

APPROVAL OF MINUTES

2024-99
Corey Cooke

Act on resolution dispensing with the minutes of the Regular Meeting held on Monday, March 11, 2024.

FIRST PUBLIC COMMENT PORTION

IDENTIFICATION OF CONSENT ITEMS

PUBLIC HEARING

PUBLIC HEARING held this 25th of March, 2024 for the purpose of receiving written and oral comments from the public regarding the City of Elmira's 2024 Annual Action Plan for the Community Development Block Grant and HOME Investment Partnership Programs.

PERSONNEL ACTIONS

2024-100
Joseph Duffy

Received communication from the City Manager and act on resolution reporting the Personnel Actions for the City of Elmira, whereby Kamie R. Costley has elected to resign from her position as Clerk/Typist, effective February 23, 2024; Jerry E. Hewitt has elected to retire from his position as Public Works Specialist, effective March 8, 2024.

2024-101
Council as a Whole

Act on resolution extending appreciation to Jerry E. Hewitt for his services rendered to the City of Elmira Department of Building and Grounds for the past 30 years, and wish him well in his future.

RESOLUTIONS

2024-102
Jackie Wilson

Act on resolution scheduling a public hearing to receive comments from the public that the Official Zoning Map be amended by rezoning City Tax Parcel No.'s 99.12-3-28 and 99.12-3-29 from Residential to Light Industrial on Monday, April 8, 2024 at 5:30 p.m.

2024-103 Nan Moss	Act on resolution reporting the results of the Elmira Housing Authoring election of a tenant representative to the Elmira Housing Authority, held on March 5, 2024, declaring Doreen Farr elected with a term to expire March 22, 2026.
2024-104 Corey Cooke	Receive communication from the City Manager and act on resolution to approve reappointments of Cathie Riker and Becky Bradley to the Board of the Elmira Housing Authority with terms expiring on March 22, 2029.
2024-105 Joseph Duffy	Receive communication from the Mayor and act on resolution reappointing Robert Butcher and Diane L. Janowski to the Historic Preservation Commission with terms expiring on February 28, 2027.
2024-106 Mayor Mandell	Receive communication from the Mayor and act on resolution reappointing Filomena Jack to the Public Arts Commission with a term to expire on March 31, 2027.
2024-107 Gary Brinn	Act on resolution authorizing the Elmira Fire Department to apply for the 2023 SAFER grant, said funds to be used to increase staffing to be used to place Rescue 681 on duty to provide quick response for EMS calls.
2024-108 Gary Brinn	Receive communication from the City Manager and act on resolution authorizing the Fire Chief to execute all documents to effect a grant application through FEMA "Assistance to Firefighters Grant", which grant pertains to the replacement of two commercial gear washing machines and two gear dryers and authorizing the City Manager or the Fire Chief to execute all documents to effect the receipt of this grant.
2024-109 Mayor Mandell	Receive communication from the City Manager and act on resolution authorizing submission to the NYS Retirement System of form number RS2417-A pertaining to former Councilmember Franchi.
2024-110 Joseph Duffy	Receive communication from the Corporation Counsel and act on resolution designating the City as lead agency pursuant to SEQR 6NYCRR, Part 617.6 that the Bond Ordinance for the City's 2024 Capital Projects will not have an adverse impact on the environment and

authorizing the City Manager or his designee to file a negative determination.

ORDINANCE

2024-111
Mayor Mandell

Act on Ordinance authorizing certain Capital Items in and for the City of Elmira at a total maximum estimated cost of \$12,564,949 and authorizing the issuance of \$3,296,500 bonds to pay part of the costs thereof.

AGREEMENTS

2024-112
Nan Moss

Receive communication from the City Manager and act on resolution authorizing the Mayor to execute an agreement with the New York State Industries for the Disabled, Inc. to provide maintenance services at Eldridge, Grove, and McKinnon Parks for 17 weeks during the 2024 spring/summer seasons at a total cost of \$30,193.02; said agreement subject to Corporation Counsel approval.

2024-113
Corey Cooke

Receive communication from the City Manager and act on resolution approving the renewal of a shared services agreement between the Department of Transportation and the City in accordance with the terms and provisions of the attached agreement for a term of June 1, 2024 through May 31, 2028 and authorizing the Mayor to execute the agreement; said agreement subject to Corporation Counsel approval.

2024-114
Jackie Wilson

Receive communication from the City Manager and act on resolution approving the retention of Hunt Engineers, Architects & Land Surveyors, PC to provide professional engineering services to the City for a term retroactively from January 1, 2024 through December 31, 2024, said services not to exceed the sum of \$12,500.00, and authorizing the Mayor to execute the agreement; said agreement subject to Corporation Counsel approval.

2024-115
Corey Cooke

Act on resolution approving an amendment to the DRI contract (C1001097) between the City and the NYS Department of State to reallocate funds from Crane Hogan's contract to Edger Enterprise's contract "to capture more MWBE utilization so that the MWBE goals" in the City's contract with the State will be met and

authorizing the Mayor to sign the amendment.

OVERTIME REPORTS

2024-116
Gary Brinn

Receive communication from the City Manager and act on resolution reporting the overtime for the Elmira Fire Department for pay periods 3, 4, and 5 of 2024 in the amount of \$37,357.77.

AUDITS

2024-117
Nan Moss

Act on Lead Hazard Reduction Grant Program Audit.

2024-118
Corey Cooke

Act on Anti Displacement Learning Network Grant Program Audit.

2024-119
Mayor Mandell

Act on Community Development Block Grant Program Audit.

2024-120
Joseph Duffy

Act on Audit.

SECOND PUBLIC COMMENT PORTION

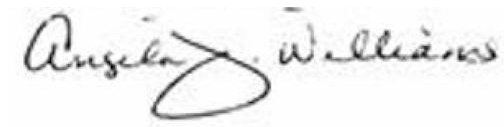
CITY MANAGER REPORT

ADJOURN

2024-121
Gary Brinn

Act on resolution to adjourn.

Respectfully Submitted,

A handwritten signature in black ink, reading "Angela J. Williams". The signature is written in a cursive, flowing style.

Angela J. Williams
City Clerk

Elmira City Council

Agenda Summary:	Act on resolution dispensing with the minutes of the Regular Meeting held on Monday, March 11, 2024.
Resolution Number:	2024-99
Sponsor:	Corey Cooke

ATTACHMENTS

[Beginning March 25.docx](#)

March 25, 2024

Minutes of the Regular Meeting of the Council of the City of Elmira, New York, held in Council Chambers in said City of Elmira, this 25th day of March, 2024.

The Mayor called the meeting to order and presided.

The City Clerk called the roll.

PRESENT:

ABSENT:

RESOLUTION

NO. 2024- _____

By Councilmember: _____

RESOLVED, that the reading of the minutes of the Regular Meeting held March 11, 2024, be dispensed with and stand approved.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary:

PUBLIC HEARING held this 25th of March, 2024 for the purpose of receiving written and oral comments from the public regarding the City of Elmira's 2024 Annual Action Plan for the Community Development Block Grant and HOME Investment Partnership Programs.

Resolution Number:

Sponsor:

ATTACHMENTS

[Public Hearing Resolution Form 2024.docx](#)

March 25, 2024

PUBLIC HEARING

PUBLIC HEARING held this 25th of March, 2024 for the purpose of receiving written and oral comments from the public regarding the City of Elmira's 2024 Annual Action Plan for the Community Development Block Grant and HOME Investment Partnership Programs.

APPEARANCES:

In Favor Of:

Opposed:

Elmira City Council

Agenda Summary:

Received communication from the City Manager and act on resolution reporting the Personnel Actions for the City of Elmira, whereby Kamie R. Costley has elected to resign from her position as Clerk/Typist, effective February 23, 2024; Jerry E. Hewitt has elected to retire from his position as Public Works Specialist, effective March 8, 2024.

Resolution Number:

2024-100

Sponsor:

Joseph Duffy

ATTACHMENTS

[Personnel Actions March 25.docx](#)

March 25, 2024

**FOR THE AGENDA
COMMUNICATION**

To the Honorable Mayor and Councilmembers

Dear Councilmembers:

This is to announce the personnel actions for the City of Elmira whereby:

COSTLEY, KAMIE R.	has elected to resign from her position as Clerk/Typist, in the City of Elmira Code Enforcement, effective February 23, 2024.
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HEWITT, JERRY E.	has elected to retire from his position as Public Works Specialist II, effective March 8, 2024.
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Respectfully submitted,

P. Michael Collins
City Manager

March 25, 2024

RESOLUTION

2024 - ____

By Councilmember: _____

RESOLVED, that the communication from the City Manager announcing the personnel actions for the City of Elmira whereby; Kamie R. Costley has elected to resign from her position as Clerk/Typist, effective February 23, 2024; Jerry E. Hewitt has elected to retire from his position as Public Works Specialist II, effective March 8, 2024; and be it further

RESOLVED, that the personnel actions for the City of Elmira be received and placed on file.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary:	Act on resolution extending appreciation to Jerry E. Hewitt for his services rendered to the City of Elmira Department of Building and Grounds for the past 30 years, and wish him well in his future.
Resolution Number:	2024-101
Sponsor:	Council as a Whole

ATTACHMENTS

[Employee Thank You - Hewitt.docx](#)

March 25, 2024

RESOLUTION

NO. 2024 - ____

By Councilmember:_____

WHEREAS, Jerry E. Hewitt has elected to retire from his position as Public Works Specialist II in the Department of Buildings and Grounds, effective March 8, 2024; and

WHEREAS, Jerry E. Hewitt began working for the City of Elmira, on July 11, 1993; and

WHEREAS, Jerry E. Hewitt has been a dedicated and conscientious employee for the City of Elmira for the past 30 years.

