AGENDA
Regular Scheduled Meeting
CITY OF GRIFFIN BOARD OF COMMISSIONERS
February 8, 2022
W. ELMER GEORGE MUNICIPAL HALL
6:00 PM

Present:

Call to order by Mayor Hollberg

Pledge of Allegiance

Invocation

Approval of Agenda

PRESENTATIONS AND DELEGATIONS

1. Recognize Fleet Maintenance Mechanic, Tyler Wilson, as January Strongest Link in the Chain award recipient. *Chris Walker, Public Works Director will address*.

2. Presentation of proclamation declaring February 18, 2022 to be Arbor Day 2022 in Griffin, Georgia. *Griffin Environmental Council Chairperson, Jason Chance will accept the proclamation.*

3. Presentation of Proclamation declaring February to be Black History Month

4. Review financial reports for December 2021. *Chief Financial Officer, Markus Schwab will address.*

CITIZEN COMMENTS

At this time, the Mayor opens the floor to comments from the audience. Comments should relate to a specific agenda item, not listed on the agenda for a Public Hearing, or to a concern within the jurisdiction of the City. Commission meetings serve the purpose of conducting city business and are not a forum for the unlimited expression of opinion. The Mayor reserves the right to limit comments to matters germane to city business and may refer speakers to the City Manager or other staff for resolution.

PUBLIC HEARINGS

Public Hearings are conducted to allow public comment on specific advertised issues such as rezoning, ordinances, policy development, operating budgets and other legislative actions to be considered by the City Commission.

CONSENT AGENDA

5. Consider declaring as surplus Unit 1101, a 1999 Ford Ranger, and Unit 1110, a 1999 Ford F-150. *Director of Watershed Management, Brant Keller will address.*

6. Consider declaring six seized vehicles, a 2004 Chevrolet Impala, a 2005 Nissan Altima, a 2014 Mercedes Model C, a 2011 International 4000, a 2002 Nissan Frontier, and a 2005 Honda Accord, as surplus for sale or as "trade-ins" for acquisition of additional undercover vehicles as needed. *Police Chief Michael Yates will address.*

7. Consider declaring as surplus Unit 316, a 1993 GMC 3/4 ton pickup, used by the Fire Department. *Fire Chief, John Hamilton will address*.

8. Consider a Task Order Form from Paragon Consulting Group in the amount of $49,540.00 for the Elles Way connector project. *Public Works Director, Chris Walker, will address.*

9. Consider purchase of 104 Itron electric meters from Anixter, sole source, in the amount of $30,435.30. *Electric Director, Jennifer Freeman will address.*

REGULAR AGENDA

The Regular Agenda includes items on which the Commission will individually consider and possibly take action.

10. Consider minutes of the City of Griffin Board of Commissioners' Goals Workshop and Regular Meetings on January 25, 2022.

11. Reconsider a Memorandum of Understanding with Georgia Interlocal Risk Management Agency ("GIRMA") to resolve a claim presented by Mr. Louis Thacker, owner of property located at 113 E. Solomon Street, Griffin, GA (Parcel No. 013 34008A), for damage sustained to his property due to issues with a common wall owned by the City of Griffin on property located at 111 E. Solomon Street, Griffin, GA (Parcel No. 013 34008). *City Manager Jessica O'Connor will address.*

12. Appoint District 4 Representative to the Planning and Zoning Board for a three-year term to succeed Joanne Todd whose term expired 12/31/2021.

13. Appoint Commissioner to the Griffin-Spalding Airport Authority for a term concurrent with his/her City Commissioner term of office to succeed Commissioner Truman Tinsley whose term expired 12/31/21.

14. Appoint Commissioner to the Board of Health for a term concurrent with his/her City Commission term of office to succeed Commissioner Holly Murray whose term expired 12/31/21.

15. Appoint Commissioner to the Downtown Development Authority for a term concurrent with his/her term of office to succeed Commissioner Holly Murray whose term expired 12/31/21.

16. Consider a resolution to amend the City of Griffin's FY 2021-2022 Operating and Capital Budget in the amount of $336,645.26 to reallocate $286,530.26 as housekeeping requirements and appropriate $50,115 to Watershed Management Fund. *Chief Financial Officer Markus Schwab will address* .

17. Consider a resolution to amend the City of Griffin's FY 2021-2022 Operating and Capital Budget in the amount of $743,750 to recognize revenue from Transportation Special Purpose Local Option Sales Tax (T-SPLOST) Proceeds and to appropriate funds to Capital Outlay - Infrastructure. *Chief Financial Officer Markus Schwab will address*.

18. Consider installation of an S2 security system for doorway and access control for One Griffin Center in the amount of $89,161.80, purchased from GA State contract and lowest bidder, Netplanner Systems, Inc. *Chief Technology Officer Gibb Cotton will address.*

19. Consider Resolution and authorize the Mayor to execute the 2022 Community Development Block Grant (CDBG) application for $1,000,000 to the Georgia Department of Community Affairs (DCA) to make public water and sewer infrastructure improvements in the Melrose Avenue and Garrett Street area. *Planning & Development Director, Chad Jacobs will address.*

20. Consider a contract with Custom Sign Factory, lowest responsive bid, for a City-County wayfinding signage system in the amount of $117,431.30. *Economic Development Director, Patrick Kay will address.*

21. Consider the purchase of a Sutphen Heavy Duty Custom Pumper and equipment in the amount of $642,143.85 from Williams Fire Apparatus Inc., Sourcewell Contract. *Fire Chief John Hamilton will address* .

22. Consider an Adopt-A-Street Agreement between the City of Griffin and GAAC Delta Sigma Theta Sorority to adopt Blanton Avenue from 3rd Street to 6th Street. *Public Works Director, Chris Walker, will address.*

23. Consider the purchase of 400 95-gallon trash carts and 200 65-gallon trash carts in the total amount of $38,347.05 from Toter, which is a subsidiary of Wastequip Inc., through Sourcewell State purchasing

contract, authorize the Mayor and City Manager to execute any necessary documents to effectuate the purchase of same, and amend the budget accordingly. *Solid Waste Director, Todd Ennis will address* .

24. Consider Executive Session pursuant to O.C.G.A. Section 50-14-3(b)(1)(B) for the purpose of authorizing negotiations to purchase, dispose of or lease property.

CITY MANAGER'S REPORT

The City Manager will update the Commission on pending items, upcoming workshops, meetings, conferences and other pertinent issues.

CITY ATTORNEY COMMENTS

CITY COMMISSIONER COMMENTS

Commissioners will provide updates regarding issues of interest from their respective districts and/or committee reports.

ADJOURN

The City of Griffin is committed to providing equal access to all of its programs, services and activities regardless of race, color, religion, marital status, gender, gender identity, genetic information, sexual orientation, national origin, age, physical or mental disability, past or present membership in the Uniformed Services, applicants to the Uniformed Services, any protected concerted activity or any other legally protected status. Any individual who needs an accommodation because of a disability should contact ***Stephanie Woods at (770) 233-2923 or hr@cityofgriffin.com*** *as far in advance of a meeting as possible.*

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Recognize Fleet Maintenance Mechanic, Tyler Wilson, as January Strongest Link in the Chain award recipient. *Chris Walker, Public Works Director will address* .

SPECIAL CONSIDERATIONS OR CONCERNS:

The Strongest Link Award is given monthly to a deserving employee who has demonstrated excellent performance and productivity, loyalty, professional pride and other noteworthy accomplishments. The award recognizes that all City employees link together to form a chain that provides the residents of the City with excellent service. That service is only as strong as its weakest link in the chain. Therefore, all employees should strive to be a strong link in the chain. Nomination are received from any City employee and are vetted by Department Directors who recommend the award recipient to the City Manager. The recognized employee receives one day off with pay, a gif certificate to a local restaurant, a Strongest Link plaque and the symbolic chain which he or she will be the custodia of until a subsequent employee is recognized.

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

Submitted By:
Stephanie Woods

Meeting Date:
08/02/2022

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
Tyler Wilson.pdf

Griffin
Growing TOGETHER

Strongest Link in the Chain (Individual) Nomination Form

Nominee Name Tyler Wilson Department Public Works/Fleet

**Nominee Dept. Director signature required to move forward. Nominator to get this before submitting this form to Human Resources to be considered. **

Nominee Department Director Approval for submission _____ Date _____

Your (Nominator) Name Kelvin Hopper Department Public Works/Fleet

Submission Date to HR 1-27-22

Is this monthly nomination? Yes No If yes, which month January

Is this an annual nomination? Yes No If yes, which year _____

Reason for the Nomination

GREAT JOB

Using the program criteria, explain in detail why the employee deserves to be recognized as the *Strongest Link in the Chain*. Use a separate sheet if necessary.

Since beginning our ASE certification program at Fleet Services, Tyler has spent countless hours of his free time studying and preparing to take the certification tests. Since July of 2021 Tyler has tested and passed 5 ASE certifications in Automotive and Heavy Duty Fleet Repair. These test are extremely difficult and take a great deal of dedication to pass, especially so many in such a short amount of time.

During this same time, Tyler has also taken over the majority of our after hours on call service, spending several long days and nights in the shop, working to repair critical fleet & equipment, ensuring it would be ready operating and I am very grateful for his hard work and dedication.

for use the next morning. Tyler has become one of our best assets in keeping our fleet in the field and operating and I am very grateful for his hard work and dedication to his team and profession.

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Presentation of proclamation declaring February 18, 2022 to be Arbor Day 2022 in Griffin, Georgia. *Griffin Environmental Council Chairperson, Jason Chance will accept the proclamation.*

SPECIAL CONSIDERATIONS OR CONCERNS:

Arbor Day is an annual designation to recognize and celebrate trees as a renewable resource, part of our aesthetic and economic value to property, an integral part of erosion control, stormwater runoff, temperature moderation and a critical producer of oxygen and wildlife habitats, as well as a source of joy and spiritual renewal.

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

Submitted By:
Susan Bartholomew

Meeting Date:
08/02/2022

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
Arbor Day 2022.docx

Proclamation

Declaring Arbor Day 2022

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, called Arbor Day, which was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world in recognition of the fact that trees can reduce the erosion of our precious topsoil by wind and water, reduce heating and cooling costs, moderate the temperature, clean the air, produce oxygen, provide habitat for wildlife and reduce stormwater runoff; and

WHEREAS, trees are a renewable resource, giving us paper, wood for our homes, fuel for our fires, and countless other wood products. Trees in our city increase property values, enhance the economic vitality of business areas, beautify our community wherever they are planted, and are a source of joy and spiritual renewal; and

WHEREAS, the City of Griffin has appointed an Environmental Council to facilitate and oversee the planting of trees in the City; and

WHEREAS, 2022 is the City's 30th year to be recognized as a Tree City USA by the National Arbor Day Foundation. The City will be hosting a tree giveaway at the library on Friday, February 18, 2022 from 10 a.m. to 2 p.m.

NOW, THEREFORE
BE IT RESOLVED,

that Board of Commissioners of the City of Griffin does hereby proclaim Friday, February 18, 2022 to be **"Arbor Day 2022"** in the City of Griffin and urges all citizens to support efforts to protect our trees and woodlands, to support our city's urban forestry programs, and to plant trees to promote the well-being of present and future generations.

IN WITNESS
WHEREOF, I have hereunto set my hand and caused the Seal of the City of Griffin to be affixed on this eighth day of February in the year of our Lord two thousand and twenty-two.

_____
Douglas S. Hollberg, Mayor

_____
Jessica W. O'Connor, City Manager

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Presentation of Proclamation declaring February to be Black History Month

SPECIAL CONSIDERATIONS OR CONCERNS:

N/A

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

Submitted By:

Susan Bartholomew

Meeting Date:

08/02/2022

ATTACHMENTS:

Black History Month Crump 2022.docx

The City of Griffin, Georgia

Board of Commissioners

does hereby proclaim, recognize and celebrate

Black History Month
February 2022

Whereas, We join with millions of Americans
across the nation to convey our great appreciation
for the remarkable accomplishments and lasting impact
of our country's great African-American leaders and citizens,
made evident locally by admirable servants such as

Dr. Mark Anthony Crump

Dr. Mark Crump has been an integral part of our community since 1986 when he began his medical practice at Griffin Internal Medicine. Dr. Crump also served as a physician for the Spalding County Correctional Institution from 1987 to 2019. He volunteered as the Griffin High School team doctor and medical advisor for many years and supported local high schools through sponsorships and offering free sports physicals to athletes on an annual basis. His health seminars and workshops served to help make our community better educated about health and wellness.

In Witness Thereof,

We have hereunto set our hands and caused the Seal of the City of Griffin
to be affixed on this the eighth day of February,
in the year of our Lord two thousand and twenty-two.

_____
Mayor, Douglas S. Hollberg

_____
City Manager, Jessica W. O'Connor

Griffin
Growing, TOGETHER

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Review financial reports for December 2021. *Chief Financial Officer, Markus Schwab will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

N/A

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

Submitted By:

Markus Schwab

Meeting Date:

08/02/2022

Reviewed By:

Jessica O'Connor

ATTACHMENTS:

Cash Balance 211231.pdf

20211231 LOST SPLOST.pdf

20211231 SPLOST Collections Bond Payments Pay-Go Projects (BLIGHT PROGRAM.pdf

Interim Stmts by Fund FY22 211231.pdf

	6/30/2021	12/31/2021		
	ALL FUNDS	**OPERATING**	**RESTRICTED**	**RESERVED**
CASH AND CASH EQUIVALENTS				
Cash				
101-General Fund	$11,768,806.23	$14,249,571.84	$345,357.06	
210-Confiscated Assets Fund	161,807.67		170,494.10	
232-Community Development Block Grant 2019	1,810.00		146,586.85	
251-Multiple Grant Fund	131,532.60		131,540.56	
253-Neighborhood Stabilization Program	163,493.78		163,493.78	
255-Neighborhood Stabilization Program NSP3	151,868.23		151,868.23	
270-Tax Incentive Program (TIP)	21,101.53		21,101.53	
271-Tax Allocation District (TAD #1)	455,900.65		418,253.80	
272-Tax Allocation District (TAD #2)	1,626,859.09		1,617,013.84	
282-Court Technology Fund	145,736.64		145,451.97	
283-Police Donations Fund	10,413.01		10,563.01	
320-SPLOST Fund 2009	223,024.48		221,896.33	
321-SPLOST Fund 2016	8,986,325.59		11,128,670.89	
505-Water/Wastewater Utility Fund	2,554,246.64	2,950,834.94		
510-Electric Utility Fund	3,339,595.96	3,367,976.77	143,655.82	
540-Solid Waste Fund	821,387.46	78,759.26		648,911.60
550-Airport Fund	9,626,608.25	1,252,318.39	1,038.98	
560-Stormwater Utility Fund	1,295,461.09	1,962,172.59		
591-Golf Course Fund	609,636.86	703,859.88		
601-Internal Service Fund - Motor Pool Fund	1,399,387.46	1,485,878.88		
610-Internal Service Fund - Payroll	58,414.05		182,253.67	
745-Municipal Court Fund	256,306.25		238,296.30	
771-OPEB Fund	519,412.59		379,412.59	
791-Cemetery Trust Fund	910,971.92		953,213.92	
792-Mausoleum Trust Fund	315,501.25		315,501.25	
952-Main Street Fund	61,668.78		59,116.98	
953-Downtown Development Fund	111,007.95		106,019.93	
Total Cash	45,728,286.01	26,051,372.55	17,050,801.39	648,911.60
Investments				
101-General Fund	14,345,213.00	16,896,786.53		665,266.75
505-Water/Wastewater Utility Fund	4,589,214.69		3,105,816.63	
510-Electric Utility Fund	46,251,901.83	2,578,519.28	3,304,260.93	40,401,749.59
540-Solid Waste Fund	685,695.36	592,041.29	94,052.60	
591-Golf Course Fund	97,008.77	97,008.77		
771-OPEB Fund	2,459,749.00		2,459,749.00	
791-Cemetery Trust Fund	3,956,765.06		4,126,243.72	
792-Mausoleum Trust Fund	516,688.50		516,133.46	
793-Light Water Sewer (LWS) Emergency Trust Fund	1,088,931.95		1,093,026.79	
Total Investments	73,991,168.16	20,164,355.87	14,699,283.13	41,067,016.34
Total Cash and Investments	**$119,719,454.17**	**$46,215,728.42**	**$31,750,084.52**	**$41,715,927.94**

CITY OF GRIFFIN
SALES TAX ANALYSIS

LOCAL OPTION SALES TAX (LOST)

Month	FY 2017 MTD	FY 2017 FYTD Total	FY 2017 FYTD % of Budget	FY 2018 MTD	FY 2018 FYTD Total	FY 2018 FYTD % of Budget	FY 2019 MTD	FY 2019 FYTD Total	FY 2019 FYTD % of Budget	FY 2020 MTD	FY 2020 FYTD Total	FY 2020 FYTD % of Budget	FY 2021 MTD	FY 2021 FYTD Total	FY 2021 FYTD % of Budget	FY 2022 MTD	FY 2022 FYTD Total	FY 2022 FYTD % of Budget	MTD Change from Prior Year	Percent
July	$ 299,815	$ 299,815	8.33%	$ 227,639	$ 227,639	6.32%	$ 314,711	$ 314,711	8.74%	$ 327,874	$ 327,874	8.56%	$ 367,813	$ 367,813	9.20%	$ 441,145	$ 441,145	9.29%	$ 73,332	19.94%
August	281,579	581,395	16.15%	306,952	534,591	14.85%	320,798	635,509	17.65%	345,643	673,518	17.59%	363,115	730,929	18.27%	425,603	866,748	18.25%	62,488	17.21%
September	289,257	870,651	24.18%	289,739	824,330	22.90%	318,979	954,488	26.51%	343,743	1,017,261	26.56%	535,474	1,266,402	31.66%	410,717	1,277,465	26.89%	(124,757)	(23.30%)
October	289,732	1,160,383	32.23%	296,668	1,120,998	31.14%	287,035	1,241,522	34.49%	346,846	1,364,106	35.62%	371,230	1,637,632	40.94%	417,442	1,694,907	35.68%	46,212	12.45%
Distribution	-			-			1,967	1,243,489	34.54%				-							
November	288,963	1,449,347	40.26%	278,028	1,399,026	38.86%	335,899	1,579,388	43.87%	342,504	1,706,610	44.56%	416,315	2,053,947	51.35%	411,967	2,106,874	44.36%	(4,348)	(1.04%)
December	284,753	1,734,099	48.17%	293,780	1,692,807	47.02%	319,350	1,898,738	52.74%	350,132	2,056,742	53.70%	371,318	2,425,265	60.63%	442,119	2,548,993	53.66%	70,801	19.07%
January	354,373	2,088,472	58.01%	355,260	2,048,066	56.89%	378,963	2,277,701	63.27%	393,630	2,450,371	63.98%	459,874	2,885,139	72.13%					
February	266,168	2,354,640	65.41%	277,893	2,325,959	64.61%	304,462	2,582,163	71.73%	325,150	2,775,521	72.47%	377,671	3,262,810	81.57%					
March	261,342	2,615,982	72.67%	263,101	2,589,061	71.92%	301,566	2,883,729	80.10%	328,669	3,104,190	81.05%	358,504	3,621,314	90.53%					
April	302,993	2,918,975	81.08%	340,289	2,929,350	81.37%	337,684	3,221,413	89.48%	360,784	3,464,974	90.47%	450,033	4,071,348	101.78%					
Distribution	-			-									-							
May	291,241	3,210,216	89.17%	294,385	3,223,735	89.55%	313,786	3,535,199	98.20%	338,322	3,803,296	99.30%	436,995	4,508,343	112.71%					
Jun	300,214	3,510,429	97.51%	311,972	3,535,707	98.21%	351,867	3,887,066	107.97%	390,985	4,194,282	109.51%	443,708	4,952,051	123.80%					
Total	**$ 3,510,429**			**$ 3,535,707**			**$ 3,887,066**			**$ 4,194,282**			**$ 4,952,051**			**$ 2,548,993**				
% of Budget	97.51%			98.21%			107.97%			109.51%			123.80%			53.66%				
Budget	$ 3,600,000			$ 3,600,000			$ 3,600,000			$ 3,830,000			$ 4,000,000			$ 4,750,000				
Average	$ 292,536			$ 294,642			$ 299,005			$ 349,523			$ 412,671			$ 424,832				

SPECIAL PURPOSE LOCAL OPTION SALES TAX 2015 (SPLOST)

Month	FY 2017 MTD	FY 2017 FYTD Total	FY 2017 FYTD % of Budget	FY 2018 MTD	FY 2018 FYTD Total	FY 2018 FYTD % of Budget	FY 2019 MTD	FY 2019 FYTD Total	FY 2019 FYTD % of Budget	FY 2020 MTD	FY 2020 FYTD Total	FY 2020 FYTD % of Budget	FY 2021 MTD	FY 2021 FYTD Total	FY 2021 FYTD % of Budget	FY 2022 MTD	FY 2022 FYTD Total	FY 2022 FYTD % of Budget	MTD Change from Prior Year	Percent
July	$ 312,520	$ 312,520	8.22%	$ 342,499	$ 342,499	9.01%	$ 357,137	$ 357,137	9.40%	$ 384,755	$ 384,755	10.13%	$ 413,243	$ 413,243	10.87%	$ 473,838	$ 473,838	12.47%	$ 60,595	14.66%
August	320,675	633,195	16.66%	320,804	663,303	17.46%	354,864	712,001	18.74%	382,013	766,769	20.18%	575,604	988,847	26.02%	457,261	931,099	24.50%	(118,343)	(20.56%)
September	321,713	954,908	25.13%	329,504	992,807	26.13%	319,374	1,031,375	27.14%	385,586	1,152,355	30.33%	413,268	1,402,115	36.90%	464,652	1,395,751	36.73%	51,384	12.43%
October	319,797	1,274,704	33.54%	309,254	1,302,061	34.26%	373,673	1,405,048	36.97%	380,725	1,533,079	40.34%	463,503	1,865,618	49.10%	458,544	1,854,295	48.80%	(4,959)	(1.07%)
November	315,743	1,590,448	41.85%	327,085	1,629,146	42.87%	355,451	1,760,500	46.33%	387,384	1,920,463	50.54%	412,641	2,278,259	59.95%	491,720	2,346,015	61.74%	79,079	19.16%
December	392,797	1,983,245	52.19%	395,548	2,024,694	53.28%	423,782	2,184,282	57.48%	438,856	2,359,320	62.09%	511,979	2,790,238	73.43%					
January	296,746	2,279,991	60.00%	311,267	2,335,961	61.47%	338,913	2,523,195	66.40%	355,815	2,715,135	71.45%	420,478	3,210,716	84.49%					
February	289,919	2,569,910	67.63%	292,716	2,628,677	69.18%	335,780	2,858,975	75.24%	365,739	3,080,873	81.08%	399,127	3,609,843	95.00%					
March	336,586	2,906,496	76.49%	378,632	3,007,309	79.14%	375,835	3,234,810	85.13%	399,687	3,480,560	91.59%	501,044	4,110,887	108.18%					
April	328,634	3,235,130	85.13%	331,008	3,338,317	87.85%	369,023	3,603,833	94.84%	376,618	3,857,178	101.50%	486,523	4,597,410	120.98%					
May	333,337	3,568,467	93.91%	346,702	3,685,019	96.97%	393,313	3,997,146	105.19%	434,912	4,292,090	112.95%	493,366	5,090,776	133.97%					
Jun	252,638	3,821,105	100.56%	350,054	4,035,073	112.09%	364,922	4,362,068	121.17%	409,483	4,701,573	122.76%	491,126	5,581,902	139.55%					
Total	**$ 3,821,105**			**$ 4,035,073**			**$ 4,362,068**			**$ 4,701,573**			**$ 5,581,902**			**$ 2,346,015**				
% of Budget	100.56%			106.19%			114.79%			123.73%			146.89%			61.74%				
Budget	$ 3,800,000			$ 3,800,000			$ 3,800,000			$ 3,800,000			$ 3,800,000			$ 3,800,000				
Average	$ 318,425			$ 336,256			$ 363,506			$ 391,798			$ 465,159			$ 469,203				
% Increase PY				73.90%			14.16%			7.78%			18.72%			0.87%				
Actual Inception to Date	$ 4,401,205			$ 8,436,277			$ 12,798,345			$ 17,499,918			$ 23,081,820			$ 25,427,835				
Budget Amount	$ 4,380,100			$ 8,180,100			$ 11,980,100			$ 15,780,100			$ 19,580,100			$ 23,380,100				
Difference Actual over Budg	21,104.51			256,177.39			818,244.91			1,719,817.65			3,501,719.66			2,047,734.66				
Percent of Actual over Budg	0%			3%			7%			11%			18%			9%				

SPLOST 2016
Collections, Bond Payments, Pay-Go Projects

ESTIMATES								Blight		Transportation							
Monthly SPLOST	No. of Months	Yearly SPLOST	No. of Years	Total SPLOST	FINAL PAYMENT Provision 1/6th			Total Program	Annual	Total Program	Annual	Opening Funds	MTD Revenue	Blight Rev/Exp Status MTD Actual	FYTD Actual	Cash Used for HCH	Ending Funds
$ 315,630	12	$ 3,787,560	6	$ 22,725,360	$ 1,927,800	$ 321,300		$ 3,000,000	$ 500,000	$ 7,890,000	$ 1,315,000						
SCHEDULED COLLECTIONS																	
Period	Month	Actual	Estimate	Total	PRE_Funding for Bond PMT	Amount Available for Pay-Go	ESTIMATES for Pay-Go										
0	Apr-16	121,824															
1	May-16	125,798	-														
2	Jun-16	332,478	-														
FY 2016	Total	580,100	-	580,100													
Funding Needed for Future Bond Payment For July 1 2017					**$ (1,516,024)**												
Final Payment Provision (1/6th)					**(321,300)**												
Total Debt Service Requirement					**(1,837,324)**												
3	Jul-16	312,520	-	892,620		$ (944,704)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
4	Aug-16	320,675	-	1,213,295		(624,030)	-	-	-	-	-	-	-	-	-		-
5	Sep-16	321,713	-	1,535,008		(302,317)	-	-	-	-	-	-	-	-	-		-
6	Oct-16	319,797	-	1,854,804		17,480	-	17,480	17,480	-	-	-	17,480	-	-		17,480
7	Nov-16	315,743	-	2,170,548		333,223	-	315,743	333,223	-	-	17,480	315,743	-	-		333,223
8	Dec-16	392,797	-	2,563,345		726,021	-	166,777	500,000	226,021	226,021	333,223	166,777	-	-		500,000
9	Jan-17	296,746	-	2,860,091		1,022,767	-	-	-	296,746	522,767	500,000	-	-	-		500,000
10	Feb-17	289,919	-	3,150,010		1,312,685	-	-	-	289,919	812,685	500,000	-	-	-		500,000
11	Mar-17	336,586	-	3,486,596		1,649,272	-	-	-	336,586	1,149,272	500,000	-	126,453	126,453		373,547
12	Apr-17	328,634	-	3,815,230		1,977,906	-	-	-	328,634	1,477,906	373,547	-	314	126,767		373,233
13	May-17	333,337	-	4,148,567		2,311,243	-	-	-	333,337	1,811,243	373,233	-	33,039	159,806		340,194
14	Jun-17	252,638	-	4,401,205		2,563,880	-	-	-	252,638	2,063,880	340,194	-	800	160,606		339,394
FY 2017	Total	3,821,105	-														
Funding Needed for Future Bond Payment For July 1 2018					**(1,944,150)**												
Final Payment Provision (1/6th)					**(321,300)**												
Total Debt Service Requirement					**(2,265,450)**												
15	Jul-17	342,499	-	4,743,703		(1,922,951)	-	$ -	$ -	$ -	$ 2,063,880	$ 339,394	$ -	$ 834	$ 834		$ 338,560
16	Aug-17	320,807	-	5,064,511		(1,602,144)	-	-	-	-	2,063,880	338,560	-	1,548	2,382		337,012
17	Sep-17	329,504	-	5,394,015		(1,272,640)	-	-	-	-	2,063,880	337,012	-	45,761	48,143		291,251
18	Oct-17	309,254	-	5,703,269		(963,386)	-	-	-	-	2,063,880	291,251	-	20,917	69,060		270,334
19	Nov-17	330,710	-	6,033,979		(632,676)	-	-	-	-	2,063,880	270,334	-	3,502	72,562		266,832
20	Dec-17	391,548	-	6,425,527		(241,128)	-	-	-	-	2,063,880	266,832	-	21,059	93,621		245,773
21	Jan-18	311,267	-	6,736,794		70,139	-	70,139	70,139	-	2,063,880	245,773	70,139	6,369	99,990		309,543
22	Feb-18	292,716	-	7,029,510		362,855	-	292,716	362,855	-	2,063,880	309,543	292,716	114,428	214,418		487,831
23	Mar-18	378,632	-	7,408,142		741,487	-	137,145	500,000	241,487	2,305,368	487,831	137,145	1,457	215,875		623,519
24	Apr-18	331,008	-	7,739,150		1,072,495	-	-	-	331,008	2,636,375	623,519	-	60,182	276,057		563,337
25	May-18	346,702	-	8,085,852		1,419,197	-	-	-	346,702	2,983,078	563,337	-	1,292	277,349		562,045
26	Jun-18	350,054	-	8,435,906		1,769,251	-	-	-	350,054	3,333,131	562,045	-	230,478	507,827		331,567
FY 2018	Total	4,034,701	-														

SPLOST 2016
Collections, Bond Payments, Pay-Go Projects

ESTIMATES							Blight		Transportation		Blight Rev/Exp Status					
Monthly SPLOST	No. of Months	Yearly SPLOST	No. of Years	Total SPLOST	FINAL PAYMENT Provision 1/6th		Total Program	Annual	Total Program	Annual	Opening Funds	MTD Revenue	MTD Actual	FYTD Actual	Cash Used for HCH	Ending Funds
$ 315,630	12	$ 3,787,560	6	$ 22,725,360	$ 1,927,800	$ 321,300	$ 3,000,000	$ 500,000	$ 7,890,000	$ 1,315,000						
		SCHEDULED COLLECTIONS														
Period	Month	Actual	Estimate	Total	PRE_Funding for Bond PMT	Amount Available for Pay-Go	ESTIMATES for Pay-Go									
Funding Needed for Future Bond Payment For July 1 2019					**(1,943,900)**											
Final Payment Provision (1/6th)					**(321,300)**											
Total Debt Service Requirement					**(2,265,200)**											
27	Jul-18	357,137	-	8,793,043		(1,908,063)	-	$ -	$ -	$ -	$ 3,333,131	$ 331,567	$ -	$ 16	$ 16		$ 331,551
28	Aug-18	354,864	-	9,147,907		(1,553,199)	-	-	-	-	3,333,131	331,551	-	29,364	29,380		302,187
29	Sep-18	319,374	-	9,467,281		(1,233,825)	-	-	-	-	3,333,131	302,187	-	30,040	59,420		272,147
30	Oct-18	373,673	-	9,840,954		(860,152)	-	-	-	-	3,333,131	272,147	-	6,094	65,514		266,053
31	Nov-18	355,451	-	10,196,405		(504,701)	-	-	-	-	3,333,131	266,053	-	1,655	67,169		264,398
32	Dec-18	423,782	-	10,620,187		(80,919)	-	-	-	-	3,333,131	264,398	-	3,570	70,739		260,828
33	Jan-19	338,913	-	10,959,100		257,994	-	257,994	257,994	-	3,333,131	260,828	257,994	8,186	78,925		510,636
34	Feb-19	335,780	-	11,294,880		593,774	-	242,006	500,000	93,774	3,426,905	510,636	242,006	1,025	79,950		751,617
35	Mar-19	375,835	-	11,670,715		969,609	-	-	-	375,835	3,802,740	751,617	-	78,094	158,044		673,523
36	Apr-19	369,023	-	12,039,738		1,338,632	-	-	-	369,023	4,171,763	673,523	-	11,674	169,718		661,849
37	May-19	393,313	-	12,433,051		1,731,945	-	-	-	393,313	4,565,076	661,849	-	40,004	209,722		621,845
38	Jun-19	364,922	-	12,797,973		2,096,867	-	-	-	364,922	4,929,998	621,845	-	8,581	218,303	$ 688,715	(75,450)
FY 2019	Total	4,362,067	-													
Funding Needed for Future Bond Payment For July 1 2020					**(1,933,400)**											
Final Payment Provision (1/6th)					**(321,300)**											
Total Debt Service Requirement					**(2,254,700)**											
39	Jul-19	384,755	-	13,182,728		(1,869,945)	-	-	-	-	$ 4,929,998	$ (75,450)	$ -	$ -	$ -		$ (75,450)
40	Aug-19	382,013	-	13,564,741		(1,487,931)	-	-	-	-	4,929,998	(75,450)	-	3,235	3,235	$ 12,359	(91,044)
41	Sep-19	385,586	-	13,950,327		(1,102,345)	-	-	-	-	4,929,998	(91,044)	-	115,972	119,207		(207,016)
42	Oct-19	380,725	-	14,331,052		(721,621)	-	-	-	-	4,929,998	(207,016)	-	15,702	134,909		(222,718)
43	Nov-19	387,384	-	14,718,436		(334,237)	-	-	-	-	4,929,998	(222,718)	-	1,307	136,216	37,222	(261,247)
44	Dec-19	438,856	-	15,157,292		104,620	-	104,620	104,620	-	4,929,998	(261,247)	104,620	4,929	141,145		(161,556)
45	Jan-20	355,815	-	15,513,107		460,435	-	355,815	460,435	-	4,929,998	(161,556)	355,815	6,465	147,610	(13,092)	200,886
46	Feb-20	365,739	-	15,878,846		826,173	-	39,565	500,000	326,173	5,256,172	200,886	39,565	13,685	161,295		226,766
47	Mar-20	399,687	-	16,278,533		1,225,860	-	-	-	399,687	5,655,859	226,766	-	47,567	208,862		179,199
48	Apr-20	376,618	-	16,655,151		1,602,478	-	-	-	376,618	6,032,477	179,199	-	4,523	213,385		174,676
49	May-20	434,912	-	17,090,062		2,037,390	-	-	-	434,912	6,467,388	174,676	-	21,010	234,395	31,258	122,408
50	Jun-20	409,483	-	17,499,545		2,446,873	-	-	-	409,483	6,876,871	122,408	-	49,212	283,607		73,196
FY 2020	Total	4,701,573	-	4,701,573													

SPLOST 2016
Collections, Bond Payments, Pay-Go Projects

ESTIMATES								Blight		Transportation								Blight Rev/Exp Status		
Monthly SPLOST	No. of Months	Yearly SPLOST	No. of Years	Total SPLOST	FINAL PAYMENT Provision 1/6th			Total Program	Annual	Total Program	Annual	Opening Funds	MTD Revenue	MTD Actual	FYTD Actual	Cash Used for HCH	Ending Funds	
$ 315,630	12	$ 3,787,560	6	$ 22,725,360	$ 1,927,800	$ 321,300		$ 3,000,000	$ 500,000	$ 7,890,000	$ 1,315,000							
		SCHEDULED COLLECTIONS				Amount												
Period	Month	Actual	Estimate	Total	PRE_Funding for Bond PMT	Available for Pay-Go	ESTIMATES for Pay-Go											
Funding Needed for Future Bond Payment For July 1 2021					**(1,932,000)**													
Final Payment Provision (1/6th)					**(321,300)**													
Total Debt Service Requirement					**(2,253,300)**													
51	Jul-20	413,243	-	17,912,789		(1,840,057)	-	-	-	-	$ 6,876,871	$ 73,196	$ -	$ 584	$ 584		$ 72,612	
52	Aug-20	575,604	-	18,488,393		(1,264,453)	-	-	-	-	6,876,871	72,612	-	8,709	9,293		63,903	
53	Sep-20	413,268	-	18,901,661		(851,185)	-	-	-	-	6,876,871	63,903	-	7,123	16,416		56,780	
54	Oct-20	463,503	-	19,365,164		(387,682)	-	-	-	-	6,876,871	56,780	-	2,556	18,972		54,224	
55	Nov-20	412,641	-	19,777,805		24,959	-	24,959	24,959	-	6,876,871	54,224	24,959	5,116	24,088		74,067	
56	Dec-20	511,979	-	20,289,784		536,938	-	475,041	500,000	36,938	6,913,809	74,067	475,041	1,000	25,088		548,108	
57	Jan-21	420,478	-	20,710,262		957,416	-	-	-	420,478	7,334,287	548,108	-	6,393	31,481		541,715	
58	Feb-21	399,127	-	21,109,388		1,356,543	-	-	-	399,127	7,733,414	541,715	-	2,298	33,779		539,417	
59	Mar-21	501,044	-	21,610,433		1,857,587	-	-	-	501,044	8,234,459	539,417	-	52	33,831		539,365	
60	Apr-21	486,523	-	22,096,955		2,344,110	-	-	-	486,523	8,720,981	539,365	-	7,977	41,808		531,388	
61	May-21	493,366	-	22,590,321		2,837,476	-	-	-	493,366	9,214,347	531,388	-	6,024	47,832		525,364	
62	Jun-21	491,126	-	23,081,447		3,328,602	-	-	-	491,126	9,705,473	525,364	-	2,525	50,357		522,839	
FY 2021	Total	5,581,902	-	5,581,902														
Funding Needed for Future Bond Payment For July 1 2022					-													
Final Payment Provision (1/6th)					**(321,300)**													
Total Debt Service Requirement					**(321,300)**													
63	Jul-21	473,838	-	23,555,285		152,538	-	152,538	152,538		$ 9,705,473	$ 522,839	$ 152,538	$ -	$ -		$ 675,377	
64	Aug-21	457,261	-	24,012,546		609,799	-	347,462	500,000		9,705,473	675,377	347,462	59	59		1,022,780	
65	Sep-21	464,652	-	24,477,198		1,074,451	-	-	-		9,705,473	1,022,780	-	3,236	3,295		1,019,544	
66	Oct-21	458,544	-	24,935,742		1,532,995	-	-	-		9,705,473	1,019,544	-	570	3,865		1,018,974	
67	Nov-21	491,720	-	25,427,462		2,024,715	-	-	-		9,705,473	1,018,974	-	4,750	8,615		1,014,224	
68	Dec-21		315,630			-	2,340,345	-	-		9,705,473	1,014,224	-	5,617	14,232		1,008,607	
69	Jan-22		315,630			-	2,655,975	-	-		9,705,473							
70	Feb-22		315,630			-	2,971,605	-	-		9,705,473							
71	Mar-22		315,630			-	3,287,235	-	-		9,705,473							
72	Apr-22		315,630			-	3,602,865	-	-		9,705,473							
73	May-22					-	3,602,865	-	-		9,705,473							
74	Jun-22					-	3,602,865	-	-		9,705,473							
FY 2022	Total	2,346,015	1,578,150	3,924,165														
Funding Needed for Future Bond Payment For July 1 2023					-													
75	Jul-22					-	-				$ 9,705,473							
FY 2023	Total	-	-	-														
Grand	Total	$ 25,427,462	$ 1,578,150	$ 27,005,612	$ 11,197,274													

	FISCAL YEAR 2022			Variance with		PRIOR FYTD	
	Actual		Amended	Amended Budget		12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING REVENUE							
TAXES							
Real property - current year	$3,330,979	$3,733,067	$4,466,000	($732,933)	83.59%	$3,721,346	$4,364,415
Public utility			30,000	(30,000)			22,955
Timber						9,425	9,425
Real property - prior year	50,234	107,613	80,000	27,613	134.52%	115,276	176,171
Motor vehicle	2,191	14,065	35,000	(20,935)	40.19%	15,601	32,127
Intangible	8,117	40,587	45,000	(4,413)	90.19%	33,179	81,328
Railroad equipment		7,153	7,500	(347)	95.37%	7,413	7,793
Property not on digest			7,000	(7,000)			
Real estate transfer (intangible)	1,554	13,753	16,000	(2,247)	85.96%	4,392	15,704
Total Taxes	3,393,075	3,916,238	4,686,500	770,262	83.56%	3,906,632	4,709,918
Motor vehicle title ad valorem tax fee	60,205	350,019	650,000	(299,981)	53.85%	322,048	780,234
Franchise taxes:							
Electric			60,000	(60,000)			49,229
Gas		46,736	170,000	(123,264)	27.49%	88,325	181,809
Television cable		112,267	220,000	(107,733)	51.03%	55,354	224,613
Telephone	157	8,648	33,000	(24,352)	26.21%	7,540	30,395
Payment In Lieu of Tax GHA	479	479	20,000	(19,521)	2.40%	362	29,863
Video		6,025	30,000	(23,975)	20.08%	7,635	28,032
Total Franchise taxes	636	174,155	533,000	(358,845)	32.67%	159,216	543,941
Total Taxes and Franchise taxes	3,453,916	4,440,412	5,869,500	1,429,088	75.65%	4,387,896	6,034,093
Local option sales and use taxes	442,119	2,548,992	4,750,000	(2,201,008)	53.66%	2,425,265	5,025,382
Hotel/Motel	10,644	63,760	120,000	(56,240)	53.13%	38,203	78,115
Alcoholic beverage excise	57,258	291,768	650,000	(358,232)	44.89%	304,647	736,587
Total selective sales and use taxes	67,902	355,528	770,000	(414,472)	46.17%	342,850	814,702
Business taxes:							
Business and occupation taxes	147,595	182,670	410,000	(227,330)	44.55%	164,867	465,031
Insurance premium taxes		1,923,982	1,866,000	57,982	103.11%	1,865,314	1,866,289
Financial institutions taxes			110,000	(110,000)			110,309
Total business taxes	147,595	2,106,652	2,386,000	(279,348)	88.29%	2,030,181	2,441,629
Penalties and interest on deliquent taxes							
Real	9,564	19,933	35,000	(15,067)	56.95%	21,134	30,001
Business	33	141	3,000	(2,859)	4.70%	1,024	2,928
Total penalties and interest on deliquent taxes	9,597	20,074	38,000	(17,926)	52.83%	22,158	32,929
TOTAL TAXES	**4,121,129**	**9,471,658**	**13,813,500**	**(4,341,842)**	**68.57%**	**9,208,350**	**14,348,735**
LICENSE AND PERMITS							
Business licenses:							
Alcoholic beverages:							
Beer	5,600	52,055	50,000	2,055	104.11%	46,175	49,375
Wine	4,100	50,555	45,000	5,555	112.34%	35,250	38,450
Liquor	7,500	104,240	100,000	4,240	104.24%	94,500	98,500
Total alcoholic beverage licenses	17,200	206,850	195,000	11,850	106.08%	175,925	186,325
General business licenses:							
Insurance	5,925	6,075	35,000	(28,925)	17.36%	5,325	31,650
Total general business licenses	5,925	6,075	35,000	(28,925)	17.36%	5,325	31,650
Total Business licenses	23,125	212,925	230,000	(17,075)	92.58%	181,250	217,975
Non-business licenses and permits:							
Building and signs:							
Zoning and land use permits	750	4,685	5,000	(315)	93.70%	2,750	11,700
House moving permit		400	400		100.00%		
Sign permits	465	6,805	7,500	(695)	90.73%	3,585	8,935
Other permits		1,000	2,000	(1,000)	50.00%	400	1,200

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Catering	225	600	1,000	(400)	60.00%	225	1,500
Total building and sign permits	1,440	13,490	15,900	(2,410)	84.84%	6,960	23,335
Regulatory fees (permits):							
Building structures and equipment permits:							
Protective	1,575	24,615	62,000	(37,385)	39.70%	31,885	67,975
Building	4,322	91,158	300,000	(208,842)	30.39%	203,702	356,640
Plumbing	325	4,125	10,000	(5,875)	41.25%	5,701	12,887
Electrical	500	10,668	25,000	(14,332)	42.67%	10,566	23,278
Gas		1,454	1,500	(46)	96.93%	972	2,398
Mechanical		5,775	10,000	(4,225)	57.75%	4,901	9,955
Total building structures and equipment permits	6,722	137,795	408,500	270,705	33.73%	257,727	473,133
Total non-business licenses and permits	8,162	151,285	424,400	(273,115)	35.65%	264,687	496,468
Penalties and interest on deliquent licenses and permits							
Interest on business licenses	18	99		99		1,178	1,875
Total penalties and interest on deliquent licenses and permits	18	99		99		1,178	1,875
TOTAL LICENSES AND PERMITS	**31,305**	**364,309**	**654,400**	**(290,091)**	**55.67%**	**447,115**	**716,318**
CHARGES FOR SERVICES							
General government:							
Fees - plan reviews	1,685	21,379	80,000	(58,621)	26.72%	41,210	72,115
Fees - demolition recovery	6,327	13,624	25,000	(11,376)	54.50%	32,364	57,382
Fees - zoning applications	270	2,515	3,000	(485)	83.83%	1,850	4,445
Fees - reimbursements		875	5,000	(4,125)	17.50%	1,575	11,625
Information technology fees	300	1,700		1,700		800	(5,386)
Indirect cost allocation	496,893	2,981,359	6,002,409	(3,021,050)	49.67%	2,627,714	5,255,427
IT equipment cost allocation	53,320	319,920	639,840	(319,920)	50.00%		
Motor pool charges	83,123	564,876	956,100	(391,224)	59.08%	441,540	979,141
Publication Sales							5
Business occupation tax admin fee	10,560	17,480	60,000	(42,520)	29.13%	21,836	67,136
Total general government	652,478	3,923,728	7,771,349	3,847,621	50.49%	3,168,889	6,441,890
Public safety - fire inspections		252	1,800	(1,548)	14.00%	700	10,261
Public safety - prisoner housing fees	5,506	34,962	72,000	(37,038)	48.56%	35,625	81,473
Streets and public improvements		596		596		386	773
Utilities / enterprise charges and fees							
Fees - Collection - Residential	217,576	1,297,458	2,580,000	(1,282,542)	50.29%	1,055,621	2,461,851
Fees - Collection - Commercial	85,750	513,472	1,000,000	(486,528)	51.35%	432,506	982,934
Fees - Transfer Station	138,509	716,369	1,500,000	(783,631)	47.76%	597,478	1,395,853
Fees - Special Handling	1,075	6,900	20,000	(13,100)	34.50%	8,373	15,243
Fees - Rolloff Containers	43,074	230,726	510,000	(279,274)	45.24%	245,358	478,527
Fees - Yard Waste Disposal	66,091	395,457	834,000	(438,543)	47.42%	322,722	762,547
Fees - Yard Waste Special Handling		(28)		(28)		53	(22)
Sale of Recycled Materials	8,701	16,760	10,000	6,760	167.60%	12,640	36,122
Permit Fees - Commercial Hauler	100	400	1,500	(1,100)	26.67%	400	1,800
Fees - Landfill Use	181,173	1,090,064	1,705,000	(614,936)	63.93%	772,595	1,740,812
Water Institutional	30,939	197,623	325,000	(127,377)	60.81%	143,528	270,830
Fees - Water Industrial	45,950	355,454	740,700	(385,246)	47.99%	345,408	719,962
Fees - Water Residential	334,989	2,073,691	4,175,250	(2,101,559)	49.67%	1,708,268	3,885,203
Fees - Water Commercial	94,501	539,267	1,204,200	(664,933)	44.78%	493,748	1,124,884
Pass-Thru Water Spalding County	(369,692)	(2,006,731)	(4,750,100)	2,743,369	42.25%	(2,370,753)	(4,651,807)
Fees - Fire Hydrant Water	13,339	34,118	42,500	(8,382)	80.28%	21,278	53,545

	FISCAL YEAR 2022			Variance with		PRIOR FYTD	
	Actual		Amended	Amended Budget		12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Fees - Water Lock Cut	125	665	1,500	(835)	44.33%	725	1,620
Bulk Water - Spalding County	751,129	4,782,126	10,086,400	(5,304,274)	47.41%	4,014,854	9,132,198
Bulk Water - Williamson	6,560	42,240	93,200	(50,960)	45.32%	34,533	78,616
Bulk Water - Zebulon	31,423	196,599	380,350	(183,751)	51.69%	141,948	333,883
Bulk Water - Butts County	1,930	13,578	23,900	(10,322)	56.81%	9,311	22,342
Bulk Water - Coweta County	268,200	1,653,900	3,551,100	(1,897,200)	46.57%	1,347,089	3,185,464
Bulk Water - Springs Water	5	164	1,600	(1,436)	10.25%	90	985
Bulk Water - City of Concord	8	28	50	(22)	56.00%	10	2,118
Fees - Water Tap							(185)
Fees - Water Irrigation	17,230	218,262	250,000	(31,738)	87.30%	105,667	222,992
Fees - Meter Install	2,310	8,850	90,850	(82,000)	9.74%	42,215	67,025
Sewer Flat - Industrial	43,707	312,688	623,700	(311,012)	50.13%	295,034	628,022
Sewer Flat - Residential	451,470	2,776,072	5,589,650	(2,813,578)	49.66%	2,288,999	5,247,101
Sewer Flat - Commercial	215,271	1,333,890	2,350,000	(1,016,110)	56.76%	1,122,278	2,346,644
Sewer Tap Fee		21,385	12,100	9,285	176.74%	4,970	21,770
Stormwater - Residential Upper Tier	31,461	186,904	375,270	(188,366)	49.81%	156,772	358,644
Stormwater - Residential Lower Tier	16,363	97,475	187,360	(89,885)	52.03%	78,504	185,252
Stormwater - Commercial Fees	169,711	1,015,264	2,025,900	(1,010,636)	50.11%	881,340	1,960,615
Sewer - Sun City	100,785	595,928		595,928		450,274	1,115,879
Sewer - Highland Mills	4,344	30,184		30,184		18,338	40,165
Fees - Electric Residential Service	1,140,016	8,878,782	16,700,000	(7,821,218)	53.17%	7,571,166	16,155,428
Fees - Electric Commercial Service	1,294,348	8,920,944	17,876,000	(8,955,056)	49.90%	7,833,674	16,721,884
Fees - Electric Industrial Service	534,035	3,378,035	6,475,000	(3,096,965)	52.17%	3,116,562	6,326,045
Fees - Electric Fuel Adjustment	555,526	4,024,271	7,923,100	(3,898,829)	50.79%	3,476,540	7,375,390
Fees - Electric Temporary Service	200	2,950	7,000	(4,050)	42.14%	2,400	6,450
Fees - Pole Rental Current Year	11,133	13,340	240,000	(226,660)	5.56%	16,314	197,293
ECCR Adjustment	156,501	1,131,036	2,200,000	(1,068,964)	51.41%	976,291	2,107,911
Total utilities / enterprise charges and fees	6,695,866	45,096,560	86,962,080	(41,865,520)	51.86%	37,775,121	83,119,835
Other / enterprise charges and fees							
Green Fees	5,800	78,977	125,000	(46,023)	63.18%	84,108	177,303
Handicap Fees			600	(600)		476	2,891
Golf Cart Rentals	5,250	78,697	140,000	(61,303)	56.21%	87,044	179,475
Merchandise Sales	735	17,248	29,000	(11,752)	59.48%	13,808	31,290
Driving Range Fees	440	7,656	12,500	(4,844)	61.25%	8,480	18,773
Senior Fees			6,500	(6,500)			
Special Fees			1,800	(1,800)			
Membership Fees	700	5,200	11,000	(5,800)	47.27%	5,697	22,932
Food & Beverage	998	13,348	18,000	(4,652)	74.16%	11,275	27,345
Beer Sales	258	5,686	12,000	(6,314)	47.38%	4,548	10,798
Pull Cart Rentals	196	3,645	150	3,495	2,430.00%		4,725
Tournament Fees		8,167	5,000	3,167	163.34%	6,061	11,356
Fuel Sales - AVGAS	12,437	83,639	137,661	(54,022)	60.76%	41,253	109,210
Fuel Sales - Jet A	10,373	56,478	106,228	(49,750)	53.17%	44,262	89,760
Airport Services - Tug Fees		230		230		20	140
Fiber Fees	41,277	245,883	438,800	(192,917)	56.04%	205,464	469,742
Telecom - Internal Customer Fees	24,095	139,693	456,700	(317,007)	30.59%		19,898
Total other / enterprise charges and fees	102,559	744,547	1,500,939	(756,392)	49.61%	512,496	1,175,638
Other fees							
DDA Revolving Loan Fund Fees			900	(900)			
General Fund-Customer Service -Charges for Serv- -	59,244	353,339	700,000	(346,661)	50.48%	298,302	698,064

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Fuel Flowage Fees	2,480	12,080	16,888	(4,808)	71.53%	13,600	22,800
Commercial Hauler Inspection Fee						600	600
Landfill Capital Surcharge Fee	6,911	39,729	66,000	(26,271)	60.20%	27,879	63,243
Landfill Closure Surcharge Fee	6,911	39,729	66,000	(26,271)	60.20%	24,916	60,277
Container Fees	3,550	15,500	34,000	(18,500)	45.59%	17,000	34,150
Pole Installation	1,130	10,220	7,500	2,720	136.27%	4,200	12,460
After Hours Service Fee	3,611	9,293	11,000	(1,707)	84.48%	5,475	13,128
Connection Fees	18,830	105,640	220,000	(114,360)	48.02%	109,440	207,725
Surge Protection Fees	406	2,404	5,000	(2,596)	48.08%	2,098	4,830
Reconnect Fees	18,070	102,630	200,000	(97,370)	51.32%	112,395	206,710
Underground Trenching	24,916	73,684	65,000	8,684	113.36%	32,524	102,434
UGA Contracted Services							175
Credit Card Fees	1,687	4,388		4,388		6,096	9,437
Power Resoration Aid	82,497	98,329	75,000	23,329	131.11%	69,105	97,377
Overnight Fees		90	100	(10)	90.00%		100
Total other fees	230,243	867,055	1,467,388	(600,333)	59.09%	723,630	1,533,510
Culture and recreation							
Pavilion Fees	70	2,580	5,000	(2,420)	51.60%	2,400	8,255
Still Branch WTP Gate Receipts	166	4,017	9,700	(5,683)	41.41%	4,866	9,876
Total culture and recreation	236	6,597	14,700	(8,103)	44.88%	7,266	18,131
Other charges for services							
Cemetery Opening/Closing Fee		250		250		150	850
Site Sales	18,669	40,401		40,401		24,512	71,608
Cemetery Fees	39,560	87,620	140,000	(52,380)	62.59%	40,480	155,520
Niche Engraving							80
Internment Fees	7,650	15,150	23,000	(7,850)	65.87%	8,700	31,200
Monument Fees	2,500	5,150	7,000	(1,850)	73.57%	2,250	8,750
Returned Check Fees	1,860	8,490	12,500	(4,010)	67.92%	6,480	12,420
Delinquent Penalties	120,367	779,769	1,549,990	(770,221)	50.31%	813,903	1,463,572
Total other charges for services	190,606	936,830	1,732,490	(795,660)	54.07%	896,475	1,744,000
TOTAL CHARGES FOR SERVICES	**7,877,494**	**51,611,127**	**99,522,746**	**(47,911,619)**	**51.86%**	**43,120,588**	**94,125,511**
FINES AND FORFEITURES							
Court							
Police Revenue	50	4,946	10,000	(5,054)	49.46%	7,208	14,438
Traffic Fines	58,742	375,357	800,000	(424,643)	46.92%	362,555	841,397
Camera Traffic Light Fines			120,000	(120,000)			
Fine Surcharge - Technology - Court	1,745	11,310	25,000	(13,690)	45.24%	12,050	27,497
Total court revenues and fines	60,537	391,613	955,000	(563,387)	41.01%	381,813	883,332
Bond confiscations							
Confiscations		11,271	80,000	(68,729)	14.09%	44,876	78,371
Total Bond Confiscations		11,271	80,000	(68,729)	14.09%	44,876	78,371
Confiscations							
Federal Confiscations			20,000	(20,000)			
Total state and federal confiscations			20,000	(20,000)			
TOTAL FINES AND FORFEITURES	**60,537**	**402,884**	**1,055,000**	**(652,116)**	**38.19%**	**426,689**	**961,703**
RENTS AND ROYALTIES							
Property Rental	13,413	88,182	172,000	(83,818)	51.27%	79,549	164,242
Water Tower	11,559	34,676	65,780	(31,104)	52.72%	33,942	74,397
Sale of Excess Capacity	29,625	143,461	145,000	(1,539)	98.94%	73,189	140,101
Third-party Sales	75,865	548,771	1,151,160	(602,389)	47.67%	574,111	1,082,199

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Equipment Rental Fees	2,447	8,475	13,790	(5,315)	61.46%	8,299	14,236
MEAG Refunding Flexible Operating	29,625	143,462		143,462		33,485	100,397
AMR from MEAG Trust	815	4,890	9,780	(4,890)	50.00%	4,590	9,480
T-Hangar Rentals	825	4,950	9,900	(4,950)	50.00%	4,950	9,900
Tie Down Rentals	100	600	1,200	(600)	50.00%	600	1,000
Ground Leases	13,207	79,240	158,875	(79,635)	49.88%	68,456	160,788
MEAG Year End Settlement			500,000	(500,000)			948,215
Year End Settlement Ga Public Web			50,000	(50,000)			
Settlements from Insurance Claims	17,038	20,423		20,423		4,457	27,441
Settlements from Insurance Claims		368,545	343,406	25,139	107.32%	61,018	146,863
Cash Over/Short	(185)	(107)		(107)		(147)	(313)
Misc Revenue	27,769	41,576	66,000	(24,424)	62.99%	12,857	1,219,972
TOTAL RENTS AND ROYALTIES	**222,103**	**1,487,144**	**2,686,891**	**(1,199,747)**	**55.35%**	**959,356**	**4,098,918**
TOTAL OPERATING REVENUE	**12,312,568**	**63,337,122**	**117,732,537**	**(54,395,415)**	**53.80%**	**54,162,098**	**114,251,185**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	1,643,030	10,721,052	22,629,110	11,908,058	47.38%	9,993,299	20,666,556
Employee Benefits	879,170	5,330,053	11,918,560	6,588,507	44.72%	5,064,499	10,434,645
Total Personal Services and Employee Benefits	2,522,200	16,051,105	34,547,670	18,496,565	46.46%	15,057,798	31,101,201
Purchased or Contracted Services	2,037,024	7,261,324	17,569,112	10,307,788	41.33%	5,609,938	13,801,207
Utilities:							
Water/Sewerage	10,973	79,398	233,720	154,322	33.97%	64,995	140,957
Natural Gas	5,775	19,682	49,060	29,378	40.12%	19,006	46,258
Electricity	196,836	1,105,542	2,537,020	1,431,478	43.58%	1,128,720	2,218,378
Propane		83	49,080	48,997	0.17%	259	1,608
Gasoline	105,205	559,047	1,183,423	624,376	47.24%	344,249	826,570
Stormwater	66,401	398,637	783,300	384,663	50.89%	389,136	783,187
Customer Service Fee	390	2,334	5,210	2,876	44.80%	2,223	4,472
Total Utilities	385,580	2,164,723	4,840,813	2,676,090	44.72%	1,948,588	4,021,430
Supplies	393,552	2,059,556	6,585,379	4,525,823	31.27%	2,097,668	4,773,836
Electricity for Resale	3,122,157	19,078,072	36,625,650	17,547,578	52.09%	17,507,360	35,084,067
Capital Outlay:							
Property (Land and Buildings)	1,558,196	15,792,510	30,786,735	14,994,225	51.30%	5,177,754	13,472,134
Machinery and Equipment	1,043,682	2,751,867	5,086,558	2,334,691	54.10%	1,477,264	3,947,307
Capital Outlay - Reclass to Balance Sheet	(2,085,247)	(16,901,613)	(28,904,295)	(12,002,682)	58.47%	(3,174,246)	(10,381,589)
Total Capital Outlay	516,631	1,642,764	6,968,998	5,326,234	23.57%	3,480,772	7,037,852
Depreciation Expense	623,750	3,574,672	7,454,200	3,879,528	47.96%	3,135,402	6,406,441
Bad Debt	(65,797)	(70,623)	509,000	579,623	(13.87%)		17,878
Inter-Departmental Charges	661,547	3,551,205	7,182,249	3,631,044	49.44%	2,789,688	5,874,318
Miscellaneous		67,625	718,477	650,852	9.41%	321,612	361,106
TOTAL OPERATING EXPENSE	**10,196,644**	**55,380,423**	**123,001,548**	**67,621,125**	**45.02%**	**51,948,826**	**108,479,336**
OPERATING INCOME (LOSS)	**2,115,924**	**7,956,699**	**(5,269,011)**	**13,225,710**	**(151.01%)**	**2,213,272**	**5,771,849**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Federal government grants							
Operating-categorical							
Direct		32,718	137,000	(104,282)	23.88%		92,662
Indirect						1,224,208	1,224,208
Total operating-categorical		32,718	137,000	(104,282)	23.88%	1,224,208	1,316,870

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Capital							
Indirect		7,870,652		7,870,652			579,294
Net Capital		7,870,652		7,870,652			579,294
Total federal government grants		7,903,370	137,000	7,766,370	5,768.88%	1,224,208	1,896,164
State government grants							
Operating-categorical							
Direct							
Miscellaneous State Grant	138,869	138,869		138,869			
GA DOT Grant			250,000	(250,000)		1,147,234	2,843,983
Total direct	138,869	138,869	250,000	111,131	55.55%	1,147,234	2,843,983
Total operating-categorical	138,869	138,869	250,000	(111,131)	55.55%	1,147,234	2,843,983
Direct							
LCI Grant ARC						800	800
GMA Safety Grant							20,000
GEFA Loan Forgiveness Grant							161,897
Total direct					0.00%	800	182,697
Capital							
Direct (CDBG Grant Proceeds)	206,183	669,713	1,483,522	(813,809)	45.14%	554,295	767,908
Total Capital		7,870,652		7,870,652			579,294
Total state government grants	345,052	808,582	1,733,522	(924,940)	46.64%	1,702,329	3,794,588
Local government unit grants							
Spalding Co. Contribution		15,513	15,000	513	103.42%	15,513	161,378
Board of Education - RESA	26,835	53,578	102,760	(49,182)	52.14%	21,529	52,477
Spalding County Contribution			71,254	(71,254)			44,734
Spalding County Contribution			544,223	(544,223)			
City of Griffin Contribution							(148,225)
Contributions for Economic Development			7,000	(7,000)			
Total local government unit grants	26,835	69,091	740,237	671,146	9.33%	37,042	110,364
Special purpose local option sales and use taxes		2,346,015	3,800,000	(1,453,985)	61.74%	2,790,239	5,581,904
Total Intergovernmental revenue	371,887	11,127,058	6,410,759	4,716,299	173.57%	5,753,818	11,383,020
Intergovernmental - Exp	(77,828)	(187,152)	(458,440)	271,288	40.82%	(194,333)	(429,878)
Total Intergovernmental - net	294,059	10,939,906	5,952,319	4,987,587	183.79%	5,559,485	10,953,142
Interest Income							
Bank Account Interest	227	1,361		1,361		1,361	2,722
Bank Account Interest	554	10,230		10,230		12,561	23,454
Bank Account Interest	521,871	704,831		704,831		209,180	1,078,584
Dividends	22,717	163,576		163,576		150,917	304,449
P-Card Rebate Program		9,020		9,020		9,022	12,040
Unrealized Gain/Loss on Investments	(473,727)	(975,842)		(975,842)		514,994	439,731
Total Interest/Investment Income	71,642	(86,824)		(86,824)		898,035	1,860,980
Principal	(14,904)	(88,949)	(2,173,670)	2,084,721	4.09%	(104,082)	(2,041,624)
Interest Expense	(3,828,963)	(4,053,845)	(2,378,106)	(1,675,739)	170.47%	(3,721,607)	(2,612,313)
Total principal and interest expense	(3,843,867)	(4,142,794)	(4,551,776)	408,982	91.01%	(3,825,689)	(4,653,937)
Contributions and donations							
Contributions & Donations		779	38,888	(38,109)	2.00%	3,693	10,371
Contributed Capital	17,319	36,201		36,201		31,524	100,245
Total contributions and donations	17,319	36,980	38,888	(1,908)	95.09%	35,217	110,616

INTERIM STATEMENTS by Fund
All Funds: City-Wide
For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets	640	120,258		120,258		270	261,936
Premium on Bond Issuance	4,313	25,879		25,879		50,799	
GMA Lease Proceeds	978,081	1,281,095		1,281,095			294,228
Total gain (loss) on sale of capital assets	983,034	1,427,232		1,427,232		51,069	556,164
TOTAL NON-OPERATING INCOME (EXPENSE)	**(2,477,813)**	**8,174,500**	**1,439,431**	**6,735,069**	**567.90%**	**2,718,117**	**8,826,965**
INCOME (LOSS) BEFORE TRANSFERS	**(361,889)**	**16,131,199**	**(3,829,580)**	**19,960,779**	**(421.23%)**	**4,931,389**	**14,598,814**
TRANSFERS							
Transfers - in	829,887	5,523,682	13,597,537	(8,073,855)	40.62%	4,979,325	12,399,824
Transfers - out	(829,887)	(5,523,682)	(13,597,537)	8,073,855	40.62%	(4,979,325)	(12,639,824)
TOTAL TRANSFERS - NET							**(240,000)**
CHANGE IN NET POSITION	**($361,889)**	**$16,131,199**	**($3,829,580)**	**$19,960,779**	**(421.23%)**	**$4,931,389**	**$14,358,814**
CONTROL TOTALS							
Total Revenues	$14,586,338	$81,365,243	$137,779,719	($56,414,476)	59.05%	$65,879,563	$140,561,784
Total Expenditures	14,948,227	65,234,052	141,609,301	76,375,249	46.07%	60,948,173	126,202,977
Revenues less expenditures	(361,889)	16,131,191	(3,829,582)	(19,960,773)	(421.23%)	4,931,390	14,358,807
Difference		$8	$2	($6)	400.00%	($1)	$7

	FISCAL YEAR 2022			Variance with		PRIOR FYTD	
	Actual		Amended	Amended Budget		12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
TAXES							
Real property - current year	$3,330,979	$3,733,067	$4,466,000	($732,933)	83.59%	$3,721,346	$4,364,415
Public utility			30,000	(30,000)			22,955
Timber						9,425	9,425
Real property - prior year	50,234	107,613	80,000	27,613	134.52%	115,276	176,171
Motor vehicle	2,191	14,065	35,000	(20,935)	40.19%	15,601	32,127
Intangible	8,117	40,587	45,000	(4,413)	90.19%	33,179	81,328
Railroad equipment		7,153	7,500	(347)	95.37%	7,413	7,793
Property not on digest			7,000	(7,000)			
Real estate transfer (intangible)	1,554	13,753	16,000	(2,247)	85.96%	4,392	15,704
Total Taxes	3,393,075	3,916,238	4,686,500	770,262	83.56%	3,906,632	4,709,918
Motor vehicle title ad valorem tax fee	60,205	350,019	650,000	(299,981)	53.85%	322,048	780,234
Franchise taxes:							
Electric			60,000	(60,000)			49,229
Gas		46,736	170,000	(123,264)	27.49%	88,325	181,809
Television cable		112,267	220,000	(107,733)	51.03%	55,354	224,613
Telephone	157	8,648	33,000	(24,352)	26.21%	7,540	30,395
Payment In Lieu of Tax GHA	479	479	20,000	(19,521)	2.40%	362	29,863
Video		6,025	30,000	(23,975)	20.08%	7,635	28,032
Total Franchise taxes	636	174,155	533,000	(358,845)	32.67%	159,216	543,941
Total Taxes and Franchise taxes	3,453,916	4,440,412	5,869,500	1,429,088	75.65%	4,387,896	6,034,093
Local option sales and use taxes	442,119	2,548,992	4,750,000	(2,201,008)	53.66%	2,425,265	5,025,382
Hotel/Motel	10,644	63,760	120,000	(56,240)	53.13%	38,203	78,115
Alcoholic beverage excise	57,258	291,768	650,000	(358,232)	44.89%	304,647	736,587
Total selective sales and use taxes	67,902	355,528	770,000	(414,472)	46.17%	342,850	814,702
Business taxes:							
Business and occupation taxes	147,595	182,670	410,000	(227,330)	44.55%	164,867	465,031
Insurance premium taxes		1,923,982	1,866,000	57,982	103.11%	1,865,314	1,866,289
Financial institutions taxes			110,000	(110,000)			110,309
Total business taxes	147,595	2,106,652	2,386,000	(279,348)	88.29%	2,030,181	2,441,629
Penalties and interest on deliquent taxes							
Real	9,564	19,933	35,000	(15,067)	56.95%	21,134	30,001
Business	33	141	3,000	(2,859)	4.70%	1,024	2,928
Total penalties and interest on deliquent taxes	9,597	20,074	38,000	(17,926)	52.83%	22,158	32,929
TOTAL TAXES	**4,121,129**	**9,471,658**	**13,813,500**	**(4,341,842)**	**68.57%**	**9,208,350**	**14,348,735**
LICENSE AND PERMITS							
Business licenses:							
Alcoholic beverages:							
Beer	5,600	52,055	50,000	2,055	104.11%	46,175	49,375
Wine	4,100	50,555	45,000	5,555	112.34%	35,250	38,450
Liquor	7,500	104,240	100,000	4,240	104.24%	94,500	98,500
Total alcoholic beverage licenses	17,200	206,850	195,000	11,850	106.08%	175,925	186,325
General business licenses:							
Insurance	5,925	6,075	35,000	(28,925)	17.36%	5,325	31,650
Total general business licenses	5,925	6,075	35,000	(28,925)	17.36%	5,325	31,650
Total Business licenses	23,125	212,925	230,000	(17,075)	92.58%	181,250	217,975
Non-business licenses and permits:							
Building and signs:							
Zoning and land use permits	750	4,685	5,000	(315)	93.70%	2,750	11,700
House moving permit		400	400		100.00%		
Sign permits	465	6,805	7,500	(695)	90.73%	3,585	8,935
Other permits		1,000	2,000	(1,000)	50.00%	400	1,200
Catering	225	600	1,000	(400)	60.00%	225	1,500

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Total building and sign permits	1,440	13,490	15,900	(2,410)	84.84%	6,960	23,335
Regulatory fees (permits):							
Building structures and equipment permits:							
Protective	1,575	24,615	62,000	(37,385)	39.70%	31,885	67,975
Building	4,322	91,158	300,000	(208,842)	30.39%	203,702	356,640
Plumbing	325	4,125	10,000	(5,875)	41.25%	5,701	12,887
Electrical	500	10,668	25,000	(14,332)	42.67%	10,566	23,278
Gas		1,454	1,500	(46)	96.93%	972	2,398
Mechanical		5,775	10,000	(4,225)	57.75%	4,901	9,955
Total building structures and equipment permits	6,722	137,795	408,500	270,705	33.73%	257,727	473,133
Total non-business licenses and permits	8,162	151,285	424,400	(273,115)	35.65%	264,687	496,468
Penalties and interest on deliquent licenses and permits							
Interest on business licenses	18	99		99		1,178	1,875
Total penalties and interest on deliquent licenses and permits	18	99		99		1,178	1,875
TOTAL LICENSES AND PERMITS	**31,305**	**364,309**	**654,400**	**(290,091)**	**55.67%**	**447,115**	**716,318**
CHARGES FOR SERVICES							
General government:							
Fees - plan reviews	1,685	21,379	80,000	(58,621)	26.72%	41,210	72,115
Fees - demolition recovery	6,327	13,624	25,000	(11,376)	54.50%	32,364	57,382
Fees - zoning applications	270	2,515	3,000	(485)	83.83%	1,850	4,445
Fees - reimbursements		875	5,000	(4,125)	17.50%	1,575	11,625
Information technology fees	300	1,700		1,700		800	(5,386)
Indirect cost allocation	496,893	2,981,359	6,002,409	(3,021,050)	49.67%	2,627,714	5,255,427
IT equipment cost allocation	53,320	319,920	639,840	(319,920)	50.00%		
Publication Sales							5
Business occupation tax admin fee	10,560	17,480	60,000	(42,520)	29.13%	21,836	67,136
Total general government	569,355	3,358,852	6,815,249	3,456,397	49.28%	2,727,349	5,462,749
Public safety - fire inspections		252	1,800	(1,548)	14.00%	700	10,261
Public safety - prisoner housing fees	5,506	34,962	72,000	(37,038)	48.56%	35,625	81,473
Other fees							
Credit Card Fees	1,687	4,388		4,388		6,096	9,437
Total other fees	1,687	4,388		4,388		6,096	9,437
Culture and recreation							
Pavilion Fees	70	2,580	5,000	(2,420)	51.60%	2,400	8,255
Total culture and recreation	70	2,580	5,000	(2,420)	51.60%	2,400	8,255
Other charges for services							
Cemetery Opening/Closing Fee		250		250		150	850
Site Sales	18,669	40,401		40,401		24,512	71,608
Cemetery Fees	39,560	87,620	140,000	(52,380)	62.59%	40,480	155,520
Niche Engraving							80
Internment Fees	7,650	15,150	23,000	(7,850)	65.87%	8,700	31,200
Monument Fees	2,500	5,150	7,000	(1,850)	73.57%	2,250	8,750
Returned Check Fees							60
Total other charges for services	68,379	148,571	170,000	(21,429)	87.39%	76,092	268,068
TOTAL CHARGES FOR SERVICES	**644,997**	**3,549,605**	**7,064,049**	**(3,514,444)**	**50.25%**	**2,848,262**	**5,840,243**
FINES AND FORFEITURES							
Court							
Police Revenue	50	4,946	10,000	(5,054)	49.46%	7,208	14,438

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Traffic Fines	58,742	375,357	800,000	(424,643)	46.92%	362,555	841,397
Camera Traffic Light Fines			120,000	(120,000)			
Fine Surcharge - Technology - Court	1,745	11,310	25,000	(13,690)	45.24%	12,050	27,497
Total court revenues and fines	60,537	391,613	955,000	(563,387)	41.01%	381,813	883,332
Bond confiscations							
Confiscations		11,271	80,000	(68,729)	14.09%	44,876	78,371
Total Bond Confiscations		11,271	80,000	(68,729)	14.09%	44,876	78,371
Confiscations							
Federal Confiscations			20,000	(20,000)			
Total state and federal confiscations			20,000	(20,000)			
TOTAL FINES AND FORFEITURES	**60,537**	**402,884**	**1,055,000**	**(652,116)**	**38.19%**	**426,689**	**961,703**
RENTS AND ROYALTIES							
Property Rental	13,413	88,182	172,000	(83,818)	51.27%	79,549	164,242
Third-party Sales	135	270		270		900	1,485
Ground Leases	1,540	9,240	18,480	(9,240)	50.00%	9,240	33,480
Settlements from Insurance Claims		48,589	20,000	28,589	242.95%	60,733	143,187
Cash Over/Short		60		60			
Misc Revenue	20,223	27,533	16,000	11,533	172.08%	1,775	33,763
TOTAL RENTS AND ROYALTIES	**35,311**	**173,874**	**226,480**	**(52,606)**	**76.77%**	**152,197**	**376,157**
TOTAL OPERATING REVENUE	**4,893,279**	**13,962,330**	**22,813,429**	**(8,851,099)**	**61.20%**	**13,082,613**	**22,243,156**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	883,057	5,898,643	12,379,145	6,480,502	47.65%	5,531,111	11,516,136
Employee Benefits	490,148	3,002,068	6,683,118	3,681,050	44.92%	2,854,421	5,801,230
Allocated Payroll Costs	(16,476)	(98,855)	(197,709)	(98,854)	50.00%	(95,869)	(195,410)
Total Personal Services and Employee Benefits	1,356,729	8,801,856	18,864,554	10,062,698	46.66%	8,289,663	17,121,956
Purchased or Contracted Services	1,071,774	3,101,016	5,939,848	2,838,832	52.21%	1,770,153	3,585,447
Utilities:							
Water/Sewerage	4,471	43,760	70,910	27,150	61.71%	30,174	62,545
Natural Gas	2,423	8,084	23,720	15,636	34.08%	8,662	20,195
Electricity	40,118	255,870	529,480	273,610	48.32%	242,835	480,830
Propane		83	3,680	3,597	2.26%	208	1,506
Gasoline	41,839	240,151	435,720	195,569	55.12%	143,430	325,966
Stormwater	61,524	369,144	716,560	347,416	51.52%	357,780	721,857
Customer Service Fee	172	1,034	2,340	1,306	44.19%	936	1,927
Total Utilities	150,547	918,126	1,782,410	864,284	51.51%	784,025	1,614,826
Supplies	137,953	452,749	1,499,228	1,046,479	30.20%	619,764	1,394,652
Capital Outlay:							
Property (Land and Buildings)	461,503	560,054	6,152,508	5,592,454	9.10%	2,825,515	5,627,104
Machinery and Equipment		698,566	816,490	117,924	85.56%	655,257	1,439,738
Total Capital Outlay	461,503	1,258,620	6,968,998	5,710,378	18.06%	3,480,772	7,066,842
Inter-Departmental Charges	326,120	1,829,540	3,968,646	2,139,106	46.10%	1,451,557	3,007,902
Miscellaneous		62,625	601,363	538,738	10.41%	59,020	93,220
TOTAL OPERATING EXPENSE	**3,504,626**	**16,424,532**	**39,625,047**	**23,200,515**	**41.45%**	**16,454,954**	**33,884,845**
OPERATING INCOME (LOSS)	**1,388,653**	**(2,462,202)**	**(16,811,618)**	**14,349,416**	**14.65%**	**(3,372,341)**	**(11,641,689)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Federal government grants							

INTERIM STATEMENTS by Fund
Governmental Funds
For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Operating-categorical							
Direct		32,718	137,000	(104,282)	23.88%		92,662
Indirect						1,194,208	1,194,208
Total operating-categorical		32,718	137,000	(104,282)	23.88%	1,194,208	1,286,870
Total federal government grants		32,718	137,000	(104,282)	23.88%	1,194,208	1,286,870
State government grants							
Operating-categorical							
Direct							
Miscellaneous State Grant	138,869	138,869		138,869			
GA DOT Grant			250,000	(250,000)		1,147,234	2,843,983
Total direct	138,869	138,869	250,000	111,131	55.55%	1,147,234	2,843,983
Total operating-categorical	138,869	138,869	250,000	(111,131)	55.55%	1,147,234	2,843,983
Direct							
LCI Grant ARC						800	800
GMA Safety Grant							16,393
Total direct					0.00%	800	17,193
Direct (CDBG Grant Proceeds)	206,183	235,518	1,483,522	(1,248,004)	15.88%	554,295	766,478
Total state government grants	345,052	374,387	1,733,522	(1,359,135)	21.60%	1,702,329	3,627,654
Local government unit grants							
Board of Education - RESA	26,835	53,578	102,760	(49,182)	52.14%	21,529	52,477
Spalding County Contribution			71,254	(71,254)			44,734
Contributions for Economic Development			7,000	(7,000)			
Total local government unit grants	26,835	53,578	181,014	127,436	29.60%	21,529	97,211
Special purpose local option sales and use taxes		2,346,015	3,800,000	(1,453,985)	61.74%	2,790,239	5,581,904
Total Intergovernmental revenue	371,887	2,806,698	5,851,536	(3,044,838)	47.97%	5,708,305	10,593,639
Intergovernmental - Exp	(77,828)	(155,785)	(308,440)	152,655	50.51%	(138,515)	(271,402)
Total Intergovernmental - net	294,059	2,650,913	5,543,096	(2,892,183)	47.82%	5,569,790	10,322,237
Interest Income							
Bank Account Interest	551	10,206		10,206		12,533	23,402
Bank Account Interest	2,554	25,922		25,922		24,393	671,930
Dividends	4,916	36,079		36,079		31,921	67,095
Unrealized Gain/Loss on Investments	146,990	103,401		103,401		442,448	588,587
Total Interest/Investment Income	155,011	175,608		175,608		511,295	1,351,014
Principal	(14,904)	(88,949)	(2,173,670)	2,084,721	4.09%	(104,082)	(2,041,624)
Interest Expense	(1,647)	(10,353)	(122,450)	112,097	8.45%	(121,287)	(407,297)
Total principal and interest expense	(16,551)	(99,302)	(2,296,120)	2,196,818	4.32%	(225,369)	(2,448,921)
Contributions and donations							
Contributions & Donations		529	38,388	(37,859)	1.38%	3,693	10,203
Contributed Capital	17,319	36,201		36,201		21,762	65,483
Total contributions and donations	17,319	36,730	38,388	(1,658)	95.68%	25,455	75,686
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets	640	54,134		54,134		270	186,102
Premium on Bond Issuance	4,313	25,879		25,879		50,799	
GMA Lease Proceeds							294,228
Total gain (loss) on sale of capital assets	4,953	80,013		80,013		51,069	480,330

INTERIM STATEMENTS by Fund
Governmental Funds
For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
TOTAL NON-OPERATING INCOME (EXPENSE)	**454,791**	**2,843,962**	**3,285,364**	**(441,402)**	**86.56%**	**5,932,240**	**9,780,346**
INCOME (LOSS) BEFORE TRANSFERS	**1,843,444**	**381,760**	**(13,526,254)**	**13,908,014**	**(2.82%)**	**2,559,899**	**(1,861,343)**
TRANSFERS							
Transfers - in	829,887	5,523,682	11,840,943	(6,317,261)	46.65%	4,979,325	10,194,882
Transfers - out	(25,987)	(713,342)	(2,302,413)	1,589,071	30.98%	(144,765)	(2,063,100)
TOTAL TRANSFERS - NET	**803,900**	**4,810,340**	**9,538,530**	**(4,728,190)**	**50.43%**	**4,834,560**	**8,131,782**
CHANGE IN NET POSITION	**$2,647,344**	**$5,192,100**	**($3,987,724)**	**$9,179,824**	**(130.20%)**	**$7,394,459**	**$6,270,439**
CONTROL TOTALS							
Total Revenues	$6,272,336	$22,585,059	$40,544,295	($17,959,236)	55.70%	$24,358,066	$44,938,704
Total Expenditures	3,624,993	17,392,963	44,532,020	27,139,057	39.06%	16,963,605	38,668,268
Revenues less expenditures	2,647,343	5,192,096	(3,987,725)	(9,179,821)	(130.20%)	7,394,461	6,270,436
Difference	$1	$4	$1	($3)	400.00%	($2)	$3

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
TAXES							
Real property - current year	$2,870,595	$3,222,446	$4,000,000	($777,554)	80.56%	$3,346,384	$3,884,405
Public utility			30,000	(30,000)			22,955
Timber						9,425	9,425
Real property - prior year	50,234	107,613	80,000	27,613	134.52%	115,276	176,171
Motor vehicle	2,191	14,065	35,000	(20,935)	40.19%	15,601	32,127
Intangible	8,117	40,587	45,000	(4,413)	90.19%	33,179	81,328
Railroad equipment		7,153	7,500	(347)	95.37%	7,413	7,793
Property not on digest			7,000	(7,000)			
Real estate transfer (intangible)	1,554	13,753	16,000	(2,247)	85.96%	4,392	15,704
Total Taxes	2,932,691	3,405,617	4,220,500	814,883	80.69%	3,531,670	4,229,908
Motor vehicle title ad valorem tax fee	60,205	350,019	650,000	(299,981)	53.85%	322,048	780,234
Franchise taxes:							
Electric			60,000	(60,000)			49,229
Gas		46,736	170,000	(123,264)	27.49%	88,325	181,809
Television cable		112,267	220,000	(107,733)	51.03%	55,354	224,613
Telephone	157	8,648	33,000	(24,352)	26.21%	7,540	30,395
Payment In Lieu of Tax GHA	479	479	20,000	(19,521)	2.40%	362	29,863
Video		6,025	30,000	(23,975)	20.08%	7,635	28,032
Total Franchise taxes	636	174,155	533,000	(358,845)	32.67%	159,216	543,941
Total Taxes and Franchise taxes	2,993,532	3,929,791	5,403,500	1,473,709	72.73%	4,012,934	5,554,083
Local option sales and use taxes	442,119	2,548,992	4,750,000	(2,201,008)	53.66%	2,425,265	5,025,382
Alcoholic beverage excise	57,258	291,768	650,000	(358,232)	44.89%	304,647	736,587
Total selective sales and use taxes	57,258	291,768	650,000	(358,232)	44.89%	304,647	736,587
Business taxes:							
Business and occupation taxes	147,595	182,670	410,000	(227,330)	44.55%	164,867	465,031
Insurance premium taxes		1,923,982	1,866,000	57,982	103.11%	1,865,314	1,866,289
Financial institutions taxes			110,000	(110,000)			110,309
Total business taxes	147,595	2,106,652	2,386,000	(279,348)	88.29%	2,030,181	2,441,629
Penalties and interest on deliquent taxes							
Real	9,564	19,933	35,000	(15,067)	56.95%	21,134	30,001
Business	33	141	3,000	(2,859)	4.70%	1,024	2,928
Total penalties and interest on deliquent taxes	9,597	20,074	38,000	(17,926)	52.83%	22,158	32,929
TOTAL TAXES	**3,650,101**	**8,897,277**	**13,227,500**	**(4,330,223)**	**67.26%**	**8,795,185**	**13,790,610**
LICENSE AND PERMITS							
Business licenses:							
Alcoholic beverages:							
Beer	5,600	52,055	50,000	2,055	104.11%	46,175	49,375
Wine	4,100	50,555	45,000	5,555	112.34%	35,250	38,450
Liquor	7,500	104,240	100,000	4,240	104.24%	94,500	98,500
Total alcoholic beverage licenses	17,200	206,850	195,000	11,850	106.08%	175,925	186,325
General business licenses:							
Insurance	5,925	6,075	35,000	(28,925)	17.36%	5,325	31,650
Total general business licenses	5,925	6,075	35,000	(28,925)	17.36%	5,325	31,650
Total Business licenses	23,125	212,925	230,000	(17,075)	92.58%	181,250	217,975
Non-business licenses and permits:							
Building and signs:							
Zoning and land use permits	750	4,685	5,000	(315)	93.70%	2,750	11,700
House moving permit		400	400		100.00%		
Sign permits	465	6,805	7,500	(695)	90.73%	3,585	8,935
Other permits		1,000	2,000	(1,000)	50.00%	400	1,200
Catering	225	600	1,000	(400)	60.00%	225	1,500
Total building and sign permits	1,440	13,490	15,900	(2,410)	84.84%	6,960	23,335

	FISCAL YEAR 2022			Variance with		PRIOR FYTD	
	Actual		Amended	Amended Budget		12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Regulatory fees (permits):							
Building structures and equipment permits:							
Protective	1,575	24,615	62,000	(37,385)	39.70%	31,885	67,975
Building	4,322	91,158	300,000	(208,842)	30.39%	203,702	356,640
Plumbing	325	4,125	10,000	(5,875)	41.25%	5,701	12,887
Electrical	500	10,668	25,000	(14,332)	42.67%	10,566	23,278
Gas		1,454	1,500	(46)	96.93%	972	2,398
Mechanical		5,775	10,000	(4,225)	57.75%	4,901	9,955
Total building structures and equipment permits	6,722	137,795	408,500	270,705	33.73%	257,727	473,133
Total non-business licenses and permits	8,162	151,285	424,400	(273,115)	35.65%	264,687	496,468
Penalties and interest on deliquent licenses and permits							
Interest on business licenses	18	99		99		1,178	1,875
Total penalties and interest on deliquent licenses and permits	18	99		99		1,178	1,875
TOTAL LICENSES AND PERMITS	**31,305**	**364,309**	**654,400**	**(290,091)**	**55.67%**	**447,115**	**716,318**
CHARGES FOR SERVICES							
General government:							
Fees - plan reviews	1,685	21,379	80,000	(58,621)	26.72%	41,210	72,115
Fees - demolition recovery	6,327	13,624	25,000	(11,376)	54.50%	32,364	57,382
Fees - zoning applications	270	2,515	3,000	(485)	83.83%	1,850	4,445
Fees - reimbursements		875	5,000	(4,125)	17.50%	1,575	11,625
Information technology fees	300	1,700		1,700		800	(5,386)
Indirect cost allocation	496,893	2,981,359	6,002,409	(3,021,050)	49.67%	2,627,714	5,255,427
IT equipment cost allocation	53,320	319,920	639,840	(319,920)	50.00%		
Publication Sales							5
Business occupation tax admin fee	10,560	17,480	60,000	(42,520)	29.13%	21,836	67,136
Total general government	569,355	3,358,852	6,815,249	3,456,397	49.28%	2,727,349	5,462,749
Public safety - fire inspections		252	1,800	(1,548)	14.00%	700	10,261
Public safety - prisoner housing fees	5,506	34,962	72,000	(37,038)	48.56%	35,625	81,473
Other fees							
Credit Card Fees	1,687	4,388		4,388		6,096	9,437
Total other fees	1,687	4,388		4,388		6,096	9,437
Culture and recreation							
Pavilion Fees	70	2,580	5,000	(2,420)	51.60%	2,400	8,255
Total culture and recreation	70	2,580	5,000	(2,420)	51.60%	2,400	8,255
Other charges for services							
Cemetery Fees	39,560	87,620	140,000	(52,380)	62.59%	40,480	155,520
Internment Fees	7,650	15,150	23,000	(7,850)	65.87%	8,700	31,200
Monument Fees	2,500	5,150	7,000	(1,850)	73.57%	2,250	8,750
Returned Check Fees							60
Total other charges for services	49,710	107,920	170,000	(62,080)	63.48%	51,430	195,530
TOTAL CHARGES FOR SERVICES	**626,328**	**3,508,954**	**7,064,049**	**(3,555,095)**	**49.67%**	**2,823,600**	**5,767,705**
FINES AND FORFEITURES							
Court							
Police Revenue	50	4,946	10,000	(5,054)	49.46%	7,208	14,438
Traffic Fines	58,742	375,357	800,000	(424,643)	46.92%	362,555	841,397
Camera Traffic Light Fines			120,000	(120,000)			
Total court revenues and fines	58,792	380,303	930,000	(549,697)	40.89%	369,763	855,835

	FISCAL YEAR 2022			Variance with		PRIOR FYTD	
	Actual		Amended	Amended Budget		12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
TOTAL FINES AND FORFEITURES	**58,792**	**380,303**	**930,000**	**(549,697)**	**40.89%**	**369,763**	**855,835**
RENTS AND ROYALTIES							
Property Rental	13,413	88,182	172,000	(83,818)	51.27%	79,549	164,242
Ground Leases	1,540	9,240	18,480	(9,240)	50.00%	9,240	33,480
Settlements from Insurance Claims		48,589	20,000	28,589	242.95%	42,218	124,672
Cash Over/Short		60		60			
Misc Revenue	20,223	27,533	16,000	11,533	172.08%	1,775	33,763
TOTAL RENTS AND ROYALTIES	**35,176**	**173,604**	**226,480**	**(52,876)**	**76.65%**	**132,782**	**356,157**
TOTAL OPERATING REVENUE	**4,401,702**	**13,324,447**	**22,102,429**	**(8,777,982)**	**60.28%**	**12,568,445**	**21,486,625**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	883,057	5,879,701	12,298,129	6,418,428	47.81%	5,501,271	11,447,123
Employee Benefits	490,148	2,988,291	6,639,134	3,650,843	45.01%	2,844,560	5,767,064
Allocated Payroll Costs	(16,476)	(98,855)	(197,709)	(98,854)	50.00%	(95,869)	(195,410)
Total Personal Services and Employee Benefits	1,356,729	8,769,137	18,739,554	9,970,417	46.79%	8,249,962	17,018,777
Purchased or Contracted Services	296,317	1,928,085	4,616,679	2,688,594	41.76%	1,344,914	3,105,293
Utilities:							
Water/Sewerage	4,471	43,760	70,910	27,150	61.71%	30,174	62,545
Natural Gas	2,423	8,084	23,720	15,636	34.08%	8,662	20,195
Electricity	40,118	255,870	529,480	273,610	48.32%	242,835	480,830
Propane		83	3,680	3,597	2.26%	208	1,506
Gasoline	41,839	240,151	435,720	195,569	55.12%	143,430	325,966
Stormwater	61,524	369,144	716,560	347,416	51.52%	357,780	721,857
Customer Service Fee	172	1,034	2,340	1,306	44.19%	936	1,927
Total Utilities	150,547	918,126	1,782,410	864,284	51.51%	784,025	1,614,826
Supplies	136,642	447,600	1,479,228	1,031,628	30.26%	515,311	1,237,890
Capital Outlay:							
Property (Land and Buildings)	56,938	64,303	342,908	278,605	18.75%	868,425	879,690
Machinery and Equipment		679,266	736,490	57,224	92.23%	638,316	1,380,496
Total Capital Outlay	56,938	743,569	1,079,398	335,829	68.89%	1,506,741	2,260,186
Inter-Departmental Charges	326,120	1,829,540	3,968,646	2,139,106	46.10%	1,451,557	3,007,902
Miscellaneous		62,175	601,363	539,188	10.34%	57,850	92,050
TOTAL OPERATING EXPENSE	**2,323,293**	**14,698,232**	**32,267,278**	**17,569,046**	**45.55%**	**13,910,360**	**28,336,924**
OPERATING INCOME (LOSS)	**2,078,409**	**(1,373,785)**	**(10,164,849)**	**8,791,064**	**13.52%**	**(1,341,915)**	**(6,850,299)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Federal government grants							
Operating-categorical							
Direct			12,000	(12,000)			
Total operating-categorical			12,000	(12,000)			
Total federal government grants			12,000	(12,000)			
State government grants							
Operating-categorical							
Direct							
Miscellaneous State Grant	138,869	138,869		138,869			
GA DOT Grant			250,000	(250,000)		258,670	258,670
Total direct	138,869	138,869	250,000	111,131	55.55%	258,670	258,670
Total operating-categorical	138,869	138,869	250,000	(111,131)	55.55%	258,670	258,670
Direct							
GMA Safety Grant							16,393
Total direct					0.00%		16,393

