

APPROVAL OF MINUTES

2022-223
Nan Moss **Act on resolution dispensing with the minutes of the Regular Meeting held on Tuesday, June 21, 2022.**

FIRST PUBLIC COMMENT PORTION

IDENTIFICATION OF CONSENT ITEMS

PERSONNEL ACTIONS

2022-224
Council as a Whole **Receive communication from the City Manager announcing the Personnel Actions for the City of Elmira whereby Richard L. Keyes has elected to retire from his position as Fire Marshal, effective June 20, 2022; Andrew J. Mallow, Pine City, NY has been appointed to the position of Fire Marshal, effective June 20, 2022 at an annual salary of \$97,650; and Priscilla A. Roberts has elected to retire from her position of Deputy City Clerk, effective June 30, 2022, and placing same on file.**

2022-225
Council as a Whole **Act on resolution extending appreciation to Richard L. Keyes for his services rendered to the City of Elmira for the past 28 years and wish him well in his future.**

2022-226
Council as a Whole **Act on resolution extending appreciation to Priscilla A. Roberts for her services rendered to the City of Elmira for the past 23 years and wish her well in her future.**

RESOLUTIONS

2022-227
Brent Stermer **Resolution authorizing a grant submission to U.S. Department of Housing and Urban Development (HUD), Office of Lead Hazard Control and Healthy Homes (OLHCHH), seeking \$1,050,000 in lead abatement funds and \$250,000 for healthy homes funds.**

2022-228
Tory Kitching **Receive communication from the City Manager and act on resolution to receive and place on file the 2021 Financial**

Audit Report for the City of Elmira.

2022-229

Brent Stermer

Act on resolution express the City's full support for all programs and the Childhood Lead Poisoning Primary Prevention Program designed to identify and reduce/eliminate individual exposure to lead-based products.

2022-230

Mayor Mandell

Receive communication from the City Manager and act on resolution referring the request to rename of that portion of Junction Street between Home and E. Miller Streets to the City Planning Commission for its review and recommendations.

2022-231

Nan Moss

Act on resolution adopting an ARPA Fund Subrecipient Monitoring Plan attached hereto as Exhibit "A".

GRANTS

2022-232

Mayor Mandell

Act on resolution accepting two grant awards from Chemung County Community Development Fund, one for \$600 for the Neighborhood Transformation Center and one for \$2,000 for the Community Arts of Elmira and authorizing the Mayor to execute "Acknowledgement of the Grant Terms and Conditions" Agreements, copies of which are attached hereto.

OVERTIME

2022-233

Tory Kitching

Receive communication from the City Manager and act on resolution reporting the overtime for the Elmira Fire Department for pay periods 10 and 11 of 2022 in the amount of \$22,007.02.

AUDITS

2022-234

Nan Moss

Act on Lead Hazard Reduction Grant Program Audit.

2022-235

Brent Stermer

Act on Anti Displacement Learning Network Program Audit.

2022-236

Tory Kitching

Act on Community Development Block Grant Program Audit.

2022-237

Mayor Mandell

Act on Audit.

SECOND PUBLIC COMMENT PORTION

CITY MANAGER REPORT

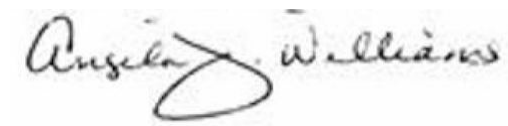
ADJOURN

2022-238

Tory Kitching

Act on resolution to adjourn.

Respectfully Submitted,

A handwritten signature in black ink that reads "Angela J. Williams". The signature is written in a cursive style with a large, stylized initial 'A'.

Angela J. Williams
City Clerk

Elmira City Council

Agenda Summary:	Act on resolution dispensing with the minutes of the Regular Meeting held on Tuesday, June 21, 2022.
Resolution Number:	2022-223
Sponsor:	Nan Moss

ATTACHMENTS

[Beginning July 5.docx](#)

July 5, 2022

Minutes of the Council Meeting of the Council of the City of Elmira, New York, held at City Hall in said City of Elmira, this 5th day of July, 2022.

The Mayor called the meeting to order and presided.

The City Clerk called the roll.

PRESENT:

ABSENT:

RESOLUTION

NO. 2022- _____

By Councilmember: _____

RESOLVED, that the reading of the minutes of the Regular Meeting of this Council held June 21, 2022, be dispensed with and stand approved.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Stermer	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary:

Receive communication from the City Manager announcing the Personnel Actions for the City of Elmira whereby Richard L. Keyes has elected to retire from his position as Fire Marshal, effective June 20, 2022; Andrew J. Mallow, Pine City, NY has been appointed to the position of Fire Marshal, effective June 20, 2022 at an annual salary of \$97,650; and Priscilla A. Roberts has elected to retire from her position of Deputy City Clerk, effective June 30, 2022, and placing same on file.

Resolution Number:

2022-224

Sponsor:

Council as a Whole

ATTACHMENTS

[Personnel Actions July 5.docx](#)

July 5, 2022

**FOR THE AGENDA
COMMUNICATION**

To The Honorable Mayor and Councilmembers

Dear Councilmembers:

This is to announce the personnel actions for the City of Elmira whereby:

KEYES, RICHARD L.

has elected to retire from his position as Fire Marshal, effective June 20, 2022.

MALLOW, ANDREW J.

Pine City, NY has been appointed to the position of Fire Marshal, effective June 20, 2022, at an annual salary of \$97,650.

ROBERTS, PRISCILLA A.

has elected to retire from her position of Deputy City Clerk, effective June 30, 2022.

Respectfully submitted,

P. Michael Collins
City Manager

July 5, 2022

RESOLUTION

2022 - ____

By Councilmember: _____

RESOLVED, that the communication from the City Manager announcing the personnel actions for the City of Elmira whereby Richard L. Keyes has elected to retire from his position as Fire Marshal, effective June 20, 2022; Andrew J. Mallow, Pine City, NY has been appointed to the position of Fire Marshal, effective June 20, 2022, at an annual salary of \$97,650; and Priscilla A. Roberts has elected to retire from her position of Deputy City Clerk, effective June 30, 2022, and be it further

RESOLVED, that the personnel actions for the City of Elmira be received and placed on file.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Stermer	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary:	Act on resolution extending appreciation to Richard L. Keyes for his services rendered to the City of Elmira for the past 28 years and wish him well in his future.
Resolution Number:	2022-225
Sponsor:	Council as a Whole

ATTACHMENTS

[Employee Thank You - Rich Keyes.docx](#)

July 5, 2022

RESOLUTION

NO. 2022 - ____

By Councilmember:_____

WHEREAS, Richard L. Keyes has elected to retire from his position as Fire Marshal in the Elmira Fire Department, effective June 20, 2022; and

WHEREAS, Richard L. Keyes began working for the City of Elmira, on March 11, 1994; and

WHEREAS, Richard L. Keyes has been a dedicated and conscientious employee for the City of Elmira for the past 28 years.

NOW, THEREFORE, be it

RESOLVED, that the Elmira City Council hereby extend its appreciation to Richard L. Keyes for his services rendered to the City of Elmira and wishes him well in the future.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Stermer	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary: Act on resolution extending appreciation to Priscilla A. Roberts for her services rendered to the City of Elmira for the past 23 years and wish her well in her future.

Resolution Number: 2022-226

Sponsor: Council as a Whole

ATTACHMENTS

[Employee Thank You - Priscilla Roberts.docx](#)

July 5, 2022

RESOLUTION

NO. 2022 - ____

By Councilmember:_____

WHEREAS, Priscilla A. Roberts has elected to retire from her position as Deputy City Clerk, effective June 30, 2022; and

WHEREAS, Priscilla A. Roberts began working for the City of Elmira, on May 24, 1999;

WHEREAS, Priscilla A. Roberts has been a dedicated and conscientious employee for the City of Elmira for the past 23 years.

NOW, THEREFORE, be it

RESOLVED, that the Elmira City Council hereby extend its appreciation to Priscilla A. Roberts for her services rendered to the City of Elmira and wishes her well in the future.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Stermer	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary: Resolution authorizing a grant submission to U.S. Department of Housing and Urban Development (HUD), Office of Lead Hazard Control and Healthy Homes (OLHCHH), seeking \$1,050,000 in lead abatement funds and \$250,000 for healthy homes funds.