NOW, THEREFORE, be it

RESOLVED, that the Elmira City Council hereby extend its appreciation to Jerry E. Hewitt for his services rendered to the City of Elmira and wishes him well in the future.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary:	Act on resolution scheduling a public hearing to receive comments from the public that the Official Zoning Map be amended by rezoning City Tax Parcel No.'s 99.12-3-28 and 99.12-3-29 from Residential to Light Industrial on Monday, April 8, 2024 at 5:30 p.m.
Resolution Number:	2024-102
Sponsor:	Jackie Wilson

ATTACHMENTS

[resolution sch PH amend rezoning 226 & 228 Home St 3.25.2024.docx](#)

March 25, 2024

RESOLUTION
NO. 2024 - _____

By Councilmember _____:

Act on resolution to schedule a public hearing to receive comments from the public that the Official Zoning Map be amended by the rezoning of City Tax Parcel No.'s 99.12-3-28 and 99.12-3-29 identified as 226 and 228 Home Street, respectively, from Residential to Light Industrial, on Monday, April 8, 2024, in the City Council Chambers, Second Floor, City Hall, 317 East Church Street, Elmira, NY at 5:30 p.m., and that notice of such hearing be published once in the Elmira *Star-Gazette* at least five (5) days before said hearing.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary: Act on resolution reporting the results of the Elmira Housing Authoring election of a tenant representative to the Elmira Housing Authority, held on March 5, 2024, declaring Doreen Farr elected with a term to expire March 22, 2026.

Resolution Number: 2024-103

Sponsor: Nan Moss

ATTACHMENTS

[2024 Copy of Housing Candidate win Resolution.doc](#)

March 25, 2024

Resolution

No: 2024 -

By Councilmember:

**RESOLUTION OF THE CITY COUNCIL REPORTING THE RESULTS
OF THE ELMIRA HOUSING AUTHORITY ELECTION OF A
TENANT REPRESENTATIVE TO THE ELMIRA HOUSING
AUTHORITY, HELD ON MARCH 5, 2024.**

The City Council, assembled in regular session, this 25th Day of March, 2024, having canvassed the returns of the election for the special election held for the purpose of electing one (1) tenant to be a member of the Elmira Housing Authority to fill a two-year term, which term expires on March 22, 2026, find said returns to be correct.

THEREFORE, BE IT RESOLVED, that Doreen Farr be and is hereby declared elected to the Elmira Housing Authority of the City of Elmira, which term expires March 22, 2026, having received the highest number of votes cast at the special election held on March 5, 2024, and be it further

RESOLVED, that the Mayor and the City Clerk be directed to certify the foregoing statement and resolution and the same be entered into the minutes of the City Council.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

ELMIRA HOUSING AUTHORITY ELECTION
HELD ON MARCH 5, 2024

THERE WAS ONE CANDIDATE RUNNING FOR THE POSITION OF TENANT COMMISSIONER ON THE ELMIRA HOUSING AUTHORITY. THERE WERE 15 VOTES CAST AND PUT IN BALLOT BOXES. 0 VOTES HAD TO BE VOIDED, 0 WRITE-IN VOTES CAST, MAKING A TOTAL OF 15 VOTES, TOTAL NUMBER OF VOTES THAT COULD BE COUNTED 15.

<u>HOFFMAN PLAZA</u>	VOTES	<u>1</u> THAT COUNTED
<u>BRAGG TOWERS</u>	VOTES	<u>1</u> THAT COUNTED
<u>FLANNERY APARTMENTS</u>	VOTES	<u>13</u> THAT COUNTED
<u>WRITE-INS</u>	VOTES	<u>0</u> THAT COUNTED
<u>VOIDED</u>	VOTES	<u>0</u>

ABSENTEE VOTES RECEIVED IN THE MAIL - 0

FINAL TOTAL VOTES THAT COUNTED – 15

CANDIDATES RECEIVED THE FOLLOWING VOTES.

Doreen Farr TOTAL VOTES: 15

WE WOULD LIKE TO THANK ALL OF THE TENANTS THAT PARTICIPATED.

CONGRATULATIONS TO: **Doreen Farr**

ANGELA J. WILLIAMS
CITY CLERK



CITY OF ELMIRA NEW YORK

Office of the City Clerk

CITY HALL, 317 EAST CHURCH STREET, ELMIRA, NEW YORK 14901

Angela J. Williams
City Clerk

Tel: (607) 737-5673
Fax: (607) 737-5783

WE THE UNDERSIGNED, do hereby certify that at the election of one (1) tenant as a member of the Elmira Housing Authority to fill a two-year term, which said election was held in the City of Elmira, on Tuesday, March 5, 2024. This election was regularly conducted and that the total number of votes cast from the Three (3) Housing Projects were:

NAME	VOTES RECEIVED
Hoffman Plaza	1
Bragg Towers	1
Flannery Apartments	13
Voided Votes	0
Write-In Votes	0
Absentee Votes	0
Total	15

GRAND TOTAL VOTES

WITNESS THIS 6th DAY OF March, 2024

Karen Shafer
Director of Elmira Housing Authority

Angela J. Williams
City Clerk

Elmira City Council

Agenda Summary: Receive communication from the City Manager and act on resolution to approve reappointments of Cathie Riker and Becky Bradley to the Board of the Elmira Housing Authority with terms expiring on March 22, 2029.

Resolution Number: 2024-104

Sponsor: Corey Cooke

ATTACHMENTS

[Housing Re-Appt - Riker and Bradley.docx](#)

March 25, 2024

FOR THE AGENDA

To the Honorable Mayor and Council

Dear Councilmembers:

Pursuant to the powers vested in the City Manager by Sections 3, 30, and 34 of the Public Housing Law of the State of New York, this will report the reappointments of the following to the Board of the Elmira Housing Authority: Cathie Riker, 1080 Davis Street, Elmira and Becky Bradley, 554 West Washington Avenue, Elmira, with terms expiring on March 22, 2029.

Cathie Riker and Becky Bradley have been valuable assets to the Elmira Housing Authority Board and will continue to provide valuable service in this capacity.

Respectfully,

P. Michael Collins
City Manager

RESOLUTION NO. 2024 - _____

By Councilmember:_____

RESOLVED, that the communication from the City Manager announcing the reappointments to the Board of the Elmira Housing Authority: Cathie Riker, 1080 Davis Street, Elmira and Becky Bradley, 554 West Washington Avenue, Elmira, with terms expiring on March 22, 2029 be received and placed on file.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary:	Receive communication from the Mayor and act on resolution reappointing Robert Butcher and Diane L. Janowski to the Historic Preservation Commission with terms expiring on February 28, 2027.
Resolution Number:	2024-105
Sponsor:	Joseph Duffy

ATTACHMENTS

[Historic Preservation Commission Appt - Butcher Janowski.docx](#)

March 25, 2024

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

Pursuant to Section 440.3 of the Zoning Ordinance of the City of Elmira, the Mayor is authorized to appoint the members of the Historic Preservation Commission.

In accordance with §440.3 of the Zoning Ordinance, I have hereby reappointed Robert Butcher, 1208 W. Water Street, Elmira and Diane L. Janowski, 612 William Street, Elmira to the Historic Preservation Commission, with terms expiring on February 28, 2027.

Respectfully,

Daniel J. Mandell, Jr.
Mayor

RESOLUTION

NO. 2024-_____

By Mayor Mandell:

RESOLVED, for information purposes the City Council acknowledges receipt of the communication from the Mayor announcing the reappointments Robert Butcher, 1208 W. Water Street, Elmira and Diane L. Janowski, 612 William Street, Elmira to the Historic Preservation Commission with terms to expire February 28, 2027.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary: Receive communication from the Mayor and act on resolution reappointing Filomena Jack to the Public Arts Commission with a term to expire on March 31, 2027.

Resolution Number: 2024-106

Sponsor: Mayor Mandell

ATTACHMENTS

[Art Commission Appointment-Filomena Jack.docx](#)

March 25, 2024

FOR THE AGENDA
COMMUNICATION

TO THE HONORABLE COUNCIL

Dear Councilmembers:

Pursuant to Section 20-232 of the City Code of Ordinances, the City of Elmira created a Commission known as Public Arts Commission, it is recommended that Filomena Jack, 402 Euclid Avenue, Elmira be reappointed to the Commission, effective April 1, 2024 with a term to expire on March 31, 2027.

Respectfully submitted,

Daniel J. Mandell, Jr.
Mayor

RESOLUTION
NO. 2024 - ____

By Councilmember:_____

RESOLVED, that the communication from the Mayor recommending Filomena Jack, 402 Euclid Avenue, Elmira, be reappointed to the Commission, effective April 1, 2024 with a term to expire on March 31, 2027, be received and placed on file and be it further

RESOLVED, the above individual is hereby appointed to the Public Arts Commission.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary: Act on resolution authorizing the Elmira Fire Department to apply for the 2023 SAFER grant, said funds to be used to increase staffing to be used to place Rescue 681 on duty to provide quick response for EMS calls.

Resolution Number: 2024-107

Sponsor: Gary Brinn

ATTACHMENTS

[resolution EFD SAFER grant application 3.25.2024.docx](#)

March 25, 2024

**RESOLUTION
NO. 2024 - ____**

By Councilmember _____:

WHEREAS, the City, by and through its Fire Department, submitted a grant application under FY2023 Staffing for Adequate Fire and Emergency Response (SAFER) Grant to the Department of Homeland Security (DHS); and

WHEREAS, the SAFER grant funds are meant to assist fire departments by providing funding to increase minimum staffing to meet National Fire Protection Act standards and to reduce the workload on current staffing; and

WHEREAS, awarding of the grant to the Elmira Fire Department would afford the opportunity to increase staffing within 180 days of receipt of the grant and would fund the additional staff at 100% for 36 months, with no match required by the City.

NOW, THEREFORE, be it

RESOLVED, that the City Council of the City of Elmira, New York does hereby authorize the Elmira Fire Department to apply for the 2023 SAFER grant, said funds to be used to increase staffing to be used to place Rescue Unit 681 on duty to provide quicker response for EMS calls; and be it further

RESOLVED, that the City Council of the City of Elmira, New York, by and through its Fire Department, understands the obligations of a SAFER grant and is committed to fulfilling the requirements of this grant.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Agenda Summary:

Receive communication from the City Manager and act on resolution authorizing the Fire Chief to execute all documents to effect a grant application through FEMA "Assistance to Firefighters Grant", which grant pertains to the replacement of two commercial gear washing machines and two gear dryers and authorizing the City Manager or the Fire Chief to execute all documents to effect the receipt of this grant.