INTERIM STATEMENTS by Fund
101-General Fund
For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022 Actual MTD	FISCAL YEAR 2022 Actual FYTD	FISCAL YEAR 2022 Amended Budget	Variance with Amended Budget $ Over / (Under)	Variance with Amended Budget %	PRIOR FYTD 12/31/2020 Actual	PRIOR FYTD 6/30/2021 Actual
Total state government grants	138,869	138,869	250,000	(111,131)	55.55%	258,670	275,063
Local government unit grants							
Board of Education - RESA	26,835	53,578	102,760	(49,182)	52.14%	21,529	52,477
Spalding County Contribution			71,254	(71,254)			44,734
Contributions for Economic Development			7,000	(7,000)			
Total local government unit grants	26,835	53,578	181,014	127,436	29.60%	21,529	97,211
Total Intergovernmental revenue	165,704	192,447	443,014	(250,567)	43.44%	280,199	372,274
Intergovernmental - Exp	(73,172)	(119,090)	(255,940)	136,850	46.53%	(118,971)	(229,416)
Total Intergovernmental - net	92,532	73,357	187,074	(113,717)	39.21%	161,228	142,858
Interest Income							
Bank Account Interest		2,804		2,804		4,974	8,246
Bank Account Interest		5,846		5,846		4,689	630,608
Unrealized Gain/Loss on Investments	(1,398)	(6,069)		(6,069)		5,286	3,604
Total Interest/Investment Income	(1,398)	2,581		2,581		14,949	642,458
Principal	(14,904)	(88,949)	(264,100)	175,151	33.68%	(85,271)	(272,061)
Interest Expense	(1,647)	(10,353)	(16,150)	5,797	64.11%	(11,085)	(20,835)
Total principal and interest expense	(16,551)	(99,302)	(280,250)	180,948	35.43%	(96,356)	(292,896)
Contributions and donations							
Contributions & Donations		529	38,388	(37,859)	1.38%	3,693	10,203
Total contributions and donations		529	38,388	(37,859)	1.38%	3,693	10,203
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets	640	34,893		34,893		270	181,102
GMA Lease Proceeds							294,228
Total gain (loss) on sale of capital assets	640	34,893		34,893		270	475,330
TOTAL NON-OPERATING INCOME (EXPENSE)	**75,223**	**12,058**	**(54,788)**	**66,846**	**(22.01%)**	**83,784**	**977,953**
INCOME (LOSS) BEFORE TRANSFERS	**2,153,632**	**(1,361,727)**	**(10,219,637)**	**8,857,910**	**13.32%**	**(1,258,131)**	**(5,872,346)**
TRANSFERS							
Transfers - in	825,987	4,955,865	10,618,389	(5,662,524)	46.67%	4,944,765	9,647,216
Transfers - out		(557,477)	(2,184,913)	1,627,436	25.51%		(1,775,884)
TOTAL TRANSFERS - NET	**825,987**	**4,398,388**	**8,433,476**	**(4,035,088)**	**52.15%**	**4,944,765**	**7,871,332**
CHANGE IN NET POSITION	**$2,979,619**	**$3,036,661**	**($1,786,161)**	**$4,822,822**	**(170.01%)**	**$3,686,634**	**$1,998,986**
CONTROL TOTALS							
Total Revenues	$5,392,636	$18,510,762	$33,202,219	($14,691,457)	55.75%	$17,812,326	$32,634,104
Total Expenditures	2,413,016	15,474,103	34,988,380	19,514,277	44.23%	14,125,686	30,635,119
Revenues less expenditures	2,979,620	3,036,659	(1,786,161)	(4,822,820)	(170.01%)	3,686,640	1,998,985
Difference	($1)	$2		($2)	0.00%	($6)	$1

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
TAXES							
Real property - current year	$460,384	$510,621	$466,000	$44,621	109.58%	$374,962	$480,011
Total Taxes	460,384	510,621	466,000	(44,621)	109.58%	374,962	480,011
Total Taxes and Franchise taxes	460,384	510,621	466,000	(44,621)	109.58%	374,962	480,011
Hotel/Motel	10,644	63,760	120,000	(56,240)	53.13%	38,203	78,115
Total selective sales and use taxes	10,644	63,760	120,000	(56,240)	53.13%	38,203	78,115
TOTAL TAXES	**471,028**	**574,381**	**586,000**	**(11,619)**	**98.02%**	**413,165**	**558,126**
FINES AND FORFEITURES							
Court							
Fine Surcharge - Technology - Court	1,745	11,310	25,000	(13,690)	45.24%	12,050	27,497
Total court revenues and fines	1,745	11,310	25,000	(13,690)	45.24%	12,050	27,497
Bond confiscations							
Confiscations		11,271	80,000	(68,729)	14.09%	44,876	78,371
Total Bond Confiscations		11,271	80,000	(68,729)	14.09%	44,876	78,371
Confiscations							
Federal Confiscations			20,000	(20,000)			
Total state and federal confiscations			20,000	(20,000)			
TOTAL FINES AND FORFEITURES	**1,745**	**22,581**	**125,000**	**(102,419)**	**18.06%**	**56,926**	**105,868**
RENTS AND ROYALTIES							
Settlements from Insurance Claims						18,515	18,515
TOTAL RENTS AND ROYALTIES						**18,515**	**18,515**
TOTAL OPERATING REVENUE	**472,773**	**596,962**	**711,000**	**(114,038)**	**83.96%**	**488,606**	**682,509**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages		18,941	81,016	62,075	23.38%	29,840	69,013
Employee Benefits		13,776	43,984	30,208	31.32%	9,861	34,167
Total Personal Services and Employee Benefits		32,717	125,000	92,283	26.17%	39,701	103,180
Purchased or Contracted Services	775,458	1,172,280	1,323,169	150,889	88.60%	425,046	479,224
Supplies	1,311	5,149	20,000	14,851	25.75%	104,454	144,688
Capital Outlay:							
Property (Land and Buildings)	404,565	495,752	5,809,600	5,313,848	8.53%	1,957,091	4,747,415
Machinery and Equipment		19,300	80,000	60,700	24.13%	16,941	59,242
Total Capital Outlay	404,565	515,052	5,889,600	5,374,548	8.75%	1,974,032	4,806,657
Miscellaneous		450		(450)		1,170	1,170
TOTAL OPERATING EXPENSE	**1,181,334**	**1,725,648**	**7,357,769**	**5,632,121**	**23.45%**	**2,544,403**	**5,534,919**
OPERATING INCOME (LOSS)	**(708,561)**	**(1,128,686)**	**(6,646,769)**	**5,518,083**	**16.98%**	**(2,055,797)**	**(4,852,410)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Federal government grants							
Operating-categorical							
Direct		32,718	125,000	(92,282)	26.17%		92,662
Indirect						1,194,208	1,194,208
Total operating-categorical		32,718	125,000	(92,282)	26.17%	1,194,208	1,286,870
Total federal government grants		32,718	125,000	(92,282)	26.17%	1,194,208	1,286,870

INTERIM STATEMENTS by Fund
Special Revenue Funds
For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
State government grants							
Operating-categorical							
Direct							
GA DOT Grant						888,565	2,585,313
Total direct						888,565	2,585,313
Total operating-categorical						888,565	2,585,313
Direct							
LCI Grant ARC						800	800
Total direct					0.00%	800	800
Direct (CDBG Grant Proceeds)	206,183	235,518	1,483,522	(1,248,004)	15.88%	554,295	766,478
Total state government grants	206,183	235,518	1,483,522	(1,248,004)	15.88%	1,443,660	3,352,591
Special purpose local option sales and use taxes		2,346,015	3,800,000	(1,453,985)	61.74%	2,790,239	5,581,904
Total Intergovernmental revenue	206,183	2,614,251	5,408,522	(2,794,271)	48.34%	5,428,107	10,221,365
Intergovernmental - Exp	(4,657)	(36,695)	(52,500)	15,805	69.90%	(19,545)	(41,986)
Total Intergovernmental - net	201,526	2,577,556	5,356,022	(2,778,466)	48.12%	5,408,562	10,179,379
Interest Income							
Bank Account Interest	1	8		8		8	16
Total Interest/Investment Income	1	8		8		8	16
Principal			(1,909,570)	1,909,570		(18,811)	(1,769,563)
Interest Expense			(106,300)	106,300		(110,202)	(386,462)
Total principal and interest expense			(2,015,870)	2,015,870		(129,013)	(2,156,025)
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets		19,241		19,241			5,000
Premium on Bond Issuance	4,313	25,879		25,879		50,799	
Total gain (loss) on sale of capital assets	4,313	45,120		45,120		50,799	5,000
TOTAL NON-OPERATING INCOME (EXPENSE)	**205,840**	**2,622,684**	**3,340,152**	**(717,468)**	**78.52%**	**5,330,356**	**8,028,370**
INCOME (LOSS) BEFORE TRANSFERS	**(502,721)**	**1,493,998**	**(3,306,617)**	**4,800,615**	**(45.18%)**	**3,274,559**	**3,175,960**
TRANSFERS							
Transfers - in	3,900	567,817	1,222,554	(654,737)	46.45%	34,560	547,666
Transfers - out	(5,987)	(35,865)	(117,500)	81,635	30.52%	(24,765)	(47,216)
TOTAL TRANSFERS - NET	**(2,087)**	**531,952**	**1,105,054**	**(573,102)**	**48.14%**	**9,795**	**500,450**
CHANGE IN NET POSITION	**($504,808)**	**$2,025,950**	**($2,201,563)**	**$4,227,513**	**(92.02%)**	**$3,284,354**	**$3,676,410**
CONTROL TOTALS							
Total Revenues	$687,170	$3,824,157	$7,342,076	($3,517,919)	52.09%	$6,002,081	$11,456,556
Total Expenditures	1,191,978	1,798,208	9,543,639	7,745,431	18.84%	2,717,725	7,780,146
Revenues less expenditures	(504,808)	2,025,949	(2,201,563)	(4,227,512)	(92.02%)	3,284,356	3,676,410
Difference		$1		($1)	0.00%	($2)	

INTERIM STATEMENTS by Fund
210-Confiscated Assets Fund
For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
FINES AND FORFEITURES							
Bond confiscations							
Confiscations		$11,271	$80,000	($68,729)	14.09%	$44,876	$78,371
Total Bond Confiscations		11,271	80,000	(68,729)	14.09%	44,876	78,371
Confiscations							
Federal Confiscations			20,000	(20,000)			
Total state and federal confiscations			20,000	(20,000)			
TOTAL FINES AND FORFEITURES		**11,271**	**100,000**	**(88,729)**	**11.27%**	**44,876**	**78,371**
RENTS AND ROYALTIES							
Settlements from Insurance Claims						18,515	18,515
TOTAL RENTS AND ROYALTIES						**18,515**	**18,515**
TOTAL OPERATING REVENUE		**11,271**	**100,000**	**(88,729)**	**11.27%**	**63,391**	**96,886**
OPERATING EXPENSE							
Purchased or Contracted Services		888		(888)		450	4,450
Supplies			20,000	20,000		19,699	48,634
Capital Outlay:							
Machinery and Equipment		19,300	80,000	60,700	24.13%	16,941	14,212
Total Capital Outlay		19,300	80,000	60,700	24.13%	16,941	14,212
Miscellaneous		450		(450)		1,170	1,170
TOTAL OPERATING EXPENSE		**20,638**	**100,000**	**79,362**	**20.64%**	**38,260**	**68,466**
OPERATING INCOME (LOSS)		**(9,367)**		**(9,367)**		**25,131**	**28,420**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Intergovernmental - Exp		(8,800)		(8,800)		(2,765)	(7,745)
Total Intergovernmental - net		(8,800)		(8,800)		(2,765)	(7,745)
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets		19,241		19,241			
Total gain (loss) on sale of capital assets		19,241		19,241			
TOTAL NON-OPERATING INCOME (EXPENSE)		**10,441**		**10,441**		**(2,765)**	**(7,745)**
INCOME (LOSS) BEFORE TRANSFERS		**1,074**		**1,074**		**22,366**	**20,675**
TRANSFERS							
Transfers - out						(3,276)	(3,276)
TOTAL TRANSFERS - NET						**(3,276)**	**(3,276)**
CHANGE IN NET POSITION		**$1,074**		**$1,074**	**0.00%**	**$19,090**	**$17,399**
CONTROL TOTALS							
Total Revenues		$30,512	$100,000	($69,488)	30.51%	$63,391	$96,886
Total Expenditures		29,438	100,000	70,562	29.44%	44,301	79,487
Revenues less expenditures		1,074		(1,074)	0.00%	19,090	17,399

INTERIM STATEMENTS by Fund
220-COPS Hiring Program Grant
For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages		$18,941	$81,016	$62,075	23.38%	$19,323	$58,495
Employee Benefits		13,776	43,984	30,208	31.32%	9,861	34,167
Total Personal Services and Employee Benefits		32,717	125,000	92,283	26.17%	29,184	92,662
TOTAL OPERATING EXPENSE		**32,717**	**125,000**	**92,283**	**26.17%**	**29,184**	**92,662**
OPERATING INCOME (LOSS)		**(32,717)**	**(125,000)**	**92,283**	**26.17%**	**(29,184)**	**(92,662)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Federal government grants							
Operating-categorical							
Direct		32,718	125,000	(92,282)	26.17%		92,662
Total operating-categorical		32,718	125,000	(92,282)	26.17%		92,662
Total federal government grants		32,718	125,000	(92,282)	26.17%		92,662
Total Intergovernmental revenue		32,718	125,000	(92,282)	26.17%		92,662
Total Intergovernmental - net		32,718	125,000	(92,282)	26.17%		92,662
TOTAL NON-OPERATING INCOME (EXPENSE)		**32,718**	**125,000**	**(92,282)**	**26.17%**		**92,662**
INCOME (LOSS) BEFORE TRANSFERS		**1**		**1**		**(29,184)**	
CHANGE IN NET POSITION		**$1**		**$1**	**0.00%**	**($29,184)**	
CONTROL TOTALS							
Total Revenues		$32,718	$125,000	($92,282)	26.17%		$92,662
Total Expenditures		32,718	125,000	92,282	26.17%	29,184	92,662
Revenues less expenditures					0.00%	(29,184)	
Difference		$1		($1)	0.00%		

INTERIM STATEMENTS by Fund
Community Development Block Grants
For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Purchased or Contracted Services	$3,900	$10,340	$78,965	$68,625	13.09%	$18,800	$43,710
Capital Outlay:							
Property (Land and Buildings)	66,107	98,442	2,377,111	2,278,669	4.14%	630,831	1,268,464
Total Capital Outlay	66,107	98,442	2,377,111	2,278,669	4.14%	630,831	1,268,464
TOTAL OPERATING EXPENSE	**70,007**	**108,782**	**2,456,076**	**2,347,294**	**4.43%**	**649,631**	**1,312,174**
OPERATING INCOME (LOSS)	**(70,007)**	**(108,782)**	**(2,456,076)**	**2,347,294**	**4.43%**	**(649,631)**	**(1,312,174)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
State government grants							
Direct (CDBG Grant Proceeds)	206,183	235,518	1,483,522	(1,248,004)	15.88%	554,295	766,478
Total state government grants	206,183	235,518	1,483,522	(1,248,004)	15.88%	554,295	766,478
Total Intergovernmental revenue	206,183	235,518	1,483,522	(1,248,004)	15.88%	554,295	766,478
Total Intergovernmental - net	206,183	235,518	1,483,522	(1,248,004)	15.88%	554,295	766,478
TOTAL NON-OPERATING INCOME (EXPENSE)	**206,183**	**235,518**	**1,483,522**	**(1,248,004)**	**15.88%**	**554,295**	**766,478**
INCOME (LOSS) BEFORE TRANSFERS	**136,176**	**126,736**	**(972,554)**	**1,099,290**	**(13.03%)**	**(95,336)**	**(545,696)**
TRANSFERS							
Transfers - in	3,900	10,340	972,554	(962,214)	1.06%	34,560	547,666
TOTAL TRANSFERS - NET	**3,900**	**10,340**	**972,554**	**(962,214)**	**1.06%**	**34,560**	**547,666**
CHANGE IN NET POSITION	**$140,076**	**$137,076**		**$137,076**	**0.00%**	**($60,776)**	**$1,970**
CONTROL TOTALS							
Total Revenues	$210,083	$245,858	$2,456,076	($2,210,218)	10.01%	$588,855	$1,314,144
Total Expenditures	70,007	108,782	2,456,076	2,347,294	4.43%	649,631	1,312,174
Revenues less expenditures	140,076	137,076		(137,076)	0.00%	(60,776)	1,970

INTERIM STATEMENTS by Fund

231-Community Development Block Grant 2018

For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with		PRIOR FYTD	
	Actual		Amended	Amended Budget		12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Purchased or Contracted Services			$4,375	$4,375		$10,900	$26,300
Capital Outlay:							
Property (Land and Buildings)			72,124	72,124		630,831	1,168,241
Total Capital Outlay			72,124	72,124		630,831	1,168,241
TOTAL OPERATING EXPENSE			**76,499**	**76,499**		**641,731**	**1,194,541**
OPERATING INCOME (LOSS)			**(76,499)**	**76,499**		**(641,731)**	**(1,194,541)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
State government grants							
Direct (CDBG Grant Proceeds)						554,295	750,000
Total state government grants						554,295	750,000
Total Intergovernmental revenue						554,295	750,000
Total Intergovernmental - net						554,295	750,000
TOTAL NON-OPERATING INCOME (EXPENSE)						**554,295**	**750,000**
INCOME (LOSS) BEFORE TRANSFERS			**(76,499)**	**76,499**		**(87,436)**	**(444,541)**
TRANSFERS							
Transfers - in			76,499	(76,499)		29,560	446,511
TOTAL TRANSFERS - NET			**76,499**	**(76,499)**		**29,560**	**446,511**
CHANGE IN NET POSITION					**0.00%**	**($57,876)**	**$1,970**
CONTROL TOTALS							
Total Revenues			$76,499	($76,499)	0.00%	$583,855	$1,196,511
Total Expenditures			76,499	76,499	0.00%	641,731	1,194,541
Revenues less expenditures					0.00%	(57,876)	1,970

INTERIM STATEMENTS by Fund

232-Community Development Block Grant 2019

For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Purchased or Contracted Services	$1,650	$8,090	$28,590	$20,500	28.30%	$7,900	$17,410
Capital Outlay:							
Property (Land and Buildings)	66,107	98,442	1,162,349	1,063,907	8.47%		100,223
Total Capital Outlay	66,107	98,442	1,162,349	1,063,907	8.47%		100,223
TOTAL OPERATING EXPENSE	**67,757**	**106,532**	**1,190,939**	**1,084,407**	**8.95%**	**7,900**	**117,633**
OPERATING INCOME (LOSS)	**(67,757)**	**(106,532)**	**(1,190,939)**	**1,084,407**	**8.95%**	**(7,900)**	**(117,633)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
State government grants							
Direct (CDBG Grant Proceeds)	206,183	235,518	733,522	(498,004)	32.11%		16,478
Total state government grants	206,183	235,518	733,522	(498,004)	32.11%		16,478
Total Intergovernmental revenue	206,183	235,518	733,522	(498,004)	32.11%		16,478
Total Intergovernmental - net	206,183	235,518	733,522	(498,004)	32.11%		16,478
TOTAL NON-OPERATING INCOME (EXPENSE)	**206,183**	**235,518**	**733,522**	**(498,004)**	**32.11%**		**16,478**
INCOME (LOSS) BEFORE TRANSFERS	**138,426**	**128,986**	**(457,417)**	**586,403**	**(28.20%)**	**(7,900)**	**(101,155)**
TRANSFERS							
Transfers - in	1,650	8,090	457,417	(449,327)	1.77%	5,000	101,155
TOTAL TRANSFERS - NET	**1,650**	**8,090**	**457,417**	**(449,327)**	**1.77%**	**5,000**	**101,155**
CHANGE IN NET POSITION	**$140,076**	**$137,076**		**$137,076**	**0.00%**	**($2,900)**	
CONTROL TOTALS							
Total Revenues	$207,833	$243,608	$1,190,939	($947,331)	20.46%	$5,000	$117,633
Total Expenditures	67,757	106,532	1,190,939	1,084,407	8.95%	7,900	117,633
Revenues less expenditures	140,076	137,076		(137,076)	0.00%	(2,900)	

INTERIM STATEMENTS by Fund

233-Community Development Block Grant 2021

For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Purchased or Contracted Services	$2,250	$2,250	$46,000	$43,750	4.89%		
Capital Outlay:							
Property (Land and Buildings)			1,142,638	1,142,638			
Total Capital Outlay			1,142,638	1,142,638			
TOTAL OPERATING EXPENSE	**2,250**	**2,250**	**1,188,638**	**1,186,388**	**0.19%**		
OPERATING INCOME (LOSS)	**(2,250)**	**(2,250)**	**(1,188,638)**	**1,186,388**	**0.19%**		
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
State government grants							
Direct (CDBG Grant Proceeds)			750,000	(750,000)			
Total state government grants			750,000	(750,000)			
Total Intergovernmental revenue			750,000	(750,000)			
Total Intergovernmental - net			750,000	(750,000)			
TOTAL NON-OPERATING INCOME (EXPENSE)			**750,000**	**(750,000)**			
INCOME (LOSS) BEFORE TRANSFERS	**(2,250)**	**(2,250)**	**(438,638)**	**436,388**	**0.51%**		
TRANSFERS							
Transfers - in	2,250	2,250	438,638	(436,388)	0.51%		
TOTAL TRANSFERS - NET	**2,250**	**2,250**	**438,638**	**(436,388)**	**0.51%**		
CONTROL TOTALS							
Total Revenues	$2,250	$2,250	$1,188,638	($1,186,388)	0.19%		
Total Expenditures	2,250	2,250	1,188,638	1,186,388	0.19%		

INTERIM STATEMENTS by Fund

251-Multiple Grant Fund

For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Interest Income							
Bank Account Interest	$1	$8		$8		$8	$16
Total Interest/Investment Income	1	8		8		8	16
TOTAL NON-OPERATING INCOME (EXPENSE)	**1**	**8**		**8**		**8**	**16**
INCOME (LOSS) BEFORE TRANSFERS	**1**	**8**		**8**		**8**	**16**
CHANGE IN NET POSITION	**$1**	**$8**		**$8**	**0.00%**	**$8**	**$16**
CONTROL TOTALS							
Total Revenues	$1	$8		$8	0.00%	$8	$16
Revenues less expenditures	1	8		(8)	0.00%	8	16

INTERIM STATEMENTS by Fund

254-FEMA Grants Fund

For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages						$10,518	$10,518
Total Personal Services and Employee Benefits						10,518	10,518
Purchased or Contracted Services						9,291	9,291
Supplies	1,311	3,065		(3,065)		83,179	94,479
Capital Outlay:							
Machinery and Equipment							45,030
Total Capital Outlay							45,030
TOTAL OPERATING EXPENSE	**1,311**	**3,065**		**(3,065)**		**102,988**	**159,318**
OPERATING INCOME (LOSS)	**(1,311)**	**(3,065)**		**(3,065)**		**(102,988)**	**(159,318)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Interest Expense						(78,758)	(171,221)
Total principal and interest expense						(78,758)	(171,221)
TOTAL NON-OPERATING INCOME (EXPENSE)						**(78,758)**	**(171,221)**
INCOME (LOSS) BEFORE TRANSFERS	**(1,311)**	**(3,065)**		**(3,065)**		**(181,746)**	**(330,539)**
CHANGE IN NET POSITION	**($1,311)**	**($3,065)**		**($3,065)**	**0.00%**	**($181,746)**	**($330,539)**
CONTROL TOTALS							
Total Expenditures	1,311	3,065		(3,065)	0.00%	181,746	330,540
Revenues less expenditures	(1,311)	(3,065)		3,065	0.00%	(181,746)	(330,540)
Difference					0.00%		$1

INTERIM STATEMENTS by Fund

255-Neighborhood Stabilization Program-3

For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets							$5,000
Total gain (loss) on sale of capital assets							5,000
TOTAL NON-OPERATING INCOME (EXPENSE)							**5,000**
INCOME (LOSS) BEFORE TRANSFERS							**5,000**
CHANGE IN NET POSITION					**0.00%**		**$5,000**
CONTROL TOTALS							
Total Revenues					0.00%		$5,000
Revenues less expenditures					0.00%		5,000

INTERIM STATEMENTS by Fund
256-Federal Relief Grant
For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Federal government grants							
Operating-categorical							
Indirect						$1,194,208	$1,194,208
Total operating-categorical						1,194,208	1,194,208
Total federal government grants						1,194,208	1,194,208
Total Intergovernmental revenue						1,194,208	1,194,208
Total Intergovernmental - net						1,194,208	1,194,208
TOTAL NON-OPERATING INCOME (EXPENSE)						**1,194,208**	**1,194,208**
INCOME (LOSS) BEFORE TRANSFERS						**1,194,208**	**1,194,208**
CHANGE IN NET POSITION					**0.00%**	**$1,194,208**	**$1,194,208**
CONTROL TOTALS							
Total Revenues					0.00%	$1,194,208	$1,194,208
Revenues less expenditures					0.00%	1,194,208	1,194,208

INTERIM STATEMENTS by Fund

270-Tax Incentive Program (TIP)

For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
TAXES							
Real property - current year						$963	$963
Total Taxes					0.00%	963	963
Total Taxes and Franchise taxes					0.00%	963	963
TOTAL TAXES						**963**	**963**
TOTAL OPERATING REVENUE						**963**	**963**
OPERATING INCOME (LOSS)						**963**	**963**
Intergovernmental							
INCOME (LOSS) BEFORE TRANSFERS						**963**	**963**
CHANGE IN NET POSITION					**0.00%**	**$963**	**$963**
CONTROL TOTALS							
Total Revenues					0.00%	$963	$963
Revenues less expenditures					0.00%	963	963

INTERIM STATEMENTS by Fund

271-Tax Allocation District (TAD #1)

For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
TAXES							
Real property - current year	$87,708	$97,538	$100,000	($2,462)	97.54%	$76,203	$104,019
Total Taxes	87,708	97,538	100,000	2,462	97.54%	76,203	104,019
Total Taxes and Franchise taxes	87,708	97,538	100,000	2,462	97.54%	76,203	104,019
TOTAL TAXES	**87,708**	**97,538**	**100,000**	**(2,462)**	**97.54%**	**76,203**	**104,019**
TOTAL OPERATING REVENUE	**87,708**	**97,538**	**100,000**	**(2,462)**	**97.54%**	**76,203**	**104,019**
OPERATING INCOME (LOSS)	**87,708**	**97,538**	**100,000**	**(2,462)**	**97.54%**	**76,203**	**104,019**
Intergovernmental							
INCOME (LOSS) BEFORE TRANSFERS	**87,708**	**97,538**	**100,000**	**(2,462)**	**97.54%**	**76,203**	**104,019**
TRANSFERS							
Transfers - out			(50,000)	50,000			
TOTAL TRANSFERS - NET			**(50,000)**	**50,000**			
CHANGE IN NET POSITION	**$87,708**	**$97,538**	**$50,000**	**$47,538**	**195.08%**	**$76,203**	**$104,019**
CONTROL TOTALS							
Total Revenues	$87,708	$97,538	$100,000	($2,462)	97.54%	$76,203	$104,019
Total Expenditures			50,000	50,000	0.00%		
Revenues less expenditures	87,708	97,538	50,000	(47,538)	195.08%	76,203	104,019

INTERIM STATEMENTS by Fund

272-Tax Allocation District (TAD #2)

For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
TAXES							
Real property - current year	$372,676	$413,082	$366,000	$47,082	112.86%	$297,796	$375,029
Total Taxes	372,676	413,082	366,000	(47,082)	112.86%	297,796	375,029
Total Taxes and Franchise taxes	372,676	413,082	366,000	(47,082)	112.86%	297,796	375,029
TOTAL TAXES	**372,676**	**413,082**	**366,000**	**47,082**	**112.86%**	**297,796**	**375,029**
TOTAL OPERATING REVENUE	**372,676**	**413,082**	**366,000**	**47,082**	**112.86%**	**297,796**	**375,029**
OPERATING INCOME (LOSS)	**372,676**	**413,082**	**366,000**	**47,082**	**112.86%**	**297,796**	**375,029**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Principal			(19,570)	19,570		(18,811)	(19,563)
Interest Expense			(30,700)	30,700		(31,444)	(30,692)
Total principal and interest expense			(50,270)	50,270		(50,255)	(50,255)
TOTAL NON-OPERATING INCOME (EXPENSE)			**(50,270)**	**50,270**		**(50,255)**	**(50,255)**
INCOME (LOSS) BEFORE TRANSFERS	**372,676**	**413,082**	**315,730**	**97,352**	**130.83%**	**247,541**	**324,774**
CHANGE IN NET POSITION	**$372,676**	**$413,082**	**$315,730**	**$97,352**	**130.83%**	**$247,541**	**$324,774**
CONTROL TOTALS							
Total Revenues	$372,676	$413,082	$366,000	$47,082	112.86%	$297,796	$375,029
Total Expenditures			50,270	50,270	0.00%	50,255	50,255
Revenues less expenditures	372,676	413,082	315,730	(97,352)	130.83%	247,541	324,774

INTERIM STATEMENTS by Fund
275-Hotel / Motel Tax Fund
For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
TAXES							
Hotel/Motel	$10,644	$63,760	$120,000	($56,240)	53.13%	$38,203	$78,115
Total selective sales and use taxes	10,644	63,760	120,000	(56,240)	53.13%	38,203	78,115
TOTAL TAXES	**10,644**	**63,760**	**120,000**	**(56,240)**	**53.13%**	**38,203**	**78,115**
TOTAL OPERATING REVENUE	**10,644**	**63,760**	**120,000**	**(56,240)**	**53.13%**	**38,203**	**78,115**
OPERATING INCOME (LOSS)	**10,644**	**63,760**	**120,000**	**(56,240)**	**53.13%**	**38,203**	**78,115**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Intergovernmental - Exp	(4,657)	(27,895)	(52,500)	24,605	53.13%	(16,714)	(34,175)
Total Intergovernmental - net	(4,657)	(27,895)	(52,500)	24,605	53.13%	(16,714)	(34,175)
TOTAL NON-OPERATING INCOME (EXPENSE)	**(4,657)**	**(27,895)**	**(52,500)**	**24,605**	**53.13%**	**(16,714)**	**(34,175)**
INCOME (LOSS) BEFORE TRANSFERS	**5,987**	**35,865**	**67,500**	**(31,635)**	**53.13%**	**21,489**	**43,940**
TRANSFERS							
Transfers - out	(5,987)	(35,865)	(67,500)	31,635	53.13%	(21,489)	(43,940)
TOTAL TRANSFERS - NET	**(5,987)**	**(35,865)**	**(67,500)**	**31,635**	**53.13%**	**(21,489)**	**(43,940)**
CONTROL TOTALS							
Total Revenues	$10,644	$63,760	$120,000	($56,240)	53.13%	$38,203	$78,115
Total Expenditures	10,644	63,760	120,000	56,240	53.13%	38,203	78,115

INTERIM STATEMENTS by Fund
282-Court Technology Fund
For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022 Actual MTD	FISCAL YEAR 2022 Actual FYTD	FISCAL YEAR 2022 Amended Budget	Variance with Amended Budget $ Over / (Under)	Variance with Amended Budget %	PRIOR FYTD 12/31/2020 Actual	PRIOR FYTD 6/30/2021 Actual
FINES AND FORFEITURES							
Court							
Fine Surcharge - Technology - Court	$1,745	$11,310	$25,000	($13,690)	45.24%	$12,050	$27,497
Total court revenues and fines	1,745	11,310	25,000	(13,690)	45.24%	12,050	27,497
TOTAL FINES AND FORFEITURES	**1,745**	**11,310**	**25,000**	**(13,690)**	**45.24%**	**12,050**	**27,497**
TOTAL OPERATING REVENUE	**1,745**	**11,310**	**25,000**	**(13,690)**	**45.24%**	**12,050**	**27,497**
OPERATING EXPENSE							
Purchased or Contracted Services		14,630	20,850	6,220	70.17%	12,240	12,240
Supplies						1,575	1,575
TOTAL OPERATING EXPENSE		**14,630**	**20,850**	**6,220**	**70.17%**	**13,815**	**13,815**
OPERATING INCOME (LOSS)	**1,745**	**(3,320)**	**4,150**	**(7,470)**	**(80.00%)**	**(1,765)**	**13,682**
Intergovernmental							
INCOME (LOSS) BEFORE TRANSFERS	**1,745**	**(3,320)**	**4,150**	**(7,470)**	**(80.00%)**	**(1,765)**	**13,682**
CHANGE IN NET POSITION	**$1,745**	**($3,320)**	**$4,150**	**($7,470)**	**(80.00%)**	**($1,765)**	**$13,682**
CONTROL TOTALS							
Total Revenues	$1,745	$11,310	$25,000	($13,690)	45.24%	$12,050	$27,497
Total Expenditures		14,630	20,850	6,220	70.17%	13,815	13,815
Revenues less expenditures	1,745	(3,320)	4,150	7,470	(80.00%)	(1,765)	13,682

INTERIM STATEMENTS by Fund
283-Police Donations Fund
For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Purchased or Contracted Services		($150)		$150			
Supplies		2,084		(2,084)			
TOTAL OPERATING EXPENSE		**1,934**		**(1,934)**			
OPERATING INCOME (LOSS)		**(1,934)**		**(1,934)**			
Intergovernmental							
INCOME (LOSS) BEFORE TRANSFERS		**(1,934)**		**(1,934)**			
CHANGE IN NET POSITION		**($1,934)**		**($1,934)**	**0.00%**		
CONTROL TOTALS							
Total Expenditures		1,934		(1,934)	0.00%		
Revenues less expenditures		(1,934)		1,934	0.00%		

INTERIM STATEMENTS by Fund
320-SPLOST Fund 2009
For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022 Actual MTD	FISCAL YEAR 2022 Actual FYTD	FISCAL YEAR 2022 Amended Budget	Variance with Amended Budget $ Over / (Under)	Variance with Amended Budget %	PRIOR FYTD 12/31/2020 Actual	PRIOR FYTD 6/30/2021 Actual
OPERATING EXPENSE							
Capital Outlay:							
Property (Land and Buildings)	$333,383	$334,511		($334,511)		$1,303,838	$3,307,864
Total Capital Outlay	333,383	334,511		(334,511)		1,303,838	3,307,864
TOTAL OPERATING EXPENSE	**333,383**	**334,511**		**(334,511)**		**1,303,838**	**3,307,864**
OPERATING INCOME (LOSS)	**(333,383)**	**(334,511)**		**(334,511)**		**(1,303,838)**	**(3,307,864)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
State government grants							
Operating-categorical							
Direct							
GA DOT Grant						888,565	2,489,040
Total direct						888,565	2,489,040
Total operating-categorical						888,565	2,489,040
Total state government grants						888,565	2,489,040
Total Intergovernmental revenue						888,565	2,489,040
Total Intergovernmental - net						888,565	2,489,040
TOTAL NON-OPERATING INCOME (EXPENSE)						**888,565**	**2,489,040**
INCOME (LOSS) BEFORE TRANSFERS	**(333,383)**	**(334,511)**		**(334,511)**		**(415,273)**	**(818,824)**
CHANGE IN NET POSITION	**($333,383)**	**($334,511)**		**($334,511)**	**0.00%**	**($415,273)**	**($818,824)**
CONTROL TOTALS							
Total Revenues					0.00%	$888,565	$2,489,040
Total Expenditures	333,383	334,511		(334,511)	0.00%	1,303,838	3,307,864
Revenues less expenditures	(333,383)	(334,511)		334,511	0.00%	(415,273)	(818,824)

INTERIM STATEMENTS by Fund
321-SPLOST Fund 2016
For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Purchased or Contracted Services	$771,558	$1,146,572	$1,223,354	$76,782	93.72%	$384,265	$409,533
Capital Outlay:							
Property (Land and Buildings)	5,076	62,799	3,432,489	3,369,690	1.83%	22,422	171,087
Total Capital Outlay	5,076	62,799	3,432,489	3,369,690	1.83%	22,422	171,087
TOTAL OPERATING EXPENSE	**776,634**	**1,209,371**	**4,655,843**	**3,446,472**	**25.98%**	**406,687**	**580,620**
OPERATING INCOME (LOSS)	**(776,634)**	**(1,209,371)**	**(4,655,843)**	**3,446,472**	**25.98%**	**(406,687)**	**(580,620)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
State government grants							
Operating-categorical							
Direct							
GA DOT Grant							96,273
Total direct							96,273
Total operating-categorical							96,273
Direct							
LCI Grant ARC						800	800
Total direct					0.00%	800	800
Total state government grants						800	97,073
Special purpose local option sales and use taxes		2,346,015	3,800,000	(1,453,985)	61.74%	2,790,239	5,581,904
Total Intergovernmental revenue		2,346,015	3,800,000	(1,453,985)	61.74%	2,791,039	5,678,977
Intergovernmental - Exp						(66)	(66)
Total Intergovernmental - net		2,346,015	3,800,000	(1,453,985)	61.74%	2,790,973	5,678,911
Principal			(1,890,000)	1,890,000			(1,750,000)
Interest Expense			(75,600)	75,600			(184,549)
Total principal and interest expense			(1,965,600)	1,965,600			(1,934,549)
Gain (loss) on sale of capital assets							
Premium on Bond Issuance	4,313	25,879		25,879		50,799	
Total gain (loss) on sale of capital assets	4,313	25,879		25,879		50,799	
TOTAL NON-OPERATING INCOME (EXPENSE)	**4,313**	**2,371,894**	**1,834,400**	**537,494**	**129.30%**	**2,841,772**	**3,744,362**
INCOME (LOSS) BEFORE TRANSFERS	**(772,321)**	**1,162,523**	**(2,821,443)**	**3,983,966**	**(41.20%)**	**2,435,085**	**3,163,742**
TRANSFERS							
Transfers - in		557,477	250,000	307,477	222.99%		
TOTAL TRANSFERS - NET		**557,477**	**250,000**	**307,477**	**222.99%**		
CHANGE IN NET POSITION	**($772,321)**	**$1,720,000**	**($2,571,443)**	**$4,291,443**	**(66.89%)**	**$2,435,085**	**$3,163,742**
CONTROL TOTALS							
Total Revenues	$4,313	$2,929,370	$4,050,000	($1,120,630)	72.33%	$2,841,838	$5,678,977
Total Expenditures	776,634	1,209,371	6,621,443	5,412,072	18.26%	406,752	2,515,234
Revenues less expenditures	(772,321)	1,719,999	(2,571,443)	(4,291,442)	(66.89%)	2,435,086	3,163,743
Difference		$1		($1)	0.00%	($1)	($1)

INTERIM STATEMENTS by Fund
Agency / Permanent / Trust Funds
For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHARGES FOR SERVICES							
Other charges for services							
Cemetery Opening/Closing Fee		$250		$250		$150	$850
Site Sales	18,669	40,401		40,401		24,512	71,608
Niche Engraving							80
Total other charges for services	18,669	40,651		40,651		24,662	72,538
TOTAL CHARGES FOR SERVICES	**18,669**	**40,651**		**40,651**		**24,662**	**72,538**
RENTS AND ROYALTIES							
Third-party Sales	135	270		270		900	1,485
TOTAL RENTS AND ROYALTIES	**135**	**270**		**270**		**900**	**1,485**
TOTAL OPERATING REVENUE	**18,804**	**40,921**		**40,921**		**25,562**	**74,023**
OPERATING EXPENSE							
Purchased or Contracted Services		651		(651)		193	929
Supplies							12,074
TOTAL OPERATING EXPENSE		**651**		**(651)**		**193**	**13,003**
OPERATING INCOME (LOSS)	**18,804**	**40,270**		**40,270**		**25,369**	**61,020**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Interest Income							
Bank Account Interest	550	7,393		7,393		7,551	15,140
Bank Account Interest	2,554	20,076		20,076		19,704	41,322
Dividends	4,916	36,079		36,079		31,921	67,094
Unrealized Gain/Loss on Investments	148,388	109,470		109,470		437,161	584,983
Total Interest/Investment Income	156,408	173,018		173,018		496,337	708,539
Contributions and donations							
Contributed Capital	17,319	36,201		36,201		21,762	65,483
Total contributions and donations	17,319	36,201		36,201		21,762	65,483
TOTAL NON-OPERATING INCOME (EXPENSE)	**173,727**	**209,219**		**209,219**		**518,099**	**774,022**
INCOME (LOSS) BEFORE TRANSFERS	**192,531**	**249,489**		**249,489**		**543,468**	**835,042**
TRANSFERS							
Transfers - out	(20,000)	(120,000)		(120,000)		(120,000)	(240,000)
TOTAL TRANSFERS - NET	**(20,000)**	**(120,000)**		**(120,000)**		**(120,000)**	**(240,000)**
CHANGE IN NET POSITION	**$172,531**	**$129,489**		**$129,489**	**0.00%**	**$423,468**	**$595,042**
CONTROL TOTALS							
Total Revenues	$192,530	$250,140		$250,140	0.00%	$543,659	$848,044
Total Expenditures	20,000	120,651		(120,651)	0.00%	120,193	253,003
Revenues less expenditures	172,530	129,489		(129,489)	0.00%	423,466	595,041
Difference	$1				0.00%	$2	$1

INTERIM STATEMENTS by Fund
771-OPEB Fund
For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Intergovernmental							
TRANSFERS							
Transfers - out	($20,000)	($120,000)		($120,000)		($120,000)	($240,000)
TOTAL TRANSFERS - NET	**(20,000)**	**(120,000)**		**(120,000)**		**(120,000)**	**(240,000)**
CHANGE IN NET POSITION	**($20,000)**	**($120,000)**		**($120,000)**	**0.00%**	**($120,000)**	**($240,000)**
CONTROL TOTALS							
Total Expenditures	20,000	120,000		(120,000)	0.00%	120,000	240,000
Revenues less expenditures	(20,000)	(120,000)		120,000	0.00%	(120,000)	(240,000)

INTERIM STATEMENTS by Fund
791-Cemetery Trust Fund
For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHARGES FOR SERVICES							
Other charges for services							
Cemetery Opening/Closing Fee		$250		$250		$150	$850
Site Sales	18,669	40,401		40,401		24,512	71,608
Niche Engraving							80
Total other charges for services	18,669	40,651		40,651		24,662	72,538
TOTAL CHARGES FOR SERVICES	**18,669**	**40,651**		**40,651**		**24,662**	**72,538**
RENTS AND ROYALTIES							
Third-party Sales	135	270		270		900	1,485
TOTAL RENTS AND ROYALTIES	**135**	**270**		**270**		**900**	**1,485**
TOTAL OPERATING REVENUE	**18,804**	**40,921**		**40,921**		**25,562**	**74,023**
OPERATING EXPENSE							
Purchased or Contracted Services		442		(442)		133	652
Supplies							12,074
TOTAL OPERATING EXPENSE		**442**		**(442)**		**133**	**12,726**
OPERATING INCOME (LOSS)	**18,804**	**40,479**		**40,479**		**25,429**	**61,297**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Interest Income							
Dividends	4,916	36,079		36,079		31,921	67,094
Unrealized Gain/Loss on Investments	154,040	133,400		133,400		444,530	607,801
Total Interest/Investment Income	158,956	169,479		169,479		476,451	674,895
Contributions and donations							
Contributed Capital	17,319	36,201		36,201		21,762	65,483
Total contributions and donations	17,319	36,201		36,201		21,762	65,483
TOTAL NON-OPERATING INCOME (EXPENSE)	**176,275**	**205,680**		**205,680**		**498,213**	**740,378**
INCOME (LOSS) BEFORE TRANSFERS	**195,079**	**246,159**		**246,159**		**523,642**	**801,675**
CHANGE IN NET POSITION	**$195,079**	**$246,159**		**$246,159**	**0.00%**	**$523,642**	**$801,675**
CONTROL TOTALS							
Total Revenues	$195,079	$246,601		$246,601	0.00%	$523,774	$814,401
Total Expenditures		442		(442)	0.00%	133	12,726
Revenues less expenditures	195,079	246,159		(246,159)	0.00%	523,641	801,675
Difference					0.00%	$1	

INTERIM STATEMENTS by Fund

792-Mausoleum Trust Fund

For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Purchased or Contracted Services		$51		($51)		$20	$90
TOTAL OPERATING EXPENSE		**51**		**(51)**		**20**	**90**
OPERATING INCOME (LOSS)		**(51)**		**(51)**		**(20)**	**(90)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Interest Income							
Bank Account Interest	550	7,393		7,393		7,551	15,140
Unrealized Gain/Loss on Investments	(1,569)	(7,948)		(7,948)		(3,115)	(6,673)
Total Interest/Investment Income	(1,019)	(555)		(555)		4,436	8,467
TOTAL NON-OPERATING INCOME (EXPENSE)	**(1,019)**	**(555)**		**(555)**		**4,436**	**8,467**
INCOME (LOSS) BEFORE TRANSFERS	**(1,019)**	**(606)**		**(606)**		**4,416**	**8,377**
CHANGE IN NET POSITION	**($1,019)**	**($606)**		**($606)**	**0.00%**	**$4,416**	**$8,377**
CONTROL TOTALS							
Total Revenues	($1,019)	($555)		($555)	0.00%	$4,435	$8,467
Total Expenditures		51		(51)	0.00%	20	90
Revenues less expenditures	(1,019)	(606)		606	0.00%	4,415	8,377
Difference					0.00%	$1	

INTERIM STATEMENTS by Fund

793-Light Water Sewer (LWS) Emergency Trust Fund

For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Purchased or Contracted Services		$158		($158)		$41	$188
TOTAL OPERATING EXPENSE		**158**		**(158)**		**41**	**188**
OPERATING INCOME (LOSS)		**(158)**		**(158)**		**(41)**	**(188)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Interest Income							
Bank Account Interest	2,554	20,076		20,076		19,704	41,322
Unrealized Gain/Loss on Investments	(4,083)	(15,981)		(15,981)		(4,254)	(16,146)
Total Interest/Investment Income	(1,529)	4,095		4,095		15,450	25,176
TOTAL NON-OPERATING INCOME (EXPENSE)	**(1,529)**	**4,095**		**4,095**		**15,450**	**25,176**
INCOME (LOSS) BEFORE TRANSFERS	**(1,529)**	**3,937**		**3,937**		**15,409**	**24,988**
CHANGE IN NET POSITION	**($1,529)**	**$3,937**		**$3,937**	**0.00%**	**$15,409**	**$24,988**
CONTROL TOTALS							
Total Revenues	($1,530)	$4,095		$4,095	0.00%	$15,450	$25,176
Total Expenditures		158		(158)	0.00%	41	188
Revenues less expenditures	(1,530)	3,937		(3,937)	0.00%	15,409	24,988
Difference	$1				0.00%		

	FISCAL YEAR 2022			Variance with		PRIOR FYTD	
	Actual		Amended	Amended Budget		12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING REVENUE							
CHARGES FOR SERVICES							
General government:							
Motor pool charges	$83,123	$564,876	$956,100	($391,224)	59.08%	$441,540	$979,141
Total general government	83,123	564,876	956,100	391,224	59.08%	441,540	979,141
Streets and public improvements		596		596		386	773
Utilities / enterprise charges and fees							
Fees - Collection - Residential	217,576	1,297,458	2,580,000	(1,282,542)	50.29%	1,055,621	2,461,851
Fees - Collection - Commercial	85,750	513,472	1,000,000	(486,528)	51.35%	432,506	982,934
Fees - Transfer Station	138,509	716,369	1,500,000	(783,631)	47.76%	597,478	1,395,853
Fees - Special Handling	1,075	6,900	20,000	(13,100)	34.50%	8,373	15,243
Fees - Rolloff Containers	43,074	230,726	510,000	(279,274)	45.24%	245,358	478,527
Fees - Yard Waste Disposal	66,091	395,457	834,000	(438,543)	47.42%	322,722	762,547
Fees - Yard Waste Special Handling		(28)		(28)		53	(22)
Sale of Recycled Materials	8,701	16,760	10,000	6,760	167.60%	12,640	36,122
Permit Fees - Commercial Hauler	100	400	1,500	(1,100)	26.67%	400	1,800
Fees - Landfill Use	181,173	1,090,064	1,705,000	(614,936)	63.93%	772,595	1,740,812
Water Institutional	30,939	197,623	325,000	(127,377)	60.81%	143,528	270,830
Fees - Water Industrial	45,950	355,454	740,700	(385,246)	47.99%	345,408	719,962
Fees - Water Residential	334,989	2,073,691	4,175,250	(2,101,559)	49.67%	1,708,268	3,885,203
Fees - Water Commercial	94,501	539,267	1,204,200	(664,933)	44.78%	493,748	1,124,884
Pass-Thru Water Spalding County	(369,692)	(2,006,731)	(4,750,100)	2,743,369	42.25%	(2,370,753)	(4,651,807)
Fees - Fire Hydrant Water	13,339	34,118	42,500	(8,382)	80.28%	21,278	53,545
Fees - Water Lock Cut	125	665	1,500	(835)	44.33%	725	1,620
Bulk Water - Spalding County	751,129	4,782,126	10,086,400	(5,304,274)	47.41%	4,014,854	9,132,198
Bulk Water - Williamson	6,560	42,240	93,200	(50,960)	45.32%	34,533	78,616
Bulk Water - Zebulon	31,423	196,599	380,350	(183,751)	51.69%	141,948	333,883
Bulk Water - Butts County	1,930	13,578	23,900	(10,322)	56.81%	9,311	22,342
Bulk Water - Coweta County	268,200	1,653,900	3,551,100	(1,897,200)	46.57%	1,347,089	3,185,464
Bulk Water - Springs Water	5	164	1,600	(1,436)	10.25%	90	985
Bulk Water - City of Concord	8	28	50	(22)	56.00%	10	2,118
Fees - Water Tap							(185)
Fees - Water Irrigation	17,230	218,262	250,000	(31,738)	87.30%	105,667	222,992
Fees - Meter Install	2,310	8,850	90,850	(82,000)	9.74%	42,215	67,025
Sewer Flat - Industrial	43,707	312,688	623,700	(311,012)	50.13%	295,034	628,022
Sewer Flat - Residential	451,470	2,776,072	5,589,650	(2,813,578)	49.66%	2,288,999	5,247,101
Sewer Flat - Commercial	215,271	1,333,890	2,350,000	(1,016,110)	56.76%	1,122,278	2,346,644
Sewer Tap Fee		21,385	12,100	9,285	176.74%	4,970	21,770
Stormwater - Residential Upper Tier	31,461	186,904	375,270	(188,366)	49.81%	156,772	358,644
Stormwater - Residential Lower Tier	16,363	97,475	187,360	(89,885)	52.03%	78,504	185,252
Stormwater - Commercial Fees	169,711	1,015,264	2,025,900	(1,010,636)	50.11%	881,340	1,960,615
Sewer - Sun City	100,785	595,928		595,928		450,274	1,115,879
Sewer - Highland Mills	4,344	30,184		30,184		18,338	40,165
Fees - Electric Residential Service	1,140,016	8,878,782	16,700,000	(7,821,218)	53.17%	7,571,166	16,155,428
Fees - Electric Commercial Service	1,294,348	8,920,944	17,876,000	(8,955,056)	49.90%	7,833,674	16,721,884
Fees - Electric Industrial Service	534,035	3,378,035	6,475,000	(3,096,965)	52.17%	3,116,562	6,326,045
Fees - Electric Fuel Adjustment	555,526	4,024,271	7,923,100	(3,898,829)	50.79%	3,476,540	7,375,390
Fees - Electric Temporary Service	200	2,950	7,000	(4,050)	42.14%	2,400	6,450
Fees - Pole Rental Current Year	11,133	13,340	240,000	(226,660)	5.56%	16,314	197,293
ECCR Adjustment	156,501	1,131,036	2,200,000	(1,068,964)	51.41%	976,291	2,107,911
Total utilities / enterprise charges and fees	6,695,866	45,096,560	86,962,080	(41,865,520)	51.86%	37,775,121	83,119,835

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Other / enterprise charges and fees							
Green Fees	5,800	78,977	125,000	(46,023)	63.18%	84,108	177,303
Handicap Fees			600	(600)		476	2,891
Golf Cart Rentals	5,250	78,697	140,000	(61,303)	56.21%	87,044	179,475
Merchandise Sales	735	17,248	29,000	(11,752)	59.48%	13,808	31,290
Driving Range Fees	440	7,656	12,500	(4,844)	61.25%	8,480	18,773
Senior Fees			6,500	(6,500)			
Special Fees			1,800	(1,800)			
Membership Fees	700	5,200	11,000	(5,800)	47.27%	5,697	22,932
Food & Beverage	998	13,348	18,000	(4,652)	74.16%	11,275	27,345
Beer Sales	258	5,686	12,000	(6,314)	47.38%	4,548	10,798
Pull Cart Rentals	196	3,645	150	3,495	2,430.00%		4,725
Tournament Fees		8,167	5,000	3,167	163.34%	6,061	11,356
Fiber Fees	41,277	245,883	438,800	(192,917)	56.04%	205,464	469,742
Telecom - Internal Customer Fees	24,095	139,693	456,700	(317,007)	30.59%		19,898
Total other / enterprise charges and fees	79,749	604,200	1,257,050	(652,850)	48.06%	426,961	976,528
Other fees							
General Fund-Customer Service -Charges for Serv- - Commercial Hauler Inspection Fee	59,244	353,339	700,000	(346,661)	50.48%	298,302 600	698,064 600
Landfill Capital Surcharge Fee	6,911	39,729	66,000	(26,271)	60.20%	27,879	63,243
Landfill Closure Surcharge Fee	6,911	39,729	66,000	(26,271)	60.20%	24,916	60,277
Container Fees	3,550	15,500	34,000	(18,500)	45.59%	17,000	34,150
Pole Installation	1,130	10,220	7,500	2,720	136.27%	4,200	12,460
After Hours Service Fee	3,611	9,293	11,000	(1,707)	84.48%	5,475	13,128
Connection Fees	18,830	105,640	220,000	(114,360)	48.02%	109,440	207,725
Surge Protection Fees	406	2,404	5,000	(2,596)	48.08%	2,098	4,830
Reconnect Fees	18,070	102,630	200,000	(97,370)	51.32%	112,395	206,710
Underground Trenching	24,916	73,684	65,000	8,684	113.36%	32,524	102,434
UGA Contracted Services							175
Power Resoration Aid	82,497	98,329	75,000	23,329	131.11%	69,105	97,377
Total other fees	226,076	850,497	1,449,500	(599,003)	58.68%	703,934	1,501,173
Culture and recreation							
Still Branch WTP Gate Receipts	166	4,017	9,700	(5,683)	41.41%	4,866	9,876
Total culture and recreation	166	4,017	9,700	(5,683)	41.41%	4,866	9,876
Other charges for services							
Returned Check Fees	1,860	8,490	12,500	(4,010)	67.92%	6,480	12,360
Delinquent Penalties	120,367	779,769	1,549,990	(770,221)	50.31%	813,903	1,463,572
Total other charges for services	122,227	788,259	1,562,490	(774,231)	50.45%	820,383	1,475,932
TOTAL CHARGES FOR SERVICES	**7,207,207**	**47,909,005**	**92,196,920**	**(44,287,915)**	**51.96%**	**40,173,191**	**88,063,258**
RENTS AND ROYALTIES							
Water Tower	11,559	34,676	65,780	(31,104)	52.72%	33,942	74,397
Sale of Excess Capacity	29,625	143,461	145,000	(1,539)	98.94%	73,189	140,101
Third-party Sales	75,730	548,501	1,151,160	(602,659)	47.65%	573,211	1,080,714
Equipment Rental Fees	2,447	8,475	13,790	(5,315)	61.46%	8,299	14,236
MEAG Refunding Flexible Operating	29,625	143,462		143,462		33,485	100,397
MEAG Year End Settlement			500,000	(500,000)			948,215
Year End Settlement Ga Public Web			50,000	(50,000)			
Settlements from Insurance Claims	17,038	20,423		20,423		4,457	27,441

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Settlements from Insurance Claims		319,956	323,406	(3,450)	98.93%	285	3,676
Cash Over/Short	(185)	(167)		(167)		(147)	(313)
Misc Revenue	7,546	14,042	50,000	(35,958)	28.08%	11,062	1,184,989
TOTAL RENTS AND ROYALTIES	**173,385**	**1,232,829**	**2,299,136**	**(1,066,307)**	**53.62%**	**737,783**	**3,573,853**
TOTAL OPERATING REVENUE	**7,380,592**	**49,141,834**	**94,496,056**	**(45,354,222)**	**52.00%**	**40,910,974**	**91,637,111**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	748,599	4,744,015	10,076,547	5,332,532	47.08%	4,385,287	8,984,872
Employee Benefits	381,972	2,284,845	5,148,532	2,863,687	44.38%	2,169,050	4,542,623
Allocated Payroll Costs	16,476	98,855	197,709	98,854	50.00%	95,869	195,410
Total Personal Services and Employee Benefits	1,147,047	7,127,715	15,422,788	8,295,073	46.22%	6,650,206	13,722,905
Purchased or Contracted Services	960,039	4,110,857	11,469,462	7,358,605	35.84%	3,802,112	10,102,593
Utilities:							
Water/Sewerage	6,342	34,638	161,010	126,372	21.51%	33,893	76,185
Natural Gas	2,662	10,153	22,760	12,607	44.61%	9,180	23,247
Electricity	155,803	843,241	1,991,580	1,148,339	42.34%	878,982	1,725,008
Propane			45,400	45,400		51	103
Gasoline	63,169	316,431	744,094	427,663	42.53%	199,334	497,034
Stormwater	2,762	16,802	37,030	20,228	45.37%	16,884	33,957
Customer Service Fee	169	1,014	2,230	1,216	45.47%	975	1,950
Total Utilities	230,907	1,222,279	3,004,104	1,781,825	40.69%	1,139,299	2,357,484
Supplies	234,117	1,472,529	4,809,541	3,337,012	30.62%	1,413,511	3,211,475
Electricity for Resale	3,122,157	19,078,072	36,625,650	17,547,578	52.09%	17,507,360	35,084,067
Capital Outlay:							
Property (Land and Buildings)	1,074,622	6,492,222	24,454,227	17,962,005	26.55%	2,255,118	7,573,977
Machinery and Equipment	1,043,682	2,053,300	4,240,068	2,186,768	48.43%	822,007	2,443,682
Capital Outlay - Reclass to Balance Sheet	(2,063,176)	(8,161,380)	(28,694,295)	(20,532,915)	28.44%	(3,077,126)	(10,046,650)
Total Capital Outlay	55,128	384,142		(384,142)		(1)	(28,991)
Depreciation Expense	613,673	3,512,998	7,324,190	3,811,192	47.96%	3,066,017	6,272,495
Bad Debt	(65,797)	(70,623)	509,000	579,623	(13.87%)		17,878
Inter-Departmental Charges	316,515	1,608,193	2,986,659	1,378,466	53.85%	1,240,257	2,670,638
Miscellaneous			40,000	40,000		250,000	250,000
TOTAL OPERATING EXPENSE	**6,613,786**	**38,446,162**	**82,191,394**	**43,745,232**	**46.78%**	**35,068,761**	**73,660,544**
OPERATING INCOME (LOSS)	**766,806**	**10,695,672**	**12,304,662**	**(1,608,990)**	**86.92%**	**5,842,213**	**17,976,567**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
State government grants							
Direct							
GMA Safety Grant							3,607
GEFA Loan Forgiveness Grant							161,897
Total direct					0.00%		165,504
Total state government grants							165,504
Total Intergovernmental revenue							165,504
Intergovernmental - Exp		(31,367)	(150,000)	118,633	20.91%	(55,818)	(158,476)
Total Intergovernmental - net		(31,367)	(150,000)	118,633	20.91%	(55,818)	7,028
Interest Income							
Bank Account Interest	227	1,361		1,361		1,361	2,722
Bank Account Interest	519,317	678,909		678,909		184,787	406,655
Dividends	17,802	127,496		127,496		118,996	237,354

INTERIM STATEMENTS by Fund

Business-Type Activities

For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
P-Card Rebate Program		9,020		9,020		9,022	12,040
Unrealized Gain/Loss on Investments	(620,717)	(1,079,243)		(1,079,243)		72,547	(148,856)
Total Interest/Investment Income	(83,371)	(262,457)		(262,457)		386,713	509,915
Interest Expense	(3,830,439)	(3,972,805)	(2,084,306)	(1,888,499)	190.61%	(3,620,682)	(2,058,439)
Total principal and interest expense	(3,830,439)	(3,972,805)	(2,084,306)	(1,888,499)	190.61%	(3,620,682)	(2,058,439)
Contributions and donations							
Contributions & Donations		250		250			
Contributed Capital						9,762	34,762
Total contributions and donations		250		250		9,762	34,762
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets		66,123		66,123			75,834
GMA Lease Proceeds	978,081	1,281,095		1,281,095			
Total gain (loss) on sale of capital assets	978,081	1,347,218		1,347,218			75,834
TOTAL NON-OPERATING INCOME (EXPENSE)	**(2,935,729)**	**(2,919,161)**	**(2,234,306)**	**(684,855)**	**130.65%**	**(3,280,025)**	**(1,430,900)**
INCOME (LOSS) BEFORE TRANSFERS	**(2,168,923)**	**7,776,511**	**10,070,356**	**(2,293,845)**	**77.22%**	**2,562,188**	**16,545,667**
TRANSFERS							
Transfers - in			1,209,421	(1,209,421)			1,751,342
Transfers - out	(803,900)	(4,810,340)	(11,492,418)	6,682,078	41.86%	(4,834,560)	(10,750,763)
TOTAL TRANSFERS - NET	**(803,900)**	**(4,810,340)**	**(10,282,997)**	**5,472,657**	**46.78%**	**(4,834,560)**	**(8,999,421)**
CHANGE IN NET POSITION	**($2,972,823)**	**$2,966,171**	**($212,641)**	**$3,178,812**	**(1,394.92%)**	**($2,272,372)**	**$7,546,246**
CONTROL TOTALS							
Total Revenues	$8,275,302	$50,226,844	$95,705,477	($45,478,633)	52.48%	$41,307,445	$94,174,465
Total Expenditures	11,248,125	47,260,673	95,918,119	48,657,446	49.27%	43,579,824	86,628,222
Revenues less expenditures	(2,972,823)	2,966,171	(212,642)	(3,178,813)	(1,394.91%)	(2,272,379)	7,546,243
Difference			$1	$1	0.00%	$7	$3

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING REVENUE							
CHARGES FOR SERVICES							
Streets and public improvements		$596		$596		$386	$773
Utilities / enterprise charges and fees							
Fees - Collection - Residential	217,576	1,297,458	2,580,000	(1,282,542)	50.29%	1,055,621	2,461,851
Fees - Collection - Commercial	85,750	513,472	1,000,000	(486,528)	51.35%	432,506	982,934
Fees - Transfer Station	138,509	716,369	1,500,000	(783,631)	47.76%	597,478	1,395,853
Fees - Special Handling	1,075	6,900	20,000	(13,100)	34.50%	8,373	15,243
Fees - Rolloff Containers	43,074	230,726	510,000	(279,274)	45.24%	245,358	478,527
Fees - Yard Waste Disposal	66,091	395,457	834,000	(438,543)	47.42%	322,722	762,547
Fees - Yard Waste Special Handling		(28)		(28)		53	(22)
Sale of Recycled Materials	8,701	15,644	10,000	5,644	156.44%	12,640	34,339
Permit Fees - Commercial Hauler	100	400	1,500	(1,100)	26.67%	400	1,800
Fees - Landfill Use	181,173	1,090,064	1,705,000	(614,936)	63.93%	772,595	1,740,812
Water Institutional	30,939	197,623	325,000	(127,377)	60.81%	143,528	270,830
Fees - Water Industrial	45,950	355,454	740,700	(385,246)	47.99%	345,408	719,962
Fees - Water Residential	334,989	2,073,691	4,175,250	(2,101,559)	49.67%	1,708,268	3,885,203
Fees - Water Commercial	94,501	539,267	1,204,200	(664,933)	44.78%	493,748	1,124,884
Pass-Thru Water Spalding County	(369,692)	(2,006,731)	(4,750,100)	2,743,369	42.25%	(2,370,753)	(4,651,807)
Fees - Fire Hydrant Water	13,339	34,118	42,500	(8,382)	80.28%	21,278	53,545
Fees - Water Lock Cut	125	665	1,500	(835)	44.33%	725	1,620
Bulk Water - Spalding County	751,129	4,782,126	10,086,400	(5,304,274)	47.41%	4,014,854	9,132,198
Bulk Water - Williamson	6,560	42,240	93,200	(50,960)	45.32%	34,533	78,616
Bulk Water - Zebulon	31,423	196,599	380,350	(183,751)	51.69%	141,948	333,883
Bulk Water - Butts County	1,930	13,578	23,900	(10,322)	56.81%	9,311	22,342
Bulk Water - Coweta County	268,200	1,653,900	3,551,100	(1,897,200)	46.57%	1,347,089	3,185,464
Bulk Water - Springs Water	5	164	1,600	(1,436)	10.25%	90	985
Bulk Water - City of Concord	8	28	50	(22)	56.00%	10	2,118
Fees - Water Tap							(185)
Fees - Water Irrigation	17,230	218,262	250,000	(31,738)	87.30%	105,667	222,992
Fees - Meter Install	2,310	8,850	90,850	(82,000)	9.74%	42,215	67,025
Sewer Flat - Industrial	43,707	312,688	623,700	(311,012)	50.13%	295,034	628,022
Sewer Flat - Residential	451,470	2,776,072	5,589,650	(2,813,578)	49.66%	2,288,999	5,247,101
Sewer Flat - Commercial	215,271	1,333,890	2,350,000	(1,016,110)	56.76%	1,122,278	2,346,644
Sewer Tap Fee		21,385	12,100	9,285	176.74%	4,970	21,770
Stormwater - Residential Upper Tier	31,461	186,904	375,270	(188,366)	49.81%	156,772	358,644
Stormwater - Residential Lower Tier	16,363	97,475	187,360	(89,885)	52.03%	78,504	185,252
Stormwater - Commercial Fees	169,711	1,015,264	2,025,900	(1,010,636)	50.11%	881,340	1,960,615
Sewer - Sun City	100,785	595,928		595,928		450,274	1,115,879
Sewer - Highland Mills	4,344	30,184		30,184		18,338	40,165
Fees - Electric Residential Service	1,140,016	8,878,782	16,700,000	(7,821,218)	53.17%	7,571,166	16,155,428
Fees - Electric Commercial Service	1,294,348	8,920,944	17,876,000	(8,955,056)	49.90%	7,833,674	16,721,884
Fees - Electric Industrial Service	534,035	3,378,035	6,475,000	(3,096,965)	52.17%	3,116,562	6,326,045
Fees - Electric Fuel Adjustment	555,526	4,024,271	7,923,100	(3,898,829)	50.79%	3,476,540	7,375,390
Fees - Electric Temporary Service	200	2,950	7,000	(4,050)	42.14%	2,400	6,450
Fees - Pole Rental Current Year	11,133	13,340	240,000	(226,660)	5.56%	16,314	197,293
ECCR Adjustment	156,501	1,131,036	2,200,000	(1,068,964)	51.41%	976,291	2,107,911
Total utilities / enterprise charges and fees	6,695,866	45,095,444	86,962,080	(41,866,636)	51.86%	37,775,121	83,118,052
Other / enterprise charges and fees							

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Green Fees	5,800	78,977	125,000	(46,023)	63.18%	84,108	177,303
Handicap Fees			600	(600)		476	2,891
Golf Cart Rentals	5,250	78,697	140,000	(61,303)	56.21%	87,044	179,475
Merchandise Sales	735	17,248	29,000	(11,752)	59.48%	13,808	31,290
Driving Range Fees	440	7,656	12,500	(4,844)	61.25%	8,480	18,773
Senior Fees			6,500	(6,500)			
Special Fees			1,800	(1,800)			
Membership Fees	700	5,200	11,000	(5,800)	47.27%	5,697	22,932
Food & Beverage	998	13,348	18,000	(4,652)	74.16%	11,275	27,345
Beer Sales	258	5,686	12,000	(6,314)	47.38%	4,548	10,798
Pull Cart Rentals	196	3,645	150	3,495	2,430.00%		4,725
Tournament Fees		8,167	5,000	3,167	163.34%	6,061	11,356
Fiber Fees	41,277	245,883	438,800	(192,917)	56.04%	205,464	469,742
Telecom - Internal Customer Fees	24,095	139,693	456,700	(317,007)	30.59%		19,898
Total other / enterprise charges and fees	79,749	604,200	1,257,050	(652,850)	48.06%	426,961	976,528
Other fees							
General Fund-Customer Service -Charges for Serv- -	59,244	353,339	700,000	(346,661)	50.48%	298,302	698,064
Commercial Hauler Inspection Fee						600	600
Landfill Capital Surcharge Fee	6,911	39,729	66,000	(26,271)	60.20%	27,879	63,243
Landfill Closure Surcharge Fee	6,911	39,729	66,000	(26,271)	60.20%	24,916	60,277
Container Fees	3,550	15,500	34,000	(18,500)	45.59%	17,000	34,150
Pole Installation	1,130	10,220	7,500	2,720	136.27%	4,200	12,460
After Hours Service Fee	3,611	9,293	11,000	(1,707)	84.48%	5,475	13,128
Connection Fees	18,830	105,640	220,000	(114,360)	48.02%	109,440	207,725
Surge Protection Fees	406	2,404	5,000	(2,596)	48.08%	2,098	4,830
Reconnect Fees	18,070	102,630	200,000	(97,370)	51.32%	112,395	206,710
Underground Trenching	24,916	73,684	65,000	8,684	113.36%	32,524	102,434
UGA Contracted Services							175
Power Resoration Aid	82,497	98,329	75,000	23,329	131.11%	69,105	97,377
Total other fees	226,076	850,497	1,449,500	(599,003)	58.68%	703,934	1,501,173
Culture and recreation							
Still Branch WTP Gate Receipts	166	4,017	9,700	(5,683)	41.41%	4,866	9,876
Total culture and recreation	166	4,017	9,700	(5,683)	41.41%	4,866	9,876
Other charges for services							
Returned Check Fees	1,860	8,490	12,500	(4,010)	67.92%	6,480	12,360
Delinquent Penalties	120,367	779,769	1,549,990	(770,221)	50.31%	813,903	1,463,572
Total other charges for services	122,227	788,259	1,562,490	(774,231)	50.45%	820,383	1,475,932
TOTAL CHARGES FOR SERVICES	**7,124,084**	**47,343,013**	**91,240,820**	**(43,897,807)**	**51.89%**	**39,731,651**	**87,082,334**
RENTS AND ROYALTIES							
Water Tower	11,559	34,676	65,780	(31,104)	52.72%	33,942	74,397
Sale of Excess Capacity	29,625	143,461	145,000	(1,539)	98.94%	73,189	140,101
Third-party Sales	75,730	548,501	1,151,160	(602,659)	47.65%	573,211	1,080,714
Equipment Rental Fees	2,447	8,475	13,790	(5,315)	61.46%	8,299	14,236
MEAG Refunding Flexible Operating	29,625	143,462		143,462		33,485	100,397
MEAG Year End Settlement			500,000	(500,000)			948,215
Year End Settlement Ga Public Web			50,000	(50,000)			
Settlements from Insurance Claims	17,038	20,423		20,423		4,457	27,441
Settlements from Insurance Claims		319,956	323,406	(3,450)	98.93%	285	3,676
Cash Over/Short	(185)	(167)		(167)		(147)	(313)

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Misc Revenue	7,546	14,042	50,000	(35,958)	28.08%	10,595	1,184,522
TOTAL RENTS AND ROYALTIES	**173,385**	**1,232,829**	**2,299,136**	**(1,066,307)**	**53.62%**	**737,316**	**3,573,386**
TOTAL OPERATING REVENUE	**7,297,469**	**48,575,842**	**93,539,956**	**(44,964,114)**	**51.93%**	**40,468,967**	**90,655,720**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	716,156	4,529,636	9,599,078	5,069,442	47.19%	4,199,243	8,608,749
Employee Benefits	366,864	2,193,478	4,912,227	2,718,749	44.65%	2,084,265	4,374,594
Allocated Payroll Costs	16,476	98,855	197,709	98,854	50.00%	90,044	189,585
Total Personal Services and Employee Benefits	1,099,496	6,821,969	14,709,014	7,887,045	46.38%	6,373,552	13,172,928
Purchased or Contracted Services	957,561	4,083,075	11,406,142	7,323,067	35.80%	3,763,327	10,034,285
Utilities:							
Water/Sewerage	5,825	31,160	153,410	122,250	20.31%	30,254	69,288
Natural Gas	1,677	5,887	17,360	11,473	33.91%	6,779	16,914
Electricity	154,273	832,928	1,967,220	1,134,292	42.34%	868,566	1,704,732
Propane			45,400	45,400		51	103
Gasoline	62,630	313,783	736,981	423,198	42.58%	197,480	492,754
Stormwater	2,378	14,500	32,330	17,830	44.85%	14,633	29,429
Customer Service Fee	159	956	2,110	1,154	45.31%	917	1,833
Total Utilities	226,942	1,199,214	2,954,811	1,755,597	40.59%	1,118,680	2,315,053
Supplies	185,687	1,023,884	4,263,121	3,239,237	24.02%	1,112,218	2,634,300
Electricity for Resale	3,122,157	19,078,072	36,625,650	17,547,578	52.09%	17,507,360	35,084,067
Capital Outlay:							
Property (Land and Buildings)	1,074,622	6,492,222	24,454,227	17,962,005	26.55%	2,255,118	7,573,977
Machinery and Equipment	1,043,682	2,053,300	4,143,568	2,090,268	49.55%	816,632	2,438,307
Capital Outlay - Reclass to Balance Sheet	(2,063,176)	(8,161,380)	(28,597,795)	(20,436,415)	28.54%	(3,071,751)	(10,041,275)
Total Capital Outlay	55,128	384,142		(384,142)		(1)	(28,991)
Depreciation Expense	609,631	3,488,742	7,274,450	3,785,708	47.96%	3,040,670	6,222,329
Bad Debt	(65,797)	(70,623)	509,000	579,623	(13.87%)		17,878
Inter-Departmental Charges	304,321	1,535,028	2,840,329	1,305,301	54.04%	1,189,997	2,569,798
Miscellaneous			40,000	40,000		250,000	250,000
TOTAL OPERATING EXPENSE	**6,495,126**	**37,543,503**	**80,622,517**	**43,079,014**	**46.57%**	**34,355,803**	**72,271,647**
OPERATING INCOME (LOSS)	**802,343**	**11,032,339**	**12,917,439**	**(1,885,100)**	**85.41%**	**6,113,164**	**18,384,073**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
State government grants							
Direct							
GMA Safety Grant							3,607
GEFA Loan Forgiveness Grant							161,897
Total direct					0.00%		165,504
Total state government grants							165,504
Total Intergovernmental revenue							165,504
Intergovernmental - Exp		(31,367)	(150,000)	118,633	20.91%	(55,818)	(158,476)
Total Intergovernmental - net		(31,367)	(150,000)	118,633	20.91%	(55,818)	7,028
Interest Income							
Bank Account Interest	227	1,361		1,361		1,361	2,722
Bank Account Interest	519,317	678,909		678,909		184,787	406,655
Dividends	17,802	127,496		127,496		118,996	237,354
P-Card Rebate Program		9,020		9,020		9,022	12,040
Unrealized Gain/Loss on Investments	(620,717)	(1,079,243)		(1,079,243)		72,547	(148,856)

INTERIM STATEMENTS by Fund

Enterprise Funds

For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Total Interest/Investment Income	(83,371)	(262,457)		(262,457)		386,713	509,915
Interest Expense	(3,830,439)	(3,972,805)	(2,084,306)	(1,888,499)	190.61%	(3,620,682)	(2,058,439)
Total principal and interest expense	(3,830,439)	(3,972,805)	(2,084,306)	(1,888,499)	190.61%	(3,620,682)	(2,058,439)
Contributions and donations							
Contributions & Donations		250		250			
Contributed Capital						9,762	34,762
Total contributions and donations		250		250		9,762	34,762
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets		64,997		64,997			75,834
GMA Lease Proceeds	978,081	1,281,095		1,281,095			
Total gain (loss) on sale of capital assets	978,081	1,346,092		1,346,092			75,834
TOTAL NON-OPERATING INCOME (EXPENSE)	**(2,935,729)**	**(2,920,287)**	**(2,234,306)**	**(685,981)**	**130.70%**	**(3,280,025)**	**(1,430,900)**
INCOME (LOSS) BEFORE TRANSFERS	**(2,133,386)**	**8,112,052**	**10,683,133**	**(2,571,081)**	**75.93%**	**2,833,139**	**16,953,173**
TRANSFERS							
Transfers - in			549,883	(549,883)			1,192,368
Transfers - out	(803,900)	(4,810,340)	(11,492,418)	6,682,078	41.86%	(4,834,560)	(10,750,763)
TOTAL TRANSFERS - NET	**(803,900)**	**(4,810,340)**	**(10,942,535)**	**6,132,195**	**43.96%**	**(4,834,560)**	**(9,558,395)**
CHANGE IN NET POSITION	**($2,937,286)**	**$3,301,712**	**($259,402)**	**$3,561,114**	**(1,272.82%)**	**($2,001,421)**	**$7,394,778**
CONTROL TOTALS							
Total Revenues	$8,192,179	$49,659,726	$94,089,839	($44,430,113)	52.78%	$40,865,438	$92,634,101
Total Expenditures	11,129,465	46,358,015	94,349,241	47,991,226	49.13%	42,866,862	85,239,326
Revenues less expenditures	(2,937,286)	3,301,711	(259,402)	(3,561,113)	(1,272.82%)	(2,001,424)	7,394,775
Difference		$1		($1)	0.00%	$3	$3

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHARGES FOR SERVICES							
Utilities / enterprise charges and fees							
Sale of Recycled Materials	$7,490	$11,364	$10,000	$1,364	113.64%	$6,098	$9,500
Water Institutional	30,939	197,623	325,000	(127,377)	60.81%	143,528	270,830
Fees - Water Industrial	45,950	355,454	740,700	(385,246)	47.99%	345,408	719,962
Fees - Water Residential	334,989	2,073,691	4,175,250	(2,101,559)	49.67%	1,708,268	3,885,203
Fees - Water Commercial	94,501	539,267	1,204,200	(664,933)	44.78%	493,748	1,124,884
Pass-Thru Water Spalding County	(369,692)	(2,006,731)	(4,750,100)	2,743,369	42.25%	(2,370,753)	(4,651,807)
Fees - Fire Hydrant Water	13,339	34,118	42,500	(8,382)	80.28%	21,278	53,545
Fees - Water Lock Cut	125	665	1,500	(835)	44.33%	725	1,620
Bulk Water - Spalding County	751,129	4,782,126	10,086,400	(5,304,274)	47.41%	4,014,854	9,132,198
Bulk Water - Williamson	6,560	42,240	93,200	(50,960)	45.32%	34,533	78,616
Bulk Water - Zebulon	31,423	196,599	380,350	(183,751)	51.69%	141,948	333,883
Bulk Water - Butts County	1,930	13,578	23,900	(10,322)	56.81%	9,311	22,342
Bulk Water - Coweta County	268,200	1,653,900	3,551,100	(1,897,200)	46.57%	1,347,089	3,185,464
Bulk Water - Springs Water	5	164	1,600	(1,436)	10.25%	90	985
Bulk Water - City of Concord	8	28	50	(22)	56.00%	10	2,118
Fees - Water Tap							(185)
Fees - Water Irrigation	17,230	218,262	250,000	(31,738)	87.30%	105,667	222,992
Fees - Meter Install	2,310	8,850	90,850	(82,000)	9.74%	42,215	67,025
Sewer Flat - Industrial	43,707	312,688	623,700	(311,012)	50.13%	295,034	628,022
Sewer Flat - Residential	451,470	2,776,072	5,589,650	(2,813,578)	49.66%	2,288,999	5,247,101
Sewer Flat - Commercial	215,271	1,333,890	2,350,000	(1,016,110)	56.76%	1,122,278	2,346,644
Sewer Tap Fee		21,385	12,100	9,285	176.74%	4,970	21,770
Sewer - Sun City	100,785	595,928		595,928		450,274	1,115,879
Sewer - Highland Mills	4,344	30,184		30,184		18,338	40,165
Total utilities / enterprise charges and fees	2,052,013	13,191,345	24,801,950	(11,610,605)	53.19%	10,223,910	23,858,756
Other fees							
Commercial Hauler Inspection Fee						600	600
Total other fees						600	600
Culture and recreation							
Still Branch WTP Gate Receipts	166	4,017	9,700	(5,683)	41.41%	4,866	9,876
Total culture and recreation	166	4,017	9,700	(5,683)	41.41%	4,866	9,876
Other charges for services							
Delinquent Penalties			437,440	(437,440)			
Total other charges for services			437,440	(437,440)			
TOTAL CHARGES FOR SERVICES	**2,052,179**	**13,195,362**	**25,249,090**	**(12,053,728)**	**52.26%**	**10,229,376**	**23,869,232**
RENTS AND ROYALTIES							
Water Tower	11,559	34,676	65,780	(31,104)	52.72%	33,942	74,397
Settlements from Insurance Claims	482	769		769		3,006	5,551
Settlements from Insurance Claims						285	3,304
Misc Revenue	449	608		608		812	217,285
TOTAL RENTS AND ROYALTIES	**12,490**	**36,053**	**65,780**	**(29,727)**	**54.81%**	**38,045**	**300,537**
TOTAL OPERATING REVENUE	**2,064,669**	**13,231,415**	**25,314,870**	**(12,083,455)**	**52.27%**	**10,267,421**	**24,169,769**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	260,357	1,626,564	3,645,787	2,019,223	44.61%	1,680,798	3,366,724

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Employee Benefits	142,736	860,228	1,979,938	1,119,710	43.45%	877,702	1,773,044
Allocated Payroll Costs	37,950	227,699	455,399	227,700	50.00%	229,108	458,552
Total Personal Services and Employee Benefits	441,043	2,714,491	6,081,124	3,366,633	44.64%	2,787,608	5,598,320
Purchased or Contracted Services	268,448	997,714	3,495,130	2,497,416	28.55%	943,198	2,125,422
Utilities:							
Water/Sewerage	5,167	26,119	138,920	112,801	18.80%	24,936	59,477
Natural Gas	1,390	5,012	15,360	10,348	32.63%	6,038	15,185
Electricity	147,925	801,091	1,884,800	1,083,709	42.50%	835,810	1,633,682
Propane			45,400	45,400		51	103
Gasoline	9,653	53,622	213,435	159,813	25.12%	39,097	89,365
Stormwater	680	4,066	8,460	4,394	48.06%	3,956	7,956
Customer Service Fee	117	702	1,630	928	43.07%	702	1,404
Total Utilities	164,932	890,612	2,308,005	1,417,393	38.59%	910,590	1,807,172
Supplies	122,054	613,493	2,876,751	2,263,258	21.33%	801,330	1,905,343
Capital Outlay:							
Property (Land and Buildings)	914,090	5,849,138	20,323,810	14,474,672	28.78%	962,227	4,896,623
Machinery and Equipment	10,490	540,070	914,158	374,088	59.08%	96,098	343,801
Capital Outlay - Reclass to Balance Sheet	(924,580)	(6,389,208)	(21,237,968)	(14,848,760)	30.08%	(1,058,325)	(5,240,423)
Total Capital Outlay							1
Depreciation Expense	375,378	2,163,706	4,753,130	2,589,424	45.52%	1,904,880	3,814,750
Bad Debt	(18,298)	(19,640)	143,650	163,290	(13.67%)		1,084
Inter-Departmental Charges	86,739	519,205	1,037,021	517,816	50.07%	425,563	881,084
Miscellaneous			40,000	40,000			
TOTAL OPERATING EXPENSE	**1,440,296**	**7,879,581**	**20,734,811**	**12,855,230**	**38.00%**	**7,773,169**	**16,133,176**
OPERATING INCOME (LOSS)	**624,373**	**5,351,834**	**4,580,059**	**771,775**	**116.85%**	**2,494,252**	**8,036,593**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
State government grants							
Direct							
GMA Safety Grant							2,263
GEFA Loan Forgiveness Grant							161,897
Total direct					0.00%		164,160
Total state government grants							164,160
Total Intergovernmental revenue							164,160
Total Intergovernmental - net							164,160
Interest Income							
Bank Account Interest	7,915	34,169		34,169		12,966	47,206
P-Card Rebate Program						1,274	4,292
Unrealized Gain/Loss on Investments	(11,471)	(26,213)		(26,213)		15,617	3,971
Total Interest/Investment Income	(3,556)	7,956		7,956		29,857	55,469
Interest Expense	(3,822,923)	(3,935,298)	(1,972,940)	(1,962,358)	199.46%	(3,602,521)	(2,001,486)
Total principal and interest expense	(3,822,923)	(3,935,298)	(1,972,940)	(1,962,358)	199.46%	(3,602,521)	(2,001,486)
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets		6,598		6,598			
Total gain (loss) on sale of capital assets		6,598		6,598			
TOTAL NON-OPERATING INCOME (EXPENSE)	**(3,826,479)**	**(3,920,744)**	**(1,972,940)**	**(1,947,804)**	**198.73%**	**(3,572,664)**	**(1,781,857)**

INTERIM STATEMENTS by Fund

505-Water/Wastewater Utility Fund

For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
INCOME (LOSS) BEFORE TRANSFERS	**(3,202,106)**	**1,431,090**	**2,607,119**	**(1,176,029)**	**54.89%**	**(1,078,412)**	**6,254,736**
TRANSFERS							
Transfers - out	(153,900)	(910,340)	(2,772,554)	1,862,214	32.83%	(934,560)	(2,347,666)
TOTAL TRANSFERS - NET	**(153,900)**	**(910,340)**	**(2,772,554)**	**1,862,214**	**32.83%**	**(934,560)**	**(2,347,666)**
CHANGE IN NET POSITION	**($3,356,006)**	**$520,750**	**($165,435)**	**$686,185**	**(314.78%)**	**($2,012,972)**	**$3,907,070**
CONTROL TOTALS							
Total Revenues	$2,061,114	$13,245,969	$25,314,870	($12,068,901)	52.32%	$10,297,276	$24,389,394
Total Expenditures	5,417,119	12,725,220	25,480,305	12,755,085	49.94%	12,310,250	20,482,324
Revenues less expenditures	(3,356,005)	520,749	(165,435)	(686,184)	(314.78%)	(2,012,974)	3,907,070
Difference	($1)	$1		($1)	0.00%	$2	

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING REVENUE							
CHARGES FOR SERVICES							
Utilities / enterprise charges and fees							
Sale of Recycled Materials						$5,015	$8,183
Fees - Electric Residential Service	1,140,016	8,878,782	16,700,000	(7,821,218)	53.17%	7,571,166	16,155,428
Fees - Electric Commercial Service	1,294,348	8,920,944	17,876,000	(8,955,056)	49.90%	7,833,674	16,721,884
Fees - Electric Industrial Service	534,035	3,378,035	6,475,000	(3,096,965)	52.17%	3,116,562	6,326,045
Fees - Electric Fuel Adjustment	555,526	4,024,271	7,923,100	(3,898,829)	50.79%	3,476,540	7,375,390
Fees - Electric Temporary Service	200	2,950	7,000	(4,050)	42.14%	2,400	6,450
Fees - Pole Rental Current Year	11,133	13,340	240,000	(226,660)	5.56%	16,314	197,293
ECCR Adjustment	156,501	1,131,036	2,200,000	(1,068,964)	51.41%	976,291	2,107,911
Total utilities / enterprise charges and fees	3,691,759	26,349,358	51,421,100	(25,071,742)	51.24%	22,997,962	48,898,584
Other fees							
General Fund-Customer Service -Charges for Serv- -	59,244	353,339	700,000	(346,661)	50.48%	298,302	698,064
Pole Installation	1,130	10,220	7,500	2,720	136.27%	4,200	12,460
After Hours Service Fee	3,611	9,293	11,000	(1,707)	84.48%	5,475	13,128
Connection Fees	18,830	105,640	220,000	(114,360)	48.02%	109,440	207,725
Surge Protection Fees	406	2,404	5,000	(2,596)	48.08%	2,098	4,830
Reconnect Fees	18,070	102,630	200,000	(97,370)	51.32%	112,395	206,710
Underground Trenching	24,916	73,684	65,000	8,684	113.36%	32,524	102,434
UGA Contracted Services							175
Power Resoration Aid	82,497	98,329	75,000	23,329	131.11%	69,105	97,377
Total other fees	208,704	755,539	1,283,500	(527,961)	58.87%	633,539	1,342,903
Other charges for services							
Returned Check Fees	1,860	8,430	12,500	(4,070)	67.44%	6,480	12,360
Delinquent Penalties	120,367	779,769	933,900	(154,131)	83.50%	813,903	1,463,572
Total other charges for services	122,227	788,199	946,400	(158,201)	83.28%	820,383	1,475,932
TOTAL CHARGES FOR SERVICES	**4,022,690**	**27,893,096**	**53,651,000**	**(25,757,904)**	**51.99%**	**24,451,884**	**51,717,419**
RENTS AND ROYALTIES							
Sale of Excess Capacity	29,625	143,461	145,000	(1,539)	98.94%	73,189	140,101
Third-party Sales	75,730	548,501	1,151,160	(602,659)	47.65%	573,211	1,080,714
Equipment Rental Fees	2,447	8,195	13,790	(5,595)	59.43%	8,047	13,794
MEAG Refunding Flexible Operating	29,625	143,462		143,462		33,485	100,397
MEAG Year End Settlement			500,000	(500,000)			948,215
Settlements from Insurance Claims	16,556	19,653		19,653		1,451	21,890
Settlements from Insurance Claims							373
Cash Over/Short	(188)	(109)		(109)		(25)	(182)
Misc Revenue	7,097	13,435	50,000	(36,565)	26.87%	9,638	856,684
TOTAL RENTS AND ROYALTIES	**160,892**	**876,598**	**1,859,950**	**(983,352)**	**47.13%**	**698,996**	**3,161,986**
TOTAL OPERATING REVENUE	**4,183,582**	**28,769,694**	**55,510,950**	**(26,741,256)**	**51.83%**	**25,150,880**	**54,879,405**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	266,575	1,646,687	3,372,801	1,726,114	48.82%	1,405,718	2,959,417
Employee Benefits	125,293	736,987	1,549,318	812,331	47.57%	650,970	1,491,900

INTERIM STATEMENTS by Fund

510-Electric Utility Fund

For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Allocated Payroll Costs	(18,935)	(113,607)	(227,214)	(113,607)	50.00%	(118,548)	(237,255)
Total Personal Services and Employee Benefits	372,933	2,270,067	4,694,905	2,424,838	48.35%	1,938,140	4,214,062
Purchased or Contracted Services	180,238	977,082	2,926,240	1,949,158	33.39%	960,370	2,466,529
Utilities:							
Water/Sewerage	121	912	4,320	3,408	21.11%	822	1,734
Natural Gas	39	228	600	372	38.00%	214	440
Electricity	3,085	13,514	33,720	20,206	40.08%	13,969	31,165
Gasoline	9,232	54,261	110,013	55,752	49.32%	31,558	72,905
Stormwater	367	2,203	6,320	4,117	34.86%	2,155	4,334
Customer Service Fee	10	59	80	21	73.75%	39	78
Total Utilities	12,854	71,177	155,053	83,876	45.90%	48,757	110,656
Supplies	24,649	126,135	463,340	337,205	27.22%	80,485	288,415
Electricity for Resale	3,122,157	19,078,072	36,625,650	17,547,578	52.09%	17,507,360	35,084,067
Capital Outlay:							
Property (Land and Buildings)	96,933	443,943	3,485,397	3,041,454	12.74%	558,218	1,818,666
Machinery and Equipment		25,000	815,010	790,010	3.07%	537,988	1,029,506
Capital Outlay - Reclass to Balance Sheet	(96,933)	(442,943)	(4,300,407)	(3,857,464)	10.30%	(1,096,206)	(2,877,163)
Total Capital Outlay		26,000		(26,000)			(28,991)
Depreciation Expense	109,982	660,375	1,350,900	690,525	48.88%	574,384	1,232,841
Bad Debt	(39,952)	(42,882)	306,680	349,562	(13.98%)		16,794
Inter-Departmental Charges	73,019	462,638	870,876	408,238	53.12%	339,955	757,873
Miscellaneous						250,000	250,000
TOTAL OPERATING EXPENSE	**3,855,880**	**23,628,664**	**47,393,644**	**23,764,980**	**49.86%**	**21,699,451**	**44,392,246**
OPERATING INCOME (LOSS)	**327,702**	**5,141,030**	**8,117,306**	**(2,976,276)**	**63.33%**	**3,451,429**	**10,487,159**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Interest Income							
Bank Account Interest	511,402	644,740		644,740		171,821	359,449
Dividends	17,013	125,848		125,848		111,164	226,924
Unrealized Gain/Loss on Investments	(608,222)	(1,051,780)		(1,051,780)		42,136	(167,638)
Total Interest/Investment Income	(79,807)	(281,192)		(281,192)		325,121	418,735
Interest Expense		(405)		(405)		(1,710)	(2,970)
Total principal and interest expense		(405)		(405)		(1,710)	(2,970)
Contributions and donations							
Contributed Capital						9,762	34,762
Total contributions and donations						9,762	34,762
TOTAL NON-OPERATING INCOME (EXPENSE)	**(79,807)**	**(281,597)**		**(281,597)**		**333,173**	**450,527**
INCOME (LOSS) BEFORE TRANSFERS	**247,895**	**4,859,433**	**8,117,306**	**(3,257,873)**	**59.87%**	**3,784,602**	**10,937,686**
TRANSFERS							
Transfers - out	(650,000)	(3,900,000)	(8,712,440)	4,812,440	44.76%	(3,900,000)	(8,403,097)
TOTAL TRANSFERS - NET	**(650,000)**	**(3,900,000)**	**(8,712,440)**	**4,812,440**	**44.76%**	**(3,900,000)**	**(8,403,097)**
CHANGE IN NET POSITION	**($402,105)**	**$959,433**	**($595,134)**	**$1,554,567**	**(161.21%)**	**($115,398)**	**$2,534,589**
CONTROL TOTALS							
Total Revenues	$4,103,776	$28,488,502	$55,510,950	($27,022,448)	51.32%	$25,485,761	$55,332,903
Total Expenditures	4,505,880	27,529,069	56,106,083	28,577,014	49.07%	25,601,161	52,798,315

INTERIM STATEMENTS by Fund

510-Electric Utility Fund

For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Revenues less expenditures	(402,104)	959,433	(595,133)	(1,554,566)	(161.21%)	(115,400)	2,534,588
Difference	($1)		($1)	($1)	0.00%	$2	$1

