

CITY OF FOLLY BEACH

Chris Bizzell, Mayor



Folly Beach, SC 29439

www.cityoffollybeach.com

(P) 843-588-2447

William Farley, Council Member

Skip Fink, Council Member

Billy Grooms, Council Member

Blair Holladay, Council Member

Katherine Houghton, Mayor Pro Tem

DJ Rich, Council Member

City Council Meeting 7:00 PM

Tuesday, October 13, 2026

Council Chambers

21 Center Street

Folly Beach, SC 29439

1. CALL TO ORDER/ROLL CALL

2. INVOCATION & PLEDGE OF ALLEGIANCE

- a. Councilmember Holladay

3. MAYOR'S COMMENTS

4. STAFF REPORTS

- a. Sole Source Procurement, Arctic Ave 60% Preliminary Right of Way Design- Eric Lutz
- b. Sole Source Procurement, Clam Farm Storage and Parking Improvements- Eric Lutz
- c. Sole Source Procurement, East Cooper Drainage Design and Permitting Phase - Eric Lutz
- d. Contract Award for West Ashley Pedestrian Path Between 2nd & 3rd Street-Eric Lutz
- e. Center Street Storm Water & East Hudson Construction Contract Finalization-Lee Gessner
- f. Special Events Committee Review and Recommendations- Wes Graham
- g. Purchase of a New Public Safety Boat-Andrew Gilreath
- h. Trident United Way's Thrive Program- Anderson Still
- i. New Exterior Electronic Sign for Community Center- Chris Moe
- j. Review of Planning Commission Hearing of Ordinance 013-26, Required Notice in Private Parking Lots- Chris Lubert

5. APPROVAL OF AGENDA

6. APPROVAL OF MINUTES

- a. September 8th, 2026 Meeting Minutes

7. PERSONAL APPEARANCES

- a. Request for an Exception to Allow a Non-Pervious Driveway at 513 East Arctic-Adam Martinelli
- b. Request for Event Approval, Porch Fest 2027- Sarah Butler
- c. Request for Event Approval, Halloween Costume Bike Ride-Carrie Rosen
- d. Request for High Impact Filming Approval October 21st-Timothy Grady
- e. Request for High Impact Filming Approval November 5th-9th-Timothy Grady

8. CITIZENS' COMMENTS

9. COMMISSION, BOARD, COMMITTEE REPORTS

- a. Planning Commission Recommendations, Paid Parking Lot Signage -Paula Stubblefield, Chair

10. OLD BUSINESS

- a. **ORDINANCE 013-26:** An Ordinance Amending the Folly Beach Code of Ordinances Chapter 164 (Use Standards) by Requiring Private Commercial Parking Operators to Display Daily And Hourly Rates. **(SECOND READING)**

11. NEW BUSINESS

- a. **PROCLAMATION** - World Pancreatic Cancer Day
- b. Boards and Commission Appointment

Tourism Visitors Promotion Committee

- 1 At Large
 - Christian Brutzer
 - Gerrie Dlaney
- 1 Lodging
 - John McFarland
- c. **RESOLUTION 52-26:** A Resolution by the Folly Beach City Council Awarding a Contract for Design, Engineering, and Permitting of The PS & PW Storage Pad Located at 2101 Folly Road for Thirty-Five Thousand Two Hundred and Seventy-Five Dollars (\$35,275.00).
- d. **RESOLUTION 53-26:** A Resolution by the Folly Beach City Council to Amend the Final Contract Award to Eadie's Construction to Account for All Change Orders Incurred During the East Hudson Watermain Replacement Project Funded by the South Carolina Infrastructure Improvement Program (SCIIP) From \$2,333,739.00 to \$2,723,036.11.
- e. **RESOLUTION 54-26:** A Resolution by the Folly Beach City Council to Amend the Final Contract Award to Gulf Stream Construction to Account for All Change Orders Incurred During the Stormwater Improvement Projects Funded by the South Carolina Infrastructure Improvement Program (SCIIP) from \$7,722,415.04 to \$8,368,802.37.

- f. **RESOLUTION 55-26:** A Resolution by the Folly Beach City Council Adopting the 2027 Regular Meeting Calendars for Folly Beach City Council, Planning Commission, Design Review Board, and the Official Holiday Calendar.
- g. **RESOLUTION 56-26:** A Resolution by the Folly Beach City Council Authorizing the Purchase of a New Boat to Replace M1102 in the Amount of Thirty-Eight Thousand Dollars (\$38,000) Using Funds from the Adopted Fiscal Year 2027 General Fund Budget (\$36,000) and the Remaining Funds from the Marine Boat Reserve Account (\$2,000).
- h. **RESOLUTION 57-26:** A Resolution by the Folly Beach City Council awarding a contract for design and permitting of Phase 2 of the East Cooper Avenue Drainage Improvements Project for one hundred sixty-seven thousand, five hundred dollars (\$167,500).
- i. **RESOLUTION 58-26:** A Resolution by the Folly Beach City Council Authorizing Staff to Execute a Contract for Arctic Avenue 60 Percent Design Completion with A Morton Thomas and Associates, Inc. In the Amount of Six Hundred Thirty-Two Thousand, Seven Hundred Eighty Dollars (\$632,780).
- j. **RESOLUTION 59-26:** A Resolution by the Folly Beach City Council to Amend the Final Contract Award to Weston & Sampson for Grant Administration and Project Management Services Related to Stormwater Improvements Described by RFQ 03-23 and Funded by the South Carolina Rural Infrastructure Authority and The American Rescue Plan Act from \$1,006,900.00 to \$1,094,900.00.
- k. **RESOLUTION 60-26:** A Resolution by the Folly Beach City Council Awarding a Contract for Construction of A Pedestrian Path Along West Ashley Avenue From 2nd Street West To 3rd Street West In The Amount of Four Hundred Fifty-Seven Thousand, Five Hundred Thirty-Two Dollars And Thirty-Five Cents (\$457,532.35) With A 15% Contingency From The Public Works Capital Account.
- l. **RESOLUTION 61-26:** A Resolution by the Folly Beach City Council Honoring the 150th Anniversary of The Morris Island Lighthouse and Declaring October 1st as Lighthouse Day in The City Of Folly Beach.
- m. **RESOLUTION 62-26:** A Resolution By The Folly Beach City Council Warding RFP 03-26: Short-Term Rental Ordinance Study Contract.

12. COUNCIL COMMENTS

13. ADJOURNMENT

PUBLIC NOTICE

ALL MEDIA WERE NOTIFIED PURSUANT TO STATE LAW

City Council will not vote on matters discussed during Work Sessions or Executive Sessions.

However, matters discussed may be voted on during the evening City Council meeting. In keeping with the Americans with Disabilities Act, persons needing assistance, alternative formats, ASL interpretation, or other accommodation, please contact the Municipal Clerk at 843- 513-1833 during regular business hours at least 24 hours prior to the meeting. Hearing devices are available upon request for those with hearing difficulties.

The City of Folly Beach, in an effort to go green, will no longer have the Ordinances and Resolutions included in the agenda. Citizens interested in having a copy, please see the Municipal Clerk.



City of Folly Beach

Date: October 13th, 2026

Re: Sole Source Contract for Arctic Ave Redesign-proceed from 30% to 60% design – AMT Engineering

Mayor and Council,

Staff recommends City Council authorize the City Administration to execute a professional services agreement with A. Morton Thomas & Associates, Inc. (AMT) in the amount of \$632,780.00 to advance the Arctic Avenue Plan Two redesign from 30% preliminary design to 60% Right-of-Way (ROW) Design Plans.

In March 2023, City Council allowed staff to execute a professional services agreement with AMT to provide planning and preliminary engineering services for 30% preliminary design concept that reallocates the SCDOT right-of-way to provide safe, multimodal accommodations (a dedicated shared-use path for cyclists and pedestrians, formalized on-street parking for passenger vehicles and golf carts, enhanced pedestrian crossings, and improved stormwater drainage).

To maintain project momentum and position the City to secure regional and state construction funding, staff and AMT have developed the detailed scope of work required to advance the corridor to 60% ROW Design Plans.

Project Significance & Need for 60% Design

Reaching the 60% design threshold is the single most critical engineering milestone for corridor implementation:

- **Establishing the Right-of-Way Footprint:** The existing right-of-way along Arctic Avenue is tightly constrained at 50 feet (25 feet from centerline). Advancing to 60% design defines the precise right-of-way and easement limits, property boundaries, and construction limits, resolving private encroachments (e.g., landscaping, private parking) and individual driveway tie-ins along the approximately 20 residential units per block.
- **Hydrology & Drainage Engineering:** Storm Water management presents challenges along Arctic Avenue. This phase performs complete crossline and closed storm sewer modeling (HY-8 and Open Roads Drainage), inventories existing drainage appurtenances, designs catch basins, and satisfies South Carolina Department of Environmental Services (SCDES) TMDL and stormwater requirements.
- **Agency Permitting:** Enables submission and coordination of SCDOT Encroachment e-permitting, SCDES Coastal Zone Consistency determinations, and local MS4 stormwater permits.
- **Leveraging Outside Grant Funding:** Fully engineered 60% plans and refined quantity take-offs/cost estimates are mandatory to compete effectively for major external grant funding through

the Charleston Area Transportation Study (CHATS), Charleston County Transportation Sales Tax (TST), the County Transportation Committee (CTC), and BCDCOG programs.

Scope of Services & Fee Summary

The proposed contract encompasses complete engineering, permitting, and surveying coordination to produce signed 60% ROW Design Plans within 9 months or less from Notice to Proceed (NTP):

Task Number	Task Description	Scope Highlights	Fee
Task 01	Project Organization & Management	Project schedule (GANTT tracking), monthly coordination meetings, QA/QC documentation, sub-consultant management, and ongoing SCDOT coordination.	\$17,820.00
Task 02	Public Involvement	Maintenance of the public-facing project website and ongoing presentations/updates at City Council meetings.	\$15,780.00
Task 03	Permitting	Preparation and submittal of SCDOT Encroachment permits, SCDES Coastal Zone Consistency permits, and MS4 stormwater permitting.	\$38,160.00
Task 04	Roadway Design – 60% ROW Plans	Geometric design (horizontal/vertical alignments), typical sections, cross-sections at 50-ft intervals, driveway tie-ins, raised crosswalk detailing, utility conflict identification, right-of-way/easement platting, and detailed cost estimating.	\$441,550.00
Task 05	Hydrology & Hydraulics Engineering	Field studies and site inspection reporting, storm sewer capacity analysis, HY-8 culvert/crossline analysis, OpenRoads drainage modeling, receiving stream analysis, and BMP water quality design.	\$119,470.00
Total			\$632,780.00

Key deliverables include a complete, scalable PDF package of the 60% ROW Design Plans, construction limits, cross-sections, and an itemized engineer's estimate of probable construction cost. The total professional fee for this contract amendment is \$632,780.00. Funding will be appropriated from the Public Works Capital Fund (Account 5300-4000).

Advancing Arctic Avenue to 60% plans directly protects the City's investment by delivering a "shovel-ready" corridor plan that qualifies Folly Beach for multi-million-dollar regional capital infrastructure allocations. Because the construction of the entire two-mile corridor is cost-prohibitive under municipal

revenues alone, AMT will structure construction phasing within this deliverable to allow independent segments (e.g., the Commercial District core and Center Street intersection enhancements) to be submitted for outside funding cycles as grants open.

Staff requests city council to approve a sole source contract award for the Arctic Avenue Plan Two (RFP 09-22) 60% ROW Design Plan Development to A. Morton Thomas & Associates, Inc. (AMT) in an amount not to exceed \$632,780.00 and authorize City Administration to execute the final contract documents.

Thank you for your support on this request

Eric Lutz
Director of Public Works



City of Folly Beach

DATE: October 13th, 2026

SUBJECT: Sole Source Procurement Justification & Contract Authorization

Mayor and City Council,

City Staff requests City Council approval to authorize a Sole Source Professional Services Contract with Forsberg Engineering in the amount of \$35,275.00 (Phase 1 D&E at: \$26475.00, Phase 2 bid services at: \$6800, and reimbursable expenses not to exceed \$2000.00) for grading, drainage, and pad engineering design services for the 2101 Folly Road Parking and Storage Improvements. This contract would be funded out of Facilities Capital (6000-4000) where we budgeted \$250,000.00 in the FY27 budget for this project.

Justification for Sole Source Procurement:

Pursuant to the City of Folly Beach Procurement Policies and standard municipal procurement standards, sole source qualification is warranted based on the following determinations:

- Continuity of Prior Engineering Work and Proprietary Site Data:

Forsberg Engineering & Surveying, Inc. performed the original boundary, topographic, and existing conditions survey for this specific parcel (TMS #331-00-00-140). Because Forsberg already developed and maintains the baseline CAD files, elevation models (NAVD 88), boundary control (NAD 83), and utility mapping for the site, they are uniquely positioned to transition straight into design documents without repeating preliminary work.

- Elimination of Duplicative Costs and Expenses:

Retaining a different engineering firm would require a third party to conduct a new survey or perform extensive field verification to accept professional liability for the site control data. By contracting Forsberg, the City avoids the redundant expense of full-site topographic re-surveying, limiting field survey work only to minor supplementary data collection needed for construction drawings. This saves the City both direct engineering costs and billable field crew hours.

- Schedule Acceleration and Regulatory Efficiency:

Starting civil design with a firm unfamiliar with the site would introduce substantial procurement and onboarding delays. Forsberg can start on this project now to prepare the construction plans, site clearing and demolition drawings, grading and drainage layouts, and the Comprehensive Storm Water Pollution Prevention Plan (C-SWPPP) Technical Report required for regulatory submittals to Charleston County and SCDES.

Recommendation:

Authorize staff to execute a professional services agreement with Forsberg Engineering & Surveying, Inc. in an amount not to exceed \$35,275.00 for the civil engineering design, permitting, bidding support, and construction administration of the 2101 Folly Road laydown and storage yard.

Eric Lutz
Director of Facilities

Andrew Gilreath
Director of Public Safety



City of Folly Beach

DATE: October 13th, 2026

SUBJECT: Sole Source Contract Award Justification and Recommendation: Phase 2 E. Cooper Avenue Drainage Improvements (Design and Permitting)

Mayor and City Council

The Department of Public Works (DPW) requests that City Council approve a sole source contract award and authorize City Staff to execute a contract amendment with Thomas & Hutton Engineering Co. (Thomas & Hutton) in the amount of \$167,500.00 for Phase 2 Final Engineering Design and Environmental Permitting for the E. Cooper Avenue Drainage Improvements Project.

This contract directly builds upon the Phase 1 Drainage and Flood Mitigation Study completed by Thomas & Hutton in March 2026 (Project #J-33106.0000). Awarding Phase 2 to Thomas & Hutton ensures continuous project progression, protects the City's prior investment, avoids substantial duplicate modeling and onboarding expenses, and expedites construction-ready plans to mitigate chronic roadway and structural flooding along E. Cooper Avenue, E. Erie Avenue, and E. 11th Street.

Phase 2 Scope of Work

On September 16, 2026, Thomas & Hutton submitted a formal proposal structured as an amendment to the original Agreement to transition the study's engineering recommendations into permitted, biddable construction documents. Phase 2 encompasses four core work packages:

1. Topographic, Utility & Environmental Surveys (\$38,700.00 – Lump Sum):
 - Comprehensive design-grade topographic surveying along approximately 1,200 linear feet of public right-of-way, mapping all infrastructure, road geometry, trees, invert elevations, and utilities (Subsurface Utility Engineering Quality Level B).
 - Formal wetland delineation and Waters of the U.S. mapping, GIS-based Aquatic Resources documentation, and submittal of a Jurisdictional Determination Request (JDR) to the U.S. Army Corps of Engineers (USACE) and SCDES-BCM.
 - Geotechnical subsurface investigations, including Cone Penetrometer Tests (CPTs), Dynamic Cone Penetrometer (DCP) tests, pavement core samples, and hand auger borings at planned pipe crossings and outfall structures to guide foundation and trench design.
2. Civil Engineering Construction Design (\$68,200.00 – Lump Sum):

- Preparation of full construction drawings including demolition plans, site plans, drainage plan/profiles, erosion and sediment control plans, water and sewer relocation plans, and structural outfall details.
 - Phased design submittals at the 30%, 70%, and 100% completion intervals, with updated Opinions of Probable Construction Cost prepared at each milestone.
3. Regulatory Permitting Coordination (\$42,100.00 – Time & Expense Budget):
- Preparation, submittal, and tracking of permit packages to regulatory agencies, including:
 - U.S. Army Corps of Engineers (USACE) and SCDES Bureau of Coastal Management (BCM).
 - South Carolina Department of Environmental Services (SCDES) Coastal Zone Consistency (CZC) and NPDES General Permit for Stormwater Discharges from Construction Activities.
 - South Carolina Department of Transportation (SCDOT) encroachment permitting.
 - Municipal Separate Storm Sewer System (MS4) local compliance.
 - Agency comment responses, permit revisions, and utility relocation coordination with the City of Folly Beach Utilities Department, Dominion Energy, AT&T, and Comcast.
4. General Project Consulting & Reimbursables (\$18,500.00 – Time & Expense Budget):
- Technical advisory support, inter-agency meetings, stakeholder coordination, and administrative submittal expenses.
 - Total Contract Amount (\$167,500.00)

Sole Source Procurement Justification

Pursuant to the City of Folly Beach procurement policies, sole source procurements are authorized when compatibility, specialized institutional knowledge, continuity of service, or single-source technical expertise make competitive solicitation impractical and adverse to the financial and operational interests of the City. DPW has found the following:

1. Retention of Proprietary Numerical Modeling & Avoidance of Substantial Duplication Costs

Thomas & Hutton built and calibrated the baseline 1D/2D PCSWMM hydrologic and hydraulic models for this specific 18.3-acre watershed. Stormwater design in a low-lying, tidally influenced barrier island environment requires specialized tailwater stage-storage modeling. If the City were to bid out Phase 2:

- A new engineering firm could not legally or professionally adopt Thomas & Hutton's proprietary modeling files without independent verification.
- Any third-party firm would need to rebuild or recalibrate the watershed hydraulic model from scratch to stamp and seal construction plans.

