



EAST PALO ALTO CITY COUNCIL SPECIAL MEETING **AMENDED** AGENDA

Tuesday, May 12, 2026, 6:00 PM
EPA Government Center
2415 University Avenue, First Floor
East Palo Alto, CA 94303

NOTICE

This meeting will be held virtually and in-person at the Council Chambers located on 2415 University Ave, First Floor East Palo Alto, CA 94303. The virtual portion of this City Council meeting will be conducted in accordance with City of East Palo Alto Resolution adopted pursuant to Assembly Bill 361.

The public may participate in the City Council Meeting via Zoom Meeting or by attending in-person in the Council Chambers at 2415 University Ave, First Floor East Palo Alto, CA 94303. Community members may provide comments by emailing cityclerk@cityofepa.org, submitting a speaker card at the meeting, or using the **RAISE HAND** feature when the Mayor or City Clerk call for public comment. Emailed comments should include the specific agenda item on which you are commenting.

Please click this URL to join

<https://us06web.zoom.us/j/83114018350>

Or join by phone:

Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or
+ 1 346 248 7799 or
+ 1 253 215 8782 or
+ 1 312 626 6799 or
+ 1 929 205 6099 or
+ 1 301 715 8592

Webinar ID: 831 1401 8350

International numbers available: <https://zoom.us/j/83114018350>

1. **CALL TO ORDER AND ROLL CALL**

2. **APPROVAL OF THE AGENDA**

3. **POLICY AND ACTION**

3.1 Discuss Ordering the Submission of a Measure on Term Limits for a Future Municipal Election

Recommendation:

Discuss and consider the following regarding term limits:

1. Determine and select the number of consecutive terms to be established in the proposed term limits measure.
2. Adopt a Resolution:
 1. Ordering the submission of a measure on term limits for the November 3, 2026, General Municipal Election; Setting priorities for filing arguments for or against the ballot measure;
 3. Appoint two members to write the argument for and rebuttal against the ballot measure.

3.2 Commission and Committee Appointments

Recommendation: Make board/committee appointments to the Public Works and Transportation Commission (PWTC), Planning Commission (PC), and Rent Stabilization Board (RSB); and appoint applicants for Regular or Alternate Seats for all such bodies using the selection process recommended by staff.

4. **PUBLIC HEARING**

4.1 Fiscal Year 2026-27 Proposed Budget Session Hearing No. 1

Recommendation:

Staff recommends that the City Council receive this presentation and provide feedback on the Fiscal Year 2026-27 proposed budget.

5. **ADJOURNMENT**

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

This Notice of Availability of Public Records: All public records relating to an open session item which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to the majority of the City Council will be available for public inspection at the City Clerk's Office, 2415 University Avenue, East Palo Alto, CA at the same time that the public records are distributed or made available to the City Council. Such documents may also be available on the East Palo Alto website www.cityofepa.org subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (650) 853-3100.

The City Council meeting packet may be reviewed by the public in the Library or the City Clerk's Office. Any writings or documents pertaining to an open session item provided to a majority of the City Council less than 72 hours prior to the meeting, shall be made available for public inspection at the front counter at the City Clerk's Office, 2ND Floor, City Hall, 2415 University Avenue, East Palo Alto, California 94303 during normal business hours. Information distributed to the Council at the Council meeting becomes part of the public record. A copy of written material, pictures, etc. should be provided for this purpose.

East Palo Alto City Council Chambers is ADA compliant. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's office at (650) 853-3127 no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.

DECLARATION OF POSTING

This Notice is posted in accordance with Government Code §54954.2(a) or §54956. Members of the public can view electronic agendas and staff reports by accessing the City website. Under penalty of perjury, this Agenda was posted to the public at least 72 hours prior to the meeting.

POSTED: May 5, 2026
AMENDED: May 7, 2026

ATTEST:

James Colin

City Clerk



EAST PALO ALTO CITY COUNCIL STAFF REPORT

DATE: May 12, 2026

TO: Honorable Mayor and Members of the City Council

VIA: John D. Lê, City Attorney, Melvin E. Gaines, City Manager

BY: James Colin, City Clerk

SUBJECT: Discuss Ordering the Submission of a Measure on Term Limits for a Future Municipal Election

Recommendation

Discuss and consider adopting a resolution or directing staff regarding term limits, including the following:

1. Ordering the submission of a ballot measure on term limits for East Palo Alto Councilmembers;
2. Setting the date for the election, including November 3, 2026, General Municipal Election, or some other date set by the Council;
3. Selecting the number of consecutive terms constituting the term limit, including setting that limit to no more than two consecutive four-year terms (8 years), or some other number set by the Council, before sitting out one election cycle;
4. Deciding how to deal with partial terms, including that serving more than half a term (2 years), **or some other number set by the Council**, constitutes a full-term for purposes of the term limit;
5. Setting priorities for filing arguments for or against the ballot measure; and
6. Appoint two members to write the argument for and rebuttal against the ballot measure.



POLICY AND ACTION ITEM 3.1

Alignment with City Council Strategic Plan

Priority: Governance, Organizational Strength, and Fiscal Sustainability

Background

The Fiscal Year 2025–2029 Strategic Priorities and FY 2025–2027 Work Plan include Project GOV-2: Conduct Council Term Limit Policy Research. On February 24, 2026, the City Council received a presentation outlining the legal framework for establishing term limits, the process for placing a measure on the ballot, and policy considerations. The Council directed staff to return with a proposed measure and supporting materials for consideration.

On March 3, 2026, the City Council further discussed the possibility of placing a term limits measure on the June 2026 election ballot. Following deliberation, the Council did not approve moving forward with placement on the June ballot. As a result, the Council has since expressed interest in advancing the measure for consideration at a later election, specifically the November 3, 2026, General Municipal Election.

Based on Council direction and subsequent discussion, the proposed framework for term limits has been refined. The proposal would limit Councilmembers to no more than two consecutive four-year terms. A Councilmember who reaches the limit would be required to sit out at least one full election cycle before becoming eligible to run again. Additionally, more than half of a term would count as a full term for purposes of calculating term limits. Consistent with State law, the measure would apply prospectively only and would not count terms served prior to its effective date.

This report presents the proposed measure for placement on the November 3, 2026 General Election ballot.

Analysis

Relevant Elections Background

As a general law city, the City of East Palo Alto is governed by state law, including Government Code section 36502. That statute authorizes a city council to propose, or voters to propose by initiative, a measure imposing term limits on councilmembers. Any such measure must be approved by a majority of voters and may apply only prospectively. Completed prior service cannot be retroactively counted as a term for purposes of a new limitation.

Term limits are commonly justified as a means of encouraging leadership rotation, broadening civic participation, and introducing new perspectives into policymaking. Across California, many cities and counties have adopted some form of limitation on consecutive or lifetime service. The State of California similarly imposes lifetime limits on members of the Legislature and statewide constitutional officers.



POLICY AND ACTION ITEM 3.1

The Council has requested that staff return with draft ballot language and a proposed resolution calling an election, along with contextual information to support an informed policy decision.

Term Limits in San Mateo County

As the Council has yet to make a definitive decision on the nature of the term limits, staff has summarized San Mateo County term limits data presented February 24, 2026. The February 24 Agenda Report contains the full table.

A 2024 survey conducted by the City of Brisbane found that only six cities in San Mateo County currently impose council term limits. Those approaches vary. Supervisors of the San Mateo County Board of Supervisors are also ineligible to serve more than three consecutive terms in office.

The Cities of Pacifica and Foster City limit councilmembers to two consecutive terms, although Foster City's ordinance permits additional service after a break in tenure. Millbrae, San Mateo, and San Bruno impose three consecutive term limits, with variations in how partial terms are counted. Redwood City allows up to four consecutive terms and excludes certain partial terms from the calculation. In addition, members of the San Mateo County Board of Supervisors are limited to three consecutive terms.

Most of these cities require a councilmember who reaches the maximum number of consecutive terms to sit out at least one election cycle before seeking office again. A smaller number of California cities impose lifetime limits rather than consecutive limits.

The proposal under discussion in East Palo Alto, two consecutive four-year terms with a required break and counting partial terms over two years as full terms, would align with the mid-range of existing county practice.

Proposed Measure for Discussion

Staff has taken a proposal furnished by Mayor Lincoln as a starting point. Staff has included an ordinance and resolution for the Council's consideration and adoption (if that is the Council's desire).

The draft ordinance prepared based on Council input would limit Councilmembers to two consecutive four-year terms beginning after the measure's effective date. A Councilmember who completes two consecutive terms would be ineligible to run again until at least one intervening election cycle has passed. A partial term exceeding two years would count as a full term. Because Government Code section 36502 requires prospective application, the measure would not count any term that began before its effective date.

Term Limits in San Mateo County

Term limits policies vary across cities within San Mateo County. Some cities, such as Pacifica and Foster City, impose limits of two consecutive terms, while others, including San Mateo, San Bruno, and Millbrae, impose limits of three consecutive terms. Most jurisdictions that impose term



POLICY AND ACTION ITEM 3.1

limits also require a break in service before a former officeholder may seek election again. The proposed two-term limit for East Palo Alto would place the City on the more restrictive end of local practice, emphasizing leadership rotation and expanded opportunities for community participation.

Election Timing – November 3, 2026

The proposed measure would be placed on the November 3, 2026, General Election ballot. Historically, November elections in East Palo Alto have resulted in significantly higher voter turnout than other election cycles. Over recent election cycles, November turnout has averaged more than 50 percent, compared to substantially lower participation in other elections.

Placing the measure on the November ballot would maximize voter participation, enhance representational legitimacy, and ensure that the decision reflects the will of a broader segment of the community. If approved, the measure would take effect following certification of the election results and would apply prospectively to future terms, including those beginning after the 2026 election.

Impact on other Potential Ballot Measures

From a campaign strategy and voter behavior perspective, placing a term limits measure on the same ballot as a proposed bond initiative introduces material risk to the bond's likelihood of passage.

First, bond measures typically require a higher approval threshold (often two-thirds, depending on the structure), which makes them highly sensitive to voter sentiment, message discipline, and turnout composition. In contrast, a term limits measure requires only a simple majority and can attract attention as a governance reform issue that may be more emotionally or politically charged. When multiple salient measures appear on the same ballot, there is a well-documented "ballot environment" effect: voter attitudes toward one measure can spill over and influence perceptions of others, particularly when trust in government is implicated.

Second, if the Council or broader community is divided on term limits, the measure could generate organized opposition or competing campaigns. Even a moderately contested term limits measure can create a negative campaign environment, including critiques of incumbency, governance practices, or institutional trust. Those narratives can unintentionally undermine voter confidence in the City as a steward of public funds, which is a critical determinant of bond measure success. In practice, opposition messaging against term limits can overlap with or be repurposed to argue against new public financing, regardless of the merits of the bond itself.

Third, campaign resource allocation becomes more complex when multiple measures are on the ballot. Community leaders, advocacy groups, and donors may split their attention, funding, and



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volunteer capacity between measures. For a bond initiative that requires sustained voter education and outreach to meet a supermajority threshold, dilution of campaign resources can be consequential. Additionally, voter fatigue may reduce the effectiveness of messaging if residents are asked to evaluate multiple substantive policy questions simultaneously.

Fourth, the presence of a term limits measure may alter turnout dynamics. Governance-focused measures can mobilize voters who are motivated by dissatisfaction or reform-oriented concerns. While higher turnout is generally beneficial, the composition of that turnout matters. If additional voters are mobilized primarily around anti-incumbent or anti-government sentiment, that electorate may be less inclined to support a bond measure requiring trust in long-term fiscal commitments.

Finally, there is no immediate policy urgency that necessitates placing term limits on the 2026 ballot. Because any adopted term limits would apply prospectively, the earliest practical effect would begin with terms commencing after the November 2028 election cycle. Deferring the measure does not change its substantive impact but does allow the City to sequence major ballot efforts more strategically.

For these reasons, separating the timing of a term limits measure from a bond initiative would reduce campaign interference, preserve message clarity, and improve the probability that each measure is evaluated by voters on its own merits.

Conclusion

The proposed term limits measure reflects City Council direction and incorporates key policy elements, including a two consecutive term limit, a requirement to sit out one full election cycle after reaching the limit, and a provision that more than half of a term counts as a full term. The measure would apply prospectively and would be placed on November 3, 2026, General Election ballot.

Staff seeks Council direction regarding:

1. Whether to proceed with the November 3, 2026;
2. Selecting the number of consecutive terms constituting the term limit, including setting that limit to no more than two consecutive four-year terms (8 years) before sitting out one election cycle;
3. Deciding how to deal with partial terms, including that serving more than half a term (2 years) constitutes a full-term for purposes of the term limit;
4. Setting priorities for filing arguments for or against the ballot measure; and
5. Whether to appoint two members to write the argument for and rebuttal against the ballot measure.



POLICY AND ACTION ITEM 3.1

Fiscal Impact

The cost estimate for holding an election November of this year ranges from \$75,500 to \$90,600

Public Notice

The public was provided notice by making the agenda and report available on the City's website and on a bulletin board located at City Hall: 2415 University Avenue, East Palo Alto.

Environmental

The action being considered does not constitute a "Project" within the meaning of the California Environmental Quality Act (CEQA), pursuant to CEQA Guideline section 15378 (b)(5), in that it is a government administrative activity that will not result in direct or indirect changes in the environment.

Government Code § 84308

Applicability of Levine Act: No, the proposed does not involve an entitlement.

Analysis of Levine Act Compliance: Not applicable.

Attachments

1. Timeline for November 2026 Election
2. Resolution & Ordinance Regarding November 3, 2026, Term Limits Ballot Measure

RESOLUTION NO.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST PALO ALTO
CALLING AND ORDERING THE SUBMISSION TO THE QUALIFIED ELECTORS OF
THE CITY OF EAST PALO ALTO A MEASURE
TO AMEND THE MUNICIPAL CODE TO ESTABLISH TERM LIMITS FOR CITY
COUNCIL POSITIONS**

WHEREAS, at its duly noticed regular meeting held on March 3, 2026, the City Council determined to submit a proposed measure regarding City Council term limits to the voters of the City pursuant to Elections Code Section 9222 and Government Code Section 36502; and

WHEREAS, in accordance with Elections Code Section 10002 and 10403, the San Mateo County Board of Supervisors is requested to consolidate the City of East Palo Alto Municipal Election with the Statewide General Election to be held November 3, 2026; and

WHEREAS, the City of East Palo Alto hereby requests that the San Mateo County Board of Supervisors permit the San Mateo County Registrar of Voters to perform services in connection with the consolidated election at the request of the City Clerk. These services are to include all necessary services related to official ballot creation, sample ballot and voter information pamphlet preparation, vote-by-mail, polling places, poll workers, voter registration, voting machines, canvass operations, and any and all other services necessary for the conduct of the consolidated election; and

WHEREAS, the City Council desires to submit this measure to be placed on the ballot at the consolidated Municipal Election.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST PALO ALTO THAT:

SECTION 1. Pursuant to Elections Code Section 10403, the City Council hereby calls an election to be consolidated with the Statewide Election on November 3, 2026, for the purpose of submitting the measure to a vote of the qualified voters of the City of East Palo Alto, and hereby requests the San Mateo County Board of Supervisors to consolidate this election with the Statewide General Election on November 3, 2026. The consolidated Municipal Election shall be held and conducted in the manner prescribed by Elections Code Section 10418.

SECTION 2. The City Council pursuant to its right and authority does order to be submitted to the voters at the General Municipal Election the following question:

<p>Shall the measure providing that no person shall be eligible to serve for more than [two(2)] / [three (3)] consecutive full terms on the City Council be adopted, with service of partial terms exceeding two years qualifying as a full term?</p>	YES
	NO

SECTION 3. The full text of the proposed measure submitted to the voters is attached as Exhibit A to this Resolution, which is incorporated herein by this reference. To be effective, a majority of the City Council must vote to place the measure on the ballot and a majority of the voters voting on the measure must vote in the affirmative.

SECTION 4. The City Council hereby requests the San Mateo County Registrar of Voters to provide all services necessary to conduct the General Municipal Election and to canvass the results of the General Municipal Election. The City will reimburse San Mateo County for the actual cost incurred in conducting the election when the work is completed and upon receipt of a bill stating the amount due as determined by the elections official.

SECTION 5. In all particulars not recited in this Resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 6. Notice of the time and place of holding the election is given and the City Clerk is authorized and directed to give further or additional notice of the election as required by law. The hours during which the polling places shall be open shall be the hours established for the consolidated General Municipal Election.

SECTION 7. The City Clerk is hereby directed to do all things required by law to effectuate the consolidated General Municipal Election and to present the measure submitted herein to the electorate, including but not limited to required publications, postings, notices, and filings.

SECTION 8. Pursuant to Elections Code Section 9280, the City Council hereby directs the City Clerk to transmit a copy of this resolution to the City Attorney. The City Attorney shall prepare an impartial analysis of the measure, not to exceed 500 words in length, showing the effect of the measure to the existing law and the operation of the measure, and transmit the impartial analysis to the City Clerk within 15 days of the adoption of this Resolution.

SECTION 9. Arguments for and against, not to exceed 300 words in length, may be filed consistent with Election Code Section 9282 requirements. The City Council, or any members of the City Council authorized by the City Council, may file a direct argument for or against the measure and a rebuttal argument. Pursuant to Elections

Code Section 9285, the City Council hereby permits rebuttal arguments if arguments have been filed for or against the measure.

SECTION 10. The measure, impartial analysis, any arguments for and against, and any rebuttal arguments filed under the authority of the Elections Code shall be available for public examination in the City Clerk's office pursuant to Elections Code Section 9295 for 10 calendar days, a period that shall begin immediately following the last filing deadline for the submission of such materials.

SECTION 11. The City Clerk is hereby directed to file a certified copy of this Resolution with the San Mateo County Board of Supervisors and the San Mateo County Registrar of Voters.

ADOPTED this March 3, 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

SIGNED:

Webster Lincoln, Mayor

ATTEST:

James Colin, City Clerk

APPROVED AS TO FORM:

John D. Lê

**ORDINANCE NO.
CITY OF EAST PALO ALTO, COUNTY OF SAN MATEO
STATE OF CALIFORNIA**

**AN ORDINANCE OF THE CITY OF EAST PALO ALTO
ADDING ARTICLE IV TO CHAPTER 2.08 OF TITLE 2 OF THE EAST PALO ALTO
MUNICIPAL CODE REGARDING TERM LIMITS FOR COUNCILMEMBERS**

**NOW THEREFORE, THE PEOPLE OF THE CITY OF EAST PALO ALTO DO ORDAIN
AS FOLLOWS:**

SECTION 1. AMENDMENT OF THE EAST PALO ALTO MUNICIPAL CODE.

Article IV of Chapter 2.08 of Title 2 of the East Palo Alto Municipal Code is hereby added to read as follows:

Article IV – Term Limits

2.08.190 Term limits for councilmembers.

No person shall be eligible to serve as a member of the City Council for more than [two] / [three] consecutive four-year terms. If a person serves a partial term that exceeds two years, that partial term shall be considered a full term for purposes of this section. The section shall apply only to terms that begin after the effective date of this ordinance.

SECTION 2. EFFECTIVE DATE.

This Ordinance shall take effect as provided in Section 9217 of the Elections Code of the State of California.

SECTION 3. PUBLICATION.

The City Clerk shall publish this Ordinance according to law.

SECTION 4. ATTESTATION.

The Mayor is hereby authorized to attest to the adoption of this Ordinance by the People voting thereon on June 2, 2026, by signing where indicated below.

* * *

I hereby certify that the foregoing Ordinance was passed, approved and adopted by the People of the City of East Palo Alto on the 2nd day of June, 2026.