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHARGES FOR SERVICES							
Utilities / enterprise charges and fees							
Fees - Collection - Residential	$217,576	$1,297,458	$2,580,000	($1,282,542)	50.29%	$1,055,621	$2,461,851
Fees - Collection - Commercial	85,750	513,472	1,000,000	(486,528)	51.35%	432,506	982,934
Fees - Transfer Station	138,509	716,369	1,500,000	(783,631)	47.76%	597,478	1,395,853
Fees - Special Handling	1,075	6,900	20,000	(13,100)	34.50%	8,373	15,243
Fees - Rolloff Containers	43,074	230,726	510,000	(279,274)	45.24%	245,358	478,527
Fees - Yard Waste Disposal	66,091	395,457	834,000	(438,543)	47.42%	322,722	762,547
Fees - Yard Waste Special Handling		(28)		(28)		53	(22)
Sale of Recycled Materials	1,211	4,280		4,280		1,386	15,840
Permit Fees - Commercial Hauler	100	400	1,500	(1,100)	26.67%	400	1,800
Fees - Landfill Use	181,173	1,090,064	1,705,000	(614,936)	63.93%	772,595	1,740,812
Total utilities / enterprise charges and fees	734,559	4,255,098	8,150,500	(3,895,402)	52.21%	3,436,492	7,855,385
Other fees							
Landfill Capital Surcharge Fee	6,911	39,729	66,000	(26,271)	60.20%	27,879	63,243
Landfill Closure Surcharge Fee	6,911	39,729	66,000	(26,271)	60.20%	24,916	60,277
Container Fees	3,550	15,500	34,000	(18,500)	45.59%	17,000	34,150
Total other fees	17,372	94,958	166,000	(71,042)	57.20%	69,795	157,670
Other charges for services							
Returned Check Fees		60		60			
Delinquent Penalties			133,370	(133,370)			
Total other charges for services		60	133,370	(133,310)	0.04%		
TOTAL CHARGES FOR SERVICES	**751,931**	**4,350,116**	**8,449,870**	**(4,099,754)**	**51.48%**	**3,506,287**	**8,013,055**
RENTS AND ROYALTIES							
Settlements from Insurance Claims		319,956	323,406	(3,450)	98.93%		
Misc Revenue						144	62,981
TOTAL RENTS AND ROYALTIES		**319,956**	**323,406**	**(3,450)**	**98.93%**	**144**	**62,981**
TOTAL OPERATING REVENUE	**751,931**	**4,670,072**	**8,773,276**	**(4,103,204)**	**53.23%**	**3,506,431**	**8,076,036**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	107,028	708,219	1,504,293	796,074	47.08%	671,016	1,355,288
Employee Benefits	56,960	343,308	833,903	490,595	41.17%	352,211	573,812
Allocated Payroll Costs	1,883	11,298	22,597	11,299	50.00%	(9,321)	(9,321)
Total Personal Services and Employee Benefits	165,871	1,062,825	2,360,793	1,297,968	45.02%	1,013,906	1,919,779
Purchased or Contracted Services	492,334	1,961,828	4,394,052	2,432,224	44.65%	1,697,092	5,104,605
Utilities:							
Water/Sewerage	347	2,104	4,670	2,566	45.05%	2,447	4,505
Electricity	2,089	10,697	30,000	19,303	35.66%	10,298	24,216
Gasoline	39,694	181,647	358,240	176,593	50.71%	109,133	286,432
Stormwater	312	1,874	3,840	1,966	48.80%	1,833	3,687
Customer Service Fee	23	137	280	143	48.93%	117	234
Total Utilities	42,465	196,459	397,030	200,571	49.48%	123,828	319,074
Supplies	11,938	121,897	318,210	196,313	38.31%	94,193	177,638
Capital Outlay:							
Property (Land and Buildings)			50,000	50,000			
Machinery and Equipment	1,033,192	1,422,596	2,069,740	647,144	68.73%	182,546	800,514
Capital Outlay - Reclass to Balance Sheet	(978,064)	(1,064,453)	(2,119,740)	(1,055,287)	50.22%	(182,546)	(800,514)

INTERIM STATEMENTS by Fund
540-Solid Waste Utility Fund
For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Total Capital Outlay	55,128	358,143		(358,143)			
Depreciation Expense	62,154	300,500	420,090	119,590	71.53%	222,790	479,926
Bad Debt	(5,560)	(5,968)	43,800	49,768	(13.63%)		
Inter-Departmental Charges	111,845	356,876	539,815	182,939	66.11%	255,429	603,137
TOTAL OPERATING EXPENSE	**936,175**	**4,352,560**	**8,473,790**	**4,121,230**	**51.36%**	**3,407,238**	**8,604,159**
OPERATING INCOME (LOSS)	**(184,244)**	**317,512**	**299,486**	**18,026**	**106.02%**	**99,193**	**(528,123)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Intergovernmental - Exp		(15,429)	(120,000)	104,571	12.86%	(40,519)	(97,352)
Total Intergovernmental - net		(15,429)	(120,000)	104,571	12.86%	(40,519)	(97,352)
Interest Income							
Dividends	789	1,648		1,648		7,832	10,430
P-Card Rebate Program		9,020		9,020		7,748	7,748
Unrealized Gain/Loss on Investments	(1,024)	(1,250)		(1,250)		14,794	14,811
Total Interest/Investment Income	(235)	9,418		9,418		30,374	32,989
Interest Expense	(4,865)	(19,788)	(50,966)	31,178	38.83%	(11,828)	(26,936)
Total principal and interest expense	(4,865)	(19,788)	(50,966)	31,178	38.83%	(11,828)	(26,936)
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets		3,270		3,270			66,672
GMA Lease Proceeds	978,081	1,281,095		1,281,095			
Total gain (loss) on sale of capital assets	978,081	1,284,365		1,284,365			66,672
TOTAL NON-OPERATING INCOME (EXPENSE)	**972,981**	**1,258,566**	**(170,966)**	**1,429,532**	**(736.15%)**	**(21,973)**	**(24,627)**
INCOME (LOSS) BEFORE TRANSFERS	**788,737**	**1,576,078**	**128,520**	**1,447,558**	**1,226.33%**	**77,220**	**(552,750)**
TRANSFERS							
Transfers - in							603,097
TOTAL TRANSFERS - NET							**603,097**
CHANGE IN NET POSITION	**$788,737**	**$1,576,078**	**$128,520**	**$1,447,558**	**1,226.33%**	**$77,220**	**$50,347**
CONTROL TOTALS							
Total Revenues	$1,729,775	$5,963,855	$8,773,276	($2,809,421)	67.98%	$3,536,804	$8,778,794
Total Expenditures	941,039	4,387,776	8,644,756	4,256,980	50.76%	3,459,584	8,728,449
Revenues less expenditures	788,736	1,576,079	128,520	(1,447,559)	1,226.33%	77,220	50,345
Difference	$1	($1)		$1	0.00%		$2

INTERIM STATEMENTS by Fund
560-Stormwater Utility Fund
For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHARGES FOR SERVICES							
Utilities / enterprise charges and fees							
Sale of Recycled Materials						$142	$816
Stormwater - Residential Upper Tier	31,461	186,904	375,270	(188,366)	49.81%	156,772	358,644
Stormwater - Residential Lower Tier	16,363	97,475	187,360	(89,885)	52.03%	78,504	185,252
Stormwater - Commercial Fees	169,711	1,015,264	2,025,900	(1,010,636)	50.11%	881,340	1,960,615
Total utilities / enterprise charges and fees	217,535	1,299,643	2,588,530	(1,288,887)	50.21%	1,116,758	2,505,327
Other charges for services							
Delinquent Penalties			45,280	(45,280)			
Total other charges for services			45,280	(45,280)			
TOTAL CHARGES FOR SERVICES	**217,535**	**1,299,643**	**2,633,810**	**(1,334,167)**	**49.34%**	**1,116,758**	**2,505,327**
RENTS AND ROYALTIES							
Misc Revenue							47,571
TOTAL RENTS AND ROYALTIES							**47,571**
TOTAL OPERATING REVENUE	**217,535**	**1,299,643**	**2,633,810**	**(1,334,167)**	**49.34%**	**1,116,758**	**2,552,898**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	49,189	327,863	692,948	365,085	47.31%	311,514	641,320
Employee Benefits	28,589	172,709	390,662	217,953	44.21%	157,911	389,792
Allocated Payroll Costs	(2,436)	(14,615)	(29,230)	(14,615)	50.00%	(4,837)	(9,673)
Total Personal Services and Employee Benefits	75,342	485,957	1,054,380	568,423	46.09%	464,588	1,021,439
Purchased or Contracted Services	12,649	73,398	330,610	257,212	22.20%	74,916	162,063
Utilities:							
Water/Sewerage	65	502	1,200	698	41.83%	508	1,034
Natural Gas	248	647	1,400	753	46.21%	527	1,289
Electricity	618	3,886	6,300	2,414	61.68%	2,743	5,178
Gasoline	2,169	11,895	36,133	24,238	32.92%	9,624	22,686
Stormwater	323	2,104	4,900	2,796	42.94%	2,380	4,786
Customer Service Fee	7	39	80	41	48.75%	39	78
Total Utilities	3,430	19,073	50,013	30,940	38.14%	15,821	35,051
Supplies	10,100	48,413	275,950	227,537	17.54%	81,972	159,928
Property (Land and Buildings)		76,020		(76,020)		734,673	797,573
Machinery and Equipment			238,390	238,390			183,693
Capital Outlay - Reclass to Balance Sheet		(76,020)	(238,390)	(162,370)	31.89%	(734,673)	(981,266)
Depreciation Expense	49,941	295,483	561,160	265,677	52.66%	279,286	573,646
Bad Debt	(1,987)	(2,133)	14,870	17,003	(14.34%)		
Inter-Departmental Charges	19,384	116,304	232,607	116,303	50.00%	93,786	177,053
TOTAL OPERATING EXPENSE	**168,859**	**1,036,495**	**2,519,590**	**1,483,095**	**41.14%**	**1,010,369**	**2,129,180**
OPERATING INCOME (LOSS)	**48,676**	**263,148**	**114,220**	**148,928**	**230.39%**	**106,389**	**423,718**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
State government grants							
Direct							
GMA Safety Grant							1,344
Total direct					0.00%		1,344
Total state government grants							1,344

INTERIM STATEMENTS by Fund
560-Stormwater Utility Fund
For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Total Intergovernmental revenue							1,344
Intergovernmental - Exp		(15,939)	(30,000)	14,061	53.13%	(15,299)	(61,124)
Total Intergovernmental - net		(15,939)	(30,000)	14,061	53.13%	(15,299)	(59,780)
Interest Income							
Bank Account Interest	227	1,361		1,361		1,361	2,722
Total Interest/Investment Income	227	1,361		1,361		1,361	2,722
Interest Expense	(2,651)	(17,314)	(60,400)	43,086	28.67%	(4,622)	(27,047)
Total principal and interest expense	(2,651)	(17,314)	(60,400)	43,086	28.67%	(4,622)	(27,047)
Contributions and donations							
Contributions & Donations		250		250			
Total contributions and donations		250		250			
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets		52,204		52,204			5,750
Total gain (loss) on sale of capital assets		52,204		52,204			5,750
TOTAL NON-OPERATING INCOME (EXPENSE)	**(2,424)**	**20,562**	**(90,400)**	**110,962**	**(22.75%)**	**(18,560)**	**(78,355)**
INCOME (LOSS) BEFORE TRANSFERS	**46,252**	**283,710**	**23,820**	**259,890**	**1,191.06%**	**87,829**	**345,363**
CHANGE IN NET POSITION	**$46,252**	**$283,710**	**$23,820**	**$259,890**	**1,191.06%**	**$87,829**	**$345,363**
CONTROL TOTALS							
Total Revenues	$217,762	$1,353,458	$2,633,810	($1,280,352)	51.39%	$1,118,119	$2,562,716
Total Expenditures	171,511	1,069,748	2,609,990	1,540,242	40.99%	1,030,289	2,217,351
Revenues less expenditures	46,251	283,710	23,820	(259,890)	1,191.06%	87,830	345,365
Difference	$1				0.00%	($1)	($2)

INTERIM STATEMENTS by Fund
570-Telecommunications Fund
For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHARGES FOR SERVICES							
Other / enterprise charges and fees							
Fiber Fees	$41,277	$245,883	$438,800	($192,917)	56.04%	$205,464	$469,742
Telecom - Internal Customer Fees	24,095	139,693	456,700	(317,007)	30.59%		19,898
Total other / enterprise charges and fees	65,372	385,576	895,500	(509,924)	43.06%	205,464	489,640
TOTAL CHARGES FOR SERVICES	**65,372**	**385,576**	**895,500**	**(509,924)**	**43.06%**	**205,464**	**489,640**
RENTS AND ROYALTIES							
Year End Settlement Ga Public Web			50,000	(50,000)			
TOTAL RENTS AND ROYALTIES			**50,000**	**(50,000)**			
TOTAL OPERATING REVENUE	**65,372**	**385,576**	**945,500**	**(559,924)**	**40.78%**	**205,464**	**489,640**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	5,784	39,973	74,447	34,474	53.69%		
Employee Benefits	3,311	18,433	34,584	16,151	53.30%		
Allocated Payroll Costs						5,320	10,641
Total Personal Services and Employee Benefits	9,095	58,406	109,031	50,625	53.57%	5,320	10,641
Purchased or Contracted Services	39	17,989	146,410	128,421	12.29%	14,216	37,937
Utilities:							
Gasoline			1,060	1,060			
Total Utilities			1,060	1,060			
Supplies	9,270	60,195	204,090	143,895	29.49%	3,264	6,749
Property (Land and Buildings)	63,599	123,122	595,020	471,898	20.69%		61,115
Machinery and Equipment		34,270	34,270		100.00%		
Capital Outlay - Reclass to Balance Sheet	(63,599)	(157,392)	(629,290)	(471,898)	25.01%		(61,115)
Depreciation Expense	7,080	40,194	120,430	80,236	33.38%	39,052	78,104
Inter-Departmental Charges	958	5,745	11,490	5,745	50.00%		
TOTAL OPERATING EXPENSE	**26,442**	**182,529**	**592,511**	**409,982**	**30.81%**	**61,852**	**133,431**
OPERATING INCOME (LOSS)	**38,930**	**203,047**	**352,989**	**(149,942)**	**57.52%**	**143,612**	**356,209**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets		2,925		2,925			3,412
Total gain (loss) on sale of capital assets		2,925		2,925			3,412
TOTAL NON-OPERATING INCOME (EXPENSE)		**2,925**		**2,925**			**3,412**
INCOME (LOSS) BEFORE TRANSFERS	**38,930**	**205,972**	**352,989**	**(147,017)**	**58.35%**	**143,612**	**359,621**
TRANSFERS							
Transfers - out			(7,424)	7,424			
TOTAL TRANSFERS - NET			**(7,424)**	**7,424**			
CHANGE IN NET POSITION	**$38,930**	**$205,972**	**$345,565**	**($139,593)**	**59.60%**	**$143,612**	**$359,621**

INTERIM STATEMENTS by Fund
570-Telecommunications Fund
For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CONTROL TOTALS							
Total Revenues	$65,372	$388,500	$945,500	($557,000)	41.09%	$205,464	$493,052
Total Expenditures	26,442	182,528	599,935	417,407	30.42%	61,852	133,430
Revenues less expenditures	38,930	205,972	345,565	139,593	59.60%	143,612	359,622
Difference					0.00%		($1)

INTERIM STATEMENTS by Fund

591-Golf Course Fund

For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHARGES FOR SERVICES							
Streets and public improvements		$596		$596		$386	$773
Other / enterprise charges and fees							
Green Fees	5,800	78,977	125,000	(46,023)	63.18%	84,108	177,303
Handicap Fees			600	(600)		476	2,891
Golf Cart Rentals	5,250	78,697	140,000	(61,303)	56.21%	87,044	179,475
Merchandise Sales	735	17,248	29,000	(11,752)	59.48%	13,808	31,290
Driving Range Fees	440	7,656	12,500	(4,844)	61.25%	8,480	18,773
Senior Fees			6,500	(6,500)			
Special Fees			1,800	(1,800)			
Membership Fees	700	5,200	11,000	(5,800)	47.27%	5,697	22,932
Food & Beverage	998	13,348	18,000	(4,652)	74.16%	11,275	27,345
Beer Sales	258	5,686	12,000	(6,314)	47.38%	4,548	10,798
Pull Cart Rentals	196	3,645	150	3,495	2,430.00%		4,725
Tournament Fees		8,167	5,000	3,167	163.34%	6,061	11,356
Total other / enterprise charges and fees	14,377	218,624	361,550	(142,926)	60.47%	221,497	486,888
TOTAL CHARGES FOR SERVICES	**14,377**	**219,220**	**361,550**	**(142,330)**	**60.63%**	**221,883**	**487,661**
RENTS AND ROYALTIES							
Equipment Rental Fees		280		280		252	442
Cash Over/Short	3	(58)		(58)		(122)	(131)
TOTAL RENTS AND ROYALTIES	**3**	**222**		**222**		**130**	**311**
TOTAL OPERATING REVENUE	**14,380**	**219,442**	**361,550**	**(142,108)**	**60.69%**	**222,013**	**487,972**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	27,223	180,329	308,802	128,473	58.40%	130,197	286,000
Employee Benefits	9,974	61,812	123,822	62,010	49.92%	45,472	146,046
Allocated Payroll Costs	(1,987)	(11,921)	(23,842)	(11,921)	50.00%	(11,679)	(23,358)
Total Personal Services and Employee Benefits	35,210	230,220	408,782	178,562	56.32%	163,990	408,688
Purchased or Contracted Services	3,852	55,065	113,700	58,635	48.43%	73,536	137,729
Utilities:							
Water/Sewerage	125	1,524	4,300	2,776	35.44%	1,541	2,539
Electricity	556	3,740	12,400	8,660	30.16%	5,746	10,491
Gasoline	1,882	12,358	18,100	5,742	68.28%	8,067	21,367
Stormwater	696	4,252	8,810	4,558	48.26%	4,309	8,667
Customer Service Fee	3	20	40	20	50.00%	20	39
Total Utilities	3,262	21,894	43,650	21,756	50.16%	19,683	43,103
Supplies	7,677	53,751	124,780	71,029	43.08%	50,974	96,227
Machinery and Equipment		31,364	72,000	40,636	43.56%		80,793
Capital Outlay - Reclass to Balance Sheet		(31,364)	(72,000)	(40,636)	43.56%		(80,793)
Depreciation Expense	5,096	28,484	68,740	40,256	41.44%	20,278	43,062
Inter-Departmental Charges	12,377	74,260	148,520	74,260	50.00%	75,265	150,650
TOTAL OPERATING EXPENSE	**67,474**	**463,674**	**908,172**	**444,498**	**51.06%**	**403,726**	**879,459**
OPERATING INCOME (LOSS)	**(53,094)**	**(244,232)**	**(546,622)**	**302,390**	**44.68%**	**(181,713)**	**(391,487)**
Intergovernmental							
INCOME (LOSS) BEFORE TRANSFERS	**(53,094)**	**(244,232)**	**(546,622)**	**302,390**	**44.68%**	**(181,713)**	**(391,487)**
TRANSFERS							
Transfers - in			549,883	(549,883)			589,271
TOTAL TRANSFERS - NET			**549,883**	**(549,883)**			**589,271**

INTERIM STATEMENTS by Fund
591-Golf Course Fund
For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHANGE IN NET POSITION	**($53,094)**	**($244,232)**	**$3,261**	**($247,493)**	**(7,489.48%)**	**($181,713)**	**$197,784**
CONTROL TOTALS							
Total Revenues	$14,381	$219,442	$911,433	($691,991)	24.08%	$222,013	$1,077,243
Total Expenditures	67,475	463,675	908,173	444,498	51.06%	403,726	879,458
Revenues less expenditures	(53,094)	(244,233)	3,260	247,493	(7,491.81%)	(181,713)	197,785
Difference		$1	$1		100.00%		($1)

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHARGES FOR SERVICES							
General government:							
Motor pool charges	$83,123	$564,876	$956,100	($391,224)	59.08%	$441,540	$979,141
Total general government	83,123	564,876	956,100	391,224	59.08%	441,540	979,141
Utilities / enterprise charges and fees							
Sale of Recycled Materials		1,116		1,116			1,782
Total utilities / enterprise charges and fees		1,116		1,116			1,782
TOTAL CHARGES FOR SERVICES	**83,123**	**565,992**	**956,100**	**(390,108)**	**59.20%**	**441,540**	**980,923**
RENTS AND ROYALTIES							
Misc Revenue						467	467
TOTAL RENTS AND ROYALTIES						**467**	**467**
TOTAL OPERATING REVENUE	**83,123**	**565,992**	**956,100**	**(390,108)**	**59.20%**	**442,007**	**981,390**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	32,443	214,379	477,469	263,090	44.90%	186,044	376,123
Employee Benefits	15,108	91,367	236,305	144,938	38.66%	84,785	168,028
Allocated Payroll Costs						5,825	5,825
Total Personal Services and Employee Benefits	47,551	305,746	713,774	408,028	42.84%	276,654	549,976
Purchased or Contracted Services	2,479	27,781	63,320	35,539	43.87%	38,785	68,309
Utilities:							
Water/Sewerage	517	3,478	7,600	4,122	45.76%	3,639	6,897
Natural Gas	985	4,266	5,400	1,134	79.00%	2,402	6,333
Electricity	1,530	10,313	24,360	14,047	42.34%	10,416	20,276
Gasoline	539	2,648	7,113	4,465	37.23%	1,854	4,280
Stormwater	384	2,302	4,700	2,398	48.98%	2,251	4,528
Customer Service Fee	10	59	120	61	49.17%	59	117
Total Utilities	3,965	23,066	49,293	26,227	46.79%	20,621	42,431
Supplies	48,430	448,644	546,420	97,776	82.11%	301,293	577,176
Machinery and Equipment			96,500	96,500		5,375	5,375
Capital Outlay - Reclass to Balance Sheet			(96,500)	(96,500)		(5,375)	(5,375)
Depreciation Expense	4,043	24,255	49,740	25,485	48.76%	25,347	50,165
Inter-Departmental Charges	12,194	73,165	146,330	73,165	50.00%	50,260	100,839
TOTAL OPERATING EXPENSE	**118,662**	**902,657**	**1,568,877**	**666,220**	**57.54%**	**712,960**	**1,388,896**
OPERATING INCOME (LOSS)	**(35,539)**	**(336,665)**	**(612,777)**	**276,112**	**54.94%**	**(270,953)**	**(407,506)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets		1,126		1,126			
Total gain (loss) on sale of capital assets		1,126		1,126			
TOTAL NON-OPERATING INCOME (EXPENSE)		**1,126**		**1,126**			
INCOME (LOSS) BEFORE TRANSFERS	**(35,539)**	**(335,539)**	**(612,777)**	**277,238**	**54.76%**	**(270,953)**	**(407,506)**
TRANSFERS							
Transfers - in			659,538	(659,538)			558,974
TOTAL TRANSFERS - NET			**659,538**	**(659,538)**			**558,974**

INTERIM STATEMENTS by Fund

Internal Service Funds

For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHANGE IN NET POSITION	**($35,539)**	**($335,539)**	**$46,761**	**($382,300)**	**(717.56%)**	**($270,953)**	**$151,468**
CONTROL TOTALS							
Total Revenues	$83,123	$567,118	$1,615,638	($1,048,520)	35.10%	$442,007	$1,540,364
Total Expenditures	118,660	902,658	1,568,878	666,220	57.54%	712,962	1,388,896
Revenues less expenditures	(35,537)	(335,540)	46,760	382,300	(717.58%)	(270,955)	151,468
Difference	($2)	$1	$1		100.00%	$2	

INTERIM STATEMENTS by Fund

601-Internal Service Fund - Motor Pool Fund

For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHARGES FOR SERVICES							
General government:							
Motor pool charges	$83,123	$564,876	$956,100	($391,224)	59.08%	$441,540	$979,141
Total general government	83,123	564,876	956,100	391,224	59.08%	441,540	979,141
Utilities / enterprise charges and fees							
Sale of Recycled Materials		1,116		1,116			1,782
Total utilities / enterprise charges and fees		1,116		1,116			1,782
TOTAL CHARGES FOR SERVICES	**83,123**	**565,992**	**956,100**	**(390,108)**	**59.20%**	**441,540**	**980,923**
RENTS AND ROYALTIES							
Misc Revenue						467	467
TOTAL RENTS AND ROYALTIES						**467**	**467**
TOTAL OPERATING REVENUE	**83,123**	**565,992**	**956,100**	**(390,108)**	**59.20%**	**442,007**	**981,390**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	32,443	214,379	477,469	263,090	44.90%	186,044	376,123
Employee Benefits	15,108	91,367	236,305	144,938	38.66%	84,785	168,028
Allocated Payroll Costs						5,825	5,825
Total Personal Services and Employee Benefits	47,551	305,746	713,774	408,028	42.84%	276,654	549,976
Purchased or Contracted Services	2,479	27,781	63,320	35,539	43.87%	38,785	68,309
Utilities:							
Water/Sewerage	517	3,478	7,600	4,122	45.76%	3,639	6,897
Natural Gas	985	4,266	5,400	1,134	79.00%	2,402	6,333
Electricity	1,530	10,313	24,360	14,047	42.34%	10,416	20,276
Gasoline	539	2,648	7,113	4,465	37.23%	1,854	4,280
Stormwater	384	2,302	4,700	2,398	48.98%	2,251	4,528
Customer Service Fee	10	59	120	61	49.17%	59	117
Total Utilities	3,965	23,066	49,293	26,227	46.79%	20,621	42,431
Supplies	48,430	448,644	546,420	97,776	82.11%	301,293	577,176
Machinery and Equipment			96,500	96,500		5,375	5,375
Capital Outlay - Reclass to Balance Sheet			(96,500)	(96,500)		(5,375)	(5,375)
Depreciation Expense	4,043	24,255	49,740	25,485	48.76%	25,347	50,165
Inter-Departmental Charges	12,194	73,165	146,330	73,165	50.00%	50,260	100,839
TOTAL OPERATING EXPENSE	**118,662**	**902,657**	**1,568,877**	**666,220**	**57.54%**	**712,960**	**1,388,896**
OPERATING INCOME (LOSS)	**(35,539)**	**(336,665)**	**(612,777)**	**276,112**	**54.94%**	**(270,953)**	**(407,506)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets		1,126		1,126			
Total gain (loss) on sale of capital assets		1,126		1,126			
TOTAL NON-OPERATING INCOME (EXPENSE)		**1,126**		**1,126**			
INCOME (LOSS) BEFORE TRANSFERS	**(35,539)**	**(335,539)**	**(612,777)**	**277,238**	**54.76%**	**(270,953)**	**(407,506)**
TRANSFERS							
Transfers - in			659,538	(659,538)			558,974
TOTAL TRANSFERS - NET			**659,538**	**(659,538)**			**558,974**

INTERIM STATEMENTS by Fund

601-Internal Service Fund - Motor Pool Fund

For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHANGE IN NET POSITION	**($35,539)**	**($335,539)**	**$46,761**	**($382,300)**	**(717.56%)**	**($270,953)**	**$151,468**
CONTROL TOTALS							
Total Revenues	$83,123	$567,118	$1,615,638	($1,048,520)	35.10%	$442,007	$1,540,364
Total Expenditures	118,660	902,658	1,568,878	666,220	57.54%	712,962	1,388,896
Revenues less expenditures	(35,537)	(335,540)	46,760	382,300	(717.58%)	(270,955)	151,468
Difference	($2)	$1	$1		100.00%	$2	

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHARGES FOR SERVICES							
Other / enterprise charges and fees							
Fuel Sales - AVGAS	$12,437	$83,639	$137,661	($54,022)	60.76%	$41,253	$109,210
Fuel Sales - Jet A	10,373	56,478	106,228	(49,750)	53.17%	44,262	89,760
Airport Services - Tug Fees		230		230		20	140
Total other / enterprise charges and fees	22,810	140,347	243,889	(103,542)	57.55%	85,535	199,110
Other fees							
DDA Revolving Loan Fund Fees			900	(900)			
Fuel Flowage Fees	2,480	12,080	16,888	(4,808)	71.53%	13,600	22,800
Overnight Fees		90	100	(10)	90.00%		100
Total other fees	2,480	12,170	17,888	(5,718)	68.03%	13,600	22,900
TOTAL CHARGES FOR SERVICES	**25,290**	**152,517**	**261,777**	**(109,260)**	**58.26%**	**99,135**	**222,010**
RENTS AND ROYALTIES							
AMR from MEAG Trust	815	4,890	9,780	(4,890)	50.00%	4,590	9,480
T-Hangar Rentals	825	4,950	9,900	(4,950)	50.00%	4,950	9,900
Tie Down Rentals	100	600	1,200	(600)	50.00%	600	1,000
Ground Leases	11,667	70,000	140,395	(70,395)	49.86%	59,216	127,308
Misc Revenue						20	1,220
TOTAL RENTS AND ROYALTIES	**13,407**	**80,440**	**161,275**	**(80,835)**	**49.88%**	**69,376**	**148,908**
TOTAL OPERATING REVENUE	**38,697**	**232,957**	**423,052**	**(190,095)**	**55.07%**	**168,511**	**370,918**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	11,374	78,395	173,418	95,023	45.21%	76,900	165,547
Employee Benefits	7,051	43,140	86,910	43,770	49.64%	41,028	90,792
Total Personal Services and Employee Benefits	18,425	121,535	260,328	138,793	46.69%	117,928	256,339
Purchased or Contracted Services	5,210	49,451	159,802	110,351	30.95%	37,672	113,167
Utilities:							
Water/Sewerage	161	1,000	1,800	800	55.56%	927	2,227
Natural Gas	690	1,445	2,580	1,135	56.01%	1,163	2,817
Electricity	915	6,431	15,960	9,529	40.29%	6,903	12,541
Gasoline	197	2,465	3,609	1,144	68.30%	1,485	3,571
Stormwater	2,115	12,692	29,710	17,018	42.72%	14,472	27,373
Customer Service Fee	49	286	640	354	44.69%	312	595
Total Utilities	4,127	24,319	54,299	29,980	44.79%	25,262	49,124
Supplies	21,482	134,279	276,610	142,331	48.54%	64,392	167,708
Property (Land and Buildings)	22,071	8,740,233	180,000	(8,560,233)	4,855.69%	97,121	271,052
Machinery and Equipment			30,000	30,000			63,887
Capital Outlay - Reclass to Balance Sheet	(22,071)	(8,740,233)	(210,000)	8,530,233	4,162.02%	(97,121)	(334,939)
Depreciation Expense	10,076	61,675	130,010	68,335	47.44%	69,385	133,947
Inter-Departmental Charges	18,912	113,472	226,944	113,472	50.00%	97,874	195,778
Miscellaneous		5,000	77,114	72,114	6.48%	12,592	17,886
TOTAL OPERATING EXPENSE	**78,232**	**509,731**	**1,185,107**	**675,376**	**43.01%**	**425,105**	**933,949**
OPERATING INCOME (LOSS)	**(39,535)**	**(276,774)**	**(762,055)**	**485,281**	**36.32%**	**(256,594)**	**(563,031)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Federal government grants							
Operating-categorical							
Indirect						30,000	30,000

INTERIM STATEMENTS by Fund
Component Units
For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Total operating-categorical						30,000	30,000
Capital							
Indirect		7,870,652		7,870,652			579,294
Net Capital		7,870,652		7,870,652			579,294
Total federal government grants		7,870,652		7,870,652		30,000	609,294
State government grants							
Capital							
Direct (CDBG Grant Proceeds)		434,195		434,195			1,430
Total Capital		7,870,652		7,870,652			579,294
Total state government grants		434,195		434,195			1,430
Local government unit grants							
Spalding Co. Contribution		15,513	15,000	513	103.42%	15,513	161,378
Spalding County Contribution			544,223	(544,223)			
City of Griffin Contribution							(148,225)
Total local government unit grants		15,513	559,223	543,710	2.77%	15,513	13,153
Total Intergovernmental revenue		8,320,360	559,223	7,761,137	1,487.84%	45,513	623,877
Total Intergovernmental - net		8,320,360	559,223	7,761,137	1,487.84%	45,513	623,877
Interest Income							
Bank Account Interest	3	24		24		29	52
Total Interest/Investment Income	3	24		24		29	52
Interest Expense	3,123	(70,687)	(171,350)	100,663	41.25%	20,362	(146,577)
Total principal and interest expense	3,123	(70,687)	(171,350)	100,663	41.25%	20,362	(146,577)
Contributions and donations							
Contributions & Donations			500	(500)			168
Total contributions and donations			500	(500)			168
TOTAL NON-OPERATING INCOME (EXPENSE)	**3,126**	**8,249,697**	**388,373**	**7,861,324**	**2,124.17%**	**65,904**	**477,520**
INCOME (LOSS) BEFORE TRANSFERS	**(36,409)**	**7,972,923**	**(373,682)**	**8,346,605**	**(2,133.61%)**	**(190,690)**	**(85,511)**
TRANSFERS							
Transfers - in			547,173	(547,173)			453,600
Transfers - out			197,294	(197,294)			174,039
TOTAL TRANSFERS - NET			**744,467**	**(744,467)**			**627,639**
CHANGE IN NET POSITION	**($36,409)**	**$7,972,923**	**$370,785**	**$7,602,138**	**2,150.28%**	**($190,690)**	**$542,128**
CONTROL TOTALS							
Total Revenues	$38,700	$8,553,340	$1,529,946	$7,023,394	559.06%	$214,052	$1,448,615
Total Expenditures	75,109	580,417	1,159,162	578,745	50.07%	404,745	906,487
Revenues less expenditures	(36,409)	7,972,923	370,784	(7,602,139)	2,150.29%	(190,693)	542,128
Difference			$1	$1	0.00%	$3	

INTERIM STATEMENTS by Fund

550-Griffin-Spalding Airport Authority Fund

For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHARGES FOR SERVICES							
Other / enterprise charges and fees							
Fuel Sales - AVGAS	$12,437	$83,639	$137,661	($54,022)	60.76%	$41,253	$109,210
Fuel Sales - Jet A	10,373	56,478	106,228	(49,750)	53.17%	44,262	89,760
Airport Services - Tug Fees		230		230		20	140
Total other / enterprise charges and fees	22,810	140,347	243,889	(103,542)	57.55%	85,535	199,110
Other fees							
Fuel Flowage Fees	2,480	12,080	16,888	(4,808)	71.53%	13,600	22,800
Overnight Fees		90	100	(10)	90.00%		100
Total other fees	2,480	12,170	16,988	(4,818)	71.64%	13,600	22,900
TOTAL CHARGES FOR SERVICES	**25,290**	**152,517**	**260,877**	**(108,360)**	**58.46%**	**99,135**	**222,010**
RENTS AND ROYALTIES							
AMR from MEAG Trust	815	4,890	9,780	(4,890)	50.00%	4,590	9,480
T-Hangar Rentals	825	4,950	9,900	(4,950)	50.00%	4,950	9,900
Tie Down Rentals	100	600	1,200	(600)	50.00%	600	1,000
Ground Leases	11,667	70,000	140,395	(70,395)	49.86%	59,216	127,308
Misc Revenue						20	1,220
TOTAL RENTS AND ROYALTIES	**13,407**	**80,440**	**161,275**	**(80,835)**	**49.88%**	**69,376**	**148,908**
TOTAL OPERATING REVENUE	**38,697**	**232,957**	**422,152**	**(189,195)**	**55.18%**	**168,511**	**370,918**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	11,374	78,395	173,418	95,023	45.21%	76,900	165,547
Employee Benefits	7,051	43,140	86,910	43,770	49.64%	41,028	90,792
Total Personal Services and Employee Benefits	18,425	121,535	260,328	138,793	46.69%	117,928	256,339
Purchased or Contracted Services	3,635	41,743	137,420	95,677	30.38%	35,902	93,105
Utilities:							
Water/Sewerage	161	1,000	1,800	800	55.56%	927	2,227
Natural Gas	690	1,445	2,580	1,135	56.01%	1,163	2,817
Electricity	915	6,431	15,960	9,529	40.29%	6,903	12,541
Gasoline	197	2,465	3,609	1,144	68.30%	1,485	3,537
Stormwater	2,060	12,363	28,800	16,437	42.93%	14,150	26,721
Customer Service Fee	39	228	440	212	51.82%	254	475
Total Utilities	4,062	23,932	53,189	29,257	44.99%	24,882	48,318
Supplies	21,482	133,899	269,950	136,051	49.60%	60,359	162,295
Property (Land and Buildings)	22,071	8,740,233	180,000	(8,560,233)	4,855.69%	97,121	271,052
Machinery and Equipment			30,000	30,000			63,887
Capital Outlay - Reclass to Balance Sheet	(22,071)	(8,740,233)	(210,000)	8,530,233	4,162.02%	(97,121)	(334,939)
Depreciation Expense	10,076	61,675	130,010	68,335	47.44%	69,385	133,947
Inter-Departmental Charges	4,693	28,155	56,310	28,155	50.00%	25,255	50,540
TOTAL OPERATING EXPENSE	**62,373**	**410,939**	**907,207**	**496,268**	**45.30%**	**333,711**	**744,544**
OPERATING INCOME (LOSS)	**(23,676)**	**(177,982)**	**(485,055)**	**307,073**	**36.69%**	**(165,200)**	**(373,626)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Federal government grants							
Operating-categorical							
Indirect						30,000	30,000
Total operating-categorical						30,000	30,000
Capital							

INTERIM STATEMENTS by Fund

550-Griffin-Spalding Airport Authority Fund

For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Indirect		7,870,652		7,870,652			579,294
Net Capital		7,870,652		7,870,652			579,294
Total federal government grants		7,870,652		7,870,652		30,000	609,294
State government grants							
Capital							
Direct (CDBG Grant Proceeds)		434,195		434,195			1,430
Total Capital		7,870,652		7,870,652			579,294
Total state government grants		434,195		434,195			1,430
Local government unit grants							
Spalding Co. Contribution		15,513	15,000	513	103.42%	15,513	161,378
Spalding County Contribution			544,223	(544,223)			
City of Griffin Contribution							(148,225)
Total local government unit grants		15,513	559,223	543,710	2.77%	15,513	13,153
Total Intergovernmental revenue		8,320,360	559,223	7,761,137	1,487.84%	45,513	623,877
Total Intergovernmental - net		8,320,360	559,223	7,761,137	1,487.84%	45,513	623,877
Interest Income							
Bank Account Interest	3	12		12		13	20
Total Interest/Investment Income	3	12		12		13	20
Interest Expense	3,123	(70,687)	(171,350)	100,663	41.25%	20,362	(146,577)
Total principal and interest expense	3,123	(70,687)	(171,350)	100,663	41.25%	20,362	(146,577)
TOTAL NON-OPERATING INCOME (EXPENSE)	**3,126**	**8,249,685**	**387,873**	**7,861,812**	**2,126.90%**	**65,888**	**477,320**
INCOME (LOSS) BEFORE TRANSFERS	**(20,550)**	**8,071,703**	**(97,182)**	**8,168,885**	**(8,305.76%)**	**(99,312)**	**103,694**
TRANSFERS							
Transfers - in			497,173	(497,173)			453,600
TOTAL TRANSFERS - NET			**497,173**	**(497,173)**			**453,600**
CHANGE IN NET POSITION	**($20,550)**	**$8,071,703**	**$399,991**	**$7,671,712**	**2,017.97%**	**($99,312)**	**$557,294**
CONTROL TOTALS							
Total Revenues	$38,700	$8,553,328	$1,478,546	$7,074,782	578.50%	$214,036	$1,448,415
Total Expenditures	59,250	481,624	1,078,556	596,932	44.65%	313,350	891,120
Revenues less expenditures	(20,550)	8,071,704	399,990	(7,671,714)	2,017.98%	(99,314)	557,295
Difference		($1)	$1	$2	(100.00%)	$2	($1)

INTERIM STATEMENTS by Fund
952-Main Street Program Fund
For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Purchased or Contracted Services	$1,575	$3,478	$14,160	$10,682	24.56%	$1,532	$14,882
Supplies		380	6,460	6,080	5.88%	4,034	5,114
Inter-Departmental Charges	7,110	42,659	85,317	42,658	50.00%	36,309	72,619
TOTAL OPERATING EXPENSE	**8,685**	**46,517**	**105,937**	**59,420**	**43.91%**	**41,875**	**92,615**
OPERATING INCOME (LOSS)	**(8,685)**	**(46,517)**	**(105,937)**	**59,420**	**43.91%**	**(41,875)**	**(92,615)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Contributions and donations							
Contributions & Donations			500	(500)			168
Total contributions and donations			500	(500)			168
TOTAL NON-OPERATING INCOME (EXPENSE)			**500**	**(500)**			**168**
INCOME (LOSS) BEFORE TRANSFERS	**(8,685)**	**(46,517)**	**(105,437)**	**58,920**	**44.12%**	**(41,875)**	**(92,447)**
TRANSFERS							
Transfers - out			105,217	(105,217)			92,830
TOTAL TRANSFERS - NET			**105,217**	**(105,217)**			**92,830**
CHANGE IN NET POSITION	**($8,685)**	**($46,517)**	**($220)**	**($46,297)**	**21,144.09%**	**($41,875)**	**$383**
CONTROL TOTALS							
Total Revenues			$500	($500)	0.00%		$168
Total Expenditures	8,685	46,517	720	(45,797)	6,460.69%	41,875	(216)
Revenues less expenditures	(8,685)	(46,517)	(220)	46,297	21,144.09%	(41,875)	384
Difference					0.00%		($1)

INTERIM STATEMENTS by Fund

953-Downtown Development Authority Fund

For the Six Months Ending Friday, December 31, 2021

	FISCAL YEAR 2022			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			12/31/2020	6/30/2021
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHARGES FOR SERVICES							
Other fees							
DDA Revolving Loan Fund Fees			$900	($900)			
Total other fees			900	(900)			
TOTAL CHARGES FOR SERVICES			**900**	**(900)**			
TOTAL OPERATING REVENUE			**900**	**(900)**			
OPERATING EXPENSE							
Purchased or Contracted Services		4,230	8,222	3,992	51.45%	239	5,180
Utilities:							
Gasoline							34
Stormwater	55	329	910	581	36.15%	322	652
Customer Service Fee	10	59	200	141	29.50%	59	120
Total Utilities	65	388	1,110	722	34.95%	381	806
Supplies			200	200			300
Inter-Departmental Charges	7,110	42,659	85,317	42,658	50.00%	36,309	72,619
Miscellaneous		5,000	77,114	72,114	6.48%	12,592	17,886
TOTAL OPERATING EXPENSE	**7,175**	**52,277**	**171,963**	**119,686**	**30.40%**	**49,521**	**96,791**
OPERATING INCOME (LOSS)	**(7,175)**	**(52,277)**	**(171,063)**	**118,786**	**30.56%**	**(49,521)**	**(96,791)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Interest Income							
Bank Account Interest		12		12		16	32
Total Interest/Investment Income		12		12		16	32
TOTAL NON-OPERATING INCOME (EXPENSE)		**12**		**12**		**16**	**32**
INCOME (LOSS) BEFORE TRANSFERS	**(7,175)**	**(52,265)**	**(171,063)**	**118,798**	**30.55%**	**(49,505)**	**(96,759)**
TRANSFERS							
Transfers - in			50,000	(50,000)			
Transfers - out			92,077	(92,077)			81,209
TOTAL TRANSFERS - NET			**142,077**	**(142,077)**			**81,209**
CHANGE IN NET POSITION	**($7,175)**	**($52,265)**	**($28,986)**	**($23,279)**	**180.31%**	**($49,505)**	**($15,550)**
CONTROL TOTALS							
Total Revenues		$12	$50,900	($50,888)	0.02%	$16	$32
Total Expenditures	7,174	52,276	79,886	27,610	65.44%	49,520	15,582
Revenues less expenditures	(7,174)	(52,264)	(28,986)	23,278	180.31%	(49,504)	(15,550)
Difference	($1)	($1)		$1	0.00%	($1)	

CENTRAL SERVICES
FLEET/EQUIPMENT RETIREMENT REQUEST FORM
FOR FY21

CURRENTLY assigned to: Department: Watershed Mgmt Division: SW

FLEET - Unit #: 1101 VIN# or Serial # 1FTYR14X9XPB37509 Tag #: GV127186
(N/A only if off road)

Desc of vehicle/equipment 1999 (YEAR) Ford (MAKE) Ranger (MODEL)

Body Style & Description: Pickup Truck
BODY STYLE (ie. SEDAN, TRUCK, TRACKHOE, ETC

2wd
ADDITIONAL DESCRIPTION (ie. COLOR, 2WD/4WD, IDENTIFYING FEATURES, ALIAS INFO, ETC)

Current Odometer/Hourmeter Reading: 138,068 MILES OR _____ HOURS

How was Fleet Unit obtained? (must select & detail one)

X **Direct Purchase** by City *SW Utility Purchase*

_____ **Seized** or abandoned asset (case number & date) _____

_____ **Other** (Donation, Grant, etc.) _____

REASON FOR RETIRING:

_____ **Mileage** too high for continued use in this capacity _____

X **Mechanical Issues** (if so, list issues) *Multiple*

_____ **Accident** - release to responsible insurance agency _____

_____ **Accident** - unable or not cost-effective to repair _____ *estimated repair costs*

_____ **Other** (explain) _____

Department Director _____ Date: 1/18/22

Approval of Fleet Director: _____ Date: _____

MOTOR POOL ASSESSMENT OF FLEET RETIREMENT REQUEST

_____ **RE-PURPOSE** Fleet Unit to another Department _____ (DEPARTMENT) _____ (DIVISION)

_____ **RETIRE** Fleet to 'Reserve Status' at Fleet Maintenance Facility

_____ **SELL** Fleet Unit at auction _____

_____ **RELINQUISH** to insurance company for settlement proceeds _____

_____ **DONATE** to another government or agency _____

_____ **Other** (explain) _____

CENTRAL SERVICES
FLEET/EQUIPMENT RETIREMENT REQUEST FORM
FOR FY21

CURRENTLY assigned to: Department: Watershed Mgmt Division: SW

FLEET - Unit #: 1110 VIN# or Serial # 1FTRX18W1XNA55894 Tag #: GV57156
(N/A only if off road)

Desc of vehicle/equipment 1999 (YEAR) Ford (MAKE) F-150 (MODEL)

Body Style & Description: Pickup Truck
BODY STYLE (ie. SEDAN, TRUCK, TRACKHOE, ETC

4wd
ADDITIONAL DESCRIPTION (ie. COLOR, 2WD/4WD, IDENTIFYING FEATURES, ALIAS INFO, ETC)

Current Odometer/Hourmeter Reading: 127,126 MILES OR _____ HOURS

How was Fleet Unit obtained? (must select & detail one)

X **Direct Purchase** by City *SW Utility Purchase*

_____ **Seized** or abandoned asset (case number & date) _____

_____ **Other** (Donation, Grant, etc.) _____

REASON FOR RETIRING:

_____ **Mileage** too high for continued use in this capacity _____

X **Mechanical Issues** (if so, list issues) *Multiple*

_____ **Accident** - release to responsible insurance agency _____

_____ **Accident** - unable or not cost-effective to repair _____ *estimated repair costs*

_____ **Other** (explain) _____

Department Director _____ Date: 1/18/21

Approval of Fleet Director: _____ Date: _____

MOTOR POOL ASSESSMENT OF FLEET RETIREMENT REQUEST

_____ **RE-PURPOSE** Fleet Unit to another Department _____ (DEPARTMENT) _____ (DIVISION)

_____ **RETIRE** Fleet to 'Reserve Status' at Fleet Maintenance Facility

_____ **SELL** Fleet Unit at auction _____

_____ **RELINQUISH** to insurance company for settlement proceeds _____

_____ **DONATE** to another government or agency _____

_____ **Other** (explain) _____

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider declaring six seized vehicles, a 2004 Chevrolet Impala, a 2005 Nissan Altima, a 2014 Mercedes Model C, a 2011 International 4000, a 2002 Nissan Frontier, and a 2005 Honda Accord, as surplus for sale or as "trade-ins" for acquisition of additional undercover vehicles as needed. *Police Chief Michael Yates will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

Vehicle List:
Vehicles for Surplus - February 2022

1. 2004 Chevrolet Impala	VIN# - 2G1WF52E749139609
2. 2005 Nissan Altima	VIN# - 1N4AL11D45C344137
3. 2014 Mercedes Benz Model C	VIN# - WDDGJ4HBXEG261598
4. 2011 International 4000	VIN# - 1HTMMAALXBH319983
5. 2002 Nissan Frontier	VIN# - 1N6ED27T42C361557
6. 2005 Honda Accord	VIN# - 3HGCM56405G705751

These vehicles were not assigned a City of Griffin Asset Number and were never part of the fleet, thus a fleet retirement form is not required.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

Declaring the vehicles surplus will enhance revenue to assist in the acquisition of undercover vehicles when needed, but the amount earned from the sale is unknown.

Submitted By:
Daniel Jett

Meeting Date:
08/02/2022

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
Vehicles for Surplus 2-8-22.pdf
Court Orders 2-8-22.pdf

Vehicles for Surplus / February 8, 2022

1. 2004 Chevrolet Impala	VIN# - 2G1WF52E749139609
2. 2005 Nissan Altima	VIN# - 1N4AL11D45C344137
3. 2014 Mercedes Benz Model C	VIN# - WDDGJ4HBXEG261598
4. 2011 International 4000	VIN# - 1HTMMAALXBH319983
5. 2002 Nissan Frontier	VIN# - 1N6ED27T42C361557
6. 2005 Honda Accord	VIN# - 3HGCM56405G705751

E-filed for Record
11/9/2021 4:08 PM
Superior/State Court, Spalding County

IN THE SUPERIOR COURT OF SPALDING COUNTY
STATE OF GEORGIA

STATE OF GEORGIA, ex. rel. VS. Five Hundred Sixty Two Dollars and 00/100ths ($562.00) in U.S. Currency; One 2004 Chevrolet Impala, VIN# 2G1WF52E749139609, Tag# N/A, Color: Red; One Digital Scale, Color: Black, Model# EX750; Four 22" Cavallo Chrome Rims w/ Tires Defendant, in **rem**	*	CIVIL ACTION NO: 21V-550 JUDGE BEN J. MILLER, JR.

IN RE:
Ciara Lafeyetta Settles
1866 Birdie Road
Griffin, GA 30223

Roseline Michel
6530 Peppermill Lane
Atlanta, GA 30349-4852

DISTRIBUTION OF FORFEITURE PROPERTY

The property above-stated as defendant in rem, having been forfeited to the state pursuant to O.C.G.A. Sec. 16-13-49(n) and O.C.G.A. Sec. 9-16-11, shall be distributed as follows, to wit:

Five Hundred Sixty Two Dollars and 00/100ths ($562.00) in U.S. Currency;	**$ 562.00**
One 2004 Chevrolet Impala, VIN# 2G1WF52E749139609, Tag# N/A, Color: Red; Valued at:	**$ 2,550.00**
One Digital Scale, Color: Black, Model# EX750; Valued at:	**$ 8.49**
Four 22" Cavallo Chrome Rims w/ Tires Valued at:	**$ 1,508.00**
TOTAL AMOUNT OF POOL	**$ 4,628.49**

Cost To Be Paid:

Disbursed to Spalding County Clerk's Office for Filing Fees	**$ 86.50**
Disbursed to the Griffin Daily News for publication (Ad #GR-21 70155995)	**$ 92.00**
TOTAL AMOUNT OF NET POOL	**$ 4,449.99**

Disbursements:

Disbursed to the District Attorney's Office:

10% of the pool after expenses (to be disbursed within 15 days from the filing of this Order)	**$ 444.99**

Disbursed to the Griffin Police Department: **One Hundred, Seventeen Dollars and 001/100ths ($117.01) in U.S. Currency; One 2004 Chevrolet Impala, VIN# 2G1WF52E749139609, Tag# N/A, Color: Red; One Digital Scale, Color: Black, Model# EX750; Four 22" Cavallo Chrome Rims w/ Tires**

The One 2004 Chevrolet Impala, VIN# 2G1WF52E749139609, Tag# N/A, Color: Red; One Digital Scale, Color: Black, Model# EX750; Four 22" Cavallo Chrome Rims w/ Tires, will be disbursed to the Griffin Police Department for use in law enforcement. Said property is to be retained for official use, until such time as said property is traded, sold at public auction or by private sale at the discretion of the law enforcement agency with the proceeds to be used for law enforcement purposes. Petitioner is authorized to take possession of the property instanter. Title is awarded free of any liens or encumbrances.

Respectfully submitted on this the 8th day of November, 2021.

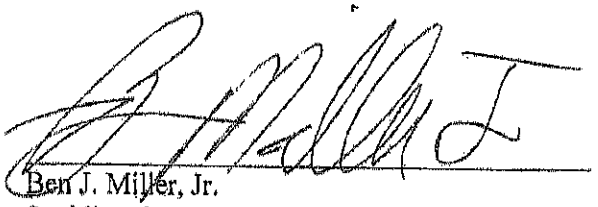
MARIE G. BRODER
DISTRICT ATTORNEY



David J. Studdard, Chief Assistant District Attorney
Georgia Bar #: 689027
Griffin Judicial Circuit

The foregoing having been read and considered, the same is approved by the Court.

This the 10 day of NOV, 2021.



Ben J. Miller, Jr.
Spalding County Superior Court
Griffin Judicial Circuit

E-filed for Record
10/26/2021 4:23 PM
Superior/State Court, Spalding County

IN THE SUPERIOR COURT OF SPALDING COUNTY
STATE OF GEORGIA

STATE OF GEORGIA, ex. rel. VS. Five Thousand, Four Hundred, Ninety Four Dollars & 00/100ths ($5,494.00) in United States Currency; One 2005 Nissan Altima, VIN#: 1N4AL11D45C344137, Tag#: RHL3908, Color: Green Defendant, in rem	*	CIVIL ACTION NO: 21V-169 JUDGE RHONDA B. KREUZIGER

IN RE:
Michael Jarrod Jones
2040 Stanton Road
Apt. B1
East Point, GA 30344

Theresa Mechell Jones
4394 Favored Way
Union City, GA 30291

DISTRIBUTION OF FORFEITURE PROPERTY

The property above-stated as defendant in rem, having been forfeited to the state pursuant to O.C.G.A. Sec. 16-13-49(n) and O.C.G.A. Sec. 9-16-11, shall be distributed as follows, to wit:

Five Thousand, Four Hundred, Ninety Four Dollars & 00/100ths ($5,494.00) in United States Currency; Valued at:	**$ 5,494.00**
One 2005 Nissan Altima, VIN#: 1N4AL11D45C344137, Tag#: RHL3908, Color: Green Valued at:	**$ 3,600.00**
TOTAL AMOUNT OF POOL	**$ 9,094.00**

Cost To Be Paid:

Disbursed to Spalding County Clerk's Office for Filing Fees	**$ 86.50**
Disbursed to The Griffin Daily News for publication (Ad #GR-21 70154111)	**$ 92.00**
TOTAL AMOUNT OF NET POOL	**$ 8,915.50**

Disbursements:

Disbursed to the District Attorney's Office:

10% of the pool after expenses (to be disbursed within 15 days from the filing of this Order)	**$ 891.50**
Certified Mail Postage (Paid by the District Attorney's Office)	**$ 15.50**

Disbursed to the Griffin Police Department: **Four Thousand, Five Hundred, Eighty-Seven and 00/100ths Dollars ($4,587.00) in United States Currency; One 2005 Nissan Altima, VIN#: 1N4AL11D45C344137, Tag#: RHL3908, Color: Green**

One 2005 Nissan Altima, VIN#: 1N4AL11D45C344137, Tag#: RHL3908, Color: Green, will be disbursed to the Griffin Police Department for use in law enforcement. Said property is to be retained for official use, until such time as said property is traded, sold at public auction or by private sale at the discretion of the law enforcement agency with the proceeds to be used for law enforcement purposes. Petitioner is authorized to take possession of the property instanter. Title is awarded free of any liens or encumbrances.

Respectfully submitted on this the 18th day of October, 2021.

MARIE G. BRODER
DISTRICT ATTORNEY

David J. Studdard, Chief Assistant District Attorney
Georgia Bar #: 689027
Griffin Judicial Circuit

The foregoing having been read and considered, the same is approved by the Court.

This the 26 day of October, 2021.

Rhonda B. Kreuziger
Spalding County Superior Court
Griffin Judicial Circuit

E-filed for Record
11/2/2021 10:38 AM
Superior/State Court, Spalding County

IN THE SUPERIOR COURT OF SPALDING COUNTY
STATE OF GEORGIA

STATE OF GEORGIA, ex. rel. VS. 2014 MERCEDES MODEL C VIN# WDDGJ4HBXEG261598 TAG# CPC9872; 2011 INTERNATIONAL 4000/4300 VIN# 1HTMMAALXBH319983 TAG#XPR871; ZIP LOCK VACUUM SEALER; FOOD SAVER VACUUM SEALER; TACK LIFE MONEY COUNTER; DIGITAL SCALE-DIGITZ; MONSTER ENERGY DRINK CAN; THE NATURAL ROLLING TRAY; ROLLING TRAY WITH BART SIMPSON Defendant, in **rem**	*	CIVIL ACTION NO: 21V-170 JUDGE RHONDA B. KREUZIGER

IN RE:
Sylvonderick Darri Dickerson
535 N. 9th Street Apt. A
Griffin, GA 30223

AMENDED DISTRIBUTION OF FORFEITURE PROPERTY

The property above-stated as defendant in rem, having been forfeited to the state pursuant to O.C.G.A. Sec. 16-13-49(n) and O.C.G.A. Sec. 9-16-11, shall be distributed as follows, to wit:

2014 MERCEDES MODEL C VIN# WDDGJ4HBXEG261598 TAG# CPC9872;	**$ 10,498.00**
2011 INTERNATIONAL 4000/4300 VIN# 1HTMMAALXBH319983 TAG#XPR871;	**$ 14,500.00**
ZIP LOCK VACUUM SEALER; FOOD SAVER VACUUM SEALER; TACK LIFE MONEY COUNTER; DIGITAL SCALE-DIGITZ; MONSTER ENERGY DRINK CAN; THE NATURAL ROLLING TRAY; ROLLING TRAY WITH BART SIMPSON **Valued at:**	**$ 0.00**
TOTAL AMOUNT OF POOL	**$ 24,998.00**

Cost To Be Paid:

Disbursed to Spalding County Clerk's Office for Filing Fees	**$ 86.50**
Disbursed to the Spalding County Journal Reporter for publication (Ad #GR-21 70155795)	**$ 112.00**
TOTAL AMOUNT OF NET POOL	**$ 24,799.50**

Disbursements:

Disbursed to the District Attorney's Office:

10% of the pool after expenses (to be disbursed within 15 days from the filing of this Order)	**$ 2,479.95**
Certified Mail Postage (Paid by the District Attorney's Office)	**$ 7.75**

Disbursed to the Griffin Police Department:

2014 MERCEDES MODEL C VIN# WDDGJ4HBXEG261598 TAG# CPC9872; 2011 INTERNATIONAL 4000/4300 VIN# 1HTMMAALXBH319983 TAG#XPR871; ZIP LOCK VACUUM SEALER; FOOD SAVER VACUUM SEALER; TACK LIFE MONEY COUNTER; DIGITAL SCALE-DIGITZ; MONSTER ENERGY DRINK CAN; THE NATURAL ROLLING TRAY; ROLLING TRAY WITH BART SIMPSON

The 2014 MERCEDES MODEL C VIN# WDDGJ4HBXEG261598 TAG# CPC9872; and 2011 INTERNATIONAL 4000/4300 VIN# 1HTMMAALXBH319983 TAG#XPR871, will be disbursed to the Griffin Police Department for use in law enforcement. Said property is to be retained for official use, until such time as said property is traded, sold at public auction or by private sale at the discretion of the law enforcement agency with the proceeds to be used for law enforcement purposes. Petitioner is authorized to take possession of the property instanter. Title is awarded free of any liens or encumbrances. The ZIP LOCK VACUUM SEALER; FOOD SAVER VACUUM SEALER; TACK LIFE MONEY COUNTER; DIGITAL SCALE-DIGITZ; MONSTER ENERGY DRINK CAN; THE NATURAL ROLLING TRAY; ROLLING TRAY WITH BART SIMPSON are to be destroyed.

Respectfully submitted on this the 1st day of November, 2021.

MARIE G. BRODER
DISTRICT ATTORNEY

David J. Studdard, Chief Assistant District Attorney
Georgia Bar #: 689027
Griffin Judicial Circuit

The foregoing having been read and considered, the same is approved by the Court.

This the 1 day of November, 2021.

Rhonda B. Kreuziger
Spalding County Superior Court
Griffin Judicial Circuit

E-filed for Record
11/2/2021 10:38 AM
Superior/State Court, Spalding County

IN THE SUPERIOR COURT OF SPALDING COUNTY
STATE OF GEORGIA

STATE OF GEORGIA, ex. rel. VS. 2014 MERCEDES MODEL C VIN# WDDGJ4HBXEG261598 TAG# CPC9872; 2011 INTERNATIONAL 4000/4300 VIN# 1HTMMAALXBH319983 TAG#XPR871; ZIP LOCK VACUUM SEALER; FOOD SAVER VACUUM SEALER; TACK LIFE MONEY COUNTER; DIGITAL SCALE-DIGITZ; MONSTER ENERGY DRINK CAN; THE NATURAL ROLLING TRAY; ROLLING TRAY WITH BART SIMPSON Defendant, in **rem**	*	CIVIL ACTION NO: 21V-170 JUDGE RHONDA B. KREUZIGER

IN RE:
Sylvonderick Darri Dickerson
535 N. 9th Street Apt. A
Griffin, GA 30223

AMENDED DISTRIBUTION OF FORFEITURE PROPERTY

The property above-stated as defendant in rem, having been forfeited to the state pursuant to O.C.G.A. Sec. 16-13-49(n) and O.C.G.A. Sec. 9-16-11, shall be distributed as follows, to wit:

2014 MERCEDES MODEL C VIN# WDDGJ4HBXEG261598 TAG# CPC9872;	**$ 10,498.00**
2011 INTERNATIONAL 4000/4300 VIN# 1HTMMAALXBH319983 TAG#XPR871;	**$ 14,500.00**
ZIP LOCK VACUUM SEALER; FOOD SAVER VACUUM SEALER; TACK LIFE MONEY COUNTER; DIGITAL SCALE-DIGITZ; MONSTER ENERGY DRINK CAN; THE NATURAL ROLLING TRAY; ROLLING TRAY WITH BART SIMPSON Valued at:	**$ 0.00**
TOTAL AMOUNT OF POOL	**$ 24,998.00**

Cost To Be Paid:

Disbursed to Spalding County Clerk's Office for Filing Fees	**$ 86.50**
Disbursed to the Spalding County Journal Reporter for publication (Ad #GR-21 70155795)	**$ 112.00**
TOTAL AMOUNT OF NET POOL	**$ 24,799.50**

Disbursements:

Disbursed to the District Attorney's Office:

10% of the pool after expenses (to be disbursed within 15 days from the filing of this Order)	**$ 2,479.95**
Certified Mail Postage (Paid by the District Attorney's Office)	**$ 7.75**

Disbursed to the Griffin Police Department: 2014 MERCEDES MODEL C VIN# WDDGJ4HBXEG261598 TAG# CPC9872; 2011 INTERNATIONAL 4000/4300 VIN# 1HTMMAALXBH319983 TAG#XPR871; ZIP LOCK VACUUM SEALER; FOOD SAVER VACUUM SEALER; TACK LIFE MONEY COUNTER; DIGITAL SCALE-DIGITZ; MONSTER ENERGY DRINK CAN; THE NATURAL ROLLING TRAY; ROLLING TRAY WITH BART SIMPSON

The 2014 MERCEDES MODEL C VIN# WDDGJ4HBXEG261598 TAG# CPC9872; and 2011 INTERNATIONAL 4000/4300 VIN# 1HTMMAALXBH319983 TAG#XPR871, will be disbursed to the Griffin Police Department for use in law enforcement. Said property is to be retained for official use, until such time as said property is traded, sold at public auction or by private sale at the discretion of the law enforcement agency with the proceeds to be used for law enforcement purposes. Petitioner is authorized to take possession of the property instanter. Title is awarded free of any liens or encumbrances. The ZIP LOCK VACUUM SEALER; FOOD SAVER VACUUM SEALER; TACK LIFE MONEY COUNTER; DIGITAL SCALE-DIGITZ; MONSTER ENERGY DRINK CAN; THE NATURAL ROLLING TRAY; ROLLING TRAY WITH BART SIMPSON are to be destroyed.

Respectfully submitted on this the 1st day of November, 2021.

MARIE G. BRODER
DISTRICT ATTORNEY

David J. Studdard, Chief Assistant District Attorney
Georgia Bar #: 689027
Griffin Judicial Circuit

The foregoing having been read and considered, the same is approved by the Court.

This the 1 day of November, 2021.

Rhonda B. Kreuziger
Spalding County Superior Court
Griffin Judicial Circuit

E-filed for Record
11/2/2021 10:55 AM
Superior/State Court, Spalding County

IN THE SUPERIOR COURT OF SPALDING COUNTY
STATE OF GEORGIA

STATE OF GEORGIA, ex. rel. VS. One 2002 Nissan Frontier, VIN# 1N6ED27T42C361557, Tag# RVZ4106, Color: Black; Five Hundred Twenty & 00/100th in United States Currency ($520.00) Defendant, in **rem**	*	CIVIL ACTION NO: 21V-0402 JUDGE RHONDA B. KREUZIGER

IN RE:
Raymundo Ramirez Ponce
3020 Buford Hwy
Atlanta, GA 30329

Daniel Perez Garcia
3020 Buford HWY NE
Brookhaven, GA 30329

DISTRIBUTION OF FORFEITURE PROPERTY

The property above-stated as defendant in rem, having been forfeited to the state pursuant to O.C.G.A. Sec. 16-13-49(n) and O.C.G.A. Sec. 9-16-11, shall be distributed as follows, to wit:

One 2002 Nissan Frontier, VIN# 1N6ED27T42C361557, Tag# RVZ4106, Color: Black; Valued at:	**$ 3,500.00**
Five Hundred Twenty & 00/100th in United States Currency ($520.00)	**$ 520.00**
TOTAL AMOUNT OF POOL	**$ 3,720.00**
Cost To Be Paid:	
Disbursed to Spalding County Clerk's Office for Filing Fees	**$ 86.50**
Disbursed to the Spalding County Journal Reporter for publication (Ad #GR-21 70155948)	**$ 92.00**

TOTAL AMOUNT OF NET POOL	**$ 3,541.50**

Disbursements:

Disbursed to the District Attorney's Office:

10% of the pool after expenses (to be disbursed within 15 days from the filing of this Order)	**$ 354.15**
Certified Mail Postage (Paid by the District Attorney's Office)	**$ 7.75**

Disbursed to the Griffin Police Department: **One 2002 Nissan Frontier, VIN# 1N6ED27T42C361557, Tag# RVZ4106, Color: Black; One Hundred, Fifty-Eight and 10/100ths Dollars ($158.10) in United States Currency**

The One 2002 Nissan Frontier, VIN# 1N6ED27T42C361557, Tag# RVZ4106, Color: Black; will be disbursed to the Griffin Police Department for use in law enforcement. Said property is to be retained for official use, until such time as said property is traded, sold at public auction or by private sale at the discretion of the law enforcement agency with the proceeds to be used for law enforcement purposes. Petitioner is authorized to take possession of the property instanter. Title is awarded free of any liens or encumbrances.

Respectfully submitted on this the 1st day of November, 2021.

MARIE G. BRODER
DISTRICT ATTORNEY

David L. Studdard, Chief Assistant District Attorney
Georgia Bar #: 689027
Griffin Judicial Circuit

The foregoing having been read and considered, the same is approved by the Court.

This the 1 day of November, 2021.

Rhonda B. Kreuziger
Spalding County Superior Court
Griffin Judicial Circuit

E-filed for Record
11/5/2021 10:20 AM
Superior/State Court, Spalding County

IN THE SUPERIOR COURT OF SPALDING COUNTY
STATE OF GEORGIA

STATE OF GEORGIA, ex. rel.	*	CIVIL ACTION NO: 21V-0610
VS.	*	JUDGE BEN J. MILLER, JR.
One 2005 Honda Accord, VIN# 3HGCM56405G705751, Tag# RVW7066, Color: Black; Two Hundred Sixty Eight Dollars and 00/100ths ($268.00) in U.S. Currency Defendant, in **rem**	*	

IN RE:
Ricky Malik Williams
1100 W College St. Extension
Apt. J8
Griffin, GA 30224

DISTRIBUTION OF FORFEITURE PROPERTY

The property above-stated as defendant in rem, having been forfeited to the state pursuant to O.C.G.A. Sec. 16-13-49(n) and O.C.G.A. Sec. 9-16-11, shall be distributed as follows, to wit:

One 2005 Honda Accord, VIN# 3HGCM56405G705751, Tag# RVW7066, Color: Black; Valued at:	**$3,289.00**
Two Hundred Sixty Eight Dollars and 00/100ths ($268.00) in U.S. Currency	**$ 268.00**
TOTAL AMOUNT OF POOL	**$3,557.00**
Cost To Be Paid:	
Disbursed to Spalding County Clerk's Office for Filing Fees	**$ 86.50**
Disbursed to the Spalding County Journal Reporter for publication (Ad # GR-21 70155973)	**$ 92.00**

TOTAL AMOUNT OF NET POOL **$3,378.50**

Disbursements:

Disbursed to the District Attorney's Office:

10% of the pool after expenses (to be disbursed within 15 days from the filing of this Order)	**$ 337.85**
Certified Mail Postage (Paid by the District Attorney's Office)	**$ 7.95**

Disbursed to the Griffin Police Department: **One 2005 Honda Accord, VIN# 3HGCM56405G705751, Tag# RVW7066, Color: Black; Two Hundred Sixty Eight Dollars and 00/100ths ($268.00) in U.S. Currency**

The One 2005 Honda Accord, VIN# 3HGCM56405G705751, Tag# RVW7066, Color: Black, will be disbursed to the Griffin Police Department for use in law enforcement. Said property is to be retained for official use, until such time as said property is traded, sold at public auction or by private sale at the discretion of the law enforcement agency with the proceeds to be used for law enforcement purposes. Petitioner is authorized to take possession of the property instanter. Title is awarded free of any liens or encumbrances.

Respectfully submitted on this the 1st day of November, 2021.

MARIE G. BRODER
DISTRICT ATTORNEY

David J. Studdard, Chief Assistant District Attorney
Georgia Bar #: 689027
Griffin Judicial Circuit

The foregoing having been read and considered, the same is approved by the Court.

This the 4 day of Dec, 2021.

Ben J. Miller, Jr.
Spalding County Superior Court
Griffin Judicial Circuit

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider declaring as surplus Unit 316, a 1993 GMC 3/4 ton pickup, used by the Fire Department. *Fire Chief, Joh Hamilton will address*.

SPECIAL CONSIDERATIONS OR CONCERNS:

The 1993 GMC Pickup, Unit 316, VIN 1GTGC24K3PES20848, is in need of major repairs, and the cost to repair is in excess of the value of the unit. The engine is currently seized and the vehicle is inoperable.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

The surplus vehicle will be sold on Govdeals.

Submitted By:
John Hamilton

Meeting Date:
08/02/2022

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
Unit 316 vehicle surplus.pdf

CENTRAL SERVICES
FLEET/EQUIPMENT RETIREMENT REQUEST FORM
FOR FY22

CURRENTLY assigned to: Department: Fire Division: Suppression

FLEET - Unit #: 316 VIN# or Serial # 1GTGC24K3PES20848 Tag #: 47194 *(N/A only if off road)*

Desc of vehicle/equipment 1993 *YEAR* GMC *MAKE* 3/4 Ton Pick up *MODEL*

Body Style & Description: regular cab pick up
BODY STYLE (ie. SEDAN, TRUCK, TRACKHOE, ETC

red with black top
ADDITIONAL DESCRIPTION (ie. COLOR, 2WD/4WD, IDENTIFYING FEATURES, ALIAS INFO, ETC)

Current Odometer/Hourmeter Reading: 63781 MILES OR _____ HOURS

How was Fleet Unit obtained? (must select & detail one)

X **Direct Purchase** by City _____

_____ **Seized** or abandoned asset (case number & date) _____

_____ **Other** (Donation, Grant, etc.) _____

REASON FOR RETIRING:

_____ **Mileage** too high for continued use in this capacity _____

X **Mechanical Issues** (if so, list issues) *engine is seized/caught on fire*

_____ **Accident** - release to responsible insurance agency _____

_____ **Accident** - unable or not cost-effective to repair _____ *estimated repair costs*

X **Other** (explain) *repairs are too costly to keep in the fleet and it is unreliable*

Department Director _____ Date: 1-19-2022

Approval of Fleet Director: _____ Date: _____

MOTOR POOL ASSESSMENT OF FLEET RETIREMENT REQUEST

_____ **RE-PURPOSE** Fleet Unit to another Department _____ *DEPARTMENT* _____ *DIVISION*

_____ **RETIRE** Fleet to 'Reserve Status' at Fleet Maintenance Facility

_____ **SELL** Fleet Unit at auction _____

_____ **RELINQUISH** to insurance company for settlement proceeds _____

_____ **DONATE** to another government or agency _____

_____ **Other** (explain) _____

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider a Task Order Form from Paragon Consulting Group in the amount of $49,540.00 for the Elles Way connector project. *Public Works Director, Chris Walker, will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

Paragon Consulting Group has prepared a Task Order Form $49,540.00 to provide Civil Engineering Services to the City of Griffin related to the Elles Way Connector Project. The purpose of this project is to provide a residential street to connect Elles Way to North 3rd Street. The scope of the work will encompass a topographic survey, environmental assessment and permitting, construction plans, bid administration, and construction management.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

The cost of the civil engineering services will be paid with 2016 SPLOST funds.

Submitted By:
Mariza Eller

Meeting Date:
08/02/2022

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
Task order Form Elles Way Connector Project.pdf

TASK ORDER FORM

Elles Way Connector

For

City of Griffin

Project No. 21159.00

January 31, 2022

Paragon Consulting Group (PCG) has prepared this Task Order Form (TOF) in accordance with the Master Services Agreement. This TOF has been prepared to provide Civil Engineering Services to City of Griffin related to the Elles Way Connector Project.

SCOPE OF WORK

The Scope of Work for this TOF includes a topographic survey of the project area, environmental assessment and permitting of the impacted stream and possible wetlands; design, bid and construction management of approximately 637 liner feet of two-lane residential street to connect Elles Way to North 3rd Street.

The Work consists of the following tasks:

Task 1 – Topographic Survey

A Topographic survey will be provided for the approximate +/- 1.3 acres project site. It is unknown at this time of the impact of the parcel that will need to be acquired for the roadway. After concept stage of design, PCG will determine acquisition limits and a boundary survey fee for the property.

Task 2 – Environmental Assessment and Permitting

Evaluation of the storm area for wetlands and stream impact. ACOE Permitting for wetlands disturbance and stream mitigation is included in this task. ACOE Permitting is limited to a nationwide permit. (if an individual permit is determined to be necessary, additional services will be required.)

Task 3 – Construction Plans

a) Roadway plan and profile
b) Grading plan
c) Storm drainage system design and profiles
d) Erosion and sedimentation control plans

Task 4 – Bid Administration

a) Advertisement of project
b) Solicitation of qualified bidders
c) Addressing contractor questions
d) Issuance of addenda
e) Facilitate bid opening
f) Review bids

g) Evaluate and recommend lowest, most responsive bid to Owner
h) Prepare contractor documents for submission to Owner

Task 5 – Construction Management

a) Pre-construction conference
b) Evaluate and approval of submittals
c) Monitor construction activities on periodic basis
d) Review pay requests and submit to Owner for approval
e) Address contractor request for information throughout project
f) Address change orders with recommendations to Owner
g) Project closeout

SCHEDULE

Upon receipt of the signed notice to proceed, PCG anticipates completion of the scope of work described as follows:

Task 1 – Topographic Survey:	*8 weeks*
Task 2 – Environmental Assessment and Permitting:	*10 weeks*
Task 3 – Construction Plans:	*8 weeks*
Task 4 – Bid Administration:	*5 weeks after Advertisement*
Task 5 – Construction Management:	*ongoing during construction*

Elles Way Connector
Project No. 21159.00
January 28, 2022

FEE ESTIMATE

In accordance with the Master Services Agreement, the project team will complete the task detailed above for the following fee:

Task 1 – Topographic Survey	***$ 3,000.00 lump sum***
Task 2 – Environmental Assessment and Permitting	***$10,000.00 lump sum***
Task 3 – Construction Plans	***$21,540.00 lump sum***
Task 4 – Bid Administration	***$ 5,500.00 lump sum***
Task 5 – Construction Management	***$ 9,500.00 lump sum***
	$49,540.00 Total

Any work requested outside of the above scope of work will be invoiced on a time and expenses basis in accordance with our current Unit Rates.

AUTHORIZATION

As our authorization, please sign in the space provided below.

City of Griffin

Signature:_____

Date:_____

Paragon Consulting Group, Inc.

Signature: _____
Brian K. Upson, PE
Principal

Date: 1/31/22

Attested by:
City of Griffin

Signature:_____

Date:_____

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider purchase of 104 Itron electric meters from Anixter, sole source, in the amount of $30,435.30. *Electric Director, Jennifer Freeman will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

The purchase of 104 electric meters is a standard inventory purchase to replenish meters that have been used for customer installation.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

The sole source quote for this purchase is $30,435.30 and budgeted in FY22 budget.

Submitted By:
Jennifer Freeman

Meeting Date:
08/02/2022

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
CITY OF GRIFFIN LGHT&WTR DEPT ITRON QUOTE.pdf
Copy of 2022-02-02 Itron Meters Anixter Sole Source.xlsx

6525 BEST FRIEND RD SUITE 100
NORCROSS, GA 30071

Phone: 404.691.2605
Fax: 770.798.1309

www.anixterpowersolutions.com

ITRON OPENWAY BRIDGE METER QUOTE

Quotation: U00687086.00

To: **CITY OF GRIFFIN LIGHT & WATER ELECTRIC DEPT.**
1010 NORTH HILL STREET
GRIFFIN, GA 30224

Attn:

Phone:

Fax:

Issued Date: **Feb 01, 2022**
Expiration Date: **Mar 03, 2022**

Sales Contact: **Andy Staker**
(P) 404.223.1823
(F) 404.691.4736
andrew.staker@anixter.com

Item	CustLine	Product and Description	Quantity	Price	Unit	Extended
1		**S590503** CN2SO- 12S CL200 120V W/ RD	16	175.000	EA	2,800.00
2		**S590504** C2SO- 2S CL320 CENTRON BRIDGE METER	20	175.000	EA	3,500.00
3		**S590507** CP3SOA- 4S CL20 120-480V CENTRON BRIDGE METER	8	140.000	EA	1,120.00
4		**S590508** CP3SOA- 9S CL20 120-480V CENTRON BRIDGE METER	12	395.000	EA	4,740.00
5		**S590505** CP3SOA- 16S CL200 120-480V CENTRON BRIDGE METER	8	395.000	EA	3,160.00
6		**S590514** C2SODS- 2S CL200 240V W/ REMOTE DISCONNECT	16	235.000	EA	3,760.00
7		**S590513** CP2SOAS- 4S CL20 120-480 4G LTE OPENWAY CENTRON	8	206.250	EA	1,650.00
8		**S590516** CP2SOAS- 9S CL20 120-480V 4G LTE OPENWAY CENTRON	8	516.000	EA	4,128.00
9		**S590517** CP2SOAS- 16S CL200 120-480V 4G LTE CENTRON	8	516.000	EA	4,128.00
10		**ITRON SURCHARGE** ITRON 5% HARDWARE SURCHARGE	1	1,449.300	EA	1,449.30

SECTION TOTAL: $30,435.30

6525 BEST FRIEND RD SUITE 100
NORCROSS, GA 30071

Phone: 404.691.2605
Fax: 770.798.1309

www.anixterpowersolutions.com

ITRON OPENWAY BRIDGE METER QUOTE

Quotation: U00687086.00

QUOTE TOTAL: $30,435.30

Special Notes

1) All items are In Stock unless otherwise noted.
2) All item pricing on this quote is valid for thirty days unless otherwise specified.
3) All applicable taxes apply.

BY ACCEPTING THIS QUOTE, YOU AGREE THAT THE ANIXTER TERMS AND CONDITIONS OF SALE PUBLISHED AT THE LINK BELOW ARE EXPRESSLY INCORPORATED INTO AND SHALL GOVERN THIS TRANSACTION.

http://www.anixter.com/TERMSANDCONDITIONS

Anixter Power Solutions offers the industry's most extensive and dynamic portfolio of products, services and solutions for the Public Power, Investor-owned Utilities, Construction and Industrial markets.

The impacts of COVID-19 cannot be reasonably determined at this time. This quote/proposal does not account for any potential adverse impacts COVID-19 may have on Anixter's performance or obligations herein. In the event of any delays or adverse impacts, Anixter reserves the right for an equitable adjustment of the delivery schedule and prices herein to offset the effects of COVID-19 delays, without fault or penalty of any kind.

CITY OF GRIFFIN
FY22 SOLE BRAND/SOLE SOURCE/ SINGLE SOURCE JUSTIFICATION

Request Type and Details (select one)

○ **Sole Brand*** The item(s) requested have unique performance features (branded) not found in other items but is available on the open market from multiple sources. OEM repair parts are considered sole brand and possibly sole source.

● **Sole Source** The item(s) requested has necessary features and **only one** supplier is capable of satisfying the requirements. A situation where a manufacturer has only one authorized distributor would be classified as sole source, such as parts only available from the manufacturer. Sole source justifications must be re-submitted annually.

○ **Single Source** The procurement is very similar in nature to Sole Source, although two or more suppliers can satisfy the requirements. The department has substantial reasons for selecting one supplier. A good example would be an IT department buying standardized equipment from a single source for increased warranties and volume discounts or repair from a single authorized repair source.

Provide a description and identify the make/model of the item and quantity	Itron Electric Meters

Detail the research that has been done to qualify this for selected method of procurement:

Anixter is the vendor Itron uses for meter sales

Supplier/Source Name/Address:	**Anixter Power Supply 6525 Best Friend Rd Suite 100 Norcross GA 30071**		
Supplier/Source Contact:	**Andrew Staker**	**Phone:**	**404-223-1823**

Scope of Work: Provide description of purpose for the request and what other comparable options have evaluated. (Include brand name, model, and vendor name). Can the request be modified to allow for competition?

Anixter is only vendor outside of Itron that sells Itron meters

Is this a 1-time procurement? Estimated expenditure- one-time _____ OR - annual spend _____

Exclusive Capability: Provide a detailed description of the goods/services needed and the proposed source s unique capabilities and/or performance of work and why this is the only source.

Itron Electric meters are required for our Itron Mesh AMI System and are needed for new installations and replacements in the event of meter failure

Requestor Information

I hereby certify the validity of the information and feel confident this justification for sole brand / sole source meets the criteria and would withstand a vendor protest or an audit .

Date of Request:	2/2/2022	Requestor:	Jason Crane		
Department:	Electric	Dept Accting Code:	510-0000-11-3603	Phone:	###

Purchasing Use Only ⇓ **Finance Approval:**

Comment:					
Date Processed:		Date Posted to GPR:		Solicitation #:	
Outcome:					
Awarded Sole Source:		Issued PO/Contract:		Competitive Bid:	Protests:

* Sole Brands are specific items that may be available on the open market from multiple dealers. Sole BRAND purchases may possibly be treated as a single source if properly justified. Standardization throughout the City (i.e. Dell technology purchased direct from Dell for volume discounts and Ford fleet vehicles purchased from Speedway for warranty and other reasons) would be examples of sole brands treated as single sources.

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider minutes of the City of Griffin Board of Commissioners' Goals Workshop and Regular Meetings on January 25, 2022.

SPECIAL CONSIDERATIONS OR CONCERNS:

N/A

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

Submitted By:
Susan Bartholomew

Meeting Date:
08/02/2022

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
01-25-22 Minutes Goals Workshop.pdf
01-25-22 Minutes.pdf

CITY OF GRIFFIN BOARD OF COMMISSIONERS
COMMISSIONERS' GOALS WORKSHOP
IDLEWILDE EVENT CENTER, FLOVILLA, GEORGIA
TUESDAY, JANUARY 25, 2022

Mayor Hollberg presided, convening the meeting at 8:39 a.m. In attendance were the following Commissioners: Cynthia Ward, Cora Flowers, Truman Tinsley, and Rodney McCord. Also present were: City Manager Jessica O'Connor, City Attorney, Drew Whalen, Staff Attorney, Kelsey Carden, Communications and Public Relations Coordinator, Danielle Hancock, Chief Financial Officer Markus Schwab, Accounting Director, Amanda Carmichael, Planning and Development Director Chad Jacobs, Executive Director of Downtown Development Authority/Economic Development Patrick Kay, Chief Information Officer Gibb Cotton, Human Resources Director, Stephanie Woods, Fire Chief John Hamilton, Police Chief Mike Yates, Solid Waste Director, Todd Ennis, Director of Watershed Management, Brant Keller, Deputy Director of Stormwater, Brice Martin, Deputy Director of Water/Wastewater, Brandon Lewis, Public Works Director, Chris Walker, Electric Director, Jennifer Freeman, Griffin-Spalding County Airport Director, Robert Mohl and Susan Bartholomew to record minutes.

Commissioner Murray arrived at 10:20 a.m.
Commissioner Brock was absent.

Review and discuss progress on the 2021 goals and priorities from January 26-27, 2021 Goals workshop.

Ms. O'Connor addressed the Board stating that the Directors' Goals Workshop took place on Friday, January 21, 2022, and she expressed her excitement in sharing the information with the Commissioners. She reviewed the City's Vision Statement, Mission Statement, Values and Goals.

Chad Jacobs, Director of Planning and Development updated the Commissioners on progress of substandard housing and the elimination of blight, junk and trash. The City demolished 12 substandard properties, one of which was Roseview Apartments which consisted of 41 units. There were 80 units demolished or rehabilitated. Code enforcement issued 899 warnings, 125 citations and 511 solid waste special handlings. There were 35 downtown property maintenance notices issued.

Mr. McCord stated that the demolition of Roseview, or McKneely Apartments, is probably the most significant thing that has happened in the City of Griffin. He thanked all who had a part in the process, and stated this is a chance for us to build off the momentum of tearing down the eyesore, and we can reshape this neighborhood.

Mayor Hollberg noted that the City had 77 new construction permits issued in 2021.

Stephanie Woods, Human Resources Director, addressed the Commissioners regarding the City's Pay for Performance plan that was initiated in 2021. The evaluation changed to an easier format, and the employees understand what is expected of them. The Commission set the budgeted amount of the increase for 2021 at 2%. Overall the total awarded was 92% of $428,000. There were six employees who rated a 1 or "needs improvement." These employees did not receive an increase. One hundred twelve employees received a "meets expectations" rating and received a 2% raise. The employees receiving "exceeds most expectations" numbered 209, and these employees received a 2.75% raise. Ten employees received a rating of four and received a 3.5% raise. The goal of rewarding the highest performers was tied to the scores. Three hundred thirty-one employees received some increase while six did not get an increase. One hundred of the employees did not qualify meaning they were still in a probationary period. Another positive from the Pay for Performance plan is we achieved more employee participation in community activities. Ms. Ward asked about the six employees who rated "needs improvement" and asked if these employees' jobs were in jeopardy. Ms. Woods answered no, but the employees need improvement in their job performance. These employees are not meeting expectations, and they should be on a performance improvement plan.

Patrick Kay, Economic Development Director, stated that 2021 was a great year for downtown with 38 new businesses, 62 jobs created, and $1.194 million in new and commercial investment downtown. There were four new lofts added downtown. The City and its community partners held 55 events, and all were well attended. These created over 600 volunteer hour opportunities, and we estimate that a combined total of 20,000 attended the events. Main Street awarded five entertainment grants. Downtown Development awarded several façade grants, and two were completed during 2021. Two general assistance grants were awarded for interior and exterior projects. The speaker system was installed downtown. A little free library was established by 'Stache Studio. We completed one art beautification project in 2021, and there are more to come in 2022. Ten pet waste stations were ordered, and five were installed. The trash and parking meeting had a good turnout. The businesses need to find a solution to the parking issue. Seventy percent of those occupying on street parking are business owners and employees. Any type of enforcement of the parking issue is going to have to be self-policed by the businesses. Regarding the trash issue, the attendees agreed to eliminate the green trash carts and move to 8-yard dumpsters that will be centrally located, cleaner and

more pedestrian friendly. Commissioner McCord asked about rentals at Historic City Hall. Mr. Kay stated that interest in renting is picking up. He noted that the City is retooling rentals in terms of maintenance and cleaning. There are a new contract and rate sheet in the works, and we will begin promoting HCH as a venue. Historic City Hall's rates are significantly lower than other venues in Spalding County. Ms. O'Connor stated that the City checked the prices of several surrounding venues and set Historic City Hall's rate significantly lower than other venues. It is time to look at rates again, and we need to add a cleaning fee to rental rates.

Ms. O'Connor addressed Strategic Annexation. She noted that the annexation and rezoning of the Williamson Road property was difficult. She also stated that the City's and County's future land use maps do not match in the areas where we are contiguous. From that contentious annexation and rezoning, we learned that our comprehensive plan, and particularly land use maps, need to be reviewed and updated to reflect the City's future needs and plans. The County asked the City to participate in a joint comprehensive plan, but the County's plan is due in October 2022. Staff felt the County was a bit behind, and it would be even more difficult to try to join the two comprehensive plans. The City's comprehensive plan is due in October 2023. We need to better understand our land use map and have joint workshops with the County on the land use maps. We have areas that are almost illegal because they barely touch the City limits, and there are big areas of the County that jut into the City. For example on Carver Road, there is different zoning for the City and County, and the future land use maps don't match either. We want to make sure we are consistent in what we want to do. We need to continue to look at boundary cleanup and work on it as we go.

Chief Yates addressed the Commissioners regarding Crime Reduction. Part 1 Crime decreased by 3.5% in 2021. Since 2016, Part 1 crime has declined somewhere between 3% and 10% each year, which over time is significant. Things are moving in the right direction, and cleaning up blight and substandard housing has aided in the decrease in crime. There are two areas in which crime increased in 2021: Aggravated Assault was up 50% and Motor Vehicle Theft increased by 20%. Part of the increase in motor vehicle theft resulted from Griffin PD's recovering stolen cars from other jurisdictions as a result of the new LDR cameras.

Due to COVID, there is an entire population of persons who would normally be in jail who are out on the streets. The Aggravated Assaults are mostly gang related, and the members are trying to intimidate each other. It is a miracle that a child has not been shot by a stray bullet. Without major changes in the court system and bond reform, this will get worse. It is important that PD get our staffing level where it needs to be.

Mr. Schwab addressed the Commissioners stating that revenues are on the positive side. We have collected 80% of property taxes, and TAVT is up. LOST is at 73%, and insurance premium tax is at 58%. With regard to the City expenditures, we are doing a good job of managing our outflow. Lead times for materials and equipment are long.

For 2023, we are budgeting an increase in General Fund revenue of $600,000, $500,000 of which is LOST. The bulk of the $2.4 Million in capital outlay is in Public Works and the Police Department. The City's SPLOST bonds will be paid off in June 2022. We have some expenses beginning to come in for TSPLOST, and we begin receiving payments in April 2022. Mayor Hollberg asked about the remaining funds in the current SPLOST, and Mr. Schwab answered that he needed to check for the exact amount, but roughly $4 to $4.5 million, and those funds are predominantly allocated for transportation. Mr. Schwab stated that the City is having supply chain and price increase issues that will diminish how far the remaining funds will go. Mayor Hollberg stated there would be overages in SPLOST, and Ms. O'Connor stated that the $4 to $4.5 million are overages. When defining transportation projects in a SPLOST, there does not need to be as much specificity as in a TSPLOST; therefore, there are not projects that were listed on the ballot with the SPLOST that need to be completed. We have some room to decide on projects, especially now that the TSPLOST has been passed. Paving and sidewalks are needed, and we want to make sure that gets done. Mayor Hollberg stated the money could be used to improve parking lots downtown, or perhaps purchasing the lot on Solomon that the City currently leases. The lease expiration is June 2023. Ms. O'Connor stated that transportation projects have always been last on the list because transportation projects are pay as you go. We completed the bonded projects, and blight was very specific at $500,000 per year. It is not uncommon for SPLOST projects to extend beyond the end of collections. Ms. O'Connor asked if the Hammond/Poplar intersection improvement cost would be paid from SPLOST, and Mr. Walker indicated that it would come from SPLOST. He stated that the College/Kincaid intersection costs would come from TSPLOST.

Chief Yates addressed the Commissioners with an update on Police staffing and Compensation. The Board approved a $3.00 per hour increase for the Police Department that was implemented in July 2021. Chief

Yates stated that PD has hired a number of good people with experience. Eleven of the 19 officers hired in 2021 were minority or female officers, and many were experienced officers from departments in the Atlanta metro area. These officers were not shocked or frightened by what they saw in Griffin. Equally important in hiring was the decline in attrition. However, within a couple of months of the City's change in pay scale, our competitors adopted our pay scale. In an environment where it is difficult to get people to want to be law enforcement officers, the applicant pool is very shallow, and in the current culture, people will leave for a $.25 per hour increase. The only reason we are not close to being fully staffed at this time is because the academies were shut down for 18 months due to COVID. PD could not send any uncertified employees to the academy, so the only hires were certified officers with a clean background. Commissioner McCord asked if the PD is offering incentives for new hires, and Chief answered that PD has looked at incentives, but hasn't been in a position to offer incentives because if basic compensation is not addressed, it won't matter about incentives. The officers get a take home car, and there is a $1,000 new hire bonus. We provide more training than our competitors, and we have specialized units. However, if basic compensation is not addressed, none of these things will matter. Going forward we will have to be creative and find every mechanism possible to recruit and keep the officers we have. Commissioner Ward asked about the breakdown of ratings for officers under the pay for performance plan. Chief said there were a couple that rated "needs improvement." Most of the officers' ratings were adequate, and a few that rated highly in the pay for performance plan. The issue with pay for performance for police officers is measurement. Is it tickets or arrests? A good officer doesn't necessarily make a huge number of arrests or write a certain number of tickets. The measurement is subjective at best. Commissioner Tinsley asked the number vacancies at PD, and Chief responded that there are 10. He stated he has five or six candidates, but their hiring was delayed because of COVID. Chief stated that there are two things that Griffin has that our competitors do not necessarily have: Griffin's administration and Board of Commissioners support the police department, and the police chief supports the officers. The new hires are happy to be in Griffin, and it is contagious with the other officers. Ms. Ward asked about the status of the Police Academy, and Chief stated that it has reopened. The State is catching up, and its priority is to get the basic academy back up and running so that uncertified hires can get certified. Once PD gets the staffing level up, the new facility has excellent training facilities, and PD can bring some of that training in house.

Ms. O'Connor stated that she asked Chief to provide an update because the City had received complaints/allegations from the Griffin Men of Action who seem to be spearheaded by Rev. Wheeler from Clayton County. The group made allegations in September 2021 in reference to our EEO4 requirments, and we discussed that in Executive Session. This group asked for the City's EEO4 requirements regarding race, minority hiring and retention. Ms. Woods updated this report in 2021 as the report is due every two years, and the last update was in 2019. In 2019 many of the employee classifications were incorrect, including many employees classified as Public Safety when they were, in fact, general administrative employees. Once those classifications were corrected, the City saved approximately $40,000 in workers' compensation costs. We are now holding new employee orientation once a month, and Ms. O'Connor stated that there is a big difference in the demographics of PD hires. They are more racially and gender diverse.

Chief stated it is very important to have an elected body supporting its police department. When other cities were defunding police, Griffin and the Board of Commissioners were funding police. Prospective hires see that, and it makes a difference. The Board did the tough things when it wasn't poplar to do those things. If not for the Board's support of the police department, we might be half-staffed.

Mr. Jacobs addressed the Commissioners regarding the City's Comprehensive Plan which requires updating every five years. The City's updated plan is due to be adopted in October 2023. He explained the timeline for the process. In July we will send out the RFP/Q for a consultant, score and select a consultant and have the first public hearing in October. Mr. Jacobs stated the importance of having an outside consultant put fresh eyes on the process because the last two documents are very similar, particularly in terms of the future land use maps from the last two comp plans. They are essentially the same and that shouldn't happen in the span of five years. After the first public hearing, the stakeholders will be identified, and a steering committee will be formed. We will hold public open houses and take input from the open houses and stakeholders to prepare the plan, and the steering committee will also be meeting to take input and discuss plan preparation. We will be working on our Community Work Program which is essentially our report card. There will be a list of projects we plan to complete over the life of the plan. Once the plan draft is complete, it will be presented to the Commission and to the public at a public hearing. At that time the plan will be submitted to the RDC and DCA for review and their input for compliance with state law. We refine the plan based on input, and the final plan will be adopted in October 2023.

