AGENDA
Regular Scheduled Meeting
CITY OF GRIFFIN BOARD OF COMMISSIONERS
July 8, 2025
W. ELMER GEORGE MUNICIPAL HALL
6:00 PM

Present:

Call to order by Mayor Hollberg

Pledge of Allegiance

Invocation

Approval of Agenda

PRESENTATIONS AND DELEGATIONS

1. Review financial reports for May 2025. *Finance Director, Deborah Manning-Gilbert will address.*

CITIZEN COMMENTS

At this time, the Mayor opens the floor to comments from the audience. Comments should relate to a specific agenda item, not listed on the agenda for a Public Hearing, or to a concern within the jurisdiction of the City. Commission meetings serve the purpose of conducting city business and are not a forum for the unlimited expression of opinion. Subject to the Citizen Comment Policy adopted on February 13, 2024 and posted for public view, all speakers shall be limited to three minutes which will be strictly followed and enforced. The Mayor reserves the right to limit comments to matters germane to city business and may refer speakers to the City Manager or other staff for resolution.

PUBLIC HEARINGS

Public Hearings are conducted to allow public comment on specific advertised issues such as rezoning, ordinances, policy development, operating budgets and other legislative actions to be considered by the City Commission.

2. Receive comments regarding a request for a variance from the minimum lot size, street frontage, lot width, and side yard standards required to subdivide the property located at 1017 Lake Avenue, Tax Map 062 11009 submitted by Latoya Oliver. *Director of Planning and Development, Michelle Haynes, will address.*

CONSENT AGENDA

3. Consider audit engagement letters for audit services with independent auditors, Mauldin & Jenkins, Certified Public Accountants, as a professional service. *Finance Director, Deborah Manning-Gilbert, will address.*

4. Consider renewal of Administrative Services Agreement with Meritain Health, Inc. for the processing of healthcare claims incurred during the term for covered employees on the City of Griffin's Health Plan effective July 1, 2025 - June 30, 2026. *Human Resources Director, Stephanie Woods, will address.*

5. Consider a contract for Priority Pollutant Scans from Eurofins, Single Source, in the amount of $2,894.00 for the Cabin Creek and Potato Creek Wastewater Treatment Plants. *Director of Water and Wastewater, Brandon Lewis, will address.*

6. Consider a Task Order Form, under a Master Services Agreement with LJA Engineering, Inc., for PFAS testing and report in the amount of $121,280.00. *Director of Water and Wastewater, Brandon Lewis, will address.*

7. Consider the purchase of up to 475,000 pounds of Cedar Clear 757 chemical from CedarChem LLC., lowest

bid, up to the amount of $159,600.00 for the Dr. Brant D. Keller Water Treatment Plant. *Director of Water and Wastewater, Brandon Lewis, will address.*

8. Consider the purchase of up to 60,000 gallons of Sodium Hypochlorite chemical from Brenntag Mid-South, Inc., lowest bid, up to the amount of $109,500.00 for the Dr. Brant D. Keller Water Treatment Plant. *Director of Water and Wastewater, Brandon Lewis, will address.*

9. Consider a Resolution to amend the City of Griffin's Fiscal Year 2025-2026 Operating & Capital Budget in order to appropriate funds for the debt service payments for a GMA lease supplement used to finance the purchase of a new 2025 New Way Sidewinder XTR ASL Garbage Truck. *Budget Analyst, Angela Thompson, will address.*

10. Consider a one-year service agreement with Squeaky Clean in the amount of $9,100.00 to provide cleaning services at Historic City Hall every two weeks. *Jeremy Stratton, Economic Development Director, will address.*

REGULAR AGENDA

The Regular Agenda includes items on which the Commission will individually consider and possibly take action.

11. Consider a request for a variance from the minimum lot size, street frontage, lot width, and side yard standards required to subdivide the property located at 1017 Lake Avenue, Tax Map 062 11009 submitted by Latoya Oliver. *Director of Planning and Development, Michelle Haynes, will address.*

12. Consider the minutes of the City of Griffin Board of Commissioners' Regular Meeting on June 10, 2025.

13. Consider a contract with McLeRoy, Inc., low bidder, in the amount of $2,110,643.15 for milling and resurfacing for year 4 of TSPLOST repaving. *Director of Public Works, Mariza Eller, will address.*

14. Consider a claim on behalf of Lari Parks, based on Ante Litem Notice from attorney Tamara Ansari, dated June 4, 2025. *City Attorney Drew Whalen will address.*

15. Consider a Resolution in support of the City of Milton, Georgia to participate with other Georgia cities in an Amicus Brief to the Georgia Supreme Court in the case of CHANG v. CITY OF MILTON. *City Attorney, Drew Whalen, will address.*

16. Consider executive session pursuant to O.C.G.A. Section 50-14-3(b)(2) for the purpo se of discussing or deliberating upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee and pursuant to O.C.G.A. Section 50-14-2(1) for the purpose of consulting and meeting with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or any officer or employee or in which the agency or any officer or employee may be directly involved.

CITY MANAGER'S REPORT

The City Manager will update the Commission on pending items, upcoming workshops, meetings, conferences and other pertinent issues.

CITY ATTORNEY COMMENTS

CITY COMMISSIONER COMMENTS

Commissioners will provide updates regarding issues of interest from their respective districts and/or committee reports.

ADJOURN

The City of Griffin is committed to providing equal access to all of its programs, services and activities regardless of race, color, religion, marital status, gender, gender identity, genetic information, sexual orientation, national origin, age, physical or mental disability, past or present membership in the Uniformed Services, applicants to the Uniformed Services, any protected concerted activity or any other legally protected status. Any individual who needs an accommodation because of a disability should contact ***Stephanie Woods at (770) 233-2923 or hr@cityofgriffin.com*** *as far in advance of a meeting as possible.*

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Review financial reports for May 2025. *Finance Director, Deborah Manning-Gilbert will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

N/A

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

Submitted By:

Deborah Gilbert

Meeting Date:

08/07/2025

Reviewed By:

Jessica O'Connor

ATTACHMENTS:

Cash Balance 5.31.2025.pdf

Interim Statements by Fund_5.31.2025.pdf

LOST 5.31.2025.pdf

TSPLOST 5.31.2025.pdf

Budget to Actual Update.docx

	6/30/2024	5/31/2025		
	ALL FUNDS	**OPERATING**	**RESTRICTED**	**RESERVED**
CASH AND CASH EQUIVALENTS				
Cash				
101-General Fund	$9,515,694.25	$9,145,377.65	$414,757.06	
210-Confiscated Assets Fund	155,977.57		208,598.80	
234-ARPA American Rescue Plan Act	4,160,121.32		2,407,013.38	
251-Multiple Grant Fund	131,766.92		131,906.40	
253-Neighborhood Stabilization Program	210,550.03		210,550.03	
255-Neighborhood Stabilization Program NSP3	151,868.23		151,868.23	
270-Tax Incentive Program (TIP)	21,101.53		21,101.53	
271-Tax Allocation District (TAD #1)	903,348.74		1,085,353.62	
272-Tax Allocation District (TAD #2)	2,630,110.64		3,038,760.32	
282-Court Technology Fund	198,221.78		217,557.08	
283-Police Donations Fund	8,479.48		8,479.48	
321-SPLOST Fund 2016	7,725,909.68		4,395,827.33	
335-T-SPLOST Fund 2022	9,127,511.44		13,428,799.72	
360-Urban Redevelopment Agency Fund			2,545,683.80	
505-Water/Wastewater Utility Fund	5,578,974.10	3,748,829.93		
510-Electric Utility Fund	3,951,969.75	5,020,260.06	181,545.97	
540-Solid Waste Fund	1,440,205.04	439,271.31		648,911.60
550-Airport Fund	968,531.09	1,059,828.89	838.98	
560-Stormwater Utility Fund	592,680.34	632,781.56		
591-Golf Course Fund	1,568,005.89	2,486,418.55		
601-Internal Service Fund - Motor Pool Fund	1,477,630.08	1,835,665.80		
610-Internal Service Fund - Payroll	425,040.96	43,016.24	43,016.24	
611-ISF-Employee Benefits Fund	947,858.13	1,203,944.42		
745-Municipal Court Fund	339,893.88		430,883.03	
771-OPEB Fund	39,412.59		39,412.59	
791-Cemetery Trust Fund	1,296,518.30		1,296,518.30	
792-Mausoleum Trust Fund	315,501.25		315,501.25	
952-Main Street Fund	56,913.15		222,229.98	
953-Downtown Development Fund	129,991.02		106,344.23	
Total Cash	54,069,787.18	25,615,394.41	30,902,547.35	648,911.60
Investments				
101-General Fund	26,850,518.43	33,354,925.04		703,805.87
505-Water/Wastewater Utility Fund	5,118,398.60		4,834,082.24	
510-Electric Utility Fund	49,754,962.30	660,138.95	4,300,682.15	48,453,315.44
540-Solid Waste Fund	710,849.17	5,515.95	736,906.74	
591-Golf Course Fund	97,008.77	97,008.77		
771-OPEB Fund	2,459,749.00		2,459,749.00	
791-Cemetery Trust Fund	4,552,673.40		4,906,701.26	
792-Mausoleum Trust Fund	516,064.22		532,419.06	
793-Light Water Sewer (LWS) Emergency Trust Fund	1,084,141.59		1,125,926.13	
Total Investments	91,144,365.48	34,117,588.71	18,896,466.58	49,157,121.31
Total Cash and Investments	**$145,214,152.66**	**$59,732,983.12**	**$49,799,013.93**	**$49,806,032.91**

INTERIM STATEMENTS by Fund

All Funds: City-Wide

For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with		PRIOR FYTD	
	Actual		Amended	Amended Budget		5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING REVENUE							
TAXES							
Real property - current year	$25,512	$5,720,213	$5,372,500	$347,713	106.47%	$5,222,143	$5,240,427
Public utility		24,758	20,480	4,278	120.89%	37,378	37,378
Real property - prior year	6,441	162,536	125,000	37,536	130.03%	123,570	130,996
Motor vehicle	1,055	19,879	22,000	(2,121)	90.36%	22,026	23,356
Intangible	11,308	46,089	50,000	(3,911)	92.18%	55,584	67,441
Railroad equipment		8,522	7,300	1,222	116.74%	7,372	7,372
Real estate transfer (intangible)	3,706	20,407	18,000	2,407	113.37%	23,265	27,911
Total Taxes	48,022	6,002,404	5,615,280	(387,124)	106.89%	5,491,338	5,534,881
Motor vehicle title ad valorem tax fee	64,254	668,235	720,000	(51,765)	92.81%	664,292	725,546
Alternative ad valorem tax (AAVT)		3,500		3,500		4,365	4,365
Franchise taxes:							
Electric		55,130	75,000	(19,870)	73.51%	64,784	64,784
Gas		154,301	190,000	(35,699)	81.21%	144,468	192,801
Television cable	36,300	110,040	180,000	(69,960)	61.13%	131,667	171,543
Telephone	7,288	14,427	10,000	4,427	144.27%	13,322	17,933
Payment In Lieu of Tax GHA		13,759	15,000	(1,241)	91.73%	15,511	20,964
Video		6,106	15,000	(8,894)	40.71%	11,245	14,394
Total Franchise taxes	43,588	353,763	485,000	(131,237)	72.94%	380,997	482,419
Total Taxes and Franchise taxes	155,864	7,027,902	6,820,280	(207,622)	103.04%	6,540,992	6,747,211
Local option sales and use taxes	479,337	5,213,742	5,550,000	(336,258)	93.94%	5,175,379	5,645,956
Hotel/Motel	18,809	134,976	150,000	(15,024)	89.98%	121,446	131,637
Alcoholic beverage excise	48,582	497,819	620,000	(122,181)	80.29%	571,050	685,732
Total selective sales and use taxes	67,391	632,795	770,000	(137,205)	82.18%	692,496	817,369
Business taxes:							
Business and occupation taxes	2,730	463,365	450,000	13,365	102.97%	458,868	460,598
Insurance premium taxes		2,242,656	2,100,000	142,656	106.79%	2,084,942	2,084,942
Financial institutions taxes		132,179	110,000	22,179	120.16%	129,123	129,123
Total business taxes	2,730	2,838,200	2,660,000	178,200	106.70%	2,672,933	2,674,663
Penalties and interest on deliquent taxes							
Real	4,269	78,756	35,000	43,756	225.02%	53,748	58,271
Business	10	2,874	3,000	(126)	95.80%	3,473	3,483
Total penalties and interest on deliquent taxes	4,279	81,630	38,000	43,630	214.82%	57,221	61,754
TOTAL TAXES	**709,601**	**15,794,269**	**15,838,280**	**(44,011)**	**99.72%**	**15,139,021**	**15,946,953**
LICENSE AND PERMITS							
Business licenses:							
Alcoholic beverages:							
Beer	1,550	59,175	55,000	4,175	107.59%	56,525	57,475
Wine	1,550	60,075	53,000	7,075	113.35%	55,025	55,975
Liquor		99,400	102,000	(2,600)	97.45%	100,500	100,500
Total alcoholic beverage licenses	3,100	218,650	210,000	8,650	104.12%	212,050	213,950
General business licenses:							
Insurance	300	31,088	35,000	(3,912)	88.82%	34,013	34,238
Mobile food vendor permits		125		125			
Media production fees		300		300			
Total general business licenses	300	31,513	35,000	(3,487)	90.04%	34,013	34,238
Total Business licenses	3,400	250,163	245,000	5,163	102.11%	246,063	248,188
Non-business licenses and permits:							
Building and signs:							
Zoning and land use permits	600	5,150	8,500	(3,350)	60.59%	4,688	5,538
Sign permits	795	13,505	12,500	1,005	108.04%	13,390	13,855
Other permits	300	3,500	500	3,000	700.00%	1,650	1,650

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Catering	25	1,275	3,200	(1,925)	39.84%	2,550	2,775
Total building and sign permits	1,720	23,430	24,700	(1,270)	94.86%	22,278	23,818
Regulatory fees (permits):							
Building structures and equipment permits:							
Protective	5,850	49,750	60,000	(10,250)	82.92%	60,220	64,120
Building	35,482	334,953	285,000	49,953	117.53%	275,101	288,857
Plumbing	350	6,233	17,000	(10,767)	36.66%	19,853	21,017
Electrical	2,100	33,886	35,000	(1,114)	96.82%	37,062	39,326
Gas		830	1,000	(170)	83.00%	5,836	6,448
Mechanical	650	7,239	12,000	(4,761)	60.33%	16,183	17,187
Total building structures and equipment permits	44,432	432,891	410,000	(22,891)	105.58%	414,255	436,955
Total non-business licenses and permits	46,152	456,321	434,700	21,621	104.97%	436,533	460,773
Penalties and interest on deliquent licenses and permits							
Interest on business licenses	4	1,192		1,192		1,037	1,042
Total penalties and interest on deliquent licenses and permits	4	1,192		1,192		1,037	1,042
TOTAL LICENSES AND PERMITS	**49,556**	**707,676**	**679,700**	**27,976**	**104.12%**	**683,633**	**710,003**
CHARGES FOR SERVICES							
General government:							
Fees - court reimbursement							10
Fees - plan reviews		18,956	75,000	(56,044)	25.27%	89,962	94,338
Fees - demolition recovery	1,918	122,912	15,000	107,912	819.41%	13,843	13,962
Fees - zoning applications	200	5,325	3,000	2,325	177.50%	4,302	4,852
Fees - reimbursements			5,000	(5,000)		3,400	3,400
Information technology fees	300	3,300		3,300		3,300	3,600
Indirect cost allocation	612,282	6,735,106	7,444,450	(709,344)	90.47%	6,179,220	6,739,638
GIS cost allocation	34,156	375,720	409,877	(34,157)	91.67%	278,560	306,416
Motor pool charges	136,238	1,052,184	1,237,950	(185,766)	84.99%	973,351	1,082,307
Publication Sales		80		80			
Business occupation tax admin fee	800	76,900	75,000	1,900	102.53%	77,690	78,360
Total general government	785,894	8,390,483	9,265,277	874,794	90.56%	7,623,628	8,326,883
Public safety - fire inspections	800	7,183	4,000	3,183	179.58%	7,126	8,486
Public safety - prisoner housing fees	4,501	60,479	80,000	(19,521)	75.60%	67,401	71,819
Streets and public improvements						323	323
Utilities / enterprise charges and fees							
Fees - Collection - Residential	255,897	2,722,577	2,915,000	(192,423)	93.40%	2,468,907	2,924,079
Fees - Collection - Commercial	116,258	1,228,451	1,247,000	(18,549)	98.51%	1,088,215	1,288,608
Fees - Transfer Station	198,551	1,876,366	1,576,000	300,366	119.06%	1,404,400	1,527,060
Fees - Special Handling	1,798	19,013	17,000	2,013	111.84%	16,980	18,230
Fees - Rolloff Containers	64,700	649,000	770,000	(121,000)	84.29%	715,789	776,939
Fees - Yard Waste Disposal	76,419	817,843	933,370	(115,527)	87.62%	745,900	882,697
Fees - Yard Waste Special Handling	52	(45)		(45)		(352)	(352)
Sale of Recycled Materials	4,548	41,302	8,000	33,302	516.28%	81,828	75,494
Permit Fees - Commercial Hauler	200	2,600	4,000	(1,400)	65.00%	3,200	3,300
Fees - Landfill Use	214,313	2,383,459	2,525,000	(141,541)	94.39%	2,431,612	2,659,452
Recycling Fees Sort Line			150,000	(150,000)			
Water Institutional	24,981	226,255	305,696	(79,441)	74.01%	244,494	266,148
Fees - Water Industrial	28,901	288,186	260,000	28,186	110.84%	537,258	580,685
Fees - Water Residential	364,551	4,099,713	4,665,053	(565,340)	87.88%	3,709,311	4,394,913
Fees - Water Commercial	125,430	1,302,975	1,415,000	(112,025)	92.08%	1,101,588	1,326,984

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Pass-Thru Water Spalding County	(548,724)	(5,364,083)	(4,053,996)	(1,310,087)	132.32%	(4,625,247)	(5,558,783)
Fees - Fire Hydrant Water	1,235	44,444	50,514	(6,070)	87.98%	62,707	69,128
Fees - Water Lock Cut	150	1,750	1,500	250	116.67%	1,600	1,950
Bulk Water - Spalding County	884,433	10,171,277	10,301,203	(129,926)	98.74%	8,403,330	10,323,374
Bulk Water - Williamson	6,933	86,793	97,000	(10,207)	89.48%	83,040	102,172
Bulk Water - Zebulon	36,334	459,589	433,305	26,284	106.07%	329,921	399,286
Bulk Water - Butts County	2,348	32,421	41,911	(9,490)	77.36%	25,407	33,821
Bulk Water - Coweta County	513,000	5,773,350	6,261,750	(488,400)	92.20%	5,623,050	6,416,550
Bulk Water - Barnesville	13	53		53			9
Bulk Water - City of Concord	599	3,767	1,843	1,924	204.40%	2,874	3,134
Fees - Water Tap		2,220		2,220			
Fees - Water Irrigation	21,192	354,793	390,000	(35,207)	90.97%	359,941	410,588
Fees - Meter Install	3,831	41,211	61,200	(19,989)	67.34%	27,730	38,470
Fees - Commercial Broken Pipe	738	6,143		6,143			1
Sewer Flat - Industrial	25,211	308,808	389,000	(80,192)	79.39%	685,801	733,763
Sewer Flat - Residential	496,592	5,619,818	5,950,000	(330,182)	94.45%	5,029,147	5,976,316
Sewer Flat - Commercial	258,926	2,707,753	2,875,000	(167,247)	94.18%	2,467,286	2,889,323
Sewer Tap Fee	2,300	13,800	92,000	(78,200)	15.00%	12,600	17,200
Stormwater - Residential Upper Tier	46,403	408,567	427,354	(18,787)	95.60%	358,210	424,148
Stormwater - Residential Lower Tier	18,600	214,533	236,472	(21,939)	90.72%	198,692	234,780
Stormwater - Commercial Fees	190,414	2,037,963	2,197,367	(159,404)	92.75%	1,949,176	2,266,390
Sewer - Sun City	141,061	1,477,276		1,477,276		1,238,703	1,518,500
Sewer - Greyson Parc	18,229	174,463		174,463		86,692	112,539
Sewer - Highland Mills						43	43
Fees - Electric Residential Service	1,278,963	18,947,698	21,572,334	(2,624,636)	87.83%	16,810,044	19,958,465
Fees - Electric Commercial Service	1,528,683	18,407,340	20,487,480	(2,080,140)	89.85%	16,787,761	19,687,445
Fees - Electric Industrial Service	728,924	8,042,152	8,700,000	(657,848)	92.44%	7,372,460	8,567,012
Fees - Electric Fuel Adjustment	592,334	7,851,324	8,714,625	(863,301)	90.09%	7,050,739	8,274,752
Fees - Electric Temporary Service	200	1,800	2,000	(200)	90.00%	1,700	1,800
Fees - Pole Rental Current Year		276,077	301,000	(24,923)	91.72%	159,481	367,918
ECCR Adjustment	111,761	1,481,382	1,558,487	(77,105)	95.05%	1,330,329	1,577,041
Telecom - Telephone Revenue	2,692	24,896	15,315	9,581	162.56%	13,874	16,051
Telecom - Telephone Internal Customer Fees	5,347	57,931	62,364	(4,433)	92.89%	51,594	59,473
Total utilities / enterprise charges and fees	7,845,321	95,325,004	103,958,147	(8,633,143)	91.70%	86,447,815	101,646,896
Other / enterprise charges and fees							
Green Fees	18,857	206,263	255,000	(48,737)	80.89%	232,876	258,362
Handicap Fees		1,050	1,155	(105)	90.91%	770	770
Golf Cart Rentals	29,743	330,871	290,000	40,871	114.09%	323,698	364,768
Merchandise Sales	3,728	26,704	40,000	(13,296)	66.76%	30,029	31,942
Driving Range Fees	3,555	31,223	25,000	6,223	124.89%	27,189	30,574
Membership Fees	4,550	46,795	40,000	6,795	116.99%	42,250	46,450
Food & Beverage	3,514	36,630	34,000	2,630	107.74%	32,949	37,595
Beer Sales	1,648	16,005	17,500	(1,495)	91.46%	18,418	20,576
Pull Cart Rentals		1,174	1,000	174	117.40%	40	40
Tournament Fees	4,839	38,421	35,000	3,421	109.77%	30,069	32,320
Golf Balls	3,934	32,846	14,000	18,846	234.61%	20,085	22,966
Fuel Sales - AVGAS	16,999	183,235	194,408	(11,173)	94.25%	186,707	212,098
Fuel Sales - Jet A	24,948	193,958	132,575	61,383	146.30%	128,457	139,230
Airport Services - Tug Fees	30	190		190		1,090	1,110
Fiber Fees	53,975	568,217	640,521	(72,304)	88.71%	474,522	561,319
Fiber Fees - Internal Customer Fees	40,993	444,572	481,691	(37,119)	92.29%	415,044	475,963

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Total other / enterprise charges and fees	211,313	2,158,154	2,201,850	(43,696)	98.02%	1,964,193	2,236,083
Other fees							
General Fund-Customer Service -Charges for Serv- -	63,549	698,790	760,000	(61,210)	91.95%	609,585	728,230
Fuel Flowage Fees	3,440	34,140	24,000	10,140	142.25%	24,400	24,400
Landfill Capital Surcharge Fee	5,975	64,245	186,000	(121,755)	34.54%	76,089	81,882
Landfill Closure Surcharge Fee	5,991	64,251	186,000	(121,749)	34.54%	76,072	81,865
Container Fees	3,420	40,320	46,880	(6,560)	86.01%	45,060	48,300
Pole Installation		5,995	5,000	995	119.90%	9,495	9,495
After Hours Service Fee	2,024	21,693	15,000	6,693	144.62%	14,825	16,458
Connection Fees	20,425	221,380	200,000	21,380	110.69%	201,325	219,175
Surge Protection Fees	394	4,406	4,800	(394)	91.79%	4,120	4,816
Reconnect Fees	14,985	170,820	205,000	(34,180)	83.33%	194,710	202,210
Underground Trenching	4,320	35,233	30,000	5,233	117.44%	89,045	110,651
Credit Card Fees	1,138	9,322		9,322		11,642	12,238
Power Resoration Aid	33,295	308,357	50,000	258,357	616.71%	55,092	55,092
Overnight Fees		150	200	(50)	75.00%	190	200
Total other fees	158,956	1,679,102	1,712,880	(33,778)	98.03%	1,411,650	1,595,012
Culture and recreation							
Still Branch WTP Gate Receipts	382	5,447	8,000	(2,553)	68.09%	6,585	7,294
Total culture and recreation	382	5,447	8,000	(2,553)	68.09%	6,585	7,294
Other charges for services							
Cemetery Opening/Closing Fee		1,500		1,500		900	900
Site Sales	18,900	97,500		97,500		104,960	113,410
Cemetery Fees	21,050	168,300	160,000	8,300	105.19%	149,460	163,360
Niche Engraving		150		150		350	350
Internment Fees	2,850	22,650	23,650	(1,000)	95.77%	21,000	22,950
Monument Fees	1,400	9,400	10,000	(600)	94.00%	8,600	9,900
Returned Check Fees	2,310	28,995	26,800	2,195	108.19%	22,815	25,055
Delinquent Penalties	95,139	1,516,925	1,600,000	(83,075)	94.81%	1,552,880	1,653,028
Total other charges for services	141,649	1,845,420	1,820,450	24,970	101.37%	1,860,965	1,988,953
TOTAL CHARGES FOR SERVICES	**9,148,816**	**109,471,272**	**119,050,604**	**(9,579,332)**	**91.95%**	**99,389,686**	**115,881,749**
FINES AND FORFEITURES							
Court							
Police Revenue	782	10,707	13,000	(2,293)	82.36%	18,626	19,456
Traffic Fines	44,496	604,980	900,000	(295,020)	67.22%	624,275	674,479
Fine Surcharge - Technology - Court	1,335	19,161	25,000	(5,839)	76.64%	18,573	20,083
School Zone Speed Safety Program	9,500	89,501	300,000	(210,499)	29.83%	94,976	102,026
Total court revenues and fines	56,113	724,349	1,238,000	(513,651)	58.51%	756,450	816,044
Confiscations							
Federal Confiscations	13,642	96,925		96,925		542	4,547
Total state and federal confiscations	13,642	96,925		96,925		542	4,547
National Opioid Settlement Payments	4,195	43,198		43,198		77,740	78,319
TOTAL FINES AND FORFEITURES	**73,950**	**864,472**	**1,238,000**	**(373,528)**	**69.83%**	**834,732**	**898,910**
RENTS AND ROYALTIES							
Property Rental	10,687	181,932	151,858	30,074	119.80%	134,287	151,157
Water Tower	6,425	67,417	79,352	(11,935)	84.96%	67,455	79,013
Sale of Excess Capacity	1,185	87,537	285,000	(197,463)	30.71%	7,615	15,510
Third-party Sales	71,043	760,715	755,790	4,925	100.65%	742,936	742,936

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Equipment Rental Fees	1,428	15,337	29,173	(13,836)	52.57%	15,014	16,399
MEAG Refunding Flexible Operating	1,185	87,538		87,538		7,616	15,510
AMR from MEAG Trust	900	9,900	10,800	(900)	91.67%	10,025	10,925
T-Hangar Rentals	1,025	11,275	12,300	(1,025)	91.67%	10,350	11,375
Tie Down Rentals	375	2,125	1,800	325	118.06%	1,425	1,650
Ground Leases	13,740	162,239	158,753	3,486	102.20%	199,667	218,405
MEAG Year End Settlement		1,249,539	750,000	499,539	166.61%		
Settlements from Insurance Claims	4,536	8,856		8,856		15,022	16,878
Settlements from Insurance Claims	286,978	303,239		303,239		568,882	583,912
Cash Over/Short	(7)	(595)		(595)		(20)	128
Misc Revenue	362,573	2,631,726	37,000	2,594,726	7,112.77%	1,245,371	1,794,563
TOTAL RENTS AND ROYALTIES	**762,073**	**5,578,780**	**2,271,826**	**3,306,954**	**245.56%**	**3,025,645**	**3,658,361**
TOTAL OPERATING REVENUE	**10,743,996**	**132,416,469**	**139,078,410**	**(6,661,941)**	**95.21%**	**119,072,717**	**137,095,976**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	2,130,984	24,084,700	28,972,610	4,887,910	83.13%	21,552,770	24,466,848
Employee Benefits	650,439	7,818,782	11,775,300	3,956,518	66.40%	7,478,393	6,835,237
Total Personal Services and Employee Benefits	2,781,423	31,903,482	40,747,910	8,844,428	78.29%	29,031,163	31,302,085
Purchased or Contracted Services	1,657,028	15,978,275	21,060,936	5,082,661	75.87%	16,360,118	19,365,921
Utilities:							
Water/Sewerage	17,650	226,227	256,195	29,968	88.30%	218,405	236,276
Natural Gas	3,785	41,090	63,750	22,660	64.45%	40,288	44,706
Electricity	223,101	2,608,511	3,139,245	530,734	83.09%	2,476,957	2,713,296
Propane		25,068	124,390	99,322	20.15%	47,916	47,974
Gasoline	117,624	1,035,793	2,388,848	1,353,055	43.36%	1,150,978	1,327,693
Stormwater	68,846	738,810	804,879	66,069	91.79%	813,894	888,816
Customer Service Fee	392	4,316	5,011	695	86.13%	4,122	4,518
Total Utilities	431,398	4,679,815	6,782,318	2,102,503	69.00%	4,752,560	5,263,279
Supplies	425,619	4,798,824	7,155,841	2,357,017	67.06%	4,679,211	5,567,644
Electricity for Resale	3,505,588	38,740,545	42,223,556	3,483,011	91.75%	39,217,917	42,993,654
Capital Outlay:							
Property (Land and Buildings)	1,998,152	15,679,956	31,474,587	15,794,631	49.82%	13,181,516	16,120,413
Machinery and Equipment	227,521	3,045,163	4,760,978	1,715,815	63.96%	4,014,798	4,368,558
Capital Outlay - Reclass to Balance Sheet	(1,645,538)	(8,218,948)		8,218,948		(11,512,158)	(13,795,260)
Total Capital Outlay	580,135	10,506,171	36,235,565	25,729,394	28.99%	5,684,156	6,693,711
Depreciation Expense	661,182	7,169,881	7,549,860	379,979	94.97%	7,226,648	8,030,075
Bad Debt		205,872	389,000	183,128	52.92%	324,731	371,655
Inter-Departmental Charges	1,121,751	13,562,851	8,351,205	(5,211,646)	162.41%	11,206,368	12,474,489
Miscellaneous	7,000	92,789	983,129	890,340	9.44%	71,030	72,030
TOTAL OPERATING EXPENSE	**11,171,124**	**127,638,505**	**171,479,320**	**43,840,815**	**74.43%**	**118,553,902**	**132,134,543**
OPERATING INCOME (LOSS)	**(427,128)**	**4,777,964**	**(32,400,910)**	**37,178,874**	**(14.75%)**	**518,815**	**4,961,433**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Federal Government Grants							
Operating - Categorical							
Direct	4,628	20,288		20,288		52,752	61,064
Indirect		1,466,221	340,007	1,126,214	431.23%		7,270,601
Total Operating - Categorical	4,628	1,486,509	340,007	1,146,502	437.20%	52,752	7,331,665
Capital							
Direct		340,791	2,303,148	(1,962,357)	14.80%	1,000	16,602

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Indirect						7,830	12,564
Net Capital		340,791	2,303,148	(1,962,357)	14.80%	8,830	29,166
Total Federal Government Grants	4,628	1,827,300	2,643,155	(815,855)	69.13%	61,582	7,360,831
Federal Government Transfers (Non-Grant)							
America Rescue Plan (ARP) Act of 2021 Fiscal Recovery Funds	62,398	1,753,108	3,227,927	(1,474,819)	54.31%		697,614
State Government Grants							
Operating - Categorical							
Direct							
FEMA/State Disaster Grant							1,154,013
Miscellaneous State Grant			6,182	(6,182)			
GA DOT Grant		713,611	329,045	384,566	216.87%	704,836	704,836
Total Direct		713,611	335,227	(378,384)	212.87%	704,836	1,858,849
Indirect						13,500	13,500
Total Operating - Categorical		713,611	335,227	378,384	212.87%	718,336	1,872,349
Indirect						288,730	288,730
Capital							
Direct (CDBG Grant Proceeds)		2,598,233	2,155,037	443,196	120.57%	1,023,914	1,080,002
Total Capital		340,791	2,303,148	(1,962,357)	14.80%	8,830	29,166
Total State Government Grants		3,311,844	2,490,264	821,580	132.99%	2,030,980	3,241,081
Local Government Unit Grants							
Spalding Co. Contribution		15,512	543,059	(527,547)	2.86%	31,025	149,384
Board of Education - RESA		129,179	165,634	(36,455)	77.99%	218,092	146,392
Spalding County Contribution			257,676	(257,676)			59,475
Spalding County Contribution			55,133	(55,133)		6,379,930	
City of Griffin Contribution							(193,300)
Total Local Government Unit Grants		144,691	1,021,502	876,811	14.16%	6,629,047	161,951
Transportation Special purpose local option sales and use taxes	392,264	4,322,217	3,727,500	594,717	115.95%	4,201,755	4,586,706
Total Intergovernmental revenue	459,290	11,359,160	13,110,348	(1,751,188)	86.64%	12,923,364	16,048,183
Intergovernmental - Exp	(11,124)	(396,044)	(463,295)	67,251	85.48%	(370,691)	(431,409)
Total Intergovernmental - net	448,166	10,963,116	12,647,053	(1,683,937)	86.69%	12,552,673	15,616,774
Interest Income							
Bank Account Interest	227	2,496		2,496		2,496	2,722
Bank Account Interest	132,935	1,407,039	960,000	447,039	146.57%	1,143,961	1,259,826
Bank Account Interest	13,508	483,367		483,367		474,725	508,062
Dividends	140,363	1,816,670		1,816,670		1,402,127	1,533,613
P-Card Rebate Program		7,663		7,663		6,413	6,413
Unrealized Gain/Loss on Investments	(62,938)	460,091		460,091		564,905	836,467
Total Interest/Investment Income	224,095	4,177,326	960,000	3,217,326	435.14%	3,594,627	4,147,103
Principal	(24,801)	(238,118)	(473,800)	235,682	50.26%	(218,926)	(236,745)
Interest Expense	(56,176)	(1,426,038)	(1,689,253)	263,215	84.42%	(1,581,471)	(1,433,200)
Total principal and interest expense	(80,977)	(1,664,156)	(2,163,053)	498,897	76.94%	(1,800,397)	(1,669,945)
Contributions and donations							
Contributions & Donations	7,498	20,556	50,739	(30,183)	40.51%	64,596	65,015
Contributed Capital		2,800		2,800			
GMA Safety Grant		20,000	20,000		100.00%	20,000	20,000
Total contributions and donations	7,498	43,356	70,739	(27,383)	61.29%	84,596	85,015

INTERIM STATEMENTS by Fund
All Funds: City-Wide
For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets	1,975	44,588		44,588		430,649	559,649
Proceeds from Bond Issuance		4,565,000		4,565,000			
GMA Lease Proceeds		642,144	642,144		100.00%	1,240,723	
Total gain (loss) on sale of capital assets	1,975	5,251,732	642,144	4,609,588	817.84%	1,671,372	559,649
TOTAL NON-OPERATING INCOME (EXPENSE)	**600,757**	**18,771,374**	**12,156,883**	**6,614,491**	**154.41%**	**16,102,871**	**18,738,596**
INCOME (LOSS) BEFORE TRANSFERS	**173,629**	**23,549,338**	**(20,244,027)**	**43,793,365**	**(116.33%)**	**16,621,686**	**23,700,029**
TRANSFERS							
Transfers - in	1,371,377	15,067,154	18,029,574	(2,962,420)	83.57%	12,692,110	15,492,116
Transfers - out	(1,371,377)	(15,067,154)	(17,823,441)	2,756,287	84.54%	(12,692,110)	(15,492,093)
TOTAL TRANSFERS - NET			**206,133**	**(206,133)**			**23**
CHANGE IN NET POSITION	**$173,629**	**$23,549,338**	**($20,037,894)**	**$43,587,232**	**(117.52%)**	**$16,621,686**	**$23,700,052**
CONTROL TOTALS							
Total Revenues	$12,808,232	$168,315,202	$171,891,214	($3,576,012)	97.92%	$150,038,784	$173,428,045
Total Expenditures	12,634,601	144,765,857	191,929,108	47,163,251	75.43%	133,417,101	149,727,989
Revenues less expenditures	173,631	23,549,345	(20,037,894)	(43,587,239)	(117.52%)	16,621,683	23,700,056
Difference	($2)	($7)		$7	0.00%	$3	($4)

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
TAXES							
Real property - current year	$25,512	$5,720,213	$5,372,500	$347,713	106.47%	$5,222,143	$5,240,427
Public utility		24,758	20,480	4,278	120.89%	37,378	37,378
Real property - prior year	6,441	162,536	125,000	37,536	130.03%	123,570	130,996
Motor vehicle	1,055	19,879	22,000	(2,121)	90.36%	22,026	23,356
Intangible	11,308	46,089	50,000	(3,911)	92.18%	55,584	67,441
Railroad equipment		8,522	7,300	1,222	116.74%	7,372	7,372
Real estate transfer (intangible)	3,706	20,407	18,000	2,407	113.37%	23,265	27,911
Total Taxes	48,022	6,002,404	5,615,280	(387,124)	106.89%	5,491,338	5,534,881
Motor vehicle title ad valorem tax fee	64,254	668,235	720,000	(51,765)	92.81%	664,292	725,546
Alternative ad valorem tax (AAVT)		3,500		3,500		4,365	4,365
Franchise taxes:							
Electric		55,130	75,000	(19,870)	73.51%	64,784	64,784
Gas		154,301	190,000	(35,699)	81.21%	144,468	192,801
Television cable	36,300	110,040	180,000	(69,960)	61.13%	131,667	171,543
Telephone	7,288	14,427	10,000	4,427	144.27%	13,322	17,933
Payment In Lieu of Tax GHA		13,759	15,000	(1,241)	91.73%	15,511	20,964
Video		6,106	15,000	(8,894)	40.71%	11,245	14,394
Total Franchise taxes	43,588	353,763	485,000	(131,237)	72.94%	380,997	482,419
Total Taxes and Franchise taxes	155,864	7,027,902	6,820,280	(207,622)	103.04%	6,540,992	6,747,211
Local option sales and use taxes	479,356	5,213,742	5,550,000	(336,258)	93.94%	5,175,379	5,645,956
Hotel/Motel	18,809	134,976	150,000	(15,024)	89.98%	121,446	131,637
Alcoholic beverage excise	48,582	497,819	620,000	(122,181)	80.29%	571,050	685,732
Total selective sales and use taxes	67,391	632,795	770,000	(137,205)	82.18%	692,496	817,369
Business taxes:							
Business and occupation taxes	2,730	463,365	450,000	13,365	102.97%	458,868	460,598
Insurance premium taxes		2,242,656	2,100,000	142,656	106.79%	2,084,942	2,084,942
Financial institutions taxes		132,179	110,000	22,179	120.16%	129,123	129,123
Total business taxes	2,730	2,838,200	2,660,000	178,200	106.70%	2,672,933	2,674,663
Penalties and interest on deliquent taxes							
Real	4,269	78,756	35,000	43,756	225.02%	53,748	58,271
Business	10	2,874	3,000	(126)	95.80%	3,473	3,483
Total penalties and interest on deliquent taxes	4,279	81,630	38,000	43,630	214.82%	57,221	61,754
TOTAL TAXES	**709,620**	**15,794,269**	**15,838,280**	**(44,011)**	**99.72%**	**15,139,021**	**15,946,953**
LICENSE AND PERMITS							
Business licenses:							
Alcoholic beverages:							
Beer	1,550	59,175	55,000	4,175	107.59%	56,525	57,475
Wine	1,550	60,075	53,000	7,075	113.35%	55,025	55,975
Liquor		99,400	102,000	(2,600)	97.45%	100,500	100,500
Total alcoholic beverage licenses	3,100	218,650	210,000	8,650	104.12%	212,050	213,950
General business licenses:							
Insurance	300	31,088	35,000	(3,912)	88.82%	34,013	34,238
Mobile food vendor permits		125		125			
Media production fees		300		300			
Total general business licenses	300	31,513	35,000	(3,487)	90.04%	34,013	34,238
Total Business licenses	3,400	250,163	245,000	5,163	102.11%	246,063	248,188
Non-business licenses and permits:							
Building and signs:							
Zoning and land use permits	600	5,150	8,500	(3,350)	60.59%	4,688	5,538
Sign permits	795	13,505	12,500	1,005	108.04%	13,390	13,855
Other permits	300	3,500	500	3,000	700.00%	600	600
Catering	25	1,275	3,200	(1,925)	39.84%	2,550	2,775

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Total building and sign permits	1,720	23,430	24,700	(1,270)	94.86%	21,228	22,768
Regulatory fees (permits):							
Building structures and equipment permits:							
Protective	5,850	49,750	60,000	(10,250)	82.92%	60,220	64,120
Building	35,482	334,953	285,000	49,953	117.53%	275,101	288,857
Plumbing	350	6,233	17,000	(10,767)	36.66%	19,853	21,017
Electrical	2,100	33,886	35,000	(1,114)	96.82%	37,062	39,326
Gas		830	1,000	(170)	83.00%	5,836	6,448
Mechanical	650	7,239	12,000	(4,761)	60.33%	16,183	17,187
Total building structures and equipment permits	44,432	432,891	410,000	(22,891)	105.58%	414,255	436,955
Total non-business licenses and permits	46,152	456,321	434,700	21,621	104.97%	435,483	459,723
Penalties and interest on deliquent licenses and permits							
Interest on business licenses	4	1,192		1,192		1,037	1,042
Total penalties and interest on deliquent licenses and permits	4	1,192		1,192		1,037	1,042
TOTAL LICENSES AND PERMITS	**49,556**	**707,676**	**679,700**	**27,976**	**104.12%**	**682,583**	**708,953**
CHARGES FOR SERVICES							
General government:							
Fees - court reimbursement							10
Fees - plan reviews		18,956	75,000	(56,044)	25.27%	89,962	94,338
Fees - demolition recovery	1,918	122,912	15,000	107,912	819.41%	13,843	13,962
Fees - zoning applications	200	5,325	3,000	2,325	177.50%	4,302	4,852
Fees - reimbursements			5,000	(5,000)		3,400	3,400
Information technology fees	300	3,300		3,300		3,300	3,600
Indirect cost allocation	612,282	6,735,106	7,444,450	(709,344)	90.47%	6,179,220	6,739,638
GIS cost allocation	34,156	375,720	409,877	(34,157)	91.67%	278,560	306,416
Publication Sales		80		80			
Business occupation tax admin fee	800	76,900	75,000	1,900	102.53%	77,690	78,360
Total general government	649,656	7,338,299	8,027,327	689,028	91.42%	6,650,277	7,244,576
Public safety - fire inspections	800	7,183	4,000	3,183	179.58%	7,126	8,486
Public safety - prisoner housing fees	4,501	60,479	80,000	(19,521)	75.60%	67,401	71,819
Utilities / enterprise charges and fees							
Sale of Recycled Materials		7,682		7,682		2,608	2,608
Total utilities / enterprise charges and fees		7,682		7,682		2,608	2,608
Other fees							
Credit Card Fees	1,138	9,322		9,322		11,644	12,240
Total other fees	1,138	9,322		9,322		11,644	12,240
Other charges for services							
Cemetery Opening/Closing Fee		1,500		1,500		900	900
Site Sales	18,900	97,500		97,500		104,960	113,410
Cemetery Fees	21,050	168,300	160,000	8,300	105.19%	149,460	163,360
Niche Engraving		150		150		350	350
Internment Fees	2,850	22,650	23,650	(1,000)	95.77%	21,000	22,950
Monument Fees	1,400	9,400	10,000	(600)	94.00%	8,600	9,900
Returned Check Fees		120		120		180	180
Total other charges for services	44,200	299,620	193,650	105,970	154.72%	285,450	311,050
TOTAL CHARGES FOR SERVICES	**700,295**	**7,722,585**	**8,304,977**	**(582,392)**	**92.99%**	**7,024,506**	**7,650,779**

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
FINES AND FORFEITURES							
Court							
Police Revenue	782	10,707	13,000	(2,293)	82.36%	18,626	19,456
Traffic Fines	44,496	604,980	900,000	(295,020)	67.22%	624,275	674,479
Fine Surcharge - Technology - Court	1,335	19,161	25,000	(5,839)	76.64%	18,573	20,083
School Zone Speed Safety Program	9,500	89,501	300,000	(210,499)	29.83%	94,976	102,026
Total court revenues and fines	56,113	724,349	1,238,000	(513,651)	58.51%	756,450	816,044
Confiscations							
Federal Confiscations	13,642	96,925		96,925		542	4,547
Total state and federal confiscations	13,642	96,925		96,925		542	4,547
National Opioid Settlement Payments	4,195	43,198		43,198		77,740	78,319
TOTAL FINES AND FORFEITURES	**73,950**	**864,472**	**1,238,000**	**(373,528)**	**69.83%**	**834,732**	**898,910**
RENTS AND ROYALTIES							
Property Rental	10,687	180,732	151,858	28,874	119.01%	134,287	145,657
Third-party Sales	120	360		360		360	360
Ground Leases	1,694	27,457	18,480	8,977	148.58%	69,009	75,422
Settlements from Insurance Claims						477	477
Settlements from Insurance Claims		16,261		16,261		82,881	97,911
Misc Revenue	199,634	1,363,715		1,363,715		687,902	928,626
TOTAL RENTS AND ROYALTIES	**212,135**	**1,588,525**	**170,338**	**1,418,187**	**932.57%**	**974,916**	**1,248,453**
TOTAL OPERATING REVENUE	**1,745,556**	**26,677,527**	**26,231,295**	**446,232**	**101.70%**	**24,655,758**	**26,454,048**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	1,255,826	14,037,688	16,574,325	2,536,637	84.70%	12,383,697	14,048,016
Employee Benefits	384,247	4,550,580	6,613,591	2,063,011	68.81%	4,300,380	4,691,052
Allocated Payroll Costs	(23,452)	(257,970)	(283,940)	(25,970)	90.85%	(257,970)	(281,422)
Total Personal Services and Employee Benefits	1,616,621	18,330,298	22,903,976	4,573,678	80.03%	16,426,107	18,457,646
Purchased or Contracted Services	823,382	5,703,320	6,851,936	1,148,616	83.24%	7,099,126	7,746,189
Utilities:							
Water/Sewerage	4,068	47,653	70,345	22,692	67.74%	46,936	50,921
Natural Gas	2,310	22,405	27,800	5,395	80.59%	22,831	25,424
Electricity	45,175	536,940	683,800	146,860	78.52%	531,554	581,477
Propane		1,715	5,890	4,175	29.12%	2,088	2,088
Gasoline	37,627	399,753	819,088	419,335	48.80%	436,194	504,072
Stormwater	62,963	675,598	732,874	57,276	92.18%	753,812	823,197
Customer Service Fee	154	1,680	1,876	196	89.55%	1,621	1,775
Total Utilities	152,297	1,685,744	2,341,673	655,929	71.99%	1,795,036	1,988,954
Supplies	117,132	1,481,545	2,216,137	734,592	66.85%	1,310,786	1,531,026
Capital Outlay:							
Property (Land and Buildings)	389,114	8,372,026	19,391,037	11,019,011	43.17%	4,306,802	5,139,763
Machinery and Equipment	191,021	2,282,138	2,593,109	310,971	88.01%	1,377,354	1,553,948
Capital Outlay - Reclass to Balance Sheet		(147,993)		147,993			
Total Capital Outlay	580,135	10,506,171	21,984,146	11,477,975	47.79%	5,684,156	6,693,711
Inter-Departmental Charges	597,428	7,121,287	4,329,330	(2,791,957)	164.49%	6,235,454	6,886,351
Miscellaneous		39,133	817,277	778,144	4.79%	46,612	46,612
TOTAL OPERATING EXPENSE	**3,886,995**	**44,867,498**	**61,444,475**	**16,576,977**	**73.02%**	**38,597,277**	**43,350,489**
OPERATING INCOME (LOSS)	**(2,141,439)**	**(18,189,971)**	**(35,213,180)**	**17,023,209**	**51.66%**	**(13,941,519)**	**(16,896,441)**

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Federal Government Grants							
Operating - Categorical							
Direct	4,628	20,288		20,288		52,752	61,064
Indirect		1,466,221	216,890	1,249,331	676.02%		7,270,601
Total Operating - Categorical	4,628	1,486,509	216,890	1,269,619	685.37%	52,752	7,331,665
Total Federal Government Grants	4,628	1,486,509	216,890	1,269,619	685.37%	52,752	7,331,665
Federal Government Transfers (Non-Grant)							
America Rescue Plan (ARP) Act of 2021 Fiscal Recovery Funds	62,398	1,753,108	3,227,927	(1,474,819)	54.31%		697,614
State Government Grants							
Operating - Categorical							
Direct							
FEMA/State Disaster Grant							1,154,013
GA DOT Grant		713,611	329,045	384,566	216.87%	704,836	704,836
Total Direct		713,611	329,045	(384,566)	216.87%	704,836	1,858,849
Total Operating - Categorical		713,611	329,045	384,566	216.87%	704,836	1,858,849
Indirect						288,730	288,730
Direct (CDBG Grant Proceeds)		929,360	2,028,919	(1,099,559)	45.81%	1,000,000	1,000,000
Total State Government Grants		1,642,971	2,357,964	(714,993)	69.68%	1,993,566	3,147,579
Local Government Unit Grants							
Board of Education - RESA		129,179	165,634	(36,455)	77.99%	218,092	146,392
Spalding County Contribution			257,676	(257,676)			59,475
Spalding County Contribution						6,379,930	
Total Local Government Unit Grants		129,179	423,310	294,131	30.52%	6,598,022	205,867
Transportation Special purpose local option sales and use taxes	392,264	4,322,217	3,727,500	594,717	115.95%	4,201,755	4,586,706
Total Intergovernmental revenue	459,290	9,333,984	9,953,591	(619,607)	93.78%	12,846,095	15,969,431
Intergovernmental - Exp	(11,124)	(324,713)	(387,295)	62,582	83.84%	(304,982)	(346,042)
Total Intergovernmental - net	448,166	9,009,271	9,566,296	(557,025)	94.18%	12,541,113	15,623,389
Interest Income							
Bank Account Interest	132,016	1,391,086	960,000	431,086	144.90%	1,127,083	1,241,575
Bank Account Interest	2,930	56,249		56,249		53,006	54,214
Dividends	13,917	208,819		208,819		88,087	94,741
Unrealized Gain/Loss on Investments	100,437	160,588		160,588		263,938	377,149
Total Interest/Investment Income	249,300	1,816,742	960,000	856,742	189.24%	1,532,114	1,767,679
Principal	(24,801)	(238,118)	(473,800)	235,682	50.26%	(218,926)	(236,745)
Interest Expense	(3,933)	(51,647)	(268,403)	216,756	19.24%	(52,831)	(54,748)
Total principal and interest expense	(28,734)	(289,765)	(742,203)	452,438	39.04%	(271,757)	(291,493)
Contributions and donations							
Contributions & Donations	5,000	13,798	24,139	(10,341)	57.16%	45,754	46,173
Contributed Capital		2,800		2,800			
GMA Safety Grant		11,576	11,576		100.00%	11,463	11,463
Total contributions and donations	5,000	28,174	35,715	(7,541)	78.89%	57,217	57,636
Gain (loss) on sale of capital assets							

INTERIM STATEMENTS by Fund
Governmental Funds
For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Gain / Loss on Sale of Assets	1,975	15,488		15,488		100,105	100,105
Proceeds from Bond Issuance		4,565,000		4,565,000			
GMA Lease Proceeds		642,144	642,144		100.00%		
Total gain (loss) on sale of capital assets	1,975	5,222,632	642,144	4,580,488	813.31%	100,105	100,105
TOTAL NON-OPERATING INCOME (EXPENSE)	**675,707**	**15,787,054**	**10,461,952**	**5,325,102**	**150.90%**	**13,958,792**	**17,257,316**
INCOME (LOSS) BEFORE TRANSFERS	**(1,465,732)**	**(2,402,917)**	**(24,751,228)**	**22,348,311**	**9.71%**	**17,273**	**360,875**
TRANSFERS							
Transfers - in	1,371,377	12,961,377	14,965,689	(2,004,312)	86.61%	12,497,924	13,506,341
Transfers - out	(403,731)	(2,895,312)	(3,573,824)	678,512	81.01%	(967,335)	(3,108,848)
TOTAL TRANSFERS - NET	**967,646**	**10,066,065**	**11,391,865**	**(1,325,800)**	**88.36%**	**11,530,589**	**10,397,493**
CHANGE IN NET POSITION	**($498,086)**	**$7,663,148**	**($13,359,363)**	**$21,022,511**	**(57.36%)**	**$11,547,862**	**$10,758,368**
CONTROL TOTALS							
Total Revenues	$3,832,498	$56,040,433	$52,788,433	$3,252,000	106.16%	$51,689,210	$57,855,239
Total Expenditures	4,330,584	48,377,291	66,147,797	17,770,506	73.14%	40,141,351	47,096,872
Revenues less expenditures	(498,086)	7,663,142	(13,359,364)	(21,022,506)	(57.36%)	11,547,859	10,758,367
Difference		$6	$1	($5)	600.00%	$3	$1

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
TAXES							
Real property - current year	$22,441	$4,795,663	$4,600,000	$195,663	104.25%	$4,440,597	$4,454,247
Public utility		24,758	20,480	4,278	120.89%	37,378	37,378
Real property - prior year	6,441	162,536	125,000	37,536	130.03%	123,570	130,996
Motor vehicle	1,055	19,879	22,000	(2,121)	90.36%	22,026	23,356
Intangible	11,308	46,089	50,000	(3,911)	92.18%	55,584	67,441
Railroad equipment		8,522	7,300	1,222	116.74%	7,372	7,372
Real estate transfer (intangible)	3,706	20,407	18,000	2,407	113.37%	23,265	27,911
Total Taxes	44,951	5,077,854	4,842,780	(235,074)	104.85%	4,709,792	4,748,701
Motor vehicle title ad valorem tax fee	64,254	668,235	720,000	(51,765)	92.81%	664,292	725,546
Alternative ad valorem tax (AAVT)		3,500		3,500		4,365	4,365
Franchise taxes:							
Electric		55,130	75,000	(19,870)	73.51%	64,784	64,784
Gas		154,301	190,000	(35,699)	81.21%	144,468	192,801
Television cable	36,300	110,040	180,000	(69,960)	61.13%	131,667	171,543
Telephone	7,288	14,427	10,000	4,427	144.27%	13,322	17,933
Payment In Lieu of Tax GHA		13,759	15,000	(1,241)	91.73%	15,511	20,964
Video		6,106	15,000	(8,894)	40.71%	11,245	14,394
Total Franchise taxes	43,588	353,763	485,000	(131,237)	72.94%	380,997	482,419
Total Taxes and Franchise taxes	152,793	6,103,352	6,047,780	(55,572)	100.92%	5,759,446	5,961,031
Local option sales and use taxes	479,356	5,213,742	5,550,000	(336,258)	93.94%	5,175,379	5,645,956
Alcoholic beverage excise	48,582	497,819	620,000	(122,181)	80.29%	571,050	685,732
Total selective sales and use taxes	48,582	497,819	620,000	(122,181)	80.29%	571,050	685,732
Business taxes:							
Business and occupation taxes	2,730	463,365	450,000	13,365	102.97%	458,868	460,598
Insurance premium taxes		2,242,656	2,100,000	142,656	106.79%	2,084,942	2,084,942
Financial institutions taxes		132,179	110,000	22,179	120.16%	129,123	129,123
Total business taxes	2,730	2,838,200	2,660,000	178,200	106.70%	2,672,933	2,674,663
Penalties and interest on deliquent taxes							
Real	4,269	78,756	35,000	43,756	225.02%	53,748	58,271
Business	10	2,874	3,000	(126)	95.80%	3,473	3,483
Total penalties and interest on deliquent taxes	4,279	81,630	38,000	43,630	214.82%	57,221	61,754
TOTAL TAXES	**687,740**	**14,734,743**	**14,915,780**	**(181,037)**	**98.79%**	**14,236,029**	**15,029,136**
LICENSE AND PERMITS							
Business licenses:							
Alcoholic beverages:							
Beer	1,550	59,175	55,000	4,175	107.59%	56,525	57,475
Wine	1,550	60,075	53,000	7,075	113.35%	55,025	55,975
Liquor		99,400	102,000	(2,600)	97.45%	100,500	100,500
Total alcoholic beverage licenses	3,100	218,650	210,000	8,650	104.12%	212,050	213,950
General business licenses:							
Insurance	300	31,088	35,000	(3,912)	88.82%	34,013	34,238
Mobile food vendor permits		125		125			
Media production fees		300		300			
Total general business licenses	300	31,513	35,000	(3,487)	90.04%	34,013	34,238
Total Business licenses	3,400	250,163	245,000	5,163	102.11%	246,063	248,188
Non-business licenses and permits:							
Building and signs:							
Zoning and land use permits	600	5,150	8,500	(3,350)	60.59%	4,688	5,538
Sign permits	795	13,505	12,500	1,005	108.04%	13,390	13,855
Other permits	300	3,500	500	3,000	700.00%	600	600
Catering	25	1,275	3,200	(1,925)	39.84%	2,550	2,775
Total building and sign permits	1,720	23,430	24,700	(1,270)	94.86%	21,228	22,768

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Regulatory fees (permits):							
Building structures and equipment permits:							
Protective	5,850	49,750	60,000	(10,250)	82.92%	60,220	64,120
Building	35,482	334,953	285,000	49,953	117.53%	275,101	288,857
Plumbing	350	6,233	17,000	(10,767)	36.66%	19,853	21,017
Electrical	2,100	33,886	35,000	(1,114)	96.82%	37,062	39,326
Gas		830	1,000	(170)	83.00%	5,836	6,448
Mechanical	650	7,239	12,000	(4,761)	60.33%	16,183	17,187
Total building structures and equipment permits	44,432	432,891	410,000	(22,891)	105.58%	414,255	436,955
Total non-business licenses and permits	46,152	456,321	434,700	21,621	104.97%	435,483	459,723
Penalties and interest on deliquent licenses and permits							
Interest on business licenses	4	1,192		1,192		1,037	1,042
Total penalties and interest on deliquent licenses and permits	4	1,192		1,192		1,037	1,042
TOTAL LICENSES AND PERMITS	**49,556**	**707,676**	**679,700**	**27,976**	**104.12%**	**682,583**	**708,953**
CHARGES FOR SERVICES							
General government:							
Fees - court reimbursement							10
Fees - plan reviews		18,956	75,000	(56,044)	25.27%	89,962	94,338
Fees - demolition recovery			15,000	(15,000)		13,843	13,962
Fees - zoning applications	200	5,325	3,000	2,325	177.50%	4,302	4,852
Fees - reimbursements			5,000	(5,000)		3,400	3,400
Information technology fees	300	3,300		3,300		3,300	3,600
Indirect cost allocation	612,282	6,735,106	7,444,450	(709,344)	90.47%	6,179,220	6,739,638
GIS cost allocation	34,156	375,720	409,877	(34,157)	91.67%	278,560	306,416
Publication Sales		80		80			
Business occupation tax admin fee	800	76,900	75,000	1,900	102.53%	77,690	78,360
Total general government	647,738	7,215,387	8,027,327	811,940	89.89%	6,650,277	7,244,576
Public safety - fire inspections	800	7,183	4,000	3,183	179.58%	7,126	8,486
Public safety - prisoner housing fees	4,501	60,479	80,000	(19,521)	75.60%	67,401	71,819
Utilities / enterprise charges and fees							
Sale of Recycled Materials		1,146		1,146		2,608	2,608
Total utilities / enterprise charges and fees		1,146		1,146		2,608	2,608
Other fees							
Credit Card Fees	1,138	9,322		9,322		11,644	12,240
Total other fees	1,138	9,322		9,322		11,644	12,240
Other charges for services							
Cemetery Fees	21,050	168,300	160,000	8,300	105.19%	149,460	163,360
Internment Fees	2,850	22,650	23,650	(1,000)	95.77%	21,000	22,950
Monument Fees	1,400	9,400	10,000	(600)	94.00%	8,600	9,900
Returned Check Fees		120		120		180	180
Total other charges for services	25,300	200,470	193,650	6,820	103.52%	179,240	196,390
TOTAL CHARGES FOR SERVICES	**679,477**	**7,493,987**	**8,304,977**	**(810,990)**	**90.23%**	**6,918,296**	**7,536,119**
FINES AND FORFEITURES							
Court							
Police Revenue	782	10,707	13,000	(2,293)	82.36%	18,626	19,456
Traffic Fines	44,496	604,980	900,000	(295,020)	67.22%	624,275	674,479

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
School Zone Speed Safety Program	9,500	89,501	300,000	(210,499)	29.83%	94,976	102,026
Total court revenues and fines	54,778	705,188	1,213,000	(507,812)	58.14%	737,877	795,961
TOTAL FINES AND FORFEITURES	**54,778**	**705,188**	**1,213,000**	**(507,812)**	**58.14%**	**737,877**	**795,961**
RENTS AND ROYALTIES							
Property Rental	10,687	180,732	151,858	28,874	119.01%	134,287	145,657
Ground Leases	1,694	27,457	18,480	8,977	148.58%	69,009	75,422
Settlements from Insurance Claims						477	477
Settlements from Insurance Claims		16,261		16,261		82,881	97,911
Misc Revenue	199,634	1,363,715		1,363,715		687,902	928,626
TOTAL RENTS AND ROYALTIES	**212,015**	**1,588,165**	**170,338**	**1,417,827**	**932.36%**	**974,556**	**1,248,093**
TOTAL OPERATING REVENUE	**1,683,566**	**25,229,759**	**25,283,795**	**(54,036)**	**99.79%**	**23,549,341**	**25,318,262**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	1,255,826	14,037,688	16,574,325	2,536,637	84.70%	12,355,858	14,020,177
Employee Benefits	384,247	4,550,580	6,613,591	2,063,011	68.81%	4,292,248	4,682,920
Allocated Payroll Costs	(23,452)	(257,970)	(283,940)	(25,970)	90.85%	(257,970)	(281,422)
Total Personal Services and Employee Benefits	1,616,621	18,330,298	22,903,976	4,573,678	80.03%	16,390,136	18,421,675
Purchased or Contracted Services	370,716	4,812,955	6,390,616	1,577,661	75.31%	4,483,903	4,995,922
Utilities:							
Water/Sewerage	4,068	47,653	70,345	22,692	67.74%	46,936	50,921
Natural Gas	2,310	22,405	27,800	5,395	80.59%	22,831	25,424
Electricity	45,175	536,940	683,800	146,860	78.52%	531,554	581,477
Propane		1,715	5,890	4,175	29.12%	2,088	2,088
Gasoline	37,627	399,753	819,088	419,335	48.80%	436,194	504,072
Stormwater	62,963	675,598	732,874	57,276	92.18%	753,812	823,197
Customer Service Fee	154	1,680	1,876	196	89.55%	1,621	1,775
Total Utilities	152,297	1,685,744	2,341,673	655,929	71.99%	1,795,036	1,988,954
Supplies	117,132	1,460,216	2,076,577	616,361	70.32%	1,275,146	1,495,386
Capital Outlay:							
Property (Land and Buildings)		239,107	392,642	153,535	60.90%	190,982	187,697
Machinery and Equipment	191,021	1,858,250	2,037,561	179,311	91.20%	970,147	1,146,741
Total Capital Outlay	191,021	2,097,357	2,430,203	332,846	86.30%	1,161,129	1,334,438
Inter-Departmental Charges	597,428	7,121,287	4,329,330	(2,791,957)	164.49%	6,235,454	6,886,351
Miscellaneous		37,500	742,304	704,804	5.05%	37,500	37,500
TOTAL OPERATING EXPENSE	**3,045,215**	**35,545,357**	**41,214,679**	**5,669,322**	**86.24%**	**31,378,304**	**35,160,226**
OPERATING INCOME (LOSS)	**(1,361,649)**	**(10,315,598)**	**(15,930,884)**	**5,615,286**	**64.75%**	**(7,828,963)**	**(9,841,964)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Federal Government Grants							
Operating - Categorical							
Direct	4,628	20,288		20,288		18,128	26,440
Indirect			216,890	(216,890)			13,601
Total Operating - Categorical	4,628	20,288	216,890	(196,602)	9.35%	18,128	40,041
Total Federal Government Grants	4,628	20,288	216,890	(196,602)	9.35%	18,128	40,041
State Government Grants							
Operating - Categorical							
Direct							
GA DOT Grant		713,611	329,045	384,566	216.87%	704,836	704,836
Total Direct		713,611	329,045	(384,566)	216.87%	704,836	704,836

INTERIM STATEMENTS by Fund
101-General Fund
For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Total Operating - Categorical		713,611	329,045	384,566	216.87%	704,836	704,836
Indirect						288,730	288,730
Direct (CDBG Grant Proceeds)			28,919	(28,919)			
Total State Government Grants		713,611	357,964	355,647	199.35%	993,566	993,566
Local Government Unit Grants							
Board of Education - RESA		129,179	165,634	(36,455)	77.99%	218,092	146,392
Spalding County Contribution			257,676	(257,676)			59,475
Total Local Government Unit Grants		129,179	423,310	294,131	30.52%	218,092	205,867
Total Intergovernmental revenue	4,628	863,078	998,164	(135,086)	86.47%	1,229,786	1,239,474
Intergovernmental - Exp	(1,488)	(263,612)	(321,670)	58,058	81.95%	(250,081)	(286,683)
Total Intergovernmental - net	3,140	599,466	676,494	(77,028)	88.61%	979,705	952,791
Interest Income							
Bank Account Interest	118,871	1,257,484	960,000	297,484	130.99%	1,109,928	1,223,857
Bank Account Interest	41	20,565		20,565		27,805	27,847
Unrealized Gain/Loss on Investments	889	12,615		12,615		(7,384)	(6,147)
Total Interest/Investment Income	119,801	1,290,664	960,000	330,664	134.44%	1,130,349	1,245,557
Principal	(24,801)	(211,354)	(447,030)	235,676	47.28%	(193,192)	(211,011)
Interest Expense	(3,933)	(23,757)	(240,503)	216,746	9.88%	(23,911)	(25,828)
Total principal and interest expense	(28,734)	(235,111)	(687,533)	452,422	34.20%	(217,103)	(236,839)
Contributions and donations							
Contributions & Donations	5,000	13,798	24,139	(10,341)	57.16%	45,754	46,173
GMA Safety Grant		11,576	11,576		100.00%	11,463	11,463
Total contributions and donations	5,000	25,374	35,715	(10,341)	71.05%	57,217	57,636
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets	1,975	15,488		15,488		43,467	43,467
GMA Lease Proceeds		642,144	642,144		100.00%		
Total gain (loss) on sale of capital assets	1,975	657,632	642,144	15,488	102.41%	43,467	43,467
TOTAL NON-OPERATING INCOME (EXPENSE)	**101,182**	**2,338,025**	**1,626,820**	**711,205**	**143.72%**	**1,993,635**	**2,062,612**
INCOME (LOSS) BEFORE TRANSFERS	**(1,260,467)**	**(7,977,573)**	**(14,304,064)**	**6,326,491**	**55.77%**	**(5,835,328)**	**(7,779,352)**
TRANSFERS							
Transfers - in	885,381	11,721,237	13,365,687	(1,644,450)	87.70%	10,388,161	11,332,061
Transfers - out	(393,151)	(2,595,928)	(2,767,938)	172,010	93.79%	(704,836)	(2,793,560)
TOTAL TRANSFERS - NET	**492,230**	**9,125,309**	**10,597,749**	**(1,472,440)**	**86.11%**	**9,683,325**	**8,538,501**
CHANGE IN NET POSITION	**($768,237)**	**$1,147,736**	**($3,706,315)**	**$4,854,051**	**(30.97%)**	**$3,847,997**	**$759,149**
CONTROL TOTALS							
Total Revenues	$2,700,351	$39,787,744	$41,285,503	($1,497,759)	96.37%	$36,398,319	$39,236,456
Total Expenditures	3,468,588	38,640,010	44,991,819	6,351,809	85.88%	32,550,324	38,477,307
Revenues less expenditures	(768,237)	1,147,734	(3,706,316)	(4,854,050)	(30.97%)	3,847,995	759,149
Difference		$2	$1	($1)	200.00%	$2	

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
TAXES							
Real property - current year	$3,071	$924,550	$772,500	$152,050	119.68%	$781,546	$786,180
Total Taxes	3,071	924,550	772,500	(152,050)	119.68%	781,546	786,180
Total Taxes and Franchise taxes	3,071	924,550	772,500	(152,050)	119.68%	781,546	786,180
Hotel/Motel	18,809	134,976	150,000	(15,024)	89.98%	121,446	131,637
Total selective sales and use taxes	18,809	134,976	150,000	(15,024)	89.98%	121,446	131,637
TOTAL TAXES	**21,880**	**1,059,526**	**922,500**	**137,026**	**114.85%**	**902,992**	**917,817**
CHARGES FOR SERVICES							
General government:							
Fees - demolition recovery	1,918	122,912		122,912			
Total general government	1,918	122,912		(122,912)	0.00%		
Utilities / enterprise charges and fees							
Sale of Recycled Materials		6,536		6,536			
Total utilities / enterprise charges and fees		6,536		6,536			
TOTAL CHARGES FOR SERVICES	**1,918**	**129,448**		**129,448**			
FINES AND FORFEITURES							
Court							
Fine Surcharge - Technology - Court	1,335	19,161	25,000	(5,839)	76.64%	18,573	20,083
Total court revenues and fines	1,335	19,161	25,000	(5,839)	76.64%	18,573	20,083
Confiscations							
Federal Confiscations	13,642	96,925		96,925		542	4,547
Total state and federal confiscations	13,642	96,925		96,925		542	4,547
National Opioid Settlement Payments	4,195	43,198		43,198		77,740	78,319
TOTAL FINES AND FORFEITURES	**19,172**	**159,284**	**25,000**	**134,284**	**637.14%**	**96,855**	**102,949**
TOTAL OPERATING REVENUE	**42,970**	**1,348,258**	**947,500**	**400,758**	**142.30%**	**999,847**	**1,020,766**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages						27,839	27,839
Employee Benefits						8,132	8,132
Total Personal Services and Employee Benefits						35,971	35,971
Purchased or Contracted Services	452,666	888,612	461,320	(427,292)	192.62%	2,613,629	2,748,672
Supplies		21,330	139,560	118,230	15.28%	35,640	35,640
Capital Outlay:							
Property (Land and Buildings)	389,114	7,984,926	18,998,395	11,013,469	42.03%	4,115,820	4,952,066
Machinery and Equipment		423,888	555,548	131,660	76.30%	407,207	407,207
Total Capital Outlay	389,114	8,408,814	19,553,943	11,145,129	43.00%	4,523,027	5,359,273
Miscellaneous		1,633	74,973	73,340	2.18%	9,112	9,112
TOTAL OPERATING EXPENSE	**841,780**	**9,320,389**	**20,229,796**	**10,909,407**	**46.07%**	**7,217,379**	**8,188,668**
OPERATING INCOME (LOSS)	**(798,810)**	**(7,972,131)**	**(19,282,296)**	**11,310,165**	**41.34%**	**(6,217,532)**	**(7,167,902)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Federal Government Grants							
Operating - Categorical							