Resolution Number:

2024-108

Sponsor:

Gary Brinn

ATTACHMENTS

[resolution EFD FEMA AFG Program application 2 gear washing machines & dryers 3.25.2024.doc](#)

March 25, 2024

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

The City of Elmira Fire Department has requested permission to apply for a 2023 Assistance to Firefighters Grant Program (AFG). This grant will be used to replace two more commercial gear washing machines and 2 gear dryers with a total cost of the Grant at approximately \$75,000.00. This AFG grant requires 10% matching funds from the City.

The following resolution authorizes the submission of the application and, upon approval, acceptance of the funds granted.

Respectfully yours,

P. Michael Collins
City Manager

March 25, 2024

RESOLUTION
NO. 2024 - ____

By Councilmember _____:

RESOLVED, that the communication from the City Manager regarding the Federal Emergency Management Agency (FEMA) “Assistance to Firefighters Grant” (AFG) Program to replace Elmira Fire Department’s two commercial gear washing machines and two gear dryers, be received and placed on file; and be it further

RESOLVED, that the Fire Chief, on behalf of the City of, be and is hereby authorized and directed to execute all documents necessary to effect the grant application through the FEMA “Assistance to Firefighters Grant”, which grant application pertains to the replacement of two commercial gear washing machines and two gear dryers; and be it further

RESOLVED, that upon award of such grant, the City Manager or Fire Chief, on behalf of the City of Elmira, is authorized and directed to execute all documents necessary to effect the receipt of this grant.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary:	Receive communication from the City Manager and act on resolution authorizing submission to the NYS Retirement System of form number RS2417-A pertaining to former Councilmember Franchi.
Resolution Number:	2024-109
Sponsor:	Mayor Mandell

ATTACHMENTS

[resolution NYS retirement system form RS2417-A councilmember franchi 3.25.2024.docx](#)

March 25, 2024

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

By Resolution No. 2023-362, the Council authorized that the Record of Activities (ROA) of Councilmembers Franchi and Moss be reported to the New York State Retirement System. The Retirement System has notified the City that the only report required by the System is a RS2417-A form for former Councilmember Franchi.

The following resolution authorizes submission of the revised form RS2417-A on behalf of former Councilmember Franchi.

Respectfully submitted,

P. Michael Collins
City Manager

March 25, 2024

RESOLUTION
NO. 2024 - _____

By Councilmember _____:

RESOLVED, that the communication from the City Manager regarding reporting requirements to the New York State Retirement System on behalf of former Councilmember Franchi, be received and placed on file; and be it further

RESOLVED, that the City Council of the City of Elmira, New York, does hereby authorize submission to the New York State Retirement System of form number RS2417-A pertaining to former Councilmember Franchi.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Agenda Summary: Receive communication from the Corporation Counsel and act on resolution designating the City as lead agency pursuant to SEQR 6NYCRR, Part 617.6 that the Bond Ordinance for the City's 2024 Capital Projects will not have an adverse impact on the environment and authorizing the City Manager or his designee to file a negative determination.

Resolution Number: 2024-110

Sponsor: Joseph Duffy

ATTACHMENTS

[resolution 2024 bond capital projects SEQR 3.25.2024.doc](#)

[SEQR form bond ordinance 2024 capital projects-items 3.25.2024.pdf](#)

March 25, 2024

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

In conjunction with the Council's consideration of a bond Ordinance for the City's 2024 multiple Capital projects/items, it is necessary for the Council to consider the environmental impact of the proposed Ordinance. The following resolution designates the City as the lead agency; determines that the Ordinance will not have an adverse impact on the environment, and directs that a negative declaration be filed.

Respectfully yours,

John J. Ryan, Jr.
Corporation Counsel

March 25, 2024

RESOLUTION
NO. 2024 - _____

By Councilmember _____:

RESOLVED, that the communication from the Corporation Counsel regarding the State Environmental Quality Review procedures pertaining to a bond Ordinance for the City's 2024 multiple Capital projects/items, be received and placed on file; and be it further

RESOLVED, that pursuant to the State Environmental Quality Review Act, 6NYCRR, Part 617.6, the City Council of the City of Elmira designates itself as the lead agency; and be it further

RESOLVED, that the City Council finds, based on the facts and information presented, that the bond Ordinance for the City's 2024 multiple Capital projects/items will not have an adverse impact on the environment; and be it further

RESOLVED, that the City Manager or his designee shall file a negative determination and that such determination shall be filed in accordance with SEQR 6NYCRR, Part 617.12.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

617.20
Appendix B
Short Environmental Assessment Form

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information					
Name of Action or Project:					
Project Location (describe, and attach a location map):					
Brief Description of Proposed Action:					
Name of Applicant or Sponsor:			Telephone:		
			E-Mail:		
Address:					
City/PO:			State:	Zip Code:	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.				NO	YES
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:				NO	YES
3.a. Total acreage of the site of the proposed action? _____ acres					
b. Total acreage to be physically disturbed? _____ acres					
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres					
4. Check all land uses that occur on, adjoining and near the proposed action.					
☐ Urban ☐ Rural (non-agriculture) ☐ Industrial ☐ Commercial ☐ Residential (suburban) ☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other (specify): _____ ☐ Parkland					

5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	NO	YES	N/A
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation service(s) available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?	NO	YES	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____	NO	YES	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____	NO	YES	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____	NO	YES	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places? b. Is the proposed action located in an archeological sensitive area?	NO	YES	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____	NO	YES	
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: ☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-successional ☐ Wetland ☐ Urban ☐ Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES	
16. Is the project site located in the 100 year flood plain?	NO	YES	
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? ☐ NO ☐ YES b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: ☐ NO ☐ YES	NO	YES	

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____ _____	NO	YES
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____ _____	NO	YES
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____ _____	NO	YES
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor name: _____ Date: _____ Signature: _____		

Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept “Have my responses been reasonable considering the scale and context of the proposed action?”

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?		
2. Will the proposed action result in a change in the use or intensity of use of land?		
3. Will the proposed action impair the character or quality of the existing community?		
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?		
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?		
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?		
7. Will the proposed action impact existing: a. public / private water supplies? b. public / private wastewater treatment utilities?		
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?		
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?		

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?		
11. Will the proposed action create a hazard to environmental resources or human health?		

Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

- ☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
- ☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Name of Lead Agency	Date
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

Elmira City Council

Agenda Summary: Act on Ordinance authorizing certain Capital Items in and for the City of Elmira at a total maximum estimated cost of \$12,564,949 and authorizing the issuance of \$3,296,500 bonds to pay part of the costs thereof.

Resolution Number: 2024-111

Sponsor: Mayor Mandell

ATTACHMENTS

[2024 capital projects bond ordinance 3.25.2024.docx](#)

March 25, 2024

ORDINANCE
NO. 2024 - ____

**AN ORDINANCE AUTHORIZING CERTAIN CAPITAL ITEMS IN AND FOR
THE CITY OF ELMIRA, CHEMUNG COUNTY, NEW YORK
AT A TOTAL MAXIMUM ESTIMATED COST OF \$12,564,949 AND
AUTHORIZING THE ISSUANCE OF \$3,296,500 BONDS OF SAID CITY TO PAY
PART OF THE COSTS THEREOF**

By Councilmember _____:

WHEREAS, all conditions precedent to the financing of the capital items hereinafter described, including compliance with the provisions of the State Environmental Quality Review Act, have been performed; and

WHEREAS, it is now desired to authorize the financing thereof,

NOW, THEREFORE, BE IT,

ORDAINED by the affirmative vote of not less than two-thirds of the total voting strength of the Council of the City of Elmira, Chemung County, New York, as follows:

Section 1. The following capital expenditures, each including incidental costs and expenses, in for the City of Elmira, Chemung County, New York, are hereby authorized:

- a) Various park improvements at a maximum estimated cost of \$75,000, being a class of objects or purposes having a period of probable usefulness of fifteen years pursuant to subdivision 29 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$60,000 serial bonds of the \$3,296,500 bonds of said City authorized to be issued pursuant to this bond ordinance and the receipt of \$15,000 grants;
- b) Irrigation system at the Mark Twain Golf Course at a maximum estimated cost of \$2,840,000, being a specific object or purpose having a period of probable usefulness of fifteen years pursuant to subdivision 54 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$620,000 serial bonds of the \$3,296,500 bonds of said City authorized to be issued pursuant to this bond ordinance and the use of \$2,220,000 grants and other available funds;
- c) Mowers for use at the Mark Twain Golf Course, at a maximum estimated cost of \$85,000, being a class of objects or purposes having a period of probable usefulness of fifteen years, pursuant to subdivision 28 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the

financing of such maximum estimated cost shall consist of the issuance of \$85,000 serial bonds of the \$3,296,500 bonds of said City authorized to be issued pursuant to this bond ordinance;

- d) Bridge improvements at a maximum estimated cost of \$15,000, being a class of objects or purposes having a period of probable usefulness of twenty years, pursuant to subdivision 10 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$15,000 serial bonds of the \$3,296,500 bonds of said City authorized to be issued pursuant to this bond ordinance;
- e) Storm sewers and culvert maintenance at a maximum estimated cost of \$60,000, being a class of objects or purposes having a period of probable usefulness of forty years, pursuant to subdivision 4 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$60,000 serial bonds of the \$3,296,500 bonds of said City authorized to be issued pursuant to this bond ordinance;
- f) Road program at a maximum estimated cost of \$3,987,449, being a class of objects or purposes having a period of probable usefulness of fifteen years, pursuant to subdivision 20 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$951,500 serial bonds of the \$3,296,500 bonds of said City authorized to be issued pursuant to this bond ordinance and the receipt of \$3,035,949 grants;
- g) Church and Water Street Gateway Study at a maximum estimated cost of \$100,000, being a specific object or purpose having a period of probable usefulness of five years, pursuant to subdivision 62 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$20,000 serial bonds of the \$3,296,500 bonds of said City authorized to be issued pursuant to this bond ordinance and the receipt of \$80,000 grants;
- h) E. Water Street Rejuvenation Project at a maximum estimated cost of \$3,380,000, being a class of objects or purposes having a period of probable usefulness of fifteen years, pursuant to subdivision 20 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$169,000 serial bonds of the \$3,296,500 bonds of said City authorized to be issued pursuant to this bond ordinance and the receipt of \$3,211,000 grants;
- i) Purchase of LED street lighting and fuses at a maximum estimated cost of \$75,000, being a class of objects or purposes having a period of probable usefulness of five years, pursuant to subdivision 32 of paragraph a of Section