Mayor Hollberg noted that in the 1990's there was a blanket rezoning. We need to look at future land use because there are spots that shouldn't have been rezoned. Mr. Jacobs stated if you look at current plan and

current land use map, there are some very generic land use designations. For example, the land use map for downtown labels it commercial, but in reality it is a mixture of uses. This will be an opportunity to get into the land use map and compare it with our current zoning and make adjustments/changes. The land use map is a 20 year document showing where we would like the area to go, and we can use the land use map to affect change. This mainly comes into play with rezonings, especially with contentious rezonings. The Board needs a solid document to fall back on. If the land use map is shaky, it is hard to defend. The land use map should show the layers of density within residential land use, as well.

Ms. Woods gave the Commissioners an update on the Employee Diversity and Inclusion Team or EDIT. EDIT developed three goals and created 19 tactical actions to achieve those goals. To date, it has completed eight of the actions. Currently EDIT is gathering statistical data from the employee survey of December 2021, formalizing a new hire orientation and exploring training topics and presenters to develop an official, ongoing training program for all employees. Cities and counties have reached out to EDIT to learn how it started, what it has done and share its strategic plan. Ms. O'Connor shared EDIT's presentation at the GMA meeting in August. EDIT made a presentation to the Board of Commissioner in July 2021, and members addressed the Board. Numerous employees have reached out to volunteer and join EDIT, and at EDIT's recommendation, the Board of Commissioner approved Juneteenth as a new holiday beginning in 2022. Ms. Woods related some of the information EDIT received in the 2020 and 2021 surveys.

Ms. Woods changed topics and addressed the Commissioners with regard to the need for a compensation study and the implementation of the results. A compensation study is the number one goal for Human Resources, and it is a Staff Goal for 2022. The City currently has two part-time grades and 22 full-time grades. The City had a study done by Archer in mid-2018, but the City did not implement until 2019. That compensation plan is now almost five years old, the plan is not competitive, and salary compression has occurred. Ms. Woods stated that wages and salaries are the most criticial recruitment and retention tool, and at this time, the City has a recruitment and retention problem.

Ms. Woods stated that Human Resources would like the study to begin in February so that we can have the results for the upcoming fiscal year. Ms. Woods stated that she, Chief Hamilton and Chris Walker vetted three potential vendors for the study. Both Chief and Mr. Walker are long time employees of the City, and they both have employees on the lower end of the current payscale. After talking with the three vendors, it was determined that Evergreen Solutions understood the scope of work and provided the lowest quote at $24,500. Evergreen assured Ms. Woods that it can meet the 90-day time frame.

Ms. Woods gave a summary of the process. Evergreen will be providing information as they collect it. The consultants will talk with Department directors and develop a plan for highly competitive positions. We want to implement the plan for FY 2023. Ms. O'Connor stated that she met with Evergreen via a phone call with the project manager and vice president in December, and she was also impressed with the company. She believes Evergreen to be a good company to use for compensation study. Staff is at a point where something must be done to recruit and retain employees. The City is unable to compete in the job market with its current salaries and benefits. The Board may have to consider increasing the millage rate or consider cutting services and positions, but tough decisions will have to be made.

In relation to our budget process, Mr. Schwab stated that in March there is normally a baseline number for staffing, and in April there may be a few adjustments. We have to lock the numbers down in order to achieve a balanced budget. Because we don't know what the numbers for staffing will be, we will make a proposal to reserve a percentage of revenue to fund half of the updated compensation. Ms. O'Connor stated that the other half may come as a recommendation for balanced budget through a tax increase. The City cut many capital purchases last year to cover pay for performance. As we continue the pay for performance plan and adopt the results of the compensation study, there is the potential for several expensive factors in the FY2023 budget. Ms. O'Connor reminded the Commissioners that, as Ms. Woods stated, if we have this study and don't implement the recommendations, it will be worse than not doing the study. Ms. Woods stated that happy employees make productive employees. Ms. O'Connor noted that Fire and Public Works have asked for pay increases departmentally for 2023, but this study will help across the board. Ms. Woods completed her remarks by noting that she didn't think every position will merit a change. The Commissioners indicated their support for the compensation study and their willingness to make tough decisions to implement the results..

Dr. Keller and Ms. O'Connor discussed Municipal Cost Index (MCI) with the Board. MCI is similar to the Consumer Price Index, but is for municipalities. Each year the Board adopts the MCI by Resolution. Dr. Keller stated that as of late January, the MCI posted for November 2021 is 11.6%, and we don't have December numbers. All costs and materials have increased exponentially, but Staff feels we can't pass a

rate increase of 12% to our customers. If the Board doesn't adopt a rate different than the MCI by Resolution, the MCI is automatically adopted as of March 1. We need to adopt a 4 or 5% increase by resolution, and we hope to have the resolution ready by February 8, but it may February 22 depending on when the January 2022 numbers are released.

Ms. O'Connor addressed the Commissioners stating that the Communitywide Strategic Plan has been adopted in conjunction with the City's Archway partners, the County and the school board. For the housing component, there are 18 action items, 10 of which the City of Griffin is the lead or co-lead organization addressing the action items. The first action item is housing, and Staff has been researching the establishment of a down payment assistance program for first time homeowners. Additionally, we are researching the rezoning of select high density residential areas to single family residential areas. Staff is looking at the establishment of a communitywide expectation for what constitutes quality and affordable rental housing. There has been an effort to educate judges about problems associated with blight and the code enforcement process. Ms. Carden has met with Judge Howell, and she has been appointed Assistant Solicitor for Code Enforcement and Nuisance. She will meet with Code Enforcement twice a month in preparation for upcoming court citations. The City is not "out to get" people for code violations. As Mr. Jacobs stated earlier, Code Enforcement issued more than 800 warnings in 2021, with only 125 citations issued, but by the time these issues get to court, the citizens have had adequate time to clear up code violations, and the fines should not be reduced. If that occurs, it will lead to an increase in penalties for code enforcement violations, and although this is not the City's goal, the fines will be a deterrent to repetative violators and those clearly disregarding the law.

Public Safety is an area that the Communitywide Strategic Plan addresses, and there are several action items. There was a meeting in November among Ms. O'Connor, Ms. Carden, Judge Howell, the State Court Judge, a representative from the District Attorney's office, and the Spalding County Magistrate Judge, among others. During the discussion the group realized that each office uses different court software, and these different software programs do not communicate with each other. At booking, the jail is not able to access all of the outstanding charges on a person, and because of lack of manpower at the jail and the inability of the software to merge information, persons who should not be released are being released. There has been much discussion, and procedures have been put into place to help prevent this from occurring. The City continues to try to work with the Spalding County jail, but if the jail is unable to house these individuals, the City will have to look elsewhere. Chief Yates stated that the sheriff in Butts County has offered to house the City's prisoners. Mayor Hollberg stated that it may be time for elected officials to step in and work through some of these issues. Ms. O'Connor stated that the City currently pays $40.00 per day to the County jail if a prisoner is housed on Municipal Court charges. Last year, the jail released everyone because of COVID. By state statute the Sheriff controls the jail population so he has the authority to release prisoners if needed.

Ms. O'Connor proceeded to the next piece of the Communitywide Strategic Plan, Economic Development. The first objective is quality of life. Mr. Kay has been talking with the SBDC about establishing an office in Griffin. There is a community transit plan in process. We have arts projects underway, and with TSPLOST passing we should have increased sidewalks and connectivity. There is also a bike/pedestrian agreement in review between the City and County.

Ms. O'Connor noted Objective 2 which is Soft Skills/Training Future Workers. The College and Career Academy added a new Technical Certificate of Credit (TCC) program, which includes internships. Ms. O'Connor asked Mr. Kay to explain YouScience. Mr. Kay stated YouScience is an opportunity to help students determine their apptitudes for jobs and skills based on personality. An Industry Leadership Council has been created, and a video series is available for students on career exploration.

Mr. Kay is working on community awareness of economic development which will include town hall meetings, the creation of a social media presence for the Griffin-Spalding Development Authority as well as billboards throughout the community with information on local industries.

The final objective of the Economic Development piece is to increase water and sewer capacity. Dr. Keller has scheduled some weekly meetings for coordination and exchange of information with the new general manager of the Spalding County Water and Sewer Facilities Authority. We will continue working jointly for expansion at the Tri-Counties area. There are growth opportunities in the area, and Ms. O'Connor stated that the Tony Jones property that is listed has a contract or a serious potential offer, depending on sewer upgrades.

There are two additional tenents of the Communitywide Strategic Plan: education and achieving prosperity. The City has not been tasked with much regarding these two tenents. We are happy to help Mr. Simmons with anything the school system needs, and the most talked about topic at the moment is the community school and potentially making Moore Elementary that community school. Ms. O'Connor has been asked if the City will sell the Roseview land, and her current answer is no. We have an opportunity in the way we update the Community School plan to use that space for outdoor educational space or other potential uses. Ms. O'Connor stated that, at this point, it is shortsighted to sell the land to the highest bidder and allow that buyer to have control over the use of the property. The City has control over the property, and it is huge to have an entrance into the neighborhood. We want to make sure we keep that and do what's best for the neighborhood, and if that means the City sits on the property for a year, then the City will sit on the property for a year. We'll maintain the property and take time to determine the best use.

There was discussion regarding the redevelopment of the north side, and Ms. O'Connor reminded the commissioners that we are working on the Downtown Redevelopment Plan, and that reaches up to Chappell Street. The Fairmont plan will overlap the Downtown Redevelopment Plan, and that will give us two new plans for the north side to indicate how we want that area to grow.

There was a discussion regarding the former police building on Poplar. Ms. O'Connor stated that several non-profits have reached out to ask if they can "have it." No, they can't have it. We will have to potentially auction it for highest bid. There are some exemptions and we may be able to give it to a quasi-governmental entity without having to go through public auction. We would have to replat because there is the cell tower there, and the city receives income from that property. Ms. O'Connor stated that there are options. We have walked a couple of people through the building, and people don't realize how big the facility is. McIntosh Trail, City Church and GARC have all expressed an interest. Another issue is because the property is not taxed and the Tax Assessor has not viewed the property, it is valued at $1.8 million. We may need to do an appraisal at some point to understand the fair market value.

Mr. McCord referred to the Regency and Versailles apartment complexes and asked if the City could acquire these properties, much like we did with Roseview. Ms. O'Connor stated that last July the City began in earnest with code enforcement violations at Appleton (the old Versailles). The management lost many tenants, and at one time there were only 34 of 80 units with active utilities. The management has since relet apartments, and the occupancy is back up to 60 of 80 units with utilities. The management is either pulling permits for work, but the work is not done correctly, or work is done, and the management tries to pull permits after the work is completed. The manager has gone so far as to forge an affidavit on a permit.

Regency Apartments is Ava Park, and it is worse than Appleton (Versailles). It has more structural issues. We had many investors call regarding Roseview, and we would direct them to Appleton or Ava Park. We had one developer visit and look at both, but we don't believe he made an offer. The City can buy these, but we will need to go back and prioritize ARPA funds. ARPA funds can only be used for redevelopment of areas of underserved populations. We could not buy these properties with ARPA funds and sell them to a private developer.

Last year at the Goals Workshop and also in July, we had discussions regarding nuisance actions against apartments. Mayor Hollberg asked if the City is still conducting life safety inspections if the power has been off for more than six months, and Ms. O'Connor stated yes. We are requiring a licensed electrician to sign off on safety before the power can be reinstated.

Ms. O'Connor turned to Service Delivery Strategy update. Service Delivery Strategy is due in October 2022 with the County's Comprehensive Plan. Ms. O'Connor stated that she and Dr. Ledbetter have worked on the last remaining items that need to be agreed upon. Ms. O'Connor said that it has helped that Dr. Ledbetter has worked with a city previously, and he understands many of our positions and stances on issues. Ms. O'Connor used the 800 Mhz radio issue as an example. Dr. Ledbetter immediately acknowledged that the County can't require the City to pay for public safety radios. That is a County function. The County's Board had its Goals Workshop, and he presented the same information to his board that we are presenting to the City Commissioners. He said that some of his commissioners were not happy with the concession, but three said this is what we will do, and move forward. The City has to determine how many non-public safety radios we have, and we will pay for those on a monthly basis. Dr. Ledbetter gathered the information for the cost of the contract and supplies for the 800 Mhz radios, and

Ms. O'Connor cautioned that she has not seen the paperwork, so this amount is unaudited. He has taken the figure and divided it by the number of radios. The amount comes to $30.97 per radio per month which annually is $35,000 per year, give or take what our final inventory count.

Staff's recommendation on Animal Control is that we consolidate those services. Chief has two animal control officers that patrol within the City. The County will take over services and employees countywide. County will have to agree to an IGA so that services are provided equitably and efficiently per our ordinance. The only difference in the ordinances now is that the City has a leash law. The animal control officers will have to enforce the City's ordinance within the city, and the LOST percentage will remain the same because it currently is a tax equity issue violating the law as it relates to City residents. Our two animal control officers will become employees of the County. This will take place July 1, 2022.

The next SDS item discussed was Parks and Recreation. The Commissioners stated that they want the City to keep the golf course. Ms. O'Connor noted that if the City "gives" parks and recreation to the County, the County is going to ask for an increase in its LOST percentage, and she stated emphatically that she is not willing to give up the City's LOST percentage. Mr. Walker stated that the City has not put any money in the parks for a while, so if the decision is made to keep the parks, we need to invest some money in them. Ms. O'Connor reminded the Commissioners that all the leases the County has for City parks have expired. If we want to maintain the status quo of the current arrangement, all the park leases with the County need to be renegotiated. Ms. O'Connor stated that City Park cannot be given to the County because of the manner in which it was given to the City, and there would have to be a lease negotiated for it.

After lunch, the SDS discussion continued with Ms. O'Connor stating that she needed generic direction regarding SDS, which will enable Staff to update cost information. The Commissioners reiterated that they want to keep the golf course, and they do not want to give up any LOST percentage. Ms. O'Connor stated that the last two times SDS was updated with the County, the County delayed negotiations to the last minute, and the City had to rubber stamp the agreement. The SDS document that DCA has on file states that the County has parks and recreation, and that it pays for parks and recreation out of its LOST, but the City also has to pay for parks out of our general fund, so that is double taxation in that the City's citizens are paying for parks and recreation twice. Ms. O'Connor reminded the Commissioners of the April 2019 meeting between the City and County and the ensuing meetings that Ms. O'Connor and then Assistant County Manager, Michelle Irizarry, had to determine the current status of services in SDS, the nature of the agreements (if there were any) associated with those services, and what items were out of date. Additionally, there are services the City provides that are not addressed in SDS: Archivist, Land Bank and GIS. In the past, the City has been forced to agree because negotiations were put off until the last minute, and it is very difficult for a city to make a county negotiate, and the law does not aid a city either. The Commissioners' consensus is for Staff to talk with the County and determine what the County considers "City Park", what percentage of LOST it wants, if any, and does the County want pocket parks and/or does the City want to give the County the pocket parks.

The next item for discussion was the future of Land Bank. Ms. O'Connor and Mr. Jacobs updated the Commissioners on recent developments with Land Bank. Ms. O'Connor offered her opinion that she does not believe Land Bank should be dissolved because once there is an entity, such as Land Bank, established by legislative act, it is very difficult to go back and ask the legislature to reestablish the entity. She continued by stating her concern that we did not adopt the 2012 Land Bank Act, but continued to operate under the original act. There are many more powers given to a Land Bank in the 2012 act than in the original act. Ms. O'Connor stated, in her opinion, the question becomes what is the best way to operate a land bank? Does it need to operate in conjunction with a land trust? Does the Land Bank need a full-time executive director? Is that director, if needed, a City and/or County employee?

Staff's recommendation, and the County Commission has agreed, is to hire a consultant to get an independent opinion as to what needs to be done with the Land Bank. Dr. Ledbetter and Ms. O'Connor have talked with a consultant that was recommended by DCA. This consultant is considered by DCA to be land use professionals. This consultant is putting together a scope of work. Ms. O'Connor's recommendation is to hire the consultant to look at all aspects of Land Bank and give the City and County an independent opinion as to what needs to be done with Land Bank. This item is not budgeted, but instead of paying Land Bank for the next two quarters, the City and County will pay the consultant.

The Commissioners' consensus is leave Land Bank in tact at this time and hire the independent consultant.

The next presentation was Staff Goals for 2022. These goals were established by Staff at the Directors' goals workshop on Friday, January 21, 2022.
The goals established were:
1. Enhance quality of life – in order to achieve this goal, the Directors set objectives: install one Level 3 EV charging station by December 31, 2022; one mile of bike/walking trail will be completed by December 31, 2022; aggravated assault and motor vehicle theft will be reduced by 20% utilizing internal and external City of Griffin employee education, employee training, stricter bond procedures,; audit and repair street light outages, and add 100 new street lights; abate five criminal nuisance substandard houses by December 31, 2022; group/personal care home ordinance by December 31, 2022; and alleyway remodel location and design ready for bid by December 31, 2022.

2. Improve the City of Griffin's image internally and externally – in order to achieve this goal, the Directors set the following objectives: internally improve employees' perception with quarterly trainings, monthly new employee orientation, annual reorientation training, a safety audit and establish the best form of communication for each department by February 2022. External improvments will be achieved by conducting a social media audit, responding to inaccurate information, implementation of a social media policy; recognizing successes by identifying one positive action per department per month and submitting it to the City's Communications and Public Relations coordinator; and revamp utility billing information.

3. Compensation study – in order to achieve this goal, the Directors set the following objectives: Board of Commissioners' approval on January 25, 2022; Department directors will provide information to Human Resources from February to April for the compensation study; Human Resources and the City Manager will approve the study and recommendations by May 15, 2022; presentation of the study and recommendations to the Board of Commissioners on May 24, 2022; discussions regarding implementation of the study including raising the millage rate, cost of service study and/or cut positions.

4. Internal Policies – in order to achieve this goal, the Directors set the following objectives: establish an Open Records policy with a draft due to Department directors by March 2022, adoption by April 30, 2022 and training with records retention by September 2022; establish a Social Media policy with an audit by April 30, 2022, a draft due to Department directors by the end of July 2022, and evaluate the change and growth in social media and limited public forum by December 31, 2022.

Ms. O'Connor stated that Staff was intentional and specific regarding attaining these goals and related the specificities to the Commissioners.

The Commissioners established their goals for 2022.

1. Substandard housing – continue to work to eliminate substandard housing, emphasizing code violations, nuisance and safety.
2. Code enforcement – continue to concentrate on blight, trash, litter and junk with an emphasis on dumpsters and illegal dumping.
3. Downtown redevelopment – 10% increase in event attendance, the addition of a brewery with a lease of 122 W. Bank Street, improvement of City/County parking lots, update signage and create more public spaces.
4. Crime reduction – 20% reduction in aggravated assaults and motor vehicle theft
5. Compensation study

Motion/second at 3:00 p.m. to enter Closed session by Commissioners Ward/Tinsley carried 6-0.

Motion/second to adjourn at 3:30 p.m. by Commissioners McCord/Tinsley carried 6-0.

Respectfully submitted,

_____ _____

Douglas S. Hollberg, Mayor Jessica W. O'Connor, City Manager

CITY OF GRIFFIN BOARD OF COMMISSIONERS
REGULAR SCHEDULED MEETING
ONE GRIFFIN CENTER, W. ELMER GEORGE MUNICIPAL HALL
TUESDAY, JANUARY 25, 2022

Mayor Hollberg presided, convening the meeting at 6:00 p.m. Commissioners present included Cora Flowers, Holly Murray, Truman Tinsley and Rodney McCord. Also present were City Manager Jessica O'Connor, City Attorney Drew Whalen and Susan Bartholomew to record minutes.

Commissioner Brock was absent.

Commissioner Ward arrived at 6:03 p.m.

Call to order by Mayor Hollberg
Pledge of Allegiance ..... Commissioner Murray
Invocation ..... Commissioner Tinsley

Approval of Agenda
Motion/second to approve the agenda by Commissioners Tinsley/Murray carried 5-0.

PRESENTATIONS AND DELEGATIONS

1. Recognize Dr. Brant Keller, Director of Watershed Management, as the 2021 Annual Strongest Link in the Chain award recipient. *Director of Public Works, Chris Walker, will address.*

   Chris Walker addressed the commissioners stating that it is his great honor to introduce the only boss he has had in the last 26 years. Mr. Walker read his nomination which enumerated Dr. Keller's many accomplishments during his tenure, as well as his dedication to his job and his staff.

   Dr. Keller thanked the citizens who allowed him to work at the City for 30 years. He thanked the Board of Commissioners which has supported him for 30 years. He thanked his staff and stated that without his staff, he does not have anything. He continued that the Board afforded him the opportunity to do many things to improve the City and to spend a lot of money. Even though there have been some bumps in the road, he stated his appreciation to the citizens for allowing him to work with the City of Griffin for 30 years.

   Mayor Hollberg reminisced about his time on the Public and Business Affairs committee for Kiwanis and in 1992, he met with Dr. Keller about a tree project in the park, and Dr. Keller immediately began helping and guiding him through the process. He continued by mentioning the great flood of 1994 when Dr. Keller had to keep the pump station running and sent Mayor Hollberg to get sand bags. Mayor Hollberg noted that Dr. Keller has impacted many people in this community, and helped many to understand what service is because Dr. Keller is a servant leader. From his childhood to his service to our country to his service for the City of Griffin, Mayor Hollberg stated his belief that Dr. Keller is the Strongest Link in the Chain, not only for 2021, but for the last 30 years.

CITIZEN COMMENTS

At this time, the Mayor opens the floor to comments from the audience. Comments should relate to a specific agenda item, not listed on the agenda for a Public Hearing, or to a concern within the jurisdiction of the City. Commission meetings serve the purpose of conducting city business and are not a forum for the unlimited expression of opinion. The Mayor reserves the right to limit comments to matters germane to city business and may refer speakers to the City Manager or other staff for resolution.

Sharon King, 143 Cumberland Road, Griffin addressed the Commissioners and apologized for her voice and explained she is recovering from COVID. She continued that she is a community advocate, and not representing the Griffin-Spalding County Land Bank at this time. All the following comments are her personal thoughts and opinions. She stated that she could prove all her statements. She expressed her opinion that the Commissioners should not appoint Virginia Church as the City's Municipal Court assistant solicitor. She stated that she has seen many examples of Ms. Church's incompetence, but wanted to advise the Commissioners about an incident involving Circus Street residents. Early last year a resident on Circus Street was approved by Land Bank to purchase a vacant lot next to the resident's home that was owned by

Land Bank. In June, trees fell from the Land Bank lot and crushed cars on the Circus Street resident's property. Ms. Church went to view the property and the damage to the cars. When Ms. Church was viewing the damage, she noticed a building on the Land Bank lot, for which the citizen had not received approval. Ms. Church reportedly told the citizen, "if you don't say anything about the trees, I won't say anything about the building." To make matters worse, the resident is older and had to have someone clear debris. The citizen was not aware that the debris could not be put at the curb, so the citizen was cited for a Code violation. None of this was discovered until Board members looked into it in October 2021. Ms. Church also called the police on this same citizen, and the following is an example of systemic racism. On October 20, 2021 the Land Bank chairperson reached out to the City Manager to determine if the Land Bank would be cited for the building. The City Manager stated that the City had no plans to cite the Land Bank, but recommended if the Land Bank wanted to file a police report, Land Bank should contact a specific officer because the officer was familiar with the situation. Ms. Church contacted the Griffin Police Officer, who was recommended, on a Thursday. The officer went out to the location at 11:17 p.m. on a Friday to deliver the message that the building was in code violation. Body camera footage showed officers running the tag on the car even though it was not parked illegally or running. This is because the police were fishing because when Ms. Church called Griffin PD, she made a point of calling the building a "boom boom room" which comes with certain stereotypes of drugs, alcohol and loitering. Ms. King stated that she learned that the officer recommended was part of the CAGE unit. CAGE stands for Criminal Apprehension and Gang Enforcement. Because of Ms. Church, the police chief sent two CAGE unit officers on a Friday night at 11:17 p.m. to make a citizen aware of a civil matter. The citizen was already aware of this. The person who caused harassment of our citizens and turned a blind eye to code and zoning violations, and even caused zoning violations herself, wants to be the Assistant Solicitor to the Municipal Court. We deserve better. Griffin deserves better. When someone fails in one area of government, he/she does not deserve to a chance to fail us again.

PUBLIC HEARINGS

Public Hearings are conducted to allow public comment on specific advertised issues such as rezoning, ordinances, policy development, operating budgets and other legislative actions to be considered by the City Commission.

2. Receive comments regarding a request for a special use permit to allow a Place of Assembly in the Central Business District (CBD) for property located at 220 East Solomon Street. *Director of Planning & Development, Chad Jacobs will address.*

Chad Jacobs addressed the Board stating that Josh Abernathy and City Church have requested a Special Use Permit for a Place of Assembly at 220 E. Solomon Street. City Church wants to conduct services on Sunday and provide space for events to aid in Downtown business development. The property is zoned Commercial Business District, and the request complies with all the Special Use requirements, except that it does not meet the minimum 2.0 acres requirement. It has sufficient parking for the requested use. Staff recommends approval with the condition that the applicant apply for a variance from the minimum 2 acre lot size. The Planning and Zoning Board, at its meeting on January 10, 2022, recommended conditional approval by a vote of 4-0. Commissioner Flowers stated that she asked a question earlier about the impact of having a place of worship in the downtown area as it pertains to restaurants and alcohol licenses. She said she was told as long as those occur in the entertainment district, there won't be any impact. Mr. Jacobs confirmed. Commissioner Flowers noted that the parking is not paved, and Mr. Jacobs stated that City Church is working on a parking plan. The church will have access to on street parking and it is working on a lease for the neighbor's parking as well.

CONSENT AGENDA

3. Consider the minutes of the City of Griffin Board of Commissioners' Regular Meeting on January 11, 2022.

Motion/second to approve Consent Agenda by Commissioners Tinsley/Brock carried 6-0.

REGULAR AGENDA

The Regular Agenda includes items that the Commission will individually consider and on which they will possibly take action.

4. Consider a request for a special use permit to allow a Place of Assembly in the Central Business District (CBD) for property located at 220 East Solomon Street. *Director of Planning & Development, Chad Jacobs will address.*
   Motion/second to approve, with conditions, a special use permit to allow a Place of Assembly in the Central Business District (CBD) for property located at 220 East Solomon Street by Commissioners Murray/Tinsley carried 6-0.
   Special Condition:
   The applicant will apply for a variance from the minimum 2-acre lot size requirement for Places of Assembly.

5. Lift from the table and consider a resolution making an appointment to the office of Assistant Municipal Court Solicitor as well as approving compensation for said position.
   Motion/second to lift from the table and consider a resolution making an appointment to the office of Assistant Municipal Court Solicitor as well as approving compensation for said position by Commissioners Tinsley/Murray carried 6-0.
   Mayor Hollberg nominated Tom Kirkbride.
   Motion/second to close nominations by Commissioners McCord/Tinsley carried 6-0.
   Tom Kirkbride appointed to the office of Assistant Municipal Court Solicitor by a vote of 6.

6. Appoint District 4 representative to the Planning and Zoning Board for a three-year term to succeed Joanne Todd whose term expired 12/31/2024.

   Appointment was tabled to the February 8, 2022 meeting.

7. Rescind the appointment of Kenneth Moore as a representative to the Planning and Zoning Board for District 3 and appoint a representative to the Planning and Zoning Board for District 3.

   Motion/Second to rescind the appointment of Kenneth Moore as a representative to the Planning and Zoning Board for District 3 by Commissioners Murray/McCord carried 6-0.

   Commissioner Murray appointed Earl Shivers to be the District 3 representative to the Planning and Zoning Board.

8. Consider a resolution to amend the City of Griffin's FY 2021-2022 Operating and Capital Budget in the amount of $80,265 to recognize additional revenue from Motor Vehicle Title Ad Valorem Tax (TAVT) and to appropriate funds for additional expenditures. *Chief Financial Officer Markus Schwab will address* .

   Motion/second to approve a resolution amending the City of Griffin's FY 2021-2022 Operating and Capital Budget in the amount of $80,265 to recognize additional revenue from Motor Vehicle Title Ad Valorem Tax (TAVT) and to appropriate funds for additional expenditures by Commissioners Tinsley/Murray carried 6-0.

9. Consider a consulting services agreement with Evergreen Solutions, LLC, lowest quote, for a compensation study. *Human Resources Director, Stephanie Woods, will address.*

   Motion/second to approve a consulting services agreement with Evergreen Solutions, LLC, lowest quote, for a compensation study by Commissioners Tinsley/Murray carried 6-0.

10. Consider a resolution per Sec. 2-190, Emergency Procurement, of the Griffin Code of Ordinances to ratify the purchase of fifty pole mount transformers from Stuart C. Irby Co., lowest quote, in the amount of $43,590. *Electric Director, Jennifer Freeman will address.*

    Motion/Second to approve a resolution per Sec. 2-190, Emergency Procurement, of the Griffin Code of Ordinances to ratify the purchase of fifty pole mount transformers from Stuart C. Irby Co., lowest quote, in the amount of $43,590 by Commissioners Murray/Ward carried 6-0.

11. Consider the purchase of 16 8-yard dumpsters in the total amount of $30,933.00 from Wastequip Inc., through Sourcewell State purchasing contract, authorize the Mayor and City Manager to execute any necessary documents to effectuate the purchase of same and amend the budget accordingly. *Solid Waste Director Todd Ennis will address.*

    Motion/second to approve the purchase of 16 8-yard dumpsters in the total amount of $30,933.00 from Wastequip Inc., through Sourcewell State purchasing contract, authorize the Mayor and City Manager to execute any necessary documents to effectuate the purchase of same and amend the budget accordingly by Commissioners Ward/McCord carried 6-0.

12. Consider, on second reading, a Home Rule Ordinance adopting six districts in the City of Griffin based on the 2020 U.S. Decennial Census. *City Attorney Drew Whalen will address*.

    Motion/second to lift from the table and consider a resolution making an appointment to the office of Assistant Municipal Court Solicitor as well as approving compensation for said position by Commissioners Tinsley/Murray carried 6-0.

    Mayor Hollberg nominated Tom Kirkbride.

    Motion/second to close nominations by Commissioners McCord/Tinsley carried 6-0.

    Tom Kirkbride appointed to the office of Assistant Municipal Court Solicitor by a vote of 6.

13. Appoint District 4 representative to the Planning and Zoning Board for a three-year term to succeed Joanne Todd whose term expired 12/31/2024.

    Appointment was tabled to the February 8, 2022 meeting.

14. Rescind the appointment of Kenneth Moore as a representative to the Planning and Zoning Board for District 3 and appoint a representative to the Planning and Zoning Board for District 3.

    Motion/Second to rescind the appointment of Kenneth Moore as a representative to the Planning and Zoning Board for District 3 by Commissioners Murray/McCord carried 6-0.

    Commissioner Murray appointed Earl Shivers to be the District 3 representative to the Planning and Zoning Board.

15. Consider a resolution to amend the City of Griffin's FY 2021-2022 Operating and Capital Budget in the amount of $80,265 to recognize additional revenue from Motor Vehicle Title Ad Valorem Tax (TAVT) and to appropriate funds for additional expenditures. *Chief Financial Officer Markus Schwab will address.*

    Motion/second to approve a resolution amending the City of Griffin's FY 2021-2022 Operating and Capital Budget in the amount of $80,265 to recognize additional revenue from Motor Vehicle Title Ad Valorem Tax (TAVT) and to appropriate funds for additional expenditures by Commissioners Tinsley/Murray carried 6-0.

16. Consider a consulting services agreement with Evergreen Solutions, LLC, lowest quote, for a compensation study. *Human Resources Director, Stephanie Woods, will address.*

    Motion/second to approve a consulting services agreement with Evergreen Solutions, LLC, lowest quote, for a compensation study by Commissioners Tinsley/Murray carried 6-0.

17. Consider a resolution per Sec. 2-190, Emergency Procurement, of the Griffin Code of Ordinances to ratify the purchase of fifty pole mount transformers from Stuart C. Irby Co., lowest quote, in the amount of $43,590. *Electric Director, Jennifer Freeman will address.*

    Motion/Second to approve a resolution per Sec. 2-190, Emergency Procurement, of the Griffin Code of Ordinances to ratify the purchase of fifty pole mount transformers from Stuart C. Irby Co., lowest quote, in the amount of $43,590 by Commissioners Murray/Ward carried 6-0.

18. Consider the purchase of 16 8-yard dumpsters in the total amount of $30,933.00 from Wastequip Inc., through Sourcewell State purchasing contract, authorize the Mayor and City Manager to execute any necessary documents to effectuate the purchase of same and amend the budget accordingly. *Solid Waste Director Todd Ennis will address.*

    Motion/second to approve the purchase of 16 8-yard dumpsters in the total amount of $30,933.00 from Wastequip Inc., through Sourcewell State purchasing contract, authorize the Mayor and City Manager to execute any necessary documents to effectuate the purchase of same and amend the budget accordingly by Commissioners Ward/McCord carried 6-0.

19. Consider, on second reading, a Home Rule Ordinance adopting six districts in the City of Griffin based on the 2020 U.S. Decennial Census. *City Attorney Drew Whalen will address*.

No. 22 – 01

AN ORDINANCE

AN ORDINANCE AMENDING THE CHARTER OF THE CITY OF GRIFFIN, GEORGIA, AT **SECTION 2.3. DISTRICTS ESTABLISHED; APPORTIONMENT OF ELECTION DISTRICTS BASED UPON POPULATION,** PURSUANT TO THE AUTHORITY GRANTED AT O.C.G.A. SECTION 36-35-4.1 AND IN ACCORDANCE WITH THE PROCEDURES SET FORTH AT O.C.G.A. SECTION 36-35-3(1)(b) FOR ENACTMENT OF HOME RULE ORDINANCES; TO REAPPORTION MUNICIPAL ELECTION DISTRICTS BASED UPON PUBLICATION OF THE UNITED STATES DECENNIAL CENSUS OF 2020; TO ESTABLISH NEW ELECTION DISTRICT BOUNDARIES IN COMPLIANCE WITH THE REQUIREMENTS OF THE UNITED STATES CONSTITUTION AND PERTINENT LAWS, GOVERNING FUTURE ELECTIONS FOR MEMBERS OF THE BOARD OF COMMISSIONERS; TO ESTABLISH AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF GRIFFIN, GEORGIA, AND IT IS ESTABLISHED AS FOLLOWS:

Section 1. The Charter of the City of Griffin, Georgia, is hereby amended at Sec. 2.3, DISTRICTS ESTABLISHED, APPORTIONMENT OF ELECTION DISTRICTS BASED UPON POPULATION, pursuant to the authority of O.C.G.A. Section 36-35-4.1 by adoption of this Home Rule Ordinance, enacted in accordance with the requirements of O.C.G.A. Section 36-35-3(1)(b), for purposes of reapportioning the municipal election districts of the City following publication of the U.S. Decennial Census of 2020. There is hereby adopted that certain reapportionment plan, known and described as "Scenario 1b", as prepared by FloAnalytics, dated January 4, 2022 and attached hereto as Exhibits "A" – "C", which by reference are incorporated as if fully set out herein. Said plan sets forth and defines the boundaries of single-member Election Districts 1 through 6, by reference to corresponding official Census tracts and blocks. Exhibit "A" is a map of the new districts; Exhibit "B" is the summary statistics for the plan; and Exhibit "C" sets forth the 2020 Census Tracts and Blocks within each district.

As amended, Section 2.3 of the Charter of the City of Griffin shall read as follows:

"**Section 2.3. – Districts established; apportionment of election districts based upon population**

The original apportionment of the city into six single-member election districts was in accordance with the consent decree in **REID, et al v. MARTIN, et al.,** Civil Action File No. C-84-60N, U.S. District Court for the Northern District of Georgia. Thereafter, the commission, following publication of each U.S. Decennial Census, has reapportioned election districts by Home Rule

ordinance under the authority of O.C.G.A. §36-35-4.1. The current election plan, by reference to 2020 Census Tracts and Blocks within each election district, is set forth in subsection (c) below.

Future reapportionment of election districts shall be adopted by Home Rule ordinance enacted in accordance with paragraph (1) of subsection (b) of O.C.G.A. §36-35-3. Such ordinance shall incorporate by reference a reapportionment plan based upon official census tract and block references to the most recent U.S. Decennial Census, by district, following the criteria of O.C.G.A. §36-35-4.1 and other applicable law.

City of Griffin, Georgia
Redistricting Scenario 1b, as prepared by FloAnalytics, January 4, 2022:

District 1
Spalding GA County
Census Tract 1603.00
Blocks 1002, 1004 through 1014, 1017 through 1030
Census Tract 1604.02
Blocks 1009, 1011 through 1013, 1016 through 1021, 1023 through 1028, 1030 through 1048, 2015, 2020, 3000 through 3030
Census Tract 1608.00
Blocks 2004 through 2006, 3000 through 3005, 3025, 3026

District 2
Spalding GA County
Census Tract 1605.00
Block 2032
Census Tract 1607.01
Blocks 2003 through 2008, 2015 through 2017
Census Tract 1608.00
Blocks 1008 through 1047, 2000 through 2003, 2007 through 2028, 2033, 2062 through 2064, 3014 through 3024, 3027 through 3035, 3038 through 3044, 3047 through 3050
Census Tract 1609.00
1003, 1007, 1008, 1015, 1018 through 1020, 1024, 2014 through 2017, 3000 through 3043, 3046

District 3
Spalding GA County
Census Tract 1608.00
Blocks 2049 through 2060
Census Tract 1609.00
Blocks 2044, 2049, 3044, 3048, 3050 through 3055
Census Tract 1611.00
Blocks 1000 through 1022, 2000, 2001, 2007, 2010 through 2019, 2021 through 2023, 2027, 3000 through 3018, 3020, 3022, 3023, 3025, 3026, 3035
Census Tract 1612.02
Blocks 1000 through 1002, 1009 through 1013, 1018, 1019, 1028 through 1030, 1037, 2000, 2001, 2003, 2004, 2019 through 2021, 4000 through 4007, 4010, 4011, 4013, 4014, 4022, 4023

District 4
Spalding GA County
Census Tract 1607.01
Blocks 1000, 2000, 2001, 2002, 2009 through 2014, 2023, 2028 through 2032, 2035
Census Tract 1608.00
Blocks 2029 through 2032, 2034 through 2048, 2061, 3036, 3037, 3045, 3046
Census Tract 1612.01
Blocks 2002 through 2005, 3000, 3001
Census Tract 1612.02
Blocks 1003 through 1008, 1014 through 1017, 1020 through 1024, 1026, 1027, 1031, 1032, 1035, 1036, 2002, 2005 through 2007, 2010, 2014, 2017, 2022, 2025 through 2030, 3000 through 3002, 3004, 3006, 3008 through 3010, 3013 through 3015, 4008, 4009, 4012, 4015 through 4021

District 5
Spalding GA County

Census Tract 1604.01
Blocks 2007, 2017
Census Tract 1604.02
Blocks 1001 through 1008, 1014, 1015
Census Tract 1605.00
Blocks 1018 through 1024, 2000 through 2002, 2007 through 2010, 2014 through 2017, 2020 through 2031, 2034, 3005, 3011, 3016 through 3018, 3020 through 3022, 3025
Census Tract 1607.01
Blocks 3000 through 3003, 3011, 3012, 3019 through 3022, 3024, 3037, 3038, 3039
Census Tract 1607.02
Blocks 1000, 1001
Census Tract 1608.00
Blocks 3006 through 3013, 3051

District 6
Spalding GA County
Census Tract 1607.01
Blocks 1006 through 1008, 2018 through 2022, 2024 through 2027, 3004, 3007 through 3010, 3013, 3014, 3017, 3018, 3032 through 3035
Census Tract 1607.02
Blocks 1010, 1011
Census Tract 1612.02
Blocks 1025, 1033, 1034, 2008, 2009, 2011, 2012, 2015, 2016"

Section 2. Upon final adoption of this Ordinance, the Mayor shall date and sign an original map illustrating the election districts herein adopted (Exhibit "A"), as attested by the Secretary, with the City Seal affixed. The original shall be displayed and maintained for public inspection and copying in the Office of the City Manager; and a copy thereof published as an appendix to the City Charter.

Section 3. Upon enactment, this ordinance shall be spread upon the Minutes of the two regular consecutive meetings at which it was read and acted upon; and a certified copy shall be filed with the Secretary of State of Georgia.

Section 4. This ordinance shall become effective immediately upon its adoption and shall govern the election of members of the governing municipal body in all municipal elections held thereafter until publication of a future U.S. Decennial Census.

LEGISLATIVE HISTORY:

First Reading: January 11, 2022

Second Reading: January 25, 2022

NOTICE OF PROPOSED HOME RULE ORDINANCE containing a synopsis of the proposed amendment to the Charter of the City of Griffin, Georgia, in the form attached hereto, was published in The Griffin Daily News, the legal organ of Spalding County, Georgia, on January 7, 14 & 21, 2022.

Motion/second by to approve, on second reading, a Home Rule Ordinance adopting six districts in the City of Griffin based on the 2020 U.S. Decennial Census by Commissioners Ward/Murray carried 6-0.

CITY MANAGER'S REPORT

The City Manager will update the Commission on pending items, upcoming workshops, meetings, conferences and other pertinent issues.

1. Ms. O'Connor noted that she wanted to clarify inaccuracies in Ms. King's citizen comment about the situation on Circus Street. We did have a situation with Land Bank on Circus Street in which a citizen placed a structure on a lot that the citizen did not own. That is a criminal trepass, and it is

a little odd because it is not a person trepassing, but a property trepassing. Ms. O'Connor asked Chief Yates who would have the legal knowledge to handle that situation, and he suggested the lieutenant over CAGE unit. We did that because the "boom boom room" was actually mentioned, not by Ms. Church, but by the sister of the property owner at a Land Bank meeting. We did not make up that terminology. Ms. O'Connor stated that she was not familiar with the terminology, but some of our police officers are familiar with it. It is a location sometimes used for illegal activity. The purpose of sending officers at 11 p.m. instead of during the day is because the illegal activity usually occurs at night. There was no ill will or systemic racism in the method in which this was done. Ms. O'Connor stated that because it was put on the record by Ms. King in Citizens Comment, she felt it best to rectify the comments on the record.

2. Ms. O'Connor recognized Dr. Keller and his service to the City of Griffin. She continued that she hopes the City will be able to recognize him further in the spring before his retirement.

3. Thank you all for the productive workshop today. It was nice to get SMART goals done and have a good idea of what the Board would like to see from Staff. The directors had a successful meeting on Friday last week, and Ms. O'Connor thanked them for all their hard work, noting that this can be an exhausting process, but there won't be a staff meeting tomorrow, so they can recover quickly.

CITY ATTORNEY COMMENTS

Mr. Whalen stated that the City is well ahead of the game in terms of the City's legislative reapportionment. He stated that he has had three calls in the last week from city attorneys looking for assistance. The Legislative reapportionment office has stated that it will not take up any of these issues until later on this year. Mr. Whalen stated that the Commissioners have done great work in the process, and it has turned out well. We will be filing our reapportionment information with the State very soon.

COMMISSIONER REPORTS

Ward: Ms. Ward agreed with Ms. Flowers regarding Dr. Keller's value to our community.

Flowers: Ms. Flowers asked a question about Peak Agenda. Mr. Cotton assured her that Staff would find an answer. Ms. Flowers then congratulated Dr. Keller, and to use one of Dr. Keller's phrases, she stated at the end of the day, Dr. Keller has been an asset to our community. She stated that we are greatly blessed to have you here.

Murray: Ms. Murray congratulated Dr. Keller on his Annual Strongest Link Award. She stated they have a long history of Dr. Keller teaching her how things work. He helped her when she was employed by the City, and that he continues to help her today. She noted that the Commissioners had a great workshop today, and that she is proud of the Department heads and the goals established. It is a good exercise to review the previous year's goals and how the goals were achieved. Although some would say that all government does is talk, Ms. Murray stated that is not true. We can show the results of the goals. Ms. Murray stated that she is excited to be here in 2022 and she looks forward to working with the Board for the next four years.

Brock: Absent

Tinsley: Commissioner Tinsley congratulated Dr. Keller. He stated he has known Dr. Keller for four years, and it has been four years of fun.

McCord: Commissioner McCord thanked Staff for easiest and smoothest Goals workshop. There was nothing contentious, and he thanked Staff for the updates on the City. Staff has handled everything well, and Commissioner McCord stated he look forward to this year. In 1992 Mr. McCord began working as a lifeguard at the City pool, and Dr. Keller attempted to fire him. This inspired him to run for office, and the next year he became the youngest elected official in the history of Griffin, until Commissioner Flowers was elected. Since that time Dr. Keller and Commissioner McCord have become best of friends. He is the only Department Director who calls Commissioner McCord by his nickname, Duke. Mr. McCord

stated that he has enjoyed his relationship with Dr. Keller, and the knowledge he brings to the City is amazing. When Dr. Keller began talking about Stormwater, people called it a rain tax. Dr. Keller was out in front of the stormwater issue while everyone else said no to stormwater. Now all cities are trying to emulate Griffin's stormwater program. Dr. Keller is the expert on stormwater, and he has been across the state speaking about it. Stormwater was very unpopular at the time, but Dr. Keller was willing to take a chance on it, and it turned out to be one of the best things for our city. Mr. McCord congratulated Dr. Keller for being the strongest link and being a great friend.

Dr. Keller stated that he wanted to put the record straight. Mr. McCord was fired, and one of Dr. Keller's mentors, Raymond Head, asked Dr. Keller to give Mr. McCord a second chance. It was Mr. Head who saved Mr. McCord's job.

Mr. McCord stated that when he was elected to the office of Commissioner, Dr. Keller thought that Mr. McCord would try to get him fired. Mr. McCord stated that he never brought up the pool job to Dr. Keller. He stated that once he began his term as commissioner, he learned that Dr. Keller was "not so bad."

Dr. Keller stated that Mr. McCord was the best lifeguard he ever had at City Pool.

Hollberg: Mayor Hollberg congratulated Dr. Keller and thanked him for his relationship and friendship all these years. He stated that when he was driving to the Commissioners' workshop this morning, he was in Jackson, and he saw former City Manager, Kenny Smith, who is now working as a consultant in Jackson and called him. He stated the two of them reminisced about 2004 when Mr. Smith was hired to be City Manager and how far our community has come in the last 18 years. The word Mayor Hollberg used for today was seamless. It was wonderful to reflect on Staff's accomplishments, and its vision and goals are a seamless fit in terms of what we, the Board, want to see and make Griffin the best place to live, work, learn, play and retire. He stated he is very proud of this community and what we will accomplish this year. This time next year, we will look back and reflect on our success, accomplishments and the opportunities we will create for our citizens. Mayor Hollberg thanked the staff for its time and what it does for our community. We are blessed to have you working with each of us.

ADJOURN

Motion/second at 6:32 p.m. to adjourn the meeting by Commissioners Tinsley/Flowers carried 6-0.

Respectfully submitted,

_____ _____

Douglas S. Hollberg, Mayor Jessica W. O'Connor, City Manager

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Reconsider a Memorandum of Understanding with Georgia Interlocal Risk Management Agency ("GIRMA") to resolve a claim presented by Mr. Louis Thacker, owner of property located at 113 E. Solomon Street, Griffin, GA (Parcel No. 013 34008A), for damage sustained to his property due to issues with a common wall owned by the City of Griffin on property located at 111 E. Solomon Street, Griffin, GA (Parcel No. 013 34008). *City Manager Jessica O'Connor will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

Since the denial of the MOU with GIRMA at our January 11, 2022 meeting, City staff posted the repair work for bid. Our bidding process has indicated that there are questions from potential bidders that would require the City to hire an independent civil engineer to provide additional specifications for other vendors to understand the project, where Parker Young is able to complete the repairs that GIRMA will insure without that added expense. The City can proceed with the MOU as presented or approve the hiring of a civil engineer to provide specifications for other vendors to potentially bid on the project.

STAFF RECOMMENDATION:

Staff recommends approval of the MOU.

FINANCIAL IMPACT:

A breakdown below is what the City of Griffin will be out-of-pocket for if the MOU is approved:

$28,746.17: Total estimate for interior repairs (This amount will be paid in full to Mr. Thacker or Parker Young Construction)

($25,000.00): The City of Griffin will be billed the deductible amount after payment has been issued to Mr. Thacker or Parker Young Construction.

$3,746.17: Net Claim Amount

The second estimate is for the exterior damages sustained to Mr. Thacker's building totaling $117,321.78. Since this 1st party loss is not covered under the policy, the City of Griffin is responsible for the entire amount of $117,321.78. The City's total responsibility will be $142,321.78.

If the MOU is not approved, it can be assumed that the costs above will be incurred in cash by the City (without being able to claim those costs on insurance), as well as the added cost of a civil engineer for the drafting of specifications for the bidding of the project.

Submitted By:
Jessica O'Connor

Meeting Date:
08/02/2022

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
MOU with GIRMA for Thacker Party Wall Claim 11.23.2021.docx
Estimate for Interior Repairs as of 12.06.2021.pdf
Estimate for Exterior Repairs as of 12.06.2021.pdf
Westbury email.pdf

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (the "MOU") is entered by and between **THE GEORGIA INTERLOCAL RISK MANAGEMENT AGENCY** ("GIRMA") and **THE CITY OF GRIFFIN, GEORGIA** (the "City"), intending to be bound, and is effective as of the date upon which both parties have executed it.

WHEREAS, GIRMA issued a Member Coverage Agreement to the City bearing agreement number GR1 with the inception date of May 1, 1987 (the "Member Coverage Agreement"), such Member Coverage Agreement having been renewed on May 1, 2021 for a one-year period of coverage ending May 1, 2022; and

WHEREAS, the City owns a piece of property located at 111 East Solomon Street, Griffin, Georgia 30223 (Parcel No. 013 34008), that formerly housed the Imperial Theater prior to its demolition some years ago after the same was donated to the City (the "City Property"); and

WHEREAS, the City Property is adjacent to, and adjoins, a building owned by Louis Thacker located at 113 East Solomon Street, Griffin, Georgia 30223 (Parcel No. 013 34008A) (the "Thacker Property"), which has sustained moisture damage on the interior due to the penetration of water on the City Property through the common wall and Mr. Thacker has presented the same as a claim to the City, which the City has tendered for coverage under the Member Coverage Agreement and GIRMA has determined is a covered third-party claim, which has been assigned Claim No. 010474-035929-GD-01; and

WHEREAS, in its investigation of this matter, GIRMA has determined that it, on behalf of the City, should resolve the claim presented by Mr. Thacker, such resolution involving restoration of the interior damage by GIRMA's contractor, Parker Young Construction ("Parker Young"); and

WHEREAS, to prevent the re-occurrence of damage to the Thacker Property, the City and GIRMA have determined that repairs must be made to the City Property to prevent further penetration of water, and GIRMA has determined that, for multiple reasons, such repair work would not be covered under the Member Coverage Agreement; and

WHEREAS, the City and GIRMA have determined that the most efficient and effective way to perform the work on the exterior wall of the Thacker Building that constitutes City Property would be to have Parker Young Construction perform the repair work at the same time that it performs the covered repair work on behalf of GIRMA; and

WHEREAS, GIRMA has agreed to administer the covered and uncovered parts of the repair work, and the City has agreed to reimburse GIRMA for the non-covered portions of the work.

NOW, THEREFORE, in consideration of the promises and mutual undertakings contained herein, GIRMA and the City agree as follows:

1. GIRMA, through its third-party claims administrator, Gallagher Bassett Services, Inc. ("GB") shall work with Parker Young to provide the necessary exterior repair work on the City Property at the same time that it performs necessary repair and remediation work to the Thacker Property. GB shall instruct Parker Young to invoice the covered and non-covered portions of the work separately.

2. The City and GIRMA shall work together in good faith to resolve the claim presented by Mr. Thacker, with the city being responsible for its deductible that will be billed to the City by the Georgia Municipal Association Accounting Department as is customary.

3. On behalf of GIRMA and the City, GB shall remit payment to Parker Young for invoices due on the portion of the claim that is not covered (repair work to the City Property) and notify the City via Risk Manager Greg Poole. Upon presentation of the amount due for reimbursement, the City shall remit payment to GB within 30 days.

4. The City acknowledges and agrees that no payment made by GIRMA or GB hereunder shall be considered a voluntary payment or waiver of any coverage defense.

5. GIRMA and the City represent, warrant, and agree that in executing this MOU, they do so freely and voluntarily with full knowledge of any and all rights which they may have with respect to each other, and they have sought and have been represented by legal counsel in settlement of this matter.

6. This MOU and the covenants, representations, warranties, and releases contained herein shall inure to the benefit of and be binding on GIRMA, the City, and each of their successors, heirs, assigns, agents, affiliates, parents, subsidiaries, attorneys, and representatives.

7. This MOU contains the entire agreement and understanding concerning the subject matter between the parties.

8. GIRMA and the City acknowledge that neither GIRMA nor the City, nor any attorney or other agent of GIRMA or the City has made any promise, representation, or warranty whatsoever, expressed or implied, not contained herein concerning the subject matter hereof, to induce the execution of this MOU, and acknowledge that this Release and Settlement MOU have not been executed in reliance upon any such promise, representation, or warranty not contained herein.

9. This Release and Settlement MOU shall be construed under the laws of the State of Georgia.

10. This MOU may be executed in separate counterparts.

IN WITNESS WHEREOF, the undersigned have executed this MOU.

THE GEORGIA INTERLOCAL RISK MANAGEMENT AGENCY

By:_____

Its:_____

Executed this ____ day of _____, 2021

CITY OF GRIFFIN, GEORGIA

By:_____
Douglas S. Hollberg, Mayor

Attest:_____
Jessica W. O'Connor, Secretary

SEAL

Approved as to form:

By:_____
Andrew J. Whalen, III
City Attorney

Parker Young Construction
A RESCON COMPANY

Parker Young Construction, LLC.

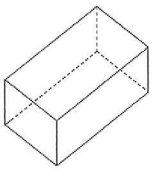
Client:	CITY OF GRIFFIN - LOUIS THACKER #010474-035929-GD-01	Cellular:	(678) 758-1539
Property:	113 E. Soloman Street Griffin, GA 30223		
Operator:	SMACON		
Estimator:	C. Stephen Macon	Business:	(770) 368-1000
Business:	6815 Crescent Drive Norcross, GA 30071	E-mail:	smacon@parkeryoung.com
Reference:	Cedric McCartherens	Business:	(770) 290-8212
Company:	Gallagher Bassett Sevices		
Business:	2915 Premiere Pkwy Suite 350 Duluth, GA 30097		

Type of Estimate: Water Damage
Date Entered: 8/13/2021 Date Assigned:

Price List: GAAT8X_MAY21
Labor Efficiency: Restoration/Service/Remodel
Estimate: CITYOFGRIFFIN-113E-S
File Number: ATL1-0734R

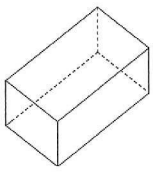
INTERIOR REHAUS

CITYOFGRIFFIN-113E-S



Interior Main Hallway — **LxWxH 51' x 7' 6" x 11' 8"**

1,261.94	SF Walls	382.50	SF Ceiling
1,644.44	SF Walls & Ceiling	382.50	SF Floor
42.50	SY Flooring	108.17	LF Floor Perimeter
108.17	LF Ceil. Perimeter	87.50	SF Short Wall

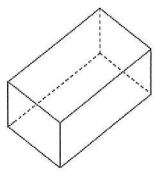


Subroom 1: Offset — **LxWxH 12' 8" x 4' 5" x 11' 8"**

295.56	SF Walls	55.94	SF Ceiling
351.50	SF Walls & Ceiling	55.94	SF Floor
6.22	SY Flooring	25.33	LF Floor Perimeter
25.33	LF Ceil. Perimeter	51.53	SF Short Wall

Missing Wall - Goes to Floor/Ceiling — **(2) 4' 5" X 11' 8"** — **Opens into Interior Main Hallway**

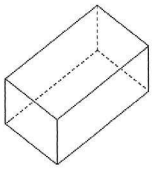
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
Floor protection - cardboard and tape	438.44 SF	0.00	0.60	7.37	52.62	323.05
Remove Suspended ceiling system - Premium grade - 2' x 2'	438.44 SF	0.40	0.00	0.00	35.08	210.46
R&R Batt insulation - 6" - R19 - paper / foil faced	438.44 SF	0.28	1.13	19.95	123.64	761.79
Suspended ceiling system - Premium grade - 2' x 2'	438.44 SF	0.00	7.45	146.09	653.28	4,065.75
Clean more than the walls and ceiling	2,434.39 SF	0.00	0.57	1.70	277.52	1,666.82
HEPA Vacuuming - Light - (PER SF)	2,434.39 SF	0.00	0.43	0.00	209.36	1,256.15
Final cleaning - construction - Commercial	438.44 SF	0.00	0.35	0.00	30.70	184.15
Totals: Interior Main Hallway				175.11	1,382.20	8,468.17



Affected Office — **LxWxH 13' 6" x 11' 4" x 9'**

277.50	SF Walls	153.00	SF Ceiling
430.50	SF Walls & Ceiling	153.00	SF Floor
17.00	SY Flooring	30.83	LF Floor Perimeter
30.83	LF Ceil. Perimeter	102.00	SF Short Wall

CONTINUED - Affected Office

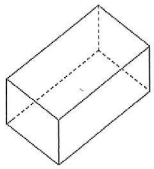


Subroom 1: Offset **LxWxH 9' 5" x 4' x 9'**

72.00 SF Walls	37.67 SF Ceiling
109.67 SF Walls & Ceiling	37.67 SF Floor
4.19 SY Flooring	8.00 LF Floor Perimeter
8.00 LF Ceil. Perimeter	36.00 SF Short Wall

Missing Wall - Goes to Floor/Ceiling **(2) 9' 5" X 9'** **Opens into Affected Office**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
Content Manipulation charge - per hour	4.00 HR	0.00	36.82	0.00	29.46	176.74
Floor protection - cardboard and tape	190.67 SF	0.00	0.60	3.20	22.88	140.48
R&R 1/2" - drywall per LF - up to 2' tall	9.50 LF	2.16	8.83	0.86	20.88	126.15
Skim, float and sand affected drywall - smooth / skim coat	28.50 SF	0.00	1.21	0.22	6.90	41.61
Clean more than the walls and ceiling - Includes Contents	730.83 SF	0.00	0.71	0.51	103.78	623.18
HEPA Vacuuming - Detailed - (PER SF) Includes Contents	730.83 SF	0.00	0.85	0.00	124.24	745.45
Seal the surface area w/latex based stain blocker - one coat	28.50 SF	0.00	0.58	0.14	3.30	19.97
Paint the walls - two coats	349.50 SF	0.00	0.90	5.14	62.92	382.61
R&R Baseboard - 3 1/4"	10.00 LF	0.44	3.23	0.91	7.34	44.95
Paint baseboard - two coats	38.83 LF	0.00	1.35	0.33	10.48	63.23
Clean and deodorize carpet	190.67 SF	0.00	1.25	0.13	47.66	286.13
Final cleaning - construction - Commercial	190.67 SF	0.00	0.35	0.00	13.34	80.07
Totals: Affected Office				11.44	453.18	2,730.57



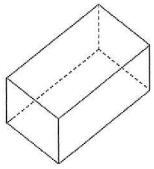
Affected Closet **LxWxH 7' 6" x 3' x 7' 2"**

150.50 SF Walls	22.50 SF Ceiling
173.00 SF Walls & Ceiling	22.50 SF Floor
2.50 SY Flooring	21.00 LF Floor Perimeter
21.00 LF Ceil. Perimeter	21.50 SF Short Wall

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL

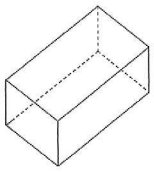
CONTINUED - Affected Closet

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
Content Manipulation charge - per hour	2.00 HR	0.00	36.82	0.00	14.72	88.36
Floor protection - cardboard and tape	22.50 SF	0.00	0.60	0.38	2.70	16.58
R&R 1/2" - drywall per LF - up to 2' tall	7.50 LF	2.16	8.83	0.68	16.48	99.59
Skim, float and sand affected drywall - smooth / skim coat	22.80 SF	0.00	1.21	0.18	5.52	33.29
Clean more than the walls and ceiling - Includes Contents	195.50 SF	0.00	0.71	0.14	27.76	166.71
HEPA Vacuuming - Detailed - (PER SF) Includes Contents	195.50 SF	0.00	0.85	0.00	33.24	199.42
Seal the surface area w/latex based stain blocker - one coat	28.50 SF	0.00	0.58	0.14	3.30	19.97
Paint the walls - two coats	150.50 SF	0.00	0.90	2.21	27.10	164.76
R&R Baseboard - 3 1/4"	8.00 LF	0.44	3.23	0.73	5.86	35.95
Paint baseboard - two coats	21.00 LF	0.00	1.35	0.18	5.68	34.21
Clean and deodorize carpet	22.50 SF	0.00	1.25	0.02	5.62	33.77
Final cleaning - construction - Commercial	22.50 SF	0.00	0.35	0.00	1.58	9.46
Totals: Affected Closet				4.66	149.56	902.07



Rear Hallway — **LxWxH 16' 10" x 3' 6" x 11' 8"**

311.11 SF Walls	58.92 SF Ceiling
370.03 SF Walls & Ceiling	58.92 SF Floor
6.55 SY Flooring	26.67 LF Floor Perimeter
26.67 LF Ceil. Perimeter	40.83 SF Short Wall

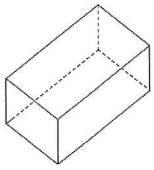


Subroom 1: Offset — **LxWxH 8' 9" x 5' 2" x 11' 8"**

243.06 SF Walls	45.21 SF Ceiling
288.26 SF Walls & Ceiling	45.21 SF Floor
5.02 SY Flooring	20.83 LF Floor Perimeter
20.83 LF Ceil. Perimeter	60.28 SF Short Wall

Missing Wall - Goes to Floor/Ceiling **(2) 3' 6" X 11' 8"** **Opens into Rear Hallway**

CONTINUED - Rear Hallway

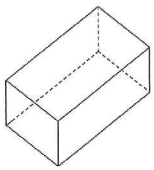


Subroom 2: Offset #2 **LxWxH 10' x 9' x 11' 8"**

361.67 SF Walls	90.00 SF Ceiling
451.67 SF Walls & Ceiling	90.00 SF Floor
10.00 SY Flooring	31.00 LF Floor Perimeter
31.00 LF Ceil. Perimeter	105.00 SF Short Wall

Missing Wall - Goes to Floor/Ceiling **(2) 3' 6" X 11' 8"** **Opens into Rear Hallway**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
Floor protection - cardboard and tape	194.13 SF	0.00	0.60	3.26	23.30	143.04
Remove Suspended ceiling system - Premium grade - 2' x 2'	194.13 SF	0.40	0.00	0.00	15.54	93.19
R&R Batt insulation - 6" - R19 - paper / foil faced	194.13 SF	0.28	1.13	8.83	54.76	337.32
Suspended ceiling system - Premium grade - 2' x 2'	194.13 SF	0.00	7.45	64.68	289.26	1,800.21
Clean more than the walls and ceiling	1,304.08 SF	0.00	0.57	0.91	148.66	892.90
HEPA Vacuuming - Light - (PER SF)	1,304.08 SF	0.00	0.43	0.00	112.16	672.91
Final cleaning - construction - Commercial	194.13 SF	0.00	0.35	0.00	13.60	81.55
Totals: Rear Hallway				77.68	657.28	4,021.12



Mechanical Closet **LxWxH 14' x 9' x 12'**

552.00 SF Walls	126.00 SF Ceiling
678.00 SF Walls & Ceiling	126.00 SF Floor
14.00 SY Flooring	46.00 LF Floor Perimeter
46.00 LF Ceil. Perimeter	108.00 SF Short Wall

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
Content Manipulation charge - per hour	4.00 HR	0.00	36.82	0.00	29.46	176.74
Floor protection - cardboard and tape	63.00 SF	0.00	0.60	1.06	7.56	46.42
R&R 1/2" - drywall per LF - up to 2' tall	9.00 LF	2.16	8.83	0.81	19.78	119.50
Skim, float and sand affected drywall - smooth / skim coat	27.00 SF	0.00	1.21	0.21	6.54	39.42
Clean more than the walls and ceiling - Includes Contents	804.00 SF	0.00	0.71	0.56	114.16	685.56

CONTINUED - Mechanical Closet

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
HEPA Vacuuming - Detailed - (PER SF) Includes Contents	804.00 SF	0.00	0.85	0.00	136.68	820.08
Final cleaning - construction - Commercial	126.00 SF	0.00	0.35	0.00	8.82	52.92
Totals: Mechanical Closet				2.64	323.00	1,940.64

General

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
Emergency service call	1.00 EA	0.00	275.00	0.00	55.00	330.00
Neg. air fan/Air scrub.-Large (per 24 hr period)-No monit.	21.00 DA	0.00	121.54	0.00	510.46	3,062.80
Carbon vapor filter (for air scrubber) - 16" x 16"	2.00 EA	0.00	72.19	7.98	28.88	181.24
Air Quailty Analysis Report - See Attached Invoice	1.00 EA	0.00	2,106.80	0.00	421.36	2,528.16
Scaffold - per section (per week)	2.00 WK	0.00	51.21	0.00	20.48	122.90
Labor to set up and take down scaffold - per section	2.00 EA	0.00	52.62	0.00	21.04	126.28
Dumpster load - Approx. 30 yards, 5-7 tons of debris	1.00 EA	759.24	0.00	0.00	151.84	911.08
Drywall Installer / Finisher - per hour	8.00 HR	0.00	77.00	0.00	123.20	739.20
Finish Carpenter - per hour	2.00 HR	0.00	72.99	0.00	29.20	175.18
Daily clean-up - per hour	10.00 HR	0.00	35.98	0.00	71.96	431.76
Commercial Supervision / Project Management - per hour	25.00 HR	0.00	83.00	0.00	0.00	2,075.00
Totals: General				7.98	1,433.42	10,683.60
Line Item Totals: CITYOFGRIFFIN-113E-S				**279.51**	**4,398.64**	**28,746.17**

Grand Total Areas:

3,525.33	SF Walls	971.74	SF Ceiling	4,497.07	SF Walls and Ceiling
971.74	SF Floor	107.97	SY Flooring	317.83	LF Floor Perimeter
0.00	SF Long Wall	612.64	SF Short Wall	317.83	LF Ceil. Perimeter
0.00	Floor Area	0.00	Total Area	0.00	Interior Wall Area
0.00	Exterior Wall Area	0.00	Exterior Perimeter of Walls		
0.00	Surface Area	0.00	Number of Squares	0.00	Total Perimeter Length
0.00	Total Ridge Length	0.00	Total Hip Length		

Summary

Line Item Total	24,068.02
Overhead	2,199.32
Profit	2,199.32
Material Sales Tax	279.51
Replacement Cost Value	**$28,746.17**
Net Claim	**$28,746.17**

C. Stephen Macon

Recap by Room

Estimate: CITYOFGRIFFIN-113E-S		
Interior Main Hallway	**6,910.86**	**28.71%**
Affected Office	**2,265.95**	**9.41%**
Affected Closet	**747.85**	**3.11%**
Rear Hallway	**3,286.16**	**13.65%**
Mechanical Closet	**1,615.00**	**6.71%**
General	**9,242.20**	**38.40%**
Subtotal of Areas	**24,068.02**	**100.00%**
Total	**24,068.02**	**100.00%**

Recap by Category

O&P Items	Total	%
ACOUSTICAL TREATMENTS	4,712.65	16.39%
CLEANING	966.38	3.36%
CONTENT MANIPULATION	368.20	1.28%
GENERAL DEMOLITION	1,253.47	4.36%
DRYWALL	940.34	3.27%
PERMITS AND FEES	2,106.80	7.33%
FINISH CARPENTRY / TRIMWORK	204.12	0.71%
HAZARDOUS MATERIAL REMEDIATION	6,582.18	22.90%
INSULATION	714.81	2.49%
PAINTING	1,109.07	3.86%
SCAFFOLDING	207.66	0.72%
TEMPORARY REPAIRS	275.00	0.96%
WATER EXTRACTION & REMEDIATION	2,552.34	8.88%
O&P Items Subtotal	21,993.02	76.51%

Non-O&P Items	Total	%
LABOR ONLY	2,075.00	7.22%
Non-O&P Items Subtotal	2,075.00	7.22%
O&P Items Subtotal	21,993.02	76.51%
Overhead	2,199.32	7.65%
Profit	2,199.32	7.65%
Material Sales Tax	279.51	0.97%
Total	28,746.17	100.00%

Parker Young Construction
A RESCON COMPANY

Parker Young Construction, LLC.

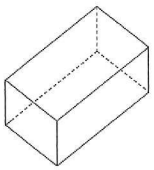
Client:	CITY OF GRIFFIN - LOUIS THACKER #010474-035929-GD-01	Cellular:	(678) 758-1539
Property:	113 E. Soloman Street Griffin, GA 30223		
Operator:	SMACON		
Estimator:	C. Stephen Macon	Business:	(770) 368-1000
Business:	6815 Crescent Drive Norcross, GA 30071	E-mail:	smacon@parkeryoung.com
Reference:	Cedric McCartherens	Business:	(770) 290-8212
Company:	Gallagher Bassett Sevices		
Business:	2915 Premiere Pkwy Suite 350 Duluth, GA 30097		

Type of Estimate: Water Damage
Date Entered: 8/13/2021 Date Assigned:

Price List: GAAT8X_MAY21
Labor Efficiency: Restoration/Service/Remodel
Estimate: CITYOFGRIFFIN-CITY
File Number: ATL1-0734R

EXTERIOR REPAIRS

CITYOFGRIFFIN-CITY



Exterior Party Wall **LxWxH 111' x 0" x 44'**

9,768.00 SF Walls
9,768.00 SF Walls & Ceiling
222.00 LF Ceil. Perimeter
222.00 LF Floor Perimeter

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
R&R Courtyard protection - 3/4" OSB	2,112.00 SF	0.64	2.93	277.94	1,507.98	9,325.76
Cut and remove (8) small/medium size trees of various species - includes load & haul away	8.00 EA	545.09	0.00	0.00	872.14	5,232.86
Scaffold - per section (per week)	96.00 WK	0.00	51.21	0.00	983.24	5,899.40
Labor to set up and take down scaffold - per section	96.00 EA	0.00	52.62	0.00	1,010.30	6,061.82
Scrape and clean masonry wall/joints	9,768.00 SF	0.00	0.57	20.51	1,113.56	6,701.83
Re-grout and finish out joints over existing brick wall	9,768.00 SF	0.00	1.30	34.19	2,539.68	15,272.27
Seal brick with masonry sealer	9,768.00 SF	0.00	0.82	218.80	1,601.96	9,830.52
Excavate by hand	57.78 CY	0.00	102.46	0.00	1,184.02	7,104.16
Clean masonry wall and top of footing	780.00 SF	0.00	1.65	1.09	257.40	1,545.49
Waterproofing - two coats of emulsion over a glass fabric	780.00 SF	0.00	10.16	17.47	1,584.96	9,527.23
Foundation drainage system - French drain & drainage for gutters	111.00 LF	0.00	94.33	123.31	2,094.12	12,688.06
Catch basins	1.00 EA	0.00	674.84	3.92	134.96	813.72
Sump pump - 3/4 hp - up to 1 1/2" discharge	1.00 EA	0.00	1,250.81	28.14	250.16	1,529.11
Backfill by hand	57.78 CY	0.00	34.06	0.00	393.60	2,361.59
Moisture Protection Installer - per hour	120.00 HR	0.00	66.02	0.00	1,584.48	9,506.88
Moisture Protection - General Laborer - per hour	40.00 HR	0.00	33.25	0.00	266.00	1,596.00
Trackhoe/excavator and operator	30.00 HR	0.00	168.92	0.00	1,013.52	6,081.12
Totals: Exterior Party Wall				725.37	18,392.08	111,077.82

General

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL

CONTINUED - General

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
Dumpster load - Approx. 30 yards, 5-7 tons of debris	1.00 EA	759.24	0.00	0.00	151.84	911.08
Temporary toilet (per month)	1.00 MO	0.00	225.00	0.00	45.00	270.00
Barricade/warning sign/traffic cone	6.00 EA	0.00	52.50	0.00	63.00	378.00
Barricade and warning device - setup and takedown	4.00 HR	0.00	56.84	0.00	45.48	272.84
Caution tape	200.00 LF	0.00	0.08	0.14	3.20	19.34
Daily clean-up - per hour	21.00 HR	0.00	35.98	0.00	151.12	906.70
Commercial Supervision / Project Management - per hour	42.00 HR	0.00	83.00	0.00	0.00	3,486.00
Totals: General				0.14	459.64	6,243.96
Line Item Totals: CITYOFGRIFFIN-CITY				**725.51**	**18,851.72**	**117,321.78**

Grand Total Areas:

9,768.00	SF Walls	0.00	SF Ceiling	9,768.00	SF Walls and Ceiling
0.00	SF Floor	0.00	SY Flooring	222.00	LF Floor Perimeter
0.00	SF Long Wall	0.00	SF Short Wall	222.00	LF Ceil. Perimeter
0.00	Floor Area	0.00	Total Area	0.00	Interior Wall Area
0.00	Exterior Wall Area	0.00	Exterior Perimeter of Walls		
0.00	Surface Area	0.00	Number of Squares	0.00	Total Perimeter Length
0.00	Total Ridge Length	0.00	Total Hip Length		

Summary

Line Item Total	97,744.55
Overhead	9,425.86
Profit	9,425.86
Material Sales Tax	725.51
Replacement Cost Value	**$117,321.78**
Net Claim	**$117,321.78**

C. Stephen Macon

Recap by Room

Estimate: CITYOFGRIFFIN-CITY		
Exterior Party Wall	**91,960.37**	**94.08%**
General	**5,784.18**	**5.92%**
Subtotal of Areas	**97,744.55**	**100.00%**
Total	**97,744.55**	**100.00%**

Recap by Category

O&P Items	Total	%
CLEANING	2,042.58	1.74%
GENERAL DEMOLITION	6,471.64	5.52%
HEAVY EQUIPMENT	5,067.60	4.32%
EXCAVATION	7,888.13	6.72%
FRAMING & ROUGH CARPENTRY	6,188.16	5.27%
MASONRY	18,266.16	15.57%
MOISTURE PROTECTION	17,177.20	14.64%
PLUMBING	12,396.28	10.57%
PAINTING	8,009.76	6.83%
SCAFFOLDING	9,967.68	8.50%
TEMPORARY REPAIRS	783.36	0.67%
O&P Items Subtotal	94,258.55	80.34%

Non-O&P Items	Total	%
LABOR ONLY	3,486.00	2.97%
Non-O&P Items Subtotal	3,486.00	2.97%
O&P Items Subtotal	94,258.55	80.34%
Overhead	9,425.86	8.03%
Profit	9,425.86	8.03%
Material Sales Tax	725.51	0.62%
Total	117,321.78	100.00%

From: James Westbury <jwestbury@gmanet.com>
Sent: Monday, December 20, 2021 3:45 PM
To: Jessica O'Connor <joconnor@cityofgriffin.com>
Cc: Andrew Whalen <ajwhalen3@whalenlaw.net>
Subject: City of Griffin/Claim No. 010474-035929-GD-01

EXTERNAL EMAIL - Please use caution and proper judgement.

Jessica:

I understand from City Attorney Drew Whalen that the Commissioners have not yet reached agreement regarding whether to use GIRMA's preferred contractor, Parker Young Construction, for the non-covered portion of this claim. Parker Young is performing the covered portion of the work on the third-party liability claim to assist GIRMA to get it the claim resolved, but the choice of contractor on the non-covered part of the claim is ultimately the prerogative of the City. We would urge the commissioners to be mindful that GIRMA has no control of the quality or cost of other contractors and will not be able to stand behind the work the way we could it was GIRMA's preferred contractor. We also remind you that the City has an obligation to repair the defect that is causing the damage to the claimant. Should the work by another contractor prove to be shoddy or substandard, coverage on any future claim due to the use of another contractor would likely be unavailable. As a related matter, we understand that the Commission will not meet again until sometime in January. We would urge a decision on this matter as soon as possible because additional damage to the claimant property due to the failure of the City to correct the problem could impair coverage on the existing liability claim. GIRMA and Gallagher Bassett will proceed with this claim in the manner directed by the City.

JRW

GEORGIA MUNICIPAL ASSOCIATION
Advocacy • Service • Innovation

James Westbury, JD, CPCU
Property and Liability Claims Manager
Office: 404-640-3003 Fax: (678) 439-5746
www.gacities.com

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Appoint District 4 Representative to the Planning and Zoning Board for a three-year term to succeed Joanne Todd whose term expired 12/31/2021.

SPECIAL CONSIDERATIONS OR CONCERNS:

Per Section 303B of the Unified Development Code, an appointee to the Board may not be a City or County Commissioner, hold any office or be employed by the City or County. Members shall be of good character and be at least 18 years of age. Members must reside in the appropriate district of appointment and at -large representative must reside within the City. The Board meets on the third Monday of each month at 6 p.m. at One Griffin Center.

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

Submitted By:
Susan Bartholomew

Meeting Date:
08/02/2022

Reviewed By:
Jessica O'Connor

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Appoint Commissioner to the Griffin-Spalding Airport Authority for a term concurrent with his/her City Commissioner term of office to succeed Commissioner Truman Tinsley whose term expired 12/31/21.

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

Submitted By:

Susan Bartholomew

Meeting Date:

08/02/2022

Reviewed By:

Jessica O'Connor

ATTACHMENTS:

GS Airport Authority.pdf

SECTION 1.

Short title.

This Act shall be known and may be cited as the "Griffin-Spalding County Airport Authority Act."

SECTION 2.

Griffin-Spalding County Airport Authority; creation.

There is created a body corporate and politic to be known as the Griffin-Spalding County Airport Authority, which shall be deemed to be a political subdivision of the State of Georgia and a public corporation by that name, style, and title, and said body may contract and be contracted with, bring and defend actions, implead and be impleaded, and complain and defend in all courts of law and equity, except that the authority of the trustee acting under the trust indenture herein provided for shall in no event be liable for any torts committed by any of the officers, agents, and employees of the authority. The authority shall have perpetual existence.

SECTION 3.

Membership.

The Griffin-Spalding County Airport Authority shall be composed of nine members who shall be appointed by the governing authorities of the County of Spalding and City of Griffin as hereinafter set out. Members of each governing authority shall be qualified to serve in Posts No. 1 through 4. Within 60 days after the approval of this Act, it shall be the duty of said governing authorities to appoint the membership of the authority. The authority shall be composed of nine posts to be designated as Post No. 1, Post No. 2, Post No. 3, Post No. 4, Post No. 5, Post No. 6, Post No. 7, Post No. 8, and Post No. 9. The governing authorities of the County of Spalding and the City of Griffin shall each appoint two of their members to Posts No. 1 and 3 and Posts No. 2 and 4, respectively. The terms of these members shall coincide with their terms of elective office. For Posts No. 5 through 9, the term of each member shall be six years and until a successor is appointed and qualified, except that the initial terms shall be as follows: The member from Post No. 5 shall be appointed initially by the governing authority of Spalding County for a term which shall expire December 31, 2018, or when his or her successor is appointed and qualified. The member from Post No. 6 shall be appointed by the governing authority of the City of Griffin for a term which shall expire on December 31, 2017, or when his or her successor is appointed and qualified. The member from Post No. 7 shall be appointed by the governing authority of Spalding County for a term which shall expire on December 31, 2016, or when his or her successor is appointed and qualified. The member from Post No. 8 shall be appointed by the governing

authority of the City of Griffin for a term which shall expire on December 31, 2015, or when his or her successor is appointed and qualified. The member from Post No. 9 shall be appointed by the governing authority of Spalding County for a term which shall expire on December 31, 2014, or when his or her successor is appointed and qualified; thereafter, such member from Post No. 9 shall be appointed to a full six-year term by the governing authority of the City of Griffin. Future appointments to Post No. 9 shall alternate between the governing authority of Spalding County and the governing authority of the City of Griffin. Following initial appointments, vacancies in each post, other than Post No. 9, shall be filled by the governing authority making the initial appointment.

SECTION 4.

Meetings.

The authority shall hold its organizational meeting on July 16, 2012, at 10:00 A.M. in the City Courtroom, One Griffin Center, 100 S. Hill Street, Griffin, Georgia. Notice of such meeting shall be given to local news media not less than 15 days prior thereto, and a notice shall be posted on the city's official bulletin board and website. The authority shall meet at such times as may be necessary to transact the business coming before it, but not less than quarterly. All meetings shall be called, noticed, and conducted in accordance with Chapter 14 of Title 50 of the O.C.G.A., the "Open Meetings Law." At its organizational meeting and its first regular meeting in January of each year thereafter, the authority shall elect one of its members as its chairperson and another member as secretary-treasurer. It shall be the duty of the secretary-treasurer to prepare written minutes of all meetings of the authority. Only one person shall hold the office of secretary-treasurer. These officers shall be elected for a term ending on December 31 of the year in which they were elected or until their successors are elected and qualified. Five members of the authority shall constitute a quorum for the transaction of all business coming before it. The members of the authority may be compensated as determined from time to time by said governing authorities; however, it is expressly provided that they shall be reimbursed for all actual, reasonable, and necessary expenses incurred in the performance of their duties.

SECTION 5.

Vacancies in office.

In the event of a vacancy on the authority by reason of death, resignation, or otherwise, the vacancy shall be filled by the governing authority which appointed such member, and the person so appointed shall serve for the remainder of the unexpired term.

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Appoint Commissioner to the Board of Health for a term concurrent with his/her City Commission term of office to succeed Commissioner Holly Murray whose term expired 12/31/21.

SPECIAL CONSIDERATIONS OR CONCERNS:

The Commissioner appointment was held by Commissioner Murray and expired 12/31/21, concurrent with her term of office. This Board meets the second Thursday of each month at 12:15 p.m. at the Health Department.

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

Submitted By:
Susan Bartholomew

Meeting Date:
08/02/2022

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
Board of Health By-Laws.pdf
OCGA Health.pdf

SPALDING COUNTY BOARD OF HEALTH
BYLAWS

Article I
Creation

A. Creation: This Board is created by the Official Code of Georgia Annotated (OCGA)§ 31-3-1, et seq which establishes a county board of health in each and every county of the State. Consequently, this Board is named the Spalding County Board of Health. This law is made an addendum to these bylaws.

Article II
Functions

A. Powers and Functions: The functions of the Spalding County Board of Health are broad and comprehensive. In accordance with OCGA §31-3-5, the Spalding County Board of Health shall:

1. Determine the health needs and resources of Spalding County by research and by collection, analysis, and evaluation of all data pertaining to the health of the community.

2. Develop, in cooperation with the Department of Public Health, programs, program activities and facilities responsive to the needs of Spalding County.

3. Secure compliance with the rules and regulations of the Department of Public Health that have local application. Enforce or cause enforcement of all laws pertaining to health unless the responsibility for the enforcement of such laws is that of another agency.

4. To enforce, or cause enforcement of, all laws pertaining to health unless the responsibility for the enforcement of such laws is that of another agency

Article III
Authority and Powers

A. Authority. The Board is fully empowered by law to assume its responsibilities under OCGA § 31-3-4. The Board is empowered to:

1. Establish and adopt bylaws for its own governance.

2. Exercise responsibility and authority in all matters within Spalding County pertaining to health unless the responsibility for enforcement of such is by law that of another agency.

3. Take such steps as may be necessary to prevent and suppress disease conditions deleterious to health and to determine compliance with health laws and rules, regulations and standards adopted thereunder,.

4. Adopt and enforce rules and regulations appropriate to its function and powers, provided such rules and regulations are not in conflict with the rules and regulations of the Department of Public Health .

5. Receive and administer all grants, gifts, moneys and donations for purposes pertaining to health pursuant to OCGA §31-3-1, et seq.

6. Make contracts and establish fees for the provision of public health services.

7. Contract with the Department of Public Health Human Resources or other agencies for assistance in the performance of the Board's functions as set forth in § 31-3-4(7).

Article IV
Members

A. Members: The Spalding County Board of Health shall be composed of seven members as provided in OCGA § 31-3-2. Composition of the Board, appointments, terms of members, notification of vacancies, appointment and qualification of members to fill vacancies shall be shall be an employee of the Board of Health.

B. Terms of Office: A term of office shall be six years except as otherwise provided by OCGA §31-3-2.

C. Board Member Responsibilities: Duties of individual Board member includes, involvement and attendance at meetings, being a spokesperson in the community for the Board of Health on health issues, and an advocate for health lifestyles, and becoming knowledgeable about the health status and issues of Spalding County and the services provided by the health department. Board members should be aware of the Georgia Code on conflict of interest and open meeting laws (OCGA §50-14-1 Open and Public Meetings and §45-10-1 et seq. Code of Ethics and Conflicts of Interest). Members shall refer to the Handbook for Members of County Boards of Health for responsibilities.

D. Compensation: OCGA §31-3-7 governs compensation for members' attendance at meetings, stipulating that Board members may receive up to $25 per day for meetings attended if funds have been budgeted. The Board of Health may vote each year to waive said compensation for a luncheon at the monthly meeting.

Article V
Officers

A. Officers: The officers of the Spalding County Board of Health shall be the Chairperson, Vice-Chairperson, and Secretary.

B. Election of Officers: At the regular December monthly meeting, the nominating committee shall submit nominations for the positions of Chairperson, Vice-Chairperson and Secretary. Nominations may also be made by Board members for each of the officer positions to be filled at the regular January monthly meeting.

C. Terms of Office of Officers: Officers shall serve for terms of one year beginning January 1 and ending December 31. Officers so elected shall hold office until a successor is elected.

D. Removal: Any officer may be removed from said office by a majority of the Board for cause.

E. Vacancies: A vacancy in any Board of Health office arising at any time and from any cause shall be filled for the unexpired term in the office by the Board at a regular meeting of the Board.

F. Duties of Chairperson: The Chairperson shall preside at all meetings of the Board and shall serve as the official spokesperson for the Board. The Chairperson shall execute contracts and documents on behalf of the Board when required by these bylaws or the Board. The Chairperson shall perform such duties as may be assigned from time to time by the Board.

G. Duties of the Vice-Chairperson: The Vice-Chairperson shall fulfill the duties of the Chairperson in the absence of the Chairperson and shall perform such duties as may be assigned from time to time by the Board.

H. Duties of the Secretary: The Secretary shall cause to be kept all records of the Board; record or cause to be recorded the minutes of all meetings and, when these minutes are approved by the Board, certify such minutes; attest the seal of the Board when necessary or required, and perform such

duties as may be assigned from time to time by the Board. The Secretary shall also keep or cause to be kept a current register of the names and addresses of each Board member. The Secretary shall keep the Department of Public Health Human Resources informed of the names, addresses and terms of office of its Board members in accordance with OCGA §31-3-3.

Article VI
Chief Executive Officer

A. Chief Executive Officer: The Spalding County Board of Health, along with the other eleven county boards of health in District Four, shall appoint the District Health Director as its Chief Executive Officer as provided in Section 31-3-11 of the Official Code of Georgia.

   1. The Director, as Chief Executive Officer of the Spalding County Board of Health, shall, in the name of said Board of Health, exercise the powers and perform the functions set forth in OCGA §31-3-11 except, the power to adopt bylaws and adopt rules.

B. Powers and Functions: §31-3-12 Duties of Director: Subject to the policies and directives of the bounty board of health and the policies and directives of the multiple county districts served, the director shall perform the functions and exercise the powers set forth in this chapter except the power to adopt bylaws and to adopt rules and regulations and may delegate the powers and authority conferred, or any part thereof, to one or more individuals as he may deem appropriate. The director shall devote his entire time to the service of the county districts, where created, and shall be vigilant in procuring compliance with its rules and regulation and with Georgia health laws and rules and regulations adopted thereunder that county board of health and the agency in charge of the multiple county district in such manner and form and with such frequency as required by it and shall also report to the Department of Public Health.department in such manner, detail, and form as the department may specify. (Code 1933, 88-212, enacted by Ga. L. 1964, p. 499, 1)

Article VII
Meetings of the Board

A. Regular Meetings: Regular meetings shall be held at least quarterly, and shall be called by the Chairperson.

B. Special Meetings: Special meetings of the Board may be called at any time by the Chairperson, or any three members of the Board. At any special meeting, no business shall be transacted except that stated in the notice calling the meeting. Notice of the time, place, and purpose of any

special meeting shall be made in compliance with the provisions of OCGA §50-14-1, et seq. not less than 24 hours before the time set for the meeting; provided, however, that a meeting called to meet an emergency can be held as soon as a quorum of the members is assembled. Called meetings of the Board will be published 24 hours in advance in the local newspaper and announced over the radio, except in the case of an emergency.during which a meeting may be held as soon as a quorum of the members is assembled.

C. Quorum: Quorum of the Board shall be four members.

D. Continuance: In the absence of a quorum, a meeting of the Board shall be continued. Prior to such continuance, the Board members present may set a time, date and place for a meeting of the Board.

E. Minutes: Minutes of each meeting of the Board, shall be taken by the Secretary or designee. Following each meeting, copies of the minutes for the meeting shall be disseminated to each Board member no later than seven days prior to the date of the next regular meeting. These minutes shall be approved by the Board at the next regular meeting of the Board and, after approval, shall be certified by the Secretary of the Board and signed by the Chairperson. A certified copy of the approved minutes shall be made a part of the permanent records of the Board.

F. Parliamentary Authority: The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern, unless said rules conflict with State Laws.

Article VIII
Committees

A. Committees: The Board shall have a standing executive committee and ad-hoc committees, as needed. When determined by the Board to be needed for developing a comprehensive community health plan and for executing the plan, the Board may appoint advisory and nominating committees.

1. Executive Committee: The executive committee of the Board shall consist of the Chairperson, Vice-Chairperson and Secretary. The Chairperson of the Board shall serve as the Chairperson of the executive committee. The executive committee shall serve as the personnel committee for the Board and, when requested by the Chief Executive Officer, shall serve as advisory committee to the Chief Executive Officer on personnel matters. When required by the Board, the executive committee shall review matters directed to it by the Board and submit recommendations to the board on such matters.

The executive committee shall not exercise the authority of the Board in the management of the affairs of the Board.

B. Rules of Procedure for Committees: Committees shall comply with the following rules for their meetings:

1. Quorum: Unless otherwise provided, a majority of the committee meeting shall constitute a quorum.

Article IX
Budget and Finance

A. Fiscal Year: The fiscal year of the Board shall begin July 1 and end June 30 of each year.

B. Preparation of Proposed Budget: The departmental directors of the health department shall draft a proposed budget for the new fiscal year. The Chairperson and Vice-Chairperson of the Board shall work with the CEO, Board or designee in final preparation of the proposed draft budget to the Board.

C. Presentation of Proposed Budget: Not later than June 1 of each year, the CEO, Board or designee shall present a proposed budget for the new fiscal year to the Board. This proposed budget shall be a balanced budget. The proposed budget shall be submitted if approved. To the Spalding County Commission for funding consideration within the time period specified by the County.

D. Adopted Budget: On or before the first day of the fiscal year, the Board shall adopt a final budget for the new fiscal year.

E. Budget Reports: The CEO or Board shall submit a budget report to the Board describing the status of revenues and expenditures at regular board meetings.

F. Audit: The Board shall hire an independent auditor who shall audit the Board's books and records and render a report not later than 180 days after the close of the fiscal year. Copies of the annual audit shall be submitted to the Office of Audits for the State of Georgia and also to any jurisdiction contributing funds for programs and operations of the Board and requiring such audit. Each Board member shall receive a copy of the annual financial audit.

Article X
Contracts, Checks, Deposits, and Funds

A. Contracts: The Board may authorize any officer or officers to enter into contracts in the name and on behalf of the Board. Such authority shall be specified in the minutes of the Board which have been certified by the Secretary of the Board. Such authority shall be countersigned by the Chief Executive Officer.

B. Checks or Drafts: All checks, drafts or other orders of payment shall be signed by two of the three departmental directors of the health department.

C. Deposits: All funds of the Board shall be deposited to the credit of the Board in such depositories as the Board may from time to time select. The CEO or designee shall be authorized on behalf of the Board to bid banking services annually and the Board shall accept the bid earning the highest rate of interest and lowest service charges for the Board's fund.

Article XI
Amendments to Bylaws

A. Amendments: These bylaws may be amended by four affirmative votes of the Board. Bylaw changes shall be presented for consideration at a regular meeting of the Board, but shall not be voted until the regular meeting next following the meeting at which the bylaw changes were proposed.

Teresa A. Watson

From: Dick612 <dick612@bellsouth.net>
Sent: Friday, March 04, 2016 3:55 PM
To: Teresa A. Watson
Subject: BOH members

Georgia Code - Health - Title 31, Section 31-3-2

Laws > Georgia Laws > Health > Georgia Code - Health - Title 31, Section 31-3-2

(a) Each county board of health shall be composed of seven members as follows:

(1) One member shall be the chief executive officer of the governing authority of the county, by whatever name called, or some member designated by said officer; in counties where the governing authority is the judge of the probate court of the county, he shall be the member so appointed;

(2) One member shall be the county superintendent of schools or other school personnel may be designated by said superintendent for such time period as determined by the superintendent but not to exceed such superintendent´s contract term;

(3) Except as otherwise provided in this paragraph, one member to be appointed by the governing authority of the county shall be a physician actively practicing medicine in the county and licensed under Chapter 34 of Title 43. If there are fewer than four physicians actively practicing in the county or if there is no physician actively practicing in the county who is willing and able to serve, the governing authority may appoint a person licensed as a nurse or dentist under Chapter 26 or 11, respectively, of Title 43, and actively practicing such profession in the county or any other person having a familiarity with and concern for the provision of medical services in the county;

(4) One member to be appointed by the governing authority of the county shall be a consumer, a representative of a consumer, or a person from an advocacy agency or group, which member will represent on the board the county´s consumers of health services;

(5) One member to be appointed by the governing authority of the largest municipality in the county shall be a person interested in promoting public health who is a consumer or a nurse licensed under Chapter 26 of Title 43;

(6) One member to be appointed by the governing authority of the county shall be a consumer member who will represent on the board the county´s needy, underprivileged, or elderly community; and

(7) One member shall be the chief executive officer of the governing authority of the largest municipality of the county, by whatever name called, or some member designated by said officer; provided, however, that whenever the legal situs of such largest municipality lies within an adjoining county, the county governing authority may adopt an ordinance providing:

(A) For the selection by the county governing authority of the chief executive officer, by whatever name designated, of the governing authority of any municipality lying wholly or partially within the county to fill the position on the county board of health authorized by this paragraph;

(B) That the chief executive officer so selected may designate another member of the respective municipal governing authority, whose term of office is the same as that of the chief executive officer, to serve in the place of the chief executive officer;

(C) That the chief executive officer so selected or the chief executive officer´s designee shall serve for a term of office as a member of the county board of health concurrent with the term of office as a member of the municipal governing authority;

(D) That a vacancy in the position on the county board of health which is held by the chief executive officer or the chief executive officer´s designee shall be filled for the unexpired term by the county governing authority; and

(E) That the first member of the county board of health selected by the county governing authority under such ordinance may take office at any time on or after January 1, 1987, and that the term of office of the member of the county board of health holding office pursuant to this paragraph on December 31, 1986, shall expire on the day immediately preceding the day such first member selected under such ordinance takes office.