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Direct						34,624	34,624
Indirect		1,466,221		1,466,221			7,257,000
Total Operating - Categorical		1,466,221		1,466,221		34,624	7,291,624
Total Federal Government Grants		1,466,221		1,466,221		34,624	7,291,624
Federal Government Transfers (Non-Grant)							
America Rescue Plan (ARP) Act of 2021 Fiscal Recovery Funds	62,398	1,753,108	3,227,927	(1,474,819)	54.31%		697,614
State Government Grants							
Operating - Categorical							
Direct							
FEMA/State Disaster Grant							1,154,013
Total Direct							1,154,013
Total Operating - Categorical							1,154,013
Direct (CDBG Grant Proceeds)		929,360	2,000,000	(1,070,640)	46.47%	1,000,000	1,000,000
Total State Government Grants		929,360	2,000,000	(1,070,640)	46.47%	1,000,000	2,154,013
Local Government Unit Grants							
Spalding County Contribution						6,379,930	
Total Local Government Unit Grants						6,379,930	
Transportation Special purpose local option sales and use taxes	392,264	4,322,217	3,727,500	594,717	115.95%	4,201,755	4,586,706
Total Intergovernmental revenue	454,662	8,470,906	8,955,427	(484,521)	94.59%	11,616,309	14,729,957
Intergovernmental - Exp	(9,636)	(61,101)	(65,625)	4,524	93.11%	(54,900)	(59,359)
Total Intergovernmental - net	445,026	8,409,805	8,889,802	(479,997)	94.60%	11,561,409	14,670,598
Interest Income							
Bank Account Interest	9,954	113,909		113,909		159	172
Total Interest/Investment Income	9,954	113,909		113,909		159	172
Principal		(26,763)	(26,770)	7	99.97%	(25,734)	(25,734)
Interest Expense		(27,890)	(27,900)	10	99.96%	(28,920)	(28,920)
Total principal and interest expense		(54,653)	(54,670)	17	99.97%	(54,654)	(54,654)
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets						56,638	56,638
Proceeds from Bond Issuance		4,565,000		4,565,000			
Total gain (loss) on sale of capital assets		4,565,000		4,565,000		56,638	56,638
TOTAL NON-OPERATING INCOME (EXPENSE)	**454,980**	**13,034,061**	**8,835,132**	**4,198,929**	**147.53%**	**11,563,552**	**14,672,754**
INCOME (LOSS) BEFORE TRANSFERS	**(343,830)**	**5,061,930**	**(10,447,164)**	**15,509,094**	**(48.45%)**	**5,346,020**	**7,504,852**
TRANSFERS							
Transfers - in	485,995	1,240,140	1,600,002	(359,862)	77.51%	2,109,764	2,174,280
Transfers - out	(10,580)	(299,384)	(805,886)	506,502	37.15%	(262,500)	(315,288)
TOTAL TRANSFERS - NET	**475,415**	**940,756**	**794,116**	**146,640**	**118.47%**	**1,847,264**	**1,858,992**
CHANGE IN NET POSITION	**$131,585**	**$6,002,686**	**($9,653,048)**	**$15,655,734**	**(62.18%)**	**$7,193,284**	**$9,363,844**
CONTROL TOTALS							
Total Revenues	$993,583	$15,738,212	$11,502,929	$4,235,283	136.82%	$14,782,716	$17,981,813

INTERIM STATEMENTS by Fund
Special Revenue Funds
For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Total Expenditures	861,996	9,735,528	21,155,977	11,420,449	46.02%	7,589,433	8,617,970
Revenues less expenditures	131,587	6,002,684	(9,653,048)	(15,655,732)	(62.18%)	7,193,283	9,363,843
Difference	($2)	$2		($2)	0.00%	$1	$1

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
FINES AND FORFEITURES							
Confiscations							
Federal Confiscations	$13,642	$96,925		$96,925		$542	$4,547
Total state and federal confiscations	13,642	96,925		96,925		542	4,547
TOTAL FINES AND FORFEITURES	**13,642**	**96,925**		**96,925**		**542**	**4,547**
TOTAL OPERATING REVENUE	**13,642**	**96,925**		**96,925**		**542**	**4,547**
OPERATING EXPENSE							
Purchased or Contracted Services						9,932	9,932
Supplies						3,250	3,250
Miscellaneous		1,633		(1,633)		9,112	9,112
TOTAL OPERATING EXPENSE		**1,633**		**(1,633)**		**22,294**	**22,294**
OPERATING INCOME (LOSS)	**13,642**	**95,292**		**95,292**		**(21,752)**	**(17,747)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Intergovernmental - Exp	(1,407)	(2,049)		(2,049)		(1,410)	(1,410)
Total Intergovernmental - net	(1,407)	(2,049)		(2,049)		(1,410)	(1,410)
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets						54,725	54,725
Total gain (loss) on sale of capital assets						54,725	54,725
TOTAL NON-OPERATING INCOME (EXPENSE)	**(1,407)**	**(2,049)**		**(2,049)**		**53,315**	**53,315**
INCOME (LOSS) BEFORE TRANSFERS	**12,235**	**93,243**		**93,243**		**31,563**	**35,568**
CHANGE IN NET POSITION	**$12,235**	**$93,243**		**$93,243**	**0.00%**	**$31,563**	**$35,568**
CONTROL TOTALS							
Total Revenues	$13,642	$96,925		$96,925	0.00%	$55,267	$59,272
Total Expenditures	1,407	3,682		(3,682)	0.00%	23,704	23,704
Revenues less expenditures	12,235	93,243		(93,243)	0.00%	31,563	35,568

INTERIM STATEMENTS by Fund
213-National Opioid Settlement
For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
FINES AND FORFEITURES							
National Opioid Settlement Payments	$4,195	$43,198		$43,198		$77,740	$78,319
TOTAL FINES AND FORFEITURES	**4,195**	**43,198**		**43,198**		**77,740**	**78,319**
TOTAL OPERATING REVENUE	**4,195**	**43,198**		**43,198**		**77,740**	**78,319**
OPERATING EXPENSE							
Supplies		5,880	139,560	133,680	4.21%		
TOTAL OPERATING EXPENSE		**5,880**	**139,560**	**133,680**	**4.21%**		
OPERATING INCOME (LOSS)	**4,195**	**37,318**	**(139,560)**	**176,878**	**(26.74%)**	**77,740**	**78,319**
Intergovernmental							
INCOME (LOSS) BEFORE TRANSFERS	**4,195**	**37,318**	**(139,560)**	**176,878**	**(26.74%)**	**77,740**	**78,319**
CHANGE IN NET POSITION	**$4,195**	**$37,318**	**($139,560)**	**$176,878**	**(26.74%)**	**$77,740**	**$78,319**
CONTROL TOTALS							
Total Revenues	$4,195	$43,198		$43,198	0.00%	$77,740	$78,319
Total Expenditures		5,880	139,560	133,680	4.21%		
Revenues less expenditures	4,195	37,318	(139,560)	(176,878)	(26.74%)	77,740	78,319

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages						$26,492	$26,492
Employee Benefits						8,132	8,132
Total Personal Services and Employee Benefits						34,624	34,624
TOTAL OPERATING EXPENSE						**34,624**	**34,624**
OPERATING INCOME (LOSS)						**(34,624)**	**(34,624)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Federal Government Grants							
Operating - Categorical							
Direct						34,624	34,624
Total Operating - Categorical						34,624	34,624
Total Federal Government Grants						34,624	34,624
Total Intergovernmental revenue						34,624	34,624
Total Intergovernmental - net						34,624	34,624
TOTAL NON-OPERATING INCOME (EXPENSE)						**34,624**	**34,624**
CONTROL TOTALS							
Total Revenues					0.00%	$34,624	$34,624
Total Expenditures					0.00%	34,624	34,624

INTERIM STATEMENTS by Fund
Community Development Block Grants
For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Purchased or Contracted Services	$9,000	$58,400	$95,000	$36,600	61.47%	$88,690	$93,690
Capital Outlay:							
Property (Land and Buildings)	20,520	1,395,488	3,221,762	1,826,274	43.31%	1,911,728	1,922,903
Total Capital Outlay	20,520	1,395,488	3,221,762	1,826,274	43.31%	1,911,728	1,922,903
TOTAL OPERATING EXPENSE	**29,520**	**1,453,888**	**3,316,762**	**1,862,874**	**43.83%**	**2,000,418**	**2,016,593**
OPERATING INCOME (LOSS)	**(29,520)**	**(1,453,888)**	**(3,316,762)**	**1,862,874**	**43.83%**	**(2,000,418)**	**(2,016,593)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
State Government Grants							
Direct (CDBG Grant Proceeds)		929,360	2,000,000	(1,070,640)	46.47%	1,000,000	1,000,000
Total State Government Grants		929,360	2,000,000	(1,070,640)	46.47%	1,000,000	1,000,000
Total Intergovernmental revenue		929,360	2,000,000	(1,070,640)	46.47%	1,000,000	1,000,000
Total Intergovernmental - net		929,360	2,000,000	(1,070,640)	46.47%	1,000,000	1,000,000
TOTAL NON-OPERATING INCOME (EXPENSE)		**929,360**	**2,000,000**	**(1,070,640)**	**46.47%**	**1,000,000**	**1,000,000**
INCOME (LOSS) BEFORE TRANSFERS	**(29,520)**	**(524,528)**	**(1,316,762)**	**792,234**	**39.83%**	**(1,000,418)**	**(1,016,593)**
TRANSFERS							
Transfers - in	92,844	526,528	1,315,002	(788,474)	40.04%	1,404,928	1,419,103
TOTAL TRANSFERS - NET	**92,844**	**526,528**	**1,315,002**	**(788,474)**	**40.04%**	**1,404,928**	**1,419,103**
CHANGE IN NET POSITION	**$63,324**	**$2,000**	**($1,760)**	**$3,760**	**(113.64%)**	**$404,510**	**$402,510**
CONTROL TOTALS							
Total Revenues	$92,844	$1,455,888	$3,315,002	($1,859,114)	43.92%	$2,404,928	$2,419,103
Total Expenditures	29,520	1,453,888	3,316,762	1,862,874	43.83%	2,000,418	2,016,593
Revenues less expenditures	63,324	2,000	(1,760)	(3,760)	(113.64%)	404,510	402,510

INTERIM STATEMENTS by Fund

233-Community Development Block Grant 2021

For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Purchased or Contracted Services						$9,790	$9,790
Capital Outlay:							
Property (Land and Buildings)			93,951	93,951		36,191	36,191
Total Capital Outlay			93,951	93,951		36,191	36,191
TOTAL OPERATING EXPENSE			**93,951**	**93,951**		**45,981**	**45,981**
OPERATING INCOME (LOSS)			**(93,951)**	**93,951**		**(45,981)**	**(45,981)**
Intergovernmental							
INCOME (LOSS) BEFORE TRANSFERS			**(93,951)**	**93,951**		**(45,981)**	**(45,981)**
TRANSFERS							
Transfers - in			94,041	(94,041)		446,641	446,641
TOTAL TRANSFERS - NET			**94,041**	**(94,041)**		**446,641**	**446,641**
CHANGE IN NET POSITION			**$90**	**($90)**	**0.00%**	**$400,660**	**$400,660**
CONTROL TOTALS							
Total Revenues			$94,041	($94,041)	0.00%	$446,641	$446,641
Total Expenditures			93,951	93,951	0.00%	45,981	45,981
Revenues less expenditures			90	90	0.00%	400,660	400,660

INTERIM STATEMENTS by Fund

235-Community Development Block Grant 2022

For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Purchased or Contracted Services						$56,900	$56,900
Capital Outlay:							
Property (Land and Buildings)			111,848	111,848		1,765,112	1,765,112
Total Capital Outlay			111,848	111,848		1,765,112	1,765,112
TOTAL OPERATING EXPENSE			**111,848**	**111,848**		**1,822,012**	**1,822,012**
OPERATING INCOME (LOSS)			**(111,848)**	**111,848**		**(1,822,012)**	**(1,822,012)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
State Government Grants							
Direct (CDBG Grant Proceeds)						1,000,000	1,000,000
Total State Government Grants						1,000,000	1,000,000
Total Intergovernmental revenue						1,000,000	1,000,000
Total Intergovernmental - net						1,000,000	1,000,000
TOTAL NON-OPERATING INCOME (EXPENSE)						**1,000,000**	**1,000,000**
INCOME (LOSS) BEFORE TRANSFERS			**(111,848)**	**111,848**		**(822,012)**	**(822,012)**
TRANSFERS							
Transfers - in			107,998	(107,998)		825,862	825,862
TOTAL TRANSFERS - NET			**107,998**	**(107,998)**		**825,862**	**825,862**
CHANGE IN NET POSITION			**($3,850)**	**$3,850**	**0.00%**	**$3,850**	**$3,850**
CONTROL TOTALS							
Total Revenues			$107,998	($107,998)	0.00%	$1,825,862	$1,825,862
Total Expenditures			111,848	111,848	0.00%	1,822,012	1,822,012
Revenues less expenditures			(3,850)	(3,850)	0.00%	3,850	3,850

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Purchased or Contracted Services	$6,000	$33,000	$34,000	$1,000	97.06%	$22,000	$27,000
Capital Outlay:							
Property (Land and Buildings)	20,520	1,325,788	1,495,018	169,230	88.68%	110,425	121,600
Total Capital Outlay	20,520	1,325,788	1,495,018	169,230	88.68%	110,425	121,600
TOTAL OPERATING EXPENSE	**26,520**	**1,358,788**	**1,529,018**	**170,230**	**88.87%**	**132,425**	**148,600**
OPERATING INCOME (LOSS)	**(26,520)**	**(1,358,788)**	**(1,529,018)**	**170,230**	**88.87%**	**(132,425)**	**(148,600)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
State Government Grants							
Direct (CDBG Grant Proceeds)		929,360	1,000,000	(70,640)	92.94%		
Total State Government Grants		929,360	1,000,000	(70,640)	92.94%		
Total Intergovernmental revenue		929,360	1,000,000	(70,640)	92.94%		
Total Intergovernmental - net		929,360	1,000,000	(70,640)	92.94%		
TOTAL NON-OPERATING INCOME (EXPENSE)		**929,360**	**1,000,000**	**(70,640)**	**92.94%**		
INCOME (LOSS) BEFORE TRANSFERS	**(26,520)**	**(429,428)**	**(529,018)**	**99,590**	**81.17%**	**(132,425)**	**(148,600)**
TRANSFERS							
Transfers - in	89,844	431,428	531,018	(99,590)	81.25%	132,425	146,600
TOTAL TRANSFERS - NET	**89,844**	**431,428**	**531,018**	**(99,590)**	**81.25%**	**132,425**	**146,600**
CHANGE IN NET POSITION	**$63,324**	**$2,000**	**$2,000**		**100.00%**		**($2,000)**
CONTROL TOTALS							
Total Revenues	$89,844	$1,360,788	$1,531,018	($170,230)	88.88%	$132,425	$146,600
Total Expenditures	26,520	1,358,788	1,529,018	170,230	88.87%	132,425	148,600
Revenues less expenditures	63,324	2,000	2,000		100.00%		(2,000)

INTERIM STATEMENTS by Fund

237-Community Development Block Grant 2024

For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Purchased or Contracted Services	$3,000	$25,400	$61,000	$35,600	41.64%		
Capital Outlay:							
Property (Land and Buildings)		69,700	1,520,945	1,451,245	4.58%		
Total Capital Outlay		69,700	1,520,945	1,451,245	4.58%		
TOTAL OPERATING EXPENSE	**3,000**	**95,100**	**1,581,945**	**1,486,845**	**6.01%**		
OPERATING INCOME (LOSS)	**(3,000)**	**(95,100)**	**(1,581,945)**	**1,486,845**	**6.01%**		
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
State Government Grants							
Direct (CDBG Grant Proceeds)			1,000,000	(1,000,000)			
Total State Government Grants			1,000,000	(1,000,000)			
Total Intergovernmental revenue			1,000,000	(1,000,000)			
Total Intergovernmental - net			1,000,000	(1,000,000)			
TOTAL NON-OPERATING INCOME (EXPENSE)			**1,000,000**	**(1,000,000)**			
INCOME (LOSS) BEFORE TRANSFERS	**(3,000)**	**(95,100)**	**(581,945)**	**486,845**	**16.34%**		
TRANSFERS							
Transfers - in	3,000	95,100	581,945	(486,845)	16.34%		
TOTAL TRANSFERS - NET	**3,000**	**95,100**	**581,945**	**(486,845)**	**16.34%**		
CONTROL TOTALS							
Total Revenues	$3,000	$95,100	$1,581,945	($1,486,845)	6.01%		
Total Expenditures	3,000	95,100	1,581,945	1,486,845	6.01%		

INTERIM STATEMENTS by Fund

234-ARPA American Rescue Plan Act

For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Purchased or Contracted Services		$199,399	$64,450	($134,949)	309.39%		
Supplies		14,847		(14,847)			
Capital Outlay:							
Property (Land and Buildings)	65,682	1,121,165	2,591,020	1,469,855	43.27%	271,376	290,407
Machinery and Equipment		423,888	555,548	131,660	76.30%	407,207	407,207
Total Capital Outlay	65,682	1,545,053	3,146,568	1,601,515	49.10%	678,583	697,614
Miscellaneous			74,973	74,973			
TOTAL OPERATING EXPENSE	**65,682**	**1,759,299**	**3,285,991**	**1,526,692**	**53.54%**	**678,583**	**697,614**
OPERATING INCOME (LOSS)	**(65,682)**	**(1,759,299)**	**(3,285,991)**	**1,526,692**	**53.54%**	**(678,583)**	**(697,614)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Federal Government Transfers (Non-Grant)							
America Rescue Plan (ARP) Act of 2021 Fiscal Recovery Funds	62,398	1,753,108	3,227,927	(1,474,819)	54.31%		697,614
Total Intergovernmental revenue	62,398	1,753,108	3,227,927	(1,474,819)	54.31%		697,614
Total Intergovernmental - net	62,398	1,753,108	3,227,927	(1,474,819)	54.31%		697,614
TOTAL NON-OPERATING INCOME (EXPENSE)	**62,398**	**1,753,108**	**3,227,927**	**(1,474,819)**	**54.31%**		**697,614**
INCOME (LOSS) BEFORE TRANSFERS	**(3,284)**	**(6,191)**	**(58,064)**	**51,873**	**10.66%**	**(678,583)**	
CHANGE IN NET POSITION	**($3,284)**	**($6,191)**	**($58,064)**	**$51,873**	**10.66%**	**($678,583)**	
CONTROL TOTALS							
Total Revenues	$62,398	$1,753,108	$3,227,927	($1,474,819)	54.31%		$697,614
Total Expenditures	65,682	1,759,300	3,285,991	1,526,691	53.54%	678,583	697,614
Revenues less expenditures	(3,284)	(6,192)	(58,064)	(51,872)	10.66%	(678,583)	
Difference		$1		($1)	0.00%		

INTERIM STATEMENTS by Fund
251-Multiple Grant Fund
For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Purchased or Contracted Services	$10	$10		($10)		$30	$30
TOTAL OPERATING EXPENSE	**10**	**10**		**(10)**		**30**	**30**
OPERATING INCOME (LOSS)	**(10)**	**(10)**		**(10)**		**(30)**	**(30)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Interest Income							
Bank Account Interest	14	149		149		159	172
Total Interest/Investment Income	14	149		149		159	172
TOTAL NON-OPERATING INCOME (EXPENSE)	**14**	**149**		**149**		**159**	**172**
INCOME (LOSS) BEFORE TRANSFERS	**4**	**139**		**139**		**129**	**142**
CHANGE IN NET POSITION	**$4**	**$139**		**$139**	**0.00%**	**$129**	**$142**
CONTROL TOTALS							
Total Revenues	$14	$149		$149	0.00%	$159	$172
Total Expenditures	10	10		(10)	0.00%	30	30
Revenues less expenditures	4	139		(139)	0.00%	129	142

INTERIM STATEMENTS by Fund
253-Neighborhood Stabilization Program
For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Intergovernmental							
TRANSFERS							
Transfers - in							$47,056
TOTAL TRANSFERS - NET							**47,056**
CHANGE IN NET POSITION					**0.00%**		**$47,056**
CONTROL TOTALS							
Total Revenues					0.00%		$47,056
Revenues less expenditures					0.00%		47,056

INTERIM STATEMENTS by Fund
254-FEMA Grants Fund
For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages						$1,347	$1,347
Total Personal Services and Employee Benefits						1,347	1,347
Purchased or Contracted Services		760		(760)		1,354,194	1,359,324
Supplies						32,121	32,121
TOTAL OPERATING EXPENSE		**760**		**(760)**		**1,387,662**	**1,392,792**
OPERATING INCOME (LOSS)		**(760)**		**(760)**		**(1,387,662)**	**(1,392,792)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Federal Government Grants							
Operating - Categorical							
Indirect		1,466,221		1,466,221			7,257,000
Total Operating - Categorical		1,466,221		1,466,221			7,257,000
Total Federal Government Grants		1,466,221		1,466,221			7,257,000
State Government Grants							
Operating - Categorical							
Direct							
FEMA/State Disaster Grant							1,154,013
Total Direct							1,154,013
Total Operating - Categorical							1,154,013
Total State Government Grants							1,154,013
Local Government Unit Grants							
Spalding County Contribution						6,379,930	
Total Local Government Unit Grants						6,379,930	
Total Intergovernmental revenue		1,466,221		1,466,221		6,379,930	8,411,013
Total Intergovernmental - net		1,466,221		1,466,221		6,379,930	8,411,013
TOTAL NON-OPERATING INCOME (EXPENSE)		**1,466,221**		**1,466,221**		**6,379,930**	**8,411,013**
INCOME (LOSS) BEFORE TRANSFERS		**1,465,461**		**1,465,461**		**4,992,268**	**7,018,221**
CHANGE IN NET POSITION		**$1,465,461**		**$1,465,461**	**0.00%**	**$4,992,268**	**$7,018,221**
CONTROL TOTALS							
Total Revenues		$1,466,221		$1,466,221	0.00%	$6,379,930	$8,411,013
Total Expenditures		760		(760)	0.00%	1,387,661	1,392,791
Revenues less expenditures		1,465,461		(1,465,461)	0.00%	4,992,269	7,018,222
Difference					0.00%	($1)	($1)

INTERIM STATEMENTS by Fund

271-Tax Allocation District (TAD #1)

For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
TAXES							
Real property - current year	$2,816	$395,978	$290,000	$105,978	136.54%	$292,019	$296,360
Total Taxes	2,816	395,978	290,000	(105,978)	136.54%	292,019	296,360
Total Taxes and Franchise taxes	2,816	395,978	290,000	(105,978)	136.54%	292,019	296,360
TOTAL TAXES	**2,816**	**395,978**	**290,000**	**105,978**	**136.54%**	**292,019**	**296,360**
TOTAL OPERATING REVENUE	**2,816**	**395,978**	**290,000**	**105,978**	**136.54%**	**292,019**	**296,360**
OPERATING INCOME (LOSS)	**2,816**	**395,978**	**290,000**	**105,978**	**136.54%**	**292,019**	**296,360**
Intergovernmental							
INCOME (LOSS) BEFORE TRANSFERS	**2,816**	**395,978**	**290,000**	**105,978**	**136.54%**	**292,019**	**296,360**
TRANSFERS							
Transfers - out		(223,460)	(721,511)	498,051	30.97%	(194,186)	(194,186)
TOTAL TRANSFERS - NET		**(223,460)**	**(721,511)**	**498,051**	**30.97%**	**(194,186)**	**(194,186)**
CHANGE IN NET POSITION	**$2,816**	**$172,518**	**($431,511)**	**$604,029**	**(39.98%)**	**$97,833**	**$102,174**
CONTROL TOTALS							
Total Revenues	$2,816	$395,978	$290,000	$105,978	136.54%	$292,019	$296,360
Total Expenditures		223,460	721,511	498,051	30.97%	194,186	194,186
Revenues less expenditures	2,816	172,518	(431,511)	(604,029)	(39.98%)	97,833	102,174

INTERIM STATEMENTS by Fund

272-Tax Allocation District (TAD #2)

For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
TAXES							
Real property - current year	$256	$528,572	$482,500	$46,072	109.55%	$489,527	$489,820
Total Taxes	256	528,572	482,500	(46,072)	109.55%	489,527	489,820
Total Taxes and Franchise taxes	256	528,572	482,500	(46,072)	109.55%	489,527	489,820
TOTAL TAXES	**256**	**528,572**	**482,500**	**46,072**	**109.55%**	**489,527**	**489,820**
TOTAL OPERATING REVENUE	**256**	**528,572**	**482,500**	**46,072**	**109.55%**	**489,527**	**489,820**
OPERATING EXPENSE							
Capital Outlay:							
Property (Land and Buildings)						202,700	202,700
Total Capital Outlay						202,700	202,700
TOTAL OPERATING EXPENSE						**202,700**	**202,700**
OPERATING INCOME (LOSS)	**256**	**528,572**	**482,500**	**46,072**	**109.55%**	**286,827**	**287,120**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Principal		(26,763)	(26,770)	7	99.97%	(25,734)	(25,734)
Interest Expense		(27,890)	(27,900)	10	99.96%	(28,920)	(28,920)
Total principal and interest expense		(54,653)	(54,670)	17	99.97%	(54,654)	(54,654)
TOTAL NON-OPERATING INCOME (EXPENSE)		**(54,653)**	**(54,670)**	**17**	**99.97%**	**(54,654)**	**(54,654)**
INCOME (LOSS) BEFORE TRANSFERS	**256**	**473,919**	**427,830**	**46,089**	**110.77%**	**232,173**	**232,466**
CHANGE IN NET POSITION	**$256**	**$473,919**	**$427,830**	**$46,089**	**110.77%**	**$232,173**	**$232,466**
CONTROL TOTALS							
Total Revenues	$256	$528,572	$482,500	$46,072	109.55%	$489,527	$489,820
Total Expenditures		54,654	54,670	16	99.97%	257,354	257,354
Revenues less expenditures	256	473,918	427,830	(46,088)	110.77%	232,173	232,466
Difference		$1		($1)	0.00%		

INTERIM STATEMENTS by Fund
275-Hotel / Motel Tax Fund
For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
TAXES							
Hotel/Motel	$18,809	$134,976	$150,000	($15,024)	89.98%	$121,446	$131,637
Total selective sales and use taxes	18,809	134,976	150,000	(15,024)	89.98%	121,446	131,637
TOTAL TAXES	**18,809**	**134,976**	**150,000**	**(15,024)**	**89.98%**	**121,446**	**131,637**
TOTAL OPERATING REVENUE	**18,809**	**134,976**	**150,000**	**(15,024)**	**89.98%**	**121,446**	**131,637**
OPERATING INCOME (LOSS)	**18,809**	**134,976**	**150,000**	**(15,024)**	**89.98%**	**121,446**	**131,637**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Intergovernmental - Exp	(8,229)	(59,052)	(65,625)	6,573	89.98%	(53,133)	(57,591)
Total Intergovernmental - net	(8,229)	(59,052)	(65,625)	6,573	89.98%	(53,133)	(57,591)
TOTAL NON-OPERATING INCOME (EXPENSE)	**(8,229)**	**(59,052)**	**(65,625)**	**6,573**	**89.98%**	**(53,133)**	**(57,591)**
INCOME (LOSS) BEFORE TRANSFERS	**10,580**	**75,924**	**84,375**	**(8,451)**	**89.98%**	**68,313**	**74,046**
TRANSFERS							
Transfers - out	(10,580)	(75,924)	(84,375)	8,451	89.98%	(68,314)	(74,046)
TOTAL TRANSFERS - NET	**(10,580)**	**(75,924)**	**(84,375)**	**8,451**	**89.98%**	**(68,314)**	**(74,046)**
CHANGE IN NET POSITION					**0.00%**	**($1)**	
CONTROL TOTALS							
Total Revenues	$18,809	$134,976	$150,000	($15,024)	89.98%	$121,446	$131,637
Total Expenditures	18,809	134,976	150,000	15,024	89.98%	121,446	131,637
Difference					0.00%	($1)	

INTERIM STATEMENTS by Fund
282-Court Technology Fund
For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
FINES AND FORFEITURES							
Court							
Fine Surcharge - Technology - Court	$1,335	$19,161	$25,000	($5,839)	76.64%	$18,573	$20,083
Total court revenues and fines	1,335	19,161	25,000	(5,839)	76.64%	18,573	20,083
TOTAL FINES AND FORFEITURES	**1,335**	**19,161**	**25,000**	**(5,839)**	**76.64%**	**18,573**	**20,083**
TOTAL OPERATING REVENUE	**1,335**	**19,161**	**25,000**	**(5,839)**	**76.64%**	**18,573**	**20,083**
OPERATING EXPENSE							
Purchased or Contracted Services		3,780	16,870	13,090	22.41%	12,438	24,678
TOTAL OPERATING EXPENSE		**3,780**	**16,870**	**13,090**	**22.41%**	**12,438**	**24,678**
OPERATING INCOME (LOSS)	**1,335**	**15,381**	**8,130**	**7,251**	**189.19%**	**6,135**	**(4,595)**
Intergovernmental							
INCOME (LOSS) BEFORE TRANSFERS	**1,335**	**15,381**	**8,130**	**7,251**	**189.19%**	**6,135**	**(4,595)**
CHANGE IN NET POSITION	**$1,335**	**$15,381**	**$8,130**	**$7,251**	**189.19%**	**$6,135**	**($4,595)**
CONTROL TOTALS							
Total Revenues	$1,335	$19,161	$25,000	($5,839)	76.64%	$18,573	$20,083
Total Expenditures		3,780	16,870	13,090	22.41%	12,438	24,678
Revenues less expenditures	1,335	15,381	8,130	(7,251)	189.19%	6,135	(4,595)

INTERIM STATEMENTS by Fund

321-SPLOST Fund 2016

For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with		PRIOR FYTD	
	Actual		Amended	Amended Budget		5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHARGES FOR SERVICES							
General government:							
Fees - demolition recovery	$1,918	$122,912		$122,912			
Total general government	1,918	122,912		(122,912)	0.00%		
Utilities / enterprise charges and fees							
Sale of Recycled Materials		6,536		6,536			
Total utilities / enterprise charges and fees		6,536		6,536			
TOTAL CHARGES FOR SERVICES	**1,918**	**129,448**		**129,448**			
TOTAL OPERATING REVENUE	**1,918**	**129,448**		**129,448**			
OPERATING EXPENSE							
Purchased or Contracted Services	36,410	143,553		(143,553)		109,320	181,034
Supplies		603		(603)		270	270
Capital Outlay:							
Property (Land and Buildings)	277,841	2,904,784		(2,904,784)		1,709,756	2,489,635
Total Capital Outlay	277,841	2,904,784		(2,904,784)		1,709,756	2,489,635
TOTAL OPERATING EXPENSE	**314,251**	**3,048,940**		**(3,048,940)**		**1,819,346**	**2,670,939**
OPERATING INCOME (LOSS)	**(312,333)**	**(2,919,492)**		**(2,919,492)**		**(1,819,346)**	**(2,670,939)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Intergovernmental - Exp						(358)	(358)
Total Intergovernmental - net						(358)	(358)
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets						1,913	1,913
Total gain (loss) on sale of capital assets						1,913	1,913
TOTAL NON-OPERATING INCOME (EXPENSE)						**1,555**	**1,555**
INCOME (LOSS) BEFORE TRANSFERS	**(312,333)**	**(2,919,492)**		**(2,919,492)**		**(1,817,791)**	**(2,669,384)**
TRANSFERS							
Transfers - in							3,285
Transfers - out							(47,056)
TOTAL TRANSFERS - NET							**(43,771)**
CHANGE IN NET POSITION	**($312,333)**	**($2,919,492)**		**($2,919,492)**	**0.00%**	**($1,817,791)**	**($2,713,155)**
CONTROL TOTALS							
Total Revenues	$1,918	$129,448		$129,448	0.00%	$1,913	$5,198
Total Expenditures	314,252	3,048,940		(3,048,940)	0.00%	1,819,704	2,718,353
Revenues less expenditures	(312,334)	(2,919,492)		2,919,492	0.00%	(1,817,791)	(2,713,155)
Difference	$1				0.00%		

INTERIM STATEMENTS by Fund
335-Transportation SPLOST
For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Purchased or Contracted Services	$407,246	$481,507	$285,000	($196,507)	168.95%	$1,039,025	$1,079,985
Capital Outlay:							
Property (Land and Buildings)	25,071	211,497	13,185,613	12,974,116	1.60%	20,260	46,421
Total Capital Outlay	25,071	211,497	13,185,613	12,974,116	1.60%	20,260	46,421
TOTAL OPERATING EXPENSE	**432,317**	**693,004**	**13,470,613**	**12,777,609**	**5.14%**	**1,059,285**	**1,126,406**
OPERATING INCOME (LOSS)	**(432,317)**	**(693,004)**	**(13,470,613)**	**12,777,609**	**5.14%**	**(1,059,285)**	**(1,126,406)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Transportation Special purpose local option sales and use taxes	392,264	4,322,217	3,727,500	594,717	115.95%	4,201,755	4,586,706
Total Intergovernmental revenue	392,264	4,322,217	3,727,500	594,717	115.95%	4,201,755	4,586,706
Total Intergovernmental - net	392,264	4,322,217	3,727,500	594,717	115.95%	4,201,755	4,586,706
TOTAL NON-OPERATING INCOME (EXPENSE)	**392,264**	**4,322,217**	**3,727,500**	**594,717**	**115.95%**	**4,201,755**	**4,586,706**
INCOME (LOSS) BEFORE TRANSFERS	**(40,053)**	**3,629,213**	**(9,743,113)**	**13,372,326**	**(37.25%)**	**3,142,470**	**3,460,300**
TRANSFERS							
Transfers - in	393,151	713,611	285,000	428,611	250.39%	704,836	704,836
TOTAL TRANSFERS - NET	**393,151**	**713,611**	**285,000**	**428,611**	**250.39%**	**704,836**	**704,836**
CHANGE IN NET POSITION	**$353,098**	**$4,342,824**	**($9,458,113)**	**$13,800,937**	**(45.92%)**	**$3,847,306**	**$4,165,136**
CONTROL TOTALS							
Total Revenues	$785,415	$5,035,829	$4,012,500	$1,023,329	125.50%	$4,906,591	$5,291,541
Total Expenditures	432,316	693,004	13,470,613	12,777,609	5.14%	1,059,285	1,126,406
Revenues less expenditures	353,099	4,342,825	(9,458,113)	(13,800,938)	(45.92%)	3,847,306	4,165,135
Difference	($1)	($1)		$1	0.00%		$1

INTERIM STATEMENTS by Fund
360-Urban Redevelopment Agency Fund
For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Purchased or Contracted Services		$1,203		($1,203)			
Capital Outlay:							
Property (Land and Buildings)		2,351,992		(2,351,992)			
Total Capital Outlay		2,351,992		(2,351,992)			
TOTAL OPERATING EXPENSE		**2,353,195**		**(2,353,195)**			
OPERATING INCOME (LOSS)		**(2,353,195)**		**(2,353,195)**			
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Interest Income							
Bank Account Interest	9,940	113,760		113,760			
Total Interest/Investment Income	9,940	113,760		113,760			
Gain (loss) on sale of capital assets							
Proceeds from Bond Issuance		4,565,000		4,565,000			
Total gain (loss) on sale of capital assets		4,565,000		4,565,000			
TOTAL NON-OPERATING INCOME (EXPENSE)	**9,940**	**4,678,760**		**4,678,760**			
INCOME (LOSS) BEFORE TRANSFERS	**9,940**	**2,325,565**		**2,325,565**			
CHANGE IN NET POSITION	**$9,940**	**$2,325,565**		**$2,325,565**	**0.00%**		
CONTROL TOTALS							
Total Revenues	$9,940	$4,678,760		$4,678,760	0.00%		
Total Expenditures		2,353,195		(2,353,195)	0.00%		
Revenues less expenditures	9,940	2,325,565		(2,325,565)	0.00%		

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHARGES FOR SERVICES							
Other charges for services							
Cemetery Opening/Closing Fee		$1,500		$1,500		$900	$900
Site Sales	18,900	97,500		97,500		104,960	113,410
Niche Engraving		150		150		350	350
Total other charges for services	18,900	99,150		99,150		106,210	114,660
TOTAL CHARGES FOR SERVICES	**18,900**	**99,150**		**99,150**		**106,210**	**114,660**
RENTS AND ROYALTIES							
Third-party Sales	120	360		360		360	360
TOTAL RENTS AND ROYALTIES	**120**	**360**		**360**		**360**	**360**
TOTAL OPERATING REVENUE	**19,020**	**99,510**		**99,510**		**106,570**	**115,020**
OPERATING EXPENSE							
Purchased or Contracted Services		1,753		(1,753)		1,595	1,595
Property (Land and Buildings)		147,993		(147,993)			
Capital Outlay - Reclass to Balance Sheet		(147,993)		147,993			
TOTAL OPERATING EXPENSE		**1,753**		**(1,753)**		**1,595**	**1,595**
OPERATING INCOME (LOSS)	**19,020**	**97,757**		**97,757**		**104,975**	**113,425**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Interest Income							
Bank Account Interest	3,191	19,692		19,692		16,996	17,546
Bank Account Interest	2,889	35,684		35,684		25,201	26,367
Dividends	13,917	208,819		208,819		88,087	94,741
Unrealized Gain/Loss on Investments	99,547	147,972		147,972		271,321	383,295
Total Interest/Investment Income	119,544	412,167		412,167		401,605	521,949
Contributions and donations							
Contributed Capital		2,800		2,800			
Total contributions and donations		2,800		2,800			
TOTAL NON-OPERATING INCOME (EXPENSE)	**119,544**	**414,967**		**414,967**		**401,605**	**521,949**
INCOME (LOSS) BEFORE TRANSFERS	**138,564**	**512,724**		**512,724**		**506,580**	**635,374**
CHANGE IN NET POSITION	**$138,564**	**$512,724**		**$512,724**	**0.00%**	**$506,580**	**$635,374**
CONTROL TOTALS							
Total Revenues	$138,564	$514,477		$514,477	0.00%	$508,175	$636,970
Total Expenditures		1,753		(1,753)	0.00%	1,595	1,595
Revenues less expenditures	138,564	512,724		(512,724)	0.00%	506,580	635,375
Difference					0.00%		($1)

INTERIM STATEMENTS by Fund
791-Cemetery Trust Fund
For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHARGES FOR SERVICES							
Other charges for services							
Cemetery Opening/Closing Fee		$1,500		$1,500		$900	$900
Site Sales	18,900	97,500		97,500		104,960	113,410
Niche Engraving		150		150		350	350
Total other charges for services	18,900	99,150		99,150		106,210	114,660
TOTAL CHARGES FOR SERVICES	**18,900**	**99,150**		**99,150**		**106,210**	**114,660**
RENTS AND ROYALTIES							
Third-party Sales	120	360		360		360	360
TOTAL RENTS AND ROYALTIES	**120**	**360**		**360**		**360**	**360**
TOTAL OPERATING REVENUE	**19,020**	**99,510**		**99,510**		**106,570**	**115,020**
OPERATING EXPENSE							
Purchased or Contracted Services		1,031		(1,031)		986	986
Property (Land and Buildings)		147,993		(147,993)			
Capital Outlay - Reclass to Balance Sheet		(147,993)		147,993			
TOTAL OPERATING EXPENSE		**1,031**		**(1,031)**		**986**	**986**
OPERATING INCOME (LOSS)	**19,020**	**98,479**		**98,479**		**105,584**	**114,034**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Interest Income							
Dividends	13,917	208,819		208,819		88,087	94,741
Unrealized Gain/Loss on Investments	106,519	145,209		145,209		263,508	366,963
Total Interest/Investment Income	120,436	354,028		354,028		351,595	461,704
Contributions and donations							
Contributed Capital		2,800		2,800			
Total contributions and donations		2,800		2,800			
TOTAL NON-OPERATING INCOME (EXPENSE)	**120,436**	**356,828**		**356,828**		**351,595**	**461,704**
INCOME (LOSS) BEFORE TRANSFERS	**139,456**	**455,307**		**455,307**		**457,179**	**575,738**
CHANGE IN NET POSITION	**$139,456**	**$455,307**		**$455,307**	**0.00%**	**$457,179**	**$575,738**
CONTROL TOTALS							
Total Revenues	$139,456	$456,338		$456,338	0.00%	$458,165	$576,724
Total Expenditures		1,031		(1,031)	0.00%	986	986
Revenues less expenditures	139,456	455,307		(455,307)	0.00%	457,179	575,738

INTERIM STATEMENTS by Fund

792-Mausoleum Trust Fund

For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Purchased or Contracted Services		$279		($279)		$199	$199
TOTAL OPERATING EXPENSE		**279**		**(279)**		**199**	**199**
OPERATING INCOME (LOSS)		**(279)**		**(279)**		**(199)**	**(199)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Interest Income							
Bank Account Interest	3,191	19,692		19,692		16,996	17,546
Unrealized Gain/Loss on Investments	(3,817)	(3,338)		(3,338)		(472)	1,595
Total Interest/Investment Income	(626)	16,354		16,354		16,524	19,141
TOTAL NON-OPERATING INCOME (EXPENSE)	**(626)**	**16,354**		**16,354**		**16,524**	**19,141**
INCOME (LOSS) BEFORE TRANSFERS	**(626)**	**16,075**		**16,075**		**16,325**	**18,942**
CHANGE IN NET POSITION	**($626)**	**$16,075**		**$16,075**	**0.00%**	**$16,325**	**$18,942**
CONTROL TOTALS							
Total Revenues	($626)	$16,355		$16,355	0.00%	$16,524	$19,141
Total Expenditures		279		(279)	0.00%	199	199
Revenues less expenditures	(626)	16,076		(16,076)	0.00%	16,325	18,942
Difference		($1)		$1	0.00%		

INTERIM STATEMENTS by Fund

793-Light Water Sewer (LWS) Emergency Trust Fund

For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING EXPENSE							
Purchased or Contracted Services		$443		($443)		$409	$409
TOTAL OPERATING EXPENSE		**443**		**(443)**		**409**	**409**
OPERATING INCOME (LOSS)		**(443)**		**(443)**		**(409)**	**(409)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Interest Income							
Bank Account Interest	2,889	35,684		35,684		25,201	26,367
Unrealized Gain/Loss on Investments	(3,155)	6,101		6,101		8,285	14,737
Total Interest/Investment Income	(266)	41,785		41,785		33,486	41,104
TOTAL NON-OPERATING INCOME (EXPENSE)	**(266)**	**41,785**		**41,785**		**33,486**	**41,104**
INCOME (LOSS) BEFORE TRANSFERS	**(266)**	**41,342**		**41,342**		**33,077**	**40,695**
CHANGE IN NET POSITION	**($266)**	**$41,342**		**$41,342**	**0.00%**	**$33,077**	**$40,695**
CONTROL TOTALS							
Total Revenues	($266)	$41,785		$41,785	0.00%	$33,486	$41,105
Total Expenditures		443		(443)	0.00%	409	409
Revenues less expenditures	(266)	41,342		(41,342)	0.00%	33,077	40,696
Difference					0.00%		($1)

	FISCAL YEAR 2025			Variance with		PRIOR FYTD	
	Actual		Amended	Amended Budget		5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING REVENUE							
LICENSE AND PERMITS							
Non-business licenses and permits:							
Building and signs:							
Other permits						$1,050	$1,050
Total building and sign permits						1,050	1,050
Total non-business licenses and permits						1,050	1,050
TOTAL LICENSES AND PERMITS						**1,050**	**1,050**
CHARGES FOR SERVICES							
General government:							
Motor pool charges	136,238	1,052,184	1,237,950	(185,766)	84.99%	973,351	1,082,307
Total general government	136,238	1,052,184	1,237,950	185,766	84.99%	973,351	1,082,307
Streets and public improvements						323	323
Utilities / enterprise charges and fees							
Fees - Collection - Residential	255,897	2,722,577	2,915,000	(192,423)	93.40%	2,468,907	2,924,079
Fees - Collection - Commercial	116,258	1,228,451	1,247,000	(18,549)	98.51%	1,088,215	1,288,608
Fees - Transfer Station	198,551	1,876,366	1,576,000	300,366	119.06%	1,404,400	1,527,060
Fees - Special Handling	1,798	19,013	17,000	2,013	111.84%	16,980	18,230
Fees - Rolloff Containers	64,700	649,000	770,000	(121,000)	84.29%	715,789	776,939
Fees - Yard Waste Disposal	76,419	817,843	933,370	(115,527)	87.62%	745,900	882,697
Fees - Yard Waste Special Handling	52	(45)		(45)		(352)	(352)
Sale of Recycled Materials	4,548	33,620	8,000	25,620	420.25%	79,219	72,885
Permit Fees - Commercial Hauler	200	2,600	4,000	(1,400)	65.00%	3,200	3,300
Fees - Landfill Use	214,313	2,383,459	2,525,000	(141,541)	94.39%	2,431,612	2,659,452
Recycling Fees Sort Line			150,000	(150,000)			
Water Institutional	24,981	226,255	305,696	(79,441)	74.01%	244,494	266,148
Fees - Water Industrial	28,901	288,186	260,000	28,186	110.84%	537,258	580,685
Fees - Water Residential	364,551	4,099,713	4,665,053	(565,340)	87.88%	3,709,311	4,394,913
Fees - Water Commercial	125,430	1,302,975	1,415,000	(112,025)	92.08%	1,101,588	1,326,984
Pass-Thru Water Spalding County	(548,724)	(5,364,083)	(4,053,996)	(1,310,087)	132.32%	(4,625,247)	(5,558,783)
Fees - Fire Hydrant Water	1,235	44,444	50,514	(6,070)	87.98%	62,707	69,128
Fees - Water Lock Cut	150	1,750	1,500	250	116.67%	1,600	1,950
Bulk Water - Spalding County	884,433	10,171,277	10,301,203	(129,926)	98.74%	8,403,330	10,323,374
Bulk Water - Williamson	6,933	86,793	97,000	(10,207)	89.48%	83,040	102,172
Bulk Water - Zebulon	36,334	459,589	433,305	26,284	106.07%	329,921	399,286
Bulk Water - Butts County	2,348	32,421	41,911	(9,490)	77.36%	25,407	33,821
Bulk Water - Coweta County	513,000	5,773,350	6,261,750	(488,400)	92.20%	5,623,050	6,416,550
Bulk Water - Barnesville	13	53		53			9
Bulk Water - City of Concord	599	3,767	1,843	1,924	204.40%	2,874	3,134
Fees - Water Tap		2,220		2,220			
Fees - Water Irrigation	21,192	354,793	390,000	(35,207)	90.97%	359,941	410,588
Fees - Meter Install	3,831	41,211	61,200	(19,989)	67.34%	27,730	38,470
Fees - Commercial Broken Pipe	738	6,143		6,143			1
Sewer Flat - Industrial	25,211	308,808	389,000	(80,192)	79.39%	685,801	733,763
Sewer Flat - Residential	496,592	5,619,818	5,950,000	(330,182)	94.45%	5,029,147	5,976,316
Sewer Flat - Commercial	258,926	2,707,753	2,875,000	(167,247)	94.18%	2,467,286	2,889,323
Sewer Tap Fee	2,300	13,800	92,000	(78,200)	15.00%	12,600	17,200
Stormwater - Residential Upper Tier	46,403	408,567	427,354	(18,787)	95.60%	358,210	424,148
Stormwater - Residential Lower Tier	18,600	214,533	236,472	(21,939)	90.72%	198,692	234,780
Stormwater - Commercial Fees	190,414	2,037,963	2,197,367	(159,404)	92.75%	1,949,176	2,266,390
Sewer - Sun City	141,061	1,477,276		1,477,276		1,238,703	1,518,500
Sewer - Greyson Parc	18,229	174,463		174,463		86,692	112,539

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Sewer - Highland Mills						43	43
Fees - Electric Residential Service	1,278,963	18,947,698	21,572,334	(2,624,636)	87.83%	16,810,044	19,958,465
Fees - Electric Commercial Service	1,528,683	18,407,340	20,487,480	(2,080,140)	89.85%	16,787,761	19,687,445
Fees - Electric Industrial Service	728,924	8,042,152	8,700,000	(657,848)	92.44%	7,372,460	8,567,012
Fees - Electric Fuel Adjustment	592,334	7,851,324	8,714,625	(863,301)	90.09%	7,050,739	8,274,752
Fees - Electric Temporary Service	200	1,800	2,000	(200)	90.00%	1,700	1,800
Fees - Pole Rental Current Year		276,077	301,000	(24,923)	91.72%	159,481	367,918
ECCR Adjustment	111,761	1,481,382	1,558,487	(77,105)	95.05%	1,330,329	1,577,041
Telecom - Telephone Revenue	2,692	24,896	15,315	9,581	162.56%	13,874	16,051
Telecom - Telephone Internal Customer Fees	5,347	57,931	62,364	(4,433)	92.89%	51,594	59,473
Total utilities / enterprise charges and fees	7,845,321	95,317,322	103,958,147	(8,640,825)	91.69%	86,445,206	101,644,287
Other / enterprise charges and fees							
Green Fees	18,857	206,263	255,000	(48,737)	80.89%	232,876	258,362
Handicap Fees		1,050	1,155	(105)	90.91%	770	770
Golf Cart Rentals	29,743	330,871	290,000	40,871	114.09%	323,698	364,768
Merchandise Sales	3,728	26,704	40,000	(13,296)	66.76%	30,029	31,942
Driving Range Fees	3,555	31,223	25,000	6,223	124.89%	27,189	30,574
Membership Fees	4,550	46,795	40,000	6,795	116.99%	42,250	46,450
Food & Beverage	3,514	36,630	34,000	2,630	107.74%	32,949	37,595
Beer Sales	1,648	16,005	17,500	(1,495)	91.46%	18,418	20,576
Pull Cart Rentals		1,174	1,000	174	117.40%	40	40
Tournament Fees	4,839	38,421	35,000	3,421	109.77%	30,069	32,320
Golf Balls	3,934	32,846	14,000	18,846	234.61%	20,085	22,966
Fiber Fees	53,975	568,217	640,521	(72,304)	88.71%	474,522	561,319
Fiber Fees - Internal Customer Fees	40,993	444,572	481,691	(37,119)	92.29%	415,044	475,963
Total other / enterprise charges and fees	169,336	1,780,771	1,874,867	(94,096)	94.98%	1,647,939	1,883,645
Other fees							
General Fund-Customer Service -Charges for Serv- -	63,549	698,790	760,000	(61,210)	91.95%	609,585	728,230
Landfill Capital Surcharge Fee	5,975	64,245	186,000	(121,755)	34.54%	76,089	81,882
Landfill Closure Surcharge Fee	5,991	64,251	186,000	(121,749)	34.54%	76,072	81,865
Container Fees	3,420	40,320	46,880	(6,560)	86.01%	45,060	48,300
Pole Installation		5,995	5,000	995	119.90%	9,495	9,495
After Hours Service Fee	2,024	21,693	15,000	6,693	144.62%	14,825	16,458
Connection Fees	20,425	221,380	200,000	21,380	110.69%	201,325	219,175
Surge Protection Fees	394	4,406	4,800	(394)	91.79%	4,120	4,816
Reconnect Fees	14,985	170,820	205,000	(34,180)	83.33%	194,710	202,210
Underground Trenching	4,320	35,233	30,000	5,233	117.44%	89,045	110,651
Credit Card Fees						(2)	(2)
Power Resoration Aid	33,295	308,357	50,000	258,357	616.71%	55,092	55,092
Total other fees	154,378	1,635,490	1,688,680	(53,190)	96.85%	1,375,416	1,558,172
Culture and recreation							
Still Branch WTP Gate Receipts	382	5,447	8,000	(2,553)	68.09%	6,585	7,294
Total culture and recreation	382	5,447	8,000	(2,553)	68.09%	6,585	7,294
Other charges for services							
Returned Check Fees	2,310	28,875	26,800	2,075	107.74%	22,635	24,875
Delinquent Penalties	95,139	1,516,925	1,600,000	(83,075)	94.81%	1,552,880	1,653,028
Total other charges for services	97,449	1,545,800	1,626,800	(81,000)	95.02%	1,575,515	1,677,903
TOTAL CHARGES FOR SERVICES	**8,403,104**	**101,337,014**	**110,394,444**	**(9,057,430)**	**91.80%**	**92,024,335**	**107,853,931**

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
RENTS AND ROYALTIES							
Water Tower	6,425	67,417	79,352	(11,935)	84.96%	67,455	79,013
Sale of Excess Capacity	1,185	87,537	285,000	(197,463)	30.71%	7,615	15,510
Third-party Sales	70,923	760,355	755,790	4,565	100.60%	742,576	742,576
Equipment Rental Fees	1,428	15,337	29,173	(13,836)	52.57%	15,014	16,399
MEAG Refunding Flexible Operating	1,185	87,538		87,538		7,616	15,510
MEAG Year End Settlement		1,249,539	750,000	499,539	166.61%		
Settlements from Insurance Claims	4,536	8,856		8,856		14,544	16,401
Settlements from Insurance Claims	286,978	286,978		286,978		486,001	486,001
Cash Over/Short	(7)	(595)		(595)		(20)	128
Misc Revenue	159,486	1,242,668	37,000	1,205,668	3,358.56%	542,862	794,360
TOTAL RENTS AND ROYALTIES	**532,139**	**3,805,630**	**1,936,315**	**1,869,315**	**196.54%**	**1,883,663**	**2,165,898**
TOTAL OPERATING REVENUE	**8,935,243**	**105,142,644**	**112,330,759**	**(7,188,115)**	**93.60%**	**93,909,048**	**110,020,879**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	852,439	9,805,379	12,117,783	2,312,404	80.92%	8,955,968	10,174,353
Employee Benefits	259,744	3,194,510	5,056,153	1,861,643	63.18%	3,109,656	2,071,374
Allocated Payroll Costs	23,452	257,970	283,940	25,970	90.85%	257,970	281,422
Total Personal Services and Employee Benefits	1,135,635	13,257,859	17,457,876	4,200,017	75.94%	12,323,594	12,527,149
Purchased or Contracted Services	817,777	10,107,526	14,021,351	3,913,825	72.09%	9,078,126	11,425,190
Utilities:							
Water/Sewerage	13,413	176,578	182,850	6,272	96.57%	169,204	182,868
Natural Gas	1,262	15,995	32,200	16,205	49.67%	14,641	16,141
Electricity	177,099	2,062,234	2,441,445	379,211	84.47%	1,936,080	2,121,689
Propane		23,352	118,500	95,148	19.71%	45,828	45,886
Gasoline	79,435	632,113	1,561,561	929,448	40.48%	710,064	817,944
Stormwater	3,443	36,540	44,045	7,505	82.96%	33,891	36,978
Customer Service Fee	193	2,132	2,540	408	83.94%	2,010	2,203
Total Utilities	274,845	2,948,944	4,383,141	1,434,197	67.28%	2,911,718	3,223,709
Supplies	278,922	3,064,308	4,595,343	1,531,035	66.68%	3,086,285	3,731,430
Electricity for Resale	3,505,588	38,740,545	42,223,556	3,483,011	91.75%	39,217,917	42,993,654
Capital Outlay:							
Property (Land and Buildings)	1,484,674	5,174,460	9,354,555	4,180,095	55.31%	8,825,361	10,685,771
Machinery and Equipment	36,500	763,025	2,167,868	1,404,843	35.20%	2,629,003	2,806,169
Capital Outlay - Reclass to Balance Sheet	(1,521,174)	(5,937,485)		5,937,485		(11,454,364)	(13,491,939)
Total Capital Outlay			11,522,423	11,522,423			1
Depreciation Expense	651,564	7,050,219	7,408,220	358,001	95.17%	7,098,532	7,889,777
Bad Debt		205,872	389,000	183,128	52.92%	324,731	371,655
Inter-Departmental Charges	497,344	6,135,694	3,745,476	(2,390,218)	163.82%	4,717,363	5,308,874
Miscellaneous	6,000	29,693	96,051	66,358	30.91%		
TOTAL OPERATING EXPENSE	**7,167,675**	**81,540,660**	**105,842,437**	**24,301,777**	**77.04%**	**78,758,266**	**87,471,439**
OPERATING INCOME (LOSS)	**1,767,568**	**23,601,984**	**6,488,322**	**17,113,662**	**363.76%**	**15,150,782**	**22,549,440**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Federal Government Grants							
Operating - Categorical							
Indirect			123,117	(123,117)			
Total Operating - Categorical			123,117	(123,117)			
Capital							

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Direct		328,500	328,500		100.00%		
Net Capital		328,500	328,500		100.00%		
Total Federal Government Grants		328,500	451,617	(123,117)	72.74%		
State Government Grants							
Operating - Categorical							
Direct							
Miscellaneous State Grant			6,182	(6,182)			
Total Direct			6,182	6,182			
Indirect						5,000	5,000
Total Operating - Categorical			6,182	(6,182)		5,000	5,000
Capital							
Direct (CDBG Grant Proceeds)			16,416	(16,416)			
Total Capital		328,500	328,500		100.00%		
Total State Government Grants			22,598	(22,598)		5,000	5,000
Total Intergovernmental revenue		328,500	474,215	(145,715)	69.27%	5,000	5,000
Intergovernmental - Exp		(70,440)	(76,000)	5,560	92.68%	(57,709)	(77,368)
Total Intergovernmental - net		258,060	398,215	(140,155)	64.80%	(52,709)	(72,368)
Interest Income							
Bank Account Interest	227	2,496		2,496		2,496	2,722
Bank Account Interest	10,579	427,118		427,118		421,720	453,848
Dividends	126,446	1,607,852		1,607,852		1,314,041	1,438,873
P-Card Rebate Program		7,663		7,663		6,413	6,413
Unrealized Gain/Loss on Investments	(163,375)	299,503		299,503		300,967	459,318
Total Interest/Investment Income	(26,123)	2,344,632		2,344,632		2,045,637	2,361,174
Interest Expense	(54,505)	(1,265,600)	(1,296,750)	31,150	97.60%	(1,407,063)	(1,267,458)
Total principal and interest expense	(54,505)	(1,265,600)	(1,296,750)	31,150	97.60%	(1,407,063)	(1,267,458)
Contributions and donations							
Contributions & Donations	2,498	6,758		6,758			
GMA Safety Grant		5,879	5,879		100.00%	8,537	8,537
Total contributions and donations	2,498	12,637	5,879	6,758	214.95%	8,537	8,537
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets		29,100		29,100		329,660	458,660
GMA Lease Proceeds						1,240,723	
Total gain (loss) on sale of capital assets		29,100		29,100		1,570,383	458,660
TOTAL NON-OPERATING INCOME (EXPENSE)	**(78,130)**	**1,378,829**	**(892,656)**	**2,271,485**	**(154.46%)**	**2,164,785**	**1,488,545**
INCOME (LOSS) BEFORE TRANSFERS	**1,689,438**	**24,980,813**	**5,595,666**	**19,385,147**	**446.43%**	**17,315,567**	**24,037,985**
TRANSFERS							
Transfers - in		1,237,611	1,590,295	(352,684)	77.82%		1,308,952
Transfers - out	(967,645)	(12,171,842)	(14,249,617)	2,077,775	85.42%	(11,724,775)	(12,687,231)
TOTAL TRANSFERS - NET	**(967,645)**	**(10,934,231)**	**(12,659,322)**	**1,725,091**	**86.37%**	**(11,724,775)**	**(11,378,279)**
CHANGE IN NET POSITION	**$721,793**	**$14,046,582**	**($7,063,656)**	**$21,110,238**	**(198.86%)**	**$5,590,792**	**$12,659,706**
CONTROL TOTALS							
Total Revenues	$8,911,619	$109,095,128	$114,401,147	($5,306,019)	95.36%	$97,538,606	$114,163,205
Total Expenditures	8,189,823	95,048,541	121,464,804	26,416,263	78.25%	91,947,814	101,503,493

INTERIM STATEMENTS by Fund

Business-Type Activities

For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Revenues less expenditures	721,796	14,046,587	(7,063,657)	(21,110,244)	(198.86%)	5,590,792	12,659,712
Difference	($3)	($5)	$1	$6	(500.00%)		($6)

	FISCAL YEAR 2025			Variance with		PRIOR FYTD	
	Actual		Amended	Amended Budget		5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING REVENUE							
LICENSE AND PERMITS							
Non-business licenses and permits:							
Building and signs:							
Other permits						$1,050	$1,050
Total building and sign permits						1,050	1,050
Total non-business licenses and permits						1,050	1,050
TOTAL LICENSES AND PERMITS						**1,050**	**1,050**
CHARGES FOR SERVICES							
Streets and public improvements						323	323
Utilities / enterprise charges and fees							
Fees - Collection - Residential	255,897	2,722,577	2,915,000	(192,423)	93.40%	2,468,907	2,924,079
Fees - Collection - Commercial	116,258	1,228,451	1,247,000	(18,549)	98.51%	1,088,215	1,288,608
Fees - Transfer Station	198,551	1,876,366	1,576,000	300,366	119.06%	1,404,400	1,527,060
Fees - Special Handling	1,798	19,013	17,000	2,013	111.84%	16,980	18,230
Fees - Rolloff Containers	64,700	649,000	770,000	(121,000)	84.29%	715,789	776,939
Fees - Yard Waste Disposal	76,419	817,843	933,370	(115,527)	87.62%	745,900	882,697
Fees - Yard Waste Special Handling	52	(45)		(45)		(352)	(352)
Sale of Recycled Materials	4,548	31,295	8,000	23,295	391.19%	16,041	21,280
Permit Fees - Commercial Hauler	200	2,600	4,000	(1,400)	65.00%	3,200	3,300
Fees - Landfill Use	214,313	2,383,459	2,525,000	(141,541)	94.39%	2,431,612	2,659,452
Recycling Fees Sort Line			150,000	(150,000)			
Water Institutional	24,981	226,255	305,696	(79,441)	74.01%	244,494	266,148
Fees - Water Industrial	28,901	288,186	260,000	28,186	110.84%	537,258	580,685
Fees - Water Residential	364,551	4,099,713	4,665,053	(565,340)	87.88%	3,709,311	4,394,913
Fees - Water Commercial	125,430	1,302,975	1,415,000	(112,025)	92.08%	1,101,588	1,326,984
Pass-Thru Water Spalding County	(548,724)	(5,364,083)	(4,053,996)	(1,310,087)	132.32%	(4,625,247)	(5,558,783)
Fees - Fire Hydrant Water	1,235	44,444	50,514	(6,070)	87.98%	62,707	69,128
Fees - Water Lock Cut	150	1,750	1,500	250	116.67%	1,600	1,950
Bulk Water - Spalding County	884,433	10,171,277	10,301,203	(129,926)	98.74%	8,403,330	10,323,374
Bulk Water - Williamson	6,933	86,793	97,000	(10,207)	89.48%	83,040	102,172
Bulk Water - Zebulon	36,334	459,589	433,305	26,284	106.07%	329,921	399,286
Bulk Water - Butts County	2,348	32,421	41,911	(9,490)	77.36%	25,407	33,821
Bulk Water - Coweta County	513,000	5,773,350	6,261,750	(488,400)	92.20%	5,623,050	6,416,550
Bulk Water - Barnesville	13	53		53			9
Bulk Water - City of Concord	599	3,767	1,843	1,924	204.40%	2,874	3,134
Fees - Water Tap		2,220		2,220			
Fees - Water Irrigation	21,192	354,793	390,000	(35,207)	90.97%	359,941	410,588
Fees - Meter Install	3,831	41,211	61,200	(19,989)	67.34%	27,730	38,470
Fees - Commercial Broken Pipe	738	6,143		6,143			1
Sewer Flat - Industrial	25,211	308,808	389,000	(80,192)	79.39%	685,801	733,763
Sewer Flat - Residential	496,592	5,619,818	5,950,000	(330,182)	94.45%	5,029,147	5,976,316
Sewer Flat - Commercial	258,926	2,707,753	2,875,000	(167,247)	94.18%	2,467,286	2,889,323
Sewer Tap Fee	2,300	13,800	92,000	(78,200)	15.00%	12,600	17,200
Stormwater - Residential Upper Tier	46,403	408,567	427,354	(18,787)	95.60%	358,210	424,148
Stormwater - Residential Lower Tier	18,600	214,533	236,472	(21,939)	90.72%	198,692	234,780
Stormwater - Commercial Fees	190,414	2,037,963	2,197,367	(159,404)	92.75%	1,949,176	2,266,390
Sewer - Sun City	141,061	1,477,276		1,477,276		1,238,703	1,518,500
Sewer - Greyson Parc	18,229	174,463		174,463		86,692	112,539
Sewer - Highland Mills						43	43
Fees - Electric Residential Service	1,278,963	18,947,698	21,572,334	(2,624,636)	87.83%	16,810,044	19,958,465

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Fees - Electric Commercial Service	1,528,683	18,407,340	20,487,480	(2,080,140)	89.85%	16,787,761	19,687,445
Fees - Electric Industrial Service	728,924	8,042,152	8,700,000	(657,848)	92.44%	7,372,460	8,567,012
Fees - Electric Fuel Adjustment	592,334	7,851,324	8,714,625	(863,301)	90.09%	7,050,739	8,274,752
Fees - Electric Temporary Service	200	1,800	2,000	(200)	90.00%	1,700	1,800
Fees - Pole Rental Current Year		276,077	301,000	(24,923)	91.72%	159,481	367,918
ECCR Adjustment	111,761	1,481,382	1,558,487	(77,105)	95.05%	1,330,329	1,577,041
Telecom - Telephone Revenue	2,692	24,896	15,315	9,581	162.56%	13,874	16,051
Telecom - Telephone Internal Customer Fees	5,347	57,931	62,364	(4,433)	92.89%	51,594	59,473
Total utilities / enterprise charges and fees	7,845,321	95,314,997	103,958,147	(8,643,150)	91.69%	86,382,028	101,592,682
Other / enterprise charges and fees							
Green Fees	18,857	206,263	255,000	(48,737)	80.89%	232,876	258,362
Handicap Fees		1,050	1,155	(105)	90.91%	770	770
Golf Cart Rentals	29,743	330,871	290,000	40,871	114.09%	323,698	364,768
Merchandise Sales	3,728	26,704	40,000	(13,296)	66.76%	30,029	31,942
Driving Range Fees	3,555	31,223	25,000	6,223	124.89%	27,189	30,574
Membership Fees	4,550	46,795	40,000	6,795	116.99%	42,250	46,450
Food & Beverage	3,514	36,630	34,000	2,630	107.74%	32,949	37,595
Beer Sales	1,648	16,005	17,500	(1,495)	91.46%	18,418	20,576
Pull Cart Rentals		1,174	1,000	174	117.40%	40	40
Tournament Fees	4,839	38,421	35,000	3,421	109.77%	30,069	32,320
Golf Balls	3,934	32,846	14,000	18,846	234.61%	20,085	22,966
Fiber Fees	53,975	568,217	640,521	(72,304)	88.71%	474,522	561,319
Fiber Fees - Internal Customer Fees	40,993	444,572	481,691	(37,119)	92.29%	415,044	475,963
Total other / enterprise charges and fees	169,336	1,780,771	1,874,867	(94,096)	94.98%	1,647,939	1,883,645
Other fees							
General Fund-Customer Service -Charges for Serv- -	63,549	698,790	760,000	(61,210)	91.95%	609,585	728,230
Landfill Capital Surcharge Fee	5,975	64,245	186,000	(121,755)	34.54%	76,089	81,882
Landfill Closure Surcharge Fee	5,991	64,251	186,000	(121,749)	34.54%	76,072	81,865
Container Fees	3,420	40,320	46,880	(6,560)	86.01%	45,060	48,300
Pole Installation		5,995	5,000	995	119.90%	9,495	9,495
After Hours Service Fee	2,024	21,693	15,000	6,693	144.62%	14,825	16,458
Connection Fees	20,425	221,380	200,000	21,380	110.69%	201,325	219,175
Surge Protection Fees	394	4,406	4,800	(394)	91.79%	4,120	4,816
Reconnect Fees	14,985	170,820	205,000	(34,180)	83.33%	194,710	202,210
Underground Trenching	4,320	35,233	30,000	5,233	117.44%	89,045	110,651
Credit Card Fees						(2)	(2)
Power Resoration Aid	33,295	308,357	50,000	258,357	616.71%	55,092	55,092
Total other fees	154,378	1,635,490	1,688,680	(53,190)	96.85%	1,375,416	1,558,172
Culture and recreation							
Still Branch WTP Gate Receipts	382	5,447	8,000	(2,553)	68.09%	6,585	7,294
Total culture and recreation	382	5,447	8,000	(2,553)	68.09%	6,585	7,294
Other charges for services							
Returned Check Fees	2,310	28,875	26,800	2,075	107.74%	22,635	24,875
Delinquent Penalties	95,139	1,516,925	1,600,000	(83,075)	94.81%	1,552,880	1,653,028
Total other charges for services	97,449	1,545,800	1,626,800	(81,000)	95.02%	1,575,515	1,677,903
TOTAL CHARGES FOR SERVICES	**8,266,866**	**100,282,505**	**109,156,494**	**(8,873,989)**	**91.87%**	**90,987,806**	**106,720,019**
RENTS AND ROYALTIES							
Water Tower	6,425	67,417	79,352	(11,935)	84.96%	67,455	79,013

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Sale of Excess Capacity	1,185	87,537	285,000	(197,463)	30.71%	7,615	15,510
Third-party Sales	70,923	760,355	755,790	4,565	100.60%	742,576	742,576
Equipment Rental Fees	1,428	15,337	29,173	(13,836)	52.57%	15,014	16,399
MEAG Refunding Flexible Operating	1,185	87,538		87,538		7,616	15,510
MEAG Year End Settlement		1,249,539	750,000	499,539	166.61%		
Settlements from Insurance Claims	4,536	8,856		8,856		14,544	16,401
Settlements from Insurance Claims	286,978	286,978		286,978		486,001	486,001
Cash Over/Short	(7)	(595)		(595)		(20)	128
Misc Revenue	151,698	1,206,412	37,000	1,169,412	3,260.57%	534,432	780,253
TOTAL RENTS AND ROYALTIES	**524,351**	**3,769,374**	**1,936,315**	**1,833,059**	**194.67%**	**1,875,233**	**2,151,791**
TOTAL OPERATING REVENUE	**8,791,217**	**104,051,879**	**111,092,809**	**(7,040,930)**	**93.66%**	**92,864,089**	**108,872,860**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	817,409	9,412,434	11,666,217	2,253,783	80.68%	8,580,832	9,759,290
Employee Benefits	249,161	3,073,308	4,883,281	1,809,973	62.94%	2,990,289	1,942,147
Allocated Payroll Costs	23,452	257,970	283,940	25,970	90.85%	257,970	281,422
Total Personal Services and Employee Benefits	1,090,022	12,743,712	16,833,438	4,089,726	75.70%	11,829,091	11,982,859
Purchased or Contracted Services	810,183	10,050,388	13,936,623	3,886,235	72.11%	9,016,606	11,358,971
Utilities:							
Water/Sewerage	13,072	172,902	169,850	(3,052)	101.80%	153,638	166,629
Natural Gas	652	8,186	19,200	11,014	42.64%	7,324	7,945
Electricity	175,347	2,041,893	2,413,445	371,552	84.60%	1,915,196	2,098,850
Propane		23,352	118,500	95,148	19.71%	45,828	45,886
Gasoline	78,618	625,195	1,552,876	927,681	40.26%	704,774	811,944
Stormwater	2,973	31,472	38,795	7,323	81.12%	29,173	31,827
Customer Service Fee	182	2,016	2,412	396	83.58%	1,901	2,083
Total Utilities	270,844	2,905,016	4,315,078	1,410,062	67.32%	2,857,834	3,165,164
Supplies	192,820	2,413,666	3,964,093	1,550,427	60.89%	2,331,794	2,797,923
Electricity for Resale	3,505,588	38,740,545	42,223,556	3,483,011	91.75%	39,217,917	42,993,654
Capital Outlay:							
Property (Land and Buildings)	1,484,674	5,174,460	9,354,555	4,180,095	55.31%	8,825,361	10,685,771
Machinery and Equipment	36,500	763,025	2,075,137	1,312,112	36.77%	2,573,842	2,751,008
Capital Outlay - Reclass to Balance Sheet	(1,521,174)	(5,937,485)		5,937,485		(11,399,203)	(13,436,779)
Total Capital Outlay			11,429,692	11,429,692			
Depreciation Expense	644,769	6,975,473	7,337,710	362,237	95.06%	7,030,400	7,814,849
Bad Debt		205,872	389,000	183,128	52.92%	324,731	371,655
Inter-Departmental Charges	479,226	5,926,486	3,623,833	(2,302,653)	163.54%	4,493,791	5,065,627
Miscellaneous	6,000	29,693	96,051	66,358	30.91%		
TOTAL OPERATING EXPENSE	**6,999,452**	**79,990,851**	**104,149,074**	**24,158,223**	**76.80%**	**77,102,164**	**85,550,702**
OPERATING INCOME (LOSS)	**1,791,765**	**24,061,028**	**6,943,735**	**17,117,293**	**346.51%**	**15,761,925**	**23,322,158**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Federal Government Grants							
Operating - Categorical							
Indirect			53,569	(53,569)			
Total Operating - Categorical			53,569	(53,569)			
Capital							
Direct		328,500	328,500		100.00%		
Net Capital		328,500	328,500		100.00%		
Total Federal Government Grants		328,500	382,069	(53,569)	85.98%		