- This redundancy would cost the City an estimated \$35,000 to \$50,000 in duplicate engineering hours and add four to six months of project delay without adding any technical value.

2. Contractual Continuity and Pre-Negotiated Phasing

The competitive selection or initial engagement for the Phase 1 Agreement structured the project as a phased initiative, specifically referencing that design, permitting, and construction-phase services would follow directly as an expanded scope of work. Awarding Phase 2 as an amendment preserves this established contractual structure and maintains full legal continuity.

3. Established Agency and Site-Specific Environmental Context

Permitting drainage outfalls into the marsh creeks of the Folly River requires extensive regulatory coordination with SCDES-BCM and the USACE. During Phase 1, Thomas & Hutton established the baseline environmental delineation and outfall alignments. Their familiarity with local coastal conditions, existing City utilities, Charleston County GIS data, and regional SCDOT encroachment requirements eliminates onboarding friction and minimizes regulatory turnaround times.

4. Schedule and Risk Mitigation

E. Cooper Avenue and E. Erie Avenue experience active, recurring flooding during common high-tide cycles and seasonal storms, impeding emergency response and impacting residential property access. Thomas & Hutton is fully mobilized to commence Phase 2 within seven days of authorization.

Cost Reasonableness and Fee Assessment

In the FY27 budget under Public Works contracts (5300-5100), the city budgeted \$180,000.00 specifically for Thomas & Hutton to execute Phase 2 E. Cooper Drainage Design and Permitting. Thomas & Hutton's proposed total fee of \$167,500.00 is under budget and competitive for municipal coastal drainage design.

Eric Lutz
Director of Public Works



City of Folly Beach

Date: October 13th, 2026

Re: Recommendation of Award – Folly Beach Pedestrian Path (West Ashley Avenue 2nd Street West to 3rd Street West) – RFP No. 04-26

Mayor and Council,

This memorandum requests City Council approval to award the construction contract for the Folly Beach Pedestrian Path project along West Ashley Avenue from 2nd Street West to 3rd Street West. Following a formal competitive bidding process evaluated by our consulting engineers, Davis & Floyd, Inc., we recommend awarding the contract to the lowest responsive, responsible bidder, Truluck Roadway Services, LLC, for a total base bid amount of \$457,532.35.

Project Background and Bid Evaluation

The project scope involves installing a pervious asphalt pedestrian path, sedimentation and erosion control measures, concrete ribbon curbing, necessary utility relocations, and right-of-way clearing. On October 6, 2026, the City received two (2) competitive bids for RFP 04-26. Davis & Floyd, Inc. conducted a thorough technical and financial review of the submissions and verified that the low bidder is fully licensed, qualified, and highly competent to execute the work.

Bid Procurement Summary

Bidder	Total Base Bid Cost	Status
Truluck Roadway Services, LLC	\$457,532.35	Lowest Responsive & Responsible
Truluck Construction, Inc.	\$461,369.00	Higher Bid

Financial Impact & Funding Source

The total required contract value of \$457,532.35 aligns well within the engineer's final 90% project budget framework, which projected a total cost of \$514,798.00 inclusive of a 15% contingency. Funding for this capital improvement is securely positioned and fully available

within the Folly Beach FY27 Approved Budget (\$700,000.00 budgeted), to be charged directly against account line 5300-4000 (Public Works Capital).

Recommendation

I concur with the professional evaluation and recommendation of our consulting engineers at Davis & Floyd, Inc. and I respectfully request City Council allow city staff to execute a construction contract with Truluck Roadway Services, LLC in the amount of \$457,532.35 with a 15% contingency made available to staff for unforeseen circumstances, for a total project amount of \$526,165.

Thank you for your support on this request

Eric Lutz
Director of Public Works

DAVIS & FLOYD

SINCE 1954

October 6, 2026

Eric Lutz, Director of Building/Facilities/Public Works
City of Folly Beach
21 Center Street
Folly Beach, SC 29439

via e-mail: elutz@follybeach.gov

Re: Recommendation of Award
Folly Beach Pedestrian Path – West Ashley Avenue 2nd Street West to 3rd Street West
Bid No.: RFP 04-26

Dear Mr. Lutz,

On October 6, 2026, two (2) bids for the referenced project were received. The bids have been reviewed, and a tabulation of the bids received is enclosed. The lowest responsive, responsible bidder for the total Base Bid is Truluck Roadway Services, LLC, 1528 Trailee Drive, Charleston, SC 29407 with a total Base Bid in the amount of \$457,532.35.

Based upon a review of their current licensing status with the State, we feel the low bidder is both qualified and competent in performing work associated with the project. Davis & Floyd hereby recommends that the project be awarded to Truluck Roadway Services, LLC in the amount of \$457,532.35.

Please advise if you have any questions regarding this matter.

Very truly yours,

DAVIS & FLOYD, INC.



Steven R. Wall, PE
Associate | Senior Project Manager

c: Molly Conway – mconway@davisfloyd.com

1940 Algonquin Road, Suite 301 • Charleston, SC 29405

O: (843) 554-8602

WWW.DAVISFLOYD.COM

DAVIS & FLOYD

SINCE 1954

Meeting Attendance List

PURPOSE: Bid Opening

DATE: October 6, 2026

TIME: 2:00 PM

LOCATION: 1940 Algonquin Road, Suite 301, Charleston, SC 29405

PROJECT NAME Folly Beach Pedestrian Path - West Ashley JOB NO. FB RFP No.: 04-26

Avenue 2nd St. West to 3rd St. West

DF No.: 32308.00

Check the Copy box to receive a copy of the sign-in sheet via email.

	Name	Organization	Phone	Email	Copy
1.	Eric Lutz	City of Folly Beach	843-708-9982	elutz@follybeach.gov	☐
2.	Molly Conway	Davis & Floyd Inc.	843-554-8602	mconway@davisfloyd.com	☐
3.	Chris Truluck	Truluck Roadway Services, LLC	843-614-2712	chris@truluckrs.com	☐
4.	Dianna Neese	Truluck Construction, Inc.	843-766-5571	dianna@truluckconst.com	☐
5.	F. Steven Johnson Jr.	Davis & Floyd Inc.	843-554-8602	sjohnson@davisfloyd.com	☒
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DAVIS & FLOYD

SINCE 1954

Folly Beach Pedestrian Path – West Ashley Avenue 2nd Street West to 3rd Street West

City of Folly Beach

DF JOB NO.: 32308.00

BID NO.: RFP 04-26

OPENING DATE: Tuesday, October 6, 2026 @ 2pm

Location: 1940 Algonquin Road, Suite 301, Charleston, SC 29405

	Proposed Bidders	Total Base Bid	Bid Bond	Add 01
1.	Truluck Roadway Services, LLC	\$ 457,532.85	✓	N/A
2.	Truluck Construction Inc.	\$ 461,369.00	✓	N/A
3.		\$		
4.		\$		
5.		\$		
6.		\$		
7.		\$		
8.		\$		
9.		\$		
10.		\$		
11.		\$		
12.		\$		
13.		\$		
14.		\$		
15.		\$		

RFP# 04-26 Folly Beach Pedestrian Path

West Ashley Avenue 2nd Street West to 3rd Street West

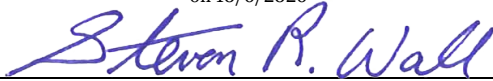
Engineer's Cost Comparison of Bids Received

Date: October 6, 2026

DAVIS & FLOYD

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I, Steven R. Wall, certify that this is a true and correct tabulation of bids received
on 10/6/2026



South Carolina P.E. Registration No. 23172
DAVIS & FLOYD, INC.

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Unit</u>	<u>TRULUCK ROADWAY SERVICES, LLC</u>		<u>TRULUCK CONSTRUCTION, INC.</u>	
				<u>Unit Price</u>	<u>Total Cost</u>	<u>Unit Price</u>	<u>Total Cost</u>
1	West Ashley Avenue 2nd St. West to 3rd St. West						
A.	General Items						
i.	Mobilization and Traffic Control	1	LS	\$52,000.00	\$52,000.00	\$ 55,000.00	\$55,000.00
ii.	Bonds and Insurance	1	LS	\$12,500.00	\$12,500.00	\$4,603.00	\$4,603.00
B.	Sidewalk						
i.	Pervious Asphalt Paving (sidewalks, driveways, golf cart parking)	6,243	SF	\$36.45	\$227,557.35	\$27.00	\$168,561.00
C.	Sedimentation & Erosion Control						
i.	Sediment Tubes	825	LF	\$15.00	\$12,375.00	\$20.00	\$16,500.00
ii.	Stabilized Seeding and Grassing	1	LS	\$3,100.00	\$3,100.00	\$7,210.00	\$7,210.00
D.	Landscaping						
i.	Landscaping	1	LS	\$38,500.00	\$38,500.00	\$43,417.00	\$43,417.00
E.	Removal/Relocation						
i.	Arborist & Additional Selective Tree Removal/Relocation	1	LS	\$10,500.00	\$10,500.00	\$10,900.00	\$10,900.00
ii.	Right-of-Way Clearing and Landscape Removal	1	LS	\$45,000.00	\$45,000.00	\$69,640.00	\$69,640.00
iii.	Utility Relocation	1	LS	\$18,500.00	\$18,500.00	\$48,250.00	\$48,250.00
iv.	Sign Removal/Relocation	1	LS	\$2,600.00	\$2,600.00	\$2,450.00	\$2,450.00
F.	Concrete Ribbon Curb						
i.	Flush 6" Ribbon Curb	124	LF	\$75.00	\$9,300.00	\$87.00	\$10,788.00
G.	Signage						
i.	New Signage	1	LS	\$15,600.00	\$15,600.00	\$14,050.00	\$14,050.00
2	Allowances						
i.	Utility Relocation Allowance	1	LS	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
TOTAL BASE BID ITEMS 1-2, INCLUSIVE =					\$457,532.35		\$461,369.00



CITY OF FOLLY BEACH

Date: October 13th, 2026

Re: Stormwater & East Hudson Construction Contract

Mayor and City Council,

Final accounting for the city's grant-funded stormwater and water main replacement projects shows savings of \$322,554.81 under the approved budget. These savings bring the city's total costs to \$1,677,445.19 (roughly 13.2% of the \$12,704,038.48 project total). The two resolutions presented for Council's approval at the October meeting will serve as the final reconciliation of the project contracts. This will allow staff to close out all State grant funding and provide documentation for the American Rescue Plan Act funding used in these projects.

Center Street construction was the most visible aspect of this project. It was also the final stage of work that started over four years ago when Council authorized initial grant applications. Prior to the first shovel of dirt, staff in multiple departments spent hundreds of hours tracking, verifying, and reporting to the state, securing additional rounds of funding, and coordinating permitting and approvals across multiple government and utility partners. That work, and Council's foresight, allowed the largest and most complex infrastructure project in the city's history to be finished within the allowable time frame and under budget.

Lee E. Gessner IV, CPA
Director of Finance

Stormwater Engineering			East Hudson Watermain Engineering		
Weston & Sampson	\$	1,006,900.00 R21-23	JMT	\$	477,700.00 R33-23
Amendment #1		Reconfigure phase costing, No change to total contract award	Amendment #1	\$	39,600.00 GPR depth scanning
Amendment #2		Reconfigure phase costing, No change to total contract award			
Amendment #3		Reconfigure phase costing, No change to total contract award			
Amendment #4		Reconfigure phase costing, No change to total contract award			
Amendment #5	\$	88,000.00 Increased Resident Proj Rep Services			
Current Contract	\$	1,094,900.00	Current Contract	\$	517,300.00 R24-25
Stormwater Construction			East Hudson Watermain Construction		
Gulf Stream Construction	\$	7,402,715.04 R10-25	Eadie's Construction	\$	2,851,959.00 R20-25
Gulf Stream Change Order #1	\$	(16,266.35) FRP Alt Alignment of Pipe to Outfall	Eadies Change Order #1	\$	16,160.00 E Hudson watermain tie in at Center St
Gulf Stream Change Order #2	\$	380,155.96 Culvert Paver, Pipe, Catch Basin Adds & Waterline Relocates		\$	308.00 Replace 8" PVC pipes for 5 fire hydrants
Gulf Stream Change Order #3	\$	319,700.00 R23-26 E Hudson Mill & Overlay from Eadie's	Eadies Change Order #2		
Gulf Stream Change Order #4	\$	123,470.35 Gas line relocations	Eadies Change Order #3	\$	105,954.02 Add 150LF of 8" pipe to W Hudson tie in
Gulf Stream Change Order #5	\$	17,420.19 E Huron ped path drainage inlet add	Eadies Change Order #4	\$	(518,220.00) R22-26 E Hudson Mill & Overlay to Gulf Stream
Gulf Stream Change Order #6	\$	78,597.51 Traffic light signal wiring & duct banks	Eadies CO #4 - Negotiated		(418,450.03)
Gulf Stream Change Order #7	\$	24,783.24 E Huron & 2nd E grading, gravel, mill, overlay, and inlet add	Eadies Change Order #5		Extending Contract Deadline to 6-19-26
Gulf Stream Change Order #8	\$	26,747.71 Center St tie in asphalt adds & Extend Deadline 9-18-26			
Gulf Stream Change Order #9	\$	11,478.72 Center St shoulder & island plant adds	Eadies Change Order #6		Extending Contract Deadline to 10-1-26
Current Contract	\$	8,368,802.37	Eadies Change Order #7	\$	167,105.12 Additional main tie in at water plant, 423 tons of additional asphalt for E Hudson
			Current Contract	\$	2,723,036.11

CONTRACTS GRAND TOTAL 12,704,038.48

15% CITY MATCH APPROVED VIA RESOLUTIONS	1,750,253.11
LESS: CITY MONEY SPENT TO DATE	(553,760.75)
CURRENT 15% CITY MATCH APPROVED REMAINING	1,196,492.36
LESS: CHANGE ORDERS REQUIRED	(1,123,684.44)
FINAL 15% CITY MATCH APPROVED REMAINING	72,807.92

FY27 GENERAL FUND BUDGET ALLOCATED	2,000,000.00
LESS: CITY MONEY SPENT TO DATE	(553,760.75)
CURRENT FY27 GENERAL FUND BUDGET TOTAL ALLOCATED REMAINING	1,446,239.25

FY27 GENERAL FUND BUDGET ALLOCATED	2,000,000.00
LESS: CITY MONEY SPENT TO DATE	(553,760.75)
LESS: CHANGE ORDERS REQUIRED	(1,123,684.44)
FINAL FY27 GENERAL FUND BUDGET ALLOCATED UNDERAGE	322,554.81

South Carolina Infrastructure Investment Program Grant #A-23-C072

Rural Infrastructure Authority Grant #S-23-C072

Purpose: City of Folly Beach Stormwater and Utility Improvements

Oversight: South Carolina Rural Infrastructure Authority, BCDCOG Grant Administration

Grant Period: April 24, 2023 - October 1, 2026

SCIIP Construction Grant Funds **\$10,000,000** All grant funds spent.

South Carolina Rural Infrastructure Authority Grant #S-23-C072

Purpose: Stormwater and Utility Improvements - (Allowable for SCIIP Match and/or Admin Costs)

Oversight: South Carolina Rural Infrastructure Authority

Grant Period: April 24, 2023 - December 1, 2026

Reporting: 1st day of each calendar quarter beginning 10/1/23

RIA Non-Construction Grant Funds **\$500,000** All grant funds spent.

American Rescue Plan Act- Assistance Listing #21.027

Purpose: Coronavirus State and Local Fiscal Recovery Funds

Oversight: United States Treasury

Grant Period: March 3, 2021 - December 31, 2026 (ALL FUNDS OBLIGATED BY DECEMBER 31, 2024)

(City designated for Redundant Watermain and Stormwater SCIIP Grant Match)

Stormwater Construction \$87,521.00

Stormwater Project Management \$238,872.89

East Hudson Watermain Construction \$148,540.94

East Hudson Watermain Project Management \$51,658.46

ARPA (City Match) Grant Funds **\$526,593.29** All grant funds spent.

Grants Grand Total **\$11,026,593.29**

City Money **1,677,445.19**

Contracts Grand Total **12,704,038.48**

Ratio of City Money to Contracts Grand Total 13.2%



CITY OF FOLLY BEACH

Date: September 13th, 2026

Re: Special Events Committee

Mayor and Council,

The Special Events Committee met on September 28th & October 5th to review six event applications. Below is a summary of each event and the Committee's recommendations:

Scooter for Hooters, October 18, 2026, 2:00 PM – 9:00 PM

Scooter for Hooters is an annual fundraiser for Share Our Suzy (SOS) Lowcountry, which provides financial support to local breast cancer patients from diagnosis through remission. The event coordinator has agreed to work with Public Safety staff regarding event logistics and coordination. This is a pre-approved event and requires no action from City Council. The Special Events Committee voted unanimously to approve the event.