(b) No member appointed to the county board of health shall be an employee of the county board of health or of the department.

(c) The terms of the members of county boards of health serving as such on June 30, 1985, and who are serving in membership positions required to be filled by grand jury appointment, shall expire at the end of June 30, 1985, and upon the appointment and qualification of their successors.

(d) The initial term of the member first appointed pursuant to paragraph (3) of subsection (a) of this Code section shall begin July 1, 1985, and shall expire December 31, 1987; the initial term of the member first appointed pursuant to paragraph (4) of subsection (a) of this Code section shall begin July 1, 1985, and shall expire December 31, 1986; the initial term of the member first appointed pursuant to paragraph (6) of subsection (a) of this Code section shall begin July 1, 1984, and expire December 31, 1985; and the initial term of the member first appointed pursuant to paragraph (5) of subsection (a) of this Code section shall begin July 1, 1984, and shall expire December 31, 1986. After these initial terms, members appointed pursuant to paragraphs (3), (4), (5), and (6) of subsection (a) of this Code section shall take office the first day of January immediately following the expiration of the immediately preceding term of that office and serve terms of six years and until their successors are appointed and qualified. Vacancies in any such membership shall be filled, for the unexpired term and until a successor is appointed and qualified, in the same manner as the original appointment.

(e) Persons holding office as members pursuant to paragraph (1), (2), or (7) of subsection (a) of this Code section shall serve as members while holding their offices as chief executive officer of the governing authority of the county, county superintendent of schools, or chief executive officer of the largest municipality of the county, respectively.

(f) In each county having a population of not less than 400,000 and not more than 500,000 according to the United States decennial census of 1990 or any future such census, the superintendent of the largest municipal school system in the county shall serve in an ex officio capacity as an additional member of the county board of health.

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Appoint Commissioner to the Downtown Development Authority for a term concurrent with his/her term of office to succeed Commissioner Holly Murray whose term expired 12/31/21.

SPECIAL CONSIDERATIONS OR CONCERNS:

Downtown Development Authority is governed by a board of seven directors. Citizen directors serve staggered terms. Commission appointee serves concurrent with his/her term of office. O.C.G.A. 36-42-4 and creating Resolution declare that term of a director who is also a member of the governing body of a municipal corporation will end when such director is no longer a member of the governing body of the municipal corporation.

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

Submitted By:
Susan Bartholomew

Meeting Date:
08/02/2022

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
DDA.pdf

REVISED 12/16/96

CCSP121796A-6

No. 96 -

A RESOLUTION

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF GRIFFIN DECLARING THE PUBLIC NECESSITY OF PROMOTING AND DEVELOPING A STRONG CENTRAL BUSINESS DISTRICT FOR SAID CITY BY CREATING A CLIMATE FAVORABLE TO THE LOCATION OF NEW INDUSTRY, TRADE AND COMMERCE AND BY REVITALIZING EXISTING INDUSTRY, TRADE, COMMERCE AND ECONOMIC ACTIVITY WITHIN THE CENTRAL BUSINESS DISTRICT OF THE CITY OF GRIFFIN; PROMOTING EMPLOYMENT OPPORTUNITIES; ACTIVATING A DOWNTOWN DEVELOPMENT AUTHORITY AS AUTHORIZED BY TITLE 36, CHAPTER 42 OF THE OFFICIAL CODE OF GEORGIA ANNOTATED; DESIGNATING SUCH AUTHORITY AS A REDEVELOPMENT AGENCY FOR THE CITY; DESIGNATING THE BOUNDARIES OF THE DOWNTOWN DEVELOPMENT AREA; APPOINTING THOSE PERSONS WHO SHALL SERVE AS INITIAL DIRECTORS OF THE AUTHORITY AND ESTABLISHING THE TERMS THEREOF; ESTABLISHING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the General Assembly has found the revitalization and redevelopment of the central business district of the municipal corporations of this State develop and promote for the public good and general welfare trade, commerce, industry, and employment opportunities and promote the general welfare of this State by creating a climate favorable to the location of new industry, trade, and commerce, and the development of existing industry, trade, and commerce within the municipal corporations of this State;

WHEREAS, it is in the public interest and is vital to the public welfare of the people of this State to revitalize and redevelop the central business districts of the municipal corporations of Georgia;

WHEREAS, the City of Griffin has a long-standing policy of promoting the vitality of its central business district as evidenced by the redevelopment and renewal projects financed by the Griffin Development Authority, the continuous participation of the City as one of Georgia's original Mainstreet cities; the employment of an active downtown manager, the promotional events of the Downtown Council which attract retail growth and highlight the City's historic and cultural heritage, and most recently by completion of several public works projects, including the Streetscaping of the City's main downtown streets; and

WHEREAS, Title 36, Chapter 42 of the Official Code of Georgia Annotated creates in and for each municipal corporation in the State of Georgia a public body corporate and politic to be known as a downtown development authority, governed by a board of directors, whose qualifications, powers and duties are set forth therein;

The boundaries of the downtown development area, within which the Authority shall exercise its powers, shall be as follows:

BEGINNING at a point formed by the intersection of Broad Street with Thirteenth Street., thence proceeding East along Broad Street to Ninth Street, thence proceeding North along Ninth Street to Broadway, thence East along Broadway to Eighth Street, thence North along Eighth Street to Chappell Street, thence East along Chappell Street to Sixth Street, thence South along Sixth Street to Broad Street, thence East along Broad Street to Third Street, thence South along Third Street to Solomon Street, thence West along Solomon to Fourth Street, thence South along Fourth Street to Taylor Street, thence East along Taylor Street to Third Street, thence South along Third Street to Poplar Street, thence West along Poplar Street to Fifth Street, thence South along Fifth Street to College Street; thence West along College Street to Hill Street, thence South along Hill Street to Oak Street, thence West along Oak Street to Ninth Street, thence North along Ninth Street to Poplar Street, thence West along Poplar Street to Thirteenth Street, thence North along Thirteenth Street to Broad Street, being the point of beginning. All streets used as boundaries for the district hereinabove described shall be public rights-of-way.

The Downtown Development Area shall also serve as the area of operation for the Authority when exercising powers delegated to it as a "redevelopment agency", pursuant to O.C.G.A. Title 36, Chapter 44.

As soon as feasible, on or after January 1, 1997, the initial board of directors of the Authority shall meet on such date, and at such time and location as specified by Director Raymond Head for the purpose of organizing itself. In addition to the powers granted to Downtown Development Authorities by O.C.G.A. Title 36, Chapter 42, the Authority shall be authorized to undertake a study of the feasibility of preparing a "redevelopment plan", as defined in O.C.G.A. 36-44-3, and report its findings and conclusions, in writing, to this body on or before August 1, 1997. It is not the intent of this body to delegate to the Authority any redevelopment powers, other than the exercise of such power as necessary to conduct such feasibility study, by this Resolution.

This Resolution, and the Authority herein activated, shall become effective on January 1, 1997.

§ 36-42-4. Creation of authorities; appointment and terms of directors; quorum There is created in and for each municipal corporation in this state a public body corporate and politic to be known as the downtown development authority of such municipal corporation, which shall consist of a board of seven directors. The governing body of the municipal corporation shall appoint two members of the first board of directors for a term of two years each, two for a term of four years each, and three for a term of six years each. The governing body of the municipal corporation may appoint one of its elected members as a member of the downtown development authority. After expiration of the initial terms, except for the director

who is also a member of the governing body of the municipal corporation, the terms of all directors shall be six years; provided, however, that the terms shall be four years for those directors appointed or reappointed on or after July 1, 1994. The term of a director who is also a member of the governing body of a municipal corporation shall end when such director is no longer a member of the governing body of the municipal corporation. If at the end of any term of office of any director a successor to such director has not been elected, the director whose term of office has expired shall continue to hold office until a successor is elected.

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider a resolution to amend the City of Griffin's FY 2021-2022 Operating and Capital Budget in the amount of $336,645.26 to reallocate $286,530.26 as housekeeping requirements and appropriate $50,115 to Watershed Management Fund. *Chief Financial Officer Markus Schwab will address* .

SPECIAL CONSIDERATIONS OR CONCERNS:

The amendment appropriates in Watershed Management $50,115 ($31,500 to Shoal Creek Professional Fees, $11,415 to Wastewater Collection Tools & Small Equipment, and $7,200 to Wastewater Collection Technical Services). The remaining reallocations of $286,530.26 simply move budget amounts from one account to another to correspond with the Georgia Department of Community Affairs (GA DCA) Uniform Chart of Accounts requirements.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

The amendment appropriates in Watershed Management $50,115 ($31,500 to Shoal Creek Professional Fees, $11,415 to Wastewater Collection Tools & Small Equipment, and $7,200 to Wastewater Collection Technical Services). The remaining reallocations of $286,530.26 simply move budget amounts from one account to another to correspond with the Georgia Department of Community Affairs (GA DCA) Uniform Chart of Accounts requirements.

Submitted By:
Markus Schwab

Meeting Date:
08/02/2022

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
AGENDA ITEM 20220208 BA Resolution Quarterly Updates.pdf
FY22 Q1 Housekeeping Amendment.pdf

RESOLUTION

A RESOLUTION TO AMEND THE FISCAL YEAR 2022 BUDGET IN THE AMOUNT OF $336,645.26

WHEREAS, the Board of City Commissioners is charged with the preparation of an annual budget for the City of Griffin; and

WHEREAS, on June 8, 2021, the Board of City Commissioners adopted the Fiscal Year 2022 Budget; and

WHEREAS, the Board of City Commissioners approve amending the City of Griffin's Fund Fiscal Year 2021-2022 Operating and Capital Budget by reallocating $125,500.00 in revenue and expense from to General Fund to COPS Hiring Grant Fund; in Confiscated Assets Fund reallocate $20,000 from Tools & Small Equipment to Other Equipment and $7,700 from Capital Outlay – Vehicles to Tuition and Conference Registration; in Telecommunications Fund reallocate $904.26 ($840 from Communications Expense and $64.26 from Operating Supplies to Phone Stipend $840.00 and related taxes $64.26); in Watershed Management Fund reallocate $6,000 from Repair & Maintenance Supplies to Repair & Maintenance Services, also in Watershed Management Fund appropriate $31,000 to Professional Fees, $11,415 to Tools & Small Equipment, and $7,200 to Technical Services; in Airport Authority Fund reallocate $1,000 from Repair & Maintenance Services to Capital Outlay – Vehicles, for Fiscal Year 2022, for the purpose set forth below; and

BE IT RESOLVED by the Board of City Commissioners this 8th day of February 2022, that the Fiscal Year 2022 Budget be, and is hereby, amended in the amount of $336,645.26 as follows:

SEE FY22 Q1 Housekeeping Amendment - Attached

_____

Douglas Hollberg, Mayor

_____

Jessica O'Connor, Secretary

Fiscal Year 2021-2022 Budget
Housekeeping Amendment
First Half Year

Item or Project	Account Number	Account Description	Budgetary Debit	Budgetary Credit
To appropriate additional funds for Management Services Copier	101-1110-52-2320-0000	Rental of Equipment	213.00	
To appropriate additional funds for Management Services Copier	101-1320-52-2320-0000	Rental of Equipment	213.00	
To appropriate additional funds for Management Services Copier	101-1502-52-3700-0000	Tuition & Conference Registration		426.00
To reclass cell phone stipend appropriation from Communications Servcies to Cell Phone Stipend	570-4750-51-2800-0000	Phone Stipend	840.00	
To appropriate funds for taxes on cell phone stipend	570-4750-51-2200-0000	FICA	52.08	
To appropriate funds for taxes on cell phone stipend	570-4750-51-2300-0000	Medicare	12.18	
To reclass cell phone stipend appropriation from Communications Servcies to Cell Phone Stipend	570-4750-52-3200-0000	Communications Expense		840.00
To reclass funds to provide for appopriation for taxes on cell phone stipend	570-4750-53-1120-0000	Operating Supplies		64.26
To reclass Asset Forfeiture appropriation for Tools & Small Equipment to Capital Equipment - ATV	210-3221-54-2500-0000	Other Equipment	20,000.00	
To reclass Asset Forfeiture appropriation for Tools & Small Equipment to Capital Equipment - ATV	210-3221-53-1600-0000	Tools & Small Equipment		20,000.00
To reclass Asset Forfeiture appropriations made for vehicles to Training	210-3227-52-3700-0000	Tuition & Conference Registration	7,700.00	
To reclass Asset Forfeiture appropriations made for vehicles to Training	210-3221-54-2500-0000	Vehicles		7,700.00
To appropriate funds for Shoal Creek WWTP Upgrade Feasibility Study	505-4405-52-1200-0000	Professional Fees	31,500.00	
To appropriate funds for Wastewater Monitoring Equipment	505-4340-53-1600-0000	Tools & Small Equipment	11,415.00	
To appropriate funds for Wastewater Monitoring Equipment, data collection & access fees	505-4340-52-1300-0000	Technical Services	7,200.00	
To reclass funds from Repair & Maintenance Supplies to Repair & Maintenance Services for Blanton Mill LAS	505-4334-52-2200-0000	Repair & Maintenance Services	6,000.00	
To reclass funds from Repair & Maintenance Supplies to Repair & Maintenance Services for Blanton Mill LAS	505-4334-53-1130-0000	Repair & Maintenance Supplies		6,000.00
To reclass 2020 COPS Hiring Program costs from General Fund to COPS Grant Fund	101-3223-51-1100-0000			81,016.00
Social Security FICA Contributions	101-3223-51-2200-0000			5,023.00
Medicare	101-3223-51-2300-0000			1,175.00
Group Insurance	101-3223-51-2100-0000			19,489.00
Life Insurance	101-3223-51-2110-0000			281.00
GMEBS Contributions	101-3223-51-2410-0000			15,632.00
Workers' Compensation	101-3223-51-2700-0000			2,384.00
COPS Hiring Program Grant	101-3223-33-1120-0000		125,000.00	
Wages	220-3223-51-1100-0000		81,016.00	
Social Security FICA Contributions	220-3223-51-2200-0000		5,023.00	
Medicare	220-3223-51-2300-0000		1,175.00	
Group Insurance	220-3223-51-2100-0000		19,489.00	
Life Insurance	220-3223-51-2110-0000		281.00	
GMEBS Contributions	220-3223-51-2410-0000		15,632.00	
Workers' Compensation	220-3223-51-2700-0000		2,384.00	
COPS Hiring Program Grant	220-3223-33-1120-0000			125,000.00
To reclass funds from Repair & Maintenance Expense to Capital Vehicles for budget shortfall for vehicle	550-6510-52-2200-0000	Repair & Maintenance Services		1,000.00
To reclass funds from Repair & Maintenance Expense to Capital Vehicles for budget shortfall for vehicle	550-6510-54-2200-0000	Vehicles	1,000.00	
To reclass funds from Repair & Maintenance Expense to Capital Vehicles for budget shortfall for vehicle	550-6510-54-9999-0000	Capital Outlay Distributed		1,000.00
To reclass funds for Spalding County Contribution for Operating Capital from Contributions to Operating Expense	550-6510-33-6001-0000	Spalding County Contribution-Operating Capital		500.00
To reclass funds for Spalding County Contribution for Operating Capital from Contributions to Operating Expense	550-6510-33-6010-0000	Spalding County Contribution Operating Expense	500.00	
			336,645.26	287,530.26
		Total Revenue	125,500.00	125,500.00
		Total Expenditures/Expenses	211,145.26	162,030.26
		Total Transfers In	-	-
		Total Transfers Out	-	-
		Total Debits/Credits	336,645.26	287,530.26

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider a resolution to amend the City of Griffin's FY 2021-2022 Operating and Capital Budget in the amount of $743,750 to recognize revenue from Transportation Special Purpose Local Option Sales Tax (T-SPLOST) Proceeds and to appropriate funds to Capital Outlay - Infrastructure. *Chief Financial Officer Markus Schwab will address* .

SPECIAL CONSIDERATIONS OR CONCERNS:

The amendment appropriates revenue from Transportation Special Purpose Local Option Sales Tax (T-SPLOST) Proceeds in the amount of $743,750 and appropriates expenditures to Capital Outlay - Infrastructure specific to transportation related projects.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

The budget amendment and resolution appropriates to Transportation Special Purpose Local Option Sales Tax (T-SPLOST) Fund $743,750 in revenue and appropriates $743,750 to Capital Outlay - Infrastructure for transportation related projects.

Submitted By:
Markus Schwab

Meeting Date:
08/02/2022

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
2021 T-SPLOST City and County Projects.pdf
T-SPLOST 2022.pdf
AGENDA ITEM 20220208 BA Resolution T-SPLOST.pdf

County and City Project List

- $34.1M Resurfacing
- $3M PM Costs
- $4.5M Sidewalks
- $3.5M Repairs
- $2.5M Equipment
- $3M ARC/GDOT Matching (10%)
- $1.5M Alley Redevelopment
- $400K Big Blue (<1%)

TIER #1 PROJECTS				
Project Beneficiary	Project Description	Amount of Sales Tax Allocated	Subtotal by Beneficiary	Allocated Percentage of Expected Sales Tax Collection
Spalding County	Resurfacing of approximately 100 miles	$22,500,000.00		
Spalding County	Local match for ARC/GDOT projects	$3,000,000.00		
Spalding County	Replacement of Big Blue Bus	$400,000.00		
Spalding County	Resurfacing of approximately 3 miles for Orchard Hill	$300,000.00		
Spalding County	Reimbursement for project management costs; design and engineering costs; construction management costs; costs of issuance County Bonds; Contingency	$3,000,000.00		
Spalding County	Sidewalk and pedestrian connectivity and continuity	$2,000,000.00	$31,200,000	65.00%
City of Griffin	Resurfacing of approximately 3 miles for Orchard Hill	$300,000.00		
City of Griffin	Milling and resurfacing	$11,000,000.00		
City of Griffin	Intersection improvement at College Street and Kincaid Avenue / Hamilton Drive	$2,000,000.00		
City of Griffin	Sidewalk and pedestrian connectivity and continuity	$1,000,000.00		
City of Griffin	Taylor Street (between 6th Street and 8th Street) streetscape	$1,000,000.00		
City of Griffin	State Alley and Bank Street parking lot and alley redevelopment	$1,500,000.00	16,800,000	35.00%
			$48,000,000	100.00%
TIER #2 PROJECTS				
Project Beneficiary	Project Description	Amount of Sales Tax Allocated	Subtotal by Beneficiary	Allocated Percentage of Expected Sales Tax Collection
Spalding County	Equipment for Public Works	$2,500,000.00		
Spalding County	Sidewalk and pedestrian connectivity and continuity	$1,500,000.00		
Spalding County	Dirt Road Improvements	$2,500,000.00	$6,500,000	65.00%
City of Griffin	Culverts repairs and replacements	$3,500,000.00	3,500,000	35.00%
			$10,000,000	100.00%

TRANSPORTATION SPECIAL PURPOSE LOCAL OPTION SALE TAX
(T-SPLOST)
Revenue Projections

		Year 1		Year 2		Year 3		Year 4		Year 5		Year 6			
Total	**$ 58,000,000**														**Total**
Monlthy	**$ 966,667**	**2022**	**Griffin**	**2023**	**Griffin**	**2024**	**Griffin**	**2025**	**Griffin**	**2026**	**Griffin**	**2027**	**Griffin**	**Grand**	**Griffin**
60 months		**Total**	**35.00%**	**Total**	**35.00%**	**Total**	**35.00%**	**Total**	**35.00%**	**Total**	**35.00%**	**Total**	**35.00%**	**Total**	**35.00%**
	Fixed monthly amount (straight amortization)														
1	Jul			$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 4,833,333	$ 1,691,667
2	Aug			$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 4,833,333	$ 1,691,667
3	Sep			$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 4,833,333	$ 1,691,667
4	Oct			$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 4,833,333	$ 1,691,667
5	Nov			$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 4,833,333	$ 1,691,667
6	Dec			$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 4,833,333	$ 1,691,667
7	Jan			$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 4,833,333	$ 1,691,667
8	Feb			$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 4,833,333	$ 1,691,667
9	Mar			$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 4,833,333	$ 1,691,667
10	Apr	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333			$ 4,833,333	$ 1,691,667
11	May	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333			$ 4,833,333	$ 1,691,667
12	Jun	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333	$ 966,667	$ 338,333			$ 4,833,333	$ 1,691,667
Total	Annual	$ 2,900,000	$ 1,015,000	$ 11,600,000	$ 4,060,000	$ 11,600,000	$ 4,060,000	$ 11,600,000	$ 4,060,000	$ 11,600,000	$ 4,060,000	$ 8,700,000	$ 3,045,000		
Total	Cummulative	$ 2,900,000	$ 1,015,000	$ 14,500,000	$ 5,075,000	$ 26,100,000	$ 9,135,000	$ 37,700,000	$ 13,195,000	$ 49,300,000	$ 17,255,000	$ 58,000,000	$ 20,300,000	$ 58,000,000	$ 20,300,000
	Forecasted monthly amount														
1	Jul			$ 875,000	$ 306,250	$ 925,000	$ 323,750	$ 975,000	$ 341,250	$ 1,025,000	$ 358,750	$ 1,075,000	$ 376,250	$ 4,875,000	$ 1,706,250
2	Aug			$ 875,000	$ 306,250	$ 925,000	$ 323,750	$ 975,000	$ 341,250	$ 1,025,000	$ 358,750	$ 1,075,000	$ 376,250	$ 4,875,000	$ 1,706,250
3	Sep			$ 875,000	$ 306,250	$ 925,000	$ 323,750	$ 975,000	$ 341,250	$ 1,025,000	$ 358,750	$ 1,075,000	$ 376,250	$ 4,875,000	$ 1,706,250
4	Oct			$ 875,000	$ 306,250	$ 925,000	$ 323,750	$ 975,000	$ 341,250	$ 1,025,000	$ 358,750	$ 1,075,000	$ 376,250	$ 4,875,000	$ 1,706,250
5	Nov			$ 875,000	$ 306,250	$ 925,000	$ 323,750	$ 975,000	$ 341,250	$ 1,025,000	$ 358,750	$ 1,075,000	$ 376,250	$ 4,875,000	$ 1,706,250
6	Dec			$ 875,000	$ 306,250	$ 925,000	$ 323,750	$ 975,000	$ 341,250	$ 1,025,000	$ 358,750	$ 1,075,000	$ 376,250	$ 4,875,000	$ 1,706,250
7	Jan			$ 875,000	$ 306,250	$ 925,000	$ 323,750	$ 975,000	$ 341,250	$ 1,025,000	$ 358,750	$ 1,075,000	$ 376,250	$ 4,875,000	$ 1,706,250
8	Feb			$ 875,000	$ 306,250	$ 925,000	$ 323,750	$ 975,000	$ 341,250	$ 1,025,000	$ 358,750	$ 1,075,000	$ 376,250	$ 4,875,000	$ 1,706,250
9	Mar			$ 875,000	$ 306,250	$ 925,000	$ 323,750	$ 975,000	$ 341,250	$ 1,025,000	$ 358,750	$ 1,075,000	$ 376,250	$ 4,875,000	$ 1,706,250
10	Apr	$ 625,000	$ 218,750	$ 925,000	$ 323,750	$ 975,000	$ 341,250	$ 1,025,000	$ 358,750	$ 1,075,000	$ 376,250			$ 4,625,000	$ 1,618,750
11	May	$ 700,000	$ 245,000	$ 925,000	$ 323,750	$ 975,000	$ 341,250	$ 1,025,000	$ 358,750	$ 1,075,000	$ 376,250			$ 4,700,000	$ 1,645,000
12	Jun	$ 800,000	$ 280,000	$ 925,000	$ 323,750	$ 975,000	$ 341,250	$ 1,025,000	$ 358,750	$ 1,075,000	$ 376,250			$ 4,800,000	$ 1,680,000
Total	**Annual**	$ 2,125,000	**$ 743,750**	$ 10,650,000	**$ 3,727,500**	$ 11,250,000	**$ 3,937,500**	$ 11,850,000	**$ 4,147,500**	$ 12,450,000	**$ 4,357,500**	$ 9,675,000	**$ 3,386,250**		
Total	**Cummulative**	$ 2,125,000	**$ 743,750**	$ 12,775,000	**$ 4,471,250**	$ 24,025,000	**$ 8,408,750**	$ 35,875,000	**$ 12,556,250**	$ 48,325,000	**$ 16,913,750**	$ 58,000,000	**$ 20,300,000**	$ 58,000,000	**$ 20,300,000**
							$ 210,000		$ 210,000		$ 210,000				
							5.63%		5.33%		5.06%				

RESOLUTION

A RESOLUTION TO AMEND THE FISCAL YEAR 2022 BUDGET IN THE AMOUNT OF $743,750.00

WHEREAS, the Board of City Commissioners is charged with the preparation of an annual budget for the City of Griffin; and

WHEREAS, on June 8, 2021, the Board of City Commissioners adopted the Fiscal Year 2022 Budget; and

WHEREAS, the Board of City Commissioners approve amending the City of Griffin's General Fund Fiscal Year 2021-2022 Operating and Capital Budget by appropriating $743,750 to Transportation Special Purpose Local Option Sales Tax (T-SPLOST) Fund Revenue and $743,750 to Capital Outlay – Infrastructure, for Fiscal Year 2022, for the purpose set forth below; and

BE IT RESOLVED by the Board of City Commissioners this 8th day of February 2022, that the Fiscal Year 2022 Budget be, and is hereby, amended in the amount of $743,750.00 as follows:

Transportation SPLOST (T-SPLOST) Fund

INCREASE REVENUE		
335-4220-33-7400-0000	Transportation SPLOST Proceeds	($ 743,750.00)
INCREASE EXPENDITURES – Streets Department		
335-4220-54-1400-0000	Capital Outlay – Infrastructure	743,750.00

_____

Douglas Hollberg, Mayor

_____

Jessica O'Connor, Secretary

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider installation of an S2 security system for doorway and access control for One Griffin Center in the amount of $89,161.80, purchased from GA State contract and lowest bidder, Netplanner Systems, Inc. *Chief Technology Officer Gibb Cotton will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

The City of Griffin has an aging security and access control system that needs to be upgraded. The current control system does not control most entry ways nor does it secure critical areas of One Griffin Center. The upgraded security system will give enhanced safety to staff and better egress/ingress controls to City of Griffin staff as well as tenants of One Griffin Center.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

FY22 budget includes $89,161.80 for security & access control system upgrades.

Submitted By:
Gibb Cotton

Meeting Date:
08/02/2022

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
JK21043-SEC City of Griffin - One Griffin Center - Access Control UPDATED.pdf
Access Controls - Flying Locksmiths Cty of Griffin Proposal.pdf

Prepared For:	Job Site:
City of Griffin 100 S Hill St, Griffin Griffin, GA 30223	One Griffin Center 100 S Hill St. Griffin, GA 30223

Proposal Recipients	Email	Phone
Gibb Cotton, Chief Technology Officer	gcotton@cityofgriffin.com	(770) 233-2929 Ext. 475

INTRODUCTION

Thank you for the opportunity to provide a proposal for this project. With more than 30 years of experience in the industry, NetPlanner Systems, Inc. has a long history successfully completing projects of this scope and magnitude for clients nationwide.

As one of the Southeast's leading providers of communications, security, and audio/visual systems, NetPlanner Systems, Inc. has established a reputation for completing projects on time and within budget. Our expertise includes Communications Cabling, Wireless, Distributed Antenna Systems (DAS), Network Services, Access Control, Video Surveillance, A/V, Paging/Intercom, Outside Plant Design and Construction, Data Center Services, and CATV Distribution. We dedicate our efforts to staying on top of the ever-changing world of communications technology in order to consistently deliver innovative, high performing systems. Our goal is to provide you with the highest quality products and a level of customer service that exceeds your expectations.

Please do not hesitate to contact me if you have any questions about this proposal. Again, thank you for this opportunity. We look forward to working with you.

NetPlanner GA State Contract # 99999-SPD0000172-12

SCOPE OF WORK - Access Control - ESTIMATE JK21043-ACL-E2

OGC-Access Control-1st Floor

- Provide and install access control to (13) door locations
  - Door off of the north elevator
  - EOC (emergency operations center)
  - 1st floor IT office
  - Server room
  - Interior IT Build Room
  - Exterior IT Build Room to the parking deck
  - Systems Operations
  - Systems Operations exit to south elevator hallway
  - New door to be built off of the south elevator
  - IDF door in the maintenance area
  - Exterior to parking deck
  - Man gate from street to parking deck
  - Car gate to parking deck
  - City Service drive thru booth door
- Provide and install (6) electric door strikes
- Provide and install (12) Motion REX (request to exist)
- Provide and install (12) Push to exit buttons
- Provide and install (13) Proximity card readers
- Provide add install access control composite cable
- Provide and install raceway for door locations that have solid concrete for device install
- Provide and install (1) wall mount S2 network node with an 8 reader control module preinstalled
- Provide and install (3) S2 2 reader access control module, to be able to add the eighth and ninth door can be added
- Provide and install (1) Altronix power supply
- Program and test each door

MATERIALS

Part Number	Manufacturer	Description	Qty	Unit Price	Total Price
CONSUMABLES	CONSUMABLES	CONSUMABLES	10,300	$0.03	$515.02
S2-NN-E8R-WM	S2	S2 Network Node w/ 8 Rdr, 16-In, 16-out, Standard Enclosure	1	$4,059.42	$4,059.42
S2-ACM	S2	Access control Module: 2 reader, 4 input, 4 output	3	$783.57	$2,350.71
AL600ULACM	ALTRONIX	Power Supply/Charger w/ Multi-Output Access Power Controller	1	$435.51	$435.51
112110-04-1RL	CABLE	Access Control Cable, Composite, Plenum, Yellow Jacket	4,000	$0.79	$3,160.00
DS160	SECURITY	Bosch Request To Exit Motion Detector	12	$98.12	$1,177.44
CM-30E	SECURITY	Camden Push to Exit Green	12	$41.14	$493.68
5200-12/24D	GENERIC	Horizontal Electric Strike	6	$216.57	$1,299.42
910PTNTEK00000	HID	RP15 multiCLASS mullion proximity/smart card reader, black, terminal	13	$289.66	$3,765.58
RACEWAY	GENERIC	Pathway for device wiring	1	$246.93	$246.93
				TOTAL:	**$17,503.71**

INSTALLATION

Part Number	Description	Total Price
OL1	Other Labor 1	$5,652.50
REG	Regular	$5,381.25
	TOTAL:	**$11,033.75**

SCOPE OF WORK - Access Control - ESTIMATE JK21043-ACL-E3

OGC-Access Control-2nd Floor

- Provide and install access control to (10) door locations
  - Soloman St. public entrance interior and exterior
  - Parking deck public entrance
  - Municipal court office entrance
  - Door from municipal office to courtroom
  - Exterior and interior doors from the parking deck to the courtroom
  - IDF closet door
  - Exterior and interior doors from Soloman St. to courtroom
- Provide and install (4) electric door strikes
- Provide and install (8) Mag-locks for double/handicap door locations
  - *Mag-locks may work with the handicap operators but not be able to be installed due to operator placement. Electrified crash bars may be needed for handicap doors*
- Provide and install (4) relays to tie into handicap door operator
- Provide and install (10) Motion REX (request to exist)
- Provide and install (10) Push to exit buttons
- Provide and install (10) Proximity card readers
- Provide add install access control composite cable
- Provide and install raceway for door locations that have solid concrete for device install
- Provide and install (1) wall mount S2 network node with a 8 reader control module preinstalled
- Provide and install (1) S2 2 reader access control module, to be able to add the eighth and ninth door can be added
- Provide and install (1) Altronix power supply
- Program and test each door

MATERIALS

Part Number	Manufacturer	Description	Qty	Unit Price	Total Price
CONSUMABLES	CONSUMABLES	CONSUMABLES	10,318	$0.03	$515.91
S2-NN-E8R-WM	S2	S2 Network Node w/ 8 Rdr, 16-In, 16-out, Standard Enclosure	1	$4,059.42	$4,059.42
S2-ACM	S2	Access control Module: 2 reader, 4 input, 4 output	1	$783.57	$783.57
AL600ULACM	ALTRONIX	Power Supply/Charger w/ Multi-Output Access Power Controller	1	$435.51	$435.51
112110-04-1RL	CABLE	Access Control Cable, Composite, Plenum, Yellow Jacket	4,000	$0.79	$3,160.00
DS160	SECURITY	Bosch Request To Exit Motion Detector	10	$98.12	$981.20
CM-30E	SECURITY	Camden Push to Exit Green	10	$41.14	$411.40
600LB	SECURITY	600LB Maglock	8	$222.22	$1,777.76
5200-12/24D	GENERIC	Horizontal Electric Strike	4	$216.57	$866.28
BR3	BEA	Programmable 3 relay logic module	4	$164.62	$658.48
910PTNTEK00000	HID	RP15 multiCLASS mullion proximity/smart card reader, black, terminal	10	$289.66	$2,896.60
RACEWAY	GENERIC	Pathway for device wiring	4	$246.93	$987.72
				TOTAL:	**$17,533.85**

INSTALLATION

Part Number	Description	Total Price
OL1	Other Labor 1	$4,675.00
REG	Regular	$4,287.50
	TOTAL:	**$8,962.50**

SCOPE OF WORK - Access Control - ESTIMATE JK21043-ACL-E4

OGC-Access Control-3rd Floor

- Provide and install access control to (6) door locations
  - Doors to be built off of main elevator lobby
  - Exterior and interior door to parking deck
  - 2nd Exterior door to parking deck
  - South IDF closet door
  - New door to be built at the Soloman St. elevator
- Provide and install (2) electric door strikes
  - One interior and one exterior door to parking deck already exist
- Provide and install (6) Motion REX (request to exist)
- Provide and install (6) Push to exit buttons
- Provide add install access control composite cable
- Provide and install (1) wall mount S2 network node with a 4 reader control module preinstalled
- Provide and install (1) S2 2 reader access control module, to be able to add the fifth and sixth door
- Provide and install (1) Altronix power supply
- Program and test each door

MATERIALS

Part Number	Manufacturer	Description	Qty	Unit Price	Total Price
CONSUMABLES	CONSUMABLES	CONSUMABLES	5,265	$0.03	$263.24
S2-NN-E4R-WM	SECURITY	S2, Network Node, 4 Door Setup	1	$2,711.22	$2,711.22
S2-ACM	S2	Access control Module: 2 reader, 4 input, 4 output	1	$783.57	$783.57
AL600ULACM	ALTRONIX	Power Supply/Charger w/ Multi-Output Access Power Controller	1	$435.51	$435.51
112110-04-1RL	CABLE	Access Control Cable, Composite, Plenum, Yellow Jacket	2,000	$0.79	$1,580.00
DS160	SECURITY	Bosch Request To Exit Motion Detector	4	$98.12	$392.48
CM-30E	SECURITY	Camden Push to Exit Green	4	$41.14	$164.56
600LB	SECURITY	600LB Maglock	2	$222.22	$444.44
5200-12/24D	GENERIC	Horizontal Electric Strike	2	$216.57	$433.14
910PTNTEK00000	HID	RP15 multiCLASS mullion proximity/smart card reader, black, terminal	6	$289.66	$1,737.96
				TOTAL:	**$8,946.12**

INSTALLATION

Part Number	Description	Total Price
OL1	Other Labor 1	$2,635.00
REG	Regular	$2,975.00
	TOTAL:	**$5,610.00**

SCOPE OF WORK - Access Control - ESTIMATE JK21043-ACL-E5

OGC-Access Control-4th Floor

- Provide and install access control to (5) door locations
  - Exterior door to the parking deck
  - Suite 402/IT office
  - IDF closet located in suite 405
  - HR/Suite 400
  - New door to be built at the elevator lobby
- Provide and install (4) electric door strikes
  - IT office door already has an electric strike in place
- Provide and install (5) Motion REX (request to exist)
- Provide and install (5) Push to exit buttons
- Provide add install access control composite cable
- Provide and install (1) wall mount S2 network node with a 4 reader control module preinstalled
- Provide and install (1) S2 2 reader access control module, to be able to add the fifth door
- Provide and install (1) Altronix power supply
- Program and test each door

MATERIALS

Part Number	Manufacturer	Description	Qty	Unit Price	Total Price
CONSUMABLES	CONSUMABLES	CONSUMABLES	4,844	$0.03	$242.22
S2-NN-E4R-WM	SECURITY	S2, Network Node, 4 Door Setup	1	$2,711.22	$2,711.22
S2-ACM	S2	Access control Module: 2 reader, 4 input, 4 output	1	$783.57	$783.57
AL600ULACM	ALTRONIX	Power Supply/Charger w/ Multi-Output Access Power Controller	1	$435.51	$435.51
112110-04-1RL	CABLE	Access Control Cable, Composite, Plenum, Yellow Jacket	1,500	$0.79	$1,185.00
DS160	SECURITY	Bosch Request To Exit Motion Detector	4	$98.12	$392.48
CM-30E	SECURITY	Camden Push to Exit Green	4	$41.14	$164.56
5200-12/24D	GENERIC	Horizontal Electric Strike	4	$216.57	$866.28
910PTNTEK00000	HID	RP15 multiCLASS mullion proximity/smart card reader, black, terminal	5	$289.66	$1,448.30
				TOTAL:	**$8,229.14**

INSTALLATION

Part Number	Description	Total Price
OL1	Other Labor 1	$2,422.50
REG	Regular	$2,537.50
	TOTAL:	**$4,960.00**

SCOPE OF WORK - Access Control - ESTIMATE JK21043-ACL-E6

OGC-Access Control-5th Floor

- Provide and install access control on the IDF closet door, located in Suite 524
- Provide and install access control on the new door, that is to be built coming off of the elevator
- Provide and install (2) electric door strikes
- Provide and install (2) Motion REX (request to exist)
- Provide and install (2) Push to exit buttons
- Provide add install access control composite cable
- Provide and install (1) wall mount S2 network node with a 2 reader control module preinstalled
- Provide and install (1) Altronix power supply
- Program and test each door

MATERIALS

Part Number	Manufacturer	Description	Qty	Unit Price	Total Price
CONSUMABLES	CONSUMABLES	CONSUMABLES	2,702	$0.03	$135.11
S2-NN-E2R-WM	S2	S2 Network Node w/ 2 Rdr, 4-In, 4-out, Standard Enclosure	1	$2,164.46	$2,164.46
AL600ULACM	ALTRONIX	Power Supply/Charger w/ Multi-Output Access Power Controller	1	$404.40	$404.40
112110-04-1RL	CABLE	Access Control Cable, Composite, Plenum, Yellow Jacket	500	$0.73	$365.00
DS160	SECURITY	Bosch Request To Exit Motion Detector	2	$91.11	$182.22
CM-30E	SECURITY	Camden Push to Exit Green	2	$38.20	$76.40
5200-12/24D	GENERIC	Horizontal Electric Strike	2	$201.10	$402.20
910PTNTEK00000	HID	RP15 multiCLASS mullion proximity/smart card reader, black, terminal	2	$268.97	$537.94
				TOTAL:	**$4,267.73**

INSTALLATION

Part Number	Description	Total Price
OL1	Other Labor 1	$1,125.00
REG	Regular	$990.00
	TOTAL:	**$2,115.00**

PROPOSAL COST SUMMARY

Estimate	Description	Materials	Installation	Services	Total
JK21043-ACL-E2	Access Control - OGC-Access Control-1st Floor	$17,503.71	$11,033.75	$0.00	$28,537.46
JK21043-ACL-E3	Access Control - OGC-Access Control-2nd Floor	$17,533.85	$8,962.50	$0.00	$26,496.35
JK21043-ACL-E4	Access Control - OGC-Access Control-3rd Floor	$8,946.12	$5,610.00	$0.00	$14,556.12
JK21043-ACL-E5	Access Control - OGC-Access Control-4th Floor	$8,229.14	$4,960.00	$0.00	$13,189.14
JK21043-ACL-E6	Access Control - OGC-Access Control-5th Floor	$4,267.73	$2,115.00	$0.00	$6,382.73
	TOTALS:	**$56,480.55**	**$32,681.25**	**$0.00**	**$89,161.80**

INVOICING AND PAYMENT TERMS

NetPlanner Systems, Inc. will invoice Customer for all materials and for mobilization upon approval of proposal. Customer will be invoiced for labor at the end of the project or at the end of the month, whichever comes first, based upon the percentage of the project completed. The Customer agrees to pay any and all payments according to the payment schedule. Should said payment(s) not be made, or if satisfactory arrangements for payment have not been made, NetPlanner Systems, Inc. reserves the right to stop all work until such time as payment is rendered or satisfactory payment arrangements have been made. Standard payment terms are NET 15 in the absence of a specific payment schedule.

Any required closeout documents, including, but not limited to, as-built drawings, test results, and warranties, will be released to the Customer once 90% of the total project payment has been received by NetPlanner Systems, Inc.

NetPlanner Systems, Inc. operates primarily as a contractor for sales tax purposes. This means that all sales tax is paid to the Georgia Department of Revenue at the point of purchase of materials and that no sales tax may be charged to NetPlanner Systems, Inc. customers.

INCLUSIONS

Pricing includes above-described items by NetPlanner Systems, Inc. and applies to regular business hours unless otherwise stated, Monday – Friday from 7:30 AM - 4:30 PM.

Software updates/upgrades will be performed only on the equipment being installed.

This bid proposal and the pricing within are valid for 30 days.

Due to current market conditions, including raw material shortages and ongoing price volatility in the industry, upon award, NetPlanner will invoice Customer for materials under standard payment terms. NetPlanner will order all materials immediately upon submittal approval or contract acceptance (if submittal is not required). Customer will have the option to store materials in NetPlanner's secure warehouse or on the job site.

NetPlanner is currently experiencing extremely long lead times on certain products. This can cause delay if appropriate action is not taken immediately at the start of the project. Because lead times are out of NetPlanner's control, NetPlanner will not be held responsible for delays due to product lead times.

EXCLUSIONS

Overtime labor is not included in this proposal.

NetPlanner Systems is not responsible for conduit, millwork, or other general construction requirements that provide pathways to provided equipment. This also includes any ceiling reconstruction, i.e. ceiling tile/grid, sheetrock, etc.

NetPlanner Systems is not responsible for any configuration of Customer's network equipment that may impede the completion of the project.

NetPlanner Systems is not liable to the Customer or any third party for any delays, damages or equipment failure caused by any circumstances beyond our reasonable control.

NetPlanner Systems is not responsible for any applicable wall support, network, and power requirements.

GOVERNMENT IMPOSED TARIFFS

This project could be impacted by volatility in market conditions relating to government increases in tariffs. Should the cost of materials used on this project rise based on tariffs, NetPlanner Systems reserves the right to adjust final pricing to reflect the increase.

There is anticipation that costs could increase up to 30% for active equipment based on tariffs. Neither NetPlanner Systems nor any other integrator has any control over these price increases.

CHANGE ORDERS

Changes to the Scope of Work, delays due to site closings, limited access, or other events which the Customer requests will be handled as part of a Change Order. Customer should contact NetPlanner Systems' Project Manager with any requested changes, modifications, or enhancements to the project. NetPlanner Systems' Project Manager will prepare a Change Order which will address scope functionality changes, detail cost implications, and reflect any necessary equipment changes. The Project Manager must receive the signed Change Order before NetPlanner Systems will proceed with any ordering or changes in the project.

Additional labor resulting from a Change Order will be estimated at the time of request. If overtime or weekend work is required, the labor rate will be subject to a 1.5 multiplier. If holiday work is required, the labor rate will be subject to a 2.0 multiplier. The cost of additional materials and labor will be presented for Customer approval prior to commencing work on the Change Order. Additional charges for the changes will be added to the contract price and billed with the next scheduled contract payment.

The completion date shall be adjusted according to the change(s) mentioned above, and the original completion date shall become null and void. Agreements made by the Customer with other vendors or subcontractors on the job are not recognized.

CUSTOMER SUPPLIED ITEMS

All materials supplied by the Customer are to be on site by the specified date in the contract. It is the responsibility of the Customer to ensure that Customer-supplied items are in good and sufficient condition to be installed and that all necessary parts to install such items are present. The Customer bears all responsibilities pertaining to the condition, performance, and warranties of Customer-supplied items. NetPlanner Systems, Inc. shall install Customer-supplied items 'as is' and shall bear no responsibility, either explicit or implied, for the item or for its condition, performance, or warranty.

CUSTOMER RESPONSIBILITIES

To ensure that your project goes smoothly, please implement the following:

A) Designate one person to be the Customer’s point of contact. This person shall be kept informed of the job's progress and shall be provided answers to questions as they arise.

B) Direct all questions to NetPlanner Systems, Inc.'s designated point of contact. Avoid trying to resolve questions or problems with workers, vendors, or other individuals on or off the job site.

C) Make any and all changes to the original contract in writing and ensure that a "Change Order" form is completed and signed before those changes are made.

D) NetPlanner Systems, Inc. shall in no way be held responsible for making the proposed system fully operational in the event that the Customer fails to disclose in explicit written terms the features required of the system and where lack of doing so is the cause for such failure to become operational. If such omissions by any third party or the Customer cause the system to be incomplete and unable to function as expected, it is up to the Customer to provide financial resources to correct such omissions.

QUALITY

All work shall be performed in a good and workmanlike manner per industry standards. All material is guaranteed to be new, unless otherwise specified.

SAFETY

NetPlanner Systems, Inc. shall take all necessary precautions for the safety of persons and the protection of the work and adjoining property. NetPlanner Systems, Inc. shall comply with all applicable provisions of federal, state and local safety laws and building codes including, without limitation, the provisions of 29 CFR 1910.147 (OSHA Lockout/Tagout Standard).

INDEPENDENT CONTRACTORS

The relationship of Customer and NetPlanner Systems, Inc. created by this agreement shall be that of independent contractors and not one of joint venture, partnership, or employment.

During the term of this Agreement and for a period of two (2) years following the date of the termination or expiration of this Agreement (or the date of any subsequent termination of the parties' relationship, whichever is later), Customer covenants and agrees that Customer shall not, directly or indirectly: (i) solicit, recruit, or hire (or attempt to solicit, recruit, or hire) or otherwise assist anyone in soliciting, recruiting, or hiring, any employee of NetPlanner Systems, Inc. who performed work for NetPlanner Systems, Inc. within the last year of Customer's relationship with NetPlanner Systems, Inc. or who was otherwise engaged or employed with NetPlanner Systems, Inc. at the time of termination or expiration of this Agreement and the parties' relationship, or (ii) otherwise encourage, solicit, or support any such employee(s) to leave their employment with NetPlanner Systems, Inc., until such employee's employment with NetPlanner Systems, Inc. has been voluntarily or involuntarily terminated or separated for at least six (6) months. In the event the Customer hires a NetPlanner Systems, Inc. employee, the Customer agrees to compensate NetPlanner Systems, Inc. an amount equal to the employee's minimum annual salary.

DAVIS BACON ACT

NetPlanner Systems, Inc. is compliant with all State, Federal and local labor and employee relations laws including Davis Bacon and Davis Bacon Related Act regulations and guidelines. Based upon Federal guidelines, it is the contracting agency's and/or contractor's responsibility to (a) notify bidders when a project falls under the Davis Bacon Act and/or Davis Bacon Related Act guidelines and (b) provide the Prevailing Wage Determination attached to the contract. NetPlanner Systems, Inc. bids its labor based upon criteria and requirements outlined within the RFP; as such, we will not take into consideration Davis Bacon Act/DBRA wage requirements if it has not been designated within the RFP/bid documents as a requirement. If a contract is awarded and later determined to be a Davis Bacon/Davis Bacon Related Act project, NetPlanner Systems, Inc. will issue a change order for the additional labor costs and/or have the right to cancel the contract based upon the contractor's failure to properly notify bidders of the Prevailing Wage requirements. In some instances, the Prevailing Wage Determination provided within an RFP/bid package does not include an employee classification matching the specialized skills required of our employees. Under these circumstances, our quote is based upon the prevailing wage rates for our classification, in the project's specific geographic location. In addition, should the contract be awarded to our company, we would need to submit an SF1444 requesting a wage conformance to include a worker classification for Telecommunications / Voice / Data / Video technicians.

FEDERAL SUBCONTRACTOR STATUS

If applicable, the parties hereby incorporate the requirements of 41 CFR §§60 1.4 (a) (7), and 29 CFR Part 471, Appendix A to Subpart A.

If applicable, this contractor and subcontractor shall also abide by the requirements of 41 CFR § 60 300.5 (a) and 41 CFR § 60 741.5 (a). These regulations prohibit discrimination against qualified protected veterans and qualified individuals on the basis of disability, and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans and individuals with disabilities.

BUILDING CODES

All work performed under this agreement shall comply with applicable building codes. Any additional work required by the Building Department beyond the agreement of this contract is not the responsibility of NetPlanner Systems, Inc.

ASBESTOS AND OTHER HAZARDOUS MATERIALS

It is the obligation of the Customer to determine if the structure covered by this contract contains asbestos and/or other hazardous materials. This proposal and contract does not include any provision (neither monetary provisions nor time-schedule provisions) to cover the unforeseen hazards or additional work necessitated by removal of asbestos and/or other hazardous materials. If asbestos and/or other hazardous materials are discovered after work is already in progress, and if the asbestos and/or other hazardous materials represent a changed condition from those described in the plans and specifications, then NetPlanner Systems, Inc. shall be entitled to additional compensation and an increase in time for completion of the project.

EXISTING CONDITIONS

NetPlanner Systems, Inc. makes no representation of existing conditions and assumes no responsibility of condition for any of the Customer's equipment that may or may not be relocated or affected by NetPlanner Systems, Inc.'s work.

HIDDEN DEFECTS

It is acknowledged that hidden defects, faulty wiring, or other defective components of existing systems may need to be updated or replaced in order to properly complete the above-quoted work, and further acknowledged that the expense, if any, will be the responsibility of the Customer.

PATHWAYS

All conduits installed by others are assumed to be passable. NetPlanner Systems, Inc. is not responsible for repairing or replacing pathways installed by others.

Any conduits routing below foundation grade must be identified by the Customer so that NetPlanner Systems, Inc. can properly specify outdoor rated cable. Failure to identify such conduits will result in cable being replaced at additional cost to Customer. Indoor cable routing below foundation grade will not be warranted by NetPlanner Systems, Inc.

LIENS

NetPlanner Systems, Inc. retains the right to file a mechanic's lien and will not indemnify Customer and/or Lessee against all claims or liens filed by NetPlanner Systems, Inc. Indemnity shall include costs and attorneys' fees.

FINANCE CHARGES

Any contract payment or invoice amount not paid by the due date shall be considered delinquent and shall bear interest at the rate of one and one-half percent (1 1/2%) per month on the outstanding balance. If steps shall be taken, whether by suit or otherwise, to collect any sum including interest which has become delinquent, the Customer agrees to pay all costs thereby incurred, including any reasonable collector's fees, attorney fees, and court costs.

INDEMNITY AND LIABILITY

NetPlanner Systems, Inc.'s obligation to indemnify Customer or any other party shall be limited to the extent the loss, cost, expense, claim or demand for which indemnification is sought (i) arises out of or results from the negligence of NetPlanner Systems, Inc., its employees and subcontractors, and (ii) arises out of bodily injury (including death) or damage to tangible property of third parties. The indemnity shall not be interpreted to make NetPlanner Systems, Inc. liable for the negligence of any other party, nor for loss or damage to property or existing facilities of the Customer at or near the site of the Work. NetPlanner Systems, Inc. shall not be liable for any special or consequential damages, loss of profits, interest penalties or fines. Customer must make written demand for indemnity promptly after a claim is made against it.

NetPlanner Systems, Inc. absolves itself of any liability due to omissions or failures to perform by any engineering firm, consultant or other party engaged by the Customer. NetPlanner Systems, Inc. shall in no way be held responsible for making the proposed system fully operational if faulty design from any party not hired by NetPlanner Systems, Inc. is the cause for such failure to become operational.

WARRANTY

NetPlanner Systems, Inc. hereby guarantees that the work shall be free from defects in labor for one (1) year from the date of completion of the project. NetPlanner Systems, Inc.'s liability for breach of warranty or failure or defect in performance of the Contract shall be limited to re-performing corrective services of the type originally performed by NetPlanner Systems, Inc. with its own forces, beginning at final completion and continuing for twelve (12) months thereafter, provided NetPlanner Systems, Inc. receives written notice of defective work within the warranty period. Materials and active hardware are warranted as specified by individual manufacturers and not by NetPlanner Systems, Inc.

NetPlanner Systems, Inc. will exchange any defective equipment at no labor cost for a period of 30 days. After 30 days, the Customer is responsible for exchanging defective equipment. NetPlanner Systems, Inc. can install exchanged equipment on a time and materials basis.

NetPlanner Systems, Inc. reserves the right to repair or replace defective items and will not compensate others for repair or replacement services.

ACKNOWLEDGEMENTS

This Agreement represents the entire and integrated agreement between the parties and supersedes all prior negotiations, proposals, representations, commitments, understandings or agreements between the parties, either written or oral. This Agreement shall not be changed or modified by any oral agreement or any other agreement unless the same is in writing and signed by the party against whom enforcement of the change, modification or discharge is sought. If NetPlanner Systems, Inc.'s proposal is made a part of this Agreement and said proposal contains any terms or conditions inconsistent with the terms and conditions of this Agreement Form, then this Agreement Form shall govern.

ACCEPTANCE

NetPlanner Systems, Inc. is hereby authorized to perform the work as specified. Payment shall be made as outlined above. Customer agrees this proposal constitutes in its entirely all that will be provided by NetPlanner Systems, Inc. Customer's signature certifies acceptance of the terms and conditions set forth in this proposal and posted at www.netplanner.com/termsandconditions.

If this proposal is distributed by e-mail, then replying to such e-mail with the subject or message "I Accept" or any request by the Customer for NetPlanner Systems, Inc. to begin work on this project will constitute full acceptance of the terms and conditions set forth in this proposal and posted at www.netplanner.com/termsandconditions.

Customer		**NetPlanner Systems, Inc.**	
Authorized Signature:		Authorized Signature:	
Printed Name:	_____	Printed Name:	_____
Title:	_____	Title:	_____
Date:	_____	Date:	_____

JAN 28 2022

CITY OF GRIFFIN

ATT: GIBB COTTON

City of Griffin, GA | 100 S Hill St, Griffin, GA 30223 | (770) 229 - 6400.

CREATED BY: LATHA RAVI (CELL: 678 877 1371)

THE FLYING LOCKSMITHS

1000 COOPER CIRCLE, STE 207

PEACHTREE CITY, GA 30269

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SCOPE AND BUSINESS BENEFIT

THE FLYING LOCKSMITHS – SOUTH ATLANTA

We are pleased to offer this proposal to city of Griffin, IT department for access controls upgrade to Lenel S2 access controls for the building at 100 S Hill Street, Griffin, GA 30223

SCOPE - The city of Griffin has been planning access controls upgrades for some time now to allow and manage easy access to buildings for their staff. The city had some recent security incidents in the building and hence wants to urgently present to the board the costs for access controls upgrade and also adding access controls to a total of 36 doors.

The IT department for whom this proposal is prepared has budget that includes access controls for this project. The scope includes the access controls panels, nodes, card readers, REX buttons, electric strikes /maglocks as needed. Install access controls hardware, configure and program and test all 36 doors/readers. 36 readers across 5 floors of the building at 100 S Hill Street, Griffin, GA 30223. Staff of 450+ will be using the building on a daily basis and will be using cards to access the doors. Currently the city has Honeywell system on some doors.

The city wants only Lenel S2 system for 36 doors in the 5-story government building with card readers for city offices. Please refer to scope document city has shared on 1/27/2022 (last section of this document). Our proposal is based on that scope and site visit on Dec 13 2021 to look at the floors and doors.

Please note that we recommend a detailed scope discussion and product application/features reconfirmation prior to final project decision/approval/award and before execution. That should also include a detailed technical site visit to reconfirm by door and by floor what support is needed from the facility team to change the door locks or repair any doors needed. Also, the location of IT closets in relation to the door and data center and the wiring rules/constraints.

The Public works department budget separately includes repairs and maintenance for the door hardware and doors, locks, keys. Please note – some door locking hardware changes must be made to support having access controls on doors. That project is outside the scope of this proposal but is essential for the access controls to work as designed.

BUSINESS BENEFITS

- CARD ACCESS TO ALL IT CLOSETS AND IMPORTANT DOORS – 5 FLOORS
- MODERN STANDARD SYSTEMS WITH LATEST TECHNOLOGY
- THEFT DETERRENT
- CONTROL OF ACCESS AND CLEAR AUDIT TRAILS OF WHO ENTERS AND LEAVES
- EMPLOYEE MORALE IMPROVEMENT TO FEEL SAFER DUE TO RESTRICTED ACCESS
- EASY ADD/DELETE OF USERS/STAFF TO DIFFERENT DOORS/FLOORS
- EASIER MAINTENANCE OF SYSTEMS BY SECURITY AND IT PERSONNEL
- MULTI-BUILDING STANDARD SYSTEM
- IT CLOSETS SECURE
- ONLY AUTHORIZED PEOPLE CAN ENTER





PRICING

We are pleased to offer this competitive pricing to do a turnkey install of access controls with parts and labor. We have not evaluated different design options for the city as we normally would do. We have been told that city has finalized on the S2 system and wants to now upgrade all buildings to this

system. Hence, the quote is only providing the S2 system pricing. The application and business needs use cases also have not been evaluated or reviewed for this proposal.

Total Price estimate for the project: Parts and Labor - $133,928.70

	Floor 1	Floor 2	Floor 3	Floor 4	Floor 5	TOTAL	Unit Price:	Total:
# of Door Locations	13	10	6	5	2	36		
Electric Strike	4	4	2	4	2	16	$ 590.00	$ 9,440.00
Magnetic Lock + Brackets		8				8	$ 360.00	$ 2,880.00
Exit Device - Electric Motorized Retractable								
Electromechanical Gate Lock, Standard Fail Locked	2					2	$ 468.60	$ 937.20
Door Interface Relay		4				4	$ 121.00	$ 484.00
Motion REX (PIR)	12	10	6	5	2	35	$ 266.20	$ 9,317.00
Push-to-Exit REX	12	10	6	5	2	35	$ 85.50	$ 2,992.50
Cat-6 Cables	Y	Y	Y	Y		1	$ 2,000.00	$ 2,000.00
Raceway for Concrete Walls	Y	Y	Y			1	$ 650.00	$ 650.00
Misc. Parts and Accessories						36	$ 100.00	$ 3,600.00
Proximity Cards Readers	13	10	6	5	2	36	$ 308.00	$ 11,088.00
S2 Network Node w/8-Reader Control Module Pre-Installed	1	1	1			3	$ 5,688.00	$ 17,064.00
S2 Network Node w/4-Reader Control Module Pre-Installed				1		1	$ 3,784.00	$ 3,784.00
S2 Network Node w/2-Reader Control Module Pre-Installed					1	1	$ 2,832.00	$ 2,832.00
S2 - 2-Reader ACS Module	3	1	1	1		6	$ 952.00	$ 5,712.00
ALTRONIX Power Supply	1	1	1	1	1	5	$ 486.20	$ 2,431.00
TOTAL PARTS:								**$ 75,211.70**
LABOR For 36 doors install of S2 readers, access panels on 5 floors, rex, wiring, configure, test, train. Regular hours - M-Fri 8 AM ET to 5 PM ET								**$ 58,717.00**
TOTAL PARTS + LABOR:								**$ 133,928.70**

Red legend: Recommendation different from city scope document attached at end

WARRANTY

The Flying Locksmiths appreciates your business and stands behind our workmanship. TFL warrants that any equipment it installs shall be free of any defects in materials as set forth by the manufacturer's warranty). Work carries a manufacturer's warranty on parts, as well as (30) days on labor. Customer is responsible for all shipping and handling fees to and from manufacturer for parts under warranty. Modifications or removal or tampering of installed hardware after install date will void labor warranty. Warranty is conditioned upon prompt and complete payment of all invoices. Parts provided by customer are not covered under warranty.

In the event of defect in installation, TFL shall re-install equipment at its own expense but shall not be subject to any liability other than to re-install such equipment.

ASSUMPTIONS

- Proposal includes access control nodes, panels, readers, REX, PIR, wiring, electric strikes or maglocks as needed, install of hardware, configure and program all systems, setup, test and train the IT staff on use of system
- Customer responsible and to provide
    - Electrical 110 Volt sockets, where required.
    - Stable internet connections with adequate bandwidth provided by customer.
    - Wall and rack space in building with reliable internet connection
    - UPS for Access panels to protect them from surges
    - Develop process and train people to adhere to your security policies with new card access systems and tools
- Labor quote is based on regular hours and not after hours or weekend hours.
    - We can have access to buildings during M-Fri 8:30 AM ET to 5:00 PM ET
    - We are able to plan for after hours and weekend and if that is required, it will be at additional costs and must be informed before award. Project schedule need to adjust based on these rules
- Old access panels will be removed. The disposal is client responsibility
- Old card readers will be removed. The disposal is client responsibility
- **Old access control wiring will not be removed**. The disposal is client responsibility
- We install all new Cat6 wiring and new access controls systems
- All doors are in good working condition or will be repaired to bring them to working condition by the city public works department. This is excluded from the access control quote but is essential to the smooth operation of the access control system.
- **All doors need to have the correct type of locking mechanisms to support ADA access and access controls**. Currently some of the doors are not ADA compliant. We are also door locking hardware and locksmith specialists. We can assist the facilities department with this at additional costs. Those costs are not included in this project quote. **Please note – Access controls will not work without those modifications and changes needed.**
- Each floor has a secure IT closet for the install of access panels
- Working Controller in the building with available reader licenses to cover these additional 36 doors
- Some electric strikes are already working since scope request does not include all door electric strikes needed for all 36 doors.
- For floor 1 – You have asked 13 door stations but only asked us for 6 electric strikes. So, we assume that floor 1 has 7 working strikes already. If they are not working, we can replace at additional costs. For the 2 gates, we are suggesting electro mechanical deadbolts vs electric strikes or magnetic locks.

MAINTENANCE AGREEMENTS

TFL recommends regular maintenance of all doors, locks, access controls, surveillance cameras and systems to protect your investments and also to ensure they work well. We also offer maintenance agreements on all products we install and services we provide. These are not included in this proposal and if needed, please consult with the Sales Representative for specific details.

The S2 hardware and license maintenance agreements post S2 warranty period needs to be paid separately to S2 by customer. It will have periodic renewal.

TERMS

- This is an initial estimate, not a final bill. Prices may be adjusted and more work may be needed depending on job site.
- After award of the contract, we will do a complete technical site visit floor/floor and door by door to ensure the scope is correct and understood prior to work start and acceptance of the work
- All changes will be under change order approvals only.
- The estimate is good for 15 calendar days
- Special order parts are non-refundable and may have a lead time. Other materials returned for any reason before install are subject to a 30% restocking fee plus shipping and handling.

TIMELINE

- High level estimate. Detail project schedule will be developed and agreed with client after approval

Task	Time
Order and prepare parts after client approval and receiving firm PO	1-2 weeks
Technical detailed site visit vs site plans	1-2 week
Confirm scope details, price details, develop schedule and accept project	2 weeks
Order parts. Parts arrival ETA after order (depends on suppliers) - not readers have 4–5-week lead time currently	2-5 weeks
Plan schedule/project – regular work hours access – tech team assigned to job	2-4 weeks
Install system, train users	2-3 weeks

COST REDUCTION IDEAS

- Clear review of the costs and assumptions, exceptions of the quote and technical assumptions will ensure that the right hardware and software has been assumed door by door per floor. This will allow us to ensure the technical solution meets your needs and the total cost of the project is accurate
- Prioritize the floors and number of doors. Reduce the number of doors needed and slowly over period of time phase them in over period of time
- Hybrid model of retaining some of current access controls that work and newer system for new doors. Two systems for first year and gradually add more year by year
- You do your own Cat6 wiring installs and we provide the wiring to you.

- Consider alternate access control solutions or other security best practices to meet your budget

EXCEPTIONS /EXCLUSIONS

- Main controller for the building is already available with reader license to cover the 36 needed.
- 450 + cards – assumed the current cards are being reused
- Old cable will not be removed. That is additional and disposal additional.
- Maintenance support on licenses with S2 – not included in proposal
- We will only install new cable /wiring as advice (not reusing)
- Electrified Panic devices for some doors and maglocks for doors that need them. We can provide this after we do detail door by door assessment. Currently, we don't have that detail with the measurements needed.
- Door locks replacement for access controls – We are experts at this and can provide by working with your facility departments. We have excluded any of those changes as per advice of this project team
- Door repairs to close and lock correctly and precisely for access controls. We are experts at this and can provide by working with your facility departments. We have excluded any of those changes as per advice of this project team

INSURANCE

General Liability and Workers Compensation certificates available upon request.

RISKS AND MITIGATION STEPS

1. Budget insufficient to complete the project - Clear scope documented and agreed in a meeting. Total project cost of access controls and door lock changes must be planned ahead of time. Clear change control process and approvals
2. Schedule delays – Project management between us and city for who does what and by when. Periodic status checks to ensure project is being executed correctly.
3. New system learning curve – Identify and train staff as needed. Get manufacturer S2 support
4. Delayed approvals – Identify key approver at city and TFL for all price, time, technical matters to expedite approvals
5. Scope creep - clear change management

OTHER RECOMMENDATIONS

1. Use double encryption readers /pin pad for the IT closets. Not included in quote. We can quote if interested. Marginal cost increase for a reader
2. All storefront doors should be converted to exit devices or mag locks if they currently don't have them. Maglocks must be connected into the security fire alarm system.
3. Ask us for a sit-down conversations/consult on best practices for your security incidents and other recommendations so that the project you are executing will resolve this and prevent other issues. We

recommend a meeting we can facilitate between IT, Security and Facility maintenance departments. This will ensure the project achieves the security objectives.

4. Doors have to be maintained well when access controls are installed for them to work properly and reliably. We can assist your facility maintenance if needed with maintenance plans or as needed service calls for critical doors, they need help with
5. Consider touchless /wave motion vs rex buttons for pandemic. Additional costs

CONTACT INFORMATION

Latha Ravi, BEng, MSCSE

President

Office: (678) 310-1978

Cell: 678 877 1371

Sales contact

Latha.Ravi@flyinglocksmiths.com

Learn more:

https://flyinglocksmiths.com/services/

https://flyinglocksmiths.com/blog/

ABOUT US

The Flying Locksmiths

The Flying Locksmiths have been in business since 1946. We are a full-service security company that provides and installs security hardware, software and training. We are an independently-owned franchisee of a nationwide network of security professionals/locksmiths. The Flying Locksmiths South Atlanta is located in Peachtree City, GA and services all South Atlanta cities, Spalding, Coweta, Fayette, Fulton, and other South Side counties. We have been in business since 2017. We are member of the Coweta chamber of commerce, Fayette Chamber of Commerce, Griffin chamber, Atlanta Airport chamber, Members of American Locksmiths Association and Clearstar security network. Latha Ravi is graduate of the 2018-2019 Coweta chamber leadership class and 2020 Griffin chamber leadership class. She is a member of the Fayette Startup Fayette community and South Atlanta Business Owners (SABA). We are approved and backed by SBA and SBDC. We are woman owned and minority owned.

We provide traditional and new security solutions. Doors, locks, keys, **Access controls, surveillance cameras,** touch free solutions, new anti-microbial door hardware, **body temperature cameras,** High security, fire door inspections and more.

Benefits of national network:

- Access to over 200 leading manufacturers through our national buying network.
- Constantly evolving knowledge of state-of-the-art technology and its professional installation.
- Standards of security, commercial and Government and school best in class solutions.
- Scale up capability with van\techs from other locations to support when needed on large projects or if issues faced.
- Strong technical support and over 300+ security experts in the TFL network for knowledge and technical support to locations and clients.
- We have a 24x7 client service to answer call and dispatch techs promptly.

Commitment of TFL South Atlanta

- Arriving at your location in a timely manner
- Charging a competitive price to meet your budgets
- Offering the best security solutions based upon specific, unique customer needs.
- Professional security experts technically trained and qualified
- Quality execution to agreed commitments
- Background screened
- Social distancing as per CDC guidelines for pandemic with masks
- Local and prompt and timely service. We stay in the South Atlanta area and hence can dispatch quickly for service and support in Griffin and Spalding County


THE FLYING LOCKSMITHS
800.649.KEYS
EMERGENCY 24 SERVICE
THE FLYING LOCKSMITHS
WWW.FLYINGLOCKSMITHS.COM

SCOPE RECEIVED FROM CITY OF GRIFFIN

On Jan 27 2022, we have received this scope from city – as reference for this proposal

Scope of Work – 1st Floor

- Provide and install access control to (13) door locations
- ◦ Door off of the north elevator
- ◦ EOC (emergency operations center)
- ◦ 1st floor IT office ◦ Server room
- ◦ Interior IT Build Room
- ◦ Exterior IT Build Room to the parking deck
- ◦ Systems Operations
- ◦ Systems Operations exit to south elevator hallway
- ◦ New door to be built off of the south elevator
- ◦ IDF door in the maintenance area
- ◦ Exterior to parking deck
- ◦ Man gate from street to parking deck
- ◦ Car gate to parking deck
- ◦ City Service drive thru booth door
- Provide and install (6) electric door strikes
- Provide and install (12) Motion REX (request to exist)
- Provide and install (12) Push to exit buttons
- Provide and install (13) Proximity card readers
- Provide add install access control composite cable
- Provide and install raceway for door locations that have solid concrete for device install
- Provide and install (1) wall mount S2 network node with an 8-reader control module preinstalled
- Provide and install (3) S2 2 reader access control module, to be able to add the eighth and ninth door can be added
- Provide and install (1) Altronix power supply
- Program and test each door

Scope of Work – 2nd Floor

- Provide and install access control to (10) door locations
- ◦ Soloman St. public entrance interior and exterior
- ◦ Parking deck public entrance
- ◦ Municipal court office entrance
- ◦ Door from municipal office to courtroom
- ◦ Exterior and interior doors from the parking deck to the courtroom
- ◦ IDF closet door
- ◦ Exterior and interior doors from Soloman St. to courtroom
- • Provide and install (4) electric door strikes
- • Provide and install (8) Mag-locks for double/handicap door locations
- ◦ Mag-locks may work with the handicap operators but not be able to be installed due to operator placement. Electrified crash bars may be needed for handicap doors
- • Provide and install (4) relays to tie into handicap door operator
- • Provide and install (10) Motion REX (request to exist)
- • Provide and install (10) Push to exit buttons

- • Provide and install (10) Proximity card readers
- • Provide add install access control composite cable
- • Provide and install raceway for door locations that have solid concrete for device install
- • Provide and install (1) wall mount S2 network node with a 8 reader control module preinstalled
- • Provide and install (1) S2 2 reader access control module, to be able to add the eighth and ninth door can be added
- • Provide and install (1) Altronix power supply
- • Program and test each door

Scope of Work – 3rd Floor

- Provide and install access control to (6) door locations
- ◦ Doors to be built off of main elevator lobby
- ◦ Exterior and interior door to parking deck
- ◦ 2nd Exterior door to parking deck
- ◦ South IDF closet door
- ◦ New door to be built at the Soloman St. elevator
- • Provide and install (2) electric door strikes
- ◦ One interior and one exterior door to parking deck already exist
- • Provide and install (6) Motion REX (request to exist)
- • Provide and install (6) Push to exit buttons
- • Provide add install access control composite cable
- • Provide and install (1) wall mount S2 network node with a 4-reader control module preinstalled
- • Provide and install (1) S2 2 reader access control module, to be able to add the fifth and sixth door
- • Provide and install (1) Altronix power supply
- • Program and test each door

Scope of Work – 4th Floor

- Provide and install access control to (5) door locations
- ◦ Exterior door to the parking deck
- ◦ Suite 402/IT office
- ◦ IDF closet located in suite 405
- ◦ HR/Suite 400
- ◦ New door to be built at the elevator lobby
- • Provide and install (4) electric door strikes
- ◦ IT office door already has an electric strike in place
- • Provide and install (5) Motion REX (request to exist)
- • Provide and install (5) Push to exit buttons
- • Provide add install access control composite cable
- • Provide and install (1) wall mount S2 network node with a 4-reader control module preinstalled
- • Provide and install (1) S2 2 reader access control module, to be able to add the fifth door
- • Provide and install (1) Altronix power supply
- • Program and test each door

Scope of Work – 5th Floor

- Provide and install access control on the IDF closet door, located in Suite 524
- • Provide and install access control on the new door, that is to be built coming off of the elevator
- • Provide and install (2) electric door strikes
- • Provide and install (2) Motion REX (request to exist)

- • Provide and install (2) Push to exit buttons
- • Provide add install access control composite cable
- • Provide and install (1) wall mount S2 network node with a 2-reader control module preinstalled
- • Provide and install (1) Altronix power supply
- • Program and test each door

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider Resolution and authorize the Mayor to execute the 2022 Community Development Block Grant (CDBG) application for $1,000,000 to the Georgia Department of Community Affairs (DCA) to make public water and sewer infrastructure improvements in the Melrose Avenue and Garrett Street area. *Planning & Development Director, Chad Jacobs will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

The overall area includes Melrose Avenue, Garrett Street, north of Lyndon Avenue and south of Ellis Road (see attached map).

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

The City of Griffin Public Works Department will commit no more than $500,000 in cash in FY 23.

Submitted By:
Chad Jacobs

Meeting Date:
08/02/2022

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
City of Griffin 2022 CDBG Resolution.doc.pdf
Revised boundary map.pdf

CITY OF GRIFFIN
FY2022 CDBG APPLICATION
RESOLUTION

WHEREAS, the Georgia Department of Community Affairs has established the Community Development Block Grant program to assist cities and counties with improvements to public facilities, economic development, and housing in Georgia, and

WHEREAS, there exists in the City a need to provide multi-infrastructure improvements to the City of Griffin's FY2022 CDBG Target Area,

NOW THEREFORE, BE IT RESOLVED by the Mayor and Griffin City Commission that the City supports the application for FY2022 CDBG funds and that the City will apply for these funds for multi-infrastructure improvements in the City's FY2022 CDBG Target Area. The City commits to the required cash match for the project, $1,000 cash for the required audits and all additional cash and/or in-kind services needed to complete the project over the grant amount.

BE IT FURTHER RESOLVED that the Mayor is authorized and directed to act as the official representative of the City, to act in connection with the application, to be responsible for compliance with the applicable state and federal requirements of the program, and to provide such additional information as may be required;

BE IT FURTHER RESOLVED that the Mayor is authorized to enter into an agreement for engineering and grant administration services relating to the application and subsequent grant (if funded) and to execute the application and other required documents on behalf of the City including the grant award package (if funded);

BE IT FURTHER RESOLVED that the City commits to own, operate, and maintain all proposed improvements;

BE IT FURTHER RESOLVED that the City hereby adopts the Citizen Participation Plan of the Georgia Department of Community Affairs to ensure public involvement in the CDBG process;

BE IT FURTHER RESOLVED that the City hereby acknowledges that the proposed project is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 170lu (Section 3) and in accordance with the Georgia Department of Community Affairs' Section 3 Compliance Plan will to the greatest extent feasible, comply with all Section 3 requirements;

BE IT FURTHER RESOLVED that the City hereby acknowledges that the proposed project is subject to the requirements of Title VIII of the Civil Rights Act of 1968 (Fair Housing Act), as amended, Section 104(b)(2) of the Housing and Community Development Act of 1974, as amended, and Section 105(b)(3) of the National Affordable Housing Act of 1990 (NAHA). The City hereby commits to Affirmatively Furthering Fair Housing to the greatest extent feasible.

BE IT FURTHER RESOLVED that the City hereby acknowledges that the proposed project is subject to the requirements of Section 504 of the Rehabilitation Act of 1973, as amended, Title II of the Americans with Disabilities Act of 1990 (ADA), and the Architectural Barriers Act of 1968. The City hereby commits to comply with all Section 504 requirements to the greatest extent feasible.

BE IT FURTHER RESOLVED that the proposed multi-infrastructure improvements are in conformance with the City of Griffin's Comprehensive Plan and are not inconsistent with the City's Service Delivery Strategy;

BE IT FURTHER RESOLVED that a true and dedicated commitment has been made to the project for the successful completion of the above improvements for the citizens, especially the City's low-to-moderate income citizens;

BE IT RESOLVED this 8th day of February, 2022.

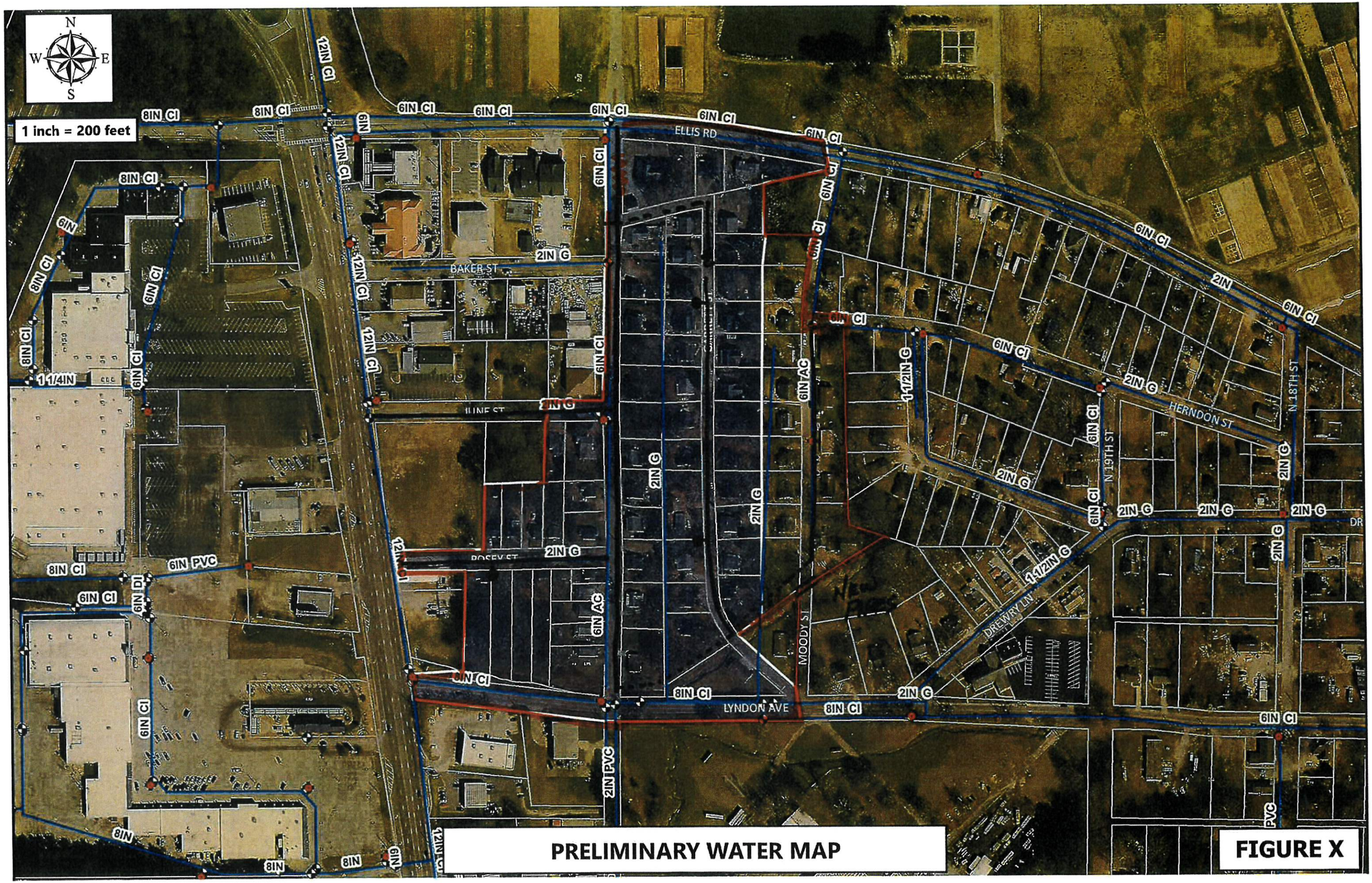
_____
Douglas S. Hollberg, Mayor

CERTIFICATION

I do hereby certify that the foregoing is a true and correct copy of the Resolution duly adopted by the City the date so stated in said Resolution. I further certify that I am the City Commission Secretary and that said Resolution has full force and effect the 8th day of February, 2022. .

ATTEST: (SEAL)

_____
Susan Bartholomew, Executive Secretary



PRELIMINARY WATER MAP

FIGURE X

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider a contract with Custom Sign Factory, lowest responsive bid, for a City-County wayfinding signage system in the amount of $117,431.30. *Economic Development Director, Patrick Kay will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

Request for proposals were sent out for a 39 sign system to direct tourist/visitors to various points of interest in Griffin. The City received 12 bids. This is the 2nd lowest bid in the amount of $117,431.30; the lowest bid did not quote the correct materials. A Notice of Intent to Award was published on January 24th and the Procurement Department has not received any correspondence in regards to the NOI. The City was approved for a grant from GSBTA in the amount of $110,000 as well as a grant from the Tourism Product Development Resource Team in the amount of $7,000.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

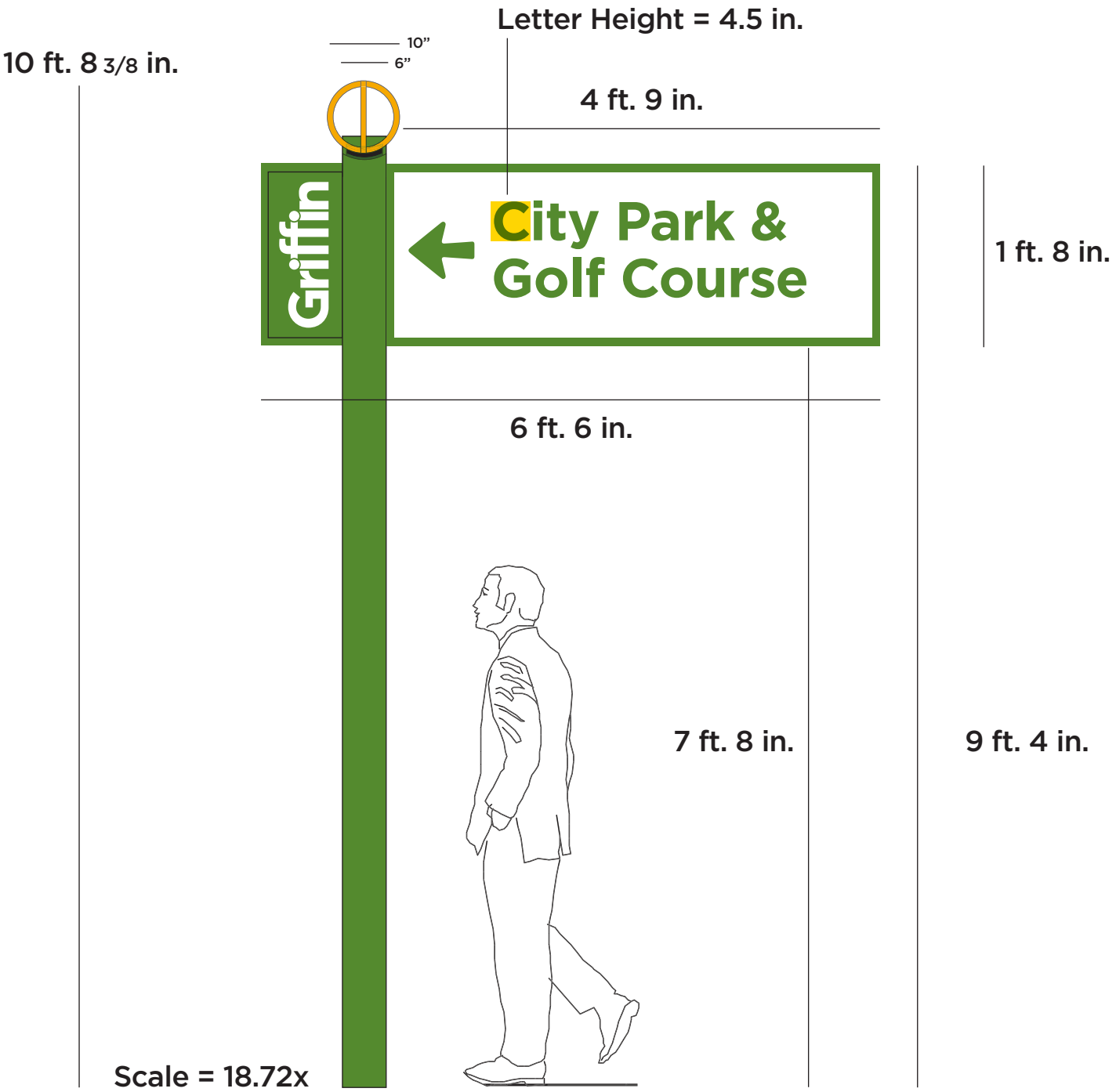
The City was approved for a grant from GSBTA in the amount of $110,000, as well as a grant from the Tourism Product Development Resource Team in the amount of $7,000.00.

Submitted By:
Patrick Kay

Meeting Date:
08/02/2022

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
Sign Layout and List.pdf
22-006 Bid Talley - Spreadsheet.pdf
Custom Sign Factory.pdf
22-006 Griffin Spalding Wayfinding Signage Project.docx
Wayfinding Contract with Custom Sign Factory.pdf


Letter Height = 4.5 in.
10”
6”
10 ft. 8 3/8 in.
4 ft. 9 in.
Griffin
City Park &
Golf Course
1 ft. 8 in.
6 ft. 6 in.
7 ft. 8 in.
9 ft. 4 in.
Scale = 18.72x

57”

20”



1.1



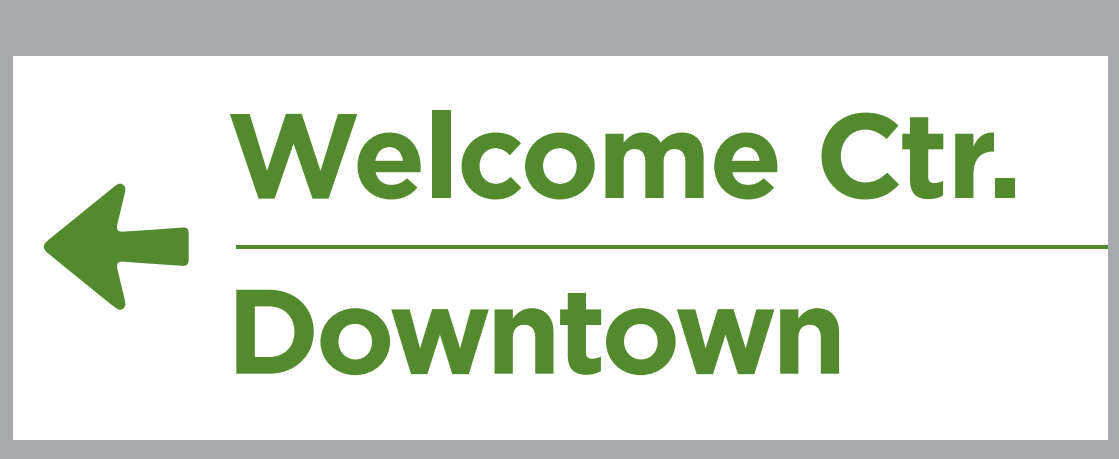
5



11



12



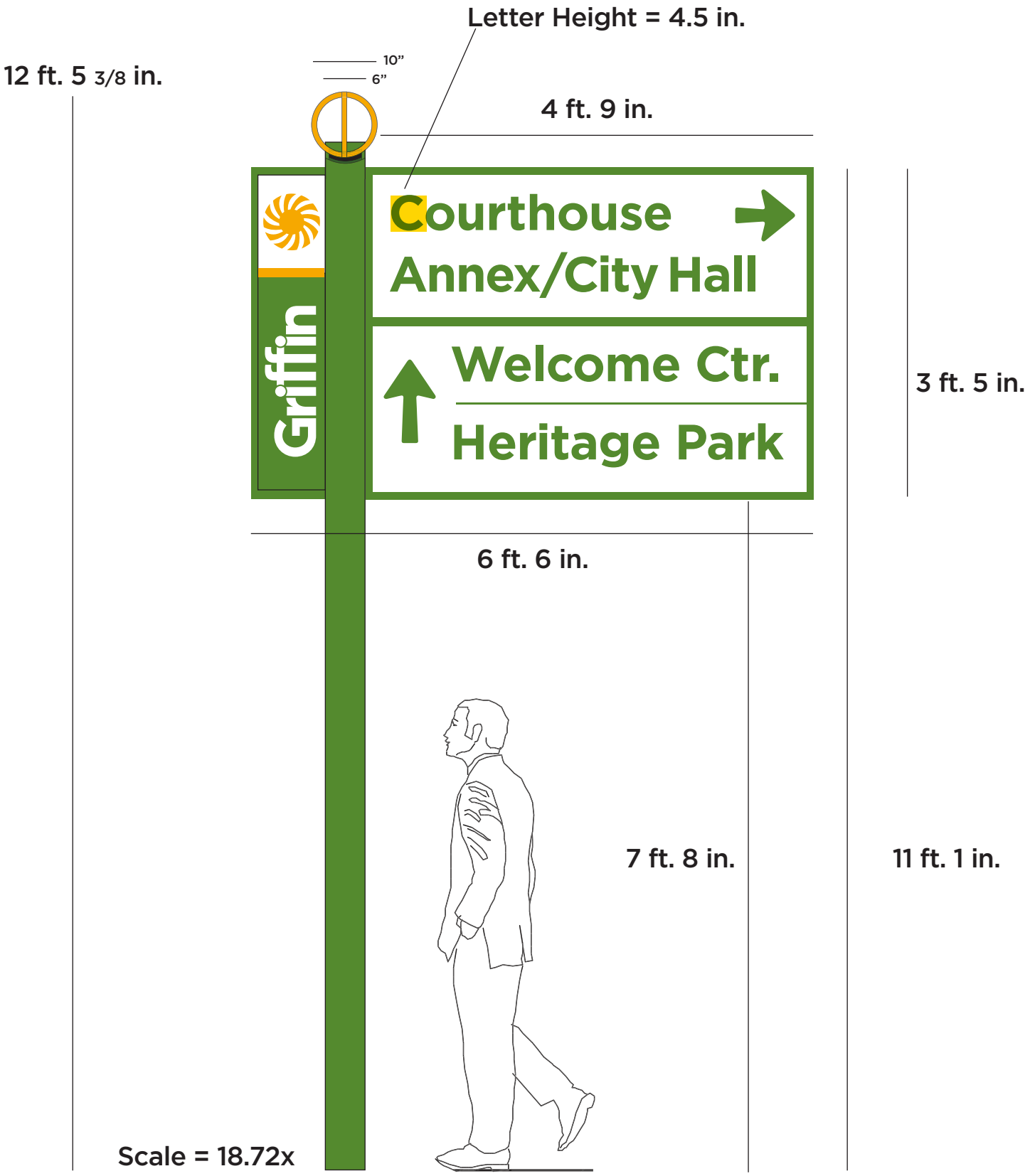
25



34



35


Letter Height = 4.5 in.
12 ft. 5 3/8 in.
10"
6"
4 ft. 9 in.
Courthouse
Annex/City Hall
Griffin
Welcome Ctr.
Heritage Park
3 ft. 5 in.
6 ft. 6 in.
7 ft. 8 in.
11 ft. 1 in.
Scale = 18.72x

57”

41”

2.0

Welcome Ctr.

Downtown

City Park &
Golf Course

7

Courthouse
Annex/City Hall

Welcome Ctr.

Heritage Park

22

Welcome Ctr.

Downtown

Memorial
Stadium

21

Memorial
Stadium

Lakes at
Green Valley

26

Welcome Ctr.

Downtown

City Park &
Golf Course

28

Welcome Ctr.

Downtown

City Park &
Golf Course

40

Quarry’s Edge

Welcome Ctr.

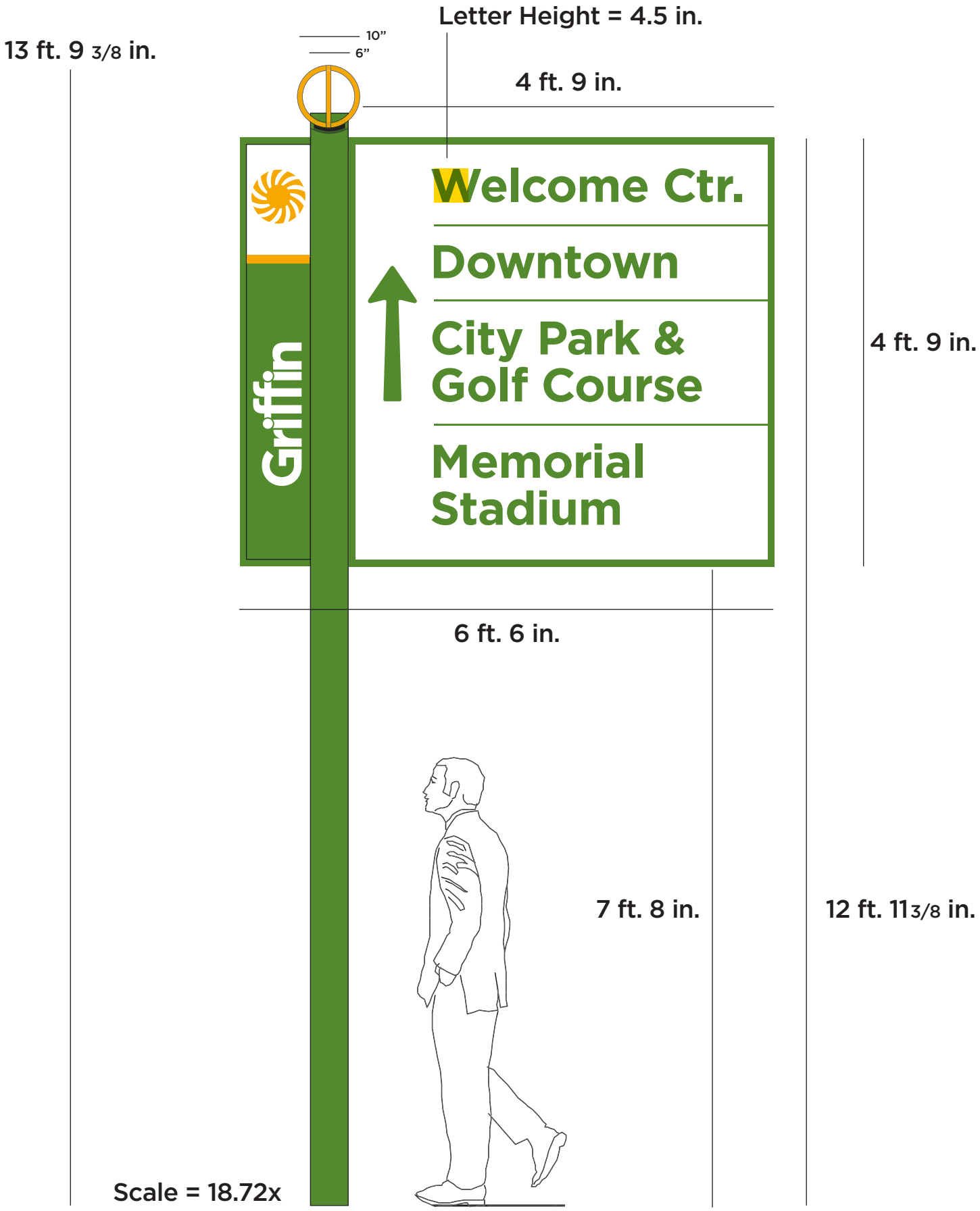
Downtown

41

Quarry’s Edge

Welcome Ctr.