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
State Government Grants							
Operating - Categorical							
Direct							
Miscellaneous State Grant			6,182	(6,182)			
Total Direct			6,182	6,182			
Indirect						5,000	5,000
Total Operating - Categorical			6,182	(6,182)		5,000	5,000
Capital							
Direct (CDBG Grant Proceeds)			7,143	(7,143)			
Total Capital		328,500	328,500		100.00%		
Total State Government Grants			13,325	(13,325)		5,000	5,000
Total Intergovernmental revenue		328,500	395,394	(66,894)	83.08%	5,000	5,000
Intergovernmental - Exp		(70,440)	(76,000)	5,560	92.68%	(57,709)	(77,368)
Total Intergovernmental - net		258,060	319,394	(61,334)	80.80%	(52,709)	(72,368)
Interest Income							
Bank Account Interest	227	2,496		2,496		2,496	2,722
Bank Account Interest	10,579	427,118		427,118		421,720	453,848
Dividends	126,446	1,607,852		1,607,852		1,314,041	1,438,873
P-Card Rebate Program		7,663		7,663		6,413	6,413
Unrealized Gain/Loss on Investments	(163,375)	299,503		299,503		300,967	459,318
Total Interest/Investment Income	(26,123)	2,344,632		2,344,632		2,045,637	2,361,174
Interest Expense	(54,505)	(1,265,600)	(1,296,750)	31,150	97.60%	(1,407,063)	(1,267,458)
Total principal and interest expense	(54,505)	(1,265,600)	(1,296,750)	31,150	97.60%	(1,407,063)	(1,267,458)
Contributions and donations							
Contributions & Donations	2,498	6,758		6,758			
GMA Safety Grant		5,879	5,879		100.00%	8,537	8,537
Total contributions and donations	2,498	12,637	5,879	6,758	214.95%	8,537	8,537
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets		29,100		29,100		329,660	458,660
GMA Lease Proceeds						1,240,723	
Total gain (loss) on sale of capital assets		29,100		29,100		1,570,383	458,660
TOTAL NON-OPERATING INCOME (EXPENSE)	**(78,130)**	**1,378,829**	**(971,477)**	**2,350,306**	**(141.93%)**	**2,164,785**	**1,488,545**
INCOME (LOSS) BEFORE TRANSFERS	**1,713,635**	**25,439,857**	**5,972,258**	**19,467,599**	**425.97%**	**17,926,710**	**24,810,703**
TRANSFERS							
Transfers - in		990,891	1,284,213	(293,322)	77.16%		745,648
Transfers - out	(967,645)	(12,171,842)	(14,249,617)	2,077,775	85.42%	(11,724,775)	(12,684,557)
TOTAL TRANSFERS - NET	**(967,645)**	**(11,180,951)**	**(12,965,404)**	**1,784,453**	**86.24%**	**(11,724,775)**	**(11,938,909)**
CHANGE IN NET POSITION	**$745,990**	**$14,258,906**	**($6,993,146)**	**$21,252,052**	**(203.90%)**	**$6,201,935**	**$12,871,794**
CONTROL TOTALS							
Total Revenues	$8,767,593	$107,757,643	$112,778,294	($5,020,651)	95.55%	$96,493,646	$112,451,881
Total Expenditures	8,021,602	93,498,733	119,771,441	26,272,708	78.06%	90,291,710	99,580,085
Revenues less expenditures	745,991	14,258,910	(6,993,147)	(21,252,057)	(203.90%)	6,201,936	12,871,796
Difference	($1)	($4)	$1	$5	(400.00%)	($1)	($2)

FISCAL YEAR 2025			Variance with	PRIOR FYTD	
Actual		Amended	Amended Budget	5/31/2024	6/30/2024
MTD	FYTD	Budget	$ Over / (Under) %	Actual	Actual

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
LICENSE AND PERMITS							
Non-business licenses and permits:							
Building and signs:							
Other permits						$1,050	$1,050
Total building and sign permits						1,050	1,050
Total non-business licenses and permits						1,050	1,050
TOTAL LICENSES AND PERMITS						**1,050**	**1,050**
CHARGES FOR SERVICES							
Utilities / enterprise charges and fees							
Sale of Recycled Materials	178	2,539	8,000	(5,461)	31.74%	3,664	3,664
Water Institutional	24,981	226,255	305,696	(79,441)	74.01%	244,494	266,148
Fees - Water Industrial	28,901	288,186	260,000	28,186	110.84%	537,258	580,685
Fees - Water Residential	364,551	4,099,713	4,665,053	(565,340)	87.88%	3,709,311	4,394,913
Fees - Water Commercial	125,430	1,302,975	1,415,000	(112,025)	92.08%	1,101,588	1,326,984
Pass-Thru Water Spalding County	(548,724)	(5,364,083)	(4,053,996)	(1,310,087)	132.32%	(4,625,247)	(5,558,783)
Fees - Fire Hydrant Water	1,235	44,444	50,514	(6,070)	87.98%	62,707	69,128
Fees - Water Lock Cut	150	1,750	1,500	250	116.67%	1,600	1,950
Bulk Water - Spalding County	884,433	10,171,277	10,301,203	(129,926)	98.74%	8,403,330	10,323,374
Bulk Water - Williamson	6,933	86,793	97,000	(10,207)	89.48%	83,040	102,172
Bulk Water - Zebulon	36,334	459,589	433,305	26,284	106.07%	329,921	399,286
Bulk Water - Butts County	2,348	32,421	41,911	(9,490)	77.36%	25,407	33,821
Bulk Water - Coweta County	513,000	5,773,350	6,261,750	(488,400)	92.20%	5,623,050	6,416,550
Bulk Water - Barnesville	13	53		53			9
Bulk Water - City of Concord	599	3,767	1,843	1,924	204.40%	2,874	3,134
Fees - Water Tap		2,220		2,220			
Fees - Water Irrigation	21,192	354,793	390,000	(35,207)	90.97%	359,941	410,588
Fees - Meter Install	3,831	41,211	61,200	(19,989)	67.34%	27,730	38,470
Fees - Commercial Broken Pipe	738	6,143		6,143			1
Sewer Flat - Industrial	25,211	308,808	389,000	(80,192)	79.39%	685,801	733,763
Sewer Flat - Residential	496,592	5,619,818	5,950,000	(330,182)	94.45%	5,029,147	5,976,316
Sewer Flat - Commercial	258,926	2,707,753	2,875,000	(167,247)	94.18%	2,467,286	2,889,323
Sewer Tap Fee	2,300	13,800	92,000	(78,200)	15.00%	12,600	17,200
Stormwater - Residential Upper Tier	7,000	10,500		10,500			
Sewer - Sun City	141,061	1,477,276		1,477,276		1,238,703	1,518,500
Sewer - Greyson Parc	18,229	174,463		174,463		86,692	112,539
Sewer - Highland Mills						43	43
Total utilities / enterprise charges and fees	2,415,442	27,845,814	29,545,979	(1,700,165)	94.25%	25,410,940	30,059,778
Culture and recreation							
Still Branch WTP Gate Receipts	382	5,447	8,000	(2,553)	68.09%	6,585	7,294
Total culture and recreation	382	5,447	8,000	(2,553)	68.09%	6,585	7,294
Other charges for services							
Delinquent Penalties			462,880	(462,880)			
Total other charges for services			462,880	(462,880)			
TOTAL CHARGES FOR SERVICES	**2,415,824**	**27,851,261**	**30,016,859**	**(2,165,598)**	**92.79%**	**25,417,525**	**30,067,072**
RENTS AND ROYALTIES							
Water Tower	6,425	67,417	79,352	(11,935)	84.96%	67,455	79,013
Settlements from Insurance Claims	4,536	4,536		4,536		289	414
Settlements from Insurance Claims						65,670	65,670

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Misc Revenue	44,826	338,977		338,977		188,668	329,920
TOTAL RENTS AND ROYALTIES	**55,787**	**410,930**	**79,352**	**331,578**	**517.86%**	**322,082**	**475,017**
TOTAL OPERATING REVENUE	**2,471,611**	**28,262,191**	**30,096,211**	**(1,834,020)**	**93.91%**	**25,740,657**	**30,543,139**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	278,257	3,237,959	4,151,714	913,755	77.99%	3,022,852	3,411,178
Employee Benefits	87,109	1,093,553	1,777,041	683,488	61.54%	1,090,493	584,592
Allocated Payroll Costs	37,361	410,968	463,739	52,771	88.62%	441,703	481,858
Total Personal Services and Employee Benefits	402,727	4,742,480	6,392,494	1,650,014	74.19%	4,555,048	4,477,628
Purchased or Contracted Services	116,902	2,770,437	4,216,808	1,446,371	65.70%	2,321,799	2,785,001
Utilities:							
Water/Sewerage	11,796	159,761	150,400	(9,361)	106.22%	142,228	154,118
Natural Gas	381	5,208	16,100	10,892	32.35%	5,118	5,518
Electricity	169,303	1,959,970	2,296,745	336,775	85.34%	1,838,289	2,014,292
Propane		23,352	118,500	95,148	19.71%	45,828	45,886
Gasoline	13,054	128,834	394,252	265,418	32.68%	136,845	154,995
Stormwater	723	7,770	9,110	1,340	85.29%	8,356	9,125
Customer Service Fee	137	1,530	1,817	287	84.20%	1,437	1,577
Total Utilities	195,394	2,286,425	2,986,924	700,499	76.55%	2,178,101	2,385,511
Supplies	132,510	1,410,124	2,434,006	1,023,882	57.93%	1,472,274	1,781,098
Capital Outlay:							
Property (Land and Buildings)	1,399,096	3,887,597	5,392,044	1,504,447	72.10%	7,146,068	8,521,614
Machinery and Equipment		84,860	239,986	155,126	35.36%	72,898	72,898
Capital Outlay - Reclass to Balance Sheet	(1,399,096)	(3,972,457)		3,972,457		(7,218,966)	(8,594,512)
Total Capital Outlay			5,632,030	5,632,030			
Depreciation Expense	365,295	3,858,698	4,306,000	447,302	89.61%	4,094,378	4,494,629
Bad Debt		59,560	112,540	52,980	52.92%	90,049	103,061
Inter-Departmental Charges	165,055	2,007,348	1,299,326	(708,022)	154.49%	1,633,195	1,809,800
Miscellaneous	6,000	29,679	96,051	66,372	30.90%		
TOTAL OPERATING EXPENSE	**1,383,883**	**17,164,751**	**27,476,179**	**10,311,428**	**62.47%**	**16,344,844**	**17,836,728**
OPERATING INCOME (LOSS)	**1,087,728**	**11,097,440**	**2,620,032**	**8,477,408**	**423.56%**	**9,395,813**	**12,706,411**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Federal Government Grants							
Operating - Categorical							
Indirect			53,569	(53,569)			
Total Operating - Categorical			53,569	(53,569)			
Total Federal Government Grants			53,569	(53,569)			
State Government Grants							
Operating - Categorical							
Indirect						5,000	5,000
Total Operating - Categorical						5,000	5,000
Direct (CDBG Grant Proceeds)			7,143	(7,143)			
Total State Government Grants			7,143	(7,143)		5,000	5,000
Total Intergovernmental revenue			60,712	(60,712)		5,000	5,000
Total Intergovernmental - net			60,712	(60,712)		5,000	5,000
Interest Income							
Bank Account Interest	4,773	88,131		88,131		52,103	58,623
Unrealized Gain/Loss on Investments	(5,902)	(19,791)		(19,791)		32,420	40,536

INTERIM STATEMENTS by Fund
505-Water/Wastewater Utility Fund
For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Total Interest/Investment Income	(1,129)	68,340		68,340		84,523	99,159
Interest Expense	(44,435)	(1,143,031)	(1,163,930)	20,899	98.20%	(1,316,485)	(1,164,441)
Total principal and interest expense	(44,435)	(1,143,031)	(1,163,930)	20,899	98.20%	(1,316,485)	(1,164,441)
Contributions and donations							
GMA Safety Grant		2,109	2,109		100.00%		
Total contributions and donations		2,109	2,109		100.00%		
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets		5,225		5,225		17,053	146,053
Total gain (loss) on sale of capital assets		5,225		5,225		17,053	146,053
TOTAL NON-OPERATING INCOME (EXPENSE)	**(45,564)**	**(1,067,357)**	**(1,101,109)**	**33,752**	**96.93%**	**(1,209,909)**	**(914,229)**
INCOME (LOSS) BEFORE TRANSFERS	**1,042,164**	**10,030,083**	**1,518,923**	**8,511,160**	**660.34%**	**8,185,904**	**11,792,182**
TRANSFERS							
Transfers - out	(92,844)	(2,549,028)	(3,752,002)	1,202,974	67.94%	(3,054,928)	(3,220,307)
TOTAL TRANSFERS - NET	**(92,844)**	**(2,549,028)**	**(3,752,002)**	**1,202,974**	**67.94%**	**(3,054,928)**	**(3,220,307)**
CHANGE IN NET POSITION	**$949,320**	**$7,481,055**	**($2,233,079)**	**$9,714,134**	**(335.01%)**	**$5,130,976**	**$8,571,875**
CONTROL TOTALS							
Total Revenues	$2,470,482	$28,337,866	$30,159,031	($1,821,165)	93.96%	$25,847,233	$30,793,354
Total Expenditures	1,521,161	20,856,810	32,392,111	11,535,301	64.39%	20,716,257	22,221,475
Revenues less expenditures	949,321	7,481,056	(2,233,080)	(9,714,136)	(335.01%)	5,130,976	8,571,879
Difference	($1)	($1)	$1	$2	(100.00%)		($4)

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
OPERATING REVENUE							
CHARGES FOR SERVICES							
Utilities / enterprise charges and fees							
Fees - Electric Residential Service	$1,278,963	$18,947,698	$21,572,334	($2,624,636)	87.83%	$16,810,044	$19,958,465
Fees - Electric Commercial Service	1,528,683	18,407,340	20,487,480	(2,080,140)	89.85%	16,787,761	19,687,445
Fees - Electric Industrial Service	728,924	8,042,152	8,700,000	(657,848)	92.44%	7,372,460	8,567,012
Fees - Electric Fuel Adjustment	592,334	7,851,324	8,714,625	(863,301)	90.09%	7,050,739	8,274,752
Fees - Electric Temporary Service	200	1,800	2,000	(200)	90.00%	1,700	1,800
Fees - Pole Rental Current Year		276,077	301,000	(24,923)	91.72%	159,481	367,918
ECCR Adjustment	111,761	1,481,382	1,558,487	(77,105)	95.05%	1,330,329	1,577,041
Total utilities / enterprise charges and fees	4,240,865	55,007,773	61,335,926	(6,328,153)	89.68%	49,512,514	58,434,433
Other fees							
General Fund-Customer Service -Charges for Serv- -	63,549	698,790	760,000	(61,210)	91.95%	609,585	728,230
Pole Installation		5,995	5,000	995	119.90%	9,495	9,495
After Hours Service Fee	2,024	21,693	15,000	6,693	144.62%	14,825	16,458
Connection Fees	20,425	221,380	200,000	21,380	110.69%	201,325	219,175
Surge Protection Fees	394	4,406	4,800	(394)	91.79%	4,120	4,816
Reconnect Fees	14,985	170,820	205,000	(34,180)	83.33%	194,710	202,210
Underground Trenching	4,320	35,233	30,000	5,233	117.44%	89,045	110,651
Credit Card Fees						(2)	(2)
Power Resoration Aid	33,295	308,357	50,000	258,357	616.71%	55,092	55,092
Total other fees	138,992	1,466,674	1,269,800	196,874	115.50%	1,178,195	1,346,125
Other charges for services							
Returned Check Fees	2,310	28,875	26,800	2,075	107.74%	22,365	24,605
Delinquent Penalties	95,139	1,516,925	939,390	577,535	161.48%	1,552,880	1,653,028
Total other charges for services	97,449	1,545,800	966,190	579,610	159.99%	1,575,245	1,677,633
TOTAL CHARGES FOR SERVICES	**4,477,306**	**58,020,247**	**63,571,916**	**(5,551,669)**	**91.27%**	**52,265,954**	**61,458,191**
RENTS AND ROYALTIES							
Sale of Excess Capacity	1,185	87,537	285,000	(197,463)	30.71%	7,615	15,510
Third-party Sales	70,923	760,355	755,790	4,565	100.60%	742,576	742,576
Equipment Rental Fees	1,264	15,173	29,173	(14,000)	52.01%	13,909	15,173
MEAG Refunding Flexible Operating	1,185	87,538		87,538		7,616	15,510
MEAG Year End Settlement		1,249,539	750,000	499,539	166.61%		
Settlements from Insurance Claims		3,240		3,240		13,511	15,175
Settlements from Insurance Claims						127	127
Cash Over/Short	(51)	(872)		(872)		(354)	(256)
Misc Revenue	65,734	350,450	37,000	313,450	947.16%	200,248	257,669
TOTAL RENTS AND ROYALTIES	**140,240**	**2,552,960**	**1,856,963**	**695,997**	**137.48%**	**985,248**	**1,061,484**
TOTAL OPERATING REVENUE	**4,617,546**	**60,573,207**	**65,428,879**	**(4,855,672)**	**92.58%**	**53,251,202**	**62,519,675**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	262,391	3,171,609	3,774,073	602,464	84.04%	2,956,430	3,382,975
Employee Benefits	80,322	978,582	1,473,952	495,370	66.39%	980,554	639,596
Allocated Payroll Costs	(19,693)	(216,623)	(252,019)	(35,396)	85.96%	(216,623)	(236,316)

INTERIM STATEMENTS by Fund
510-Electric Utility Fund
For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Total Personal Services and Employee Benefits	323,020	3,933,568	4,996,006	1,062,438	78.73%	3,720,361	3,786,255
Purchased or Contracted Services	275,275	2,964,484	4,282,814	1,318,330	69.22%	2,769,896	3,108,656
Utilities:							
Water/Sewerage	333	3,072	2,500	(572)	122.88%	2,198	2,377
Natural Gas	52	532	600	68	88.67%	491	568
Electricity	2,374	35,051	43,500	8,449	80.58%	38,359	40,972
Gasoline	6,300	67,447	160,320	92,873	42.07%	91,408	104,416
Stormwater	545	5,889	4,885	(1,004)	120.55%	4,441	4,819
Customer Service Fee	7	77	43	(34)	179.07%	102	109
Total Utilities	9,611	112,068	211,848	99,780	52.90%	136,999	153,261
Supplies	23,304	278,611	506,719	228,108	54.98%	318,012	373,626
Electricity for Resale	3,505,588	38,740,545	42,223,556	3,483,011	91.75%	39,217,917	42,993,654
Capital Outlay:							
Property (Land and Buildings)	85,578	1,232,518	3,587,531	2,355,013	34.36%	1,341,730	1,565,996
Machinery and Equipment		170,702	1,020,916	850,214	16.72%	863,618	1,040,784
Capital Outlay - Reclass to Balance Sheet	(85,578)	(1,403,220)		1,403,220		(2,205,348)	(2,606,780)
Total Capital Outlay			4,608,447	4,608,447			
Depreciation Expense	135,877	1,485,378	1,680,130	194,752	88.41%	1,310,155	1,440,556
Bad Debt		120,871	228,390	107,519	52.92%	192,070	219,825
Inter-Departmental Charges	134,828	1,693,276	882,446	(810,830)	191.88%	1,278,440	1,437,948
TOTAL OPERATING EXPENSE	**4,407,503**	**49,328,801**	**59,620,356**	**10,291,555**	**82.74%**	**48,943,850**	**53,513,781**
OPERATING INCOME (LOSS)	**210,043**	**11,244,406**	**5,808,523**	**5,435,883**	**193.58%**	**4,307,352**	**9,005,894**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Interest Income							
Bank Account Interest	5,806	338,987		338,987		369,617	395,225
Dividends	126,046	1,577,172		1,577,172		1,292,903	1,416,955
Unrealized Gain/Loss on Investments	(157,273)	318,400		318,400		263,074	411,561
Total Interest/Investment Income	(25,421)	2,234,559		2,234,559		1,925,594	2,223,741
Contributions and donations							
GMA Safety Grant		3,167	3,167		100.00%	7,364	7,364
Total contributions and donations		3,167	3,167		100.00%	7,364	7,364
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets						10,365	10,365
Total gain (loss) on sale of capital assets						10,365	10,365
TOTAL NON-OPERATING INCOME (EXPENSE)	**(25,421)**	**2,237,726**	**3,167**	**2,234,559**	**70,657.59%**	**1,943,323**	**2,241,470**
INCOME (LOSS) BEFORE TRANSFERS	**184,622**	**13,482,132**	**5,811,690**	**7,670,442**	**231.98%**	**6,250,675**	**11,247,364**
TRANSFERS							
Transfers - out	(874,801)	(9,622,814)	(10,497,615)	874,801	91.67%	(8,669,847)	(9,464,250)
TOTAL TRANSFERS - NET	**(874,801)**	**(9,622,814)**	**(10,497,615)**	**874,801**	**91.67%**	**(8,669,847)**	**(9,464,250)**
CHANGE IN NET POSITION	**($690,179)**	**$3,859,318**	**($4,685,925)**	**$8,545,243**	**(82.36%)**	**($2,419,172)**	**$1,783,114**
CONTROL TOTALS							
Total Revenues	$4,592,127	$62,810,935	$65,432,046	($2,621,111)	95.99%	$55,194,527	$64,761,146
Total Expenditures	5,282,305	58,951,616	70,117,971	11,166,355	84.07%	57,613,698	62,978,032
Revenues less expenditures	(690,178)	3,859,319	(4,685,925)	(8,545,244)	(82.36%)	(2,419,171)	1,783,114

INTERIM STATEMENTS by Fund
510-Electric Utility Fund
For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with		PRIOR FYTD	
	Actual		Amended	Amended Budget		5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Difference	($1)	($1)		$1	0.00%	($1)	

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHARGES FOR SERVICES							
Utilities / enterprise charges and fees							
Fees - Collection - Residential	$255,897	$2,722,577	$2,915,000	($192,423)	93.40%	$2,468,907	$2,924,079
Fees - Collection - Commercial	116,258	1,228,451	1,247,000	(18,549)	98.51%	1,088,215	1,288,608
Fees - Transfer Station	198,551	1,876,366	1,576,000	300,366	119.06%	1,404,400	1,527,060
Fees - Special Handling	1,798	19,013	17,000	2,013	111.84%	16,980	18,230
Fees - Rolloff Containers	64,700	649,000	770,000	(121,000)	84.29%	715,789	776,939
Fees - Yard Waste Disposal	76,419	817,843	933,370	(115,527)	87.62%	745,900	882,697
Fees - Yard Waste Special Handling	52	(45)		(45)		(352)	(352)
Sale of Recycled Materials	4,371	24,832		24,832		12,107	17,346
Permit Fees - Commercial Hauler	200	2,600	4,000	(1,400)	65.00%	3,200	3,300
Fees - Landfill Use	214,313	2,383,459	2,525,000	(141,541)	94.39%	2,431,612	2,659,452
Recycling Fees Sort Line			150,000	(150,000)			
Total utilities / enterprise charges and fees	932,559	9,724,096	10,137,370	(413,274)	95.92%	8,886,758	10,097,359
Other fees							
Landfill Capital Surcharge Fee	5,975	64,245	186,000	(121,755)	34.54%	76,089	81,882
Landfill Closure Surcharge Fee	5,991	64,251	186,000	(121,749)	34.54%	76,072	81,865
Container Fees	3,420	40,320	46,880	(6,560)	86.01%	45,060	48,300
Total other fees	15,386	168,816	418,880	(250,064)	40.30%	197,221	212,047
Other charges for services							
Returned Check Fees						270	270
Delinquent Penalties			153,880	(153,880)			
Total other charges for services			153,880	(153,880)		270	270
TOTAL CHARGES FOR SERVICES	**947,945**	**9,892,912**	**10,710,130**	**(817,218)**	**92.37%**	**9,084,249**	**10,309,676**
RENTS AND ROYALTIES							
Settlements from Insurance Claims		1,080		1,080		744	812
Settlements from Insurance Claims	286,978	286,978		286,978		420,203	420,203
Misc Revenue	22,173	153,551		153,551		85,316	113,642
TOTAL RENTS AND ROYALTIES	**309,151**	**441,609**		**441,609**		**506,263**	**534,657**
TOTAL OPERATING REVENUE	**1,257,096**	**10,334,521**	**10,710,130**	**(375,609)**	**96.49%**	**9,590,512**	**10,844,333**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	148,725	1,645,842	2,041,281	395,439	80.63%	1,488,131	1,691,223
Employee Benefits	44,281	574,219	941,961	367,742	60.96%	547,353	244,585
Allocated Payroll Costs	2,172	23,887	24,860	973	96.09%	23,887	26,059
Total Personal Services and Employee Benefits	195,178	2,243,948	3,008,102	764,154	74.60%	2,059,371	1,961,867
Purchased or Contracted Services	383,107	3,802,600	4,691,780	889,180	81.05%	3,466,757	4,942,426
Utilities:							
Water/Sewerage	441	4,918	7,150	2,232	68.78%	4,319	4,736
Electricity	1,671	25,385	37,500	12,115	67.69%	18,599	21,522
Gasoline	52,501	363,032	863,910	500,878	42.02%	413,417	477,335
Stormwater	368	3,972	5,000	1,028	79.44%	3,841	4,195
Customer Service Fee	25	270	351	81	76.92%	254	278
Total Utilities	55,006	397,577	913,911	516,334	43.50%	440,430	508,066
Supplies	2,787	109,731	267,938	158,207	40.95%	110,908	145,285
Capital Outlay:							
Property (Land and Buildings)			86,970	86,970		268,030	527,061

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Machinery and Equipment	36,500	492,963	574,500	81,537	85.81%	1,369,934	1,369,934
Capital Outlay - Reclass to Balance Sheet	(36,500)	(492,963)		492,963		(1,637,964)	(1,896,994)
Total Capital Outlay			661,470	661,470			1
Depreciation Expense	88,658	1,001,691	774,140	(227,551)	129.39%	939,709	1,125,458
Bad Debt		19,799	37,410	17,611	52.92%	32,787	37,525
Inter-Departmental Charges	92,973	1,236,760	703,894	(532,866)	175.70%	839,907	988,126
TOTAL OPERATING EXPENSE	**817,709**	**8,812,106**	**11,058,645**	**2,246,539**	**79.69%**	**7,889,869**	**9,708,754**
OPERATING INCOME (LOSS)	**439,387**	**1,522,415**	**(348,515)**	**1,870,930**	**(436.83%)**	**1,700,643**	**1,135,579**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Federal Government Grants							
Capital							
Direct		328,500	328,500		100.00%		
Net Capital		328,500	328,500		100.00%		
Total Federal Government Grants		328,500	328,500		100.00%		
State Government Grants							
Operating - Categorical							
Direct							
Miscellaneous State Grant			6,182	(6,182)			
Total Direct			6,182	6,182			
Total Operating - Categorical			6,182	(6,182)			
Capital							
Total Capital		328,500	328,500		100.00%		
Total State Government Grants			6,182	(6,182)			
Total Intergovernmental revenue		328,500	334,682	(6,182)	98.15%		
Intergovernmental - Exp		(70,440)	(76,000)	5,560	92.68%	(57,709)	(77,368)
Total Intergovernmental - net		258,060	258,682	(622)	99.76%	(57,709)	(77,368)
Interest Income							
Dividends	400	30,679		30,679		21,138	21,918
P-Card Rebate Program		7,663		7,663		6,413	6,413
Unrealized Gain/Loss on Investments	(200)	894		894		5,473	7,221
Total Interest/Investment Income	200	39,236		39,236		33,024	35,552
Interest Expense	(6,848)	(85,884)	(91,090)	5,206	94.28%	(50,991)	(59,963)
Total principal and interest expense	(6,848)	(85,884)	(91,090)	5,206	94.28%	(50,991)	(59,963)
Contributions and donations							
GMA Safety Grant		393	393		100.00%		
Total contributions and donations		393	393		100.00%		
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets		19,525		19,525		300,017	300,017
GMA Lease Proceeds						1,240,723	
Total gain (loss) on sale of capital assets		19,525		19,525		1,540,740	300,017
TOTAL NON-OPERATING INCOME (EXPENSE)	**(6,648)**	**231,330**	**167,985**	**63,345**	**137.71%**	**1,465,064**	**198,238**
INCOME (LOSS) BEFORE TRANSFERS	**432,739**	**1,753,745**	**(180,530)**	**1,934,275**	**(971.44%)**	**3,165,707**	**1,333,817**

INTERIM STATEMENTS by Fund
540-Solid Waste Utility Fund
For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
TRANSFERS							
Transfers - in		512,782	634,920	(122,138)	80.76%		
TOTAL TRANSFERS - NET		**512,782**	**634,920**	**(122,138)**	**80.76%**		
CHANGE IN NET POSITION	**$432,739**	**$2,266,527**	**$454,390**	**$1,812,137**	**498.81%**	**$3,165,707**	**$1,333,817**
CONTROL TOTALS							
Total Revenues	$1,257,294	$11,234,959	$11,680,126	($445,167)	96.19%	$11,164,275	$11,179,902
Total Expenditures	824,556	8,968,429	11,225,736	2,257,307	79.89%	7,998,571	9,846,084
Revenues less expenditures	432,738	2,266,530	454,390	(1,812,140)	498.81%	3,165,704	1,333,818
Difference	$1	($3)		$3	0.00%	$3	($1)

INTERIM STATEMENTS by Fund
555-Welcome Center Fund
For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Intergovernmental							
TRANSFERS							
Transfers - in							$149,532
TOTAL TRANSFERS - NET							**149,532**
CHANGE IN NET POSITION					**0.00%**		**$149,532**
CONTROL TOTALS							
Total Revenues					0.00%		$149,532
Revenues less expenditures					0.00%		149,532

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHARGES FOR SERVICES							
Utilities / enterprise charges and fees							
Sale of Recycled Materials		$3,924		$3,924		$269	$269
Stormwater - Residential Upper Tier	39,403	398,067	427,354	(29,287)	93.15%	358,210	424,148
Stormwater - Residential Lower Tier	18,600	214,533	236,472	(21,939)	90.72%	198,692	234,780
Stormwater - Commercial Fees	190,414	2,037,963	2,197,367	(159,404)	92.75%	1,949,176	2,266,390
Total utilities / enterprise charges and fees	248,417	2,654,487	2,861,193	(206,706)	92.78%	2,506,347	2,925,587
Other charges for services							
Delinquent Penalties			43,850	(43,850)			
Total other charges for services			43,850	(43,850)			
TOTAL CHARGES FOR SERVICES	**248,417**	**2,654,487**	**2,905,043**	**(250,556)**	**91.38%**	**2,506,347**	**2,925,587**
RENTS AND ROYALTIES							
Misc Revenue	10,561	66,960		66,960		39,215	48,905
TOTAL RENTS AND ROYALTIES	**10,561**	**66,960**		**66,960**		**39,215**	**48,905**
TOTAL OPERATING REVENUE	**258,978**	**2,721,447**	**2,905,043**	**(183,596)**	**93.68%**	**2,545,562**	**2,974,492**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	66,525	698,246	955,967	257,721	73.04%	577,208	650,549
Employee Benefits	21,121	243,203	436,104	192,901	55.77%	212,220	200,925
Allocated Payroll Costs						(30,735)	(33,529)
Total Personal Services and Employee Benefits	87,646	941,449	1,392,071	450,622	67.63%	758,693	817,945
Purchased or Contracted Services	14,649	238,630	333,594	94,964	71.53%	224,617	271,408
Utilities:							
Water/Sewerage	127	1,474	3,200	1,726	46.06%	1,924	2,046
Natural Gas	219	2,446	2,500	54	97.84%	1,714	1,859
Electricity	715	7,796	12,500	4,704	62.37%	7,615	8,350
Gasoline	4,939	45,037	81,098	36,061	55.53%	34,639	38,910
Stormwater	393	4,134	4,350	216	95.03%	3,976	4,342
Customer Service Fee	7	77	84	7	91.67%	73	80
Total Utilities	6,400	60,964	103,732	42,768	58.77%	49,941	55,587
Supplies	5,354	258,805	317,820	59,015	81.43%	93,646	114,069
Capital Outlay:							
Machinery and Equipment			188,735	188,735		237,693	237,693
Capital Outlay - Reclass to Balance Sheet						(237,693)	(237,693)
Total Capital Outlay			188,735	188,735			
Depreciation Expense	40,504	463,367	456,340	(7,027)	101.54%	515,208	563,513
Bad Debt		5,642	10,660	5,018	52.93%	9,825	11,244
Inter-Departmental Charges	45,076	510,090	372,504	(137,586)	136.94%	378,815	425,971
TOTAL OPERATING EXPENSE	**199,629**	**2,478,947**	**3,175,456**	**696,509**	**78.07%**	**2,030,745**	**2,259,737**
OPERATING INCOME (LOSS)	**59,349**	**242,500**	**(270,413)**	**512,913**	**(89.68%)**	**514,817**	**714,755**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Interest Income							
Bank Account Interest	227	2,496		2,496		2,496	2,722
Total Interest/Investment Income	227	2,496		2,496		2,496	2,722

INTERIM STATEMENTS by Fund
560-Stormwater Utility Fund
For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Interest Expense	(3,222)	(36,672)	(41,730)	5,058	87.88%	(39,587)	(43,054)
Total principal and interest expense	(3,222)	(36,672)	(41,730)	5,058	87.88%	(39,587)	(43,054)
Contributions and donations							
GMA Safety Grant						330	330
Total contributions and donations						330	330
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets		4,350		4,350		2,225	2,225
Total gain (loss) on sale of capital assets		4,350		4,350		2,225	2,225
TOTAL NON-OPERATING INCOME (EXPENSE)	**(2,995)**	**(29,826)**	**(41,730)**	**11,904**	**71.47%**	**(34,536)**	**(37,777)**
INCOME (LOSS) BEFORE TRANSFERS	**56,354**	**212,674**	**(312,143)**	**524,817**	**(68.13%)**	**480,281**	**676,978**
TRANSFERS							
Transfers - in			67,574	(67,574)			
TOTAL TRANSFERS - NET			**67,574**	**(67,574)**			
CHANGE IN NET POSITION	**$56,354**	**$212,674**	**($244,569)**	**$457,243**	**(86.96%)**	**$480,281**	**$676,978**
CONTROL TOTALS							
Total Revenues	$259,204	$2,728,293	$2,972,616	($244,323)	91.78%	$2,550,613	$2,979,769
Total Expenditures	202,851	2,515,619	3,217,186	701,567	78.19%	2,070,331	2,302,791
Revenues less expenditures	56,353	212,674	(244,570)	(457,244)	(86.96%)	480,282	676,978
Difference	$1		$1	$1	0.00%	($1)	

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHARGES FOR SERVICES							
Utilities / enterprise charges and fees							
Telecom - Telephone Revenue	$2,692	$24,896	$15,315	$9,581	162.56%	$13,874	$16,051
Telecom - Telephone Internal Customer Fees	5,347	57,931	62,364	(4,433)	92.89%	51,594	59,473
Total utilities / enterprise charges and fees	8,039	82,827	77,679	5,148	106.63%	65,468	75,524
Other / enterprise charges and fees							
Fiber Fees	53,975	568,217	640,521	(72,304)	88.71%	474,522	561,319
Fiber Fees - Internal Customer Fees	40,993	444,572	481,691	(37,119)	92.29%	415,044	475,963
Total other / enterprise charges and fees	94,968	1,012,789	1,122,212	(109,423)	90.25%	889,566	1,037,282
TOTAL CHARGES FOR SERVICES	**103,007**	**1,095,616**	**1,199,891**	**(104,275)**	**91.31%**	**955,034**	**1,112,806**
RENTS AND ROYALTIES							
Misc Revenue	3,733	266,733		266,733		8,615	12,230
TOTAL RENTS AND ROYALTIES	**3,733**	**266,733**		**266,733**		**8,615**	**12,230**
TOTAL OPERATING REVENUE	**106,740**	**1,362,349**	**1,199,891**	**162,458**	**113.54%**	**963,649**	**1,125,036**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	22,740	245,833	273,913	28,080	89.75%	185,390	220,716
Employee Benefits	7,434	79,340	111,598	32,258	71.09%	62,564	144,271
Allocated Payroll Costs	6,000	65,999	74,704	8,705	88.35%	65,999	71,999
Total Personal Services and Employee Benefits	36,174	391,172	460,215	69,043	85.00%	313,953	436,986
Purchased or Contracted Services	7,065	126,710	220,004	93,294	57.59%	96,766	102,846
Utilities:							
Water/Sewerage	43	352	2,400	2,048	14.67%		
Electricity	95	709	6,000	5,291	11.82%		
Gasoline	423	3,126	16,175	13,049	19.33%	2,236	2,642
Stormwater	165	1,136	6,000	4,864	18.93%		
Customer Service Fee	4	25	72	47	34.72%		
Total Utilities	730	5,348	30,647	25,299	17.45%	2,236	2,642
Supplies	21,636	224,655	257,510	32,855	87.24%	218,351	247,825
Capital Outlay:							
Property (Land and Buildings)		41,444	272,210	230,766	15.23%	69,532	71,099
Capital Outlay - Reclass to Balance Sheet		(41,444)		41,444		(69,532)	(71,099)
Total Capital Outlay			272,210	272,210			
Depreciation Expense	7,599	83,593	91,100	7,507	91.76%	83,593	95,565
Inter-Departmental Charges	14,917	173,984	122,376	(51,608)	142.17%	110,364	123,469
Miscellaneous		14		(14)			
TOTAL OPERATING EXPENSE	**88,121**	**1,005,476**	**1,454,062**	**448,586**	**69.15%**	**825,263**	**1,009,333**
OPERATING INCOME (LOSS)	**18,619**	**356,873**	**(254,171)**	**611,044**	**(140.41%)**	**138,386**	**115,703**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Contributions and donations							
GMA Safety Grant		210	210		100.00%		
Total contributions and donations		210	210		100.00%		

INTERIM STATEMENTS by Fund
570-Telecommunications Fund
For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
TOTAL NON-OPERATING INCOME (EXPENSE)		**210**	**210**		**100.00%**		
INCOME (LOSS) BEFORE TRANSFERS	**18,619**	**357,083**	**(253,961)**	**611,044**	**(140.61%)**	**138,386**	**115,703**
CHANGE IN NET POSITION	**$18,619**	**$357,083**	**($253,961)**	**$611,044**	**(140.61%)**	**$138,386**	**$115,703**
CONTROL TOTALS							
Total Revenues	$106,740	$1,362,559	$1,200,101	$162,458	113.54%	$963,647	$1,125,036
Total Expenditures	88,121	1,005,475	1,454,064	448,589	69.15%	825,265	1,009,333
Revenues less expenditures	18,619	357,084	(253,963)	(611,047)	(140.60%)	138,382	115,703
Difference		($1)	$2	$3	(50.00%)	$4	

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHARGES FOR SERVICES							
Streets and public improvements						$323	$323
Other / enterprise charges and fees							
Green Fees	18,857	206,263	255,000	(48,737)	80.89%	232,876	258,362
Handicap Fees		1,050	1,155	(105)	90.91%	770	770
Golf Cart Rentals	29,743	330,871	290,000	40,871	114.09%	323,698	364,768
Merchandise Sales	3,728	26,704	40,000	(13,296)	66.76%	30,029	31,942
Driving Range Fees	3,555	31,223	25,000	6,223	124.89%	27,189	30,574
Membership Fees	4,550	46,795	40,000	6,795	116.99%	42,250	46,450
Food & Beverage	3,514	36,630	34,000	2,630	107.74%	32,949	37,595
Beer Sales	1,648	16,005	17,500	(1,495)	91.46%	18,418	20,576
Pull Cart Rentals		1,174	1,000	174	117.40%	40	40
Tournament Fees	4,839	38,421	35,000	3,421	109.77%	30,069	32,320
Golf Balls	3,934	32,846	14,000	18,846	234.61%	20,085	22,966
Total other / enterprise charges and fees	74,368	767,982	752,655	15,327	102.04%	758,373	846,363
TOTAL CHARGES FOR SERVICES	**74,368**	**767,982**	**752,655**	**15,327**	**102.04%**	**758,696**	**846,686**
RENTS AND ROYALTIES							
Equipment Rental Fees	164	164		164		1,106	1,226
Cash Over/Short	45	277		277		334	384
Misc Revenue	4,671	29,740		29,740		12,370	17,887
TOTAL RENTS AND ROYALTIES	**4,880**	**30,181**		**30,181**		**13,810**	**19,497**
TOTAL OPERATING REVENUE	**79,248**	**798,163**	**752,655**	**45,508**	**106.05%**	**772,506**	**866,183**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	38,771	412,946	469,268	56,322	88.00%	350,820	402,649
Employee Benefits	8,894	104,410	142,624	38,214	73.21%	97,105	128,178
Allocated Payroll Costs	(2,387)	(26,262)	(27,344)	(1,082)	96.04%	(26,262)	(28,649)
Total Personal Services and Employee Benefits	45,278	491,094	584,548	93,454	84.01%	421,663	502,178
Purchased or Contracted Services	13,185	147,527	191,623	44,096	76.99%	136,771	148,634
Utilities:							
Water/Sewerage	333	3,324	4,200	876	79.14%	2,969	3,353
Electricity	1,189	12,982	17,200	4,218	75.48%	12,334	13,713
Gasoline	1,400	17,719	37,121	19,402	47.73%	26,229	33,647
Stormwater	780	8,572	9,450	878	90.71%	8,559	9,346
Customer Service Fee	4	39	45	6	86.67%	36	40
Total Utilities	3,706	42,636	68,016	25,380	62.69%	50,127	60,099
Supplies	7,229	131,740	180,100	48,360	73.15%	118,603	136,018
Capital Outlay:							
Property (Land and Buildings)		12,900	15,800	2,900	81.65%		
Machinery and Equipment		14,500	51,000	36,500	28.43%	29,700	29,700
Capital Outlay - Reclass to Balance Sheet		(27,400)		27,400		(29,700)	(29,700)
Total Capital Outlay			66,800	66,800			
Depreciation Expense	6,835	82,745	30,000	(52,745)	275.82%	87,357	95,127
Inter-Departmental Charges	26,378	305,028	243,286	(61,742)	125.38%	253,070	280,314
TOTAL OPERATING EXPENSE	**102,611**	**1,200,770**	**1,364,373**	**163,603**	**88.01%**	**1,067,591**	**1,222,370**
OPERATING INCOME (LOSS)	**(23,363)**	**(402,607)**	**(611,718)**	**209,111**	**65.82%**	**(295,085)**	**(356,187)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Interest Expense		(13)		(13)			

INTERIM STATEMENTS by Fund
591-Golf Course Fund
For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with		PRIOR FYTD	
	Actual		Amended	Amended Budget		5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Total principal and interest expense		(13)		(13)			
Contributions and donations							
Contributions & Donations	2,498	6,758		6,758			
GMA Safety Grant						843	843
Total contributions and donations	2,498	6,758		6,758		843	843
TOTAL NON-OPERATING INCOME (EXPENSE)	**2,498**	**6,745**		**6,745**		**843**	**843**
INCOME (LOSS) BEFORE TRANSFERS	**(20,865)**	**(395,862)**	**(611,718)**	**215,856**	**64.71%**	**(294,242)**	**(355,344)**
TRANSFERS							
Transfers - in		478,109	581,719	(103,610)	82.19%		596,116
TOTAL TRANSFERS - NET		**478,109**	**581,719**	**(103,610)**	**82.19%**		**596,116**
CHANGE IN NET POSITION	**($20,865)**	**$82,247**	**($29,999)**	**$112,246**	**(274.17%)**	**($294,242)**	**$240,772**
CONTROL TOTALS							
Total Revenues	$81,746	$1,283,031	$1,334,374	($51,343)	96.15%	$773,350	$1,463,142
Total Expenditures	102,609	1,200,784	1,364,374	163,590	88.01%	1,067,590	1,222,370
Revenues less expenditures	(20,863)	82,247	(30,000)	(112,247)	(274.16%)	(294,240)	240,772
Difference	($2)		$1	$1	0.00%	($2)	

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHARGES FOR SERVICES							
General government:							
Motor pool charges	$136,238	$1,052,184	$1,237,950	($185,766)	84.99%	$973,351	$1,082,307
Total general government	136,238	1,052,184	1,237,950	185,766	84.99%	973,351	1,082,307
Utilities / enterprise charges and fees							
Sale of Recycled Materials		2,325		2,325		63,178	51,605
Total utilities / enterprise charges and fees		2,325		2,325		63,178	51,605
TOTAL CHARGES FOR SERVICES	**136,238**	**1,054,509**	**1,237,950**	**(183,441)**	**85.18%**	**1,036,529**	**1,133,912**
RENTS AND ROYALTIES							
Misc Revenue	7,788	36,255		36,255		8,431	14,106
TOTAL RENTS AND ROYALTIES	**7,788**	**36,255**		**36,255**		**8,431**	**14,106**
TOTAL OPERATING REVENUE	**144,026**	**1,090,764**	**1,237,950**	**(147,186)**	**88.11%**	**1,044,960**	**1,148,018**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	35,030	392,945	451,565	58,620	87.02%	375,137	415,063
Employee Benefits	10,583	121,202	172,872	51,670	70.11%	119,368	129,227
Total Personal Services and Employee Benefits	45,613	514,147	624,437	110,290	82.34%	494,505	544,290
Purchased or Contracted Services	7,594	57,138	84,728	27,590	67.44%	61,519	66,218
Utilities:							
Water/Sewerage	341	3,677	13,000	9,323	28.28%	15,567	16,239
Natural Gas	611	7,809	13,000	5,191	60.07%	7,317	8,196
Electricity	1,752	20,341	28,000	7,659	72.65%	20,885	22,839
Gasoline	817	6,918	8,685	1,767	79.65%	5,290	6,000
Stormwater	469	5,068	5,250	182	96.53%	4,717	5,151
Customer Service Fee	11	116	128	12	90.63%	109	119
Total Utilities	4,001	43,929	68,063	24,134	64.54%	53,885	58,544
Supplies	86,102	650,642	631,250	(19,392)	103.07%	754,491	933,507
Capital Outlay:							
Machinery and Equipment			92,731	92,731		55,160	55,160
Capital Outlay - Reclass to Balance Sheet						(55,160)	(55,160)
Total Capital Outlay			92,731	92,731			
Depreciation Expense	6,795	74,746	70,510	(4,236)	106.01%	68,133	74,928
Inter-Departmental Charges	18,117	209,208	121,643	(87,565)	171.99%	223,572	243,247
TOTAL OPERATING EXPENSE	**168,222**	**1,549,810**	**1,693,362**	**143,552**	**91.52%**	**1,656,105**	**1,920,734**
OPERATING INCOME (LOSS)	**(24,196)**	**(459,046)**	**(455,412)**	**(3,634)**	**100.80%**	**(611,145)**	**(772,716)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Federal Government Grants							
Operating - Categorical							
Indirect			69,548	(69,548)			
Total Operating - Categorical			69,548	(69,548)			
Total Federal Government Grants			69,548	(69,548)			
State Government Grants							
Direct (CDBG Grant Proceeds)			9,273	(9,273)			
Total State Government Grants			9,273	(9,273)			

INTERIM STATEMENTS by Fund
Internal Service Funds
For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Total Intergovernmental revenue			78,821	(78,821)			
Total Intergovernmental - net			78,821	(78,821)			
TOTAL NON-OPERATING INCOME (EXPENSE)			**78,821**	**(78,821)**			
INCOME (LOSS) BEFORE TRANSFERS	**(24,196)**	**(459,046)**	**(376,591)**	**(82,455)**	**121.90%**	**(611,145)**	**(772,716)**
TRANSFERS							
Transfers - in		246,720	306,082	(59,362)	80.61%		563,304
Transfers - out							(2,674)
TOTAL TRANSFERS - NET		**246,720**	**306,082**	**(59,362)**	**80.61%**		**560,630**
CHANGE IN NET POSITION	**($24,196)**	**($212,326)**	**($70,509)**	**($141,817)**	**301.13%**	**($611,145)**	**($212,086)**
CONTROL TOTALS							
Total Revenues	$144,026	$1,337,485	$1,622,853	($285,368)	82.42%	$1,044,960	$1,711,323
Total Expenditures	168,221	1,549,808	1,693,363	143,555	91.52%	1,656,104	1,923,408
Revenues less expenditures	(24,195)	(212,323)	(70,510)	141,813	301.12%	(611,144)	(212,085)
Difference	($1)	($3)	$1	$4	(300.00%)	($1)	($1)

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHARGES FOR SERVICES							
General government:							
Motor pool charges	$136,238	$1,052,184	$1,237,950	($185,766)	84.99%	$973,351	$1,082,307
Total general government	136,238	1,052,184	1,237,950	185,766	84.99%	973,351	1,082,307
Utilities / enterprise charges and fees							
Sale of Recycled Materials		2,325		2,325		63,178	51,605
Total utilities / enterprise charges and fees		2,325		2,325		63,178	51,605
TOTAL CHARGES FOR SERVICES	**136,238**	**1,054,509**	**1,237,950**	**(183,441)**	**85.18%**	**1,036,529**	**1,133,912**
RENTS AND ROYALTIES							
Misc Revenue	7,788	36,255		36,255		8,431	14,106
TOTAL RENTS AND ROYALTIES	**7,788**	**36,255**		**36,255**		**8,431**	**14,106**
TOTAL OPERATING REVENUE	**144,026**	**1,090,764**	**1,237,950**	**(147,186)**	**88.11%**	**1,044,960**	**1,148,018**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	35,030	392,945	451,565	58,620	87.02%	375,137	415,063
Employee Benefits	10,583	121,202	172,872	51,670	70.11%	119,368	129,227
Total Personal Services and Employee Benefits	45,613	514,147	624,437	110,290	82.34%	494,505	544,290
Purchased or Contracted Services	7,594	57,138	84,728	27,590	67.44%	61,519	66,218
Utilities:							
Water/Sewerage	341	3,677	13,000	9,323	28.28%	15,567	16,239
Natural Gas	611	7,809	13,000	5,191	60.07%	7,317	8,196
Electricity	1,752	20,341	28,000	7,659	72.65%	20,885	22,839
Gasoline	817	6,918	8,685	1,767	79.65%	5,290	6,000
Stormwater	469	5,068	5,250	182	96.53%	4,717	5,151
Customer Service Fee	11	116	128	12	90.63%	109	119
Total Utilities	4,001	43,929	68,063	24,134	64.54%	53,885	58,544
Supplies	86,102	650,642	631,250	(19,392)	103.07%	754,491	933,507
Capital Outlay:							
Machinery and Equipment			92,731	92,731		55,160	55,160
Capital Outlay - Reclass to Balance Sheet						(55,160)	(55,160)
Total Capital Outlay			92,731	92,731			
Depreciation Expense	6,795	74,746	70,510	(4,236)	106.01%	68,133	74,928
Inter-Departmental Charges	18,117	209,208	121,643	(87,565)	171.99%	223,572	243,247
TOTAL OPERATING EXPENSE	**168,222**	**1,549,810**	**1,693,362**	**143,552**	**91.52%**	**1,656,105**	**1,920,734**
OPERATING INCOME (LOSS)	**(24,196)**	**(459,046)**	**(455,412)**	**(3,634)**	**100.80%**	**(611,145)**	**(772,716)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Federal Government Grants							
Operating - Categorical							
Indirect			69,548	(69,548)			
Total Operating - Categorical			69,548	(69,548)			
Total Federal Government Grants			69,548	(69,548)			
State Government Grants							
Direct (CDBG Grant Proceeds)			9,273	(9,273)			
Total State Government Grants			9,273	(9,273)			

INTERIM STATEMENTS by Fund

601-Internal Service Fund - Motor Pool Fund

For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Total Intergovernmental revenue			78,821	(78,821)			
Total Intergovernmental - net			78,821	(78,821)			
TOTAL NON-OPERATING INCOME (EXPENSE)			**78,821**	**(78,821)**			
INCOME (LOSS) BEFORE TRANSFERS	**(24,196)**	**(459,046)**	**(376,591)**	**(82,455)**	**121.90%**	**(611,145)**	**(772,716)**
TRANSFERS							
Transfers - in		246,720	306,082	(59,362)	80.61%		563,304
Transfers - out							(2,674)
TOTAL TRANSFERS - NET		**246,720**	**306,082**	**(59,362)**	**80.61%**		**560,630**
CHANGE IN NET POSITION	**($24,196)**	**($212,326)**	**($70,509)**	**($141,817)**	**301.13%**	**($611,145)**	**($212,086)**
CONTROL TOTALS							
Total Revenues	$144,026	$1,337,485	$1,622,853	($285,368)	82.42%	$1,044,960	$1,711,323
Total Expenditures	168,221	1,549,808	1,693,363	143,555	91.52%	1,656,104	1,923,408
Revenues less expenditures	(24,195)	(212,323)	(70,510)	141,813	301.12%	(611,144)	(212,085)
Difference	($1)	($3)	$1	$4	(300.00%)	($1)	($1)

INTERIM STATEMENTS by Fund
Component Units
For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
TAXES							
Local option sales and use taxes	($20)						
TOTAL TAXES	**(20)**						
CHARGES FOR SERVICES							
Other / enterprise charges and fees							
Fuel Sales - AVGAS	16,999	183,235	194,408	(11,173)	94.25%	186,707	212,098
Fuel Sales - Jet A	24,948	193,958	132,575	61,383	146.30%	128,457	139,230
Airport Services - Tug Fees	30	190		190		1,090	1,110
Total other / enterprise charges and fees	41,977	377,383	326,983	50,400	115.41%	316,254	352,438
Other fees							
Fuel Flowage Fees	3,440	34,140	24,000	10,140	142.25%	24,400	24,400
Overnight Fees		150	200	(50)	75.00%	190	200
Total other fees	3,440	34,290	24,200	10,090	141.69%	24,590	24,600
TOTAL CHARGES FOR SERVICES	**45,417**	**411,673**	**351,183**	**60,490**	**117.22%**	**340,844**	**377,038**
RENTS AND ROYALTIES							
Property Rental		1,200		1,200			5,500
AMR from MEAG Trust	900	9,900	10,800	(900)	91.67%	10,025	10,925
T-Hangar Rentals	1,025	11,275	12,300	(1,025)	91.67%	10,350	11,375
Tie Down Rentals	375	2,125	1,800	325	118.06%	1,425	1,650
Ground Leases	12,046	134,782	140,273	(5,491)	96.09%	130,659	142,983
Misc Revenue	3,453	25,343		25,343		14,607	71,578
TOTAL RENTS AND ROYALTIES	**17,799**	**184,625**	**165,173**	**19,452**	**111.78%**	**167,066**	**244,011**
TOTAL OPERATING REVENUE	**63,196**	**596,298**	**516,356**	**79,942**	**115.48%**	**507,910**	**621,049**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	22,719	241,634	280,503	38,869	86.14%	213,104	244,479
Employee Benefits	6,448	73,691	105,556	31,865	69.81%	68,357	72,811
Total Personal Services and Employee Benefits	29,167	315,325	386,059	70,734	81.68%	281,461	317,290
Purchased or Contracted Services	15,869	167,429	187,648	20,219	89.23%	182,867	194,543
Utilities:							
Water/Sewerage	169	1,995	3,000	1,005	66.50%	2,264	2,487
Natural Gas	213	2,690	3,750	1,060	71.73%	2,816	3,141
Electricity	827	9,337	14,000	4,663	66.69%	9,322	10,130
Gasoline	561	3,927	8,200	4,273	47.89%	4,719	5,677
Stormwater	2,441	26,672	27,960	1,288	95.39%	26,191	28,640
Customer Service Fee	46	504	595	91	84.71%	491	540
Total Utilities	4,257	45,125	57,505	12,380	78.47%	45,803	50,615
Supplies	29,565	252,971	344,360	91,389	73.46%	282,140	305,188
Capital Outlay:							
Property (Land and Buildings)	124,365	2,133,470	2,728,995	595,525	78.18%	49,353	294,879
Machinery and Equipment						8,441	8,441
Capital Outlay - Reclass to Balance Sheet	(124,365)	(2,133,470)		2,133,470		(57,794)	(303,320)
Total Capital Outlay			2,728,995	2,728,995			
Depreciation Expense	9,618	119,662	141,640	21,978	84.48%	128,116	140,298
Inter-Departmental Charges	26,979	305,869	276,399	(29,470)	110.66%	253,551	279,263
Miscellaneous	1,000	23,963	69,801	45,838	34.33%	24,418	25,418
TOTAL OPERATING EXPENSE	**116,455**	**1,230,344**	**4,192,407**	**2,962,063**	**29.35%**	**1,198,356**	**1,312,615**
OPERATING INCOME (LOSS)	**(53,259)**	**(634,046)**	**(3,676,051)**	**3,042,005**	**17.25%**	**(690,446)**	**(691,566)**

INTERIM STATEMENTS by Fund
Component Units
For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025 Actual MTD	FISCAL YEAR 2025 Actual FYTD	FISCAL YEAR 2025 Amended Budget	Variance with Amended Budget $ Over / (Under)	Variance with Amended Budget %	PRIOR FYTD 5/31/2024 Actual	PRIOR FYTD 6/30/2024 Actual
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Federal Government Grants							
Capital							
Direct		12,291	1,974,648	(1,962,357)	0.62%	1,000	16,602
Indirect						7,830	12,564
Net Capital		12,291	1,974,648	(1,962,357)	0.62%	8,830	29,166
Total Federal Government Grants		12,291	1,974,648	(1,962,357)	0.62%	8,830	29,166
State Government Grants							
Operating - Categorical							
Indirect						8,500	8,500
Total Operating - Categorical						8,500	8,500
Capital							
Direct (CDBG Grant Proceeds)		1,668,874	109,703	1,559,171	1,521.27%	23,914	80,002
Total Capital		12,291	1,974,648	(1,962,357)	0.62%	8,830	29,166
Total State Government Grants		1,668,874	109,703	1,559,171	1,521.27%	32,414	88,502
Local Government Unit Grants							
Spalding Co. Contribution		15,512	543,059	(527,547)	2.86%	31,025	149,384
Spalding County Contribution			55,133	(55,133)			
City of Griffin Contribution							(193,300)
Total Local Government Unit Grants		15,512	598,192	582,680	2.59%	31,025	(43,916)
Total Intergovernmental revenue		1,696,677	2,682,543	(985,866)	63.25%	72,269	73,752
Intergovernmental - Exp		(891)		(891)		(8,000)	(8,000)
Total Intergovernmental - net		1,695,786	2,682,543	(986,757)	63.22%	64,269	65,752
Interest Income							
Bank Account Interest	919	15,953		15,953		16,877	18,250
Total Interest/Investment Income	919	15,953		15,953		16,877	18,250
Interest Expense	2,262	(108,790)	(124,100)	15,310	87.66%	(121,577)	(110,994)
Total principal and interest expense	2,262	(108,790)	(124,100)	15,310	87.66%	(121,577)	(110,994)
Contributions and donations							
Contributions & Donations			26,600	(26,600)		18,842	18,842
GMA Safety Grant		2,545	2,545		100.00%		
Total contributions and donations		2,545	29,145	(26,600)	8.73%	18,842	18,842
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets						885	885
Total gain (loss) on sale of capital assets						885	885
TOTAL NON-OPERATING INCOME (EXPENSE)	**3,181**	**1,605,494**	**2,587,588**	**(982,094)**	**62.05%**	**(20,704)**	**(7,265)**
INCOME (LOSS) BEFORE TRANSFERS	**(50,078)**	**971,448**	**(1,088,463)**	**2,059,911**	**(89.25%)**	**(711,150)**	**(698,831)**
TRANSFERS							
Transfers - in		868,166	1,473,590	(605,424)	58.92%	194,186	676,823
Transfers - out							303,986
TOTAL TRANSFERS - NET		**868,166**	**1,473,590**	**(605,424)**	**58.92%**	**194,186**	**980,809**
CHANGE IN NET POSITION	**($50,078)**	**$1,839,614**	**$385,127**	**$1,454,487**	**477.66%**	**($516,964)**	**$281,978**

INTERIM STATEMENTS by Fund
Component Units
For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CONTROL TOTALS							
Total Revenues	$64,116	$3,179,640	$4,701,633	($1,521,993)	67.63%	$810,968	$1,409,601
Total Expenditures	114,193	1,340,025	4,316,507	2,976,482	31.04%	1,327,935	1,127,624
Revenues less expenditures	(50,077)	1,839,615	385,126	(1,454,489)	477.67%	(516,967)	281,977
Difference	($1)	($1)	$1	$2	(100.00%)	$3	$1

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
CHARGES FOR SERVICES							
Other / enterprise charges and fees							
Fuel Sales - AVGAS	$16,999	$183,235	$194,408	($11,173)	94.25%	$186,707	$212,098
Fuel Sales - Jet A	24,948	193,958	132,575	61,383	146.30%	128,457	139,230
Airport Services - Tug Fees	30	190		190		1,090	1,110
Total other / enterprise charges and fees	41,977	377,383	326,983	50,400	115.41%	316,254	352,438
Other fees							
Fuel Flowage Fees	3,440	34,140	24,000	10,140	142.25%	24,400	24,400
Overnight Fees		150	200	(50)	75.00%	190	200
Total other fees	3,440	34,290	24,200	10,090	141.69%	24,590	24,600
TOTAL CHARGES FOR SERVICES	**45,417**	**411,673**	**351,183**	**60,490**	**117.22%**	**340,844**	**377,038**
RENTS AND ROYALTIES							
AMR from MEAG Trust	900	9,900	10,800	(900)	91.67%	10,025	10,925
T-Hangar Rentals	1,025	11,275	12,300	(1,025)	91.67%	10,350	11,375
Tie Down Rentals	375	2,125	1,800	325	118.06%	1,425	1,650
Ground Leases	12,046	134,782	140,273	(5,491)	96.09%	130,659	142,983
Misc Revenue	2,447	17,155		17,155		8,876	64,744
TOTAL RENTS AND ROYALTIES	**16,793**	**175,237**	**165,173**	**10,064**	**106.09%**	**161,335**	**231,677**
TOTAL OPERATING REVENUE	**62,210**	**586,910**	**516,356**	**70,554**	**113.66%**	**502,179**	**608,715**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	18,194	192,598	224,341	31,743	85.85%	171,619	197,466
Employee Benefits	4,946	57,490	82,190	24,700	69.95%	55,114	58,310
Total Personal Services and Employee Benefits	23,140	250,088	306,531	56,443	81.59%	226,733	255,776
Purchased or Contracted Services	11,366	125,295	135,934	10,639	92.17%	134,462	140,888
Utilities:							
Water/Sewerage	169	1,995	3,000	1,005	66.50%	2,264	2,487
Natural Gas	213	2,690	3,750	1,060	71.73%	2,816	3,141
Electricity	756	8,773	14,000	5,227	62.66%	9,322	10,130
Gasoline	561	3,927	7,380	3,453	53.21%	4,719	5,640
Stormwater	2,339	25,530	27,000	1,470	94.56%	25,339	27,670
Customer Service Fee	35	406	475	69	85.47%	405	444
Total Utilities	4,073	43,321	55,605	12,284	77.91%	44,865	49,512
Supplies	27,641	233,112	323,087	89,975	72.15%	275,445	296,555
Capital Outlay:							
Property (Land and Buildings)	124,365	1,908,260	2,245,318	337,058	84.99%	46,853	128,557
Machinery and Equipment						8,441	8,441
Capital Outlay - Reclass to Balance Sheet	(124,365)	(1,908,260)		1,908,260		(55,294)	(136,998)
Total Capital Outlay			2,245,318	2,245,318			
Depreciation Expense	9,618	119,662	141,640	21,978	84.48%	128,116	139,744
Inter-Departmental Charges	8,649	102,453	67,579	(34,874)	151.60%	81,345	90,836
Miscellaneous						81	81
TOTAL OPERATING EXPENSE	**84,487**	**873,931**	**3,275,694**	**2,401,763**	**26.68%**	**891,047**	**973,392**
OPERATING INCOME (LOSS)	**(22,277)**	**(287,021)**	**(2,759,338)**	**2,472,317**	**10.40%**	**(388,868)**	**(364,677)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Federal Government Grants							
Capital							

INTERIM STATEMENTS by Fund

550-Griffin-Spalding Airport Authority Fund

For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Direct		12,291	1,974,648	(1,962,357)	0.62%	1,000	16,602
Indirect						7,830	12,564
Net Capital		12,291	1,974,648	(1,962,357)	0.62%	8,830	29,166
Total Federal Government Grants		12,291	1,974,648	(1,962,357)	0.62%	8,830	29,166
State Government Grants							
Capital							
Direct (CDBG Grant Proceeds)		1,668,874	109,703	1,559,171	1,521.27%	23,914	80,002
Total Capital		12,291	1,974,648	(1,962,357)	0.62%	8,830	29,166
Total State Government Grants		1,668,874	109,703	1,559,171	1,521.27%	23,914	80,002
Local Government Unit Grants							
Spalding Co. Contribution		15,512	543,059	(527,547)	2.86%	31,025	149,384
Spalding County Contribution			55,133	(55,133)			
City of Griffin Contribution							(193,300)
Total Local Government Unit Grants		15,512	598,192	582,680	2.59%	31,025	(43,916)
Total Intergovernmental revenue		1,696,677	2,682,543	(985,866)	63.25%	63,769	65,252
Total Intergovernmental - net		1,696,677	2,682,543	(985,866)	63.25%	63,769	65,252
Interest Income							
Bank Account Interest	885	15,526		15,526		16,448	17,779
Total Interest/Investment Income	885	15,526		15,526		16,448	17,779
Interest Expense	2,262	(108,790)	(124,100)	15,310	87.66%	(121,577)	(110,994)
Total principal and interest expense	2,262	(108,790)	(124,100)	15,310	87.66%	(121,577)	(110,994)
Contributions and donations							
GMA Safety Grant		1,812	1,812		100.00%		
Total contributions and donations		1,812	1,812		100.00%		
Gain (loss) on sale of capital assets							
Gain / Loss on Sale of Assets						885	885
Total gain (loss) on sale of capital assets						885	885
TOTAL NON-OPERATING INCOME (EXPENSE)	**3,147**	**1,605,225**	**2,560,255**	**(955,030)**	**62.70%**	**(40,475)**	**(27,078)**
INCOME (LOSS) BEFORE TRANSFERS	**(19,130)**	**1,318,204**	**(199,083)**	**1,517,287**	**(662.14%)**	**(429,343)**	**(391,755)**
TRANSFERS							
Transfers - in		457,152	611,875	(154,723)	74.71%		482,637
TOTAL TRANSFERS - NET		**457,152**	**611,875**	**(154,723)**	**74.71%**		**482,637**
CHANGE IN NET POSITION	**($19,130)**	**$1,775,356**	**$412,792**	**$1,362,564**	**430.08%**	**($429,343)**	**$90,882**
CONTROL TOTALS							
Total Revenues	$63,095	$2,758,079	$3,812,586	($1,054,507)	72.34%	$583,279	$1,175,268
Total Expenditures	82,225	982,722	3,399,795	2,417,073	28.91%	1,012,624	1,084,384
Revenues less expenditures	(19,130)	1,775,357	412,791	(1,362,566)	430.09%	(429,345)	90,884
Difference		($1)	$1	$2	(100.00%)	$2	($2)

INTERIM STATEMENTS by Fund
952-Main Street Program Fund
For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
RENTS AND ROYALTIES							
Misc Revenue	$1,006	$8,188		$8,188		$5,731	$6,834
TOTAL RENTS AND ROYALTIES	**1,006**	**8,188**		**8,188**		**5,731**	**6,834**
TOTAL OPERATING REVENUE	**1,006**	**8,188**		**8,188**		**5,731**	**6,834**
OPERATING EXPENSE							
Personal Services and Employee Benefits:							
Salaries and Wages	4,526	49,036	56,162	7,126	87.31%	41,486	47,013
Employee Benefits	1,503	16,201	23,366	7,165	69.34%	13,243	14,501
Total Personal Services and Employee Benefits	6,029	65,237	79,528	14,291	82.03%	54,729	61,514
Purchased or Contracted Services	4,477	30,134	40,209	10,075	74.94%	27,040	32,270
Utilities:							
Electricity	71	564		(564)			
Gasoline			820	820			37
Stormwater	63	685		(685)		246	308
Customer Service Fee	4	39		(39)		14	17
Total Utilities	138	1,288	820	(468)	157.07%	260	362
Supplies	1,924	19,170	20,673	1,503	92.73%	6,247	8,185
Inter-Departmental Charges	10,192	113,902	111,168	(2,734)	102.46%	94,957	104,154
TOTAL OPERATING EXPENSE	**22,760**	**229,731**	**252,398**	**22,667**	**91.02%**	**183,233**	**206,485**
OPERATING INCOME (LOSS)	**(21,754)**	**(221,543)**	**(252,398)**	**30,855**	**87.78%**	**(177,502)**	**(199,651)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
State Government Grants							
Operating - Categorical							
Indirect						8,500	8,500
Total Operating - Categorical						8,500	8,500
Total State Government Grants						8,500	8,500
Total Intergovernmental revenue						8,500	8,500
Intergovernmental - Exp						(8,000)	(8,000)
Total Intergovernmental - net						500	500
Contributions and donations							
Contributions & Donations			26,600	(26,600)		12,842	12,842
GMA Safety Grant		733	733		100.00%		
Total contributions and donations		733	27,333	(26,600)	2.68%	12,842	12,842
TOTAL NON-OPERATING INCOME (EXPENSE)		**733**	**27,333**	**(26,600)**	**2.68%**	**13,342**	**13,342**
INCOME (LOSS) BEFORE TRANSFERS	**(21,754)**	**(220,810)**	**(225,065)**	**4,255**	**98.11%**	**(164,160)**	**(186,309)**
TRANSFERS							
Transfers - in		187,554	225,064	(37,510)	83.33%		
Transfers - out							208,133
TOTAL TRANSFERS - NET		**187,554**	**225,064**	**(37,510)**	**83.33%**		**208,133**
CHANGE IN NET POSITION	**($21,754)**	**($33,256)**	**($1)**	**($33,255)**	**3,325,600…**	**($164,160)**	**$21,824**
CONTROL TOTALS							
Total Revenues	$1,006	$196,474	$252,397	($55,923)	77.84%	$27,073	$28,176
Total Expenditures	22,758	229,731	252,397	22,666	91.02%	191,232	6,353
Revenues less expenditures	(21,752)	(33,257)		33,257	0.00%	(164,159)	21,823

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
Difference	($2)	$1	($1)	($2)	(100.00%)	($1)	$1

INTERIM STATEMENTS by Fund

953-Downtown Development Authority Fund

For the Eleven Months Ending Saturday, May 31, 2025

	FISCAL YEAR 2025			Variance with Amended Budget		PRIOR FYTD	
	Actual		Amended			5/31/2024	6/30/2024
	MTD	FYTD	Budget	$ Over / (Under)	%	Actual	Actual
TAXES							
Local option sales and use taxes	($20)						
TOTAL TAXES	**(20)**						
RENTS AND ROYALTIES							
Property Rental		1,200		1,200			5,500
TOTAL RENTS AND ROYALTIES		**1,200**		**1,200**			**5,500**
TOTAL OPERATING REVENUE	**(20)**	**1,200**		**1,200**			**5,500**
OPERATING EXPENSE							
Purchased or Contracted Services	27	12,000	11,505	(495)	104.30%	21,365	21,385
Utilities:							
Stormwater	38	458	960	502	47.71%	607	662
Customer Service Fee	7	60	120	60	50.00%	73	80
Total Utilities	45	518	1,080	562	47.96%	680	742
Supplies		688	600	(88)	114.67%	448	448
Capital Outlay:							
Property (Land and Buildings)		225,210	483,677	258,467	46.56%	2,500	166,323
Capital Outlay - Reclass to Balance Sheet		(225,210)		225,210		(2,500)	(166,323)
Total Capital Outlay			483,677	483,677			
Depreciation Expense							554
Inter-Departmental Charges	8,138	89,514	97,652	8,138	91.67%	77,250	84,273
Miscellaneous	1,000	23,963	69,801	45,838	34.33%	24,337	25,337
TOTAL OPERATING EXPENSE	**9,210**	**126,683**	**664,315**	**537,632**	**19.07%**	**124,080**	**132,739**
OPERATING INCOME (LOSS)	**(9,230)**	**(125,483)**	**(664,315)**	**538,832**	**18.89%**	**(124,080)**	**(127,239)**
NON-OPERATING INCOME (EXPENSE)							
Intergovernmental							
Intergovernmental - Exp		(891)		(891)			
Total Intergovernmental - net		(891)		(891)			
Interest Income							
Bank Account Interest	35	427		427		429	471
Total Interest/Investment Income	35	427		427		429	471
Contributions and donations							
Contributions & Donations						6,000	6,000
Total contributions and donations						6,000	6,000
TOTAL NON-OPERATING INCOME (EXPENSE)	**35**	**(464)**		**(464)**		**6,429**	**6,471**
INCOME (LOSS) BEFORE TRANSFERS	**(9,195)**	**(125,947)**	**(664,315)**	**538,368**	**18.96%**	**(117,651)**	**(120,768)**
TRANSFERS							
Transfers - in		223,460	636,651	(413,191)	35.10%	194,186	194,186
Transfers - out							95,853
TOTAL TRANSFERS - NET		**223,460**	**636,651**	**(413,191)**	**35.10%**	**194,186**	**290,039**
CHANGE IN NET POSITION	**($9,195)**	**$97,513**	**($27,664)**	**$125,177**	**(352.49%)**	**$76,535**	**$169,271**
CONTROL TOTALS							
Total Revenues	$15	$225,087	$636,651	($411,564)	35.35%	$200,615	$206,157
Total Expenditures	9,210	127,573	664,315	536,742	19.20%	124,079	36,887
Revenues less expenditures	(9,195)	97,514	(27,664)	(125,178)	(352.49%)	76,536	169,270
Difference		($1)		$1	0.00%	($1)	$1

FISCAL YEAR 2025			Variance with	PRIOR FYTD	
Actual		Amended	Amended Budget	5/31/2024	6/30/2024
MTD	FYTD	Budget	$ Over / (Under) %	Actual	Actual

CITY OF GRIFFIN
SALES TAX ANALYSIS

LOCAL OPTION SALES TAX (LOST)

Month	FY 2022 MTD	FY 2022 FYTD Total	FY 2022 FYTD % of Budget	FY 2023 MTD	FY 2023 FYTD Total	FY 2023 FYTD % of Budget	FY 2024 MTD	FY 2024 FYTD Total	FY 2024 FYTD % of Budget	FY 2025 MTD	FY 2025 FYTD Total	FY 2025 FYTD % of Budget	MTD Change from Prior Year	Percent
July	$ 441,145	$ 441,145	9.29%	$ 458,324	$ 458,324	8.85%	$ 473,019	$ 473,019	8.92%	$ 470,106	$ 470,106	8.55%	$ (2,913)	-0.62%
August	425,603	866,748	18.25%	452,002	910,327	17.58%	493,024	966,043	18.23%	474,918	$ 945,024	17.18%	$ (18,106)	-3.67%
September	410,717	1,277,465	26.89%	450,187	1,360,514	26.28%	452,082	1,418,125	26.76%	480,208	$ 1,425,232	25.91%	$ 28,126	6.22%
October	417,442	1,694,907	35.68%	463,086	1,823,600	35.22%	462,562	1,880,687	35.48%	430,075	$ 1,855,307	33.73%	$ (32,487)	-7.02%
Distribution											$ -			
November	411,967	2,106,874	44.36%	468,213	2,291,813	44.27%	474,785	2,355,471	44.44%	482,265	$ 2,337,571	42.50%	$ 7,480	1.58%
December	442,119	2,548,993	53.66%	465,265	2,757,078	53.25%	452,471	2,807,942	52.98%	472,799	$ 2,810,370	51.10%	$ 20,328	4.49%
January	509,457	3,058,450	64.39%	545,958	3,303,035	63.80%	560,583	3,368,525	63.56%	567,668	$ 3,378,038	61.42%	$ 7,085	1.26%
February	397,730	3,456,180	72.76%	415,351	3,718,386	71.82%	423,694	3,792,219	71.55%	421,302	$ 3,799,340	69.08%	$ (2,392)	-0.56%
March	406,709	3,862,889	81.32%	420,772	4,139,158	79.95%	459,845	4,252,064	80.23%	439,681	$ 4,239,021	77.07%	$ (20,165)	-4.39%
April	472,417	4,335,306	91.27%	492,846	4,632,004	89.47%	470,825	4,722,889	89.11%	495,364	$ 4,734,385	86.08%	$ 24,539	5.21%
Distribution											$ -			
May	443,309	4,778,615	100.60%	460,159	5,092,163	98.35%	452,490	5,175,379	97.65%	479,356	$ 5,213,742	94.80%	$ 26,866	5.94%
Jun	451,702	5,230,317	110.11%	467,858	5,560,021	107.39%	470,577	5,645,956	106.53%		$ -			
Total	**$ 5,230,317**			**$ 5,560,021**			**$ 5,645,956**			**$ 5,213,742**				
% of Budget	110.11%			107.39%			106.53%			94.80%				
Budget	$ 4,750,000			$ 5,177,373			$ 5,300,000			$ 5,500,000				
Average	$ 435,860			$ 463,335			$ 470,496			$ 473,977				

CITY OF GRIFFIN
SALES TAX ANALYSIS

TRANSPORTATION - SPECIAL PURPOSE LOCAL OPTION SALES TAX 2022 (T-SPLOST)

	FY 2022			FY 2023			FY 2024			FY 2025		
Month	**MTD**	**FYTD Total**	**FYTD % of Budget**	**MTD**	**FYTD Total**	**FYTD % of Budget**	**MTD**	**FYTD Total**	**FYTD % of Budget**	**MTD**	**FYTD Total**	**FYTD % of Budget**
July	$ -	$ -		$ 364,041	$ 364,041	9.77%	$ 388,417	$ 388,417	10.42%	$ 388,209	$ 388,209	10.41%
August	-			359,820	723,861	19.42%	370,885	$ 759,302	20.37%	$ 394,625	$ 782,834	21.00%
September	-			372,168	1,096,029	29.40%	374,611	$ 1,133,913	30.42%	$ 352,476	$ 1,135,310	30.46%
October	-			374,023	1,470,053	39.44%	375,853	$ 1,509,766	40.50%	$ 393,829	$ 1,529,139	41.02%
November	-			373,411	1,843,464	49.46%	365,356	$ 1,875,122	50.31%	$ 388,969	$ 1,918,108	51.46%
December	-			440,751	2,284,214	61.28%	461,588	$ 2,336,710	62.69%	$ 472,656	$ 2,390,764	64.14%
January	-			331,213	2,615,427	70.17%	343,359	$ 2,680,069	71.90%	$ 358,465	$ 2,749,229	73.76%
February	-			342,395	2,957,822	79.35%	379,372	$ 3,059,441	82.08%	$ 366,550	$ 3,115,779	83.59%
March	-			395,641	3,353,463	89.97%	387,858	$ 3,447,299	92.48%	$ 415,584	$ 3,531,363	94.74%
April	349,959	349,959	47.05%	367,844	3,721,307	99.83%	371,587	$ 3,818,886	102.45%	$ 398,590	$ 3,929,953	105.43%
May	355,568	705,527	94.86%	378,958	4,100,265	110.00%	382,870	$ 4,201,755	112.72%	$ 392,264	$ 4,322,217	115.95%
Jun	366,889	1,072,416	144.19%	379,147	4,479,412	120.17%	384,950	$ 4,586,706	123.05%		$ -	
Total	**$ 1,072,416**			**$ 4,479,412**			**$ 4,586,706**			**$ 4,322,217**		
% of Budget	144.19%			120.17%			123.05%			115.95%		
Budget	$ 743,750			$ 3,727,500			$ 3,727,500			$ 3,727,500		
Average	$ 357,472			$ 373,284			$ 382,225			$ 392,929		
% Increase PY				4.42%			2.40%			2.80%		
Actual Inception to Date	$ 1,072,416			$ 5,551,828			$ 10,138,533			$ 14,460,750		
Cummulative Budget	$ 743,750			$ 4,471,250			$ 8,198,750			$ 11,926,250		

May financial statements – 91.7% into the fiscal year

Year-to-date

Fund	Operating Revenue in Dollars	Operating Revenue Percentage of Budget	Operating Expense in Dollars	Operating Expense Percentage of Budget
General Fund	25.2 M	99.7	35.5 M	86.2
Enterprise Funds	104.0 M	93.6	79.9 M	76.8
Water / Wastewater	28.2 M	93.9	17.1 M	62.4
Electric	60.5 M	92.5	49.3 M	82.7
Solid Waste	10.3 M	96.4	8.8 M	79.6

Year-to-Date Sales Tax Analysis

Sales Tax	Dollars Collected	Percent of Budget
LOST	5,213,742	93.9
TSPLOST	4,322,217	115.9

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Receive comments regarding a request for a variance from the minimum lot size, street frontage, lot width, and side yard standards required to subdivide the property located at 1017 Lake Avenue, Tax Map 062 11009 submitted by Latoya Oliver. *Director of Planning and Development, Michelle Haynes, will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

The applicant, Latoya Oliver, is requesting a variance for Article 708C which states the physical requirements for the creation of a new parcel in the Medium Density Residential zoning district. This lot is unique as it has two single family homes; therefore, the use is legally nonconforming. Mrs. Oliver wants to remove the legal nonconformity of two houses on a single-family lot and place each house on its own parcel. The creation of the two lots requires a variance since the new parcels will not meet minimum zoning standards due to the lot size, street frontage, lot width, and side yard requirements. However, the proposed lots will still be larger in size than some of the other legally nonconforming lots in the area. The street addresses located on this parcel are 1017 Lake Avenue and 1021 Lake Avenue.