Resolution Number: 2022-227

Sponsor: Brent Stermer

ATTACHMENTS

[Lead_Hazard_HUD_Grant_Resolution_2022.docx](#)

July 5th 2022

RESOLUTION
No. 2022 - _____

WHEREAS, the U.S. Department of Housing and Urban Development (HUD), Office of Lead Hazard Control and Healthy Homes (OLHCHH) released a Notice of Funding Opportunity on June 17th, 2022 announcing the availability of \$520 million dollars for state and local governments to seek funding in order to protect children and families from lead-based paint and other home health hazards; and

WHEREAS, for the purpose of both community health and wellness and revitalization and neighborhood stabilization, it is deemed in the best interest of the City of Elmira to apply for funding through this program; and

WHEREAS, the City of Elmira, New York intends to apply for One Million and Fifty Thousand Dollars (\$1,050, 000) for lead hazards and Two Hundred and Fifty Thousand Dollars (\$250,000) in supplemental Healthy Homes funds, and all such funds will be administered by the City of Elmira's Department of Community Development; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Elmira, New York does hereby express its intent to apply for the Lead Hazard Reduction and Healthy Homes Program and authorizes the City, by its City Manager, to submit the required forms expressing the City's intent to apply for said funding.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Stermer	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Deputy Mayor Duffy	
	Mayor Mandell	

Agenda Summary:	Receive communication from the City Manager and act on resolution to receive and place on file the 2021 Financial Audit Report for the City of Elmira.
Resolution Number:	2022-228
Sponsor:	Tory Kitching

ATTACHMENTS

[Financial Audit 2021.docx](#)

July 5, 2022

FOR THE AGENDA
COMMUNICATION

To The Honorable Mayor and Council

Dear Councilmembers:

Submitted herewith is the 2021 Financial Audit Report for the City of Elmira.

Respectfully submitted,

P. Michael Collins
City Manager

RESOLUTION NO. 2022 - _____

By Councilmember: _____

RESOLVED, that the 2021 Financial Audit for the City of Elmira be received and placed on file.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Stermer	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary:	Act on resolution express the City's full support for all programs and the Childhood Lead Poisoning Primary Prevention Program designed to identify and reduce/eliminate individual exposure to lead-based products.
Resolution Number:	2022-229
Sponsor:	Brent Stermer

ATTACHMENTS

[resolution supporting Chemung County Health Dept LEAD program 7.5.2022.doc](#)

July 5, 2022

RESOLUTION
NO. 2022 - _____

By Councilmember _____:

WHEREAS, the Chemung County Health Department has been actively involved in lead reduction programs; and

WHEREAS, the City has for a number of years conducted lead audits and lead screenings for residents of the City; and

WHEREAS, the City Council of the City of Elmira, New York welcomes the participation of the Chemung County Health Department in participating in lead prevention programs in an effort to reduce City of Elmira residents from exposure to sources of lead paint with the special emphasis for adolescence;

NOW THEREFORE, BE IT

RESOLVED, that the City Council of the City of Elmira, New York does hereby express its full support for all programs and the Childhood Lead Poisoning Primary Prevention Program designed to identify and reduce/eliminate individual exposure, especially with respect to adolescence, to lead-based products.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Stermer	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary: Receive communication from the City Manager and act on resolution referring the request to rename of that portion of Junction Street between Home and E. Miller Streets to the City Planning Commission for its review and recommendations.

Resolution Number: 2022-230

Sponsor: Mayor Mandell

ATTACHMENTS

[resolution renaming junction st vito manzari street ref to city planning commission 7.5.2022.docx](#)
[map renaming portion junction street 7.5.2022.pdf](#)

July 5, 2022

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

The City has received a request to rename that portion of Junction Street between Home Street and East Miller Street to “Vito Manzari Street”.

The following resolution refers this request to the City Planning Commission for its review and recommendations.

Respectfully yours,

P. Michael Collins
City Manager

July 5, 2022

RESOLUTION
NO.: 2022 - _____

By Councilmember _____:

RESOLVED, that the communication from the City Manager regarding the renaming of that portion of Junction Street between Home Street and East Miller Street to “Vito Manzari Street”, be received and placed on file; and be it further

RESOLVED, that the City Council of the City of Elmira, New York does hereby refer the name change request to the City’s Planning Commission for its review and recommendation.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Stermer	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	



Elmira City Council

Agenda Summary:	Act on resolution adopting an ARPA Fund Subrecipient Monitoring Plan attached hereto as Exhibit "A".
Resolution Number:	2022-231
Sponsor:	Nan Moss

ATTACHMENTS

[resolution adopting ARPA Subrecipient Monitoring Plan 7.5.2022.docx](#)

July 5, 2022

RESOLUTION
NO. 2022 - _____

RESOLUTION ADOPTING ARPA FUND SUBRECIPIENT MONITORING PLAN

By Councilmember _____:

WHEREAS, the Chamberlain’s Office has reviewed the proposed ARPA Fund Subrecipient Monitoring Plan (the “Plan”) and recommends that the City Council of the City of Elmira, New York adopt the Plan;

NOW, THEREFORE, BE IT

RESOLVED, that the City Council of the City of Elmira, New York hereby adopts the ARPA Fund Subrecipient Monitoring Plan attached hereto and made a part hereof as Exhibit “A”.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Stermer	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Exhibit “A”

Introduction

The City of Elmira (City) has developed this fiscal and subrecipient monitoring plan as required pursuant to the requirements of the Coronavirus Aid, Relief and Economic Security (CARES) Act, Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act, and the American Rescue Plan (ARP). City of Elmira staff, along with the grant program managers and recipients, are responsible for fiscal monitoring of expenditures of federal grants awarded to subrecipients, including local government units, public development corporations, and nonprofit organizations.

Overview

The City serves as a pass-through entity for federal awards and, as such, is required to monitor the activities of subrecipients as needed, ensuring subawards are used for the authorized purposes, in accordance with federal statutes, regulations, and terms and conditions of the subaward. Monitoring includes an assessment of documentation and data maintained by the subrecipient; information obtained in interviews; and information obtained through observation. Should there be any changes to programs or policies relevant to a particular award, City may use interviews, email, and hard-copy paper communication to do this.

Subrecipient monitoring activities/methods that the City can use include, but are not limited to, the following: annual risk assessment, single audit review, limited-scope audits, site visits, subrecipient report review, prior approval for certain activities, third-party evaluations, and technical assistance and training.

Purpose and Authority

The City adheres to the following federal regulatory provisions under which fiscal accountability and compliance monitoring are conducted:

- 2 CFR §200.331 – Requirements for Pass-Through Entities;
- 2 CFR §200.3474 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements;
- 2 CFR §200 EDGAR – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards;
- 34 CFR §74 – Administration of Grants and Agreements with Institutions of Higher Education, Hospitals, and other Non-Profit Organizations;
- 34 CFR §80 – Uniform Administrative Requirements for Grants and Cooperative Agreements; and
- OMB Circular A-133 – Audits of States, Local Governments, and Non-Profit Organizations

Internal Controls

The City is responsible for ensuring its compliance with state and federal regulations in all aspects of grants' fiscal and programmatic management.

City Responsibilities/Activities

All subrecipient grant requests for subawards are reviewed and approved by the City Chamberlain and Elmira City Council. Subawards undergo a review process prior to submission to the City Chamberlain and Elmira City Council, to ensure that the proposed subrecipient has the financial resources, programmatic experience, and proper staffing, plans, policies and status to provide the City reasonable assurance that the subaward will be administered efficiently and properly pursuant to Federal and program requirements.

The City reviews subrecipient activities to provide reasonable assurance that the subrecipient administers federal awards in compliance with federal requirements by review of programmatic reports and on-site monitoring visits. Other activities that the City fiscal and program staff carry out include:

- conducting fiscal monitoring;
- processing fund requests in a timely manner;
- correspondence to track grant programs and progress;
- developing policies for grant monitoring, single audits, and fund request/reimbursement process;
- regularly communicating the most recent up-to-date guidance on processes;
- ensuring sufficient guidance on the use of the grant funds; and
- conducting workshops, webinars, and meetings when needed.

Risk Assessment

The risk assessment identifies the likelihood a subrecipient may fail to observe prescribed rules. The risk assessment of an organization does not indicate the organization has passed or failed, but merely establishes whether the organization's compliance risk level is acceptable to the City. An organization's compliance and non-compliance can only be determined by an independent auditor or after a review by City monitoring staff.

The City will conduct an annual risk assessment by reviewing all audit reports submitted by subrecipient organizations and, as a result, risk levels can change from year to year. The risk assessment targets areas that help identify changes critical to assessing the subrecipient's risk level, such as: financial problems that could lead to diversion of program funds; loss of essential personnel; loss of accreditation to operate the program; rapid growth; new activities or services; organizational restructuring; and complaints regarding program and/or fiscal operations.

This annual review allows the City of Elmira to focus its resources on the following approaches to mitigate the potential for risk while providing support to subrecipients at the same time:

- *Communication* – Regular communication with all subrecipients regarding programmatic and fiscal updates. Specific, tailored communication with subrecipients in areas identified as a potential risk.
- *Technical Assistance* – Organizations with a medium or high-risk level may be subject to special grant conditions and will be afforded focused technical training and assistance by City staff.
- *Selected Subrecipient Monitoring* – Annually, the City may elect to choose subrecipients for fiscal monitoring. The higher the risk level, the more likely a subrecipient is to be selected for monitoring.

