens.

Resolution Number: 2024-69

Sponsor: Gary Brinn

ATTACHMENTS

[resolution proposed weekly newsletter by council & City Manager research phone apps 2.26.2024.doc](#)

February 26, 2024

**RESOLUTION
NO. 2024 – ____**

By Councilmember _____:

WHEREAS, in today's world in many cases social media platforms puts forth false and/or erroneous information; and

WHEREAS, proprietary algorithms determine if and when content is delivered on social media platforms, removing our control over whether information is received at all; and

WHEREAS, it is imperative that local governments provide their residents with accurate, truthful, and timely information as to the process of governance and the operation of municipal services; and

WHEREAS, there has been, and continues to be, a decline in traditional media platforms meeting recognized and established journalistic standards; and

WHEREAS, the City Council of the City of Elmira New York is committed to providing accurate, truthful, and timely information to City residents; and

WHEREAS, an accurately informed citizenry is a cornerstone of effective government;

NOW, THEREFORE, BE IT

RESOLVED, that the City of Elmira, New York shall publish, without charge, a bi-weekly e-mail newsletter available to all interested parties; and be it further

RESOLVED, that the City Council requests the City Manager to research the use of cellular telephone applications (apps) as used by municipalities to push notifications, inform citizens, and receive input from citizens.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary:	Act on resolution approving and adopting the American Rescue Plan Budget for the year 2024, a summary of which is attached hereto.
Resolution Number:	2024-70
Sponsor:	Mayor Mandell

ATTACHMENTS

[resolution american rescue plan adopting 2024 budget 2.26.2024.doc](#)

February 26, 2024

RESOLUTION
No. 2024 - _____

By Councilmember _____:

WHEREAS, the City Council having received the City Manager's Proposed American Rescue Plan Budget for the year 2024, representing monies previously appropriated but not yet paid out;

NOW, THEREFORE, be it

RESOLVED, that the City Council of the City of Elmira, New York does hereby approve and adopts the American Rescue Plan Budget for the City of Elmira for the year 2024, a summary of which is attached hereto.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Presented below is the City Manager’s proposed City American Rescue Plan Budget for the year 2024:

Account	Account Description	2024 Proposed
Fund ARP - American Rescue Plan		
REVENUE		
Department 1309 - FEDERAL AID		
445970	FEDERAL AID/ GEN GOVT CAP GRANT	16,612,589.00
REVENUE TOTALS		\$16,612,589.00
EXPENSE		
Department 8820 - AMERICAN RESCUE PLAN		
<i>PERSONAL SERVICES</i>		
510100	BASE SALARY	76,567.00
541900-8	Dunn Field	1,000,000.00
545000	PURCHASED SERVICES	1,678,800.00
541900	MISCELLANEOUS	40,000.00
541900-12	LOST REVENUE	7,387,500.00
541900-13	Commercial Property Rehab	125,000.00
541900-14	Fassett Rd Stormwater Project	1,741,000.00
541900-7	Irrigation Program	1,963,722.00
541900-15	Large Tourism Grant	1,400,000.00
541900-16	Water Projects	1,200,000.00
EXPENSE TOTALS		\$16,612,589.00
Fund ARP - American Rescue Plan Totals		
REVENUE TOTALS		\$16,612,589.00
EXPENSE TOTALS		\$16,612,589.00
Fund ARP - American Rescue Plan Totals		\$0.00

WITNESS MY HAND AND THE SEAL OF THE CITY OF ELMIRA, NEW YORK THIS _____ DAY OF FEBRUARY, 2024.

ATTEST:

Angela J. Williams
City Clerk

Daniel J. Mandell
Mayor

Agenda Summary: Act on resolution approving and adopting the Community Development Enterprise Partners Budget for the year 2024, a summary of which is attached hereto.

Resolution Number: 2024-71

Sponsor: Joseph Duffy

ATTACHMENTS

[resolution community development enterprise partners adopting 2024 budget 2.26.2024.doc](#)

February 26, 2024

RESOLUTION
No. 2024 - _____

By Councilmember _____:

WHEREAS, the City Council having received the City Manager's Proposed Community Development Enterprise Partners (CDEP) Budget for the year 2024, representing monies previously appropriated but not yet paid out;

NOW, THEREFORE, be it

RESOLVED, that the City Council of the City of Elmira, New York does hereby approve and adopts the Community Development Enterprise Partners (CDEP) Budget for the City of Elmira for the year 2024, a summary of which is attached hereto.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Presented below is the City Manager's proposed City Community Development Enterprise Partners (CDEP) Budget for the year 2024:

Account	Account Description	2024 Proposed
Fund	CDEP - Comm Dev-Enterprise Comm Partner	
	REVENUE	
	Project 2581 - CITIES RISE GRANT	
435980	OTHER TRANSPORTATION	245,000.00
	Project 2582 - Anti-Displacement Grant	
435980	OTHER TRANSPORTATION	261,057.00
	REVENUE TOTALS	\$506,057.00
	EXPENSE	
	Project 2581 - CITIES RISE GRANT	
515500	TEMP/SEASONAL SALARIES	156,500.00
545000	PURCHASED SERVICES	8,500.00
541900	MISCELLANEOUS	20,000.00
521000	BLDGS - EQUIPMENT & CAPITAL	60,000.00
	Project 2581 - CITIES RISE GRANT Totals	\$245,000.00
	Project 2582 - Anti-Displacement Grant	
540200	OFFICE SUPPLIES	6,334.00
545100	LEGAL ADV	5,000.00
545700	CONTRACTS/LEASES	247,120.00
543400	LODGING	2,375.00
548200	TELEPHONE	228.00
	Project 2582 - Anti-Displacement Grant Totals	\$261,057.00
	EXPENSE TOTALS	\$506,057.00
Fund	CDEP - Comm Dev-Enterprise Comm Partner Totals	
	REVENUE TOTALS	\$506,057.00
	EXPENSE TOTALS	\$506,057.00

WITNESS MY HAND AND THE SEAL OF THE CITY OF ELMIRA, NEW YORK THIS _____ DAY OF FEBRUARY, 2024.

ATTEST:

Angela J. Williams
City Clerk

Daniel J. Mandell
Mayor

Agenda Summary: Receive communication from the City Manager and act on resolution declaring abandoned and impounded vehicles located at Department of Public Works as surplus property and authorizing the sale of said vehicles in the City's possession set forth on the attached list by way of either an on-line auction by Auctions International, Inc. or sale to Pick-A-Part in Horseheads, New York.

Resolution Number: 2024-72

Sponsor: Nan Moss

ATTACHMENTS

[resolution surplus vehicles on-line auction sale 2.26.2024.doc](#)
[list of auction vehicles 2.26.2024.pdf](#)

February 26, 2024

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

The City's Department of Public Works' impound lot on Linden Place contains impounded and abandoned vehicles. The Police Department is recommending the disposal of these vehicles.

The following resolution declares these vehicles as City surplus property and authorizes the sale of the vehicles outlined on the attached list by way of either an on-line auction by Auctions International, Inc. or sale of the vehicles to Pick-A-Part in Horseheads.

Respectfully submitted,

P. Michael Collins
City Manager

February 26, 2024

RESOLUTION
NO. 2024 – _____

By Councilmember _____:

RESOLVED, that the communication from the City Manager regarding the sale of City surplus vehicles, be received and placed on file; and be it further

RESOLVED, that the City Council declares the abandoned and impounded vehicles located at the Department of Public Works as surplus property and authorizes the sale of the vehicles in the City’s possession set forth on the attached list by way of either an on-line auction by Auctions International, Inc. or sale of the vehicles to Pick-A-Part in Horseheads, NY.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Auction Cars

CASE #	VEHICLE	COLOR	VIN #	KEY	DATE LETTER SENT
23EP28746	2004 Mercury Grand Marquis	Gray	2MEHM75W74X609198	Y	01/13/2024
23EP29854	2006 Mercedes E350	Black	WDBUF56J06A945075	Y	01/13/2024
23EP31166	2006 Nissan Altima	Black	1N4AL11D56C232898	N	01/05/2024
23EP31523	2006 Chevrolet Cobalt	Orange	1G1AK15FX67659701	N	01/05/2024
23EP31748	2003 Chevrolet Express	White	1GCHG39U131110253	N	01/05/2024
23EP31952	2010 Ford Explorer	Gray	1FMEU7DE5AUA15544	N	12/29/2023
23EP32798	2015 Chevrolet Equinox	White	1GNFLFEK8FZ141005	N	12/29/2023
23EP35269	2007 Ford Taurus	Gray	1FAFP53U57A151542	N	12/29/2023
24EP00156	2010 Lincoln MKX	Black	2LMDJ8JC1ABJ29208	Y	01/31/2024

Elmira City Council

Agenda Summary: Receive communication from the City Manager and act on resolution acknowledging receipt of Insero & Co's Agreed-Upon Procedures Contract Close-Out Report on the Main Street Bridge Project and directing the Report be filed.