STAFF RECOMMENDATION:

Planning & Development staff recommends APPROVAL of the variance request (25–VAR-02) submitted by Latoya Oliver to reduce the minimum lot size, street frontage, lot width, and side yard requirements at 1017 Lake Avenue.

FINANCIAL IMPACT:

N/A

Submitted By:
Michelle Haynes

Meeting Date:
08/07/2025

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
1017 Lake Avenue Staff Report.pdf
1017 Lake Avenue Application and Proposed Plat.pdf

Variance
1017 Lake Avenue
Project No. 25-VAR-02

Applicant: Latoya Oliver
Owner: Latoya Oliver





Current Land Use Classification	Residential
Current Zoning	Medium Density Residential
Proposed Variance	To reduce the minimum lot size, street frontage, lot width, and side yard requirements
Parcel Size	0.37 +/-
Map, Block & Lot Number	062 11009
City Commission	July 8, 2025
District Commissioner Member	Cynthia Ward
Citizen Notification	Legal Notice was run in the June 7, 2025, edition of the *Griffin Daily News* for the City Board of Commissioners Public Hearing. Signage was placed on the property illustrating the purpose, date and time of the meeting on June 6, 2025.

Proposal/Site Location:

The applicant, Latoya Oliver, is requesting a variance for Article 708C which states the physical requirements for the creation of a new parcel in the Medium Density Residential zoning district. This lot is unique as it has two single family homes; therefore, the use is legally nonconforming. Mrs. Oliver wants to remove the legal nonconformity of two houses on a single-family lot and place each house on its own parcel. The creation of the two lots requires a variance since the new parcels will not meet minimum zoning standards due to the lot size, street frontage, lot width, and side yard requirements. However, the proposed lots will still be larger in size than some of the other legally nonconforming lots in the area. The street addresses located on this parcel are 1017 Lake Avenue and 1021 Lake Avenue.



Zoning Ordinance Sections applicable to this Application:
The following sections of the Unified Development Code apply to this variance request:

Article 410 Variance
Article 708(C) Medium Density Residential, MDR

Article 410, Variance Standards for Review:

1. **There are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape, or topography;**

   There are extraordinary and exceptional conditions pertaining to these particular pieces of property as it relates to its size and shape. As the lot was subdivided before the houses were built in the 1920's, it obviously predates the current MDR zoning district physical requirements and is legally nonconforming (grandfathered). The applicant is proposing to subdivide this lot so the use of the property will match the current zoning which is single family. The lot cannot conform to the current standards due to the use of the property, which is why a variance is needed.

2. **The application of these regulations to this particular piece of property would create a practical difficulty or unnecessary hardship.**

   The application of these regulations to this property will create a practical difficulty or unnecessary hardship as many of the surrounding lots are also legal nonconforming as it pertains to the lot size, street frontage, lot width, and side yard requirements.

3. **Such conditions are peculiar to the piece of property involved.**

   Such conditions are peculiar to this piece of property involved; however, the new parcels would be .18+/- and .19+/- acres which are consistent with the surrounding nonconforming parcels in this area.

4. **Relief, if granted, would not cause substantial detriment to the public good or impair the purposes and intent of these regulations, provided, however, that no Variance may be granted for a use of land or building or structure that is prohibited by this Ordinance.**

   If granted, the variance should not cause substantial detriment to the public good or create a negative impact on the surrounding properties.

5. **A literal interpretation of this Ordinance would deprive the applicant of any rights that others in the same district are allowed.**

   The literal interpretation of this ordinance could deprive the applicant of any rights that others in the same district are allowed due to its nonconforming use.

Planning & Development Department Review:

Planning Staff reviewed the applicant's request for a variance for Article 708C to reduce the minimum lot size, street frontage, lot width, and side yard requirements in the Medium Density Residential zoning district. For the applicant, Latoya Oliver, to subdivide her property and change the use from multi-family to single family to match the zoning, there is no other option but to request a variance for the proposed subdivision of land. Granting the variance will not create a negative precedent as there are many lots surrounding the subject property which have similar legal nonconformities with respect to lot size, street frontage, lot width, and side yard requirements and the new lot sizes will be consistent in size with other legal nonconforming lots in this area.

Planning Staff Recommendation:

Planning & Development staff recommends **APPROVAL** of the variance request (25–VAR-02) submitted by Latoya Oliver to reduce the minimum lot size, street frontage, lot width, and side yard requirements at 1017 Lake Avenue.

Submitted by:
Michelle Haynes
Director
Planning and Development Services

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR VARIANCE

Date Received: 4-1-25 Application Number: 25-VAR-02

Instructions for Applicant:

Please complete this form and submit with any requested documents in order to complete the Variance Application. We recommend that all development professionals conducting business in the City of Griffin review the current Unified Development Code (UDC), prior to submission of this application, depending on the type of development. The UDC can be found at www.cityofgriffin.com.

The application, with all appropriate attachments (listed below), should be delivered to the Planning & Development Services Department located at 100 S. Hill Street, 3rd Floor, Griffin, GA 30223. You may reach our office by phone at (770)233-4130 between the hours of 7:30 AM and 4:30 PM Monday thru Friday. Please contact our office if you have any questions about this application or the Variance Process.

Variance Application Submission Requirements:

1. Complete Variance Application
2. Complete Variance Questionnaire
3. Property Owner or Owner's Representative Authorized Form
4. Conflict of Interest Disclosure
5. Site Plan or drawing of the respective development
6. Fees Due: Commercial $300.00/Residential $250.00

CITY ACTIONS:

Planning & Development Services Staff will determine if the application is complete, assign a case number to the application, and indicate the date of receipt. The applicant will be notified in writing of the date, time and place of the required Public Hearing before the City of Griffin Board of Commissioners. It is important that a representative of the requested Variance attend the Public Hearing.

The applicant, engineer, or other representative is responsible for obtaining copies of all applicable City of Griffin ordinances and development guidelines, codes, and regulations, and to resolve all comments received and related issues.

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR VARIANCE

Date Received: 4-1-25 Application Number: 25-VAR-02

Applicant/Agent/Representatives Name: Latoya Oliver

Address: _____

City: Griffin State: GA Zip: 30223

Telephone Number(s): 678-216-2067 Email: toya8856@yahoo.com

Project Name/ Description: Subdivide 1017 + 1021 Lake Ave.

Address: 1021 + 1017 Lake Ave Griffin, GA. 30223

Parcel Number(s): 0021009 Current Zoning: MDR Parcel(s) Size: 0.37 AC OR 15,987 SQ FT

UDC Section to be Varied _____

Property Owner Name: Latoya Oliver

Address: 1127 West Broad Street

City: Griffin State: GA Zip: 30223

Telephone Number(s): 678-216-2067 Email: toya8856@yahoo.com

I attest that this Variance Application, and all attachments, meet all applicable requirements of the City of Griffin ordinances and development guidelines, codes and regulations to the best of my knowledge.

Latoya Oliver _____ _____

Applicant Signature Printed Name Date

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR VARIANCE

Date Received: 4-1-25 Application Number: 25-VAR-02

Project Name/ Description: Subdivide 1017 + 1021 Lake Ave
Address: 1017 + 1021 Lake Ave Griffin, Ga 30223
Parcel Number(s): 06211009 Current Zoning: _____ Parcel(s) Size: _____

- One (1) copy of a site plan, boundary survey, or Tax Map of the property

A. The following information must be submitted with the Variance Application:

1. Completed application form.
2. Detailed description of existing land uses on all contiguous property;
3. The location of the subject property including street numbers, if available;
4. A boundary plat of the subject property, prepared in accordance with the Georgia Plat Act, showing the dimensions of acreage, location of tract and location of all existing improvements and easements;
5. A site plan drawn to scale showing:
   a. Any and all improvements to be constructed if the application is approved, along with the proposed use and dimensions of all structures;
   b. A statement with any prior conditions to zoning, plat and/or prior variance request approvals granted by the City of Griffin;
   c. Site plans with variance requests shall indicate the dimension of the proposed subject of the variance request (see 415 [section 410] for variance procedures).
6. Spalding County Tax Map, block and lot number of the appropriate plat reference;
7. The present and proposed zoning district classification for the subject property;
8. The name and address of the owner of the subject property;
9. The area of land of the subject property, stated in square feet if less than one acre;
10. Date of application;
11. Any prior applications or actions for rezoning of all or part of the subject property within the past five years;
12. Documentation supporting the request based upon the standards of this article.

Griffin

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR VARIANCE

Date Received: 4-1-25 Application Number: 25-VAR-02

B. Please provide written answers to the following criteria to justify a Request for Variance:

1. State how there are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape or topography.
2. State how the application of these regulations to this particular piece of property would create a practical difficulty or unnecessary hardship.
3. State how such conditions are peculiar to the particular piece of property involved.
4. Indicate how relief, if granted, would not cause substantial detriment to the public good or impair the purposes and intent of these regulations, provided, however that no variance may be granted for a use of land or building or structure that is prohibited by this ordinance.
5. State how a literal interpretation of this ordinance would deprive the applicant of any rights that others in the same district are allowed.

(1) THERE ARE 2 HOUSES ON 1 PROPERTY.

(2) CURRENT REGULATIONS PREVENT THE PROPERTY FROM BEING SPLIT INTO 2 SEPERATE PROPERTIES.

(3) THIS PROPERTY WOULD BENEFIT FROM BEING SPLIT INTO 2 PROPERTIES.

(4) EACH PROPERTY WOULD ONLY HAVE 1 HOUSE.

(5) THE PROPERTY WOULD BENEFIT BY BEING SEPERATED INTO 2 SEPERATE PROPERTIES.

Griffin

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR VARIANCE

Date Received: 4-1-25 Application Number: 25-VAR-02

OWNER'S AUTHORIZATION

This is to certify that: Latoya Oliver is the Property Owner or Legal Representative of the Owner holding interest in the property that is the subject of the attached application.

By execution of this form, authorization is given to the person named as "Applicant" below, acting on behalf of the owner, to file for and pursue a request for approval of the following.

☐ Rezoning ☑ Variance ☐ Special Use

☐ Development Plan ☐ Plat Approval ☐ Temporary Use

Applicant Name: Latoya Oliver

Property Owner Signature	Latoya Oliver	
	Printed Name	Date
Legal Representative Signature	CLAY McCANN	03-27-25
	Printed Name	Date

Notary Signature

Seal: DARI H. LEWELLEN NOTARY PUBLIC STATE OF GEORGIA MY COMM. EXP. 7/29/2028 HENRY COUNTY, GEORGIA

Commission Expiration Date: 7/29/2028

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR VARIANCE

Date Received: 4-1-25 Application Number: 25-VAR-02

CONFLICT OF INTEREST DISCLOSURE

Have you, within the two (2) years immediately preceding the filing of this application, made campaign contributions aggregating $250.00 or more to a member of the Board of Commissioners, a member of the Planning & Zoning Board, or any other government official who will consider this application?

☐ Yes ☐ No

If **yes**, please complete the following section:

- Name and position of Government Official:

- Please list the date and amount of contribution(s) (aggregate total of $250.00 or more).

Applicant Signature | Latoya Oliver (Printed Name) | Date

SUBJECT PROPERTY

OWNER: LATOYA OLIVER (PER TAX ASSESSOR)

SITE ADDRESS: 1017 LAKE AVE, GRIFFIN, GA 30223

AREA:
TRACT 1: 0.18 ACRES
TRACT 2: 0.19 ACRES

PARCEL #: 062 11009

REFERENCE: DEED BOOK 5179 - PAGE 89

PURPOSE STATEMENT:

THE PURPOSE OF THIS SURVEY IS TO DIVIDE PARCEL # 062 11009 INTO 2 CONTIGUOUS PARCELS.

ZONING INFORMATION

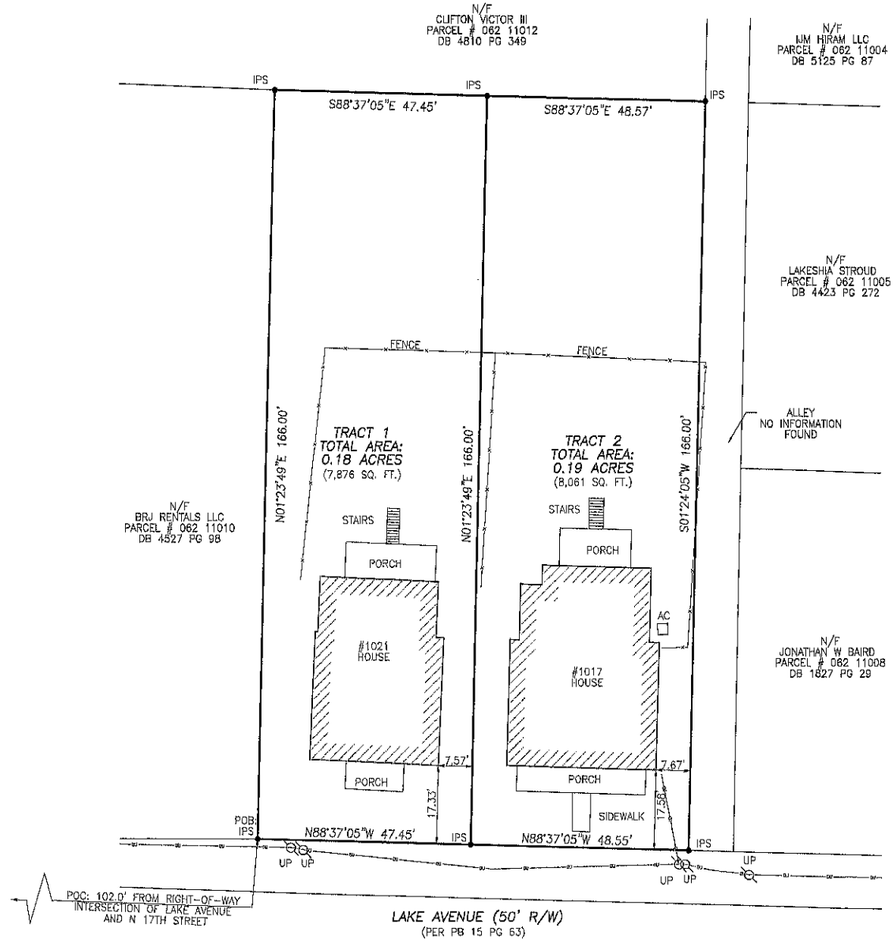
MDR - ZONING DISTRICT (MEDUIM DENSITY RESIDENTIAL)

- MINIMUM FRONT YARD SETBACK: 35 FEET

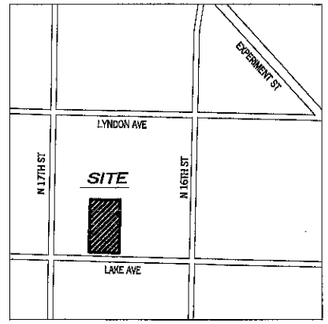
- MINIMUM SIDE YARD SETBACK: 10 FEET

- MINIMUM REAR YARD SETBACK: 25 FEET

ZONING INFORMATION SHOW HEREON HAS BEEN TAKEN FROM THE CITY OF GRIFFIN ONLINE TAX ASSESSOR MAPS AND THE SPALDING COUNTY CODE OF ORDINANCES. ALL ZONING INFORMATION WILL NEED TO BE VERIFIED BY THE PROPER ZONING OFFICIALS.







VICINITY MAP
N.T.S.

GENERAL NOTES

THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF AN ABSTRACT TITLE; THEREFORE, THE UNDERSIGNED AND CLAYTON ADAM MCCANN GAPLS #3481 MAKES NO GUARANTEES OR REPRESENTATIONS REGARDING INFORMATION SHOWN

THE CERTIFICATION, AS SHOWN HEREON, IS PURELY A STATEMENT OF PROFESSIONAL OPINION BASED ON KNOWLEDGE, INFORMATION, BELIEF AND BASED ON EXISTING FIELD EVIDENCE AND DOCUMENTARY EVIDENCE AVAILABLE. THE CERTIFICATION IS NOT AN EXPRESSED OR IMPLIED WARRANTY OR GUARANTEE.

THE FIELD DATA UPON WHICH THIS SURVEY IS BASED ON HAS A RELATIVE POSITIONAL ACCURACY OF 0.02 FEET HORIZONTAL AT THE 95% CONFIDENCE LEVEL.

EQUIPMENT USED FOR ANGULAR AND LINEAR MEASUREMENTS: CARLSON BRX7 GNSS DUAL FREQUENCY RECEIVER. (DATE OF LAST FIELD VISIT: 01-29-2025)

THE PLAT HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE TO WITHIN ONE FOOT IN 530,120 FEET.

THE BASIS FOR THE DIRECTIONS SHOWN HEREON IS: GRID NORTH AS DEFINED BY NAD 83 AND NAVD 88 (GEOID 18) DATUM, GEORGIA WEST ZONE AND DETERMINED THROUGH RTK-GPS METHODS UTILIZING A GNSS REAL TIME NETWORK SOLUTION BY MCCANN LAND SURVEYORS.

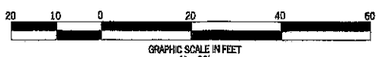
NO PORTION OF THIS SITE APPEARS TO BE IN A SPECIAL FLOOD AREA AS DEFINED BY THE SPALDING COUNTY COUNTY F.E.M.A. F.I.R.M. COMMUNITY PANEL NUMBER 13255C0069E DATED 06/07/2017.

SYMBOLS

IPF = ⊙ - AS SHOWN HEREON
IPS = ● - CAPPED 1/2" REBAR TO BE SET

LEGEND

POC POINT OF COMMENCEMENT
POB POINT OF BEGINNING
N/F NOW OR FORMERLY
PB PLAT BOOK
DB DEED BOOK
PG PAGE
OTP OPEN TOP PIPE
IPF IRON PIN FOUND
IPS IRON PIN TO BE SET (CAPPED 1/2" REBAR)
B.F.E. BASE FLOOD ELEVATION
LL LAND LOT
UP UTILITY POLE





SURVEYOR CERTIFICATION

AS REQUIRED BY SUBSECTION (d) OF O.C.G.A. SECTION 15-6-67, THIS PLAT HAS BEEN PREPARED BY A LAND SURVEYOR AND APPROVED BY ALL APPLICABLE LOCAL JURISDICTIONS FOR RECORDING AS EVIDENCED BY APPROVAL CERTIFICATES, SIGNATURES, STAMPS, OR STATEMENTS HEREON. SUCH APPROVALS OR AFFIRMATIONS SHOULD BE CONFIRMED WITH THE APPROPRIATE GOVERNMENTAL BODIES BY ANY PURCHASER OR USER OF THIS PLAT AS TO INTENDED USE OF ANY PARCEL. FURTHERMORE, THE UNDERSIGNED LAND SURVEYOR CERTIFIES THAT THIS PLAT COMPLIES WITH THE MINIMUM TECHNICAL STANDARDS FOR PROPERTY SURVEYS IN GEORGIA AS SET FORTH IN THE RULES AND REGULATIONS OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND AS SET FORTH IN O.C.G.A. SECTION 15-6-67.

02/20/2025
CLAYTON ADAM MCCANN GAPLS #3481 — DATE

McCANN LAND SURVEYORS
315 SOUTH 9TH STREET
GRIFFIN, GA 30224
mccannls.com
(o) (470) 204-7080

A SUBDIVIDE SURVEY FOR:

LATOYA OLIVER

CITY OF GRIFFIN SPALDING COUNTY, GA

MCLS JOB #25024	
DRAWN BY BHS	CHECKED BY CDM & CAM
ISSUE DATE	02/20/2025
DRAWING NUMBER 1 OF 1	

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider audit engagement letters for audit services with independent auditors, Mauldin & Jenkins, Certified Public Accountants, as a professional service. *Finance Director, Deborah Manning-Gilbert, will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

Mauldin & Jenkins will complete:
Annual audit, annual comprehensive financial report (ACFR) and OMB Single Audit (if necessary),

- Complete a questionnaire requested by MEAG, and
- Complete "agreed-upon" procedures related to the landfill and related annual reporting requirements per the Department of Natural Resources (DNR).

Engagement letters are required for the auditors to begin work on our annual audit for the fiscal year ended June 30, 2025.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

Fee for services are as follows:
Annual audit and ACFR is $79,500
Single Audit in accordance with Uniform Guidance is $6,500 per major program
MEAG Engagement Letter is $4,000
Landfill AUP Engagement is $7,000
Landfill Engagement Letter is $5,500.
Additional fees may be required if unexpected circumstances occur during the audit such that additional time is necessary. Significant additional expenses will not be incurred without prior management approval. However, additional funds are budgeted each year to cover supplemental work typically discovered during the audit process.

Submitted By:
Deborah Gilbert

Meeting Date:
08/07/2025

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
Engagement Letter.pdf
Landfill Attest Engagement Letter.pdf
Landfill AUP Engagement Letter.pdf
MEAG Engagement Letter.pdf

MAULDIN & JENKINS
CPAs & ADVISORS

June 10, 2025

Honorable Mayor and Members of the
City Commission and City Manager
City of Griffin, Georgia
100 South Hill Street
Griffin, Georgia 30223

Attn: Deborah Manning-Gilbert and Jessica O'Connor

We are pleased to confirm our understanding of the services we are to provide the City of Griffin, Georgia (the City) for the year ended June 30, 2025.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of the City of Griffin, Georgia as of and for the year then ended. These statements will include the budgetary comparison information for the General Fund. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis (MD&A).
2. Schedule of Changes in the City's Net Pension Liability and Related Ratios.
3. Schedule of City Contributions – Pension Plan.
4. Schedule of Changes in the City's Net OPEB Liability and Related Ratios.
5. Schedule of City Contributions – OPEB Plan.

We have also been engaged to report on supplementary information other than RSI that accompanies the City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS and will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

1. Schedule of expenditures of federal awards.
2. Schedule of Projects Constructed with Special Purpose Local Option Sales Tax Proceeds.
3. Combining and individual fund statements.

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report:

1. Introductory section
2. Statistical section

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on -

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards.*

- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we will exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry.

According to GAAS, significant risks include the risk of management's override of internal controls. Accordingly, we have considered this item as a significant risk.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards.*

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Griffin, Georgia's compliance with provisions of applicable laws, regulations, contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City of Griffin's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the City of Griffin's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the City in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform these services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with

compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and to prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review subsequent to the start of fieldwork.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19 related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes): and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to an exempt offering document with which Mauldin & Jenkins is not involved, you agree to clearly indicate in the exempt offering document that Mauldin & Jenkins is not involved with the contents of

such offering document. In the event that Mauldin & Jenkins is requested to be involved with an exempt offering document, you agree that the aforementioned auditor's report or reference to Mauldin & Jenkins will not be included without our prior permission or consent. Furthermore, any agreement to perform work in connection with an exempt offering document, including an agreement to provide permission or consent, will be a separate engagement.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

As an attest client, Mauldin & Jenkins, LLC cannot retain or store documents, data, or records on behalf of the City of Griffin. This is in accordance with the ET section 1.295.143 of the *AICPA Code of Professional Conduct*. The City is solely responsible for maintaining its own data and records.

In that regard, SuraLink is used solely as a method of transferring data to Mauldin & Jenkins, LLC and is not intended for the storage of the City's information. All information you will provide through SuraLink is a copy and you will maintain original documents and data as part of your records.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing. We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete our engagement, resulting in an increase in fees over our original estimate.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the City of Griffin, Georgia; however, management is responsible for distribution of the reports and financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Mauldin & Jenkins and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to *the Georgia Department of Audits and Accounts* or its designee, a federal agency providing direct or indirect funding, or

the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Mauldin & Jenkins personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by a regulatory body. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party (ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately September 2, 2025 and to issue our reports no later than December 31, 2025. David Irwin is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. Our fee for these services will be $79,500 for the financial and compliance audit and $6,500 per major program for the Single Audit for the year ended June 30, 2025. Our hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered as work progresses and are payable upon presentation. A service charge of 1.5% per month (18% annually) will be added onto any balances not paid within 30 days. The above fees are based on anticipated cooperation from your personnel (including complete and timely receipt by us of the information on the respective client participation listings) and the assumption that unexpected circumstances (including scope changes) will not be encountered during the audit. If significant additional time is necessary, we will discuss it with management and arrive at a new fee estimate before we incur the additional costs.

As a result of our prior or future services to you, we might be requested or required to provide information or documents to you or a third party in a legal, administrative, arbitration, or similar proceeding in which we are not a party. If this occurs, our efforts in complying with such requests will be deemed billable to you as a separate engagement. We shall be entitled to compensation for our time and reasonable reimbursement for our expenses (including legal fees) in complying with the request. For all requests we will observe the confidentiality requirements of our profession and will notify you promptly of the request.

Reporting

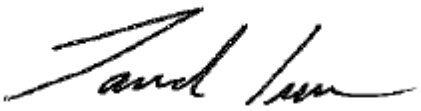
We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Honorable Mayor and Members of the City Commission for the City of Griffin, Georgia. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs to our auditor's report, or if necessary, withdraw from this engagement. If our opinions on the financial statements or the Single Audit compliance opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue reports, or may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the City of Griffin, Georgia and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign below and return it to us.

Sincerely,

MAULDIN & JENKINS, LLC



David Irwin

RESPONSE:

This letter correctly sets forth the understanding of the City of Griffin, Georgia.

By: _____

Title: _____

By: _____

Title: _____

MAULDIN & JENKINS
CPAs & ADVISORS

June 10, 2025

Honorable Mayor and Members of the
City Commission and City Manager
City of Griffin, Georgia
100 South Hill Street
Griffin, Georgia 30223

Attn: Deborah Manning-Gilbert and Jessica O'Connor

We are pleased to confirm our understanding of the services we are to provide for the City of Griffin, Georgia (the "City") for the year ending June 30, 2025. We will examine management of the City of Griffin, Georgia's assertion made in the letter of Ms. Deborah Manning-Gilbert to Mr. Keith Stevens, of the Georgia Environmental Protection Division, about the City of Griffin, Georgia's compliance during the year ending June 30, 2025 with the requirements of regulations established by the Georgia Department of Natural Resources, Environmental Protection Division ("EPD") concerning financial responsibility in solid waste handling facilities. The objectives of our examination are to: 1) obtain reasonable assurance about whether management's assertion described above is free from material misstatement based on the regulations of the Georgia Department of Natural Resources, Environmental Protection Division concerning financial responsibility in solid waste handling facilities; and 2) to express an opinion as to whether management's assertion described above is fairly stated, in all material respects.

Our examination will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Accordingly, it will include examining, on a test basis, your records and other procedures to obtain evidence necessary to enable us to express our opinion. We will issue a written report upon completion of our examination. Our report will be addressed to the Members of the City Council of the City of Griffin, Georgia. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the examination or are unable to form or have not formed an opinion, we may decline to express an opinion or may withdraw from this engagement.

Because of the inherent limitations of an examination engagement, together with the inherent limitations of internal control, an unavoidable risk exists that some material misstatements may not be detected, even though the examination is properly planned and performed in accordance with the attestation standards. The misstatements could be a difference between the specific items within the letter of the Chief Financial Officer and the compliance with the landfill financial assurance requirements. Misstatements can be intentional or unintentional, qualitative or quantitative, and include omissions.

You understand that the report is intended for the information and use of the City's management and the Georgia Department of Natural Resources, Environmental Protection Division and is not intended to be and should not be used by anyone other than these specified parties.

We will plan and perform the examination to obtain reasonable assurance about whether management of the City's assertion included in the letter of Ms. Deborah Manning-Gilbert to Mr. Keith Stevens, of the Georgia Environmental Protection Division about the City's compliance with regulations of the Georgia Department of Natural Resources, Environmental Protection Division concerning financial responsibility in solid waste handling facilities during the year ending June 30, 2025 is free from material misstatement, based on the those regulations. Our engagement will not include a detailed inspection of every transaction and cannot be relied on to disclose all material errors, or known and suspected fraud or noncompliance with laws or regulations, or internal control deficiencies that may exist. However, we will inform you of any known and suspected fraud and noncompliance with laws or regulations, internal control deficiencies identified during the engagement, and uncorrected misstatements that come to our attention unless clearly trivial.

We understand that you will provide us with the information required for our examination and that you are responsible for the accuracy and completeness of that information. We may advise you about appropriate criteria, but the responsibility for the subject matter remains with you.

You are responsible for the presentation of your assertion made in the letter of Ms. Deborah Manning-Gilbert to Mr. Keith Stevens, of the Georgia Environmental Protection Division, about the City's compliance during the year ending June 30, 2025 in accordance with the regulations established by the Georgia Department of Natural Resources, Environmental Protection Division concerning financial responsibility in solid waste handling facilities; and for selecting the criteria and determining that such criteria are appropriate for your purposes. You are responsible for, and agree to provide us with, a written assertion about your compliance with the aforementioned requirements in accordance with the above described criteria. Failure to provide such an assertion will result in our withdrawal from the engagement. You are also responsible for providing us with: 1) access to all information of which you are aware that is relevant to the measurement, evaluation, or disclosure of the subject matter; 2) additional information that we may request for the purpose of the examination; and 3) unrestricted access to persons within the entity from whom we determine it necessary to obtain evidence.

At the conclusion of the engagement, you agree to provide us with certain written representations in the form of a representation letter.

The engagement documentation for this engagement is the property of Mauldin & Jenkins and constitutes confidential information. However, we may be requested to make certain engagement documentation available to EPD pursuant to authority given to it by law or regulation. If requested, access to such engagement documentation will be provided under the supervision of Mauldin & Jenkins personnel. Furthermore, upon request, we may provide copies of selected engagement documentation to EPD. EPD may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

David Irwin is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. The fee for this engagement will be $5,500. Interim billings will be submitted as services are rendered and as expenses are incurred, and we will submit our final billing for these services promptly upon rendering the report. Billings are due upon submission.

As a result of our prior or future services to you, we might be requested or required to provide information or documents to you or a third party in a legal, administrative, arbitration, or similar proceeding in which we are not a party. If this occurs, our efforts in complying with such requests will be deemed billable to you as a separate engagement. We shall be entitled to compensation for our time and reasonable reimbursement for our expenses (including legal fees) in complying with the request. For all requests we will observe the confidentiality requirements of our profession and will notify you promptly of the request.

We appreciate the opportunity to be of service to the City of Griffin, Georgia and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,

MAULDIN & JENKINS, LLC



David Irwin

DI:ct
Enclosure

RESPONSE:

Confirmed on behalf of the City of Griffin, Georgia:

By: _____

Date: _____

By: _____

Date: _____

MAULDIN & JENKINS
CPAs & ADVISORS

June 10, 2025

Honorable Mayor and Members of the
City Commission and City Manager
City of Griffin, Georgia
100 South Hill Street
Griffin, Georgia 30223

Attn: Deborah Manning-Gilbert and Jessica O'Connor

We are pleased to confirm our understanding of the nature and limitations of the services we are to provide for the City of Griffin, Georgia (the "City") as of June 30, 2025.

We will apply the agreed-upon procedures listed below that were specified and agreed to by the City and the Georgia Department of Natural Resources, Environmental Protection Division to evaluate management's assertion about the City's compliance with the financial assurance provisions of the Municipal Solid Waste Landfill Criteria under Subtitle D of the Resource Conservation Recovery Act for the year ending June 30, 2025. The specific procedures to be performed are enumerated below.

1) We will recompute the liquid ratio by dividing the cash and marketable securities by total expenses/expenditures. The cash and marketable securities and total expenses/expenditures will be agreed to the City's audited annual financial statements for the year ending June 30, 2025. The City's ratio value will be compared to 0.05, the minimum threshold established by the regulations.

2) We will recompute the annual debt to service ratio by dividing the annual debt service by total expenses/expenditures. The annual debt service and the total expenses/expenditures will be agreed to the City's audited annual financial statements for the year ending June 30, 2025. The City's ratio value will be compared to 0.20, the maximum threshold established by the regulations.

3) We will recompute the relative financial strength ratio by dividing the assured costs for solid waste handling facility closure, post-closure, and/or corrective action costs by total revenue. The total assured costs for solid waste handling facility closure, post-closure, and/or corrective action costs and the total revenue will be agreed to the City's audited annual financial statements for the year ending June 30, 2025. The City's ratio value will be compared to 0.43, the maximum threshold established by the regulations.

4) We will recompute the operating deficit requirement for each of the past two year for the fiscal years ending June 30, 2025 and 2024. The operating deficit requirement for the year ending June 30, 2025 will be recomputed by dividing the difference between total revenues and total expenses/expenditures, excluding capital outlay and debt service, by the total revenues. The operating deficit requirement for the year ending June 30, 2025 will be recomputed by dividing the difference between total revenues and total expenses/expenditures, excluding capital outlay and debt service, by the total revenues. The City's operating surpluses for each year will be compared to the minimum threshold established by the regulations of deficits of less than or equal to 5%.

5) We will compare the letter written by the City Finance Director to the information specified in the regulations (40 CFR 258.74(f)(3)(A)(1)) and determine if the letter included the required information. We also determine if this letter was included in the operating records of the Landfill.

6) We will inspect a copy of the City's annual audited financial statements for the year ending June 30, 2025 and document whether the opinion expressed by the independent, certified public accountant performing the audit was unmodified.

7) We will compare the disclosure for closure and post-closure care costs of the City's landfill in the notes to the basic financial statements included in the City's audited annual financial statements for the year ending June 30, 2025 to the requirements of Governmental Accounting Standards Board ("GASB") Statement No.18, *Accounting for Municipal Solid Waste Landfill Closure and Post-closure Care Costs* and determine if the note includes all the required disclosures.

8) We will inspect a copy of the City's audited annual financial statements for the year ending June 30, 2025, which contains the City's disclosure of closure, post-closure and/or corrective action costs of the landfill, calculated in accordance with accounting principles generally accepted in the United States of America, and a copy of our independent auditor's report on the basic financial statements of the City, in the operating record of the Landfill, and determine if these reports were all included in the operating records.

9) We will compare the City's latest available Bond ratings by Moody's Investors Service and Standard and Poor's to the disclosure in the Official Statement issued for the latest bonds.

Our engagement to apply agreed-upon procedures will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures performed or to be performed is solely the responsibility of the City and we will require an acknowledgment in writing of that responsibility. Consequently, we make no representation regarding the sufficiency of the procedures enumerated above either for the purpose for which the agreed-upon procedures report has been requested or for any other purpose.

Because the agreed-upon procedures listed above do not constitute an examination or review, we will not express an opinion or conclusion on the landfill financial assurance. In addition, we have no obligation to perform any procedures beyond those listed above.

We will issue a written report upon completion of our engagement that lists the procedures performed and our findings. Our report will be addressed to the Members of the City Council and management of the City. If, for any reason, we are unable to complete any of the procedures, we will describe in our report any restrictions on the performance of the procedures, or not issue a report and withdraw from this engagement. You understand that the report is intended solely for the information and use of the City Council and management of the City, and should not be used by anyone other than these specified parties. Our report will contain a paragraph indicating that had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

An agreed-upon procedures engagement is not designed to detect instances of fraud or noncompliance with laws or regulations; however, we will communicate to you any known and suspected fraud and noncompliance with laws or regulations affecting the landfill financial assurance that come to our attention. In addition, if, in connection with this engagement, matters come to our attention that contradict the landfill financial assurance, we will disclose those matters in our report. Such disclosures, if any, may not necessarily include all matters that might have come to our attention had we performed additional procedures or an examination or review.

You are responsible for the presentation of the landfill financial assurance in accordance with regulations of the Georgia Department of Natural Resources, Environmental Protection Division concerning financial responsibility in solid waste handling facilities; and for selecting the criteria and procedures and determining that such criteria are appropriate for your purposes. You are also responsible for, and agree to provide us with, a written assertion about the landfill financial assurance. In addition, you are responsible for providing us with: 1) access to all information of which you are aware that is relevant to the performance of the agreed-upon procedures on the subject matter, 2) additional information that we may request for the purpose of performing the agreed-upon procedures, and 3) unrestricted access to persons within the entity from whom we determine it necessary to obtain evidence relating to performing those procedures.

David Irwin is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. At the conclusion of our engagement, we will require certain written representations in the form of a representation letter from management that, among other things, will confirm management's responsibility for the presentation of the landfill financial assurance in accordance with the regulations of the Georgia Department of Natural Resources, Environmental Protection Division.

We estimate our fees for these services will be $7,000. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination even if we have not completed our report. You will be obligated to compensate use for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

We appreciate the opportunity to assist you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us. If the need for additional procedures arises, or the procedures need to be modified, our agreement with you will need to be revised. It is customary for us to enumerate these revisions in an addendum to this letter. If additional specified parties of the report are added, we will require that they acknowledge in writing their responsibility for the sufficiency of the procedures.

If this letter defines the arrangements as you understand them, please sign and date the enclosed copy and return it to us. We appreciate your business and thank you for this opportunity to be of assistance.

Sincerely,

MAULDIN & JENKINS, LLC



David Irwin

DI:ct
Enclosure

RESPONSE:

Confirmed on behalf of the City of Griffin, Georgia:

By: _____

Date: _____

By: _____

Date: _____

MAULDIN & JENKINS
CPAs & ADVISORS

June 10, 2025

Honorable Mayor and Members of the
City Commission and City Manager
City of Griffin, Georgia
100 South Hill Street
Griffin, Georgia 30223

Attn: Deborah Manning-Gilbert and Jessica O'Connor

This letter is to explain our understanding of the arrangements regarding our engagement to examine the City of Griffin, Georgia's compliance with the Municipal Electric Authority of Georgia's ("MEAG") questionnaire during the year ending June 30, 2025, in accordance with attestation standards established by the American Institute of Certified Public Accountants. We ask that you either confirm or amend this understanding.

As you know, management is responsible for: 1) identifying applicable compliance requirements, 2) establishing and maintaining effective internal control over compliance with the MEAG questionnaire, 3) evaluating and monitoring the City of Griffin, Georgia's compliance with the MEAG Questionnaire, and providing us with a written assertion thereon, 4) specifying reports that satisfy legal, regulatory or contractual requirements, and 5) making all records and related information available to us. Our responsibility is to express positive assurance concerning the City of Griffin, Georgia's compliance with the MEAG questionnaire. Accordingly, we will perform such procedures as we consider necessary to evaluate the City of Griffin, Georgia's compliance with the MEAG questionnaire for the purpose of expressing positive assurance on the City of Griffin, Georgia's compliance with the MEAG questionnaire. At the conclusion of our engagement, we will request certain written representations from management of the City of Griffin, Georgia about the City of Griffin, Georgia's compliance with the MEAG questionnaire and matters related thereto.

If circumstances arise relating to the condition of your records, the availability of sufficient, competent evidential matter, or indications of a significant risk of material misstatement of the subject matter because of error or fraud which in our professional judgment prevent us from completing the engagement, we retain the unilateral right to take any course of action permitted by professional standards, including withdrawal from the engagement.

The services that we will perform are not designed and cannot be relied upon to disclose errors, fraud or illegal acts, should any exist. However, we will inform the appropriate level of management of any material errors that come to our attention and any fraud or illegal acts that come to our attention, unless they are clearly inconsequential.

Our fees are based on the time required by the individuals assigned to the engagement, plus direct expenses. The fee for this engagement will be $4,000. Interim billings will be submitted as services are rendered and as expenses are incurred, and we will submit our final billing for these services promptly upon rendering the report. Billings are due upon submission.

To the extent allowed by law, the City of Griffin, Georgia hereby indemnifies Mauldin & Jenkins, LLC and its partners, principals and employees and holds them harmless from all claims, liabilities, losses and costs arising in circumstances where there has been a knowing misrepresentation by a member of the City of Griffin, Georgia's management, regardless of whether such person was acting in the City of Griffin, Georgia's interest. This indemnification will survive termination of this letter.

During the course of our engagement, we may accumulate records containing data that should be reflected in your books and records. You will determine that all such data, if necessary, will be so reflected. Accordingly, you will not expect us to maintain copies of such records in our possession.

As a result of our prior or future services to you, we might be requested or required to provide information or documents to you or a third-party in a legal, administrative, arbitration, or similar proceeding in which we are not a party. If this occurs, our efforts in complying with such requests will be deemed billable to you as a separate engagement. We shall be entitled to compensation for our time and reasonable reimbursement for our expenses (including legal fees) in complying with the request. For all requests we will observe the confidentiality requirements of our profession and will notify you promptly of the request.

It is agreed by the City of Griffin, Georgia and Mauldin & Jenkins, LLC or any successors in interest that no claim arising out of services rendered pursuant to this agreement by or on behalf of the City of Griffin, Georgia shall be asserted more than two years after the date of the last examination report issued by Mauldin & Jenkins, LLC

This letter constitutes the complete and exclusive statement of agreement between Mauldin & Jenkins, LLC and the City of Griffin, Georgia superseding all other communications oral or written with respect to the terms of the engagement between the parties.

If this letter defines the arrangements as you understand them, please sign and date the enclosed copy and return it to us. We appreciate your business.

Sincerely,

MAULDIN & JENKINS, LLC



David Irwin

DI:ct
Enclosure

RESPONSE:

Confirmed on behalf of the City of Griffin, Georgia:

By: _____

Date: _____

By: _____

Date: _____

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider renewal of Administrative Services Agreement with Meritain Health, Inc. for the processing of healthcare claims incurred during the term for covered employees on the City of Griffin's Health Plan effective July 1, 2025 - June 30, 2026. *Human Resources Director, Stephanie Woods, will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

This renewal agreement is for administrative services processing with fees the same as they were in Fiscal Year 2023, 2024 and 2025 plan years. This renewal agreement is for the period of July 1, 2025 through June 30, 2026. The services to be provided under this agreement include: 1. Medical claim administration with provided network access; 2. Reporting of claims and eligibility data; 3. Preparation and filing of any stop loss claims; 4. Providing Plan Documents and other legally required forms; 5. Medical Management Services of Utilization and Case Management.; 6. Flexible Spending Account services and administration; and 7. COBRA administration services.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

The monthly fee for administrative services for medical services will remain as current which is: $41.10 per covered employee per month with a $21.95 broker fee per employee per month. This Amendment includes a $10,000 wellness program allowance. The monthly fee for administrative services for the flexible spending account remains $5.40 per participant.

Submitted By:
Stephanie Woods

Meeting Date:
08/07/2025

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
Meritian ASO renewal.pdf

AMENDMENT TO
ADMINISTRATIVE SERVICES AGREEMENT

This Amendment to Administrative Services Agreement (this "**Amendment**") effective as of **July 01, 2025** (the "**Amendment Effective Date**") amends the Administrative Services Agreement (the "**Agreement**") entered into as of **July 01, 2022**, as amended, by and between Meritain Health, Inc. ("**Meritain**") and **City of Griffin** ("**Client**") as follows:

1. **SECTION 3: TERM; TERMINATION.**

A. Subsection 3.a.i. of the Agreement is hereby deleted in its entirety and replaced with the following new subsubsection 3.a.i. as follows:

i. Renewal Term. For the avoidance of doubt, the Renewal Term commencing as of **July 01, 2025** will continue through and including **June 30, 2026**, and thereafter this Agreement will continue to renew as set forth under Section 3.a.

2. **FEE SCHEDULE.**

A. The Administrative Fees set forth under Section 1 of the Fee Schedule are hereby deleted in their entirety and replaced with the following new Administrative Fees for the Renewal Term commencing as of **July 01, 2025** through **June 30, 2026**:

Administrative Services	**Per Employee Per Month July 01, 2025 – June 30, 2026**
• **Aetna Choice® POS II Network Access** • **Case Management** • **COBRA Administration (plus 2% of collected premium in addition to PEPM fee set forth)** • **Medical Plan Administration** • **State Reporting and Remittance** • **Stop Loss Integration Fee** • **Summary of Benefits and Coverage ("SBC") Production** • **Utilization Management**	$31.45

Administrative Services	**Fee July 01, 2025 – June 30, 2026**	**Frequency of Occurrence**
Enlight Reporting Package	$0.30	Per Employee Per Month
Flexible Spending Account (FSA) Administration Fee ($75 Monthly Minimum)	$5.40	Per FSA Participant Per Month
Telemedicine◊♣	$3.35	Per Employee Per Month
COBRA - Stand Alone Dental & Vision	$0.00	Waived
ID Card Production and Mailing	$0.00	Waived
PBM Integration Fee	$6.00	Per Employee Per Month

Selected PPN: Aetna Choice® POS II

◊This pricing for Telemedicine may increase anytime during the Term due to a price increase by the Telemedicine Vendor. If such fee increase occurs, Meritain will notify Client in writing of the pricing increase. If Client does not desire to accept such new proposed fees, Client shall have the ability to terminate the Telemedicine Services upon written notice to Meritain.

*Further, this pricing for Telemedicine is not available in relation to Participants in a Qualified High Deductible Health Plan ("**QHDHP**").

B. The Credits/Allowances set forth under Section 3 of the Fee Schedule are hereby amended to include the new Credits/Allowance for the Renewal Term commencing as of **July 01, 2025** through **June 30, 2026** as follows:

Credit/Allowance Type	Amount	Frequency/Availability	Applicable Period
Wellness Program Allowance	$10,000.00	One-Time	July 01, 2025 – June 30, 2026

The wellness program allowance is limited to the amount, frequency/availability, and applicable period for this allowance set forth in the table above (the "Wellness Allowance"). The Wellness Allowance is intended to provide Client with an allowance of money from which Client can utilize to offset reasonable, identifiable expenses that Client may incur for its wellness program and activities provided to Participants under the Plan (the "Wellness Program").

The Wellness Allowance shall only be available for expenses incurred by Client in connection with the Wellness Program and may not be used for non-wellness services or services unrelated to the Wellness Program. Client's receipt of the Wellness Allowance is subject to: (i) Client providing Meritain an invoice detailing the expenses incurred for the Wellness Program; and (ii) Meritain's review and approval of such submitted expenses in accordance with Meritain's then-current policies. Meritain will not credit the Wellness Allowance or any portion thereof if Client does not incur eligible expenses for its Wellness Program during the year. Any unused Wellness Allowance or allowance amount will not carry over nor can be applied to any subsequent year.

Client represents and warrants that its use of the Wellness Allowance and any offering of prizes, gift cards, and/or giveaways in connection with the Wellness Allowance shall be in compliance with Applicable Laws. Client is solely responsible for filing any notices and/or forms, such as Form 1099, required by Applicable Law.

C. Section 4 of the Fee Schedule is hereby deleted in its entirety and replaced with the following new Section 4 as follows:

4 REMITTANCE SERVICES.

Upon written request and if agreed to by Meritain, Meritain may collect certain fees and premiums from Client for remittance to a third party with whom Client has a direct relationship, e.g. a broker commission. In these instances, Meritain will pass-through all fees and will not collect or retain an administrative or service fee. Meritain has no relationship with any such third parties, and assumes no risk or liability with respect to such third parties' services or Client's payment of such fees. Those amounts known to Meritain as of the Amendment Effective Date are set forth below, and are subject to change predicated upon Client's agreement with such third-parties.

	July 01, 2025 – June 30, 2026	Frequency of Occurrence
Broker Fee(s)	$21.95	Per Employee Per Month

3. **DISCLOSURES EXHIBIT.**

The Agreement is hereby amended by the deletion of the Disclosures Exhibit in its entirety and is replaced with the following new Disclosures Exhibit attached hereto and incorporated herein.

4. **MISCELLANEOUS.**

Any capitalized term not defined in this Amendment shall have the meaning ascribed to it in the Agreement. Except as specifically amended by the terms of this Amendment, all surviving terms, provisions, and fees of the

Agreement are hereby ratified and confirmed and the Agreement, as modified by this Amendment, remains in full force and effect.

In **Witness Whereof**, the parties have executed this Amendment on the dates set forth below.

MERITAIN HEALTH, INC.		**CITY OF GRIFFIN**	
Michael S. Thomas			
Name:	Michael S. Thomas	Name:	Douglas S. Hollberg
Title:	Regional President	Title:	Mayor
Date:	June 18, 2025	Date:	

Attest:_____
Jessica W. O'Connor, Secretary

(SEAL)

Approved as to form:

Andrew J. Whalen, III
Andrew J. Whalen, III
City Attorney

DISCLOSURES EXHIBIT

DISCLOSURE NOTICE REGARDING INSURANCE COMMISSIONS AND OTHER COMPENSATION

U.S. Department of Labor rules permit the receipt of insurance commissions and other compensation by service providers such as Meritain (and its affiliates) if proper disclosure is given and an appropriate independent Plan fiduciary acknowledges in writing receipt of the information and approves the transaction. The commissions and other compensation to be paid to Meritain are set forth in this Agreement. By signing this Agreement and renewal documents or amendments, Client certifies that it is an independent fiduciary of the Plan and that it acknowledges in writing receipt of the following information and approves the transactions (including the receipt of commissions and other compensation by Meritain and its affiliates) as described below.

1. STATEMENT OF AFFILIATION.

Prodigy Health Group, Inc., an Aetna and CVS Health company, is a diversified health care services holding company whose subsidiaries include American Health Holding, Inc., Scrip World, LLC, Precision Benefit Services, Inc., Meritain Health, Inc. and PERFORMAX, Inc. (referred to herein collectively as "**affiliates**" or individually as an "**affiliate**"). Each affiliate is free to recommend to a client, products and services offered by other companies, which may include another affiliate; however, no affiliate is required to recommend an affiliate and no affiliate is limited or restricted in recommending the products and/or services of any vendor. Affiliates may be entitled to reasonable compensation (including commissions and fees) from other companies, including affiliates, and such compensation is earned in the ordinary course of business in arms' length transactions. In addition, certain inter-company agreements exist amongst the affiliates to provide for the exchange of certain goods and services and leases of real property at market-based rates of compensation.

2. DESCRIPTION OF CHARGES, FEES, DISCOUNTS, PENALTIES AND ADJUSTMENTS APPLICABLE TO ANY CONTRACTS WITH MERITAIN.

Meritain may receive compensation from insurance carriers ("**Carriers**") and managing general underwriters ("**MGUs**") in the form of fixed or contingent commissions and administrative fees. In some instances, the broker is entitled to a portion of the fixed or contingent commissions and administrative fees paid to Meritain. In those instances, Meritain will remit those amounts to the broker.

The parties acknowledge and agree that stop loss insurance policies are issued for one year terms, and therefore, Meritain is unable to disclose future commissions as of execution of this Agreement. Meritain will disclose future commissions (if any) at such time the policy is renewed or reissued.

Fixed Sales Commissions on Gross Insurance Premiums Payable to Meritain Per Year (if applicable):

Carrier	Commission type	Commission %
HCC Life Insurance Company/HCC Life Insurance Company	Meritain Stop Loss Commission	0.00%
HCC Life Insurance Company/HCC Life Insurance Company	Broker Stop Loss Commission	0.00%

Carrier	Commission type	Commission %
Aetna IOE	Meritain Transplant Commission	0%
Aetna IOE	Broker Transplant Commission	0%

Contingent Commissions

Contingent commissions may depend on a combination of factors such as growth, profitability, volume, retention and increased services that Meritain provides under agreements with certain Carriers and MGUs. There is no guarantee that Meritain will receive any contingent commissions. Also, in cases where Meritain agrees to provide administrative services that would otherwise be provided by a Carrier or MGU, some Carriers and MGUs pay

administrative fees for these services. Below are descriptions of such commissions and fees that Meritain may receive:

Carrier: Tokio Marine/HCC Life Insurance Company ("T**MHCC**")

Meritain is a party to a stop loss producer agreement with TMHCC which provides for the quarterly payment of additional compensation to Meritain based on gross premiums collected. If paid, the current rate for such additional compensation ranges from 1% up to 2.5% of gross premiums collected less applicable commissions, if gross annualized premiums exceed identified benchmarks.

Other Fees

From time to time, Meritain may engage third party vendors to perform or provide services in connection with this Agreement. In some cases Meritain will pay the vendor as a subcontractor out of fees it has collected pursuant to this Agreement.

Meritain, through its affiliate Aetna, has a variety of different VBC arrangements with many Network Providers. These arrangements compensate Network Providers to improve indicators of value such as, effective population health management, efficiency and quality care. Aetna's VBC models include: Pay-for-Performance (P4P), Bundled Payments, Patient Centered Medical Homes (PCMH), and Accountable Care Organizations (ACOs). Aetna will continue to evolve its VBC arrangements over time. Aetna employs a broad spectrum of different reimbursement and other incentive and adjustment arrangements with Network Providers to advance the goals of improving the quality of patient care and health outcomes, while controlling costs. Client's financial responsibility under each VBC arrangement is determined based on provider performance or other adjustment mechanisms, using an allocation method appropriate for each particular program. These methods may include: percentage of allowed claims dollars, percentage of plan participant member months, or specific savings for bundles payment cases.

Meritain will process any payments in accordance with the terms of each VBC arrangement or adjustment mechanism. In each of the VBC models, all self-funded customers reimburse Meritain for any payment attributable to their plan. Each customer's results will vary. It is possible that payments paid to a particular Network Provider or health system may be required even if Client's own population did not experience that same financial or qualitative improvements. It is also possible that payments will not be paid to a Network Provider even if Client's own population did experience financial and quality improvements.

The disclosures set forth in thisAgreement and Disclosures Exhibit represent Meritain's best reasonable estimate of the total amount of all direct and indirect compensation Meritain may receive in connection with this Agreement. The actual amount may vary during the course of this Agreement based upon changes in the number of participants, utilization and other factors external to this Agreement. With respect to all direct and indirect compensation Meritain actually receives as a result of this Agreement, Meritain will disclose such amounts to Client annually, upon request, to the extent required to assist Client in filing its Form 5500.

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider a contract for Priority Pollutant Scans from Eurofins, Single Source, in the amount of $2,894.00 for the Cabin Creek and Potato Creek Wastewater Treatment Plants. *Director of Water and Wastewater, Brandon Lewis, will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

Priority Pollutant scans are a permit requirement for our Wastewater Treatment Plants. This sampling and analysis will satisfy this requirement for the Cabin Creek and Potato Creek WWTP's current permit cycle.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

FY26 budgeted funds in Wastewater Lab Professional Services.

Submitted By:
Brandon Lewis

Meeting Date:
08/07/2025

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
Eurofins-Single Source.pdf
Eurofins Contract-Priority Pollutants Sampling.pdf

CITY OF GRIFFIN
FY26 SOLE BRAND/SOLE SOURCE/ SINGLE SOURCE JUSTIFICATION

Request Type and Details (select one)

○ **Sole Brand*** – The item(s) requested have unique performance features (branded) not found in other items but is available on the open market from multiple sources. OEM repair parts are considered sole brand and possibly sole source.

○ **Sole Source** – The item(s) requested has necessary features and **only one** supplier is capable of satisfying the requirements. A situation where a manufacturer has only one authorized distributor would be classified as sole source, such as parts only available from the manufacturer. Sole source justifications must be re-submitted annually.

◉ **Single Source** – The procurement is very similar in nature to Sole Source, although two or more suppliers can satisfy the requirements. The department has 'substantial reasons' for selecting one supplier. A good example would be an IT department buying standardized equipment from a single source for increased warranties and volume discounts or repair from a single authorized repair source.

Provide a description and identify the make/model of the item and quantity — Priority Pollutant Scan

Detail the research that has been done to qualify this for selected method of procurement: **Eurofins is used for a multitude of other lab analysis for both water and wastewater.**

Supplier/Source Name/Address: **Eurofins Atlanta 3080 Presidental Drive Atlanta, GA 30340**

Supplier/Source Contact: **Mirzeta Kararic** **Phone:** **770-457-8177**

Scope of Work: Provide description of purpose for the request and what other comparable options have evaluated. (Include brand name, model, and vendor name). Can the request be modified to allow for competition?

This is an annual permitted test that will be conducted by the contract lab, Eurofins.

Is this a 1-time procurement? Estimated expenditure- one-time X OR - annual spend

Exclusive Capability: Provide a detailed description of the goods/services needed and the proposed source's unique capabilities and/or performance of work and why this is the only source.

This lab has performed this analysis for us in the past. They are used for permitted monthly testing and is able to meet all testing requirements. Eurofins has purchased other competitive labs to limit other potential sources.

Requestor Information

I hereby certify the validity of the information and feel confident this justification for sole brand / sole source meets the criteria and would withstand a vendor protest or an audit .

Date of Request: 7/1/2025 Requestor: Shereka Maddox

Department: Water & Wastewater Dept Accting Code: 4335 Phone: 770 233 2941

Purchasing Use Only ⇩		**Finance Approval:**	
Comment:			
Date Processed:	Date Posted to GPR:	Solicitation #:	
Outcome:			
Awarded Sole Source:	Issued PO/Contract:	Competitive Bid:	Protests:

* Sole Brands are specific items that may be available on the open market from multiple dealers. Sole BRAND purchases may possibly be treated as a single source if properly justified. Standardization throughout the City (i.e. Dell technology purchased direct from Dell for volume discounts and Ford fleet vehicles purchased from Speedway for warranty and other reasons) would be examples of sole brands treated as single sources.

eurofins | Environment Testing

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May 28, 2025

Shereka Maddox
City of Griffin
PO BOX T
Griffin, GA 30224
smaddox@cityofgriffin.com

Subject: Analytical Services Proposal - Priority Pollutant Scans
Eurofins Environment Testing Southeast Quotation Number 70504007

Dear Shereka Maddox:

We appreciate the opportunity to provide your company with a quotation for your Priority Pollutant Scans project. Eurofins Environment Testing Southeast has a unique combination of full service capabilities, technical expertise, local service options, and online resources necessary to ensure successful project outcomes.

At Eurofins Environment Testing Southeast, quality is the hallmark of our business. To ensure your project's data quality objectives are met, we offer experienced personnel who are trained and committed to completing your analytical project on time, a fully documented QA/QC program, and state-of-the-art laboratory equipment and facilities. In addition to being a full service laboratory, we are part of the nation's largest environmental laboratory network. This provides access to an unparalleled spectrum of capabilities and turnaround time options, all through a single point of contact. Mirzeta Kararic has been assigned as your Project Manager for this work and can be reached by phone at <&pm_phone&> or via email at mirzeta.kararic@et.eurofinsus.com.

- **MyEOL®:** a web portal offering you customizable, real time access to data. With 24 hour access you can perform data trending, compare data to industry or project limits, track CoCs, invoices, reports and much more.
- **Level IV Deliverables/Customizable EDDs**: high resolution, text searchable reports, available in virtually any format.
- **Extensive Experience**: Project Managers with in-depth knowledge of regulatory protocols and procedures.
- **Nationwide Logistical Support**: bringing you an extensive courier network, service centers and shipping options throughout the U.S. and abroad.
- **PFAS, Dioxins/Furans, Air, Radiochemistry, IH** and other specialty analyses are offered alongside routine soil and water methods with seamless reports and consolidated EDDs.

Project pricing includes compliance with the DoD/DOE QSM V5.3. If awarded this contract, Eurofins Environment Testing Southeast requests the opportunity to discuss technical details upfront to ensure a seamless experience. Options that would improve project efficiency will be provided and would only be employed if consistent with project-specific data quality objectives. We would appreciate the opportunity to have this discussion as early as possible, prior to project start-up, and preferably during QAPP development.

The following quotation includes a detailed price breakdown, as well as any notes and clarifications pertaining to your project, and is subject to Eurofins Environment Testing Southeast's Standard Terms and Conditions, unless otherwise agreed upon in writing.

We thank you for choosing Eurofins Environment Testing Southeast, and we look forward to working with you on this project.

Sincerely,

Mirzeta Kararic
Project Manager
mirzeta.kararic@et.eurofinsus.com

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Eurofins Atlanta
3080 Presidential Dr
Atlanta, GA 30340

Prepared for:
Shereka Maddox
City of Griffin
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Prepared by: Kararic, Mirzeta
Date: 5/28/2025 Expiration Date: 9/19/2025

Project: Priority Pollutant Scans

Quote Number: 70504007 - 1

PP Scan — TAT: 5_Days (Business Days)

Matrix	Method	Test Description	Quantity	Unit Price	Extended Price
Water		PP Scan	4	$ 550.00	$ 2,200.00
		Total PP Scan			**$ 2,200.00**

LL Hg — TAT: 10_Days (Business Days)

Matrix	Method	Test Description	Quantity	Unit Price	Extended Price
Water	1631E	Mercury, Low Level (CVAFS)	4	$ 140.00	$ 560.00
		Total LL Hg			**$ 560.00**

Quote Other Charges

Description	Quantity	Unit Price	Extended Price
Services - Courier	1	$ 100.00	$ 100.00
Services - Bottle Order Prep Fee	1	$ 10.00	$ 10.00
Shipping Charges per outbound FedEx ground	0	$ 40.00	$ 0.00
Safe and Environmentally Responsible Waste Management (per sample)	4	$ 6.00	$ 24.00
Total Other Charge			**$134.00**

Total Other Charges	**$ 134.00**
Total Analysis Charges	**$ 2,760.00**
Grand Total for Quote 70504007	**$ 2,894.00**

***Quoted charges do not include sales tax. Applicable sales tax will be added to invoices where required by law.*

PROJECT DETAILS

Eurofins Atlanta T&C

Eurofins Environment Testing Southeast Business T&C

Confidentiality -
This quote has been prepared by Eurofins Environment Testing Southeast (EETSC), solely for the use of the customer to whom it is addressed in evaluating Eurofins Environment Testing Southeast's qualifications and capabilities in connection with a particular project. The user of this document agrees by its acceptance to return it to Eurofins Environment Testing Southeast upon request and not to reproduce, copy, lend, or otherwise disclose its contents, directly or indirectly, and not to use it for any purpose other than that for which it was specifically provided. The user also agrees that where consultants or other outside parties are involved in the evaluation process, access to this document shall not be given to said parties unless those parties also specifically agree to these conditions. In the absence of signed acceptance, the submittal of samples will indicate acceptance of this quotation.

Terms and Conditions -
This quotation is based solely upon Eurofins Environment Testing Southeast's standard product (routine QA/QC, detection limits, deliverables, and standard turnaround times) and noted exceptions herein. The discounts incorporated into the pricing are based upon the sample quantity, test method, and schedule quoted. Any deviations may impact pricing and/or the acceptance of work. Final acceptance of this work is contingent upon a mutually agreed Sample Delivery Schedule. All sales are subject to Eurofins Environment Testing Southeast's Terms and Conditions **unless alternative terms have been agreed to in writing**. Submittal of samples will indicate acceptance of this quotation.

Relinquishment of samples constitutes a valid purchase order from the client company to Eurofins Environment Testing Southeast, its affiliates, and subcontractors. It assigns standard terms and conditions of service. Eurofins Environment Testing Southeast standard payment terms are net 30 days upon credit approval if not approved payment upfront will be required. Eurofins Environment Testing Southeast will be liable only for the cost of samples and shall not assume any responsibility for any losses or expenses incurred by the client if such losses are due to circumstances beyond the control of Eurofins Environment Testing Southeast.

Quote Expiration -
Pricing listed in the proposal will expire **90 days** from the quote date unless the project is awarded/confirmed within that time period. Unless otherwise set forth in this quotation, Eurofins Environment Testing Southeast reserves the right to re-evaluate pricing for extended-length projects on an annual basis.

SERWM -
A fee, notated as Safe and Environmentally Responsible Waste Management (SERWM), will be applied to all invoices for each sample processed by the laboratory.

PROJECT SETUP
Field Sampling Products -
Eurofins Environment Testing Southeast can provide field sampling products upon request and these products are billable to the client at the time of shipment.

Field sampling products may include, but are not limited to:
- VOA sampling devices, preservation kits, ISM supplies, tubing, and filters
- Industrial Hygiene media, surface sampling wipes, source sampling traps

The cost of the soil sampling devices is not included in the quoted rates for volatile analysis.
Core Samplers
- 5-gram Core N' One and EnCore samplers are available at $15 each (three required per sample).
- Disposable Core N' One T-Handles are available at $15 each.
- Eurofins Environment Testing Southeast does not supply EnCore T-Handles.

Field Preservation
- TerraCore Kits (varied) - quoted based on client required configurations
- Disposable Lock N' Load Handles are available at $12 each.

If any sampling supplies for soil VOCs are requested, they will be included in the quote under Other Charges.

Coolers and Sampling Supplies -

• Sampling Supplies: Eurofins Environment Testing Southeast will provide sample containers and coolers to support the sampling of water and soil samples. Extra bottles may be provided (up to 10%) in case of breakage. Eurofins Environment Testing Southeast expects that samples and supplies will be returned to the lab, including empty coolers and a reasonable percentage of the projected sample load - 70% or higher of the expected/quoted sample number. Coolers not received back by the projected deadline or as agreed with the PM may be charged at $30 per cooler. Similarly, if the sample containers received as samples are less than 90% of the containers provided, the sample containers not received as samples will be charged at a flat rate of $1 per container.

