AGENDA
Regular Scheduled Meeting
CITY OF GRIFFIN BOARD OF COMMISSIONERS
May 9, 2023
W. ELMER GEORGE MUNICIPAL HALL
6:00 PM

Present:

Call to order by Mayor Hollberg

Pledge of Allegiance

Invocation

Approval of Agenda

PRESENTATIONS AND DELEGATIONS

1. Recognize George Cirruto, Meter Division Leak Detection Technician, as the April 2023 Strongest Link in the Chain award recipient. *David Dennison, Meter Division Manager, will address.*

2. Presentation of Proclamation for National Police Week 2023.

3. Review financial reports for March 2023. *City Manager, Jessica O'Connor, will address.*

CITIZEN COMMENTS

At this time, the Mayor opens the floor to comments from the audience. Comments should relate to a specific agenda item, not listed on the agenda for a Public Hearing, or to a concern within the jurisdiction of the City. Commission meetings serve the purpose of conducting city business and are not a forum for the unlimited expression of opinion. The Mayor reserves the right to limit comments to matters germane to city business and may refer speakers to the City Manager or other staff for resolution.

PUBLIC HEARINGS

Public Hearings are conducted to allow public comment on specific advertised issues such as rezoning, ordinances, policy development, operating budgets and other legislative actions to be considered by the City Commission.

4. Receive comments regarding variances from the design standards for residential in-fill in Medium Density Residential regarding architectural style and roof pitch for property located at 314 and 316 E. Quilly Street. *Director of Planning & Development, Chad Jacobs will address.*

CONSENT AGENDA

5. Consider the minutes of the City of Griffin Board of Commissioners' Workshop and Regular Meetings on April 25, 2023.

6. Consider the minutes of the City of Griffin Board of Commissioners' Called Meeting on April 27, 2023.

7. Consider, on second reading, an amendment to the Code of Griffin, Article VII, Occupational Taxes and Administrative Fees, Section 82-151, Administrative Fee, to increase the amount of the administrative fee. *Director of Planning & Development, Chad Jacobs will address.*

8. Consider the purchase of one 500KV 3-phase pad mount transformer in the amount of $27,005.00 from Gresco Utility Supply Inc., sole source. *Electric Director, Jennifer Freeman, will address.*

9. Consider the purchase of fifteen 14' Arlen 5" decorative poles in the amount of $26,580.00 from Gresco

Utility Supply, Inc., Sole Source. *Electric Director, Jennifer Freeman, will address.*

REGULAR AGENDA

The Regular Agenda includes items on which the Commission will individually consider and possibly take action.

10. Consider variances from the design standards for residential in-fill properties in Medium Density Residential regarding architectural style and roof pitch for properties located at 314 and 316 E. Quilly Street. *Director of Planning & Development, Chad Jacobs will address.*

11. Consider a Memorandum of Understanding between the Department of Community Affairs and the City of Griffin, the local Main Street Program Board of Directors and the Downtown Manager. *Economic Development Director, Jeremy Stratton, will address.*

12. Consider Second Amendment to the Power Purchase Contract between MEAG Power and the City of Griffin adding Exhibit C. *Electric Director, Jennifer Freeman will address.*

13. Consider adoption of Resolution, pursuant to O.C.G.A.§ 36-72-3 and Sec. 30-4, Code of Griffin, declaring Rushton Cemetery, located at 1240 Lyndon Avenue, Griffin, Georgia, to be an abandoned cemetery and authorizing the City Manager to expend public funds for its preservation and protection and for mitigation of public health and safety hazards resulting from the January 12, 2023 tornado disaster event. *Staff Attorney, Kelsey Carden, will address.*

14. Reconsider renewal of the Memorandum of Understanding among the City of Griffin, Spalding County, Griffin-Spalding County Board of Education and UGA Archway Partnership as participants in the Spalding County Archway Partnership for FY24 in the amount of $20,000.00. *City Manager, Jessica O'Connor will address.*

15. Consider two Ante Litem Notices, dated April 25, 2023, from Glass & Robson, Attorneys, purporting to state claims for personal injury to Josephine Mann and Linda Allen, on December 6, 2022, while occupying a motor vehicle driven by Josephine Mann, in which Linda Allen was a passenger and which was involved in a motor vehicle accident with a City-owned vehicle, operated by City Code Enforcement Officer Jordan Andrews. *City Attorney Drew Whalen will address.*

16. Appoint a Voting Delegate for the Annual Membership Business Meeting of the Georgia Municipal Association at the 2023 GMA Annual Convention in Savannah, GA on Sunday, June 25, 2023.

CITY MANAGER'S REPORT

The City Manager will update the Commission on pending items, upcoming workshops, meetings, conferences and other pertinent issues.

CITY ATTORNEY COMMENTS

CITY COMMISSIONER COMMENTS

Commissioners will provide updates regarding issues of interest from their respective districts and/or committee reports.

ADJOURN

The City of Griffin is committed to providing equal access to all of its programs, services and activities regardless of race, color, religion, marital status, gender, gender identity, genetic information, sexual orientation, national origin, age, physical or mental disability, past or present membership in the Uniformed Services, applicants to the Uniformed Services, any protected concerted activity or any other legally protected status. Any individual who needs an accommodation because of a disability should contact ***Stephanie Woods at (770) 233-2923 or hr@cityofgriffin.com*** *as far in advance of a meeting as possible.*

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Recognize George Cirruto, Meter Division Leak Detection Technician, as the April 2023 Strongest Link in the Chain award recipient. *David Dennison, Meter Division Manager, will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

The "Strongest Link in the Chain" award is given monthly to a deserving employee who has demonstrated excellent performance and productivity, loyalty, professional pride, and other noteworthy accomplishments. The award recognizes that all City employees link together to form a chain that provides the residents of the City with excellent service. That service is only as strong as its weakest link in the chain. Therefore, all employees should strive to be a "strong link" in the chain. Nominations are received from any City employee and are vetted by Department Directors who recommend the award recipient to the City Manager.

The recognized employee receives one day off with pay, a gift certificate to a local restaurant, a "Strongest Link in the Chain" plaque, and the symbolic "chain", which he or she will be the custodian of until a subsequent employee is recognized.

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

Submitted By:
Stephanie Woods

Meeting Date:
09/05/2023

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
George Cirruto, April 2023.pdf

Strongest Link in the Chain (Individual) Nomination Form

Nominee Name_____**George Cirruto**_____ Department____**Meter Division**_____

Nominee Dept. Director signature required to move forward. Nominator to get this before submitting this form to Human Resources to be considered.

Nominee Department Director Approval for submission_____Date_5-2-2022_____

Your (Nominator) Name__**Greg Poole & David Dennison**__Department__**Risk & Meter Division**__

Submission Date to HR_____

Is this monthly nomination? **Yes** No If yes, which month _____**APR 2022**_____

Is this an annual nomination? Yes **No** If yes, which year_____

Reason for the Nomination

Using the program criteria, explain in detail why the employee deserves to be recognized as the *Strongest Link in the Chain*. Use a separate sheet if necessary.

I was informed about a good deed performed by employee, George Cirruto, who recently assisted an elderly citizen living at 202 Brown Acres Road. Mrs. Ross came out of her house to meet George while he was in her yard conducting a meter investigation on **4-7-2022,** and as she and George were talking Mrs. Ross began to have trouble breathing. George was thoughtful enough to stay with Mrs. Ross, and he escorted her back to her house to make her comfortable until help arrived. Mrs. Ross made the statement when describing George, "I don't think there could be a nicer man."

Also, over the past several weeks I, David Dennison, his supervisor, have received numerous calls about George and his exemplary customer service skills. George brings 18 years of experience in Water Distribution from his previous employer in Port St. Lucie, Florida. In the three and a half months that George has been employed with the City of Griffin he has proven to be a great asset both with his colleagues and the community. Please see the attached emails regarding his performance.

David Dennison

From: Angie W. Golden
Sent: Wednesday, March 16, 2022 3:19 PM
To: David Dennison; Wayne Mayfield; Elyse K. Barnard
Cc: Brandon M. Lewis
Subject: 712 Bieze St-Compliment

Customer called to thank us/George for a job well done. Said that you don't get that kind of customer service, response time and professionalism very often and that it was greatly appreciated.

Thanks!

Angie W. Golden
Watershed Management | AMI/AMR Support Tech
100 S Hill St.
Griffin, GA 30223

P: 770-229-6424
F:
C:
E: agolden@cityofgriffin.com
W: cityofgriffin.com

David Dennison

From: Brandon M. Lewis
Sent: Friday, April 8, 2022 9:27 AM
To: Brant D. Keller PhD; David Dennison; Angie W. Golden; Jessica O'Connor; Danielle B. Hancock
Subject: Fwd: [[Ticket #11862]] *NEW SUBMISSION* Citizen Comment & Concern

Great feedback to hear from one of our customers this Friday!

David,

Please let George know of this customer's comments, and a big thank you to you and your whole staff for your daily commitment to providing a high level of service!

Thanks,

Brandon M. Lewis
Watershed Management | Deputy Director of Water and Wastewater
100 S. Hill Street
Griffin, GA 30223

P: (770) 229-6424
F: (678) 692-0392
C: (706) 831-4074
E: blewis@cityofgriffin.com
W: cityofgriffin.com

From: Damarcus Brownlee <dbrownlee@cityofgriffin.com>
Sent: Friday, April 8, 2022 8:49:46 AM
To: Brandon M. Lewis <blewis@cityofgriffin.com>
Subject: FW: [[Ticket #11862]] *NEW SUBMISSION* Citizen Comment & Concern

Damarcus D Brownlee
Information Technology Center | Sr. Help Desk Administrator

The City of Griffin shall be a model of excellence in local government; a safe, well-planned community with equal opportunity for all.

From: Helpdesk
Sent: Friday, April 8, 2022 8:48 AM
To: Cody Stonica <cstonica@cityofgriffin.com>; Chris Rivers <CRivers@cityofgriffin.com>; Chris Sprayberry <csprayberry@cityofgriffin.com>; Dan Depuy <ddepuy@cityofgriffin.com>; Gibb Cotton <gcotton@cityofgriffin.com>; Jared Morehouse <JMorehouse@cityofgriffin.com>; Michael F. Dertinger <mdertinger@cityofgriffin.com>; Shunda Guider <SGuider@cityofgriffin.com>; Damarcus Brownlee <dbrownlee@cityofgriffin.com>; Amanda Morris <amorris@cityofgriffin.com>; Claire C. Haulk <chaulk@cityofgriffin.com>; Steven Maxwell <smaxwell@cityofgriffin.com>; Dave

McFarlane <dmcfarlane@cityofgriffin.com>
Subject: RE: [[Ticket #11862]] *NEW SUBMISSION* Citizen Comment & Concern

Everything above this line is added to your ticket
From: City of Griffin, GA
User: City of Griffin, GA

Go To Ticket

Hi,

City of Griffin, GA opened ticket 11862 under the type IT Support.
We would like to notify you and the other agents of your team that this ticket is currently unassigned.
To respond or assign this ticket, please log in to the helpdesk.

From: City of Griffin, GA <no-reply@cityofgriffin.com>
Date: Fri, 08 Apr 2022 08:47:46 (UTC -04:00)

EXTERNAL EMAIL - Please use caution and proper judgement.

Citizen Comment & Concern

Submission #: 1582816
IP Address: 168.9.82.134
Submission Date: 04/08/2022 8:47
Survey Time: 4 minutes, 38 seconds

You have a new online form submission.
Note: all answers displaying "******" are marked as sensitive and must be viewed after your login.

Citizen Comment & Concern

If this is an Emergency, please dial 911. **Please allow up to 48 hours for a response.

What is your first and last name?

Melanie Lynch

Full Address

111 Cynthia Circle
Griffin, GA 30224
USA

Where can we email a response?

mdnzeta@yahoo.com

What is your phone number?

6785440837

Please specify your comment or concern:

Just wanted to say thank you for a job well done! My mother had a water leak in her yard that was detected by the alert system the city has in place. A very nice man, whom I believe his name is George, came by her house to let her know that there may be a possible water leak somewhere. The leak was located and repaired quickly because of the attentiveness of the city and it's workers. Great job!
Thank you,
Griffin, GA

This is an automated message generated by Granicus. Please do not reply directly to this email.

Help Desk
Information Technology Center
100 S Hill St.
Griffin, GA 30223

P: (770) 233-2929
E: helpdesk@cityofgriffin.com
W: cityofgriffin.com

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Presentation of Proclamation for National Police Week 2023.

SPECIAL CONSIDERATIONS OR CONCERNS:

N/A

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

Submitted By:
Susan Bartholomew

Meeting Date:
09/05/2023

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
National Police Week 2023.pdf

Proclamation

National Police Week 2023
May 14-20, 2023

WHEREAS, there are more than 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the City of Griffin Police Department; and

WHEREAS, since the first recorded death in 1786, more than 23,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty, including members of the City of Griffin Police Department; and

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, DC; and

WHEREAS, 556 new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 224 officers killed in 2022 and 332 officers killed in previous years; and

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers Memorial Fund's 35th Candlelight Vigil, on the evening of May 13, 2023; and

WHEREAS, the Candlelight Vigil is part of National Police Week, which will be observed this year May 14-20; and

WHEREAS, May 15 is designated as Annual National Peace Officers Memorial Day, in honor of all fallen officers and their families, and U.S. flags should be flown at half-staff;

NOW, THEREFORE BE IT RESOLVED,

that the Board of Commissioners of the City of Griffin will observe May 14-20, 2023, as National Police Week in the City of Griffin and publicly salutes the service of law enforcement officers in our community and in communities across the nation. We do hereby declare that a copy of this Proclamation be spread upon the minutes of this Board, reflecting that I have hereunto caused the Seal of the City of Griffin to be affixed on this, the 9th day of May in the year of our Lord two thousand and twenty-three.

_____
Douglas S. Hollberg, Mayor

_____
Jessica W. O'Connor, City Manager

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Review financial reports for March 2023. *City Manager, Jessica O'Connor, will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

N/A

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

Submitted By:

Amanda Carmichael

Meeting Date:

09/05/2023

Reviewed By:

Jessica O'Connor

ATTACHMENTS:

Cash Balance 230331.pdf

Interim Stmts by Fund FY23 230331C.pdf

20230331 LOST SPLOST.pdf

20230331 TSPLOST.pdf

	6/30/2022	03/31/2023		
	ALL FUNDS	**OPERATING**	**RESTRICTED**	**RESERVED**
CASH AND CASH EQUIVALENTS				
Cash				
101-General Fund	$13,668,124.78	$12,192,777.18	$290,107.06	
210-Confiscated Assets Fund	107,583.21		94,011.69	
251-Multiple Grant Fund	131,548.38		131,590.74	
253-Neighborhood Stabilization Program	163,493.78		163,493.78	
255-Neighborhood Stabilization Program NSP3	151,868.23		151,868.23	
270-Tax Incentive Program (TIP)	21,101.53		21,101.53	
271-Tax Allocation District (TAD #1)	528,597.87		528,597.87	
272-Tax Allocation District (TAD #2)	1,970,712.79		1,970,712.79	
282-Court Technology Fund	145,068.42		172,963.38	
283-Police Donations Fund	8,479.48		8,479.48	
321-SPLOST Fund 2016	11,066,999.42		10,009,252.86	
335-T-SPLOST Fund 2022	705,526.75		3,508,836.12	
505-Water/Wastewater Utility Fund	4,099,014.42	5,044,575.54		
510-Electric Utility Fund	2,206,842.25	469,796.10	150,387.56	
540-Solid Waste Fund	829,930.04	338,670.06		648,911.60
550-Airport Fund	930,449.29	933,174.60	838.98	
560-Stormwater Utility Fund	892,087.96	870,293.19		
591-Golf Course Fund	901,856.99	1,068,618.24		
601-Internal Service Fund - Motor Pool Fund	1,557,556.14	1,490,707.98		
610-Internal Service Fund - Payroll	145,743.28		208,333.36	
745-Municipal Court Fund	244,950.20		355,820.41	
771-OPEB Fund	279,412.59		119,412.59	
791-Cemetery Trust Fund	1,074,495.80		1,074,495.80	
792-Mausoleum Trust Fund	315,501.25		315,501.25	
952-Main Street Fund	53,225.95		43,246.47	
953-Downtown Development Fund	161,119.26		142,686.51	
Total Cash	42,361,290.06	22,408,612.89	19,461,738.46	648,911.60
Investments				
101-General Fund	19,596,869.58	24,265,243.92		649,811.99
505-Water/Wastewater Utility Fund	4,578,657.16		5,728,522.80	
510-Electric Utility Fund	46,697,750.15	3,001,885.64	2,663,819.55	40,820,620.24
540-Solid Waste Fund	680,420.07	420,597.63	262,600.90	
591-Golf Course Fund	97,008.77	97,008.77		
771-OPEB Fund	2,459,749.00		2,459,749.00	
791-Cemetery Trust Fund	3,639,772.90		3,903,452.61	
792-Mausoleum Trust Fund	494,118.67		496,206.13	
793-Light Water Sewer (LWS) Emergency Trust Fund	1,037,328.70		1,044,415.51	
Total Investments	79,281,675.00	27,784,735.96	16,558,766.50	41,470,432.23
Total Cash and Investments	**$121,642,965.06**	**$50,193,348.85**	**$36,020,504.96**	**$42,119,343.83**

	FISCAL YEAR 2023			Variance with		PRIOR FYTD	
	Actual		Amended	Amended Budget		3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING REVENUE							
TAXES							
Real property - current year	$81,521	$5,183,123	$4,966,488	$216,635	104.36%	$4,666,354	$4,710,775
Public utility	12,395	20,489	30,426	(9,937)	67.34%		
Real property - prior year	7,286	191,281	113,000	78,281	169.28%	153,106	164,743
Motor vehicle	2,091	23,091	30,426	(7,335)	75.89%	24,898	31,241
Intangible	3,789	34,712	72,807	(38,095)	47.68%	57,967	82,482
Railroad equipment			7,878	(7,878)		7,153	7,153
Property not on digest			5,433	(5,433)			
Real estate transfer (intangible)	571	10,677	20,000	(9,323)	53.39%	17,442	26,489
Total Taxes	107,653	5,463,373	5,246,458	(216,915)	104.13%	4,926,920	5,022,883
Motor vehicle title ad valorem tax fee	70,715	552,785	800,000	(247,215)	69.10%	522,627	701,070
Franchise taxes:							
Electric	82,718	82,718	56,000	26,718	147.71%	58,497	58,497
Gas	47,802	142,870	174,000	(31,130)	82.11%	141,268	188,533
Television cable		105,085	244,000	(138,915)	43.07%	111,447	223,693
Telephone	432	17,008	31,000	(13,992)	54.86%	9,426	31,395
Payment In Lieu of Tax GHA			20,000	(20,000)		1,488	25,235
Video		9,893	30,000	(20,107)	32.98%	11,910	21,922
Other			5,700	(5,700)			
Total Franchise taxes	130,952	357,574	560,700	(203,126)	63.77%	334,036	549,275
Total Taxes and Franchise taxes	309,320	6,373,732	6,607,158	233,426	96.47%	5,783,583	6,273,228
Local option sales and use taxes	420,772	4,139,158	5,177,373	(1,038,215)	79.95%	3,862,888	5,247,495
Hotel/Motel	9,377	117,506	164,300	(46,794)	71.52%	99,007	128,498
Alcoholic beverage excise	49,580	431,150	718,000	(286,850)	60.05%	452,815	691,817
Total selective sales and use taxes	58,957	548,656	882,300	(333,644)	62.18%	551,822	820,315
Business taxes:							
Business and occupation taxes	15,924	435,291	465,000	(29,709)	93.61%	372,320	428,575
Insurance premium taxes		1,937,372	2,000,000	(62,628)	96.87%	1,923,982	1,923,982
Financial institutions taxes	118,907	118,907	110,000	8,907	108.10%	63,728	80,583
Total business taxes	134,831	2,491,570	2,575,000	(83,430)	96.76%	2,360,030	2,433,140
Penalties and interest on deliquent taxes							
Real	12,856	77,084	35,000	42,084	220.24%	31,821	40,088
Business	1,584	3,231	2,000	1,231	161.55%	171	609
Total penalties and interest on deliquent taxes	14,440	80,315	37,000	43,315	217.07%	31,992	40,697
TOTAL TAXES	**938,320**	**13,633,431**	**15,278,831**	**(1,645,400)**	**89.23%**	**12,590,315**	**14,814,875**
LICENSE AND PERMITS							
Business licenses:							
Alcoholic beverages:							
Beer	1,750	57,525	54,000	3,525	106.53%	55,355	56,855
Wine	1,750	56,525	52,000	4,525	108.70%	53,755	55,255
Liquor	3,500	115,450	111,000	4,450	104.01%	107,840	107,840
Total alcoholic beverage licenses	7,000	229,500	217,000	12,500	105.76%	216,950	219,950
General business licenses:							
Insurance	3,225	34,763	33,000	1,763	105.34%	32,625	34,275
Total general business licenses	3,225	34,763	33,000	1,763	105.34%	32,625	34,275
Total Business licenses	10,225	264,263	250,000	14,263	105.71%	249,575	254,225
Non-business licenses and permits:							
Building and signs:							
Zoning and land use permits	200	8,500	6,500	2,000	130.77%	8,160	12,610
House moving permit			500	(500)		400	400
Sign permits	925	10,570	9,300	1,270	113.66%	9,730	12,905
Other permits	600	1,100	2,000	(900)	55.00%	1,000	1,750

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Catering	200	2,875	1,600	1,275	179.69%	825	1,150
Total building and sign permits	1,925	23,045	19,900	3,145	115.80%	20,115	28,815
Regulatory fees (permits):							
Building structures and equipment permits:							
Protective	5,395	34,335	61,000	(26,665)	56.29%	42,255	56,565
Building	44,927	204,839	350,000	(145,161)	58.53%	157,217	298,666
Plumbing	1,872	16,234	14,000	2,234	115.96%	6,360	19,907
Electrical	3,995	32,938	25,000	7,938	131.75%	15,135	31,761
Gas	100	700	2,000	(1,300)	35.00%	1,804	2,054
Mechanical	1,352	14,339	13,500	839	106.21%	7,917	21,114
Total building structures and equipment permits	57,641	303,385	465,500	162,115	65.17%	230,688	430,067
Total non-business licenses and permits	59,566	326,430	485,400	(158,970)	67.25%	250,803	458,882
Penalties and interest on deliquent licenses and permits							
Interest on business licenses	473	954		954		125	215
Total penalties and interest on deliquent licenses and permits	473	954		954		125	215
TOTAL LICENSES AND PERMITS	**70,264**	**591,647**	**735,400**	**(143,753)**	**80.45%**	**500,503**	**713,322**
CHARGES FOR SERVICES							
General government:							
Fees - plan reviews	9,900	60,588	80,000	(19,412)	75.74%	36,097	94,419
Fees - demolition recovery	34,973	62,646	25,000	37,646	250.58%	20,974	20,984
Fees - zoning applications	970	4,905	5,000	(95)	98.10%	3,885	4,880
Fees - reimbursements		2,768	5,000	(2,232)	55.36%	875	24,441
Information technology fees	300	2,700		2,700		2,600	3,800
Indirect cost allocation	525,882	4,701,451	6,310,583	(1,609,132)	74.50%	4,472,039	5,962,719
IT equipment cost allocation	97,259	875,334	1,167,112	(291,778)	75.00%	479,880	639,840
Motor pool charges	104,101	725,792	1,031,705	(305,913)	70.35%	846,255	954,450
Publication Sales		340		340			
Business occupation tax admin fee	3,320	57,000	62,000	(5,000)	91.94%	45,200	55,280
Total general government	776,705	6,493,524	8,686,400	2,192,876	74.76%	5,907,805	7,760,813
Public safety - fire inspections	400	2,301	1,500	801	153.40%	654	4,504
Public safety - prisoner housing fees	8,383	82,475	72,000	10,475	114.55%	57,735	79,187
Streets and public improvements		79		79		571	679
Utilities / enterprise charges and fees							
Fees - Collection - Residential	232,887	2,082,775	3,087,000	(1,004,225)	67.47%	1,779,370	2,657,580
Fees - Collection - Commercial	97,002	857,467	1,081,500	(224,033)	79.28%	708,631	1,046,818
Fees - Transfer Station	154,355	1,207,628	1,680,000	(472,372)	71.88%	1,112,734	1,520,818
Fees - Special Handling	1,580	12,720	21,000	(8,280)	60.57%	10,195	15,985
Fees - Rolloff Containers	54,934	440,431	563,050	(122,619)	78.22%	347,631	471,965
Fees - Yard Waste Disposal	70,836	629,034	875,700	(246,666)	71.83%	541,765	809,155
Fees - Yard Waste Special Handling	(20)	(150)		(150)		(14)	(14)
Sale of Recycled Materials	10,454	39,745	15,000	24,745	264.97%	19,209	36,508
Permit Fees - Commercial Hauler	300	2,200	1,500	700	146.67%	1,255	2,955
Fees - Landfill Use	281,154	1,716,728	2,476,382	(759,654)	69.32%	1,649,279	2,091,035
Water Institutional	28,270	234,558	415,008	(180,450)	56.52%	266,125	339,254
Fees - Water Industrial	63,637	558,900	746,453	(187,553)	74.87%	487,803	707,396
Fees - Water Residential	325,306	3,247,811	4,354,751	(1,106,940)	74.58%	2,759,984	4,115,226
Fees - Water Commercial	116,740	952,520	1,132,461	(179,941)	84.11%	730,801	1,147,030
Pass-Thru Water Spalding County	(353,357)	(3,241,787)	(4,013,462)	771,675	80.77%	(3,220,714)	(5,879,514)
Fees - Fire Hydrant Water	4,408	45,315	42,500	2,815	106.62%	45,936	59,983

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Fees - Water Lock Cut	50	700	1,500	(800)	46.67%	890	1,615
Bulk Water - Spalding County	711,102	7,272,194	9,564,252	(2,292,058)	76.04%	6,187,543	9,274,991
Bulk Water - Williamson	5,235	61,648	84,480	(22,832)	72.97%	59,890	94,313
Bulk Water - Zebulon	32,563	387,776	393,198	(5,422)	98.62%	271,529	417,225
Bulk Water - Butts County	3,933	33,704	27,156	6,548	124.11%	17,373	32,047
Bulk Water - Coweta County	548,700	4,563,900	6,132,000	(1,568,100)	74.43%	2,416,920	3,441,130
Bulk Water - Springs Water						210	221
Bulk Water - City of Concord	1	3,605	56	3,549	6,437.50%	89	151
Fees - Water Irrigation	14,159	326,519	300,000	26,519	108.84%	235,241	341,212
Fees - Meter Install	2,790	14,880	17,700	(2,820)	84.07%	15,095	30,365
Sewer Flat - Industrial	46,235	562,204	656,644	(94,440)	85.62%	445,020	644,259
Sewer Flat - Residential	436,290	4,331,231	5,975,430	(1,644,199)	72.48%	3,704,718	5,545,442
Sewer Flat - Commercial	222,952	2,081,854	2,801,169	(719,315)	74.32%	1,771,907	2,590,129
Sewer Tap Fee		8,400	42,770	(34,370)	19.64%	385	10,885
Stormwater - Residential Upper Tier	33,829	297,921	390,896	(92,975)	76.21%	256,842	1,177,301
Stormwater - Residential Lower Tier	18,149	155,980	204,346	(48,366)	76.33%	132,136	196,341
Stormwater - Commercial Fees	178,334	1,600,673	2,131,041	(530,368)	75.11%	1,413,670	2,060,909
Sewer - Sun City	116,847	1,013,261		1,013,261		814,232	1,245,644
Sewer - Highland Mills						39,178	39,178
Fees - Electric Residential Service	1,472,034	13,886,672	17,000,000	(3,113,328)	81.69%	11,551,534	16,621,323
Fees - Electric Commercial Service	1,535,298	13,511,219	17,877,500	(4,366,281)	75.58%	11,784,799	16,905,666
Fees - Electric Industrial Service	711,964	5,623,136	7,142,570	(1,519,434)	78.73%	4,721,572	6,822,029
Fees - Electric Fuel Adjustment	190,660	5,397,265	8,000,000	(2,602,735)	67.47%	5,391,358	7,704,154
Fees - Electric Temporary Service	250	2,450	6,000	(3,550)	40.83%	3,200	3,550
Fees - Pole Rental Current Year		160,579	200,000	(39,421)	80.29%	137,667	297,602
ECCR Adjustment	121,321	1,484,965	2,030,200	(545,235)	73.14%	1,484,276	2,095,615
Total utilities / enterprise charges and fees	7,491,182	71,568,631	93,457,751	(21,889,120)	76.58%	60,097,264	86,735,477
Other / enterprise charges and fees							
Green Fees	35,251	170,804	180,000	(9,196)	94.89%	112,208	182,723
Handicap Fees			600	(600)			
Golf Cart Rentals	7,338	147,852	180,000	(32,148)	82.14%	111,962	180,689
Merchandise Sales	4,423	40,112	40,000	112	100.28%	24,712	39,945
Driving Range Fees	2,630	16,787	15,000	1,787	111.91%	10,991	18,071
Special Fees			25,000	(25,000)			
Membership Fees	4,550	23,100	11,000	12,100	210.00%	16,750	27,950
Food & Beverage	2,535	24,125	30,000	(5,875)	80.42%	18,145	28,244
Beer Sales	1,958	10,908	12,000	(1,092)	90.90%	8,382	13,556
Pull Cart Rentals			7,500	(7,500)		3,839	3,839
Tournament Fees	4,056	25,883	7,500	18,383	345.11%	8,467	14,469
Fuel Sales - AVGAS	12,541	116,449	272,200	(155,751)	42.78%	132,926	177,126
Fuel Sales - Jet A	8,321	128,168	172,800	(44,632)	74.17%	85,043	143,949
Airport Services - Tug Fees		210		210		290	400
Fiber Fees	44,678	397,463	507,620	(110,157)	78.30%	337,069	502,067
Telecom - Internal Customer Fees	36,864	331,775	506,510	(174,735)	65.50%	194,759	412,754
Telecom - Telephone Internal Customer Fees	4,350	38,982		38,982			
Total other / enterprise charges and fees	169,495	1,472,618	1,967,730	(495,112)	74.84%	1,065,543	1,745,782
Other fees							
General Fund-Customer Service -Charges for Serv- -	60,109	533,103	705,850	(172,747)	75.53%	481,990	709,105
Fuel Flowage Fees	5,920	19,120	24,000	(4,880)	79.67%	16,720	25,920

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Commercial Hauler Inspection Fee						350	350
Landfill Capital Surcharge Fee	9,247	59,641	90,610	(30,969)	65.82%	59,984	75,388
Landfill Closure Surcharge Fee	9,247	58,004	90,610	(32,606)	64.02%	59,984	75,386
Container Fees	2,580	34,740	36,750	(2,010)	94.53%	24,850	39,400
Pole Installation		4,550	20,000	(15,450)	22.75%	14,288	20,746
After Hours Service Fee	100	24,989	15,000	9,989	166.59%	12,445	16,950
Connection Fees	18,960	146,210	220,000	(73,790)	66.46%	156,405	208,870
Surge Protection Fees	412	3,669	4,800	(1,131)	76.44%	3,305	4,859
Reconnect Fees	450	125,250	200,000	(74,750)	62.63%	150,840	201,795
Underground Trenching	3,360	10,466	100,000	(89,534)	10.47%	86,356	103,747
UGA Contracted Services	616	616		616			
Credit Card Fees	(6,607)	(25,364)		(25,364)		9,140	7,650
Power Resoration Aid			100,000	(100,000)		294,848	296,063
Overnight Fees	40	210	200	10	105.00%	120	220
Total other fees	104,434	995,204	1,607,820	(612,616)	61.90%	1,371,625	1,786,449
Culture and recreation							
Pavilion Fees		2,690	5,100	(2,410)	52.75%	3,335	7,115
Still Branch WTP Gate Receipts	757	6,123	7,000	(877)	87.47%	4,434	6,699
Total culture and recreation	757	8,813	12,100	(3,287)	72.83%	7,769	13,814
Other charges for services							
Cemetery Opening/Closing Fee						500	500
Site Sales	1,100	54,850		54,850		62,347	76,997
Cemetery Fees	14,910	126,770	160,000	(33,230)	79.23%	143,980	182,360
Niche Engraving		200		200			
Internment Fees	1,950	19,650	30,000	(10,350)	65.50%	24,850	31,000
Monument Fees	500	6,800	9,000	(2,200)	75.56%	8,950	12,350
Returned Check Fees	1,260	18,090	17,000	1,090	106.41%	13,290	17,340
Delinquent Penalties	148,517	1,188,605	1,758,461	(569,856)	67.59%	1,135,328	1,452,919
Total other charges for services	168,237	1,414,965	1,974,461	(559,496)	71.66%	1,389,245	1,773,466
TOTAL CHARGES FOR SERVICES	**8,719,593**	**82,038,610**	**107,779,762**	**(25,741,152)**	**76.12%**	**69,898,211**	**99,900,171**
FINES AND FORFEITURES							
Court							
Police Revenue	1,344	9,300	12,000	(2,700)	77.50%	10,370	13,846
Traffic Fines	90,739	875,639	900,000	(24,361)	97.29%	623,518	842,613
Fine Surcharge - Technology - Court	2,012	27,667	25,000	2,667	110.67%	19,230	26,500
School Zone Speed Safety Program	46,055	486,420	500,000	(13,580)	97.28%		166,600
Total court revenues and fines	140,150	1,399,026	1,437,000	(37,974)	97.36%	653,118	1,049,559
Bond confiscations							
Confiscations		7,922	30,000	(22,078)	26.41%	11,271	11,271
Total Bond Confiscations		7,922	30,000	(22,078)	26.41%	11,271	11,271
Confiscations							
Federal Confiscations		13,722	30,000	(16,278)	45.74%	8,096	13,746
Total state and federal confiscations		13,722	30,000	(16,278)	45.74%	8,096	13,746
TOTAL FINES AND FORFEITURES	**140,150**	**1,420,670**	**1,497,000**	**(76,330)**	**94.90%**	**672,485**	**1,074,576**
RENTS AND ROYALTIES							
Property Rental	13,751	123,232	288,400	(165,168)	42.73%	178,330	238,281
Water Tower	5,779	46,235	67,580	(21,345)	68.42%	52,014	69,352
Sale of Excess Capacity	6,235	272,687	300,000	(27,313)	90.90%	220,571	248,064
Third-party Sales	56,052	748,028	1,063,290	(315,262)	70.35%	802,884	1,086,118

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Equipment Rental Fees	2,599	13,225	15,000	(1,775)	88.17%	11,064	13,673
MEAG Refunding Flexible Operating	6,235	272,687		272,687		220,572	248,065
AMR from MEAG Trust	815	6,520	9,780	(3,260)	66.67%	7,335	9,780
T-Hangar Rentals	825	7,755	11,880	(4,125)	65.28%	7,920	10,890
Tie Down Rentals	100	800	1,000	(200)	80.00%	900	1,200
Ground Leases	13,229	137,467	308,929	(171,462)	44.50%	118,860	166,346
MEAG Year End Settlement			750,000	(750,000)			1,997,643
Settlements from Insurance Claims	10,682	18,096		18,096		43,798	96,824
Settlements from Insurance Claims	50,934	66,840	100,000	(33,160)	66.84%	378,824	752,288
Cash Over/Short	71	(753)		(753)		(574)	(937)
Misc Revenue	12,410	110,805	90,000	20,805	123.12%	57,960	89,810
TOTAL RENTS AND ROYALTIES	**179,717**	**1,823,624**	**3,005,859**	**(1,182,235)**	**60.67%**	**2,100,458**	**5,027,397**
TOTAL OPERATING REVENUE	**10,048,044**	**99,507,982**	**128,296,852**	**(28,788,870)**	**77.56%**	**85,761,972**	**121,530,341**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	2,633,861	16,285,861	24,554,816	8,268,955	66.32%	15,801,375	22,324,559
Employee Benefits	191,103	8,558,359	12,431,966	3,873,607	68.84%	7,973,379	10,693,131
Total Personal Services and Employee Benefits	2,824,964	24,844,220	36,986,782	12,142,562	67.17%	23,774,754	33,017,690
Purchased or Contracted Services	5,560,594	16,146,094	19,410,988	3,264,894	83.18%	9,934,567	14,702,582
Utilities:							
Water/Sewerage	17,647	141,750	191,946	50,196	73.85%	119,799	157,812
Natural Gas	11,083	43,056	47,780	4,724	90.11%	41,196	57,070
Electricity	195,856	1,837,867	2,549,550	711,683	72.09%	1,653,205	2,203,436
Propane	510	15,457	129,235	113,778	11.96%	795	1,620
Gasoline	109,894	1,069,909	2,213,631	1,143,722	48.33%	905,430	1,486,474
Stormwater	69,443	626,371	813,958	187,587	76.95%	597,841	806,864
Customer Service Fee	397	3,611	5,146	1,535	70.17%	3,504	4,716
Total Utilities	404,830	3,738,021	5,951,246	2,213,225	62.81%	3,321,770	4,717,992
Supplies	575,328	3,658,035	8,085,891	4,427,856	45.24%	3,298,699	4,872,829
Electricity for Resale	3,577,364	32,778,426	38,253,830	5,475,404	85.69%	28,428,805	38,977,074
Capital Outlay:							
Property (Land and Buildings)	784,267	7,788,544	26,210,482	18,421,938	29.72%	23,465,624	28,760,350
Machinery and Equipment	261,707	3,029,059	6,441,466	3,412,407	47.02%	2,972,144	3,876,875
Capital Outlay - Reclass to Balance Sheet	(650,818)	(7,911,191)	(15,285,800)	(7,374,609)	51.76%	(22,605,857)	(28,136,833)
Total Capital Outlay	395,156	2,906,412	17,366,148	14,459,736	16.74%	3,831,911	4,500,392
Depreciation Expense						5,423,052	7,297,825
Bad Debt	157,394	417,198	430,000	12,802	97.02%	72,005	158,734
Inter-Departmental Charges	645,891	5,790,681	8,077,694	2,287,013	71.69%	5,227,604	7,144,963
Miscellaneous		59,098	863,037	803,939	6.85%	81,550	113,525
TOTAL OPERATING EXPENSE	**14,141,521**	**90,338,185**	**135,425,616**	**45,087,431**	**66.71%**	**83,394,717**	**115,503,606**
OPERATING INCOME (LOSS)	**(4,093,477)**	**9,169,797**	**(7,128,764)**	**16,298,561**	**(128.63%)**	**2,367,255**	**6,026,735**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Federal Government Grants							
Operating - Categorical							
Direct						66,397	115,289
Indirect						32,000	32,000
Total Operating - Categorical						98,397	147,289
Capital							
Direct			71,549	(71,549)			

INTERIM STATEMENTS by Fund

All Funds: City-Wide

For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Indirect	1,558	11,365		11,365		7,871,746	7,873,497
Net Capital	1,558	11,365	71,549	(60,184)	15.88%	7,871,746	7,873,497
Total Federal Government Grants	1,558	11,365	71,549	(60,184)	15.88%	7,970,143	8,020,786
Federal Government Transfers (Non-Grant)							
America Rescue Plan (ARP) Act of 2021 Fiscal Recovery Funds			5,195,000	(5,195,000)			2,392,072
State Government Grants							
Operating - Categorical							
Direct							
Miscellaneous State Grant						150,710	150,710
GA DOT Grant			235,000	(235,000)		408,697	413,896
Total Direct			235,000	235,000		559,407	564,606
Total Operating - Categorical			235,000	(235,000)		559,407	564,606
Direct							
GMA Safety Grant	20,000	20,000		20,000		20,000	20,000
GEFA Loan Forgiveness Grant							462,797
Total Direct	20,000	20,000		(20,000)	0.00%	20,000	482,797
Capital							
Direct (CDBG Grant Proceeds)	87	241,352	1,207,039	(965,687)	20.00%	949,997	1,169,114
Total Capital	1,558	11,365	71,549	(60,184)	15.88%	7,871,746	7,873,497
Total State Government Grants	20,087	261,352	1,442,039	(1,180,687)	18.12%	1,529,404	2,216,517
Local Government Unit Grants							
Spalding Co. Contribution		31,025		31,025		31,026	190,399
Board of Education - RESA			292,405	(292,405)		77,945	101,282
Spalding County Contribution			75,126	(75,126)			53,144
Spalding County Contribution			511,427	(511,427)			
City of Griffin Contribution							(160,575)
Contributions for Economic Development			7,000	(7,000)			
Total Local Government Unit Grants		31,025	885,958	854,933	3.50%	108,971	184,250
Special purpose local option sales and use taxes						4,331,810	4,343,949
Transportation Special purpose local option sales and use taxes	395,641	3,353,463	3,727,500	(374,037)	89.97%		1,072,416
Total Intergovernmental revenue	417,286	3,657,205	11,322,046	(7,664,841)	32.30%	13,940,328	18,229,990
Intergovernmental - Exp	(2,539)	(320,081)	(444,500)	124,419	72.01%	(298,523)	(494,589)
Total Intergovernmental - net	414,747	3,337,124	10,877,546	(7,540,422)	30.68%	13,641,805	17,735,401
Interest Income							
Bank Account Interest	227	2,042		2,042		2,042	2,722
Bank Account Interest	91,411	544,814		544,814		16,561	54,761
Bank Account Interest	34,844	330,338		330,338		811,560	923,750
Dividends	89,448	565,077		565,077		240,036	333,061
P-Card Rebate Program		8,942		8,942		9,020	11,520
Unrealized Gain/Loss on Investments	611,442	(147,801)		(147,801)		(2,599,798)	(3,850,074)
Total Interest/Investment Income	827,372	1,303,412		1,303,412		(1,520,579)	(2,524,260)
Principal	(23,044)	(201,919)	(2,203,760)	2,001,841	9.16%	(153,413)	(2,076,095)
Interest Expense	(49,402)	(698,487)	(2,054,820)	1,356,333	33.99%	(4,172,727)	(5,090,181)
Total principal and interest expense	(72,446)	(900,406)	(4,258,580)	3,358,174	21.14%	(4,326,140)	(7,166,276)

INTERIM STATEMENTS by Fund

All Funds: City-Wide

For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Contributions and donations							
Contributions & Donations		206	99,431	(99,225)	0.21%	6,529	7,261
Contributed Capital		5,000		5,000		56,572	70,222
Total contributions and donations		5,206	99,431	(94,225)	5.24%	63,101	77,483
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets		80,158	50,000	30,158	160.32%	145,352	222,774
Premium on Bond Issuance						38,818	
GMA Lease Proceeds		828,500	522,750	305,750	158.49%	1,281,095	1,890,167
Total gain (loss) on sale of capital assets		908,658	572,750	335,908	158.65%	1,465,265	2,112,941
TOTAL NON-OPERATING INCOME (EXPENSE)	**1,169,673**	**4,653,994**	**7,291,147**	**(2,637,153)**	**63.83%**	**9,323,452**	**10,235,289**
INCOME (LOSS) BEFORE TRANSFERS	**(2,923,804)**	**13,823,791**	**162,383**	**13,661,408**	**8,513.08%**	**11,690,707**	**16,262,024**
TRANSFERS							
Transfers - in	737,350	8,673,854	13,618,435	(4,944,581)	63.69%	8,304,025	10,683,776
Transfers - out	(805,869)	(8,755,905)	(14,320,266)	5,564,361	61.14%	(8,304,025)	(10,683,776)
TOTAL TRANSFERS - NET	**(68,519)**	**(82,051)**	**(701,831)**	**619,780**	**11.69%**		
CHANGE IN NET POSITION	**($2,992,323)**	**$13,741,740**	**($539,448)**	**$14,281,188**	**(2,547.37%)**	**$11,690,707**	**$16,262,024**
CONTROL TOTALS							
Total Revenues	$12,030,057	$114,056,315	$153,909,514	($39,853,199)	74.11%	$108,014,110	$150,110,272
Total Expenditures	15,022,375	100,314,574	154,448,961	54,134,387	64.95%	96,323,406	133,848,247
Revenues less expenditures	(2,992,318)	13,741,741	(539,447)	(14,281,188)	(2,547.38%)	11,690,704	16,262,025
Difference	($5)	($1)	($1)		100.00%	$3	($1)

INTERIM STATEMENTS by Fund
Governmental Funds
For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
TAXES							
Real property - current year	$81,521	$5,183,123	$4,966,488	$216,635	104.36%	$4,666,354	$4,710,775
Public utility	12,395	20,489	30,426	(9,937)	67.34%		
Real property - prior year	7,286	191,281	113,000	78,281	169.28%	153,106	164,743
Motor vehicle	2,091	23,091	30,426	(7,335)	75.89%	24,898	31,241
Intangible	3,789	34,712	72,807	(38,095)	47.68%	57,967	82,482
Railroad equipment			7,878	(7,878)		7,153	7,153
Property not on digest			5,433	(5,433)			
Real estate transfer (intangible)	571	10,677	20,000	(9,323)	53.39%	17,442	26,489
Total Taxes	107,653	5,463,373	5,246,458	(216,915)	104.13%	4,926,920	5,022,883
Motor vehicle title ad valorem tax fee	70,715	552,785	800,000	(247,215)	69.10%	522,627	701,070
Franchise taxes:							
Electric	82,718	82,718	56,000	26,718	147.71%	58,497	58,497
Gas	47,802	142,870	174,000	(31,130)	82.11%	141,268	188,533
Television cable		105,085	244,000	(138,915)	43.07%	111,447	223,693
Telephone	432	17,008	31,000	(13,992)	54.86%	9,426	31,395
Payment In Lieu of Tax GHA			20,000	(20,000)		1,488	25,235
Video		9,893	30,000	(20,107)	32.98%	11,910	21,922
Other			5,700	(5,700)			
Total Franchise taxes	130,952	357,574	560,700	(203,126)	63.77%	334,036	549,275
Total Taxes and Franchise taxes	309,320	6,373,732	6,607,158	233,426	96.47%	5,783,583	6,273,228
Local option sales and use taxes	420,772	4,139,158	5,177,373	(1,038,215)	79.95%	3,862,888	5,247,495
Hotel/Motel	9,377	117,506	164,300	(46,794)	71.52%	99,007	128,498
Alcoholic beverage excise	49,580	431,150	718,000	(286,850)	60.05%	452,815	691,817
Total selective sales and use taxes	58,957	548,656	882,300	(333,644)	62.18%	551,822	820,315
Business taxes:							
Business and occupation taxes	15,924	435,291	465,000	(29,709)	93.61%	372,320	428,575
Insurance premium taxes		1,937,372	2,000,000	(62,628)	96.87%	1,923,982	1,923,982
Financial institutions taxes	118,907	118,907	110,000	8,907	108.10%	63,728	80,583
Total business taxes	134,831	2,491,570	2,575,000	(83,430)	96.76%	2,360,030	2,433,140
Penalties and interest on deliquent taxes							
Real	12,856	77,084	35,000	42,084	220.24%	31,821	40,088
Business	1,584	3,231	2,000	1,231	161.55%	171	609
Total penalties and interest on deliquent taxes	14,440	80,315	37,000	43,315	217.07%	31,992	40,697
TOTAL TAXES	**938,320**	**13,633,431**	**15,278,831**	**(1,645,400)**	**89.23%**	**12,590,315**	**14,814,875**
LICENSE AND PERMITS							
Business licenses:							
Alcoholic beverages:							
Beer	1,750	57,525	54,000	3,525	106.53%	55,355	56,855
Wine	1,750	56,525	52,000	4,525	108.70%	53,755	55,255
Liquor	3,500	115,450	111,000	4,450	104.01%	107,840	107,840
Total alcoholic beverage licenses	7,000	229,500	217,000	12,500	105.76%	216,950	219,950
General business licenses:							
Insurance	3,225	34,763	33,000	1,763	105.34%	32,625	34,275
Total general business licenses	3,225	34,763	33,000	1,763	105.34%	32,625	34,275
Total Business licenses	10,225	264,263	250,000	14,263	105.71%	249,575	254,225
Non-business licenses and permits:							
Building and signs:							
Zoning and land use permits	200	8,500	6,500	2,000	130.77%	8,160	12,610
House moving permit			500	(500)		400	400
Sign permits	925	10,570	9,300	1,270	113.66%	9,730	12,905
Other permits		500	2,000	(1,500)	25.00%	1,000	1,750
Catering	200	2,875	1,600	1,275	179.69%	825	1,150

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Total building and sign permits	1,325	22,445	19,900	2,545	112.79%	20,115	28,815
Regulatory fees (permits):							
Building structures and equipment permits:							
Protective	5,395	34,335	61,000	(26,665)	56.29%	42,255	56,565
Building	44,927	204,839	350,000	(145,161)	58.53%	157,217	298,666
Plumbing	1,872	16,234	14,000	2,234	115.96%	6,360	19,907
Electrical	3,995	32,938	25,000	7,938	131.75%	15,135	31,761
Gas	100	700	2,000	(1,300)	35.00%	1,804	2,054
Mechanical	1,352	14,339	13,500	839	106.21%	7,917	21,114
Total building structures and equipment permits	57,641	303,385	465,500	162,115	65.17%	230,688	430,067
Total non-business licenses and permits	58,966	325,830	485,400	(159,570)	67.13%	250,803	458,882
Penalties and interest on deliquent licenses and permits							
Interest on business licenses	473	954		954		125	215
Total penalties and interest on deliquent licenses and permits	473	954		954		125	215
TOTAL LICENSES AND PERMITS	**69,664**	**591,047**	**735,400**	**(144,353)**	**80.37%**	**500,503**	**713,322**
CHARGES FOR SERVICES							
General government:							
Fees - plan reviews	9,900	60,588	80,000	(19,412)	75.74%	36,097	94,419
Fees - demolition recovery	34,973	62,646	25,000	37,646	250.58%	20,974	20,984
Fees - zoning applications	970	4,905	5,000	(95)	98.10%	3,885	4,880
Fees - reimbursements		2,768	5,000	(2,232)	55.36%	875	24,441
Information technology fees	300	2,700		2,700		2,600	3,800
Indirect cost allocation	525,882	4,701,451	6,310,583	(1,609,132)	74.50%	4,472,039	5,962,719
IT equipment cost allocation	97,259	875,334	1,167,112	(291,778)	75.00%	479,880	639,840
Publication Sales		340		340			
Business occupation tax admin fee	3,320	57,000	62,000	(5,000)	91.94%	45,200	55,280
Total general government	672,604	5,767,732	7,654,695	1,886,963	75.35%	5,061,550	6,806,363
Public safety - fire inspections	400	2,301	1,500	801	153.40%	654	4,504
Public safety - prisoner housing fees	8,383	82,475	72,000	10,475	114.55%	57,735	79,187
Utilities / enterprise charges and fees							
Sale of Recycled Materials	4,990	5,247		5,247		567	639
Total utilities / enterprise charges and fees	4,990	5,247		5,247		567	639
Other fees							
Credit Card Fees	(6,607)	(25,364)		(25,364)		9,140	7,671
Total other fees	(6,607)	(25,364)		(25,364)		9,140	7,671
Culture and recreation							
Pavilion Fees		2,690	5,100	(2,410)	52.75%	3,335	7,115
Total culture and recreation		2,690	5,100	(2,410)	52.75%	3,335	7,115
Other charges for services							
Cemetery Opening/Closing Fee						500	500
Site Sales	1,100	54,850		54,850		62,347	76,997
Cemetery Fees	14,910	126,770	160,000	(33,230)	79.23%	143,980	182,360
Niche Engraving		200		200			
Internment Fees	1,950	19,650	30,000	(10,350)	65.50%	24,850	31,000
Monument Fees	500	6,800	9,000	(2,200)	75.56%	8,950	12,350
Returned Check Fees	30	90		90		60	60
Total other charges for services	18,490	208,360	199,000	9,360	104.70%	240,687	303,267

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
TOTAL CHARGES FOR SERVICES	**698,260**	**6,043,441**	**7,932,295**	**(1,888,854)**	**76.19%**	**5,373,668**	**7,208,746**
FINES AND FORFEITURES							
Court							
Police Revenue	1,344	9,300	12,000	(2,700)	77.50%	10,370	13,846
Traffic Fines	90,739	875,639	900,000	(24,361)	97.29%	623,518	842,613
Fine Surcharge - Technology - Court	2,012	27,667	25,000	2,667	110.67%	19,230	26,500
School Zone Speed Safety Program	46,055	486,420	500,000	(13,580)	97.28%		166,600
Total court revenues and fines	140,150	1,399,026	1,437,000	(37,974)	97.36%	653,118	1,049,559
Bond confiscations							
Confiscations		7,922	30,000	(22,078)	26.41%	11,271	11,271
Total Bond Confiscations		7,922	30,000	(22,078)	26.41%	11,271	11,271
Confiscations							
Federal Confiscations		13,722	30,000	(16,278)	45.74%	8,096	13,746
Total state and federal confiscations		13,722	30,000	(16,278)	45.74%	8,096	13,746
TOTAL FINES AND FORFEITURES	**140,150**	**1,420,670**	**1,497,000**	**(76,330)**	**94.90%**	**672,485**	**1,074,576**
RENTS AND ROYALTIES							
Property Rental	13,751	123,232	288,400	(165,168)	42.73%	148,430	207,981
Third-party Sales		450		450		270	585
Ground Leases	1,540	43,101	169,000	(125,899)	25.50%	13,860	26,498
Settlements from Insurance Claims	3,861	5,920		5,920		1,049	14,295
Settlements from Insurance Claims	50,934	64,728	100,000	(35,272)	64.73%	58,868	99,945
Cash Over/Short		20		20		60	60
Misc Revenue	1,595	81,732	40,000	41,732	204.33%	40,958	49,328
TOTAL RENTS AND ROYALTIES	**71,681**	**319,183**	**597,400**	**(278,217)**	**53.43%**	**263,495**	**398,692**
TOTAL OPERATING REVENUE	**1,918,075**	**22,007,772**	**26,040,926**	**(4,033,154)**	**84.51%**	**19,400,466**	**24,210,211**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	1,584,833	9,507,247	13,039,178	3,531,931	72.91%	9,041,326	12,649,450
Employee Benefits	108,519	4,757,568	6,855,143	2,097,575	69.40%	4,530,336	6,066,875
Allocated Payroll Costs	(17,939)	(161,448)	(269,024)	(107,576)	60.01%	(148,282)	(197,709)
Total Personal Services and Employee Benefits	1,675,413	14,103,367	19,625,297	5,521,930	71.86%	13,423,380	18,518,616
Purchased or Contracted Services	4,847,265	9,454,846	6,212,775	(3,242,071)	152.18%	3,813,002	5,399,257
Utilities:							
Water/Sewerage	4,190	45,101	87,486	42,385	51.55%	57,325	72,264
Natural Gas	4,838	20,813	22,120	1,307	94.09%	17,128	23,840
Electricity	44,251	407,000	522,820	115,820	77.85%	378,868	500,390
Propane	510	1,233	4,555	3,322	27.07%	735	1,533
Gasoline	40,239	389,913	771,910	381,997	50.51%	377,005	588,080
Stormwater	64,331	580,325	744,405	164,080	77.96%	553,716	747,386
Customer Service Fee	172	1,576	2,000	424	78.80%	1,550	2,083
Total Utilities	158,531	1,445,961	2,155,296	709,335	67.09%	1,386,327	1,935,576
Supplies	240,780	1,325,602	1,861,555	535,953	71.21%	802,108	1,286,840
Capital Outlay:							
Property (Land and Buildings)	336,657	1,556,825	12,505,764	10,948,939	12.45%	3,025,977	3,177,522
Machinery and Equipment	58,500	1,223,188	2,677,599	1,454,411	45.68%	771,334	972,590
Total Capital Outlay	395,157	2,780,013	15,183,363	12,403,350	18.31%	3,797,311	4,150,112
Inter-Departmental Charges	343,372	2,960,030	4,377,272	1,417,242	67.62%	2,706,040	3,787,262

	FISCAL YEAR 2023			Variance with		PRIOR FYTD	
	Actual		Amended	Amended Budget		3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Miscellaneous		40,548	776,148	735,600	5.22%	72,300	72,300
TOTAL OPERATING EXPENSE	**7,660,518**	**32,110,367**	**50,191,706**	**18,081,339**	**63.98%**	**26,000,468**	**35,149,963**
OPERATING INCOME (LOSS)	**(5,742,443)**	**(10,102,595)**	**(24,150,780)**	**14,048,185**	**41.83%**	**(6,600,002)**	**(10,939,752)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Federal Government Grants							
Operating - Categorical							
Direct						66,397	115,289
Total Operating - Categorical						66,397	115,289
Total Federal Government Grants						66,397	115,289
Federal Government Transfers (Non-Grant)							
America Rescue Plan (ARP) Act of 2021 Fiscal Recovery Funds			5,195,000	(5,195,000)			2,392,072
State Government Grants							
Operating - Categorical							
Direct							
Miscellaneous State Grant						150,710	150,710
GA DOT Grant			235,000	(235,000)		408,697	413,896
Total Direct			235,000	235,000		559,407	564,606
Total Operating - Categorical			235,000	(235,000)		559,407	564,606
Direct							
GMA Safety Grant	6,759	6,759		6,759		5,548	5,548
Total Direct	6,759	6,759		(6,759)	0.00%	5,548	5,548
Direct (CDBG Grant Proceeds)		124,972	1,203,064	(1,078,092)	10.39%	515,742	669,508
Total State Government Grants	6,759	131,731	1,438,064	(1,306,333)	9.16%	1,080,697	1,239,662
Local Government Unit Grants							
Board of Education - RESA			292,405	(292,405)		77,945	101,282
Spalding County Contribution			75,126	(75,126)			53,144
Contributions for Economic Development			7,000	(7,000)			
Total Local Government Unit Grants			374,531	374,531		77,945	154,426
Special purpose local option sales and use taxes						4,331,810	4,343,949
Transportation Special purpose local option sales and use taxes	395,641	3,353,463	3,727,500	(374,037)	89.97%		1,072,416
Total Intergovernmental revenue	402,400	3,485,194	10,735,095	(7,249,901)	32.47%	5,556,849	9,317,814
Intergovernmental - Exp	(2,539)	(235,843)	(294,500)	58,657	80.08%	(225,828)	(312,496)
Total Intergovernmental - net	399,861	3,249,351	10,440,595	(7,191,244)	31.12%	5,331,021	9,005,318
Interest Income							
Bank Account Interest	90,978	537,534		537,534		16,519	54,630
Bank Account Interest	3,285	32,396		32,396		36,068	50,339
Dividends	6,381	58,325		58,325		53,672	70,613
Unrealized Gain/Loss on Investments	114,687	173,858		173,858		(39,130)	(545,389)
Total Interest/Investment Income	215,331	802,113		802,113		67,129	(369,807)
Principal	(17,185)	(162,176)	(2,203,760)	2,041,584	7.36%	(153,413)	(2,076,095)
Interest Expense	(2,552)	(51,243)	(96,740)	45,497	52.97%	(45,796)	(89,171)
Total principal and interest expense	(19,737)	(213,419)	(2,300,500)	2,087,081	9.28%	(199,209)	(2,165,266)

INTERIM STATEMENTS by Fund
Governmental Funds
For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Contributions and donations							
Contributions & Donations			99,431	(99,431)		6,279	6,279
Contributed Capital		5,000		5,000		56,572	70,222
Total contributions and donations		5,000	99,431	(94,431)	5.03%	62,851	76,501
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets		28,278		28,278		64,423	136,365
Premium on Bond Issuance						38,818	
GMA Lease Proceeds			522,750	(522,750)			
Total gain (loss) on sale of capital assets		28,278	522,750	(494,472)	5.41%	103,241	136,365
TOTAL NON-OPERATING INCOME (EXPENSE)	**595,455**	**3,871,323**	**8,762,276**	**(4,890,953)**	**44.18%**	**5,365,033**	**6,683,111**
INCOME (LOSS) BEFORE TRANSFERS	**(5,146,988)**	**(6,231,272)**	**(15,388,504)**	**9,157,232**	**40.49%**	**(1,234,969)**	**(4,256,641)**
TRANSFERS							
Transfers - in	737,350	8,673,854	11,765,603	(3,091,749)	73.72%	8,304,025	10,683,776
Transfers - out		(220,823)	(1,945,233)	1,724,410	11.35%	(1,078,335)	(1,174,924)
TOTAL TRANSFERS - NET	**737,350**	**8,453,031**	**9,820,370**	**(1,367,339)**	**86.08%**	**7,225,690**	**9,508,852**
CHANGE IN NET POSITION	**($4,409,638)**	**$2,221,759**	**($5,568,134)**	**$7,789,893**	**(39.90%)**	**$5,990,721**	**$5,252,211**
CONTROL TOTALS							
Total Revenues	$3,273,157	$35,002,211	$49,163,804	($14,161,593)	71.20%	$33,494,559	$44,054,859
Total Expenditures	7,682,792	32,780,451	54,731,938	21,951,487	59.89%	27,503,840	38,802,650
Revenues less expenditures	(4,409,635)	2,221,760	(5,568,134)	(7,789,894)	(39.90%)	5,990,719	5,252,209
Difference	($3)	($1)		$1	0.00%	$2	$2

INTERIM STATEMENTS by Fund
101-General Fund
For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
TAXES							
Real property - current year	$77,551	$4,563,085	$4,356,488	$206,597	104.74%	$4,103,920	$4,144,009
Public utility	12,395	20,489	30,426	(9,937)	67.34%		
Real property - prior year	7,286	191,281	113,000	78,281	169.28%	153,106	164,743
Motor vehicle	2,091	23,091	30,426	(7,335)	75.89%	24,898	31,241
Intangible	3,789	34,712	72,807	(38,095)	47.68%	57,967	82,482
Railroad equipment			7,878	(7,878)		7,153	7,153
Property not on digest			5,433	(5,433)			
Real estate transfer (intangible)	571	10,677	20,000	(9,323)	53.39%	17,442	26,489
Total Taxes	103,683	4,843,335	4,636,458	(206,877)	104.46%	4,364,486	4,456,117
Motor vehicle title ad valorem tax fee	70,715	552,785	800,000	(247,215)	69.10%	522,627	701,070
Franchise taxes:							
Electric	82,718	82,718	56,000	26,718	147.71%	58,497	58,497
Gas	47,802	142,870	174,000	(31,130)	82.11%	141,268	188,533
Television cable		105,085	244,000	(138,915)	43.07%	111,447	223,693
Telephone	432	17,008	31,000	(13,992)	54.86%	9,426	31,395
Payment In Lieu of Tax GHA			20,000	(20,000)		1,488	25,235
Video		9,893	30,000	(20,107)	32.98%	11,910	21,922
Other			5,700	(5,700)			
Total Franchise taxes	130,952	357,574	560,700	(203,126)	63.77%	334,036	549,275
Total Taxes and Franchise taxes	305,350	5,753,694	5,997,158	243,464	95.94%	5,221,149	5,706,462
Local option sales and use taxes	420,772	4,139,158	5,177,373	(1,038,215)	79.95%	3,862,888	5,247,495
Hotel/Motel	9,377	9,377		9,377			
Alcoholic beverage excise	49,580	431,150	718,000	(286,850)	60.05%	452,815	691,817
Total selective sales and use taxes	58,957	440,527	718,000	(277,473)	61.35%	452,815	691,817
Business taxes:							
Business and occupation taxes	15,924	435,291	465,000	(29,709)	93.61%	372,320	428,575
Insurance premium taxes		1,937,372	2,000,000	(62,628)	96.87%	1,923,982	1,923,982
Financial institutions taxes	118,907	118,907	110,000	8,907	108.10%	63,728	80,583
Total business taxes	134,831	2,491,570	2,575,000	(83,430)	96.76%	2,360,030	2,433,140
Penalties and interest on deliquent taxes							
Real	12,856	77,084	35,000	42,084	220.24%	31,821	40,088
Business	1,584	3,231	2,000	1,231	161.55%	171	609
Total penalties and interest on deliquent taxes	14,440	80,315	37,000	43,315	217.07%	31,992	40,697
TOTAL TAXES	**934,350**	**12,905,264**	**14,504,531**	**(1,599,267)**	**88.97%**	**11,928,874**	**14,119,611**
LICENSE AND PERMITS							
Business licenses:							
Alcoholic beverages:							
Beer	1,750	57,525	54,000	3,525	106.53%	55,355	56,855
Wine	1,750	56,525	52,000	4,525	108.70%	53,755	55,255
Liquor	3,500	115,450	111,000	4,450	104.01%	107,840	107,840
Total alcoholic beverage licenses	7,000	229,500	217,000	12,500	105.76%	216,950	219,950
General business licenses:							
Insurance	3,225	34,763	33,000	1,763	105.34%	32,625	34,275
Total general business licenses	3,225	34,763	33,000	1,763	105.34%	32,625	34,275
Total Business licenses	10,225	264,263	250,000	14,263	105.71%	249,575	254,225
Non-business licenses and permits:							
Building and signs:							
Zoning and land use permits	200	8,500	6,500	2,000	130.77%	8,160	12,610
House moving permit			500	(500)		400	400
Sign permits	925	10,570	9,300	1,270	113.66%	9,730	12,905
Other permits		500	2,000	(1,500)	25.00%	1,000	1,750
Catering	200	2,875	1,600	1,275	179.69%	825	1,150

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Total building and sign permits	1,325	22,445	19,900	2,545	112.79%	20,115	28,815
Regulatory fees (permits):							
Building structures and equipment permits:							
Protective	5,395	34,335	61,000	(26,665)	56.29%	42,255	56,565
Building	44,927	204,839	350,000	(145,161)	58.53%	157,217	298,666
Plumbing	1,872	16,234	14,000	2,234	115.96%	6,360	19,907
Electrical	3,995	32,938	25,000	7,938	131.75%	15,135	31,761
Gas	100	700	2,000	(1,300)	35.00%	1,804	2,054
Mechanical	1,352	14,339	13,500	839	106.21%	7,917	21,114
Total building structures and equipment permits	57,641	303,385	465,500	162,115	65.17%	230,688	430,067
Total non-business licenses and permits	58,966	325,830	485,400	(159,570)	67.13%	250,803	458,882
Penalties and interest on deliquent licenses and permits							
Interest on business licenses	473	954		954		125	215
Total penalties and interest on deliquent licenses and permits	473	954		954		125	215
TOTAL LICENSES AND PERMITS	**69,664**	**591,047**	**735,400**	**(144,353)**	**80.37%**	**500,503**	**713,322**
CHARGES FOR SERVICES							
General government:							
Fees - plan reviews	9,900	60,588	80,000	(19,412)	75.74%	36,097	94,419
Fees - demolition recovery	34,973	62,646	25,000	37,646	250.58%	20,974	20,984
Fees - zoning applications	970	4,905	5,000	(95)	98.10%	3,885	4,880
Fees - reimbursements		2,768	5,000	(2,232)	55.36%	875	24,441
Information technology fees	300	2,700		2,700		2,600	3,800
Indirect cost allocation	525,882	4,701,451	6,310,583	(1,609,132)	74.50%	4,472,039	5,962,719
IT equipment cost allocation	97,259	875,334	1,167,112	(291,778)	75.00%	479,880	639,840
Publication Sales		340		340			
Business occupation tax admin fee	3,320	57,000	62,000	(5,000)	91.94%	45,200	55,280
Total general government	672,604	5,767,732	7,654,695	1,886,963	75.35%	5,061,550	6,806,363
Public safety - fire inspections	400	2,301	1,500	801	153.40%	654	4,504
Public safety - prisoner housing fees	8,383	82,475	72,000	10,475	114.55%	57,735	79,187
Utilities / enterprise charges and fees							
Sale of Recycled Materials	4,990	5,247		5,247		567	639
Total utilities / enterprise charges and fees	4,990	5,247		5,247		567	639
Other fees							
Credit Card Fees	(6,607)	(25,364)		(25,364)		9,140	7,671
Total other fees	(6,607)	(25,364)		(25,364)		9,140	7,671
Culture and recreation							
Pavilion Fees		2,690	5,100	(2,410)	52.75%	3,335	7,115
Total culture and recreation		2,690	5,100	(2,410)	52.75%	3,335	7,115
Other charges for services							
Cemetery Fees	14,910	126,770	160,000	(33,230)	79.23%	143,980	182,360
Internment Fees	1,950	19,650	30,000	(10,350)	65.50%	24,850	31,000
Monument Fees	500	6,800	9,000	(2,200)	75.56%	8,950	12,350
Returned Check Fees	30	90		90		60	60
Total other charges for services	17,390	153,310	199,000	(45,690)	77.04%	177,840	225,770
TOTAL CHARGES FOR SERVICES	**697,160**	**5,988,391**	**7,932,295**	**(1,943,904)**	**75.49%**	**5,310,821**	**7,131,249**

INTERIM STATEMENTS by Fund

101-General Fund

For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
FINES AND FORFEITURES							
Court							
Police Revenue	1,344	9,300	12,000	(2,700)	77.50%	10,370	13,846
Traffic Fines	90,739	875,639	900,000	(24,361)	97.29%	623,518	842,613
School Zone Speed Safety Program	46,055	486,420	500,000	(13,580)	97.28%		166,600
Total court revenues and fines	138,138	1,371,359	1,412,000	(40,641)	97.12%	633,888	1,023,059
TOTAL FINES AND FORFEITURES	**138,138**	**1,371,359**	**1,412,000**	**(40,641)**	**97.12%**	**633,888**	**1,023,059**
RENTS AND ROYALTIES							
Property Rental	13,751	123,232	288,400	(165,168)	42.73%	148,430	207,981
Ground Leases	1,540	43,101	169,000	(125,899)	25.50%	13,860	26,498
Settlements from Insurance Claims	3,861	5,920		5,920		1,049	14,295
Settlements from Insurance Claims	50,934	64,728	100,000	(35,272)	64.73%	58,868	99,945
Cash Over/Short		20		20		60	60
Misc Revenue	1,595	81,532	40,000	41,532	203.83%	40,958	49,328
TOTAL RENTS AND ROYALTIES	**71,681**	**318,533**	**597,400**	**(278,867)**	**53.32%**	**263,225**	**398,107**
TOTAL OPERATING REVENUE	**1,910,993**	**21,174,594**	**25,181,626**	**(4,007,032)**	**84.09%**	**18,637,311**	**23,385,348**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	1,482,535	8,849,830	13,039,178	4,189,348	67.87%	8,321,506	11,916,044
Employee Benefits	108,519	4,757,568	6,855,143	2,097,575	69.40%	4,441,876	5,968,831
Allocated Payroll Costs	(17,939)	(161,448)	(269,024)	(107,576)	60.01%	(148,282)	(197,709)
Total Personal Services and Employee Benefits	1,573,115	13,445,950	19,625,297	6,179,347	68.51%	12,615,100	17,687,166
Purchased or Contracted Services	522,657	2,991,085	5,493,997	2,502,912	54.44%	2,313,655	3,803,101
Utilities:							
Water/Sewerage	4,190	45,101	87,486	42,385	51.55%	57,325	72,264
Natural Gas	4,838	20,813	22,120	1,307	94.09%	17,128	23,840
Electricity	44,251	407,000	522,820	115,820	77.85%	378,868	500,390
Propane	510	1,233	4,555	3,322	27.07%	735	1,533
Gasoline	40,239	389,863	771,910	382,047	50.51%	377,005	588,080
Stormwater	64,331	580,325	744,405	164,080	77.96%	553,716	747,386
Customer Service Fee	172	1,576	2,000	424	78.80%	1,550	2,083
Total Utilities	158,531	1,445,911	2,155,296	709,385	67.09%	1,386,327	1,935,576
Supplies	152,198	1,160,470	1,849,555	689,085	62.74%	796,960	1,279,314
Capital Outlay:							
Property (Land and Buildings)		7,200	63,120	55,920	11.41%	877,724	287,631
Machinery and Equipment	58,500	1,173,531	1,495,399	321,868	78.48%	686,034	887,234
Total Capital Outlay	58,500	1,180,731	1,558,519	377,788	75.76%	1,563,758	1,174,865
Inter-Departmental Charges	343,173	2,958,237	4,374,882	1,416,645	67.62%	2,706,040	3,787,262
Miscellaneous		37,500	776,148	738,648	4.83%	71,850	71,850
TOTAL OPERATING EXPENSE	**2,808,174**	**23,219,884**	**35,833,694**	**12,613,810**	**64.80%**	**21,453,690**	**29,739,134**
OPERATING INCOME (LOSS)	**(897,181)**	**(2,045,290)**	**(10,652,068)**	**8,606,778**	**19.20%**	**(2,816,379)**	**(6,353,786)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
State Government Grants							
Operating - Categorical							
Direct							
Miscellaneous State Grant						150,710	150,710
GA DOT Grant			235,000	(235,000)		285,167	285,167
Total Direct			235,000	235,000		435,877	435,877
Total Operating - Categorical			235,000	(235,000)		435,877	435,877

INTERIM STATEMENTS by Fund
101-General Fund
For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Direct							
GMA Safety Grant	6,759	6,759		6,759		5,548	5,548
Total Direct	6,759	6,759		(6,759)	0.00%	5,548	5,548
Total State Government Grants	6,759	6,759	235,000	(228,241)	2.88%	441,425	441,425
Local Government Unit Grants							
Board of Education - RESA			292,405	(292,405)		77,945	101,282
Spalding County Contribution			75,126	(75,126)			53,144
Contributions for Economic Development			7,000	(7,000)			
Total Local Government Unit Grants			374,531	374,531		77,945	154,426
Total Intergovernmental revenue	6,759	6,759	609,531	(602,772)	1.11%	519,370	595,851
Intergovernmental - Exp	(2,539)	(186,075)	(222,600)	36,525	83.59%	(173,712)	(247,478)
Total Intergovernmental - net	4,220	(179,316)	386,931	(566,247)	(46.34%)	345,658	348,373
Interest Income							
Bank Account Interest	87,282	526,409		526,409		5,423	39,827
Bank Account Interest	2,473	10,570		10,570		9,655	11,725
Unrealized Gain/Loss on Investments	2,302	(7,762)		(7,762)		(21,797)	(30,211)
Total Interest/Investment Income	92,057	529,217		529,217		(6,719)	21,341
Principal	(17,185)	(137,432)	(289,010)	151,578	47.55%	(133,850)	(166,532)
Interest Expense	(2,552)	(21,333)	(29,030)	7,697	73.49%	(15,104)	(19,580)
Total principal and interest expense	(19,737)	(158,765)	(318,040)	159,275	49.92%	(148,954)	(186,112)
Contributions and donations							
Contributions & Donations			99,431	(99,431)		6,279	6,279
Total contributions and donations			99,431	(99,431)		6,279	6,279
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets		28,278		28,278		45,182	90,359
GMA Lease Proceeds			522,750	(522,750)			
Total gain (loss) on sale of capital assets		28,278	522,750	(494,472)	5.41%	45,182	90,359
TOTAL NON-OPERATING INCOME (EXPENSE)	**76,540**	**219,414**	**691,072**	**(471,658)**	**31.75%**	**241,446**	**280,240**
INCOME (LOSS) BEFORE TRANSFERS	**(820,641)**	**(1,825,876)**	**(9,960,996)**	**8,135,120**	**18.33%**	**(2,574,933)**	**(6,073,546)**
TRANSFERS							
Transfers - in	733,000	8,017,823	10,928,400	(2,910,577)	73.37%	7,435,692	9,782,280
Transfers - out			(1,852,833)	1,852,833		(842,644)	(842,644)
TOTAL TRANSFERS - NET	**733,000**	**8,017,823**	**9,075,567**	**(1,057,744)**	**88.35%**	**6,593,048**	**8,939,636**
CHANGE IN NET POSITION	**($87,641)**	**$6,191,947**	**($885,429)**	**$7,077,376**	**(699.32%)**	**$4,018,115**	**$2,866,090**
CONTROL TOTALS							
Total Revenues	$2,742,811	$29,756,670	$37,341,738	($7,585,068)	79.69%	$26,637,114	$33,881,459
Total Expenditures	2,830,449	23,564,724	38,227,166	14,662,442	61.64%	22,618,999	31,015,369
Revenues less expenditures	(87,638)	6,191,946	(885,428)	(7,077,374)	(699.32%)	4,018,115	2,866,090
Difference	($3)	$1	($1)	($2)	(100.00%)		

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
TAXES							
Real property - current year	$3,970	$620,038	$610,000	$10,038	101.65%	$562,434	$566,766
Total Taxes	3,970	620,038	610,000	(10,038)	101.65%	562,434	566,766
Total Taxes and Franchise taxes	3,970	620,038	610,000	(10,038)	101.65%	562,434	566,766
Hotel/Motel		108,129	164,300	(56,171)	65.81%	99,007	128,498
Total selective sales and use taxes		108,129	164,300	(56,171)	65.81%	99,007	128,498
TOTAL TAXES	**3,970**	**728,167**	**774,300**	**(46,133)**	**94.04%**	**661,441**	**695,264**
FINES AND FORFEITURES							
Court							
Fine Surcharge - Technology - Court	2,012	27,667	25,000	2,667	110.67%	19,230	26,500
Total court revenues and fines	2,012	27,667	25,000	2,667	110.67%	19,230	26,500
Bond confiscations							
Confiscations		7,922	30,000	(22,078)	26.41%	11,271	11,271
Total Bond Confiscations		7,922	30,000	(22,078)	26.41%	11,271	11,271
Confiscations							
Federal Confiscations		13,722	30,000	(16,278)	45.74%	8,096	13,746
Total state and federal confiscations		13,722	30,000	(16,278)	45.74%	8,096	13,746
TOTAL FINES AND FORFEITURES	**2,012**	**49,311**	**85,000**	**(35,689)**	**58.01%**	**38,597**	**51,517**
RENTS AND ROYALTIES							
Misc Revenue		200		200			
TOTAL RENTS AND ROYALTIES		**200**		**200**			
TOTAL OPERATING REVENUE	**5,982**	**777,678**	**859,300**	**(81,622)**	**90.50%**	**700,038**	**746,781**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	102,298	657,417		(657,417)		719,820	733,406
Employee Benefits						88,460	98,045
Total Personal Services and Employee Benefits	102,298	657,417		(657,417)		808,280	831,451
Purchased or Contracted Services	4,324,608	6,463,201	718,778	(5,744,423)	899.19%	1,498,410	1,594,531
Utilities:							
Gasoline		50		(50)			
Total Utilities		50		(50)			
Supplies	88,581	165,131	12,000	(153,131)	1,376.09%	5,149	7,527
Capital Outlay:							
Property (Land and Buildings)	336,657	1,549,625	12,442,644	10,893,019	12.45%	2,148,253	2,889,891
Machinery and Equipment		49,657	1,182,200	1,132,543	4.20%	85,300	85,356
Total Capital Outlay	336,657	1,599,282	13,624,844	12,025,562	11.74%	2,233,553	2,975,247
Inter-Departmental Charges	199	1,793	2,390	597	75.02%		
Miscellaneous		3,048		(3,048)		450	450
TOTAL OPERATING EXPENSE	**4,852,343**	**8,889,922**	**14,358,012**	**5,468,090**	**61.92%**	**4,545,842**	**5,409,206**
OPERATING INCOME (LOSS)	**(4,846,361)**	**(8,112,244)**	**(13,498,712)**	**5,386,468**	**60.10%**	**(3,845,804)**	**(4,662,425)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Federal Government Grants							
Operating - Categorical							
Direct						66,397	115,289
Total Operating - Categorical						66,397	115,289