Resolution Number: 2024-73

Sponsor: Corey Cooke

ATTACHMENTS

[resolution main st close-out report by insero 2.26.2024.doc](#)
[Insero & Co. Main Street Bridge.pdf](#)

February 26, 2024

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

In conjunction with the close-out of the Main Street Reconstruction Project an Agreed-Upon Procedures Contract Close-Out Report was prepared by Insero & Co. A copy of the report is attached for Council's review.

Respectfully submitted,

P. Michael Collins
City Manager

February 26, 2024

RESOLUTION
NO. 2024-_____

By Councilmember _____:

RESOLVED, that the communication from the City Manager regarding the City's receipt of the Agreed-Upon Procedures Contract Close-Out Report prepared by Insero & Co., be received and placed on file; and be it further

RESOLVED, that the City Council of the City of Elmira, New York, does hereby acknowledge receipt of the Report and directs that it be filed.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

CITY OF ELMIRA

Elmira, New York

Agreed-Upon Procedures Contract Close-Out Report

Fisher Associates

Contract # D035294 and #D036102

Main Street Bridge

June 1, 2017 - January 13, 2023



CITY OF ELMIRA**MAIN STREET BRIDGE
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**INDEPENDENT ACCOUNTANTS' REPORT
ON APPLYING AGREED-UPON PROCEDURES**

February 1, 2024

To the Department of Public Works, City of Elmira, New York:

We have performed the procedures enumerated below on the Main Street Bridge project contract, a professional service consultant agreement with Fisher Associates for the period June 1, 2017 through January 13, 2023. The City of Elmira's (the City) management is responsible for the Main Street Bridge project contract.

The City's Department of Public Works and the State of New York Department of Transportation, Contract Audit Bureau have agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of evaluating Fisher Associates' (the Consultant) assertion that the cost elements and fees submitted under Contracts #D035294 and #D036102 – Main Street Bridge are allowable based on the contract provisions, the Federal Acquisition Regulation (48 CFR, Part 31) (FAR), and the policies prescribed by the New York State Department of Transportation. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

Procedure #1

We obtained the complete original contract, supplemental agreement(s), maximum salary rate schedules, and other pertinent documents. We inspected the audit request, draft final bill, audit history, indirect cost rate reports, and available direct cost audit reports for the prime and sub-consultants.

Finding #1

Based on the procedures performed, no findings were noted.

Procedure #2

We obtained payment estimates submitted by the consultant and inspected billed cost elements to determine that all costs billed were incurred during the period of the contract and, in total, did not exceed the maximum amount payable. We obtained notices of the Federal authorization date for each relevant Project Identification Number (PIN) and verified costs were incurred subsequent to that date.

INSERO & Co. CPAs, LLP

The Highest Standard | (800) 232-9547 | www.inserocpa.com

Finding #2

Based on the procedures performed, no findings were noted.

Procedure #3

We examined 30 payment estimates submitted by the consultant and looked at employees with direct technical labor (DTL) (including overtime premium and night differential) hours to determine:

- a) Titles and/or positions of employees billed as DTL conform to the titles or positions in the contract's salary schedule and any subsequent title approval letters.
- b) Salary rates billed by the consultant for each title do not exceed the maximum salary rates specified in the contract or subsequent max salary rate schedules.
- c) Hours billed as DTL are supported by approved time sheets and payroll registers.
- d) Labor rate and hours billed reconcile to the payroll register.

Finding #3

Based on the procedures performed, no findings were noted.

Procedure #4

From our examination of 30 payment estimates, we traced direct non-salary costs (DNSC) billed by the consultant to determine that they were in accordance with contract provisions and represented actual costs incurred and paid.

Finding #4

Based on the procedures performed, no findings were noted.

Procedure #5

We obtained notice of the approved overhead allowance(s) for the period and compared to the amount billed.

Finding #5

Based on the procedures performed, no findings were noted.

Procedure #6

We identified the allowable fixed fees from agreements and compared them to the amounts billed.

Finding #6

Based on the procedures performed, no findings were noted.

Procedure #7

We obtained sub-consultant billings and compared work performed and amounts billed to contractual provisions.

Finding #7

Based on the procedures performed, no findings were noted.

We were engaged by the City to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the Consultant's assertion that the cost elements and fees submitted under Contracts #D035294 and #D036102 - Main Street Bridge are allowable based on the contract provisions, the Federal Acquisition Regulation (48 CFR, Part 31) Federal Acquisition Regulation (FAR) (48 CFR, Part 31), and the policies prescribed by the New York State Department of Transportation. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the City of Elmira, and the State of New York Department of Transportation, Contract Audit Bureau, and is not intended to be and should not be used by anyone other than those specified parties.

Respectfully submitted,



Inero & Co. CPAs, LLP
Certified Public Accountants

Ithaca, New York
February 1, 2024

CITY OF ELMIRA

MAIN STREET BRIDGE SCHEDULE OF SUBMITTED AND ADJUSTED COST ELEMENTS (UNAUDITED)

Contract #D035294			
Cost Elements	As Submitted	Adjustments	Adjusted
Overhead:			
Office	\$ 95,488	\$ -	\$ 95,488
Field	71,899	-	71,899
Direct Labor:			
Office	61,210	-	61,210
Field	50,001	-	50,001
Fixed or Net Fee	30,876	-	30,876
Subconsultants:		-	
Trowbridge Wolf Michaels, LA	3,587	-	3,587
Foit Albert	11,022	-	11,022
Subcontractors:			
Paradigm Environmental Services, Inc.	937	-	937
Infrasense	10,619	-	10,619
Kenney Geotechnical Engineering Services,	6,640	-	6,640
Sofis Company, Inc.	6,800	-	6,800
C.P. Ward General Contractors	5,534	-	5,534
Terracon Consultants - NY, Inc.	2,445	-	2,445
Direct Non-Salary Cost (Exclude Subs)	4,668	-	4,668
Overtime (Premium)	1,041	-	1,041
Net Total	\$ 362,767	\$ -	\$ 362,767
 Maximum Amount Payable (MAP)	 \$ 408,791	 \$ -	 \$ 408,791
Amount Remaining (In Excess) of MAP	\$ 46,024	\$ -	\$ 46,024

See Independent Accountants' Report on Applying Agreed-Upon Procedures

CITY OF ELMIRA

MAIN STREET BRIDGE SCHEDULE OF SUBMITTED AND ADJUSTED COST ELEMENTS (UNAUDITED)

Contract #D036102			
Cost Elements	As Submitted	Adjustments	Adjusted
Overhead:			
Office	\$ 119,104	\$ -	\$ 119,104
Field	252,343	-	252,343
Direct Labor:			
Office	70,476	-	70,476
Field	177,306	-	177,306
Fixed or Net Fee	68,630	-	68,630
Subconsultants:			
Jade Stone	14,640	-	14,640
Subcontractors:			
Terracon Consultants - NY, Inc.	9,780	-	9,780
Direct Non-Salary Cost (Exclude Subs)	9,095	-	9,095
Overtime (Premium)	4,266	-	4,266
Net Total	\$ 725,640	\$ -	\$ 725,640
Maximum Amount Payable (MAP)	\$ 740,293	\$ -	\$ 740,293
Amount Remaining (In Excess) of MAP	\$ 14,653	\$ -	\$ 14,653

See Independent Accountants' Report on Applying Agreed-Upon Procedures

CITY OF ELMIRA

MAIN STREET BRIDGE NOTES TO SCHEDULE OF SUBMITTED AND ADJUSTED COST ELEMENTS (UNAUDITED)

GENERAL BACKGROUND

As required by New York State Department of Transportation (NYSDOT), cost reimbursements paid under contracts #D035294 and #D036102, awarded to Fisher Associates, have been subjected to agreed-upon procedures by Insero & Co., LLP.

Contracts #D035294 and #D036102 are cost plus fixed fee, survey, design, and construction inspection services agreements for the Main Street Bridge project.

BASIS OF ACCOUNTING AND PRESENTATION

The schedule was prepared based on the provisions of the contract, the FAR 48 CFR, Part 31, and interpretations of FAR by NYSDOT.

PROJECT IDENTIFICATION NUMBER (PIN)

The following reflects the total costs and fees billed by contract PIN:

	Total	
	Costs Billed	Adjusted
6754.90.121	\$219,704	\$219,704
6754.90.321 CS	32,203	32,203
6754.90.321 CI	110,860	110,860
6755.31.121	220,350	220,350
6755.31.321 CS	67,420	67,420
6755.31.321 CI	437,870	437,870
	\$ 1,088,407	\$ 1,088,407

There were no non-participating or Federal-aid ineligible costs billed under this contract.

See Independent Accountants' Report on Applying Agreed-Upon Procedures

Agenda Summary: Receive communication from the City Manager and act on resolution authorizing additional restoration work on the City Hall Clocktower Project by Lupini Construction Inc. at an additional cost to the City of \$175,812.47, a copy of Lupini's time and materials proposal is attached hereto, and authorizing the City Chamberlain to use interest accrued on City Capital Account(s) to pay for the additional work.