• Sample Container Shipping: The containers and preservatives required by the project shall be delivered via ground transportation. A minimum of **5 business days** advance notice is required to achieve shipment by ground transportation. Supply shipments requiring priority delivery due to insufficient lead time for ground transportation shall be charged to the client at Eurofins Environment Testing Southeast's cost. Alternatively, Eurofins Environment Testing Southeast can ship the supplies via the carrier of choice by the client using the client's shipping account.

Eurofins Environment Testing Southeast does not supply wet ice or blue ice for shipments. If shipping containers are not returned within 60 days, a charge for the containers will be billed at the current market rate. Please contact your PM for the current charges.

Courier Services and Sample Pick-Up -

Courier Services are offered by some Eurofins Environment Testing Southeast facilities. Where offered, the cost of the services will vary based on the distance traveled, the scope of the project being supported, and whether sufficient notice (typically 48 hours) is provided to facilitate efficient scheduling. If no details are described in this quotation and you are interested in learning more about courier options, please contact your Client Relations Manager or Project Manager to inquire about availability and cost.

Minimum Log-In Charges -

Eurofins Environment Testing Southeast's minimum charge is **$150** for a group of samples received together for analysis. Our minimum invoice value is $150.

These terms will be enforced unless previously negotiated in a contract.

QC Limit Disclaimer -

The laboratory's reporting limits, detection limits, and control limits are subject to change as these values are updated periodically to reflect analytical sensitivity and capability.

Turnaround Time -

• Quoted Turnaround Time - Data will be delivered at the proposed turnaround time in Business Days from Sample Receipt unless otherwise agreed upon. TAT begins the day the laboratory performing analyses receives the samples (day of lab receipt = day zero).

Samples received after 3:00 PM will be considered received the next business day.

• Expedited Turnaround Time: Expedited turnaround times may be available and must be pre-approved by the laboratory. Expedited turnaround delivery is contingent upon meeting the agreed-upon delivery date/time and number of samples. Samples received after 4:00 PM will be considered received the next business day. Results will be provided via e-mail or MyEOL® by close of business in the lab's time zone unless another time has been agreed to in advance.

Expedited turnaround time surcharges for standard analyses are:
- 5 Business Days TAT = 10%
- 4 Business Days TAT = 25%
- 3 Business Days TAT = 50%
- 2 Business Days TAT = 75%
- 1 Business Day TAT = 100%
- Same Day TAT = 200%

Different surcharges may apply for specialty analyses. These will be provided in your quotation. Weekend TAT can be arranged on a project-specific basis at an additional cost. Please contact your PM to inquire about availability and cost.

PROJECT DELIVERABLES

Eurofins Environment Testing Southeast will provide two analytical report formats, a final report in PDF format and a standard Eurofins Environment Testing Southeast EDD. Both electronic report formats will be delivered via email or web portal. If additional formats or retroactive deliverables are requested, costs of report generation will be billable.
Charges will be based on labor and materials, cost of report generation, and data retrieval. Please contact your PM to inquire about availability and the price of additional deliverables.

• Report Format: Unless a level III or IV deliverable is specifically listed on the pricing page, this quotation includes delivery of a Level I or II report. Level III or IV reports are available at an additional charge.

• Electronic Data Deliverable Format: Eurofins Environment Testing Southeast has many EDD formats available to our clients including the most widely used commercial formats. Eurofins Environment Testing Southeast offers data using a standard EDD. Other EDD formats are available for a minimal cost of $25 per format (if not included as part of the report options listed in the quotation). The development of EDD formats that are not already available, including modification to existing formats to fit client-specific needs, can be provided for a fee starting at $100. Additional fees will be estimated by the lab and approved by the client. Additional programming fees are billed at $75/hour.

PROJECT SPECIFICATIONS

Cancellation Fee -

A fee will be charged for the cancellation of samples/analyses after a project is received in the laboratory. The fee will be based on the status of analysis at the time of cancellation in accordance with the following categories:
- Received - 35%
- Prepped - 50%
- Analyzed - 95%

Changes in Scope and Work Revisions -

Project requirements must be agreed upon prior to sample receipt. Samples will be logged according to the chain of custody received with the samples. Changes after initiation of the project will be subject to additional charges, including labor time required to reset project, communicate changes to laboratory staff, and rework data. Turnaround time will be reset, or rush surcharges will be assessed where applicable. Analyses added with less than 1/2 of the analytical hold time remaining will incur rush turnaround charges. Your project manager will evaluate project-specific charges at the time a change order is received.

Held Samples -

• Held samples not analyzed: Samples submitted on hold will be billed at $20 per sample, plus any applicable TerraCore/Encore/Specialty kit fees, which will be billed separately, including but not limited to canisters, flow regulators, low-level analysis, etc. If samples are later analyzed, the handling fee will be waived and only the analysis price will be charged. Samples taken off hold with less than 1/2 of the analytical hold time remaining may incur rush turnaround charges. Samples will be disposed of 30 days after the report for analyzed samples in the same job is issued unless alternate archival arrangements are made in advance.

• Extracted/Prepped and Held samples: Samples submitted for prep and hold will be billed at 60% of the analysis fee for each prepped

sample (minimum $30/sample). Samples taken off hold with less than 1/2 of the analytical hold time remaining may incur rush turnaround charges. Samples will be disposed of 30 days after the report for analyzed samples in the same job is issued unless alternate archival arrangements are made in advance.

• Extended archival of samples: Extended archival of samples (including held samples) may be available for a fee starting at $2 per container per month (minimum $10/sample). This fee will be billed in advance on a quarterly basis for every quarter after the standard sample retention time of 30 days after the report is issued. Fees for larger volumes, non-standard matrices, or cold storage will be negotiated on a case-by-case basis. Please contact your PM to inquire about availability and pricing for samples that are sent to the lab and archived.

These terms will be enforced unless previously negotiated in a contract.

Matrix Spike/Spike Duplication (MS/MSD) Samples -
When MS/MSDs are not specifically requested, Eurofins Environment Testing Southeast will strive to perform the required QC using whatever sample is available but will not report the QC results unless the client requests it. The reporting of client-requested MS/MSD results will be charged at applicable unit rates. If MS/MSDs are specifically required or requested, the client must provide additional sample volume.

Multiple Dilutions Analyzed -
Eurofins Environment Testing Southeast strives to analyze samples without dilution or with the minimum dilution required. Samples are diluted to bring the primary analyte within the calibration range of the instrument, to compensate for matrix co-extractives, or to prevent instrument contamination. Eurofins Environment Testing

Southeast will report the analytical run containing the highest concentration component/analyte in the sample within the calibrated (quantifiable) range of the method. Analytical screening runs are not reported. If project-specific data quality objectives require additional runs, analyses will be billable unless otherwise noted in this quote. Please contact your PM to inquire about the availability of this service for your project.

Sample Disposal -
Eurofins Environment Testing Southeast will dispose of non-hazardous samples, sample extracts, and digestates 30 days after the final report is issued. Charges for disposal of non-routine or uniquely hazardous samples will be billed to the client. Alternatively, samples can be returned to the client for disposal. Cost of return shipping will be billable to the client.

Special Sample Handling Fees -
Unit prices assume that samples are a single-phase matrix and that analyses can be performed in accordance with the laboratory's standard analytical procedures. If additional handling is required, additional fees may apply. Examples of special handling include (but are not limited to):

- Matrices requiring additional dilutions or special clean up steps
- Multiphasic samples requiring separate preparations and/or analyses
- Particle size reduction or special sub-sampling procedures
- Extra disposal costs for unique waste streams
- Foreign Soil Fees

Trip Blanks -
Eurofins Environment Testing Southeast typically provides trip blanks with our sample kits containing volatile analysis. When samples are received at the laboratory with trip blanks, the lab will analyze, report, and charge the unit rate for the analysis. Please add this sample to your chain of custody. If you do not want the trip blank analyzed, please note this on the COC.

ADDITIONAL BUSINESS TERMS AND CONDITIONS
Environmental Management Fee
If this fee is included in the Other Charges section of the pricing page, a fee equal to the listed percentage of the total invoice amount will

be applied to all work done under this quotation. The Fee will appear as a separate line item on each invoice. In the absence of any other firm pricing agreements, your sending work to us under this quotation will signify your acceptance of responsibility for payment of the Fee.

Field Parameters -
pH, Temperature, and Dissolved Oxygen analyses, along with Residual Chlorine screening, are properly performed and treated in the field at the time of sample collection. Laboratory analysis may result in a holding time exceedance qualifier.

Network or Subcontract Labs -

- Networking: Eurofins Environment Testing Southeast reserves the right to perform the services at any laboratory in the Eurofins Environment Testing Southeast network unless the Client has required a particular location for the work.
- Subcontracting: Eurofins Environment Testing Southeast reserves the right to subcontract services ordered by the Client to another laboratory or laboratories, if, in Eurofins Environment Testing Southeast's sole judgment, it is reasonably necessary, appropriate, or advisable to do so. Eurofins Environment Testing Southeast will make every effort to notify the client prior to delivering samples to an out-of-network laboratory. Eurofins Environment Testing Southeast will in no way be liable for any subcontracted services (outside the Eurofins Environment Testing Southeast network) except for work performed at laboratories that have been audited and approved by Eurofins Environment Testing Southeast.

Price Surcharge Due to Sample Volume -
Unless dictated by contract, this quotation is based on the scope of work defined in the quote request.

Professional and Administrative Services -
A variety of professional and administrative services are available. Prices for services not specifically detailed in this quotation will be billed in accordance with Eurofins Environment Testing Southeast's Professional Rate Schedule.

Taxes -
Where reports are issued in or delivered to a state which assesses sales tax on Eurofins Environment Testing Southeast's services, applicable sales taxes will be added to the invoice as required by law, unless an appropriate sales tax exemption form is on file with Eurofins Environment Testing Southeast.

rev. 1/3/2022

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Prepared by: Kararic, Mirzeta
Date: 5/28/2025 Expiration Date: 9/19/2025

Project: Priority Pollutant Scans

Quote Number: 70504007 - 1

PP Scan

Matrix	Method	Test Description	Analyte	RL	MDL	Units
Water	200.8	200.8_Priority Pollutant	Lead	1.00	0.649	ug/L
			Antimony	5.00	4.38	ug/L
			Arsenic	5.00	1.34	ug/L
			Beryllium	1.00	0.208	ug/L
			Cadmium	0.700	0.0731	ug/L
			Chromium	5.00	2.12	ug/L
			Copper	5.00	0.740	ug/L
			Nickel	5.00	1.04	ug/L
			Selenium	5.00	2.71	ug/L
			Silver	5	0.167	ug/L
			Thallium	1.00	0.178	ug/L
			Zinc	10.0	8.54	ug/L

Matrix	Method	Test Description	Analyte	RL	MDL	Units
Water	245.1	Mercury	Mercury	0.000200	0.000130	mg/L

Matrix	Method	Test Description	Analyte	RL	MDL	Units
Water	608.3	PCBs	PCB-1221	0.500	0.0870	ug/L
			PCB-1232	0.500	0.0870	ug/L
			PCB-1016	0.500	0.184	ug/L
			PCB-1242	0.500	0.0870	ug/L
			PCB-1248	0.500	0.0870	ug/L
			PCB-1254	0.500	0.0870	ug/L
			PCB-1260	0.500	0.150	ug/L
		Surrogate Cpnd				
			Tetrachloro-m-xylene (Surr)			
			DCB Decachlorobiphenyl (Surr)			

Matrix	Method	Test Description	Analyte	RL	MDL	Units
Water	608.3	Pesticides	4,4'-DDD	0.0500	0.0136	ug/L
			4,4'-DDE	0.0500	0.0164	ug/L
			4,4'-DDT	0.0500	0.0278	ug/L
			Aldrin	0.0500	0.0159	ug/L
			alpha-BHC	0.0500	0.0195	ug/L
			beta-BHC	0.0500	0.0157	ug/L
			Chlordane (technical)	0.500	0.124	ug/L
			delta-BHC	0.0500	0.0146	ug/L
			Dieldrin	0.0500	0.0125	ug/L
			Endosulfan I	0.0500	0.0151	ug/L

PP Scan

Matrix	Method	Test Description	Analyte	RL	MDL	Units
Continued						
			Endosulfan II	0.0500	0.0141	ug/L
			Endosulfan sulfate	0.0500	0.0154	ug/L
			Endrin	0.0500	0.0149	ug/L
			Endrin aldehyde	0.0500	0.0260	ug/L
			gamma-BHC (Lindane)	0.0500	0.0131	ug/L
			Heptachlor	0.0500	0.0247	ug/L
			Heptachlor epoxide	0.0500	0.0149	ug/L
			Methoxychlor	0.300	0.0526	ug/L
			Toxaphene	0.500	0.156	ug/L
		Surrogate Cpnd				
			DCB Decachlorobiphenyl (Surr)			
			Tetrachloro-m-xylene (Surr)			
				RL	MDL	Units
Water	615	2,4,D & 2,4,5-TP	Silvex (2,4,5-TP)	2.00	0.747	ug/L
			2,4-D	2.00	0.929	ug/L
		Surrogate Cpnd				
			2,4-Dichlorophenylacetic acid			
				RL	MDL	Units
Water	624.1	624.1_Priority Pollutant	1,1,1-Trichloroethane	2.00	0.227	ug/L
			1,1,2,2-Tetrachloroethane	2.00	0.231	ug/L
			1,1,2-Trichloroethane	2.00	0.209	ug/L
			1,1-Dichloroethane	2.00	0.214	ug/L
			1,1-Dichloroethene	2.00	0.279	ug/L
			1,2-Dichlorobenzene	5.00	0.280	ug/L
			1,2-Dichloroethane	2.00	0.212	ug/L
			1,2-Dichloropropane	2.00	0.207	ug/L
			1,3-Dichlorobenzene	5.00	0.260	ug/L
			1,4-Dichlorobenzene	5.00	0.300	ug/L
			2-Chloroethyl vinyl ether	10.0	0.752	ug/L
			Benzene	2.00	0.200	ug/L
			Bromodichloromethane	10.0	0.222	ug/L
			Bromoform	10.0	0.458	ug/L
			Bromomethane	10.0	0.470	ug/L
			Carbon tetrachloride	2.00	0.221	ug/L
			Chlorobenzene	10.0	0.202	ug/L
			Chloroethane	5.00	0.374	ug/L
			Chloroform	2.00	0.216	ug/L
			Chloromethane	10.0	0.371	ug/L
			cis-1,3-Dichloropropene	2.00	0.226	ug/L

PP Scan

Matrix	Method	Test Description	Analyte	RL	MDL	Units
Continued						
			Dibromochloromethane	10.0	0.442	ug/L
			Ethylbenzene	2.00	0.190	ug/L
			Methylene Chloride	10.0	1.68	ug/L
			Tetrachloroethene	2.00	0.193	ug/L
			Toluene	2.00	0.197	ug/L
			trans-1,2-Dichloroethene	2.00	0.266	ug/L
			trans-1,3-Dichloropropene	2.00	0.433	ug/L
			Trichloroethene	2.00	0.211	ug/L
			Trichlorofluoromethane	5.00	0.399	ug/L
			Vinyl chloride	10.0	0.304	ug/L
		Surrogate Cpnd				
			4-Bromofluorobenzene			
			Dibromofluoromethane (Surr)			
			Toluene-d8 (Surr)			
				RL	MDL	Units
Water	625.1	625.1_Priority Pollutant	1,2,4-Trichlorobenzene	10.0	4.13	ug/L
			1,2-Diphenylhydrazine	10.0	4.65	ug/L
			2,4,6-Trichlorophenol	10.0	4.43	ug/L
			2,4-Dichlorophenol	10.0	3.91	ug/L
			2,4-Dimethylphenol	10.0	3.65	ug/L
			2,4-Dinitrophenol	25.0	12.5	ug/L
			2,4-Dinitrotoluene	10.0	4.36	ug/L
			2,6-Dinitrotoluene	10.0	4.86	ug/L
			2-Chloronaphthalene	10.0	5.75	ug/L
			2-Chlorophenol	10.0	4.03	ug/L
			2-Nitrophenol	10.0	4.70	ug/L
			3,3'-Dichlorobenzidine	10.0	6.86	ug/L
			4,6-Dinitro-2-methylphenol	20	5.24	ug/L
			4-Bromophenyl phenyl ether	10.0	4.33	ug/L
			4-Chloro-3-methylphenol	10.0	4.94	ug/L
			4-Chlorophenyl phenyl ether	10.0	4.57	ug/L
			4-Nitrophenol	25.0	3.65	ug/L
			Acenaphthene	10.0	4.29	ug/L
			Acenaphthylene	10.0	4.54	ug/L
			Anthracene	10.0	4.42	ug/L
			Benzo[a]anthracene	10.0	4.50	ug/L
			Benzidine	80.0	18.8	ug/L
			Benzo[a]pyrene	10.0	4.49	ug/L
			Benzo[b]fluoranthene	10.0	4.75	ug/L
			Benzo[g,h,i]perylene	10.0	4.95	ug/L
			Benzo[k]fluoranthene	10.0	5.23	ug/L
			Bis(2-chloroethoxy)methane	10.0	4.83	ug/L

PP Scan

Matrix	Method	Test Description	Analyte	RL	MDL	Units
Continued						
			Bis(2-chloroethyl)ether	10.0	4.84	ug/L
			2,2'-Oxybis(1-chloropropane)	10.0	7.29	ug/L
			Bis(2-ethylhexyl) phthalate	10.0	2.21	ug/L
			Butyl benzyl phthalate	10.0	6.74	ug/L
			Chrysene	10.0	4.78	ug/L
			Di-n-butyl phthalate	10.0	5.00	ug/L
			Di-n-octyl phthalate	10.0	7.05	ug/L
			Dibenz(a,h)anthracene	10.0	4.38	ug/L
			Diethyl phthalate	10.0	4.96	ug/L
			Dimethyl phthalate	10.0	4.64	ug/L
			Fluoranthene	10.0	4.29	ug/L
			Fluorene	10.0	4.24	ug/L
			Hexachlorobenzene	10.0	4.44	ug/L
			Hexachlorobutadiene	10.0	5.53	ug/L
			Hexachlorocyclopentadiene	10.0	6.12	ug/L
			Hexachloroethane	10.0	4.29	ug/L
			Indeno[1,2,3-cd]pyrene	10.0	5.48	ug/L
			Isophorone	10.0	4.46	ug/L
			N-Nitrosodi-n-propylamine	10.0	5.25	ug/L
			N-Nitrosodimethylamine	10.0	5.48	ug/L
			N-Nitrosodiphenylamine	10.0	2.74	ug/L
			Naphthalene	10.0	4.08	ug/L
			Nitrobenzene	10.0	3.92	ug/L
			Pentachlorophenol	25	5.89	ug/L
			Phenanthrene	10.0	4.27	ug/L
			Phenol	10.0	2.10	ug/L
			Pyrene	10.0	4.98	ug/L
		Surrogate Cpnd				
			2-Fluorobiphenyl (Surr)			
			2-Fluorophenol (Surr)			
			Nitrobenzene-d5 (Surr)			
			Phenol-d5 (Surr)			
			2,4,6-Tribromophenol (Surr)			
			p-Terphenyl-d14 (Surr)			

Matrix	Method	Test Description	Analyte	RL	MDL	Units
Water	3500-Cr B-2011	Chromium, Hexavalent	Chromium, hexavalent	0.0100	0.00829	mg/L

Matrix	Method	Test Description	Analyte	RL	MDL	Units
Water	4500 CN E-2016	Cyanide, Total	Cyanide, Total	0.0100	0.00482	mg/L

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Eurofins Atlanta
3080 Presidential Dr
Atlanta, GA 30340

Prepared by: Kararic, Mirzeta
Date: 5/28/2025 Expiration Date: 9/19/2025

Prepared for:
Shereka Maddox
City of Griffin
PO BOX T
Griffin, GA 30224
smaddox@cityofgriffin.com

Project: Priority Pollutant Scans

Quote Number: 70504007 - 1

LL Hg

Matrix	Method	Test Description	Analyte	RL	MDL	Units
Water	1631E	Mercury, Low Level (CVAFS)	Mercury	0.500	0.200	ng/L

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Quote Number: 70504007 - 1

Analytical Sample Information

Analysis Method	Matrix	Preservative	Client Sub List Desc Container	Volume Required	Holding Time
Chromium, Hexavalent 3500_CR_B	Water	None	Chromium, Hexavalent Plastic 500ml - unpreserved	60 mL	24 Hours
Cyanide, Total 4500_CN_E	Water	Sodium Hydroxide	Cyanide, Total Plastic 500ml - with Sodium Hydroxide	120 mL	14 Days
Herbicides (GC) 615	Water	None	2,4,D & 2,4,5-TP Amber Glass 1 liter - unpreserved	2000 mL	7 Days
Mercury (CVAA) 245.1	Water	Nitric Acid	Mercury Plastic 250ml - with Nitric Acid	60 mL	28 Days
Mercury, Low Level (CVAFS) 1631E	Water	None	Mercury, Low Level (CVAFS) Mercury-LL Method 1631 Sample Kit	1 NONE	28 Days
Metals (ICP/MS) 200.8	Water	Nitric Acid	200.8_Priority Pollutant Plastic 250ml - with Nitric Acid	60 mL	180 Days
Organochlorine Pesticides/PCBs in Water 608.3_PREC	Water	None	Pesticides Amber Glass 250ml - unpreserved	125 mL	7 Days
Polychlorinated Biphenyls (PCBs) (GC) 608.3_PCB_PREC	Water	None	PCBs Amber Glass 250ml - unpreserved	125 mL	7 Days
Semivolatile Organic Compounds (GC/MS) 625.1_PREC	Water	None	625.1_Priority Pollutant Amber Glass 1 liter - unpreserved	2000 mL	7 Days
Volatile Organic Compounds (GC/MS) 624.1_PREC	Water	None	624.1_Priority Pollutant Voa 624 Kit	10 mL	14 Days

Hold Times listed above represent the minimum allotted time between sampling and lab extraction, prep or analysis.

Multiple analyses may be consolidated into fewer containers. Please contact your Project Manager for clarification when requesting sample containers.

Except for some special tests, all samples should be kept cold at 6 degrees C.

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EUROFINS ENVIRONMENT TESTING SOUTHEAST
TERMS AND CONDITIONS OF SALE (Short Form)

When a purchaser ("Client") places an order for laboratory, consulting or sampling services from Eurofins Environment Testing Southeast, LLC ("EETSE"), a Delaware limited liability company, EETSE shall provide the ordered services pursuant to these Terms and Conditions and the related Quotation or Price Schedule, or as agreed in a negotiated contract. In the absence of a written agreement to the contrary, a client order constitutes an acceptance by the Client of EETSE's offer to do business under these Terms and Conditions, and an agreement to be bound by these Terms and Conditions. Receipt of a Client's samples at an EETSE laboratory constitutes acceptance of these Terms and Conditions (in the absence of any other negotiated contract). No contrary or additional terms and conditions expressed in a Client's document shall be deemed to become a part of the contract created upon acceptance of these Terms and Conditions, unless accepted by EETSE in writing.

1. ORDERS AND RECEIPT OF SAMPLES

1.1 A Client may place an order (i.e., specify a Scope of Work) either by submitting a purchase order to EETSE in writing or by telephone subsequently confirmed in writing, or by negotiated contract. Whichever option the Client selects for placing an order, the order shall not be valid unless it contains sufficient specification to enable EETSE to carry out the Client's requirements. In particular, samples must be accompanied by: a) adequate instruction on type of analysis requested, and b) complete written disclosure of the known or suspected presence of any hazardous substances, as defined by applicable federal or state law. If a Client fails to provide these required disclosures accompanying the submission of samples, and such failure results in an interruption in the lab's ability to process work due to contamination of instruments or work areas, the Client will be responsible for the costs of clean-up and recovery.

1.2 The Client shall provide one week's advance notice of the sample delivery schedule, or any changes to the schedule, whenever possible. Upon timely delivery of samples, EETSE will use its best efforts to meet mutually agreed turnaround times. All turnaround times will be calculated from the point in time when EETSE has determined that it can proceed with defined work following receipt, inspection of samples, and resolution of any discrepancies in Chain-of-Custody forms and project guidance regarding work to be done (Sample Delivery Acceptance). Rush turnaround times not requested in advance of the delivery of samples and specifically agreed to by the lab are not guaranteed. If the Client changes the sample delivery schedule prior to Sample Delivery Acceptance, EETSE reserves its rights to modify its turnaround time commitment, change the date upon which EETSE will accept samples, or refuse Sample Delivery Acceptance for the affected samples.

1.3 EETSE reserves the right, exercisable at any time, to refuse or revoke Sample Delivery Acceptance for any sample which in the sole judgment of EETSE: a) is of unsuitable volume; b) may pose a risk or become unsuitable for handling, transport, or processing for any health, safety, environmental or other reason, whether or not due to the presence of any hazardous substance in the sample and whether or not such presence has been disclosed to EETSE by the Client; or
c) holding times cannot be met, due to passage of more than 48 hours from the time of sampling or 1/2 the holding time for the requested test, whichever is less.

1.4 Prior to Sample Delivery Acceptance, the entire risk of loss or damage to samples remains with the Client, except where EETSE provides courier services. In no event will EETSE have any responsibility or liability for the action or inaction of any carrier shipping or delivering any sample to or from EETSE's premises. Client is responsible for assuring that any sample that contains or may contain any hazardous substance to be delivered to EETSE's premises is properly packaged, labeled, transported and delivered, all in accordance with applicable laws.

1.5 EETSE reserves the right to begin processing samples upon receipt, unless the Client specifically notifies EETSE in writing prior to sample receipt that the samples are to be held without preparation or other processing or pending receipt of a purchase order. EETSE shall under no circumstances be responsible for missed holding times or turnaround times or for re-sampling costs if samples are released from hold with less than 48 hours or 1/2 the holding time for the requested test remaining, whichever is less.

2. PAYMENT TERMS

2.1 Services performed by EETSE will be in accordance with prices quoted and later confirmed in writing or as stated in the Price Schedule. Quoted prices do not include sales tax. Applicable sales tax will be added to invoices where required by law.

2.2 Invoices may be submitted to Client upon completion of any sample delivery group. Billing corrections must be requested within 30 days of invoice date. Payment in advance is required for all clients except those whose credit has been established with EETSE. For clients with approved credit, payment terms are net 30 days from the date of invoice by EETSE, unless alternative terms have been agreed in a separate written agreement. Payment shall be made without retainage and shall not be contingent upon the receipt of funds from third parties. All overdue payments are subject to an additional interest and service charge of one- and one-half percent (1.5%) (or the maximum rate permissible by law, whichever is less) per month or portion thereof from the due date until the date of payment. All fees are charged or billed directly to the Client. The billing of a third party will not be accepted without a statement, signed by the third party, acknowledging, and accepting payment responsibility in accordance with these payment terms.

2.3 If Client fails to make timely payment of its invoices, EETSE reserves the right to pursue all appropriate remedies, including withdrawing certifications, suspending work, and withholding delivery of data under this order without recourse. Client shall be responsible for all reasonable fees, expenses, and costs of collection including but not limited to arbitrator's and attorney's fees. EETSE reserves the right to refuse to proceed with work at any time based upon an unfavorable Client credit report.

3. CHANGE ORDERS, TERMINATION

3.1 Changes to the Scope of Work, price, or result delivery date may be initiated by EETSE after Sample Delivery Acceptance due to any condition which conflicts with analytical, QA or other protocols warranted in these Terms and Conditions. EETSE will not proceed with such changes until an agreement with the Client is reached on the amount of any cost, schedule change or technical change to the Scope of Work, and such agreement is documented in writing.

3.2 Changes to the Scope of Work, including but not limited to increasing or decreasing the work, changing test and analysis specification, or acceleration in the performance of the work may be initiated by the Client after Sample Delivery Acceptance. Such change must be documented in writing and may result in a change in cost and turnaround time commitment. EETSE's acceptance of such changes is contingent upon technical feasibility and operational capacity.

3.3 Suspension or termination of all or any part of the work may be initiated by the Client. EETSE will be compensated consistent with Section 2 of these Terms and Conditions. EETSE will complete all work in progress and be paid in full for all work completed, including all costs incurred and reasonable profit margin, even if EETSE does not issue a final or partial report.

4. WARRANTIES AND LIABILITY

4.1 Where applicable, EETSE will use appropriate and approved analytical test methods. EETSE has referenced these methods in its Laboratory Quality Manuals and has documented them in Standard Operating Procedures. EETSE reserves the right based on its reasonable judgment to deviate from these methodologies as necessary or appropriate to the extent required by the nature or composition of the sample, which deviations, if any, will be made on a basis consistent with recognized standards of the industry and/or EETSE's Laboratory Quality Manuals. Client may request that EETSE perform according to a mutually agreed Quality Assurance Project Plan (QAPP). If samples arrive prior to agreement on a QAPP, EETSE will proceed with analyses under its standard Quality Manuals then in effect. EETSE will not be responsible for any resampling or other charges if work must be repeated to comply with a subsequently finalized QAPP.

4.2 EETSE shall start preparation and/or analysis within holding times provided that Sample Delivery Acceptance occurs within 48 hours of sampling or 1/2 of the holding time for the test, whichever is less,

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unless the Client has specifically requested that EETSE hold the samples without preparation or other processing or pending receipt of a purchase order. Where resolution of inconsistencies leading to Sample Delivery Acceptance does not occur within this period, EETSE will use its best efforts to meet holding times and will proceed with the work provided that, in EETSE's judgment, the chain-of-custody or definition of the Scope of Work provide sufficient guidance. Reanalysis of samples to comply with EETSE's Quality Manuals will be deemed to have met holding times provided the initial analysis was performed within the applicable holding time. Where reanalysis demonstrates that sample matrix interference is the cause of failure to meet any Quality Manual requirements, the warranty will be deemed to have been met.

4.3 EETSE warrants that it possesses and maintains all licenses and certifications that are required to perform services under these Terms and Conditions provided that such requirements are specified in writing to EETSE prior to Sample Delivery Acceptance. EETSE will notify the Client in writing of any decertification or revocation of any license, or notice of either, that affects work in progress.

4.4 The warranty obligations set forth in Sections 4.1, 4.2 and 4.3 are the sole and exclusive warranties given by EETSE in connection with any services performed by EETSE or any results generated from such services, and EETSE gives and makes NO OTHER REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED. No representative of EETSE is authorized to give or make any other representation or warranty or modify this warranty in any way.

4.5 Client's sole and exclusive remedy for breach of warranty in connection with any services performed by EETSE will be limited to repeating any services performed, contingent on the Client's providing, at the request of EETSE and at the Client's expense, additional sample(s) if necessary. Any reanalysis requested by the Client generating results consistent with the original results will be at the Client's expense. If resampling is necessary, EETSE's liability for resampling costs will be limited to actual cost or one hundred and fifty dollars ($150) per sample, whichever is less.

4.6 EETSE's liability for any and all causes of action arising hereunder, whether based in contract, tort, warranty, negligence or otherwise, shall be limited to the lesser amount of compensation for the services performed or $100,000. All claims, including those for negligence, shall be deemed waived unless suit thereon is filed within one year after EETSE's completion of the services. Under no circumstances, whether arising in contract, tort (including negligence), or otherwise, shall EETSE be responsible for loss of use, loss of profits, or for any special, indirect, incidental or consequential damages occasioned by the services performed or by application or use of the reports prepared.

4.7 In no event shall EETSE have any responsibility or liability to the Client for any failure or delay in performance by EETSE that results, directly or indirectly, in whole or in part, from any cause or circumstance beyond the reasonable control of EETSE. Such causes and circumstances include, but are not limited to, acts of God, acts of Client, acts or orders of any governmental authority, strikes or other labor disputes, natural disasters, accidents, wars, civil disturbances, equipment breakdown, matrix interference or unknown highly contaminated samples that impact instrument operation, unavailability of supplies from usual suppliers, difficulties or delays in transportation, mail or delivery services, or any other cause beyond EETSE's reasonable control.

5. RESULTS, WORK PRODUCT

5.1 Data or information provided to EETSE or generated by services performed under this agreement shall only become the property of the Client upon receipt in full by EETSE of payment for the entire order. Ownership of any analytical method, QA/QC protocols, software programs or equipment developed by EETSE for performance of work will be retained by EETSE. Client shall not disclose such information to any third party without EETSE's express prior consent.

5.2 Data and sample materials provided by Client or at Client's request, and the result obtained by EETSE shall be held in confidence (unless such information is generally available to the public or is in the public domain or Client has failed to pay EETSE for all services rendered or is otherwise in breach of these Terms and Conditions), subject to any disclosure required by law or legal process.

5.3 Should the results delivered by EETSE be used by the Client or Client's client, even though subsequently determined not to meet the warranties described in these Terms and Conditions, then the compensation will be adjusted based upon mutual agreement. In no case shall the Client unreasonably withhold EETSE's right to independently defend its data.

5.4 EETSE reserves the right to perform the services at any laboratory in the EETSE network. If a Client has requested a particular location for the work, EETSE will inform the Client when operational constraints require the work to be performed at another EETSE location. In addition, EETSE reserves the right to subcontract services ordered by the Client to another laboratory or laboratories, if, in EETSE's sole judgment, it is reasonably necessary, appropriate or advisable to do so. EETSE will in no way be liable for any subcontracted services (outside the EETSE network) except for work performed at laboratories which have been audited and approved by EETSE.

5.5 EETSE will dispose of non-hazardous samples, sample extracts and digestates 30 days after the final analytical report is issued, unless instructed to store them for an alternate period of time or to return such samples to the Client, in a manner consistent with U.S. Environmental Protection Agency regulations or other applicable federal, state or local requirements. Charges for disposal will be billed to the client. Alternatively, samples can be returned to the client for disposal. Cost of return shipping will be billable to the client. Air samples in Summa canisters and tedlar bags are used and the containers cleaned immediately after testing, such that those samples are not retained. Longer storage periods may be requested and may be accommodated if space allows, and for an additional charge. Any samples for projects that are canceled or not accepted, or for which return was requested, will be returned to the Client at its own expense. EETSE reserves the right to return to the Client any sample or unused portion of a sample that is not within EETSE's permitted capability or the capabilities of EETSE's designated waste disposal vendor(s). ALL DIOXIN, MIXED WASTE, AND RADIOACTIVE SAMPLES WILL BE RETURNED TO THE CLIENT, unless
prior arrangements for disposal are made.

5.6 Unless a different time period is agreed to in an order under these Terms and Conditions, EETSE agrees to retain all records for five (5) years.

5.7 If EETSE is required to respond to legal process related to services for Client, Client agrees to reimburse EETSE for hourly charges for personnel involved in the response and attorney's fees reasonably incurred in obtaining advice concerning the response, preparation to testify, and appearances related to the legal process, travel and all reasonable expenses associated with the litigation. Additional consulting beyond that normally associated with lab reports will be billed at EETSE's current published rates.

6. INSURANCE

6.1 During the performance of services under these Terms and Conditions, EETSE shall maintain in force Workers' Compensation and Employer's Liability Insurance in accordance with the laws of the states having jurisdiction over EETSE's employees who are engaged in the performance of the work. EETSE shall also maintain during such period Comprehensive General and Contractual Liability (limit of $1,000,000 per occurrence; $2,000,000 aggregate), Comprehensive Automobile Liability, owned and hired ($1,000,000 combined single limit), Professional Liability Insurance (limit of $5,000,000 per claim/aggregate), and Pollution Liability Insurance (limit of $1,000,000 per claim/aggregate).

7. MISCELLANEOUS PROVISIONS

7.1 These Terms and Conditions, together with any additions or revisions which may be agreed to in writing by EETSE, embody the whole agreement of the parties and provide the only remedies available. There are no promises, terms, conditions, understandings, obligations or

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agreements other than those contained herein, and these Terms and Conditions shall supersede all previous communications, representations, or agreements, either verbal or written, between the Client and EETSE. These Terms and Conditions, and any transactions or agreements to which they apply, shall be governed both as to interpretation and performance by the laws of the state where EETSE's services are performed.

7.2 The invalidity or unenforceability, in whole or in part, of any provision, term or condition hereof shall not affect in any way the validity or enforceability of the remainder of these Terms and Conditions, the intent of the parties being that the provisions be severable. The section headings of these Terms and Conditions are intended solely for convenient reference and shall not define, limit or affect in any way these Terms and Conditions or their interpretations. No waiver by either party of any provision, term or condition hereof or of any obligation of the other party hereunder shall constitute a waiver of any subsequent breach or other obligation.

7.3 The obligations, liabilities, and remedies of the parties, as provided herein, are exclusive and in lieu of any others available at law or in equity. Indemnifications, releases from liability and limitations of liability shall apply, notwithstanding the fault, negligence or strict liability of the party to be indemnified, released, or whose liability is limited, except to the extent of sole negligence or willful misconduct.

CITY OF GRIFFIN

Douglas S. Hollberg, Mayor

Attest:

Jessica W. O'Connor, Secretary

Approved as to Form:

Andrew J. Whalen, III

Andrew J. Whalen, III, City Attorney

Date: June 23, 2025

EETSE

Name: Bernard Kirkland

Title: BUMA

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AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider a Task Order Form, under a Master Services Agreement with LJA Engineering, Inc., for PFAS testing and report in the amount of $121,280.00. *Director of Water and Wastewater, Brandon Lewis, will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

In 2024, the EPA established Maximum Contaminant Levels (MCL's) for several PFAS chemicals in drinking water. Additionally, the EPA required that all water systems tested their drinking water for these chemicals during the 5th Unregulated Contaminant Monitoring Rule sampling period. Four different PFAS chemicals were detected at or over the MCL's established by the EPA. Water systems are required to comply with the PFAS MCL's by April of 2029. This study will determine the best and most cost effective treatment technology for the Harry Simmons and Dr. Brant D. Keller Water Treatment Plants for the removal of PFAS chemicals.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

FY26 budgeted funds in the Brant D. Keller and Harry Simmons WTP's Professional Services funds.

Submitted By:
Brandon Lewis

Meeting Date:
08/07/2025

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
TOF_Harry Simmons Water Treatment Plant PFAS Testing_01JULY2025.pdf

TASK ORDER FORM

Harry Simmons Water Treatment Plant PFAS Testing & Report

For

City of Griffin

Project No. GAPW3152-25046

July 1, 2025

LJA Engineering, Inc. (LJA) has prepared this Task Order Form (TOF) in accordance with the Master Services Agreement dated April 7, 2003 between the City of Griffin, Georgia and Paragon Consulting Group, Inc. (now fully merged with its parent company LJA Engineering, Inc.). This TOF has been prepared to provide our services to City of Griffin related to the Harry Simmons Water Treatment Plant located in Spalding County, Georgia.

SCOPE OF WORK

The Scope of Work for this TOF includes a Pilot Study and Preliminary Engineering Report (PER) for the Harry Simmons Water Treatment Plant (WTP). LJA will work with City staff to develop a scope and estimate for pilot testing per- and polyfluoroalkyl substances (PFAs) treatment alternatives for the Harry Simmons WTP. The Scope of Work consists of the following tasks:

Task 1 – Treatment Technology Survey & Alternatives Selection

LJA will work with the City to gather the information about the Harry Simmons WTP. To assist the potential vendors with this design, the City will supply LJA with a recent site survey of the plant, a treatment process and instrumentation diagram (P&ID), and a minimum of six months of total organic carbon (TOC), total suspended solids (TSS) and PFAs sample analysis data from the raw water influent. The specific PFAs compounds to be sampled for are:

- PFOA (Perfluorooctanoic acid)
- PFOS (Perfluorooctanesulfonic acid)
- PFHxS (Perfluorohexanesulfonic acid)
- PFNA (Perfluorononanoic acid)
- HFPO-DA (commonly known as GenX chemicals)
- PFBS (Perfluorobutane sulfonic acid)
- Mixtures containing two or more of PFHxS, PFNA, HFPO-DA, and PFBS

The following two parameters will also be required:

- TOC
- TSS

LJA will perform a survey of available PFAs treatment technologies and with the City's input, select up to three potential treatment alternatives which are deemed viable alternatives. LJA will evaluate up to three treatment technologies to test based upon a graded evaluation. Each technology will be evaluated on the following weighted criteria:

- Technical Requirements
- Experience
- Cost
- Availability of Test Apparatus
- Test Support
- Submittal Completeness

Task 2 – Pilot Test Design & Setup

LJA will work with up to three vendors to develop a protocol for pilot testing of treatment options to remove PFAs from plant effluent water. The protocol will be utilized to develop a Request for Proposals (RFP) from vendors to perform bench and pilot testing of their technologies at the Harry Simmons WTP. LJA will assist the City in advertising and evaluating the RFPs and selecting a vendor or vendor(s) to conduct the pilot testing. It is anticipated that the vendor costs associated with conducting pilot testing of treatment technologies will range between $30,000 to $65,000 per product depending on the duration of the testing periods. **These costs are not included in our scope and fee and will be directly billed to the City.** It is further anticipated that up to three products may be tested concurrently to fully evaluate the products' capabilities of reducing PFAs concentrations to the established limits.

The City shall supply a location to withdraw treated water for the pilot test(s). LJA will provide design drawings and specifications to allow a contractor to support the requirements of each pilot test. This will include piping test water and other utilities at the required rate and pressure as identified by the potential vendors. The City will clean and disinfect the test apparatus prior to returning to the vendor.

Task 3 – Sample Collection & Laboratory Analysis

LJA will solicit the services of a sample collection contractor to collect and transfer samples to the laboratory for each test. It is anticipated that an independent third-party lab will receive the results of the pilot testing sampling. **The costs associated with collection, transport, and sample analysis are not included in our scope and fee.** The City shall provide daily maintenance consisting of minor leak repairs and/or common component replacement as necessary.

The Client will also monitor and record the following parameters once per day:

- Instantaneous Flow Rate
- Total Daily Flow
- System Pressure

The Sample Collection contractor will provide the necessary samplers and collect PFAs samples from the pilot influent as well as the effluent once per week. TOC samples will be collected from each pilot influent and effluent once per week. The Laboratory contractor shall be NELAP certified for Method 1633 analysis of the following analytes:

- PFOA (Perfluorooctanoic acid)
- FOS (Perfluorooctanesulfonic acid)
- PFHxS (Perfluorohexanesulfonic acid)
- PFNA (Perfluorononanoic acid)
- HFPO-DA (commonly known as GenX chemicals)
- PFBS (Perfluorobutane sulfonic acid)
- Mixtures containing two or more of PFHxS, PFNA, HFPO-DA, and PFBS
- Organic Carbon (OC)

Task 4 – Evaluation & Reporting of Test Results

LJA will prepare PER that details the existing treatment facilities, the need for upgrades, alternatives considered, design criteria considered during the evaluation of alternatives, environmental impacts of the alternative selected, space requirements, potential construction problems, and sustainability considerations (including water and energy efficiency, green infrastructure and resiliency). LJA will provide cost estimates for each alternative considered including construction, non-construction and annual operational and maintenance costs. LJA will prepare a Life Cycle Cost Analysis for each of the considered alternatives. A recommendation will be prepared and presented of the considered alternatives that should be implemented.

SCHEDULE

Upon receipt of the signed notice to proceed, LJA anticipates completion of the scope of work described as follows:

Task 1 – Treatment Technology Survey & Alternatives Selection	*8 weeks after kick-off meeting and receipt of requested City of Griffin data*

Task 2 – Pilot Test Design & Setup	*8 weeks after completion of Task 1*
Task 3 – Sample Collection & Laboratory Analysis	*8 weeks after completion of Task 2*
Task 4 – Evaluation & Reporting of Test Results	*8 weeks after completion of Task 3*

Note: Kick-off meeting will be scheduled following receipt of signed Notice to Proceed.

FEE ESTIMATE

In accordance with the Master Services Agreement, the project team will complete the above-described scope of work for the following fee:

Task 1 – Treatment Technology Survey & Alternatives Selection	**$ 22,390.00 lump sum**
Task 2 – Pilot Test Design & Setup	**$ 47,744.00 lump sum**
Task 3 – Sample Collection & Laboratory Analysis	**$ 17,384.00 lump sum**
Task 4 – Evaluation & Reporting of Test Results	**$ 33,762.00 lump sum**
	$121,280.00 Total

Any work requested outside of the above scope of work will be invoiced on a time and expenses basis in accordance with our current Unit Rates.

AUTHORIZATION

As our authorization, please sign in the space provided below.

City of Griffin

Signature:_____

Date:_____

LJA Engineering, Inc.

Signature:_____

Brian K. Upson, PE
Sr. Vice President

Date: 7-1-25

Attested by:

City of Griffin

Signature:_____

Date:_____

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider the purchase of up to 475,000 pounds of Cedar Clear 757 chemical from CedarChem LLC., lowest bid, up to the amount of $159,600.00 for the Dr. Brant D. Keller Water Treatment Plant. *Director of Water and Wastewater, Brandon Lewis, will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

CedarChem was the only and lowest responsive bidder for this chemical for the FY26 Water Treatment Chemicals RFP. This chemical is used for the treatment of drinking water.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

FY26 budgeted funds in Operating Supplies at Dr. Brant D. Keller WTP.

Submitted By:
Brandon Lewis

Meeting Date:
08/07/2025

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
CedarChem Pricing Submittal.pdf
25-017 FY26 Bid Tabulation.pdf
CedarChem PO.pdf

CITY OF GRIFFIN

BID #25-017

FY26 WATER TREATMENT CHEMICALS

PRICING SUBMITTALS

Submitted by:

Name of Company:	CEDARCHEM LLC
Mailing Address:	PO Box 271
City/State/Zip:	CEDARTOWN, GA 30125
Phone (including area code):	770-748-3863
Name & e-mail if respondent:	ADRIENNE HESS; AHESS@SOLENIS.COM
Ordering contact if same for all orders (name/phone/email):	HEATHER WEEKS/770-748-3863/HWEEKS@SOLENIS.COM

Submittal Deadline:

Tuesday, July 1, 2025 at 2:00 P.M.

	CITY OF GRIFFIN CHEMICAL/Plant Notes	DESCRIPTION	Apprx Annual Qty	UOM for price	UNIT PRICE (0.000000)	TOTAL
1	Sodium Hydroxide (25%) -bulk *special note included*	Bulk. Price in wet lbs.	716,400	wet lbs	0.000000	No Bid
	Delivers to plants 3 & 4	*See notes for plants 3 & 4*	*Contact phone & email:*		*770-229-6609; mswalker@cityofgriffin.com 470-497-3385; ishakir@cityofgriffin.com*	
2	Chemical Hydrated Lime 400 (50 lb bags)	dry weight; 50-lb bags (Note: Pallets to fit electric pallet jack 3-3/4 clearance). Price in dry lbs.	120,000	dry lbs	0.000000	No Bid
	Delivers to plant 1	*See notes for plant 1*	*Contact phone & email:*		*770-233-2974; janderson@cityofgriffin.com*	
3	Liquid Chlorine (150-lb cyl)	150 lb cylinders. Price in cylinders.	5	cyl	0.000000	No Bid
	Delivers to plant 1 & 6	*See notes for plant 1 & 6*	*Contact phone & email:*		*770-233-2974; janderson@cityofgriffin.com*	
4	Liquid Chlorine (1 Ton cyl)	1 ton cylinders. Price in cylinders.	22	cyl	0.000000	No Bid
	Delivers to plant 1	*See notes for plant 1*	*Contact phone & email:*		*770-233-2974; janderson@cityofgriffin.com*	
5	Liquid Phosphate -Aquadene SK7870	275 gallons per tote. Price in wet lbs.	33,500	wet lbs	0.000000	No Bid
	Delivers to plants 1,2	*See notes for plants 1,2*	*Contact phone & email:*		*770-233-2974; janderson@cityofgriffin.com 678-692-0407; mjones@cityofgriffin.com*	
6	Magnifloc LT7989 Flocculent	liquid polymer; delivered in 55 gal drums. Price in wet lbs.	10,000	wet lbs	0.000000	No Bid
	Delivers to plant 1	*See notes for plant 1*	*Contact phone & email:*		*770-233-2974; janderson@cityofgriffin.com*	
7	Aluminum Sulfate Solution	Bulk. Price in wet lbs.	585,000	wet lbs	0.000000	No Bid
	Delivers to plant 1	*See notes for plant 1*	*Contact phone & email:*		*770-233-2974; janderson@cityofgriffin.com*	
8	Nuchar Carbon	dry weight; 45-lb bags; pallets must fit electric pallet jack with 3¾ clearance. Price in dry lbs.	4,200	dry lbs	0.000000	No Bid
	Delivers to plants 1,2	*See notes for plants 1, 2*	*Contact phone & email:*		*770-233-2974; janderson@cityofgriffin.com 678-692-0407; mjones@cityofgriffin.com*	
9	Potassium Permanganate	dry weight; ordered by pallets; delivered in 55 lb containers. Price in lbs.	2,500	dry lbs	0.000000	No Bid
	Delivers to plant 2	*See notes for plant 2*	*Contact phone & email:*		*678-692-0407; mjones@cityofgriffin.com*	

10	Soda Ash (50lb bags)	delivered in 50-lb bags. Price in lbs.	30,000	lbs	0.000000	No Bid	
	Delivers to plant 1	*See notes for plant 1*	*Contact phone & email:*		*770-233-2974; janderson@cityofgriffin.com*		
11	Sodium Chlorite – 25%	275 gallons per tote. Price in wet lbs.	100,000	wet lbs	0.000000	No Bid	
	Delivers to plant 1	*See notes for plant 1*	*Contact phone & email:*		*770-233-2974; janderson@cityofgriffin.com*		
12	Sodium Hypochlorite (10-15% solution)	Bulk-10-15% solution. Price in gallons.	60,000	gal	0.000000	No Bid	
	Delivers to plant 2	*See notes for plant 2*	*Contact phone & email:*		*678-692-0407; mjones@cityofgriffin.com*		
13	CedarClear 757	Bulk- solution. Price in wet lbs.	475,000	lbs	0.336000	$	159,600.00
	Delivers to plant 2	*See notes for plant 2*	*Contact phone & email:*		*678-692-0407; mjones@cityofgriffin.com*		
14	Sodium Flurosilicate	dry weight; 50-lb bags. Price in dry lbs.	38,100	lbs	0.000000	No Bid	
	Delivers to plants 1 & 2	*See notes for plants 1 & 2*	*Contact phone & email:*		*770-233-2974; janderson@cityofgriffin.com* *678-692-0407; mjones@cityofgriffin.com*		
15	CedarFloc 1258 Polymer	Drums. Price in wet lbs.	4,500	lbs	1.670000	$	7,515.00
	Delivers to plant 2	*See notes for plant 2*	*Contact phone & email:*		*678-692-0407; mjones@cityofgriffin.com*		
16	PAC Hyper-ion 1997	Totes. Price in wet lbs.	173,000	wet lbs	0.000000	No Bid	
	Delivers to plants 3 and 4	*See notes for plants 3 and 4*	*Contact phone & email:*		*770-229-6609; mswalker@cityofgriffin.com* *470-497-3385; ishakir@cityofgriffin.com*		
17	IC-7268SP6 Polymer	Totes. Price in wet lbs.	14,000	wet lbs	0.000000	No Bid	
	Delivers to plant 3	*See notes for plant 3*	*Contact phone & email:*		*470-497-3385; ishakir@cityofgriffin.com*		
18	IC-7238EA Polymer	Totes. Price in wet lbs.	12,000	wet lbs	0.000000	No Bid	
	Delivers to plant 1	*See notes for plant 1*	*Contact phone & email:*		*770-233-2974; janderson@cityofgriffin.com*		
19	PT 1126 MB Polymer	Totes. Price in wet lbs.	26,000	wet lbs	0.000000	No Bid	
	Delivers to plants 1 & 3	*See notes for plants 1 & 3*	*Contact phone & email:*		*770-233-2974; janderson@cityofgriffin.com* *470-497-3385; ishakir@cityofgriffin.com*		
20	PT 1126 BD Polymer	Totes. Price in wet lbs.	21,100	wet lbs	0.000000	No Bid	
	Delivers to plants 2 & 4	*See notes for plants 2 & 4*	*Contact phone & email:*		*770-233-2974; janderson@cityofgriffin.com* *770-229-6609; mswalker@cityofgriffin.com*		

21	IC-4290 Polymer	Totes. Price in wet lbs.	16,600	wet lbs	0.000000	No Bid
	Delivers to plant 4	*See notes for plant 4*	*Contact phone & email:*		*770-229-6609; mswalker@cityofgriffin.com*	

All Chemicals are to be FOB Griffin, GA with NO fuel adjustment cost. All Chemicals are to be NSF 60 Approved and the CAS Registry Number must be provided.

Complete individual contact info if different from below.

2 **Prices submitted (#)**

Order contact (email & phone) HWEEKS@SOLENIS.COM 770-748-3863

Company Name: **CEDARCHEM LLC**

Date Price Submitted: **6/30/25**

City of Griffin - Delivery Location addresses and delivery times:

1	2	3	4	5	6
Harry Simmons 229 N. Expressway Griffin, GA 30223	Still Branch Reservoir 2045 Flat Shoals Rd Concord, GA 30206	Cabin Creek 1140 N Hill Street Griffin, GA 30224	Potato Creek 1150 County Line Rd Griffin, GA 30224	Shoal Creek 2940 W Ellis Rd Griffin, GA 30224	Sun City 1196 Jordan Hill Rd Griffin, GA 30223
8A - 2P deliveries	8A - 2P deliveries	10A- 2P deliveries	8A - 2P deliveries	8A - 2P deliveries	8A - 2P deliveries

** **GENERAL Considerations:**

- Make sure you meet the plant specific delivery considerations for the chemicals singled out below.
- Any specific questions are to be submitted; they will be answered by the specific plant and you will receive an email response. Any questions of significance will be compiled into an addendum.
- **Invoices are to be sent to the ordering plant.**

Special Considerations for **Plant 1**:

- **Chlorine, 1-ton cyl**: must be delivered by short (≤ 30 feet) flat bed trailer with fifth wheel and lift gate. (no B-frames).
- **Chlorite**: must be delivered by tanker pumper with rear discharge able to pump 25 ft.
- **Liquid Phosphate:** Valve has to accept 2" Cam Lock Connector; has to fit electric pallet jack with 3 ¾ clearance
- All pallet deliveries must fit existing pallet jack with 3 3/4 clearance.

Special Considerations for **Plant 2**:

- General: lift arm cross bar on boom raises to height of 10'10" from ground (7' from dock)
- General: All pallet deliveries must fit existing pallet jack with 3 3/4 clearance.
- **Sodium Hypochlorite:** Facility will only provide hookup just inside storage room door- vendor is responsible for providing means of off loading chemical.
- **Liquid Phosphate:** Valve has to accept 2" Cam Lock Connector; has to fit pallet jack with 3 ¾ clearance

Special Considerations for **Plants 3, 4**:

- General: low boom; very sharp turn to dock
- General: deliveries need to be by vehicles ≤ 40 feet. This may be by enclosed truck, standard box trailer with lift gate
- **Bulk Caustic Soda (25%):** Vendor to deliver in 4,000 gallon loads. Vendor will be responsible to transfer into bulk storage tank via their pump and transfer equipment. **Must be able to split shipments between facilities if needed.**

Special Considerations for **Plant 6**:

- **Chlorine, 150-lb cylinders:** delivery of these cylinders will be coordinated through the Harry Simmons WTP but be delivered to the Sun City Chlorine Booster Pump Station. Lift gate is needed for delivery.

City of Griffin
Bid Tabulation

BID NUMBER: 25-017

BID TITLE: FY26 Water Treatment Chemicals

BID OPEN DATE: July 1, 2025

Description	Qty	UOM Requested	USALCO	Carus LLC	CedarChem, LLC	Chemrite, Inc.	Chemtrade Chemicals US LLC	Shannon Chemical Corporation	Hydrocal LLC	GCI Wastewater Treatment	Colonial Chemical Solutions, Inc.	Industrial Chemicals	Brenntag Mid-South	Univar Solutions USA, Inc.	Catalynt Solutions	Sterling Water Technologies LLC	C&S Chemicals	International Dioxide	Specialty Chemical Company LLC
# of bids submitted			1	1	2	4	1	2	1	1	2	5	8	6	1	2	1	1	3
Caustic Soda (25%) -Bulk	716,400	wet lbs									0.1195		0.0922	0.2					
CedarClear 757 -Bulk	475,000	wet lbs			0.336														
Chemical Hydrated Lime 400	120,000	dry lbs											0.355	0.29	0.52				0.344
Hyper-ion 1997	173,000	wet lbs										0.5							
IC-7268SP6 Polymer **	14,000	wet lbs										2.45							
IC-7238EA Polymer	12,000	wet lbs										1.85							
IC-4290 Polymer	16,600	wet lbs										1.6							
Liquid Chlorine (150-lb cyl)	5	cyl											198						
Liquid Chlorine (1 Ton cyl)	22	cyl											1699						
Liquid Phosphate -Aquadene SK7870	33,500	wet lbs		0.82		0.837		0.819	0.909		0.89					0.9328			
Magnifloc LT7989 Flocculent	10,000	wet lbs														1.368			
Aluminum Sulfate Solution	585,000	wet lbs	0.1156				0.1037			0.09715				0.09			0.1225		
Nuchar Carbon	4,200	dry lbs				1.45								1.33					
Potassium Permanganate	2,500	dry lbs				2.26		2.87					1.99	2.19					
Soda Ash (50 lb bags)	30,000	lbs										0.33	0.34						0.355
Sodium Chlorite (25%) - Totes	100,000	wet lbs																0.737	
Sodium Flourosilicate	38,100	lbs				1.76							1.5						1.51
CedarFloc 1258 Polymer	4,500	lbs			1.67														
Sodium Hypochlorite (10-15% solution)	60,000	gal											1.825	2.39					
Notes / Comments			***Selecting this vendor due to quality concerns with the low bid provider's chemical source.																
		* No Bids		*Low Bid															

Form: CF408 revised 5/22/192

BLANKET PO -BASIC

Griffin
Growing, TOGETHER

City of Griffin, Georgia
100 S Hill Street
P O Box T
Griffin, Georgia 30224
(770) 229-6400

DATE: 7/8/25

FY 26 Purchase Order

BLANKET

Bid/Quote No. 25-017

Vendor No.

Vendor Name & Address
CedarChem LLC
PO Box 271
Cedartown, GA 30125
ahess@solenis.com
Ph: 770-748-3863 Fax:

Per Georgia State Code 48.8, the City of Griffin is tax exempt from sales and use tax.

Deliver to:
City of Griffin
Dept: Water and Wastewater
100 South Hill Street
Griffin, GA 30223

Freight is FOB Destination Deliveries are accepted between the hours of 8:00 a.m. and 4 p.m.

Invoices are to be sent to requesting dept. for approval. Payment inquiries should be directed to Accounts Payable (accounting.vital@cityofgriffin.com)

*Terms: Net 30 unless otherwise specified on PO

ATTN: Matt Jones (majones@cityofgriffin.com)
Phone: Fax:

- - ANY CHANGE ORDERS TO ANY PO OR WORK ORDERS MUST BE AUTHORIZED IN WRITING AND APPROVED. ALL INVOICES SUBMITTED FOR PAYMENT MUST REFERENCE A VALID PURCHASE ORDER NUMBER. - -

- VENDORS MUST HAVE A CURRENT REGISTRATION ON FILE PRIOR TO PO PROCESSING - **On File? Y/N** Y

Description	Account Number	Quantity	UOM	Unit Price	Extended Totals
Cedar Clear 757 chemical ✓	505 - 4432 - 53 - 1120 -	475000	lbs	0.336	159,600.00
	- - - -				
	- - - -				
	- - - -				
	- - - -				
	- - - -				
	- - - -				
	- - - -				
	- - - -				
BLANKET PO FOR FY 26	- - - -				

7.2.2025

BLANKET PO

COMMENTS:

Totals: $ 159,600.00

COG USE ONLY

Pricing method:
- Verbal / Phone
- Email/Mail/Fax
- Bid / RFP #
- E-Verify Affidavit

Vendor emailed copy?
- Vendor Notified

Invoice apprvd/attchd?
- PMT Approval
- Inv Attached

COG USE ONLY

Dept / Requestor / Date 7/2/25

Purchasing / Date Deborah M Gilbert 7.2.25

Department Mgr / Date

Finance Director / Date

City Manager / Date

BOARD / Date

TERMS AND CONDITIONS OF PO / CONTRACT

ARTICLE 1 PURCHASE ORDER AUTHORIZATION

Vendors are required to be registered with the City and to have an authorized City Purchase Order (P.O.) before any items/goods/services are delivered. Any shipments made prior to the receipt of a City P.O. are made at the sole risk of the vendor. Payment may be withheld for any and all items/goods/services delivered without an authorized P.O.

ARTICLE 2 PURCHASE ORDER NUMBER

The Purchaser's purchase order number and the successful seller's name (from the bid or proposal) must appear on all packing slips, packages, invoices, bills of lading, warehouse receipts and correspondence with Purchaser. Materials must be properly packaged and marked with the order number. Damaged material will not be accepted.

ARTICLE 3 ACCEPTANCES

All terms and conditions of the purchase order shall become part of the contract between the Seller and Purchaser; the Seller's different or additional terms will not become part of this contract.

ARTICLE 4 PRICE

Seller warrants that the prices quoted hereunder are the lowest prices these or similar articles are sold by the Seller to other customers and in the event of any price reduction between execution of the purchase order and delivery of the goods, purchaser shall be entitled to such reduction.

ARTICLE 5 DELIVERIES, TITLE AND RISK OF LOSS

Title shall pass to Purchaser on delivery of the conforming goods to Purchaser's designated plant or location. Notwithstanding any agreement to pay freight express or other transportation charges, the risk of loss or damage in transit shall be upon the Seller. Delivery shall not be complete until the goods have been actually received, inspected and accepted by the Purchaser.

ARTICLE 6 PARTS

The Seller agrees to make functional parts available for a period of five years after final production run.

ARTICLE 7 WARRANTIES

The Seller warrants that the goods and services supplied hereunder will be of good workmanship and of proper materials, free from defects and in accordance with specifications. If the Seller knows of the Purchaser's intended use, the Seller warrants that the goods or services are suitable for that intended use.

ARTICLE 8 REMEDIES

Regardless of whether goods are being sold or leased or whether services are being performed, the Seller and Purchaser agree that both parties have all the Uniform Commercial Code rights, duties, and remedies available as well as all remedies allowed by law and the purchase order.

ARTICLE 9 CONFLICTS OF LAWS

The agreement of purchase and the performance of the parties hereunder shall be construed with and governed by the laws of the State of Georgia.

ARTICLE 10 MODIFICATIONS

No modifications in prices, delivery methods or schedule, quality, quantity, specifications or any other term of the contract will be effective unless agreed to in writing, signed by Procurement

ARTICLE 11 PATENT INFRINGEMENT

Seller shall hold purchaser harmless from all judgments and expenses arising out of any alleged patent infringement by our use of the merchandise ordered.

ARTICLE 12 TERMINATIONS FOR CAUSE

Purchaser may terminate this contract for cause in the event of a default by Seller. In such event, Purchaser shall not be liable to Seller for any amounts, and Seller shall be liable for and shall hold Purchaser harmless from any damage occasioned by Seller's breach or default.

ARTICLE 13 TERMINATIONS FOR CONVENIENCE

Purchaser may at any time terminate the order in whole or in part for its convenience upon which written notice to Seller in which event Seller shall be entitled to reasonable termination charges which reflects the percentage of the work performed prior to termination.

ARTICLE 14 ENTIRE AGREEMENTS

The purchase order and any documents referred to on the face thereof constitute the entire agreement between the parties and can only be modified in writing and signed by both parties. No part of this order may be assigned or subcontracted without the written approval of the Purchaser. Any moneys due Purchaser from Seller can be set off from any moneys due Seller from Purchaser whether or not under this contract. Purchaser's failure to insist on any right shall not operate as a waiver of any other right. Time is of the essence of this contract.

ARTICLE 15 WORKS ON PREMISES

If the order includes work to be performed on Purchaser's premises, Seller agrees to indemnify the Purchaser from all loss or damage arising out of such work, to observe the highest safety standard, to maintain adequate insurance and to furnish evidence of such insurance at Purchaser's request.

ARTICLE 16 QUALITY GUARANTEE

If any product delivered does not meet applicable specifications, or if the product shall not produce the effect that the supplier represents to the City, the supplier shall pick up the product from the City at no expense to the City. Also, the supplier shall refund to The City of Griffin any money which has been paid for the same. The supplier shall be responsible for attorney fees in the event the supplier defaults and court action is required.

ARTICLE 17 QUALITY TERMS

The City reserves the right to reject any and/or all materials if, in its judgment, the items reflect unsatisfactory workmanship, manufacturing or shipping damage.

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider the purchase of up to 60,000 gallons of Sodium Hypochlorite chemical from Brenntag Mid-South, Inc., lowest bid, up to the amount of $109,500.00 for the Dr. Brant D. Keller Water Treatment Plant. *Director of Water and Wastewater, Brandon Lewis, will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

Brenntag Mid-South was the only and lowest responsive bidder for this chemical for the FY26 Water Treatment Chemicals RFP. This chemical is used for the disinfection of drinking water.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

FY26 budgeted funds in Operating Supplies at Dr. Brant D. Keller WTP.

Submitted By:
Brandon Lewis

Meeting Date:
08/07/2025

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
Brenntag Pricing Submittal.pdf
25-017 FY26 Bid Tabulation.pdf
Brenntag PO.pdf

CITY OF GRIFFIN

BID #25-017

FY26 WATER TREATMENT CHEMICALS

PRICING SUBMITTALS

Submitted by:

Name of Company:	Brenntag Mid-South, Inc.
Mailing Address:	2225 Lawrence Avenue
City/State/Zip:	East Point, GA 30344
Phone (including area code):	828-729-7557
Name & e-mail if respondent:	Sara Terry - Bms-Bids@brenntag.com
Ordering contact if same for all orders (name/phone/email):	Grace Burk/423-498-7797/grace.burk@brenntag.com

Submittal Deadline:

Tuesday, July 1, 2025 at 2:00 P.M.

	CITY OF GRIFFIN CHEMICAL/Plant Notes	DESCRIPTION	Apprx Annual Qty	UOM for price	UNIT PRICE (0.000000)	TOTAL
1	Sodium Hydroxide (25%) -bulk *special note included*	Bulk. Price in wet lbs.	716,400	wet lbs	0.092200	$ 66,052.08
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2	Chemical Hydrated Lime 400 (50 lb bags)	dry weight; 50-lb bags (Note: Pallets to fit electric pallet jack 3-3/4 clearance). Price in dry lbs.	120,000	dry lbs	0.355000	$ 42,600.00
	Delivers to plant 1	*See notes for plant 1*	*Contact phone & email:*		*770-233-2974; janderson@cityofgriffin.com*	
3	Liquid Chlorine (150-lb cyl)	150 lb cylinders. Price in cylinders.	5	cyl	198.000000	$ 990.00
	Delivers to plant 1 & 6	*See notes for plant 1 & 6*	*Contact phone & email:*		*770-233-2974; janderson@cityofgriffin.com*	
4	Liquid Chlorine (1 Ton cyl)	1 ton cylinders. Price in cylinders.	22	cyl	1699.000000	$ 37,378.00
	Delivers to plant 1	*See notes for plant 1*	*Contact phone & email:*		*770-233-2974; janderson@cityofgriffin.com*	
5	Liquid Phosphate -Aquadene SK7870	275 gallons per tote. Price in wet lbs.	33,500	wet lbs	0.000000	No Bid
	Delivers to plants 1,2	*See notes for plants 1,2*	*Contact phone & email:*		*770-233-2974; janderson@cityofgriffin.com 678-692-0407; mjones@cityofgriffin.com*	
6	Magnifloc LT7989 Flocculent	liquid polymer; delivered in 55 gal drums. Price in wet lbs.	10,000	wet lbs	0.000000	No Bid
	Delivers to plant 1	*See notes for plant 1*	*Contact phone & email:*		*770-233-2974; janderson@cityofgriffin.com*	
7	Aluminum Sulfate Solution	Bulk. Price in wet lbs.	585,000	wet lbs	0.000000	No Bid
	Delivers to plant 1	*See notes for plant 1*	*Contact phone & email:*		*770-233-2974; janderson@cityofgriffin.com*	
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	Delivers to plant 2	*See notes for plant 2*	*Contact phone & email:*		*678-692-0407; mjones@cityofgriffin.com*	

10	Soda Ash (50lb bags)	delivered in 50-lb bags. Price in lbs.	30,000	lbs	0.340000	$	10,200.00
	Delivers to plant 1	*See notes for plant 1*	*Contact phone & email:*		*770-233-2974; janderson@cityofgriffin.com*		
11	Sodium Chlorite – 25%	275 gallons per tote. Price in wet lbs.	100,000	wet lbs	0.000000	No Bid	
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12	Sodium Hypochlorite (10-15% solution)	Bulk-10-15% solution. Price in gallons.	60,000	gal	1.825000	$	109,500.00
	Delivers to plant 2	*See notes for plant 2*	*Contact phone & email:*		*678-692-0407; mjones@cityofgriffin.com*		
13	CedarClear 757	Bulk- solution. Price in wet lbs.	475,000	lbs	0.000000	No Bid	
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15	CedarFloc 1258 Polymer	Drums. Price in wet lbs.	4,500	lbs	0.000000	No Bid	
	Delivers to plant 2	*See notes for plant 2*	*Contact phone & email:*		*678-692-0407; mjones@cityofgriffin.com*		
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17	IC-7268SP6 Polymer	Totes. Price in wet lbs.	14,000	wet lbs	0.000000	No Bid	
	Delivers to plant 3	*See notes for plant 3*	*Contact phone & email:*		*470-497-3385; ishakir@cityofgriffin.com*		
18	IC-7238EA Polymer	Totes. Price in wet lbs.	12,000	wet lbs	0.000000	No Bid	
	Delivers to plant 1	*See notes for plant 1*	*Contact phone & email:*		*770-233-2974; janderson@cityofgriffin.com*		
19	PT 1126 MB Polymer	Totes. Price in wet lbs.	26,000	wet lbs	0.000000	No Bid	
	Delivers to plants 1 & 3	*See notes for plants 1 & 3*	*Contact phone & email:*		*770-233-2974; janderson@cityofgriffin.com 470-497-3385; ishakir@cityofgriffin.com*		
20	PT 1126 BD Polymer	Totes. Price in wet lbs.	21,100	wet lbs	0.000000	No Bid	
	Delivers to plants 2 & 4	*See notes for plants 2 & 4*	*Contact phone & email:*		*770-233-2974; janderson@cityofgriffin.com 770-229-6609; mswalker@cityofgriffin.com*		

21	IC-4290 Polymer	Totes. Price in wet lbs.	16,600	wet lbs	0.000000	No Bid
	Delivers to plant 4	*See notes for plant 4*	*Contact phone & email:*		*770-229-6609; mswalker@cityofgriffin.com*	

All Chemicals are to be FOB Griffin, GA with NO fuel adjustment cost. All Chemicals are to be NSF 60 Approved and the CAS Registry Number must be provided.

Complete individual contact info if different from below.

8 **Prices submitted (#)**

Order contact (email & phone) grace.burk@brenntag.com 423-498-7797

Company Name: **Brenntag Mid-South, Inc.**

Date Price Submitted:

City of Griffin
Bid Tabulation

BID NUMBER: 25-017

BID TITLE: FY26 Water Treatment Chemicals

BID OPEN DATE: July 1, 2025

Description	Qty	UOM Requested	USALCO	Carus LLC	CedarChem, LLC	Chemrite, Inc.	Chemtrade Chemicals US LLC	Shannon Chemical Corporation	Hydrocal LLC	GCI Wastewater Treatment	Colonial Chemical Solutions, Inc.	Industrial Chemicals	Brenntag Mid-South	Univar Solutions USA, Inc.	Catalynt Solutions	Sterling Water Technologies LLC	C&S Chemicals	International Dioxide	Specialty Chemical Company LLC
# of bids submitted			1	1	2	4	1	2	1	1	2	5	8	6	1	2	1	1	3
Caustic Soda (25%) -Bulk	716,400	wet lbs									0.1195		0.0922	0.2					
CedarClear 757 -Bulk	475,000	wet lbs			0.336														
Chemical Hydrated Lime 400	120,000	dry lbs											0.355	0.29	0.52				0.344
Hyper-ion 1997	173,000	wet lbs										0.5							
IC-7268SP6 Polymer **	14,000	wet lbs										2.45							
IC-7238EA Polymer	12,000	wet lbs										1.85							
IC-4290 Polymer	16,600	wet lbs										1.6							
Liquid Chlorine (150-lb cyl)	5	cyl											198						
Liquid Chlorine (1 Ton cyl)	22	cyl											1699						
Liquid Phosphate -Aquadene SK7870	33,500	wet lbs		0.82		0.837		0.819	0.909		0.89					0.9328			
Magnifloc LT7989 Flocculent	10,000	wet lbs														1.368			
Aluminum Sulfate Solution	585,000	wet lbs	0.1156				0.1037			0.09715				0.09			0.1225		
Nuchar Carbon	4,200	dry lbs				1.45								1.33					
Potassium Permanganate	2,500	dry lbs				2.26		2.87					1.99	2.19					
Soda Ash (50 lb bags)	30,000	lbs										0.33	0.34						0.355
Sodium Chlorite (25%) - Totes	100,000	wet lbs																0.737	
Sodium Flourosilicate	38,100	lbs				1.76							1.5						1.51
CedarFloc 1258 Polymer	4,500	lbs			1.67														
Sodium Hypochlorite (10-15% solution)	60,000	gal											1.825	2.39					
Notes / Comments			***Selecting this vendor due to quality concerns with the low bid provider's chemical source.																
		* No Bids		*Low Bid															

Form: CF408 revised 5/22/192

BLANKET PO -BASIC

Griffin
Growing, TOGETHER

City of Griffin, Georgia
100 S Hill Street
P O Box T
Griffin, Georgia 30224
(770) 229-6400

DATE: 7/8/25

FY 26 Purchase Order BLANKET

Bid/Quote No. 25-017

Vendor No.

