

APPROVAL OF MINUTES

2024-239
Nick Grasso

Act on resolution dispensing with the minutes of the Regular Meeting held on Monday, July 1st, 2024.

FIRST PUBLIC COMMENT PORTION

IDENTIFICATION OF CONSENT ITEMS

PERSONNEL ACTIONS

2024-240
Joseph Duffy

Receive communication from the City Manager and act on resolution reporting the Personnel Actions for the City of Elmira, whereby Cody J. Allington has been appointed to the position of Public Works Specialist I, at an hourly rate of \$18.68, effective June 24, 2024; and Dylan J. Daum has been appointed to the position of Public Works Specialist I, at an hourly rate of \$18.68, effective July 1, 2024.

RESOLUTIONS

2024-241
Gary Brinn

Resolution Authorizing a Grant Application Submission to New York State Department of State Under the Smart Growth Community Planning and Zoning Grant Program

2024-242
Joseph Duffy

Receive communication from the City Manager and act on resolution referring a proposed amendment, copy of which is attached hereto, to the City Zoning Ordinance (Appendices B and B-1) exempting the City and its Departments from compliance with City Zoning Ordinance to the City Planning Commission and the County Planning Board for their recommendations.

2024-243
Mayor Mandell

Receive communication from the City Manager and act on resolution reviewing and approving the attached written City Investment Policy Policies and Procedures for 2024.

2024-244

Receive communication from the City Manager and act on

Corey Cooke

resolution declaring City-owned vacant properties located at 717-725 Dickinson Street as surplus property, authorizing a conveyance of the parcels to Elmira Downtown Development, Inc. (EDD) for a sale price of \$1.00 and authorizing the Mayor to execute a quitclaim deed and other necessary documents conveying the properties to EDD; said deed subject to Corporation Counsel approval.

2024-245

Corey Cooke

Receive communication from Corporation Counsel and act on resolution designating the City as the lead agency pursuant to State Environmental Review Act (SEQR) that the conveyance of City-owned surplus property located at 717-725 Dickinson Street to Elmira Downtown Development will not have an adverse impact on the environment and authorizing the City Manager to file a negative determination accordance with SEQR 6NYCRR, Part 617.12.

2024-246

Mayor Mandell

Act on resolution approving and authorizing the submission of the attached new group membership application to the Greater Tompkins County Municipal Health Insurance Consortium and directing City staff to take certain steps related to the application.

LOCAL LAW

2024-247

Gary Brinn

Act on resolution adopting Local Law No. 1 of 2024 of the City of Elmira for the use of fire insurance proceeds to satisfy taxes, special assessments, or other municipal charges imposed upon real property by the City of Elmira.

AGREEMENTS

2024-248

Nan Moss

Receive communication from the City Manager and act on resolution approving a revocable License Agreement granting to Town Line Property Management the right to continue an encroachment of a house into a portion of a City-owned alley behind 406 South Walnut Street as shown on the attached survey map and authorizing the Mayor to execute the revocable License Agreement, a copy of which is attached hereto and made a part hereof; said agreement subject to Corporation Counsel approval.

2024-249

Jackie Wilson

Receive communication from the City Manager and act on resolution accepting and awarding the 2024 City hot mix asphalt overlay projects for 2024 to the lowest bidder meeting all bid specifications to Dalrymple Gravel & Contracting Co., Inc. in the total amount of \$610,855.05, as outlined by the attached bid summary sheets, and authorizing the Mayor to sign such documents necessary to effect this award; said documents subject to Corporation Counsel approval.

AUDITS

2024-250

Nick Grasso

Act on Lead Hazard Reduction Grant Program Audit.

2024-251

Nan Moss

Act on Community Development Block Grant Program Audit.

2024-252

Corey Cooke

Act on Audit.

SECOND PUBLIC COMMENT PORTION

CITY MANAGER REPORT

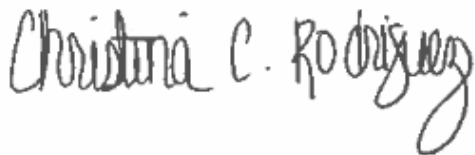
ADJOURN

2024-253

Jackie Wilson

Act on resolution to adjourn.

Respectfully Submitted,

A handwritten signature in black ink that reads "Christina C. Rodriguez". The signature is written in a cursive, flowing style.

Christina C. Rodriguez
City Clerk

Elmira City Council

Agenda Summary:	Act on resolution dispensing with the minutes of the Regular Meeting held on Monday, July 1st, 2024.
Resolution Number:	2024-239
Sponsor:	Nick Grasso

ATTACHMENTS

[Beginning July 15.docx](#)

July 15, 2024

Minutes of the Regular Meeting of the Council of the City of Elmira, New York, held in Council Chambers in said City of Elmira, this 15th day of July, 2024.

The Mayor called the meeting to order and presided.

The City Clerk called the roll.

PRESENT:

ABSENT:

RESOLUTION

NO. 2024- _____

By Councilmember: _____

RESOLVED, that the reading of the minutes of the Regular Meeting held July 1, 2024, be dispensed with and stand approved.

ADOPTED BY THE FOLLOWING VOTE		
AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary:

Receive communication from the City Manager and act on resolution reporting the Personnel Actions for the City of Elmira, whereby Cody J. Allington has been appointed to the position of Public Works Specialist I, at an hourly rate of \$18.68, effective June 24, 2024; and Dylan J. Daum has been appointed to the position of Public Works Specialist I, at an hourly rate of \$18.68, effective July 1, 2024.

Resolution Number:

2024-240

Sponsor:

Joseph Duffy

ATTACHMENTS

[Personnel Actions July 15.docx](#)

July 15, 2024

**FOR THE AGENDA
COMMUNICATION**

To the Honorable Mayor and Councilmembers

Dear Councilmembers:

This is to announce the personnel actions for the City of Elmira whereby:

ALLINGTON, CODY J.

Elmira, NY has been appointed to the position of Public Works Specialist I in the Department of Public Works, effective June 24, 2024, at an hourly rate of \$18.68.

DAUM, DYLAN J.

Elmira Heights, NY has been appointed to the position of Public Works Specialist I in the Department of Public Works, effective July 1, 2024, at an hourly rate of \$18.68.

Respectfully submitted,

P. Michael Collins
City Manager

July 15, 2024

RESOLUTION

2024 - ____

By Councilmember: _____

RESOLVED, that the communication from the City Manager announcing the personnel actions for the City of Elmira whereby Cody J. Allington, has been appointed to the position of Public Works Specialist I in the Department of Public Works, effective June 24, 2024, at an hourly rate of \$18.68; and Dylan J. Daum, has been appointed to the position of Public Works Specialist I in the Department of Public Works, effective July 1, 2024, at an hourly rate of \$18.68; and be it further

RESOLVED, that the personnel actions for the City of Elmira be received and placed on file.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary:	Resolution Authorizing a Grant Application Submission to New York State Department of State Under the Smart Growth Community Planning and Zoning Grant Program
Resolution Number:	2024-241
Sponsor:	Gary Brinn

ATTACHMENTS

[Smart Growth Grant Resolution 2024.doc](#)

July 15, 2024

RESOLUTION NO. 2024-_____

**RESOLUTION AUTHORIZING A GRANT APPLICATION SUBMISSION TO NEW YORK STATE
DEPARTMENT OF STATE UNDER THE SMART GROWTH COMMUNITY PLANNING AND
ZONING GRANT PROGRAM**

Councilmember _____:

WHEREAS, New York State Department of State Office of Planning, Development & Community Infrastructure has announced a new round of funding under the Smart Growth Community Planning and Zoning Grant Program (24-OPDSG-5) to eligible villages, towns, cities, counties, regional planning entities, and non-profit organizations, to advance the preparation of municipal comprehensive plans and zoning, in order to establish land use policies that support smart growth and clean energy principles for the community; and

WHEREAS, the City of Elmira is proposing to review and update the community's existing comprehensive plan and zoning regulations, in order to assess current land use policies and establish new policies that more accurately reflect the community's current conditions, needs, and opportunities and goals for smart growth development and clean energy principles; and

WHEREAS, the City of Elmira intends to submit a grant application to request funding through the 2024 Smart Growth Community Planning and Zoning Grant Program, in the sum not to exceed, Two Hundred Thousand Dollars (\$200,000) with a ten percent (10%) local match requirement, to the NYS Department of State EPF Smart Growth Community Planning and Zoning Grant Program; and

WHEREAS, the City of Elmira is set to receive a 2024 Appalachian Regional Commission Local Government Capacity Building Grant in the sum of Fifty Thousand Dollars (\$50,000); which will be used towards the ten percent (10%) local match requirement, which will provide the City of Elmira with a total project budget not to exceed, Two Hundred and Fifty Thousand Dollars (\$250,000); and

NOW, THEREFORE, BE IT RESOLVED, that Director of Community Development is hereby authorized to apply to New York State Department of State Office of Planning, Development & Community Infrastructure's Smart Growth Community Planning and Zoning Grant Program (24-OPDSG-5); and

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to accept any and all grant funds and sign all contracts awarded to the City of Elmira through this application process.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Agenda Summary: Receive communication from the City Manager and act on resolution referring a proposed amendment, copy of which is attached hereto, to the City Zoning Ordinance (Appendices B and B-1) exempting the City and its Departments from compliance with City Zoning Ordinance to the City Planning Commission and the County Planning Board for their recommendations.

Resolution Number: 2024-242

Sponsor: Joseph Duffy

ATTACHMENTS

[resolution referral to CPC and CPB amend App B & B-1 zoning ordinance new section 1201 7.15.2024.docx](#)
[proposed ord amend appendix B zoning ordinance new section 1201 7.15.2024.docx](#)

July 15, 2024

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

Presently, provisions of Appendices B and B-1 of the City's Zoning Ordinance are applicable to any City activity, project, function, plan, or undertaking by the City of Elmira or its Departments. By City Charter, the Elmira Water Board is a Department of the City. However, the Charter further states that the Board is a separate entity that can sue or be sued.

The Water Board is considering erection of a new office building on its maintenance parcel located between Bonview Street and Reservoir Street. Under current provisions of the Zoning Ordinance, such development would not be permitted in a Residential District. The City can adopt an amendment to its current zoning ordinance which amendment would provide that the provisions of Appendices B and B-1 shall not be applicable to any governmental activity of the City or its Departments.

In order for the Council to consider such an amendment, it is necessary for the Council to refer the proposed amendment to the City Planning Commission and the County Planning Board.

The following resolution makes these referrals.

Respectfully yours,

P. Michael Collins
City Manager

July 15, 2024

RESOLUTION
NO. 2024 - ____

By Councilmember _____:

RESOLVED, that the communication from the City Manager regarding an amendment to the Zoning Ordinance of the City of Elmira, be received and placed on file; and be it further

RESOLVED, the City Council of the City of Elmira, New York, does hereby refer the proposed amendment, a copy of which is attached hereto, to the City Zoning Ordinance (Appendices B and B-1) exempting the City and its Departments from compliance with the City Zoning Ordinance to the City Planning Commission and the County Planning Board for their recommendations.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

_____, 2024

PROPOSED

***ORDINANCE
NO. 2024 - _____***

***ORDINANCE TO AMEND APPENDIX B OF THE
ZONING ORDINANCE OF THE CITY OF ELMIRA, AS AMENDED,
BY ADDING A NEW SECTION NUMBERED 1201***

By Councilmember _____:

Section 1: Article XII of Appendix B is amended to add a new section numbered 1201 “Applicability” to read as follows: In their interpretation and application, the provisions of Appendices B and B-1 shall not be applicable to any governmental activity, project, function, plan, or undertaking by the City of Elmira or its department, the Elmira Water Board.

Section 2: All ordinances or parts of ordinances heretofore passed which are in conflict or inconsistent with any provision of this ordinance are hereby repealed.

Section 3: **Effective Date.** This ordinance shall take effect upon fulfillment of the requirements of Article XI of Appendix B and adoption, publication, and filing according to law.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary: Receive communication from the City Manager and act on resolution reviewing and approving the attached written City Investment Policy Policies and Procedures for 2024.

Resolution Number: 2024-243

Sponsor: Mayor Mandell

ATTACHMENTS

[resolution annual approval of city investment policy policies and procedures 7.15.2024.docx](#)
[2024 City of Elmira Investment Policy.doc](#)

July 15, 2024

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

Attached is the City's written Investment Policy Policies and Procedures (Policy). The City's financial advisors have recommended that City Council review this document on an annual basis.

The following resolution confirms that Council has reviewed and approves the Policy as written.

Respectfully yours,

P. Michael Collins
City Manager

July 15, 2024

RESOLUTION
NO. 2024 - _____

By Councilmember Moss:

RESOLVED, that the communication from the City Manager regarding the City's written Investment Policy Policies and Procedures, be received and placed on file; and be it further

RESOLVED, that the City Council of the City of Elmira, New York has reviewed and does hereby approve the attached written Investment Policy Policies and Procedures.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

***2024 City of Elmira Investment Policy
Policies and Procedures***

Section 1. Scope

This investment policy applies to all moneys and other financial resources available for investment by the City of Elmira (“City”).

Section 2. Objectives

The primary objectives of the City’s investment activities are, in priority order:

- (a) to conform with all applicable federal, state and other legal requirements (legal);
- (b) to adequately safeguard principal (safety);
- (c) to provide sufficient liquidity to meet all operating requirements (liquidity);
- (d) to analyze and project other anticipated liabilities (forecast); and
- (e) to obtain a reasonable rate of return consistent with operating and liability requirements (return).

