CITY OF FOLLY BEACH
Chris Bizzell, Mayor

Folly Beach, SC 29439
www.cityoffollybeach.com
843-588-2447

Special Events Committee Meeting

September 28, 2026 | 9:00 AM
21 Center St
Folly Beach SC, 29439

Amended 9/25/26 2:41 PM
Adding a new request

1. **CALL TO ORDER**
2. **APPROVAL OF MINUTES**
3. **CITIZEN COMMENTS**
4. **OLD BUSINESS**
5. **NEW BUSINESS**
   a. Porch Fest
   b. Scooter for Hooters
   c. Cupid Undie Run
   d. Costume Bike Ride
6. **OTHER BUSINESS**
7. **ADJOURNMENT**

In accordance with the Americans with Disabilities Act, persons needing assistance, alternative formats, ASL interpretation, or other accommodation, please contact the Municipal Clerk at 843-513-1833 during regular business hours at least 24 hours prior to the meeting. Hearing devices are available upon request for those with hearing difficulties.

PUBLIC NOTICE: ALL MEDIA AND OTHER INTERESTED PARTIES WERE NOTIFIED PURSUANT TO STATE LAW

Event on private property attended by owner

Submitted by: Roger Rutledge

Status:

*** First Name**

Roger

*** Last Name**

Rutledge

*** Address of Event**

206 West Cooper

*** Phone**

3364135588

*** Email**

Roger.rutledge53@gmail.com

*** Owner's Fist Name**

Shane

*** Owner's Last Name**

Hague

*** Owner's Phone Number**

3364135588

*** Date of Event**

11/07/2026

Format: MM/DD/YYYY

*** Location of Event**

- 206 West Cooper- Shane Hague
- 120 West Erie- Ryan Buck
- 120 East Ashley -Hank Weed
- 120 East Huron - Stacee Freeman
- 111 East Cooper -Will Snead

Start Time (including setup)

11:00am

*** Ending Time (including breakdown)**

7:00pm

Estimated Number of Attendees

200

*** Brief description of event and purpose**

PorchFest 5-6 stages, over 30 performers. A fundraiser for Waves4Women. This will be our thirteenth year

*** Please list any vendors involved in your event.**

Waves4Women

By clicking this box, I agree and confirm that all information provided is true and accurate, and I further agree that I have read and understood and will follow all rules, regulations, ordinances, and policies of the City of Folly Beach.

☐ **Yes**

Events on Public Property

Print Del

Submitted by: Skipper Weatherford

Submitted On: 2026-09-16 13:33:15

Submission IP: 172.59.222.21 (172.31.66.107)
proxy-IP (raw-IP)

Status: Open

Priority: Normal

Assigned To: Wes Graham

Due Date: Open

Events on Public Property

*** First Name**
Skipper

*** Last Name**
Weatherford

*** Phone**
8435687630

*** Email**
skipperweatherford@yahoo.com

*** Date of Event**
10/18/2026
Format: MM/DD/YYYY

*** Event Location**
7 center st SandDollar

*** Number of Attendees**
300

*** Beginning Time of Event**
2pm

*** End Time of Event**
9pm

*** Purpose of Event**

Scooters for hooters, is a fundraiser for Share Our Susie, low country, local cancer patients.

*** List of Vendors Involved in the Event**

No vendors.

*** By clicking this box, I agree and confirm that all information provided is true and accurate, and I further agree that I have read and understood and will follow all rules, regulations, ordinances, and policies of the City of Folly Beach.**

☑ **Yes**

Request has been successfully updated.

