Elmira City Council
RE: AGENDA, ELMIRA CITY COUNCIL MEETING
Monday, December 18, 2023 – 5:30 PM

APPROVAL OF MINUTES

2023-392
Mayor Mandell

Act on resolution dispensing with the minutes of the Regular Meeting held on Monday, December 4, 2023.

FIRST PUBLIC COMMENT PORTION

IDENTIFICATION OF CONSENT ITEMS

PERSONNEL ACTIONS

2023-393
Mayor Mandell

Receive communication from the City Manager and act on resolution receiving and placing on file the Personnel Action for the City of Elmira, whereby Peter J. Clearwater, has been appointed to the position of Public Works Specialist I, effective December 4, 2023, at an hourly rate of $18.14.

RESOLUTIONS

2023-394
Mayor Mandell

Resolution Authorizing the Mayor to Execute Community Development Block Grant Subrecipient Agreement for the CARES ACT

2023-395
Joseph Duffy

Receive communication from the City Manager and act on resolution authorizing the issuance of a City credit card to the City Manager, City Chamberlain, and the Police Chief with maximum credit limits of $5,000.00 for each card and further authorizing the City Manager to issue City credit cards to such other City employees in need of such a card to be used solely in furtherance of City business, with maximum credit limits of $5,000.00 for each card; said authorization to the City Manager expires December 31, 2025.

2023-396

Receive communication from the City Manager and act on

Joseph Duffy	**resolution accepting the generous donation of $24,000.00 raised at a fundraiser benefit for the Elmira Animal Shelter, authorizing the City Chamberlain to accept the donation which funds are to be used for making improvements to the City's Animal Shelter, and the City Council expressing its sincere gratitude to the many local sponsors, volunteers, and attendees of the fundraiser benefit.**
2023-397 Joseph Duffy	**Receive communication from the City Manager and act on resolution acknowledging the Council's receipt of written procedures to be followed by City Chamberlain's office with respect to cash receipts and cash flow, a copy of which is attached hereto.**
	LOCAL LAW
2023-398 Mayor Mandell	**Act on resolution adopting Local Law No. 2 of 2023 to override the tax levy limit established in General Municipal Law Section 3-c.**
	ORDINANCE
2023-399 Mayor Mandell	**Act on ordinance to amend Chapter 2, Article III, Sections 2-69, 2-73 and 2-74 of the Code of Ordinances of the City of Elmira, as amended.**
	AGREEMENTS
2023-400 Nan Moss	**Receive communication from the City Manager and act on resolution authorizing the Mayor to execute an agreement with Marc Immerman, MD retaining him as Medical Services Director for the Elmira Police Department SWAT Team for the calendar year 2024 at an annual cost of $1,500.00; said Agreement subject to Corporation Counsel approval.**
2023-401 Nan Moss	**Receive communication from the City Manager and act on resolution authorizing the Mayor to a execute an agreement with Marc Immerman, MD retaining him to provide medical consultation services to the Elmira Fire Department's Emergency Medical Services Program for the calendar 2024 at an annual cost of $4,000.00; said agreement subject to Corporation Counsel approval.**

2023-402 Nan Moss	**Act on resolution authorizing the Mayor to execute an agreement with Erway Ambulance, Inc. for the 2024 calendar year retaining Erway in consideration of $1.00 to submit to third parties bills on behalf of the City of Elmira for certain emergency services rendered by the City of Elmira and expressing its sincere thanks and appreciation to Erway for its thoughtful assistance.**
2023-403 Mayor Mandell	**Receive communication from the City Manager and act on resolution authorizing the Mayor to execute an agreement between the City and Chemung County whereby the City shall provide services to the County consisting of the operation of Youth Court and a full-time Fraud Investigator for the County Department of Social Services for the total cost to the County of $229,711.00 to be paid to the City for the year 2024; said agreement subject to Corporation Counsel Approval.**
2023-404 Joseph Duffy	**Receive communication from the City Manager and act on resolution authorizing the Mayor to execute an agreement between the City and Chemung County whereby the City will provide to the County's Rabies Program animal handler and specimen services for the calendar year 2024 and the County will pay the City for these services the amount of $5,000.00; said agreement subject to Corporation Counsel approval.**
2023-405 Joseph Duffy	**Receive communication from the City Manager and act on resolution authorizing and approving the extension of the City's contract with Gannett Satellite Information Network LLC dba Elmira Star-Gazette for the publication of acts of the Council required to be published for the calendar year 2024 under the same terms and conditions contained in the Agreement between the parties dated February 2, 2023 and authorizing the Mayor to sign an Addendum to the Agreement.**
2023-406 Mayor Mandell	**Receive communication from the City Manager and act on resolution authorizing the Mayor to execute an agreement with the Town of Elmira whereby the City's Animal Control Department will provide animal control services as needed to the Town at the annual cost of $24,000.00 for the calendar year 2024, commencing January 1, 2024**

	through December 31, 2024; said agreement subject to Corporation Counsel approval.
2023-407 Nan Moss	**Receive communication from the City Manager and act on resolution authorizing the Mayor to execute an agreement with the Town of Chemung whereby the City's Animal Control Department will provide animal control services as needed at a cost to the Town of $10,506.00 for the calendar year 2024, commencing January 1, 2024 through December 31, 2024; said agreement subject to Corporation Counsel approval.**
2023-408 Joseph Duffy	**Receive communication from the City Manager and act on resolution authorizing the Mayor to execute an agreement with the Town of Baldwin whereby the City's Animal Control Department will provide additional animal control services enforcing Article 7 of the Agriculture and Markets Law at a cost to the Town of $2,750.00 for the calendar year 2024, commencing January 1, 2024 through December 31, 2024; said agreement subject to Corporation Counsel approval.**
2023-409 Mayor Mandell	**Receive communication from the City Manager and act on resolution authorizing the Mayor to execute an agreement with the Town of Erin whereby the City's Animal Control Department will provide additional animal control services enforcing Article 7 of the Agriculture and Markets Law at a cost to the Town of $4,300.00 for the calendar year 2024, commencing January 1, 2024 through December 31, 2024; said agreement subject to Corporation Counsel approval.**
2023-410 Mayor Mandell	**Receive communication from the City Manager and act on resolution approving the extension/renewal of the current Agreement between the City and Flock Group, Inc. under which Flock Group continues to provide Flock Safety/Security System at the current annual rate of $2,500.00 per camera per year through 2028 and authorizing the Mayor the execute any and all documents to effect the extension/renewal; said documents subject to Corporation Counsel approval.**

AUDITS

2023-411
Nan Moss
Act on Lead Hazard Reduction Grant Program Audit.

2023-412
Joseph Duffy
Act on Anti-Displacement Learning Network Program Audit.

2023-413
Mayor Mandell
Act on Community Development Block Grant Program Audit.

2023-414
Joseph Duffy
Act on Audit.

SECOND PUBLIC COMMENT PORTION

CITY MANAGER REPORT

ADJOURN

2023-415
Nan Moss
Act on resolution to adjourn.

Respectfully Submitted,

Angela J. Williams

Angela J. Williams
City Clerk

Elmira City Council

Agenda Summary:	Act on resolution dispensing with the minutes of the Regular Meeting held on Monday, December 4, 2023.
Resolution Number:	2023-392
Sponsor:	Mayor Mandell

ATTACHMENTS

Beginning Dec 18.docx

December 18, 2023

Minutes of the Regular Meeting of the Council of the City of Elmira, New York, held at City Hall in said City of Elmira, this 18th day of December, 2023.

The Mayor called the meeting to order and presided.

The City Clerk called the roll.

PRESENT:

ABSENT:

RESOLUTION

NO. 2023- _____

By Councilmember: ___________________________

RESOLVED, that the reading of the minutes of the Regular Meeting of this Council held December 4, 2023, be dispensed with and stand approved.

ADOPTED BY THE FOLLOWING VOTE

AYES		**NAYS**
	Councilmember Cooke	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Agenda Summary:	Receive communication from the City Manager and act on resolution receiving and placing on file the Personnel Action for the City of Elmira, whereby Peter J. Clearwater, has been appointed to the position of Public Works Specialist I, effective December 4, 2023, at an hourly rate of $18.14.
Resolution Number:	2023-393
Sponsor:	Mayor Mandell

ATTACHMENTS

Personnel Actions Dec 18.docx

December 18, 2023

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Councilmembers

Dear Councilmembers:

This is to announce the personnel action for the City of Elmira whereby:

CLEARWATER, PETER J.	Elmira, NY, has been appointed to the position of Public Works Specialist I in the Department of Public Works, at an hourly rate of $18.14, effective December 4, 2023.

Respectfully submitted,

P. Michael Collins
City Manager

December 18, 2023

RESOLUTION

2023 - ____

By Councilmember: ________________________________

RESOLVED, that the communication from the City Manager announcing the personnel action for the City of Elmira whereby Peter J. Clearwater, Elmira, NY, has been appointed to the position of Public Service Specialist I, at an hourly rate of $18.14, effective December 4, 2023; and be it further

RESOLVED, that the personnel action for the City of Elmira be received and placed on file.

ADOPTED BY THE FOLLOWING VOTE

AYES		**NAYS**
	Councilmember Cooke	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Agenda Summary: Resolution Authorizing the Mayor to Execute Community Development Block Grant Subrecipient Agreement for the CARES ACT

Resolution Number: 2023-394

Sponsor: Mayor Mandell

ATTACHMENTS

Resolution_for_Mayor_to_enter_in_sub-grantee_CARES_-2023.doc

December 18, 2023

RESOLUTION NO. 2023- _____

RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT AGREEMENT FOR THE CARES ACT

By Councilmember**_______________________:**

WHEREAS**,** the City Council of the City of Elmira, New York, by Resolution # 2020-156, dated August 17, 2020 authorized the submission of the City's CARES ACT Community Development Block Grant (CDBG) Award; and

WHEREAS**,** said application included the allocation of a portion of funds received by the City from HUD to certain subrecipients to carry out eligible activities, subject to approval of the Annual Action Plan by HUD; and

WHEREAS**,** the City was notified that HUD approved the Annual Action Plan subject to compliance with the Environmental Review Procedures set forth in 24 CFR Part 58; and

WHEREAS**,** the City of Elmira has completed a Programmatic Environmental Review for the CARES ACT projects and activities set forth in the plan and has determined that the proposed projects and activities will not have an adverse impact on the environment and no further review is needed at this time; and

WHEREAS, in order to implement and undertake the programs and activities contained in the application to HUD, it is necessary for the City to enter into a Subrecipient Agreement with the following organization in the amount specified below:

Elmira Friendship Seventh-day Adventist Church Food Pantry	$ 5,000

NOW, THEREFORE, be it

RESOLVED, that the Mayor is hereby authorized and directed to execute a Subrecipient Agreement with the above referenced organization in an amount not to exceed as specified and that said agreement is subject to the approval of the Corporation Counsel.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Cooke	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Agenda Summary:	Receive communication from the City Manager and act on resolution authorizing the issuance of a City credit card to the City Manager, City Chamberlain, and the Police Chief with maximum credit limits of $5,000.00 for each card and further authorizing the City Manager to issue City credit cards to such other City employees in need of such a card to be used solely in furtherance of City business, with maximum credit limits of $5,000.00 for each card; said authorization to the City Manager expires December 31, 2025.
Resolution Number:	2023-395
Sponsor:	Joseph Duffy

ATTACHMENTS

resolution city credit card authorization 12.18.2023.docx

December 18, 2023

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmember:

By Resolution 2021-101, Council authorized the issuance of a City credit card to the City Manager, City Chamberlain and the Police Chief with a maximum limit of $5,000.00; said authorization expires December 31, 2023. The resolution also authorized the City Manager to issue a City credit card to such other City employees determined by the City Manager to be in need of such a card for the sole use of City business and that any such card shall have a credit limit of $5,000.00.

The following resolution extends the authorization to the City Manager through December 31, 2025.

The following resolution provides the authorization.

