

APPROVAL OF MINUTES

2024-254
Nan Moss

Act on resolution dispensing with the minutes of the Regular Meeting held on Monday, July 15th, 2024.

FIRST PUBLIC COMMENT PORTION

IDENTIFICATION OF CONSENT ITEMS

PERSONNEL ACTIONS

2024-255
Mayor Mandell

Receive communication from the City Manager and act on resolution reporting the Personnel Actions for the City of Elmira, whereby Hunter T. Argetsinger has elected to resign from his position as Police Officer, effective July 15, 2024; and Connor M. Jansen has elected to resign from his position as Police Officer, effective July 15, 2024.

RESOLUTIONS

2024-256
Council as a Whole

Receive communication from the City Manager and act on resolution accepting the Records of Activities, copies of which are attached hereto, submitted by Councilmembers Brinn, Cooke, Grasso, and Moss and direct that records be submitted to the New York State Retirement System.

2024-257
Joseph Duffy

Receive communication from the City Manager and act on resolution authorizing the purchase of a 2024 Ford F-150 Supercab XL for use by Buildings and Grounds Department, said purchase to be funded by the 2023 Capital Budget at a final cost of \$46,975.00, awarding the mini-bid to Ferrario Ford utilizing the State Office of General Services Program titled "Vehicle Marketplace", and authorizing the Mayor to sign all required documents to effect the purchase of the vehicle.

2024-258
Gary Brinn

Act on resolution authorizing the City Chamberlain to transfer interest earned from the Capital Fund in the amount of \$284,143.75 to the General Fund and make

corresponding journal entries to be used to pay debt services on bonds in order to comply with the terms of the Arbitrage Certificates for the City's annual capital borrowing requiring interest and further authorizing the Chamberlain to transfer \$284,143.75 from the General Fund to the Capital Fund which is necessary to support additional funds needed to complete capital projects.

2024-259
Corey Cooke

Act on resolution approving and endorsing the application of Chemung County Chamber of Commerce (CCCC) located within this municipality for a grant under Title 9 of the Environmental Protection Act of 1993 for a historic preservation project known as Chemung County Commerce Historic Roof Rehabilitation.

2024-260
Joseph Duffy

Receive communication from the City Manager and act on resolution approving annual salary increases for Fire Chief Andrew Mallow retroactive to January 1, 2024 and City Chamberlain position effective July 29, 2024 and approving the attached Amended 2024 City Salary Rate Schedule containing these salary increases.

GRANTS

2024-261
Mayor Mandell

Receive communication from the City Manager and act on resolution approving acceptance of a grant from the Federal Emergency Management Agency under the Grant Programs Directorate's Fiscal Year 2023 Assistance to Firefighters Grant in the amount of \$27,009.92 with the City's responsibility being \$2,701.00; said funds to be used to purchase equipment/gear washers and dryers in the Elmira Fire Department.

AGREEMENTS

2024-262
Joseph Duffy

Receive communication from the City Manager and act on resolution approving a grant agreement with the Susquehanna River Basin Commission in acceptance of a grant from the Commission of \$300,000 to be used toward the replacement of the aging irrigation system at the Mark Twain Golf Course, authorizing the Mayor to execute the grant agreement, a copy of which is attached hereto; said agreement subject to Corporation Counsel approval.

2024-263
Corey Cooke

Receive communication from the City Manager and act on resolution authorizing the continued retention of LaBella to provide professional services for the Downtown Revitalization Initiative Activate Buildings Programs, the total of all said services not to exceed \$93,087.40, and authorizing the Mayor the execute a second extension agreement with LaBella; said agreement subject to Corporation Counsel approval.

2024-264
Joseph Duffy

Receive communication from the City Manager and act on resolution accepting the bid of Raydo, Inc. DBA Overhead Door Company of Elmira (Overhead Door) in the total amount of \$35,000.00, the lowest bidder meeting all bid specifications as outlined on the attached bid summary sheet, and authorizing the Mayor to enter into and execute an agreement with Overhead Door to replace the rear overhead door at Fire Station No. 3.

AUDITS

2024-265
Nick Grasso

Act on Lead Hazard Reduction Grant Program Audit.

2024-266
Jackie Wilson

Act on Community Development Block Grant Program Audit

2024-267
Gary Brinn

Act on Audit.

SECOND PUBLIC COMMENT PORTION

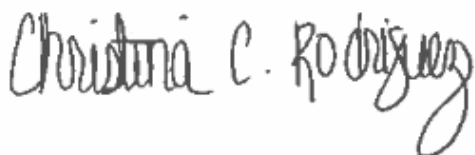
CITY MANAGER REPORT

ADJOURN

2024-268
Nick Grasso

Act on resolution to adjourn.

Respectfully Submitted,



Christina C. Rodriguez
City Clerk

Elmira City Council

Agenda Summary:	Act on resolution dispensing with the minutes of the Regular Meeting held on Monday, July 15th, 2024.
Resolution Number:	2024-254
Sponsor:	Nan Moss

ATTACHMENTS

[Beginning July 29.docx](#)

July 29, 2024

Minutes of the Regular Meeting of the Council of the City of Elmira, New York, held in Council Chambers in said City of Elmira, this 29th day of July, 2024.

The Mayor called the meeting to order and presided.

The City Clerk called the roll.

PRESENT:

ABSENT:

RESOLUTION

NO. 2024- _____

By Councilmember: _____

RESOLVED, that the reading of the minutes of the Regular Meeting held July 15, 2024, be dispensed with and stand approved.

ADOPTED BY THE FOLLOWING VOTE		
AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary:

Receive communication from the City Manager and act on resolution reporting the Personnel Actions for the City of Elmira, whereby Hunter T. Argetsinger has elected to resign from his position as Police Officer, effective July 15, 2024; and Connor M. Jansen has elected to resign from his position as Police Officer, effective July 15, 2024.

Resolution Number:

2024-255

Sponsor:

Mayor Mandell

ATTACHMENTS

[Personnel Actions July 29.docx](#)

July 29, 2024

**FOR THE AGENDA
COMMUNICATION**

To the Honorable Mayor and Councilmembers

Dear Councilmembers:

This is to announce the personnel actions for the City of Elmira whereby:

ARGETSINGER, HUNTER T. has elected to resign from his position as Police Officer, effective July 15, 2024.

JANSEN, CONNOR M. has elected to resign from his position as Police Officer, effective July 15, 2024.

Respectfully submitted,

P. Michael Collins
City Manager

July 29, 2024

RESOLUTION

2024 - ____

By Councilmember: _____

RESOLVED, that the communication from the City Manager announcing the personnel actions for the City of Elmira whereby Hunter T. Argetsinger, has elected to resign from his position as Police Officer, effective July 15, 2024; and Connor M. Jansen, has elected to resign from his position as Police Officer, effective July 15, 2024; and be it further

RESOLVED, that the personnel actions for the City of Elmira be received and placed on file.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary: Receive communication from the City Manager and act on resolution accepting the Records of Activities, copies of which are attached hereto, submitted by Councilmembers Brinn, Cooke, Grasso, and Moss and direct that records be submitted to the New York State Retirement System.

Resolution Number: 2024-256

Sponsor: Council as a Whole

ATTACHMENTS

[resolution councilmember records of activities brinn cooke grasso & moss 7.29.2024.docx](#)
[councilmembers records of activities 7.29.2024.pdf](#)

July 29, 2024

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

In order for Councilmembers to receive pension service credit for service as an elected official, Councilmembers are required to document for at least three (3) months the dates/times/activities they have performed in their role of being a Councilmember. Councilmembers Brinn, Cooke, Grasso, and Moss have submitted their Records of Activities, copies of which are attached hereto and made a part hereof.

Attached is a resolution for the Council to accept the Records of Activities. Upon acceptance, the records will be submitted to the New York State Retirement System.

Respectfully yours,

P. Michael Collins
City Manager

July 29, 2024

RESOLUTION
NO. 2024 - _____

By Councilmember _____:

RESOLVED, that the communication from the City Manager regarding the proposed Council's acceptance of the "Records of Activities", be received and placed on file; and be it further

RESOLVED, that the City Council of the City of Elmira, New York, does hereby accept the Records of Activities, copies of which are attached hereto, submitted by Councilmembers Brinn, Cooke, Grasso, and Moss and direct that these records be submitted to the New York State Retirement System.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

EMPLOYER CITY OF ELMIRA
NAME James Gary Brinn
TITLE CITY COUNCIL MEMBER
DOCUMENT RECORD OF ACTIVITIES
PERIOD COVERED March 1, 2024 - May 31, 2024 Minimum 3 months

ACTIVITY LOG

DATE	ACTIVITY	START TIME	END TIME	NUMBER OF HOURS
3/1/2024	Briefing on PBA contract	11:00 AM	11:45 AM	0.75
3/2/2024	Email, Planning Board Briefing	11:30 AM	12:00 PM	0.50
3/3/2024	Email, Social Media	1:00 PM	2:00 PM	1.00
3/4/2024	Email, Newsletter Research and Resp	2:00 PM	3:00 PM	1.00
3/5/2024	Email, PARIS review	10:15 AM	10:45 AM	0.50
3/5/2024	Webinar on Housing	1:00 PM	2:15 PM	1.25
3/6/2024	Urban Green Equity Meeting	9:30 AM	10:45 AM	1.25
3/6/2024	Email migration set-up	12:30 PM	1:00 PM	0.50
3/7/2024	Council Workshop + CM Meeting	10:30 AM	11:30 AM	1.00
3/7/2024	Planning Board	4:30 PM	5:00 PM	0.50
3/10/2024	Meeting prep	1:30 PM	2:30 PM	1.00
3/11/2024	Homeless Taskforce	10:00 AM	11:30 AM	1.50
3/11/2024	City Council Meeting	5:30 PM	6:00 PM	0.50
3/17/2024	Prepping press conference	2:30 PM	4:00 PM	1.50
3/18/2024	Urban Green + City Meeting	2:30 PM	3:00 PM	0.50
3/18/2024	Strategic Meeting with Mayor	3:00 PM	3:30 PM	0.50
3/19/2024	City Manager Evaluation	1:00 PM	2:00 PM	1.00
3/19/2024	Zombie House Taskforce	2:00 PM	3:00 PM	1.00
3/21/2024	Council Workshop + Meet w/ Mayor	10:30 AM	11:15 AM	0.75
3/25/2002	Council Prep + Meeting	5:00 PM	6:00 PM	1.00
4/1/2024	CM Evaluation + Meet w/ Mayor	9:30 AM	10:30 AM	1.00
4/2/2024	Email and resolution work	1:00 PM	2:00 PM	1.00
4/4/2024	Workshop + Meet w/ Mayor	10:15 AM	11:00 AM	0.75
4/5/2024	CM Evaluation Draft & Deliver	12:30 PM	2:30 PM	2.00
4/8/2024	City Council Meeting	5:30 PM	6:30 PM	1.00
4/12/2014	Legislative w/ Counsel & Mayor	11:00 AM	12:00 PM	1.00
4/15/2024	Meetings at City Hall	2:00 PM	3:30 PM	1.50
4/16/2024	Brick Pond Park Walk-around	3:00 PM	4:00 PM	1.00
4/18/2024	Council Workshop + Housing	10:30 AM	11:30 AM	1.00
4/22/2024	Press Conference	1:45 PM	2:30 PM	0.75
4/22/2024	City Council Meeting	5:15 PM	6:30 PM	1.25
4/26/2024	Briefing with EPD Chief	10:00 AM	11:00 AM	1.00
5/1/2024	Urban Green Equity Meeting	10:00 AM	10:45 AM	0.75
5/1/2024	IDA Press Conference at Arena	11:00 AM	11:45 AM	0.75
5/2/2024	Workshop and Special Meeting	10:15 AM	12:00 PM	1.75
5/2/2024	Constituent Services	3:00 PM	4:00 PM	1.00
5/3/2024	Land Bank & Personnel	11:00 AM	12:00 PM	1.00
5/6/2024	City Council Meeting	5:15 PM	6:30 PM	1.25
5/14/2024	College Stakeholders Event	8:00 AM	9:30 AM	1.50
5/15/2024	Travel to NYCOM	8:00 AM	12:30 PM	4.50
5/15/2024	NYCOM Continuing Ed	2:45 PM	5:15 PM	2.50
5/16/2024	NYCOM Continuing Ed	8:00 AM	12:30 PM	4.50
5/16/2024	NYCOM Continuing Ed	2:00 PM	4:45 PM	2.75
5/17/2024	NYCOM Continuing Ed	8:30 AM	9:30 AM	1.00

EMPLOYER CITY OF ELMIRA
NAME James Gary Brinn
TITLE CITY COUNCIL MEMBER
DOCUMENT RECORD OF ACTIVITIES
PERIOD COVERED March 1, 2024 - May 31, 2024 Minimum 3 months

ACTIVITY LOG				
DATE	ACTIVITY	START TIME	END TIME	NUMBER OF HOURS
5/17/2024	Travel from NYCOM	9:30 AM	2:30 PM	5.00
5/20/2024	City Council Meeting	5:00 PM	6:30 PM	1.50
5/21/2024	Environmental Council	9:00 AM	10:30 AM	1.50
5/21/2024	Zombie House Taskforce	2:00 PM	3:00 PM	1.00
5/24/2024	Meeting with Mayor	9:00 AM	10:00 AM	1.00
5/30/2024	Council Workshop	10:30 AM	11:30 AM	1.00
			TOTAL HOURS	65.00

EMPLOYER CITY OF ELMIRA
NAME COOKE, COREY
TITLE CITY COUNCIL MEMBER
DOCUMENT RECORD OF ACTIVITIES
PERIOD COVERED JANUARY - JUNE 2024 Minimum 3 months