Date

Mayor

ATTEST:

City Clerk

EAST PALO ALTO INITIATIVE QUALIFICATION CALENDAR
NOVEMBER 5, 2026, ELECTION

DATE	STEPS	DESCRIPTION
July 7, 2026* ¹	Adopt Resolution Ordering the Submission of a Measure at the November 3, 2026, General Municipal Election	<p>The City may submit to the voters, via ordinance or resolution, a proposition for the enactment of any ordinance, to be voted upon at any succeeding regular city election, and if the submitted proposition receives a majority of the votes cast on it at the election, the ordinance shall be enacted accordingly.</p> <p>The election shall be held not less than 88 days after the date of the order of election.</p> <p style="text-align: center;">Elec. Code § 9222; Gov. Code § 36502</p>
July 28, 2026 ²	Last Day to Submit or Amend Measure at Regular City Council Meeting	<p>Last regular City Council meeting to submit or amend the ordinance to the voters before the 88-day deadline.</p> <p style="text-align: center;">Elec. Code § 9222</p>
August 11, 2026*	Submission of Opening Arguments (If Election is Not Consolidated)	<p>Elections Code § 9286(a) specifies that the date for submitting opening arguments must be fixed 14 days from the date of the order of election.</p> <p>However, this provision does not apply if the election is consolidated with the statewide general election pursuant to Election Code § 10403, in which case Council either fixes the dates for submission of arguments or directs the Clerk to do so.</p> <p>(Because the City is likely to consolidate the November municipal election with the statewide election, the City Council will have discretion regarding the date for submission of arguments, so this date is included for illustrative purposes only.)</p> <p style="text-align: center;">Elec. Code §§ 9282, 9286</p>
August 7 – 21, 2026* ³	Submission of Impartial Analysis	<p>The city attorney shall prepare an impartial analysis of the measure showing the effect of the measure on the existing law and the operation of the measure. The analysis shall include a statement indicating whether the measure was placed on the ballot by a petition signed by the requisite number of voters or by the governing body of the city. The analysis shall be printed preceding the arguments for and against the measure. The analysis shall not exceed 500 words in length.</p> <p style="text-align: center;">Elec. Code § 9281</p>
August 7, 2026	Last Day for the Measure to be placed on the	<p>Last day for the City Council to place the measure on the ballot for the November 3, 2026 election (88 days before Election Day).</p>

EAST PALO ALTO INITIATIVE QUALIFICATION CALENDAR
NOVEMBER 5, 2026, ELECTION

	November 2026 Election	Last day for the City Council to adopt a resolution requesting consolidation of election with statewide election (88 days before Election Day). Elec. Code §§ 9222, 10403
August 21, 2026*	Submission of Rebuttal Arguments	Last day for supporters and opponents to submit rebuttal arguments (10 days from submission of opening argument). Elec. Code § 9285
August 22 – August 31, 2026* ⁴	Public Inspection Period	Public inspection period during which petition for writ of mandate can be filed to challenge ballot materials. This 10-calendar day period runs immediately following the deadline for submission of ballot materials, the last day of which is the submission of rebuttal arguments. Elec. Code § 9295
November 3, 2026	Election Day	Election Day
December __, 2026*	Effective Date (if passed)	Measure goes into effect 10 days after the City Council certifies the vote. Elec. Code § 9217

¹ Dates marked with an asterisk (*) are approximate. This calendar is provided as a guideline; there are contingencies and unanticipated events that could alter the timeline.

² This date assumes that the City Council will hold a meeting on this day.

³ The submission is fixed by resolution, typically either 10 days from the order of election or the day that opening arguments are due to be submitted, but because the statute does not specify a deadline, the date could be fixed as late as the last day to submit rebuttal arguments.

⁴ It is important for the Clerk to coordinate with the County Registrar of Voters to ensure that the public inspection period is consistent with the Registrar’s printing deadlines.



EAST PALO ALTO CITY COUNCIL STAFF REPORT

DATE: May 12, 2026
TO: Honorable Mayor and Members of the City Council
VIA: Melvin E. Gaines, City Manager
BY: James Colin, City Clerk
SUBJECT: Commission Appointments

Recommendation

Make board/committee appointments to the Public Works and Transportation Commission (PWTC), Planning Commission (PC), and Rent Stabilization Board (RSB); and appoint applicants for Regular or Alternate Seats for all such bodies using the selection process recommended by staff.

Alignment with City Council Strategic Plan

This recommendation is primarily aligned with:

Priority No. 1: Promote Housing, Economic and Workforce Development
Priority No. 3: Promote Health & Public Safety
Priority No. 4: Ensure Our Financial and Organizational Health

Government Code § 84308

Applicability of Levine Act: No

Analysis of Levine Act Compliance: Not applicable

Background

The City Council of the City of East Palo Alto is seeking candidates to make appointments for the following seats:

POLICY AND ACTION ITEM 3.2

Rent Stabilization Board appointments for the following terms:

Regular Seat No. 1: Starting on May 31, 2026, Expiring on May 31, 2029

Regular Seat No. 2: Starting on May 31, 2026, Expiring on May 31, 2029

Planning Commission appointments for the following terms:

Regular Seat No. 1: From May 31, 2026, through May 31, 2029

Alternate Seat No. 2: From May 31, 2026, through May 31, 2027

Public Works and Transportation Commission appointments for the following terms:

Regular Seat No. 1: May 31, 2024, through May 31, 2027 (Vacancy)

The application period has been held open from April 10 through May 12, 2026; however, these positions remain open until filled. The City accepted applications electronically via the SurveyMonkey platform and offered to assist anyone who needed help submitting the application. The City conducted outreach including in-person efforts and through its social media outlets to ensure a comprehensive approach to the outreach process. Social media outlets included various newsletters disseminated to over 4,000 residents, Facebook ads, and the City website.

Selection Process

In order to ensure an efficient and transparent Brown Act compliant selection process, the procedure for review is as follows:

1. City Council will review the applications attached to the May 12, 2026, agenda.
2. City Council will be provided a voting form at the beginning of the agenda item from the City Clerk.
3. City Council will conduct interviews.
4. City Council will make its selections by ballot vote.

Attachments

1. Rent Stabilization Board Applications (redacted)
2. Planning Commission Applications (redacted)
3. Public Works and Transportation Commission Applications (redacted)

#1

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Friday, April 17, 2026 9:39:20 PM
Last Modified: Friday, April 17, 2026 9:41:38 PM
Time Spent: 00:02:18
IP Address: [REDACTED]

Page 1: Rent Stabilization Board Application

Q1

Name

Jose

Q2

Home Address

Sanchez

Q3

City

East Palo Alto

Q4

E-mail Address

[REDACTED]

Q5

Phone Number

[REDACTED] —

Q6

Yes

Are you available to attend regular Board meetings scheduled for the second Wednesday of every month at 7:00 pm?

Q7

Why would you like to serve on the Rent Stabilization Board?

I would like to serve on the Rent Stabilization Board because I believe stable housing is essential to the well-being of families in East Palo Alto. In my work with youth and families, I see how housing instability directly impacts education, health, and overall quality of life.

I am interested in contributing to fair, balanced decisions that reflect the realities of the community. I value the importance of both protecting tenants and recognizing the responsibilities of property owners, and I would approach this role with a commitment to listening, careful review, and thoughtful decision-making.

I am motivated to serve and support a stable and equitable community for all residents.

#2

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Saturday, April 18, 2026 12:39:29 PM
Last Modified: Saturday, April 18, 2026 12:45:33 PM
Time Spent: 00:06:03
IP Address: [REDACTED]

Page 1: Rent Stabilization Board Application

Q1

Name

Goolrukh A. Vakil

Q2

Home Address

[REDACTED]

Q3

City

East Palo Alto

Q4

E-mail Address

[REDACTED]

Q5

Respondent skipped this question

Phone Number

Q6

Yes

Are you available to attend regular Board meetings scheduled for the second Wednesday of every month at 7:00 pm?

Q7

Why would you like to serve on the Rent Stabilization Board?

I would like to continue serving on the Rent Stabilization Board because I believe in service and I care about this city. I feel that because I have served on this board for 20 years, I can contribute to the issues that arise before the board. I am on the Rules and Regulations subcommittee as I have always been; I also teach Law and Ethics in psychology. Often the tenant is considered the underdog and is focused upon, however, I am aware that both sides of a dispute need to be fairly considered. This is also true in the case of ensuring that terms and conditions going forward are fair to both landlord and tenant. I would be honored to continue serving on the Rent Stabilization Board.

Goolrukh A. Vakil

#3

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Sunday, April 19, 2026 10:12:08 PM
Last Modified: Sunday, April 19, 2026 10:15:15 PM
Time Spent: 00:03:07
IP Address: [REDACTED]

Page 1: Rent Stabilization Board Application

Q1

Name

Stephanie Hinckley

Q2

Home Address

[REDACTED]

Q3

City

East Palo Alto

Q4

E-mail Address

[REDACTED]

Q5

Phone Number

[REDACTED]

Q6

Yes

Are you available to attend regular Board meetings scheduled for the second Wednesday of every month at 7:00 pm?

Q7

Why would you like to serve on the Rent Stabilization Board?

My passion is to help others. My skills in communication and education make me a great asset to this Rent Stabilization board. I would like to mention that I am fluent in Spanish.

#4

COMPLETE

Collector: Web Link 1 (Web Link)
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Last Modified: Friday, May 08, 2026 2:15:51 PM
Time Spent: 00:04:49
IP Address: [REDACTED]

Page 1: Rent Stabilization Board Application

Q1

Name

Nimish Vora

Q2

Home Address

[REDACTED]

Q3

Respondent skipped this question

City

Q4

E-mail Address

[REDACTED]

Q5

Respondent skipped this question

Phone Number

Q6

Yes

Are you available to attend regular Board meetings scheduled for the second Wednesday of every month at 7:00 pm?

Q7

Why would you like to serve on the Rent Stabilization Board?

I am a landlord (preferably called "homeowner") of a single family house in East Palo Alto. It is important to have a Balanced Board that will maintain interests and stewardship for both Tenants and Landlords.

#1

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Wednesday, May 06, 2026 9:13:02 PM
Last Modified: Wednesday, May 06, 2026 9:17:10 PM
Time Spent: 00:04:08
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Page 1: Public Works & Transportation Commission Application

Q1

Name

Rosa Mauigoa

Q2

Home Address

[REDACTED]

Q3

City

East Palo Alto

Q4

E-mail Address

[REDACTED]

Q5

Phone Number

[REDACTED]

Q6

Yes

Are you available to attend regular Commission meetings scheduled for the third Wednesday of every month at 5:30 pm?

Q7

Why would you like to serve on the Public Works & Transportation Commission?

I would like to serve on the Public Works & Transportation Commission because I care deeply about the East Palo Alto community and want to help improve the daily lives of residents. Transportation, road safety, public spaces, and infrastructure affect everyone, and I want to be part of conversations that help make our city safer, cleaner, and more connected for families, students, workers, and seniors.

#2

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Thursday, May 07, 2026 6:02:55 AM
Last Modified: Thursday, May 07, 2026 6:05:04 AM
Time Spent: 00:02:08
IP Address: [REDACTED]

Page 1: Public Works & Transportation Commission Application

Q1

Name

Fukaeiki Toki

Q2

Home Address

[REDACTED]

Q3

City

East Palo Alto

Q4

E-mail Address

[REDACTED]

Q5

Phone Number

[REDACTED]

Q6

Yes

Are you available to attend regular Commission meetings scheduled for the third Wednesday of every month at 5:30 pm?

Q7

Why would you like to serve on the Public Works & Transportation Commission?

Because I am dedicated and great at communication. I have skills of hard work and many more to offer.

#3

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Thursday, May 07, 2026 6:16:12 AM
Last Modified: Thursday, May 07, 2026 6:20:05 AM
Time Spent: 00:03:53
IP Address: [REDACTED]

Page 1: Public Works & Transportation Commission Application

Q1

Name

Liz Brimhall

Q2

Home Address

[REDACTED]

Q3

Respondent skipped this question

City

Q4

Respondent skipped this question

E-mail Address

Q5

Respondent skipped this question

Phone Number

Q6

Yes

Are you available to attend regular Commission meetings scheduled for the third Wednesday of every month at 5:30 pm?

Q7

Why would you like to serve on the Public Works & Transportation Commission?

Quick question - I can make 3rd Wednesdays at 5:30, but unsure of the typical length of the meetings as I usually have rehearsals later that night. How long do they run?

I would specifically like to work on improved bike routes and also walking areas in neighborhoods - making sure sidewalks are sufficiently clear so they can be walked upon while at the same time allowing for residents to park appropriately (one wheel on the curve, one off, for instance in my street of Verbena).

#1

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Friday, April 17, 2026 6:57:46 PM
Last Modified: Friday, April 17, 2026 6:58:48 PM
Time Spent: 00:01:01
IP Address: [REDACTED]

Page 1: Planning Commission Application

Q1

Name

Tonga Victoria Afuhaamango

Q2

Home Address

[REDACTED]

Q3

Respondent skipped this question

City

Q4

E-mail Address

[REDACTED]

Q5

Respondent skipped this question

Phone Number

Q6

Yes

Are you available to attend regular Commission meetings scheduled for the second and fourth Monday's of every month at 7:00 pm?

Q7

Why would you like to serve on the Planning Commission?

I currently serve as Vice Chair for Public Works and I think my interests are more aligned with the priorities of the Planning Commission.

#2

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Friday, April 17, 2026 6:51:58 PM
Last Modified: Friday, April 17, 2026 7:00:57 PM
Time Spent: 00:08:59
IP Address: [REDACTED]

Page 1: Planning Commission Application

Q1

Name

Vivian Berezin

Q2

Home Address

[REDACTED]

Q3

City

East Palo Alto

Q4

E-mail Address

[REDACTED]

Q5

Phone Number

[REDACTED]

Q6

Yes

Are you available to attend regular Commission meetings scheduled for the second and fourth Monday's of every month at 7:00 pm?

Q7

Why would you like to serve on the Planning Commission?

I would love the opportunity to help mold my future child's home into a place they will be proud to call theirs. With a love for sustainable eco-friendliness and a background in architecture I think I have what it takes to bring some insight into these meetings.

#3

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Friday, April 17, 2026 10:51:23 PM
Last Modified: Friday, April 17, 2026 10:57:34 PM
Time Spent: 00:06:10
IP Address: [REDACTED]

Page 1: Planning Commission Application

Q1

Name

Christopher Kao

Q2

Home Address

[REDACTED]

Q3

City

East Palo Alto

Q4

E-mail Address

[REDACTED]

Q5

Phone Number

[REDACTED]

Q6

Yes

Are you available to attend regular Commission meetings scheduled for the second and fourth Monday's of every month at 7:00 pm?

Q7

Why would you like to serve on the Planning Commission?

I am excited about the opportunity to help shape East Palo Alto's future at a pivotal time. With a General Plan and specific plans already in place that are ready for implementation, I am eager to contribute to making our community more walkable and bikeable—especially for children traveling safely to school. Providing thoughtful input on development projects that advance these goals can lead to meaningful, long-term improvements in quality of life.

I am also motivated to support the creation of more housing in East Palo Alto. Increasing housing supply locally can help reduce overall vehicle miles traveled (VMT), including cut-through traffic, which directly impacts safety, congestion, and environmental outcomes in our community.

Over the past year, I have enjoyed serving as an alternate on the Planning Commission and was trusted to serve as a full voting member at every meeting I attended. This experience has strengthened my understanding of the Commission's responsibilities and the importance of consistent, well-informed decision-making.

Additionally, I completed the Planning Commissioners Academy, where I gained insight into common challenges and best practices facing planning commissions across California.

Through my role on the San Mateo County Transportation Authority's Community Advisory Committee, I bring a strong transportation perspective to land use decisions. For example, regional initiatives like the Reimagine Dumbarton project present opportunities to better connect East Palo Alto with neighboring cities. This is particularly important given that vehicle trips between Redwood City and East Palo Alto increased by 40% between 2019 and 2022. I believe integrating transportation and land use planning is critical to building a more connected, sustainable community.

#4

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Friday, April 24, 2026 9:53:43 AM
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Time Spent: 00:14:13
IP Address: [REDACTED]

Page 1: Planning Commission Application

Q1

Name

Isabel Lopez Ysmael

Q2

Home Address

[REDACTED]

Q3

City

East Palo Alto

Q4

E-mail Address

[REDACTED]

Q5

Phone Number

[REDACTED]

Q6

Yes

Are you available to attend regular Commission meetings scheduled for the second and fourth Monday's of every month at 7:00 pm?

Q7

Why would you like to serve on the Planning Commission?

One of the great joys of living in East Palo Alto is collaborating with fellow community members to chart a bright path forward for our city. I've served on the Public Works and Transportation Commission for a year and a half, including several months as chair. Now, I'd like to turn my focus to other pressing challenges: solving the housing crisis locally and regionally, representing the needs of our diverse community, and advancing the vision laid out in our General Plan. It would be an honor to work alongside commissioners, city councilors, and staff on the Planning Commission to pursue these priorities.

#5

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Thursday, May 07, 2026 6:15:56 PM
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Time Spent: 00:05:49
IP Address: [REDACTED]

Page 1: Planning Commission Application

Q1

Name

Ravneel Chaudhary

Q2

Home Address

[REDACTED]

Q3

City

East Palo Alto ca 94303

Q4

E-mail Address

[REDACTED]

Q5

Phone Number

[REDACTED]

Q6

Yes

Are you available to attend regular Commission meetings scheduled for the second and fourth Monday's of every month at 7:00 pm?

Q7

Why would you like to serve on the Planning Commission?

I would like to serve on the Planning Commission because I care deeply about the future of East Palo Alto and want to help ensure development decisions reflect the needs of the people who actually live here. As a resident who is actively engaged in local issues, I understand the concerns many community members have around housing affordability, displacement, traffic, public safety, environmental justice, and preserving the character of our neighborhoods. I believe thoughtful planning should balance growth with equity and transparency.

I have also taken the time to educate myself on policies and planning issues that directly impact our city. I am familiar with important local measures and policies such as Measure JJ and the City's Inclusionary Housing Ordinance, and I have been familiarizing myself with East Palo Alto's General Plan to better understand the city's long-term vision and development goals. I believe having this knowledge is important in making informed decisions that are both practical and community-centered.

Beyond my interest in planning issues, I bring strong community engagement skills and a willingness to listen to different perspectives before making decisions. I am good at reaching out to community members, uplifting a variety of voices, and helping educate the community on local issues and policies that directly affect residents. I believe commissioners should be approachable, transparent, and thoughtful when weighing projects that may have long-term impacts on the city. I would approach the role with an open mind, a commitment to fairness, and a focus on ensuring community voices are genuinely considered in the planning process.

I also believe the Planning Commission plays an important role in making sure residents have a voice in decisions that shape the city's future. My goal would be to listen carefully to residents, review projects critically and fairly, and contribute to decisions that strengthen the community for current and future generations.

Serving on the Planning Commission would be an opportunity for me to give back to the city, bring a community-centered perspective to the process, and help make sure East Palo Alto continues moving in a direction that benefits all residents, not just outside interests.

#6

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Friday, May 08, 2026 1:27:28 PM
Last Modified: Friday, May 08, 2026 2:20:44 PM
Time Spent: 00:53:16
IP Address: [REDACTED]

Page 1: Planning Commission Application

Q1

Name

Luis Rosas

Q2

Home Address

[REDACTED]

Q3

City

East Palo Alto

Q4

E-mail Address

[REDACTED]

Q5

Phone Number

[REDACTED]

Q6

Yes

Are you available to attend regular Commission meetings scheduled for the second and fourth Monday's of every month at 7:00 pm?

Q7

Why would you like to serve on the Planning Commission?

I want to serve on the Planning Commission, so that I could provide my vision and perspective for how East Palo Alto can develop and grow. I care deeply about my community and I seek to also grow and learn on how I can give back to a community which has given me so much. It is also a goal of mine to also collaborate and push the vision of the Council which is representative of the will of the People.



EAST PALO ALTO CITY COUNCIL STAFF REPORT

DATE: May 12, 2026
TO: Honorable Mayor and Members of the City Council
VIA: Melvin E. Gaines, City Manager
BY: Tomohito Oku, Finance Director
SUBJECT: Fiscal Year 2026-27 Proposed Budget Session Hearing No. 1

Recommendation

Staff recommends that the City Council receive this presentation and provide feedback on the Fiscal Year 2026-27 proposed budget.

Alignment with City Council Strategic Plan

This recommendation is primarily aligned with:

- Priority: Governance, Organizational Strength, and Fiscal Sustainability

Background

This report provides an initial overview of the FY 2026-27 Proposed Budget and an opportunity for the City Council to provide feedback on how resources are allocated. The City Council will continue budget discussions at a Study Session on May 21, 2026. An additional discussion is tentatively scheduled for June 2, 2026. Budget adoption is scheduled for June 16, 2026, during a public hearing, as required by City Ordinance (Title 3, Chapter 3.08.080)

Department Budget Presentations

Each department will present its proposed budget to the City Council. Presentations not completed on May 12 will be continued to the May 21 Study Session. These sessions provide detailed department-level information and allow the City Council and the public to ask questions and provide input.