Respectfully yours,

P. Michael Collins
City Manager

December 18, 2023

RESOLUTION
NO. 2023 - _____

By Councilmember_________________:

RESOLVED, that the communication from the City Manager regarding the possession and use of City credit cards, be received and placed on file; and be it further

RESOLVED, that the City Council of the City of Elmira, New York does hereby authorize the issuance of a City credit card to the City Manager, City Chamberlain, and the Police Chief, each card to have a maximum credit limit of $5,000.00; and be it further

RESOLVED, that the City Manager be and is hereby authorized to issue a City credit card to such other City employees determined by the City Manager to be in need of such a card to be used solely in furtherance of City business; any such card to have a credit limit of $5,000.00; and be it further

RESOLVED, that this authorization shall expire on December 31, 2025.

ADOPTED BY THE FOLLOWING VOTE

AYES		**NAYS**
	Councilmember Cooke	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Agenda Summary:	Receive communication from the City Manager and act on resolution accepting the generous donation of $24,000.00 raised at a fundraiser benefit for the Elmira Animal Shelter, authorizing the City Chamberlain to accept the donation which funds are to be used for making improvements to the City's Animal Shelter, and the City Council expressing its sincere gratitude to the many local sponsors, volunteers, and attendees of the fundraiser benefit.
Resolution Number:	2023-396
Sponsor:	Joseph Duffy

ATTACHMENTS

resolution donation to animal shelter fundraiser benefit at mimi's june 2023 12.18.2023.doc

December 18, 2023

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

Former/Retired Fire Chief Joseph Martino along with many local sponsors and volunteers organized a fundraiser benefit and hosted many attendees at a local establishment held on June 19, 2023. The event organizers generously wish to donate the entire sum to the Elmira Animal Shelter for much needed improvements for the buildings at the Shelter. The following resolution authorizes the City Chamberlain to accept this donation and expresses its sincere appreciation to the sponsors, volunteers and attendees of the benefit.

Respectfully yours,

P. Michael Collins
City Manager

December 18, 2023

RESOLUTION
NO. 2023 - ____

By Councilmember _______________:

RESOLVED, that the communication from the City Manager regarding a donation of $24,000.00 raised at a fundraiser benefit for the Elmira Animal Shelter, be received and placed on file; and be it further

RESOLVED, that the City Council of the City of Elmira, New York hereby accepts this generous donation in support of the City's Animal Shelter; and be it further

RESOLVED, that the City Chamberlain is authorized to accept this donation; said funds to be used for making improvements to the City's Animal Shelter; and be it further

RESOLVED, that the City Council expresses its sincere gratitude to the many local sponsors, volunteers, and attendees of the fundraiser benefit.

ADOPTED BY THE FOLLOWING VOTE

AYES		**NAYS**
	Councilmember Cooke	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Agenda Summary:	Receive communication from the City Manager and act on resolution acknowledging the Council's receipt of written procedures to be followed by City Chamberlain's office with respect to cash receipts and cash flow, a copy of which is attached hereto.
Resolution Number:	2023-397
Sponsor:	Joseph Duffy

ATTACHMENTS

resolution cash receipts and cash flow narrative by chamberlain 12.18.2023.doc
chamberlain cash receipts and cash flow narrative.pdf

December 18, 2023

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

Accounting for cash is an important cornerstone of the City Chamberlain's Department. To ensure the proper handling of cash, the City Chamberlain has prepared a detailed narrative setting forth the procedures to be followed with respect to the handling of cash received by the City.

The following resolution acknowledges the Council's receipt of the written procedures.

Respectfully yours,

P. Michael Collins
City Manager

December 18, 2023

RESOLUTION
NO. 2023 - ____

By Councilmember _______________:

RESOLVED, that the communication from the City Manager regarding the City's cash receipts and cash flow narrative, be received and placed on file; and be it further

RESOLVED, that the City Council of the City of Elmira, New York does hereby acknowledge the creation and implementation of the procedures to be followed by the City's Chamberlain's office with respect to cash receipts.

ADOPTED BY THE FOLLOWING VOTE

AYES		**NAYS**
	Councilmember Cooke	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

City of Elmira
CASH RECEIPTS and CASH FLOW NARRATIVE
2023

Personnel:

City Manager	P. Michael (Mike) Collins
City Chamberlain (CC)	Charmain Cattan
Accountant, General Ledger (GL) (PR)	Olivia Furness/Robert Gruber
Accounts Payable (AP)	Olivia Furness/Liz Stage/Robert Gruber
Traffic Bureau Clerk	Emily Carroll
Cashier (A)	Chantal Speed
Accounts Receivable (AR)	Gloria Squires
Woodlawn Cemetery Secretary	Sherry Mandell

The City of Elmira primarily receives funds from Property Taxes, Abatements (work done by the Inspection Services department to bring the property up to code), Parking Fees, and Federal and State grant payments, inter-governmental department cash (City Clerk), Commercial Fire Inspections, Accounts Receivable such as DOT (construction project reimbursement), Police and Fire Services, Crime Victims Board Grants, Parking Lot Rental Payments from area business, employee benefits, and other office expenses, PILOTS (payment in lieu of taxes), Sewer maintenance from County, Animal Shelter fees for boarding, adoption fees, cremations and other services, Commercial Sanitation Fees, and credit card payments via Express Pay.

Funds are received via ACH, checks, credit cards, and cash. Mail is delivered to the City Clerk's office. The City Clerk sorts the mail by department, and the AP collects the mail each day, sorting it to the proper person within the office. The Cashier opens the mail and processes the payments that have been received in the mail. There is no separate record kept when opening the mail for checks and cash received. The CC feels that the amount of payments received via mail and in person is inconsequential and that these procedures are adequate. The Cashier prepares the bank deposits. Accounts are reconciled regularly, at least monthly. No personnel are specifically bonded; however, they are covered under the City's general crime policy. The CC is further covered under the government official policy. AR, PR, and GL also process payments as needed.

ACCOUNTS RECEIVABLE:

The City of Elmira invoices for services provided. These may be invoiced on an annual, quarterly, monthly, or as needed basis. Invoices are filed organized by type of receivable or by client name, then chronologically.

1) AR receives a request to invoice from the CC or Department Head. If an adjustment is needed to the original invoice, the Client or Dept Head will notify AR. AR will adjust the invoice in New World using the invoice adjustment program.
2) AR enters the information in the Miscellaneous Billing section of New World, using a batch system.
    a. Name, Address, Assigns GL numbers, Invoice Number, Invoice Description.
    b. AR enters the invoice type / billing code, which drives the revenue account number.
    c. Revenue is recognized upon posting of the invoices.
3) AR tracks the amounts and months billed via a MS Excel spreadsheet

4) AR reviews the Invoice Entry Proof List for accuracy, comparing it to Invoice requests.
5) PR approves the batch, AR posts the batch and prints the invoices on letterhead.
    a. AR files a copy (on plain paper) and attaches all back-up documentation.
    b. One Copy to Client (on letterhead)

CASH RECEIPT PROCESS:

1) Checks or Cash is received.
2) The Cashier enters the Cash Receipts in New World cash receipt function. There are separate batches for animal control funds, fire funds, etc., and every department is entered as a separate batch daily. The Cashier enters the following:
    a. Inputs Invoice Number, the Parking Ticket number, or the tax map number and the information for the invoice is pulled up and the payment is applied. The check information is entered or payment in cash entered, or a combination. The receipt cannot be posted unless the amount of the check matches the amount of the payment applied.
    b. For Cash Sales not in A/R, Cashier enters the Payment Code instead of the invoice number. There is a payment code for various types of revenue.
3) At the end of the day, when the office is closed to the public, the Cashier reconciles the daily deposit.
    a. Cashier counts the cash and balances the cash. This change is kept in small bills.
    b. Cashier reconciles to the cash with the total entered in New World for that day's batch.
4) The Cashier prepares the bank deposit.
    a. Copies of individual checks are not kept. The receipt is noted on the invoice and in the NWS system.
5) The cash and checks are placed in a locking filing cabinet overnight in a locked bank bag to be deposited the next day. The Cashier has the key to the filing cabinet.
6) The bank bag is taken to the bank the next day by the AR. The receipts are brought to the GL.
7) The GL checks to make sure the bank receipt matches the journal entry already recorded in New World.
8) The GL attaches the bank receipt to that day's invoices paid and the payment proof report. GL staples the bank receipt to the cash receipts package.
9) Cashier files the payment proof report, accounts receivable payments journal and batch summary sorted by receipt category in the cash receipts book no book, but spreadsheet by date of activity.
10) New World automatically posts all receipts to the bank account listed as Chemung Canal Trust Company General Fund. If the cash is actually deposited in Chase, PR will prepare a reclassing entry.
11) Cashier files the copy of the Parking Tickets Payments Journal with the paid parking tickets, which are filed by date and batch number.
12) Cashier prints another copy of the journal and files with the paid tax bills by batch number.
13) Cashier files the remaining receipts by revenue account number, then by date.

ACH RECEIPTS:

Payments via ACH are primarily for State, Federal, and grant payments (85%). ACH's are deposited in the Chase Government Saving Account (a Money Market Account (MM)), and transferred to other funds as needed. These are processed as follows:

1) The PR receives remittance advices from the State, or from the online banking system.
2) PR applies all ACH payments into New World via bank account journal entry.
3) If it is a miscellaneous payment, CC will provide the GL account number to the PR

INTER-GOVERNMENTAL CASH (per GL, CC):

All departments provide the Cashier with a copy of their report and deposit slip on a daily basis; the day after the deposit was made. All departments take their deposits to the bank. Animal Control does not take their deposits to the bank – they bring them here and we deposit it for them. The City Clerk deposits their funds daily in their own checking account. The Cashier signs the department's report designating that he received the cash deposit. The Cashier files a copy of the daily report, deposit slip, and receipts.

At the end of the month, the City Clerk issues a check to the City for the amount due for the various fees collected during the month. This check is input in New World by the Cashier and revenue is recorded.

Additional Details, per Department follow:

Animal Shelter

1) Prepares their own deposit daily, delivers locked bag to City Clerk's office.
2) Gives report, and receipts, to the Chamberlain's Office. They save the deposit slip.
3) City Clerk completes their section (license fees) and takes their share of the license fees.
4) City Clerk gives report and locked bag to the Cashier. The bag is taken to the bank by Principal Account Clerk**.**
5) Cashier will record the daily receipt in New World.

Golf Course

1) The AR runs a daily report by item code from Tee Snap, the Golf Course's software program. The AR enters the information from this report in Excel and summarizes it by revenue code. Gift cards are accounted for when reconciling cash with revenues; the cash and a liability are recorded for gift cards when sold, but revenue is recognized when the gift card is used.
2) The AR compares it to payment proof report. The City's portion of sales tax is posted to a GL liability account.
3) The Golf Course deposits cash and credit cards daily or every other day.
4) PR posts revenue to New World once per month.
5) PR reconciles the bank account.

Inspection Services

1) The inspection services clerk runs a daily report by item code from iWorQ, the software program.

2) The inspection services clerk takes the money collected that day and places it in a locked bag, then brings the deposit to Chemung Canal the next day.
3) The inspection services clerk then brings the bank deposit slip and the report by item code to the Cashier.
4) The Cashier then matches the deposit slip to the report and records the cash receipt in New World.

PR reconciles the bank account

Parking:

1) Daily report with attached deposit slip is delivered to the Cashier on Friday. Please note that the parking garage deposits money daily but brings us the receipts once a week. Cashier enters the receipts in New World for each day brought to her.
2) Revenue is recognized daily.
3) Expenses are remitted monthly by the Parking Garage Company to the City, AP prepares the bill through the accounts payable system.
4) For Parking ticket charges collected by the police department records bureau, they will print a report from their computer system and bring the cash to the Cashier daily around 3pm, and the Cashier will record the daily receipt in New World and include the money in the next day's deposit.

TAX PAYMENTS:

Tax payments may be paid at any branch of Chemung Canal Trust Company (CCTC). CCTC will deposit the funds directly, and forward a daily file to Dawn Loomis at GST BOCES who creates a Lockbox file for the City Chamberlain's to upload into in KVS. A corresponding JE is entered into New World by the cashier. A file is delivered daily (by the bank) of the day's activities.

ABATEMENTS:

Abatements are work done by the Inspection Services Department to bring the property up to code. The abatements are billed by the Inspection Services Department. The Chamberlain's Department has view only access of the software used to bill. The payments are taken directly at the Inspection Services office and deposit slips and reports are brought to the Chamberlains' office. See the Inspection Services narrative for more detail. If these are not paid by December 31, the amount due is added to the property tax bill. AR forwards this information to the CC, who forwards these to the Assessor's Department.