INTERIM STATEMENTS by Fund
Special Revenue Funds
For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Total Federal Government Grants						66,397	115,289
Federal Government Transfers (Non-Grant)							
America Rescue Plan (ARP) Act of 2021 Fiscal Recovery Funds			5,195,000	(5,195,000)			2,392,072
State Government Grants							
Operating - Categorical							
Direct							
GA DOT Grant						123,530	128,729
Total Direct						123,530	128,729
Total Operating - Categorical						123,530	128,729
Direct (CDBG Grant Proceeds)		124,972	1,203,064	(1,078,092)	10.39%	515,742	669,508
Total State Government Grants		124,972	1,203,064	(1,078,092)	10.39%	639,272	798,237
Special purpose local option sales and use taxes						4,331,810	4,343,949
Transportation Special purpose local option sales and use taxes	395,641	3,353,463	3,727,500	(374,037)	89.97%		1,072,416
Total Intergovernmental revenue	395,641	3,478,435	10,125,564	(6,647,129)	34.35%	5,037,479	8,721,963
Intergovernmental - Exp		(49,768)	(71,900)	22,132	69.22%	(52,115)	(65,018)
Total Intergovernmental - net	395,641	3,428,667	10,053,664	(6,624,997)	34.10%	4,985,364	8,656,945
Interest Income							
Bank Account Interest	7	42		42		12	16
Total Interest/Investment Income	7	42		42		12	16
Principal		(24,744)	(1,914,750)	1,890,006	1.29%	(19,563)	(1,909,563)
Interest Expense		(29,910)	(67,710)	37,800	44.17%	(30,692)	(69,591)
Total principal and interest expense		(54,654)	(1,982,460)	1,927,806	2.76%	(50,255)	(1,979,154)
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets						19,241	46,006
Premium on Bond Issuance						38,818	
Total gain (loss) on sale of capital assets						58,059	46,006
TOTAL NON-OPERATING INCOME (EXPENSE)	**395,648**	**3,374,055**	**8,071,204**	**(4,697,149)**	**41.80%**	**4,993,180**	**6,723,813**
INCOME (LOSS) BEFORE TRANSFERS	**(4,450,713)**	**(4,738,189)**	**(5,427,508)**	**689,319**	**87.30%**	**1,147,376**	**2,061,388**
TRANSFERS							
Transfers - in	4,350	656,031	837,203	(181,172)	78.36%	868,334	901,496
Transfers - out		(60,823)	(92,400)	31,577	65.83%	(55,692)	(72,280)
TOTAL TRANSFERS - NET	**4,350**	**595,208**	**744,803**	**(149,595)**	**79.91%**	**812,642**	**829,216**
CHANGE IN NET POSITION	**($4,446,363)**	**($4,142,981)**	**($4,682,705)**	**$539,724**	**88.47%**	**$1,960,018**	**$2,890,604**
CONTROL TOTALS							
Total Revenues	$405,980	$4,912,186	$11,822,067	($6,909,881)	41.55%	$6,663,921	$10,416,261
Total Expenditures	4,852,343	9,055,167	16,504,772	7,449,605	54.86%	4,703,904	7,525,657
Revenues less expenditures	(4,446,363)	(4,142,981)	(4,682,705)	(539,724)	88.47%	1,960,017	2,890,604
Difference					0.00%	$1	

INTERIM STATEMENTS by Fund
210-Confiscated Assets Fund
For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
FINES AND FORFEITURES							
Bond confiscations							
Confiscations		$7,922	$30,000	($22,078)	26.41%	$11,271	$11,271
Total Bond Confiscations		7,922	30,000	(22,078)	26.41%	11,271	11,271
Confiscations							
Federal Confiscations		13,722	30,000	(16,278)	45.74%	8,096	13,746
Total state and federal confiscations		13,722	30,000	(16,278)	45.74%	8,096	13,746
TOTAL FINES AND FORFEITURES		**21,644**	**60,000**	**(38,356)**	**36.07%**	**19,367**	**25,017**
TOTAL OPERATING REVENUE		**21,644**	**60,000**	**(38,356)**	**36.07%**	**19,367**	**25,017**
OPERATING EXPENSE							
Purchased or Contracted Services		112		(112)		8,700	8,700
Supplies	39,222	44,425	12,000	(32,425)	370.21%		2,378
Capital Outlay:							
Machinery and Equipment			87,200	87,200		85,300	85,356
Total Capital Outlay			87,200	87,200		85,300	85,356
Miscellaneous		3,048		(3,048)		450	450
TOTAL OPERATING EXPENSE	**39,222**	**47,585**	**99,200**	**51,615**	**47.97%**	**94,450**	**96,884**
OPERATING INCOME (LOSS)	**(39,222)**	**(25,941)**	**(39,200)**	**13,259**	**66.18%**	**(75,083)**	**(71,867)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Intergovernmental - Exp		(2,461)		(2,461)		(8,800)	(8,800)
Total Intergovernmental - net		(2,461)		(2,461)		(8,800)	(8,800)
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets						19,241	46,006
Total gain (loss) on sale of capital assets						19,241	46,006
TOTAL NON-OPERATING INCOME (EXPENSE)		**(2,461)**		**(2,461)**		**10,441**	**37,206**
INCOME (LOSS) BEFORE TRANSFERS	**(39,222)**	**(28,402)**	**(39,200)**	**10,798**	**72.45%**	**(64,642)**	**(34,661)**
CHANGE IN NET POSITION	**($39,222)**	**($28,402)**	**($39,200)**	**$10,798**	**72.45%**	**($64,642)**	**($34,661)**
CONTROL TOTALS							
Total Revenues		$21,644	$60,000	($38,356)	36.07%	$38,608	$71,023
Total Expenditures	39,222	50,046	99,200	49,154	50.45%	103,250	105,684
Revenues less expenditures	(39,222)	(28,402)	(39,200)	(10,798)	72.45%	(64,642)	(34,661)

INTERIM STATEMENTS by Fund
220-COPS Hiring Program Grant
For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with		PRIOR FYTD	
	Actual		Amended	Amended Budget		3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages						$54,522	$68,108
Employee Benefits						37,595	47,180
Total Personal Services and Employee Benefits						92,117	115,288
TOTAL OPERATING EXPENSE						**92,117**	**115,288**
OPERATING INCOME (LOSS)						**(92,117)**	**(115,288)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Federal Government Grants							
Operating - Categorical							
Direct						66,397	115,289
Total Operating - Categorical						66,397	115,289
Total Federal Government Grants						66,397	115,289
Total Intergovernmental revenue						66,397	115,289
Total Intergovernmental - net						66,397	115,289
TOTAL NON-OPERATING INCOME (EXPENSE)						**66,397**	**115,289**
INCOME (LOSS) BEFORE TRANSFERS						**(25,720)**	**1**
CHANGE IN NET POSITION					**0.00%**	**($25,720)**	**$1**
CONTROL TOTALS							
Total Revenues					0.00%	$66,397	$115,289
Total Expenditures					0.00%	92,118	115,289
Revenues less expenditures					0.00%	(25,721)	
Difference					0.00%	$1	$1

INTERIM STATEMENTS by Fund
Community Development Block Grants
For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Purchased or Contracted Services	$1,500	$17,880	$204,348	$186,468	8.75%	$25,690	$38,960
Capital Outlay:							
Property (Land and Buildings)	2,850	694,138	1,766,843	1,072,705	39.29%	568,223	758,386
Total Capital Outlay	2,850	694,138	1,766,843	1,072,705	39.29%	568,223	758,386
TOTAL OPERATING EXPENSE	**4,350**	**712,018**	**1,971,191**	**1,259,173**	**36.12%**	**593,913**	**797,346**
OPERATING INCOME (LOSS)	**(4,350)**	**(712,018)**	**(1,971,191)**	**1,259,173**	**36.12%**	**(593,913)**	**(797,346)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
State Government Grants							
Direct (CDBG Grant Proceeds)		124,972	1,203,064	(1,078,092)	10.39%	515,742	669,508
Total State Government Grants		124,972	1,203,064	(1,078,092)	10.39%	515,742	669,508
Total Intergovernmental revenue		124,972	1,203,064	(1,078,092)	10.39%	515,742	669,508
Total Intergovernmental - net		124,972	1,203,064	(1,078,092)	10.39%	515,742	669,508
TOTAL NON-OPERATING INCOME (EXPENSE)		**124,972**	**1,203,064**	**(1,078,092)**	**10.39%**	**515,742**	**669,508**
INCOME (LOSS) BEFORE TRANSFERS	**(4,350)**	**(587,046)**	**(768,127)**	**181,081**	**76.43%**	**(78,171)**	**(127,838)**
TRANSFERS							
Transfers - in	4,350	656,031	837,203	(181,172)	78.36%	25,690	58,853
TOTAL TRANSFERS - NET	**4,350**	**656,031**	**837,203**	**(181,172)**	**78.36%**	**25,690**	**58,853**
CHANGE IN NET POSITION		**$68,985**	**$69,076**	**($91)**	**99.87%**	**($52,481)**	**($68,985)**
CONTROL TOTALS							
Total Revenues	$4,350	$781,003	$2,040,267	($1,259,264)	38.28%	$541,432	$728,360
Total Expenditures	4,350	712,018	1,971,191	1,259,173	36.12%	593,913	797,346
Revenues less expenditures		68,985	69,076	91	99.87%	(52,481)	(68,986)
Difference					0.00%		$1

INTERIM STATEMENTS by Fund

232-Community Development Block Grant 2019

For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Purchased or Contracted Services	$1,000	$6,150	$70,065	$63,915	8.78%	$16,340	$22,940
Capital Outlay:							
Property (Land and Buildings)		675,347	413,208	(262,139)	163.44%	568,223	684,727
Total Capital Outlay		675,347	413,208	(262,139)	163.44%	568,223	684,727
TOTAL OPERATING EXPENSE	**1,000**	**681,497**	**483,273**	**(198,224)**	**141.02%**	**584,563**	**707,667**
OPERATING INCOME (LOSS)	**(1,000)**	**(681,497)**	**(483,273)**	**(198,224)**	**141.02%**	**(584,563)**	**(707,667)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
State Government Grants							
Direct (CDBG Grant Proceeds)		114,161	114,161		100.00%	515,742	619,361
Total State Government Grants		114,161	114,161		100.00%	515,742	619,361
Total Intergovernmental revenue		114,161	114,161		100.00%	515,742	619,361
Total Intergovernmental - net		114,161	114,161		100.00%	515,742	619,361
TOTAL NON-OPERATING INCOME (EXPENSE)		**114,161**	**114,161**		**100.00%**	**515,742**	**619,361**
INCOME (LOSS) BEFORE TRANSFERS	**(1,000)**	**(567,336)**	**(369,112)**	**(198,224)**	**153.70%**	**(68,821)**	**(88,306)**
TRANSFERS							
Transfers - in	1,000	634,351	436,127	198,224	145.45%	16,340	21,290
TOTAL TRANSFERS - NET	**1,000**	**634,351**	**436,127**	**198,224**	**145.45%**	**16,340**	**21,290**
CHANGE IN NET POSITION		**$67,015**	**$67,015**		**100.00%**	**($52,481)**	**($67,016)**
CONTROL TOTALS							
Total Revenues	$1,000	$748,512	$550,288	$198,224	136.02%	$532,082	$640,651
Total Expenditures	1,000	681,497	483,272	(198,225)	141.02%	584,563	707,667
Revenues less expenditures		67,015	67,016	1	100.00%	(52,481)	(67,016)
Difference			($1)	($1)	0.00%		

INTERIM STATEMENTS by Fund

233-Community Development Block Grant 2021

For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Purchased or Contracted Services	$500	$11,730	$134,283	$122,553	8.74%	$9,350	$16,020
Capital Outlay:							
Property (Land and Buildings)	2,850	18,791	1,353,636	1,334,845	1.39%		73,659
Total Capital Outlay	2,850	18,791	1,353,636	1,334,845	1.39%		73,659
TOTAL OPERATING EXPENSE	**3,350**	**30,521**	**1,487,919**	**1,457,398**	**2.05%**	**9,350**	**89,679**
OPERATING INCOME (LOSS)	**(3,350)**	**(30,521)**	**(1,487,919)**	**1,457,398**	**2.05%**	**(9,350)**	**(89,679)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
State Government Grants							
Direct (CDBG Grant Proceeds)		10,811	1,088,904	(1,078,093)	0.99%		50,147
Total State Government Grants		10,811	1,088,904	(1,078,093)	0.99%		50,147
Total Intergovernmental revenue		10,811	1,088,904	(1,078,093)	0.99%		50,147
Total Intergovernmental - net		10,811	1,088,904	(1,078,093)	0.99%		50,147
TOTAL NON-OPERATING INCOME (EXPENSE)		**10,811**	**1,088,904**	**(1,078,093)**	**0.99%**		**50,147**
INCOME (LOSS) BEFORE TRANSFERS	**(3,350)**	**(19,710)**	**(399,015)**	**379,305**	**4.94%**	**(9,350)**	**(39,532)**
TRANSFERS							
Transfers - in	3,350	21,680	401,076	(379,396)	5.41%	9,350	37,563
TOTAL TRANSFERS - NET	**3,350**	**21,680**	**401,076**	**(379,396)**	**5.41%**	**9,350**	**37,563**
CHANGE IN NET POSITION		**$1,970**	**$2,061**	**($91)**	**95.58%**		**($1,969)**
CONTROL TOTALS							
Total Revenues	$3,350	$32,491	$1,489,979	($1,457,488)	2.18%	$9,350	$87,709
Total Expenditures	3,350	30,521	1,487,919	1,457,398	2.05%	9,350	89,679
Revenues less expenditures		1,970	2,060	90	95.63%		(1,970)
Difference			$1	$1	0.00%		$1

INTERIM STATEMENTS by Fund

234-ARPA American Rescue Plan Act

For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages						$665,298	$665,298
Employee Benefits						50,865	50,865
Total Personal Services and Employee Benefits						716,163	716,163
Purchased or Contracted Services		175,440	200,000	24,560	87.72%		59,381
Capital Outlay:							
Property (Land and Buildings)	276,626	714,878	3,900,000	3,185,122	18.33%	1,125,788	1,616,528
Machinery and Equipment		49,657	1,095,000	1,045,343	4.53%		
Total Capital Outlay	276,626	764,535	4,995,000	4,230,465	15.31%	1,125,788	1,616,528
TOTAL OPERATING EXPENSE	**276,626**	**939,975**	**5,195,000**	**4,255,025**	**18.09%**	**1,841,951**	**2,392,072**
OPERATING INCOME (LOSS)	**(276,626)**	**(939,975)**	**(5,195,000)**	**4,255,025**	**18.09%**	**(1,841,951)**	**(2,392,072)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Federal Government Transfers (Non-Grant)							
America Rescue Plan (ARP) Act of 2021 Fiscal Recovery Funds			5,195,000	(5,195,000)			2,392,072
Total Intergovernmental revenue			5,195,000	(5,195,000)			2,392,072
Total Intergovernmental - net			5,195,000	(5,195,000)			2,392,072
TOTAL NON-OPERATING INCOME (EXPENSE)			**5,195,000**	**(5,195,000)**			**2,392,072**
INCOME (LOSS) BEFORE TRANSFERS	**(276,626)**	**(939,975)**		**(939,975)**		**(1,841,951)**	
CHANGE IN NET POSITION	**($276,626)**	**($939,975)**		**($939,975)**	**0.00%**	**($1,841,951)**	
CONTROL TOTALS							
Total Revenues			$5,195,000	($5,195,000)	0.00%		$2,392,072
Total Expenditures	276,626	939,975	5,195,000	4,255,025	18.09%	1,841,951	2,392,072
Revenues less expenditures	(276,626)	(939,975)		939,975	0.00%	(1,841,951)	

INTERIM STATEMENTS by Fund

251-Multiple Grant Fund

For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Interest Income							
Bank Account Interest	$7	$42		$42		$12	$16
Total Interest/Investment Income	7	42		42		12	16
TOTAL NON-OPERATING INCOME (EXPENSE)	**7**	**42**		**42**		**12**	**16**
INCOME (LOSS) BEFORE TRANSFERS	**7**	**42**		**42**		**12**	**16**
CHANGE IN NET POSITION	**$7**	**$42**		**$42**	**0.00%**	**$12**	**$16**
CONTROL TOTALS							
Total Revenues	$7	$42		$42	0.00%	$12	$16
Revenues less expenditures	7	42		(42)	0.00%	12	16

INTERIM STATEMENTS by Fund

254-FEMA Grants Fund

For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
RENTS AND ROYALTIES							
Misc Revenue		$200		$200			
TOTAL RENTS AND ROYALTIES		**200**		**200**			
TOTAL OPERATING REVENUE		**200**		**200**			
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	102,298	657,417		(657,417)			
Total Personal Services and Employee Benefits	102,298	657,417		(657,417)			
Purchased or Contracted Services	4,237,128	4,824,735		(4,824,735)			
Utilities:							
Gasoline		50		(50)			
Total Utilities		50		(50)			
Supplies	49,360	120,707		(120,707)		3,065	3,065
TOTAL OPERATING EXPENSE	**4,388,786**	**5,602,909**		**(5,602,909)**		**3,065**	**3,065**
OPERATING INCOME (LOSS)	**(4,388,786)**	**(5,602,709)**		**(5,602,709)**		**(3,065)**	**(3,065)**
Intergovernmental							
INCOME (LOSS) BEFORE TRANSFERS	**(4,388,786)**	**(5,602,709)**		**(5,602,709)**		**(3,065)**	**(3,065)**
CHANGE IN NET POSITION	**($4,388,786)**	**($5,602,709)**		**($5,602,709)**	**0.00%**	**($3,065)**	**($3,065)**
CONTROL TOTALS							
Total Revenues		$200		$200	0.00%		
Total Expenditures	4,388,786	5,602,909		(5,602,909)	0.00%	3,065	3,065
Revenues less expenditures	(4,388,786)	(5,602,709)		5,602,709	0.00%	(3,065)	(3,065)

INTERIM STATEMENTS by Fund

271-Tax Allocation District (TAD #1)

For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
TAXES							
Real property - current year	$2,726	$209,965	$130,000	$79,965	161.51%	$119,368	$122,406
Total Taxes	2,726	209,965	130,000	(79,965)	161.51%	119,368	122,406
Total Taxes and Franchise taxes	2,726	209,965	130,000	(79,965)	161.51%	119,368	122,406
TOTAL TAXES	**2,726**	**209,965**	**130,000**	**79,965**	**161.51%**	**119,368**	**122,406**
TOTAL OPERATING REVENUE	**2,726**	**209,965**	**130,000**	**79,965**	**161.51%**	**119,368**	**122,406**
OPERATING INCOME (LOSS)	**2,726**	**209,965**	**130,000**	**79,965**	**161.51%**	**119,368**	**122,406**
Intergovernmental							
INCOME (LOSS) BEFORE TRANSFERS	**2,726**	**209,965**	**130,000**	**79,965**	**161.51%**	**119,368**	**122,406**
CHANGE IN NET POSITION	**$2,726**	**$209,965**	**$130,000**	**$79,965**	**161.51%**	**$119,368**	**$122,406**
CONTROL TOTALS							
Total Revenues	$2,726	$209,965	$130,000	$79,965	161.51%	$119,368	$122,406
Revenues less expenditures	2,726	209,965	130,000	(79,965)	161.51%	119,368	122,406

INTERIM STATEMENTS by Fund

272-Tax Allocation District (TAD #2)

For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
TAXES							
Real property - current year	$1,244	$410,073	$480,000	($69,927)	85.43%	$443,066	$444,360
Total Taxes	1,244	410,073	480,000	69,927	85.43%	443,066	444,360
Total Taxes and Franchise taxes	1,244	410,073	480,000	69,927	85.43%	443,066	444,360
TOTAL TAXES	**1,244**	**410,073**	**480,000**	**(69,927)**	**85.43%**	**443,066**	**444,360**
TOTAL OPERATING REVENUE	**1,244**	**410,073**	**480,000**	**(69,927)**	**85.43%**	**443,066**	**444,360**
OPERATING INCOME (LOSS)	**1,244**	**410,073**	**480,000**	**(69,927)**	**85.43%**	**443,066**	**444,360**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Principal		(24,744)	(24,750)	6	99.98%	(19,563)	(19,563)
Interest Expense		(29,910)	(29,910)		100.00%	(30,692)	(30,692)
Total principal and interest expense		(54,654)	(54,660)	6	99.99%	(50,255)	(50,255)
TOTAL NON-OPERATING INCOME (EXPENSE)		**(54,654)**	**(54,660)**	**6**	**99.99%**	**(50,255)**	**(50,255)**
INCOME (LOSS) BEFORE TRANSFERS	**1,244**	**355,419**	**425,340**	**(69,921)**	**83.56%**	**392,811**	**394,105**
CHANGE IN NET POSITION	**$1,244**	**$355,419**	**$425,340**	**($69,921)**	**83.56%**	**$392,811**	**$394,105**
CONTROL TOTALS							
Total Revenues	$1,244	$410,073	$480,000	($69,927)	85.43%	$443,066	$444,360
Total Expenditures		54,654	54,660	6	99.99%	50,255	50,255
Revenues less expenditures	1,244	355,419	425,340	69,921	83.56%	392,811	394,105

INTERIM STATEMENTS by Fund
275-Hotel / Motel Tax Fund
For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
TAXES							
Hotel/Motel		$108,129	$164,300	($56,171)	65.81%	$99,007	$128,498
Total selective sales and use taxes		108,129	164,300	(56,171)	65.81%	99,007	128,498
TOTAL TAXES		**108,129**	**164,300**	**(56,171)**	**65.81%**	**99,007**	**128,498**
TOTAL OPERATING REVENUE		**108,129**	**164,300**	**(56,171)**	**65.81%**	**99,007**	**128,498**
OPERATING INCOME (LOSS)		**108,129**	**164,300**	**(56,171)**	**65.81%**	**99,007**	**128,498**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Intergovernmental - Exp		(47,306)	(71,900)	24,594	65.79%	(43,316)	(56,218)
Total Intergovernmental - net		(47,306)	(71,900)	24,594	65.79%	(43,316)	(56,218)
TOTAL NON-OPERATING INCOME (EXPENSE)		**(47,306)**	**(71,900)**	**24,594**	**65.79%**	**(43,316)**	**(56,218)**
INCOME (LOSS) BEFORE TRANSFERS		**60,823**	**92,400**	**(31,577)**	**65.83%**	**55,691**	**72,280**
TRANSFERS							
Transfers - out		(60,823)	(92,400)	31,577	65.83%	(55,692)	(72,280)
TOTAL TRANSFERS - NET		**(60,823)**	**(92,400)**	**31,577**	**65.83%**	**(55,692)**	**(72,280)**
CHANGE IN NET POSITION					**0.00%**	**($1)**	
CONTROL TOTALS							
Total Revenues		$108,129	$164,300	($56,171)	65.81%	$99,007	$128,498
Total Expenditures		108,129	164,300	56,171	65.81%	99,007	128,498
Difference					0.00%	($1)	

INTERIM STATEMENTS by Fund
282-Court Technology Fund
For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
FINES AND FORFEITURES							
Court							
Fine Surcharge - Technology - Court	$2,012	$27,667	$25,000	$2,667	110.67%	$19,230	$26,500
Total court revenues and fines	2,012	27,667	25,000	2,667	110.67%	19,230	26,500
TOTAL FINES AND FORFEITURES	**2,012**	**27,667**	**25,000**	**2,667**	**110.67%**	**19,230**	**26,500**
TOTAL OPERATING REVENUE	**2,012**	**27,667**	**25,000**	**2,667**	**110.67%**	**19,230**	**26,500**
OPERATING EXPENSE							
Purchased or Contracted Services		12,686	14,430	1,744	87.91%	14,630	14,630
Inter-Departmental Charges	199	1,793	2,390	597	75.02%		
TOTAL OPERATING EXPENSE	**199**	**14,479**	**16,820**	**2,341**	**86.08%**	**14,630**	**14,630**
OPERATING INCOME (LOSS)	**1,813**	**13,188**	**8,180**	**5,008**	**161.22%**	**4,600**	**11,870**
Intergovernmental							
INCOME (LOSS) BEFORE TRANSFERS	**1,813**	**13,188**	**8,180**	**5,008**	**161.22%**	**4,600**	**11,870**
CHANGE IN NET POSITION	**$1,813**	**$13,188**	**$8,180**	**$5,008**	**161.22%**	**$4,600**	**$11,870**
CONTROL TOTALS							
Total Revenues	$2,012	$27,667	$25,000	$2,667	110.67%	$19,230	$26,500
Total Expenditures	199	14,478	16,820	2,342	86.08%	14,630	14,630
Revenues less expenditures	1,813	13,189	8,180	(5,009)	161.23%	4,600	11,870
Difference		($1)		$1	0.00%		

INTERIM STATEMENTS by Fund
283-Police Donations Fund
For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Purchased or Contracted Services						($150)	($150)
Supplies						2,084	2,084
TOTAL OPERATING EXPENSE						**1,934**	**1,934**
OPERATING INCOME (LOSS)						**(1,934)**	**(1,934)**
Intergovernmental							
INCOME (LOSS) BEFORE TRANSFERS						**(1,934)**	**(1,934)**
CHANGE IN NET POSITION					**0.00%**	**($1,934)**	**($1,934)**
CONTROL TOTALS							
Total Expenditures					0.00%	1,934	1,934
Revenues less expenditures					0.00%	(1,934)	(1,934)

INTERIM STATEMENTS by Fund

320-SPLOST Fund 2009

For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with		PRIOR FYTD	
	Actual		Amended	Amended Budget		3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Purchased or Contracted Services						$25	$25
Capital Outlay:							
Property (Land and Buildings)						300,351	300,351
Total Capital Outlay						300,351	300,351
TOTAL OPERATING EXPENSE						**300,376**	**300,376**
OPERATING INCOME (LOSS)						**(300,376)**	**(300,376)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
State Government Grants							
Operating - Categorical							
Direct							
GA DOT Grant						77,351	77,351
Total Direct						77,351	77,351
Total Operating - Categorical						77,351	77,351
Total State Government Grants						77,351	77,351
Total Intergovernmental revenue						77,351	77,351
Total Intergovernmental - net						77,351	77,351
TOTAL NON-OPERATING INCOME (EXPENSE)						**77,351**	**77,351**
INCOME (LOSS) BEFORE TRANSFERS						**(223,025)**	**(223,025)**
CHANGE IN NET POSITION					**0.00%**	**($223,025)**	**($223,025)**
CONTROL TOTALS							
Total Revenues					0.00%	$77,351	$77,351
Total Expenditures					0.00%	300,376	300,376
Revenues less expenditures					0.00%	(223,025)	(223,025)

INTERIM STATEMENTS by Fund
321-SPLOST Fund 2016
For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Purchased or Contracted Services	$85,980	$910,947	$300,000	($610,947)	303.65%	$1,449,515	$1,472,985
Capital Outlay:							
Property (Land and Buildings)	57,180	140,610	1,975,885	1,835,275	7.12%	153,891	214,626
Total Capital Outlay	57,180	140,610	1,975,885	1,835,275	7.12%	153,891	214,626
TOTAL OPERATING EXPENSE	**143,160**	**1,051,557**	**2,275,885**	**1,224,328**	**46.20%**	**1,603,406**	**1,687,611**
OPERATING INCOME (LOSS)	**(143,160)**	**(1,051,557)**	**(2,275,885)**	**1,224,328**	**46.20%**	**(1,603,406)**	**(1,687,611)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
State Government Grants							
Operating - Categorical							
Direct							
GA DOT Grant						46,178	51,378
Total Direct						46,178	51,378
Total Operating - Categorical						46,178	51,378
Total State Government Grants						46,178	51,378
Special purpose local option sales and use taxes						4,331,810	4,343,949
Total Intergovernmental revenue						4,377,988	4,395,327
Total Intergovernmental - net						4,377,988	4,395,327
Principal			(1,890,000)	1,890,000			(1,890,000)
Interest Expense			(37,800)	37,800			(38,899)
Total principal and interest expense			(1,927,800)	1,927,800			(1,928,899)
Gain (loss) on sale of capital assets							
Premium on Bond Issuance						38,818	
Total gain (loss) on sale of capital assets						38,818	
TOTAL NON-OPERATING INCOME (EXPENSE)			**(1,927,800)**	**1,927,800**		**4,416,806**	**2,466,428**
INCOME (LOSS) BEFORE TRANSFERS	**(143,160)**	**(1,051,557)**	**(4,203,685)**	**3,152,128**	**25.02%**	**2,813,400**	**778,817**
TRANSFERS							
Transfers - in						842,644	842,644
TOTAL TRANSFERS - NET						**842,644**	**842,644**
CHANGE IN NET POSITION	**($143,160)**	**($1,051,557)**	**($4,203,685)**	**$3,152,128**	**25.02%**	**$3,656,044**	**$1,621,461**
CONTROL TOTALS							
Total Revenues					0.00%	$5,259,450	$5,237,970
Total Expenditures	143,160	1,051,557	4,203,685	3,152,128	25.02%	1,603,406	3,616,509
Revenues less expenditures	(143,160)	(1,051,557)	(4,203,685)	(3,152,128)	25.02%	3,656,044	1,621,461

INTERIM STATEMENTS by Fund
335-Transportation SPLOST
For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Purchased or Contracted Services		$521,402		($521,402)			
Capital Outlay:							
Property (Land and Buildings)			4,799,916	4,799,916			
Total Capital Outlay			4,799,916	4,799,916			
TOTAL OPERATING EXPENSE		**521,402**	**4,799,916**	**4,278,514**	**10.86%**		
OPERATING INCOME (LOSS)		**(521,402)**	**(4,799,916)**	**4,278,514**	**10.86%**		
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Transportation Special purpose local option sales and use taxes	395,641	3,353,463	3,727,500	(374,037)	89.97%		1,072,416
Total Intergovernmental revenue	395,641	3,353,463	3,727,500	(374,037)	89.97%		1,072,416
Total Intergovernmental - net	395,641	3,353,463	3,727,500	(374,037)	89.97%		1,072,416
TOTAL NON-OPERATING INCOME (EXPENSE)	**395,641**	**3,353,463**	**3,727,500**	**(374,037)**	**89.97%**		**1,072,416**
INCOME (LOSS) BEFORE TRANSFERS	**395,641**	**2,832,061**	**(1,072,416)**	**3,904,477**	**(264.08%)**		**1,072,416**
CHANGE IN NET POSITION	**$395,641**	**$2,832,061**	**($1,072,416)**	**$3,904,477**	**(264.08%)**		**$1,072,416**
CONTROL TOTALS							
Total Revenues	$395,641	$3,353,463	$3,727,500	($374,037)	89.97%		$1,072,416
Total Expenditures		521,402	4,799,916	4,278,514	10.86%		
Revenues less expenditures	395,641	2,832,061	(1,072,416)	(3,904,477)	(264.08%)		1,072,416

INTERIM STATEMENTS by Fund
Agency / Permanent / Trust Funds
For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHARGES FOR SERVICES							
Other charges for services							
Cemetery Opening/Closing Fee						$500	$500
Site Sales	1,100	54,850		54,850		62,347	76,997
Niche Engraving		200		200			
Total other charges for services	1,100	55,050		55,050		62,847	77,497
TOTAL CHARGES FOR SERVICES	**1,100**	**55,050**		**55,050**		**62,847**	**77,497**
RENTS AND ROYALTIES							
Third-party Sales		450		450		270	585
TOTAL RENTS AND ROYALTIES		**450**		**450**		**270**	**585**
TOTAL OPERATING REVENUE	**1,100**	**55,500**		**55,500**		**63,117**	**78,082**
OPERATING EXPENSE							
Purchased or Contracted Services		560		(560)		937	1,624
TOTAL OPERATING EXPENSE		**560**		**(560)**		**937**	**1,624**
OPERATING INCOME (LOSS)	**1,100**	**54,940**		**54,940**		**62,180**	**76,458**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Interest Income							
Bank Account Interest	3,690	11,083		11,083		11,083	14,787
Bank Account Interest	812	21,826		21,826		26,412	38,613
Dividends	6,381	58,325		58,325		53,672	70,613
Unrealized Gain/Loss on Investments	112,384	181,621		181,621		(17,332)	(515,178)
Total Interest/Investment Income	123,267	272,855		272,855		73,835	(391,165)
Contributions and donations							
Contributed Capital		5,000		5,000		56,572	70,222
Total contributions and donations		5,000		5,000		56,572	70,222
TOTAL NON-OPERATING INCOME (EXPENSE)	**123,267**	**277,855**		**277,855**		**130,407**	**(320,943)**
INCOME (LOSS) BEFORE TRANSFERS	**124,367**	**332,795**		**332,795**		**192,587**	**(244,485)**
TRANSFERS							
Transfers - out		(160,000)		(160,000)		(180,000)	(260,000)
TOTAL TRANSFERS - NET		**(160,000)**		**(160,000)**		**(180,000)**	**(260,000)**
CHANGE IN NET POSITION	**$124,367**	**$172,795**		**$172,795**	**0.00%**	**$12,587**	**($504,485)**
CONTROL TOTALS							
Total Revenues	$124,367	$333,354		$333,354	0.00%	$193,524	($242,861)
Total Expenditures		160,560		(160,560)	0.00%	180,937	261,624
Revenues less expenditures	124,367	172,794		(172,794)	0.00%	12,587	(504,485)
Difference		$1		($1)	0.00%		

INTERIM STATEMENTS by Fund

771-OPEB Fund

For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Intergovernmental							
TRANSFERS							
Transfers - out		($160,000)		($160,000)		($180,000)	($260,000)
TOTAL TRANSFERS - NET		**(160,000)**		**(160,000)**		**(180,000)**	**(260,000)**
CHANGE IN NET POSITION		**($160,000)**		**($160,000)**	**0.00%**	**($180,000)**	**($260,000)**
CONTROL TOTALS							
Total Expenditures		160,000		(160,000)	0.00%	180,000	260,000
Revenues less expenditures		(160,000)		160,000	0.00%	(180,000)	(260,000)

INTERIM STATEMENTS by Fund
791-Cemetery Trust Fund
For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHARGES FOR SERVICES							
Other charges for services							
Cemetery Opening/Closing Fee						$500	$500
Site Sales	1,100	54,850		54,850		62,347	76,997
Niche Engraving		200		200			
Total other charges for services	1,100	55,050		55,050		62,847	77,497
TOTAL CHARGES FOR SERVICES	**1,100**	**55,050**		**55,050**		**62,847**	**77,497**
RENTS AND ROYALTIES							
Third-party Sales		450		450		270	585
TOTAL RENTS AND ROYALTIES		**450**		**450**		**270**	**585**
TOTAL OPERATING REVENUE	**1,100**	**55,500**		**55,500**		**63,117**	**78,082**
OPERATING EXPENSE							
Purchased or Contracted Services		385		(385)		648	1,132
TOTAL OPERATING EXPENSE		**385**		**(385)**		**648**	**1,132**
OPERATING INCOME (LOSS)	**1,100**	**55,115**		**55,115**		**62,469**	**76,950**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Interest Income							
Dividends	6,381	58,325		58,325		53,672	70,613
Unrealized Gain/Loss on Investments	100,299	205,355		205,355		70,565	(387,605)
Total Interest/Investment Income	106,680	263,680		263,680		124,237	(316,992)
Contributions and donations							
Contributed Capital		5,000		5,000		56,572	70,222
Total contributions and donations		5,000		5,000		56,572	70,222
TOTAL NON-OPERATING INCOME (EXPENSE)	**106,680**	**268,680**		**268,680**		**180,809**	**(246,770)**
INCOME (LOSS) BEFORE TRANSFERS	**107,780**	**323,795**		**323,795**		**243,278**	**(169,820)**
CHANGE IN NET POSITION	**$107,780**	**$323,795**		**$323,795**	**0.00%**	**$243,278**	**($169,820)**
CONTROL TOTALS							
Total Revenues	$107,780	$324,180		$324,180	0.00%	$243,926	($168,688)
Total Expenditures		385		(385)	0.00%	648	1,132
Revenues less expenditures	107,780	323,795		(323,795)	0.00%	243,278	(169,820)

INTERIM STATEMENTS by Fund

792-Mausoleum Trust Fund

For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Purchased or Contracted Services		$48		($48)		$77	$126
TOTAL OPERATING EXPENSE		**48**		**(48)**		**77**	**126**
OPERATING INCOME (LOSS)		**(48)**		**(48)**		**(77)**	**(126)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Interest Income							
Bank Account Interest	3,690	11,083		11,083		11,083	14,787
Unrealized Gain/Loss on Investments	498	(8,996)		(8,996)		(26,011)	(37,356)
Total Interest/Investment Income	4,188	2,087		2,087		(14,928)	(22,569)
TOTAL NON-OPERATING INCOME (EXPENSE)	**4,188**	**2,087**		**2,087**		**(14,928)**	**(22,569)**
INCOME (LOSS) BEFORE TRANSFERS	**4,188**	**2,039**		**2,039**		**(15,005)**	**(22,695)**
CHANGE IN NET POSITION	**$4,188**	**$2,039**		**$2,039**	**0.00%**	**($15,005)**	**($22,695)**
CONTROL TOTALS							
Total Revenues	$4,188	$2,087		$2,087	0.00%	($14,928)	($22,570)
Total Expenditures		48		(48)	0.00%	77	126
Revenues less expenditures	4,188	2,039		(2,039)	0.00%	(15,005)	(22,696)
Difference					0.00%		$1

INTERIM STATEMENTS by Fund

793-Light Water Sewer (LWS) Emergency Trust Fund

For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Purchased or Contracted Services		$126		($126)		$212	$365
TOTAL OPERATING EXPENSE		**126**		**(126)**		**212**	**365**
OPERATING INCOME (LOSS)		**(126)**		**(126)**		**(212)**	**(365)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Interest Income							
Bank Account Interest	812	21,826		21,826		26,412	38,613
Unrealized Gain/Loss on Investments	11,587	(14,739)		(14,739)		(61,887)	(90,217)
Total Interest/Investment Income	12,399	7,087		7,087		(35,475)	(51,604)
TOTAL NON-OPERATING INCOME (EXPENSE)	**12,399**	**7,087**		**7,087**		**(35,475)**	**(51,604)**
INCOME (LOSS) BEFORE TRANSFERS	**12,399**	**6,961**		**6,961**		**(35,687)**	**(51,969)**
CHANGE IN NET POSITION	**$12,399**	**$6,961**		**$6,961**	**0.00%**	**($35,687)**	**($51,969)**
CONTROL TOTALS							
Total Revenues	$12,399	$7,087		$7,087	0.00%	($35,474)	($51,603)
Total Expenditures		126		(126)	0.00%	212	365
Revenues less expenditures	12,399	6,961		(6,961)	0.00%	(35,686)	(51,968)
Difference					0.00%	($1)	($1)

INTERIM STATEMENTS by Fund

Business-Type Activities

For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with		PRIOR FYTD	
	Actual		Amended	Amended Budget		3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING REVENUE							
LICENSE AND PERMITS							
Non-business licenses and permits:							
Building and signs:							
Other permits	$600	$600		$600			
Total building and sign permits	600	600		600			
Total non-business licenses and permits	600	600		600			
TOTAL LICENSES AND PERMITS	**600**	**600**		**600**			
CHARGES FOR SERVICES							
General government:							
Motor pool charges	104,101	725,792	1,031,705	(305,913)	70.35%	846,255	954,450
Total general government	104,101	725,792	1,031,705	305,913	70.35%	846,255	954,450
Streets and public improvements		79		79		571	679
Utilities / enterprise charges and fees							
Fees - Collection - Residential	232,887	2,082,775	3,087,000	(1,004,225)	67.47%	1,779,370	2,657,580
Fees - Collection - Commercial	97,002	857,467	1,081,500	(224,033)	79.28%	708,631	1,046,818
Fees - Transfer Station	154,355	1,207,628	1,680,000	(472,372)	71.88%	1,112,734	1,520,818
Fees - Special Handling	1,580	12,720	21,000	(8,280)	60.57%	10,195	15,985
Fees - Rolloff Containers	54,934	440,431	563,050	(122,619)	78.22%	347,631	471,965
Fees - Yard Waste Disposal	70,836	629,034	875,700	(246,666)	71.83%	541,765	809,155
Fees - Yard Waste Special Handling	(20)	(150)		(150)		(14)	(14)
Sale of Recycled Materials	5,464	34,498	15,000	19,498	229.99%	18,642	35,868
Permit Fees - Commercial Hauler	300	2,200	1,500	700	146.67%	1,255	2,955
Fees - Landfill Use	281,154	1,716,728	2,476,382	(759,654)	69.32%	1,649,279	2,091,035
Water Institutional	28,270	234,558	415,008	(180,450)	56.52%	266,125	339,254
Fees - Water Industrial	63,637	558,900	746,453	(187,553)	74.87%	487,803	707,396
Fees - Water Residential	325,306	3,247,811	4,354,751	(1,106,940)	74.58%	2,759,984	4,115,226
Fees - Water Commercial	116,740	952,520	1,132,461	(179,941)	84.11%	730,801	1,147,030
Pass-Thru Water Spalding County	(353,357)	(3,241,787)	(4,013,462)	771,675	80.77%	(3,220,714)	(5,879,514)
Fees - Fire Hydrant Water	4,408	45,315	42,500	2,815	106.62%	45,936	59,983
Fees - Water Lock Cut	50	700	1,500	(800)	46.67%	890	1,615
Bulk Water - Spalding County	711,102	7,272,194	9,564,252	(2,292,058)	76.04%	6,187,543	9,274,991
Bulk Water - Williamson	5,235	61,648	84,480	(22,832)	72.97%	59,890	94,313
Bulk Water - Zebulon	32,563	387,776	393,198	(5,422)	98.62%	271,529	417,225
Bulk Water - Butts County	3,933	33,704	27,156	6,548	124.11%	17,373	32,047
Bulk Water - Coweta County	548,700	4,563,900	6,132,000	(1,568,100)	74.43%	2,416,920	3,441,130
Bulk Water - Springs Water						210	221
Bulk Water - City of Concord	1	3,605	56	3,549	6,437.50%	89	151
Fees - Water Irrigation	14,159	326,519	300,000	26,519	108.84%	235,241	341,212
Fees - Meter Install	2,790	14,880	17,700	(2,820)	84.07%	15,095	30,365
Sewer Flat - Industrial	46,235	562,204	656,644	(94,440)	85.62%	445,020	644,259
Sewer Flat - Residential	436,290	4,331,231	5,975,430	(1,644,199)	72.48%	3,704,718	5,545,442
Sewer Flat - Commercial	222,952	2,081,854	2,801,169	(719,315)	74.32%	1,771,907	2,590,129
Sewer Tap Fee		8,400	42,770	(34,370)	19.64%	385	10,885
Stormwater - Residential Upper Tier	33,829	297,921	390,896	(92,975)	76.21%	256,842	1,177,301
Stormwater - Residential Lower Tier	18,149	155,980	204,346	(48,366)	76.33%	132,136	196,341
Stormwater - Commercial Fees	178,334	1,600,673	2,131,041	(530,368)	75.11%	1,413,670	2,060,909
Sewer - Sun City	116,847	1,013,261		1,013,261		814,232	1,245,644
Sewer - Highland Mills						39,178	39,178
Fees - Electric Residential Service	1,472,034	13,886,672	17,000,000	(3,113,328)	81.69%	11,551,534	16,621,323

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Fees - Electric Commercial Service	1,535,298	13,511,219	17,877,500	(4,366,281)	75.58%	11,784,799	16,905,666
Fees - Electric Industrial Service	711,964	5,623,136	7,142,570	(1,519,434)	78.73%	4,721,572	6,822,029
Fees - Electric Fuel Adjustment	190,660	5,397,265	8,000,000	(2,602,735)	67.47%	5,391,358	7,704,154
Fees - Electric Temporary Service	250	2,450	6,000	(3,550)	40.83%	3,200	3,550
Fees - Pole Rental Current Year		160,579	200,000	(39,421)	80.29%	137,667	297,602
ECCR Adjustment	121,321	1,484,965	2,030,200	(545,235)	73.14%	1,484,276	2,095,615
Total utilities / enterprise charges and fees	7,486,192	71,563,384	93,457,751	(21,894,367)	76.57%	60,096,697	86,734,837
Other / enterprise charges and fees							
Green Fees	35,251	170,804	180,000	(9,196)	94.89%	112,208	182,723
Handicap Fees			600	(600)			
Golf Cart Rentals	7,338	147,852	180,000	(32,148)	82.14%	111,962	180,689
Merchandise Sales	4,423	40,112	40,000	112	100.28%	24,712	39,945
Driving Range Fees	2,630	16,787	15,000	1,787	111.91%	10,991	18,071
Special Fees			25,000	(25,000)			
Membership Fees	4,550	23,100	11,000	12,100	210.00%	16,750	27,950
Food & Beverage	2,535	24,125	30,000	(5,875)	80.42%	18,145	28,244
Beer Sales	1,958	10,908	12,000	(1,092)	90.90%	8,382	13,556
Pull Cart Rentals			7,500	(7,500)		3,839	3,839
Tournament Fees	4,056	25,883	7,500	18,383	345.11%	8,467	14,469
Fiber Fees	44,678	397,463	507,620	(110,157)	78.30%	337,069	502,067
Telecom - Internal Customer Fees	36,864	331,775	506,510	(174,735)	65.50%	194,759	412,754
Telecom - Telephone Internal Customer Fees	4,350	38,982		38,982			
Total other / enterprise charges and fees	148,633	1,227,791	1,522,730	(294,939)	80.63%	847,284	1,424,307
Other fees							
General Fund-Customer Service -Charges for Serv- - Commercial Hauler Inspection Fee	60,109	533,103	705,850	(172,747)	75.53%	481,990 350	709,105 350
Landfill Capital Surcharge Fee	9,247	59,641	90,610	(30,969)	65.82%	59,984	75,388
Landfill Closure Surcharge Fee	9,247	58,004	90,610	(32,606)	64.02%	59,984	75,386
Container Fees	2,580	34,740	36,750	(2,010)	94.53%	24,850	39,400
Pole Installation		4,550	20,000	(15,450)	22.75%	14,288	20,746
After Hours Service Fee	100	24,989	15,000	9,989	166.59%	12,445	16,950
Connection Fees	18,960	146,210	220,000	(73,790)	66.46%	156,405	208,870
Surge Protection Fees	412	3,669	4,800	(1,131)	76.44%	3,305	4,859
Reconnect Fees	450	125,250	200,000	(74,750)	62.63%	150,840	201,795
Underground Trenching	3,360	10,466	100,000	(89,534)	10.47%	86,356	103,747
UGA Contracted Services	616	616		616			
Credit Card Fees							(21)
Power Resoration Aid			100,000	(100,000)		294,848	296,063
Total other fees	105,081	1,001,238	1,583,620	(582,382)	63.22%	1,345,645	1,752,638
Culture and recreation							
Still Branch WTP Gate Receipts	757	6,123	7,000	(877)	87.47%	4,434	6,699
Total culture and recreation	757	6,123	7,000	(877)	87.47%	4,434	6,699
Other charges for services							
Returned Check Fees	1,230	18,000	17,000	1,000	105.88%	13,230	17,280
Delinquent Penalties	148,517	1,188,605	1,758,461	(569,856)	67.59%	1,135,328	1,452,919
Total other charges for services	149,747	1,206,605	1,775,461	(568,856)	67.96%	1,148,558	1,470,199
TOTAL CHARGES FOR SERVICES	**7,994,511**	**75,731,012**	**99,378,267**	**(23,647,255)**	**76.20%**	**64,289,444**	**92,343,809**

INTERIM STATEMENTS by Fund

Business-Type Activities

For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
RENTS AND ROYALTIES							
Water Tower	5,779	46,235	67,580	(21,345)	68.42%	52,014	69,352
Sale of Excess Capacity	6,235	272,687	300,000	(27,313)	90.90%	220,571	248,064
Third-party Sales	56,052	747,578	1,063,290	(315,712)	70.31%	802,614	1,085,533
Equipment Rental Fees	2,599	13,225	15,000	(1,775)	88.17%	11,064	13,673
MEAG Refunding Flexible Operating	6,235	272,687		272,687		220,572	248,065
MEAG Year End Settlement			750,000	(750,000)			1,997,643
Settlements from Insurance Claims	6,821	12,176		12,176		42,749	82,529
Settlements from Insurance Claims		2,112		2,112		319,956	652,343
Cash Over/Short	71	(773)		(773)		(634)	(997)
Misc Revenue	10,815	29,073	50,000	(20,927)	58.15%	17,002	40,482
TOTAL RENTS AND ROYALTIES	**94,607**	**1,395,000**	**2,245,870**	**(850,870)**	**62.11%**	**1,685,908**	**4,436,687**
TOTAL OPERATING REVENUE	**8,089,718**	**77,126,612**	**101,624,137**	**(24,497,525)**	**75.89%**	**65,975,352**	**96,780,496**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	1,028,133	6,652,859	11,329,168	4,676,309	58.72%	6,652,676	9,518,443
Employee Benefits	81,073	3,738,000	5,487,471	1,749,471	68.12%	3,380,073	4,541,264
Allocated Payroll Costs	17,939	161,448	269,024	107,576	60.01%	148,282	197,709
Total Personal Services and Employee Benefits	1,127,145	10,552,307	17,085,663	6,533,356	61.76%	10,181,031	14,257,416
Purchased or Contracted Services	700,994	6,601,505	13,061,122	6,459,617	50.54%	6,040,728	9,162,656
Utilities:							
Water/Sewerage	13,283	94,638	101,910	7,272	92.86%	60,942	83,482
Natural Gas	5,572	19,309	22,760	3,451	84.84%	21,728	29,830
Electricity	150,680	1,421,140	2,011,210	590,070	70.66%	1,265,129	1,690,903
Propane		14,225	124,680	110,455	11.41%	60	87
Gasoline	69,248	676,023	1,435,421	759,398	47.10%	524,898	892,128
Stormwater	2,898	26,082	37,407	11,325	69.72%	25,087	33,781
Customer Service Fee	179	1,602	2,550	948	62.82%	1,521	2,054
Total Utilities	241,860	2,253,019	3,735,938	1,482,919	60.31%	1,899,365	2,732,265
Supplies	316,792	2,130,300	5,809,286	3,678,986	36.67%	2,272,182	3,255,454
Electricity for Resale	3,577,364	32,778,426	38,253,830	5,475,404	85.69%	28,428,805	38,977,074
Capital Outlay:							
Property (Land and Buildings)	436,976	6,059,516	13,585,219	7,525,703	44.60%	11,680,737	16,659,633
Machinery and Equipment	203,207	1,805,871	3,763,867	1,957,996	47.98%	2,169,810	2,873,280
Capital Outlay - Reclass to Balance Sheet	(640,183)	(7,738,989)	(15,245,800)	(7,506,811)	50.76%	(13,815,946)	(19,182,633)
Total Capital Outlay		126,398	2,103,286	1,976,888	6.01%	34,601	350,280
Depreciation Expense						5,331,148	7,167,126
Bad Debt	157,394	417,198	430,000	12,802	97.02%	72,005	158,734
Inter-Departmental Charges	279,084	2,619,738	3,419,204	799,466	76.62%	2,351,356	3,130,606
Miscellaneous			40,000	40,000			11,000
TOTAL OPERATING EXPENSE	**6,400,633**	**57,478,891**	**83,938,329**	**26,459,438**	**68.48%**	**56,611,221**	**79,202,611**
OPERATING INCOME (LOSS)	**1,689,085**	**19,647,721**	**17,685,808**	**1,961,913**	**111.09%**	**9,364,131**	**17,577,885**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
State Government Grants							
Direct							
GMA Safety Grant	13,241	13,241		13,241		14,452	14,452
GEFA Loan Forgiveness Grant							462,797
Total Direct	13,241	13,241		(13,241)	0.00%	14,452	477,249

INTERIM STATEMENTS by Fund

Business-Type Activities

For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Total State Government Grants	13,241	13,241		13,241		14,452	477,249
Total Intergovernmental revenue	13,241	13,241		13,241		14,452	477,249
Intergovernmental - Exp		(84,239)	(150,000)	65,761	56.16%	(72,695)	(182,093)
Total Intergovernmental - net	13,241	(70,998)	(150,000)	79,002	47.33%	(58,243)	295,156
Interest Income							
Bank Account Interest	227	2,042		2,042		2,042	2,722
Bank Account Interest	31,559	297,943		297,943		775,493	873,411
Dividends	83,067	506,752		506,752		186,364	262,449
P-Card Rebate Program		8,942		8,942		9,020	11,520
Unrealized Gain/Loss on Investments	496,755	(321,659)		(321,659)		(2,560,669)	(3,304,685)
Total Interest/Investment Income	611,608	494,020		494,020		(1,587,750)	(2,154,583)
Principal	(5,859)	(39,743)		(39,743)			
Interest Expense	(49,695)	(509,004)	(1,801,950)	1,292,946	28.25%	(4,065,613)	(4,866,035)
Total principal and interest expense	(55,554)	(548,747)	(1,801,950)	1,253,203	30.45%	(4,065,613)	(4,866,035)
Contributions and donations							
Contributions & Donations						250	250
Total contributions and donations						250	250
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets		51,880	50,000	1,880	103.76%	80,929	83,409
GMA Lease Proceeds		828,500		828,500		1,281,095	1,890,167
Total gain (loss) on sale of capital assets		880,380	50,000	830,380	1,760.76%	1,362,024	1,973,576
TOTAL NON-OPERATING INCOME (EXPENSE)	**569,295**	**754,655**	**(1,901,950)**	**2,656,605**	**(39.68%)**	**(4,349,332)**	**(4,751,636)**
INCOME (LOSS) BEFORE TRANSFERS	**2,258,380**	**20,402,376**	**15,783,858**	**4,618,518**	**129.26%**	**5,014,799**	**12,826,249**
TRANSFERS							
Transfers - in			1,152,881	(1,152,881)			
Transfers - out	(805,869)	(8,535,082)	(12,375,034)	3,839,952	68.97%	(7,225,690)	(9,508,853)
TOTAL TRANSFERS - NET	**(805,869)**	**(8,535,082)**	**(11,222,153)**	**2,687,071**	**76.06%**	**(7,225,690)**	**(9,508,853)**
CHANGE IN NET POSITION	**$1,452,511**	**$11,867,294**	**$4,561,705**	**$7,305,589**	**260.15%**	**($2,210,891)**	**$3,317,396**
CONTROL TOTALS							
Total Revenues	$8,714,570	$78,514,252	$102,827,018	($24,312,766)	76.36%	$65,764,328	$97,076,989
Total Expenditures	7,262,057	66,646,957	98,265,313	31,618,356	67.82%	67,975,220	93,759,593
Revenues less expenditures	1,452,513	11,867,295	4,561,705	(7,305,590)	260.15%	(2,210,892)	3,317,396
Difference	($2)	($1)		$1	0.00%	$1	

	FISCAL YEAR 2023			Variance with		PRIOR FYTD	
	Actual		Amended	Amended Budget		3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING REVENUE							
LICENSE AND PERMITS							
Non-business licenses and permits:							
Building and signs:							
Other permits	$600	$600		$600			
Total building and sign permits	600	600		600			
Total non-business licenses and permits	600	600		600			
TOTAL LICENSES AND PERMITS	**600**	**600**		**600**			
CHARGES FOR SERVICES							
Streets and public improvements		79		79		571	679
Utilities / enterprise charges and fees							
Fees - Collection - Residential	232,887	2,082,775	3,087,000	(1,004,225)	67.47%	1,779,370	2,657,580
Fees - Collection - Commercial	97,002	857,467	1,081,500	(224,033)	79.28%	708,631	1,046,818
Fees - Transfer Station	154,355	1,207,628	1,680,000	(472,372)	71.88%	1,112,734	1,520,818
Fees - Special Handling	1,580	12,720	21,000	(8,280)	60.57%	10,195	15,985
Fees - Rolloff Containers	54,934	440,431	563,050	(122,619)	78.22%	347,631	471,965
Fees - Yard Waste Disposal	70,836	629,034	875,700	(246,666)	71.83%	541,765	809,155
Fees - Yard Waste Special Handling	(20)	(150)		(150)		(14)	(14)
Sale of Recycled Materials	5,464	27,365	15,000	12,365	182.43%	17,526	34,752
Permit Fees - Commercial Hauler	300	2,200	1,500	700	146.67%	1,255	2,955
Fees - Landfill Use	281,154	1,716,728	2,476,382	(759,654)	69.32%	1,649,279	2,091,035
Water Institutional	28,270	234,558	415,008	(180,450)	56.52%	266,125	339,254
Fees - Water Industrial	63,637	558,900	746,453	(187,553)	74.87%	487,803	707,396
Fees - Water Residential	325,306	3,247,811	4,354,751	(1,106,940)	74.58%	2,759,984	4,115,226
Fees - Water Commercial	116,740	952,520	1,132,461	(179,941)	84.11%	730,801	1,147,030
Pass-Thru Water Spalding County	(353,357)	(3,241,787)	(4,013,462)	771,675	80.77%	(3,220,714)	(5,879,514)
Fees - Fire Hydrant Water	4,408	45,315	42,500	2,815	106.62%	45,936	59,983
Fees - Water Lock Cut	50	700	1,500	(800)	46.67%	890	1,615
Bulk Water - Spalding County	711,102	7,272,194	9,564,252	(2,292,058)	76.04%	6,187,543	9,274,991
Bulk Water - Williamson	5,235	61,648	84,480	(22,832)	72.97%	59,890	94,313
Bulk Water - Zebulon	32,563	387,776	393,198	(5,422)	98.62%	271,529	417,225
Bulk Water - Butts County	3,933	33,704	27,156	6,548	124.11%	17,373	32,047
Bulk Water - Coweta County	548,700	4,563,900	6,132,000	(1,568,100)	74.43%	2,416,920	3,441,130
Bulk Water - Springs Water						210	221
Bulk Water - City of Concord	1	3,605	56	3,549	6,437.50%	89	151
Fees - Water Irrigation	14,159	326,519	300,000	26,519	108.84%	235,241	341,212
Fees - Meter Install	2,790	14,880	17,700	(2,820)	84.07%	15,095	30,365
Sewer Flat - Industrial	46,235	562,204	656,644	(94,440)	85.62%	445,020	644,259
Sewer Flat - Residential	436,290	4,331,231	5,975,430	(1,644,199)	72.48%	3,704,718	5,545,442
Sewer Flat - Commercial	222,952	2,081,854	2,801,169	(719,315)	74.32%	1,771,907	2,590,129
Sewer Tap Fee		8,400	42,770	(34,370)	19.64%	385	10,885
Stormwater - Residential Upper Tier	33,829	297,921	390,896	(92,975)	76.21%	256,842	1,177,301
Stormwater - Residential Lower Tier	18,149	155,980	204,346	(48,366)	76.33%	132,136	196,341
Stormwater - Commercial Fees	178,334	1,600,673	2,131,041	(530,368)	75.11%	1,413,670	2,060,909
Sewer - Sun City	116,847	1,013,261		1,013,261		814,232	1,245,644
Sewer - Highland Mills						39,178	39,178
Fees - Electric Residential Service	1,472,034	13,886,672	17,000,000	(3,113,328)	81.69%	11,551,534	16,621,323
Fees - Electric Commercial Service	1,535,298	13,511,219	17,877,500	(4,366,281)	75.58%	11,784,799	16,905,666
Fees - Electric Industrial Service	711,964	5,623,136	7,142,570	(1,519,434)	78.73%	4,721,572	6,822,029
Fees - Electric Fuel Adjustment	190,660	5,397,265	8,000,000	(2,602,735)	67.47%	5,391,358	7,704,154

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Fees - Electric Temporary Service	250	2,450	6,000	(3,550)	40.83%	3,200	3,550
Fees - Pole Rental Current Year		160,579	200,000	(39,421)	80.29%	137,667	297,602
ECCR Adjustment	121,321	1,484,965	2,030,200	(545,235)	73.14%	1,484,276	2,095,615
Total utilities / enterprise charges and fees	7,486,192	71,556,251	93,457,751	(21,901,500)	76.57%	60,095,581	86,733,721
Other / enterprise charges and fees							
Green Fees	35,251	170,804	180,000	(9,196)	94.89%	112,208	182,723
Handicap Fees			600	(600)			
Golf Cart Rentals	7,338	147,852	180,000	(32,148)	82.14%	111,962	180,689
Merchandise Sales	4,423	40,112	40,000	112	100.28%	24,712	39,945
Driving Range Fees	2,630	16,787	15,000	1,787	111.91%	10,991	18,071
Special Fees			25,000	(25,000)			
Membership Fees	4,550	23,100	11,000	12,100	210.00%	16,750	27,950
Food & Beverage	2,535	24,125	30,000	(5,875)	80.42%	18,145	28,244
Beer Sales	1,958	10,908	12,000	(1,092)	90.90%	8,382	13,556
Pull Cart Rentals			7,500	(7,500)		3,839	3,839
Tournament Fees	4,056	25,883	7,500	18,383	345.11%	8,467	14,469
Fiber Fees	44,678	397,463	507,620	(110,157)	78.30%	337,069	502,067
Telecom - Internal Customer Fees	36,864	331,775	506,510	(174,735)	65.50%	194,759	412,754
Telecom - Telephone Internal Customer Fees	4,350	38,982		38,982			
Total other / enterprise charges and fees	148,633	1,227,791	1,522,730	(294,939)	80.63%	847,284	1,424,307
Other fees							
General Fund-Customer Service -Charges for Serv- - Commercial Hauler Inspection Fee	60,109	533,103	705,850	(172,747)	75.53%	481,990	709,105
						350	350
Landfill Capital Surcharge Fee	9,247	59,641	90,610	(30,969)	65.82%	59,984	75,388
Landfill Closure Surcharge Fee	9,247	58,004	90,610	(32,606)	64.02%	59,984	75,386
Container Fees	2,580	34,740	36,750	(2,010)	94.53%	24,850	39,400
Pole Installation		4,550	20,000	(15,450)	22.75%	14,288	20,746
After Hours Service Fee	100	24,989	15,000	9,989	166.59%	12,445	16,950
Connection Fees	18,960	146,210	220,000	(73,790)	66.46%	156,405	208,870
Surge Protection Fees	412	3,669	4,800	(1,131)	76.44%	3,305	4,859
Reconnect Fees	450	125,250	200,000	(74,750)	62.63%	150,840	201,795
Underground Trenching	3,360	10,466	100,000	(89,534)	10.47%	86,356	103,747
UGA Contracted Services	616	616		616			
Credit Card Fees							(21)
Power Resoration Aid			100,000	(100,000)		294,848	296,063
Total other fees	105,081	1,001,238	1,583,620	(582,382)	63.22%	1,345,645	1,752,638
Culture and recreation							
Still Branch WTP Gate Receipts	757	6,123	7,000	(877)	87.47%	4,434	6,699
Total culture and recreation	757	6,123	7,000	(877)	87.47%	4,434	6,699
Other charges for services							
Returned Check Fees	1,230	18,000	17,000	1,000	105.88%	13,230	17,280
Delinquent Penalties	148,517	1,188,605	1,758,461	(569,856)	67.59%	1,135,328	1,452,919
Total other charges for services	149,747	1,206,605	1,775,461	(568,856)	67.96%	1,148,558	1,470,199
TOTAL CHARGES FOR SERVICES	**7,890,410**	**74,998,087**	**98,346,562**	**(23,348,475)**	**76.26%**	**63,442,073**	**91,388,243**
RENTS AND ROYALTIES							
Water Tower	5,779	46,235	67,580	(21,345)	68.42%	52,014	69,352
Sale of Excess Capacity	6,235	272,687	300,000	(27,313)	90.90%	220,571	248,064
Third-party Sales	56,052	747,578	1,063,290	(315,712)	70.31%	802,614	1,085,533

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Equipment Rental Fees	2,599	13,225	15,000	(1,775)	88.17%	11,064	13,673
MEAG Refunding Flexible Operating	6,235	272,687		272,687		220,572	248,065
MEAG Year End Settlement			750,000	(750,000)			1,997,643
Settlements from Insurance Claims	6,821	12,176		12,176		42,749	82,529
Settlements from Insurance Claims		2,112		2,112		319,956	652,343
Cash Over/Short	71	(773)		(773)		(634)	(997)
Misc Revenue	10,646	28,904	50,000	(21,096)	57.81%	15,385	37,177
TOTAL RENTS AND ROYALTIES	**94,438**	**1,394,831**	**2,245,870**	**(851,039)**	**62.11%**	**1,684,291**	**4,433,382**
TOTAL OPERATING REVENUE	**7,985,448**	**76,393,518**	**100,592,432**	**(24,198,914)**	**75.94%**	**65,126,364**	**95,821,625**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	982,317	6,381,981	10,885,655	4,503,674	58.63%	6,356,812	9,100,205
Employee Benefits	77,690	3,595,818	5,272,836	1,677,018	68.20%	3,245,948	4,363,500
Allocated Payroll Costs	17,939	161,448	269,024	107,576	60.01%	148,282	197,709
Total Personal Services and Employee Benefits	1,077,946	10,139,247	16,427,515	6,288,268	61.72%	9,751,042	13,661,414
Purchased or Contracted Services	696,424	6,564,835	13,005,662	6,440,827	50.48%	5,995,792	9,089,328
Utilities:							
Water/Sewerage	12,863	90,330	94,310	3,980	95.78%	55,985	76,848
Natural Gas	3,630	11,896	17,360	5,464	68.53%	14,205	20,533
Electricity	149,027	1,406,198	1,986,850	580,652	70.78%	1,250,347	1,671,297
Propane		14,225	124,680	110,455	11.41%	60	87
Gasoline	68,817	672,295	1,416,621	744,326	47.46%	520,725	871,874
Stormwater	2,496	22,460	32,472	10,012	69.17%	21,635	29,122
Customer Service Fee	169	1,515	2,430	915	62.35%	1,433	1,937
Total Utilities	237,002	2,218,919	3,674,723	1,455,804	60.38%	1,864,390	2,671,698
Supplies	254,474	1,577,072	5,176,586	3,599,514	30.47%	1,740,343	2,468,199
Electricity for Resale	3,577,364	32,778,426	38,253,830	5,475,404	85.69%	28,428,805	38,977,074
Capital Outlay:							
Property (Land and Buildings)	436,976	6,059,516	13,585,219	7,525,703	44.60%	11,680,737	16,659,633
Machinery and Equipment	203,207	1,673,806	3,616,767	1,942,961	46.28%	2,169,810	2,873,280
Capital Outlay - Reclass to Balance Sheet	(640,183)	(7,611,923)	(15,149,300)	(7,537,377)	50.25%	(13,815,946)	(19,182,633)
Total Capital Outlay		121,399	2,052,686	1,931,287	5.91%	34,601	350,280
Depreciation Expense						5,294,765	7,117,207
Bad Debt	157,394	417,198	430,000	12,802	97.02%	72,005	158,734
Inter-Departmental Charges	265,675	2,498,018	3,258,297	760,279	76.67%	2,241,609	2,984,276
Miscellaneous			40,000	40,000			11,000
TOTAL OPERATING EXPENSE	**6,266,279**	**56,315,114**	**82,319,299**	**26,004,185**	**68.41%**	**55,423,352**	**77,489,210**
OPERATING INCOME (LOSS)	**1,719,169**	**20,078,404**	**18,273,133**	**1,805,271**	**109.88%**	**9,703,012**	**18,332,415**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
State Government Grants							
Direct							
GMA Safety Grant	13,241	13,241		13,241		14,452	14,452
GEFA Loan Forgiveness Grant							462,797
Total Direct	13,241	13,241		(13,241)	0.00%	14,452	477,249
Total State Government Grants	13,241	13,241		13,241		14,452	477,249
Total Intergovernmental revenue	13,241	13,241		13,241		14,452	477,249
Intergovernmental - Exp		(84,239)	(150,000)	65,761	56.16%	(72,695)	(182,093)

INTERIM STATEMENTS by Fund

Enterprise Funds

For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Total Intergovernmental - net	13,241	(70,998)	(150,000)	79,002	47.33%	(58,243)	295,156
Interest Income							
Bank Account Interest	227	2,042		2,042		2,042	2,722
Bank Account Interest	31,559	297,943		297,943		775,493	873,411
Dividends	83,067	506,752		506,752		186,364	262,449
P-Card Rebate Program		8,942		8,942		9,020	11,520
Unrealized Gain/Loss on Investments	496,755	(321,659)		(321,659)		(2,560,669)	(3,304,685)
Total Interest/Investment Income	611,608	494,020		494,020		(1,587,750)	(2,154,583)
Principal	(5,859)	(39,743)		(39,743)			
Interest Expense	(49,695)	(509,004)	(1,801,950)	1,292,946	28.25%	(4,065,613)	(4,866,035)
Total principal and interest expense	(55,554)	(548,747)	(1,801,950)	1,253,203	30.45%	(4,065,613)	(4,866,035)
Contributions and donations							
Contributions & Donations						250	250
Total contributions and donations						250	250
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets		51,880		51,880		79,803	82,283
GMA Lease Proceeds		828,500		828,500		1,281,095	1,890,167
Total gain (loss) on sale of capital assets		880,380		880,380		1,360,898	1,972,450
TOTAL NON-OPERATING INCOME (EXPENSE)	**569,295**	**754,655**	**(1,951,950)**	**2,706,605**	**(38.66%)**	**(4,350,458)**	**(4,752,762)**
INCOME (LOSS) BEFORE TRANSFERS	**2,288,464**	**20,833,059**	**16,321,183**	**4,511,876**	**127.64%**	**5,352,554**	**13,579,653**
TRANSFERS							
Transfers - in			615,557	(615,557)			
Transfers - out	(805,869)	(8,535,082)	(12,375,034)	3,839,952	68.97%	(7,225,690)	(9,508,853)
TOTAL TRANSFERS - NET	**(805,869)**	**(8,535,082)**	**(11,759,477)**	**3,224,395**	**72.58%**	**(7,225,690)**	**(9,508,853)**
CHANGE IN NET POSITION	**$1,482,595**	**$12,297,977**	**$4,561,706**	**$7,736,271**	**269.59%**	**($1,873,136)**	**$4,070,800**
CONTROL TOTALS							
Total Revenues	$8,610,300	$77,781,159	$101,207,989	($23,426,830)	76.85%	$64,914,214	$96,116,992
Total Expenditures	7,127,703	65,483,181	96,646,283	31,163,102	67.76%	66,787,352	92,046,192
Revenues less expenditures	1,482,597	12,297,978	4,561,706	(7,736,272)	269.59%	(1,873,138)	4,070,800
Difference	($2)	($1)		$1	0.00%	$2	

INTERIM STATEMENTS by Fund
505-Water/Wastewater Utility Fund
For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with		PRIOR FYTD	
	Actual		Amended	Amended Budget		3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
LICENSE AND PERMITS							
Non-business licenses and permits:							
Building and signs:							
Other permits	$600	$600		$600			
Total building and sign permits	600	600		600			
Total non-business licenses and permits	600	600		600			
TOTAL LICENSES AND PERMITS	**600**	**600**		**600**			
CHARGES FOR SERVICES							
Utilities / enterprise charges and fees							
Sale of Recycled Materials	39	5,295	15,000	(9,705)	35.30%	11,364	11,364
Water Institutional	28,270	234,558	415,008	(180,450)	56.52%	266,125	339,254
Fees - Water Industrial	63,637	558,900	746,453	(187,553)	74.87%	487,803	707,396
Fees - Water Residential	325,306	3,247,811	4,354,751	(1,106,940)	74.58%	2,759,984	4,115,226
Fees - Water Commercial	116,740	952,520	1,132,461	(179,941)	84.11%	730,801	1,147,030
Pass-Thru Water Spalding County	(353,357)	(3,241,787)	(4,013,462)	771,675	80.77%	(3,220,714)	(5,879,514)
Fees - Fire Hydrant Water	4,408	45,315	42,500	2,815	106.62%	45,936	59,983
Fees - Water Lock Cut	50	700	1,500	(800)	46.67%	890	1,615
Bulk Water - Spalding County	711,102	7,272,194	9,564,252	(2,292,058)	76.04%	6,187,543	9,274,991
Bulk Water - Williamson	5,235	61,648	84,480	(22,832)	72.97%	59,890	94,313
Bulk Water - Zebulon	32,563	387,776	393,198	(5,422)	98.62%	271,529	417,225
Bulk Water - Butts County	3,933	33,704	27,156	6,548	124.11%	17,373	32,047
Bulk Water - Coweta County	548,700	4,563,900	6,132,000	(1,568,100)	74.43%	2,416,920	3,441,130
Bulk Water - Springs Water						210	221
Bulk Water - City of Concord	1	3,605	56	3,549	6,437.50%	89	151
Fees - Water Irrigation	14,159	326,519	300,000	26,519	108.84%	235,241	341,212
Fees - Meter Install	2,790	14,880	17,700	(2,820)	84.07%	15,095	30,365
Sewer Flat - Industrial	46,235	562,204	656,644	(94,440)	85.62%	445,020	644,259
Sewer Flat - Residential	436,290	4,331,231	5,975,430	(1,644,199)	72.48%	3,704,718	5,545,442
Sewer Flat - Commercial	222,952	2,081,854	2,801,169	(719,315)	74.32%	1,771,907	2,590,129
Sewer Tap Fee		8,400	42,770	(34,370)	19.64%	385	10,885
Stormwater - Residential Upper Tier							795,028
Sewer - Sun City	116,847	1,013,261		1,013,261		814,232	1,245,644
Sewer - Highland Mills						39,178	39,178
Total utilities / enterprise charges and fees	2,325,900	22,464,488	28,689,066	(6,224,578)	78.30%	17,061,519	25,004,574
Other fees							
Commercial Hauler Inspection Fee						350	350
Total other fees						350	350
Culture and recreation							
Still Branch WTP Gate Receipts	757	6,123	7,000	(877)	87.47%	4,434	6,699
Total culture and recreation	757	6,123	7,000	(877)	87.47%	4,434	6,699
Other charges for services							
Delinquent Penalties			628,371	(628,371)			
Total other charges for services			628,371	(628,371)			
TOTAL CHARGES FOR SERVICES	**2,326,657**	**22,470,611**	**29,324,437**	**(6,853,826)**	**76.63%**	**17,066,303**	**25,011,623**
RENTS AND ROYALTIES							
Water Tower	5,779	46,235	67,580	(21,345)	68.42%	52,014	69,352

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Settlements from Insurance Claims		200		200		8,344	10,896
Settlements from Insurance Claims		2,112		2,112			1,632
Misc Revenue	9,371	12,548		12,548		684	979
TOTAL RENTS AND ROYALTIES	**15,150**	**61,095**	**67,580**	**(6,485)**	**90.40%**	**61,042**	**82,859**
TOTAL OPERATING REVENUE	**2,342,407**	**22,532,306**	**29,392,017**	**(6,859,711)**	**76.66%**	**17,127,345**	**25,094,482**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	400,434	2,403,039	4,041,690	1,638,651	59.46%	2,283,882	3,257,062
Employee Benefits	28,767	1,313,448	2,117,237	803,789	62.04%	1,270,877	1,707,465
Allocated Payroll Costs	33,141	298,267	451,449	153,182	66.07%	341,549	455,399
Total Personal Services and Employee Benefits	462,342	4,014,754	6,610,376	2,595,622	60.73%	3,896,308	5,419,926
Purchased or Contracted Services	199,452	1,527,168	4,343,650	2,816,482	35.16%	1,388,763	2,323,521
Utilities:							
Water/Sewerage	11,808	81,410	81,070	(340)	100.42%	48,824	66,722
Natural Gas	3,158	10,107	15,360	5,253	65.80%	12,576	18,074
Electricity	143,157	1,351,805	1,900,930	549,125	71.11%	1,198,132	1,604,993
Propane		14,225	124,680	110,455	11.41%	60	87
Gasoline	9,911	125,005	385,727	260,722	32.41%	84,733	157,443
Stormwater	713	6,417	8,962	2,545	71.60%	6,105	8,244
Customer Service Fee	127	1,134	1,910	776	59.37%	1,053	1,430
Total Utilities	168,874	1,590,103	2,518,639	928,536	63.13%	1,351,483	1,856,993
Supplies	130,958	868,033	3,610,692	2,742,659	24.04%	1,010,646	1,378,650
Capital Outlay:							
Property (Land and Buildings)	374,866	4,523,941	8,676,144	4,152,203	52.14%	9,622,876	13,347,956
Machinery and Equipment	34,140	265,879	677,352	411,473	39.25%	554,860	584,860
Capital Outlay - Reclass to Balance Sheet	(409,006)	(4,731,986)	(9,047,496)	(4,315,510)	52.30%	(10,177,736)	(13,902,816)
Total Capital Outlay		57,834	306,000	248,166	18.90%		30,000
Depreciation Expense						3,288,029	4,411,640
Bad Debt	44,462	117,854	121,470	3,616	97.02%	20,025	44,144
Inter-Departmental Charges	97,513	878,745	1,170,161	291,416	75.10%	781,452	1,070,791
Miscellaneous			40,000	40,000			11,000
TOTAL OPERATING EXPENSE	**1,103,601**	**9,054,491**	**18,720,988**	**9,666,497**	**48.37%**	**11,736,706**	**16,546,665**
OPERATING INCOME (LOSS)	**1,238,806**	**13,477,815**	**10,671,029**	**2,806,786**	**126.30%**	**5,390,639**	**8,547,817**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
State Government Grants							
Direct							
GMA Safety Grant						11,752	11,752
GEFA Loan Forgiveness Grant							462,797
Total Direct					0.00%	11,752	474,549
Total State Government Grants						11,752	474,549
Total Intergovernmental revenue						11,752	474,549
Total Intergovernmental - net						11,752	474,549
Interest Income							
Bank Account Interest	4,582	38,691		38,691		49,413	63,324
P-Card Rebate Program							2,500
Unrealized Gain/Loss on Investments	19,884	(26,635)		(26,635)		(102,739)	(152,054)
Total Interest/Investment Income	24,466	12,056		12,056		(53,326)	(86,230)

INTERIM STATEMENTS by Fund

505-Water/Wastewater Utility Fund

For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Interest Expense	(41,304)	(434,930)	(1,709,390)	1,274,460	25.44%	(4,005,403)	(4,784,607)
Total principal and interest expense	(41,304)	(434,930)	(1,709,390)	1,274,460	25.44%	(4,005,403)	(4,784,607)
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets		43,032		43,032		17,478	17,478
Total gain (loss) on sale of capital assets		43,032		43,032		17,478	17,478
TOTAL NON-OPERATING INCOME (EXPENSE)	**(16,838)**	**(379,842)**	**(1,709,390)**	**1,329,548**	**22.22%**	**(4,029,499)**	**(4,378,810)**
INCOME (LOSS) BEFORE TRANSFERS	**1,221,968**	**13,097,973**	**8,961,639**	**4,136,334**	**146.16%**	**1,361,140**	**4,169,007**
TRANSFERS							
Transfers - out	(72,869)	(1,938,082)	(3,579,034)	1,640,952	54.15%	(1,375,690)	(1,708,853)
TOTAL TRANSFERS - NET	**(72,869)**	**(1,938,082)**	**(3,579,034)**	**1,640,952**	**54.15%**	**(1,375,690)**	**(1,708,853)**
CHANGE IN NET POSITION	**$1,149,099**	**$11,159,891**	**$5,382,605**	**$5,777,286**	**207.33%**	**($14,550)**	**$2,460,154**
CONTROL TOTALS							
Total Revenues	$2,366,873	$22,587,395	$29,392,017	($6,804,622)	76.85%	$17,103,248	$25,500,281
Total Expenditures	1,217,774	11,427,502	24,009,412	12,581,910	47.60%	17,117,797	23,040,123
Revenues less expenditures	1,149,099	11,159,893	5,382,605	(5,777,288)	207.33%	(14,549)	2,460,158
Difference		($2)		$2	0.00%	($1)	($4)

