

AGENDA
Griffin Historic Preservation Committee
January 14, 2026
W. ELMER GEORGE HALL
12:00 PM

Call to Order

Determination of Quorum

Approval of Minutes

Approval of Minutes from 8-27-2025

Review of Certificates of Appropriateness and/or COA violations

Consider a request for building signage at 124 N Hill St.

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Approval of Minutes from 8-27-2025

Submitted By:

Tracie Pryor

Meeting Date:

14/01/2026

ATTACHMENTS:

[8-27-2025.pdf](#)

4Historic Preservation Commission Meeting
Wednesday, August 27, 2025
12:00 PM
W. Elmer George Municipal Hall

Those present from HPC were Bonnie Moret, Cora Flowers, Curtis Platte and Drew Todd.
Staff present from Planning and Development were Tracie Pryor and Cindy Barton.

Call to OrderDrew Todd

Declaration of QuorumDrew Todd

Approval of the Minutes

Motion/second by Bonnie Moret/Cora Flowers to approve amended minutes from 7-9-2025 carried by a vote of 4-0.

There was an amendment to the agenda to Elect Chair and Vice-Chair.

Motion/second by Cora Flowers/Drew Todd, motion to elect Curtis Platte as Chair. Motion carried by a vote of 4-0.

Motion/second by Cora Flowers/Bonnie Moret, motion to elect Drew Todd as Vice-Chair. Motion carried by a vote of 4-0.

First item to consider is Certificate of Appropriateness and or COA Violations, for building signage, located at 104 W. Broad St., submitted by Ayona Williams.

Tracie Pryor stated that the applicant has submitted a request for vinyl window signage. She received a warning as she had put the signage up without first obtaining approval and a permit. Ms. Williams had more than the 2 signs allowed and received a warning from Code Enforcement. Within an hour of receiving the warning, she called the office and I discussed the ordinance with her and she did come into compliance. The size of the signs requested is within the 25% allowed.

Curtis Platte asked if they were going to approve since it falls within the requirements.

Drew Todd asked if this is what is up now.

Tracie Pryor stated that it is already up.

Cora Flowers asked, based on the drawing, does she intend to put signage on the door too or just the window.

Tracie Pryor stated that she had it on the door and window so to come into compliance se removed it from the door.

Motion/second by Cora Flowers/Drew Todd, motion to approve as stated above 25-COA-10, located at 104 W. Broad St., for building signage, submitted by Ayona Williams. Motion carried by a vote of 4-0.

Second item to consider is Certificate of Appropriateness and or COA Violations, for façade changes, located at 116 W. Solomon St., submitted by Steve Morris.

Tracie Pryor stated that Steve Morris is coming back before the board because he changed the size of the windows at 116 W Solomon St. He was approved to replace the top windows with the same size on April 23, 2025.

Curtis Platte asked if this is the one that had previously come before the board.

Tracie Pryor stated this originally went before you all on April 23, 2025, for a façade change that included the upper windows. It was motioned and approved for Mr. Morris to replace the trim around the upper windows with hardi. After approval, Mr. Morris changed out all 7 windows and decreased the size. Currently, one window is completed, and you have a picture in your packet. He also added an accent piece to the bottom of the window to take up the space due to the windows being smaller. What you as a board are reviewing today is the 7 upper windows that he has changed out and the size as they are smaller than the previously existing windows.

Steve Morris stated that he put hardi all around the windows.

Cora Flowers asked Mr. Morris why he did not follow what he told the board he was going to do in the beginning.

Steve Morris stated that he did not realize the windows were off.

Curtis Platte asked Mr. Morris what he meant by the windows were off.

Steve Morris stated they should have been 38 inches.

Curtis Platte stated meaning the windows you ordered were the wrong size.

Steve Morris stated that he put the windows in and put hardi all around them so they would not rot. He put trim up and added the accent piece at the bottom to make it look nice.

Curtis Platte asked if the windows were aluminum or vinyl.

Steve Morris stated that they are vinyl.

Curtis Platte stated that looking at the picture, Mr. Morris has installed 7 upper windows and 1 of the 7 is finished.

Steve Morris stated that is the way they should look when they are finished. He briefly discussed why he changed the color that was previously approved on April 23, 2025.

Cora Flowers stated that her bigger issue is when Mr. Morris realized he was not going to comply, why did he not email or call.

Bonnie Moret stated or why you did not try to return the other windows.

Cora Flowers stated that even if you did not return them, you didn't say anything to anybody that they were different than what was approved.