Resolution Number: 2024-74

Sponsor: Mayor Mandell

ATTACHMENTS

[resolution additional restoration work city clocktower project lupini 2.26.2024.doc](#)
[Lupini Construction Proposal additional clocktower work 2.26.2024.pdf](#)

February 26, 2024

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

With the City Hall clocktower restoration project progressing, additional deterioration has been found. These conditions were not apparent when the original inspection was performed. Kyle Sullivan, Director of the City's Buildings and Grounds Department, requested Lupini Construction, Inc. to perform a full investigation and submit a time and materials proposal to repair the deteriorated areas in order to have a structurally and strong clocktower. Attached is the proposal submitted by Lupini in the amount of \$175,812.47. Interest from the Capital Accounts will be used to pay for this additional cost.

Respectfully submitted,

P. Michael Collins
City Manager

February 26, 2024

RESOLUTION
NO. 2024-_____

By Councilmember _____:

RESOLVED, that the communication from the City Manager regarding additional restoration work on the City Hall Clocktower Project, be received and placed on file; and be it further

RESOLVED, that the City Council of the City of Elmira, New York, does hereby authorize additional restoration work on the clocktower by Lupini Construction, Inc. at an additional cost of \$175,812.47; and be it further

RESOLVED, that the City Chamberlain is authorized to use interest accrued on the City's Capital Account(s) to pay for the additional work.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	



Elmira City Hall

Use a separate form for each Subcontractor

Name & Title (Please type or print.)



Contractor Name: <u>Lupini Construction Inc.</u>	Date: <u>12/20/2023</u>
Address: <u>6081 Trenton Road</u>	Attn.: _____
<u>Utica, NY 13502</u>	Change Proposal No.: <u>PR#01</u>
Telephone No.: <u>315-736-8397</u>	Use a separate form for <u>each</u> Subcontractor

A. LABOR					
WORK DESCRIPTION	Trade	Hours	Total Rate	Total Labor Cost	
Interior Beams Exposure					
Set up interior Scaffold System (hoisting in and out)	Bricklayer	40	\$ 85.59	\$ 3,423.60	
Remove the existing concrete fire proofing from beams	Bricklayer	80	\$ 85.59	\$ 6,847.20	
Hoisting of debris down to dumpster	Bricklayer	40	\$ 85.59	\$ 3,423.60	
Time for inspection by Engineer				\$ -	
Remove loose and flaking material form steel beams	Bricklayer	40	\$ 85.59	\$ 3,423.60	
Paint beams with intumescent fireproofing paint	Bricklayer	40	\$ 85.59	\$ 3,423.60	
				\$ -	
DOES NOT INCLUDE ANY STEEL REPAIRS, WILL BE				\$ -	
PRICED AFTER ENGINEERS INSPECTION				\$ -	
				\$ -	
Balcony Repairs					
				\$ -	
Credit for not replacing the Top Rail of Balconie	Bricklayer	112	\$ (85.59)	\$ (9,586.08)	
Remove Top Rail pieces - 4 locations	Bricklayer	40	\$ 85.59	\$ 3,423.60	
Remove Balastures - 4 locations	Bricklayer	40	\$ 85.59	\$ 3,423.60	
Remove bottom Rail pieces - 4 locations	Bricklayer	40	\$ 85.59	\$ 3,423.60	
Remove the existing Roofing Material - 4 locations	Bricklayer	24	\$ 85.59	\$ 2,054.16	
Remove the existing 8" concrete deck - 4 locations	Bricklayer	40	\$ 85.59	\$ 3,423.60	
Remove Wood Decking - 4 locations	Bricklayer	24	\$ 85.59	\$ 2,054.16	
Remove all loose and deteriorated brick - 4 locations	Bricklayer	96	\$ 85.59	\$ 8,216.64	
Remove all debris from scaffold to dumpster - 4 locations	Bricklayer	48	\$ 85.59	\$ 4,108.32	
Reconstruct Brick back up - 4 locations, approx 500 brick e	Bricklayer	320	\$ 85.59	\$ 27,388.80	
Install new metal decking - 4 locations	Bricklayer	24	\$ 85.59	\$ 2,054.16	
Install new concrete on metal decking - 4 locaitons	Bricklayer	64	\$ 85.59	\$ 5,477.76	
Hoisting of Materials up to scaffold locations	Bricklayer	48	\$ 85.59	\$ 4,108.32	
New Roofing is Part of the Base Bid Work				\$ -	
Install salvaged bottom rail stones - 4 locations	Bricklayer	64	\$ 85.59	\$ 5,477.76	
Install balastrades - 4 locations	Bricklayer	64	\$ 85.59	\$ 5,477.76	
Install top rail pieces - 4 locaitons	Bricklayer	64	\$ 85.59	\$ 5,477.76	
Credit for not performing Lead T's at top rail head joints	Bricklayer	32	\$ (85.59)	\$ (2,738.88)	
New Waterproof coating at Top Rail - SIKA ROOF PRO	Bricklayer	64	\$ 85.59	\$ 5,477.76	
				\$ -	
Remove all of the Hard Mortar from the Brick joints					
				\$ -	
base bid covered Zone 1, 2, 5 & 6				\$ -	
Zone 2 and 3 have 400 sf to be repointed	Bricklayer	320	\$ 85.59	\$ 27,388.80	
				\$ -	
				\$ -	
				\$ -	
TOTAL SUBCONTRACTOR LABOR				\$ 126,673.20	
B. MATERIAL / EQUIPMENT RENTAL					
MATERIAL DESCRIPTION	Quantity	Unit	Unit Cost	Material Cost	
Set up Interior Scaffold System	1		\$ 17,426.00	\$ 17,426.00	
Scaffold System Rental	2		\$ 1,388.00	\$ 2,776.00	
Wire Wheels for cleaning steel	4	ea	\$ 15.00	\$ 60.00	
Flame Off Intumescent Paint	2	pails	\$ 416.00	\$ 832.00	
Rust Oleum Alkyd Primer	1	pail	\$ 187.99	\$ 187.99	
Credit for Precast Top Rail Replacement at Balconies	20	pcs	\$ (225.00)	\$ (4,500.00)	
Credit for Lead T	40	lf	\$ (13.50)	\$ (540.00)	
Sika Roof Pro for Waterproofing top rail of balconies	80	sf	\$ 25.00	\$ 2,000.00	
Mortar to complete the Repointing of 400 sf	14	bags	\$ 12.00	\$ 168.00	
5000 psi concrete mix for balocony floor	160	bags	\$ 7.67	\$ 1,227.20	
Steel Decking	2	pcs	\$ 100.00	\$ 200.00	
				\$ -	
				\$ -	
TOTAL SUBCONTRACTOR MATERIAL				\$ 19,837.19	
D. SUMMARY					
Total Labor, Material, Equipment (A+B)			\$	146,510.39	
Mark-up on Subcontractor 20%			\$	29,302.08	
Total Premium Portion of O.T.			\$	-	
Sub of Sub Total Proposal			\$	-	
TOTAL SUBCONTRACTOR PROPOSAL			\$	175,812.47	
<u>Subcontractor Signature</u> <u>Loren Lenaghan, Sr. Project Manager</u> Name & Title (Please type or print.) <u>12/20/2023</u> Date					

Agenda Summary:

Receive communication from the City Manager and act on resolution approving a 2-year agreement, commencing March 6, 2024 and expiring March 5, 2026, between the City and Online Auctions International, Inc. for sale of abandoned and impounded vehicles in the City's possession and declared to be City surplus assets and authorizing the Mayor to execute the agreement, a copy of which is attached hereto; said agreement subject to Corporation Counsel approval.

Resolution Number:

2024-75

Sponsor:

Jackie Wilson

ATTACHMENTS

[resolution 2-yr agreement auctions international impounded abandoned vehicles 2.26.2024.doc](#)
[online auction contract - auctions internat'l 3.6.2024-3.5.2026.pdf](#)

February 26, 2024

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

By Resolution No. 2022-69, the City entered into a two-year agreement with Auctions International, Inc., 11167 Big Tree Road, East Aurora, NY 14052 for the sale of government assets by online auctions, specifically, the abandoned and impounded vehicles in the City's possession located at the impound lot at the Department of Public Works. Said agreement expires March 5, 2024. The Elmira Police Department recommends the City enter into another two-year agreement with Auctions International, Inc. commencing March 6, 2024 and expiring March 5, 2026. The agreement proposes a 4% buyer's premium for vehicles and equipment sold within two (2) years of the manufacture date; 5% within three (3) years of the manufacture date, or 10% buyer's premium for all older equipment added to the successful high bid prices for its services. No commission is charged to the City.

It is recommended that the City Council authorize the Mayor to execute an agreement for sale of government assets by online auctions with Auctions International, Inc.

Respectfully submitted,

P. Michael Collins
City Manager

February 26, 2024

RESOLUTION
NO. 2024-_____

By Councilmember _____:

RESOLVED, that the communication from the City Manager approving a two – year agreement to conduct online auctions of abandoned and impounded vehicles in the City’s possession to be conducted by Auctions International, Inc., be received and placed on file; and be it further

RESOLVED, that the City Council of the City of Elmira, New York, approves the two-year agreement between the City and Auctions International, Inc. for the sale of abandoned and impounded vehicles in the City’s possession and declared to be City surplus assets located at the Department of Public Works; and be it further

RESOLVED, that the Mayor be and is hereby authorized to execute the agreement between the City and Auctions International, Inc., a copy of which is attached hereto; said agreement subject to the approval of the Corporation Counsel.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

ONLINE AUCTION CONTRACT - AGREEMENT FOR SALE OF GOVERNMENT ASSETS BY ONLINE AUCTION

This Agreement made on / / 20 24, between City of Elmira, NY, hereafter called "Seller", and Auctions International, Inc., 11167 Big Tree Road, East Aurora, NY 14052, hereafter called "Auctioneer":

The Auctioneer hereby agrees to use professional skills, knowledge, and experience to the best advantage of both parties in preparing for and conducting the sale. All auction items will be sold "As-Is, Where-Is", subject to the Seller's terms.