CASH FLOW MANAGEMENT:

The CC is responsible for cash flow management. The CC checks the various bank balances online on a daily basis, and determines which inter-bank transfers are needed. The CC initiates the transfer, which is done online and is password protected. The CC is authorized to process transfers between City accounts.

CASH DRAWERS

- Cash drawers must be maintained at a minimum balance of the cash issued at all times.
- Your cash drawer is subject to be counted without notice.
- If your drawer is counted and you have less than the issued amount, an explanation will be requested. An investigation may be conducted.
- If cash is taken from your drawer to obtain change (i.e. smaller bill denominations), a signed note indicating the date and time of writing should be placed in the drawer explaining why the drawer is temporarily at a lower balance than the issued amount. The department supervisor should be made aware that change is being made at the time the funds are being taken to the bank.
- You are responsible for counting your cash drawer daily to confirm the balance.
- Borrowing from your cash drawer is strictly prohibited, even for short periods of time.
- Misuse of cash may result in disciplinary action.

PETTY CASH BOX

- Petty cash box must be maintained so that receipts plus petty cash on hand is equal to the cash issued at all times.
- Your petty cash box is subject to be counted without notice.
- If your cash box is counted and you have less in cash plus receipts than the issued amount, an explanation will be requested. An investigation may be conducted.
- If cash is taken from your box to obtain change (i.e. smaller bill denominations) or handed to someone to take care of business, a signed note indicating the date and time of writing should be placed in the box explaining why the box is temporarily at a lower balance than the issued amount. The department supervisor should be made aware that cash is being used or change is being made at the time the funds are taken from the petty cash box.
- You are responsible for counting your petty cash box contents (cash + receipts) daily to confirm the balance.
- Borrowing from your petty cash box is strictly prohibited, even for short periods of time.
- Misuse of cash may result in disciplinary action.

Agenda Summary:	Act on resolution adopting Local Law No. 2 of 2023 to override the tax levy limit established in General Municipal Law Section 3-c.
Resolution Number:	2023-398
Sponsor:	Mayor Mandell

ATTACHMENTS

resolution local law #2 of 2023 - property tax cap GML 3-c - adopting 12.18.2023.doc

December 18, 2023

RESOLUTION
NO. 2023- ______

By Councilmember __________________:

WHEREAS, a proposed Local Law entitled ***"A LOCAL LAW of the City of Elmira, New York, to Override the Tax Levy Limit Established in General Municipal Law Section 3-c"***, was duly presented by Council as a Whole for a first reading at a Regular Meeting of this Council held on November 6, 2023, and at said meeting of this Council was duly received, ordered printed in the minutes, copies thereof in its final form having been upon the desks of members of the Council for at least seven (7) calendar days, exclusive of Sunday, prior to this day, and a public hearing having been duly held on November 20, 2023, before the Council upon public notice provided by law, and the said proposed local law having been read in its final form at this meeting;

NOW, THEREFORE, be it

RESOLVED, that said proposed Local Law entitled ***"A LOCAL LAW No. 2 OF 2023 of the City of Elmira, New York, to Override the Tax Levy Limit Established in General Municipal Law Section 3-c"*** and reading as follows, be and hereby is adopted and enacted, to-wit:

LOCAL LAW NO. 2 OF 2023

A LOCAL LAW OF THE CITY OF ELMIRA, NEW YORK TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW SECTION 3-c

BE IT ENACTED by the Council of the City of Elmira, New York, as follows:

Section 1. Legislative Intent.

It is the intent of this local law to allow the City of Elmira to adopt a budget for the fiscal year commencing January 1, 2024 that requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law section 3-c.

Section 2. Authority.

This local law is adopted pursuant to subdivision 5 of General Municipal Law section 3-c, which expressly authorizes a local government's governing body to override the property tax cap for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of said governing body.

Section 3. Tax Levy Limit Override.

The City Council of the City of Elmira, New York, County of Chemung is hereby authorized to adopt a budget for the fiscal year commencing January 1, 2024 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law section 3-c.

Section 4. Severability.

If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court's order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective Date. This local law shall take effect immediately upon filing with the Secretary of State.

ADOPTED BY THE FOLLOWING VOTE

AYES		**NAYS**
	Councilmember Cooke	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Agenda Summary:	Act on ordinance to amend Chapter 2, Article III, Sections 2-69, 2-73 and 2-74 of the Code of Ordinances of the City of Elmira, as amended.
Resolution Number:	2023-399
Sponsor:	Mayor Mandell

ATTACHMENTS

ord amend chapter 2 article iii sections 2-69 2-73 2-74 compensatory and vacation time amendments grades 1-9 and 10-15 12.18.2023.doc

December 18, 2023

ORDINANCE
NO. 2023 - ______

An Ordinance to Amend Chapter 2, Article III, Sections 2-69, 2-73, and 2-74 Of the Code of Ordinances of the City of Elmira, as Amended

By Councilmember ____________________:

BE IT ORDAINED, by the Council of the City of Elmira, duly convened in regular session this 18th day of December, 2023, as follows:

Section 1. That subparagraph (d)(2) of Section 2-69 be and hereby is amended to read as follows:

> Chapter 2, Article III, Section 2-69(d)(2):
>
> Except as otherwise hereinbelow provided, an employee in the salary grades ten through 15 shall not be entitled to overtime pay. Such employee shall be entitled to compensatory time at the rate of one hour of compensatory time for each hour of overtime in excess of forty hours work or benefit time per week; provided, however, no such employee shall be entitled to or permitted to accrue more than fifteen days of compensatory time. Employees holding the positions of Superintendent/Director of Buildings and Grounds and Electrical Supervisor shall be paid overtime at the rate of one and one-half the employee's standard rate but only when the work performed is on a call-out basis occurring after the standard work day and only when the work performed is outside the territorial limits of the City and rendered pursuant to an intermunicipal agreement between the City and the County, Town, or Village in Chemung County.

Section 2. That subparagraphs (a) and (b) of Section 2-73 be and hereby are amended to read as follows:

> Chapter 2, Article III, Section 2-73(a) is amended to read:
>
> Subject to the terms and conditions hereinafter provided in this section, each employee in grades one through nine shall earn and receive vacation in year one of employment shall receive eleven days of vacation prorated based on the date of hire (if hired by the fifteenth of the month of hiring, shall receive eight hours for that first month of employment) and thereafter shall receive an additional eight hours of vacation per year of continuous employment; however, in no event shall the employee be entitled to more than twenty-one days regardless of the number of years of continuous employment.
>
> Chapter 2, Article III, Section 2-73(b) is amended to read:

Subject to the terms and conditions hereinafter provided in this subsection, each employee in grades 10 through 15 shall be entitled to and shall receive vacation as follows: In year one, fifteen days of vacation prorated based on date of hire (if hired on or before the fifteenth day of the month, the employee shall receive eight hours for that first month) and thereafter shall receive an additional eight hours of vacation per year of continuous employment; provided, however, in no event shall the employee be entitled to more than twenty-one vacation days regardless of the number of years of continuous employment.

For the purposes of this subsection (b), the term “annually” means a year commencing with the employee’s date of employment.

Chapter 2, Article III, a new subsection (e) is added to Section 2-73 to read:

All employees regardless of grade may cash in up to five vacation days per year at one hundred percent. Requests must be made by November 1 of each year. With payment to be made in the first payroll for December of that year.

Section 3. Chapter 2, Article III, Section 2-74(a) is amended by adding to this subdivision the holiday Juneteenth and one additional floating holiday resulting in two floating holidays per year.

Section 4. All ordinances and parts of all ordinances heretofore passed which are in conflict or are inconsistent with any provision or provisions of this Ordinance are hereby repealed.

Section 5. **Effective Date.** This ordinance shall take effect immediately upon adoption and publication according to law.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Cooke	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Agenda Summary:	Receive communication from the City Manager and act on resolution authorizing the Mayor to execute an agreement with Marc Immerman, MD retaining him as Medical Services Director for the Elmira Police Department SWAT Team for the calendar year 2024 at an annual cost of $1,500.00; said Agreement subject to Corporation Counsel approval.
Resolution Number:	2023-400
Sponsor:	Nan Moss

ATTACHMENTS

resolution EPD SWAT Team Med'l Services Director 2024 agmt dr immerman 12.18.2023.doc

December 18, 2023

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

Since September 2015, a certified medic maintaining the necessary certifications has been attached to the City's SWAT Team to provide immediate medical assistance in the event of any injury. For the City and its Police Department to obtain New York State approval, it is necessary that the Department have a medical services director in place to assist the Police Department in evaluating and developing the medic program for the SWAT Team. The Police Chief has recommended that the City retain the services of Marc Immerman, MD of 23 Halderman Hollow Road, Elmira, NY 14903 to serve as Medical Services Director for the Elmira City Police Department SWAT Team for an annual fee of $1,500.00 from January 1, 2024 through December 31, 2024. Dr. Immerman is certified by the American Board of Emergency Medicine.

The following Resolution authorizes the Mayor to execute a professional services contract with Dr. Immerman.

Respectfully yours,

P. Michael Collins
City Manager

December 18, 2023

RESOLUTION
NO. 2023 – ______

By Councilmember _________________________:

RESOLVED, that the communication from the City Manager regarding the retention of Marc Immerman, M.D., as a Medical Services Director for the Elmira City Police Department's SWAT Team, be received and placed on file; and be it further

RESOLVED, that the Mayor be and is hereby authorized to execute an agreement with Marc Immerman, M.D., to provide said services from January 1, 2024 through December 31, 2024 at an annual cost of $1,500; said agreement to be subject to the approval of the Corporation Counsel.

ADOPTED BY THE FOLLOWING VOTE

AYES		**NAYS**
	Councilmember Cooke	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Agenda Summary: Receive communication from the City Manager and act on resolution authorizing the Mayor to a execute an agreement with Marc Immerman, MD retaining him to provide medical consultation services to the Elmira Fire Department's Emergency Medical Services Program for the calendar 2024 at an annual cost of $4,000.00; said agreement subject to Corporation Counsel approval.

Resolution Number: 2023-401

Sponsor: Nan Moss

ATTACHMENTS

resolution EFD emergency medical services advisor 2024 agmt dr immerman 12.18.2023.doc

December 18, 2023

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

The City of Elmira Fire Department provides emergency medical services to residents of the City. Since 2002, the City has retained the services of an emergency medical services director to assist the department in evaluating and developing EMS programs, providing quality control, and the training and education of Fire Department personnel. The Fire Chief has recommended that the City continue to retain the services of Marc Immerman, M.D. of 23 Halderman Hollow Road, Elmira, NY 14903. Dr. Immerman is certified by the American Board of Emergency Medicine and currently is the AED Medical Director for all fire department based programs in Chemung County. The contractual fee to be paid to Dr. Immerman for his services from January 1, 2024 to December 31, 2024 will be $4,000. The following resolution authorizes the Mayor to execute a professional services contract with Dr. Immerman.

Respectfully yours,

P. Michael Collins
City Manager

December 18, 2023

RESOLUTION
NO. 2023 - _____

By Councilmember ________________:

RESOLVED, that the communication from the City Manager regarding the retention of Mark Immerman, M.D. to provide medical consultation services to the Elmira Fire Department and its Emergency Medical Services Program, be received and placed on file; and be it further

RESOLVED, that the Mayor be and is hereby authorized to execute a Professional Services Contract between the City and Marc Immerman, M.D., which contract shall provide for consultation services from January 1, 2024 to December 31, 2024 for a fee of $4,000; said contract to be subject to the approval of the Corporation Counsel.