Cupid Undie Run, February 13, 2027, 12:00 PM – 4:00 PM

Cupid Undie Run is an annual fun run to raise money for the Children's Tumor Foundation. The run starts at Loggerheads Beach Grill and travels down Arctic, transitioning onto the beach at 2nd Street East, and returns to Loggerheads via the beach. The event will utilize four police officers on site to facilitate the street closures, along with clearly marked volunteers along the route. The event coordinator has agreed to work with Public Safety staff regarding event logistics and coordination. This is a pre-approved event and requires no action from City Council. The Special Events Committee voted unanimously to approve the event.

Halloween Costume Bike Ride, October 31, 5:30 PM – 6:30 PM

Respect the Break is requesting approval for a Halloween Community Costume Bike Ride from 5:30 PM – 6:30 PM. The ride will begin at the Red Shed or County Lot across from Bert's, travel down East Arctic, and return to the starting location. The event producer has requested Public Safety support to fully close Arctic, establish a single-lane closure, or provide a rolling closure/escort. The Special Events Committee voted unanimously to forward the application to City Council for approval.

Applicants' Requests:

- Public Safety support for road safety.

High Impact Filming Request: Johnny-O Clothing, October 21, 2026, All Day

Timothy Grady is requesting a full-day photoshoot at various locations, including the Inlet Heritage Preserve (½ day) and Sunset Cay Marina (½ day), with filming taking place on the water. Mr. Grady has been approved by the County to establish a basecamp location on the parking pad area on the graffiti road behind the County gate. The Special Events Committee voted unanimously to forward the application to City Council for approval.

Applicants' Requests:

- Approval of a High Impact Filming permit.
 - Breakdown after 6:00 PM
 - Cast and crew over 10

High Impact Filming Request: Peruvian Connection, November 4–9

Timothy Grady is requesting a multi-day photoshoot at various locations, including the Inlet Heritage Preserve, Sunset Cay Marina, Folly Beach County Park, and possibly the Pier. As with the previous request, Mr. Grady will be using the same footprint. The Committee requested one condition: no filming on November 7 due to a proposed high-impact event that day. The Special Events Committee voted unanimously to forward the application to City Council for approval.

Porch Fest, November 7, 11:00 AM – 7:00 PM

Porch Fest will be celebrating its 13th year with 5–6 stages and more than 30 performers. The event has become a fundraiser for Waves4Women.

The Special Events Committee has major concerns regarding safety at this event. In previous years, recommendations from the Committee regarding crowd control, individuals leaving locations with open containers, signage regarding alcohol rules, and general support from event staff have been lacking. The event producer and Waves4Women have made an effort this past year to address these concerns.

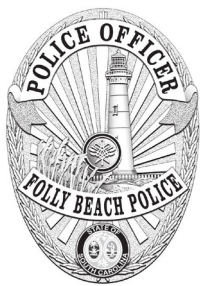
With hesitation, the Committee voted 4–2 to forward the event to City Council for review with the following conditions:

- Security or an off-duty police officer must be visible and present.
- Neighbor notification must be provided to surrounding homes of the event.
- Visible signage must be placed at the entrance of each venue.
- Barricades must be used where necessary.

Applicant's Requests:

- Approval of the event.
- Closing of half of a lane on 2nd Street East for Chico Feo to utilize.

Special Events Committee



City of Folly Beach

Department of Public Safety

Chief Andrew Gilreath

M1102 Replacement

Director of Public Safety

To: Mayor and Council

From: Andrew Gilreath

Subject: Approval Request – Replacement Vessel for M1102

Mayor and Council,

I am requesting approval for the purchase of a replacement vessel for M1102. As you may recall, the replacement of M1102 was approved in the budget for this year.

Staff researched multiple vessels of this type and compared them with those available on the state contract. During this process, we identified a vessel that was better equipped than the state contract options, though it was not on the state contract. To ensure a fair and competitive process, we issued a Request for Proposals (RFP) and received two responsive bids.

After review, staff recommends awarding the purchase to HBS Motorsports. HBS is a South Carolina company, their proposal offers a better-equipped vessel, and the price is lower than the state contract benchmark. It is the lowest bid received. The vessel was observed in person and is in stock.

Additionally, we sold M1102 for more than \$8,000; council may recall that this vessel was originally obtained at no cost from the military.

We respectfully request approval to proceed with the purchase recommendation. Please let me know if you would like any additional information.

Respectfully,

-Andrew

Chief Andrew Gilreath





City of Folly Beach

Date: October 13th, 2026

Re: Trident United Way's Thrive program

Mayor and Council,

The City was approached a few weeks ago by Trident United Way's Thrive program. They were in contact with a benefactor in our community who was willing to put a substantial sum towards an employee program that could benefit them financially in emergencies.

Over the next few weeks, we met with the VP of Corporate Advancement, Brooke Chhina, to create the parameters of the program. As written, the program is managed exclusively by United Way. The City is not involved in determining eligibility or disbursing funds. The program will allow for employees who are suffering through approved difficulties to apply for a monetary "grant" with the program to help them through said difficulty. The program will last until the donation from the benefactor is exhausted. The City is not obligated in any way to contribute or continue funding after the donation is spent.

As you know, economic conditions have deteriorated this year, and the effect has direct impacts on recruiting and retention. While the public sector typically fares better when times are tough, if the strains an economy places on individuals are purely financial, the private sector threatens to compete with us by offering more immediate remedies to said uncertainty. I believe this program can build on a strength that we offer as an employer in the public sector, which is stability. It adds an extra layer of protection for employees that will have a chilling effect on the attractiveness of the private sector's financial advantage in recruiting over us.

Anderson Still
Human Resources Director



City of Folly Beach

Date: October 13th, 2026

Subject: Proposed Electronic Community Sign Installation

Mayor and City Council

Purpose

This memorandum is intended to show the merits of a new electronic sign to replace the existing wooden one at the Community Center. This new sign meets the requirements of City Ordinance 166.08-01 (Purpose and Intent) of our Sign Standards and will provide the benefits it states. (As a side note, the included proposal is for two signs, an electronic, hanging one and a standard, wall-mounted one as designed by a local architect. This memorandum discusses only the electronic sign.)

Background

The existing wooden sign was recently temporarily repaired when it came apart from its post. Investigation at that time showed that more repairs or replacement will be necessary soon. Prior to the most recent repair, staff had discussions with a local architect on new signage options during the community center / history museum creation.

Review Process

This sign fits the definition of a *noncommercial sign* under Section 161.02. Non-commercial signs have specific allowances, including potential internal illumination subject to Council approval. However, because this sign will serve as a message board, treating the sign procedurally as a commercial sign—even if it legally qualifies as noncommercial—provides an added layer of transparency in the overall review process.

Ordinance 166.08-03 (F) prohibits exterior, internally illuminated signs in the commercial district. However, Ordinance 166.08-04 (A)(1)(a) allows approval for such by City Council via resolution. The proposed electronic sign meets all other sign requirements and definitions that I have found (such as height and sign face area).

Suggested next steps:

1. Publicly Noticed Review

Even if DRB approval is not strictly required, a publicly noticed meeting will provide an opportunity for public input and ensure transparency.

2. Design Review Board (DRB) Approval

DRB review will confirm compliance with Chapter 166 standards, provide a formalized evaluation of design, height, lighting, and placement, and offer an additional safeguard against community concerns.

3. City Council Resolution (If Noncommercial Classification Is Used)

Should Council choose to classify the sign as noncommercial, the installation will require such approval.

Compliance with Sign Standards

Regardless of classification, I recommend the City voluntarily conform to the standards for signs *requiring permits* under Sections 166.08-05 and 166.08-06, specifically:

- Sign Height: Require the sign to remain significantly below the maximum 30-foot limit in 166.08-05(D)(2).
- Sign Area: Maintain a sign face at or below 20 square feet, consistent with Table 166.10 (DC District maximum located in Section 166-08-06).
- Lighting: Per Section 166.08-04.

These measures ensure that, even if the sign does not legally require a permit, the City demonstrates consistent adherence to our Ordinances.

Conclusion

Treating the sign as a commercial sign for procedural purposes—while retaining the option to classify it as noncommercial under the definitions in Section 161.02—provides maximum transparency and strengthens the City’s position in the event of questions or challenges. DRB review and public notice will help maintain community trust and align the project with established standards.

Chris Moe
Deputy Building Official



FE: ONE SIGN ONLY

Event Sign

ing Sign

Signage

JANUARY 25, 2026 FOLLY BEACH COMMUNITY CENTER PLAZA

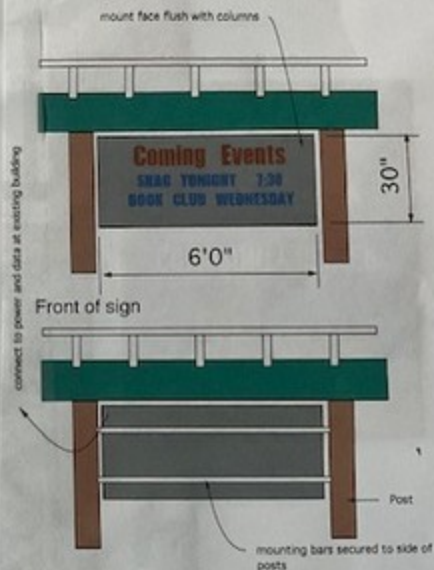


7" not including shadow

7" font, match font & color @ Folly Beach Sign
black shadow and outline

4" font, white with black outline

Building Sign



Back of sign
Event Sign

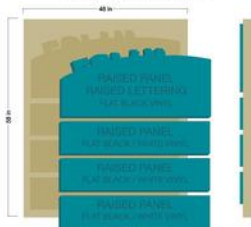
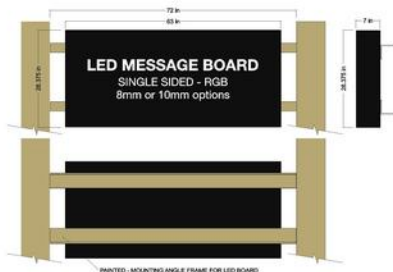
Signage Details

SIGN - HDU SIGN / LED MESSAGE BOARD



LED MESSAGE BOARD

ROUTED HDU SIGN PANEL



ELECTRICAL NOTES

Sign Company DOES NOT provide primary electrical to sign.
Power to the sign must be done by a licensed electrical contractor or licensed electrician.
Each sign must have:

1. A minimum of one dedicated 120 V 20 A circuit.
2. Junction box installed within 6 feet of sign.
3. Three wires: Line, Ground, Neutral

CUSTOMER PROVIDED ARTWORK



CITY OF FOLLY BEACH

INVOICE/ESTIMATE
INVOICE #
FILE NAME
FILE NAME

CLIENT APPROVAL

LANDLORD APPROVAL

SALES REP
DP
DESIGNER
DP

CHARLESTON
SIGN

843.529.1414

4200 Dorchester Road
N. Charleston, SC 29405

charlestonsign.com

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4200 Dorchester Rd. North Charleston, SC 29405
843-529-1414 • charlestonsign.com

Estimate

DATE	ESTIMATE NO.
10/6/2026	25059

NAME / ADDRESS	INSTALL ADDRESS
City Of Folly Beach PO Box 48 Folly Beach, SC 29439 Attn: Accounts Payable	Address NEEDED *City of Folly Beach

P.O. NO.	MUNICIPALITY	DUE DATE	REP	PROJECT		
	Folly Beach	5/13/2025	David			
DESCRIPTION				QTY	COST	TOTAL
28.375" x 63" - LED message board - OPTEC display. FULL COLOR (RGB) with cellular connection. SINGLE sided. Includes mounting angle frame to existing wood post. Power provided by others. Artwork provided by others - LED board closely matches size of drawings.				1	17,500.00	17,500.00T
8mm - (included) 10mm - \$16,325.00 48" x 58" - Custom HDU routed sign - Multi-layered design. Raised panels painted and flat vinyl graphics. Artwork provided by others - need vector artwork before production is started. (3) Painted colors; (2) vinyl colors.				1	4,000.00	4,000.00T
Installation cost to install above signage. INSTALL new LED board to existing posts. Install mounting frame to existing wood structure. Power provided by others. Includes installation of HDU (directory) sign to brick facade.				1	4,250.00	4,250.00
Includes survey*						
Thank you for the opportunity to provide the above quote!					TOTAL	

Estimates are valid for 10 days.

SIGNATURE



4200 Dorchester Rd. North Charleston, SC 29405
843-529-1414 • charlestonsign.com

Estimate

DATE	ESTIMATE NO.
10/6/2026	25059

NAME / ADDRESS	INSTALL ADDRESS
City Of Folly Beach PO Box 48 Folly Beach, SC 29439 Attn: Accounts Payable	Address NEEDED *City of Folly Beach

P.O. NO.	MUNICIPALITY	DUE DATE	REP	PROJECT		
	Folly Beach	5/13/2025	David			
DESCRIPTION				QTY	COST	TOTAL
Sign permit acquisition PLUS permit fees (NOT FINAL) - Permit fees NOT included (TBD)				1	350.00	350.00
Contact: Chris Moe - 843-709-5916; cmoe@follybeach.gov						
Eric Lutz 843-708-9982; elutz@follybeach.gov						
Sales Tax					1,935.00	1,935.00
Thank you for the opportunity to provide the above quote!					TOTAL	\$28,035.00

PLEASE NOTE:

*Artwork should be provided as clean, camera-ready copy or as a graphic file. We accept Adobe Illustrator, JPG or Corel. When possible, convert all text & art to paths/vectors/curves. Please indicate fonts if known. If art requires cleaning/digitizing, additional costs may be incurred.

*Signs are the property of Charleston Sign & Banner until paid for. Permit fees are not included in prices unless noted, and are an additional charge if required. A 50% deposit is required before orders are processed, balance due when job is complete.

Subterranean water, rocks, utilities or other obstacles encountered during installation are considered non-standard. Hidden obstacles encountered in or behind walls that affect the installation of wall letters and/or signs are non-standard. Non-standard items are not included in pricing and will be an additional charge.

Estimates are valid for 10 days.

SIGNATURE _____



CITY OF FOLLY BEACH

Date: October 13^h, 2026

Re: Private Parking Lots Posted Prices

Mayor and City Council,

The Planning Commission met on Monday, October 5th, to review Ordinance 013-026, as amended on September 22nd, 2026, at the Special City Council meeting, the Private Commercial Parking Signage Standards. This memo serves to briefly summarize that meeting and the recommendation from the Planning Commission.

There was one public comment, from Colin Donnelly, Johns Island, SC, who spoke on behalf of a private parking operator regarding the ordinance. Mr. Donnelly noted that requiring physical rate boards creates a significant operational burden on unstaffed lots utilizing dynamic pricing, as operators would be forced to hire on-site personnel solely to manually update physical signs when rates change.

Commission members acknowledged the operational burden placed on lot operators while emphasizing the equal burden placed on visitors and the City's reputation when prices are unclear or change unexpectedly.

The Planning Commission voted 3-2, to *Recommend Approval of the Amended Ordinance 013-26, with further Amendments shown below, along with a recommendation that further study be completed, with concerns on the burden being placed on Commercial Parking Operators but also understand the burden that's placed on the Public when rates are not clearly shown.*

Ord. 013-26 amended as recommended from Planning Commission:

(5) Provide notice of the rates charged for parking.

(a) Notice must be posted on signage at each principle entrance of the lot. ~~or, if payment is provided only through online methods, must be prominently displayed on the associated website or application.~~ **(This strikethrough was amended in the Special City Council Meeting of 09/22/2026.)**

(b) Notice must include language that the paid parking is privately owned and not associated with the City of Folly Beach.

~~(c) Notice must clearly indicate the hours during which fees are charged for parking.~~
(Struck by Planning Commission)

(d) Notice must **include the maximum daily rates.** ~~Include the hourly and daily rates charged for parking and the methods by which parking fees may be paid.~~ **(Amended by Planning Commission)**

(e) Notice must include a phone number, website, application, or other means of reaching the operator of the lot.

City Council Meeting Minutes Tuesday, September 8, 2026

1. CALL TO ORDER/ROLL CALL

Councilmember Holladay was not in attendance.

2. Executive Session 7:00 PM Pursuant To 30-4-70 Of the Freedom of Information Act Legal Advice

3. INVOCATION & PLEDGE OF ALLEGIANCE

Councilmember Fink led the invocation.

4. MAYOR'S COMMENTS

Mayor Bizzell reviewed the appeals process that the City is navigating in relation to the moratorium.

5. STAFF REPORTS

- a. Eric Lutz, Director of Public Works. Mr. Lutz stated that Council will be voting on a sole-source contract with Seamon, Whiteside & Associates, Inc. (SW+) in the amount of \$157,000.00 for surveying, geotechnical exploration, final engineering design, and environmental permitting services for the Tabby Drive Drainage Improvements Phase 1 Project.
Councilmember Rich asked for an update on the improvements that were approved last year. He explained that there has been a lot of money spent in this area.
Mr. Lutz stated that they have completed the tie valve, plugged up the tie-in to the storm drain that was illegal to begin with, and that the pump will be installed in the first part of October.
- b. Wes Graham, Deputy City Administrator. Mr. Graham reviewed the special event request for the use of live animals in a living nativity scene at the Baptist Church. He explained that the committee is recommending approval for this request.
Councilmember Houghton asked if it would be possible for all future animal-use approvals for special events to stay with the Special Events Committee, similar to the request for horses to be used in a parade.
Mr. Graham said that is manageable and will return with proposed language for an ordinance change.
- c. Lee Gessner, Finance Director. Mr. Gessner gave an update regarding the parking contractor contract for the first annual extension. He explained that the contract was set to expire on August 31st. He further explained that he updated the language to automatically renew unless either party, within the 10-day expiration renewal period, would like to withdraw.
Councilmember Rich stated he had concerns that staff did not bring the contract to Council for review and approval to coordinate the reauthorization.
Mr. Gessner stated that this was under the new terms of the five-year contract with PCI.
Aaron Pope, City Administrator, stated that in the contract, either party can withdraw at any point.
Councilmember Rich reiterated his frustration that staff did not bring this to Council in a timely manner and that a special meeting could have been called.
Councilmember Houghton asked Mr. Gessner to explain the one-year extension vs. the five-year contract.
Mr. Gessner stated the City has a contract for five years, and this was a situation of them or us writing parking tickets. This is where we needed to extend it for a year. Both sides didn't quite understand what the repercussions were. The City and PCI said they would come back in a year to reevaluate the new term. He reiterated that this decision was made to keep the current five-year contract going until Council wants to reconsider.

