AGENDA
Regular Scheduled Meeting
CITY OF GRIFFIN BOARD OF COMMISSIONERS
July 22, 2025
W. ELMER GEORGE MUNICIPAL HALL
6:00 PM

Present:

Call to order by Mayor Hollberg

Pledge of Allegiance

Invocation

Approval of Agenda

PRESENTATIONS AND DELEGATIONS

1. Recognize Chief Brian Brock, Griffin Fire Department, as the June 2025 Strongest Link in the Chain award recipient. *Master Patrol Officer, Richard Powell will address.*

CITIZEN COMMENTS

At this time, the Mayor opens the floor to comments from the audience. Comments should relate to a specific agenda item, not listed on the agenda for a Public Hearing, or to a concern within the jurisdiction of the City. Commission meetings serve the purpose of conducting city business and are not a forum for the unlimited expression of opinion. Subject to the Citizen Comment Policy adopted on February 13, 2024 and posted for public view, all speakers shall be limited to three minutes which will be strictly followed and enforced. The Mayor reserves the right to limit comments to matters germane to city business and may refer speakers to the City Manager or other staff for resolution.

PUBLIC HEARINGS

Public Hearings are conducted to allow public comment on specific advertised issues such as rezoning, ordinances, policy development, operating budgets and other legislative actions to be considered by the City Commission.

2. Receive comments regarding a request to rezone property located at 1222 West Poplar Street consisting of 0.53 +/- acres from Medium Density Residential (MDR) to High Density Residential A. *Director of Planning and Development, Michelle Haynes, will address.*

3. Receive comments regarding a request for a variance to reduce the minimum lot size, street frontage, lot width, and front yard requirements, and to increase the maximum lot coverage by impervious surface requirement for the property located at 419 Terracedale Court Tax Map 022 07012 submitted by Dan Dunson. *Director of Planning and Development, Michelle Haynes, will address.*

CONSENT AGENDA

4. Consider an amendment to the 2019 multi-year Software-As-A-Service agreement with Neptune Technology Service Group, Inc. in the amount of $37,363.17 for the AMI and AMR water meter network. *Director of Water and Wastewater, Brandon Lewis, will address.*

5. Consider a purchase agreement for inspection of cranes and hoists at all Water and Wastewater Department facilities from All-Lift Solutions, LLC, single source, in an amount not to exceed $20,000.00 for the Water and Wastewater Department. *Director of Water and Wastewater, Brandon Lewis, will address.*

6. Consider the purchase of a 2025 Ford F-150 Super crew Responder XL 4X4 pickup truck from Brannen Moto Company, lowest quote, in the amount of $50,500.00, and the upfitting of the vehicle by ProLogic ITS, single

source, in the amount of $15,757.80 for a total of $66,257.80 for the Fire Department. *Fire Chief, John Hamilton, will address.*

REGULAR AGENDA

The Regular Agenda includes items on which the Commission will individually consider and possibly take action.

7. Consider a request to rezone property located at 1222 West Poplar Street consisting of 0.53 +/- acres from Medium Density Residential (MDR) to High Density Residential A (HDR-A). *Director of Planning and Development, Michelle Haynes, will address.*

8. Consider a request for a variance to reduce the minimum lot size, street frontage, lot width, and front yard requirements, and to increase the maximum lot coverage by impervious surface requirement for the property located at 419 Terracedale Court Tax Map 022 07012 submitted by Dan Dunson. *Director of Planning and Development, Michelle Haynes, will address.*

9. Lift from the table and consider the minutes of the City of Griffin Board of Commissioners' Regular Meeting on June 10, 2025.

10. Consider the minutes of the City of Griffin Board of Commissioners' Regular Meeting on July 8, 2025.

11. Consider a contract with Riverside Traffic Solutions, LLC, most responsive bidder, for traffic signal maintenance and repair work, up to $75,000 for FY 26. *Electric Director, Jennifer Freeman will address.*

12. Consider a contract with Garland/DBS, Inc., pursuant to OMNIA Partners Contract No. PW1925, for parking deck repairs at One Griffin Center in the amount of $1,435,000.00. *Public Works Director, Mariza Eller, will address.*

13. Consider a claim by Darius Bolton for personal injury and violation of civil rights based upon Ante Litem Notice from attorney Rudyard Hayes, dated June 12, 2025. *City Attorney Drew Whalen will address.*

14. Consider a claim for personal injury and violation of civil rights to Andre Casey, based upon Ante Litem Notice from attorney Rudyard Hayes, dated June 12, 2025. *City Attorney Drew Whalen will address.*

15. Consider a claim for violation of civil rights by Justin Ryan Wynn, based upon Ante Litem Notice, dated June 3, 2025, from Sexton Weldon Law Firm. *City Attorney, Drew Whalen, will address.*

CITY MANAGER'S REPORT

The City Manager will update the Commission on pending items, upcoming workshops, meetings, conferences and other pertinent issues.

CITY ATTORNEY COMMENTS

CITY COMMISSIONER COMMENTS

Commissioners will provide updates regarding issues of interest from their respective districts and/or committee reports.

ADJOURN

The City of Griffin is committed to providing equal access to all of its programs, services and activities regardless of race, color, religion, marital status, gender, gender identity, genetic information, sexual orientation, national origin, age, physical or mental disability, past or present membership in the Uniformed Services, applicants to the Uniformed Services, any protected concerted activity or any other legally protected status. Any individual who needs an accommodation because of a disability should contact ***Stephanie Woods at (770) 233-2923 or hr@cityofgriffin.com*** *as far in advance of a meeting as possible.*

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Recognize Chief Brian Brock, Griffin Fire Department, as the June 2025 Strongest Link in the Chain award recipient. *Master Patrol Officer, Richard Powell will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

The "Strongest Link in the Chain" award is given monthly to a deserving employee who has demonstrated excellent performance and productivity, loyalty, professional pride, and other noteworthy accomplishments. The award recognizes that all City employees link together to form a chain that provides the residents of the City with excellent service. That service is only as strong as its weakest link in the chain. Therefore, all employees should strive to be a "strong link" in the chain. Nominations are received from any City employee and are vetted by Department Directors who recommend the award recipient to the City Manager.

The recognized employee receives one day off with pay, a gift certificate to a local restaurant, a "Strongest Link in the Chain" plaque, and the symbolic "chain", which he or she will be the custodian of until a subsequent employee is recognized.

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

Submitted By:
Stephanie Woods

Meeting Date:
22/07/2025

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
Brian Brock, June 2025.pdf

Strongest Link in the Chain (Individual) Nomination Form

Nominee Name Brian Brock Department Fire

Nominee Dept. Director signature required to move forward. Nominator to get this before submitting this form to Human Resources to be considered.

Nominee Department Director Approval for submission _____ Date 6/23/25

Your (Nominator) Name R. Powell Department Police

Submission Date to HR _____

Is this monthly nomination? (Yes) No If yes, which month June

Is this an annual nomination? Yes (No) If yes, which year _____

Reason for the Nomination

Using the program criteria, explain in detail why the employee deserves to be recognized as the *Strongest Link in the Chain*. Use a separate sheet if necessary.

On June 9, 2025, Griffin Fire and Police Departments were dispatched to 716 Randall Street in response to a pediatric cardiac arrest. Assistant Chief Brock, who was near the scene, responded immediately. Despite a chaotic environment with numerous distressed family members and bystanders, Assistant Chief Brock demonstrated exceptional composure and professionalism. Drawing on his training and experience, he swiftly initiated life-saving measures and successfully achieved return of spontaneous circulation (ROSC).

Assistant Chief Brock's decisive actions were instrumental in saving the child's life. His performance exemplifies the highest standards of emergency response and reflects the true meaning of leadership and dedication in the face of crisis. He is a true hero and a critical link in the chain of survival.

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Receive comments regarding a request to rezone property located at 1222 West Poplar Street consisting of 0.53 +/- acres from Medium Density Residential (MDR) to High Density Residential A. *Director of Planning and Development, Michelle Haynes, will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

The applicant, Wade Stroud, is requesting a zoning change from Medium Density Residential (MDR) to High Density Residential A (HDR-A) for the parcel located at 1222 West Poplar Street. The property is a vacant lot at this time. The applicant would like to place two duplexes on this parcel. In order to do so, the zoning will need to change from Medium Density Residential, (MDR) to High Density Residential A, (HDR-A). The subject property is a 0.53 +/- acre tract of land and the rezoning would apply to 0.53 +/- acres.

STAFF RECOMMENDATION:

Planning staff recommends CONDITIONAL APPROVAL of the request (25-REZ-02) to rezone 0.53 +/- acres tract of land located at 1222 West Poplar Street from Medium Density Residential to High Density Residential A with the following conditions:

1. Maximum number of two (2) duplexes
2. Minimum heated floor area per dwelling unit for duplexes:
   a. 1,250 square feet for a single story
   b. With a minimum building footprint of 850 square feet for two or more story dwellings
3. Meet all other City of Griffin Architectural standards

FINANCIAL IMPACT:

N/A

Submitted By:
Michelle Haynes

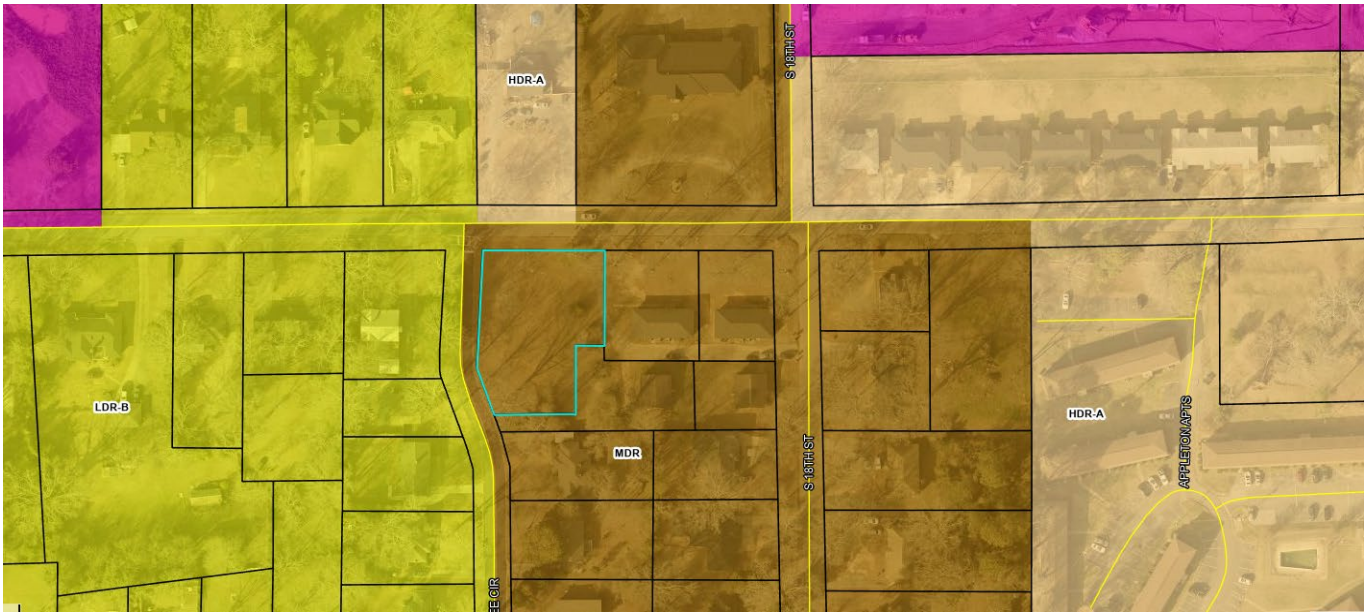
Meeting Date:
22/07/2025

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
25-REZ-02 1222 W Poplar St Staff Report.pdf
1222_Poplarst_Duplexes.pdf
Application, 1222 W Poplar St.pdf
Ord 25-003 Rezoning for 1222 W Poplar St.pdf

1222 West Poplar Street
REZONING REQUEST
(Project No. 25-REZ-02)

Applicant: Wade Stroud
Owner: BiTiM Poplar Street, LLC



Current Land Use Classification	Residential
Current Zoning	Medium Density Residential
Proposed Zoning	High Density Residential A
Character Area	Park District Development
Proposed Use	Residential
Parcel Size	0.53 +/- acres
Map, Block & Lot Number	Map 051 Block 06 Lot 001
Planning & Zoning Board	July 21, 2025
City Commission	July 22, 2025
City Commission Member	District 6 Rodney McCord
Planning Board Member	District 6 Yoshunda Jones
Citizen Notification	Legal notice was run in the June 21, 2025, edition of the Griffin Daily News for the Planning & Zoning Meeting and for the City Board of Commissioners Public Hearing. A sign was placed on the proposed property illustrating the purpose, date and time of both meetings on June 18, 2025.

Proposal/Site Location:

The applicant, Wade Stroud, is requesting a zoning change from Medium Density Residential (MDR) to High Density Residential A (HDR-A) for the parcel located at 1222 West Poplar Street. The property is a vacant lot at this time. The applicant would like to place two duplexes on this parcel. In order to do so, the zoning will need to change from Medium Density Residential, (MDR) to High Density Residential A, (HDR-A). The subject property is a 0.53 +/- acre tract of land and the rezoning would apply to 0.53 +/- acres.





Zoning Ordinance Sections applicable to this Application:

The following sections of the City of Griffin Zoning Ordinance apply to the rezoning request:

- Article 4. Section 405 - Standards for review for zoning amendments (Rezoning)
- Article 4. Section 408 - Public Hearings
- Article 7. Section 708 - Medium Density Residential (MDR)
- Article 7. Section 709 - High Density Residential A (HDR-A)

The following sections of the City of Griffin 2024 - 2044 Comprehensive Plan Update apply to this request:

Section	Consistency	Reason
Housing	N/A	Character Area Map has the subject property planned as Park District Redevelopment
Citizen Notification & Participation	Yes	Legal notice was run in the June 21, 2025, edition of the Griffin Daily News for the Planning & Zoning Meeting and for the City Board of Commissioners Public Hearing. A sign was placed on the proposed property illustrating the purpose, date and time of both meetings on June 18, 2025.
Economic Development	Yes	Provide four (4) residential dwellings
Natural & Historic Development	N/A	To staff's knowledge, the property has no historical significance.
Community Facilities	Yes	Water & sanitary sewer are accessible; electricity served by City of Griffin.
Land Use	Yes	Proposed rezoning is consistent with the Comprehensive Plan and the Character Area Map

Application Review

"Article 4. Section 405. Rezonings. All amendments (rezoning) to the Zoning Ordinance shall be evaluated in accordance with the following standards used to interpret the balance between an individual's right to the use of their property and the public health, safety or general welfare of the community. In applying these standards, expression of opinions unsupported by objective factual analysis, using the criteria set forth below, should not be considered by the Board of Commissioners."

a. **Existing uses and zoning of adjacent property**.

Direction	Zoning	Existing Uses
North	HDR - A	Multi-Family Residential
South	MDR	Single Family Residential
East	MDR	Multi-Family Residential (nonconforming)
West	LDR - B	Single Family Residential

The subject property is currently zoned Medium Density Residential (MDR). The property immediately adjacent to the north is High Density Residential A. The properties immediately adjacent to the west are zoned Low Density Residential B

(LDR - B). The properties immediately adjacent to the south and east are Medium Density Residential (MDR).

b. **Does the property to be affected by the rezoning proposal have a reasonable economic use as currently zoned, although such use may not be its highest and best potential use?**

The property subject to the rezoning proposal may have a reasonable economic use under its current zoning designation of Medium Density Residential. A quadplex, four living units under one roof, was demolished in 2021 and the lot has been vacant for four (4) years. As it is currently zoned, a single family dwelling is the only option for this lot. Should the parcel be rezoned to High Density Residential, the size of the lot will meet the minimum zoning standards for two duplexes.

c. **Will the requested proposed zoning permit a use that is suitable in regards to the use and development of adjacent and nearby property**?

The proposed zoning will permit a use that is suitable in regards to the use and development of adjacent and nearby properties. The Comprehensive Plan has this address located in the Park District Redevelopment area. Recommended land uses for this area are general commercial, general retail, Medical/Dental Clinics, Low Density Residential, Medium Density Residential, and High Density Residential. The appropriate zoning designations for the Park District Redevelopment area are Neighborhood Business District (NBD), Low Density Residential (LDR A & B), Medium Density Residential (MDR), and High Density Residential (HDR A & B). The proposed zoning of High Density Residential A is considered suitable for this area.

d. **What is the relative gain to the public as compared to the hardship imposed upon the individual property owner (applicant) by maintaining the existing zoning?**

There is no relative gain to the public in maintaining the existing zoning for the 0.53 acre tract if it remains undeveloped. Rezoning does not go against the intent of the Comprehensive Plan which has residential and commercial districts and uses in the Park District Redevelopment area. Should the use stay Medium Density Residential, the owner will likely need to leave the parcel undeveloped. By changing the zoning to High Density Residential A, the owner would be able to place four (4) affordable dwelling units on the parcel.

e. **The suitability of the subject property for the purposes for which the applicant seeks to have it rezoned, including availability of existing infrastructure**.

The areas designated as Park District Redevelopment are characterized by existing neighborhoods in primarily suburban parts of the City that are stable and not facing immediate pressure to transition to a more dense and urban style of suburban development. Park District Redevelopment character areas are suitable for medium to high density residential adjacent to commercial development as sewer capacity allows. These areas will include measures to prevent gentrification as they continue to redevelop. Housing Goal #1 is to provide a variety of safe and affordable housing types and densities for all income levels and lifestyles. The rezoning of this property

will help to accomplish this goal. The proposed rezoning is consistent with the City of Griffin Comprehensive Plan and the Character Area Map. The City of Griffin supplies the water, sanitary sewer, and electric services to this location. There will be off street parking provided for each dwelling unit.

f. **The compatibility of the applicant's proposed use of the property, if rezoned, with surrounding properties and uses (the applicant should address measures to reduce negative impacts of the proposed use, including any conditions attached to a recommendation for rezoning by the Zoning Administrator and/or Planning and Zoning Board)**.

The applicant's rezoning request to High Density Residential A (HDR-A) is compatible with surrounding properties and uses; the Comprehensive Plan and the Character Area map indicate this parcel can be either residential or commercial. According to Article 709 A of the UDC, the intent of the zoning district to be reserved for development of high density residential uses only. The provisions which apply to this district are designed and intended to encourage the formation and continuation of a stable, healthy environment for the residents of multi-family dwellings and to prevent developments that may adversely affect the intended character or integrity of the district. The duplexes will be consistent with the multi-family uses of the neighboring properties on West Poplar Street. There are two parcels to the east which currently contain duplexes. A third parcel nearby contains an apartment complex, and a fourth neighboring parcel contains seven (7) duplexes and a triplex.

g. **Any environmental, historic, cultural or aesthetic concerns unique to the subject property or proposed use, and how applicant proposes to mitigate any negative impacts on surrounding properties and the community at large**.

Planning and Development staff are not aware of an historic or cultural concerns unique to the subject property.

h. **Whether there has been a change in conditions of the subject property or properties in the vicinity of the subject, which give supporting grounds for either approval or disapproval of the zoning proposal.**

There have not been any changes of the subject property or others in the vicinity.

i. **If applicable, the length of time the subject property has been vacant or substandard as zoned, when considered in the context of land development in the vicinity of the property**.

The property has been an undeveloped lot for four (4) years. The parcel is in the Park District Redevelopment area which does support High Density Residential zoning and development.

Staff Comments:

The applicant, Wade Stroud, is requesting a zoning change from Medium Density Residential (MDR) to High Density Residential A (HDR-A) for the parcel located at 1222 West Poplar Street. The property is a vacant lot at this time. The applicant would like to place two duplexes on this parcel. In order to do so, the zoning will need to change from Medium Density Residential, (MDR) to High Density Residential A, (HDR-A). The subject property is a 0.53 +/- acre tract of land and the rezoning would apply to 0.53 +/- acres

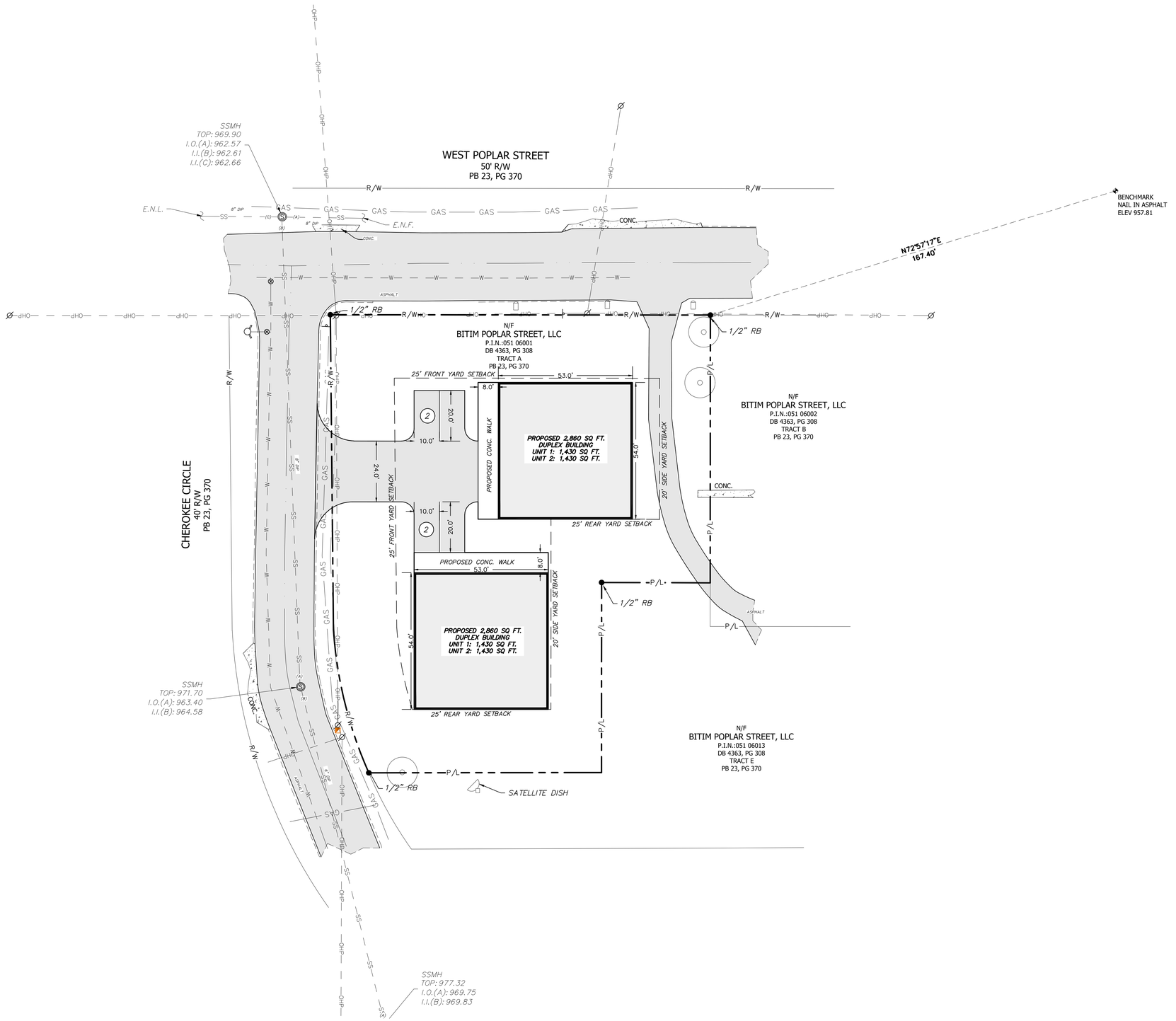
Planning and Development Staff Recommendation(s):

Planning staff recommends **CONDITIONAL APPROVAL** of the request (25-REZ-02) to rezone 0.53 +/- acres tract of land located at 1222 West Poplar Street from Medium Density Residential to High Density Residential A with the following conditions:

1. Maximum number of two (2) duplexes
2. Minimum heated floor area per dwelling unit for duplexes:
    a. 1,250 square feet for a single story;
    b. With a minimum building footprint of 850 square feet for two or more story dwellings
3. Meet all other City of Griffin Architectural standards

Submitted by:

Michelle Haynes, Director
Planning and Development



SITE PLAN

GRAPHIC SCALE

(IN FEET)
1 inch = 20 ft.

41

NO.	DATE	DESCRIPTION	BY	CHK	APV

BJSM INVESTMENTS LLC
9 MOULTON DRIVE
LONDONDERRY, NEW HAMPSHIRE 03053
603-548-3969

LJA ENGINEERING
350 AIRPORT ROAD
GRIFFIN, GA 30224
(770) 412-7700

LJA ENGINEERING
LICENSE NUMBER: PEF007932

NOT FOR CONSTRUCTION
PRINTED:
February 6, 2025

SITE DEVELOPMENT PLANS FOR

1222 W. POPLAR STREET DUPLEX UNITS

LOCATED IN LANDLOT 114 OF THE 2ND DISTRICT, SPALDING COUNTY

PROJECT NUMBER
PCG6146-24092

SHEET NAME
SITE PLAN

SHEET NUMBER
4
SHEET 4 OF 24

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR REZONING

Date Received: 4-28-25 Application Number: 25-REZ-02

Instructions for Applicant:

Please complete this form and submit with any requested documents in order to complete the Rezoning Application. We recommend that all development professionals conducting business in the City of Griffin review the current Unified Development Code (UDC), prior to submission of this application, depending on the type of development. The UDC can be found at www.cityofgriffin.com.

The application, with all appropriate attachments (listed below), should be delivered to the Planning & Development Services Department located at 100 S. Hill Street, 3rd Floor, Griffin, GA 30223. You may reach our office by phone at (770)233-4130 between the hours of 7:30 AM and 4:30 PM Monday thru Friday. Please contact our office if you have any questions about this application or the Rezoning Process.

Rezoning Application Submission Requirements:

1. Complete Rezoning Application
2. Complete Rezoning Questionnaire
3. Property Owner or Owner's Representative Authorized Form
4. Conflict of Interest Disclosure
5. Site Plan or drawing of the respective development
6. Development of Regional Impact (if applicable)
7. Fees Due: Commercial $400.00/Residential $300.00

CITY ACTIONS:

Planning & Development Services Staff will determine if the application is complete, assign a case number to the application, and indicate the date of receipt. The applicant will be notified in writing of the date, time and place of the required Public Hearing before the City of Griffin Board of Commissioners. It is important that a representative of the requested Rezoning attend the Public Hearing.

The applicant, engineer, or other representative is responsible for obtaining copies of all applicable City of Griffin ordinances and development guidelines, codes, and regulations, and to resolve all comments received and related issues.

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR REZONING

Date Received: 4-28-25 Application Number: 25-RE2-02

Applicant/Agent/Representatives Name:
Wade Stroud, P.E., LJA Engineering

Address: 350 Airport Road

City: Griffin State: GA Zip: 30224

Telephone Number(s): D: 470.204.0158 O: 770.412.7700 Email: wstroud@lja.com

Project Name/ Description: 1222 W. Poplar Street Residential Development

Address: 1222 W. Poplar Street

Parcel Number(s): 051 06001 Current Zoning: MDR Parcel(s) Size: 23,087 sq ft

FLUM/Character Area _____ Requested Zoning HDR-A

Property Owner Name: Bitim Poplar Street, LLC (Barry Mazzaglia)

Address: P.O. Box 1021

City: Londonberry State: NH Zip: 03053

Telephone Number(s): 603.548.3969 Email: HBSRealty@aol.com

I attest that this Rezoning Application, and all attachments, meet all applicable requirements of the City of Griffin ordinances and development guidelines, codes and regulations to the best of my knowledge.

Applicant Signature | Wade T. Stroud, P.E. (Printed Name) | 5/1/2025 (Date)

Applicant Name: _____

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR REZONING

Date Received: 4-28-25 Application Number: 25-REZ-02

Project Name/ Description: 1222 W. Poplar Street Residential Development

Address: 1222 W. Poplar Street

Requested Zoning & Ordinance Section: HDR-A

The following information must be submitted with the Rezoning Application:

- One (1) copy of a site plan, boundary survey, or Tax Map of the property
- The following information must be submitted with the Rezoning Application:

1. Completed application form.
2. Detailed description of existing land uses on all contiguous property;
3. The location of the subject property including street numbers, if available;
4. A boundary plat of the subject property, prepared in accordance with the Georgia Plat Act, showing the dimensions of acreage, location of tract and location of all existing improvements and easements;
5. A site plan drawn to scale showing:
   a. Any and all improvements to be constructed if the application is approved, along with the proposed use and dimensions of all structures;
   b. A statement with any prior conditions to zoning, plat and/or prior variance request approvals granted by the City of Griffin;
   c. Site plans with variance requests shall indicate the dimension of the proposed subject of the variance request (see 415 [section 410] for variance procedures).
6. Spalding County Tax Map, block and lot number of the appropriate plat reference;
7. The present and proposed zoning district classification for the subject property;
8. The name and address of the owner of the subject property;
9. The area of land of the subject property, stated in square feet if less than one acre;
10. Date of application;
11. Any prior applications or actions for rezoning of all or part of the subject property within the past five years;
12. Documentation supporting the request based upon the standards of this article.

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR REZONING

Date Received: 4-28-25 Application Number: 25-REZ-02

Please provide written answers to the following questions to justify a request for Rezoning:

1. Provide a list of the existing uses and zoning of adjacent property.

2. Does the property to be affected by the rezoning have a reasonable economic use as currently zoned, although such use may not be its highest and best potential use?

3. Will the requested zoning permit a use that is suitable in regards to the use and development of adjacent property?

4. What is the relative gain to the public as compared to the hardship imposed upon the individual property owner by maintaining the current Zoning?

5. Is the property suitable for the purposes for which the applicant seeks to have it rezoned, including availability of infrastructure (water, sewer, etc.)? If the required infrastructure is not available, how will it be provided?

6. Is the proposed use of the subject property, if rezoned, compatible with the surrounding properties and uses? If not, the applicant should address the measures to reduce any negative impacts of the proposed use.

7. Are there any environmental, historic, cultural or aesthetic concerns unique to the subject property or properties in the vicinity of the subject property that give supporting grounds for either approval or denial of the rezoning proposal?

8. Has there been a change in conditions of the subject property or properties in the vicinity of the subject which give supporting grounds for wither approval or disapproval of the zoning proposed?

9. If applicable, how long has the subject property been vacant or substandard as zoned, considering the land development in the area of the subject property?

1. *Provide a list of the existing uses and zoning of adjacent property.*

   The uses of the properties immediately adjacent to the subject property are mostly residential. The adjacent parcels to the west are zoned LDR, the adjacent parcels to the south and east are zoned MDR, and the adjacent parcels to the north are zoned HDR-A and MDR. The parcel to the north zoned MDR is former VFW Post 5448.

2. *Does the property to be affected by the rezoning have a reasonable economic use as currently zoned, although such use may not be its highest and best potential use?*

   Although currently undeveloped, the subject parcel previously contained a quadplex structure (four living units in a single building). Developed with a similar structure, the parcel would have a reasonable economic value as currently zoned.

3. *Will the requested zoning permit a use that is suitable in regards to the use and development of adjacent property?*

   The requested zoning will permit a use that is similar and suitable to the use and development of the adjacent properties. At least two parcels two the east currently contain duplex structures. A third nearby parcel contains an apartment complex, and a fourth nearby parcel contains seven duplexes and a triplex.

4. *What is the relative gain to the public as compared to the hardship imposed upon the individual property owner by maintaining the current Zoning?*

   The requested zoning will allow additional affordable housing for City of Griffin residents. Maintaining the current zoning will prevent the owner from developing the subject parcel to its highest and best use while maintaining the character and nature of the surrounding parcels.

5. *Is the property suitable for the purposes for which the applicant seeks to have it rezoned, including availability of infrastructure (water, sewer, etc.)? If the required infrastructure is not available, how will it be provided?*

   The subject parcel is suitable for the purposes for which the owner seeks to have it rezoned. Two duplex structures are proposed, totaling four living units, which matches the number of living units previously on the parcel. All public utilities required for the development of the parcel are readily available.

6. *Is the proposed use of the subject property, if rezoned, compatible with the surrounding properties and uses? If not, the applicant should address the measures to reduce any negative impacts of the proposed use.*

   As mentioned above, the proposed development consists of two duplex structures, providing a total of four living units. This use is compatible with the surrounding uses, including the nearby duplexes, triplex, and apartment complex. In addition, the subject parcel acreage is approximately equivalent to the combined acreage of the two adjacent parcels two the east, each of which contains a duplex structure. The proposed use would also be equivalent to the previous use of the parcel.