Section 3. Delegation of Authority

The responsibility of the investment program is delegated to the City Chamberlain of the City of Elmira who shall establish written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a database or records incorporating description and amounts of investments, transaction dates, and other relevant information and monitor the activities of subordinate employees.

Section 4. Prudence

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the City’s ability to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the total return of such investments (both principal and income).

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

Section 5. *Diversification*

It is the policy of the City to diversify its deposits and investments by financial institution, by investment instrument, and by duration or maturity, if appropriate, for the anticipated liability or operating requirement.

Section 6. *Internal Controls*

It is the policy of the City for all moneys collected by any officer or employee of the City to deposit said funds within three business days, or within the time period specified by law, whichever is shorter.

Section 7. *Designation of Depositories*

The banks and trust companies authorized for the deposits of monies shall be determined by the City Chamberlain provided that such depositories comply with this Investment Policy and that the City's Councilmembers are notified.

Section 8. *Collateralizing of Deposits*

In accordance with the provisions of General Municipal Law, Section 10, all deposits of the City, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured by a pledge of "eligible securities" with an aggregate "market value", as provided by General Municipal Law, Section 10, equal to the aggregate amount of deposits from the categories designated in Appendix A to the policy.

Section 9. *Safekeeping and Collateralization*

Eligible securities used for collateralizing deposits shall be held by (the depository and/or third party) bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure local government deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events which will enable the local government to exercise its rights against the pledged securities. In the event that the securities are not registered or inscribed in the name of the local government, such securities shall be delivered in a form suitable for transfer or with an assignment in blank to the City or its custodial bank.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the City will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the City a perfected interest in the securities.

At the direction of the City Chamberlain, an independent advisor shall evaluate collateral sufficiency. During periods of rising interest rates, the City Chamberlain may direct collateral evaluation at any time.

Section 10. Permitted Investments

As authorized by General Municipal Law, Section 11, the City authorizes the City Chamberlain to invest monies not required for immediate expenditure for terms not to exceed its projected cash flow liabilities in the following types of investments:

- (1) Special time deposit accounts;
- (2) Certificates of deposit;
- (3) Obligations of the United States of America;
- (4) Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America;
- (5) Obligations of the State of New York;
- (6) Obligations issued pursuant to Local Finance Law §24.00 or §25.00 (with approval of the State Comptroller) by any municipality, school district or district corporation other than Elmira;
- (7) Obligations of public authorities, public housing authorities, industrial development agencies where the general State statutes governing such entities or whose specific enabling legislation authorizes such investments;
- (8) Certificates of Participation (COPs) issued pursuant to GML §109-b; and
- (9) Obligations of the City and related entities, but only with any moneys in a reserve fund established pursuant to GML §§6-c, 6-d, 6-e, 6-g, 6-h, 6-j, 6-k, 6-l, 6-m or 6-n.

Section 11. Authorized financial Institutions and Dealers

The City shall maintain a list of financial institutions and dealers approved for investment purposes and, except for U.S. Government and City securities described herein, establish appropriate limits to the amount of investments which can be made with each financial

institution or dealer. All financial institutions with which the City conducts business must be creditworthy. Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the City. Security dealers shall provide financial information acceptable to the City Chamberlain. The City Chamberlain is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.

Section 12. Purchase of Investments

The City Chamberlain is authorized to contract for the purchase of investments:

- (1) Directly, including through a repurchase agreement, from an authorized trading partner;
- (2) By participation in a cooperative investment program with another authorized governmental entity pursuant to Article 5G of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 88-46, and the specific program has been authorized by the governing board; and
- (3) By utilizing an ongoing investment program with an authorized tracking partner in conformance with this Investment policy.

All purchased obligations, unless registered or inscribed in the name of the local government, shall be purchased through, delivered to and held in the custody of a bank or trust company; provided, however, that “book entry” securities maintained by the Depository Trust Company (“DTC”) shall be permissible investments if the underlying securities are permissible. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be confirmed in writing to the City by the bank, trust company or other financial institution. Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodian agreement described in General Municipal Law §10.

The custodian agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the local government, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

Section 13. Repurchase Agreements

Repurchase agreements are authorized subject to the following restrictions:

- (1) All repurchase agreements must be entered into subject to a Master Repurchase Agreement;
- (2) Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers;
- (3) Obligations shall be limited to obligations of the United States of America and obligations of agencies of the United States of America where principal and interest are guaranteed by the United States of America;
- (4) No substitutions of securities will be allowed; and
- (5) The custodian shall be a party other than the trading partner.

***City of Elmira
Investment Policy
Policies and Procedures***

**Appendix A
*Schedule of Eligible Securities***

- (i) Obligations issued, or fully insured or guaranteed as to the payment of principal and interest, by the United States of America, an agency thereof or a United States government sponsored corporation;
- (ii) Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank, and the African Development Bank;
- (iii) Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the Market Value of the obligation that represents the amount of the insurance or guaranty; and
- (iv) Obligations issued or fully insured or guaranteed by the State of New York, obligations issued by a municipal corporation, school district or district corporation of such State or obligations of any public benefit corporation which under a specific State statute may be accepted as security for deposit of public moneys.

Agenda Summary:

Receive communication from the City Manager and act on resolution declaring City-owned vacant properties located at 717-725 Dickinson Street as surplus property, authorizing a conveyance of the parcels to Elmira Downtown Development, Inc. (EDD) for a sale price of \$1.00 and authorizing the Mayor to execute a quitclaim deed and other necessary documents conveying the properties to EDD; said deed subject to Corporation Counsel approval.

Resolution Number:

2024-244

Sponsor:

Corey Cooke

ATTACHMENTS

[resolution city-owned Dickinson St lots surplus property conveyance to elmira downtown development 7.15.2024.doc](#)

July 15, 2024

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

Elmira Downtown Development, Inc. (EDD) coordinates the annual Holiday Parade in downtown Elmira. The parade consists of numerous floats and related displays. One of the important aspects in conducting the parade is the annual storage of the floats and related displays. In the past and presently, the annual rental expense to store the floats has been paid by EDD.

The City is the owner of vacant lots commonly known as 717-725 Dickinson Street. The City has no plans regarding the current or future use of these two vacant lots.

To assist EDD in its promotion and coordination of the annual Holiday Parade, it is proposed that the City convey these parcels to EDD for a consideration of One Dollar (\$1.00). EDD has been awarded America Rescue Plan funding to pay for the erection of a structure to house the floats and related display items.

The following resolution declares these two vacant parcels as surplus property and authorizes the City to convey the parcels to EDD for a purchase price of One Dollar (\$1.00).

Respectfully yours,

P. Michael Collins
City Manager

July 15, 2024

RESOLUTION
NO. 2024 – _____

By Councilmember _____:

RESOLVED, that the communication from the City Manager regarding the City's conveyance of City-owned vacant land commonly known as 717 and 725 Dickinson Street in the City to Elmira Downtown Development, Inc. (EDD) for the sale price of One Dollar (\$1.00) to assist EDD in erecting a structure to house the floats and related items displayed in the annual Holiday Parade, be received and placed on file; and be it further

RESOLVED, that the City Council of the City of Elmira, New York does hereby declare the properties commonly known as 717-725 Dickinson Street (respectively, Tax Map No.'s 89.11-3-31 and 89.11-3-35) as surplus property; and be it further

RESOLVED, that the City Council does hereby authorize the conveyance of these two parcels to Elmira Downtown Development, Inc. to further EDD's sponsorship of the City's annual downtown Holiday Parade; and be it further

RESOLVED, that the Mayor be and is hereby authorized to execute a quitclaim deed and other necessary documents conveying said properties to EDD; said deed to be subject to the approval of the Corporation Counsel.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary:	Receive communication from Corporation Counsel and act on resolution designating the City as the lead agency pursuant to State Environmental Review Act (SEQR) that the conveyance of City-owned surplus property located at 717-725 Dickinson Street to Elmira Downtown Development will not have an adverse impact on the environment and authorizing the City Manager to file a negative determination accordance with SEQR 6NYCRR, Part 617.12.
Resolution Number:	2024-245
Sponsor:	Corey Cooke

ATTACHMENTS

[resolution SEQR 2 city-owned Dickinson St lots surplus property conveyance to elmira downtown dev 7.15.2024.doc](#)
[SEQR Form - 717-725 Dickinson Street 7.15.2024.pdf](#)

July 15, 2024

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

It is necessary for the Council to consider the environmental impact of the conveyance. The following resolution designates the City as the lead agency; determines that the conveyance of City surplus property known as 717-725 Dickinson street to Elmira Downtown Development will not have an adverse impact on the environment, and directs that a negative declaration be filed.

Respectfully yours,

John J. Ryan, Jr.
Corporation Counsel

July 15, 2024

RESOLUTION
NO. 2024 - _____

By Councilmember _____:

RESOLVED, that the communication from the Corporation Counsel regarding the State Environmental Quality Review procedures pertaining to the conveyance of vacant City surplus property located at 717-725 Dickinson Street to Elmira Downtown Development (EDD), be received and placed on file; and be it further

RESOLVED, that pursuant to the State Environmental Quality Review Act, 6NYCRR, Part 617.6, the City Council of the City of Elmira designates itself as the lead agency; and be it further

RESOLVED, that the City Council finds, based on the facts and information presented, that the conveyance will not have an adverse impact on the environment; and be it further

RESOLVED, that the City Manager or his designee shall file a negative determination and that such determination shall be filed in accordance with SEQR 6NYCRR, Part 617.12.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

617.20
Appendix B
Short Environmental Assessment Form

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information				
Name of Action or Project:				
Project Location (describe, and attach a location map):				
Brief Description of Proposed Action:				
Name of Applicant or Sponsor:			Telephone:	
			E-Mail:	
Address:				
City/PO:		State:	Zip Code:	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO	YES
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:			NO	YES
3.a. Total acreage of the site of the proposed action? _____ acres				
b. Total acreage to be physically disturbed? _____ acres				
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres				
4. Check all land uses that occur on, adjoining and near the proposed action. ☐ Urban ☐ Rural (non-agriculture) ☐ Industrial ☐ Commercial ☐ Residential (suburban) ☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other (specify): _____ ☐ Parkland				

5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	NO	YES	N/A
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____ _____	NO	YES	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation service(s) available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?	NO	YES	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO	YES	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO	YES	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places? b. Is the proposed action located in an archeological sensitive area?	NO	YES	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO	YES	
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: ☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-successional ☐ Wetland ☐ Urban ☐ Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES	
16. Is the project site located in the 100 year flood plain?	NO	YES	
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? ☐ NO ☐ YES b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: ☐ NO ☐ YES _____ _____	NO	YES	

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____ _____	NO	YES
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____ _____	NO	YES
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____ _____	NO	YES
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor name: _____ Date: _____ Signature: _____		

Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept “Have my responses been reasonable considering the scale and context of the proposed action?”

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?		
2. Will the proposed action result in a change in the use or intensity of use of land?		
3. Will the proposed action impair the character or quality of the existing community?		
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?		
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?		
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?		
7. Will the proposed action impact existing: a. public / private water supplies? b. public / private wastewater treatment utilities?		
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?		
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?		

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?		
11. Will the proposed action create a hazard to environmental resources or human health?		

Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

- ☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
- ☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Name of Lead Agency

Date

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)

Elmira City Council

Agenda Summary: Act on resolution approving and authorizing the submission of the attached new group membership application to the Greater Tompkins County Municipal Health Insurance Consortium and directing City staff to take certain steps related to the application.

Resolution Number: 2024-246

Sponsor: Mayor Mandell

ATTACHMENTS

[resolution application to greater tompkins county municipal health insurance consortium 7.15.2024.docx](#)
[GTCMHIC new group membership application 7.15.2024.pdf](#)

July 15, 2024

RESOLUTION
NO. 2024 - _____

**RESOLUTION TO SUBMIT AN APPLICATION TO JOIN
THE GREATER TOMPKINS COUNTY MUNICIPAL
HEALTH INSURANCE CONSORTIUM**

By Councilmember _____:

WHEREAS, the City of Elmira, New York (hereinafter “City”) has performed a due diligence for the responsibility it accepts with membership in the Greater Tompkins County Municipal Health Insurance Consortium (GTCMHIC),

NOW, THEREFORE, BE IT

RESOLVED, that the City Council of the City of Elmira, New York hereby approves and authorizes the submission of the attached application and hereby directs City staff to take the following Consortium membership applicant steps:

1. Submit by no later than August 1, 2024, this Council Resolution authorizing application for membership along with the GTCMHIC “New Group Member Application” completed which states that GTCMHIC Health Benefit Insurance Plan or Plans the Municipal Corporation’s employees and retirees will be participating in upon the effective date of participation in the GTCMHIC.
2. As soon as practicable, but no later than August 1, 2024, submit the Municipal Corporation’s two (2) most recent years of State Comptroller AUD reports.
3. As soon as practicable, but no later than August 1, 2024, submit the Municipal Corporation’s most recent monthly premium billing statements from all health insurance carriers providing benefits to all active employees and retirees.