Departments are scheduled to present in the following order:

1. City Manager Kickoff Message and Budget Overview
2. Community and Economic Development
3. Police
4. City Manager's Office
5. City Attorney's Office
6. City Clerk (including City Council)
7. Finance and Non-Departmental
8. Public Works and CIP
9. East Palo Alto Sanitary District (EPASD)

City Council Strategic Priorities Alignment:

The City's budget is guided by the City Council's Strategic Priorities and the FYs 2025-26/2027-28 Work Plan. This helps ensure that limited resources are focused on the community's most critical needs.

The Strategic Priorities were developed through a comprehensive community engagement process involving residents, stakeholders, and community leaders, and focus on:

- Emergency and Disaster Preparedness
- Public Infrastructure, Facilities, and Utilities
- Livability / Community Quality of Life
- Land Use, Economic, and Workforce Development
- Housing
- Governance, Organizational Strength, and Fiscal Sustainability
- Civic Engagement

FY 2026-27 represents the second year of the two-year work plan cycle. Staff is focused on implementing these priorities while balancing limited financial and staffing resources. The FY 2026–27 Proposed Budget reflects these priorities through targeted investments.

Community Engagement and Alignment with Resident Priorities:

The FY 2026–27 Proposed Budget reflects the City's continued commitment to aligning resources with the needs and priorities identified by East Palo Alto residents, including input from the "EPA Talks" initiative and a citywide survey conducted in late 2025.

Residents identified the following as top priorities:

- Providing safe and clean drinking water
- Replacing deteriorating water pipes
- Providing safe places for children and teens
- Improving storm drains to prevent flooding on City streets
- Providing an Emergency Operations Center

Survey results indicate strong support for increased investment in infrastructure, community facilities, and public safety.

The FY 2026–27 Proposed Budget incorporates these community-identified priorities through targeted investments in infrastructure, service delivery, and capital planning. These investments are intended to address critical system needs, improve quality of life, and ensure the City continues to respond to the issues that matter most to its residents.

The City will continue to gather community input and use it to guide future budgets and long-term financial planning efforts.

EPASD Budget Integration:

The East Palo Alto Sanitary District (EPASD) has operated as a subsidiary district under the City since October 1, 2024. Its finances are included in the City’s budget; however, the District’s budget is presented as a standalone enterprise fund within the City’s financial plan to maintain transparency and accountability.

A separate EPASD budget document is scheduled to be reviewed by the EPASD Advisory Committee on May 7, 2026, and will be considered for adoption by the City Council acting as the EPASD Board on June 16, 2026.

This approach allows for clear oversight and public accountability specific to the District, while aligning with the City’s financial reporting and appropriation processes. The District will continue to maintain a distinct operational and capital budget and issue separate audited financial statements.

Analysis

FY 2026-27 Budget Overview

The City budget is organized into four primary fund types:

- **General Fund**, which supports core services such as public safety and administration
- **Restricted Funds**, which must be used for specific purposes
- **Capital Funds**, which support infrastructure and major projects
- **Enterprise Funds**, which support fee-based services such as sewer and water operations

Citywide Budget Summary

Citywide revenues for FY 2026–27 are projected to total approximately \$68.5 million, while expenditures are projected to total approximately \$82.9 million. This results in an overall deficit of approximately \$14.4 million. This deficit is largely driven by negative net positions in the Restricted and General Funds, which are proposed to be covered through use of reserves.

The projected fund balances by major fund type are:

- Restricted Funds: **-\$14.3 million (deficit)**
- Capital Funds: **\$2.1 million surplus**
- Enterprise Funds: **\$2.6 million surplus**
- General Fund: **-\$4.7 million (deficit)**

The table below summarizes the City’s FY 2026-27 proposed budget by fund type.

FY 2026-27 Proposed - Citywide Funds (\$ In 000's)						
Description	General Fund	Restricted Funds	Capital Funds	Enterprise Funds	TOTAL CITY FUNDS	Successor Trust Fund
Total Revenues	35,349	10,974	4,793	17,360	68,475	3,587
Total Expenditures	(39,095)	(26,263)	(2,727)	(14,786)	(82,872)	(5,069)
Net Sources / (Uses)	(3,747)	(15,289)	2,066	2,574	(14,397)	(1,482)
Net Transfers	(989)	989	-	-	-	-
Change in Fund	(4,736)	(14,300)	2,066	2,574	(14,397)	(1,482)
Use of Reserve	4,736	14,300	-	-	19,036	1,482

The **Restricted Fund** deficit of \$14.3 million and **Capital Fund** surplus of \$2.1 million primarily result from timing differences between when revenues are received and when expenditures occur. In many special revenue funds, revenues are collected before the associated program costs are incurred, resulting in temporary deficits or surpluses depending on the timing. In contrast, capital project spending often occurs before the corresponding revenue reimbursements from grant funds are received. However, in FY2026-27, the \$6.6 million in **Capital Fund** surplus is primarily from developer impact fees, which are collected upfront—creating a surplus for the current fiscal year.

The **Enterprise Funds** include the sewer enterprise funds, which account for EPASD financial activities. The surplus in the Enterprise Funds is driven by sewer enterprise fund developer impact fees (\$2.5 million), and Water Service Fund impact fees (\$1.2 million).

The \$4.7 million **General Fund** deficit is discussed in following sections of this report. More detailed information is available in Attachments 1 and 2.

The **Successor Trust Fund** budget is developed in accordance with the Redevelopment Obligation Payment Schedule (“ROPS”), which governs the timing and amount of required payments for all enforceable obligations pursuant to State law. The proposed budget reflects the Agency’s planned cash defeasance of the 2015 Tax Allocation Refunding Bonds, which represent the Agency’s final outstanding enforceable obligation. Upon completion of the defeasance, all remaining obligations will be fully satisfied, thereby enabling the wind-down and ultimate dissolution of the Successor Agency, subject to oversight and approval by the Oversight Board and the California Department of Finance.

Key Budget Issues and Approach

The FY 2026–27 Proposed Budget reflects several financial challenges, including rising personnel costs, inflation, increased service demands, and the need for continued investment in infrastructure and technology.

Departments made significant efforts to reduce costs; however, many reductions are not sustainable without affecting service levels. In some cases, departments are deferring needs or absorbing additional workload to maintain services.

The proposed budget takes a constrained approach. It prioritizes maintaining essential services and advancing key City Council priorities, while limiting new spending to critical or one-time needs. Despite these efforts, the City is not able to fully address all infrastructure and facility needs.

Key considerations that shape the proposed budget include:

- a. General Fund Condition
- b. Available Reserves and Use of Reserves
- c. City Council Strategic Priorities
- d. Personnel Changes
- e. Two-year Capital Budget Update

The remainder of this report is organized by sections that discuss considerations a. through e., above, and provide context for the City’s fiscal strategy.

a. General Fund Condition

The FY 2026–27 Proposed General Fund Budget is structurally unbalanced. General Fund revenues are projected to total approximately \$35.3 million, while expenditures are projected at approximately \$39.1 million. This results in an operating deficit of approximately \$3.7 million and a total deficit of \$4.7 million after transfers.

This condition reflects a structural imbalance in which ongoing expenditures exceed ongoing revenues. The projected \$4.7 million General Fund deficit reflects a combination of revenue

adjustments and increased costs. Staff will continue to monitor General Fund performance closely and recommend adjustments as needed to maintain long-term fiscal stability.

Structural General Fund Deficit

Revenue growth has not kept pace with rising costs. Key revenue sources, particularly tax revenues, have grown modestly or remained flat, while expenditures—especially personnel costs, insurance, and inflationary impacts on goods and services—continue to increase at a faster rate.

As a result, the City has experienced a structural General Fund deficit since FY 2020–21. While recent budgets have been balanced—and in some cases have resulted in year-end surpluses—these outcomes have relied heavily on one-time factors, including federal relief funding, vacancy savings, delayed implementation of professional service contracts, and conservative expenditure management. These measures are not sustainable.

Key factors contributing to the structural imbalance include:

1. **Property Tax In-Lieu of VLF Shortfalls:** A projected \$2.5 million shortfall in FY 2026–27 due to ongoing impacts of State legislation affecting school funding formulas and vehicle license fee (VLF) allocations. While the State has historically provided backfill payments, recent actions have reduced the backfill to approximately 60% of the shortfall, and no permanent solution has been enacted.
2. **Slowing Property Tax Growth:** Property tax revenue growth is projected at approximately 3.0% in FY 2026–27, significantly below the historical 10-year average of 7.5%. This slowdown reflects broader housing market conditions and limited new taxable development due to infrastructure constraints, sewer service challenges, commercial real estate market conditions, and delays in key planning efforts such as the Ravenswood Business District Specific Plan.
3. **Measure L/JJ Revenue Shift:** Following voter approval of Measure JJ in November 2024, approximately \$1.7 million in annual landlord business license tax revenues have been redirected from the General Fund to a Special Housing Fund beginning in FY 2025–26. The General Fund retains only up to 20% of this revenue (approximately \$340,000) for administrative purposes, resulting in an ongoing net reduction of approximately \$1.3 million in flexible General Fund revenues.
4. **Weak Transient Occupancy Tax (TOT):** TOT revenues remain below pre-pandemic levels due to slow recovery in the travel and hospitality sectors.
5. **Flat or Declining Sales Tax:** Sales tax growth has remained modest due to persistent inflation, reduced discretionary spending, and ongoing shifts in consumer behavior toward online and service-based spending.
6. **Limited Revenue Diversity:** The City's General Fund relies heavily on a small number of economically sensitive revenue sources, including property tax, sales tax, and TOT, increasing exposure to economic volatility.
7. **Temporary Reduction in RPTTF Revenues (Cash Defeasance):** Redevelopment

Property Tax Trust Fund (RPTTF) revenues are a component of property tax revenues and represent tax increment generated from former Redevelopment Agency (RDA) areas, net of pass-through payments to other taxing entities and enforceable obligations. The planned cash defeasance of the Successor Agency's Tax Allocation Refunding Bonds will result in a temporary reduction of approximately \$1.3 million in RPTTF revenues to the General Fund in FY 2026–27. While this action is expected to generate long-term fiscal benefits, including an estimated increase of approximately \$1.6 million in ongoing annual revenues beginning in FY 2027–28, it contributes to near-term revenue pressure.

General Fund Revenue

General Fund revenue is projected to decrease by approximately \$0.7 million, or 2.0 percent, compared to the prior year. This decline reflects a mix of economic challenges, policy changes, and evolving market conditions affecting key revenue sources, summarized below:

- **Property Tax:** Revenue is projected to decrease by \$767,000 (4.3%). This decline is primarily driven by a reduction in Redevelopment Property Tax Trust Fund (RPTTF) revenues (former RDA incremental property tax) of approximately \$1.3 million, resulting from the planned defeasance of the Successor Agency's Tax Allocation Refunding Bonds, which the City Council authorized on February 24, 2026. This impact is expected to be temporary through FY 2026–27, with property tax revenues projected to increase by approximately \$1.6 million annually beginning in FY 2027–28 following completion of the defeasance and dissolution of the Successor Agency.

In addition, growth in assessed property values has slowed significantly—estimated at 3.0% compared to the 10-year average of 7.5%. The projection also excludes any backfill for the loss of property tax in-lieu of VLF revenues experienced in FY 2025–26. The State omitted property tax in-lieu of VLF backfill payments from its proposed budgets in consecutive years, but added those payments in revised budgets after significant lobbying efforts by East Palo Alto, County of San Mateo, and other cities within the County who rely on these payments to provide government services.

In FY 2024-25; however, the State only provided roughly 60 percent of the backfill owed. East Palo Alto and other San Mateo County governments are appealing to the State to provide the full FY 2025-26 backfill; however, given State budget challenges, a payment is not certain.

- **Sales Tax:** Revenue is projected to increase by \$148,000 (2.6%) compared to the prior year. The FY 2026–27 projection of approximately \$5.8 million remains below the \$6.0 million achieved in FY 2023–24, reflecting ongoing softness in consumer spending. This trend is driven by persistent inflation and restrictive monetary policy, as well as broader shifts in consumer behavior—from brick-and-mortar retail to online purchases and from goods to service-oriented spending.
- **Business License Tax:** Revenue is projected to increase modestly by approximately \$30,000 compared to FY 2025–26. This increase is based on recent trends observed in FY 2024–25 and year-to-date collections. The projection reflects only revenues from



PUBLIC HEARING 4.1

regular business activity and excludes Measure JJ-related revenues. Beginning in FY 2025–26, approximately \$1.7 million in Measure JJ revenues were shifted from the General Fund to a special revenue housing fund and are no longer reflected in this category.

- **Interest Income:** Revenue is projected to decline by approximately \$68,000 due to anticipated reductions in federal interest rates, which are expected to lower returns on the City’s permitted investments. This revenue is reported under the “Use of Money and Property” category in the table below.
- **Transient Occupancy Tax (TOT):** No growth is projected. Collections remain below 90% of pre-pandemic levels, and recent trends suggest ongoing stagnation. Staff will continue monitoring this revenue and adjust projections as new data becomes available.

Revenue growth remains limited and uncertain. The table below shows FY 2025-26 revenue at mid-year and FY 2026-27 projected General Fund revenue:

General Fund Revenue	FY 2025-26 Mid-year	FY 2026-27 Proposed	Variance
Property taxes	\$ 17,773,000	\$ 17,006,190	\$ (766,810)
Sales taxes	5,679,000	\$ 5,827,100	148,100
Transient Occupancy Tax	2,200,000	\$ 2,200,000	-
Business License Tax	800,000	\$ 830,000	30,000
Utility Users Tax	2,094,000	\$ 2,160,558	66,558
Other taxes	90,000	\$ 140,000	50,000
Licenses, fees and permits	1,552,000	\$ 1,725,334	173,334
Charges for services	2,719,000	\$ 1,768,289	(950,711)
Fines and forfeitures	495,000	\$ 632,500	137,500
Use of money and property	2,010,000	\$ 1,941,764	(68,236)
Grants and intergovernmental	65,000	\$ 65,000	-
Other Miscellaneous Revenues	605,000	\$ 1,051,791	446,791
Total GF Revenues	\$36,082,000	\$ 35,348,525	\$ (733,475)

General Fund Expenditure

Total General Fund expenditures, including net transfers, are proposed at approximately \$40.1 million for FY 2026-27. This amount reflects departmental requests to support ongoing operational services and select strategic initiatives. The proposed budget includes all currently authorized staff positions, including limited-term positions recommended for continuation, but does not assume any new positions. To better provide the level of service the community desires, staff requested new positions for various departments, but the City cannot afford to add head count. Projected expenditures also reflect current economic conditions, including elevated inflationary pressures and the results of prior union agreements.



PUBLIC HEARING 4.1

Excluding net transfers, General Fund expenditures are projected to increase by \$0.7 million (1.9%) compared to the FY 2025-26 Adopted Budget. Expenditures are increasing primarily due to higher personnel costs, including wages and benefits, as well as increased costs for insurance and other services. Inflation continues to impact the cost of goods and services across departments.

It is also important to note that, in recent years, the City has discontinued its practice of making General Fund contributions to the capital reserve funds in order to maintain operational balance for future capital improvement projects (CIP). While this approach has helped balance the budget in the short term, it limits the City's ability to fund long-term infrastructure needs.

A summary of General Fund expenditures by department is provided in the following table.

General Fund Expenditure by Department	FY 2025-26 Adopted	FY 2026-27 Proposed	Variance
City Council	272,105	261,352	(10,753)
City Attorney	1,461,060	1,617,805	156,745
City Clerk	581,228	667,379	86,151
City Manager	6,391,444	5,350,822	(1,040,622)
Finance	1,963,136	1,928,635	(34,501)
Community & Economic Development	4,282,954	3,544,234	(738,720)
Public Works	6,626,667	6,760,504	133,837
Police	16,387,257	17,583,877	1,196,620
Non-Departmental			-
Capital/Technology	-	1,158,000	1,158,000
Insurance and Settlements	1,066,347	1,123,373	57,026
Other Non-Departmental	1,990,391	1,959,796	(30,595)
Overhead Allocation	(2,647,709)	(2,860,620)	(212,911)
Sub-total	38,374,880	39,095,159	720,279
Transfers - Operational	874,812	989,268	114,456
Transfers - Capital	-	-	-
Total General Fund Expenditures	\$ 39,249,692	\$ 40,084,427	\$ 834,735

Personnel costs across all departments increased due to merit increases, the Cost of Living Adjustments (COLAs) negotiated in labor agreements and other increased benefits costs. See the summary of the major variances by department below:

- City Manager's Office (incl. Administration, HR, IT, and Community Services):** The FY 2026–27 proposed budget reflects a reduction of approximately \$1.0 million compared to the prior year. The FY 2025–26 budget included several one-time and strategic priority initiatives, including a community survey and financing options study (\$200,000), economic development strategic plan (\$125,000), emergency planning and preparedness efforts (\$100,000), compensation and classification studies (\$100,000), citywide ergonomic assessments (\$150,000), and park improvements (\$350,000), totaling approximately \$1.0 million. Most of these projects have been initiated, and any remaining balances are expected to be encumbered and carried forward through the FY 2026–27 mid-year budget

process.

- **Community and Economic Development (Incl. Administration, Building, Planning, Housing and RSP):** The FY 2026–27 proposed budget reflects a reduction of approximately \$739,000 compared to the prior year. The FY 2025-26 budget included a few one-time initiatives and contracts including proactive code enforcement efforts (\$150,000), Outside Plan Review and Inspection contracts (\$333,000), and Rent Registry (\$150,000) totaling approximately \$633,000. Most of these projects have been initiated, and any remaining balances are expected to be encumbered and carried forward through the FY 2026–27 mid-year budget process.

- **Police:** the variance (\$1.2 million) is largely related to an increase in the dispatch service contract (\$0.5 million) and the personnel cost increase resulting from COLAs negotiated in the Police Officer’s Association (POA) labor agreement, regular promotions, and the rising health costs and other benefits.

- **Capital and Technology:**

The FY 2026–27 Proposed Budget includes \$1.2 million in one-time funding for technology improvements. These investments include cybersecurity upgrades, system modernization, and improvements to internal systems and public-facing platforms. This reflects initial implementation of the IT Strategic Plan adopted by the Council on April 7, 2026.

These prioritized projects from the IT Strategic Plan are intended to be funded on a one-time basis through the IT Projects Fund (IT Reserve). The total includes approximately \$402,000 for Network and Security Projects, which are grouped as a single category to provide flexibility in addressing evolving cybersecurity and infrastructure risks.

The remaining approximately \$756,000 supports a range of foundational technology initiatives, including:

- Disaster recovery and continuity program enhancements
- ERP project support and consulting assistance
- Financial and operational business process review
- Website and intranet modernization, including consulting support
- GIS assessment and technical expertise
- IT governance enhancements
- Document management system improvements
- Implementation of an electronic procurement (eBid) platform

These investments are critical to addressing long-standing technology gaps and advancing the City’s operational capabilities. While these costs are proposed as one-time investments, certain components—such as GIS support and ongoing governance enhancements—may require future ongoing funding as systems are implemented and matured.

More detailed information will be provided by respective department presentations.

b. Available Reserves and Use of Reserve

As of **June 30, 2026**, the General Fund reserve is projected to be approximately \$17.8 million,

excluding the \$11.7 million contingency reserve, which is maintained at approximately 30% of General Fund expenditures in accordance with City policy. The remaining unassigned reserve is available at the City Council’s discretion to address fiscal imbalances and one-time needs.

To balance the FY 2026–27 Proposed General Fund Budget, staff recommend a one-time use of reserves totaling \$4.7 million, consisting of \$1.2 million from the IT reserve fund and \$3.6 million from the General Fund unassigned reserve. This action is projected to reduce the unassigned reserve balance to approximately \$14.3 million. The proposed General Fund expenditures include approximately \$1.9 million in Strategic Priority projects, which are primarily driven by professional services and consulting engagements. This amount reflects direct project costs only, and excludes related indirect costs such as internal staff time for project management and oversight, and departmental administrative support.