INTERIM STATEMENTS by Fund
510-Electric Utility Fund
For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING REVENUE							
CHARGES FOR SERVICES							
Utilities / enterprise charges and fees							
Sale of Recycled Materials	$2,376	$6,282		$6,282			
Fees - Electric Residential Service	1,472,034	13,886,672	17,000,000	(3,113,328)	81.69%	11,551,534	16,621,323
Fees - Electric Commercial Service	1,535,298	13,511,219	17,877,500	(4,366,281)	75.58%	11,784,799	16,905,666
Fees - Electric Industrial Service	711,964	5,623,136	7,142,570	(1,519,434)	78.73%	4,721,572	6,822,029
Fees - Electric Fuel Adjustment	190,660	5,397,265	8,000,000	(2,602,735)	67.47%	5,391,358	7,704,154
Fees - Electric Temporary Service	250	2,450	6,000	(3,550)	40.83%	3,200	3,550
Fees - Pole Rental Current Year		160,579	200,000	(39,421)	80.29%	137,667	297,602
ECCR Adjustment	121,321	1,484,965	2,030,200	(545,235)	73.14%	1,484,276	2,095,615
Total utilities / enterprise charges and fees	4,033,903	40,072,568	52,256,270	(12,183,702)	76.68%	35,074,406	50,449,939
Other fees							
General Fund-Customer Service -Charges for Serv- -	60,109	533,103	705,850	(172,747)	75.53%	481,990	709,105
Pole Installation		4,550	20,000	(15,450)	22.75%	14,288	20,746
After Hours Service Fee	100	24,989	15,000	9,989	166.59%	12,445	16,950
Connection Fees	18,960	146,210	220,000	(73,790)	66.46%	156,405	208,870
Surge Protection Fees	412	3,669	4,800	(1,131)	76.44%	3,305	4,859
Reconnect Fees	450	125,250	200,000	(74,750)	62.63%	150,840	201,795
Underground Trenching	3,360	10,466	100,000	(89,534)	10.47%	86,356	103,747
UGA Contracted Services	616	616		616			
Credit Card Fees							(21)
Power Resoration Aid			100,000	(100,000)		294,848	296,063
Total other fees	84,007	848,853	1,365,650	(516,797)	62.16%	1,200,477	1,562,114
Other charges for services							
Returned Check Fees	1,230	18,000	17,000	1,000	105.88%	13,170	17,220
Delinquent Penalties	148,517	1,188,605	933,990	254,615	127.26%	1,135,328	1,452,919
Total other charges for services	149,747	1,206,605	950,990	255,615	126.88%	1,148,498	1,470,139
TOTAL CHARGES FOR SERVICES	**4,267,657**	**42,128,026**	**54,572,910**	**(12,444,884)**	**77.20%**	**37,423,381**	**53,482,192**
RENTS AND ROYALTIES							
Sale of Excess Capacity	6,235	272,687	300,000	(27,313)	90.90%	220,571	248,064
Third-party Sales	56,052	747,578	1,063,290	(315,712)	70.31%	802,614	1,085,533
Equipment Rental Fees	2,529	12,645	15,000	(2,355)	84.30%	10,724	13,253
MEAG Refunding Flexible Operating	6,235	272,687		272,687		220,572	248,065
MEAG Year End Settlement			750,000	(750,000)			1,997,643
Settlements from Insurance Claims	6,653	11,026		11,026		34,405	71,564
Settlements from Insurance Claims							7,591
Cash Over/Short	(54)	(976)		(976)		(513)	(912)
Misc Revenue	725	15,758	50,000	(34,242)	31.52%	14,406	35,903
TOTAL RENTS AND ROYALTIES	**78,375**	**1,331,405**	**2,178,290**	**(846,885)**	**61.12%**	**1,302,779**	**3,706,704**
TOTAL OPERATING REVENUE	**4,346,032**	**43,459,431**	**56,751,200**	**(13,291,769)**	**76.58%**	**38,726,160**	**57,188,896**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	269,056	2,013,909	3,896,955	1,883,046	51.68%	2,319,409	3,310,845

INTERIM STATEMENTS by Fund

510-Electric Utility Fund

For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Employee Benefits	25,617	1,229,616	1,616,951	387,335	76.05%	1,087,462	1,462,101
Allocated Payroll Costs	(17,786)	(160,071)	(213,428)	(53,357)	75.00%	(170,411)	(227,214)
Total Personal Services and Employee Benefits	276,887	3,083,454	5,300,478	2,217,024	58.17%	3,236,460	4,545,732
Purchased or Contracted Services	222,021	1,860,452	3,142,564	1,282,112	59.20%	1,563,365	2,234,873
Utilities:							
Water/Sewerage	258	1,861	1,920	59	96.93%	1,313	1,860
Natural Gas	117	376	600	224	62.67%	351	474
Electricity	2,888	27,366	33,720	6,354	81.16%	23,724	29,483
Gasoline	9,201	114,595	210,057	95,462	54.55%	84,947	131,608
Stormwater	385	3,467	4,630	1,163	74.88%	3,304	4,460
Customer Service Fee	10	88	80	(8)	110.00%	88	117
Total Utilities	12,859	147,753	251,007	103,254	58.86%	113,727	168,002
Supplies	28,389	145,647	494,919	349,272	29.43%	195,224	272,650
Electricity for Resale	3,577,364	32,778,426	38,253,830	5,475,404	85.69%	28,428,805	38,977,074
Capital Outlay:							
Property (Land and Buildings)	22,961	735,017	4,656,434	3,921,417	15.78%	827,810	1,163,085
Machinery and Equipment	106,813	227,677	1,718,221	1,490,544	13.25%	33,009	44,899
Capital Outlay - Reclass to Balance Sheet	(129,774)	(911,989)	(4,758,756)	(3,846,767)	19.16%	(834,819)	(962,594)
Total Capital Outlay		50,705	1,615,899	1,565,194	3.14%	26,000	245,390
Depreciation Expense						990,734	1,317,985
Bad Debt	93,335	247,398	254,990	7,592	97.02%	43,721	96,384
Inter-Departmental Charges	80,987	735,225	970,603	235,378	75.75%	680,417	904,466
TOTAL OPERATING EXPENSE	**4,291,842**	**39,049,060**	**50,284,290**	**11,235,230**	**77.66%**	**35,278,453**	**48,762,556**
OPERATING INCOME (LOSS)	**54,190**	**4,410,371**	**6,466,910**	**(2,056,539)**	**68.20%**	**3,447,707**	**8,426,340**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
State Government Grants							
Direct							
GMA Safety Grant	5,140	5,140		5,140		2,700	2,700
Total Direct	5,140	5,140		(5,140)	0.00%	2,700	2,700
Total State Government Grants	5,140	5,140		5,140		2,700	2,700
Total Intergovernmental revenue	5,140	5,140		5,140		2,700	2,700
Total Intergovernmental - net	5,140	5,140		5,140		2,700	2,700
Interest Income							
Bank Account Interest	26,978	259,252		259,252		726,080	810,086
Dividends	83,067	501,692		501,692		183,979	259,392
Unrealized Gain/Loss on Investments	471,296	(292,743)		(292,743)		(2,453,055)	(3,144,299)
Total Interest/Investment Income	581,341	468,201		468,201		(1,542,996)	(2,074,821)
Interest Expense						(405)	(405)
Total principal and interest expense						(405)	(405)
TOTAL NON-OPERATING INCOME (EXPENSE)	**586,481**	**473,341**		**473,341**		**(1,540,701)**	**(2,072,526)**
INCOME (LOSS) BEFORE TRANSFERS	**640,671**	**4,883,712**	**6,466,910**	**(1,583,198)**	**75.52%**	**1,907,006**	**6,353,814**
TRANSFERS							
Transfers - out	(733,000)	(6,597,000)	(8,796,000)	2,199,000	75.00%	(5,850,000)	(7,800,000)
TOTAL TRANSFERS - NET	**(733,000)**	**(6,597,000)**	**(8,796,000)**	**2,199,000**	**75.00%**	**(5,850,000)**	**(7,800,000)**

INTERIM STATEMENTS by Fund

510-Electric Utility Fund

For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHANGE IN NET POSITION	**($92,329)**	**($1,713,288)**	**($2,329,090)**	**$615,802**	**73.56%**	**($3,942,994)**	**($1,446,186)**
CONTROL TOTALS							
Total Revenues	$4,932,515	$43,932,771	$56,751,200	($12,818,429)	77.41%	$37,185,864	$55,116,775
Total Expenditures	5,024,840	45,646,060	59,080,290	13,434,230	77.26%	41,128,859	56,562,960
Revenues less expenditures	(92,325)	(1,713,289)	(2,329,090)	(615,801)	73.56%	(3,942,995)	(1,446,185)
Difference	($4)	$1		($1)	0.00%	$1	($1)

INTERIM STATEMENTS by Fund
540-Solid Waste Utility Fund
For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHARGES FOR SERVICES							
Utilities / enterprise charges and fees							
Fees - Collection - Residential	$232,887	$2,082,775	$3,087,000	($1,004,225)	67.47%	$1,779,370	$2,657,580
Fees - Collection - Commercial	97,002	857,467	1,081,500	(224,033)	79.28%	708,631	1,046,818
Fees - Transfer Station	154,355	1,207,628	1,680,000	(472,372)	71.88%	1,112,734	1,520,818
Fees - Special Handling	1,580	12,720	21,000	(8,280)	60.57%	10,195	15,985
Fees - Rolloff Containers	54,934	440,431	563,050	(122,619)	78.22%	347,631	471,965
Fees - Yard Waste Disposal	70,836	629,034	875,700	(246,666)	71.83%	541,765	809,155
Fees - Yard Waste Special Handling	(20)	(150)		(150)		(14)	(14)
Sale of Recycled Materials	2,886	15,543		15,543		5,784	23,010
Permit Fees - Commercial Hauler	300	2,200	1,500	700	146.67%	1,255	2,955
Fees - Landfill Use	281,154	1,716,728	2,476,382	(759,654)	69.32%	1,649,279	2,091,035
Total utilities / enterprise charges and fees	895,914	6,964,376	9,786,132	(2,821,756)	71.17%	6,156,630	8,639,307
Other fees							
Landfill Capital Surcharge Fee	9,247	59,641	90,610	(30,969)	65.82%	59,984	75,388
Landfill Closure Surcharge Fee	9,247	58,004	90,610	(32,606)	64.02%	59,984	75,386
Container Fees	2,580	34,740	36,750	(2,010)	94.53%	24,850	39,400
Total other fees	21,074	152,385	217,970	(65,585)	69.91%	144,818	190,174
Other charges for services							
Returned Check Fees						60	60
Delinquent Penalties			149,330	(149,330)			
Total other charges for services			149,330	(149,330)		60	60
TOTAL CHARGES FOR SERVICES	**916,988**	**7,116,761**	**10,153,432**	**(3,036,671)**	**70.09%**	**6,301,508**	**8,829,541**
RENTS AND ROYALTIES							
Settlements from Insurance Claims	168	950		950			70
Settlements from Insurance Claims						319,956	643,119
Misc Revenue	350	350		350			
TOTAL RENTS AND ROYALTIES	**518**	**1,300**		**1,300**		**319,956**	**643,189**
TOTAL OPERATING REVENUE	**917,506**	**7,118,061**	**10,153,432**	**(3,035,371)**	**70.10%**	**6,621,464**	**9,472,730**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	182,743	1,154,100	1,661,080	506,980	69.48%	986,176	1,432,285
Employee Benefits	13,575	623,631	890,050	266,419	70.07%	510,299	689,732
Allocated Payroll Costs	2,100	18,903	25,204	6,301	75.00%	16,947	22,597
Total Personal Services and Employee Benefits	198,418	1,796,634	2,576,334	779,700	69.74%	1,513,422	2,144,614
Purchased or Contracted Services	228,533	2,859,048	4,914,075	2,055,027	58.18%	2,833,148	4,155,368
Utilities:							
Water/Sewerage	393	3,575	5,020	1,445	71.22%	3,148	4,274
Electricity	1,432	14,652	30,500	15,848	48.04%	17,090	21,475
Gasoline	44,935	388,662	705,670	317,008	55.08%	311,496	514,567
Stormwater	328	2,950	4,950	2,000	59.60%	2,811	3,794
Customer Service Fee	23	205	320	115	64.06%	205	273
Total Utilities	47,111	410,044	746,460	336,416	54.93%	334,750	544,383
Supplies	27,250	151,181	358,660	207,479	42.15%	204,358	317,972
Capital Outlay:							
Property (Land and Buildings)			50,000	50,000			
Machinery and Equipment	52,477	901,283	935,524	34,241	96.34%	1,422,596	2,084,176

INTERIM STATEMENTS by Fund
540-Solid Waste Utility Fund
For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Capital Outlay - Reclass to Balance Sheet	(52,477)	(901,283)	(972,137)	(70,854)	92.71%	(1,422,596)	(2,084,176)
Total Capital Outlay			13,387	13,387			
Depreciation Expense						486,891	688,028
Bad Debt	14,923	39,556	40,770	1,214	97.02%	6,084	13,413
Inter-Departmental Charges	48,993	540,600	659,339	118,739	81.99%	485,277	615,163
TOTAL OPERATING EXPENSE	**565,228**	**5,797,063**	**9,309,025**	**3,511,962**	**62.27%**	**5,863,930**	**8,478,941**
OPERATING INCOME (LOSS)	**352,278**	**1,320,998**	**844,407**	**476,591**	**156.44%**	**757,534**	**993,789**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
State Government Grants							
Direct							
GMA Safety Grant	5,562	5,562		5,562			
Total Direct	5,562	5,562		(5,562)	0.00%		
Total State Government Grants	5,562	5,562		5,562			
Total Intergovernmental revenue	5,562	5,562		5,562			
Intergovernmental - Exp		(66,057)	(120,000)	53,943	55.05%	(42,538)	(128,529)
Total Intergovernmental - net	5,562	(60,495)	(120,000)	59,505	50.41%	(42,538)	(128,529)
Interest Income							
Dividends		5,060		5,060		2,384	3,057
P-Card Rebate Program		8,942		8,942		9,020	9,020
Unrealized Gain/Loss on Investments	5,576	(2,282)		(2,282)		(4,875)	(8,332)
Total Interest/Investment Income	5,576	11,720		11,720		6,529	3,745
Principal	(5,859)	(39,743)		(39,743)			
Interest Expense	(4,929)	(43,366)	(43,440)	74	99.83%	(33,920)	(46,125)
Total principal and interest expense	(10,788)	(83,109)	(43,440)	(39,669)	191.32%	(33,920)	(46,125)
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets						5,796	6,696
GMA Lease Proceeds		828,500		828,500		1,281,095	1,890,167
Total gain (loss) on sale of capital assets		828,500		828,500		1,286,891	1,896,863
TOTAL NON-OPERATING INCOME (EXPENSE)	**350**	**696,616**	**(163,440)**	**860,056**	**(426.22%)**	**1,216,962**	**1,725,954**
INCOME (LOSS) BEFORE TRANSFERS	**352,628**	**2,017,614**	**680,967**	**1,336,647**	**296.29%**	**1,974,496**	**2,719,743**
TRANSFERS							
Transfers - in			55,893	(55,893)			
TOTAL TRANSFERS - NET			**55,893**	**(55,893)**			
CHANGE IN NET POSITION	**$352,628**	**$2,017,614**	**$736,860**	**$1,280,754**	**273.81%**	**$1,974,496**	**$2,719,743**
CONTROL TOTALS							
Total Revenues	$928,644	$7,963,845	$10,209,325	($2,245,480)	78.01%	$7,914,884	$11,373,338
Total Expenditures	576,016	5,946,229	9,472,465	3,526,236	62.77%	5,940,390	8,653,593
Revenues less expenditures	352,628	2,017,616	736,860	(1,280,756)	273.81%	1,974,494	2,719,745
Difference		($2)		$2	0.00%	$2	($2)

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHARGES FOR SERVICES							
Utilities / enterprise charges and fees							
Sale of Recycled Materials	$162	$244		$244		$378	$378
Stormwater - Residential Upper Tier	33,829	297,921	390,896	(92,975)	76.21%	256,842	382,273
Stormwater - Residential Lower Tier	18,149	155,980	204,346	(48,366)	76.33%	132,136	196,341
Stormwater - Commercial Fees	178,334	1,600,673	2,131,041	(530,368)	75.11%	1,413,670	2,060,909
Total utilities / enterprise charges and fees	230,474	2,054,818	2,726,283	(671,465)	75.37%	1,803,026	2,639,901
Other charges for services							
Delinquent Penalties			46,770	(46,770)			
Total other charges for services			46,770	(46,770)			
TOTAL CHARGES FOR SERVICES	**230,474**	**2,054,818**	**2,773,053**	**(718,235)**	**74.10%**	**1,803,026**	**2,639,901**
TOTAL OPERATING REVENUE	**230,474**	**2,054,818**	**2,773,053**	**(718,235)**	**74.10%**	**1,803,026**	**2,639,901**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	67,003	449,677	758,323	308,646	59.30%	458,289	656,674
Employee Benefits	5,183	266,846	400,488	133,642	66.63%	256,757	342,888
Allocated Payroll Costs	(2,531)	(22,783)	(30,377)	(7,594)	75.00%	(21,922)	(29,230)
Total Personal Services and Employee Benefits	69,655	693,740	1,128,434	434,694	61.48%	693,124	970,332
Purchased or Contracted Services	14,069	176,938	292,050	115,112	60.58%	115,761	217,577
Utilities:							
Water/Sewerage	100	937	2,000	1,063	46.85%	754	1,155
Natural Gas	356	1,414	1,400	(14)	101.00%	1,279	1,985
Electricity	613	5,770	9,300	3,530	62.04%	5,958	7,538
Gasoline	2,604	21,985	61,087	39,102	35.99%	20,170	32,978
Stormwater	339	3,053	5,000	1,947	61.06%	3,074	4,092
Customer Service Fee	7	59	80	21	73.75%	59	78
Total Utilities	4,019	33,218	78,867	45,649	42.12%	31,294	47,826
Supplies	35,739	136,808	237,325	100,517	57.65%	109,215	160,434
Capital Outlay:							
Property (Land and Buildings)	35,948	749,764		(749,764)		966,578	1,746,212
Machinery and Equipment		159,851	153,640	(6,211)	104.04%	93,711	93,711
Capital Outlay - Reclass to Balance Sheet	(35,948)	(899,204)	(142,740)	756,464	629.96%	(1,051,688)	(1,831,322)
Total Capital Outlay		10,411	10,900	489	95.51%	8,601	8,601
Depreciation Expense						431,439	563,595
Bad Debt	4,674	12,390	12,770	380	97.02%	2,175	4,794
Inter-Departmental Charges	21,900	196,906	262,805	65,899	74.92%	174,455	233,812
TOTAL OPERATING EXPENSE	**150,056**	**1,260,411**	**2,023,151**	**762,740**	**62.30%**	**1,566,064**	**2,206,971**
OPERATING INCOME (LOSS)	**80,418**	**794,407**	**749,902**	**44,505**	**105.93%**	**236,962**	**432,930**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
State Government Grants							
Direct							
GMA Safety Grant	2,539	2,539		2,539			
Total Direct	2,539	2,539		(2,539)	0.00%		
Total State Government Grants	2,539	2,539		2,539			
Total Intergovernmental revenue	2,539	2,539		2,539			

INTERIM STATEMENTS by Fund
560-Stormwater Utility Fund
For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Intergovernmental - Exp		(18,181)	(30,000)	11,819	60.60%	(30,158)	(53,564)
Total Intergovernmental - net	2,539	(15,642)	(30,000)	14,358	52.14%	(30,158)	(53,564)
Interest Income							
Bank Account Interest	227	2,042		2,042		2,042	2,722
Total Interest/Investment Income	227	2,042		2,042		2,042	2,722
Interest Expense	(3,462)	(30,707)	(49,120)	18,413	62.51%	(25,885)	(34,898)
Total principal and interest expense	(3,462)	(30,707)	(49,120)	18,413	62.51%	(25,885)	(34,898)
Contributions and donations							
Contributions & Donations						250	250
Total contributions and donations						250	250
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets		8,026		8,026		52,204	53,784
Total gain (loss) on sale of capital assets		8,026		8,026		52,204	53,784
TOTAL NON-OPERATING INCOME (EXPENSE)	**(696)**	**(36,281)**	**(79,120)**	**42,839**	**45.86%**	**(1,547)**	**(31,706)**
INCOME (LOSS) BEFORE TRANSFERS	**79,722**	**758,126**	**670,782**	**87,344**	**113.02%**	**235,415**	**401,224**
CHANGE IN NET POSITION	**$79,722**	**$758,126**	**$670,782**	**$87,344**	**113.02%**	**$235,415**	**$401,224**
CONTROL TOTALS							
Total Revenues	$233,241	$2,067,425	$2,773,053	($705,628)	74.55%	$1,857,522	$2,696,658
Total Expenditures	153,516	1,309,298	2,102,271	792,973	62.28%	1,622,107	2,295,434
Revenues less expenditures	79,725	758,127	670,782	(87,345)	113.02%	235,415	401,224
Difference	($3)	($1)		$1	0.00%		

INTERIM STATEMENTS by Fund
570-Telecommunications Fund
For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with		PRIOR FYTD	
	Actual		Amended	Amended Budget		3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHARGES FOR SERVICES							
Other / enterprise charges and fees							
Fiber Fees	$44,678	$397,463	$507,620	($110,157)	78.30%	$337,069	$502,067
Telecom - Internal Customer Fees	36,864	331,775	506,510	(174,735)	65.50%	194,759	412,754
Telecom - Telephone Internal Customer Fees	4,350	38,982		38,982			
Total other / enterprise charges and fees	85,892	768,220	1,014,130	(245,910)	75.75%	531,828	914,821
TOTAL CHARGES FOR SERVICES	**85,892**	**768,220**	**1,014,130**	**(245,910)**	**75.75%**	**531,828**	**914,821**
TOTAL OPERATING REVENUE	**85,892**	**768,220**	**1,014,130**	**(245,910)**	**75.75%**	**531,828**	**914,821**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	17,220	89,764	168,682	78,918	53.21%	56,681	79,705
Employee Benefits	1,221	49,291	89,987	40,696	54.78%	28,561	38,943
Allocated Payroll Costs	5,311	47,795	63,727	15,932	75.00%		
Total Personal Services and Employee Benefits	23,752	186,850	322,396	135,546	57.96%	85,242	118,648
Purchased or Contracted Services	17,042	63,580	191,543	127,963	33.19%	22,963	52,993
Utilities:							
Gasoline	85	1,022	3,360	2,338	30.42%	296	936
Total Utilities	85	1,022	3,360	2,338	30.42%	296	936
Supplies	18,057	180,391	323,900	143,509	55.69%	131,574	186,941
Capital Outlay:							
Property (Land and Buildings)	3,200	40,976	192,640	151,664	21.27%	263,473	402,380
Machinery and Equipment		33,118	35,000	1,882	94.62%	34,270	34,270
Capital Outlay - Reclass to Balance Sheet	(3,200)	(71,646)	(192,640)	(120,994)	37.19%	(297,743)	(370,361)
Total Capital Outlay		2,448	35,000	32,552	6.99%		66,289
Depreciation Expense						54,814	76,448
Inter-Departmental Charges	3,115	28,036	37,382	9,346	75.00%	8,618	11,490
TOTAL OPERATING EXPENSE	**62,051**	**462,327**	**913,581**	**451,254**	**50.61%**	**303,507**	**513,745**
OPERATING INCOME (LOSS)	**23,841**	**305,893**	**100,549**	**205,344**	**304.22%**	**228,321**	**401,076**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets						4,325	4,325
Total gain (loss) on sale of capital assets						4,325	4,325
TOTAL NON-OPERATING INCOME (EXPENSE)						**4,325**	**4,325**
INCOME (LOSS) BEFORE TRANSFERS	**23,841**	**305,893**	**100,549**	**205,344**	**304.22%**	**232,646**	**405,401**
CHANGE IN NET POSITION	**$23,841**	**$305,893**	**$100,549**	**$205,344**	**304.22%**	**$232,646**	**$405,401**
CONTROL TOTALS							
Total Revenues	$85,892	$768,220	$1,014,130	($245,910)	75.75%	$536,153	$919,146
Total Expenditures	62,051	462,328	913,582	451,254	50.61%	303,507	513,744
Revenues less expenditures	23,841	305,892	100,548	(205,344)	304.22%	232,646	405,402
Difference		$1	$1		100.00%		($1)

INTERIM STATEMENTS by Fund
570-Telecommunications Fund
For the Nine Months Ending Friday, March 31, 2023

FISCAL YEAR 2023			Variance with	PRIOR FYTD	
Actual		Amended	Amended Budget	3/31/2022	6/30/2022
MTD	FYTD	Budget	$ Over / (Under) %	Actual	Actual

INTERIM STATEMENTS by Fund

591-Golf Course Fund

For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHARGES FOR SERVICES							
Streets and public improvements		$79		$79		$571	$679
Other / enterprise charges and fees							
Green Fees	35,251	170,804	180,000	(9,196)	94.89%	112,208	182,723
Handicap Fees			600	(600)			
Golf Cart Rentals	7,338	147,852	180,000	(32,148)	82.14%	111,962	180,689
Merchandise Sales	4,423	40,112	40,000	112	100.28%	24,712	39,945
Driving Range Fees	2,630	16,787	15,000	1,787	111.91%	10,991	18,071
Special Fees			25,000	(25,000)			
Membership Fees	4,550	23,100	11,000	12,100	210.00%	16,750	27,950
Food & Beverage	2,535	24,125	30,000	(5,875)	80.42%	18,145	28,244
Beer Sales	1,958	10,908	12,000	(1,092)	90.90%	8,382	13,556
Pull Cart Rentals			7,500	(7,500)		3,839	3,839
Tournament Fees	4,056	25,883	7,500	18,383	345.11%	8,467	14,469
Total other / enterprise charges and fees	62,741	459,571	508,600	(49,029)	90.36%	315,456	509,486
TOTAL CHARGES FOR SERVICES	**62,741**	**459,650**	**508,600**	**(48,950)**	**90.38%**	**316,027**	**510,165**
RENTS AND ROYALTIES							
Equipment Rental Fees	70	580		580		340	420
Cash Over/Short	125	203		203		(121)	(84)
Misc Revenue	200	248		248		295	295
TOTAL RENTS AND ROYALTIES	**395**	**1,031**		**1,031**		**514**	**631**
TOTAL OPERATING REVENUE	**63,136**	**460,681**	**508,600**	**(47,919)**	**90.58%**	**316,541**	**510,796**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	45,862	271,493	358,926	87,433	75.64%	252,375	363,634
Employee Benefits	3,327	112,986	158,122	45,136	71.45%	91,991	122,372
Allocated Payroll Costs	(2,296)	(20,663)	(27,551)	(6,888)	75.00%	(17,881)	(23,842)
Total Personal Services and Employee Benefits	46,893	363,816	489,497	125,681	74.32%	326,485	462,164
Purchased or Contracted Services	15,306	77,650	121,780	44,130	63.76%	71,793	104,996
Utilities:							
Water/Sewerage	306	2,548	4,300	1,752	59.26%	1,946	2,838
Electricity	938	6,606	12,400	5,794	53.27%	5,442	7,809
Gasoline	2,081	21,025	50,720	29,695	41.45%	19,083	34,342
Stormwater	730	6,572	8,930	2,358	73.59%	6,340	8,531
Customer Service Fee	3	29	40	11	72.50%	29	39
Total Utilities	4,058	36,780	76,390	39,610	48.15%	32,840	53,559
Supplies	14,081	95,012	151,090	56,078	62.88%	89,326	151,553
Capital Outlay:							
Property (Land and Buildings)		9,818	10,000	182	98.18%		
Machinery and Equipment	9,777	85,997	97,030	11,033	88.63%	31,364	31,364
Capital Outlay - Reclass to Balance Sheet	(9,777)	(95,815)	(35,530)	60,285	269.67%	(31,364)	(31,364)
Total Capital Outlay			71,500	71,500			
Depreciation Expense						42,858	59,511
Inter-Departmental Charges	13,167	118,505	158,007	39,502	75.00%	111,390	148,555
TOTAL OPERATING EXPENSE	**93,505**	**691,763**	**1,068,264**	**376,501**	**64.76%**	**674,692**	**980,338**
OPERATING INCOME (LOSS)	**(30,369)**	**(231,082)**	**(559,664)**	**328,582**	**41.29%**	**(358,151)**	**(469,542)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Gain (loss) on sale of capital assets							

INTERIM STATEMENTS by Fund
591-Golf Course Fund
For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Gain / Loss on Sale of Assets		822		822			
Total gain (loss) on sale of capital assets		822		822			
TOTAL NON-OPERATING INCOME (EXPENSE)		**822**		**822**			
INCOME (LOSS) BEFORE TRANSFERS	**(30,369)**	**(230,260)**	**(559,664)**	**329,404**	**41.14%**	**(358,151)**	**(469,542)**
TRANSFERS							
Transfers - in			559,665	(559,665)			
TOTAL TRANSFERS - NET			**559,665**	**(559,665)**			
CHANGE IN NET POSITION	**($30,369)**	**($230,260)**	**$1**	**($230,261)**	**(23,026,00...**	**($358,151)**	**($469,542)**
CONTROL TOTALS							
Total Revenues	$63,137	$461,503	$1,068,265	($606,762)	43.20%	$316,541	$510,795
Total Expenditures	93,506	691,764	1,068,264	376,500	64.76%	674,693	980,338
Revenues less expenditures	(30,369)	(230,261)	1	230,262	(23,026,10...	(358,152)	(469,543)
Difference		$1		($1)	0.00%	$1	$1

INTERIM STATEMENTS by Fund

Internal Service Funds

For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHARGES FOR SERVICES							
General government:							
Motor pool charges	$104,101	$725,792	$1,031,705	($305,913)	70.35%	$846,255	$954,450
Total general government	104,101	725,792	1,031,705	305,913	70.35%	846,255	954,450
Utilities / enterprise charges and fees							
Sale of Recycled Materials		7,133		7,133		1,116	1,116
Total utilities / enterprise charges and fees		7,133		7,133		1,116	1,116
TOTAL CHARGES FOR SERVICES	**104,101**	**732,925**	**1,031,705**	**(298,780)**	**71.04%**	**847,371**	**955,566**
RENTS AND ROYALTIES							
Misc Revenue	169	169		169		1,617	3,304
TOTAL RENTS AND ROYALTIES	**169**	**169**		**169**		**1,617**	**3,304**
TOTAL OPERATING REVENUE	**104,270**	**733,094**	**1,031,705**	**(298,611)**	**71.06%**	**848,988**	**958,870**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	45,815	270,877	443,513	172,636	61.08%	295,864	418,238
Employee Benefits	3,383	142,182	214,634	72,452	66.24%	134,125	177,765
Total Personal Services and Employee Benefits	49,198	413,059	658,147	245,088	62.76%	429,989	596,003
Purchased or Contracted Services	4,570	36,669	55,460	18,791	66.12%	44,936	73,327
Utilities:							
Water/Sewerage	420	4,307	7,600	3,293	56.67%	4,957	6,634
Natural Gas	1,942	7,413	5,400	(2,013)	137.28%	7,523	9,297
Electricity	1,653	14,942	24,360	9,418	61.34%	14,782	19,606
Gasoline	431	3,729	18,800	15,071	19.84%	4,173	20,254
Stormwater	403	3,623	4,935	1,312	73.41%	3,452	4,660
Customer Service Fee	10	88	120	32	73.33%	88	117
Total Utilities	4,859	34,102	61,215	27,113	55.71%	34,975	60,568
Supplies	62,318	553,228	632,700	79,472	87.44%	531,839	787,255
Capital Outlay:							
Machinery and Equipment		132,065	147,100	15,035	89.78%		
Capital Outlay - Reclass to Balance Sheet		(127,066)	(96,500)	30,566	131.67%		
Total Capital Outlay		4,999	50,600	45,601	9.88%		
Depreciation Expense						36,383	49,919
Inter-Departmental Charges	13,409	121,720	160,907	39,187	75.65%	109,748	146,330
TOTAL OPERATING EXPENSE	**134,354**	**1,163,777**	**1,619,029**	**455,252**	**71.88%**	**1,187,870**	**1,713,402**
OPERATING INCOME (LOSS)	**(30,084)**	**(430,683)**	**(587,324)**	**156,641**	**73.33%**	**(338,882)**	**(754,532)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets			50,000	(50,000)		1,126	1,126
Total gain (loss) on sale of capital assets			50,000	(50,000)		1,126	1,126
TOTAL NON-OPERATING INCOME (EXPENSE)			**50,000**	**(50,000)**		**1,126**	**1,126**
INCOME (LOSS) BEFORE TRANSFERS	**(30,084)**	**(430,683)**	**(537,324)**	**106,641**	**80.15%**	**(337,756)**	**(753,406)**
TRANSFERS							

INTERIM STATEMENTS by Fund

Internal Service Funds

For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with		PRIOR FYTD	
	Actual		Amended	Amended Budget		3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Transfers - in			537,324	(537,324)			
TOTAL TRANSFERS - NET			**537,324**	**(537,324)**			
CHANGE IN NET POSITION	**($30,084)**	**($430,683)**		**($430,683)**	**0.00%**	**($337,756)**	**($753,406)**
CONTROL TOTALS							
Total Revenues	$104,270	$733,093	$1,619,029	($885,936)	45.28%	$850,114	$959,997
Total Expenditures	134,354	1,163,776	1,619,029	455,253	71.88%	1,187,867	1,713,401
Revenues less expenditures	(30,084)	(430,683)		430,683	0.00%	(337,753)	(753,404)
Difference					0.00%	($3)	($2)

INTERIM STATEMENTS by Fund

601-Internal Service Fund - Motor Pool Fund

For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHARGES FOR SERVICES							
General government:							
Motor pool charges	$104,101	$725,792	$1,031,705	($305,913)	70.35%	$846,255	$954,450
Total general government	104,101	725,792	1,031,705	305,913	70.35%	846,255	954,450
Utilities / enterprise charges and fees							
Sale of Recycled Materials		7,133		7,133		1,116	1,116
Total utilities / enterprise charges and fees		7,133		7,133		1,116	1,116
TOTAL CHARGES FOR SERVICES	**104,101**	**732,925**	**1,031,705**	**(298,780)**	**71.04%**	**847,371**	**955,566**
RENTS AND ROYALTIES							
Misc Revenue	169	169		169		1,617	3,304
TOTAL RENTS AND ROYALTIES	**169**	**169**		**169**		**1,617**	**3,304**
TOTAL OPERATING REVENUE	**104,270**	**733,094**	**1,031,705**	**(298,611)**	**71.06%**	**848,988**	**958,870**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	45,815	270,877	443,513	172,636	61.08%	295,864	418,238
Employee Benefits	3,383	142,182	214,634	72,452	66.24%	134,125	177,765
Total Personal Services and Employee Benefits	49,198	413,059	658,147	245,088	62.76%	429,989	596,003
Purchased or Contracted Services	4,570	36,669	55,460	18,791	66.12%	44,936	73,327
Utilities:							
Water/Sewerage	420	4,307	7,600	3,293	56.67%	4,957	6,634
Natural Gas	1,942	7,413	5,400	(2,013)	137.28%	7,523	9,297
Electricity	1,653	14,942	24,360	9,418	61.34%	14,782	19,606
Gasoline	431	3,729	18,800	15,071	19.84%	4,173	20,254
Stormwater	403	3,623	4,935	1,312	73.41%	3,452	4,660
Customer Service Fee	10	88	120	32	73.33%	88	117
Total Utilities	4,859	34,102	61,215	27,113	55.71%	34,975	60,568
Supplies	62,318	553,228	632,700	79,472	87.44%	531,839	787,255
Capital Outlay:							
Machinery and Equipment		132,065	147,100	15,035	89.78%		
Capital Outlay - Reclass to Balance Sheet		(127,066)	(96,500)	30,566	131.67%		
Total Capital Outlay		4,999	50,600	45,601	9.88%		
Depreciation Expense						36,383	49,919
Inter-Departmental Charges	13,409	121,720	160,907	39,187	75.65%	109,748	146,330
TOTAL OPERATING EXPENSE	**134,354**	**1,163,777**	**1,619,029**	**455,252**	**71.88%**	**1,187,870**	**1,713,402**
OPERATING INCOME (LOSS)	**(30,084)**	**(430,683)**	**(587,324)**	**156,641**	**73.33%**	**(338,882)**	**(754,532)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets			50,000	(50,000)		1,126	1,126
Total gain (loss) on sale of capital assets			50,000	(50,000)		1,126	1,126
TOTAL NON-OPERATING INCOME (EXPENSE)			**50,000**	**(50,000)**		**1,126**	**1,126**
INCOME (LOSS) BEFORE TRANSFERS	**(30,084)**	**(430,683)**	**(537,324)**	**106,641**	**80.15%**	**(337,756)**	**(753,406)**
TRANSFERS							

INTERIM STATEMENTS by Fund

601-Internal Service Fund - Motor Pool Fund

For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Transfers - in			537,324	(537,324)			
TOTAL TRANSFERS - NET			**537,324**	**(537,324)**			
CHANGE IN NET POSITION	**($30,084)**	**($430,683)**		**($430,683)**	**0.00%**	**($337,756)**	**($753,406)**
CONTROL TOTALS							
Total Revenues	$104,270	$733,093	$1,619,029	($885,936)	45.28%	$850,114	$959,997
Total Expenditures	134,354	1,163,776	1,619,029	455,253	71.88%	1,187,867	1,713,401
Revenues less expenditures	(30,084)	(430,683)		430,683	0.00%	(337,753)	(753,404)
Difference					0.00%	($3)	($2)

INTERIM STATEMENTS by Fund
Component Units
For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHARGES FOR SERVICES							
Other / enterprise charges and fees							
Fuel Sales - AVGAS	$12,541	$116,449	$272,200	($155,751)	42.78%	$132,926	$177,126
Fuel Sales - Jet A	8,321	128,168	172,800	(44,632)	74.17%	85,043	143,949
Airport Services - Tug Fees		210		210		290	400
Total other / enterprise charges and fees	20,862	244,827	445,000	(200,173)	55.02%	218,259	321,475
Other fees							
Fuel Flowage Fees	5,920	19,120	24,000	(4,880)	79.67%	16,720	25,920
Overnight Fees	40	210	200	10	105.00%	120	220
Total other fees	5,960	19,330	24,200	(4,870)	79.88%	16,840	26,140
TOTAL CHARGES FOR SERVICES	**26,822**	**264,157**	**469,200**	**(205,043)**	**56.30%**	**235,099**	**347,615**
RENTS AND ROYALTIES							
Property Rental						29,900	30,300
AMR from MEAG Trust	815	6,520	9,780	(3,260)	66.67%	7,335	9,780
T-Hangar Rentals	825	7,755	11,880	(4,125)	65.28%	7,920	10,890
Tie Down Rentals	100	800	1,000	(200)	80.00%	900	1,200
Ground Leases	11,689	94,366	139,929	(45,563)	67.44%	105,000	139,849
TOTAL RENTS AND ROYALTIES	**13,429**	**109,441**	**162,589**	**(53,148)**	**67.31%**	**151,055**	**192,019**
TOTAL OPERATING REVENUE	**40,251**	**373,598**	**631,789**	**(258,191)**	**59.13%**	**386,154**	**539,634**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	20,895	125,755	186,470	60,715	67.44%	107,373	156,666
Employee Benefits	1,511	62,791	89,352	26,561	70.27%	62,970	84,991
Total Personal Services and Employee Benefits	22,406	188,546	275,822	87,276	68.36%	170,343	241,657
Purchased or Contracted Services	12,335	89,743	137,091	47,348	65.46%	80,837	140,670
Utilities:							
Water/Sewerage	173	2,011	2,550	539	78.86%	1,531	2,067
Natural Gas	674	2,933	2,900	(33)	101.14%	2,341	3,400
Electricity	925	9,727	15,520	5,793	62.67%	9,208	12,143
Gasoline	408	3,973	6,300	2,327	63.06%	3,528	6,265
Stormwater	2,214	19,964	32,146	12,182	62.10%	19,038	25,696
Customer Service Fee	46	432	596	164	72.48%	432	579
Total Utilities	4,440	39,040	60,012	20,972	65.05%	36,078	50,150
Supplies	17,757	202,134	415,050	212,916	48.70%	224,409	330,534
Capital Outlay:							
Property (Land and Buildings)	10,635	172,202	119,499	(52,703)	144.10%	8,758,911	8,923,196
Machinery and Equipment						31,000	31,005
Capital Outlay - Reclass to Balance Sheet	(10,635)	(172,202)	(40,000)	132,202	430.51%	(8,789,911)	(8,954,200)
Total Capital Outlay			79,499	79,499			1
Depreciation Expense						91,904	130,699
Inter-Departmental Charges	23,435	210,914	281,218	70,304	75.00%	170,208	227,094
Miscellaneous		18,550	46,889	28,339	39.56%	9,250	30,225
TOTAL OPERATING EXPENSE	**80,373**	**748,927**	**1,295,581**	**546,654**	**57.81%**	**783,029**	**1,151,030**
OPERATING INCOME (LOSS)	**(40,122)**	**(375,329)**	**(663,792)**	**288,463**	**56.54%**	**(396,875)**	**(611,396)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Federal Government Grants							
Operating - Categorical							

INTERIM STATEMENTS by Fund
Component Units
For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Indirect						32,000	32,000
Total Operating - Categorical						32,000	32,000
Capital							
Direct			71,549	(71,549)			
Indirect	1,558	11,365		11,365		7,871,746	7,873,497
Net Capital	1,558	11,365	71,549	(60,184)	15.88%	7,871,746	7,873,497
Total Federal Government Grants	1,558	11,365	71,549	(60,184)	15.88%	7,903,746	7,905,497
State Government Grants							
Capital							
Direct (CDBG Grant Proceeds)	87	116,380	3,975	112,405	2,927.80%	434,256	499,607
Total Capital	1,558	11,365	71,549	(60,184)	15.88%	7,871,746	7,873,497
Total State Government Grants	87	116,380	3,975	112,405	2,927.80%	434,256	499,607
Local Government Unit Grants							
Spalding Co. Contribution		31,025		31,025		31,026	190,399
Spalding County Contribution			511,427	(511,427)			
City of Griffin Contribution							(160,575)
Total Local Government Unit Grants		31,025	511,427	480,402	6.07%	31,026	29,824
Total Intergovernmental revenue	1,645	158,770	586,951	(428,181)	27.05%	8,369,028	8,434,928
Total Intergovernmental - net	1,645	158,770	586,951	(428,181)	27.05%	8,369,028	8,434,928
Interest Income							
Bank Account Interest	433	7,279		7,279		42	132
Total Interest/Investment Income	433	7,279		7,279		42	132
Interest Expense	2,845	(138,241)	(156,130)	17,889	88.54%	(61,318)	(134,974)
Total principal and interest expense	2,845	(138,241)	(156,130)	17,889	88.54%	(61,318)	(134,974)
Contributions and donations							
Contributions & Donations		206		206			732
Total contributions and donations		206		206			732
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets							3,000
Total gain (loss) on sale of capital assets							3,000
TOTAL NON-OPERATING INCOME (EXPENSE)	**4,923**	**28,014**	**430,821**	**(402,807)**	**6.50%**	**8,307,752**	**8,303,818**
INCOME (LOSS) BEFORE TRANSFERS	**(35,199)**	**(347,315)**	**(232,971)**	**(114,344)**	**149.08%**	**7,910,877**	**7,692,422**
TRANSFERS							
Transfers - in			699,952	(699,952)			
TOTAL TRANSFERS - NET			**699,952**	**(699,952)**			
CHANGE IN NET POSITION	**($35,199)**	**($347,315)**	**$466,981**	**($814,296)**	**(74.37%)**	**$7,910,877**	**$7,692,422**
CONTROL TOTALS							
Total Revenues	$42,329	$539,852	$1,918,691	($1,378,839)	28.14%	$8,755,223	$8,978,424
Total Expenditures	77,527	887,167	1,451,710	564,543	61.11%	844,347	1,286,003
Revenues less expenditures	(35,198)	(347,315)	466,981	814,296	(74.37%)	7,910,876	7,692,421
Difference	($1)				0.00%	$1	$1

FISCAL YEAR 2023			Variance with	PRIOR FYTD	
Actual		Amended	Amended Budget	3/31/2022	6/30/2022
MTD	FYTD	Budget	$ Over / (Under) %	Actual	Actual

INTERIM STATEMENTS by Fund

550-Griffin-Spalding Airport Authority Fund

For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHARGES FOR SERVICES							
Other / enterprise charges and fees							
Fuel Sales - AVGAS	$12,541	$116,449	$272,200	($155,751)	42.78%	$132,926	$177,126
Fuel Sales - Jet A	8,321	128,168	172,800	(44,632)	74.17%	85,043	143,949
Airport Services - Tug Fees		210		210		290	400
Total other / enterprise charges and fees	20,862	244,827	445,000	(200,173)	55.02%	218,259	321,475
Other fees							
Fuel Flowage Fees	5,920	19,120	24,000	(4,880)	79.67%	16,720	25,920
Overnight Fees	40	210	200	10	105.00%	120	220
Total other fees	5,960	19,330	24,200	(4,870)	79.88%	16,840	26,140
TOTAL CHARGES FOR SERVICES	**26,822**	**264,157**	**469,200**	**(205,043)**	**56.30%**	**235,099**	**347,615**
RENTS AND ROYALTIES							
AMR from MEAG Trust	815	6,520	9,780	(3,260)	66.67%	7,335	9,780
T-Hangar Rentals	825	7,755	11,880	(4,125)	65.28%	7,920	10,890
Tie Down Rentals	100	800	1,000	(200)	80.00%	900	1,200
Ground Leases	11,689	94,366	139,929	(45,563)	67.44%	105,000	139,849
TOTAL RENTS AND ROYALTIES	**13,429**	**109,441**	**162,589**	**(53,148)**	**67.31%**	**121,155**	**161,719**
TOTAL OPERATING REVENUE	**40,251**	**373,598**	**631,789**	**(258,191)**	**59.13%**	**356,254**	**509,334**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	20,895	125,755	186,470	60,715	67.44%	107,373	156,666
Employee Benefits	1,511	62,791	89,352	26,561	70.27%	62,970	84,991
Total Personal Services and Employee Benefits	22,406	188,546	275,822	87,276	68.36%	170,343	241,657
Purchased or Contracted Services	9,057	74,108	110,843	36,735	66.86%	68,158	116,385
Utilities:							
Water/Sewerage	173	2,011	2,550	539	78.86%	1,531	2,067
Natural Gas	674	2,933	2,900	(33)	101.14%	2,341	3,400
Electricity	925	9,727	15,520	5,793	62.67%	9,208	12,143
Gasoline	408	3,973	6,300	2,327	63.06%	3,528	6,265
Stormwater	2,162	19,458	31,155	11,697	62.46%	18,544	25,030
Customer Service Fee	39	351	440	89	79.77%	345	462
Total Utilities	4,381	38,453	58,865	20,412	65.32%	35,497	49,367
Supplies	17,272	199,470	409,550	210,080	48.70%	222,634	325,703
Capital Outlay:							
Property (Land and Buildings)	10,635	172,202	119,499	(52,703)	144.10%	8,758,911	8,923,196
Machinery and Equipment						31,000	31,005
Capital Outlay - Reclass to Balance Sheet	(10,635)	(172,202)	(40,000)	132,202	430.51%	(8,789,911)	(8,954,200)
Total Capital Outlay			79,499	79,499			1
Depreciation Expense						91,904	130,699
Inter-Departmental Charges	5,201	46,806	62,408	15,602	75.00%	42,233	56,460
TOTAL OPERATING EXPENSE	**58,317**	**547,383**	**996,987**	**449,604**	**54.90%**	**630,769**	**920,272**
OPERATING INCOME (LOSS)	**(18,066)**	**(173,785)**	**(365,198)**	**191,413**	**47.59%**	**(274,515)**	**(410,938)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Federal Government Grants							
Operating - Categorical							
Indirect						32,000	32,000
Total Operating - Categorical						32,000	32,000

INTERIM STATEMENTS by Fund

550-Griffin-Spalding Airport Authority Fund

For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Capital							
Direct			71,549	(71,549)			
Indirect	1,558	11,365		11,365		7,871,746	7,873,497
Net Capital	1,558	11,365	71,549	(60,184)	15.88%	7,871,746	7,873,497
Total Federal Government Grants	1,558	11,365	71,549	(60,184)	15.88%	7,903,746	7,905,497
State Government Grants							
Capital							
Direct (CDBG Grant Proceeds)	87	116,380	3,975	112,405	2,927.80%	434,256	499,607
Total Capital	1,558	11,365	71,549	(60,184)	15.88%	7,871,746	7,873,497
Total State Government Grants	87	116,380	3,975	112,405	2,927.80%	434,256	499,607
Local Government Unit Grants							
Spalding Co. Contribution		31,025		31,025		31,026	190,399
Spalding County Contribution			511,427	(511,427)			
City of Griffin Contribution							(160,575)
Total Local Government Unit Grants		31,025	511,427	480,402	6.07%	31,026	29,824
Total Intergovernmental revenue	1,645	158,770	586,951	(428,181)	27.05%	8,369,028	8,434,928
Total Intergovernmental - net	1,645	158,770	586,951	(428,181)	27.05%	8,369,028	8,434,928
Interest Income							
Bank Account Interest	414	7,162		7,162		16	95
Total Interest/Investment Income	414	7,162		7,162		16	95
Interest Expense	2,845	(138,241)	(156,130)	17,889	88.54%	(61,318)	(134,974)
Total principal and interest expense	2,845	(138,241)	(156,130)	17,889	88.54%	(61,318)	(134,974)
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets							3,000
Total gain (loss) on sale of capital assets							3,000
TOTAL NON-OPERATING INCOME (EXPENSE)	**4,904**	**27,691**	**430,821**	**(403,130)**	**6.43%**	**8,307,726**	**8,303,049**
INCOME (LOSS) BEFORE TRANSFERS	**(13,162)**	**(146,094)**	**65,623**	**(211,717)**	**(222.63%)**	**8,033,211**	**7,892,111**
TRANSFERS							
Transfers - in			449,377	(449,377)			
TOTAL TRANSFERS - NET			**449,377**	**(449,377)**			
CHANGE IN NET POSITION	**($13,162)**	**($146,094)**	**$515,000**	**($661,094)**	**(28.37%)**	**$8,033,211**	**$7,892,111**
CONTROL TOTALS							
Total Revenues	$42,311	$539,529	$1,668,116	($1,128,587)	32.34%	$8,725,297	$8,947,356
Total Expenditures	55,470	685,623	1,153,116	467,493	59.46%	692,086	1,055,245
Revenues less expenditures	(13,159)	(146,094)	515,000	661,094	(28.37%)	8,033,211	7,892,111
Difference	($3)				0.00%		

INTERIM STATEMENTS by Fund
952-Main Street Program Fund
For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Purchased or Contracted Services	$3,155	$12,411	$15,023	$2,612	82.61%	$8,249	$19,855
Supplies	485	2,664	5,260	2,596	50.65%	1,775	4,831
Inter-Departmental Charges	9,117	82,054	109,405	27,351	75.00%	63,988	85,317
TOTAL OPERATING EXPENSE	**12,757**	**97,129**	**129,688**	**32,559**	**74.89%**	**74,012**	**110,003**
OPERATING INCOME (LOSS)	**(12,757)**	**(97,129)**	**(129,688)**	**32,559**	**74.89%**	**(74,012)**	**(110,003)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Contributions and donations							
Contributions & Donations		206		206			732
Total contributions and donations		206		206			732
TOTAL NON-OPERATING INCOME (EXPENSE)		**206**		**206**			**732**
INCOME (LOSS) BEFORE TRANSFERS	**(12,757)**	**(96,923)**	**(129,688)**	**32,765**	**74.74%**	**(74,012)**	**(109,271)**
TRANSFERS							
Transfers - in			129,688	(129,688)			
TOTAL TRANSFERS - NET			**129,688**	**(129,688)**			
CHANGE IN NET POSITION	**($12,757)**	**($96,923)**		**($96,923)**	**0.00%**	**($74,012)**	**($109,271)**
CONTROL TOTALS							
Total Revenues		$206	$129,688	($129,482)	0.16%		$732
Total Expenditures	12,758	97,128	129,688	32,560	74.89%	74,012	110,003
Revenues less expenditures	(12,758)	(96,922)		96,922	0.00%	(74,012)	(109,271)
Difference	$1	($1)		$1	0.00%		

INTERIM STATEMENTS by Fund

953-Downtown Development Authority Fund

For the Nine Months Ending Friday, March 31, 2023

	FISCAL YEAR 2023			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			3/31/2022	6/30/2022
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
RENTS AND ROYALTIES							
Property Rental						$29,900	$30,300
TOTAL RENTS AND ROYALTIES						**29,900**	**30,300**
TOTAL OPERATING REVENUE						**29,900**	**30,300**
OPERATING EXPENSE							
Purchased or Contracted Services	123	3,224	11,225	8,001	28.72%	4,430	4,430
Utilities:							
Stormwater	52	506	991	485	51.06%	493	666
Customer Service Fee	7	81	156	75	51.92%	88	117
Total Utilities	59	587	1,147	560	51.18%	581	783
Supplies			240	240			
Inter-Departmental Charges	9,117	82,054	109,405	27,351	75.00%	63,988	85,317
Miscellaneous		18,550	46,889	28,339	39.56%	9,250	30,225
TOTAL OPERATING EXPENSE	**9,299**	**104,415**	**168,906**	**64,491**	**61.82%**	**78,249**	**120,755**
OPERATING INCOME (LOSS)	**(9,299)**	**(104,415)**	**(168,906)**	**64,491**	**61.82%**	**(48,349)**	**(90,455)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Interest Income							
Bank Account Interest	19	117		117		26	37
Total Interest/Investment Income	19	117		117		26	37
TOTAL NON-OPERATING INCOME (EXPENSE)	**19**	**117**		**117**		**26**	**37**
INCOME (LOSS) BEFORE TRANSFERS	**(9,280)**	**(104,298)**	**(168,906)**	**64,608**	**61.75%**	**(48,323)**	**(90,418)**
TRANSFERS							
Transfers - in			120,887	(120,887)			
TOTAL TRANSFERS - NET			**120,887**	**(120,887)**			
CHANGE IN NET POSITION	**($9,280)**	**($104,298)**	**($48,019)**	**($56,279)**	**217.20%**	**($48,323)**	**($90,418)**
CONTROL TOTALS							
Total Revenues	$19	$117	$120,887	($120,770)	0.10%	$29,926	$30,337
Total Expenditures	9,298	104,416	168,906	64,490	61.82%	78,249	120,755
Revenues less expenditures	(9,279)	(104,299)	(48,019)	56,280	217.20%	(48,323)	(90,418)
Difference	($1)	$1		($1)	0.00%		

CITY OF GRIFFIN
SALES TAX ANALYSIS

LOCAL OPTION SALES TAX (LOST)

Month	FY 2019 MTD	FY 2019 FYTD Total	FY 2019 FYTD % of Budget	FY 2020 MTD	FY 2020 FYTD Total	FY 2020 FYTD % of Budget	FY 2021 MTD	FY 2021 FYTD Total	FY 2021 FYTD % of Budget	FY 2022 MTD	FY 2022 FYTD Total	FY 2022 FYTD % of Budget	FY 2023 MTD	FY 2023 FYTD Total	FY 2023 FYTD % of Budget	MTD Change from Prior Year	Percent
July	$ 314,711	$ 314,711	8.74%	$ 327,874	$ 327,874	8.56%	$ 367,813	$ 367,813	9.20%	$ 441,145	$ 441,145	9.29%	$ 458,324	$ 458,324	8.77%	$ 17,179	3.89%
August	320,798	635,509	17.65%	345,643	673,518	17.59%	363,115	730,929	18.27%	425,603	866,748	18.25%	452,002	910,327	17.42%	$ 26,399	6.20%
September	318,979	954,488	26.51%	343,743	1,017,261	26.56%	535,474	1,266,402	31.66%	410,717	1,277,465	26.89%	450,187	1,360,514	26.04%	$ 39,470	9.61%
October	287,035	1,241,522	34.49%	346,846	1,364,106	35.62%	371,230	1,637,632	40.94%	417,442	1,694,907	35.68%	463,086	1,823,600	34.90%	$ 45,644	10.93%
Distribution	1,967	1,243,489	34.54%				-										
November	335,899	1,579,388	43.87%	342,504	1,706,610	44.56%	416,315	2,053,947	51.35%	411,967	2,106,874	44.36%	468,213	2,291,813	43.86%	$ 56,246	13.65%
December	319,350	1,898,738	52.74%	350,132	2,056,742	53.70%	371,318	2,425,265	60.63%	442,119	2,548,993	53.66%	465,265	2,757,078	52.77%	$ 23,146	5.24%
January	378,963	2,277,701	63.27%	393,630	2,450,371	63.98%	459,874	2,885,139	72.13%	509,457	3,058,450	64.39%	545,958	3,303,035	63.22%	$ 36,501	7.16%
February	304,462	2,582,163	71.73%	325,150	2,775,521	72.47%	377,671	3,262,810	81.57%	397,730	3,456,180	72.76%	415,351	3,718,386	71.17%	$ 17,621	4.43%
March	301,566	2,883,729	80.10%	328,669	3,104,190	81.05%	358,504	3,621,314	90.53%	406,709	3,862,889	81.32%	420,772	4,139,158	79.22%	$ 14,063	3.46%
April	337,684	3,221,413	89.48%	360,784	3,464,974	90.47%	450,033	4,071,348	101.78%	472,417	4,335,306	91.27%					
Distribution							-										
May	313,786	3,535,199	98.20%	338,322	3,803,296	99.30%	436,995	4,508,343	112.71%	443,309	4,778,615	100.60%					
Jun	351,867	3,887,066	107.97%	390,985	4,194,282	109.51%	443,708	4,952,051	123.80%	451,702	5,230,317	110.11%					
Total	**$ 3,887,066**			**$ 4,194,282**			**$ 4,952,051**			**$ 5,230,317**			**$ 4,139,158**				
% of Budget	107.97%			109.51%			123.80%			110.11%			79.22%				
Budget	$ 3,600,000			$ 3,830,000			$ 4,000,000			$ 4,750,000			$ 5,225,000				
Average	$ 299,005			$ 349,523			$ 412,671			$ 435,860			$ 459,906				

SPECIAL PURPOSE LOCAL OPTION SALES TAX 2015 (SPLOST)

Month	FY 2019 MTD	FY 2019 FYTD Total	FY 2019 FYTD % of Budget	FY 2020 MTD	FY 2020 FYTD Total	FY 2020 FYTD % of Budget	FY 2021 MTD	FY 2021 FYTD Total	FY 2021 FYTD % of Budget	FY 2022 MTD	FY 2022 FYTD Total	FY 2022 FYTD % of Budget	MTD Change from Prior Year	Percent
July	$ 357,137	$ 357,137	9.40%	$ 384,755	$ 384,755	10.13%	$ 413,243	$ 413,243	10.87%	$ 473,838	$ 473,838	12.47%	$ 60,595	14.66%
August	354,864	712,001	18.74%	382,013	766,769	20.18%	575,604	988,847	26.02%	457,260	931,098	24.50%	(118,344)	(20.56%)
September	319,374	1,031,375	27.14%	385,586	1,152,355	30.33%	413,268	1,402,115	36.90%	464,652	1,395,750	36.73%	51,384	12.43%
October	373,673	1,405,048	36.97%	380,725	1,533,079	40.34%	463,503	1,865,618	49.10%	458,554	1,854,304	48.80%	(4,949)	(1.07%)
November	355,451	1,760,500	46.33%	387,384	1,920,463	50.54%	412,641	2,278,259	59.95%	491,720	2,346,024	61.74%	79,079	19.16%
December	423,782	2,184,282	57.48%	438,856	2,359,320	62.09%	511,979	2,790,238	73.43%	567,085	2,913,109	76.66%	55,106	10.76%
January	338,913	2,523,195	66.40%	355,815	2,715,135	71.45%	420,478	3,210,716	84.49%	442,807	3,355,916	88.31%	22,329	5.31%
February	335,780	2,858,975	75.24%	365,739	3,080,873	81.08%	399,127	3,609,843	95.00%	452,803	3,808,719	100.23%	53,676	13.45%
March	375,835	3,234,810	85.13%	399,687	3,480,560	91.59%	501,044	4,110,887	108.18%	523,091	4,331,810	114.00%	22,047	4.40%
April	369,023	3,603,833	94.84%	376,618	3,857,178	101.50%	486,523	4,597,410	120.98%	8,003	4,339,813	114.21%	(478,520)	(98.36%)
May	393,313	3,997,146	105.19%	434,912	4,292,090	112.95%	493,366	5,090,776	133.97%	4,136	4,343,949	114.31%	(489,230)	
Jun	364,922	4,362,068	121.17%	409,483	4,701,573	122.76%	491,126	5,581,902	139.55%					
Total	**$ 4,362,068**			**$ 4,701,573**			**$ 5,581,902**			**$ 4,343,949**				
% of Budget	114.79%			123.73%			146.89%			114.31%				
Budget	$ 3,800,000			$ 3,800,000			$ 3,800,000			$ 3,800,000				
Average	$ 363,506			$ 391,798			$ 465,159			$ 394,904				
% Increase PY	14.16%			7.78%			18.72%			-15.10%				
Actual Inception to Date	$ 12,798,345			$ 17,499,918			$ 23,081,820			$ 27,425,769				
Budget Amount	$ 11,980,100			$ 15,780,100			$ 19,580,100			$ 23,380,100				
Difference Actual over Budge	818,244.91			1,719,817.65			3,501,719.66			4,045,668.81				
Percent of Actual over Budge	7%			11%			18%			17%				

TRANSPORTATION - SPECIAL PURPOSE LOCAL OPTION SALES TAX 2022 (T-SPLOST)

	FY 2022			FY 2023		
Month	**MTD**	**FYTD Total**	**FYTD % of Budget**	**MTD**	**FYTD Total**	**FYTD % of Budget**
July	$ -	$ -		$ 364,041	$ 364,041	9.77%
August	-			359,820	723,861	19.42%
September	-			372,168	1,096,029	29.40%
October	-			374,023	1,470,053	39.44%
November	-			373,411	1,843,464	49.46%
December	-			440,751	2,284,214	61.28%
January	-			331,213	2,615,427	70.17%
February	-			342,395	2,957,822	79.35%
March	-			395,641	3,353,463	89.97%
April	349,959	349,959	47.05%			
May	355,568	705,527	94.86%			
Jun	366,889	1,072,416	144.19%			
Total	**$ 1,072,416**			**$ 3,353,463**		
% of Budget	144.19%			89.97%		
Budget	$ 743,750			$ 3,727,500		
Average	$ 357,472			$ 372,607		
% Increase PY				4.23%		
Actual Inception to Date	$ 1,072,416			$ 4,425,879		
Cummulative Budget	$ 743,750			$ 4,471,250		

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Receive comments regarding variances from the design standards for residential in-fill in Medium Density Residential regarding architectural style and roof pitch for property located at 314 and 316 E. Quilly Street. *Director of Planning & Development, Chad Jacobs will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

The applicant, Dennis Tidwell for Rockethouse Design & Build is requesting variances from Article 6 Section 605B 3 a, f, and g of the residential infill design standards at 314 and 316 East Quilly Street. The applicant is proposing to develop two new single-family residential dwellings on two existing vacant infill lots. Due to the extreme size constraints of the properties, the infill regulations are the only option which will allow the lots to be buildable regarding lot size, house size and setbacks. Infill considers all properties within 400 feet of the subject tracts and allows new residential construction to as closely as possible mirror what is the existing development pattern which mostly likely predates the current zoning district requirements.

The applicant is proposing to develop two single family residential dwellings which will have a modern architectural style, building materials and flat roof. Proposed elevations are provided with the application.

STAFF RECOMMENDATION:

Planning & Development staff recommends CONDITIONAL APPROVAL of the variance request (23–VAR-03) at 314 & 316 East Quilly Street submitted by Dennis Tidwell for Rockethouse Design & Build to provide relief from the residential infill design standards of Sections 605B 3a, f, and g regarding architectural style, roof pitch and building materials with the following conditions:

a. The use of synthetic stucco, “dryvit” exterior insulation / finish systems and vinyl siding shall not be acceptable building materials.

b. Exterior elevations shall be approved by Planning & Development staff prior to issuance of building permits.

FINANCIAL IMPACT:

N/A

Submitted By:

Chad Jacobs

Meeting Date:

09/05/2023

Reviewed By:

Jessica O'Connor

ATTACHMENTS:

Application, 314 and 316 E Quilly.pdf

314 and 316 E Quilly St VAR Staff Report.pdf

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR VARIANCE

Date Received: 3.24-23 Application Number: 23-VAR-03

➢ Project Name/ Description: E. QUILLY LOTS (MDR) Lot 11, 12

Address: 314 & 316 E QUILLY STREET, GRIFFIN, GA 30223

Parcel Number(s): 314 (007 16025) 316 (007 16025) Current Zoning: INFILL MDR Parcel(s) Size: 314 (2,536 SF) 316 (2,506 SF)

➢ Applicant Name: DENNIS TIDWELL

Address: 2302 PARKLAKE DRIVE, SUITE 146

City: ATLANTA State: GA Zip: 30345

Telephone Number(s): 678-580-8376 Email: DENNISTIDWELL@GMAIL.COM

➢ Property Owner Name: ROCKETHOUSE DESIGN & BUILD, LLC

Address: 2302 PARKLAKE DRIVE, SUITE 146,

City: ATLANTA State: GA Zip: 30345

Telephone Number(s): 678-580-8376 Email: DENNISTIDWELL@GMAIL.COM

I attest that this Variance Application, and all attachments, meet all applicable requirements of the City of Griffin ordinances and development guidelines, codes and regulations to the best of my knowledge.

Dennis Tidwell
Applicant Signature

DENNIS TIDWELL
Printed Name

3.24.23
Date

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR VARIANCE

Date Received: 3-24-23 Application Number: 23-VAR-03

➢ Applicant Name: DENNIS TIDWELL

Project Name/ Description: E. QUILLY LOTS (MDR) Lots 11, 12

Address: 314 & 316 E. QUILLY STREET, GRIFFIN, GA 30223

Applicable Zoning & Ordinance Section: 605 B, 605 F

➢ The following information must be submitted with the Variance Application:

- One (1) copy of a site plan, boundary survey, or Tax Map of the property

➢ Please provide written answers to the following questions to justify a request for Variance:

- For what reason is (are) the Variance(s) being requested, and why is it necessary for the development of the subject property?
- What special consideration(s) or circumstance(s) exist that is/ are peculiar to the subject property, and that is not applicable to other properties in the same zoning district, which makes the need for a Variance unique?
- Explain way and how the special condition(s) or circumstance(s) described in the question above are not self – imposed actions created by the property owner.
- Explain how the City of Griffin Unified Development Code (UDC) provisions or other regulations would cause unnecessary hardship and deprive the property owner of rights commonly enjoyed by other properties in the same zoning district.
- Explain how and why this is the minimum Variance required to allow reasonable use of the property.
- Explain how granting this Variance request would be consistent with the general intent and purpose of the City of Griffin Unified Development Code (UDC).
- Explain how this Variance will be beneficial to the surrounding properties and general public.

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR VARIANCE

Date Received: 3-24-23 Application Number: 23-VAR-03

OWNER'S AUTHORIZATION

This is to certify that: DENNIS TIDWELL is the Property Owner or Legal Representative of the Owner holding interest in the property that is the subject of the attached application.

By execution of this form, authorization is given to the person named as "Applicant" below, acting on behalf of the owner, to file for and pursue a request for approval of the following.

☐ Rezoning ☑ Variance ☐ Special Use

☐ Development Plan ☐ Plat Approval ☐ Temporary Use

Applicant Name: DENNIS TIDWELL, ROCKETHOUSE DESIGN & BUILD, LLC

Property Owner Signature	DENNIS TIDWELL Printed Name	3-24-23 Date
Legal Representative Signature	Printed Name	Date

Notary Signature

Seal: JENNIFER WRIGHT NOTARY PUBLIC WALTON COUNTY, GEORGIA My Commission Expires December 13, 2025

Commission Expiration Date: 12/13/2025

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR VARIANCE

Date Received: 3-24-23 Application Number: 23-VAR-03

CONFLICT OF INTEREST DISCLOSURE

Have you, within the two (2) years immediately preceding the filing of this application, made campaign contributions aggregating $250.00 or more to a member of the Board of Commissioners, a member of the Planning & Zoning Board, or any other government official who will consider this application?

☐ Yes ☑ No

➢ If **yes**, please complete the following section:

- Name and position of Government Official:

- Please list the date and amount of contribution(s) (aggregate total of $250.00 or more).

Applicant Signature | Dennis Towell (Printed Name) | 3-24-23 (Date)

Hello All,

My name is Dennis Tidwell, I am a modern home builder in the metro Atlanta area. My partners and I discovered Downtown Griffin earlier this year. We believe that there is really something special happening here. The work that was done in the Downtown core and is continuing to be done is very impressive. We believe that Downtown Griffin is one of the best kept secrets in GA. This is a great opportunity for young professionals to move to Griffin to live, work and play.

In the last 30 years, I have developed property all over the Atlanta area and I have never seen a better residential opportunity than what is currently happening right now in downtown Griffin. The current housing stock around the downtown core consists of dilapidated or vacant properties. The city has been very aggressive in fighting blight, but re-development has been very slow in this area. We are currently working to develop new modern homes in this neighborhood. We believe that our small modern home plans will bring young college-educated buyers to Griffin. These small MDR lots afford entry level buyers the opportunity to live in a great walkable neighborhood at the most affordable prices in the metro area.

In a recent Redfin survey, 34% of respondents have already moved to a different city or area and just as many (33%) would like to. Working from home has afforded many the opportunity to live in places 50 miles or more from the main office. This and the affordability crisis in major cities have caused what many refer to as the "Donut-Effect". Where many people are choosing to live in more affordable areas, leaving expensive inner cities to come to places like Griffin, GA.

Griffin has so much to offer, but also has many challenges as described in the latest housing study (2018-2038 Comprehensive Plan). Here are just a few of the Downtown area's issues:

- Very little residential or mixed-use development in the downtown core. Most of the proposed development is happening outside the downtown core.
- Only 22% of Griffin residents above age 25 has an associate, bachelor, or professional degree compared to 35% average in GA
- 12.7% of the Griffin parcels are currently vacant. Many are in the downtown core. This area also has the lowest owner-occupancy rate in Spaulding County (24.1%)

The plan stressed the need to ***"promote an adequate range of safe, affordable, inclusive, and resource efficient housing in the community. This may be achieved by encouraging development of a variety of housing types, types, sizes, costs, and densities in each neighborhood"***. We believe that all these goals are achievable with strong partnerships. We believe that now is the right time to bring new, younger residents to the downtown core. This can be made possible by offering high quality entry-level housing in the depressed downtown neighborhood. We are uniquely able to produce below-market-priced small modern homes that can attract these young buyers to Griffin.

We have purchased our first two "In-fill lots" at 314 and 316 E Quilly. We are prepared to build these out as a model for new development in this overlooked community. Although we firmly believe that our vision is completely in-line with the Current 2018-2038 Comprehensive Development Plan, it does not meet the current zoning requirement for roof pitch (605F) and Style (605B). We do meet all other "In-fill" requirements. We ask that you grant us a variance on 605(F) and 605(B). This will allow us to achieve the City's CDP goals for this underdeveloped neighborhood. We believe this new development will bring the desperately needed patronage to the walkable Downtown shops without adding any parking concerns.

- For what reason are the variances being requested, and why is it necessary for the development of the subject property?
    - The 2018-2038 Comprehensive Development Plan stressed the need to ***"promote an adequate range of safe, affordable, inclusive, and resource efficient housing in the community. This may be achieved by encouraging development of a variety of housing types, sizes, costs, and densities in each neighborhood"***. The city has yet to implement any zoning changes to allow this. The issues identified in the housing study continue today. We believe these changes are needed to achieve the city's goals and jumpstart quality development in this neighborhood.

- What special considerations or circumstance exist that is peculiar to the subject property that is not applicable to other properties in the same zoning district, which makes the need for a variance unique?
    - The existing housing stock in this neighborhood is in very poor condition. Many more homes have been rendered obsolete due to storm damage. These lots like many on this street and block have lost their home due to blight and the city efforts to provide clean new development, but that has not occurred. This development is a new type that will encourage many young buyers to our area and turn the overabundance of empty lots into tax generating property.

- Explain why and how the special conditions or circumstance described in the question above are not self-imposed actions created by the owner.
    - High-quality affordable entry level homes have been a top priority for the city for years. Development in this neighborhood has been a top priority for the city for years. Very little has happened. Low quality affordable rental homes have only been developed in the last 20 years and only a small amount. New development styles are expressed in the CDP and is frankly needed to attract young millennial buyers. As developers, we would not move forward with the traditional housing stock development that has failed to create owner-occupied homes.

- Explain how the city of Griffin Unified Development Code (UDC) provisions or other regulations would cause unnecessary hardship and deprive the property owner of the rights commonly enjoyed by other properties in the same zoning district.
    - We believe that the UDC does not reflect the demands of the current real estate market and vision of the community as expressed in the 2018-2038 CDP. No update to the UDC code has been made based on the recommendations made. This is likely the reason why very little development in the district for medium density residential (MDR) development has been made. Most all development in recent years have been low quality rental properties which was expressly stated as "undesirable" in the CDP.

- Explain how and why this is the minimum variance required to allow reasonable use of the property.
    - Our proposal fits within all "infill" requirements. The allowance of a low roof pitch does not impact any neighboring homes with encroachments or violations of the neighbors right to enjoyment of their property.

- Explain how granting this Variance Request would be consistent with the general intent and purpose of the city of Griffin Unified Development Code (UDC).
- The UDC was updated to allow/encourage "**infill development**". The 2018-2038 CDP expressly calls for "***a variety of styles, sizes, costs and densities***." The proposed development is the type that is desperately needed in the neighborhood and sought after by the real estate market.

- Explain how this Variance will be beneficial to the surrounding properties and general public.
    - The city of Griffin has done such a great job re-developing downtown and is committed to the success of the downtown shop owners and stakeholders. We all enjoy downtown, but realize the need to attract better shops, restaurants and bars. This can happen if these shop-owners are supported properly. Our property is in the neighborhood just north of Downtown, within a ten-minute walk to downtown. Unfortunately, most of the current residents live below the poverty-level and cannot support downtown. Our projects will not displace any current residents (we only build on empty lots). Our goal is to provide high-end affordable entry-level homes that will attract new buyers to the city. These new homeowners will have the disposable income to properly support downtown businesses. Griffin Modern LLC, has access the ability to develop over 100 homes in this neighborhood within the next five years. We believe that these first two homes will show proof of concept. Demonstrating the high-quality, innovative design, and affordability to attract buyers to our great downtown neighborhood. We believe that Downtown Griffin and Griffin Modern LLC will be a great partnership.