Monitoring

As a federal pass-through entity, the City has responsibility to monitor subrecipients to ensure subawards are used for authorized purposes, and in accordance with federal and state statutes, regulations, and the terms and conditions set forth in the subaward. The monitoring process may review time and effort, grant expenditures, payroll cost, non-payroll cost, asset management, grants management.

Fiscal Monitoring Process

Based on annual single audit review and risk assessment, the City develops and conducts the annual subrecipient monitoring plan. The risk assessment tool is used to help in determining the priority of subrecipients to be reviewed and the level of monitoring to be performed. Also, the risk assessment is used in determining the frequency of the subrecipient monitoring. The goal of any subrecipient monitoring is to ensure compliance with applicable federal statutes and regulations and grant program directives and requirements. Subrecipient monitoring is conducted either remotely or on site at the subrecipient locale.

Monitoring activities, at a minimum, encompass a review to determine:

- if costs are allowable, allocable, reasonable, and necessary for the performance and the administration of the program;
- if costs are applied consistently and conform to Generally Accepted Accounting Principles (GAAP);
- if costs are supported by adequate documentation, such as vendor invoices, time and attendance records, purchase orders, etc;
- if reported charges represent actual costs, not budgeted or projected amounts;
- if matching requirement contributions were met;
- if matching requirement contributions were from allowable sources;
- if cash advances/drawdowns are only for amounts necessary to meet immediate cash needs;

- if excess cash for the immediate needs of the program does not accumulate beyond the immediate needs of the program; and
- if program funds were used to acquire equipment.

The City requires subrecipients to, at a minimum quarterly, report actual expenditures of funds received from the City.

Corrective Actions Related to Federal Grants

Corrective actions can be imposed by the City of Elmira when subrecipients of federal grants are found to be noncompliant with the terms and conditions of federal grant programs. The purpose of any such corrective action is to ensure the subrecipient makes the necessary corrections and becomes compliant.

Corrective Action

When a subrecipient does not follow the terms and conditions of federal grant programs, the City can impose corrective action. The purpose of any corrective action is not to punish the subrecipient but to bring them in line with federal requirements.

Non-compliance may be identified in: single audit or single audit review, federal monitoring review, or concerns identified through other means.

Once non-compliance has been identified, the subrecipient will receive notification of the necessary items to address the non-compliance. The notification will outline area(s) of non-compliance, enforcement actions (if any), corrective action plan submittal timeframe, corrective action completion timeframe.

It is the responsibility of the subrecipient to submit a corrective action plan that addresses each monitoring finding and for submitting proper supporting documentation.

Enforcing Corrective Action

The City of Elmira may impose an enforcement action as part of a corrective action plan or for non-compliance with an earlier corrective action. In 2 CFR §200.338 – Remedies for Non-compliance, the City is authorized to impose enforcement actions. The City may:

- temporarily withhold cash payments pending corrective action;
- disallow all or part of the cost of the activity or action not in compliance; wholly or partly suspend or terminate the federal award;
- initiate suspension or debarment proceedings;
- withhold further federal awards for the grant;
- take other remedies that may be legally available; and
- deny a grant application for federal funding as an enforcement action.

Completing Corrective Action

The subrecipient must validate that it has corrected the activity/deficiency that resulted in the non-compliance. Specific documentation is required, demonstrating the completion of the corrective action by the date identified in the corrective action notification. Required documentation should be sent to the City of Elmira email address identified in the corrective action notification along with any questions or concerns. If the subrecipient needs more time to provide such information, they must request an extension in writing.

Applicable Refunds

If the corrective action results in a repayment of federal funds, send payment to:

Charmain Cattan
City Chamberlain
317 E. Church Street
Elmira, NY 14901

Agenda Summary:	Act on resolution accepting two grant awards from Chemung County Community Development Fund, one for \$600 for the Neighborhood Transformation Center and one for \$2,000 for the Community Arts of Elmira and authorizing the Mayor to execute "Acknowledgement of the Grant Terms and Conditions" Agreements, copies of which are attached hereto.
Resolution Number:	2022-232
Sponsor:	Mayor Mandell

ATTACHMENTS

[resolution accepting grants comm arts roof replacement and neighborhood transp ctr after school programs 7.5.2022.doc](#)
[acknowledgement of terms and conditions neighborhood transformation ctr county legislature grant.pdf](#)
[acknowledgement of terms and conditions community arts of elmira county legislature grant.pdf](#)

July 5, 2022

RESOLUTION
NO. 2022 - _____

By Councilmember _____:

WHEREAS, the Chemung County Legislature has approved two City grant applications for funds from the County’s Community Development Fund, one for \$600.00 for the Neighborhood Transformation Center and one for \$2,000.00 for the Community Arts of Elmira; and

WHEREAS, to obtain the funding, the City must execute an “Acknowledgement of Grant Terms and Conditions” for each project, which Acknowledgments will be returned to the Clerk of the Chemung County Legislature; and

WHEREAS, upon the Clerk’s receipt of the Acknowledgments, the Chemung County Treasurer will issue the grant funds to the City;

NOW, THEREFORE, BE IT

RESOLVED, that the City Council of the City of Elmira, New York does hereby accept the grant awards for \$2,000.00 to the Community Arts of Elmira to assist in a roof replacement project and for \$600.00 to the Neighborhood Transformation Center to be used toward providing after school programs for children; and be it further

RESOLVED, that City Council expresses its appreciation to the County of Chemung and the County Legislature for the generous approval for these grants; and be it further

RESOLVED, that the Mayor be and hereby is authorized to execute the “Acknowledgement of the Grant Terms and Conditions” for each project, copies of which are attached hereto.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Stermer	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Community Development Fund Grant
Acknowledgement of Terms and Conditions

Grantor: Chemung County
 Sponsor: Marty Chalk
 Grantee: City of Elmira
 Grant Amount: \$600
 Project: Neighborhood Transformation Center
 Authorizing Resolution: 22-283
 Date: June 13, 2022

I. GENERAL PROVISIONS

This award is subject to and in consideration of the Grantee's compliance with the terms and conditions incorporated either directly or by reference in the following:

- a) Grant award is contingent upon the availability of funds.
- b) Expenditures will be disbursed upon the County's receipt of this Acknowledgement of Terms, signed by an official with the authority to bind your organization to the terms and conditions outlined herein.
- c) Signed Acknowledgement of Terms, must be submitted to the County no later than ninety (90) days from the date this notice listed herein.
- d) Grantee must use the funds the purpose within one year of issuance ("grant period").
- e) Grantee must comply with all special provisions outlined below, and all applicable laws.

The grant to your organization from Chemung County to utilize Community Development Funds is for the explicit purpose(s) described in the grant proposal as revised and is subject to your acceptance of the terms described herein.

To acknowledge this agreement, to accept the grant and receive the funds, return the signed **original** copy of this Acknowledgement of Terms. Keep a copy for your files. Please refer to the resolution number in all communications concerning this grant.

II. SPECIAL PROVISIONS

All grants are made in accordance with current and applicable laws, regulations, and policies. Please read the following carefully:

1. **Public Announcements:** Announcements of the grant award may be made by the Grantee unless otherwise indicated. Grantees are expected to review the text of any announcements and plans for publicity with the County sponsor listed above at least one week prior to any announcement. All subsequent public announcements, news features, publications or information concerning the grant program will indicate the Commission's participation in program funding. Please send a copy of any published accounts mentioning the project or the grant to the Sponsor's office.

Grantee agrees to allow the County and Sponsor to use information provided in the proposal for press release and other forms of public dissemination.

2. Expenditures of Grant Funds

- a) This grant is for purposes stated in the approved grant application. The funds provided hereunder may be spent only in accordance with the provisions of your funding request and budget as approved. The use of the funds (project) is subject to modification only with the County's prior approval. Funds will be disbursed to the Grantee upon receipt of this acknowledgment.
- b) The Grantee organization is responsible for the expenditure of funds in accordance with the approved purpose, and for maintaining adequate supporting records consistent with generally accepted accounting practices.
- c) If the purpose of the grant or the use of the grant funds is changed, or if such purpose becomes impossible, unnecessary or undesirable in the judgement of the Grantee or the County, or the Grantee should go out of existence, the grant or any part thereof may be recovered by the County.
- d) Grantee hereby provides the County the right to demand and inspect ("audit") Grantee's records to ensure compliance with this Acknowledgement and its use of the grant funds, and no reasonable request should be refused.

3. Notification of Change in Circumstances: The Grantee will notify the County within one week if any of the following occurs:

- a) A change in the IRS classification of the applicant organization;
- b) Funds received from another donor would modify the anticipated use of Grant funds.
- c) A change in the organization or its leadership, or a decision by same that would negatively affect its capacity or intention to carry out the intended goals of the granted community development project.

4. Reversion of Grant Funding: Grantee will return to the County any unexpended grant funds within one year of issuance ("grant time period"). Funds also will be promptly returned if:

- (a) The County determines that the Grantee has not performed in accordance with the Acknowledgement of Terms or satisfied the specific conditions of the approved program and its supporting budget.
- (b) Grantee loses its status as a New York Municipal Corporation or Special District before the project is completed.