11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$75,000 serial bonds of the \$3,296,500 bonds of said City authorized to be issued pursuant to this bond ordinance;

- j) Traffic signal improvements, including traffic control boxes, at a maximum estimated cost of \$32,000, being a class of objects or purposes having a period of probable usefulness of twenty years, pursuant to subdivision 72(a) of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$32,000 serial bonds of the \$3,296,500 bonds of said City authorized to be issued pursuant to this bond ordinance;
- k) Construction of improvements to buildings a maximum estimated cost of \$20,000, being a class of objects or purposes having a period of probable usefulness of twenty-five years, pursuant to subdivision 12(a)(1) of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$20,000 serial bonds of the \$3,296,500 bonds of said City authorized to be issued pursuant to this bond ordinance;
- l) Emergency Services equipment at a maximum estimated cost of \$190,500, being a class of objects or purposes having a period of probable usefulness of five years, pursuant to subdivision 32 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$184,000 serial bonds of the \$3,296,500 bonds of said City authorized to be issued pursuant to this bond ordinance and the receipt of \$6,500 grants;
- m) Fire Department pumper and improvements at a maximum estimated cost of \$1,500,000, being a class of objects or purposes having a period of probable usefulness of twenty years, pursuant to subdivision 27 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$800,000 serial bonds of the \$3,296,500 bonds of said City authorized to be issued pursuant to this bond ordinance and the receipt of \$700,000 grants;
- n) Management Info Services equipment at a maximum estimated cost of \$70,000, being a class of objects or purposes having a period of probable usefulness of five years, pursuant to subdivision 32 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$70,000 serial bonds of the \$3,296,500 bonds of said City authorized to be issued pursuant to this bond ordinance;

- o) Woodlawn chapel restoration at a maximum estimated cost of \$100,000, being a specific object or purpose having a period of probable usefulness of fifteen years pursuant to subdivision 19 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$100,000 serial bonds of the \$3,296,500 bonds of said City authorized to be issued pursuant to this bond ordinance; and
- p) ADP clocks at a maximum estimated cost of \$35,000, being a class of objects or purposes having a period of probable usefulness of five years pursuant to subdivision 32 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby determined that the plan for the financing of such maximum estimated cost shall consist of the issuance of \$35,000 serial bonds of the \$3,296,500 bonds of said City authorized to be issued pursuant to this bond ordinance

Section 2. The total maximum estimated cost of the aforesaid objects or purposes is \$12,564,949, and the plan for the financing thereof is (i) by the issuance of \$3,296,500 bonds of said City hereby authorized to be issued therefor pursuant to the provisions of the Local Finance Law, to be allocated in accordance with Section 1 hereof, and (ii) the application of \$9,268,449 grants and other funds as set forth in Section 1.

Section 3. The faith and credit of said City of Elmira, Chemung County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said City, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 4. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the City Chamberlain, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said City Chamberlain, consistent with the provisions of the Local Finance Law.

Section 5. All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the City Chamberlain, the chief fiscal officer of such City. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the City Chamberlain shall determine consistent with the provisions of the Local Finance Law.

Section 6. The validity of such bonds and bond anticipation notes March be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said City is not authorized to expend money, or
- 2) The provisions of law which should be complied with as the date of publication of this ordinance are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 7. This ordinance shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this ordinance, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 8. This ordinance, which takes effect immediately, shall be published in summary form in The Star Gazette, the official newspaper of said City hereby designated for such purpose, together with a notice of the City Clerk in substantially the form set forth in paragraph a of Section 81.00 of the Local Finance Law.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Agenda Summary:

Receive communication from the City Manager and act on resolution authorizing the Mayor to execute an agreement with the New York State Industries for the Disabled, Inc. to provide maintenance services at Eldridge, Grove, and McKinnon Parks for 17 weeks during the 2024 spring/summer seasons at a total cost of \$30,193.02; said agreement subject to Corporation Counsel approval.

Resolution Number:

2024-112

Sponsor:

Nan Moss

ATTACHMENTS

[resolution NYSID 2024-2025 parks janitorial eldridge grove mckinnon parks 3.25.2024.doc](#)

March 25, 2024

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

Pursuant to Section 162 of the State Finance Law, the New York State Office of General Services has approved the pricing for maintenance services at Eldridge Park, Grove Park and McKinnon Park, which services shall be provided through the New York State Industries for the Disabled, Inc. by Chemung ARC. The contract price for 17 weeks totals \$30,193.02 for the 2024 spring and summer seasons.

The following resolution authorizes the Mayor to execute an Agreement with New York State Industries for the Disabled, Inc. for said services commencing May 1, 2024 and expiring on April 30, 2025.

Respectfully yours,

P. Michael Collins
City Manager

March 25, 2024

RESOLUTION
NO. 2024 - _____

By Councilmember _____:

RESOLVED, that the communication from the City Manager regarding the maintenance contract for Eldridge Park, Grove Park and McKinnon Park, be received and placed on file; and be it further

RESOLVED, that the Mayor be and is hereby authorized to execute an agreement with the New York State Industries for the Disabled, Inc. for it to provide maintenance services at Eldridge Park, Grove Park and McKinnon Park for 17 weeks during the 2024 spring and summer seasons (proposed term from May 1, 2024 through April 30, 2025) at a total cost of \$30,193.02; said agreement to be subject to the approval of the Corporation Counsel.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Agenda Summary: Receive communication from the City Manager and act on resolution approving the renewal of a shared services agreement between the Department of Transportation and the City in accordance with the terms and provisions of the attached agreement for a term of June 1, 2024 through May 31, 2028 and authorizing the Mayor to execute the agreement; said agreement subject to Corporation Counsel approval.

Resolution Number: 2024-113

Sponsor: Corey Cooke

ATTACHMENTS

[resolution 4-yr agreement shared service emergency NYSDOT 3.25.2024.doc](#)
[shared services agreement NYSDOT & City 6.1.2024-5.31.2028.pdf](#)

March 25, 2024

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

By Resolution No. 2020-112, City Council approved a four-year shared services agreement between the City and the New York State Department of Transportation (DOT) through which the State and the City agree to share services, exchange or lend materials or equipment to each other upon reciprocal request in the time of an emergency and in the event that each parties' resources become exhausted at any point in a future emergency. The shared services promote and assist the maintenance of State and City roads and highways and provide a cost-savings maximizing the effective utilization both parties' resources. The current agreement will expire on May 31, 2024. The Commissioner of Public Works recommends that it is in the City's best interest to renew this agreement with DOT for another four years. The total amount of the agreement for either the State or the City will not exceed \$25,000.00.

The following resolution approves the renewal of the shared services agreement and authorizes the Mayor to execute the agreement.

Respectfully yours,

P. Michael Collins
City Manager

March 25, 2024

RESOLUTION
NO. 2024 - _____

By Councilmember _____:

RESOLVED, that the communication from the City Manager regarding the renewal of the four-year shared services agreement with the New York State Department of Transportation (DOT) for the mutual exchange and lending of materials or equipment or provision for highway services in the time of an emergency and in the event each parties' resources become exhausted at any point in a future emergency be received and placed on file; and be it further

RESOLVED, that the City Council of the City of Elmira does hereby approve the renewal of the shared services agreement between the DOT and the City of Elmira in accordance with the terms and provisions of said agreement, a copy of which is attached hereto and made a part hereof, for a term of June 1, 2024 through May 31, 2028; and be it further

RESOLVED, that the Mayor be and is hereby authorized to execute said agreement, which shall be subject to the approval of the Corporation Counsel.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

SHARED SERVICES AGREEMENT
Between
NYSDOT and _____

THIS AGREEMENT, dated _____, 2024, is between the People of the State of New York, hereinafter referred to as "State" or "NYSDOT" and the City of Elmira, NY, hereinafter referred to as "Municipality." Pursuant to Section 99-r of the General Municipal Law, the State and the Municipality wish to share services, exchange or lend materials or equipment which shall promote and assist the maintenance of State and Municipal roads and highways and provide a cost savings by maximizing the effective utilization of both parties' resources. Shared Services shall mean any service provided by one party (Provider) to another party (Recipient). The State and the Municipality agree to share services as follows:

1. Description and Cost of Services, Materials or Equipment to be shared: Provide details of the services, materials or equipment to be shared in the attached standard Schedule A. The total amount of the agreement shall not exceed twenty-five thousand dollars (\$25,000.00). If applicable, indicate that the return exchange will be determined at a later date.
2. The Provider's employees shall remain under full supervision and control of the Provider. The parties shall remain fully responsible for their own employees for all matters, including but not limited to, salary, insurance, benefits and Workers Compensation.
3. If the borrowed machinery or equipment is damaged or otherwise needs repair arising out of or in connection with the Recipient's use, the Recipient shall be responsible for such repairs.
4. The Municipality agrees to defend and indemnify the State for any and all claims arising out of the Municipality's acts or omissions under this Agreement. Subject to the availability of lawful appropriations and consistent with Section 8 of the State Court of Claims Act, the State shall hold the Municipality harmless from and indemnify it for any final judgment of a court of competent jurisdiction to the extent attributable to the negligence of the State or of their officers or employees when acting in the course and scope of their employment.
5. The term of this Agreement shall be for two (2) ☐ or four (4) ☒ years from 6/1/2024 to 5/31/2028. The parties will endeavor to provide no less than thirty (30) days' notice of its intent to extend the Agreement. Either party may revoke this Agreement by providing sixty (60) days written notice of such revocation. Upon revocation, any outstanding obligations of the parties must be satisfied within thirty (30) days of the date of such revocation.

NYSDOT – Region 6

MUNICIPALITY

By: _____ Date: _____
 Resident Engineer – _____ County

By: _____ Date: / / 2024
Daniel J. Mandell, Jr./Mayor
Resolution No. 2024-_____

NYSDOT – Region 6

By: _____ Date: _____
 Regional Director of Operations

SCHEDULE A**NYSDOT**

Description of ☐services, ☐materials, or ☐equipment (Check All that apply) to be shared:

Like or similar services, equipment, and/or materials in support of highway needs including snow and ice control.