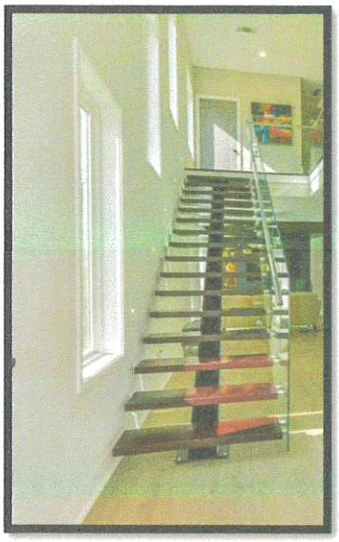
Sincerely,

Dennis Tidwell,

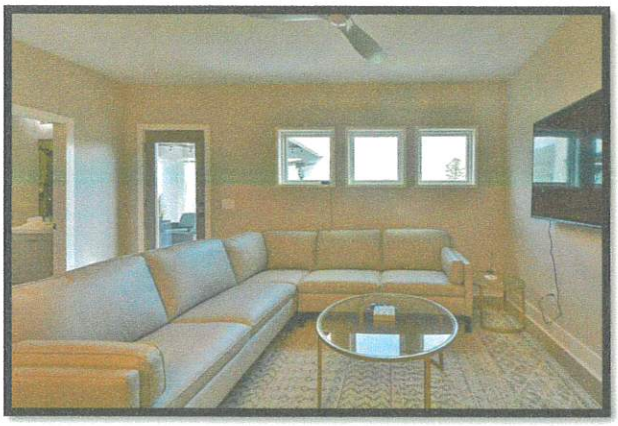


Griffin Modern, LLC
Rockethouse Design and Build LLC
2302 Parklake Drive, Suite 146
678-580-8376

Examples of Proposed homes for 314 and 316 E Quilly Street



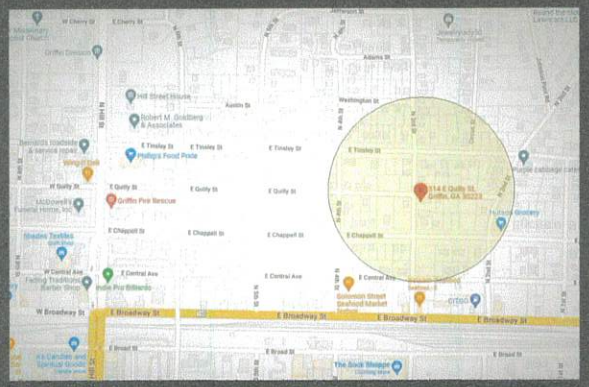












AREA MAP- 314 E Quilly Street
Griffin, GA 30223

RELEASED FOR CONSTRUCTION 1-12-23



PROPERTY OWNER:
Griffin Modern, LLC

BUILDER INFORMATION:
Dennis Tidwell
Rockethouse Design and Build, LLC
2302 Parklake Drive, Suite 146
Atlanta, GA 30345
GA Lic: RBQA005765

24- HOUR CONTACT:
Dennis Tidwell
dennistidwell@gmail.com
678-580-8376

Scope of work:
2-story Single Family Home
with Slab Foundation

GRIFFIN MODERN
AFFORDABLE LUXURY MODERN HOMES

PLAN DOCUMENTS

A101- MAIN FLOOR PLAN
A102- SECOND FLOOR PLAN
A103- ROOF PLAN
A104- FOUNDATION PLAN
A105- ELEVATIONS
A106- ELECTRICAL PLAN
A107- FRAMING NOTES
A108- WALL SECTION
A109- STRUCTURAL PLAN
A110- STRUCTURAL PLAN

Applicable Building Codes:

International Building Code, 2018 Edition, with Georgia Amendments (2020)
International Residential Code, 2018 Edition, with Georgia Amendments (2020)
Prescriptive Deck Details, 2014 Edition, with current GA Admendments (2015)
International Fire Code, 2018 Edition, with Georgia Amendments (2020)
International Plumbing Code, 2018 Edition, with Georgia Amendments (2020)
International Mechanical Code, 2018 Edition, with Georgia Amendments (2020)
International Fuel Gas Code, 2018 Edition, with Georgia Amendments (2020)
National Electrical Code, 2017 Edition, with no Georgia Amendments (Effective 1/1/2018)
International Energy Code, 2015 Edition, with Georgia Supplements and Amendments (2020)
2018 NFPA 101 - Life Safety Code with State Amendments (2020)

HEATED SQUARE FOOTAGE

Main Floor:	604 SF
Second Floor:	536 SF
	1,140 SF

Ward Plan

NUMBER	DATE	DESCRIPTION	BY

Owner: Griffin Modern LLC

314 E Quilly Street
Griffin, GA 30223

DRAWINGS PROVIDED BY:
Rockethouse Design & Build, LLC
2302 Parklake Drive suite 146.
Atlanta, GA 30345

DATE: 10-25-2022

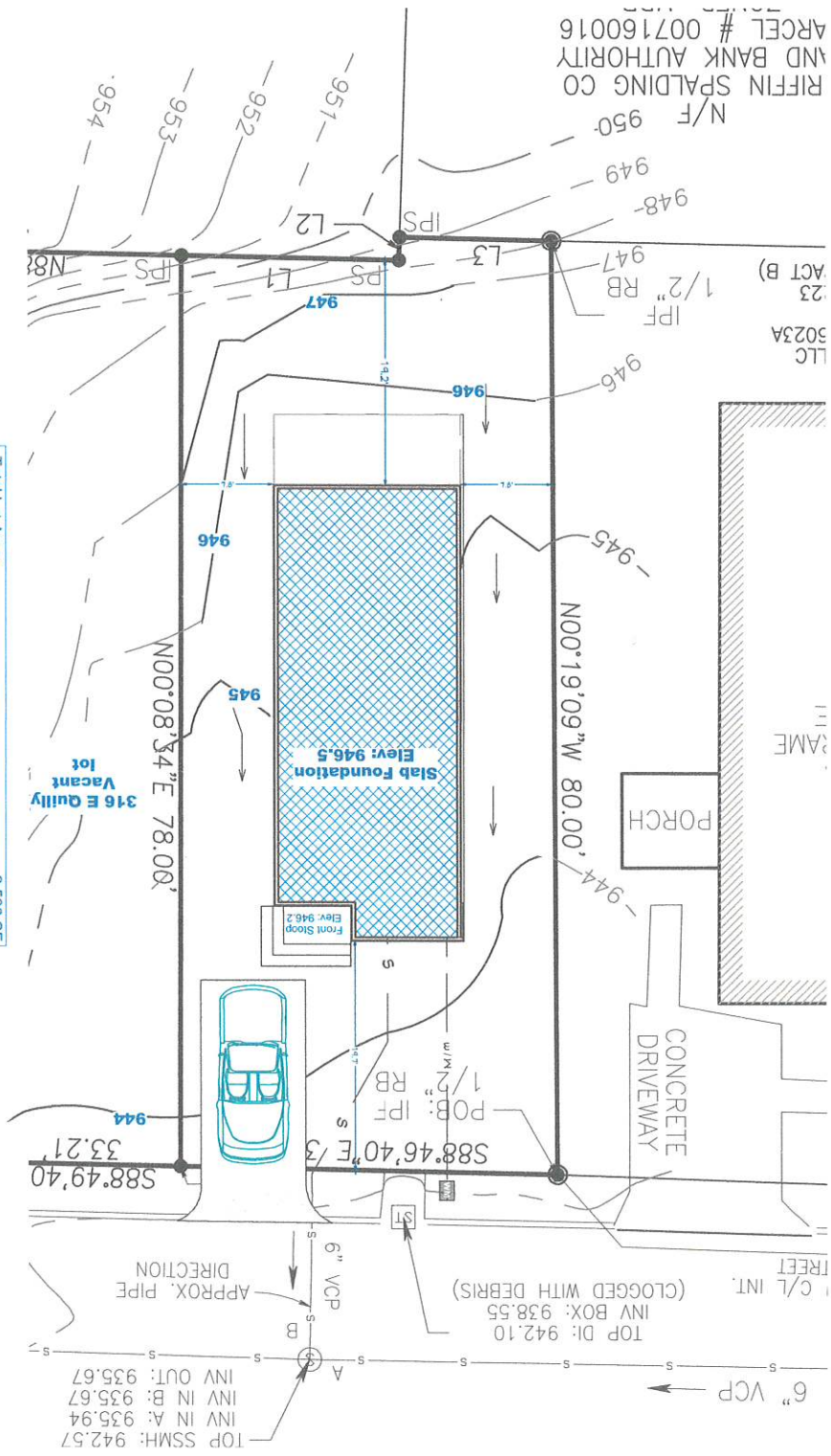
SCALE:

SHEET: A-100

PROPOSED SITE PLAN

Total Lot Area:	2,530 SF
House and porches	754 SF
Driveway	150 SF
	904 SF

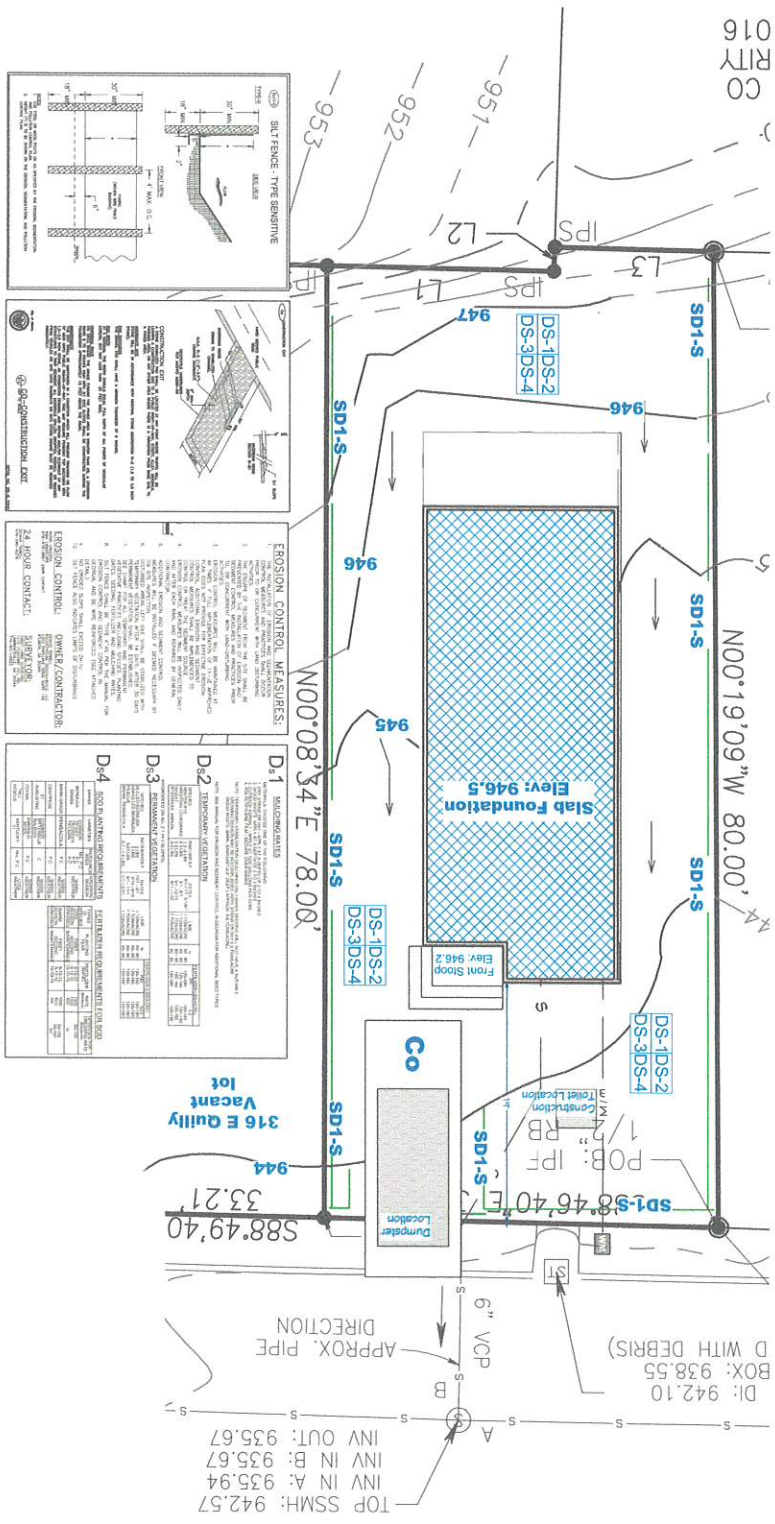
PROPOSED LOT COVERAGE: (904/2530)= 35.7%



RELEASED FOR CONSTRUCTION 1-12-23

SHEET:	SCALE:	DATE:	DRAWINGS PROVIDED BY:		Owner:	REVISION TABLE	
	1"=10'	10-25-2022	Rockethouse Design & Build, LLC 2302 Parklake Drive suite 146, Atlanta, GA 30345	314 E Quilly Street Griffin, GA 30223	Griffin Modern LLC	NUMBER / DATE / REVISED BY / DESCRIPTION	

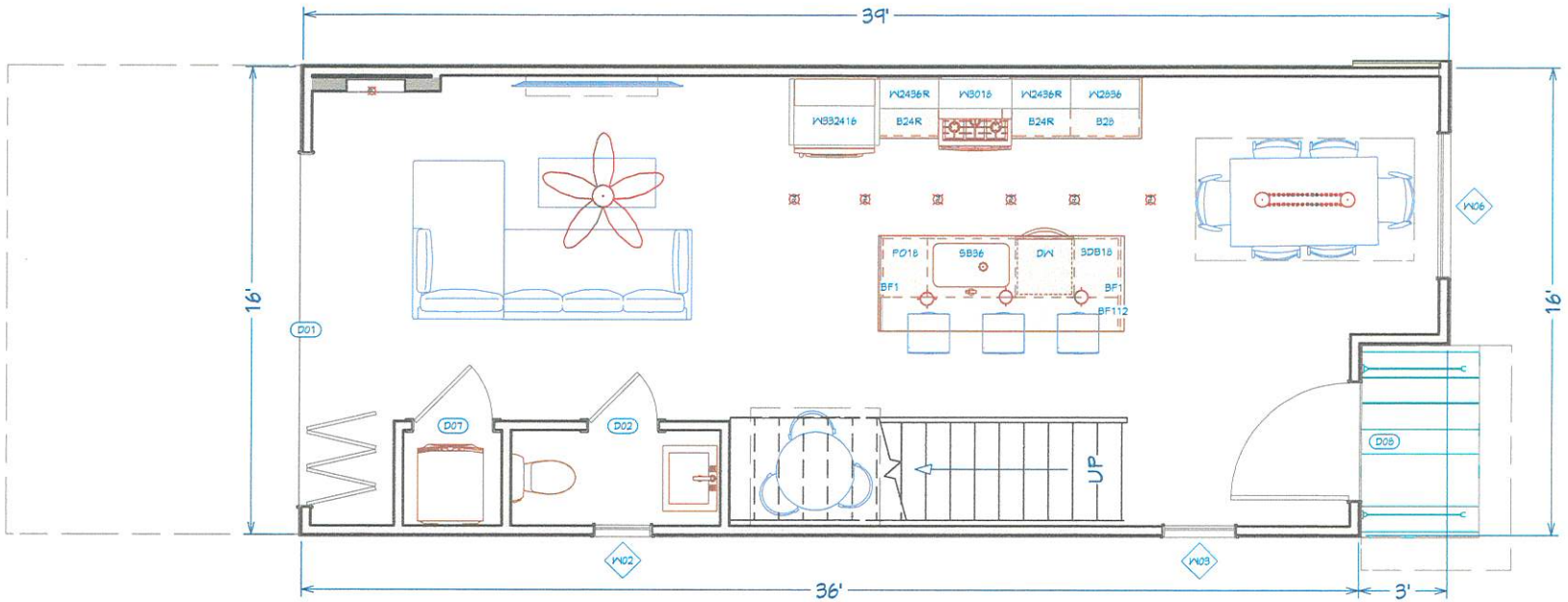
EROSIAN PLAN



RELEASED FOR CONSTRUCTION 1-12-23

SHEET:	SCALE:	DATE:	DRAWINGS PROVIDED BY:		Owner:	REVISION TABLE			
		10-25-2022	Rockethouse Design & Build, LLC 2302 Parklake Drive suite 146, Atlanta, GA 30345	314 E Quilly Street Griffin, GA 30223	Griffin Modern LLC	NUMBER	DATE	REVISED BY	DESCRIPTION

RELEASED FOR CONSTRUCTION 1-12-23



DOOR SCHEDULE							
NUMBER	LABEL	QTY	FLOOR	SIZE	WIDTH	HEIGHT	R/O
D01	12068	1	1	12068 R EX	144 "	80 "	146"X82 1/2"
D02	2468	1	1	2468 L IN	28 "	80 "	30"X82 1/2"
D07	2868	1	1	2868 L IN	32 "	80 "	34"X82 1/2"
D08	4068	1	1	4068 L EX	48 "	80 "	50"X83"

WINDOW SCHEDULE									
NUMBER	LABEL	QTY	FLOOR	SIZE	WIDTH	HEIGHT	R/O	EGRESS	TEMPERED
W02	2040SC	1	1	2040SC	24 "	48 "	25"X49"		
W03	2650FX	1	1	2650FX	30 "	60 "	31"X61"		YES
W06	5060FX	1	1	5060FX	60 "	72 "	61"X73"		YES

Main Floor

NUMBER	DATE	DESCRIPTION

Owner: Griffin Modern LLC

314 E Quilly Street
Griffin, GA 30223

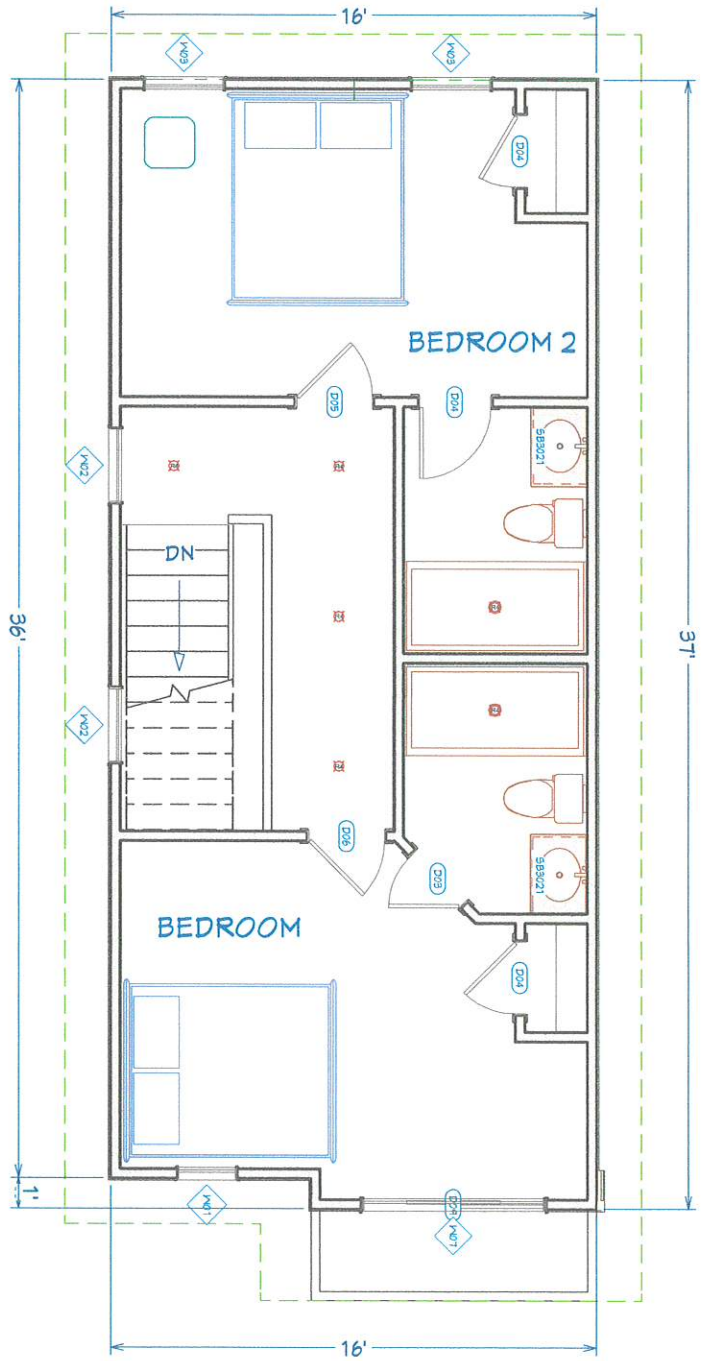
DRAWINGS PROVIDED BY:
Rockethouse Design & Build, LLC
2302 Parklake Drive suite 146,
Atlanta, GA 30345

DATE: 10-25-2022

SCALE: 1/4"

SHEET: A101

Working Plan View



LIVING AREA
536 SQ FT

DOOR SCHEDULE

NUMBER	LABEL	QTY	FLOOR	SIZE	WIDTH	HEIGHT	R/O
D03	2468	1	2	2468 L IN	26 "	80 "	30"X82 1/2"
D04	2468	3	2	2468 R IN	28 "	80 "	30"X82 1/2"
D05	2668	1	2	2668 L IN	30 "	80 "	32"X82 1/2"
D06	2668	1	2	2668 R IN	30 "	80 "	32"X82 1/2"
D09	6080	1	2	6080 R EX	72 "	96 "	74"X99"

WINDOW SCHEDULE

NUMBER	LABEL	QTY	FLOOR	SIZE	WIDTH	HEIGHT	R/O	EGRESS	TEMPERED
W01	2020FX	3	2	2020FX	24 "	24 "	25"X25"		
W02	2650FX	2	2	2650FX	30 "	60 "	31"X61"		YES
W03	2850SC	2	2	2850SC	32 "	60 "	33"X61"	YES	YES
W07	6120FX	1	2	6120FX	72 1/2 "	24 "	73 1/2"X25"		

RELEASED FOR CONSTRUCTION 1-12-23

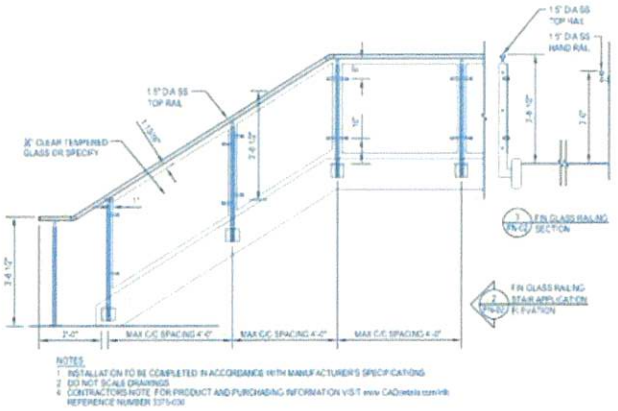
SHEET:	SCALE:	DATE:	DRAWINGS PROVIDED BY:		Owner:	REVISION TABLE			
A102	1/4"	10-25-2022	Rockethouse Design & Build, LLC 2302 Parklake Drive suite 146, Atlanta, GA 30345	314 E Quilly Street Griffin, GA 30223	Griffin Modern LLC	NUMBER	DATE	REVISED BY	DESCRIPTION

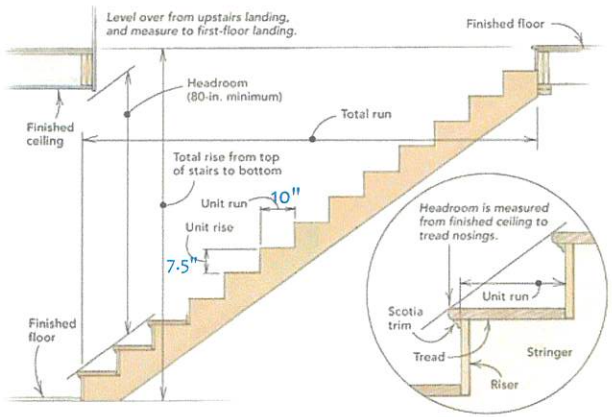
RELEASED FOR CONSTRUCTION 1-12-23

Envelope Insulation Summary:

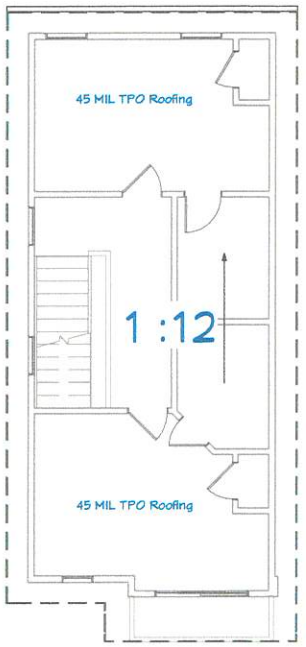
- List the R-Value for the following components:

Flat ceiling/roof: __R-30___ Sloped/vault ceiling: ___R-19___
Exterior wall: ____R-13___ Above grade mass wall: _R-13____
Attic kneewall: ___R-19____ Attic kneewall sheathing: _R-1___
Crawlspace stud wall: __N/A_____ Crawlspace continuous: _N/A_____
HVAC Ducts: ___R-6____ Floors over unconditioned space: _R-30__
Cantilevered Floor: __R-30__ Other insulation: _____





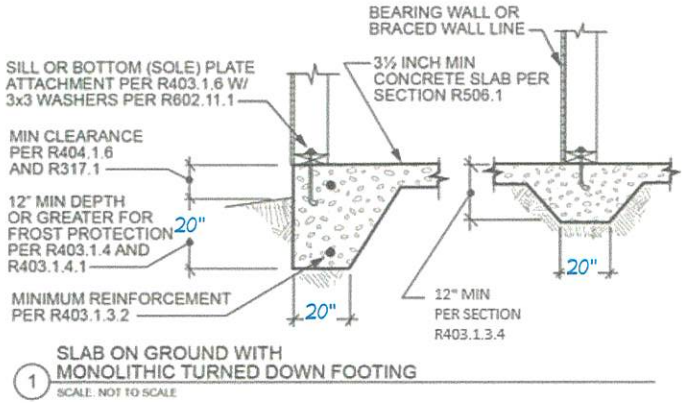
STAIR DETAILS



ROOFING PLAN

Owner:	Griffin Modern LLC
	314 E Quilly Street Griffin, GA 30223
DRAWINGS PROVIDED BY:	Rockethouse Design & Build, LLC 2302 Parklake Drive suite 146, Atlanta, GA 30345
DATE:	10-25-2022
SCALE:	
SHEET:	A104

RELEASED FOR CONSTRUCTION 1-12-23



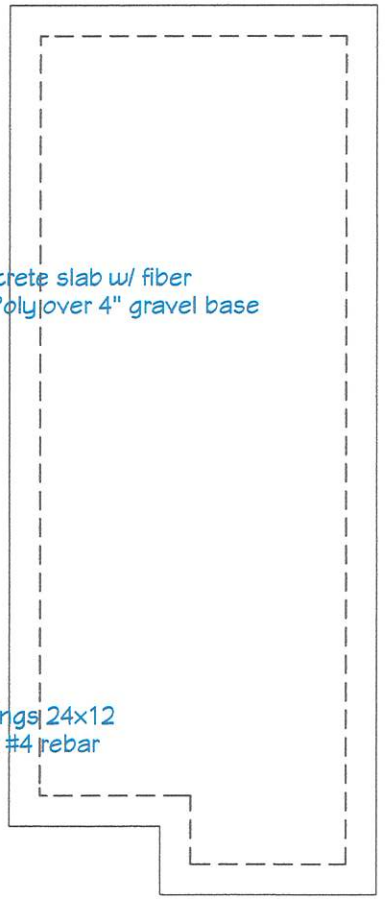
1 SLAB ON GROUND WITH MONOLITHIC TURNED DOWN FOOTING

SCALE: NOT TO SCALE

TERMITE TREATEMENT:
Contractor will use Centricon Termite system by Dow Chemicals
Specs on this product can be found on their website at:
http:/msdssearch.dow/ publishedliterature

4" Concrete slab w/ fiber
6 MIL Poly over 4" gravel base

All footings 24x12
with (2) #4 rebar



FOUNDATION PLAN

NUMBER	DATE	REVISED BY	DESCRIPTION

Owner:
Griffin Modern LLC

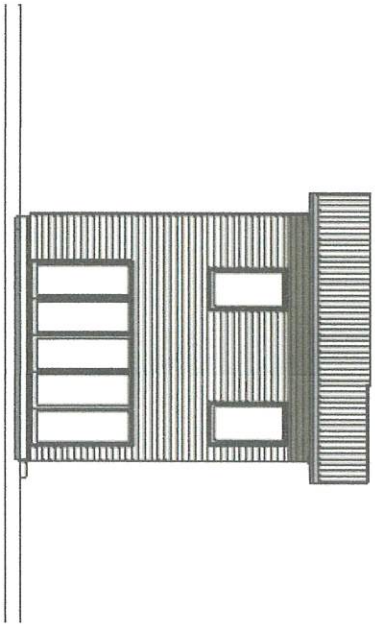
314 E Quilly Street
Griffin, GA 30223

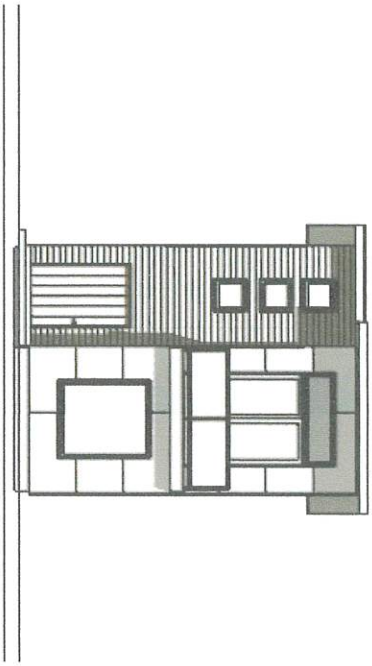
DRAWINGS PROVIDED BY:
Rockethouse Design & Build, LLC
2302 Parkside Drive suite 146
Atlanta, GA 30345

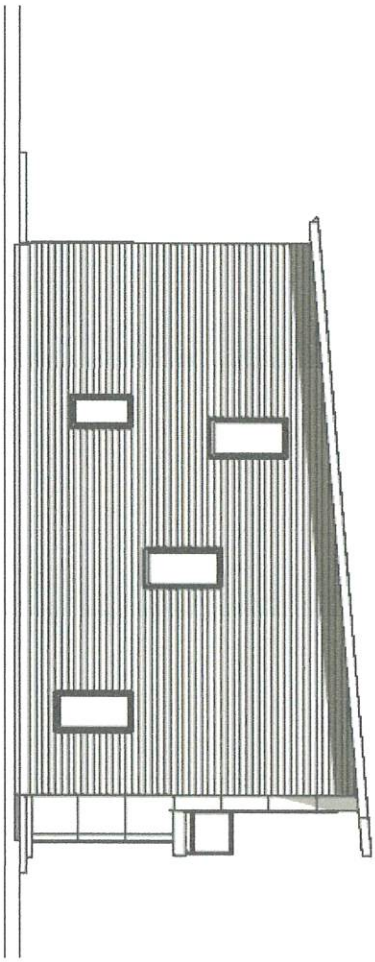
DATE:
10-25-2022

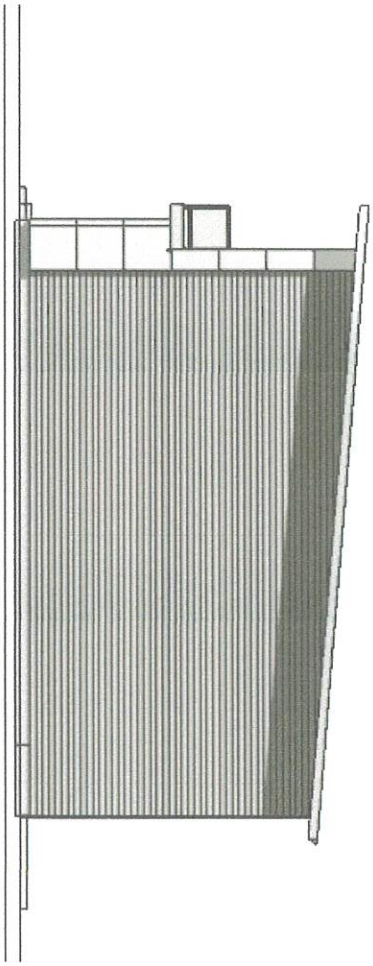
SCALE:

SHEET:
A105









RELEASED FOR CONSTRUCTION 1-12-23

SHEET: A106	SCALE:	DATE: 10-25-2022	DRAWINGS PROVIDED BY: Rockethouse Design & Build, LLC 2302 Parklake Drive suite 146, Atlanta, GA 30345	314 E Quilly Street Griffin, GA 30223	Owner: Griffin Modern LLC	REVISION TABLE: NUMBER / DATE / REVISED BY / DESCRIPTION

RELEASED FOR CONSTRUCTION 1-12-23

ELECTRICAL PLAN

NUMBER	DATE	REVISION NOTE / DESCRIPTION

Owner:
Griffin Modern LLC

314 E Quilly Street
Griffin, GA 30223

DRAWINGS PROVIDED BY:
Rockethouse Design & Build, LLC
2502 Parklake Drive suite 146,
Atlanta, GA 30345

DATE:
10-25-2022

SCALE:

SHEET:
A107

RELEASED FOR CONSTRUCTION 1-12-23

STRUCTURAL GENERAL NOTES:

1. GENERAL
a. Provide construction conforming to the 2012 International Residential Code with the latest State Amendments. Reference to other standards, specifications, or codes means the latest standard or code published and adopted.
b. The structural general notes apply except where indicated otherwise on the drawings or in the specifications. A detail shown for one condition applies for all like or similar conditions even though not specifically indicated on the drawings.
c. Verify all existing conditions, dimensions, and elevations before starting work. Notify the Architect and Structural Engineer of Record in writing of any discrepancy.
d. The structure is able to resist design loads only when structural work is complete. During construction, the structure is not self-supporting. The Contractor is solely responsible for the design, adequacy, and safety of erection bracing, shoring, temporary supports, and all other means, methods, techniques, sequences, and procedures of construction.
e. Coordinate the structural contract documents with documents from architectural, mechanical, electrical, plumbing, civil, and all other consultants. Notify the Architect and Structural Engineer of Record in writing of any conflict and/or omission.
f. Coordinate and verify floor and roof opening sizes and locations with architectural, mechanical, plumbing, and electrical drawings. For additional openings not shown on the structural drawings refer to the architectural and mechanical drawings.
g. Review of the submittals and/or shop drawings by the Structural Engineer of Record is only for general conformance with the contract documents and does not relieve the Contractor of the responsibility to review and check shop drawings before submittal to the Structural Engineer of Record. The Contractor must review and stamp all submittals prior to submission. The Contractor remains solely responsible for errors and omissions associated with the preparation of shop drawings as they pertain to member sizes, details, and dimensions specified in the contract documents. Do not begin fabrication until shop drawings are completed and reviewed by the Structural Engineer of Record.
h. Electronic drawing files or model files will not be provided to the Contractor or subcontractors, unless agreed to otherwise for additional costs.
i. Do not make shop drawings using reproductions of the contract documents or referencing the contract documents.

2. EXISTING CONDITIONS
a. Renovation of existing structures requires thorough coordination of the contract documents with existing conditions. The Contractor must verify all relevant existing conditions, dimensions, and details prior to beginning construction. Report any deviations from conditions or dimensions shown on the contract documents to the Architect and Structural Engineer of Record for review of the design and possible revision of the contract documents.
b. The nature of structural demolition and stabilization is inherently uncertain. The exact condition and capacity of each structural element cannot be verified prior to the commencement of work. As a result, it is imperative to report any discrepancies between the contract documents and actual field conditions, as well as any element of questionable structural integrity immediately to the Architect and Structural Engineer of Record for review.
c. No attempt has been made to define each specific structural element that must be removed, enhanced, or replaced. It is the responsibility of the Contractor to review the condition of individual elements, particularly rafters, joists, and structural deck boards, to determine which elements can be salvaged, which elements must be replaced, and which elements are questionable. The Contractor should consult with the Architect and Structural Engineer of Record to determine the appropriate procedure for handling elements in questionable condition.
d. Dimensions of or to existing elements shown on design drawings may not be accurate to necessary construction tolerances. Contractor to verify conditions in field and coordinate with design drawings, particularly for elements that will be fabricated off-site.

3. REINFORCED CONCRETE
a. Provide reinforced concrete conforming to the following standards:
- ACI 301-10, Specifications for Structural Concrete for Buildings
- ACI 318-11, Building Code Requirements for Structural Concrete
- ACI 302.1R-04, Guide for Concrete Floor and Slab Construction
- ACI 360R-10, Guide to Design of Slabs-on-Ground

b. All concrete shall be normal weight 3000 psi compressive strength at 28 days unless noted otherwise.
c. Provide concrete with maximum water-to-cementitious material materials ratio of 0.50.
d. Concrete permanently exposed to weather shall contain between 3 and 5% entrained air by volume.
e. Fully document and submit for review the proposed materials and mix design for all concrete. The Contractor is responsible for obtaining the required design strength. All concrete test data must be available at the job site.
f. The use of calcium chloride, chloride ions, or other salts is not permitted.
g. Place concrete at a slump of 5" ± 1".
h. Unless noted otherwise, provide construction or contraction joints in slabs-on-grade such that the maximum area between joints does not exceed 225 square feet with the length not exceeding twice the width.
i. The location of construction joints requires the approval of the Structural Engineer of Record. Unless noted otherwise, thoroughly roughen by mechanical means and clean construction joints.
j. Unless noted otherwise, provide vertical control joints in basement walls and retaining walls with a maximum spacing of 20'-0" on center and 3/4" deep v-chamfer on both faces. Place construction joints at control joint locations. Provide keys in all construction joints. Interrupt half of the specified horizontal reinforcement at control joints. Center chamfer strips between vertical reinforcing bars.
k. Chamfer or round all exposed corners a minimum of 3/4".
l. Detail concrete reinforcement according to ACI SP-66 detailing manual. Submit shop drawings for approval, showing all fabrication dimensions and locations for placing concrete reinforcing and accessories. Do not begin fabrication until shop drawings are completed and reviewed by the Structural Engineer of Record. Unless specifically approved otherwise, detail all concrete walls and beams in elevation.
m. Unless noted otherwise, provide reinforcing steel conforming to ASTM A615, Grade 60.
n. Provide welded wire fabric mesh in flat sheets conforming to ASTM A185 and ASTM A82. Rolls are not permitted. Lap welded wire fabric a minimum of 6" at each splice.
o. Fiber reinforcing may be substituted for welded wire fabric in slabs-on-grade with the approval of the Structural Engineer of Record. Provide macro fiber reinforcing conforming to ASTM C1116, Type III. Use Strux 90/40, Forta Ferro, or Fibermesh 650; 100% virgin polypropylene fibrillated fibers as directed by the fiber reinforcing manufacturer with approval of the Structural Engineer of Record.
p. Tie all reinforcing steel and embedded items securely in place prior to placing concrete. Provide sufficient supports to maintain the position of the reinforcement within specified tolerances during all construction activities. "Sticking" dowels, anchor rods, or other embedded items into wet concrete is not permitted.
q. Provide corner bars at all corners and intersections of all footings, beams, and walls.
r. Lap concrete reinforcing as shown in the "Concrete Tension Lap Splice Length Schedule."
s. The placement of all reinforcing steel must be reviewed by a Professional Engineer registered in the Project State or by a representative responsible to him per ACI 318, 1.3.1.
t. Unless noted otherwise, provide the following concrete cover on all reinforcing steel:

Concrete against earth (not formed):	3"
Formed concrete exposed to earth or weather:	
#6 through #18 bars:	2"
#5 bars and smaller:	1 1/2"

u. Do not place pipes or ducts with a maximum dimension exceeding one-third the slab or wall thickness within the slab or wall unless specifically shown and detailed on the structural drawings.
v. Do not weld or tack weld reinforcing steel unless approved or directed by the Structural Engineer of Record. Provide reinforcing steel conforming to ASTM A706, Grade 60 where welding is approved or directed.

4. STRUCTURAL STEEL
a. Provide structural steel detailing, fabrication, and erection conforming to the following standards:
- AISC 303-05, Code of Standard Practice for Structural Steel Buildings and Bridges
- AISC 325-11, Steel Construction Manual, 14th Edition
- AISC 326-09, Detailing for Steel Construction, 3rd Edition
- AISC 360-10, Specification for Structural Steel Buildings
- AWS D1.1-10, Structural Welding Code - Steel

a. Provide steel shapes made of material conforming to the following standards, unless noted otherwise:

Wide Flange Shapes and WT Shapes	ASTM A992
Angles and Channels	ASTM A36
Plates	ASTM A572, Grade 50
Hollow Structural Sections (HSS)	ASTM A500, Grade B
Steel Pipe	ASTM A53, Type E or S, Grade B

a. Unless noted otherwise, provide anchor rods for cast-in-place conditions in concrete that conform to ASTM F 1554, Grade 36 or Grade 55-S1. Unless noted otherwise, install connections so they are snug-tight.
b. Unless noted otherwise, provide anchors for post-installed conditions in concrete that conform to manufacturer's requirements. Install connections so they are pre-tensioned per manufacturer's specifications.
c. Unless noted otherwise, make all connections with 3/4" minimum diameter ASTM A 325 bolts with threads included in the shear plane. Unless noted otherwise, install connections so they are pre-tensioned. Calibrate tightening methods used so they are in conformance with Section 8, Installation and Tightening of RCSC "Specification for Structural Joints using High Strength Bolts", 2009. Use one of the following tightening methods: calibrated wrench, direct tension indicator, or alternative bolt with twist off element. Do not use turn of the nut method, unless continuously observed by testing agency.
d. Make all welded connections in accordance with AWS D1.1, using type E70XX electrodes. Use only certified welders. Proof of certification must be maintained at the job site.
e. Unless specifically detailed on the plans or on the "Steel Beam Reaction Shear Connection Schedule", provide the following beam connections:
1. Where beam reactions are shown, provide connections to develop the reaction shown.
2. Where beam reactions are not shown, provide connections to develop one-half the total uniform load capacity shown in the Maximum Total Uniform Load Tables, in Part 3 of the Steel Construction Manual.
3. Where reactions are subject to eccentricity, the eccentricity must be accounted for.
f. Submit shop drawings prepared in accordance with AISC 326. Provide complete welding information using AWS symbols. Use prequalified welded joints per the Steel Construction Manual and AWS D1.1. Do not begin fabrication until shop drawings are completed and reviewed by the Structural Engineer of Record.
g. Do not use gas cutting torches to correct fabrication errors in structural steel framing.
h. Provide temporary bracing for structural steel framing until all permanent bracing, moment connections, and floor/roof decks (diaphragms) are completely installed.
i. Unless noted otherwise by specifications or drawings, coat steel as follows:
1. Steel lintels and brick ledges: G60 galvanized finish
2. Steel encased in concrete, steel enclosed in walls, surfaces to receive fireproofing, connections designated as friction type, surfaces to be welded, or surfaces receiving welded studs or DBAs in the field: Cleaned bare steel
3. Remainder: Primed with exterior or interior steel ship coating to 3 mils thickness.

5. STRUCTURAL LUMBER
a. Provide Structural lumber conforming to the following standards:
- ANSI/AF&PA NDS-12, National Design Specification for Wood Construction
- ANSI/AF&PA SDPWS-08, Special Design Provisions for Wind and Seismic
- DOC PS2, Performance Standard for Wood-Based Structural-Use Panels
- ANSI/AITC A190.1-07, American National Standard, Structural Glued Laminated Timber
- APA PRI-400-12, Performance Standard for APA EWS I-Joists

b. Unless noted otherwise, provide #2 Grade Southern Yellow Pine (SYP) or equivalent for dimensional framing lumber. Unless noted otherwise, provide #3 Spruce-Pine-Fir (SPF) (Not SPF-S) or #3 Hem-Fir or equivalent for stud lumber and other miscellaneous framing/blocking.
c. Provide American Plywood Association (APA) rated sheathing with an exposure classification of exposure 1, unless noted otherwise. Refer to the construction documents for thickness and span rating. Store structural sheathing in accordance with the manufacturer's recommendations.
d. Provide Laminated Veneer Lumber (LVL) beams with a minimum allowable bending stress (Fb) of 2850 PSI and a minimum modulus of elasticity (E) of 2000 KSI.
e. Provide Parallel Strand Lumber (PSL) beams with a minimum allowable bending stress (Fb) of 2900 PSI and a minimum modulus of elasticity (E) of 2000 KSI.
f. Provide PSL columns with a minimum allowable compression stress parallel to grain (Fc) of 2500 PSI and a minimum modulus of elasticity (E) of 1800 KSI.
g. Provide Glu-Laminated timber (Glulam) with a minimum allowable bending stress (Fb) of 2400 PSI and a minimum modulus of elasticity (E) of 1700 KSI.
h. Provide Wood I-Joists manufactured in accordance with APA PRI-400, Performance Standard for APA EWS I-Joists. Store, handle, and install wood I-Joists in accordance with the manufacturer's instructions and recommendations.
i. All wood fastenings must conform to Part 10 of the National Design Specification.
j. Fastenings not indicated on plans and details must be in accordance with Table R602.3 of the 2012 International Residential Code.
k. Unless noted otherwise, toe nailing and end nailing are acceptable for bearing type connections. Provide metal connectors for all other connections.
l. Provide common wire nails unless noted otherwise on the drawings or recommended otherwise by the framing connector manufacturer.
m. Provide fasteners and metal framing hardware with a corrosion resistant metal or with a minimum G90 galvanized finish. For metal in contact with pressure treated lumber provide stainless steel or G185 galvanized finish.
n. Unless noted otherwise, provide blocking or bridging 8'-0" on center maximum and at all bearing points for all joists and rafters.
o. Unless noted otherwise, provide solid horizontal blocking 4'-0" on center maximum for all load bearing stud walls.
p. Provide solid wood blocking behind all horizontal panel joints of exterior wall sheathing and interior shear wall sheathing.
q. Provide reinforcement (wood or steel side pieces) for any member cut for the installation of plumbing or wiring such that the member is of equal strength to the member prior to cutting.
r. Provide joists and rafters cut to have horizontal contact for the full width of the supporting member.
s. Unless noted otherwise, fasten multiple-ply beams together with 16d nails at 12 inches on center (staggered).
t. Provide ASTM A36 steel plates with bolting as indicated on the contract documents for all flitch beams noted as multiple 2x or LVL members with one or more plates.
u. Submit shop drawings for all manufactured wood framing. Do not begin fabrication until shop drawings are completed and reviewed by the Structural Engineer of Record.

6. FOUNDATIONS
a. The design of foundations, retaining walls, and slabs-on-grade is based on the following pre-assumed criteria:

Allowable Soil Bearing Pressure:	2000 PSF
Equivalent Lateral Fluid Pressure -Active Case:	40 PSF/FT
Equivalent Lateral Fluid Pressure -At-Rest Case:	60 PSF/FT
Equivalent Lateral Fluid Pressure -Passive Case:	150 PSF/FT
Coefficient of Sliding Friction:	0.25
Soil Density:	110 PCF

Redesign of foundations may be required if the actual conditions are different than the values listed above. The following conditions could also result in redesign of foundations: presence of expansive soils, high water table, potential for large settlements, or any other recommendations stated by a Geotechnical Engineer.
a. A Geotechnical Engineer must verify the condition and/or adequacy of all subgrades, fills, and backfills prior to the placement of foundations, footings, slabs, walls, etc.
b. If any interference appears between existing foundations and the specified design, notify the Architect so that the foundations may be redesigned as required.
c. Coordinate top of footing elevations with the requirements of other trades including but not limited to plumbing, mechanical, or electrical.
d. Place all column footings and wall footings monolithically with adjacent footings at the same elevation.
e. All footings must bear on original undisturbed soil where possible.
f. Remove all organic soils and replace with clean structural fill at the direction of the Geotechnical Engineer. Place fill soils in 10" maximum (loose) lifts at moisture contents within 4% of optimum moisture content. Compact all fill within 10'-0" of the building limit to the following minimum densities:
- Within 18" of finished grade: 98% of maximum Standard Proctor
- Below 18" of finished grade: 95% of maximum Standard Proctor

g. Field density tests must be made as described by the Geotechnical Engineer to verify adequate compaction and design bearing pressure.
h. Sides of foundations must be formed unless conditions permit earth forming. Foundations placed against the earth require the following precautions: slope sides of excavations as approved by the Geotechnical Engineer and clean up sloughing before and during concrete placement.
i. Where footing steps are necessary, slope no steeper than one vertical to two horizontal.
j. Do not backfill against basement walls (walls supported at the top and bottom) until slabs, framing, and diaphragms are in place to provide support at top and bottom of wall. Concrete diaphragms must reach 65% of their design 28 day compression strength prior to backfilling.
k. Deposit backfill evenly against both sides of the wall until the lower finished grade is reached.
l. Unless noted otherwise, place all slabs on grade on a 10 mil polyethylene vapor retarder and a crushed stone base over a properly compacted subgrade.

6. DESIGN LOADS
a. Live Loads: (Uniformly Distributed)

Sleeping Rooms	30	PSF
All other Rooms	40	PSF
Uninhabitable attics without storage	10	PSF
Habitable attics with storage	20	PSF
Roof	20	PSF
Stair	40	PSF
Decks	40	PSF

b. Wind Design Data:
1. Risk Category: Category II
2. Exposure Category: Exposure B
3. Ultimate Wind Speed (3 second gust): 120 MPH
4. Nominal Wind Speed: 93 MPH
5. Enclosure Classification: Enclosed Building
6. Internal pressure Coefficient: ± 0.18

a. Seismic Design Data:
1. Risk Category: Category II
2. Seismic Importance Factor: I = 1.0
3. Mapped Spectral Response Accelerations: Ss = 0.21g
S1 = 0.095g
4. Site Class: Site Class D
5. Spectral Response Coefficients: Sds = 0.224g
Sd1 = 0.152g
6. Seismic Design Category: Category B
7. Basic Seismic Force Resisting System: Light-frame (wood) walls sheathed with wood structural panels rated for shear resistance
8. Response Modification Factor R = 6.5
9. Analysis Procedure: Equivalent Lateral Force Procedure

LATERAL DESIGN GOVERNED BY WIND FORCES

a. Snow Loads:
1. Ground Snow Load: Pg < 5 PSF

8. PLATE CONNECTED WOOD TRUSSES
a. PROVIDE WOOD TRUSSES CONNECTED WITH COLD FORMED STEEL PLATES DESIGNED AND FABRICATED IN ACCORDANCE WITH THE FOLLOWING STANDARDS:
- ANSI/AF&PA NDS-12, NATIONAL DESIGN SPECIFICATION FOR WOOD CONSTRUCTION
- ANSI/TPI 1-07, NATIONAL DESIGN STANDARDS FOR METAL PLATE CONNECTED WOOD TRUSS CONSTRUCTION

b. THE MAXIMUM ALLOWABLE DURATION FACTOR FOR SHORT TERM LOADING IS 1.25.
c. TRUSS DESIGN LOADS:

ROOF TRUSSES:				FLOOR TRUSSES:			
TOP CHORD LL	=	20	PSF	TOP CHORD LL	=	40	PSF
TOP CHORD DL	=	15	PSF	TOP CHORD DL	=	5	PSF
MECHANICAL LL	=	10	PSF	BOTTOM CHORD DL	=	5	PSF
BOTTOM CHORD DL	=	10	PSF	TOTAL LOAD	=	50	PSF
TOTAL LOAD	=	55	PSF				

DESIGN TRUSSES TO ACCOMMODATE THE LOADS INDICATED ABOVE WITH THE FOLLOWING DEFLECTION CRITERIA:
TOTAL LOAD DEFLECTION L/360
LIVE LOAD DEFLECTION L/480
DESIGN TRUSSES FOR WIND AND SEISMIC LOADS (IN ADDITION TO THE LOADS INDICATED ABOVE) ACTING IN THE PLANE OF THE TRUSS (CALCULATED PER SECTIONS 1609 AND 1613 OF THE 2012 INTERNATIONAL BUILDING CODE) AND/OR ANY AXIAL FORCES SPECIFIED ON THE DRAWINGS.
d. HANDLE, INSTALL, AND BRACE PLATE CONNECTED WOOD TRUSSES IN ACCORDANCE WITH BUILDING COMPONENT SAFETY INFORMATION (BCSI) SUMMARY SHEETS B1, B2, AND B3.
e. PROVIDE 'X' OR 'V' BRIDGING AT 8'-0" ON CENTER FOR ALL FLOOR TRUSSES AND ROOF TRUSSES. PROVIDE 2X4 BRIDGING MATERIAL ON ROOF TRUSSES, AND PROVIDE 1X4 BRIDGING MATERIAL ON FLOOR TRUSSES.
f. COORDINATE THE LOCATION OF ROOF MECHANICAL UNITS, ACCESS DOORS, AND DUCT RUNS WITH INDIVIDUAL TRUSS GEOMETRY. DESIGN TRUSSES FOR THE WEIGHT OF MECHANICAL UNITS IN ADDITION TO THE LOADS INDICATED ABOVE.
g. THE DESIGN OF CONNECTIONS BETWEEN WOOD TRUSSES AND THE SUPPORTING STRUCTURE IS BASED ON PRELIMINARY DESIGN. CONNECTORS ARE SHOWN FOR INFORMATIONAL PURPOSES ONLY. FINAL SIZES AND SPACING WILL BE BASED ON FINAL REACTIONS PROVIDED BY THE TRUSS MANUFACTURER. UNLESS THE TRUSS MANUFACTURER SPECIFIES A STRONGER CONNECTOR, PROVIDE THE CONNECTOR INDICATED IN THE CONTRACT DOCUMENTS.
h. PROVIDE DOUBLE TOP CHORDS FOR FLAT TRUSSES AT WELLS.
i. WHERE TRUSS MEMBER SIZES SPECIFICALLY INDICATED ON PLANS, SECTIONS, OR DETAILS EXCEED THE SIZE REQUIRED BY ANALYSIS, PROVIDE THE LARGER MEMBER INDICATED IN THE CONTRACT DOCUMENTS.
j. SUBMIT SHOP DRAWINGS FOR EACH TRUSS INDICATING THE DESIGN LOADS AND SPACING SEALED BY A PROFESSIONAL ENGINEER REGISTERED IN THE PROJECT STATE. PROVIDE A LAYOUT PLAN INDICATING THE LOCATION OF EACH TRUSS AND ALL BRIDGING. THE LAYOUT PLAN MUST CONFORM TO THE LAYOUT INDICATED ON THE STRUCTURAL CONTRACT DOCUMENTS. DO NOT BEGIN FABRICATION UNTIL SHOP DRAWINGS ARE COMPLETED AND REVIEWED BY THE STRUCTURAL ENGINEER OF RECORD.

NUMBER	DATE	REVISION/ITEM DESCRIPTION

Owner:
Griffin Modern LLC

314 E Quilly Street
Griffin, GA 30223

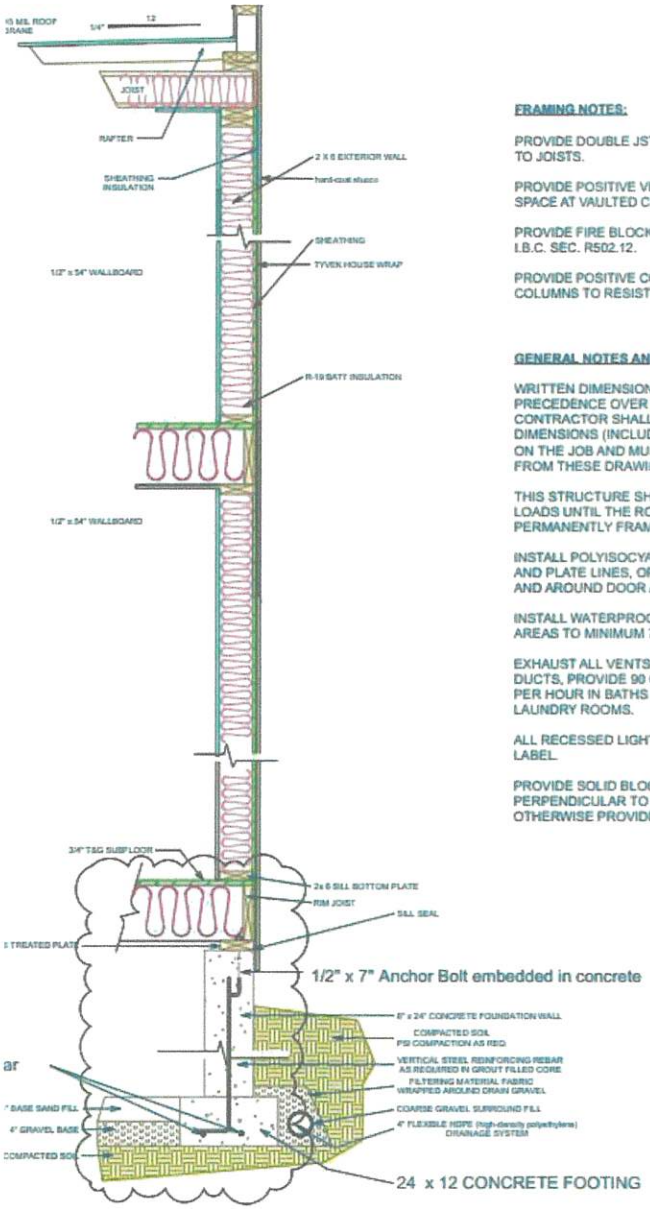
DRAWINGS PROVIDED BY:
Rockethouse Design & Build, LLC
2302 Parklake Drive suite 146,
Atlanta, GA 30345

DATE:
10-25-2022

SCALE:

SHEET:
A 108

RELEASED FOR CONSTRUCTION 1-12-23



FRAMING NOTES:

PROVIDE DOUBLE JSTS. UNDER ALL WALLS RUNNING PARALLEL TO JOISTS.

PROVIDE POSITIVE VENTILATION AT EA. END OF EA. RAFTER SPACE AT VAULTED CEILING AREAS.

PROVIDE FIRE BLOCKING, DRAFT STOPS AND FIRE STOPS AS PER I.B.C. SEC. R502.12.

PROVIDE POSITIVE CONECTIONS AT EACH END OF ALL POSTS AND COLUMNS TO RESIST LATERAL DISPLACEMENT.

GENERAL NOTES AND SPECIFICATIONS

WRITTEN DIMENSIONS ON THESE DRAWINGS SHALL HAVE PRECEDENCE OVER SCALED DIMENSIONS. THE GENERAL CONTRACTOR SHALL VERIFY AND IS RESPONSIBLE FOR ALL DIMENSIONS (INCLUDING ROUGH OPENINGS) AND CONDITIONS ON THE JOB AND MUST NOTIFY THIS OFFICE OF ANY VARIATIONS FROM THESE DRAWINGS.

THIS STRUCTURE SHALL BE ADEQUATELY BRACED FOR WIND LOADS UNTIL THE ROOF, FLOOR AND WALLS HAVE BEEN PERMANENTLY FRAMED TOGETHER AND SHEATHED.

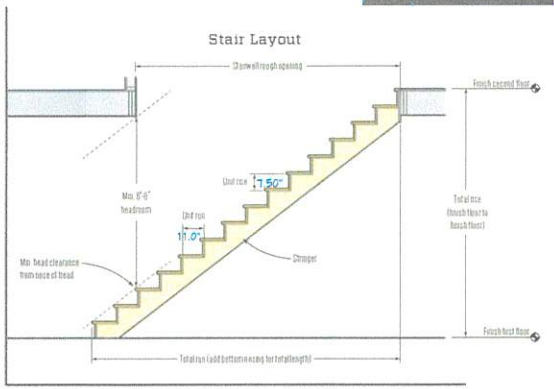
INSTALL POLYISOCYANURATE FOAM TYPE INSULATION AT FLOOR AND PLATE LINES, OPENINGS IN PLATES, CORNER STUD CAVITIES AND AROUND DOOR AND WINDOW ROUGH OPENING CAVITIES.

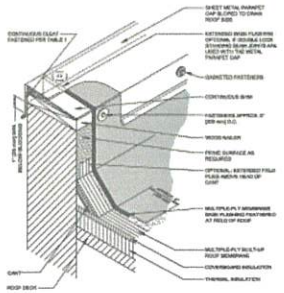
INSTALL WATERPROOF GYPSUM BOARD AT ALL WATER SPLASH AREAS TO MINIMUM 70" ABOVE SHOWER DRAINS.

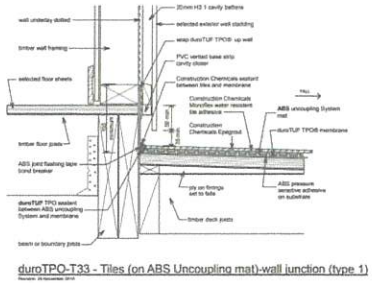
EXHAUST ALL VENTS AND FANS DIRECTLY TO OUTSIDE VIA METAL DUCTS, PROVIDE 90 CFM (MIN) FANS TO PROVIDE 5 AIR CHANGES PER HOUR IN BATHS CONTAINING TUB AND / OR SHOWER AND IN LAUNDRY ROOMS.

ALL RECESSED LIGHTS IN INSULATED CEILINGS TO HAVE THE I.C. LABEL.

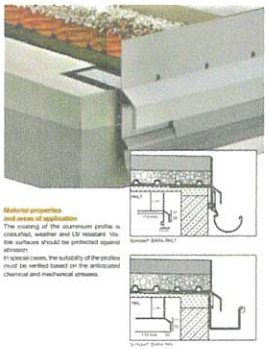
PROVIDE SOLID BLOCKING UNDER ALL BEARING WALLS PERPENDICULAR TO JOISTS AND OTHER BEARING POINTS NOT OTHERWISE PROVIDED WITH SUPPORT.







duroTPO-T33 - Tiles (on ABS Uncoupling mat)-wall junction (type 1)



NUMBER	DATE	REVISION / ADDITION	DRAWN BY	CHECKED BY

Owner:
Griffin Modern LLC

314 E Quilly Street
Griffin, GA 30223

DRAWINGS PROVIDED BY:
Rockethouse Design & Build, LLC
2302 Parklake Drive suite 146,
Atlanta, GA 30345

DATE:
10-25-2022

SCALE:

SHEET:
A109

SUBJECT PROPERTY

OWNER: EXIE TASSIE MADDOX LLC

ADDRESS: 314 & 316 E QUILLY ST GRIFFIN, GA 30223

AREA: 0.06± ACRES 314 E QUILLY ST
AREA: 0.06± ACRES 316 E QUILLY ST

PARCEL # 007 16024 (314 E QUILLY ST)
PARCEL # 007 16025 (316 E QUILLY ST)

REFERENCES:
314 E QUILLY ST
1) DEED BOOK 4850 - PAGE 214
2) PLAT BOOK 2 - PAGE 113

316 E QUILLY ST
1) DEED BOOK 4850 - PAGE 214

ZONING INFORMATION

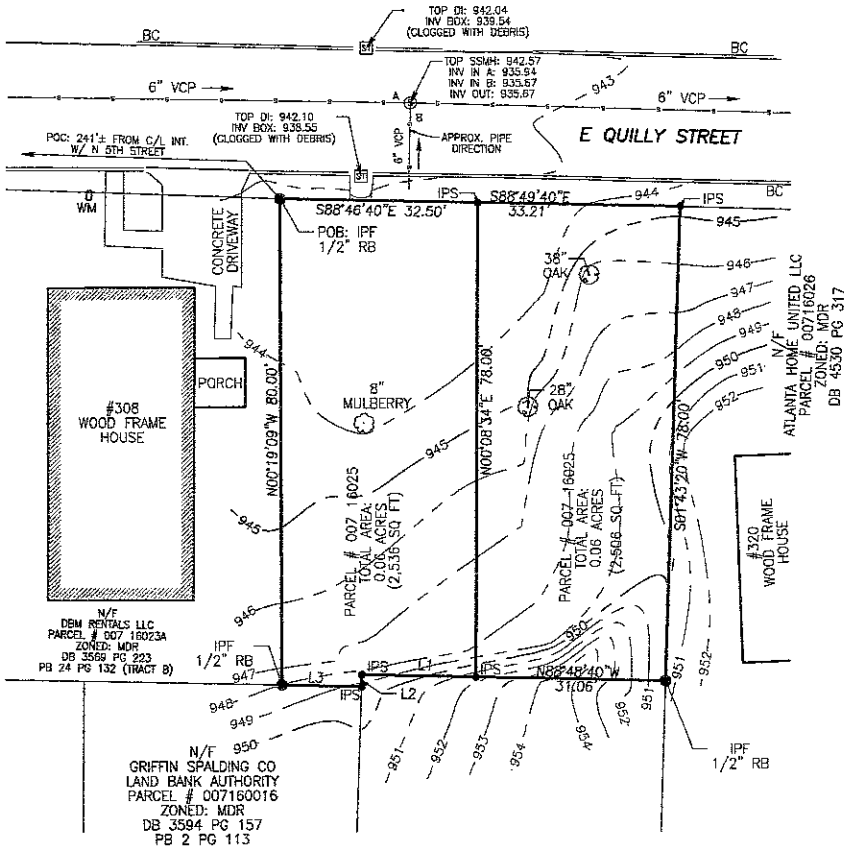
MDR - MEDIUM DENSITY RESIDENTIAL

- MINIMUM FRONT YARD SETBACK: 35 FEET
- MINIMUM SIDE YARD SETBACK: 10 FEET
- MINIMUM REAR YARD SETBACK: 25 FEET

ZONING INFORMATION SHOW HEREON HAS BEEN TAKEN FROM THE CITY OF GRIFFIN GA, SPALDING COUNTY ONLINE GIS MAP AND CODE OF ORDINANCES. ALL ZONING INFORMATION WILL NEED TO BE VERIFIED BY THE PROPER ZONING OFFICIALS.

LINE TABLE

LINE	BEARING	DISTANCE
L1	N88°48'40"W	18.70'
L2	S01°43'20"W	2.00'
L3	N88°39'53"W	13.10'

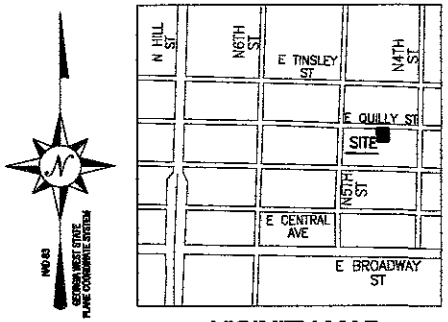


20' 10' 0 20' 40' 60'
GRAPHIC SCALE IN FEET
1" = 20'

LEGEND

DB	DEED BOOK
PB	PLAT BOOK
PG	PAGE
IPF	IRON PIN FOUND
OTP	OPEN TOP PIPE
CMF	CONCRETE MONUMENT FOUND
UP	UTILITY POLE
EP	EDGE OF PAVEMENT
N/F	NOW OR FORMERLY
POB	POINT OF BEGINNING
OU	OVER HEAD UTILITY
AC	AIR CONDITIONER
GM	GAS METER
WM	WATER METER
VCP	VITRIFIED CLAY PIPE
DI	DROP INLET
SSMH	SANITARY SEWER MANHOLE

SYMBOLS
IPF = ⊙ - AS SHOWN HEREON
CMF = ⊠ - CONCRETE MONUMENT FOUND



VICINITY MAP
N.T.S.

GENERAL NOTES

THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF AN ABSTRACT TITLE; THEREFORE, THE UNDERSIGNED AND CLAYTON ADAM MCCANN GAPLS #3481 MAKES NO GUARANTEES OR REPRESENTATIONS REGARDING INFORMATION SHOWN

THE CERTIFICATION, AS SHOWN HEREON, IS PURELY A STATEMENT OF PROFESSIONAL OPINION BASED ON KNOWLEDGE, INFORMATION, BELIEF AND BASED ON EXISTING FIELD EVIDENCE AND DOCUMENTARY EVIDENCE AVAILABLE. THE CERTIFICATION IS NOT AN EXPRESSED OR IMPLIED WARRANTY OR GUARANTEE.

THE FIELD DATA UPON WHICH THIS SURVEY IS BASED ON HAS A RELATIVE POSITIONAL ACCURACY OF 0.02 FEET HORIZONTAL AT THE 95% CONFIDENCE LEVEL.

EQUIPMENT USED FOR ANGULAR AND LINEAR MEASUREMENTS: GEOMAX ZENITH 35 PRO GNSS DUAL FREQUENCY RECIEVER. (DATE OF LAST FIELD VISIT: 09-14-22)

THE 1' CONTOURS AND SPOT ELEVATIONS SHOWN ON THIS SURVEY ARE ADJUSTED TO NAVD 88 DATUM (COMPUTED USING GEOID 12A) AND HAVE A VERTICAL ACCURACY OF ±0.5'. CONTOURS OUTSIDE THE IMMEDIATE AREA ARE APPROXIMATE.

THE BASIS FOR THE DIRECTIONS SHOWN HEREON IS: GRID NORTH AS DEFINED BY NAD 83 AND NAVD 88 (GEOID 12B) DATUM, GEORGIA WEST ZONE AND DETERMINED THROUGH RTK GPS METHODS UTILIZING A GNSS REAL TIME NETWORK SOLUTION BY MCCANN LAND SURVEYORS.

NO PORTION OF THIS SITE APPEARS TO BE IN A SPECIAL FLOOD AREA AS DEFINED BY THE CITY OF GRIFFIN GA F.E.M.A. F.I.R.M. COMMUNITY PANEL NUMBER 13255C0069E DATED 06/07/2017.

SURVEYOR CERTIFICATION

THIS PLAT IS A RETRACEMENT OF AN EXISTING PARCEL OR PARCELS OF LAND AND DOES NOT SUBDIVIDE OR CREATE A NEW PARCEL OR MAKE ANY CHANGES TO ANY REAL PROPERTY BOUNDARIES. THE RECORDING INFORMATION OF THE DOCUMENTS, MAPS, PLATS, OR OTHER INSTRUMENTS WHICH CREATED THE PARCEL OR PARCELS ARE STATED HEREON. RECORDATION OF THIS PLAT DOES NOT IMPLY APPROVAL OF ANY LOCAL JURISDICTION, AVAILABILITY OF PERMITS, COMPLIANCE WITH LOCAL REGULATIONS OR REQUIREMENTS, OR SUITABILITY FOR ANY USE OR PURPOSE OF THE LAND. FURTHERMORE, THE UNDERSIGNED LAND SURVEYOR CERTIFIES THAT THIS PLAT COMPLIES WITH THE MINIMUM TECHNICAL STANDARDS FOR PROPERTY SURVEYS IN GEORGIA AS SET FORTH IN THE RULES AND REGULATIONS OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND AS SET FORTH IN O.C.G.A. SECTION 15-6-67.

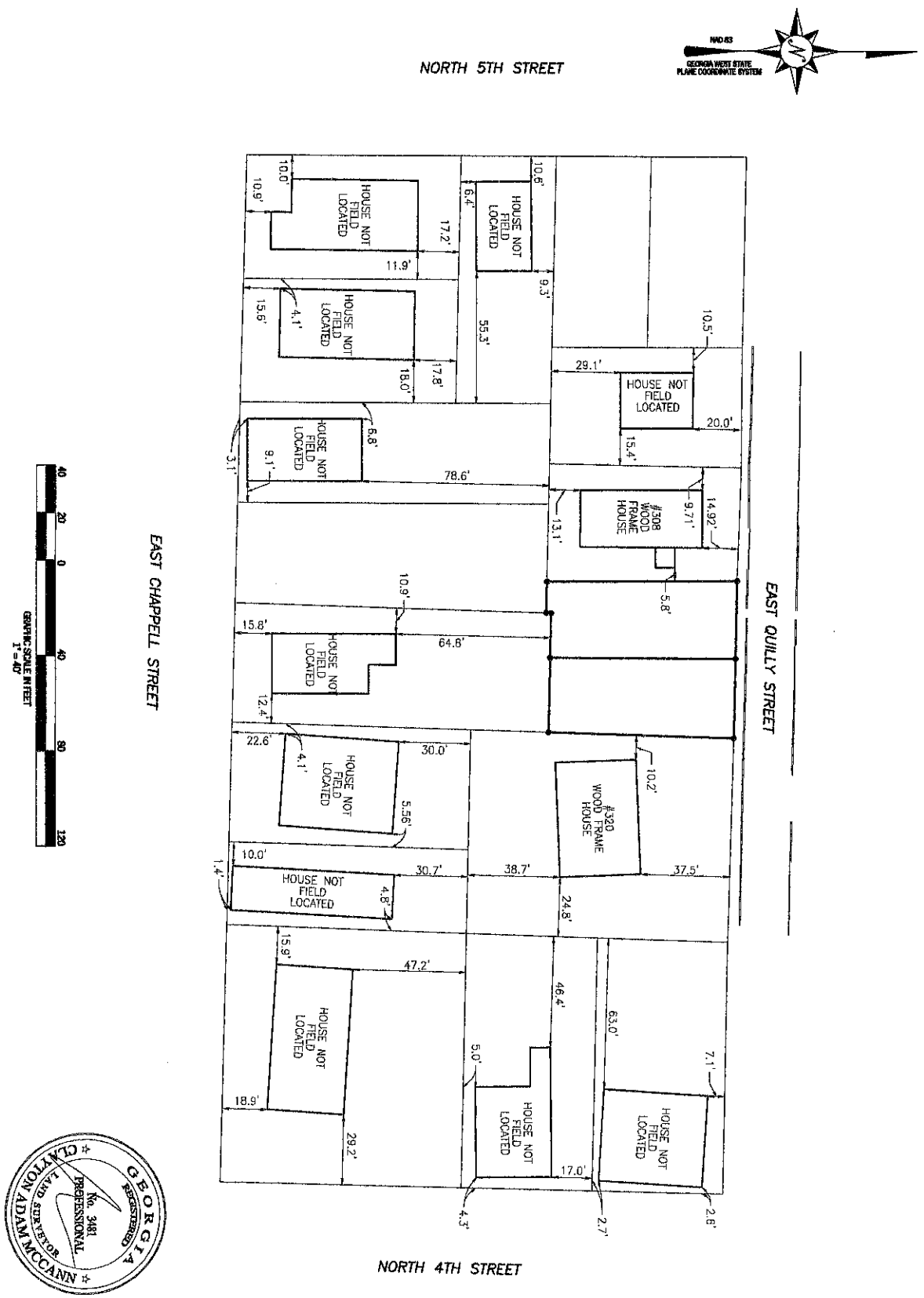
GEORGIA REGISTERED No. 3481 PROFESSIONAL LAND SURVEYOR CLAYTON ADAM MCCANN

10/04/2022
CLAYTON ADAM MCCANN GAPLS #3481 — DATE

McCANN LAND SURVEYORS
315 SOUTH 9TH STREET
GRIFFIN, GA 30224
MCCANNLS.COM
PHONE: 470-204-7080

BOUNDARY & TOPOGRAPHIC SURVEY FOR:
DENNIS TIDWELL
LAND LOT 160 2ND DISTRICT SPALDING COUNTY, GA

MCLS JOB	#22311
DRAWN BY	MFM
CHECKED BY	CDM & CAM
ISSUE DATE	10-04-2022
DRAWING NUMBER	1 OF 2



BOUNDARY & TOPOGRAPHIC SURVEY FOR:

DENNIS TIDWELL

LAND LOT 160 2ND DISTRICT SPALDING COUNTY, GA

MCLS JOB	#22311
DRAWN BY	NFN
CHECKED BY	CDM & CAM
ISSUE DATE	10/04/2022
DRAWING NUMBER	2 OF 2

McCANN LAND SURVEYORS
315 SOUTH 9TH STREET
GRIFFIN, GA 30224
MCCANNLS.COM
PHONE: 470-204-7080

Variance
314 & 316 E Quilly St
Project No. 23-VAR-03

Applicant: Dennis Tidwell
Owner: Rockethouse Design & Build, LLC



Current Land Use Classification	Residential
Current Zoning	Medium Density Residential, MDR
Proposed Variance	Relief from design standards for residential in-fill in MDR regarding architectural style and roof pitch.
Parcel Size	0.06 +/- acres and 0.06 acres +/- individually; 0.12+/- acres total
Map, Block & Lot Number	007 16024 and 007 16025
City Commission	May 9, 2023
District Commissioner Member	Cora Flowers
Citizen Notification	Legal Notice was run in the April 22, 2023 edition of the *Griffin Daily News* for the City Board of Commissioners Public Hearing. Signage was placed on the property illustrating the purpose, date and time of the meeting on April 22, 2023.

Proposal/Site Location:

The applicant, Dennis Tidwell for Rockethouse Design & Build is requesting variances from Article 6 Section 605B 3 a, f, and g of the residential infill design standards at 314 & 316 East Quilly Street. The applicant is proposing to develop two new single-family residential dwellings on two existing vacant infill lots. Due to the extreme size constraints of the properties, the infill regulations are the only option which will allow the lots to be buildable regarding lot size, house size and setbacks. Infill considers all properties within 400 feet of the subject tracts and allows new residential construction to as closely as possible mirror what is the existing development pattern which mostly likely predates the current zoning district requirements.

The applicant is proposing to develop two single family residential dwellings which will have a modern architectural style, building materials and flat roof. Proposed elevations are provided with the application.



Zoning Ordinance Sections applicable to this Application:

The following sections of the Unified Development Code apply to this variance request:

Article 410 Variance
Article 605 B Residential in-fill regulations

a. *Architectural style.* Notwithstanding other provisions of this ordinance regulating lot size, lot width, yard setbacks or other development standards, residential in-fill development shall conform to the maximum extent practicable with existing residential development in the neighborhood. Such conformance shall include but not be limited to, adherence to existing architectural style, as much as practicable, building height and scale, roof pitch, siding materials, dwelling size and setbacks.

f. *Roof pitch.* Minimum roof pitch shall be consistent with the roof pitch of single family detached dwellings on the same street as the proposed building within 400 linear feet of the nearest corner of such lot, in both directions. Any building to be built on a corner lot must be consistent with single family detached dwellings on both streets of the proposed building.

g. *Building materials.* Siding materials shall be natural wood or an approved masonry product, as

long as such product does not destroy the design standards of the neighborhood. Cementitious siding (such as "Hardiplank") may be used to replace wood or asbestos panel siding. Pre-fabricated metal buildings, synthetic stucco, "dryvit", exterior insulation and finish systems, vinyl siding and other materials found to be other than durable products are specifically prohibited.

Article 410, Variance Standards for Review:

1. **There are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape, or topography;**
   There are extraordinary and exceptional conditions pertaining to these particular pieces of property as it relates to size. Both tracts are exceptionally small at .06 acres each. Vacant residential tracts of such exceptional small size are prime lots for infill development.

2. **The application of these regulations to this particular piece of property would create a practical difficulty or unnecessary hardship.**
   The application of the infill regulations to these particular pieces of property could create a practical difficulty or unnecessary hardship. The City of Griffin Comprehensive Plan promotes a variety of housing types whereby strict enforcement of the design criteria could limit design options. Unfortunately, architectural style has a degree of subjectivity associated with it which can create an unnecessary hardship.

3. **Such conditions are peculiar to the piece of property involved.**
   There are no conditions which are peculiar to the pieces of property involved.

4. **Relief, if granted, would not cause substantial detriment to the public good or impair the purposes and intent of these regulations, provided, however, that no Variance may be granted for a use of land or building or structure that is prohibited by this Ordinance.**
   If granted, the variance should not cause substantial detriment to the public good or create a negative impact on the surrounding properties.

5. **A literal interpretation of this Ordinance would deprive the applicant of any rights that others in the same district are allowed.**
   The literal interpretation of this ordinance could deprive the applicant of any rights that others in the same district are allowed.

Planning & Development Department Review:

Planning Staff has reviewed the applicant's request for a variance from Article 6 Section 605B 3 a, f, and g of the residential infill design standards at 314 & 316 East Quilly Street. Due to the extreme size constraints of the properties, the infill regulations are the only option which will allow the lots to be buildable regarding lot size, house size and setbacks. Infill considers all properties within 400 feet of the subject tracts and allows new residential construction to as closely as possible mirror what is the existing development pattern which mostly likely predates the current zoning district requirements. As architectural style has a degree of subjectivity associated with it an unnecessary hardship can be possible.

Planning Staff Recommendation:

Planning & Development staff recommends **CONDITIONAL APPROVAL** of the variance request (23–VAR-03) at 314 & 316 East Quilly Street submitted by Dennis Tidwell for Rockethouse Design & Build to provide relief from the residential infill design standards of Sections 605B 3a, f, and g regarding architectural style, roof pitch and building materials with the following conditions:

a. The use of synthetic stucco, "dryvit" exterior insulation / finish systems and vinyl siding shall not be acceptable building materials.
b. Exterior elevations shall be approved by Planning & Development staff prior to issuance of building permits.

Submitted by:

Chad Jacobs
Director
Planning and Development Services

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider the minutes of the City of Griffin Board of Commissioners' Workshop and Regular Meetings on April 25, 2023.

SPECIAL CONSIDERATIONS OR CONCERNS:

All Commissioners were present at each meeting.

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

Submitted By:
Susan Bartholomew

Meeting Date:
09/05/2023

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
04-25-23 Minutes Workshop.pdf
04-25-23 Minutes.pdf

CITY OF GRIFFIN BOARD OF COMMISSIONERS
WORKSHOP MEETING
HISTORIC CITY HALL, 201 E. SOLOMON STREET
TUESDAY, APRIL 25, 2023

Mayor Doug Hollberg presided, convening the meeting at 9:00 p.m. Commissioners attending included Cynthia Ward, David Brock, Truman Tinsley and Rodney McCord. Also present were City Manager, Jessica O'Connor, City Attorney, Drew Whalen, Staff Attorney, Kelsey Carden and Susan Bartholomew to record minutes.

Commissioner Murray arrived at 9:05 a.m.
Commissioner Flowers arrived at 9:30 a.m.

CALL TO ORDER

1. Present annual audit results and Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2022. *Accounting Director, Amanda Carmichael, will address. David Irwin, CPA of Mauldin & Jenkins CPAs will accompany this presentation.*

   Mr. David Irwin with Mauldin & Jenkins addressed the Commissioners. He stated the audit was completed with a clean opinion and no audit findings. There were no disagreements with Management and no uncorrected misstatements.

   Mauldin & Jenkins is independent of the City of Griffin as required by government auditing standards.

   Attached hereto and made a part hereof is the presentation of audit information by Mauldin and Jenkins.

2. Consider executive session pursuant to O.C.G.A. 50-14-2(1) for the purpose of consulting and meeting with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or any officer or employee or in which the agency or any officer or employee may be directly involved.

   Motion/second to enter closed session at 9:18 a.m. by Commissioners Tinsley/Murray carried 6-0.

ADJOURN

Motion/second at 9:47 a.m. to adjourn the meeting by Commissioners Murray/Flowers carried 7-0.