Steve Morris stated that he did not realize it would make that much of a difference.

Cora Flowers stated that Mr. Morris has been doing business for a long time.

Steve Morris stated he has been doing business a long time and has never had a problem.

Cora Flowers stated that Mr. Morris went ahead and put all 7 of the windows in, so this is like asking for forgiveness instead of permission. What are we going to do? Tell you to take them back out and then we look like bad.

Steve Morris stated that if it was going to look bad, he would never have put the windows in. If he knew it was going to be this much trouble, he would have run up to the city and done whatever he had to do.

Curtis Platte stated that currently this is a new build window vinyl that is screwed into plywood on the back. You have then laid hardi on top. Is this hardi even with the brick?

Steve Morris stated that it is recessed in.

Curtis Platte asked if the raised area around the window would be raised to be even with the brick.

Steve Morris stated there would be a 1 X 2 trim that would be even with the brick.

Curtis Platte stated that he is trying to figure out what the profile at the end will look like.

There was a brief discussion about the trim.

Drew Todd asked to reiterate what had been approved in April.

Bonnie Moret stated that we approved to change anything that was damaged around the window.

Drew Todd stated that he does worry about the look. He has had people make remarks to him about the windows.

Bonnie Moret stated she has had people make remarks to her as well.

Steve Morris asked what remarks, it is not finished.

Bonnie Moret stated that she can not say what she was told about how bad it looks because we don't use that kind of language in an open meeting

Steve Morris stated that when it gets finished, it is not going to look bad.

Cora Flowers stated that part of the issue is that no one else has been allowed to make similar changes to their windows. We have been very particular as to size, type, material, etc.

Steve Morris stated that is not correct.

Cora Flowers stated that it is correct, at least as long as she has been part of the Historic Preservation Commission.

Steve Morris asked how long Ms. Flowers had been on part of the Historic Preservation Commission.

Cora Flowers started 2 years, which is how she knows because she asked very specifically about what you were going to do. If you want to read the minutes from any meeting she is at, she asks plenty of questions. She specifically asked you what you intended to do with the windows and based on the picture you submitted, that is not what you did. Maybe when you came 5 years ago the standards were different. As long as she has been part of the Historic Preservation Commission, she has been very particular, and it is not fair to the lady that did the hotel and to the people that did Smash Burger. The board has been very particular about what was installed and what it looked like and when you put 7 windows in however you want to and did not email or call anybody.

Steve Morris stated that he is not trying to do windows just like he wants to. He ordered the windows and that is what they sent him. It is only a couple of inches off from the original window.

Cora Flowers stated which is different. If she tells you she is 6'2" but really, she is 5'8", it is only a couple inches, but it is not the same.

Curtis Platte stated that his challenge as a licensed general contractor, if this was a stand alone building and their job was not to have some homogeny in downtown, he would not have an issue with this. This building is butted right up to the building to the left that has the same exact façade and it is significantly different. When he looks at the quality of the windows and from an energy standpoint, they may be much better but when you have an existing seal and header with a nice pop out and then you have 7 windows that do not match the windows to the left, that is his concern.

Steve Morris stated that if the board does not want the windows, then he will rip them back out and go ahead and order new windows. He stated at the hotel use to be his and the windows that are in there now are not the original windows. He stated that everything he does downtown, he makes it better than it was because his name is on it.

Cora Flowers stated that what she is challenging Mr. Morris on is the specificity of it, not what is in there now but asked you about the windows and then you went and did the exact opposite.

Steve Morris stated that Ms. Flowers stated that they did not like smaller windows.

Cora Flowers stated that she did not say smaller. She stated that she said as long as she has been here, she asked very particular questions and details about what is going in.

Drew Todd stated that the hotel windows had to go through 2 very long meetings.

Curtis Platte asked Mr. Morris to take a breather for a second. He asked the board if anyone else has the concerns he has when it is right next to the building to the left.

Cora Flowers stated aesthetically it is very different from the one it is butting up to.

Curtis Platte stated are we the Historic Preservation Commission comfortable asking Mr. Morris to go back to what was originally approved.

Steve Morris asked if they wanted them to be the same size as the windows next door.

Cora Flowers stated to be clear on the verbiage, she asked Mrs. Pryor if she had the minutes from the last meeting.

Tracie Pryor stated that she does not have the minutes with her, but it was to keep the windows the same size and replace the trim around each window with white hardi 1X.

Curtis Platte stated that it looks like to him that the unpainted building to the left has the same size windows without the header, probably newer windows. He asked Mr. Morris if that was accurate.