The proposed use of unassigned reserves (\$3.6 million) reflects both near-term fiscal pressures and timing-related revenue factors. The General Fund revenue projection does not assume potential backfill of the property tax in-lieu of VLF shortfall from FY 2025–26, which could range from approximately \$1.5 million to \$2.5 million based on recent State actions. In addition, the City will experience a temporary reduction of approximately \$1.3 million in RPTTF revenues in FY 2026–27 due to the planned cash defeasance of Successor Agency bonds, with revenues expected to increase by approximately \$1.6 million annually beginning in FY 2027–28.

While the use of reserves is necessary to maintain service levels in the near term, it is not a sustainable long-term solution. Continued reliance on one-time reserves to fund ongoing operations will require structural budget adjustments in future years.

The table below outlines the **June 30, 2026** projected reserves by program type, across all governmental fund types.

PROJECTED RESERVE AS OF JUNE 30, 2026			
	FUND TYPE		
	General Fund	CIP Funds	Restricted Funds
Infrastructure Programs	\$ -	\$ -	\$ 17,113,000
Housing Programs	\$ -	\$ -	\$ 17,852,000
Community Programs	\$ -	\$ -	\$ 2,867,000
Information Technology Reserve	\$ 3,853,000	\$ -	\$ -
Vehicles Equipment Reserve	\$ 687,000	\$ -	\$ -
Self Insurance Reserve	\$ 2,273,000	\$ -	\$ -
Capital Projects	-	15,789,000	-
Contingency reserve	\$ 12,073,521	\$ -	
Unassigned	\$ 17,881,000	\$ -	\$ -

c. City Council Strategic Priorities

The FY 2026–27 Proposed Budget continues to be developed in alignment with the City

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Council’s adopted FY 2025–2029 Strategic Priorities and the FY 2025–2027 Council Work Plan. As the City enters the second year of the two-year Work Plan cycle, the focus has shifted from planning and prioritization to implementation of Council-directed initiatives.

Given the City’s ongoing fiscal constraints and limited staffing capacity, the proposed budget prioritizes maintaining essential services while advancing a targeted set of Strategic Priority projects that are already underway or are critical to achieving Council goals. Core services—including public safety, maintenance, housing and anti-displacement programs, and administrative operations—remain fully funded to ensure continuity of service delivery.

The FY 2026–27 Proposed Budget includes funding for select Strategic Priority initiatives, estimated at approximately \$4.0 million Citywide, reflecting projects that are feasible within current financial and organizational capacity. However, several additional priorities identified by the Council remain unfunded or partially funded due to resource limitations. As noted earlier, departments are managing these priorities alongside existing service demands, often by deferring other needs or absorbing additional workload.

Staff will continue to monitor progress on Strategic Priority initiatives and provide updates to the City Council through regular reporting and future budget discussions. As implementation progresses, additional resources—both one-time and ongoing—may be required to fully achieve the Council’s long-term priorities.

d. *Personnel Changes*

Given the ongoing structural deficit in the General Fund, the City is taking a cautious approach to staffing in FY 2026–27. While workload demands and service backlogs demonstrate a true need for additional staff, efforts have been made to limit new position requests and control ongoing personnel costs.

Staff recommends continuing four currently filled limited-term positions in FY 2026-27. These roles support critical services and help advance key Council priorities, without committing to long-term financial obligations. The combined cost of these three positions is \$539,000, which is included in the proposed budget.

In addition, Community Services Division has requested to convert Recreation Coordinator’s position to Community Services Supervisor. The proposed reclassification reflects the expanded scope and complexity of community services, including increased programming, facility oversight, and coordination demands of providing services for youth, families, and seniors. The position has evolved beyond a coordinator-level role and now requires supervisory responsibility, program management, and strategic oversight to effectively support growing community needs and service delivery.

All personnel change requests will be discussed during the relevant department budget presentations. This will provide the City Council and the public an opportunity to ask questions and deliberate.

The table below outlines the City Manager’s staffing recommendations:



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Title	Division	Note	Net FTE	Funding Source	Estimated Annual Cost
Limited terms:					
Management Analyst II	Police Admin	Continuation from the current deployment. Staff seek for one more year extension	1.0	General	\$ 226,000
Management Analyst I	Human Resources	Continuation from the current deployment. Staff seek for one more year extension	1.0	General	174,000
Human Resource Technician I/II	Human Resources	Continuation from the current deployment. Staff Seek for one more year extension	1.0	General	139,000
Housing Specialist	Housing/RSP	Continuation from the current deployment. Staff Seek for one more year extension	1.0	General (5%), Housing (45%), RSP (50%)	121,000
Sub-total limited term			4.0		\$ 539,000
Promotion:					
Recreation Coordinator to Community Services Supervisor	Community Services	Reflects expanded program scope, increased operational demands, and need for supervisory oversight to support growing recreation services	N/A	General	42,000

e. Two-Year Capital Budget Update

The Capital Improvement Plan (CIP) serves as the City’s roadmap for maintaining, upgrading, and developing public infrastructure and facilities. It provides a multi-year (typically five- to ten-year) plan for capital projects, major equipment, and studies, including anticipated scope, timing, and funding sources. A comprehensive CIP helps align capital investments with the City’s long-range planning goals and priorities.

The City’s current Ten-Year CIP was originally adopted on September 15, 2020, and subsequently updated and approved by the City Council on May 30, 2024, to reflect new and evolving priorities, including projects identified through Council direction, grant opportunities, and operational needs.

The CIP budget will be presented and considered separately from the operating budget as part of Public Works budget in the second budget session which is scheduled on May 21, 2026. The table below identifies projects scheduled to commence or advance in FY 2026–27 for which appropriation is requested as part of this proposed budget. Ongoing and previously approved projects are not included in this list, as their remaining budgets will be carried forward and incorporated through the FY 2026–27 mid-year budget process.


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PROJECT #	DESCRIPTION	FUNDING SOURCE	TOTAL
Streets and Transportation Projects:			
ST-07	Annual Street Resurfacing Project	Gas tax, Measure A, Measure W, Measure M	\$2,300,000
ST-09	Bicycle & Pedestrian Improvements	Gas tax	\$500,000
ST-15	Signage and Striping Improvements	Measure A	\$50,000
ST-33	Woodland Ave Street Improvements	TDA grant with local match	\$700,000
ST-39	Fordham Street Roundabout	TDA grant	\$75,000
Sub-total Streets & Transportation			\$3,625,000
Storm Drain Project:			
SD-04	Street Sweeping Signage	Local CIP	\$80,000
Sub-total Storm Drain			\$80,000
Community Facilities Projects:			
FA-03	City Wide - EV Charging Station	State grant	\$580,000
Sub-total Storm Drain			\$580,000
Water Supply Project:			
WS-01B	Emergency Water Connects – Palo Alto Park Mutual	Water capital	\$150,000
Sub-total Water Supply			\$150,000
Water Distribution Project:			
WD-06	Fire Hydrant Replacement	Water capital	\$230,000
Sub-total Water Distribution			\$230,000
Special Project:			
N/A	San Francisquito Creek Sediment Removal	Local CIP	\$800,000
Sub-total Special			\$800,000
Sewer Projects:			
N/A	EPASD 1.1	Sewer	\$1,000,000
N/A	EPASD 1.2	Sewer	\$1,695,000
Sub-total Sewer			\$2,695,000
IT Projects:			
N/A	IT Strategic Plan Projects	General Fund IT Reserve	\$1,158,000
Sub-total IT fund			\$1,158,000
TOTAL FY 2026-27 PROPOSED CIP FUNDING			\$9,318,000

Staff will return to the City Council for consideration of contractual approvals for these projects. It's worth noting that the costs associated to Local CIP fund are funded by the transfers from the General Fund previously authorized by the City Council.

Proposed Budget Documents (Attachment Descriptions)

- **Attachment 1: Proposed Budget by Fund Type** - fund descriptions and budget information for each active fund maintained by the City. It also shows projected reserve balance for each active fund.
- **Attachment 2: Detailed Budget Information by Division** – it includes detailed budget by

 **PUBLIC HEARING 4.1**

contract and project which make up the total proposed expenditure budget excluding personnel and capital budget.

Fiscal Impact

There is no fiscal impact by this report. The budget is scheduled to be adopted on June 16, 2026.

Public Notice

The public was provided notice by making the agenda and report available on the City's website and on a bulletin board located at City Hall: 2415 University Avenue, East Palo Alto. In addition, a notice of public hearing was published on a local newspaper on May 6, 2025.

Environmental

The proposed action does not constitute a "project" with the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines sections 15378(b)(4) and (5) in that it is a governmental fiscal, organizational or administrative activity that will not result in direct or indirect changes in the environment.

Government Code § 84308

Applicability of Levine Act: No, as the proposed action does not involve an entitlement.

Analysis of Levine Act Compliance: Not applicable.

Attachments

1. Proposed Budget by Fund Type
2. Detail Budget Information by Division

CITY OF EAST PALO ALTO
FY 2025-2026 BUDGET BY FUND CATEGORY

	General Fund and Internal Reserves	Special Revenue Funds	Capital Improvement Funds	Enterprise Funds	City Total	Successor Trust Fund	GRAND TOTAL
Revenues							
Property Tax	17,006,190	1,091,236	-	1,609,934	19,707,361	25,000	19,732,361
Sales Tax	5,827,100	-	-	-	5,827,100	-	5,827,100
Transient Occupancy Tax	2,200,000	550,000	-	-	2,750,000	-	2,750,000
Business License Tax	830,000	1,620,690	-	-	2,450,690	-	2,450,690
Utility User Tax	2,160,558	-	-	-	2,160,558	-	2,160,558
Other Taxes	140,000	3,402,554	-	-	3,542,554	-	3,542,554
Licenses, Fees, and Permits	1,725,334	1,502,715	2,771,335	3,745,266	9,744,650	2,500,000	12,244,650
Charges for Services	1,768,289	142,600	-	10,021,571	11,932,460	-	11,932,460
Fines and Forfeitures	632,500	-	-	-	632,500	-	632,500
Use of Money and Property	1,941,764	1,415,764	791,556	1,679,787	5,828,871	84,436	5,913,307
Grants and Intergovernmental	65,000	1,248,100	1,230,000	-	2,543,100	-	2,543,100
Other Miscellaneous	1,051,791	-	-	303,333	1,355,124	-	1,355,124
Total Revenues	35,348,525	10,973,659	4,792,892	17,359,891	68,474,967	2,609,436	71,084,403
Expenditures							
City Council	261,352	-	-	7,500	268,852	-	268,852
City Attorney	1,617,805	10,700	-	50,600	1,679,105	1,400	1,680,505
City Clerk	667,379	-	-	-	667,379	-	667,379
City Manager	5,350,822	1,290,000	-	-	6,640,822	-	6,640,822
Finance	1,928,635	8,488	72,832	73,500	2,083,455	30,374	2,113,830
Community Development	3,544,234	18,724,499	-	-	22,268,732	-	22,268,732
Public Works	6,760,504	2,191,071	170,459	6,209,892	15,331,926	-	15,331,926
Police	17,583,877	200,000	-	-	17,783,877	-	17,783,877
Non-Departmental							
Capital/Technology	1,158,000	2,800,000	2,285,000	3,075,000	9,318,000	-	9,318,000
Insurance and Settlements	1,123,373	-	-	-	1,123,373	-	1,123,373
IT Operations	495,864	-	-	15,040	510,904	-	510,904
Other Non-Departmental	1,463,932	112,561	-	3,627,640	5,204,133	5,500	5,209,633
Overhead Allocation	(2,860,620)	925,618	198,832	1,727,128	(9,042)	9,041	-
Total Expenditures	39,095,159	26,262,936	2,727,123	14,786,300	82,871,517	46,316	82,917,834
Net Sources / (Uses)	(3,746,633)	(15,289,277)	2,065,769	2,573,591	(14,396,550)	2,563,120	(11,833,431)
Other Financing Sources / (Uses)							
Transfers In	-	989,268	-	-	989,268	-	989,268
Transfers Out	(989,268)	-	-	-	(989,268)	-	(989,268)
Net Operating Transfers	(989,268)	989,268	-	-	-	-	-
Change in Fund Balance	(4,735,901)	(14,300,009)	2,065,769	2,573,591	(14,396,550)	2,563,120	(11,833,430)
Other Changes	-	-	-	-	-	-	-
Projected Fund Balance							
July 01, 2025 Balance*	17,881,000	37,832,000	17,639,000	37,225,000	110,577,000	(13,944,032)	96,632,968
June 30, 2026 Balance	13,145,099	23,531,991	19,704,769	39,798,591	96,180,450	(11,380,912)	84,799,538

*Excludes certain assets, reserves, and commitments.

CITY OF EAST PALO ALTO
FY 2026-2027 GENERAL FUND BUDGET

	General Fund F110	Info Services Reserve F111	Equipment and Vehicle Reserve F112	Insurance Reserve F113	Development Pass Through F117	Eliminating	Total
Revenues							
Property Tax	17,006,190	-	-	-	-	-	17,006,190
Sales Tax	5,827,100	-	-	-	-	-	5,827,100
Transient Occupancy Tax	2,200,000	-	-	-	-	-	2,200,000
Business License Tax	830,000	-	-	-	-	-	830,000
Utility User Tax	2,160,558	-	-	-	-	-	2,160,558
Other Taxes	140,000	-	-	-	-	-	140,000
Licenses, Fees, and Permits	1,725,334	-	-	-	-	-	1,725,334
Charges for Services	1,768,289	-	-	-	-	-	1,768,289
Fines and Forfeitures	632,500	-	-	-	-	-	632,500
Use of Money and Property	1,941,764	-	-	-	-	-	1,941,764
Grants and Intergovernmental	65,000	-	-	-	-	-	65,000
Other Miscellaneous	437,991	-	-	-	613,800	-	1,051,791
Total Revenues	34,734,725	-	-	-	613,800	-	35,348,525
Expenditures							
City Council	253,852	7,500	-	-	-	-	261,352
City Attorney	1,412,805	-	-	125,000	80,000	-	1,617,805
City Clerk	552,701	114,678	-	-	-	-	667,379
City Manager	4,915,078	435,744	-	-	-	-	5,350,822
Finance	1,854,021	74,614	-	-	-	-	1,928,635
Community Development	3,019,318	54,916	-	-	470,000	-	3,544,234
Public Works	6,342,101	68,403	350,000	-	-	-	6,760,504
Police	17,081,633	302,244	200,000	-	-	-	17,583,877
Non-Departmental							
Major Capital/Technology	-	1,158,000	-	-	-	-	1,158,000
Insurance and Settlements	-	-	-	1,123,373	-	-	1,123,373
IT Operations	-	495,864	-	-	-	-	495,864
Other Non-Departmental	1,463,932	-	-	-	-	-	1,463,932
Overhead Allocation	(2,356,166)	(327,897)	-	(176,557)	-	-	(2,860,620)
Total Expenditures	34,539,277	2,384,066	550,000	1,071,816	550,000	-	39,095,159
Net Sources / (Uses)	195,449	(2,384,066)	(550,000)	(1,071,816)	63,800	-	(3,746,633)
Other Financing Sources / (Uses)							
Transfers In	-	1,226,066	550,000	1,071,816	-	(2,847,882)	-
Transfers Out	(3,837,150)	-	-	-	-	2,847,882	(989,268)
Net Operating Transfers	(3,837,150)	1,226,066	550,000	1,071,816	-	-	(989,268)
Change in Fund Balance	(3,641,701)	(1,158,000)	-	-	63,800	-	(4,735,901)
Other Changes	63,800	-	-	-	(63,800)	-	-
Projected Fund Balance							
July 01, 2026 Balance*	17,881,000	3,853,000	687,000	2,273,000	-	(6,813,000)	17,881,000
June 30, 2027 Balance	14,303,099	2,695,000	687,000	2,273,000	-	(6,813,000)	14,303,099

*Excludes certain reserves and commitments

CITY OF EAST PALO ALTO
FY 2026-2027 CAPITAL PROJECT FUNDS BUDGET

	Capital Improvement F301/303	Parks and Trails Impact F305	Public Facilities Impact F306	Transportatio n Impact F307	RBD-I Storm Drain Impact F308	RBD-O Storm Drain Impact F309	Total
Revenues							
Property Tax	-	-	-	-	-	-	-
Sales Tax	-	-	-	-	-	-	-
Transient Occupancy Tax	-	-	-	-	-	-	-
Business License Tax	-	-	-	-	-	-	-
Utility User Tax	-	-	-	-	-	-	-
Other Taxes	-	-	-	-	-	-	-
Licenses, Fees, and Permits	-	641,916	1,125,741	737,123	-	266,555	2,771,335
Charges for Services	-	-	-	-	-	-	-
Fines and Forfeitures	-	-	-	-	-	-	-
Use of Money and Property	723,117	12,381	22,200	14,407	8,257	11,193	791,556
Grants and Intergovernmental	1,230,000	-	-	-	-	-	1,230,000
Other Miscellaneous	-	-	-	-	-	-	-
Total Revenues	1,953,117	654,297	1,147,941	751,531	8,257	277,748	4,792,892
Expenditures							
City Council	-	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-	-
City Clerk	-	-	-	-	-	-	-
City Manager	-	-	-	-	-	-	-
Finance	72,832	-	-	-	-	-	72,832
Community Development	-	-	-	-	-	-	-
Public Works	170,459	-	-	-	-	-	170,459
Police	-	-	-	-	-	-	-
Non-Departmental							
Capital/Technology	2,285,000	-	-	-	-	-	2,285,000
Insurance and Settlements	-	-	-	-	-	-	-
IT Operations	-	-	-	-	-	-	-
Other Non-Departmental	-	-	-	-	-	-	-
Overhead Allocation	188,608	2,178	2,178	2,289	1,919	1,661	198,832
Total Expenditures	2,716,898	2,178	2,178	2,289	1,919	1,661	2,727,123
Net Sources / (Uses)	(763,780)	652,119	1,145,763	749,242	6,338	276,087	2,065,769
Other Financing Sources / (Uses)							
Transfers In	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-
Net Operating Transfers	-	-	-	-	-	-	-
Change in Fund Balance	(763,780)	652,119	1,145,763	749,242	6,338	276,087	2,065,769
Other Changes	-	-	-	-	-	-	-
Projected Fund Balance							
July 01, 2026 Balance*	15,789,000	272,000	187,000	613,000	385,000	393,000	17,639,000
June 30, 2027 Balance	15,025,220	924,119	1,332,763	1,362,242	391,338	669,087	19,704,769

*Excludes certain reserves and commitments

CITY OF EAST PALO ALTO
FY 2026-2027 SPECIAL REVENUE FUNDS BUDGET

	Community Programs	Housing Programs	Transportation and Infrastructure Programs	Total
Revenues				
Property Tax	-	-	1,091,236	1,091,236
Sales Tax	-	-	-	-
Transient Occupancy Tax	275,000	275,000	-	550,000
Business License Tax	-	1,620,690	-	1,620,690
Utility User Tax	-	-	-	-
Other Taxes	-	1,677,000	1,725,554	3,402,554
Licenses, Fees, and Permits	-	1,502,715	-	1,502,715
Charges for Services	-	2,600	140,000	142,600
Fines and Forfeitures	-	-	-	-
Use of Money and Property	89,424	669,960	656,379	1,415,764
Grants and Intergovernmental	138,100	-	1,110,000	1,248,100
Other Miscellaneous	-	-	-	-
Total Revenues	502,524	5,747,965	4,723,170	10,973,659
Expenditures				
City Council	-	-	-	-
City Attorney	-	10,700	-	10,700
City Clerk	-	-	-	-
City Manager	1,290,000	-	-	1,290,000
Finance	-	2,496	5,992	8,488
Community Development	49,044	18,675,455	-	18,724,499
Public Works	123,563	-	2,067,508	2,191,071
Police	200,000	-	-	200,000
Non-Departmental	-	-	-	-
Capital/Technology	-	-	2,800,000	2,800,000
Insurance and Settlements	-	-	-	-
IT Operations	-	-	-	-
Other Non-Departmental	-	14	112,547	112,561
Overhead Allocation	9,236	381,785	534,597	925,618
Total Expenditures	1,671,843	19,070,449	5,520,643	26,262,936
Net Sources / (Uses)	(1,169,319)	(13,322,484)	(797,474)	(15,289,277)
Other Financing Sources / (Uses)				
Transfers In	-	-	989,268	989,268
Transfers Out	-	-	-	-
Net Operating Transfers	-	-	989,268	989,268
Change in Fund Balance	(1,169,319)	(13,322,484)	191,794	(14,300,009)
Other Changes	-	-	-	-
Projected Fund Balance				
July 01, 2026 Balance*	2,867,000	17,852,000	17,113,000	37,832,000
June 30, 2027 Balance	1,697,681	4,529,516	17,304,794	23,531,991