ACTIVITY LOG				
DATE	ACTIVITY	START TIME	END TIME	NUMBER OF HOURS
1/1/2024	Installation ceremony, related activities	12:00 PM	2:45 PM	2.75
1/1/2024	Discussion with City Manager	11:35 AM	11:50 AM	0.25
1/2/2024	Council meeting - executive session	10:30 AM	11:30 AM	1.00
1/2/2024	Council meeting, conversations with constituents	5:30 PM	6:00 PM	0.50
1/2/2024	Discussion with City Manager	9:35 AM	9:45 AM	0.17
1/4/2024	Discussion with Mayor	11:05 AM	11:35 AM	0.50
1/9/2024	Conversations with constituents	8:00 AM	9:30 AM	1.50
1/10/2024	Council workshop preparation	7:00 AM	9:00 AM	2.00
1/11/2024	Council workshop, reviewed emails & Council mater	10:15 AM	10:55 AM	0.67
1/16/2024	Review of 2024 Budget Briefing Materials	11:00 AM	12:00 PM	1.00
1/16/2024	Conversation with Harris Weiss (NY Gov's office)	12:00 PM	12:15 PM	0.25
1/23/2024	Discussion with City Manager	9:55 AM	10:15 AM	0.33
1/24/2024	Council workshop preparation	7:00 AM	9:00 AM	2.00
1/25/2024	Council workshop, reviewed emails & Council mater	10:15 AM	10:55 AM	0.67
1/25/2024	Attended Chamber of Commerce Annual Member N	5:00 PM	8:30 PM	3.50
1/29/2024	Council meeting, conversations with constituents	5:30 PM	6:00 PM	0.50
2/4/2024	Attended NYCOM Legislative Meeting, multiple wor	8:00 AM	3:00 PM	6.00
2/4/2024	Travel to NYCOM Legislative Meeting	12:45 PM	3:45 PM	3.00
2/5/2024	Attended NYCOM Legislative Meeting, multiple wor	8:00 AM	3:00 PM	6.00
2/6/2024	Communications with constituent re EDD	11:30 AM	12:30 PM	1.00
2/6/2024	Attended NYCOM Legislative Meeting, multiple wor	8:00 AM	3:00 PM	6.00
2/6/2024	Travel from NYCOM Legislative Meeting	3:00 PM	6:00 PM	3.00
2/7/2024	Council workshop preparation	7:00 AM	9:00 AM	2.00
2/8/2024	Council workshop, reviewed emails & Council mater	10:15 AM	10:55 AM	0.67
2/12/2024	Council meeting, conversations with constituents	5:30 PM	6:00 PM	0.50
2/13/2024	Discussion with Mayor	4:00 PM	4:30 PM	0.50
2/21/2024	Council workshop preparation	7:00 AM	9:00 AM	2.00
2/22/2024	EURA discussion post-board meeting with Director	11:50 AM	12:05 PM	0.25
2/26/2024	Council meeting, conversations with constituents	5:30 PM	6:00 PM	0.50
2/28/2024	Economic Forum Breakfast Presentation	8:00 AM	10:00 AM	2.00
2/28/2024	Meeting with St. Patrick's Apts property manager	4:50 PM	5:50 PM	1.00
3/6/2024	Council workshop preparation	7:00 AM	9:00 AM	2.00
3/7/2024	Council workshop, reviewed emails & Council mater	10:15 AM	10:55 AM	0.67
3/11/2024	Council meeting, conversations with constituents	5:30 PM	6:00 PM	0.50
3/20/2024	Council workshop preparation	7:00 AM	9:00 AM	2.00
3/21/2024	Council workshop, reviewed emails & Council mater	10:15 AM	10:55 AM	0.67
3/25/2024	Council meeting, conversations with constituents	5:30 PM	6:00 PM	0.50
4/3/2024	Council workshop preparation	7:00 AM	9:00 AM	2.00
4/4/2024	Council workshop, reviewed emails & Council mater	10:15 AM	10:55 AM	0.67
4/8/2024	Council meeting, conversations with constituents	5:30 PM	6:00 PM	0.50
4/16/2024	Discussion with City Manager	10:00 AM	10:30 AM	0.50
4/17/2024	Council workshop preparation	7:00 AM	9:00 AM	2.00
4/18/2024	Council workshop, reviewed emails & Council mater	10:15 AM	10:55 AM	0.67
4/22/2024	Council meeting, conversations with constituents	5:30 PM	6:00 PM	0.50
5/1/2024	Council workshop preparation	7:00 AM	9:00 AM	2.00
5/2/2024	Council workshop, reviewed emails & Council mater	10:15 AM	10:55 AM	0.67
5/6/2024	Council meeting, conversations with constituents	5:30 PM	6:00 PM	0.50
5/15/2024	Council workshop preparation	7:00 AM	9:00 AM	2.00
5/16/2024	Council workshop, reviewed emails & Council mater	10:15 AM	10:55 AM	0.67
5/20/2024	Council meeting, conversations with constituents	5:30 PM	6:00 PM	0.50

EMPLOYER CITY OF ELMIRA
NAME COOKE, COREY
TITLE CITY COUNCIL MEMBER
DOCUMENT RECORD OF ACTIVITIES
PERIOD COVERED JANUARY - JUNE 2024 Minimum 3 months

ACTIVITY LOG				
DATE	ACTIVITY	START TIME	END TIME	NUMBER OF HOURS
5/21/2024	Preparation for Town Hall Meeting	4:00 PM	5:00 PM	1.00
5/22/2024	Hosted 2nd District Town Hall meeting	6:00 PM	7:00 PM	1.00
5/23/2024	Discussion with Mayor	11:00 AM	11:30 AM	0.50
5/29/2024	Council workshop preparation	7:00 AM	9:00 AM	2.00
5/30/2024	Council workshop, reviewed emails & Council mater	10:15 AM	10:55 AM	0.67
6/6/2024	Meeting with Mayor & Bridge Renaming Committee	10:00 AM	10:45 AM	0.75
6/12/2024	Council workshop preparation	7:00 AM	9:00 AM	2.00
6/13/2024	Council workshop, reviewed emails & Council mater	10:15 AM	10:55 AM	0.67
6/17/2024	Council meeting, conversations with constituents	5:30 PM	6:00 PM	0.50
6/26/2024	Council workshop preparation	7:00 AM	9:00 AM	2.00
6/27/2024	Council workshop, reviewed emails & Council mater	10:15 AM	10:55 AM	0.67
			TOTAL HOURS	83.25

EMPLOYER CITY OF ELMIRA
NAME NICK GRASSO
TITLE CITY COUNCIL MEMBER
DOCUMENT RECORD OF ACTIVITIES
PERIOD COVERED DECEMBER 2023 - FEBRUARY 2024 Minimum 3 months

ACTIVITY LOG				
DATE	ACTIVITY	START TIME	END TIME	NUMBER OF HOURS
12/1/2023	DISTRICT DRIVE THRU	9:00 AM	10:30 AM	1.50
12/1/2023	CONSTITUENT PHONE CALL	4:30 PM	5:30 PM	1.00
12/2/2023	SOCIAL MEDIA POSTING/COMMUNICATIONS	12:00 PM	1:00 PM	1.00
12/4/2023	COUNCIL MEETING PREP	4:00 PM	5:30 PM	1.50
12/4/2023	COUNCIL MEETING	5:30 PM	6:30 PM	1.00
12/5/2023	CONSTITUENT SERVICES	11:00 AM	1:00 PM	2.00
12/7/2023	SOCIAL MEDIA POSTING/COMMUNICATIONS	12:00 PM	1:00 PM	1.00
12/8/2023	DISTRICT DRIVE THRU	10:00 AM	12:00 PM	2.00
12/11/2023	CONSTITUENT SERVICES/COMMUNICATIONS	1:00 PM	3:00 PM	2.00
12/13/2023	MEETING PREP FOR TOWN HALL	3:00 PM	5:30 PM	2.50
12/14/2023	COUNCIL WKSHP/CONSTITUENT SVCS	10:30 AM	12:00 PM	1.50
12/15/2023	SOCIAL MEDIA POSTING/COMMUNICATIONS	12:00 PM	12:30 PM	0.50
12/16/2023	DISTRICT DRIVE THRU	10:00 AM	12:00 PM	2.00
12/18/2023	SOCIAL MEDIA POSTING/MEETING PREP	4:00 PM	5:30 PM	1.50
12/18/2023	COUNCIL MEETING	5:30 PM	7:00 PM	1.50
12/19/2023	SOCIAL MEDIA POSTING/COMMUNICATIONS	12:00 PM	2:00 PM	2.00
12/20/2023	CONSTITUENT CALLS/TOWN HALL MTG	4:00 PM	8:00 PM	4.00
12/22/2023	PHONE CALLS/CONSTITUENT SVCS	1:00 PM	3:30 PM	2.50
12/23/2023	DISTRICT DRIVE THRU	11:00 AM	12:30 PM	1.50
12/24/2023	SOCIAL MEDIA POSTING/COMMUNICATIONS	12:00 PM	12:30 PM	0.50
12/28/2023	COUNCIL WKSHP/CONSTITUENT SVCS	10:00 AM	1:00 PM	3.00
12/29/2023	SOCIAL MEDIA POSTING/COMMUNICATIONS	12:00 PM	12:30 PM	0.50
12/30/2023	SOCIAL MEDIA POSTING/COMMUNICATIONS	12:00 PM	12:30 PM	0.50
12/31/2023	SOCIAL MEDIA POSTING/COMMUNICATIONS	12:00 PM	12:30 PM	0.50
1/1/2024	INAUGURATION / SPECIAL MTG / RECEPTION	12:30 PM	3:30 PM	3.00
1/2/2024	CONSTITUENT CALLS/MTG/SOCIAL MEDIA	12:00 PM	3:00 PM	3.00
1/3/2024	CONSTITUENT SVCS	4:00 PM	5:00 PM	1.00
1/3/2024	RECEPTION FOR ANIMAL SHELTER DONATION	5:00 PM	6:30 PM	1.50
1/3/2024	PHONE MTG	7:00 PM	8:30 PM	1.50
1/4/2024	CONSTITUENT SVCS	9:00 AM	10:00 AM	1.00
1/4/2024	MEETING	3:00 PM	4:00 PM	1.00
1/8/2024	SOCIAL MEDIA POSTING/COMMUNICATIONS	12:00 PM	1:00 PM	1.00
1/9/2024	CONSTITUENT SVCS	11:30 AM	12:00 PM	0.50
1/9/2024	INTERVIEW AND CONSTITUENT SVCS	1:45 PM	3:15 PM	1.50
1/11/2024	WKSHP PREP / COUNCIL WKSHP	10:00 AM	11:15 AM	1.25
1/11/2024	CONSTITUENT SVCS/EMAIL/COMMUNICATIONS	1:00 PM	3:00 PM	2.00
1/12/2024	DISTRICT DRIVE THRU	9:00 AM	10:00 AM	1.00
1/15/2024	SOCIAL MEDIA POSTING/COMMUNICATIONS	12:00 PM	12:30 PM	0.50
1/16/2024	SOCIAL MEDIA POSTING/CONSTITUENT SVCS	3:00 PM	3:30 PM	0.50
1/16/2024	COUNCIL MEETING PREP / COUNCIL MEETING	5:00 PM	6:30 PM	1.50
1/17/2024	COMMUNITY PREPAREDNESS MTG	6:00 PM	7:30 PM	1.50
1/18/2024	PREPARATION FOR CIVIC TRAINING	2:00 PM	3:30 PM	1.50
1/18/2024	NEAR WESTSIDE ASSOCIATION MTG	5:30 PM	6:00 PM	0.50
1/18/2024	CIVIC TRAINING	6:00 PM	8:30 PM	2.50
1/19/2024	MEETING AT CITY HALL / SOCIAL MEDIA POSTIN	9:30 AM	11:00 AM	1.50
1/19/2024	MEETING AT CITY HALL / NEW POLICE OFFICE SWEARING IN CEREMONY / EMAILS	12:00 PM	1:30 PM	1.50
1/20/2024	DISTRICT DRIVE THRU	12:00 PM	1:30 PM	1.50

EMPLOYER CITY OF ELMIRA
NAME NICK GRASSO
TITLE CITY COUNCIL MEMBER
DOCUMENT RECORD OF ACTIVITIES
PERIOD COVERED DECEMBER 2023 - FEBRUARY 2024 Minimum 3 months

ACTIVITY LOG				
DATE	ACTIVITY	START TIME	END TIME	NUMBER OF HOURS
1/22/2024	RESEARCH / CONSTITUENT COMMUNICATIONS	10:00 AM	11:30 AM	1.50
1/23/2024	NYCOM WEBINAR	11:30 AM	1:15 PM	1.75
1/24/2024	COMMUNICATION WITH CONSTITUENTS / SOCI	10:00 AM	11:00 AM	1.00
1/24/2024	CONSTITUENT COMMUNICATIONS	3:00 PM	3:45 PM	0.75
1/25/2024	MEETING AT ELMIRA WORKS	9:00 AM	10:30 AM	1.50
1/25/2024	COUNCIL WORKSHOP	10:30 AM	10:45 AM	0.25
1/25/2024	ATTENDED DOWNTOWN BUSINESS MEETING	10:45 AM	11:30 AM	0.75
1/25/2024	NYCOM WEBINAR	11:30 AM	1:00 PM	1.50
1/25/2024	EMAILS / VOICE MAILS / CALLS	1:00 PM	3 PM	2.00
1/26/2024	MEETING	12:45 PM	2:30 PM	1.75
1/26/2024	EMAILS / CALLS	2:30 PM	3:00 PM	0.50
1/27/2024	EMAILS / CALLS	4:00 PM	5:00 PM	1.00
1/28/2024	RESEARCH / SOCIAL MEDIA POSTINGS	12:00 PM	1:00 PM	1.00
1/29/2024	MEETING PREP / COUNCIL MEETING	4:30 PM	6:30 PM	2.00
1/30/2024	EMAILS / NYCOM WEBINAR	11:45 AM	1:45 PM	2.00
1/31/2024	EMAILS / CONSTITUENT SERVICES	5:00 PM	7:00 PM	2.00
2/1/2024	CONSTITUENT CALLS	12:00 PM	12:30 PM	0.50
2/1/2024	ATTENDED PLANNING BOARD MTG	4:15 PM	5:15 PM	1.00
2/2/2024	CONSTITUENT PHONE CALLS / SOCIAL MEDIA PC	12:00 PM	12:45 PM	0.75
2/3/2024	PREPARATION FOR TRAVEL TO NYCOM	12:00 PM	1:15 PM	1.25
2/4/2024	TRAVEL TO NYCOM	11:00 AM	2:30 PM	3.50
2/4/2024	NYCOM SESSIONS	3:00 PM	8:00 PM	5.00
2/5/2024	NYCOM SESSIONS	8:00 AM	8:00 PM	12.00
2/6/2024	NYCOM SESSIONS	8:30 AM	12:00 PM	3.50
2/6/2024	CONSTITUENT SVCS / CALLS / EMAILS	12:00 PM	1:30 PM	1.50
2/6/2024	TRAVEL FROM NYCOM	1:30 PM	5:00 PM	3.50
2/7/2024	SOCIAL MEDIA / CONSTITUENT CALLS	12:00 PM	1:30 PM	1.50
2/7/2024	ELMIRA DOWNTOWN DEV. ANNUAL MTG	4:45 PM	6:15 PM	1.50
2/8/2024	COUNCIL WKSHR / EMAILS	9:30 AM	12:00 PM	2.50
2/9/2024	SOCIAL MEDIA POSTING / COMMUNICATIONS	1:00 PM	2:30 PM	1.50
2/10/2024	DISTRICT DRIVE / COMMUNICATIONS	1:00 PM	3:00 PM	2.00
2/11/2024	RESEARCH	3:00 PM	4:30 PM	1.50
2/12/2024	MEETING PREP / COUNCIL MTG / CONSTITUENT	4:00 PM	6:30 PM	2.50
2/13/2024	SOCIAL MEDIA	12:00 PM	1:00 PM	1.00
2/14/2024	SOCIAL MEDIA / EMAIL	12:00 PM	1:00 PM	1.00
2/15/2024	CONSTITUENT COMMUNICATIONS	12:00 PM	1:30 PM	1.50
2/16/2024	RESEARCH / CONSTITUENT COMMUNICATIONS	12:00 PM	2:00 PM	2.00
2/17/2024	EMAIL / SOCIAL MEDIA	12:00 PM	1:00 PM	1.00
2/19/2024	PHONE CALLS / SOCIAL MEDIA	12:00 PM	1:30 PM	1.50
2/20/2024	SOCIAL MEDIA / EMAIL	12:00 PM	1:00 PM	1.00
2/25/2024	MEETING PREP / RESEARCH	4:00 PM	5:00 PM	1.00
2/26/2024	ATTENDED COUNCIL MTG	5:00 PM	6:30 PM	1.50
2/27/2024	RESEARCH / CONSTITUENT COMMUNICATIONS	4:00 PM	5:15 PM	1.25
			TOTAL HOURS	149.25