7. *Are there any environmental, historic, cultural or aesthetic concerns unique to the subject property or properties in the vicinity of the subject property that give supporting grounds for either approval or denial of the rezoning proposal?*

   There are no environmental, historic, cultural, or aesthetic concerns related to the subject parcel which would give supporting grounds for approval or denial of the proposed rezoning.

8. *Has there been a change in conditions of the subject property or properties in the vicinity of the subject which give supporting grounds for wither approval or disapproval of the zoning proposed?*

   There have been no changes in the conditions of the subject property or properties in the vicinity of the subject parcel which give supporting grounds for approval or denial of the proposed rezoning.

9. *If applicable, how long has the subject property been vacant or substandard as zoned, considering the land development in the area of the subject property?*

   The subject parcel was returned to an undeveloped state approximately four years ago when the previous quadplex was demolished.

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR REZONING

Date Received: 4-28-25 Application Number: 25-REZ-02

OWNER'S AUTHORIZATION

This is to certify that: BiTiM Poplar Street, LLC is the Property Owner or Legal Representative of the Owner holding interest in the property that is the subject of the attached application.

By execution of this form, authorization is given to the person named as "Applicant" below, acting on behalf of the owner, to file for and pursue a request for approval of the following.

☒ Rezoning ☐ Variance ☐ Special Use

☐ Development Plan ☐ Plat Approval ☐ Temporary Use

Applicant Name: Wade Stroud, P.E., LJA Engineering, Inc.

Property Owner Signature	Barry Mazzaglia	3/28/2025
	Printed Name	Date
Legal Representative Signature	Barry Mazzaglia	3/28/2025
	Printed Name	Date

Sara Craney 3/28/25
Notary Signature

Seal:

Sara Craney
Notary Public, State of New Hampshire
My Commission Expires 03/08/2028

Commission Expiration Date: 03/08/2028

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR REZONING

Date Received: 4-28-25 Application Number: 25-REZ-02

CONFLICT OF INTEREST DISCLOSURE

Have you, within the two (2) years immediately preceding the filing of this application, made campaign contributions aggregating $250.00 or more to a member of the Board of Commissioners, a member of the Planning & Zoning Board, or any other government official who will consider this application?

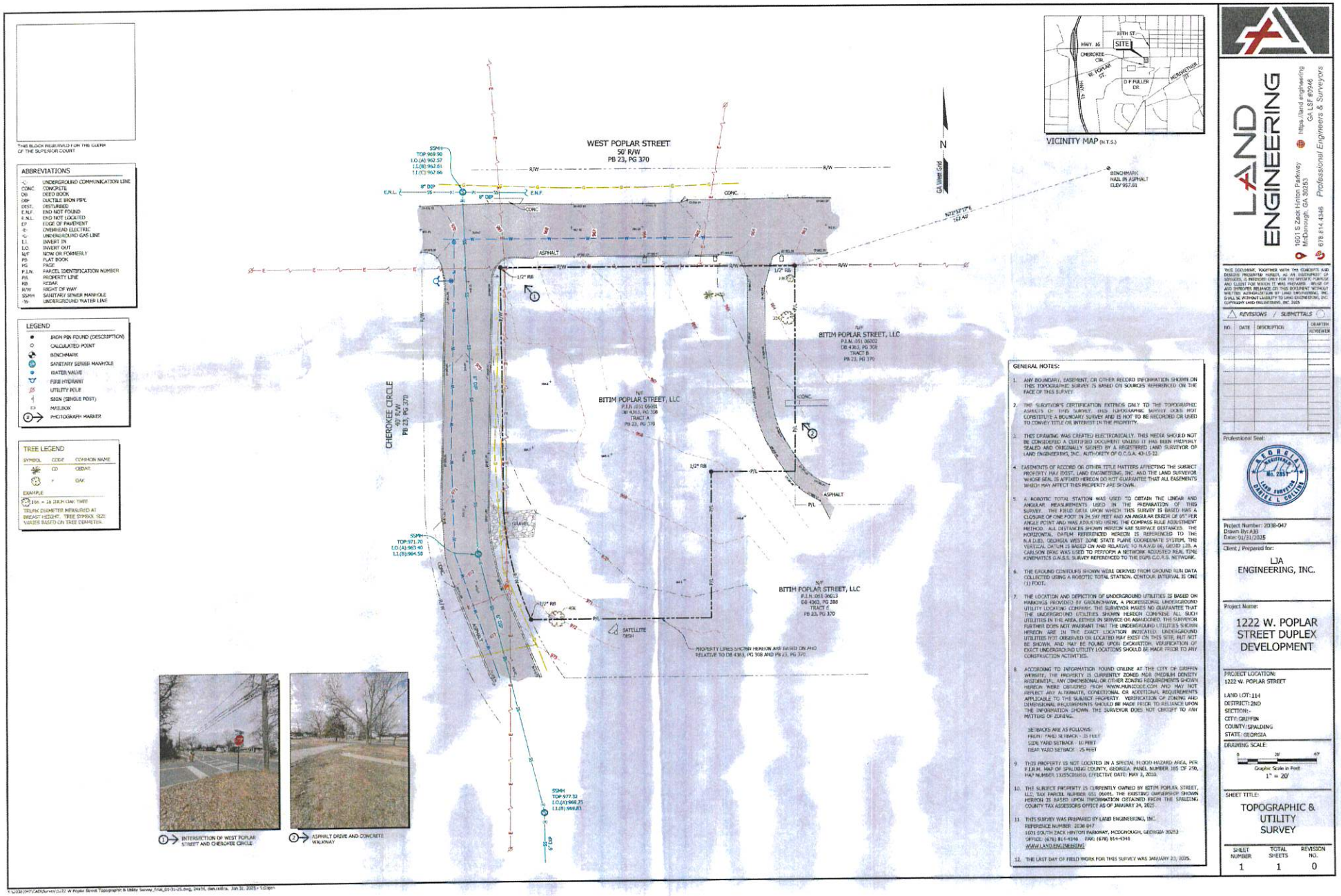
☐ Yes ☒ No

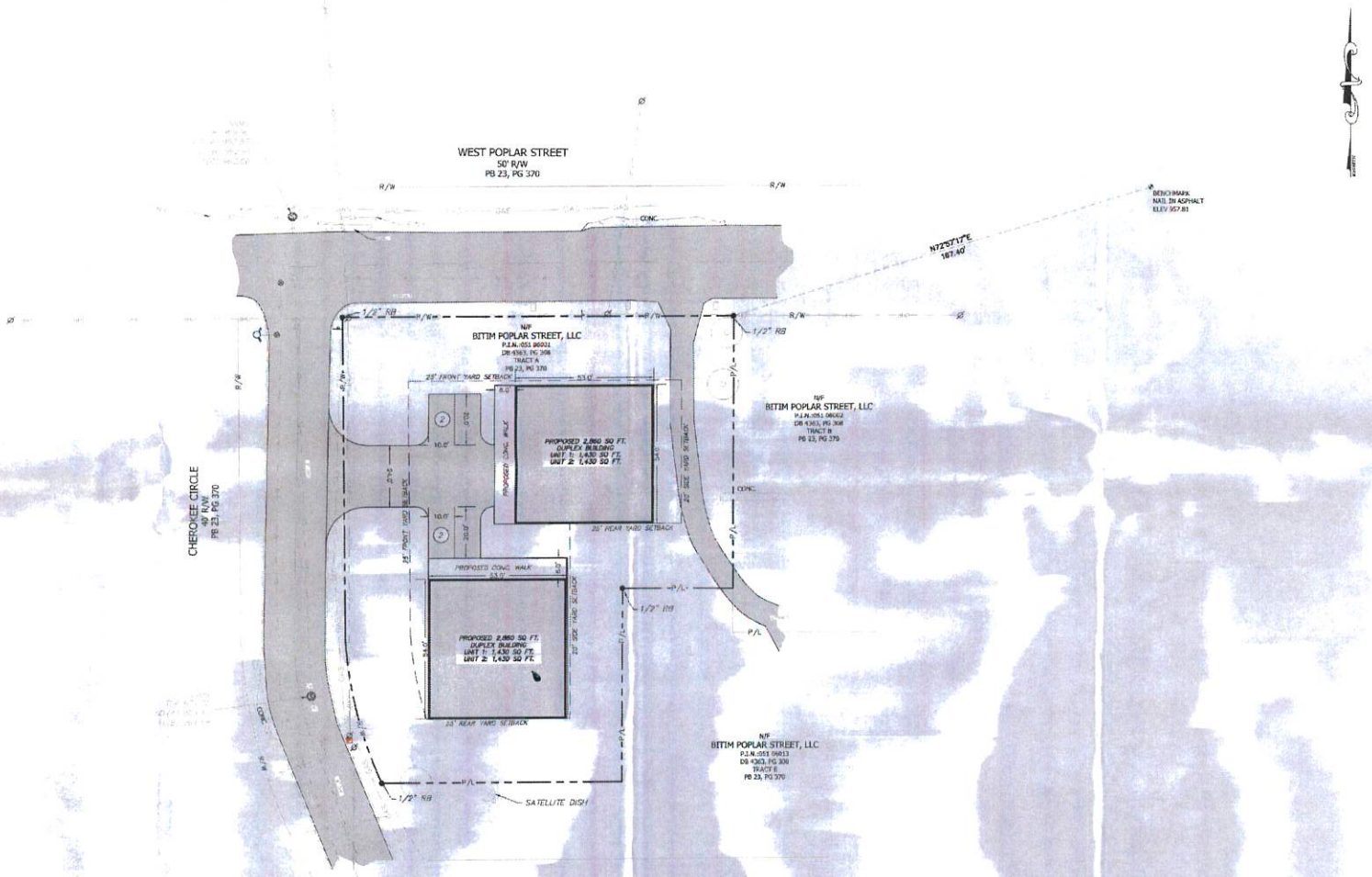
If **yes**, please complete the following section:

- Name and position of Government Official:

- Please list the date and amount of contribution(s) (aggregate total of $250.00 or more).

Applicant Signature | Wade T. Stroud, P.E. Printed Name | 5/1/2025 Date


THIS BLOCK RESERVED FOR THE CLERK OF THE SUPERIOR COURT
ABBREVIATIONS
-C- UNDERGROUND COMMUNICATION LINE
CONC. CONCRETE
DB DEED BOOK
DIP DUCTILE IRON PIPE
DIST. DISTURBED
E.N.F. END NOT FOUND
E.N.L. END NOT LOCATED
EP EDGE OF PAVEMENT
-E- OVERHEAD ELECTRIC
-G- UNDERGROUD GAS LINE
I.I. INVERT IN
I.O. INVERT OUT
N/F NOW OR FORMERLY
PB PLAT BOOK
PG PAGE
P.I.N. PARCEL IDENTIFICATION NUMBER
P/L PROPERTY LINE
RB REBAR
R/W RIGHT OF WAY
SSMH SANITARY SEWER MANHOLE
-W- UNDERGROUND WATER LINE
LEGEND
IRON PIN FOUND (DESCRIPTION)
CALCULATED POINT
BENCHMARK
SANITARY SEWER MANHOLE
WATER VALVE
FIRE HYDRANT
UTILITY POLE
SIGN (SINGLE POST)
MAILBOX
PHOTOGRAPH MARKER
TREE LEGEND
SYMBOL CODE COMMON NAME
CD CEDAR
OAK
EXAMPLE
16R = 16 INCH OAK TREE
TRUNK DIAMETER MEASURED AT BREAST HEIGHT. TREE SYMBOL SIZE VARIES BASED ON TREE DIAMETER.
WEST POPLAR STREET
50' R/W
PB 23, PG 370
CHEROKEE CIRCLE
40' R/W
PB 23, PG 370
BITTIM POPLAR STREET, LLC
P.I.N. 051 06001
DB 4363, PG 308
TRACT A
PB 23, PG 370
BITTIM POPLAR STREET, LLC
P.I.N. 051 06002
DB 4363, PG 308
TRACT B
PB 23, PG 370
BITTIM POPLAR STREET, LLC
P.I.N. 051 06013
DB 4363, PG 308
TRACT C
PB 23, PG 370
SSMH
TOP 969.90
I.O.(A) 962.57
I.I.(B) 962.61
I.I.(C) 962.66
SSMH
TOP 971.70
I.O.(A) 963.40
I.I.(B) 964.58
SSMH
TOP 977.33
I.O.(A) 968.75
I.I.(B) 968.83
BENCHMARK
NAIL IN ASPHALT
ELEV 957.81
N22°57'17"E
161.40'
SATELLITE
DISH
PROPERTY LINES SHOWN HEREON ARE BASED ON AND RELATIVE TO DB 4363, PG 308 AND PB 23, PG 370.
GA West Grid
N
VICINITY MAP (N.T.S.)
SITE
HWY. 16
CHEROKEE CIR.
W. POPLAR ST.
HWY. 19
D F FULLER DR.
MERRITHEW ST.
GENERAL NOTES:
1. ANY BOUNDARY, EASEMENT, OR OTHER RECORD INFORMATION SHOWN ON THIS TOPOGRAPHIC SURVEY IS BASED ON SOURCES REFERENCED ON THE FACE OF THIS SURVEY.
2. THE SURVEYOR'S CERTIFICATION EXTENDS ONLY TO THE TOPOGRAPHIC ASPECTS OF THIS SURVEY. THIS TOPOGRAPHIC SURVEY DOES NOT CONSTITUTE A BOUNDARY SURVEY AND IS NOT TO BE RECORDED OR USED TO CONVEY TITLE OR INTEREST IN THE PROPERTY.
3. THIS DRAWING WAS CREATED ELECTRONICALLY. THIS MEDIA SHOULD NOT BE CONSIDERED A CERTIFIED DOCUMENT UNLESS IT HAS BEEN PROPERLY SEALED AND ORIGINALLY SIGNED BY A REGISTERED LAND SURVEYOR OF LAND ENGINEERING, INC. AUTHORITY OF O.C.G.A. 43-15-22.
4. EASEMENTS OF RECORD OR OTHER TITLE MATTERS AFFECTING THE SUBJECT PROPERTY MAY EXIST. LAND ENGINEERING, INC. AND THE LAND SURVEYOR WHOSE SEAL IS AFFIXED HEREON DO NOT GUARANTEE THAT ALL EASEMENTS WHICH MAY AFFECT THIS PROPERTY ARE SHOWN.
5. A ROBOTIC TOTAL STATION WAS USED TO OBTAIN THE LINEAR AND ANGULAR MEASUREMENTS USED IN THE PREPARATION OF THIS SURVEY. THE FIELD DATA UPON WHICH THIS SURVEY IS BASED HAS A CLOSURE OF ONE FOOT IN 24,597 FEET AND AN ANGULAR ERROR OF 05" PER ANGLE POINT AND WAS ADJUSTED USING THE COMPASS RULE ADJUSTMENT METHOD. ALL DISTANCES SHOWN HEREON ARE SURFACE DISTANCES. THE HORIZONTAL DATUM REFERENCED HEREON IS REFERENCED TO THE N.A.D.83, GEORGIA WEST ZONE STATE PLANE COORDINATE SYSTEM. THE VERTICAL DATUM IS BASED ON AND RELATIVE TO N.A.V.D 88, GEOID 12B. A CARLSON BRX6 WAS USED TO PERFORM A NETWORK ADJUSTED REAL TIME KINEMATICS G.N.S.S. SURVEY REFERENCED TO THE EGPS C.O.R.S. NETWORK.
6. THE GRADING CONTOURS SHOWN WERE DERIVED FROM GROUND RUN DATA COLLECTED USING A ROBOTIC TOTAL STATION. CONTOUR INTERVAL IS ONE (1) FOOT.
7. THE LOCATION AND DEPICTION OF UNDERGROUND UTILITIES IS BASED ON MARKINGS PROVIDED BY GROUNDHAWK, A PROFESSIONAL UNDERGROUND UTILITY LOCATING COMPANY. THE SURVEYOR MAKES NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN HEREON COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN HEREON ARE IN THE EXACT LOCATION INDICATED. UNDERGROUND UTILITIES NOT OBSERVED OR LOCATED MAY EXIST ON THIS SITE, BUT NOT BE SHOWN, AND MAY BE FOUND UPON EXCAVATION. VERIFICATION OF EXACT UNDERGROUND UTILITY LOCATIONS SHOULD BE MADE PRIOR TO ANY CONSTRUCTION ACTIVITIES.
8. ACCORDING TO INFORMATION FOUND ONLINE AT THE CITY OF GRIFFIN WEBSITE, THE PROPERTY IS CURRENTLY ZONED MDR (MEDIUM DENSITY RESIDENTIAL). ANY DIMENSIONAL OR OTHER ZONING REQUIREMENTS SHOWN HEREON WERE OBTAINED FROM WWW.MUNICODE.COM AND MAY NOT REFLECT ANY ALTERNATE, CONDITIONAL OR ACCESSIONAL REQUIREMENTS APPLICABLE TO THE SUBJECT PROPERTY. VERIFICATION OF ZONING AND DIMENSIONAL REQUIREMENTS SHOULD BE MADE PRIOR TO RELIANCE UPON THE INFORMATION SHOWN. THE SURVEYOR DOES NOT CERTIFY TO ANY MATTERS OF ZONING.
SETBACKS ARE AS FOLLOWS:
FRONT YARD SETBACK - 35 FEET
SIDE YARD SETBACK - 10 FEET
REAR YARD SETBACK - 25 FEET
9. THIS PROPERTY IS NOT LOCATED IN A SPECIAL FLOOD HAZARD AREA, PER F.I.R.M. MAP OF SPALDING COUNTY, GEORGIA, PANEL NUMBER 185 OF 250, MAP NUMBER 13255C0185D, EFFECTIVE DATE: MAY 3, 2010.
10. THE SUBJECT PROPERTY IS CURRENTLY OWNED BY BITTIM POPLAR STREET, LLC. TAX PARCEL NUMBER 051 06001. THE EXISTING OWNERSHIP SHOWN HEREON IS BASED UPON INFORMATION OBTAINED FROM THE SPALDING COUNTY TAX ASSESSORS OFFICE AS OF JANUARY 24, 2025.
11. THIS SURVEY WAS PREPARED BY LAND ENGINEERING, INC.
REFERENCE NUMBER: 2038-047
1601 SOUTH ZACK HINTON PARKWAY, MCDONOUGH, GEORGIA 30253
OFFICE: (678) 814-4346 FAX: (678) 814-4348
WWW.LAND.ENGINEERING
12. THE LAST DAY OF FIELD WORK FOR THIS SURVEY WAS JANUARY 23, 2025.
1 INTERSECTION OF WEST POPLAR STREET AND CHEROKEE CIRCLE
2 ASPHALT DRIVE AND CONCRETE WALKWAY
LAND ENGINEERING
1601 S Zack Hinton Parkway
McDonough, GA 30253
678 814 4346
https://land.engineering
GA LSF #3946
Professional Engineers & Surveyors
THIS DOCUMENT, TOGETHER WITH THE CONCEPTS AND DESIGNS PRESENTED HEREIN, AS AN INSTRUMENT OF SERVICE, IS PREPARED ONLY FOR THE SPECIFIC PURPOSE AND CLIENT FOR WHICH IT WAS PREPARED AND PUBLICATION THEREOF IS EXPRESSLY RESERVED. REUSE OF THIS DOCUMENT WITHOUT WRITTEN AUTHORIZATION BY LAND ENGINEERING, INC. SHALL BE WITHOUT LIABILITY TO LAND ENGINEERING, INC. COPYRIGHT LAND ENGINEERING, INC. 2025
REVISIONS / SUBMITTALS
NO. DATE DESCRIPTION DRAWN BY/REVIEWER
Professional Seal:
GEORGIA REGISTERED LAND SURVEYOR No. 2851 DANIEL L. COLLINS
Project Number: 2038-047
Drawn By: AB
Date: 01/31/2025
Client / Prepared for:
LJA ENGINEERING, INC.
Project Name:
1222 W. POPLAR STREET DUPLEX DEVELOPMENT
PROJECT LOCATION:
1222 W. POPLAR STREET
LAND LOT: 114
DISTRICT: 2ND
SECTION: -
CITY: GRIFFIN
COUNTY: SPALDING
STATE: GEORGIA
DRAWING SCALE:
0 20 40
Graphic Scale in Feet
1" = 20'
SHEET TITLE:
TOPOGRAPHIC & UTILITY SURVEY
SHEET NUMBER 1
TOTAL SHEETS 1
REVISION NO. 0



SITE PLAN

GRAPHIC SCALE

(IN FEET)
1 inch = 20 ft.

41

NO.	DATE	DESCRIPTION	BY	CHK
				JPV

BJSM INVESTMENTS LLC
9 MOULTON DRIVE
LONDONDERRY, NEW HAMPSHIRE 03053
603-548-2969

LJA ENGINEERING
350 AIRPORT ROAD
GRIFFIN, GA 30224
(770) 412-7700

LJA ENGINEERING
LICENSE NUMBER: PEF007512

NOT FOR CONSTRUCTION
PRINTED:
February 6, 2025

SITE DEVELOPMENT PLANS FOR

1222 W. POPLAR STREET DUPLEX UNITS

LOCATED IN LANDLOT 114 OF THE 2ND DISTRICT, SPALDING COUNTY

PROJECT NUMBER
PCG6146-24092

SHEET NAME
SITE PLAN

SHEET NUMBER
4

SHEET 4 OF 24

NO. 25 - 003

AN ORDINANCE

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF GRIFFIN, GEORGIA SO AS TO RECLASSIFY THE DISTRICT DESIGNATION OF THE SUBJECT PROPERTY (SPALDING COUNTY TAX PARCEL 051 06001) AND TO AUTHORIZE THE ZONING ADMINISTRATOR TO AMEND THE OFFICIAL ZONING MAP ACCORDINGLY; TO ESTABLISH AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF GRIFFIN, GEORGIA, AND IT IS ESTABLISHED AS FOLLOWS:

Section 1. That the Official Zoning Map of the City of Griffin, Georgia is hereby amended to change the zoning classification of the subject property from Medium Density Residential (MDR) to High Density Residential A), as defined by the Unified Development Code of the City of Griffin, Georgia.

Applicant: Wade Stroud
Owner: BiTiM Poplar Street, LLC
Properties: Spalding County Tax Parcel 051 06001, (0.53 +/- acres) located at 1222 West Poplar Street

Section 2. That the Zoning Administrator is authorized and hereby directed to amend the Official Zoning Map of the City of Griffin in conformity with this Ordinance.

Section 3. That this Ordinance shall become effective immediately upon its passage on single reading.

Public Hearing and Reading: Tuesday, July 22, 2025

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Receive comments regarding a request for a variance to reduce the minimum lot size, street frontage, lot width, and front yard requirements, and to increase the maximum lot coverage by impervious surface requirement for the property located at 419 Terracedale Court Tax Map 022 07012 submitted by Dan Dunson. *Director of Planning ana Development, Michelle Haynes, will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

The applicant, Dan Dunson, requests a variance for Article 706C to reduce the minimum lot size, street frontage, lot width, and front yard requirements, and to increase the maximum lot coverage by impervious surface requirement ir the Low Density Residential B zoning district. The applicant wants to take .14 +/- acres from the existing .36 +/- acre lot and add it to his neighboring lot at 3 Terracedale Court (1.12 +/- acres). Any changes made to 419 Terracedale Court will require a variance since the new parcel will be .22 +/- acres and will not meet minimum zoning standards. The maximum impervious space allowed is 35%. The current impervious coverage is at the maximum allowed and the reduction in lot size would increase impervious space to 61%, which is nearly double what is permitted.

This lot is already legally non-conforming due to its size. Currently, the lot is less than the minimum lot size requirement of a half (1/2) acre in Low Density Residential B (LDR-B). If approved, the variance for lot size would expand the non-conformity of the lot which is contrary to the purpose of a variance and the intent of minimum zoning requirements. There are not extraordinary and exceptional conditions pertaining to this particular piece of property. There is no practical difficulty in relation to this lot, or the adjacent lot that the Applicant is seeking to add acreage to. The conditions present on the lot that the Applicant is seeking to reduce in size, and the lot that the Applicant is seeking to add acreage to, are not peculiar. The literal interpretation of this ordinance does not deprive the applicant of any rights that others in the same district are allowed.

STAFF RECOMMENDATION:

Planning & Development staff recommends DENIAL of the variance request (25–VAR-03) submitted by Dan Dunson to reduce the minimum lot size, street frontage, lot width, and front yard requirements, and to increase the maximum lot coverage by impervious surface requirement at 419 Terracedale Court.

FINANCIAL IMPACT:

N/A

Submitted By:
Michelle Haynes

Meeting Date:
22/07/2025

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
419 Terrancedale Ct. Staff Report.pdf
Proposed Plat for 419 Terracedale Ct.pdf
25-VAR-03; 419 Terracedale Ct Application.pdf

Variance
419 Terracedale Court
Project No. 25-VAR-03

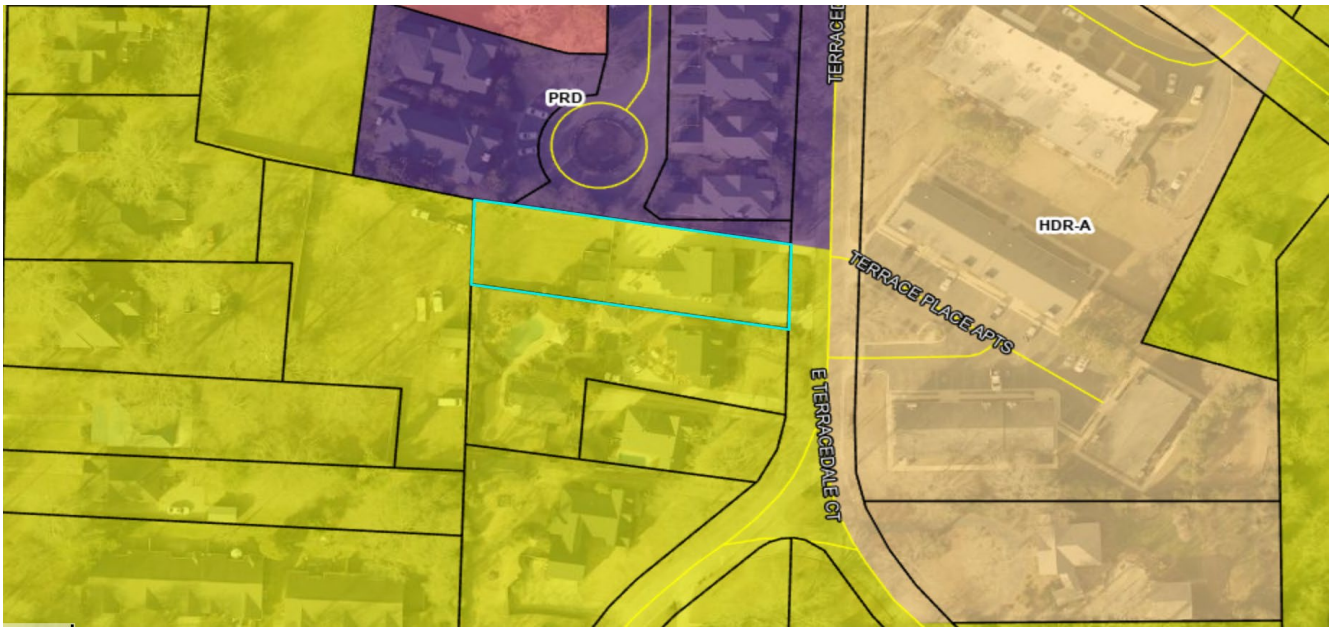
Applicant: Dan Dunson
Owner: Dan Dunson



Current Land Use Classification	Residential
Current Zoning	Low Density Residential B (LDR-B)
Proposed Variance	To reduce the minimum lot size, street frontage, lot width, and front yard requirements, and to increase the maximum lot coverage by impervious surface requirement
Parcel Size	0.36 +/-
Map, Block & Lot Number	022 07012
City Commission	July 22, 2025
District Commissioner Member	Holly Murray
Citizen Notification	Legal Notice was run in the June 21, 2025, edition of the *Griffin Daily News* for the City Board of Commissioners Public Hearing. Signage was placed on the property illustrating the purpose, date and time of the meeting on June 18, 2025.

Proposal/Site Location:

The applicant, Dan Dunson, is requesting a variance for Article 706C which states the physical requirements for the creation of a new parcel in the Low Density Residential B zoning district. Mr. Dunson wants to take .14 +/- acres from the existing .36 +/- acre lot and add it to his neighboring lot at 3 Terracedale Court. Any changes made to 419 Terracedale Court will require a variance since the new parcel will be .22 +/- acres and will not meet minimum zoning standards for lot size, street frontage, lot width, and front yard requirements. A variance is also required to increase the maximum lot coverage by impervious surface requirement for Low Density Residential B.



Zoning Ordinance Sections applicable to this Application:
The following sections of the Unified Development Code apply to this variance request:

Article 410 Variance
Article 706(C) Low Density Residential, LDR -B

Article 410, Variance Standards for Review:

1. **There are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape, or topography;**

   There are not extraordinary and exceptional conditions pertaining to this particular piece of property as it relates to its size that would justify further reducing the lot size as the Applicant has requested. This lot is already legally non-conforming due to its size. Currently, the lot is less than the minimum lot size requirement of a half acre or .50 in Low Density Residential B (LDR-B), so the lot is .14 acres below the minimum lot requirement already. While the current smaller lot size may be an extraordinary and exceptional condition in some cases, this request would increase the non-conformity that is already present.

The maximum impervious space allowed is 35%. The current impervious coverage is at the maximum allowed and the reduction in lot size would increase impervious space to 61%, which is nearly double what is allowed.

2. **The application of these regulations to this particular piece of property would create a practical difficulty or unnecessary hardship.**

   The application of these regulations to this property do not create a practical difficulty or unnecessary hardship as it relates to this request. The request seeks to reduce the lot size, but the lot size is already legally non-conforming, and it maintains use and value in its current state. There are no accessory structures located on this parcel which need to be placed with primary structures on the adjacent parcel at 3 Terracedale Ct. in order to be utilized as permitted, nor any other similar condition. Therefore, there is no practical difficulty in relation to this lot, or the adjacent lot that the Applicant is seeking to add acreage to, that would justify further reducing the lot size and increasing this non-conformity

3. **Such conditions are peculiar to the piece of property involved.**

   The conditions present on the lot that the Applicant is seeking to reduce in size, and the lot that the Applicant is seeking to add acreage to, are not peculiar. The surrounding lot sizes are 1.12 +/- acres, .21 +/- acres, .64 +/- acres, .25 +/- acres, and .38 +/- acres. The lot the Applicant is seeking to vary is currently .36 +/- acres and maintains use and value comparable to the surrounding properties. Further, the lot at 3 Terracedale Court that the Applicant is seeking to add the acreage to is already 1.12 +/- acres, well within the minimum lot size requirements, and can be used for all permitted purposes in its current state.

   There is a two family house located on the front portion of the subject property, and the .14 acres that the Applicant is seeking to remove and add to 3 Terracedale Ct. is empty space/back yard. The Applicant stated that there is a fence behind the house, and the tenants of the subject property do not have access to the empty space beyond the fence. However, a fence is a self-made barrier rather than a topographical barrier preventing the full use of the property, and its presence or the lack of use is not a peculiar condition that would justify reducing the lot size. Likewise, the fence's presence on the subject property does not prevent or hinder the use of the property located at 3 Terracedale Ct. where the Applicant is seeking to add the acreage.

   Therefore, there are no peculiar conditions that would justify reducing the acreage and increasing the legal non-conformity at 419 Terracedale Court.

4. **Relief, if granted, would not cause substantial detriment to the public good or impair the purposes and intent of these regulations, provided, however, that no Variance may be granted for a use of land or building or structure that is prohibited by this Ordinance.**

   If granted, this variance request would impair the intent of minimum zoning regulations and the purpose of a variance. Sec. 410A, Unified Development Code, provides that variances shall not be used to expand a legal non-conforming use, and further provides that the spirit of the ordinance shall be observed. The parcel is currently legally nonconforming at the size of .36 +/- acre. The Applicant is requesting to reduce the lot size further by .14 +/- acres, expanding the non-conformity, in order to increase the acreage of an already conforming lot with 1.12 +/- acres located next door. This is contrary to the purpose of the variance and the intention of the minimum zoning regulations.

5. **A literal interpretation of this Ordinance would deprive the applicant of any rights that others in the same district are allowed.**

   The literal interpretation of this ordinance does not deprive the applicant of any rights that others in the same district are allowed. The lot is already legally non-conforming, as are many surrounding lots, and the Applicant still has the right to utilize the property in the manner intended. Further, the Applicant's rights as to the neighboring property at 3 Terracedale Ct. that the Applicant sought to add acreage to are not impacted either. That property can still be used in any and all manners permitted by others in the same district.