Said premium billing statements should include the name of the Municipal Corporation and the month for which the billing is related. In addition, said premium bills must include the number of contracts (employee, employee + spouse, employee + child (children), and family) and the monthly premium rate for each plan of benefit; and be it further

RESOLVED, if the Consortium Board accepts this Resolution and application, the City of Elmira will comply with the following action steps:

4. By October 1, 2024, notify the GTCMHIC of the name and contact information for the person within your organization for benefit administration; and who will attend a new member orientation.
5. Sign the Municipal Cooperative Agreement of the GTCMHIC upon notification that the GTCMHIC Board of Directors has approved the Municipal Corporation's application to become a Participant in the GTCMHIC by October 15, 2024.
6. Confirm by October 15, 2024, the names of all employees, retirees, and dependents to be covered in which Consortium's Health Insurance Plans. (Note: a list of those enrolled will be sent to the Municipal Corporation by the Medical Claims Administrator by no later than November 15, 2024, for verification purposes).

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	



Greater Tompkins County Municipal Health Insurance Consortium

37

408 East Upland Road, Suite 2 • Ithaca, New York 14850 • (607) 274-5590
healthconsortium.net • consortium@tompkins-co.org

"Individually and collectively we invest in realizing high quality, affordable, dependable health insurance."

New Group Application for Membership

(Upload Application to the Consortium at <https://lfweb.tompkins-co.org/Forms/TCHCCForms>)

****A Certified Resolution and/or copy of minutes showing approved resolution must also be attached to this application**** (See example attached to this application)

Municipality or District (Town/Village/City/County/School) of: City of Elmira

If not a municipality, name of Entity: _____

Contact Information:

Individual Submitting Form:

Name: Chris Petrillose Title: President, sales

Email: Chris@perrycarroll.com Phone: 607-734-4291

Mailing Address: 317 E Church St, Elmira NY, 14901

Tax ID # 16-6002542 **PLEASE also include a copy of your W-9**

Billing Address: 317 E Church St. Elmira NY 14901

Main Contact for Health Care Related Information (Benefit Clerk)

Name: Marie Litte Title: Executive Secretary

Email: mlitte@cityofelmira.net Phone: 607-737-5644

Current Coverage Information (provide for each plan currently offered):

Current Insurance Carrier and Plan(s) Name: Excellus BCBS- Chemung County
Please provide a copy of municipality's last premium invoice.

Total # of employees: 267 Total # of employees who are eligible under your health care policy: 183 +
42 U-65 retirees

Total # of contract lives (including subscribers, spouse, domestic partner, dependents): 584

List current premium rates for your health insurance coverage and # of subscribers enrolled in each plan:

Plan Name: _____

Individual Rate: \$ 765.61 # of subscribers 74

Subscriber and Spouse Rate: \$ _____ # of subscribers _____

Subscriber and Children Rate: \$ _____ # of subscribers _____

Family Rate: \$ 2,003.23 # of subscribers 151

Additional Plan Name: _____

Individual Rate: \$ _____ # of subscribers _____

Subscriber and Spouse Rate: \$ _____ # of subscribers _____

Subscriber and Children Rate: \$ _____ # of subscribers _____

Family Rate: \$ _____ # of subscribers _____

Is Retiree Coverage Offered: Y/N

If Yes, what type of Retiree Coverage & Carrier: Yes, UHC

Other Benefit Related Information:

(Although we do not provide these services, it is helpful to know what other services you offer.)

Do you contract for an HRA/HSA/FSA?

If Yes, list the coverage and company you contract with: LBS

If Yes, how much is funded for the HRA or HSA? \$1,000/\$2,000

Do you provide additional Dental or Vision Insurance?

If Yes, Name of the Insurance Company: Dental- Emblem

Union Groups:

Does your municipality have any Union groups (CSEA, etc.)? Please list Name of each group.

CSEA, Police, Fire

Are there union contracts that set guidelines for your health insurance? **If yes, please provide a copy of the current union contract language.**

Financial Information:

Is the plan an experience-rated or community-rated plan? ER

Please attach the following according to your type of coverage:

- **Community-Rated:** Most recent monthly premium billing statement for each plan from ALL health insurance carriers providing health benefits to all active employees and retirees.
- **Experience-Rated:** Most recent monthly premium billing statement for each plan from ALL health insurance carriers providing health benefits to all active employees and retirees AND a minimum of three (3) years of monthly paid claims (medical and pharmacy separately) data and monthly covered lives counts (Redact any subscriber-specific information before submitting).

New Coverage:**GTCMHIC Plan Coverage Selection:**

X **Platinum** **Gold** **Silver** **Bronze** **Medicare Supplement**
(Groups with less than 50 employees must select only one plan, unless reviewed by Executive Director and approved for exception.)

Method of Enrollment: Groups with less than 50 employees will be submitted to GTCMHIC for enrollment through the portal unless previously discussed. Groups with 50+ will enroll online through the Excellus online enrollment process.

By signing this application, I authorize on behalf of the municipality listed above, submission for membership in the Greater Tompkins County Municipal Health Insurance Consortium (GTCMHIC). I have attached a resolution from our Board with approval to file this application. In addition, once membership is accepted, this municipality recognizes they must submit approval by resolution, sign the GTCMHIC Municipal Cooperative Agreement, and comply with all Participant responsibilities.

Signature _____

Date _____

GTCMHIC Application: Documentation Deadlines

Date Due:	Documentation Needed:
Preferred by July 1st, but no later than August 1st	Submit a New Group Membership Application along with a resolution approving submittal of the application to join the Greater Tompkins County Municipal Health Insurance Consortium with the required financial and operational documents as follows: - for Municipal Corporations with taxing authority (county, city, town, or village), two years of State Comptroller AUD reports; or - for Municipal Corporations without taxing authority: - five years of audited financial statements. - internal governance documents and/or rules such as bylaws, resolutions, and/or statutes creating the Municipal Corporation; and - financial documents confirming funding sources, funding mechanisms, account balances, assets, investments, contractual obligations, and any debts, contingent liabilities, and/or lawsuits. - Copy of your municipality's W-9 - Municipal Corporations that are currently experienced-rated or operate a self-insured employer-sponsored health insurance plan must submit a minimum of 3 years monthly paid claims (medical and pharmacy separately) data and monthly covered lives counts.
Between October 1-December 1st	Upon notification that the GTCMHIC Board of Directors has approved the Municipal Corporation's application to become a Participant in the GTCMHIC: - ADOPT municipal resolution approving membership and signature to the Municipal Cooperative Agreement of the GTCMHIC. - SUBMIT Resolution/MCA Signature Page to the Consortium. - SUBMIT Broker/ Carrier Termination Letter to current insurance provider.
By November 1st	Confirm with your current Medical Claims Administrator the names of all employees, retirees, and dependents to be covered in the Consortium's health insurance plans. Complete the GTCMHIC's dependent verification process and forward the updated roster to the GTCMHIC. <i>*a sample roster provided below</i>
By November 1st	For Municipal Corporations without taxing authority, provide the Consortium with a secure financial instrument equal to the value of 25% of the estimated annual premium as determined by the Consortium as protection against expulsion or cancellation due to a default in premium payment. Said financial instrument may include the following: - A Secured Bank Account; - Letter of Credit; or - Surety Bond <i>*Please Note: municipal corporations with taxing authority (county, city, town, villages) will be exempt from this provision.</i>
By December 15th	Provide formal written notification from the governing body of the appointment of the Director and Alternate to the Consortium Board of Directors.
By December 15th	Provide formal written notification from the governing body of the appointment of the Municipal representative to the Joint Committee on Plan Structure and Design.

Elmira City Council

Agenda Summary: Act on resolution adopting Local Law No. 1 of 2024 of the City of Elmira for the use of fire insurance proceeds to satisfy taxes, special assessments, or other municipal charges imposed upon real property by the City of Elmira.

Resolution Number: 2024-247

Sponsor: Gary Brinn

ATTACHMENTS

[resolution LL#1 of 2024 - fire insurance proceeds adoption 7.15.2024.doc](#)

July 15, 2024

RESOLUTION
NO. 2024 - _____

By Councilmember _____:

WHEREAS, a proposed Local Law entitled “**Local Law No. 1 of 2024 of the City of Elmira, New York, for the use of fire insurance proceeds to satisfy taxes, special assessments, or other municipal charges imposed upon real property by the City of Elmira**” was duly presented by Council as a Whole for a first reading at a Regular Meeting of this Council held on June 17, 2024, and at said meeting of this Council was duly received, ordered printed in the minutes, copies thereof in its final form having been upon the desks of members of the Council for at least seven (7) calendar days, exclusive of Sunday, prior to this day, and a public hearing having been duly held on July 1, 2024, before the Council upon public notice provided by law, and the said proposed local law having been read in its final form at this meeting;

NOW, THEREFORE, be it

RESOLVED, that said proposed Local Law entitled “**Local Law No. 1 of 2024 of the City of Elmira, New York, for the use of fire insurance proceeds to satisfy taxes, special assessments, or other municipal charges imposed upon real property by the City of Elmira**” and reading as follows, be and hereby is adopted and enacted, to-wit:

LOCAL LAW NO. 1 OF 2024

**A LOCAL LAW OF THE CITY OF ELMIRA, NEW YORK, FOR THE USE OF
FIRE INSURANCE PROCEEDS TO SATISFY TAXES, SPECIAL
ASSESSMENTS, OR OTHER MUNICIPAL CHARGES IMPOSED UPON REAL
PROPERTY BY THE CITY OF ELMIRA**

BE IT ENACTED by the Council of the City of Elmira, New York, as follows:

Section 1. This local law is adopted in an effort to promote the restoration or demolition of fire-damaged buildings and structures in the City. Pursuant to § 22 of the General Municipal Law, every tax district is authorized and empowered to claim against the proceeds of a policy of fire insurance insuring the interest of an owner and issued on real property located therein to the extent of any lien thereon which claim shall constitute a lien against such proceeds. This section will allow the City to release its lien against

fire insurance proceeds if the real property owner will agree to restoration of the premises lying thereon to the same or improved condition that it was in prior to the time that the City's lien against proceeds provided for in this section arose. The legislative intent behind this section is to safeguard the interests of the City of Elmira by reducing the effects that result from blighted fire-damaged properties. The purpose is to demolish or restore unsafe and dangerous fire-damaged buildings, reduce the blight caused by boarded-up and abandoned buildings, foster growth and increase property valuations, make insurance policies more affordable for property owners and maintain and improve the City tax base.

Section 2. Whenever the City of Elmira has any existing lien for taxes, special ad valorem levies, special assessments or municipal charges arising by operation of law, against real property as defined by § 22 of the General Municipal Law which have remained undischarged for a period of one year or more and there is fire damage to the real property for which a claim for proceeds of a fire insurance policy insuring the interests of an owner of the real property may be made, the Chamberlain of the City of Elmira, upon the passage of a resolution by the City Council, shall cause a notice of intention to claim against the proceeds of a fire insurance policy to be served upon the state superintendent of financial services for entry in the notice of liens maintained by said superintendent of financial services.

Section 3. The Chamberlain on behalf of the City of Elmira, is hereby authorized to execute any document or documents or perform any act as authorized by the General Municipal Law to perfect the lien of the City of Elmira against fire insurance proceeds, as therein defined, and to collect such fire insurance proceeds on behalf of the City of Elmira, and the Chamberlain is hereby authorized to deposit the same in an escrow account to be determined by the Chamberlain.

Section 4. Whenever the City of Elmira has filed a claim pursuant to § 22 of the General Municipal Law and received insurance proceeds relative to a specific property, the Chamberlain is authorized to release or return to the insured of said property any

amounts to which the insured would otherwise be entitled to claim provided that the insured agrees with the City of Elmira in writing to restore the effective premises to the same or improved condition that it was in prior to the time that the lien of the City arose, provided that the insured no later than thirty (30) days after the City has been paid the insurance proceeds in question, files a written application stating the insured's intention to restore or repair the affected premises with all supporting documentation pursuant to Section 5 hereinbelow.

Section 5. The release or return to the insured of any amounts to which the insured would otherwise be entitled to claim shall be subject to the following conditions:

- (1) Such release or return shall be subject to the repair or restoration of the affected premises, in accordance with applicable building laws, to the condition it was in prior to the time the lien of the City arose, or to an improved condition.
- (2) The insured shall file with the City an application in affidavit form, with such supporting documentation as the City shall require, containing the following:
 - a. A complete description of the nature and extent of the damage to the insured premises and of the condition of the premises prior to the time the lien for the City arose;
 - b. A complete description of the nature of the repairs or restoration to be undertaken and the cost thereof;
 - c. A statement as to the source of funds needed to complete such repairs or restoration if the insurance proceeds are not sufficient therefor;
 - d. The name and address of each contractor who will effect such repairs or restoration;
 - e. An estimated time schedule showing how long the repairs or restoration, and each phase thereof, will take; and

- f. Such other information as may be required by the City to enable it to determine whether the repairs or restoration are in the public interest and will be or have been timely and properly made.
- (3) Upon a preliminary approval by the City of an application pursuant to the preceding subsection, the City may issue a certificate, to be signed by the City Chamberlain; evidencing the right of release to the insured of amounts representing insurance proceeds, upon such conditions as may be set forth therein. The repairs or restoration required by the City shall be completed in compliance with the terms and conditions of the certificate prior to the release or return of any part of the insurance proceeds; provided, however, that the City may, upon the written request of the insured and in its sole discretion, approve a prior release of such proceeds or a portion thereof, in a lump sum or in installments, where the insured certifies and demonstrates that such release is required to permit such repairs or restoration to go forward. Any such insurance proceeds released or returned prior to the completion of the repairs or restoration required by the City may be paid directly to the contractor or contractors responsible for making such repairs or restoration. Such payment shall, to the extent thereof, release the City from further liability to the insured.
- (4) If the insured fails to notify the City of the intention to repair or restore the affected premises as required by this section, fails to file a completed application pursuant to this section, or fails to obtain a certificate from the City or comply therewith within the time set forth, the right of the insured to assert a claim against the insurance proceeds, except to the extent they exceed the amount of the lien, shall terminate.
- (5) Until such termination, any insurance proceeds received by the City shall be deposited in an escrow account and shall be retained therein. Upon termination of the insured's right to claim against the proceeds, the proceeds and any interest accrued thereon shall be applied to the liens affecting the premises in a manner determined by the City and may be transferred to the general fund. In the alternative, the insured may obtain a performance bond or similar bond which has been approved by the Corporation Counsel and which amount shall be the equivalent of 150% of the estimated cost of demolition or rehabilitation of the affected premises.