EMPLOYER CITY OF ELMIRA
NAME Nanette M. Moss
TITLE CITY COUNCIL MEMBER
DOCUMENT RECORD OF ACTIVITIES
PERIOD COVERED 4/1/2024-6/30/2024 Minimum 3 months

ACTIVITY LOG - NANETTE M. MOSS				
DATE	ACTIVITY	START TIME	END TIME	NUMBER OF HOURS
4/1-4/30/2024	Checked & Responded to E-mails/Calls	7:30 AM	8:00 AM	15.00
4/4/2024	Attended City Council workshop	10:30 AM	NOON	1.50
4/7/2024	Prepped for 4/8 City Council Mtg	5:00 PM	6:00 PM	1.00
4/8/2024	Attended City Council Mtg	5:30 PM	6:00 PM	0.50
4/14/2024	Sent Compost Facility Opening	5:00 PM	5:30 PM	0.50
	Announcement to Constituents			
4/18/2024	Attended City Council workshop	10:30 AM	11:30 AM	1.00
4/19/2024	Submitted properties for issues attention	9:30 AM	10:00 AM	0.50
4/21/2024	Prepped for 4/22 City Council Mtg	5:00 PM	6:00 PM	1.00
4/22/2024	Attended City Council Meeting	5:30 PM	6:00 PM	1.00
4/27/2024	Submitted properties for issues attention	9:30 AM	10:00 AM	0.50
5/1-5/31/2024	Checked & Responded to E-mails/Calls	7:30 AM	8:00 AM	15.50
5/2/2024	Attended City Council workshop	10:30 AM	11:00 AM	0.50
5/2/2024	Attended Special City Cncl Mtg	11:00 AM	11:15 AM	0.25
5/5/2024	Prepped for 5/6 City Council Mtg	5:00 PM	6:00 PM	1.00
5/6/2024	Attended City Council Meeting	5:30 PM	6:00 PM	0.50
5/14/2024	Ribbon Cutting Cath. Chrs. Hmles. Shelter	1:30 PM	3:00 PM	1.50
5/16/2024	Attended City Council workshop	10:30 AM	Noon	1.50
5/19/2024	Prepped for 5/20 City Council Mtg	5:00 PM	6:00 PM	1.00
5/20/2024	Attended City Council Meeting	5:30 PM	6:00 PM	0.50
5/30/2024	Attended City Council workshp	10:30 AM	11:00 AM	0.50
6/1-6/30/2024	Checked & Responded to E-mails/Calls	7:30 AM	8:00 AM	15.00
6/2/2024	Prepped for 6/3 City Council Mtg	5:00 PM	6:00 PM	1.00
6/3/2024	Attended City Council Meeting	5:30 PM	6:00 PM	0.50
6/4/2024	Submitted properties for issues attention	5:00 PM	6:00 PM	1.00
6/13/2024	Attended City Council workshop	10:30 AM	11:30 AM	1.00
6/13/2024	Lunch Mtg w/Mgr-Mark Tw Glf Crs	Noon	2:30 PM	2.50
6/16/2024	Checked & Responded to E-mails/Calls	5:00 PM	6:00 PM	1.00
6/16/2024	Prepped for City Council Meeting	6:00 PM	7:00 PM	1.00
6/17/2024	Attended City Council Meeting	5:30 PM	6:00 PM	0.50
6/19/2024	Rbn Ctg Renmg of Mdsn Ave Brdg	1:00 PM	2:30 PM	1.50
6/24/2024	Submitted properties for issues attention	5:00 PM	6:00 PM	1.00
6/27/2024	Submitted properties for issues attention	5:00 PM	6:00 PM	1.00
6/27/2024	Attended City Council workshop	10:30 AM	11:00 AM	0.50
			TOTAL HOURS	72.75

Agenda Summary:

Receive communication from the City Manager and act on resolution authorizing the purchase of a 2024 Ford F-150 Supercab XL for use by Buildings and Grounds Department, said purchase to be funded by the 2023 Capital Budget at a final cost of \$46,975.00, awarding the mini-bid to Ferrario Ford utilizing the State Office of General Services Program titled "Vehicle Marketplace", and authorizing the Mayor to sign all required documents to effect the purchase of the vehicle.

Resolution Number:

2024-257

Sponsor:

Joseph Duffy

ATTACHMENTS

[resolution purchase of 2024 f150 ferrario ford buildings and grounds mini-bid 7.29.2024.docx](#)

July 29, 2024

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

The Buildings & Grounds/Sanitation Supervisor and City Chamberlain are recommending that the City purchase a 2024 Ford F-150 Supercab XL. To insure compliance with Section 103 of the General Municipal Law regarding bidding requirements, it is proposed that the City participate in a program titled “Vehicle Marketplace” which is a program offered through the State Office of General Services. The State refers to this program as a “mini-bid”. The City, through the Purchasing Department, has submitted a request for a bid through the Vehicle Marketplace Program.

Ferrario Ford submitted a mini-bid response to MB-319R for the 2024 Ford F-150 Supercab XL to be funded with 2023 Capital Budget funding at a final cost of \$46,975.00.

The following resolution authorizes the purchase of the above equipment for the City’s Buildings and Grounds Department.

Respectfully yours,

P. Michael Collins
City Manager

July 29, 2024

RESOLUTION
NO. 2024 - _____

By Councilmember _____:

RESOLVED, that the communication from the City manager regarding the City's purchase of a vehicle for its Buildings and Grounds Department , be received and placed on file; and be it further

RESOLVED, that the City Council of the City of Elmira, New York does hereby authorize the purchase of a 2024 Ford F-150 Supercab XL for use by the Buildings and Grounds Department; and be it further

RESOLVED, that the City has utilized the State Office of General Services Program titled "Vehicle Marketplace" in order for the City to meet all bidding requirements required by General Municipal Law 103; and be it further

RESOLVED, that the Mayor is hereby authorized to sign all required documents to effect the purchase of the vehicle.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Agenda Summary:

Act on resolution authorizing the City Chamberlain to transfer interest earned from the Capital Fund in the amount of \$284,143.75 to the General Fund and make corresponding journal entries to be used to pay debt services on bonds in order to comply with the terms of the Arbitrage Certificates for the City's annual capital borrowing requiring interest and further authorizing the Chamberlain to transfer \$284,143.75 from the General Fund to the Capital Fund which is necessary to support additional funds needed to complete capital projects.

Resolution Number:

2024-258

Sponsor:

Gary Brinn

ATTACHMENTS

[resolution arbitrage certificate capital fund to general fund R2 7.29.2024.docx](#)

July 29, 2024

RESOLUTION
NO. 2024 - _____

By Councilmember _____:

WHEREAS, the Arbitrage Certificate for the City's annual capital borrowing requires interest generated on borrowed funds financing Capital Projects to be transferred from the Capital Fund to the General Fund within one year to be used to pay debt service on the bonds; and

WHEREAS, in order to comply with the terms of the Arbitrage Certificates, it is necessary for the City Chamberlain to transfer \$284,143.75 in interest earned from the Capital Fund to the General Fund and make the corresponding journal entries; and

WHEREAS, by transferring interest generated on borrowed funds to the General Fund, the Capital Fund will be lessened by the total of \$284,143.75 and the General Fund will be increased by the same amount; and

WHEREAS, several capital projects as listed below require additional funds to complete the projects, it is necessary for Council to authorize the City Chamberlain to transfer \$284,143.75 from the General Fund to the Capital Fund in support of the projects, and to make the corresponding journal entries;

Projects	Original Funding Source	Budgeted Cost	Projected Cost	Incremental Need
Police - Flooring for Juvenile Interview Room / Patrol Office	Capital	\$0.00	\$8,500.00	\$8,500.00
DPW - Fuel Tank Replacement at City Yards	Capital	\$243,000.00	\$275,568.00	\$32,568.00
DPW - Class 8 Dump truck with plow #1	Capital	\$215,000.00	\$233,945.30	\$18,945.30
DPW - Class 8 Dump truck with plow #2	Capital	\$215,000.00	\$233,945.30	\$18,945.30
DPW - 2024 Freightliner 108SD #1	Capital	\$115,000.00	\$216,822.58	\$101,822.58
DPW - 2024 Freightliner 108SD #2	ARP Grant	\$215,000.00	\$216,822.58	\$1,822.58
DPW - 2024 Freightliner 108SD #3	ARP Grant	\$215,000.00	\$216,822.58	\$1,822.58
Parks - Dunn Field	ARP Grant	\$997,710.86	\$1,094,000.00	\$96,289.14
Fire - AFG Grant Match for Gear Washers & Dryers	AFG Grant	\$34,282.65	\$37,710.92	\$3,428.27
				<u>\$284,143.75</u>

and

WHEREAS, to complete the Capital Projects listed above, the Council must authorize the City Chamberlain to transfer from the General Fund to the Capital Fund the sum of \$284,143.75; and

WHEREAS, the net result of the above transfers is no negative effect upon either Fund;

NOW, THEREFORE, BE IT

RESOLVED, that City Council of the City of Elmira, New York, does hereby authorize the City Chamberlain to transfer the funds and make the journal entries stated hereinabove.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary: Act on resolution approving and endorsing the application of Chemung County Chamber of Commerce (CCCC) located within this municipality for a grant under Title 9 of the Environmental Protection Act of 1993 for a historic preservation project known as Chemung County Commerce Historic Roof Rehabilitation.

Resolution Number: 2024-259

Sponsor: Corey Cooke

ATTACHMENTS

[resolution municipal endorsement chemung chamber of commerce grant 7.29.2024.docx](#)

July 29, 2024

RESOLUTION
NO. 2024-_____

By Councilmember _____:

WHEREAS, the Chemung County Chamber of Commerce (CCCC) is applying to the New York State Office of Parks, Recreation, and Historic Preservation (OPRHP) for a grant under Title 9 of the Environmental Protection Act of 1993 for a historic preservation project located at 400 E. Church Street, Elmira, NY 14901, a site located within the territorial jurisdiction of the City Council of the City of Elmira, New York; and

WHEREAS, as a requirement under the rules of the program, said not-for-profit corporation must obtain the “approval/endorsement of the governing body of the municipality in which the project will be located”.

NOW, THEREFORE, BE IT

RESOLVED, that the City Council of the City of Elmira, New York does hereby approve and endorse the application of Chemung County Chamber of Commerce located within this municipality for a grant under Title 9 of the Environmental Protection Act of 1993 for a historic preservation project known as Chemung County Commerce Historic Roof Rehabilitation.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Elmira City Council

Agenda Summary: Receive communication from the City Manager and act on resolution approving annual salary increases for Fire Chief Andrew Mallow retroactive to January 1, 2024 and City Chamberlain position effective July 29, 2024 and approving the attached Amended 2024 City Salary Rate Schedule containing these salary increases.

Resolution Number: 2024-260

Sponsor: Joseph Duffy

ATTACHMENTS

[resolution amended city salary rate schedule fire chief and chamberlain 7.29.2024.docx](#)
[amended 2024 salary rate schedule 7.29.2024.pdf](#)

July 29, 2024

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

For the reasons stated in my confidential memo to the Mayor and Council dated July 18, 2024, I am recommending that the City Salary Rate Schedule be amended by increasing Fire Chief Andrew Mallow's annual salary in Grade 17, Step F6 to \$134,525.00 retroactive to January 1, 2024.

As also discussed in my confidential memo to the Mayor and Council, I recommend that the City's Salary Rate Schedule be amended by amending the Grade of the City Chamberlain from Grade 15 to Grade 17, Step F-6 at an annual salary at \$134,525.00 effective July 29, 2024.

The following resolutions authorizes the above-recommended amendments to the City Salary Rate Schedule pursuant to Section 2-69 of the City Code of Ordinances.

Respectfully yours,

P. Michael Collins
City Manager

July 29, 2024

RESOLUTION
NO. 2024 - _____

By Councilmember _____:

RESOLVED, that the communication from the City Manager regarding amendments to the City Salary Rate Schedule, be received and placed on file; and be it further

RESOLVED, that the City Council of the City of Elmira, New York, does hereby approve the following amendments to the City Salary Rate Schedule as follows:

Fire Chief Andrew Mallow's annual pay in Grade 17, Step F-6 be increased to the annual amount of \$134,525.00 effective and retroactive to January 1, 2024;

The Grade for the City Chamberlain position is amended from being Grade 15 to Grade 17, Step F-6 at an annual salary of \$134,525.00 effective July 29, 2024; and be it further

RESOLVED, that the increases set forth above be paid from the 2024 Budget Contingency Line; and be it further

RESOLVED, that the City Council approves the attached Amended 2024 Salary Rate Schedule containing the above-stated amendments.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

City of Elmira
Management / Confidential
Amended Salary Rate Schedule
2024

BUDGET 3% INCR

Grade 1 No titles designated							
Step:	Base-0	A-1	B-2	C-3	D-4	E-5	F-6
Amount:	\$30,210	\$31,068	\$31,896	\$32,728	\$33,556	\$34,381	\$35,203
Grade 2 Part-Time Corporation Counsel							
Step:	Base-0	A-1	B-2	C-3	D-4	E-5	F-6
Amount:	\$33,291	\$34,690	\$35,625	\$36,556	\$37,484	\$38,410	\$39,347
Grade 3 Receptionist							
Step:	Base-0	A-1	B-2	C-3	D-4	E-5	F-6
Amount:	\$37,283	\$38,318	\$39,353	\$40,382	\$41,419	\$42,456	\$43,487
Grade 4 No titles designated							
Step:	Base-0	A-1	B-2	C-3	D-4	E-5	F-6
Amount:	\$40,817	\$41,939	\$43,079	\$44,189	\$45,352	\$46,482	\$47,623
Grade 5 Principal Account Clerk, Personnel Assistant							
Step:	Base-0	A-1	B-2	C-3	D-4	E-5	F-6
Amount:	\$44,357	\$45,566	\$46,804	\$48,041	\$49,279	\$50,525	\$51,761
Grade 6 Secretary to Corporation Counsel							
Step:	Base-0	A-1	B-2	C-3	D-4	E-5	F-6
Amount:	\$50,249	\$51,600	\$53,015	\$54,425	\$55,832	\$57,250	\$58,658
Grade 6.5 Publicity Liaison							
Step:	Base-0	A-1	B-2	C-3	D-4	E-5	F-6
Amount:	\$53,015	\$54,440	\$55,904	\$57,407	\$58,951	\$60,536	\$62,164
Grade 7 Constr/Util Insp 1, City Clerk, Accountant, Secretary to City Manager							
Step:	Base-0	A-1	B-2	C-3	D-4	E-5	F-6
Amount:	\$57,833	\$59,371	\$61,000	\$62,636	\$64,263	\$65,891	\$67,527
Grade 8 Construction / Utilities Inspector 2							
Step:	Base-0	A-1	B-2	C-3	D-4	E-5	F-6
Amount:	\$61,036	\$62,770	\$64,592	\$66,472	\$68,407	\$70,399	\$72,450
Grade 8.5 Working Supervisor Temp							
Step:	Base-0	A-1	B-2	C-3	D-4	E-5	F-6
Amount:	\$54,933						