*Excludes certain reserves and commitments

CITY OF EAST PALO ALTO
FY 2026-2027 COMMUNITY PROGRAMS BUDGET

	Public Safety Grants F213	Federal and State Grants F215	Local Grants F230	CYSFF TOT F231	Total Community Programs
Revenues					
Property Tax	-	-	-	-	-
Sales Tax	-	-	-	-	-
Transient Occupancy Tax	-	-	-	275,000	275,000
Business License Tax	-	-	-	-	-
Utility User Tax	-	-	-	-	-
Other Taxes	-	-	-	-	-
Licenses, Fees, and Permits	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines and Forfeitures	-	-	-	-	-
Use of Money and Property	14,526	8,949	23,779	42,170	89,424
Grants and Intergovernmental	100,000	38,100	-	-	138,100
Other Miscellaneous	-	-	-	-	-
Total Revenues	114,526	47,049	23,779	317,170	502,524
Expenditures					
City Council	-	-	-	-	-
City Attorney	-	-	-	-	-
City Clerk	-	-	-	-	-
City Manager	-	-	590,000	700,000	1,290,000
Finance	-	-	-	-	-
Community Development	-	-	49,044	-	49,044
Public Works	-	-	123,563	-	123,563
Police	200,000	-	-	-	200,000
Non-Departmental			-	-	-
Capital/Technology	-	-	-	-	-
Insurance and Settlements	-	-	-	-	-
IT Operations	-	-	-	-	-
Other Non-Departmental	-	-	-	-	-
Overhead Allocation	-	-	-	9,236	9,236
Total Expenditures	200,000	-	762,607	709,236	1,671,843
Net Sources / (Uses)	(85,474)	47,049	(738,828)	(392,066)	(1,169,319)
Other Financing Sources / (Uses)					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Operating Transfers	-	-	-	-	-
Change in Fund Balance	(85,474)	47,049	(738,828)	(392,066)	(1,169,319)
Other Changes	-	-	-	-	-
Projected Fund Balance					
July 01, 2026 Balance*	674,000	1,423,000	47,000	723,000	2,867,000
June 30, 2027 Balance	588,526	1,470,049	(691,828)	330,934	1,697,681

*Excludes certain reserves and commitments

CITY OF EAST PALO ALTO
FY 2026-2027 HOUSING PROGRAMS BUDGET

	Rent Stabilization F204	Inclusionary Housing F205	Housing In Lieu F207	Housing Assistance F209	Housing Commercial Impact F216	Housing TOT F218	Measure HH F219	Housing Successor F220	Silicon Valley Community F233	Measure JJ F235	Total
Revenues											
Property Tax	-	-	-	-	-	-	-	-	-	-	-
Sales Tax	-	-	-	-	-	-	-	-	-	-	-
Transient Occupancy Tax	-	-	-	-	-	275,000	-	-	-	-	275,000
Business License Tax	-	-	-	-	-	-	-	-	-	1,620,690	1,620,690
Utility User Tax	-	-	-	-	-	-	-	-	-	-	-
Other Taxes	-	-	-	-	-	-	1,677,000	-	-	-	1,677,000
Licenses, Fees, and Permits	852,390	650,325	-	-	-	-	-	-	-	-	1,502,715
Charges for Services	2,600	-	-	-	-	-	-	-	-	-	2,600
Fines and Forfeitures	-	-	-	-	-	-	-	-	-	-	-
Use of Money and Property	17,352	-	311,233	12,870	-	68,208	209,093	48,235	2,970	-	669,960
Grants and Intergovernmental	-	-	-	-	-	-	-	-	-	-	-
Other Miscellaneous	-	-	-	-	-	-	-	-	-	-	-
Total Revenues	872,342	650,325	311,233	12,870	-	343,208	1,886,093	48,235	2,970	1,620,690	5,747,965
Expenditures											
City Council	-	-	-	-	-	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-	-	10,700	-	-	10,700
City Clerk	-	-	-	-	-	-	-	-	-	-	-
City Manager	-	-	-	-	-	-	-	-	-	-	-
Finance	-	-	-	-	-	-	2,496	-	-	-	2,496
Community Development	649,097	12,200	6,130,275	6,480	-	1,868,775	8,369,847	129,742	-	1,509,039	18,675,455
Public Works	-	-	-	-	-	-	-	-	-	-	-
Police	-	-	-	-	-	-	-	-	-	-	-
Non-Departmental											
Capital/Technology	-	-	-	-	-	-	-	-	-	-	-
Insurance and Settlements	-	-	-	-	-	-	-	-	-	-	-
IT Operations	-	-	-	-	-	-	-	-	-	-	-
Other Non-Departmental	-	-	-	-	-	-	14	-	-	-	14
Overhead Allocation	354,148	-	10,728	9,206	-	7,704	-	-	-	-	381,785
Total Expenditures	1,003,245	12,200	6,141,002	15,686	-	1,876,479	8,372,357	140,442	-	1,509,039	19,070,449
Net Sources / (Uses)	(130,903)	638,125	(5,829,770)	(2,816)	-	(1,533,271)	(6,486,264)	(92,207)	2,970	111,651	(13,322,484)
Other Financing Sources / (Uses)											
Transfers In	-	-	-	-	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-	-	-	-	-
Net Operating Transfers	-	-	-	-	-	-	-	-	-	-	-
Change in Fund Balance	(130,903)	638,125	(5,829,770)	(2,816)	-	(1,533,271)	(6,486,264)	(92,207)	2,970	111,651	(13,322,484)
Other Changes	-	-	-	-	-	-	-	-	-	-	-
Projected Fund Balance											
July 01, 2026 Balance*	306,000	-	5,409,000	401,000	(42,000)	2,642,000	8,273,000	514,000	135,000	214,000	17,852,000
June 30, 2027 Balance	175,097	638,125	(420,770)	398,184	(42,000)	1,108,729	1,786,736	421,793	137,970	325,651	4,529,516

*Excludes certain reserves and commitments

CITY OF EAST PALO ALTO
FY 2026-2027 INFRASTRUCTURE PROGRAMS BUDGET

	State Gas Tax F201	Measure A F202	NPDES F203	Park in Lieu F206	Lighting District F221	Drainage District F222	Measure W F234	Total
Revenues								
Property Tax	-	-	-	-	919,058	172,179	-	1,091,236
Sales Tax	-	-	-	-	-	-	-	-
Transient Occupancy Tax	-	-	-	-	-	-	-	-
Business License Tax	-	-	-	-	-	-	-	-
Utility User Tax	-	-	-	-	-	-	-	-
Other Taxes	1,725,554	-	-	-	-	-	-	1,725,554
Licenses, Fees, and Permits	-	-	-	-	-	-	-	-
Charges for Services	-	-	140,000	-	-	-	-	140,000
Fines and Forfeitures	-	-	-	-	-	-	-	-
Use of Money and Property	147,084	207,015	13,854	12,104	199,851	38,197	38,273	656,379
Grants and Intergovernmental	-	770,000	-	-	-	-	340,000	1,110,000
Other Miscellaneous	-	-	-	-	-	-	-	-
Total Revenues	1,872,638	977,015	153,854	12,104	1,118,909	210,376	378,273	4,723,170
Expenditures								
City Council	-	-	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-	-	-
City Clerk	-	-	-	-	-	-	-	-
City Manager	-	-	-	-	-	-	-	-
Finance	-	1,846	2,300	-	-	-	1,846	5,992
Community Development	-	-	-	-	-	-	-	-
Public Works	789,176	-	816,509	-	236,154	225,668	-	2,067,508
Police	-	-	-	-	-	-	-	-
Non-Departmental								
Capital/Technology	2,000,000	550,000	-	-	-	-	250,000	2,800,000
Insurance and Settlements	-	-	-	-	-	-	-	-
IT Operations	-	-	-	-	-	-	-	-
Other Non-Departmental	94,272	-	10,461	-	6,098	1,716	-	112,547
Overhead Allocation	171,356	54,574	164,981	1,107	55,942	67,363	19,274	534,597
Total Expenditures	3,054,804	606,420	994,251	1,107	298,194	294,747	271,120	5,520,643
Net Sources / (Uses)	(1,182,166)	370,594	(840,397)	10,997	820,715	(84,371)	107,153	(797,474)
Other Financing Sources / (Uses)								
Transfers In	64,500	-	840,397	-	-	84,371	-	989,268
Transfers Out	-	-	-	-	-	-	-	-
Net Operating Transfers	64,500	-	840,397	-	-	84,371	-	989,268
Change in Fund Balance	(1,117,666)	370,594	-	10,997	820,715	-	107,153	191,794
Other Changes	-	-	-	-	-	-	-	-
Projected Fund Balance								
July 01, 2026 Balance*	4,253,000	5,533,000	95,000	395,000	3,707,000	1,235,000	1,895,000	17,113,000
June 30, 2027 Balance	3,135,334	5,903,594	95,000	405,997	4,527,715	1,235,000	2,002,153	17,304,794

*Excludes certain reserves and commitments

CITY OF EAST PALO ALTO
FY 2026-2027 ENTERPRISE FUNDS BUDGET

	Water Lease F510	Water Capital F511	Water Meter F512	Water Capacity F513	Sub-total Water Enterprise	Garbage Service F520	Sewer Services F530	Sewer Connection F533	Total
Revenues									
Property Tax	-	-	-	-	-	-	1,609,934	-	1,609,934
Sales Tax	-	-	-	-	-	-	-	-	-
Transient Occupancy Tax	-	-	-	-	-	-	-	-	-
Business License Tax	-	-	-	-	-	-	-	-	-
Utility User Tax	-	-	-	-	-	-	-	-	-
Other Taxes	-	-	-	-	-	-	-	-	-
Licenses, Fees, and Permits	-	-	-	1,205,036	1,205,036	-	40,230	2,500,000	3,745,266
Charges for Services	10,000	1,250,000	-	-	1,260,000	3,461,565	5,300,006	-	10,021,571
Fines and Forfeitures	-	-	-	-	-	-	-	-	-
Use of Money and Property	536,795	396,577	56,358	20,504	1,010,233	78,513	517,638	73,403	1,679,787
Grants and Intergovernmental	-	-	-	-	-	-	-	-	-
Other Miscellaneous	-	23,333	-	-	23,333	280,000	-	-	303,333
Total Revenues	546,795	1,669,910	56,358	1,225,540	3,498,602	3,820,078	7,467,808	2,573,403	17,359,891
Expenditures									
City Council	-	-	-	-	-	-	7,500	-	7,500
City Attorney	7,000	-	-	-	7,000	-	43,600	-	50,600
City Clerk	-	-	-	-	-	-	-	-	-
City Manager	-	-	-	-	-	-	-	-	-
Finance	-	-	-	-	-	2,300	71,200	-	73,500
Community Development	-	-	-	-	-	-	-	-	-
Public Works	168,766	5,000	-	-	173,766	344,230	5,691,896	-	6,209,892
Police	-	-	-	-	-	-	-	-	-
Non-Departmental									
Capital/Technology	-	380,000	-	-	380,000	-	2,695,000	-	3,075,000
Insurance and Settlements	-	-	-	-	-	-	-	-	-
IT Operations	-	-	-	-	-	-	15,040	-	15,040
Other Non-Departmental	18,111	-	-	-	18,111	3,609,529	-	-	3,627,640
Overhead Allocation	188,406	56,353	7,590	2,732	255,081	243,210	1,228,837	-	1,727,128
Total Expenditures	382,283	441,353	7,590	2,732	833,958	4,199,269	9,753,073	-	14,786,300
Net Sources / (Uses)	164,512	1,228,556	48,767	1,222,809	2,664,644	(379,191)	(2,285,265)	2,573,403	2,573,591
Other Financing Sources / (Uses)									
Transfers In	-	-	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-	-	-
Net Operating Transfers	-	-	-	-	-	-	-	-	-
Change in Fund Balance	164,512	1,228,556	48,767	1,222,809	2,664,644	(379,191)	(2,285,265)	2,573,403	2,573,591
Other Changes	-	-	-	-	-	-	-	-	-
Projected Fund Balance									
July 01, 2026 Balance*	2,961,000	11,075,000	1,638,000	(4,026,000)	11,648,000	1,570,000	23,843,000	164,000	37,225,000
June 30, 2027 Balance	3,125,512	12,303,556	1,686,767	(2,803,191)	14,312,644	1,190,809	21,557,735	2,737,403	39,798,591

*Excludes certain reserves and commitments

FY27

Expense Detail request (Excl. Payroll)

Department / Division : **City Manager's Office / Administration (11111)**

Fund	Detail	Proposed FY27
53101 Staff Augmentation		
110	▲ Additional Staffing for Special Projects	65,000
	Subtotal	65,000
53201 Professional and Technical Services		
110	Citywide Lobbying Efforts	166,500
110	CM Discretionary Fund	22,500
110	▲ ★ Community Surveying/Financial Growth Efforts	45,000
110	▲ ★ Design and Implement a "Pop-Up"/Sidewalk Vending Policy and Program	10,000
110	▲ ★ Emergency Planning and Development	60,000
110	Performance Auditors	200,000
110	Policy Development	25,000
110	▲ ★ Economic Development Support	100,000
111	▲ ★ IT Master Plan	10,000
111	Other Professional & Technical	-
	Subtotal	639,000
54990 Other Property Services		
110	Wilbur Properties (Gateway)	15,000
	Subtotal	15,000
55400 Advertising/Notices		
110	Advertising/Notices	2,500
	Subtotal	2,500
55410 Printing and Binding		
110	Printing and Binding	2,000
	Subtotal	2,000
55600 Meeting and Catering		
110	City Manager's Office and Department Head retreats	3,000
110	City Wide Events	7,500
	Subtotal	10,500
55800 Transportation and Training		
110	ACM Professional Development	3,000
110	Assistant to the City Manager Professional Development	4,000
110	City Manager Professional Development	3,000
110	Executive Assistant to the City Manager Training	2,000
110	League of CA Cities Annual Conference	3,600
110	Washington DC Trip	5,000
	Subtotal	20,600
55910 Memberships/ Dues		
110	ICMA	2,400
110	Leadership Council San Mateo County	2,800
110	Miscellaneous	900
110	MMANC	1,000
110	Sillicon Valley Business Journal	200
110	SVEDA	2,500
	Subtotal	9,800

FY27

Expense Detail request (Excl. Payroll)

Department / Division : **City Manager's Office / Administration (11111)**

Fund	Detail	Proposed FY27
	55920 Community Meetings	
110	Community Meetings	4,000
	Subtotal	4,000
	55990 Other Services	
110	▲ ★ Implement a Shopping Cart Abatement Program	2,000
	Subtotal	2,000
	60301 General Office Supplies	
110	General Office Supplies	2,000
	Subtotal	2,000
	60208 Fuel	
110	Fuel	500
	Subtotal	500
	60302 Postage and Delivery	
110	Postage and Delivery	3,000
	Subtotal	3,000
	▲ One-time expense	
	⊙ Periodic expense (ex: every 5 years)	
	★ Strategic Priorities Workplan	
	Division Total	775,900

FY27

Expense Detail request (Excl. Payroll)

Department / Division : **City Manager's Office / Human Resources (11113)**

Fund	Detail	Proposed FY27
53120 County Services		
110	Livescan and other professional services	500
	Subtotal	500
53201 Professional and Technical Services		
110	Recruitment marketing	5,000
110	EEOC Potential Claims (Consultant Support)	100,000
110	Classification (FEHA/ADA) Study	100,000
	Subtotal	205,000
53202 Medical Services		
110	Pre-employment Physical & Drug Testing	30,000
110	Livescan (DOJ)	20,000
	Subtotal	50,000
55600 Meeting and Catering		
110	December Holiday Party	3,000
110	Halloween/Benefit Fair	1,200
110	HR Orientation	2,000
110	Recruitments/Full Day Panels	3,800
	Subtotal	10,000
55800 Transportation and Training		
110	CALPELRA Conference California Public Employer Labor Relations Assoc.	10,000
110	Caselle	3,500
110	LCW - City wide	6,500
110	PARMA - City wide	5,000
110	SHRM	5,000
	Subtotal	30,000
55910 Memberships/ Dues		
110	Cal-ICMA	800
110	CALOPPS - Application Tracking System	4,200
110	CALPELRA - Annual Membership	2,410
110	HR Association of San Mateo County (HRA)	625
110	PARMA	1,800
110	Regional Training & Development Consortium For Public Agencies CALOPPS - Application Tracking System	965
110	San Mateo County Employment Relations Consortium - (LCW) Liebert Cassidy	
110	Whitmore	3,000
110	Society of Human Resources Management (SHRM)	1,200
	Subtotal	15,000
55920 Special Events		
110	December Holiday Party	2,000
110	Employee Picnic	2,500
110	Halloween/Benefit Fair	500
110	Health & Wellness Efforts	2,000
110	Other Employee appreciation efforts/events	8,000
	Subtotal	15,000

FY27

Expense Detail request (Excl. Payroll)

Department / Division : **City Manager's Office / Human Resources (11113)**

Fund	Detail	Proposed FY27
	60203 Safety Supplies	
110	Refresh Safety Backpacks	3,000
	Subtotal	3,000
	60301 General Office Supplies	
110	General Office Supplies	15,000
	Subtotal	15,000
	60302 Postage and Delivery	
110	Postage and Delivery	500
	Subtotal	500
	70410 Furniture & Equipment	
110	▲ Citywide Ergonomics Refresh	15,000
	Subtotal	15,000
	▲ One-time expense	
	○ Periodic expense (ex: every 5 years)	
	★ Strategic Priorities Workplan	
	Division Total	359,000

FY27

Expense Detail request (Excl. Payroll)

Department / Division : **City Manager's Office / Community Services (14142)**

Fund	Detail	Proposed FY27
	54240 Building Maintenance	
110	Maintenance	100
	Subtotal	100
	54250 Landscape/Park Maintenance	
110	Landscaping for Publicly owned space - NEW	125,000
	Subtotal	125,000
	54260 Vehicle Maintenance Service	
110	Maintenance Services- for 3 vehicles	3,000
	Subtotal	3,000
	55300 Communications	
110	Communications	5,000
	Subtotal	5,000
	55400 Advertising/Notices	
110	Advertising/Notices	5,000
	Subtotal	5,000
	55410 Printing and Binding	
110	Printing and Binding	2,000
	Subtotal	2,000
	55600 Meeting and Catering	
110	○ Consultant Meetings	1,000
110	▲★ Development of Youth Commission	4,000
	Subtotal	5,000
	55800 Transportation and Training	
110	California Parks and Recreation Society (CPRS)or Trainings	4,500
110	National Recreation and Parks Association	1,500
	Subtotal	6,000
	55910 Memberships/ Dues	
110	California Parks and Recreation Society (CPRS)	500
110	National Parks & Recreation Association	300
	Subtotal	800
	55920 Special Events	
110	Children's Day	8,000
110	Cinco de Mayo	8,000
110	Juneteenth	8,000
110	Multicultural Event	8,000
110	Summer Programs Park Activation, City Events & Celebrations	350,000
	Subtotal	382,000
	60103 Equipment Maintenance Supplies	
110	Equipment Maintenance Supplies	5,000
	Subtotal	5,000
	60201 Reference/Text Sets/Subscripti	
111	Reference/Text Sets/Subscripti	500
	Subtotal	500

FY27

Expense Detail request (Excl. Payroll)