Events on Public Property

Print Del

Submitted by: Kristy Nobles

Submitted On: 2026-09-24 14:05:56

Submission IP: 104.58.176.235 (172.31.66.107)
proxy-IP (raw-IP)

Status: Acknowledged

Priority: Normal

Assigned To: Wes Graham

Due Date: Open

Events on Public Property

*** First Name**

Kristy

*** Last Name**

Nobles

*** Phone**

8648713215

*** Email**

charleston@cupids.org

*** Date of Event**

02/13/2027

Format: MM/DD/YYYY

*** Event Location**

Loggerhead's Beach Grill 123 W Ashley Avenue

*** Number of Attendees**

175

*** Beginning Time of Event**

12:00PM

*** End Time of Event**

4:00PM

*** Purpose of Event**

Fun run to raise money for the Children's Tumor Foundation. CTF raises money to fund research to find a cure for Neurofibromatosis. NF affects 1 in every 2000 births and currently there is no cure.

*** List of Vendors Involved in the Event**

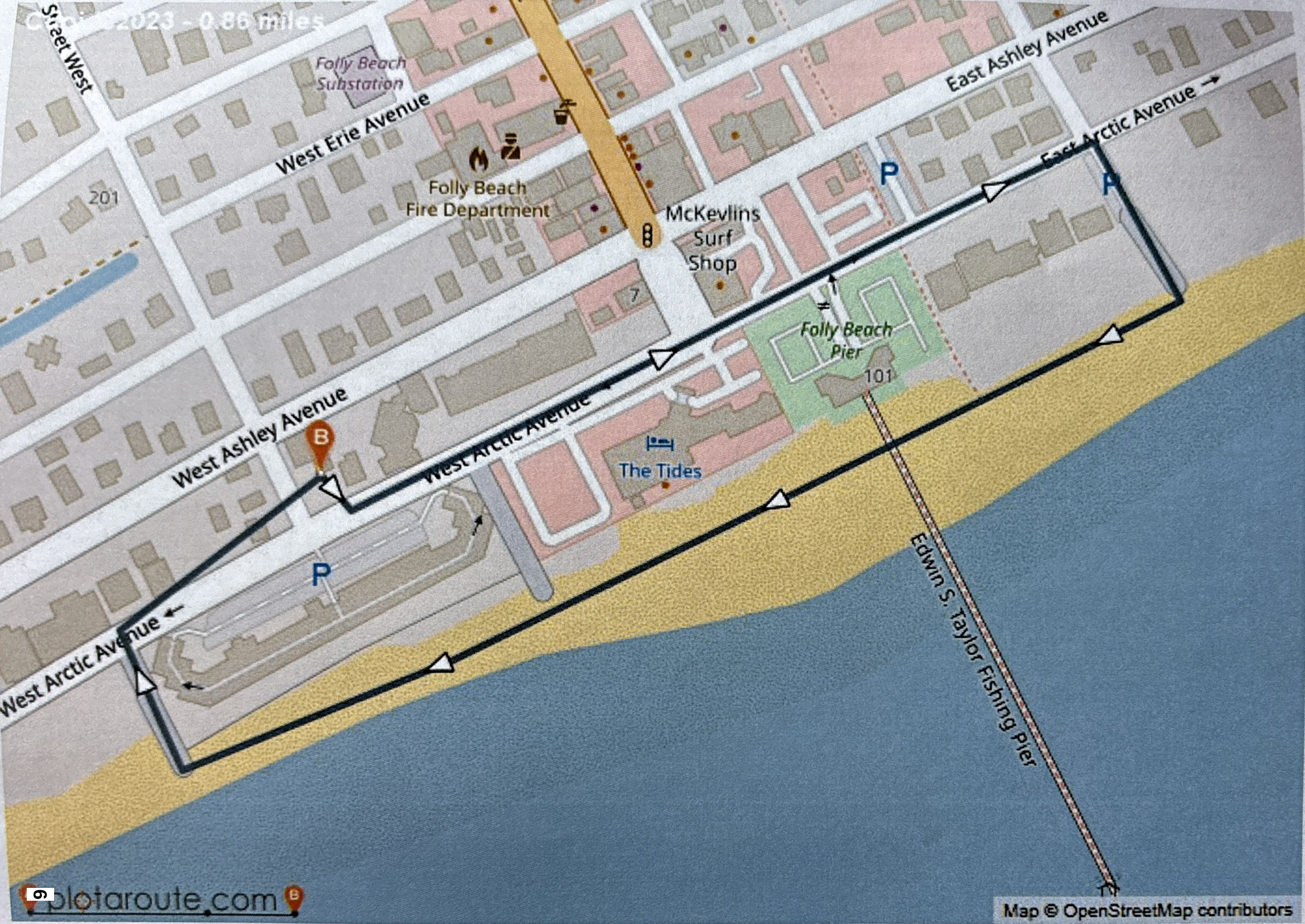
Charleston Coffee Roasters 95SX TBD

*** By clicking this box, I agree and confirm that all information provided is true and accurate, and I further agree that I have read and understood and will follow all rules, regulations, ordinances, and policies of the City of Folly Beach.**

☑ **Yes**

CUR Charleston Safety

- 4 police officers on site for the entire time of the event 12-4 (will be in charge of race route street closures).
- Volunteer checking ID's.
- Volunteer checking participants in and giving them wrist bands.
- Sign indicating private event from 12-4.
- Sign indication direction of race route.