City of Elmira
Management / Confidential
Amended Salary Rate Schedule
2024

Grade 9 Working Supervisor, B&G Chief Foreman, Sanitation Supervisor							
Step:	Base-0	A-1	B-2	C-3	D-4	E-5	F-6
Amount:	\$63,994	\$65,824	\$67,734	\$69,707	\$71,738	\$73,835	\$75,984
Grade 10 Fleet Maintenance Supervisor, Golf Course Maintenance Supervisor							
Step:	Base-0	A-1	B-2	C-3	D-4	E-5	F-6
Amount:	\$66,421	\$68,669	\$71,022	\$73,461	\$75,984	\$78,601	\$81,309
Grade 11 Assessor, Supt of Streets, Director-Animal Ctrl, Director-Code/Insp. Svcs, Supervisor - B&G and Sanitation							
Step:	Base-0	A-1	B-2	C-3	D-4	E-5	F-6
Amount:	\$72,952	\$75,430	\$78,018	\$80,702	\$83,487	\$86,363	\$89,334
Grade 12 Deputy City Chamberlain, Director of Personnel, Assistant Corporation Counsel							
Step:	Base-0	A-1	B-2	C-3	D-4	E-5	F-6
Amount:	\$75,405	\$78,385	\$81,508	\$84,761	\$88,148	\$91,669	\$95,324
Grade 13 No titles designated							
Step:	Base-0	A-1	B-2	C-3	D-4	E-5	F-6
Amount:	\$79,175	\$82,298	\$85,585	\$89,003	\$92,558	\$96,251	\$100,093
Grade 14 Corporation Counsel, Senior Engineer, Dir. of Comm. Development* (*Dir of Comm Dev-see EURA Sal Sched)							
Step:	Base-0	A-1	B-2	C-3	D-4	E-5	F-6
Amount:	\$83,135	\$86,421	\$89,874	\$93,461	\$97,188	\$101,065	\$105,104
Grade 15 Deputy City Manager / Operations, Director of DPW							
Step:	Base-0	A-1	B-2	C-3	D-4	E-5	F-6
Amount:	\$101,023	\$103,042	\$105,104	\$107,206	\$109,352	\$111,538	\$113,769

City of Elmira
Management / Confidential
Amended Salary Rate Schedule
2024
As Per Code of Ordinance Sec 2-79

Police Chief, Fire Chief, Deputy Police Chief follow their respective bargaining units

Police Pay schedule as of January 1st 2024 with Union Contract

Fire Pay schedule as of January 1st 2021 with new Union Contract

Grade 16	Deputy Police Chief (Administration & Operational)
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Step:	Base-0	A-1	B-2	C-3	D-4	E-5	F-6
Amount:	\$125,240	\$126,733	\$128,227	\$129,721	\$131,217	\$132,710	\$134,525

Grade 17	Fire Chief, City Chamberlain
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Step:	Base-0	A-1	B-2	C-3	D-4	E-5	F-6
Amount:	\$111,011	\$113,183	\$115,357	\$117,531	\$119,704	\$121,876	\$134,525

Grade 17	Police Chief
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Step:	Base-0	A-1	B-2	C-3	D-4	E-5	F-6
Amount:	\$129,318	\$133,886	\$136,508	\$139,130	\$141,758	\$144,382	\$147,590

Agenda Summary:	Receive communication from the City Manager and act on resolution approving acceptance of a grant from the Federal Emergency Management Agency under the Grant Programs Directorate's Fiscal Year 2023 Assistance to Firefighters Grant in the amount of \$27,009.92 with the City's responsibility being \$2,701.00; said funds to be used to purchase equipment/gear washers and dryers in the Elmira Fire Department.
Resolution Number:	2024-261
Sponsor:	Mayor Mandell

ATTACHMENTS

[resolution_FEMA_grant_gear_washers_and_dryers_7.29.2024 \(Amended\).docx](#)

July 29, 2024

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

The City Fire Department has been notified by FEMA that its grant application submitted under the Grant Programs Directorate's Fiscal Year (FY) 2023 Assistance to Firefighters Grant in an amount of \$27,009.92 has been approved. The City's responsibility will be in the amount of \$2,701.00. The money will be used to purchase laundry equipment/gear to clean firefighter protective apparel.

The following resolution authorizes acceptance of this grant.

Respectfully yours,

P. Michael Collins
City Manager

July 29, 2024

**AMENDED
RESOLUTION
NO. 2024 - _____**

By Councilmember_____:

RESOLVED, that the communication from the City Manager regarding the City's award of a grant from the Federal Emergency Management Agency, be received and placed on file; and be it further

RESOLVED, that the City Council of the City of Elmira, New York does hereby approve acceptance of the grant in the amount of \$27,009.92 with the City's responsibility being \$2,701.00; said funds to be used to purchase equipment/gear washers and dryers in the Fire Department.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Agenda Summary:	Receive communication from the City Manager and act on resolution approving a grant agreement with the Susquehanna River Basin Commission in acceptance of a grant from the Commission of \$300,000 to be used toward the replacement of the aging irrigation system at the Mark Twain Golf Course, authorizing the Mayor to execute the grant agreement, a copy of which is attached hereto; said agreement subject to Corporation Counsel approval.
Resolution Number:	2024-262
Sponsor:	Joseph Duffy

ATTACHMENTS

[resolution accepting susquehanna river basin comm grant for MTGC irrigation system 7.29.2024.docx](#)
[grant agreement susquehanna river basin commission & city - MTGC irrigation system.pdf](#)

July 29, 2024

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

On April 15, 2024, the Susquehanna River Basin Commission (Commission) notified the City that the Commission was awarding \$300,000.00 in the form of a consumptive use mitigation grant. The grant funds must be used toward replacement of the aging irrigation system at the Mark Twain Golf Course. On July 16, 2024, the City received the proposed grant agreement titled “Grant Agreement Between the Susquehanna River Basin Commission and City of Elmira Regarding Consumptive Use Mitigation Funding”. The agreement provides that all money awarded will be payable in the form of advanced funding will be distributed according to the terms provided in Section IV (Distribution of Funds) and Attachment B (Budget). These are specific provisions set forth in the grant agreement.

The following resolution confirms the City’s acceptance of the grant and authorizes the Mayor to sign the grant agreement.

Respectfully yours,

P. Michael Collins
City Manager

July 29, 2024

RESOLUTION
NO. 2024 - _____

By Councilmember _____:

RESOLVED, that the communication from the City Manager regarding the City's acceptance of a grant of \$300,000.00 from the Susquehanna River Basin Commission (Commission), be received and placed on file; and be it further

RESOLVED, that the grant funds must be used toward the replacement of the aging irrigation system at the Mark Twain Golf Course; and be it further

RESOLVED, that the City Council of the City of Elmira, New York, does hereby approve the grant agreement between the City and the Commission regarding consumptive use mitigation funding, a copy of which is attached hereto and made a part hereof; and be it further

RESOLVED, that the Mayor be and is hereby authorized to sign the grant agreement; said agreement to be subject to the approval of the Corporation Counsel; and be it further

RESOLVED, that the City Council of the City of Elmira, New York, expresses its appreciation to the Susquehanna River Basin Commission for this generous grant.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

**GRANT AGREEMENT BETWEEN THE SUSQUEHANNA RIVER BASIN
COMMISSION AND CITY OF ELMIRA REGARDING CONSUMPTIVE USE
MITIGATION FUNDING**

THIS GRANT AGREEMENT 57737 (Agreement) is made this ____ Day of _____, 2024, by and between the Susquehanna River Basin Commission (Commission), 4423 North Front Street, Harrisburg, Pennsylvania, hereinafter referred to as the Commission, and the City of Elmira, 317 East Church Street, Elmira, NY 14901, hereinafter referred to as Grantee. The Commission and Grantee are hereinafter collectively referred to as the Parties. This Agreement begins on July 1, 2024. Except as provided in Sections II and IV, this Agreement expires on June 30, 2027.

The following recitals are a substantive part of this Agreement:

- A. The Commission is the federal interstate agency with the power to develop and effectuate plans, policies and projects relating to the water resources of the basin. (Susquehanna River Basin Compact (Compact) § 3.1)
- B. The Commission may negotiate grants to finance or assist in effectuating any of the purposes of this compact. (Compact § 3.4(7); See Also § 3.4(8))
- C. The Commission has the power to implement projects for the use of water of the basin, for the management and control of water quality in the basin, and that promote sound practices of watershed management in the basin. (Compact §§ 4.1, 5.1(b), and 7.1)
- D. The Commission's regulations regarding review and approval of projects require mitigation for the consumptive use of water. (18 CFR §806.22(b))
- E. In March 2020, the Commission adopted a new Consumptive Use Mitigation Policy (Policy No. 2020-01).
- F. The Commission may enter into contracts and agreements. (Compact § 15.1)
- G. The Commission has allocated funds for this Consumptive Use Mitigation Grant Program.
- H. The purpose of the Commission's Consumptive Use Mitigation Grant Program is to identify, fund, and implement projects to mitigate for regulated consumptive use during critical low flow periods to offset reductions in water availability in order to help protect public health and safety, avoid water use conflicts, prevent water quality impacts, sustain economic production, and support ecological flow needs throughout the Basin.
- I. The Grantee has identified a project at the Mark Twain Golf Course located at 2275 Corning Road, City of Elmira, Chemung County, New York. The project involves providing funding assistance for the replacement of an aging irrigation system (27 years) in disrepair at this Golf Course owned by the City of Elmira. The new irrigation system is expected to, at a minimum, use 15% less water, eliminate breaks and leaks and reduce runoff through better control of the water being applied.
- J. The project fits into the scope of projects under the Commission's Consumptive Use Mitigation Policy, Section VI. C. Demand Modification Alternatives, and will help protect public health

and safety, avoid water use conflicts, prevent water quality impacts, sustain economic production, and support ecological flow needs throughout the basin.

I. Eligibility and Purpose

- A. The Grantee has applied to the Commission for this consumptive use mitigation grant and the application is incorporated herein by reference. The full description of the project is provided as Attachment A, Scope of Work. The Commission has determined that the Grantee is eligible to receive the grant amount listed in Section II.A.
- B. The Grantee may not use funds for goods, services or labor not specified in Attachment B, Budget provided to the Commission. Provided the grant award in Section II.A does not change, this Budget can be amended by the Commission's Director of Administration and Finance as long as the amendment approval is in writing. Under no circumstances will any funding be provided for ineligible expenses as outlined in the grant program guidelines.

II. Grant Award

- A. The Commission awards the Grantee a total of **\$300,00.00**.
- B. Grantee is required to provide matching funds at a minimum of 10% of the total grant award, with the minimum satisfied by cash match only. Grantee has agreed to provide the following matching funds for this award:
 - 1. **Cash match of \$2,300,00.00.** Cash match must be expended within the grant period of performance, which is defined by the grant start date and grant expiration date.
 - 2. **In-kind match of \$0.00.** In-kind match, such as donated goods and services, may be counted against the matching fund total, but will not count against the minimum cash match requirement.
- C. All money awarded under this Agreement will be payable in the form of advance funding. Advance funding will be distributed according to the terms provided in Section IV, Distribution of Funds and Attachment B, Budget.
- D. It is agreed and understood that the Agreement fund limits are a ceiling and that the Commission will only provide funding under Section IV for the allowable cost of items actually purchased and services actually rendered as authorized by the Commission at or below the fund limitation established herein.
- E. Grant funds are available for eligible items purchased and services rendered during the grant period of performance. Eligibility for funding under Section IV is conditioned on Grantee and relevant items and services meeting all requirements and criteria provided in this Agreement, including the requirements relating to documentation of expenses paid.
- F. This Grant is not binding in any way, nor will the Commission be bound, until this document has been fully executed and sent to the Grantee. Any cost incurred by the Grantee prior thereto are incurred at the Grantee's risk.

III. Scope of Work

Grantee shall perform all Project work in accordance with the Project Scope of Work set forth in Attachment A attached hereto and made a part hereof. See Attachment A – Project Scope of Work. Provided the grant award in Section II.A does not change, this Scope of Work can be amended by the Commission’s Director of Administration and Finance as long as the amendment approval is in writing.

IV. Distribution of Funds

Except to the extent that the Commission determines otherwise in writing, the Grantee agrees as follows:

Advance Funding

Except for any funding designated for operation and maintenance under Section V, the Grantee may receive advanced working capital only for use in accordance with Attachment A, Scope of Work, based on the availability of funds, upon approval of the Commission, and as follows:

- A. The initial and any subsequent request for working capital shall not exceed 25% of the amount listed in Section II.A, unless otherwise approved by the Commission. Such approval must be in writing and approved by the Commission’s Director of Administration and Finance.
- B. The request for working capital shall be in the form and manner as provided by the Commission.
- C. Upon receipt of working capital funds from the Commission, the Grantee shall promptly deposit working capital funds into an account in a bank or other financial institution that is federally insured and shall assume sole responsibility for the management of said funds in accordance with the terms of this Agreement including, but not limited to, this **Section IV. Distribution of Funds** and **Section XIII. Audit**.
- D. Working capital funds in excess of actual allowable expenditures shall be returned to the Commission no later than 30 days after the end date of the period of performance of this grant.
- E. Each phase of the project shall be completed and accounted for prior to the Commission’s release of additional grant funds to the Grantee, with advanced funding requests to include a progress report covering grant project activities completed, or in progress to date, in a form and manner provided by the Commission. Accounting for the use of advanced funds shall be submitted before or by the report submission deadlines listed below, and shall be in the form and manner as provided by the Commission. The accounting shall also include a statement certifying that the expenses were incurred and were in accordance with the scope of work approved by the Commission.

Advance Funds Reporting Period			Report Submission Deadline
July 1 st	-	September 30 th	October 31 st
October 1 st	-	December 31 st	January 31 st
January 1 st	-	March 31 st	April 30 th
April 1 st	-	June 30 th	July 31 st

- F. Any expenditure charged to this grant by the Grantee shall not be included as a cost to any other federal or state award or grant.