Downtown


Letter Height = 4.5 in.
13 ft. 9 3/8 in.
10"
6"
4 ft. 9 in.
Welcome Ctr.
Downtown
City Park &
Golf Course
Memorial
Stadium
Griffin
4 ft. 9 in.
6 ft. 6 in.
7 ft. 8 in.
12 ft. 11 3/8 in.
Scale = 18.72x

57”

57”

3

Welcome Ctr.

Downtown

City Park &
Golf Course

Memorial
Stadium

1.2

Welcome Ctr.

Downtown

Memorial
Stadium

Griffin
Auditorium

33

Downtown

Welcome Ctr.

Griffin
Auditorium

City Park &
Golf Course

1

Tyus Park

Dundee
Lake Park

Welcome Ctr.

Downtown

Mem. Stadium

4

Memorial
Stadium

City Park &
Golf Course

Welcome Ctr.

Downtown

24

Welcome Ctr.

Downtown

City Park &
Golf Course

Memorial
Stadium

10

Welcome Ctr.

Courthouse
Annex/City Hall

Heritage Park

City Park &
Golf Course

13

Welcome Ctr.

Downtown

Memorial
Stadium

City Park &
Golf Course

16

Welcome Ctr.

Downtown

Griffin
Auditorium

Memorial
Stadium

14

City Park &
Golf Course

Welcome Ctr.

Downtown

Memorial
Stadium

15

Welcome Ctr.

Downtown

Memorial
Stadium

Griffin
Auditorium

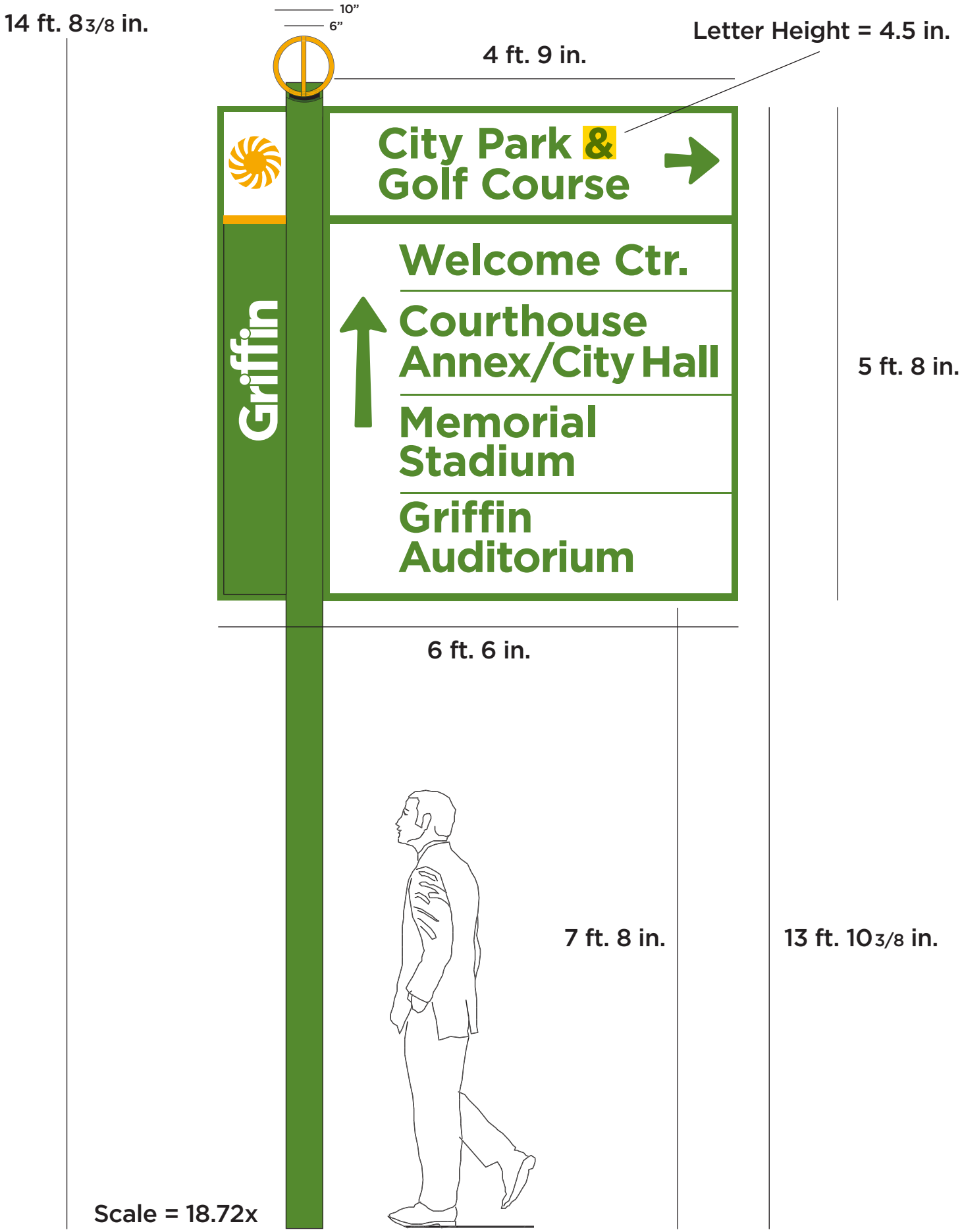
18

Welcome Ctr.

Downtown

Memorial
Stadium

City Park &
Golf Course


14 ft. 8 3/8 in.
10"
6"
4 ft. 9 in.
Letter Height = 4.5 in.
City Park &
Golf Course
Welcome Ctr.
Courthouse
Annex/City Hall
Memorial
Stadium
Griffin
Auditorium
Griffin
5 ft. 8 in.
6 ft. 6 in.
7 ft. 8 in.
13 ft. 10 3/8 in.
Scale = 18.72x

57”

68”

6

Lakes at Green Valley

Griffin Auditorium

Welcome Ctr.

Courthouse Annex/City Hall

Heritage Park

8

Welcome Ctr.

Downtown

Memorial Stadium

City Park & Golf Course

Griffin Auditorium

23

UGA Griffin

Quarry’s Edge

UGA Gardens

Welcome Ctr.

Downtown

Memorial Stadium

17

Volunteer Park

Welcome Ctr.

Downtown

Memorial Stadium

Griffin Auditorium

9

Memorial Stadium

Welcome Ctr.

Downtown

City Park & Golf Course

Griffin Auditorium

27

Dundee Lake Park

Wyomia Tyus Park

Welcome Ctr.

Downtown

City Park & Golf Course

19

City Park & Golf Course

Welcome Ctr.

Courthouse Annex/City Hall

Memorial Stadium

Griffin Auditorium

20

Welcome Ctr.

Courthouse Annex/City Hall

Heritage Park

Memorial Stadium

G. Auditorium

Lakes at Green Valley

30

Courthouse Annex/City Hall

City Park & Golf Course

Memorial Stadium

Griffin Auditorium

31

City Park & Golf Course

Memorial Stadium

Griffin Auditorium

Lakes at Green Valley

17.1

Welcome Ctr.

Downtown

Memorial Stadium

G. Auditorium

City Park & Golf Course

PAINT SCHEDULE

P1 AKZO NOBEL 443-E4

P2 AKZO NOBEL 443-G2

P3 AKZO NOBEL 443-C4

P4 AKZO NOBEL 424-D5

P5 AKZO NOBEL 426-A1

P6 AKZO NOBEL 426-B3

VINYL SCHEDULE

V1 3M 7725-196 APPLE GREEN

V2 3M REFLECTIVE WHITE 3290

V3 3M 7725-77 PEACOCK BLUE

V4 3M 7725-25 SUNFLOWER

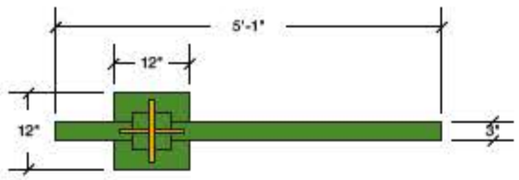
1 PROJECT MATERIAL & PAINT SPECIFICATIONS

ABCDEFGHIJKLMNOPQRSTUVWXYZ
1234567890

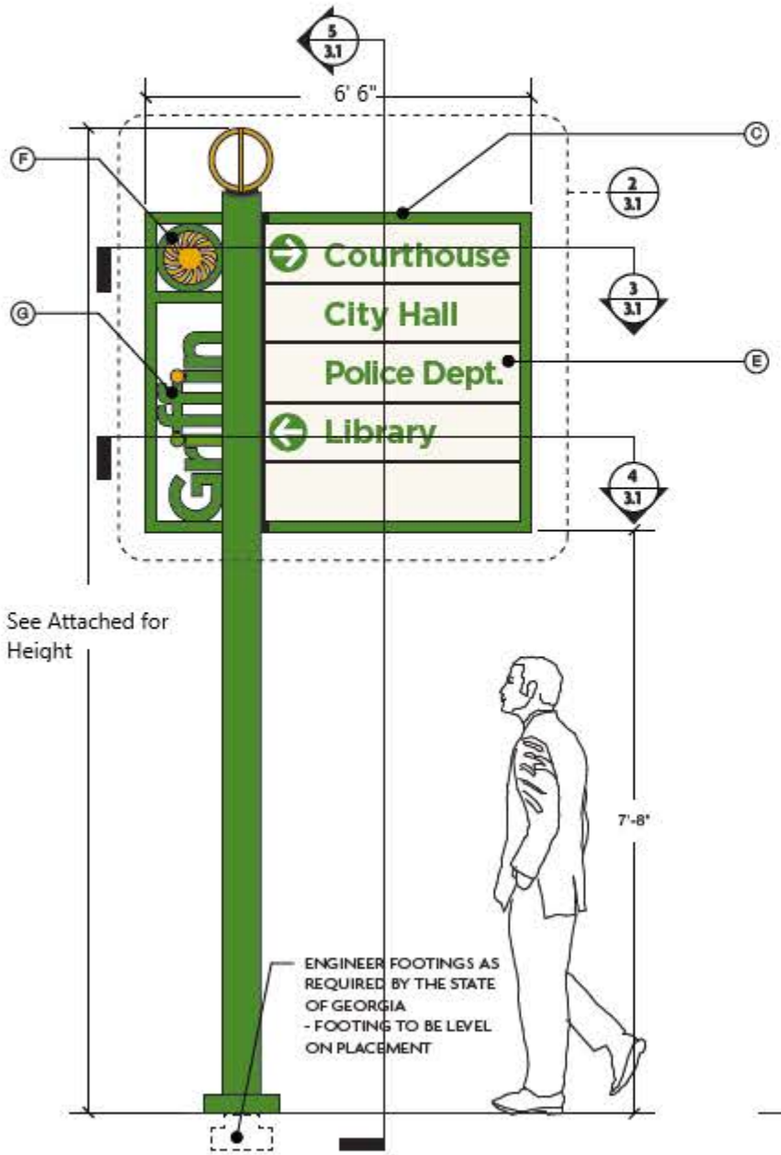
2 PROJECT TYPEFACE I - GOTHAM BOLD

ABCDEFGHIJKLMNOPQRSTUVWXYZ
1234567890

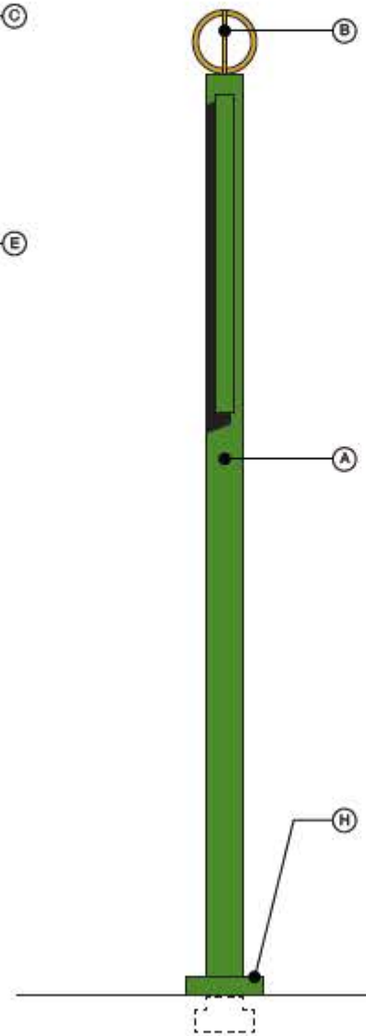
3 PROJECT TYPEFACE II - GOTHAM BOOK



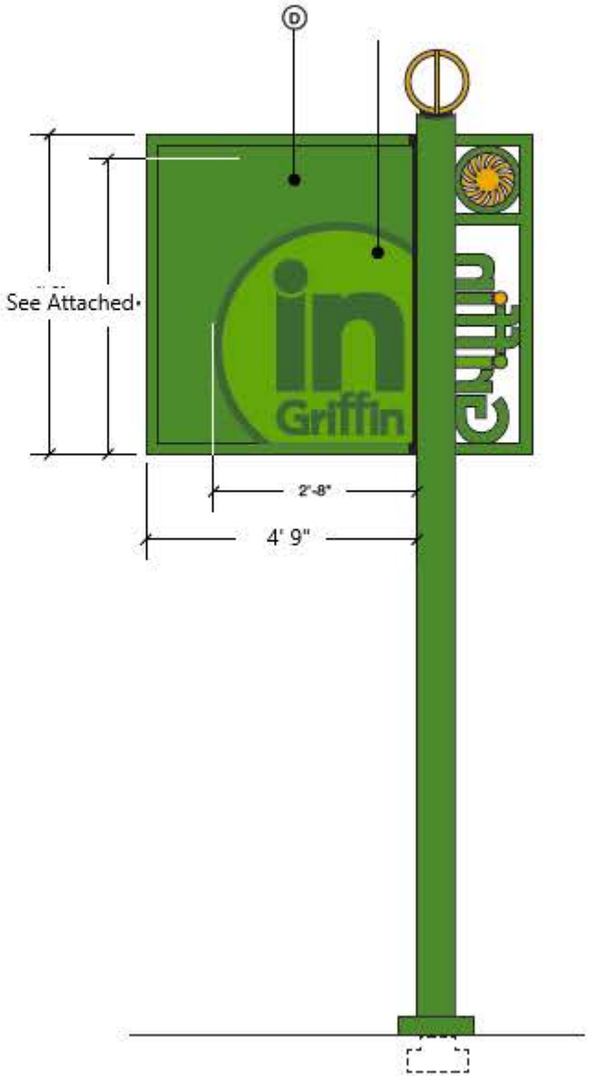
4 VEHICULAR DIRECTIONAL - PLAN VIEW
SCALE: 1/2" = 1'-0"



1 VEHICULAR DIRECTIONAL - FRONT ELEVATION
SCALE: 1/2" = 1'-0"



2 VEHICULAR DIRECTIONAL - SIDE ELEVATION
SCALE: 1/2" = 1'-0"



3 VEHICULAR DIRECTIONAL - BACK ELEVATION
SCALE: 1/2" = 1'-0"

MATERIALS & SPECIFICATIONS

- A - 6" SQUARE ALUMINUM TUBE POST WITH SCALLOPED TOP, PAINTED **P1**
- B - FABRICATED .75" THICK ALUMINUM FINIAL, PAINTED **P4** WITH .5" THICK ALUMINUM SUPPORT, PAINTED **P2**
- C - FABRICATED ALUMINUM TUBE FRAME, PAINTED P1
- D - .125" THICK ALUMINUM PANEL, (FRONT SIDED) PAINTED **P1** AND (BACK SIDE) PAINTED **P1** WITH MASKED AND PAINTED LOGO GRAPHIC **P3**
- E - .125" THICK ALUMINUM PANEL PAINTED **P5** WITH APPLIED VINYL COPY **V1**
- F - See attached graphics; vinyl sun and line graphic in V4 on painted P5.
- G - See attached graphics with logo V2 on painted P1.
- H - FABRICATED ALUMINUM ESCUTCHEON COVER, PAINTED **P1**

INSTALL:

- SIGN LOCATION TO BE SET BACK 10 FT. FROM ROW IN ACCORDANCE WITH GDOT REQUIREMENTS
- BACKFILL AS REQUIRED
- ALL STRUCTURAL COMPONENTS TO BE VERIFIED BY ENGINEER

NOTES:

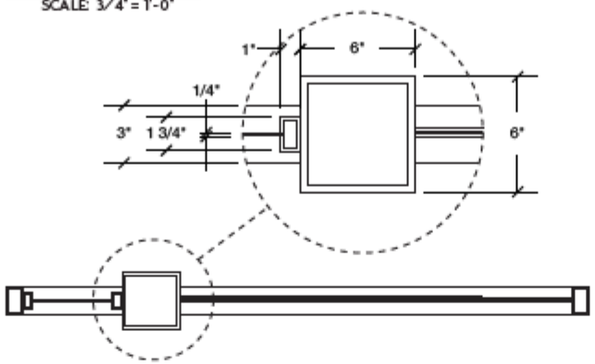
- ALL LOCATIONS WILL REQUIRE ADDITIONAL REVIEW TO DETERMINE EXACT ORIENTATION AND PLACEMENT.

skydesign
55 IVAN ALLEN JR. BLVD. SUITE 100 ATLANTA, GA 30308 P: 404.688.4702 F: 404.688.2255 W: SKYDESIGNGRAPHICS.COM

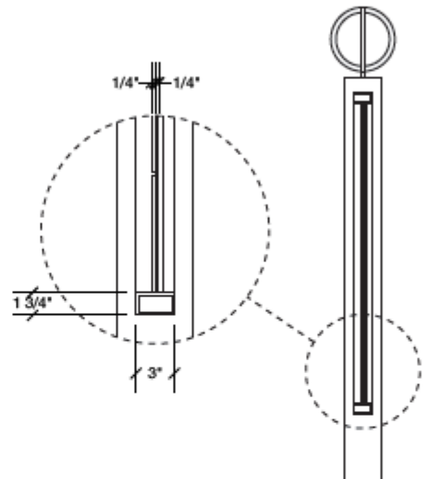
PROJECT NO: 30895.01
TITLE: CITY OF GRIFFIN S & W
SIGN TYPE: ST-C VEHICULAR DIRECTIONAL
ISSUE DATE: 08.2022
REV #: 0
DRAWN BY: GW/WTV

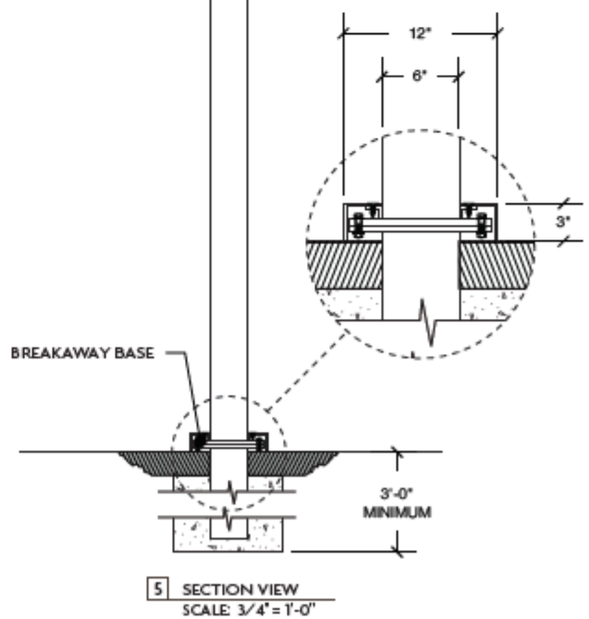


4 SECTION VIEW
SCALE: 3/4" = 1'-0"



3 SECTION VIEW
SCALE: 3/4" = 1'-0"





5 SECTION VIEW
SCALE: 3/4" = 1'-0"

sky design

55 IVAN ALLEN JR. BLVD, SUITE 100 ATLANTA, GA 30308 P: 404.688.4702 F: 404.688.2255 W: SKYDESIGNGRAPHICS.COM

PROJECT NO: 30895.01

TITLE: CITY OF GRIFFIN S & W

SIGN TYPE: ST-C VEHICULAR DIRECTIONAL

ISSUE DATE: 08.2022

REV. #: 0

DRAWN BY: GW/YT

Project:	Griffin/Spalding Wayfinding Signage Bid#22-006					Signature:		
Date:	1/4/2022	Time:	2:00PM			Location:	City of Griffin (3rd floor, Conference Room)	
Contractor Name			Bid Bond	Bid Form	Qual Stmt	Base Bid		Remarks
Skyline Sign 1135 E. Hwy 501 Conway, SC 29526								
Phone:	843-234-0677 ext. 1015							
Fax:						97,263.00		
Email:	steve@skylinesignsusa.com							Steve Howington
Oakhurst Signs 2392 31st Street South Petersburg, FL 33712								
Phone:	727-532-8255							
Fax:						$127,474.29		
Email:	robert.ash@oakhurstsigns.com							Robert Ash
Colite International 5 Technology Circle Columbia, SC 29203								
Phone:	803-543-2447							
Fax:						$189,864.00		
Email:	aplyler@colite.com							Adam Plyler
Color-Ad, Inc 7200 Gary Road Manassas, VA 20109								
Phone:	703-631-9100							
Fax:						$136,110.00		
Email:	jvleke@color-ad.com	skrao@color-ad.com						Amanda R. Bures

Project:	Griffin/Spalding Wayfinding Signage					Signature:	
Date:	January 4,2022	Time:	2:00PM			Location:	City of Griffin (3rd floor, Conference Room)

Contractor Name			Bid Bond	Bid Form	Qual Stmt	Base Bid		Remarks
Poblocki 201 Kitty Hawk Drive, Ste. 100 Morrisville, NC 27560								
Phone:	919-354-3800							
Fax:						162,955.00		
Email:	Blorentzen@poblocki.com							Brian Lorentzen
Environmental Graphics Group, LLC 5488 Jonesboro Road Lake City, GA 30260								
Phone:	404-608-6004							
Fax:						$219,000.00		
Email:	tom@egraphicsgroup.com							Tom Bui
Waybaytay Holdings dba Signs Etc 4941 Chastain Ave Charlotte, NC 28217								
Phone:	704-522-8860							
Fax:						$162,000.00		
Email:	sherry@signsetcofcharlotte.com							Sherry L Brower
Rite Lite Signs, Inc. 1000 Biscayne Drive Concord, NC 28027								
Phone:	704-788-7097							
Fax:						$180,708.00		
Email:	rhartsell@ritelitesigns.com							Gregory L Fowler

Project:	Griffin/Spalding Wayfinding Signage Bid#22-006					**Signature:**		
Date:	1/4/2022	**Time:**	2:00PM			**Location:**	City of Griffin (3rd floor, Conference Room)	
Contractor Name			Bid Bond	Bid Form	Qual Stmt	**Base Bid**		**Remarks**
A-1 Signs, Inc 6334 Buford Hwy Norcross, Ga 30071						**$322,555.00**		
Phone:	770-448-7446							Michelle Dorminey
Fax:								
Email:	michelle@a1signs.com		jkm@a1signs.com					Jason Moore
DENYSE COMPANIES 4521 Industrial Access Rd Douglasville, GA 30134						**$123,365.00**		
Phone:	770-942-0688							
Fax:								
Email:	nshepherd@denyseco.com							Nick Sheperd
Custom Sign Factory 1610-A Satellite Blvd. Duluth, GA 30097						**$117,431.30**		
Phone:	770-717-7755							
Fax:								
Email:	chris@csfsigns.com							Chris Nowak
Knight Sign Industries, Inc. 5959 Knight Avenue Tuscaloosa, AL 35405						**$180,381.00**		
Phone:	205-345-5242 ext. 103							
Fax:								
Email:	kyoung@knightsign.com							Kevin Young

Griffin
Growing TOGETHER

BID TALLY

BID NUMBER:	22-006
BID TITLE:	Griffin/Spalding Wayfinding Signage
BUDGET AMOUNT:	100,000
CAPITAL PROJECT:	
BID OPEN DATE:	1/4/2022

COMPANY	BID AMOUNT
Skyline Signs LLC	$97,263.00
Environmental Graphics Group	$219,000.00
Colite Intl. LTD	$189,864.00
Rite Lite Signs, Inc.	$180,708.00
Knight Sign Industries	$180,381.00
Poblocki Sign Company, LLC	$162,955.00
Waybaytay Holdings--- dba Signs Etc	$162,000.00
Oakhurst Signs	$127,474.29
Color - Ad, Inc	$136,110.00
DeNYSE	$123,365.00
Custom Sign Factory	$117,431.30
A-1 Signs, Inc.	$322,555.00

CITY OF GRIFFIN, GEORGIA

INVITATIONS TO BID
BID# 22-006

1. SECTION I – GENERAL INFORMATION

Sections II - VII review the general terms and conditions. Any bid-specific information noted in Section I or in the Specifications & Response Section will take precedence.

2. SECTION II – GENERAL TERMS AND CONDITIONS

All information, notices and addenda regarding this Bid shall be posted on the City's website. It is the bidder's responsibility to check the site on a regular basis in order to confirm they have the most current information prior to submitting a response. Subsequent to the bid opening, all status notices will also be posted on the City's website.

2.1. RESTRICTIONS ON COMMUNICATIONS WITH STAFF

All questions about this bid must be submitted in the following format:

Company Name
- Question
  Citation of relevant section of the bid

All questions regarding specification/technical issues must be in writing to the Project Manager for this bid (with a 'cc' to Procurement). The Project Manager, contact email and deadline for questions is noted in section 1.

All questions regarding administrative issues must be in writing to the Purchasing Coordinator:

Address: City of Griffin
Sherri Huggins
Purchasing Coordinator
P. O. Box T, Griffin, GA 30224

Email: shuggins@cityofgriffin.com

- Any questions asked by one company will be answered to all companies so that all companies have the same information.
- Company must provide a jig for the placement of bolts in the concrete at least eight weeks prior to delivery so that the concrete footings can be poured before delivery and that the bolts set in the footings will match up to the sign post for installation.
- Sign fabrication to include foundation anchor cage fabricated to match the exact bolt pattern for each sign purchased, and designed for specified footing depth required. All materials & fastening hardware shall be A709 Grade 36 Galvanized Steel and plate configurations shall be manufactured in accordance with GDOT Standard Specification 9054a, **Erection and Foundation Details for Special Roadside Signs Breakaway Type Post.**

Please direct all questions to Patrick Kay, Director of Economic Development for the City of Griffin: pkay@cityofgriffin.com and 770-228-5356. All questions will be answered and made public on Vendor Registry and Team Georgia Marketplace. Please allow up to two weeks after we receive the proposal/quotes for us to select the final company. We will notify all companies of the final result once we confirm and notify the selected company.

Patrick Kay, MSARP
Economic Development Director

The Owner reserves the right to reject any or all Bids, to waive formalities and re-advertise.

FAILURE TO RETURN THIS PAGE AS PART OF YOUR BID DOCUMENT MAY RESULT IN REJECTION OF BID.

ITB 22-006

PRICE SUBMITTAL:

GRIFFIN / SPALDING WAYFINDING SIGNAGE PROJECT

Company Name CUSTOM SIGN FACTORY Bid Price Valid Through 90 DAYS FROM BID DATE: 1/4/22

PRICE STRUCTURE – Complete the information specifics for the cost quoted.

Total Project Cost $ 117,431.30

ONE HUNDRED AND SEVENTEEN THOUSAND, FOUR HUNDRED AND THIRTY ONE DOLLARS AND THIRTY CENTS.

Anticipated time from Notice to Proceed to completion (in calendar days) . . . . . 90 DAYS

****

Additional comments/recommendations:

_____

_____

_____

_____

The City reserves the right to accept or reject any or all bids and to waive any technicalities and formalities in the bidding. The City reserves the right to accept the BEST-EVALUATED BID as deemed by the Evaluation Committee, which may or may not be the lowest monetary bid.

The undersigned understands that any conditions stated above, clarifications made to the above or information other than that requested should be under separate cover and shall be considered at the discretion of the City.

COMPLETED BY:

Company Name: CUSTOM SIGN FACTORY

Contact Person: CHRIS NOWAK

(Signature) (Printed Name)

****
****

RESPONDING WITH 'NO BID'

Our company has elected to submit a 'NO BID" response for the following reason: _____

_____

_____

_____

_____

AUTHORIZED SIGNATURE TITLE

_____

NAME (PRINTED) TITLE (PRINTED)

If you elect to submit a 'No Bid', you may email this page to shuggins@cityofgriffin.com or fax to 678-692-0402 at any time prior to deadline.

After project begins, contractor will have twelve months for 100% completion of project.

SUPPLIER REGISTRATION

Supplier Registration with the City Of Griffin consists of the following:

The City of Griffin now has online self-service registration, via Vendor Registry. In order to be registered as a City of Griffin supplier, you must access the registration via the City's site. This will give you the opportunity to keep your information accurate and current. It also permits unlimited NIGP commodity codes, allowing for notifications of opportunities based on your specific business criteria. In addition to the visibility to the City, this service will allow for other agencies in our area to have visibility of your company and it will allow you to have visibility of opportunities from other agencies in our area. There is no charge for this basic service, but you do have the option to automatically expand your visibility to other areas for a small fee to Vendor Registry at any time.

TO REGISTER:

- ✓ Please visit our website at www.cityofgriffin.com
- ✓ Select "Resources"
- ✓ Select "Register my Business with the City"
- ✓ Complete your registration by following the instructions provided
    - Two documents (forms included below) will be required to be **uploaded online** before your registration is complete. They are:

- **Supplier Affidavit** – This document is also referred to as the E-Verify affidavit and has been updated to reflect new laws that have recently gone into effect. An E-Verify (EV) number is REQUIRED by the State of Georgia (OCGA § 13-10-91) if you provide labor or services to the City that is valued in excess of $2,499.99. In addition to the EV number and signature, the affidavit must be notarized. If you are a sole proprietor or your company provides only products, simply initial the statement that applies to your situation and sign. **There is no need to notarize the affidavit unless you provide your EV number**.
    - **Note**: This project requires the EV affidavits from Contractor and any sub-contractors to ALSO be included with the bid submission.
- **W-9** – This document supplies the Employer Identification Number (EIN) or the Social Security (SS) number of the supplier.

Note: *If you have problems getting registered, Vendor Registry is available to answer questions and help get you registered; they can be reached toll-free at (865) 777-4337. The City is also available to help.*

If you are registered on Vendor Registry with another agency other than City of Griffin, you can 'piggyback' off of your existing profile to create a profile for Griffin. Contact Vendor Registry or our Procurement office for help in creating this new record.

FAILURE TO RETURN THIS PAGE AS PART OF YOUR BID DOCUMENT MAY RESULT IN REJECTION OF BID. THIS FORM MUST BE COMPLETED FOR EACH BID SUBMITTAL EVEN IF YOU ARE CONSIDERED TO BE A CURRENT SUPPLIER.

REFERENCES

The City of Griffin requests a minimum of three references where work of a similar size and scope has been completed within the past 3-4 years. One or the references must be a GDOT project.

REFERENCE 1:
Company Name: City of Suwanee, GA.
Brief Description of Project: City Wayfinding & Directional Signage
Completion Date: 2017
Contact Person: Josh Campbell / Mathew Dickinson
Telephone: 770-904-3372 E-mail: jcampbell@suwanee.ga

REFERENCE 2:
Company Name: Barnsley Resort
Brief Description of Project: Community/Resort Wayfinding · Directional Signage
Completion Date: 2019 & On-Going
Contact Person: Shelby Kolb
Telephone: 770-773-7480 x 2034 E-mail: Shelby.Kolb@barnsleyresort.com

REFERENCE 3:
Company Name: Piedmont Hospital & Urgent Care
Brief Description of Project: Re-Brand, Name, Wayfinding, Directional
Completion Date: 2021 & On-Going
Contact Person: ~~Taylor Chapman~~ Kayla Chapman
Telephone: 404-227-2918 E-mail: Kayla.Chapman@piedmont.org

COMPLETED BY:
Company Name: Custom Sign Factory
Contact Person: Chris Nowak
(Signature) (Printed Name)
C. Nowak

STATE OF GEORGIA
CITY OF GRIFFIN

SUPPLIER (E-VERIFY) AFFIDAVIT AND AGREEMENT

Please initial the appropriate statement for your current and future business relations with the City of Griffin, sign and have notarized if applicable (one must be initialed):

A) _X_ My company provides products only for the City (no physical labor or services).

B) ____ I am a sole proprietor and have no employees.

C) ____ My company is providing labor or services on a one-time basis that amounts to under $2,500.00.

D) ____ My company provides labor or services to the City and I have supplied the EV number below (notarization below is required).

Chris Nowak 1/3/2022

BY: Authorized Officer or Agent *Printed Name* *Date*

Custom Sign Factory Business Dev. Mngr.

Company / Contractor Name *Title of Authorized Officer or Agent of Contractor*

While the City requests a signed affidavit from every supplier, only those that provide labor or services that could amount to $2,500 or more to the City (item D above) MUST supply the actual E-Verify number issued by Homeland Security and have this affidavit notarized.

****

NOTARIZATION REQUIRED FOR E-VERIFY NUMBER SUBMISSIONS:

COMES NOW before me, the undersigned officer duly authorized to administer oaths, the undersigned contractor, who, after being duly sworn, states as follows:

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02, stating affirmatively that the individual, firm, or corporation which is contracting with the City has registered with and is participating in a federal work authorization program in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period.

The undersigned contractor further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to the contract with the City of Griffin, Georgia, of which this affidavit is a part, the undersigned contractor will secure from such

subcontractor(s) similar verification of compliance with O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02 through the subcontractor's execution of the subcontractor affidavit required by Georgia Department of Labor Rule 300-10-1-.08 or a substantially similar subcontractor affidavit. The undersigned contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City at the time the subcontractor(s) is retained to perform such service.

690784 7/10/2013

EEV / (E-Verify # issued by Homeland Security IF checked above)

Sworn to and subscribed before me

This 4 *day of* January *20*22

Notary Public Tracie S. Ronzulli

My commission expires: 2-24-2024

Tracie S Ronzulli
NOTARY PUBLIC
Gwinnett County, GEORGIA
My Commission Expires 02/24/2024

* Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603. As of the effective date of O.C.G.A. § 13-10-91, the applicable federal work authorization program is the "EEV I Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

FAILURE TO RETURN THIS PAGE AS PART OF YOUR SUBMISSION MAY RESULT IN REJECTION OF RESPONSE

SUPPLIER DISCLOSURES

Respond with a YES or NO for each of the items below. On a separate sheet, detail the circumstances for any item with a YES response and attach to this sheet as part of your submittal. Reference to 'Supplier' denotes the organization submitting the response as well as the principal representing the organization.

No 1 **Conflict of interest**. A Conflict of Interest exists when personal interests interfere in any way with the best interest of the City. This can arise if any employee, agent of the City or their families will receive a monetary or other type of benefit based on the award of this project or if any supplier has an unfair competitive advantage over other suppliers. A conflict is also perceived if any previous history would make it impossible for the supplier to objectively fulfill the obligations associated with this project. Is there any known conflict of interest with the City or any employee or agent of the City?

No 2 **Collusion.** Collusion Supplier affirms that this response submittal has not been prepared in collusion with any other supplier and the contents of the submission has not been communicated with other potential suppliers or with any agent of the City.

No 3 **Debarment.** Supplier certifies that neither it or its subcontractors is presently debarred, suspended, proposed for debarment, declared ineligible, or otherwise excluded from doing business with any government agency. Has the Supplier been deemed ineligible from participating in any business with any government agency in the past five (5) years?

No 4 **Litigation.** Within the past five (5) years, has the Supplier been the subject of or party to any civil or criminal proceedings or investigations based on wrongful death, fraud, theft, breach of contract, safety, misrepresentation or any other conduct?

No 5 **Financial stability.** Financial stability demonstrates that the Supplier has the resources to complete and the ability to remain in business for the duration of the subsequent contract. Has any petition of bankruptcy, orders or judgment been filed against the supplier in the past five (5) years?

No 6 **Liquidated Damages.** Liquidated Damages are types of compensation designed to reimburse the project owner (City) for certain problems or delays associated with a project; it serves as protection to both parties in the form of 'contract completion insurance'. Has the Supplier been assessed any liquidated damages or defaulted on any project with a government agency in the past five (5) years?

No 7 **OSHA.** Has the Supplier been cited for any OSHA violations in the past five (5) years?

SUPPLIER ACKNOWLEDGEMENTS

The Supplier has examined, carefully studied and hereby acknowledges the Specifications and any Addenda and agrees to provide the required services in accordance with this proposal. **The Supplier agrees to all specification items listed unless specifically noted on the Exceptions page**. The Supplier further certifies that they are not currently debarred from submitting proposals by any agency of the State of Georgia or the federal government.

Specifications . . . . . Acknowledgement CSF - ✓

Addendum No. 1 dated 12/14/21 Acknowledgement CSF - ✓

Addendum No. 2 dated 12/14/21 Acknowledgement CSF - ✓

3 12/15/21 CSF - ✓

4 12/17/21 CSF - ✓

5 12/21/21 CSF - ✓

6 12/28/21 CSF - ✓

Addendum No. 7 dated 12/28/21 Acknowledgement CSF. ✓

Suppliers must acknowledge the Specifications and any issued addenda. Bids which fail to acknowledge the Supplier's receipt of any addendum will result in the rejection of the bid if the addendum contained information which substantively changes the City's requirements.

ADDITIONAL ACKNOWLEDGEMENTS (*please initial)*

Yes **Resources.** We agree that we have the resources needed for the satisfactory completion of the project.

✓ **Exceptions.** All deviations and exceptions to this RFP must be expressly stated in writing and attached as an Exception page. The absence of any exceptions assures the City of their full agreement and compliance with all specifications, terms and conditions, requirements and obligations of this RFP.

✓ **Occupational Tax License.** If a City of Griffin Occupational Tax License is needed in order to fulfill the project, we will obtain such license prior to the confirmation of contract.

Yes **Insurance.** We understand the insurance requirements noted and are prepared to supply the required insurance endorsements for these requirements prior to the confirmation of contract.

✓ **Terms and Conditions.** The specifications, as well as the terms and conditions of this Invitation to Bid shall be incorporated as an integral part of the final contract.

BID RESPONSE SIGNATURE

Please indicate organization type: Individual ___Partnership (Corporation)

I am registered (and compliant) with the City's online registration system: Yes X Not yet ___

The City cannot award to a supplier that is not registered and compliant.

NAME OF COMPANY: CUSTOM SIGN FACTORY

MAILING ADDRESS: 1610-A SATELLITE BLVD.

CITY /STATE/ZIP: DULUTH, GA. 30097

PHONE (including area code): 770-717-7755

E-MAIL: CHRIS@CSFSIGNS.COM

~~AUTHORIZED SIGNATURE~~ C. Nowak TITLE BUS. DEV.

CHRIS NOWAK NAME (PRINTED) BUSINESS DEV. MGR. TITLE (PRINTED)

Addendum #1

Correction

This Bid was posted on 12/8/2021 and was posted with an error showing the Bid as 21-006. That is incorrect. Please refer to this Bid as #22-006. The bid packet matches the bid referenced as 22-006. If you have any questions about this error, please feel free to e-mail me with any questions.

Sincerely,

Sherri Huggins
Purchasing Coordinator
shuggins@cityofgriffin.com

Addendum #1

Appendix (blue reference): On the file 'Wayfinding Signage List Final', there is a reference to "BLUE" on sign #1, #1.1, #26, #27, #28, #34, and #35. This is an error. All signs will be GREEN as described in the file 'Griffin Signage Drawing 2021 Update'.

Addendum #2

Questions / Answers

1.) We are a Canadian group who specialize in Wayfinding projects like this. I wanted to ask if this is something we could bid on to supply and Project Manage? We currently do projects all over North America.

Answer: In response to your question: unfortunately the City of Griffin cannot accept bids from international organizations for this project. Pursuant to O.C.G.A. 36-91-101, any contractor with whom the City enters into a contract is responsible for procurement and maintenance of all local, state, and federal permits, license, and permissions necessary to complete the project. In light of the timeline for this project, the City cannot wait on such permits, licenses, and permissions to be obtained, nor can it legally advise an international entity on what must be obtained. For this reason, we are only able to accept bids from companies within the United States for this project. Thank you for your interest in doing business with our City.

2.) Whether companies from Outside USA can apply for this? (like,from India or Canada)

Answer: In response to your question: unfortunately the City of Griffin cannot accept bids from international organizations for this project. Pursuant to O.C.G.A. 36-91-101, any contractor with whom the City enters into a contract is responsible for procurement and maintenance of all local, state, and federal permits, license, and permissions necessary to complete the project. In light of the timeline for this project, the City cannot wait on such permits, licenses, and permissions to be obtained, nor can it legally advise an international entity on what must be obtained. For this reason, we are only able to accept bids from companies within the United States for this project. Thank you for your interest in doing business with our City.

3.)a) Could you please advise as to where we might find the pricing page for the wayfinding project? I couldn't find it in the bid package. B) Also, is there a bid bond required for this project? C) And to confirm, this project is for the fabrication and delivery of wayfinding signs? Any information provided is appreciated.

Answer: (A) We are currently working on the pricing page and will post an Addendum.

(B) A Bid Bond is required, a one hundred ten percent (110%) Performance bond and a one hundred percent (100%) Payment bond shall be furnished payable to, in favor of, and for the protection of the City. When Bid bonds are required, they must be in a sum equal to five percent (5%) of the total amount of the bidder's response and may be in the form of a surety issued bond or cashier's check made payable to the City of Griffin. Bid bonds are returned to the unsuccessful bidders when the Notice of Award has been issued or contract has been executed. When bonding is required, failure to submit appropriate bonding will result in automatic rejection of bid. Performance and/or Payment bonds must be presented within ten (10) days of the Notice of Intent to Award or prior to the award of contract, whichever is later. Surety companies executing bonds must appear on the Treasury Department's most current publication (Circular 570 as amended) and be authorized to do business in Georgia. Unless otherwise specified, bonds shall be in effect for a period of one year from the completion of the

project. The bond amounts shall be increased as the contract amount is increased. No alternative securities are currently accepted in lieu of performance or payment surety bonds.

C. This project is for the fabrication and delivery of wayfinding signs.

Addendum #3

Questions / Answers

1. We have heard that you may be open to VE options on this project. Can we provide value engineering options as an option for pricing?

   Answer: Yes

2. Should we include installation pricing as part of the proposal?

   Answer: No

3. Can you confirm the quantity for the signs at QTY - 39?

   Answer: Yes

1) Does the breakaway hardware that is required for the base... need to be included in the bid price?

Answer: 1.) Breakaway hardware needs to be a separate line item, so that depending on the cost, we may be able to get it cheaper directly.

2) Some locations have 2 arrows and others have 6 arrows, Are the signs all the same size?

Answer: 2.) No, not all signs are the same size.

3) In reference to question 2/ If some panel layouts are larger, will the height from grade need to change? This will also causing the height of the post to be taller.

Answer: 3.) From grade to lower point of sign cannot change as many of these signs will be on sidewalks and height restrictions must be maintained; yes some posts will be taller than others.

4) How do you want the sign delivered? On multiple pallets? Do you have the facility and equipment to off load large pallets?

Answer: 4.) Delivery so that no sign is damaged from your company to our unloading area. We can accommodate fork lift unloading if needed.

Addendum #4

Questions / Answers

1. Do you want the 6" X 6" square tube to have .125" wall or .25 wall?

Answer: 1.) .25" should be more stout and stronger for the support.

2. Do you understand the destination graphics specifically called out is using a non-reflective green vinyl?

Answer: 2.) I would like to see an option in the quote for the destination panel to be reflective green vinyl.

3. Item C (the sign frame) calls out to be painted P5 (which is beige) vs the visual design of green. I assume this is a typo.

Answer: 3). Yes, You are correct, it's a typo and should be P1

4. Item B – is recommending to use .75 thick aluminum. Considering the raw material cost in today's market, would you allow .50 material instead?

Answer: 4.) I would accept a quote with this as an option, but quote as described in the drawing packet

5. Can you confirm my understanding of the sign panel is the front side is painted and has the non-reflective vinyl for the destinations? The back side (of the same .125 sheet) is painted green with a digitally printed Griffin icon logo.

Answer: 5.) Yes, confirmed

6. Confirming again that D & E are now one combined .125 panel vs two individual .25 panels.

Answer: 6.) Yes, confirmed

7. Did you obtain a variance from GDOT to use 3.75" copy size vs the standard 4" and 6"? If you didn't not get that variance do you want us to still quote the panel size as drawn at 43" x 50"? If we need to allow for 6" copy to be used on the street faster than 25 mph the panel size should be 84" x 50". This could truly become a large dollar impact either in bidding or as a change order.

Answer: 7.) I'm working with a graphic designer now on some changes to the panel itself to maximize the font size to at least 4"; those updates will be provided as soon as I have them; however what you see along with the list of signs and their points of Interest were all submitted to GDOT and were approved.

8. Finally - GDOT also only allows 4 destination per wayfinding sign. Did you get a variance for this?

Answer: 8.) Once again, this project was sent with all of the Points of Interest that are shown in the wayfinding signage list and GDOT has approved the project to begin.

Addendum #4

Griffin Spalding Wayfinding Signage

Questions and Answers

- Do the panels pass through the poles?

  No, panels do not pass through the poles.

- Are the faces of the flags all vinyl now?

  There are no flags on the signs (all metal)

- What is on the back of the panel? Vinyl? Paint? Paint and vinyl?

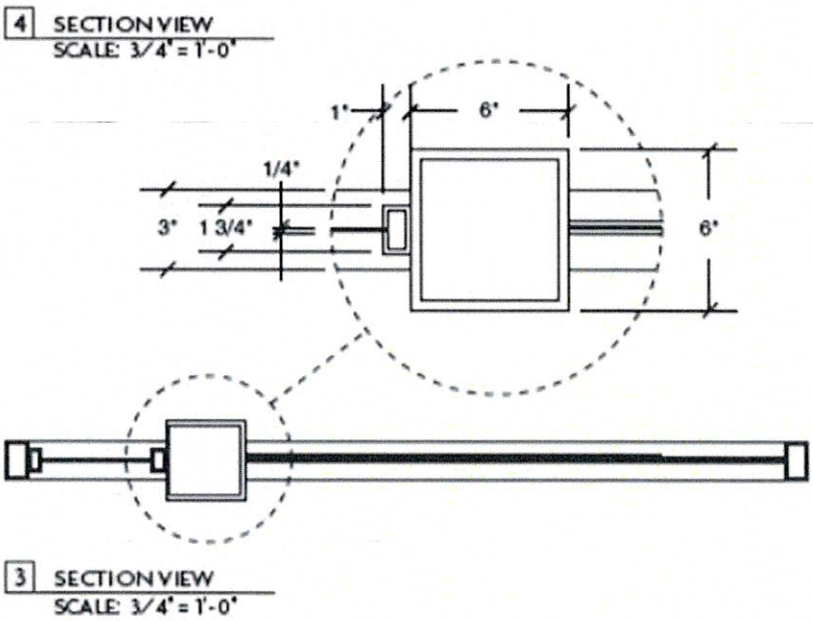
  Back of panel is painted.

Addendum #5

Griffin Spalding Wayfinding Signage

Questions and Answers

1. Below is a snip it from the detail drawings for the posts. There is a call out for a 1 ¾" x 3" aluminum tube. This size of material does not exist to order from the mill. This would have to be fabricated to be that size otherwise the same can be accomplished with increasing the size to 2" x 3" aluminum tube which is readily available. The purpose of my message is to make sure if we can deviate from the dimensions below?



Answer. I would allow for an addendum to anyone's bid that would suggest a less expensive way to achieve the same relative results. You should still quote the project as presented, but add the addendum to your submitted bid as an option to save on costs.

Addendum #6

Griffin Spalding Wayfinding Signage

Questions and Answers

- **We noticed that sign #28.1 wasn't listed on the bid form. Is sign #28.1 taking the place of sign #29?**

  #28.1 should be on the bid form, if it is not there, it needs to be added

- **We also noticed that sign #2.0 isn't listed on the bid form. Is sign #2.0 taking the place of sign #2?**

  Yes #2.0 and #2 are the same thing

- **We are also a little confused on the type of bases we are bidding. I see that in one spot the bid form calls out using an alignment plate and placement bolts. Then I see it also calls out for anchor cages? Can you please clarify what we need to ship in advance of the signs? Also, does the breakaway apply only to the signs labeled as DOT?**

  The bases, I'll have to get back with you on. Our Public Works director asked me to add the anchor cages since they would be installing the signs, so I'll reach out and get back with you ASAP

  Breakaway should apply to ALL signs

Addendum #7

Griffin Spalding Wayfinding Signage

Questions and Answers

1. Is there still an **aluminum tube frame** that goes around each sign?

Yes.

2. I don't see signs #25, #29, #34, #35 listed under any of the S/M/L/XL signage lists. Did I miss it somewhere?

25, 34 and 35 are listed under small size

Correction in bid sheet from RFP: "We need two of sign number 28 called Sign 28 and Sign 28.1."; the bid sheet should say 28.1 instead of 29

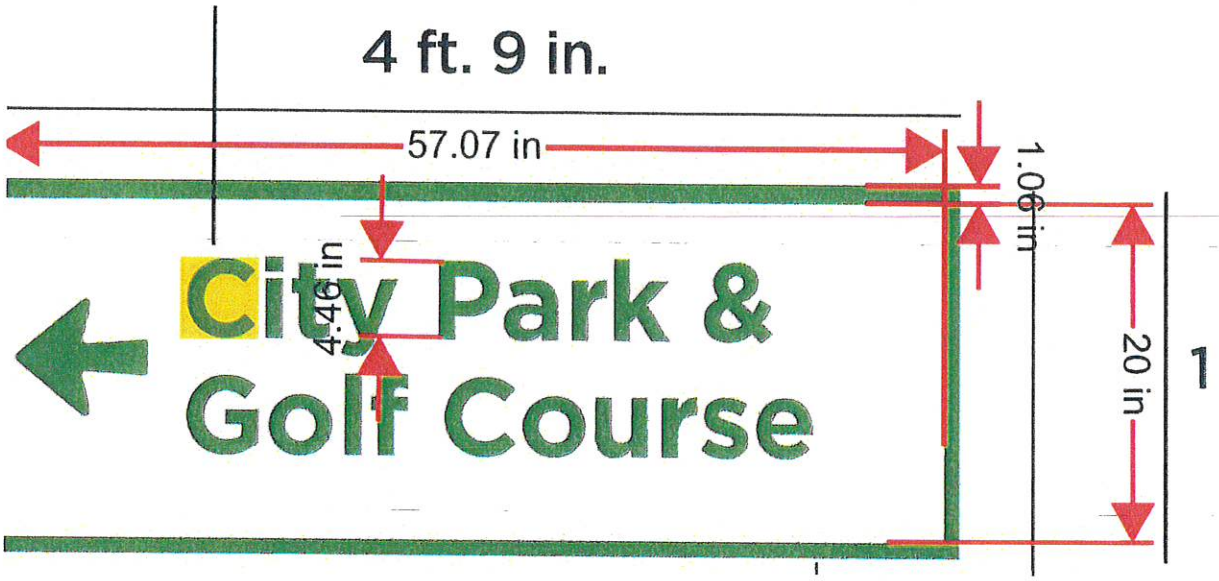
3. Could the city verify submission address?
    a. This address has received an undeliverable notice:
    Attention: Sherri Huggins, Procurement Coordinator
    100 S Hill Street, 3rd Floor
    Griffin, GA 30223

It should be: City of Griffin
Attention: Sherri Huggins, Procurement Coordinator
100 S Hill Street, 3rd Floor
Griffin, GA 30224

4. Will the city accept a hand-delivered sealed bid by company personnel? If so to whom and where would this person be found for delivery?

The 3rd floor at the above address and hand deliver to Sherri Huggins.

5. Upon review of the layout drawings and scaling them based on provided dimensions the frame width drawn is 1" wide. Please confirm 1" x 3" tube is the desired frame size.



That is correct!

6. Please verify no permits cost are required for this bid since the city is installing all signs.

That is correct, no permits

7. We are also a little confused on the type of bases we are bidding. I see that in one spot the bid form calls out using an alignment plate and placement bolts. Then I see it also calls out for anchor cages? Can you please clarify what we need to ship in advance of the signs? Also, does the breakaway apply only to the signs labeled as DOT?

Disregard the section in the RFP which states: "Company must provide a jig for the placement of bolts in the concrete at least eight weeks prior to delivery so that the concrete footings can be poured before delivery and that the bolts set in the footings will match up to the sign post for installation."

Instead, the company will only need to provide the anchor cages up front.

CITY OF GRIFFIN, GEORGIA

RESPONSE SUBMITTAL COVER

BID #22-006

FOR

Griffin / Spalding Wayfinding Signage Project

Submitted by: Chris Nowak

Name of Company: Custom Sign Factory

Mailing Address: 1610-A Satellite Blvd.

City/State/Zip: Duluth, Ga. 30097

Phone (including area code): 770-717-7755

E-mail: Chris@CSFsigns.com

Submittal Deadline:

Tuesday, January 4, 2021 at 2:00 P.M.

6.2.1.2. Secure from each such subcontractor an indication of the employee number category as identified in O.C.G.A. § 13-10-91 that is applicable to the subcontractor;
6.2.1.3. Secure from each such subcontractor an attestation of the subcontractor's compliance with O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02 by causing each such subcontractor to execute the subcontractor affidavit required by Georgia Department of Labor Rule 300-10-1-.08, or a substantially similar subcontractor affidavit. The Supplier further understands and agrees that the Supplier shall require the executed subcontractor affidavit to become a part of the agreement between the Supplier and each such subcontractor. The Supplier agrees to maintain records of each subcontractor attestation required hereunder for inspection by the Department at any time."

7. TITLE VI –as applied through the Civil Rights Restoration Act of 1987

The CITY OF GRIFFIN, GEORGIA, in accordance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d to 2000d-4, as amended by The Civil Rights Restoration Act of 1987, hereby notifies all suppliers that no person shall on the grounds of race, color, national origin, sex, age, and handicap/disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity conducted by the CITY regardless of whether those programs, services, and activities are federally-funded or not. Further, it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 23 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, sex, age, handicap/disabled in consideration for an award.

Please separate and use the following pages with your response submittal. Additional pages may be used as needed. Thank you for your interest and participation in this opportunity.

5.2.2.4. Coverage shall state that Supplier's insurance shall apply separately to each insured against to whom a claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5.2.3. Workers' Compensation and Employers' Liability and Property Coverage

The insurer shall agree to waive all rights of subrogation against the City, member of its' City Commission, boards, commissions and committees, officers, agents, employees and volunteers for losses arising from activities and operations of the Supplier in the performance of services under this Agreement.

5.2.3.1. Deductibles and Self-Insured Retention
Any deductibles or self-insured retentions must be declared to the City.

5.2.3.2 Acceptability of Insurer
Insurance is to be placed with Georgia admitted A-rated carriers or better by A.M. Best's rating service.

5.2.4. Verification of Coverage

Supplier shall furnish the City with certificates of insurance and with original endorsements affecting coverage required by this clause. The certificates and endorsements for each policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be received and approved by the City before work commences.

5.2.5. Subcontractors

Subcontractors must also be insured under the policies of insurance required herein.

6. REQUIRED IMMIGRATION/ENTITLEMENT AFFIDAVITS FOR GEORGIA

For the successful Suppliers contracting for physical labor or providing services with the City:

6.1. VENDOR/CONTRACTOR AFFIDAVIT

6.1.1. Pursuant to the Georgia Security and Immigration Compliance Act of 2006, the Supplier understands and agrees that compliance with the requirements of O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02 are conditions of this Agreement. The Supplier further agrees that such compliance shall be attested by the Contractor through execution of the contractor affidavit required by Georgia Department of Labor Rule 300-10-1-.07, or a substantially similar supplier affidavit. The Supplier's fully executed affidavit is attached hereto as an Exhibit and is incorporated into this Agreement by reference herein.

6.2. SUBCONTRACTORS

6.2.1. The Supplier understands and agrees that, in the event the Supplier employs or contracts with any subcontractor or subcontractors in connection with this Agreement, the Supplier shall:

6.2.1.1. Be responsible to the City for the acts and omissions of a sub-contractor or persons employed by said sub-contractor to the same extent that the Supplier is liable to the City.

5.1.4.1. Workers' Compensation and Employers' Insurance -- with benefits and monetary limits as set forth by Title 34, Chapter 9 of the O.C.G.A. Workers' Compensation coverage is required as a condition of performing work or services for the City whether or not the Supplier is otherwise required by law to provide such coverage. The Supplier shall supply the City with proof of compliance with the Workers' Compensation Act while performing work for the City by way of a COI. This proof must be received by the City prior to the commencement of work. If the Supplier does not meet the requirement for workers' compensation coverage, the certificate of insurance shall state that the contractor waives subrogation in regard to workers' compensation.

5.1.4.2. Professional Liability/Errors & Omissions Insurance - $2,000,000 or as per project (ultimate loss value per occurrence). Primarily E&O insurance is designed to protect the professional advice providers (i.e. consultants, financial services) or professional service-providing professionals (i.e. medical providers, lawyers).

5.2. OTHER INSURANCE PROVISIONS

5.2.1. All Coverage

5.2.1.1. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days prior written notice has been given to the City.

5.2.1.2. If the Supplier, for any reason, fails to maintain insurance coverage which is required pursuant to this Agreement, the same shall be deemed a material breach of contract. City, at its sole option, may terminate this Agreement and obtain damages from the Supplier resulting from said breach.

5.2.1.3. Alternatively, the City may purchase such required insurance coverage (but has no special obligation to do so), and without further notice to the Supplier, the City may deduct from sums due to the Supplier any premium costs advanced by City for such insurance.

5.2.2. Commercial General Liability and Automobile Liability Coverage

5.2.2.1. The City, members of its City Commission, boards, commissions and committees, officers, agents, employees and volunteers are to be covered as insured as respects: liability arising out of activities performed by or on behalf of the Supplier; products and completed operations of the Supplier; premises owned, leased or used by the Supplier or premises on which the Supplier is performing services on behalf of the City. The coverage shall contain no special limitations on the scope of protection afforded to the City, members of the City Commission, boards, commissions and committees, officers, agents, employees and volunteers.

5.2.2.2. The Supplier's insurance coverage shall be primary insurance as respects the City, members of its City Commission, boards, commissions and committees, officers, agents, employees and volunteers. Any insurance or self-insurance maintained by the City, members of its City Commission, boards, commissions and committees, officers, agents, employees and volunteers shall be excess of the Suppliers's insurance and shall not contribute with it.

5.2.2.3. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, members of its City Commission, boards, commissions and committees, officers, agents, employees and volunteers.

Prior to commencing work, the Supplier shall procure and maintain at their own cost and expense for the duration of the agreement the following insurance against claims for injuries to person or damages to property which may arise from or in connection with the performance of the work or services hereunder by the Vendor, his agents, representatives, employees or Subcontractors. A Certificate of Insurance (COI) and any other documents required by the City must be submitted to the City prior to the commencement of any work. In the event of failure to supply the required documentation, the City shall have the right to recover any costs or damages incurred.

The City of Griffin, its agents, elected officials, and employees shall be included as additionally named insured with respect to all liability policies herein except the professional liability coverage and worker's compensation which shall be indicated on all applicable certificates of insurance. The insurance Certificates indicated above shall carry a written notice of change cancellation and shall be submitted in a reasonable period prior to the execution of any work under this contract. It shall be the responsibility of the Supplier to provide similar insurance for each subcontractor, or to provide evidence that each subcontractor carries his own insurance in like amounts, prior to the time such subcontractor proceeds to perform under the contract. The Supplier's insurance policy shall be primary for the additional insured, and not excess over any policy held by the additional insured.

The information described below sets forth minimum amounts and coverage and is not to be construed in any way as a limitation on the Vendor's liability.

5.1. STANDARD INSURANCE REQUIREMENTS

5.1.1. The City reserves the right to require higher insurance limits on any contract, provided notice of such requirement is stated in the solicitation.

5.1.2. Commercial General Liability Insurance - $1,000,000 limit per person, $2,000,000 per occurrence for property damage and bodily injury. The Supplier should indicate in the proposal and on the insurance certificate that the coverage provided is occurrence based. The City of Griffin shall be named as "additional insured" as its interest may appear and "waiver of subrogation granted". The insurance shall include coverage for the following:

- Premise/Operations
- Explosion, Collapse and Underground Property Damage Hazard (only when applicable to the project)
- Products/Completed Operations
- Contractual
- Independent Contractors
- Broad Form Property Damage
- Personal Injury

5.1.3. Automobile Insurance - $1,000,000 limit per person or $2,000,000 combined single limit for property damage and personal injury.

- Owned/Leased Autos
- Non-owned Autos
- Hired Autos

5.1.4. **Umbrella Coverage**

4.8. TERMINATION FOR CAUSE

The City reserves the right to terminate the resulting contract, in whole or in part, for failure to comply with any provisions of the contract as outlined by providing a written notice to the Supplier at least thirty (30) days before the effective date of termination. The Supplier will not be relieved of any outstanding responsibilities or unfinished obligations under this contract. Receipt of items by the delivery date is critical to the terms of this contract. The City considers late delivery of contract items as reasonable cause to terminate the contract.

Prior to termination, a Cure Notice will be issued by the City. The Notice will identify the problems and deadlines that need to be met to remedy the problems to avoid termination for default. If the Supplier does not respond with an acceptable action plan to remedy the default or commence to remedy the default within a period of five (5) business days (or such longer period as the City may authorize in writing) after the issuance of notice, the City may issue termination for cause.

4.9. TERMINATION FOR CONVENIENCE

The City reserves the right to terminate the resulting contract, in whole or in part, in the event the City determines that such termination is in the best interest of the City, such as an unforeseen project cancellation. Any such termination shall be effected by the delivery of a notice specifying the extent to which performance of work under the contract is termination and the date upon which the termination becomes effective. The City will payment of deliverables satisfactorily executed according to industry standards or proven loss with respect to materials, etc.

4.10. TERMINATION FOR FUND APPROPRIATION

The City may unilaterally terminate this Agreement due to a lack of funding at any time by written notice to the Supplier. In the event of the City's termination of the resulting contract for fund appropriation, the Supplier will be paid for those services actually performed. Partially completed performance of the Agreement will be compensated based upon a signed statement of completion to be submitted by the Service Provider which shall itemize each element of performance

4.11. CHANGES

All work and materials furnished for this project shall be made in conformance with the contract documents. Changes in the scope of work or the terms and conditions of this contract may be made only by written agreement of the parties. Changes that involve an alteration to the payment amounts shall not commence until approved by the City and a Change Order has been issued.

4.12. REPORTING DISPUTES

The Supplier shall report any contract disputes and/or problems to the Purchasing Coordinator, both verbally and in writing within 48 hours of their occurrence.

5. SECTION V –INSURANCE REQUIREMENTS

Sections II - V review the general terms and conditions. Any bid-specific information noted in Section I or in the Specifications & Response Section will take precedence.

(c) Purchase order number for supplies delivered or work completed.

(d) Description, quantity, unit of measure, unit price, and extended price of supplies delivered.

(e) Shipping and payment terms (e.g., shipment number and date of shipment, discount for prompt payment terms).

(f) Name and address to which payment is to be sent.

(g) Name (where practicable), title, phone number, and mailing address of person to notify in the event of a defective invoice.

(h) Any other information or documentation required by the contract (e.g., evidence of shipment).

4.3.2. A summary invoice shall be provided for all deliveries made during a billing period, identifying the delivery tickets covered therein, stating their total dollar value. A summary invoice shall be supported by receipt copies of the delivery tickets. Delivery tickets or sales slips shall contain:

(a) Name of supplier
(b) Purchase Order number
(c) Ship to Department and Address
(d) Description, Quantity, unit price, and extension of each item.
(e) Date of delivery or shipment.

4.4. TAX LIABILITY

The successful supplier will be provided with the City's Sales and Use Tax Certificate of Exemption number upon request.

4.5. PAYMENT

Payment will be made for items accepted by the City; standard terms are net 30.

4.6. ESTIMATED QUANTITIES

The quantities of items specified in the Bid Schedule are estimates only and are not purchased by this contract. If the City's requirements do not result in orders in the quantities described as "estimated", that fact shall not constitute the basis for an equitable price adjustment. Delivery shall be made only as authorized by orders issued in accordance with the Ordering clause. Subject to any limitations in the Order clause or elsewhere in this contract, the Vendor shall furnish to the City all items specified in the Bid Schedule and called for by orders issued in accordance with the Ordering clause.

4.7. ASSIGNMENT OR NOVATION OF CONTRACT

The Supplier shall not assign or transfer, whether by Assignment or Novation, any of its rights, duties, benefits, obligations, liabilities, or responsibilities under the Contract without the written consent of the City; provided, however, that assignments to banks, trust companies or other financial institutions for the purpose of securing a bond may be made without the consent of the City.

4.1. LIQUIDATED DAMAGES

Pursuant to O.C.G.A. § 36-91-24, it is understood that the Notice-to-Proceed and the time for completion of the work as specified are ESSENTIAL conditions of any resulting contract and that the performance and completion of this work within the specified time is vital to the City's economic interests. If the Supplier neglects, fails or refuses to complete the work within the mutually agreed time specified, the City may impose liquidated damages for each day of non-compliance past the scheduled completion date. Unless otherwise specified in Section I of this document or in the resulting contract, liquidated damages may be assessed at a rate of 1%, with a limit of $500.00 per day of non-compliance.

4.2. FORCE MAJEURE

The City and Supplier will be excused from the performance of their respective obligations under this Contract when and to the extent that their performance is delayed or prevented by any circumstances beyond their control including but not limited to, fire, flood, explosion, strikes or other labor disputes, act of God or public emergency, war, riot, order/act of any governmental authority, provided that:

4.2.1. The non-performing party gives the other party prompt written notice within three (3) business days describing the particulars of the Force Majeure including, but not limited to, the nature of the occurrence and its expected duration, and continues to furnish timely reports with respect thereto during the period of the Force Majeure;

4.2.2. The excuse of performance is of no greater scope and of no longer duration than is required by the Force Majeure;

4.2.3. No obligations of either party that arose before the Force Majeure causing the excuse of performance are excused as a result of the Force Majeure;

4.2.4. The non-performing party uses its best efforts to remedy its inability to perform. Economic hardship of the Provider will not constitute Force Majeure. The term of the Provider shall be extended by a period equal to that during which either party's performance is suspended under this Section.

The provisions of this section shall not preclude the City from canceling or terminating any resulting award (or any order for any goods or services included herein), or from revising the scope of the Work, as otherwise permitted under this RFP.

4.3. SUPPLIER'S INVOICE

4.3.1. The Supplier shall prepare and submit invoices to the attention of the project manager at: City of Griffin, Attn: (insert project manager name), PO Box T, Griffin, GA 30224. A proper invoice must include the items listed below:

(a) Name and address of the Supplier.

(b) Invoice date and invoice number. (The Supplier should date invoices as close as possible to the date of the mailing or transmission.)

bidder is not satisfactory, the response of such bidder may be rejected. The City reserves the right to request clarifications of any response or to conduct discussions for the purpose of clarification. Any clarifications made as a result of these discussions are to be provided in writing.

3.6. NON-COLLUSION AFFIDAVIT

By submitting a bid, the bidder represents and warrants that such bid is genuine and real and not made in the interest or on behalf of any person not therein named. It is further warranted that the supplier has not directly or indirectly solicited any other supplier to put in a sham bid, or any potential supplier to refrain from submitting and that the supplier has not in any manner sought by collusion to secure any advantage over any other supplier.

By submitting a bid, the supplier represents and warrants that no official or employee of City has, in any manner, an interest directly or indirectly in the bid or in the contract which may be made under it, or in any expected profits to arise therefrom. It is further warranted that the bidder is independent of the City.

3.7. HOLD HARMLESS AND INDEMNIFICATION

The Supplier agrees, insofar as it legally may, to indemnify and hold harmless the City, its officers, employees and agents from and against all loss, costs, and expenses, including attorneys' fees, claims, suits and judgments in connection with injury to or death of any person or persons or loss of or damage to property resulting from any and all operations performed by Supplier, its officers, employees, and agents under any of the terms of this contract.

3.8. BID BONDS (Bid, Performance, Payment)

For any bid as required and noted in Section 1 of this bid document, ~~a one hundred ten percent (110%)~~ Performance bond and a one hundred percent (100%) Payment bond shall be furnished payable to, in favor of, and for the protection of the City. When Bid bonds are required, they must be in a sum equal to five percent (5%) of the total amount of the supplier's response and may be in the form of a surety issued bond or cashier's check made payable to the City of Griffin. Bid bonds are returned to the unsuccessful suppliers when the Notice of Award has been issued or contract has been executed. When bonding is required, failure to submit appropriate bonding will result in automatic rejection of bid. Performance and/or Payment bonds must be presented within ten (10) days of the Notice of Intent to Award or prior to the award of contract, whichever is later. Surety companies executing bonds must appear on the Treasury Department's most current publication (Circular 570 as amended) and be authorized to do business in Georgia. Unless otherwise specified, bonds shall be in effect for a period of one year from the completion of the project. The bond amounts shall be increased as the contract amount is increased. No alternative securities are currently accepted in lieu of performance or payment surety bonds.

4. SECTION IV – OTHER GENERAL SPECIFICATIONS

Sections II - VII review the general terms and conditions. Any bid-specific information noted in Section I or in the Specifications & Response Section will take precedence.

Protest may be filed by the affected party regarding any aspect of the solicitation, evaluation or award. All protests must be in writing, include the information listed below and directed to the Procurement Department. Protests regarding the specifications or how a solicitation was written must be filed at least seventy-two (72) hours prior to the deadline. Protests regarding the validity of the evaluation team or the evaluation process must be filed within seventy-two (72) hours of the notice to bidders. Protests regarding the recommended awardee must be filed within ten (10) days of the Notice.

3.3.16.1. FILING A PROTEST

Only suppliers intending to submit a response may protest a solicitation and only suppliers that respond to a solicitation may protest the evaluation /award. All Protests must be directed to the Procurement Department, be in writing and contain the following information in order to be valid:

3.3.16.2. The name (company), address, telephone number and email of the protestor
3.3.16.3. Signature and printed name of the protestor
3.3.16.4. Identification of the solicitation and the sections contested
3.3.16.5. A statement of reason for the protest including copies of relevant supporting documents
3.3.16.6. A description of the remedy requested.
3.3.16.7. A decision will be rendered by Procurement. Should the protest need to be escalated, it shall continue as needed through the following stages: City Attorney, Board of Commissioners, court system.

3.4. INSPECTION AND ACCEPTANCE OF EQUIPMENT (FOR PURCHASE)

Where applicable, all items bid and furnished that are to be purchased must be completely new, free from defects and operate as intended unless otherwise specified in writing. Discontinued, remanufactured or demonstrator items will not be accepted unless specifically requested. The manufacturer's standard warranty shall be identified and copies of the warranties are to be presented upon request. In addition, all items supplied shall comply with all Federal and State regulations, applicable and effective on the date of acceptance. All items must meet or exceed all existing Federal, State and Local health, safety, lighting, emissions and noise standards.

The City reserves the right to inspect and test any equipment being offered in the bid prior to making any award. The City may also request a demonstration or site visit for evaluation purposes. The equipment delivered under this bid shall remain the property of the seller until a physical inspection of the equipment is made and accepted by the City. In the event that the equipment supplied to the City is found to be defective or does not conform to the City's specifications, the City reserves the right to cancel the order upon written notice to the seller and to return the equipment to the seller at the seller's expense.

3.5. STATEMENT OF EXPERIENCE AND QUALIFICATIONS

The supplier may be required, upon request, to prove to the satisfaction of the City that he/she has the skill and experience and the necessary facilities and ample financial resources to perform the contract(s) in a satisfactory manner and within the required time. If the available evidence of competency of any

b) reject any submittals which show omissions, irregularities, alteration of forms or unsolicited responses;

c) waive any technicalities, or formalities of the bids;

d) reject any or all bids or any part thereof;

e) obtain clarification on any point in a respondent submittal or obtain additional information;

f) accept the bid that is in the best interest of the City, regardless of whether or not it is the lowest bid;

g) award the bids received on the basis of individual items or on the entire list of items.

The City also reserves the right to cancel this bid at any time and will not be liable for any cost/losses incurred by the Supplier throughout this process.

Where applicable, the City reserves the right to make multiple awards or to award a contract by individual line items or alternatives, by group of line items or alternatives, or to make an aggregate award, whichever is deemed most advantageous to the City. If the City determines that an aggregate award to one bidder is not in the City's best interest, "all or none" offers will be rejected.

3.3.13. COST INCURRED BY BIDDERS

All expenses involved with the preparation and submission of the bid to the City, or any work performed in connection therewith, is the responsibility of the supplier(s).

3.3.14. BID OPENING

All bids will be opened on the pre-determined bid opening date. The bid details and related documents will not be publically announced or reviewed at the bid opening; they will be turned over to an evaluation committee. No awards will be made or implied at this time. The Status field on the City's website will be updated following any change in the Bid process. Refer to section 2.1 for details regarding this Status. **Any bid-specific exceptions to the 'non-public opening' will be noted in the Schedule (Section 1.2).**

3.3.15. AWARD AND RESULTING CONTRACT

Award will be made to the lowest responsive and responsible Supplier whose submittal is compliant to the terms of this bid request. The quality of the articles to be supplied, their conformity with the specifications, their suitability to the requirements of the City, the delivery terms and other criteria, as well as price, will be taken into consideration in making the award.

Any resulting contract shall not be binding upon the City nor should any action be started until it has been executed by both parties and a copy of the fully executed contract has been delivered to the successful Supplier. **Specifications noted in this bid request shall be incorporated into the resulting contract. The City reserves the option to prepare and negotiate its own contract, giving due consideration to the stipulations of the supplier's proposed contract and associated legal documents.**

3.3.16. PROTESTS

3.3.7.3. While responses for ITBs are based on 'responsive and responsible' pricing, the City reserves the right to include a +/- variance of up to 2% for either exceptional or poor prior supplier performance.

3.3.8. WITHDRAWAL OF BID

A supplier may withdraw his bid before the submittal deadline without prejudice to the supplier by submitting a written request of withdrawal to the Purchasing Coordinator.

3.3.9. LATE SUBMITTAL, LATE MODIFICATIONS & LATE WITHDRAWALS

Bid submittals received after the bid opening date and time will not be accepted. Modifications received after the bid opening date will not be considered. The City assumes no responsibility for the premature opening of a bid not properly addressed and identified or not delivered to the proper designation.

3.3.10. MIMINUM BID ACCEPTANCE PERIOD

Bids shall be valid and may not be withdrawn for a minimum period of 60 days from the date specified for receipt of bids. Suppliers will be asked for an 'expiration date' for the bid submitted, when appropriate. This does not impact the contract price once a bid has been awarded.

3.3.11. DISQUALIFICATION OF BIDS OR BIDDERS

Suppliers may be disqualified from participation in the bid process for reasons which include, but are not limited to the following:

3.3.11.1. Evidence of collusion;

3.3.11.2. Attempting to manipulate the submittal pricing for its' own benefit (i.e. pricing resulting in a failure of the City's ability to enforce the Contract or impose the remedies intended following breach by Supplier);

3.3.11.3. Being in arrears on any of its existing contracts with the City or in litigation with the City or having defaulted on a previous contract with the City;

3.3.11.4. Being in arrears on taxes owed to the State of Georgia;

3.3.11.5. Poor, defective or otherwise unsatisfactory performance of work for the City or any other party on prior projects which, in the City's judgment and sole discretion, raises other party on prior projects which, in the City's judgment and sole discretion, raises party on prior projects which, in the City's judgment and sole discretion, raises doubts as to Bidder's ability to properly perform the work;

3.3.11.6. Any offering of gifts, unauthorized compensation or other unethical actions to City employees with respect to interest in any business activity; or

3.3.11.7. Any other cause which, in the City's judgment and sole discretion, is sufficient to justify disqualification of the supplier or the rejection of their submittal;

3.3.12. REJECTION/CANCELATION/AWARD OF BIDS

The City reserves the right to:

a) reject any and all submittals received outside the time/place stated in the notice;

The original and specified copies of the solicitation response must be delivered to the Project Manager no later than **the time and date specified in Section I. Any response received after stated time or delivered to another department other than that of the Project Manager, will not be accepted. The City of Griffin will not be responsible for any responses not received by the Project Manager prior to the deadline.**

Responses must be submitted to:

City of Griffin
Attention: Sherri Huggins, Procurement Coordinator
P. O. Box T, Griffin, GA 30223

Or delivered to:

Attention: Sherri Huggins, Procurement Coordinator
100 S Hill Street, 3rd Floor
Griffin, GA 30223

***Note: Notify Procurement via email (shuggins@cityofgriffin.com) if submittal is mailed via Post Office (USPS).**

3.3.5. ALTERNATE BID DOCUMENTS

Documents prepared by the City must be used for the submission of Bid Response. Alternate bids or bids that deviate from the requirements of this solicitation may not be considered. Supplier shall not insert in their submission any written statement which will have the effect of making any material change or changes in the Scope of Services or in any contract between the parties covering the subject matter thereof.

3.3.6. ADDITIONAL INFORMATION/ADDENDA

The City will issue responses to inquiries and any other corrections or amendments it deems necessary in written addenda issued prior to the bid opening date. Suppliers should not rely on any representations, statements, or explanations other than those made in this Invitation to Bid and its' addendums. Where there appears to be a conflict between the Invitation to bid and any addenda issued, the last addendum issued will prevail. It is the Supplier's responsibility to check for addendums (under Bid Opportunities) on the City's website.

Suppliers must acknowledge any issued addenda. Bids which fail to acknowledge the bidder's receipt of any addendum will result in the rejection of the bid if the addendum contains information which substantively changes the City's requirements.

3.3.7. PROPOSAL PRICING, ERRORS AND OMISSIONS

3.3.7.1. In the event there is a discrepancy between a unit price submitted and the extended price, the unit price will prevail.

3.3.7.2. All corrections, changes or erasures to the proposal submission are to be initialed in ink.

included with the bid response. Any items not identified shall be deemed as in compliance. Suppliers must: 1) complete any/all required forms; 2) indicate agreement or disagreement on each mandatory requirement and, if requested, provide additional information on how the specifications will be exceeded or not met; and 3) provide complete and detailed responses to any and all non-mandatory requirement that can be fulfilled.

If determined to be in the City's best interests, a Best and Final Offer (BAFO) may be requested. A BAFO may be requested when:

- The prices for all responsive and responsible submittals exceed budget;
- No single responsive and responsible submittal meets all requirements;
- When all responses are unclear or deficient in one of more areas;
- When the grading scores of two or more submittals require additional evaluation;
- At the discretion of the evaluation team to clarify submittals or to negotiate costs or other deliverables.

3.3.3. PACKAGING OF BID

Submissions must be by the following method:

No e-mail, fax or scanned submissions will be accepted. Hard copies are to be submitted in a sealed package containing an unbound original and the number of copies specified in Section I. The sealed package must be labeled on the outside as follows:

(Supplier Name)
BID # (Bid Number)
(Bid Title)

Supplier response to this solicitation must consist of the following documents in addition to any solicitation-specific information requested:

- **Pricing**
- **Schedule of proposed work (when applicable),**
- **Completion Schedule (when applicable),**
- **Supplier Registration is to be completed online, with the following forms needing to be uploaded**
  - **Vendor Affidavit (E-Verify) (*supplied in attachment*), available online**
  - **W-9 (*supplied in attachment*), available online**
  - **The City cannot award to a supplier that is not registered and compliant,**
- **Tax Compliance form (required if over $99,000) (supplied if required),**
- **Reference list of a minimum of three (3) references (supplied).**

3.3.4. SUBMISSION OF BID

The list must include:

Dates of service
Name of contact person
Title of contact person
Phone number of contact person

The Supplier will also disclose any services terminated by the client(s) and the reason(s) for termination.

Failure to provide this information will disqualify the bid submission.

3.2. REFERENCES

References should be for historical projects of similar size and scope. Details regarding these references are noted on the Reference page.

3.3. BID REQUIREMENTS

3.3.1. SPECIAL CONDITIONS

By submitting a bid response, Suppliers certify that their proposals are made without collusion or fraud and they have not offered or received any inducements in connection with their proposals. They further agree that this solicitation and any resulting contract shall be governed in all respects by the laws of the State of Georgia and they shall comply with applicable federal, state and local laws and regulations. Any contracts or leases resulting from the award of a Bid are to be for a period of not more than one year, with four renewal option for a total period not to exceed five years. Any exceptions to this policy must be noted and agreed to by both parties in writing, prior to the issuance of the Notice of Award. Pricing must remain firm for the duration of the initial term of the resulting contract; failure to hold firm pricing for the initial contract will be considered as sufficient cause for termination. Proposal submissions must remain valid for a minimum period of ninety (90) days after the submission due date unless otherwise stipulated.

The City reserves the right to reduce or increase the scope of the project if the lowest responsible and responsive supplier's submittal is not in line with the budgeted amount for the project. The City, at its sole discretion, reserves the right to increase or decrease the scope of work to facilitate an award. This scope reduction will be enacted only if it is in the best interest of the City and constitutes no guarantee of scope.

The City also reserves the right to add to the contract any future work or purchased goods, with the agreement of the contractor, at prices offered in this bid document. This option will be enacted during the contract or within six months subsequent to the end of the contract, if in the best interest of the City and with the agreement of both parties.

3.3.2. RESPONSES

In responding to a bid, ALL item numbers with appropriate formatting must show some type of acknowledgment in order for the response to be properly evaluated. Failure to respond to all specification criteria items may be deemed as sufficient reason to reject a submission. If formatting is not provided for a response at the item level, any non-compliance must be clearly marked, detailed and

No questions other than written will be accepted. No response other than written will be binding upon the City. Questions will be combined into one list of questions and responses and will be posted as an addendum.

From the issue date of this request until an award has either been made or deemed closed for other reasons, institutions or individuals providing submissions are not permitted to communicate with members of the commission, the evaluation team or City employees, other than Procurement, with regard to the purpose or intent of this document. The exception to this is the submission of written technical questions to the project manager. The City reserves the right to reject the submission of the offending bidder if this provision is violated.

Any updates or changes to this and related documents will be posted on the City's website (https://vrapp.vendorregistry.com/Bids/View/BidsList?BuyerId=52b8c206-866a-4ed2-b7b8-bef7db8a901b) or by selecting "Resources" and then "Bid Opportunities" from the City home page. **It is the Supplier's responsibility to refer to the website for any addenda or other pertinent information before responding to this RFP request.**

2.2. PUBLIC DISCLOSURE AND PROPRIETARY INFORMATION

All bids and any other public record with respect to solicitation shall be subject to public inspection, upon request, after the posting of the Notice of Intent to Award (NOIA) or Notice of Award (NOA). This is being done in order to protect the integrity of the procurement process unless otherwise required by law. For any Open Records requests, the City may assess fees for the costs of producing these public records as permitted by the Georgia Open Records Act.

Exceptions to the availability of information include 1) bona fide trade secrets meeting confidentiality requirements that have been properly marked and documented; 2) matters involving individual safety as determined by the City; 3) company financial information requested by the City to deter determine vendor responsibility; and 4) other constitutional protections. All documents that are to be proprietary and confidential are to be clearly marked as such.

Information received in response to this request will become the property of the City and will not be returned. If a proposer feels that any information is confidential or proprietary in nature, the proposer must prominently mark and initial such information as "PROPRIETARY INFORMATION". The City will not release or divulge such information to third parties without the consent of the Proposer unless required to do so by applicable law or order a court of competent jurisdiction.

3. SECTION III –OVERVIEW AND PROCEDURES

Sections II - VII review the general terms and conditions. Any bid-specific information noted in Section I or in the Specifications & Response Section will take precedence.

3.1. COMPANY BACKGROUND & EXPERIENCE

Bidders that have not contracted with the city in the past 2 years should provide a list of clients for whom similar services, as detailed in this bid, have been provided during the past 3-4 years. References must be for the organization or person submitting the bid. Subcontractor's references are not acceptable.

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ **Go to *www.irs.gov/FormW9* for instructions and the latest information.**

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Custom Sign Factory, Inc.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☒ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
1610 Satellite Blvd., Ste. A

Requester's name and address (optional)

6 City, state, and ZIP code
Duluth, GA 30097

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
[ ][ ][ ] - [ ][ ] - [ ][ ][ ][ ]

or

Employer identification number
2 0 - 3 0 4 8 9 3 2

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** ▶ [signature] **Date** ▶ 03/16/2021

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 09/30/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Priscilla Tatum	
Sandstone Insurance Partners 1689 Duluth Highway Lawrenceville GA 30043	PHONE (A/C, No, Ext): (770) 513-2264	FAX (A/C, No): (770) 513-3654
	E-MAIL ADDRESS: priscilla@sandstoneins.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Home Owners Insurance Co.	26638
INSURED Custom Sign Factory, Inc. 1610-A Satellite Blvd Duluth GA 30097	INSURER B : Owners Insurance Co.	32700
	INSURER C : Auto Owners Insurance Co.	18988
	INSURER D : FFVA Mutual Insurance Co.	10385
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** CL2081707037 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [X] PRO-JECT [X] LOC [ ] OTHER:	Y	Y	80970764	08/15/2020	08/15/2021	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
							Employee Benefits	$ 1,000,000
B	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY	Y	Y	52-970797-00	08/15/2020	08/15/2021	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
C	[X] UMBRELLA LIAB [X] OCCUR EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [X] RETENTION $ 10,000	Y	Y	52-970764-00	08/15/2020	08/15/2021	EACH OCCURRENCE	$ 5,000,000
							AGGREGATE	$ 5,000,000
								$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [Y] If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	Y	WC850-0050254-2020A	08/15/2020	08/15/2021	[X] PER STATUTE [ ] OTH-ER	
							E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
A	Crime Commercial Property			80226328	08/15/2020	08/15/2021	3rd Party Business Pers Property	$100,000 $1,500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Endorsement Forms Include:
GL, BA - Additional Insured and Waiver of Subrogation
WC Waiver of Subrogation

30 days written notice of cancellation except for non payment which is 10 days

Umbrella is follow form over the General Liability, Auto Liability and Employers Liability

CERTIFICATE HOLDER

For Informational Purposes Only

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Priscilla Tatum

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Gwinnett County Licensing and Revenue

446 W. Crogan Street - Suite 125
Lawrenceville, GA 30046

2021

NOT TRANSFERABLE

DISPLAY THIS CERTIFICATE AT BUSINESS LOCATION FOR PUBLIC VIEW

Date Issued:	**March 3, 2021**	Certificate Number:	**2021148570**
Expires:	**March 31, 2022**	Fee:	**$6,671.83**

Business Name: **CUSTOM SIGN FACTORY**
Description: **Sign Manufacturing**

MAIL TO:
CUSTOM SIGN FACTORY
C/O CUSTOM SIGN FACTORY
1610 SATELLITE BLVD A
DULUTH GA 30097-5016

Business Location
1610 SATELLITE BLVD
STE A
DULUTH GA 30097-4306

Only valid at this location and when location conforms to Gwinnett County Ordinance

CUSTOM SIGN FACTORY

General Business Information

- **Business Name:** Custom Sign Factory, Inc (d/b/a Custom Sign Factory)
- **Location:** 1610A Satellite Blvd, Duluth, GA 30097
- **Phone Number:** 770-717-7755
- **Website:** www.CSFsigns.com
- **Point of Contact:** Chris Nowak, Director of Sales/Marketing, 770-717-7711 x110, Chris@CSFsigns.com

Business Details

- Business Formation: June 15, 2005
- Business Activities: Manufacturing of custom architectural signage
- Main Products: Monument Signs, wayfinding, ADA, channel letters, dimensional signs, and environmental graphics.
- Main Services: Sales, design, project management, manufacturing, and installation.
- Industries and Geographies: Multi-family development, healthcare, hospitality, municipality, sports/entertainment and commercial.

Business Capacity

- **Human Resources**
  - Number of Employees: 43
    - Production: 26
    - Installation: 5
    - Proj. Mgmt: 5
    - Sales: 5
    - Design: 2
- **Financial**
  - 2017 Billings: $5,399,409
  - 2018 Billings: $5,116,270
  - 2019 Billings: $5,907.479
  - 2020 Billings: $6,216,808

Project References – Owners and GC – Current Projects and Completed Projects.

Name:	**Piedmont Healthcare**
Location:	**Metro Atlanta**
Project Size:	**$1.4MScope of Work: Interior and Exterior Rebranding**
Contact:	**Mike Pilcher, Director of Marketing Mike.Pilcher@piedmont.org**
Date Completed:	**1/14 and ongoing projects**

Name:	**Worthing Properties**
Location:	**Atlanta, GA**
Project Size:	**Totaling over $600,000**
Scope of Work:	**Interior and Exterior**
Contact:	**Michael McGwier, Vice-President New Developments - mmcgwier@worthingse.com**
Date Completed:	**1/15 and ongoing projects**
	Heights Old Peachtree, Heights Sugarloaf, Chastain Heights, Westside Heights, etc., ongoing projects

Name:	**RangeWater**
Location:	**Atlanta, GA**
Project Size:	**Totaling over $2M**
Scope of Work:	**Interior and Exterior**
Contact and #:	**Tracy Bowers, Director – 770-329-2499, TBowers@rangewaterlive.com**
Date Completed:	**1/15 and ongoing projects**
	The Local, Millworks, Havana Square, M South, M North, Marisol, One Boynton, etc., Ongoing projects

Name:	**Eastside Medical Center**
Location:	**Metro Atlanta**
Project Size:	**$750,000**
Scope of Work:	**Exterior and Interior Rebranding**
Contact and #:	**Persaud Rudolph, Director of Facilities- 770-979-0200**
Date Completed:	**Hospital Rebranding, Loganville and MOB expansions, ongoing projects**

Name:	**JE Dunn/Eastside Medical Center**
Location:	**Atlanta, GA**
Project Size:	**$150,000**
Scope of Work:	**Interior and exterior–New Bed Tower**
Contact and #:	**Joshua Rhodes, Superintendent, 615-726-2611 (Josh is no longer with JE Dunn)**

Name:	**Fortune Johnson**
Location:	**Millworks and 464 Bishop – projects funded through Owners, not GC**
Project Size:	**$150,000+**
Scope of Work:	**Multi-family Residential**
Contact and #:	**Zack Carroll – 404-247-6670**

Name:	**Landmark Properties**
Location:	**The Standard- Athens, The Mark – Athens, The Standard – St. Louis, The Standard – Baton Rouge, The Standard – Knoxville, The Standard – Boone, Stonefire- Berkeley, etc., ongoing projects**
Project Size:	**Range from $80,000 to $200,000**
Scope of Work:	**Interior and Exterior signage**
Contact and #	**Andrew Young – 404-500-0051, Andrew.Young@LandmarkProperties.com**

CUSTOM SIGN FACTORY

Collaboration, an often-used word bantered about, but a concept that has lost value in today's marketplace. Here at Custom Sign Factory, Collaboration is the very essence of teamwork and is the driving factor in our client relationships and project success.

We think of ourselves as a solutions resource company to owner - developers, architect – designers, general contractors for all elements of signage systems. Through collaboration, the brand is created, marketed, and identified transitioning your vision from concept to reality.

At Custom Sign Factory, we build long term relationships with our clients because we collaborate, we add value to the team, we pay attention to details, and we are known for our reliability, performance, and project fulfillment, on time / on budget.

When you partner with Custom Sign Factory, we bring 85+ years of experience to the team.

I invite you to explore CSF's Capabilities / Branded Products / Benefits:

CSF - TEAM CAPABILITIES:

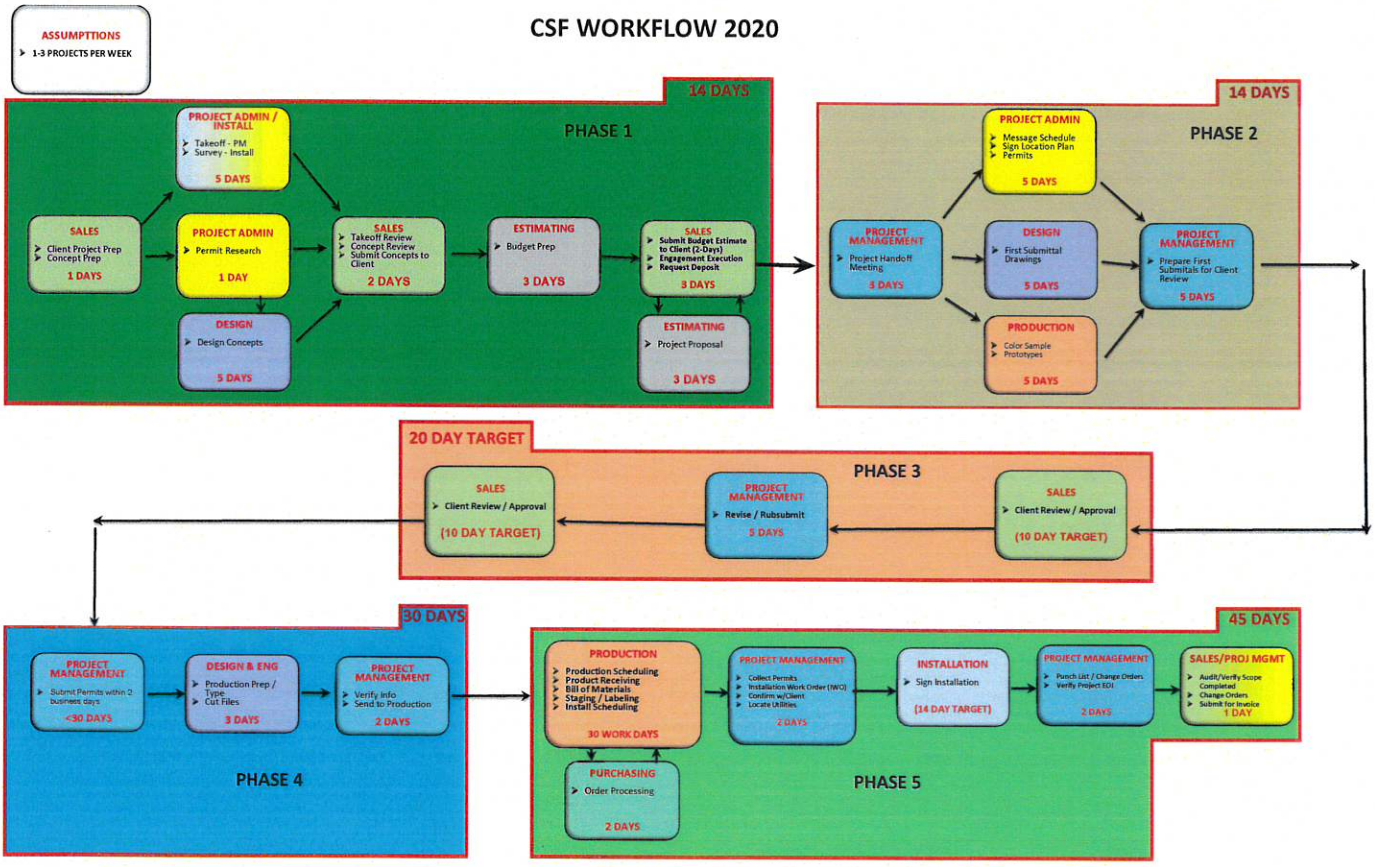
- CSF Team combines 85+ years of sign industry experience; our designers, craftsman, installers, managers, are dedicated professionals assisting you throughout the sign program life cycle.
  - Conceptual - Designs - Production Drawings; CAD or Custom Software Systems,
  - Estimating; material, labor, administration, logistics, sub-contracting,
  - Permitting; City, County, State & Federal plus Life Safety and ADA,
  - Fabrication; Standard & Custom - all material types and mediums,
  - Installation; Masonry, Concrete, Structural Pylons, LED, Channel Letters, Panels, Cabinet,
  - Project Management; conceptual to completion – 100% satisfaction.