Steve Morris stated that they should be the same size. He asked if the board wanted him to fill in the whole area with window.

Curtis Platte stated yes, the window needs to fill in the entire space.

Steve Morris stated that will be fine.

Cora Flowers asked for her clarification, are we asking Mr. Morris to do what he was previously approved for or are we amending that approval. Cora

Curtis Platte stated that we will have to amend the request because in Mr. Morris' original request he did not ask to replace the upper windows.

Cora Flowers motioned to approve with conditions that the 7 upstairs windows be removed and replaced with the specifications with the window size that was previously there and have trim around outside windows that is hardi and painted commercial white.

Motion/second by Cora Flowers/Drew Todd, motion to approve as stated above with conditions, 25-COA-11, located at 116 W. Solomon St., for upper windows, submitted by Steve Morris. Motion carried by a vote of 4-0.

Adjourn

Respectfully Submitted: _____
Curtis Platte

Attest: _____ Tracie Pryor

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider a request for building signage at 124 N Hill St.

Submitted By:

Tracie Pryor

Meeting Date:

14/01/2026

ATTACHMENTS:

[25-COA-13, 124 N. Hill St.pdf](#)

Date Received: 12-16-25

Application Number: 25-COA-13

Decision due by: 1-14-26

Date Approved: _____



**City of Griffin
Historic Preservation Commission**

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

Instructions for Applicant:

Deliver completed applications, with all appropriate attachments and fees to the Planning and Development Services Department located at 100 South Hill Street, Griffin, GA 30223. You may reach our office by phone at 770-233-4130 between 7:30AM and 4:30PM Monday through Friday. Please contact our office if you have any questions about this application.

The City of Griffin Historic Preservation Commission conducts public hearings and reviews COA applications on the 2nd and 4th Wednesday of each month. All COA Applications for signage, new construction, demolition, building alterations, restoration, rehabilitation or the remodeling of exteriors features must be approved before the issuance of any permit.

Applications for Certificates of Appropriateness must be submitted 30 days prior to the expected public hearing meeting date. All applicants should allow 45 days for a COA decision.

Upon receipt of a completed application with all required attachments and fees paid, Planning and Development Services staff will assign a case number to the application, and indicate the date of receipt and the date the applicant can expect a decision to be made by. It is important that a representative of the Certificate of Appropriateness applicant attend the Historic Preservation Commissioners Public Hearing.

The applicant and/or their representative is responsible for obtaining copies of all applicable City of Griffin ordinances and development design guidelines, codes, and regulations, and to resolve all comments received and related issues. It is recommended that all development applicants and/or their consultants purchase a copy of the City of Griffin Zoning Ordinance, Development Ordinance, and Stormwater Regulations prior to submission of this application, depending on the type of exterior changes being proposed.

Section 55- 1 Purpose: The historical, cultural and esthetic heritage of the city is among its most valued and important assets. The preservation of that heritage is essential to the promotion of the health, safety and general welfare of its people. In order to stimulate revitalization of the central business district and historic residential neighborhoods, to protect and enhance its local historic and cultural attractions for tourists and visitors, to encourage the acquisition by the city or qualified preservation organizations of facade and conservation easements, to enhance the opportunities to tax relief as incentive for rehabilitation of certified historic structures, and to provide a uniform procedure in accordance with O.C.G.A. § 44-10-20 et seq. the "Georgia Historic Preservation Act".

Reference Chapter 55 of the City of Griffin Codes for further explanation of the Certificate of Appropriateness and the City of Griffin Historic Preservation Commission.

Failure to comply with Chapter 55 of the City of Griffin Codes and/or an approved Certificate of Appropriateness may result in monetary fines.

www.cityofgriffin.com

Date Received: 12-16-25

Application Number: 25-COA-13

Decision due by: 1-14-26

Date Approved: _____

Historic Preservation Commission

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

Applicant Name: Blue-J Customs Telephone: 678-544-0401

Mailing Address: 550 Greenwood Street Barnesville GA 30204

Applicant is: Property Owner Engineer Architect Realtor Tenant

Property Owner's Name: Griffin Eaming^{12LLC} Telephone: 678 468 8945

Mailing Address: 124 N Hill St Griffin, GA 30223

Proposed Start Date: TBD (minimum of 45 days after application date)

Contractors / Consultants: Blue-Jay Customs

Telephone: 678 468 8945 Fax: _____

Description of Property under consideration:

Property Address: 124 N Hill St Griffin, GA 30223

Tax Map, Block and Lot Number: 03 34017

Zoning: X Parcel(s) Size: 4,160 (acres or square feet) lot = 3,485

Preservation District: LCI District Historic Downtown Griffin Commercial District

Detailed Description of Project:

We will add small channel lettering above the front door.
These will be plain black aluminum letters (not light up)
The top main letters will be 178" X 8" the rest will be 3.85" tall
and 138" long. Duffow Professional Service Attorneys at Law Certified
Public Accountants.