V. Operation and Maintenance Funding

- A. To the extent that any portion of the awarded funds is required for ongoing operation or maintenance requirements that will or are likely to extend beyond the term and scope of the primary project, including, but not limited to, repair, upkeep, monitoring, inspection, and operation, those requirements are identified in Attachment A, Scope of Work, in addition to a schedule and work structure for their application.
- B. Grantees are fully responsible for the proper and efficient monitoring, operation and maintenance of the project.
- C. The total amount of operation and maintenance funding provided is identified in Attachment B, Budget and is not to exceed 20% of the total awarded funds.
- D. All money provided under this Agreement for operation and maintenance requirements will be payable in the form of reimbursement. Reimbursements will be distributed according to the terms provided in item F, below, and Attachment B, Budget.
- E. Under no circumstances will funding be provided for operation or maintenance requirements for more than twenty (20) years. The conclusion of the primary project notwithstanding, any provision of this Agreement related to the performance of this **Section V**, including, but not limited to, **Section XII Audit**, and **Section XIII Access** shall remain in effect until at least the conclusion of the operation and maintenance term specified in Attachments A and B or twenty (20) years from the date of execution of this Agreement has elapsed, whichever increment is less.
- F. Distribution of Operation and Maintenance Funds
1. Subject to the availability of Commission funds and other terms and conditions of this Grant, the Commission will make payments to the Grantee based upon reimbursement requests received from the Grantee and in accordance with the proposed Scope of Work and Budget as set forth in Attachments A and B. The Commission reserves the right to retain an amount equal to 10% of the maximum dollar amount of the Grant for the final payment, which will be made after all terms and conditions of this Grant have been met and all items in the Scope of Work have been satisfactorily completed.
 - a. Under no circumstances shall the Commission be liable for any expenditure exceeding the amount stated in this Grant or any attachments thereto.
 - b. The Commission shall have the right to disapprove any expenditure made by the Grantee which is not in accordance with the terms of this Grant and the Commission may adjust payment to the Grantee accordingly.
 2. An invoice for the reimbursement of costs for eligible items purchased and services rendered, and in accordance with the scope of work, shall be submitted to the Director of Administration and Finance in the form and manner provided by the Commission no more frequently than quarterly and no less frequently than annually. Costs included in the invoice shall be supported by receipts and/or invoices endorsed "Paid", and detailed records

of labor, including hours charged to the Grant. The Commission shall pay valid invoices within thirty (30) days of receipt.

- G. Operation and maintenance activities shall be considered a separate aspect of the project for the purposes of **Section XIX(f) Final Report** and shall require a separate activity summary in the form and manner provided by the Commission to be included with any invoice for the reimbursement of costs.

VI. Davis-Bacon Act and Pennsylvania/New York/ Maryland Prevailing Wage Requirements

The Susquehanna River Basin Commission (“Commission”) was established by the United States Congress in 1971 through adoption of the Susquehanna River Basin Compact (commonly cited as Pub. L. 91-575; 84 Stat. 1509 et seq.). The signatory parties of the Commission include The United States of America, the States of Maryland and New York, and the Commonwealth of Pennsylvania. As such, grant funds received from the Commission may carry with it the obligation to pay prevailing wages. The Grant recipient shall consult the statutes and authorities below to determine whether prevailing wages must be paid. Grantees that fail to abide by any applicable prevailing wage law do so at their own risk.

- A. The Federal Davis-Bacon Act, 40 U.S.C. §3141 *et seq.* (“Davis-Bacon”) applies to contractors and subcontractors performing work on federally funded or assisted contracts in excess of \$2,000 for the construction, alteration, or repair (including painting and decorating) of public buildings or public works. Laborers and mechanics employed under covered contracts must be paid no less than the locally prevailing wage and fringe benefits for corresponding work on similar projects in the area as determined by the Secretary of the Department of Labor.
- B. The Pennsylvania Prevailing Wage Act, §165-1, *et seq.* applies to construction work in excess of \$25,000, done under contract and paid for in whole or in part with public funds. Such work includes construction, reconstruction, demolition, alteration and/or repair work other than maintenance work. Any questions as to prevailing wage obligations and whether they apply to your project should be directed to the Pennsylvania Department of Labor & Industry (“L&I”), Bureau of Labor Law Compliance at (717) 705-7536. Grantee may seek a written determination letter from L&I.
- C. The New York State Labor Law, Article 8 provides that no laborer, worker or mechanic, in the employ of a contractor or subcontractors, shall be paid less than the rate of wages prevailing in the same trade or occupation in the locality within the state where such public work is to be situated, erected or used. Prevailing Wage Schedules are issued for “General Construction Projects” on a county-by-county basis. Wage schedules are to be obtained from the Bureau of Public Work.
- D. The Maryland Prevailing Wage Law, Md. Code Ann, State Fin. & Proc. §17-201 *et seq.* applies to construction of a structure or work, including a bridge, building, ditch, road, alley, waterworks, or sewage disposal plant for public use or benefit or is paid for wholly or partly by public money. Construction includes building, reconstructing, improving, enlarging, painting and decorating, altering, maintaining and repairing. Wage determinations are made by the Commissioner of Labor and Industry.

VII. Notice

All notices required to be given, by either Party to the other, shall be deemed fully given when made in writing and received by the Parties at their respective addresses:

General Counsel

Susquehanna River Basin Commission

4423 North Front Street

Harrisburg, PA 17110

P. Michael Collins, City Manager

City of Elmira

217 East Church Street

Elmira, NY 141901

VIII. Indemnification

With regard to any claim, protest, or litigation arising from or related to the Grantee's performance in connection with or incidental to this Agreement, Grantee agrees to defend, indemnify, protect, and hold the Commission and its agents, officers, Board members, and employees harmless from and against any and all claims, including, but not limited to prevailing wage claims against the Grantee or its subgrantees, asserted or established liability for damages or injuries to any person or property, including injury to the Grantee's or its employees, agents, or officers, which arise from or are connected with or are caused or claimed to be caused by the negligent, reckless, or willful acts or omissions of the Grantee and its agents, officers, or employees, in performing the work or services herein, and all expenses of investigating and defending against same, including attorney fees and costs; provided, however, that the Grantee's duty to indemnify and hold harmless shall not include any claims or liability arising from the established sole negligence or willful misconduct of the Commission, its Board of Commissioners, agents, officers, or employees.

Further, the Grantee shall be aware of and assume full responsibility for compliance with all Federal, State and local laws, ordinances and regulations, including but not limited to those governing, relating or referring to employment of labor, hours of work, workers' compensation, unemployment compensation, safety and health, environmental protection, working conditions, payment of wages or benefits, deductions for taxes, etc. Grantee agrees, to the fullest extent permitted by law, to indemnify, defend and hold the Commission harmless from and against any and all damages and claims arising or resulting from, relating to, or in connection with, the failure to comply with said laws, ordinances and regulations for work performed under this Agreement.

IX. Ongoing Obligations and Rights and Remedies Upon Breach

- A. The Parties agree that if the Grantee breaches or threatens to commit a breach of any of the provisions of this Agreement, the Commission shall be entitled to a refund of any funds distributed under the terms of this Agreement, which right and remedy shall be independent of any other and individually enforceable, and which right and remedy shall be in addition to, and not in lieu of, any other rights and remedies available to the Commission under law or in equity.
- B. In the event that it becomes necessary for the Commission to file suit to enforce these provisions, the Commission shall be entitled to recover, in addition to all other remedies or damages, reasonable attorney's fees incurred in such suit and fixed by a court of competent jurisdiction.

X. Choice of Law

This Agreement shall be governed by and construed pursuant to the laws of the Commonwealth of Pennsylvania, without application of its internal conflicts of law provisions and interpreted accordingly. Any dispute arising from the operation of this Agreement shall be litigated in the appropriate United States District Court.

XI. Termination

- A. The Commission may terminate the Agreement in whole, or in part, at any time prior to the completion of the period of performance of this grant. Upon receipt of such notice, the Grantee shall, unless the notice directs otherwise, immediately discontinue all work and services.
 - 1. Whenever it is determined in the Commission's discretion that the terms and conditions of this Agreement have not been met. Notification in writing of the termination, with effective date, will be made by the Commission. Payment or recoveries by the Commission shall be in accordance with the legal rights and obligations of the parties; or
 - 2. In the event that anticipated funds are not obtained or continued at a sufficient level; or
 - 3. At the discretion of the Commission upon written notification to the Grantee with effective termination date. Payments or recoveries by the Commission shall be in accordance with the legal rights and obligations of the parties.
- B. At any time, the Commission reserves the right to offset, withhold, deobligate, or recoup grant funds or payments for grant expenditures if the Commission determines that there has been a violation of this Agreement by the Grantee or if the Commission determines that the Grantee expenditures are or were not eligible, proper, or allowable.

XII. Audit

- A. The Grantee shall give the Commission and its audit contractor access to, and the right to examine, all records and documents that are related to the grant. The Grantee shall permit access to facilities, personnel, and other individuals and information that the Commission may determine is necessary. The Grantee shall comply with any compliance review conducted by the Commission.
- B. The Grantee shall establish internal personnel safeguards that will prohibit employees, contractors, agents, members, or representatives from using their positions for a purpose that creates, or gives the appearance of creating, a desire for private gain for themselves or for others, particularly those persons who have a family, business, or other ties to the employee, contractor, agent, member, or representative.

XIII. Access

The Grantee or any other person representing the Grantee shall allow authorized employees or agents of the Commission, without advance notice, at any reasonable time and upon presentation of appropriate credentials, and without delay, to have access to and to inspect all areas where the project identified in Attachment A, Scope of Work is being constructed, operated, or maintained, or otherwise exercise all investigative powers authorized under Commission Regulation 18 CFR §808.12.

XIV. Assignment, Transfer, Collateral Use

This Grant shall be binding upon and inure to the benefit of the Commission, the Grantee, and their respective successors and assigns, except that the Grantee may not assign or transfer its rights hereunder without the prior written consent of the Commission. Approval of an assignment does not establish any legal relationship between the Commission and any other third party, and under no circumstances shall the Commission be held liable for any act or omission committed pursuant to such an assignment.

XV. Independent Contractor

Notwithstanding anything contained herein to the contrary, the rights and duties hereby granted to and assumed by the Grantee are those of an independent contractor only. It is agreed that the Grantee (1) is retained as an independent contractor, and not as an employee or agent of the Commission, and (2) does not have authority to act on behalf of the Commission.

Nothing contained herein shall be so construed as to create an employment, agency, joint venture or partnership relationship between the Commission and the Grantee.

XVI. Bidding Requirements

If the Grantee is a political subdivision or other entity for which open and competitive bidding procedures have been established by law, the Grantee shall comply with those procedures if they are applicable to the project being funded with the grant funds.

If the Grantee does not have established bidding procedures, the Commission requires that contracts for the construction, reconstruction, or improvement of any facility that are anticipated to cost in excess of \$50,000, and contracts for the purchase of services, supplies, equipment, and materials in excess of \$25,000, must be competitively bid or at least three quotes must be obtained, and the least cost quote from a qualified bidder must be selected.

The Commission may suspend and waive the provisions outlined above, in writing, upon request by the Grantee for good cause shown.

The Commission may require the Grantee to submit proof of compliance with said procedures, and failure to provide such proof to the satisfaction of the Commission may result in termination of the Grant and repayment of all or a portion of the funds available under this Grant. Upon written request and for good cause shown, the Commission may, at the Commission's sole discretion, permit the Grantee to use an alternative procedure for solicitation of bids not inconsistent with law.

XVII. Insurance Requirements

Grantee represents and warrants that it has and will maintain during the term hereof commercially reasonable policies of insurance, including:

- A. Workers Compensation Insurance at statutory limits and;
- B. Comprehensive General Liability Insurance, including bodily injury and property damage insurance, to protect the Commission and the Grantee from claims arising out of the performance of the Grant. The amount coverage shall not be less than \$1,000,000 per occurrence and \$2,000,000 general aggregate. The amount of property damage insurance shall

not be less than \$500,000 per occurrence. If the policy is issued for bodily injury and property damage combined, the amount shall not be less than \$1,500,000 per occurrence.

- C. Insurance certificates evidencing such policies in the required amounts and naming the Commission as an additional insured must be provided to the Commission no later than 30 days after the executed grant agreement. Grantees must submit annual insurance renewals no later than 30 days after the renewal is executed for the life of the agreement, and;
- D. The Grantee will name the Commission as an additional insured on such policies.

XVIII. Integration and Amendment

The Grant Agreement, including all referenced documents and attachments, constitutes the entire agreement between the parties. No agent, representative, employee or officer of either the Commission or the Grantee has authority to make, or has made, any statement, agreement or representation, oral or written, in connection with the Grant Agreement, which in any way can be deemed to modify, add to or detract from, or otherwise change or alter its terms and conditions unless otherwise explicitly stated within the agreement. No negotiations between the parties, nor any custom or usage, shall be permitted to modify or contradict any of the terms and conditions of the Grant Agreement. Except as provided in Section III, no modifications, alterations, changes, or waiver to the Grant Agreement or any of its terms shall be valid or binding unless accomplished by a written amendment signed by both parties.

XIX. Other Requirements

- A. Small Diverse Business Requirements – It is the policy of the Commission that Small Diverse Businesses (SDBs), including Minority-Owned and Women-Owned Small Business Enterprises, shall have the maximum feasible opportunity to participate in the performance of Commission grants. The Grantee shall comply with any use of SDBs outlined in its grant application. In addition, the Grantee agrees to use its best efforts to carry out this SDB Policy through award of any additional subcontracts to SDBs certified by the Commonwealth of Pennsylvania to the fullest extent consistent with the efficient performance of the Grant. The term Small Diverse Business is defined as meeting the definition in 4 Pa. Code § 58.302. The Grantee shall comply with 2 CFR Part 200.321 and the requirements of Executive Order No. 12432, Minority Business Enterprise Development, issued July 14, 1983, and all rules and regulations promulgated for its implementation.
- B. Conflicts of Interest – A conflict of interest or the appearance of a conflict of interest has the potential to negatively impact the Commission’s reputation for excellence and integrity in carrying out its mission. Therefore, the following provisions shall be applicable to the Grantee with a potential conflict of interest:
 - 1. Disqualification.
 - a. In dealing with a conflict of interest, or a potential conflict of interest, Grantee and the Commission have the following options: (i) eliminating the conflict; (ii) terminating the contract, or (iii) disqualifying the Grantee from a particular matter (either voluntarily or upon being directed to do so after disclosure to the Commission of the conflict of interest or potential conflict of interest). Any refusal by the contractor to voluntarily exercise one of these options where the Commission has, as provided

below, determined that a conflict of interest exists, may result in an involuntary termination of the contract by the Commission. If the Grantee's participation in a particular matter would cause a reasonable person to question their impartiality, the Grantee should recuse him or herself, unless (upon disclosure) continued participation is authorized as provided below.

- b. Though they may not be the exclusive source of a conflict of interest, relationships that may give rise to a financial conflict or question of impartiality include the following:
 - i. a person (defined as any legal entity) for whom the Grantee currently serves or seeks to serve as an officer, director, trustee, general or limited partner, agent, attorney, consultant, contractor, or employee, or has an ownership interest greater than 1%;
 - ii. a person for whom the Grantee has served as an officer, director, trustee, general or limited partner, agent, attorney, consultant, contractor, or employee;
 - iii. a person with whom the Grantee is negotiating for or has an arrangement concerning prospective employment;
 - iv. a family member (for purposes of this section, defined to be a spouse, child, sibling, parent or parent-in-law) of the Grantee; or
 - v. a person for whom the Grantee's family member serves or seeks to serve as an officer, director, trustee, general or limited partner, agent, attorney, consultant, contractor, or employee.