The Seller agrees to provide Titles, Keys and all other Proof of Ownership to customers who present a paid invoice from Auctions International, and release the purchased items once the Auctioneer has received full payment for the goods listed and described in detail on provided condition reports, and/or provided by electronic means to Auctioneer.

GOVERNMENT VEHICLES, MACHINERY, EQUIPMENT AND ALL OTHER SURPLUS ASSETS

The Seller agrees to provide merchantable title (with no liens or encumbrances) for motor vehicles, and agrees to write-in the purchase information on the back of any titles issued to purchasers (as required by law). The Seller furthermore agrees not to sell listed merchandise before the term of the online auction is complete, under any circumstances.

The Auction is to be held online at www.AuctionsInternational.com, beginning and closing on mutually agreed dates and times. The terms and prices of this contract shall remain in effect for two (2) years after the agreement is executed, based on the needs of the Seller. Notwithstanding the foregoing, the Seller may terminate this contract at any time for convenience.

It is agreed that all listed merchandise be sold to the highest bidder, "as-is", "where-is", with no warranty expressed, implied or otherwise, and with the Government Seller retaining the right to reject any bids that are insufficient. Seller agrees to specify a minimum acceptable price on each rejected bid, which will be posted on the 'Past Prices' page of the Auctioneer's website.

Purchaser's will be required to pay a 4% buyer's premium for vehicles and equipment sold within two (2) years of the manufacture date, a 5% buyer's premium for vehicles and equipment within three (3) years of the manufacture date, or a 10% buyer's premium for all older equipment to be added to the successful high bid prices, which will constitute the Auctioneer's compensation for these services. There is NO commission charged to the seller.

The Auctioneer will conduct auction(s) at no-cost to the Seller, provided the Seller takes photos and descriptions of the merchandise, and provides this information to the Auctioneer's staff. The Auctioneer reserves the right to combine low-value merchandise into larger online auction lots as necessary, based on past experience with such items.

If requested by the Seller, the Auctioneer's staff will travel to the Seller's facilities to obtain photos and condition reports of the Seller's items, for the following listing fees: Thirty dollar (\$30) fee for each motorized vehicle/equipment, and Five dollar (\$5) fee for each auction lot that is not a motor vehicle. These listing fees will be deducted from the sale proceeds, before final payment is made to Seller.

The Auctioneer will mail a check to the Seller for all proceeds collected within fifteen (15) business days after the Seller approves the bids for the sale items and all monies are collected, along with an accounting summary. In the event of a bidder's refusal or failure to pay for their invoiced items, the Auctioneer will offer the unsold merchandise to the backup bidder, and the reneging bidder will be banned from future auctions. If the backup bidder does not take the merchandise for the backup bid price, then the merchandise will revert back to possession of the seller, after a reasonable time has been allowed for the backup bidder to get their payment to the Auctioneer. At the request of the Seller, any unsold merchandise can be re-listed in a future online auction. At no cost to the seller.

INDEPENDENT STATUS. That during the existence of this agreement, the Auctioneer shall remain an individual, independent contractor, retaining its separate identity and shall in no way be considered a division, department or agent of the Seller's agency or organization.

WAIVER. No waiver of any breach of any condition of the agreement shall be binding unless in writing and signed by the party waiving said breach. No such waiver shall in any way affect any other term or condition of this agreement or constitute a cause or excuse for a repetition of such or any other breach unless the waiver shall include the same.

ENTIRE AGREEMENT. This Agreement constitutes the entire agreement among the parties with respect to the subject matter of this Agreement, and supersedes any and all prior understandings and agreements, whether written or oral, and all prior dealings of the parties with respect to the subject matter of this Agreement.

(x) _____ Daniel J. Mandell, Jr.
 Seller's Authorizing Signature Mayor Printed Name and Agency Title 607/737-5644
 Telephone Number

(x) 317 E. Church St, Elmira, NY 14901 Resolution #2024-
 Seller's Agency Payment Address (Check will be made out and mailed to Seller, from Auctioneer, for payments received)

(x) _____
 Seller's E-Mail Address

(x) Jeffrey Laxton Chemung
 Auctioneer's Signature Auctioneer's Printed Name Seller's County

Elmira City Council

Agenda Summary: Receive communication from the City Manager and act on resolution reporting the overtime for the Elmira Fire Department for pay periods 1 and 2 of 2024 in the amount of \$16,886.63.

Resolution Number: 2024-76

Sponsor: Gary Brinn

ATTACHMENTS

[RESOLUTION 022624.docx](#)
[1-2 2024.docx](#)

February 26, 2024

FOR THE AGENDA

COMMUNICATION

To The Honorable Mayor and Council

Dear Council Members:

Attached is the breakdown of overtime pay earned by the personnel of the Elmira Fire Department for pay periods 1 and 2 of 2024.

It is respectfully recommended that the City Council authorize the payment of \$16,886.63 for pay periods 1 and 2 of 2024 to members of the Elmira Fire Department who actually were called upon to work these extra hours.

Respectfully submitted,

P. Michael Collins
City Manager

RESOLUTION
NO. 2024-_____

By Councilmember _____

RESOLVED, that the communication from the City Manager dated February 26, 2024 reporting the overtime pay for the Elmira Fire Department personnel during emergency situations for pay periods 1 and 2 of 2024 be received and placed on file; and it be further

RESOLVED, that the overtime pay for pay periods 1 and 2 of 2024 in the amount of \$16,886.63 be and the same is hereby approved for such work performed during emergency situations by members of the Elmira Fire Department.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

**ELMIRA FIRE DEPARTMENT
2024
BREAKDOWN OF OVERTIME PAY PERIODS 1 and 2**

<u>DESCRIPTION</u>	<u>HOURS</u>	<u>AMOUNT</u>
SICK	163.80	10,314.15
BEREAVEMENT	24.00	929.52
*FIRE RECALL	108.05	5,642.96
TOTAL	295.85	16,886.63

* FIRE WALNUT ST
FIRE BEECHER ST

Agenda Summary: Act on Lead Hazard Reduction Grant Program Audit.

Resolution Number: 2024-77

Sponsor: Joseph Duffy

ATTACHMENTS

[02-26-2024 audit \(LEAD\).doc](#)

February 26, 2024

CITY OF ELMIRA
COMMUNITY DEVELOPMENT- LEAD Hazard Reduction Grant
RESOLUTION NO. 2024-_____

Councilmember _____

RESOLVED, that the bills in the amount of **\$12,317.37** are hereby audited for payment for the LEAD Hazard Reduction Grant, February 26, 2024.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Acct. Name	Payee	Item	Amount
Payroll Expenses	Payroll	Payroll to be reimbursed to CDBG- not to exceed	\$ 2,900.00
Environmental Testing LIRA and Clearance	Eco-testing services LLC	invoice #'s 1615, 1619, 1620	\$ 2,300.00
Personnel	ADP	invoice # 653471847	\$ 43.60
Relocation	City Chamberlain	invoice # 2024-07, 2024-06 and 2024-05	\$ 770.85
Contingencies (credit Checks)	AmRent	invoice #4553479	\$ 30.45
Refund	Department of Housing and Urban Development	Refund for overdrawing LEAD grant	\$ 6,221.97
Filing Fee	Chemung County Clerk	see attachment for additional information	\$ 50.50
		TOTAL	\$ 12,317.37

Elmira City Council

Agenda Summary: Act on Anti-Displacement Learning Network Program Audit.

Resolution Number: 2024-78

Sponsor: Corey Cooke

ATTACHMENTS

[02-26-2024 audit \(ADLN\).docx](#)

February 26, 2024

CITY OF ELMIRA
COMMUNITY DEVELOPMENT- ANTI DISPLACEMENT LEARNING NETWORK
RESOLUTION NO. 2024-_____

Councilmember _____

RESOLVED, that the bills in the amount of **\$2,662.80**, they are hereby audited for payment for the Anti Displacement Learning Network grant, February 26, 2024

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS	
	Councilmember Moss		
	Councilmember Wilson		
	Councilmember Cooke		
	Councilmember Brinn		
	Councilmember Grasso		
	Councilmember Duffy		
	Mayor Mandell		

Acct. Name	Payee	Item	Amount
ADLN Grant	Ben Miller Contracting	See attachment for additional information	\$ 2,500.00
Recording Fee	Chemung County Clerk	See attachment for additional information	\$ 120.50
Credit Checks	AmRent	invoice # 4553479	\$ 42.30
		TOTAL	\$2,662.80

Elmira City Council

Agenda Summary: Act on Community Development Block Grant Program Audit.