Type of Project (check all that apply):

Construction:

- New Building
- Addition to Building
- Alteration, Restoration, Rehabilitation, or Remodeling exterior features
- Painting of unpainted Masonry
- Abrasive Blasting or Acid Washing of masonry or concrete

Site Changes:

- Demolition or Relocation of Building(s)
- Parking area(s), driveway(s), or walkway(s)
- Fence(s), Wall(s), or Landscaping(s)
- Mechanical System(s) or Non-temporary Structure(s)
- Sign(s)

Date Received: 12-16-25

Application Number: 25-COA-13

Decision due by: 1-14-26

Date Approved: _____

Sign Applications:

Permitted sign types in the historic downtown area include: Historic Pole signs, Projecting signs, Flat/attached or painted signs, Chalk board signs, Menu Boxes, Dedication or Historic Plaques, and Relief signs.

Signs not permitted in the historic downtown area include: internally lit sign, flashing, blinking, and rotating signs.

Sign Dimensions:

Sign (1): Height 40' Width 178" Square Footage 60' Sign Type Channel letters (NO WE light)

Sign (2): Height _____ Width _____ Square Footage _____ Sign Type _____

Total Square Footage of Building Façade(s): 700 sq ft

Total Square Footage of Window(s): _____

Below are suggested lettering styles for signage in the historic district. It is the goal of the Historic Preservation Commission that signs are appropriate and compatible with the character and general ambiance of the downtown.



Date Received: 12-16-25

Application Number 25-COA-13

Decision due by: 1-14-26

Date Approved: _____

Application Check List

For **Signage**, please submit two (2) copies of the following:

- Photograph of complete building elevation indicating sign design and location, submitted on 8 1/2" x 11" sheet of paper or larger or in electronic copy.
- Detail drawing of proposed signage indicating size, type, and color of lettering and graphics, and signage materials.
- Detailed drawing shall indicate proposed mounting. Drawing shall be drawn to scale and include overall dimensions and submitted on 8 1/2" x 11" sheet of paper, or larger.
- Payment of the \$25.00 application fee at the time of submittal, made payable to the City of Griffin.**

For **Building / Façade modifications**, please submit two (2) copies of the following:

- Photograph of building elevation showing current conditions and adjacent properties, submitted on 8 1/2" x 11" sheet of paper, or larger. Photograph shall be taken at angle perpendicular to building elevation.
- Photograph of building elevation showing current conditions, submitted on 8 1/2" x 11" sheet of paper, or larger. Photograph shall be taken at angle perpendicular to building elevation.
- Site plan showing all proposed improvements for the property. Site plan shall include, but not be limited to adjacent buildings, walls, sidewalks, terraces, balconies, plantings, and accessory buildings. Site plan shall be drawn at 1" = 10', or larger, by architect or draftsman and bear their signature.
- Labeled floor plan showing all proposed improvements to the exterior walls of the building. Labeled floor plan shall include, but not be limited to walls, doors, windows, and glazing. Labeled floor plan shall be drawn at 1/4" = 1'-0", or larger, by architect or draftsman and bear their signature.
- Exterior Elevations showing all proposed improvements to the exterior of the building. Elevations shall include, but not be limited to doors, windows, glazing, canopies, masonry detailing, signage and lighting. Elevations are to be submitted in color as to approximate the proposed color scheme. Elevations shall be drawn at 1/4" = 1'-0", or larger, by architect or draftsman and bear their signature.
- Detail information of the actual building materials and color charts, including door types, window types, masonry, lighting, awnings, mounting, and hardware, etc. being proposed. For example, a manufacturer's cut sheet.
- Detailed typed written narrative indicating how the proposal meets the criteria for approval of a Certificate of Appropriateness by satisfying the requirements of the design guidelines and is consistent with the purpose and intent of the Preservation District.
- Payment of the \$50.00 application fee at the time of submittal, made payable to the City of Griffin.**

I HEREBY CERTIFY that I understand that this application for a Certificate of Appropriateness will not be accepted until all of the requested information has been completed and delivered to the City of Griffin Planning & Development Services. I also understand that this application must undergo a review process by both the department of Planning & Development Services and the Griffin Historic Preservation Commission as well as a public hearing held before the Historic Preservation Commission. I am aware that this application may require a site visit or additional research by staff. As a property owner and/or applicant, I am aware of my right to propose changes and re-submit the application; I understand a re-submitted application is subject to the same application requirements and time frame as an original application. I am also aware of my right to appeal any decision made on this application to the City of Griffin Board of Commissioners.