Department / Division : **City Manager's Office / Community Services (14142)**

Fund	Detail	Proposed FY27
	60202 Uniform & Safety Apparel	
110	Uniform & Safety Apparel	3,000
	60202 Uniform & Safety Apparel Total	Subtotal 3,000
	60203 Safety Supplies	
110	Safety Supplies	2,000
		Subtotal 2,000
	60205 Recreation Supplies	
110	Recreation Supplies	2,000
		Subtotal 2,000
	60208 Fuel	
110	Fuel	3,000
		Subtotal 3,000
	60302 Postage and Delivery	
110	Postage	3,000
		Subtotal 3,000
	70420 Furniture & Equipment (Over \$5000)	
230	▲ Stanford Grant for Lighting Equipment - Pending Grant	530,000
		Subtotal 530,000
	70510 Rolling Stock: Vehicles, Mower, etc.	
230	▲ Truck to move Lighting Equipment for Parks	60,000
		Subtotal 60,000
	80905 Grants	
231	Child/Fam Grants	550,000
231	○★ Youth Commission	50,000
		Subtotal 600,000
	▲ One-time expense	
	○ Periodic expense (ex: every 5 years)	
	★ Strategic Priorities Workplan	
Division Total		1,742,400

FY27

Expense Detail request (Excl. Payroll)

Department / Division : **City Manager's Office / Senior Services (14143)**

Fund	Detail	Proposed FY27
	53201 Professional and Technical Services	
110	▲ Meal Services - PVIC and Senior Center, Inc.	200,000
	Subtotal	200,000
	54260 Vehicle Maintenance Service	
110	Vehicle Maintenance Service for Senior Bus	3,000
	Subtotal	3,000
	55600 Meeting and Catering	
110	Senior Advisory Committee Meetings	3,000
	Subtotal	3,000
	55800 Transportation and Training	
110	Driver Trainings/Requirements (DMV, Licensing)	500
110	Provider Meetings	200
110	ServSafe Certification	200
	Subtotal	900
	55910 Memberships/ Dues	
110	California Association for Coordinated Transportation (CalACT)	750
	Subtotal	750
	55920 Special Events	
110	Senior Tech Trainings	50,000
110	Senior Events and Activities	25,000
	Subtotal	75,000
	60102 Vehicle Maintenance Supplies	
110	Vehicle Maintenance Supplies for Senior Bus	1,500
	Subtotal	1,500
	60203 Safety Supplies	
110	Safety Supplies	1,500
	Subtotal	1,500
	60209 Other Operating Supplies Total	
110	Senior Center Operating Costs - Bldg Maint & Repair	4,500
	Subtotal	4,500
	80905 Grants	
231	Child/Fam Grants - Senior Inc. Grant	100,000
	Subtotal	100,000

- ▲ One-time expense
- ⊙ Periodic expense (ex: every 5 years)
- ★ Strategic Priorities Workplan

Division Total	390,150
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FY27

Expense Detail request (Excl. Payroll)

Department / Division : **City Manager's Office / IT Operations (95952)**

Fund	Detail	Proposed FY27
53201 Professional and Technical Services		
111	Shamrock Copier Solutions partner	20,000
	Subtotal	20,000
54430 Equipment Lease and Rentals		
111	Equipment Lease and Rentals	20,000
	Subtotal	20,000
54440 Computer Software Lease		
111	Adobe Acrobat Professional DC	9,000
111	☉ Barracuda 690 for on-premise backups (every 3yrs)	17,000
111	Barracuda Office 365 protection/backup	17,000
111	DocuSign	24,150
111	Endpoint Protection	5,000
111	MDM Solution	5,000
111	Microsoft (Office 365, AZURE p2, Server)	75,000
111	Multi-factor authentication	10,000
111	Zoom (Citywide)	10,000
	Subtotal	172,150
55300 Communications		
111	Phone - 11111	5,000
111	Phone - 12121	3,000
111	Phone - 13131	3,500
111	Phone - 14142	2,000
111	Phone - 21211	1,500
111	Phone - 21212	5,000
111	Phone - 21214	1,000
111	Phone - 31313	1,500
111	Phone - 31314	3,500
111	Phone - 31315	3,000
111	Phone - 31777	3,000
111	Phone -10101	2,300
111	Phone -11113	1,500
111	Services - Internet, VOIP	114,650
530	Communications	15,040
	Subtotal	165,490
55800 Transportation and Training		
111	Transportation and Training	10,000
	Subtotal	10,000
70420 Furniture & Equipment (Over\$5K)		
111	Albert IDS (ongoing cost)	18,000
111	iPads - 31777	264
111	iPads - 31315	5,000
111	Desktop/Laptop refresh (25)	50,000
111	Replacement Servers	10,000
111	Firewalls (Tate, PD, Corp Yard)	30,000
111	iPhone Replacement	5,000
111	Others - Miscellaneous	5,000
	Subtotal	123,264

FY27

Expense Detail request (Excl. Payroll)

Department / Division : **City Manager's Office / IT Operations (95952)**

Fund	Detail	Proposed FY27
90310 Overhead Allocation		
111	IT Overhead Allocation	(327,898)
201	IT Overhead Allocation	12,420
203	IT Overhead Allocation	25,422
204	IT Overhead Allocation	43,234
221	IT Overhead Allocation	1,574
222	IT Overhead Allocation	4,491
301	IT Overhead Allocation	8,647
511	IT Overhead Allocation	17,294
520	IT Overhead Allocation	40,198
530	IT Overhead Allocation	172,937
705	IT Overhead Allocation	1,681
Subtotal		-
<p>▲ One-time expense ⊙ Periodic expense (ex: every 5 years) ★ Strategic Priorities Workplan</p>		<i>Division Total</i> 510,904

FY27

Expense Detail request (Excl. Payroll)

Department/ Division : **CEd / Administration (31311)**

Fund	Detail	Proposed FY27
	54440 Computer Software Lease	
111	CRW Trakit (80%* \$25,000)	20,000
	Subtotal	20,000
	54990 Other Property Services	
110	HOA Cummings Loft	12,000
	Subtotal	12,000
	55400 Advertising/Notices	
110	Advertising/ Notices	1,000
	Subtotal	1,000
	55410 Printing and Binding	
110	Printing and Binding	500
	Subtotal	500
	55600 Meeting and Catering	
110	Meeting and Catering, team buildings	1,500
	Subtotal	1,500
	55800 Transportation and Training	
110	Housing California - Director	2,000
110	ICMA Annual Conference - Director/MA	6,000
110	Microsoft Suite basic skills training	500
110	MMANC Annual Conference	1,500
110	MMANC Women's Leadership Summit - MA	130
110	Management/Supervisory Academy	3,500
110	Various workshops and conferences	500
	Subtotal	14,130
	55910 Memberships/ Dues	
110	C/CAG	400
110	MMANC Membership	200
	Subtotal	600
	55920 Special Events	
110	Staff Retreats/21 Elements/County Meetings	1,000
110	Team Building Efforts	2,500
	Subtotal	3,500
	60201 Reference/Text Sets/Subscriptions	
110	Reference/Text Sets/Subscriptions	500
	Subtotal	500
	60203 Safety Supplies	
110	Safety Supplies	500
	Subtotal	500
	60301 General Office Supplies	
110	General Office Supplies	6,500
110	▲ Water Dispenser	250
	Subtotal	6,750

FY27

Expense Detail request (Excl. Payroll)

Department/ Division : **CEd / Administration (31311)**

Fund	Detail	Proposed FY27
110	70410 Furniture & Equipment (Under \$5000)	
	▲ Cubicle Resources	1,000
	Subtotal	1,000
	▲ One-time expense ○ Periodic expense (ex: every 5 years) ★ Strategic Priorities Workplan	
	Division Total	61,980

FY27

Expense Detail request (Excl. Payroll)

Department/ Division : **CEDD / Building (31315)**

Fund	Detail	Proposed FY27
	53201 Professional and Technical Services	
110	ADU Resource Center	34,000
110	Outside Plan Review, Inspections	
	Subtotal	34,000
	54260 Vehicle Maintenance Service	
110	Electric Vehicle Maintenance	780
	Subtotal	780
	54440 Computer Software Lease	
111	Bluebeam (33%)	2,403
	Subtotal	2,403
	55400 Advertising/Notices	
110	Advertising/Notices	3,000
	Subtotal	3,000
	55410 Printing and Binding	
110	Printing and Binding	1,500
	Subtotal	1,500
	55600 Meeting and Catering	
110	Building Safety Event	1,000
	Subtotal	1,000
	55800 Transportation and Training	
110	ADA Coordinator Conference - Building Official	1,250
110	CALBO ABM - Building Official	5,000
110	CALBO Education Week - 2nd Permit Technician	1,550
110	CALBO Education Week - Building Inspector	1,300
110	CALBO Education Week - Chief Building Official	1,600
110	CALBO Education Week - Permit Technician	1,300
110	Certified Access Specialist (CAsp) SB1608 & SB1186 - Building Official	1,500
110	ICC Conference - Building Official & Staff	5,000
110	PBIG/CALBIG/CACEO/ASCE/ACI/NFPA	2,500
	Subtotal	21,000
	55820 Tuition Reimbursement	
110	Tuition Reimbursement	2,000
	Subtotal	2,000
	55910 Memberships/ Dues	
110	Americans with Disabilities Act (ADA) Coordinator - Building Official/Building Inspector	300
110	California Access Specialist Institute - Building Official/Building Inspector	350
110	California Association of Code Enforcement Officers - All	400
110	California Building Inspectors Group - All	250
110	California Building Officials (CALBO) - Building Official/Staff	300
110	IAPMO - International Assoc. of Plumbing, Mechanical Officials - Building Official/Staff	400
110	International Code Council - Building Official/Staff	1,000
110	Tri-Chapter of ICC - Building Official	500
	Subtotal	3,500

FY27

Expense Detail request (Excl. Payroll)

Department/ Division : **CEDD / Building (31315)**

Fund	Detail	Proposed FY27
	55920 Special Events	
110	Meeting with Fire & Police	1,500
	Subtotal	1,500
	55990 Other Services	
111	▲ Inspection Software	24,000
	Subtotal	24,000
	60201 Reference/Text Sets/Subscriptions	
110	Reference/Text Sets/Subscriptions	2,000
	Subtotal	2,000
	60202 Uniform & Safety Apparel	
110	Uniform & Safety Apparel	3,500
	Subtotal	3,500
	60203 Safety Supplies	
110	Safety Supplies	3,000
	Subtotal	3,000
	60208 Fuel	
110	Fuel	1,500
	Subtotal	1,500
	60302 Postage and Delivery	
110	Postage and Delivery	650
	Subtotal	650
	70410 Furniture & Equipment (Under \$5000)	
110	▲ Repairs	1,000
111	lpad**	-
	Subtotal	1,000
▲ One-time expense ☉ Periodic expense (ex: every 5 years) ★ Strategic Priorities Workplan		<u>Division Total</u> 106,333

FY27

Expense Detail request (Excl. Payroll)

Department/ Division : **CEDD / Planning (31314)**

Fund	Detail	Proposed FY27
53101 Staff Augmentation		
110	▲★ Intern for GIS mapping	10,500
	Subtotal	10,500
53130 Stipends		
110	Planning Commission Stipends	6,000
	Subtotal	6,000
53201 Professional and Technical Services		
110	▲★ General Plan Update, GIS Consultants, Outside On-Call Consultants, Specialist Code Advice	200,000
117	MCA CEQA Services	200,000
117	MCA Engineering	210,000
117	Other MCA Planning Services	60,000
	Subtotal	670,000
54260 Vehicle Maintenance		
110	Vehicle Maintenance	500
	Subtotal	500
54440 Computer Software Lease		
111	Bluebeam subscription for marking up plan sets virtually (33%*\$7,280)	2,763
111	Environmental Systems Research Institute (ESRI Inc) - GIS	5,750
	Subtotal	8,513
55400 Advertising/Notices		
110	Advertising/Notices	10,000
110	▲ Update Safety Element and Environmental Justice Element (communication)*	2,000
	Subtotal	12,000
55410 Printing and Binding		
110	Printing and Binding	1,500
	Subtotal	1,500
55600 Meeting and Catering		
110	Meals for Commission Meetings	5,600
	Subtotal	5,600
55800 Transportation and Training		
110	Bay Area Planning Director Meetings	200
110	California Planning Association Conference	6,000
110	CEQA-Intro and Advanced Class	1,000
110	CLE CEQA Update	1,790
110	Clerk Training	500
110	Planetizen Training	1,300
110	Planning Commissioner Academy	6,000
	Subtotal	16,790
55910 Memberships/ Dues		
110	American Planning Association (AICP/APA certification)	3,000
110	MMANC	95
	Subtotal	3,095
60201 Reference/Text Sets/Subscriptions		
110	Reference/Text Sets/Subscriptions	300
	Subtotal	300
60203 Safety Supplies		
110	Safety Supplies	600
	Subtotal	600

FY27

Expense Detail request (Excl. Payroll)

Department/ Division : **CEDD / Planning (31314)**

Fund	Detail	Proposed FY27
110	60302 Postage and Delivery Postage and Delivery	450
	Subtotal	450
	▲ One-time expense ⊙ Periodic expense (ex: every 5 years) ★ Strategic Priorities Workplan	<u>Division Total</u> 735,848

FY27

Expense Detail request (Excl. Payroll)

Department/ Division : **CEDD / Housing (31777)**

Fund	Detail	Proposed FY27
53101 Staff Augmentation		
110	▲ Staff Augmentation	23,000
218	▲ Staff Augmentation	45,000
	Subtotal	68,000
53201 Professional and Technical Services		
110	21 Elements Shared Housing Staff Program	40,667
207	○ EPACANDO BMR Monitoring	15,224
209	○ AmeriNat BMR Loan Servicing (72%)	6,480
218	▲★ MHR Grants Admin Costs (15%)	45,000
218	▲★ Major Home Repairs Grants	255,000
218	▲★ Major Home Repairs Admin Cost (20%)	200,000
218	▲★ Major Home Repairs Loans	300,000
219	○★ Measure HH	1,100,000
220	○ AmeriNat BMR Loan Servicing (28%)	2,520
220	○ EPACANDO BMR Monitoring ((80%)	60,896
235	○ Anti-Displacement Services - CLSEPA (15% Admin)	25,500
235	○ Anti-Displacement Services - Samaritan House (\$2K Other Program Costs + 15% Admin)**	35,000
235	○ Anti-Displacement Services - WeHOPE (\$2K Other Program Costs + 15% Admin)	35,000
235	○ Anti-Displacement Legal Services - CLSEPA & Legal Aid (Other Program Costs + 15% Admin)	292,500
235	○ Direct Rental Assistance - CLSEPA & Legal Aid SMC	115,000
235	○ Direct Rental Assistance - CLSEPA	170,000
235	○ Direct Rental Assistance - WeHOPE	218,000
235	○ Direct Rental Assistance - Samaritan House	218,000
235	○ HDL Discovery	70,000
	Subtotal	3,204,787
55400 Advertising/Notices		
205	Advertising/Notices	6,200
205	▲★ Mailers - Inclusionary Housing	6,000
219	Advertising/Notices	200
235	▲★ Advertising/Notices	6,000
	Subtotal	18,400
55600 Meeting and Catering		
235	▲★ 1 policy-related community meeting	1,000
	Subtotal	1,000
55800 Transportation and Training		
110	Housing California Conference	5,000
110	Miscellaneous Training (i.e. NPH, ULI, etc.)	7,500
	Subtotal	12,500
55910 Memberships/ Dues		
110	21 Elements Dues	3,200
110	HIP Housing Dues	2,500
110	Individual Dues (e.g. HLC, NPH)	200
220	HEART Dues	9,267
	Subtotal	15,167
92120 Loan Advances		
207	▲ Affordable Housing Preservation Fund	2,050,000
207	▲ Affordable Housing Production NOFA (\$12M total)	4,000,000
218	▲ Affordable Housing Production NOFA (\$12M total)	1,000,000
219	▲ Affordable Housing Production NOFA (\$12M total)	7,000,000
230	▲ County Equity Innovation Fund - Preservation Funding	49,044
	Subtotal	14,099,044
▲ One-time expense ○ Periodic expense (ex: every 5 years) ★ Strategic Priorities Workplan		Division Total 17,418,898

FY27

Expense Detail request (Excl. Payroll)

Department/ Division : **CEDD / Rent Stabilization (31313)**

Fund	Detail	Proposed FY27
	53101 Staff Augmentation	
204	☉ Staff Augmentation	54,000
	Subtotal	54,000
	53130 Stipends	
204	Rent Stabilization Board Stipends	2,500
	Subtotal	2,500
	53201 Professional and Technical Services	
204	Implementation Ordinance Amendments	2,500
204	Hearing Examiners - Eichner, RFP, Roush	81,000
204	Mediators	2,000
	Subtotal	85,500
	54410 Land and Building Lease and Rentals	
204	CH Lease 5%	11,686
204	CH Security	1,437
	Subtotal	13,123
	55400 Advertising/Notices	
204	Advertising/Notices	1,000
	Subtotal	1,000
	55410 Printing and Binding	
204	Printing and Binding	20,000
	Subtotal	20,000
	55600 Meeting and Catering	
204	Meeting and Catering	2,500
	Subtotal	2,500
	55800 Staff Training and Transportation	
204	California Rent Stabilization Convening - SoCal	1,400
204	Housing California Conference	7,200
204	MMANC - Annual Conference	2,000
	Subtotal	10,600
	55910 Memberships/ Dues	
204	California Rent Stabilization News	1,500
204	MMANC	95
204	Non-Profit Housing Association	200
	Subtotal	1,795
	60209 Other Operating Supplies	
204	Other Operating Supplies	350
	Subtotal	350
	60301 General Office Supplies	
204	General Office Supplies	1,000
	Subtotal	1,000

FY27

Expense Detail request (Excl. Payroll)

Department/ Division : **CEDD / Rent Stabilization (31313)**

Fund	Detail	Proposed FY27
204	60302 Postage and Delivery Postage and Delivery	4,000
	Subtotal	4,000
	<p>▲ One-time expense ⊙ Periodic expense (ex: every 5 years) ★ Strategic Priorities Workplan</p>	<u>Division Total</u> 196,368

FY27

Expense Detail request (Excl. Payroll)

Department / Division : Finance / Finance (13131)

Fund	Detail	Proposed FY27
53201 Professional and Technical Services		
110	▲★ Develop a 10-Year Fiscal Strategy and Address the Structural Deficit	75,000
110	▲★ Municipal Advisory Services for Financing options	250,000
110	SB90 Reporting	10,000
111	Caselle	70,000
111	Credit Card monthly fee	1,548
203	NPDES Data services Tax roll	2,300
219	Professional and Technical Services	650
520	Garbage Data services Tax roll	2,300
705	SA Debt covenants, RDA Analysis, Willdan	3,732
	Subtotal	415,530
53210 Audit Services		
110	ACFR Statistics support	5,000
110	Bartel (GASB 68) = Foster Foster	2,100
110	GF Audit	75,000
110	GFOA ACFR application fee	1,000
110	STARS support	2,500
110	SUTA support	2,500
202	Measure A Audit	1,846
219	Measure HH Audit	1,846
234	Measure W Audit	1,846
530	Audit	20,600
530	Bartel (GASB68) Report	3,300
530	County PPT Fees	10,000
530	OPEB Actuarial Study (2 Reports)	5,000
530	▲★ EDS Tax Roll Consultant	30,000
530	Data Service Tax Roll	2,300
705	Audit	3,102
	Subtotal	167,940
54440 Information Technology		
111	Gov.invest - Pension Forecasting	3,066
	Subtotal	3,066
55400 Advertising/ Notices		
110	Advertising/ Notices - Budget Hearing Notices	500
	Subtotal	500
55410 Printing and Binding		
110	Printing and Binding - Budget Booklet	8,000
	Subtotal	8,000
55600 Meeting and Catering		
110	Budget Kick-off meeting	500
110	Meeting and Catering - Department Retreat	2,000
	Subtotal	2,500
55800 Transportation and Training		
110	Annual Payroll Update	1,000
110	California Municipal Treasurers' Conference	1,000
110	CSFMO Chapter Meetings, Webinars	1,000
110	CSMFO, Annual Conference - Calif. Society of Municipal Finance Officers	7,500
110	Webinars, Single Audit, CPE, Other	6,000
	Subtotal	16,500

FY27

Expense Detail request (Excl. Payroll)