Vendor Name & Address
Brenntag Mid-South, Inc.
2225 Lawrence Avenue
East Point, GA 30344
bms-bids@brenntag.com
Ph: 828-729-7557 Fax:

Per Georgia State Code 48.8, the City of Griffin is tax exempt from sales and use tax.

Deliver to:
City of Griffin
Dept: Water and Wastewater
100 South Hill Street
Griffin, GA 30223

ATTN: Matt Jones (majones@cityofgriffin.com)
Phone: Fax:

Freight is FOB Destination Deliveries are accepted between the hours of 8:00 a.m. and 4 p.m.

Invoices are to be sent to requesting dept. for approval. Payment inquiries should be directed to Accounts Payable (accounting.vital@cityofgriffin.com)

*Terms: Net 30 unless otherwise specified on PO

- - ANY CHANGE ORDERS TO ANY PO OR WORK ORDERS MUST BE AUTHORIZED IN WRITING AND APPROVED. ALL INVOICES SUBMITTED FOR PAYMENT MUST REFERENCE A VALID PURCHASE ORDER NUMBER. - -

- VENDORS MUST HAVE A CURRENT REGISTRATION ON FILE PRIOR TO PO PROCESSING - **On File? Y/N** Y

Description	Account Number	Quantity	UOM	Unit Price	Extended Totals
Sodium Hypochlorite (10-15%) chemical	505 - 4432 - 53 - 1120	60000	gal	1.825	109,500.00
	- - - -				
	- - - -				
	- - - -				
	- - - -				
	- - - -				
	- - - -				
	- - - -				
	- - - -				
BLANKET PO FOR FY 26	- - - -				

7.2.2025

BLANKET PO

COMMENTS:

Totals: $ 109,500.00

COG USE ONLY

Pricing method:
- Verbal / Phone
- Email/Mail/Fax
- Bid / RFP #
- E-Verify Affidavit

Vendor emailed copy?
- Vendor Notified

Invoice apprvd/attchd?
- PMT Approval
- Inv Attached

COG USE ONLY

Dept / Requestor / Date

7/2/25

Department Mgr / Date

Purchasing / Date

Deborah M Gilbert 7.2.25

Finance Director / Date

City Manager / Date

BOARD / Date

TERMS AND CONDITIONS OF PO / CONTRACT

ARTICLE 1 PURCHASE ORDER AUTHORIZATION

Vendors are required to be registered with the City and to have an authorized City Purchase Order (P.O.) before any items/goods/services are delivered. Any shipments made prior to the receipt of a City P.O. are made at the sole risk of the vendor. Payment may be withheld for any and all items/goods/services delivered without an authorized P.O.

ARTICLE 2 PURCHASE ORDER NUMBER

The Purchaser's purchase order number and the successful seller's name (from the bid or proposal) must appear on all packing slips, packages, invoices, bills of lading, warehouse receipts and correspondence with Purchaser. Materials must be properly packaged and marked with the order number. Damaged material will not be accepted.

ARTICLE 3 ACCEPTANCES

All terms and conditions of the purchase order shall become part of the contract between the Seller and Purchaser; the Seller's different or additional terms will not become part of this contract.

ARTICLE 4 PRICE

Seller warrants that the prices quoted hereunder are the lowest prices these or similar articles are sold by the Seller to other customers and in the event of any price reduction between execution of the purchase order and delivery of the goods, purchaser shall be entitled to such reduction.

ARTICLE 5 DELIVERIES, TITLE AND RISK OF LOSS

Title shall pass to Purchaser on delivery of the conforming goods to Purchaser's designated plant or location. Notwithstanding any agreement to pay freight express or other transportation charges, the risk of loss or damage in transit shall be upon the Seller. Delivery shall not be complete until the goods have been actually received, inspected and accepted by the Purchaser.

ARTICLE 6 PARTS

The Seller agrees to make functional parts available for a period of five years after final production run.

ARTICLE 7 WARRANTIES

The Seller warrants that the goods and services supplied hereunder will be of good workmanship and of proper materials, free from defects and in accordance with specifications. If the Seller knows of the Purchaser's intended use, the Seller warrants that the goods or services are suitable for that intended use.

ARTICLE 8 REMEDIES

Regardless of whether goods are being sold or leased or whether services are being performed, the Seller and Purchaser agree that both parties have all the Uniform Commercial Code rights, duties, and remedies available as well as all remedies allowed by law and the purchase order.

ARTICLE 9 CONFLICTS OF LAWS

The agreement of purchase and the performance of the parties hereunder shall be construed with and governed by the laws of the State of Georgia.

ARTICLE 10 MODIFICATIONS

No modifications in prices, delivery methods or schedule, quality, quantity, specifications or any other term of the contract will be effective unless agreed to in writing, signed by Procurement

ARTICLE 11 PATENT INFRINGEMENT

Seller shall hold purchaser harmless from all judgments and expenses arising out of any alleged patent infringement by our use of the merchandise ordered.

ARTICLE 12 TERMINATIONS FOR CAUSE

Purchaser may terminate this contract for cause in the event of a default by Seller. In such event, Purchaser shall not be liable to Seller for any amounts, and Seller shall be liable for and shall hold Purchaser harmless from any damage occasioned by Seller's breach or default.

ARTICLE 13 TERMINATIONS FOR CONVENIENCE

Purchaser may at any time terminate the order in whole or in part for its convenience upon which written notice to Seller in which event Seller shall be entitled to reasonable termination charges which reflects the percentage of the work performed prior to termination.

ARTICLE 14 ENTIRE AGREEMENTS

The purchase order and any documents referred to on the face thereof constitute the entire agreement between the parties and can only be modified in writing and signed by both parties. No part of this order may be assigned or subcontracted without the written approval of the Purchaser. Any moneys due Purchaser from Seller can be set off from any moneys due Seller from Purchaser whether or not under this contract. Purchaser's failure to insist on any right shall not operate as a waiver of any other right. Time is of the essence of this contract.

ARTICLE 15 WORKS ON PREMISES

If the order includes work to be performed on Purchaser's premises, Seller agrees to indemnify the Purchaser from all loss or damage arising out of such work, to observe the highest safety standard, to maintain adequate insurance and to furnish evidence of such insurance at Purchaser's request.

ARTICLE 16 QUALITY GUARANTEE

If any product delivered does not meet applicable specifications, or if the product shall not produce the effect that the supplier represents to the City, the supplier shall pick up the product from the City at no expense to the City. Also, the supplier shall refund to The City of Griffin any money which has been paid for the same. The supplier shall be responsible for attorney fees in the event the supplier defaults and court action is required.

ARTICLE 17 QUALITY TERMS

The City reserves the right to reject any and/or all materials if, in its judgment, the items reflect unsatisfactory workmanship, manufacturing or shipping damage.

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider a Resolution to amend the City of Griffin's Fiscal Year 2025-2026 Operating & Capital Budget in order to appropriate funds for the debt service payments for a GMA lease supplement used to finance the purchase of a new 2025 New Way Sidewinder XTR ASL Garbage Truck. *Budget Analyst, Angela Thompson, will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

At the regular meeting of the Board of Commissioners on Tuesday, June 10, 2025, the Board approved the purchase of a new 2025 New Way Sidewinder XTR ASL Garbage Truck from Sansom Equipment Company in the amount o $406,992.00 via lease supplement under the city's master lease agreement with GMA. At the time of that meeting, the GMA lease supplement was in process, but the interest rate and terms that would determine the debt service required were not yet known. As such, the budget amendment that accompanied that agenda item addressed only the appropriation of the proceeds to be received under that lease supplement to be used for the purchase of the Truck. That lease supplement has now been approved and closed, therefore the debt service to be incurred is known allowing for the appropriations for that purpose to be made.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

This budget amendment recognizes a portion of the insurance settlement proceeds to be received for Solid Waste unit #956 equal to the debt service and appropriates that same amount for expenditure.

Submitted By:
Angela Thompson

Meeting Date:
08/07/2025

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
AGENDA ITEM 2025-07-08 Debt Service for Side Loading SW Truck.pdf

RESOLUTION

A RESOLUTION TO AMEND THE FISCAL YEAR 2025-2026 OPERATING & CAPITAL BUDGET IN THE AMOUNT OF $83,849.04

WHEREAS, the Board of City Commissioners is charged with the preparation of an annual budget for the City of Griffin; and

WHEREAS, on June 10, 2025, the Board of City Commissioners adopted the Fiscal Year 2025-2026 Operating & Capital Budget; and

WHEREAS, the Board of City Commissioners approve increasing the City of Griffin's Solid Waste Fund Fiscal Year 2025-2026 Operating and Capital Budget by appropriating $83,849.04 for Debt Service Expense in the Residential Collection Division for Fiscal Year 2026, for the purpose set forth below; and

BE IT RESOLVED by the Board of City Commissioners this 8th day of July, 2025, that the Fiscal Year 2025-2026 Operating & Capital Budget be, and is hereby, amended in the amount of $83,849.04 as follows:

SOLID WASTE FUND – Residential Collection Division

INCREASE EXPENSE		
540-4521-58-1200-0000	Capital Lease Principal	66,988.17
540-4521-58-2200-0000	Capital Lease Interest	16,860.87
INCREASE REVENUE		
540-4521-38-3001-0000	Insurance Claims	(83,849.04)

_____

Douglas Hollberg, Mayor

_____

Jessica O'Connor, Secretary

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider a one-year service agreement with Squeaky Clean in the amount of $9,100.00 to provide cleaning services at Historic City Hall every two weeks. *Jeremy Stratton, Economic Development Director, will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

N/A

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

Squeaky Clean will provide cleaning services at HCH bi-weekly for $350.00 per cleaning, or $9,100 per year. Economic Development has budgeted for cleaning services.

Submitted By:
Jeremy Stratton,CEcD

Meeting Date:
08/07/2025

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
2025-2026 HCH Squeaky Clean Service Agreement.pdf

770.468.9475 2952N. Expressway Suite C Griffin GA 30223 qualityservice@SqueakyCleanInc.org

City of Griffin- Historic City Hall
C/O Heather Robinson
201 East Solomon Street
Griffin GA 30223
hrobinson@cityofgriffin.com

Squeaky Clean, Inc. will perform the cleaning services to the best of their abilities for said client above, as outlined on provided scope of work for service. Squeaky Clean to provide all insurances, labor & payroll expenses, chemical supplies and equipment needed for the cleaning tasks. Client is to provide unhindered access to location on agreed upon service dates, hand/dish soaps, paper products and trash bags for restocking purposes. Initial Service is for the main level, upstairs, & fire bay area.

Invoices; sent via email between the 1-5th of each month for services received the previous month.

Payments; payments are net 30 from the date of invoice. Late fees are added 31 days from the date of invoice. Services will be suspended or canceled for non payment. ACH/EFT, Credit/Debit cards are a preferred method of payment. Checks can be mailed to the address on the invoices made out to Squeaky Clean Inc.

Regular Recurring cleaning service once every 2 wks 350.00 per service.

- Maximum Total of 26 Cleanings Every 2 weeks

Post Event Quote: (as needed) Fire Bay including bathroom 150.00 Courtroom including kitchen, 4 bathrooms, & balcony 222.00

Payment method client prefers:

- Credit/Debit

A 30 day written notice for termination is required to avoid cancellation fees. Clients will be held responsible for the remainder of agreement for notices less than 30 days. Annual 3% increase may go into effect after the first 12 months.

SCOPE OF WORK

Regular recurring services: Main level, offices, Handicap entry & elevator, stairs, courtroom, conference room, balcony, bathrooms, kitchen, hallways.
All areas of service will receive: cobweb removal, blinds/shutters, feather dusted, most commonly touched areas wiped down, decor items dusted, horizontal surfaces dusted, vertical surfaces dust removed. Trash removed, soft surface floors vacuumed, hard surface floors vacuumed and damp mopped.Glass on entry doors cleaned both sides.

Kitchen: all of the above plus; cabinet fronts spot cleaned, tables/chairs wiped down. Exterior of appliances, interior microwave. Countertop small appliances moved to clean the counter and backsplash. Sink and faucet cleaned and sanitized. Inside the refrigerator and freezer spot, cleaned as needed. Soap and paper products restocked.

Bathrooms: all of the above plus; Vents vacuumed as needed.
Sink and faucet cleaned and sanitized. Countertop cleaned, items moved, cleaned behind and replaced.
Mirror cleaned.
Toilet/urinals cleaned and sanitized from top to bottom, baseboard/walls around the same are spot cleaned. Floor around toilets/urinals cleaned by hand to prevent cross contamination.
Soap and paper products restocked.

Office areas: all of the above plus; desk surfaces dusted (papers/excessive personal items will be dusted around) computer monitors/tv screens feather dusted. Chairs wiped down as needed. Open shelving dusted, open shelving with paperwork/books/binders will be dusted around.
Phone and phone cradle wiped down.

Reception/Waiting/Foyer area(s): all of the above, if applicable mild organization so the first thing your clients see is a nice organized welcoming area.

Initial Service: All of the above and cleaning the areas that have developed a build up.
Post Event Service: The specific area to be cleaned will receive the same service/tasks as above.

Areas/Tasks not serviced: Regular Recurring does not include Fire Bay or basement area.
Baptismals, hot tubs, server equipment, moving computer towers or other electronics with the ability to be 'smart". Work out equipment. Exterior areas beyond listed above, pet care or clean up after including fish, fish tanks. Interior storage areas such as cabinets/drawers. Moving of large appliances, furniture items over 30 lbs. Regularly required maintenance tasks such as changing air system filters, changing light bulbs, any building repairs interior or exterior. Exterior and interior window cleaning beyond mentioned above.

Andrew J. Whalen, III

Client signature stating they agree with the above.
CITY OF GRIFFIN, GEORGIA

Squeaky Clean, INC.
Bridget Randels 6/4/2025
Bridget Randels, President

By:_____
Douglas S. Hollberg, Mayor

Attest: _____
Jessica W. O'Connor, Secretary

Karen Musto 6/4/2025
Karen Musto, Office Manager

Approved as to Form:_____
Andrew J. Whalen, III, City Attorney

We have no quarrel with the person who offers a lower price,
for no one knows better than he the value of his work ~ anonymous

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider a request for a variance from the minimum lot size, street frontage, lot width, and side yard standards required to subdivide the property located at 1017 Lake Avenue, Tax Map 062 11009 submitted by Latoya Oliver. *Director of Planning and Development, Michelle Haynes, will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

The applicant, Latoya Oliver, is requesting a variance for Article 708C which states the physical requirements for the creation of a new parcel in the Medium Density Residential zoning district. This lot is unique as it has two single family homes; therefore, the use is legally nonconforming. Mrs. Oliver wants to remove the legal nonconformity of two houses on a single-family lot and place each house on its own parcel. The creation of the two lots requires a variance since the new parcels will not meet minimum zoning standards due to the lot size, street frontage, lot width, and side yard requirements. However, the proposed lots will still be larger in size than some of the other legally nonconforming lots in the area. The street addresses located on this parcel are 1017 Lake Avenue and 1021 Lake Avenue.

STAFF RECOMMENDATION:

Planning & Development staff recommends APPROVAL of the variance request (25–VAR-02) submitted by Latoya Oliver to reduce the minimum lot size, street frontage, lot width, and side yard requirements at 1017 Lake Avenue.

FINANCIAL IMPACT:

N/A

Submitted By:
Michelle Haynes

Meeting Date:
08/07/2025

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
1017 Lake Avenue Staff Report.pdf
1017 Lake Avenue Application and Proposed Plat.pdf

Variance
1017 Lake Avenue
Project No. 25-VAR-02

Applicant: Latoya Oliver
Owner: Latoya Oliver





Current Land Use Classification	Residential
Current Zoning	Medium Density Residential
Proposed Variance	To reduce the minimum lot size, street frontage, lot width, and side yard requirements
Parcel Size	0.37 +/-
Map, Block & Lot Number	062 11009
City Commission	July 8, 2025
District Commissioner Member	Cynthia Ward
Citizen Notification	Legal Notice was run in the June 7, 2025, edition of the *Griffin Daily News* for the City Board of Commissioners Public Hearing. Signage was placed on the property illustrating the purpose, date and time of the meeting on June 6, 2025.

Proposal/Site Location:

The applicant, Latoya Oliver, is requesting a variance for Article 708C which states the physical requirements for the creation of a new parcel in the Medium Density Residential zoning district. This lot is unique as it has two single family homes; therefore, the use is legally nonconforming. Mrs. Oliver wants to remove the legal nonconformity of two houses on a single-family lot and place each house on its own parcel. The creation of the two lots requires a variance since the new parcels will not meet minimum zoning standards due to the lot size, street frontage, lot width, and side yard requirements. However, the proposed lots will still be larger in size than some of the other legally nonconforming lots in the area. The street addresses located on this parcel are 1017 Lake Avenue and 1021 Lake Avenue.



Zoning Ordinance Sections applicable to this Application:
The following sections of the Unified Development Code apply to this variance request:

Article 410 Variance
Article 708(C) Medium Density Residential, MDR

Article 410, Variance Standards for Review:

1. **There are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape, or topography;**

   There are extraordinary and exceptional conditions pertaining to these particular pieces of property as it relates to its size and shape. As the lot was subdivided before the houses were built in the 1920's, it obviously predates the current MDR zoning district physical requirements and is legally nonconforming (grandfathered). The applicant is proposing to subdivide this lot so the use of the property will match the current zoning which is single family. The lot cannot conform to the current standards due to the use of the property, which is why a variance is needed.

2. **The application of these regulations to this particular piece of property would create a practical difficulty or unnecessary hardship.**

   The application of these regulations to this property will create a practical difficulty or unnecessary hardship as many of the surrounding lots are also legal nonconforming as it pertains to the lot size, street frontage, lot width, and side yard requirements.

3. **Such conditions are peculiar to the piece of property involved.**

   Such conditions are peculiar to this piece of property involved; however, the new parcels would be .18+/- and .19+/- acres which are consistent with the surrounding nonconforming parcels in this area.

4. **Relief, if granted, would not cause substantial detriment to the public good or impair the purposes and intent of these regulations, provided, however, that no Variance may be granted for a use of land or building or structure that is prohibited by this Ordinance.**

   If granted, the variance should not cause substantial detriment to the public good or create a negative impact on the surrounding properties.

5. **A literal interpretation of this Ordinance would deprive the applicant of any rights that others in the same district are allowed.**

   The literal interpretation of this ordinance could deprive the applicant of any rights that others in the same district are allowed due to its nonconforming use.

Planning & Development Department Review:

Planning Staff reviewed the applicant's request for a variance for Article 708C to reduce the minimum lot size, street frontage, lot width, and side yard requirements in the Medium Density Residential zoning district. For the applicant, Latoya Oliver, to subdivide her property and change the use from multi-family to single family to match the zoning, there is no other option but to request a variance for the proposed subdivision of land. Granting the variance will not create a negative precedent as there are many lots surrounding the subject property which have similar legal nonconformities with respect to lot size, street frontage, lot width, and side yard requirements and the new lot sizes will be consistent in size with other legal nonconforming lots in this area.

Planning Staff Recommendation:

Planning & Development staff recommends **APPROVAL** of the variance request (25–VAR-02) submitted by Latoya Oliver to reduce the minimum lot size, street frontage, lot width, and side yard requirements at 1017 Lake Avenue.

Submitted by:
Michelle Haynes
Director
Planning and Development Services

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR VARIANCE

Date Received: 4-1-25 Application Number: 25-VAR-02

Instructions for Applicant:

Please complete this form and submit with any requested documents in order to complete the Variance Application. We recommend that all development professionals conducting business in the City of Griffin review the current Unified Development Code (UDC), prior to submission of this application, depending on the type of development. The UDC can be found at www.cityofgriffin.com.

The application, with all appropriate attachments (listed below), should be delivered to the Planning & Development Services Department located at 100 S. Hill Street, 3rd Floor, Griffin, GA 30223. You may reach our office by phone at (770)233-4130 between the hours of 7:30 AM and 4:30 PM Monday thru Friday. Please contact our office if you have any questions about this application or the Variance Process.

Variance Application Submission Requirements:

1. Complete Variance Application
2. Complete Variance Questionnaire
3. Property Owner or Owner's Representative Authorized Form
4. Conflict of Interest Disclosure
5. Site Plan or drawing of the respective development
6. Fees Due: Commercial $300.00/Residential $250.00

CITY ACTIONS:

Planning & Development Services Staff will determine if the application is complete, assign a case number to the application, and indicate the date of receipt. The applicant will be notified in writing of the date, time and place of the required Public Hearing before the City of Griffin Board of Commissioners. It is important that a representative of the requested Variance attend the Public Hearing.

The applicant, engineer, or other representative is responsible for obtaining copies of all applicable City of Griffin ordinances and development guidelines, codes, and regulations, and to resolve all comments received and related issues.

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR VARIANCE

Date Received: 4-1-25 Application Number: 25-VAR-02

Applicant/Agent/Representatives Name: Latoya Oliver

Address: _____

City: Griffin State: GA Zip: 30223

Telephone Number(s): 678-216-2067 Email: toya8856@yahoo.com

Project Name/ Description: Subdivide 1017 + 1021 Lake Ave.

Address: 1021 + 1017 Lake Ave Griffin, GA. 30223

Parcel Number(s): 0021009 Current Zoning: MDR Parcel(s) Size: 0.37 AC OR 15,987 SQ FT

UDC Section to be Varied _____

Property Owner Name: Latoya Oliver

Address: 1127 West Broad Street

City: Griffin State: GA Zip: 30223

Telephone Number(s): 678-216-2067 Email: toya8856@yahoo.com

I attest that this Variance Application, and all attachments, meet all applicable requirements of the City of Griffin ordinances and development guidelines, codes and regulations to the best of my knowledge.

Latoya Oliver _____ _____

Applicant Signature Printed Name Date

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR VARIANCE

Date Received: 4-1-25 Application Number: 25-VAR-02

Project Name/ Description: Subdivide 1017 + 1021 Lake Ave
Address: 1017 + 1021 Lake Ave Griffin, Ga 30223
Parcel Number(s): 06211009 Current Zoning: _____ Parcel(s) Size: _____

- One (1) copy of a site plan, boundary survey, or Tax Map of the property

A. The following information must be submitted with the Variance Application:

1. Completed application form.
2. Detailed description of existing land uses on all contiguous property;
3. The location of the subject property including street numbers, if available;
4. A boundary plat of the subject property, prepared in accordance with the Georgia Plat Act, showing the dimensions of acreage, location of tract and location of all existing improvements and easements;
5. A site plan drawn to scale showing:
   a. Any and all improvements to be constructed if the application is approved, along with the proposed use and dimensions of all structures;
   b. A statement with any prior conditions to zoning, plat and/or prior variance request approvals granted by the City of Griffin;
   c. Site plans with variance requests shall indicate the dimension of the proposed subject of the variance request (see 415 [section 410] for variance procedures).
6. Spalding County Tax Map, block and lot number of the appropriate plat reference;
7. The present and proposed zoning district classification for the subject property;
8. The name and address of the owner of the subject property;
9. The area of land of the subject property, stated in square feet if less than one acre;
10. Date of application;
11. Any prior applications or actions for rezoning of all or part of the subject property within the past five years;
12. Documentation supporting the request based upon the standards of this article.

Griffin

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR VARIANCE

Date Received: 4-1-25 Application Number: 25-VAR-02

B. Please provide written answers to the following criteria to justify a Request for Variance:

1. State how there are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape or topography.
2. State how the application of these regulations to this particular piece of property would create a practical difficulty or unnecessary hardship.
3. State how such conditions are peculiar to the particular piece of property involved.
4. Indicate how relief, if granted, would not cause substantial detriment to the public good or impair the purposes and intent of these regulations, provided, however that no variance may be granted for a use of land or building or structure that is prohibited by this ordinance.
5. State how a literal interpretation of this ordinance would deprive the applicant of any rights that others in the same district are allowed.

(1) THERE ARE 2 HOUSES ON 1 PROPERTY.

(2) CURRENT REGULATIONS PREVENT THE PROPERTY FROM BEING SPLIT INTO 2 SEPERATE PROPERTIES.

(3) THIS PROPERTY WOULD BENEFIT FROM BEING SPLIT INTO 2 PROPERTIES.

(4) EACH PROPERTY WOULD ONLY HAVE 1 HOUSE.

(5) THE PROPERTY WOULD BENEFIT BY BEING SEPERATED INTO 2 SEPERATE PROPERTIES.

Griffin

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR VARIANCE

Date Received: 4-1-25 Application Number: 25-VAR-02

OWNER'S AUTHORIZATION

This is to certify that: Latoya Oliver is the Property Owner or Legal Representative of the Owner holding interest in the property that is the subject of the attached application.

By execution of this form, authorization is given to the person named as "Applicant" below, acting on behalf of the owner, to file for and pursue a request for approval of the following.

☐ Rezoning ☑ Variance ☐ Special Use

☐ Development Plan ☐ Plat Approval ☐ Temporary Use

Applicant Name: Latoya Oliver

Property Owner Signature	Latoya Oliver	
	Printed Name	Date
Legal Representative Signature	CLAY McCANN	03-27-25
	Printed Name	Date

Notary Signature

Seal: DARI H. LEWELLEN NOTARY PUBLIC STATE OF GEORGIA MY COMM. EXP. 7/29/2028 HENRY COUNTY, GEORGIA

Commission Expiration Date: 7/29/2028

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR VARIANCE

Date Received: 4-1-25 Application Number: 25-VAR-02

CONFLICT OF INTEREST DISCLOSURE

Have you, within the two (2) years immediately preceding the filing of this application, made campaign contributions aggregating $250.00 or more to a member of the Board of Commissioners, a member of the Planning & Zoning Board, or any other government official who will consider this application?

☐ Yes ☐ No

If **yes**, please complete the following section:

- Name and position of Government Official:

- Please list the date and amount of contribution(s) (aggregate total of $250.00 or more).

Applicant Signature | Latoya Oliver Printed Name | Date

SUBJECT PROPERTY

OWNER: LATOYA OLIVER (PER TAX ASSESSOR)

SITE ADDRESS: 1017 LAKE AVE, GRIFFIN, GA 30223

AREA:
TRACT 1: 0.18 ACRES
TRACT 2: 0.19 ACRES

PARCEL #: 062 11009

REFERENCE: DEED BOOK 5179 - PAGE 89

PURPOSE STATEMENT:

THE PURPOSE OF THIS SURVEY IS TO DIVIDE PARCEL # 062 11009 INTO 2 CONTIGUOUS PARCELS.

ZONING INFORMATION

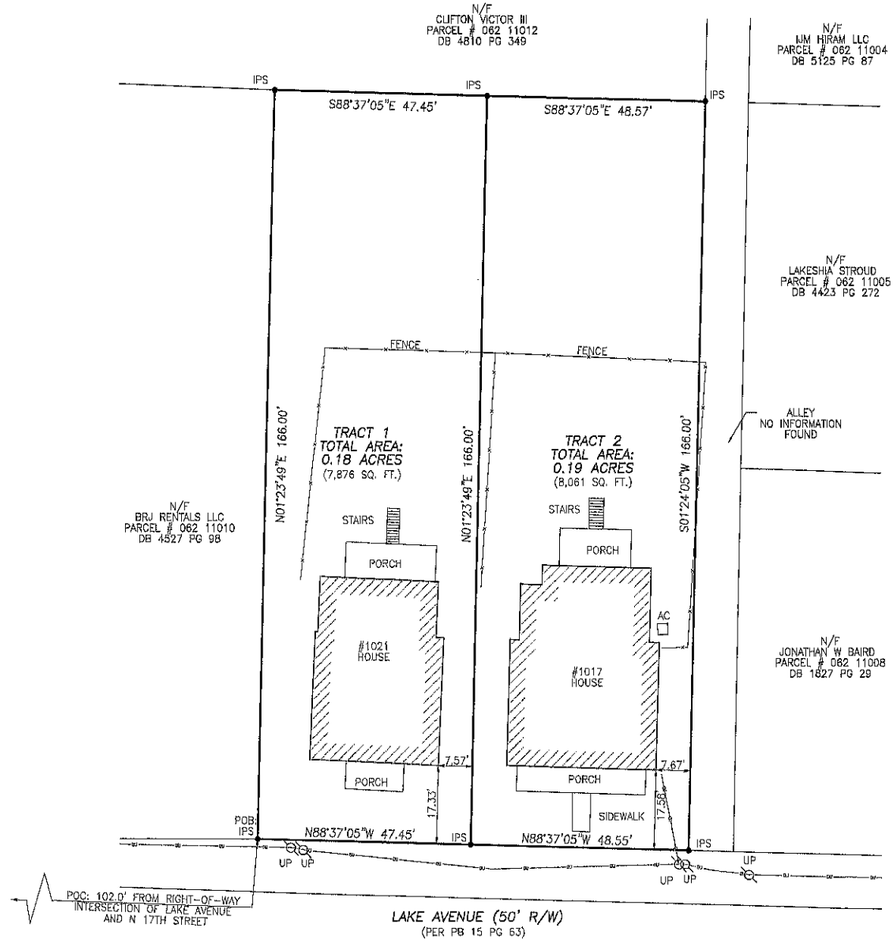
MDR - ZONING DISTRICT (MEDUIM DENSITY RESIDENTIAL)

- MINIMUM FRONT YARD SETBACK: 35 FEET

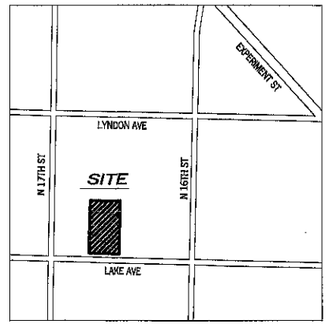
- MINIMUM SIDE YARD SETBACK: 10 FEET

- MINIMUM REAR YARD SETBACK: 25 FEET

ZONING INFORMATION SHOW HEREON HAS BEEN TAKEN FROM THE CITY OF GRIFFIN ONLINE TAX ASSESSOR MAPS AND THE SPALDING COUNTY CODE OF ORDINANCES. ALL ZONING INFORMATION WILL NEED TO BE VERIFIED BY THE PROPER ZONING OFFICIALS.







VICINITY MAP
N.T.S.

GENERAL NOTES

THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF AN ABSTRACT TITLE; THEREFORE, THE UNDERSIGNED AND CLAYTON ADAM MCCANN GAPLS #3481 MAKES NO GUARANTEES OR REPRESENTATIONS REGARDING INFORMATION SHOWN

THE CERTIFICATION, AS SHOWN HEREON, IS PURELY A STATEMENT OF PROFESSIONAL OPINION BASED ON KNOWLEDGE, INFORMATION, BELIEF AND BASED ON EXISTING FIELD EVIDENCE AND DOCUMENTARY EVIDENCE AVAILABLE. THE CERTIFICATION IS NOT AN EXPRESSED OR IMPLIED WARRANTY OR GUARANTEE.

THE FIELD DATA UPON WHICH THIS SURVEY IS BASED ON HAS A RELATIVE POSITIONAL ACCURACY OF 0.02 FEET HORIZONTAL AT THE 95% CONFIDENCE LEVEL.

EQUIPMENT USED FOR ANGULAR AND LINEAR MEASUREMENTS: CARLSON BRX7 GNSS DUAL FREQUENCY RECEIVER. (DATE OF LAST FIELD VISIT: 01-29-2025)

THE PLAT HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE TO WITHIN ONE FOOT IN 530,120 FEET.

THE BASIS FOR THE DIRECTIONS SHOWN HEREON IS: GRID NORTH AS DEFINED BY NAD 83 AND NAVD 88 (GEOID 18) DATUM, GEORGIA WEST ZONE AND DETERMINED THROUGH RTK-GPS METHODS UTILIZING A GNSS REAL TIME NETWORK SOLUTION BY MCCANN LAND SURVEYORS.

NO PORTION OF THIS SITE APPEARS TO BE IN A SPECIAL FLOOD AREA AS DEFINED BY THE SPALDING COUNTY COUNTY F.E.M.A. F.I.R.M. COMMUNITY PANEL NUMBER 13255C0069E DATED 06/07/2017.

SYMBOLS

IPF = ⊙ - AS SHOWN HEREON
IPS = ● - CAPPED 1/2" REBAR TO BE SET

LEGEND

POC POINT OF COMMENCEMENT
POB POINT OF BEGINNING
N/F NOW OR FORMERLY
PB PLAT BOOK
DB DEED BOOK
PG PAGE
OTP OPEN TOP PIPE
IPF IRON PIN FOUND
IPS IRON PIN TO BE SET (CAPPED 1/2" REBAR)
B.F.E. BASE FLOOD ELEVATION
LL LAND LOT
UP UTILITY POLE

20 10 0 20 40 60
GRAPHIC SCALE IN FEET
1" = 20'

GEORGIA REGISTERED No. 3481 PROFESSIONAL LAND SURVEYOR CLAYTON ADAM MCCANN

SURVEYOR CERTIFICATION

AS REQUIRED BY SUBSECTION (d) OF O.C.G.A. SECTION 15-6-67, THIS PLAT HAS BEEN PREPARED BY A LAND SURVEYOR AND APPROVED BY ALL APPLICABLE LOCAL JURISDICTIONS FOR RECORDING AS EVIDENCED BY APPROVAL CERTIFICATES, SIGNATURES, STAMPS, OR STATEMENTS HEREON. SUCH APPROVALS OR AFFIRMATIONS SHOULD BE CONFIRMED WITH THE APPROPRIATE GOVERNMENTAL BODIES BY ANY PURCHASER OR USER OF THIS PLAT AS TO INTENDED USE OF ANY PARCEL. FURTHERMORE, THE UNDERSIGNED LAND SURVEYOR CERTIFIES THAT THIS PLAT COMPLIES WITH THE MINIMUM TECHNICAL STANDARDS FOR PROPERTY SURVEYS IN GEORGIA AS SET FORTH IN THE RULES AND REGULATIONS OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND AS SET FORTH IN O.C.G.A. SECTION 15-6-67.

02/20/2025
CLAYTON ADAM MCCANN GAPLS #3481 — DATE

McCANN LAND SURVEYORS
315 SOUTH 9TH STREET
GRIFFIN, GA 30224
mccannls.com
(o) (470) 204-7080

A SUBDIVIDE SURVEY FOR:

LATOYA OLIVER

CITY OF GRIFFIN SPALDING COUNTY, GA

MCLS JOB #25024	
DRAWN BY BHS	CHECKED BY CDM & CAM
ISSUE DATE	02/20/2025
DRAWING NUMBER 1 OF 1	

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider the minutes of the City of Griffin Board of Commissioners' Regular Meeting on June 10, 2025.

SPECIAL CONSIDERATIONS OR CONCERNS:

Mayor Hollberg and Commissioners Ward, Curtis, Wright, Tinsley and McCord were present. Commissioner Murray was absent.

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

Submitted By:
Susan Bartholomew

Meeting Date:
08/07/2025

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
06-10-25 Minutes.pdf

CITY OF GRIFFIN BOARD OF COMMISSIONERS
REGULAR SCHEDULED MEETING
ONE GRIFFIN CENTER, W. ELMER GEORGE MUNICIPAL HALL
TUESDAY, JUNE 10, 2025

Mayor Doug Hollberg presided, convening the meeting at 6:00 p.m. Commissioners attending included Cynthia Ward, Rose Curtis, Brad Wright, Truman Tinsley and Rodney McCord. Also present were City Manager, Jessica O'Connor, City Attorney, Drew Whalen, Staff Attorney, Kelsey Carden and Felicia Trammel to record minutes.

Commissioner Murray was absent.

Call to order by Mayor Hollberg

Pledge of Allegiance ..... Commissioner Wright

Invocation ..... Commissioner Tinsley

Approval of Agenda

Motion/second to approve the Agenda by Commissioners Ward/Tinsley carried 6-0.

Following the approval of the Agenda, the Commissioners and audience viewed a video in which Electric Director, Jennifer Freeman, received the 2025 Mark Crisson Leadership and Managerial Excellance Award from the American Public Power Association. This award recognizes managers at a utility, joint action agency, or state or regional association who steer their organizations to new levels of excellence.

PRESENTATIONS AND DELEGATIONS

1. Recognize Kelsey Carden, Staff Attorney, as the May 2025 Strongest Link in the Chain award recipient.

   MPO Powell addressed the commission stating Kelsey Carden put in a lot of time and effort to make the Griffin Gives Back event a success. Her work for this event meant a lot to the citizens and the staff that participated. She is truly the Strongest Link in the Chain.

2. Presentation of proclamation for Juneteenth 2025.

   Mayor Hollberg presented the proclamation to The Urban Outreach Association.

3. Review Financial Reports for April 2025

   Deborah Manning-Gilbert, Finance Director, addressed the Commissioners reviewing the April 2025 financial statements, approximately 83.4% into the fiscal year. The General Fund operating revenue is $23.5 million which is 93.1% of budget; operating expenses are $32.5 million which is 78.8% of budget. The Enterprise Funds operating revenue is $95.2 million which is 85.7% of budget; operating expenses are $72.9 million which is 70% of budget. The Water/Wastewater Fund operating revenue is $25.7 million which is 85.7% of budget; operating expenses are $15.7 million which is 57.4% of budget. The Electric Fund operating revenue is $55.9 million which is 85.5% of budget; operating expenses are $44.9 million which is 75.3% of budget. The Solid Waste Fund operating revenue is $9 million which is 84.7% of budget; the operating expenses are $7.9 million which is 72.3% of budget.

   LOST collections year-to-date are $4,734,385 which is 86.8% of budget.
   TSPLOST collections year-to-date are $3,919,953 which is 105.4% of budget.

CITIZEN COMMENT

There were no citizen comments.

PUBLIC HEARINGS

4. Receive comments regarding the proposed budget for fiscal year beginning July 1, 2025 and ending June 30, 2026. *City Manager Jessica O'Connor will address.*

City Manager, Jessica O'Connor, addressed the Board regarding the proposed FY26 budget. Comment was made to the Board by Tina Marie Marsden, 101 North 8th St Griffin, GA.

CONSENT AGENDA

5. Consider minutes of the City of Griffin Board of Commissioners' Workshop and Regular Meetings on May 27, 2025.

6. Consider, on second reading, an ordinance amendment Sec. 2-189, Procurement of equipment, materials, and supplies, and Sec. 2-193, Contracts for public works construction. Staff Attorney, Kelsey Carden, will address.

7. Consider a purchase order, as amended, for twelve UV lamps from Xylem Water Solutions USA, Inc., Sole Source, in the amount of $5,989.00. Director of Water and Wastewater, Brandon Lewis, will address.

8. Consider the purchase of 300 65 gallon trash carts and 200 96 gallon trash carts in the amount of $29,243.75 from Toter, Single Source. *Director of Solid Waste Todd Ennis, will address.*

9. Consider the purchase of two 3-Phase Transformers in the amount of $33,790.00 from Gresco Utility Supply Co., sole source. *Electric Director, Jennifer Freeman, will address*.

10. Consider renewal of agreement for services for water storage tank maintenance for FY26 from American Tank Maintenance in the amount of $124,446.56. *Director of Water and Wastewater, Brandon Lewis, will address.*

11. Consider a Joint Funding Agreement with the United States Department of the Interior in the amount of $85,300.00 for the operation and maintenance of seven stream flow stations. *Director of Water and Wastewater, Brandon Lewis, will address.*

12. Consider a Task Order Form, under a Master Services Agreement with LJA Engineering, Inc. for the development of a water system asset management plan in the amount of $103,500.00. *Director of Water and Wastewater, Brandon Lewis, will address.*

13. Consider purchase from Cogsdale, Sole Source, to provide software maintenance and upgrades to the Cogsdale Customer Management and Utility Billing System in the amount of $224,813.62. *Telecommunications Manager, Chris Sprayberry will address.*

Motion/second to approve the Consent Agenda by Commissioners Ward/Tinsley carried 6-0.

REGULAR AGENDA

14. Consider resolution adopting the annual Fiscal Year 2025 - 2026 Operating and Capital Budget appropriating expenditures and forecasted revenues for specified purposes, functions and activities, by fund for the budget period and the Capital Improvement Program (CIP). *City Manager Jessica O'Connor will address.*

Motion/second to approve the resolution adopting the annual Fiscal Year 2025 - 2026 Operating and Capital Budget appropriating expenditures and forecasted revenues for specified purposes, functions and activities, by fund for the budget period and the Capital Improvement Program (CIP)by Commissioners Ward/Wright carried 6-0.

15. Consider a Resolution to amend the City of Griffin's Fiscal Year 2024-2025 Operating & Capital Budget for the Third Quarter housekeeping amendments in the amount of $21,136,487.45. *Budget Analyst, Angela Thompson, will address.*

Motion/second to approve a Resolution to amend the City of Griffin's Fiscal Year 2024-2025 Operating & Capital Budget for the Third Quarter housekeeping amendments in the amount of $21,136,487.45 by Commissioners Ward/Wright carried 6-0.

16. Consider the purchase of one Sutphen Heavy Duty Custom Pumper for $1,274,727.04, one Sutphen Heavy Duty 75' Mid-mount Aerial Ladder (SL75) for $1,834,852.12, and one Sutphen Heavy Duty Custom Wet Rescue (RA-22) for $1,399,851.72. A total of $4,509,430.88 from the Sutphen Corporation, through Sourcewell contract. *Fire Chief John Hamilton will address*.

    Motion/second to approve the purchase of one Sutphen Heavy Duty Custom Pumper for $1,274,727.04, one Sutphen Heavy Duty 75' Mid-mount Aerial Ladder (SL75) for $1,834,852.12, and one Sutphen Heavy Duty Custom Wet Rescue (RA-22) for $1,399,851.72. A total of $4,509,430.88 from the Sutphen Corporation, through Sourcewell contract by Commissioners Tinsley/Wright carried 6-0.

17. Consider adoption of the updated electric rate tariff to include EV Rate for Public EV and DC Fast Charging Service. *Electric Director, Jennifer Freeman will address.*

    Motion/second to approve of the updated electric rate tariff to include EV Rate for Public EV and DC Fast Charging Service by Commissioners Ward/Wright carried 6-0.

18. Consider a contract with VHB, Inc., current vendor, in the amount of $11,688.00 for biological monitoring in the Cabin Creek watershed. *Director of Stormwater, Jeremy Kenway, will address.*

    Motion/second to approve a contract with VHB, Inc., current vendor, in the amount of $11,688.00 for biological monitoring in the Cabin Creek watershed by Commissioners Ward/Wrigth carried 6-0.

19. Consider the purchase of a 2025 New Way Sidewinder XTR ASL Garbage Truck from Sansom Equipment Company, best responsive quote, in the amount of $406,992.00 by lease supplement through the city`s master lease agreement with GMA and amend the budget accordingly. *Director of Solid Waste. Todd Ennis, will address.*

    Motion/second to approve the purchase of a 2025 New Way Sidewinder XTR ASL Garbage Truck from Sansom Equipment Company, best responsive quote, in the amount of $406,992.00 by lease supplement through the city`s master lease agreement with GMA and amend the budget accordingly by Commissioners Ward/Wright carried 6-0.

20. Commissioners to appoint two new members to the personnel review board pursuant to the City of Griffin Personnel Policy, Article 15 Disciplinary Actions, Section 15.7 Hearing. *Director of Human Resources, Stephanie Woods, will address.*

    Motion/second to appoint new members to the personnel review board pursuant to the City of Griffin Personnel Policy, Article 15 Disciplinary Actions, Section 15.7 Hearing by Commissioners Tinsley/Wright carried 6-0.

    Appointed: William Wilson
    Willie Brinkley

21. Consider authorizing travel for the commissioners to the Georgia Municipal Association's Annual Convention in Savannah, Georgia on June 19-24, 2025.

    Motion/second to authorize travel for the commissioners to the Georgia Municipal Association's Annual Convention in Savannah, Georgia on June 19-24, 2025 by Commissioners Wright/Ward carried 6-0.

22. Consider cancellation of the City of Griffin Board of Commissioners' June 24, 2025 Workshop and Regular meetings due to Commissioners' attendance at GMA Annual Convention in Savannah, Georgia, June 19-24, 2025.

    Motion/second to approve the cancellation of the City of Griffin Board of Commissioners' June 24, 2025 Workshop and Regular meetings due to Commissioners' attendance at GMA Annual

Convention in Savannah, Georgia, June 19-24, 2025 by Commissioners Ward/Wright carried 6-0.

CITY MANAGER'S REPORT

The City Manager will update the Commission on pending items, upcoming workshops, meetings, conferences and other pertinent issues.

1. Ms. O'Connor congratulated Jennifer Freeman on her award again.
2. She reminded the commissioners of June Jam this Saturday and the upcoming Griffin Gives Back event on July 26th.
3. Ms. O'Connor thanked the Solid Waste Department for the hard work and time they have put in the past few weeks while being down two trucks.

CITY ATTORNEY'S COMMENT

No comment.

COMMISSIONER COMMENTS

Commissioners will provide updates regarding issues of interest from their respective districts and/or committee reports.

Ward: No comment.

Curtis: Commissioner Curtis thanked everyone for coming and stated she is excited about the Juneteenth Parade.

Murray: Absent

Wright: No comment.

Tinsley: No comment.

McCord: Commissioner McCord thanked Public Works for their work on the new roundabout at Hammond Drive and West Poplar Street.

Hollberg: Mayor Hollberg shared that the Iris City Golf Tournament was a huge success. He stated he would not be at June Jam for the first time this year and reminded everyone of the 4th of July parade and Fireworks that are coming up.

ADJOURN

Motion/second to adjourn at 6:40 p.m. by Commissioners Tinsley/Wright carried 6-0.

_____ _____

Douglas S. Hollberg, Mayor Jessica W. O'Connor, City Manager

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider a contract with McLeRoy, Inc., low bidder, in the amount of $2,110,643.15 for milling and resurfacing for year 4 of TSPLOST repaving. *Director of Public Works, Mariza Eller, will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

Milling, leveling, resurfacing and striping work on sixteen (16) City streets totaling 6.08 miles.

STREET	YEAR	LENGTH FEET	LENGTH MILES
ABBEY RD	4	3,068	0.58
ANNE ST (BECK ST TO MERIWETHER ST)	4	769	0.15
BUCKINGHAM PLACE	4	330	0.06
CARDINAL DR	4	3,314	0.63
E CHERRY ST	4	422	0.08
HASKELL WARD DR / STARK ST	4	2,690	0.51
N 6TH ST (E CHERRY ST TO BLANTON AVE)	4	1,682	0.32
N 10TH ST	4	1,390	0.26
NEW ORLEANS ST	4	498	0.09
S 8TH ST	4	6,667	1.26
S 10TH ST	4	1,089	0.21
SPALDING DR (FLYNT ST TO HWY 16 W)	4	938	0.18
W CHERRY ST	4	1,980	0.38
W TINSLEY ST	4	1,436	0.27
WESMINSTER CIR	4	2,320	0.44
WESMINSTER DR	4	3,516	0.67
	YEAR 4 TOTALS	**31,779**	**6.08**

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

The City of Griffin will be utilizing funds received from GDOT's Local Maintenance & Improvement Grant (LMIG) in the amount of $320,460.31, Local Road Activity (LRA) funding in the amount of $393,151.10, and the remaining funds in the amount of $1,397,031.70 will come from TSPLOST funds. Total project cost is $2,110,643.15

Submitted By:

Mariza Eller

Meeting Date:
08/07/2025

ATTACHMENTS:
McLeRoy, Inc. Full Contract Documents - Unsigned by JWO 7.3.25.pdf
MARR_16122500_57678.pdf
ALL bid results - pricing sheets combined 7.3.25.pdf

AGREEMENT BETWEEN CITY OF GRIFFIN

AND MCLEROY, INC.

FOR MILLING & RESURFACING AGREEMENT

THIS AGREEMENT made this 08 day of July, 2025, by and between McLeRoy, Inc., a Georgia corporation, (Contractor), and the City of Griffin, Georgia, a Georgia municipal corporation, by and through its Board of Commissioners, (Owner).

WITNESSETH, that the Contractor and the Owner in consideration of the mutual promises and covenants hereinafter set forth agree as follows:

ARTICLE 1. SCOPE OF WORK

The Contractor shall furnish all equipment, tools, materials, skill, labor of every description, and all things necessary to carry out and complete in a good and workmanlike manner in accordance with Georgia Department of Transportation Specifications and Guidelines, the work described in the Bid invitation issued by the Owner dated May 09, 2025, in response to the Invitation to Bid issued by the Owner for Milling & Resurfacing Year 4 various Streets located within the incorporated boundaries of the City of Griffin (the 'Work'). The following documents are incorporated by reference and made a part of the terms and conditions of this Contract as if fully set out herein; a) the work described in the Proposal of the Contractor dated June 12, 2025 identified as Exhibit A, the specifications and the Invitation to Bid issued by the Owner identified as Exhibit B. Exhibit A and Exhibit B are attached hereto and made a part hereof.

ARTICLE 2. TIME OF COMPLETION

The parties agree that time is of the essence, and therefore the work to be performed under this Contract shall be commenced within 15 days after Notice To Proceed is received, and all work to be completed within 90 days of start.

ARTICLE 3. THE CONTRACT PRICE

The Work shall be performed by the Contractor for a not to exceed price of Two Million, One Hundred and Ten Thousand, Six Hundred and Forty-Three Dollars & Fifteen Cents

($2,110,643.15) subject only to any additions and/or deductions made pursuant to authorized change orders mutually agreed in writing by the parties.

ARTICLE 4. PAYMENTS

Upon receipt of the Contractor's invoice payments will be made by the Owner to the Contractor for the invoice amount of all Work accepted by the Owner. Acceptance of the Work shall be at Owner's sole reasonable discretion that Contractor has completed the Work invoiced in full conformance with this Agreement per Georgia Prompt Pay Act, OCGA 13.11.1. Invoices should be submitted by the 5th of the month to the Project Manager.

ARTICLE 5. PERFORMANCE AND PAYMENT BONDS

The Contractor must provide a performance bond in the amount of the bid for the faithful performance of this Contract and to indemnify the Owner for any damages should the Contractor fail to perform the contract on time.

The Contractor shall also provide a payment bond in the amount of 110% of the total amount payable by the terms of this Contract.

ARTICLE 6. GENERAL PROVISIONS

1. The Work shall be completed in a good and workmanship like manner and in compliance with the applicable Georgia Department of Transportation Specifications and Guidelines, the terms of this Agreement and all applicable state and federal laws, regulations and codes. The Work shall be subject to inspection and approval by the Owner or its designee.
2. To the extent required by law the Work shall be performed by individuals dully licensed and authorized by law to perform said work.
3. The Contractor shall comply with the provisions of O.C.G.A. 13-10-91.
4. Contractor may at its discretion engage subcontractors to perform work hereunder, provided Contractor shall fully pay said subcontractor(s) and in all instances remain responsible for the proper completion of this Contract.
5. Contractor shall furnish Owner appropriate releases or waivers of lien for all work performed or materials provided at each time periodic payment is made hereunder.
6. All change orders shall be in writing and signed by both Owner and Contractor.
7. Contractor shall obtain and maintain the following insurance coverage: a) Worker's Compensation as required by Georgia law; b) Commercial General Liability $1,000,000.00 each occurrence, $1,000,000.00 in the aggregate; and c) Automobile Liability $1,000,000.00 combined single limit. The Owner shall be named as an

additional insured on said Commercial General Liability and Automobile Liability policies. Upon request Contractor shall provide proof of said insurance to the Owner.

8. Contractor shall at its own expense obtain all permits necessary for the work to be performed.
9. Contractor agrees to remove all debris and leave the area of work in a clean condition.
10. In the event Owner shall fail to pay and periodic or installment payment due hereunder, Contractor may cease work without breach pending payment or resolution of any dispute.
11. The contract will need to be interpreted and construed under Georgia law with the Superior Court of Spalding County, Georgia being the forum.
12. Contractor shall not be liable for any delay due to circumstances beyond its control including strikes, casualty, weather or general unavailability of materials.
13. The Contractor warrants that materials furnished under this Contract will be of good quality and new, that the Work will be free from defects not inherent in the quality required or permitted, and that the Work will conform to the requirements of this Contract. Work not conforming to these requirements, including substitutions not properly approved and authorized, is considered defective. The obligation of this paragraph shall survive acceptance of the Work and termination of the Agreement. Contractor warrants all work for a period of twelve (12) months following completion and acceptance of the work by the Owner.
14. The Owner shall not be considered to have accepted possession of the work under this CONTRACT until a notice of completion is issued to the CONTRACTOR by the Owner or Owner's representative, or payment of the full CONTRACT compensation is received by the CONTRACTOR, unless the Parties otherwise mutually agree.
15. Should the CONTRACTOR at any time refuse or neglect to supply a sufficiency of properly skilled workers or materials of the proper quality, or fail in any respect to prosecute the work herein described with promptness and diligence or fail in the performance of any of the agreements contained herein, the Owner shall have the right to immediately suspend all work, or any part thereof under this CONTRACT, upon the Owner's issuance of a stop work notice to the CONTRACTOR and the CONTRACTOR's confirmed receipt of the stop work notice. The work shall continue to be suspended until such time as the Owner and CONTRACTOR have come to a mutual agreement on how the work under the CONTRACT shall proceed. Should the CONTRACTOR continue to refuse or neglect to supply a sufficiency of properly skilled workers or materials of the proper quality, or fail in any respect to prosecute the work herein described with promptness and diligence, or fail in the performance of any of the agreements contained herein, then the Owner may, terminate the CONTRACT for cause.

Signed this _____ day of _____July_____, 2025.

Contractor:

By: Matt Andrews

Title: Project Manager



City of Griffin, Georgia

Owner

By: _____

Title: _____

Attest: _____

Jessica W. O'Connor, Secretary

(SEAL)

Approved as to form:

By: Andrew J. Whalen, III

Andrew J. Whalen, III, City Attorney

CITY OF GRIFFIN, GEORGIA

INVITATION TO BID

BID #25-013

FOR

TSPLOST MILLING and RESURFACING YEAR 4

For all questions about this Bid contact:

April Meeks
afmeeks@cityofgriffinc.com

Deadline:
June 12, 2025 at 2:00 P.M.

IMPORTANT
SUBMITTAL REQUIREMENT

Submittals must be properly labeled to ensure they are not inadvertently opened before the designated time. Affix the label below to the outside of the sealed submittal envelope or delivery package.

If the label below is not used (i.e. in case of some delivery services), it is the supplier's responsibility to ensure that the information is on the OUTSIDE of the delivery package. Submissions that do not comply may be rejected.

Submittals must also include the required number of copies specified in section 1.2.

Please make sure either the label below or the information on the label appears on the **OUTSIDE of the delivery package** and is clearly visible. There may be multiple solicitations open at any given time and if the sender organization and bid number are not discernable, your response may not be recorded as properly received.



RESPONSE SUBMITTAL

DELIVER TO:
CITY OF GRIFFIN
PROCUREMENT – 3RD FLOOR
100 S HILL STREET
PO BOX T
GRIFFIN, GA 30224

BID/PROPOSAL #: 25-013

BID/PROPOSAL NAME: TSPLOST MILLING & RESURFACING YEAR 4

DUE ON OR BEFORE: June 12, 2025

COMPANY NAME: _____

COMPANY ADDRESS: _____

CONTACT NAME: _____

CONTACT PHONE & EMAIL: _____

BID #25-013 .....

1. SECTION I – BID INFORMATION .....
1.1. PURPOSE .....
1.2. SCHEDULE OF EVENTS .....
DATES .....
1.3. SCOPE OF WORK .....
1.4. PACKAGING/SUBMISSION REQUIREMENTS .....
1.5. EVALUATION CRITERIA .....
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CITY OF GRIFFIN, GEORGIA
INVITATION TO BID
25-013
TSPLOST MILLING & RESURFACING YEAR 4

1. SECTION I – BID INFORMATION

Information in this section is bid-specific. Any conflicting information stipulated in this section shall supersede the General Terms & Conditions noted in Sections II - VII.

1.1. PURPOSE

The City of Griffin (City) is seeking bids from qualified organizations to provide materials, equipment, labor and services necessary (including traffic control) for milling, resurfacing and striping work on approximately 6.08 miles of street in the City.

1.2. SCHEDULE & SUMMARY

This Invitation to bid will be governed by the following schedule and criteria:

	DATES
Release of Request	Friday, May 9, 2025
Pre-Bid Meeting*	NO
Questions due	Tuesday, June 3, 2025 by 2:00 p.m.
Bids due	Thursday, June 12, 2025 by 2:00 PM
Copies of Bid Response Required	Two, in addition to one original
Public opening*	Yes, 100 S. Hill Street Griffin, GA. 30223 1st Floor
Bonds required	Yes, Performance/Payment Bonds ONLY are required prior to contract *(item 3.8)*
Project manager	Mariza Eller meller@cityofgriffin.com

* The purpose of this meeting will be to provide those interested with an oral presentation of the City's requirements and to allow for the presentation of questions. Although attendance at the pre-bid meeting is not mandatory, it is considered as part of the evaluation criteria and attendance, or non-attendance will receive either bonus points or demerits applied to the evaluation scores. All interested parties are 'strongly' urged to attend. No other meeting is planned.

1.3. SCOPE OF WORK

The purpose of these specifications is to detail the requirements for the milling and resurfacing work on various streets (approximately 6.08 miles) in Griffin. The grid detailing the needs are included as Attachments at the end of this document. All work as described in the technical specifications is subject to inspection of the City of Griffin Public Works Department, Griffin, GA. It shall be the Supplier's responsibility to coordinate with the City of Griffin Public Works and Utilities Department for inspection services. All work shall be done in accordance with the laws of the State of Georgia and shall meet or exceed the Georgia Department of Transportation's **Standard Specifications for the Construction of Roads and Bridges**, latest edition and any amendments thereto. The following streets will be milled and resurfaced:

STREET	YEAR	LENGTH FEET	LENGTH MILES
ABBEY RD	4	3,068	0.58
ANNE ST (BECK ST TO MERIWETHER ST)	4	769	0.15
Buckingham Place	4	330	0.06
CARDINAL DR	4	3,314	0.63
E CHERRY ST	4	422	0.08
HASKELL WARD DR / STARK ST	4	2,690	0.51
N 6TH ST (E CHERRY ST TO BLANTON AVE)	4	1,682	0.32
N 10TH ST	4	1,390	0.26
NEW ORLEANS ST	4	498	0.09
S 8TH ST	4	6,667	1.26
S 10TH ST	4	1,089	0.21
SPALDING DR (FLYNT ST TO HWY 16 W)	4	938	0.18
W CHERRY ST	4	1,980	0.38
W TINSLEY ST	4	1,436	0.27
WESMINSTER CIR	4	2,320	0.44
WESMINSTER DR	4	3,516	0.67
	YEAR 4 TOTALS	**31,779**	**6.08**

This project includes striping parking spaces. Note: we are not adding new parking spaces, however the parking spaces must be replaced. There are multiple markings that will need to be replaced such as stop bars, turn arrows, crosswalks, traffic loops, and solar road studs. There are other documents that go along with this bid and will be attached to this ITB. This includes a pavement marking spreadsheet and a map of the streets included in this project.

1.3.1. GENERAL

1.3.1.1. SCHEDULE: All work shall be commenced within fifteen (15) days of the Notice to Proceed and shall be completed within ninety (90) calendar days thereafter, unless otherwise specified.

1.3.1.2. HOURS: Work hours will be 7AM until 6PM. Any needed deviations from the standard times must be approved by the project manager.

1.3.1.3. QUANTITIES: The quantities shown are approximates and may be increased or decreased as required to satisfy the needs of the City. Any changes in the quantities are to be billed and paid for at the unit prices of the final contract.

1.3.1.4. WORK ORDER CHANGES: The City, without invalidating any contracts awarded based on this Invitation to Bid, may order changes within the general scope of the services required to complete the work, by altering, adding to and/or deducting from the services to be performed. If any changes under this clause cause an increase or decrease in the Bidder's total cost of or time required for, the performance of any part of the work, an equitable adjustment shall be made by mutual agreement and the Contract shall be modified in writing accordingly. All such work order changes shall be in writing.

1.3.1.5. WARRANTY: The warranty period shall be for a one (1) year minimum from the date of final acceptance by the City. Work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered as defective. The Bidder also certifies that the services to be rendered pursuant to this Invitation to Bid shall be performed in accordance with the standards customarily provided by an experienced and competent professional rendering the same or similar services.

1.3.1.6. PENALTIES: The City will assess a $250/per day penalty after the ninety (90) day period has expired. This supersedes section 4.1, unless an agreed upon extension of the contract has been approved due to circumstances beyond the control of the contractor.

1.3.1.7. The successful bidder shall not subcontract, transfer, assign, or otherwise dispose of the contract or any portion thereof, without the written consent of the City.

1.3.2. RESURFACING AND STRIPING REQUIREMENTS

1.3.2.1. The Successful Bidder shall perform the resurfacing and striping. Removal and disposal of waste asphalt and dirt shall be the responsibility of the Supplier and at no additional cost to the City. All millings are the property and belong to the City of Griffin.

1.3.2.2. The Successful Bidder shall be responsible for the clearing of right-of-way obstructions (if any) as part of the work to be performed.

1.3.2.3. All striping shall be in accordance with the specifications of the Georgia Department of Transportation and the **Manual of Uniform Traffic Control Devices for Streets and Highways** (MUTCD).

1.3.2.3.1. Temporary markings are to be placed during the curing process.

1.3.2.4. The City's project manager will be available to meet on site to discuss any special instructions or potential problems prior to the beginning of the job. They shall also inspect the job site upon completion to insure all work meets the specifications.

1.3.2.5 Type 2 9.5mm asphalt mix required.
1.3.2.6 Full width milling required.
1.3.2.7 Milled surface can remain open no more than 2 days.
1.3.2.8 Side roads must be milled and paved 20 feet.
1.3.2.9 Contractor must tie into any driveways smoothly
1.3.2.10 Leveling should be completed as needed. Include in pricing or add in misc. pay item.
1.2.2.11 Asphalt should be flush with the lip of the gutter.

1.3.3. TRAFFIC CONTROL REQUIREMENTS

1.3.3.1. The Successful Bidder shall maintain safe and continuous vehicular access at all times, unless otherwise approved by the City of Griffin. The Contractor shall provide all necessary signage and traffic control devices.

1.3.3.2. The Successful Bidder shall provide, erect and maintain all necessary barricades, signage, and suitable and sufficient lights and other traffic control device: shall provide qualified flagmen where necessary to direct traffic; shall take all necessary precautions for the protection of the work and safety of the public. In the event proper traffic control are not taken the City of Griffin will issue a stop work order until the proper safety precautions are in place.

1.3.3.3. Construction traffic control devices and their installation shall be in accordance with the Georgia Department of Transportation and the **Manual of Uniform Traffic Control Devices for Streets and Highways** (MUTCD).

1.3.3.4. Placement and removal of construction traffic control devices shall be coordinated with Griffin Public Works a minimum of 48 hours in advance. Placement of construction traffic control devices shall be scheduled ahead of associated construction activities.

1.3.3.5. Construction time in street right-of-way shall be conducted to minimize the length of time traffic is disrupted.

1.3.3.6. Construction traffic control devices used intermittently, such as "flagman ahead", shall be removed and replaced when needed. When working within State or City Highway right-of-ways, provide trained and certified flagmen who have completed a training program approved by the Georgia Department of Transportation.

1.3.3.7. Existing permanent traffic control devices within the construction work zone shall be protected from damage due to construction operations. All permanent traffic control devices requiring temporary relocation due to construction shall be located as near as possible to their original position. Their original position shall be measured for permanent reference points and recorded in a permanent log prior to relocation. Temporary locations shall provide the same visibility to affected traffic as the original position. Relocated permanent traffic controls devices shall be reinstalled in their original positions as soon as possible following construction in the affected location. Any permanent traffic control device damaged during construction due to negligence of the supplier shall be replaced by the supplier at his expense.

1.3.3.8. Construction traffic control devices shall be maintained in good repair, clean and visible to affected traffic for daytime and nighttime operation. Traffic control devices affected by the construction work zone shall be inspected daily.

1.3.3.9. Portable 'advanced warning' signs may be used in place of the post mounted signs.

1.3.3.10. Construction warning signs shall be black legend on an orange background. Regulatory signs shall be black legend on a white background. Construction sign panels shall meet the minimum reflective requirements of the Department of Transportation. Sign panels shall be of durable materials capable of maintaining their color, reflective character, and legibility during the period of construction.

1.3.3.11. No highway, road, or street shall be closed to traffic without authorization from the proper authority. It shall be the supplier's responsibility to determine the exact requirements of the authority having jurisdictions over the right-of-way and no extra compensation will be allowed the supplier for meeting such requirements.

1.3.3.12. The Supplier will be responsible for replacement or repair of any traffic signal loops damaged during milling & resurfacing operations.

1.3.3.13. The City will erect any Low/Soft Shoulder signs that are needed and build/grass the dirt shoulders on the roads/streets that do not have curb and gutter. These areas must be conveyed to the project manager.

1.3.3.14. No shoulder work will be required on sections that have no curbing or gutter. The City will backfill these shoulders as needed. This information of need must be conveyed to the project manager.

1.3.3.15. **Any manholes or water valves that need adjusting are to be raised to the final finished grade. A list of those raised must be conveyed to the project manager.**

1.4. PACKAGING/SUBMISSION REQUIREMENTS

The following information and/or documents MUST be included with the supplier's response and in the order listed below:

a. ___ Information/Cover Page (*supplied*)
b. ___ Bid Response Disclosures & Acknowledgement sheet (*supplied*). **Note: Non-Collusion and Conflict of Interest Disclosures section must be notarized**
c. ___ Pricing Sheet (*supplied*)
d. ___ References Sheet (*supplied*)
e. ___ Tax Compliance form (*supplied*)
f. ___ Company Registration paperwork – **to be done online***
g. ___ Supplier Affidavit – **an additional copy (showing as notarized) of the Supplier (EV) affidavit must be included with response**
h. ____ GDOT prequalification documentation

* If a complete and compliant *(both required documents uploaded)* registration has been submitted online, you may include a statement that you have a completed registration on file. Instructions and forms for registration may be found on the City's website under Resources.

A checklist for your convenience has been provided at the end of this document. This checklist is for your convenience only and should not be returned with the submittal.

* If a complete and compliant registration has been submitted online, you may include a statement that you have a completed registration on file. Instructions and forms for registration may be found on the City's website under Resources.

1.5. EVALUATION CRITERIA

The basis of selection will be the lowest responsive and responsible bid considering ability to meet the City's specifications and requirements in addition to price. Other considerations will include, but are not limited to:

- Ability to provide requested service
- Quality of workmanship and products used
- Timeliness of project completion or delivery
- Additional costs to the City
- References
- Guarantees and warranties
- Value added services and/or options

The City reserves the right to accept the BEST-EVALUATED RESPONSE as deemed by the Evaluation Committee, which may or may not be the lowest monetary response.

1.6. FEDERAL TERMS AND PROVISIONS REQUIRED IN CONTRACT

The following terms and conditions must appear in any contract entered into the with Successful Bidder related to the services set forth in this RFP.

1) Access to Records. The following access to records requirements applies to the Contract in addition to any requirements that may be elsewhere imposed:

    a. Consultant agrees to provide City, the Comptroller General of the United States, or any of their authorized representatives or designees, access to any books, documents papers, and records of Consultant which are directly pertinent to this Agreement for the purposes of making audits, examinations, excerpts, and transcriptions. Consultant shall keep its books documents, papers, and records available for this purpose for at least five years after this Agreement terminates or expires or such longer time as requested by City at any time prior to the expiration of the then applicable time frame. This provision does not limit the applicable statute of limitations.

    b. Consultant agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

    c. Consultant agrees to provide any of the foregoing parties access to construction or other work sites pertaining to the work being completed under this Agreement, if applicable.

    d. Consultant shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if Consultant does not transfer the records to City or any authorized or designated federal representative.

2) Environmental Compliance.

    a. Consultant shall comply with all applicable standard, orders, or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 1701 et seq.) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251 et seq.).

    b. Consultant shall report all violations to City, any applicable State agencies, and the regional office of the Environmental Protection Agency.

    c. Consultant shall include these requirements in each subcontract exceeding $150,000 financed in whole or in part with federal assistance.

    d. Consultant shall comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. § 6201 et seq.).

3) Contract Work Hours and Safety Standards Act.

   a. *Overtime requirements*. No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

   b. *Violation; liability for unpaid wages; liquidated damages*. In the event of any violation of the clause set forth in Paragraph (a) of this section, the Contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such Contractor and any subcontractor responsible therefor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory) for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in Paragraph (a) of this section, in the sum of $26 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in Paragraph (a) of this Section.

   c. *Withholding for unpaid wages and liquidated damages*. The applicable federal funding agency shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in Paragraph (b) of this Section.

   d. *Subcontracts*. The Contractor or subcontractor shall insert in any subcontracts the clauses set forth in Paragraphs (a) through (c) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime Contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with clauses set forth in Paragraphs (a) through (c) of this Section.

4) Equal Employment Opportunity. This provision is applicable to all federally assisted construction contracts, as that term is defined at 41 C.F.R. § 60-1.3. To the extent the Agreement meets this definition, Consultant agrees as follows:

   a. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

   b. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

   c. The Contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not

otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the Contractor's legal duty to furnish information.

d. The Contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

e. The Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965 and of the rules, regulations, and relevant orders of the Secretary of Labor.

f. The Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

g. In the event of the Contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

h. The Contractor will include provisions in Paragraphs (a) through (g) set forth in this subsection in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provision will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance; provided, however, that in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the Contractor may request the United States to enter into such litigation to protect the interests of the United States. The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work; provided that if the applicant so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish he administering agency and the Secretary of Labor such information as they may require for the supervision of such compliances, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The applicant further agrees that it will refrain from entering into any contract or contract medication subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has no demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the applicant agrees that if it fails or refuses to comply with these undertaking the administering agency may take any or all of the following actions: cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further

assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

5) Contracting with Small and Minority Businesses, Women's Business Enterprises, and Labor Surplus Area Firms.

    a. If Consultant intends to subcontract any portion of the work covered by the Agreement, Consultant must take all necessary affirmative steps to assure that small and minority businesses, women's business enterprises and labor surplus area firms are solicited and used when possible. Affirmative steps must include:

        i. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;

        ii. Assuring that small and minority businesses, and women's business enterprises, are solicited whenever they are potential sources;

        iii. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;

        iv. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; and

        v. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

6) Immigration and Nationality Act

    a. Consultant agrees to comply with the terms of the employment provisions contained in 8 U.S.C. Section 1324A(e), Section 274A(e) of the Immigration and Nationality Act.

7) Administrative Remedies for False Claims and Statements

    a. Consultant acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to Consultant's actions pertaining to this Agreement.

8) Remedies

    a. If any work performed and/or good delivered by Consultant fails to meet the requirements of the Agreement, any other applicable standards, codes or laws, or otherwise breaches the terms of the Agreement, the City may in its sole discretion:

        i. Elect to have Consultant re-perform or cause to be re-performed, at Consultant's sole expense, any of the work which failed to meet the requirements of the Agreement;

        ii. In the case of goods, reject the goods and require Consultant to provide replacement goods that meet the needs of City and the terms of the Agreement;

        iii. Hire another Contractor to perform the work and deduct any additional costs incurred by City as a result of substituting contractors from any amounts due to Consultant; or

        iv. Pursue and obtain any and all other available legal or equitable remedies.

    b. This Section shall in no way be interpreted to limit the City's right to pursue and obtain any and all other available legal or equitable remedies against Consultant.

9) Compliance with Applicable Laws

a. Consultant agrees to be bound by the terms of the Federally-Funded Subaward and Grant Agreement between the City and FEMA and/or the State of Georgia and any of its agencies if applicable.

b. Consultant agrees to be bound by all applicable state and federal laws, regulations, and Executive Orders.