- Volunteers along race route to help guide and assist.
- 4+ volunteers (friends of event director, no outside volunteers) at event to assist with any questions or issues.
- Day of Operations Guide will be filled out and distributed to volunteers with emergency contact numbers.


Street West
Folly Beach Substation
West Erie Avenue
Folly Beach Fire Department
McKevlins Surf Shop
East Ashley Avenue
East Arctic Avenue
201
7
P
P
Folly Beach Pier
101
West Ashley Avenue
B
West Arctic Avenue
The Tides
P
West Arctic Avenue
Edwin S. Taylor Fishing Pier
plotaroute.com
Map © OpenStreetMap contributors

CUR Risk Management Plan

The safety of our event participants, volunteers and staff is of vital concern to our organization. This document outlines the procedures to be followed in the event of a weather emergency, suspicious or inappropriate behavior, or other emergency that might arise.

I. Inclement Weather:

Please monitor weather forecasts for your city in advance of your event and advise your National Contact of the possibility of inclement weather. In addition, onsite staff and key volunteers should monitor local weather throughout the day via cell phones.

Cupid's Undie Run events are held rain or shine. As such, every attempt will be made to hold the run on the scheduled event date. However, the event could be canceled if the following conditions prevail:

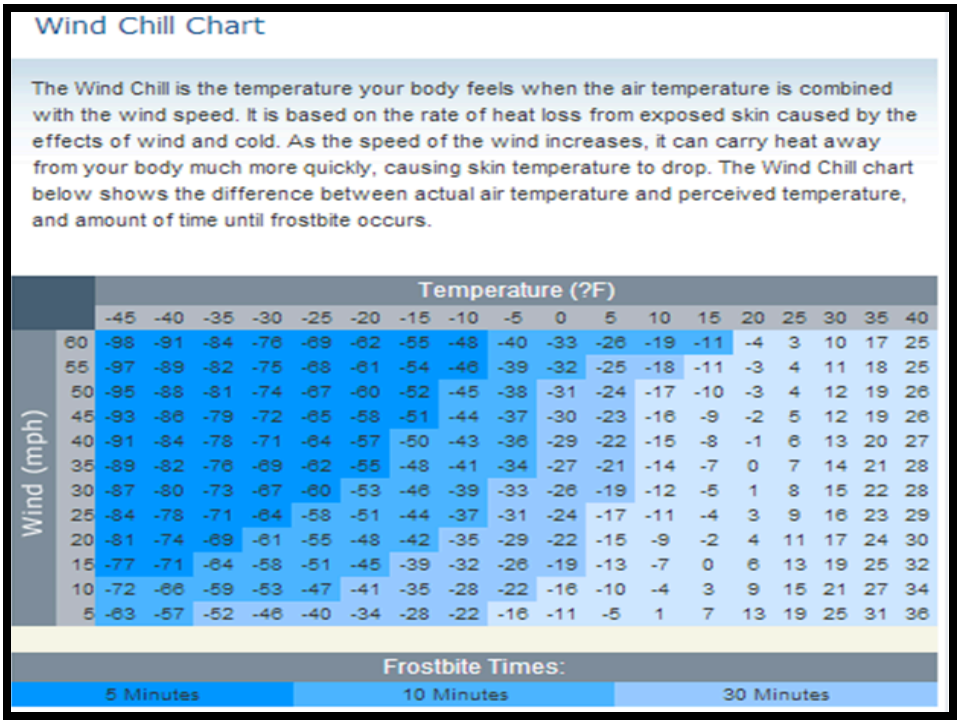
Freezing temps/extreme wind chill
Snow storm/ice storm/blizzard
Severe thunderstorm/lightning
Other severe weather