ADOPTED BY THE FOLLOWING VOTE

AYES		**NAYS**
	Councilmember Cooke	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Agenda Summary:	Act on resolution authorizing the Mayor to execute an agreement with Erway Ambulance, Inc. for the 2024 calendar year retaining Erway in consideration of $1.00 to submit to third parties bills on behalf of the City of Elmira for certain emergency services rendered by the City of Elmira and expressing its sincere thanks and appreciation to Erway for its thoughtful assistance.
Resolution Number:	2023-402
Sponsor:	Nan Moss

ATTACHMENTS

resolution erway ambulance 2024 agmt 12.18.2023.doc

December 18, 2023

RESOLUTION
NO. 2023 - _____

By Councilmember __________________________:

WHEREAS, New York State General Municipal Law §122-b authorizes cities to establish a schedule of fees to be paid when cities render certain emergency medical services; and

WHEREAS, numerous cities throughout New York State have previously established fees for such services and the City of Elmira has just recently established such fees; and

WHEREAS, Erway Ambulance Service, Inc. (Erway) has generously offered to assist the City of Elmira in collecting fees authorized by New York State General Municipal Law §122-b;

NOW, THEREFORE, be it

RESOLVED, that the Mayor, on behalf of the City of Elmira, is authorized and directed to execute a contract with Erway Ambulance Service, Inc. (Erway) of 2030 College Avenue, Elmira, NY, for the term commencing January 1, 2024 and expiring December 31, 2024, whereby Erway, in consideration of One Dollar ($1.00) paid by the City of Elmira, will submit to third parties bills on behalf of the City of Elmira for certain emergency medical services rendered by the City of Elmira; and be it further

RESOLVED, that the City of Elmira expresses its sincere thanks and appreciation to Erway for its thoughtful assistance.

ADOPTED BY THE FOLLOWING VOTE

AYES		**NAYS**
	Councilmember Cooke	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Agenda Summary:	Receive communication from the City Manager and act on resolution authorizing the Mayor to execute an agreement between the City and Chemung County whereby the City shall provide services to the County consisting of the operation of Youth Court and a full-time Fraud Investigator for the County Department of Social Services for the total cost to the County of $229,711.00 to be paid to the City for the year 2024; said agreement subject to Corporation Counsel Approval.
Resolution Number:	2023-403
Sponsor:	Mayor Mandell

ATTACHMENTS

resolution city-county DSS full time inv and yough court 2024 agmt 12.18.2023.doc

December 18, 2023

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

The City and the County have previously entered into a contract whereby the City conducted the Youth Court, and the City provided a full-time police officer as a Fraud Investigator for the Department of Social Services. The current contract expires December 31, 2023. The City and County wish to renew this contract for calendar year 2024, which contract provides that the County will pay the City the sum of $229,711.00 for these services.

The following resolution authorizes the agreement and further authorizes the Mayor to execute the agreement.

Respectfully yours,

P. Michael Collins
City Manager

December 18, 2023

RESOLUTION
NO. 2023 – ______

By Councilmember __________________:

RESOLVED, that the communication from the City Manager regarding the agreement between the County of Chemung and the City of Elmira regarding certain services to be provided by the City in consideration for payment by the County, be received and placed on file; and be it further

RESOLVED, that the City Council of the City of Elmira does hereby approve the agreement between the County of Chemung and the City of Elmira effective from January 1, 2024 and terminating December 31, 2024, whereby the City shall provide to the County services consisting of the operation of the Youth Court and a full-time Fraud Investigator for the County Department of Social Services for a total consideration not to exceed $229,711.00 for the year 2024 and be it further

RESOLVED, that the Mayor be and is hereby authorized to execute said agreement; the agreement to be subject to the approval of the Corporation Counsel.

ADOPTED BY THE FOLLOWING VOTE

AYES		**NAYS**
	Councilmember Cooke	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Agenda Summary:	Receive communication from the City Manager and act on resolution authorizing the Mayor to execute an agreement between the City and Chemung County whereby the City will provide to the County's Rabies Program animal handler and specimen services for the calendar year 2024 and the County will pay the City for these services the amount of $5,000.00; said agreement subject to Corporation Counsel approval.
Resolution Number:	2023-404
Sponsor:	Joseph Duffy

ATTACHMENTS

resolution 2024 animal handler rabies agmt with county 12.18.2023.docx

December 18, 2023

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

Previously, the City and the County entered into agreements whereby the City provided animal handler and specimen services for dogs, cats, ferrets, wildlife or other mammals to the County's Rabies Program. The County desires that the City continue these services. The proposed agreement for calendar year 2024, commencing January 1, 2024 and expiring December 31, 2024, provides that the County will pay to the City the annual amount of $5,000.00 for such services.

The following resolution authorizes the Mayor to execute an agreement with the County for said services.

Respectfully yours,

P. Michael Collins
City Manager

December 18, 2023

RESOLUTION
NO. 2023 - ______

By Councilmember _________________________:

RESOLVED, that the communication from the City Manager pertaining to the proposed agreement between the County of Chemung and City of Elmira regarding animal handler and specimen services for the year 2024, be received and placed on file; and be it further

RESOLVED, that the Mayor be and is hereby authorized to execute an agreement with the County of Chemung under which the City will provide to the County's Rabies Program animal handler and specimen services pertaining to dogs, cats, ferrets, wildlife or other mammals, said services to be provided to the County for the calendar year 2024, commencing January 1, 2024 and expiring December 31, 2024, and the County shall pay to the City for said services the amount of $5,000.00; said agreement to be subject to the approval of the Corporation Counsel.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Cooke	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Agenda Summary:	Receive communication from the City Manager and act on resolution authorizing and approving the extension of the City's contract with Gannett Satellite Information Network LLC dba Elmira Star-Gazette for the publication of acts of the Council required to be published for the calendar year 2024 under the same terms and conditions contained in the Agreement between the parties dated February 2, 2023 and authorizing the Mayor to sign an Addendum to the Agreement.
Resolution Number:	2023-405
Sponsor:	Joseph Duffy

ATTACHMENTS

resolution official newspaper star-gazette extension of agmt for 2024 12.18.2023.doc
contract renewal request form for 2024 12.5.2023.pdf

December 18, 2023

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

Pursuant to prior Council authorization (Resolution No. 2023-22), the City entered into a contract with the Gannett Satellite Information Network LLC dba Elmira Star-Gazette with a mailing address of 3600 Highway 66, PO Box 1550, Neptune, NJ 07754 for the publication of acts of the Council as are required to be published for the year 2023. The current contract provides for an extension for an additional year under the same terms and conditions upon mutual agreement of the parties commencing January 1, 2024.

The Star Gazette has indicated in writing its desire to extend said contract for one additional year under the original terms and conditions. The following resolution authorizes the extension.

Respectfully yours,

P. Michael Collins
City Manager

December 18, 2023

RESOLUTION
NO. 2023 - _____

By Councilmember ___________________:

RESOLVED, that the communication from the City Manager regarding the extension of the contract with Star Gazette pursuant to the terms of the contract as originally authorized by Resolution No. 2023-22, be received and placed on file; and be it further

RESOLVED, that the City Council of the City of Elmira does hereby authorize and approve the extension of the City's contract with the Gannett Satellite Information Network LLC dba Elmira Star-Gazette for the publication of acts of the Council as are required to be published for the year 2024 commencing January 1, 2024, subject to the same terms and conditions contained in the Agreement between the parties dated February 2, 2023.

ADOPTED BY THE FOLLOWING VOTE

AYES		**NAYS**
	Councilmember Cooke	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

CHEMUNG COUNTY
CITY OF ELMIRA
PURCHASING DEPARTMENT

Tricia A. Wise, CPPO, CPPB
Purchasing Director

CONTRACT RENEWAL REQUEST FORM

TO:
Gannett Satellite Information Network LLC
D/B/A Elmira Star Gazette
3600 Highway 66
PO Box 1550
Neptune, NJ 07754

FROM: Zandra Lewis, Chemung County Purchasing Department

RE: Contract Renewal for RFP-0282 Gannett Satellite Information Network LLC
D/B/A Elmira Star Gazette

Date: December 5, 2023

The term of the above contract ends on 12/31/2023. This contract can be extended for four additional one-year contract period under the same terms and conditions and at the same bid discounts, contingent upon Chemung County Legislative approval. Please indicate below your firm's willingness to renew the contract and return this form by email no later than 12/15/23 to Nina Wells at nwells1@chemungcountyny.gov.

*****Please confirm receipt of this document*****

We want to renew the contract for one (x) additional x-year period, ending on **12/31/2024** under the original terms and conditions, contingent upon approval by the Chemung County Legislature.

Tara Hamm Director
Typed/Printed name and Title of Person Preparing this Form

Tara Hamm 12/5/23
Signature of Person Preparing Form Date

We do not want to renew the contract

Typed/Printed name and Title of Person Preparing this Form

Signature of Person Preparing Form Date

Agenda Summary: Receive communication from the City Manager and act on resolution authorizing the Mayor to execute an agreement with the Town of Elmira whereby the City's Animal Control Department will provide animal control services as needed to the Town at the annual cost of $24,000.00 for the calendar year 2024, commencing January 1, 2024 through December 31, 2024; said agreement subject to Corporation Counsel approval.

Resolution Number: 2023-406

Sponsor: Mayor Mandell

ATTACHMENTS

resolution elmira town animal control services 2024 agmt 12.18.2023.doc

December 18, 2023

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

The Town of Elmira ("Town") wishes to enter into an Intermunicipal Agreement with the City of Elmira pursuant to General Municipal Law Section 119-o whereby the City's animal control department will provide animal control services as needed in accordance with the enforcement of Articles 7 and 26 of the Agriculture and Markets Law, and local laws of the Town of Elmira. The Town has agreed to pay the City the annual amount of $24,000.00 in monthly payments of $2,000.00 for these services from January 1, 2024 through December 31, 2024.

The following resolution authorizes the Mayor to execute an Intermunicipal Agreement with the Town of Elmira for animal control services.

Respectfully yours,

P. Michael Collins
City Manager

December 18, 2023

RESOLUTION
NO. 2023– ______

By Councilmember ___________________:

RESOLVED, that the communication from the City Manager regarding an Intermunicipal Agreement with the Town of Elmira (“Town”) whereby the City of Elmira will provide animal control services to the Town, be received and placed on file; and be it further

RESOLVED, that the Mayor be and is hereby authorized to execute an Intermunicipal Agreement between the Town of Elmira and the City of Elmira pursuant to General Municipal Law Section 119-o, which Agreement is attached hereto, whereby the City’s Animal Control Department will provide animal control services as needed in accordance with the enforcement of Articles 7 and 26 of the Agriculture and Markets Law, and local laws of the Town of Elmira; said services shall be at a cost of $24,000.00 annually for the calendar year 2024, commencing from January 1, 2024 through December 31, 2024, to be paid in monthly installments of $2,000.00 by the Town of Elmira; said Agreement to be subject to the approval of the Corporation Counsel.

ADOPTED BY THE FOLLOWING VOTE

AYES		**NAYS**
	Councilmember Cooke	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Agenda Summary:	Receive communication from the City Manager and act on resolution authorizing the Mayor to execute an agreement with the Town of Chemung whereby the City's Animal Control Department will provide animal control services as needed at a cost to the Town of $10,506.00 for the calendar year 2024, commencing January 1, 2024 through December 31, 2024; said agreement subject to Corporation Counsel approval.
Resolution Number:	2023-407
Sponsor:	Nan Moss

ATTACHMENTS

resolution chemung town animal control services 2024 agmt 12.18.2023.doc

December 18, 2023

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

The Town of Chemung ("Town") wishes to enter into an Intermunicipal Agreement with the City of Elmira pursuant to General Municipal Law Section 119-o whereby the City's animal control department will provide animal control services as needed in accordance with the enforcement of Articles 7 and 26 of the Agriculture and Markets Law, and local laws of the Town of Chemung. The Town has agreed to pay the City the annual amount of $10,506.00 in monthly payments of $875.50 for these services from January 1, 2024 through December 31, 2024.

The following resolution authorizes the Mayor to execute an Intermunicipal Agreement with the Town of Chemung for animal control services.

Respectfully yours,

P. Michael Collins
City Manager

December 18, 2023

RESOLUTION
NO. 2023- _____

By Councilmember _______________________:

RESOLVED, that the communication from the City Manager regarding an Intermunicipal Agreement with the Town of Chemung ("Town") whereby the City of Elmira will provide animal control services to the Town, be received and placed on file; and be it further

RESOLVED, that the Mayor be and is hereby authorized to execute an Intermunicipal Agreement between the Town of Chemung and the City of Elmira whereby the City's Animal Control Department will provide animal control services as needed in accordance with the enforcement of Articles 7 and 26 of the Agriculture and Markets Law, and local laws of the Town of Chemung; said services shall be at a cost of $10,506.00 annually for the calendar year 2024, commencing from January 1, 2024 through December 31, 2024 to be paid by the Town of Chemung in monthly installments of $875.50; said agreement to be subject to the approval of the Corporation Counsel.