6. APPROVAL OF AGENDA

Councilmember Grooms moved to approve the agenda. Councilmember Farley seconded.
Councilmember Fink, Yes; Councilmember Houghton, Yes; Councilmember Farley, Yes;
Councilmember Rich, Yes; Councilmember Grooms, Yes; Mayor Bizzell, Yes.

All in Favor. Motion Approved

7. APPROVAL OF MINUTES

Councilmember Farley moved for approval of the August 11th meeting minutes. Councilmember Fink seconded.

Councilmember Fink, Yes; Councilmember Houghton, Yes; Councilmember Farley, Yes; Councilmember Rich, Yes; Councilmember Grooms, Yes; Mayor Bizzell, Yes.

All in Favor. Motion Approved

8. PERSONAL APPEARANCES

a. Emily Rittenhouse, with Warrior Surf. Ms. Rittenhouse requested a rain date for September 13th for their annual event on September 12th. Councilmember Rich moved for approval.

Councilmember Farley seconded. Councilmember Fink, Yes; Councilmember Houghton, Yes; Councilmember Farley, Yes; Councilmember Rich, Yes; Councilmember Grooms, Yes; Mayor Bizzell, Yes.

All in Favor. Motion Approved.

b. Ryan Kempf. Mr. Kempf requested approval for commercial activity on the beach for surf fishing. Councilmember Rich moved for approval. Councilmember Houghton seconded.

Councilmember Fink, Yes; Councilmember Houghton, Yes; Councilmember Farley, No; Councilmember Rich, Yes; Councilmember Grooms, No; Mayor Bizzell, No.

Motion Fails. 3-3.

c. Clark Carter with the Baptist Church. Mr. Carter requested approval of the use of animals in their upcoming living nativity scene. He said that the event would be December 13th & 14th, 6:00 PM – 8:00 PM.

Councilmember Rich moved for approval. Councilmember Houghton seconded. Councilmember Fink, Yes; Councilmember Houghton, Yes; Councilmember Farley, Yes; Councilmember Rich, Yes; Councilmember Grooms, Yes; Mayor Bizzell, Yes.

All in Favor. Motion Approved.

d. Adam Martinelli representing owners of 513 East Arctic. Mr. Martinelli requested approval for an exception to allow a non-pervious driveway. He explained the reasoning for the request is that the existing septic tank is underneath the driveway and they just want to replace what is there.

Mr. Lutz stated that the applicant could have non-pervious over the septic tank part of the driveway and pervious in the other areas.

Councilmember Rich asked if there is any backup material explaining why the information about the driveway was left out of the application.

Mr. Pope stated that there was a disagreement regarding the fact that the driveway was listed in the scope of work submitted with the application and completed, and the City has come back and stated that staff cannot approve this style of driveway; Council must.

Councilmember Rich moved for approval. Councilmember Fink seconded.

Councilmember Grooms asked if the applicant could use pervious pavers around the septic and concrete on top of the tank.

Mr. Martinelli said that the septic field is in the front yard in the middle of the driveway. He wanted a mix of non-pervious over the septic tank part of the driveway and pervious in the other areas, but that would not be a good idea because you would end up with a shifting pad.

Councilmember Houghton asked if this is not approved, what is the backup plan.

Mr. Martinelli said if he is unable to get his original request, the next step would be to cut the driveway a certain distance from the road to allow pervious.

Councilmember Fink, Yes; Councilmember Houghton, No; Councilmember Farley, No; Councilmember Rich, Yes; Councilmember Grooms, No; Mayor Bizzell, No.

Motion Fails. 2-4

9. CITIZENS' COMMENTS

- a. Hal Clay. Mr. Clay stated he was the assistant general manager for PCI. He said that PCI is operating unethically, listing a few believed examples such as scanning cars in driveways to raise counts, issuing illegal tickets, sending tickets straight to collections without notice, and limiting the ability to report certain plates from certain states. He claims that there are employees who are using prescription medication not prescribed to them and have weapons in their cars. Mr. Clay said that the statement that a parking contract will take a year to complete is hogwash, that the software can be in place within a week, and that accounts can be forwarded. He advocated for bringing the operations into City operations.
- b. Larry Powers, 423 West Hudson. Mr. Powers stated that he opposes Resolutions 48, 49, and 50. He urged Council to wait and see what the study says.
- c. Kristen Kappel, 612 West Beach Court. Ms. Kappel stated her support for Ordinance 002-26 and asked Council to consider whatever they can do to keep plastic out of the landfill and waterways.
- d. Vanessa Oltman. Ms. Oltman stated her support for Ordinance 002-26.
- e. Vince Perna, 305 East Huron Ave. Mr. Perna stated that, as elected officials, Council has an obligation to consider and protect against potential damage to all of their constituents. He gave an example of the burden of selling homes and the financial impact on the individual. Mr. Perna stated that at the May 27 meeting, both adjusting and eliminating the short-term rental cap were discussed. On July 21, Council discussed eliminating the cap, which differed from the Riley Center's recommendation to adjust the ordinance. Those recommendations are not included in the current RFP.

10. COMMISSION, BOARD, COMMITTEE REPORTS

11. OLD BUSINESS

- a. **ORDINANCE 002-26:** An Ordinance Amending the Folly Beach Code of Ordinances Chapter 112 (Single-Use Plastic Bags, Polystyrene Coolers, Containers, and Cups) by Requiring That Plastic Straws and Stirrers Be Offered Only on Demand and to Prohibit the Release of Balloons Within the City. Councilmember Grooms moved for approval. Councilmember Farley seconded. Councilmember Fink, Yes; Councilmember Houghton, Yes; Councilmember Farley, Yes; Councilmember Rich, Yes; Councilmember Grooms, Yes; Mayor Bizzell, Yes.

All in Favor. Motion Approved.

- b. **ORDINANCE 026-26:** An Ordinance Amending The Folly Beach Code of Ordinances Chapter 134 (Offenses Against Public Welfare), by Creating Sections 134.60-134.64 Regulating The Operation of Drones Within the City of Folly Beach. Councilmember Grooms moved for approval. Councilmember Farley seconded. Councilmember Fink, Yes; Councilmember Houghton, Yes; Councilmember Farley, Yes; Councilmember Rich, Yes; Councilmember Grooms, Yes; Mayor Bizzell, Yes.

All in Favor. Motion Approved.

12. NEW BUSINESS

- a. **ORDINANCE 028-26:** An Ordinance Amending the Folly Beach Code of Ordinances by Repealing Chapter 117, Short-Term Rentals, and Reenacting Chapter 117, Short-Term Rentals to Remove the Rental Registration Fee. Councilmember Farley moved for approval. Councilmember Fink seconded. Councilmember Rich stated that decisions should be based on the information available and what is in the City's best interest. The City remains on the same path toward completing the study while ensuring the City is protected. Councilmember Houghton stated that she agrees with Councilmember Rich's statements and pointed to Mr. Pope's memo in the agenda packet for public clarity. Councilmember Fink said that this vote is moving the City toward the objective of a clean study. Councilmember Fink, Yes; Councilmember Houghton, Yes; Councilmember

Farley, Yes; Councilmember Rich, Yes; Councilmember Grooms, Yes; Mayor Bizzell, Yes.

All in Favor. Motion Approved

- b. **RESOLUTION 43-26:** A Resolution By The Folly Beach City Council Awarding a Three-Year Contract To Elko Coastal Consulting Inc. With a Fixed Amount of \$19,999 for Beach Monitoring Services and Up to \$40,000 for Emergency Pre-Storm Surveys and Pre-Renourishment Surveys Should They Be Needed Within the Three-Year Term. Councilmember Rich moved for approval. Councilmember Houghton seconded. Councilmember Rich asked for an update on the computer software that was purchased to help with this data collection. Councilmember Fink, Yes; Councilmember Houghton, Yes; Councilmember Farley, Yes; Councilmember Rich, Yes; Councilmember Grooms, Yes; Mayor Bizzell, Yes.

All in Favor. Motion Approved

- c. **RESOLUTION 44-26:** A Resolution By The Folly Beach City Council Authorizing Administration to Use \$113,400 From The Public Works Trash Packer Truck Reserve for the Purchase of One (1) Public Works Rear Loader Garbage Truck with Required Up-Fitting Per The Adopted Fiscal Year 2027 General Fund Budget. Councilmember Grooms moved for approval. Councilmember Fink seconded. Councilmember Fink, Yes; Councilmember Houghton, Yes; Councilmember Farley, Yes; Councilmember Rich, Yes; Councilmember Grooms, Yes; Mayor Bizzell, Yes.

All in Favor. Motion Approved.

- d. **RESOLUTION 45-26:** A Resolution By The City Council Awarding FY 26-27 Accommodation Tax Funds Based on the Accommodation Tax Advisory Board's Recommendation. Councilmember Grooms moved for approval. Councilmember Farley seconded. Councilmember Houghton asked for an explanation of finances and a brief history. Councilmember Rich raised concern regarding the ATAX committee's review and raised the idea of remanding the applications back to the ATAX board to review again. Councilmember Rich moved to remand the resolution back to the ATAX committee. Councilmember Houghton seconded. Councilmember Fink, Yes; Councilmember Houghton, Yes; Councilmember Farley, Yes; Councilmember Rich, Yes; Councilmember Grooms, Yes; Mayor Bizzell, Yes.

All in Favor. Motion Approved

- e. **RESOLUTION 46-26:** A Resolution By The Folly Beach City Council Awarding a Contract for Design, Engineering & Permitting of the Tabby Drive Phase 1 Drainage Improvements in The Amount of One Hundred Fifty-Seven Thousand Dollars (\$157,000). Councilmember Farley moved for approval. Councilmember Grooms seconded. Councilmember Fink, Yes; Councilmember Houghton, Yes; Councilmember Farley, Yes; Councilmember Rich, Yes; Councilmember Grooms, Yes; Mayor Bizzell, Yes.

All in Favor. Motion Approved.

- f. **RESOLUTION 47-26:** A Resolution Awarding \$3000 to Pet Helpers to Assist with Operational Costs as Recommended by the Community Promotions Committee. Councilmember Grooms moved for approval. Councilmember Fink seconded. Councilmember Fink, Yes; Councilmember Houghton, Yes; Councilmember Farley, Yes; Councilmember Rich, Yes; Councilmember Grooms, Yes; Mayor Bizzell, Yes.

All in Favor. Motion Approved

- g. **RESOLUTION 48-26:** A Resolution Authorizing The City's Attorneys to Enter Into Negotiations and/or Mediation With Park Lane Partners, Thomas Jermyn, and Jennifer Davis Related to Any Litigation Attacking Any Aspect Of The City's Short-Term Rental Ordinance

or Appealing the Rulings of the City's Staff and Hearing Officer Related To The Issuance, Revocation, Denial, Or Other Rulings Of Short-Term Rental Business Licenses.

Councilmember Grooms moved for approval. Councilmember Rich seconded.

Mr. Pope stated that the resolution does not approve or propose a specific settlement. It authorizes the City's attorneys to discuss settlement options and take related legal actions, with any proposed settlement requiring a separate vote by City Council.

Councilmember Fink, Yes; Councilmember Houghton, No; Councilmember Farley, Yes; Councilmember Rich, Yes; Councilmember Grooms, Yes; Mayor Bizzell, Yes.

Motion Approved, 5-1

- h. **RESOLUTION 49-26:** A Resolution Authorizing The City's Attorneys to Defend All Appeals by License Holders of License Revocations, Denials, Or Rulings Issued By City Staff And The City's Hearing Officer in All Litigation, Including, But Not Limited to, The Hearing Officer Decisions In Park Lane Partners, LLC Vs. City Of Folly Beach, Thomas Jermyn Vs. City of Folly Beach, and Jennifer Davis Vs. City of Folly Beach, and further to Appeal Any Adverse Rulings By The South Carolina Circuit Court Reversing The Order of The City's Hearing Officer and To Oppose Any Motions to Lift The Stay On Appeal of Adverse Rulings By The Circuit Court. Councilmember Fink moved for approval. Councilmember Farley seconded. Councilmember Fink, Yes; Councilmember Houghton, Yes; Councilmember Farley, Yes; Councilmember Rich, Yes; Councilmember Grooms, Yes; Mayor Bizzell, Yes.

All in Favor. Motion Approved.

- i. **RESOLUTION 50-26:** A Resolution Authorizing the City's Attorneys to Oppose Any Motions to Lift the Stays on Appeal in Pending Litigation with Park Lane Partners, LLC, and Thomas Jermyn and to Appeal Any Orders Lifting the Stays or Requiring the Issuance of a Business License. Councilmember Farley moved for approval. Councilmember Fink seconded. Councilmember Fink, Yes; Councilmember Houghton, Yes; Councilmember Farley, Yes; Councilmember Rich, Yes; Councilmember Grooms, Yes; Mayor Bizzell, Yes.

All in Favor. Motion Approved.

13.COUNCIL COMMENTS

- a. Councilmember Grooms stated that the Center Street project looks great and thanked the community for their understanding throughout the summer.
- b. Councilmember Fink wished everyone a happy Labor Day weekend.
- c. Councilmember Houghton recognized the anniversary of 9/11. She reminded the community that Halloween is right around the corner, which means the witches dance and house decorating sign-ups are open early. Councilmember Houghton reflected on the positive legacy that Dolly Parton left behind.

14.ADJOURNMENT

ALL MEDIA AND OTHER INTERESTED PARTIES
WERE NOTIFIED PURSUANT TO STAT LAW.



PREPARED BY

Adam Martinelli

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PREPARED FOR

Victoria Watterworth

Watterworth Residence

(203) 521-2474

awalkbythesea2012@gmail.com

513 E Arctic Ave, Folly Beach, SC 29439, USA

PROJECT ESTIMATE DETAILS

513 E Arctic Ave, Folly Beach, SC 29439, USA

Interior Remodel, Driveway, and garage ceiling items.

DESCRIPTION

Updated Remodel

SCOPE OF WORK:

- Kitchen: remodel, new layout, add cabinetry and island, add lighting
- Pantry/Laundry: new layout, new tile floor, add cabinetry
- Master Bath: new layout, all new tile, curbless shower, glass shower walls (on top of knee walls, no door), store bought vanity, grab bars in shower and next to toilet
- Master Bath #2: same layout, all new tile, open up shower area with glass wall, store bought vanity
- Hall Bath: same layout, new tile floor, store bought vanity, keep existing shower/tub and shower/tub fixtures
- New V-groove trim in entry way wall and on the fireplace walls to ceiling height (Please check the fireplace piping and clearances for safe TV mounting)
- All new flooring throughout. New carpet in all bedrooms and master closet
- Move attic access out of master closet (or make smaller access with telescoping ladder)
- Redo all closets in home (master, master #2, guest bed #1, guest bed #2, hall)
- Paint and patch garage ceiling
- Add spigot to front of house, redo main water line
- New concrete driveway from garage to street (level out dip near road)
- Repair metal roof where old water heater vent came out (replace the one metal panel)

Scope of Work TBD for venting of roof and attic areas

Administrative Costs

Building Permits

Required government permit and license update fees from the applicable municipality.

Engineered Plans

Already approved on Project Estimate 264-3.

Design and make an engineered plan set. This will include any Items needed to make the plans a permittable set.

Project Management, Insurance, and Overhead costs

Costs associated with the cost of comprehensive project oversight.

Costs for General Liability and Work Comp Insurance.

Overhead costs incurred by the business.

Disposal Costs

Demolition

Demolition of all required areas to complete the project.

Includes:

- kitchen
- laundry
- master bath
- master bath #2
- hall bath (all except tub/shower area)
- all closets throughout the entire home (5)
- floors throughout

Leave all walls studs intact until a load bearing check can be done

Protection and Containment

Floor protection, dust protection, and other required containment materials for use on the project. (Floor protection, plastic, etc.)

Dumpsters and Disposal

Dumpster rental and disposal costs.

Estimated size and number of units needed: 6 - 30-yard units

Each additional unit will be at an additional cost of:

10 Yard unit \$700

20 Yard Unit \$850

30 Yard Unit \$1000

Dump Trailer: \$750 (Small), \$850 (Large)

Portable Toilet Rental

Portable Toilet Rental for the job period with weekly cleanings.

Framing and Dry-in

Roof Repairs

Metal Roofing

Remove the old water heater vent on the front right corner of the home and replace the metal panel on the roof and seal the old hole.

We have the extra metal, so this is labor only.

Solar Vent Fan

Installation of solar vent fan unit to assist with air movement in upper attic area.

You are only being charged our cost.

All additional scope of work TBD for venting of roof and attic areas.