Estimated Cost/Value of ☐Service ☐Equipment ☐Materials (Check All that apply):

Total NYSDOT Cost/Value: not to exceed \$25,000

MUNICIPALITY

Description of ☐services, ☐materials, or ☐equipment (Check All that apply) to be shared:

See description above.

Estimated Cost/Value of ☐Service ☐Equipment ☐Materials (Check All that apply):

Total MUNICIPALITY Cost/Value: not to exceed \$25,000

Agenda Summary:

Receive communication from the City Manager and act on resolution approving the retention of Hunt Engineers, Architects & Land Surveyors, PC to provide professional engineering services to the City for a term retroactively from January 1, 2024 through December 31, 2024, said services not to exceed the sum of \$12,500.00, and authorizing the Mayor to execute the agreement; said agreement subject to Corporation Counsel approval.

Resolution Number:

2024-114

Sponsor:

Jackie Wilson

ATTACHMENTS

[resolution hunt engineering services 2024 agmt 3.25.2024.doc](#)

March 25, 2024

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

By Resolution No. 2023-40, the City entered into an Agreement with Hunt Engineers, Architects & Land Surveyors, P.C. (Hunt) to provide professional engineering services as requested by the City during the 2023 calendar year, which expired December 31, 2023. The total cost for these services was not to exceed the sum of Twelve Thousand Five Hundred Dollars (\$12,500.00).

City staff recommends that this Agreement continue through 2024, commencing retroactively from January 1, 2024 through December 31, 2024 for these services not to exceed Twelve Thousand Five Hundred Dollars (\$12,500.00). The following resolution authorizes the retention of Hunt for these services.

Respectfully yours,

P. Michael Collins
City Manager

March 25, 2024

RESOLUTION
NO. 2024 - _____

By Councilmember _____:

RESOLVED, that the communication from the City Manager regarding the City's hiring of Hunt Engineers, Architects & Land Surveyors, P.C. (Hunt) to provide engineering services as requested by the City retroactively from January 1, 2024 through December 31, 2024, be received and placed on file; and be it further

RESOLVED, that the City Council of the City of Elmira, New York does hereby authorize and approve the hiring of Hunt to provide professional engineering services for the aforesated period with the charges for said services not to exceed the sum of Twelve Thousand Five Hundred Dollars (\$12,500.00); and be it further

RESOLVED, that the Mayor be and is hereby authorized to enter into an Agreement with Hunt; said Agreement to be subject to the approval of the Corporation Counsel.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Agenda Summary:

Act on resolution approving an amendment to the DRI contract (C1001097) between the City and the NYS Department of State to reallocate funds from Crane Hogan's contract to Edger Enterprise's contract "to capture more MWBE utilization so that the MWBE goals" in the City's contract with the State will be met and authorizing the Mayor to sign the amendment.

Resolution Number:

2024-115

Sponsor:

Corey Cooke

ATTACHMENTS

[resolution dept of state amendment to contract C1001097 - MWBE 3.25.2024.docx](#)

March 25, 2024

**RESOLUTION
NO. 2024 - _____**

By Councilmember _____:

WHEREAS, by Resolution No. 2018-151, the City approved a contract between the City and the New York State Department of State (the Contract) as part of the Downtown Revitalization Initiative whereby the State granted to the City \$2,950,000.00 for pedestrian and parking projects; and

WHEREAS, the Department of State has proposed an amendment to the contract by reallocating funds from Crane Hogan’s contract to the Edger Enterprise’s contract “to capture more [minority and/or women-owned business enterprise] MWBE utilization so that the MWBE goals” in the City’s contract with the State can be met;

NOW, THEREFORE, BE IT

RESOLVED, that the City Council of the City of Elmira, New York hereby does approve the proposed amendment as hereinabove described to the City’s contract with the State (C1001097); and be it further

RESOLVED, that the Mayor hereby is authorized to sign the Amendment.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary:	Receive communication from the City Manager and act on resolution reporting the overtime for the Elmira Fire Department for pay periods 3, 4, and 5 of 2024 in the amount of \$37,357.77.
Resolution Number:	2024-116
Sponsor:	Gary Brinn

ATTACHMENTS

[3-4-5 2024.docx](#)
[RESOLUTION 032524.docx](#)

**ELMIRA FIRE DEPARTMENT
2024
BREAKDOWN OF OVERTIME PAY PERIODS 3, 4, 5**

<u>DESCRIPTION</u>	<u>HOURS</u>	<u>AMOUNT</u>
SICK	371.80	20,199.37
PERSONAL	60.00	2,824.08
INJURY	48.00	3,227.04
UNION BUSINESS	24.00	1,775.76
~EMERGENCY RECALL	6.00	305.60
*FIRE RECALL	91.50	4,733.60
+HELD OVER	2.50	175.22
CPR CLASS	4.00	211.36
EMT CLASS	11.00	503.98
MANPOWER SHORTAGE	48.00	3,401.76
TOTAL	666.80	37,357.77

~ RIVER RESCUE

* FIRE BROWN RD
FIRE DIVISION ST
FIRE PENN AVE

+ LATE ARRIVAL

March 25, 2024

FOR THE AGENDA

COMMUNICATION

To The Honorable Mayor and Council

Dear Council Members:

Attached is the breakdown of overtime pay earned by the personnel of the Elmira Fire Department for pay periods 3, 4, and 5 of 2024.

It is respectfully recommended that the City Council authorize the payment of \$37,357.77 for pay periods 3, 4, and 5 of 2024 to members of the Elmira Fire Department who actually were called upon to work these extra hours.

Respectfully submitted,

P. Michael Collins
City Manager

RESOLUTION
NO. 2024-_____

By Councilmember _____

RESOLVED, that the communication from the City Manager dated March 25, 2024 reporting the overtime pay for the Elmira Fire Department personnel during emergency situations for pay periods 3, 4, and 5 of 2024 be received and placed on file; and it be further

RESOLVED, that the overtime pay for pay periods 3, 4, and 5 of 2024 in the amount of \$37,357.77 be and the same is hereby approved for such work performed during emergency situations by members of the Elmira Fire Department.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Agenda Summary: Act on Lead Hazard Reduction Grant Program Audit.

Resolution Number: 2024-117

Sponsor: Nan Moss

ATTACHMENTS

[03-25-2024 audit \(LEAD\).doc](#)

March 25, 2024

CITY OF ELMIRA
COMMUNITY DEVELOPMENT- LEAD Hazard Reduction Grant
RESOLUTION NO. 2024-_____

Councilmember _____

RESOLVED, that the bills in the amount of **\$25,539.22** are hereby audited for payment for the LEAD Hazard Reduction Grant, March 25, 2024.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Acct. Name	Payee	Item	Amount
Payroll Expenses	Payroll	Payroll to be reimbursed to CDBG- not to exceed	\$ 2,900.00
LEAD and Healthy Homes Grant	West Construction	See attachment for additional information	\$ 21,145.00
Filing See	Chemung County Clerk	See attachment for additional information	\$ 125.50
Personnel	ADP	Invoice # 656198034	\$ 18.72
Environmental testing	Eco-testing Services LLC	invoice #1648, 1647	\$ 1,350.00
		TOTAL	\$ 25,539.22

Agenda Summary: Act on Anti Displacement Learning Network Grant Program Audit.

Resolution Number: 2024-118

Sponsor: Corey Cooke

ATTACHMENTS

[03-25-2024 audit \(ADLN\).docx](#)

March 25, 2024

CITY OF ELMIRA
COMMUNITY DEVELOPMENT- ANTI DISPLACEMENT LEARNING NETWORK
RESOLUTION NO. 2024-_____

Councilmember _____

RESOLVED, that the bills in the amount of **\$6,204.88**, they are hereby audited for payment for the Anti Displacement Learning Network grant, March 25, 2024

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS	
	Councilmember Moss		
	Councilmember Wilson		
	Councilmember Cooke		
	Councilmember Brinn		
	Councilmember Grasso		
	Councilmember Duffy		
	Mayor Mandell		

Acct. Name	Payee	Item	Amount
Credit Checks	AmRent	invoice # 4643296	\$ 47.30
Payroll Stipend	See attachment for additional information	See attachment for additional information	\$ 6,157.58
		TOTAL	\$6,204.88

Elmira City Council

Agenda Summary: Act on Community Development Block Grant Program Audit.

Resolution Number: 2024-119

Sponsor: Mayor Mandell

ATTACHMENTS

[03-25-2024 audit \(CDBG;HOME\).docx](#)

March 25, 2024

CITY OF ELMIRA
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
RESOLUTION NO. 2024-_____

Councilmember _____

RESOLVED, that the bills in the amount of **\$20,415.28** they are hereby audited for payment for the Community Development Block Grant, March 25, 2024.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Acct. Name	Payee	Item	Amount
Rehab- Payroll Admin- Payroll	Payroll	Payroll not to exceed	\$19,000.00
Office Supplies	City Chamberlain	invoice #2024-10	\$57.00
Postage	City Chamberlain	invoice # 2024-11	\$56.16
ADP	ADP	invoice	\$56.18
Marketing	Gannett	Public Notices	\$57.02
Processing Fees	AmRent	invoice # 4643296	\$50.55
CHDO	Near Westside Neighborhood	Reimbursement 375 W. Clinton St	\$505.57
CHDO	Near Westside Neighborhood	Reimbursement 375 W. Clinton St	\$632.80
		TOTAL	\$20,415.28

Agenda Summary: Act on Audit.

Resolution Number: 2024-120

Sponsor: Joseph Duffy

ATTACHMENTS

[Cover Sheet.pdf](#)

[Backup Part 1.pdf](#)

[Backup Part 2.pdf](#)

DATE: March 25th, 2024

TO: THE HONORABLE MAYOR AND COUNCIL

FROM: CHARMAIN CATTAN, CITY CHAMBERLAIN

I hereby present to you for examination and audit the following lists. These lists and the supporting vouchers and payrolls have been examined by the departments concerned and have been certified by them to me. An examination of these claims has been made by the Chamberlain's office for the purpose of ascertaining that the prerequisites to the audit have been complied with.