Department / Division : **Finance / Finance (13131)**

Fund	Detail	Proposed FY27
55910 Memberships/ Dues		
110	American Payroll Association (APA)	600
110	CA Board of Accountancy (CPA License)	500
110	CA Municipal Treasures Association	300
110	CA Society of Finance Officer (CSMFO)	750
110	California CPA Society	785
110	Goc't Finance officers association (GFOA)	750
110	HBR, other	500
	Subtotal	4,185
55990 Other Services		
110	Other Services - Loomis, Paper Shredding	36,000
	Subtotal	36,000
60301 General Office Supplies		
110	General Office Supplies	3,500
	Subtotal	3,500
60302 Postage and Delivery		
110	Postage and Delivery - FedEx	800
	Subtotal	800
 ▲ One-time expense ⊙ Periodic expense (ex: every 5 years) ★ Strategic Priorities Workplan		
	<u>Division Total</u>	<u>658,521</u>

FY27

Expense Detail request (Excl. Payroll)

Department/ Division : **Non-Departmental / Non-Departmental (95951)**

Fund	Detail	Proposed FY27
53120 County Services		
110	SMC Property Tax Admin Fee	79,235
203	SMC Property Tax Admin Fee	10,005
219	SMC Property Tax Admin Fee	14
221	SMC Property Tax Admin Fee	6,098
222	SMC Property Tax Admin Fee	1,716
520	SMC Property Tax Admin Fee	9,529
	Subtotal	106,597
53201 Professional and Technical Services		
110	Business License Tax Admin - General	30,000
	Subtotal	30,000
54410 Land and Building Lease and Rentals		
110	Card key	9,000
110	Lease (CH)	222,029
110	Security (CH)	27,293
	Subtotal	258,322
54430 Equipment Lease and Rentals		
110	Equipment Lease and Rentals	9,000
	Subtotal	9,000
54910 Garbage Services-BFI		
520	Garbage Services-BFI	3,600,000
	Subtotal	3,600,000
54990 Other Property Services		
110	Property tax - Corp Yar insurance and GF tax	25,846
110	Property tax - Sewer & CDA at 1765 East Bayshore Road 114-450-030	2,979
110	Property tax - Sewer at 1798 Bay Road 063-231-250	762
110	Property tax - Sewer at 1960 Tate 063-665-020/ 063-676-02088	4,268
110	Property tax - Sewer at 2277 University Ave 063-302-460	762
110	Property tax - Sewer at East Palo Alto 063-514-010	660
110	Property tax - Sewer at East Palo Alto 063-514-030	660
110	Property tax - Sewer at East Palo Alto 063-680-090	660
110	Property tax - sewer&CDA 1950 Bay road 063-240-490	36,691
203	Other Property Services	456
510	Property tax - Corp Yard F510 tax - Reimb to Property Owner	911
510	Quarterly pass thru to Veolia	17,200
	Subtotal	91,855
55210 Premiums		
113	Liability	990,554
113	Property	132,819
	Subtotal	1,123,373
55910 Memberships/ Dues		
110	Citywide CCAG Dues - GF	13,743
110	League of CA Cities (Transferred from 11111 in FY26)	14,431

FY27

Expense Detail request (Excl. Payroll)

Department/ Division : **Non-Departmental / Non-Departmental (95951)**

Fund	Detail	Proposed FY27
201	CCAG Transportation, Congestion Relief - Gas tax portion	94,272
	Subtotal	122,446
	55940 Joint Powers Authority Dues	
110	Joint Powers Authority Dues	985,913
	Subtotal	985,913
	80110 Principal	
706	Principal	5,022,485
	Subtotal	5,022,485
	80210 Bank Charges	
705	Bank Charges	5,500
	Subtotal	5,500
	90010 Transfers Out	
110	Transfers Out	3,837,150
	Subtotal	3,837,150

FY27

Expense Detail request (Excl. Payroll)

Department/ Division : **Non-Departmental / Non-Departmental (95951)**

Fund	Detail	Proposed FY27
90310 Overhead Allocation		
110	General Overhead Allocation	(2,356,166)
113	Insurance Allocation	(176,557)
201	Insurance Allocation	6,688
201	Overhead Allocation	152,248
202	Overhead Allocation	54,574
203	Overhead Allocation	125,872
203	Insurance Allocation	13,688
204	Overhead Allocation	287,634
204	Insurance Allocation	23,280
206	Overhead Allocation	1,107
207	Overhead Allocation	10,728
209	Overhead Allocation	9,206
218	Overhead Allocation	7,704
221	Overhead Allocation	53,521
221	Insurance Allocation	847
222	Overhead Allocation	60,454
222	Insurance Allocation	2,418
231	Overhead Allocation	9,236
234	Overhead Allocation	19,274
301	Overhead Allocation	175,305
301	Insurance Allocation	4,656
305	Overhead Allocation	2,178
306	Overhead Allocation	2,178
307	Overhead Allocation	2,289
308	Overhead Allocation	1,919
309	Overhead Allocation	1,661
510	Overhead Allocation	188,406
511	Overhead Allocation	29,747
511	Insurance Allocation	9,312
512	Overhead Allocation	7,590
513	Overhead Allocation	2,732
520	Overhead Allocation	181,368
520	Insurance Allocation	21,644
530	Overhead Allocation	962,782
530	Insurance Allocation	93,118
705	Overhead Allocation	6,456
705	Insurance Allocation	905
Subtotal		-

- ▲ One-time expense
- ⌚ Periodic expense (ex: every 5 years)
- ★ Strategic Priorities Workplan

Division Total 15,192,641

FY27

Expense Detail request (Excl. Payroll)

Department/ Division : Police / Administration (41411)

Fund	Detail	Proposed FY27
53120 County Services		
110	SMC Dispatch Services	1,498,054
110	SMC Citation Pass-Through	125,000
110	SMC Animal Control Services	650,000
110	SMC Animal Control Bond Payment	70,000
110	SMC Crime Lab	150,000
110	SMC- District Attorney- RIMS Interface	3,000
110	SMC Message Switch	15,000
	Subtotal	2,511,054
53201 Professional and Technical Services		
110	Briefing Room- Patrol	1,963
110	CORA	9,500
110	Critical Incident Videos Productions	30,000
110	★ Expand Parking Enforcement Capacity	410,000
110	Genesys	2,400
110	Lexipol- Duty & training manual policy	12,547
110	Mutual Aide Radio Services	6,500
110	PD Web Page	10,000
110	PowerDMS- FTO software	3,355
110	Pre-employment Background Investigations	31,200
110	Pre-employment psychological testing	15,000
110	Promotional Testing Services	10,000
110	Resilience Crime Tip Line	5,500
110	Shot-Spotter License	62,000
110	SMC - Dispatch - ShotSpotter Agreement	5,000
110	SMC- Sheriffs - Range Fee	7,500
110	Star Vista	21,500
110	Turbo Data Citation Processing	118,480
110	Vector Solutions-Scheduling	7,200
111	Flock	92,000
	Subtotal	861,645
53202 Medical Services		
110	Medical Services/Victims	5,500
	Subtotal	5,500
54240 Building Maintenance		
110	Building Maintenance	4,000
	Subtotal	4,000
54260 Vehicle Maintenance Service		
110	Image Auto	150,000
110	PD Cars equipment, warranties - MDT's	17,000
110	Police Towing for 2-companies	37,000
110	Vehicle system, parts, services	5,500
111	PD Cars equipment, warranties - MDT's	17,000
	Subtotal	226,500
54410 Land and Building Lease and Rentals		
110	141 Demeter	200,866
110	219 Demeter	79,152
	Subtotal	280,018
54430 Equipment Lease and Rentals		
111	Axon Contract Renewal - Camera Lease, Subscription, Interview Room	162,744
	Subtotal	162,744

FY27

Expense Detail request (Excl. Payroll)

Department/ Division : **Police / Administration (41411)**

Fund	Detail	Proposed FY27
	54440 Computer Software Lease	
111	SunRidge - Rims	15,500
	Subtotal	15,500
	55300 Communications	
111	Communication Services	15,000
	Subtotal	15,000
	55410 Printing and Binding	
110	Printing and Binding	7,500
	Subtotal	7,500
	55600 Meeting and Catering	
110	Community Policing Meetings	10,000
110	PD Special Operations Catering	9,375
	Subtotal	19,375
	55800 Transportation and Training	
110	International Assoc. of Chiefs of Police	12,000
110	Leadership/Management Training	9,000
110	Property & Evidence Training	6,000
110	Records Training	6,000
110	Training for New Police Personnel	40,000
110	Wellness Training & Services	10,000
110	Women Leaders	10,000
	Subtotal	93,000
	55810 Advanced Training	
110	CORE POST (Adv/Cultural)	15,500
110	Instructor (POST)	5,000
110	Investigations and Gang Training (POST)	10,000
110	Tactical Training (POST)	24,000
	Subtotal	54,500
	55910 Memberships/ Dues	
110	California Police Chiefs Association (CPCA)	1,500
110	CCJWSA	300
110	CCUG	300
110	CLEARs	300
110	International Association of Chiefs of Police (IACP)	825
110	International Conference of Police Chaplains (ICPC)	2,500
110	San Mateo County Police Chiefs and Sheriffs Association	2,250
110	The One Hundred Club of San Mateo County	1,250
	Subtotal	9,225
	55920 Special Events	
110	Community Policing and Special Events	10,000
110	Special Events - Holidays, Back-to-School, etc.	10,000
	Subtotal	20,000
	55940 Joint Powers Authority Dues	
110	San Mateo county Public safety communication	50,000
110	San Mateo county Sheriff	30,000
	Subtotal	80,000
	55990 Other Services	
110	Car Wash	6,000
110	Fast Track	7,800

FY27

Expense Detail request (Excl. Payroll)

Department/ Division : **Police / Administration (41411)**

Fund	Detail	Proposed FY27
	Subtotal	13,800
	60201 Reference/Text Sets/Subscriptions	
110	Reference/Text Sets/Subscriptions	1,000
	Subtotal	1,000
	60202 Uniform & Safety Apparel	
110	Uniform & Safety Apparel	40,000
	Subtotal	40,000
	60203 Safety Supplies	
110	Safety Supplies	12,500
	Subtotal	12,500
	60204 AMMO & Firearms	
110	AMMO & Firearms	23,500
	Subtotal	23,500
	60207 Utilities	
110	Utilities	85,000
	Subtotal	85,000
	60209 Other Operating Supplies	
110	Other Operating Supplies	10,000
	Subtotal	10,000
	60301 General Office Supplies	
110	General Office Supplies	40,000
	Subtotal	40,000
	60302 Postage and Delivery	
110	Postage and Delivery	1,500
	Subtotal	1,500
	70510 Rolling Stock: Vehicles, Mower, etc.	
112	(2) Police Patrol Vehicles with Equipment	200,000
	Subtotal	200,000
<p>▲ One-time expense ○ Periodic expense (ex: every 5 years) ★ Strategic Priorities Workplan</p>		<p><i>Division Total</i> 4,792,861</p>

FY27

Expense Detail request (Excl. Payroll)

Department / Division : **Police / Operations (41412)**

Fund	Detail	Proposed FY27
	53201 Professional and Technical Services	
213	▲ Police Crisis Clinician (On-Site)	200,000
	Subtotal	200,000
	60208 Fuel	
110	Fuel	200,000
	Subtotal	200,000
	▲ One-time expense	
	⊙ Periodic expense (ex: every 5 years)	
	★ Strategic Priorities Workplan	
	Division Total	400,000

FY27

Expense Detail request (Excl. Payroll)

Department / Division : **Police / Investigation (41413)**

Fund	Detail	Proposed FY27
	53201 Professional and Technical Services	
110	Bosch Systems	3,500
110	CDR Software - Documentation System	1,200
110	CID Callyo - Wire Services	6,000
110	CID Car Rental for Investigations	2,000
110	CID Cellbrite UFED Touch	10,000
110	CID Integrity Tracking System	5,000
110	CID Net Transcript	2,000
110	CID Richmond Crime Labs	20,000
110	Crash Data Group Inc.	1,200
110	FirstTwo Inc-CID	5,400
110	Forensic Logic - Soundthinking (Crime Tracer)	5,058
110	Keller Center/Medical Costs	40,000
110	Lexis Nexis - Report System Annual	8,800
110	Sketch Artist	2,000
110	T-Mobile Pen Locate	2,000
	Subtotal	114,158
	60210 Undercover Fund	
110	Undercover Fund	10,000
	Subtotal	10,000
	▲ One-time expense	
	☉ Periodic expense (ex: every 5 years)	
	★ Strategic Priorities Workplan	
	<i>Division Total</i>	<i>124,158</i>

FY27

Expense Detail request (Excl. Payroll)

Department / Division : **City Attorney / CAO (12121)**

Fund	Detail	Proposed FY27
	53201 Professional and Technical Services	
110	Legal Research Service (Westlaw)	33,000
	Subtotal	33,000
	53210 Legal and Accounting Services	
110	Outside legal expertise - Code Enforcement Cases (from Bldg)	15,000
110	Outside legal expertise - General	95,000
110	Outside legal expertise - Investigation (From HR)	82,940
110	Outside legal expertise - Investigation	65,000
110	Outside legal expertise - Labor Employment (From HR)	93,600
110	Outside legal expertise - Union Negotiations (From HR)	75,000
110	Outside legal expertise - PD Investigation	52,000
110	Outside legal expertise - PW Litigation	150,000
113	Outside legal expertise - Litigation	50,000
117	Outside legal expertise - Developer Reimbursement Agreements	80,000
220	Outside legal expertise - SA Housing	7,000
220	Outside legal expertise -BMR Monitoring (Curry)	3,700
510	Outside legal expertise - Water Matters	7,000
530	Legal and Accounting Services - Legal Advise-Colantuono	41,600
705	Outside legal expertise - SA Capital	1,400
	Subtotal	819,240
	55230 Settlements/Judgements	
113	Settlements	75,000
	Subtotal	75,000
	55410 Printing and Binding	
110	Printing and Binding	300
	Subtotal	300
	55600 Meeting and Catering	
110	Meeting and Catering	250
	Subtotal	250
	55800 Transportation and Training	
110	BACA & Municipal Law Meetings (Monthly)	500
110	Land Use/Pitchess Seminars - registration, mileage travel	850
110	League of California Cities Annual Conference	4,000
110	League of California Cities Seminars (as needed)	900
110	League of California Cities, City Attorneys Conference	1,500
110	Legal Secretary Courses (2)	500
110	Other seminars and workshops	3,200
530	Special District Conference	2,000
	Subtotal	13,450
	55910 Memberships/ Dues	
110	State Bar of California	1,800
	Subtotal	1,800

FY27

Expense Detail request (Excl. Payroll)

Department / Division : **City Attorney / CAO (12121)**

Fund	Detail	Proposed FY27
	60201 Reference/Text Sets/Subscriptions	
110	Reference/Text Sets/Subscriptions	2,000
	Subtotal	2,000
	60301 General Office Supplies	
110	General Office Supplies	1,000
	Subtotal	1,000
	60302 Postage and Delivery	
110	Postage and Delivery	250
	Subtotal	250
	Division Total	946,290

▲ One-time expense
⊙ Periodic expense (ex: every 5 years)
★ Strategic Priorities Workplan

FY27

Expense Detail request (Excl. Payroll)

Department / Division : **City Clerk's Office / Clerk Services (11112)**

Fund	Detail	Proposed FY27
53120 County Services		
110	▲★ Potential Ballot Measure - NEW	140,000
	Subtotal	140,000
53201 Professional and Technical Services		
110	Cultural Bridges for Translation Services (Citywide)	20,000
110	Document Shredding	5,000
110	▲★ Implement Sister City and Cultural Exchange Initiative	20,610
110	Mass Mailers	30,000
110	Mid-Peninsula Media Center for Hybrid Meetings	4,000
111	AI Minutes Software	1,500
	Subtotal	81,110
54440 Computer Software Lease		
111	AMS Annual - Granicus (Cloud-based)	21,690
111	★ City Website Update	45,000
111	MCCi (Laserfiche)	7,000
111	Mass Email Software	1,000
111	Municipal Code Host and Update	6,300
111	NextRequest/ PRA software	11,000
111	Social Media Accounts/ Hootsuite	1,188
111	Website Hosting - CivicPlus	20,000
	Subtotal	113,178
55300 Communications		
110	Communications	2,000
	Subtotal	2,000
55400 Advertising/Notices		
110	Social & Print Media Advertising (Facebook Ads)	
110	Advertising/ Notices	2,000
	Subtotal	2,000
55800 Transportation and Training		
110	CA Association of Public Information Officers	1,250
110	CA City Clerks Association Div - Quarterly Meetings	250
110	City Clerks Annual Conference	1,000
110	City Clerks New Law and Elections Conference	1,000
110	Professional Development Training/Seminars	500
	Subtotal	4,000
55910 Memberships/ Dues		
110	CAPIO	275
110	City Clerks Association of California	130
110	International Institute of Municipal Clerks	210
110	National Notary Association	110
110	PRSA	275
	Subtotal	1,000

FY27

Expense Detail request (Excl. Payroll)

Department / Division : **City Clerk's Office / Clerk Services (11112)**

Fund	Detail	Proposed FY27
110	60201 Reference/Text Sets/Subscriptions Netfile	3,000
	Subtotal	3,000
	<p>▲ One-time expense ⊙ Periodic expense (ex: every 5 years) ★ Strategic Priorities Workplan</p>	
	Division Total	343,288

FY27

Expense Detail request (Excl. Payroll)

Department / Division : Council / (10101)

Fund	Detail	Proposed FY27
53201 Professional and Technical Services		
110	⊖ City Attorney/City Manager Evaluations (every 3 years)	30,000
110	Council Priorities or Team Building (MRG)	15,000
110	⊖ Headshots (Bi-annual)	1,000
	Subtotal	46,000
55410 Printing and Binding		
110	Printing & Binding	500
	Subtotal	500
55600 Meeting and Catering		
110	Meeting and Catering	7,000
	Subtotal	7,000
55800 Transportation and Training		
110	Annual Washington DC Trip	7,000
110	CA League of California Cities - Peninsula Quarterly Meetings	1,000
110	CA League of Cities - Mayors & Council Members Advanced Leadership Workshops	1,200
110	CA League of Cities - Mayors & Council Members Exec Forum	1,000
110	Joint Venture Silicon Valley - State of the Valley	750
110	National League of Cities - Summit	2,850
110	San Mateo County Regional Issues Seminar (Organized by Redwood City Chamber of Commerce)	1,200
110	U.S. Conference of Mayors	5,000
530	Training for board members	7,500
	Subtotal	27,500
55910 Memberships/ Dues		
110	ABAG Membership	10,362
110	National League of Cities	2,000
110	SFO Round Table Membership Dues	1,500
	Subtotal	13,862
55920 Special Events		
110	Special Events - State of the City, Community Sponsorship, Special Meetings	10,000
	Subtotal	10,000
60301 General Office Supplies		
110	General Office Supplies	1,000
	Subtotal	1,000
70410 Furniture & Equipment under (\$5K)		
111	Laptops for Council (20%)	7,500
	Subtotal	7,500

▲ One-time expense

⊖ Periodic expense (ex: every 5 years)

★ Strategic Priorities Workplan

Division Total 113,362

FY27

Expense Detail request (Excl. Payroll)

Department / Division : **PW / Administration (21211)**

Fund	Detail	Proposed FY27
54440 Computer Software Lease		
111	TRAKiT (20%* \$25,000)	5,000
	Subtotal	5,000
55600 Meeting and Catering		
110	PWTC Meetings	2,750
110	Staff Retreat and Quaterly Division Meetings	1,500
	Subtotal	4,250
55800 Transportation and Training		
110	Administrative Professional	1,500
110	APWA annual conference	1,500
110	ASCE trainings	1,500
110	Budget/Project Management	3,000
110	League of CA Conference	2,100
110	Manager/Supervisor Academy	2,500
110	MMANC Conference	2,000
	Subtotal	14,100
55910 Memberships/ Dues		
110	APWA	
110	ASCE Membership	500
110	CCAC Membership	500
110	CSFMO Membership	250
110	ELGL	50
110	ICMA	200
110	MMANC	360
110	QSD Licensing	150
110	State of California DCA	150
221	Annual Membership Dues for Street Light CAL-SLA	300
	Subtotal	2,460
55920 Special Events		
110	Outreach and Education	3,000
	Subtotal	3,000
60201 Reference/Text Sets/Subscriptions		
110	Reference/Text Sets/Subscriptions	250
	Subtotal	250
60301 General Office Supplies		
110	▲ Water Dispenser - NEW	500
110	General Office Supplies	3,500
	Subtotal	4,000
▲ One-time expense ○ Periodic expense (ex: every 5 years) ★ Strategic Priorities		Division Total 33,060