Resolution Number: 2024-79

Sponsor: Jackie Wilson

ATTACHMENTS

[02-26-2024 audit \(CDBG;HOME\).docx](#)

February 26, 2024

CITY OF ELMIRA
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
RESOLUTION NO. 2024-_____

Councilmember _____

RESOLVED, that the bills in the amount of **\$148,171.41** they are hereby audited for payment for the Community Development Block Grant, February 26, 2024.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Acct. Name	Payee	Item	Amount
Rehab- Payroll Admin- Payroll	Payroll	Payroll not to exceed	\$19,000.00
Office Supplies	City Chamberlain	invoice #2024-04	\$26.16
Office Supplies	City Chamberlain	invoice # 2024-03	\$148.08
Postage	City Chamberlain	invoice # 2024-01	\$45.34
Friendship-CV	Friendship SDA Church	reimbursement for COVID expenses	\$1,000.00
Catholic Charities-CV	Catholic Charities of Chemung Schuyler	reimbursement for COVID expenses	\$20,083.25
Recording Fee	Chemung County Clerk	See attachment for additional information	\$226.50
Marketing	Gannett Central	EURA meeting announcement	\$11.08
ADP	ADP	invoice # 653471847	\$131.00
STEG	Southern Tier Economic Growth	Business Loan- Tungsten Sources LLC	\$107,500.00
		TOTAL	\$148,171.41

Agenda Summary: Act on Audit.

Resolution Number: 2024-80

Sponsor: Nan Moss

ATTACHMENTS

[COVER SHEET.pdf](#)

[BACKUP PT 1.pdf](#)

[BACKUP PT 2.pdf](#)

DATE: February 26th, 2024

TO: THE HONORABLE MAYOR AND COUNCIL

FROM: CHARMAIN CATTAN, CITY CHAMBERLAIN

I hereby present to you for examination and audit the following lists. These lists and the supporting vouchers and payrolls have been examined by the departments concerned and have been certified by them to me. An examination of these claims has been made by the Chamberlain's office for the purpose of ascertaining that the prerequisites to the audit have been complied with.

CURRENT BUDGET FUNDS:	\$2,434,680.44
CAPITAL FUNDS:	\$303,204.06
COMMUNITY DEVELOPMENT;	\$0.00
TRUST & AGENCY FUNDS:	\$0.00
SELF INSURANCE FUNDS:	\$0.00

TOTAL PER ATTACHED COMPUTER LIST:	\$2,737,884.50
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OTHER PAYMENTS:

PAYROLLS W/E February 25th, 2024	\$750,000.00
HAND CHECKS-THRU MACHINE-LISTINGS ATTACHED	\$189,781.71
CAPITAL HAND CHECKS	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00

TOTAL OTHER PAYMENTS:	\$939,781.71
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GRAND TOTAL PAYMENTS:	\$3,677,666.21
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RESOLUTION NO. 2024-

By Councilmember _____

RESOLVED, that the bills and the payrolls in the amount of \$3,677,666.21
be and they hereby are audited and approved for payment,
when in funds.

ADOPTED BY THE FOLLOWING VOTE:

AYES-----	-----NAYS
_____ COUNCILMEMBER MOSS	_____
_____ COUNCILMEMBER WILSON	_____
_____ COUNCILMEMBER COOKE	_____
_____ COUNCILMEMBER BRINN	_____
_____ COUNCILMEMBER GRASSO	_____
_____ COUNCILMEMBER DUFFY	_____
_____ MAYOR MANDELL	_____

=====

City of Elmira *LIVE*
Payment Batch Register
Bank Account: GENERAL FUND - GENERAL FUND
Batch Date: 02/26/2024

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GENERAL FUND - GENERAL FUND						
Check	02/26/2024	204246	Accounts Payable	ADMAR		4,837.90
	Invoice		Date	Description	Check Sort Code	Amount
		BN2016585	01/24/2024	WHEEL LOADER RENT		2,418.95
		2016079	11/27/2023	WHEEL LOADER RENT		2,418.95
Check	02/26/2024	204247	Accounts Payable	ADP		3,543.38
	Invoice		Date	Description	Check Sort Code	Amount
		654079340	02/15/2024	CLIENT 262059		2,078.05
		653471374	02/13/2024	CLIENT NUMBER 262059		1,465.33
Check	02/26/2024	204248	Accounts Payable	AIRGAS EAST		103.02
	Invoice		Date	Description	Check Sort Code	Amount
		5505310357	02/13/2024	AIRGAS Medical Oxygen BPO		103.02
Check	02/26/2024	204249	Accounts Payable	AMANDA LAMPHIER		36.39
	Invoice		Date	Description	Check Sort Code	Amount
		BOOT ALLOWANCE	02/13/2024	BOOT ALLOWANCE		36.39
Check	02/26/2024	204250	Accounts Payable	AMAZON CAPITAL SERVICES INC		196.14
	Invoice		Date	Description	Check Sort Code	Amount
		1J4R-P1YD-3RCP	02/13/2024	2024 BLANKET PO PGB1989		48.06
		1PRJ-6LWF-R6D7	02/13/2024	2024 BLANKET PO PGB1989		148.08
Check	02/26/2024	204251	Accounts Payable	AMS PHYSICIAN BILLING		1,055.00
	Invoice		Date	Description	Check Sort Code	Amount
		SEPT & OCT EXAMS	02/15/2024	EXAM CHARGES		881.00
		2023-2024	02/13/2024	YEARLY ENROLLMENT FEE		174.00
Check	02/26/2024	204252	Accounts Payable	ARMORY ASSOCIATES, LLC		1,200.00
	Invoice		Date	Description	Check Sort Code	Amount
		2132	02/13/2024	GASB 75 INTERIM ACTUARIAL VALUATION		1,200.00
Check	02/26/2024	204253	Accounts Payable	Auto Zone		1,497.39
	Invoice		Date	Description	Check Sort Code	Amount
		2950866295+	02/14/2024	Automotive Parts RES # 22-241 RFP211201 (PGB-270)		1,497.39
Check	02/26/2024	204254	Accounts Payable	BEAM MACK		140.19
	Invoice		Date	Description	Check Sort Code	Amount
		373811E	02/14/2024	Automotive Parts		140.19
Check	02/26/2024	204255	Accounts Payable	BRYAN J MAGGS LAW OFFICES, PLLC		28,529.16
	Invoice		Date	Description	Check Sort Code	Amount
		3026,3027,3034	02/15/2024	LAW CASES		28,529.16
Check	02/26/2024	204256	Accounts Payable	CARGILL, INCORPORATED		29,793.88
	Invoice		Date	Description	Check Sort Code	Amount
		2909056991	02/14/2024	Snow and Ice control		29,793.88
Check	02/26/2024	204257	Accounts Payable	CHAMPION FASTENERS		821.15
	Invoice		Date	Description	Check Sort Code	Amount
		92942, 92743	02/05/2024	BLANKET FOR PARTS & SUPPLIES		240.00
		92371	02/14/2024	Equipment Service		581.15