2. Disclosure.

Any Grantee that is involved in any matter of Commission business involving a conflict of interest or potential conflict of interest pursuant to the financial interest or impartiality guidance set forth above is directed to make a written disclosure of same to the Commission's Director of Administration and Finance.

The Director of Administration and Finance, in consultation with the Executive Director and legal counsel, shall make a determination of recusal, continued participation, or such other action as may be appropriate, consistent with this agreement.

Notwithstanding the options set forth above in paragraph 1., the Commission reserves the right to impose any appropriate remedy up to and including termination of contract, if it determines that the level of conflict of interest, or appearance of conflict of interest, is of such magnitude to render ineffective the Grantee's services to the Commission, or otherwise impugn the integrity of the Commission. The Commission shall not be liable for any damages relating to termination of contract under such circumstances other than payment for services up to the time of termination.

- C. In accordance with all applicable state and federal laws, regulations or executive orders, the Grantee shall not discriminate against any employee, applicant for employment, independent contractor, or any other person because of race, color, religious creed, ancestry, national origin, age, gender, sexual orientation or handicap. The Grantee's obligations pursuant to this provision are ongoing from and after the effective date of the contract through the termination

date. Accordingly, the Grantee shall have an obligation to inform the Commission if, at any time during the term of the contract, it becomes aware of any actions or occurrences that would result in a violation of this provision.

- D. **Restrictions on Lobbying** – Grantees are strictly prohibited from using funds under this grant agreement for lobbying activities.
- E. **Public Access to Records** – The Commission’s Public Access to Records regulation, 18 CFR § 801.14, applies to this Agreement. The Commission, as an independent compact agency, is not subject to any of its member jurisdictions’ laws regarding public access to records. Nevertheless, the Commission wishes to assure, to the maximum extent practicable, the availability of Commission records consistent with the Susquehanna River Basin Compact.
- F. **Project Records** – The Grantee must maintain full and accurate records with respect to the project and must ensure adequate control over related parties in the project. The Commission requires the applicant provide access to such records, as well as the ability to inspect all work, invoices, materials, and other relevant records at reasonable times and places. Upon request of the Commission, the Grantee must furnish all data, reports, contracts, documents, and other information relevant to the project. Records must be maintained for a period of seven years from the completion date of the project.
- G. **Final Report** – Grantees must provide a final report at the completion of the grant project in the form and manner provided by the Commission. The final report is not contingent on the completion of any planned operation and maintenance activity contemplated under **Section V** but will require a description of such planned activity, including a copy of the relevant section of Attachment B, Budget.
- H. **Maintenance of Easements** – Grantees must provide for or ensure any necessary easements, rights-of-way, and landowner commitments to allow project access.
- I. **Public Dissemination of Information** – Grantee hereby authorizes and gives permission for the Commission to use the information provided in the Grantee’s application materials and associated with any subsequent project activity, including but not limited to, the work outlined in Attachment A, Scope of Work, and excluding any confidential information, in connection with promotional materials to the media or the public relating to Grantee’s relationship with the Commission and the Consumptive Use Mitigation Grant Program. Promotional materials may include, but are not limited to, press releases, website posts, blogs, videos, social media, emails, articles in newspapers or other periodicals, podcasts, pictures, photographs and digital media.
- J. **Necessary Permits** – Grantee is responsible for obtaining and maintaining all necessary permits and/or approvals required for the project outlined in Attachment A from other federal, state or local government agencies having jurisdiction over the project. The Grantee shall furnish any such permits and approvals to the Commission upon request.

XX. Signatures

The individuals executing this Agreement represent and warrant that they have the legal capacity and authority to do so on behalf of their respective legal entities.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date written above.

SUSQUEHANNA RIVER BASIN COMMISSION

GRANTEE

ANDREW DEHOFF
Executive Director

DANIEL J. MANDELL, JR.
Mayor
Resolution No. 2024-_____

BUDGET AND FINANCE APPROVAL:

Witness:

MARCIA HUTCHINSON

FULL NAME

APPROVED AS TO LEGALITY AND FORM:

JASON OYLER, ESQ.

ATTACHMENT A

SCOPE OF WORK

A. Project Name:

Mark Twain Golf Course Irrigation

B. Project Location:

2275 Corning Road
Elmira, NY 14903

C. Project Purpose and Benefits:

The project involves providing funding assistance for the replacement of an aging irrigation system (27 years) in disrepair at the Mark Twain 18-Hole Golf Course owned by the City of Elmira. The new irrigation system is expected to minimally use 15% less water, eliminate breaks and leaks, and reduce runoff through better control of the water being applied.

D. Project Tasks

1. Task 1: Install New Irrigation System

- a. Description:** The new irrigation system would be installed in the Fall of 2024 to be operational for the 2025 season. The system would include new HDPE pipe, new sprinklers, 2-wire technology, tipping bucket rain sensors, new wiring and individual sprinkler controls.

E. Project Schedule

Task 1: 08/01/24 – 11/30/24

F. Project Deliverables

Task 1: Completed installation with photos

Agenda Summary:

Receive communication from the City Manager and act on resolution authorizing the continued retention of LaBella to provide professional services for the Downtown Revitalization Initiative Activate Buildings Programs, the total of all said services not to exceed \$93,087.40, and authorizing the Mayor the execute a second extension agreement with LaBella; said agreement subject to Corporation Counsel approval.

Resolution Number:

2024-263

Sponsor:

Corey Cooke

ATTACHMENTS

[resolution extension of LaBella DRI Activate Bldgs Prog agmt 7.29.2024.docx](#)

July 29, 2024

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

By Resolution No. 2018-167, the City Council approved an agreement with LaBella Associates, D.P.C. (LaBella) to provide professional services pertaining to grant administration and applicant services for the Downtown Revitalization Initiative (DRI) Activate Buildings Program (Program). The resolution specifically provided that the amount to be paid to LaBella would not exceed \$59,500.00.

By Resolution No. 2022-6, the City Council authorized the continued retention of LaBella to provide professional services for the DRI Activate Buildings Program at additional cost to the City for LaBella's services not to exceed \$20,716.00.

The Director of Community Development has informed me that the Program will continue and that there remains available \$7,889.40 bringing the amount of total administrative services by LaBellas to \$93,087.40.

The recommendation is that the City continue to retain LaBella Associates for additional services at a total cost not to exceed \$93,087.40, of which \$85,198.00 has been paid to LaBella to date.

The following resolution authorizes the continued retention of LaBella to provide Program services with a total cost of all services not to exceed \$93,087.40.

Respectfully yours,

P. Michael Collins
City Manager

July 29, 2024

RESOLUTION
NO. 2024 - _____

By Councilmember _____:

RESOLVED, that the communication from the City Manager regarding the continued retention of LaBella Associates, D.P.C. (LaBella) to provide professional services pertaining to grant administration and applicant services for the Downtown Revitalization Initiative (DRI) Activate Buildings Program (Program), be received and placed on file; and be it further

RESOLVED, that the City Council of the City of Elmira, New York, does hereby authorize the continued retention of LaBella to provide professional services for the DRI Activate Buildings Program previously approved (Resolution No.'s. 2018-167 and 2022-6), the total amount of all said services not to exceed \$93,087.40; and be it further

RESOLVED, that the Mayor be and is hereby authorized to execute an extension agreement with LaBella Associates, D.P.C. of Rochester, New York; said agreement to be subject to the approval of the Corporation Counsel.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Agenda Summary:

Receive communication from the City Manager and act on resolution accepting the bid of Raydo, Inc. DBA Overhead Door Company of Elmira (Overhead Door) in the total amount of \$35,000.00, the lowest bidder meeting all bid specifications as outlined on the attached bid summary sheet, and authorizing the Mayor to enter into and execute an agreement with Overhead Door to replace the rear overhead door at Fire Station No. 3.

Resolution Number:

2024-264

Sponsor:

Joseph Duffy

ATTACHMENTS

[resolution bid award to overhead door fire station #3 rear overhead door replacement 7.29.2024.docx](#)
[rear overhead door replacement bid summary 7.29.2024.pdf](#)

July 29, 2024

FOR THE AGENDA
COMMUNICATION

To the Honorable Mayor and Council

Dear Councilmembers:

In conjunction with RFB-316 Rear Overhead Door Replacement Fire Station No. 3 located at 217-219 West Miller Street, bids were opened on June 25, 2024. Fire Chief Andrew Mallow and Foor & Associates Architects have recommended awarding this contract to Raydo, Inc. DBA Overhead Door Company of Elmira, the lowest responsible bidder meeting all bid specifications in the amount of \$35,000.00. A copy of the bid summary sheet is attached.

The following resolution awards the contract to Raydo, Inc. DBA Overhead Door Company of Elmira.

Respectfully yours,

P. Michael Collins
City Manager

July 29, 2024

RESOLUTION
NO. 2024 - ____

By Councilmember _____:

RESOLVED, that the communication from the City Manager regarding the award of a contract to Raydo, Inc. DBA Overhead Door Company of Elmira to replace the rear overhead door at Fire Station No. 3, be received and placed on file; and be it further

RESOLVED, the City Council of the City of Elmira, York hereby accepts the bid of Raydo, Inc. DBA Overhead Door Company of Elmira in the total amount of \$35,000.00, said bidder being the lowest bidder meeting bid specifications as outlined on the attached bid summary; and be it further

RESOLVED, that the Mayor be and is hereby authorized to sign such documents as necessary to effect this award.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

CHEMUNG COUNTY-CITY OF ELMIRA PURCHASING DEPARTMENT RFB-316 Rear Overhead Door Replacement Fire Station No 3 City of Elmira		
Bid Opening: June 25, 2024		
Bidders	ProDock and Door LLC *	Overhead Door Company **
Surety	Bid Bond	Bid Bond
Total Gross Sum Bid	\$35,250.00	\$35,000.00

*missing signature notary on Sexual Harassment Form

** Missing notary on Sexual Harassment Form

Elmira City Council

Agenda Summary: Act on Lead Hazard Reduction Grant Program Audit.

Resolution Number: 2024-265

Sponsor: Nick Grasso

ATTACHMENTS

[07-29-2024_audit__LEAD Amended.doc](#)

July 29, 2024

AMENDED
CITY OF ELMIRA
COMMUNITY DEVELOPMENT- LEAD Hazard Reduction Grant
RESOLUTION NO. 2024-_____

Councilmember _____

RESOLVED, that the bills in the amount of **\$8,712.93** are hereby audited for payment for the LEAD Hazard Reduction Grant, July 29, 2024.

ADOPTED BY THE FOLLOWING VOTE

AYES

NAYS

	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Acct. Name	Payee	Item	Amount
Payroll Expenses	Payroll	Payroll to be reimbursed to CDBG- not to exceed	\$ 3,632.66
LEAD Grant	Griffin Construction	See attachment for additional information- Change Order	\$ 2,000.00
Healthy Homes	Griffin Construction	See attachment for additional information- Change Order	\$ 3,000.00
Contingencies	City Chamberlain	Brass bolt snap, screws, fasteners, springs	\$ 35.95
Contingencies	ADP	payroll processing charges invoice # 665642485 and 665641007	\$ 44.32
		TOTAL	\$ 8,712.93

Elmira City Council

Agenda Summary: Act on Community Development Block Grant Program Audit

Resolution Number: 2024-266

Sponsor: Jackie Wilson

ATTACHMENTS

[07-29-2024 audit \(CDBG;HOME\).docx](#)

July 29, 2024

CITY OF ELMIRA
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
RESOLUTION NO. 2024-_____

Councilmember _____

RESOLVED, that the bills in the amount of **\$179,869.66** they are hereby audited for payment for the Community Development Block Grant, July 29, 2024.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	

Acct. Name	Payee	Item	Amount
Rehab- Payroll Admin- Payroll	Payroll	Payroll not to exceed	\$19,000.00
Habitat for Humanity	Habitat for Humanity	1315 Pratt St	\$27,000.00
Scattered Site- CDBG Funds	Chemung County Property Development Corporation	453 Livingston St	\$20,397.00
Scattered Site- HOME Funds	Chemung County Property Development Corporation	453 Livingston St	\$29,601.00
Scattered Site- HOME Funds	Chemung County Property Development Corporation	509 Liberty St	\$34,000.00
CHDO	Near Westside Neighborhood	375 W. Clinton St	\$49,549.49
ADP	ADP	payroll processing charges invoice # 665642485 and 665641007	\$ 132.98
Postage	City Chamberlain	invoice # 2024-41	\$71.97
Telephone	City Chamberlain	invoice # 2024-40	\$31.22
Processing Fees	AmRent	invoice #5007433	\$86.00
		TOTAL	\$179,869.66

Agenda Summary: Act on Audit.

Resolution Number: 2024-267

Sponsor: Gary Brinn

ATTACHMENTS

[Cover Sheet.pdf](#)

[Backup Part 1.pdf](#)

[Backup Part 2.pdf](#)

DATE: July 29th, 2024

TO: THE HONORABLE MAYOR AND COUNCIL

FROM: CHARMAIN CATTAN, CITY CHAMBERLAIN

I hereby present to you for examination and audit the following lists. These lists and the supporting vouchers and payrolls have been examined by the departments concerned and have been certified by them to me. An examination of these claims has been made by the Chamberlain's office for the purpose of ascertaining that the prerequisites to the audit have been complied with.

CURRENT BUDGET FUNDS:	\$555,357.17
CAPITAL FUNDS:	\$268,045.98
COMMUNITY DEVELOPMENT;	\$0.00
TRUST & AGENCY FUNDS:	\$0.00
SELF INSURANCE FUNDS:	\$0.00

TOTAL PER ATTACHED COMPUTER LIST:	\$823,403.15
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OTHER PAYMENTS:

PAYROLLS W/E July 28th, 2024	\$750,000.00
HAND CHECKS-THRU MACHINE-LISTINGS ATTACHED	\$33,106.02
CAPITAL HAND CHECKS	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00

TOTAL OTHER PAYMENTS:	\$783,106.02
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GRAND TOTAL PAYMENTS:	\$1,606,509.17
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RESOLUTION NO. 2024-

By Councilmember _____

RESOLVED, that the bills and the payrolls in the amount of
be and they hereby are audited and approved for payment,
when in funds.