5. Lawful Workplace Policies: Grantee shall have and enforce a policy of nondiscrimination in employment for its employees, a policy of nondiscrimination concerning the use of funds which it distributes, a policy against sexual harassment, and shall comply with all required labor, wage and hour laws. A copy of such policy or policies should be furnished to the County upon request.

6. Copyrights, Trademarks and Patents: A copyright, trademark or patent, on any reports, materials, books, publications, art work, story books or articles resulting from this grant, may

only be obtained by the Grantee organization, author or third party upon the express written permission of the County.

During the grant period or any time thereafter, if the Grantee organization, author or third party is granted permission by the County to obtain a copyright, trademark or patent on any materials or ideas, which are the result of the grant project, the County reserves the royalty-free license to use such publications at any time.

7. **Final Report:** Upon completion of the project, a final report shall be submitted to the County, demonstrating the performance and activities of the applicant over the grant period.
8. **Limit of Commitment:** Unless otherwise stipulated in writing, this grant is made with the understanding that the County has no obligation to provide other or additional support to the grantee.
9. **Indemnification:** Grantee agrees to indemnify the County of Chemung, its members, employees, agents and representatives from any compliant, claim or cause of action arising or resulting from this grant, including reasonable attorney fees.
10. **Audit:** Grantee acknowledges that failure to comply with the audit requirement of the County may result in termination, suspension, retention by or reimbursement to the County of any grant dollars received, and may jeopardize the award of any future grant funds from the County.

For the Grantee:

THE CITY OF ELMIRA

By: _____ Signature Daniel J. Mandell, Jr. Mayor Resolution No.: 2022 - _____ _____ Signature	7/ /2022 _____ Date _____ Date
--	--

Community Development Fund Grant
Acknowledgement of Terms and Conditions

Grantor: Chemung County
 Sponsor: Marty Chalk
 Grantee: City of Elmira
 Grant Amount: \$2,000
 Project: Community Arts of Elmira
 Authorizing Resolution: 22-283
 Date: June 13, 2022

I. GENERAL PROVISIONS

This award is subject to and in consideration of the Grantee's compliance with the terms and conditions incorporated either directly or by reference in the following:

- a) Grant award is contingent upon the availability of funds.
- b) Expenditures will be disbursed upon the County's receipt of this Acknowledgement of Terms, signed by an official with the authority to bind your organization to the terms and conditions outlined herein.
- c) Signed Acknowledgement of Terms, must be submitted to the County no later than ninety (90) days from the date this notice listed herein.
- d) Grantee must use the funds the purpose within one year of issuance ("grant period").
- e) Grantee must comply with all special provisions outlined below, and all applicable laws.

The grant to your organization from Chemung County to utilize Community Development Funds is for the explicit purpose(s) described in the grant proposal as revised and is subject to your acceptance of the terms described herein.

To acknowledge this agreement, to accept the grant and receive the funds, return the signed **original** copy of this Acknowledgement of Terms. Keep a copy for your files. Please refer to the resolution number in all communications concerning this grant.

II. SPECIAL PROVISIONS

All grants are made in accordance with current and applicable laws, regulations, and policies. Please read the following carefully:

1. **Public Announcements:** Announcements of the grant award may be made by the Grantee unless otherwise indicated. Grantees are expected to review the text of any announcements and plans for publicity with the County sponsor listed above at least one week prior to any announcement. All subsequent public announcements, news features, publications or information concerning the grant program will indicate the Commission's participation in program funding. Please send a copy of any published accounts mentioning the project or the grant to the Sponsor's office.

Grantee agrees to allow the County and Sponsor to use information provided in the proposal for press release and other forms of public dissemination.

2. Expenditures of Grant Funds

- a) This grant is for purposes stated in the approved grant application. The funds provided hereunder may be spent only in accordance with the provisions of your funding request and budget as approved. The use of the funds (project) is subject to modification only with the County's prior approval. Funds will be disbursed to the Grantee upon receipt of this acknowledgment.
- b) The Grantee organization is responsible for the expenditure of funds in accordance with the approved purpose, and for maintaining adequate supporting records consistent with generally accepted accounting practices.
- c) If the purpose of the grant or the use of the grant funds is changed, or if such purpose becomes impossible, unnecessary or undesirable in the judgement of the Grantee or the County, or the Grantee should go out of existence, the grant or any part thereof may be recovered by the County.
- d) Grantee hereby provides the County the right to demand and inspect ("audit") Grantee's records to ensure compliance with this Acknowledgement and its use of the grant funds, and no reasonable request should be refused.

3. Notification of Change in Circumstances: The Grantee will notify the County within one week if any of the following occurs:

- a) A change in the IRS classification of the applicant organization;
- b) Funds received from another donor would modify the anticipated use of Grant funds.
- c) A change in the organization or its leadership, or a decision by same that would negatively affect its capacity or intention to carry out the intended goals of the granted community development project.

4. Reversion of Grant Funding: Grantee will return to the County any unexpended grant funds within one year of issuance ("grant time period"). Funds also will be promptly returned if:

- (a) The County determines that the Grantee has not performed in accordance with the Acknowledgement of Terms or satisfied the specific conditions of the approved program and its supporting budget.
- (b) Grantee loses its status as a New York Municipal Corporation or Special District before the project is completed.

5. Lawful Workplace Policies: Grantee shall have and enforce a policy of nondiscrimination in employment for its employees, a policy of nondiscrimination concerning the use of funds which it distributes, a policy against sexual harassment, and shall comply with all required labor, wage and hour laws. A copy of such policy or policies should be furnished to the County upon request.

6. Copyrights, Trademarks and Patents: A copyright, trademark or patent, on any reports, materials, books, publications, art work, story books or articles resulting from this grant, may

only be obtained by the Grantee organization, author or third party upon the express written permission of the County.

During the grant period or any time thereafter, if the Grantee organization, author or third party is granted permission by the County to obtain a copyright, trademark or patent on any materials or ideas, which are the result of the grant project, the County reserves the royalty-free license to use such publications at any time.

7. **Final Report:** Upon completion of the project, a final report shall be submitted to the County, demonstrating the performance and activities of the applicant over the grant period.
8. **Limit of Commitment:** Unless otherwise stipulated in writing, this grant is made with the understanding that the County has no obligation to provide other or additional support to the grantee.
9. **Indemnification:** Grantee agrees to indemnify the County of Chemung, its members, employees, agents and representatives from any compliant, claim or cause of action arising or resulting from this grant, including reasonable attorney fees.
10. **Audit:** Grantee acknowledges that failure to comply with the audit requirement of the County may result in termination, suspension, retention by or reimbursement to the County of any grant dollars received, and may jeopardize the award of any future grant funds from the County.

For the Grantee:

THE CITY OF ELMIRA

By: _____
 Signature Daniel J. Mandell, Jr.
 Mayor
 Resolution No.: 2022 - _____

7/ /2022
 Date

 Signature

 Date

Agenda Summary:

Receive communication from the City Manager and act on resolution reporting the overtime for the Elmira Fire Department for pay periods 10 and 11 of 2022 in the amount of \$22,007.02.

Resolution Number:

2022-233

Sponsor:

Tory Kitching

ATTACHMENTS

[RESOLUTION 070522.docx](#)
[10-11 2022.docx](#)

July 5, 2022

FOR THE AGENDA

COMMUNICATION

To The Honorable Mayor and Council

Dear Council Members:

Attached is the breakdown of overtime pay earned by the personnel of the Elmira Fire Department for pay periods 10 and 11 of 2022.

It is respectfully recommended that the City Council authorize the payment of \$22,007.02 for pay periods 10 and 11 of 2022 to members of the Elmira Fire Department who actually were called upon to work these extra hours.

Respectfully submitted,

P. Michael Collins
City Manager

RESOLUTION
NO. 2022-_____

By Councilmember _____

RESOLVED, that the communication from the City Manager dated July 5, 2022 reporting the overtime pay for the Elmira Fire Department personnel during emergency situations for pay periods 10 and 11 of 2022 be received and placed on file; and it be further

RESOLVED, that the overtime pay for pay periods 10 and 11 of 2022 in the amount of \$22,007.02 be and the same is hereby approved for such work performed during emergency situations by members of the Elmira Fire Department.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Stermer	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

**ELMIRA FIRE DEPARTMENT
2022
BREAKDOWN OF OVERTIME PAY PERIODS 10 AND 11**

<u>DESCRIPTION</u>	<u>HOURS</u>	<u>AMOUNT</u>
SICK	252.00	12,118.68
COVID-19 SICK	24.00	1,076.40
PERSONAL	36.00	1,787.16
BEREAVEMENT	25.00	1,468.30
MANPOWER SHORTAGE	72.00	4,533.00
SCHOOL	72.00	3,794.28
+RECALL	18.40	964.58
~HELD OVER	1.00	58.90
	500.40	25,801.30
BILL TO HAZMAT CONSORTIUM	-72.00	-3,794.28
TOTAL	428.40	22,007.02

+ FIRE CATHERINE ST

~ LATE ALARM/REPORTS



Agenda Summary: Act on Lead Hazard Reduction Grant Program Audit.