Every effort will be made to adhere to the established event schedule. Should a delay occur due to inclement weather and the delay is so lengthy as to render adherence to the original event schedule impossible, then the ED, in consultation with their National Contact and the venue and any hired security, will modify the schedule.

Shortening Run Route or Canceling Run Portion of Event - If severe weather occurs, then the run portion of the event will be shorter than normal or canceled. The decision to shorten or cancel the run portion of the event will be made by the ED after consulting with their National Contact.

No conclusive evidence exists on "average" 1-mile run times. Opinion varies widely, but most anecdotal evidence places the average between 7 and 10 minutes per mile for a non-competitive, in-shape runner. (source: LiveHealthy Chronicle)

In the event of winter weather conditions, use this **wind chill chart** to determine if the run portion is too risky:



Wind Chill Chart

The Wind Chill is the temperature your body feels when the air temperature is combined with the wind speed. It is based on the rate of heat loss from exposed skin caused by the effects of wind and cold. As the speed of the wind increases, it can carry heat away from your body much more quickly, causing skin temperature to drop. The Wind Chill chart below shows the difference between actual air temperature and perceived temperature, and amount of time until frostbite occurs.

Wind (mph)	Temperature (?F)																
	-45	-40	-35	-30	-25	-20	-15	-10	-5	0	5	10	15	20	25	30	35	40
60	-98	-91	-84	-76	-69	-62	-55	-48	-40	-33	-26	-19	-11	-4	3	10	17	25
55	-97	-89	-82	-75	-68	-61	-54	-46	-39	-32	-25	-18	-11	-3	4	11	18	25
50	-95	-88	-81	-74	-67	-60	-52	-45	-38	-31	-24	-17	-10	-3	4	12	19	26
45	-93	-86	-79	-72	-65	-58	-51	-44	-37	-30	-23	-16	-9	-2	5	12	19	26
40	-91	-84	-78	-71	-64	-57	-50	-43	-36	-29	-22	-15	-8	-1	6	13	20	27
35	-89	-82	-76	-69	-62	-55	-48	-41	-34	-27	-21	-14	-7	0	7	14	21	28
30	-87	-80	-73	-67	-60	-53	-46	-39	-33	-26	-19	-12	-5	1	8	15	22	28
25	-84	-78	-71	-64	-58	-51	-44	-37	-31	-24	-17	-11	-4	3	9	16	23	29
20	-81	-74	-69	-61	-55	-48	-42	-35	-29	-22	-15	-9	-2	4	11	17	24	30
15	-77	-71	-64	-58	-51	-45	-39	-32	-26	-19	-13	-7	0	6	13	19	25	32
10	-72	-66	-59	-53	-47	-41	-35	-28	-22	-16	-10	-4	3	9	15	21	27	34
5	-63	-57	-52	-46	-40	-34	-28	-22	-16	-11	-5	1	7	13	19	25	31	36

Frostbite Times:

5 Minutes | 10 Minutes | 30 Minutes

If a change is necessary:

- Whenever possible, an email will be sent to runners prior to the event advising them to dress appropriately.
- Route volunteers will hurry runners along the course and remind them of frostbite from prolonged exposure.
- Utilize volunteers to assist at venue doors to help avoid bottlenecks as people are getting back inside.