CURRENT BUDGET FUNDS:	\$631,768.59
CAPITAL FUNDS:	\$179,217.72
COMMUNITY DEVELOPMENT;	\$0.00
TRUST & AGENCY FUNDS:	\$0.00
SELF INSURANCE FUNDS:	\$0.00

TOTAL PER ATTACHED COMPUTER LIST:	\$810,986.31
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OTHER PAYMENTS:

PAYROLLS W/E March 24th, 2024	\$970,000.00
HAND CHECKS-THRU MACHINE-LISTINGS ATTACHED	\$7,326.40
CAPITAL HAND CHECKS	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00

TOTAL OTHER PAYMENTS:	\$977,326.40
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GRAND TOTAL PAYMENTS:	\$1,788,312.71
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RESOLUTION NO. 2024-

By Councilmember _____

RESOLVED, that the bills and the payrolls in the amount of \$1,788,312.71
be and they hereby are audited and approved for payment,
when in funds.

ADOPTED BY THE FOLLOWING VOTE:

AYES-----	-----NAYS
_____ COUNCILMEMBER MOSS	_____
_____ COUNCILMEMBER WILSON	_____
_____ COUNCILMEMBER COOKE	_____
_____ COUNCILMEMBER BRINN	_____
_____ COUNCILMEMBER GRASSO	_____
_____ COUNCILMEMBER DUFFY	_____
_____ MAYOR MANDELL	_____

=====

City of Elmira *LIVE*

Payment Batch Register

Bank Account: GENERAL FUND - GENERAL FUND
Batch Date: 03/25/2024

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GENERAL FUND - GENERAL FUND						
Check	03/25/2024	204420	Accounts Payable	ADMAR		2,418.95
	Invoice		Date	Description	Check Sort Code	Amount
		2418.95	02/21/2024	MONTHLY LIFT INVOICE		2,418.95
Check	03/25/2024	204421	Accounts Payable	ADP		3,494.03
	Invoice		Date	Description	Check Sort Code	Amount
		656198031	03/12/2024	CLIENT#262059		1,479.94
		656197657	03/12/2024	CLIENT NUMBER 262059		2,014.09
Check	03/25/2024	204422	Accounts Payable	AIRGAS EAST		98.74
	Invoice		Date	Description	Check Sort Code	Amount
		5505960335	03/12/2024	MEDICAL OXYGEN		98.74
Check	03/25/2024	204423	Accounts Payable	AMAZON CAPITAL SERVICES INC		2,004.84
	Invoice		Date	Description	Check Sort Code	Amount
		1RTQ-PCVY-66M3	03/12/2024	2024 BLANKET PO PGB1989		57.00
		1T1G-NFYF-DJ1W	03/12/2024	AMAZON iPads/Elevator Keys		1,889.88
		1JKD-JNYK-CHGL	03/12/2024	AMAZON Computer Memo Board		57.96
Check	03/25/2024	204424	Accounts Payable	AT&T		90.01
	Invoice		Date	Description	Check Sort Code	Amount
		1179336554	03/12/2024	ACCT#1000-810-0850		90.01
Check	03/25/2024	204425	Accounts Payable	Auto Zone		1,306.14
	Invoice		Date	Description	Check Sort Code	Amount
		2950898997+	03/12/2024	Automotive Parts RES # 22-241 RFP211201 (PGB-270)		1,306.14
Check	03/25/2024	204426	Accounts Payable	BEAVERS PETRO EQUIPMENT		1,350.00
	Invoice		Date	Description	Check Sort Code	Amount
		30697	03/12/2024	Automotive- Maintenance & Repair RFB- 2581		1,350.00
Check	03/25/2024	204427	Accounts Payable	CARGILL, INCORPORATED		28,452.86
	Invoice		Date	Description	Check Sort Code	Amount
		2909238493+	03/12/2024	Road Salt		28,452.86
Check	03/25/2024	204428	Accounts Payable	CASTLE CLEANERS		114.85
	Invoice		Date	Description	Check Sort Code	Amount
		154	03/12/2024	ACCT#8260 - BAL FORWARD		114.85
Check	03/25/2024	204429	Accounts Payable	CHAMPION FASTENERS		1,099.64
	Invoice		Date	Description	Check Sort Code	Amount
		93473+	02/26/2024	BLANKET FOR PARTS & SUPPLIES		80.50
		93497	03/12/2024	Equipment Service		31.25
		93656	03/12/2024	Equipment Service		678.00
		93657	03/12/2024	Equipment Service		309.89
Check	03/25/2024	204430	Accounts Payable	CHAPEL LUMBER COMPANY		828.86
	Invoice		Date	Description	Check Sort Code	Amount
		2402-118053	03/06/2024	SUPPLIES AND MATERIALS		735.78
		2402-118628	02/29/2024	BLANKET FOR LUMBER & MATERIALS		93.08
Check	03/25/2024	204431	Accounts Payable	CHEMUNG COUNTY CENTRAL SERV-POSTAGE		824.31
	Invoice		Date	Description	Check Sort Code	Amount

	FEBRUARY 2024	03/12/2024	POSTAGE		824.31
Check	03/25/2024	204432	Accounts Payable	CHEMUNG COUNTY INSURANCE DEPARTMENT	397,598.99
	Invoice	Date	Description	Check Sort Code	Amount
	MARCH 2024	03/15/2024	INSURANCE BILL		387,901.45
	MARCH 2024 ADMIN	03/15/2024	ADMIN FEE		9,697.54
Check	03/25/2024	204433	Accounts Payable	CHEMUNG COUNTY TRANSFER	22,658.34
	Invoice	Date	Description	Check Sort Code	Amount
	138790	03/12/2024	CUST#TI-00038 1		878.62
	138831	03/12/2024	CUST#TI-00038 1		2,959.90
	138791, 138832	02/19/2024	GARBAGE COLLECTION FEES- ELM HEIGHTS		1,205.75
	138789+	02/19/2024	GARBAGE COLLECTION FEES- ELMIRA & HERITAGE		16,701.70
	138886	03/12/2024	CUST#TI-00038 1		912.37
Check	03/25/2024	204434	Accounts Payable	CHRISTINA RODRIGUEZ	75.00
	Invoice	Date	Description	Check Sort Code	Amount
	NOTARY	03/12/2024	LICENSE RENEWAL		75.00
Check	03/25/2024	204435	Accounts Payable	CHRISTOPHER OSIECKI	123.00
	Invoice	Date	Description	Check Sort Code	Amount
	4/9-4/11 train	03/12/2024	MEALS PER DIEM		123.00
Check	03/25/2024	204436	Accounts Payable	CONSTELLATION ENERGY SERVICES OF NEW YORK, INC.	19,049.62
	Invoice	Date	Description	Check Sort Code	Amount
	67770220701	03/12/2024	CUST#2530739-41493		19,049.62
Check	03/25/2024	204437	Accounts Payable	CORNELL UNIVERSITY HOSPITAL FOR ANIMALS	116.56
	Invoice	Date	Description	Check Sort Code	Amount
	FROM 2/1/24	03/12/2024	CLIENR ID#87829		116.56
Check	03/25/2024	204438	Accounts Payable	COVETRUS	4,378.19
	Invoice	Date	Description	Check Sort Code	Amount
	BP60619	03/12/2024	ADDT'L INVOICES BP70920 &BP88848		1,353.54
	BP70920	03/12/2024	SUPPLIES		1,162.00
	BR16957	03/12/2024	MEDICAL SUPPLIES		54.65
	BR17923	03/12/2024	MEDICAL SUPPLIES		1,061.82
	BH45261	03/12/2024	MEDICAL SUPPLIES		746.18
Check	03/25/2024	204439	Accounts Payable	CRAIG SPENCER	47.94
	Invoice	Date	Description	Check Sort Code	Amount
	SELF-PURCHASE	03/12/2024	EAR PLUGS/SAFETY GLASSES		47.94
Check	03/25/2024	204440	Accounts Payable	CULLIGAN	125.25
	Invoice	Date	Description	Check Sort Code	Amount
	272X32666101	02/29/2024	WATER AND COOLER RENTAL		9.75
	272X32688501	03/12/2024	ACCT#272-00120501-7		115.50
Check	03/25/2024	204441	Accounts Payable	CUMMINS NORTHEAST, INC.	1,469.77
	Invoice	Date	Description	Check Sort Code	Amount
	W4-42553	03/12/2024	Equipment Service		1,469.77
Check	03/25/2024	204442	Accounts Payable	CURREN HARDWARE & FEED	20.84
	Invoice	Date	Description	Check Sort Code	Amount
	87792	03/04/2024	BLANKET FOR HARDWARE & PARTS		20.84
Check	03/25/2024	204443	Accounts Payable	CUSTOM PEST CONTROL	50.00
	Invoice	Date	Description	Check Sort Code	Amount
	157819	03/06/2024	PEST CONTROL AT 312 BUILDING		50.00
Check	03/25/2024	204444	Accounts Payable	D.B.M. CONTROLS DIST.	531.34
	Invoice	Date	Description	Check Sort Code	Amount
	141592	02/23/2024	HVAC REPAIR		531.34
Check	03/25/2024	204445	Accounts Payable	DAVID MILLER	123.00
	Invoice	Date	Description	Check Sort Code	Amount