Check	02/26/2024	204258	Accounts Payable	CHEMUNG COUNTY BUILDING & GROUNDS	807.1
	Invoice	Date	Description	Check Sort Code	Amount
	30% UTILITY COST	02/15/2024	Q4 2023		807.16
Check	02/26/2024	204259	Accounts Payable	CHEMUNG COUNTY CHAMBER OF COMMERCE	75.00
	Invoice	Date	Description	Check Sort Code	Amount
	53365	02/13/2024	ANNUAL MEETING - J WILSON		75.00
Check	02/26/2024	204260	Accounts Payable	CHEMUNG COUNTY CLERK	9.00
	Invoice	Date	Description	Check Sort Code	Amount
	CERIO FILING FEE	02/13/2024	CITY TO CERIO PROPERTIES		9.00
Check	02/26/2024	204261	Accounts Payable	CHEMUNG COUNTY INSURANCE DEPARTMENT	2,053,927.72
	Invoice	Date	Description	Check Sort Code	Amount
	2023 RETIREES	02/15/2024	2023 RETIREE INVOICE		36,668.34
	2023 HEALTH INSU	02/15/2024	CLAIMS EXCEEDING PREMIUMS PAID		1,205,186.00
	JANUARY 2024	02/13/2024	HEALTH INSURANCE		397,155.00
	JANUARY 2024 FEE	02/13/2024	ADMIN FEE		9,928.88
	FEBRUARY 2024	02/13/2024	HEALTH INSURANCE		395,111.71
	FEBRUARY ADMIN	02/13/2024	ADMIN FEE		9,877.79
Check	02/26/2024	204262	Accounts Payable	CHEMUNG COUNTY TRANSFER	17,452.36
	Invoice	Date	Description	Check Sort Code	Amount
	138693	02/01/2024	GARBAGE COLLECTION FEES- ELM HEIGHTS		1,132.57
	138710 TI 189	02/01/2024	GARBAGE COLLECTION FEES- ELMIRA & HERITAGE		547.35
	138710 TI 37	02/01/2024	GARBAGE COLLECTION FEES- ELMIRA & HERITAGE		14,610.26
	138692	02/13/2024	TI-00038 1		1,162.18
Check	02/26/2024	204263	Accounts Payable	CLARK EQUIPMENT COMPANY DBA BOBCAT COMPANY	775.65
	Invoice	Date	Description	Check Sort Code	Amount
	03-223119	02/14/2024	Equipment Service		775.65
Check	02/26/2024	204264	Accounts Payable	COLDIRON FUEL INC.	40.60
	Invoice	Date	Description	Check Sort Code	Amount
	266651	02/14/2024	Fuel		40.60
Check	02/26/2024	204265	Accounts Payable	CONSTELLATION ENERGY SERVICES OF NEW YORK, INC.	18,019.97
	Invoice	Date	Description	Check Sort Code	Amount
	67545183601	02/13/2024	CUST#2530739-41493		18,019.97
Check	02/26/2024	204266	Accounts Payable	COOK BROTHERS	863.10
	Invoice	Date	Description	Check Sort Code	Amount
	2037911, 2038256	02/14/2024	Automotive Parts		863.10
Check	02/26/2024	204267	Accounts Payable	COOKE , COREY	293.01
	Invoice	Date	Description	Check Sort Code	Amount
	MILES & MEALS	02/13/2024	TRAINING 2/4-2/6		293.01
Check	02/26/2024	204268	Accounts Payable	CPE COMMUNICATIONS	360.00
	Invoice	Date	Description	Check Sort Code	Amount
	24-0021	02/13/2024	TRAINING CENTER MONITORING		360.00
Check	02/26/2024	204269	Accounts Payable	CULLIGAN	352.75
	Invoice	Date	Description	Check Sort Code	Amount
	272x32526206	01/31/2024	WATER AND COOLER RENTAL		13.75
	PATROL	02/13/2024	ACCT#272-00120519-9		223.50
	272X32548606	02/13/2024	ACCT#272-00120501-7		115.50
Check	02/26/2024	204270	Accounts Payable	CULLIGAN	110.00
	Invoice	Date	Description	Check Sort Code	Amount
	1/8 & 1/301	02/13/2024	ACCT#272-00120527-2		110.00
Check	02/26/2024	204271	Accounts Payable	CURA	77.52
	Invoice	Date	Description	Check Sort Code	Amount

		H014402121	02/13/2024	PRISONER MEALS		77.54
Check	02/26/2024	204272	Accounts Payable	CURREN HARDWARE & FEED		145.80
	Invoice		Date	Description	Check Sort Code	Amount
		87431, 87515	01/10/2024	BLANKET FOR HARDWARE & PARTS		39.94
		85680,85822,	02/15/2024	86244,86465,86681,86867,87369		105.86
Check	02/26/2024	204273	Accounts Payable	CUSTOM PEST CONTROL		50.00
	Invoice		Date	Description	Check Sort Code	Amount
		156358	02/06/2024	PEST CONTROL AT 312 BUILDNG		50.00
Check	02/26/2024	204274	Accounts Payable	DAVE'S TOWING		1,025.00
	Invoice		Date	Description	Check Sort Code	Amount
		2023 towing	02/15/2024	TOWING		1,025.00
Check	02/26/2024	204275	Accounts Payable	EASTERN METAL		2,007.90
	Invoice		Date	Description	Check Sort Code	Amount
		87643	02/14/2024	MISC PARTS/HARDWARE		2,007.90
Check	02/26/2024	204276	Accounts Payable	ELM CHEVROLET CO. INC.		289.50
	Invoice		Date	Description	Check Sort Code	Amount
		11509	02/14/2024	Automotive Parts		289.50
Check	02/26/2024	204277	Accounts Payable	EMPIRE ACCESS		859.28
	Invoice		Date	Description	Check Sort Code	Amount
		11066301	02/13/2024	ACCT#11066301		859.28
Check	02/26/2024	204278	Accounts Payable	ENTERPRISE FM TRUST		9,997.76
	Invoice		Date	Description	Check Sort Code	Amount
		479407-020424	02/13/2024	CUST#479407		9,997.76
Check	02/26/2024	204279	Accounts Payable	FERRARIO FORD LINCOLN MERCURY		1,305.52
	Invoice		Date	Description	Check Sort Code	Amount
		35996	02/14/2024	Misc repairs		1,155.52
		36092	02/14/2024	Equipment Service		150.00
Check	02/26/2024	204280	Accounts Payable	FIRE ALARM SERVICE TECH.		444.00
	Invoice		Date	Description	Check Sort Code	Amount
		47235 & 47189	02/13/2024	FIRE ALARM MONITORING		444.00
Check	02/26/2024	204281	Accounts Payable	FIRE ALARM SERVICE TECHNOLOGY INC		1,163.00
	Invoice		Date	Description	Check Sort Code	Amount
		47242, 47243	02/03/2024	ALARM & CELLULAR COMM		1,163.00
Check	02/26/2024	204282	Accounts Payable	FIRST TURF & ORNAMENTAL		3,571.25
	Invoice		Date	Description	Check Sort Code	Amount
		1006404in	01/12/2024	GOLF COURSE SUPPLIES		2,725.00
		1006073in	01/31/2024	DIMENSION 2EW		613.00
		1006072in	12/21/2023	MTGC CHEMICALS		233.25
Check	02/26/2024	204283	Accounts Payable	FIRST UNUM LIFE		1,110.08
	Invoice		Date	Description	Check Sort Code	Amount
		2/1/24	02/13/2024	POLICY#0461461-001		791.10
		JANUARY	02/13/2024	POLICY#0461381-001		318.98
Check	02/26/2024	204284	Accounts Payable	FIRSTLIGHT FIBER		247.47
	Invoice		Date	Description	Check Sort Code	Amount
		16374815	02/13/2024	ACCT#38403		247.47
Check	02/26/2024	204285	Accounts Payable	GARY'S BODY SHOP		1,015.00
	Invoice		Date	Description	Check Sort Code	Amount
		2023 TOWING	02/15/2024	TOWIN		1,015.00
Check	02/26/2024	204286	Accounts Payable	GCSA OF NY		125.00
	Invoice		Date	Description	Check Sort Code	Amount
		02797	01/06/2024	MEMBERSHIIP DUES		125.00
Check	02/26/2024	204287	Accounts Payable	GOODYEAR		2,777.00

	Invoice	Date	Description	Check Sort Code	Amount
	40494,40552,4072	02/14/2024	Automotive Parts		2,777.00
Check	02/26/2024	204288	Accounts Payable GRASS LANDS EQUIPMENT CO.		3,355.66
	Invoice	Date	Description	Check Sort Code	Amount
	1357204	02/08/2024	REEL GRINDING FOR JOHN DEERE MOWERS		1,723.00
	1356798	02/12/2024	MOWER KNIVES & PARTS		1,632.66
Check	02/26/2024	204289	Accounts Payable GRIFFITH OIL CO.		249.61
	Invoice	Date	Description	Check Sort Code	Amount
	17952825	02/13/2024	RANGE PROPANE		249.61
Check	02/26/2024	204290	Accounts Payable H. STRAUSS, INC.		20.00
	Invoice	Date	Description	Check Sort Code	Amount
	431003	02/13/2024	H. STRAUSS Blanket PO		20.00
Check	02/26/2024	204291	Accounts Payable HESSELSON'S		159.99
	Invoice	Date	Description	Check Sort Code	Amount
	13424	02/06/2024	BOOT ALLOWANCE CSEA		159.99
Check	02/26/2024	204292	Accounts Payable HETRICK GLASS SHOP		145.00
	Invoice	Date	Description	Check Sort Code	Amount
	51023	01/22/2024	DOOR REPAIR		145.00
Check	02/26/2024	204293	Accounts Payable I. D. BOOTH, INC.		10,738.23
	Invoice	Date	Description	Check Sort Code	Amount
	1629681+	01/23/2024	BLANKET FOR PLUMBING SUPPLIES & PARTS		13.64
	1628861.002+	01/22/2024	PARTS, SUPPLIES, HARDWARE		2,674.42
	1627495+	01/18/2024	ELECTRICAL SUPPLIES		1,225.17
	S1592822.001	02/15/2024	10/23/23 MVA		6,825.00
Check	02/26/2024	204294	Accounts Payable Institute for Forensic Psychology		1,650.00
	Invoice	Date	Description	Check Sort Code	Amount
	19893	02/13/2024	PSYCH EVALUATIONS - NEW HIRES		1,650.00
Check	02/26/2024	204295	Accounts Payable IPS GROUP, INC		3,154.55
	Invoice	Date	Description	Check Sort Code	Amount
	JANUARY 2024	02/13/2024	PARKING METERS		3,154.55
Check	02/26/2024	204296	Accounts Payable JACKIE WILSON		270.01
	Invoice	Date	Description	Check Sort Code	Amount
	MILES & MEALS	02/13/2024	2/4-2/6 TRAIN		270.01
Check	02/26/2024	204297	Accounts Payable JEMCO WATER TREATMENTS SERVICES, INC		1,725.00
	Invoice	Date	Description	Check Sort Code	Amount
	77409	02/01/2024	WATER TREATMENT FOR CITY OWNED BOILERS		1,725.00
Check	02/26/2024	204298	Accounts Payable JOE JOHNSON EQUIPMENT, INC.		2,820.56
	Invoice	Date	Description	Check Sort Code	Amount
	042776	02/14/2024	Automotive Parts		2,820.56
Check	02/26/2024	204299	Accounts Payable JOHN'S EQUIPMENT RENTAL		1,150.00
	Invoice	Date	Description	Check Sort Code	Amount
	68430	02/02/2024	OIL		1,150.00
Check	02/26/2024	204300	Accounts Payable Kimball Midwest		2,637.38
	Invoice	Date	Description	Check Sort Code	Amount
	101864190	02/14/2024	Automotive Parts		2,637.38
Check	02/26/2024	204301	Accounts Payable LINDE GAS & EQUIPMENT INC		253.53
	Invoice	Date	Description	Check Sort Code	Amount
	40615088,4082010	02/14/2024	Oxygen & Welding supplies		253.53
Check	02/26/2024	204302	Accounts Payable LINSTAR, INC.		1,240.00
	Invoice	Date	Description	Check Sort Code	Amount
	P102037	02/13/2024	CONTRACT#NYSC-12300-03		1,240.00