FY27

Expense Detail request (Excl. Payroll)

Department / Division : PW / Environmental Services (21214)

Fund	Detail	Proposed FY27
	53201 Professional and Technical Services	
110	Bay Area Community Resource Fellow	32,000
110	Canopy Contract - UFMP/Community Tree Services	80,000
203	Grassroots Ecology	18,650
203	Stormwater Consultant	179,000
230	▲ PCE Grant (243K-CIP 120K) -50% upfront fee	123,563
	Subtotal	433,213
	54210 Street Maintenance Services	
203	Street Sweeping Services Contract	362,000
	Subtotal	362,000
	55400 Advertising/ Notices	
110	Advertising/ Notices	1,000
	Subtotal	1,000
	55410 Printing and Binding	
110	Floodplain Mailers, CRS Communications, Event Flyers	4,000
	Subtotal	4,000
	55600 Meeting and Catering	
110	Environmental Catering and Quarterly Division Offsite meetings	1,500
	Subtotal	1,500
	55800 Transportation and Training	
110	NPDES Inspection Training	2,000
110	Various Workshops and Conferences (MMANC WLS, Winter Forum, Summer Symposium)	1,000
	Subtotal	3,000
	55910 Memberships/ Dues	
110	Association of Environmental Professionals	500
110	CASQA Agency Membership (Annual)	250
110	Conference materials/handbooks	50
110	☉ OneShoreline Annual Funding Contributions FSLRRA	40,000
	Subtotal	40,800
	55920 Special Events	
110	Earth Day	3,000
110	Harzardous eWaste Event	150
110	Shred Event	150
110	Arbor Day/Mayor Tree Planting	150
110	Bike to Work Day	150
	Subtotal	3,600
	60201 Reference/Text Sets/Subscriptions	
110	Reference/Text Sets/Subscriptions	250
	Subtotal	250

FY27

Expense Detail request (Excl. Payroll)

Department / Division : **PW** / Environmental Services (21214)

Fund	Detail	Proposed FY27
110	60202 Uniform & Safety Apparel Uniform & Safety Apparel	750
	Subtotal	750

- ▲ One-time expense
- Periodic expense (ex: every 5 years)
- ★ Strategic Priorities

Division Total **850,113**

FY27

Expense Detail request (Excl. Payroll)

Department / Division : PW / Engineering (21212)

Fund	Detail	Proposed FY27
53101 Staff Augmentation		
110	Development review support	50,000
110	Survey for Development Review - Post-Entitlement	50,000
530	Sheryll Temp employee through AppleOne	80,000
	Subtotal	180,000
53201 Professional and Technical Services		
110	▲★ Launch a Residential Parking Permit Program	400,000
110	★ Development Support - Third party review assessment	150,000
110	Engineering Inspection Services - NEW	150,000
110	★ On-Call Transportation Services	50,000
110	▲ TDM Administrator	200,000
510	Assessment Management	50,000
530	⊖ Freyer & Laurreta Engineering services - both cost recovery and staff aug	100,000
530	⊖ EKI Technical Services - On-Call Technical	100,000
530	Palo Alto Treatment	2,875,884
530	West Bay Contract	1,800,000
	Subtotal	5,875,884
54220 Street Lights Maintenance		
221	Cal West - Traffic Signal Maintenance & Repair	100,000
	Subtotal	100,000
54230 Signs/Signals Maintenance		
201	Cal West - Traffic Signal Maintenance & Repair	100,000
	Subtotal	100,000
54440 Computer Software Lease		
111	AutoCAD - Transferred from 111-95951	3,000
111	Bluebeam (33%)	2,403
111	Radar Sign Subscription	4,000
	Subtotal	9,403
55300 Communications		
530	EPASD Landlines and Internet	9,000
	Subtotal	9,000
55400 Advertising/Notices		
110	Advertising/Notices	
511	Advertising/Notices	5,000
530	Advertising/Notices	5,000
	Subtotal	10,000
55600 Meeting and Catering		
110	Community Rating Service for FEMA activities	300
110	Engineering Retreats	500
110	Ribbon cutting ceremonies	1,000
530	6 Advisory Commission Meetings, plus any meetings at EPASD	1,500
530	Meeting and Catering	1,000
	Subtotal	4,300

FY27

Expense Detail request (Excl. Payroll)

Department / Division : PW / Engineering (21212)

Fund	Detail	Proposed FY27
55800 Transportation and Training		
110	American Public Works Association Conference	1,500
110	Annual League of California Cities PW Meeting	2,500
110	ASCE/APWA monthly training	900
110	CalTrans Federal Aid/ RE Training	650
110	CASQA	1,500
110	FEMA Training	500
110	Inspection Training (various)	300
110	PE Certification Training	1,000
530	CWEA Annual Conference & Expo (AC26)	3,400
530	MMANC Women's Leadership Summit Conference	550
530	Municipal Management Association Northern CA Conference	2,800
	Subtotal	15,600
55910 Memberships/ Dues		
110	APWA	750
110	ASCE Membership	600
110	QSD Certification	300
110	State of California DCA	540
530	CWEA Membership (PW Director, Utility Manager, Admin Asst)	753
530	APWA Membership (PW Director, Utility Manager, Admin Asst)	869
530	California Special Districts Association (CSDA)	2,000
	Subtotal	5,812
60201 Reference/ Text Sets/ Subscripts		
111	Reference/ Text Sets/ Subscripts	4,000
	Subtotal	4,000
60207 Utilities		
530	Utilities	50,000
	Subtotal	50,000
60208 Fuel		
530	Fuel	250
	Subtotal	250
60209 Other Operating Supplies		
530	Other Operating Supplies	5,000
	Subtotal	5,000
60301 General Office Supplies		
530	General Office Supplies	1,000
	Subtotal	1,000
70410 Furniture & Equipment (Under \$5000)		
530	▲ Furniture & Equip Under\$5k	12,000
	Subtotal	12,000
▲ One-time expense ○ Periodic expense (ex: every 5 years) ★ Strategic Priorities Workplan		
Division Total		6,382,249

FY27

Expense Detail request (Excl. Payroll)

Department / Division : **PW / Maintenance (21213)**

Fund	Detail	Proposed FY27
53120 County Services		
110	SMC County Inspections - Cooley Landing Soil Gas Mitigation System	10,000
110	SMC Health & hazmat inspection	1,500
	Subtotal	11,500
53201 Professional and Technical Services		
110	Badger Daylighting Contract (flood protection)) & Newbridge trash capture device maintenance	75,000
110	Brightview Landscape Services Contract (soundwall weed removal)	41,000
110	Brightview Landscape Services Contract - 1266 Beech - NEW	12,000
110	C2R Engineering Contract (flood protection)	75,000
110	▲ Cooley Landing Maintenance Project - NEW	100,000
110	Ninyo & Moore-Cooley Landing (Sea level Rise, Soil Gas Mitigation, Engineering Cap inspection)	50,000
110	Republic Services Contract (Hazardous Materials Disposal)	50,000
110	Tree Inventory & Assessment	150,000
201	Chrisp Company Contract-original contract \$50K, add \$50K annually per PW Director	50,000
201	Public Tree Assessment & inventory	50,000
203	SD-09 Trash Capture Project - Newbridge & Saratoga	25,000
221	IWORQ System (Annual Work Order License)	10,000
222	▲ Pump station pond maintenance	100,000
510	Annual backflow testing & repairs	15,000
	Subtotal	803,000
54210 Street Maintenance Services		
201	Street Maintenance Services	100,000
	Subtotal	100,000
54240 Building Maintenance		
110	AA Locks & Alarm	20,000
110	Ace Fire -fire extinguisher	5,000
110	Acme Pacific-Senior Center kitchen equipment	5,000
110	Arias F. electric contract	50,000
110	Environmental Systems HVAC contract	25,000
110	Everon Contract (Building Alarm)	17,500
110	Fast Sign	7,500
110	Grainger	20,000
110	Home Depot	15,000
110	James Plumbing & Drain Services	5,000
110	Johnson Control Contract (Building Alarm)	25,000
110	LC Networks	6,000
110	Lock Works Unlimited-Tate Card Access	3,000
110	National Fence-Cooley Landing	1,000
110	Omega Industrial Supply-Graffiti Abatement Supplies	10,000
110	Pro-Techs Security cameras	10,000
110	Quality Plumbing	6,000
110	Real Time Locksmith	2,500
110	R & S Erection of San Mateo (PD & Corp Yard gate repair)	10,000
110	Tap Plastic	1,000
110	Terminix-Rodent Control	4,000
110	Vortex door	20,000
222	AAA Smart Alarm company	2,000
222	Miscellaneous	1,000
520	Global Industrial-trashcans	6,000
530	A-1 Septic Tank Service @ Cooley Landing	5,000
530	Building Maintenance - Alarm and others	32,000

FY27

Expense Detail request (Excl. Payroll)

Department / Division : **PW / Maintenance (21213)**

Fund	Detail	Proposed FY27
530	Degree HVAC	1,000
530	Everon	12,876
530	Elevator	1,000
530	Misc.	50,000
530	Rodent Control	2,500
530	Simonds Machinery-Cooley Landing Sewer Pumps	10,000
	Subtotal	391,876
	54250 Landscape/Parks Maintenance	
110	Ciardella's Garden	20,000
110	Home Depot	5,000
110	Horizon	15,000
110	Ross Recreation Equipment- Playgrounds parts	10,000
	Subtotal	50,000
	54260 Vehicle Maintenance Service	
110	A1 Auto Service & Towing	2,500
110	Cardenas Tire	6,500
110	Image Auto Contract	44,000
201	A1 Auto Service & Towing	2,000
201	Cardenas Tire	5,000
201	Image Auto Contract	4,500
203	Miscellaneous	5,000
203	MME Hayward	7,500
203	San Jose Mission Ford	8,000
221	Image Auto Contract	5,000
221	Riche's Tires - Bucket Truck	2,000
	Subtotal	92,000
	54270 Equipment Maintenance	
110	AAA forklift General Maintenance - Lawn mowers, tractor, forklift, compressor	20,000
201	AAA Forklift (equipment PM Program)	17,000
201	Pulgas two mini round about maintenance and upkeep	10,000
201	Riche's tire	5,000
203	MME	3,000
203	RoadSafe Traffic Systems	4,000
222	Calcon System-SCADA System	9,500
222	Peterson Power Contract	30,000
222	Technology-fuel system	12,000
	Subtotal	110,500
	54280 Janitorial Services	
110	Frank & Grossman	150,000
110	Karla's Janitorial	66,500
530	Janitorial services	30,000
	Subtotal	246,500
	54410 Land and Building Lease and Rentals	
110	Corp Yard lease (85%)	285,600
203	Land and Building Lease and Re	17,340
510	Land and Building Lease and Re	33,000
	Subtotal	335,940

FY27

Expense Detail request (Excl. Payroll)

Department / Division : PW / Maintenance (21213)

Fund	Detail	Proposed FY27
	54990 Other Property Services	
110	Corp Yard Paving & Striping*	10,000
203	Runneymede Drainage Channel	3,500
	Subtotal	13,500
	55300 Communications	
110	Two-Way Radios Annual Subscription (for emergency use)	10,000
	Subtotal	10,000
	55400 Advertising/Notices	
110	San Mateo Daily Journal and the Bay Area Trade Journal	5,000
	Subtotal	5,000
	55410 Printing and Binding	
110	Printing and Binding	1,000
	Subtotal	1,000
	55600 Meeting and Catering	
110	Team Building (quarterly)	1,500
	Subtotal	1,500
	55800 Transportation and Training	
110	Du-All Safety-safety trainings	20,000
110	▲ Playground Certifications for Maintenance Staff	2,500
110	▲ USA North-Underground Utility Marking-Recertification	13,650
	Subtotal	36,150
	55910 Memberships/ Dues	
110	Menlo Park Fire District - Annual Corp Yard inspection	4,000
110	SMC Environmental Health	900
110	SMC Environmental Health - Corp Yard Annual Haz-Mat Inspection Fee	2,500
110	SMC Environmental Health-Cooley Landing	2,500
110	USA North-Annual Fees	2,500
203	California Rural Water Association	3,500
203	Regional Water Board Annual Permit Fee	20,000
203	State Water Board Annual Waste Discharge Fee	1,500
222	Menlo Park Fire District - Annual Inspection of Pump Station	1,000
222	San Mateo County Environmental Health - Pump Station Annual Haz-Mat Inspection Fee	2,000
222	State of California Board of Equalization - Pump Station Underground Storage Tank	850
222	State of California Department of Toxic Substance Control - Annual Fee for Pump Station	2,000
510	Bay Area Air Quality Management District - Annual Permit Renewal - Gloria Way Well	1,500
	Subtotal	44,750
	60101 Hardware Supplies	
110	Hardware Supplies, Kimball Midwest	5,000
203	Kimball Midwest	2,500
203	Sand & bags	10,000
222	Hardware Supplies	1,000
	Subtotal	18,500

FY27

Expense Detail request (Excl. Payroll)

Department / Division : PW / Maintenance (21213)

Fund	Detail	Proposed FY27
60102 Vehicle Maintenance Supplies		
110	Vehicle Maintenance Supplies- Amazon, Auto Zone	2,750
203	Vehicle Maintenance Supplies	2,000
	Subtotal	4,750
60103 Equipment Maintenance Supplies		
201	Western States Tools	3,000
203	Equipment Maintenance Supplies	1,000
222	Equipment Maintenance Supplies	2,000
	Subtotal	6,000
60104 Asphalt and Other Street Supplies		
201	Advance Construction Supplies	12,000
201	Bormann's Steel	2,500
201	Grainger	10,000
201	Zumar	20,000
201	Asphalt and Other Street Suppl	44,500
	Subtotal	44,500
60105 Electrical Supplies		
110	Amazon	2,000
110	CED Bay Area	8,000
110	Home Depot	1,000
221	CED Bay Area	15,000
	Subtotal	26,000
60107 Sidewalk Maintenance		
110	Material for sidewalk repair - NEW	15,000
	Subtotal	15,000
60108 Janitorial Supplies		
110	Amazon	5,000
110	Home Depot	3,000
110	Resource Solutions of SF Group	18,000
	Subtotal	26,000
60109 Landscape & Park Maintenance Supplies		
110	Cariradellas Garden	5,000
110	Home Depot	5,000
110	Horizon	20,000
110	Site One-buildings irrigation Rain Master controllers	6,500
110	Trees and Shrubs (Boething Treeland Farms)	4,000
	Subtotal	40,500
60202 Uniform & Safety Apparel		
110	Cintas uniform	28,000
110	Miscellaneous	1,000
110	Safety Boots	2,750
	Subtotal	31,750

FY27

Expense Detail request (Excl. Payroll)

Department / Division : **PW / Maintenance (21213)**

Fund	Detail	Proposed FY27
	60203 Safety Supplies	
110	Kimball Mid West	5,000
110	Bay Area First Aid & Supplies	5,000
	Subtotal	10,000
	60207 Utilities	
110	Utilities	250,000
201	Utilities	70,000
221	Caltrans	8,132
221	IWORQ	5,500
221	Utilities	65,000
	Subtotal	398,632
	60208 Fuel	
110	Chevron Texaco	12,000
110	Kamps Propane	5,000
201	Chevron Texaco	10,000
222	Valley Oil-Diesel Fuel	10,000
	Subtotal	37,000
	60209 Other Operating Supplies	
221	Holiday lights	5,000
221	USA Marking Paints	5,000
510	USA Marking Paints	10,000
520	Grapplers - trash pickers	2,500
520	▲ New sweeping signs, posts, brackets	50,000
520	Street Trashcans Replacement	15,000
	Subtotal	87,500
	60301 General Office Supplies	
110	General Office Supplies	2,500
	Subtotal	2,500
	70310 Other	
111	Corp Yard Security Project (Camera) moved from 110-99991-70310*	50,000
	Subtotal	50,000
	70420 Furniture & Equipment (Over \$5000)	
222	Pump Station SCADA System	15,000
	Subtotal	15,000
	70510 Rolling Stock: Vehicles, Mower, etc.	
112	▲ Electric Mini Sweeper - NEW	350,000
201	▲ Backhoe - NEW	150,000
	Subtotal	500,000

- ▲ One-time expense
- Periodic expense (ex: every 5 years)
- ★ Strategic Priorities Workplan

Division Total 3,566,848

FY27

Expense Detail request (Excl. Payroll)

Department / Fund: **East Palo Alto Sanitary District (Fund 530)**

Fund	Division	Detail	Proposed FY27
53101 Staff Augmentation			
530	21212	Staff Augmentation - Temp Employee through AppleOne	80,000
		Subtotal	80,000
53201 Other Professional and Technic			
530	21212	Palo Alto Treatment	2,875,884
530	21212	West Bay Contract	1,800,000
530	⊖ 21212	Freyer & Lauretta Engineering Services- both cost recovery and staff aug	100,000
530	⊖ 21212	EKI Technical Services - On Call	100,000
		Subtotal	4,875,884
53210 Legal and Accounting Services			
530	12121	Legal and Accounting Services - Legal Advise-Colantuono	41,600
530	▲★ 13131	EDS Tax Roll Consultant	30,000
530	13131	EPASD Data Service Tax Roll	2,300
530	13131	Audit	20,600
530	13131	Bartel (GASB68) Report	3,300
530	13131	County PPT Fees	10,000
530	13131	OPEB Actuarial Study (2 Reports)	5,000
		Subtotal	112,800
54240 Building Maintenance			
530	21213	Building Maintenance	
530	21213	Building Maintenance - Alarm and others	32,000
530	21213	Degree HVAC	1,000
530	21213	Rodent Control	2,500
530	21213	Elevator	1,000
530	21213	Everon	12,876
530	21213	A-1 Septic Tank Service @ Cooley Landing	5,000
530	21213	Simonds Machinery-Cooley Landing Sewer Pumps	10,000
530	21213	Misc.	50,000
		Subtotal	114,376
54280 Janitorial Services			
530	21213	Janitorial Services	30,000
		Subtotal	30,000
55300 Communications			
530	21212	EPASD Landlines and internet	9,000
530	95952	Communications	15,040
		Subtotal	24,040
55400 Advertising			
530	21212	Advertising - Publication & Legal Notice	5,000
		Subtotal	5,000
55410 Printing and Binding			
530	21212	Printing and Binding	500
		Subtotal	500
55600 Meeting and Catering			
530	21212	6 Advisory Commission Meetings, any meetings at EPASD	1,500
		Subtotal	1,500

FY27

Expense Detail request (Excl. Payroll)

Department / Fund: **East Palo Alto Sanitary District (Fund 530)**

Fund	Division	Detail	Proposed FY27
55800 Transportation and Training			
530	10101	Training for board members (PY was \$18K)	7,500
530	12121	Special District Conference	2,000
530	21212	MMANC Women’s Leadership Summit Conference - Sacramento, CA	550
530	21212	Municipal Management Association Northern CA Conference - Yosemite	2,800
530	21212	CWEA Annual Conference & Expo (AC26)	3,400
530	21212	Transportation and Training	
			Subtotal
			16,250
55910 Membership and Dues			
530	21212	CWEA Membership (PW Director, Utility Manager, Admin Asst)	753
530	21212	APWA Membership (PW Director, Utility Manager, Admin Asst)	869
530	21212	California Special Districts Association (CSDA)	2,000
530	21212	Membership and Dues	
			Subtotal
			3,622
55920 Special Events			
530	21212	Special Events	500
			Subtotal
			500
60207 Utilities			
530	21212	Utilities - PG&E, Water, Recology	50,000
			Subtotal
			50,000
60208 Fuel			
530	21212	Fuel	250
			Subtotal
			250
60209 Other Operating Supplies			
530	21212	Other Operating Supplies	5,000
			Subtotal
			5,000
60301 General Office Supplies			
530	21212	General Office Supplies	1,000
			Subtotal
			1,000
70410 Furniture & Equipment Under \$5K			
530	▲ 21212	Furniture & Equip Under\$5k	12,000
			Subtotal
			12,000
90310 Overhead Allocation			
530	95951	Cost allocation	1,055,900
530	95952	IT Overhead Allocation	172,937
			Subtotal
			1,228,837
		▲ One-time expense	
		⊙ Periodic expense (ex: every 5 years)	
		★ Strategic Priorities Workplan	
			Fund 530 Total
			6,561,559