Framing

Framing of all items to plan specifications.

Includes:

- new kitchen, master bathroom, office, and pantry/laundry layout
- remove window in kitchen
- move (or adjust) attic access in master closet
- Straighten ceiling area over kitchen
- Replace up to 4 sheets of subfloor for plumbing moves.
- Frame the main Master bathroom shower to be curbless.
- This does not include any beam work at this time.

Framing Labor

All labor to complete the framing to plan specifications.

Framing Materials

All framing materials to complete it to plan specifications.

Siding and Exterior Trim

Installation of all siding to plan specifications.

INCLUDES:

-Patching in where window is removed on right side of house in old kitchen area. Match existing as close as possible (cedarmill Hardie 7" reveal)

Siding/Hardie lap

Materials for Hardie lap siding.

Siding Installation Labor

Cost to install all siding and exterior trims.

Utilities and Mechanicals

Plumbing and Gas

Plumbing

Install all rough plumbing for water and waste lines. Use PEX water lines and PVC drain lines. All materials and labor included.

Includes labor for:

- Kitchen: (3) two sinks, ice maker, dishwasher/disposal
- Laundry: (1.5) freezer, washer
- Master Bath: (3) one sink, shower (one main valve), toilet
- Master Bath #2: (3) one sink, shower, toilet
- Hall Bath: (1.5) one sink, toilet
- Exterior: (1) main water line, spigot on front of house
- (1) Convert existing polybutylene to PEX
- Includes running exterior shower lines into the ceiling.

Install finish trims. (Cost of finish trims not included in this line item. See allowance items for more information)

Gas Line

Run a gas line to a fixture.

Includes:

- gas range

Electrical

Electrical

Install all rough electrical to plan or code specifications. This includes all LED recessed trims, all materials and labor to install rough electrical.

Includes:

- Kitchen and Pantry/Laundry Area: new can lights, under cabinet lights
- Master Bath: new can lights, vent fan, vanity light(s)
- Master Bath #2: new can lights, vent fan, vanity light(s)
- Hall Bath: new vanity light, same location, tie in light over toilet to vanity light (we are not doing any major sheetrock work in this room), move switches from hall to inside the bathroom.
- All new plugs and switches throughout, dimmers on all decorative lights and recessed units in walkable areas.
- Check all switches for functions and correct/repair as needed.

Install of finish lighting (Finish lighting is not included in this price. See allowance item for more information).

NOTE: This does not include replacing the panel or meter box/disconnect if needed. We are very close to needing it per code and will be determined by the inspector if it meets the 50% rule.

HVAC

HVAC

INCLUDES:

- Properly vent kitchen range hood and all bathroom vent fans.
- Fix ductwork in right side attic space, move main return over the kitchen area (final area TBD).
- Move vents as needed for the new wall layout.
- New master bathroom vent fan (6", ~190CFM)

Insulation

Insulation

INCLUDES:

- Insulate where needed in garage ceiling to patch all air gaps and holes
- Sound package in new walls
- Repair exterior wall areas as needed.
- Repair floor insulation where we removed it for utility rough in work.

Interior Finishes

Sheetrock

Sheetrock materials and labor to plan specifications.

Includes:

- all new walls on plan set
- patch and point up where needed in kitchen, laundry, and all bathrooms
- repairs on living room ceiling (**does not include any repairs from work done for attic/roof venting**)
- patch garage ceiling where needed to run mechanicals and existing holes

Interior Trim Materials

Specifications:

Match existing as close as possible where needed (kitchen, pantry, laundry, office, bathrooms)

- match V-Groove on right side of front entryway
- 1x6 legs and top with top detail for doors/windows
- 1x6 baseboard throughout the entire home for a **no shoe** application
- remove door from master closet and make cased opening
- standard pocket door to office (see if master closet door will work)
- sheetrock opening to pantry/laundry
- build frames for two 2/0 doors (reuse from existing office closet) for two new office closets
- redo all closets (master, master #2, guest bed #1, guest bed #2, hall closet.
- V-groove to match for fireplace to ceiling height with small trim cap to ceiling.

Added pocket door to office. Make wall 2x6 construction to make it work.

Closet specs:

Main Master: Left side one shelf with hanging rod, Right side about half double stack hanging then shelving.

Second Master: Similar set up to Main master, scaled down.

Guest 1: Half full hanging with shelf and half shelves.

Guest 2: Full hanging left and right with shelf, shelf unit in the center

Hall closet: 4-5 shelves

Office closet: 4-5 shelves

Entry coat closet: Shelf with single hanging rod.

This quote assumes that we will be able to reuse current office closet doors in new configuration.

It only includes the purchase of door for the pocket door to office (if master closet door doesn't work.)

Interior Trim Labor

Labor to install all interior trim listed above.

Cabinetry

Custom Cabinets:

This should be fairly accurate but will be adjusted based on final design (this is based on design from 6/25/25 meeting). Still waiting on pricing for seedy glass, mirrors, and final hood design.

This is for cabinet height to 9' tall ceilings (since there is no standard ceiling height in kitchen area)

Boxes will be made from pre-finished UV clear coated plywood. Euro or standard face frame. (Inlay available)

Linear Footage:

- Island (14)
- Fridge wall (24)
- Custom Hood (6.5, but TBD on design)
- Range wall (16)
- Bar (8.5)
- Pantry/Laundry (40)

All hinges and slides will be BLUM or similar quality. All units will be soft close where possible.

Doors, drawers, and panels will be full overlay design with extended decorative end panels in a shaker style door design. Doors to be Maple woods unless otherwise specified.

Drawer boxes are solid maple with dovetail joints. Clear finish.

Upper cabinets will finish to the ceiling height where the is ceiling available and to 9 ft in lofted areas, includes with a soffit board and crown detail. Includes a light bar detail on the bottom of the upper cabinets.

Lacquer painted finish to any color of your choice. (Stain finish is also available).

Includes all materials and labor, installation of the units, and installation of the hardware.

All kitchens include a built-in trash pull out.

Many options available at an additional cost to include:

- Specialized cabinet pullouts/organizers such as spice racks, drawer organizers, etc.
- 100s of door designs available
- Custom pantry items
- Decorative wooden or plaster range hoods.
- Many other custom items.

Cabinet knobs and pulls are provided by allowance.

Vanity Installation

Installation of any store-bought vanities/cabinetry

- Master Bath
- Master Bath #2
- Hall Bath

Flooring

Installation of wood product flooring surface in the home.

Prefinished Flooring

Install of a prefinished flooring product in a nail or floating application. **(No shoe installation method).**

INCLUDES:

- all main areas in home and office
- carpet in all bedrooms (allowance item for labor and materials)

If you select a thinner floor (less than 3/4" thick) we may need to pad up the subfloor to meet the bottom door trims. We will not know until after the current floor is demoed. This will be an extra cost if needed.

Tile

Tile

Install all tile underlayment and tile as shown on the plans.

Master Bath:

- Floor (80 sqft.)
- Shower floor (20)
- Shower walls (117)
- Pan (curbless) and niche

Master Bath #2:

- Floor (80)
- Shower floor (15)
- Shower walls (99)
- Pan and niche
- Closet off bath (30)

Hall Bath:

- Floor (80)

Laundry:

- Floor (115)

Kitchen Backsplash (80)

Price based on a standard layout pattern such as stack, bricked, or thirds.

Herringbone and other non-standard patterns are at an additional charge.

Finish tile is provided by allowance.

Tile Install Materials

Tile Install Materials:

Schluter underlayment parts and accessories.

Sealants.

All mortar (typically Schluter All-Set).

Spacers tile leveling units.

Leveling compound up to 1 bag worth.

Countertops

Install 3cm stone counter tops for cabinets and vanities.

INCLUDES:

- kitchen (85 sqft.)
- pantry/laundry (13 sqft.)
- master bath vanity (14 sqft.)

Price on industry average, selection will vary the cost.

*Countertop material backsplash option for the kitchen would add ~53 sq ft but would be removed from the tile line.

Approximate cost difference would be ~\$4,800-\$6,130 depending on the material.

Painting

Painting of all surfaces that require paint. Includes up to three interior wall colors, one interior trim color, and one interior ceiling color.

Exterior painting includes one siding color, one trim color.

INCLUDES:

Interior:

Entire interior to include all walls, trim, and ceilings.

Exterior:

- new siding where window removed (match existing colors)
- garage ceiling (white exterior grade satin paint)

All paints are from Sherwin Williams (Benjamin Moore available) and of a mid-grade or better paint.

Interior paints to include Super Paint, Duration, Cashmere, Ceiling paint. Exterior paints to include Duration and Latitude.

Hardware Installation

Hardware installation for: door, bathroom, and other hardware to include mirrors and other similar items.

Glass

Custom templated frameless shower glass door, installation and standard hardware included.

Other hardware options available at an additional cost.

Includes:

- Master Bath shower (3' and 4.5' panel), **upgrade to 1/2" glass**
- Master Bath #2 shower (5' panel with door) **Standard 3/8" glass**

Clean Up and Restoration

Professional cleaning of the entire project for homeowner use.

Allowances

All allowances are estimates on what you might spend on the described line item. Allowance items can be purchased by the homeowner or the contractor. These line items are only used when the contractor makes a purchase. The charge would be for the actual dollar amount spent by the contractor for the items and its delivery. Unused Allowance will be credited to the customer. Any amount over the allowance will be charged by change order.

These line items are INCLUDED in the total below in order to give you a projected turnkey price.

Plumbing Allowance

Allowance for plumbing fixtures to include:

- Kitchen- (2) sink faucets and sinks
- Master Bath- (2) sink faucets and sinks, shower valve/trims, toilet
- Master Bath #2- (2) sink faucets, shower valve/trims, toilet
- Hall Bath- sink faucet, toilet

Electrical Allowance

Allowance for all decorative lighting to include any ceiling or wall mounted lights, fans, vent fans, under cabinet lighting, accessory lights, flood lights, and other similar items.

Tile Allowance

Allowance for all finish tile, tile trims, and grouts.

Includes 10% waste factor. Based on \$8/sqft. average.

Prefinished Flooring Allowance

\$8.00 allowance for flooring materials.

Based on 1500 Sq ft of material.

Final materials is TBD

Carpet Allowance

Installation of carpet. \$6.00 allowance for carpet and pad included.

This is TBD depending on selections.

Hardware Allowance

Allowance for all hardware to include: Mirrors, bathroom - door - cabinet hardware, and any other associated hardware.

Appliance Allowance

All appliances were already ordered except for the ice maker from Signature appliance.

We need a 15" Ice maker ordered.

Stackable washer and Dryer units are needed as well.

Vanity Allowance

Allowance for store bought vanities:

- 72" single sink for Master Bath #2
- 60" single sink for Hall Bath

New Driveway

Dumpsters and Disposal
Dumpster rental and disposal costs.

Estimated size and number of units needed: 1 concrete dumpster or dump truck

Demolition
Demolition of all required areas to complete the project.

Site and Land Preparation

Land Clearing and Site work
Move and add material to flatten the driveway to remove the dip to avoid the puddling at the end of the driveway.

Estimated number of loads: 1

Concrete

☐ ~~Brushed Concrete~~
~~Brushed concrete flat work.~~

☐ ~~Concrete Stamped Border (ONLY CHOOSE THIS OPTION IF GOING WITH BRUSHED CONCRETE DRIVEWAY)~~
~~8-inch wide Concrete stamped border~~

☒ Stamped Concrete
Stamped concrete in any standard pattern with up to 2 colors, one main color and one release color. Finished with one coat of epoxy sealer

Septic System Access Cover
Source and install decorative cover to hide septic access in stamped concrete driveway.

Landscape package
Landscape package: add sod where needed around driveway TBD

Options

~~New Fireplace Insert~~

~~Remove and replace existing fireplace unit with new gas unit.~~

☐ ~~This does not include any trim/mantle changes and will just be an allowance for the unit and installation.~~

~~TBD on final unit choice and/or design.~~

~~Fireplace~~

~~Fireplace modifications TBD.~~

~~\$8000 budget for new fireplace insert and install.~~

~~Gas Line~~

~~Run a gas line to a fixture.~~

~~Wallpaper~~

☐ ~~Installation of wallpaper in the following rooms:~~

~~All bathrooms, floor to ceiling on the walls only.~~

Andersen Inspection
Have Andersen Rep come out to inspect doors on back of home.

Elevator Inspection
TBD- figure out how to seal shaft from attic and paint with anti-mold product

TOTAL

\$178,000

Design Work: If additional design consultation or work is requested by the client the rates are as follows:

-Interior design: \$200 per hour with a 2-hour minimum

-Exterior design: \$200 per hour with a 2-hour minimum

-Structural Design for interior/exterior: \$300 per hour with a 2-hour minimum

Marketing:

The Contractor reserves the right to use photos of the project for marketing and advertising purposes unless otherwise agreed upon in writing.

The above specifications, costs, and terms are hereby accepted.



VICTORIA WATTERWORTH

July 23, 2025 at 8:22 PM EDT

DATE



Septic Tank

Puddling evidence

Good evening,

I am Adam Martinelli, of Martinelli Building and Contracting, LLC.

I am here on behalf of the homeowner, Victoria Watterworth, who resides at 513 E. Arctic Ave. We wish to request a retroactive exception to the Driveway Code section “pervious driveways” for the following reasons:

- The residence is confirmed to have had a non-pervious concrete driveway since 2001 or earlier.
- The old driveway was in poor condition posing trip hazards and problems for her vehicle to pull into it.
- The new driveway is the same size, shape, and sq ft coverage as the original driveway.
- Under the driveway is a large part of the septic system to include the tank, and its piping. This system consumes a significant portion of the driveway’s square footage. There is also no other place on the property to put the septic system.
- The first section of the driveway off E. Arctic Ave requires a hard apron per SCDOT.
- The homeowner requires a stable surface due to a medical condition.

Now I want to explain why a pervious driveway system was not an option. I have provided a letter from a long-established and reputable engineer that states he does not know of any pervious material out there on the market that could be used as driveway material that would provide crush protection to the septic system.

The pervious materials that are commonly used are widely known to require a compacted base material to remain stable and flat which is listed as a violation in the code. Since you can’t have the compacted base, any section of pavers or pervious concrete would become unstable in short time and shift next to a concrete surface. This shift would create a trip hazard.

As you see from the diagram that I provided, there is no reasonable location to make a pervious surface an option. It would be completely unsafe, unstable, and force unreasonable costs to the homeowner to maintain the flat surface she requires. Multiple times throughout Folly’s code it mentions the safety of the public and its residents. With that in mind the City should not be forcing the homeowner to have a driveway that is factually unsafe and a hazard to one of your residents and her visitors.

I also want to make you aware of some code items and events that occurred prior to this meeting that could be helpful for your discussions in the future.

In section 166.06-02 Applicability.

The off-street parking and loading standards of this section shall apply when an existing structure or use is expanded, enlarged, or otherwise increased in capacity...

After reading the applicability section and the driveway code it is easily interpreted that the code only applies to new driveways and not repair or replacement for the same kind and size. I will also note that the driveway code says, “City Council or its **designee** may grant exemptions to this requirement when no option for pervious material exists.”

Last year we pulled a permit for this residence for a required remodel due to mold. The renovation scope included the driveway. That estimate document was requested to grant the permit and has a very clear scope of work on top of the first page that lists all the actions we were going to take. I want to note that I sent an email prior to permitting in April of ‘25 asking specifically about the driveway that went unanswered.

When we received our permit, we were under the impression the driveway was included. At the end of the remodel, we poured the driveway and Eric gave us a violation ticket. The reasons given by Eric for the violation were that the estimate we provided is not read and only used for fee calculation (We could not have known that). We were told that it needed to be on the permit application that only provides a very small space to write the scope which would not fit all the information. This is why we attached the full scope of work which is normally required by other jurisdictions. We were also told that the permit did not include the driveway on the issued permit page. I read the permit and it was an abbreviated version of what we wrote on the application which is typical of all jurisdictions. The issued permit page wouldn’t have the space to include the full scope of work. After, I was told by Aaron that Eric is not a designee to make decisions on driveways (we could not have known at that time). It is very reasonable for us to think that Eric was the designee, since he is the Building Official. Since the code is ambiguous in multiple sections there is no way any reasonable person could have determined this outcome.

With all of this information, I encourage you to ask questions so I can provide you with all the information you need to make a reasonable decision.

*James Herrington, P.E.
303 Kingfisher Lane
Salem, SC 29676
843-200-3740
jamesherringtoninc@gmail.com*

September 21, 2026

Adam Martinelli
480-5549
martinellibuilding@gmail.com

Re: Driveway at 513 East Artic, Folly Beach, SC

Issue:

Long story short, Folly Beach has an ordinance which prohibits using impervious material for driveways.