Signature of Applicant

12/15/25

Date

Dutton Attorneys At Law
124 North Hill Street Griffin



Scaffolding will be used for Install
Install will be Do in hours of least Business
traffic. This will be a two day Install

1. Drill out

2. Install

Install holes will be (1/4 ID) -

The lettering will be centered above the door and
up to the wood face divider.

We will Install black Aluminum Letters made from
Aluminum composi sheets, we will Paint these letters
Black and clearcoat them. These letters will go at the
section above the door on 124 Hill street North. We will
Install At Low Foot traffic hours.

Channel Lettering Nowe Lightup Project

25'

28

DUTTON PROFESSIONAL SERVICES
ATTORNEYS AT LAW
CERTIFIED PUBLIC ACCOUNTANTS
124

The lettering will 102 inches off the surface.

The face of the building is 700 sqfeet
The total lot is 3,485 sqfeet
The address is 124 North Hill St. Griffin

DUTTON PROFESSIONAL SERVICES

ATTORNEYS AT LAW

CERTIFIED PUBLIC ACCOUNTANTS

124

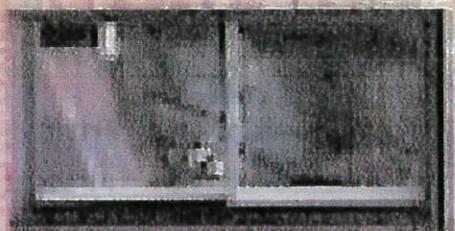
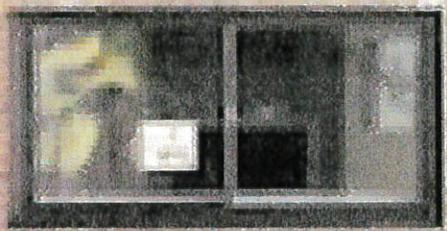
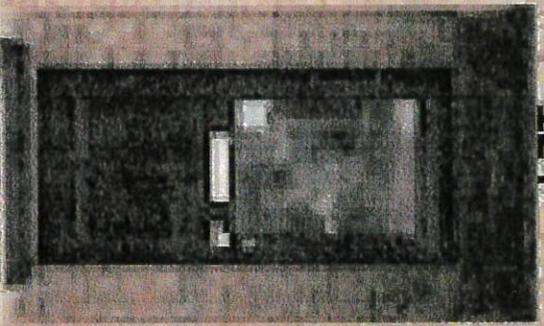
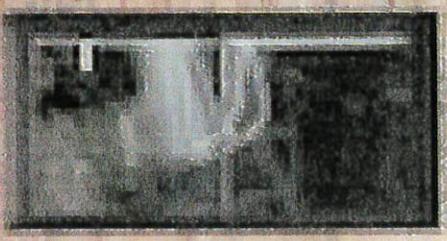
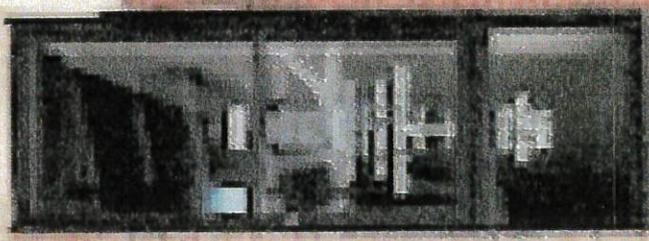


Image of Finished sign

178"

^{9"}DUTTON PROFESSIONAL SERVICES

^{4"}ATTORNEYS AT LAW

^{4"}CERTIFIED PUBLIC ACCOUNTANTS

^{4"}124

These letters will be made from Aluminum composite sign board.

The top lettering will be 9" tall and 178 inches in total length. The middle lettering will be 4 inches tall and 71 inches in total length. The third will be 4 inches tall and 134 inches long. The top letters will be 1/2 inches thick. All other letters will be 3/16th thick. The lettering will be painted Black with A scratch resistant UV Clear coat. The letter will be attached with a lag and shield anchor system with. th total weight of all letters will be 10 lbs.