Resolution Number: 2022-234

Sponsor: Nan Moss

ATTACHMENTS

[07-05-2022 audit \(LEAD\).doc](#)

[07-05-2022 Additional Information LEAD.docx](#)

July 5, 2022

CITY OF ELMIRA
COMMUNITY DEVELOPMENT- LEAD Hazard Reduction Grant
RESOLUTION NO. 2022-_____

Councilmember _____

RESOLVED, that the bills in the amount of **\$128,580.50** are hereby audited for payment for the LEAD Hazard Reduction Grant, July 5, 2022.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Stermer	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Acct. Name	Payee	Item	Amount
Payroll Expenses	Payroll	March 31st payroll to be reimbursed to CDBG- not to exceed	\$2,600.00
LEAD Grant Healthy Homes Grant CDBG Match	See attachment for additional information	See attachment for additional information	\$29,600.00
Mortgage filing/discharge fees	See attachment for additional information	See attachment for additional information	\$330.50
CDBG Match Grant	See attachment for additional information	See attachment for additional information	\$2,200.00
Risk assessor training	Environmental Education Associates, Inc	invoice #17781, inv # 17762	\$2,220.00
Lead Risk assessment contractor	Eco-Testing Services LLC	invoice # 1125,1121,1101,1103,1119. See attachment for additional information	\$2,750.00
LEAD Grant Healthy Homes Grant CDBG Match	See attachment for additional information	See attachment for additional information	\$45,000.00
LEAD Grant Healthy Homes Grant CDBG Match	See attachment for additional information	See attachment for additional information	\$43,880.00
		TOTAL	\$128,580.50

Additional Information LEAD:

Payee	Client's Name	Address	Explanation
Bill Griffin	Robert Gilman	201 Columbia Street	LEAD Grant Healthy Homes Grant CDBG Match
Bill Griffin	Maranda Scharborough	213 Columbia Street	CDBG Match
Maye Development and Bill Griffin	Frank White	803 Market Street	LEAD Grant Healthy Homes Grant CDBG Match
Greg Bates	Mary and Michael Parsons	238-240 Home Street	LEAD Grant Healthy Homes Grant CDBG Match
Eco-testing services LLC	Kaba LLC	320 W. 1st Street	Clearance examination
Eco-testing services LLC	Maranda Scharborough	213 Columbia Street	Clearance examination
Eco-testing services LLC	Steve Clark	710 North Main Street	Lead Inspection
Eco-testing services LLC	James and Kara Sheehan	1124 N. Main Street	Clearance examination
Chemung County Clerk	Maranda Scharborough	213 Columbia Street	Mortgage recording fee and discharge of previously filed mortgage
Chemung County Clerk	Robert Gilman	201 Columbia Street	Mortgage Recording Fee
Chemung County Clerk	Mary and Michael Parsons	238-240 Home Street	Mortgage Recording Fee
Chemung County Clerk	Frank White	803 Market Street	Mortgage Recording Fee

Agenda Summary: Act on Anti Displacement Learning Network Program Audit.

Resolution Number: 2022-235

Sponsor: Brent Stermer

ATTACHMENTS

[07-05-2022 audit \(ADLN\).docx](#)

[07-05-2022 Additional Information ADLN template.docx](#)

July 5, 2022

CITY OF ELMIRA
COMMUNITY DEVELOPMENT- ANTI DISPLACEMENT LEARNING NETWORK
RESOLUTION NO. 2022-_____

Councilmember _____

RESOLVED, that the bills in the amount of **\$3.51**, they are hereby audited for payment for the Anti Displacement Learning Network grant, July 5, 2022.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Stermer	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Acct. Name	Payee	Item	Amount
N/A (Payment to come from City Chamberlain)	See Attachment for additional information	See Attachment for additional information	\$ 3.51
		TOTAL	\$ 3.51

Additional Information Anti Displacement Learning Network:

Payee	Client's Name	Address	Explanation
Lawrence Bocage	Lawrence Bocage	N/A	Mileage Reimbursement



Agenda Summary: Act on Community Development Block Grant Program Audit.

Resolution Number: 2022-236

Sponsor: Tory Kitching

ATTACHMENTS

[07-05-2022 audit \(CDBG;HOME\).docx](#)
[07-05-2022 Additional Information CDBG template.docx](#)

July 5, 2022

CITY OF ELMIRA
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
RESOLUTION NO. 2022-_____

Councilmember _____

RESOLVED, that the bills in the amount of **\$63,360.35**, they are hereby audited for payment for the Community Development Block Grant, July 5, 2022.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Stermer	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Acct. Name	Payee	Item	Amount
Rehab- Payroll Admin- Payroll	Payroll	May 12th 2022 payroll not to exceed	\$13,500.00
rehab- filing fees	Chemung County Clerk	see attachment for additional information	\$437.50
Admin- Office Supplies	City Chamberlain	Amazon purchase for Waste Toner Box	\$32.72
CDBG Grant	See attachment for additional information	See attachment for additional information	\$25,000.00
Admin- Marketing	Gannett Central	invoice # 5244991 and 5258280	\$41.58
Rehab- Mileage	See attachment for additional information	see attachment for additional information	\$24.34
Admin- Office Supplies	H.L. Treu Office Supply	invoice # 247908, 247935, 247961	\$78.11
Admin- ADP Rehab-ADP	ADP, Inc	invoice # 607928547	\$246.10
First Time Home Buyer	See attachment for additional information	see attachment for additional information	\$20,000.00

First Time Home Buyer Pre Counseling Fee	Catholic Charities	see attachment for additional information	\$4,000.00
		TOTAL	\$63,360.35

Additional Information CDBG:

Payee	Client's Name	Address	Explanation
Chemung County Clerk	Lawrence L. Comfort	717 W Water St	Mortgage Recording Fee
Chemung County Clerk	Chester Smith	609 Jay Street	Partial Mortgage Discharge for loan and Grant
Chemung County Clerk	Renee Dickinson	906 Grove Street	Mortgage Discharge
Chemung County Clerk	Frances Doane	555 Riverside Ave	Mortgage Recording Fee
Chemung County Clerk	Stephanie Hallett	102 Stowell Pl.	FTHB Mortgage Recording
Chemung County Clerk	Thomas Finch	355 E. Warren St	FTHB Mortgage Recording
Ben Miller Contracting	Frances Doane	555 Riverside Ave	CDBG Grant
TBD	Stephanie Hallett	102 Stowell Pl.	First Time Home Buyer Down payment
TBD	Thomas Finch	355 E. Warren St	First Time Home Buyer Down payment
Catholic Charities	Stephanie Hallett	102 Stowell Pl.	Catholic Charities pre-counseling Fee
Catholic Charities	Thomas Finch	355 E. Warren St	Catholic Charities pre-counseling Fee
Lawrence Bocage	Lawrence Bocage	N/A	Mileage Reimbursement

Agenda Summary: Act on Audit.
Resolution Number: 2022-237
Sponsor: Mayor Mandell

ATTACHMENTS

[COVER SHEET.pdf](#)
[BACKUP PT 1.pdf](#)
[BACKUP PT 2.pdf](#)

DATE: July 5, 2022

TO: THE HONORABLE MAYOR AND COUNCIL

FROM: CHARMAIN CATTAN, CITY CHAMBERLAIN

I hereby present to you for examination and audit the following lists. These lists and the supporting vouchers and payrolls have been examined by the departments concerned and have been certified by them to me. An examination of these claims has been made by the Chamberlain's office for the purpose of ascertaining that the prerequisites to the audit have been complied with.

CURRENT BUDGET FUNDS:	\$163,573.39
CAPITAL FUNDS:	\$224,922.12
COMMUNITY DEVELOPMENT;	\$0.00
TRUST & AGENCY FUNDS:	\$0.00
SELF INSURANCE FUNDS:	\$0.00

TOTAL PER ATTACHED COMPUTER LIST:	\$388,495.51
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OTHER PAYMENTS:

PAYROLLS W/E July 3rd, 2022	\$675,000.00
HAND CHECKS-THRU MACHINE-LISTINGS ATTACHED	\$21,310.15
CAPITAL HAND CHECKS	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00

TOTAL OTHER PAYMENTS:	\$696,310.15
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GRAND TOTAL PAYMENTS:	\$1,084,805.66
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RESOLUTION NO. 2022-

By Councilmember _____

RESOLVED, that the bills and the payrolls in the amount of
 be and they hereby are audited and approved for payment,
 when in funds.