Planning & Development Department Review:

Planning Staff reviewed the applicant's request for a variance for Article 706C to reduce the minimum lot size, street frontage, lot width, front yard, and also to increase the maximum lot coverage by impervious surface requirement in the Low Density Residential B zoning district. The applicant wants to take .14 +/- acres from the existing .36 +/- acre lot and add it to his neighboring lot at 3 Terracedale Court (1.12 +/- acres). Any changes made to 419 Terracedale Court will require a variance since the new parcel will be .22 +/- acres and will not meet minimum zoning standards. The maximum impervious space allowed is 35%. The current impervious coverage is at the maximum allowed and the reduction in lot size would increase impervious space to 61%, which is nearly double what is allowed.

This lot is already legally non-conforming due to its size. Currently, the lot is less than the minimum lot size requirement of a half (1/2) acre in Low Density Residential B (LDR-B). If approved, the variance for lot size would expand the non-conformity of the lot which is contrary to the purpose of a variance and the intent of minimum zoning requirements. There are not extraordinary and exceptional conditions pertaining to this particular piece of property. There is no practical difficulty in relation to this lot, or the adjacent lot that the Applicant is seeking to add acreage to. The conditions present on the lot that the Applicant is seeking to reduce in size, and the lot that the Applicant is seeking to add acreage to, are not peculiar. The literal interpretation of this ordinance does not deprive the applicant of any rights that others in the same district are allowed.

Planning Staff Recommendation:

Planning & Development staff recommends **DENIAL** of the variance request (25–VAR-03) submitted by Dan Dunson to reduce the minimum lot size, street frontage, lot width, and front yard requirements, and to increase the maximum lot coverage by impervious surface requirement at 419 Terracedale Court.

Submitted by:
Michelle Haynes, Director
Planning and Development Services

ZONING INFORMATION

LDR-B ZONING DISTRICT
(LOW DENSITY RESIDENTIAL "B")

- MINIMUM LOT SIZE : 0.50 AC.
- MINIMUM FLOOR AREA PER DWELLING: 1,800 SQ. FT.
- FRONT YARD SETBACK: 50'
- SIDE YARD SETBACK: 15'
- REAR YARD SETBACK: 25'

ZONING INFORMATION SHOWN HEREON WAS OBTAINED FROM THE CITY OF GRIFFIN CODE OF ORDINANCES AVAILABLE ONLINE. ALL ZONING INFORMATION MUST BE VERIFIED BEFORE APPROVAL OF THIS SURVEY.

SURVEYOR CERTIFICATION

AS REQUIRED BY SUBSECTION (D) OF O.C.G.A. SECTION 15-6-67, THIS PLAT HAS BEEN PREPARED BY A LAND SURVEYOR AND APPROVED BY ALL APPLICABLE LOCAL JURISDICTIONS FOR RECORDING AS EVIDENCED BY APPROVAL CERTIFICATES, SIGNATURES, STAMPS, OR STATEMENTS HEREON. SUCH APPROVALS OR AFFIRMATIONS SHOULD BE CONFIRMED WITH THE APPROPRIATE GOVERNMENTAL BODIES BY ANY PURCHASER OR USER OF THIS PLAT AS TO INTENDED USE OF ANY PARCEL. FURTHERMORE, THE UNDERSIGNED LAND SURVEYOR CERTIFIES THAT THIS PLAT COMPLIES WITH THE MINIMUM TECHNICAL STANDARDS FOR PROPERTY SURVEYS IN GEORGIA AS SET FORTH IN THE RULES AND REGULATIONS OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND AS SET FORTH IN O.C.G.A. SECTION 15-6-67.

12/20/2023

CLAYTON A. MCCANN
GAPLS # 3481

MM/DD/YYYY
DATE

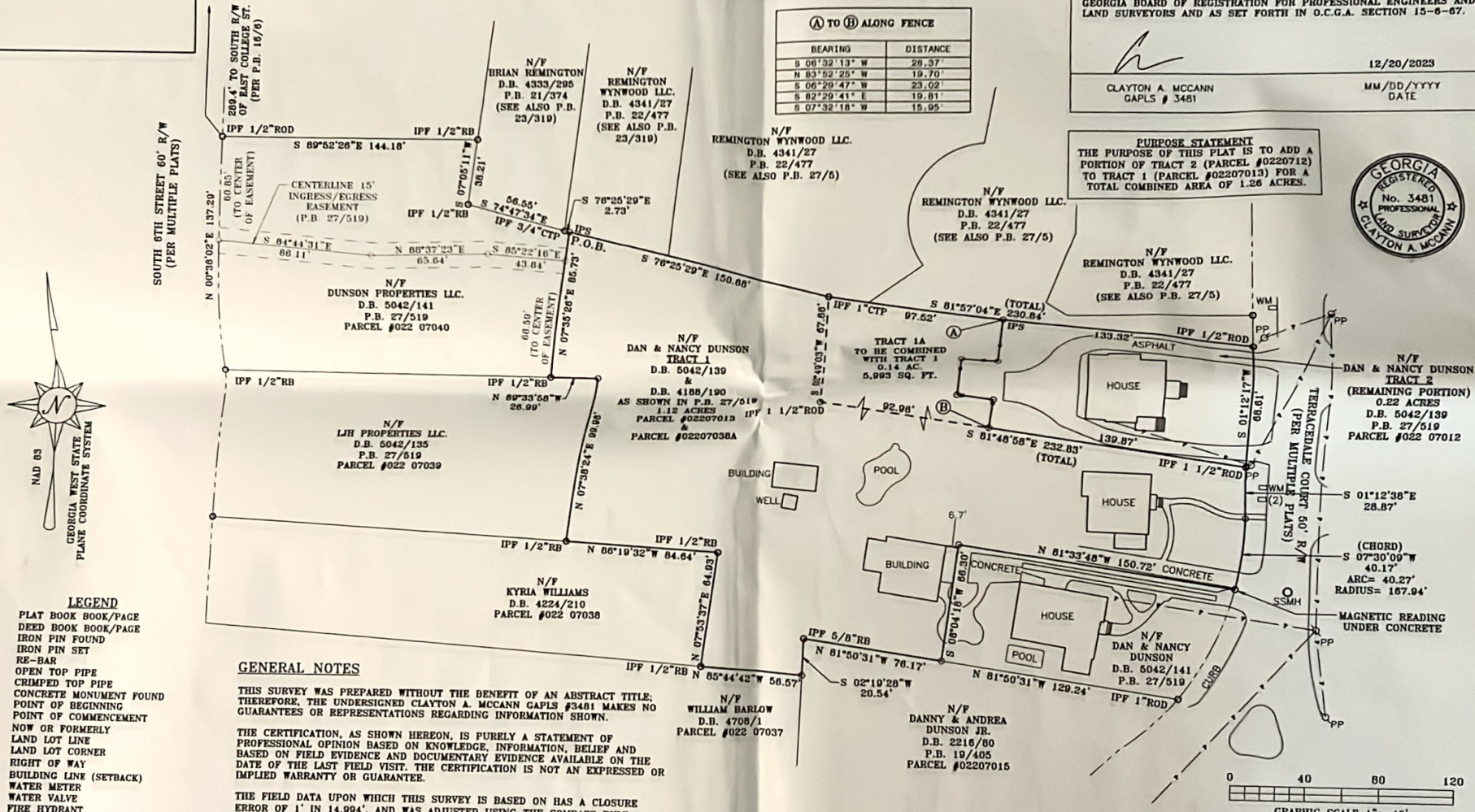
PURPOSE STATEMENT

THE PURPOSE OF THIS PLAT IS TO ADD A PORTION OF TRACT 2 (PARCEL #0220712) TO TRACT 1 (PARCEL #02207013) FOR A TOTAL COMBINED AREA OF 1.26 ACRES.

GEORGIA REGISTERED No. 3481 PROFESSIONAL LAND SURVEYOR CLAYTON A. MCCANN

Ⓐ TO Ⓑ ALONG FENCE

BEARING	DISTANCE
S 06°32'13" W	28.37'
N 83°52'25" W	19.70'
S 06°29'47" W	23.02'
S 82°29'41" E	19.81'
S 07°32'18" W	15.95'



LEGEND

P.B. #/#	PLAT BOOK BOOK/PAGE
D.B. #/#	DEED BOOK BOOK/PAGE
IPF	IRON PIN FOUND
IPS	IRON PIN SET
RB	RE-BAR
OTP	OPEN TOP PIPE
CTP	CRIMPED TOP PIPE
CMF	CONCRETE MONUMENT FOUND
P.O.B.	POINT OF BEGINNING
P.O.C.	POINT OF COMMENCEMENT
N/F	NOW OR FORMERLY
L.L.L.	LAND LOT LINE
L.L.C.	LAND LOT CORNER
R/W	RIGHT OF WAY
B/L	BUILDING LINE (SETBACK)
WM	WATER METER
WV	WATER VALVE
FH	FIRE HYDRANT
TELCO	TELECOMMUNICATION EQUIPMENT
P-BOX	POWER BOX
PP	POWER POLE
LP	LIGHT POLE
CB	CATCH BASIN
HW	HEADWALL
M.F.F.E.	MINIMUM FINISHED FLOOR ELEVATION
B.F.E.	BASE FLOOD ELEVATION
AC.	ACRES
--P--	POWER/ELECTRIC
--X--	FENCE

GENERAL NOTES

THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF AN ABSTRACT TITLE; THEREFORE, THE UNDERSIGNED CLAYTON A. MCCANN GAPLS #3481 MAKES NO GUARANTEES OR REPRESENTATIONS REGARDING INFORMATION SHOWN.

THE CERTIFICATION, AS SHOWN HEREON, IS PURELY A STATEMENT OF PROFESSIONAL OPINION BASED ON KNOWLEDGE, INFORMATION, BELIEF AND BASED ON FIELD EVIDENCE AND DOCUMENTARY EVIDENCE AVAILABLE ON THE DATE OF THE LAST FIELD VISIT. THE CERTIFICATION IS NOT AN EXPRESSED OR IMPLIED WARRANTY OR GUARANTEE.

THE FIELD DATA UPON WHICH THIS SURVEY IS BASED ON HAS A CLOSURE ERROR OF 1' IN 14,994', AND WAS ADJUSTED USING THE COMPASS RULE.

EQUIPMENT USED FOR ANGULAR AND LINEAR MEASUREMENTS: LEICA TCRP 1203 ROBOTIC TOTAL STATION. [DATE OF LAST FIELD VISIT: 09/21/2023]

THE BASIS FOR THE DIRECTIONS SHOWN HEREON IS: RECORD NORTH PER UNRECORDED PLAT BY CONKLE-LANE FOR DAN DUNSON, WITH A REVISION DATE OF 03/10/2011.

IN MY OPINION; PER FEMA FIRM #13255C0185D, WITH AN EFFECTIVE DATE OF 05/03/2010. THIS PROPERTY IS NOT LOCATED IN A SPECIAL FLOOD ZONE.

A PORTION OF THIS PROPERTY IS PART OF A SUBDIVISION
THERE IS NO WETLANDS LOCATED ON THIS PROPERTY.
THIS PROPERTY IS NOT LOCATED IN FLOOD PLAIN (PER FEMA FIRM #13255C0185D).
THIS PROPERTY IS LOCATED WITHIN THE POTATO CREEK WATERSHED.
THERE ARE NO BODIES OF WATER LOCATED ON THIS PROPERTY.

CLOSURE
TRACT 1= 1' IN 90,521'
TRACT 1A= 1' IN 46,599'
TRACT 2= 1' IN 53,876'

McCANN LAND SURVEYORS
315 SOUTH 9TH STREET
GRIFFIN, GA, 30224
(470) 204-7080
MCCANNLS.COM

RECONFIGURATION/BOUNDARY SURVEY FOR:

DAN DUNSON

LOCATED IN THE CITY OF GRIFFIN, SPALDING COUNTY, GEORGIA

MCLS JOB #21299
DRAWING BY ANC
CHECKED BY CAM
DRAWING DATE 12/20/2023

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR VARIANCE

Date Received: April 4, 2025 Application Number: 25-VAR-03

Instructions for Applicant:

Please complete this form and submit with any requested documents in order to complete the Variance Application. We recommend that all development professionals conducting business in the City of Griffin review the current Unified Development Code (UDC), prior to submission of this application, depending on the type of development. The UDC can be found at www.cityofgriffin.com.

The application, with all appropriate attachments (listed below), should be delivered to the Planning & Development Services Department located at 100 S. Hill Street, 3rd Floor, Griffin, GA 30223. You may reach our office by phone at (770)233-4130 between the hours of 7:30 AM and 4:30 PM Monday thru Friday. Please contact our office if you have any questions about this application or the Variance Process.

Variance Application Submission Requirements:

1. Complete Variance Application
2. Complete Variance Questionnaire
3. Property Owner or Owner's Representative Authorized Form
4. Conflict of Interest Disclosure
5. Site Plan or drawing of the respective development
6. Fees Due: Commercial $300.00/Residential $250.00

CITY ACTIONS:

Planning & Development Services Staff will determine if the application is complete, assign a case number to the application, and indicate the date of receipt. The applicant will be notified in writing of the date, time and place of the required Public Hearing before the City of Griffin Board of Commissioners. It is important that a representative of the requested Variance attend the Public Hearing.

The applicant, engineer, or other representative is responsible for obtaining copies of all applicable City of Griffin ordinances and development guidelines, codes, and regulations, and to resolve all comments received and related issues.

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR VARIANCE

Date Received: April 14, 2025 Application Number: 25-VAR-03

Applicant/Agent/Representatives Name:
DAN L. DUNSON

Address: 3 TERRACEDALE CT.

City: GRIFFIN State: GA. Zip: 30224

Telephone Number(s): 770-597-0475 Email: DANDUNSON3@gmail.com

Project Name/ Description: BACK of 419 A+B TERRACEDALE CT.

Address: _____

Parcel Number(s): _____ Current Zoning: _____ Parcel(s) Size: _____

UDC Section to be Varied _____

Property Owner Name: DAN L. DUNSON

Address: SAME AS ABOVE

City: _____ State: _____ Zip: _____

Telephone Number(s): _____ Email: _____

I attest that this Variance Application, and all attachments, meet all applicable requirements of the City of Griffin ordinances and development guidelines, codes and regulations to the best of my knowledge.

Applicant Signature DAN L. DUNSON Printed Name 4/9/25 Date

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR VARIANCE

Date Received: April 14, 2025 Application Number: 25-VAR-03

Project Name/ Description: Back of 419 A+B Terracedale Ct.
Address: _____
Parcel Number(s): _____ Current Zoning: _____ Parcel(s) Size: _____

- One (1) copy of a site plan, boundary survey, or Tax Map of the property

A. The following information must be submitted with the Variance Application:

1. Completed application form.
2. Detailed description of existing land uses on all contiguous property;
3. The location of the subject property including street numbers, if available;
4. A boundary plat of the subject property, prepared in accordance with the Georgia Plat Act, showing the dimensions of acreage, location of tract and location of all existing improvements and easements;
5. A site plan drawn to scale showing:
   a. Any and all improvements to be constructed if the application is approved, along with the proposed use and dimensions of all structures;
   b. A statement with any prior conditions to zoning, plat and/or prior variance request approvals granted by the City of Griffin;
   c. Site plans with variance requests shall indicate the dimension of the proposed subject of the variance request (see 415 [section 410] for variance procedures).
6. Spalding County Tax Map, block and lot number of the appropriate plat reference;
7. The present and proposed zoning district classification for the subject property;
8. The name and address of the owner of the subject property;
9. The area of land of the subject property, stated in square feet if less than one acre;
10. Date of application;
11. Any prior applications or actions for rezoning of all or part of the subject property within the past five years;
12. Documentation supporting the request based upon the standards of this article.

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR VARIANCE

Date Received: April 14, 2025 Application Number: 25-VAR-03

B. Please provide written answers to the following criteria to justify a Request for Variance:

1. State how there are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape or topography.
2. State how the application of these regulations to this particular piece of property would create a practical difficulty or unnecessary hardship.
3. State how such conditions are peculiar to the particular piece of property involved.
4. Indicate how relief, if granted, would not cause substantial detriment to the public good or impair the purposes and intent of these regulations, provided, however that no variance may be granted for a use of land or building or structure that is prohibited by this ordinance.
5. State how a literal interpretation of this ordinance would deprive the applicant of any rights that others in the same district are allowed.

From: Steven Hilton <steven@mccannls.com>
Date: May 29, 2025 at 11:39:24 AM EDT
To: dandunson3@gmail.com
Subject: Variance responses

Dan,

My apologies for the delay in getting this to you, but here's the write up that we worked out yesterday.

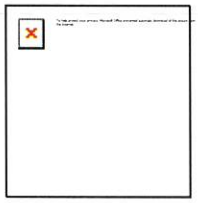
1) The 0.14 acres does not meet the standards by itself, but it will once combined with the neighboring 1.12 acres.

2) The 1.12 acre property needs this area for gardening, as the property at #419 currently does not use it and cannot access it (the area is fenced).

3) Tenants at #419 have no access to this area due to fencing and therefore have no use for this land.

4) The garden area will preserve the low density intent of the neighborhood as no major development will occur in this area.

5) Surrounding properties also do not meet the minimum acreage requirements. The Remington property has received a variance. Houses with address #426 and #432 are on the same parcel.

--
Thanks,
Steven Hilton, PLS
Business Development Manager

McCann Land Surveyors
315 South 9th Street
Griffin, GA 30224
mccannls.com
(o) 470-204-7080

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR VARIANCE

Date Received: April 14, 2025 Application Number: 25-VAR-03

OWNER'S AUTHORIZATION

This is to certify that: DAN L. DUNSON is the Property Owner or Legal Representative of the Owner holding interest in the property that is the subject of the attached application.

By execution of this form, authorization is given to the person named as "Applicant" below, acting on behalf of the owner, to file for and pursue a request for approval of the following.

☐ Rezoning ☑ Variance ☐ Special Use

☐ Development Plan ☐ Plat Approval ☐ Temporary Use

Applicant Name: DAN L. DUNSON

Property Owner Signature	Printed Name	Date
	DAN L. DUNSON	4/9/25

Legal Representative Signature	Printed Name	Date

Amanda Shockley
Notary Signature

Seal:

Amanda Shockley
NOTARY PUBLIC
SPALDING COUNTY, GEORGIA
My Commission Expires 11/25/2028

Commission Expiration Date: 11/25/2028

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR VARIANCE

Date Received: April 14, 2025. Application Number: 25-VAR-03

CONFLICT OF INTEREST DISCLOSURE

Have you, within the two (2) years immediately preceding the filing of this application, made campaign contributions aggregating $250.00 or more to a member of the Board of Commissioners, a member of the Planning & Zoning Board, or any other government official who will consider this application?

☐ Yes ☑ No

If **yes**, please complete the following section:

- Name and position of Government Official:

- Please list the date and amount of contribution(s) (aggregate total of $250.00 or more).

Applicant Signature | DAN L. DUNSON Printed Name | 4/9/25 Date

Permit #: 11890
Permit Type:
Address: 3 TERRACEDALE CT
City:
State:
Zip: 30224
Owner: DUNSON DAN L & NANCY M
Owner Address: 3 TERRACEDALE CT
Owner City: GRIFFIN
Owner State: GA
Owner Zip: 30224
Owner Phone:
Owner Email:
Receipt #: 12178
Date: 04/14/2025
Paid By: DAN DUNSON
Description: CHECK # 2010
Payment Type: Check
Payment Type Description:
Accepted By: Eva Morales

Fees Paid

Fee Name	Fee Type	Description	Factor	Total Fee Amount	Amount Paid
Residential - Variance	Zoning - Application Fee		0.00	250.00	250.00
				Total:	**$250.00**

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider an amendment to the 2019 multi-year Software-As-A-Service agreement with Neptune Technology Service Group, Inc. in the amount of $37,363.17 for the AMI and AMR water meter network. *Director of Water and Wastewater, Brandon Lewis, will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

The original contract established an annual fee of $31,915.72 which was based on the AMI/AMR meter population at that time. The meter population has grown since 2019; therefore, the annual fee has increased to $37,363.170 for this renewal year.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

FY26 budgeted funds in Meter Division: Technical Services for this expense.

Submitted By:
Brandon Lewis

Meeting Date:
22/07/2025

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
Neptune SaaS-NaaS Agreement.pdf
Neptune Amendment with AJW sig.pdf

THIS SOFTWARE-AS-A-SERVICE AGREEMENT ("AGREEMENT") IS ENTERED INTO BETWEEN THE FOLLOWING PARTIES (EACH INDIVIDUALLY, A "PARTY" AND COLLECTIVELY, THE "PARTIES"):

NEPTUNE TECHNOLOGY GROUP, INC.
3100 BRECKINRIDGE BLVD. BLDG. 1200 STE 300
DULUTH, GEORGIA, 30096
("NEPTUNE")

and

City of Griffin
100 S. Hill St.
Griffin, GA 30233
("CUSTOMER")

The effective date of this Agreement is August 19, 2019 ("Effective Date").

Approved:
Customer

By: _____
(Authorized Signature)

Printed Name: Cynthia Reid-Ward

Title: Chairperson

Attest: _____
Kenny L. Smith, Secretary

(SEAL)

Approved:
Neptune Technology Group, Inc.

By: _____
(Authorized Signature)

Printed Name: Chuck Brunson

Title: VP - Marketing

APPROVED AS TO FORM
THIS 27th DAY OF August, 2019
BY: _____
CITY ATTORNEY

This Agreement sets forth the terms and conditions whereby Neptune agrees to provide Customer with software, related documentation, and support. For mutual consideration, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. **Definitions:**

   a. *Affiliated Parties* - employees, officers, directors, agents, and financial, legal, and other advisors and affiliates (including a parent, subsidiary, or other related company) of a Party.

   b. *APIs*- published Neptune application programming interfaces.

   c. *Application* - Neptune's SaaS application, Neptune 360.

   d. *Confidential Information* - any information that is not generally known outside the Discloser relating to any aspect of business of the Discloser, whether existing or foreseeable, including but not limited to: project files; product designs, processes; new or existing product development; production characteristics; testing procedures and results thereof; engineering evaluations and reports; know-how, trade secrets, business plans, financial statements and projections; Consumer lists and information; software and computer programs, including source code; training manuals; policy and procedure manuals; price and cost information; and any information received by the Discloser under an obligation of confidentiality to a third-party. A "Recipient" receives Confidential Information; a "Discloser" discloses Confidential Information.

   e. *Connectivity* - the ability for data collection Devices to send readings through a network to the Application, assuming the Devices are operational.

   f. *Consumer* - Customer's clients, both residential and commercial.

   g. *Customer Data* - any data and non-public information provided to Neptune by Customer.

   h. *Devices* - radio devices that interface with meters or other sensors and redistribute data over networks.

   i. *Documentation* - any user manuals, reference manuals, release, application and methodology notes, written utility programs and other materials in any form provided by Neptune.

   j. *Indemnified Persons* - Customer or its Consumers or Affiliated Parties.

   k. *Initial Term* - as defined in Section 4.

   l. *Key* - a license key provided by Neptune pertaining to the API.

   m. *Maintenance Window* - a scheduled outage of services for planned changes, upgrades, and/or repairs for the Application.

   n. *Service Level Objectives* -as defined in Section 3.

   o. *Software as a Service (SaaS)* - a software model in which Neptune's Application is delivered on a subscription basis and managed remotely via an online network.

   p. *Term* - as defined in Section 4.

2. **Services.** Customer shall not use, and shall not permit the use of, the Service by any unauthorized third-parties. Unless mutually agreed in writing, the Services include only the following:

   a. Providing Customer secure access to the hosted Application;

   b. Providing application, server and Application monitoring, security monitoring, and database

preventive maintenance monitoring;

c. Providing telephone support at 1-800-647-4832 Monday-Friday from 7:00am-5:00pm central time, excluding corporate holidays and email support at support@neptunetg.com;

d. Providing updates, with prior notice via email, and upgrades to the Application.

3. **Service Level Objectives:**

a. *Availability.* Neptune will use commercially reasonable efforts to provide at least 99% uptime of the SaaS Application, less Maintenance Windows.

b. *Ticket Issuance.* Neptune will open a trouble ticket upon the earlier to occur of: (i) when Neptune first observes an issue; or (ii) when Customer first reports the issue. If an issue relates to Customer's system and Neptune becomes aware of the issue, Neptune will promptly report this information to Customer. Technical support hours are Monday-Friday from 7am-5pm Central Time. Neptune's commitment is to open a ticket and respond to said ticket within 24 hours of issue identification.

c. *Response Time.* The urgency and time to correct will be dependent upon the issue itself and its impact to the Customer to perform billing functions (a "Billing Impediment"). Neptune shall prioritize the correction of any Billing Impediment and shall endeavor to correct such problems within 72 hours after issue identification. Other issues are considered a bug and fixes will be implemented upon an assigned software major or minor release schedule.

d. *Service Failures.* If at any time during the Term a Billing Impediment goes unresolved within the window above, Customer's exclusive remedies include, at Customer's election, a credit for one (1) month of Service or termination of this Agreement with repayment of any prepaid fees on a prorated basis.

4. **Term and Termination:**

a. The "Term" of this Agreement is as agreed upon in the attached Addendum executed on behalf of both parties, "Multi-Year Software-as-a-Service Agreement between the City of Griffin, Georgia and Neptune Technology Group, Inc. for Compliance with O.C.G.A. §36-60-13.

b. *By Customer.* Customer may terminate this Agreement and any Exhibits at any time without cause prior to the expiration of the then current Term without refund.

c. *By Neptune.* Neptune may immediately terminate this Agreement and any Exhibits should (a) Customer fail to cure its breach of this Agreement within 30 days of notice by Neptune or (b) should Customer breach this Agreement in an incurable way.

d. *Data Ownership and Rights upon Termination.* Any data and information provided to Neptune by Customer or its Consumers ("Customer Data") remains the property of Customer. Customer grants to Neptune the right and license to host, access, store, and use the Customer Data for the purposes of Neptune's performance pursuant to this Agreement, including, but not limited to for the purposes of providing and maintaining the Service. Upon expiration or termination of this Agreement, Neptune will no longer provide the Service and Customer may no longer use the Service. Following such expiration or termination, so long as Customer is current in all payments to Neptune, upon the written request of the Customer made within thirty (30) days after the effective date of the expiration or termination, Neptune will use commercially reasonable efforts to prepare for export or download any Customer Data, with such export or download to be made

in a mutually agreed format. After such thirty (30) day period, Neptune has no obligation to maintain or provide the Customer Data, and Neptune shall delete or destroy all Customer Data (and all copies of Customer Data) in its systems or otherwise in its possession or control, unless prohibited by law.

5. **Billing and Payment.** Billing and Payment terms are as agreed upon in the attached Addendum executed on behalf of both parties, "Multi-Year Software-as-a-Service Agreement between the City of Griffin, Georgia and Neptune Technology Group, Inc. for Compliance with O.C.G.A. §36-60-13.

6. **Force Majeure.** Neptune shall incur no liability of any kind to Customer due to (i) causes unrelated to the Application or the provision of Services, including, but not limited to, any disruption in Customer's networks not administered by Neptune or any disruption in the Internet or World Wide Web, or (ii) any other causes beyond Neptune's reasonable control, including, but not limited to, acts of God, war, terrorism, electrical storm, wind storm, tornado, hurricane, strikes or lack of access to equipment at Customer's site or Subscriber modules. Neptune does not guarantee network security, or the integrity of any data which is sent over, backed up, stored or subject to load balancing.

7. **Disclaimer of Warranties.** OTHER THAN THE SERVICE LEVELS LISTED ABOVE, NEPTUNE DOES NOT MAKE ANY WARRANTY, EXPRESS OR IMPLIED, WITH RESPECT TO THE SERVICES RENDERED HEREUNDER, AND HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS AND IMPLIED, WITH RESPECT TO SUCH SERVICES, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OR CONDITIONS OF MERCHANTIBILITY AND FITNESS FOR A PARTICULAR PURPOSE, AND NEPTUNE EXPRESSLY DISCLAIMS SUCH WARRANTIES AND CONDITIONS.

8. **Application Programming Interfaces:**

   a. *License.* For the sole purpose of creating an interface between the Application and software or applications licensed by Customer from third parties, Neptune hereby grants to Customer a non-exclusive, non-transferable license to use APIs. Neptune will provide to Customer Documentation related to the APIs, and Neptune grants Customer a non-exclusive, non-transferable license to use one copy of the Documentation solely in furtherance of the license granted herein.

   b. *Limitations on Rights of Use.* Customer shall not use the API for any other purpose except as expressly authorized in this Agreement and Documentation. Neptune reserves the right to make the APIs available to Customer only pursuant to a Key. Customer will not disclose the Key to, or allow the use of the Key by, any third party other than the third party. Neptune will provide Customer the APIs in object code only. Neptune reserves the right to encrypt the API as it deems appropriate. Customer has no other rights in the object code or source code of the API. Customer may not disassemble, decompile, reverse translate or apply any other procedure to a non-source code delivered API. If Customer has relationships with additional utilities (or other entities) that are Neptune customers and Customer desires to use APIs or SaaS with other Neptune customers, then Customer must enter into a separate agreement with Neptune and such customer. Any rights in API(s) and the Documentation not expressly granted to Customer in this Agreement shall remain with Neptune.

   c. *Upgrades.* Neptune may make changes to the APIs from time to time. Neptune will make commercially reasonable efforts to maintain backward compatibility of the APIs but makes no guarantees and assumes no obligation to ensure backward compatibility. APIs may not remain compatible with third party software or programs after changes to the APIs, changes to third

party software or programs, or changes to the SaaS.

9. **Limitation of Liability.** NOTWITHSTANDING ANYTHING IN THE AGREEMENT TO THE CONTRARY, IN NO EVENT SHALL NEPTUNE BE LIABLE TO CUSTOMER, ANY SUBSCRIBER OR ANY OTHER THIRD PARTY FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES (INCLUDING, WITHOUT LIMITATION, INDIRECT, SPECIAL, PUNITIVE, OR EXEMPLARY DAMAGES FOR LOSS OF BUSINESS, LOSS OF PROFITS, LOSS OF GOODWIILL OR BUSINESS REPUTATION, BUSINESS INTERRUPTION, COSTS OF PROCURING SUBSTITUTE GOODS, LOSS OF DATA, OR LOSS OF BUSINESS INFORMATION) ARISING OUT OF OR CONNECTED IN ANY WAY WITH THIS AGREEMENT OR ANY EXHIBIT OR THE PROVISION OR NON-PROVISION OF THE SERVICE (WHETHER IN CONTRACT, TORT OR OTHERWISE), EVEN IF CUSTOMER, ANY SUBSCRIBER OR ANY SUCH THIRD PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. NEPTUNE'S LIABILITY FOR DAMAGES ARISING OUT OF OR CONNECTED IN ANY WAY WITH THE AGREEMENT OR ANY EXHIBIT OR THE PROVISION OR NON-PROVISION OF THE SERVICE (WHETHER IN CONTRACT, TORT OR OTHERWISE) SHALL BE DIRECT DAMAGES, NOT TO EXCEED AN AGGREGATE OF THE AMOUNT PAID TO NEPTUNE ON THE APPLICABLE PURCHASE ORDER. CUSTOMER HEREBY ACKOWLEDGES THAT WITHOUT THE LIMITATION OF LIABILITY SET FORTH HEREIN THE FEES CHARGED FOR THE SERVICE WOULD BE HIGHER.

10. **Responsibilities of Customer:**

    a. The procurement, compatibility, operation, security, support and maintenance of Customer's hardware and software (that are not the express subject of this Agreement) is the responsibility of Customer.

    b. Application user administration, including but not limited to the definition, management, and security of usernames and passwords are the sole responsibility of Customer.

    c. Customer represents and warrants to Neptune that it will hold at all relevant times all appropriate licenses and consents required to operate its business for which the Service is provided and that it will at all relevant times conduct its business in accordance with applicable law and regulation. Customer shall be responsible for the payment of any taxes, assessments or fees associated with the use of the Service. Neptune prohibits use of its Service in any way that: (i) is unlawful; (ii) interferes with use of the Application or the Internet by any other person or entity; (iii) infringes the intellectual property rights or privacy rights of any other person or entity; (iv) presents security or privacy risks, including, without limitation, interfering with or gaining unauthorized access to or otherwise violating the security of the Application or any other person or entity's server, e-mail accounts, or data; or (v) is inconsistent with the terms and conditions of this Agreement.

    d. *Connectivity with Customer.* Unless other modified by an Exhibit, Customer shall be solely responsible for supplying routing Connectivity between the its network, its collection hardware, and the Application.

    e. *Equipment Maintenance.* Unless other modified by an Exhibit, Neptune shall not be responsible for the maintenance of Customers' networks.