Once the decision to postpone or cancel the run portion of the event has been made, if applicable, notify the police or security hired for the event so that they can help facilitate spreading the word and, if applicable, moving attendees from the area.

Notice to Participants/Spectators - The decision to postpone or cancel the run portion of the event will be communicated as follows:

- If possible and time allows, via email prior to the event
- Loudspeaker announcements in the venue
- Event personnel/volunteers will circulate throughout the venue to advise the participants that the run portion will be postponed or canceled

II. Inappropriate or Suspicious Behavior

Inappropriate Behavior

The safety and comfort of everyone in attendance is of the utmost importance to Cupid's.

If you witness someone is acting inappropriately or someone alerts you that someone is acting in a way that's making people uncomfortable, identify the person and point them out to onsite security. Partner with a security person and have a conversation with them about changing their behavior. If the behavior persists, ask security to remove them from the event.

Some inappropriate behavior is obvious and some is more of a judgment call. When determining acceptable behavior, use your best judgment. If you are uncertain or did not witness the behavior, talk with others in the vicinity to get additional perspective.

Please do not let the fact that someone is a volunteer or fundraiser, or a participant that has paid to be at our event influence you to allow the behavior to persist.

Post-event follow-up
If someone is removed from the event, please be sure to follow-up with your National Contact to communicate the name of the person(s) involved as well as the details surrounding the situation.

Suspicious Behavior
The safety and security of our attendees is our highest priority. We ask that staff and volunteers be on the lookout for unusual or out-of place behavior or suspicious objects at the event venue or along the route.

If anything suspicious is observed, report the activity or behavior to onsite police or security officers and/or the proper local law enforcement authorities.

Never assume someone else will make the call. If you feel immediate attention is necessary, please call 911.

III. Staff and Volunteer drinking

As event leaders, it's important that we act professionally and are able to assist others and handle situations that may arise. Please use your best judgment if drinking or allowing volunteers to drink. You are responsible for your event and you represent Cupid's Undie Run.

IV. Evacuation Plan

Talk with the host venue to determine if they have a Safety and Evacuation Plan. If so, please get a copy in advance of the event and share with volunteers, staff, security/police and event vendors.

If the venue does not have an evacuation plan please identify all building exits, and review with volunteer staff. In the event of an emergency, all volunteers must be prepared to evacuate participants via the nearest exit to them.

V. Cash Handling

The proper handling of cash is critical to keeping our volunteers and staff safe as well as ensuring that the money is properly accounted for.

Event Day Cash and Checks

If someone offers cash to pay for registration, upgrade to the next reward level, or as a donation, ask if they mind paying with a credit card and use the QR Codes or have them make a donation to their fundraising page and show you the transaction receipt. Obviously we won't turn away money if there's no other option, but credit card is seamless and preferred as the less cash around on event day the better.

Here's the plan for handling cash:

1. Assign one person to be responsible for a cash envelope or box for the entire day.
    - This person should be someone known to us, someone we trust.
    - This person should not be the Event Director (we understand if it has to be) but EDs need to be mobile and available to handle a myriad of tasks.
    - Like most volunteers, they need to remain sober for the duration of the event.
    - They should be stationed in one location during the event (likely the check-in desk) .

2. At the end of the event, the ED and the cash volunteer need to sit down and count the money. Please count it multiple times to ensure accuracy.

3. Print out a CUR donation form with CUR event date, city and total amount of cash and checks. Take a picture of this form and send it to your NDM.