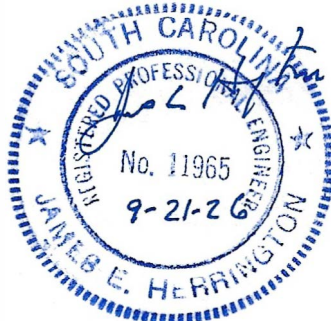
Observations/Facts:

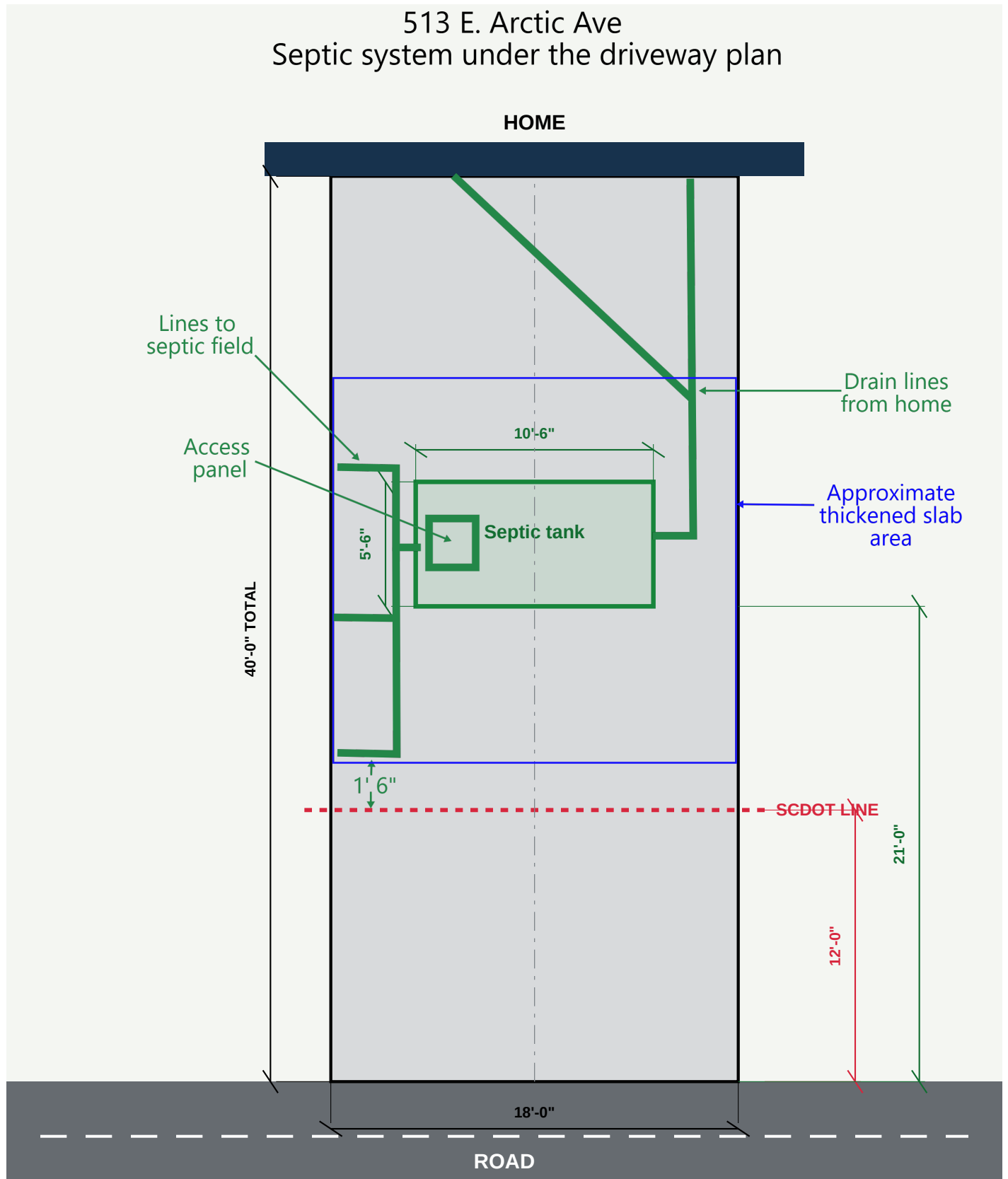
1. The septic tank itself is buried directly below the driveway up close to the house.
2. The drain field is located to the left side of the tank in the grassed front yard.
3. The service lines running in and out of the septic tank are located 8" below grade.
4. The cleanout on the septic tank has a traffic rated stainless steel lid.
5. The concrete was thickened to 8" +/- over the tank to protect it.
6. There is no place in the yard to relocate the septic tank.
7. There was an original concrete driveway in the same location prior to the house remodeling effort. The driveway was just replaced in kind, no bigger, no smaller.
8. See attached drawing.

Comments:

1. I do not know of any pervious material out there in the market that could be used as driveway material that would provide crush protection to the septic tank, especially when you only have 8" of space to install such.


James E. Herrington
Licensed Engineer
Licensed Contractor





PLAN ORIENTATION: ROAD AT BOTTOM / HOME AT TOP

SEPTIC TANK CENTERED IN 18'-0" DRIVEWAY WIDTH

Note: The 21'-0" dimension is shown from the road edge to the road-side edge of the septic tank.

513 E. Arctic Ave

1 message

Adam Martinelli <martinellibuilding@gmail.com>
To: Permits <permits@follybeach.gov>

Wed, Apr 16, 2025 at 10:26 AM

As we are finishing up this job the homeowner asked to replace her driveway. One of her concerns is that at the end of her driveway she gets large puddles where it meets the roadway.

Are we allowed to do any type of drainage there since that section of the driveway is in the right of way to the road? I was thinking of a long grate drain to push the water to each side of the driveway.

Thank you,

--

Adam MartinelliMartinelli Building and Contracting, LLC
(843) 480-5549**Visit us at:** MartinelliBuilding.com**MARTINELLI**
BUILDING & CONTRACTING, LLC

Event on private property attended by owner

Submitted by: Roger Rutledge

Status:

* First Name Roger	* Last Name Rutledge	* Address of Event 206 West Cooper
* Phone 3364135588	* Email Roger.rutledge53@gmail.com	
* Owner's Fist Name Shane	* Owner's Last Name Hague	* Owner's Phone Number 3364135588
* Date of Event 11/07/2026 Format: MM/DD/YYYY	* Location of Event • 206 West Cooper- Shane Hague • 120 West Erie- Ryan Buck • 120 East Ashley -Hank Weed • 120 East Huron - Stacee Freeman • 111 East Cooper -Will Snead	
Start Time (including setup) 11:00am	* Ending Time (including breakdown) 7:00pm	
Estimated Number of Attendees 200		
* Brief description of event and purpose PorchFest 5-6 stages, over 30 performers. A fundraiser for Waves4Women. This will be our thirteenth year		
* Please list any vendors involved in your event. Waves4Women		

By clicking this box, I agree and confirm that all information provided is true and accurate, and I further agree that I have read and understood and will follow all rules, regulations, ordinances, and policies of the City of Folly Beach.

☐ Yes

Porchfest Safety & Action Plan

Event: November 7, 2027

There are 5 addresses for this event where live music is played by multiple musicians from noon to 5 pm while visitors and Folly residents enjoy the entertainment. It is a rare opportunity to see 30 different musical acts play live in one afternoon for free. The 5 property owners have all agreed for the musicians to play in their yard while visitors enjoy the experience. The 5 *proposed* event addresses this year are: 120 West Erie, 206 West Cooper, the “Red Shed” Parking Lot 110 East Ashley, 120 East Huron and Chico Feo at 122 East Ashley.

This event is in its 13th year and has gained popularity. There are attendees who specifically come to Folly to vacation to experience Porchfest. For the last 2 years, 100 Tshirts were ordered for the event and sold out. This year, 150 Tshirts will be ordered. This is evidence of the benefit of this event on tourism for the businesses on Folly Beach. It is the goal of this event to bring people to the island for the music, and stay and spend their money while they’re here.

It is also the goal of this event to support Waves 4 Women, a Folly nonprofit operating since 2019. The proceeds of the Porchfest Tshirts are donated to Waves 4 Women, a registered 501(c)(3) that empowers women to navigate challenges and strengthen wellbeing through surf therapy, connection to the ocean and a supportive community. Waves 4 Women also holds a silent auction to raise additional funds to support its programming. This year, the teen girls from Waves 4 Women would also like to sell pretzels and popcorn to raise money for their own programming.

Each address is a private property. At each address, there are **multiple points of contact** and persons monitoring the event. Waves 4 Women provides the City with a chart naming specific persons of contact at each location. At each address, Waves 4 Women posts **signs** that remind people that they can not carry any alcoholic beverages outside of the private property. At each address this year, we will also add signs that remind attendees to keep roadways clear to allow for emergency vehicles and others to proceed safely. Each address is also outlined by metal barricades intended to help contain listeners inside the properties and stay off of the roadways.

This year, **Waves 4 Women** will have a table set up at **each location**, so that someone is easily identifiable for questions or emergencies. Waves 4 Women hats or Tshirts and lanyards or name tags will be worn by volunteers at the table. They will be able to call emergency services and help at the location with any needs that may arise. If the City sees the need for a code enforcement officer, a police officer or a private security company employee at any particular location, event organizers will be glad to work with the City regarding the same.

There are 2 locations on the east side of the island and 2 on the west side of the island, balanced on either side of Center Street. This keeps the event well balanced geographically, and encourages Porchfest attendees to patronize Center Street businesses as they walk around the island. In the “middle” of the event is the 5th location in a parking lot. Waves 4 Women has

its tent erected at that central location and Sarah Butler with W4W remains on site. The driving lane of the parking lot is kept open and accessible, with no tents or vendors in the way in the event that an emergency vehicle needs to pass between East Ashley and Huron Streets. Waves 4 Women will also have its **first aid** kit available at that location. It should also be noted that at least 5 members of the Waves 4 Women Executive Team and/or Board of Directors are certified in CPR and First Aid.

Last year, a portable toilets company was nice enough to donate units at several locations to offer attendees extra restrooms and keep the island clean. We have asked for their help again. This year, we are also adding additional rubbish bins at each location. The property owners often provide them, but we don't want to risk them getting full. It is not the intent that this event trashes the island; that's not the Folly way.

Attached to this Plan is a proposed list of contacts who will be present at each of the 5 locations. Also attached are the proposed Vendors to be located in the parking lot alongside Waves 4 Women. We are asking for the approval of 10 total vendors this year (8 + Waves 4 Women + Donut Daddy). This is in keeping with what we have been approved for in the past. All vendors are allowed one 10x10 tent or the equivalent space (this is the same space restriction that Folly places on each vendor for festivals like Mermaids & Mateys or Sea & Sand). Note that one of the proposed vendors this year is the food truck - Donut Daddy - a vendor known to the Folly community. We included a food truck this year that serves donuts, coffee, juice and sodas because Porchfest is a family friendly event. We will ensure the food truck/van does not block the vehicular pathway for emergency vehicles.

At least three days prior to November 7th, the Porchfest organizing committee will provide the City of Folly Beach with a final, updated list of persons who will be at each address along with their up to date contact information. We will also provide the final, updated list of vendors, their contact information and their FB Business license numbers. The proposed list for location leaders at each site and vendors in the central lot is attached but, as the event nears, we will **update** it as needed and recirculate it.

Sarah E. Butler
sarahelizabethwetmore@gmail.com
(843)-530-1100

A white rectangular sign with blue text is the central focus. The text reads: "Let the good times roll, but not your beverages. No alcohol beyond this point. Thanks!". The sign is supported by thin wires. The background is a cluttered indoor space, possibly a garage or workshop. To the left, there's a red and white striped object and a black bag with "BEER BLEND" written on it. In the center background, there's a large concrete block. To the right, there are cardboard boxes, one of which has "DISTRIBUTED BY/DIST" and "Mt Pleasant" printed on it. In the foreground, there's a wooden sawhorse and several green and black wheels or rollers.

Let the good times
roll, but not your
beverages. No
alcohol beyond
this point. Thanks!

Events on Public Property

Print

Del

Submitted by: Carrie Respect the Break

Submitted On: 2026-09-25 14:28:19

Submission IP: 172.59.221.188 (172.31.66.107)
proxy-IP (raw-IP)

Status: Open

Priority: Normal

Assigned To: Wes Graham

Due Date: Open

Events on Public Property

* First Name Carrie	* Last Name Respect the Break
* Phone 8439919395	* Email carrie@respectthebreak.org
* Date of Event 10/31/2026 Format: MM/DD/YYYY	* Event Location Start at Red shed and go up E Arctic
* Number of Attendees 50	
* Beginning Time of Event 6:00	* End Time of Event 7:30
* Purpose of Event It will be a costume bike ride	
* List of Vendors Involved in the Event Respect the Break	
* By clicking this box, I agree and confirm that all information provided is true and accurate, and I further agree that I have read and understood and will follow all rules, regulations, ordinances, and policies of the City of Folly Beach. ☒ Yes	

Commercial Filming & Photo Shoots

Print

Del

Submitted by: H Timothy Grady

Submitted On: 2026-09-28 11:44:51

Submission IP: 76.239.38.127 (172.31.67.87)
proxy-IP (raw-IP)

Status: Open

Priority: Normal

Assigned To: Wes Graham

Due Date: Open

Attachments

- [JOHNNY -O letter Folly Beach...OCT2026...9.28.26.pdf](#) - 2026-09-28 11:44:52 am

* Impact Filming-Impact Level

- ☐ Reduced Impact
- ☒ High Impact

* First Name	* Last Name	* Phone	* Email
H Timothy	Grady	8432240759	Timgrady@me.com

* Driver's License Number	* State
SCDL 004239799	SC

* Organization

Ebb & Flow Pictures LLC

* On Site Contact /First Name	* On Site Contact /Last Name	* On Site Contact Phone Number
Tim	Grady	8432240759

* Event Name	* Date
Johnny-O Photo/Video Shoot	10/21/2026

Format: MM/DD/YYYY

* Event Location	* Beginning Time (Including setup)
Inlet Heritage Preserve 1/2 day, Sunset Cay Marina 1/2 day but will be filming out on water	7 or 8 am

* End Time (including breakdown) ((After 6pm is HIGH IMPACT))

7 or 8 pm

* Total Number on Site (Cast & Crew)	* Total Number of Vehicles on Site
30	8

* **Description of Event**

take photos and video of models wearing Johnny-O Clothing with minilamI lighting EQ

* **Will there be use of any of the following items (prop firearm(s), blood, general acts of violence)**

☐ **Yes**

☒ **No**

* **Applicants must show how they plan and will notice the area of filming. Documentation**

Upload a File

Choose File

 No file chosen

Choose File

 No file chosen

The Applicants must show how they plan and will notice the area of filming. Documentation field is required

* **Please list any vendors involved.**

possibly Loyal Rover & Homestead Catering

* **By clicking this box, I agree and confirm that all information provided is true and accurate, and I further agree that I have read and understood and will follow all rules, regulations, ordinances, and policies of the City of Folly Beach**

☒ **Yes**

Commercial Filming & Photo Shoots

Print

Del

Submitted by: Hugh Timothy Grady

Submitted On: 2026-09-30 16:58:18

Submission IP: 76.239.38.127 (172.31.67.87)
proxy-IP (raw-IP)

Status: Open

Priority: Normal

Assigned To: Wes Graham

Due Date: Open

Attachments

- [Peruvian letter Folly Beach...Nov2026...10.1.26.pdf](#) - 2026-09-30 04:58:19 pm

* Impact Filming-Impact Level

- ☐ Reduced Impact
- ☒ High Impact

* First Name	* Last Name	* Phone	* Email
Hugh Timothy	Grady	8432240759	Timgrady@me.com

* Driver's License Number	* State
SCDL 004239799	SC

* Organization

Ebb & Flow Pictures LLC/Peruvian Connection

* On Site Contact /First Name	* On Site Contact /Last Name	* On Site Contact Phone Number
Tim	Grady	8432240759

* Event Name	* Date
Peruvian Connection	11/05/2026

Format: MM/DD/YYYY

* Event Location

Inlet Heritage Preserve Possibly, Sunset Cay Marina Possibly, Folly Beach County Park or maybe the Pier

* Beginning Time (Including setup)	* End Time (including breakdown) ((After 6pm is HIGH IMPACT))
7 am	7 pm

* Total Number on Site (Cast & Crew)	* Total Number of Vehicles on Site
13	4

* **Description of Event**

shoot 1 or 2 days between Nov 3rd and 9th models wearing Peruvian Clothing with minimal hand held equipemnt working out of bike wheel carts using a camera computer tripods and light bounce and diffusing materials, maybe a strobe light if dark day, umbrellas and bike props possible

* **Will there be use of any of the following items (prop firearm(s), blood, general acts of violence)**

- ☐ Yes
- ☒ No

* **Applicants must show how they plan and will notice the area of filming. Documentation**

No file chosen

The Applicants must show how they plan and will notice the area of filming. Documentation field is required

Upload a File

No file chosen

* **Please list any vendors involved.**

Loyal Rover and maybe Homestead Catering

* **By clicking this box, I agree and confirm that all information provided is true and accurate, and I further agree that I have read and understood and will follow all rules, regulations, ordinances, and policies of the City of Folly Beach**

- ☒ Yes



CITY OF FOLLY BEACH

1st Reading: September 22nd, 2026
2nd Reading: October 13th, 2026

Introduced by: Mayor Bizzell
Date: May 12th, 2026

ORDINANCE 013-26 AN ORDINANCE AMENDING THE FOLLY BEACH CODE OF ORDINANCES CHAPTER 164 (USE STANDARDS) BY REQUIRING PRIVATE COMMERCIAL PARKING OPERATORS TO DISPLAY DAILY AND HOURLY RATES

The City Council of Folly Beach, South Carolina, duly assembled, hereby ordains that Folly Beach Code of Ordinance be amended as follows:

NOTE: Deleted material struck through, new material shown in red,

§ 164.03-03 Commercial Uses.

...
(B) *Commercial parking.* Any exchange of compensation for parking shall be considered a commercial parking use and shall:

- (1) Not be permitted in any residential district of the city.
- (2) Limit street frontage in the DC District to 100 feet.
- (3) Provide at least two 96-gallon roll cart trash cans beginning January 1, 2022. Each trash can must:

- (a) Remain accessible during the operating hours of the commercial parking lot.
- (b) Be screened from off-site views and adjacent rights-of-way in conjunction with

§ 164.04-05.