Check	02/26/2024	204303	Accounts Payable	MATTHEW BENDER & CO.	1,123.20
	Invoice	Date	Description	Check Sort Code	Amount
	LAW BOOKS	02/15/2024	LAW BOOKS		1,123.20
Check	02/26/2024	204304	Accounts Payable	MCCARTHY TIRE SERVICE	274.80
	Invoice	Date	Description	Check Sort Code	Amount
	35-66639	02/14/2024	Automotive repair		274.80
Check	02/26/2024	204305	Accounts Payable	MONROE TRACTOR	1,013.52
	Invoice	Date	Description	Check Sort Code	Amount
	P63297	02/14/2024	Automotive Parts		1,013.52
Check	02/26/2024	204306	Accounts Payable	NAPA AUTO PARTS	8,396.82
	Invoice	Date	Description	Check Sort Code	Amount
	6718112112+	02/14/2024	Automotive Parts		4,552.04
	6718113245	02/14/2024	signs		2,392.88
	6718113596	02/14/2024	fuel		1,451.90
Check	02/26/2024	204307	Accounts Payable	NICK GRASSO	402.24
	Invoice	Date	Description	Check Sort Code	Amount
	MILES & MEALS	02/13/2024	2/4-2/6 TRAIN		402.24
Check	02/26/2024	204308	Accounts Payable	NITV FEDERAL SERVICES LLC	1,190.00
	Invoice	Date	Description	Check Sort Code	Amount
	13033&13034	02/13/2024	CVSA RECERTIFICATION - SHAW & GUNN		1,190.00
Check	02/26/2024	204309	Accounts Payable	NYS DEPT OF ENVIRONMENTAL CONSERVAT	110.00
	Invoice	Date	Description	Check Sort Code	Amount
	950000623860	02/14/2024	CUST 139848		110.00
Check	02/26/2024	204310	Accounts Payable	NYS UNEMPLOYMENT INSURANCE	6.82
	Invoice	Date	Description	Check Sort Code	Amount
	2/5/24	02/13/2024	EMPLOYER REGISTRATION # 04-60071 5		6.82
Check	02/26/2024	204311	Accounts Payable	NYSEG	259.37
	Invoice	Date	Description	Check Sort Code	Amount
	2/2/24	02/13/2024	ACCT#1005-1984-374		111.09
	2/9/24	02/13/2024	ACCT#1005-0397-206		148.28
Check	02/26/2024	204312	Accounts Payable	PARMENTER MOTORS, INC.	300.00
	Invoice	Date	Description	Check Sort Code	Amount
	AS OF 2/19/24	02/13/2024	TOWING		300.00
Check	02/26/2024	204313	Accounts Payable	Passport Labs, Inc	644.31
	Invoice	Date	Description	Check Sort Code	Amount
	INV-1043820	02/13/2024	TICKET PROCESSING		644.31
Check	02/26/2024	204314	Accounts Payable	PEOPLEREADY INC	2,931.76
	Invoice	Date	Description	Check Sort Code	Amount
	28530652	02/06/2024	TEMP SERVICES		2,931.76
Check	02/26/2024	204315	Accounts Payable	PERRY & CARROLL, INC.	146,003.00
	Invoice	Date	Description	Check Sort Code	Amount
	11174	02/13/2024	POLICY#ZLP-41N45937-24-PA		34,951.00
	11125	02/13/2024	POLICY#H-PRH-OT939493-TIL-24		189.00
	11129	02/13/2024	POLICY#H-630-OT392169-TIL-24		26,663.00
	11133	02/13/2024	POLICY#H-810-OT392169-IND-24		51,404.00
	11241	02/13/2024	POLICY#ZUP-61N73366-24-PA		32,063.00
	11092	02/13/2024	POLICY#79933U233ALI		733.00
Check	02/26/2024	204316	Accounts Payable	PITNEY BOWES	21.00
	Invoice	Date	Description	Check Sort Code	Amount
	1024700391	02/13/2024	ACCT#0013158353		21.00
Check	02/26/2024	204317	Accounts Payable	POINT SPRING & DRIVESHAFT CO.	1,608.10
	Invoice	Date	Description	Check Sort Code	Amount

	19500+	02/14/2024	Automotive Parts		1,608.11
Check	02/26/2024	204318	Accounts Payable	POSTLER & JAECKLE	659.00
	Invoice	Date	Description	Check Sort Code	Amount
	2584155	11/28/2023	CLOCKTOWER REPAIR5		659.00
Check	02/26/2024	204319	Accounts Payable	R & R PRODUCTS, INC.	437.15
	Invoice	Date	Description	Check Sort Code	Amount
	cd2866126	01/19/2024	BLANKET FOR GOLF COURSE SUPPLIES		437.15
Check	02/26/2024	204320	Accounts Payable	R S PARKER LANDSCAPING	1,536.00
	Invoice	Date	Description	Check Sort Code	Amount
	10673	02/15/2024	DECEMBER ABATEMENT		1,536.00
Check	02/26/2024	204321	Accounts Payable	RANGER OUTFITTERS	1,433.79
	Invoice	Date	Description	Check Sort Code	Amount
	25193	02/13/2024	CADET UNIFORMS		1,433.79
Check	02/26/2024	204322	Accounts Payable	RINWALSKE GARAGE	875.00
	Invoice	Date	Description	Check Sort Code	Amount
	TOWING	02/15/2024	TOWING		875.00
Check	02/26/2024	204323	Accounts Payable	SAFE	5,644.00
	Invoice	Date	Description	Check Sort Code	Amount
	1/15/24	02/13/2024	WORKERS COMP LIABILITY		2,822.00
	2/15/24	02/13/2024	WORKERS COMP LIABILITY		2,822.00
Check	02/26/2024	204324	Accounts Payable	STAPLES BUSINESS ADVANTAGE	149.43
	Invoice	Date	Description	Check Sort Code	Amount
	3557164461 &	02/13/2024	3559141317 & 3559141316 - CUST #RCH1876707		149.43
Check	02/26/2024	204325	Accounts Payable	Stark Technologies	573.75
	Invoice	Date	Description	Check Sort Code	Amount
	WOI-0032940	01/15/2024	2ND ST GENERATOR REPAIR		573.75
Check	02/26/2024	204326	Accounts Payable	STEWART P. WILSON	11,677.84
	Invoice	Date	Description	Check Sort Code	Amount
	466187+	02/14/2024	Fuel		11,677.84
Check	02/26/2024	204327	Accounts Payable	SWARTHOUT'S TRUCKING RECYCLING	555.00
	Invoice	Date	Description	Check Sort Code	Amount
	52070	02/13/2024	SHREDDING		555.00
Check	02/26/2024	204328	Accounts Payable	TIME WARNER CABLE	59.95
	Invoice	Date	Description	Check Sort Code	Amount
	143746101020124	02/13/2024	ACCT#143746101		59.95
Check	02/26/2024	204329	Accounts Payable	TIME WARNER CABLE	430.19
	Invoice	Date	Description	Check Sort Code	Amount
	0012573020124	02/01/2024	8358101330012573		430.19
Check	02/26/2024	204330	Accounts Payable	TOLLS BY MAIL PAYMENT PROCESSING CENTER	9.16
	Invoice	Date	Description	Check Sort Code	Amount
	17960153852	02/13/2024	BILL DATE 1/15/24		0.97
	01/02/24	02/13/2024	TOLL BILL #18012467703		3.04
	2/7/24	02/13/2024	TOLL BILL # 18047466267		5.15
Check	02/26/2024	204331	Accounts Payable	TRACEY ROAD EQUIPMENT INC.	148.64
	Invoice	Date	Description	Check Sort Code	Amount
	X102058112 &	02/14/2024	E102013599		148.64
Check	02/26/2024	204332	Accounts Payable	UniFirst Corporation	628.80
	Invoice	Date	Description	Check Sort Code	Amount
	39232, 39244	02/06/2024	BLANKET FOR FLOOR MATS FOR BUILDINGS		151.66
	1100026774+	02/14/2024	rentals		477.14
Check	02/26/2024	204333	Accounts Payable	VAL-U TOWING	180.00