	4/9-4/11 train	03/12/2024	MEALS PER DIEM		123.00
Check	03/25/2024	204446	Accounts Payable	EAGLE TRANSMISSION	262.50
	Invoice	Date	Description	Check Sort Code	Amount
	14646	03/12/2024	Equipment Service		262.50
Check	03/25/2024	204447	Accounts Payable	EASTERN SECURITY SERVICES	172.35
	Invoice	Date	Description	Check Sort Code	Amount
	R270795	04/01/2024	MONITORING SERVICES AT GOLF COURSE		172.35
Check	03/25/2024	204448	Accounts Payable	EDMUNDS GOVTECH	2,775.65
	Invoice	Date	Description	Check Sort Code	Amount
	24-IN3902	03/12/2024	SOFTWARE MAINTENANCE		2,775.65
Check	03/25/2024	204449	Accounts Payable	ELMIRA CITY CHAMBERLAIN	4,310.78
	Invoice	Date	Description	Check Sort Code	Amount
	BILL NO 919027+	03/12/2024	2024 CITY OF ELMIRA TAXES		4,310.78
Check	03/25/2024	204450	Accounts Payable	EMPIRE ACCESS	847.27
	Invoice	Date	Description	Check Sort Code	Amount
	11096036	03/12/2024	ACCT#00089371-4		847.27
Check	03/25/2024	204451	Accounts Payable	ENTERPRISE FM TRUST	14,923.28
	Invoice	Date	Description	Check Sort Code	Amount
	479407-030524	03/12/2024	FBN4973796		14,923.28
Check	03/25/2024	204452	Accounts Payable	FEDERAL EXPRESS CORP.	46.44
	Invoice	Date	Description	Check Sort Code	Amount
	8-419-91210	03/12/2024	ACCT#1210-7902-0		26.76
	8-425-80699	03/12/2024	ACCT#1210-7902-0		19.68
Check	03/25/2024	204453	Accounts Payable	FERRARIO FORD LINCOLN MERCURY	522.54
	Invoice	Date	Description	Check Sort Code	Amount
	36399	03/12/2024	Automotive repair - Outside		150.00
	67355, 67364	03/12/2024	Automotive Parts		372.54
Check	03/25/2024	204454	Accounts Payable	FIRST TURF & ORNAMENTAL	6,970.42
	Invoice	Date	Description	Check Sort Code	Amount
	1006070IN	03/06/2024	LANDSCAPING CHEMICALS		5,574.06
	1006403	03/06/2024	GOLF COURSE SUPPLIES		1,396.36
Check	03/25/2024	204455	Accounts Payable	FIRST UNUM LIFE	1,125.96
	Invoice	Date	Description	Check Sort Code	Amount
	MARCH 2024	03/12/2024	POLICY #0461381-001		334.86
	3/1/24 - 3/31/24	03/12/2024	POLICY#0461461-001		791.10
Check	03/25/2024	204456	Accounts Payable	Gannett New York- New Jersey LocalIQ	1,453.85
	Invoice	Date	Description	Check Sort Code	Amount
	0006243265	03/12/2024	ACCOUNT #1122994		581.95
	0006242488	03/12/2024	ACCT#1123578		871.90
Check	03/25/2024	204457	Accounts Payable	HESSELSON'S	309.99
	Invoice	Date	Description	Check Sort Code	Amount
	25938	03/06/2024	BOOT ALLOWANCE CSEA		150.00
	25882	02/08/2024	BOOT ALLOWANCE CSEA		159.99
Check	03/25/2024	204458	Accounts Payable	HOME VETERINARY CARE	1,044.50
	Invoice	Date	Description	Check Sort Code	Amount
	195546,195552	03/12/2024	ADDT'L INVOICES 195654,195766,196246,196515		297.70
	feb 24 stmt	03/12/2024	client id 15465		746.80
Check	03/25/2024	204459	Accounts Payable	HUMANE SOCIETY OF SCHUYLER COUNTY	340.00
	Invoice	Date	Description	Check Sort Code	Amount
	1/24 & 1/31/24	03/12/2024	340.00		340.00
Check	03/25/2024	204460	Accounts Payable	I. D. BOOTH, INC.	672.66

	Invoice	Date	Description	Check Sort Code	Amount
	1649350+	02/29/2024	ELECTRICAL SUPPLIES/LIGHTING CITY PARKS		549.26
	1646529+	02/23/2024	BLANKET FOR PARTS, SUPPLIES, HARDWARE		123.40
Check	03/25/2024	204461	Accounts Payable INSERTO & CO CPAs LLP		4,000.00
	Invoice	Date	Description	Check Sort Code	Amount
	144281	03/12/2024	CLIENT ID#41151		4,000.00
Check	03/25/2024	204462	Accounts Payable IPS GROUP, INC		83.62
	Invoice	Date	Description	Check Sort Code	Amount
	94165	03/12/2024	SIGN MATERIALS		83.62
Check	03/25/2024	204463	Accounts Payable IPS GROUP, INC		3,179.90
	Invoice	Date	Description	Check Sort Code	Amount
	INV94723	03/12/2024	CREDIT CARD TRANSACTION FEES		3,179.90
Check	03/25/2024	204464	Accounts Payable JOHN'S EQUIPMENT RENTAL		111.75
	Invoice	Date	Description	Check Sort Code	Amount
	68729	03/12/2024	Equipment Service		100.80
	68779	03/12/2024	JOHN'S EQUIP RENTAL Blanket PO		10.95
Check	03/25/2024	204465	Accounts Payable JUSTIN BAER		190.00
	Invoice	Date	Description	Check Sort Code	Amount
	TD-07-2024	03/12/2024	PER DIEM - MEALS		190.00
Check	03/25/2024	204466	Accounts Payable JUSTIN FARWELL		190.00
	Invoice	Date	Description	Check Sort Code	Amount
	TD 07-2024.	03/12/2024	PER DIEM - MEALS		190.00
Check	03/25/2024	204467	Accounts Payable Kimball Midwest		535.97
	Invoice	Date	Description	Check Sort Code	Amount
	101953170	03/12/2024	Automotive Parts		535.97
Check	03/25/2024	204468	Accounts Payable KPOCH Intermediate Inc.		85.00
	Invoice	Date	Description	Check Sort Code	Amount
	645517	03/12/2024	Utilities		85.00
Check	03/25/2024	204469	Accounts Payable Locality Media, Inc. DBA First Due		30,687.50
	Invoice	Date	Description	Check Sort Code	Amount
	4597	03/12/2024	FIRST DUE SOFTWARE		30,687.50
Check	03/25/2024	204470	Accounts Payable LORI WATERS		29.88
	Invoice	Date	Description	Check Sort Code	Amount
	2/26/24	03/12/2024	TOUR SCHUYLER CO FAMILY JUSTICE CENTER		29.88
Check	03/25/2024	204471	Accounts Payable MCCARTHY TIRE SERVICE		1,110.00
	Invoice	Date	Description	Check Sort Code	Amount
	35-68192	03/12/2024	Automotive - Tires		1,110.00
Check	03/25/2024	204472	Accounts Payable MULTI MEDIA SERVICES		158.52
	Invoice	Date	Description	Check Sort Code	Amount
	90920	03/12/2024	CARBON RECEIPTS		158.52
Check	03/25/2024	204473	Accounts Payable MUNICIPAL EMERGENCY SERVICES, INC.		67.00
	Invoice	Date	Description	Check Sort Code	Amount
	IN2015231	03/12/2024	MES Blanket PO/Uniforms		67.00
Check	03/25/2024	204474	Accounts Payable NAPAAUTO PARTS		7,220.09
	Invoice	Date	Description	Check Sort Code	Amount
	6718115168+	03/12/2024	Automotive Maint/ repair		3,346.06
	6718115177+	03/12/2024	Automotive Parts PGB# 2349 RES # 20-452		3,874.03
Check	03/25/2024	204475	Accounts Payable North Area Volunteer Ambulance Corps Inc		180.00
	Invoice	Date	Description	Check Sort Code	Amount
	23915CPR	03/12/2024	ADDT'L INVOICE 23917CPR - BLS PROVIDER CARDS		180.00
Check	03/25/2024	204476	Accounts Payable NU-WAY ELMIRA		60.95

	Invoice	Date	Description	Check Sort Code	Amount
	1174OH3755	03/12/2024	Automotive Parts		60.95
Check	03/25/2024	204477	Accounts Payable NYSEG		223.57
	Invoice	Date	Description	Check Sort Code	Amount
	LAKE&WATER	03/12/2024	1005-1984-374		223.57
Check	03/25/2024	204478	Accounts Payable OTIS ELEVATOR		1,283.04
	Invoice	Date	Description	Check Sort Code	Amount
	100401394772	12/11/2023	OTIS CONTRACT-CITY HALL		1,283.04
Check	03/25/2024	204479	Accounts Payable OVERHEAD DOOR CO. OF ELMIRA		330.00
	Invoice	Date	Description	Check Sort Code	Amount
	224-0119	02/23/2024	DPW DOOR REPAIR		330.00
Check	03/25/2024	204480	Accounts Payable PARKWAY PAINTS AND FLOORING		311.08
	Invoice	Date	Description	Check Sort Code	Amount
	0063666	03/12/2024	PARKWAY Blanket PO		311.08
Check	03/25/2024	204481	Accounts Payable Passport Labs, Inc		704.79
	Invoice	Date	Description	Check Sort Code	Amount
	INV-1044451	03/12/2024	FEBRUARY2024 ENFORCEMENT		704.79
Check	03/25/2024	204482	Accounts Payable PEOPLEREADY INC		7,506.99
	Invoice	Date	Description	Check Sort Code	Amount
	28573169	03/05/2024	TEMP SERVICES		4,221.66
	28581233	03/12/2024	TEMP SERVICES		3,285.33
Check	03/25/2024	204483	Accounts Payable POINT SPRING & DRIVESHAFT CO.		1,271.34
	Invoice	Date	Description	Check Sort Code	Amount
	21455+	03/12/2024	Automotive Parts RFB- 2077R		1,271.34
Check	03/25/2024	204484	Accounts Payable PRESTIGE FLAG		1,157.00
	Invoice	Date	Description	Check Sort Code	Amount
	735147	03/06/2024	GOLF COURSE FLAGS		641.60
	735387	03/06/2024	GOLF COURSE FLAGS		515.40
Check	03/25/2024	204485	Accounts Payable R S PARKER LANDSCAPING		13,824.00
	Invoice	Date	Description	Check Sort Code	Amount
	10675	03/12/2024	RFB-299, ABATEMENTS		13,824.00
Check	03/25/2024	204486	Accounts Payable RAINBOW LETTERING		45.00
	Invoice	Date	Description	Check Sort Code	Amount
	DR3200-CG	03/12/2024	RAINBOW LETTERING Shirt Embroidery		45.00
Check	03/25/2024	204487	Accounts Payable RINWALSKE GARAGE		250.00
	Invoice	Date	Description	Check Sort Code	Amount
	51025	03/12/2024	Equipment Service		250.00
Check	03/25/2024	204488	Accounts Payable SKYWORKS EQUIPMENT RENTAL		1,012.00
	Invoice	Date	Description	Check Sort Code	Amount
	2046571-00010	02/13/2024	TELESCOPIC FORKLIFT		1,012.00
Check	03/25/2024	204489	Accounts Payable STAPLES BUSINESS ADVANTAGE		752.40
	Invoice	Date	Description	Check Sort Code	Amount
	3561369150	03/12/2024	2024 BLANKET PO - RFB 2353		571.28
	3561577292+	03/08/2024	OFFICE SUPPLIES		39.01
	3561369152	03/12/2024	2024 BLANKET PO - RFB 2353		74.97
	3561369151	03/12/2024	2024 BLANKET PO - RFB 2353		37.59
	3561442580	03/12/2024	2024 BLANKET PO - RFB 2353		22.56
	3561815088	03/12/2024	2024 BLANKET PO - RFB 2353		6.99
Check	03/25/2024	204490	Accounts Payable Stark Technologies		1,894.00