- (c) Be maintained in a clean and orderly condition.
- (4) Provide delineation in the form of fencing to distinguish public rights-of-way from private property beginning January 1, 2022.

(5) Provide notice of the rates charged for parking.

(a) Notice must be posted on signage at each principal entrance of the lot.

(b) Notice must include language that the paid parking is privately owned and not associated with the City of Folly Beach.

- (c) Notice must clearly indicate the hours during which fees are charged for parking.
- (d) Notice must include the hourly and daily rates charged for parking and the methods by which parking fees may be paid.
- (e) Notice must include a phone number, website, application, or other means of reaching the operator of the lot.

RATIFIED this ____ day of _____ 2026, at Folly Beach, South Carolina, in City Council duly assigned.

ATTEST:

Municipal Clerk

Chris Bizzell, Mayor



CITY OF FOLLY BEACH

Date: October 13^h, 2026

Re: Private Parking Lots Posted Prices

Mayor and City Council,

The Planning Commission met on Monday, October 5th, to review Ordinance 013-026, as amended on September 22nd, 2026, at the Special City Council meeting, the Private Commercial Parking Signage Standards. This memo serves to briefly summarize that meeting and the recommendation from the Planning Commission.

There was one public comment, from Colin Donnelly, Johns Island, SC, who spoke on behalf of a private parking operator regarding the ordinance. Mr. Donnelly noted that requiring physical rate boards creates a significant operational burden on unstaffed lots utilizing dynamic pricing, as operators would be forced to hire on-site personnel solely to manually update physical signs when rates change.

Commission members acknowledged the operational burden placed on lot operators while emphasizing the equal burden placed on visitors and the City's reputation when prices are unclear or change unexpectedly.

The Planning Commission voted 3-2, to *Recommend Approval of the Amended Ordinance 013-26, with further Amendments shown below, along with a recommendation that further study be completed, with concerns on the burden being placed on Commercial Parking Operators but also understand the burden that's placed on the Public when rates are not clearly shown.*

Ord. 013-26 amended as recommended from Planning Commission:

(5) Provide notice of the rates charged for parking.

(a) Notice must be posted on signage at each principle entrance of the lot. ~~or, if payment is provided only through online methods, must be prominently displayed on the associated website or application.~~ **(This strikethrough was amended in the Special City Council Meeting of 09/22/2026.)**

(b) Notice must include language that the paid parking is privately owned and not associated with the City of Folly Beach.

~~(c) Notice must clearly indicate the hours during which fees are charged for parking.~~
(Struck by Planning Commission)

(d) Notice must **include the maximum daily rates.** ~~Include the hourly and daily rates charged for parking and the methods by which parking fees may be paid.~~ **(Amended by Planning Commission)**

(e) Notice must include a phone number, website, application, or other means of reaching the operator of the lot.



PROCLAMATION

November 19TH 2026, as World Pancreatic Cancer Day

WHEREAS, In 2026, an estimated **67,530** people will be diagnosed with pancreatic cancer in the United States and **52,740** will die from the disease; and

WHEREAS, Pancreatic cancer is one of the deadliest cancers, is currently the third leading cause of cancer death in the United States, and is projected to become the second leading cause around 2030; and

WHEREAS, Pancreatic cancer is the only major cancer with a five-year relative survival rate at just 13 percent; and

WHEREAS, When symptoms of pancreatic cancer present themselves, it is generally in later stages, and 87 percent of pancreatic cancer patients die within the first five years; and

WHEREAS, Approximately 960 deaths will occur in South Carolina in 2026; and

WHEREAS, Pancreatic cancer is the sixth most common cause of cancer-related death across the world; and

WHEREAS, There were an estimated 510,992 new pancreatic cancer cases diagnosed worldwide in 2022; and

WHEREAS, The good health and well-being of the residents of Folly Beach are enhanced as a direct result of increased awareness about the symptoms and risks of pancreatic cancer, and research into early detection, causes, and effective treatments.

NOW, THEREFORE, BE IT RESOLVED that I, Chris Bizzell, Mayor of the City of Folly Beach, proclaim November 19 as World Pancreatic Cancer Day in the City of Folly Beach.

The Honorable Chris Bizzell
Mayor of Folly Beach

Board and Commission Application

Print

Del

Submitted by: Christian Brutzer

Submitted On: 2026-09-22 19:54:50

Submission IP: 98.48.224.65 (172.31.66.107)
proxy-IP (raw-IP)

Status: Open

Priority: Normal

Assigned To: Wes Graham

Due Date: Open

Select Boards / Commissions you are applying for (pick only one).

- ☐ Accommodations Tax Advisory Board
- ☐ Board of Zoning Appeals
- ☐ Community Promotions Committee
- ☐ Construction and Fire Board of Adjustments and Appeals
- ☐ Design Review Board
- ☐ Parks and Recreation Board
- ☐ Planning Commission
- ☒ Tourism and Visitor Promotion Committee
- ☐ Utility Advisory Board

* First Name Christian		* Last Name Brutzer	
* Email cbroo@hotmail.com		* Phone 914 4739445	
* Address 1016 W Ashley Avenue / PO Box 1223	* City Folly Beach	* State SC	* Zip Code 29439

* Why do you want to serve on this board/commission?

I hereby apply for the open at-large position on the Tourism and Visitor Promotion Committee. I am Christian Brutzer, having my fulltime residence since 2011 at 1016 W Ashley Avenue here in Folly Beach. Having retired from my executive position in corporate life at the end of 2024, I want to give back to our community by serving the city on this committee. My professional background over the past 50 years saw me working in a logistics and travel agency group, becoming certified in Germany in 1978 and using this qualification working to finance law school. I worked in civil service for almost 3 years as a lawyer, assistant district attorney and junior town attorney before switching to work in executive position around the world in the dental industry. From 2011 to the end of 2024, I was an executive Board member and the Chief Commercial Officer of one of the leading dental material and equipment manufacturers in the world also serving as VP and finally President of its US subsidiary. I also serve as a board member in two 501 c (3) organizations, the Academy of Dentistry International Foundation here in the US, where I am responsible for the investment of the foundation’s endowment as VP Finance, and as a board member of Local Start Inc, a community outreach clinic, in Durham, NC. I am a life-long member of Rotary and served twice as President of its Clubs. I believe that my professional as well as my charitable work experience can be an asset to the Committee and to Folly Beach. In serving on the Committee, I want to help promoting our City and its many attractions and businesses in a fiscally responsible and sustaining manner in order to attract a year-round flow of tourist and visitors.

*** Education/Professional Experience in this area**

Education and work experience in Logistics & Travel Agency at start of my working life. Trained Lawyer. 35 years experience in management, senior management and board of directors positions in major multinational companies in sales and marketing. Multi-year experienced in board of directors at 501 (c)3 organizations.

Board and Commission Application

Print

Del

Submitted by: Gerrie Delaney

Submitted On: 2026-09-17 15:47:10

Submission IP: 146.75.249.10 (172.31.28.241)
proxy-IP (raw-IP)

Status: Open

Priority: Normal

Assigned To: Wes Graham

Due Date: Open

Select Boards / Commissions you are applying for (pick only one).

- ☐ Accommodations Tax Advisory Board
- ☐ Board of Zoning Appeals
- ☐ Community Promotions Committee
- ☐ Construction and Fire Board of Adjustments and Appeals
- ☐ Design Review Board
- ☐ Parks and Recreation Board
- ☐ Planning Commission
- ☒ Tourism and Visitor Promotion Committee
- ☐ Utility Advisory Board

* First Name Gerrie		* Last Name Delaney	
* Email plantsggd@aol.com		* Phone 4128897448	
* Address 2395 Folly Rd 4C, P.o. box 432	* City Folly Beach	* State SC	* Zip Code 29439

* Why do you want to serve on this board/commission?

I believe my broad experiences as a recreation professional would be a good addition to this committee. I was very involved with Pennsylvania Recreation and Parks Society for 20+ years where I was involved with conferences both chairing some conferences as well as working on social & educational aspects for these state conferences . I feel my expertise has prepared me to undertake the needs and demands of this group on Folly Beach!

* Education/Professional Experience in this area

My Rec Park degree is from The Pennsylvania State University.I worked as a recreational therapist at Jefferson Hospitals Behavioral Unit, I was part of the team that created the MS therapy center associated with Jefferson Hospital & created the Horticultural Therapy program ,too. I also assisted numerous programs in developing programs and special events!

Board and Commission Application

Print

Del

Submitted by: John McFarland

Submitted On: 2026-09-17 08:30:13

Submission IP: 98.48.226.252 (172.31.66.107)

proxy-IP (raw-IP)

Status: Open

Priority: Normal

Assigned To: Wes Graham

Due Date: Open

Select Boards / Commissions you are applying for (pick only one).

- ☐ Accommodations Tax Advisory Board
- ☐ Board of Zoning Appeals
- ☐ Community Promotions Committee
- ☐ Construction and Fire Board of Adjustments and Appeals
- ☐ Design Review Board
- ☐ Parks and Recreation Board
- ☐ Planning Commission
- ☒ Tourism and Visitor Promotion Committee
- ☐ Utility Advisory Board

* First Name John		* Last Name McFarland	
* Email mcfarland.john@att.net		* Phone 917-974-4444	
* Address 401 West Ashley Ave.	* City Folly Beach	* State SC	* Zip Code 29439
* Why do you want to serve on this board/commission? Folly Beach is a wonderful place to live or visit and I'd like to be part of sharing that message with others. What better way to do that than to be directly involved in crafting the promotion and advertising material for Folly Beach.			
* Education/Professional Experience in this area Trained as a high school science teacher. B.S. Louisiana State University (Baton Rouge, LA) , Master of Science - Southern University and A&M College (Baton Rouge, LA) / Qualified in Louisiana to teach: General Science, Biology, Chemistry & Physics.			



CITY OF FOLLY BEACH

Introduced by: Mayor Bizzell
Date: October 13th, 2026

RESOLUTION 52-26

A RESOLUTION BY THE FOLLY BEACH CITY COUNCIL AWARDING A CONTRACT FOR DESIGN, ENGINEERING, AND PERMITTING OF THE PS & PW STORAGE PAD LOCATED AT 2101 FOLLY ROAD FOR THIRTY-FIVE THOUSAND TWO HUNDRED AND SEVENTY-FIVE DOLLARS (\$35,275.00).

- WHEREAS,** The City of Folly Beach requires professional design, engineering, and permitting of a storage pad for the 2101 Folly Road city-owned lot; and
- WHEREAS,** The City has budgeted \$250,000 for design, engineering, permitting and construction of a PS & PW storage pad out of Building and Facilities Capital Account (10-6000-4000) for FY27; and
- WHEREAS,** Forsberg Engineering and Surveying, Inc performed the original boundary, topographic, and existing conditions survey for this specific parcel (TMS #331-00-00-140) where they previously developed and currently maintain the baseline CAD files, elevation models, and boundary control; and
- WHEREAS,** Procuring an alternative engineering firm would require a third-party to conduct redundant modeling and surveying, resulting in substantial duplicated costs and delays; and
- WHEREAS,** Forsberg Engineering and Surveying, Inc. possesses familiarity with the property based on previously surveyed information, only requiring collecting minor supplementary data, limiting redundant expenses, and is able to provide designed plans in a timelier manner; and
- WHEREAS,** Staff seeks approval for a sole-source contract of professional engineering services from Forsberg Engineering and Surveying, Inc at 2101 Folly Road to build upon previously performed work to save both significant time and funds to the City;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Folly Beach, South Carolina, that City staff is hereby authorized to enter into a contract with and remit payment to Forsberg Engineering and Surveying, Inc in the amount of Thirty-Five Thousand Two Hundred and Seventy-Five Dollars (\$35,275.00) for design, engineering, and permitting of a PS & PW storage pad located at 2101 Folly Road. Expenses will be funded out of the Building and Facilities Capital Account (10-6000-4000).

RATIFIED this 13th day of October 2026, at Folly Beach, South Carolina, in City Council duly assigned.

ATTEST:

Municipal Clerk

Chris Bizzell, Mayor



City of Folly Beach

DATE: October 13th, 2026

SUBJECT: Sole Source Procurement Justification & Contract Authorization

Mayor and City Council,

City Staff requests City Council approval to authorize a Sole Source Professional Services Contract with Forsberg Engineering in the amount of \$35,275.00 (Phase 1 D&E at: \$26475.00, Phase 2 bid services at: \$6800, and reimbursable expenses not to exceed \$2000.00) for grading, drainage, and pad engineering design services for the 2101 Folly Road Parking and Storage Improvements. This contract would be funded out of Facilities Capital (6000-4000) where we budgeted \$250,000.00 in the FY27 budget for this project.

Justification for Sole Source Procurement:

Pursuant to the City of Folly Beach Procurement Policies and standard municipal procurement standards, sole source qualification is warranted based on the following determinations:

- Continuity of Prior Engineering Work and Proprietary Site Data:

Forsberg Engineering & Surveying, Inc. performed the original boundary, topographic, and existing conditions survey for this specific parcel (TMS #331-00-00-140). Because Forsberg already developed and maintains the baseline CAD files, elevation models (NAVD 88), boundary control (NAD 83), and utility mapping for the site, they are uniquely positioned to transition straight into design documents without repeating preliminary work.

- Elimination of Duplicative Costs and Expenses:

Retaining a different engineering firm would require a third party to conduct a new survey or perform extensive field verification to accept professional liability for the site control data. By contracting Forsberg, the City avoids the redundant expense of full-site topographic re-surveying, limiting field survey work only to minor supplementary data collection needed for construction drawings. This saves the City both direct engineering costs and billable field crew hours.

- Schedule Acceleration and Regulatory Efficiency:

Starting civil design with a firm unfamiliar with the site would introduce substantial procurement and onboarding delays. Forsberg can start on this project now to prepare the construction plans, site clearing and demolition drawings, grading and drainage layouts, and the Comprehensive Storm Water Pollution Prevention Plan (C-SWPPP) Technical Report required for regulatory submittals to Charleston County and SCDES.

Recommendation:

Authorize staff to execute a professional services agreement with Forsberg Engineering & Surveying, Inc. in an amount not to exceed \$35,275.00 for the civil engineering design, permitting, bidding support, and construction administration of the 2101 Folly Road laydown and storage yard.

Eric Lutz
Director of Facilities

Andrew Gilreath
Director of Public Safety



CITY OF FOLLY BEACH

Introduced by: Mayor Bizzell

Date: October 13th, 2026

RESOLUTION 53-26

**A RESOLUTION BY THE FOLLY BEACH CITY COUNCIL
TO AMEND THE FINAL CONTRACT AWARD TO EADIE'S CONSTRUCTION TO
ACCOUNT FOR ALL CHANGE ORDERS INCURRED DURING THE EAST HUDSON
WATERMAIN REPLACEMENT PROJECT FUNDED BY THE SOUTH CAROLINA
INFRASTRUCTURE IMPROVEMENT PROGRAM (SCIIP) FROM \$2,333,739.00 TO
\$2,723,036.11.**

WHEREAS, The city has received \$10,000,000 from SCIIP to fund water main and stormwater improvement projects; and

WHEREAS, The city has previously approved a current contract to Eadie's Construction for East Hudson Water Main Replacement related construction in the amount of \$2,333,739.00; and

WHEREAS, During the construction, and subsequent to previously approved change orders, the city incurred additional change orders in the amount of \$389,297.11; and

WHEREAS, The additional change orders are eligible to be reimbursed through the grant program.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Folly Beach, South Carolina, that the Administration is authorized to amend the contract to Eadie's Construction Company to the final amount of \$2,723,036.11 for the completion of the East Hudson Watermain Replacement project.

RATIFIED this 13th day of October 2026 at Folly Beach, South Carolina, in City Council duly assigned.

ATTEST:

Municipal Clerk

Chris Bizzell, Mayor



CITY OF FOLLY BEACH

Date: October 13th, 2026

Re: Stormwater & East Hudson Construction Contract

Mayor and City Council,

Final accounting for the city's grant-funded stormwater and water main replacement projects shows savings of \$322,554.81 under the approved budget. These savings bring the city's total costs to \$1,677,445.19 (roughly 13.2% of the \$12,704,038.48 project total). The two resolutions presented for Council's approval at the October meeting will serve as the final reconciliation of the project contracts. This will allow staff to close out all State grant funding and provide documentation for the American Rescue Plan Act funding used in these projects.

Center Street construction was the most visible aspect of this project. It was also the final stage of work that started over four years ago when Council authorized initial grant applications. Prior to the first shovel of dirt, staff in multiple departments spent hundreds of hours tracking, verifying, and reporting to the state, securing additional rounds of funding, and coordinating permitting and approvals across multiple government and utility partners. That work, and Council's foresight, allowed the largest and most complex infrastructure project in the city's history to be finished within the allowable time frame and under budget.

Lee E. Gessner IV, CPA
Director of Finance



CITY OF FOLLY BEACH

Introduced by: Mayor Bizzell
Date: October 13th, 2026

RESOLUTION 54-26

A RESOLUTION BY THE FOLLY BEACH CITY COUNCIL TO AMEND THE FINAL CONTRACT AWARD TO GULF STREAM CONSTRUCTION TO ACCOUNT FOR ALL CHANGE ORDERS INCURRED DURING THE STORMWATER IMPROVEMENT PROJECTS FUNDED BY THE SOUTH CAROLINA INFRASTRUCTURE IMPROVEMENT PROGRAM (SCIIP) FROM \$7,722,415.04 TO \$8,368,802.37.