	Invoice	Date	Description	Check Sort Code	Amount
	JANUARY	02/13/2024	TOWING		180.00
Check	02/26/2024	204334	Accounts Payable VASCO BRANDS, INC.		565.50
	Invoice	Date	Description	Check Sort Code	Amount
	140037	01/03/2024	BLANKET FOR JANITORIAL SUPPLIES		565.50
Check	02/26/2024	204335	Accounts Payable VERIZON WIRELESS		3,173.07
	Invoice	Date	Description	Check Sort Code	Amount
	9954940057	02/13/2024	ACCT#286111989-00001		3,173.07
Check	02/26/2024	204336	Accounts Payable WARD APPARATUS LLC		500.34
	Invoice	Date	Description	Check Sort Code	Amount
	4064	02/13/2024	CEO Badges & Holders		500.34
Check	02/26/2024	204337	Accounts Payable WEST INFORMATION PUBLISHING GROUP		4,527.93
	Invoice	Date	Description	Check Sort Code	Amount
	849733845	02/13/2024	LIBRARY PLAN		467.58
	849641900	02/13/2024	WESTLAW CHARGES		4,060.35
Check	02/26/2024	204338	Accounts Payable WEX BANK		9,174.87
	Invoice	Date	Description	Check Sort Code	Amount
	94968185	02/13/2024	ACCT#0496-00-818704-9		9,174.87
Check	02/26/2024	204339	Accounts Payable WILLIAM PENN LIFE INSURANCE		400.76
	Invoice	Date	Description	Check Sort Code	Amount
	LIFE INS	02/13/2024	POLICY #0000660506		400.76
Check	02/26/2024	204340	Accounts Payable WOLFE'S CUSTOM THREADS AND AWARDS, INC.		42.00
	Invoice	Date	Description	Check Sort Code	Amount
	14047	02/13/2024	AWARDS ENGRAVING		42.00
Check	02/26/2024	204341	Accounts Payable XEROX CORPORATION		1,392.81
	Invoice	Date	Description	Check Sort Code	Amount
	020584213	02/13/2024	CUST#726.368111		75.41
	020584214	02/13/2024	CUST#726368160		18.59
	020671632	02/13/2024	CUST#719281172		15.72
	020584215	02/13/2024	CUST#726368178		98.47
	020584225	02/13/2024	CUST#726756687		44.98
	020584221	02/13/2024	CUST#726631807		9.37
	020584232	02/13/2024	CUST#718422447		5.58
	020584240	02/13/2024	CUST#726246770		18.01
	020584222	02/13/2024	CUST#726686991		20.42
	020584229	02/13/2024	CUST#708184692		64.24
	020584212	02/13/2024	CUST#726289374		77.26
	020584231	02/13/2024	CUST#718270358		6.41
	020584239	02/13/2024	CUST#726246168		11.81
	020685318	02/13/2024	CUST#722774775		17.09
	020685315	02/13/2024	CUST#721817914		17.67
	020685307	02/13/2024	CUST#718272685		42.53
	0206854307	02/13/2024	CUST#718272685		42.53
	020685311	02/13/2024	CUST#719281396		12.87
	504468402	02/13/2024	CUST#957612286		94.66
	504464229	02/13/2024	CUST#951078419		96.78
	504468155	02/13/2024	CUST#957416910		96.78
	504468156	02/13/2024	CUST#957417074		96.78
	504464891	02/13/2024	CUST#952163384		96.78
	504464043	02/13/2024	CUST#950906487		21.73
	504463546	02/13/2024	CUST#950177683		96.78
	504468466	02/13/2024	CUST#957723810		96.78
	504468467	02/13/2024	CUST#957723893		96.78
Check	02/26/2024	204342	Accounts Payable JEREMY ISAAC COMFORT		5,000.00
	Invoice	Date	Description	Check Sort Code	Amount
	1/31/24	02/13/2024	CIVIL LAWSUIT SETTLEMENT		5,000.00

GENERAL FUND GENERAL FUND Totals:		Transactions: 97	\$2,434,680.44
Checks:	97	\$2,434,680.44	

City of Elmira *LIVE*

Payment Batch Register

Bank Account: CAP CHECK - CAPITAL CHECKING
Batch Date: 02/26/2024

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CAP CHECK - CAPITAL CHECKING						
Check	02/26/2024	104841	Accounts Payable	AMCHAR		906.40
	Invoice		Date	Description	Check Sort Code	Amount
		01101735	02/12/2024	PO 2023-556		906.40
Check	02/26/2024	104842	Accounts Payable	Angry Loraxe Tree Service		3,780.00
	Invoice		Date	Description	Check Sort Code	Amount
		595	02/01/2024	Emergency Tree Removal		3,780.00
Check	02/26/2024	104843	Accounts Payable	North Shore Chevrolet LLC		28,040.30
	Invoice		Date	Description	Check Sort Code	Amount
		54029	02/05/2024	2023 Chevrolet Equinox (1XY26) AWD 4dr LT w/2FL		28,040.30
Check	02/26/2024	104844	Accounts Payable	ROBERT GREEN TRUCK DIVISION		79,287.16
	Invoice		Date	Description	Check Sort Code	Amount
		8731, 8732	12/04/2023	2023 DODGE DURANGO PURSUIT AWD ANIMAL CONTROL		79,287.16
Check	02/26/2024	104845	Accounts Payable	TRACEY ROAD EQUIPMENT INC.		189,390.20
	Invoice		Date	Description	Check Sort Code	Amount
		M102000567	02/05/2024	Equipment		189,390.20
Check	02/26/2024	104846	Accounts Payable	WARD APPARATUS LLC		1,800.00
	Invoice		Date	Description	Check Sort Code	Amount
		4164,4165,4166,	02/12/2024	4167,4168,4169,4170,4172,4173		1,800.00
CAP CHECK CAPITAL CHECKING Totals:				Transactions: 6		\$303,204.06
Checks:		6	\$303,204.06			

HAND CHECKS DETAILS

\$189,781.71

CAPITAL HAND CHECKS DETAIL

\$0.00

City of Elmira *LIVE*

Payment Batch Register

Bank Account: GENERAL FUND - GENERAL FUND
Batch Date: 02/14/2024

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GENERAL FUND - GENERAL FUND						
Check	02/14/2024	204236	Accounts Payable	BROOKE MARSH		15.00
	Invoice		Date	Description	Check Sort Code	Amount
	2/22 lunch		02/14/2024	Meals Per Diem		15.00
Check	02/14/2024	204237	Accounts Payable	CHASE CARD SERVICES		4,230.91
	Invoice		Date	Description	Check Sort Code	Amount
	1/7-2/6/24		02/14/2024	424615238977290		4,230.91
Check	02/14/2024	204238	Accounts Payable	CHEMUNG COUNTY TREASURER		181,415.00
	Invoice		Date	Description	Check Sort Code	Amount
	2024 SHARED SERV		02/14/2024	B&G SHARED SERVICE		181,415.00
Check	02/14/2024	204239	Accounts Payable	CONNOR JANSEN		15.00
	Invoice		Date	Description	Check Sort Code	Amount
	2/22 lunch		02/14/2024	Meals Per Diem		15.00
Check	02/14/2024	204240	Accounts Payable	CURT GUSTAFSON		15.00
	Invoice		Date	Description	Check Sort Code	Amount
	2/22 lunch		02/14/2024	Meals Per Diem		15.00
Check	02/14/2024	204241	Accounts Payable	DAVID MILLER		15.00
	Invoice		Date	Description	Check Sort Code	Amount
	2/22 lunch		02/14/2024	Meals Per Diem		15.00
Check	02/14/2024	204242	Accounts Payable	JACOB COOK		15.00
	Invoice		Date	Description	Check Sort Code	Amount
	2/22 lunch		02/14/2024	Meals Per Diem		15.00
Check	02/14/2024	204243	Accounts Payable	JACOB MARRONE		15.00
	Invoice		Date	Description	Check Sort Code	Amount
	2/22 lunch		02/14/2024	Meals Per Diem		15.00
Check	02/14/2024	204244	Accounts Payable	JOSEPH MESSMER		15.00
	Invoice		Date	Description	Check Sort Code	Amount
	2/22 lunch		02/14/2024	Meals Per Diem		15.00
Check	02/14/2024	204245	Accounts Payable	XAVIER MCDANIELS		15.00
	Invoice		Date	Description	Check Sort Code	Amount
	2/22 lunch		02/14/2024	Meals Per Diem		15.00
GENERAL FUND GENERAL FUND Totals:						Transactions: 10 \$185,765.91
Checks:		10	\$185,765.91			

ACH PAYMENTS

GHI DENTAL BILLS FOR THE TWO WEEK PERIOD 02/03/2024 - 02/16/2024

2/7/2024 GHI DENTAL	\$	1,676.80
2/14/2024 GHI DENTAL	\$	2,339.00
	\$	<u>4,015.80</u>

Elmira City Council



Agenda Summary: Act on resolution to adjourn.

Resolution Number: 2024-81

Sponsor: Gary Brinn

ATTACHMENTS