ADOPTED BY THE FOLLOWING VOTE

AYES		**NAYS**
	Councilmember Cooke	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Agenda Summary:	Receive communication from the City Manager and act on resolution authorizing the Mayor to execute an agreement with the Town of Baldwin whereby the City's Animal Control Department will provide additional animal control services enforcing Article 7 of the Agriculture and Markets Law at a cost to the Town of $2,750.00 for the calendar year 2024, commencing January 1, 2024 through December 31, 2024; said agreement subject to Corporation Counsel approval.
Resolution Number:	2023-408
Sponsor:	Joseph Duffy

ATTACHMENTS

resolution town of baldwin article 7 services 2024 12.18.2023.doc

December 18, 2023

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

The Town of Baldwin and the City entered into an agreement whereby the City's Animal Control Department would provide Article 7 of the Agriculture and Markets Law of the State of New York services to the Town. The Intermunicipal Agreement will expire on December 31, 2023. The Town has requested that the City continue to provide Article 7 services for the calendar year 2024. In addition, the Town has requested the City Animal Control Department to provide housing for Town dogs brought to the City. In consideration for these services, the Town will pay to the City $2,750.00 in monthly payments of $229.16 for 2024.

The following resolution authorizes the City to enter into an Intermunicipal Agreement between the Town and the City for these additional services.

Respectfully yours,

P. Michael Collins
City Manager

December 18, 2023

RESOLUTION
NO. 2023 – _____

By Councilmember _______________________:

RESOLVED, that the communication from the City Manager regarding an Intermunicipal Agreement with the Town of Baldwin ("Town") and the City of Elmira pertaining to the City providing additional animal control services encompassing enforcement of Article 7 of the Agriculture and Markets Law of the State of New York be received and placed on file; and be it further

RESOLVED, that the City Council of the City of Elmira, New York does hereby approve an Intermunicipal Agreement with the Town of Baldwin under which the City will enforce the provisions of Article 7 of the Agriculture and Markets Law of the State of New York in the Town and the City will provide housing for Town dogs brought to the City in accordance with the terms and conditions of said agreement for the calendar year 2024 and which the Town will pay the City $2,750.00, to be paid in monthly installments of $229.16; and be it further

RESOLVED, that the Mayor be and is hereby authorized to execute the Intermunicipal Agreement between the Town and the City; said agreement to be subject to the approval of the Corporation Counsel.

ADOPTED BY THE FOLLOWING VOTE

AYES		**NAYS**
	Councilmember Cooke	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Agenda Summary:	Receive communication from the City Manager and act on resolution authorizing the Mayor to execute an agreement with the Town of Erin whereby the City's Animal Control Department will provide additional animal control services enforcing Article 7 of the Agriculture and Markets Law at a cost to the Town of $4,300.00 for the calendar year 2024, commencing January 1, 2024 through December 31, 2024; said agreement subject to Corporation Counsel approval.
Resolution Number:	2023-409
Sponsor:	Mayor Mandell

ATTACHMENTS

resolution town of erin article 7 services 2024 agmt 11.18.2023.doc

December 18, 2023

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

The City provides animal control services to the Town of Erin (“Town”). The Town is requesting enforcement of Article 7 of the Agriculture and Markets Law of the State of New York providing sheltering services for Town dogs. The Article 7 Agreement expires December 31, 2023. The Town wishes to renew Article 7 services for the calendar year 2024, commencing January 1, 2024 through December 31, 2024. The Town will pay the City $4,300.00 for the calendar year 2024, payable in monthly installments of $358.33.

The following resolution authorizes the City to enter into the Intermunicipal Agreement with the Town of Erin to provide Article 7 services.

Respectfully yours,

P. Michael Collins
City Manager

December 18, 2023

RESOLUTION
NO. 2023 – _____

By Councilmember ______________________:

RESOLVED, that the communication from the City Manager regarding an Intermunicipal Agreement with the Town of Erin ("Town") whereby the City of Elmira shall provide enforcement of Article 7 of the Agriculture and Markets Law of the State of New York in the Town and sheltering for Town dogs, be received and placed on file; and be it further

RESOLVED, that the City Council of the City of Elmira, New York does hereby approve an Intermunicipal Agreement between the Town of Erin and the City of Elmira whereby the City, through its Animal Control Department, shall provide enforcement of Article 7 of the Agriculture and Markets Law services and sheltering services for the calendar year 2024, commencing from January 1, 2024 through December 31, 2024, and in consideration thereof, the Town will pay the City the annual sum of $4,300.00 in monthly installments of $358.33; and be it further

RESOLVED, that the Mayor be and is hereby authorized to execute the Intermunicipal Agreement between the Town and the City; said agreement to be subject to the approval of the Corporation Counsel.

ADOPTED BY THE FOLLOWING VOTE

AYES		**NAYS**
	Councilmember Cooke	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Agenda Summary:	Receive communication from the City Manager and act on resolution approving the extension/renewal of the current Agreement between the City and Flock Group, Inc. under which Flock Group continues to provide Flock Safety/Security System at the current annual rate of $2,500.00 per camera per year through 2028 and authorizing the Mayor the execute any and all documents to effect the extension/renewal; said documents subject to Corporation Counsel approval.
Resolution Number:	2023-410
Sponsor:	Mayor Mandell

ATTACHMENTS

flock group inc extension of agmt lock-in rate 12.18.2023.doc

December 18, 2023

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

Presently, the City Council, through its Police Department, has in operation a security/ safety program using Flock Safety ALPR cameras. The cost to the City in the current Agreement with Flock Group, Inc. is $2,500.00 per camera per year. Flock has now notified the City that it will be raising the annual cost from $2,500.00 to $3,000.00 per camera but that the Company would continue the annual rate of $2,500.00 per camera if the City would agree to extend the term of the Agreement five (5) additional years through 2028.

The Police Department has ten (10) cameras that would be deactivated. With the reduction of the number of cameras in service being reduced, and locking in the current rate for the next five (5) years commencing in the year 2024, the City would save $120,000.00 over the lifetime of the agreement.

The following resolution approves the extension/renewal of the current Agreement through 2028 thereby locking in the current annual rate of $2,5000.00 per camera for five (5) additional years.

Respectfully yours,

P. Michael Collins
City Manager

December 18, 2023

RESOLUTION
NO. 2023 - ____

By Councilmember _______________:

RESOLVED, that the communication from the City Manager regarding the extension/renewal of the City's current Agreement with Flock Group, Inc., be received and placed on file; and be it further

RESOLVED, that the City Council of the City of Elmira, New York does hereby approve the extension/renewal of the current Agreement between the City and Flock Group, Inc. under which Flock Group will continue to provide the Flock Safety/Security System using Flock cameras; and be it further

RESOLVED, that the Mayor be and is hereby authorized to execute any and all documents necessary to effect the extension/renewal of the Agreement with Flock Group, Inc. at the current annual rate of $2,500.00 per camera per year; said documents subject to the approval of Corporation Counsel.

ADOPTED BY THE FOLLOWING VOTE

AYES		**NAYS**
	Councilmember Cooke	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary: Act on Lead Hazard Reduction Grant Program Audit.

Resolution Number: 2023-411

Sponsor: Nan Moss

ATTACHMENTS

12-18-2023 audit (LEAD).doc

December 18, 2023

CITY OF ELMIRA
COMMUNITY DEVELOPMENT- LEAD Hazard Reduction Grant
RESOLUTION NO. 2023-______

Councilmember ________________________________

RESOLVED, that the bills in the amount of **$9,400** are hereby audited for payment for the LEAD Hazard Reduction Grant, December 18, 2023.

ADOPTED BY THE FOLLOWING VOTE

AYES		**NAYS**
	Councilmember Cooke	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Acct. Name	Payee	Item	Amount
Payroll Expenses	Payroll	Payroll to be reimbursed to CDBG- not to exceed	$ 2,900.00
Payroll Expenses	Payroll	Payroll to be reimbursed to CDBG- not to exceed	$ 6,500.00
		TOTAL	**$ 9,400.00**

Agenda Summary: Act on Anti-Displacement Learning Network Program Audit.

Resolution Number: 2023-412

Sponsor: Joseph Duffy

ATTACHMENTS

12-18-2023 audit (ADLN).docx

December 18, 2023

CITY OF ELMIRA
COMMUNITY DEVELOPMENT- ANTI DISPLACEMENT LEARNING NETWORK
RESOLUTION NO. 2023-______

Councilmember ________________________________

RESOLVED, that the bills in the amount of **$17,380.95,** they are hereby audited for payment for the Anti Displacement Learning Network grant, December 18, 2023

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Cooke	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Acct. Name	**Payee**	**Item**	**Amount**
Relocation	City Chamberlain	invoice # 2023-70	$ 380.95
Administration	Economic Opportunity Program	Case Management Services	$17,000.00
		TOTAL	$17,380.95

Agenda Summary:	Act on Community Development Block Grant Program Audit.
Resolution Number:	2023-413
Sponsor:	Mayor Mandell

ATTACHMENTS

12-18-2023 audit (CDBG;HOME).docx

December 18, 2023

CITY OF ELMIRA
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
RESOLUTION NO. 2023-______

Councilmember ________________________________

RESOLVED, that the bills in the amount of **$78,582.67** they are hereby audited for payment for the Community Development Block Grant, December 18, 2023.

ADOPTED BY THE FOLLOWING VOTE

AYES		**NAYS**
	Councilmember Cooke	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Acct. Name	Payee	Item	Amount
Rehab- Payroll Admin- Payroll	Payroll	Payroll not to exceed	$19,000.00
Rehab- Payroll Admin- Payroll	Payroll	Insurance opt out payments	$22,591.80
ARP Administration	Amanda Wandell	Grant administration stipend	$2,860.00
HOME ARP Program Administration	Economic Opportunity Program	Tenant Based Rental Assistance and Case Management	$33,462.16
EPD Victims Services	City Chamberlain	Reimbursement for back rent	$419.00
Office Supplies	City Chamberlain	Office Supplies, keyboard cleaner whiteboard	$57.48
Postage	City Chamberlain	invoice # 2023-72	$41.92
Office Supplies	City Chamberlain	invoice # 2023-69 tissues, wipes, stapler remover	$33.36
Processing Fees	Doxim	invoice #167194	$26.35
Credit Checks	AmRent	invoice # 4375431	$53.70
Postage	City Chamberlain	invoice # 2023-73	$36.90
		TOTAL	**$78,582.67**

Agenda Summary: Act on Audit.

Resolution Number: 2023-414

Sponsor: Joseph Duffy

ATTACHMENTS

Cover Sheet.pdf
Backup Part 1.pdf
Backup Part 2.pdf

DATE: December 18th, 2023

TO: THE HONORABLE MAYOR AND COUNCIL

FROM: CHARMAIN CATTAN, CITY CHAMBERLAIN

I hereby present to you for examination and audit the following lists. These lists and the supporting vouchers and payrolls have been examined by the departments concerned and have been certified by them to me. An examination of these claims has been made by the Chamberlain's office for the purpose of ascertaining that the prerequisites to the audit have been complied with.

CURRENT BUDGET FUNDS:	$679,462.33
CAPITAL FUNDS:	$242,835.78
COMMUNITY DEVELOPMENT;	$0.00
TRUST & AGENCY FUNDS:	$0.00
SELF INSURANCE FUNDS:	$0.00

TOTAL PER ATTACHED COMPUTER LIST:	$922,298.11
OTHER PAYMENTS:	
PAYROLLS W/E December 17th, 2023	$750,000.00
HAND CHECKS-THRU MACHINE-LISTINGS ATTACHED	$24,678.71
CAPITAL HAND CHECKS	$0.00
	$0.00
	$0.00
	$0.00
	$0.00
	$0.00

TOTAL OTHER PAYMENTS:	$774,678.71

GRAND TOTAL PAYMENTS:	$1,696,976.82
	===============

RESOLUTION NO. 2023-

By Councilmember ______________________

RESOLVED, that the bills and the payrolls in the amount of $1,696,976.82 be and they hereby are audited and approved for payment, when in funds.