CSF - SITE BRANDED PRODUCTS:

- CSF has created Custom Branded Products for your Job Site Posting & Positioning:
  - Job Site Sign Boards become "Branded Message Centers",
  - Custom Designed Construction Site Fence Wraps,
  - Branded Fence Post Banners & Flags,
  - Construction Cranes; affixed with Project/Owner/GC Channel Letters - Logo,
  - Owner / GC; Job Site – Office Trailer Wraps,
  - Print & Vinyl Graphics: Fence & Trailer wraps, Parking Deck Screening, Banners,
  - LED Message Signs: Stand alone, monument, and displays.

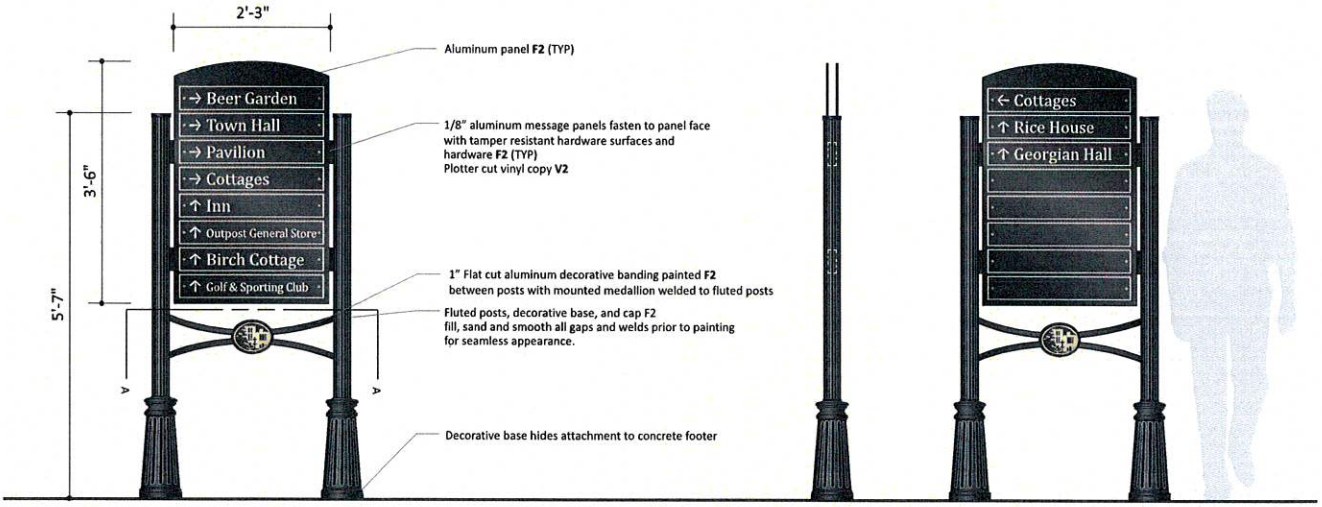
CSF - MANAGEMENT BENEFITS:

- CSF core values are based on team collaboration creating our management benefits:
  - Performance,
  - Value,
  - Responsiveness,
  - Coordination & Communication,
  - Bonded & Insured,
  - 360 degree above and beyond service standards.


CSF WORKFLOW 2020
ASSUMPTIONS
1-3 PROJECTS PER WEEK
14 DAYS
PHASE 1
PROJECT ADMIN / INSTALL
Takeoff - PM
Survey - Install
5 DAYS
SALES
Client Project Prep
Concept Prep
1 DAYS
PROJECT ADMIN
Permit Research
1 DAY
SALES
Takeoff Review
Concept Review
Submit Concepts to Client
2 DAYS
ESTIMATING
Budget Prep
3 DAYS
SALES
Submit Budget Estimate to Client (2-Days)
Engagement Execution
Request Deposit
3 DAYS
DESIGN
Design Concepts
5 DAYS
ESTIMATING
Project Proposal
3 DAYS
14 DAYS
PHASE 2
PROJECT ADMIN
Message Schedule
Sign Location Plan
Permits
5 DAYS
PROJECT MANAGEMENT
Project Handoff Meeting
3 DAYS
DESIGN
First Submittal Drawings
5 DAYS
PROJECT MANAGEMENT
Prepare First Submitals for Client Review
5 DAYS
PRODUCTION
Color Sample
Prototypes
5 DAYS
20 DAY TARGET
PHASE 3
SALES
Client Review / Approval
(10 DAY TARGET)
PROJECT MANAGEMENT
Revise / Rubsubmit
5 DAYS
SALES
Client Review / Approval
(10 DAY TARGET)
30 DAYS
PHASE 4
PROJECT MANAGEMENT
Submit Permits within 2 business days
<30 DAYS
DESIGN & ENG
Production Prep / Type
Cut Files
3 DAYS
PROJECT MANAGEMENT
Verify Info
Send to Production
2 DAYS
45 DAYS
PHASE 5
PRODUCTION
Production Scheduling
Product Receiving
Bill of Materials
Staging / Labeling
Install Scheduling
30 WORK DAYS
PROJECT MANAGEMENT
Collect Permits
Installation Work Order (IWO)
Confirm w/Client
Locate Utilities
2 DAYS
INSTALLATION
Sign Installation
(14 DAY TARGET)
PROJECT MANAGEMENT
Punch List / Change Orders
Verify Project EOI
2 DAYS
SALES/PROJ MGMT
Audit/Verify Scope Completed
Change Orders
Submit for Invoice
1 DAY
PURCHASING
Order Processing
2 DAYS

SIGN TYPE B.1- PEDESTRIAN DIRECTIONALS

QUANTITY: THREE (3)



SIGN TYPE B.1 - PEDESTRIAN DIRECTIONAL, ELEVATION
LOCATION E-08 (SIDE A)
SCALE: 1/2" = 1'- 0"

SIDE VIEW LOCATION E-08 (SIDE B)

PROJECT COLORS

F1	Matthews Paint White Spirit (MP32351) Finish: Satin	F2	Black Powder Coat (RAL-9005-1)	F3	Matthews Paint, Sungold Firemist Metallic (MP18072) Finish: Semi Gloss	F4	Matthews Paint Twilight Zone (MP33260) Finish: Matte	F5	SW 6141 Softer Tan Finish: Satin	F6	Matthews Paint 20157 Caskell Bronze Metallic Finish: Satin	F7	SW 2816 Rookwood Dark Green Finish: Semi Gloss	M1	Distressed Maple finished to match (Anderson Hardwood Vintage Maple Chimney AE212-27532)

CUSTOM SIGN FACTORY
1610 SATELLITE BLVD.
SUITE A
DULUTH, GA 30097
770-717-7755
866-300-9440 FAX

CLIENT
BARNSLEY RESORT

PROJECT
BARNSLEY RESORT

597 BARNSLEY GARDEN ROAD
ADAIRSVILLE, GA 30103
C/O COOPER CARRY INC.

ACCOUNT MANAGER
LAURA ROBERTS

PROJECT MANAGER
CL / D

DESIGNER
DRS

DATE
08.01.17

- [x] **SUBMITTAL**
- [ ] **DETAIL**
- [ ] **PRODUCTION**

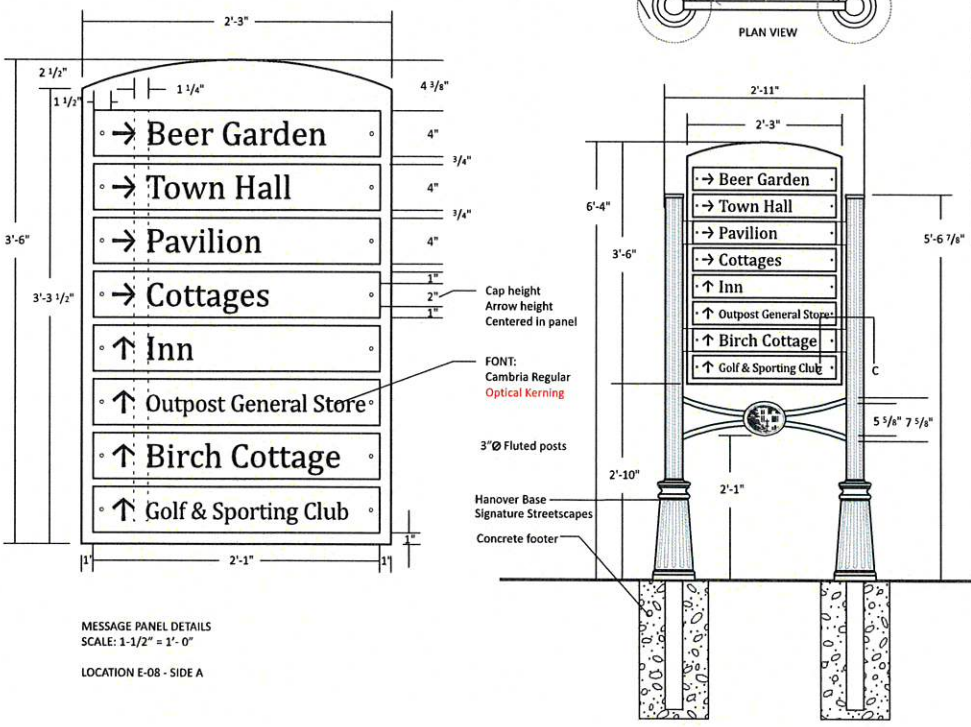
REVISION
09-20-17 - DRS
10.04.17 - DRS
10-25-17 - DRS

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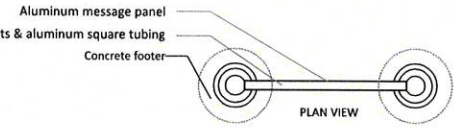
SIGN TYPE B.1 - PEDESTRIAN DIRECTIONALS

QUANTITY: THREE (3)

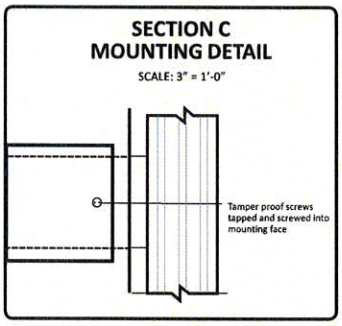


MESSAGE PANEL DETAILS
SCALE: 1-1/2" = 1'- 0"

LOCATION E-08 - SIDE A



SIGN TYPE B.1 - PEDESTRIAN DIRECTIONAL
SCALE: 3/4" = 1'- 0"



CUSTOM SIGN FACTORY
1610 SATELLITE BLVD.
SUITE A
DULUTH, GA 30097
770-717-7755
866-300-9440 FAX

CLIENT
BARNSLEY RESORT

PROJECT
BARNSLEY RESORT

597 BARNSLEY GARDEN ROAD
ADAIRSVILLE, GA 30103
C/O COOPER CARRY INC.

ACCOUNT MANAGER
LAURA ROBERTS

PROJECT MANAGER
CL / D

DESIGNER
DRS

DATE
08.01.17

- [x] SUBMITTAL
- [ ] DETAIL
- [ ] PRODUCTION

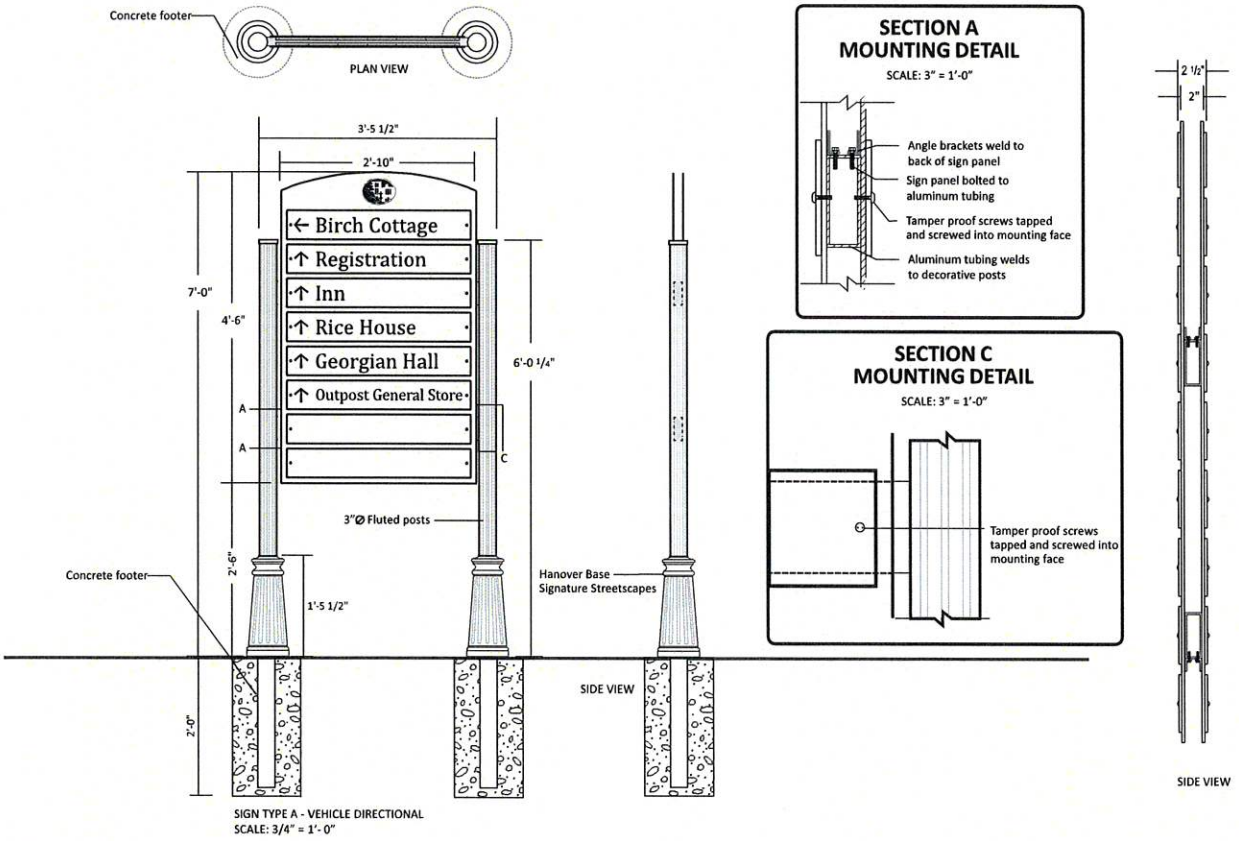
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SIGN TYPE A - VEHICULAR DIRECTIONALS - CONSTRUCTION DETAILS

QUANTITY: THREE (3)



SIGN TYPE A - VEHICLE DIRECTIONAL
SCALE: 3/4" = 1'- 0"

CUSTOM SIGN FACTORY
1610 SATELLITE BLVD.
SUITE A
DULUTH, GA 30097
770-717-7755
866-300-9440 FAX

CLIENT
BARNSLEY RESORT

PROJECT
BARNSLEY RESORT

597 BARNSLEY GARDEN ROAD
ADAIRSVILLE, GA 30103
C/O COOPER CARRY INC.

ACCOUNT MANAGER
LAURA ROBERTS

PROJECT MANAGER
CL / D

DESIGNER
DRS

DATE
08.01.17

- [x] SUBMITTAL
- [ ] DETAIL
- [ ] PRODUCTION

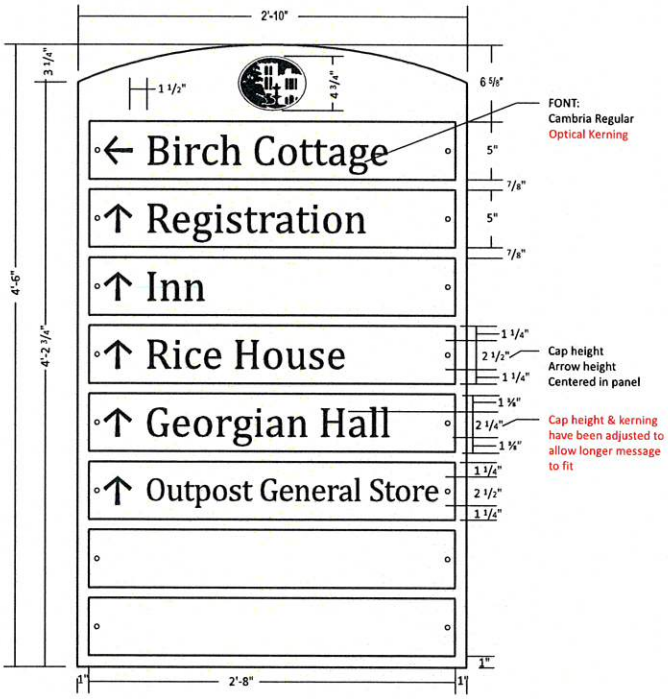
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09-20-17 - DRS
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10-25-17 - DRS

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SIGN TYPE A - VEHICULAR DIRECTIONALS - MESSAGE DETAILS

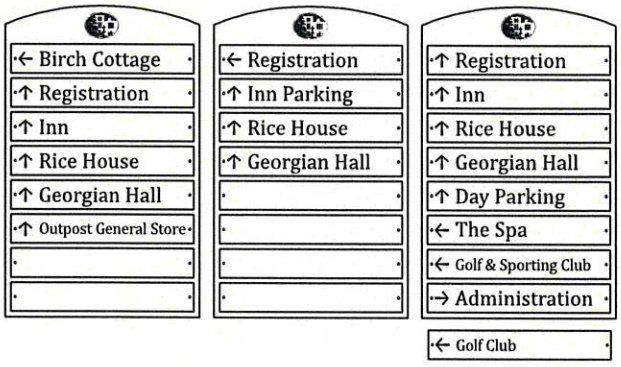
QUANTITY: THREE (3)



MESSAGE PANEL DETAILS
SCALE: 1-1/2" = 1'- 0"

LOCATION E-14

SIDE A



SIDE B



CUSTOM SIGN FACTORY

1610 SATELLITE BLVD.
SUITE A
DULUTH, GA 30097
770-717-7755
866-300-9440 FAX

CLIENT
BARNSLEY RESORT

PROJECT
BARNSLEY RESORT

597 BARNSLEY GARDEN ROAD
ADAIRSVILLE, GA 30103
C/O COOPER CARRY INC.

ACCOUNT MANAGER
LAURA ROBERTS

PROJECT MANAGER
CL / D

DESIGNER
DRS

DATE
08.01.17

- [x] SUBMITTAL
- [ ] DETAIL
- [ ] PRODUCTION

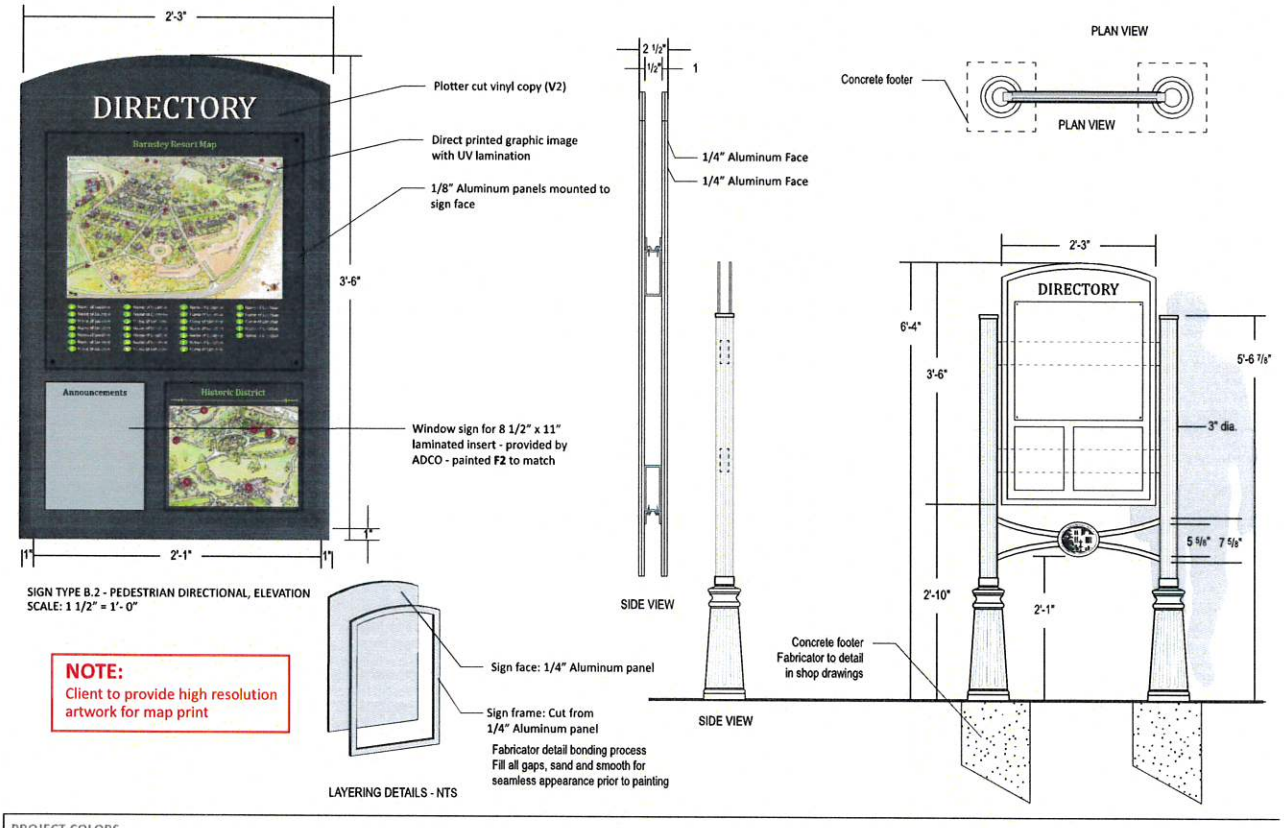
REVISION
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10.04.17 - DRS
10-25-17 - DRS
10/30/17 - PRS

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SIGN TYPE B.2 - PEDESTRIAN DIRECTORY

QUANTITY: THREE (3)



SIGN TYPE B.2 - PEDESTRIAN DIRECTIONAL, ELEVATION
SCALE: 1 1/2" = 1'- 0"

NOTE:
Client to provide high resolution artwork for map print

PROJECT COLORS

F1 Matthews Paint White Spirit (MP32351) Finish: Satin
F2 Black Powder Coat (RAL-9005-1)
F3 Matthews Paint, Sungold Fremont Metallic (MP18672) Finish: Semi Gloss
F4 Matthews Paint Twilight Zone (MP13260) Finish: Matte
F5 SW 6141 Softer Tan Finish: Satin
F6 Matthews Paint 20157 Cassell Bronze Metallic Finish: Satin
F7 SW 2816 Rookwood Dark Green Finish: Semi Gloss
M1 Distressed Maple finished to match (Anderson Hardwood Vintage Maple Cherry AE212-27523)

CUSTOM SIGN FACTORY
3830 SATELLITE BLVD.
SUITE A
DULUTH, GA 30097
770-717-7755
866-300-9440 FAX

CLIENT
BARNSLEY RESORT

PROJECT
BARNSLEY RESORT

597 BARNSLEY GARDEN ROAD
ADAIRSVILLE, GA 30103
C/O COOPER CARRY INC.

ACCOUNT MANAGER
LAURA ROBERTS

PROJECT MANAGER
CL / D

DESIGNER
DRS

DATE
08.01.17

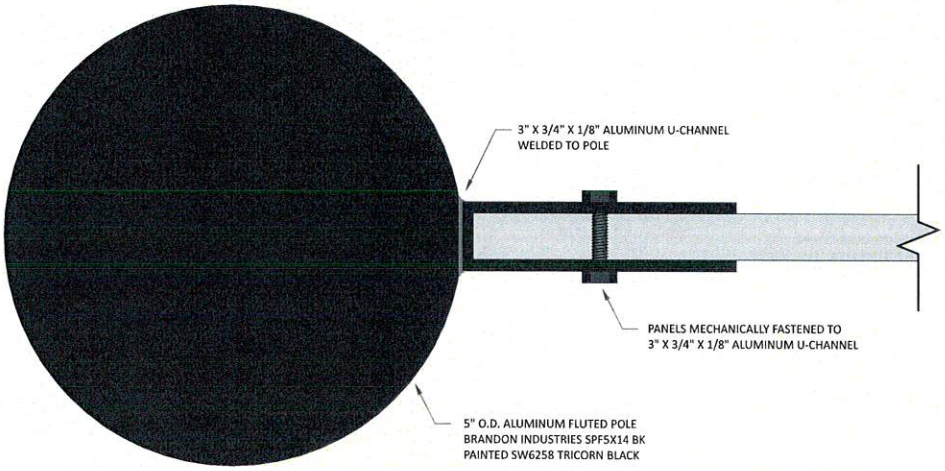
- [x] SUBMITTAL
- [ ] DETAIL
- [ ] PRODUCTION

REVISION
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10.04.17 - DRS
10-25-17 - DRS

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STREET DIRECTIONALS



PLAN VIEW

SCALE: ACTUAL SIZE

THIS PAGE FOR SPECIFICATION ONLY
SEE FOLLOWING FOR ACTUAL SIGN LAYOUTS

Project Colors

- SW6258 TRICORN BLACK
- SW7070 SITE WHITE
- AVERY SC 900-820-O PALM OYSTER
- AVERY SC 900-101-O WHITE
- ORACAL 073 DARK GREY

CUSTOM SIGN FACTORY
1610 SATELLITE BLVD.
SUITE A
DULUTH, GA 30097
770-717-7755
866-300-9440 FAX

CLIENT
CITY OF SUWANEE
330 TOWN CENTER AVENUE
SUWANEE, GA 30024

PROJECT ADDRESS
CITY OF SUWANEE
330 TOWN CENTER AVENUE
SUWANEE, GA 30024

ACCOUNT MANAGER
Laura Roberts

PROJECT MANAGER
Adam Dees

DESIGNER
MS

DATE
07-30-15

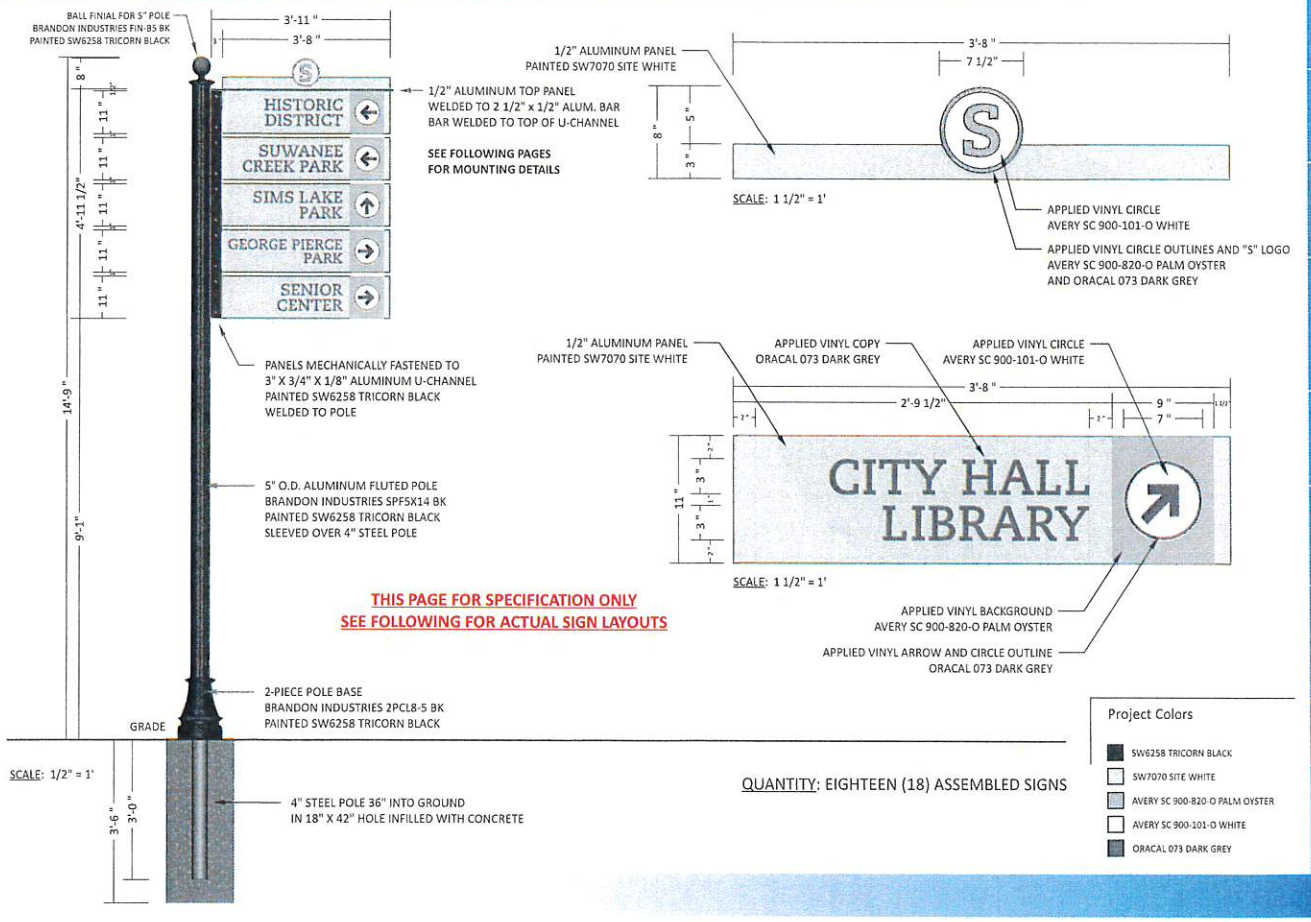
- Concept
- Proof
- Production

REVISION

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1407064.1

STREET DIRECTIONALS



THIS PAGE FOR SPECIFICATION ONLY
SEE FOLLOWING FOR ACTUAL SIGN LAYOUTS

QUANTITY: EIGHTEEN (18) ASSEMBLED SIGNS

Project Colors

- SW6258 TRICORN BLACK
- SW7070 SITE WHITE
- AVERY SC 900-820-O PALM OYSTER
- AVERY SC 900-101-O WHITE
- ORACAL 073 DARK GREY

CUSTOM SIGN FACTORY
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770-717-7755
866-300-9440 FAX

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CITY OF SUWANEE
330 TOWN CENTER AVENUE
SUWANEE, GA 30024

PROJECT ADDRESS
CITY OF SUWANEE
330 TOWN CENTER AVENUE
SUWANEE, GA 30024

ACCOUNT MANAGER
Laura Roberts

PROJECT MANAGER
Adam Dees

DESIGNER
MS

DATE
07-30-15

- [x] Concept
- [ ] Proof
- [ ] Production

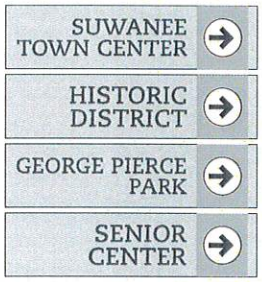
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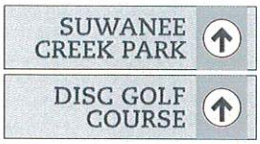
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STREET DIRECTIONALS

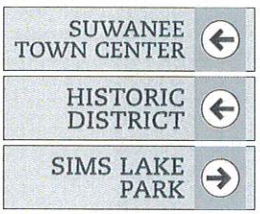
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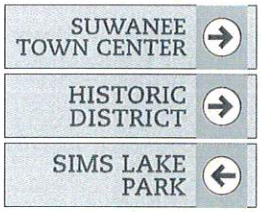
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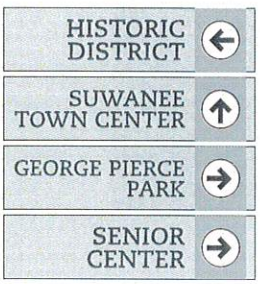
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23



24



SCALE: 3/4" = 1'

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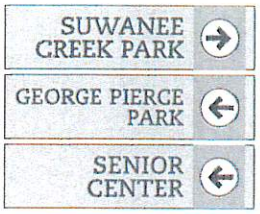
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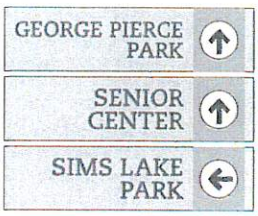
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STREET DIRECTIONALS

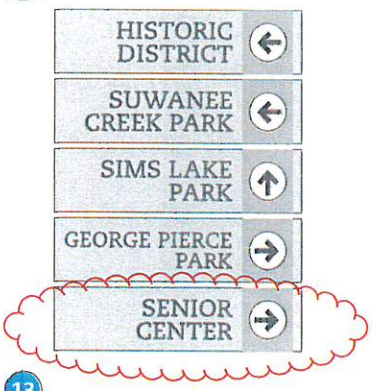
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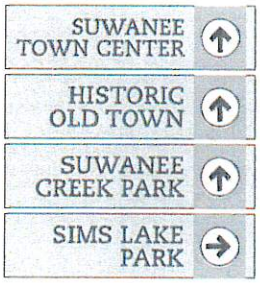
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SCALE: 3/4" = 1'

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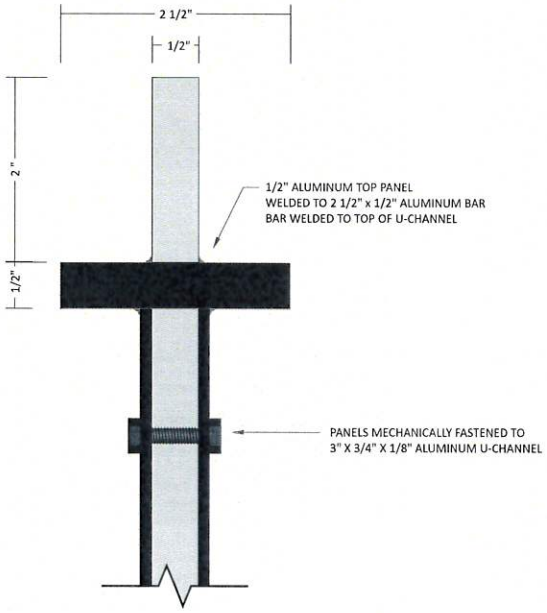
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STREET DIRECTIONALS



SECTION VIEW

SCALE: ACTUAL SIZE

THIS PAGE FOR SPECIFICATION ONLY
SEE FOLLOWING FOR ACTUAL SIGN LAYOUTS

Project Colors

- SW6258 TRICORN BLACK
- SW7070 SITE WHITE
- AVERY SC 900-820-O PALM OYSTER
- AVERY SC 900-101-O WHITE
- ORACAL 073 DARK GREY

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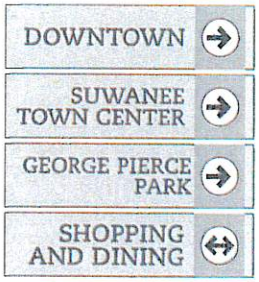
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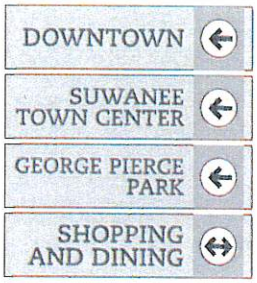
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STREET DIRECTIONALS

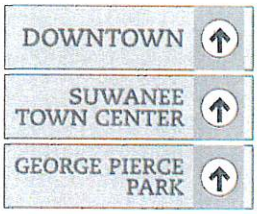
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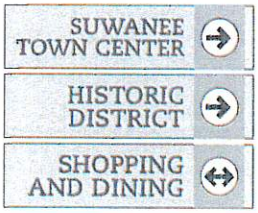
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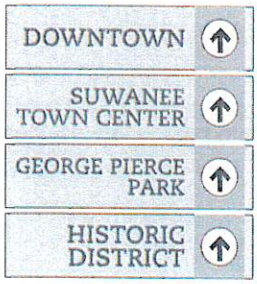
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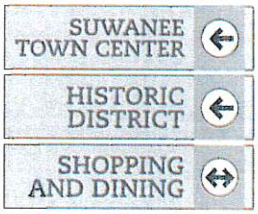
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5



6



SCALE: 3/4" = 1'

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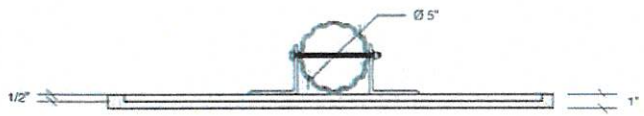
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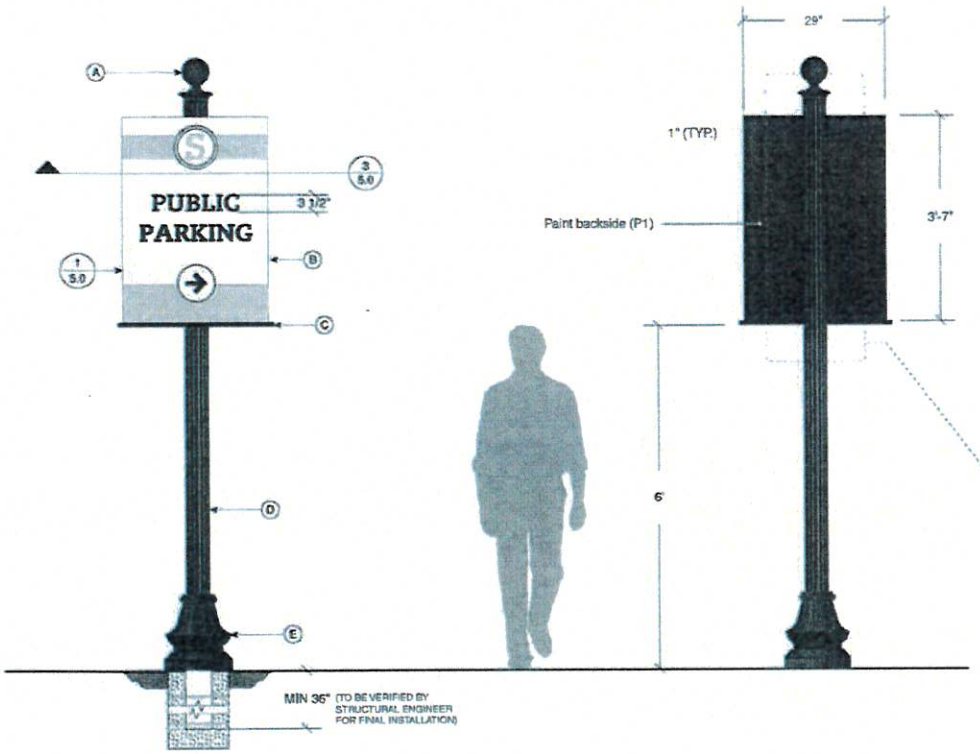
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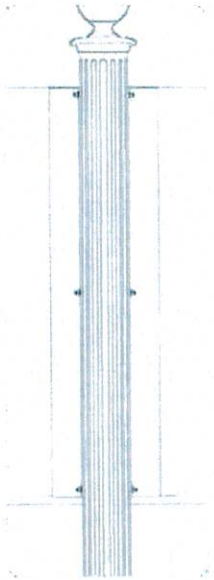


3 E. Directional Warning - Detail
SCALE: 1 1/2" = 1'-0"



1 E. Directional Warning - Front Elevation
SCALE: 1/2" = 1'-0"

2 E. Directional Warning - Back Elevation
SCALE: 1/2" = 1'-0"



4 E. Directional Warning - Back Detail
SCALE: 1" = 1'-0"

SPECIFICATIONS

MATERIALS:

- A - Brandon Industries, FIN-B5, ball finial for 5" OD round sign pole; (P1)
- B - 1/2" thick aluminum sign panel with printed and applied vinyl graphics. (P2)
- C - 1/2" thick aluminum fin, welded to graphic panel (P1).
- D - Brandon Industries, SP5x14, 5" aluminum alloy OD fluted sign pole. (P1)
- E - Brandon Industries, 2PCLB Two-Piece base for 5" OD Post.

NOTES:

1. Fabricator to field verify all dimensions and conditions prior to final production and engineering.
2. All locations will require additional review during contract administration phase to determine exact orientation, verbiage, and placement.

sky design

PROJECT NO: 1707.03
TITLE: Suwanee Wayfinding Signage
SIGN TYPE: E. Directional Warning
ISSUE DATE: 04.01.24
SCALE: 0
DRAWN BY: DL/WTV

5.0

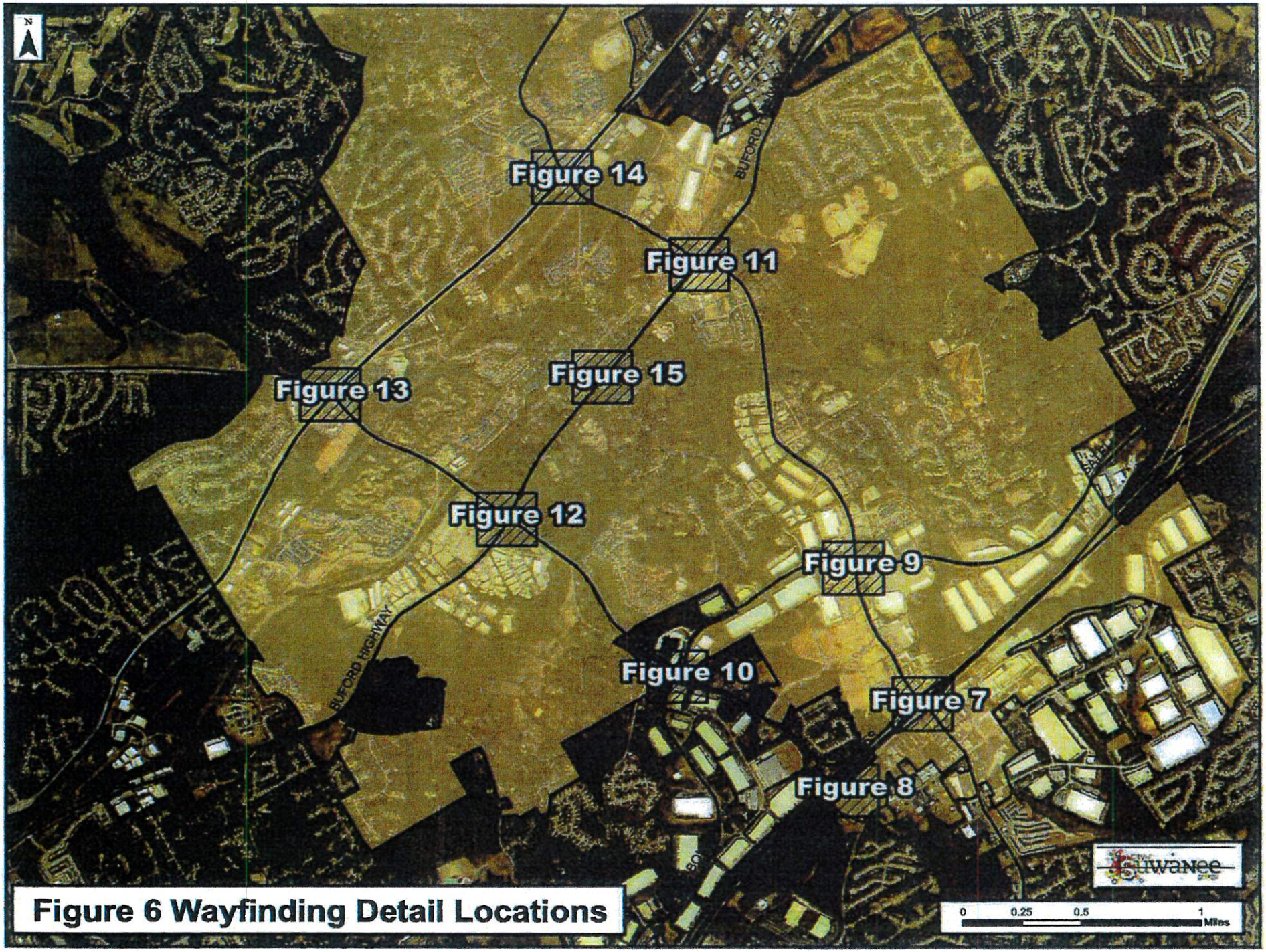


Figure 6 Wayfinding Detail Locations

CITY OF GRIFFIN, GEORGIA

INVITATION TO BID

BID #22-006

FOR

GRIFFIN / SPALDING WAYFINDING SIGNAGE PROJECT

For all questions about this Bid contact:

Sherri Huggins, Purchasing Coordinator

shuggins@cityofgriffin.com

Submittal Deadline:

Tuesday, January 4, 2021 at 2:00 P.M.

ADVERTISEMENT FOR BIDDERS

Sealed proposals will be received by the City of Griffin, 100 S. Hill Street, PO Box T, Griffin, Georgia, 30223 in the City Manager Third Floor Conference Room until:

2:00 PM, local time, Tuesday, January 04, 2021

For the Project known as:

GRIFFIN / SPALDING WAYFINDING
SIGNAGE PROJECT

1. At which time and place the proposals will be publicly opened and read aloud. Proposals received after the designated time will not be considered. The OWNER of the project is the CITY OF GRIFFIN.

The approximate extent and character of the Work is generally described as follows:

The City of Griffin intends to install Wayfinding Signs in Griffin/Spalding County. This project will be for directional signage that will be placed throughout Spalding County and the City of Griffin to direct tourist/visitors to key points of interest throughout the community. The project consists of 39 signs to be placed in various areas along streets and highways. The signs have full approval from GDOT as they are being submitted here today. We are anticipating installation in February/March 2022.

This request is to use the attached designs and sign layouts to efficiently quote the project for installation in Griffin Spalding. The quote should only include fabrication and delivery as our Public Works Department will be responsible for installation of signs on concrete bases that they build. Each of these sections: production and delivery should be on separate line items. The deadline to send your final quotes will be Tuesday, January 4, 2021 and be received by 2:00 PM. Please be as thorough as possible and ask any questions that you feel that you need answered to adequately quote the project. Below are important notes regarding the project:

- Pages 1-8 are broken up into 4 separate standard sign sizes (Small, Medium, Large and X-Large); each is followed by the actual sign layouts that correspond with the sign size.
- Page 9 references the paint and vinyl colors; and the font specifications.
- Pages 10 and 11 describe the sign measurements and the graphics on the back of the sign.
- All signs must use break away safety systems.
- All sign faces with points of interest must be reflective material to easily be seen at night.
- Width of signs where points of interest are located 57” wide to accommodate longer names at a larger font. Heights of panels on the post will be different for each sign due to varying numbers in points of interest, however the clearance below the sign must remain at 7’ 8”.
- We need two of sign number 28 called Sign 28 and Sign 28.1.

- Any questions asked by one company will be answered to all companies so that all companies have the same information.
- Company must provide a jig for the placement of bolts in the concrete at least eight weeks prior to delivery so that the concrete footings can be poured before delivery and that the bolts set in the footings will match up to the sign post for installation.
- Sign fabrication to include foundation anchor cage fabricated to match the exact bolt pattern for each sign purchased, and designed for specified footing depth required. All materials & fastening hardware shall be A709 Grade 36 Galvanized Steel and plate configurations shall be manufactured in accordance with GDOT Standard Specification 9054a, Erection and Foundation Details for Special Roadside Signs Breakaway Type Post.

Please direct all questions to Patrick Kay, Director of Economic Development for the City of Griffin: pkay@cityofgriffin.com and 770-228-5356. All questions will be answered and made public on Vendor Registry and Team Georgia Marketplace. Please allow up to two weeks after we receive the proposal/quotes for us to select the final company. We will notify all companies of the final result once we confirm and notify the selected company.

Patrick Kay, MSARP
Economic Development Director

The Owner reserves the right to reject any or all Bids, to waive formalities and re-advertise.

CITY OF GRIFFIN, GEORGIA

INVITATIONS TO BID
BID# 22-006

1. SECTION I – GENERAL INFORMATION

Sections II - VII review the general terms and conditions. Any bid-specific information noted in Section I or in the Specifications & Response Section will take precedence.

2. SECTION II – GENERAL TERMS AND CONDITIONS

All information, notices and addenda regarding this Bid shall be posted on the City's website. It is the bidder's responsibility to check the site on a regular basis in order to confirm they have the most current information prior to submitting a response. Subsequent to the bid opening, all status notices will also be posted on the City's website.

2.1. RESTRICTIONS ON COMMUNICATIONS WITH STAFF

All questions about this bid must be submitted in the following format:

Company Name
- Question
    Citation of relevant section of the bid

All questions regarding specification/technical issues must be in writing to the Project Manager for this bid (with a 'cc' to Procurement). The Project Manager, contact email and deadline for questions is noted in section 1.

All questions regarding administrative issues must be in writing to the Purchasing Coordinator:

Address: City of Griffin
Sherri Huggins
Purchasing Coordinator
P. O. Box T, Griffin, GA 30224

Email: shuggins@cityofgriffin.com

No questions other than written will be accepted. No response other than written will be binding upon the City. Questions will be combined into one list of questions and responses and will be posted as an addendum.

From the issue date of this request until an award has either been made or deemed closed for other reasons, institutions or individuals providing submissions are not permitted to communicate with members of the commission, the evaluation team or City employees, other than Procurement, with regard to the purpose or intent of this document. The exception to this is the submission of written technical questions to the project manager. The City reserves the right to reject the submission of the offending bidder if this provision is violated.

Any updates or changes to this and related documents will be posted on the City's website (https://vrapp.vendorregistry.com/Bids/View/BidsList?BuyerId=52b8c206-866a-4ed2-b7b8-bef7db8a901b) or by selecting "Resources" and then "Bid Opportunities" from the City home page. It is the Supplier's responsibility to refer to the website for any addenda or other pertinent information before responding to this RFP request.

2.2. PUBLIC DISCLOSURE AND PROPRIETARY INFORMATION

All bids and any other public record with respect to solicitation shall be subject to public inspection, upon request, after the posting of the Notice of Intent to Award (NOIA) or Notice of Award (NOA). This is being done in order to protect the integrity of the procurement process unless otherwise required by law. For any Open Records requests, the City may assess fees for the costs of producing these public records as permitted by the Georgia Open Records Act.

Exceptions to the availability of information include 1) bona fide trade secrets meeting confidentiality requirements that have been properly marked and documented; 2) matters involving individual safety as determined by the City; 3) company financial information requested by the City to deter determine vendor responsibility; and 4) other constitutional protections. All documents that are to be proprietary and confidential are to be clearly marked as such.

Information received in response to this request will become the property of the City and will not be returned. If a proposer feels that any information is confidential or proprietary in nature, the proposer must prominently mark and initial such information as "PROPRIETARY INFORMATION". The City will not release or divulge such information to third parties without the consent of the Proposer unless required to do so by applicable law or order a court of competent jurisdiction.

3. SECTION III –OVERVIEW AND PROCEDURES

Sections II - VII review the general terms and conditions. Any bid-specific information noted in Section I or in the Specifications & Response Section will take precedence.

3.1. COMPANY BACKGROUND & EXPERIENCE

Bidders that have not contracted with the city in the past 2 years should provide a list of clients for whom similar services, as detailed in this bid, have been provided during the past 3-4 years. References must be for the organization or person submitting the bid. Subcontractor's references are not acceptable.

The list must include:

Dates of service
Name of contact person
Title of contact person
Phone number of contact person

The Supplier will also disclose any services terminated by the client(s) and the reason(s) for termination.

Failure to provide this information will disqualify the bid submission.

3.2. REFERENCES

References should be for historical projects of similar size and scope. Details regarding these references are noted on the Reference page.

3.3. BID REQUIREMENTS

3.3.1. SPECIAL CONDITIONS

By submitting a bid response, Suppliers certify that their proposals are made without collusion or fraud and they have not offered or received any inducements in connection with their proposals. They further agree that this solicitation and any resulting contract shall be governed in all respects by the laws of the State of Georgia and they shall comply with applicable federal, state and local laws and regulations. Any contracts or leases resulting from the award of a Bid are to be for a period of not more than one year, with four renewal option for a total period not to exceed five years. Any exceptions to this policy must be noted and agreed to by both parties in writing, prior to the issuance of the Notice of Award. Pricing must remain firm for the duration of the initial term of the resulting contract; failure to hold firm pricing for the initial contract will be considered as sufficient cause for termination. Proposal submissions must remain valid for a minimum period of ninety (90) days after the submission due date unless otherwise stipulated.

The City reserves the right to reduce or increase the scope of the project if the lowest responsible and responsive supplier's submittal is not in line with the budgeted amount for the project. The City, at its sole discretion, reserves the right to increase or decrease the scope of work to facilitate an award. This scope reduction will be enacted only if it is in the best interest of the City and constitutes no guarantee of scope.

The City also reserves the right to add to the contract any future work or purchased goods, with the agreement of the contractor, at prices offered in this bid document. This option will be enacted during the contract or within six months subsequent to the end of the contract, if in the best interest of the City and with the agreement of both parties.

3.3.2. RESPONSES

In responding to a bid, ALL item numbers with appropriate formatting must show some type of acknowledgment in order for the response to be properly evaluated. Failure to respond to all specification criteria items may be deemed as sufficient reason to reject a submission. If formatting is not provided for a response at the item level, any non-compliance must be clearly marked, detailed and

included with the bid response. Any items not identified shall be deemed as in compliance. Suppliers must: 1) complete any/all required forms; 2) indicate agreement or disagreement on each mandatory requirement and, if requested, provide additional information on how the specifications will be exceeded or not met; and 3) provide complete and detailed responses to any and all non-mandatory requirement that can be fulfilled.

If determined to be in the City's best interests, a Best and Final Offer (BAFO) may be requested. A BAFO may be requested when:

- The prices for all responsive and responsible submittals exceed budget;
- No single responsive and responsible submittal meets all requirements;
- When all responses are unclear or deficient in one of more areas;
- When the grading scores of two or more submittals require additional evaluation;
- At the discretion of the evaluation team to clarify submittals or to negotiate costs or other deliverables.

3.3.3. PACKAGING OF BID

Submissions must be by the following method:

No e-mail, fax or scanned submissions will be accepted. Hard copies are to be submitted in a sealed package containing an unbound original and the number of copies specified in Section I. The sealed package must be labeled on the outside as follows:

(Supplier Name)
BID # (Bid Number)
(Bid Title)

Supplier response to this solicitation must consist of the following documents in addition to any solicitation-specific information requested:

- Pricing
- Schedule of proposed work (when applicable),
- Completion Schedule (when applicable),
- Supplier Registration is to be completed online, with the following forms needing to be uploaded
  - Vendor Affidavit (E-Verify) (*supplied in attachment*), available online
  - W-9 (*supplied in attachment*), available online
  - The City cannot award to a supplier that is not registered and compliant,
- Tax Compliance form (required if over $99,000) (supplied if required),
- Reference list of a minimum of three (3) references (supplied).

3.3.4. SUBMISSION OF BID

The original and specified copies of the solicitation response must be delivered to the Project Manager no later than the time and date specified in Section I. Any response received after stated time or delivered to another department other than that of the Project Manager, will not be accepted. The City of Griffin will not be responsible for any responses not received by the Project Manager prior to the deadline.

Responses must be submitted to:

City of Griffin
Attention: Sherri Huggins, Procurement Coordinator
P. O. Box T, Griffin, GA 30223

Or delivered to:

Attention: Sherri Huggins, Procurement Coordinator
100 S Hill Street, 3rd Floor
Griffin, GA 30223

*Note: Notify Procurement via email (shuggins@cityofgriffin.com) if submittal is mailed via Post Office (USPS).

3.3.5. ALTERNATE BID DOCUMENTS

Documents prepared by the City must be used for the submission of Bid Response. Alternate bids or bids that deviate from the requirements of this solicitation may not be considered. Supplier shall not insert in their submission any written statement which will have the effect of making any material change or changes in the Scope of Services or in any contract between the parties covering the subject matter thereof.

3.3.6. ADDITIONAL INFORMATION/ADDENDA

The City will issue responses to inquiries and any other corrections or amendments it deems necessary in written addenda issued prior to the bid opening date. Suppliers should not rely on any representations, statements, or explanations other than those made in this Invitation to Bid and its' addendums. Where there appears to be a conflict between the Invitation to bid and any addenda issued, the last addendum issued will prevail. It is the Supplier's responsibility to check for addendums (under Bid Opportunities) on the City's website.

Suppliers must acknowledge any issued addenda. Bids which fail to acknowledge the bidder's receipt of any addendum will result in the rejection of the bid if the addendum contains information which substantively changes the City's requirements.

3.3.7. PROPOSAL PRICING, ERRORS AND OMISSIONS

3.3.7.1. In the event there is a discrepancy between a unit price submitted and the extended price, the unit price will prevail.

3.3.7.2. All corrections, changes or erasures to the proposal submission are to be initialed in ink.

3.3.7.3. While responses for ITBs are based on 'responsive and responsible' pricing, the City reserves the right to include a +/- variance of up to 2% for either exceptional or poor prior supplier performance.

3.3.8. WITHDRAWAL OF BID

A supplier may withdraw his bid before the submittal deadline without prejudice to the supplier by submitting a written request of withdrawal to the Purchasing Coordinator.

3.3.9. LATE SUBMITTAL, LATE MODIFICATIONS & LATE WITHDRAWALS

Bid submittals received after the bid opening date and time will not be accepted. Modifications received after the bid opening date will not be considered. The City assumes no responsibility for the premature opening of a bid not properly addressed and identified or not delivered to the proper designation.

3.3.10. MIMINUM BID ACCEPTANCE PERIOD

Bids shall be valid and may not be withdrawn for a minimum period of 60 days from the date specified for receipt of bids. Suppliers will be asked for an 'expiration date' for the bid submitted, when appropriate. This does not impact the contract price once a bid has been awarded.

3.3.11. DISQUALIFICATION OF BIDS OR BIDDERS

Suppliers may be disqualified from participation in the bid process for reasons which include, but are not limited to the following:

3.3.11.1. Evidence of collusion;

3.3.11.2. Attempting to manipulate the submittal pricing for its' own benefit (i.e. pricing resulting in a failure of the City's ability to enforce the Contract or impose the remedies intended following breach by Supplier);

3.3.11.3. Being in arrears on any of its existing contracts with the City or in litigation with the City or having defaulted on a previous contract with the City;

3.3.11.4. Being in arrears on taxes owed to the State of Georgia;

3.3.11.5. Poor, defective or otherwise unsatisfactory performance of work for the City or any other party on prior projects which, in the City's judgment and sole discretion, raises other party on prior projects which, in the City's judgment and sole discretion, raises party on prior projects which, in the City's judgment and sole discretion, raises doubts as to Bidder's ability to properly perform the work;

3.3.11.6. Any offering of gifts, unauthorized compensation or other unethical actions to City employees with respect to interest in any business activity; or

3.3.11.7. Any other cause which, in the City's judgment and sole discretion, is sufficient to justify disqualification of the supplier or the rejection of their submittal;

3.3.12. REJECTION/CANCELATION/AWARD OF BIDS

The City reserves the right to:

a) reject any and all submittals received outside the time/place stated in the notice;

b) reject any submittals which show omissions, irregularities, alteration of forms or unsolicited responses;

c) waive any technicalities, or formalities of the bids;

d) reject any or all bids or any part thereof;

e) obtain clarification on any point in a respondent submittal or obtain additional information;

f) accept the bid that is in the best interest of the City, regardless of whether or not it is the lowest bid;

g) award the bids received on the basis of individual items or on the entire list of items.

The City also reserves the right to cancel this bid at any time and will not be liable for any cost/losses incurred by the Supplier throughout this process.

Where applicable, the City reserves the right to make multiple awards or to award a contract by individual line items or alternatives, by group of line items or alternatives, or to make an aggregate award, whichever is deemed most advantageous to the City. If the City determines that an aggregate award to one bidder is not in the City's best interest, "all or none" offers will be rejected.

3.3.13. COST INCURRED BY BIDDERS

All expenses involved with the preparation and submission of the bid to the City, or any work performed in connection therewith, is the responsibility of the supplier(s).

3.3.14. BID OPENING

All bids will be opened on the pre-determined bid opening date. The bid details and related documents will not be publically announced or reviewed at the bid opening; they will be turned over to an evaluation committee. No awards will be made or implied at this time. The Status field on the City's website will be updated following any change in the Bid process. Refer to section 2.1 for details regarding this Status. Any bid-specific exceptions to the 'non-public opening' will be noted in the Schedule (Section 1.2).

3.3.15. AWARD AND RESULTING CONTRACT

Award will be made to the lowest responsive and responsible Supplier whose submittal is compliant to the terms of this bid request. The quality of the articles to be supplied, their conformity with the specifications, their suitability to the requirements of the City, the delivery terms and other criteria, as well as price, will be taken into consideration in making the award.

Any resulting contract shall not be binding upon the City nor should any action be started until it has been executed by both parties and a copy of the fully executed contract has been delivered to the successful Supplier. Specifications noted in this bid request shall be incorporated into the resulting contract. The City reserves the option to prepare and negotiate its own contract, giving due consideration to the stipulations of the supplier's proposed contract and associated legal documents.

3.3.16. PROTESTS

Protest may be filed by the affected party regarding any aspect of the solicitation, evaluation or award. All protests must be in writing, include the information listed below and directed to the Procurement Department. Protests regarding the specifications or how a solicitation was written must be filed at least seventy-two (72) hours prior to the deadline. Protests regarding the validity of the evaluation team or the evaluation process must be filed within seventy-two (72) hours of the notice to bidders. Protests regarding the recommended awardee must be filed within ten (10) days of the Notice.

3.3.16.1. FILING A PROTEST

Only suppliers intending to submit a response may protest a solicitation and only suppliers that respond to a solicitation may protest the evaluation /award. All Protests must be directed to the Procurement Department, be in writing and contain the following information in order to be valid:

3.3.16.2. The name (company), address, telephone number and email of the protestor
3.3.16.3. Signature and printed name of the protestor
3.3.16.4. Identification of the solicitation and the sections contested
3.3.16.5. A statement of reason for the protest including copies of relevant supporting documents
3.3.16.6. A description of the remedy requested.
3.3.16.7. A decision will be rendered by Procurement. Should the protest need to be escalated, it shall continue as needed through the following stages: City Attorney, Board of Commissioners, court system.

3.4. INSPECTION AND ACCEPTANCE OF EQUIPMENT (FOR PURCHASE)

Where applicable, all items bid and furnished that are to be purchased must be completely new, free from defects and operate as intended unless otherwise specified in writing. Discontinued, remanufactured or demonstrator items will not be accepted unless specifically requested. The manufacturer's standard warranty shall be identified and copies of the warranties are to be presented upon request. In addition, all items supplied shall comply with all Federal and State regulations, applicable and effective on the date of acceptance. All items must meet or exceed all existing Federal, State and Local health, safety, lighting, emissions and noise standards.

The City reserves the right to inspect and test any equipment being offered in the bid prior to making any award. The City may also request a demonstration or site visit for evaluation purposes. The equipment delivered under this bid shall remain the property of the seller until a physical inspection of the equipment is made and accepted by the City. In the event that the equipment supplied to the City is found to be defective or does not conform to the City's specifications, the City reserves the right to cancel the order upon written notice to the seller and to return the equipment to the seller at the seller's expense.

3.5. STATEMENT OF EXPERIENCE AND QUALIFICATIONS

The supplier may be required, upon request, to prove to the satisfaction of the City that he/she has the skill and experience and the necessary facilities and ample financial resources to perform the contract(s) in a satisfactory manner and within the required time. If the available evidence of competency of any

bidder is not satisfactory, the response of such bidder may be rejected. The City reserves the right to request clarifications of any response or to conduct discussions for the purpose of clarification. Any clarifications made as a result of these discussions are to be provided in writing.

3.6. NON-COLLUSION AFFIDAVIT

By submitting a bid, the bidder represents and warrants that such bid is genuine and real and not made in the interest or on behalf of any person not therein named. It is further warranted that the supplier has not directly or indirectly solicited any other supplier to put in a sham bid, or any potential supplier to refrain from submitting and that the supplier has not in any manner sought by collusion to secure any advantage over any other supplier.

By submitting a bid, the supplier represents and warrants that no official or employee of City has, in any manner, an interest directly or indirectly in the bid or in the contract which may be made under it, or in any expected profits to arise therefrom. It is further warranted that the bidder is independent of the City.

3.7. HOLD HARMLESS AND INDEMNIFICATION

The Supplier agrees, insofar as it legally may, to indemnify and hold harmless the City, its officers, employees and agents from and against all loss, costs, and expenses, including attorneys' fees, claims, suits and judgments in connection with injury to or death of any person or persons or loss of or damage to property resulting from any and all operations performed by Supplier, its officers, employees, and agents under any of the terms of this contract.

3.8. BID BONDS (Bid, Performance, Payment)

For any bid as required and noted in Section 1 of this bid document, a one hundred ten percent (110%) Performance bond and a one hundred percent (100%) Payment bond shall be furnished payable to, in favor of, and for the protection of the City. When Bid bonds are required, they must be in a sum equal to five percent (5%) of the total amount of the supplier's response and may be in the form of a surety issued bond or cashier's check made payable to the City of Griffin. Bid bonds are returned to the unsuccessful suppliers when the Notice of Award has been issued or contract has been executed. When bonding is required, failure to submit appropriate bonding will result in automatic rejection of bid. Performance and/or Payment bonds must be presented within ten (10) days of the Notice of Intent to Award or prior to the award of contract, whichever is later. Surety companies executing bonds must appear on the Treasury Department's most current publication (Circular 570 as amended) and be authorized to do business in Georgia. Unless otherwise specified, bonds shall be in effect for a period of one year from the completion of the project. The bond amounts shall be increased as the contract amount is increased. No alternative securities are currently accepted in lieu of performance or payment surety bonds.

4. SECTION IV – OTHER GENERAL SPECIFICATIONS

Sections II - VII review the general terms and conditions. Any bid-specific information noted in Section I or in the Specifications & Response Section will take precedence.

4.1. LIQUIDATED DAMAGES

Pursuant to O.C.G.A. § 36-91-24, it is understood that the Notice-to-Proceed and the time for completion of the work as specified are ESSENTIAL conditions of any resulting contract and that the performance and completion of this work within the specified time is vital to the City's economic interests. If the Supplier neglects, fails or refuses to complete the work within the mutually agreed time specified, the City may impose liquidated damages for each day of non-compliance past the scheduled completion date. Unless otherwise specified in Section I of this document or in the resulting contract, liquidated damages may be assessed at a rate of 1%, with a limit of $500.00 per day of non-compliance.

4.2. FORCE MAJEURE

The City and Supplier will be excused from the performance of their respective obligations under this Contract when and to the extent that their performance is delayed or prevented by any circumstances beyond their control including but not limited to, fire, flood, explosion, strikes or other labor disputes, act of God or public emergency, war, riot, order/act of any governmental authority, provided that:

4.2.1. The non-performing party gives the other party prompt written notice within three (3) business days describing the particulars of the Force Majeure including, but not limited to, the nature of the occurrence and its expected duration, and continues to furnish timely reports with respect thereto during the period of the Force Majeure;

4.2.2. The excuse of performance is of no greater scope and of no longer duration than is required by the Force Majeure;

4.2.3. No obligations of either party that arose before the Force Majeure causing the excuse of performance are excused as a result of the Force Majeure;

4.2.4. The non-performing party uses its best efforts to remedy its inability to perform. Economic hardship of the Provider will not constitute Force Majeure. The term of the Provider shall be extended by a period equal to that during which either party's performance is suspended under this Section.

The provisions of this section shall not preclude the City from canceling or terminating any resulting award (or any order for any goods or services included herein), or from revising the scope of the Work, as otherwise permitted under this RFP.

4.3. SUPPLIER'S INVOICE

4.3.1. The Supplier shall prepare and submit invoices to the attention of the project manager at: City of Griffin, Attn: (insert project manager name), PO Box T, Griffin, GA 30224. A proper invoice must include the items listed below:

(a) Name and address of the Supplier.

(b) Invoice date and invoice number. (The Supplier should date invoices as close as possible to the date of the mailing or transmission.)

(c) Purchase order number for supplies delivered or work completed.

(d) Description, quantity, unit of measure, unit price, and extended price of supplies delivered.

(e) Shipping and payment terms (e.g., shipment number and date of shipment, discount for prompt payment terms).

(f) Name and address to which payment is to be sent.

(g) Name (where practicable), title, phone number, and mailing address of person to notify in the event of a defective invoice.

(h) Any other information or documentation required by the contract (e.g., evidence of shipment).

4.3.2. A summary invoice shall be provided for all deliveries made during a billing period, identifying the delivery tickets covered therein, stating their total dollar value. A summary invoice shall be supported by receipt copies of the delivery tickets. Delivery tickets or sales slips shall contain:

(a) Name of supplier
(b) Purchase Order number
(c) Ship to Department and Address
(d) Description, Quantity, unit price, and extension of each item.
(e) Date of delivery or shipment.

4.4. TAX LIABILITY

The successful supplier will be provided with the City's Sales and Use Tax Certificate of Exemption number upon request.

4.5. PAYMENT

Payment will be made for items accepted by the City; standard terms are net 30.

4.6. ESTIMATED QUANTITIES

The quantities of items specified in the Bid Schedule are estimates only and are not purchased by this contract. If the City's requirements do not result in orders in the quantities described as "estimated", that fact shall not constitute the basis for an equitable price adjustment. Delivery shall be made only as authorized by orders issued in accordance with the Ordering clause. Subject to any limitations in the Order clause or elsewhere in this contract, the Vendor shall furnish to the City all items specified in the Bid Schedule and called for by orders issued in accordance with the Ordering clause.

4.7. ASSIGNMENT OR NOVATION OF CONTRACT

The Supplier shall not assign or transfer, whether by Assignment or Novation, any of its rights, duties, benefits, obligations, liabilities, or responsibilities under the Contract without the written consent of the City; provided, however, that assignments to banks, trust companies or other financial institutions for the purpose of securing a bond may be made without the consent of the City.

4.8. TERMINATION FOR CAUSE

The City reserves the right to terminate the resulting contract, in whole or in part, for failure to comply with any provisions of the contract as outlined by providing a written notice to the Supplier at least thirty (30) days before the effective date of termination. The Supplier will not be relieved of any outstanding responsibilities or unfinished obligations under this contract. Receipt of items by the delivery date is critical to the terms of this contract. The City considers late delivery of contract items as reasonable cause to terminate the contract.

Prior to termination, a Cure Notice will be issued by the City. The Notice will identify the problems and deadlines that need to be met to remedy the problems to avoid termination for default. If the Supplier does not respond with an acceptable action plan to remedy the default or commence to remedy the default within a period of five (5) business days (or such longer period as the City may authorize in writing) after the issuance of notice, the City may issue termination for cause.

4.9. TERMINATION FOR CONVENIENCE

The City reserves the right to terminate the resulting contract, in whole or in part, in the event the City determines that such termination is in the best interest of the City, such as an unforeseen project cancellation. Any such termination shall be effected by the delivery of a notice specifying the extent to which performance of work under the contract is termination and the date upon which the termination becomes effective. The City will payment of deliverables satisfactorily executed according to industry standards or proven loss with respect to materials, etc.

4.10. TERMINATION FOR FUND APPROPRIATION

The City may unilaterally terminate this Agreement due to a lack of funding at any time by written notice to the Supplier. In the event of the City's termination of the resulting contract for fund appropriation, the Supplier will be paid for those services actually performed. Partially completed performance of the Agreement will be compensated based upon a signed statement of completion to be submitted by the Service Provider which shall itemize each element of performance

4.11. CHANGES

All work and materials furnished for this project shall be made in conformance with the contract documents. Changes in the scope of work or the terms and conditions of this contract may be made only by written agreement of the parties. Changes that involve an alteration to the payment amounts shall not commence until approved by the City and a Change Order has been issued.

4.12. REPORTING DISPUTES

The Supplier shall report any contract disputes and/or problems to the Purchasing Coordinator, both verbally and in writing within 48 hours of their occurrence.

5. SECTION V –INSURANCE REQUIREMENTS

Sections II - V review the general terms and conditions. Any bid-specific information noted in Section I or in the Specifications & Response Section will take precedence.

Prior to commencing work, the Supplier shall procure and maintain at their own cost and expense for the duration of the agreement the following insurance against claims for injuries to person or damages to property which may arise from or in connection with the performance of the work or services hereunder by the Vendor, his agents, representatives, employees or Subcontractors. A Certificate of Insurance (COI) and any other documents required by the City must be submitted to the City prior to the commencement of any work. In the event of failure to supply the required documentation, the City shall have the right to recover any costs or damages incurred.

The City of Griffin, its agents, elected officials, and employees shall be included as additionally named insured with respect to all liability policies herein except the professional liability coverage and worker's compensation which shall be indicated on all applicable certificates of insurance. The insurance Certificates indicated above shall carry a written notice of change cancellation and shall be submitted in a reasonable period prior to the execution of any work under this contract. It shall be the responsibility of the Supplier to provide similar insurance for each subcontractor, or to provide evidence that each subcontractor carries his own insurance in like amounts, prior to the time such subcontractor proceeds to perform under the contract. The Supplier's insurance policy shall be primary for the additional insured, and not excess over any policy held by the additional insured.

The information described below sets forth minimum amounts and coverage and is not to be construed in any way as a limitation on the Vendor's liability.

5.1. STANDARD INSURANCE REQUIREMENTS

5.1.1. The City reserves the right to require higher insurance limits on any contract, provided notice of such requirement is stated in the solicitation.

5.1.2. Commercial General Liability Insurance - $1,000,000 limit per person, $2,000,000 per occurrence for property damage and bodily injury. The Supplier should indicate in the proposal and on the insurance certificate that the coverage provided is occurrence based. The City of Griffin shall be named as "additional insured" as its interest may appear and "waiver of subrogation granted". The insurance shall include coverage for the following:

- Premise/Operations
- Explosion, Collapse and Underground Property Damage Hazard (only when applicable to the project)
- Products/Completed Operations
- Contractual
- Independent Contractors
- Broad Form Property Damage
- Personal Injury

5.1.3. Automobile Insurance - $1,000,000 limit per person or $2,000,000 combined single limit for property damage and personal injury.

- Owned/Leased Autos
- Non-owned Autos
- Hired Autos

5.1.4. Umbrella Coverage

5.1.4.1. Workers' Compensation and Employers' Insurance -- with benefits and monetary limits as set forth by Title 34, Chapter 9 of the O.C.G.A. Workers' Compensation coverage is required as a condition of performing work or services for the City whether or not the Supplier is otherwise required by law to provide such coverage. The Supplier shall supply the City with proof of compliance with the Workers' Compensation Act while performing work for the City by way of a COI. This proof must be received by the City prior to the commencement of work. If the Supplier does not meet the requirement for workers' compensation coverage, the certificate of insurance shall state that the contractor waives subrogation in regard to workers' compensation.

5.1.4.2. Professional Liability/Errors & Omissions Insurance - $2,000,000 or as per project (ultimate loss value per occurrence). Primarily E&O insurance is designed to protect the professional advice providers (i.e. consultants, financial services) or professional service-providing professionals (i.e. medical providers, lawyers).

5.2. OTHER INSURANCE PROVISIONS

5.2.1. All Coverage

5.2.1.1. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days prior written notice has been given to the City.

5.2.1.2. If the Supplier, for any reason, fails to maintain insurance coverage which is required pursuant to this Agreement, the same shall be deemed a material breach of contract. City, at its sole option, may terminate this Agreement and obtain damages from the Supplier resulting from said breach.

5.2.1.3. Alternatively, the City may purchase such required insurance coverage (but has no special obligation to do so), and without further notice to the Supplier, the City may deduct from sums due to the Supplier any premium costs advanced by City for such insurance.

5.2.2. Commercial General Liability and Automobile Liability Coverage

5.2.2.1. The City, members of its City Commission, boards, commissions and committees, officers, agents, employees and volunteers are to be covered as insured as respects: liability arising out of activities performed by or on behalf of the Supplier; products and completed operations of the Supplier; premises owned, leased or used by the Supplier or premises on which the Supplier is performing services on behalf of the City. The coverage shall contain no special limitations on the scope of protection afforded to the City, members of the City Commission, boards, commissions and committees, officers, agents, employees and volunteers.

5.2.2.2. The Supplier's insurance coverage shall be primary insurance as respects the City, members of its City Commission, boards, commissions and committees, officers, agents, employees and volunteers. Any insurance or self-insurance maintained by the City, members of its City Commission, boards, commissions and committees, officers, agents, employees and volunteers shall be excess of the Suppliers's insurance and shall not contribute with it.

5.2.2.3. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, members of its City Commission, boards, commissions and committees, officers, agents, employees and volunteers.

5.2.2.4. Coverage shall state that Supplier's insurance shall apply separately to each insured against to whom a claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5.2.3. Workers' Compensation and Employers' Liability and Property Coverage

The insurer shall agree to waive all rights of subrogation against the City, member of its' City Commission, boards, commissions and committees, officers, agents, employees and volunteers for losses arising from activities and operations of the Supplier in the performance of services under this Agreement.

5.2.3.1. Deductibles and Self-Insured Retention

Any deductibles or self-insured retentions must be declared to the City.

5.2.3.2 Acceptability of Insurer

Insurance is to be placed with Georgia admitted A-rated carriers or better by A.M. Best's rating service.

5.2.4. Verification of Coverage

Supplier shall furnish the City with certificates of insurance and with original endorsements affecting coverage required by this clause. The certificates and endorsements for each policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be received and approved by the City before work commences.

5.2.5. Subcontractors

Subcontractors must also be insured under the policies of insurance required herein.

6. REQUIRED IMMIGRATION/ENTITLEMENT AFFIDAVITS FOR GEORGIA

For the successful Suppliers contracting for physical labor or providing services with the City:

6.1. VENDOR/CONTRACTOR AFFIDAVIT

6.1.1. Pursuant to the Georgia Security and Immigration Compliance Act of 2006, the Supplier understands and agrees that compliance with the requirements of O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02 are conditions of this Agreement. The Supplier further agrees that such compliance shall be attested by the Contractor through execution of the contractor affidavit required by Georgia Department of Labor Rule 300-10-1-.07, or a substantially similar supplier affidavit. The Supplier's fully executed affidavit is attached hereto as an Exhibit and is incorporated into this Agreement by reference herein.

6.2. SUBCONTRACTORS

6.2.1. The Supplier understands and agrees that, in the event the Supplier employs or contracts with any subcontractor or subcontractors in connection with this Agreement, the Supplier shall:

6.2.1.1. Be responsible to the City for the acts and omissions of a sub-contractor or persons employed by said sub-contractor to the same extent that the Supplier is liable to the City.

6.2.1.2. Secure from each such subcontractor an indication of the employee number category as identified in O.C.G.A. § 13-10-91 that is applicable to the subcontractor;
6.2.1.3. Secure from each such subcontractor an attestation of the subcontractor's compliance with O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02 by causing each such subcontractor to execute the subcontractor affidavit required by Georgia Department of Labor Rule 300-10-1-.08, or a substantially similar subcontractor affidavit. The Supplier further understands and agrees that the Supplier shall require the executed subcontractor affidavit to become a part of the agreement between the Supplier and each such subcontractor. The Supplier agrees to maintain records of each subcontractor attestation required hereunder for inspection by the Department at any time."

7. TITLE VI –as applied through the Civil Rights Restoration Act of 1987

The CITY OF GRIFFIN, GEORGIA, in accordance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d to 2000d-4, as amended by The Civil Rights Restoration Act of 1987, hereby notifies all suppliers that no person shall on the grounds of race, color, national origin, sex, age, and handicap/disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity conducted by the CITY regardless of whether those programs, services, and activities are federally-funded or not. Further, it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 23 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, sex, age, handicap/disabled in consideration for an award.

Please separate and use the following pages with your response submittal. Additional pages may be used as needed. Thank you for your interest and participation in this opportunity.

CITY OF GRIFFIN, GEORGIA

RESPONSE SUBMITTAL COVER

BID #22-006

FOR

Griffin / Spalding Wayfinding Signage Project

Submitted by:

Name of Company:

Mailing Address:

City/State/Zip:

Phone (including area code):

E-mail:

Submittal Deadline:

Tuesday, January 4, 2021 at 2:00 P.M.

FAILURE TO RETURN THIS PAGE AS PART OF YOUR SUBMISSION MAY RESULT IN REJECTION OF RESPONSE

SUPPLIER DISCLOSURES

Respond with a YES or NO for each of the items below. On a separate sheet, detail the circumstances for any item with a YES response and attach to this sheet as part of your submittal. Reference to 'Supplier' denotes the organization submitting the response as well as the principal representing the organization.

___1 Conflict of interest. A Conflict of Interest exists when personal interests interfere in any way with the best interest of the City. This can arise if any employee, agent of the City or their families will receive a monetary or other type of benefit based on the award of this project or if any supplier has an unfair competitive advantage over other suppliers. A conflict is also perceived if any previous history would make it impossible for the supplier to objectively fulfill the obligations associated with this project. Is there any known conflict of interest with the City or any employee or agent of the City?

___2 Collusion. Collusion Supplier affirms that this response submittal has not been prepared in collusion with any other supplier and the contents of the submission has not been communicated with other potential suppliers or with any agent of the City.

___3 Debarment. Supplier certifies that neither it or its subcontractors is presently debarred, suspended, proposed for debarment, declared ineligible, or otherwise excluded from doing business with any government agency. Has the Supplier been deemed ineligible from participating in any business with any government agency in the past five (5) years?

___4 Litigation. Within the past five (5) years, has the Supplier been the subject of or party to any civil or criminal proceedings or investigations based on wrongful death, fraud, theft, breach of contract, safety, misrepresentation or any other conduct?

___5 Financial stability. Financial stability demonstrates that the Supplier has the resources to complete and the ability to remain in business for the duration of the subsequent contract. Has any petition of bankruptcy, orders or judgment been filed against the supplier in the past five (5) years?

___6 Liquidated Damages. Liquidated Damages are types of compensation designed to reimburse the project owner (City) for certain problems or delays associated with a project; it serves as protection to both parties in the form of 'contract completion insurance'. Has the Supplier been assessed any liquidated damages or defaulted on any project with a government agency in the past five (5) years?

___7 OSHA. Has the Supplier been cited for any OSHA violations in the past five (5) years?

SUPPLIER ACKNOWLEDGEMENTS

The Supplier has examined, carefully studied and hereby acknowledges the Specifications and any Addenda and agrees to provide the required services in accordance with this proposal. The Supplier agrees to all specification items listed unless specifically noted on the Exceptions page. The Supplier further certifies that they are not currently debarred from submitting proposals by any agency of the State of Georgia or the federal government.

Specifications . . . . . Acknowledgement _____

Addendum No. _____ dated _____ Acknowledgement _____

Addendum No. _____ dated _____ Acknowledgement _____

Addendum No. _____ dated _____ Acknowledgement _____

Suppliers must acknowledge the Specifications and any issued addenda. Bids which fail to acknowledge the Supplier's receipt of any addendum will result in the rejection of the bid if the addendum contained information which substantively changes the City's requirements.

ADDITIONAL ACKNOWLEDGEMENTS (*please initial)*

____ Resources. We agree that we have the resources needed for the satisfactory completion of the project.

____ Exceptions. All deviations and exceptions to this RFP must be expressly stated in writing and attached as an Exception page. The absence of any exceptions assures the City of their full agreement and compliance with all specifications, terms and conditions, requirements and obligations of this RFP.

____ Occupational Tax License. If a City of Griffin Occupational Tax License is needed in order to fulfill the project, we will obtain such license prior to the confirmation of contract.

____ Insurance. We understand the insurance requirements noted and are prepared to supply the required insurance endorsements for these requirements prior to the confirmation of contract.

____ Terms and Conditions. The specifications, as well as the terms and conditions of this Invitation to Bid shall be incorporated as an integral part of the final contract.

BID RESPONSE SIGNATURE

Please indicate organization type: Individual ___Partnership Corporation

I am registered (and compliant) with the City's online registration system: Yes ___ Not yet ___

The City cannot award to a supplier that is not registered and compliant.

NAME OF COMPANY:

MAILING ADDRESS: _____

CITY /STATE/ZIP: _____

PHONE (including area code): _____

E-MAIL: _____

~~AUTHORIZED SIGNATURE~~ _____ ~~TITLE~~ _____

_____ _____

~~NAME (PRINTED)~~ ~~TITLE (PRINTED)~~

****
****

RESPONDING WITH 'NO BID'

Our company has elected to submit a 'NO BID" response for the following reason:

AUTHORIZED SIGNATURE TITLE

NAME (PRINTED) TITLE (PRINTED)

If you elect to submit a 'No Bid', you may email this page to shuggins@cityofgriffin.com or fax to 678-692-0402 at any time prior to deadline.

After project begins, contractor will have twelve months for 100% completion of project.

FAILURE TO RETURN THIS PAGE AS PART OF YOUR BID DOCUMENT MAY RESULT IN REJECTION OF BID.

ITB 22-006

PRICE SUBMITTAL:

GRIFFIN / SPALDING WAYFINDING SIGNAGE PROJECT

Company Name _____ Bid Price Valid Through _____

PRICE STRUCTURE – Complete the information specifics for the cost quoted.

Total Project Cost $_____

Anticipated time from Notice to Proceed to completion (in calendar days) . . . . . _____

****

Additional comments/recommendations: _____

_____

_____

_____

The City reserves the right to accept or reject any or all bids and to waive any technicalities and formalities in the bidding. The City reserves the right to accept the BEST-EVALUATED BID as deemed by the Evaluation Committee, which may or may not be the lowest monetary bid.

The undersigned understands that any conditions stated above, clarifications made to the above or information other than that requested should be under separate cover and shall be considered at the discretion of the City.

COMPLETED BY:

Company Name: _____

Contact Person: _____

(Signature) (Printed Name)

FAILURE TO RETURN THIS PAGE AS PART OF YOUR BID DOCUMENT MAY RESULT IN REJECTION OF BID. THIS FORM MUST BE COMPLETED FOR EACH BID SUBMITTAL EVEN IF YOU ARE CONSIDERED TO BE A CURRENT SUPPLIER.

REFERENCES

The City of Griffin requests a minimum of three references where work of a similar size and scope has been completed within the past 3-4 years. One or the references must be a GDOT project.

REFERENCE 1:
Company Name: _____

Brief Description of Project: _____

Completion Date: _____

Contact Person: _____

Telephone: _____ E-mail: _____

REFERENCE 2:
Company Name: _____

Brief Description of Project: _____

Completion Date: _____

Contact Person: _____

Telephone: _____ E-mail: _____

REFERENCE 3:
Company Name: _____

Brief Description of Project: _____

Completion Date: _____

Contact Person: _____

Telephone: _____ E-mail: _____

COMPLETED BY:
Company Name: _____

Contact Person: _____
(Signature) (Printed Name)

SUPPLIER REGISTRATION

Supplier Registration with the City Of Griffin consists of the following:

The City of Griffin now has online self-service registration, via Vendor Registry. In order to be registered as a City of Griffin supplier, you must access the registration via the City's site. This will give you the opportunity to keep your information accurate and current. It also permits unlimited NIGP commodity codes, allowing for notifications of opportunities based on your specific business criteria. In addition to the visibility to the City, this service will allow for other agencies in our area to have visibility of your company and it will allow you to have visibility of opportunities from other agencies in our area. There is no charge for this basic service, but you do have the option to automatically expand your visibility to other areas for a small fee to Vendor Registry at any time.

TO REGISTER:

- ✓ Please visit our website at www.cityofgriffin.com
- ✓ Select "Resources"
- ✓ Select "Register my Business with the City"
- ✓ Complete your registration by following the instructions provided
    - o Two documents (forms included below) will be required to be uploaded online before your registration is complete. They are:

- Supplier Affidavit – This document is also referred to as the E-Verify affidavit and has been updated to reflect new laws that have recently gone into effect. An E-Verify (EV) number is REQUIRED by the State of Georgia (OCGA § 13-10-91) if you provide labor or services to the City that is valued in excess of $2,499.99. In addition to the EV number and signature, the affidavit must be notarized. If you are a sole proprietor or your company provides only products, simply initial the statement that applies to your situation and sign. There is no need to notarize the affidavit unless you provide your EV number.
    - Note: This project requires the EV affidavits from Contractor and any sub-contractors to ALSO be included with the bid submission.
- W-9 – This document supplies the Employer Identification Number (EIN) or the Social Security (SS) number of the supplier.

Note: *If you have problems getting registered, Vendor Registry is available to answer questions and help get you registered; they can be reached toll-free at (865) 777-4337. The City is also available to help.*

If you are registered on Vendor Registry with another agency other than City of Griffin, you can 'piggyback' off of your existing profile to create a profile for Griffin. Contact Vendor Registry or our Procurement office for help in creating this new record.

STATE OF GEORGIA
CITY OF GRIFFIN

SUPPLIER (E-VERIFY) AFFIDAVIT AND AGREEMENT

Please initial the appropriate statement for your current and future business relations with the City of Griffin, sign and have notarized if applicable (one must be initialed):

A) ____My company provides products only for the City (no physical labor or services).

B) ____ I am a sole proprietor and have no employees.

C) ____ My company is providing labor or services on a one-time basis that amounts to under $2,500.00.

D) ____ My company provides labor or services to the City and I have supplied the EV number below (notarization below is required).

_____

BY: Authorized Officer or Agent *Printed Name* *Date*

_____

Company / Contractor Name *Title of Authorized Officer or Agent of Contractor*

While the City requests a signed affidavit from every supplier, only those that provide labor or services that could amount to $2,500 or more to the City (item D above) MUST supply the actual E-Verify number issued by Homeland Security and have this affidavit notarized.

****

NOTARIZATION REQUIRED FOR E-VERIFY NUMBER SUBMISSIONS:

COMES NOW before me, the undersigned officer duly authorized to administer oaths, the undersigned contractor, who, after being duly sworn, states as follows:

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02, stating affirmatively that the individual, firm, or corporation which is contracting with the City has registered with and is participating in a federal work authorization program in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period.

The undersigned contractor further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to the contract with the City of Griffin, Georgia, of which this affidavit is a part, the undersigned contractor will secure from such

subcontractor(s) similar verification of compliance with O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02 through the subcontractor's execution of the subcontractor affidavit required by Georgia Department of Labor Rule 300-10-1-.08 or a substantially similar subcontractor affidavit. The undersigned contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City at the time the subcontractor(s) is retained to perform such service.

_____

EEV / (E-Verify # issued by Homeland Security IF checked above)

Sworn to and subscribed before me

This _____ day of _____, 20 ____

Notary Public _____

My commission expires: _____

* Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603. As of the effective date of O.C.G.A. § 13-10-91, the applicable federal work authorization program is the "EEV I Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

STATE OF GEORGIA
CITY OF GRIFFIN

COMPLETE WHEN APPLICABLE

SUBCONTRACTOR AFFIDAVIT

COMES NOW before me, the undersigned officer duly authorized to administer oaths, the undersigned subcontractor, who, after being duly sworn, states as follows:

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02, stating affirmatively that the individual, firm, or corporation which is engaged in the performance of services under a contract between _____ (name of contractor) and the City has registered with and is participating in a federal work authorization program* in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02.

_____
EEV / E-Verify (# issued by Homeland Security)

FURTHER AFFIANT SAYETH NOT.

_____ _____
BY: Authorized Officer or Agent Date

_____ _____
Company / Contractor Name Subcontractor Name

_____ _____
Title of Authorized Officer or Agent of Contractor Agent Printed Name of Authorized Officer or

Sworn to and subscribed before me

This _____ day of _____, 20 ____

_____
Notary Public

My commission expires: _____

* Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603. As of the effective date of O.C.G.A. § 13-10-91, the applicable federal work authorization program is the "EEV / Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

BID BUILD

FABRICATION & DELIVERY CONTRACT

BETWEEN CONTRACTOR AND OWNER

CONTRACTOR

CUSTOM SIGN FACTORY

AND

OWNER

CITY OF GRIFFIN

FOR THE USE AND BENEFIT OF:

CITY OF GRIFFIN

PROJECT:	**GRIFFIN SPALDING WAYFINDING SIGNAGE**
BID #:	**22 – 006**
NOTICE OF AWARD:	**1/25/2022**

CUSTOM SIGN FACTORY

1610-A Satellite Blvd., Norcross, Georgia 30093
Office: 770-717-7755 Fax: 866-300-9440 | 2/1/2022

BID #: 22 - 006 Job Name: Griffin Spalding Wayfinding Signage

All material is guaranteed to be as specified, and the above to be in accordance with the drawings and or specifications submitted for the work described, and completed in a workmanlike manner for the sum of:

Dollars: $ 117,431.30

Respectfully Submitted,

Terms: Paid in full upon Delivery

90 Days – Contract Notice

Net 30 Days

Date: 02/01/2022

Note: The attached contract is submitted and priced based upon normal production time and does not include an allowance for overtime pay. If portions of the job or the entire job require overtime to meet customer's accelerated completion schedule, post signing date, additional charges may be incurred. This contract may be withdrawn if not accepted within 60 days. Work will not begin until written acceptance is received (Notice to Proceed). Any alternate contracts or terms and conditions may alter pricing and void this contract.

Any alteration or deviation from the above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate to be paid by the purchaser. In the event of a breach of contract by purchaser, Seller will be entitled to attorney's fees in a court proceeding. All agreements are contingent upon strikes, accidents or delays beyond our control. Workers Compensation and public liability insurance on above work to be taken out by Seller. Once signs are installed, Purchaser is responsible for all insurance (fire, tornado, etc.).

TERMS AND CONDITIONS:

Scope of Work Fabricate and deliver signs per design drawings & specifications as provided by City of Griffin; Bid # 22 - 006

Payment Paid in full upon delivery & acceptance – Net 30 days. Corporate policy dictates filing a claim of lien if payment is not received within terms. All signs remain the property of Custom Sign Factory until such time payment is received in full. Delinquent payments will result in repossession of signs by Custom Sign Factory. Any payment not received after completion of terms, will be assessed a 2% late fee.

Utility Locate, Removal of Site Indication & Posted Documents Custom Sign Factory performs normal and customary call before you dig services on all installs that are adjacent to public property. We do not call for utility locate services on private property unless specifically instructed to do so and a fee is noted on the proposal to perform this service. Removal of utility-locate flags, sign location markers, and posted permitting documents will result in additional trip charges and/or back charges to Purchaser. We will seek reimbursement for actual fees incurred if overhead wires must be sleeved to facilitate installation. Custom Sign Factory cannot be responsible for sprinkler lines unless lines are marked by the original sprinkler system installation company. All down time associated with sprinkler repair will be billable at our normal installation rate, plus materials. If the repairs are done by a professional company, the contract for services will be between the purchaser and repair company.