\$1,606,509.17

ADOPTED BY THE FOLLOWING VOTE:

AYES-----	-----NAYS
_____ COUNCILMEMBER MOSS	_____
_____ COUNCILMEMBER WILSON	_____
_____ COUNCILMEMBER COOKE	_____
_____ COUNCILMEMBER BRINN	_____
_____ COUNCILMEMBER GRASSO	_____
_____ COUNCILMEMBER DUFFY	_____
_____ MAYOR MANDELL	_____

=====

City of Elmira *LIVE*

Payment Batch Register

Bank Account: GENERAL FUND - GENERAL FUND
Batch Date: 07/29/2024

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GENERAL FUND - GENERAL FUND						
Check	07/29/2024	205265	Accounts Payable	ADP		5,095.92
	Invoice		Date	Description	Check Sort Code	Amount
		665643179	07/16/2024	CLIENT NUMBER 262059		1,590.30
		665643010	07/16/2024	CLIENT NUMBER 262059		3,505.62
Check	07/29/2024	205266	Accounts Payable	AIRGAS EAST		100.88
	Invoice		Date	Description	Check Sort Code	Amount
		5508796383	07/16/2024	AIRGAS Medical Oxygen BPO		100.88
Check	07/29/2024	205267	Accounts Payable	AMAZON CAPITAL SERVICES INC		949.50
	Invoice		Date	Description	Check Sort Code	Amount
		171TDHKKLKPK	07/08/2024	BLANKET FOR PARTS, HARDWARE & TOOLS		949.50
Check	07/29/2024	205268	Accounts Payable	AMERICAN TEST CENTER		1,350.00
	Invoice		Date	Description	Check Sort Code	Amount
		2241277	06/26/2024	Equipment Service		1,350.00
Check	07/29/2024	205269	Accounts Payable	AMS PHYSICIAN BILLING		1,108.00
	Invoice		Date	Description	Check Sort Code	Amount
		JUNE 26 2024	07/16/2024	OCC MED EMPLOYEE PHYSICALS		1,108.00
Check	07/29/2024	205270	Accounts Payable	AMY KICK		60.00
	Invoice		Date	Description	Check Sort Code	Amount
		2024-014617	07/16/2024	NOTARY RENEWAL		60.00
Check	07/29/2024	205271	Accounts Payable	ANDRE & SON, INC.		420.00
	Invoice		Date	Description	Check Sort Code	Amount
		407113	07/01/2024	TRIPLET/TRIAD HERBICIDE		420.00
Check	07/29/2024	205272	Accounts Payable	AT&T		92.51
	Invoice		Date	Description	Check Sort Code	Amount
		1179912314	07/16/2024	ACCT#1000-810-0850		92.51
Check	07/29/2024	205273	Accounts Payable	AUTO ELECTRIC SHOP		189.86
	Invoice		Date	Description	Check Sort Code	Amount
		39375	07/10/2024	Misc. Auto Outside Repair		189.86
Check	07/29/2024	205274	Accounts Payable	Auto Zone		71.43
	Invoice		Date	Description	Check Sort Code	Amount
		2950999355	07/12/2024	Automotive Parts RES # 22-241 RFP211201 (PGB-270)		71.43
Check	07/29/2024	205275	Accounts Payable	BRUCE STANKO		91.21
	Invoice		Date	Description	Check Sort Code	Amount
		ASSESS REVIEW	07/16/2024	MEETING 7/16/24		91.21
Check	07/29/2024	205276	Accounts Payable	BULKHEAD HARDWARE COMPANY, INC.		9.59
	Invoice		Date	Description	Check Sort Code	Amount
		374046	06/27/2024	BLANKET FOR SUPPLIES AND MATERIALS		9.59
Check	07/29/2024	205277	Accounts Payable	CHAMPION FASTENERS		462.56
	Invoice		Date	Description	Check Sort Code	Amount
		97377	07/12/2024	Equipment Service		74.65
		97092	07/01/2024	Equipment Service		212.74

		97116	07/02/2024	Equipment Service		50.60
		96997+	06/27/2024	BLANKET FOR PARTS & SUPPLIES		71.30
		97055	07/01/2024	BLANKET FOR NUTS, BOLTS, HARDWARE		53.27
Check	07/29/2024	205278	Accounts Payable	CHAPEL LUMBER COMPANY		560.86
	Invoice		Date	Description	Check Sort Code	Amount
		2406-130543	06/28/2024	ceiling tile		516.90
		2407-130919	07/02/2024	BLANKET FOR LUMBER & MATERIALS		43.96
Check	07/29/2024	205279	Accounts Payable	CHEMUNG COUNTY INSURANCE DEPARTMENT		412,778.16
	Invoice		Date	Description	Check Sort Code	Amount
		JULY 2024	07/16/2024	INSURANCE BILL		402,710.40
		JULY 2024-ADMIN	07/16/2024	ADMIN FEE - INSURANCE		10,067.76
Check	07/29/2024	205280	Accounts Payable	CHEMUNG COUNTY SEWER DISTRICT		13,098.00
	Invoice		Date	Description	Check Sort Code	Amount
		2024	07/16/2024	SEWER USAGE - 2024		13,098.00
Check	07/29/2024	205281	Accounts Payable	CHEMUNG COUNTY TRANSFER		21,112.82
	Invoice		Date	Description	Check Sort Code	Amount
		139699+	07/01/2024	GARBAGE COLLECTION FEES- ELMIRA & HERITAGE		18,790.30
		139701, 139740	07/01/2024	GARBAGE COLLECTION FEES- ELM HEIGHTS		1,286.06
		139700	07/16/2024	CUST#TI-00038 1		676.08
		139739	07/16/2024	CUST#TI-00038 1		360.38
Check	07/29/2024	205282	Accounts Payable	CLARK EQUIPMENT COMPANY DBA BOBCAT COMPANY		1,136.18
	Invoice		Date	Description	Check Sort Code	Amount
		03-240830	07/10/2024	Outside Repairs-Skid Steer		1,136.18
Check	07/29/2024	205283	Accounts Payable	COLDIRON FUEL INC.		20.00
	Invoice		Date	Description	Check Sort Code	Amount
		272349	06/08/2024	Fuel		20.00
Check	07/29/2024	205284	Accounts Payable	CULLIGAN		9.75
	Invoice		Date	Description	Check Sort Code	Amount
		272x332240093	06/30/2024	WATER AND COOLER RENTAL		9.75
Check	07/29/2024	205285	Accounts Payable	CUMMINS NORTHEAST, INC.		9,144.04
	Invoice		Date	Description	Check Sort Code	Amount
		W4-43399	06/28/2024	Misc. Auto Outside Repair-142		9,144.04
Check	07/29/2024	205286	Accounts Payable	CURREN HARDWARE & FEED		54.65
	Invoice		Date	Description	Check Sort Code	Amount
		88790, 88875	07/01/2024	BLANKET FOR PARTS, SUPPLIES, HARDWARE		37.67
		88939	07/16/2024	SO TIER SENTRY Blanket PO		16.98
Check	07/29/2024	205287	Accounts Payable	CUSTOM PEST CONTROL		50.00
	Invoice		Date	Description	Check Sort Code	Amount
		168931	07/05/2024	PEST CONTROL AT 312 BUILDING		50.00
Check	07/29/2024	205288	Accounts Payable	ELM CHEVROLET CO. INC.		41.57
	Invoice		Date	Description	Check Sort Code	Amount
		13987	07/09/2024	Automotive Parts		41.57
Check	07/29/2024	205289	Accounts Payable	ELMIRA COCA-COLA BOTTLING CORP.		1,248.27
	Invoice		Date	Description	Check Sort Code	Amount
		42235998011+	07/10/2024	BLANKET FOR COKE PRODUCTS		1,248.27
Check	07/29/2024	205290	Accounts Payable	ENTERPRISE FM TRUST		13,126.38
	Invoice		Date	Description	Check Sort Code	Amount
		FBN5088620	07/16/2024	STATEMENT#479407-070324		13,126.38
Check	07/29/2024	205291	Accounts Payable	EWING IRRIGATION		410.38
	Invoice		Date	Description	Check Sort Code	Amount
		22812115	07/09/2024	BLANKET FOR IRRIGATION PARTS		410.38

Check	07/29/2024	205292	Accounts Payable	FERRARIO FORD LINCOLN MERCURY		125.00
	Invoice		Date	Description	Check Sort Code	Amount
	36677		04/15/2024	Automotive repair - Outside		155.00
	69062		07/03/2024	Automotive repair - Outside		(30.00)
Check	07/29/2024	205293	Accounts Payable	GANNETT MEDIA CORP		288.17
	Invoice		Date	Description	Check Sort Code	Amount
	SUB		07/16/2024	ACCT#SG0084638		288.17
Check	07/29/2024	205294	Accounts Payable	Gannett New York- New Jersey LocalIQ		967.56
	Invoice		Date	Description	Check Sort Code	Amount
	0006494252		07/16/2024	ACCOUNT 1123578		967.56
Check	07/29/2024	205295	Accounts Payable	GOODYEAR		372.04
	Invoice		Date	Description	Check Sort Code	Amount
	42583		07/05/2024	Automotive Parts		372.04
Check	07/29/2024	205296	Accounts Payable	GRASS LANDS EQUIPMENT CO.		137.80
	Invoice		Date	Description	Check Sort Code	Amount
	1369869		07/03/2024	BLANKET FOR PARTS & REPAIRS		137.80
Check	07/29/2024	205297	Accounts Payable	H. STRAUSS, INC.		75.00
	Invoice		Date	Description	Check Sort Code	Amount
	431555		07/16/2024	H. STRAUSS Blanket PO		75.00
Check	07/29/2024	205298	Accounts Payable	HAMILTON MEATS, INC.		735.00
	Invoice		Date	Description	Check Sort Code	Amount
	48262, 48233		06/28/2024	BLANKET FOR MEAT & FROZEN PRODUCTS		451.00
	49924		07/16/2024	BLANKET FOR MEAT & FROZEN PRODUCTS		284.00
Check	07/29/2024	205299	Accounts Payable	HAUN WELDING SUPPLY		1,686.01
	Invoice		Date	Description	Check Sort Code	Amount
	45054		02/23/2024	Automotive Parts		1,373.42
	FC0011943		03/31/2024	Automotive Parts		60.95
	FC0013748		04/30/2024	Automotive Parts		95.64
	43631		02/22/2024	WELDING SUPPLIES		156.00
Check	07/29/2024	205300	Accounts Payable	HORSEHEADS DO-IT CENTER		137.95
	Invoice		Date	Description	Check Sort Code	Amount
	393595		07/15/2024	Small equipment		137.95
Check	07/29/2024	205301	Accounts Payable	I. D. BOOTH, INC.		4,582.01
	Invoice		Date	Description	Check Sort Code	Amount
	S100024602		06/17/2024	Automotive Parts		12.37
	100027949		06/26/2024	BLANKET FOR PARTS, SUPPLIES, HARDWARE		345.84
	21214, 27802		06/07/2024	ELECTRICAL SUPPLIES		97.72
	27955+		06/26/2024	FIRESTATION 5 REMODEL		1,885.18
	27936+		05/26/2024	FIRESTATION 5 REMODEL		2,240.90
Check	07/29/2024	205302	Accounts Payable	I. D. BOOTH, INC.		3,070.00
	Invoice		Date	Description	Check Sort Code	Amount
	RFB-314		07/16/2024	REFUND BID DEPOSIT - LUMEC ROADFOCUS		3,070.00
Check	07/29/2024	205303	Accounts Payable	Image First Uniform Rental Service, LLC		48.08
	Invoice		Date	Description	Check Sort Code	Amount
	264181348		07/02/2024	BLANKET FOR MATS & LINENS		48.08
Check	07/29/2024	205304	Accounts Payable	INSERO & CO CPAs LLP		6,000.00
	Invoice		Date	Description	Check Sort Code	Amount
	148830		07/16/2024	AUDIT SERVICES Y/E 12/31/2023		6,000.00
Check	07/29/2024	205305	Accounts Payable	JAMES J TURCSIK, JR.		2,500.00
	Invoice		Date	Description	Check Sort Code	Amount
	W/E 8/4/24		07/16/2024	PER CONTRACT		2,500.00
Check	07/29/2024	205306	Accounts Payable	JOHN'S EQUIPMENT RENTAL		1,664.94

	Invoice	Date	Description	Check Sort Code	Amount
	71391	06/26/2024	Equipment Service		44.99
	71624	07/03/2024	TRIMMER		1,559.96
	71896	07/16/2024	JOHN'S EQUIP RENTAL Blanket PO		59.99
Check	07/29/2024	205307	Accounts Payable KECK'S FOOD SERVICE		868.30
	Invoice	Date	Description	Check Sort Code	Amount
	146257+	06/26/2024	BLANKET FOR FOOD AND PAPER SUPPLIES		868.30
Check	07/29/2024	205308	Accounts Payable Kimball Midwest		793.67
	Invoice	Date	Description	Check Sort Code	Amount
	102334961	06/19/2024	Automotive Parts		793.67
Check	07/29/2024	205309	Accounts Payable KPOCH Intermediate Inc.		182.92
	Invoice	Date	Description	Check Sort Code	Amount
	73024	06/30/2024	Utilities		182.92
Check	07/29/2024	205310	Accounts Payable LINDSEY LAWN & GARDEN, INC.		289.14
	Invoice	Date	Description	Check Sort Code	Amount
	1038954	07/08/2024	Automotive Parts * MTGC		142.89
	1039938	07/12/2024	Automotive Parts		146.25
Check	07/29/2024	205311	Accounts Payable LOWE'S COMPANIES, INC.		1,922.34
	Invoice	Date	Description	Check Sort Code	Amount
	86420	07/02/2024	BLANKET FOR GOLF COURSE SUPPLIES & TOOLS		39.85
	79118, 78624	07/08/2024	SUPPLIES AND MATERIALS		1,882.49
Check	07/29/2024	205312	Accounts Payable MCCARTHY TIRE SERVICE		1,644.50
	Invoice	Date	Description	Check Sort Code	Amount
	35-72496	07/03/2024	Equipment Service		1,644.50
Check	07/29/2024	205313	Accounts Payable MCDONALD EXCAVATING, INC.		93.50
	Invoice	Date	Description	Check Sort Code	Amount
	58207	07/08/2024	BLANKET FOR TOPSOIL, STONE, ETC		93.50
Check	07/29/2024	205314	Accounts Payable MEDICAL WAREHOUSE		909.00
	Invoice	Date	Description	Check Sort Code	Amount
	229659	07/16/2024	MEDICAL WAREHOUSE Medical Supplies BPO		909.00
Check	07/29/2024	205315	Accounts Payable MUNICIPAL EMERGENCY SERVICES, INC.		92.00
	Invoice	Date	Description	Check Sort Code	Amount
	IN2078810	07/16/2024	MES Blanket PO/Uniforms		92.00
Check	07/29/2024	205316	Accounts Payable NAPA AUTO PARTS		5,124.29
	Invoice	Date	Description	Check Sort Code	Amount
	121950	05/30/2024	Automotive Parts PGB# 2349 RES # 20-452		766.00
	123465	06/19/2024	Automotive Parts PGB# 2349 RES # 20-452		263.95
	123540	06/20/2024	Automotive Parts PGB# 2349 RES # 20-452		45.12
	123542	06/20/2024	Automotive Parts PGB# 2349 RES # 20-452		11.38
	123619	06/21/2024	Automotive Parts PGB# 2349 RES # 20-452		17.98
	124024	06/26/2024	Automotive Parts PGB# 2349 RES # 20-452		13.47
	124025	06/26/2024	Automotive Parts PGB# 2349 RES # 20-452		839.99
	124040	06/26/2024	Automotive Parts PGB# 2349 RES # 20-452		80.54
	124119	06/27/2024	Automotive Parts PGB# 2349 RES # 20-452		578.24
	124548	07/03/2024	Automotive Parts PGB# 2349 RES # 20-452		(378.00)
	124833	07/09/2024	Automotive Parts PGB# 2349 RES # 20-452		148.84
	124778	07/09/2024	Automotive Parts PGB# 2349 RES # 20-452		135.40
	124132	06/27/2024	Automotive Main/ repair		1,500.00
	124003	06/26/2024	Automotive Parts		1,391.20
	124427	07/02/2024	Automotive Parts		(445.35)
	124690	07/08/2024	Automotive Parts PGB# 2349 RES # 20-452		5.83
	124547	07/03/2024	Automotive Parts PGB# 2349 RES # 20-452		149.70
Check	07/29/2024	205317	Accounts Payable NYSEG		263.63
	Invoice	Date	Description	Check Sort Code	Amount
	7/5/24	07/16/2024	ACCT#1005-1984-374		145.08