11. **Indemnification.** Upon notice and demand from Customer, Neptune shall promptly assume full responsibility for the defense, at Neptune's expense, of any claim, demand, proceeding or action that may be brought (or threatened to be brought) against Indemnified Persons alleging any of the

following: (a) violation or infringement of any patent, trademark or copyright or of any contractual, intellectual property or other rights of any third parties arising out of the Services or the use or sale of any products provided in connection with the Services; (b) any loss or damage resulting from a breach of Section 12. Notwithstanding the foregoing, Neptune shall have no duty to indemnity Customer in the event of Customer's negligence.

12. Confidentiality:

a. Recipient shall use Confidential Information only for performing under the Agreement and shall comply with all applicable laws in Recipient's use of Confidential Information. Other than explicitly stated herein, nothing in this Agreement shall be construed as granting any rights to Recipient, by license or otherwise, to any Confidential Information. To the extent allowed by law, recipient shall protect the Confidential Information by using the same degree of care as Recipient uses to protect its own confidential and proprietary information of a like nature, but not less than a reasonable degree of care. To the extent allowed by law, recipient shall not disclose or provide Confidential Information or any summary or derivative thereof to any third-party without the express prior written consent of Discloser in each instance. To the extent allowed by law, recipient shall take all commercially reasonable steps to ensure that the Confidential Information is not used or disclosed by its Affiliated Parties in violation of this Agreement. Recipient shall (i) not remove the copyright notice, trademarks and all other proprietary rights notices and (ii) reproduce all copyright notices, trademarks and all other proprietary rights notices contained in the Confidential Information. Recipient shall only permit access to the Confidential Information to those Affiliated Parties who reasonably need to know such information to perform under this Agreement. Recipient shall require that all such Affiliated Parties who have access to any Confidential Information execute, or be subject to, a written confidentiality agreement that protects such information at least to the same extent as provided in this Agreement prior to any such access. Recipient shall be responsible for any violation of this Agreement on the part of such Affiliated Parties.

b. Recipient's duty to protect the Confidential Information, and to refrain from using such information except for performing its obligations under this Agreement expires five years following the termination of this Agreement from the date of disclosure of such piece of Confidential Information; provided, however, that information that is a "trade secret" shall be kept confidential by Recipient until such information is no longer a "trade secret" under applicable law. Recipient and its Affiliated Parties shall not disclose any of the Confidential Information in any manner whatsoever, except as provided in this Agreement and shall hold and maintain the Confidential Information in strictest confidence. Notwithstanding the foregoing, the Parties acknowledge that, pursuant to a Defense of Trade Secrets Act of 2016, an individual may not be held criminally or civilly liable for the disclosure of a trade secret that: (a) is made (i) in confidence to a federal, state, or local government official, either directly or indirectly, or to an attorney; and (ii) solely for the purpose of reporting or investigating a suspected violation of law; or (b) is made in a complaint or other document that is filed under seal in a lawsuit or other proceeding.

c. This Agreement imposes no obligation upon Recipient with respect to any information that: (a) is or becomes publicly known or publicly available or otherwise in the public domain through no act of Recipient or its Affiliated Parties; (b) is already known to, or in the possession of, Recipient or its Affiliated Parties at the time of the disclosure; (c) is rightfully received by Recipient or its Affiliated Parties from a third-party under no obligation of confidentiality to Discloser or Discloser's Affiliated Parties; (d) is disclosed by Recipient with Discloser's prior written approval;

or (e) is required to be disclosed by order of a court or governmental agency; provided, however, that in such a case, Recipient shall immediately notify Discloser of such order to allow Discloser to seek a protective order or other appropriate relief.

13. **Governing Law, Venue.** The interpretation and construction of this Agreement, and all matters relating to this Agreement, will be governed by the laws of the state in which Customer is located without giving effect to any conflict of law provisions thereof. Any legal action or proceeding with respect to this Agreement must be brought in the state in which Customer is located and by execution and delivery of this Agreement, each party to this Agreement irrevocably submits itself in respect of its property, generally and unconditionally, to the exclusive jurisdiction of the aforesaid courts in any legal action or proceeding arising out of this Agreement. Each of the parties to this Agreement irrevocably waives any objection which it may now or hereafter have to the laying of venue of any of the aforesaid actions or proceedings arising out of or in connection with this Agreement brought in the courts referred to in the preceding sentence. Nothing in this paragraph will affect or eliminate any right to serve process in any other manner permitted by law. NEPTUNE IRREVOCABLY WAIVES ITS RIGHTS TO TRIAL BY JURY OF ANY CAUSE OR ACTION, CLAIM, COUNTERCLAIM OR CROSS-COMPLAINT IN ANY ACTION OR OTHER PROCEEDING WITH RESPECT TO ANY MATTER ARISING OUT OF, OR IN ANY WAY CONNECTED WITH THIS AGREEMENT OR ANY PORTION OF THIS AGREEMENT, WHETHER BASED UPON CONTRACTUAL, STATUTORY, TORTIOUS OR OTHER THEORIES OF LIABILITY. NEPTUNE REPRESENTS THAT IT HAS CONSULTED WITH COUNSEL REGARDING THE MEANING AND EFFECT OF THE FOREGOING WAIVER OF ITS JURY TRIAL RIGHT.

14. **Miscellaneous.** Customer may not assign or otherwise transfer, by operation of law or otherwise, this Agreement or any of its rights or obligations thereunder without first obtaining the written consent of Neptune. Neptune may freely assign its rights and obligations under the SOAs and this Agreement to any party that succeeds to its interest in the assets used to provide the Service, whether by stock sale, asset sale or merger. This Agreement shall be binding upon and inure to the benefit of each party's permitted assigns and successors. This Agreement constitutes the entire understanding and agreement between the parties with respect to the subject matter hereof and shall supersede any prior proposals, understandings and agreements, whether written or oral, between the parties with respect to that subject matter. This Agreement may not be amended or modified except by a written instrument executed by duly authorized representatives of the Parties. The headings in this Agreement, including all Section and subsection titles or captions, are inserted for convenience only and shall not constitute a part hereof nor affect the interpretation of this Agreement. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. A facsimile copy of a counterpart shall have the same effect as an original. Any notice required or permitted by this Agreement shall be in writing, in English and delivered by overnight commercial courier (such as FedEx) providing proof of delivery, addressed as set forth on the bottom of the first page of this Agreement.

EXHIBIT A
NETWORK AS A SERVICE (NaaS)

1. **Overview.** This Exhibit describes the terms and conditions upon which Neptune shall provide these additional Network Services to Customer. The project is outlined in this Exhibit which involves the monitoring and communication of Devices within the Service Boundary, defined below ("Network Services").

2. **Definitions.** All defined terms used in this Exhibit A are either defined herein or in the Agreement. Additional definitions include:

   a. *Active Sensor* – refers to Devices within the Service Boundary for which Network Services are being provided to Customer. Devices unable to connect with the Network due to a Force Majeure Event shall not be considered Active Sensors.

   b. *Network* – a Low Power Wide Area Network using LoRaWAN technology.

   c. *Network Equipment* – the device(s) (including gateways) and associated software (i.e., firmware, embedded operating systems, etc.) that establish and maintain the Network.

   d. *Service Boundary* – the area or location where the Network Services will be performed and the Network Equipment will be deployed, as identified in the map below.

   e. *Term* - as defined in Section 4.

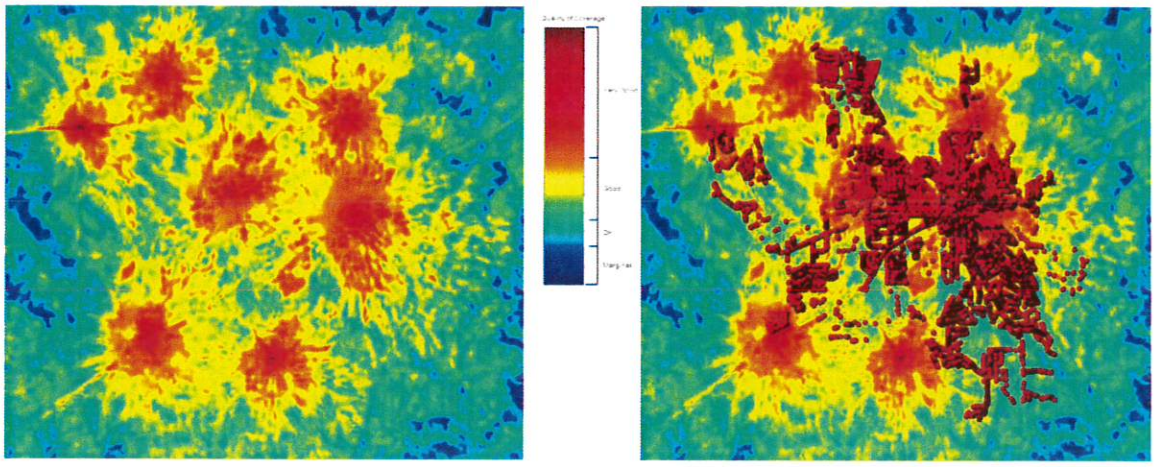
3. **Service Boundary and AMI Devices.** Neptune agrees to provide the Network Services in support of approximately ~10,490 Meters for this AMI project.

Location	Address/Other Description
Customer	City of Griffin, 100 S. Hill St, Griffin, GA 30223 Service Boundary Defined for City of Griffin Only

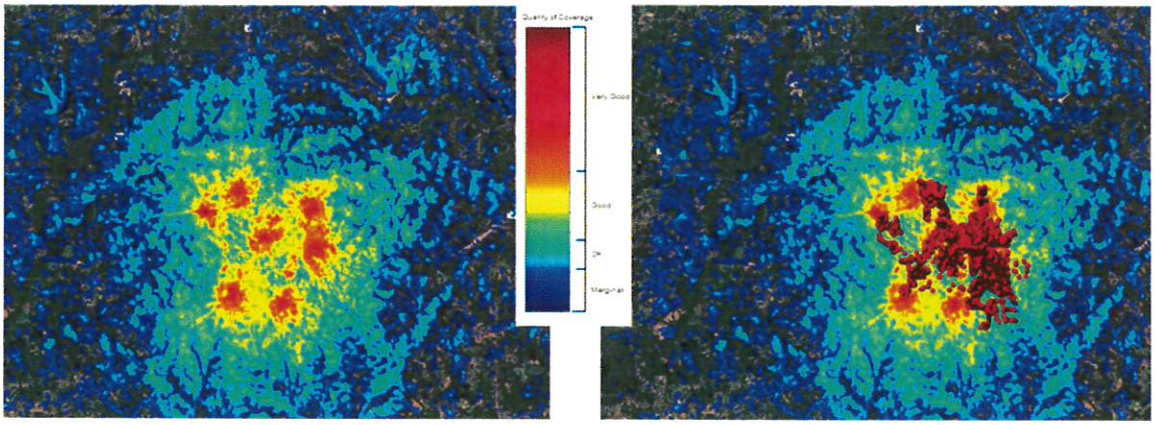
   a. Service Boundary

The Service Boundary is outlined as below. The service area boundary is generated by Neptune and is based on a meter address list provided by Customer prior to execution of the Agreement. Note there is both coverage outside of the service boundary line and some non-covered gaps inside the service boundary line near the perimeter. For the sake of defining the coverage area for this Agreement and Service Level Objectives (detailed in Section 4) Neptune agrees to provide the Network Services in support of approximately ~10,490 meters (~98.5% coverage) within the Service Boundary as depicted in the map below for the City of Griffin. Approximately 351 meters will require high gain pit lid antennas.

Service Boundary - Predicted Coverage (City)



Service Boundary - Predicted Coverage (City)



b. AMI Device Deployment

Neptune will be making a significant financial commitment to provide continuous LoRaWAN network coverage to the City of Griffin for the term of this AMI project. The City of Griffin acknowledges this commitment and in turn commits to the following schedule and volumes for meter deployment.

The City of Griffin also commits to working with Neptune on NaaS contract extensions beyond the initial term of this agreement as agreed upon by both parties.

Meter Deployment Schedule

Period Ending (Months)	Units (Cumulative Totals)
Twelve (12)	2,000
Twenty-four (24)	3,300
Thirty-six (36)	5,300
Forty-eight (48)	7,300
Sixty (60)	10,490

4. **Services Overview.** During the Term, at Neptune's sole expense, the Network Services will include:
   a. Ten (10) years of Network Service for each Active Sensor commencing with activation on the LoRaWAN network. Upon the eleventh anniversary of the execution of this agreement, the Network Service subscription term and pricing will be negotiated between Neptune and the City of Griffin, GA.
   b. Project management including on-site visits as necessary.
   c. All ongoing network operation expenses related to any Network elements including backhaul. Network propagation model assumes lease free access and power availability to Neptune.
   d. 24 x 7 x 365 Network monitoring via our Network operations center.
   e. Proactive monitoring and support.
   f. Repair and/or replacement of gateways and other Network components.
   g. Regular upgrades of network gateways.
   h. Regular software updates of all network elements including the network server and gateway firmware.
   i. The installation and maintenance of the meter Devices is not the responsibility of Neptune or the LoRaWAN subcontractor.

5. **Network Service Level Objectives:**
   a. Neptune will use commercially reasonable efforts to ensure that all Devices have the following Read Success Rate: 98.5% within the last 72 hours.
   b. In addition to any event described above in Section 6, the following conditions shall not impact the Read Success Rate: 1) interruption of Network operation due to a lengthy power outage; 2) downtime for periodic system maintenance, firmware upgrades, or repairs of Network equipment up to a maximum of one day per month; 3) documented occasions where a Device is not communicating with the Network due to temporary obstructions such as cars, trash cans, or other obstructions or radio interference; and 4) documented occasions where a Device is not communicating with the Network due to Customer's failure to repair or replace any part of a Device after five days' notice from Neptune as documented in the Application.
   c. In the event that system-wide service is disrupted or unavailable for an extended period of time as a result of Neptune's actions or inactions and Neptune fails to provide a suitable alternative for restoring the Network, Neptune shall ensure that meter data is collected by any means necessary, including, for example, by contracting for manual meter reading services at its sole and absolute cost.

6. **Support.** Support is ongoing as part of the Network Services. Response time objective are detailed below:

Severity	Description	Response Time
Critical	The problem is causing a total loss of Connectivity and successful transmission of signals from more than 50% of Active Sensors.	Within 4 hours following the reported issue
Major	The problem is causing a significant loss of connectivity and successful transmission of signals from more than 25% of Active Sensors.	Within 12 hours following the reported issue
Minor	The problem is causing some loss of connectivity and there is no immediate impact to the successful transmission of signals from Active Sensors.	By end of next business day following the reported issue

Neptune will provide the final resolution as promptly as is reasonably possible, depending on the severity of the issue and resource involved, consistent with its obligation to provide substantial up-time for this project.

7. **Network Sharing and Support**
Nothing in this Agreement shall preclude Neptune or Neptune's LoRaWAN subcontractor from using the Network to provide services for other 3rd party sensor applications to the City of Griffin and customers other than the City of Griffin within the Service Boundary.
   a) As part of this Agreement the City of Griffin agrees to provide access to the municipal assets defined in the Network Plan to allow Neptune and Neptune's LoRaWAN subcontractor to install and maintain the Gateway infrastructure as required for the contract Term.

   b) The City of Griffin agrees to provide access to power located at these municipal asset locations to support Gateway operation.

   c) The LoRaWAN Network Plan is based on gateway site locations as provided by the CUSTOMER. The Network Plan is based on installation of gateways on the below identified City and Utility assets.

d) Neptune anticipates a LoRaWAN network consisting of seven (7) City or Utility provided assets for Gateway placement to meet the AMI solution requirements for the City of Griffin. The following City and Utility provided assets have been selected for gateway placement. (Additional sites may be used if necessary)

Name	Revised Heights 8/1/19	Latitude	Longitude
Coke	188	33.246214	-84.257997
Electric	75	33.266037	-84.25874
Pecan Dr	75	33.276003	-84.305406
Harry Simmons	120	33.251278	-84.288422
West Ellis Rd	75	33.265621	-84.326845
Williamson	118	33.220006	-84.310117
Zebulon Rd	75	33.21574389	-84.27950333

Neptune Technology Group Inc.

Signature

Chuck BRUNSON

Name

VP- MARKETING

Title

8/23/2019

Date

City of Griffin, GA

Signature

Cynthia Reid-Ward

Name

Chairperson

Title

Date

Attest:

Kenny L. Smith, Secretary

(SEAL)

APPROVED AS TO FORM

THIS 27th DAY OF August, 2019

BY:

CITY ATTORNEY

ADDENDUM TO
MULTI-YEAR SOFTWARE-AS-A-SERVICE AGREEMENT
BETWEEN
CITY OF GRIFFIN, GEORGIA
AND
NEPTUNE TECHNOLOGY GROUP, INC.
FOR COMPLIANCE WITH O.C.G.A. §36-60-13

This ADDENDUM, dated the ___ day of August, 2019, and executed contemporaneously with the Software-As-A-Service Agreement (hereafter the "Agreement") to which attached, shall amend and supersede the terms of said Agreement as provided herein:

1. TERM: This Agreement shall terminate absolutely and without further notice or obligation on the part of the City of Griffin (hereafter the "City") at Midnight on June 30, 2020, being the close of the City's fiscal year in which it was executed, and at the close of each succeeding fiscal year for which it may be renewed as provided in O.C.G.A. §36-60-13.

2. FAILURE TO APPROPRIATE: The City hereby certifies that it has made sufficient appropriation in its current Fiscal Year budget (ending June 30 2020) to fund its obligations for the Initial Term and has the present intention to appropriate for and budget for future renewal terms; provided, however, this Agreement shall terminate immediately and absolutely at such time as appropriated and otherwise unobligated funds are no longer available to satisfy the obligations of the City therein.

3. RENEWALS: If the Agreement provides for renewal terms on a fiscal year basis, the Agreement shall automatically renew unless positive action (such as written notice of intent not to renew) is taken by the parties to not renew within the time specified therein.

4. TOTAL OBLIGATION OF CITY: The following schedule shall set forth the total financial obligation of the City[1] for each fiscal year of execution and for each anticipated renewal year thereafter:

Initial Term:	$ No Charge through June 30, 2020
Renewal Year 1	$ 31,915.72
Renewal Year 2	$ 31,915.72
Renewal Year 3	$ 31,915.72
Renewal Year 4	$ 31,915.72
Renewal Year 5	$ 31,915.72
Renewal Year 6	$ 31,915.72

Pricing above is based on 10,648 AMI City meters and 13,802 AMR County meters.

[1] Total obligation should include any amounts that may be imposed should any contingency occur.

5. TITLE: Title to any goods, materials, equipment, supplies, or other personal property shall remain in the vendor until fully paid for by the City. The City is authorized to accept the title to real property, subject to a properly recorded deed to secure debt or security agreement and is authorized to transfer title back to the vendor or its assignee in the event this Agreement is not fully consummated.

6. PURPOSE AND ACKNOWLEDGEMENTS: The parties acknowledge that the underlying transaction evidenced by the Agreement and this Addendum constitutes the performance by the City of a governmental function and is entered to authorize acquisition of goods, materials, real and personal property, services, and supplies, in furtherance of a governmental purpose, and not a proprietary function or purpose. The parties further acknowledge that this transaction has not been approved by a majority of the qualified electors of the City voting in a referendum specially called for that purpose pursuant to the Constitution of Georgia's Debt clause.

7. LIMITED OBLIGATIONS OF CITY: The parties acknowledge that entering into the Agreement, pursuant this Addendum to comply with O.C.G.A. §36-60-13, shall be deemed to obligate the City, a Georgia municipal corporation, only for those sums payable during the fiscal year of execution or, in the event of a renewal by the City, for those sums payable in the individual fiscal year renewal term. No contract developed and executed pursuant to said Code section shall be deemed to create a debt of the City for the payment of any sum beyond the fiscal year of execution, or in the event of any renewal, beyond the fiscal year of such renewal.

8. CERTIFICATION BY CITY OF ELIGIBILITY TO ENGAGE IN MULTI-YEAR FINANCING OF LEASE/PURCHASE AGREEMENTS, PURSUANT TO O.C.G.A. §36-60-13: By executing the Agreement with this Addendum attached and made a part thereof, the undersigned officer, certifies he or she is duly authorized to execute this Agreement for and on behalf of said City, and further certifies that delivery of such contract, when added to the amount of debt incurred by the City, pursuant to Art. IX, Sec. V, Par. 1 of the 1983 Constitution of Georgia, will ***NOT*** exceed ten (10%) percent of the assessed value of all taxable property within such municipal corporation as shown on the most recent Tax Digest of Spalding County, Georgia, and will ***NOT*** violate the limitations set forth in O.C.G.A. §36-60-13(h). The Agreement, as modified by this Addendum, has not been the subject of a referendum which failed to receive approval of the voters of the municipality within the immediately preceding four calendar years. If this Agreement involves the acquisition of real property, the undersigned certifies that a public hearing was duly advertised and conducted, as required by law and in compliance with the Georgia Open Meetings Law.

Contractor:_NEPTUNE TECHNOLOGY GROUP, INC.

By: _____
Printed Name: Chuck Brunson
Title: VP- Marketing

City of Griffin, Georgia

By:_____
Cynthia Reid Ward, Chairperson

Attest:_____
Kenny L. Smith, Secretary

Approved as to form:

_____
Andrew J. Whalen, III
City Attorney

Docusign Envelope ID: B1CBA278-ECDF-45E3-935D-6A90AC42B0F4

2025 AMENDMENT TO MULTI-YEAR SOFTWARE-AS-A-SERVICE AGREEMENT BETWEEN CITY OF GRIFFIN, GEORGIA AND NEPTUNE TECHNOLOGY GROUP, INC. DATED AUGUST 19, 2019

WHEREAS, the City of Griffin ("Customer") and Neptune Technology Group, Inc. ("Neptune") (collectively, "Parties") are parties to a Multi-Year Software-As-A-Service Agreement effective August 19, 2019 (hereinafter, "Agreement") whereby Neptune agreed to provide Customer with software, related documentation, and support for a specified number of AMI and AMR meters at a total cost of $31,915.72 for a period up to six years;

WHEREAS, the Agreement is subject to six (6) optional auto-renewal periods which have been exercised since the Initial Term, and the Parties desire to renew for a sixth renewal year (effective August 2, 2025 through July 31, 2026);

WHEREAS, the Customer's meter inventory and software needs have changed since the execution of the Agreement, and the Parties desire to amend the Agreement to modify the number of AMI and AMR meters and to modify the City's total obligation for the remainder of the Agreement;

NOW, THEREFORE, by execution of this Amendment, the Parties hereby modify the terms of the Agreement as follows:

1. CUSTOMER'S METER/SOFTWARE NEEDS:

Neptune agrees to provide Neptune 360 – Advanced AMI Annual Software as a Service to the City of Griffin for up to 13,030 AMR meters and 13,513 AMI meters.

2. TOTAL OBLIGATION OF THE CITY:

Based upon the total number of meters listed in Section 1 of this Amendment and the per-meter rate structure established by the Agreement in 2019, the total obligation of the City for Renewal Year 6 (August 1, 2025 through July 30, 2026) shall be $37,363.17.

Any proposed increase in the total obligation shall honor the per-meter pricing formula established by the original Agreement.

3. BILLING BY DELTA MUNICIPAL SUPPLY:

Any payment owed by Customer to Neptune may be satisfied by payment issued to Delta Municipal Supply, as agent of Neptune, upon receipt of an invoice for services provided pursuant to the Agreement, as amended.

4. ALL OTHER TERMS REMAIN UNCHANGED & IN FULL FORCE & EFFECT:

Except as modified by this Amendment, the Agreement and Addendum shall remain unchanged. All other terms and conditions shall remain in full force and effect.

Docusign Envelope ID: B1CBA278-ECDF-45E3-935D-6A90AC42B0F4

Upon execution by both Parties, this Amendment shall be retroactively effective as of August 1, 2025.

CITY OF GRIFFIN ("Customer")

Douglas S. Hollberg
Mayor

Attest:

Jessica W. O'Connor, Secretary

Approved as to Form:

Andrew J. Whalen, III

Andrew J. Whalen, III, City Attorney

NEPTUNE TECHNOLOGY GROUP, INC.

DocuSigned by:
Jason Constantino
F38AE00052C24B6...

Printed Name: Jason Constantino
Title: Chief Financial Officer

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider a purchase agreement for inspection of cranes and hoists at all Water and Wastewater Department facilities from All-Lift Solutions, LLC, single source, in an amount not to exceed $20,000.00 for the Water and Wastewater Department. *Director of Water and Wastewater, Brandon Lewis, will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

This service will ensure that the cranes and hoists used to remove pumps, chlorine cylinders, and other equipment at our facilities are in good working order. The not to exceed amount provides for repairs to be accomplished at the time of inspection as needed.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

FY26 budgeted funds in (Repair and Maintenance Services) for all facilities.

Submitted By:
Brandon Lewis

Meeting Date:
22/07/2025

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
COG & All Lift Systems PA-Exhibit B.pdf
COG & All Lift Systems PA-Exhibit A.pdf
COG & All Lift Systems PA-Single Source.pdf
All Lift with AJW Signature.pdf

ALL-LIFT SYSTEMS LLC
DIVISION OF LIFT SOLUTIONS
www.all-liftsystems.com
5580 Fulton Industrial BLVD
Atlanta, GA 30336
470-226-7726

QUOTATION

Quotation Number:	07082025
Quotation Date:	2025

Customer:	City of Griffin	**Contact:**	Robert Clark
Address:	10 South Hill St	**Phone:**	678-692-0391
	Giffin, GA 30224	**Email:**	rclark@cityofgriffin.com

Scope:

Hourly charges for service calls

Normal hours 7am – 5pm Mon-Fri ..... $155.00 hr.

After Hours and weekends ..... $310.00 hr.

Emergency Call-Out (business hours) ..... $195.00 hr.

4 Hour minimum port to port

Total Investment:

Price quoted is based on clear access to the work area and work being completed during a normal workday. It is our intent to work with our customer's production schedule as much as possible. However, please note that quoted prices are based upon the equipment being available to the service technician(s) at the expected time of arrival through completion of the required work. Any unexpected delays caused by the customer will be charged at the applicable hourly rate.

All concealed damages and/or items found necessary to be repaired or replaced upon start of the above items, and not readily apparent prior to the beginning of the work, and not otherwise covered by the purchase order, shall be brought to your immediate attention and a price for said work agreed upon prior to proceeding with the repairs.

We understand and appreciate the urgency of completing these repairs and will order parts/confirm scheduling promptly after receipt of your notification authorization. Please feel free to contact us at any time for any reason. We sincerely appreciate your consideration and look forward to your acceptance.

TERMS AND CONDITIONS

The Purchase Agreement between City of Griffin and All-Lift Systems LLC shall govern all purchases related to the above service requests.

City of Griffin
100 S Hill St PO Box T
Griffin, GA 30224
770-229-6400
Attn: Robert Clark

Quote #RP07082025-03

ALL LIFT SYSTEMS, INC., 5580 FULTON INDUSTRIAL BLVD. ATLANT, GA 30336
ALL LIFT SYSTEMS, INC. IS PLEASED TO PRESENT THE FOLLOWING QUOTE FOR YOUR CONSIDERATION:

Periodic Annual with Preventative Maintenance Program

Description:

All-Lift Systems is pleased to offer you the following services to keep your company OSHA compliant in regard to OSHA 1910.179. It is important to know that even though a Periodic inspection is a great step to improve safety and reliability, if you are not completing a frequent inspection with documentation on a minimum monthly frequency you are out of compliance. Please see the codes and regulations below.

Periodic Annual (1) Inspection with Routine Maintenance …….…….…….. $390.00

Cabin Creek Facility
2-Ton Harrington Hoist

Scissors Lifts Provided by All-Lift Systems

Total Annual Investment ……..…… $390.00

(Anything Outside of Scope of Work Will be Billed at Time and Materials)

PERIODIC INSPECTION WITH PREVENTATIVE MAINTENANCE

OBJECTIVE AND DESCRIPTION

The Periodic Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for a periodic inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair or replacement.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for maladjustment, excessive wear, cracks, corrosion, improper attachment, improper function, deformations and oil leakages; and electrical components for improper function, corrosion, deterioration and improper attachment.

Inspected objects typically include:

- Limit switches, overload protection and other safety devices
- Safety and operational labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/chain wheels, hook block, hook, hook latches
- Covers and guards
- Traveling, traversing and rotating machineries
- Mainline disconnect, crane main switch, power supply, electric panels, control devices
- Crane and trolley structures, end trucks, walkways and stairs
- Bumpers, end stops
- Pneumatic or hydraulic systems
- Lubrication points
- Minor adjustments

The following is not included:

- Load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

FREQUENT COMPLIANCE INSPECTION

OBJECTIVE AND DESCRIPTION

The Frequent Compliance Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for the frequent compliance inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair, replacement or adjustment.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection of safety-critical components, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for improper function, excessive wear, cracks, improper attachment and oil leakages; and electrical components for improper function and improper attachment.

Inspected objects typically include visual inspection of:

- Limit switches, overload protection and other safety devices
- Safety labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/ chain wheels, hook block, hook, hook latches

The following is not included:

- Lubrications, adjustments, load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements
- Monthly certification record for hook and wire rope or load chain

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

NOTE: The inspection is quoted from the provided asset list. If service is delayed because of production or any other delays, All-Lift Systems will advise our contact and bill accordingly.

Terms: Net 30 Days unless otherwise noted, this quote does not include sales tax or freight charges. All Lift Systems, Inc. cannot be held responsible for delay of product if delayed by strike, fire, water, rain, tornado or other acts of God beyond our control.

Proposal By:

_____
(Date)

Accepted By:

_____
Customer Representative (Date)

Frequent Inspection	**Required**. Visual inspection: The items list in 1910.179(j)(2) shall be inspected for defects at intervals defined in 1910.179(j)(1)(ii), specifically indicating, including observations during exposure for any defects which might appear between regular inspections. All deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d).	**Required**. Hooks w/ deformation or cracks monthly 1910.179(j)(2)(iii). Hoist chains monthly inspection 1910.179(j)(2)(iv). A thorough inspection of all ropes shall be made at least once a month and certification record that includes the date of the inspection and an identifier for the ropes that were inspected 1910.179(m)(1).
Periodic Inspection	**Required**. Complete inspections of the crane should be performed at intervals generally defined in paragraph 1910.179(j)(1)(ii)(b) depending upon its activity, severity of service environment or specifically indicated in this section. These inspections shall include the requirements of frequent inspection 1910.179(j)(2)(ii) of this section and in addition the items listed in 1910.179(j)(3). Any deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d) In addition CMAA Spec 78-2.2 requires 2000 field hours and formal training every two years.	**Required**. Dated records shall be made apparent external conditions found in ASME B30.2-2.1.5(c) to provide a basis for a continuing evaluation replace on file. ASME B30.2-2.1.5(e).
Preventative Maintenance	**Required**. A preventive maintenance program based on OEM Recommendation. 1910.179(l)(1).	**Designated (trained)**. CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be placed on file. ASME B30.2-4.4.
Repairs and Adjustments	**Required**. Any unsafe conditions disclosed by the inspection requirements of paragraph 1910.179(j) of this section shall be corrected before operation of the crane is resumed. Adjustments and repairs shall be done only by designated personnel.	**Designated (trained)**. ASME B30.2-4.2.4(b). CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be kept on file ASME B30.2-4.4.
Operator Training	**Required**. Designated means selected or assigned by the employer or the employer's representative as being qualified to perform specific duties. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Designated (trained)**. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Required**. Issue a certificate, or formal record that verifies the person has been trained and has past examination required in ASME B30.2-3.3.3(c), Or confirm that the person has a valid certificate or formal record that satisfy the requirements ASME B30.2-3.3(d).

City of Griffin
100 S Hill St PO Box T
Griffin, GA 30224
770-229-6400
Attn: Robert Clark

Quote #RP07082025-02

ALL LIFT SYSTEMS, INC., 5580 FULTON INDUSTRIAL BLVD. ATLANT, GA 30336
ALL LIFT SYSTEMS, INC. IS PLEASED TO PRESENT THE FOLLOWING QUOTE FOR YOUR CONSIDERATION:

Periodic Annual with Preventative Maintenance Program

Description:

All-Lift Systems is pleased to offer you the following services to keep your company OSHA compliant in regard to OSHA 1910.179. It is important to know that even though a Periodic inspection is a great step to improve safety and reliability, if you are not completing a frequent inspection with documentation on a minimum monthly frequency you are out of compliance. Please see the codes and regulations below.