Artwork Specific, existing logo artwork shall be provided by others, on disc, ready for output, unless otherwise specified. All drawings submitted to Custom Sign Factory by client are to be free of encumbrances. Any drawings submitted from third parties must include a written release of copyrights. If a release is not available, we must have a written release of liability from client in order to use others artwork.

Copyright All sign designs, sketches, drawings, proposals, specification sheets and any information given to or created for you are the sole property of Custom Sign Factory and may not be recreated, reproduced, faxed, mailed, emailed, scanned, transferred, published, used or changed in any manner or used for securing price comparisons without the express written permission of an authorized representative of Custom Sign Factory or unless design services are paid in full. Violators will be subject to a $15,000 fine and prosecuted to the full extent of the law.

Warranty Seller warrants non-illuminated signs against defective workmanship and materials for one (1) year from date of shipment or installation only if Custom Sign Factory installs signage. Lighted signs are warranted for one (1) year for parts and labor from the date of the final property inspection after installation. Neon signs are warranted for ninety (90) days against defective workmanship and materials. After ninety days, normal repair or replacement service calls are charged at their regular rate. Ballasts or transformers are warranted for one (1) year, materials only. Regular service call charges apply. LED portion of the sign is warranted separately through individual manufacturer and may vary.

Documentation Any documentation required by purchaser from vendor, including Certificates of Insurance and Releases of Liens, must be requested with original proposal at time of order. Any Delay in payment over thirty (30) days will result in a 2% finance charge, if documentation was not requested at time of original purchase.

Sales Tax All applicable taxes payable under the laws of the state into which the property is to be delivered or installed and mentioned herein shall be added to the price quote, unless such tax is paid directly by Purchaser or shown to be included in said quote. Purchaser shall be responsible for all sales taxes due, including any changes in tax rate at time of invoicing.

Cancellation Clause This contract proposes custom made signs, and when accepted, is not subject to cancellation after signing. Seller shall not be responsible for errors or changes in plans, designs, specifications or drawings furnished by Purchaser. Seller shall be compensated for additional work performed due to such changes. Seller retains ownership of all original artwork, copyrights and products until such time as the invoices are paid current along with any interest due.

Change Orders Should the owner, or his agent, request changes affecting the scope of work detailed in this proposal, a written change order notice will be issued by the seller, detailing such change and stating any price adjustments that will be necessary. Purchaser becomes liable for any additional charges incurred per said change order. The time allowed for performance of work may also be adjusted according to amount and extent of adjustments actually allowed.

Electrical All lighted signs are configured to use 120volt service, unless otherwise specified. All necessary electrical wiring to sign and hookup will be the responsibility of the purchaser, per the specs shown in the drawings, unless noted in above contract. Any disconnection of existing electrical wiring must be performed prior to the Seller's projected installation date. Seller is not responsible for damage to the sign caused by improper voltage connected to the sign and all warranties are void for signs hooked to the wrong voltage. Underwriters Laboratory now requires a dedicated fault line. Failure of the purchaser to adhere to this requirement is dangerous and the liability of damage to the property is the responsibility of the purchaser.

Permitting Purchaser agrees to secure all necessary permits from the authorizing county or city that is required for the installation of these signs unless specified as a separate line item in the above contract. Purchaser assumes all liability with regard to the same for damages caused by the sign(s) or by reason of it being on or attached to the premises.

Engineering Structural engineering calculations have not been calculated unless requested and listed as a separate line item on quote. The cost of such is not included in this proposal unless otherwise specified. Some municipalities will require changes in structures at their discretion. Because this bid is on a speculative basis, we have designed and quoted your project using standard engineering practices. Additional expenses may be incurred, after this proposal has been signed, if code enforcement officers require unique engineering that could not be foreseen. The purchaser's option is to authorize engineering fees to obtain proper stamps and approvals prior to formalizing seller prices or proposals.

Bonds / Waivers If a Performance Bond is required, an add-on charge of 2% will be assessed to the stated contract price at the time of invoicing. Waivers of subrogation can only be requested before job commences. All requests must be in writing and before quotation is finalized. A $250 charge will be added to final invoicing for this requested item.

Installation Contract for fabrication and delivery. Installation is not part of the scope of work for this contract.

Additional Administrative Fees The attached pricing does not include charges for completion of additional paperwork for HUD, Federal Housing, CCIP, OCIP, indemnity clauses or other documentation; i.e.., hours/payroll reporting, material details, costs, and/or notarized documentation. If required to comply with regulations, an additional fee equal to ½-1% of the total contact amount may be incurred.

Invoicing All signs will be invoiced at completion of fabrication (before installation) unless installation is to occur within fourteen (14) days of completion. If installation is delayed or continued after that fourteen (14) day period, install charges will be billed separately, prorated by trip.

Storage Signs may be stored by Custom Sign Factory up to thirty (30) days after completion at no charge. Beginning at thirty-one (31) days, a storage fee will be added to the contract total at no less than $30/per month per pallet. Custom Sign Factory will not be responsible for signs if storage fees have not been paid. Unless other contract or arrangements are agreed upon in writing, any sign(s) remaining after six (6) months, without receipt of storage fees, will become the property of Custom Sign Factory

Governing Law It is agreed that this contract shall be construed according to the laws of the State of Georgia.

CUSTOM SIGN FACTORY

1610-A Satellite Blvd., Norcross, Georgia 30093
Office: 770-717-7755 Fax: 866-300-9440 | 2/1/2022

Acceptance of Proposal

Job Name: Griffin Spalding Wayfinding Signage

Bid #: 22 - 006

The above prices, specifications, and conditions are satisfactory and are hereby accepted. The below given authorized signature shall evidence acceptance of these terms and conditions. Payment will be made to Custom Sign Factory as outlined above.

ACCEPTED BY: Douglas S. Hollberg **TITLE:** Mayor

SIGNATURE: _____ **DATE:** _____

Attest:_____
Jessica W. O'Connor, Secretary

(SEAL)

Approved as to form:

Andrew J. Whalen, III
Andrew J. Whalen, III
City Attorney

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider the purchase of a Sutphen Heavy Duty Custom Pumper and equipment in the amount of $642,143.85 from Williams Fire Apparatus Inc., Sourcewell Contract. *Fire Chief John Hamilton will address* .

SPECIAL CONSIDERATIONS OR CONCERNS:

Williams Fire Apparatus, Inc., Sourcewell Contract #SUT022818-SUT, will supply the custom built Pumper and equipment. There is a 24-26 month lead time on manufacturing and receiving the pumper. If the purchase is approved, the signed purchase order will be transmitted to the dealer and a place will be held in the queue for the build.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

This will be financed through GMA. We do not know the exact interest rate that we will receive, due to the length of time before we will close on the loan.

Submitted By:
John Hamilton

Meeting Date:
08/02/2022

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
Griffin, GA - 2022 Sutphen Pumper Proposal.pdf
Estimated Am Schedule Potential Fire Engine revised 1-25-22.pdf

PROPOSAL

TO THE:
City of Griffin (Sourcewell ID#29765)
Fire Department
Attn: Captain J. Hamilton
401 N. Expressway
Griffin, GA 30223

DATE: January 24, 2022

We hereby propose and agree to furnish the following firefighting equipment upon your acceptance of this proposal via the Sourcewell Co-Operative Contract #SUT022818-SUT:

One (1) Sutphen Severe Duty Top-Mount Custom Pumper Complete and Delivered for the Total Sum of $642,143.85

($755,463.35 MSRP)

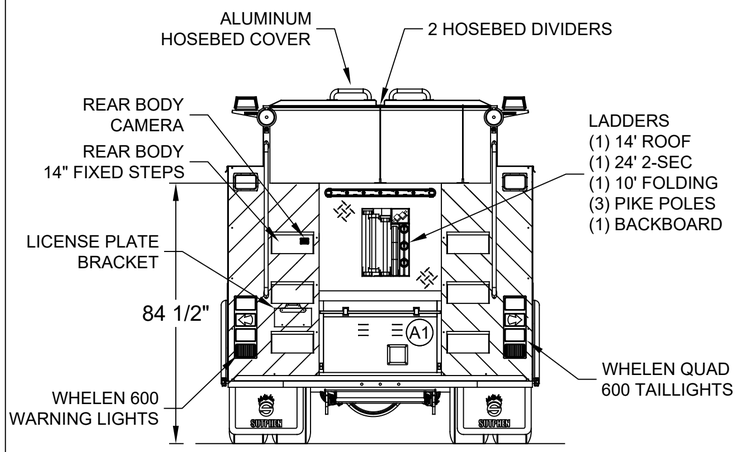
The unit shall be manufactured completely in accordance to the following proposal and inspected at the manufacturing facility within approximately **24-26** months from the date of the contract signing or purchase order, subject to delays from all causes beyond our control. The unit shall be delivered approximately 2-4 weeks following the inspection, subject to delays from all causes beyond our control.

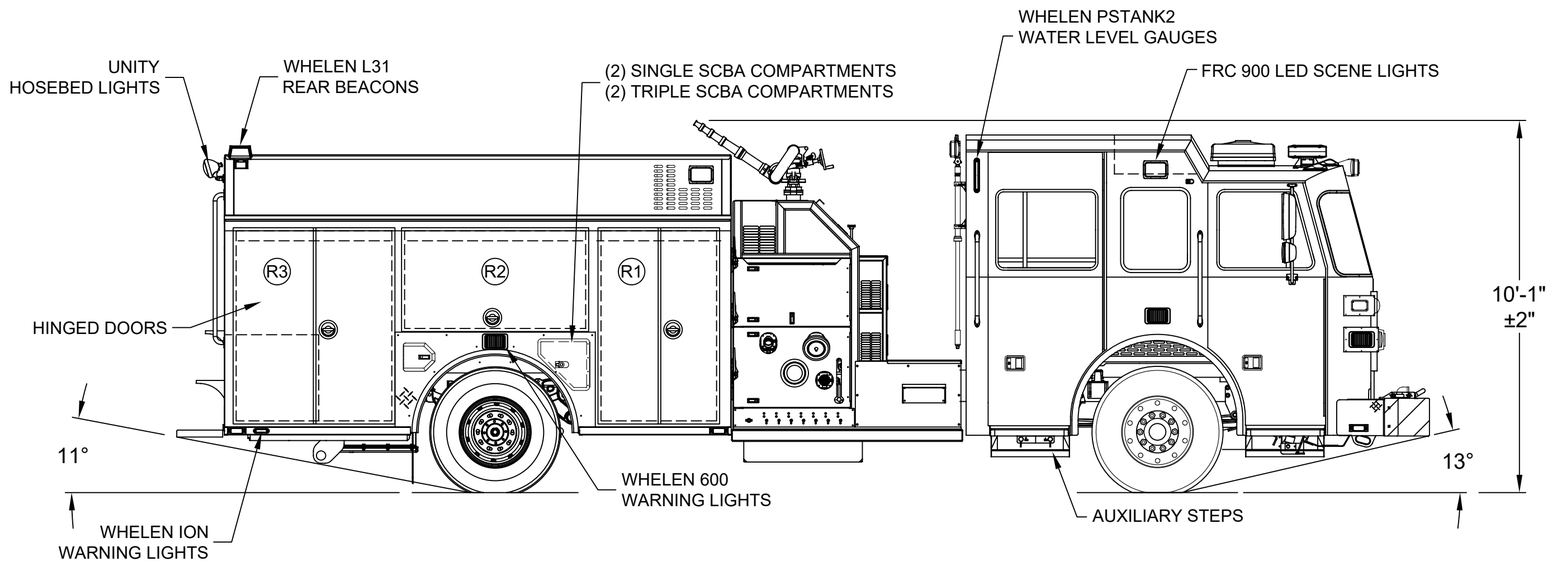
This proposal shall be valid for thirty (30) days. If the contract or purchase order is not received within this proposed duration, we reserve the right to extend, withdraw, or modify our proposal, including pricing, delivery times, and prepayment discounts as applicable.

Respectfully submitted,

Jerry Harley

Jerry Harley
Authorized Representative for Sutphen Corporation

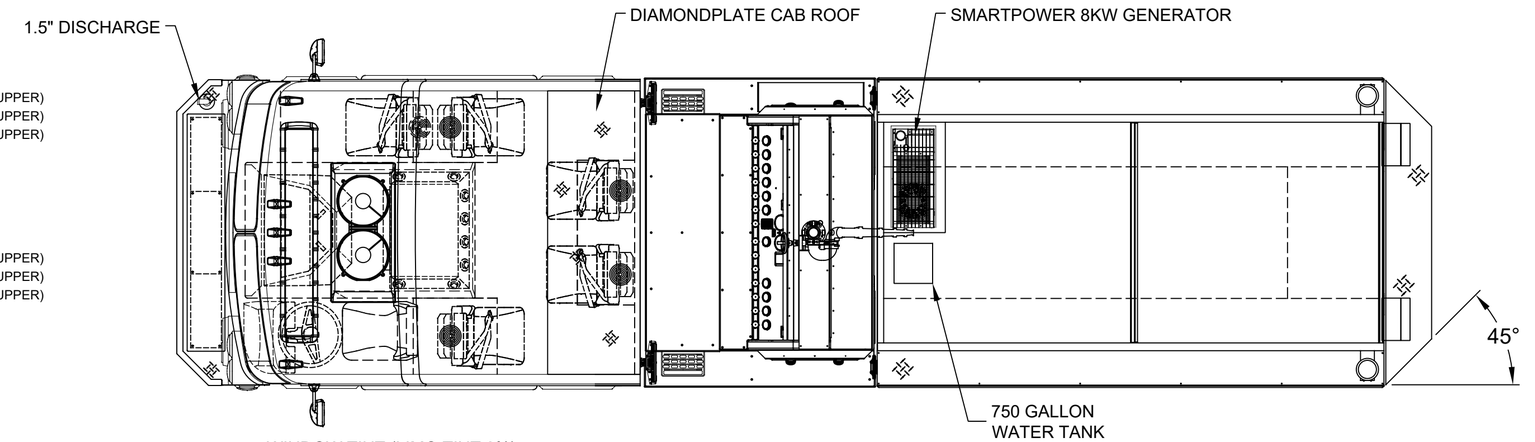


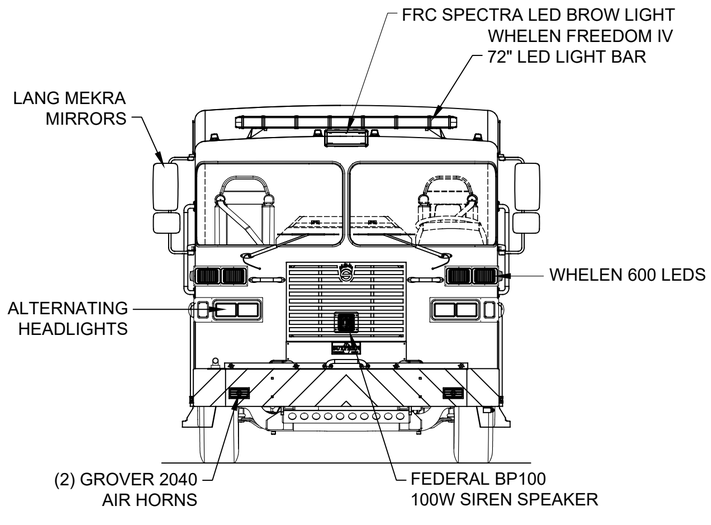


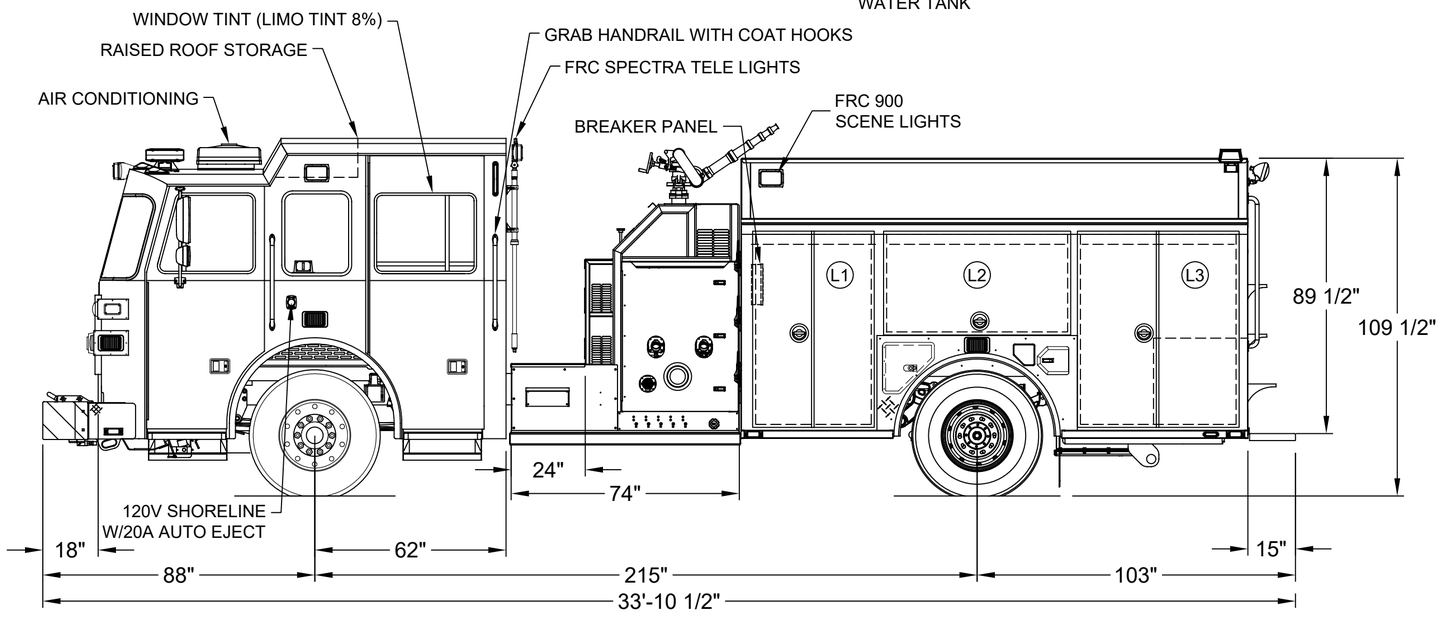
LEFT SIDE COMPARTMENTS					
COMPT	DOORS	OPENING DIMENSIONS	INSIDE DIMENSIONS	VOLUME	
L1	DOUBLE	37.5"w X 56.5"h	40"w X 66"h X 26"d	37.4 CU. FT.	(8"h X 11"d UPPER)
L2	LIFT-UP	56.25"w X 27"h	59"w X 31.5"h X 26"d	28.4 CU. FT.	(8"h X 11"d UPPER)
L3	DOUBLE	48.75"w X 56.5"h	51.5"w X 66"h X 26"d	47.4 CU. FT.	(8"h X 11"d UPPER)

RIGHT SIDE COMPARTMENTS					
COMPT	DOORS	OPENING DIMENSIONS	INSIDE DIMENSIONS	VOLUME	
R1	DOUBLE	37.5"w X 56.5"h	40"w X 66"h X 26"d	37.4 CU. FT.	(8"h X 11"d UPPER)
R2	LIFT-UP	56.25"w X 27"h	59"w X 31.5"h X 26"d	28.4 CU. FT.	(8"h X 11"d UPPER)
R3	DOUBLE	48.75"w X 56.5"h	51.5"w X 66"h X 26"d	47.4 CU. FT.	(8"h X 11"d UPPER)

REAR STEP COMPARTMENT				
COMPT	DOORS	OPENING DIMENSIONS	INSIDE DIMENSIONS	VOLUME
A1	ROLL-UP	36.75"w X 19"h	39.5"w X 28"h X 31"d	19.8 CU. FT.
			TOTAL:	246.2 CU.FT.







DIMENSIONS SHOWN ON THIS DRAWING ARE APPROXIMATE AND ARE SUBJECT TO MINOR DEVIATIONS DURING CONSTRUCTION.

IN THE EVENT OF A DISCREPANCY BETWEEN THE SUTPHEN SPECIFICATIONS AND DRAWING, THE SUTPHEN SPECIFICATIONS SHALL PREVAIL.

AWING IS FOR REFERENCE ONLY. SOME ITEMS ROPOSED MAY NOT BE SHOWN OR NOTED.

CUSTOMER APPROVAL

NAME: _____

TITLE: _____

DATE: _____

REV.	DESCRIPTION	BY	DATE
-	-	-	-

THIS PRINT IS PROVIDED ON A RESTRICTED BASIS AND IS NOT TO BE USED IN ANY WAY DETRIMENTAL TO THE INTEREST OF SUTPHEN CORPORATION.

DRAWN BY: J.HOWELL

DATE: 10/11/2021

MFG. FACILITY: URBANA

SUTPHEN

GRIFFIN FIRE DEPARTMENT
GRIFFIN, GA

CUSTOM PUMPER - G9

DWG. NO.: GRIFFIN, GA (2021 G9).DWG

Sutphen **Component Report** **Dealership: Williams Fire Apparatus_3 (Moore)**	**HS- City of Griffin, GA** **Order#: SQB013901_1** **Contact:** **Position:** **Phone:** **Mobile:** **Email:**

Bill To	Ship To
Customer: City of Griffin **Contact: ,** **Address: 401 N. Expressway** **Griffin, GA 30223**	**Customer: Same as Bill-to** **Contact: ,** **Address: 401 N. Expressway** **Griffin, GA 30223**

Comments
Project Coordinator: **Sales Person:** **Revision Level:** **Truck Type:** **Body Facility:**

Quote Line Number 1

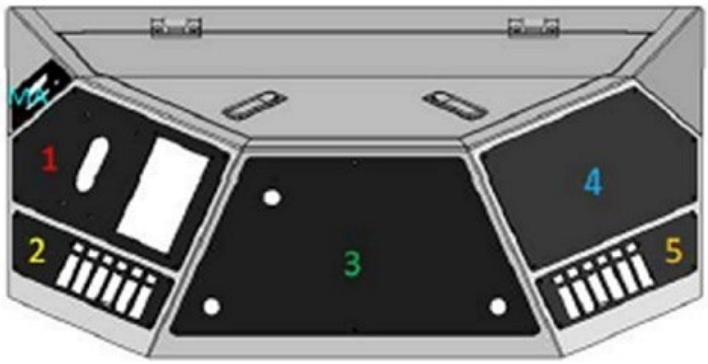
Line	Item #	Qty	Item Description/Comments
1	10000215	1	STD WIRING SCHEMATIC
2	10310100	1	CHASSIS
			CHASSIS
3	10010001	1	CHASSIS, CUSTOM
4	51010105	1	WHEELBASE = 215.25
5	51010310	1	WHEELBASE GREATER THAN 200"
6	25010100	1	FRAME, 10" DOUBLE RAILS, SINGLE AXLE (50K PSI)
7	45010001	1	FRONT TOW EYES, BELOW BUMPER, PAINTED
8	46010000	1	REAR TOW EYES, PAINTED
9	40010250	1	STEERING - ROSS TAS-85
10	22010000	1	DRIVE LINE, SPICER, 1710 SERIES
11	23014130	1	ENGINE, CUMMINS L 9 450HP DOC-DPF-DEF-SCR OBD
12	23029100	1	ENGINE WARRANTY, 5 YEAR, 100,000 MILES FOR CUMMINS L9
13	23030006	1	AIR INTAKE/EMBER SEPARATOR

Line	Item #	Qty	Item Description/Comments
14	23031173	1	FUEL FILTER/WATER SEPARATOR, PRIMARY, FLEETGUARD, FS1098
15	23031210	1	FUEL FILTER, SECONDARY, FLEETGUARD, FF63009
16	47012430	1	TRANSMISSION, ALLISON GEN 5, EVS3000
17	23110005	1	JACOBS ENGINE BRAKE FOR CUMMINS L ENGINES
18	47024050	1	TRANSMISSION COOLER
19	47030000	1	ALLISON TOUCH PAD SHIFTER
20	21021200	1	COOLING SYSTEM
21	21030195	1	COOLANT FILTER
22	21030000	1	FAN CLUTCH
23	21030200	1	RADIATOR COOLANT RECOVERY, PRESSURIZED SYST
24	26010000	1	FUEL TANK, STEEL, 65 GALLON
25	26030000	1	FUEL FILL
26	26030100	1	FUEL COOLER
27	24040000	1	DIESEL EXHAUST FLUID TANK
28	13010205	1	ALTERNATOR, LEECE NEVILLE 320 AMP 4915PA
29	13030100	1	LOW VOLTAGE ALARM, FLOYD BELL TXB-V86-515-QF
30	15010500	1	BATTERIES, INTERSTATE TYPE 31 MHD (4)
31	15030215	1	MASTER BATTERY DISCONNECT SWITCH
32	15031700	1	BATTERY JUMPER TERMINALS
33	15030430	1	120V SHORELINE INLET, KUSSMAUL SUPER 20 AUTO EJECT
34	15031560	1	BATTERY CHARGER, KUSSMAUL LPC 40 W/REMOTE BAR GRAPH DISPLAY
35	14010505	1	FRONT AXLE, MERITOR MFS-18-133A 18,000 LB.
36	41010015	1	FRONT SUSPENSION, STANDENS 18,000 LBS. (3) 54" LEAFS
37	41030100	1	SUSPENSION, ENHANCED SYSTEM
38	41040500	1	STEER ASSIST, NOT PROVIDED
39	43010300	1	FRONT TIRES GOODYEAR 315/80R22.5 LRL G291 HWY 22.5 X 9 WHEELS

Line	Item #	Qty	Item Description/Comments
40	14510520	1	REAR AXLE, MERITOR RS-24-160 24,000 LB.
41	14530100	1	TOP SPEED, 68 MPH
42	42010010	1	REAR SUSPENSION, FIREMAAX 24,000 LBS. AIR RIDE
43	44010308	1	TIRES, REAR, GOODYEAR 12R22.5 X 8.25 LRH ENDURANCE RSA HIGHWAY 24,000 - 27,000 GVWR
44	42910200	1	TIRE PRESSURE MONITOR, REAL WHEELS, LED
45	44210100	1	WHEELS, ALUM, ACCURIDE (max 27K rear)
46	44270100	1	HUB COVERS, FRONT & REAR, POLISHED STS (Single Axle)
47	44270300	1	CHROME LUG NUT CAPS, FRONT & REAR (Single Axle)
48	44271100	1	MUD FLAPS, FRONT (PAIR)
49	44271200	1	MUD FLAPS, REAR (PAIR)
50	54010010	1	DATA, SAFETY & WARNING TAGS APPLICATION, ADHESIVE
51	16010260	1	BRAKES MERITOR DISC PLUS EX225 FRONT & REAR (SINGLE AXLE)
52	18010041	1	AIR BRAKE SYST 4 TANKS WABCO 1200 DRYER (24K, 27K)
53	18030140	1	AIR INLET CONNECTION
54	18035110	1	AIR COMPRESSOR, KUSSMAUL AUTO PUMP AC, 100PSI
55	18036105	1	TIMER, KUSSMAUL AUTO PUMP
56	18220500	1	NO ELEC STABILITY CONTROL SYS
57	18110000	1	WABCO 4 CHANNEL ANTI-LOCK BRAKES (24K, 27K)
58	53510000	1	COMPRESSION FITTINGS ON AIR SYSTEM (CHASSIS)
59	54010000	1	MISCELLANEOUS ITEMS ON CHASSIS
60	23029300	1	AFTERTREATMENT WARRANTY, 5 YEAR, 100,000 MILES FOR CUMMINS L9
61	10310110	1	CAB
			CAB
62	11023292	1	CAB TSAL4K 62" 10" RR 1/2
63	11030025	1	CAB CERTIFICATION - STRUCTURAL INTEGRITY
64	11030950	1	CAB LOCKDOWN LATCHES
65	11031025	1	CAB TILT SYSTEM, AIR CONTROL VALVE

Line	Item #	Qty	Item Description/Comments
66	11031100	1	MANUAL BACK-UP TILT SYSTEM
67	11031350	1	CAB DOORS, FULL LENGTH (4)
68	11031387	1	CAB STEPS, LOWER GRIP STRUT, INTERMEDIATE DIAMONDPLATE
69	11031390	1	AUXILIARY CAB STEPS, ALUM, GRIP STRUT (SET OF 4)
70	11031399	1	CAB STEP LIGHTING, TECNIQ E45 LED STRIP LIGHTS
71	11031421	1	CAB DOOR WINDOWS, POWER (4)
72	11031401	1	CAB SIDE WINDOWS, FIXED, BOTH SIDES
73	11031455	1	TWO FIXED WINDOWS IN BACK WALL OF CAB APPROX 5.25" X 11.25" OVAL
74	11031465	1	WINDOW TINTING (LIMO TINT 8%) - EACH (6)
75	52010010	1	ELECTRIC INTERMITTENT WIPERS
76	52030200	1	WINDSHIELD WASHER RESERVOIR
77	38010015	1	MIRRORS LANG MEKRA 300 SERIES REMOTE
78	11024410	1	UPPER GRILLE, TUBULAR STYLE FACADE (L9)
79	11024500	1	FLAMING “S” LOGO, UPPER GRILLE, REFLECTIVE RED
80	11024602	1	LOWER GRILLE, POLISHED STAINLESS, FOR TUBULAR GRILLE (L9)
81	20012210	1	BUMPER, 18" FORMED STEEL CHANNEL, PAINTED
82	20029800	1	BUMPER SIDES, DIAMONDPLATE
83	20029910	1	BUMPER ANGLES, PAINTED STEEL, FLAT (12-30" EXTENSION)
84	20040105	1	STORAGE WELL, DEEP CENTER, FULL WIDTH (18" BUMPER)
85	20030100	1	STORAGE WELL COVER, TREADPLATE, 2" RAISE
86	20030510	1	CUT-OUT IN STORAGE WELL COVER
87	20042140	1	PROTECTIVE BUMPER COATING, RAPTOR, TOP EDGE OF FRONT BUMPER
88	12010500	1	AIR HORNS, DUAL, GROVER #2040 RECTANGULAR
89	12030010	1	AIR HORNS CUTOUTS IN BUMPER, BEHIND PERFORATIONS (L9 STYLE)
90	12030205	1	AIR HORNS WIRED TO STEERING WHEEL BUTTON
91	12030350	1	LANYARD CONTROL FOR AIR HORNS

Line	Item #	Qty	Item Description/Comments
92	12510500	1	ELEC SIREN, FEDERAL SIGNAL EQ2B-200
93	12620412	1	SIREN SPEAKER, 200W, FEDERAL SIGNAL, BP200-Q W/Q GRILLE
94	12670110	1	SIREN SPEAKER(S) INSTALLED BEHIND CAB GRILLE
95	32520520	1	HEADLIGHTS, LED, FIRETECH FT-4X6, DUAL STS HOUSINGS
96	32530500	1	ALTERNATING FLASHER FOR HEADLIGHT
97	48010300	1	FRONT TURN SIGNALS, WHELEN 400 SERIES LED (4)
98	32530750	1	ICC LIGHTS, LED, ROOF MOUNTED MARKERS, GROTE
99	27022120	1	HANDRAILS, CAB EXTERIOR, KNURLED STAINLESS STEEL (4) SIDE
100	27030615	1	COAT HOOKS ON UPPER GRAB HANDRAILS, DRIVER'S SIDE (2)
101	27030655	1	COAT HOOKS ON UPPER GRAB HANDRAILS, OFFICER'S SIDE (2)
102	27030710	1	HANDRAILS, FRONT OF CAB, KNURLED STAINLESS STEEL (PAIR)
103	27025000	1	HANDRAILS, CAB INTERIOR, BLACK RUBBER COATED (2) FRONT ENTRY
104	27030120	1	HANDRAILS, REAR CAB INTERIOR DOOR, BLACK RUBBERIZED (2) AND KNURLED STS AT WINDOW (2)
105	11035405	1	DIAMONDPLATE REAR EXTERIOR WALL OF CAB (AERIAL OR TOP MOUNT)
106	11035420	1	DIAMONDPLATE CAB ROOF 30" x FULL WIDTH
107	31010285	1	INTERIOR, MULTISPEC BLACK SPECKLE PAINT W/GRAY-BLACK DURAWEAR
108	11032929	1	DOOR PANEL, FULL STS
109	11032958	1	REFLECTIVE MATL, INTERIOR CAB DOORS, CHEVRONS, REFLEXITE
110	31010291	1	CAB INTERIOR FLOOR COVERING, BLACK RUBBERIZED
111	22510110	1	ENGINE ENCLOSURE, SHORT LENGTH
112	22510530	1	ENGINE ENCLOSURE COVERING, SCORPION BLACK URETHANE BLEND
113	11031670	1	TOOL MOUNTING PLATE, NOT PROVIDED
114	11031677	1	CENTER CONSOLE NOT PROVIDED
115	22610050	1	ENGINE HOOD LIGHT, LED (1)
116	11031510	1	FLAT WORK SURFACE IN LIEU OF GLOVE BOX
117	11031712	1	UPPER CREW DOOR AREA, OPEN

Line	Item #	Qty	Item Description/Comments
118	31088888	1	
119	29810100	1	CHASSIS ELECTRICAL DESCRIPTION
120	30010130	1	INSTRUMENTATION, AMETEK W/ CENTER & OVERHEAD CONSOLES
			Upper Command Console: 
121	30010500	1	LOWER COMMAND CONSOLE, L9 & X12
			Lower Command Console (9L & 12L engines): 
122	30010610	1	CAB PUMP SHIFTER, ELECTRIC W/YELLOW KNOB (FOR HALE G-SERIES / WATEROUS C20 PUMP TRANSMISSION)
123	30011000	1	PUMP INTERLOCK, NOT CONNECTED WITH ODOMETER
124	30031610	1	DO NOT MOVE LIGHT, WHELEN TIR3 LED
125	30031655	1	DO NOT MOVE ALARM WITH SILENCE BUTTON
126	29930210	1	DELETE MAPBOOK SLOT ON FRONT BREAKER PANEL
127	29910100	1	PROGRAMMABLE LOAD MANAGER, CLASS-1 SUPERNODE II
128	30031100	1	HIGH IDLE SWITCH
129	30031775	1	12V POWER POINTS, (2)
130	30031802	1	12V DUAL PORT USB POWER POINTS, (2)
131	11040000	1	CAB ACCESSORY FUSE PANEL
132	84541540	1	POWER & GROUND STUDS, UPPER COMMAND CONSOLE

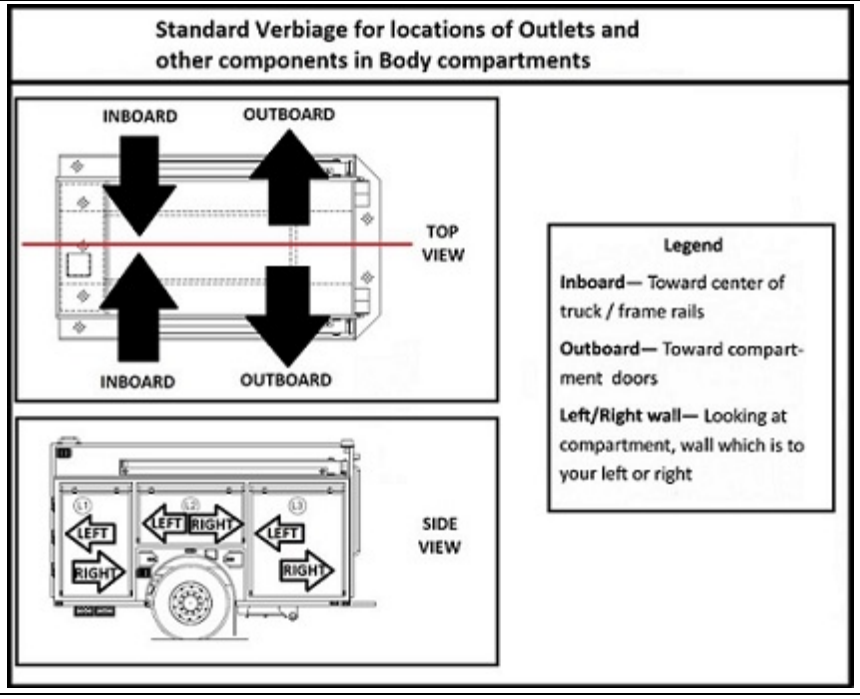
Line	Item #	Qty	Item Description/Comments
133	30110000	1	VEHICLE DATA RECORDER, AKRON/WELDON
134	33510030	1	INTERIOR CAB LIGHTS, WHELEN 6" ROUND RED/CLEAR LED (2)
135	34010030	1	INTERIOR CREW LIGHTS, WHELEN 6" ROUND RED/CLEAR LED (2)
136	33530652	1	INTERIOR CAB DOOR WARNING LIGHTS, WHELEN 500 TIR6 LED, 50*03Z*R (QTY 4)
137	34088888	1	SPECIAL ITEM, POWER INVERTER
138	28010750	1	DEFROSTER, HEATER & A/C, SEVERE CLIMATE (TM-31)
139	28090003	1	HEAT TO FEET
140	28030500	1	DEFROSTER DUCTWORK, ENTIRE WINDSHIELD
141	11031687	1	TOP HEAT/AC STORAGE, TOOL MOUNTING PLATE, 25” x 19.5”
142	38510104	1	DRIVER'S SEAT, BOSTROM SIERRA HIGH BACK AIR RIDE ABTS (DURAWEAR PLUS, LOW SEAM)
143	38310010	1	HELMET STORAGE, ONSCENE SOLUTIONS, TALON
144	39010118	1	OFFICER'S SEAT, BOSTROM TANKER 450, ABTS SCBA (DURAWEAR PLUS, LOW SEAM)
145	39030020	1	OFFICER’S SEAT COMPT, FRONT DOOR
146	38310010	1	HELMET STORAGE, ONSCENE SOLUTIONS, TALON
147	39521129	1	CREW SEAT 1, BOSTROM TANKER 450, ABTS SCBA (DURAWEAR PLUS, LOW SEAM)
148	38310010	1	HELMET STORAGE, ONSCENE SOLUTIONS, TALON
149	39521130	1	CREW SEAT 2, BOSTROM TANKER 450, ABTS SCBA (DURAWEAR PLUS, LOW SEAM)
150	38310010	1	HELMET STORAGE, ONSCENE SOLUTIONS, TALON
151	39521430	1	CREW SEAT 3, BOSTROM TANKER 400CT, ABTS SCBA FLIP UP (DURAWEAR PLUS, LOW SEAM)
152	38320000	1	HELMET STORED IN COMPARTMENT
153	39521431	1	CREW SEAT 4, BOSTROM TANKER 400CT, ABTS SCBA FLIP UP (DURAWEAR PLUS, LOW SEAM)
154	38320000	1	HELMET STORED IN COMPARTMENT
155	39550200	1	SEAT COLOR, BLACK
156	39610110	5	SCBA BRACKETS, ZIAMATIC, QUICK HOLD (5)
157	38410000	1	SEAT BELT WARNING SYSTEM, AKRON / WELDON
158	39710000	1	DOUBLE CREW SEAT COMPT, SIDE DOORS

Line	Item #	Qty	Item Description/Comments
159	11031740	1	OVERHEAD STORAGE, FRONT OF 10" RR W/NET
160	84541600	1	MOUNTING OF CUSTOMERS RADIO-SINGLE HEAD
161	84541700	2	INSTALLATION OF CUSTOMERS 2-WAY RADIO ANTENNA (2)
162	30080150	1	HD STEREO, JENSEN, AM/FM/WB/BT
163	84561015	1	CAMERA SYSTEM, FRC, INVIEW TRUEVIEW, TWO CAMERAS (WIRED)
164	11088888	1	SPECIAL ITEM, Paint Camera Housing to match Cab
165	10310200	1	PUMP & PLUMBING
			PUMP & PLUMBING
166	60080003	1	PUMP, HALE QMAX-1500 GPM SINGLE STAGE
167	60025000	1	GEARBOX, HALE, G-SERIES, REAR MOUNTED
168	60025950	1	PUMP GEARBOX YOKE, 1710
169	60026000	1	PUMP PACKING, HALE
170	60031005	1	ALLOY ANODES, HALE (2)
171	60035121	1	PUMP TEST, MISTRAS GROUP, INC
172	61510000	1	AUXILIARY COOLER (HEAT EXCHANGER)
173	62010002	1	STAINLESS STEEL PIPING
174	66090010	1	3" TANK-TO-PUMP W/CHECK VALVE
175	61729120	1	VALVE, AKRON, HEAVY DUTY
176	61770910	1	ACTUATOR, VALVE, T-HANDLE, CLASS 1
177	73090001	1	TANK FILL 2"
178	61729120	1	VALVE, AKRON, HEAVY DUTY
179	61770910	1	ACTUATOR, VALVE, T-HANDLE, CLASS 1
180	61090009	1	PRESSURE GOVERNOR, FIRE RESEARCH, PUMP BOSS
181	61290020	1	INTAKE PRESSURE CONTROL, TFT A1860
182	63021500	1	6" MAIN SUCTION, LEFT SIDE
183	65090000	1	2.5" LEFT SIDE INLET
184	61729120	1	VALVE, AKRON, HEAVY DUTY

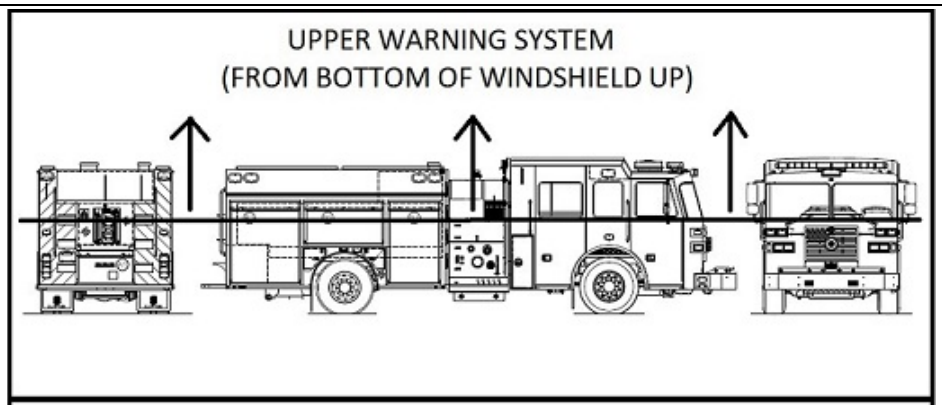
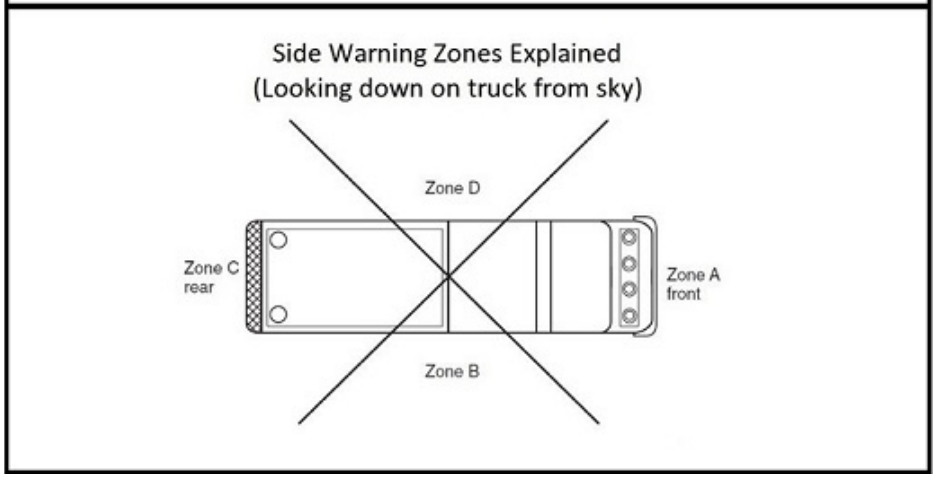
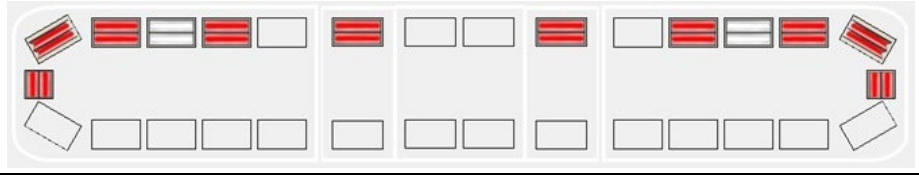
Line	Item #	Qty	Item Description/Comments
185	61770910	1	ACTUATOR, VALVE, T-HANDLE, CLASS 1
186	60036010	1	THREADS, NST
187	63025500	1	6" MAIN SUCTION, RIGHT SIDE
188	64090000	1	2.5" RIGHT SIDE INLET
189	61729120	1	VALVE, AKRON, HEAVY DUTY
190	61770905	1	ACTUATOR, VALVE, SWING CONTROL
191	60036010	1	THREADS, NST
192	70525900	1	2.5" DISCHARGE, LEFT - POSITION 1
193	61729120	1	VALVE, AKRON, HEAVY DUTY
194	61770910	1	ACTUATOR, VALVE, T-HANDLE, CLASS 1
195	77090000	1	GAUGE, DISCH, CLASS 1 2.5"
196	61810150	1	DISCHARGE TERMINATION, 30 DEGREE ELBOW
197	60036010	1	THREADS, NST
198	70525900	1	2.5" DISCHARGE, LEFT - POSITION 2
199	61729120	1	VALVE, AKRON, HEAVY DUTY
200	61770910	1	ACTUATOR, VALVE, T-HANDLE, CLASS 1
201	77090000	1	GAUGE, DISCH, CLASS 1 2.5"
202	61810150	1	DISCHARGE TERMINATION, 30 DEGREE ELBOW
203	60036010	1	THREADS, NST
204	71025910	1	4" DISCHARGE, RIGHT - POSITION 3
205	61729120	1	VALVE, AKRON, HEAVY DUTY
206	61770945	1	ACTUATOR, VALVE, ELECTRIC, AKRON 9333
207	77090000	1	GAUGE, DISCH, CLASS 1 2.5"
208	61810150	1	DISCHARGE TERMINATION, 30 DEGREE ELBOW
209	60036010	1	THREADS, NST
210	61840300	1	ADAPTER, 4" NST FE X 5" STORZ, 30-DEGREE W/CAP & CHAIN, TFT

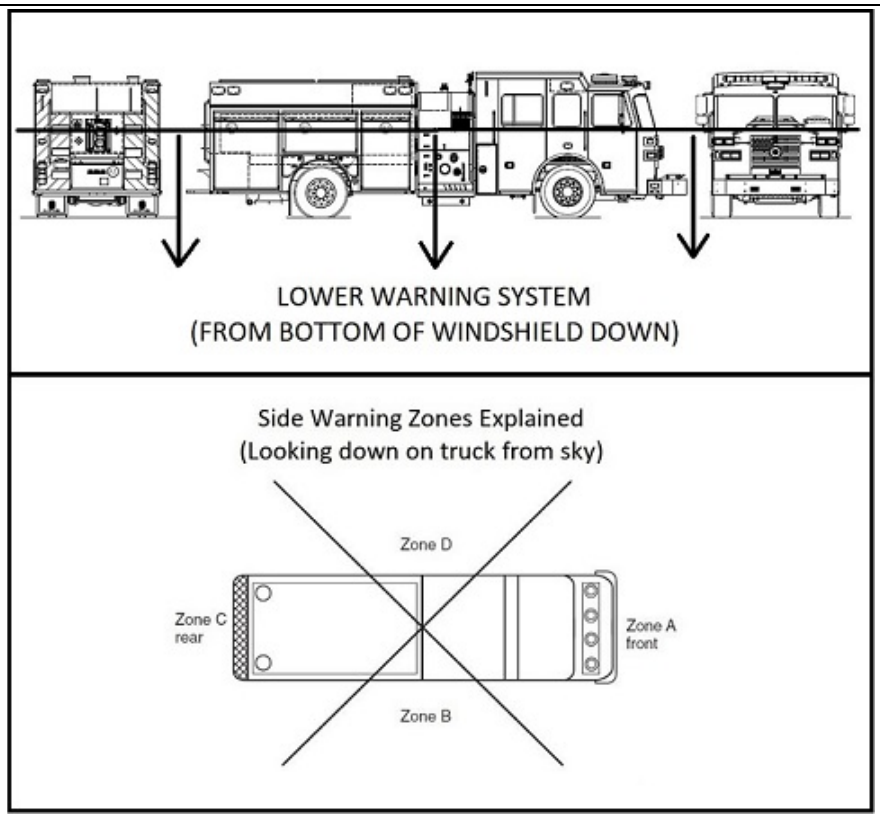
Line	Item #	Qty	Item Description/Comments
211	71025900	1	2.5" DISCHARGE, RIGHT - POSITION 4
212	61729120	1	VALVE, AKRON, HEAVY DUTY
213	61770910	1	ACTUATOR, VALVE, T-HANDLE, CLASS 1
214	77090000	1	GAUGE, DISCH, CLASS 1 2.5"
215	61810150	1	DISCHARGE TERMINATION, 30 DEGREE ELBOW
216	60036010	1	THREADS, NST
217	72290000	1	1.5" FRONT BUMPER DISCHARGE, 2" PLUMBING
218	61729120	1	VALVE, AKRON, HEAVY DUTY
219	61770910	1	ACTUATOR, VALVE, T-HANDLE, CLASS 1
220	77090000	1	GAUGE, DISCH, CLASS 1 2.5"
221	60036010	1	THREADS, NST
222	72590002	1	DECK GUN DISCHARGE 3"
223	61729160	1	VALVE, AKRON, SLOW CLOSE
224	61770910	1	ACTUATOR, VALVE, T-HANDLE, CLASS 1
225	77090000	1	GAUGE, DISCH, CLASS 1 2.5"
226	72570100	1	DECK GUN TERMINATION, THREADED
227	72554800	1	MONITOR, AKRON APOLLO 3423 W/QUAD STACKED TIPS & STREAM SHAPER
228	72570200	1	EXTEND-A-GUN, TASK FORCE TIPS XG18, MANUAL
229	72890012	1	SPEEDLAYS, TWO 2" W/1.5" SWIVEL & CROSSLAY, ONE 2.5" W/2.5" SWIVEL
230	61729120	3	VALVE, AKRON, HEAVY DUTY (3)
231	61770955	1	ACTUATORS, VALVE, T-HANDLE, CLASS 1 FOR SPEEDLAYS & ELECTRIC, AKRON 9333 FOR CROSSLAY (1)
232	77090000	3	GAUGE, DISCH, CLASS 1 2.5" (3)
233	60036010	3	THREADS, NST (3)
234	72910700	1	COVER, VINYL FOR SPEEDLAYS
235	72930100	1	COVER, VINYL FOR ADDITIONAL CROSSLAY IN DUNNAGE
236	72932201	1	COVER FASTENERS, BUNGIE CORDS WITH RED TAB

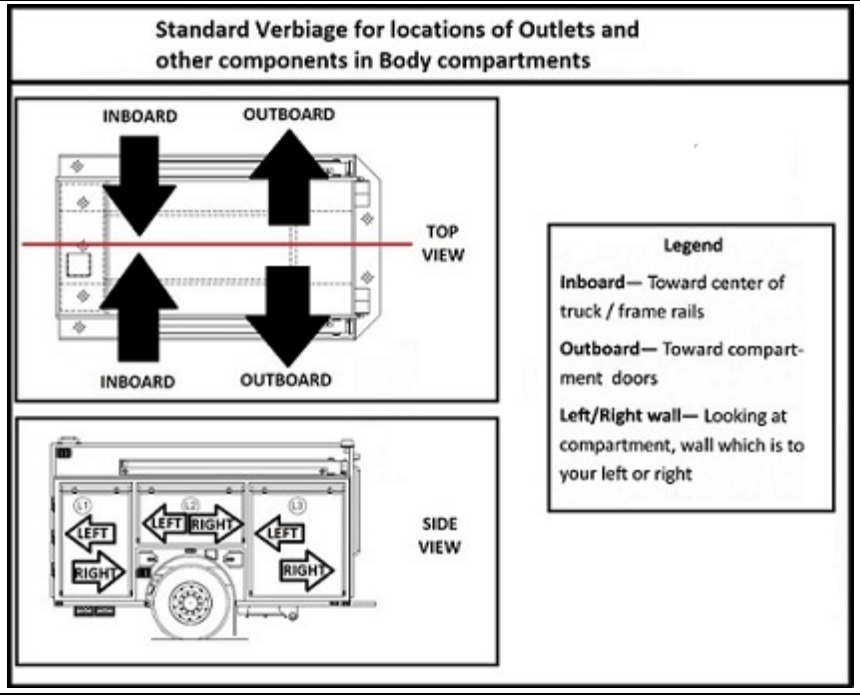
Line	Item #	Qty	Item Description/Comments
237	72888888	1	SPECIAL ITEM, Special Item Wider 2 1/2 Section to hold 3" Hose
238	61742000	1	MASTER PUMP DRAIN, MULTIPORT
239	61790510	10	DRAIN VALVES, HALE, LIFT-UP (10)
240	10310220	1	PUMP PANEL
			PUMP PANEL
241	74914200	1	PRG TM1 - TOP MOUNT PUMP PANEL
242	74928150	1	PUMP MODULE LENGTH, 74" W/24" WALKWAY
243	74929120	1	HALE PUMP MODULE CONFIGURATION, TOP MOUNT
244	74930710	1	PANEL FINISH, BRUSHED STS 14 GAUGE (PRG)
245	74931055	1	COLOR CODING (PRG)
246	74931290	1	PUMP MODULE FRAMEWORK, SWIRL FINISH
247	74931390	1	PUMP FINISH, PAINTED BY PUMP MFG
248	74931590	1	PLUMBING FINISH, NON-PAINTED
249	74931690	1	EXTERIOR DUNNAGE AREA PANEL, BRUSHED STS
250	75040210	1	TROUGH IN RUNNING BOARD, OFFICER'S SIDE
251	75590010	1	PUMP OPERATOR LIGHTS, LED (PRG)
252	75590210	1	PUMP PANEL LIGHTS ONE EA SIDE, LED (PRG)
253	76090002	1	PUMP PANEL GAUGES & CONTROLS (PRG)
254	60090030	1	PUMP PRIMER, TRIDENT, AIR
255	60028310	1	(1) PRIMER BUTTON - MAIN SUCTION
256	76025110	1	COMPRESSION FITTINGS ON AIR SYSTEM (PRG PUMP MODULE)
257	76031900	1	AIR HORN PUSH BUTTON SWITCH ON PUMP PANEL
258	76590000	1	GAUGES, MASTER, CLASS 1 4.5" (PRG)
259	77590001	1	GAUGE, WATER LEVEL, CLASS 1, INTELLI-TANK ITL-40
260	77532112	1	GAUGE, WATER LEVEL, WHELEN PSTANK2 LED (2)
261	10310230	1	WATER TANK
			WATER TANK

Line	Item #	Qty	Item Description/Comments
262	83525200	1	WATER TANK BRAND, UPF
263	83590004	1	WATER TANK, 750 GAL, POLY
264	10310300	1	BODY
			BODY
265	80089500	1	BODY SUBFRAME, PROGRAM 1 PUMPER
266	80189590	1	BODY G9 - ALUM 40/51 LADDERS THRU TANK
267	80245999	1	UPPER HATCH COMPARTMENTS - NOT PROVIDED
268	10310302	1	BODY COMPARTMENTS
			BODY COMPARTMENTS
			
269	81165705	1	UNISTRUT TRACK IN COMPTS
270	80290016	1	COMPT DOORS, HINGED, ALUM, PAINTED
271	80230600	1	DOOR SILL PROTECTION, BODY COMPTS, PROTEC, CLEAR FILM
272	80225000	1	REAR COMPT DOOR (A1) ROM ROLL-UP, SATIN FINISH
273	80230650	1	DOOR SILL PROTECTION, REAR COMPT, NOT PROVIDED
274	80230300	1	COMPT INTERIOR FINISH, SMOOTH
275	80230400	1	HINGED COMPT DOORS INTERIOR FINISH, SMOOTH
276	84531230	1	COMPT LIGHTING, AMDOR LED LIGHT STRIPS, 2 PER COMPT

Line	Item #	Qty	Item Description/Comments
277	10310305	1	BODY EXTERIOR
			BODY EXTERIOR
278	81380000	1	HOSEBED W/REMOVABLE ALUMINUM FLOORING
279	81330100	1	STANDARD HOSEBED HEIGHT
280	81410200	1	COVER, ALUMINUM 2 PC, MAIN HOSE BED
281	81331150	1	ALUM HOSEBED COVER SUPPORT, FIXED CENTER
282	81431200	1	REAR HOSEBED COVER, VINYL
283	81440230	1	COVER FASTENERS, METAL AIRPLANE LATCHES
284	81330302	1	HOSE BED DIVIDERS, ADJ (2)
285	81332030	1	HOSEBED LIGHTING, FRONT, WHELEN 2G LEDS
286	81910100	1	HANDRAILS, KNURLED STS
287	82290010	1	STEPS, FRONT BODY, IC FOLD DOWN W/LIGHT
288	82390001	1	STEPS, REAR BODY (14x11 & 14x8)
289	82510000	1	RUB RAILS, ANODIZED ALUM
290	83010050	1	ALUMINUM TREADPLATE (ALUM PPR, PRG1, C-SER, TANKER)
291	83030350	1	REAR STEP/TAILBOARD CORNERS, 45 DEGREE (PRG1)
292	80290051	1	8 SCBA CYLINDER COMPTS (2 TRIPLE-FMI, 2 SINGLES-SIG4)
293	80290310	2	DOOR FINISH, BRUSHED STAINLESS, SINGLE/DOUBLE SCBA COMPT (2)
294	80290420	2	DOOR FINISH, BRUSHED STAINLESS, TRIPLE SCBA COMPT (2)
295	88520300	1	DELETE 6" SUCTION HOSE
296	88540550	1	DELETE STD SUCTION HOSE MTG
297	88550300	1	STRAINER NOT PROVIDED
298	83030705	1	REAR FENDERS, ALUMINUM TREADPLATE
299	89011500	1	ALCO-LITE PEL-24 24'2 SEC & PRL-14 14' ROOF & 10' FOLDING
300	89590009	1	LADDER CHUTE W/BACKBOARD STORAGE & PIKE POLE STORAGE
301	89520210	1	LADDER ENCLOSURE, DIAMONDPLATE DOOR
302	10310310	1	ELECTRICAL

Line	Item #	Qty	Item Description/Comments
			ELECTRICAL
303	84550110	1	LICENSE PLATE BRACKET W/ LIGHT, LED
304	84511100	1	BODY ELECTRICAL DESCRIPTION
305	84520000	1	BACK UP ALARM, ECCO SA917
306	85010302	1	TAILLIGHTS, WHELEN 600 SERIES, LED STOP/TAIL/TURN/REVERSE, QUAD HOUSING (PAIR)
307	85110100	1	ICC LIGHTS, LED
308	85510200	1	STEP LIGHTS, LED, REAR BODY & WHELEN 2G AT PUMP PANEL
309	85710010	1	UNDERCARRIAGE GROUND LIGHTS, TRUCK-LITE #44042C LED
310	86520100	1	REAR WORK LIGHTS, (2) UNITY FLOOD, LED
311	86600000	1	OPTICAL WARNING SYSTEM, UPPER (PUMPER)
			 
312	86610120	1	UPPER WARNING LIGHTS, ZONE A (FRONT), WHELEN FREEDOM IV 72" LED LIGHT BAR, F4N7QLED, 12 MODULES
			

Line	Item #	Qty	Item Description/Comments
313	86920100	1	UPPER ZONE A LIGHTBAR, STANDARD CONFIGURATION
314	86699999	1	UPPER WARNING LIGHTS, ZONE B (OFFICER'S SIDE), COVERED BY ZONES A & C
315	86710105	1	UPPER WARNING LIGHTS, ZONE C (REAR), WHELEN LED BEACONS, L31 (PAIR)
316	86899999	1	UPPER WARNING LIGHTS, ZONE D (DRIVER'S SIDE), COVERED BY ZONES A & C
317	87100000	1	OPTICAL WARNING SYSTEM, LOWER (PUMPER)
			
318	87110110	1	LOWER WARNING LIGHTS, ZONE A (FRONT), WHELEN 600 SUPER LED, 60*02F*R (QTY 4)
319	87811130	1	LOWER, ZONE A - MOUNTING LOCATION (DUAL HOUSINGS)
320	87210100	1	LOWER WARNING LIGHTS, ZONE B (OFFICER'S SIDE), WHELEN 600 SUPER LED, 60*02F*R (QTY 2), ION T-SERIES LED, TLI* (QTY 1)
321	87812110	1	LOWER, ZONE B - MOUNTING LOCATION (PUMPERS, TANKERS, RESCUES)
322	87310100	1	LOWER WARNING LIGHTS, ZONE C (REAR), WHELEN 600 SUPER LED, 60*02F*R (QTY 2)
323	87410100	1	LOWER WARNING LIGHTS, ZONE D (DRIVER'S SIDE), WHELEN 600 SUPER LED, 60*02F*R (QTY 2), ION T-SERIES TLI* (QTY 1)
324	87814110	1	LOWER, ZONE D - MOUNTING LOCATION (PUMPERS, TANKERS, RESCUES)
325	87537732	1	ADDITIONAL WARNING LIGHTS, WHELEN 600 SUPER LED, 60*02F*R (PAIR) (1)

Line	Item #	Qty	Item Description/Comments
326	87040000	1	TRAFFIC ADVISOR, WHELEN LED, TAL65 36"
327	88390902	1	SCENE LIGHT, FRC SPECTRA 20K, 12V LED, BROW (1)
328	88390932	2	SCENE LIGHT, FRC SPECTRA 20K, 12V LED, TELESCOPIC W/SWITCH (2)
329	88390950	6	SCENE LIGHT, FRC SPECTRA 900, 12V LED, SURFACE MOUNT (6)
330	10310320	1	GENERATOR & ACCESSORIES
GENERATOR & ACCESSORIES			
			
331	88288888	1	SPECIAL Generator Smart Power 8 KW
332	88231990	1	HYDRAULIC GENERATOR USED WITH EVS3000 TRANS
333	88250400	1	CIRCUIT BREAKER PANEL WITH 8 SPACES FOR GFI BREAKERS
334	88251100	1	BREAKER PANEL, STD LOCATION (L1)
335	88250100	2	120 VOLT OUTLET W/WEATHERPROOF COVER - EACH (2)
336	88431205	1	HANNAY ECR-1616-17-18 REEL W/150' 10/3 (1)
337	88433010	1	MOUNTING OF ELEC CORD REEL IN BODY COMPT
338	88432000	1	AKRON FOUR-WAY RECEPTACLE BOX, WIRED TO REEL CABLE (1)
339	10310410	1	PAINT & FINISH
PAINT & FINISH			
340	90010020	1	PAINT SCHEME

Line	Item #	Qty	Item Description/Comments
341	90030007	1	TWO TONE CAB
342	90029910	1	PAINT BREAK #1 - BOTTOM OF WINDSHIELD
			
343	90030154	1	PAINT FRAME RAILS & BODY REAR DROP - BLACK
344	90030190	1	TEXTURED FRAME RAIL COATING
345	90030015	1	A/C CONDENSER PAINTED ROOF COLOR
346	90510000	1	3" LETTERING, 22K UP TO 40
347	90610000	1	4" SCOTCHLITE STRIPE
348	90630405	1	MITER EDGED "Z" STRIPE
349	90680120	1	CHEVRON STRIPING, REAR BODY OUTBOARD, REFLEXITE
350	90670020	1	CHEVRON STRIPING, FRONT BUMPER, REFLEXITE
351	90688888	1	SPECIAL ITEM, Match HS 6379
352	10310420	1	EQUIPMENT
			EQUIPMENT
353	91010000	1	MISC EQUIP - (1) PINT TOUCH-UP PAINT, STAINLESS STEEL NUTS & BOLTS
354	10310600	1	COMPLETION & WARRANTY
			COMPLETION & WARRANTY
355	99010000	1	MANUALS (1-PRINTED & 1-USB) WITH DVD
356	99031195	1	DEALER DELIVERY
357	99520110	1	WARRANTY, ONE YEAR
358	99521100	1	WARRANTY, FRAME, LIFETIME

Line	Item #	Qty	Item Description/Comments
359	99521200	1	WARRANTY, CAB STRUCTURAL, 10 YR.
360	99521300	1	WARRANTY, BODY STRUCTURAL, 10 YR.
361	99521400	1	WARRANTY, PAINT, 10 YR.
362	99521900	1	WARRANTIES, MAJOR VENDOR COMPONENTS
363	10310500	1	DEALER SUPPLIED
			DEALER SUPPLIED
364	PDB001402	1	DEALER SUPPLIED - CUSTOM MAP BOX, TOP OF ENGINE ENCLOSURE WITH CUP HOLDERS, GLOVE STORAGE, BINDERS
365	PDB001383	1	DEALER SUPPLIED - ZIAMATIC SAC-44 FOLDING WHEEL CHOCKS (PAIR) MTD W/ SQCH-44H HOLDERS
366	PDB001112	1	DEALER SUPPLIED - STREAMLIGHT SURVIVOR (QTY:4)
367	PDB000219	1	DEALER SUPPLIED - OTHER - SCBA Bottle Holder in A1
368	PDB000219	1	DEALER SUPPLIED - OTHER - EMS Box built in the R1 Compartment to match their last Pumper.
369	PDB001576	1	DEALER SUPPLIED - INTERCOM SYSTEM - FIRECOM WIRELESS
370		1	COOPERATIVE PURCHASING AGENCY FEES

*** Estimated Payment Only**

TABLE 1 - Monthly Payments

Interest Rate	2.910%	Last quoted rate + 60 bp (Fed meeting today and tomorrow RE interest rates, expected min 50bp inc)
# Payments per year	12	
Number of Years of Loan	10	
Total Number of Payments over Life of Loan	120	
Amount Financed	642,143.85	per email 1-25-22
Balance at end of Loan	-	
Monthly Payment - Annual Payment	6,173.95	74,087.37
Cumulative Total of Payments	740,873.67	
Borrowing Cost (Total Interest over life of note)	98,729.82	
Payments Begin ESTIMATED	7/1/2022	

	Principal	Interest	Rounded Prin	Rounded Int
Debt Service Fiscal Year 1	56,145.90	17,941.47	56,150.00	17,950.00
Debt Service Fiscal Year 2	57,801.71	16,285.66	57,810.00	16,290.00
Debt Service Fiscal Year 3	59,506.36	14,581.01	59,510.00	14,590.00
Debt Service Fiscal Year 4	61,261.28	12,826.09	61,270.00	12,830.00
Debt Service Fiscal Year 5	63,067.95	11,019.42	63,070.00	11,020.00
Debt Service Fiscal Year 6	64,927.90	9,159.46	64,930.00	9,160.00
Debt Service Fiscal Year 7	66,842.71	7,244.66	66,850.00	7,250.00
Debt Service Fiscal Year 8	68,813.99	5,273.38	68,820.00	5,280.00
Debt Service Fiscal Year 9	70,843.40	3,243.97	70,850.00	3,250.00
Debt Service Fiscal Year 10	72,932.66	1,154.71	72,940.00	1,160.00
	642,143.85	98,729.82	642,200.00	98,780.00

Payment Number	Principal	Interest	Payment Amount	Fiscal Year
Payment 1	4,616.75	1,557.20	6,173.95	FY22
Payment 2	4,627.94	1,546.00	6,173.95	FY22
Payment 3	4,639.17	1,534.78	6,173.95	FY22
Payment 4	4,650.42	1,523.53	6,173.95	FY23
Payment 5	4,661.69	1,512.25	6,173.95	FY23
Payment 6	4,673.00	1,500.95	6,173.95	FY23
Payment 7	4,684.33	1,489.62	6,173.95	FY23
Payment 8	4,695.69	1,478.26	6,173.95	FY23
Payment 9	4,707.08	1,466.87	6,173.95	FY23
Payment 10	4,718.49	1,455.46	6,173.95	FY23
Payment 11	4,729.93	1,444.01	6,173.95	FY23
Payment 12	4,741.40	1,432.54	6,173.95	FY23
Payment 13	4,752.90	1,421.05	6,173.95	FY23
Payment 14	4,764.43	1,409.52	6,173.95	FY23
Payment 15	4,775.98	1,397.97	6,173.95	FY23
Payment 16	4,787.56	1,386.38	6,173.95	FY24
Payment 17	4,799.17	1,374.77	6,173.95	FY24
Payment 18	4,810.81	1,363.14	6,173.95	FY24
Payment 19	4,822.48	1,351.47	6,173.95	FY24
Payment 20	4,834.17	1,339.78	6,173.95	FY24
Payment 21	4,845.89	1,328.05	6,173.95	FY24
Payment 22	4,857.65	1,316.30	6,173.95	FY24
Payment 23	4,869.43	1,304.52	6,173.95	FY24
Payment 24	4,881.23	1,292.71	6,173.95	FY24
Payment 25	4,893.07	1,280.88	6,173.95	FY24
Payment 26	4,904.94	1,269.01	6,173.95	FY24
Payment 27	4,916.83	1,257.12	6,173.95	FY24
Payment 28	4,928.75	1,245.19	6,173.95	FY25
Payment 29	4,940.71	1,233.24	6,173.95	FY25
Payment 30	4,952.69	1,221.26	6,173.95	FY25
Payment 31	4,964.70	1,209.25	6,173.95	FY25
Payment 32	4,976.74	1,197.21	6,173.95	FY25
Payment 33	4,988.81	1,185.14	6,173.95	FY25
Payment 34	5,000.90	1,173.04	6,173.95	FY25
Payment 35	5,013.03	1,160.92	6,173.95	FY25
Payment 36	5,025.19	1,148.76	6,173.95	FY25
Payment 37	5,037.37	1,136.57	6,173.95	FY25
Payment 38	5,049.59	1,124.36	6,173.95	FY25
Payment 39	5,061.84	1,112.11	6,173.95	FY25
Payment 40	5,074.11	1,099.84	6,173.95	FY26
Payment 41	5,086.41	1,087.53	6,173.95	FY26
Payment 42	5,098.75	1,075.20	6,173.95	FY26
Payment 43	5,111.11	1,062.83	6,173.95	FY26
Payment 44	5,123.51	1,050.44	6,173.95	FY26
Payment 45	5,135.93	1,038.01	6,173.95	FY26
Payment 46	5,148.39	1,025.56	6,173.95	FY26
Payment 47	5,160.87	1,013.07	6,173.95	FY26
Payment 48	5,173.39	1,000.56	6,173.95	FY26
Payment 49	5,185.93	988.01	6,173.95	FY26

	642,143.85	98,729.82	642,200.00		98,780.00
Payment 50	5,198.51	975.44	6,173.95	FY26	
Payment 51	5,211.12	962.83	6,173.95	FY26	
Payment 52	5,223.75	950.20	6,173.95	FY27	
Payment 53	5,236.42	937.53	6,173.95	FY27	
Payment 54	5,249.12	924.83	6,173.95	FY27	
Payment 55	5,261.85	912.10	6,173.95	FY27	
Payment 56	5,274.61	899.34	6,173.95	FY27	
Payment 57	5,287.40	886.55	6,173.95	FY27	
Payment 58	5,300.22	873.73	6,173.95	FY27	
Payment 59	5,313.07	860.87	6,173.95	FY27	
Payment 60	5,325.96	847.99	6,173.95	FY27	
Payment 61	5,338.87	835.07	6,173.95	FY27	
Payment 62	5,351.82	822.13	6,173.95	FY27	
Payment 63	5,364.80	809.15	6,173.95	FY27	
Payment 64	5,377.81	796.14	6,173.95	FY28	
Payment 65	5,390.85	783.10	6,173.95	FY28	
Payment 66	5,403.92	770.03	6,173.95	FY28	
Payment 67	5,417.03	756.92	6,173.95	FY28	
Payment 68	5,430.16	743.79	6,173.95	FY28	
Payment 69	5,443.33	730.62	6,173.95	FY28	
Payment 70	5,456.53	717.42	6,173.95	FY28	
Payment 71	5,469.76	704.18	6,173.95	FY28	
Payment 72	5,483.03	690.92	6,173.95	FY28	
Payment 73	5,496.32	677.62	6,173.95	FY28	
Payment 74	5,509.65	664.30	6,173.95	FY28	
Payment 75	5,523.01	650.93	6,173.95	FY28	
Payment 76	5,536.41	637.54	6,173.95	FY29	
Payment 77	5,549.83	624.12	6,173.95	FY29	
Payment 78	5,563.29	610.66	6,173.95	FY29	
Payment 79	5,576.78	597.17	6,173.95	FY29	
Payment 80	5,590.30	583.64	6,173.95	FY29	
Payment 81	5,603.86	570.09	6,173.95	FY29	
Payment 82	5,617.45	556.50	6,173.95	FY29	
Payment 83	5,631.07	542.87	6,173.95	FY29	
Payment 84	5,644.73	529.22	6,173.95	FY29	
Payment 85	5,658.42	515.53	6,173.95	FY29	
Payment 86	5,672.14	501.81	6,173.95	FY29	
Payment 87	5,685.89	488.05	6,173.95	FY29	
Payment 88	5,699.68	474.27	6,173.95	FY30	
Payment 89	5,713.50	460.44	6,173.95	FY30	
Payment 90	5,727.36	446.59	6,173.95	FY30	
Payment 91	5,741.25	432.70	6,173.95	FY30	
Payment 92	5,755.17	418.78	6,173.95	FY30	
Payment 93	5,769.13	404.82	6,173.95	FY30	
Payment 94	5,783.12	390.83	6,173.95	FY30	
Payment 95	5,797.14	376.81	6,173.95	FY30	
Payment 96	5,811.20	362.75	6,173.95	FY30	
Payment 97	5,825.29	348.66	6,173.95	FY30	
Payment 98	5,839.42	334.53	6,173.95	FY30	
Payment 99	5,853.58	320.37	6,173.95	FY30	
Payment 100	5,867.77	306.18	6,173.95	FY31	
Payment 101	5,882.00	291.95	6,173.95	FY31	
Payment 102	5,896.27	277.68	6,173.95	FY31	
Payment 103	5,910.56	263.38	6,173.95	FY31	
Payment 104	5,924.90	249.05	6,173.95	FY31	
Payment 105	5,939.26	234.68	6,173.95	FY31	
Payment 106	5,953.67	220.28	6,173.95	FY31	
Payment 107	5,968.11	205.84	6,173.95	FY31	
Payment 108	5,982.58	191.37	6,173.95	FY31	
Payment 109	5,997.09	176.86	6,173.95	FY31	
Payment 110	6,011.63	162.32	6,173.95	FY31	
Payment 111	6,026.21	147.74	6,173.95	FY31	
Payment 112	6,040.82	133.13	6,173.95	FY32	
Payment 113	6,055.47	118.48	6,173.95	FY32	
Payment 114	6,070.15	103.79	6,173.95	FY32	
Payment 115	6,084.87	89.07	6,173.95	FY32	
Payment 116	6,099.63	74.32	6,173.95	FY32	
Payment 117	6,114.42	59.53	6,173.95	FY32	
Payment 118	6,129.25	44.70	6,173.95	FY32	
Payment 119	6,144.11	29.84	6,173.95	FY32	
Payment 120	6,159.01	14.94	6,173.95	FY32	
	642,143.85	98,729.82	740,873.67		

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider an Adopt-A-Street Agreement between the City of Griffin and GAAC Delta Sigma Theta Sorority to adop Blanton Avenue from 3rd Street to 6th Street. *Public Works Director, Chris Walker, will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

This program enlists volunteers to assist in the clean-up of public streets. GAAC Delta Sigma Theta Sorority currently has 118 members that are organized and prepared to assist us in keeping the streets free of litter.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

N/A

Submitted By:
Mariza Eller

Meeting Date:
08/02/2022

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
GAAC Adopt a Street New .pdf

Adopt-A-Street Agreement

WHEREAS, the City of Griffin's Adopt-A-Street Program enlists citizen volunteers' help to remove litter from city streets; and

WHEREAS, while saving taxpayer dollars, the program provides recognition for participating companies and organizations, brings the environmental and monetary costs of littering into public awareness, and promotes civic responsibility and pride; and

WHEREAS, the volunteers of the Adopt-A-Highway program serve as visible reminders to the public that we are all stewards of the land.

NOW, THEREFORE, this agreement is made and entered into this 11 day of December, 2020, by and between the City of Griffin and GAAC Delta Sigma Theta (Name of Organization of Individual(s)). For and in consideration of the recitals and mutual covenants contained herein, the parties hereto agree as follows:

1. I/we, GAAC Delta Sigma Theta Sorority Inc acknowledge that I/we have voluntarily agreed to participate in the Adopt-A-Street Program at **Blanton Ave** (street name) beginning at **3rd** Street (crossroads) and ending at **6th** Street (crossroads).

2. I/we am/are aware that this activity can be hazardous. I am voluntarily participating in these activities with knowledge of the danger involved and hereby agree to accept any and all risks of injury or death.

3. I/we hereby agree that I/we, my/our assignees, heirs, guardians, and/or legal representatives will not make a claim against or sue the City of Griffin or any of their officers or employees for injury or damage arising out of my participation and caused by any condition of public property or negligence or any other acts of any employee, agent, or contractor of the City of Griffin. I hereby release the City of Griffin and its officers and employees from all actions, claims, or demands that I/we, my/our assignees, heirs, guardians, and/or legal representatives now have or may hereafter have for injury or damage resulting from my participation.

4. I/we hereby agree that I/we am/are a volunteer participant in the City of Griffin Public Works Department "Adopt-a-Street Program", and a member of an approved adopting organization in accordance with the City of Griffin Public Works Department guidelines for the "Adopt-a-Street Program."

5. I/we agree to follow all City of Griffin Public Works Department safety guidelines and directives pursuant to briefings and other information provided by the City of Griffin Public Works Department, and I/we will wear all required items of safety gear and equipment provided for the performance of my/our volunteer duties.

6. I/we further agree that I/we shall be fully responsible for injury or damage to any property or fixtures of the Department within the right-of-way. These indemnities shall not be limited by reason of the listing of any insurance coverage.

7. It is further understood and agreed that the undersigned, or any successor or assigns thereto, in the conduct of participation in the "Adopt-a-Highway Program," shall not be considered an agent of the Griffin Public Works Department or the City of Griffin.

8. I/we further agree to the program guidelines contained in the attached Adopt-A-Street Program document and acknowledge receipt and understanding of same.

Andrea Bankston	[signature]	12-11-2021
(Printed Name of Volunteer)	(Signature of Volunteer)	(Date)
(Printed Name of Volunteer)	(Signature of Volunteer)	(Date)
(Printed Name of Volunteer)	(Signature of Volunteer)	(Date)
(Printed Name of Volunteer)	(Signature of Volunteer)	(Date)
(Printed Name of Volunteer)	(Signature of Volunteer)	(Date)
(Printed Name of Volunteer)	(Signature of Volunteer)	(Date)
(Printed Name of Volunteer)	(Signature of Volunteer)	(Date)

* we have 11$ members that will sign up each time we clean the street.

(Printed Name of Volunteer) (Signature of Volunteer) (Date)

Agreed to by:

_____

Douglas Hollberg, Mayor

Attested by:

_____

Jessica O'Conner, City Manager

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider the purchase of 400 95-gallon trash carts and 200 65-gallon trash carts in the total amount of $38,347.05 from Toter, which is a subsidiary of Wastequip Inc., through Sourcewell State purchasing contract, authorize the Mayor and City Manager to execute any necessary documents to effectuate the purchase of same, and amend the budget accordingly. *Solid Waste Director, Todd Ennis will address* .

SPECIAL CONSIDERATIONS OR CONCERNS:

The purchase of these trash carts, through Sourcewell contract #041521-TOT, will provide containers to new customers as a result of the increase in residential business and provide replacement containers for current unrepairable containers.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

FY 22 budgets $32,500 for 650 96 gallon trash cart at $50.00 each; however, the cost of the containers has risen significantly, along with the increase of residential customers and unrepairable trash carts which has required us to make three purchases for trash carts in FY22 and has exceeded the number budgeted. The Budget amendment reallocates $38,347.05 to tools and small equipment (540-4522-53-1600) from repair and maintenance (540-4522-52-2200) to cover the purchase of the additional trash carts.

Submitted By:
Todd Ennis

Meeting Date:
08/02/2022

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
AGENDA ITEM 20220208 BA Resolution Solid Waste Residential Collection Trash Carts.pdf
SW Residential Trash Carts.pdf

RESOLUTION

A RESOLUTION TO AMEND THE FISCAL YEAR 2022 BUDGET IN THE AMOUNT OF $38,070.00

WHEREAS, the Board of City Commissioners is charged with the preparation of an annual budget for the City of Griffin; and

WHEREAS, on June 8, 2021, the Board of City Commissioners adopted the Fiscal Year 2022 Budget; and

WHEREAS, the Board of City Commissioners approve amending the City of Griffin's Solid Waste Utility Fund Fiscal Year 2021-2022 Operating and Capital Budget by reallocating $38,070.00 to Tools & Small Equipment from Repair & Maintenance Services, for Fiscal Year 2022, for the purpose set forth below; and

BE IT RESOLVED by the Board of City Commissioners this 8th day of February 2022, that the Fiscal Year 2022 budget be, and is hereby, amended in the amount of $38,070.00 as follows:

SOLID WASTE UTILITY FUND

Residential Collection		
540-4521-53-1600-0000	Tools & Small Equipment	$ 38,070.00
540-4521-52-2200-0000	Repair and Maintenance Services	(38,070.00)

_____

Douglas Hollberg, Mayor

_____

Jessica O'Connor, Secretary

Griffin
Growing TOGETHER

City of Griffin, Georgia
100 S Hill Street
P O Box T
Griffin, Georgia 30224
(770) 229-6401

SH 2/3/22

DATE: 2/2/22

FY22 Purchase Order No.

Bid/Quote No. WQ-10221458

Vendor No.

Vendor Name & Address
Wastequip Inc.
Brittany Zeitler
841 Meacham Rd.
Statesville,NC 28677
bzeitler@wastequip.com
Ph: 800-424-0422 Fax: 833-930-1124

Per Georgia State Code 48.8, the City of Griffin is tax exempt from sales and use tax.

Freight is FOB Destination Deliveries are accepted between the hours of 8:00 a.m. and 4 p.m.

Submit APPROVED packing slips to Accounts Payable. Highlight PO# & account distribution. Note any changes or additional accounts.

*Terms: Net 30 unless otherwise specified on PO

Deliver to:
City of Griffin
Solid Waste Department
236 Emlet Drive
Griffin, GA 30224

ATTN: Todd Ennis
Phone: 678-603-3852 Fax: 770-229-6627

- - ANY CHANGE ORDERS TO ANY PO OR WORK ORDERS MUST BE AUTHORIZED IN WRITING AND APPROVED. ALL INVOICES SUBMITTED FOR PAYMENT MUST REFERENCE A VALID PURCHASE ORDER NUMBER. - -

- VENDORS MUST HAVE A CURRENT REGISTRATION ON FILE PRIOR TO PO PROCESSING - On File? Y/N Y

Description	Account Number	Quantity	UOM	Unit Price	Extended Totals
96 Gallon Trash Cart ✓	540 - 4521 - 53 - 1600 - 0000	400	EA	63.640	25,456.00
65 Gallon Trash Cart ✓	540 - 4521 - 53 - 1600 - 0000	200	EA	53.910	10,782.00
Shipping ✓	540 - 4521 - 53 - 1600 - 0000	1	EA	2,109.050	2,109.05

2/3/2022

CAPITAL PROJECT #: OA pending w/ PO approval
(DISTRIBUTION & $$) in agenda item

enter debit/credit amounts in the extended totals column

COMMENTS:

Totals: $ 38,347.05

Sourcewell Contract #041521-TOT

FY22 Purchase Order

COG USE ONLY

PRICING METHOD:

X Verbal / Phone
Email/Mail/Fax
Bid / RFP #

Solid Waste 02/02/22
Dept / Requestor / Date

02/02/2022
Department Mgr / Date

Purchasing / Date

2/2/2022
Finance Director / Date

Copy emailed to Supplier
Supplier Notified

City Manager / Date

BOARD / Date

TERMS AND CONDITIONS OF PO / CONTRACT

ARTICLE 1 PURCHASE ORDER AUTHORIZATION

Vendors are required to be registered with the City and to have an authorized City Purchase Order (P.O.) before any items/goods/services are delivered. Any shipments made prior to the receipt of a City P.O. are made at the sole risk of the vendor. Payment may be withheld for any and all items/goods/services delivered without an authorized P.O.

ARTICLE 2 PURCHASE ORDER NUMBER

The Purchaser's purchase order number and the successful seller's name (from the bid or proposal) must appear on all packing slips, packages, invoices, bills of lading, warehouse receipts and correspondence with Purchaser. Materials must be properly packaged and marked with the order number. Damaged material will not be accepted.

ARTICLE 3 ACCEPTANCES

All terms and conditions of the purchase order shall become part of the contract between the Seller and Purchaser; the Seller's different or additional terms will not become part of this contract.

ARTICLE 4 PRICE

Seller warrants that the prices quoted hereunder are the lowest prices these or similar articles are sold by the Seller to other customers and in the event of any price reduction between execution of the purchase order and delivery of the goods, purchaser shall be entitled to such reduction.

ARTICLE 5 DELIVERIES, TITLE AND RISK OF LOSS

Title shall pass to Purchaser on delivery of the conforming goods to Purchaser's designated plant or location. Notwithstanding any agreement to pay freight express or other transportation charges, the risk of loss or damage in transit shall be upon the Seller. Delivery shall not be complete until the goods have been actually received, inspected and accepted by the Purchaser.

ARTICLE 6 PARTS

The Seller agrees to make functional parts available for a period of five years after final production run.

ARTICLE 7 WARRANTIES

The Seller warrants that the goods and services supplied hereunder will be of good workmanship and of proper materials, free from defects and in accordance with specifications. If the Seller knows of the Purchaser's intended use, the Seller warrants that the goods or services are suitable for that intended use.

ARTICLE 8 REMEDIES

Regardless of whether goods are being sold or leased or whether services are being performed, the Seller and Purchaser agree that both parties have all the Uniform Commercial Code rights, duties, and remedies available as well as all remedies allowed by law and the purchase order.

ARTICLE 9 CONFLICTS OF LAWS

The agreement of purchase and the performance of the parties hereunder shall be construed with and governed by the laws of the State of Georgia.

ARTICLE 10 MODIFICATIONS

No modifications in prices, delivery methods or schedule, quality, quantity, specifications or any other term of the contract will be effective unless agreed to in writing, signed by Procurement

ARTICLE 11 PATENT INFRINGEMENT

Seller shall hold purchaser harmless from all judgments and expenses arising out of any alleged patent infringement by our use of the merchandise ordered.

ARTICLE 12 TERMINATIONS FOR CAUSE

Purchaser may terminate this contract for cause in the event of a default by Seller. In such event, Purchaser shall not be liable to Seller for any amounts, and Seller shall be liable for and shall hold Purchaser harmless from any damage occasioned by Seller's breach or default.

ARTICLE 13 TERMINATIONS FOR CONVENIENCE

Purchaser may at any time terminate the order in whole or in part for its convenience upon which written notice to Seller in which event Seller shall be entitled to reasonable termination charges which reflects the percentage of the work performed prior to termination.

ARTICLE 14 ENTIRE AGREEMENTS

The purchase order and any documents referred to on the face thereof constitute the entire agreement between the parties and can only be modified in writing and signed by both parties. No part of this order may be assigned or subcontracted without the written approval of the Purchaser. Any moneys due Purchaser from Seller can be set off from any moneys due Seller from Purchaser whether or not under this contract. Purchaser's failure to insist on any right shall not operate as a waiver of any other right. Time is of the essence of this contract.

ARTICLE 15 WORKS ON PREMISES

If the order includes work to be performed on Purchaser's premises, Seller agrees to indemnify the Purchaser from all loss or damage arising out of such work, to observe the highest safety standard, to maintain adequate insurance and to furnish evidence of such insurance at Purchaser's request.

ARTICLE 16 QUALITY GUARANTEE

If any product delivered does not meet applicable specifications, or if the product shall not produce the effect that the supplier represents to the City, the supplier shall pick up the product from the City at no expense to the City. Also, the supplier shall refund to The City of Griffin any money which has been paid for the same. The supplier shall be responsible for attorney fees in the event the supplier defaults and court action is required.

ARTICLE 17 QUALITY TERMS

The City reserves the right to reject any and/or all materials if, in its judgment, the items reflect unsatisfactory workmanship, manufacturing or shipping damage.

Toter

Sourcewell Awarded Contract

Contract #041521-TOT

841 Meacham Rd Statesville, NC 28677
PHONE 800-424-0422 FAX 833-930-1124
WQ-10221458

Sell To:

Contact Name	Todd Ennis
Bill To Name	City of Griffin
Bill To	PO Box T Griffin GA 30224-0046 USA
Email	tennis@cityofgriffin.com
Phone	(770) 229-6421
Mobile	(678) 603-3852

Ship To Name	City of Griffin
Ship To	236 Emlet Dr Dept Solid Waste Griffin, GA 30223 USA

Quote Information

Salesperson	Brittany Zeitler
Salesperson Email	bzeitler@wastequip.com

Created Date	1/31/2022
Expiration Date	2/11/2022
Quote Number	WQ-10221458 Please Reference Quote Number on all Purchase Orders

Product	Product Description	Selected Option	Quantity	Sales Price	Total Price
**Plastics - 79296 - NJPA	Model 79296 - Toter 96 Gallon EVR II Universal/Nestable Cart-NJPA	---Body Color - (940) Green ---Lid Color - (940) Green ---Body Hot Stamp on Both Sides (Existing) in (Not provided) ---Lid Hot Stamp Center - Read from Street (Existing) in (Not provided) ---Wheels - 10in Sunburst ---Toter Serial Number Hot Stamped on Front of Cart Body in White ---2/3 Assembled with Lid (down), Stop Bar and Axle Factory Installed ---Warranty – 12 Yrs Cart Body, All other components 10 Yrs	400.00	$63.64	$25,456.00
**Plastics - 79264 - NJPA	Model 79264 - Toter 64 Gallon EVR II Universal/Nestable Cart-NJPA	---Body Color - (705) Blue ---Lid Color - (125) Gray ---Body Hot Stamp on Both Sides (Existing) in (Not provided) ---Lid Hot Stamp Center - Read from Street (Existing) in (Not provided) ---Wheels - 10in Sunburst ---Toter Serial Number Hot Stamped on Front of Cart Body in White ---2/3 Assembled with Wheels, Stop Bar and Axle Factory Installed ---Warranty – 12 Yrs Cart Body, All other components 10 Yrs	200.00	$53.91	$10,782.00

Subtotal	$36,238.00

Toter®

Sourcewell Awarded Contract

Contract # 041521-TOT

841 Meacham Rd. Statesville, NC. 28677
PHONE 800-424-0422 FAX 833-930-1124
WQ-10221458

Payment Terms	Net 30 Days if credit has been established	Shipping	$2,109.05
Shipping Terms	FOB Origin	Tax	$0.00
		Grand Total	$38,347.05

Additional Information

Additional Terms	Our Quote is a good faith estimate, based on our understanding of your needs. Subject to our acceptance, your Order is an offer to purchase our Products and services in accordance with the Wastequip Terms & Conditions of Sale ("WQ T&C") located at: https://www.wastequip.com/terms-conditions-of-sale, as of the date set forth in Section 1(b) of the WQ T&C, which are made a part of this Quote. These WQ T&Cs may be updated from time to time and are available by hard copy upon request.
Additional Information	Pricing is based on your anticipated Order prior to the expiration of this Quote, including product specifications, quantities and timing, accepted delivery within 45 days of Order acceptance by Toter. Any differences to your Order may result in different pricing, freight or other costs. Due to volatility in petrochemical, steel and related Product material markets, actual prices and freight, are subject to change. We reserve the right, by providing notice to you at any time before beginning Product manufacturing, to increase the price of the Product(s) to reflect any increase in the cost to us which is due to any factor beyond our control (such as, without limitation, any increase in the costs of labor, materials, or other costs of manufacture or supply). Unless otherwise stated, materials and container sizes indicated on sales literature, invoices, price lists, quotations and delivery tickets are nominal sizes and representations – actual volume. Products and materials are subject to manufacturing and commercial variation and Wastequip's practices, and may vary from nominal sizes and materials. All prices are in US dollars; this Quote may not include all applicable taxes, brokerage fees or duties. If customer is not tax exempt, final tax calculations are subject to change.
Special Contract Information	Sourcewell – Pricing and Products/Services offerings are based on the Sourcewell Co-Operative Contract with Toter, LLC (#041521, eff. 5/28/2021), and such Contract terms and conditions are incorporated herein by reference. Pricing and Products/Services changes may occur at any time with proper documentation, and subject to Sourcewell approval, therefore, offerings may change without written prior notice. Wastequip Product Limited Warranties, Disclaimers, Limitation of Liability and Remedies, and Limited Warranty Provisions apply to all purchases thereunder.

Signatures

Accepted By _____

Company Name _____

Date _____

Purchase Order _____

Please Reference Quote Number on all Purchase Orders

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider Executive Session pursuant to O.C.G.A. Section 50-14-3(b)(1)(B) for the purpose of authorizing negotiations to purchase, dispose of or lease property.

SPECIAL CONSIDERATIONS OR CONCERNS:

N/A

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

Submitted By:
Susan Bartholomew

Meeting Date:
08/02/2022

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
Affidavit for Closed Meeting 02-08-2022.pdf

AFFIDAVIT REQUIRED BY O.C.G.A. SECTION 50-14-4(b)(1)

STATE OF GEORGIA
COUNTY OF SPALDING

Personally appeared before the undersigned officer, duly authorized to administer oaths, the Chairman/Chairman Pro-Tem, who being duly sworn, deposes and states the following:

1. He/she is of adult age, laboring under no legal disabilities and competent to give this Affidavit as required by O.C.G.A. Section 50-14-4(b)(1);

2. That he/she is a duly elected Commissioner of the City of Griffin, Georgia and served as the presiding officer of the Board of Commissioners at a meeting held on January 25, 2022, during which a portion of said meeting was closed under relevant exception(s) to the Georgia Open Meetings Law.

   _____Pursuant to O.C.G.A. Section 50-14-2(1) for the purpose of consulting and meeting with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or any officer or employee or in which the agency or any officer or employee may be directly involved.

   _____ Pursuant to O.C.G.A. Section 50-14-2(2) for the purpose of discussing a confidential tax matter;

   __X___Pursuant to O.C.G.A. Section 50-14-3(b)(1)(B) for the purpose of authorizing negotiations to purchase, dispose of, or lease property;

   _____ Pursuant to O.C.G.A. Section 50-14-3(b)(2) for the purpose of discussing or deliberating upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee.

3. The subject matter(s) of the closed portion of the meeting was devoted to the purpose(s) stated within the specific relevant exception(s) pursuant to which said meeting was closed.

FURTHER AFFIANT SAYETH NOT.

_____
Douglas S. Hollberg, Mayor

Sworn to and subscribed before me
This the 8th day of February 2022.

_____
Notary Public:
My commission expires: _____ (Seal)