LAG AND SHIELD ANCHORS

stainless steel

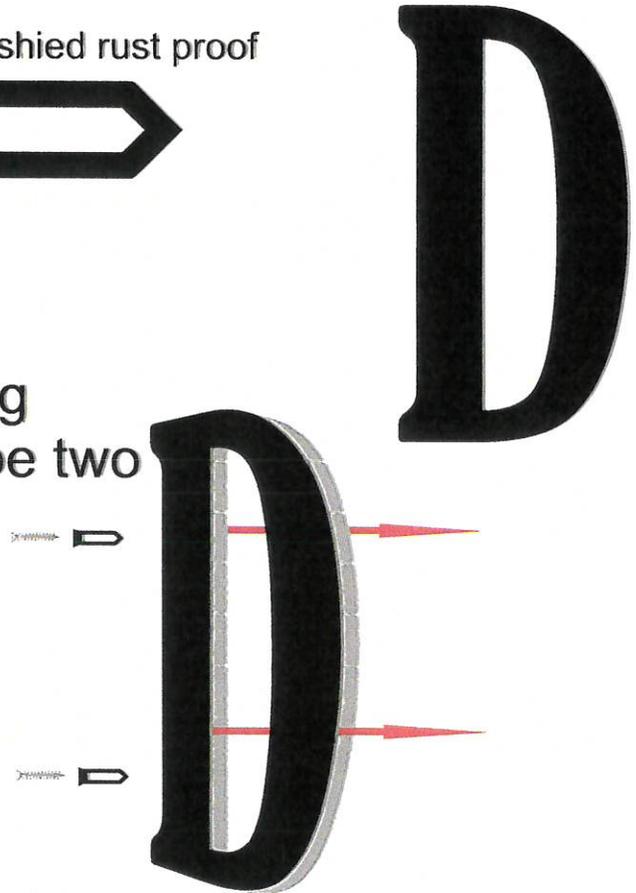


plastic shield rust proof



The lettering is a light weight aluminum composite.

the mounting system will be a lag and shield anchors. There will be two anchors per letter.





SIGN PERMIT APPLICATION

(All information must be completed before an application will be accepted)

DATE of Application: 12-16-25 Application Review Fee: _____
check no. cash other

\$25.00 APPLICATION REVIEW FEE IS DUE AT THE TIME OF SUBMITTAL

(No application will be accepted without receipt of review fee)

Address of Sign: 124 N Hill St Griffin, GA 30229

Name of Business: Griffin Gaming, LLC Size of Parcel: _____

Type of Sign as classified by City of Griffin Unified Development Code - Article 12:

- Freestanding / Monument Sign (Engineered Dwg. Req'd)
- Building Sign
- Reface (Ex. Business)
- Billboard Sign (Engineered Dwg. Req'd)
- Standard Informational Sign
- Changeable Copy

Zoning District of Sign Location:

Tax Parcel No.: 013 34017

PCD PID CBD Other: _____

HPC (Signage located within the Historic Downtown District shall submit a Certificate of Appropriateness application for review by City of Griffin Historic Preservation Committee, prior to the issuance of a sign permit)

Property Owner Information:

Name: Griffin Gaming, LLC

Address: 124 N Hill St

City: Griffin State: GA Zip: 30223

Phone: 678 468 8945 E-mail: _____

Applicant Information:

Name: Dutton CPA Group

Address: 124 N Hill St

City: Griffin State: GA Zip: 30223

Phone: 678 468 8945 E-mail: Kristen.L.Dutton@gmail.com

Contractor Information:

Sign Company

Name: Blue-J Customs

Address: 116 Atlanta St

City, State and Zip: Barnesville GA 30204

Phone: 678-544-0401

Contact: Joseph Merritt

E-mail: Blue.J.customs@gmail.com

Electrician (if applicable)

Name: _____

Address: _____

City, State and Zip: _____

Phone: _____

(This must be completed for all illuminated signs; additional **ELECTRICAL PERMIT REQUIRED**)