4. Put the donation form into a discreet or "currency" envelope along with all the cash and checks.

5. Seal the envelope.

7. Drop the envelope off at your nearest Post Office/USPS or UPS Store and ship WITH TRACKING (DO NOT TELL THEM WHAT IS IN THE ENVELOPE) the most cost effective way possible to the CTF Lockbox (then submit for reimbursement):

Children's Tumor Foundation
Mail Code: 6895
PO Box 7247
Philadelphia, PA 19170-0001

- Get a receipt and tracking number from USPS, UPS or FedEx store employee.
- Text your National Contact when you have sent the envelope.

- If they ask what is in the envelope say *“documents valued at $XX (the amount of the cash inside)” DO NOT TELL THEM THERE ARE CASH OR CHECKS IN ENVELOPE.*
- DO NOT WAIT LONGER THAN 3 DAYS TO SEND IN MONEY.

VI. Injuries or accidents

In the event of an event day injury or accident, please fill out the Accident Report Form found in SmartSheet called Incident Report Form within 24 hours. Any National HQ staff will be able to text you a link if needed.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 1/8/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Hugh Wood Inc, New York
45 Broadway, Suite 1620
New York NY 10006

CONTACT NAME: Vince Falcone
PHONE (A/C, No, Ext): 212-509-7312 **FAX (A/C, No):**
E-MAIL ADDRESS: vfalcone@risk-strategies.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Philadelphia Indemnity Ins Co.	18058
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED CHILTUM-01
Children's Tumor Foundation
697 3rd Avenue, Suite 418
New York NY 10017

COVERAGES **CERTIFICATE NUMBER:** 622499996 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X **COMMERCIAL GENERAL LIABILITY**			PHPK2523600	3/1/2024	3/1/2025	EACH OCCURRENCE	$ 1,000,000
	[ ] CLAIMS-MADE [X] OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	X POLICY [ ] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	[ ] OTHER:							$
A	**AUTOMOBILE LIABILITY**			PHPK2523600	3/1/2024	3/1/2025	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	[ ] ANY AUTO						BODILY INJURY (Per person)	$
	[ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
A	X **UMBRELLA LIAB** X OCCUR			PHUB853086	3/1/2024	3/1/2025	EACH OCCURRENCE	$ 5,000,000
	EXCESS LIAB [ ] CLAIMS-MADE						AGGREGATE	$ 5,000,000
	[ ] DED X RETENTION $ 10,000							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						[ ] PER STATUTE [ ] OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] **(Mandatory in NH)**	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Loggerhead's Beach Grill is included as additional insured as required by written contract or agreement for event held on February 15, 2025 at 123 W. Ashley Ave., Folly Beach, SC, 29439.

CERTIFICATE HOLDER

Loggerhead's Beach Grill
123 W Ashley Ave.
Folly Beach SC 29439

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

Events on Public Property

Print Del

Submitted by: Carrie Respect the Break

Submitted On: 2026-09-25 14:28:19

Submission IP: 172.59.221.188 (172.31.66.107)
proxy-IP (raw-IP)

Status: Open

Priority: Normal

Assigned To: Wes Graham

Due Date: Open

Events on Public Property

*** First Name**
Carrie

*** Last Name**
Respect the Break

*** Phone**
8439919395

*** Email**
carrie@respectthebreak.org

*** Date of Event**
10/31/2026
Format: MM/DD/YYYY

*** Event Location**
Start at Red shed and go up E Arctic

*** Number of Attendees**
50

*** Beginning Time of Event**
6:00

*** End Time of Event**
7:30

*** Purpose of Event**
It will be a costume bike ride

*** List of Vendors Involved in the Event**
Respect the Break

*** By clicking this box, I agree and confirm that all information provided is true and accurate, and I further agree that I have read and understood and will follow all rules, regulations, ordinances, and policies of the City of Folly Beach.**

☑ **Yes**