\$1,084,805.66

ADOPTED BY THE FOLLOWING VOTE:

AYES	_____	_____	NAYS
------	-------	-------	------

_____	COUNCILMEMBER STERMER	_____
_____	COUNCILMEMBER MOSS	_____
_____	COUNCILMEMBER FRANCHI	_____
_____	COUNCILMEMBER KITCHING	_____
_____	COUNCILMEMBER GRASSO	_____
_____	COUNCILMEMBER DUFFY	_____
_____	MAYOR MANDELL	_____

=====

City of Elmira *LIVE*

Payment Batch Register

Bank Account: GENERAL FUND - GENERAL FUND
Batch Date: 07/05/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GENERAL FUND - GENERAL FUND					
Check	07/05/2022	200257 Accounts Payable	ADP		4,995.31
	Invoice	Date	Description		Amount
	607928543	06/10/2022	262059		2,498.91
	607928614	06/10/2022	262059		2,496.40
Check	07/05/2022	200258 Accounts Payable	AIRGAS EAST		71.36
	Invoice	Date	Description		Amount
	9988613899	06/15/2022	AIRGAS Medical Oxygen BPO		71.36
Check	07/05/2022	200259 Accounts Payable	AMAZON CAPITAL SERVICES INC		522.66
	Invoice	Date	Description		Amount
	1NV7-H4YX-JQK3	06/10/2022	Blanket PO Office Supplies		319.99
	1GWG-VYN4-T6Q9	03/22/2022	Blanket PO Office Supplies		169.97
	1RMK-N9FQ-6LQH	06/15/2022	Blanket PO Office Supplies		32.70
Check	07/05/2022	200260 Accounts Payable	AMES LINEN SERVICE		45.00
	Invoice	Date	Description		Amount
	260240	06/14/2022	BAR TOWELS/ENTERANCE MATS		45.00
Check	07/05/2022	200261 Accounts Payable	Auto Zone		239.68
	Invoice	Date	Description		Amount
	2950450155+	03/14/2022	PARTS/HARDWARE PGB-2220		239.68
Check	07/05/2022	200262 Accounts Payable	BEST SECURTIY & AUTOMATION		103.50
	Invoice	Date	Description		Amount
	4740	06/15/2022	BOSS 2022 Fire Ext Inspections/Recharges		103.50
Check	07/05/2022	200263 Accounts Payable	BRYAN J MAGGS LAW OFFICES, PLLC		118.50
	Invoice	Date	Description		Amount
	1160 & 994	06/15/2022	C MURPHY V. CITY OF ELMIRA		118.50
Check	07/05/2022	200264 Accounts Payable	CARANELL PARKS		50.00
	Invoice	Date	Description		Amount
	JUNE	06/15/2022	ZONING BOARD		50.00
Check	07/05/2022	200265 Accounts Payable	CARL VALLELY		75.00
	Invoice	Date	Description		Amount
	JUNE	06/15/2022	HISTORIC BOARD		75.00
Check	07/05/2022	200266 Accounts Payable	CHAMPION FASTENERS		409.54
	Invoice	Date	Description		Amount
	77848, 77877	06/16/2022	PARTS/HARDWARE RFB#2143		409.54
Check	07/05/2022	200267 Accounts Payable	CHEMUNG COUNTY INSURANCE DEPARTMENT		2,447.13
	Invoice	Date	Description		Amount
	JULY 2022	06/15/2022	ROBIN OAKES HEALTH INSURANCE		2,447.13
Check	07/05/2022	200268 Accounts Payable	CHEMUNG COUNTY SEWER DISTRICT		5,976.08
	Invoice	Date	Description		Amount
	2022 BILLS	06/15/2022	SEWER - 2022		5,976.08
Check	07/05/2022	200269 Accounts Payable	CHEMUNG COUNTY		35,509.59

TRANSFER

	Invoice	Date	Description	Amount
	134460	06/06/2022	TI-00038-1	499.50
	134427	06/01/2022	TI-00038-1	38.50
	134426+	06/01/2022	GARBAGE COLLECTION FEES QTR 2 2022	21,206.35
	134428+	06/01/2022	GARBAGE COLLECTION FEES- ELM HEIGHTS	1,229.15
	134505+	06/13/2022	GARBAGE COLLECTION FEES QTR 2 2022	10,906.97
	134507	06/13/2022	GARBAGE COLLECTION FEES- ELM HEIGHTS	639.28
	134506	06/15/2022	CUST#TI-00038	989.84
Check	07/05/2022	200270 Accounts Payable	COOKE , COREY	25.00
	Invoice	Date	Description	Amount
	JUNE	06/15/2022	PLANNING BOARD	25.00
Check	07/05/2022	200271 Accounts Payable	CULLIGAN	9.75
	Invoice	Date	Description	Amount
	272x2984909	05/31/2022	WATER AND COOLER RENTAL	9.75
Check	07/05/2022	200272 Accounts Payable	DAVID HARKNESS	100.00
	Invoice	Date	Description	Amount
	JUNE	06/15/2022	PLANNING BOARD	100.00
Check	07/05/2022	200273 Accounts Payable	DAVIS ULMER	425.00
	Invoice	Date	Description	Amount
	1052-F130906	06/08/2022	SPRINKLER SYSTEM INSPECTION	425.00
Check	07/05/2022	200274 Accounts Payable	DEBORAH WICH	125.00
	Invoice	Date	Description	Amount
	JUNE	06/15/2022	ZONING BOARD	125.00
Check	07/05/2022	200275 Accounts Payable	DIANE JANOWSKI	50.00
	Invoice	Date	Description	Amount
	JUNE	06/15/2022	HISTORIC BOARD	50.00
Check	07/05/2022	200276 Accounts Payable	ED'S HEADS PORTABLE TOILETS	300.00
	Invoice	Date	Description	Amount
	63134	06/09/2022	PORTABLE TOILETS FOR PARKS	300.00
Check	07/05/2022	200277 Accounts Payable	Elizabeth Chalfant	75.00
	Invoice	Date	Description	Amount
	JUNE	06/15/2022	HISTORIC BOARD	75.00
Check	07/05/2022	200278 Accounts Payable	ELMIRA COCA-COLA BOTTLING CORP.	445.32
	Invoice	Date	Description	Amount
	10406209526+	06/08/2022	FOUNTAIN & BOTTLE BEVERAGES/SUPPLIES	169.80
	10422201395	06/15/2022	FOUNTAIN & BOTTLE BEVERAGES/SUPPLIES	275.52
Check	07/05/2022	200279 Accounts Payable	EMSTAR	50.00
	Invoice	Date	Description	Amount
	2022918	06/15/2022	PCR TESTS	50.00
Check	07/05/2022	200280 Accounts Payable	FERRARIO FORD LINCOLN MERCURY	188.42
	Invoice	Date	Description	Amount
	60775	06/16/2022	MISC. MANUFACTURER'S PARTS	188.42
Check	07/05/2022	200281 Accounts Payable	FIRST CLASS GLASS AND MIRROR	880.00
	Invoice	Date	Description	Amount
	14018, 14039	06/08/2022	GLASS/WINDSHIELD REPAIRS/EPD CARS	880.00
Check	07/05/2022	200282 Accounts Payable	FIRSTLIGHT FIBER	233.49
	Invoice	Date	Description	Amount
	11516945	06/01/2022	38403	233.49
Check	07/05/2022	200283 Accounts Payable	FOUNTAIN , MIQUELLE	50.00
	Invoice	Date	Description	Amount