Respectfully submitted,

_____ _____

Douglas S. Hollberg, Mayor Jessica W. O'Connor, City Manager

City of Griffin, Georgia



Financial & Compliance Audit – June 30, 2022

Presented by:

David Irwin, CPA
Partner

Purpose of Today's Presentation

- **Overview of:**
  - **Independent Auditor's Report**
  - **Compliance Reports**
  - **Financial Statements**
- **Required Communications**
- **Answer Any Questions**

Audit Opinion

- City: responsible for financial statements.
- M&J: to express opinions.
- Auditing Standards = *Generally Accepted Auditing Standards and Governmental Auditing Standards*
- Financial Audit : Unmodified (Clean) Opinion
  - Highest level of Assurance
  - Financial Statements are fairly presented in all material respects, in accordance with GAAP

Compliance Reports

Financial Report contains two (2) Compliance Reports:

- **Single Audit Report**
  - **Compliance audit**
  - **Required > $750k in federal expenditures**
  - **Unmodified (Clean) Opinion**
- **Yellow Book Report**
  - **Report on City's Internal Controls and Compliance**
  - **Not Intended to Provide an Opinion**
  - **No Material Weaknesses or Significant Deficiencies Noted During Our Audit**

Overview of Financial Statements

- City prepares an Annual Comprehensive Financial Report (ACFR)
- ACFR goes above and beyond basic reporting requirements
- Submitted annually to Government Finance Officers Association (GFOA)
- City awarded ACFR Certificate for 18th year in a row

Overview of Financial Statements

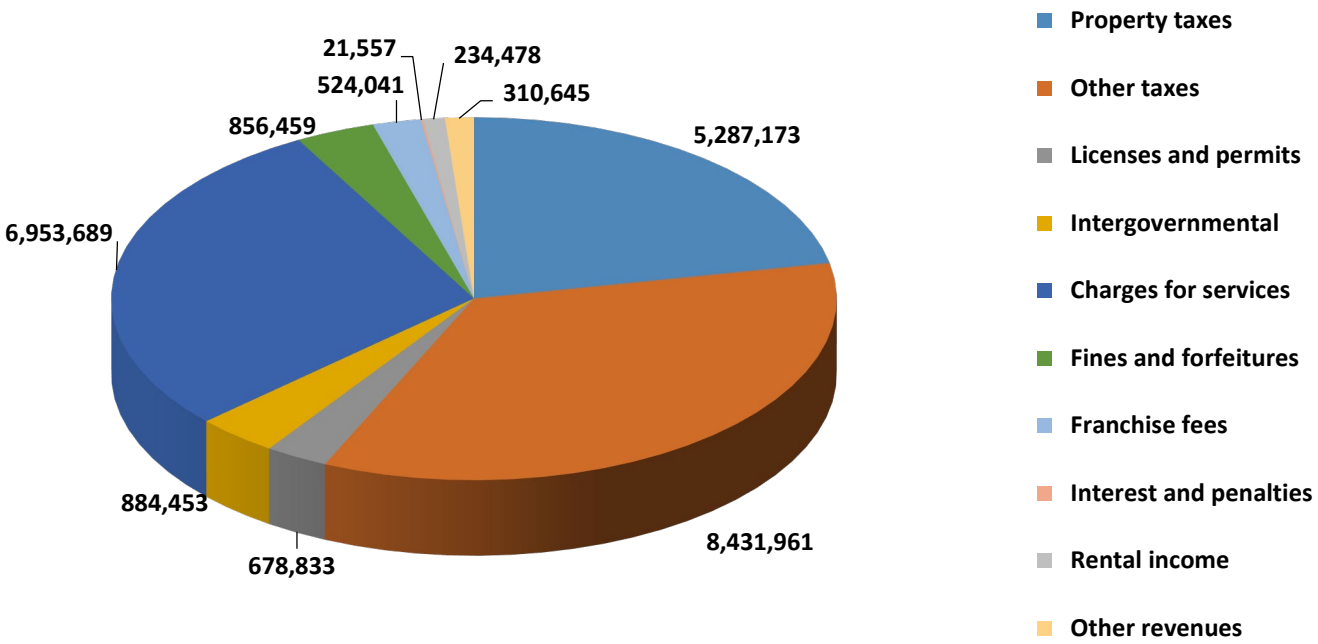
- Management's Discussion & Analysis (MD&A)
  - Written by Management
  - Introduces and Summarizes Basic Financial Statements
  - Comparative Information

- City's Financial Statements Include Three (3) Components
  - Government-Wide Financial Statements
  - Fund Level Financial Statements
  - Notes to the Financial Statements

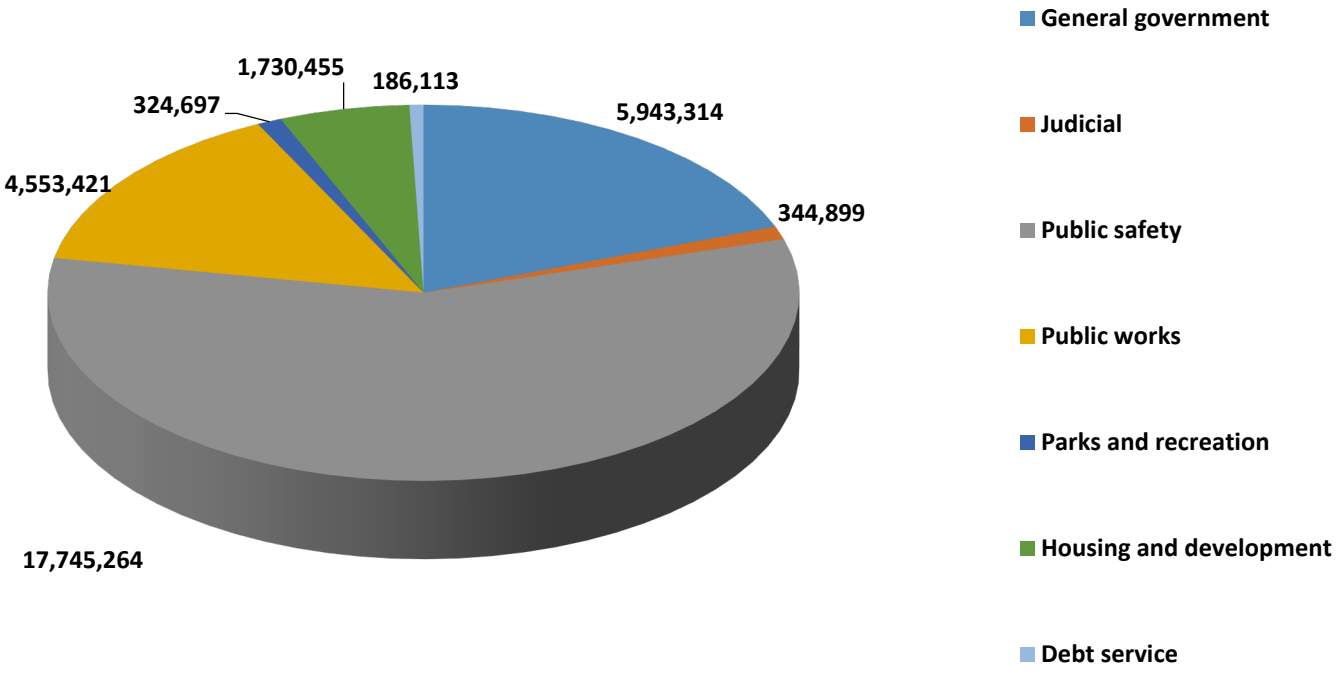
Government-Wide Financial Statements

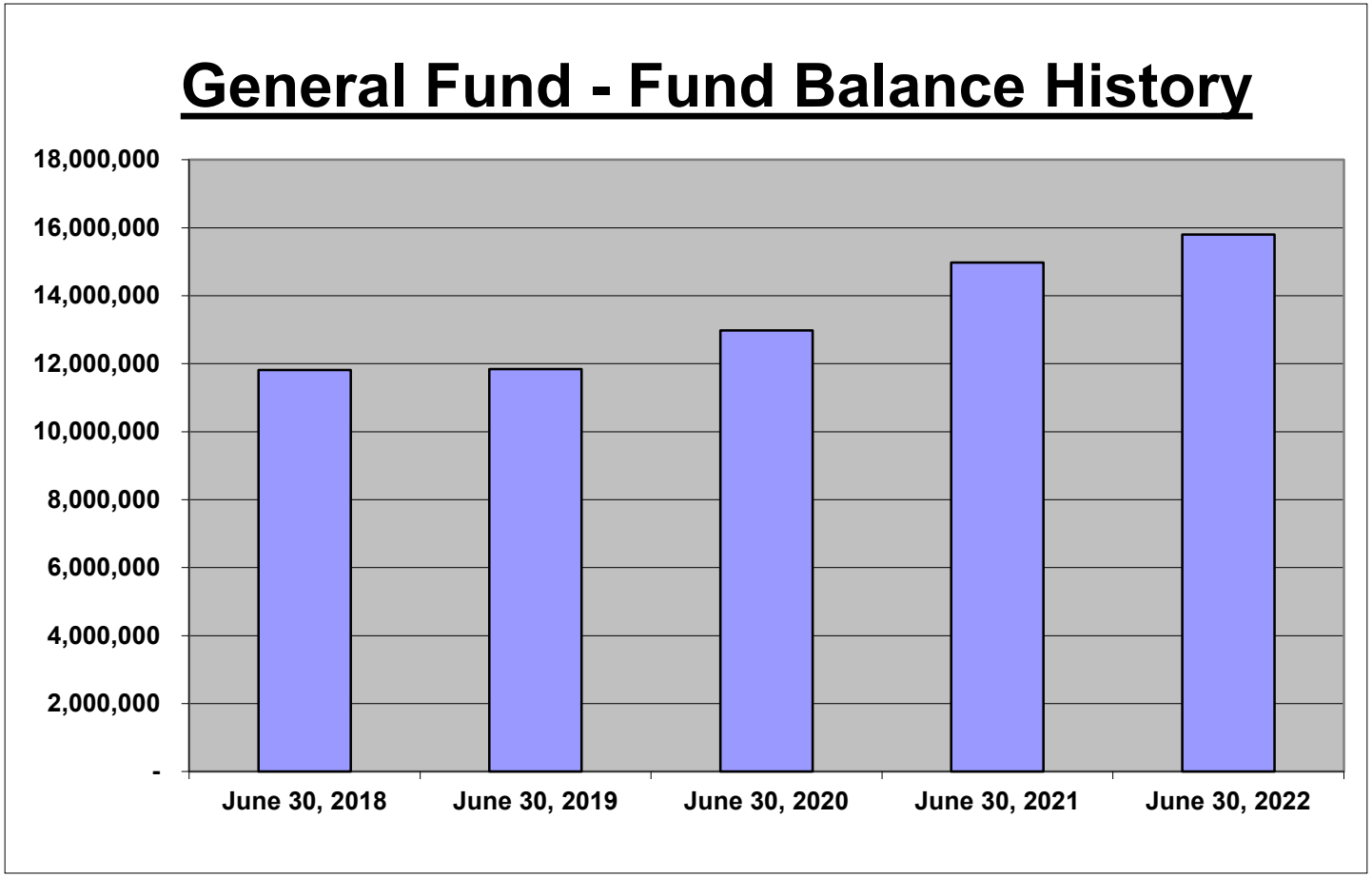
- $391.6 Million = total assets and deferred outflows
- $227.1 Million = capital assets, net of A/D
- $163.7 Million = total liabilities and deferred inflows
- $227.9 Million = net position *(or equity)*
- $134.7 Million = revenues (125.2M in FY21)
- $112.4 Million = expenses ($103.2M in FY21)
- Increase in Net Position of $22.3M vs $22M increase in PY

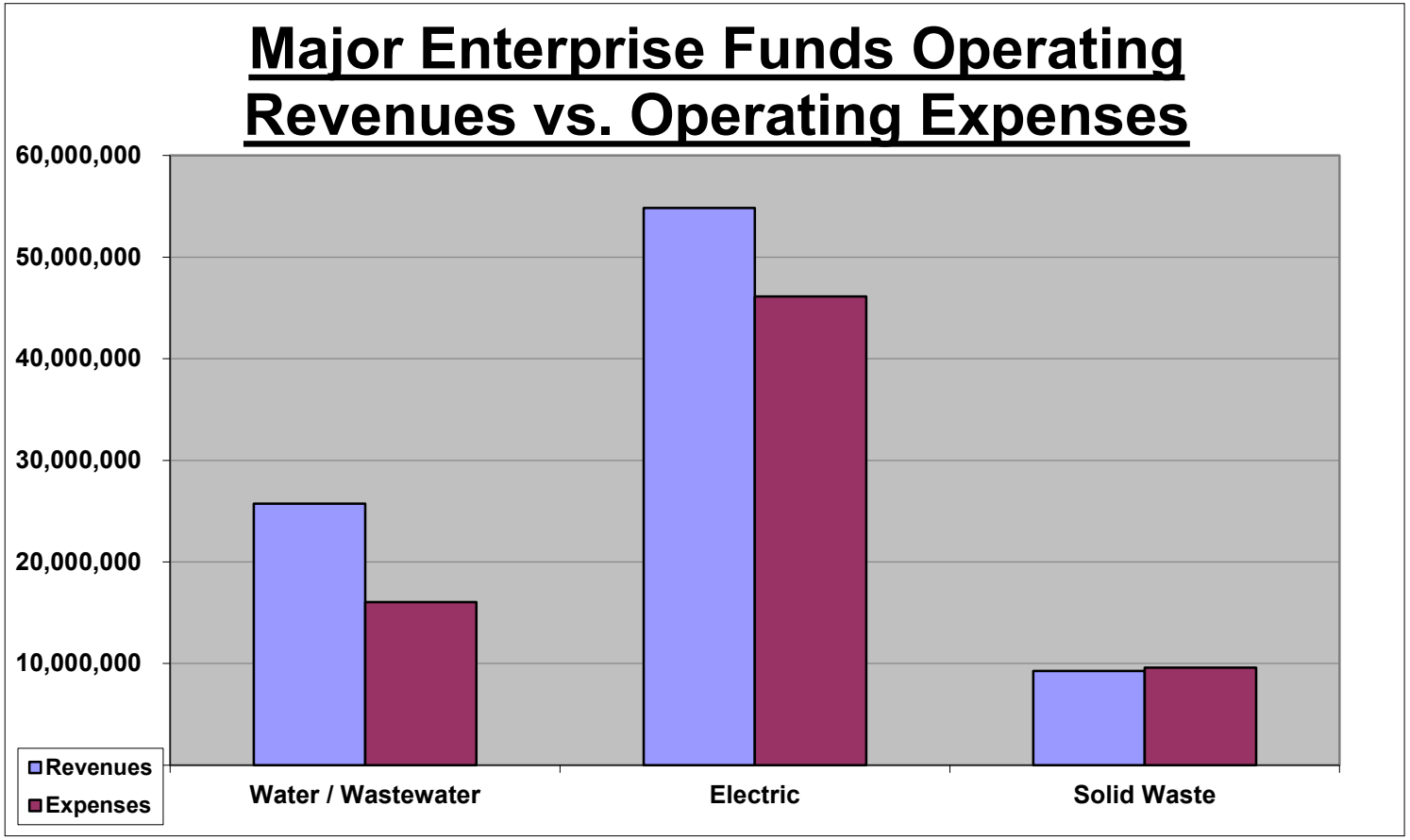
General Fund Revenues - June 30, 2022



General Fund Expenditures - June 30, 2022




General Fund - Fund Balance History
18,000,000
16,000,000
14,000,000
12,000,000
10,000,000
8,000,000
6,000,000
4,000,000
2,000,000
-
June 30, 2018
June 30, 2019
June 30, 2020
June 30, 2021
June 30, 2022


Major Enterprise Funds Operating Revenues vs. Operating Expenses
60,000,000
50,000,000
40,000,000
30,000,000
20,000,000
10,000,000
Revenues
Expenses
Water / Wastewater
Electric
Solid Waste

Required Communications

- Clean Opinion and No Audit Findings
- We Received Full Cooperation from Management and Staff
- No Disagreements with Management
- No Significant Issues Discussed with Management
- No Uncorrected Misstatements
- We are Independent of the City as Required by Government Auditing Standards

Closing

We appreciate the opportunity to serve the City of Griffin and look forward to serving the City in the future.

MAULDIN & JENKINS

CPAs & ADVISORS

CITY OF GRIFFIN BOARD OF COMMISSIONERS
REGULAR SCHEDULED MEETING
ONE GRIFFIN CENTER, W. ELMER GEORGE MUNICIPAL HALL
TUESDAY, APRIL 25, 2023

Mayor Doug Hollberg presided, convening the meeting at 6:00 p.m. Commissioners attending included Cora Flowers, Holly Murray, David Brock, Truman Tinsley and Rodney McCord. Also present were City Manager, Jessica O'Connor, City Attorney, Drew Whalen, Staff Attorney, Kelsey Carden and Susan Bartholomew to record minutes.

Commissioner Ward arrived at 6:05 p.m.

Call to order by Mayor Hollberg

Pledge of Allegiance ..... Commissioner McCord
Invocation ..... Commissioner Tinsley

Approval of Agenda

Motion/second to approve the Agenda by Commissioners Brock/Murray carried 6-0.

PRESENTATIONS AND DELEGATIONS

1. Presentation of Proclamation for Georgia Cities Week 2023.

   Mayor Hollberg presented the proclamation to City of Griffin employees. Ms. O'Connor stated that there are guests present at the meeting tonight. As part of Georgia Cities Week, they took a "behind the scenes" tour with Ms. O'Connor this afternoon.

2. Presentation of Proclamation for Drinking Water Week and Water Professionals Appreciation Day.

   Mayor Hollberg presented the proclamation to the Water/Wastewater workers.

CITIZEN COMMENTS

At this time, the Mayor opens the floor to comments from the audience. Comments should relate to a specific agenda item, not listed on the agenda for a Public Hearing, or to a concern within the jurisdiction of the City. Commission meetings serve the purpose of conducting city business and are not a forum for the unlimited expression of opinion. The Mayor reserves the right to limit comments to matters germane to city business and may refer speakers to the City Manager or other staff for resolution.

Dr. Yoshunda Jones, Griffin, GA stated her concerns about the resolution ending the temporary emergency stay of cut-off for non-payment of utility bills. If the state of emergency continues to apply to the government, why doesn't it also apply to the citizens. A 30-day window is not sufficient time to address payment of the bill. Dr. Jones asked that the Board consider delaying its vote and make a public announcement regarding the end of the stay for cut-off for non-payment, then vote at a later date. She also noted that the community has been discussing the scope of work for the City pool, and emphasized that the community does not want a splash pad. She also asked for consideration for a community center adjacent to the pool. Dr. Jones ended her remarks by stating that we need to address the root causes of crime rather than put everyone in jail. Please take time to think about how the pool or lack of a pool will affect the community.

PUBLIC HEARINGS

3. Receive comments regarding an amendment to the Code of Griffin, Article VII, Occupational Taxes and Administrative Fees, Section 82-151, Administrative Fee, to increase the amount of the administrative fee. *Director of Planning & Development, Chad Jacobs will address.*

   Chad Jacobs addressed the Commissioners regarding the proposal to increase the administrative fee for the OTC. The Board recently approved some increased fees, but this fee was not included as it is codified. The proposed amendment would change the fee from $40 to $50.

   There were no public comments.

4. Receive comments regarding variances to reduce the minimum lot width, front, side and rear setbacks within Planned Commercial Development (PCD) at 1524 Highway 16 West for The Kroger Company. *Director of Planning & Development, Chad Jacobs will address.*

   Chad Jacobs addressed the Commissioners regarding the proposed variances. Subject to House Bill 1405, Mr. Jacobs entered into the record Article 4 codified on Municode, the application submitted to Planning & Development, and the Planning & Development staff report regarding variances to reduce the minimum lot width, front, side and rear setbacks at 1524 Highway 16 West. This request was made by Richard Lindsey on behalf of Kroger. Kroger is selling a 0.225 acre lot for the development of a new commercial space adjacent to the existing Kroger building. The construction will be an extension of the primary Kroger store. Staff recommends approval with conditions: the new building will be developed with exterior elevations and materials that match the existing Kroger store, and the development agreement between Kroger and the new owner will be recorded and a copy provided to Planning and Development prior to issuance of a building permit.

   Commissioner Flowers asked if there will be sufficient parking to support a new business. Mr. Jacobs noted that the owner of the new business will have to justify that there are enough parking places for both businesses.

   Mr. Rick Lindsey, representing Kroger, addressed the Commissioners. He restated the reason for the request of the variances, and noted that Kroger is not asking for a parking variance. He also reiterated that there will be a recorded and binding agreement between Kroger and the new owner of the lot and business. He stated that the variances promote the intent of the zoning and makes the development more walkable and safer. Kroger is selling the parcel, and the new owner will build the building which will look substantially like the existing Kroger building.

   Commissioner Flowers asked, if the property is vacated, who is responsible for the upkeep of the property. Mr. Lindsey answered that Kroger will be responsible for the upkeep of the parking lot and the exterior of the buildings. He went on to add that the owner will be responsible for the interior.

   Commissioner Flowers noted that larger shopping centers could be abandoned in the future and asked if there is some language that ensures the facade of the structure will be maintained. Mr. Lindsey answered it is in Kroger's best interest to maintain the appearance of the property. The maintenance of the parking lot and the entire development is Kroger's responsibility. Commissioner Murray asked how many businesses the site will accommodate. Mr. Lindsey answered that it depends on the City's ordinances. Commissioner McCord asked the nature of the new business. Mr. Lindsey answered that it is a nail salon.

REGULAR AGENDA

The Regular Agenda includes items that the Commission will individually consider and on which they will possibly take action.

5. Consider the minutes of the City of Griffin Board of Commissioners' Regular Meeting on April 11, 2023.

   Motion/second to approve the minutes of the City of Griffin Board of Commissioners' Regular Meeting on April 11, 2023 by Commissioners Brock/Ward carried 5-0-2. Commissioners Murray and Tinsley abstained as neither attended the meeting.

6. Consider an amendment to the Code of Griffin, Article VII, Occupational Taxes and Administrative Fees, Section 82-151, Administrative Fee, to increase the amount of the administrative fee. *Director of Planning & Development, Chad Jacobs will address.*

   Motion/second to approve, on first reading, an amendment to the Code of Griffin, Article VII, Occupational Taxes and Administrative Fees, Section 82-151, Administrative Fee, to increase the amount of the administrative fee by Commissioners Murray/Tinsley carried 7-0.

7. Consider variances to reduce the minimum lot width, front, side and rear setbacks within Planned Commercial Development (PCD) at 1524 Highway 16 West for The Kroger Company. *Director of Planning & Development, Chad Jacobs will address.*

   Motion/second to approve, with conditions, variances to reduce the minimum lot width, front, side and rear setbacks within Planned Commercial Development (PCD) at 1524 Highway 16 West for The Kroger Company by Commissioners Tinsley/Brock carried 7-0.

   The conditions are:

   a. ***The new building shall be developed with exterior elevations and building materials which substantially match the adjacent existing Kroger store at 1524 Highway 16 West. Planning & Development staff shall approve the elevations prior to issuance of building permit.***

   b. ***Development agreement between Kroger and new owner shall be recorded and copy provided to Planning & Development prior to issuance of building permit.***

8. Consider purchase of a Flender Gearbox from Goforth Williamson, Inc., single source, in the amount of $45,110.00 for the Cabin Creek Wastewater Treatment Plant, and amend the budget accordingly. *Water and Wastewater Director, Brandon Lewis, will address.*

   Motion/second to approve the purchase of a Flender Gearbox from Goforth Williamson, Inc., single source, in the amount of $45,110.00 for the Cabin Creek Wastewater Treatment Plant, and amend the budget accordingly by Commissioners Murray/Ward carried 7-0.

9. Consider a Master Services Agreement with KCI Technologies, Inc. for consulting engineering services to support the City of Griffin's ongoing efforts to address treatment and compliance issues pertaining to the Shoal Creek WWTP and the Blanton Mill Land Application Site. *Director of Water and Wastewater, Brandon Lewis, will address.*

   Motion/second to approve a Master Services Agreement with KCI Technologies, Inc. for consulting engineering services to support the City of Griffin's ongoing efforts to address treatment and compliance issues pertaining to the Shoal Creek WWTP and the Blanton Mill Land Application Site by Commissioners Murray/Brock carried 7-0.

10. Consider renewal of the Memorandum of Understanding among the City of Griffin, Spalding County, Griffin-Spalding County Board of Education and UGA Archway Partnership as participants in the Spalding County Archway Partnership for FY24 in the amount of $20,000.00. *City Manager, Jessica O'Connor will address.*

    Commissioner Flowers stated that she seconded the motion purely for the purpose to observe the greater good and is not necessarily happy with how Archway has gone. However, it has facilitated our ability to communicate with the other governmental entities in the community in a way that we had not previously been using. In that vein, Commissioner Flowers seconded the motion.

    Motion/second to approve the renewal of the Memorandum of Understanding among the City of Griffin, Spalding County, Griffin-Spalding County Board of Education and UGA Archway Partnership as participants in the Spalding County Archway Partnership for FY24 in the amount of $20,000.00 by Commissioners Hollberg/Flowers denied 3-4. Commissioners Hollberg, Flowers and Murray voted to approve the renewal. Commissioners Ward, Brock, McCord and Tinsley voted against approval of the renewal.

11. Consider a purported Ante Litem Notice, dated April 3, 2023 from The Fry Law Firm on behalf of Alejandra Edith Morales Pulgar, who allegedly sustained personal injury in a fall on March 25, 2023. Ms. Pulgar, at the time, was on a "playground at 1301 Cowan Road, Griffin, GA", which is believed to be Spalding County's Wyomia Tyus Park, operated by the County Parks and Rec Department, over which the City of Griffin has no ownership, possession or control. *City Attorney Drew Whalen will address.*

    Motion/second to deny a purported Ante Litem Notice, dated April 3, 2023 from The Fry Law Firm on behalf of Alejandra Edith Morales Pulgar, who allegedly sustained personal injury in a

fall on March 25, 2023. Ms. Pulgar, at the time, was on a "playground at 1301 Cowan Road, Griffin, GA", which is believed to be Spalding County's Wyomia Tyus Park, operated by the County Parks and Rec Department, over which the City of Griffin has no ownership, possession or control by Commissioners McCord/Murray carried 7-0.

12. Consider adoption of the Fourth Supplemental Emergency Resolution related to the January 12, 2023 Disaster Event and Supplementing the Emergency Declaration of a State of Emergency and all subsequent Resolutions related to the aforementioned storm event. *City Manager, Jessica O'Connor, will address*.

    Commissioner Flowers noted that Dr. Jones made valid comments about some of the language in the resolution and stated that she would like for the Board to consider that going forward. Commissioner Murray asked if the cut offs will be taken as a case by case basis. Ms. O'Connor answered in the affirmative and noted this situation is similar to the manner in which the City handled COVID. Staff believes at this point, it is in the better interest of the citizens because if the suspension of cut-offs due to non-payment continues, citizens could end up with a bill that they cannot pay which would create a different issue. Ms. O'Connor stated her agreement with Dr. Jones regarding the importance of communicating to the public, and continued that Staff is asking citizens to meet with Customer Service and create a reasonable payment plan together. Commissioner McCord stated if the City is still under an emergency declaration, why take the emergency declaration off the citizens. For that reason, Commissioner McCord stated that he would treat citizens the same way as the government.

    Motion/second to approve adoption of the Fourth Supplemental Emergency Resolution related to the January 12, 2023 Disaster Event and Supplementing the Emergency Declaration of a State of Emergency and all subsequent Resolutions related to the aforementioned storm event by Commissioners Ward/Murray carried 5-2. Commissioners Flowers and McCord voted against adoption of the resolution.

CITY MANAGER'S REPORT

The City Manager will update the Commission on pending items, upcoming workshops, meetings, conferences and other pertinent issues.

1. The luncheon for the Quarterly Connector Award for the first quarter is Wednesday, April 26 at HCH from 11:30 a.m. to 2:30 p.m. This is a celebration for all City of Griffin employees for their work and dedication during the January tornado disaster.
2. Our Community Block Party scheduled for Thursday, April 27 may have to be postponed until May. We will make that decision on Wednesday.
3. Ms. O'Connor thanked the Commissioners for participating in the NIMS training. This helps with the City's reimbursements for the tornado disaster.
4. Ms. O'Connor met with Senator Osoff's and Senator Warnock's staffers on Monday and talked about the process of the recovery.

CITY ATTORNEY COMMENTS

No comment.

COMMISSIONER COMMENTS

Commissioners will provide updates regarding issues of interest from their respective districts and/or committee reports.

Ward: No comment.

Flowers: No comment.

Murray: Commissioner Murray thanked all for coming and noted it is good to see the employees at the meeting. She congratulated all Seniors graduating over the next several weeks.

Brock: No comment.

Tinsley: Commissioner Tinsley stated that the Food Truck fly-in was an outstanding success.

McCord: Commissioner McCord stated it is always good to have people in the audience to see how we handle the public's business. We want to have advocates for our City. He recommended that everyone who has not attended the Citizens Government Academy to do so to become more educated about the City.

Hollberg: Mayor Hollberg congratulated Amanda Carmichael and finance on the City's 18th CAFR award. The City is financially strong.

ADJOURN

Motion/second at 6:41 p.m. to adjourn the meeting by Commissioners Tinsley/Murray carried 7-0.

Respectfully submitted,

_____ _____

Douglas S. Hollberg, Mayor Jessica W. O'Connor, City Manager

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider the minutes of the City of Griffin Board of Commissioners' Called Meeting on April 27, 2023.

SPECIAL CONSIDERATIONS OR CONCERNS:

All Commissioners were present.

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

Submitted By:

Susan Bartholomew

Meeting Date:

09/05/2023

Reviewed By:

Jessica O'Connor

ATTACHMENTS:

04-27-23 Minutes Called Meeting.pdf

CITY OF GRIFFIN BOARD OF COMMISSIONERS
CALLED MEETING
ONE GRIFFIN CENTER, W. ELMER GEORGE MUNICIPAL HALL
THURSDAY, APRIL 27, 2023

Mayor Doug Hollberg presided, convening the meeting at 4:00 p.m. Commissioners attending included Cynthia Ward, Cora Flowers, Holly Murray, David Brock, and Rodney McCord. Also present were City Manager, Jessica O'Connor, City Attorney, Drew Whalen, Staff Attorney, Kelsey Carden and Susan Bartholomew to record minutes.

Commissioner Tinsley arrived at 4:16 p.m.

Call to order by Mayor Hollberg

Approval of Agenda

Motion/second to approve the Agenda by Commissioners Brock/Murray carried 6-0.

REGULAR AGENDA

The Regular Agenda includes items that the Commission will individually consider and on which they will possibly take action.

1. Consider executive session pursuant to O.C.G.A. 50-14-2(1) for the purpose of consulting and meeting with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or any officer or employee or in which the agency or any officer or employee may be directly involved and pursuant to O.C.G.A. Section 50-14-3(b)(2) for the purpose of discussing or deliberating upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee.

   Motion/second to enter closed session at 4:01 p.m. pursuant to O.C.G.A. 50-14-2(1) for the purpose of consulting and meeting with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or any officer or employee or in which the agency or any officer or employee may be directly involved and pursuant to O.C.G.A. Section 50-14-3(b)(2) for the purpose of discussing or deliberating upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee by Commissioners Murray/Ward carried 6-0.

ADJOURN

Motion/second at 6:11 p.m. to adjourn the meeting by Commissioners Flowers/Murray carried 7-0.

Respectfully submitted,

_____ _____

Douglas S. Hollberg, Mayor Jessica W. O'Connor, City Manager

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider, on second reading, an amendment to the Code of Griffin, Article VII, Occupational Taxes and Administrative Fees, Section 82-151, Administrative Fee, to increase the amount of the administrative fee. *Director of Planning & Development, Chad Jacobs will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

The City recently increased a number of fees on the city fee schedule. One of the fees which Planning & Development recommended an increase was the administrative fee for the handling and processing of the occupational tax from $40.00 to $50.00. This fee could not be increased along with the others as it is codified separately within the Code of Ordinances and requires one public hearing.

STAFF RECOMMENDATION:

Approval.

FINANCIAL IMPACT:

The additional revenue will help offset inflationary costs.

Submitted By:
Susan Bartholomew

Meeting Date:
09/05/2023

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
Sec. 82-151 OTC Administrative Fee Amendment v.2.pdf
REDLINE - Sec. 82-151 OTC Administrative Fee Amendment.docx.pdf

No. 23 –

AN ORDINANCE

AN ORDINANCE, AMENDING THE CODE OF GRIFFIN, GEORGIA, AT CHAPTER 82, TAXATION, ARTICLE VII, OCCUPATIONAL TAXES AND ADMINISTRATIVE FEES, DIVISION 1, GENERALLY, SECTION 82-151 ADMINISTRATIVE FEES; FOR PURPOSES OF INCREASING THE ADMINISTRATIVE FEE FOR ALL OCCUPATIONAL TAX ACCOUNTS FOR HANDLING AND PROCESSING OF OCCUPATION TAX; TO PROVIDE AN EFFECTIVE DATE; TO PROVIDE FOR SERVERABILITY; TO RESTATE AND REAFFIRM THE CODE OF GRIFFIN, GEORGIA AS MODIFIED HERBY; TO REPEAL ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND FOR OTHER PURPOSES.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF GRIFFIN, GEORGIA, AND IT IS ESTABLISHED AS FOLLOWS:

Section 1. The Code of Griffin, Georgia is hereby amended at Chapter 82, TAXATION, Article VII, OCCUPATIONAL TAXES AND ADMINISTRATIVE FEES, Division 1, GENERALLY, Section 82-151, ADMINISTRATIVE FEES, with all other Sections within this Chapter remaining unchanged, which hereinafter shall include the following language:

Section 82-151 – Administrative fee.

A nonprorated, nonrefundable administrative fee of $50.00 is required on all occupation tax accounts for the handling and processing of the occupation tax. Payment of the administrative fee shall be due and payable at the time an occupation tax is paid.

Section 2. All ordinances and Code sections, or parts thereof, in conflict with the foregoing are expressly repealed.

Section 3. Should any provision of this ordinance be rendered invalid by any court of law, the remaining provisions shall continue in force and effect until amended or repealed by action of the municipal governing authority.

Section 4. Except as modified herein, The Code of Griffin, Georgia, is hereby reaffirmed and restated. The codifier is hereby granted editorial license to include this amendment in future supplements of said Code by appropriate section, division, article or chapter. The city attorney is directed and authorized to direct the codifier to make necessary minor, non-substantive corrections to the provisions of this Code, including but not limited to, the misspelling of words, typographical errors, duplicate pages, incorrect references to state or federal laws, statutes, this Code, or other codes or similar legal or technical sources, and other similar amendments, without necessity of passage of a corrective ordinance or other action of the Board of Commissioners. The city secretary shall, upon the written advice or recommendation of the city attorney and without the necessity of further council action, alter, amend or supplement any non-codified ordinance, resolution or other

record filed in his or her office as necessary to effect similar non-substantive changes or revisions and ensure that such public records are correct, complete and accurate.

Section 5. This ordinance shall become effective immediately upon adoption on second and final reading.

First Reading: April 25, 2023

Second Reading: May 9, 2023

Sec. 82-151. Administrative fee.

A nonprorated, nonrefundable administrative fee of $5040.00 is required on all occupation tax accounts for the handling and processing of the occupation tax. Payment of the administrative fee shall be due and payable at the time an occupation tax is paid.

(Ord. No. 18-01 , § 1, 1-9-2018)

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider the purchase of one 500KV 3-phase pad mount transformer in the amount of $27,005.00 from Gresco Utility Supply Inc., sole source. *Electric Director, Jennifer Freeman, will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

The purchase of the transformer is for electric inventory.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

1- 500KV 3-phase transformer 277/480 7200 $27,005.00 budgeted in FY23 budget

Submitted By:
Jennifer Freeman

Meeting Date:
09/05/2023

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
PO-Gresco Utility Supply- 500KV 3 Phase Transformer- BOC 5-9-23.pdf
Quote- 500KV 3 Phase Transformer- BOC 5-9-23.pdf
Sole Source- Gresco Utility Supply- 500 KV 3 Phase Transformer -BOC 5-9-23.pdf

Griffin
TOGETHER

City of Griffin, Georgia SH 5/1/23
100 S Hill Street
P O Box T
Griffin, Georgia 30224
(770) 229-6401

DATE: 4/26/23

FY23 Purchase Order _____

Bid/Quote No. 10211222-00

Vendor No. 1551

Vendor Name & Address

Gresco Utility Supply, Inc.
1135 Rumble Rd.
Forsyth, GA 31029
ecombs@gresco.com
Ph: 800-329-3421 Fax: 800-299-4324

Per Georgia State Code 48.8, the City of Griffin is tax exempt from sales and use tax.

Deliver to:

City of Griffin
Line Construction Division
1010 N. Hill St.
Griffin, GA 30223

ATTN: Rusty Spear
Phone: 770-229-6406 Fax: 678-692-0401

Freight is FOB Destination Deliveries are accepted between the hours of 8:00 a.m. and 4 p.m.

Submit APPROVED packing slips to Accounts Payable. Highlight PO# & account distribution. Note any changes or additional accounts.

*Terms: Net 30 unless otherwise specified on PO

- - ANY CHANGE ORDERS TO ANY PO OR WORK ORDERS MUST BE AUTHORIZED IN WRITING AND APPROVED. ALL INVOICES SUBMITTED FOR PAYMENT MUST REFERENCE A VALID PURCHASE ORDER NUMBER. - -

- VENDORS MUST HAVE A CURRENT REGISTRATION ON FILE PRIOR TO PO PROCESSING - **On File? Y/N** Y

Description	Account Number	Quantity	UOM	Unit Price	Extended Totals
500KV 3 Phase Pad MT Transformer 277/480,7200v Our P/N 23-005	510 - 0000 - 11 - 3603 - 0000	1	EA	27,005.000	27,005.00

5-1-2023

CAPITAL PROJECT #: _____
(DISTRIBUTION & $$)

enter debit/credit amounts in the extended totals column

COMMENTS: sole source form attached

Totals: $ 27,005.00

FY23 Purchase Order

COG USE ONLY ⬇ COG USE ONLY ⬇

PRICING METHOD:

	Verbal / Phone	Dept / Requestor / Date: Steve Ethridge — Purchasing / Date: Amanda Carmichael 5/2/23
xx	Email/Mail/Fax	Department Mgr / Date — Finance Director / Date
	Bid / RFP #	
Copy emailed to Supplier		City Manager / Date — BOARD / Date
Supplier Notified		

TERMS AND CONDITIONS OF PO / CONTRACT

ARTICLE 1 PURCHASE ORDER AUTHORIZATION

Vendors are required to be registered with the City and to have an authorized City Purchase Order (P.O.) before any items/goods/services are delivered. Any shipments made prior to the receipt of a City P.O. are made at the sole risk of the vendor. Payment may be withheld for any and all items/goods/services delivered without an authorized P.O.

ARTICLE 2 PURCHASE ORDER NUMBER

The Purchaser's purchase order number and the successful seller's name (from the bid or proposal) must appear on all packing slips, packages, invoices, bills of lading, warehouse receipts and correspondence with Purchaser. Materials must be properly packaged and marked with the order number. Damaged material will not be accepted.

ARTICLE 3 ACCEPTANCES

All terms and conditions of the purchase order shall become part of the contract between the Seller and Purchaser; the Seller's different or additional terms will not become part of this contract.

ARTICLE 4 PRICE

Seller warrants that the prices quoted hereunder are the lowest prices these or similar articles are sold by the Seller to other customers and in the event of any price reduction between execution of the purchase order and delivery of the goods, purchaser shall be entitled to such reduction.

ARTICLE 5 DELIVERIES, TITLE AND RISK OF LOSS

Title shall pass to Purchaser on delivery of the conforming goods to Purchaser's designated plant or location. Notwithstanding any agreement to pay freight express or other transportation charges, the risk of loss or damage in transit shall be upon the Seller. Delivery shall not be complete until the goods have been actually received, inspected and accepted by the Purchaser.

ARTICLE 6 PARTS

The Seller agrees to make functional parts available for a period of five years after final production run.

ARTICLE 7 WARRANTIES

The Seller warrants that the goods and services supplied hereunder will be of good workmanship and of proper materials, free from defects and in accordance with specifications. If the Seller knows of the Purchaser's intended use, the Seller warrants that the goods or services are suitable for that intended use.

ARTICLE 8 REMEDIES

Regardless of whether goods are being sold or leased or whether services are being performed, the Seller and Purchaser agree that both parties have all the Uniform Commercial Code rights, duties, and remedies available as well as all remedies allowed by law and the purchase order.

ARTICLE 9 CONFLICTS OF LAWS

The agreement of purchase and the performance of the parties hereunder shall be construed with and governed by the laws of the State of Georgia.

ARTICLE 10 MODIFICATIONS

No modifications in prices, delivery methods or schedule, quality, quantity, specifications or any other term of the contract will be effective unless agreed to in writing, signed by Procurement

ARTICLE 11 PATENT INFRINGEMENT

Seller shall hold purchaser harmless from all judgments and expenses arising out of any alleged patent infringement by our use of the merchandise ordered.

ARTICLE 12 TERMINATIONS FOR CAUSE

Purchaser may terminate this contract for cause in the event of a default by Seller. In such event, Purchaser shall not be liable to Seller for any amounts, and Seller shall be liable for and shall hold Purchaser harmless from any damage occasioned by Seller's breach or default.

ARTICLE 13 TERMINATIONS FOR CONVENIENCE

Purchaser may at any time terminate the order in whole or in part for its convenience upon which written notice to Seller in which event Seller shall be entitled to reasonable termination charges which reflects the percentage of the work performed prior to termination.

ARTICLE 14 ENTIRE AGREEMENTS

The purchase order and any documents referred to on the face thereof constitute the entire agreement between the parties and can only be modified in writing and signed by both parties. No part of this order may be assigned or subcontracted without the written approval of the Purchaser. Any moneys due Purchaser from Seller can be set off from any moneys due Seller from Purchaser whether or not under this contract. Purchaser's failure to insist on any right shall not operate as a waiver of any other right. Time is of the essence of this contract.

ARTICLE 15 WORKS ON PREMISES

If the order includes work to be performed on Purchaser's premises, Seller agrees to indemnify the Purchaser from all loss or damage arising out of such work, to observe the highest safety standard, to maintain adequate insurance and to furnish evidence of such insurance at Purchaser's request.

ARTICLE 16 QUALITY GUARANTEE

If any product delivered does not meet applicable specifications, or if the product shall not produce the effect that the supplier represents to the City, the supplier shall pick up the product from the City at no expense to the City. Also, the supplier shall refund to The City of Griffin any money which has been paid for the same. The supplier shall be responsible for attorney fees in the event the supplier defaults and court action is required.

ARTICLE 17 QUALITY TERMS

The City reserves the right to reject any and/or all materials if, in its judgment, the items reflect unsatisfactory workmanship, manufacturing or shipping damage.

GRESCO

Quote

Entered Date	Taken By	Customer #	Order #
4/26/23	lzec	1595	10211222-00
	PO #		Page #
	john		1

Bill To
CITY OF GRIFFIN ELECTRIC DEPT
PO BOX T

GRIFFIN, GA 30224-0046

Ship To
City of Griffin
Line Construction Div.
1010 N Hill St
Griffin, GA 30223-1930

Remit To
GRESCO
PO BOX 932918

ATLANTA, GA 31193-2918

Instructions

Ship Point	Via	Shipped	Terms	SlsRepIn/Out
Gresco-Forsyth, GA	Gresco Truck		Net 30 Days	lzec / ecom

Notes

Line	Product and Description	Order Quantity	Qty UM	Unit Price	Price UM	Amount(Net)
1	**0500KVA3PDV480-E** TX3PH DV 480/277 0500KVA 500KVA	1.00	EA	27,005.00	EA	27,005.00

1 **Lines Total** **Total Order Quantity** **1.00**

Subtotal	**27,005.00**
Taxes	**0.00**
Total	**27,005.00**

Griffin

CITY OF GRIFFIN
FY23 SOLE BRAND/SOLE SOURCE/ SINGLE SOURCE JUSTIFICATION

Request Type and Details (select one)

○ **Sole Brand*** – The item(s) requested have unique performance features (branded) not found in other items but is available on the open market from multiple sources. OEM repair parts are considered sole brand and possibly sole source.

◉ **Sole Source** – The item(s) requested has necessary features and **only one** supplier is capable of satisfying the requirements. A situation where a manufacturer has only one authorized distributor would be classified as sole source, such as parts only available from the manufacturer. Sole source justifications must be re-submitted annually.

○ **Single Source** – The procurement is very similar in nature to Sole Source, although two or more suppliers can satisfy the requirements. The department has 'substantial reasons' for selecting one supplier. A good example would be an IT department buying standardized equipment from a single source for increased warranties and volume discounts or repair from a single authorized repair source.

Provide a description and identify the make/model of the item and quantity: ERMCO 480/277 Transformer 3 Phase

Detail the research that has been done to qualify this for selected method of procurement:

Gresco is the only provider to carry ERMCO

Supplier/Source Name/Address:

Gresco supply Co 1135 Rumle Rd Forsyth Ga 31029

Supplier/Source Contact: **Eddie Combs** **Phone:** **800-329-3421**

Scope of Work: Provide description of purpose for the request and what other comparable options have evaluated. (Include brand name, model, and vendor name). Can the request be modified to allow for competition?

Ermo is the only 3 Phase Transformers that meet the specs for Griffin Power

Is this a 1-time procurement? Estimated expenditure- one-time X OR - annual spend

Exclusive Capability: Provide a detailed description of the goods/services needed and the proposed source's unique capabilities and/or performance of work and why this is the only source.

See Notes Above

Requestor Information

I hereby certify the validity of the information and feel confident this justification for sole brand / sole source meets the criteria and would withstand a vendor protest or an audit.

Date of Request: 4/26/2023 Requestor: Rusty Spear

Department: Electric Dept Acctng Code: 510-0000-11-3603-0000 Phone: 770-229-6406

Purchasing Use Only **Finance Approval:**

Comment:

Date Processed: Date Posted to GPR: Solicitation #:

Outcome:

Awarded Sole Source: Issued PO/Contract: Competitive Bid: Protests:

* Sole Brands are specific items that may be available on the open market from multiple dealers. Sole BRAND purchases may possibly be treated as a single source if properly justified. Standardization throughout the City (i.e. Dell technology purchased direct from Dell for volume discounts and Ford fleet vehicles purchased from Speedway for warranty and other reasons) would be examples of sole brands treated as single sources.

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider the purchase of fifteen 14' Arlen 5" decorative poles in the amount of $26,580.00 from Gresco Utility Supply, Inc., Sole Source. *Electric Director, Jennifer Freeman, will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

The purchase of the decorative poles is for electric lighting inventory.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

(15) 14" Arlen 5" fluted Direct bury poles $26,580.00 budgeted in FY23 budget

Submitted By:
Jennifer Freeman

Meeting Date:
09/05/2023

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
PO-Gresco Utility Supply- 15 decorative poles- BOC 5-9-23.pdf
Quote- 15 decorative poles- BOC 5-9-23.pdf
Sole Source Form- Gresco Utiltiy Supply- 15 decorative Poles- BOC 5-9-23.pdf

Griffin
TOGETHER

City of Griffin, Georgia 5/1/23
100 S Hill Street
P O Box T
Griffin, Georgia 30224
(770) 229-6401

DATE: 4/26/23

FY23 Purchase Order _____

Bid/Quote No. 10211217-00

Vendor No. 1551

Vendor Name & Address

Gresco Utility Supply, Inc.
1135 Rumble Rd.
Forsyth, GA 31029
ecombs@gresco.com
Ph: 800-329-3421 Fax: 800-299-4324

Per Georgia State Code 48.8, the City of Griffin is tax exempt from sales and use tax.

Deliver to:

City of Griffin
Line Construction Division
1010 N. Hill St.
Griffin, GA 30223

ATTN: Rusty Spear
Phone: 770-229-6406 Fax: 678-692-0401

Freight is FOB Destination
Deliveries are accepted between the hours of 8:00 a.m. and 4 p.m.

Submit APPROVED packing slips to Accounts Payable. Highlight PO# & account distribution. Note any changes or additional accounts.

*Terms: Net 30 unless otherwise specified on PO

- - ANY CHANGE ORDERS TO ANY PO OR WORK ORDERS MUST BE AUTHORIZED IN WRITING AND APPROVED. ALL INVOICES SUBMITTED FOR PAYMENT MUST REFERENCE A VALID PURCHASE ORDER NUMBER. - -

- VENDORS MUST HAVE A CURRENT REGISTRATION ON FILE PRIOR TO PO PROCESSING - On File? Y/N Y

Description	Account Number	Quantity	UOM	Unit Price	Extended Totals
39197-014P1	510 - 0000 - 11 - 3603 - 0000	15	EA	1,772.000	26,580.00
14' Arlen 5" Fluted Dir Bury BK Pole	- - - -				
Our P/N 13-060	- - - -				
5-1-2023	- - - -				
	- - - -				
	- - - -				
	- - - -				
	- - - -				
	- - - -				
	- - - -				
	- - - -				
	- - - -				
	- - - -				
CAPITAL PROJECT #:	- - - -	enter debit/credit amounts in			
(DISTRIBUTION & $$)	- - - -	the extended totals column			

COMMENTS: sole source form attached

Totals: $ 26,580.00

FY23 Purchase Order

COG USE ONLY ⬇ COG USE ONLY ⬇

PRICING METHOD:

	Verbal / Phone	Dept / Requestor / Date
xx	Email/Mail/Fax	Department Mgr / Date
	Bid / RFP #	

Purchasing / Date: Amanda Carmichael 5/2/23
Finance Director / Date

Copy emailed to Supplier ☐ Supplier Notified

City Manager / Date

BOARD / Date

TERMS AND CONDITIONS OF PO / CONTRACT

ARTICLE 1 PURCHASE ORDER AUTHORIZATION

Vendors are required to be registered with the City and to have an authorized City Purchase Order (P.O.) before any items/goods/services are delivered. Any shipments made prior to the receipt of a City P.O. are made at the sole risk of the vendor. Payment may be withheld for any and all items/goods/services delivered without an authorized P.O.

ARTICLE 2 PURCHASE ORDER NUMBER

The Purchaser's purchase order number and the successful seller's name (from the bid or proposal) must appear on all packing slips, packages, invoices, bills of lading, warehouse receipts and correspondence with Purchaser. Materials must be properly packaged and marked with the order number. Damaged material will not be accepted.

ARTICLE 3 ACCEPTANCES

All terms and conditions of the purchase order shall become part of the contract between the Seller and Purchaser; the Seller's different or additional terms will not become part of this contract.

ARTICLE 4 PRICE

Seller warrants that the prices quoted hereunder are the lowest prices these or similar articles are sold by the Seller to other customers and in the event of any price reduction between execution of the purchase order and delivery of the goods, purchaser shall be entitled to such reduction.

ARTICLE 5 DELIVERIES, TITLE AND RISK OF LOSS

Title shall pass to Purchaser on delivery of the conforming goods to Purchaser's designated plant or location. Notwithstanding any agreement to pay freight express or other transportation charges, the risk of loss or damage in transit shall be upon the Seller. Delivery shall not be complete until the goods have been actually received, inspected and accepted by the Purchaser.

ARTICLE 6 PARTS

The Seller agrees to make functional parts available for a period of five years after final production run.

ARTICLE 7 WARRANTIES

The Seller warrants that the goods and services supplied hereunder will be of good workmanship and of proper materials, free from defects and in accordance with specifications. If the Seller knows of the Purchaser's intended use, the Seller warrants that the goods or services are suitable for that intended use.

ARTICLE 8 REMEDIES

Regardless of whether goods are being sold or leased or whether services are being performed, the Seller and Purchaser agree that both parties have all the Uniform Commercial Code rights, duties, and remedies available as well as all remedies allowed by law and the purchase order.

ARTICLE 9 CONFLICTS OF LAWS

The agreement of purchase and the performance of the parties hereunder shall be construed with and governed by the laws of the State of Georgia.

ARTICLE 10 MODIFICATIONS

No modifications in prices, delivery methods or schedule, quality, quantity, specifications or any other term of the contract will be effective unless agreed to in writing, signed by Procurement

ARTICLE 11 PATENT INFRINGEMENT

Seller shall hold purchaser harmless from all judgments and expenses arising out of any alleged patent infringement by our use of the merchandise ordered.

ARTICLE 12 TERMINATIONS FOR CAUSE

Purchaser may terminate this contract for cause in the event of a default by Seller. In such event, Purchaser shall not be liable to Seller for any amounts, and Seller shall be liable for and shall hold Purchaser harmless from any damage occasioned by Seller's breach or default.

ARTICLE 13 TERMINATIONS FOR CONVENIENCE

Purchaser may at any time terminate the order in whole or in part for its convenience upon which written notice to Seller in which event Seller shall be entitled to reasonable termination charges which reflects the percentage of the work performed prior to termination.

ARTICLE 14 ENTIRE AGREEMENTS

The purchase order and any documents referred to on the face thereof constitute the entire agreement between the parties and can only be modified in writing and signed by both parties. No part of this order may be assigned or subcontracted without the written approval of the Purchaser. Any moneys due Purchaser from Seller can be set off from any moneys due Seller from Purchaser whether or not under this contract. Purchaser's failure to insist on any right shall not operate as a waiver of any other right. Time is of the essence of this contract.

ARTICLE 15 WORKS ON PREMISES

If the order includes work to be performed on Purchaser's premises, Seller agrees to indemnify the Purchaser from all loss or damage arising out of such work, to observe the highest safety standard, to maintain adequate insurance and to furnish evidence of such insurance at Purchaser's request.

ARTICLE 16 QUALITY GUARANTEE

If any product delivered does not meet applicable specifications, or if the product shall not produce the effect that the supplier represents to the City, the supplier shall pick up the product from the City at no expense to the City. Also, the supplier shall refund to The City of Griffin any money which has been paid for the same. The supplier shall be responsible for attorney fees in the event the supplier defaults and court action is required.

ARTICLE 17 QUALITY TERMS

The City reserves the right to reject any and/or all materials if, in its judgment, the items reflect unsatisfactory workmanship, manufacturing or shipping damage.

GRESCO

Quote

Entered Date	Taken By	Customer #	Order #
4/25/23	sant	1595	10211217-00
	PO #		Page # 1

Bill To
CITY OF GRIFFIN ELECTRIC DEPT
PO BOX T

GRIFFIN, GA 30224-0046

Ship To
City of Griffin
Line Construction Div.
1010 N Hill St
Griffin, GA 30223-1930

Remit To
GRESCO
PO BOX 932918

ATLANTA, GA 31193-2918

Instructions

Ship Point	Via	Shipped	Terms	SlsRepIn/Out
Gresco-Forsyth, GA	Gresco Truck		Net 30 Days	lzec / ecom

Notes

Line	Product and Description	Order Quantity	Qty UM	Unit Price	Price UM	Amount(Net)
1	**39197-014P1** POLE 14' ARLEN 5" FLUTED BLACK DIR BURY GFI 14'MOUNTING HEIGHT DIRECT BURIED 5" STRAIGHT FLUTED SHAFT, ARLEN BASE, BLACK, GFI RECEPTACLE 24" FROM THE TOP, SAME SIDE AS THE HAND HOLE Customer Prod 13-060	15.00	ea	1,772.00	ea	26,580.00

1 Lines Total — Total Order Quantity 15.00

Subtotal	26,580.00
Taxes	0.00
Total	26,580.00

Griffin

CITY OF GRIFFIN
FY23 SOLE BRAND/SOLE SOURCE/ SINGLE SOURCE JUSTIFICATION

Request Type and Details (select one)

○ **Sole Brand*** – The item(s) requested have unique performance features (branded) not found in other items but is available on the open market from multiple sources. OEM repair parts are considered sole brand and possibly sole source.

◉ **Sole Source** – The item(s) requested has necessary features and **only one** supplier is capable of satisfying the requirements. A situation where a manufacturer has only one authorized distributor would be classified as sole source, such as parts only available from the manufacturer. Sole source justifications must be re-submitted annually.

○ **Single Source** – The procurement is very similar in nature to Sole Source, although two or more suppliers can satisfy the requirements. The department has 'substantial reasons' for selecting one supplier. A good example would be an IT department buying standardized equipment from a single source for increased warranties and volume discounts or repair from a single authorized repair source.

Provide a description and identify the make/model of the item and quantity: Arlen 39197-014P1 Black Alum Pole

Detail the research that has been done to qualify this for selected method of procurement:

Pole for decrative lights

Supplier/Source Name/Address:

Gresco supply Co 1135 Rumle Rd Forsyth Ga 31029

Supplier/Source Contact: **Eddie Combs** **Phone:** **800-329-3421**

Scope of Work: Provide description of purpose for the request and what other comparable options have evaluated. (Include brand name, model, and vendor name). Can the request be modified to allow for competition?

Gresco is the only supply co that sells the poles that meet the specs of Griffin Power

Is this a 1-time procurement? Estimated expenditure- one-time X OR - annual spend

Exclusive Capability: Provide a detailed description of the goods/services needed and the proposed source's unique capabilities and/or performance of work and why this is the only source.

See Notes Above

Requestor Information

I hereby certify the validity of the information and feel confident this justification for sole brand / sole source meets the criteria and would withstand a vendor protest or an audit .

Date of Request: 4/26/2023 Requestor: Rusty Spear

Department: Electric Dept Accting Code: 510-0000-11-3603-0000 Phone: 770-229-6406

Purchasing Use Only ⇓			**Finance Approval:**
Comment:			
Date Processed:	Date Posted to GPR:	Solicitation #:	
Outcome:			
Awarded Sole Source:	Issued PO/Contract:	Competitive Bid:	Protests:

* Sole Brands are specific items that may be available on the open market from multiple dealers. Sole BRAND purchases may possibly be treated as a single source if properly justified. Standardization throughout the City (i.e. Dell technology purchased direct from Dell for volume discounts and Ford fleet vehicles purchased from Speedway for warranty and other reasons) would be examples of sole brands treated as single sources.

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider variances from the design standards for residential in-fill properties in Medium Density Residential regarding architectural style and roof pitch for properties located at 314 and 316 E. Quilly Street. *Director of Planning & Development, Chad Jacobs will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

The applicant, Dennis Tidwell for Rockethouse Design & Build, is requesting variances from Article 6 Section 605B 3 a, f, and g of the residential infill design standards at 314 and 316 East Quilly Street. The applicant is proposing to develop two new single-family residential dwellings on two existing vacant infill lots. Due to the extreme size constraints of the properties, the infill regulations are the only option which will allow the lots to be buildable regarding lot size, house size and setbacks. Infill considers all properties within 400 feet of the subject tracts and allows new residential construction to as closely as possible mirror what is the existing development pattern which mostly likely predates the current zoning district requirements.

The applicant is proposing to develop two single family residential dwellings which will have a modern architectural style, building materials and flat roof. Proposed elevations are provided with the application.

STAFF RECOMMENDATION:

Planning & Development staff recommends CONDITIONAL APPROVAL of the variance request (23–VAR-03) at 314 and 316 East Quilly Street submitted by Dennis Tidwell for Rockethouse Design & Build to provide relief from the residential infill design standards of Sections 605B 3a, f, and g regarding architectural style, roof pitch and building materials with the following conditions:

a. The use of synthetic stucco, “dryvit” exterior insulation / finish systems and vinyl siding shall not be acceptable building materials.

b. Exterior elevations shall be approved by Planning & Development staff prior to issuance of building permits.

FINANCIAL IMPACT:

N/A

Submitted By:
Chad Jacobs

Meeting Date:
09/05/2023

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
Application, 314 and 316 E Quilly.pdf
314 and 316 E Quilly St VAR Staff Report.pdf

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR VARIANCE

Date Received: 3.24-23 Application Number: 23-VAR-03

➢ Project Name/ Description: E. QUILLY LOTS (MDR) Lot 11, 12

Address: 314 & 316 E QUILLY STREET, GRIFFIN, GA 30223

Parcel Number(s): 314 (007 16025) 316 (007 16025) Current Zoning: INFILL MDR Parcel(s) Size: 314 (2,536 SF) 316 (2,506 SF)

➢ Applicant Name: DENNIS TIDWELL

Address: 2302 PARKLAKE DRIVE, SUITE 146

City: ATLANTA State: GA Zip: 30345

Telephone Number(s): 678-580-8376 Email: DENNISTIDWELL@GMAIL.COM

➢ Property Owner Name: ROCKETHOUSE DESIGN & BUILD, LLC

Address: 2302 PARKLAKE DRIVE, SUITE 146,

City: ATLANTA State: GA Zip: 30345

Telephone Number(s): 678-580-8376 Email: DENNISTIDWELL@GMAIL.COM

I attest that this Variance Application, and all attachments, meet all applicable requirements of the City of Griffin ordinances and development guidelines, codes and regulations to the best of my knowledge.

Dennis Tidwell
Applicant Signature

DENNIS TIDWELL
Printed Name

3.24.23
Date

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR VARIANCE

Date Received: 3-24-23 Application Number: 23-VAR-03

➢ Applicant Name: DENNIS TIDWELL

Project Name/ Description: E. QUILLY LOTS (MDR) Lots 11, 12

Address: 314 & 316 E. QUILLY STREET, GRIFFIN, GA 30223

Applicable Zoning & Ordinance Section: 605 B, 605 F

➢ The following information must be submitted with the Variance Application:

- One (1) copy of a site plan, boundary survey, or Tax Map of the property

➢ Please provide written answers to the following questions to justify a request for Variance:

- For what reason is (are) the Variance(s) being requested, and why is it necessary for the development of the subject property?
- What special consideration(s) or circumstance(s) exist that is/ are peculiar to the subject property, and that is not applicable to other properties in the same zoning district, which makes the need for a Variance unique?
- Explain way and how the special condition(s) or circumstance(s) described in the question above are not self – imposed actions created by the property owner.
- Explain how the City of Griffin Unified Development Code (UDC) provisions or other regulations would cause unnecessary hardship and deprive the property owner of rights commonly enjoyed by other properties in the same zoning district.
- Explain how and why this is the minimum Variance required to allow reasonable use of the property.
- Explain how granting this Variance request would be consistent with the general intent and purpose of the City of Griffin Unified Development Code (UDC).
- Explain how this Variance will be beneficial to the surrounding properties and general public.

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR VARIANCE

Date Received: 3-24-23 Application Number: 23-VAR-03

OWNER'S AUTHORIZATION

This is to certify that: DENNIS TIDWELL is the Property Owner or Legal Representative of the Owner holding interest in the property that is the subject of the attached application.

By execution of this form, authorization is given to the person named as "Applicant" below, acting on behalf of the owner, to file for and pursue a request for approval of the following.

☐ Rezoning ☑ Variance ☐ Special Use

☐ Development Plan ☐ Plat Approval ☐ Temporary Use

Applicant Name: DENNIS TIDWELL, ROCKETHOUSE DESIGN & BUILD, LLC

Property Owner Signature	DENNIS TIDWELL Printed Name	3-24-23 Date
Legal Representative Signature	Printed Name	Date

Notary Signature

Seal: JENNIFER WRIGHT NOTARY PUBLIC WALTON COUNTY, GEORGIA My Commission Expires December 13, 2025

Commission Expiration Date: 12/13/2025

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR VARIANCE

Date Received: 3-24-23 Application Number: 23-VAR-03

CONFLICT OF INTEREST DISCLOSURE

Have you, within the two (2) years immediately preceding the filing of this application, made campaign contributions aggregating $250.00 or more to a member of the Board of Commissioners, a member of the Planning & Zoning Board, or any other government official who will consider this application?

☐ Yes ☑ No

➢ If **yes**, please complete the following section:

- Name and position of Government Official:

- Please list the date and amount of contribution(s) (aggregate total of $250.00 or more).

Applicant Signature | Dennis Towell (Printed Name) | 3-24-23 (Date)

Hello All,

My name is Dennis Tidwell, I am a modern home builder in the metro Atlanta area. My partners and I discovered Downtown Griffin earlier this year. We believe that there is really something special happening here. The work that was done in the Downtown core and is continuing to be done is very impressive. We believe that Downtown Griffin is one of the best kept secrets in GA. This is a great opportunity for young professionals to move to Griffin to live, work and play.

In the last 30 years, I have developed property all over the Atlanta area and I have never seen a better residential opportunity than what is currently happening right now in downtown Griffin. The current housing stock around the downtown core consists of dilapidated or vacant properties. The city has been very aggressive in fighting blight, but re-development has been very slow in this area. We are currently working to develop new modern homes in this neighborhood. We believe that our small modern home plans will bring young college-educated buyers to Griffin. These small MDR lots afford entry level buyers the opportunity to live in a great walkable neighborhood at the most affordable prices in the metro area.

In a recent Redfin survey, 34% of respondents have already moved to a different city or area and just as many (33%) would like to. Working from home has afforded many the opportunity to live in places 50 miles or more from the main office. This and the affordability crisis in major cities have caused what many refer to as the "Donut-Effect". Where many people are choosing to live in more affordable areas, leaving expensive inner cities to come to places like Griffin, GA.

Griffin has so much to offer, but also has many challenges as described in the latest housing study (2018-2038 Comprehensive Plan). Here are just a few of the Downtown area's issues:

- Very little residential or mixed-use development in the downtown core. Most of the proposed development is happening outside the downtown core.
- Only 22% of Griffin residents above age 25 has an associate, bachelor, or professional degree compared to 35% average in GA
- 12.7% of the Griffin parcels are currently vacant. Many are in the downtown core. This area also has the lowest owner-occupancy rate in Spaulding County (24.1%)

The plan stressed the need to ***"promote an adequate range of safe, affordable, inclusive, and resource efficient housing in the community. This may be achieved by encouraging development of a variety of housing types, types, sizes, costs, and densities in each neighborhood"***. We believe that all these goals are achievable with strong partnerships. We believe that now is the right time to bring new, younger residents to the downtown core. This can be made possible by offering high quality entry-level housing in the depressed downtown neighborhood. We are uniquely able to produce below-market-priced small modern homes that can attract these young buyers to Griffin.

We have purchased our first two "In-fill lots" at 314 and 316 E Quilly. We are prepared to build these out as a model for new development in this overlooked community. Although we firmly believe that our vision is completely in-line with the Current 2018-2038 Comprehensive Development Plan, it does not meet the current zoning requirement for roof pitch (605F) and Style (605B). We do meet all other "In-fill" requirements. We ask that you grant us a variance on 605(F) and 605(B). This will allow us to achieve the City's CDP goals for this underdeveloped neighborhood. We believe this new development will bring the desperately needed patronage to the walkable Downtown shops without adding any parking concerns.

- For what reason are the variances being requested, and why is it necessary for the development of the subject property?
    - The 2018-2038 Comprehensive Development Plan stressed the need to ***"promote an adequate range of safe, affordable, inclusive, and resource efficient housing in the community. This may be achieved by encouraging development of a variety of housing types, sizes, costs, and densities in each neighborhood"***. The city has yet to implement any zoning changes to allow this. The issues identified in the housing study continue today. We believe these changes are needed to achieve the city's goals and jumpstart quality development in this neighborhood.

- What special considerations or circumstance exist that is peculiar to the subject property that is not applicable to other properties in the same zoning district, which makes the need for a variance unique?
    - The existing housing stock in this neighborhood is in very poor condition. Many more homes have been rendered obsolete due to storm damage. These lots like many on this street and block have lost their home due to blight and the city efforts to provide clean new development, but that has not occurred. This development is a new type that will encourage many young buyers to our area and turn the overabundance of empty lots into tax generating property.

- Explain why and how the special conditions or circumstance described in the question above are not self-imposed actions created by the owner.
    - High-quality affordable entry level homes have been a top priority for the city for years. Development in this neighborhood has been a top priority for the city for years. Very little has happened. Low quality affordable rental homes have only been developed in the last 20 years and only a small amount. New development styles are expressed in the CDP and is frankly needed to attract young millennial buyers. As developers, we would not move forward with the traditional housing stock development that has failed to create owner-occupied homes.

- Explain how the city of Griffin Unified Development Code (UDC) provisions or other regulations would cause unnecessary hardship and deprive the property owner of the rights commonly enjoyed by other properties in the same zoning district.
    - We believe that the UDC does not reflect the demands of the current real estate market and vision of the community as expressed in the 2018-2038 CDP. No update to the UDC code has been made based on the recommendations made. This is likely the reason why very little development in the district for medium density residential (MDR) development has been made. Most all development in recent years have been low quality rental properties which was expressly stated as "undesirable" in the CDP.

- Explain how and why this is the minimum variance required to allow reasonable use of the property.
    - Our proposal fits within all "infill" requirements. The allowance of a low roof pitch does not impact any neighboring homes with encroachments or violations of the neighbors right to enjoyment of their property.

- Explain how granting this Variance Request would be consistent with the general intent and purpose of the city of Griffin Unified Development Code (UDC).
- The UDC was updated to allow/encourage "**infill development**". The 2018-2038 CDP expressly calls for "***a variety of styles, sizes, costs and densities***." The proposed development is the type that is desperately needed in the neighborhood and sought after by the real estate market.

- Explain how this Variance will be beneficial to the surrounding properties and general public.
    - The city of Griffin has done such a great job re-developing downtown and is committed to the success of the downtown shop owners and stakeholders. We all enjoy downtown, but realize the need to attract better shops, restaurants and bars. This can happen if these shop-owners are supported properly. Our property is in the neighborhood just north of Downtown, within a ten-minute walk to downtown. Unfortunately, most of the current residents live below the poverty-level and cannot support downtown. Our projects will not displace any current residents (we only build on empty lots). Our goal is to provide high-end affordable entry-level homes that will attract new buyers to the city. These new homeowners will have the disposable income to properly support downtown businesses. Griffin Modern LLC, has access the ability to develop over 100 homes in this neighborhood within the next five years. We believe that these first two homes will show proof of concept. Demonstrating the high-quality, innovative design, and affordability to attract buyers to our great downtown neighborhood. We believe that Downtown Griffin and Griffin Modern LLC will be a great partnership.

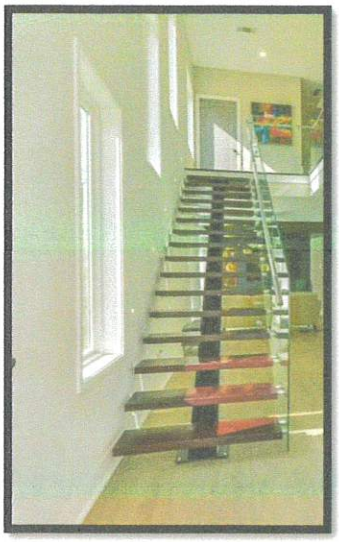
Sincerely,

Dennis Tidwell,

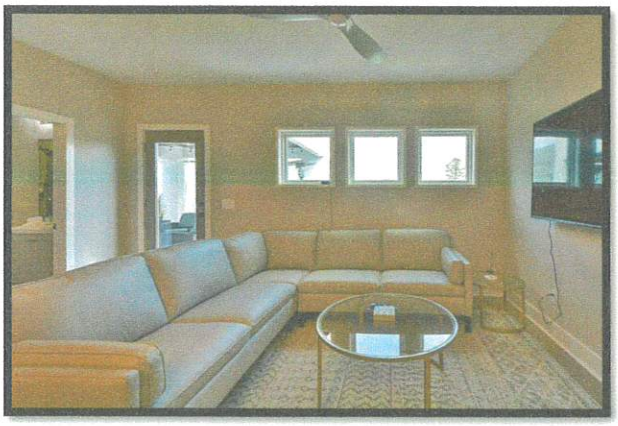


Griffin Modern, LLC
Rockethouse Design and Build LLC
2302 Parklake Drive, Suite 146
678-580-8376

Examples of Proposed homes for 314 and 316 E Quilly Street



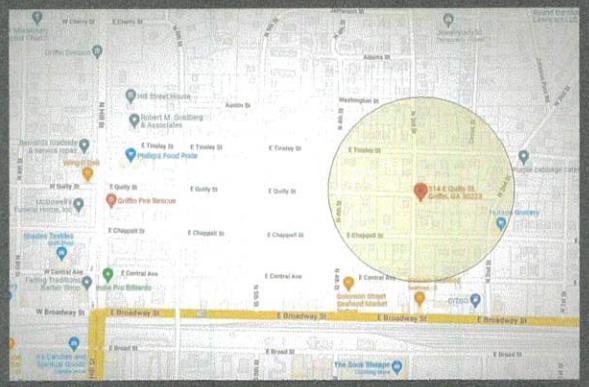












AREA MAP- 314 E Quilly Street
Griffin, GA 30223



RELEASED FOR CONSTRUCTION 1-12-23

PROPERTY OWNER:
Griffin Modern, LLC

BUILDER INFORMATION:
Dennis Tidwell
Rockethouse Design and Build, LLC
2302 Parklake Drive, Suite 146
Atlanta, GA 30345
GA Lic: RBQA005765

24- HOUR CONTACT:
Dennis Tidwell
dennistidwell@gmail.com
678-580-8376

Scope of work:
2-story Single Family Home
with Slab Foundation

GRIFFIN MODERN
AFFORDABLE LUXURY MODERN HOMES

Applicable Building Codes:

International Building Code, 2018 Edition, with Georgia Amendments (2020)
International Residential Code, 2018 Edition, with Georgia Amendments (2020)
Prescriptive Deck Details, 2014 Edition, with current GA Admendments (2015)
International Fire Code, 2018 Edition, with Georgia Amendments (2020)
International Plumbing Code, 2018 Edition, with Georgia Amendments (2020)
International Mechanical Code, 2018 Edition, with Georgia Amendments (2020)
International Fuel Gas Code, 2018 Edition, with Georgia Amendments (2020)
National Electrical Code, 2017 Edition, with no Georgia Amendments (Effective 1/1/2018)
International Energy Code, 2015 Edition, with Georgia Supplements and Amendments (2020)
2018 NFPA 101 - Life Safety Code with State Amendments (2020)

HEATED SQUARE FOOTAGE

Main Floor:	604 SF
Second Floor:	536 SF
	1,140 SF

PLAN DOCUMENTS

A101- MAIN FLOOR PLAN
A102- SECOND FLOOR PLAN
A103- ROOF PLAN
A104- FOUNDATION PLAN
A105- ELEVATIONS
A106- ELECTRICAL PLAN
A107- FRAMING NOTES
A108- WALL SECTION
A109- STRUCTURAL PLAN
A110- STRUCTURAL PLAN

Ward Plan

NUMBER	DATE	DESCRIPTION

Owner: Griffin Modern LLC

314 E Quilly Street
Griffin, GA 30223

DRAWINGS PROVIDED BY:
Rockethouse Design & Build, LLC
2302 Parklake Drive suite 146.
Atlanta, GA 30345

DATE: 10-25-2022

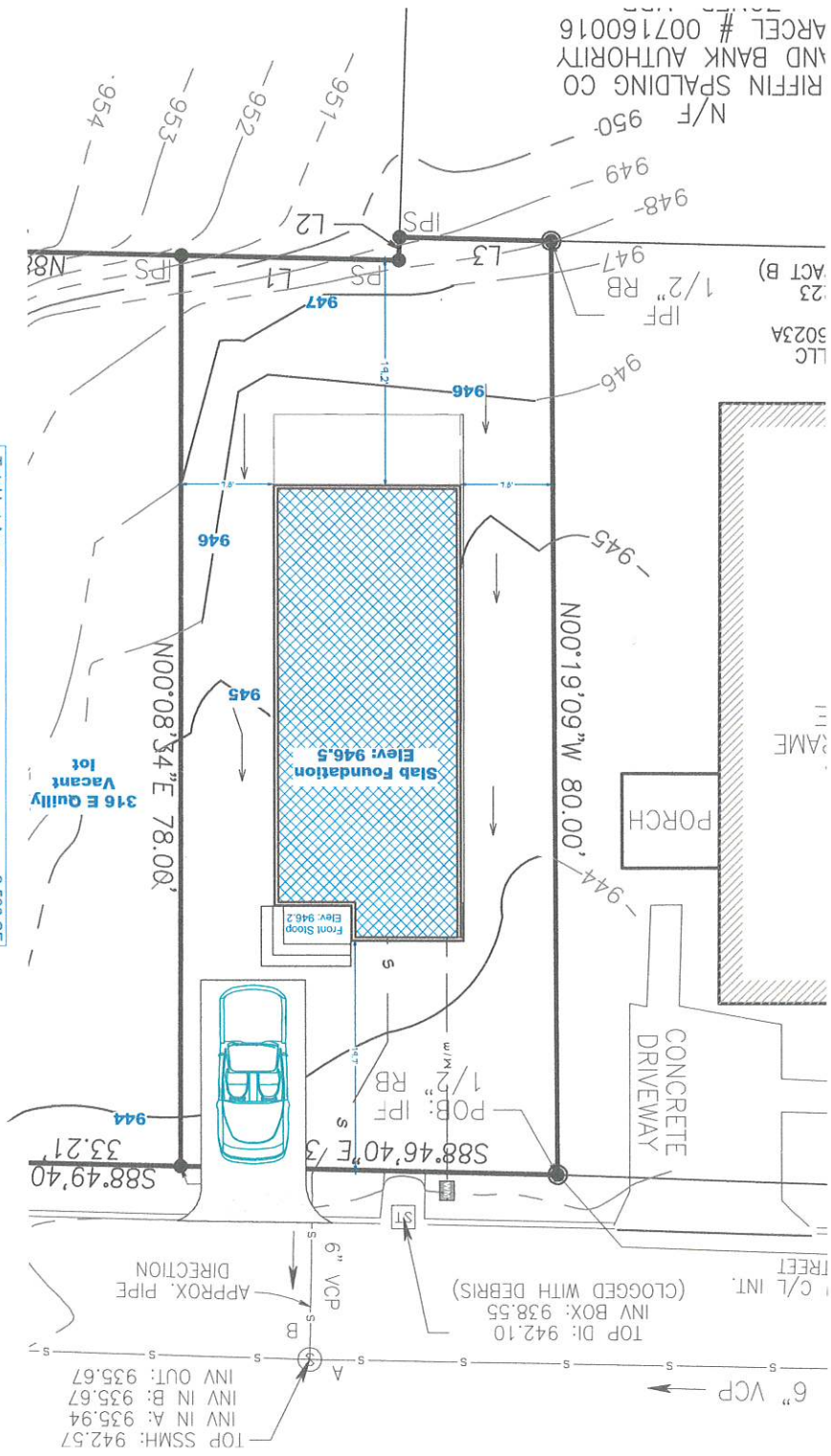
SCALE:

SHEET: A-100

PROPOSED SITE PLAN

Total Lot Area:	2,530 SF
House and porches	754 SF
Driveway	150 SF
	904 SF

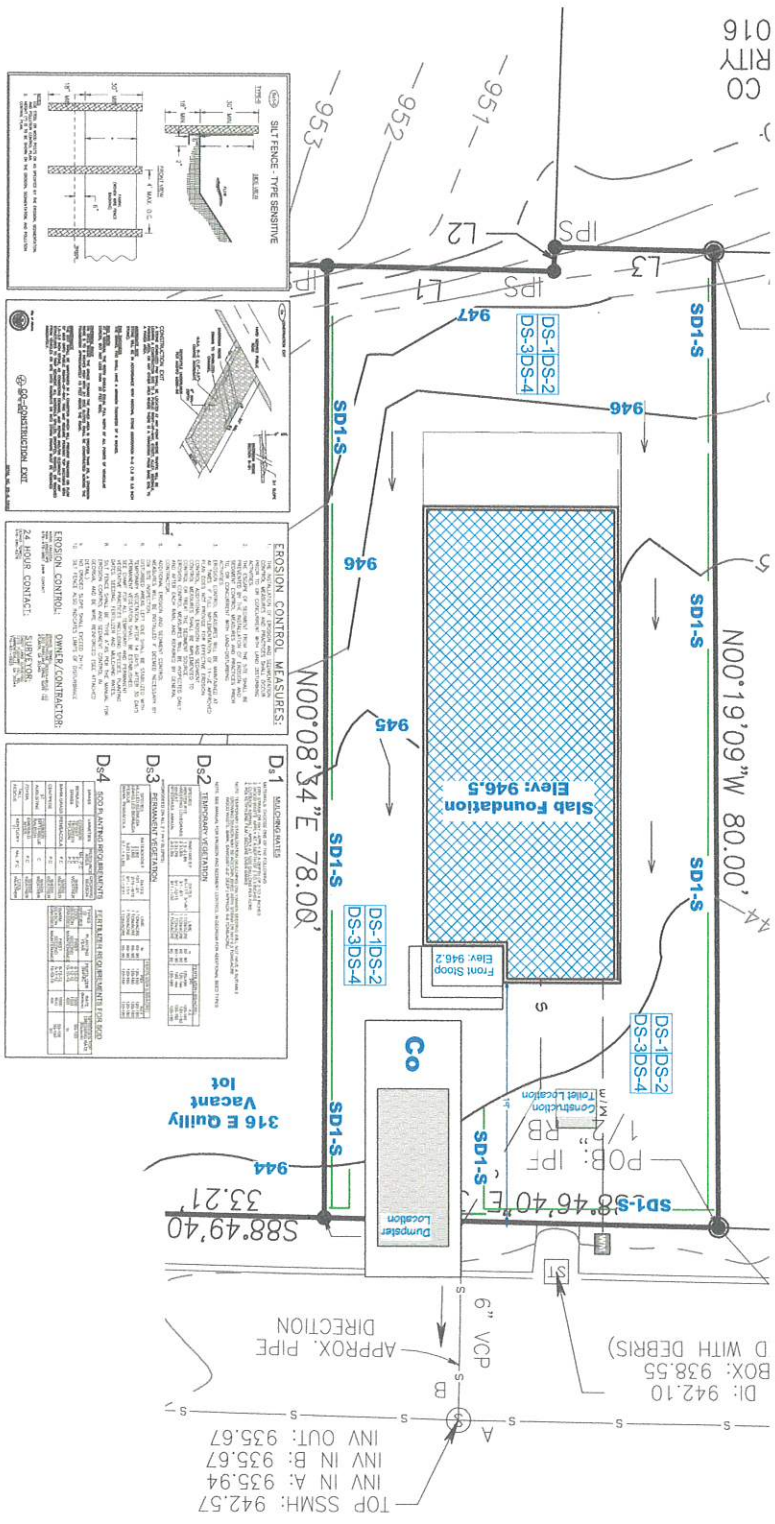
PROPOSED LOT COVERAGE: (904/2530)= 35.7%



RELEASED FOR CONSTRUCTION 1-12-23

SHEET:		DRAWINGS PROVIDED BY:	314 E Quilly Street	Owner:	REVISION TABLE		
SCALE:	1"=10'	Rockethouse Design & Build, LLC	Griffin, GA 30223	Griffin Modern LLC	NUMBER	DATE	REVISED BY
DATE:	10-25-2022	2302 Parklake Drive suite 146, Atlanta, GA 30345					DESCRIPTION

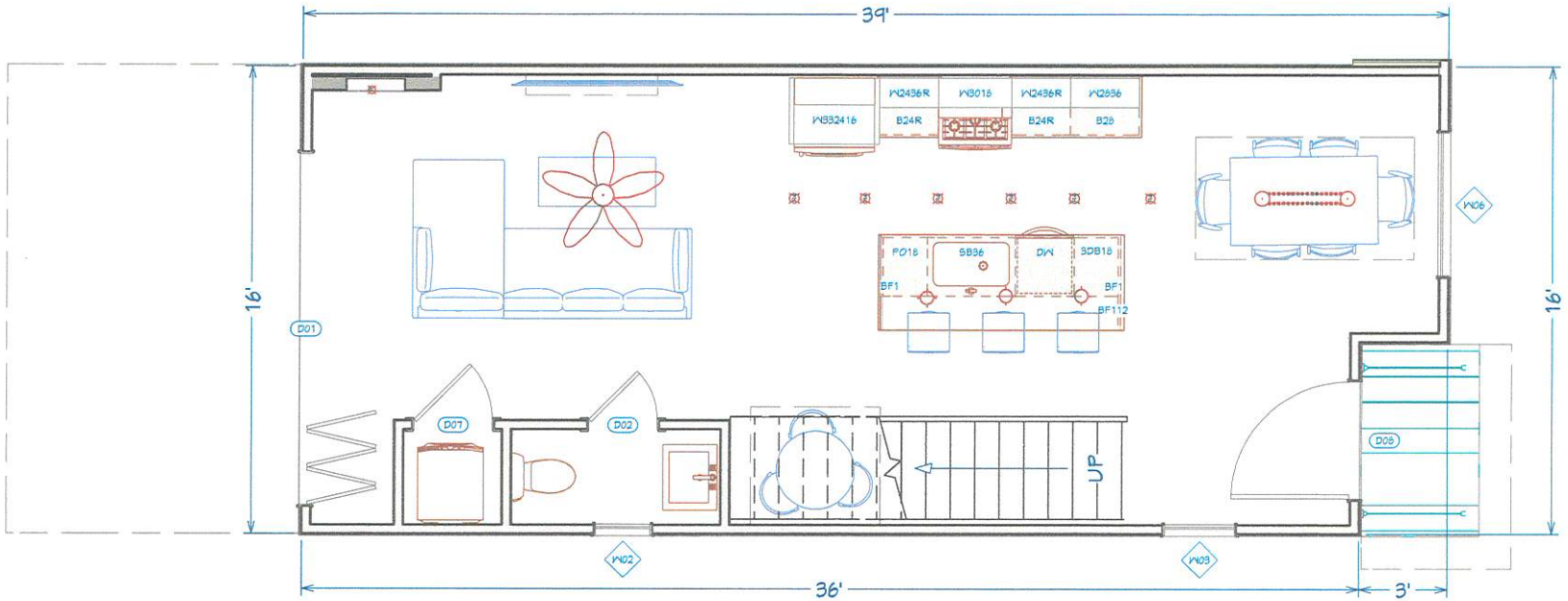
EROSIAN PLAN



RELEASED FOR CONSTRUCTION 1-12-23

SHEET:	SCALE:	DATE:	DRAWINGS PROVIDED BY:		Owner:	REVISION TABLE			
		10-25-2022	Rockethouse Design & Build, LLC 2302 Parklake Drive suite 146, Atlanta, GA 30345	314 E Quilly Street Griffin, GA 30223	Griffin Modern LLC	NUMBER	DATE	REVISED BY	DESCRIPTION