Periodic Annual (1) Inspection with Routine Maintenance …….…….…….. $390.00

Shoal Creek Facility
Thern Jib Hoist w Electric Hoist
Thern Jib Hoist w Electric Hoist

Scissors Lifts Provided by All-Lift Systems

Total Annual Investment ……. $390.00

(Anything Outside of Scope of Work Will be Billed at Time and Materials)

PERIODIC INSPECTION WITH PREVENTATIVE MAINTENANCE

OBJECTIVE AND DESCRIPTION

The Periodic Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for a periodic inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair or replacement.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for maladjustment, excessive wear, cracks, corrosion, improper attachment, improper function, deformations and oil leakages; and electrical components for improper function, corrosion, deterioration and improper attachment.

Inspected objects typically include:

- Limit switches, overload protection and other safety devices
- Safety and operational labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/chain wheels, hook block, hook, hook latches
- Covers and guards
- Traveling, traversing and rotating machineries
- Mainline disconnect, crane main switch, power supply, electric panels, control devices
- Crane and trolley structures, end trucks, walkways and stairs
- Bumpers, end stops
- Pneumatic or hydraulic systems
- Lubrication points
- Minor adjustments

The following is not included:

- Load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

FREQUENT COMPLIANCE INSPECTION

OBJECTIVE AND DESCRIPTION

The Frequent Compliance Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for the frequent compliance inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair, replacement or adjustment.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection of safety-critical components, as well as operational and functional tests of the equipment as defined in applicable regulations.

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DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements
- Monthly certification record for hook and wire rope or load chain

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

NOTE: The inspection is quoted from the provided asset list. If service is delayed because of production or any other delays, All-Lift Systems will advise our contact and bill accordingly.

Terms: Net 30 Days unless otherwise noted, this quote does not include sales tax or freight charges. All Lift Systems, Inc. cannot be held responsible for delay of product if delayed by strike, fire, water, rain, tornado or other acts of God beyond our control.

Proposal By:

_____
(Date)

Accepted By:

_____
Customer Representative (Date)

Frequent Inspection	**Required**. Visual inspection: The items list in 1910.179(j)(2) shall be inspected for defects at intervals defined in 1910.179(j)(1)(ii), specifically indicating, including observations during exposure for any defects which might appear between regular inspections. All deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d).	**Required**. Hooks w/ deformation or cracks monthly 1910.179(j)(2)(iii). Hoist chains monthly inspection 1910.179(j)(2)(iv). A thorough inspection of all ropes shall be made at least once a month and certification record that includes the date of the inspection and an identifier for the ropes that were inspected 1910.179(m)(1).
Periodic Inspection	**Required**. Complete inspections of the crane should be performed at intervals generally defined in paragraph 1910.179(j)(1)(ii)(b) depending upon its activity, severity of service environment or specifically indicated in this section. These inspections shall include the requirements of frequent inspection 1910.179(j)(2)(ii) of this section and in addition the items listed in 1910.179(j)(3). Any deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d) In addition CMAA Spec 78-2.2 requires 2000 field hours and formal training every two years.	**Required**. Dated records shall be made apparent external conditions found in ASME B30.2-2.1.5(c) to provide a basis for a continuing evaluation replace on file. ASME B30.2-2.1.5(e).
Preventative Maintenance	**Required**. A preventive maintenance program based on OEM Recommendation. 1910.179(l)(1).	**Designated (trained)**. CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be placed on file. ASME B30.2-4.4.
Repairs and Adjustments	**Required**. Any unsafe conditions disclosed by the inspection requirements of paragraph 1910.179(j) of this section shall be corrected before operation of the crane is resumed. Adjustments and repairs shall be done only by designated personnel.	**Designated (trained)**. ASME B30.2-4.2.4(b). CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be kept on file ASME B30.2-4.4.
Operator Training	**Required**. Designated means selected or assigned by the employer or the employer's representative as being qualified to perform specific duties. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Designated (trained)**. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Required**. Issue a certificate, or formal record that verifies the person has been trained and has past examination required in ASME B30.2-3.3.3(c), Or confirm that the person has a valid certificate or formal record that satisfy the requirements ASME B30.2-3.3(d).

City of Griffin
100 S Hill St PO Box T
Griffin, GA 30224
770-229-6400
Attn: Robert Clark

Quote #RP07082025-01

ALL LIFT SYSTEMS, INC., 5580 FULTON INDUSTRIAL BLVD. ATLANT, GA 30336
ALL LIFT SYSTEMS, INC. IS PLEASED TO PRESENT THE FOLLOWING QUOTE FOR YOUR CONSIDERATION:

Periodic Annual with Preventative Maintenance Program

Description:

All-Lift Systems is pleased to offer you the following services to keep your company OSHA compliant in regard to OSHA 1910.179. It is important to know that even though a Periodic inspection is a great step to improve safety and reliability, if you are not completing a frequent inspection with documentation on a minimum monthly frequency you are out of compliance. Please see the codes and regulations below.

Periodic Annual (1) Inspection with Routine Maintenance …….…….…….. $780.00

Potato Creek Facility
5-Ton Budgit monorail
2-Ton Yale Hoist Jib

Scissors Lifts Provided by All-Lift Systems

Total Annual Investment ……. $780.00

(Anything Outside of Scope of Work Will be Billed at Time and Materials)

PERIODIC INSPECTION WITH PREVENTATIVE MAINTENANCE

OBJECTIVE AND DESCRIPTION

The Periodic Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for a periodic inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair or replacement.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for maladjustment, excessive wear, cracks, corrosion, improper attachment, improper function, deformations and oil leakages; and electrical components for improper function, corrosion, deterioration and improper attachment.

Inspected objects typically include:

- Limit switches, overload protection and other safety devices
- Safety and operational labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/chain wheels, hook block, hook, hook latches
- Covers and guards
- Traveling, traversing and rotating machineries
- Mainline disconnect, crane main switch, power supply, electric panels, control devices
- Crane and trolley structures, end trucks, walkways and stairs
- Bumpers, end stops
- Pneumatic or hydraulic systems
- Lubrication points
- Minor adjustments

The following is not included:

- Load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

FREQUENT COMPLIANCE INSPECTION

OBJECTIVE AND DESCRIPTION

The Frequent Compliance Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for the frequent compliance inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair, replacement or adjustment.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection of safety-critical components, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for improper function, excessive wear, cracks, improper attachment and oil leakages; and electrical components for improper function and improper attachment.

Inspected objects typically include visual inspection of:

- Limit switches, overload protection and other safety devices
- Safety labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/ chain wheels, hook block, hook, hook latches

The following is not included:

- Lubrications, adjustments, load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements
- Monthly certification record for hook and wire rope or load chain

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

NOTE: The inspection is quoted from the provided asset list. If service is delayed because of production or any other delays, All-Lift Systems will advise our contact and bill accordingly.

Terms: Net 30 Days unless otherwise noted, this quote does not include sales tax or freight charges. All Lift Systems, Inc. cannot be held responsible for delay of product if delayed by strike, fire, water, rain, tornado or other acts of God beyond our control.

Proposal By:

_____
(Date)

Accepted By:

_____
Customer Representative (Date)

Frequent Inspection	**Required**. Visual inspection: The items list in 1910.179(j)(2) shall be inspected for defects at intervals defined in 1910.179(j)(1)(ii), specifically indicating, including observations during exposure for any defects which might appear between regular inspections. All deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d).	**Required**. Hooks w/ deformation or cracks monthly 1910.179(j)(2)(iii). Hoist chains monthly inspection 1910.179(j)(2)(iv). A thorough inspection of all ropes shall be made at least once a month and certification record that includes the date of the inspection and an identifier for the ropes that were inspected 1910.179(m)(1).
Periodic Inspection	**Required**. Complete inspections of the crane should be performed at intervals generally defined in paragraph 1910.179(j)(1)(ii)(b) depending upon its activity, severity of service environment or specifically indicated in this section. These inspections shall include the requirements of frequent inspection 1910.179(j)(2)(ii) of this section and in addition the items listed in 1910.179(j)(3). Any deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d) In addition CMAA Spec 78-2.2 requires 2000 field hours and formal training every two years.	**Required**. Dated records shall be made apparent external conditions found in ASME B30.2-2.1.5(c) to provide a basis for a continuing evaluation replace on file. ASME B30.2-2.1.5(e).
Preventative Maintenance	**Required**. A preventive maintenance program based on OEM Recommendation. 1910.179(l)(1).	**Designated (trained)**. CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be placed on file. ASME B30.2-4.4.
Repairs and Adjustments	**Required**. Any unsafe conditions disclosed by the inspection requirements of paragraph 1910.179(j) of this section shall be corrected before operation of the crane is resumed. Adjustments and repairs shall be done only by designated personnel.	**Designated (trained)**. ASME B30.2-4.2.4(b). CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be kept on file ASME B30.2-4.4.
Operator Training	**Required**. Designated means selected or assigned by the employer or the employer's representative as being qualified to perform specific duties. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Designated (trained)**. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Required**. Issue a certificate, or formal record that verifies the person has been trained and has past examination required in ASME B30.2-3.3.3(c), Or confirm that the person has a valid certificate or formal record that satisfy the requirements ASME B30.2-3.3(d).

City of Griffin
100 S Hill St PO Box T
Griffin, GA 30224
770-229-6400
Attn: Brad Wilson

Quote #RP05082025-07

ALL LIFT SYSTEMS, INC., 5580 FULTON INDUSTRIAL BLVD. ATLANT, GA 30336
ALL LIFT SYSTEMS, INC. IS PLEASED TO PRESENT THE FOLLOWING QUOTE FOR YOUR CONSIDERATION:

Periodic Annual with Preventative Maintenance Program

Description:

All-Lift Systems is pleased to offer you the following services to keep your company OSHA compliant in regard to OSHA 1910.179. It is important to know that even though a Periodic inspection is a great step to improve safety and reliability, if you are not completing a frequent inspection with documentation on a minimum monthly frequency you are out of compliance. Please see the codes and regulations below.

Periodic Annual (1) Inspection with Routine Maintenance …….…….…….. $390.00

Griffin Tank Crane

Scissors Lifts Provided by All-Lift Systems

Total Annual Investment ……. $390.00

(Anything Outside of Scope of Work Will be Billed at Time and Materials)

PERIODIC INSPECTION WITH PREVENTATIVE MAINTENANCE

OBJECTIVE AND DESCRIPTION

The Periodic Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for a periodic inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair or replacement.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for maladjustment, excessive wear, cracks, corrosion, improper attachment, improper function, deformations and oil leakages; and electrical components for improper function, corrosion, deterioration and improper attachment.

Inspected objects typically include:

- Limit switches, overload protection and other safety devices
- Safety and operational labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/chain wheels, hook block, hook, hook latches
- Covers and guards
- Traveling, traversing and rotating machineries
- Mainline disconnect, crane main switch, power supply, electric panels, control devices
- Crane and trolley structures, end trucks, walkways and stairs
- Bumpers, end stops
- Pneumatic or hydraulic systems
- Lubrication points
- Minor adjustments

The following is not included:

- Load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

FREQUENT COMPLIANCE INSPECTION

OBJECTIVE AND DESCRIPTION

The Frequent Compliance Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for the frequent compliance inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair, replacement or adjustment.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection of safety-critical components, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for improper function, excessive wear, cracks, improper attachment and oil leakages; and electrical components for improper function and improper attachment.

Inspected objects typically include visual inspection of:

- Limit switches, overload protection and other safety devices
- Safety labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/ chain wheels, hook block, hook, hook latches

The following is not included:

- Lubrications, adjustments, load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements
- Monthly certification record for hook and wire rope or load chain

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

NOTE: The inspection is quoted from the provided asset list. If service is delayed because of production or any other delays, All-Lift Systems will advise our contact and bill accordingly.

Terms: Net 30 Days unless otherwise noted, this quote does not include sales tax or freight charges. All Lift Systems, Inc. cannot be held responsible for delay of product if delayed by strike, fire, water, rain, tornado or other acts of God beyond our control.

Proposal By:

_____
(Date)

Accepted By:

_____
Customer Representative (Date)

Frequent Inspection	**Required**. Visual inspection: The items list in 1910.179(j)(2) shall be inspected for defects at intervals defined in 1910.179(j)(1)(ii), specifically indicating, including observations during exposure for any defects which might appear between regular inspections. All deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d).	**Required**. Hooks w/ deformation or cracks monthly 1910.179(j)(2)(iii). Hoist chains monthly inspection 1910.179(j)(2)(iv). A thorough inspection of all ropes shall be made at least once a month and certification record that includes the date of the inspection and an identifier for the ropes that were inspected 1910.179(m)(1).
Periodic Inspection	**Required**. Complete inspections of the crane should be performed at intervals generally defined in paragraph 1910.179(j)(1)(ii)(b) depending upon its activity, severity of service environment or specifically indicated in this section. These inspections shall include the requirements of frequent inspection 1910.179(j)(2)(ii) of this section and in addition the items listed in 1910.179(j)(3). Any deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d) In addition CMAA Spec 78-2.2 requires 2000 field hours and formal training every two years.	**Required**. Dated records shall be made apparent external conditions found in ASME B30.2-2.1.5(c) to provide a basis for a continuing evaluation replace on file. ASME B30.2-2.1.5(e).
Preventative Maintenance	**Required**. A preventive maintenance program based on OEM Recommendation. 1910.179(l)(1).	**Designated (trained)**. CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be placed on file. ASME B30.2-4.4.
Repairs and Adjustments	**Required**. Any unsafe conditions disclosed by the inspection requirements of paragraph 1910.179(j) of this section shall be corrected before operation of the crane is resumed. Adjustments and repairs shall be done only by designated personnel.	**Designated (trained)**. ASME B30.2-4.2.4(b). CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be kept on file ASME B30.2-4.4.
Operator Training	**Required**. Designated means selected or assigned by the employer or the employer's representative as being qualified to perform specific duties. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Designated (trained)**. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Required**. Issue a certificate, or formal record that verifies the person has been trained and has past examination required in ASME B30.2-3.3.3(c), Or confirm that the person has a valid certificate or formal record that satisfy the requirements ASME B30.2-3.3(d).

City of Griffin
100 S Hill St PO Box T
Griffin, GA 30224
770-229-6400
Attn: Brad Wilson

Quote #RP05082025-06

ALL LIFT SYSTEMS, INC., 5580 FULTON INDUSTRIAL BLVD. ATLANT, GA 30336
ALL LIFT SYSTEMS, INC. IS PLEASED TO PRESENT THE FOLLOWING QUOTE FOR YOUR CONSIDERATION:

Periodic Annual with Preventative Maintenance Program

Description:

All-Lift Systems is pleased to offer you the following services to keep your company OSHA compliant in regard to OSHA 1910.179. It is important to know that even though a Periodic inspection is a great step to improve safety and reliability, if you are not completing a frequent inspection with documentation on a minimum monthly frequency you are out of compliance. Please see the codes and regulations below.

Periodic Annual (1) Inspection with Routine Maintenance …….…….…….. $190.00

Still Branch Filter Gallery Crane

Scissors Lifts Provided by All-Lift Systems

Total Annual Investment …….…… $190.00

(Anything Outside of Scope of Work Will be Billed at Time and Materials)

PERIODIC INSPECTION WITH PREVENTATIVE MAINTENANCE

OBJECTIVE AND DESCRIPTION

The Periodic Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for a periodic inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair or replacement.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for maladjustment, excessive wear, cracks, corrosion, improper attachment, improper function, deformations and oil leakages; and electrical components for improper function, corrosion, deterioration and improper attachment.

Inspected objects typically include:

- Limit switches, overload protection and other safety devices
- Safety and operational labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/chain wheels, hook block, hook, hook latches
- Covers and guards
- Traveling, traversing and rotating machineries
- Mainline disconnect, crane main switch, power supply, electric panels, control devices
- Crane and trolley structures, end trucks, walkways and stairs
- Bumpers, end stops
- Pneumatic or hydraulic systems
- Lubrication points
- Minor adjustments

The following is not included:

- Load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

FREQUENT COMPLIANCE INSPECTION

OBJECTIVE AND DESCRIPTION

The Frequent Compliance Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for the frequent compliance inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair, replacement or adjustment.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection of safety-critical components, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for improper function, excessive wear, cracks, improper attachment and oil leakages; and electrical components for improper function and improper attachment.

Inspected objects typically include visual inspection of:

- Limit switches, overload protection and other safety devices
- Safety labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/ chain wheels, hook block, hook, hook latches

The following is not included:

- Lubrications, adjustments, load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements
- Monthly certification record for hook and wire rope or load chain

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

NOTE: The inspection is quoted from the provided asset list. If service is delayed because of production or any other delays, All-Lift Systems will advise our contact and bill accordingly.

Terms: Net 30 Days unless otherwise noted, this quote does not include sales tax or freight charges. All Lift Systems, Inc. cannot be held responsible for delay of product if delayed by strike, fire, water, rain, tornado or other acts of God beyond our control.

Proposal By:

_____
(Date)

Accepted By:

_____
Customer Representative (Date)

Frequent Inspection	**Required**. Visual inspection: The items list in 1910.179(j)(2) shall be inspected for defects at intervals defined in 1910.179(j)(1)(ii), specifically indicating, including observations during exposure for any defects which might appear between regular inspections. All deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d).	**Required**. Hooks w/ deformation or cracks monthly 1910.179(j)(2)(iii). Hoist chains monthly inspection 1910.179(j)(2)(iv). A thorough inspection of all ropes shall be made at least once a month and certification record that includes the date of the inspection and an identifier for the ropes that were inspected 1910.179(m)(1).
Periodic Inspection	**Required**. Complete inspections of the crane should be performed at intervals generally defined in paragraph 1910.179(j)(1)(ii)(b) depending upon its activity, severity of service environment or specifically indicated in this section. These inspections shall include the requirements of frequent inspection 1910.179(j)(2)(ii) of this section and in addition the items listed in 1910.179(j)(3). Any deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d) In addition CMAA Spec 78-2.2 requires 2000 field hours and formal training every two years.	**Required**. Dated records shall be made apparent external conditions found in ASME B30.2-2.1.5(c) to provide a basis for a continuing evaluation replace on file. ASME B30.2-2.1.5(e).
Preventative Maintenance	**Required**. A preventive maintenance program based on OEM Recommendation. 1910.179(l)(1).	**Designated (trained)**. CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be placed on file. ASME B30.2-4.4.
Repairs and Adjustments	**Required**. Any unsafe conditions disclosed by the inspection requirements of paragraph 1910.179(j) of this section shall be corrected before operation of the crane is resumed. Adjustments and repairs shall be done only by designated personnel.	**Designated (trained)**. ASME B30.2-4.2.4(b). CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be kept on file ASME B30.2-4.4.
Operator Training	**Required**. Designated means selected or assigned by the employer or the employer's representative as being qualified to perform specific duties. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Designated (trained)**. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Required**. Issue a certificate, or formal record that verifies the person has been trained and has past examination required in ASME B30.2-3.3.3(c), Or confirm that the person has a valid certificate or formal record that satisfy the requirements ASME B30.2-3.3(d).

City of Griffin
100 S Hill St PO Box T
Griffin, GA 30224
770-229-6400
Attn: Brad Wilson

Quote #RP05082025-05

ALL LIFT SYSTEMS, INC., 5580 FULTON INDUSTRIAL BLVD. ATLANT, GA 30336
ALL LIFT SYSTEMS, INC. IS PLEASED TO PRESENT THE FOLLOWING QUOTE FOR YOUR CONSIDERATION:

Periodic Annual with Preventative Maintenance Program

Description:

All-Lift Systems is pleased to offer you the following services to keep your company OSHA compliant in regard to OSHA 1910.179. It is important to know that even though a Periodic inspection is a great step to improve safety and reliability, if you are not completing a frequent inspection with documentation on a minimum monthly frequency you are out of compliance. Please see the codes and regulations below.

Periodic Annual (1) Inspection with Routine Maintenance …….…….…….. $190.00

Still Branch DAF Building Crane

Scissors Lifts Provided by All-Lift Systems

Total Annual Investment …….…… $190.00

(Anything Outside of Scope of Work Will be Billed at Time and Materials)

PERIODIC INSPECTION WITH PREVENTATIVE MAINTENANCE

OBJECTIVE AND DESCRIPTION

The Periodic Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for a periodic inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair or replacement.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for maladjustment, excessive wear, cracks, corrosion, improper attachment, improper function, deformations and oil leakages; and electrical components for improper function, corrosion, deterioration and improper attachment.

Inspected objects typically include:

- Limit switches, overload protection and other safety devices
- Safety and operational labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/chain wheels, hook block, hook, hook latches
- Covers and guards
- Traveling, traversing and rotating machineries
- Mainline disconnect, crane main switch, power supply, electric panels, control devices
- Crane and trolley structures, end trucks, walkways and stairs
- Bumpers, end stops
- Pneumatic or hydraulic systems
- Lubrication points
- Minor adjustments

The following is not included:

- Load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

FREQUENT COMPLIANCE INSPECTION

OBJECTIVE AND DESCRIPTION

The Frequent Compliance Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for the frequent compliance inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair, replacement or adjustment.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection of safety-critical components, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for improper function, excessive wear, cracks, improper attachment and oil leakages; and electrical components for improper function and improper attachment.

Inspected objects typically include visual inspection of:

- Limit switches, overload protection and other safety devices
- Safety labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/ chain wheels, hook block, hook, hook latches

The following is not included:

- Lubrications, adjustments, load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements
- Monthly certification record for hook and wire rope or load chain

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

NOTE: The inspection is quoted from the provided asset list. If service is delayed because of production or any other delays, All-Lift Systems will advise our contact and bill accordingly.

Terms: Net 30 Days unless otherwise noted, this quote does not include sales tax or freight charges. All Lift Systems, Inc. cannot be held responsible for delay of product if delayed by strike, fire, water, rain, tornado or other acts of God beyond our control.

Proposal By:

_____
(Date)

Accepted By:

_____
Customer Representative (Date)

Frequent Inspection	**Required**. Visual inspection: The items list in 1910.179(j)(2) shall be inspected for defects at intervals defined in 1910.179(j)(1)(ii), specifically indicating, including observations during exposure for any defects which might appear between regular inspections. All deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d).	**Required**. Hooks w/ deformation or cracks monthly 1910.179(j)(2)(iii). Hoist chains monthly inspection 1910.179(j)(2)(iv). A thorough inspection of all ropes shall be made at least once a month and certification record that includes the date of the inspection and an identifier for the ropes that were inspected 1910.179(m)(1).
Periodic Inspection	**Required**. Complete inspections of the crane should be performed at intervals generally defined in paragraph 1910.179(j)(1)(ii)(b) depending upon its activity, severity of service environment or specifically indicated in this section. These inspections shall include the requirements of frequent inspection 1910.179(j)(2)(ii) of this section and in addition the items listed in 1910.179(j)(3). Any deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d) In addition CMAA Spec 78-2.2 requires 2000 field hours and formal training every two years.	**Required**. Dated records shall be made apparent external conditions found in ASME B30.2-2.1.5(c) to provide a basis for a continuing evaluation replace on file. ASME B30.2-2.1.5(e).
Preventative Maintenance	**Required**. A preventive maintenance program based on OEM Recommendation. 1910.179(l)(1).	**Designated (trained)**. CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be placed on file. ASME B30.2-4.4.
Repairs and Adjustments	**Required**. Any unsafe conditions disclosed by the inspection requirements of paragraph 1910.179(j) of this section shall be corrected before operation of the crane is resumed. Adjustments and repairs shall be done only by designated personnel.	**Designated (trained)**. ASME B30.2-4.2.4(b). CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be kept on file ASME B30.2-4.4.
Operator Training	**Required**. Designated means selected or assigned by the employer or the employer's representative as being qualified to perform specific duties. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Designated (trained)**. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Required**. Issue a certificate, or formal record that verifies the person has been trained and has past examination required in ASME B30.2-3.3.3(c), Or confirm that the person has a valid certificate or formal record that satisfy the requirements ASME B30.2-3.3(d).

City of Griffin
100 S Hill St PO Box T
Griffin, GA 30224
770-229-6400
Attn: Brad Wilson

Quote #RP05082025-04

ALL LIFT SYSTEMS, INC., 5580 FULTON INDUSTRIAL BLVD. ATLANT, GA 30336
ALL LIFT SYSTEMS, INC. IS PLEASED TO PRESENT THE FOLLOWING QUOTE FOR YOUR CONSIDERATION:

Periodic Annual with Preventative Maintenance Program

Description:

All-Lift Systems is pleased to offer you the following services to keep your company OSHA compliant in regard to OSHA 1910.179. It is important to know that even though a Periodic inspection is a great step to improve safety and reliability, if you are not completing a frequent inspection with documentation on a minimum monthly frequency you are out of compliance. Please see the codes and regulations below.

Periodic Annual (1) Inspection with Routine Maintenance …….…….…….. $760.00

Still Branch Chlorine Room Crane

Scissors Lifts Provided by All-Lift Systems

Total Annual Investment …….…… $760.00

(Anything Outside of Scope of Work Will be Billed at Time and Materials)

PERIODIC INSPECTION WITH PREVENTATIVE MAINTENANCE

OBJECTIVE AND DESCRIPTION

The Periodic Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for a periodic inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair or replacement.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for maladjustment, excessive wear, cracks, corrosion, improper attachment, improper function, deformations and oil leakages; and electrical components for improper function, corrosion, deterioration and improper attachment.

Inspected objects typically include:

- Limit switches, overload protection and other safety devices
- Safety and operational labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/chain wheels, hook block, hook, hook latches
- Covers and guards
- Traveling, traversing and rotating machineries
- Mainline disconnect, crane main switch, power supply, electric panels, control devices
- Crane and trolley structures, end trucks, walkways and stairs
- Bumpers, end stops
- Pneumatic or hydraulic systems
- Lubrication points
- Minor adjustments

The following is not included:

- Load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

FREQUENT COMPLIANCE INSPECTION

OBJECTIVE AND DESCRIPTION

The Frequent Compliance Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for the frequent compliance inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair, replacement or adjustment.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection of safety-critical components, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for improper function, excessive wear, cracks, improper attachment and oil leakages; and electrical components for improper function and improper attachment.

Inspected objects typically include visual inspection of:

- Limit switches, overload protection and other safety devices
- Safety labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/ chain wheels, hook block, hook, hook latches

The following is not included:

- Lubrications, adjustments, load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements
- Monthly certification record for hook and wire rope or load chain

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

NOTE: The inspection is quoted from the provided asset list. If service is delayed because of production or any other delays, All-Lift Systems will advise our contact and bill accordingly.

Terms: Net 30 Days unless otherwise noted, this quote does not include sales tax or freight charges. All Lift Systems, Inc. cannot be held responsible for delay of product if delayed by strike, fire, water, rain, tornado or other acts of God beyond our control.

Proposal By:

_____
(Date)

Accepted By:

_____
Customer Representative (Date)

Frequent Inspection	**Required**. Visual inspection: The items list in 1910.179(j)(2) shall be inspected for defects at intervals defined in 1910.179(j)(1)(ii), specifically indicating, including observations during exposure for any defects which might appear between regular inspections. All deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d).	**Required**. Hooks w/ deformation or cracks monthly 1910.179(j)(2)(iii). Hoist chains monthly inspection 1910.179(j)(2)(iv). A thorough inspection of all ropes shall be made at least once a month and certification record that includes the date of the inspection and an identifier for the ropes that were inspected 1910.179(m)(1).
Periodic Inspection	**Required**. Complete inspections of the crane should be performed at intervals generally defined in paragraph 1910.179(j)(1)(ii)(b) depending upon its activity, severity of service environment or specifically indicated in this section. These inspections shall include the requirements of frequent inspection 1910.179(j)(2)(ii) of this section and in addition the items listed in 1910.179(j)(3). Any deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d) In addition CMAA Spec 78-2.2 requires 2000 field hours and formal training every two years.	**Required**. Dated records shall be made apparent external conditions found in ASME B30.2-2.1.5(c) to provide a basis for a continuing evaluation replace on file. ASME B30.2-2.1.5(e).
Preventative Maintenance	**Required**. A preventive maintenance program based on OEM Recommendation. 1910.179(l)(1).	**Designated (trained)**. CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be placed on file. ASME B30.2-4.4.
Repairs and Adjustments	**Required**. Any unsafe conditions disclosed by the inspection requirements of paragraph 1910.179(j) of this section shall be corrected before operation of the crane is resumed. Adjustments and repairs shall be done only by designated personnel.	**Designated (trained)**. ASME B30.2-4.2.4(b). CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be kept on file ASME B30.2-4.4.
Operator Training	**Required**. Designated means selected or assigned by the employer or the employer's representative as being qualified to perform specific duties. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Designated (trained)**. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Required**. Issue a certificate, or formal record that verifies the person has been trained and has past examination required in ASME B30.2-3.3.3(c), Or confirm that the person has a valid certificate or formal record that satisfy the requirements ASME B30.2-3.3(d).

City of Griffin
100 S Hill St PO Box T
Griffin, GA 30224
770-229-6400
Attn: Brad Wilson

Quote #RP05082025-03

ALL LIFT SYSTEMS, INC., 5580 FULTON INDUSTRIAL BLVD. ATLANT, GA 30336
ALL LIFT SYSTEMS, INC. IS PLEASED TO PRESENT THE FOLLOWING QUOTE FOR YOUR CONSIDERATION:

Periodic Annual with Preventative Maintenance Program

Description:

All-Lift Systems is pleased to offer you the following services to keep your company OSHA compliant in regard to OSHA 1910.179. It is important to know that even though a Periodic inspection is a great step to improve safety and reliability, if you are not completing a frequent inspection with documentation on a minimum monthly frequency you are out of compliance. Please see the codes and regulations below.

Periodic Annual (1) Inspection with Routine Maintenance …….…….…….. $780.00

Griffin Main Crane

Scissors Lifts Provided by All-Lift Systems

Total Annual Investment …….…… $780.00

(Anything Outside of Scope of Work Will be Billed at Time and Materials)

PERIODIC INSPECTION WITH PREVENTATIVE MAINTENANCE

OBJECTIVE AND DESCRIPTION

The Periodic Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for a periodic inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair or replacement.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for maladjustment, excessive wear, cracks, corrosion, improper attachment, improper function, deformations and oil leakages; and electrical components for improper function, corrosion, deterioration and improper attachment.

Inspected objects typically include:

- Limit switches, overload protection and other safety devices
- Safety and operational labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/chain wheels, hook block, hook, hook latches
- Covers and guards
- Traveling, traversing and rotating machineries
- Mainline disconnect, crane main switch, power supply, electric panels, control devices
- Crane and trolley structures, end trucks, walkways and stairs
- Bumpers, end stops
- Pneumatic or hydraulic systems
- Lubrication points
- Minor adjustments

The following is not included:

- Load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

FREQUENT COMPLIANCE INSPECTION

OBJECTIVE AND DESCRIPTION

The Frequent Compliance Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for the frequent compliance inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair, replacement or adjustment.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection of safety-critical components, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for improper function, excessive wear, cracks, improper attachment and oil leakages; and electrical components for improper function and improper attachment.

Inspected objects typically include visual inspection of:

- Limit switches, overload protection and other safety devices
- Safety labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/ chain wheels, hook block, hook, hook latches

The following is not included:

- Lubrications, adjustments, load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements
- Monthly certification record for hook and wire rope or load chain

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

NOTE: The inspection is quoted from the provided asset list. If service is delayed because of production or any other delays, All-Lift Systems will advise our contact and bill accordingly.

Terms: Net 30 Days unless otherwise noted, this quote does not include sales tax or freight charges. All Lift Systems, Inc. cannot be held responsible for delay of product if delayed by strike, fire, water, rain, tornado or other acts of God beyond our control.