Section 6. The lien or liens against the affected premises upon which the special lien against proceeds is based shall continue in full force and effect except to the extent that such lien or license are or have been paid. The City may, pursuant to Section

5, release, compromise or adjust the special lien upon insurance proceeds created by Section 5. Any certificate issued by the City pursuant to Section 5 shall be for the purposes of preserving and evidencing the right of release of the special lien created by Section 5, shall be subject solely to the provisions therein, and shall not be deemed to be a contract subject to City regulation. Any repair or restoration performed in anticipation of a release of insurance proceeds shall not be deemed to be public work or municipal project nor to have been done pursuant to a municipal contract.

Section 7. The provisions of this local law shall not be deemed or construed to alter or impair the right of the City of Elmira to acquire or enforce any lien against such property, but shall be in addition to any other power provided by law to acquire or enforce such right.

Section 8. Effective Date. This local law shall take effect immediately upon adoption and filing with the Secretary of State.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Agenda Summary:	Receive communication from the City Manager and act on resolution approving a revocable License Agreement granting to Town Line Property Management the right to continue an encroachment of a house into a portion of a City-owned alley behind 406 South Walnut Street as shown on the attached survey map and authorizing the Mayor to execute the revocable License Agreement, a copy of which is attached hereto and made a part hereof; said agreement subject to Corporation Counsel approval.
Resolution Number:	2024-248
Sponsor:	Nan Moss

ATTACHMENTS

[resolution town line property management house encroachment license agreement 406 S Walnut St 7.15.2024.docx](#)
[revocable license agmt 406 s walnut st 7.15.2024.pdf](#)

July 15, 2024

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

Town Line Property Management, LLC (Town Line), is the owner of property at 406 South Walnut Street, Elmira, NY. Town Line is selling the property and, in the course of preparing for a closing, the property was surveyed. A copy of the survey map is attached. The survey revealed that a portion of the house situated on the property encroaches up to 2.4 feet onto a City-owned alley abutting the southerly boundary line of Town Line premises. I am informed by Corporation Counsel that legally the City cannot lease that portion of the alley where the encroachment is located. However, the City can grant a revocable license allowing Town Line and its successors to continue the encroachment for so long as the house exists. Town Line and its successors acquire no legal title to the area of the encroachment. The City retains the right to revoke the license at any time.

The following resolution authorizes the Mayor to sign a revocable License Agreement.

Respectfully yours,

P. Michael Collins
City Manager

July 15, 2024

RESOLUTION
NO. 2024 - _____

By Councilmember _____:

RESOLVED, that the communication from the City Manager regarding an encroachment by a house into a portion of a City-owned alley behind 406 South Walnut Street, be received and placed on file; and be it further

RESOLVED, that the City Council of the City of Elmira, New York, does hereby approve a revocable License Agreement granting to Town Line Property Management, LLC, and its successors the right to continue the encroachment for so long as the house exists; and be it further

RESOLVED, that the Mayor be and is hereby authorized to execute a revocable License Agreement to continue the encroachment for so long as the house exists, all as more specifically shown on the survey map attached hereto and made a part hereof; said agreement to be subject to the approval of the Corporation Counsel.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

LICENSE AGREEMENT

THIS AGREEMENT made this ____ day of _____, 2024 by and between

CITY OF ELMIRA, a municipal corporation with offices located at 317 East Church Street, Elmira, NY 14901 (hereinafter called the “City”)

and

Town Line Property Management, LLC, 154 Warner Road, VanEtten, New York 14889 (hereinafter “Town Line”)

WITNESSETH:

WHEREAS, Town Line is the owner of a parcel of property and improvements thereon, commonly known as 406 South Walnut Street, in the City of Elmira, New York (“Town Line Premises”); and

WHEREAS, City is the purported owner of an alley abutting the southerly boundary line of Town Line Premises (“City Premises”); and

WHEREAS, the parties have been shown a copy of the attached survey map titled “Map of Lands of Town Line Property Management” prepared by Weiler Associates, dated May 31, 2024 (Job No. 13300.02) (“Survey Map”);

WHEREAS, the Survey Map shows a portion of a house owned by Town Line extending southerly beyond the boundary line of the Town Line Premises over onto the City Premises by up to 2.4 feet (“House Encroachment”); and

WHEREAS, Town Line, has requested permission from the City to maintain the existing House Encroachment, as more particularly described on the Survey Map; and

WHEREAS, the City and Town Line, are desirous of establishing their respective rights with respect to the House Encroachment;

NOW, THEREFORE, in consideration of the mutual promises set forth hereinafter, the parties agree as follows:

1. ADMISSION OF NO RIGHTS

City and Town Line acknowledge that the common boundary line between their respective properties is that as shown on the Survey Map.

2. LICENSE TO USE

The City hereby grants to Town Line a revocable license and agrees that Town Line, his/her/its, successors and assigns, may, without further license on its part, use and enjoy all that portion of the City Premises upon which the existing House encroaches and that neither Town Line nor any person claiming under or through him/her/them/it shall acquire any right, easement, or interest in respect to said property of the City. Town Line's use of the City property shall be, at all times, subject to the City's right in and to said property and the rights, if any, of any property owners abutting those portions of the City's property.

3. TERMINATION

In the event the House encroachment is partially or wholly damaged or destroyed, this License Agreement shall automatically terminate. Any replacement shall be located completely within the boundaries of the Town Line Premises.

4. BENEFIT

The privileges and responsibilities of this Agreement shall inure to the benefit of each of the parties and their respective representatives, successors and assigns.

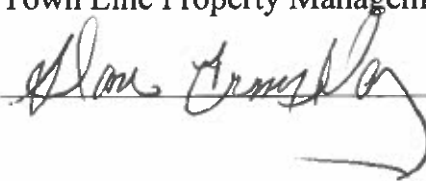
IN WITNESS WHEREOF, the parties hereby have set their hands and seals the day and year first above written.

CITY OF ELMIRA

Dated: ____/____/2024

By: _____
Daniel J. Mandell, Jr.
Mayor
Resolution No. 2024-_____

Dated: 06/27/2024

Town Line Property Management, LLC
By:  _____

STATE OF NEW YORK)
) **SS:**
COUNTY OF CHEMUNG)

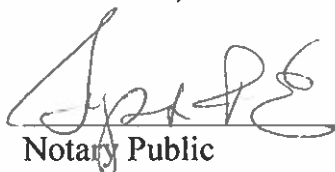
On this ____ day of _____, 2024, before me, the undersigned, a Notary Public in and for said State, personally appeared **DANIEL J. MANDELL, JR.**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

 Notary Public

STATE OF NEW YORK)
) **SS:**
COUNTY OF CHEMUNG)

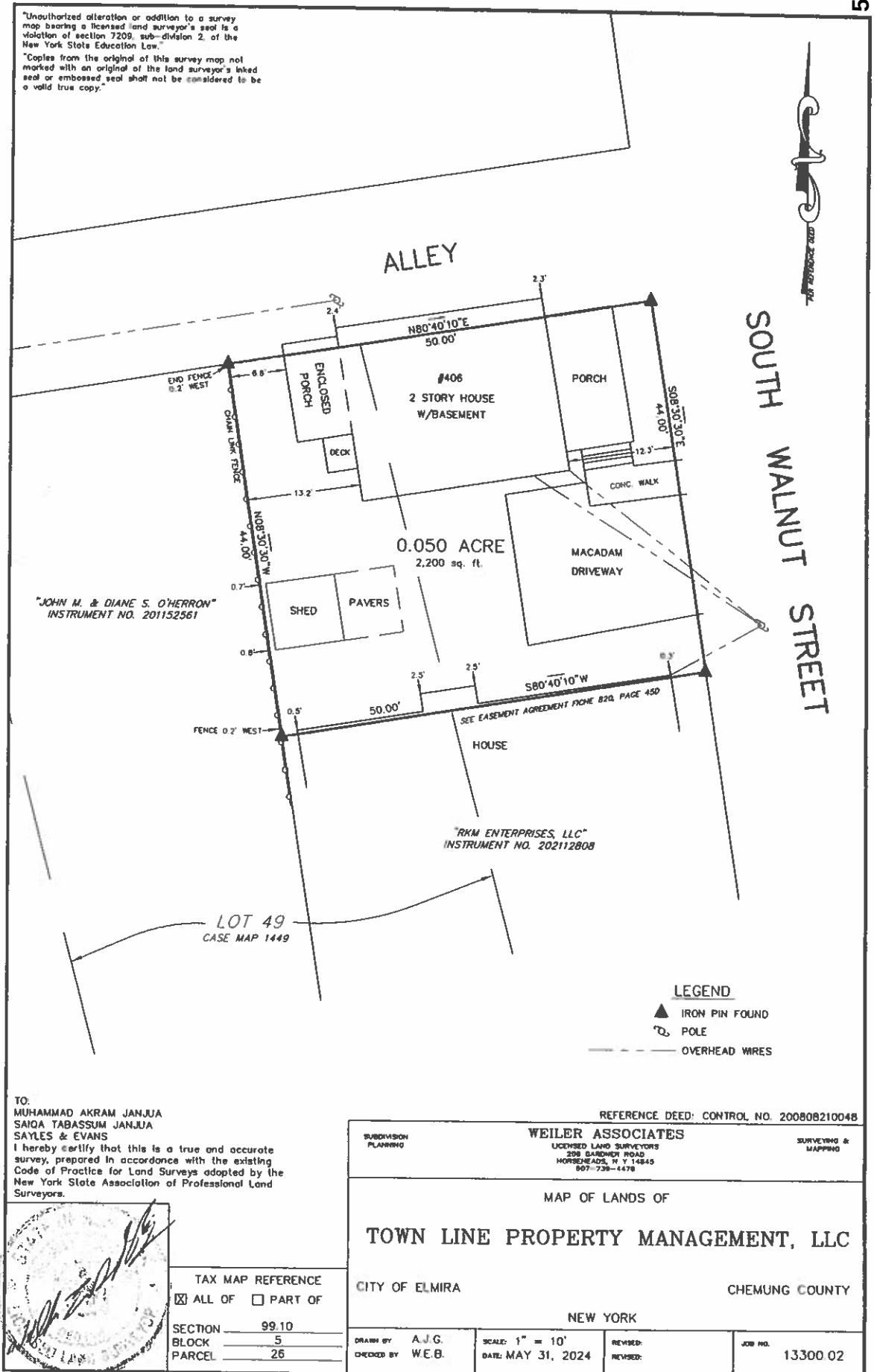
On this 27th day of June, 2024, before me, the undersigned, a Notary Public in and for said State, personally appeared **Alan Tremblay**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that s/he executed the same in her/his capacity, and that by her/his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Sophia A. Rhode
 Notary Public, State of New York
 No. 01RN6312724
 Commission expires 10/19/25


 Notary Public

"Unauthorized alteration or addition to a survey map bearing a licensed land surveyor's seal is a violation of section 7209, sub-division 2, of the New York State Education Law."

"Copies from the original of this survey map not marked with an original of the land surveyor's inked seal or embossed seal shall not be considered to be a valid true copy."



Agenda Summary:

Receive communication from the City Manager and act on resolution accepting and awarding the 2024 City hot mix asphalt overlay projects for 2024 to the lowest bidder meeting all bid specifications to Dalrymple Gravel & Contracting Co., Inc. in the total amount of \$610,855.05, as outlined by the attached bid summary sheets, and authorizing the Mayor to sign such documents necessary to effect this award; said documents subject to Corporation Counsel approval.

Resolution Number:

2024-249

Sponsor:

Jackie Wilson

ATTACHMENTS

[resolution 2024 hot mix asphalt overlays bid award dalrymple 7.15.2024.docx](#)
[hot mix asphalt overlay projects bid summary 7.15.2024.pdf](#)

July 15, 2024

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

In conjunction with the City's 2024 Street Program, bids were opened on June 25, 2024 for hot mix asphalt overlay projects. The Department of Public Works recommends awarding this contract to Dalrymple Gravel & Contracting Co, Inc., the lowest responsible bidder meeting all bid specifications. The total amount for 2024 City pavement hot mix asphalt overlay projects is \$610,855.05. A copy of the bid summary sheet is attached.

The following resolution awards the contract to Elmira Road Materials.