RELEASED FOR CONSTRUCTION 1-12-23



LIVING AREA
604 SQ FT

DOOR SCHEDULE							
NUMBER	LABEL	QTY	FLOOR	SIZE	WIDTH	HEIGHT	R/O
D01	12068	1	1	12068 R EX	144 "	80 "	146"X82 1/2"
D02	2468	1	1	2468 L IN	28 "	80 "	30"X82 1/2"
D07	2868	1	1	2868 L IN	32 "	80 "	34"X82 1/2"
D08	4068	1	1	4068 L EX	48 "	80 "	50"X83"

WINDOW SCHEDULE									
NUMBER	LABEL	QTY	FLOOR	SIZE	WIDTH	HEIGHT	R/O	EGRESS	TEMPERED
W02	2040SC	1	1	2040SC	24 "	48 "	25"X49"		
W03	2650FX	1	1	2650FX	30 "	60 "	31"X61"		YES
W06	5060FX	1	1	5060FX	60 "	72 "	61"X73"		YES

Main Floor

NUMBER	DATE	DESCRIPTION

REVISION DATE

Owner: Griffin Modern LLC

314 E Quilly Street
Griffin, GA 30223

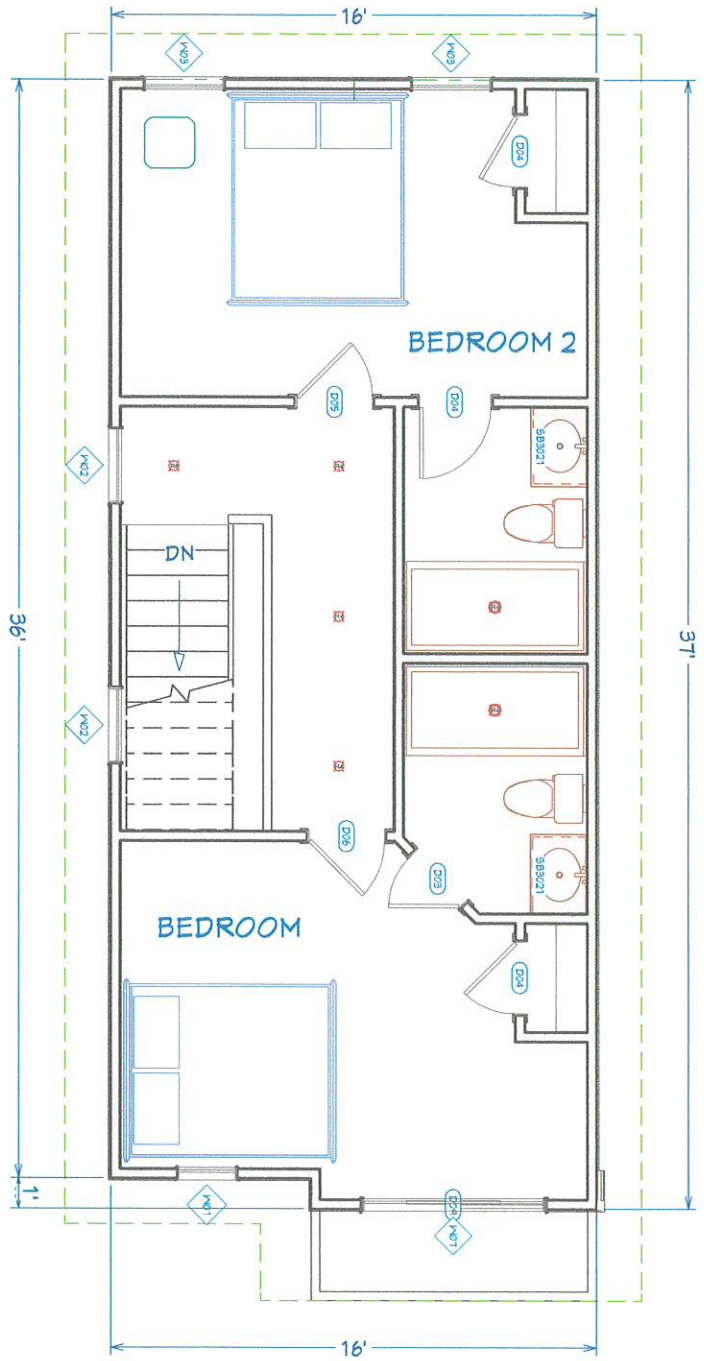
DRAWINGS PROVIDED BY:
Rockethouse Design & Build, LLC
2302 Parklake Drive suite 146,
Atlanta, GA 30345

DATE: 10-25-2022

SCALE: 1/4"

SHEET: A101

Working Plan View



LIVING AREA
536 SQ FT

DOOR SCHEDULE

NUMBER	LABEL	QTY	FLOOR	SIZE	WIDTH	HEIGHT	R/O
D03	2468	1	2	2468 L IN	26 "	80 "	30"X82 1/2"
D04	2468	3	2	2468 R IN	28 "	80 "	30"X82 1/2"
D05	2668	1	2	2668 L IN	30 "	80 "	32"X82 1/2"
D06	2668	1	2	2668 R IN	30 "	80 "	32"X82 1/2"
D09	6080	1	2	6080 R EX	72 "	96 "	74"X99"

WINDOW SCHEDULE

NUMBER	LABEL	QTY	FLOOR	SIZE	WIDTH	HEIGHT	R/O	EGRESS	TEMPERED
W01	2020FX	3	2	2020FX	24 "	24 "	25"X25"		
W02	2650FX	2	2	2650FX	30 "	60 "	31"X61"		YES
W03	2850SC	2	2	2850SC	32 "	60 "	33"X61"	YES	YES
W07	6120FX	1	2	6120FX	72 1/2 "	24 "	73 1/2"X25"		

RELEASED FOR CONSTRUCTION 1-12-23

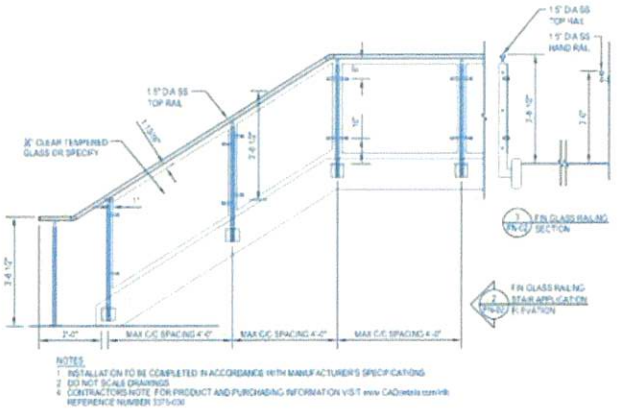
SHEET:	SCALE:	DATE:	DRAWINGS PROVIDED BY:		Owner:	REVISION TABLE			
A102	1/4"	10-25-2022	Rockethouse Design & Build, LLC 2302 Parklake Drive suite 146, Atlanta, GA 30345	314 E Quilly Street Griffin, GA 30223	Griffin Modern LLC	NUMBER	DATE	REVISED BY	DESCRIPTION

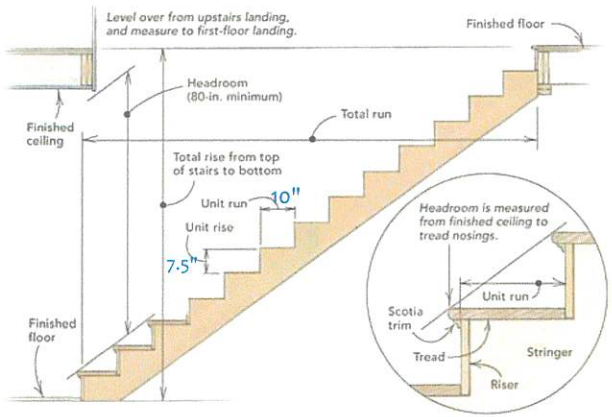
RELEASED FOR CONSTRUCTION 1-12-23

Envelope Insulation Summary:

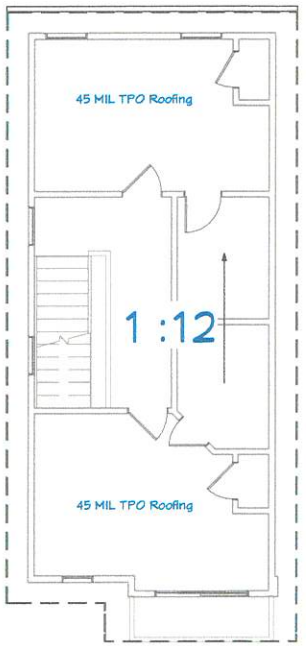
- List the R-Value for the following components:

Flat ceiling/roof: __R-30___ Sloped/vault ceiling: ___R-19___
Exterior wall: ____R-13___ Above grade mass wall: _R-13____
Attic kneewall: ___R-19____ Attic kneewall sheathing: _R-1___
Crawlspace stud wall: __N/A_____ Crawlspace continuous: _N/A_____
HVAC Ducts: ___R-6____ Floors over unconditioned space: _R-30__
Cantilevered Floor: __R-30__ Other insulation: _____





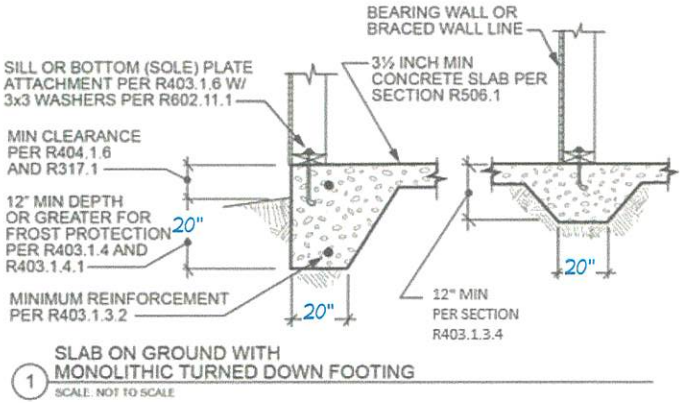
STAIR DETAILS



ROOFING PLAN

Owner:	Griffin Modern LLC
	314 E Quilly Street Griffin, GA 30223
DRAWINGS PROVIDED BY:	Rockethouse Design & Build, LLC 2302 Parklake Drive suite 146, Atlanta, GA 30345
DATE:	10-25-2022
SCALE:	
SHEET:	A104

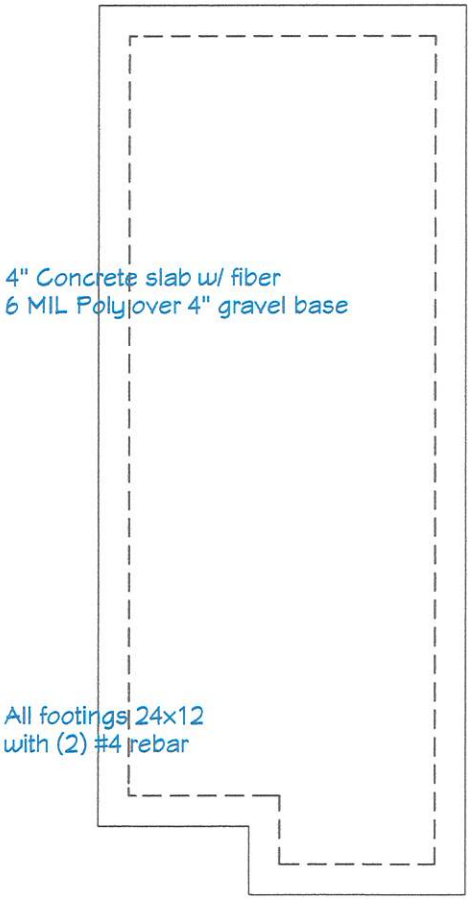
RELEASED FOR CONSTRUCTION 1-12-23



1 SLAB ON GROUND WITH MONOLITHIC TURNED DOWN FOOTING

SCALE: NOT TO SCALE

TERMITE TREATEMENT:
Contractor will use Centricon Termite system by Dow Chemicals
Specs on this product can be found on their website at:
http:msdssearch.dowl publishedliterature



FOUNDATION PLAN

NUMBER	DATE	REVISED BY	DESCRIPTION

Owner: Griffin Modern LLC

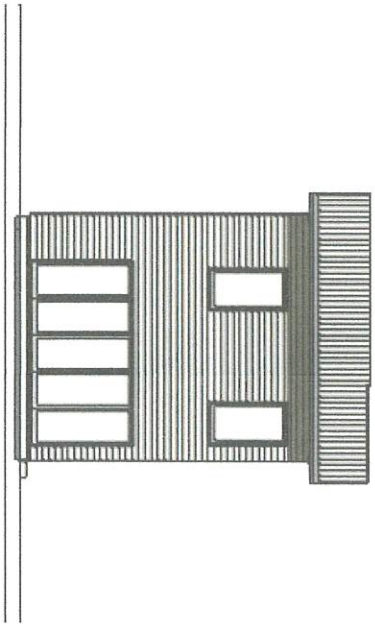
314 E Quilly Street
Griffin, GA 30223

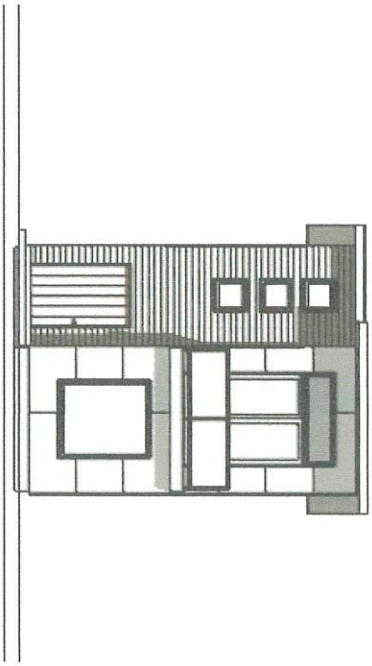
DRAWINGS PROVIDED BY:
Rockethouse Design & Build, LLC
2302 Parklake Drive suite 146,
Atlanta, GA 30345

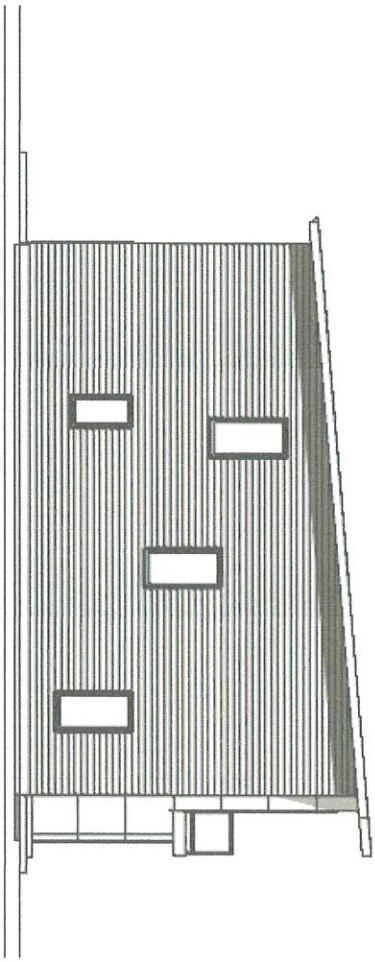
DATE: 10-25-2022

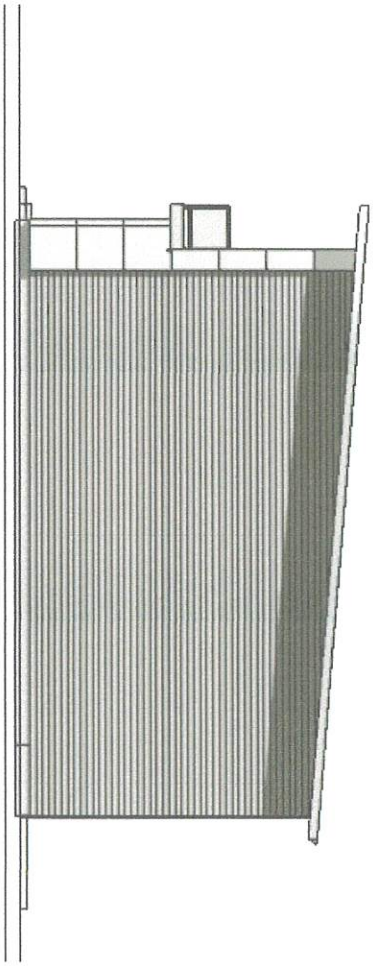
SCALE:

SHEET: A105









RELEASED FOR CONSTRUCTION 1-12-23

SHEET:	SCALE:	DATE:	DRAWINGS PROVIDED BY:		Owner:	REVISION TABLE	
A106		10-25-2022	Rockethouse Design & Build, LLC 2302 Parklake Drive suite 146, Atlanta, GA 30345	314 E Quilly Street Griffin, GA 30223	Griffin Modern LLC	NUMBER / DATE / REVISED BY / DESCRIPTION	ROCKETHOUSE

ELECTRICAL PLAN

RELEASED FOR CONSTRUCTION 1-12-23

SHEET: A107	SCALE:	DATE: 10-25-2022	DRAWINGS PROVIDED BY: Rockethouse Design & Build, LLC 2302 Parklake Drive suite 146, Atlanta, GA 30345	314 E Quilly Street Griffin, GA 30223	Owner: Griffin Modern LLC	REVISION TABLE: NUMBER / DATE / REVISED BY / DESCRIPTION	

RELEASED FOR CONSTRUCTION 1-12-23

STRUCTURAL GENERAL NOTES:

1. GENERAL
a. Provide construction conforming to the 2012 International Residential Code with the latest State Amendments. Reference to other standards, specifications, or codes means the latest standard or code published and adopted.
b. The structural general notes apply except where indicated otherwise on the drawings or in the specifications. A detail shown for one condition applies for all like or similar conditions even though not specifically indicated on the drawings.
c. Verify all existing conditions, dimensions, and elevations before starting work. Notify the Architect and Structural Engineer of Record in writing of any discrepancy.
d. The structure is able to resist design loads only when structural work is complete. During construction, the structure is not self-supporting. The Contractor is solely responsible for the design, adequacy, and safety of erection bracing, shoring, temporary supports, and all other means, methods, techniques, sequences, and procedures of construction.
e. Coordinate the structural contract documents with documents from architectural, mechanical, electrical, plumbing, civil, and all other consultants. Notify the Architect and Structural Engineer of Record in writing of any conflict and/or omission.
f. Coordinate and verify floor and roof opening sizes and locations with architectural, mechanical, plumbing, and electrical drawings. For additional openings not shown on the structural drawings refer to the architectural and mechanical drawings.
g. Review of the submittals and/or shop drawings by the Structural Engineer of Record is only for general conformance with the contract documents and does not relieve the Contractor of the responsibility to review and check shop drawings before submittal to the Structural Engineer of Record. The Contractor must review and stamp all submittals prior to submission. The Contractor remains solely responsible for errors and omissions associated with the preparation of shop drawings as they pertain to member sizes, details, and dimensions specified in the contract documents. Do not begin fabrication until shop drawings are completed and reviewed by the Structural Engineer of Record.
h. Electronic drawing files or model files will not be provided to the Contractor or subcontractors, unless agreed to otherwise for additional costs.
i. Do not make shop drawings using reproductions of the contract documents or referencing the contract documents.

2. EXISTING CONDITIONS
a. Renovation of existing structures requires thorough coordination of the contract documents with existing conditions. The Contractor must verify all relevant existing conditions, dimensions, and details prior to beginning construction. Report any deviations from conditions or dimensions shown on the contract documents to the Architect and Structural Engineer of Record for review of the design and possible revision of the contract documents.
b. The nature of structural demolition and stabilization is inherently uncertain. The exact condition and capacity of each structural element cannot be verified prior to the commencement of work. As a result, it is imperative to report any discrepancies between the contract documents and actual field conditions, as well as any element of questionable structural integrity immediately to the Architect and Structural Engineer of Record for review.
c. No attempt has been made to define each specific structural element that must be removed, enhanced, or replaced. It is the responsibility of the Contractor to review the condition of individual elements, particularly rafters, joists, and structural deck boards, to determine which elements can be salvaged, which elements must be replaced, and which elements are questionable. The Contractor should consult with the Architect and Structural Engineer of Record to determine the appropriate procedure for handling elements in questionable condition.
d. Dimensions of or to existing elements shown on design drawings may not be accurate to necessary construction tolerances. Contractor to verify conditions in field and coordinate with design drawings, particularly for elements that will be fabricated off-site.

3. REINFORCED CONCRETE
a. Provide reinforced concrete conforming to the following standards:
- ACI 301-10, Specifications for Structural Concrete for Buildings
- ACI 318-11, Building Code Requirements for Structural Concrete
- ACI 302.1R-04, Guide for Concrete Floor and Slab Construction
- ACI 360R-10, Guide to Design of Slabs-on-Ground

b. All concrete shall be normal weight 3000 psi compressive strength at 28 days unless noted otherwise.
c. Provide concrete with maximum water-to-cementitious material materials ratio of 0.50.
d. Concrete permanently exposed to weather shall contain between 3 and 5% entrained air by volume.
e. Fully document and submit for review the proposed materials and mix design for all concrete. The Contractor is responsible for obtaining the required design strength. All concrete test data must be available at the job site.
f. The use of calcium chloride, chloride ions, or other salts is not permitted.
g. Place concrete at a slump of 5" ± 1".
h. Unless noted otherwise, provide construction or contraction joints in slabs-on-grade such that the maximum area between joints does not exceed 225 square feet with the length not exceeding twice the width.
i. The location of construction joints requires the approval of the Structural Engineer of Record. Unless noted otherwise, thoroughly roughen by mechanical means and clean construction joints.
j. Unless noted otherwise, provide vertical control joints in basement walls and retaining walls with a maximum spacing of 20'-0" on center and 3/4" deep v-chamfer on both faces. Place construction joints at control joint locations. Provide keys in all construction joints. Interrupt half of the specified horizontal reinforcement at control joints. Center chamfer strips between vertical reinforcing bars.
k. Chamfer or round all exposed corners a minimum of 3/4".
l. Detail concrete reinforcement according to ACI SP-66 detailing manual. Submit shop drawings for approval, showing all fabrication dimensions and locations for placing concrete reinforcing and accessories. Do not begin fabrication until shop drawings are completed and reviewed by the Structural Engineer of Record. Unless specifically approved otherwise, detail all concrete walls and beams in elevation.
m. Unless noted otherwise, provide reinforcing steel conforming to ASTM A615, Grade 60.
n. Provide welded wire fabric mesh in flat sheets conforming to ASTM A185 and ASTM A82. Rolls are not permitted. Lap welded wire fabric a minimum of 6" at each splice.
o. Fiber reinforcing may be substituted for welded wire fabric in slabs-on-grade with the approval of the Structural Engineer of Record. Provide macro fiber reinforcing conforming to ASTM C1116, Type III. Use Strux 90/40, Forta Ferro, or Fibermesh 650; 100% virgin polypropylene fibrillated fibers as directed by the fiber reinforcing manufacturer with approval of the Structural Engineer of Record.
p. Tie all reinforcing steel and embedded items securely in place prior to placing concrete. Provide sufficient supports to maintain the position of the reinforcement within specified tolerances during all construction activities. "Sticking" dowels, anchor rods, or other embedded items into wet concrete is not permitted.
q. Provide corner bars at all corners and intersections of all footings, beams, and walls.
r. Lap concrete reinforcing as shown in the "Concrete Tension Lap Splice Length Schedule."
s. The placement of all reinforcing steel must be reviewed by a Professional Engineer registered in the Project State or by a representative responsible to him per ACI 318, 1.3.1.
t. Unless noted otherwise, provide the following concrete cover on all reinforcing steel:

Concrete against earth (not formed):	3"
Formed concrete exposed to earth or weather:	
#6 through #18 bars:	2"
#5 bars and smaller:	1 1/2"

u. Do not place pipes or ducts with a maximum dimension exceeding one-third the slab or wall thickness within the slab or wall unless specifically shown and detailed on the structural drawings.
v. Do not weld or tack weld reinforcing steel unless approved or directed by the Structural Engineer of Record. Provide reinforcing steel conforming to ASTM A706, Grade 60 where welding is approved or directed.

4. STRUCTURAL STEEL
a. Provide structural steel detailing, fabrication, and erection conforming to the following standards:
- AISC 303-05, Code of Standard Practice for Structural Steel Buildings and Bridges
- AISC 325-11, Steel Construction Manual, 14th Edition
- AISC 326-09, Detailing for Steel Construction, 3rd Edition
- AISC 360-10, Specification for Structural Steel Buildings
- AWS D1.1-10, Structural Welding Code - Steel

a. Provide steel shapes made of material conforming to the following standards, unless noted otherwise:

Wide Flange Shapes and WT Shapes	ASTM A992
Angles and Channels	ASTM A36
Plates	ASTM A572, Grade 50
Hollow Structural Sections (HSS)	ASTM A500, Grade B
Steel Pipe	ASTM A53, Type E or S, Grade B

a. Unless noted otherwise, provide anchor rods for cast-in-place conditions in concrete that conform to ASTM F 1554, Grade 36 or Grade 55-S1. Unless noted otherwise, install connections so they are snug-tight.
b. Unless noted otherwise, provide anchors for post-installed conditions in concrete that conform to manufacturer's requirements. Install connections so they are pre-tensioned per manufacturer's specifications.
c. Unless noted otherwise, make all connections with 3/4" minimum diameter ASTM A 325 bolts with threads included in the shear plane. Unless noted otherwise, install connections so they are pre-tensioned. Calibrate tightening methods used so they are in conformance with Section 8, Installation and Tightening of RCSC "Specification for Structural Joints using High Strength Bolts", 2009. Use one of the following tightening methods: calibrated wrench, direct tension indicator, or alternative bolt with twist off element. Do not use turn of the nut method, unless continuously observed by testing agency.
d. Make all welded connections in accordance with AWS D1.1, using type E70XX electrodes. Use only certified welders. Proof of certification must be maintained at the job site.
e. Unless specifically detailed on the plans or on the "Steel Beam Reaction Shear Connection Schedule", provide the following beam connections:
1. Where beam reactions are shown, provide connections to develop the reaction shown.
2. Where beam reactions are not shown, provide connections to develop one-half the total uniform load capacity shown in the Maximum Total Uniform Load Tables, in Part 3 of the Steel Construction Manual.
3. Where reactions are subject to eccentricity, the eccentricity must be accounted for.
f. Submit shop drawings prepared in accordance with AISC 326. Provide complete welding information using AWS symbols. Use prequalified welded joints per the Steel Construction Manual and AWS D1.1. Do not begin fabrication until shop drawings are completed and reviewed by the Structural Engineer of Record.
g. Do not use gas cutting torches to correct fabrication errors in structural steel framing.
h. Provide temporary bracing for structural steel framing until all permanent bracing, moment connections, and floor/roof decks (diaphragms) are completely installed.
i. Unless noted otherwise by specifications or drawings, coat steel as follows:
1. Steel lintels and brick ledges: G60 galvanized finish
2. Steel encased in concrete, steel enclosed in walls, surfaces to receive fireproofing, connections designated as friction type, surfaces to be welded, or surfaces receiving welded studs or DBAs in the field: Cleaned bare steel
3. Remainder: Primed with exterior or interior steel ship coating to 3 mils thickness.

5. STRUCTURAL LUMBER
a. Provide Structural lumber conforming to the following standards:
- ANSI/AF&PA NDS-12, National Design Specification for Wood Construction
- ANSI/AF&PA SDPWS-08, Special Design Provisions for Wind and Seismic
- DOC PS2, Performance Standard for Wood-Based Structural-Use Panels
- ANSI/AITC A190.1-07, American National Standard, Structural Glued Laminated Timber
- APA PRI-400-12, Performance Standard for APA EWS I-Joists

b. Unless noted otherwise, provide #2 Grade Southern Yellow Pine (SYP) or equivalent for dimensional framing lumber. Unless noted otherwise, provide #3 Spruce-Pine-Fir (SPF) (Not SPF-S) or #3 Hem-Fir or equivalent for stud lumber and other miscellaneous framing/blocking.
c. Provide American Plywood Association (APA) rated sheathing with an exposure classification of exposure 1, unless noted otherwise. Refer to the construction documents for thickness and span rating. Store structural sheathing in accordance with the manufacturer's recommendations.
d. Provide Laminated Veneer Lumber (LVL) beams with a minimum allowable bending stress (Fb) of 2850 PSI and a minimum modulus of elasticity (E) of 2000 KSI.
e. Provide Parallel Strand Lumber (PSL) beams with a minimum allowable bending stress (Fb) of 2900 PSI and a minimum modulus of elasticity (E) of 2000 KSI.
f. Provide PSL columns with a minimum allowable compression stress parallel to grain (Fc) of 2500 PSI and a minimum modulus of elasticity (E) of 1800 KSI.
g. Provide Glu-Laminated timber (Glulam) with a minimum allowable bending stress (Fb) of 2400 PSI and a minimum modulus of elasticity (E) of 1700 KSI.
h. Provide Wood I-Joists manufactured in accordance with APA PRI-400, Performance Standard for APA EWS I-Joists. Store, handle, and install wood I-Joists in accordance with the manufacturer's instructions and recommendations.
i. All wood fastenings must conform to Part 10 of the National Design Specification.
j. Fastenings not indicated on plans and details must be in accordance with Table R602.3 of the 2012 International Residential Code.
k. Unless noted otherwise, toe nailing and end nailing are acceptable for bearing type connections. Provide metal connectors for all other connections.
l. Provide common wire nails unless noted otherwise on the drawings or recommended otherwise by the framing connector manufacturer.
m. Provide fasteners and metal framing hardware with a corrosion resistant metal or with a minimum G90 galvanized finish. For metal in contact with pressure treated lumber provide stainless steel or G185 galvanized finish.
n. Unless noted otherwise, provide blocking or bridging 8'-0" on center maximum and at all bearing points for all joists and rafters.
o. Unless noted otherwise, provide solid horizontal blocking 4'-0" on center maximum for all load bearing stud walls.
p. Provide solid wood blocking behind all horizontal panel joints of exterior wall sheathing and interior shear wall sheathing.
q. Provide reinforcement (wood or steel side pieces) for any member cut for the installation of plumbing or wiring such that the member is of equal strength to the member prior to cutting.
r. Provide joists and rafters cut to have horizontal contact for the full width of the supporting member.
s. Unless noted otherwise, fasten multiple-ply beams together with 16d nails at 12 inches on center (staggered).
t. Provide ASTM A36 steel plates with bolting as indicated on the contract documents for all flitch beams noted as multiple 2x or LVL members with one or more plates.
u. Submit shop drawings for all manufactured wood framing. Do not begin fabrication until shop drawings are completed and reviewed by the Structural Engineer of Record.

6. FOUNDATIONS
a. The design of foundations, retaining walls, and slabs-on-grade is based on the following pre-assumed criteria:
Allowable Soil Bearing Pressure: 2000 PSF

Equivalent Lateral Fluid Pressure -Active Case:	40 PSF/FT
Equivalent Lateral Fluid Pressure -At-Rest Case:	60 PSF/FT
Equivalent Lateral Fluid Pressure -Passive Case:	150 PSF/FT
Coefficient of Sliding Friction:	0.25
Soil Density:	110 PCF

Redesign of foundations may be required if the actual conditions are different than the values listed above. The following conditions could also result in redesign of foundations: presence of expansive soils, high water table, potential for large settlements, or any other recommendations stated by a Geotechnical Engineer.
a. A Geotechnical Engineer must verify the condition and/or adequacy of all subgrades, fills, and backfills prior to the placement of foundations, footings, slabs, walls, etc.
b. If any interference appears between existing foundations and the specified design, notify the Architect so that the foundations may be redesigned as required.
c. Coordinate top of footing elevations with the requirements of other trades including but not limited to plumbing, mechanical, or electrical.
d. Place all column footings and wall footings monolithically with adjacent footings at the same elevation.
e. All footings must bear on original undisturbed soil where possible.
f. Remove all organic soils and replace with clean structural fill at the direction of the Geotechnical Engineer. Place fill soils in 10" maximum (loose) lifts at moisture contents within 4% of optimum moisture content. Compact all fill within 10'-0" of the building limit to the following minimum densities:
- Within 18" of finished grade: 98% of maximum Standard Proctor
- Below 18" of finished grade: 95% of maximum Standard Proctor

g. Field density tests must be made as described by the Geotechnical Engineer to verify adequate compaction and design bearing pressure.
h. Sides of foundations must be formed unless conditions permit earth forming. Foundations placed against the earth require the following precautions: slope sides of excavations as approved by the Geotechnical Engineer and clean up sloughing before and during concrete placement.
i. Where footing steps are necessary, slope no steeper than one vertical to two horizontal.
j. Do not backfill against basement walls (walls supported at the top and bottom) until slabs, framing, and diaphragms are in place to provide support at top and bottom of wall. Concrete diaphragms must reach 65% of their design 28 day compression strength prior to backfilling.
k. Deposit backfill evenly against both sides of the wall until the lower finished grade is reached.
l. Unless noted otherwise, place all slabs on grade on a 10 mil polyethylene vapor retarder and a crushed stone base over a properly compacted subgrade.

6. DESIGN LOADS
a. Live Loads: (Uniformly Distributed)

Sleeping Rooms	30	PSF
All other Rooms	40	PSF
Uninhabitable attics without storage	10	PSF
Habitable attics with storage	20	PSF
Roof	20	PSF
Stair	40	PSF
Decks	40	PSF

b. Wind Design Data:
1. Risk Category: Category II
2. Exposure Category: Exposure B
3. Ultimate Wind Speed (3 second gust): 120 MPH
4. Nominal Wind Speed: 93 MPH
5. Enclosure Classification: Enclosed Building
6. Internal pressure Coefficient: ± 0.18
a. Seismic Design Data:
1. Risk Category: Category II
2. Seismic Importance Factor: I = 1.0
3. Mapped Spectral Response Accelerations: Ss = 0.21g
S1 = 0.095g
4. Site Class: Site Class D
5. Spectral Response Coefficients: Sds = 0.224g
Sd1 = 0.152g
6. Seismic Design Category: Category B
7. Basic Seismic Force Resisting System: Light-frame (wood) walls sheathed with wood structural panels rated for shear resistance
8. Response Modification Factor R = 6.5
9. Analysis Procedure: Equivalent Lateral Force Procedure

LATERAL DESIGN GOVERNED BY WIND FORCES

a. Snow Loads:
1. Ground Snow Load: Pg < 5 PSF

8. PLATE CONNECTED WOOD TRUSSES
a. PROVIDE WOOD TRUSSES CONNECTED WITH COLD FORMED STEEL PLATES DESIGNED AND FABRICATED IN ACCORDANCE WITH THE FOLLOWING STANDARDS:
- ANSI/AF&PA NDS-12, NATIONAL DESIGN SPECIFICATION FOR WOOD CONSTRUCTION
- ANSI/TPI 1-07, NATIONAL DESIGN STANDARDS FOR METAL PLATE CONNECTED WOOD TRUSS CONSTRUCTION

b. THE MAXIMUM ALLOWABLE DURATION FACTOR FOR SHORT TERM LOADING IS 1.25.
c. TRUSS DESIGN LOADS:

ROOF TRUSSES:				FLOOR TRUSSES:			
TOP CHORD LL	=	20	PSF	TOP CHORD LL	=	40	PSF
TOP CHORD DL	=	15	PSF	TOP CHORD DL	=	5	PSF
MECHANICAL LL	=	10	PSF	BOTTOM CHORD DL	=	5	PSF
BOTTOM CHORD DL	=	10	PSF	TOTAL LOAD	=	50	PSF
TOTAL LOAD	=	55	PSF				

DESIGN TRUSSES TO ACCOMMODATE THE LOADS INDICATED ABOVE WITH THE FOLLOWING DEFLECTION CRITERIA:
TOTAL LOAD DEFLECTION L/360
LIVE LOAD DEFLECTION L/480
DESIGN TRUSSES FOR WIND AND SEISMIC LOADS (IN ADDITION TO THE LOADS INDICATED ABOVE) ACTING IN THE PLANE OF THE TRUSS (CALCULATED PER SECTIONS 1609 AND 1613 OF THE 2012 INTERNATIONAL BUILDING CODE) AND/OR ANY AXIAL FORCES SPECIFIED ON THE DRAWINGS.
d. HANDLE, INSTALL, AND BRACE PLATE CONNECTED WOOD TRUSSES IN ACCORDANCE WITH BUILDING COMPONENT SAFETY INFORMATION (BCSI) SUMMARY SHEETS B1, B2, AND B3.
e. PROVIDE 'X' OR 'V' BRIDGING AT 8'-0" ON CENTER FOR ALL FLOOR TRUSSES AND ROOF TRUSSES. PROVIDE 2X4 BRIDGING MATERIAL ON ROOF TRUSSES, AND PROVIDE 1X4 BRIDGING MATERIAL ON FLOOR TRUSSES.
f. COORDINATE THE LOCATION OF ROOF MECHANICAL UNITS, ACCESS DOORS, AND DUCT RUNS WITH INDIVIDUAL TRUSS GEOMETRY. DESIGN TRUSSES FOR THE WEIGHT OF MECHANICAL UNITS IN ADDITION TO THE LOADS INDICATED ABOVE.
g. THE DESIGN OF CONNECTIONS BETWEEN WOOD TRUSSES AND THE SUPPORTING STRUCTURE IS BASED ON PRELIMINARY DESIGN. CONNECTORS ARE SHOWN FOR INFORMATIONAL PURPOSES ONLY. FINAL SIZES AND SPACING WILL BE BASED ON FINAL REACTIONS PROVIDED BY THE TRUSS MANUFACTURER. UNLESS THE TRUSS MANUFACTURER SPECIFIES A STRONGER CONNECTOR, PROVIDE THE CONNECTOR INDICATED IN THE CONTRACT DOCUMENTS.
h. PROVIDE DOUBLE TOP CHORDS FOR FLAT TRUSSES AT WELLS.
i. WHERE TRUSS MEMBER SIZES SPECIFICALLY INDICATED ON PLANS, SECTIONS, OR DETAILS EXCEED THE SIZE REQUIRED BY ANALYSIS, PROVIDE THE LARGER MEMBER INDICATED IN THE CONTRACT DOCUMENTS.
j. SUBMIT SHOP DRAWINGS FOR EACH TRUSS INDICATING THE DESIGN LOADS AND SPACING SEALED BY A PROFESSIONAL ENGINEER REGISTERED IN THE PROJECT STATE. PROVIDE A LAYOUT PLAN INDICATING THE LOCATION OF EACH TRUSS AND ALL BRIDGING. THE LAYOUT PLAN MUST CONFORM TO THE LAYOUT INDICATED ON THE STRUCTURAL CONTRACT DOCUMENTS. DO NOT BEGIN FABRICATION UNTIL SHOP DRAWINGS ARE COMPLETED AND REVIEWED BY THE STRUCTURAL ENGINEER OF RECORD.

NUMBER	DATE	REVISION/ITEM DESCRIPTION

Owner:
Griffin Modern LLC

314 E Quilly Street
Griffin, GA 30223

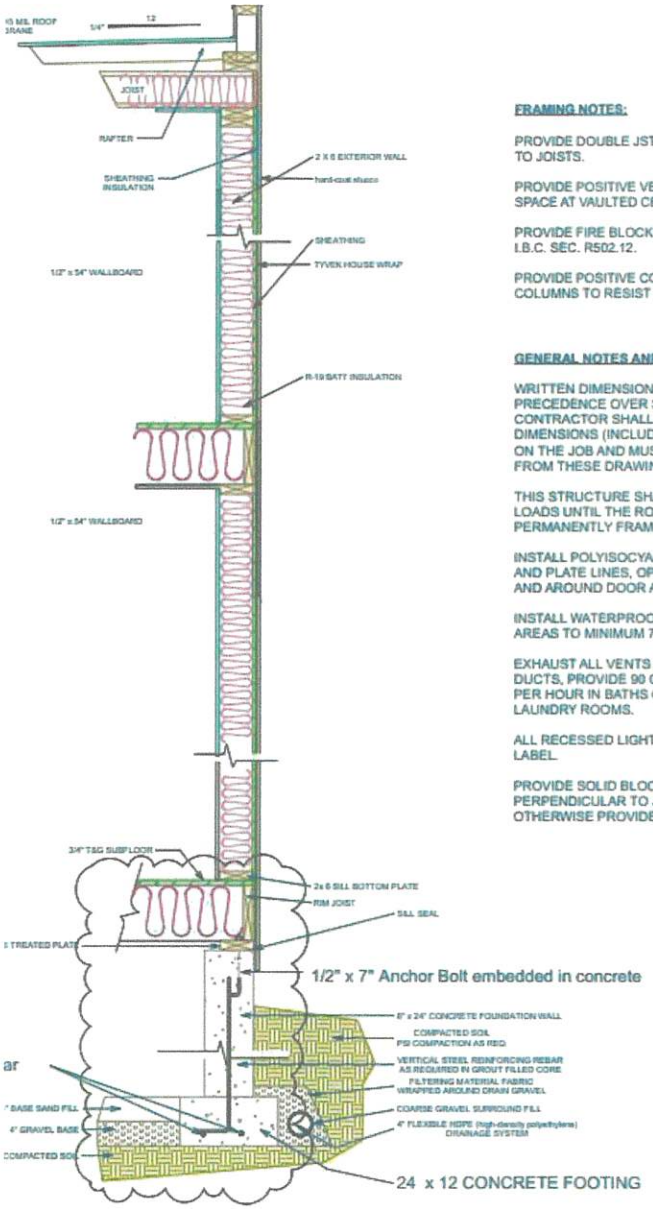
DRAWINGS PROVIDED BY:
Rockethouse Design & Build, LLC
2302 Parklake Drive suite 146,
Atlanta, GA 30345

DATE:
10-25-2022

SCALE:

SHEET:
A 108

RELEASED FOR CONSTRUCTION 1-12-23



FRAMING NOTES:

PROVIDE DOUBLE JSTS. UNDER ALL WALLS RUNNING PARALLEL TO JOISTS.

PROVIDE POSITIVE VENTILATION AT EA. END OF EA. RAFTER SPACE AT VAULTED CEILING AREAS.

PROVIDE FIRE BLOCKING, DRAFT STOPS AND FIRE STOPS AS PER I.B.C. SEC. R502.12.

PROVIDE POSITIVE CONECTIONS AT EACH END OF ALL POSTS AND COLUMNS TO RESIST LATERAL DISPLACEMENT.

GENERAL NOTES AND SPECIFICATIONS

WRITTEN DIMENSIONS ON THESE DRAWINGS SHALL HAVE PRECEDENCE OVER SCALED DIMENSIONS. THE GENERAL CONTRACTOR SHALL VERIFY AND IS RESPONSIBLE FOR ALL DIMENSIONS (INCLUDING ROUGH OPENINGS) AND CONDITIONS ON THE JOB AND MUST NOTIFY THIS OFFICE OF ANY VARIATIONS FROM THESE DRAWINGS.

THIS STRUCTURE SHALL BE ADEQUATELY BRACED FOR WIND LOADS UNTIL THE ROOF, FLOOR AND WALLS HAVE BEEN PERMANENTLY FRAMED TOGETHER AND SHEATHED.

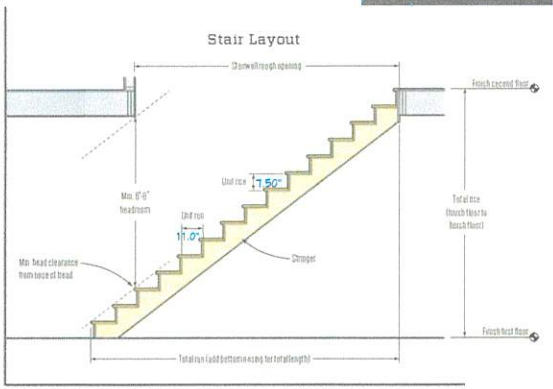
INSTALL POLYISOCYANURATE FOAM TYPE INSULATION AT FLOOR AND PLATE LINES, OPENINGS IN PLATES, CORNER STUD CAVITIES AND AROUND DOOR AND WINDOW ROUGH OPENING CAVITIES.

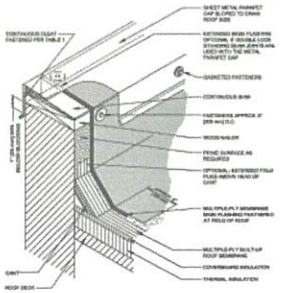
INSTALL WATERPROOF GYPSUM BOARD AT ALL WATER SPLASH AREAS TO MINIMUM 70" ABOVE SHOWER DRAINS.

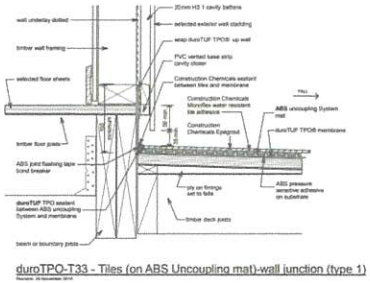
EXHAUST ALL VENTS AND FANS DIRECTLY TO OUTSIDE VIA METAL DUCTS, PROVIDE 90 CFM (MIN) FANS TO PROVIDE 5 AIR CHANGES PER HOUR IN BATHS CONTAINING TUB AND / OR SHOWER AND IN LAUNDRY ROOMS.

ALL RECESSED LIGHTS IN INSULATED CEILINGS TO HAVE THE I.C. LABEL.

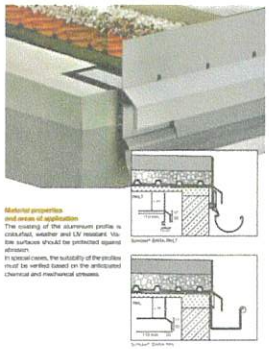
PROVIDE SOLID BLOCKING UNDER ALL BEARING WALLS PERPENDICULAR TO JOISTS AND OTHER BEARING POINTS NOT OTHERWISE PROVIDED WITH SUPPORT.







duroTPO-T33 - Tiles (on ABS Uncoupling mat)-wall junction (type 1)



Owner:
Griffin Modern LLC

314 E Quilly Street
Griffin, GA 30223

DRAWINGS PROVIDED BY:
Rockethouse Design & Build, LLC
2302 Parklake Drive suite 146,
Atlanta, GA 30345

NUMBER	DATE	REVISION / ADDITION PERFORMED BY / DESCRIPTION

DATE: 10-25-2022

SCALE:

SHEET: A109

SUBJECT PROPERTY

OWNER: EXIE TASSIE MADDOX LLC

ADDRESS: 314 & 316 E QUILLY ST GRIFFIN, GA 30223

AREA: 0.06± ACRES 314 E QUILLY ST
AREA: 0.06± ACRES 316 E QUILLY ST

PARCEL # 007 16024 (314 E QUILLY ST)
PARCEL # 007 16025 (316 E QUILLY ST)

REFERENCES:
314 E QUILLY ST
1) DEED BOOK 4850 - PAGE 214
2) PLAT BOOK 2 - PAGE 113

316 E QUILLY ST
1) DEED BOOK 4850 - PAGE 214

ZONING INFORMATION

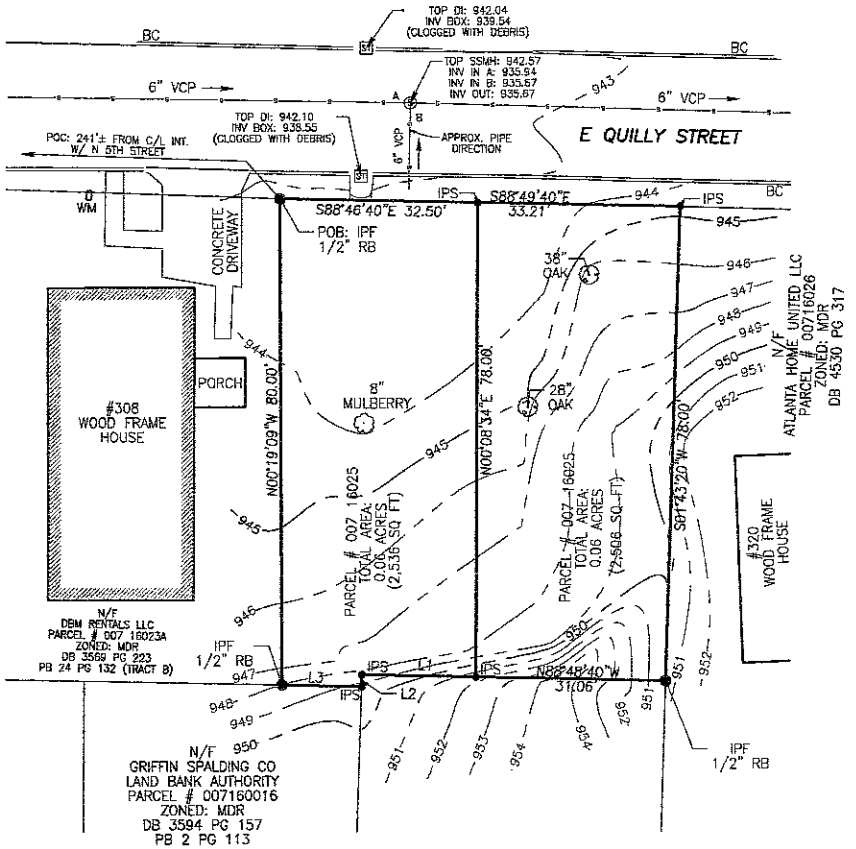
MDR - MEDIUM DENSITY RESIDENTIAL

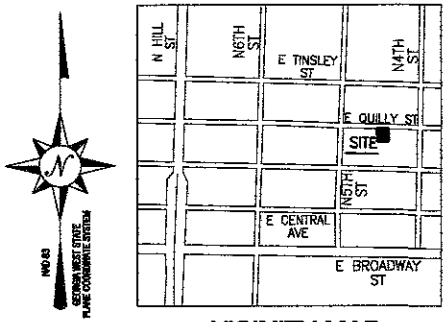
- MINIMUM FRONT YARD SETBACK: 35 FEET
- MINIMUM SIDE YARD SETBACK: 10 FEET
- MINIMUM REAR YARD SETBACK: 25 FEET

ZONING INFORMATION SHOW HEREON HAS BEEN TAKEN FROM THE CITY OF GRIFFIN GA, SPALDING COUNTY ONLINE GIS MAP AND CODE OF ORDINANCES. ALL ZONING INFORMATION WILL NEED TO BE VERIFIED BY THE PROPER ZONING OFFICIALS.

LINE TABLE

LINE	BEARING	DISTANCE
L1	N88°48'40"W	18.70'
L2	S01°43'20"W	2.00'
L3	N88°39'53"W	13.10'





VICINITY MAP
N.T.S.

GENERAL NOTES

THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF AN ABSTRACT TITLE; THEREFORE, THE UNDERSIGNED AND CLAYTON ADAM MCCANN GAPLS #3481 MAKES NO GUARANTEES OR REPRESENTATIONS REGARDING INFORMATION SHOWN

THE CERTIFICATION, AS SHOWN HEREON, IS PURELY A STATEMENT OF PROFESSIONAL OPINION BASED ON KNOWLEDGE, INFORMATION, BELIEF AND BASED ON EXISTING FIELD EVIDENCE AND DOCUMENTARY EVIDENCE AVAILABLE. THE CERTIFICATION IS NOT AN EXPRESSED OR IMPLIED WARRANTY OR GUARANTEE.

THE FIELD DATA UPON WHICH THIS SURVEY IS BASED ON HAS A RELATIVE POSITIONAL ACCURACY OF 0.02 FEET HORIZONTAL AT THE 95% CONFIDENCE LEVEL.

EQUIPMENT USED FOR ANGULAR AND LINEAR MEASUREMENTS: GEOMAX ZENITH 35 PRO GNSS DUAL FREQUENCY RECIEVER. (DATE OF LAST FIELD VISIT: 09-14-22)

THE 1' CONTOURS AND SPOT ELEVATIONS SHOWN ON THIS SURVEY ARE ADJUSTED TO NAVD 88 DATUM (COMPUTED USING GEOID 12A) AND HAVE A VERTICAL ACCURACY OF ±0.5'. CONTOURS OUTSIDE THE IMMEDIATE AREA ARE APPROXIMATE.

THE BASIS FOR THE DIRECTIONS SHOWN HEREON IS: GRID NORTH AS DEFINED BY NAD 83 AND NAVD 88 (GEOID 12B) DATUM, GEORGIA WEST ZONE AND DETERMINED THROUGH RTK-GPS METHODS UTILIZING A GNSS REAL TIME NETWORK SOLUTION BY MCCANN LAND SURVEYORS.

NO PORTION OF THIS SITE APPEARS TO BE IN A SPECIAL FLOOD AREA AS DEFINED BY THE CITY OF GRIFFIN GA F.E.M.A. F.I.R.M. COMMUNITY PANEL NUMBER 13255C0069E DATED 06/07/2017.

LEGEND

DB	DEED BOOK
PB	PLAT BOOK
PG	PAGE
IPF	IRON PIN FOUND
OTP	OPEN TOP PIPE
CMF	CONCRETE MONUMENT FOUND
UP	UTILITY POLE
EP	EDGE OF PAVEMENT
N/F	NOW OR FORMERLY
POB	POINT OF BEGINNING
OU	OVER HEAD UTILITY
AC	AIR CONDITIONER
GM	GAS METER
WM	WATER METER
VCP	VITRIFIED CLAY PIPE
DI	DROP INLET
SSMH	SANITARY SEWER MANHOLE

SYMBOLS
IPF = ⊙ - AS SHOWN HEREON
CMF = ⊠ - CONCRETE MONUMENT FOUND

20' 10' 0 20' 40' 60'
GRAPHIC SCALE IN FEET
1" = 20'

GEORGIA REGISTERED No. 3481 PROFESSIONAL LAND SURVEYOR CLAYTON ADAM MCCANN

SURVEYOR CERTIFICATION

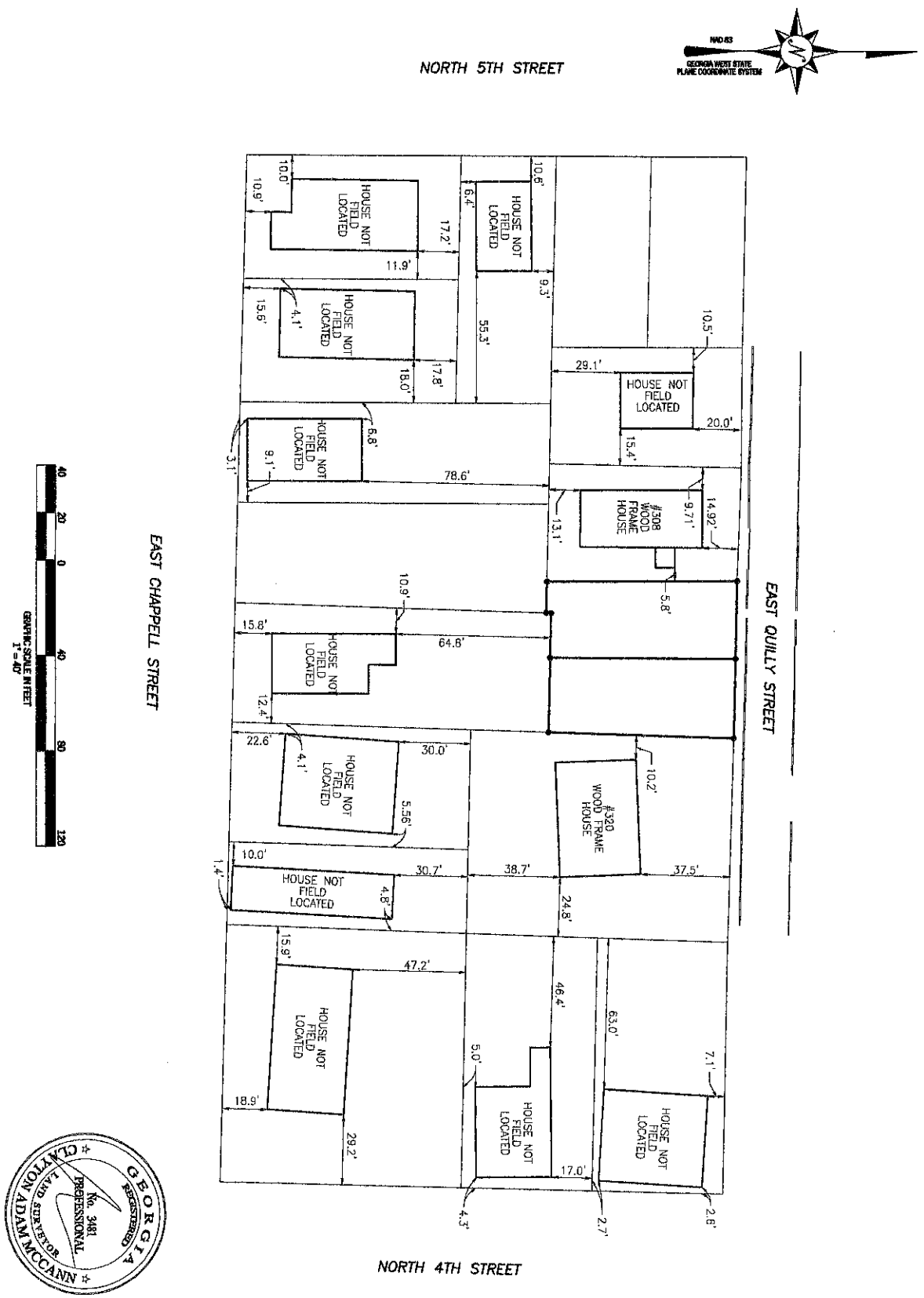
THIS PLAT IS A RETRACEMENT OF AN EXISTING PARCEL OR PARCELS OF LAND AND DOES NOT SUBDIVIDE OR CREATE A NEW PARCEL OR MAKE ANY CHANGES TO ANY REAL PROPERTY BOUNDARIES. THE RECORDING INFORMATION OF THE DOCUMENTS, MAPS, PLATS, OR OTHER INSTRUMENTS WHICH CREATED THE PARCEL OR PARCELS ARE STATED HEREON. RECORDATION OF THIS PLAT DOES NOT IMPLY APPROVAL OF ANY LOCAL JURISDICTION, AVAILABILITY OF PERMITS, COMPLIANCE WITH LOCAL REGULATIONS OR REQUIREMENTS, OR SUITABILITY FOR ANY USE OR PURPOSE OF THE LAND. FURTHERMORE, THE UNDERSIGNED LAND SURVEYOR CERTIFIES THAT THIS PLAT COMPLIES WITH THE MINIMUM TECHNICAL STANDARDS FOR PROPERTY SURVEYS IN GEORGIA AS SET FORTH IN THE RULES AND REGULATIONS OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND AS SET FORTH IN O.C.G.A. SECTION 15-6-67.

10/04/2022
CLAYTON ADAM MCCANN GAPLS #3481 — DATE

McCANN LAND SURVEYORS
315 SOUTH 9TH STREET
GRIFFIN, GA 30224
MCCANNLS.COM
PHONE: 470-204-7080

BOUNDARY & TOPOGRAPHIC SURVEY FOR:
DENNIS TIDWELL
LAND LOT 160 2ND DISTRICT SPALDING COUNTY, GA

MCLS JOB	#22311
DRAWN BY	MFM
CHECKED BY	CDM & CAM
ISSUE DATE	10-04-2022
DRAWING NUMBER	1 OF 2



MCLS JOB	#22311
DRAWN BY	MFN
CHECKED BY	CDM & CMM
ISSUE DATE	10/04/2022
DRAWING NUMBER	2 OF 2

BOUNDARY & TOPOGRAPHIC SURVEY FOR:

DENNIS TIDWELL

LAND LOT 160 2ND DISTRICT SPALDING COUNTY, GA

McCANN LAND SURVEYORS

315 SOUTH 9TH STREET
GRIFFIN, GA 30224
MCCANNLS.COM
PHONE: 470-204-7080

Variance
314 & 316 E Quilly St
Project No. 23-VAR-03

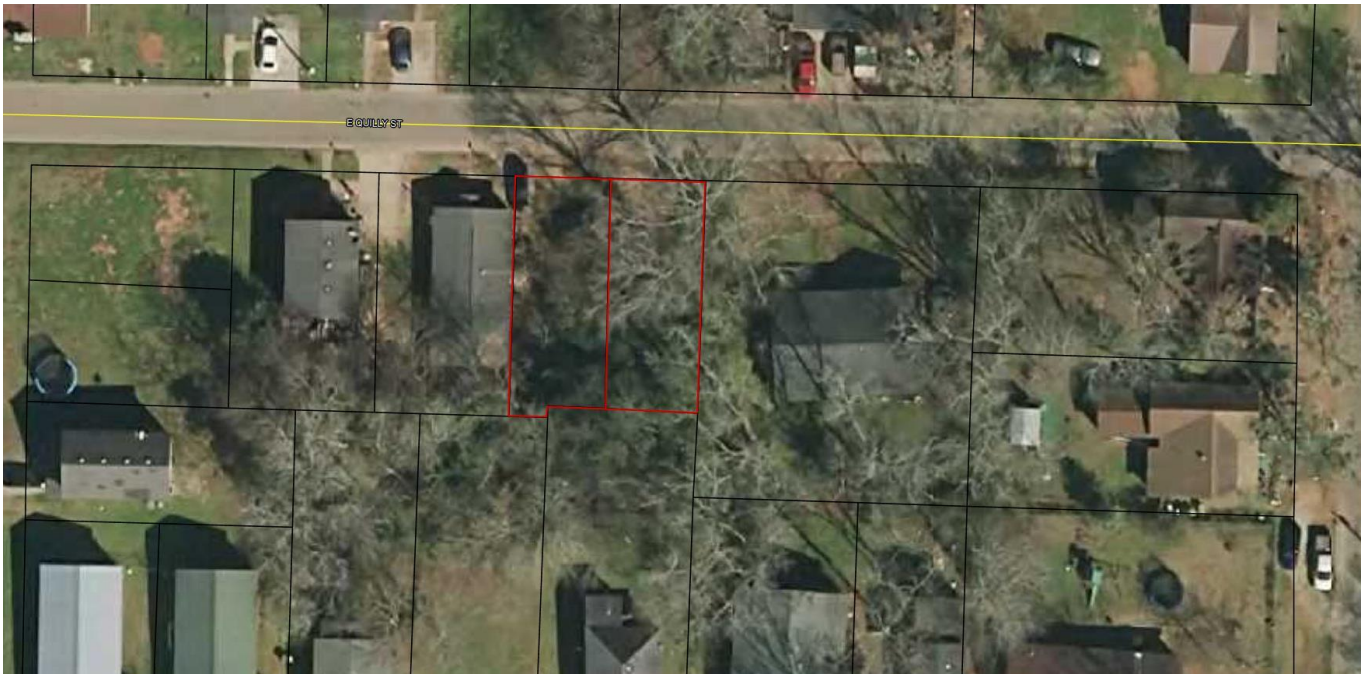
Applicant: Dennis Tidwell
Owner: Rockethouse Design & Build, LLC



Current Land Use Classification	Residential
Current Zoning	Medium Density Residential, MDR
Proposed Variance	Relief from design standards for residential in-fill in MDR regarding architectural style and roof pitch.
Parcel Size	0.06 +/- acres and 0.06 acres +/- individually; 0.12+/- acres total
Map, Block & Lot Number	007 16024 and 007 16025
City Commission	May 9, 2023
District Commissioner Member	Cora Flowers
Citizen Notification	Legal Notice was run in the April 22, 2023 edition of the *Griffin Daily News* for the City Board of Commissioners Public Hearing. Signage was placed on the property illustrating the purpose, date and time of the meeting on April 22, 2023.

Proposal/Site Location:
The applicant, Dennis Tidwell for Rockethouse Design & Build is requesting variances from Article 6 Section 605B 3 a, f, and g of the residential infill design standards at 314 & 316 East Quilly Street. The applicant is proposing to develop two new single-family residential dwellings on two existing vacant infill lots. Due to the extreme size constraints of the properties, the infill regulations are the only option which will allow the lots to be buildable regarding lot size, house size and setbacks. Infill considers all properties within 400 feet of the subject tracts and allows new residential construction to as closely as possible mirror what is the existing development pattern which mostly likely predates the current zoning district requirements.

The applicant is proposing to develop two single family residential dwellings which will have a modern architectural style, building materials and flat roof. Proposed elevations are provided with the application.



Zoning Ordinance Sections applicable to this Application:
The following sections of the Unified Development Code apply to this variance request:

Article 410 Variance
Article 605 B Residential in-fill regulations

a. *Architectural style.* Notwithstanding other provisions of this ordinance regulating lot size, lot width, yard setbacks or other development standards, residential in-fill development shall conform to the maximum extent practicable with existing residential development in the neighborhood. Such conformance shall include but not be limited to, adherence to existing architectural style, as much as practicable, building height and scale, roof pitch, siding materials, dwelling size and setbacks.

f. *Roof pitch.* Minimum roof pitch shall be consistent with the roof pitch of single family detached dwellings on the same street as the proposed building within 400 linear feet of the nearest corner of such lot, in both directions. Any building to be built on a corner lot must be consistent with single family detached dwellings on both streets of the proposed building.

g. *Building materials.* Siding materials shall be natural wood or an approved masonry product, as

long as such product does not destroy the design standards of the neighborhood. Cementitious siding (such as "Hardiplank") may be used to replace wood or asbestos panel siding. Pre-fabricated metal buildings, synthetic stucco, "dryvit", exterior insulation and finish systems, vinyl siding and other materials found to be other than durable products are specifically prohibited.

Article 410, Variance Standards for Review:

1. **There are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape, or topography;**
   There are extraordinary and exceptional conditions pertaining to these particular pieces of property as it relates to size. Both tracts are exceptionally small at .06 acres each. Vacant residential tracts of such exceptional small size are prime lots for infill development.

2. **The application of these regulations to this particular piece of property would create a practical difficulty or unnecessary hardship.**
   The application of the infill regulations to these particular pieces of property could create a practical difficulty or unnecessary hardship. The City of Griffin Comprehensive Plan promotes a variety of housing types whereby strict enforcement of the design criteria could limit design options. Unfortunately, architectural style has a degree of subjectivity associated with it which can create an unnecessary hardship.

3. **Such conditions are peculiar to the piece of property involved.**
   There are no conditions which are peculiar to the pieces of property involved.

4. **Relief, if granted, would not cause substantial detriment to the public good or impair the purposes and intent of these regulations, provided, however, that no Variance may be granted for a use of land or building or structure that is prohibited by this Ordinance.**
   If granted, the variance should not cause substantial detriment to the public good or create a negative impact on the surrounding properties.

5. **A literal interpretation of this Ordinance would deprive the applicant of any rights that others in the same district are allowed.**
   The literal interpretation of this ordinance could deprive the applicant of any rights that others in the same district are allowed.

Planning & Development Department Review:

Planning Staff has reviewed the applicant's request for a variance from Article 6 Section 605B 3 a, f, and g of the residential infill design standards at 314 & 316 East Quilly Street. Due to the extreme size constraints of the properties, the infill regulations are the only option which will allow the lots to be buildable regarding lot size, house size and setbacks. Infill considers all properties within 400 feet of the subject tracts and allows new residential construction to as closely as possible mirror what is the existing development pattern which mostly likely predates the current zoning district requirements. As architectural style has a degree of subjectivity associated with it an unnecessary hardship can be possible.

Planning Staff Recommendation:

Planning & Development staff recommends **CONDITIONAL APPROVAL** of the variance request (23–VAR-03) at 314 & 316 East Quilly Street submitted by Dennis Tidwell for Rockethouse Design & Build to provide relief from the residential infill design standards of Sections 605B 3a, f, and g regarding architectural style, roof pitch and building materials with the following conditions:

a. The use of synthetic stucco, "dryvit" exterior insulation / finish systems and vinyl siding shall not be acceptable building materials.
b. Exterior elevations shall be approved by Planning & Development staff prior to issuance of building permits.

Submitted by:

Chad Jacobs
Director
Planning and Development Services

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider a Memorandum of Understanding between the Department of Community Affairs and the City of Griffin, the local Main Street Program Board of Directors and the Downtown Manager. *Economic Development Director, Jeremy Stratton, will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

This document for the Main Street Classic designation describes the agreement between Georgia Department of Community Affairs and the City of Griffin as it relates to establishing a volunteer board, hiring a professional downtown manager whose job description is 75% related to downtown and Main Street and is annually evaluated; provide financial support to the program; identify the boundaries of the Main Street district, provide training to board and staff; assist with compiling data for monthly reports; and provide an office space for the manager.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

No additional financial impact not already included in the Main Street annual budget is anticipated.

Submitted By:
Susan Bartholomew

Meeting Date:
09/05/2023

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
Main Street MOU.pdf

Georgia® Department of Community Affairs

DOWNTOWN DEVELOPMENT

2023-2024 Classic Main Street MOU

Memorandum of Understanding

5/1/2023

This document should be signed by all local parties
(ACR, Board Chair, and Main Street Program Manager)
by **July 3, 2023**

Please email ellen.hill@dca.ga.gov with any questions.

GEORGIA MAIN STREET

National Main Street Center
a subsidiary of the National Trust for Historic Preservation

GEORGIA CLASSIC MAIN STREETS PROGRAM
MEMORANDUM OF UNDERSTANDING

2023 -2024 Program Year

This agreement is entered into and executed by the Georgia Department of Community Affairs Office of Downtown Development (hereinafter referred to as "DCA"), the City/Town of Griffin, Georgia (hereinafter referred to as "Community"), the Local Main Street Program Board of Directors, and the Downtown Manager for the Community. DCA will enter into this agreement with the above parties to provide services in return for active and meaningful participation in the Georgia Classic Main Streets Program by the Community as specified below.

This agreement outlines the necessary requirements set forth by DCA for the Community's participation in the Georgia Classic Main Streets Program for the stated term. DCA is the sponsoring state agency for the Georgia Classic Main Street program and is licensed by the National Main Street Center (hereinafter referred to as "National Program") to designate, assess, and recommend for accreditation Main Street programs within the State of Georgia.

In recognition of the agreement by DCA, the Community, the Board of Directors, and the Downtown Manager to maintain an active Local Main Street Program, the parties have agreed to the following:

ARTICLE 1: THE COMMUNITY AGREES TO—

1. Appoint or contract with an entity to serve as the Board of Directors for the local Main Street Program. The city council may not serve as the Main Street Board.
2. Set and review boundaries for the target area of the local Main Street Program.
    A. A copy of these boundaries should on file with DCA, and uploaded to the Main Street Boundary Map file in your program's shared DCA Dropbox folder at all times.
    B. The Community should work with the Board of Directors to review boundaries at least once every three years.
3. Employ a full-time paid professional downtown manager responsible for the daily administration of the local Main Street Program.
    A. The downtown manager must have a job description that identifies at least 75% of their duties that relate directly to the Main Street program. A copy of the job description should remain on file with DCA at all times.
    B. The downtown manager should be paid a salary consistent with other community and economic development professionals within the state. The program manager's salary must be paid in excess of minimum wage.
    C. The Community must notify DCA within one week of any downtown manager vacancy and the Community must appoint an interim downtown manager until the position is filled. DCA must have accurate contact information for the downtown manager at all times.
    D. Provide an annual evaluation of the downtown manager. If the manager is employed by an entity other than the local government, require that entity to provide an annual evaluation and performance review.
4. Provide for local Main Street Program solvency through a variety of direct and in-kind financial support.
    A. If the downtown manager is an employee of the local Main Street Program and not the Community, the Community assures that the program has the financial means to pay for said manager for the period of this agreement.
    B. The local Main Street program must maintain an identifiable and publicly accessible office space. DCA recommends this space to be in the local Main Street program area.
    C. The local Main Street program must have sufficient funding to provide travel and training for the downtown manager and the Board of Directors.
5. Assist the downtown manager in compiling data required as part of the monthly reporting process.
    A. Provide for a positive relationship between the downtown manager and key city staff to access the following information in a timely manner:
        i. Business license data
        ii. Building permit data
        iii. Property tax data
        iv. Geographic Information Systems data (mapping support when available)
    B. Review reported data submitted by the downtown manager to assure accuracy.

6. Use the "Main Street America™" name in accordance with the National Main Street Policy on the use of the name Main Street.
7. Notify DCA in writing prior to any wholesale changes in the local program, including staff changes, major funding changes, change in organizational structure/placement of the program or major turnover in the board of directors. Such notice should be received by DCA one month prior to said changes. Changes may result in program probation, the loss of accreditation or removal of program designation.

ARTICLE 2: THE BOARD OF DIRECTORS AGREES TO—

1. Assist the downtown manager in creating an annual work plan that incorporates incremental and meaningful goals related to the Main Street Approach™ to downtown revitalization: Community Transformation Strategies, Organization, Design, Promotion and Economic Vitality.
    A. The work plan should include specific tasks, assignments or a point of contact for the task, related budget needs, and a timeline.
    B. The work plan will serve as a strategic plan for the local program for a period of three years or less.
    C. A copy of the work plan must be on file and uploaded to the Work Plan and Other Planning Documents file in the program's shared DCA Dropbox folder and updated annually with DCA.
2. Provide opportunities for regular public engagement and support of the Local Main Street Program.
    A. DCA recommends a public downtown visioning event/town hall meeting annually.
    B. The Board should identify opportunities for volunteer support and assistance in executing the work plan.
    C. The Board should actively engage the community for financial and in-kind support of the local program.
3. Conduct, at least, one board training, orientation, or planning retreat per year for the local program.
4. Meet a minimum of 10 times per year and ensure that the minutes of each meeting are maintained and distributed. Such meetings should be open to the public and public notice should be given related to meeting times and agendas.
5. Attend training to become better informed about the Main Street Approach™ and trends for downtown revitalization and to support the downtown manager. All Board Members are required to have at least 2 hours of continuing education annually.
6. All newly appointed Board Members are required to become Main Street 101 certified within their first year of their first term. All current Board Members must be Main Street 101 certified through DCA's online testing system. A copy of each Board Member's Main Street 101 certification must be uploaded to the Training Log file in your program's shared DCA Dropbox folder.
7. Assure the financial solvency and effectiveness of the Local Main Street Program.
    A. Adopt an annual budget that is adequate to support the annual work plan, maintain an office and support staff, and provide for training and travel.
    B. Maintain current membership of the Local Main Street Program to the National Main Street Center to be eligible for accreditation.
    C. Provide for policies to expend funds, enter into debt, and provide programming support for the local Main Street Program.

ARTICLE 3: THE DOWNTOWN MANANGER AGREES TO—

1. Complete all reporting required by DCA to maintain National Accreditation of the local Main Street Program.
    A. Complete monthly economic and programming activity reports, including portions of said reports that are required as part of the local program assessment process by DCA. These reports must be completed by the 30th of the following month. (Example: March report due by April 30th). Failure to complete monthly reports in a timely manner may result in program probation, the loss of accreditation or removal of program designation.
    B. Participate in the annual manager's survey provided by DCA. Failure to complete the annual manager's survey by the deadline may result in the loss of accreditation.
    C. Provide documentation of all meetings, work plans, budgets, job descriptions, and mission/vision statements for the organization.
    D. Provide documentation to support the work of the organization as it relates to the Main Street Approach™, including information related to historic preservation as required by the National Main Street Center.
    E. Provide, from time to time, documentation related to local ordinances, plans, codes, and policies that are specific to the Community's downtown area.
2. Participate in training to broaden the impact of the local Main Street Program.
    A. The downtown manager and/or board members are expected to attend at least one preservation or economic development-related training annually.
    B. DCA requires managers to attend at least 30 hours of training annually (including webinars, annual trainings,

statewide workshops, etc.) Eligible training hours can come from both DCA and non-DCA hosted training events. Training must be relevant to the field of downtown development, historic preservation, planning, community development and economic development. A record the manager's training hours must be uploaded to the Training Log file in your program's shared DCA Dropbox folder.

3. Respond to requests by DCA in a timely manner.
4. Take advantage of the Georgia Main Street network of professional downtown managers.
5. All newly hired managers must complete Main Street 101 training with DCA within the first 6 months of employment in the local community. All existing downtown managers must be Main Street 101 certified through DCA's online testing system.
6. Provide regular updates between the local Main Street Program and the Community.
    A. Managers are encouraged to provide at least quarterly reports to the local government.
    B. Managers are encouraged to provide copies of all minutes, budgets, and work plans to the local government in a timely manner.
7. Maintain and preserve project files. Document downtown projects and other major local program information in a thorough and systematic fashion. All relevant programmatic documentation should be uploaded and stored in the DCA shared Dropbox folder created for your local program, following the organization structure outlined in DCA's "A Visual Guide to Dropbox Management" document which is located in the "Resources" folder of the Georgia Main Street website. This is to help ensure a seamless transfer of project files to city representatives or successor manager in the event of personnel changes.

ARTICLE 4: DCA AGREES TO—

1. Supervise all communications between the Community, state government agencies and the National Main Street Center as it relates to the local Main Street Program.
2. Conduct a curriculum of training on an annual basis to assist the downtown manager, the Main Street Board, and the Community with the local downtown revitalization program.
3. Assist local Main Street Programs with organizational issues that may prevent the successful progress of the Community's downtown revitalization strategy.
    A. DCA may assist communities in selecting candidates for the position of downtown manager as requested.
    B. DCA may require a local Main Street Program to host an on-site assessment visit if the program has had a major leadership or organization change, is currently in a probationary status, or is in jeopardy of losing accreditation or designation status.
4. Provide timely assistance and guidance to the Community as a result of requests for service, monthly reports, or the annual assessment process.
    A. DCA may contact a community upon observation of monthly reporting abnormalities, missing data or missing reports. If a community becomes delinquent in multiple reports, DCA may contact the local board chair or city administrator about the delinquency.
    B. DCA may assist in training local staff or volunteers in the reporting process.
    C. DCA will provide unlimited telephone consultations with local programs.
    D. DCA will attempt to provide on-site assistance as feasible.
5. Provide ongoing press coverage of the Georgia Classic Main Streets Program, including social media outreach, to recognize and publicize the work of local programs.
6. Provide access to resource materials, sample codes and ordinances, organizational documents, and templates for local programs.
7. Conduct an annual program assessment for the Community highlighting success and opportunities for improvement.
8. Provide economic development assistance to encourage small business development, real estate development and property rehabilitation within the downtown area.
9. Provide fee based strategic planning assistance to the local program.

ARTICLE 5: ALL PARTIES AGREE THAT—

1. This agreement shall be valid through June 30, 2024.
2. This agreement may be terminated by DCA or the Community by written notice of 60 days. Termination of this agreement by the Community will result in the loss of local Main Street designation. Communities that choose to terminate their Georgia Classic Main Streets Program affiliation will be required to formally apply for and participate in the Start-Up process if they desire to regain their National Accreditation in the future.

3. If the Community, Board of Directors and/or Downtown Manager fail to fulfill their obligations set forth in this agreement, DCA reserves the right to determine a course of action for the local Main Street Program as it deems appropriate. Such course may include probation, loss of accreditation or termination of designation.
4. If at any point during the 2023-2024 program year there is a change in the local program manager, the local program is required to submit a new MOU including the new manager's signature certifying that person's understanding of the requirements of this relationship.
5. Any change in the terms of this agreement must be made in writing and approved by both parties.