Proposal By:

_____
(Date)

Accepted By:

_____
Customer Representative (Date)

Frequent Inspection	**Required**. Visual inspection: The items list in 1910.179(j)(2) shall be inspected for defects at intervals defined in 1910.179(j)(1)(ii), specifically indicating, including observations during exposure for any defects which might appear between regular inspections. All deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d).	**Required**. Hooks w/ deformation or cracks monthly 1910.179(j)(2)(iii). Hoist chains monthly inspection 1910.179(j)(2)(iv). A thorough inspection of all ropes shall be made at least once a month and certification record that includes the date of the inspection and an identifier for the ropes that were inspected 1910.179(m)(1).
Periodic Inspection	**Required**. Complete inspections of the crane should be performed at intervals generally defined in paragraph 1910.179(j)(1)(ii)(b) depending upon its activity, severity of service environment or specifically indicated in this section. These inspections shall include the requirements of frequent inspection 1910.179(j)(2)(ii) of this section and in addition the items listed in 1910.179(j)(3). Any deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d) In addition CMAA Spec 78-2.2 requires 2000 field hours and formal training every two years.	**Required**. Dated records shall be made apparent external conditions found in ASME B30.2-2.1.5(c) to provide a basis for a continuing evaluation replace on file. ASME B30.2-2.1.5(e).
Preventative Maintenance	**Required**. A preventive maintenance program based on OEM Recommendation. 1910.179(l)(1).	**Designated (trained)**. CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be placed on file. ASME B30.2-4.4.
Repairs and Adjustments	**Required**. Any unsafe conditions disclosed by the inspection requirements of paragraph 1910.179(j) of this section shall be corrected before operation of the crane is resumed. Adjustments and repairs shall be done only by designated personnel.	**Designated (trained)**. ASME B30.2-4.2.4(b). CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be kept on file ASME B30.2-4.4.
Operator Training	**Required**. Designated means selected or assigned by the employer or the employer's representative as being qualified to perform specific duties. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Designated (trained)**. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Required**. Issue a certificate, or formal record that verifies the person has been trained and has past examination required in ASME B30.2-3.3.3(c), Or confirm that the person has a valid certificate or formal record that satisfy the requirements ASME B30.2-3.3(d).

City of Griffin
100 S Hill St PO Box T
Griffin, GA 30224
770-229-6400
Attn: Brad Wilson

Quote #RP05082025-02

ALL LIFT SYSTEMS, INC., 5580 FULTON INDUSTRIAL BLVD. ATLANT, GA 30336
ALL LIFT SYSTEMS, INC. IS PLEASED TO PRESENT THE FOLLOWING QUOTE FOR YOUR CONSIDERATION:

Periodic Annual with Preventative Maintenance Program

Description:

All-Lift Systems is pleased to offer you the following services to keep your company OSHA compliant in regard to OSHA 1910.179. It is important to know that even though a Periodic inspection is a great step to improve safety and reliability, if you are not completing a frequent inspection with documentation on a minimum monthly frequency you are out of compliance. Please see the codes and regulations below.

Periodic Annual (1) Inspection with Routine Maintenance …….…….…….. $780.00

Head's Creek Reservoir Crane

Scissors Lifts Provided by All-Lift Systems

Total Annual Investment …….…… $780.00

(Anything Outside of Scope of Work Will be Billed at Time and Materials)

PERIODIC INSPECTION WITH PREVENTATIVE MAINTENANCE

OBJECTIVE AND DESCRIPTION

The Periodic Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for a periodic inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair or replacement.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for maladjustment, excessive wear, cracks, corrosion, improper attachment, improper function, deformations and oil leakages; and electrical components for improper function, corrosion, deterioration and improper attachment.

Inspected objects typically include:

- Limit switches, overload protection and other safety devices
- Safety and operational labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/chain wheels, hook block, hook, hook latches
- Covers and guards
- Traveling, traversing and rotating machineries
- Mainline disconnect, crane main switch, power supply, electric panels, control devices
- Crane and trolley structures, end trucks, walkways and stairs
- Bumpers, end stops
- Pneumatic or hydraulic systems
- Lubrication points
- Minor adjustments

The following is not included:

- Load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

FREQUENT COMPLIANCE INSPECTION

OBJECTIVE AND DESCRIPTION

The Frequent Compliance Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for the frequent compliance inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair, replacement or adjustment.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection of safety-critical components, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for improper function, excessive wear, cracks, improper attachment and oil leakages; and electrical components for improper function and improper attachment.

Inspected objects typically include visual inspection of:

- Limit switches, overload protection and other safety devices
- Safety labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/ chain wheels, hook block, hook, hook latches

The following is not included:

- Lubrications, adjustments, load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements
- Monthly certification record for hook and wire rope or load chain

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

NOTE: The inspection is quoted from the provided asset list. If service is delayed because of production or any other delays, All-Lift Systems will advise our contact and bill accordingly.

Terms: Net 30 Days unless otherwise noted, this quote does not include sales tax or freight charges. All Lift Systems, Inc. cannot be held responsible for delay of product if delayed by strike, fire, water, rain, tornado or other acts of God beyond our control.

Proposal By:

_____
(Date)

Accepted By:

_____
Customer Representative (Date)

Frequent Inspection	**Required**. Visual inspection: The items list in 1910.179(j)(2) shall be inspected for defects at intervals defined in 1910.179(j)(1)(ii), specifically indicating, including observations during exposure for any defects which might appear between regular inspections. All deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d).	**Required**. Hooks w/ deformation or cracks monthly 1910.179(j)(2)(iii). Hoist chains monthly inspection 1910.179(j)(2)(iv). A thorough inspection of all ropes shall be made at least once a month and certification record that includes the date of the inspection and an identifier for the ropes that were inspected 1910.179(m)(1).
Periodic Inspection	**Required**. Complete inspections of the crane should be performed at intervals generally defined in paragraph 1910.179(j)(1)(ii)(b) depending upon its activity, severity of service environment or specifically indicated in this section. These inspections shall include the requirements of frequent inspection 1910.179(j)(2)(ii) of this section and in addition the items listed in 1910.179(j)(3). Any deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d) In addition CMAA Spec 78-2.2 requires 2000 field hours and formal training every two years.	**Required**. Dated records shall be made apparent external conditions found in ASME B30.2-2.1.5(c) to provide a basis for a continuing evaluation replace on file. ASME B30.2-2.1.5(e).
Preventative Maintenance	**Required**. A preventive maintenance program based on OEM Recommendation. 1910.179(l)(1).	**Designated (trained)**. CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be placed on file. ASME B30.2-4.4.
Repairs and Adjustments	**Required**. Any unsafe conditions disclosed by the inspection requirements of paragraph 1910.179(j) of this section shall be corrected before operation of the crane is resumed. Adjustments and repairs shall be done only by designated personnel.	**Designated (trained)**. ASME B30.2-4.2.4(b). CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be kept on file ASME B30.2-4.4.
Operator Training	**Required**. Designated means selected or assigned by the employer or the employer's representative as being qualified to perform specific duties. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Designated (trained)**. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Required**. Issue a certificate, or formal record that verifies the person has been trained and has past examination required in ASME B30.2-3.3.3(c), Or confirm that the person has a valid certificate or formal record that satisfy the requirements ASME B30.2-3.3(d).

City of Griffin
100 S Hill St PO Box T
Griffin, GA 30224
770-229-6400
Attn: Brad Wilson

Quote #RP05082025-01

ALL LIFT SYSTEMS, INC., 5580 FULTON INDUSTRIAL BLVD. ATLANT, GA 30336
ALL LIFT SYSTEMS, INC. IS PLEASED TO PRESENT THE FOLLOWING QUOTE FOR YOUR CONSIDERATION:

Periodic Annual with Preventative Maintenance Program

Description:

All-Lift Systems is pleased to offer you the following services to keep your company OSHA compliant in regard to OSHA 1910.179. It is important to know that even though a Periodic inspection is a great step to improve safety and reliability, if you are not completing a frequent inspection with documentation on a minimum monthly frequency you are out of compliance. Please see the codes and regulations below.

Periodic Annual (1) Inspection with Routine Maintenance …….…….…….. $390.00

Flint River Plant Crane

Scissors Lifts Provided by All-Lift Systems

Total Annual Investment …….…… $390.00

(Anything Outside of Scope of Work Will be Billed at Time and Materials)

PERIODIC INSPECTION WITH PREVENTATIVE MAINTENANCE

OBJECTIVE AND DESCRIPTION

The Periodic Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for a periodic inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair or replacement.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for maladjustment, excessive wear, cracks, corrosion, improper attachment, improper function, deformations and oil leakages; and electrical components for improper function, corrosion, deterioration and improper attachment.

Inspected objects typically include:

- Limit switches, overload protection and other safety devices
- Safety and operational labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/chain wheels, hook block, hook, hook latches
- Covers and guards
- Traveling, traversing and rotating machineries
- Mainline disconnect, crane main switch, power supply, electric panels, control devices
- Crane and trolley structures, end trucks, walkways and stairs
- Bumpers, end stops
- Pneumatic or hydraulic systems
- Lubrication points
- Minor adjustments

The following is not included:

- Load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

FREQUENT COMPLIANCE INSPECTION

OBJECTIVE AND DESCRIPTION

The Frequent Compliance Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for the frequent compliance inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair, replacement or adjustment.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection of safety-critical components, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for improper function, excessive wear, cracks, improper attachment and oil leakages; and electrical components for improper function and improper attachment.

Inspected objects typically include visual inspection of:

- Limit switches, overload protection and other safety devices
- Safety labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/ chain wheels, hook block, hook, hook latches

The following is not included:

- Lubrications, adjustments, load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements
- Monthly certification record for hook and wire rope or load chain

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

NOTE: The inspection is quoted from the provided asset list. If service is delayed because of production or any other delays, All-Lift Systems will advise our contact and bill accordingly.

Terms: Net 30 Days unless otherwise noted, this quote does not include sales tax or freight charges. All Lift Systems, Inc. cannot be held responsible for delay of product if delayed by strike, fire, water, rain, tornado or other acts of God beyond our control.

Proposal By:

_____
(Date)

Accepted By:

_____
Customer Representative (Date)

Frequent Inspection	**Required**. Visual inspection: The items list in 1910.179(j)(2) shall be inspected for defects at intervals defined in 1910.179(j)(1)(ii), specifically indicating, including observations during exposure for any defects which might appear between regular inspections. All deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d).	**Required**. Hooks w/ deformation or cracks monthly 1910.179(j)(2)(iii). Hoist chains monthly inspection 1910.179(j)(2)(iv). A thorough inspection of all ropes shall be made at least once a month and certification record that includes the date of the inspection and an identifier for the ropes that were inspected 1910.179(m)(1).
Periodic Inspection	**Required**. Complete inspections of the crane should be performed at intervals generally defined in paragraph 1910.179(j)(1)(ii)(b) depending upon its activity, severity of service environment or specifically indicated in this section. These inspections shall include the requirements of frequent inspection 1910.179(j)(2)(ii) of this section and in addition the items listed in 1910.179(j)(3). Any deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d) In addition CMAA Spec 78-2.2 requires 2000 field hours and formal training every two years.	**Required**. Dated records shall be made apparent external conditions found in ASME B30.2-2.1.5(c) to provide a basis for a continuing evaluation replace on file. ASME B30.2-2.1.5(e).
Preventative Maintenance	**Required**. A preventive maintenance program based on OEM Recommendation. 1910.179(l)(1).	**Designated (trained)**. CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be placed on file. ASME B30.2-4.4.
Repairs and Adjustments	**Required**. Any unsafe conditions disclosed by the inspection requirements of paragraph 1910.179(j) of this section shall be corrected before operation of the crane is resumed. Adjustments and repairs shall be done only by designated personnel.	**Designated (trained)**. ASME B30.2-4.2.4(b). CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be kept on file ASME B30.2-4.4.
Operator Training	**Required**. Designated means selected or assigned by the employer or the employer's representative as being qualified to perform specific duties. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Designated (trained)**. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Required**. Issue a certificate, or formal record that verifies the person has been trained and has past examination required in ASME B30.2-3.3.3(c), Or confirm that the person has a valid certificate or formal record that satisfy the requirements ASME B30.2-3.3(d).

TERMS AND CONDITIONS – ALL-LIFT SYSTEMS, LLC

ARTICLE 1 PURCHASE ORDER AUTHORIZATION

Vendors are required to be registered with the City and to have an authorized City Purchase Order (P.O.) or Purchase Agreement before any items/goods/services are delivered. Any shipments made prior to the receipt of a City P.O. or signed Purchase Agreement are made at the sole risk of the vendor. Payment may be delayed for any and all items/goods/services delivered without an authorized P.O. or Purchase Agreement.

ARTICLE 2 PURCHASE ORDER NUMBER OR PURCHASE AGREEMENT NO.

The Purchaser's purchase order number or Purchase Agreement No. and the successful seller's name must appear on all packing slips, packages, invoices, bills of lading, warehouse receipts and correspondence with Purchaser. Materials must be properly packaged and marked with the order number. Damaged material will not be accepted.

ARTICLE 3 ACCEPTANCES

All terms and conditions of the Purchase Agreement, signed by both parties, shall become part of the contract between the Seller and Purchaser; the Seller's different terms will not become part of this contract.

ARTICLE 4 PRICE

Seller warrants that the prices quoted hereunder are the lowest prices these or similar articles are sold by the Seller to other customers of the same type in substantially similary quantities, upon substantially similar terms..

ARTICLE 5 DELIVERIES, TITLE AND RISK OF LOSS

Title shall pass to Purchaser on delivery of the conforming goods to Purchaser's designated plant or location. Notwithstanding any agreement to pay freight express or other transportation charges, the risk of loss or damage in transit shall be upon the Seller. Delivery shall not be complete until the goods have been actually received, inspected and accepted by the Purchaser.

ARTICLE 6 PARTS

The Seller agrees to make functional parts available for a period of five years after final production run.

ARTICLE 7 WARRANTIES

The Seller warrants that the goods and services supplied hereunder will be of good workmanship and of proper materials, free from defects and in accordance with manufacturer's specifications. Seller warrants that the goods or services are suitable for the manufacturer's intended use.

ARTICLE 8 REMEDIES

Regardless of whether goods are being sold or leased or whether services are being performed, the Seller and Purchaser agree that both parties have all the Uniform Commercial Code rights, duties, and remedies available as well as all remedies allowed by law and the purchase order. Notwithstanding the foregoing, to the greatest extent allowed by applicable law, neither party shall be liable for any consequential, incidental, special, liquidated, or delay damages, including but not limited to lost profits.

ARTICLE 9 CONFLICTS OF LAWS

The agreement of purchase and the performance of the parties hereunder shall be construed with and governed by the laws of the State of Georgia.

ARTICLE 10 MODIFICATIONS

No modifications in prices, delivery methods or schedule, quality, quantity, specifications or any other term of the contract will be effective unless agreed to in writing, signed by Procurement

ARTICLE 11 PATENT INFRINGEMENT

Seller shall hold purchaser harmless from all judgments and expenses arising out of any alleged patent infringement by our proper use of the merchandise ordered.

ARTICLE 12 TERMINATIONS FOR CAUSE

Purchaser may terminate this contract for cause in the event of a material breach by Seller. In such event, except for payment for products and services received, Purchaser shall not be liable to Seller for any amounts, and Seller shall be liable for and shall hold Purchaser harmless from any damage occasioned by Seller's breach.

ARTICLE 13 TERMINATIONS FOR CONVENIENCE

Purchaser may at any time terminate the order in whole or in part for its convenience upon 30-days written notice to Seller, in which event Seller shall be entitled to reasonable termination charges which reflects the percentage of the work performed prior to termination plus Seller's documented actual costs resulting from the termination for convenience.

ARTICLE 14 ENTIRE AGREEMENTS

The purchase order and any documents referred to on the face thereof constitute the entire agreement between the parties and can only be modified in writing and signed by both parties. No part of this order may be assigned or subcontracted without the written approval of the Purchaser; provided that Seller may delegate or assign duties, rights and obligations without written consent if due to a change in control or in connection with any sale of substantially all of its assets or ownership. Upon Seller's prior written consent, any moneys due Purchaser from Seller can be set off from any moneys due Seller from Purchaser whether or not under this contract. Purchaser's failure to insist on any right shall not operate as a waiver of any other right. Time is of the essence of this contract.

TERMS AND CONDITIONS – ALL-LIFT SYSTEMS, LLC

ARTICLE 15 QUALITY GUARANTEE

If any product delivered does not meet applicable specifications, or if the product shall not produce the effect that the supplier represents to the City, the supplier shall pick up the product from the City at no expense to the City. Also, the supplier shall refund to The City of Griffin any money which has been paid for the same.

ARTICLE 16 QUALITY TERMS

The City reserves the right to reject any and/or all materials if, in its judgment, the items reflect unsatisfactory workmanship, manufacturing or shipping damage.

ARTICLE 17 FORCE MAJEURE

Neither party shall be liable for any failure to perform its obligations under this Agreement if such failure results from circumstances beyond the party's reasonable control ("Force Majeure Event"), including but not limited to acts of God, war, terrorism, riots, embargoes, strikes, labor disputes, the effects of epidemics, pandemics, or governmental actions, rules, or laws. The affected party shall promptly notify the other party in writing of the occurrence of such event, stating the nature of the event and the expected duration of the inability to perform. The affected party shall use reasonable efforts to mitigate the effects of the force majeure event and resume performance as soon as possible. If the force majeure event continues for a period of 90 days, either party may terminate this Agreement upon written notice to the other party.

Amended PO T&C Approved as to Form:

Andrew J. Whalen, III

Andrew J. Whalen, III, City Attorney

CITY OF GRIFFIN
FY26 SOLE BRAND/SOLE SOURCE/ SINGLE SOURCE JUSTIFICATION

Request Type and Details (select one)

○ **Sole Brand*** – The item(s) requested have unique performance features (branded) not found in other items but is available on the open market from multiple sources. OEM repair parts are considered sole brand and possibly sole source.

○ **Sole Source** – The item(s) requested has necessary features and **only one** supplier is capable of satisfying the requirements. A situation where a manufacturer has only one authorized distributor would be classified as sole source, such as parts only available from the manufacturer. Sole source justifications must be re-submitted annually.

◉ **Single Source** – The procurement is very similar in nature to Sole Source, although two or more suppliers can satisfy the requirements. The department has 'substantial reasons' for selecting one supplier. A good example would be an IT department buying standardized equipment from a single source for increased warranties and volume discounts or repair from a single authorized repair source.

Provide a description and identify the make/model of the item and quantity: Annual inspection and maintenance of hoists and cranes for all Water and Wastewater facilities.

Detail the research that has been done to qualify this for selected method of procurement:

All-Lift Systems has serviced this equipment more than other vendors in the past. Their familiarity allows them to better service this equipment to insure it remains safe to operate.

Supplier/Source Name/Address: **All-Lift Systems, LLC**
5580 Fulton Industrial Blvd Atlanta, GA 30336

Supplier/Source Contact: **Roy Peters** **Phone:** **470-226-7726**

Scope of Work: Provide description of purpose for the request and what other comparable options have evaluated. (Include brand name, model, and vendor name). Can the request be modified to allow for competition?

Inspection and as-needed repairs for all hoists and lifting systems at all Water and Wastewater facilities.

Is this a 1-time procurement? Estimated expenditure- one-time _____ OR - annual spend x

Exclusive Capability: Provide a detailed description of the goods/services needed and the proposed source's unique capabilities and/or performance of work and why this is the only source.

All-Lift has been selected for several years to perform inspection and repair services for this equipment making them the best option for continued service.

Requestor Information

I hereby certify the validity of the information and feel confident this justification for sole brand / sole source meets the criteria and would withstand a vendor protest or an audit .

Date of Request:	7/16/2025	Requestor:	Brandon Lewis		
Department:	Water & Wastewater	Dept Accting Code:	505	Phone:	770-229-6424

Purchasing Use Only ⇓ **Finance Approval:**

Comment:					
Date Processed:		Date Posted to GPR:		Solicitation #:	
Outcome:					
Awarded Sole Source:		Issued PO/Contract:		Competitive Bid:	Protests:

* Sole Brands are specific items that may be available on the open market from multiple dealers. Sole BRAND purchases may possibly be treated as a single source if properly justified. Standardization throughout the City (i.e. Dell technology purchased direct from Dell for volume discounts and Ford fleet vehicles purchased from Speedway for warranty and other reasons) would be examples of sole brands treated as single sources.

PURCHASE AGREEMENT BETWEEN CITY OF GRIFFIN AND ALL-LIFT SYSTEMS, LLC

All-Lift Systems Purchase Agreement No. 7-25 || Not to Exceed $20,000.00

This Purchase Agreement (hereinafter, "Agreement"), effective July 23, 2025, by and between **CITY OF GRIFFIN, GA,** a Georgia municipal corporation located in Spalding County (hereinafter, "City") and **ALL-LIFT SYSTEMS, LLC** (hereinafter "All-Lift Systems" or "Contractor") (hereinafter, collectively, "Parties") provides as follows:

WHEREAS, the City will regularly retain All-Lift Systems for annual inspections, repairs, and related services necessary for maintenance and repair of the Water/Wastewater Departments infrastructure;

WHEREAS, the Parties desire to establish a terms and conditions for said purchases and authorization for purchasing up to a not-to-exceed threshold to prevent delays and ensure efficiency in purchasing;

NOW, THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties herby agree as follows:

1. **Term.**

   The term of this agreement shall be for one (1) year, beginning July 23, 2025 and ending July 22, 2026, unless sooner terminated as provided herein. At the expiration of the Term, this Agreement shall automatically terminate without further action by either Party unless affirmative action is taken to renew the Agreement.

2. **Terms & Conditions; Purchasing Scope.**

   The terms and conditions of this Agreement, set forth in Exhibit "A" (Terms and Conditions) shall govern the City's purchase of any and all inspection, maintenance, and repair services at the rates and scope set forth in Exhibit "B" (Purchasing Scope) from All-Lift Systems. Any terms and conditions referenced on quotes, invoices, or other documents shall be void in favor of the terms herein, unless set forth in an amendment signed by both Parties.

3. **Not-to-Exceed Purchasing Threshold**

   Purchases made subject to this Agreement shall not exceed Twenty Thousand Dollards ($20,000.00) total during the Term of this Agreement. The Parties agree that the purpose of this Not-to-Exceed limit is to authorize the purchase inspection, maintenance, and repair services to that compensation limit, and this value is not a guarantee of compensation. The City shall only pay for services actually ordered, completed, and invoiced in accordance with the terms of this Agreement.

   Nothing herein shall be interpreted to bind the City to use All-Lift Systems for retaining inspection, maintenance, repair services, or other services, or to prioritize All-Lift Systems when considering purchases. The Parties acknowledge that the costs of services, parts, equipment, and materials is variable, as are the City's purchasing needs, and this Not-to-Exceed limit is intended

as an estimate. In the event the Not-to-Exceed value must be increased, the Parties may execute an Amendment increasing the City's purchasing limit during the term.

IN WITNESS WHEREOF, the undersigned parties have hereby caused this Contract to be duly executed on the dates set forth below:

CITY OF GRIFFIN, GEORGIA

By: _____
Douglas S. Hollberg

Title: Mayor

Date: _____

Attest: _____
Jessica O'Connor, Secretary

(SEAL)

Approved as to Form:

Andrew J. Whalen, III
_____
Andrew J. Whalen, III, City Attorney

ALL-LIFT SYSTEMS, LLC

By: Roy P. Peters

Title: Sales Manager

Date: 7/14/2025

TERMS AND CONDITIONS – ALL-LIFT SYSTEMS, LLC

ARTICLE 1 PURCHASE ORDER AUTHORIZATION

Vendors are required to be registered with the City and to have an authorized City Purchase Order (P.O.) or Purchase Agreement before any items/goods/services are delivered. Any shipments made prior to the receipt of a City P.O. or signed Purchase Agreement are made at the sole risk of the vendor. Payment may be delayed for any and all items/goods/services delivered without an authorized P.O. or Purchase Agreement.

ARTICLE 2 PURCHASE ORDER NUMBER OR PURCHASE AGREEMENT NO.

The Purchaser's purchase order number or Purchase Agreement No. and the successful seller's name must appear on all packing slips, packages, invoices, bills of lading, warehouse receipts and correspondence with Purchaser. Materials must be properly packaged and marked with the order number. Damaged material will not be accepted.

ARTICLE 3 ACCEPTANCES

All terms and conditions of the Purchase Agreement, signed by both parties, shall become part of the contract between the Seller and Purchaser; the Seller's different terms will not become part of this contract.

ARTICLE 4 PRICE

Seller warrants that the prices quoted hereunder are the lowest prices these or similar articles are sold by the Seller to other customers of the same type in substantially similary quantities, upon substantially similar terms..

ARTICLE 5 DELIVERIES, TITLE AND RISK OF LOSS

Title shall pass to Purchaser on delivery of the conforming goods to Purchaser's designated plant or location. Notwithstanding any agreement to pay freight express or other transportation charges, the risk of loss or damage in transit shall be upon the Seller. Delivery shall not be complete until the goods have been actually received, inspected and accepted by the Purchaser.

ARTICLE 6 PARTS

The Seller agrees to make functional parts available for a period of five years after final production run.

ARTICLE 7 WARRANTIES

The Seller warrants that the goods and services supplied hereunder will be of good workmanship and of proper materials, free from defects and in accordance with manufacturer's specifications. Seller warrants that the goods or services are suitable for the manufacturer's intended use.

ARTICLE 8 REMEDIES

Regardless of whether goods are being sold or leased or whether services are being performed, the Seller and Purchaser agree that both parties have all the Uniform Commercial Code rights, duties, and remedies available as well as all remedies allowed by law and the purchase order. Notwithstanding the foregoing, to the greatest extent allowed by applicable law, neither party shall be liable for any consequential, incidental, special, liquidated, or delay damages, including but not limited to lost profits.

ARTICLE 9 CONFLICTS OF LAWS

The agreement of purchase and the performance of the parties hereunder shall be construed with and governed by the laws of the State of Georgia.

ARTICLE 10 MODIFICATIONS

No modifications in prices, delivery methods or schedule, quality, quantity, specifications or any other term of the contract will be effective unless agreed to in writing, signed by Procurement

ARTICLE 11 PATENT INFRINGEMENT

Seller shall hold purchaser harmless from all judgments and expenses arising out of any alleged patent infringement by our proper use of the merchandise ordered.

ARTICLE 12 TERMINATIONS FOR CAUSE

Purchaser may terminate this contract for cause in the event of a material breach by Seller. In such event, except for payment for products and services received, Purchaser shall not be liable to Seller for any amounts, and Seller shall be liable for and shall hold Purchaser harmless from any damage occasioned by Seller's breach.

ARTICLE 13 TERMINATIONS FOR CONVENIENCE

Purchaser may at any time terminate the order in whole or in part for its convenience upon 30-days written notice to Seller, in which event Seller shall be entitled to reasonable termination charges which reflects the percentage of the work performed prior to termination plus Seller's documented actual costs resulting from the termination for convenience.

ARTICLE 14 ENTIRE AGREEMENTS

The purchase order and any documents referred to on the face thereof constitute the entire agreement between the parties and can only be modified in writing and signed by both parties. No part of this order may be assigned or subcontracted without the written approval of the Purchaser; provided that Seller may delegate or assign duties, rights and obligations without written consent if due to a change in control or in connection with any sale of substantially all of its assets or ownership. Upon Seller's prior written consent, any moneys due Purchaser from Seller can be set off from any moneys due Seller from Purchaser whether or not under this contract. Purchaser's failure to insist on any right shall not operate as a waiver of any other right. Time is of the essence of this contract.

TERMS AND CONDITIONS – ALL-LIFT SYSTEMS, LLC

ARTICLE 15 QUALITY GUARANTEE

If any product delivered does not meet applicable specifications, or if the product shall not produce the effect that the supplier represents to the City, the supplier shall pick up the product from the City at no expense to the City. Also, the supplier shall refund to The City of Griffin any money which has been paid for the same.

ARTICLE 16 QUALITY TERMS

The City reserves the right to reject any and/or all materials if, in its judgment, the items reflect unsatisfactory workmanship, manufacturing or shipping damage.

ARTICLE 17 FORCE MAJEURE

Neither party shall be liable for any failure to perform its obligations under this Agreement if such failure results from circumstances beyond the party's reasonable control ("Force Majeure Event"), including but not limited to acts of God, war, terrorism, riots, embargoes, strikes, labor disputes, the effects of epidemics, pandemics, or governmental actions, rules, or laws. The affected party shall promptly notify the other party in writing of the occurrence of such event, stating the nature of the event and the expected duration of the inability to perform. The affected party shall use reasonable efforts to mitigate the effects of the force majeure event and resume performance as soon as possible. If the force majeure event continues for a period of 90 days, either party may terminate this Agreement upon written notice to the other party.

Amended PO T&C Approved as to Form:

Andrew J. Whalen, III

Andrew J. Whalen, III, City Attorney

ALL-LIFT SYSTEMS LLC
DIVISION OF LIFT SOLUTIONS
www.all-liftsystems.com
5580 Fulton Industrial BLVD
Atlanta, GA 30336
470-226-7726

QUOTATION

Quotation Number:	07082025
Quotation Date:	2025

Customer:	City of Griffin	**Contact:**	Robert Clark
Address:	10 South Hill St	**Phone:**	678-692-0391
	Giffin, GA 30224	**Email:**	rclark@cityofgriffin.com

Scope:

Hourly charges for service calls

Normal hours 7am – 5pm Mon-Fri ..... $155.00 hr.

After Hours and weekends ..... $310.00 hr.

Emergency Call-Out (business hours) ..... $195.00 hr.

4 Hour minimum port to port

Total Investment:

Price quoted is based on clear access to the work area and work being completed during a normal workday. It is our intent to work with our customer's production schedule as much as possible. However, please note that quoted prices are based upon the equipment being available to the service technician(s) at the expected time of arrival through completion of the required work. Any unexpected delays caused by the customer will be charged at the applicable hourly rate.

All concealed damages and/or items found necessary to be repaired or replaced upon start of the above items, and not readily apparent prior to the beginning of the work, and not otherwise covered by the purchase order, shall be brought to your immediate attention and a price for said work agreed upon prior to proceeding with the repairs.

We understand and appreciate the urgency of completing these repairs and will order parts/confirm scheduling promptly after receipt of your notification authorization. Please feel free to contact us at any time for any reason. We sincerely appreciate your consideration and look forward to your acceptance.

TERMS AND CONDITIONS

The Purchase Agreement between City of Griffin and All-Lift Systems LLC shall govern all purchases related to the above service requests.

City of Griffin
100 S Hill St PO Box T
Griffin, GA 30224
770-229-6400
Attn: Robert Clark

Quote #RP07082025-03

ALL LIFT SYSTEMS, INC., 5580 FULTON INDUSTRIAL BLVD. ATLANT, GA 30336
ALL LIFT SYSTEMS, INC. IS PLEASED TO PRESENT THE FOLLOWING QUOTE FOR YOUR CONSIDERATION:

Periodic Annual with Preventative Maintenance Program

Description:

All-Lift Systems is pleased to offer you the following services to keep your company OSHA compliant in regard to OSHA 1910.179. It is important to know that even though a Periodic inspection is a great step to improve safety and reliability, if you are not completing a frequent inspection with documentation on a minimum monthly frequency you are out of compliance. Please see the codes and regulations below.

Periodic Annual (1) Inspection with Routine Maintenance …….…….…….. $390.00

Cabin Creek Facility
2-Ton Harrington Hoist

Scissors Lifts Provided by All-Lift Systems

Total Annual Investment ……..…… $390.00

(Anything Outside of Scope of Work Will be Billed at Time and Materials)

PERIODIC INSPECTION WITH PREVENTATIVE MAINTENANCE

OBJECTIVE AND DESCRIPTION

The Periodic Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for a periodic inspection.

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The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

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The service includes visual inspection, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for maladjustment, excessive wear, cracks, corrosion, improper attachment, improper function, deformations and oil leakages; and electrical components for improper function, corrosion, deterioration and improper attachment.

Inspected objects typically include:

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- Safety and operational labels, capacity markings
- Hoist brake, motor, coupling and gear
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- Covers and guards
- Traveling, traversing and rotating machineries
- Mainline disconnect, crane main switch, power supply, electric panels, control devices
- Crane and trolley structures, end trucks, walkways and stairs
- Bumpers, end stops
- Pneumatic or hydraulic systems
- Lubrication points
- Minor adjustments

The following is not included:

- Load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

FREQUENT COMPLIANCE INSPECTION

OBJECTIVE AND DESCRIPTION

The Frequent Compliance Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for the frequent compliance inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair, replacement or adjustment.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection of safety-critical components, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for improper function, excessive wear, cracks, improper attachment and oil leakages; and electrical components for improper function and improper attachment.

Inspected objects typically include visual inspection of:

- Limit switches, overload protection and other safety devices
- Safety labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/ chain wheels, hook block, hook, hook latches

The following is not included:

- Lubrications, adjustments, load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements
- Monthly certification record for hook and wire rope or load chain

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

NOTE: The inspection is quoted from the provided asset list. If service is delayed because of production or any other delays, All-Lift Systems will advise our contact and bill accordingly.

Terms: Net 30 Days unless otherwise noted, this quote does not include sales tax or freight charges. All Lift Systems, Inc. cannot be held responsible for delay of product if delayed by strike, fire, water, rain, tornado or other acts of God beyond our control.