ADOPTED BY THE FOLLOWING VOTE:
AYES---- ------ -- --------NAYS
__________ COUNCILMEMBER COOKE __________________
__________ COUNCILMEMBER MOSS __________________
__________ COUNCILMEMBER FRANCHI __________________
__________ COUNCILMEMBER KITCHING __________________
__________ COUNCILMEMBER GRASSO __________________
__________ COUNCILMEMBER DUFFY __________________
__________ MAYOR MANDELL __________________

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City of Elmira *LIVE*

Payment Batch Register

Bank Account: GENERAL FUND - GENERAL FUND

Batch Date: 12/18/2023

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount

Bank Account: GENERAL FUND - GENERAL FUND

Check 12/18/2023 203832 Accounts Payable AMAZON CAPITAL SERVICES INC 389.06

Invoice	Date	Description	Check Sort Code	Amount
1LXV-4KQN-1VTL	12/05/2023	ACCT#ASROVYJOJMY2H		8.99
1LXV-4KQN-1VTL.	12/05/2023	Blanket PO Office Supplies		32.04
1H19-RR7Y-HFC6	12/05/2023	misc supplies		178.04
1QRW-3F4V-VY9G	12/05/2023	ASR0VYJOJMY2H		169.99

Check 12/18/2023 203833 Accounts Payable ANTOINETTE WISNIEWSKI 989.40

Invoice	Date	Description	Check Sort Code	Amount
2023 PT 2	12/08/2023	MEDICARE PT B		989.40

Check 12/18/2023 203834 Accounts Payable ARCHIE R. STURCH 989.40

Invoice	Date	Description	Check Sort Code	Amount
2023 PT 2	12/08/2023	MEDICARE PT B		989.40

Check 12/18/2023 203835 Accounts Payable Auto Zone 38.90

Invoice	Date	Description	Check Sort Code	Amount
2950841528,	12/06/2023	2950844114		38.90

Check 12/18/2023 203836 Accounts Payable BANFIELD BAKER CORPORATION 288.00

Invoice	Date	Description	Check Sort Code	Amount
5765	11/21/2023	STRAW		288.00

Check 12/18/2023 203837 Accounts Payable BIOMETRICS4ALL, INC. 18,375.40

Invoice	Date	Description	Check Sort Code	Amount
SO131553	12/05/2023	Booking Computer and accessories		18,375.40

Check 12/18/2023 203838 Accounts Payable BONNIE SWEENEY 989.40

Invoice	Date	Description	Check Sort Code	Amount
2023 PT 2	12/08/2023	MEDICARE PT B		989.40

Check 12/18/2023 203839 Accounts Payable BOTACH TACTICAL 731.00

Invoice	Date	Description	Check Sort Code	Amount
INV830617	12/05/2023	123 batteries		731.00

Check 12/18/2023 203840 Accounts Payable BRYAN J MAGGS LAW OFFICES, PLLC 9,542.50

Invoice	Date	Description	Check Sort Code	Amount
2748	12/05/2023	CHRISTOPHER MURPHY V. CAMPANELLA		9,542.50

Check 12/18/2023 203841 Accounts Payable CHAMPION FASTENERS 3,827.65

Invoice	Date	Description	Check Sort Code	Amount
91442+	12/06/2023	PARTS/HARDWARE RFB#2143		426.45
91132	12/06/2023	SAFETY VESTS/GLOVES/GEAR		237.00
91131	12/06/2023	SAFETY VESTS/GLOVES/GEAR		2,156.30
91687	12/06/2023	CLOTHING, UNIFORMS		999.90
91376	11/20/2023	BUILDING SUPPLIES		8.00

Check 12/18/2023 203842 Accounts Payable CHAPEL LUMBER COMPANY 94.71

Invoice	Date	Description	Check Sort Code	Amount
2133-110977	11/20/2023	BUILDING SUPPLIES		94.71

Check 12/18/2023 203843 Accounts Payable CHEMUNG COUNTY CENTRAL SERV-POSTAGE 2,172.65

Invoice	Date	Description	Check Sort Code	Amount
SEPTEMBER 2023	12/05/2023	POSTAGE		1,711.72
NOVEMBER 2023	12/05/2023	POSTAGE		460.93

Check 12/18/2023 203844 Accounts Payable CHEMUNG COUNTY CHAMBER OF COMMERCE 225.00

Invoice	Date	Description	Check Sort Code	Amount
52995	12/05/2023	2023 ANNUAL AWARDS CEMETERY		225.00

Check 12/18/2023 203845 Accounts Payable CHEMUNG COUNTY INSURANCE DEPARTMENT 399,624.36

Invoice	Date	Description	Check Sort Code	Amount
DECEMBER 2023	12/05/2023	INSURANCE INVOICE		399,624.36

Check 12/18/2023 203846 Accounts Payable CHEMUNG COUNTY TRANSFER 32,744.35

Invoice	Date	Description	Check Sort Code	Amount
138148 TI 37	11/13/2023	GARBAGE COLLECTION FEES- ELMIRA & HERITAGE		13,986.18
138167 TI 189	11/13/2023	GARBAGE COLLECTION FEES- ELMIRA & HERITAGE		423.07
138150 TI 39	11/13/2023	GARBAGE COLLECTION FEES- ELM HEIGHTS		779.46
138262 TI 37	11/28/2023	GARBAGE COLLECTION FEES- ELMIRA & HERITAGE		7,425.72
138274 TI 189	11/28/2023	GARBAGE COLLECTION FEES- ELMIRA & HERITAGE		122.97
138208 TI 39	11/20/2023	GARBAGE COLLECTION FEES- ELM HEIGHTS		519.63
138264 TI 39	11/28/2023	GARBAGE COLLECTION FEES- ELM HEIGHTS		611.05
138206 TI 37	11/20/2023	GARBAGE COLLECTION FEES- ELMIRA & HERITAGE		7,788.36
138225 TI 189	11/20/2023	GARBAGE COLLECTION FEES- ELMIRA & HERITAGE		192.77
138149	12/05/2023	CUST#TI-00038 1		544.72
138263	12/05/2023	CUST#TI-00038 1		350.42

Check 12/18/2023 203847 Accounts Payable CHEMUNG COUNTY TREASURER 13,433.13

Invoice	Date	Description	Check Sort Code	Amount
RES 23-314	12/05/2023	INTER-MUNICIPAL - STORMWATER		13,433.13

Check 12/18/2023 203848 Accounts Payable CHEMUNG COUNTY TREASURER 19,160.38

Invoice	Date	Description	Check Sort Code	Amount
2023-110723A	12/05/2023	NOV 7 ELECTION		19,160.38

Check 12/18/2023 203849 Accounts Payable CONSTELLATION ENERGY SERVICES OF NEW YORK, INC. 8,795.76

Invoice	Date	Description	Check Sort Code	Amount
66846897401	12/05/2023	2530739-41493		8,795.76

Check 12/18/2023 203850 Accounts Payable COOK BROTHERS 221.35

Invoice	Date	Description	Check Sort Code	Amount
2006610	12/06/2023	PARTS/HARDWARE		221.35

Check 12/18/2023 203851 Accounts Payable CORNING COMMUNITY COLLEGE 150.00

Invoice	Date	Description	Check Sort Code	Amount
COO047953	12/05/2023	CLASSES FOR OFFICERS		150.00

Check 12/18/2023 203852 Accounts Payable CSEA EMPLOYEE BENEFIT FUND 7,277.66

Invoice	Date	Description	Check Sort Code	Amount
DECEMBER	12/05/2023	VISION PLATINUM		7,277.66

Check 12/18/2023 203853 Accounts Payable CULLIGAN 110.00

Invoice	Date	Description	Check Sort Code	Amount
272X32273007	12/05/2023	ACCT#272-00120501-7		110.00

Check 12/18/2023 203854 Accounts Payable CURA 80.75

Invoice	Date	Description	Check Sort Code	Amount
HO14402101	12/05/2023	PRISONER MEALS		80.75

Check 12/18/2023 203855 Accounts Payable EASTERN SECURITY SERVICES 166.35

Invoice	Date	Description	Check Sort Code	Amount
R269853	12/01/2023	MONITORING SERVICES AT GOLF COURSE		166.35

Check 12/18/2023 203856 Accounts Payable ELLEN MURPHY 989.40

Invoice	Date	Description	Check Sort Code	Amount
2023 PT 2	12/08/2023	MEDICARE PT B		989.40

Check 12/18/2023 203857 Accounts Payable ELM CHEVROLET CO. INC. 140.00

Invoice	Date	Description	Check Sort Code	Amount
84894	12/05/2023	BRAKE INSP - IMPOUND		140.00

Check 12/18/2023 203858 Accounts Payable ENTERPRISE FM TRUST 9,218.93

Invoice	Date	Description	Check Sort Code	Amount
DECEMBER 2023	12/08/2023	479407-120623		9,218.93

Check 12/18/2023 203859 Accounts Payable EUGENE OTTAVIANI 989.40

Invoice	Date	Description	Check Sort Code	Amount
2023 PT 2	12/08/2023	MEDICARE PT B		989.40

Check 12/18/2023 203860 Accounts Payable FERRARIO FORD LINCOLN MERCURY 1,558.81

Invoice	Date	Description	Check Sort Code	Amount
66110, 66219	12/06/2023	MISC. MANUFACTURER'S PARTS		1,558.81

Check 12/18/2023 203861 Accounts Payable FINGER LAKES SIGN AND DESIGN 500.00

Invoice	Date	Description	Check Sort Code	Amount
7846	12/06/2023	Automotive City seals		500.00

Check 12/18/2023 203862 Accounts Payable FIRST UNUM LIFE 339.18

Invoice	Date	Description	Check Sort Code	Amount
12/1/23	12/05/2023	POLICY#0461381-001		339.18

Check 12/18/2023 203863 Accounts Payable Fusion Digital LLC 1,145.92

Invoice	Date	Description	Check Sort Code	Amount
19830	11/20/2023	32" Monitors City Clerk		1,145.92

Check 12/18/2023 203864 Accounts Payable GANNETT MEDIA CORP 930.73

Invoice	Date	Description	Check Sort Code	Amount
0006034878	12/05/2023	1122994		930.73

Check 12/18/2023 203865 Accounts Payable GEORGE HENDRIX 989.40

Invoice	Date	Description	Check Sort Code	Amount
2023 PT 2	12/08/2023	MEDICARE PT B		989.40

Check 12/18/2023 203866 Accounts Payable GOODYEAR 1,624.23

Invoice	Date	Description	Check Sort Code	Amount
39979, 40036	12/06/2023	TIRES PGB-23149		1,549.24
40028	12/06/2023	OUTSIDE SERVICE/REPAIRS		74.99

Check 12/18/2023 203867 Accounts Payable GRASS LANDS EQUIPMENT CO. 1,182.78

Invoice	Date	Description	Check Sort Code	Amount
1353167	11/08/2023	BLANKET FOR EQUIPMENT PARTS		77.78
1350661	10/04/2023	TORO 4000 D REPAIRS		1,105.00

Check 12/18/2023 203868 Accounts Payable GRIFFITH OIL CO. 174.42

Invoice	Date	Description	Check Sort Code	Amount
16238843	12/05/2023	PROPANE AT RANGE - MONKEY RUN		174.42

Check 12/18/2023 203869 Accounts Payable HARDHIT PRODUCTIONS LLC 4,640.00

Invoice	Date	Description	Check Sort Code	Amount
1067	11/15/2023	CHRISTMAS STAGE LIGHTING		4,640.00

Check 12/18/2023 203870 Accounts Payable HEP SALES 38.99

Invoice	Date	Description	Check Sort Code	Amount
04-112723-0030	11/27/2023	INV 04-112723-0030		38.99

Check 12/18/2023 203871 Accounts Payable HIGHER INFORMATION GROUP 435.95

Invoice	Date	Description	Check Sort Code	Amount
414551	12/05/2023	CONTRACT RATE & OVERAGES		435.95

Check 12/18/2023 203872 Accounts Payable HIVIS SUPPLY 699.78

Invoice	Date	Description	Check Sort Code	Amount
438348a	10/30/2023	SAFETY EQUIPMENT & SUPPLIES		384.34
433834b	11/03/2023	SAFETY EQUIPMENT & SUPPLIES		315.44