####

GEORGIA CLASSIC MAIN STREET PROGRAM MEMORANDUM OF UNDERSTANDING: 2023-2024 Program Year

THIS AGREEMENT IS HEREBY EXECUTED BY AND BETWEEN THE PARTIES BELOW:

LOCAL GOVERNMENT (COMMUNITY): Griffin

Authorized City Representative (ACR) Signature

Date

ACR Name Printed

ACR Title

MAIN STREET BOARD OF DIRECTORS

Ross DeBono
Ross DeBono (May 3, 2023 15:42 EDT)

Board Chair Signature

05/03/2023

Date

Ross DeBono

Board Chair Printed Name

Date Term Expires

DOWNTOWN MANAGER

Manager's Signature

Date

Manager Printed Name

Date Hired

☐ Please check here if this position is vacant.

GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS
OFFICE OF DOWNTOWN DEVELOPMENT
GEORGIA MAIN STREET PROGRAM

ODD Director's Signature

Date

Jessica Worthington
Director, Office of Downtown Development
Georgia Department of Community Affairs
60 Executive Park South, NE
Atlanta, Georgia 30329

Phone: 404-520-4271
Email: Jessica.worthington@dca.ga.gov

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider Second Amendment to the Power Purchase Contract between MEAG Power and the City of Griffin adding Exhibit C. *Electric Director, Jennifer Freeman will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

The amendment to the PPC with MEAG does not change Griffin's allocation of solar power for the Walmart Solar Initiative. The changes reflected in the amendment are the price per MWh from $29.06 to $37.75 fixed for a term of fifteen years, modification of the Notice to Proceed date to July 31, 2023, increase the pre-construction credit support from $1.5 million to $3 million and eliminate the purchase option. Walmart is in agreement with the changes being proposed. Griffin is a passthrough for Walmart to be able to meet its corporate goal of purchasing solar energy to sell back to the market as well as to obtain RECs as it relates to Walmart's solar initiative.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

Change in price per MWh from $29.06 to $37.75 per MWh. This increase will be passed on to Walmart.

Submitted By:
Jennifer Freeman

Meeting Date:
09/05/2023

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
25_Griffin - SECOND AMENDMENT TO THE POWER PURCHASE CONTRACT[48].pdf

TO: **Solar Participants**

FROM: **MEAG Power**

DATE: **May 1, 2023**

SUBJECT: **Second Amendment to the Power Purchase Contract ("PPC") between Municipal Electric Authority of Georgia and the Undersigned Participant**

This memo will provide the background concerning the need for the attached Second Amendment to the PPC. As you may recall, the original PPC was executed by each Solar Participant during 3Q 2021 which included (as Exhibit A) a copy of the Solar Power Purchase Agreement between MEAG Power and Pineview Solar LLC (the Solar Developer). In mid-2022, due to significant increases in costs for solar panels and construction materials, MEAG Power and the Solar Developer negotiated a first amendment to the Solar Power Purchase Agreement – conditioned on approval by the Solar Participants - including a new price tied to the delivered cost of the panels, a shorter term, an extended COD date, and a buyer's purchase option. A First Amendment to the PPC was presented to, and agreed to by each Solar Participant as of 1Q 2023, adding an Exhibit B to the PPC to incorporate the first amendment to the Solar Power Purchase Agreement.

Since this time, the Solar Developer has not been able to acquire financing for the project based on the current price of $29.06 per MWh fixed for the contract term of 15 years. In order to move the project forward to completion, the Solar Developer requested a second amendment to the Solar Power Purchase Agreement including an increase in the price to $37.75 per MWh, fixed for a 15 year term. Other changes addressed in the proposed amendment, include 1) modify the Notice to Proceed date to July 31, 2023, 2) increase the pre-construction credit support to $3 million in lieu of $1.5 million and 3) eliminate the purchase option. The amendment also confirms the Commercial Operation date of November 1, 2024 and the contract price adjustment based on the delivered cost of panels for the project included in the first amendment.

Although the price increase is significant, MEAG Power staff recommended to the Board at its April 20, 2023 meeting approval of the amendment and continuing with the solar purchase. Staff has surveyed the market and the amended price remains competitive. In addition, Walmart has been contacted and has agreed to accept the pricing under their renewable energy customer agreements (RECAs) with the Participants. Finally, the Solar Developer has already provided the additional $1.5 million in security provided for under the amendment and MEAG Power holds the total $3 million in security. The Board took the following actions:

1) Approved the release of the Second Amendment to the Power Purchase Contracts (PPCs) between MEAG Power and the Solar Participants.

2) Authorized MEAG Power's President and CEO to execute the 2nd Amendment to the PPA following approval of the amended PPCs from the Solar Participants.

Accordingly, the attached Second Amendment to the PPC adds Exhibit C which reflects the new pricing and other changes to the Solar Power Purchase Agreement noted above. Your approval of this Amendment will signify your agreement to these new terms.

The target date for completion of this approval process is June 30, 2023. During this interim period, the Solar Developer will also be engaging in a process to sell the Pineview project and three other solar projects under development. If sold, the MEAG Power PPA would be assigned to the new owners if MEAG Power provides its consent under the provisions of the PPA.

Please note, if the 2nd Amendment to the PPA is not executed, the project would go into default and the pre-construction credit support would revert to the $1.5 million per the current contract provisions.

Please contact either Steve Jackson at 770-563-0314, Michele Jackson at 770-563-0313 or Pete Degnan at 770-661-2893 with any questions.

SECOND AMENDMENT TO THE POWER PURCHASE CONTRACT
BETWEEN MUNICIPAL ELECTRIC AUTHORITY OF
GEORGIA AND THE UNDERSIGNED PARTICIPANT

This Second Amendment to the Power Purchase Contract (this "**Amendment**"), made and entered into as of _____, 2023, by and between the Municipal Electric Authority of Georgia (the "**Authority**" or "**MEAG Power**"), a public body corporate and politic and a public corporation and an instrumentality of the State of Georgia, created by the provisions of the Municipal Electric Authority Act, Ga. L. 1976, p. 107, as amended (the "**Act**"), and the City of Griffin (the "**Solar Participant**"), a political subdivision of the State of Georgia.

WITNESSETH:

WHEREAS, the Authority has previously entered into the Power Purchase Contract ("PPC") made and entered as of August 11, 2021, with the City of Griffin (the "**Solar Participant**");

WHEREAS, Section 1.1 of the PPC references as Exhibit A that certain Power Purchase Agreement with Pineview Solar LLC (the "**Company**") for the output and services of approximately 80 MWac from a photovoltaic solar energy generation facility located in Wilcox County, Georgia (the "**Facility**") to be constructed, owned, operated, and maintained by the Company (hereinafter the "**SPPA**");

WHEREAS, the Authority and the Solar Participant amended the PPC pursuant to that certain First Amendment to the PPC, dated October 20, 2022, whereby Section 1.1 of the PPC was amended by adding Exhibit B to the PPC (incorporating into the PPC Amendment No.1 to the SPPA);

WHEREAS, as the result of changes that have occurred impacting the solar industry and subject to the approval of each of the Solar Participants, MEAG Power's Board has authorized MEAG Power's President and CEO to execute Amendment No. 2 to the SPPA in substantial form;

NOW, THEREFORE, for and in consideration of the premises and mutual covenants and agreements hereinafter set forth, it is agreed by and between the parties hereto as follows:

1.

Section 1.1 of the Power Purchase Contract between Municipal Electric Authority of Georgia and the Solar Participant is hereby amended by adding the exhibit reflecting the changes to the SPPA agreed to by the Authority and the Company (which is marked as Amendment No. 2 to the SPPA and attached hereto as Exhibit C).

2.

All other provisions of the Power Purchase Contract between Municipal Electric Authority of Georgia and the Solar Participant shall remain in full force and effect and binding upon the parties hereto.

3.

In witness whereof, the Authority has caused this Amendment to be executed in its corporate name by its duly authorized officers and the Authority has caused its corporate seal to be hereunto impressed and attested; the Solar Participant has caused this Amendment to be executed in its corporate name by its duly authorized officers and its corporate seal to be hereunto impressed and attested, and delivery hereof by the Authority to the Solar Participant is hereby acknowledged, all as of the day and year first above written.

MUNICIPAL ELECTRIC AUTHORITY OF GEORGIA

By:_____
Name: James E. Fuller
Title: President and CEO

ATTEST:

By:_____
Name:_____
Title:_____

(SEAL)

[Solar Participant Signature is on the next page]

CITY OF GRIFFIN

By:_____
Name:_____
Title:_____

ATTEST:

By:_____
Name:_____
Title:_____

Approved as to form:

Andrew J. Whalen, III
City Attorney

EXHIBIT C

AMENDMENT NO. 2 TO THE SPPA

AMENDMENT NO. 2
TO THE
POWER PURCHASE AGREEMENT
BETWEEN
PINEVIEW SOLAR LLC
AND
MUNICIPAL ELECTRIC AUTHORITY OF GEORGIA

THIS AMENDMENT NO. 2, dated as of [ ], 2023 ("Amendment"), amends the Power Purchase Agreement by and between PINEVIEW SOLAR LLC ("Seller") and the MUNICIPAL ELECTRIC AUTHORITY OF GEORGIA ("Buyer") dated as of September 1, 2021 as supplemented by the letter from Buyer to Seller dated October 31, 2022, and as amended by the Amendment No. 1 ("Amendment No. 1") between Seller and Buyer (collectively, the "PPA"). Seller and Buyer are individually referred to herein as a "Party" and collectively as the "Parties".

BACKGROUND RECITALS:

A. Pursuant to the PPA, Seller is planning to construct, own, and operate a solar photovoltaic electric generation facility with a Planned Facility Capacity of approximately 80 MWac on a site located in Wilcox County, Georgia;

B. Seller intends to sell and deliver to Buyer the power, output and services of the Facility to provide Supplemental Power to the Solar Participants, and Buyer intends to purchase the same from Seller in accordance with the terms and conditions of the PPA; and

C. Consistent with Section 21 of the PPA, Seller and Buyer agree to amend the PPA as set forth in this Amendment.

NOW, THEREFORE, in consideration of the premises, the mutual promises and agreements contained herein and in the PPA and other good and valuable consideration, the receipt, sufficiency and adequacy of which are hereby acknowledged, the Parties each intending to be legally bound hereby agree as follows:

A. Amendments to the PPA

The Parties agree to amend the PPA as follows:

1. **Section 1.1 – Definitions:**

a) The definition of Contract Price is deleted and replaced in its entirety with the following:

"**Contract Price**" means $37.75 per MWh.

b) The definition of Notice to Proceed Date is deleted and replaced in its entirety with the following:

"**Notice to Proceed Date**" means the date on which notice is issued by Seller to its contractor under the engineering, procurement and construction agreement or similar contract relating to the construction of the Facility, authorizing and directing the full and unrestricted commencement of construction of the Facility. The Notice to Proceed Date shall occur on or before July 31, 2023.

c) The definition of Guaranteed Commercial Operation Date has been amended by Amendment No. 1 to the PPA. For the avoidance of doubt, the Parties confirm the following definition:

"**Guaranteed Commercial Operation Date**" means November 1, 2024, provided that the Guaranteed Commercial Operation Date shall be extended on a day-for-day basis for each day of delay in Seller's development, permitting, construction, interconnection or completion of the Facility associated with (a) the occurrence of a Force Majeure event, (b) a breach by Buyer of any of its obligations under this Agreement, (c) the occurrence of an Emergency condition, or (d) a delay in the in-service date of the Interconnection Facilities beyond the expected date set forth in the Generation Interconnection Agreement, including as a result of a delay in the completion of any Network Upgrades, provided that such delay is not the result of Seller's failure to perform its obligations under the Generation Interconnection Agreement.

d) The definition of the term Pre-Construction Credit Support is deleted and replaced in its entirety with the following:

"Pre-Construction Credit Support" means a Letter of Credit, Cash Deposit, Guaranty, or a combination thereof, as determined by Seller, provided by Seller for the benefit of Buyer in an amount equal to Three Million Dollars ($3,000,000.00).

2. **Section 2 – Term**:

Section 2.1 of the PPA has been amended by Amendment No. 1 to the PPA. For the avoidance of doubt, the Parties confirm the following:

2.1 Term. This Agreement is entered into as of the date hereof (the "Effective Date") and, unless earlier terminated as provided herein, shall remain in effect until the end of the fifteenth (15th) Contract Year (the "Term").

3. **Section 4.7 – Buyer Purchase Option:**

Section 4.7 of the PPA (as added by Amendment No. 1 to the PPA ("Buyer Purchase Option")), including its subsections, is deleted in its entirety and any rights potentially resulting therefrom are hereby waived.

4. **Section 5.1 – Contract Price:**

Section 5.1 of the PPA (as amended by Amendment No. 1 to the PPA ("Contract Price")) is deleted and replaced with the following:

5.1 Contract Price. Commencing on the Commercial Operation Date and continuing through the Term, Buyer shall pay the Contract Price for all deliveries to Buyer of the Products. The Contract Price includes the consideration to be paid by Buyer to Seller for the Products, and Seller shall not be entitled to any compensation over and above the Contract Price for the Products, except as set forth in Section 4.4.2. Seller agrees to reduce the Contract Price by $0.50/MWh for each $0.01/watt reduction in module pricing Seller obtains below $0.44/watt, as of the Notice to Proceed Date, on a pro rata basis. Seller further agrees to provide Buyer with an "open book" approach to Seller's module pricing. So, by way of example, if Seller obtains modules at $0.43/watt, Seller agrees to reduce the Contract Price to $37.25/MWh.

B. Other Provisions.

1. Unless otherwise specifically provided in this Amendment, capitalized terms in this Amendment shall have the meaning assigned to such terms in the PPA.

2. This Amendment has been duly authorized, executed and delivered by each Party.

3. Except as amended hereby, the terms and conditions of the PPA shall remain in full force and effect. Each reference in the PPA to the "Agreement" shall be a reference to the PPA as amended hereby.

4. This Amendment may be executed by facsimile or PDF (electronic copy) and in multiple counterparts, all of which taken together shall have the same force and effect as one and the same original instrument.

5. This Amendment shall be considered for all purposes as prepared through the joint efforts of the Parties and shall not be construed against one Party or the other because of the preparation or other event of negotiation, drafting or execution hereof.

[Signature Page Following]

IN WITNESS WHEREOF, the Parties have duly executed this Amendment as of the date first written above.

PINEVIEW SOLAR LLC

By: Sunbird Holdings 1, LLC, a Delaware limited liability company, its sole member and manager

By: Hep Sunflower Holdings IV, Inc., a Delaware limited liability company, its sole member and manager

BY: _____
NAME: Ingo Burkhardt
TITLE: Treasurer

MUNICIPAL AUTHORITY OF GEORGIA

BY: _____
NAME: _____
TITLE: _____

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider adoption of Resolution, pursuant to O.C.G.A.§ 36-72-3 and Sec. 30-4, Code of Griffin, declaring Rushton Cemetery, located at 1240 Lyndon Avenue, Griffin, Georgia, to be an abandoned cemetery and authorizing the City Manager to expend public funds for its preservation and protection and for mitigation of public health and safety hazards resulting from the January 12, 2023 tornado disaster event. *Staff Attorney, Kelsey Carden, will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

Rushton Cemetery is located on the property commonly known as 1240 Lyndon Avenue, Griffin, GA on a portion of the property directly abutting Melrose Avenue. Following the January 12, 2023 Disaster Event, large trees were uprooted within the cemetery which left deep holes in the ground, potentially exposing interred remains. Rushton Cemetery is very close to the road, and the current conditions pose active public health and safety hazards which must be remediated.

O.C.G.A. § 36-72-3 authorizes municipalities to expend public funds for the protection and preservation of a cemetery if the Board determines that the cemetery is abandoned or is not being maintained by the person legally responsible for its upkeep. Sec. 30-4, Code of Griffin, provides that upon a determination by the Board that a cemetery is abandoned, the City Manager is authorized to expend public funds in order to preserve and protect the burial ground.

Pursuant to the aforementioned laws and a diligent investigation by City staff, this Resolution would find and declare that Rushton Cemetery is abandoned and is not being maintained by the owner legally responsible for its upkeep. It further finds that the current conditions of the cemetery pose a risk of destruction of the cemetery/buried remains and constitute a public health and safety hazard.

The Resolution authorizes the City Manager to expend public funds for purposes of taking any remediation measures necessary to mitigate the damages resulting from the January Disaster Event, including placement of fencing and/or signage, removal of trees, and retention of professional service contractors as needed to comply with State, Federal, or local laws in maintaining the cemetery and mitigating the public health and safety hazards.

This Resolution is not intended to and shall not be interpreted to impose any obligation or responsibility on the City for the maintenance of any other portion of 1240 Lyndon Avenue outside of the boundaries of Rushton Cemetery, and the City maintains all legal rights under the law to pursue code violations or other actions related to the property or its owner.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

The first step in mitigating the public health and safety hazards was the erection of a fence around Rushton Cemetery to prevent persons from crossing into or through the cemetery. The total cost of this temporary measure is $3,950.00.

The City will expend further funds to complete more permanent repairs of damages resulting from the Disaster

Event, but the costs of these repairs is unknown at this time. All expenditures will be made in accordance with the City's Code and Charter, including presentation and approval to the Board where required.

Staff is actively working with FEMA to pursue reimbursement for these damages/expenditures.

Submitted By:
Kelsey Carden

Meeting Date:
09/05/2023

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
RES Declaring Rushton Cemetery Abandoned 5.9.23.pdf

No. 23-

A RESOLUTION

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF GRIFFIN, GEORGIA, FINDING THAT RUSHTON CEMETERY, LOCATED ON THE PROPERTY COMMONLY KNOWN AS 1240 LYNDON AVENUE, GRIFFIN, GA (PARCEL NO. 059 02001) ON THE SECTION OF THE PARCEL ABUTTING MELROSE AVENUE IS NOT BEING MAINTAINED AND IS OTHERWISE ABANDONED BY THE OWNER LEGALLY RESPONSIBLE FOR SUCH MAINTENANCE; FINDING THAT FAILURE TO MAINTAIN RUSHTON CEMETERY AND MITIGATE DAMAGE TO THE CEMETERY WHICH AROSE FROM THE JANUARY 12, 2023 STORM EVENT WOULD RESULT IN FURTHER DESTRUCTION OF THE CEMETERY AND POSE A PUBLIC HEALTH RISK; AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO EXPEND PUBLIC FUNDS FOR PURPOSES OF COMPLETING ANY AND ALL MAINTENANCE OR MITIGATION TASKS, INCLUDING RETENTION OF NECESSARY EXPERTS, TO PRESERVE AND PROTECT RUSHTON CEMETERY; AND FOR OTHER PURPOSES.

WHEREAS, Rushton Cemetery (hereinafter, "Cemetery") is a private cemetery located within the jurisdictional limits of the City of Griffin on the property commonly known as 1240 Lyndon Avenue, Griffin, GA (Parcel No. 059 02001) (hereinafter, "Property"), specifically on a small portion of the 18.49 acre Property abutting Melrose Avenue, the boundaries of the Cemetery being more accurately depicted in Exhibit "A" to this Resolution which is hereby attached and incorporated herein;

WHEREAS, the Property is owned by Griffin Old Mill, LLC, but historically, the owner of the Property has failed to take measures to properly maintain the Cemetery which has resulted in overgrowth and disintegration of grave markers;

WHEREAS, on January 12, 2023, the Governor of the State of Georgia declared a State of Emergency due to severe storms, straight-line winds, and tornadoes which impacted areas of Spalding County and City of Griffin (hereinafter, "Disaster Event");

WHEREAS, as a direct result of the Disaster Event, large trees at the Cemetery were ripped from the ground, creating deep holes which have filled with water and, upon information and belief, contain the remains of persons previously interred within the Cemetery;

WHEREAS, City staff and the Spalding County Coroner's Office have provided statements indicating that the damage caused by the Disaster Event at the Cemetery, if not mitigated, could pose a risk to public health and safety;

WHEREAS, the City of Griffin contacted an authorized agent of the owner of the Property who clearly stated the owner was not capable of mitigating the Disaster Event damages at the Cemetery or otherwise maintaining, preserving, or protecting the Cemetery;

WHEREAS, the owner of the Property completed a notarized document affirming that there are no insurance policies related to, or providing coverage for, the Cemetery, and the owner had not and would not seek any monetary compensation from any sources for the damages at the Cemetery related to the Disaster Event;

WHEREAS, O.C.G.A. § 36-72-3 authorizes municipalities "to preserve and protect any abandoned cemetery or burial ground which the…municipality determines has been abandoned or is not being maintained by the person legally responsible for its upkeep, whether or not that person is financially capable of doing so, [and] to expend public money in connection therewith…";

WHEREAS, Sec. 30-4, Code of Griffin, affirms the City's authority to preserve and protect abandoned cemeteries and burial grounds, providing that "[w]henever the Board of Commissioners of the City finds and determines that a cemetery…has become abandoned, it shall be within the authority of the City Manager…to preserve and protect such abandoned cemetery…through expenditure of public funds, to keep it safe from destruction, peril, or other adversity. Such action may include the placement of fencing, signs, markers, or other appropriate features so as to identify the site as a cemetery and may include periodic cleaning, maintenance, and upkeep of the site so as to aid in its preservation and protection.";

WHEREAS, after diligent investigation by City staff and review of the statements provided by the owner's agent regarding its inability to maintain the cemetery, the Board of Commissioners desires to adopt a Resolution finding Rushton Cemetery abandoned and authorizing the City Manager to expend public funds to mitigate the public health and safety risks currently present in the Cemetery and to otherwise preserve and protect the burial ground;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF GRIFFIN that this Board hereby finds, determines, and declares that Rushton Cemetery, identified and outlined in green in Exhibit "A", is abandoned and is not being maintained by the owner who is legally responsible for its upkeep, and that such owner is not capable of said maintenance. The Board further finds that the current condition of Rushton Cemetery poses an active threat to public health and safety, and failure to maintain and/or mitigate the damage directly rising from the Disaster Event would result in further destruction of the Cemetery and potentially result in the loss of life, property, and/or dignity for the persons interred within the burial ground.

FURTHER RESOLVED, pursuant to O.C.G.A. § 36-72-3 and Sec. 30-4, Code of Griffin, the Board hereby authorizes the City Manager or her designee to expend public funds for purposes of completing any and all maintenance or mitigation tasks for the protection and preservation of the Cemetery, including but not limited to the placement of fencing, signs, or markers, periodic cleaning, maintenance, removal of trees, and upkeep of the site. Further, the City Manager or her designee is authorized to retain professional service contractors, including but not limited to archaeologists and genealogists, as deemed necessary to mitigate the devastating damage to the Cemetery resulting from the Disaster Event.

FURTHER RESOLVED, while the Board of Commissioners finds and declares Rushton Cemetery to be abandoned and authorizes the City Manager to expend public funds for purposes

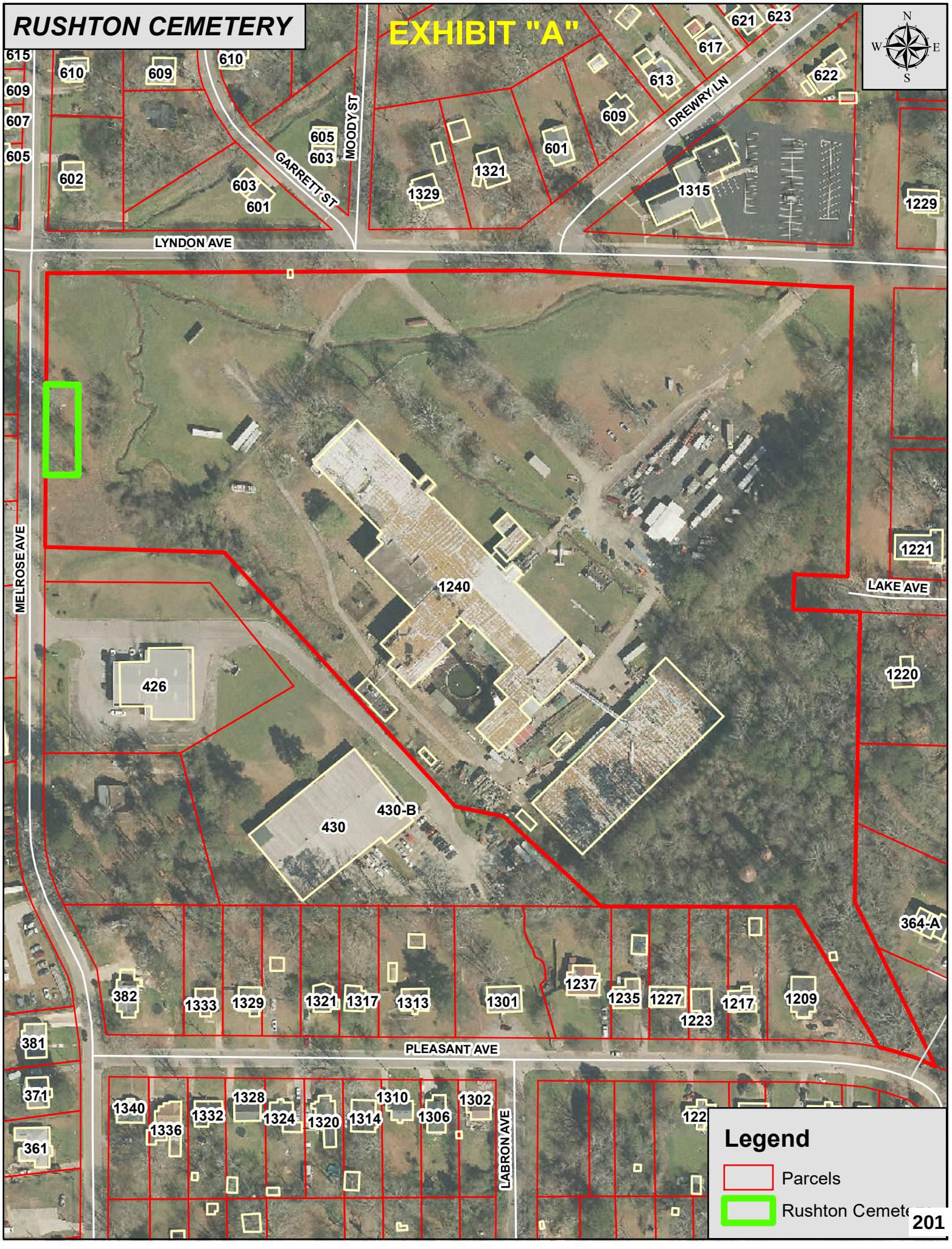
of the maintenance and upkeep of the Cemetery as depicted in Exhibit "A" attached, nothing herein shall be construed as an undertaking, obligation, or authorization for the maintenance and repair of the surrounding property on which the Cemetery is located, namely 1240 Lyndon Ave., Griffin, GA (Parcel No. 059 02001), outside the boundaries of the Cemetery as depicted herein. The City expressly rejects and denies any affiliation with or responsibility for the conditions or maintenance on the Property outside of the Cemetery and reserves the right to pursue any and all legal action related to the Property authorized by the Code of Griffin or Georgia law.

SO RESOLVED, this 9th day of May, 2023.

_____
Douglas S. Hollberg, Mayor

Attest:

_____
Jessica W. O'Connor, City Manager


RUSHTON CEMETERY
EXHIBIT "A"
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601
GARRETT ST
MOODY ST
LYNDON AVE
621
623
617
613
622
609
DREWRY LN
601
1321
1329
1315
1229
MELROSE AVE
1240
1221
LAKE AVE
1220
426
430-B
430
364-A
382
1333
1329
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1317
1313
1301
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1235
1227
1223
1217
1209
381
PLEASANT AVE
371
361
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1332
1328
1324
1320
1314
1310
1306
1302
LABRON AVE
122
Legend
Parcels
Rushton Cemete
201


RUSHTON
CEMETERY

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Reconsider renewal of the Memorandum of Understanding among the City of Griffin, Spalding County, Griffin-Spalding County Board of Education and UGA Archway Partnership as participants in the Spalding County Archway Partnership for FY24 in the amount of $20,000.00. *City Manager, Jessica O'Connor will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

This agreement renews the Archway Partnership from July 1, 2023 to June 30, 2024. The agreement is the same as the previous agreement except for dates and organizational representatives.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

$20,000 will be budgeted in FY24 to renew the agreement. Each local funding partner expends $20,000, and UGA expends the remainder of the funding for the partnership.

Submitted By:
Susan Bartholomew

Meeting Date:
09/05/2023

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
Archway MOU FY24.pdf

DocuSign Envelope ID: 52987B3A-5219-44FB-8344-D71EF7996918

MEMORANDUM OF UNDERSTANDING
Spalding County Archway Partnership

This **MEMORANDUM OF UNDERSTANDING** (this "**Agreement**") is made and entered into as of July 1, 2023 by and among the Spalding County Board of Commissioners (the "**County**"), the City of Griffin (the "**City**"), and the Griffin-Spalding County Board of Education (the "**Board of Education**"), and together with the County, the City, and the Board of Education, the "**Spalding County Partners**"), and the Board of Regents of the University System of Georgia by and on behalf of the University of Georgia (for purposes of this Agreement referred to herein as the "**UGA Archway Partnership**"), and the Office of the Vice President for Public Service and Outreach (the "**OVPPSO**," and together with the UGA Archway Partnership, the "**UGA Partners**").

Each of the Community Partners and UGA Partners stated above is considered to be a Participant (collectively, the "**Participants**") in the Spalding County Archway Partnership ("**Spalding County Archway Partnership**").

WHEREAS, the Participants agree to cooperate in the development, implementation, and continuation of the Spalding County Archway Partnership focusing on community and economic development issues for Spalding County; and

WHEREAS, the Participants agree to the creation or continuation of the Spalding County Archway Partnership Executive Committee (the "**Executive Committee**") to offer the Community Partners appropriate representation and influence into the strategic planning and management of the Spalding County Archway Partnership.

NOW THEREFORE the parties hereto agree as follows:

SECTION I

The UGA Partners shall:

1. Agree to facilitate the work of the Executive Committee in support of the overall goals of the Spalding County Archway Partnership, assist in identifying the public educational needs for the community, facilitate cooperation between community organizations and the Griffin-Spalding County School System to address those needs, and advise the Griffin-Spalding County Board of Education how to address the educational needs of the community.

2. Subject to Section III, Paragraph 7 herein, employ a UGA faculty member (the "**Archway Professional**") who will dedicate time as needed to the project and work directly with the Spalding County Archway Partnership's Executive Committee. Such Archway Professional may, in the sole discretion of the UGA Partners, be a full- or part-time employee of UGA.

3. Establish minimum qualifications and determine the total salary to be paid to the Archway Professional, and agree to perform periodic evaluations of the Archway Professional in accordance with UGA human resources rules and regulations as any other UGA employee.

4. Have the right to terminate or transfer the Archway Professional for any reason at any time. In either such case, the UGA Partners agree that they will seek to replace the Archway Professional in accordance with the qualifications and salary guidelines described in Section 1, Paragraph 3 herein and subject to Section III, Paragraph 7 herein.

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5. Provide the Archway Professional with access to office equipment, supplies, publications, or other educational materials necessary to the performance of the position's duties.

6. Keep an accurate record of all funds received and disbursed under this agreement including all support documents. The UGA Partners agree to retain such records for a period of three years unless an audit has begun and not been completed or if the audit findings have not been resolved at the end of the three year period. In such cases, the records shall be retained until the audit is complete or until the resolution of the audit findings. The UGA Archway Partnership also agrees to retain all records relating to payments made under this agreement until the expiration of three years after final payment.

7. Report to the Executive Committee at regular intervals on the nature of the Spalding County Archway Partnership and progress being made.

SECTION II

The Spalding County Partners shall:

1. Agree to recognize the UGA Partners as their institutional partners and provide appropriate recognition of the collaborative working relationship on all appropriate and relevant publications, materials and web sites.

2. Agree to cooperate with the UGA Partners in the implementation and administration of educational opportunities for the students of the University of Georgia.

3. Agree, when possible, to make available internship opportunities to the students of the University of Georgia and other University System of Georgia institutions in conjunction with community-identified needs and the terms of this Agreement.

4. Agree, when possible, to make available research opportunities to the faculty of the University of Georgia and other University System of Georgia institutions in conjunction with community-identified needs and the terms of this Agreement.

5. Agree to make available to the UGA Partners any research or study findings and results that may be realized as a result of this Agreement. Notwithstanding anything herein to the contrary, all research or study findings and results from research conducted by faculty of the UGA Partners shall remain the property of the UGA Partners.

SECTION III

The Participants Mutually Agree:

1. The OVPPSO will contribute to the UGA Archway Partnership as needed in order to support the activities of the Archway Professional and the UGA Archway Partnership; however, this paragraph shall not be read or construed so as to create any cost share on the part of UGA or any of the UGA Partners.

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2. The Spalding County Partners will pay to the UGA Archway Partnership a total FIXED FEE of $60,000 for the period beginning on July 1, 2023 through June 30, 2024 (the "**FY2024 Community Fee**").

3. The Spalding County Partners are committed to funding the FY2024 Community Fee as follows:

Spalding County Board of Commissioners	$20,000
City of Griffin	$20,000
Griffin-Spalding County Board of Education	$20,000

4. The UGA Archway Partnership shall send an invoice to each of the Spalding County Partners for such Spalding County Partner's respective amount shown above. The full amount of all such invoices shall be due 30 days after the effective date of this agreement. Invoices will be sent to the following:

Spalding County Board of Commissioners
Attn: Clay Davis, Chairman
P.O. Box 1087
Griffin, GA 30224

City of Griffin
Attn: Mayor Doug Hollberg
100 S. Hill St.
Griffin, GA 30224

Griffin-Spalding County Board of Education
Attn: Syntel Brown, Chairman
216 S. 6th St.
Griffin, GA 30224

5. Expenditures and budgetary allocations for the FY2024 Community Fee will be based on history and may vary depending on community needs. The Archway Partnership is authorized to transfer funds between various expenditure and budgetary categories and accounts without specific and separate approval by any of the Spalding Partners. Subject to any such transfers, the expenditures and budgetary allocations for the FY2024 Community Fee are anticipated to be as follows:

Operating & Project Costs	45%
Personal Services	35%
Travel	20%

6. The Spalding County Partners and the UGA Partners agree to the creation or continuation of the Spalding County Archway Partnership Executive Committee who shall perform the following functions:

   a. Remit or cause to be remitted the FY2024 Community Fee to the UGA Archway Partnership when due.

   b. Provide guidance on the appointment or hiring of the Archway Professional. The actual appointment or hiring of the Archway Professional shall be subject to the sole approval of the UGA Partners.

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c. Evaluate the financial support of the Spalding County Archway Partnership annually, make adjustments as necessary for continued effective support, and notify the UGA Partners of any adjustments no later than March 31, 2024.

d. Agree to locate the Archway Professional's office in facilities that are adequate and appropriate for the program.

7. The Archway Professional shall remain at all times a University of Georgia employee, subject to all applicable university guidelines and policies, and shall not be an employee of any of the Community Partners while performing this service and will not be entitled to fringe benefits normally accruing for employees of any of the Community Partners.

8. This Agreement shall take effect as of July 1, 2023.

9. The terms of this Agreement shall be from July 1, 2023 through June 30, 2024. Either the UGA Partners (acting collectively) or the Community Partners (acting collectively) may terminate this Agreement upon 90 days written notice of such intent.

10. This Agreement may be modified by mutual written agreement of the parties hereto.

11. This agreement, along with any exhibits, appendices, addenda, schedules, and amendments attached hereto, encompasses the entire agreement of the parties, and supersedes all previous understandings and agreements between the parties hereto, whether oral or written.

12. This Agreement may be renewed annually by mutual written agreement of all parties.

[Remainder of this page left intentionally blank.]

DocuSign Envelope ID: 52987B3A-5219-44FB-8344-D71EF7996918

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed as of the date first described above.

Spalding County Board of Commissioners	Date
City of Griffin	Date
Griffin-Spalding County Board of Education	Date
Archway Partnership, University of Georgia	Date
Vice President for Public Service and Outreach, University of Georgia	Date
Board of Regents of the University System of Georgia by and on behalf of the University of Georgia	Date

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider two Ante Litem Notices, dated April 25, 2023, from Glass & Robson, Attorneys, purporting to state claims for personal injury to Josephine Mann and Linda Allen, on December 6, 2022, while occupying a motor vehicle driven by Josephine Mann, in which Linda Allen was a passenger and which was involved in a motor vehicle accident with a City-owned vehicle, operated by City Code Enforcement Officer Jordan Andrews. *City Attorney Drew Whalen will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

Andrews was backing out of a driveway on East Central Avenue, where he had gone to do an inspection, when he had a minor collision with the Mann vehicle, as she was pulling out of her driveway of her residence across the street. GSP Joshua Nelson, who investigated the accident, indicates very minor damage to the Mann vehicle and none to the City vehicle. None of the occupants complained of injuries at the scene, and none was transported for any medical treatment.

According to the attorney's letter, Ms. Mann allegedly suffered injury to her lower back and has received treatment in the amount of $2,477.00 and is seeking damages of $20,000.00. Ms. Allen allegedly suffered injuries to her neck and back and received treatment in the amount of $3,313.00; she also seeks a recovery of $20,000.00.

Both Mann and Allen sought treatment at the Emergency Room of Wellstar Spalding Regional Hospital on December 10, 2022.

STAFF RECOMMENDATION:

Staff recommends denial of both claims.

FINANCIAL IMPACT:

The City is a Member of the Georgia Interlocal Risk Management Agency ("GIRMA"), which defends and adjusts claims for the City; GIRMA will pay legal liabilities of its Member up to the limits of their Member Coverage Agreement, subject to a $25,000.00 occurrence deductible. Although these claims were reported to GIRMA in December 2022, they have not been settled and no lawsuit(s) have yet been filed.

Submitted By:
Andrew Whalen

Meeting Date:
09/05/2023

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
Notice of CLAIM - Allen rec'd 042623.pdf

Notice of CLAIM - Mann rcvd 050223.pdf

GLASS & ROBSON

TRIAL ATTORNEYS

ROBERT F. GLASS
RFG@GLASSROBSON.COM
404.751.4712

JAMES A. ROBSON
JAR@GLASSROBSON.COM
404.751.4714

April 25, 2023

RECEIVED
APR 26 2023
BY: SB

VIA HAND DELIVERY AND
CERTIFIED U.S. MAIL
RETURN RECEIPT REQUESTED
Mayor Douglas S. Hollberg
City of Griffin
100 S. Hill St.
Griffin, GA 30223

Re: Notice of Claim against the City of Griffin Pursuant to O.C.G.A. § 36-33-5

Our Client: **Linda Allen**
Date of Loss: **December 6, 2022**
Location: **East Central Avenue, City of Griffin**
Spalding County, Georgia
Claim #: **010474-038722-AB-02**

Dear Mayor Hollberg:

Please accept this letter as my client's *Notice of Claim*, pursuant to O.C.G.A. § 36-33-5, to the City of Griffin for the above-referenced matter. Consistent with O.C.G.A. § 36-33-5, the following information is provided to the extent of the claimant's current information, knowledge, and/or belief as is practicable under the circumstances:

(A) The person having the claim against the City of Griffin and/or Jordan Michael Andrews: **Linda Allen**

(B) The names of the governmental person(s) and/or entity against whom the negligent acts and/or omissions are asserted: **City of Griffin and/or Jordan Michael Andrews**

(C) The time, place, and extent of the injury, as nearly as practical, and the negligence which caused the injury, including the specific amount of the monetary damages being sought by Linda Allen from the City of Griffin are as follows: **On or about December 6, 2022 at approximately 2:13 p.m., Jordan Michael Andrews, while operating a motor 2015 Ford F-150 owned by the City of Griffin and while acting in the course and/or scope of his employment with the City of Griffin, collided with a 2001 Cadillac Deville DTS that was occupied by Linda Allen. The collision occurred on E. Central Avenue not at its intersection but approximately 75 feet East of N. 3rd Street in Griffin, Spalding County, Georgia. Jordan Michael**

Andrews was negligent in failing to properly back the vehicle he was driving and by striking the rear of the 2001 Cadillac Deville DTS that was occupied by Linda Allen. The City of Griffin is vicariously liable to Linda Allen for the negligent acts and/or omissions of Jordan Michael Andrews who was acting in the course and scope of his employment with the City of Griffin at the time of the collision as referenced herein. As a result of the collision described herein, Ms. Allen suffered injuries to her neck and lower back and seeks recover $3,313.00 for medical bills incurred for the medical treatment she received for those injuries.[1] Ms. Allen also seeks to recover $16,687.00 for her pain and suffering she endured, which included interference with and disruption of her activities of daily living, including her sleep and ability to perform her household chores. The specific amount of the monetary damages being sought by Linda Allen from the City of Griffin for the injuries and damages described herein is $20,000.00.

Pursuant to O.C.G.A. § 36-33-5, this notice of claim is being sent within six (6) months of the happening of the event upon which the claims against the governmental entities are predicated. Ms. Allen is hereby presenting her claim, in writing, to the City of Griffin for acceptance and payment. The Code mandates that the governing entities act upon these claims within thirty (30) days from their presentation, and you are hereby requested to do so.

Should you have any questions, please direct all future correspondence to this office at my attention. I look forward to your reply to this letter.

With best regards, I remain

Very truly yours,

James A. Robson

JAR:sh
Enclosure
cc: Linda Allen (w/o encl.)

[1] Although not required by statute, I am providing a copy of the police report, medical bills and medical records for treatment related to this collision.

GEORGIA MOTOR VEHICLE CRASH REPORT

Agency Case Number	Agency NCIC Number	County	Date Rec. by GDOT
C000861988-01	GAGSP0000	SPALDING	

Estimated Crash Date	Estimated Crash Time	Dispatch Date	Dispatch Time	Arrival Date	Arrival Time	Total Number of Vehicles	Total Number of Injuries	Total Number of Fatalities	Inside City Of
12/06/22	14:13	12/06/22	14:18	12/06/22	14:42	2	0	0	

Road of Occurrence: E CENTRAL AVENUE
At Its Intersection With:
Not At Its Intersection But: 75 ☐ Miles ☒ Feet ☐ North ☐ South ☒ East ☐ West
Of: N 3RD STREET
Latitude (Y): 33.2512537983569 (Format) 00.00000
Longitude (X): -84.2575735095731 (Format) -00.00000
☐ Corrected Report
☐ Sup To Original
☐ Hit And Run?

Unit # 1

☒ Driver ☐ Ped ☐ Bike
☒ Susp At Fault

LAST NAME	FIRST	MIDDLE
ANDREWS	JORDAN	MICHAEL

Address: 100 S HILL ST

City	State	Zip	DOB
GRIFFIN	GA	30223-3402	01/11/1987

Driver's License No.	Class	State	Country
049605368	C	GA	UNITED STATES

Insurance Co.	Policy No.	Telephone No.
GIRMA	GR1	

Year	Make	Model
2015	FORD	F-150

VIN	Vehicle Color
1FTEX1C88FFC79065	WHI

Tag #	State	County	Year
GV8378F	GA	SPALDING	

Trailer Tag #	State	County	Year

☐ Same as Driver

Owner's Last Name	First	Middle
CITY OF GRIFFIN		

Address: 100 S HILL ST

City	State	Zip
GRIFFIN	GA	30223-3402

Removed By: DRIVER ☐ Request List

Alco Test:	Type:	Results:	Drug Test:	Type:	Results:
2			2		

First Harmful Event: 11 | Most Harmful Event: 11 | Operator/Ped Cond: 1

Operator Contributing Factors: 18

Vehicle Contributing Factors: 1 | Roadway Contributing Factors: 1

Direction of Travel:	1	Vehicle Maneuver:	7	Non-Motor Maneuver:	
Vehicle Class:	1	Vehicle Type:	2	Vision Obscured:	1
Number of Occupants:	2	Area of Initial Contact:	6	Damage to Veh:	1
Traffic-Way Flow:	1	Road Comp:	2	Road Character:	2
Number of Lanes:	2	Posted Speed:	35	Work Zone:	0

Traffic Control: 1 Device Inoperative: ☐ Yes ☒ No

Citation Information:
Citation # _____ O.C.G.A. § _____
Citation # _____ O.C.G.A. § _____
Citation # _____ O.C.G.A. § _____

COMMERCIAL MOTOR VEHICLES ONLY

Carrier Name:
Address City State Zip
U.S. D.O.T. # No. of Axles G.V.W.R.
Cargo Body Type Vehicle Config. ☐ Interstate ☐ Intrastate Fed. Reportable ☐ Yes ☐ No
C.D.L.? ☐ Yes ☐ No C.D.L. Suspended? ☐ Yes ☐ No
Vehicle Placarded? ☐ Yes ☐ No Hazardous Materials? ☐ Yes ☐ No
Haz Mat Released? ☐ Yes ☐ No
If YES: Name or four Digit Number from Diamond or Box: _____
One Digit Number from Bottom of Diamond: _____
☐ Ran Off Road ☐ Down Hill Runaway ☐ Cargo Loss or Shift ☐ Separation of Units

Unit # 2

☒ Driver ☐ Ped ☐ Bike
☐ Susp At Fault

LAST NAME	FIRST	MIDDLE
MANN	JOSEPHINE	

Address: 422 E CENTRAL AVE

City	State	Zip	DOB
GRIFFIN	GA	30223-3217	05/09/1957

Driver's License No.	Class	State	Country
054534926	C	GA	UNITED STATES

Insurance Co.	Policy No.	Telephone No.
STATE FARM MUTUAL AUTC	112C296250	770-228-9897

Year	Make	Model
2001	CADILLAC	DEVILLE DTS

VIN	Vehicle Color
1G6KF54991U138534	SIL

Tag #	State	County	Year
RSY9535	GA	SPALDING	2023

Trailer Tag #	State	County	Year

☒ Same as Driver

Owner's Last Name	First	Middle
MANN	JOSEPHINE	

Address: 422 E CENTRAL AVE

City	State	Zip
GRIFFIN	GA	30223-3217

Removed By: DRIVER ☐ Request List

Alco Test:	Type:	Results:	Drug Test:	Type:	Results:
2			2		

First Harmful Event: 11 | Most Harmful Event: 11 | Operator/Ped Cond: 1

Operator Contributing Factors: 7

Vehicle Contributing Factors: 1 | Roadway Contributing Factors: 1

Direction of Travel:	3	Vehicle Maneuver:	5	Non-Motor Maneuver:	
Vehicle Class:	1	Vehicle Type:	1	Vision Obscured:	1
Number of Occupants:	2	Area of Initial Contact:	6	Damage to Veh:	2
Traffic-Way Flow:	1	Road Comp:	2	Road Character:	2
Number of Lanes:	2	Posted Speed:	35	Work Zone:	0

Traffic Control: 1 Device Inoperative: ☐ Yes ☒ No

Citation Information:
Citation # W96E85176 O.C.G.A. § _____
Citation # _____ O.C.G.A. § _____
Citation # _____ O.C.G.A. § _____

COMMERCIAL MOTOR VEHICLES ONLY

Carrier Name:
Address City State Zip
U.S. D.O.T. # No. of Axles G.V.W.R.
Cargo Body Type Vehicle Config. ☐ Interstate ☐ Intrastate Fed. Reportable ☐ Yes ☐ No
C.D.L.? ☐ Yes ☐ No C.D.L. Suspended? ☐ Yes ☐ No
Vehicle Placarded? ☐ Yes ☐ No Hazardous Materials? ☐ Yes ☐ No
Haz Mat Released? ☐ Yes ☐ No
If YES: Name or four Digit Number from Diamond or Box: _____
One Digit Number from Bottom of Diamond: _____
☐ Ran Off Road ☐ Down Hill Runaway ☐ Cargo Loss or Shift ☐ Separation of Units

COLLISION FIELDS

Manner of Collision: 3	Location at Area of Impact: 1	Weather: 1	Surface Condition: 1	Light Condition: 1

NARRATIVE

Vehicle #1 was traveling north, backing out of the private drive of 415 East Central Avenue. Vehicle #2 was facing east on East Central Avenue near its intersection with North 3rd street. The rear of vehicle #1 struck the rear of vehicle #2. The area of impact occurred o the roadway. Vehicle #1 received no damage while vehicle #2 received minor damage.

Driver #1 advised he did not see vehicle #2 prior to the collision.

Driver #2 advised while attempting to get the mail from the mailbox, she was struck by vehicle #1.

This traffic crash investigation was digitally recorded by #239.

DIAGRAM

INDICATE NORTH



PROPERTY DAMAGE INFORMATION

Damage Other Than Vehicle	Owner

WITNESS INFORMATION

Name (Last, First)	Address	City	State	Zip Code	Telephone Number

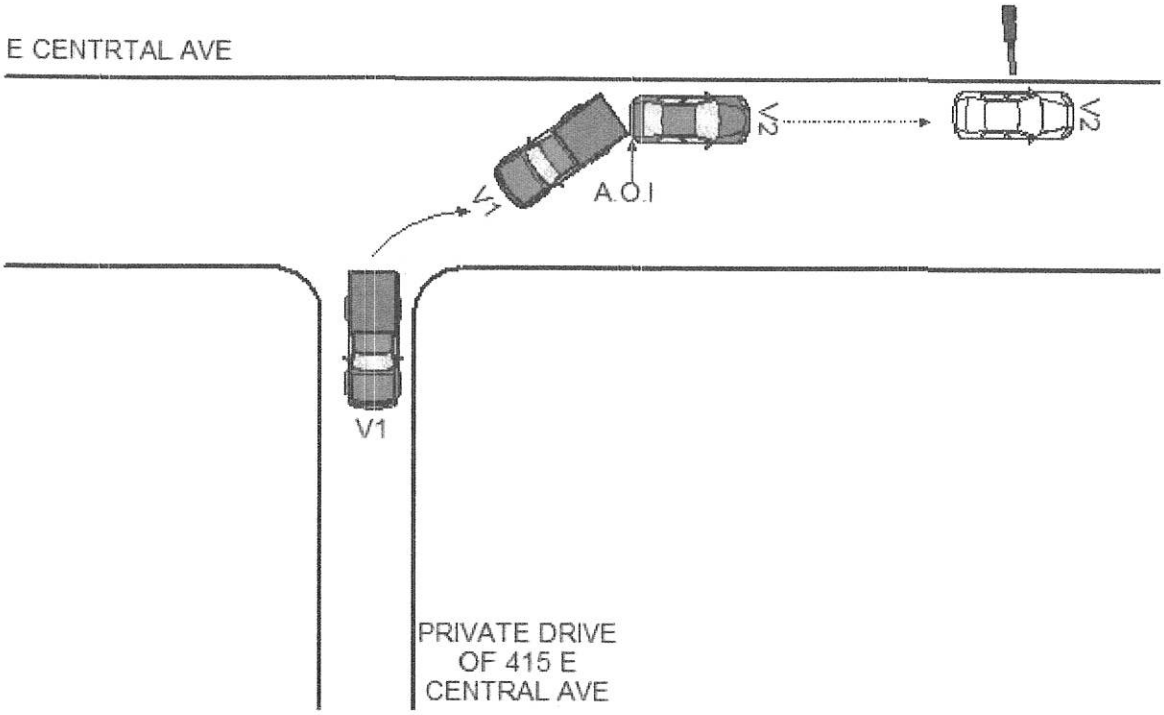
OCCUPANT INFORMATION

1	Name (Last, First): ANDREWS, JORDAN					Address: 100 S HILL ST GRIFFIN, GA 30223-3402				
	Age: 35	Sex: M	Unit #: 1	Position: 1	Safety Eq: 3	Ejected: 1	Extricated: 2	Air Bag: 2	Injury: 0	Taken for Treatment: 2
	Injury Taken To:		By:		EMS Notified Time:		EMS Arrival Time:		Hospital Arrival Time:	
2	Name (Last, First): STEVENS, KERRI					Address: 100 S HILL ST GRIFFIN, GA 30223-3402				
	Age: 43	Sex: F	Unit #: 1	Position: 3	Safety Eq: 3	Ejected: 1	Extricated: 2	Air Bag: 2	Injury: 0	Taken for Treatment: 2
	Injury Taken To:		By:		EMS Notified Time:		EMS Arrival Time:		Hospital Arrival Time:	
3	Name (Last, First): MANN, JOSEPHINE					Address: 422 E CENTRAL AVE GRIFFIN, GA 30223-3217				
	Age: 65	Sex: F	Unit #: 2	Position: 1	Safety Eq: 3	Ejected: 1	Extricated: 2	Air Bag: 2	Injury: 0	Taken for Treatment: 2
	Injury Taken To:		By:		EMS Notified Time:		EMS Arrival Time:		Hospital Arrival Time:	
4	Name (Last, First): ALLEN, LINDA					Address: 216 N 2ND ST GRIFFIN, GA 30223-3502				
	Age: 66	Sex: F	Unit #: 2	Position: 3	Safety Eq: 3	Ejected: 1	Extricated: 2	Air Bag: 2	Injury: 0	Taken for Treatment: 2
	Injury Taken To:		By:		EMS Notified Time:		EMS Arrival Time:		Hospital Arrival Time:	

ADMINISTRATIVE

Photos Taken: ☐ Yes ☒ No	By:	*Officer Note: If collision resulted in a fatality, please send prompt notification to the GDOT Crash Reporting Unit via either email at GeorgiaFARS@dot.ga.gov or Fax at (404)635-2963.*	
Report By: NELSON, JOSHUA #0239	**Agency:** GSPD\POST 1	**Report Date:** 12/06/22	**Checked By:** BULLOCK, DAVID C. #0844	**Date Checked:** 12/10/22

ADDITIONAL or FULL PAGE DIAGRAM



Wellstar
HEALTH SYSTEM

CERTIFICATION OF AUTHENTIFICATION
OF MEDICAL RECORDS

Today's Date: 04/07/2023

Patient Name: Linda Allen

Patient DOB: 09/25/1956

Records Requested: All Itemized Bills from 12/06/2022 to Present

Records Produced: All Itemized Bills on 12/10/2022

Facility(-ies) Requested: Wellstar Spalding Regional Hospital

I certify further that based on my review of these records:

A. were made at or near the time of the described acts, events, conditions, opinions, or diagnoses;
B. were made by, or from information transmitted by, a person with personal knowledge and a business duty to report these matters;
C. were kept in the course of regularly conducted business activity of the above named business entity; and
D. it is the regular practice of the above-named business entity to make such memorandum, reports, records, and data compilation.

In accordance with Official Code of Georgia Annotated § 24-8-803(6) and § 24-9-902(11), I declare, certify, verify, under penalty of perjury, that the foregoing is true and correct.

Elena Givens
Executive Director, Health Information Management
Custodian of Medical Records
Wellstar Health System

- Certified by designee: Elena Downie

Executed this 7th day of April, 2023

Sworn to and subscribed before me

This 7th day of April, 2023

Joan Siler

(Notary Public, State of Georgia)

JOAN SILER
Notary Public, Georgia
Fannin County
My Commission Expires
June 11, 2026

My Commission Expires June 11, 2026

Wellstar
HEALTH SYSTEM

Statement Date: 3/30/2023
Guarantor Name: **Linda A Allen**
Medical Record Number: **563239273**
Payor Plan: **BLUE CROSS MEDICARE - BCBS 101 /BLUE VALUE HMO MDCR ADV**

Interested in staying well? Get the latest health tips, news, and more on our new health information website at **www.wellstar.org**

GUARANTOR INFORMATION:
Linda A Allen
216 N 2ND ST
GRIFFIN, GA 30223-3502

This is not a bill. This is an itemization of your services for:

Patient Name:	Linda A Allen	Admission Date:	12/10/22
Account ID:	93001063800	Discharge Date:	12/10/22
Guarantor ID:	1635665	Location:	WS Spalding Regional Hospital

Current Account Charges: 3,313.00

Hospital Charges

Rev Code	Service Date	Description	Qty	Amount
0320	12/10/2022	HC XR SPINE CERVICAL AP+LAT 2-3VW	1	836.00
0320	12/10/2022	HC XR SPINE LUMBOSACRAL 2-3VW	1	876.00
0450	12/10/2022	HC ER SERVICE LEVEL III	1	1,601.00
Total hospital charges:				**3,313.00**

Hospital Payments and Adjustments

Date	Description	Amount
12/23/22	Blue Cross Medicare Insurance Payment Copay: 90.00	-146.04
12/23/22	Blue Cross Medicare Contractual Write-Off	-3,076.96
01/05/23	Medicaid Insurance Payment	-90.00
Total hospital payments and adjustments:		**-3,313.00**

Wellstar
HEALTH SYSTEM

Mail Processing Center
PO Box 3475 Toledo, OH 43607-0475

Please contact us at 470-245-9998 if you have questions regarding this document.
Office hours: 8 AM to 8 PM Mon-Thurs; 8 AM to 5:00 PM on Fri

Current account balance - THIS IS NOT A BILL: 0.00

Wellstar
HEALTH SYSTEM

Mail Processing Center
PO Box 3475 Toledo, OH 43607-0475

Wellstar
HEALTH SYSTEM

CERTIFICATION OF AUTHENTIFICATION
OF MEDICAL RECORDS

Today's Date: 04/11/2023

Patient Name: Linda Allen

Patient DOB: 09/25/1956

Records Requested: All Medical Records from 12/06/2022 to 03/10/2023

Records Produced: All Medical Records on 12/010/2022

Facility(-ies) Requested: Wellstar Spalding Regional Hospital

I certify further that based on my review of these records:

A. were made at or near the time of the described acts, events, conditions, opinions, or diagnoses;
B. were made by, or from information transmitted by, a person with personal knowledge and a business duty to report these matters;
C. were kept in the course of regularly conducted business activity of the above named business entity; and
D. it is the regular practice of the above-named business entity to make such memorandum, reports, records, and data compilation.

In accordance with Official Code of Georgia Annotated § 24-8-803(6) and § 24-9-902(11), I declare, certify, verify, under penalty of perjury, that the foregoing is true and correct.

Elena Givens
Executive Director, Health Information Management
Custodian of Medical Records
Wellstar Health System

- Certified by designee: Elena Givens

Executed this 11th day of April, 2023

Sworn to and subscribed before me

This 11th day of April, 2023

Joan Siler

(Notary Public, State of Georgia)

JOAN SILER
Notary Public, Georgia
Fannin County
My Commission Expires
June 11, 2026

My Commission Expires June 11, 2026

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency

Visit Information

Admission Information

Arrival Date/Time:	12/10/2022 0735	Admit Date/Time:	12/10/2022 0951	IP Adm. Date/Time:	
Admission Type:	Emergency	Point of Origin:	Self Referral	Admit Category:	
Means of Arrival:	Car	Primary Service:	Emergency Medicine	Secondary Service:	N/A
Transfer Source:		Service Area:	WS SERVICE AREA	Unit:	Wellstar Spalding Regional Hospital Emergency
Admit Provider:		Attending Provider:	Zachery A Austin, MD	Referring Provider:	

ED Disposition

ED Disposition	Condition	User	Date/Time	Comment
Discharge	Stable	Zeshan S Velani, PA	Sat Dec 10, 2022 12:05 PM	Linda A Allen discharge to home/self care.

Discharge Information

Date/Time: 12/10/2022 1211 Disposition: Home Or Self Care Destination: —
Provider: Zachery A Austin, MD Unit: Wellstar Spalding Regional Hospital Emergency

Follow-up Information

Follow up With	Specialties	Details	Why	Contact Info
Obasanjo Olugbenga, MD	Preventative Medicine	Schedule an appointment as soon as possible for a visit in 2 days		301 Main Street Lagrange GA 30240 706-298-7727
Wellstar Spalding Regional Hospital Emergency	Emergency Medicine	Go to	As needed, If symptoms worsen	601 South 8th Street Griffin Georgia 30224-4213 470-935-4350

Visit Account Information

Hospital Account

Name	Acct ID	Class	Status	Primary Coverage
Allen, Linda A	93001063800	Emergency	Closed	BLUE CROSS MEDICARE - BCBS 101 /BLUE VALUE HMO MDCR ADV

Guarantor Account (for Hospital Account #93001063800)

Name	Relation to Pt	Service Area	Active?	Acct Type
Allen, Linda A	Self	WS	Yes	Personal/Family
Address	**Phone**			
216 N 2ND ST GRIFFIN, GA 30223-3502	770-467-4820(H)			

Coverage Information (for Hospital Account #93001063800)

1. BLUE CROSS MEDICARE/BCBS 101 /BLUE VALUE HMO MDCR ADV

F/O Payor/Plan		Precert #
BLUE CROSS MEDICARE/BCBS 101 /BLUE VALUE HMO MDCR ADV		
Subscriber		**Subscriber #**
Allen, Linda A		VOR438W05666
Address	**Phone**	
P O BOX 60007	800-241-7475	

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

Visit Account Information (continued)

LOS ANGELES, CA 90060-0007

2. MEDICAID/MEDICAID / OF GEORGIA

F/O Payor/Plan		Precert #
MEDICAID/MEDICAID / OF GEORGIA		
Subscriber		**Subscriber #**
Allen, Linda A		222118375480
Address	**Phone**	
P O BOX 105204 TUCKER, GA 30085-5204		

Treatment Team

Provider	Service	Role	Provider Team	Specialty	From	To
Zeshan S Velani, PA	Emergency Medicine	Advanced Practice Professional (APP)	—	Physician Assistant	12/10/22 0952	—
Zachery A Austin, MD	Emergency Medicine	Attending	—	Emergency Medicine	12/10/22 0952	12/10/22 1211

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency
Final Diagnosis

Final Diagnoses (ICD-10-CM)

Code	Description	POA	CC	HAC	Affects DRG
S16.1XXA [Principal]	Strain of muscle, fascia and tendon at neck level, initial encounter				
S39.012A	Strain of muscle, fascia and tendon of lower back, initial encounter				
Z79.1	Long term (current) use of non-steroidal anti-inflammatories (nsaid)	Exempt from POA reporting			
M51.36	Other intervertebral disc degeneration, lumbar region				
M50.30	Other cervical disc degeneration, unspecified cervical region				

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

Events

ED Arrival at 12/10/2022 0735

Unit: Wellstar Spalding Regional Hospital Emergency
User: Narelle Fadina-Daley

Admission at 12/10/2022 0951

Unit: Wellstar Spalding Regional Hospital Emergency — Room: ECA-04 — Bed: ECA-04
User: Harold Mathis, EMT-P — Patient class: Emergency

ED Roomed at 12/10/2022 0951

Unit: Wellstar Spalding Regional Hospital Emergency
User: Harold Mathis, EMT-P

Transfer In at 12/10/2022 0954

Unit: Wellstar Spalding Regional Hospital Emergency — Room: A — Bed: A
User: Harold Mathis, EMT-P — Patient class: Emergency

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

Events (continued)

ED Transfer at 12/10/2022 0954

Unit: Wellstar Spalding Regional Hospital Emergency
User: Harold Mathis, EMT-P

Discharge at 12/10/2022 1211

Unit: Wellstar Spalding Regional Hospital Emergency | Room: A | Bed: A
User: Denise A Simms, RN | Patient class: Emergency

Discharge at 12/10/2022 1222

Unit: Wellstar Spalding Regional Hospital Emergency
User: Denise A Simms, RN

Patient Summary as-of Visit

Problem List as of 12/10/2022

No documentation.

Allergies as of 12/10/2022

Allergies last reviewed by Christy L Foster, RN on 12/10/2022 0743
No Known Allergies

Medication List

Medication List

This report is for documentation purposes only. The patient should not follow medication instructions within. For accurate instructions regarding medications, the patient should instead consult their physician or after visit summary.

Prior To Admission

None

Discharge Medication List

naproxen (NAPROSYN) 500 MG tablet

Instructions: Take 1 tablet (500 mg total) by mouth 2 (two) times a day with meals
Authorized by: Zeshan S Velani, PA | Ordered on: 12/10/2022
Start date: 12/10/2022 | Quantity: 30 tablet
Refill: No refills remaining

cyclobenzaprine (FLEXERIL) 10 MG tablet

Instructions: Take 1 tablet (10 mg total) by mouth 3 (three) times a day as needed for muscle spasms
Authorized by: Zeshan S Velani, PA | Ordered on: 12/10/2022
Start date: 12/10/2022 | Quantity: 30 tablet
Refill: No refills remaining

Stopped in Visit

None

ED Provider Note

ED Provider Notes by Zeshan S Velani, PA at 12/10/2022 1211

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

ED Provider Note (continued)

Author: Zeshan S Velani, PA
Filed: 12/13/2022 8:37 AM
Editor: Zeshan S Velani, PA (Physician Assistant)
Service: Emergency Medicine
Date of Service: 12/10/2022 12:11 PM
Author Type: Physician Assistant
Status: Attested
Cosigner: Zachery A Austin, MD at 12/13/2022 3:55 PM

History

Chief Complaint
Motor Vehicle Crash

Pt is a 66 yo female who presents today after mvc just PTA. Pt notes rear end impact. Pt complains of low back pain and neck pain. Pt was restrained passenger with no airbag deployment. There was no head trauma or LOC. Pt was ambulatory on the scene and there was no compartment intrusion. Pt was able to self extricate. Pt denies any blood thinner use. She denies chest pain or abdominal pain.

History provided by: patient. No language interpreter was used.
Nursing note reviewed and I agree with the documentation of the past medical, past surgical, social, and family histories.Vitals reviewed.
Motor Vehicle Crash
Mechanism of injury: **motor vehicle crash**
Associated symptoms: **no abdominal pain**, **no chest pain**, **no headaches**, **no nausea** and **no vomiting**

Past Medical History:

Diagnosis	Date
• History of transfusion	

History reviewed. No pertinent surgical history.

Family History

Problem	Relation	Age of Onset
• No Known Medical Problems	Mother	
• Cancer	Father	
• No Known Medical Problems	Sister	
• No Known Medical Problems	Daughter	
• No Known Medical Problems	Maternal Grandmother	
• No Known Medical Problems	Maternal Grandfather	
• No Known Medical Problems	Paternal Grandmother	
• No Known Medical Problems	Paternal Grandfather	
• Breast cancer	Cousin	
• Ovarian cancer	Cousin	
• Ovarian cancer	Paternal Aunt	
• Cancer	Brother	
• Cancer	Paternal Uncle	
• Cancer	Paternal Uncle	
• BRCA 1/2	Neg Hx	
• Colon cancer	Neg Hx	
• Endometrial cancer	Neg Hx	

Social History

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

ED Provider Note (continued)

Tobacco Use
- Smoking status: Never
- Smokeless tobacco: Current
  Types: Chew

Substance Use Topics
- Alcohol use: Yes
  Comment: occ
- Drug use: None

Allergies: Patient has no known allergies.

Prior to Admission medications

Medication	Sig
cyclobenzaprine (FLEXERIL) 10 MG tablet	Take 1 tablet (10 mg total) by mouth 3 (three) times a day as needed for muscle spasms
naproxen (NAPROSYN) 500 MG tablet	Take 1 tablet (500 mg total) by mouth 2 (two) times a day with meals

Review of Systems
Constitutional: Negative for chills and fever.
HENT: Negative for congestion, ear discharge, ear pain, rhinorrhea, sinus pressure and sore throat.
Eyes: Negative for pain, discharge, redness and itching.
Respiratory: Negative for cough, chest tightness, shortness of breath and wheezing.
Cardiovascular: Negative for chest pain, palpitations and leg swelling.
Gastrointestinal: Negative for abdominal pain, constipation, diarrhea, nausea and vomiting.
Endocrine: Negative for cold intolerance and heat intolerance.
Genitourinary: Negative for dysuria, flank pain, frequency, hematuria, urgency, vaginal bleeding and vaginal discharge.
Musculoskeletal: Positive for myalgias. Negative for arthralgias.
Skin: Negative for color change, pallor and rash.
Neurological: Negative for dizziness, syncope, light-headedness and headaches.
Psychiatric/Behavioral: Negative for agitation, behavioral problems, confusion and suicidal ideas.

Physical Exam

Vital signs upon initiating note

BP	169/94
Pulse	(!) 101
Temp	98.9 °F (37.2 °C)
Resp	16
Ht	62" (1.575 m)
Wt	72 kg (158 lb 11.7 oz)
SpO2	97%
BMI	29.03 kg/m²

Physical Exam
Vitals and nursing note reviewed.

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

ED Provider Note (continued)

Constitutional:
Appearance: She is well-developed.
HENT:
Head: Normocephalic.
Eyes:
Conjunctiva/sclera: Conjunctivae normal.
Pupils: Pupils are equal, round, and reactive to light.
Cardiovascular:
Rate and Rhythm: Normal rate and regular rhythm.
Heart sounds: Normal heart sounds. No murmur heard.
No friction rub. No gallop.
Pulmonary:
Effort: Pulmonary effort is normal.
Breath sounds: Normal breath sounds. No wheezing or rales.
Abdominal:
General: There is no distension.
Palpations: Abdomen is soft.
Tenderness: There is no abdominal tenderness.
Musculoskeletal:
Comments: **Cervical and lumbar paraspinal ttp. No midline ttp.**
Skin:
General: Skin is warm and dry.
Neurological:
Mental Status: She is alert and oriented to person, place, and time.

Lab Results:

Imaging results:

Results for orders placed or performed during the hospital encounter of 12/10/22

X-ray Cervical Spine - 3 Views (AP, Lateral, and Odontoid)

Narrative

EXAM: SP XR CERVICAL SPINE - 3 VIEWS (AP, LATERAL, AND ODONTOID)

CLINICAL INDICATION: pain after mvc.

COMPARISON: No comparisons are available at this time.

Impression

Findings and impression:

No abnormality of vertebral alignment is seen. No fracture is identified. Moderate to severe multilevel degenerative disc disease with multilevel facet arthropathy. No definite fracture. Limited study for fine detail.

Released By: NAVEED ALVI, MD 12/10/2022 12:01 PM

X-ray Lumbar Spine - 2-3 Views (AP and Lateral)

Narrative

EXAM: SP XR LUMBAR SPINE - 2-3 VIEWS (AP AND LATERAL)

CLINICAL INDICATION: pain after mvc.

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

ED Provider Note (continued)

COMPARISON: No comparisons are available at this time.

Impression
Findings and impression:

No abnormality of vertebral alignment is seen. No fracture is identified. Mild-to-moderate multilevel degenerative disc disease. No acute fracture.

Released By: NAVEED ALVI, MD 12/10/2022 11:58 AM

ED Course

Discussed plan with patient, and patient indicates understanding of their diagnosis of mvc. xr wnl. Low mechanism mvc. Follow up with ortho as needed. Patient was given appropriate discharge instructions and I discussed warning signs with them. Pt well appearing, in NAD. Patient verbalizes understanding, and agrees with the plan. Pt was given proper anticipatory guidance, and is urged to return to the Emergency Department if their symptoms fail to improve or worsen in the next 24-48 hours. There is no indication for admission at this time. Pt ready to be discharged.

This patient was evaluated in a hallway chair and was never examined in a bed due to a shortage of rooms available. Physical exam is limited by this. Any omission of information by the patient for their HPI should also be considered due to the lack of privacy in evaluating the patient in a hallway chair .

This care is provided during an unprecedented national emergency due to the Novel Coronavirus (COVID-19). COVID-19 infections and transmission risks place heavy strains on healthcare resources. As this pandemic evolves, the Hospital and providers strive to respond fluidly, to remain operational, and to provide care relative to available resources and information. Outcomes are unpredictable and treatments are without well-defined guidelines. Further, the impact of COVID-19 on all aspects of emergency care, including the impact to patients seeking care for reasons other than COVID-19, is unavoidable during this national emergency.

Procedures : : :

No consult orders placed this encounter

Last four vital signs

	12/10/22 0743	12/10/22 0746
BP:		169/94
Pulse:		(!) 101
Resp:		16
Temp:		98.9 °F (37.2 °C)
SpO2:		97%
Weight:		72 kg (158 lb 11.7 oz)
Height:	62" (1.575 m)	

Electronically signed by

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

ED Provider Note (continued)

Zeshan S Velani, PA
12/13/22 0837

Attestation signed by Zachery A Austin, MD at 12/13/2022 3:55 PM

I have reviewed the chart but did not evaluate the patient myself.

Electronically signed by Zeshan S Velani, PA at 12/13/2022 8:37 AM
Electronically signed by Zachery A Austin, MD at 12/13/2022 3:55 PM

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency
ED Record

ED Orders (From admission, onward)

Start	Ordered		Status	Ordering Provider
12/10/22 1022	12/10/22 1021	**X-ray Cervical Spine - 3 Views (AP, Lateral, and Odontoid)** 1 time imaging	Final result	VELANI, ZESHAN S
12/10/22 1022	12/10/22 1021	**X-ray Lumbar Spine - 2-3 Views (AP and Lateral)** 1 time imaging	Final result	VELANI, ZESHAN S

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency
Narrator Intervention

Patient Care Timeline

No data selected in time range

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

Progress Notes

Discharge Instructions by Zeshan S Velani, PA at 12/10/2022 1206

Author: Zeshan S Velani, PA | Service: — | Author Type: Physician Assistant
Filed: 12/10/2022 12:06 PM | Date of Service: 12/10/2022 12:06 PM | Status: Written
Editor: Zeshan S Velani, PA (Physician Assistant)

Electronically signed by Zeshan S Velani, PA at 12/10/2022 12:06 PM

Imaging

Imaging

X-ray Cervical Spine - 3 Views (AP, Lateral, and Odontoid) [1100313299] (Final result)

Electronically signed by: **Zeshan S Velani, PA on 12/10/22 1021** Status: **Completed**
This order may be acted on in another encounter.
Ordering user: Zeshan S Velani, PA 12/10/22 1021 | Ordering provider: Zeshan S Velani, PA
Authorized by: Zachery A Austin, MD | Ordering mode: Standard
Cosigning events
Electronically cosigned by Zachery A Austin, MD 12/10/22 1459 for Ordering
Frequency: Routine Once 12/10/22 1022 - 1 occurrence | Class: Hospital Performed
Quantity: 1 | Lab status: Final result
Instance released by: Zeshan S Velani, PA (auto-released) 12/10/2022 10:21 AM

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

Imaging (continued)

Questionnaire

Question	Answer
Reason for Exam:	pain after mvc
Release to patient	Immediate

Begin Exam Questions

	Answer	Comment
Is the exam a portable?	Yes	
I acknowledge that 2 patient identifiers were used to identify patient and that I verified the order prior to performing exam/procedure.		
Original order available?		
Consents verified?		
Does the order and Consent Verbiage Match?		
Lab results available?		
Person Doing Handoff Verification Prior to Procedure?		

End Exam Questions

	Answer	Comment
I acknowledge that 2 patient identifiers were used to identify patient and that I verified the order prior to performing exam/procedure.	Yes	
Did you wear appropriate PPE while performing this exam?		
Patient Education	Technologist	
Comments		
Patient shielded?	Collimation	
Air Kerma (mGy):		
Fluoro time in minutes:		
Total number of images:		
Was CR used when performing this exam?		

X-ray Cervical Spine - 3 Views (AP, Lateral, and Odontoid) [1100313299] Resulted: 12/10/22 1201, Result status: Final result

Ordering provider: Zeshan S Velani, PA 12/10/22 1021
Resulted by: Naveed I Alvi, MD
Performed: 12/10/22 1050 - 12/10/22 1107
Order status: Completed
Filed by: Interface, Rad Powerscribe 12/10/22 1202
Accession number: 39568132

Narrative:
EXAM: SP XR CERVICAL SPINE - 3 VIEWS (AP, LATERAL, AND ODONTOID)

CLINICAL INDICATION: pain after mvc.

COMPARISON: No comparisons are available at this time.

Impression:
Findings and impression:

No abnormality of vertebral alignment is seen. No fracture is identified. Moderate to severe multilevel degenerative disc disease with multilevel facet arthropathy. No definite fracture. Limited study for fine detail.

Released By: NAVEED ALVI, MD 12/10/2022 12:01 PM

Additional Resulting Lab Information
REVIEW5GIA

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

Imaging (continued)

Signed

Electronically signed by Naveed I Alvi, MD on 12/10/22 at 1201 EST

X-ray Lumbar Spine - 2-3 Views (AP and Lateral) [1100313300] (Final result)

Electronically signed by: **Zeshan S Velani, PA on 12/10/22 1021** Status: **Completed**
This order may be acted on in another encounter.
Ordering user: Zeshan S Velani, PA 12/10/22 1021 Ordering provider: Zeshan S Velani, PA
Authorized by: Zachery A Austin, MD Ordering mode: Standard
Cosigning events
Electronically cosigned by Zachery A Austin, MD 12/10/22 1459 for Ordering
Frequency: STAT Once 12/10/22 1022 - 1 occurrence Class: Hospital Performed
Quantity: 1 Lab status: Final result
Instance released by: Zeshan S Velani, PA (auto-released) 12/10/2022 10:21 AM

Questionnaire

Question	Answer
Reason for Exam:	pain after mvc
Release to patient	Immediate

Begin Exam Questions

	Answer	Comment
Is the exam a portable?	Yes	
I acknowledge that 2 patient identifiers were used to identify patient and that I verified the order prior to performing exam/procedure.		
Original order available?		
Consents verified?		
Does the order and Consent Verbiage Match?		
Lab results available?		
Person Doing Handoff Verification Prior to Procedure?		

End Exam Questions

	Answer	Comment
I acknowledge that 2 patient identifiers were used to identify patient and that I verified the order prior to performing exam/procedure.	Yes	
Did you wear appropriate PPE while performing this exam?		
Patient Education	Technologist	
Comments		
Patient shielded?	Collimation	
Air Kerma (mGy):		
Fluoro time in minutes:		
Total number of images:		
Was CR used when performing this exam?		

X-ray Lumbar Spine - 2-3 Views (AP and Lateral) [1100313300] Resulted: 12/10/22 1158, Result status: Final result

Ordering provider: Zeshan S Velani, PA 12/10/22 1021 Order status: Completed
Resulted by: Naveed I Alvi, MD Filed by: Interface, Rad Powerscribe 12/10/22 1159
Performed: 12/10/22 1050 - 12/10/22 1107 Accession number: 39568133
Narrative:
EXAM: SP XR LUMBAR SPINE - 2-3 VIEWS (AP AND LATERAL)

CLINICAL INDICATION: pain after mvc.

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

Imaging (continued)

COMPARISON: No comparisons are available at this time.

Impression:
Findings and impression:

No abnormality of vertebral alignment is seen. No fracture is identified. Mild-to-moderate multilevel degenerative disc disease. No acute fracture.