	JUNE	06/15/2022	ZONING BOARD	50.00
Check	07/05/2022	200284 Accounts Payable	GRASS LANDS EQUIPMENT CO.	699.45
	Invoice	Date	Description	Amount
	1313192, 1313664	06/06/2022	TORO PARTS/MTGC	699.45
Check	07/05/2022	200285 Accounts Payable	HAMILTON MEATS, INC.	1,131.57
	Invoice	Date	Description	Amount
	39944+	06/06/2022	BURGERS/SAUSAGE/CHICKEN/DOGS	531.95
	38152+	06/16/2022	BURGERS/SAUSAGE/CHICKEN/DOGS	599.62
Check	07/05/2022	200286 Accounts Payable	HOSKINS, RICHARD	75.00
	Invoice	Date	Description	Amount
	JUNE	06/15/2022	PLANNING BOARD	75.00
Check	07/05/2022	200287 Accounts Payable	HUNT ENGINEERS, ARCHITECTS & LAND S	588.78
	Invoice	Date	Description	Amount
	44807	06/09/2022	21-22 TERM AGREEMENT NYSEG SW FLAG E CLINTON ST	588.78
Check	07/05/2022	200288 Accounts Payable	I. D. BOOTH, INC.	134.88
	Invoice	Date	Description	Amount
	S1317161.001	06/09/2022	BLANKET FOR IRRIGATION AND DRAINAGE SUPPLIES	134.88
Check	07/05/2022	200289 Accounts Payable	INSERO & CO CPAs LLP	12,100.00
	Invoice	Date	Description	Amount
	128340	06/15/2022	CLIENT ID - 4115	1,100.00
	128341	06/24/2022	Client 4115	11,000.00
Check	07/05/2022	200290 Accounts Payable	JAMES J TURCSIK, JR.	2,341.95
	Invoice	Date	Description	Amount
	W/E 7/10/22	06/15/2022	PER CONTRACT	2,341.95
Check	07/05/2022	200291 Accounts Payable	JC Overhead Door	1,634.38
	Invoice	Date	Description	Amount
	4417-1	04/28/2022	DOOR REPAIR AT FIRE STATION	1,634.38
Check	07/05/2022	200292 Accounts Payable	JOE JOHNSON EQUIPMENT, INC.	104.52
	Invoice	Date	Description	Amount
	P40109	03/21/2022	MISC PARTS FOR SANITATION FLEET	104.52
Check	07/05/2022	200293 Accounts Payable	JOHN'S EQUIPMENT RENTAL	24.99
	Invoice	Date	Description	Amount
	57254	06/16/2022	SMALL EQUIPMENT PARTS	24.99
Check	07/05/2022	200294 Accounts Payable	JOSEPH DERITO	50.00
	Invoice	Date	Description	Amount
	JUNE	06/15/2022	HISTORIC BOARD	50.00
Check	07/05/2022	200295 Accounts Payable	JOSEPH MUSTICO	100.00
	Invoice	Date	Description	Amount
	JUNE	06/15/2022	PLANNING BOARD	100.00
Check	07/05/2022	200296 Accounts Payable	KECK'S FOOD SERVICE	1,534.39
	Invoice	Date	Description	Amount
	6229+	06/08/2022	FOOD, FOOD SUPPLIES, CONDIMENTS	886.98
	7294	06/14/2022	FOOD, FOOD SUPPLIES, CONDIMENTS	647.41
Check	07/05/2022	200297 Accounts Payable	LAZ PARKING MGMT.LTD	5,860.86
	Invoice	Date	Description	Amount
	MAY 2022	06/15/2022	CENTERTOWN OPERATING EXP	5,860.86
Check	07/05/2022	200298 Accounts Payable	LINDSEY LAWN & GARDEN, INC.	1,099.99
	Invoice	Date	Description	Amount
	928982+	06/08/2022	JOHN DEERE PARTS	1,099.99
Check	07/05/2022	200299 Accounts Payable	LOWE'S COMPANIES, INC.	99.07
	Invoice	Date	Description	Amount

	17959	06/09/2022	BLANKET FOR TOOLS, PAINT, IRRIGATION & MOWER PARTS	99.07
Check	07/05/2022	200300 Accounts Payable	MCCARTHY TIRE SERVICE	8,691.40
	Invoice	Date	Description	Amount
	35-47477+	06/09/2022	TIRES RFB#2380 RES#22-255	8,691.40
Check	07/05/2022	200301 Accounts Payable	MEDICAL WAREHOUSE	1,238.88
	Invoice	Date	Description	Amount
	869,274,908,641	06/15/2022	ELM003	1,238.88
Check	07/05/2022	200302 Accounts Payable	MONROE TRACTOR	363.54
	Invoice	Date	Description	Amount
	P51320+	04/18/2022	PARTS/HARDWARE	363.54
Check	07/05/2022	200303 Accounts Payable	MUNICIPAL EMERGENCY SERVICES, INC.	2,966.67
	Invoice	Date	Description	Amount
	IN1720330	06/15/2022	MES Knuth pants adjustment	290.08
	IN1716917	06/15/2022	MES Calibration Gas	1,057.67
	1715629,17211294	06/15/2022	1713768,1696152,1677943,1674072	1,618.92
Check	07/05/2022	200304 Accounts Payable	NAPA AUTO PARTS	1,929.56
	Invoice	Date	Description	Amount
	061497+	06/06/2022	PARTS/BLANKET PO SOURCEWELL CONTRACT	1,929.56
Check	07/05/2022	200305 Accounts Payable	NATALIE AMISANO	2,315.00
	Invoice	Date	Description	Amount
	Hay	06/15/2022	Office Supplies - General	2,315.00
Check	07/05/2022	200306 Accounts Payable	NATIONAL FIRE PROTECTION ASSOC.	175.00
	Invoice	Date	Description	Amount
	8198189X	06/15/2022	ID 3258998	175.00
Check	07/05/2022	200307 Accounts Payable	NORTHEAST SIGNAL	14,900.00
	Invoice	Date	Description	Amount
	2206104r	06/10/2022	MIOVISION CAMERA SYSTEM	14,900.00
Check	07/05/2022	200308 Accounts Payable	NYS ACADEMY OF FIRE SCIENCE	638.00
	Invoice	Date	Description	Amount
	34530,34548,	06/15/2022	34564,34452,34547	638.00
Check	07/05/2022	200309 Accounts Payable	NYS DEPT OF ENVIRONMENTAL CONSERVAT	160.00
	Invoice	Date	Description	Amount
	9990000545015	06/15/2022	PERMIT# 8070400083	160.00
Check	07/05/2022	200310 Accounts Payable	NYSEG	17,214.62
	Invoice	Date	Description	Amount
	JUNE 15	06/15/2022	ACCT#1901-0154-003	14,833.36
	JUNE 15, 2022	06/15/2022	ACCT# 1901-0000-214	2,285.07
	6/10/22	06/15/2022	ACCT#1005-0397-206	96.19
Check	07/05/2022	200311 Accounts Payable	PARKWAY PAINTS AND FLOORING	13.44
	Invoice	Date	Description	Amount
	0053508	06/15/2022	ROLLER AND TRAY	13.44
Check	07/05/2022	200312 Accounts Payable	PAWS OF NY	547.00
	Invoice	Date	Description	Amount
	Statement 5/26	06/15/2022	Account #126	547.00
Check	07/05/2022	200313 Accounts Payable	PETNY	2,822.00
	Invoice	Date	Description	Amount
	7/15/22	06/15/2022	WORKERS COMP LIABILITY	2,822.00
Check	07/05/2022	200314 Accounts Payable	PITNEY BOWES	54.00
	Invoice	Date	Description	Amount
	1020907589	06/15/2022	ACCT#0015532822	54.00

Check	07/05/2022	200315 Accounts Payable	POINT SPRING & DRIVESHAFT CO.	160.30
	Invoice	Date	Description	Amount
	T147205+	06/03/2022	HEAVY DUTY PARTS RFB#2077R	160.30
Check	07/05/2022	200316 Accounts Payable	ROBERT BUTCHER	75.00
	Invoice	Date	Description	Amount
	JUNE	06/15/2022	HISTORIC BOARD	75.00
Check	07/05/2022	200317 Accounts Payable	S V MOFFETT CO INC	483.92
	Invoice	Date	Description	Amount
	01-336630	06/08/2022	MOWER PARTS	483.92
Check	07/05/2022	200318 Accounts Payable	SAM'S CLUB DIRECT	1,016.84
	Invoice	Date	Description	Amount
	6/5/22	06/05/2022	MISC FOOD & PACKAGING SUPPLIES	474.24
	6/9/22	06/09/2022	CLEANING SUPPLIES/RAG/ETC	18.64
	6/9/22-	06/09/2022	MISC FOOD & PACKAGING SUPPLIES	265.24
	4390	06/15/2022	BABY WIPES	151.68
	0745	06/15/2022	SUPPLIES FOR SENIOR CEREMONY	107.04
Check	07/05/2022	200319 Accounts Payable	SJB SERVICES, INC.	1,440.00
	Invoice	Date	Description	Amount
	CA-22-018-1	06/15/2022	SJB Asbestos Monitoring 923 Lake St.	1,440.00
Check	07/05/2022	200320 Accounts Payable	SOUTHERN TIER SENTRY HARDWARE	103.39
	Invoice	Date	Description	Amount
	80051	06/08/2022	BLANKET FOR PARTS, HARDWARE & TOOLS	43.96
	80151	06/15/2022	BLANKET FOR PARTS, HARDWARE & TOOLS	26.97
	80188,8000,79768	06/15/2022	SO TIER SENTRY Various Hardware BPO	32.46
Check	07/05/2022	200321 Accounts Payable	STAPLES BUSINESS ADVANTAGE	533.84
	Invoice	Date	Description	Amount
	3510166309	06/15/2022	Blanket PO Office Supplies	100.28
	3507594248	06/15/2022	STAPLES Office Supplies BPO	433.56
Check	07/05/2022	200322 Accounts Payable	STAR GAZETTE	9.36
	Invoice	Date	Description	Amount
	0004678065	06/15/2022	ACCT#202838	9.36
Check	07/05/2022	200323 Accounts Payable	STEWART P. WILSON	19,269.33
	Invoice	Date	Description	Amount
	438180	06/13/2022	FUEL-BLANKET PO RFB# 2402 RES#22-187 MTGC	1,745.60
	382971+	06/01/2022	FUEL-BLANKET PO RFB# 2402 RES#22-187	17,523.73
Check	07/05/2022	200324 Accounts Payable	TIME WARNER CABLE	77.90
	Invoice	Date	Description	Amount
	0228173061622	06/15/2022	ACCT# 8358 10 126 0228173	77.90
Check	07/05/2022	200325 Accounts Payable	TIME WARNER CABLE	96.40
	Invoice	Date	Description	Amount
	70845061122	06/11/2022	INTERNET SERVICES AT MTGC	96.40
Check	07/05/2022	200326 Accounts Payable	TIMOTHY TOBIN	100.00
	Invoice	Date	Description	Amount
	JUNE	06/15/2022	ZONING BOARD	100.00
Check	07/05/2022	200327 Accounts Payable	TOSHIBA AMERICA BUSINESS SOLUTIONS, INC.	462.00
	Invoice	Date	Description	Amount
	3143504	06/15/2022	TOSHIBA Business Office Printer	462.00
Check	07/05/2022	200328 Accounts Payable	TOTAL RECALL MESSAGE CENTER INC.	185.66
	Invoice	Date	Description	Amount
	83994	06/15/2022	MESSAGING SERVICES	185.66
Check	07/05/2022	200329 Accounts Payable	TRACEY ROAD EQUIPMENT	826.46

INC.