Respectfully yours,

P. Michael Collins
City Manager

July 15, 2024

RESOLUTION
NO. 2024 - ____

By Councilmember _____:

RESOLVED, that the communication from the City Manager regarding the award of a contract to Dalrymple Gravel & Contracting Co., Inc. for the 2024 City hot mix asphalt overlay projects be received and placed on file; and be it further

RESOLVED, the City Council of the City of Elmira, York hereby accepts the bid of Dalrymple Gravel & Contracting Co., Inc., in the total amount of \$610,855.05, said bidder being the lowest bidder meeting bid specifications, said award subject to the City's right to eliminate or modify individual projects; and be it further

RESOLVED, that the Mayor be and is hereby authorized to sign such documents as necessary to effect this award.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

**CHEMUNG COUNTY-CITY OF ELMIRA PURCHASING
DEPARTMENT**

RFB-318 City of Elmira Hot Mix Asphalt Overlay

Bid Opening: June 25, 2024

Bidders	Elmira Road Materials	Dalrymple Gravel & contracting
Addendum #1	Received	Received
Surety	Bid Bond	Bid Bond
PE1. Grant St		
Sq Yards: 4200		
Asphalt Tons type 6 (1.5in) 349		
Price Per Ton (\$)	93.97	91.05
Asphalt Extended (\$)	32,795.53	31,776.45
Tack Coat: 420 gal		
Price per gallon (\$)	2.15	2.00
Tack Coat Extended (\$)	903.00	840.00
Joint Adhesive (ft): 1350		
Price Per Foot (\$)	0.20	0.10
Joint Adhesive Extended Price (\$)	270.00	135.00
WZTC	-500.00	-942.30
PE2. Webber Place		
Sq Yards: 3484		
Asphalt Tons type 6 (1.5in): 289		
Price Per Ton (\$)	93.97	91.05
Asphalt Extended (\$)	27,157.33	26,313.45
Tack Coat: 348 gal		
Price per gallon (\$)	2.15	2.00
Tack Coat Extended (\$)	748.20	696.00
Joint Adhesive (ft): 1120		
Price Per Foot (\$)	0.20	0.10

**CHEMUNG COUNTY-CITY OF ELMIRA PURCHASING
DEPARTMENT**

RFB-318 City of Elmira Hot Mix Asphalt Overlay

Bid Opening: June 25, 2024

Bidders	Elmira Road Materials	Dalrymple Gravel & contracting
Joint Adhesive Extended Price (\$)	224.00	112.00
WZTC	-500.00	-780.30
PE3. Fitch Street		
Sq Yards: 1680		
Asphalt Tons type 6 (1.5in): 139		
Price Per Ton (\$)	93.97	91.05

**CHEMUNG COUNTY-CITY OF ELMIRA PURCHASING
DEPARTMENT**

RFB-318 City of Elmira Hot Mix Asphalt Overlay

Bid Opening: June 25, 2024

Bidders	Elmira Road Materials	Dalrymple Gravel & contracting
Asphalt Extended (\$)	13,061.83	12,655.95
Tack Coat: 168 gal		
Price per gallon (\$)	2.15	2.00
Tack Coat Extended (\$)	361.20	336.00
Joint Adhesive (ft): 540		
Price Per Foot (\$)	0.20	0.10
Joint Adhesive Extended Price (\$)	108.00	54.00
WTZC	-500.00	-375.30
PE4. Lackawanna Avenue		
Sq Yards: 4667		
Asphalt Tons type 6 (1.5in): 387		
Price Per Ton (\$)	93.97	91.05
Asphalt Extended (\$)	36,366.39	35,236.35
Tack Coat: 467 gal		
Price per gallon (\$)	2.15	2.00
Tack Coat Extended (\$)	1,004.05	934.00
Joint Adhesive (ft): 1200		
Price Per Foot (\$)	0.20	0.10
Joint Adhesive Extended Price (\$)	240.00	120.00
WTZC	-500.00	-1,044.90
PE5. Front Street		
Sq Yards: 3467		
Asphalt Tons type 6 (1.5in): 288		
Price Per Ton (\$)	93.97	91.05
Asphalt Extended (\$)	27,063.36	26,222.40
Tack Coat: 347 gal		

**CHEMUNG COUNTY-CITY OF ELMIRA PURCHASING
DEPARTMENT**

RFB-318 City of Elmira Hot Mix Asphalt Overlay

Bid Opening: June 25, 2024

Bidders	Elmira Road Materials	Dalrymple Gravel & contracting
Price per gallon (\$)	2.15	2.00
Tack Coat Extended (\$)	746.05	694.00
Joint Adhesive (ft): 780		
Price Per Foot (\$)	0.20	0.10
Joint Adhesive Extended Price (\$)	156.00	78.00
WZTC	-500.00	-777.60
PE6. Center Street		
Sq Yards: 4947		
Asphalt Tons type 6 (1.5in): 411		
Price Per Ton (\$)	93.97	91.05
Asphalt Extended (\$)	38,621.67	37,421.55
Tack Coat: 495 gal		
Price per gallon (\$)	2.15	2.00
Tack Coat Extended (\$)	1,064.25	990.00
Joint Adhesive (ft): 1590		
Price Per Foot (\$)	0.20	0.10
Joint Adhesive Extended Price (\$)	318.00	159.00
WZTC	-500.00	-1,109.70
PE7. Sixth Street		
Sq Yards: 2893		
Asphalt Tons type 6 (1.5in): 240		
Price Per Ton (\$)	93.97	91.05
Asphalt Extended (\$)	22,552.80	21,852.00
Tack Coat: 289 gal		
Price per gallon (\$)	2.15	2.00
Tack Coat Extended (\$)	621.35	578.00

**CHEMUNG COUNTY-CITY OF ELMIRA PURCHASING
DEPARTMENT**

RFB-318 City of Elmira Hot Mix Asphalt Overlay

Bid Opening: June 25, 2024

Bidders	Elmira Road Materials	Dalrymple Gravel & contracting
Joint Adhesive (ft): 930		
Price Per Foot (\$)	0.20	0.10
Joint Adhesive Extended Price (\$)	186.00	93.00
WZTC	-500.00	-648.00
PE8. Elm Place/ Gildea St		
Sq Yards: 2298		
Asphalt Tons type 6 (1.5in): 191		
Price Per Ton (\$)	93.97	91.05
Asphalt Extended (\$)	17,948.27	17,390.55
Tack Coat: 230 gal		
Price per gallon (\$)	2.15	2.00
Tack Coat Extended (\$)	494.50	460.00
Joint Adhesive (ft): 940		
Price Per Foot (\$)	0.20	0.10
Joint Adhesive Extended Price (\$)	188.00	94.00
WZTC	-500.00	-515.70
PE9. Logan Street		
Sq Yards: 2200		
Asphalt Tons type 6 (1.5in): 183		
Price Per Ton (\$)	93.97	91.05
Asphalt Extended (\$)	17,196.51	16,662.15
Tack Coat: 220 gal		
Price per gallon (\$)	2.15	2.00
Tack Coat Extended (\$)	473.00	440.00
Joint Adhesive (ft): 660		
Price Per Foot (\$)	0.20	0.10

CHEMUNG COUNTY-CITY OF ELMIRA PURCHASING DEPARTMENT		
RFB-318 City of Elmira Hot Mix Asphalt Overlay		
Bid Opening: June 25, 2024		
Bidders	Elmira Road Materials	Dalrymple Gravel & contracting
Joint Adhesive Extended Price (\$)	132.00	66.00
WZTC	-500.00	-494.10
PE10. Sullivan Street		
Sq Yards: 4911		
Asphalt Tons type 6 (1.5in): 408		
Price Per Ton (\$)	93.97	91.05
Asphalt Extended (\$)	38,339.76	37,148.40
Tack Coat: 491 gal		
Price per gallon (\$)	2.15	2.00
Tack Coat Extended (\$)	1,055.65	982.00
Joint Adhesive (ft): 1300		
Price Per Foot (\$)	0.20	0.10
Joint Adhesive Extended Price (\$)	260.00	130.00
WZTC	-500.00	-1,101.60
PE11. Tuttle Ave		
Sq Yards: 1907		
Asphalt Tons type 6 (1.5in): 158		
Price Per Ton (\$)	93.97	91.05
Asphalt Extended (\$)	14,847.26	14,385.90
Tack Coat: 191 gal		
Price per gallon (\$)	2.15	2.00
Tack Coat Extended (\$)	410.65	382.00
Joint Adhesive (ft): 660		
Price Per Foot (\$)	0.20	0.10
Joint Adhesive Extended Price (\$)	132.00	66.00
WZTC	-500.00	-426.60

**CHEMUNG COUNTY-CITY OF ELMIRA PURCHASING
DEPARTMENT**

RFB-318 City of Elmira Hot Mix Asphalt Overlay

Bid Opening: June 25, 2024

Bidders	Elmira Road Materials	Dalrymple Gravel & contracting
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PE12. Jacob Rhode Drive

Sq Yards: 1633		
Asphalt Tons type 6 (1.5in): 136		
Price Per Ton (\$)	93.97	91.05
Asphalt Extended (\$)	12,779.92	12,382.80
Tack Coat: 163 gal		
Price per gallon (\$)	2.15	2.00
Tack Coat Extended (\$)	350.45	326.00
Joint Adhesive (ft): 490		
Price Per Foot (\$)	0.20	0.10
Joint Adhesive Extended Price (\$)	98.00	49.00
WZTC	-500.00	-367.20

PE13. 5th Street

Sq Yards: 2631		
Asphalt Tons type 6 (1.5in): 218		
Price Per Ton (\$)	93.97	91.05
Asphalt Extended (\$)	20,485.46	19,848.90
Tack Coat: 263 gal		
Price per gallon (\$)	2.15	2.00
Tack Coat Extended (\$)	565.45	526.00
Joint Adhesive (ft): 740		
Price Per Foot (\$)	0.20	0.10
Joint Adhesive Extended Price (\$)	148.00	74.00
WZTC	-500.00	-588.60

PE14. Partridge Street

Sq Yards: 1671
Asphalt Tons type 6 (1.5in): 139

CHEMUNG COUNTY-CITY OF ELMIRA PURCHASING DEPARTMENT		
RFB-318 City of Elmira Hot Mix Asphalt Overlay		
Bid Opening: June 25, 2024		
Bidders	Elmira Road Materials	Dalrymple Gravel & contracting
Price Per Ton (\$)	95.67	91.05
Asphalt Extended (\$)	13,298.13	12,655.95
Tack Coat: 167 gal		
Price per gallon (\$)	2.15	2.00
Tack Coat Extended (\$)	359.05	334.00
Joint Adhesive (ft): 470		
Price Per Foot (\$)	0.20	0.10
Joint Adhesive Extended Price (\$)	94.00	47.00
WZTC	-500.00	-375.30
PE15. Franklin Street		
Sq Yards: 2302		
Asphalt Tons type 6 (1.5in): 191		
Price Per Ton (\$)	95.67	91.05
Asphalt Extended (\$)	18,272.97	17,390.55
Tack Coat: 230 gal		
Price per gallon (\$)	2.15	2.00
Tack Coat Extended (\$)	494.50	460.00
Joint Adhesive (ft): 740		
Price Per Foot (\$)	0.20	0.10
Joint Adhesive Extended Price (\$)	148.00	74.00
WZTC	-500.00	-515.70
PE16. South Avenue		
Sq Yards: 2222		
Asphalt Tons type 6 (1.5in): 184		
Price Per Ton (\$)	95.67	91.05
Asphalt Extended (\$)	17,603.28	16,753.20

**CHEMUNG COUNTY-CITY OF ELMIRA PURCHASING
DEPARTMENT**

RFB-318 City of Elmira Hot Mix Asphalt Overlay

Bid Opening: June 25, 2024

Bidders	Elmira Road Materials	Dalrymple Gravel & contracting
Tack Coat: 222 gal		
Price per gallon (\$)	2.15	2.00
Tack Coat Extended (\$)	477.30	444.00
Joint Adhesive (ft): 500		
Price Per Foot (\$)	0.20	0.10
Joint Adhesive Extended Price (\$)	100.00	50.00
WZTC	-500.00	-496.80
PE17. Kinyon Street		
Sq Yards: 2917		
Asphalt Tons type 6 (1.5in): 242		
Price Per Ton (\$)	95.67	91.05
Asphalt Extended (\$)	23,152.14	22,034.10
Tack Coat: 292 gal		
Price per gallon (\$)	2.15	2.00
Tack Coat Extended (\$)	627.80	584.00
Joint Adhesive (ft): 750		
Price Per Foot (\$)	0.20	0.10
Joint Adhesive Extended Price (\$)	150.00	75.00
WZTC	-500.00	-653.40
PE18. Oakley Place		
Sq Yards: 1000		
Asphalt Tons type 6 (1.5in): 83		
Price Per Ton (\$)	95.67	91.05
Asphalt Extended (\$)	7,940.61	7,557.15
Tack Coat: 100 gal		
Price per gallon (\$)	2.15	2.00

**CHEMUNG COUNTY-CITY OF ELMIRA PURCHASING
DEPARTMENT**

RFB-318 City of Elmira Hot Mix Asphalt Overlay

Bid Opening: June 25, 2024

Bidders	Elmira Road Materials	Dalrymple Gravel & contracting
Tack Coat Extended (\$)	215.00	200.00
Joint Adhesive (ft):300		
Price Per Foot (\$)	0.20	0.10
Joint Adhesive Extended Price (\$)	60.00	30.00
WZTC	-500.00	-224.10
PE19. West Avenue		
Sq Yards: 6311		
Asphalt Tons type 6 (1.5in): 524		
Price Per Ton (\$)	95.67	91.05
Asphalt Extended (\$)	50,131.08	47,710.20
Tack Coat: 631 gal		
Price per gallon (\$)	2.15	2.00
Tack Coat Extended (\$)	1,356.65	1,262.00
Joint Adhesive (ft): 1775		
Price Per Foot (\$)	0.20	0.10
Joint Adhesive Extended Price (\$)	355.00	177.50
WZTC	-500.00	-1,414.80
PE20. Harmon Street		
Sq Yards: 3567		
Asphalt Tons type 6 (1.5in): 296		
Price Per Ton (\$)	95.67	91.05
Asphalt Extended (\$)	28,318.32	26,950.80
Tack Coat: 357 gal		
Price per gallon (\$)	2.15	2.00
Tack Coat Extended (\$)	767.55	714.00
Joint Adhesive (ft): 1070		