Sign Dimensions

	Quantity	Total Sign s.f.
Freestanding Sign: Overall Height = _____ (Display Height: _____ x Width: _____ = _____ s.f.)	x _____ =	
Freestanding Sign: Overall Height = _____ (Display Height: _____ x Width: _____ = _____ s.f.)	x _____ =	
Freestanding Sign: Overall Height = _____ (Display Height: _____ x Width: _____ = _____ s.f.)	x _____ =	
Building Sign: (Display Height: _____ x Width: _____ = _____ s.f.)	x _____ =	
Building Sign: (Display Height: _____ x Width: _____ = _____ s.f.)	x _____ =	
Building Sign: (Display Height: _____ x Width: _____ = _____ s.f.)	x _____ =	
Other: (Display Height: <u>40"</u> x Width: <u>178"</u> = <u>60'</u> s.f.)	x _____ =	<u>60'</u>
Other: (Display Height: _____ x Width: _____ = _____ s.f.)	x _____ =	
Other: (Display Height: _____ x Width: _____ = _____ s.f.)	x _____ =	

Total Combined Proposed Sign Sq. Ft.: 600'

Total Square Footage of Building Facade: 700 SqFt (Build/ Space Width X Build Height)

Supporting Documentation Required:

For All Signs *Except* Freestanding Signs:

- a) Dimensioned rendering or photograph indicating height & width of each signable area
- b) An accurate dwg. showing the position of the sign in relation to nearby buildings or structures
- c) An accurate dwg. to indicate the material type & method of construction & attachment of the sign to a bldg.

Freestanding Signs:*

- a) Dimensioned rendering or photograph indicating height & width of each signable area
- b) A site plan showing the exact location of the proposed sign(s) including the length of street frontage
- c) Detailed engineered drawing(s) to indicate construction method and material

(*No signs shall be constructed, erected or maintained closer than ten (10) feet from the curb or pavement edge on streets with no curb and shall be installed completely on private property. No freestanding sign shall be erected within ten (10) feet of the nearest point of the public right-of-way at the intersection of two or more streets.)

For office use only:

Zoning District: CBD Parcel ID No.: 013 34017 Size of Parcel: 0.08
 Allowed 25 % of façade = 175 s.f. (Allowed 175 s.f. / Proposed 600' s.f.)

Type of Occupation Tax License:
 Approved to Issue / Permit Fee Due: 80.00 Commercial / Industrial Business
 (Ck #: _____ Cash: _____ Other: _____) Residential / Home Occupation

Denied to Issue Reason(s) for Denial: _____

Reviewed by: _____ Date: ___/___/___

Property Owner's Authorization:

This is to certify that:

Griffin Gaming, LLC Joseph Merritt Blue-J Customs
Name of Property Owner or other Legal Representative

The person identified above is the Owner or the Owner' Representative holding interest in the property that is located at 124 North Hill Street Griffin
(Property Address for Sign Location)

By execution of this form by signature, authorization is given to the person identified as "Applicant" to act on behalf of the Owner, to submit and pursue an approval of the application as requested on the 15 of December, 2025.

Applicant: Blue - J Customs / Joseph Merritt
(Name)
116 Atlanta St Bainesville GA 30204
(Address)
678-544-0401
(Phone)

[Signature]
Signature of Owner

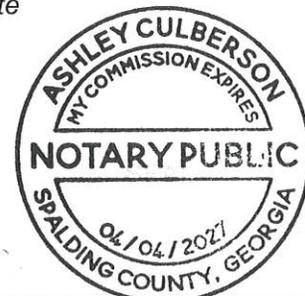
12/15/25
Date

[Signature]
Signature of Owner's Representative

12/15/25
Date

[Signature]
Notary Signature

Ashley Culberson
Notary Printed Name



Commission Expiration Date

Dutton Attorneys At Law
124 North Hill Street Griffin



Scaffolding will be used for Install
Install will be Do on hours of least Business
traffic. This will be A two day Install