Check 12/18/2023 203873 Accounts Payable I. D. BOOTH, INC. 1,518.25

Invoice	Date	Description	Check Sort Code	Amount
1597266+	11/20/2023	BLANKET FOR STREETLIGHT SUPPLIES		158.77
1598610+	11/01/2023	BLANKET FOR PARTS, SUPPLIES, HARDWARE		1,359.48

Check 12/18/2023 203874 Accounts Payable IPS GROUP, INC 3,168.58

Invoice	Date	Description	Check Sort Code	Amount
INV91618	12/05/2023	PARKING METERS		3,168.58

Check 12/18/2023 203875 Accounts Payable iWorQ 18,500.00

Invoice	Date	Description	Check Sort Code	Amount
2021996	12/05/2023	COMMUNITY DEV PACKAGE		18,500.00

Check 12/18/2023 203876 Accounts Payable JAMES A. BAKER 989.40

Invoice	Date	Description	Check Sort Code	Amount
2023 PT 2	12/08/2023	MEDICARE PT B		989.40

Check 12/18/2023 203877 Accounts Payable JAMES GENSEL 989.40

Invoice	Date	Description	Check Sort Code	Amount
2023 PT 2	12/08/2023	MEDICARE PT B		989.40

Check 12/18/2023 203878 Accounts Payable JAMES LARSON 989.40

Invoice	Date	Description	Check Sort Code	Amount
2023 PT 2	12/08/2023	MEDICARE PT B		989.40

Check 12/18/2023 203879 Accounts Payable JOAN GENSEL 989.40

	Invoice	Date	Description	Check Sort Code	Amount
	2023 PT 2	12/08/2023	MEDICARE PT B		989.40
Check	12/18/2023	203880 Accounts Payable	JOE JOHNSON EQUIPMENT, INC.		1,172.07
	Invoice	Date	Description	Check Sort Code	Amount
	P13238, P45731	12/06/2023	PARTS FOR SANITATION TRUCKS		1,172.07
Check	12/18/2023	203881 Accounts Payable	JOHN MARKS		989.40
	Invoice	Date	Description	Check Sort Code	Amount
	2023 PT 2	12/08/2023	MEDICARE PT B		989.40
Check	12/18/2023	203882 Accounts Payable	JOHN'S EQUIPMENT RENTAL		726.91
	Invoice	Date	Description	Check Sort Code	Amount
	67947	12/06/2023	MISC PARTS/HARDWARE		312.21
	67945	12/06/2023	Maintenance of small equip		244.71
	68021	12/05/2023	JOHN'S EQUIP RENTAL Blanket PO		169.99
Check	12/18/2023	203883 Accounts Payable	LINDA MARKS		989.40
	Invoice	Date	Description	Check Sort Code	Amount
	2023 PT 2	12/08/2023	MEDICARE PT B		989.40
Check	12/18/2023	203884 Accounts Payable	LINDA NOTO		989.40
	Invoice	Date	Description	Check Sort Code	Amount
	2023 PT 2	12/08/2023	MEDICARE PT B		989.40
Check	12/18/2023	203885 Accounts Payable	LINDA STURCH		989.40
	Invoice	Date	Description	Check Sort Code	Amount
	2023 PT 2	12/08/2023	MEDICARE PT B		989.40
Check	12/18/2023	203886 Accounts Payable	LINDE GAS & EQUIPMENT INC		135.71
	Invoice	Date	Description	Check Sort Code	Amount
	39531338	12/06/2023	WELDING SUPPLIES		135.71
Check	12/18/2023	203887 Accounts Payable	LISA MILLER		82.65
	Invoice	Date	Description	Check Sort Code	Amount
	mileage and meal	12/05/2023	trainings		82.65
Check	12/18/2023	203888 Accounts Payable	MARY HELEN HALL		989.40
	Invoice	Date	Description	Check Sort Code	Amount
	2023 PT 2	12/08/2023	MEDICARE PT B		989.40
Check	12/18/2023	203889 Accounts Payable	MARY LARSON		989.40
	Invoice	Date	Description	Check Sort Code	Amount
	2023 PT 2	12/08/2023	MEDICARE PT B		989.40
Check	12/18/2023	203890 Accounts Payable	MATTHEW BENDER & CO.		148.98
	Invoice	Date	Description	Check Sort Code	Amount
	39437531	12/05/2023	ACCT#1986377001		148.98
Check	12/18/2023	203891 Accounts Payable	MCCARTHY TIRE SERVICE		1,914.90
	Invoice	Date	Description	Check Sort Code	Amount
	35-64755+	12/06/2023	OUTSIDE REPAIRS/SERVICE		1,914.90
Check	12/18/2023	203892 Accounts Payable	MTE		1,478.48
	Invoice	Date	Description	Check Sort Code	Amount
	01-380736+	12/06/2023	MOWER BLADES/PARTS		1,454.57
	04-382291	12/06/2023	MOWER BLADES/PARTS		23.91
Check	12/18/2023	203893 Accounts Payable	MUNICIPAL EMERGENCY SERVICES, INC.		1,398.68
	Invoice	Date	Description	Check Sort Code	Amount
	IN19450067	12/05/2023	MES SCBA Batteries BPO		168.00
	IN1966544	12/05/2023	MES RIT Pak Repairs		1,230.68
Check	12/18/2023	203894 Accounts Payable	NAPA AUTO PARTS		8,519.14
	Invoice	Date	Description	Check Sort Code	Amount
	6718108880	12/06/2023	PARTS/HARDWARE MTGC SOURCEWELL PGB-2349		38.99
	6718109639	12/06/2023	OIL/LUBRICANTS/SOURCEWELL #032521-GPC		6,190.63
	6718109639+	12/06/2023	PARTS/SOURCEWELL CONTRACT		2,289.52
Check	12/18/2023	203895 Accounts Payable	NEXTREQUEST LLC		7,990.00
	Invoice	Date	Description	Check Sort Code	Amount
	285744	12/05/2023	SOFTWARE LICENSE FOR CLERKS AND RECORDS DEPTS		7,990.00
Check	12/18/2023	203896 Accounts Payable	NYS ACADEMY OF FIRE SCIENCE		96.00

	Invoice	Date	Description		Check Sort Code	Amount
	V0035941,942,940	12/05/2023	ROPE RESCUE TRAINING			96.00
Check	12/18/2023	203897	Accounts Payable	NYSEG		104.53
	Invoice	Date	Description		Check Sort Code	Amount
	12/4/23	12/05/2023	ACCT#1005-1984-374			104.53
Check	12/18/2023	203898	Accounts Payable	NYSID		4,610.44
	Invoice	Date	Description		Check Sort Code	Amount
	1032387	11/28/2023	CLEANING SERVICES IN BUILDINGS			4,610.44
Check	12/18/2023	203899	Accounts Payable	OCCUSTAR, INC.		185.00
	Invoice	Date	Description		Check Sort Code	Amount
	10180	12/05/2023	OSHA RESP EXAM			185.00
Check	12/18/2023	203900	Accounts Payable	OVERHEAD DOOR CO. OF ELMIRA		175.00
	Invoice	Date	Description		Check Sort Code	Amount
	EL1123-0178	11/30/2023	EMERGENCY DOOR REPAIR			175.00
Check	12/18/2023	203901	Accounts Payable	PACE SCHEDULER		4,800.00
	Invoice	Date	Description		Check Sort Code	Amount
	IN00054959	12/05/2023	ANNUAL PAYMENT			4,800.00
Check	12/18/2023	203902	Accounts Payable	PATRICIA A. LYNCH		989.40
	Invoice	Date	Description		Check Sort Code	Amount
	2023 PT 2	12/08/2023	MEDICARE PT B			989.40
Check	12/18/2023	203903	Accounts Payable	PATRICK SHAW		989.40
	Invoice	Date	Description		Check Sort Code	Amount
	2023 PT 2	12/08/2023	MEDICARE PT B			989.40
Check	12/18/2023	203904	Accounts Payable	PAWS OF NY		999.00
	Invoice	Date	Description		Check Sort Code	Amount
	11/30/23	12/05/2023	ACCT#126			999.00
Check	12/18/2023	203905	Accounts Payable	PEOPLEREADY INC		4,810.50
	Invoice	Date	Description		Check Sort Code	Amount
	28440109	11/13/2023	TEMP SERVICES			2,116.60
	284149573	12/05/2023	TEMP SERVICES			2,693.90
Check	12/18/2023	203906	Accounts Payable	POINT SPRING & DRIVESHAFT CO.		1,050.25
	Invoice	Date	Description		Check Sort Code	Amount
	17846	12/06/2023	HEAVY DUTY PARTS RFB#2077R			62.39
	18190+	12/06/2023	HEAVY DUTY PARTS RFB#2077R			987.86
Check	12/18/2023	203907	Accounts Payable	POSTLER & JAECKLE		4,688.84
	Invoice	Date	Description		Check Sort Code	Amount
	2570732,2570151	11/21/2023	HEATER REPAIR AT MTGC			4,688.84
Check	12/18/2023	203908	Accounts Payable	RICHARD HALL		989.40
	Invoice	Date	Description		Check Sort Code	Amount
	2023 PT 2	12/08/2023	MEDICARE PT B			989.40
Check	12/18/2023	203909	Accounts Payable	RINWALSKE GARAGE		875.00
	Invoice	Date	Description		Check Sort Code	Amount
	STMT 2922	12/05/2023	TOWING			875.00
Check	12/18/2023	203910	Accounts Payable	ROBIN VANATTA		989.40
	Invoice	Date	Description		Check Sort Code	Amount
	2023 PT 2	12/08/2023	MEDICARE PT B			989.40
Check	12/18/2023	203911	Accounts Payable	ROY VANATTA		989.40
	Invoice	Date	Description		Check Sort Code	Amount
	2023 PT 2	12/08/2023	MEDICARE PT B			989.40
Check	12/18/2023	203912	Accounts Payable	SAFARILAND, LLC		1,497.89
	Invoice	Date	Description		Check Sort Code	Amount
	1010-521731	12/05/2023	drug test kits			1,497.89
Check	12/18/2023	203913	Accounts Payable	SAFE		2,822.00
	Invoice	Date	Description		Check Sort Code	Amount
	12/15/23	12/05/2023	WORKERS COMP LIABILITY			2,822.00
Check	12/18/2023	203914	Accounts Payable	SCHLATHER, STUMBAR, PARKS & SALK, LLP		1,560.00
	Invoice	Date	Description		Check Sort Code	Amount
	8083	12/05/2023	STROBRIDGE V. OROPALLO			1,560.00