	Invoice	Date	Description	Amount
	X102043898:01	06/08/2022	TRUCK PARTS	826.46
Check	07/05/2022	200330 Accounts Payable	UniFirst Corporation	291.10
	Invoice	Date	Description	Amount
	051-3397593+	06/16/2022	FLOOR MATS FOR BUILDINGS	151.00
	3395298, 3397591	06/09/2022	LAUNDRY SERVICE	140.10
Check	07/05/2022	200331 Accounts Payable	VASCO BRANDS, INC.	1,068.47
	Invoice	Date	Description	Amount
	132489	06/15/2022	BLANKET FOR JANITORIAL SUPPLIES	1,068.47
Check	07/05/2022	200332 Accounts Payable	VERIZON (FORMERLY BELL ATLANTIC)	117.98
	Invoice	Date	Description	Amount
	607-734-2329-JUN	06/15/2022	ACCT#652-110-359-0001-38	117.98
Check	07/05/2022	200333 Accounts Payable	W. W. GRAINGER	32.16
	Invoice	Date	Description	Amount
	9334891422	06/15/2022	GRAINGER Calibration Labels	15.54
	9315324856	06/15/2022	GRAINGER Eye Wash	16.62
Check	07/05/2022	200334 Accounts Payable	WARD APPARATUS LLC	899.48
	Invoice	Date	Description	Amount
	2153	06/10/2022	PARTS FOR EFD TRUCKS	72.32
	2154	06/10/2022	PARTS FOR TRUCK #635	210.00
	1986	06/15/2022	WARD 635 Repairs	206.64
	2109	06/15/2022	WARD Pac Mounts	410.52
Check	07/05/2022	200335 Accounts Payable	WEX BANK	53.71
	Invoice	Date	Description	Amount
	81243565	05/31/2022	0496-00-818704-9	53.71
Check	07/05/2022	200336 Accounts Payable	WILLIAM GOODWIN	34.00
	Invoice	Date	Description	Amount
	JH DESIGN	06/15/2022	CAR DECALS	34.00
Check	07/05/2022	200337 Accounts Payable	WILLIAM KNAPP	100.00
	Invoice	Date	Description	Amount
	JUNE	06/15/2022	PLANNING BOARD	100.00
Check	07/05/2022	200338 Accounts Payable	WILLIAM MCCARTHY	125.00
	Invoice	Date	Description	Amount
	JUNE	06/15/2022	ZONING BOARD	125.00
Check	07/05/2022	200339 Accounts Payable	XEROX CORPORATION	66.82
	Invoice	Date	Description	Amount
	016411042	06/15/2022	CUST#722774775	19.61
	504132857	06/15/2022	CUST#952918852	27.16
	016411040	06/15/2022	CUST#721817914	20.05
Check	07/05/2022	200340 Accounts Payable	MIKE REESE	255.00
	Invoice	Date	Description	Amount
	6/22/22	06/15/2022	SOUTHPORT HORSES - HAY	255.00
Check	07/05/2022	200341 Accounts Payable	SCHLATHER STUMBAR PARKS & SALK	560.00
	Invoice	Date	Description	Amount
	6510	06/15/2022	STROBRIDGE ESTATE V. ELMIRA	560.00

GENERAL FUND GENERAL FUND Totals: Transactions: 85 \$163,573.39

Checks: 85 \$163,573.39

City of Elmira *LIVE*

Payment Batch Register

Bank Account: CAP CHECK - CAPITAL CHECKING
Batch Date: 07/05/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CAP CHECK - CAPITAL CHECKING					
Check	07/05/2022	104575 Accounts Payable	CHAPEL LUMBER COMPANY		166.80
	Invoice	Date	Description		Amount
	2206-053969	06/08/2022	MISC BUILDING MATERIALS		166.80
Check	07/05/2022	104576 Accounts Payable	DALRYMPLE GRAVEL COMPANY		3,285.19
	Invoice	Date	Description		Amount
	14676, 14877	06/05/2022	Hot Mix Asphalt RFB# 2392		3,285.19
Check	07/05/2022	104577 Accounts Payable	EASTERN METAL		6,183.00
	Invoice	Date	Description		Amount
	66636	06/07/2022	CONES AND BARRICADES ROLLOVER 2021 FUNDS		6,183.00
Check	07/05/2022	104578 Accounts Payable	FOOR & ASSOCIATES		1,308.25
	Invoice	Date	Description		Amount
	job 3982	06/24/2022	FOOR Station 3 Roof (replaces 2021 PO)		477.00
	JOB 3999.	06/24/2022	FOOR HQ Roof (replaces 2021 PO)		831.25
Check	07/05/2022	104579 Accounts Payable	J.F. & J.P. WENZEL		115,389.58
	Invoice	Date	Description		Amount
	105183	06/07/2022	COLLEGE AVE PUMP STATION REPAIRS		8,678.08
	105184	06/08/2022	OVERLAY STREET ADA RAMPS RFB#2206		106,711.50
Check	07/05/2022	104580 Accounts Payable	MUNICIPAL EMERGENCY SERVICES, INC.		6,412.40
	Invoice	Date	Description		Amount
	1719389	06/24/2022	MES Turn Out Gear		6,412.40
Check	07/05/2022	104581 Accounts Payable	SEALAND CONTRACTORS		92,176.90
	Invoice	Date	Description		Amount
	6754.68 EST. 15	06/10/2022	W WATER DOWNTOWN PIN 6754.68/BLANKET PO		92,176.90
CAP CHECK CAPITAL CHECKING Totals:			Transactions: 7		\$224,922.12
Checks:	7	\$224,922.12			

HAND CHECKS DETAILS
CAPITAL HAND CHECKS DETAIL

\$21,310.15
\$0.00

City of Elmira *LIVE*

Payment Batch Register

Bank Account: GENERAL FUND - GENERAL FUND
Batch Date: 06/22/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GENERAL FUND - GENERAL FUND					
Check	06/22/2022	200254 Accounts Payable	CHASE CARD SERVICES		2,478.73
	Invoice	Date	Description		Amount
	6/6 STMT	06/21/2022	4246 3152 3897 7290		2,478.73
Check	06/22/2022	200255 Accounts Payable	JAMES J TURCSIK, JR.		13,833.58
	Invoice	Date	Description		Amount
	6/1-6/15/22	06/21/2022	Commission Check		13,833.58
Check	06/22/2022	200256 Accounts Payable	JOHN G. RYAN		269.30
	Invoice	Date	Description		Amount
	606992-6	06/21/2022	BEER & SUPPLIES		269.30
GENERAL FUND GENERAL FUND Totals:			Transactions: 3		\$16,581.61
Checks:		3	\$16,581.61		

ACH PAYMENTS

GHI DENTAL BILLS FOR THE TWO WEEK PERIOD 6/11/2022-6/24/2022

6/22/2022 GHI DENTAL	865.00
6/14/2022 GHI DENTAL	<u>2,352.00</u>
	3,217.00

MTGC LIQUOR BILLS FOR THE TWO WEEK PERIOD 6/11/2022-6/24/2022

6/21/2022 AL George	226.85
6/15/2022 AL George	166.70
6/23/2022 SARATOGA EAGLE	385.54
6/14/2022 SARATOGA EAGLE	<u>732.45</u>
	1,511.54

Elmira City Council

Agenda Summary: Act on resolution to adjourn.

Resolution Number: 2022-238

Sponsor: Tory Kitching

ATTACHMENTS

[Adjournment July 5.docx](#)

July 5, 2022

RESOLUTION

NO. 2022 – _____

By: _____

RESOLVED, that the next meeting for City Council will be a Regular Meeting held on Monday, July 18, 2022, at 5:30PM; and be it further

RESOLVED, that this meeting is adjourned.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Stermer	
	Councilmember Moss	
	Councilmember Franchi	
	Councilmember Kitching	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	