Released By: NAVEED ALVI, MD 12/10/2022 11:58 AM

Additional Resulting Lab Information
REVIEW5GIA

Signed

Electronically signed by Naveed I Alvi, MD on 12/10/22 at 1158 EST

Other Orders

Medications

naproxen (NAPROSYN) 500 MG tablet [1100313301] (Active)

Electronically signed by: **Zeshan S Velani, PA on 12/10/22 1206** — Status: **Active**
Ordering user: Zeshan S Velani, PA 12/10/22 1206 — Ordering provider: Zeshan S Velani, PA
Authorized by: Zeshan S Velani, PA — Ordering mode: Standard
Frequency: Routine BID w/ meals 12/10/22 - Until Discontinued — Class: Normal

cyclobenzaprine (FLEXERIL) 10 MG tablet [1100313302] (Active)

Electronically signed by: **Zeshan S Velani, PA on 12/10/22 1206** — Status: **Active**
Ordering user: Zeshan S Velani, PA 12/10/22 1206 — Ordering provider: Zeshan S Velani, PA
Authorized by: Zeshan S Velani, PA — Ordering mode: Standard
PRN reasons: muscle spasms
Frequency: Routine TID PRN 12/10/22 - Until Discontinued — Class: Normal

Flowsheets

Abuse Indicators

Row Name	12/10/22 0744
Abuse Suspected	
Suspected Victim Of:	None Suspected -CF

Acuity/Destination

Row Name	12/10/22 0743
Acuity/Destination	
Patient Alert?	Medical -CF
Patient Acuity	4-Non-Urgent -CF
Is patient a prisoner?	No -CF
Primary Triage Complete	Primary triage complete -CF

Additional Charges to File

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

Flowsheets (continued)

Row Name	12/13/22 1738
Nursing Assessments	
Nursing Care	Neuro VS;Trauma Assessment -LM

Anthropometrics

Row Name	12/10/22 0743	12/10/22 07:46:34
Anthropometrics		
Height	62" (1.575 m) -CF	—
Weight	—	72 kg (158 lb 11.7 oz) -DI (r) CF (t)
Weight Change	—	0 -DI (r) CF (t)

Assessment Complete

Row Name	12/10/22 0943
Assessment Complete	
Assessment Completed?	Yes -DS

Behavioral Risk Screening

Row Name	12/10/22 09:42:32
Columbia-Suicide Severity Rating Scale: C-SSRS	
1. Wish to be Dead (Past Month)	No -DS
2. Suicidal Thoughts (Past Month)	No -DS
6. Suicide Behavior Question (Lifetime)	No -DS
C-SSRS Suicide Risk	No Acute Risk -DS
CSSRS Score Calculator	0 -DS
Non-Suicidal Self-Injurious Behavior	
Self-Injurious Behaviors	No -DS
Risk of Harm to Others	
Risk of Harm to Others	No -DS
Other Concerning Behaviors	
Does the patient have acute psychosis or paranoia?	No -DS
Behavioral Risk Screening	
Behavioral Risk	No Acute Behavioral Risk -DS
Scoring system row for calcuation only	0 -DS

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

Flowsheets (continued)

Covid Vaccine

Row Name	12/10/22 0743
COVID-19 Vaccine Screening	
Have you received a COVID-19 Vaccine?	Yes- Outside of Wellstar Network -CF
If Yes, which brand of vaccine did you receive?	Unknown -CF
How many doses of the COVID-19 Vaccine have you received?	First and Second Dose -CF

Departure Condition

Row Name	12/10/22 0742	12/10/22 07:46:34	12/10/22 1208
Departure Condition			
Mobility at Departure	—	—	Ambulatory -DS
Departure Condition	—	—	Stable -DS
Patient Teaching	—	—	Discharge instructions reviewed;Follow-up care reviewed;Medications discussed;Patient verbalized understanding -DS
Departure Mode	—	—	With family -DS
Vital Signs			
Automatic Restart Vitals Timer	—	Yes -DI (r) CF (t)	—
Pulse	—	101 ! -DI (r) CF (t)	—
Resp	—	16 -DI (r) CF (t)	—
BP	—	169/94 -DI (r) CF (t)	—
Calculated MAP	—	119 -DI (r) CF (t)	—
Temp	—	98.9 °F (37.2 °C) -DI (r) CF (t)	—
Oxygen Therapy			
SpO2	—	97 % -DI (r) CF (t)	—
Pain Assessment			
Currently in Pain	Yes -CF	—	—
Numeric Pain Intensity Scale			
Numeric Pain Intensity Score 1	9 -CF	—	—

Discharge Time Out

Row Name	12/10/22 1210
Discharge Time Out	
Were all IV's/catheters/EK	Yes -DS

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

Flowsheets (continued)

G stickers removed?	
Does the patient have transportation home?	Yes -DS
Did MD answer their questions?	Yes -DS
Are there any clinical concerns by the patient, family or discharging nurse that need to be addressed by the provider?	N/A (enter comments) -DS
Were all prescriptions provided?	Yes -DS
Prescription Routing	E - Prescribed -DS
Antimicrobial prescribed: The patient/family was educated on the appropriate use of their antimicrobial medication	NA (enter comments) -DS
Viral diagnosis, no antibiotic needed: The patient/family was educated on their viral diagnosis and the reason for no antibiotic this visit	N/A (enter comments) -DS
Was all discharge information given to patient with correct patient information?	Yes -DS
Does patient require or request a wheelchair?	No -DS
Was work or school excuse provided?	Yes -DS
Was imaging CD provided?	No -DS
Was MyChart explained?	Yes -DS
Does patient have any concerns with follow-up?	No -DS
Diabetic instructions and education completed (PH ED only)	No -DS

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

Flowsheets (continued)

ED Fall Risk

Row Name	12/10/22 0744
Green Risk: Any patient presenting to the ED.	
Have the Green Environment of Care strategies been implemented? (click row info for more details)	Yes -CF
Yellow Risk: ED Patients who present with or develop any of the following:	
Are any of the following Yellow criteria present?	No -CF

ED Sepsis Screen

Row Name	12/10/22 0742	12/10/22 07:46:34
Suspicion for infection or exposure?		
Are rigors present?	No -CF	—
Is there a suspected infection?	No -CF	—
Mental status change?	No -CF	—
Suspicion of Infection Sepsis Risk Score	0 -CF	—
Vital sign parameters		
BP	—	169/94 -DI (r) CF (t)
Pulse	—	101 ! -DI (r) CF (t)
Calculated MAP	—	119 -DI (r) CF (t)
Resp	—	16 -DI (r) CF (t)
Temp	—	98.9 °F (37.2 °C) -DI (r) CF (t)
Vitals Sepsis Risk Score	—	1 -DI (r) CF (t)
Vital Signs		
Automatic Restart Vitals Timer	—	Yes -DI (r) CF (t)

Filed PAC Score

Row Name	12/10/22 1001	12/10/22 1101	12/10/22 1201
OTHER			
Filed PAC Score (Research Only)	0 -UE	0 -UE	0 -UE

First Contact With Patient

Row Name	12/10/22 0944
Physician First Contact With Patient	
Now	Now -ZV

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

Flowsheets (continued)

Focused Assessment

Row Name	12/10/22 07:46:34	12/10/22 09:42:41	12/10/22 09:42:48
Airway			
Airway (WDL)	—	—	Within Defined Limits -DS
Breathing			
Breathing (WDL)	—	—	Within Defined Limits -DS
SpO2	97 % -DI (r) CF (t)	—	—
Circulation			
Circulation (WDL)	—	—	Within Defined Limits -DS
Disability			
Disability (WDL)	—	—	Within Defined Limits -DS
Level of Consciousness	—	—	Alert -DS
Eye Opening	—	Spontaneous -DS	Spontaneous -DS
Best Verbal Response	—	Oriented -DS	Oriented -DS
Best Motor Response	—	Obeys commands -DS	Obeys commands -DS
Glasgow Coma Scale Score	—	15 -DS	15 -DS

GCS

Row Name	12/10/22 09:42:41	12/10/22 09:42:48
Glasgow Coma Scale		
Eye Opening	Spontaneous -DS	Spontaneous -DS
Best Verbal Response	Oriented -DS	Oriented -DS
Best Motor Response	Obeys commands -DS	Obeys commands -DS
Glasgow Coma Scale Score	15 -DS	15 -DS

Height/Weight

Row Name	12/10/22 0743	12/10/22 07:46:34
Height		
Height	62" (1.575 m) -CF	—
Height Method	Stated -CF	—
Weight		
Weight	—	72 kg (158 lb 11.7 oz) -DI (r) CF (t)

Immunizations

Row Name	12/10/22 0744
Influenza Vaccine (Sept - March 31st)	
Have you received the Influenza Vaccine during this Flu season?	No -CF

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

Flowsheets (continued)

Patient Needs

Row Name	12/10/22 09:42:59	12/10/22 09:43:16
Patient Needs		
Needs Expressed	Denies -DS	Denies -DS
Special Needs	Denies -DS	—
Support System		
Patient Support System	N/A -DS	—
Learning Needs		
Primary Learner	Patient -DS	—
Does the primary learner have any barriers to learning?	No Barriers -DS	—
How does the primary learner prefer to learn new concepts?	Listening;Demonstration -DS	—
Primary Language		
Primary Language Spoken by Patient?	English -DS	—

Psychosocial

Row Name	12/10/22 09:42:59	12/10/22 09:43:16
Psychosocial		
Psychosocial (WDL)	—	Within Defined Limits -DS
Needs Expressed	Denies -DS	Denies -DS

QT Prolongation Risk Factors

Row Name	12/10/22 1158
OTHER	
QT Prolongation Risk Factors	1 -UE

Quick Look

Row Name	12/10/22 0742	12/10/22 07:46:34
Quick Vitals		
Pulse	—	101 ! -DI (r) CF (t)
SpO2	—	97 % -DI (r) CF (t)
BP	—	169/94 -DI (r) CF (t)
Resp	—	16 -DI (r) CF (t)
Temp	—	98.9 °F (37.2 °C) -DI (r) CF (t)
Automatic Restart Vitals Timer	—	Yes -DI (r) CF (t)
Calculated MAP	—	119 -DI (r) CF (t)
Pain		
Currently in Pain	Yes -CF	—

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

Flowsheets (continued)

Select One:	Numeric -CF	—
Numeric Pain Intensity Score 1	9 -CF	—
Suspicion for infection or exposure?		
Are rigors present?	No -CF	—
Is there a suspected infection?	No -CF	—
Mental status change?	No -CF	—
Suspicion of Infection Sepsis Risk Score	0 -CF	—
Exposure		
Exposure to diseases?	No -CF	—

Risk for Readmission

Row Name	12/10/22 1222
OTHER	
Risk for Readmission	7 -UE

Secondary Triage Complete

Row Name	12/10/22 0744	12/10/22 0943
Information Source		
Information Provided By:	Patient -CF	Patient -DS
Secondary Triage Complete		
Secondary Triage Complete	Secondary Triage Complete -CF	Secondary Triage Complete -DS

Triage HPI - Injury

Row Name	12/10/22 0742
Injury	
Onset	3-7 days ago -CF
Injury Type	MVC -CF
Recent Falls	No -CF
Safety Devices	Lapbelt;Shoulderbelt -CF
Bleeding noted?	No -CF
Body Area Affected	Back;Neck -CF

Vital Signs

Row Name	12/10/22 0742	12/10/22 0743	12/10/22 07:46:34
Vital Signs			
Temp	—	—	98.9 °F (37.2 °C) -DI (r) CF (t)
Pulse	—	—	101 ! -DI (r) CF (t)
Resp	—	—	16 -DI (r) CF (t)
BP	—	—	169/94 -DI (r) CF (t)

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

Flowsheets (continued)

Oxygen Therapy			
SpO2	—	—	97 % -DI (r) CF (t)
Pain Assessment			
Currently in Pain	Yes -CF	—	—
Numeric Pain Intensity Scale			
Numeric Pain Intensity Score 1	9 -CF	—	—
Height and Weight			
Height	—	62" (1.575 m) -CF	—
Weight	—	—	72 kg (158 lb 11.7 oz) -DI (r) CF (t)
Weight in (lb) to have BMI = 25	—	136.4 -CF	—

Vital Signs

Row Name	12/10/22 07:46:34
Vital Signs	
Automatic Restart Vitals Timer	Yes -DI (r) CF (t)
Pulse	101 ! -DI (r) CF (t)
Resp	16 -DI (r) CF (t)
BP	169/94 -DI (r) CF (t)
Calculated MAP	119 -DI (r) CF (t)
Temp	98.9 °F (37.2 °C) -DI (r) CF (t)
Oxygen Therapy	
SpO2	97 % -DI (r) CF (t)
Vitals Sepsis Score	
Vitals Sepsis Risk Score	1 -DI (r) CF (t)

VTE Risk Assessment Screening

Row Name	12/10/22 1001	12/10/22 1201
VTE Prophylaxis Meets Requirements		
Dynamic Caprini VTE Filed Score	3 -UE	3 -UE

Work/School Excuse

Row Name	12/10/22 1209
Excuse from Work/School/Sport	
Work/School/Sport	may return to work on -DS
Return Date	12/12/22 -DS
Print Letter	Print -DS

User Key

(r) = Recorded By, (t) = Taken By, (c) = Cosigned By

Initials	Name	Provider Type	Discipline	Dates Documented
UE	Epic, User	—	—	12/10/2022
LM	Lainey S Martin	—	—	12/13/2022
CF	Christy L Foster, RN	Registered Nurse	Nurse	12/10/2022
DS	Denise A Simms, RN	Registered Nurse	Nurse	12/10/2022
DI	Interface, Doc Flowsheet In	—	—	12/10/2022

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

Flowsheets (continued)

ZV	Zeshan S Velani, PA	Physician Assistant	Interdisciplinary	12/10/2022

Written Discharge Information

AVS - Large Print (below)

WRITTEN DISCHARGE INFORMATION

Wellstar HEALTH SYSTEM

Linda A. Allen Date of Birth: 9/25/1956

12/10/2022

Wellstar Spalding Regional Hospital Emergency 470-935-4350

Instructions

Your medications have changed today
See your updated medication list for details.

Read the attached information
MVA, No Serious Injury (English)

Pick up these medications at U-Save-It Pharmacy - Griffin, GA - 222 W. Poplar Street
- cyclobenzaprine
- naproxen

Address: 222 W. Poplar Street, Griffin GA 30224
Phone: 770-227-7772

Schedule an appointment with Obasanjo Olugbenga, MD as soon as possible for a visit in 2 days (around 12/12/2022)
Specialty: Preventative Medicine
Contact: 301 Main Street
Lagrange GA 30240
706-298-7727

Go to Wellstar Spalding Regional Hospital Emergency
Why: As needed, If symptoms worsen
Specialty: Emergency Medicine
Contact: 601 South 8th Street
Griffin Georgia 30224-4213
470-935-4350

Today's Visit

You were seen by Zachery A Austin, MD and Zeshan S Velani, PA

Reason for Visit

Motor Vehicle Crash

Diagnoses

- Motor vehicle collision, initial encounter
- Strain of neck muscle, initial encounter
- Strain of lumbar region, initial encounter

Imaging Tests

X-ray Cervical Spine - 3 Views (AP, Lateral, and Odontoid)
X-ray Lumbar Spine - 2-3 Views (AP and Lateral)

Blood Pressure
169/94

Temperature
98.9 °F

Pulse
101

Respiration
16

Oxygen Saturation
97%

What's Next

You currently have no upcoming appointments scheduled.

You are allergic to the following

No active allergies

Changes to Your Medication List

If you have any questions about this medication list, please talk to your doctor at your next appointment. You may use this form to make notes about any medications that you have stopped or started taking, including over the counter medications. Bring the form with you to the appointment as a reminder to discuss with your doctor.

Start taking these medications

START **cyclobenzaprine** 10 MG tablet Commonly known as: FLEXERIL	Take 1 tablet (10 mg total) by mouth 3 (three) times a day as needed for muscle spasms
START **naproxen** 500 MG tablet Commonly known as: NAPROSYN	Take 1 tablet (500 mg total) by mouth 2 (two) times a day with meals

For further follow up if needed, please call Wellstar doctor referral line at 470-956-STAR (7827).

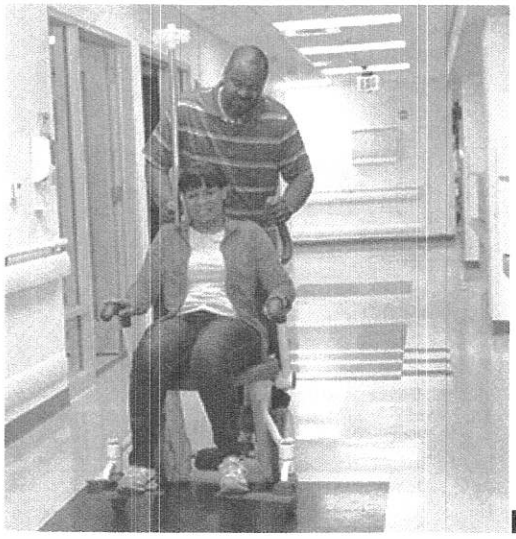
Two Ways to Request Your Medical Records Electronically

1. You can request your records via your MyChart account by using the MyChart App on your smart phone or logging into: https://mychart.wellstar.org/. Select "Your Menu", then "Sharing Hub". For MyChart support, call (470) 644-0419 or email mycharthelp@wellstar.org.
2. You can also request your records from our Online Patient Request Portal from your smart phone, tablet or computer:
https://www.swellbox.com/wellstar-health-wizard.html or scan this QR code with your phone or tablet camera:

Two Ways to Request Your Medical Records Electronically (continued)

When to Use the Emergency Room (ER)

An emergency means you could die if you don't get care quickly. Or you could be hurt permanently (disabled). Read below to know when to use—and when not to use—an emergency room (ER).



Dangers to your life

Here are examples of emergencies. This is not a complete list. These need immediate care:

- A hard time breathing (shortness of breath)
- Severe chest pain or pressure
- A fast or pounding heartbeat (palpitations) or fluttering in your heart
- Choking

- Severe bleeding
- Suddenly unable to move or speak
- Suddenly not being able to feel an arm or a leg
- Blacking out (fainting)`
- Poisoning
- Coughing or vomiting blood
- Severe or lasting vomiting or diarrhea
- Severe belly (abdominal) pain
- Changes in mental status or confusion, trouble waking up, abnormal behavior
- Changes in vision
- Sudden onset of the "worst headache of your life"
- Suicidal thoughts
- Thoughts of harming another person

Dangers of permanent injuries

Here are other emergencies. These also need care right away:

- Deep cuts or severe burns
- Broken bones, or sudden severe pain and swelling in a joint

When it's an emergency

If you have an emergency, follow the steps below.

1. Go to the nearest emergency room

- If you can, go to the hospital ER closest to you right away.
- If you can't get there right away, or if it isn't safe to move the person who is hurt or take yourself, call 911 or your police emergency number.

2. Call your primary care doctor after the emergency care

- Tell your health about the emergency. Call within 24 hours of going to the ER.
- If you can't call, have someone call for you.
- Go to your doctor (not the ER) for any follow-up care.

When it's not an emergency

If a problem is not an emergency, follow these steps:

1. Call your primary care doctor

- If you don't know the name of your doctor, call your health insurance plan.
- If you can't call, have someone call for you.
- If you don't have a primary care doctor, try visiting an urgent care center or walk-in clinic.

2. Follow instructions

- Your doctor will tell you what you should do.
- You may be told to see your doctor right away. You may be told to go to the ER. Or you may be told to go to an urgent care center.
- Follow your doctor's advice.

StayWell last reviewed this educational content on 6/1/2020

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Attached Information

MVA, No Serious Injury (English)

Motor Vehicle Accident: No Serious Injury

You or your child have been seen today because of a car accident. Your exam does not show any sign of serious injury from your car accident. It's important to watch for any new symptoms that might be a sign of hidden injury.

It can be normal to feel sore and tight in your muscles and back the next day, and not just the muscles you initially injured. Remember, all the parts of your body are connected, so while initially one area hurts, the next day another may hurt. Injuries cause inflammation, which then causes the muscles to tighten up and hurt more. After the initial worsening, it should slowly improve over the next few days. However, report more severe pain to your healthcare provider.

Even without a definite head injury, you can still get a concussion from your head suddenly jerking forward, backward, or sideways. It's common to have a mild headache and feel tired, nauseated, or dizzy. Concussions and even bleeding can still occur, especially if you've had a recent injury, take blood thinners, or are over age 65. Know the warning signs that you should report to your healthcare provider.

Even without physical injury, a car accident can be very stressful. It can cause emotional or mental symptoms after the event. These may include:

- General sense of anxiety and fear
- Recurring thoughts or nightmares about the accident
- Trouble sleeping or changes in appetite
- Feeling depressed, sad, or low in energy
- Being irritable or easily upset
- Feeling the need to avoid activities, places, or people that remind you of the accident

In most cases, these are normal reactions. And they're not severe enough to interfere with your normal activities. They should go away in a few days or a few weeks. Talk with your healthcare provider if these reactions last longer, get worse, or disrupt your daily life.

Home care

Muscle pain, sprains and strains

Even if you have no visible injury, it's common to be sore all over, and have new aches and pains the first couple of days after an accident. Take it easy at first, and don't overdo it.

- At first, don't try to stretch out the sore spots. If there is a strain, stretching may make it worse.
- You can use an ice pack or cold compress on the sore spots for up to 20 minutes at a time, as often as you feel comfortable. This may help reduce the inflammation, swelling, and pain. To make an ice pack, put ice cubes in a plastic bag that seals at the top. Wrap the bag in a thin towel or cloth. Don't put the ice pack directly on the skin.
- Sometimes, after the pain and inflammation heal you can be left with a good amount of stiffness. In this case, you can use a heating pad, especially on your low back.

Wound care

- If you have any scrapes or abrasions, they often heal in about10 days. It's important to keep the abrasions clean while they first start to heal. Follow wound care instructions from your healthcare provider. Watch for early signs of infection such as:
  - Increasing redness, warmth, or swelling around the wound
  - Fever
  - Red streaking lines around the wound
  - Draining pus

Medicines

- Talk to your healthcare provider before taking new medicine, especially if you have other medical problems or are taking other medicines.
- If you need anything for pain, you can take acetaminophen or ibuprofen, unless you were given a different pain medicine to use. Ibuprofen is an anti-inflammatory agent and helps more with muscle soreness. Talk with your provider before using these medicines if you have medicine allergies, chronic liver or

kidney disease, stomach ulcer or gastrointestinal bleeding, or are taking blood thinner medicines. Always follow your provider's instructions.
- Be careful if you're given prescription pain medicines, narcotics, or medicines for muscle spasm. They can make you sleepy, dizzy and can affect your coordination, reflexes and judgment. Don't drive or do work where you can injure yourself when taking them.

Follow-up care

Follow up with your healthcare provider, or as advised. If emotional or mental symptoms persist or get worse, follow up with your provider right away. You may have a more serious traumatic stress reaction. There are treatments that can help.

If X-rays or a CT scan were done, you'll be told if there is a change that affects treatment.

Call 911

Call 911 if any of these occur:

- Trouble breathing
- One pupil is larger than the other
- Repeated vomiting
- Headache that worsens and does not go away
- Restlessness or agitation
- Confusion, drowsiness, or trouble arousing
- Fainting, loss of consciousness, convulsions, or seizures
- Rapid heart rate
- Trouble with speech or sight
- Trouble walking, loss of balance, numbness or weakness in 1 side of your body, facial droop

When to get medical advice

Call your healthcare provider right away if any of the following occur:

- New or worsening pain in neck, back, belly, arm, or leg
- Redness, swelling, or pus coming from any wound
- Mental and emotional symptoms that don't get better or that get worse

StayWell last reviewed this educational content on 1/1/2022

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12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

Scanned Documents

CMS Appointment Of Representative Letter

Scan on 12/10/2022 9:55 AM (effective from 12/10/2022)

Scan (below)

Department of Health and Human Services

Form Approved OMB No.0938-0950

MRN: 563239273 ADM: 12/10/2022
ALLEN, LINDA A
DOB: 9/25/1956 (66 yrs) F
CSN:2187913906 HAR: 93001063800

Appointment of Representative

Medicare Number (beneficiary as party) or National Provider Identifier (provider or supplier as party)

Section 1: Appointment of Representative

To be completed by the party seeking representation (i.e., the Medicare beneficiary, the provider or the supplier):

I appoint this individual, Christina Donkervoet, to act as my representative in connection with my claim or asserted right under Title XVIII of the Social Security Act (the Act) and related provisions of Title XI of the Act. I authorize this individual to make any request; to present or to elicit evidence; to obtain appeals information; and to receive any notice in connection with my claim, appeal, grievance or request wholly in my stead. I understand that personal medical information related to my request may be disclosed to the representative indicated below.

Signature of Party Seeking Representation		Date
Linda Allen		12/20/22
Street Address: 216 N 2nd St		Phone Number (with Area Code)
City: Griffin	State: GA	Zip Code: 30223
Email Address (optional)		

Section 2: Acceptance of Appointment

To be completed by the representative:

I, Christina Donkervoet, hereby accept the above appointment. I certify that I have not been disqualified, suspended, or prohibited from practice before the Department of Health and Human Services (HHS); that I am not, as a current or former employee of the United States, disqualified from acting as the party's representative; and that I recognize that any fee may be subject to review and approval by the Secretary.

I am a / an Hospital/Facility representative

(Professional status or relationship to the party, e.g. attorney, relative, etc.)

Signature of Representative		Date
Street Address		Phone Number (with Area Code) (762) 233-5961
City	State	Zip Code
Email Address (optional)		

Section 3: Waiver of Fee for Representation

Instructions: This section must be completed if the representative is required to, or chooses to, waive their fee for representation. (Note that providers or suppliers that are representing a beneficiary and furnished the items or services may not charge a fee for representation and **must** complete this section.)

I waive my right to charge and collect a fee for representing _____ before the Secretary of HHS.

Signature	Date

Section 4: Waiver of Payment for Items or Services at Issue

Instructions: Providers or suppliers serving as a representative for a beneficiary to whom they provided items or services must complete this section if the appeal involves a question of liability under section 1879(a)(2) of the Act. (Section 1879(a)(2) generally addresses whether a provider/supplier or beneficiary did not know, or could not reasonably be expected to know, that the items or services at issue would not be covered by Medicare.) I waive my right to collect payment from the beneficiary for the items or services at issue in this appeal if a determination of liability under §1879(a)(2) of the Act is at issue.

Signature	Date

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

Scanned Documents (continued)

Hospital Consent for Tx/Assgn of Ben/Fin Res

Scan on 12/10/2022 9:54 AM (effective from 12/10/2022)

Scan (below)

CONSENT TO ROUTINE PROCEDURES AND TREATMENTS & FINANCIAL RESPONSIBILITY STATEMENT

Section I CONSENT TO ROUTINE PROCEDURES AND TREATMENTS:

I consent to routine procedures and treatments at a WellStar Health System "WellStar" facility as an outpatient, inpatient, or emergency department patient, depending on my medical needs. Routine procedures and treatments can include testing (for example, x-rays and blood tests), routine care and procedures (for example, intravenous fluids, injections, or bladder or stomach tubes) and evaluation (for example, interviews and physical exams). However, this consent to routine procedures and treatments does not include consent for other invasive procedures (for example, surgery, amniocentesis, or diagnostic tests such as colonoscopy or those requiring the use of contrast material), consent for blood or blood products, general anesthesia, or my participation in research. These circumstances require a separate consent process. I understand it is the responsibility of my physician or surgeon to obtain any required separate consent(s).

I understand that I may receive treatment and healthcare services given by WellStar employees (such as nurses and technicians) and by physicians and other independent medical professionals on the medical staff of WellStar facilities (for example, Emergency Department physicians, radiologists, and surgeons) who are NOT WellStar employees. I understand that the healthcare services provided by these independent medical professionals, using independent medical judgment, at a WellStar facility in no way create any type of employment, partnership, or other relationship other than as an independent contractor. These independent contractors are responsible for their own actions and WellStar shall not be liable for the acts or omissions of any such independent contractors.

While I am a patient at a WellStar facility, I understand that I may be observed by or receive healthcare services from students enrolled in training programs. Students are supervised by instructors, WellStar employees, or other independent medical professionals on the medical staff of the WellStar facility, depending on the type of training program the students are enrolled in. I understand that I have the right to request that someone other than a student provide my care.

I understand that I retain no property rights to any tissue samples or bodily fluids removed from my body (specimens) as part of procedures or treatment given to me. I further understand that WellStar has no obligation to preserve these specimens; that it will retain or dispose of specimens according to its usual practices.

I understand that I have the right to ask questions about a proposed procedure or treatment (including the identity of any person providing or observing treatment and his or her affiliation with WellStar) at any time. I understand the practice of medicine is not an exact science and diagnosis and outcomes of treatment depend upon my medical condition and may involve risks or even death. I understand that no guarantees can be made as to the outcome of my care.

Section II MATERNITY PATIENTS

If I deliver an infant(s) while I am a patient at a WellStar facility, I agree that this same Consent to Routine Procedures and Treatments applies to the infant(s).

Section III EMERGENCY OR LABORING PATIENTS

In accordance with federal law, I understand my right to receive an appropriate medical screening examination performed by a physician or other qualified medical professional to determine whether I am suffering from an emergency medical condition. If such a condition exists, stabilizing treatment will be provided within the capabilities of this WellStar facility and its staff, even if I cannot pay for these services, do not have medical insurance coverage, or am not entitled to Medicare or Medicaid.

SIGNATURE of Patient (or Patient Representative*)		SIGNATURE of Witness	
Linda Allen 12		Printed Name of Witness: NFadina	
Date signed: 12/10/22	Time: 0940 AM / PM	Date signed: 12/10/22	Time: 0940 AM / PM
*Relationship to patient (if applicable): self		Name of interpreter (if applicable)	

WellStar

☐ AMC ☐ Kennestone ☐ Sylvan Grove
☐ AMC South ☐ North Fulton ☐ WGMC
☐ Cobb ☒ Paulding ☐ Windy Hill
☐ Douglas ☒ Spalding Regional ☐ WMG

General Consent to Treat and Financial Responsibility Statement

MRN: 563239273 ADM: 12/10/2022
ALLEN, LINDA A
DOB: 9/25/1956 (66 yrs) F
CSN:2187913905 HAR: 93001063800

ITEM #100263 Page 1 of 3 Revised 3/2016
HIM Approved 2/2016

1-HABFRO *1-HABFRO* Hosp Consent for Tx/Assgn Ben/Fin

Section IV ASSIGNMENT OF BENEFITS / FINANCIAL RESPONSIBILITY

I assign any right I may have to receive payment from a health insurance plan, ERISA, Medicare, Medicaid, Social Security, or other payor(s) for services rendered by WellStar and the medical professionals caring for me during my treatment. I understand that I am financially responsible for all healthcare services, including amounts that are not covered by my health insurance plan or payor, as appropriate, based on the terms of the health plan contracts or the law. For example, the payment of non-covered services, deductibles, and co-payments is the patient's responsibility. For healthcare services provided by independent medical professionals, I understand that I will receive separate bills and that I am responsible for paying them. I agree to provide WellStar with all health insurance coverage information if I choose to use my insurance for payment of services. I agree to respond to all requests for benefit information and complete any forms required by my insurance plan. I am responsible for understanding and following the terms of my health insurance plan. I authorize WellStar and its medical professionals to submit appeals for payment, including arbitration and formal complaints, on my behalf as required by my insurance company. I also understand that I am financially responsible for collection costs if my account becomes delinquent and that all delinquent accounts will bear interest at the legal rate, unless prohibited by law. I understand that WellStar may request and use data from third parties such as credit reporting agencies in order to verify demographic data or evaluate financial options.

For Medicare/Medicaid Patients: I certify that the information given by me in applying for payment under Title XVII and XIX of the Social Security Act is correct. I authorize release of any information needed to act on this request. I request that payment of authorized benefits be made on my behalf. I assign payment for the unpaid charges to WellStar or the independent medical professionals providing healthcare services to me. I understand that I am responsible for any remaining balance not covered by other insurance. If I am signing this form and am not the patient, I understand that I am also responsible for and agree to pay charges not covered by the assignments made in this Section IV, including any Medicare deductibles.

Section V FINANCIAL ASSISTANCE STATEMENT

It is WellStar's policy to provide medical care at no cost to qualified members of the WellStar-served communities, and to provide significantly discounted medical care to certain qualified members of our communities faced with financial hardship due to medical misfortune, according to policy. I understand that if payment of my bill creates a financial hardship, I may qualify for assistance with all or part of my medical expenses associated with my treatment at a WellStar facility and that I can call **678-838-5750** for more information. _____ (Patient Initials)

Section VI CONSENT TO PHOTOGRAPHY AND VIDEOTAPING

Sometimes, WellStar facilities and physicians use patient photographs and videos for identification, clinical, educational, or research-related purposes. These photographs, recordings or videos could be in digital or other formats and may be reproduced for scientific or treatment reasons. I consent to having photographs, recordings or videos taken for patient care, educational, research, or other clinical benefits.

Section VII NOTICE REGARDING RELEASE OF HEALTH INFORMATION

As explained in WellStar's Notice of Privacy Practices, WellStar may use and disclose medical information including privileged information (i.e. mental health, alcohol/drug abuse or HIV/AIDS), to physicians or other healthcare providers for the purposes of providing treatment, and to payors for the purposes of payment for medical treatment. HIPAA also permits WellStar and its affiliated companies to use medical information for healthcare operations. I expressly authorize WellStar's use and disclosure of my medical information as described in this Section VII.

Section VIII INPATIENT INFORMATION

I have received a copy of the Patient Admission Packet that includes "Patient Rights and Responsibilities" and information regarding Advance Care Planning. If I am a Medicare beneficiary, I have also received a notice entitled "Important Message from Medicare."

Section IX ADVANCE DIRECTIVE

I have an Advance Directive ☐ Yes ☑ No If yes, I will provide a copy to WellStar. I have been advised that WellStar does not honor Advance Directives in Pre-admission Testing or in the Outpatient Diagnostics and Treatment setting.

Section X PERSONAL VALUABLES

I understand that WellStar is not liable or responsible for lost or damaged personal belongings and valuables (for example, money, jewelry, hearing aids, or dentures) unless placed in a WellStar safe. I will ask family members or friends to take home my personal belongings and valuables. I also understand and will inform the staff if I have dentures, eyeglasses, contact lenses, prosthetics or other items that I need to retain close by for personal functioning to assure safekeeping.

WellStar

☐ AMC ☐ Kennestone ☐ Sylvan Grove
☐ AMC South ☐ North Fulton ☐ WGMC
☐ Cobb ☐ Paulding ☐ Windy Hill
☐ Douglas ☐ Spalding Regional ☐ WMG

MRN: 563239273 ADM: 12/10/2022
ALLEN, LINDA A
DOB: 9/25/1956 (66 yrs) F
CSN:2187913906 HAR: 93001063800

General Consent to Treat and Financial Responsibility Statement

ITEM #100263 Page 2 of 3 Revised 3/2016
HIM Approved 2/2016

1-HABFRO Hosp Consent for Tx/Assgn Ben/Fin

Section XI CONSENT TO CONTACT

By providing a telephone number, I expressly consent and authorize WellStar Health System, any practitioner or clinical provider as well as any of their related entities, agents, or contractors including but not limited to schedulers, marketers, advertisers, debt collectors, and other contracted staff (collectively referred to herein as "Provider") to contact me through the use of any dialing equipment (including a dialer, automatic telephone dialing system, and/or interactive voice recognition system) and/or artificial or prerecorded voice or message. I expressly agree that such automated calls may be made to any telephone number (including numbers assigned to any cellular or other service for which I may be charged for the call) used by or associated with me and obtained through any source including but not limited to any number I am providing today, have provided previously, or may provide in the future in connection with the medical goods and services and/or my account. By providing this express consent, I specifically waive any claim I may have to the making of such calls, including any claim under federal or state law and specifically any claim under the Telephone Consumer Protection Act, 47 U.S.C. § 227. By providing a telephone number, I represent that I am the subscriber or owner or have the authority to use and provide consent to call the number.

By providing a telephone number, I expressly consent to the receipt of text messages from Provider at any telephone number (including numbers assigned to any cellular or other service for which I may be charged for the call) used by or associated with me and obtained through any source including but not limited to any number I have provided previously or may provide in the future in connection with my account. By providing this express consent, I specifically waive any claim I may have for the making of such calls, including any claim under federal or state law and specifically and claim under the Telephone Consumer Protection Act, 47 U.S.C. § 227. By providing a telephone number, I represent that I am the subscriber or owner or have the authority to use and provide consent to call the number.

By providing my email address now or at any time in the future in connection with the medical goods and services provided and/or my account, I expressly opt-in to the receipt of email communications from Provider for or related to the medical goods or services provided, my account, and other services such as financial, clinical, and education information including exchange news, changes to health care law, health care coverage, care followup, and other health care opportunities, goods, and services. By providing this express consent, I specifically waive any claim I may have for the sending of such emails, including any claim under federal or state law and specifically any claim under the CAN-SPAM Act, 15 U.S.C. § 7701, et seq. By providing an email address, I represent that I am the subscriber or owner or have the authority to use and provide consent to contact the email address.

I understand that providing a telephone number and/or email address is not a condition of receiving medical services. I also understand that I may revoke my consent to contact at any time by directly contacting Provider or using the opt-out method that will be identified in the applicable communication. I also understand that it is my responsibility to notify Provider immediately of any change in telephone number or email address.

I confirm that I have read and understood and accept the terms of this document, that I am the patient or patient's representative, and that I am authorized to sign this document and accept its terms.

SIGNATURE of Patient (or Patient Representative*)		SIGNATURE of Witness	
Linda Allen		N Fadina	
Date signed 12/10/22	Time 0440 AM / PM	Date signed 12/10/22	Time 0440 AM / PM
Relationship to patient (if applicable) Self		Name of interpreter (if applicable)	

WellStar

- ☐ AMC
- ☐ AMC South
- ☐ Cobb
- ☐ Douglas
- ☐ Kennestone
- ☐ North Fulton
- ☐ Paulding
- ☐ Spalding Regional
- ☐ Sylvan Grove
- ☐ WGMC
- ☐ Windy Hill
- ☐ WMG

General Consent to Treat and Financial Responsibility Statement

MRN: 563239273 ADM: 12/10/2022
ALLEN, LINDA A
DOB: 9/25/1956 (66 yrs) F
CSN:2187913906 HAR: 93001063800

ITEM #100263 Page 3 of 3 Revised 3/2016
HIM Approved 2/2016

1-HABFRO Hosp Consent for Tx/Assgn Ben/Fin

GLASS & ROBSON

TRIAL ATTORNEYS

ROBERT F. GLASS
RFG@GLASSROBSON.COM
404.751.4712

JAMES A. ROBSON
JAR@GLASSROBSON.COM
404.751.4714

April 25, 2023

VIA HAND DELIVERY AND
CERTIFIED U.S. MAIL
RETURN RECEIPT REQUESTED
Mayor Douglas S. Hollberg
City of Griffin
100 S. Hill St.
Griffin, GA 30223

Re: Notice of Claim against the City of Griffin Pursuant to O.C.G.A. § 36-33-5

Our Client: **Josephine Mann**
Date of Loss: **December 6, 2022**
Location: **East Central Avenue, City of Griffin**
Spalding County, Georgia
Claim #: **010474-038722-AB-02**

Dear Mayor Hollberg:

Please accept this letter as my client's *Notice of Claim*, pursuant to O.C.G.A. § 36-33-5, to the City of Griffin for the above-referenced matter. Consistent with O.C.G.A. § 36-33-5, the following information is provided to the extent of the claimant's current information, knowledge, and/or belief as is practicable under the circumstances:

(A) The person having the claim against the City of Griffin and/or Jordan Michael Andrews: **Josephine Mann**

(B) The names of the governmental person(s) and/or entity against whom the negligent acts and/or omissions are asserted: **City of Griffin and/or Jordan Michael Andrews**

(C) The time, place, and extent of the injury, as nearly as practical, and the negligence which caused the injury, including the specific amount of the monetary damages being sought by Linda Allen from the City of Griffin are as follows: **On or about December 6, 2022 at approximately 2:13 p.m., Jordan Michael Andrews, while operating a 2015 Ford F-150 owned by the City of Griffin and while acting in the course and/or scope of his employment with the City of Griffin, collided with a 2001 Cadillac Deville DTS that was occupied by Josephine Mann. The collision occurred on E. Central Avenue not at its intersection but approximately 75 feet East of N. 3rd Street in Griffin, Spalding County, Georgia. Jordan Michael**

Andrews was negligent in failing to properly back the vehicle he was driving and by striking the rear of the 2001 Cadillac Deville DTS that was occupied by Josephine Mann. The City of Griffin is vicariously liable to Josephine Mann for the negligent acts and/or omissions of Jordan Michael Andrews who was acting in the course and scope of his employment with the City of Griffin at the time of the collision as referenced herein. As a result of the collision described herein, Ms. Mann suffered injuries to her lower back and seeks recover $2,477.00 for medical bills incurred for the medical treatment she received for those injuries.[1] Ms. Mann also seeks to recover $17,523.00 for her pain and suffering she endured, which included interference with and disruption of her activities of daily living, including her sleep and ability to perform her household chores. The specific amount of the monetary damages being sought by Josephine Mann from the City of Griffin for the injuries and damages described herein is $20,000.00.

Pursuant to O.C.G.A. § 36-33-5, this notice of claim is being sent within six (6) months of the happening of the event upon which the claims against the governmental entities are predicated. Ms. Mann is hereby presenting her claim, in writing, to the City of Griffin for acceptance and payment. The Code mandates that the governing entities act upon these claims within thirty (30) days from their presentation, and you are hereby requested to do so.

Should you have any questions, please direct all future correspondence to this office at my attention. I look forward to your reply to this letter.

With best regards, I remain

Very truly yours,

James A. Robson

JAR:sh
Enclosure
cc: Josephine Mann (via e-mail only) (w/o encl.)

[1] Although not required by statute, I am providing a copy of the police report, medical bills and medical records for treatment related to this collision.

GEORGIA MOTOR VEHICLE CRASH REPORT

Agency Case Number	Agency NCIC Number	County	Date Rec. by GDOT
C000861988-01	GAGSP0000	SPALDING	

Estimated Crash Date	Estimated Crash Time	Dispatch Date	Dispatch Time	Arrival Date	Arrival Time	Total Number of Vehicles	Total Number of Injuries	Total Number of Fatalities	Inside City Of
12/06/22	14:13	12/06/22	14:18	12/06/22	14:42	2	0	0	

Road of Occurrence: E CENTRAL AVENUE
At Its Intersection With:
Not At Its Intersection But: 75 ☐ Miles ☒ Feet ☐ North ☐ South ☒ East ☐ West
Of: N 3RD STREET
Latitude (Y): 33.2512537983569 (Format) 00.00000
Longitude (X): -84.2575735095731 (Format) -00.00000
☐ Corrected Report
☐ Sup To Original
☐ Hit And Run?

Unit # 1

☒ Driver ☐ Ped ☐ Bike
LAST NAME: ANDREWS | FIRST: JORDAN | MIDDLE: MICHAEL
Address: 100 S HILL ST
☒ Susp At Fault
City: GRIFFIN | State: GA | Zip: 30223-3402 | DOB: 01/11/1987
Driver's License No.: 049605368 | Class: C | State: GA | Country: UNITED STATES
Insurance Co.: GIRMA | Policy No.: GR1 | Telephone No.:
Year: 2015 | Make: FORD | Model: F-150
VIN: 1FTEX1C88FFC79065 | Vehicle Color: WHI
Tag #: GV8378F | State: GA | County: SPALDING | Year:
Trailer Tag # | State | County | Year
☐ Same as Driver | Owner's Last Name: CITY OF GRIFFIN | First | Middle
Address: 100 S HILL ST
City: GRIFFIN | State: GA | Zip: 30223-3402
Removed By: DRIVER ☐ Request List

Alco Test:	Type:	Results:	Drug Test:	Type:	Results:
2			2		

First Harmful Event: 11 | Most Harmful Event: 11 | Operator/Ped Cond: 1
Operator Contributing Factors: 18
Vehicle Contributing Factors: 1 | Roadway Contributing Factors: 1

Direction of Travel:	1	Vehicle Maneuver:	7	Non-Motor Maneuver:	
Vehicle Class:	1	Vehicle Type:	2	Vision Obscured:	1
Number of Occupants:	2	Area of Initial Contact:	6	Damage to Veh:	1
Traffic-Way Flow:	1	Road Comp:	2	Road Character:	2
Number of Lanes:	2	Posted Speed:	35	Work Zone:	0

Traffic Control: 1 | Device Inoperative: ☐ Yes ☒ No

Citation Information:
Citation # _____ O.C.G.A. § _____
Citation # _____ O.C.G.A. § _____
Citation # _____ O.C.G.A. § _____

COMMERCIAL MOTOR VEHICLES ONLY

Carrier Name:
Address | City | State | Zip
U.S. D.O.T. # | No. of Axles | G.V.W.R.
Cargo Body Type | Vehicle Config. | ☐ Interstate ☐ Intrastate | Fed. Reportable ☐ Yes ☐ No
C.D.L.? ☐ Yes ☐ No | C.D.L. Suspended? ☐ Yes ☐ No
Vehicle Placarded? ☐ Yes ☐ No | Hazardous Materials? ☐ Yes ☐ No
Haz Mat Released? ☐ Yes ☐ No
If YES: Name or four Digit Number from Diamond or Box: _____
One Digit Number from Bottom of Diamond: _____
☐ Ran Off Road ☐ Down Hill Runaway ☐ Cargo Loss or Shift ☐ Separation of Units

Unit # 2

☒ Driver ☐ Ped ☐ Bike
LAST NAME: MANN | FIRST: JOSEPHINE | MIDDLE:
Address: 422 E CENTRAL AVE
☐ Susp At Fault
City: GRIFFIN | State: GA | Zip: 30223-3217 | DOB: 05/09/1957
Driver's License No.: 054534926 | Class: C | State: GA | Country: UNITED STATES
Insurance Co.: STATE FARM MUTUAL AUT(| Policy No.: 112C296250 | Telephone No.: 770-228-9897
Year: 2001 | Make: CADILLAC | Model: DEVILLE DTS
VIN: 1G6KF54991U138534 | Vehicle Color: SIL
Tag #: RSY9535 | State: GA | County: SPALDING | Year: 2023
Trailer Tag # | State | County | Year
☒ Same as Driver | Owner's Last Name: MANN | First: JOSEPHINE | Middle
Address: 422 E CENTRAL AVE
City: GRIFFIN | State: GA | Zip: 30223-3217
Removed By: DRIVER ☐ Request List

Alco Test:	Type:	Results:	Drug Test:	Type:	Results:
2			2		

First Harmful Event: 11 | Most Harmful Event: 11 | Operator/Ped Cond: 1
Operator Contributing Factors: 7
Vehicle Contributing Factors: 1 | Roadway Contributing Factors: 1

Direction of Travel:	3	Vehicle Maneuver:	5	Non-Motor Maneuver:	
Vehicle Class:	1	Vehicle Type:	1	Vision Obscured:	1
Number of Occupants:	2	Area of Initial Contact:	6	Damage to Veh:	2
Traffic-Way Flow:	1	Road Comp:	2	Road Character:	2
Number of Lanes:	2	Posted Speed:	35	Work Zone:	0

Traffic Control: 1 | Device Inoperative: ☐ Yes ☒ No

Citation Information:
Citation # W96E85176 O.C.G.A. § _____
Citation # _____ O.C.G.A. § _____
Citation # _____ O.C.G.A. § _____

COMMERCIAL MOTOR VEHICLES ONLY

Carrier Name:
Address | City | State | Zip
U.S. D.O.T. # | No. of Axles | G.V.W.R.
Cargo Body Type | Vehicle Config. | ☐ Interstate ☐ Intrastate | Fed. Reportable ☐ Yes ☐ No
C.D.L.? ☐ Yes ☐ No | C.D.L. Suspended? ☐ Yes ☐ No
Vehicle Placarded? ☐ Yes ☐ No | Hazardous Materials? ☐ Yes ☐ No
Haz Mat Released? ☐ Yes ☐ No
If YES: Name or four Digit Number from Diamond or Box: _____
One Digit Number from Bottom of Diamond: _____
☐ Ran Off Road ☐ Down Hill Runaway ☐ Cargo Loss or Shift ☐ Separation of Units

COLLISION FIELDS

Manner of Collision:	Location at Area of Impact:	Weather:	Surface Condition:	Light Condition:
3	1	1	1	1

NARRATIVE

Vehicle #1 was traveling north, backing out of the private drive of 415 East Central Avenue. Vehicle #2 was facing east on East Central Avenue near its intersection with North 3rd street. The rear of vehicle #1 struck the rear of vehicle #2. The area of impact occurred o the roadway. Vehicle #1 received no damage while vehicle #2 received minor damage.

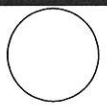
Driver #1 advised he did not see vehicle #2 prior to the collision.

Driver #2 advised while attempting to get the mail from the mailbox, she was struck by vehicle #1.

This traffic crash investigation was digitally recorded by #239.

DIAGRAM

INDICATE NORTH



PROPERTY DAMAGE INFORMATION

Damage Other Than Vehicle	Owner

WITNESS INFORMATION

Name (Last, First)	Address	City	State	Zip Code	Telephone Number

OCCUPANT INFORMATION

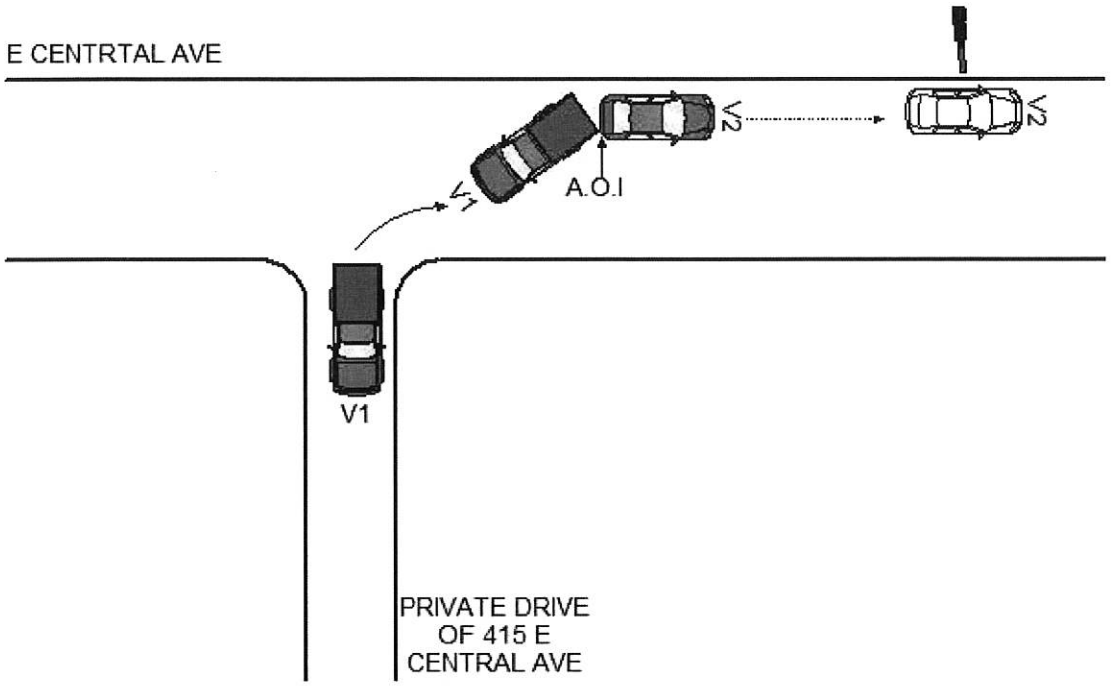
1	Name (Last, First): ANDREWS, JORDAN				Address: 100 S HILL ST GRIFFIN, GA 30223-3402				
	Age: 35	Sex: M	Unit #: 1	Position: 1	Safety Eq: 3	Ejected: 1	Extricated: 2	Air Bag: 2	Injury: 0	Taken for Treatment: 2
	Injury Taken To:		By:		EMS Notified Time:		EMS Arrival Time:		Hospital Arrival Time:	
2	Name (Last, First): STEVENS, KERRI				Address: 100 S HILL ST GRIFFIN, GA 30223-3402				
	Age: 43	Sex: F	Unit #: 1	Position: 3	Safety Eq: 3	Ejected: 1	Extricated: 2	Air Bag: 2	Injury: 0	Taken for Treatment: 2
	Injury Taken To:		By:		EMS Notified Time:		EMS Arrival Time:		Hospital Arrival Time:	
3	Name (Last, First): MANN, JOSEPHINE				Address: 422 E CENTRAL AVE GRIFFIN, GA 30223-3217				
	Age: 65	Sex: F	Unit #: 2	Position: 1	Safety Eq: 3	Ejected: 1	Extricated: 2	Air Bag: 2	Injury: 0	Taken for Treatment: 2
	Injury Taken To:		By:		EMS Notified Time:		EMS Arrival Time:		Hospital Arrival Time:	
4	Name (Last, First): ALLEN, LINDA				Address: 216 N 2ND ST GRIFFIN, GA 30223-3502				
	Age: 66	Sex: F	Unit #: 2	Position: 3	Safety Eq: 3	Ejected: 1	Extricated: 2	Air Bag: 2	Injury: 0	Taken for Treatment: 2
	Injury Taken To:		By:		EMS Notified Time:		EMS Arrival Time:		Hospital Arrival Time:	

ADMINISTRATIVE

Photos Taken:	By:	Officer Note: If collision resulted in a fatality, please send prompt notification to the GDOT Crash Reporting Unit via either email at GeorgiaFARS@dot.ga.gov or Fax at (404)635-2963.
☐ Yes ☒ No		

Report By:	Agency:	Report Date:	Checked By:	Date Checked:
NELSON, JOSHUA #0239	GSPD\POST 1	12/06/22	BULLOCK, DAVID C. #0844	12/10/22

ADDITIONAL or FULL PAGE DIAGRAM



12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

Visit Information (continued)

Transfer Source:	Service Area:	WS SERVICE AREA	Unit:	Wellstar Spalding Regional Hospital Emergency
Admit Provider:	Attending Provider:	Zachery A Austin, MD	Referring Provider:	

ED Disposition

ED Disposition	Condition	User	Date/Time	Comment
Discharge	Stable	Zeshan S Velani, PA	Sat Dec 10, 2022 12:06 PM	Josephine Mann discharge to home/self care.

Discharge Information

Date/Time: 12/10/2022 1211 Disposition: Home Or Self Care Destination: —
Provider: Zachery A Austin, MD Unit: Wellstar Spalding Regional Hospital Emergency

Follow-up Information

Follow up With	Specialties	Details	Why	Contact Info
Wellstar Spalding Regional Hospital Emergency	Emergency Medicine	Go to	As needed, If symptoms worsen	601 South 8th Street Griffin Georgia 30224-4213 470-935-4350
Resurgens Orthopaedics		Schedule an appointment as soon as possible for a visit in 2 days		665 S 8th St, Griffin, GA 30224 (770) 227-7050

Visit Account Information

Hospital Account

Name	Acct ID	Class	Status	Primary Coverage
Mann, Josephine	93001063801	Emergency	Closed	BLUE CROSS - BCBS 102 /ANTHEM OPEN ACCESS

Guarantor Account (for Hospital Account #93001063801)

Name	Relation to Pt	Service Area	Active?	Acct Type
Mann, Josephine	Self	WS	Yes	Personal/Family
Address	**Phone**			
422 E CENTRAL AVE Griffin, GA 30223	770-228-9897(H)			

Coverage Information (for Hospital Account #93001063801)

F/O Payor/Plan	Precert #
BLUE CROSS/BCBS 102 /ANTHEM OPEN ACCESS	
Subscriber	**Subscriber #**
Mann, Josephine	KZZ400A64373
Address	**Phone**
P O BOX 105370 ATLANTA, GA 30348-5370	

Treatment Team

Provider	Service	Role	Provider Team	Specialty	From	To
Zeshan S Velani,	Emergency	Advanced	—	Physician	12/10/22 0952	—

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

Patient Summary as-of Visit (continued)

Allergies as of 12/10/2022

Allergies last reviewed by Christy L Foster, RN on 12/10/2022 0750
No Known Allergies

Medication List

Medication List

This report is for documentation purposes only. The patient should not follow medication instructions within. For accurate instructions regarding medications, the patient should instead consult their physician or after visit summary.

Prior To Admission

meclizine (ANTIVERT) 25 mg tablet

Instructions: Take 1 tablet (25 mg total) by mouth 3 (three) times a day as needed for dizziness
Authorized by: Charles Pereyra, MD
Ordered on: 10/23/2020
Start date: 10/23/2020
Quantity: 30 tablet
Refill: No refills remaining

Discharge Medication List

meclizine (ANTIVERT) 25 mg tablet

Instructions: Take 1 tablet (25 mg total) by mouth 3 (three) times a day as needed for dizziness
Authorized by: Charles Pereyra, MD
Ordered on: 10/23/2020
Start date: 10/23/2020
Quantity: 30 tablet
Refill: No refills remaining

naproxen (NAPROSYN) 500 MG tablet

Instructions: Take 1 tablet (500 mg total) by mouth 2 (two) times a day with meals
Authorized by: Zeshan S Velani, PA
Ordered on: 12/10/2022
Start date: 12/10/2022
Quantity: 30 tablet
Refill: No refills remaining

cyclobenzaprine (FLEXERIL) 10 MG tablet

Instructions: Take 1 tablet (10 mg total) by mouth 3 (three) times a day as needed for muscle spasms
Authorized by: Zeshan S Velani, PA
Ordered on: 12/10/2022
Start date: 12/10/2022
Quantity: 30 tablet
Refill: No refills remaining

Stopped in Visit

None

ED Provider Note

ED Provider Notes by Zeshan S Velani, PA at 12/10/2022 1211

Author: Zeshan S Velani, PA
Service: Emergency Medicine
Author Type: Physician Assistant
Filed: 12/13/2022 8:38 AM
Date of Service: 12/10/2022 12:11 PM
Status: Attested
Editor: Zeshan S Velani, PA (Physician Assistant)
Cosigner: Zachery A Austin, MD at 12/13/2022 3:50 PM

History

Chief Complaint

Motor Vehicle Crash

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

ED Provider Note (continued)

Eyes: Negative for pain, discharge, redness and itching.
Respiratory: Negative for cough, chest tightness, shortness of breath and wheezing.
Cardiovascular: Negative for chest pain, palpitations and leg swelling.
Gastrointestinal: Negative for abdominal pain, constipation, diarrhea, nausea and vomiting.
Endocrine: Negative for cold intolerance and heat intolerance.
Genitourinary: Negative for dysuria, flank pain, frequency, hematuria, urgency, vaginal bleeding and vaginal discharge.
Musculoskeletal: Positive for back pain. Negative for arthralgias and myalgias.
Skin: Negative for color change, pallor and rash.
Neurological: Negative for dizziness, syncope, light-headedness and headaches.
Psychiatric/Behavioral: Negative for agitation, behavioral problems, confusion and suicidal ideas.

Physical Exam

Vital signs upon initiating note

BP	**(!) 208/95**
Pulse	**(!) 110**
Temp	98.8 °F (37.1 °C) (Oral)
Resp	18
Ht	62.99" (1.6 m)
Wt	115 kg (253 lb 8.5 oz)
SpO2	97%
BMI	44.92 kg/m²

Physical Exam
Vitals and nursing note reviewed.
Constitutional:
Appearance: She is well-developed.
HENT:
Head: Normocephalic.
Eyes:
Conjunctiva/sclera: Conjunctivae normal.
Pupils: Pupils are equal, round, and reactive to light.
Cardiovascular:
Rate and Rhythm: Normal rate and regular rhythm.
Heart sounds: Normal heart sounds. No murmur heard.
No friction rub. No gallop.
Pulmonary:
Effort: Pulmonary effort is normal.
Breath sounds: Normal breath sounds. No wheezing or rales.
Abdominal:
General: There is no distension.
Palpations: Abdomen is soft.
Tenderness: There is no abdominal tenderness.
Musculoskeletal:
Comments: **Lumbar paraspinal ttp. No midline ttp. No saddle anesthesia**
Skin:
General: Skin is warm and dry.
Neurological:
Mental Status: She is alert and oriented to person, place, and time.

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

ED Provider Note (continued)

Last four vital signs

	12/10/22 0749
BP:	(!) 208/95
Pulse:	(!) 110
Resp:	18
Temp:	98.8 °F (37.1 °C)
TempSrc:	Oral
SpO2:	97%
Weight:	115 kg (253 lb 8.5 oz)
Height:	62.99" (1.6 m)

Electronically signed by

Zeshan S Velani, PA
12/13/22 0838

Attestation signed by Zachery A Austin, MD at 12/13/2022 3:50 PM

I have reviewed the chart but did not evaluate the patient myself.

Electronically signed by Zeshan S Velani, PA at 12/13/2022 8:38 AM
Electronically signed by Zachery A Austin, MD at 12/13/2022 3:50 PM

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency
ED Record

ED Orders (From admission, onward)

Start	Ordered		Status	Ordering Provider
12/10/22 1022	12/10/22 1021	**X-ray Lumbar Spine - 2-3 Views (AP and Lateral)** 1 time imaging	Final result	VELANI, ZESHAN S

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency
Narrator Intervention

Patient Care Timeline

No data selected in time range

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

Progress Notes

Discharge Instructions by Zeshan S Velani, PA at 12/10/2022 1207

Author: Zeshan S Velani, PA | Service: — | Author Type: Physician Assistant
Filed: 12/10/2022 12:07 PM | Date of Service: 12/10/2022 12:07 PM | Status: Written
Editor: Zeshan S Velani, PA (Physician Assistant)

Electronically signed by Zeshan S Velani, PA at 12/10/2022 12:07 PM

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

Imaging (continued)

Impression:
Findings and impression:

Moderate to severe multilevel degenerative disc disease with multilevel anterior osteophytes. Narrowing of L4-5 and L5 disc S1 disc space with endplate degenerative changes. Grade 1 anterolisthesis of L5 over S1. Probably on a degenerative basis. No definite acute fracture.

Released By: NAVEED ALVI, MD 12/10/2022 11:57 AM

Additional Resulting Lab Information
REVIEW5GIA

Signed

Electronically signed by Naveed I Alvi, MD on 12/10/22 at 1157 EST

Other Orders

Medications

naproxen (NAPROSYN) 500 MG tablet [924190287] (Active)

Electronically signed by: **Zeshan S Velani, PA on 12/10/22 1207** Status: **Active**
Ordering user: Zeshan S Velani, PA 12/10/22 1207 Ordering provider: Zeshan S Velani, PA
Authorized by: Zeshan S Velani, PA Ordering mode: Standard
Frequency: Routine BID w/ meals 12/10/22 - Until Discontinued Class: Normal

cyclobenzaprine (FLEXERIL) 10 MG tablet [924190288] (Active)

Electronically signed by: **Zeshan S Velani, PA on 12/10/22 1207** Status: **Active**
Ordering user: Zeshan S Velani, PA 12/10/22 1207 Ordering provider: Zeshan S Velani, PA
Authorized by: Zeshan S Velani, PA Ordering mode: Standard
PRN reasons: muscle spasms
Frequency: Routine TID PRN 12/10/22 - Until Discontinued Class: Normal

Flowsheets

Abuse Indicators

Row Name	12/10/22 0751
Abuse Suspected	
Suspected Victim Of:	None Suspected -CF

Acuity/Destination

Row Name	12/10/22 0750
Acuity/Destination	
Patient Alert?	Medical -CF
Patient Acuity	4-Non-Urgent -CF
Is patient a prisoner?	No -CF
Primary Triage Complete	Primary triage complete -CF

Additional Charges to File

Row Name	12/13/22 1746

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

Flowsheets (continued)

Covid Vaccine

Row Name	12/10/22 0751
COVID-19 Vaccine Screening	
Have you received a COVID-19 Vaccine?	No -CF
If Yes, which brand of vaccine did you receive?	NA -CF
How many doses of the COVID-19 Vaccine have you received?	NA -CF

Departure Condition

Row Name	12/10/22 07:49:05	12/10/22 1211
Departure Condition		
Mobility at Departure	—	Ambulatory -DS
Departure Condition	—	Stable -DS
Patient Teaching	—	Pain management discussed;Medications discussed;Patient verbalized understanding;Discharge instructions reviewed;Follow-up care reviewed -DS
Departure Mode	—	With family -DS
Vital Signs		
Automatic Restart Vitals Timer	Yes -DI (r) CF (t)	—
Pulse	**110** ! -DI (r) CF (t)	—
Resp	18 -DI (r) CF (t)	—
BP	**208/95** ! -DI (r) CF (t)	—
Calculated MAP	132.67 -DI (r) CF (t)	—
Temp	98.8 °F (37.1 °C) -DI (r) CF (t)	—
Temp src	Oral -CF	—
Oxygen Therapy		
SpO2	97 % -DI (r) CF (t)	—
Pain Assessment		
Currently in Pain	Yes -CF	—
Numeric Pain Intensity Scale		
Numeric Pain Intensity Score 1	10 -CF	—

Discharge Time Out

Row Name	12/10/22 1211
Discharge Time Out	
Were all	Yes -DS

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

Flowsheets (continued)

ED Fall Risk

Row Name	12/10/22 0751
Green Risk: Any patient presenting to the ED.	
Have the Green Environment of Care strategies been implemented? (click row info for more details)	Yes -CF
Yellow Risk: ED Patients who present with or develop any of the following:	
Are any of the following Yellow criteria present?	No -CF

ED Sepsis Screen

Row Name	12/10/22 07:49:05
Suspicion for infection or exposure?	
Are rigors present?	No -CF
Is there a suspected infection?	No -CF
Mental status change?	No -CF
Suspicion of Infection Sepsis Risk Score	0 -CF
Vital sign parameters	
BP	**208/95** ! -DI (r) CF (t)
Pulse	**110** ! -DI (r) CF (t)
Calculated MAP	132.67 -DI (r) CF (t)
Resp	18 -DI (r) CF (t)
Temp	98.8 °F (37.1 °C) -DI (r) CF (t)
Vitals Sepsis Risk Score	1 -DI (r) CF (t)
ED Severe Sepsis Risk Score	
ED Sepsis Screen Total Score	1 -CF
Vital Signs	
Automatic Restart Vitals Timer	Yes -DI (r) CF (t)

Filed PAC Score

Row Name	12/10/22 1001	12/10/22 1101	12/10/22 1201
OTHER			
Filed PAC Score (Research Only)	0 -UE	0 -UE	0 -UE

First Contact With Patient

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

Flowsheets (continued)

Needs Expressed	Denies -DS
Special Needs	Denies -DS
Support System	
Patient Support System	N/A -DS
Learning Needs	
Primary Learner	Patient -DS
Does the primary learner have any barriers to learning?	No Barriers -DS
How does the primary learner prefer to learn new concepts?	Listening;Demonstration -DS
Primary Language	
Primary Language Spoken by Patient?	English -DS

Psychosocial

Row Name	12/10/22 09:44:08	12/10/22 09:44:37
Psychosocial		
Psychosocial (WDL)	Within Defined Limits -DS	—
Needs Expressed	—	Denies -DS

QT Prolongation Risk Factors

Row Name	12/10/22 1158
OTHER	
QT Prolongation Risk Factors	1 -UE

Quick Look

Row Name	12/10/22 07:49:05
Quick Vitals	
Pulse	**110** ! -DI (r) CF (t)
SpO2	97 % -DI (r) CF (t)
BP	**208/95** ! -DI (r) CF (t)
Resp	18 -DI (r) CF (t)
Temp	98.8 °F (37.1 °C) -DI (r) CF (t)
Temp src	Oral -CF
Automatic Restart Vitals Timer	Yes -DI (r) CF (t)
Calculated MAP	132.67 -DI (r) CF (t)
Pain	
Currently in Pain	Yes -CF
Select One:	Numeric -CF
Numeric Pain Intensity Score 1	10 -CF
Suspicion for infection or exposure?	

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

Flowsheets (continued)

Pain Assessment	
Currently in Pain	Yes -CF
Numeric Pain Intensity Scale	
Numeric Pain Intensity Score 1	10 -CF
Height and Weight	
Height	62.99" (1.6 m) -DI (r) CF (t)
Weight	115 kg (253 lb 8.5 oz) -DI (r) CF (t)
BSA (Calculated - sq m)	2.26 sq meters -DI (r) CF (t)
BMI (Calculated)	44.9 -DI (r) CF (t)
Weight in (lb) to have BMI = 25	140.8 -DI (r) CF (t)

Vital Signs

Row Name	**12/10/22 07:49:05**
Vital Signs	
Automatic Restart Vitals Timer	Yes -DI (r) CF (t)
Pulse	**110** ! -DI (r) CF (t)
Resp	18 -DI (r) CF (t)
BP	**208/95** ! -DI (r) CF (t)
Calculated MAP	132.67 -DI (r) CF (t)
Temp	98.8 °F (37.1 °C) -DI (r) CF (t)
Temp src	Oral -CF
Oxygen Therapy	
SpO2	97 % -DI (r) CF (t)
Vitals Sepsis Score	
Vitals Sepsis Risk Score	1 -DI (r) CF (t)

VTE Risk Assessment Screening

Row Name	**12/10/22 1001**	**12/10/22 1201**
VTE Prophylaxis Meets Requirements		
Dynamic Caprini VTE Filed Score	4 -UE	4 -UE

Work/School Excuse

Row Name	**12/10/22 1212**
Excuse from Work/School/Sport	
Work/School/Sport	may return to work on -DS
Return Date	12/12/22 -DS
Print Letter	Print -DS

User Key (r) = Recorded By, (t) = Taken By, (c) = Cosigned By

Initials	Name	Provider Type	Discipline	Dates Documented
UE	Epic, User	—	—	12/10/2022
LM	Lainey S Martin	—	—	12/13/2022
CF	Christy L Foster, RN	Registered Nurse	Nurse	12/10/2022

12/10/2022 - ED in Wellstar Spalding Regional Hospital Emergency (continued)

Written Discharge Information (continued)

Today's Visit

You were seen by Zachery A Austin, MD and Zeshan S Velani, PA

Reason for Visit

Motor Vehicle Crash

Diagnoses

- Motor vehicle collision, initial encounter
- Strain of lumbar region, initial encounter

Imaging Tests

X-ray Lumbar Spine - 2-3 Views (AP and Lateral)

Blood Pressure
208/95

Temperature (Oral)
98.8 °F

Pulse
110

Respiration
18

Oxygen Saturation
97%

What's Next

You currently have no upcoming appointments scheduled.

You are allergic to the following

No active allergies

For further follow up if needed, please call Wellstar doctor referral line at 470-956-STAR (7827).

Additional Information

You now have even more access to your medical information and easier electronic access to your medical records. All test results (excluding HIV and genetics) and provider notes will be released via the Wellstar MyChart patient portal as soon as they are available. **If you do not already use MyChart, please sign up today at https://mychart.wellstar.org/.**

Two Ways to Request Your Medical Records Electronically

1. You can request your records via your MyChart account by using the MyChart App on your smart phone or logging into: https://mychart.wellstar.org/. Select "Your Menu", then "Sharing Hub". For MyChart support, call (470) 644-0419 or email mycharthelp@wellstar.org.
2. You can also request your records from our Online Patient Request Portal from your smart phone, tablet or computer: https://www.swellbox.com/wellstar-health-wizard.html or scan this QR code with your phone or tablet camera:

When to Use the Emergency Room (ER)

An emergency means you could die if you don't get care quickly. Or you could be hurt permanently (disabled). Read below to know when to use—and when not to use—an emergency room (ER).

- Suicidal thoughts
- Thoughts of harming another person

Dangers of permanent injuries

Here are other emergencies. These also need care right away:

- Deep cuts or severe burns
- Broken bones, or sudden severe pain and swelling in a joint

When it's an emergency

If you have an emergency, follow the steps below.

1. Go to the nearest emergency room

- If you can, go to the hospital ER closest to you right away.
- If you can't get there right away, or if it isn't safe to move the person who is hurt or take yourself, call 911 or your police emergency number.

2. Call your primary care doctor after the emergency care

- Tell your health about the emergency. Call within 24 hours of going to the ER.
- If you can't call, have someone call for you.
- Go to your doctor (not the ER) for any follow-up care.

When it's not an emergency

If a problem is not an emergency, follow these steps:

1. Call your primary care doctor

- If you don't know the name of your doctor, call your health insurance plan.
- If you can't call, have someone call for you.
- If you don't have a primary care doctor, try visiting an urgent care center or walk-in clinic.

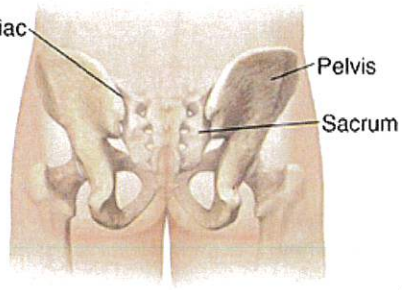
2. Follow instructions

- Your doctor will tell you what you should do.

Attached Information

Sacroiliac Strain, Understanding (English)

Understanding Sacroiliac Strain



A joint is a place where 2 bones meet. The 2 sacroiliac joints are where the hip (iliac) bones meet the bottom part of the spine (sacrum). These joints are surrounded by muscle, connective tissue, and nerves. Normally, a sacroiliac joint (SIJ) doesn't move very much. But it can be pushed out of alignment. The tissues around an SIJ also can be stretched or torn. This can lead to pain in the low back.

How to say it

SAK-roh-EE-lee-ak strain

Causes of sacroiliac strain

Causes of SIJ strain can include:

- Stress on the SIJ from lifting weight incorrectly
- Poor body mechanics and posture during sports or work activities
- Damage from degenerative diseases such as arthritis
- Increased pressure on the SIJ from pregnancy or obesity

Symptoms of sacroiliac strain

- New symptoms

StayWell last reviewed this educational content on 6/1/2022

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Section IV ASSIGNMENT OF BENEFITS / FINANCIAL RESPONSIBILITY

I assign any right I may have to receive payment from a health insurance plan, ERISA, Medicare, Medicaid, Social Security, or other payor(s) for services rendered by WellStar and the medical professionals caring for me during my treatment. I understand that I am financially responsible for all healthcare services, including amounts that are not covered by my health insurance plan or payor, as appropriate, based on the terms of the health plan contracts or the law. For example, the payment of non-covered services, deductibles, and co-payments is the patient's responsibility. For healthcare services provided by independent medical professionals, I understand that I will receive separate bills and that I am responsible for paying them. I agree to provide WellStar with all health insurance coverage information if I choose to use my insurance for payment of services. I agree to respond to all requests for benefit information and complete any forms required by my insurance plan. I am responsible for understanding and following the terms of my health insurance plan. I authorize WellStar and its medical professionals to submit appeals for payment, including arbitration and formal complaints, on my behalf as required by my insurance company. I also understand that I am financially responsible for collection costs if my account becomes delinquent and that all delinquent accounts will bear interest at the legal rate, unless prohibited by law. I understand that WellStar may request and use data from third parties such as credit reporting agencies in order to verify demographic data or evaluate financial options.

For Medicare/Medicaid Patients: I certify that the information given by me in applying for payment under Title XVII and XIX of the Social Security Act is correct. I authorize release of any information needed to act on this request. I request that payment of authorized benefits be made on my behalf. I assign payment for the unpaid charges to WellStar or the independent medical professionals providing healthcare services to me. I understand that I am responsible for any remaining balance not covered by other insurance. If I am signing this form and am not the patient, I understand that I am also responsible for and agree to pay charges not covered by the assignments made in this Section IV, including any Medicare deductibles.

Section V FINANCIAL ASSISTANCE STATEMENT

It is WellStar's policy to provide medical care at no cost to qualified members of the WellStar-served communities, and to provide significantly discounted medical care to certain qualified members of our communities faced with financial hardship due to medical misfortune, according to policy. I understand that if payment of my bill creates a financial hardship, I may qualify for assistance with all or part of my medical expenses associated with my treatment at a WellStar facility and that I can call **678-838-5750** for more information. _____ (Patient Initials)

Section VI CONSENT TO PHOTOGRAPHY AND VIDEOTAPING

Sometimes, WellStar facilities and physicians use patient photographs and videos for identification, clinical, educational, or research-related purposes. These photographs, recordings or videos could be in digital or other formats and may be reproduced for scientific or treatment reasons. I consent to having photographs, recordings or videos taken for patient care, educational, research, or other clinical benefits.

Section VII NOTICE REGARDING RELEASE OF HEALTH INFORMATION

As explained in WellStar's Notice of Privacy Practices, WellStar may use and disclose medical information including privileged information (i.e. mental health, alcohol/drug abuse or HIV/AIDS), to physicians or other healthcare providers for the purposes of providing treatment, and to payors for the purposes of payment for medical treatment. HIPAA also permits WellStar and its affiliated companies to use medical information for healthcare operations. I expressly authorize WellStar's use and disclosure of my medical information as described in this Section VII.

Section VIII INPATIENT INFORMATION

I have received a copy of the Patient Admission Packet that includes "Patient Rights and Responsibilities" and information regarding Advance Care Planning. If I am a Medicare beneficiary, I have also received a notice entitled "Important Message from Medicare."

Section IX ADVANCE DIRECTIVE

I have an Advance Directive ☐ Yes ☑ No If yes, I will provide a copy to WellStar. I have been advised that WellStar does not honor Advance Directives in Pre-admission Testing or in the Outpatient Diagnostics and Treatment setting.

Section X PERSONAL VALUABLES

I understand that WellStar is not liable or responsible for lost or damaged personal belongings and valuables (for example, money, jewelry, hearing aids, or dentures) unless placed in a WellStar safe. I will ask family members or friends to take home my personal belongings and valuables. I also understand and will inform the staff if I have dentures, eyeglasses, contact lenses, prosthetics or other items that I need to retain close by for personal functioning to assure safekeeping.

WellStar

☐ AMC ☐ Kennestone ☐ Sylvan Grove
☐ AMC South ☐ North Fulton ☐ WGMC
☐ Cobb ☐ Paulding ☐ Windy Hill
☐ Douglas ☑ Spalding Regional ☐ WMG

General Consent to Treat and Financial Responsibility Statement

MRN: 564744954 | ADM: 12/10/2022
MANN, JOSEPHINE
DOB: 5/9/1957 (65 yrs) F
CSN:218791393 | HAR: 93001063801

ITEM #100263 Page 2 of 3 Revised 3/2016
HIM Approved 2/2016

1-HABFRO Hosp Consent for Tx/Assgn Ben/Fin

Wellstar
HEALTH SYSTEM

CERTIFICATION OF AUTHENTIFICATION
OF MEDICAL RECORDS

Today's Date: 03/14/2023

Patient Name: Josephine Mann

Patient DOB: 05/09/1957

Records Requested: All Itemized Bills from 12/06/2022 to 02/19/2023

Records Produced: All Itemized Bills on 12/10/2022

Facility(-ies) Requested: Wellstar Spalding Regional Hospital

I certify further that based on my review of these records:

A. were made at or near the time of the described acts, events, conditions, opinions, or diagnoses;
B. were made by, or from information transmitted by, a person with personal knowledge and a business duty to report these matters;
C. were kept in the course of regularly conducted business activity of the above named business entity; and
D. it is the regular practice of the above-named business entity to make such memorandum, reports, records, and data compilation.

In accordance with Official Code of Georgia Annotated § 24-8-803(6) and § 24-9-902(11), I declare, certify, verify, under penalty of perjury, that the foregoing is true and correct.

Elena Givens
Executive Director, Health Information Management
Custodian of Medical Records
Wellstar Health System

- Certified by designee: Elena Downie

Executed this 14th day of March, 2023

Sworn to and subscribed before me

This 14th day of March, 2023

Joan Siler

(Notary Public, State of Georgia)

JOAN SILER
Notary Public, Georgia
Fannin County
My Commission Expires
June 11, 2026

My Commission Expires June 11, 2026

Wellstar
HEALTH SYSTEM

Statement Date: **3/14/2023**
Guarantor Name: **Josephine Mann**
Medical Record Number: **564744954**
Payor Plan: **BLUE CROSS - BCBS 102 /ANTHEM OPEN ACCESS**

Interested in staying well? Get the latest health tips, news, and more on our new health information website at **www.wellstar.org**

GUARANTOR INFORMATION:
Josephine Mann
422 E CENTRAL AVE
Griffin, GA 30223

This is not a bill. This is an itemization of your services for:

Patient Name: Josephine Mann
Account ID: 93001063801
Guarantor ID: 2532425

Admission Date: 12/10/22
Discharge Date: 12/10/22
Location: WS Spalding Regional Hospital

Current Account Charges: 2,477.00

Hospital Charges

Rev Code	Service Date	Description	Qty	Amount
0320	12/10/2022	HC XR SPINE LUMBOSACRAL 2-3VW	1	876.00
0450	12/10/2022	HC ER SERVICE LEVEL III	1	1,601.00
				2,477.00

Total hospital charges:

Hospital Payments and Adjustments

Date	Description	Amount
12/27/22	Blue Cross Insurance Payment	-1,889.69
12/16/22	Blue Cross Contractual Write-Off	-587.31
		-2,477.00

Total hospital payments and adjustments:

Current account balance - THIS IS NOT A BILL: 0.00

Wellstar
HEALTH SYSTEM

Mail Processing Center
PO Box 3475 Toledo, OH 43607-0475

Please contact us at 470-245-9998 if you have questions regarding this document.
Office hours: 8 AM to 8 PM Mon-Thurs; 8 AM to 5:00 PM on Fri

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Appoint a Voting Delegate for the Annual Membership Business Meeting of the Georgia Municipal Association at the 2023 GMA Annual Convention in Savannah, GA on Sunday, June 25, 2023.

SPECIAL CONSIDERATIONS OR CONCERNS:

Each member city designates a voting delegate for the annual business meeting to be held on Sunday, June 25, 2023 from 3:30 to 5:00 p.m. Agenda items will include adoption of GMA's 2024 Legislative Policies, consideration of Proposed Amendments to the GMA Bylaws and election of GMA's 2023-2024 Officers and Board of Directors.

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

Submitted By:
Susan Bartholomew

Meeting Date:
09/05/2023

Reviewed By:
Jessica O'Connor