**CHEMUNG COUNTY-CITY OF ELMIRA PURCHASING
DEPARTMENT**

RFB-318 City of Elmira Hot Mix Asphalt Overlay

Bid Opening: June 25, 2024

Bidders	Elmira Road Materials	Dalrymple Gravel & contracting
Price Per Foot (\$)	0.20	0.10
Joint Adhesive Extended Price (\$)	214.00	107.00
WZTC	-500.00	-799.20
PE21. Henry Street		
Sq Yards: 3484		
Asphalt Tons type 6 (1.5in): 289		
Price Per Ton (\$)	95.67	91.05
Asphalt Extended (\$)	27,648.63	26,313.45
Tack Coat: 348 gal		
Price per gallon (\$)	2.15	2.00
Tack Coat Extended (\$)	748.20	696.00
Joint Adhesive (ft): 980		
Price Per Foot (\$)	0.20	0.10
Joint Adhesive Extended Price (\$)	196.00	98.00
WZTC	-500.00	-780.30
PE22. Lewis Street		
Sq Yards: 2400		
Asphalt Tons type 6 (1.5in): 199		
Price Per Ton (\$)	95.67	91.05
Asphalt Extended (\$)	19,038.33	18,118.95
Tack Coat: 240 gal		
Price per gallon (\$)	2.15	2.00
Tack Coat Extended (\$)	516.00	480.00
Joint Adhesive (ft): 540		
Price Per Foot (\$)	0.20	0.10
Joint Adhesive Extended Price (\$)	108.00	54.00

CHEMUNG COUNTY-CITY OF ELMIRA PURCHASING DEPARTMENT		
RFB-318 City of Elmira Hot Mix Asphalt Overlay		
Bid Opening: June 25, 2024		
Bidders	Elmira Road Materials	Dalrymple Gravel & contracting
WZTC	-500.00	-573.30
PE23. S Broadway		
Sq Yards: 3000		
Asphalt Tons type 6 (1.5in): 249		
Price Per Ton (\$)	95.67	91.05
Asphalt Extended (\$)	23,821.83	22,671.45
Tack Coat: 300gal		
Price per gallon (\$)	2.15	2.00
Tack Coat Extended (\$)	645.00	600.00
Joint Adhesive (ft): 900		
Price Per Foot (\$)	0.20	0.10
Joint Adhesive Extended Price (\$)	180.00	90.00
WZTC	-500.00	-672.30
PE24. Tremaine Place/ Neilly Place		
Sq Yards: 1667		
Asphalt Tons type 6 (1.5in): 138		
Price Per Ton (\$)	95.67	91.05
Asphalt Extended (\$)	13,202.46	12,564.90
Tack Coat: 167 gal		
Price per gallon (\$)	2.15	2.00
Tack Coat Extended (\$)	359.05	334.00
Joint Adhesive (ft): 1000		
Price Per Foot (\$)	0.20	0.10
Joint Adhesive Extended Price (\$)	200.00	100.00
WZTC	-500.00	-372.60
PE25. Gaines Street		

**CHEMUNG COUNTY-CITY OF ELMIRA PURCHASING
DEPARTMENT**

RFB-318 City of Elmira Hot Mix Asphalt Overlay

Bid Opening: June 25, 2024

Bidders	Elmira Road Materials	Dalrymple Gravel & contracting
Sq Yards: 2178		
Asphalt Tons type 6 (1.5in): 181		
Price Per Ton (\$)	95.67	91.05
Asphalt Extended (\$)	17,316.27	16,480.05
Tack Coat: 218 gal		
Price per gallon (\$)	2.15	2.00
Tack Coat Extended (\$)	468.70	436.00
Joint Adhesive (ft): 700		
Price Per Foot (\$)	0.20	0.10
Joint Adhesive Extended Price (\$)	140.00	70.00
WZTC	-500.00	-488.70
PE26. Morrow Street		
Sq Yards: 778		
Asphalt Tons type 6 (1.5in): 65		
Price Per Ton (\$)	95.67	91.05
Asphalt Extended (\$)	6,218.55	5,918.25
Tack Coat: 78gal		
Price per gallon (\$)	2.15	2.00
Tack Coat Extended (\$)	167.70	156.00
Joint Adhesive (ft): 250		
Price Per Foot (\$)	0.20	0.10
Joint Adhesive Extended Price (\$)	50.00	25.00
WZTC	-500.00	-175.50
PE27. Magnolia Street		
Sq Yards: 1283		
Asphalt Tons type 6 (1.5in): 107		

**CHEMUNG COUNTY-CITY OF ELMIRA PURCHASING
DEPARTMENT**

RFB-318 City of Elmira Hot Mix Asphalt Overlay

Bid Opening: June 25, 2024

Bidders	Elmira Road Materials	Dalrymple Gravel & contracting
Price Per Ton (\$)	95.67	91.05
Asphalt Extended (\$)	10,236.69	9,742.35
Tack Coat: 128 gal		
Price per gallon (\$)	2.15	2.00
Tack Coat Extended (\$)	275.20	256.00
Joint Adhesive (ft): 330		
Price Per Foot (\$)	0.20	0.10
Joint Adhesive Extended Price (\$)	66.00	33.00
WZTC	-500.00	-288.90
PE28. Lake Avenue		
Sq Yards: 2733		
Asphalt Tons type 6 (1.5in): 227		
Price Per Ton (\$)	95.67	91.05
Asphalt Extended (\$)	21,717.09	20,668.35
Tack Coat: 273 gal		
Price per gallon (\$)	2.15	2.00
Tack Coat Extended (\$)	586.95	546.00
Joint Adhesive (ft): 820		
Price Per Foot (\$)	0.20	0.10
Joint Adhesive Extended Price (\$)	164.00	82.00
WZTC	-500.00	-612.90
Total PE1-PE28	638,679.92	610,855.05

Elmira City Council

Agenda Summary: Act on Lead Hazard Reduction Grant Program Audit.

Resolution Number: 2024-250

Sponsor: Nick Grasso

ATTACHMENTS

[07-15-2024 audit \(LEAD\).doc](#)

July 15 2024

CITY OF ELMIRA
COMMUNITY DEVELOPMENT- LEAD Hazard Reduction Grant
RESOLUTION NO. 2024-_____

Councilmember _____

RESOLVED, that the bills in the amount of **\$5,608.61** are hereby audited for payment for the LEAD Hazard Reduction Grant, July 15, 2024.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Acct. Name	Payee	Item	Amount
Payroll Expenses	Payroll	Payroll to be reimbursed to CDBG- not to exceed	\$ 2,900.00
Marketing Materials	JH Design	inv# 13382	\$ 724.37
Marketing Materials	Elmira Downtown Development	Application for Wisner Market Booth	\$ 35.00
Telephone	City Chamberlain	telephone upgrade	\$ 909.95
Marketing Materials	City Chamberlain	tent for Wisner Market	\$ 139.99
Marketing Materials	Horseheads Printing	invoice # 31532	\$ 240.00
Environmental Testing-Clearance	Eco-Testing	invoice # 1784	\$ 300.00
Travel Reimbursement	See attachment for additional Information	See attachment for additional Information	\$ 359.30
		TOTAL	\$ 5,608.61

Elmira City Council

Agenda Summary: Act on Community Development Block Grant Program Audit.

Resolution Number: 2024-251

Sponsor: Nan Moss

ATTACHMENTS

[07-15-2024 audit \(CDBG;HOME\).docx](#)

July 15, 2024

CITY OF ELMIRA
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
RESOLUTION NO. 2024-_____

Councilmember _____

RESOLVED, that the bills in the amount of **\$148,032.71** they are hereby audited for payment for the Community Development Block Grant, July 15, 2024.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Acct. Name	Payee	Item	Amount
Rehab- Payroll Admin- Payroll	Payroll	Payroll not to exceed	\$19,000.00
CV- Catholic Charities	Catholic Charities	Covid Expenses Reimbursement	\$106,663.75
ARP- Reimbursement	Economic Opportunity Program	Tenant Based Rental Assistance, Supportive Services	\$22,368.96
		TOTAL	\$148,032.71

Agenda Summary: Act on Audit.

Resolution Number: 2024-252

Sponsor: Corey Cooke

ATTACHMENTS

[AUDIT COVER SHEET.pdf](#)

[AUDIT BACKUP PT 1.pdf](#)

[AUDIT BACKUP PT 2.pdf](#)

DATE: July 15th, 2024

TO: THE HONORABLE MAYOR AND COUNCIL

FROM: CHARMAIN CATTAN, CITY CHAMBERLAIN

I hereby present to you for examination and audit the following lists. These lists and the supporting vouchers and payrolls have been examined by the departments concerned and have been certified by them to me. An examination of these claims has been made by the Chamberlain's office for the purpose of ascertaining that the prerequisites to the audit have been complied with.

CURRENT BUDGET FUNDS:	\$256,584.34
CAPITAL FUNDS:	\$646,816.22
COMMUNITY DEVELOPMENT;	\$0.00
TRUST & AGENCY FUNDS:	\$0.00
SELF INSURANCE FUNDS:	\$0.00

TOTAL PER ATTACHED COMPUTER LIST:	\$903,400.56
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OTHER PAYMENTS:

PAYROLLS W/E July 14th, 2024	\$750,000.00
HAND CHECKS-THRU MACHINE-LISTINGS ATTACHED	\$26,713.47
CAPITAL HAND CHECKS	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00

TOTAL OTHER PAYMENTS:	\$776,713.47
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GRAND TOTAL PAYMENTS:	\$1,680,114.03
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RESOLUTION NO. 2024-

By Councilmember _____

RESOLVED, that the bills and the payrolls in the amount of \$1,680,114.03
be and they hereby are audited and approved for payment,
when in funds.

ADOPTED BY THE FOLLOWING VOTE:

AYES-----	-----NAYS
_____ COUNCILMEMBER MOSS	_____
_____ COUNCILMEMBER WILSON	_____
_____ COUNCILMEMBER COOKE	_____
_____ COUNCILMEMBER BRINN	_____
_____ COUNCILMEMBER GRASSO	_____
_____ COUNCILMEMBER DUFFY	_____
_____ MAYOR MANDELL	_____

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City of Elmira *LIVE*
Payment Batch Register
Bank Account: GENERAL FUND - GENERAL FUND
Batch Date: 07/15/2024

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GENERAL FUND - GENERAL FUND						
Check	07/15/2024	205182	Accounts Payable	ACCURINT		1,200.00
	Invoice		Date	Description	Check Sort Code	Amount
		1075940-20240531	07/02/2024	BILLING ID 1075940		1,200.00
Check	07/15/2024	205183	Accounts Payable	AMAZON CAPITAL SERVICES INC		447.84
	Invoice		Date	Description	Check Sort Code	Amount
		1QKM-FMQ7-TDPK	07/02/2024	2024 BLANKET PO PGB1989		139.99
		1QLQ-FJXV-7PYP	07/02/2024	2024 BLANKET PO PGB1989		229.99
		163X-FQRL-K9HF	07/02/2024	2024 BLANKET PO PGB1989		34.22
		1Y1N-KFLD-3CKC+1	07/02/2024	supplies		43.64
Check	07/15/2024	205184	Accounts Payable	Auto Zone		208.07
	Invoice		Date	Description	Check Sort Code	Amount
		2950983884	06/21/2024	Automotive Parts RES # 22-241 RFP211201 (PGB-270)		60.10
		2950983860	06/21/2024	Automotive Parts RES # 22-241 RFP211201 (PGB-270)		122.99
		2950988619	06/28/2024	Automotive Parts RES # 22-241 RFP211201 (PGB-270)		24.98
Check	07/15/2024	205185	Accounts Payable	BAILEY, JOHNSON & PECK, PC		338.50
	Invoice		Date	Description	Check Sort Code	Amount
		12396	07/02/2024	Comfort V Elmira		338.50
Check	07/15/2024	205186	Accounts Payable	BALLAND ENTERPRISES INC.		3,500.00
	Invoice		Date	Description	Check Sort Code	Amount
		2024-2916	07/02/2024	3/27/24 MVA		3,500.00
Check	07/15/2024	205187	Accounts Payable	BANFIELD BAKER CORPORATION		97.50
	Invoice		Date	Description	Check Sort Code	Amount
		6341	06/03/2024	Seed & Misc. Supplies		97.50
Check	07/15/2024	205188	Accounts Payable	BRIAN ELLIS		1,383.78
	Invoice		Date	Description	Check Sort Code	Amount
		4/1/24-6/30/24	07/02/2024	REIMBURSEMENT - HEALTH INSURANCE		1,383.78
Check	07/15/2024	205189	Accounts Payable	BRYAN J MAGGS LAW OFFICES, PLLC		25,136.59
	Invoice		Date	Description	Check Sort Code	Amount
		3108	07/02/2024	MURPHY/CAMILLI V. ELMIRA		906.50
		3534	07/02/2024	MURPHY/CAMILLI V. ELMIRA		624.50
		3726	07/02/2024	MURPHY/CAMILLI V. ELMIRA		916.50
		3107	07/02/2024	MURPHY V. CAMPANELLA		20,393.09
		3533	07/02/2024	MURPHY V. CAMPANELLA		2,247.50
		3725	07/02/2024	MURPHY V. CAMPANELLA		48.50
Check	07/15/2024	205190	Accounts Payable	BULKHEAD HARDWARE COMPANY, INC.		45.35
	Invoice		Date	Description	Check Sort Code	Amount
		373409, 373665	06/17/2024	BLANKET FOR SUPPLIES AND MATERIALS		45.35
Check	07/15/2024	205191	Accounts Payable	CHAMPION FASTENERS		61.90
	Invoice		Date	Description	Check Sort Code	Amount
		96886	06/25/2024	Equipment Service		61.90
Check	07/15/2024	205192	Accounts Payable	CHEMUNG COUNTY CENTRAL SERV-POSTAGE		623.20