10) Suspension and Debarment

a. Federal regulations restrict the City from contracting with parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs and activities, where the contract is funded in whole or in part with federal funds. Accordingly, a contract or subcontract must not be made with any parties listed on the SAM Exclusions list. SAM Exclusions is the list maintained by the General Services Administration that contains the name of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under certain statutory or regulatory authority. The Consultant can verify its status and the status of its principals, affiliates, and subcontractors at www.SAM.gov.

i. This Contract is a covered transaction for purposes of 2C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such the Contractor is required to verify that none of the Contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

ii. Consultant must comply with 2 C.F.R. pt. 180, Subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

iii. This certification is a material representation of fact relied upon by the City. If it is later determining that the Consultant did not comply with 2 C.F.R. pt. 180, Subpart C and 2 C.F.R. pt. 3000, Subpart C, in addition to remedies available to the City, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

11) Byrd Anti-Lobbying Amendment

a. Consultants who apply or bid for an award of $100,000 or more shall file the required certification found below. Each tier certifies to the tier above that it will not and has not used federally appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the recipient.

b. The certification referenced in Paragraph (a) of this Section is below:

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Consultant, _____, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, Consultant understands and agrees that the provision of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statement, apply to this certification and disclosure, if any.

_____ Date: _____

Signature

Name:

Title:

CITY OF GRIFFIN, GEORGIA
REQUESTS FOR PROPOSAL, INVITATIONS TO BID
GENERAL PROVISIONS

Sections II - VII review the general terms and conditions. **Any bid-specific information noted in Section I or in the Specifications & Response Section will take precedence.**

2. SECTION II – GENERAL TERMS AND CONDITIONS

All available information, notices and addenda regarding this RFP shall be posted on the City's website. Effective July 1, 2018, House Bill 489 requires that any solicitation extended by a municipal corporation for goods and services valued at $10,000 or more and any solicitation opportunity extended for public works subject to Chapter 91 of Title 36 of the O.C.G.A. also be posted on the Georgia Procurement Registry (GPR)and the City's Vendor Registry site.

It is the Supplier's responsibility to check the City's and/or GPR website in order to confirm they have the most current information prior to submitting a response. Subsequent to the opening, all status notices will also be posted on the City's website and GPR.

2.1. RESTRICTIONS ON COMMUNICATIONS WITH STAFF

All questions about this bid must be submitted in the following format:

Company Name
- Question
  Citation of relevant section of the bid

All questions regarding specification/technical issues must be in writing to the Project Manager for this bid (with a 'cc' to Procurement). The Project Manager, contact email and deadline for questions is noted in section 1.2.

All questions regarding administrative issues must be in writing to the Public Works Consultant:

Address: April Meeks
Procurement Coordinator
City of Griffin
P. O. Box T, Griffin, GA 30224

Email: afmeeks@cityofgriffin.com

No questions other than written will be accepted. No response other than written will be binding upon the City. Questions will be combined into one list of questions and responses and will be posted as an addendum.

From the issue date of this request until an award has either been made or deemed closed for other reasons, institutions or individuals providing submissions are not permitted to communicate with members of the commission, the evaluation team or City employees, other than Procurement, with regard to the purpose or intent of this document. The exception to this is the submission of written technical questions to the project manager with Procurement copied. The City reserves the right to reject the submission of the offending supplier if this provision is violated.

Any updates or changes to this and related documents will be posted on Georgia Procurement Registry (GPR) and the City's website (https://vrapp.vendorregistry.com/Bids/View/BidsList?BuyerId=52b8c206-866a-4ed2-b7b8-bef7db8a901b) or by selecting "Resources" and then "Bid Opportunities" from the City home page. **It is the Supplier's responsibility to refer to the websites for any addenda or other pertinent information before responding to this ITB request**.

2.2. PUBLIC DISCLOSURE AND PROPRIETARY INFORMATION

All bids and any other public record with respect to solicitation shall be subject to public inspection, upon request, after the posting of the Notice of Intent to Award (NOIA) or Notice of Award (NOA). This is being done in order to protect the integrity of the procurement process unless otherwise required by law. For any Open Records requests, the City may assess fees for the costs of producing these public records as permitted by the Georgia Open Records Act.

Exceptions to the availability of information include 1) bona fide trade secrets meeting confidentiality requirements that have been properly marked and documented; 2) matters involving individual safety as determined by the City; 3) company financial information requested by the City to determine supplier responsibility; and 4) other constitutional protections. All documents that are to be proprietary and confidential are to be clearly marked as such.

Information received in response to this bid request will become the property of the City and will not be returned. If a proposer feels that any information is confidential or proprietary in nature, the proposer must prominently mark and initial such information as "PROPRIETARY INFORMATION". The City will not release or divulge such information to third parties without the consent of the Proposer unless required to do so by applicable law or order a court of competent jurisdiction.

3. SECTION III –OVERVIEW AND PROCEDURES

Sections II - VII review the general terms and conditions. **Any bid-specific information noted in Section I or in the Specifications & Response Section will take precedence.**

3.1. COMPANY BACKGROUND & EXPERIENCE

Suppliers that have not contracted with the city in the past 2 years should provide a list of clients for whom similar services, as detailed in this bid, have been provided during the past 3-4 years. References must be for the organization or person submitting the bid. Subcontractor's references are not acceptable.
The list must include:
Dates of service
Name of contact person
Title of contact person
Phone number of contact person

The Supplier will also disclose any services terminated by the client(s) and the reason(s) for termination. Failure to provide this information will disqualify the bid submission.

3.2. REFERENCES

References should be for historical projects of similar size and scope. Details regarding these references are noted on the Reference page.

3.3. BID REQUIREMENTS

3.3.1. SPECIAL CONDITIONS

By submitting a bid response, Suppliers certify that their proposals are made without collusion or fraud and they have not offered or received any inducements in connection with their proposals. They further agree that this solicitation and any resulting contract shall be governed in all respects by the laws of the State of Georgia and they shall comply with applicable federal, state and local laws and regulations. Any contracts or leases resulting from the award of a Bid are to be for a period of not more than one year, with four renewal options for a total period not to exceed five years. Any exceptions to this policy must be noted and agreed to by both parties in writing, prior to the issuance of the Notice of Award. Pricing must remain firm for the duration of the initial term of the resulting contract; failure to hold firm pricing for the initial contract will be considered as sufficient cause for termination. Proposal submissions must remain valid for a minimum period of ninety (90) days after the submission due date unless otherwise stipulated.

The City reserves the right to reduce or increase the scope of the project if the lowest responsible and responsive supplier's submittal is not in line with the budgeted amount for the project. The City, at its sole discretion, reserves the right to increase or decrease the scope of work to facilitate an award. This scope reduction will be enacted only if it is in the best interest of the City and constitutes no guarantee of scope.

The City also reserves the right to add to the contract any future work or purchased goods, with the agreement of the supplier, at prices offered in this bid document. This option will be enacted during the contract or within six months subsequent to the end of the contract, if in the best interest of the City and with the agreement of both parties.

3.3.3. RESPONSES

In responding to a bid, ALL item numbers with appropriate formatting must show some type of acknowledgment in

order for the response to be properly evaluated. Failure to respond to all specification criteria items may be deemed as sufficient reason to reject a submission. If formatting is not provided for a response at the item level, any non-compliance must be clearly marked, detailed and included with the bid response. Any items not identified shall be deemed as in compliance. Suppliers must: 1) complete any/all required forms; 2) indicate agreement or disagreement on each mandatory requirement and, if requested, provide additional information on how the specifications will be exceeded or not met; and 3) provide complete and detailed responses to any and all non-mandatory requirement that can be fulfilled.

If determined to be in the City's best interests, a Best and Final Offer (BAFO) may be requested. A BAFO may be requested when:

- The prices for all responsive and responsible submittals exceed budget;
- No single responsive and responsible submittal meets all requirements;
- When all responses are unclear or deficient in one of more areas;
- When the grading scores of two or more submittals require additional evaluation;
- At the discretion of the evaluation team to clarify submittals or to negotiate costs or other deliverables.

3.3.4. PACKAGING OF BID

Submissions must be by the following method:
No e-mail, fax or scanned submissions will be accepted. Hard copies are to be submitted in a sealed package containing an unbound original and the number of copies specified in Section I. The sealed package must be labeled on the outside as follows:

(Supplier Name)
BID #25-013 (Bid Number)
TSPLOST Milling and Resurfacing year 4 (Bid Title)

Supplier response to this bid must consist of the following documents in addition to any bid-specific information requested:

- **Pricing**
- **Schedule of proposed work (when applicable),**
- **Completion Schedule (when applicable),**
- **Supplier Registration is to be completed online, with the following forms needing to be uploaded**
  - **Supplier Affidavit (E-Verify) (*available online*),**
  - **W-9 (*available online*),**
  - **Some responses may require an additional notarized Supplier affidavit. (See section 1.4),**
    - *The City cannot award to a supplier that is not registered and compliant,*
- **Tax Compliance form (required if over $99,000) (*supplied if required*),**
- **Reference list of a minimum of three (3) references (*supplied*).**

3.3.5. SUBMISSION OF BID

The original and specified copies of the bid response must be delivered to the Procurement Department no later than **the time and date specified in Section I. Any bid received after stated time or delivered to department other than Procurement will not be accepted. The City of Griffin will not be responsible for any responses not received by the Procurement Department prior to the deadline.**

Bids must be submitted to:

City of Griffin
Attention: April Meeks – Procurement Coordinator
P. O. Box T, Griffin, GA 30224

Or delivered to:

Attention: April Meeks – Procurement Coordinator
100 S Hill Street, 3rd Floor
Griffin, GA 30223

***Note: Notify Procurement via email (afmeeks@cityofgriffin.com) if submittal is mailed via Post Office (USPS).**

3.3.6. ALTERNATE BID DOCUMENTS

Documents prepared by the City must be used for the submission of Bid Response. Alternate bids or bids that deviate from the requirements of this solicitation may not be considered. Suppliers shall not insert in their submission any written statement which will have the effect of making any material change or changes in the Scope of Services or in any contract between the parties covering the subject matter thereof.

3.3.7. ADDITIONAL INFORMATION/ADDENDA

The City will issue responses to inquiries and any other corrections or amendments it deems necessary in written addenda issued prior to the bid opening date. Suppliers should not rely on any representations, statements, or explanations other than those made in this Invitation to Bid and its' addendums. Where there appears to be a conflict between the Invitation to bid and any addenda issued, the last addendum issued will prevail. It is the Supplier's responsibility to check for addendums (under Bid Opportunities) on the City's website.

Suppliers must acknowledge any issued addenda. Bids which fail to acknowledge the supplier's receipt of any addendum will result in the rejection of the bid if the addendum contains information which substantively changes the City's requirements.

3.3.8. PROPOSAL PRICING, ERRORS AND OMISSIONS

3.3.8.1. In the event there is a discrepancy between a unit price submitted and the extended price, the unit price will prevail.

3.3.8.2. All corrections, changes or erasures to the proposal submission are to be initialed in ink.

3.3.9. WITHDRAWAL OF BID

A supplier may withdraw his bid before the submittal deadline without prejudice to the supplier by submitting a written request of withdrawal to the Procurement Analyst.

3.3.10. LATE SUBMITTAL, LATE MODIFICATIONS & LATE WITHDRAWALS

Bid submittals received after the bid opening date and time will not be accepted. Modifications received after the bid opening date will not be considered. The City assumes no responsibility for the premature opening of a bid not properly addressed and identified or not delivered to the proper designation.

3.3.11. MINIMUM BID ACCEPTANCE PERIOD

Bids shall be valid and may not be withdrawn for a minimum period of 90 days from the date specified for receipt of bids. Suppliers will be asked for an 'expiration date' for the bid submitted, when appropriate. This does not impact the contract price once a bid has been awarded.

3.3.12. DISQUALIFICATION OF BIDS OR SUPPLIERS

Suppliers may be disqualified from participation in the bid process for reasons which include, but are not limited to the following:

3.3.12.1. Evidence of collusion;

3.3.12.2. Attempting to manipulate the submittal pricing for its' own benefit (i.e. pricing resulting in a failure of the City's ability to enforce the Contract or impose the remedies intended following breach by Supplier);

3.3.12.3. Being in arrears on any of its existing contracts with the City or in litigation with the City or having defaulted on a previous contract with the City;

3.3.12.4. Being in arrears on taxes owed to the State of Georgia;

3.3.12.5. Poor, defective or otherwise unsatisfactory performance of work for the City or any other party on prior projects which, in the City's judgment and sole discretion, raises other party on prior projects which, in the City's judgment and sole discretion, raises party on prior projects which, in the City's judgment and sole discretion, raises doubts as to Supplier's ability to properly perform the work;

3.3.12.6. Any offering of gifts, unauthorized compensation or other unethical actions to City employees with respect to interest in any business activity; or

3.3.12.7. Any other cause which, in the City's judgment and sole discretion, is sufficient to justify disqualification of the supplier or the rejection of their submittal;

3.3.13. REJECTION/CANCELATION/AWARD OF BIDS

The City reserves the right to:

a) reject any and all submittals received outside the time/place stated in the notice;
b) reject any submittals which show omissions, irregularities, alteration of forms or unsolicited responses;
c) waive any minor technicalities of form, or formalities of the responses without prejudice to other responses;
d) reject any or all bids or any part thereof;
e) obtain clarification on any point in a respondent submittal or obtain additional information;
f) accept the bid that is in the best interest of the City, regardless of whether or not it is the lowest bid;
g) award the bids received on the basis of individual items or on the entire list of items.

The City also reserves the right to cancel this bid at any time and will not be liable for any cost/losses incurred by the Supplier throughout this process.

Where applicable, the City reserves the right to make multiple awards or to award a contract by individual line items or alternatives, by group of line items or alternatives, or to make an aggregate award, whichever is deemed most advantageous to the City. If the City determines that an aggregate award to one supplier is not in the City's best interest, "all or none" offers will be rejected.

3.3.14. COST INCURRED BY SUPPLIERS

All expenses involved with the preparation and submission of the bid to the City, or any work performed in connection therewith, is the responsibility of the supplier(s).

3.3.15. BID OPENING

All bids will be opened on the pre-determined bid opening date. The bid details and related documents will not be publicly announced or reviewed at the bid opening; they will be turned over to an evaluation committee. No awards will be made or implied at this time. The Status field on the City's website will be updated following any change in the Bid process. Refer to section 2.1 for details regarding this Status. **Any bid-specific exceptions to the 'non-public opening' will be noted in the Schedule (section 1.2)**.

3.3.16. AWARD AND RESULTING CONTRACT

Award will be made to the lowest responsive and responsible Supplier whose submittal is compliant to the terms of this bid request. The quality of the articles to be supplied, their conformity with the specifications, their suitability to the requirements of the City, the delivery terms and other criteria, as well as price, will be taken into consideration in making the award.

Any resulting contract shall not be binding upon the City nor should any action be started until it has been executed by both parties and a copy of the fully executed contract has been delivered to the successful Supplier. Specifications noted in this bid request shall be incorporated into the resulting contract. The City reserves the option to prepare and negotiate its own contract, giving due consideration to the stipulations of the supplier's proposed contract and associated legal documents.

3.3.17. PROTESTS

Protest may be filed by the affected party regarding any aspect of the solicitation, evaluation or award. All protests must be in writing, include the information listed below and directed to the Procurement Department. Protests regarding the specifications or how a solicitation was written must be filed at least seventy-two (72) hours prior to the deadline. Protests regarding the validity of the evaluation team or the evaluation process must be filed within seventy-two (72) hours of the notice to bidders. Protests regarding the recommended awardee must be filed within ten (10) days of the Notice.

3.3.17.1. FILING A PROTEST

Only suppliers intending to submit a response may protest a solicitation and only suppliers that respond to a solicitation may protest the evaluation /award. All Protests must be directed to the Procurement Department, be in writing and contain the following information in order to be valid:

3.3.17.2. The name (company), address, telephone number and email of the protestor

3.3.17.3. Signature and printed name of the protestor

3.3.17.4. Identification of the solicitation and the sections contested

3.3.17.5. A statement of reason for the protest including copies of relevant supporting documents

3.3.17.6. A description of the remedy requested.

3.3.17.7. A decision will be rendered by Procurement. Should the protest need to be escalated, it shall continue as needed through the following stages: City Attorney, Board of Commissioners, court system.

3.4. INSPECTION AND ACCEPTANCE OF EQUIPMENT (FOR PURCHASE)

Where applicable, all items bid and furnished that are to be purchased must be completely new, free from defects and operate as intended unless otherwise specified in writing. Discontinued, remanufactured or demonstrator items will not be accepted unless specifically requested. The manufacturer's standard warranty shall be identified and copies of the warranties are to be presented upon request. In addition, all items supplied shall comply with all Federal and State regulations, applicable and effective on the date of acceptance. All items must meet or exceed all existing Federal, State and Local health, safety, lighting, emissions and noise standards.

The City reserves the right to inspect and test any equipment being offered in the bid prior to making any award. The City may also request a demonstration or site visit for evaluation purposes. The equipment delivered under this bid shall remain the property of the seller until a physical inspection of the equipment is made and accepted by the City. In the event that the equipment supplied to the City is found to be defective or does not conform to the City's specifications, the City reserves the right to cancel the order upon written notice to the seller and to return the equipment to the seller at the seller's expense.

3.5. STATEMENT OF EXPERIENCE AND QUALIFICATIONS

The supplier may be required, upon request, to prove to the satisfaction of the City that he/she has the skill and experience and the necessary facilities and ample financial resources to perform the contract(s) in a satisfactory manner and within the required time. If the available evidence of competency of any supplier is not satisfactory, the response of such supplier may be rejected. The City reserves the right to request clarifications of any response or to conduct discussions for the purpose of clarification. Any clarifications made as a result of these discussions are to be provided in writing.

3.6. NON-COLLUSION AFFIDAVIT

By submitting the notarized signature in the response, the Supplier represents and warrants that such response is genuine and real and not made in the interest or on behalf of any person not therein named. It is further warranted that the Supplier has not directly or indirectly solicited any other Supplier to put in a sham submittal, or any potential Supplier to refrain from submitting and that the Supplier has not in any manner sought by collusion to secure any advantage over any other Supplier. By submitting a response, the Supplier represents and warrants that no official or employee of City has, in any manner, an interest directly or indirectly in the RFP or in the contract which may be made under it, or in any expected profits to arise therefrom. It is further warranted that the Supplier is independent of the City.

3.7. HOLD HARMLESS AND INDEMNIFICATION

The Supplier agrees, insofar as it legally may, to indemnify and hold harmless the City, its officers, employees and agents from and against all loss, costs, and expenses, including attorneys' fees, claims, suits and judgments in connection with injury to or death of any person or persons or loss of or damage to property resulting from any and all operations performed by Supplier, its officers, employees, and agents under any of the terms of this contract.

3.8. BID BONDS (Bid, Performance, Payment)

For any bid as required and noted in Section 1 of this bid document, a one hundred ten percent (110%) Performance bond and a one hundred ten percent (110%) Payment bond shall be furnished payable to, in favor of, and for the protection of the City. When Bid bonds are required, they must be in a sum equal to five percent (5%) of the total amount of the supplier's response and may be in the form of a surety issued bond or cashier's check made payable to the City of Griffin. Bid bonds are returned to the unsuccessful suppliers when the Notice of Award has been issued or contract has been executed. When bonding is required, failure to submit appropriate bonding will result in automatic rejection of bid. Performance and/or Payment bonds must be presented within ten (10) days of the Notice of Intent to Award or prior to the award of contract, whichever is later. Surety companies executing bonds must appear on the Treasury Department's most current publication (Circular 570 as amended) and be authorized to do business in Georgia. Unless otherwise specified, bonds shall be in effect for a period of one year from the completion of the project. The

bond amounts shall be increased as the contract amount is increased. No alternative securities are currently accepted in lieu of performance or payment surety bonds.

4. SECTION IV – OTHER GENERAL SPECIFICATIONS

Sections II - VII review the general terms and conditions. **Any bid-specific information noted in Section I or in the Specifications & Response Section will take precedence.**

4.1. LIQUIDATED DAMAGES

Pursuant to O.C.G.A. § 36-91-24, it is understood that the Notice-to-Proceed and the time for completion of the work as specified are ESSENTIAL conditions of any resulting contract and that the performance and completion of this work within the specified time is vital to the City's economic interests. If the Supplier neglects, fails or refuses to complete the work within the mutually agreed time specified, the City may impose liquidated damages for each day of non-compliance past the scheduled completion date. Unless otherwise specified in Section I of this document or in the resulting contract, liquidated damages may be assessed at a rate of 1%, with a limit of $500.00 per day of non-compliance.

4.2. FORCE MAJEURE

The City and Supplier will be excused from the performance of their respective obligations under this Contract when and to the extent that their performance is delayed or prevented by any circumstances beyond their control including but not limited to, fire, flood, explosion, strikes or other labor disputes, act of God or public emergency, war, riot, order/act of any governmental authority, provided that:

4.2.1. The non-performing party gives the other party prompt written notice within three (3) business days describing the particulars of the Force Majeure including, but not limited to, the nature of the occurrence and its expected duration, and continues to furnish timely reports with respect thereto during the period of the Force Majeure;

4.2.2. The excuse of performance is of no greater scope and of no longer duration than is required by the Force Majeure;

4.2.3. No obligations of either party that arose before the Force Majeure causing the excuse of performance are excused as a result of the Force Majeure;

4.2.4. The non-performing party uses its best efforts to remedy its inability to perform. Economic hardship of the Provider will not constitute Force Majeure. The term of the Provider shall be extended by a period equal to that during which either party's performance is suspended under this Section.

The provisions of this section shall not preclude the City from canceling or terminating any resulting award (or any order for any goods or services included herein), or from revising the scope of the Work, as otherwise permitted under this RFP.

4.3. SUPPLIER'S INVOICE

4.3.1. The Supplier shall prepare and submit invoices to the attention of the project manager at: City of Griffin, Attn: *(insert project manager name)*, PO Box T, Griffin, GA 30224. A proper invoice must include the items listed below:

(a) Name and address of the Supplier.

(b) Invoice date and invoice number. (The Supplier should date invoices as close as possible to the date of the mailing or transmission.)

(c) Purchase order number for supplies delivered or work completed.

(d) Description, quantity, unit of measure, unit price, and extended price of supplies delivered.

(e) Shipping and payment terms (e.g., shipment number and date of shipment, discount for prompt payment terms).

(f) Name and address to which payment is to be sent.

(g) Name (where practicable), title, phone number, and mailing address of person to notify in the event of a defective invoice.

(h) Any other information or documentation required by the contract (e.g., evidence of shipment).

4.3.2. A summary invoice shall be provided for all deliveries made during a billing period, identifying the delivery tickets covered therein, stating their total dollar value. A summary invoice shall be supported by receipt copies of the delivery tickets. Delivery tickets or sales slips shall contain:

(a) Name of supplier

(b) Purchase Order number

(c) Ship to Department and Address

(d) Description, Quantity, unit price, and extension of each item.

(e) Date of delivery or shipment.

4.4. TAX LIABILITY

The successful supplier will be provided with the City's Sales and Use Tax Certificate of Exemption number upon request.

4.5. PAYMENT

Payment will be made for items accepted by the City; standard terms are net 30.

4.6. ESTIMATED QUANTITIES

The quantities of items specified in the Bid Schedule are estimates only and are not purchased by this contract. If the City's requirements do not result in orders in the quantities described as "estimated", that fact shall not constitute the basis for an equitable price adjustment. Delivery shall be made only as authorized by orders issued in accordance with the Ordering clause. Subject to any limitations in the Order clause or elsewhere in this contract, the Supplier shall furnish to the City all items specified in the Bid Schedule and called for by orders issued in accordance with the Ordering clause.

4.7. ASSIGNMENT OR NOVATION OF CONTRACT

The Supplier shall not assign or transfer, whether by Assignment or Novation, any of its rights, duties, benefits, obligations, liabilities, or responsibilities under the Contract without the written consent of the City; provided, however, that assignments to banks, trust companies or other financial institutions for the purpose of securing a bond may be made without the consent of the City.

4.8. TERMINATION FOR CAUSE

The City reserves the right to terminate the resulting contract, in whole or in part, for failure to comply with any provisions of the contract as outlined by providing a written notice to the Supplier at least thirty (30) days before the effective date of termination. The Supplier will not be relieved of any outstanding responsibilities or unfinished obligations under this contract. Receipt of items by the delivery date is critical to the terms of this contract. The City considers late delivery of contract items as reasonable cause to terminate the contract.

Prior to termination, a Cure Notice will be issued by the City. The Notice will identify the problems and deadlines that need to be met to remedy the problems to avoid termination for default. If the Supplier does not respond with an acceptable action plan to remedy the default or commence to remedy the default within a period of five (5) business days (or such longer period as the City may authorize in writing) after the issuance of notice, the City may issue termination for cause.

4.9. TERMINATION FOR CONVENIENCE

The City reserves the right to terminate the resulting contract, in whole or in part, in the event the City determines that such termination is in the best interest of the City, such as an unforeseen project cancellation. Any such termination shall be effected by the delivery of a notice specifying the extent to which performance of work under the contract is termination and the date upon which the termination becomes effective. The City will payment of deliverables satisfactorily executed according to industry standards or proven loss with respect to materials, etc.

4.10. TERMINATION FOR FUND APPROPRIATION

The City may unilaterally terminate this Agreement due to a lack of funding at any time by written notice to the Supplier. In the event of the City's termination of the resulting contract for fund appropriation, the Supplier will be paid for those services actually performed. Partially completed performance of the Agreement will be compensated based upon a signed statement of completion to be submitted by the Service Provider which shall itemize each element of performance

4.11. CHANGES

All work and materials furnished for this project shall be made in conformance with the contract documents. Changes in the scope of work or the terms and conditions of this contract may be made only by written agreement of the parties. Changes that involve an alteration to the payment amounts shall not commence until approved by the City and a Change Order has been issued.

4.12. REPORTING DISPUTES

The Supplier shall report any contract disputes and/or problems to the Procurement Analyst, both verbally and in writing within 48 hours of their occurrence.

5. SECTION V –INSURANCE REQUIREMENTS

Sections II - VII review the general terms and conditions. **Any bid-specific information noted in Section I or in the Specifications & Response Section will take precedence.**

Prior to commencing work, the Supplier shall procure and maintain at their own cost and expense for the duration of the agreement the following insurance against claims for injuries to person or damages to property which may arise from or in connection with the performance of the work or services hereunder by the Supplier, his agents, representatives, employees or Subcontractors. A Certificate of Insurance (COI) and any other documents required by the City must be submitted to the City prior to the commencement of any work. In the event of failure to supply the required documentation, the City shall have the right to recover any costs or damages incurred.

The City of Griffin, its agents, elected officials, and employees shall be included as additionally named insured with respect to all liability policies herein except the professional liability coverage and worker's compensation which shall be indicated on all applicable certificates of insurance. The insurance Certificates indicated above shall carry a written notice of change cancellation and shall be submitted in a reasonable period prior to the execution of any work under this contract. It shall be the responsibility of the Supplier to provide similar insurance for each subcontractor, or to provide evidence that each subcontractor carries his own insurance in like amounts, prior to the time such subcontractor proceeds to perform under the contract. The Supplier's insurance policy shall be primary for the additional insured, and not excess over any policy held by the additional insured.

The information described below sets forth minimum amounts and coverage and is not to be construed in any way as a limitation on the Supplier's liability.

5.1. STANDARD INSURANCE REQUIREMENTS

5.1.1. The City reserves the right to require higher insurance limits on any contract, provided notice of such requirement is stated in the solicitation.

5.1.2. *Commercial General Liability Insurance* - $1,000,000 limit per person, $2,000,000 per occurrence for property damage and bodily injury. The Supplier should indicate in the proposal and on the insurance certificate that the coverage provided is occurrence based. The City of Griffin shall be named as "additional insured" as its interest may appear and "waiver of subrogation granted". The insurance shall include coverage for the following:

- Premise/Operations
- Explosion, Collapse and Underground Property Damage Hazard (only when applicable to the project)
- Products/Completed Operations
- Contractual
- Independent Suppliers
- Broad Form Property Damage
- Personal Injury

5.1.3. *Automobile Insurance* - $1,000,000 limit per person or $2,000,000 combined single limit for property damage and personal injury.

- Owned/Leased Autos
- Non-owned Autos
- Hired Autos

5.1.4. *Umbrella Coverage*

5.1.4.1. *Workers' Compensation and Employers' Insurance* -- with benefits and monetary limits as set forth by Title 34, Chapter 9 of the O.C.G.A. Workers' Compensation coverage is required as a condition of performing work or services for the City whether or not the Supplier is otherwise required by law to provide such coverage. The Supplier shall supply the City with proof of compliance with the Workers' Compensation Act while performing work for the City by way of a COI. This proof must be received by the City **prior to** the commencement of work. If the Supplier does not meet the requirement for workers' compensation coverage, the certificate of insurance shall state that the contractor waives subrogation in regard to workers' compensation.

5.1.4.2. *Professional Liability/Errors & Omissions Insurance* - $2,000,000 or as per project (ultimate loss value per occurrence). Primarily E&O insurance is designed to protect the professional advice providers (i.e. consultants, financial services) or professional service-providing professionals (i.e. medical providers, lawyers).

5.2. OTHER INSURANCE PROVISIONS

5.2.1. All Coverage

5.2.1.1. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days prior written notice has been given to the City.

5.2.1.2. If the Supplier, for any reason, fails to maintain insurance coverage which is required pursuant to this Agreement, the same shall be deemed a material breach of contract. City, at its sole option, may terminate this Agreement and obtain damages from the Supplier resulting from said breach.

5.2.1.3. Alternatively, the City may purchase such required insurance coverage (but has no special obligation to do so), and without further notice to the Supplier, the City may deduct from sums due to the Supplier any premium costs advanced by City for such insurance.

5.2.2. Commercial General Liability and Automobile Liability Coverage

5.2.2.1. The City, members of its City Commission, boards, commissions and committees, officers, agents, employees and volunteers are to be covered as insured as respects: liability arising out of activities performed by or on behalf of the Supplier; products and completed operations of the Supplier; premises owned, leased or used by the Supplier or premises on which the Supplier is performing services on behalf of the City. The coverage shall contain no special limitations on the scope of protection afforded to the City, members of the City Commission, boards, commissions and committees, officers, agents, employees and volunteers.

5.2.2.2. The Supplier's insurance coverage shall be primary insurance as respects the City, members of its City Commission, boards, commissions and committees, officers, agents, employees and volunteers. Any insurance or self-insurance maintained by the City, members of its City Commission, boards, commissions and committees, officers, agents, employees and volunteers shall be excess of the Supplier's insurance and shall not contribute with it.

5.2.2.3. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, members of its City Commission, boards, commissions and committees, officers, agents, employees and volunteers.

5.2.2.4. Coverage shall state that Supplier's insurance shall apply separately to each insured against to whom a claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5.2.3. Workers' Compensation and Employers' Liability and Property Coverage

The insurer shall agree to waive all rights of subrogation against the City, member of its' City Commission, boards, commissions and committees, officers, agents, employees and volunteers for losses arising from activities and operations of the Supplier in the performance of services under this Agreement *(see 5.1.4.1)*.

5.2.1. Deductibles and Self-Insured Retention

Any deductibles or self-insured retentions must be declared to the City.

5.2.2. Acceptability of Insurer

Insurance is to be placed with Georgia admitted 'A' rated carriers or better by A.M. Best's rating service.

5.2.3. Verification of Coverage

Supplier shall furnish the City with certificates of insurance and with original endorsements affecting coverage required by this clause. The certificates and endorsements for each policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be received and approved by the City before work commences.

5.2.4. Subcontractors

Subcontractors must also be insured under the policies of insurance required herein.

6. REQUIRED IMMIGRATION/ENTITLEMENT AFFIDAVITS FOR GEORGIA

For the successful Suppliers contracting for physical labor or providing services with the City:

6.1. VENDOR/CONTRACTOR AFFIDAVIT

6.1.1. Pursuant to the Georgia Security and Immigration Compliance Act of 2006, the Supplier understands and agrees that compliance with the requirements of O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02 are conditions of this Agreement. The Supplier further agrees that such compliance shall be attested by the Supplier through execution of the contractor affidavit required by Georgia Department of Labor Rule 300-10-1-.07, or a substantially similar supplier affidavit. The Supplier's fully executed affidavit is attached hereto as an Exhibit and is incorporated into this Agreement by reference herein.

6.2. SUBCONTRACTORS

6.2.1. The Supplier understands and agrees that, in the event the Supplier employs or contracts with any subcontractor or subcontractors in connection with this Agreement, the Supplier shall:

6.2.1.1. Be responsible to the City for the acts and omissions of a sub-contractor or persons employed by said sub-contractor to the same extent that the Supplier is liable to the City.

6.2.1.2. Secure from each such subcontractor an indication of the employee number category as identified in O.C.G.A. § 13-10-91 that is applicable to the subcontractor;

6.2.1.3. Secure from each such subcontractor an attestation of the subcontractor's compliance with O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02 by causing each such subcontractor to execute the subcontractor affidavit required by Georgia Department of Labor Rule 300-10-1-.08, or a substantially similar subcontractor affidavit. The Supplier further understands and agrees that the Supplier shall require the executed subcontractor affidavit to become a part of the agreement between the Supplier and each such subcontractor. The Supplier agrees to maintain records of each subcontractor attestation required hereunder for inspection by the Department at any time."

7. TITLE VI –as applied through the Civil Rights Restoration Act of 1987

The CITY OF GRIFFIN, GEORGIA, in accordance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d to 2000d-4, as amended by The Civil Rights Restoration Act of 1987, hereby notifies all suppliers that no person shall on the grounds of race, color, national origin, sex, age, and handicap/disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity conducted by the CITY regardless of whether those programs, services, and activities are federally-funded or not. Further, it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 23 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, sex, age, handicap/disabled in consideration for an award.

Please separate and use the following pages with your response submittal. Additional pages may be used as needed. Thank you for your interest and participation in this opportunity.

CITY OF GRIFFIN, GEORGIA

RESPONSE SUBMITTAL COVER

BID #25-013

For

TSPLOST MILLING and RESURFACING YEAR 4

Submitted by:

Name of Company:

Mailing Address:

City/State/Zip:

Phone (including area code):

E-mail:

Submittal Deadline:
June 12, 2025 at 2:00 P.M.

FAILURE TO RETURN THIS PAGE AS PART OF YOUR SUBMISSION MAY RESULT IN REJECTION OF RESPONSE

SUPPLIER DISCLOSURES
25-013

All solicitations MUST contain signed and notarized statement of Non-Collusion and non-Conflict of Interest. Any YES response for other disclosures must be detailed and attached to this sheet as part of your submittal. Reference to 'Supplier' denotes the organization submitting the response as well as the principal representing the organization.

Collusion. Collusion exists when two or more parties act together to achieve a fraudulent or unlawful act. Collusion inhibits free and open competition and is in violation of antitrust laws.
I certify that this bid response is genuine and is not a collusive or sham proposal. I further state that:

- The prepared response is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid or offer for the same supplies, labor, services, construction, materials or equipment to be furnished or professional or consultant services, and is in all respects fair and without collusion or fraud; and
- The price(s) submitted has/have been arrived at independently and without consultation, communication or agreement with any other supplier, supplier or potential responder to the solicitation; and
- No attempt has been made or will be made to induce any company or person to refrain from responding to this solicitation, or to induce them to submit a budget that is higher than the budget in this solicitation, or to submit any intentionally high or noncompetitive response or other form of nonresponsive submittal; and
- I understand collusive bidding is a violation of city, state and federal law and can result in fines, prison sentences, and civil damages awards. I also certify that I am authorized to sign for this Supplier.

Conflict of interest. A Conflict of Interest exists when personal interests interfere in any way with the best interest of the City. This can arise if any agent of the City or their families will receive a monetary or other type of benefit based on the award of this project or if any supplier has an unfair competitive advantage over other suppliers. A conflict is also perceived if any previous history would make it impossible for the supplier to objectively fulfill the obligations associated with this project.

I certify that there is no known conflict of interest with the City or any employee or agent of the City. There is presently no interest and no interest shall be acquired that would directly or indirectly conflict in any manner with the performance of this solicitation, should it be awarded.

_____
Company Name

_____ _____
Signature of Authorized official of company **Printed Name**

Sworn to and subscribed before me this____ day of_____ , 20_ .

Notary Public: _____

County:_____

Commission Expires: _____

OTHER SUPPLIER DISCLOSURES

Any response of 'Yes' must be explained in full (separate sheet may be used).

___ **Debarment.** Supplier certifies that neither it or its subcontractors is presently debarred, suspended, proposed for debarment, declared ineligible, or otherwise excluded from doing business with any government agency. Has the Supplier been deemed ineligible from participating in any business with any government agency in the past five (5) years?

___ **Litigation.** Within the past five (5) years, has the Supplier been the subject of or party to any civil or criminal proceedings or investigations based on wrongful death, fraud, theft, breach of contract, safety, misrepresentation or any other conduct?

___ **Financial stability.** Financial stability demonstrates that the Supplier has the resources to complete and the ability to remain in business for the duration of the subsequent contract. Has any petition of bankruptcy, orders or judgment been filed against the supplier in the past five (5) years?

___ **Liquidated Damages.** Liquidated Damages are types of compensation designed to reimburse the City for certain problems or delays associated with a project; it serves as protection to both parties in the form of 'contract completion insurance'. Has the Supplier been assessed any liquidated damages or defaulted on any project with a government agency in the past five (5) years?

___ **OSHA.** Has the Supplier been cited for any OSHA violations in the past five (5) years?

___ **COMMUNICATIONS.** Has the Supplier communicated OR discussed pricing with anyone associated with the City, other than Procurement, since the solicitation was published?

SUPPLIER ACKNOWLEDGEMENTS *(please initial)*

____ **Resources.** We agree that we have the resources needed for the satisfactory completion of the project.

____ **Exceptions.** All deviations and exceptions to this RFP must be expressly stated in writing and attached as an Exception page. The absence of any exceptions assures the City of their full agreement and compliance with all specifications, terms and conditions, requirements and obligations of this RFP.

____ **Occupational Tax License.** If a City of Griffin Occupational Tax License is needed in order to fulfill the project, we will obtain such license prior to the confirmation of contract.

____ **Insurance.** We understand the insurance requirements noted and are prepared to supply the required insurance endorsements for these requirements prior to the confirmation of contract.

____ **Terms and Conditions.** The specifications, as well as the terms and conditions of this Request for Proposal shall be incorporated as an integral part of the final contract.

The Supplier has examined, carefully studied and hereby acknowledges the Specifications and any Addenda and agrees to provide the required services in accordance with this proposal. **The Supplier agrees to all specification items listed unless specifically noted on an Exceptions page**. The Supplier further certifies that they are not currently debarred from submitting proposals by any agency of the State of Georgia or the federal government.

Specifications . . . . . Acknowledgement _____

Addendum No. _____ dated _____ Acknowledgement _____

Addendum No. _____ dated _____ Acknowledgement _____

Addendum No. _____ dated _____ Acknowledgement _____

Suppliers must acknowledge the Specifications and any issued addenda. Responses which fail to acknowledge the Supplier's receipt of any addendum will result in the rejection of the bid if the addendum contained information which substantively changes the City's requirements.

BID RESPONSE SIGNATURE

I am registered (and compliant) with the City's online registration system: Yes ___ Not yet ___
The City cannot award to a supplier that is not registered and compliant.

NAME OF COMPANY: _____

MAILING ADDRESS: _____

CITY /STATE/ZIP: _____

PHONE (including area code): _____ E-MAIL: _____

_____
AUTHORIZED SIGNATURE TITLE

_____
NAME (PRINTED) TITLE (PRINTED)

FAILURE TO RETURN THIS PAGE AS PART OF YOUR SUBMISSION MAY RESULT IN REJECTION OF RESPONSE

ITB 25-013
PRICE SUBMITTAL: TSPLOST MILLING and RESURFACING YEAR 4

Company Name _____ Date(s) of Site Visit _____

PRICE STRUCTURE* – Complete the following and include associated information specifics for the cost quoted (pricing must be submitted on this form; additional pages to detail may be used as needed). The quantities below are estimates only; additional detail on the locations can be found on Attachments, located at the end of this document. ***Bidders will be responsible for field verification and calculations.*** If any discrepancy exists between the unit price and the total price, the unit price will be used.

Itm	Ref	Description	Est Qty	UOM	Unit Price	Total Price
1	413-1000	Bituminous Tack Coat	9,732	GL		
2	402-1812	Recycled Asphaltic Concrete Leveling, including Bitum material & H Lime	600	TN		
3	402-3130	Recycled Asphaltic Concrete 9.5 MM Superpave, Group 2 (135#/SY), including Bitum material & H Lime	13,138	TN		
4	432-0208	Mill Asphalt Conc Pavement – 1"-2" Depth	97,319	SY		
5	653-1501	Thermoplastic Solid Traffic Stripe- 5" White	64,236	LF		
6	653-1502	Thermoplastic Solid Traffic Stripe- 5" Yellow (Double)	32,227	LF		
7	657-1084	Preformed Solid Traffic Stripe, 8" White (Cross Walks)	61	EA		
8	653-1704	Thermoplastic Solid Traffic Stripe, 24" White (Stop Bar)	72	EA		
10	611-4001	Water Valve GP 1 (Lower/Grade as needed)	72	EA		
12	668-2110	Storm Drain Inlet GP 1 (Lower/Grade as Needed)	125	EA		
14	668-4311	Storm Sewer Manhole, TP 1 (Lower/Grade as Needed)	89	EA		
17	150-1000	Traffic Control	Lump	Lump		
18	150-	Mobilization	Lump	Lump		
19		Solar Road Studs	732	EA		
20		Parking Spaces – white thermoplastic	100	EA		
21		Handicap Parking Spaces	6	EA		
22		Traffic Loops	15	EA		
23		Right Turn Arrow	7	EA		
24		Left Turn Arrow	13	EA		
25		Straight Arrow	1	EA		
26		Railroad crossing striping	2	EA		
		Adjustments-	unknown	EA		
		Miscellaneous – attach detail**			Sep sheet	
		TOTAL PROJECT COST			**$**	

**Adjustments – quantities, if any, may be unknown. Price as an each and do not extend total.*
***Any other fees, additional charges and prices that may be applicable to this project **must** be listed on a separate sheet and attached.*

Additional comments/recommendations: _____

_____

The City reserves the right to accept the BEST-EVALUATED BID as deemed by the Evaluation Committee, which may or may not be the lowest monetary bid.

COMPLETED BY:
Company Name: _____

Contact Person: _____
(Signature) (Printed Name)

FAILURE TO RETURN THIS PAGE AS PART OF YOUR BID DOCUMENT MAY RESULT IN REJECTION OF RESPONSE. THIS FORM MUST BE COMPLETED FOR EACH BID SUBMITTAL EVEN IF YOU ARE CONSIDERED TO BE A CURRENT SUPPLIER.

REFERENCES

The City of Griffin requests a minimum of three references where work of a similar size and scope has been completed within the past 3-4 years.

REFERENCE 1:
Company Name: _____

Brief Description of Project: _____

Completion Date: _____

Contact Person: _____

Telephone: _____ E-mail: _____

REFERENCE 2:
Company Name: _____

Brief Description of Project: _____

Completion Date: _____

Contact Person: _____

Telephone: _____ E-mail: _____

REFERENCE 3:
Company Name: _____

Brief Description of Project: _____

Completion Date: _____

Contact Person: _____

Telephone: _____ E-mail: _____

COMPLETED BY:
Company Name: _____

Contact Person: _____
(Signature) (Printed Name)

STATE OF GEORGIA
CITY OF GRIFFIN

TAX COMPLIANCE FORM*

**Must be completed for all bids with an aggregate total of more than $99,000.00.*

INSTRUCTIONS TO SUPPLIERS

Please complete the following information:

- Supplier's Name: _____
- Physical Location Address: _____
  _____
- Federal Identification Number (FEI): _____
- Have you ever been registered in the State of Georgia? _____
- If so, please provide the following information, if applicable:
  - State Taxpayer Identification Number (STI): _____
  - Sales and Use Tax Number: _____
  - Withholding Tax Number: _____
- What type of service will you perform? _____
- Will you sell any tangible personal property or goods? _____
- Supplier's Affiliate's Name: _____
  - FEI: _____
  - STI: _____
  - Sales and Use Tax Number: _____
  - Withholding Tax Number: _____

  If there is more than one affiliate, please attach a separate sheet listing the information above.
- Person responsible for handling supplier's tax issues (such as the CFO, the company tax officer, etc.):
  - Name: _____
  - Telephone Number: _____
  - E-mail Address: _____

NOTICE TO SUPPLIER:

In the event the supplier is considered for contract award, the information provided on this form will be submitted to the Georgia Department of Revenue ("DOR") for a determination as to whether the supplier is a "prohibited source" (as defined by O.C.G.A. §50-5-82) or whether there are any other outstanding tax issues. MISSING, INCOMPLETE, OR ERRONEOUS DATA MAY DELAY OR PROHIBIT VERIFICATION OF YOUR ELIGIBILITY FOR CONTRACT AWARD. NO PROHIBITED SOURCE MAY RECEIVE CONTRACT AWARD; THEREFORE, YOU ARE STRONGLY ENCOURAGED TO CHECK YOUR TAX STATUS NOW AND RESOLVE ANY OUTSTANDING TAX LIABILITIES AND/OR MISSING TAX RETURNS.

SUPPLIER'S RFP/ITB CHECKLIST

___1 **Read the *entire* document,** paying close attention to critical items such as: supplies/services required; submittal dates; number of copies required for submittal; contract requirements (e.g. bonding and insurance requirements); etc. Note that all bid specific information noted in Section I or in a special Specification section, if there is one, take precedence over the general terms and conditions listed in Section II.

___2 **Note the Procurement Agent's name and e-mail address.** With the exception of written technical questions sent to the project manager, the Procurement agent is the only person you are allowed to communicate with regarding the RFP/ITB from inception until after award.

___3 **Attend the pre-proposal conference** if one is offered. These conferences provide a valuable opportunity to ask clarifying questions, obtain a better understanding of the project, or to notify the City of any ambiguities, inconsistencies, or errors in the RFP/ITB. Pre-bid conferences are not usually mandatory, but are a source of important information and attendance at them (as well as any other bid-related meetings) are considered part of the evaluation criteria.

___4 **Take advantage of the 'question / answer' period.** Submit your questions to the Procurement Agent (or Project Manager and copy the Procurement Agent) by the due date listed in the *Schedule of Events.* Even though you may get a direct response for questions you have asked, a formal addendum will be issued to address any substantive questions so all suppliers will have access to the additional pertinent information.

___5 **Follow the format required in the RFP/ITB** when answering questions and item details. Provide point-by-point responses to all sections in a clear, concise manner and in the order they were requested.

___6 **Provide complete answers/descriptions.** Read and answer **all** questions and requirements. Make sure all items have a response, even if it is a 'n/a'. Don't assume the City or evaluation committee will know what your company capabilities are or what items/services you can provide, even if you have previously contracted with the City. Proposal submissions are evaluated based solely on the information and materials provided in your response.

___7 **Use the forms provided**, e.g. cover page, cost proposal form, standard forms, registration, etc. Make sure to include all required forms (in the proper order) with your submission. You do not need to send a copy of the bid itself with your response.

___8 **Supplier registration.** Supplier registration includes both information needed by the City and affidavits/ information required by the State of Georgia. The City cannot award a bid to a supplier with incomplete registration. Registration is now done online and you can check to see if your profile is compliant (has both EV affidavit and W9) by logging in with your user-id and password. Even if you are not providing labor and do not need an E-Verify number, you will need to note the appropriate reason and sign.

___9 **Check the City website for RFP/ITB addenda.** All addenda issued for the RFP/ITB are posted on the City's website under the associated bid posting. Do not assume that if you received an individual notification of the bid, you will receive all addenda. Notifications are a courtesy effort and the City cannot guarantee that an email notification will reach all of the intended recipients. Before submitting your response, check the website at http://www.cityofgriffin.com (select 'Resources', then 'Bid Opportunities') to confirm if any addenda were issued for the RFP/ITB. If so, you must acknowledge each addendum on the Response document.

__10 **Review and read the RFP/ITB document again** to make sure that you have addressed all requirements. Once the bid deadline has been met, you will be unable to make changes to your response. Your original response and the requested copies must be identical and complete. The copies are provided to the evaluation committee members and will be used to rank your response.

__11 **'Package' your response in the recommended order** of section 1.4. When response submittals are packaged in the same manner, evaluators are able to review them in a more timely, thorough and equitable manner.

__12 **Submit your response on time.** Note all the dates and times listed in the *Schedule of Events* and within the document, and be sure to submit all required items on time. Late submissions will not be accepted.

This checklist is provided for assistance only and does not need to be submitted with the Supplier's Response.

SUPPLIER REGISTRATION

Supplier Registration with the City Of Griffin consists of the following:

The City of Griffin now has online self-service registration, via Vendor Registry. In order to be registered as a City of Griffin supplier, you must access the registration via the City's site. This will give you the opportunity to keep your information accurate and current. It also permits unlimited NIGP commodity codes, allowing for notifications based on your specific business criteria. In addition to the visibility to the City, this service will allow for other agencies in our area to have visibility of your company and it will allow you to have visibility of opportunities from other agencies in our area. There is no charge for this basic service, but you do have the option to automatically expand your visibility to other areas for a small fee to Vendor Registry at any time.

TO REGISTER:

- ✓ Please visit our website at www.cityofgriffin.com
- ✓ Select "Resources"
- ✓ Select "Register my Business with the City"
- ✓ Complete your registration by following the instructions provided
    - Two documents (forms included below) will be required to be **uploaded online** before your registration is complete. They are:

- **Supplier Affidavit** – This document is also referred to as the E-Verify affidavit and has been updated to reflect new laws that have recently gone into effect. An E-Verify (EV) number is REQUIRED by the State of Georgia (OCGA § 13-10-91) if you provide labor or services to the City that is valued in excess of $2,499.99. In addition to the EV number and signature, the affidavit must be notarized. If you are a sole proprietor or your company provides only products, simply initial the statement that applies to your situation and sign. **There is no need to notarize the affidavit unless you provide your EV number**.
- **W-9** – This document supplies the Employer Identification Number (EIN) or the Social Security (SS) number of the supplier.

Note: *If you have problems getting registered, Vendor Registry is available to answer questions and help get you registered; they can be reached toll-free at (865) 777-4337. The City is also available to help.*

If you are registered on Vendor Registry with another agency other than City of Griffin, you can 'piggyback' off of your existing profile to create a profile for Griffin. Contact Vendor Registry or our Procurement office for help in creating this new record.

STATE OF GEORGIA
CITY OF GRIFFIN

SUPPLIER (*E-VERIFY*) AFFIDAVIT AND AGREEMENT

Please initial the appropriate statement for your current and future business relations with the City of Griffin, sign and have notarized if applicable (one must be initialed):

A) ____ My company provides products only for the City (no physical labor or services).

B) ____ I am a sole proprietor and have no employees.

C) ____ My company is providing labor or services on a one-time basis that amounts to under $2,500.00.

D) ____ My company provides labor or services to the City and I have supplied the EV number below (notarization below is required).

_____

BY: Authorized Officer or Agent *Printed Name* *Date*

_____

Company / Contractor Name *Title of Authorized Officer or Agent of Contractor*

While the City requests a signed affidavit from every supplier, only those that provide labor or services that could amount to $2,500 or more to the City (item D above) MUST supply the actual E-Verify number issued by Homeland Security and have this affidavit notarized.

****

NOTARIZATION REQUIRED FOR E-VERIFY NUMBER SUBMISSIONS:

COMES NOW before me, the undersigned officer duly authorized to administer oaths, the undersigned contractor, who, after being duly sworn, states as follows:

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02, stating affirmatively that the individual, firm, or corporation which is contracting with the City has registered with and is participating in a federal work authorization program in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period.

The undersigned contractor further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to the contract with the City of Griffin, Georgia, of which this affidavit is a part, the undersigned contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02 through the subcontractor's execution of the subcontractor affidavit required by Georgia Department of Labor Rule 300-10-1-.08 or a substantially similar subcontractor affidavit. The undersigned contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City at the time the subcontractor(s) is retained to perform such service.

_____

EEV / (*E-Verify # issued by Homeland Security IF checked above*)

Sworn to and subscribed before me

This _____ day of _____, 20 ___

Notary Public _____

My commission expires: _____

* Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (!RCA), P.L. 99-603. As of the effective date of O.C.G.A. § 13-10-91, the applicable federal work authorization program is the "EEV *I* Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

CITY OF GRIFFIN, GEORGIA

RESPONSE SUBMITTAL COVER

BID #25-013

For

TSPLOST MILLING and RESURFACING YEAR 4

Submitted by:

Name of Company: McLeRoy, Inc.

Mailing Address: 200 Plaza Drive

City/State/Zip: Zebulon, GA 30295

Phone (including area code): 770-567-3030

E-mail: matt@mcleroyinc.com

Submittal Deadline:
June 12, 2025 at 2:00 P.M.

FAILURE TO RETURN THIS PAGE AS PART OF YOUR SUBMISSION MAY RESULT IN REJECTION OF RESPONSE

SUPPLIER DISCLOSURES
25-013

All solicitations MUST contain signed and notarized statement of Non-Collusion and non-Conflict of Interest. Any YES response for other disclosures must be detailed and attached to this sheet as part of your submittal. Reference to 'Supplier' denotes the organization submitting the response as well as the principal representing the organization.

Collusion. Collusion exists when two or more parties act together to achieve a fraudulent or unlawful act. Collusion inhibits free and open competition and is in violation of antitrust laws.
I certify that this bid response is genuine and is not a collusive or sham proposal. I further state that:

- The prepared response is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid or offer for the same supplies, labor, services, construction, materials or equipment to be furnished or professional or consultant services, and is in all respects fair and without collusion or fraud; and
- The price(s) submitted has/have been arrived at independently and without consultation, communication or agreement with any other supplier, supplier or potential responder to the solicitation; and
- No attempt has been made or will be made to induce any company or person to refrain from responding to this solicitation, or to induce them to submit a budget that is higher than the budget in this solicitation, or to submit any intentionally high or noncompetitive response or other form of nonresponsive submittal; and
- I understand collusive bidding is a violation of city, state and federal law and can result in fines, prison sentences, and civil damages awards. I also certify that I am authorized to sign for this Supplier.

Conflict of interest. A Conflict of Interest exists when personal interests interfere in any way with the best interest of the City. This can arise if any agent of the City or their families will receive a monetary or other type of benefit based on the award of this project or if any supplier has an unfair competitive advantage over other suppliers. A conflict is also perceived if any previous history would make it impossible for the supplier to objectively fulfill the obligations associated with this project.

I certify that there is no known conflict of interest with the City or any employee or agent of the City. There is presently no interest and no interest shall be acquired that would directly or indirectly conflict in any manner with the performance of this solicitation, should it be awarded.

McLeRoy, Inc.
Company Name

Matt Andrews
Signature of Authorized official of company

Matt Andrews
Printed Name

Sworn to and subscribed before me this 12 **day of** June **, 20**25

Notary Public: Rhonda O. Perkins

County: Pike

Commission Expires: 4-23-2028

STATE OF GEORGIA NOTARY PUBLIC
RHONDA O. PERKINS
Notary Public, Georgia
Pike County
My Commission Expires
April 23, 2028

OTHER SUPPLIER DISCLOSURES

Any response of 'Yes' must be explained in full (separate sheet may be used).

NO — **Debarment.** Supplier certifies that neither it or its subcontractors is presently debarred, suspended, proposed for debarment, declared ineligible, or otherwise excluded from doing business with any government agency. Has the Supplier been deemed ineligible from participating in any business with any government agency in the past five (5) years?

NO **Litigation.** Within the past five (5) years, has the Supplier been the subject of or party to any civil or criminal proceedings or investigations based on wrongful death, fraud, theft, breach of contract, safety, misrepresentation or any other conduct?

NO **Financial stability.** Financial stability demonstrates that the Supplier has the resources to complete and the ability to remain in business for the duration of the subsequent contract. Has any petition of bankruptcy, orders or judgment been filed against the supplier in the past five (5) years?

NO **Liquidated Damages.** Liquidated Damages are types of compensation designed to reimburse the City for certain problems or delays associated with a project; it serves as protection to both parties in the form of 'contract completion insurance'. Has the Supplier been assessed any liquidated damages or defaulted on any project with a government agency in the past five (5) years?

NO **OSHA.** Has the Supplier been cited for any OSHA violations in the past five (5) years?

NO **COMMUNICATIONS.** Has the Supplier communicated OR discussed pricing with anyone associated with the City, other than Procurement, since the solicitation was published?

SUPPLIER ACKNOWLEDGEMENTS *(please initial)*

MA **Resources.** We agree that we have the resources needed for the satisfactory completion of the project.

MA **Exceptions.** All deviations and exceptions to this RFP must be expressly stated in writing and attached as an Exception page. The absence of any exceptions assures the City of their full agreement and compliance with all specifications, terms and conditions, requirements and obligations of this RFP.

MA **Occupational Tax License.** If a City of Griffin Occupational Tax License is needed in order to fulfill the project, we will obtain such license prior to the confirmation of contract.

MA **Insurance.** We understand the insurance requirements noted and are prepared to supply the required insurance endorsements for these requirements prior to the confirmation of contract.

MA **Terms and Conditions.** The specifications, as well as the terms and conditions of this Request for Proposal shall be incorporated as an integral part of the final contract.

The Supplier has examined, carefully studied and hereby acknowledges the Specifications and any Addenda and agrees to provide the required services in accordance with this proposal. **The Supplier agrees to all specification items listed unless specifically noted on an Exceptions page**. The Supplier further certifies that they are not currently debarred from submitting proposals by any agency of the State of Georgia or the federal government.

Specifications . . . . . Acknowledgement MA

Addendum No. 1 dated Not Dated Acknowledgement MA

Addendum No. 2 dated Not Dated Acknowledgement MA

Addendum No. 3&4 dated Not Dated Acknowledgement MA

Suppliers must acknowledge the Specifications and any issued addenda. Responses which fail to acknowledge the Supplier's receipt of any addendum will result in the rejection of the bid if the addendum contained information which substantively changes the City's requirements.

BID RESPONSE SIGNATURE

I am registered (and compliant) with the City's online registration system: Yes X Not yet ___

The City cannot award to a supplier that is not registered and compliant.

NAME OF COMPANY: McLeRoy, Inc.

MAILING ADDRESS: 200 Plaza Drive

CITY /STATE/ZIP: Zebulon, GA 30295

PHONE (including area code): 770-567-3030 E-MAIL: matt@mcleroyinc.com

Matt Andrews — Project Manager

AUTHORIZED SIGNATURE — TITLE

Matt Andrews — Project Manager

NAME (PRINTED) — TITLE (PRINTED)

FAILURE TO RETURN THIS PAGE AS PART OF YOUR SUBMISSION MAY RESULT IN REJECTION OF RESPONSE

ITB 25-013

PRICE SUBMITTAL: TSPLOST MILLING and RESURFACING YEAR 4

Company Name McLeRoy, Inc. Date(s) of Site Visit 6/6/2025

PRICE STRUCTURE* – Complete the following and include associated information specifics for the cost quoted (pricing must be submitted on this form; additional pages to detail may be used as needed). The quantities below are estimates only; additional detail on the locations can be found on Attachments, located at the end of this document. ***Bidders will be responsible for field verification and calculations.*** If any discrepancy exists between the unit price and the total price, the unit price will be used.

Itm	Ref	Description	Est Qty	UOM	Unit Price	Total Price
1	413-1000	Bituminous Tack Coat	9,732	GL	$6.00	$58,392.00
2	402-1812	Recycled Asphaltic Concrete Leveling, including Bitum material & H Lime	600	TN	$138.80	$83,280.00
3	402-3130	Recycled Asphaltic Concrete 9.5 MM Superpave, Group 2 (135#/SY), including Bitum material & H Lime	13,138	TN	$104.30	$1,370,293.40
4	432-0208	Mill Asphalt Conc Pavement – 1"-2" Depth	97,319	SY	$1.40	$136,246.60
5	653-1501	Thermoplastic Solid Traffic Stripe- 5" White	64,236	LF	$0.45	$28,906.20
6	653-1502	Thermoplastic Solid Traffic Stripe- 5" Yellow (Double)	32,227	LF	$1.85	$59,619.95
7	657-1084	Preformed Solid Traffic Stripe, 8" White (Cross Walks)	61	EA	$450.00	$27,450.00
8	653-1704	Thermoplastic Solid Traffic Stripe, 24" White (Stop Bar)	72	EA	$100.00	$7,200.00
10	611-4001	Water Valve GP 1 (Lower/Grade as needed)	72	EA	$100.00	$7,200.00
12	668-2110	Storm Drain Inlet GP 1 (Lower/Grade as Needed)	125	EA	$250.00	$31,250.00
14	668-4311	Storm Sewer Manhole, TP 1 (Lower/Grade as Needed)	89	EA	$300.00	$26,700.00
17	150-1000	Traffic Control	Lump	Lump	$101,000.00	$101,000.00
18	150-	Mobilization	Lump	Lump	$96,500.00	$96,500.00
19		Solar Road Studs	732	EA	$40.00	$29,280.00
20		Parking Spaces – white thermoplastic	100	EA	$55.00	$5,500.00
21		Handicap Parking Spaces	6	EA	$275.00	$1,650.00
22		Traffic Loops	15	EA	$2,500.00	$37,500.00
23		Right Turn Arrow	7	EA	$75.00	$525.00
24		Left Turn Arrow	13	EA	$75.00	$975.00
25		Straight Arrow	1	EA	$75.00	$75.00
26		Railroad crossing striping	2	EA	$550.00	$1,100.00
		Adjustments-	unknown	EA		
		Miscellaneous – attach detail**			Sep sheet	
		TOTAL PROJECT COST				**$ 2,110,643.15**

**Adjustments – quantities, if any, may be unknown. Price as an each and do not extend total.*
***Any other fees, additional charges and prices that may be applicable to this project **must** be listed on a separate sheet and attached.*

Additional comments/recommendations: _____

_____

The City reserves the right to accept the BEST-EVALUATED BID as deemed by the Evaluation Committee, which may or may not be the lowest monetary bid.

COMPLETED BY:
Company Name: McLeRoy, Inc.

Contact Person: Matt Andrews (Signature) Matt Andrews (Printed Name)

FAILURE TO RETURN THIS PAGE AS PART OF YOUR BID DOCUMENT MAY RESULT IN REJECTION OF RESPONSE. THIS FORM MUST BE COMPLETED FOR EACH BID SUBMITTAL EVEN IF YOU ARE CONSIDERED TO BE A CURRENT SUPPLIER.

REFERENCES

The City of Griffin requests a minimum of three references where work of a similar size and scope has been completed within the past 3-4 years.

REFERENCE 1:
Company Name: Paragon Consulting

Brief Description of Project: Milling, Paving, Utilities

Completion Date: Various

Contact Person: Charles Penny

Telephone: 770-412-7700 E-mail: cpenny@pcgeng.com

REFERENCE 2:
Company Name: GDOT

Brief Description of Project: Various projects consisting of Milling, Resurfacing, Full Depth

Completion Date: Varies

Contact Person: Dane Bishop

Telephone: 706-646-7512 E-mail: dbishop@dot.ga.gov

REFERENCE 3:
Company Name: Henry County

Brief Description of Project: Various Paving Projects

Completion Date: Current

Contact Person: Roque Romero

Telephone: 770-288-7325 E-mail: rrmuniz@co.henry.ga.us

COMPLETED BY:
Company Name: McLeRoy, Inc.

Contact Person: Matt Andrews Matt Andrews
(Signature) (Printed Name)

STATE OF GEORGIA
CITY OF GRIFFIN

TAX COMPLIANCE FORM*

*Must be completed for all bids with an aggregate total of more than $99,000.00.

INSTRUCTIONS TO SUPPLIERS

Please complete the following information:

- Supplier's Name: McLeRoy, Inc.
- Physical Location Address: 200 Plaza Drive
  Zebulon, GA 30295
- Federal Identification Number (FEI): 83-1108234
- Have you ever been registered in the State of Georgia? Yes
- If so, please provide the following information, if applicable:
  - State Taxpayer Identification Number (STI): 8292713-LO
  - Sales and Use Tax Number: _____
  - Withholding Tax Number: _____
- What type of service will you perform? Milling & Resurfacing
- Will you sell any tangible personal property or goods? No
- Supplier's Affiliate's Name: NA
  - FEI: _____
  - STI: _____
  - Sales and Use Tax Number: _____
  - Withholding Tax Number: _____

  If there is more than one affiliate, please attach a separate sheet listing the information above.
- Person responsible for handling supplier's tax issues (such as the CFO, the company tax officer, etc.):
  - Name: Charles Gilbert
  - Telephone Number: 770-567-3030
  - E-mail Address: charles@mcleroyinc.com

NOTICE TO SUPPLIER:

In the event the supplier is considered for contract award, the information provided on this form will be submitted to the Georgia Department of Revenue ("DOR") for a determination as to whether the supplier is a "prohibited source" (as defined by O.C.G.A. §50-5-82) or whether there are any other outstanding tax issues. MISSING, INCOMPLETE, OR ERRONEOUS DATA MAY DELAY OR PROHIBIT VERIFICATION OF YOUR ELIGIBILITY FOR CONTRACT AWARD. NO PROHIBITED SOURCE MAY RECEIVE CONTRACT AWARD; THEREFORE, YOU ARE STRONGLY ENCOURAGED TO CHECK YOUR TAX STATUS NOW AND RESOLVE ANY OUTSTANDING TAX LIABILITIES AND/OR MISSING TAX RETURNS.

SUPPLIER'S RFP/ITB CHECKLIST

X 1 **Read the *entire* document,** paying close attention to critical items such as: supplies/services required; submittal dates; number of copies required for submittal; contract requirements (e.g. bonding and insurance requirements); etc. Note that all bid specific information noted in Section I or in a special Specification section, if there is one, take precedence over the general terms and conditions listed in Section II.

X 2 **Note the Procurement Agent's name and e-mail address.** With the exception of written technical questions sent to the project manager, the Procurement agent is the only person you are allowed to communicate with regarding the RFP/ITB from inception until after award.

X 3 **Attend the pre-proposal conference** if one is offered. These conferences provide a valuable opportunity to ask clarifying questions, obtain a better understanding of the project, or to notify the City of any ambiguities, inconsistencies, or errors in the RFP/ITB. Pre-bid conferences are not usually mandatory, but are a source of important information and attendance at them (as well as any other bid-related meetings) are considered part of the evaluation criteria.

X 4 **Take advantage of the 'question / answer' period.** Submit your questions to the Procurement Agent (or Project Manager and copy the Procurement Agent) by the due date listed in the *Schedule of Events.* Even though you may get a direct response for questions you have asked, a formal addendum will be issued to address any substantive questions so all suppliers will have access to the additional pertinent information.

X 5 **Follow the format required in the RFP/ITB** when answering questions and item details. Provide point-by-point responses to all sections in a clear, concise manner and in the order they were requested.

X 6 **Provide complete answers/descriptions.** Read and answer **all** questions and requirements. Make sure all items have a response, even if it is a 'n/a'. Don't assume the City or evaluation committee will know what your company capabilities are or what items/services you can provide, even if you have previously contracted with the City. Proposal submissions are evaluated based solely on the information and materials provided in your response.

X 7 **Use the forms provided**, e.g. cover page, cost proposal form, standard forms, registration, etc. Make sure to include all required forms (in the proper order) with your submission. You do not need to send a copy of the bid itself with your response.

X 8 **Supplier registration.** Supplier registration includes both information needed by the City and affidavits/ information required by the State of Georgia. The City cannot award a bid to a supplier with incomplete registration. Registration is now done online and you can check to see if your profile is compliant (has both EV affidavit and W9) by logging in with your user-id and password. Even if you are not providing labor and do not need an E-Verify number, you will need to note the appropriate reason and sign.

X 9 **Check the City website for RFP/ITB addenda.** All addenda issued for the RFP/ITB are posted on the City's website under the associated bid posting. Do not assume that if you received an individual notification of the bid, you will receive all addenda. Notifications are a courtesy effort and the City cannot guarantee that an email notification will reach all of the intended recipients. Before submitting your response, check the website at http://www.cityofgriffin.com (select 'Resources', then 'Bid Opportunities') to confirm if any addenda were issued for the RFP/ITB. If so, you must acknowledge each addendum on the Response document.

X 10 **Review and read the RFP/ITB document again** to make sure that you have addressed all requirements. Once the bid deadline has been met, you will be unable to make changes to your response. Your original response and the requested copies must be identical and complete. The copies are provided to the evaluation committee members and will be used to rank your response.

X 11 **'Package' your response in the recommended order** of section 1.4. When response submittals are packaged in the same manner, evaluators are able to review them in a more timely, thorough and equitable manner.

X 12 **Submit your response on time.** Note all the dates and times listed in the *Schedule of Events* and within the document, and be sure to submit all required items on time. Late submissions will not be accepted.

This checklist is provided for assistance only and does not need to be submitted with the Supplier's Response.

SUPPLIER REGISTRATION

Supplier Registration with the City Of Griffin consists of the following:

The City of Griffin now has online self-service registration, via Vendor Registry. In order to be registered as a City of Griffin supplier, you must access the registration via the City's site. This will give you the opportunity to keep your information accurate and current. It also permits unlimited NIGP commodity codes, allowing for notifications based on your specific business criteria. In addition to the visibility to the City, this service will allow for other agencies in our area to have visibility of your company and it will allow you to have visibility of opportunities from other agencies in our area. There is no charge for this basic service, but you do have the option to automatically expand your visibility to other areas for a small fee to Vendor Registry at any time.

TO REGISTER:

- ✓ Please visit our website at www.cityofgriffin.com
- ✓ Select "Resources"
- ✓ Select "Register my Business with the City"
- ✓ Complete your registration by following the instructions provided
    - Two documents (forms included below) will be required to be **uploaded online** before your registration is complete. They are:

- **Supplier Affidavit** – This document is also referred to as the E-Verify affidavit and has been updated to reflect new laws that have recently gone into effect. An E-Verify (EV) number is REQUIRED by the State of Georgia (OCGA § 13-10-91) if you provide labor or services to the City that is valued in excess of $2,499.99. In addition to the EV number and signature, the affidavit must be notarized. If you are a sole proprietor or your company provides only products, simply initial the statement that applies to your situation and sign. **There is no need to notarize the affidavit unless you provide your EV number**.
- **W-9** – This document supplies the Employer Identification Number (EIN) or the Social Security (SS) number of the supplier.

Note: *If you have problems getting registered, Vendor Registry is available to answer questions and help get you registered; they can be reached toll-free at (865) 777-4337. The City is also available to help.*

If you are registered on Vendor Registry with another agency other than City of Griffin, you can 'piggyback' off of your existing profile to create a profile for Griffin. Contact Vendor Registry or our Procurement office for help in creating this new record.

STATE OF GEORGIA
CITY OF GRIFFIN

SUPPLIER (*E-VERIFY*) AFFIDAVIT AND AGREEMENT

Please initial the appropriate statement for your current and future business relations with the City of Griffin, sign and have notarized if applicable (one must be initialed):

A) ____ My company provides products only for the City (no physical labor or services).

B) ____ I am a sole proprietor and have no employees.

C) ____ My company is providing labor or services on a one-time basis that amounts to under $2,500.00.

D) MA My company provides labor or services to the City and I have supplied the EV number below (notarization below is required).

Matt Andrews	Matt Andrews	6/12/2025
BY: Authorized Officer or Agent	*Printed Name*	*Date*
McLeRoy, Inc.	Project Manager	
Company / Contractor Name	*Title of Authorized Officer or Agent of Contractor*	

While the City requests a signed affidavit from every supplier, only those that provide labor or services that could amount to $2,500 or more to the City (item D above) MUST supply the actual E-Verify number issued by Homeland Security and have this affidavit notarized.

****

NOTARIZATION REQUIRED FOR E-VERIFY NUMBER SUBMISSIONS:

COMES NOW before me, the undersigned officer duly authorized to administer oaths, the undersigned contractor, who, after being duly sworn, states as follows:

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02, stating affirmatively that the individual, firm, or corporation which is contracting with the City has registered with and is participating in a federal work authorization program in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period.

The undersigned contractor further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to the contract with the City of Griffin, Georgia, of which this affidavit is a part, the undersigned contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02 through the subcontractor's execution of the subcontractor affidavit required by Georgia Department of Labor Rule 300-10-1-.08 or a substantially similar subcontractor affidavit. The undersigned contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City at the time the subcontractor(s) is retained to perform such service.