	JULY	07/16/2024	119 W 2ND - ACCT#1005-0397-206		118.55
Check	07/29/2024	205318	Accounts Payable	Passport Labs, Inc	1,038.29
	Invoice	Date	Description	Check Sort Code	Amount
	INV-1046614	07/16/2024	TICKET PROCESSING		1,038.29
Check	07/29/2024	205319	Accounts Payable	PEOPLEREADY INC	8,623.72
	Invoice	Date	Description	Check Sort Code	Amount
	28753465+	07/07/2024	TEMP SERVICES		8,623.72
Check	07/29/2024	205320	Accounts Payable	PITNEY BOWES	120.00
	Invoice	Date	Description	Check Sort Code	Amount
	1025508885	07/16/2024	ACCT#0013158353		120.00
Check	07/29/2024	205321	Accounts Payable	POSTLER & JAECKLE	813.40
	Invoice	Date	Description	Check Sort Code	Amount
	2676060, 2676061	06/25/2024	PLUMBING REPAIRS		710.90
	2675190	06/25/2024	REPAIR		102.50
Check	07/29/2024	205322	Accounts Payable	RENTALS TO GO LLC	450.00
	Invoice	Date	Description	Check Sort Code	Amount
	299805	07/05/2024	PORTABLE TOILETS FOR PARKS		200.00
	299821	07/05/2024	PORTABLE TOILETS FOR GOLF COURSE		250.00
Check	07/29/2024	205323	Accounts Payable	SAM'S CLUB DIRECT	699.42
	Invoice	Date	Description	Check Sort Code	Amount
	6/28&7/6	06/28/2024	BLANKET FOR FOOD, SNACKS, BEVERAGES		699.42
Check	07/29/2024	205324	Accounts Payable	SCHLATHER, STUMBAR, PARKS & SALK, LLP	455.00
	Invoice	Date	Description	Check Sort Code	Amount
	8724	07/16/2024	STROBRIDGE ESTATE V. OROPALLO		455.00
Check	07/29/2024	205325	Accounts Payable	SOUTHERN TIER COUNSELING CENTER	4,675.00
	Invoice	Date	Description	Check Sort Code	Amount
	2024-2025	07/16/2024	EAP CONTRACT		4,675.00
Check	07/29/2024	205326	Accounts Payable	STAPLES BUSINESS ADVANTAGE	386.74
	Invoice	Date	Description	Check Sort Code	Amount
	6004149771	07/16/2024	office supplies		188.79
	6004149772	07/16/2024	office supplies		7.99
	6002824280	07/16/2024	office supplies		189.96
Check	07/29/2024	205327	Accounts Payable	STEWART P. WILSON	8,406.96
	Invoice	Date	Description	Check Sort Code	Amount
	467868	07/08/2024	FUEL-BLANKET PO RFB# 2402 RES#22-187		1,584.00
	492356	07/08/2024	FUEL-BLANKET PO RFB# 2402 RES#22-187		1,008.00
	475898	07/10/2024	FUEL-BLANKET PO RFB# 2402 RES#22-187		196.21
	492725	07/10/2024	FUEL-BLANKET PO RFB# 2402 RES#22-187		1,793.92
	492357	07/02/2024	FUEL-BLANKET PO RFB# 2402 RES#22-187		1,443.50
	492726	07/03/2024	FUEL-BLANKET PO RFB# 2402 RES#22-187		2,381.33
Check	07/29/2024	205328	Accounts Payable	SWARTHOUT'S TRUCKING RECYCLING	330.00
	Invoice	Date	Description	Check Sort Code	Amount
	52761	07/16/2024	SHREDDING		330.00
Check	07/29/2024	205329	Accounts Payable	TCF EQUIPMENT FINANCE	7,959.59
	Invoice	Date	Description	Check Sort Code	Amount
	8959367	07/16/2024	GOLF CART LEASE MAY-OCTOBER		7,959.59
Check	07/29/2024	205330	Accounts Payable	TIME WARNER CABLE	59.95
	Invoice	Date	Description	Check Sort Code	Amount
	143746101070124	07/16/2024	ACCT#143746101		59.95
Check	07/29/2024	205331	Accounts Payable	TIME WARNER CABLE	448.65
	Invoice	Date	Description	Check Sort Code	Amount
	12573070124	07/01/2024	INTERNET SERVICES AT MTGC CODE A		448.65

Check	07/29/2024	205332	Accounts Payable	TWIN TIER PAINT WALLCOVERING		30.22
	Invoice	Date	Description	Check Sort Code	Amount	
	64160	09/15/2023	PAINT SUPPLIES		30.22	
Check	07/29/2024	205333	Accounts Payable	UniFirst Corporation		402.72
	Invoice	Date	Description	Check Sort Code	Amount	
	1100093958	07/11/2024	LAUNDRY SERVICE		83.22	
	1100084358	06/13/2024	LAUNDRY SERVICE		84.62	
	1100091261	07/04/2024	LAUNDRY SERVICE		83.22	
	93948, 93959	07/11/2024	BLANKET FOR FLOOR MATS FOR BUILDINGS		151.66	
Check	07/29/2024	205334	Accounts Payable	VASCO BRANDS, INC.		622.65
	Invoice	Date	Description	Check Sort Code	Amount	
	141837, 141888	06/24/2024	JANITORIAL SERVICES		224.64	
	141932A & 141932	07/16/2024	VASCO Cleaning Supplies BPO		398.01	
Check	07/29/2024	205335	Accounts Payable	W. W. GRAINGER		154.70
	Invoice	Date	Description	Check Sort Code	Amount	
	9164828973	06/26/2024	BLANKET FOR MISC SUPPLIES & PARTS		154.70	
Check	07/29/2024	205336	Accounts Payable	WARD APPARATUS LLC		436.04
	Invoice	Date	Description	Check Sort Code	Amount	
	4635	07/16/2024	WARD New Leather Boots		436.04	
Check	07/29/2024	205337	Accounts Payable	WEST INFORMATION PUBLISHING GROUP		873.93
	Invoice	Date	Description	Check Sort Code	Amount	
	850382822	07/16/2024	WESTLAW CHARGES 6/1 - 6/30/24		406.35	
	850474422	07/16/2024	LIBRARY PLAN 6/1 - 6/3-/24		467.58	
Check	07/29/2024	205338	Accounts Payable	XEROX CORPORATION		847.82
	Invoice	Date	Description	Check Sort Code	Amount	
	504538199	07/16/2024	957723810		96.78	
	504533726	07/16/2024	CUST#950177683		96.78	
	504538200	07/16/2024	CUST#957723893		96.78	
	504534162	07/16/2024	CUST#950906487		21.73	
	504534797	07/16/2024	CUST#952163384		96.78	
	504537900	07/16/2024	CUST#957417074		96.78	
	504534339	07/16/2024	CUST#951078419		96.78	
	504537899	07/16/2024	CUST#957416910		96.78	
	504538136	07/16/2024	CUST#957612286		94.66	
	021665821	07/16/2024	CUST#718272685		5.10	
	021665819	07/16/2024	726631807		7.28	
	021665823	07/16/2024	CUST#721817914		21.53	
	021665824	07/16/2024	CUST#722774775		20.06	
Check	07/29/2024	205339	Accounts Payable	ROBERT SOTO		122.00
	Invoice	Date	Description	Check Sort Code	Amount	
	TM#89.06-6-28	07/16/2024	SANITATION OPT OUT		122.00	
Check	07/29/2024	205340	Accounts Payable	Sokolowski , Thomas-Nancy		35.00
	Invoice	Date	Description	Check Sort Code	Amount	
	Spay Refund	07/16/2024	Refunds		35.00	
GENERAL FUND GENERAL FUND Totals:				Transactions: 76		\$555,357.17
Checks:		76	\$555,357.17			

City of Elmira *LIVE*

Payment Batch Register

Bank Account: CAP CHECK - CAPITAL CHECKING
Batch Date: 07/29/2024

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CAP CHECK - CAPITAL CHECKING						
Check	07/29/2024	104919	Accounts Payable	AIRPORT STRIPING, INC.		191,555.80
	Invoice		Date	Description	Check Sort Code	Amount
		48135-06	06/24/2024	ADA Ramps RFB-2584 Res 24-105		93,869.60
		48135-07	07/01/2024	ADA Ramps RFB-2584 Res 24-105		97,686.20
Check	07/29/2024	104920	Accounts Payable	AMAZON CAPITAL SERVICES INC		1,359.99
	Invoice		Date	Description	Check Sort Code	Amount
		131Y-WPV1-3VTD	07/15/2024	AMAZON Sink/Faucet Station 3		1,359.99
Check	07/29/2024	104921	Accounts Payable	Atlantic Testing Laboratories, LTD		1,592.00
	Invoice		Date	Description	Check Sort Code	Amount
		251937+251276	07/15/2024	STATION 5 FLOOR INSPECTION		1,592.00
Check	07/29/2024	104922	Accounts Payable	CHAPEL LUMBER COMPANY		2,276.30
	Invoice		Date	Description	Check Sort Code	Amount
		131156/131536+	07/15/2024	CHAPEL Station 5 2nd floor remodel		2,276.30
Check	07/29/2024	104923	Accounts Payable	DALRYMPLE GRAVEL COMPANY		333.80
	Invoice		Date	Description	Check Sort Code	Amount
		22304	06/30/2024	Hot Mix Asphalt RFB #2620		333.80
Check	07/29/2024	104924	Accounts Payable	ELMIRA ROAD MATERIALS, LLC		63,021.17
	Invoice		Date	Description	Check Sort Code	Amount
		539	05/20/2024	Hot Mix Asphalt RFB #2620		970.76
		542	05/21/2024	Hot Mix Asphalt RFB #2620		817.66
		555	05/30/2024	Hot Mix Asphalt RFB #2620		261.33
		1169	06/11/2024	HOT MIX ASPHALT Type 6 RFB-315 East Ave.		27,319.92
		1170-East	06/12/2024	HOT MIX ASPHALT Type 6 RFB-315 East Ave.		33,651.50
Check	07/29/2024	104925	Accounts Payable	FIRST OUT RESCUE EQUIPMENT		7,782.00
	Invoice		Date	Description	Check Sort Code	Amount
		31815	07/15/2024	FIRST OUT Turn Out Gear		7,782.00
Check	07/29/2024	104926	Accounts Payable	TWIN TIER PAINT WALLCOVERING		124.92
	Invoice		Date	Description	Check Sort Code	Amount
		00068573	07/15/2024	TWIN TIER PW Station 3 Kitchen Materials		124.92
CAP CHECK CAPITAL CHECKING Totals:				Transactions: 8		\$268,045.98
Checks:		8	\$268,045.98			

HAND CHECKS DETAILS

\$33,106.02

CAPITAL HAND CHECKS DETAIL

\$0.00

City of Elmira *LIVE*

Payment Batch Register

Bank Account: GENERAL FUND - GENERAL FUND
Batch Date: 07/15/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GENERAL FUND - GENERAL FUND					
Check	07/15/2024	205263 Accounts Payable	AMAZON CAPITAL SERVICES INC		186.17
	Invoice	Date	Description	Check Sort Code	Amount
	14KJ-YLFV-JPKT	07/15/2024	2024 BLANKET PO PGB1989		73.17
	164K-J16J-VRK4	07/15/2024	2024 BLANKET PO PGB1989		113.00
Check	07/15/2024	205264 Accounts Payable	CHASE CARD SERVICES		8,654.46
	Invoice	Date	Description	Check Sort Code	Amount
	6/6-7/6	07/15/2024	4246315238977290		8,654.46
GENERAL FUND GENERAL FUND Totals:			Transactions: 2		\$8,840.63
Checks:	2		\$8,840.63		

City of Elmira *LIVE*

Payment Batch Register

Bank Account: GENERAL FUND - GENERAL FUND
Batch Date: 07/08/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GENERAL FUND - GENERAL FUND					
Check	07/08/2024	205258 Accounts Payable	SOUTHERN WINE AND SPIRITS		329.45
	Invoice	Date	Description	Check Sort Code	Amount
	2619791	07/08/2024	BLANKET FOR LIQUOR FOR SNACKBAR		329.45
Check	07/08/2024	205259 Accounts Payable	STANDARD AND POOR'S		14,487.00
	Invoice	Date	Description	Check Sort Code	Amount
	11472449	07/08/2024	1000114526		14,487.00
GENERAL FUND GENERAL FUND Totals:			Transactions: 2		\$14,816.45
Checks:	2		\$14,816.45		

ACH PAYMENTS

GHI DENTAL BILLS FOR THE TWO WEEK PERIOD 07/06/2024 - 07/19/2024

7/10/2024 GHI DENTAL	\$	3,346.00
7/10/2024 GHI DENTAL	\$	3,808.00
7/17/2024 GHI DENTAL	\$	1,244.01
	\$	8,398.01

MTGC LIQUOR BILLS FOR THE TWO WEEK PERIOD 07/06/2024 - 07/19/2024

7/9/2024 SARATOGA EAGLE	\$	299.75
7/18/2024 SARATOGA EAGLE	\$	274.10
7/18/2024 A.L. GEORGE	\$	477.08
	\$	1,050.93

Elmira City Council

Agenda Summary: Act on resolution to adjourn.

Resolution Number: 2024-268

Sponsor: Nick Grasso

ATTACHMENTS

[Adjournment July 29.docx](#)

July 29, 2024

RESOLUTION

NO. 2024 – ____

By: _____

RESOLVED, that the next meeting for City Council will be a Regular Meeting held on Monday, August 9th, 2024, at 5:30PM; and be it further

RESOLVED, that this meeting is adjourned.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
	Councilmember Moss	
	Councilmember Wilson	
	Councilmember Cooke	
	Councilmember Brinn	
	Councilmember Grasso	
	Councilmember Duffy	
	Mayor Mandell	