	Invoice	Date	Description	Check Sort Code	Amount
	JUNE 2024	07/02/2024	POSTAGE		623.20
Check	07/15/2024	205193	Accounts Payable CHEMUNG COUNTY TRANSFER		24,661.57
	Invoice	Date	Description	Check Sort Code	Amount
	139589, 139602	06/17/2024	GARBAGE COLLECTION FEES- ELMIRA & HERITAGE		10,070.68
	139591	06/17/2024	GARBAGE COLLECTION FEES- ELM HEIGHTS		1,099.28
	139637, 139651	06/24/2024	GARBAGE COLLECTION FEES- ELMIRA & HERITAGE		12,518.04
	139639	06/24/2024	GARBAGE COLLECTION FEES- ELM HEIGHTS		748.93
	139638	07/02/2024	CUST#TI-00038 1		73.27
	139590	07/02/2024	CUST#TI-00038 1		151.37
Check	07/15/2024	205194	Accounts Payable CLARK EQUIPMENT COMPANY DBA BOBCAT COMPANY		828.06
	Invoice	Date	Description	Check Sort Code	Amount
	03-238439	06/19/2024	Automotive Parts		354.36
	03-239187	06/26/2024	Automotive Parts		473.70
Check	07/15/2024	205195	Accounts Payable COOK BROTHERS		2.10
	Invoice	Date	Description	Check Sort Code	Amount
	2157064	06/26/2024	Automotive Parts		2.10
Check	07/15/2024	205196	Accounts Payable COPY EXPRESS		54.00
	Invoice	Date	Description	Check Sort Code	Amount
	93153	07/02/2024	BUSINESS CARDS		54.00
Check	07/15/2024	205197	Accounts Payable CORNELL UNIVERSITY HOSPITAL FOR ANIMALS		318.93
	Invoice	Date	Description	Check Sort Code	Amount
	1926056	07/02/2024	ADDT'L 1926030, 1931973, 1920082		318.93
Check	07/15/2024	205198	Accounts Payable CORNING COMMUNITY COLLEGE		100.00
	Invoice	Date	Description	Check Sort Code	Amount
	7/23/24	07/02/2024	COURSE FEE		100.00
Check	07/15/2024	205199	Accounts Payable CSEA EMPLOYEE BENEFIT FUND		8,372.96
	Invoice	Date	Description	Check Sort Code	Amount
	7/1/24	07/02/2024	JULY VISION INSURANCE		8,372.96
Check	07/15/2024	205200	Accounts Payable CULLIGAN		444.00
	Invoice	Date	Description	Check Sort Code	Amount
	272X33246408	07/02/2024	ACCT#272-00120501-7		110.00
	272-00120519-19	07/02/2024	ELMIRA POLICE DEPT		224.00
	272-00120527	07/02/2024	ELMIRA POLICE DETECTIVE BUREAU		110.00
Check	07/15/2024	205201	Accounts Payable CURREN HARDWARE & FEED		87.41
	Invoice	Date	Description	Check Sort Code	Amount
	88726	06/27/2024	BLANKET FOR PARTS, SUPPLIES, HARDWARE		31.76
	88687	06/20/2024	Parts & Hardware		25.16
	88719/88721	07/02/2024	SUPPLIES		30.49
Check	07/15/2024	205202	Accounts Payable DATAPILOT		4,985.00
	Invoice	Date	Description	Check Sort Code	Amount
	9586898	07/02/2024	Upgrade to existing software		4,985.00
Check	07/15/2024	205203	Accounts Payable DAVIS ULMER		452.50
	Invoice	Date	Description	Check Sort Code	Amount
	F275907	06/13/2024	ACCELERATOR REPLACEMENT -EMERGENCY		452.50
Check	07/15/2024	205204	Accounts Payable DENIERIO'S AUTO DETAILING		85.00
	Invoice	Date	Description	Check Sort Code	Amount
	169014	07/02/2024	BIOHAZARD CLEAN		85.00
Check	07/15/2024	205205	Accounts Payable ELMIRA COCA-COLA BOTTLING CORP.		1,102.51

	Invoice	Date	Description	Check Sort Code	Amount
	42007479007+	06/26/2024	BLANKET FOR COKE PRODUCTS		1,102.51
Check	07/15/2024	205206	Accounts Payable EWING IRRIGATION		3,009.46
	Invoice	Date	Description	Check Sort Code	Amount
	22661111	06/21/2024	BLANKET FOR IRRIGATION PARTS		113.74
	22718278	06/26/2024	GLOBAL SERVICE PLAN FOR IRRIGATION SYSTEM		2,895.72
Check	07/15/2024	205207	Accounts Payable FERRARIO FORD LINCOLN MERCURY		3,755.25
	Invoice	Date	Description	Check Sort Code	Amount
	68416	05/31/2024	Automotive Parts		958.68
	68994	06/27/2024	Automotive Parts		763.05
	68606	05/28/2024	Automotive Parts		1,801.02
	37297	06/04/2024	Automotive Parts		232.50
Check	07/15/2024	205208	Accounts Payable FIRE ALARM SERVICE TECHNOLOGY INC		114.00
	Invoice	Date	Description	Check Sort Code	Amount
	48312	06/14/2024	SECURITY SYSTEM REPAIR		114.00
Check	07/15/2024	205209	Accounts Payable FIRST CLASS GLASS AND MIRROR		65.00
	Invoice	Date	Description	Check Sort Code	Amount
	ORDER 16834	07/02/2024	WINDSHIELD REPAIR		65.00
Check	07/15/2024	205210	Accounts Payable FIRST UNUM LIFE		1,054.76
	Invoice	Date	Description	Check Sort Code	Amount
	JULY 2024	07/02/2024	POLICY#0461381-001		263.66
	JULY, 2024	07/02/2024	POLICY#0461461-001		791.10
Check	07/15/2024	205211	Accounts Payable HESSELSON'S		150.00
	Invoice	Date	Description	Check Sort Code	Amount
	26169	06/27/2024	BOOT ALLOWANCE CSEA		150.00
Check	07/15/2024	205212	Accounts Payable IPS GROUP, INC		6,437.86
	Invoice	Date	Description	Check Sort Code	Amount
	97894	05/31/2024	Parking Meter Parts		3,228.16
	INV99087	07/02/2024	PARKING METERS		3,209.70
Check	07/15/2024	205213	Accounts Payable JAMES J TURCSIK, JR.		2,500.00
	Invoice	Date	Description	Check Sort Code	Amount
	W/E 7/22/24	07/02/2024	PER CONTRACT		2,500.00
Check	07/15/2024	205214	Accounts Payable JOE JOHNSON EQUIPMENT, INC.		4,064.54
	Invoice	Date	Description	Check Sort Code	Amount
	P47365	06/17/2024	Automotive Parts & Supplies		4,064.54
Check	07/15/2024	205215	Accounts Payable JOHN'S EQUIPMENT RENTAL		352.43
	Invoice	Date	Description	Check Sort Code	Amount
	26380	06/24/2024	SUPPLIES AND MATERIALS		284.93
	71228	06/20/2024	Equipment Service		67.50
Check	07/15/2024	205216	Accounts Payable KorTerra Inc		7,500.00
	Invoice	Date	Description	Check Sort Code	Amount
	24957	05/31/2024	Locating Service Contract		7,500.00
Check	07/15/2024	205217	Accounts Payable LAWMEN SUPPLY COMPANY		2,533.80
	Invoice	Date	Description	Check Sort Code	Amount
	INV24-40578	07/02/2024	SIM-9mm rounds		2,533.80
Check	07/15/2024	205218	Accounts Payable LINDE GAS & EQUIPMENT INC		117.61
	Invoice	Date	Description	Check Sort Code	Amount
	43611526	06/22/2024	Equipment Service		117.61
Check	07/15/2024	205219	Accounts Payable LORI WATERS		162.66
	Invoice	Date	Description	Check Sort Code	Amount
	CONF-6/24	07/02/2024	NYSOVS - MILEAGE		117.66

	MEALS	07/02/2024	REIMBURSEMENT - MEALS		45.00
Check	07/15/2024	205220	Accounts Payable	LOWE'S COMPANIES, INC.	15.03
	Invoice	Date	Description	Check Sort Code	Amount
	92104	06/25/2024	BLANKET FOR GOLF COURSE SUPPLIES & TOOLS		15.03
Check	07/15/2024	205221	Accounts Payable	MATTHEW BENDER & CO.	154.44
	Invoice	Date	Description	Check Sort Code	Amount
	41572203	07/02/2024	GILBERT'S SUPPLEMENTAL		102.96
	41757807	07/02/2024	acct 1986377001		51.48
Check	07/15/2024	205222	Accounts Payable	MCCARTHY TIRE SERVICE	422.58
	Invoice	Date	Description	Check Sort Code	Amount
	35-72106	06/18/2024	Automotive Parts		72.58
	35-72594	06/28/2024	Equipment Service		350.00
Check	07/15/2024	205223	Accounts Payable	MEDICAL WAREHOUSE	76.00
	Invoice	Date	Description	Check Sort Code	Amount
	229055	07/02/2024	EMS SUPPLIES		76.00
Check	07/15/2024	205224	Accounts Payable	MUNICIPAL EMERGENCY SERVICES, INC.	188.00
	Invoice	Date	Description	Check Sort Code	Amount
	IN2075686	07/02/2024	IN2069278		188.00
Check	07/15/2024	205225	Accounts Payable	NORTHEAST SIGNAL	1,500.00
	Invoice	Date	Description	Check Sort Code	Amount
	73123MD1	06/20/2024	BPO FOR TRAFFIC/ELECTRICAL SUPPLIES		1,500.00
Check	07/15/2024	205226	Accounts Payable	NRG BUSINESS MARKETING	438.29
	Invoice	Date	Description	Check Sort Code	Amount
	HS44312081	07/02/2024	692586-3081		438.29
Check	07/15/2024	205227	Accounts Payable	NU-WAY ELMIRA	163.62
	Invoice	Date	Description	Check Sort Code	Amount
	1174OI1265	06/21/2024	Automotive Parts		147.28
	1174OI1480	06/25/2024	Automotive Parts		16.34
Check	07/15/2024	205228	Accounts Payable	NYS DEPT OF ENVIRONMENTAL CONSERVAT	160.00
	Invoice	Date	Description	Check Sort Code	Amount
	9990000643722	07/02/2024	PERMIT # 8070400083		160.00
Check	07/15/2024	205229	Accounts Payable	NYSEG	55,403.35
	Invoice	Date	Description	Check Sort Code	Amount
	6/21/24	07/02/2024	ACCT#1901-0154-003		53,141.16
	6/21/24.	07/02/2024	ACCT#1901-0000-214		2,262.19
Check	07/15/2024	205230	Accounts Payable	NYSID	158.92
	Invoice	Date	Description	Check Sort Code	Amount
	1057781	06/27/2024	JANITORIAL SERVICES FOR RESERVATION AT GROVE		158.92
Check	07/15/2024	205231	Accounts Payable	OCCUSTAR, INC.	18,270.00
	Invoice	Date	Description	Check Sort Code	Amount
	12226	07/02/2024	PHYSICAL EXAMS		14,940.00
	12227	07/02/2024	SWAT RESPIRATOR EXAMS		3,330.00
Check	07/15/2024	205232	Accounts Payable	PARMENTER MOTORS, INC.	375.00
	Invoice	Date	Description	Check Sort Code	Amount
	4/22 - 5/30/24	07/02/2024	TOWING		375.00
Check	07/15/2024	205233	Accounts Payable	PBA	15,750.00
	Invoice	Date	Description	Check Sort Code	Amount
	2023 & 2024	07/02/2024	2023 & 2024 PBA RANGE RENTAL		15,750.00
Check	07/15/2024	205234	Accounts Payable	PEOPLEREADY INC	8,298.98
	Invoice	Date	Description	Check Sort Code	Amount
	28723226	06/25/2024	TEMP SERVICES		4,005.16
	28737413	07/02/2024	TEMP SERVICES		4,293.82