132600

EEV / (*E-Verify # issued by Homeland Security IF checked above*)

Sworn to and subscribed before me

This 12 day of June, 2025

Notary Public Rhonda O Perkins

My commission expires: 4-23-2028

STATE OF GEORGIA NOTARY PUBLIC
RHONDA O. PERKINS
Notary Public, Georgia
Pike County
My Commission Expires
April 23, 2028

* Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (!RCA), P.L. 99-603. As of the effective date of O.C.G.A. § 13-10-91, the applicable federal work authorization program is the "EEV *I* Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

Client#: 2179197 79MCLEREQU

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 7/02/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Melanie Arrington	
McGriff Insurance Services LLC 741 W. Lanier Ave., Suite 100 Fayetteville, GA 30214-GA 770 471-7100	PHONE (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS: MArrington@mcgriff.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : National Union Fire Ins Co of Pitt. PA	19445
INSURED McLeRoy Equipment, LLC; McLeRoy Inc. 200 Plaza Drive Zebulon, GA 30295-6785	INSURER B : Aspen American Insurance Company	43460
	INSURER C : New Hampshire Insurance Company	23841
	INSURER D : Selective Way Insurance Company	26301
	INSURER E :	
	INSURER F :	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			5856938	09/01/2024	09/01/2025	EACH OCCURRENCE	$2,000,000
	CLAIMS-MADE OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$50,000
							MED EXP (Any one person)	$5,000
							PERSONAL & ADV INJURY	$2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$4,000,000
	POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$4,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY			5717906	09/01/2024	09/01/2025	COMBINED SINGLE LIMIT (Ea accident)	$2,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
	X Drive Oth Car							$
B	UMBRELLA LIAB X OCCUR			CX00HVJ24	09/01/2024	09/01/2025	EACH OCCURRENCE	$5,000,000
	X EXCESS LIAB CLAIMS-MADE						AGGREGATE	$5,000,000
	DED RETENTION $							$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N: N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		WC014195848	09/01/2024	09/01/2025	X PER STATUTE / OTH-ER	
							E.L. EACH ACCIDENT	$2,000,000
							E.L. DISEASE - EA EMPLOYEE	$2,000,000
							E.L. DISEASE - POLICY LIMIT	$2,000,000
D	Leased/ Rented Equipment			S2540922	09/01/2024	09/01/2025	350,000 Ded: 1,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

*See Attached Endorsements**
CG2010 12/19 Addtl Insd per Contract
CG2037 12/19 AI Blkt Compltd Ops
CG2001 12/19 Primary Non Contributory
CG2033 12/19 AI Owners Lessees Contr Automatic Status Req in Constr Agrmt
(See Attached Descriptions)

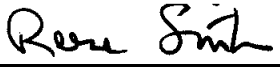
CERTIFICATE HOLDER

City of Griffin
100 S. Hill St
Griffin, GA 30223-0000

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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DESCRIPTIONS (Continued from Page 1)

CG2404 12/19 Blanket Waiver of Transfer of Rights
86681 09/04 Per Project Per Location
87950 09/14 Blkt AI where req by contract
74445 10/99 Primary as to certain AI
62897 06/95 BA WOS
WC000313 04/84 Blkt WC WOS
ASPEX420 03/17 AI END Excess Liability
ASPEX240 01/16 Noncontributory Excess Liability
APEX153 12/15 WOS Excess End

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
All persons or organizations when you have agreed in writing in a contract or agreement that such persons or organizations be added as an additional insured.	All Locations
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. **Section II - Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III - Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

© Insurance Services Office, Inc., 2018

This page has been left blank intentionally.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
ELECTRONIC DATA LIABILITY COVERAGE PART
LIQUOR LIABILITY COVERAGE PART
POLLUTION LIABILITY COVERAGE PART DESIGNATED SITES
POLLUTION LIABILITY LIMITED COVERAGE PART DESIGNATED SITES
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART
RAILROAD PROTECTIVE LIABILITY COVERAGE PART
UNDERGROUND STORAGE TANK POLICY DESIGNATED TANKS

SCHEDULE

Name Of Person(s) Or Organization(s):
PURSUANT TO APPLICABLE WRITTEN CONTRACT OR AGREEMENT YOU ENTER INTO.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph **8. Transfer Of Rights Of Recovery Against Others To Us** of **Section IV – Conditions:**

We waive any right of recovery against the person(s) or organization(s) shown in the Schedule above because of payments we make under this Coverage Part. Such waiver by us applies only to the extent that the insured has waived its right of recovery against such person(s) or organization(s) prior to loss. This endorsement applies only to the person(s) or organization(s) shown in the Schedule above.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PRIMARY AND NONCONTRIBUTORY – OTHER INSURANCE CONDITION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
LIQUOR LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

Primary And Noncontributory Insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

(1) The additional insured is a Named Insured under such other insurance; and

(2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – AUTOMATIC STATUS WHEN REQUIRED IN A WRITTEN CONSTRUCTION AGREEMENT WITH YOU

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

A. **Section II – Who Is An Insured** is amended to include as an additional insured any person or organization for whom you are performing operations when you and such person or organization have agreed in writing in a contract or agreement that such person or organization be added as an additional insured on your policy. Such person or organization is an additional insured only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or

2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured.

However, the insurance afforded to such additional insured:

1. Only applies to the extent permitted by law; and

2. Will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

A person's or organization's status as an additional insured under this endorsement ends when your operations for that additional insured are completed.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to:

1. "Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:

a. The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or

b. Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of or the failure to render any professional architectural, engineering or surveying services.

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2. "Bodily injury" or "property damage" occurring after:

a. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or

b. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

The most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement you have entered into with the additional insured; or

2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

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POLICY NUMBER: 5856938 **COMMERCIAL GENERAL LIABILITY**

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) And Description Of Covered Operations
All persons or organizations when you have agreed in writing in a contract or agreement that such persons or organizations be added as an additional insured.	All Locations

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. **Section II - Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to **Section III - Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

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ENDORSEMENT

This endorsement, effective 12:01 A.M. 09/01/2024

forms a part of Policy No. 5856938

issued to McLeRoy Equipment, LLC; McLeRoy Inc.

by NATIONAL UNION FIRE INSURANCE COMPANY OF PITTSBURGH, PA.

AMENDMENT OF LIMITS OF INSURANCE
(Per Project or Per Location Aggregate Limit)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

I. Your policy is amended to include either a Per Project General Aggregate Limit, a Per Location General Aggregate Limit or a Per Project and Per Location General Aggregate Limit. Please select only *one* of the following:

[X] **Per Project General Aggregate Limit**	$ 2,000,000
[ ] **Per Location General Aggregate Limit**	$
[ ] **Per Project and Per Location General Aggregate Limit**	$

IF NEITHER OF THESE BOXES ARE CHECKED, THIS ENDORSEMENT IS VOID. IF MORE THAN ONE OF THE THESE BOXES ARE CHECKED, THIS ENDORSEMENT IS VOID.

II. **SECTION III - LIMITS OF INSURANCE** , is amended to include the following:

1. The Limits of Insurance and the rules below fix the most we will pay regardless of the number of:

   a. Insureds;
   b. Claims made or "suits" brought; or
   c. Persons or organizations making claims or bringing "suits".

2. The General Aggregate Limit is the most we will pay for the sum of:

   a. Medical expenses under Coverage **C**;
   b. Damages under Coverage **A**, except damages because of "bodily injury" or "property damage" included in the products-completed operations hazard"; and
   c. Damages under Coverage **B**.

3. The Products-Completed Operations Aggregate Limit is the most we will pay under Coverage **A** for damages because of "bodily injury" and "property damage" included in the "products-completed operations hazard".

4. Subject to **2.** above, the Personal and Advertising Injury Limit is the most we will pay under Coverage **B** for the sum of all damages because of all "personal and advertising injury" sustained by any one person or organization.

5. Subject to **2.** or **3.** above, whichever applies, the Each Occurrence Limit is the most we will pay for the sum of:

   a. Damages under Coverage **A**; and
   b. Medical expenses under Coverage **C**

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because of all "bodily injury" and "property damage" arising out of any one "occurrence".

6. Subject to **5.** above, the Damage to Premises Rented To You Limit is the most we will pay under Coverage **A** because of "property damage" to any one premises, while rented to you, or in the case of damage by fire, while rented to you or temporarily occupied by you with permission of the owner.

7. Subject to **5.** above, the Medical Expense Limit is the most we will pay under Coverage **C** for all medical expenses because of "bodily injury" sustained by any one person.

8. Subject to **2.**, **4.**, **5.**, **6.**, and/or **7.** above, the Per Project Aggregate Limit is the most we will pay under Coverages **A**, **B**, and **C** combined for the sum of:

   a. Damages under Coverage **A**;
   b. Damages under Coverage **B**; and
   c. Medical Expenses under Coverage **C**

   arising out of any single Project described above.

9. Subject to **2.**, **4.**, **5.**, **6.**, and/or **7.** above, the Per Location Aggregate Limit is the most we will pay under Coverages **A**, **B**, and **C** combined for the sum of:

   a. Damages under Coverage **A**;
   b. Damages under Coverage **B**; and
   c. Medical expenses under Coverage **C**

   arising out of the any single Location described above.

The Limits of Insurance of this Coverage Part apply separately to each consecutive annual period and to any remaining period of less than 12 months, starting with the beginning of the policy period shown in the Declarations, unless the policy period is extended after issuance for an additional period of less than 12 months. In that case, the additional period will be deemed part of the last preceding period for purposes of determining the Limits of Insurance.

III. The Limits of Insurance shown in the Declarations are deleted in their entirety and replaced by the Limits of Insurance set forth below.

	Limits of Insurance
General Aggregate Limit	$ 15,000,000
Each Occurrence	$ 1,000,000
Products-Completed Operations Aggregate Limit	$ 2,000,000
Personal & Advertising Injury Limit	$ 1,000,000
Damage to Premises Rented to	$ 300,000
Medical Expense Limit	$ 10,000
Per Project General Aggregate Limit, Per Location General Aggregate Limit or Per Project and Per Location General Aggregate Limit	$ 2,000,000

IV. SECTION V - DEFINITIONS, is amended to include the following:

23. "Location" means premises involving the same or connecting lots, or premises whose connection is interrupted only by a street, roadway, waterway, or right-of-way railroad.

All other terms and conditions of this policy remain the same.

Authorized Representative or Countersignature (in States Where Applicable)

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ENDORSEMENT

This endorsement, effective 12:01 A.M. 09/01/2024 forms a part of

Policy No. 5717906 issued to McLeRoy Equipment, LLC; McLeRoy Inc.

by NATIONAL UNION FIRE INSURANCE COMPANY OF PITTSBURGH, PA

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - WHERE REQUIRED UNDER CONTRACT OR AGREEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

SCHEDULE

ADDITIONAL INSURED:
Any person or organization for whom you are contractually bound to provide Additional Insured status but only to the extent of such person's or organization's liability arising out of the use of a covered "auto".

I. **SECTION II - COVERED AUTOS LIABILITY COVERAGE, A. Coverage, 1. - Who Is Insured,** is amended to add:

d. Any person or organization, shown in the schedule above, to whom you become obligated to include as an additional insured under this policy, as a result of any contract or agreement you enter into which requires you to furnish insurance to that person or organization of the type provided by this policy, but only with respect to liability arising out of use of a covered "auto". However, the insurance provided will not exceed the lesser of:

(1) The coverage and/or limits of this policy, or

(2) The coverage and/or limits required by said contract or agreement.

AUTHORIZED REPRESENTATIVE

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ENDORSEMENT

This endorsement, effective 12:01A.M. 09/01/2024 forms a part of

policy No. 5717906 issued to McLeRoy Equipment, LLC; McLeRoy Inc.

by NATIONAL UNION FIRE INSURANCE COMPANY OF PITTSBURGH, PA

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

INSURANCE PRIMARY AS TO CERTAIN ADDITIONAL INSUREDS

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

Section IV - Business Auto Conditions, B., General Conditions, 5., Other Insurance, c., is amended by the addition of the following sentence:

The insurance afforded under this policy to an additional insured will apply as primary insurance for such additional insured where so required under an agreement executed prior to the date of accident. We will not ask any insurer that has issued other insurance to such additional insured to contribute to the settlement of loss arising out of such accident.

All other terms and conditions remain unchanged.

Authorized Representative or Countersignature (in States Where Applicable)

74445 (10/99)

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ENDORSEMENT

This endorsement, effective 12:01 A.M. 09/01/2024 forms a part of

policy No. 5717906 issued to McLeRoy Equipment, LLC; McLeRoy Inc.

by **NATIONAL UNION FIRE INSURANCE COMPANY OF PITTSBURGH, PA**

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

Section IV - Business Auto Conditions, A. - Loss Conditions, 5. - Transfer of Rights of Recovery Against Others to Us, is amended to add:

However, we will waive any right of recover we have against any person or organization with whom you have entered into a contract or agreement because of payments we make under this Coverage Form arising out of an "accident" or "loss" if:

(1) The "accident" or "loss" is due to operations undertaken in accordance with the contract existing between you and such person or organization; and

(2) The contract or agreement was entered into prior to any "accident" or "loss".

No waiver of the right of recovery will directly or indirectly apply to your employees or employees of the person or organization, and we reserve our rights or lien to be reimbursed from any recovery funds obtained by any injured employee.

AUTHORIZED REPRESENTATIVE

62897 (6/95)

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WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

This endorsement changes the policy to which it is attached effective on inception date of the policy unless a different date is indicated below.

This endorsement, effective 12:01 AM 09/01/2024 forms a part of Policy No. WC014195848

Issued to McLeRoy Equipment, LLC; McLeRoy Inc.

By **NATIONAL UNION FIRE INSURANCE COMPANY OF PITTSBURGH, PA.**

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.

This agreement shall not operate directly or indirectly to benefit any one not named in the Schedule.

Schedule

ANY PERSON OR ORGANIZATION TO WHOM BE BECOME OBLIGATED TO WAIVE YOUR RIGHTS OF RECOVERY AGAINST, UNDER ANY CONTRACT OR AGREEMENT YOU ENTER INTO, PRIOR TO THE OCCURRENCE OF LOSS.

Any person or organization for which the employer has agreed by written contract, executed prior to loss, may execute a waiver of subrogation. However, for purposes of work performed by the employer in Missouri, this waiver of subrogation does not apply to any construction group of classifications as designated by the waiver of right to recover from others (subrogation) rule in our manual.

This form is not applicable in California, Kentucky, New Hampshire, New Jersey, Texas, or Utah.

WC 00 03 13
(Ed. 04/84)

Countersigned by _____

Authorized Representative

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED ENDORSEMENT

This endorsement modifies insurance provided under the following:
ASPEN EXCESS LIABILITY INSURANCE POLICY

This Policy is amended as follows:

A. The term Insured is hereby amended to include the following:

As per Underlying

ALL OTHER TERMS, CONDITIONS AND EXCLUSIONS REMAIN UNCHANGED

THIS ENDORSEMENT FORMS A PART OF POLICY NUMBER: CX00HVJ24

Issued by: Aspen American Insurance Company

Issued to: McLeRoy Equipment, LLC; McLeRoy Inc.

Effective date: 09/01/2024

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

OTHER INSURANCE – NON-CONTRIBUTORY ENDORSEMENT

This endorsement modifies insurance provided under the following:

ASPEN EXCESS LIABILITY INSURANCE POLICY

This Policy is amended as follows:

A. SECTION V. CONDITIONS, Paragraph **F. Other Insurance** is amended to include the following:

Notwithstanding anything to the contrary set forth in this Policy, this Section **V. Conditions,** Paragraph **F. Other Insurance** shall not apply when a contract, into which you have entered, requires the First Underlying Insurance Policy set forth in **ITEM 5.** of the Declarations for this Policy, to be primary and non-contributory, provided that this provision shall only apply with respect to liability arising out of your operations, your work, your products or premises owned or rented to you, and related to such contract.

ALL OTHER TERMS, CONDITIONS AND EXCLUSIONS REMAIN UNCHANGED.

THIS ENDORSEMENT FORMS A PART OF POLICY NUMBER: CX00HVJ24

Issued by: Aspen American Insurance Company

Issued to: McLeRoy Equipment, LLC; McLeRoy Inc.

Effective date: 09/01/2024

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Aspen American Insurance Company

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF SUBROGATION ENDORSEMENT

This endorsement modifies insurance provided under the following:
ASPEN EXCESS LIABILITY INSURANCE POLICY

This Policy is amended as follows:

A. In the event of any payment under this Policy for a "loss" for which you have waived the right of recovery in a written contract entered into prior to the "loss", the Company hereby agrees to also waive its right of recovery. This waiver shall only apply with respect to a "loss" occurring due to operations undertaken as per the specific contract in which you waived the right of recovery.

ALL OTHER TERMS, CONDITIONS AND EXCLUSIONS REMAIN UNCHANGED.

THIS ENDORSEMENT FORMS A PART OF POLICY NUMBER: CX00HVJ24

Issued by: Aspen American Insurance Company

Issued to: McLeRoy Equipment, LLC; McLeRoy Inc.

Effective date: 09/01/2024

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ITB 25-013
PRICE SUBMITTAL: TSPLOST MILLING and RESURFACING YEAR 4

Company Name Blount Construction Company, Inc. Date(s) of Site Visit 6/02/2025

PRICE STRUCTURE* – Complete the following and include associated information specifics for the cost quoted (pricing must be submitted on this form; additional pages to detail may be used as needed). The quantities below are estimates only; additional detail on the locations can be found on Attachments, located at the end of this document. ***Bidders will be responsible for field verification and calculations.*** If any discrepancy exists between the unit price and the total price, the unit price will be used.

Itm	Ref	Description	Est Qty	UOM	Unit Price	Total Price
1	413-1000	Bituminous Tack Coat	9,732	GL	3.70	36,008.40
2	402-1812	Recycled Asphaltic Concrete Leveling, including Bitum material & H Lime	600	TN	139.73	83,838.00
3	402-3130	Recycled Asphaltic Concrete 9.5 MM Superpave, Group 2 (135#/SY), including Bitum material & H Lime	13,138	TN	108.88	1,430,465.44
4	432-0208	Mill Asphalt Conc Pavement – 1"-2" Depth	97,319	SY	2.67	259,841.73
5	653-1501	Thermoplastic Solid Traffic Stripe- 5" White	64,236	LF	0.41	26,336.76
6	653-1502	Thermoplastic Solid Traffic Stripe- 5" Yellow (Double)	32,227	LF	1.79	57,686.33
7	657-1084	Preformed Solid Traffic Stripe, 8" White (Cross Walks)	61	EA	484.50	29,554.50
8	653-1704	Thermoplastic Solid Traffic Stripe, 24" White (Stop Bar)	72	EA	102.00	7,344.00
10	611-4001	Water Valve GP 1 (Lower/Grade as needed)	72	EA	165.00	11,880.00
12	668-2110	Storm Drain Inlet GP 1 (Lower/Grade as Needed)	125	EA	330.00	41,250.00
14	668-4311	Storm Sewer Manhole, TP 1 (Lower/Grade as Needed)	89	EA	330.00	29,370.00
17	150-1000	Traffic Control	Lump	Lump	451,506.41	451,506.41
18	150-	Mobilization	Lump	Lump	56,055.36	56,055.36
19		Solar Road Studs	732	EA	35.70	26,132.40
20		Parking Spaces – white thermoplastic	100	EA	51.00	5,100.00
21		Handicap Parking Spaces	6	EA	255.00	1,530.00
22		Traffic Loops	15	EA	2,295.00	34,425.00
23		Right Turn Arrow	7	EA	76.50	535.50
24		Left Turn Arrow	13	EA	76.50	994.50
25		Straight Arrow	1	EA	76.50	76.50
26		Railroad crossing striping	2	EA	510.00	1,020.00
		Adjustments-	unknown	EA		
		Miscellaneous – attach detail**			Sep sheet	
		TOTAL PROJECT COST			$	**2,590,950.83**

Adjustments – quantities, if any, may be unknown. Price as an each and do not extend total.
***Any other fees, additional charges and prices that may be applicable to this project **must** be listed on a separate sheet and attached.*

Additional comments/recommendations: _____

_____

The City reserves the right to accept the BEST-EVALUATED BID as deemed by the Evaluation Committee, which may or may not be the lowest monetary bid.

COMPLETED BY:
Company Name: Blount Construction Company, Inc.

Contact Person: _____ Jason Walker
(Signature) (Printed Name)

FAILURE TO RETURN THIS PAGE AS PART OF YOUR SUBMISSION MAY RESULT IN REJECTION OF RESPONSE

ITB 25-013
PRICE SUBMITTAL: TSPLOST MILLING and RESURFACING YEAR 4

Company Name C. W. Matthews Contracting Co., Inc. Date(s) of Site Visit 05/30/2025

PRICE STRUCTURE* – Complete the following and include associated information specifics for the cost quoted (pricing must be submitted on this form; additional pages to detail may be used as needed). The quantities below are estimates only; additional detail on the locations can be found on Attachments, located at the end of this document. ***Bidders will be responsible for field verification and calculations.*** If any discrepancy exists between the unit price and the total price, the unit price will be used.

Itm	Ref	Description	Est Qty	UOM	Unit Price	Total Price
1	413-1000	Bituminous Tack Coat	9,732	GL	3.21	31,239.72
2	402-1812	Recycled Asphaltic Concrete Leveling, including Bitum material & H Lime	600	TN	157.72	94,632.00
3	402-3130	Recycled Asphaltic Concrete 9.5 MM Superpave, Group 2 (135#/SY), including Bitum material & H Lime	13,138	TN	91.40	1,200,813.20
4	432-0208	Mill Asphalt Conc Pavement – 1"-2" Depth	97,319	SY	3.16	307,528.04
5	653-1501	Thermoplastic Solid Traffic Stripe- 5" White	64,236	LF	0.40	25,694.40
6	653-1502	Thermoplastic Solid Traffic Stripe- 5" Yellow (Double)	32,227	LF	1.75	56,397.25
7	657-1084	~~Preformed~~ Solid Traffic Stripe, 8" White (Cross Walks) THERMO - per Adden 1	61	EA	475.00	28,975.00
8	653-1704	Thermoplastic Solid Traffic Stripe, 24" White (Stop Bar)	72	EA	100.00	7,200.00
10	611-4001	Water Valve GP 1 (Lower/Grade as needed)	72	EA	1,511.38	108,819.36
12	668-2110	Storm Drain Inlet GP 1 (Lower/Grade as Needed)	125	EA	1,073.02	134,127.50
14	668-4311	Storm Sewer Manhole, TP 1 (Lower/Grade as Needed)	89	EA	1,616.16	143,838.24
17	150-1000	Traffic Control	Lump	Lump	437,061.10	437,061.10
18	150-	Mobilization	Lump	Lump	19,620.00	19,620.00
19		Solar Road Studs	732	EA	35.00	25,620.00
20		Parking Spaces – white thermoplastic	100	EA	50.00	5,000.00
21		Handicap Parking Spaces	6	EA	250.00	1,500.00
22		Traffic Loops	15	EA	1,850.00	27,750.00
23		Right Turn Arrow	7	EA	75.00	525.00
24		Left Turn Arrow	13	EA	75.00	975.00
25		Straight Arrow	1	EA	75.00	75.00
26		Railroad crossing striping	2	EA	500.00	1,000.00
		Adjustments-	unknown	EA	N/A	N/A
		Miscellaneous – attach detail**			Sep sheet	N/A
		TOTAL PROJECT COST				$ 2,658,390.81

C.W. MATTHEWS CONTRACTING CO MARIETTA GA CORPORATE SEAL

**Adjustments – quantities, if any, may be unknown. Price as an each and do not extend total.*
***Any other fees, additional charges and prices that may be applicable to this project **must** be listed on a separate sheet and attached.*

Additional comments/recommendations: _____

_____

The City reserves the right to accept the BEST-EVALUATED BID as deemed by the Evaluation Committee, which may or may not be the lowest monetary bid.

COMPLETED BY:

Company Name: C. W. MATTHEWS CONTRACTING CO., INC.

Contact Person: _____ Michael Kleuckling, Vice President
(Signature) (Printed Name)

C.W. MATTHEWS CONTRACTING CO. MARIETTA GA
CORPORATE
SEAL

ITB 25-013
PRICE SUBMITTAL: TSPLOST MILLING and RESURFACING YEAR 4

Company Name ___DAF CONCRETE, INC_____ Date(s) of Site Visit __06/02/2025_____

PRICE STRUCTURE* – Complete the following and include associated information specifics for the cost quoted (pricing must be submitted on this form; additional pages to detail may be used as needed). The quantities below are estimates only; additional detail on the locations can be found on Attachments, located at the end of this document. ***Bidders will be responsible for field verification and calculations.*** If any discrepancy exists between the unit price and the total price, the unit price will be used.

Itm	Ref	Description	Est Qty	UOM	Unit Price	Total Price
1	413-1000	Bituminous Tack Coat	9,732	GL	$10.00	$97,320.00
2	402-1812	Recycled Asphaltic Concrete Leveling, including Bitum material & H Lime	600	TN	$200.00	$120,000.00
3	402-3130	Recycled Asphaltic Concrete 9.5 MM Superpave, Group 2 (135#/SY), including Bitum material & H Lime	13,138	TN	$180.00	$2,364,840.00
4	432-0208	Mill Asphalt Conc Pavement – 1"-2" Depth	97,319	SY	$8.00	$778,552.00
5	653-1501	Thermoplastic Solid Traffic Stripe- 5" White	64,236	LF	$3.00	$192,708.00
6	653-1502	Thermoplastic Solid Traffic Stripe- 5" Yellow (Double)	32,227	LF	$3.00	$96,681.00
7	657-1084	Preformed Solid Traffic Stripe, 8" White (Cross Walks)	61	EA	$1,400.00	$85,400.00
8	653-1704	Thermoplastic Solid Traffic Stripe, 24" White (Stop Bar)	72	EA	$150.00	$10,800.00
10	611-4001	Water Valve GP 1 (Lower/Grade as needed)	72	EA	$500.00	$36,000.00
12	668-2110	Storm Drain Inlet GP 1 (Lower/Grade as Needed)	125	EA	$500.00	$62,500.00
14	668-4311	Storm Sewer Manhole, TP 1 (Lower/Grade as Needed)	89	EA	$500.00	$44,500.00
17	150-1000	Traffic Control	Lump	Lump	$300,000.00	$300,000.00
18	150-	Mobilization	Lump	Lump	$200,000.00	$200,000.00
19		Solar Road Studs	732	EA	$10.00	$7,320.00
20		Parking Spaces – white thermoplastic	100	EA	$50.00	$5,000.00
21		Handicap Parking Spaces	6	EA	$150.00	$900.00
22		Traffic Loops	15	EA	$6,000.00	$90,000.00
23		Right Turn Arrow	7	EA	$150.00	$1,050.00
24		Left Turn Arrow	13	EA	$150.00	$1,950.00
25		Straight Arrow	1	EA	$150.00	$150.00
26		Railroad crossing striping	2	EA	$250.00	$500.00
		Adjustments-	unknown	EA	$1,000.00	$1,000.00
		Miscellaneous – attach detail**			Sep sheet	
		TOTAL PROJECT COST			**$ 4,497,171.00**	

**Adjustments – quantities, if any, may be unknown. Price as an each and do not extend total.*
***Any other fees, additional charges and prices that may be applicable to this project **must** be listed on a separate sheet and attached.*

Additional comments/recommendations: N/A

The City reserves the right to accept the BEST-EVALUATED BID as deemed by the Evaluation Committee, which may or may not be the lowest monetary bid.

COMPLETED BY:

Company Name: DAF CONCRETE INC

Contact Person: Antonio Sanchez (Signature) ANTONIO SANCHEZ (Printed Name)

FAILURE TO RETURN THIS PAGE AS PART OF YOUR SUBMISSION MAY RESULT IN REJECTION OF RESPONSE

ITB 25-013

PRICE SUBMITTAL: TSPLOST MILLING and RESURFACING YEAR 4

Company Name McLeRoy, Inc. Date(s) of Site Visit 6/6/2025

PRICE STRUCTURE* – Complete the following and include associated information specifics for the cost quoted (pricing must be submitted on this form; additional pages to detail may be used as needed). The quantities below are estimates only; additional detail on the locations can be found on Attachments, located at the end of this document. ***Bidders will be responsible for field verification and calculations.*** If any discrepancy exists between the unit price and the total price, the unit price will be used.

Itm	Ref	Description	Est Qty	UOM	Unit Price	Total Price
1	413-1000	Bituminous Tack Coat	9,732	GL	$6.00	$58,392.00
2	402-1812	Recycled Asphaltic Concrete Leveling, including Bitum material & H Lime	600	TN	$138.80	$83,280.00
3	402-3130	Recycled Asphaltic Concrete 9.5 MM Superpave, Group 2 (135#/SY), including Bitum material & H Lime	13,138	TN	$104.30	$1,370,293.40
4	432-0208	Mill Asphalt Conc Pavement – 1"-2" Depth	97,319	SY	$1.40	$136,246.60
5	653-1501	Thermoplastic Solid Traffic Stripe- 5" White	64,236	LF	$0.45	$28,906.20
6	653-1502	Thermoplastic Solid Traffic Stripe- 5" Yellow (Double)	32,227	LF	$1.85	$59,619.95
7	657-1084	Preformed Solid Traffic Stripe, 8" White (Cross Walks)	61	EA	$450.00	$27,450.00
8	653-1704	Thermoplastic Solid Traffic Stripe, 24" White (Stop Bar)	72	EA	$100.00	$7,200.00
10	611-4001	Water Valve GP 1 (Lower/Grade as needed)	72	EA	$100.00	$7,200.00
12	668-2110	Storm Drain Inlet GP 1 (Lower/Grade as Needed)	125	EA	$250.00	$31,250.00
14	668-4311	Storm Sewer Manhole, TP 1 (Lower/Grade as Needed)	89	EA	$300.00	$26,700.00
17	150-1000	Traffic Control	Lump	Lump	$101,000.00	$101,000.00
18	150-	Mobilization	Lump	Lump	$96,500.00	$96,500.00
19		Solar Road Studs	732	EA	$40.00	$29,280.00
20		Parking Spaces – white thermoplastic	100	EA	$55.00	$5,500.00
21		Handicap Parking Spaces	6	EA	$275.00	$1,650.00
22		Traffic Loops	15	EA	$2,500.00	$37,500.00
23		Right Turn Arrow	7	EA	$75.00	$525.00
24		Left Turn Arrow	13	EA	$75.00	$975.00
25		Straight Arrow	1	EA	$75.00	$75.00
26		Railroad crossing striping	2	EA	$550.00	$1,100.00
		Adjustments-	unknown	EA		
		Miscellaneous – attach detail**			Sep sheet	
		TOTAL PROJECT COST				**$ 2,110,643.15**

**Adjustments – quantities, if any, may be unknown. Price as an each and do not extend total.*
***Any other fees, additional charges and prices that may be applicable to this project **must** be listed on a separate sheet and attached.*

Additional comments/recommendations: _____

_____

The City reserves the right to accept the BEST-EVALUATED BID as deemed by the Evaluation Committee, which may or may not be the lowest monetary bid.

COMPLETED BY:
Company Name: McLeRoy, Inc.

Contact Person: Matt Andrews (Signature) Matt Andrews (Printed Name)

FAILURE TO RETURN THIS PAGE AS PART OF YOUR SUBMISSION MAY RESULT IN REJECTION OF RESPONSE

ITB 25-013

PRICE SUBMITTAL: TSPLOST MILLING and RESURFACING YEAR 4

Company Name ONSITE PAVING SEALCOATING & MAINT. Date(s) of Site Visit 6/9 - 6/10/25

PRICE STRUCTURE* – Complete the following and include associated information specifics for the cost quoted (pricing must be submitted on this form; additional pages to detail may be used as needed). The quantities below are estimates only; additional detail on the locations can be found on Attachments, located at the end of this document. ***Bidders will be responsible for field verification and calculations.*** If any discrepancy exists between the unit price and the total price, the unit price will be used.

Itm	Ref	Description	Est Qty	UOM	Unit Price	Total Price
1	413-1000	Bituminous Tack Coat	9,732	GL	5.00	48,660.00
2	402-1812	Recycled Asphaltic Concrete Leveling, including Bitum material & H Lime	600	TN	136.42	81,852.00
3	402-3130	Recycled Asphaltic Concrete 9.5 MM Superpave, Group 2 (135#/SY), including Bitum material & H Lime	13,138	TN	128.80	1,692,174.40
4	432-0208	Mill Asphalt Conc Pavement – 1"-2" Depth	97,319	SY	4.25	413,605.75
5	653-1501	Thermoplastic Solid Traffic Stripe- 5" White	64,236	LF	1.10	70,659.60
6	653-1502	Thermoplastic Solid Traffic Stripe- 5" Yellow (Double)	32,227	LF	2.20	70,899.40
7	657-1084	Preformed Solid Traffic Stripe, 8" White (Cross Walks)	61	EA	565.00	34,465.00
8	653-1704	Thermoplastic Solid Traffic Stripe, 24" White (Stop Bar)	72	EA	125.00	9,000.00
10	611-4001	Water Valve GP 1 (Lower/Grade as needed)	72	EA	100.00	7,200.00
12	668-2110	Storm Drain Inlet GP 1 (Lower/Grade as Needed)	125	EA	350.00	43,750.00
14	668-4311	Storm Sewer Manhole, TP 1 (Lower/Grade as Needed)	89	EA	200.00	17,800.00
17	150-1000	Traffic Control	Lump	Lump	88,350.00	88,350.00
18	150-	Mobilization	Lump	Lump	15,000.00	15,000.00
19		Solar Road Studs	732	EA	25.00	18,300.00
20		Parking Spaces – white thermoplastic	100	EA	16.00	1,600.00
21		Handicap Parking Spaces	6	EA	450.00	2,700.00
22		Traffic Loops	15	EA	2,500.00	37,500.00
23		Right Turn Arrow	7	EA	135.00	945.00
24		Left Turn Arrow	13	EA	135.00	1,755.00
25		Straight Arrow	1	EA	135.00	135.00
26		Railroad crossing striping	2	EA	780.00	1,560.00
		Adjustments-	unknown	EA	0.00	0.00
		Miscellaneous – attach detail**			Sep sheet	0.00
		TOTAL PROJECT COST				$ 2,657,911.15

**Adjustments – quantities, if any, may be unknown. Price as an each and do not extend total.*
***Any other fees, additional charges and prices that may be applicable to this project **must** be listed on a separate sheet and attached.*

Additional comments/recommendations: _____

_____

The City reserves the right to accept the BEST-EVALUATED BID as deemed by the Evaluation Committee, which may or may not be the lowest monetary bid.

COMPLETED BY:
Company Name: ONSITE PAVING, SEALCOATING & MAINTENANCE, INC.

Contact Person: _____ SCOTT RUTKOWSKI
(Signature) (Printed Name)

FAILURE TO RETURN THIS PAGE AS PART OF YOUR SUBMISSION MAY RESULT IN REJECTION OF RESPONSE

ITB 25-013
PRICE SUBMITTAL: TSPLOST MILLING and RESURFACING YEAR 4

Company Name Piedmont Paving, Inc. Date(s) of Site Visit June 4, 2026

PRICE STRUCTURE* – Complete the following and include associated information specifics for the cost quoted (pricing must be submitted on this form; additional pages to detail may be used as needed). The quantities below are estimates only; additional detail on the locations can be found on Attachments, located at the end of this document. ***Bidders will be responsible for field verification and calculations.*** If any discrepancy exists between the unit price and the total price, the unit price will be used.

Itm	Ref	Description	Est Qty	UOM	Unit Price	Total Price
1	413-1000	Bituminous Tack Coat	9,732	GL	$8.35	$81,262.20
2	402-1812	Recycled Asphaltic Concrete Leveling, including Bitum material & H Lime	600	TN	$140.00	$84,000.00
3	402-3130	Recycled Asphaltic Concrete 9.5 MM Superpave, Group 2 (135#/SY), including Bitum material & H Lime	13,138	TN	$131.00	$1,721,078.00
4	432-0208	Mill Asphalt Conc Pavement – 1"-2" Depth	97,319	SY	$4.35	$423,337.65
5	653-1501	Thermoplastic Solid Traffic Stripe- 5" White	64,236	LF	$1.00	$64,236.00
6	653-1502	Thermoplastic Solid Traffic Stripe- 5" Yellow (Double)	32,227	LF	$2.00	$64,454.00
7	657-1084	Preformed Solid Traffic Stripe, 8" White (Cross Walks)	61	EA	$440.00	$26,840.00
8	653-1704	Thermoplastic Solid Traffic Stripe, 24" White (Stop Bar)	72	EA	$110.00	$7,920.00
10	611-4001	Water Valve GP 1 (Lower/Grade as needed)	72	EA	$293.00	$21,096.00
12	668-2110	Storm Drain Inlet GP 1 (Lower/Grade as Needed)	125	EA	$555.00	$69,375.00
14	668-4311	Storm Sewer Manhole, TP 1 (Lower/Grade as Needed)	89	EA	$371.00	$33,019.00
17	150-1000	Traffic Control	Lump	Lump	$181,000.00	$181,000.00
18	150-	Mobilization	Lump	Lump	$39,000.00	$39,000.00
19		Solar Road Studs	732	EA	$24.20	$17,714.40
20		Parking Spaces – white thermoplastic	100	EA	$15.40	$1,540.00
21		Handicap Parking Spaces	6	EA	$440.00	$2,640.00
22		Traffic Loops	15	EA	$3,850.00	$57,750.00
23		Right Turn Arrow	7	EA	$121.00	$847.00
24		Left Turn Arrow	13	EA	$121.00	$1,573.00
25		Straight Arrow	1	EA	$132.00	$132.00
26		Railroad crossing striping	2	EA	$748.00	$1,496.00
		Adjustments-	unknown	EA	n/a	n/a
		Miscellaneous – attach detail**			Sep sheet	
		TOTAL PROJECT COST				**$ 2,900,310.25**

**Adjustments – quantities, if any, may be unknown. Price as an each and do not extend total.*
***Any other fees, additional charges and prices that may be applicable to this project **must** be listed on a separate sheet and attached.*

Additional comments/recommendations: _____

_____

The City reserves the right to accept the BEST-EVALUATED BID as deemed by the Evaluation Committee, which may or may not be the lowest monetary bid.

COMPLETED BY:
Company Name: Piedmont Paving, Inc.

Contact Person: _____ Andrew Trammell
(Signature) (Printed Name)

FAILURE TO RETURN THIS PAGE AS PART OF YOUR SUBMISSION MAY RESULT IN REJECTION OF RESPONSE

ITB 25-013

PRICE SUBMITTAL: TSPLOST MILLING and RESURFACING YEAR 4

Company Name Triple K Paving & Construction, LLC Date(s) of Site Visit _____

PRICE STRUCTURE* – Complete the following and include associated information specifics for the cost quoted (pricing must be submitted on this form; additional pages to detail may be used as needed). The quantities below are estimates only; additional detail on the locations can be found on Attachments, located at the end of this document. ***Bidders will be responsible for field verification and calculations.*** If any discrepancy exists between the unit price and the total price, the unit price will be used.

Itm	Ref	Description	Est Qty	UOM	Unit Price	Total Price
1	413-1000	Bituminous Tack Coat	9,732	GL	$2.00	$19,464.00
2	402-1812	Recycled Asphaltic Concrete Leveling, including Bitum material & H Lime	600	TN	$116.32	$69,792.00
3	402-3130	Recycled Asphaltic Concrete 9.5 MM Superpave, Group 2 (135#/SY), including Bitum material & H Lime	13,138	TN	$114.32	$1,501.936.16
4	432-0208	Mill Asphalt Conc Pavement – 1"-2" Depth	97,319	SY	$2.33	$226,753.27
5	653-1501	Thermoplastic Solid Traffic Stripe- 5" White	64,236	LF	$0.50	$32,118.00
6	653-1502	Thermoplastic Solid Traffic Stripe- 5" Yellow (Double)	32,227	LF	$2.05	$66,065.35
7	657-1084	Preformed Solid Traffic Stripe, 8" White (Cross Walks)	61	EA	$495.00	$30,195.00
8	653-1704	Thermoplastic Solid Traffic Stripe, 24" White (Stop Bar)	72	EA	$110.00	$7,920.00
10	611-4001	Water Valve GP 1 (Lower/Grade as needed)	72	EA	$2,500.00	$180,000.00
12	668-2110	Storm Drain Inlet GP 1 (Lower/Grade as Needed)	125	EA	$2.400.00	$300,000.00
14	668-4311	Storm Sewer Manhole, TP 1 (Lower/Grade as Needed)	89	EA	$3,700.00	$329,300.00
17	150-1000	Traffic Control	Lump	Lump	$100,000.00	$100,000.00
18	150-	Mobilization	Lump	Lump	$5,000.00	$5,000.00
19		Solar Road Studs	732	EA	$44.00	$32,208.00
20		Parking Spaces – white thermoplastic	100	EA	$60.50	$6,050.00
21		Handicap Parking Spaces	6	EA	$302.50	$1,815.00
22		Traffic Loops	15	EA	$2,375.00	$35,625.00
23		Right Turn Arrow	7	EA	$82.50	$577.50
24		Left Turn Arrow	13	EA	$82.50	$1,072.50
25		Straight Arrow	1	EA	$82.50	$82.50
26		Railroad crossing striping	2	EA	$605.00	$1,210.00
		Adjustments-	unknown	EA		$0.00
		Miscellaneous – attach detail**			Sep sheet	$0.00
		TOTAL PROJECT COST			**$ 2,947,184.28**	

**Adjustments – quantities, if any, may be unknown. Price as an each and do not extend total.*
***Any other fees, additional charges and prices that may be applicable to this project **must** be listed on a separate sheet and attached.*

Additional comments/recommendations: _____

_____

The City reserves the right to accept the BEST-EVALUATED BID as deemed by the Evaluation Committee, which may or may not be the lowest monetary bid.

COMPLETED BY:
Company Name: Triple R Paving & Construction LLC

Contact Person: Jose A Rodriguez Jr
(Signature) (Printed Name)

FAILURE TO RETURN THIS PAGE AS PART OF YOUR SUBMISSION MAY RESULT IN REJECTION OF RESPONSE

ITB 25-013
PRICE SUBMITTAL: TSPLOST MILLING and RESURFACING YEAR 4

Company Name Summit Construction & Development LLC Date(s) of Site Visit 06/09/2025

PRICE STRUCTURE* – Complete the following and include associated information specifics for the cost quoted (pricing must be submitted on this form; additional pages to detail may be used as needed). The quantities below are estimates only; additional detail on the locations can be found on Attachments, located at the end of this document. ***Bidders will be responsible for field verification and calculations.*** If any discrepancy exists between the unit price and the total price, the unit price will be used.

Itm	Ref	Description	Est Qty	UOM	Unit Price	Total Price
1	413-1000	Bituminous Tack Coat	9,732	GL	$5.00	$48,660.00
2	402-1812	Recycled Asphaltic Concrete Leveling, including Bitum material & H Lime	600	TN	$120.00	$72,000.00
3	402-3130	Recycled Asphaltic Concrete 9.5 MM Superpave, Group 2 (135#/SY), including Bitum material & H Lime	13,138	TN	$105.00	$1,379,490.00
4	432-0208	Mill Asphalt Conc Pavement – 1"-2" Depth	97,319	SY	$2.10	$204,369.90
5	653-1501	Thermoplastic Solid Traffic Stripe- 5" White	64,236	LF	$0.65	$41,753.40
6	653-1502	Thermoplastic Solid Traffic Stripe- 5" Yellow (Double)	32,227	LF	$1.30	$41,895.10
7	657-1084	Preformed Solid Traffic Stripe, 8" White (Cross Walks)	61	EA	$750.00	$45,750.00
8	653-1704	Thermoplastic Solid Traffic Stripe, 24" White (Stop Bar)	72	EA	$200.00	$14,400.00
10	611-4001	Water Valve GP 1 (Lower/Grade as needed)	72	EA	$550.00	$39,600.00
12	668-2110	Storm Drain Inlet GP 1 (Lower/Grade as Needed)	125	EA	$950.00	$118,750.00
14	668-4311	Storm Sewer Manhole, TP 1 (Lower/Grade as Needed)	89	EA	$950.00	$84,550.00
17	150-1000	Traffic Control	Lump	Lump	$292,200.00	$292,200.00
18	150-	Mobilization	Lump	Lump	$54,100.00	$54,100.00
19		Solar Road Studs	732	EA	$41.75	$30,561.00
20		Parking Spaces – white thermoplastic	100	EA	$15.00	$1,500.00
21		Handicap Parking Spaces	6	EA	$650.00	$3,900.00
22		Traffic Loops	15	EA	$2,500.00	$37,500.00
23		Right Turn Arrow	7	EA	$105.00	$735.00
24		Left Turn Arrow	13	EA	$105.00	$1,365.00
25		Straight Arrow	1	EA	$105.00	$105.00
26		Railroad crossing striping	2	EA	$950.00	$1,900.00
		Adjustments-	unknown	EA		N/A
		Miscellaneous – attach detail**			Sep sheet	N/A
		TOTAL PROJECT COST				$ 2,515,084.40

**Adjustments – quantities, if any, may be unknown. Price as an each and do not extend total.*
***Any other fees, additional charges and prices that may be applicable to this project **must** be listed on a separate sheet and attached.*

Additional comments/recommendations: N/A

The City reserves the right to accept the BEST-EVALUATED BID as deemed by the Evaluation Committee, which may or may not be the lowest monetary bid.

COMPLETED BY:
Company Name: Summit Construction & Development LLC

Contact Person: [signature] Ruben Bucio Duran
(Signature) (Printed Name)

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider a claim on behalf of Lari Parks, based on Ante Litem Notice from attorney Tamara Ansari, dated June 4, 2025. *City Attorney Drew Whalen will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

The notice alleges that on May 29, 2025, at approximately 1:16 a.m., claimant was travelling west in the outside lane on GA Hwy. 16 near its intersection with Hamilton Boulevard. City employee Robert S. Richardson was also travelling west on Hwy. 16 in the inside lane in a 2022 Mack Truck, owned by the City of Griffin. As Mr. Richardson attempted to move his vehicle into the outside lane, it struck Ms. Parks' vehicle on the driver's side. Claimant makes an Offer of Settlement in the amount of $1,000,000.

STAFF RECOMMENDATION:

Staff recommends denial of claim in order to cease the tolling of the Statute of Limitations.

FINANCIAL IMPACT:

The City of Griffin is a Member of the Georgia Interlocal Risk Management Agency ("GIRMA"), which investigates and defends legal claims for its Members, their officers and employees. If legal liability is found to exist, GIRMA provides coverage of up to $2,000,000 per claim, subject to a per claim deductible of $25,000.

Submitted By:
Andrew Whalen

Meeting Date:
08/07/2025

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
Ante Litem Notice recd 061025.pdf

LAW OFFICE OF TAMARA ANSARI

A Limited Liability Company

30 Second Street
Jackson, Georgia 30233
Telephone 1-844-945-5488
Facsimile 404-601-3891

Tamara Ansari, Esquire

www.tansarilaw.com
tamara@tansarilaw.com

June 4, 2025

VIA CERTIFIED MAIL/RETURN RECEIPT REQUESTED # 9589 0710 5270 1036 2231 49

The Honorable Douglas S. Hollberg
Mayor of Griffin, Georgia
100 S. Hill Street
Griffin, Georgia 30223



RE: Ante Litem Notice to City pursuant to O.C.G.A. § 36-33-5

Our Client/Injured Party: Lari Parks
Date/Time of Injury: May 29, 2025 at 1:16 a.m.
Location: Intersection of SR-16 & Hamilton Boulevard, Griffin, GA 30223

Dear Mayor Hollberg:

Please be advised that the Law Office of Tamara Ansari been retained to represent Lari Parks in regards to any personal injury claims against the City of Griffin and others arising out of the automobile collision occurring at the intersection of SR-16 & Hamilton Boulevard in Griffin, Georgia 30223 on May 29, 2025, at approximately 1:16 a.m.

The automobile collision involved Ms. Parks and City of Griffin employee, Robert S. Richardson, who was operating a city-owned vehicle (White 2022 Mack Terrapro, Tag #GV47250, VIN 1M2TE2GC2NM007201) at the time of the automobile collision. Mr. Richards was traveling west in the left lane of travel while Ms. Parks was traveling west in the right lane of travel, when Mr. Richards turned the city vehicle to the right and struck Ms. Parks vehicle on the driver side. Mr. Richardson was cited pursuant to O.C.G.A. § 40-6-123(a), which states that:

> "No person shall turn a vehicle at an intersection unless the vehicle is in proper position upon the roadway as required in Code Section 40-6-120 or turn a vehicle to enter a private road or driveway or otherwise turn a vehicle from a direct course or change lanes or move right or left upon a roadway unless and until such movement can be made with reasonable safety. No person shall so turn any vehicle without giving an appropriate and timely signal in the manner provided in this Code section."

The incident was proximately caused by the foregoing negligent acts and/or omissions of Mr. Richards, who was acting within the course and scope of his employment. Mr. Richards failed to operate the vehicle in accordance with Georgia traffic laws and applicable standards of reasonable care, thereby causing the collision and Ms. Parks' resulting injuries.

Pursuant to O.C.G.A. § 36-33-5, as counsel for Lari Parks, the Law Office of Tamara Ansari is presenting her claim for general and special damages, both past and future, including but not limited to medical expenses, permanent disability, diminished earning capacity, lost wages, pain and suffering and any other damages allowed under Georgia law within the six-month period required by statute. While our investigation is still ongoing, the specific dollar amount sought by our client for her injuries that are inclusive, but not limited to injuries to her neck, shoulders, left arm, low back, hip area, groin area, and upper back is $1,000,000.00 (One Million Dollars).

The purpose of this letter is to comply with the ante litem notice requirements pursuant to O.C.G.A. § 36-33-5. If you contend this letter does not provide you with sufficient notice or comply with said statute, please advise our office immediately in writing and we will correct any deficiencies.

Sincerely,

/s/ Tamara Ansari
Tamara Ansari

Law Office of Tamara Ansari, LLC
30 Second Street
Jackson, Georgia 30233
(844) 945-5488 phone
(404) 601-3891 fax
(404) 435-9984 cell
tamara@tansarilaw.com

TKA: fmb

Enclosure: Georgia Motor Vehicle Crash Report, Agency Case # 25002979

GEORGIA MOTOR VEHICLE CRASH REPORT

Agency Case Number	Agency NCIC Number	County	Date Rec. By GDOT
25002979	GA1260100	SPALDING	

Estimated Crash Date	Estimated Crash Time	Dispatch Date	Dispatch Time	Arrival Date	Arrival Time	Total Number Of: Vehicles	Injuries	Fatalities	Inside City Of:
05/29/2025	01:16	05/29/2025	01:18	05/29/2025	01:20	2	1	0	GRIFFIN

Road of Occurrence: SR-16 — At Its Intersection With: HAMILTON BLVD

Not At Its Intersection But: ☐ Miles ☐ Feet — 1☐ North 2☐ South 3☐ East 4☐ West — Of:

Latitude (Y) (Format): +30.34 00.00000 — Longitude (X) (Format): -80.82 -00.00000

☐ Corrected Report ☐ Suppl. To Original ☐ Hit and Run?

Unit # 1

☑ Driver ☐ Ped ☐ Bike ☒ Susp At Fault

LAST NAME: RICHARDSON, FIRST: ROBERT, MIDDLE: S

Address: 314 CROSSINGS PL

City: GRIFFIN State: GA Zip: 30223 [redacted]75

[redacted] No. Class: A State: GA Country: US

Insurance Co.: GIRMA Policy No.: GR-1 (SELF INSURED) [redacted]

Year: 2022 Make: MACK Model: TERRAPRO

VIN: 1M2TE2GC2NM007201 Vehicle Color: WHI

Tag #: GV47250 State: GA County: SPALDING Year:

Trailer Tag # State County Year

☐ Same as Driver — Owner's Last Name: CITY OF GRIFFIN, First: Middle:

Address: 630 ANNE ST

City: GRIFFIN State: GA Zip: 30224

Removed By: DRIVER ☐ Request ☐ List

Alcohol Test	Type	Results	Drug Test	Type	Results
2			2		

First Harmful Event: 11 — Most Harmful Event: 11 — Operator/Ped Cond: 1

Operator Contributing Factors: 13

Vehicle Contributing Factors: 1 — Roadway Contributing Factors: 1

Direction of Travel: 4	Vehicle Maneuver: 2	Non-Motor Maneuver:
Vehicle Class: 5	Vehicle Type: 22	Vision Obscured: 1
Number of Occupants 1	Area of Initial Contact: 1	Damage to Veh: 2
Traffic-Way Flow: 1	Road Comp: 2	Road Character: 1
Number of Lanes: 4	Posted Speed: 45	Work Zone: 0

Traffic Ctrl 7 — Device Inoperative? ☐ Yes ☒ No

Citation Information:

Citation # E109064 — O.C.G.A. § 40-6-123(A)

Citation # — O.C.G.A. §

Citation # — O.C.G.A. §

Unit # 2

☑ Driver ☐ Ped ☐ Bike ☐ Susp At Fault

LAST NAME: PARKS, FIRST: LARI, MIDDLE: ASHELY

Address: 237 AUTUMN RIDGE DR

City: GRIFFIN State: GA Zip: 30224 [redacted]85

[redacted] No. Class: C State: GA Country: US

Insurance Co.: ALLSTATE P & C Policy No.: 000000845592364 [redacted]

Year: 2015 Make: CHEV Model: SILVERADO

VIN: 3GCPCREC1FG223472 Vehicle Color: BLUE

Tag #: DAE8270 State: GA County: SPALDING Year: 2024

Trailer Tag # State County Year

☐ Same as Driver — Owner's Last Name: BARLOW, First: MALIK, Middle: KENYATOS

Address: 237 AUTUMN RIDGE DR

City: GRIFFIN State: GA Zip: 30224

Removed By: FIRST RATE ☐ Request ☒ List

Alcohol Test	Type	Results	Drug Test	Type	Results
2			2		

First Harmful Event: 11 — Most Harmful Event: 11 — Operator/Ped Cond: 1

Operator Contributing Factors: 0

Vehicle Contributing Factors: 1 — Roadway Contributing Factors: 1

Direction of Travel: 4	Vehicle Maneuver: 5	Non-Motor Maneuver:
Vehicle Class: 1	Vehicle Type: 2	Vision Obscured: 1
Number of Occupants 1	Area of Initial Contact: 11	Damage to Veh: 4
Traffic-Way Flow: 1	Road Comp: 2	Road Character: 1
Number of Lanes: 4	Posted Speed: 45	Work Zone: 0

Traffic Ctrl 7 — Device Inoperative? ☐ Yes ☒ No

Citation Information:

Citation # — O.C.G.A. §

Citation # — O.C.G.A. §

Citation # — O.C.G.A. §

COMMERCIAL MOTOR VEHICLES ONLY

Unit # 1

Carrier Name

Address City State Zip

U.S. D.O.T. # — No. of Axles — G.V.W.R.

Cargo Body Type — Vehicle Config. — Interstate ☐ Intrastate ☐ — Fed. Reportable ☐ Yes ☐ No

C.D.L.? ☐ Yes ☐ No — C.D.L. Suspended? ☐ Yes ☐ No

Vehicle Placarded? ☐ Yes ☐ No — Hazardous Materials? ☐ Yes ☐ No

Haz Mat Released? ☐ Yes ☐ No

If YES, Name or 4 Digit Number from Diamond or Box:

1 Digit Number from Bottom of Diamond:

☐ Ran Off Road ☐ Down Hill Runaway ☐ Cargo Loss or Shift ☐ Separation of Units

Unit # 2

Carrier Name

Address City State Zip

U.S. D.O.T. # — No. of Axles — G.V.W.R.

Cargo Body Type — Vehicle Config. — Interstate ☐ Intrastate ☐ — Fed. Reportable ☐ Yes ☐ No

C.D.L.? ☐ Yes ☐ No — C.D.L. Suspended? ☐ Yes ☐ No

Vehicle Placarded? ☐ Yes ☐ No — Hazardous Materials? ☐ Yes ☐ No

Haz Mat Released? ☐ Yes ☐ No

If YES, Name or 4 Digit Number from Diamond or Box:

1 Digit Number from Bottom of Diamond:

☐ Ran Off Road ☐ Down Hill Runaway ☐ Cargo Loss or Shift ☐ Separation of Units

COLLISION FIELDS

Manner of Collision: 1	Location at Area of Impact: 1	Weather: 1	Surface Condition: 1	Light Condition: 4

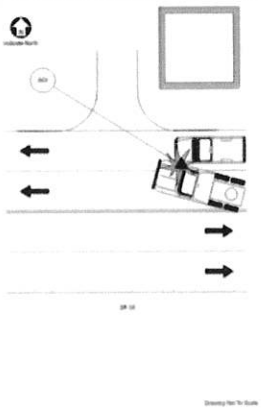
NARRATIVE

Driver 2 stated that she was traveling west bound on SR-16 in the outside lane of travel. Driver 2 stated that while along side Vehicle 1, Driver 1 turned from the inside west bound lane of travel on SR-16 in front of her. Driver 2 stated that she was unable to stop in time.

Driver 1 stated that he was traveling west bound on SR-16 in the inside lane of travel. Driver 1 stated that in order to make the turn into 1007 Memorial Dr., (Spalding County Health Department) he needed to take the turn wide. Driver 1 stated that he did not see Driver 2 due to the vehicle being in his blind spot.

* * Continued * *

DIAGRAM



Indicate North

PROPERTY DAMAGE INFORMATION

Damage Other Than Vehicle:	Owner:

WITNESS INFORMATION

Name (Last, First)	Address	City	State	Zip Code	Telephone Number

OCCUPANT INFORMATION

1	Name (Last, First): RICHARDSON, ROBERT S					Address: 314 CROSSINGS PL GRIFFIN, GA, 30223				
	Age: 49	Sex: M	Unit #: 1	Position: 1	Safety Eq: 8	Ejected: 1	Extricated: 2	Air Bag: 2	Injury: 0	Taken for Treatment: 2
	Injured Taken To:	By:	EMS Notified Time (Fatality Only):	EMS Arrival Time (Fatality Only):	Hospital Arrival Time (Fatality Only):					
2	Name (Last, First): PARKS, LARI ASHELY					Address: 237 AUTUMN RIDGE DR GRIFFIN, GA, 30224				
	Age: 40	Sex: F	Unit #: 2	Position: 1	Safety Eq: 8	Ejected: 1	Extricated: 2	Air Bag: 2	Injury: 4	Taken for Treatment: 2
	Injured Taken To:	By:	EMS Notified Time (Fatality Only):	EMS Arrival Time (Fatality Only):	Hospital Arrival Time (Fatality Only):					
3	Name (Last, First):					Address:				
	Age:	Sex:	Unit #:	Position:	Safety Eq:	Ejected:	Extricated:	Air Bag:	Injury:	Taken for Treatment:
	Injured Taken To:	By:	EMS Notified Time (Fatality Only):	EMS Arrival Time (Fatality Only):	Hospital Arrival Time (Fatality Only):					
4	Name (Last, First):					Address:				
	Age:	Sex:	Unit #:	Position:	Safety Eq:	Ejected:	Extricated:	Air Bag:	Injury:	Taken for Treatment:
	Injured Taken To:	By:	EMS Notified Time (Fatality Only):	EMS Arrival Time (Fatality Only):	Hospital Arrival Time (Fatality Only):					

ADMINISTRATIVE

Photos Taken: ☐ Yes ☒ No By:	Officer Note: If collision resulted in a fatality, please send prompt notification to the GDOT Crash Reporting Unit via either email at GeorgiaFARS@dot.ga.gov or Fax at (404) 635-2963.
Report By: WELDON, T. Agency: Griffin Police... Report Date: 05/29/2025	Checked By: HOLLEY, J. Date Checked: 05/29/2025

SUPPLEMENT
GEORGIA MOTOR VEHICLE CRASH REPORT

Agency Case Number:	Estimated Crash Date:	Officer Name:
25002979	05/29/2025	WELDON, T.

NARRATIVE CONTINUED

I observed damage to the front passenger side of Vehicle 1. I observed damage to the front driver side of Vehicle 2.

First Rate Towing arrived on scene and removed Vehicle 2.

Driver 1 was issued a Citation for "Improper Left of Right Turn" (Citation #: E109064).

* * E N D * *

ADDITIONAL CITATION INFORMATION

Unit # ____:

Citation # _____ O.C.G.A. § _____

Citation # _____ O.C.G.A. § _____

Citation # _____ O.C.G.A. § _____

Citation # _____ O.C.G.A. § _____

Citation # _____ O.C.G.A. § _____

Citation # _____ O.C.G.A. § _____

Citation # _____ O.C.G.A. § _____

Unit # ____:

Citation # _____ O.C.G.A. § _____

Citation # _____ O.C.G.A. § _____

Citation # _____ O.C.G.A. § _____

Citation # _____ O.C.G.A. § _____

Citation # _____ O.C.G.A. § _____

Citation # _____ O.C.G.A. § _____

Citation # _____ O.C.G.A. § _____

ADDITIONAL OCCUPANT INFORMATION

Name (Last, First):					Address				
Age:	Sex:	Unit #	Position:	Safety Eq:	Ejected:	Extricated:	Air Bag:	Injury:	Taken for Treatment:
Injured Taken To:		By:		EMS Notified Time (Fatality Only):		EMS Arrival Time (Fatality Only):		Hospital Arrival Time (Fatality Only):	

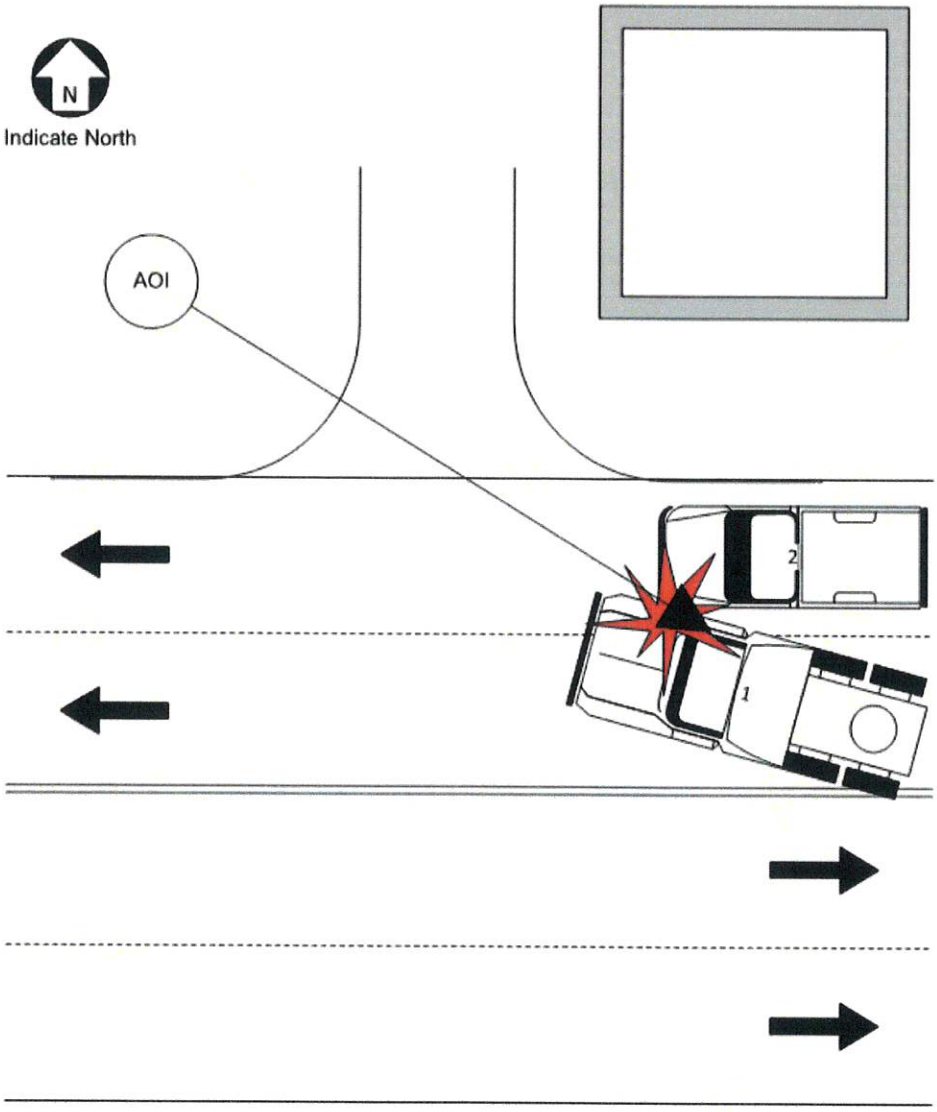
Name (Last, First):					Address				
Age:	Sex:	Unit #	Position:	Safety Eq:	Ejected:	Extricated:	Air Bag:	Injury:	Taken for Treatment:
Injured Taken To:		By:		EMS Notified Time (Fatality Only):		EMS Arrival Time (Fatality Only):		Hospital Arrival Time (Fatality Only):	

Name (Last, First):					Address				
Age:	Sex:	Unit #	Position:	Safety Eq:	Ejected:	Extricated:	Air Bag:	Injury:	Taken for Treatment:
Injured Taken To:		By:		EMS Notified Time (Fatality Only):		EMS Arrival Time (Fatality Only):		Hospital Arrival Time (Fatality Only):	

Name (Last, First):					Address				
Age:	Sex:	Unit #	Position:	Safety Eq:	Ejected:	Extricated:	Air Bag:	Injury:	Taken for Treatment:
Injured Taken To:		By:		EMS Notified Time (Fatality Only):		EMS Arrival Time (Fatality Only):		Hospital Arrival Time (Fatality Only):	

Name (Last, First):					Address				
Age:	Sex:	Unit #	Position:	Safety Eq:	Ejected:	Extricated:	Air Bag:	Injury:	Taken for Treatment:
Injured Taken To:		By:		EMS Notified Time (Fatality Only):		EMS Arrival Time (Fatality Only):		Hospital Arrival Time (Fatality Only):	

ADDITIONAL or FULL PAGE DIAGRAM



Drawing Not To Scale.

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider a Resolution in support of the City of Milton, Georgia to participate with other Georgia cities in an Amicus Brief to the Georgia Supreme Court in the case of CHANG v. CITY OF MILTON. *City Attorney, Drew Whalen, will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

This is a nuisance action again the City of Milton arising from an automobile colliding with a solid object constructed within the right-of-way, but outside the paved roadway intended for motor vehicle operation. A Fulton County jury found the City partially liable and returned a Verdict for $35,000,000; the City has no Sovereign Immunity for an action based in nuisance. The Verdict was upheld by the Georgia Court of Appeals, and Petition fo Certiorari to the Georgia Supreme Court is now pending.

Request was made by Milton's Mayor, Payton Jamison, to Mayor Hollberg, seeking the City of Griffin's participation in the Amicus Brief being filed by a number of Georgia cities. The legal issues involved in this case are deemed of great importance to all Georgia cities as most have masonry structures, i.e. mailboxes, and similar fixed objects within their rights-of-way.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

No current financial impact to the City of Griffin, but future impact could be very costly if the decision is upheld by the Georgia Supreme Court.

Submitted By:
Andrew Whalen

Meeting Date:
08/07/2025

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
Resolution_supporting_Amicus_brief_in_Chang_v._Milton_certiorari_appeal .pdf

RESOLUTION OF THE CITY OF GRIFFIN, GEORGIA (the "CITY") AUTHORIZING PARTICIPATION IN AN AMICUS BRIEF IN THE CHANG V. CITY OF MILTON APPEAL PENDING BEFORE THE GEORGIA SUPREME COURT

WHEREAS, the Chang v. Milton litigation involves a claim of liability against the City of Milton, Georgia, for personal injuries due to a 2016 vehicle collision with a fixed obstruction (a masonry planter) located on City-owned right of way where the obstruction was outside the motoring lanes of travel;

WHEREAS, the masonry planter had been at the same location since 1992 and had never been the subject of a complaint or prior accident;

WHEREAS, at the trial court, the City of Milton was found to be partially at fault and a jury awarded money damages against the City of Milton of $35,000,000;

WHEREAS, on September 16, 2024, the Court of Appeals affirmed the findings of the trial court, City of Milton v. Chang, et. al., 373 Ga. App. 667 (2024) (Court of Appeals ruling);

WHEREAS, on June 24, 2025, the Supreme Court of Georgia granted certiorari, Supreme Court docket number S25G0476;

WHEREAS, the Georgia Supreme Court identified three issues upon which it wanted the Parties to focus in their appellate briefing:

1. Is the design and placement of objects on a shoulder of a roadway part of the ministerial duty of a municipality to keep its "streets and sidewalks in a reasonably safe condition" or is it a governmental function? Compare Mayor, Etc., of Dalton v. Wilson, 118 Ga. 100 (44 SE 830) (1903) with Town of Fort Oglethorpe v. Phillips, 224 Ga. 834 (165 SE2d 141) (1968). See generally OCGA § 36-33-1.

2. Is the placement of a planter on the shoulder of a roadway a "defect[] in the public roads of [the municipality's] municipal street system"? See OCGA § 32-4-93 (a).

3. For municipal immunity to be waived under the circumstances of this case, must the plaintiff show that the municipality violated its ministerial duty to keep its "streets and sidewalks in a reasonably safe condition" and that the planter on the shoulder of the roadway is a "defect[] in the public roads of [the municipality's] municipal street system"? Please address the interplay between OCGA § 36-33-1 and OCGA § 32-4-93 (a).

WHEREAS, the CITY believes that answers to the above legal questions are of significant value to its citizens and residents;

WHEREAS, the CITY believes that Supreme Court guidance on such questions may lead to the Court of Appeals ruling being overturned

WHEREAS, the CITY believes the Court of Appeals ruling is inconsistent with existing legal precedent; and,

WHEREAS, the CITY believes that it is in the best interests of the health, welfare, and safety of its citizens that the Court of Appeals ruling be reversed and that the questions presented by the Supreme Court be answered in a way that benefits Georgia's' cities.

NOW THEREFORE BE IT RESOLVED, that the CITY does hereby authorize participation in an amicus brief before the Georgia Supreme Court asking that the Court of Appeals ruling be reversed and that the Supreme Court's three proffered questions be answered in a way that is legally advantageous to Georgia's cities. An amicus brief so tendered may include the City's name as a participating party.

This 8th, day of July, 2025.

_____
Douglas S. Hollberg
Mayor

Attest:_____
Jessica W. O'Connor, Secretary

[SEAL]

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider executive session pursuant to O.C.G.A. Section 50-14-3(b)(2) for the purpo se of discussing or deliberatin upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee and pursuant to O.C.G.A. Section 50-14-2(1) for the purpose of consulting an meeting with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or any officer or employee o in which the agency or any officer or employee may be directly involved.

SPECIAL CONSIDERATIONS OR CONCERNS:

N/A

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

Submitted By:
Susan Bartholomew

Meeting Date:
08/07/2025

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
Affidavit for Closed Meeting 07-08-25.pdf

AFFIDAVIT REQUIRED BY O.C.G.A. SECTION 50-14-4(b)(1)

STATE OF GEORGIA
COUNTY OF SPALDING

Personally appeared before the undersigned officer, duly authorized to administer oaths, the Mayor/Mayor Pro-Tem, who being duly sworn, deposes and states the following:

1. He/she is of adult age, laboring under no legal disabilities and competent to give this Affidavit as required by O.C.G.A. Section 50-14-4(b)(1);

2. That he/she is a duly elected Commissioner of the City of Griffin, Georgia and served as the presiding officer of the Board of Commissioners at a meeting held on July 8, 2025 during which a portion of said meeting was closed under relevant exception(s) to the Georgia Open Meetings Law.

   ___X___Pursuant to O.C.G.A. Section 50-14-2(1) for the purpose of consulting and meeting with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or any officer or employee or in which the agency or any officer or employee may be directly involved.

   _____Pursuant to O.C.G.A. Section 50-14-2(2) for the purpose of discussing a confidential tax matter;

   _____Pursuant to O.C.G.A. Section 50-14-3(b)(1)(B) for the purpose of authorizing negotiations to purchase, dispose of, or lease property;

   ___X____Pursuant to O.C.G.A. Section 50-14-3(b)(2) for the purpose of discussing or deliberating upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee.

   _____Pursuant to O.C.G.A. 50-14-3(a)(5) – Meetings when discussing or deliberating upon cybersecurity plans, procedures, and contracts regarding provision of cybersecurity services.

   _____ Pursuant to O.C.G.A. 50-14-3(b)(4) for the purpose of considering portions of a record made exempt from public inspection or disclosure under Article 4 of Chapter 18 of Title 50. Applicable Exemption: O.C.G.A. 50-18-72(a)(19) and (25)(A).

The subject matter(s) of the closed portion of the meeting was devoted to the purpose(s) stated within the specific relevant exception(s) pursuant to which said meeting was closed.

FURTHER AFFIANT SAYETH NOT.

_____
Douglas S. Hollberg, Mayor

Sworn to and subscribed before me
This 8th day of July 2025.

_____
Notary Public:
My commission expires: _____ (Seal)