WHEREAS, The city has received \$10,000,000 from SCIIP to fund water main and stormwater improvement projects; and

WHEREAS, The city has previously approved a current contract to Gulf Stream for stormwater related construction in the amount of \$7,722,415.04; and

WHEREAS, During the construction, the city incurred additional change orders in the amount of \$646,387.33; and

WHEREAS, The additional change orders are eligible to be reimbursed through the grant program.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Folly Beach, South Carolina, that the Administration is authorized to amend the contract to Gulf Stream Construction Company to the final amount of \$8,368,802.37 for the completion of the stormwater improvement projects.

RATIFIED this 13th day of October 2026 at Folly Beach, South Carolina, in City Council duly assigned.

ATTEST:

Municipal Clerk

Chris Bizzell, Mayor



CITY OF FOLLY BEACH

Introduced by: Mayor Bizzell

Date: October 13th, 2026

RESOLUTION 55-26

A RESOLUTION BY THE FOLLY BEACH CITY COUNCIL ADOPTING THE 2027 REGULAR MEETING CALENDARS FOR FOLLY BEACH CITY COUNCIL, PLANNING COMMISSION, DESIGN REVIEW BOARD, AND THE OFFICIAL HOLIDAY CALENDAR.

WHEREAS, Pursuant to the Freedom of Information Act, an annual calendar depicting dates of regular meetings for council and all boards and commissions is to be adopted and posted, and;

WHEREAS, Calendars for council, Boards and Commissions have been prepared with the exception of the Board of Zoning Appeals, Community Promotion Committee, ATAX Board, and the Utility Advisory Board, due to the fact that meetings are called as needed at the pleasure of the Chair.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Folly Beach, South Carolina, that the regular meeting calendars, which are attached hereto and incorporated by reference, for City Council, Planning Commission, Design Review Board, and the official Holiday Calendar are hereby adopted for the year 2027.

RATIFIED this 13th day of October, at Folly Beach, South Carolina, in City Council duly assigned.

ATTEST:

Municipal Clerk

Chris Bizzell, Mayor



City of Folly Beach

Date: October 13th, 2026

Re: 2027 Meeting and Holidays

Mayor and Council,

In accordance with the Freedom of Information Act, an annual schedule of regular meetings for the City Council and designated Boards and Commissions must be established and made publicly available. Resolution 55-26 will formalize the meeting calendars for the Folly Beach City Council, Planning Commission, Design Review Board, and Parks and Recreation Board, as well as adopt the Official Holiday Calendar.

City Council: Second Tuesday of each month in 2027:

- January 12, 2027
- February 9, 2027
- March 9, 2027
- April 13, 2027
- May 11, 2027
- June 8, 2027
- July 13, 2027
- August 10, 2027
- September 14, 2027
- October 12, 2027
- November 9, 2027
- December 14, 2027

DRB: Third Mondays of each month in 2027:

- January 18, 2027
- February 15, 2027
- March 15, 2027
- April 19, 2027
- May 17, 2027
- June 21, 2027
- July 19, 2027
- August 16, 2027
- September 20, 2027

- October 18, 2027
- November 15, 2027
- December 20, 2027

Planning Commission: First Mondays of each month in 2027:

- January 4, 2027
- February 1, 2027
- March 1, 2027
- April 5, 2027
- May 3, 2027
- June 7, 2027
- July 5, 2027
- August 2, 2027
- September 6, 2027
- October 4, 2027
- November 1, 2027
- December 6, 2027

City Observed Holidays

- | | |
|------------------------------|---|
| • New Year's Day | January 1, 2027 |
| • Martin Luther King Jr. Day | January 18, 2027 |
| • Good Friday | March 26, 2027 |
| • Memorial Day | May 31, 2027 |
| • Juneteenth | June 19, 2027 (Observed on Friday, June 18) |
| • July 4 th | July 4, 2027 (Observed on Monday, July 5). |
| • Labor Day | September 6, 2027 |
| • Veterans Day | November 11, 2027 |
| • Thanksgiving Day | November 25 & 26, 2027 |
| • Christmas | December 24 & 25, 2027 |

Wes Graham
Deputy City Administrator
Municipal Clerk



CITY OF FOLLY BEACH

Introduced by: Mayor Bizzell

Date: October 13th, 2026

RESOLUTION 56-26

A RESOLUTION BY THE FOLLY BEACH CITY COUNCIL AUTHORIZING THE PURCHASE OF A NEW BOAT TO REPLACE M1102 IN THE AMOUNT OF THIRTY-EIGHT THOUSAND DOLLARS (\$38,000) USING FUNDS FROM THE ADOPTED FISCAL YEAR 2027 GENERAL FUND BUDGET (\$36,000) AND THE REMAINING FUNDS FROM THE MARINE BOAT RESERVE ACCOUNT (\$2,000).

WHEREAS, A replacement vessel is needed for M1102 as it is approaching obsolescence; and

WHEREAS, Costs to repair or refit M1102 would exceed that of purchasing a new service vessel; and

WHEREAS, Staff researched multiple vessels of this type and compared to what was offered via state contract; and

WHEREAS, Staff identified that some vessels offered outside of state contract were better equipped and better priced than ones available through state procurement; and

WHEREAS, To ensure a fair and competitive process, we issued a Request for Proposals (RFP 03-26) and received two responsive bids:

HBS Motorsports	\$38,000
Chesapeake Marine LLC	\$59,254

WHEREAS, Staff recommends HBS Motorsports offers both the lowest-bid vessel but also the better-equipped vessel for the benefit of Folly Beach and its citizens; and

WHEREAS, The price of this vessel exceeds the amount budgeted in the Marine Capital Account for this purchase; and

WHEREAS, \$36,000 was approved per the adopted fiscal year 2027 General Fund Budget for the purchase of a new vessel; and

WHEREAS, Funds have been previously set aside in reserve accounts for inevitable replacement of the aging marine fleet; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Folly Beach, South Carolina, that Administration is authorized to purchase a new vessel from HBS Motorsports for \$38,000. \$36,000 of this purchase is to come from the Marine Capital Account (10-5240-4000), with the remaining \$2,000 to come from the Marine Boat Reserve Account (10-5240-6909).

RATIFIED this 13th day of October 2026, at Folly Beach, South Carolina, in City Council duly assigned.

ATTEST:

Municipal Clerk

Chris Bizzell, Mayor



CITY OF FOLLY BEACH

Introduced by: Mayor Bizzell

Date: October 13th, 2026

RESOLUTION 57-26

A RESOLUTION BY THE FOLLY BEACH CITY COUNCIL AWARDING A CONTRACT FOR DESIGN AND PERMITTING OF PHASE 2 OF THE EAST COOPER AVENUE DRAINAGE IMPROVEMENTS PROJECT FOR ONE HUNDRED SIXTY-SEVEN THOUSAND, FIVE HUNDRED DOLLARS (\$167,500).

WHEREAS, Charleston County voted on December 10, 2024, to award five engineering firms Indefinite Delivery Contracts as needed for Public Works projects throughout the county on an as-needed basis with funding provided by the County's Stormwater fund; and

WHEREAS, From this list of five vendors, Folly Beach Public Works entered into an agreement with Thomas and Hutton Engineering, Co. on April 25, 2025, for Phase 1 of the East Cooper Avenue Drainage Improvements Project consisting of a Drainage and Flood Mitigation study of existing conditions; and

WHEREAS, The City has budgeted \$180,000 with Thomas and Hutton Engineering, Co. for design and environmental permitting for Phase 2 of the East Cooper Avenue Drainage Improvement Project; and

WHEREAS, Procuring an alternative engineering firm would require a third party to conduct redundant modeling and surveying, resulting in substantial duplicated costs and delays; and

WHEREAS, Thomas and Hutton Engineering, Co. possesses familiarity to the area based on previously surveyed information, and their work performed on Phase 1 is the foundation of their services for Phase 2; and

WHEREAS, Staff seeks approval for a sole-source contract of professional engineering services from Thomas and Hutton Engineering, Co. for Phase 2 to save both significant time and funds to the City;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Folly Beach, South Carolina, that City staff is hereby authorized to enter into a contract with and remit payment to Thomas and Hutton Engineering, Co. in the amount of One Hundred Sixty-Seven Thousand, Five Hundred Dollars (\$167,500) for the design and environmental permitting for Phase 2 of the East Cooper Avenue Drainage Improvement Project. Expenses will be funded out of the Public Works Contracts Account (10-5300-5100).

RATIFIED this 13th day of October 2026, at Folly Beach, South Carolina, in City Council duly assigned.

ATTEST:

Municipal Clerk

Chris Bizzell, Mayor



CITY OF FOLLY BEACH

Introduced by: Mayor Bizzell
Date: October 13th, 2026

RESOLUTION 58-26

A RESOLUTION BY THE FOLLY BEACH CITY COUNCIL AUTHORIZING STAFF TO EXECUTE A CONTRACT FOR ARCTIC AVENUE 60 PERCENT DESIGN COMPLETION TO A. MORTON THOMAS AND ASSOCIATES, INC. IN THE AMOUNT OF SIX HUNDRED THIRTY-TWO THOUSAND, SEVEN HUNDRED EIGHTY DOLLARS (\$632,780).

WHEREAS, The City desires to award a contract to complete 60% design of the Arctic Avenue redesign by A Morton Thomas and Associates, Inc.; and

WHEREAS, City Council has previously authorized the redesign project up to 30% design as per Resolution 01-25; and

WHEREAS, A. Morton Thomas and Associates, Inc. was the previously selected firm for the study of Arctic Avenue for traffic, safety, and multi-user access by City Council as per Resolution 16-23; and

WHEREAS, \$642,500 has been budgeted in the 2027 General Fund Budget within the Public Works Capital Account to further the design of Arctic Avenue from 30% to 60%; and

WHEREAS, The 60% project design and engineering will prepare the city to seek additional design and construction funding, develop better cost estimates, and further community engagement and support for this large project;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Folly Beach, South Carolina, that City staff to enter into a contract for 60% Design of the Arctic Avenue redesign with A. Morton Thomas and Associates, Inc in the amount of \$632,780. Funds for this expenditure shall be from the Public Works Capital Account (10-5300-4000).

RATIFIED this 13th day of October 2026, at Folly Beach, South Carolina, in City Council duly assigned.

ATTEST:

Municipal Clerk

Chris Bizzell, Mayor



CITY OF FOLLY BEACH

Introduced by: Mayor Bizzell

Date: October 13th, 2026

RESOLUTION 59-26

**A RESOLUTION BY THE FOLLY BEACH CITY COUNCIL
TO AMEND THE FINAL CONTRACT AWARD TO WESTON & SAMPSON FOR
GRANT ADMINISTRATION AND PROJECT MANAGEMENT SERVICES RELATED
TO STORMWATER IMPROVEMENTS DESCRIBED BY RFQ 03-23 AND FUNDED BY
THE SOUTH CAROLINA RURAL INFRASTRUCTURE AUTHORITY AND THE
AMERICAN RESCUE PLAN ACT FROM \$1,006,900.00 TO \$1,094,900.00**

WHEREAS, The city has received \$500,000 dollars from the South Carolina Rural Infrastructure Authority to fund the East Hudson watermain and stormwater improvement projects; and

WHEREAS, The city has also received \$1,324,264.93 in American Rescue Plan Act grant funds used to fund this contract; and

WHEREAS, The city has previously awarded a contract to Weston & Sampson for the provision of services related to stormwater improvement projects and grant management; and

WHEREAS, Weston & Sampson has now submitted a final cost proposal for these services; and

WHEREAS, The fees associated with this contract are eligible to be reimbursed through the grant programs.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Folly Beach, South Carolina, that the Administration is authorized to amend its contract award to Weston and Sampson to the final amount of \$1,094,900.00 for the completion of grant administration and project management services as described in RFQ-03-23.

RATIFIED this 13th day of October at Folly Beach, South Carolina, in City Council duly assigned.
ATTEST:

Municipal Clerk

Chris Bizzell, Mayor



CITY OF FOLLY BEACH

Introduced by: Mayor Bizzell

Date: October 13th, 2026

RESOLUTION 60-26

A RESOLUTION BY THE FOLLY BEACH CITY COUNCIL AWARDING A CONTRACT FOR CONSTRUCTION OF A PEDESTRIAN PATH ALONG WEST ASHLEY AVENUE FROM 2ND STREET WEST TO 3RD STREET WEST IN THE AMOUNT OF FOUR HUNDRED FIFTY-SEVEN THOUSAND, FIVE HUNDRED THIRTY-TWO DOLLARS AND THIRTY-FIVE CENTS (\$457,532.35) WITH A 15% CONTINGENCY FROM THE PUBLIC WORKS CAPITAL ACCOUNT.

WHEREAS, It has been an ongoing goal of Folly Beach City Council to improve the walkways around Folly Beach for its citizens and visitors; and

WHEREAS, Davis and Floyd, Inc. designed and permitted a multi-use path going down the length of West Ashley between 2nd Street West and 3rd Street West on October 14th, 2024; and

WHEREAS, To ensure a fair and competitive process, D&F advertised a Request for Proposal (RFP 04-26) and received two responsive bids:

Truluck Roadway Services, LLC	\$457,532.35
Truluck Construction, Inc	\$461,369.00

WHEREAS, Both city staff and consulting engineers recommend awarding a contract to Truluck Roadway Services, LLC as the lowest responsive and responsible offer; and

WHEREAS, City Council budgeted \$700,000.00 in funding for this project in the Fiscal Year 2027 General Fund Budget in the Public Works Capital Account for this expenditure; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Folly Beach, South Carolina, that Administration is authorized to enter into a contract with Truluck Roadway Services, LLC for the construction of a multi-use, pervious path on W Ashley Ave between 2nd Street West and 3rd Street West in the amount of \$457,532.35 with a 15% contingency in the amount of \$68,640 authorized from the Public Works Capital Account (10-5300-4000).

RATIFIED this 13th day of October 2026, at Folly Beach, South Carolina, in City Council duly assigned.

ATTEST:

Municipal Clerk

Chris Bizzell, Mayor



CITY OF FOLLY BEACH

Introduced by: Mayor Chris Bizzell

Date: October 13th, 2026

RESOLUTION 61-26

A RESOLUTION BY THE FOLLY BEACH CITY COUNCIL HONORING THE 150TH ANNIVERSARY OF THE MORRIS ISLAND LIGHTHOUSE AND DECLARING OCTOBER FIRST AS LIGHTHOUSE DAY IN THE CITY OF FOLLY BEACH.

WHEREAS, The state of South Carolina was founded as a maritime colony; and

WHEREAS, Charleston was South Carolina's first settlement; and

WHEREAS, From the very first day of the colonization of South Carolina, aids to navigation have played a vital role in the economic and social development of our community; and

WHEREAS, The Morris Island Lighthouse is the second lighthouse to grace the shores of Morris Island, having replaced the Samuel Cardy light of 1768 in 1876; and

WHEREAS: The Morris Island Lighthouse and its sister have welcomed visitors to our shores and guided mariners to safe haven for 258 years; and

WHEREAS, The Morris Island Lighthouse has been a part of our community identity for as long as this community has existed; and

WHEREAS, The Morris Island Lighthouse shone for the first time on October the first, 1876; and

WHEREAS, October the first 2026 will mark the 150th anniversary of the first lighting of this, our most beloved reminder of our maritime past.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Folly Beach, South Carolina, shall honor our beloved lighthouse and declare that from this day forward, October 1ST shall be recognized as LIGHTHOUSE DAY in our community.

RATIFIED this 13th day of October 2026, at Folly Beach, South Carolina, in City Council duly assigned.

ATTEST:

Municipal Clerk

Chris Bizzell, Mayor



CITY OF FOLLY BEACH

Introduced by: Mayor Chris Bizzell

Date: October 13th, 2026

RESOLUTION 62-26

A RESOLUTION BY THE FOLLY BEACH CITY COUNCIL AWARDED RFP 03-26: SHORT-TERM RENTAL ORDINANCE STUDY CONTRACT.

WHEREAS, City Council has established a strategic goal of reviewing the city's short-term rental ordinances; and

WHEREAS, The city issued a request for proposals (RFP) 03-26 seeking qualified firms to conduct a study of the City's short-term rental ordinances and provide recommendations; and

WHEREAS, The city has received four responsive bids from the following applicants:

- USC/ The Citadel
- BAE Urban Economics
- RRC Associates
- Smart City Policy Group

WHEREAS, City staff and City Council reviewed and scored the responsive proposals based on the established evaluation criteria and recommend _____.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Folly Beach, South Carolina, that RFP 03-26 for the Short-Term Rental Ordinance Study is hereby awarded to _____. The expenditure shall be from the Business License & Short-Term Rental Contracts account (10-6000-6200).

RATIFIED this 13th day of October, 2026, at Folly Beach, South Carolina, by the City Council duly assigned.

ATTEST:

Municipal Clerk

Chris Bizzell, Mayor



CITY OF FOLLY BEACH

Date: October 13th, 2026

Re: RFP 03-26 Short-Term Rental Ordinance Study Bid Ranking

Mayor and City Council,

Below is a table showing the number-one rankings given by the reviewers for RFP 03-26, Short-Term Rental Ordinance Study. All proposals were evaluated using the same criteria, allowing reviewers to compare each firm's qualifications equally.

Firm	Times Ranked Number One
Smart City Policy Group	6
BAE Urban Economics	2
RRC Associates	1
USC/THE CITADEL	1

Wes Graham

Deputy City Administrator

Municipal Clerk