Check	07/15/2024	205235	Accounts Payable	POINT SPRING & DRIVESHAFT CO.	86.17
	Invoice	Date	Description	Check Sort Code	Amount
	26338	06/04/2024	Automotive Parts RFB- 2077R		86.17
Check	07/15/2024	205236	Accounts Payable	PRESENTA PLAQUE	511.23
	Invoice	Date	Description	Check Sort Code	Amount
	1841	07/02/2024	plaques for department awards		511.23
Check	07/15/2024	205237	Accounts Payable	PUMP IRRIGATION TECHNOLOGIES, INC.	1,341.04
	Invoice	Date	Description	Check Sort Code	Amount
	8044	06/21/2024	EMERGENCY REPAIR IRRIGATION SYSTEM		1,341.04
Check	07/15/2024	205238	Accounts Payable	RENTALS TO GO LLC	325.00
	Invoice	Date	Description	Check Sort Code	Amount
	291376	06/26/2024	PORTABLE TOILETS FOR PARKS		325.00
Check	07/15/2024	205239	Accounts Payable	SAFE	2,822.00
	Invoice	Date	Description	Check Sort Code	Amount
	7/15/24	07/02/2024	WORKERS COMP LIABILITY		2,822.00
Check	07/15/2024	205240	Accounts Payable	SAM'S CLUB DIRECT	635.69
	Invoice	Date	Description	Check Sort Code	Amount
	6/17, 6/26	06/17/2024	purchases		568.89
	10183400081	07/02/2024	WATER		66.80
Check	07/15/2024	205241	Accounts Payable	STEWART P. WILSON	7,154.01
	Invoice	Date	Description	Check Sort Code	Amount
	492670	06/19/2024	FUEL-BLANKET PO RFB# 2402 RES#22-187		1,956.50
	492358	06/25/2024	FUEL-BLANKET PO RFB# 2402 RES#22-187		1,282.19
	467869	06/25/2024	FUEL-BLANKET PO RFB# 2402 RES#22-187 MTGC		1,409.00
	475897	06/26/2024	FUEL-BLANKET PO RFB# 2402 RES#22-187 MTGC		329.34
	492727	06/26/2024	FUEL-BLANKET PO RFB# 2402 RES#22-187		2,176.98
Check	07/15/2024	205242	Accounts Payable	TIME WARNER CABLE	96.50
	Invoice	Date	Description	Check Sort Code	Amount
	0228173061624	07/02/2024	312 LAKE ST		96.50
Check	07/15/2024	205243	Accounts Payable	TLC TNR	560.00
	Invoice	Date	Description	Check Sort Code	Amount
	7/1/24	07/02/2024	14 CATS ALTERED		560.00
Check	07/15/2024	205244	Accounts Payable	TWIN TIER PAINT WALLCOVERING	95.80
	Invoice	Date	Description	Check Sort Code	Amount
	00067346	07/02/2024	PAINT - HQ DOORS		95.80
Check	07/15/2024	205245	Accounts Payable	UniFirst Corporation	380.71
	Invoice	Date	Description	Check Sort Code	Amount
	88974, 88961	06/27/2024	BLANKET FOR FLOOR MATS FOR BUILDINGS		151.66
	1100086626	06/20/2024	LAUNDRY SERVICE		83.22
	1100088973	06/27/2024	LAUNDRY SERVICE		145.83
Check	07/15/2024	205246	Accounts Payable	UNITED UNIFORM	198.00
	Invoice	Date	Description	Check Sort Code	Amount
	1021-499925	07/02/2024	SALES ORDER S021-0205085		198.00
Check	07/15/2024	205247	Accounts Payable	UNITED UNIFORM	1,930.50
	Invoice	Date	Description	Check Sort Code	Amount
	1021-503708	07/02/2024	Uniform shirt retock		1,930.50
Check	07/15/2024	205248	Accounts Payable	VERIZON (FORMERLY BELL ATLANTIC)	2,127.45
	Invoice	Date	Description	Check Sort Code	Amount
	JUN-607-737-5600	07/02/2024	ACCT#651-754-337-0001-23		75.13
	JUN-607-737-0531	07/02/2024	ACCT#251-754-321-0001-58		18.78
	JUN-607-737-5601	07/02/2024	ACCT#251-754-338-0001-91		2,033.54
Check	07/15/2024	205249	Accounts Payable	VERIZON WIRELESS	4,205.08

	Invoice	Date	Description	Check Sort Code	Amount
	9967334398	07/02/2024	ACCT#286111989-00001		4,205.08
Check	07/15/2024	205250	Accounts Payable WEX BANK		8,712.88
	Invoice	Date	Description	Check Sort Code	Amount
	98052157	07/02/2024	FUEL PURCHASES		8,712.88
Check	07/15/2024	205251	Accounts Payable WILBRI, INC.		182.85
	Invoice	Date	Description	Check Sort Code	Amount
	27572	06/21/2024	Automotive Parts RFB-2566		182.85
Check	07/15/2024	205252	Accounts Payable WILLIAM GOODWIN		59.02
	Invoice	Date	Description	Check Sort Code	Amount
	SUPPLIES	07/02/2024	REIMBURSEMENT		59.02
Check	07/15/2024	205253	Accounts Payable COMMONWEALTH OF MASSACHUSETTS		6.00
	Invoice	Date	Description	Check Sort Code	Amount
	101616557	07/02/2024	LICENSE PLANT KRP7566		6.00
GENERAL FUND GENERAL FUND Totals:			Transactions: 72		\$239,158.28
Checks:	72		\$239,158.28		

City of Elmira *LIVE*

Payment Batch Register

Bank Account: GENERAL FUND - GENERAL FUND
Batch Date: 07/15/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GENERAL FUND - GENERAL FUND					
Check	07/15/2024	205254 Accounts Payable	CONSTELLATION ENERGY SERVICES OF NEW YORK, INC.		15,996.84
	Invoice	Date	Description	Check Sort Code	Amount
	68668904101	07/05/2024	2530739-41493		15,996.84
Check	07/15/2024	205255 Accounts Payable	EMPIRE ACCESS		859.98
	Invoice	Date	Description	Check Sort Code	Amount
	11229718	07/05/2024	00089371-4		859.98
Check	07/15/2024	205256 Accounts Payable	PITNEY BOWES		15.00
	Invoice	Date	Description	Check Sort Code	Amount
	1025597221	07/05/2024	0015532822		15.00
Check	07/15/2024	205257 Accounts Payable	XEROX CORPORATION		554.24
	Invoice	Date	Description	Check Sort Code	Amount
	021568634	07/05/2024	726686991		29.43
	021568643	07/05/2024	708184692		72.12
	021568625	07/05/2024	726289374		108.54
	021568647	07/05/2024	726246168		22.08
	021568626	07/05/2024	726368111		105.70
	021568627	07/05/2024	726368160		13.46
	021568628	07/05/2024	726368178		130.37
	021568644	07/05/2024	718422447		5.09
	021568648	07/05/2024	726246770		16.64
	021568638	07/05/2024	726756687		50.81
GENERAL FUND GENERAL FUND Totals:			Transactions: 4		\$17,426.06
Checks:	4		\$17,426.06		

City of Elmira *LIVE*
Payment Batch Register
Bank Account: CAP CHECK - CAPITAL CHECKING
Batch Date: 07/15/2024

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CAP CHECK - CAPITAL CHECKING						
Check	07/15/2024	104907	Accounts Payable	AIRPORT STRIPING, INC.		77,115.60
	Invoice		Date	Description	Check Sort Code	Amount
		48135-03	05/31/2024	ADA Ramps RFB-2584 Res 24-105		77,115.60
Check	07/15/2024	104908	Accounts Payable	BC Plumbing, Heating, Electric, AC/R, Inc.		15,000.00
	Invoice		Date	Description	Check Sort Code	Amount
		146405	06/27/2024	BC PLUMBING Station 5 Furnace/AC		15,000.00
Check	07/15/2024	104909	Accounts Payable	CHAPEL LUMBER COMPANY		5,948.29
	Invoice		Date	Description	Check Sort Code	Amount
		2406-129741	06/27/2024	2406-129756		60.16
		2406-129746	06/27/2024	STATION 3 CABINETS		21.34
		SEE ATTACHED LIS	06/27/2024	CHAPEL BPO for Station 5 Floor		4,339.76
		130444	06/27/2024	CHAPEL Station 5 2nd floor remodel		1,527.03
Check	07/15/2024	104910	Accounts Payable	FINCH TURF, INC.		7,996.24
	Invoice		Date	Description	Check Sort Code	Amount
		W06314	06/27/2024	BLADE CUTTERS		7,996.24
Check	07/15/2024	104911	Accounts Payable	GRASS LANDS EQUIPMENT CO.		66,653.76
	Invoice		Date	Description	Check Sort Code	Amount
		1369461	06/24/2024	4520N VENTRAC TRACTOR		66,653.76
Check	07/15/2024	104912	Accounts Payable	I. D. BOOTH, INC.		74,108.32
	Invoice		Date	Description	Check Sort Code	Amount
		1000004422.003	06/24/2024	LUMEC STREETLIGHTS		73,119.60
		S100014008.001	06/27/2024	S100028413.001		988.72
Check	07/15/2024	104913	Accounts Payable	J.F. & J.P. WENZEL		1,982.00
	Invoice		Date	Description	Check Sort Code	Amount
		105674	03/29/2024	963 Walnut St Granite Curb Repairs		1,982.00
Check	07/15/2024	104914	Accounts Payable	TWIN TIER PAINT WALLCOVERING		5,564.74
	Invoice		Date	Description	Check Sort Code	Amount
		668857	06/27/2024	TWIN TIER PW Station 3 Living Room		1,948.05
		66858,68236	06/27/2024	68484		3,616.69
CAP CHECK CAPITAL CHECKING Totals:				Transactions: 8		\$254,368.95
Checks:		8		\$254,368.95		

City of Elmira *LIVE*

Payment Batch Register

Bank Account: CAP CHECK - CAPITAL CHECKING
Batch Date: 07/15/2024

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CAP CHECK - CAPITAL CHECKING						
Check	07/15/2024	104915	Accounts Payable	AIRPORT STRIPING, INC.		157,296.40
	Invoice		Date	Description	Check Sort Code	Amount
		48135-04	06/10/2024	ADA Ramps RFB-2584 Res 24-105		68,179.00
		48135-05	06/17/2024	ADA Ramps RFB-2584 Res 24-105		89,117.40
Check	07/15/2024	104916	Accounts Payable	CORE		2,880.00
	Invoice		Date	Description	Check Sort Code	Amount
		260496	06/20/2024	Misc Drainage Supplies		2,880.00
Check	07/15/2024	104917	Accounts Payable	NORTHEAST SIGNAL		199,200.00
	Invoice		Date	Description	Check Sort Code	Amount
		NESI_061224TT3	06/21/2024	Miovision Core DCM-Miovision		199,200.00
Check	07/15/2024	104918	Accounts Payable	SENECA PAVEMENT MARKING		33,070.87
	Invoice		Date	Description	Check Sort Code	Amount
		2024 Long Line	06/14/2024	2024 Road Program Traffic Marking Lines/Symbols		33,070.87
CAP CHECK CAPITAL CHECKING Totals:				Transactions: 4		\$392,447.27
Checks:		4		\$392,447.27		

HAND CHECKS DETAILS
CAPITAL HAND CHECKS DETAIL

\$26,713.47
\$0.00

City of Elmira *LIVE*

Payment Batch Register

Bank Account: GENERAL FUND - GENERAL FUND
Batch Date: 07/05/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GENERAL FUND - GENERAL FUND					
Check	07/05/2024	205180 Accounts Payable	Inman Enterprises Inc DBA Cayuga Ski & Cyclery		950.00
	Invoice	Date	Description	Check Sort Code	Amount
	#556	07/05/2024	Ticket 220000038623		950.00
Check	07/05/2024	205181 Accounts Payable	JAMES J TURCSIK, JR.		15,076.86
	Invoice	Date	Description	Check Sort Code	Amount
	6/16-6/30/24	07/05/2024	Commission Check		15,076.86
GENERAL FUND GENERAL FUND Totals:			Transactions: 2		\$16,026.86
Checks:	2		\$16,026.86		

City of Elmira *LIVE*

Payment Batch Register

Bank Account: GENERAL FUND - GENERAL FUND
Batch Date: 06/28/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GENERAL FUND - GENERAL FUND					
Check	06/28/2024	205178 Accounts Payable	ELMIRA CITY COURT CLERK		80.00
	Invoice	Date	Description	Check Sort Code	Amount
	4 court cases	06/28/2024	court case filings		80.00
Check	06/28/2024	205179 Accounts Payable	JAMES J TURCSIK, JR.		2,500.00
	Invoice	Date	Description	Check Sort Code	Amount
	W/E 7/8/24	06/28/2024	PER CONTRACT		2,500.00
GENERAL FUND GENERAL FUND Totals:			Transactions: 2		\$2,580.00
Checks:	2		\$2,580.00		

ACH PAYMENTS

GHI DENTAL BILLS FOR THE TWO WEEK PERIOD 06/22/2024 - 07/5/2024

6/25/2024 GHI DENTAL	\$	1,784.50
6/27/2024 GHI DENTAL	\$	1,383.00
7/1/2024 GHI DENTAL	\$	2,989.20
	\$	<u>6,156.70</u>

MTGC LIQUOR BILLS FOR THE TWO WEEK PERIOD 06/22/2024 - 07/5/2024

6/27/2024 SARATOGA EAGLE	\$	125.10
6/28/2024 A.L. GEORGE	\$	664.71
7/3/2024 SARATOGA EAGLE	\$	823.60
7/5/2024 A.L. GEORGE	\$	336.50
	\$	<u>1,949.91</u>

Elmira City Council

Agenda Summary: Act on resolution to adjourn.

Resolution Number: 2024-253

Sponsor: Jackie Wilson

ATTACHMENTS

[Adjournment July 15.docx](#)

July 15, 2024

RESOLUTION

NO. 2024 – ____

By: _____

RESOLVED, that the next meeting for City Council will be a Regular Meeting held on Monday, July 29th, 2024, at 5:30PM; and be it further

RESOLVED, that this meeting is adjourned.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	