1. Drill out

2. Install

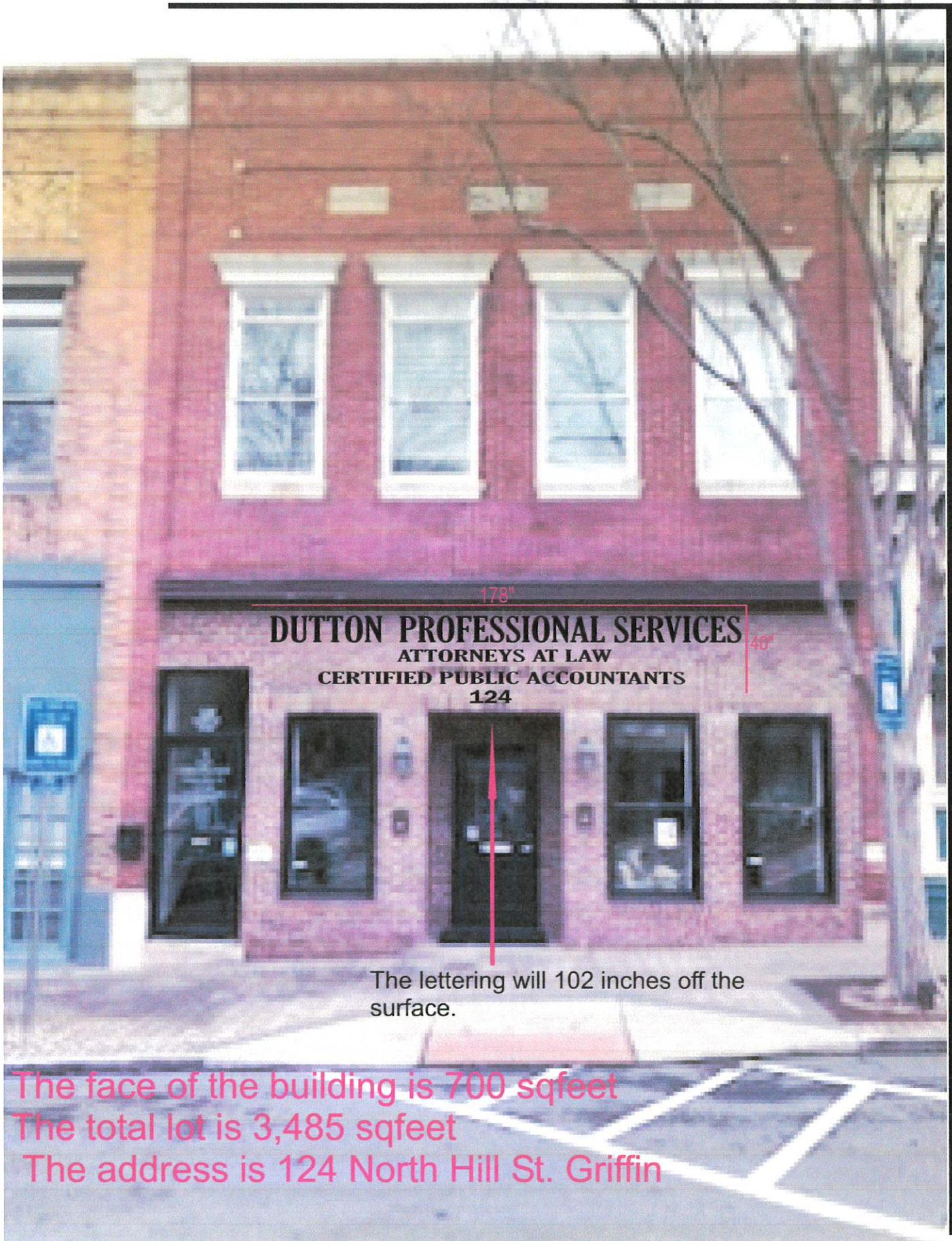
Install holes will be $(\frac{1}{4} \text{ ID})$ -

The lettering will be centered Above the door and
up to the wood Face divider.

We will Install Black Aluminium Letters made From
Aluminium composit sheets, Painte Black and clearcoated,
These letters will go at the section Above the door on 124.
North Hill street. We will Install at low Foot traffic hours.
Channel Lettering wove lighted Project

25'

28



DUTTON PROFESSIONAL SERVICES
ATTORNEYS AT LAW
CERTIFIED PUBLIC ACCOUNTANTS
124

The lettering will 102 inches off the surface.

The face of the building is 700 sqfeet
The total lot is 3,485 sqfeet
The address is 124 North Hill St. Griffin



Image of Finished sign

178"

^{9"}DUTTON PROFESSIONAL SERVICES
^{4"}ATTORNEYS AT LAW

40

^{4"}CERTIFIED PUBLIC ACCOUNTANTS
^{4"}124

These letters will be made from Aluminum composite sign board.

The top lettering will be 9" tall and 178 inches in total length. The middle lettering will be 4 inches tall and 71 inches in total length. The third will be 4 inches tall and 134 inches long. The top letters will be 1/2 inches thick. All other letters will be 3/16th thick. the lettering will be painted Black with A scratch resistant UV Clear coat. The letter will be attached with a lag and shield anchor system with. th total weight of all letters will be 10 lbs.

LAG AND SHIELD ANCHORS

stainless steel



plastic shield rust proof



The lettering is a light weight aluminum composite.
the mounting system will be a lag and shield anchors. There will be two anchors per letter.