	Invoice	Date	Description	Check Sort Code	Amount
	SCI-0018446	03/06/2024	PREVENTIVE MAINTENANCE AGREEMENT		1,894.00
Check	03/25/2024	204491	Accounts Payable STEWART P. WILSON		8,096.23
	Invoice	Date	Description	Check Sort Code	Amount
	467944+	03/12/2024	FUEL-BLANKET PO RFB# 2402 RES#22-187		8,096.23
Check	03/25/2024	204492	Accounts Payable STUART C IRBY CO.		2,772.50
	Invoice	Date	Description	Check Sort Code	Amount
	13875452.001	02/02/2024	MAST ARMS		2,772.50
Check	03/25/2024	204493	Accounts Payable TIME WARNER CABLE		457.89
	Invoice	Date	Description	Check Sort Code	Amount
	12573030124	03/01/2024	INTERNET SERVICES AT MTGC CODE A		457.89
Check	03/25/2024	204494	Accounts Payable TRACEY ROAD EQUIPMENT INC.		925.15
	Invoice	Date	Description	Check Sort Code	Amount
	X102059309+	03/12/2024	Automotive Parts		925.15
Check	03/25/2024	204495	Accounts Payable TREU OFFICE SUPPLY CORP.		11.50
	Invoice	Date	Description	Check Sort Code	Amount
	259696	03/12/2024	TOPS PHONE CALL BOOK		11.50
Check	03/25/2024	204496	Accounts Payable TWIN TIER PAINT WALLCOVERING		236.77
	Invoice	Date	Description	Check Sort Code	Amount
	66685, 66766	02/26/2024	PAINT SUPPLIES		40.12
	66834	03/12/2024	MISC PARTS/HARDWARE RFB-2143 RES 19-490		196.65
Check	03/25/2024	204497	Accounts Payable UniFirst Corporation		315.28
	Invoice	Date	Description	Check Sort Code	Amount
	49767, 49732	03/07/2024	BLANKET FOR FLOOR MATS FOR BUILDINGS		151.66
	1100047385+	03/12/2024	LAUNDRY SERVICE		163.62
Check	03/25/2024	204498	Accounts Payable VASCO BRANDS, INC.		278.20
	Invoice	Date	Description	Check Sort Code	Amount
	140632	02/26/2024	BLANKET FOR JANITORIAL SUPPLIES		278.20
Check	03/25/2024	204499	Accounts Payable VERIZON (FORMERLY BELL ATLANTIC)		2,072.59
	Invoice	Date	Description	Check Sort Code	Amount
	FEB-607-737-5600	03/12/2024	ACCT#651-754-337-0001-23		76.13
	6077375601 FEB	03/12/2024	ACCT#251-754-338-0001-91		1,996.46
Check	03/25/2024	204500	Accounts Payable VERIZON WIRELESS		3,020.80
	Invoice	Date	Description	Check Sort Code	Amount
	9957397870	03/12/2024	ACCT#286111989-00001		3,020.80
Check	03/25/2024	204501	Accounts Payable W. W. GRAINGER		432.62
	Invoice	Date	Description	Check Sort Code	Amount
	9026955584	02/20/2024	BLANKET FOR MISC SUPPLIES & PARTS		432.62
Check	03/25/2024	204502	Accounts Payable WEST INFORMATION PUBLISHING GROUP		873.93
	Invoice	Date	Description	Check Sort Code	Amount
	849884290	03/12/2024	LIBRARY PLAN		467.58
	849791118	03/12/2024	WESTLAW CHARGES		406.35
Check	03/25/2024	204503	Accounts Payable WEX BANK		8,067.47
	Invoice	Date	Description	Check Sort Code	Amount
	95613010	03/12/2024	ACCT#0496-00-818704-9		8,067.47
Check	03/25/2024	204504	Accounts Payable WILLIAM GOODWIN		154.00
	Invoice	Date	Description	Check Sort Code	Amount
	TD13-2024	03/12/2024	PARKING FEE REIMBURSEMENT		31.00
	4/9-4/11 train	03/12/2024	MEALS PER DIEM		123.00
Check	03/25/2024	204505	Accounts Payable XEROX CORPORATION		1,369.01
	Invoice	Date	Description	Check Sort Code	Amount

02081165	03/12/2024	CUST#726746770	19.87
020781160	03/12/2024	CUST#718422447	5.91
020781140	03/12/2024	CUST#726289374	130.13
020781164	03/12/2024	CUST#726246168	14.77
504478277	03/12/2024	CUST#950177683	96.78
504483095	03/12/2024	CUST#957723810	96.78
504483096	03/12/2024	CUST#957723893	96.78
504478757	03/12/2024	CUST#950906487	21.73
504479569	03/12/2024	CUST#952163384	96.78
504482784	03/12/2024	CUST#957416910	96.78
504483031	03/12/2024	CUST#957612286	94.66
504478942	03/12/2024	CUST#951078419	96.78
504482785	03/12/2024	CUST#957417074	96.78
020781159	03/12/2024	CUST#718270358	5.82
020781157	03/12/2024	CUST#708184692	62.75
020781150	03/12/2024	CUST#726686991	31.71
020781143	03/12/2024	CUST#726368178	139.37
020781142	03/12/2024	CUST#726368160	24.31
020781141	03/12/2024	CUST#726368111	80.00
020781153	03/12/2024	CUST#726756687	51.30
020781149	03/12/2024	CUST#726631807	9.22

GENERAL FUND GENERAL FUND Totals:

Transactions: 86

\$631,768.59

Checks:	86	\$631,768.59
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City of Elmira *LIVE*

Payment Batch Register

Bank Account: CAP CHECK - CAPITAL CHECKING
Batch Date: 03/25/2024

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CAP CHECK - CAPITAL CHECKING						
Check	03/25/2024	104851	Accounts Payable	ERDMAN ANTHONY		65,200.85
	Invoice		Date	Description	Check Sort Code	Amount
		6755.13 EST. 11	01/24/2024	E. Water St Rejuvenation 6755.13		29,641.06
		6755.13 EST. 12	02/23/2024	E. Water St Rejuvenation 6755.13		35,559.79
Check	03/25/2024	104852	Accounts Payable	FIRST OUT RESCUE EQUIPMENT		3,827.77
	Invoice		Date	Description	Check Sort Code	Amount
		30898,30882	03/15/2024	FIRST OUT Adam Shields Gear		3,827.77
Check	03/25/2024	104853	Accounts Payable	HUNT ENGINEERS, ARCHITECTS & LAND S		5,838.75
	Invoice		Date	Description	Check Sort Code	Amount
		2023-599	03/15/2024	FIRE STATION 5		5,838.75
Check	03/25/2024	104854	Accounts Payable	INSERO & CO CPAs LLP		5,000.00
	Invoice		Date	Description	Check Sort Code	Amount
		144646	03/15/2024	CLIENT ID 4115		5,000.00
Check	03/25/2024	104855	Accounts Payable	North Shore Chevrolet LLC		29,990.40
	Invoice		Date	Description	Check Sort Code	Amount
		55048	02/09/2024	Equipment Purchase		29,990.40
Check	03/25/2024	104856	Accounts Payable	VAN BORTEL FORD, INC.		69,075.08
	Invoice		Date	Description	Check Sort Code	Amount
		112553	03/07/2024	Vehicle Purchase		69,075.08
Check	03/25/2024	104857	Accounts Payable	WARD APPARATUS LLC		284.87
	Invoice		Date	Description	Check Sort Code	Amount
		4177,4212	03/15/2024	WARD Fire Gloves		284.87
CAP CHECK CAPITAL CHECKING Totals:				Transactions: 7		\$179,217.72
Checks:		7	\$179,217.72			

HAND CHECKS DETAILS

\$7,326.40

CAPITAL HAND CHECKS DETAIL

\$0.00

ACH PAYMENTS

GHI DENTAL BILLS FOR THE TWO WEEK PERIOD 03/02/2024 - 03/15/2024

3/6/2024 GHI DENTAL	\$	2,088.00
3/13/2024 GHI DENTAL	\$	3,440.00
	\$	5,528.00

City of Elmira *LIVE*

Payment Batch Register

Bank Account: GENERAL FUND - GENERAL FUND
Batch Date: 03/08/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GENERAL FUND - GENERAL FUND					
Check	03/08/2024	204418 Accounts Payable	JAMES J TURCSIK, JR.		1,831.97
	Invoice	Date	Description	Check Sort Code	Amount
	2/16-2/28/24	03/08/2024	Commission Check		1,798.40
GENERAL FUND GENERAL FUND Totals:			Transactions: 1		1,798.40
Checks:	1		\$1,798.40		

Elmira City Council

Agenda Summary: Act on resolution to adjourn.

Resolution Number: 2024-121

Sponsor: Gary Brinn

ATTACHMENTS

[Adjournment March 25.docx](#)

March 25, 2024

RESOLUTION

NO. 2024 – ____

By: _____

RESOLVED, that the next meeting for City Council will be a Regular Meeting held on Monday, April 8th, 2024, at 5:30PM; and be it further

RESOLVED, that this meeting is adjourned.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	