Proposal By: Accepted By:

_____ _____

(Date) Customer Representative (Date)

Frequent Inspection	**Required**. Visual inspection: The items list in 1910.179(j)(2) shall be inspected for defects at intervals defined in 1910.179(j)(1)(ii), specifically indicating, including observations during exposure for any defects which might appear between regular inspections. All deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d).	**Required**. Hooks w/ deformation or cracks monthly 1910.179(j)(2)(iii). Hoist chains monthly inspection 1910.179(j)(2)(iv). A thorough inspection of all ropes shall be made at least once a month and certification record that includes the date of the inspection and an identifier for the ropes that were inspected 1910.179(m)(1).
Periodic Inspection	**Required**. Complete inspections of the crane should be performed at intervals generally defined in paragraph 1910.179(j)(1)(ii)(b) depending upon its activity, severity of service environment or specifically indicated in this section. These inspections shall include the requirements of frequent inspection 1910.179(j)(2)(ii) of this section and in addition the items listed in 1910.179(j)(3). Any deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d) In addition CMAA Spec 78-2.2 requires 2000 field hours and formal training every two years.	**Required**. Dated records shall be made apparent external conditions found in ASME B30.2-2.1.5(c) to provide a basis for a continuing evaluation replace on file. ASME B30.2-2.1.5(e).
Preventative Maintenance	**Required**. A preventive maintenance program based on OEM Recommendation. 1910.179(l)(1).	**Designated (trained)**. CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be placed on file. ASME B30.2-4.4.
Repairs and Adjustments	**Required**. Any unsafe conditions disclosed by the inspection requirements of paragraph 1910.179(j) of this section shall be corrected before operation of the crane is resumed. Adjustments and repairs shall be done only by designated personnel.	**Designated (trained)**. ASME B30.2-4.2.4(b). CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be kept on file ASME B30.2-4.4.
Operator Training	**Required**. Designated means selected or assigned by the employer or the employer's representative as being qualified to perform specific duties. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Designated (trained)**. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Required**. Issue a certificate, or formal record that verifies the person has been trained and has past examination required in ASME B30.2-3.3.3(c), Or confirm that the person has a valid certificate or formal record that satisfy the requirements ASME B30.2-3.3(d).

City of Griffin
100 S Hill St PO Box T
Griffin, GA 30224
770-229-6400
Attn: Robert Clark

Quote #RP07082025-02

ALL LIFT SYSTEMS, INC., 5580 FULTON INDUSTRIAL BLVD. ATLANT, GA 30336
ALL LIFT SYSTEMS, INC. IS PLEASED TO PRESENT THE FOLLOWING QUOTE FOR YOUR CONSIDERATION:

Periodic Annual with Preventative Maintenance Program

Description:

All-Lift Systems is pleased to offer you the following services to keep your company OSHA compliant in regard to OSHA 1910.179. It is important to know that even though a Periodic inspection is a great step to improve safety and reliability, if you are not completing a frequent inspection with documentation on a minimum monthly frequency you are out of compliance. Please see the codes and regulations below.

Periodic Annual (1) Inspection with Routine Maintenance …….…….…….. $390.00

Shoal Creek Facility
Thern Jib Hoist w Electric Hoist
Thern Jib Hoist w Electric Hoist

Scissors Lifts Provided by All-Lift Systems

Total Annual Investment ……. $390.00

(Anything Outside of Scope of Work Will be Billed at Time and Materials)

PERIODIC INSPECTION WITH PREVENTATIVE MAINTENANCE

OBJECTIVE AND DESCRIPTION

The Periodic Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for a periodic inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair or replacement.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for maladjustment, excessive wear, cracks, corrosion, improper attachment, improper function, deformations and oil leakages; and electrical components for improper function, corrosion, deterioration and improper attachment.

Inspected objects typically include:

- Limit switches, overload protection and other safety devices
- Safety and operational labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/chain wheels, hook block, hook, hook latches
- Covers and guards
- Traveling, traversing and rotating machineries
- Mainline disconnect, crane main switch, power supply, electric panels, control devices
- Crane and trolley structures, end trucks, walkways and stairs
- Bumpers, end stops
- Pneumatic or hydraulic systems
- Lubrication points
- Minor adjustments

The following is not included:

- Load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

FREQUENT COMPLIANCE INSPECTION

OBJECTIVE AND DESCRIPTION

The Frequent Compliance Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for the frequent compliance inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair, replacement or adjustment.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection of safety-critical components, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for improper function, excessive wear, cracks, improper attachment and oil leakages; and electrical components for improper function and improper attachment.

Inspected objects typically include visual inspection of:

- Limit switches, overload protection and other safety devices
- Safety labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/ chain wheels, hook block, hook, hook latches

The following is not included:

- Lubrications, adjustments, load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements
- Monthly certification record for hook and wire rope or load chain

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

NOTE: The inspection is quoted from the provided asset list. If service is delayed because of production or any other delays, All-Lift Systems will advise our contact and bill accordingly.

Terms: Net 30 Days unless otherwise noted, this quote does not include sales tax or freight charges. All Lift Systems, Inc. cannot be held responsible for delay of product if delayed by strike, fire, water, rain, tornado or other acts of God beyond our control.

Proposal By: Accepted By:

_____ _____

(Date) Customer Representative (Date)

Frequent Inspection	**Required**. Visual inspection: The items list in 1910.179(j)(2) shall be inspected for defects at intervals defined in 1910.179(j)(1)(ii), specifically indicating, including observations during exposure for any defects which might appear between regular inspections. All deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d).	**Required**. Hooks w/ deformation or cracks monthly 1910.179(j)(2)(iii). Hoist chains monthly inspection 1910.179(j)(2)(iv). A thorough inspection of all ropes shall be made at least once a month and certification record that includes the date of the inspection and an identifier for the ropes that were inspected 1910.179(m)(1).
Periodic Inspection	**Required**. Complete inspections of the crane should be performed at intervals generally defined in paragraph 1910.179(j)(1)(ii)(b) depending upon its activity, severity of service environment or specifically indicated in this section. These inspections shall include the requirements of frequent inspection 1910.179(j)(2)(ii) of this section and in addition the items listed in 1910.179(j)(3). Any deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d) In addition CMAA Spec 78-2.2 requires 2000 field hours and formal training every two years.	**Required**. Dated records shall be made apparent external conditions found in ASME B30.2-2.1.5(c) to provide a basis for a continuing evaluation replace on file. ASME B30.2-2.1.5(e).
Preventative Maintenance	**Required**. A preventive maintenance program based on OEM Recommendation. 1910.179(l)(1).	**Designated (trained)**. CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be placed on file. ASME B30.2-4.4.
Repairs and Adjustments	**Required**. Any unsafe conditions disclosed by the inspection requirements of paragraph 1910.179(j) of this section shall be corrected before operation of the crane is resumed. Adjustments and repairs shall be done only by designated personnel.	**Designated (trained)**. ASME B30.2-4.2.4(b). CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be kept on file ASME B30.2-4.4.
Operator Training	**Required**. Designated means selected or assigned by the employer or the employer's representative as being qualified to perform specific duties. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Designated (trained)**. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Required**. Issue a certificate, or formal record that verifies the person has been trained and has past examination required in ASME B30.2-3.3.3(c), Or confirm that the person has a valid certificate or formal record that satisfy the requirements ASME B30.2-3.3(d).

City of Griffin
100 S Hill St PO Box T
Griffin, GA 30224
770-229-6400
Attn: Robert Clark

Quote #RP07082025-01

ALL LIFT SYSTEMS, INC., 5580 FULTON INDUSTRIAL BLVD. ATLANT, GA 30336
ALL LIFT SYSTEMS, INC. IS PLEASED TO PRESENT THE FOLLOWING QUOTE FOR YOUR CONSIDERATION:

Periodic Annual with Preventative Maintenance Program

Description:

All-Lift Systems is pleased to offer you the following services to keep your company OSHA compliant in regard to OSHA 1910.179. It is important to know that even though a Periodic inspection is a great step to improve safety and reliability, if you are not completing a frequent inspection with documentation on a minimum monthly frequency you are out of compliance. Please see the codes and regulations below.

Periodic Annual (1) Inspection with Routine Maintenance …….…….…….. $780.00

Potato Creek Facility
5-Ton Budgit monorail
2-Ton Yale Hoist Jib

Scissors Lifts Provided by All-Lift Systems

Total Annual Investment …….…… $780.00

(Anything Outside of Scope of Work Will be Billed at Time and Materials)

PERIODIC INSPECTION WITH PREVENTATIVE MAINTENANCE

OBJECTIVE AND DESCRIPTION

The Periodic Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for a periodic inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair or replacement.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for maladjustment, excessive wear, cracks, corrosion, improper attachment, improper function, deformations and oil leakages; and electrical components for improper function, corrosion, deterioration and improper attachment.

Inspected objects typically include:

- Limit switches, overload protection and other safety devices
- Safety and operational labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/chain wheels, hook block, hook, hook latches
- Covers and guards
- Traveling, traversing and rotating machineries
- Mainline disconnect, crane main switch, power supply, electric panels, control devices
- Crane and trolley structures, end trucks, walkways and stairs
- Bumpers, end stops
- Pneumatic or hydraulic systems
- Lubrication points
- Minor adjustments

The following is not included:

- Load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

FREQUENT COMPLIANCE INSPECTION

OBJECTIVE AND DESCRIPTION

The Frequent Compliance Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for the frequent compliance inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair, replacement or adjustment.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection of safety-critical components, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for improper function, excessive wear, cracks, improper attachment and oil leakages; and electrical components for improper function and improper attachment.

Inspected objects typically include visual inspection of:

- Limit switches, overload protection and other safety devices
- Safety labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/ chain wheels, hook block, hook, hook latches

The following is not included:

- Lubrications, adjustments, load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements
- Monthly certification record for hook and wire rope or load chain

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

NOTE: The inspection is quoted from the provided asset list. If service is delayed because of production or any other delays, All-Lift Systems will advise our contact and bill accordingly.

Terms: Net 30 Days unless otherwise noted, this quote does not include sales tax or freight charges. All Lift Systems, Inc. cannot be held responsible for delay of product if delayed by strike, fire, water, rain, tornado or other acts of God beyond our control.

Proposal By:

_____
(Date)

Accepted By:

_____
Customer Representative (Date)

Frequent Inspection	**Required**. Visual inspection: The items list in 1910.179(j)(2) shall be inspected for defects at intervals defined in 1910.179(j)(1)(ii), specifically indicating, including observations during exposure for any defects which might appear between regular inspections. All deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d).	**Required**. Hooks w/ deformation or cracks monthly 1910.179(j)(2)(iii). Hoist chains monthly inspection 1910.179(j)(2)(iv). A thorough inspection of all ropes shall be made at least once a month and certification record that includes the date of the inspection and an identifier for the ropes that were inspected 1910.179(m)(1).
Periodic Inspection	**Required**. Complete inspections of the crane should be performed at intervals generally defined in paragraph 1910.179(j)(1)(ii)(b) depending upon its activity, severity of service environment or specifically indicated in this section. These inspections shall include the requirements of frequent inspection 1910.179(j)(2)(ii) of this section and in addition the items listed in 1910.179(j)(3). Any deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d) In addition CMAA Spec 78-2.2 requires 2000 field hours and formal training every two years.	**Required**. Dated records shall be made apparent external conditions found in ASME B30.2-2.1.5(c) to provide a basis for a continuing evaluation replace on file. ASME B30.2-2.1.5(e).
Preventative Maintenance	**Required**. A preventive maintenance program based on OEM Recommendation. 1910.179(l)(1).	**Designated (trained)**. CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be placed on file. ASME B30.2-4.4.
Repairs and Adjustments	**Required**. Any unsafe conditions disclosed by the inspection requirements of paragraph 1910.179(j) of this section shall be corrected before operation of the crane is resumed. Adjustments and repairs shall be done only by designated personnel.	**Designated (trained)**. ASME B30.2-4.2.4(b). CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be kept on file ASME B30.2-4.4.
Operator Training	**Required**. Designated means selected or assigned by the employer or the employer's representative as being qualified to perform specific duties. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Designated (trained)**. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Required**. Issue a certificate, or formal record that verifies the person has been trained and has past examination required in ASME B30.2-3.3.3(c), Or confirm that the person has a valid certificate or formal record that satisfy the requirements ASME B30.2-3.3(d).

City of Griffin
100 S Hill St PO Box T
Griffin, GA 30224
770-229-6400
Attn: Brad Wilson

Quote #RP05082025-07

ALL LIFT SYSTEMS, INC., 5580 FULTON INDUSTRIAL BLVD. ATLANT, GA 30336
ALL LIFT SYSTEMS, INC. IS PLEASED TO PRESENT THE FOLLOWING QUOTE FOR YOUR CONSIDERATION:

Periodic Annual with Preventative Maintenance Program

Description:

All-Lift Systems is pleased to offer you the following services to keep your company OSHA compliant in regard to OSHA 1910.179. It is important to know that even though a Periodic inspection is a great step to improve safety and reliability, if you are not completing a frequent inspection with documentation on a minimum monthly frequency you are out of compliance. Please see the codes and regulations below.

Periodic Annual (1) Inspection with Routine Maintenance …….…….…….. $390.00

Griffin Tank Crane

Scissors Lifts Provided by All-Lift Systems

Total Annual Investment …….…… $390.00

(Anything Outside of Scope of Work Will be Billed at Time and Materials)

PERIODIC INSPECTION WITH PREVENTATIVE MAINTENANCE

OBJECTIVE AND DESCRIPTION

The Periodic Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for a periodic inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair or replacement.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for maladjustment, excessive wear, cracks, corrosion, improper attachment, improper function, deformations and oil leakages; and electrical components for improper function, corrosion, deterioration and improper attachment.

Inspected objects typically include:

- Limit switches, overload protection and other safety devices
- Safety and operational labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/chain wheels, hook block, hook, hook latches
- Covers and guards
- Traveling, traversing and rotating machineries
- Mainline disconnect, crane main switch, power supply, electric panels, control devices
- Crane and trolley structures, end trucks, walkways and stairs
- Bumpers, end stops
- Pneumatic or hydraulic systems
- Lubrication points
- Minor adjustments

The following is not included:

- Load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

FREQUENT COMPLIANCE INSPECTION

OBJECTIVE AND DESCRIPTION

The Frequent Compliance Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for the frequent compliance inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair, replacement or adjustment.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection of safety-critical components, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for improper function, excessive wear, cracks, improper attachment and oil leakages; and electrical components for improper function and improper attachment.

Inspected objects typically include visual inspection of:

- Limit switches, overload protection and other safety devices
- Safety labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/ chain wheels, hook block, hook, hook latches

The following is not included:

- Lubrications, adjustments, load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements
- Monthly certification record for hook and wire rope or load chain

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

NOTE: The inspection is quoted from the provided asset list. If service is delayed because of production or any other delays, All-Lift Systems will advise our contact and bill accordingly.

Terms: Net 30 Days unless otherwise noted, this quote does not include sales tax or freight charges. All Lift Systems, Inc. cannot be held responsible for delay of product if delayed by strike, fire, water, rain, tornado or other acts of God beyond our control.

Proposal By: Accepted By:

_____ _____

(Date) Customer Representative (Date)

Frequent Inspection	**Required**. Visual inspection: The items list in 1910.179(j)(2) shall be inspected for defects at intervals defined in 1910.179(j)(1)(ii), specifically indicating, including observations during exposure for any defects which might appear between regular inspections. All deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d).	**Required**. Hooks w/ deformation or cracks monthly 1910.179(j)(2)(iii). Hoist chains monthly inspection 1910.179(j)(2)(iv). A thorough inspection of all ropes shall be made at least once a month and certification record that includes the date of the inspection and an identifier for the ropes that were inspected 1910.179(m)(1).
Periodic Inspection	**Required**. Complete inspections of the crane should be performed at intervals generally defined in paragraph 1910.179(j)(1)(ii)(b) depending upon its activity, severity of service environment or specifically indicated in this section. These inspections shall include the requirements of frequent inspection 1910.179(j)(2)(ii) of this section and in addition the items listed in 1910.179(j)(3). Any deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d) In addition CMAA Spec 78-2.2 requires 2000 field hours and formal training every two years.	**Required**. Dated records shall be made apparent external conditions found in ASME B30.2-2.1.5(c) to provide a basis for a continuing evaluation replace on file. ASME B30.2-2.1.5(e).
Preventative Maintenance	**Required**. A preventive maintenance program based on OEM Recommendation. 1910.179(l)(1).	**Designated (trained)**. CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be placed on file. ASME B30.2-4.4.
Repairs and Adjustments	**Required**. Any unsafe conditions disclosed by the inspection requirements of paragraph 1910.179(j) of this section shall be corrected before operation of the crane is resumed. Adjustments and repairs shall be done only by designated personnel.	**Designated (trained)**. ASME B30.2-4.2.4(b). CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be kept on file ASME B30.2-4.4.
Operator Training	**Required**. Designated means selected or assigned by the employer or the employer's representative as being qualified to perform specific duties. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Designated (trained)**. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Required**. Issue a certificate, or formal record that verifies the person has been trained and has past examination required in ASME B30.2-3.3.3(c), Or confirm that the person has a valid certificate or formal record that satisfy the requirements ASME B30.2-3.3(d).

City of Griffin
100 S Hill St PO Box T
Griffin, GA 30224
770-229-6400
Attn: Brad Wilson

Quote #RP05082025-06

ALL LIFT SYSTEMS, INC., 5580 FULTON INDUSTRIAL BLVD. ATLANT, GA 30336
ALL LIFT SYSTEMS, INC. IS PLEASED TO PRESENT THE FOLLOWING QUOTE FOR YOUR CONSIDERATION:

Periodic Annual with Preventative Maintenance Program

Description:

All-Lift Systems is pleased to offer you the following services to keep your company OSHA compliant in regard to OSHA 1910.179. It is important to know that even though a Periodic inspection is a great step to improve safety and reliability, if you are not completing a frequent inspection with documentation on a minimum monthly frequency you are out of compliance. Please see the codes and regulations below.

Periodic Annual (1) Inspection with Routine Maintenance …….…….…….. $190.00

Still Branch Filter Gallery Crane

Scissors Lifts Provided by All-Lift Systems

Total Annual Investment …….…… $190.00

(Anything Outside of Scope of Work Will be Billed at Time and Materials)

PERIODIC INSPECTION WITH PREVENTATIVE MAINTENANCE

OBJECTIVE AND DESCRIPTION

The Periodic Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for a periodic inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair or replacement.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for maladjustment, excessive wear, cracks, corrosion, improper attachment, improper function, deformations and oil leakages; and electrical components for improper function, corrosion, deterioration and improper attachment.

Inspected objects typically include:

- Limit switches, overload protection and other safety devices
- Safety and operational labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/chain wheels, hook block, hook, hook latches
- Covers and guards
- Traveling, traversing and rotating machineries
- Mainline disconnect, crane main switch, power supply, electric panels, control devices
- Crane and trolley structures, end trucks, walkways and stairs
- Bumpers, end stops
- Pneumatic or hydraulic systems
- Lubrication points
- Minor adjustments

The following is not included:

- Load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

FREQUENT COMPLIANCE INSPECTION

OBJECTIVE AND DESCRIPTION

The Frequent Compliance Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for the frequent compliance inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair, replacement or adjustment.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection of safety-critical components, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for improper function, excessive wear, cracks, improper attachment and oil leakages; and electrical components for improper function and improper attachment.

Inspected objects typically include visual inspection of:

- Limit switches, overload protection and other safety devices
- Safety labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/ chain wheels, hook block, hook, hook latches

The following is not included:

- Lubrications, adjustments, load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements
- Monthly certification record for hook and wire rope or load chain

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

NOTE: The inspection is quoted from the provided asset list. If service is delayed because of production or any other delays, All-Lift Systems will advise our contact and bill accordingly.

Terms: Net 30 Days unless otherwise noted, this quote does not include sales tax or freight charges. All Lift Systems, Inc. cannot be held responsible for delay of product if delayed by strike, fire, water, rain, tornado or other acts of God beyond our control.

Proposal By:

_____
(Date)

Accepted By:

_____
Customer Representative (Date)

Frequent Inspection	**Required**. Visual inspection: The items list in 1910.179(j)(2) shall be inspected for defects at intervals defined in 1910.179(j)(1)(ii), specifically indicating, including observations during exposure for any defects which might appear between regular inspections. All deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d).	**Required**. Hooks w/ deformation or cracks monthly 1910.179(j)(2)(iii). Hoist chains monthly inspection 1910.179(j)(2)(iv). A thorough inspection of all ropes shall be made at least once a month and certification record that includes the date of the inspection and an identifier for the ropes that were inspected 1910.179(m)(1).
Periodic Inspection	**Required**. Complete inspections of the crane should be performed at intervals generally defined in paragraph 1910.179(j)(1)(ii)(b) depending upon its activity, severity of service environment or specifically indicated in this section. These inspections shall include the requirements of frequent inspection 1910.179(j)(2)(ii) of this section and in addition the items listed in 1910.179(j)(3). Any deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d) In addition CMAA Spec 78-2.2 requires 2000 field hours and formal training every two years.	**Required**. Dated records shall be made apparent external conditions found in ASME B30.2-2.1.5(c) to provide a basis for a continuing evaluation replace on file. ASME B30.2-2.1.5(e).
Preventative Maintenance	**Required**. A preventive maintenance program based on OEM Recommendation. 1910.179(l)(1).	**Designated (trained)**. CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be placed on file. ASME B30.2-4.4.
Repairs and Adjustments	**Required**. Any unsafe conditions disclosed by the inspection requirements of paragraph 1910.179(j) of this section shall be corrected before operation of the crane is resumed. Adjustments and repairs shall be done only by designated personnel.	**Designated (trained)**. ASME B30.2-4.2.4(b). CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be kept on file ASME B30.2-4.4.
Operator Training	**Required**. Designated means selected or assigned by the employer or the employer's representative as being qualified to perform specific duties. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Designated (trained)**. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Required**. Issue a certificate, or formal record that verifies the person has been trained and has past examination required in ASME B30.2-3.3.3(c), Or confirm that the person has a valid certificate or formal record that satisfy the requirements ASME B30.2-3.3(d).

City of Griffin
100 S Hill St PO Box T
Griffin, GA 30224
770-229-6400
Attn: Brad Wilson

Quote #RP05082025-05

ALL LIFT SYSTEMS, INC., 5580 FULTON INDUSTRIAL BLVD. ATLANT, GA 30336
ALL LIFT SYSTEMS, INC. IS PLEASED TO PRESENT THE FOLLOWING QUOTE FOR YOUR CONSIDERATION:

Periodic Annual with Preventative Maintenance Program

Description:

All-Lift Systems is pleased to offer you the following services to keep your company OSHA compliant in regard to OSHA 1910.179. It is important to know that even though a Periodic inspection is a great step to improve safety and reliability, if you are not completing a frequent inspection with documentation on a minimum monthly frequency you are out of compliance. Please see the codes and regulations below.

Periodic Annual (1) Inspection with Routine Maintenance …….…….…….. $190.00

Still Branch DAF Building Crane

Scissors Lifts Provided by All-Lift Systems

Total Annual Investment …….…… $190.00

(Anything Outside of Scope of Work Will be Billed at Time and Materials)

PERIODIC INSPECTION WITH PREVENTATIVE MAINTENANCE

OBJECTIVE AND DESCRIPTION

The Periodic Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for a periodic inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair or replacement.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for maladjustment, excessive wear, cracks, corrosion, improper attachment, improper function, deformations and oil leakages; and electrical components for improper function, corrosion, deterioration and improper attachment.

Inspected objects typically include:

- Limit switches, overload protection and other safety devices
- Safety and operational labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/chain wheels, hook block, hook, hook latches
- Covers and guards
- Traveling, traversing and rotating machineries
- Mainline disconnect, crane main switch, power supply, electric panels, control devices
- Crane and trolley structures, end trucks, walkways and stairs
- Bumpers, end stops
- Pneumatic or hydraulic systems
- Lubrication points
- Minor adjustments

The following is not included:

- Load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

FREQUENT COMPLIANCE INSPECTION

OBJECTIVE AND DESCRIPTION

The Frequent Compliance Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for the frequent compliance inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair, replacement or adjustment.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection of safety-critical components, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for improper function, excessive wear, cracks, improper attachment and oil leakages; and electrical components for improper function and improper attachment.

Inspected objects typically include visual inspection of:

- Limit switches, overload protection and other safety devices
- Safety labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/ chain wheels, hook block, hook, hook latches

The following is not included:

- Lubrications, adjustments, load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements
- Monthly certification record for hook and wire rope or load chain

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

NOTE: The inspection is quoted from the provided asset list. If service is delayed because of production or any other delays, All-Lift Systems will advise our contact and bill accordingly.

Terms: Net 30 Days unless otherwise noted, this quote does not include sales tax or freight charges. All Lift Systems, Inc. cannot be held responsible for delay of product if delayed by strike, fire, water, rain, tornado or other acts of God beyond our control.

Proposal By:

_____
(Date)

Accepted By:

_____
Customer Representative (Date)

Frequent Inspection	**Required**. Visual inspection: The items list in 1910.179(j)(2) shall be inspected for defects at intervals defined in 1910.179(j)(1)(ii), specifically indicating, including observations during exposure for any defects which might appear between regular inspections. All deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d).	**Required**. Hooks w/ deformation or cracks monthly 1910.179(j)(2)(iii). Hoist chains monthly inspection 1910.179(j)(2)(iv). A thorough inspection of all ropes shall be made at least once a month and certification record that includes the date of the inspection and an identifier for the ropes that were inspected 1910.179(m)(1).
Periodic Inspection	**Required**. Complete inspections of the crane should be performed at intervals generally defined in paragraph 1910.179(j)(1)(ii)(b) depending upon its activity, severity of service environment or specifically indicated in this section. These inspections shall include the requirements of frequent inspection 1910.179(j)(2)(ii) of this section and in addition the items listed in 1910.179(j)(3). Any deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d) In addition CMAA Spec 78-2.2 requires 2000 field hours and formal training every two years.	**Required**. Dated records shall be made apparent external conditions found in ASME B30.2-2.1.5(c) to provide a basis for a continuing evaluation replace on file. ASME B30.2-2.1.5(e).
Preventative Maintenance	**Required**. A preventive maintenance program based on OEM Recommendation. 1910.179(l)(1).	**Designated (trained)**. CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be placed on file. ASME B30.2-4.4.
Repairs and Adjustments	**Required**. Any unsafe conditions disclosed by the inspection requirements of paragraph 1910.179(j) of this section shall be corrected before operation of the crane is resumed. Adjustments and repairs shall be done only by designated personnel.	**Designated (trained)**. ASME B30.2-4.2.4(b). CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be kept on file ASME B30.2-4.4.
Operator Training	**Required**. Designated means selected or assigned by the employer or the employer's representative as being qualified to perform specific duties. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Designated (trained)**. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Required**. Issue a certificate, or formal record that verifies the person has been trained and has past examination required in ASME B30.2-3.3.3(c), Or confirm that the person has a valid certificate or formal record that satisfy the requirements ASME B30.2-3.3(d).

City of Griffin
100 S Hill St PO Box T
Griffin, GA 30224
770-229-6400
Attn: Brad Wilson

Quote #RP05082025-04

ALL LIFT SYSTEMS, INC., 5580 FULTON INDUSTRIAL BLVD. ATLANT, GA 30336
ALL LIFT SYSTEMS, INC. IS PLEASED TO PRESENT THE FOLLOWING QUOTE FOR YOUR CONSIDERATION:

Periodic Annual with Preventative Maintenance Program

Description:

All-Lift Systems is pleased to offer you the following services to keep your company OSHA compliant in regard to OSHA 1910.179. It is important to know that even though a Periodic inspection is a great step to improve safety and reliability, if you are not completing a frequent inspection with documentation on a minimum monthly frequency you are out of compliance. Please see the codes and regulations below.

Periodic Annual (1) Inspection with Routine Maintenance …….…….…….. $760.00

Still Branch Chlorine Room Crane

Scissors Lifts Provided by All-Lift Systems

Total Annual Investment …….…… $760.00

(Anything Outside of Scope of Work Will be Billed at Time and Materials)

PERIODIC INSPECTION WITH PREVENTATIVE MAINTENANCE

OBJECTIVE AND DESCRIPTION

The Periodic Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for a periodic inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair or replacement.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for maladjustment, excessive wear, cracks, corrosion, improper attachment, improper function, deformations and oil leakages; and electrical components for improper function, corrosion, deterioration and improper attachment.

Inspected objects typically include:

- Limit switches, overload protection and other safety devices
- Safety and operational labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/chain wheels, hook block, hook, hook latches
- Covers and guards
- Traveling, traversing and rotating machineries
- Mainline disconnect, crane main switch, power supply, electric panels, control devices
- Crane and trolley structures, end trucks, walkways and stairs
- Bumpers, end stops
- Pneumatic or hydraulic systems
- Lubrication points
- Minor adjustments

The following is not included:

- Load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

FREQUENT COMPLIANCE INSPECTION

OBJECTIVE AND DESCRIPTION

The Frequent Compliance Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for the frequent compliance inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair, replacement or adjustment.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection of safety-critical components, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for improper function, excessive wear, cracks, improper attachment and oil leakages; and electrical components for improper function and improper attachment.

Inspected objects typically include visual inspection of:

- Limit switches, overload protection and other safety devices
- Safety labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/ chain wheels, hook block, hook, hook latches

The following is not included:

- Lubrications, adjustments, load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements
- Monthly certification record for hook and wire rope or load chain

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

NOTE: The inspection is quoted from the provided asset list. If service is delayed because of production or any other delays, All-Lift Systems will advise our contact and bill accordingly.

Terms: Net 30 Days unless otherwise noted, this quote does not include sales tax or freight charges. All Lift Systems, Inc. cannot be held responsible for delay of product if delayed by strike, fire, water, rain, tornado or other acts of God beyond our control.

Proposal By:

_____
(Date)

Accepted By:

_____
Customer Representative (Date)

Frequent Inspection	**Required**. Visual inspection: The items list in 1910.179(j)(2) shall be inspected for defects at intervals defined in 1910.179(j)(1)(ii), specifically indicating, including observations during exposure for any defects which might appear between regular inspections. All deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d).	**Required**. Hooks w/ deformation or cracks monthly 1910.179(j)(2)(iii). Hoist chains monthly inspection 1910.179(j)(2)(iv). A thorough inspection of all ropes shall be made at least once a month and certification record that includes the date of the inspection and an identifier for the ropes that were inspected 1910.179(m)(1).
Periodic Inspection	**Required**. Complete inspections of the crane should be performed at intervals generally defined in paragraph 1910.179(j)(1)(ii)(b) depending upon its activity, severity of service environment or specifically indicated in this section. These inspections shall include the requirements of frequent inspection 1910.179(j)(2)(ii) of this section and in addition the items listed in 1910.179(j)(3). Any deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d) In addition CMAA Spec 78-2.2 requires 2000 field hours and formal training every two years.	**Required**. Dated records shall be made apparent external conditions found in ASME B30.2-2.1.5(c) to provide a basis for a continuing evaluation replace on file. ASME B30.2-2.1.5(e).
Preventative Maintenance	**Required**. A preventive maintenance program based on OEM Recommendation. 1910.179(l)(1).	**Designated (trained)**. CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be placed on file. ASME B30.2-4.4.
Repairs and Adjustments	**Required**. Any unsafe conditions disclosed by the inspection requirements of paragraph 1910.179(j) of this section shall be corrected before operation of the crane is resumed. Adjustments and repairs shall be done only by designated personnel.	**Designated (trained)**. ASME B30.2-4.2.4(b). CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be kept on file ASME B30.2-4.4.
Operator Training	**Required**. Designated means selected or assigned by the employer or the employer's representative as being qualified to perform specific duties. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Designated (trained)**. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Required**. Issue a certificate, or formal record that verifies the person has been trained and has past examination required in ASME B30.2-3.3.3(c), Or confirm that the person has a valid certificate or formal record that satisfy the requirements ASME B30.2-3.3(d).

City of Griffin
100 S Hill St PO Box T
Griffin, GA 30224
770-229-6400
Attn: Brad Wilson

Quote #RP05082025-03

ALL LIFT SYSTEMS, INC., 5580 FULTON INDUSTRIAL BLVD. ATLANT, GA 30336
ALL LIFT SYSTEMS, INC. IS PLEASED TO PRESENT THE FOLLOWING QUOTE FOR YOUR CONSIDERATION:

Periodic Annual with Preventative Maintenance Program

Description:

All-Lift Systems is pleased to offer you the following services to keep your company OSHA compliant in regard to OSHA 1910.179. It is important to know that even though a Periodic inspection is a great step to improve safety and reliability, if you are not completing a frequent inspection with documentation on a minimum monthly frequency you are out of compliance. Please see the codes and regulations below.