Check	12/18/2023	203915 Accounts Payable	SCOTT ASPELL		39.99
	Invoice	Date	Description	Check Sort Code	Amount
	112-7514330-8302	11/28/2023	LED LIGHTS STROBE FOR TRUCK		39.99
Check	12/18/2023	203916 Accounts Payable	SHARON HENDRIX		989.40
	Invoice	Date	Description	Check Sort Code	Amount
	2023 PT 2	12/08/2023	MEDICARE PT B		989.40
Check	12/18/2023	203917 Accounts Payable	SIMMONS ROCKWELL		114.03
	Invoice	Date	Description	Check Sort Code	Amount
	105359	12/06/2023	OUTSIDE REPAIRS/SERVICE		114.03
Check	12/18/2023	203918 Accounts Payable	SKYWORKS EQUIPMENT RENTAL		982.00
	Invoice	Date	Description	Check Sort Code	Amount
	1986439-0001	12/01/2023	EQUIPMENT RENTAL		982.00
Check	12/18/2023	203919 Accounts Payable	SOUTHERN TIER SENTRY HARDWARE		53.81
	Invoice	Date	Description	Check Sort Code	Amount
	87091, 87086	12/05/2023	BLANKET FOR MISC HARDWARE		14.30
	86957+	11/21/2023	BLANKET FOR MISC HARDWARE		31.52
	86985	12/05/2023	SO TIER SENTRY BPO		7.99
Check	12/18/2023	203920 Accounts Payable	STANLEY WISNIEWSKI		989.40
	Invoice	Date	Description	Check Sort Code	Amount
	2023 PT 2	12/08/2023	MEDICARE PT B		989.40
Check	12/18/2023	203921 Accounts Payable	STAPLES BUSINESS ADVANTAGE		908.38
	Invoice	Date	Description	Check Sort Code	Amount
	8072430731	12/05/2023	CUST#RCH 1876707		173.29
	3554198879	12/06/2023	BLANKET FOR OFFICE SUPPLIES		42.29
	8072357607	12/05/2023	Office Supplies		692.80
Check	12/18/2023	203922 Accounts Payable	STEWART P. WILSON		4,550.12
	Invoice	Date	Description	Check Sort Code	Amount
	468420,466194	12/06/2023	FUEL-BLANKET PO RFB# 2402 RES#22-187		3,562.34
	464857,466696	12/06/2023	FUEL-BLANKET PO RFB# 2402 RES#22-187 MTGC		987.78
Check	12/18/2023	203923 Accounts Payable	SUZANNE MORRISSEY		989.40
	Invoice	Date	Description	Check Sort Code	Amount
	2023 PT 2	12/08/2023	MEDICARE PT B		989.40
Check	12/18/2023	203924 Accounts Payable	SWARTHOUT'S TRUCKING RECYCLING		1,650.00
	Invoice	Date	Description	Check Sort Code	Amount
	51761	12/05/2023	SHREDDING		1,650.00
Check	12/18/2023	203925 Accounts Payable	THOMAS MORRISSEY		989.40
	Invoice	Date	Description	Check Sort Code	Amount
	2023 PT 2	12/08/2023	MEDICARE PT B		989.40
Check	12/18/2023	203926 Accounts Payable	THOMAS WALKER		989.40
	Invoice	Date	Description	Check Sort Code	Amount
	2023 PT 2	12/08/2023	MEDICARE PT B		989.40
Check	12/18/2023	203927 Accounts Payable	TRAVELERS PROPERTY & CASUALTY		9,560.44
	Invoice	Date	Description	Check Sort Code	Amount
	4/15/23 MVA	12/05/2023	CAR 2K206		9,560.44
Check	12/18/2023	203928 Accounts Payable	TWIN TIER PAINT WALLCOVERING		60.57
	Invoice	Date	Description	Check Sort Code	Amount
	64965	11/22/2023	BUILDING SUPPLIES		60.57
Check	12/18/2023	203929 Accounts Payable	TWIN TIERS AUTO WASH, LLC		182.00
	Invoice	Date	Description	Check Sort Code	Amount
	1041	12/05/2023	PATROL VEHICLE WASHES		182.00
Check	12/18/2023	203930 Accounts Payable	UniFirst Corporation		639.78
	Invoice	Date	Description	Check Sort Code	Amount
	1100004547+	12/06/2023	LAUNDRY SERVICE		412.85
	9814	11/16/2023	FLOOR MATS AT CITY HALL & DPW		75.27
	14043, 14055	11/30/2023	FLOOR MATS AT CITY HALL & DPW		151.66
Check	12/18/2023	203931 Accounts Payable	VAL-U TOWING		90.00
	Invoice	Date	Description	Check Sort Code	Amount
	11/21/23	12/05/2023	TOWING-BROCKENBERRY		90.00

Check 12/18/2023 203932 Accounts Payable VASCO BRANDS, INC. 789.26

Invoice	Date	Description	Check Sort Code	Amount
139725	11/30/2023	BLANKET FOR JANITORIAL SUPPLIES		373.49
X004936A & 4936	12/05/2023	VASCO Cleaning Supplies BPO		415.77

Check 12/18/2023 203933 Accounts Payable VERIZON (FORMERLY BELL ATLANTIC) 2,326.53

Invoice	Date	Description	Check Sort Code	Amount
NOV607-737-0531-	12/05/2023	ACCT#251-754-321-0001-58		18.78
NOV607-737-5601	12/05/2023	ACCT#251-754-338-0001-91		2,232.62
NOV607-737-5600	12/05/2023	ACCT#651-754-337-0001-23		75.13

Check 12/18/2023 203934 Accounts Payable VERIZON WIRELESS 2,860.58

Invoice	Date	Description	Check Sort Code	Amount
9949999706	12/05/2023	ACCT#286111989		2,860.58

Check 12/18/2023 203935 Accounts Payable WARD APPARATUS LLC 801.95

Invoice	Date	Description	Check Sort Code	Amount
3996	12/05/2023	WARD Hat Badges/Lapel Pins		505.01
3997	12/05/2023	WARD Ladder end cap replacement		44.56
3999	12/05/2023	WARD SCBA Brackets		252.38

Check 12/18/2023 203936 Accounts Payable WEX BANK 8,367.96

Invoice	Date	Description	Check Sort Code	Amount
93695583	12/05/2023	ACCT CITY OF ELMIRA		8,367.96

Check 12/18/2023 203937 Accounts Payable WILBRI, INC. 600.00

Invoice	Date	Description	Check Sort Code	Amount
25505	12/06/2023	Towing Truck 149		600.00

Check 12/18/2023 203938 Accounts Payable XEROX CORPORATION 813.05

Invoice	Date	Description	Check Sort Code	Amount
504420450	12/05/2023	CUST#957417074		96.78
020182615	12/05/2023	CUST#726289374		176.99
020182644	12/05/2023	CUST#726246168		27.21
020182634	12/05/2023	CUST#718270358		6.48
020182631	12/05/2023	CUST#708184692		78.50
020182625	12/05/2023	CUST#726686991		29.30
020182645	12/05/2023	CUST#726246770		26.10
020182640	12/05/2023	CUST#719281172		12.95
020182635	12/05/2023	CUST#718422447		5.20
020182628	12/05/2023	CUST#726756687		55.27
020182618	12/05/2023	CUST#726368178		84.10
020182617	12/05/2023	CUST#726368160		141.70
020182616	12/05/2023	CUST#726368111		72.47

Check 12/18/2023 203939 Accounts Payable 2A PROPERTIES, LLC 124.00

Invoice	Date	Description	Check Sort Code	Amount
TM#89.19-2-1	12/05/2023	SANITATION OPT OUT		124.00

Check 12/18/2023 203940 Accounts Payable ALLYA KAMAL 31.00

Invoice	Date	Description	Check Sort Code	Amount
TM#89.10-3-2	12/05/2023	SANITATION OPT OUT		31.00

Check 12/18/2023 203941 Accounts Payable DIEEM PROPERTIES 62.00

Invoice	Date	Description	Check Sort Code	Amount
TM#99.08-9-33	12/05/2023	SANITATION OPT OUT		62.00

Check 12/18/2023 203942 Accounts Payable JAM STAR RENTAL, LLC 153.00

Invoice	Date	Description	Check Sort Code	Amount
TM#99.11-6-51	12/05/2023	SANITATION OPT OUT		153.00

Check 12/18/2023 203943 Accounts Payable KRISTIN OSBURN/COPPER PROPERTIES 1,498.59

Invoice	Date	Description	Check Sort Code	Amount
TM#89.13-3-18	12/05/2023	2ND INST DUPLICATE PAYMENT		1,498.59

Check 12/18/2023 203944 Accounts Payable RP MANAGEMENT 419.00

Invoice	Date	Description	Check Sort Code	Amount
526 D DEWITT AVE	12/05/2023	RENT FOR M ELLIS		419.00

Check 12/18/2023 203945 Accounts Payable SCOTT CRAM 890.41

Invoice	Date	Description	Check Sort Code	Amount
TM#99.12-9-4	12/05/2023	DUPLICATE 2ND INSTALLMENT		890.41

Check 12/18/2023 203946 Accounts Payable SYED KAMAL UDDIN , C/O AKIYA KAMAL 62.00

Invoice	Date	Description	Check Sort Code	Amount
TM#89.16-4-22	12/05/2023	SANITATION OPT OUT		62.00

GENERAL FUND GENERAL FUND Totals:	Transactions: 115	$679,462.33
Checks: 115	$679,462.33	

City of Elmira *LIVE*

Payment Batch Register

Bank Account: CAP CHECK - CAPITAL CHECKING

Batch Date: 12/18/2023

Bank Account: CAP CHECK - CAPITAL CHECKING

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	12/18/2023	104821 Accounts Payable	BOTHAR CONSTRUCTION, LLC		5,100.00
	Invoice	Date	Description	Check Sort Code	Amount
	11956	12/06/2023	Infrastructure		5,100.00
Check	12/18/2023	104822 Accounts Payable	ELMIRA ROAD MATERIALS, LLC		14,926.19
	Invoice	Date	Description	Check Sort Code	Amount
	404	12/06/2023	HOT MIX ASPHALT RFB# 2481 WOODLAWN PAVING		12,444.50
	411	12/06/2023	HOT MIX ASPHALT RFB# 2481 ROLLOVER FUNDS		2,481.69
Check	12/18/2023	104823 Accounts Payable	FIRST OUT RESCUE EQUIPMENT		305.57
	Invoice	Date	Description	Check Sort Code	Amount
	30244 & 30112	12/06/2023	FIRST OUT Bail Out System		305.57
Check	12/18/2023	104824 Accounts Payable	J.F. & J.P. WENZEL		214,340.60
	Invoice	Date	Description	Check Sort Code	Amount
	105568	12/06/2023	Sidewalks at Beecher and Cypress RFB 2400		68,127.20
	105567, 105569	12/06/2023	2023 ADA RAMPS RFB #2400		146,213.40
Check	12/18/2023	104825 Accounts Payable	MUNICIPAL EMERGENCY SERVICES, INC.		185.00
	Invoice	Date	Description	Check Sort Code	Amount
	1970185	12/06/2023	MES Zipper Repair Tyler Taft		185.00
Check	12/18/2023	104826 Accounts Payable	PARKWAY PAINTS AND FLOORING		390.74
	Invoice	Date	Description	Check Sort Code	Amount
	62211,62438,2439	12/06/2023	PARKWAY Station 3 project		390.74
Check	12/18/2023	104827 Accounts Payable	Trux Outfitter		6,231.68
	Invoice	Date	Description	Check Sort Code	Amount
	67681	12/06/2023	TRUX Snow Plow		6,231.68
Check	12/18/2023	104828 Accounts Payable	WARD APPARATUS LLC		1,356.00
	Invoice	Date	Description	Check Sort Code	Amount
	3998	12/06/2023	WARD Helmets/Fronts		1,356.00

CAP CHECK CAPITAL CHECKING Totals: Transactions: 8 $242,835.78

Checks:	8	$242,835.78

HAND CHECKS DETAILS	$24,678.71
CAPITAL HAND CHECKS DETAIL	$0.00

ACH PAYMENTS

GHI DENTAL BILLS FOR THE TWO WEEK PERIOD 11/23/2023 - 12/11/2023

11/29/2023	GHI DENTAL	$	1,694.20
12/1/2023	GHI DENTAL	$	2,744.80
12/6/2023	GHI DENTAL	$	482.00
		$	4,921.00

City of Elmira *LIVE*

Payment Batch Register

Bank Account: GENERAL FUND - GENERAL FUND

Batch Date: 12/01/2023

Bank Account: GENERAL FUND - GENERAL FUND

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	12/01/2023	203829 Accounts Payable	EAGLE POINT GUN		16,214.38

Invoice	Date	Description	Check Sort Code	Amount
Ammo 2023	12/01/2023	Ammunition		16,214.38

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	12/01/2023	203830 Accounts Payable	JAMES J TURCSIK, JR.		838.33

Invoice	Date	Description	Check Sort Code	Amount
11/16-11/30/23	12/01/2023	Commission Check		838.33

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	12/01/2023	203831 Accounts Payable	UNITED REFINING CO OF PA		2,705.00

Invoice	Date	Description	Check Sort Code	Amount
GAS CARDS 2023	12/01/2023	Crossing Guard gas cards		2,705.00

GENERAL FUND GENERAL FUND Totals: Transactions: 3 $19,757.71

Checks:	3	$19,757.71

Agenda Summary: Act on resolution to adjourn.

Resolution Number: 2023-415

Sponsor: Nan Moss

ATTACHMENTS

Adjournment Dec 18.docx

December 18, 2023

RESOLUTION

NO. 2023 – _____

By: ______________________________

RESOLVED, that the next meeting for City Council will be a Special Meeting held on Monday, January 1, 2024, at 1:00PM, Clemens Center; and be it further

RESOLVED, that this meeting is adjourned.

ADOPTED BY THE FOLLOWING VOTE

AYES		**NAYS**
	Councilmember Cooke	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	