Periodic Annual (1) Inspection with Routine Maintenance …….…….…….. $780.00

Griffin Main Crane

Scissors Lifts Provided by All-Lift Systems

Total Annual Investment …….…… $780.00

(Anything Outside of Scope of Work Will be Billed at Time and Materials)

PERIODIC INSPECTION WITH PREVENTATIVE MAINTENANCE

OBJECTIVE AND DESCRIPTION

The Periodic Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for a periodic inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair or replacement.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for maladjustment, excessive wear, cracks, corrosion, improper attachment, improper function, deformations and oil leakages; and electrical components for improper function, corrosion, deterioration and improper attachment.

Inspected objects typically include:

- Limit switches, overload protection and other safety devices
- Safety and operational labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/chain wheels, hook block, hook, hook latches
- Covers and guards
- Traveling, traversing and rotating machineries
- Mainline disconnect, crane main switch, power supply, electric panels, control devices
- Crane and trolley structures, end trucks, walkways and stairs
- Bumpers, end stops
- Pneumatic or hydraulic systems
- Lubrication points
- Minor adjustments

The following is not included:

- Load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

FREQUENT COMPLIANCE INSPECTION

OBJECTIVE AND DESCRIPTION

The Frequent Compliance Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for the frequent compliance inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair, replacement or adjustment.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection of safety-critical components, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for improper function, excessive wear, cracks, improper attachment and oil leakages; and electrical components for improper function and improper attachment.

Inspected objects typically include visual inspection of:

- Limit switches, overload protection and other safety devices
- Safety labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/ chain wheels, hook block, hook, hook latches

The following is not included:

- Lubrications, adjustments, load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements
- Monthly certification record for hook and wire rope or load chain

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

NOTE: The inspection is quoted from the provided asset list. If service is delayed because of production or any other delays, All-Lift Systems will advise our contact and bill accordingly.

Terms: Net 30 Days unless otherwise noted, this quote does not include sales tax or freight charges. All Lift Systems, Inc. cannot be held responsible for delay of product if delayed by strike, fire, water, rain, tornado or other acts of God beyond our control.

Proposal By:

_____

(Date)

Accepted By:

_____

Customer Representative (Date)

Frequent Inspection	**Required**. Visual inspection: The items list in 1910.179(j)(2) shall be inspected for defects at intervals defined in 1910.179(j)(1)(ii), specifically indicating, including observations during exposure for any defects which might appear between regular inspections. All deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d).	**Required**. Hooks w/ deformation or cracks monthly 1910.179(j)(2)(iii). Hoist chains monthly inspection 1910.179(j)(2)(iv). A thorough inspection of all ropes shall be made at least once a month and certification record that includes the date of the inspection and an identifier for the ropes that were inspected 1910.179(m)(1).
Periodic Inspection	**Required**. Complete inspections of the crane should be performed at intervals generally defined in paragraph 1910.179(j)(1)(ii)(b) depending upon its activity, severity of service environment or specifically indicated in this section. These inspections shall include the requirements of frequent inspection 1910.179(j)(2)(ii) of this section and in addition the items listed in 1910.179(j)(3). Any deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d) In addition CMAA Spec 78-2.2 requires 2000 field hours and formal training every two years.	**Required**. Dated records shall be made apparent external conditions found in ASME B30.2-2.1.5(c) to provide a basis for a continuing evaluation replace on file. ASME B30.2-2.1.5(e).
Preventative Maintenance	**Required**. A preventive maintenance program based on OEM Recommendation. 1910.179(l)(1).	**Designated (trained)**. CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be placed on file. ASME B30.2-4.4.
Repairs and Adjustments	**Required**. Any unsafe conditions disclosed by the inspection requirements of paragraph 1910.179(j) of this section shall be corrected before operation of the crane is resumed. Adjustments and repairs shall be done only by designated personnel.	**Designated (trained)**. ASME B30.2-4.2.4(b). CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be kept on file ASME B30.2-4.4.
Operator Training	**Required**. Designated means selected or assigned by the employer or the employer's representative as being qualified to perform specific duties. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Designated (trained)**. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Required**. Issue a certificate, or formal record that verifies the person has been trained and has past examination required in ASME B30.2-3.3.3(c), Or confirm that the person has a valid certificate or formal record that satisfy the requirements ASME B30.2-3.3(d).

City of Griffin
100 S Hill St PO Box T
Griffin, GA 30224
770-229-6400
Attn: Brad Wilson

Quote #RP05082025-02

ALL LIFT SYSTEMS, INC., 5580 FULTON INDUSTRIAL BLVD. ATLANT, GA 30336
ALL LIFT SYSTEMS, INC. IS PLEASED TO PRESENT THE FOLLOWING QUOTE FOR YOUR CONSIDERATION:

Periodic Annual with Preventative Maintenance Program

Description:

All-Lift Systems is pleased to offer you the following services to keep your company OSHA compliant in regard to OSHA 1910.179. It is important to know that even though a Periodic inspection is a great step to improve safety and reliability, if you are not completing a frequent inspection with documentation on a minimum monthly frequency you are out of compliance. Please see the codes and regulations below.

Periodic Annual (1) Inspection with Routine Maintenance …….…….…….. $780.00

Head's Creek Reservoir Crane

Scissors Lifts Provided by All-Lift Systems

Total Annual Investment …….…… $780.00

(Anything Outside of Scope of Work Will be Billed at Time and Materials)

PERIODIC INSPECTION WITH PREVENTATIVE MAINTENANCE

OBJECTIVE AND DESCRIPTION

The Periodic Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for a periodic inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair or replacement.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for maladjustment, excessive wear, cracks, corrosion, improper attachment, improper function, deformations and oil leakages; and electrical components for improper function, corrosion, deterioration and improper attachment.

Inspected objects typically include:

- Limit switches, overload protection and other safety devices
- Safety and operational labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/chain wheels, hook block, hook, hook latches
- Covers and guards
- Traveling, traversing and rotating machineries
- Mainline disconnect, crane main switch, power supply, electric panels, control devices
- Crane and trolley structures, end trucks, walkways and stairs
- Bumpers, end stops
- Pneumatic or hydraulic systems
- Lubrication points
- Minor adjustments

The following is not included:

- Load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

FREQUENT COMPLIANCE INSPECTION

OBJECTIVE AND DESCRIPTION

The Frequent Compliance Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for the frequent compliance inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair, replacement or adjustment.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection of safety-critical components, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for improper function, excessive wear, cracks, improper attachment and oil leakages; and electrical components for improper function and improper attachment.

Inspected objects typically include visual inspection of:

- Limit switches, overload protection and other safety devices
- Safety labels, capacity markings
- Hoist brake, motor, coupling and gear
- Rope drum, rope/chain, rope sheaves/ chain wheels, hook block, hook, hook latches

The following is not included:

- Lubrications, adjustments, load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements
- Monthly certification record for hook and wire rope or load chain

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

NOTE: The inspection is quoted from the provided asset list. If service is delayed because of production or any other delays, All-Lift Systems will advise our contact and bill accordingly.

Terms: Net 30 Days unless otherwise noted, this quote does not include sales tax or freight charges. All Lift Systems, Inc. cannot be held responsible for delay of product if delayed by strike, fire, water, rain, tornado or other acts of God beyond our control.

Proposal By:

_____
(Date)

Accepted By:

_____
Customer Representative (Date)

Frequent Inspection	**Required**. Visual inspection: The items list in 1910.179(j)(2) shall be inspected for defects at intervals defined in 1910.179(j)(1)(ii), specifically indicating, including observations during exposure for any defects which might appear between regular inspections. All deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d).	**Required**. Hooks w/ deformation or cracks monthly 1910.179(j)(2)(iii). Hoist chains monthly inspection 1910.179(j)(2)(iv). A thorough inspection of all ropes shall be made at least once a month and certification record that includes the date of the inspection and an identifier for the ropes that were inspected 1910.179(m)(1).
Periodic Inspection	**Required**. Complete inspections of the crane should be performed at intervals generally defined in paragraph 1910.179(j)(1)(ii)(b) depending upon its activity, severity of service environment or specifically indicated in this section. These inspections shall include the requirements of frequent inspection 1910.179(j)(2)(ii) of this section and in addition the items listed in 1910.179(j)(3). Any deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d) In addition CMAA Spec 78-2.2 requires 2000 field hours and formal training every two years.	**Required**. Dated records shall be made apparent external conditions found in ASME B30.2-2.1.5(c) to provide a basis for a continuing evaluation replace on file. ASME B30.2-2.1.5(e).
Preventative Maintenance	**Required**. A preventive maintenance program based on OEM Recommendation. 1910.179(l)(1).	**Designated (trained)**. CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be placed on file. ASME B30.2-4.4.
Repairs and Adjustments	**Required**. Any unsafe conditions disclosed by the inspection requirements of paragraph 1910.179(j) of this section shall be corrected before operation of the crane is resumed. Adjustments and repairs shall be done only by designated personnel.	**Designated (trained)**. ASME B30.2-4.2.4(b). CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be kept on file ASME B30.2-4.4.
Operator Training	**Required**. Designated means selected or assigned by the employer or the employer's representative as being qualified to perform specific duties. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Designated (trained)**. Crane operator training shall be provided to promote proficient performance of crane operator in conformance with the provisions of this volume. ASME B30.2-3.1.1.	**Required**. Issue a certificate, or formal record that verifies the person has been trained and has past examination required in ASME B30.2-3.3.3(c), Or confirm that the person has a valid certificate or formal record that satisfy the requirements ASME B30.2-3.3(d).

City of Griffin
100 S Hill St PO Box T
Griffin, GA 30224
770-229-6400
Attn: Brad Wilson

Quote #RP05082025-01

ALL LIFT SYSTEMS, INC., 5580 FULTON INDUSTRIAL BLVD. ATLANT, GA 30336
ALL LIFT SYSTEMS, INC. IS PLEASED TO PRESENT THE FOLLOWING QUOTE FOR YOUR CONSIDERATION:

Periodic Annual with Preventative Maintenance Program

Description:

All-Lift Systems is pleased to offer you the following services to keep your company OSHA compliant in regard to OSHA 1910.179. It is important to know that even though a Periodic inspection is a great step to improve safety and reliability, if you are not completing a frequent inspection with documentation on a minimum monthly frequency you are out of compliance. Please see the codes and regulations below.

Periodic Annual (1) Inspection with Routine Maintenance …….…….…….. $390.00

Flint River Plant Crane

Scissors Lifts Provided by All-Lift Systems

Total Annual Investment …….…… $390.00

(Anything Outside of Scope of Work Will be Billed at Time and Materials)

PERIODIC INSPECTION WITH PREVENTATIVE MAINTENANCE

OBJECTIVE AND DESCRIPTION

The Periodic Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for a periodic inspection.

An All-Lift Systems trained and qualified inspector will perform the inspection and give recommendations for repair or replacement.

The inspection interval is defined in OSHA requirements. Frequency is determined taking into account crane usage and operating environment.

SCOPE

The service includes visual inspection, as well as operational and functional tests of the equipment as defined in applicable regulations.

All-Lift Systems will inspect mechanical components for maladjustment, excessive wear, cracks, corrosion, improper attachment, improper function, deformations and oil leakages; and electrical components for improper function, corrosion, deterioration and improper attachment.

Inspected objects typically include:

- Limit switches, overload protection and other safety devices
- Safety and operational labels, capacity markings
- Hoist brake, motor, coupling and gear
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- Covers and guards
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- Mainline disconnect, crane main switch, power supply, electric panels, control devices
- Crane and trolley structures, end trucks, walkways and stairs
- Bumpers, end stops
- Pneumatic or hydraulic systems
- Lubrication points
- Minor adjustments

The following is not included:

- Load test, oil analysis, repairs or replacement of any parts
- Inspection of internal components that require disassembly, such as gear cases, coupling and internal hook block

DELIVERABLES

- Safety Notification delivered to point of contact before equipment is returned to operation, when deemed necessary
- Inspection report that fulfills statutory requirements

CUSTOMER BENEFITS

- Satisfies regulatory requirements helping you stay compliant
- Safety and production risks are documented and recommendations for corrective actions are provided
- Provides recommendations for improving the safety, productivity, application or useful life of the asset

FREQUENT COMPLIANCE INSPECTION

OBJECTIVE AND DESCRIPTION

The Frequent Compliance Inspection has been designed to inspect equipment for deficiencies and deviations as defined in the OSHA safety and health regulations set forth for the frequent compliance inspection.

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DELIVERABLES

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- Monthly certification record for hook and wire rope or load chain

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Terms: Net 30 Days unless otherwise noted, this quote does not include sales tax or freight charges. All Lift Systems, Inc. cannot be held responsible for delay of product if delayed by strike, fire, water, rain, tornado or other acts of God beyond our control.

Proposal By: Accepted By:

_____ _____

(Date) Customer Representative (Date)

Frequent Inspection	**Required**. Visual inspection: The items list in 1910.179(j)(2) shall be inspected for defects at intervals defined in 1910.179(j)(1)(ii), specifically indicating, including observations during exposure for any defects which might appear between regular inspections. All deficiencies such as listed shall be carefully examined and determination made as to whether they constitute a safety hazard.	**Designated (trained)**. All inspections shall be performed by a designated person. Any deficiencies identified shall be examined by and determination made by a qualified person as to whether they constitute a hazard and if more detailed inspection is required ASME B30.2-2.1.1(d).	**Required**. Hooks w/ deformation or cracks monthly 1910.179(j)(2)(iii). Hoist chains monthly inspection 1910.179(j)(2)(iv). A thorough inspection of all ropes shall be made at least once a month and certification record that includes the date of the inspection and an identifier for the ropes that were inspected 1910.179(m)(1).
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Preventative Maintenance	**Required**. A preventive maintenance program based on OEM Recommendation. 1910.179(l)(1).	**Designated (trained)**. CMAA Spec 78 requires training of persons working on cranes.	**Required**. Dated records should be placed on file. ASME B30.2-4.4.
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AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider the purchase of a 2025 Ford F-150 Super crew Responder XL 4X4 pickup truck from Brannen Motor Company, lowest quote, in the amount of $50,500.00, and the upfitting of the vehicle by ProLogic ITS, single source, in the amount of $15,757.80 for a total of $66,257.80 for the Fire Department. *Fire Chief, John Hamilton, will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

This is a budgeted item, and it will be for the Fire/EMS Training Coordinator. This vehicle will perform multiple duties from training to emergency response.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

This unit and upfitting are budgeted and the quotes came in under budget

Submitted By:
John Hamilton

Meeting Date:
22/07/2025

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
Brannen Quote.pdf
Brannen windowsticker.pdf
Stivers Quote.pdf
Stivers windowsticker.pdf
OC Welch Quote.pdf
Griffin Fire Department F150 2025 SuperCrew Quote.pdf
Prologic ITS single source 7-15-2025.pdf
PROLOGIC AGENDA ITEM.pdf
BRANNEN AENDA ITEM.pdf

1080 2nd Street
PO Box 746
Unadilla, GA 31091
P: (478) 627-3221 F: (478) 627-9550
www.brannenmotorcompany.com

BRANNEN EMERGENCY VEHICLES
1-800-999-9606

SOLD TO: CITY OF GRIFFIN
100 S. HILL ST.
GRIFFIN, GA 30223

INVOICE / QUOTE #

DATE: 07/10/2025

QTY.	DESC.	YEAR	MAKE/ MODEL	NEW OR USED	VIN	PRICE PER UNIT	SALES: GOV/FLEET
1	RED	2025	FORD F-150 RESPONDER	NEW	1. 1FTFW1P89SKD16000 (F6683)	$50,500.00	RIVERA

DEPARTMENT: CITY OF GRIFFIN- FIRE DEPT.

CONTACT- JHAMILTON@CITYOFGRIFFIN.COM
VEHICLE(S)- FORD F150 RESPONDER RED, NEW NEVER TITLED
BRANNEN REP- JESSICA RIVERA (229)947-7188 jessica@brannenmotors.com

TRUCKS ARE ON THE GROUND AND READY FOR PICK UP!!





PRICE OF CAR	PRICE DOES NOT INCLUDE DELIVERY
FREIGHT AND HANDLING	
OPTIONAL EQUIP. ACCESS.	$ —--
	NO ADDED FEES GPC APPLIED PER UNIT $---
LICENSE AND TITLE	
	NO TAX (GOV)
TOTAL	$50,500.00

ford.com

VEHICLE DESCRIPTION

POLICE RESPONDER

SK D16000

2025 F150 SUPERCREW FX4
145" WHEELBASE
3.5L V6 ECOBOOST
ELEC TEN-SPEED AUTO TRANS

EXTERIOR
VERMILLION RED
INTERIOR
BLACK 40/BLANK/40

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

EXTERIOR
- FUEL TANK - 26.0 GALLON
- LOCKING REMOVABLE TAILGATE
- LT265/70R18 LRC BSW A/T
- FULL SIZE SPARE TIRE/WHEEL
- HEADLAMPS-LED
- MIRRORS - POWER GLASS/ MANUAL FOLD
- PICKUP BOX TIE DOWN HOOKS
- POWER TAILGATE LOCK
- TRAILER SWAY CONTROL
- WIPERS- INTERMITTENT

INTERIOR
- A/C CLIMATE CONTROL
- 40/BLANK/40W/REDUCED BOLSTER
- BLACK VINYL FLOOR COVERING
- CERTIFIED SPEEDOMETER
- MAN TILT/TELESCOP/MAN LOCK
- POLICE HEAVY-DUTY CLOTH
- POWER DRIV SEAT - 8-WAY
- POWER LOCKS AND WINDOWS
- RED/WHITE TASK LIGHTING
- SEATBACK INTRUSION PLATES
- STEERING-BLACK URETHAN

FUNCTIONAL
- 4-WHEEL DISC BRAKES W/ABS
- ALTERNATOR 240 AMP
- CLASS IV TRAILER HITCH W/ SMART TRLR TOW CONNECTOR
- DARK CAR
- ELECT 4X4 W/4AUTO MODE
- ENGINE HOUR METER
- ENGINE IDLE METER
- MANUAL FOLD MIRRORS
- POLICE BRAKING SYSTEM
- REAR VIEW CAMERA
- REVERSE SENSING SYSTEM
- REAR POWER LUG - 80AMP
- SYNC®4 W/EVR & 12" SCREEN
- POLICE ENGINE IDLE FEATURE

SAFETY/SECURITY
- ADVANCETRAC™WITH RSC
- AIRBAGS - FRONT SEAT MOUNTED SIDE IMPACT
- AIRBAGS - SAFETY CANOPY SIDE CURTAIN
- POLICE PERIMETER ALERT
- SIMPLE FLEET KEY (4)
- SECURILOCK® ANTI-THEFT SYS
- SOS POST CRASH ALERT SYS
- TIRE PRESSURE MONITOR SYS

WARRANTY
- 3YR/36,000 BUMPER / BUMPER
- 5 YR/100K MILE POWERTRAIN CARE EXTENDED SERVICE PLAN (ZERO DEDUCTIBLE)

INCLUDED ON THIS VEHICLE	(MSRP)
EQUIPMENT GROUP 150A	
•XL SERIES	
OPTIONAL EQUIPMENT/OTHER	
1017-059S08/26/24FL	
2025 MODEL YEAR	
VERMILLION RED	NO CHARGE
.LT265/70R18C BSW ALL-TERRAIN	
.3.31 ELECTRONIC LOCK RR AXLE	
7075# GVWR PACKAGE	
FRONT LICENSE PLATE BRACKET	NO CHARGE
BLACK PLATFORM RUNNING BOARDS	255.00
50 STATE EMISSIONS	NO CHARGE
LED FOG LAMPS	145.00
18" ALUMINUM WHEELS	485.00

PRICE INFORMATION	(MSRP)
BASE PRICE	$51,890.00
TOTAL OPTIONS/OTHER	885.00
TOTAL VEHICLE & OPTIONS/OTHER	52,775.00
DESTINATION & DELIVERY	1,995.00

RAMP ONE: CH7Z

RAMP TWO:

CONVOY

ITEM #: 21-1094 O/T 5B

TOTAL MSRP $54,770.00

Ford Credit Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit www.ford.com/finance.

This label is affixed pursuant to the Federal Automobile Information Disclosure Act. Gasoline, License, and Title Fees, State and Local taxes are not included. Dealer installed options or accessories are not included unless listed above.

POLICE RESPONDER
SA132 N RB 2X 515 000856 01 13 25

EPA DOT Fuel Economy and Environment

Gasoline Vehicle

Fuel Economy

18 MPG
combined city/hwy

16 city
22 highway

5.6 gallons per 100 miles

Standard Pickup Trucks range from 12 to 84 MPG. The best vehicle rates 140 MPGe.

You spend **$5,000** more in fuel costs over 5 years compared to the average new vehicle.

Annual fuel cost **$2,900**

Fuel Economy & Greenhouse Gas Rating (tailpipe only): 4 (1 – 10, Best)

Smog Rating (tailpipe only): 6 (1 – 10, Best)

This vehicle emits 492 grams CO_2 per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also create emissions; learn more at fueleconomy.gov.

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 28 MPG and costs $9,500 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at $3.50 per gallon. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fueleconomy.gov
Calculate personalized estimates and compare vehicles

Smartphone QR Code™

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★★★★★
Based on the combined ratings of frontal, side and rollover.
Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash — Driver ★★★★★ / Passenger ★★★★★
Based on the risk of injury in a frontal impact.
Should ONLY be compared to other vehicles of similar size and weight.

Side Crash — Front seat ★★★★★ / Rear seat ★★★★★
Based on the risk of injury in a side impact.

Rollover ★★★★
Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest.
Source: National Highway Traffic Safety Administration (NHTSA).
www.safercar.gov or 1-888-327-4236

1FTFW1P89SKD16000

47 YEARS BUILT Ford TOUGH F-SERIES® AMERICA'S BEST SELLING TRUCKS

The modem is active and sending vehicle data (e.g., diagnostics) to Ford. See in-vehicle settings for connectivity options.**

*Based on 1977–2023 CY total sales.
**FordPass™ Connect (optional on select vehicles), the FordPass App and complimentary Connected Service are required for remote features (see FordPass Terms for details). Connected service and features depend on compatible AT&T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Connected service excludes Wi-Fi hotspot.

Ford | FORD PROTECT®

Insist on Ford Protect! The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit www.FordOwner.com.

WARNING: Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P65Warnings.ca.gov/passenger-vehicle.

SCAN OR TEXT 1FSKD16000 TO 48028

Msg & Data rates may apply. Text HELP for help

www.ford.com/help/privacy-terms/

Date	Wednesday, July 9, 2025
State Contract	
Account Manager	Lacretia Howard
Direct Number	404.274.5524
Customer	CITY OF GRIFFIN FIRE RESCUE
Contact	CHIEF JOHN HAMILTON
Phone	770.229.6415
Email	jhamilton@cityofgriffin.com

VEHICLE		TRADE	
Vehicle	2025 FORD POLICE RESPONDER	Vehicle	
Color	RED	Vin	
Stock #	N/A	Miles	
PRICING		**Actual Value**	
Vehicle Price	$54,770.00	Tires	-
Stock Fee	$0.00	Mileage adjustment	-
Tag/Registration Fee	$0.00	Mechanical repairs	-
DOC	$0.00	Brakes	-
Vehicle Selling Price	$54,770.00	Scratches / Paint	-
Total Upfit		Body Damage / Dents	-
Customer Rebates / GPC	- $4,000.00	Extra Allowance	+
Difference	$50,770.00	Allowance	$0
Taxes 7%	+ $0.00	**FLEETTAIL**	
Trade Payoff	+ $0.00	Name	
Maintenance Plan 7 / 100	+ $0.00	Address	
Service Plan 7 / 100	+ $0.00		
Shipping Fee	+ $0.00	Phone	
Balance Due (estimate)	$50,770.00		
Total Quantity	1	Email	
Order Total	$50,770.00		

Notes

This sales order does not guarantee availability. A purchase order is required to guarantee availability.

To take advantage of the significant discounts and price concessions offered, we strongly recommend securing your purchase within the next 5 business days.

Pricing is subject to change and availability cannot be guaranteed beyond this timeframe.

X _____

Buyer Date

Lacretia Howard

Account Manager 7/9/2025

ford.com

VEHICLE DESCRIPTION

POLICE RESPONDER

SK D15997

2025 F150 SUPERCREW FX4
145" WHEELBASE
3.5L V6 ECOBOOST
ELEC TEN-SPEED AUTO TRANS

EXTERIOR
VERMILLION RED
INTERIOR
BLACK 40/BLANK/40

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

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- ENGINE HOUR METER
- ENGINE IDLE METER
- MANUAL FOLD MIRRORS
- POLICE BRAKING SYSTEM
- REAR VIEW CAMERA
- REVERSE SENSING SYSTEM
- REAR POWER LUG - 80AMP
- SYNC®4 W/EVR & 12" SCREEN
- POLICE ENGINE IDLE FEATURE

SAFETY/SECURITY
- ADVANCETRAC™WITH RSC
- AIRBAGS - FRONT SEAT MOUNTED SIDE IMPACT
- AIRBAGS - SAFETY CANOPY SIDE CURTAIN
- POLICE PERIMETER ALERT
- SIMPLE FLEET KEY (4)
- SECURILOCK® ANTI-THEFT SYS
- SOS POST CRASH ALERT SYS
- TIRE PRESSURE MONITOR SYS

WARRANTY
- 3YR/36,000 BUMPER / BUMPER
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INCLUDED ON THIS VEHICLE	(MSRP)
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•XL SERIES	
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1017-059S08/26/24FL	
2025 MODEL YEAR	
VERMILLION RED	NO CHARGE
.LT265/70R18C BSW ALL-TERRAIN	
.3.31 ELECTRONIC LOCK RR AXLE	
7075# GVWR PACKAGE	
FRONT LICENSE PLATE BRACKET	NO CHARGE
BLACK PLATFORM RUNNING BOARDS	255.00
50 STATE EMISSIONS	NO CHARGE
LED FOG LAMPS	145.00
18" ALUMINUM WHEELS	485.00

PRICE INFORMATION	(MSRP)
BASE PRICE	$51,890.00
TOTAL OPTIONS/OTHER	885.00
TOTAL VEHICLE & OPTIONS/OTHER	52,775.00
DESTINATION & DELIVERY	1,995.00

	RAMP ONE: CH7Z	
	RAMP TWO	CONVOY
		ITEM #: 21-1091 O/T 5B

TOTAL MSRP $54,770.00

Ford Credit Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit www.ford.com/finance.

This label is affixed pursuant to the Federal Automobile Information Disclosure Act. Gasoline, License, and Title Fees, State and Local taxes are not included. Dealer installed options or accessories are not included unless listed above.

POLICE RESPONDER
SA142 N RB 2X 515 001824 01 14 25

EPA DOT Fuel Economy and Environment

Gasoline Vehicle

Fuel Economy

18 MPG
combined city/hwy

16 city
22 highway

Standard Pickup Trucks range from 12 to 84 MPG. The best vehicle rates 140 MPGe.

5.6 gallons per 100 miles

You **spend $5,000** more in fuel costs over 5 years compared to the average new vehicle.

Annual fuel **cost $2,900**

Fuel Economy & Greenhouse Gas Rating (tailpipe only): 4 (1 – 10, Best)

Smog Rating (tailpipe only): 6 (1 – 10, Best)

This vehicle emits 492 grams CO_2 per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also create emissions; learn more at fueleconomy.gov.

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 28 MPG and costs $9,500 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at $3.50 per gallon. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fueleconomy.gov
Calculate personalized estimates and compare vehicles

Smartphone QR Code™

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★★★★★
Based on the combined ratings of frontal, side and rollover.
Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash	Driver	★★★★★
	Passenger	★★★★★

Based on the risk of injury in a frontal impact.
Should ONLY be compared to other vehicles of similar size and weight.

Side Crash	Front seat	★★★★★
	Rear seat	★★★★★

Based on the risk of injury in a side impact.

Rollover ★★★★
Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest.
Source: National Highway Traffic Safety Administration (NHTSA).
www.safercar.gov or 1-888-327-4236

1FTFW1P84SKD15997

47 YEARS BUILT Ford TOUGH F-SERIES® AMERICA'S BEST SELLING TRUCKS

The modem is active and sending vehicle data (e.g., diagnostics) to Ford. See in-vehicle settings for connectivity options.**

*Based on 1977–2023 CY total sales.
**FordPass™ Connect (optional on select vehicles), the FordPass App and complimentary Connected Service are required for remote features (see FordPass Terms for details). Connected service and features depend on compatible AT&T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Connected service excludes Wi-Fi hotspot.

Ford | FORD PROTECT®

Insist on Ford Protect! The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit www.FordOwner.com.

⚠ **WARNING:** Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P65Warnings.ca.gov/passenger-vehicle.

SCAN OR TEXT 1FSKD15997 TO 48028

Msg & Data rates may apply. Text HELP for help

www.ford.com/help/privacy-terms/

New 2025 Ford

F-150 Police Responder XL V6 T17628

for Sale/Lease in Hardeeville, SC | OC Welch Ford Lincoln

16 views in the past 7 days

Instant Pre-Qualification. No SSN Required.

Start Today

MSRP	$56,020
Dealer Fee	$899
Total Price	**$56,919**
Total Price Detailed Pricing	**$56,919**

Ford Credit **Prequalify Now**
Zero Credit Impact.

We're here to help **(843) 288-0100**
Parts **(843) 288-0147**

Exterior Color
Agate Black Metallic

Interior Color
Black

Body/Seating
Truck/5 seats

Fuel Economy
17/23 MPG City/Hwy
Details

Transmission
10-Speed Automatic

Drivetrain
4WD

Engine
3.5L V6

VIN
1FTFW1P85SKD17628

Stock Number
T17628

Highlighted Features

- Lane departure
- Emergency communication system
- Wireless phone connectivity
- Parking sensors
- Exterior parking camera rear
- Split folding rear seat
- Steering wheel mounted audio controls
- Fully automatic headlights
- Security system
- Power driver seat
- Trailer sway control

Finding the perfect vehicle? Chat now for expert guidance!

Hardeeville, SC New Ford Sales: (843) 288-0100 Used Car Sales: (843) 288-0220 Service: (843) 288-0150 Parts: (843) 288-0147

O. C. Welch Ford Lincoln Inc.

HUGE SAVINGS! UP TO $35,000 OFF!!



Finding the perfect vehicle? Chat now for expert guidance!

Included Packages & Accessories

GVWR: 7075 lbs Payload Package

18" Aluminum Wheels

Black Platform Running Boards

Tray Style Floor Liner

Front License Plate Bracket

Rear Wheel Arch Liner

Driver Only LED Bulb Spot Lamp (Unity)

4-Wheel Disc Brakes

Emergency communication system: SYNC 4 911 Assist

Compass

Front beverage holders

Variably intermittent wipers

Traction control

Tilt steering wheel

Telescoping steering wheel

Steering wheel mounted audio controls

Split folding rear seat

Speed-sensing steering

Cruise Control

Security system

Rear step bumper

Radio data system

Power windows

Power steering

Power driver seat

Power door mirrors

Passenger vanity mirror

Passenger door bin

Overhead console

Overhead airbag

Finding the perfect vehicle? Chat now for expert guidance!

Outside temperature display

Occupant sensing airbag

Low tire pressure warning

Illuminated entry

Fully automatic headlights

Front wheel independent suspension

Front anti-roll bar

Dual front side impact airbags

Dual front impact airbags

Driver door bin

Delay-off headlights

Brake assist

AM/FM radio

ABS brakes

Voltmeter

Tachometer

Front Bucket Seats

Electronic Stability Control

Air Conditioning

6 Speakers

Equipment Group 150A

Electronic Locking w/3.31 Axle Ratio

Wheels: 18" Steel

HD Police-Grade Cloth 40/Blank/40 Front-Seats

HD Police-Grade Cloth 40/Console/40 Front-Seats

Radio: AM/FM Stereo w/6 Speakers

Color-Coordinated Carpet w/Carpeted Floor Mats

Interior Upgrade Package

Front Console Plate Delete

SYNC 4

Finding the perfect vehicle? Chat now for expert guidance!

Included Packages & Options

Interior Upgrade Package	**$610**
Color-Coordinated Carpet w/Carpeted Floor Mats	
HD Police-Grade Cloth 40/Console/40 Front-Seats	
Front Console Plate Delete	

Included Options

Black Platform Running Boards	**$255**
Tray Style Floor Liner	**$200**
Rear Wheel Arch Liner	**$180**

Detailed Specifications

- (+) **Convenience Features**
- (+) **Suspension/Handling**
- (+) **Entertainment Features**
- (+) **Warranty**
- (+) **Seats And Trim**
- (+) **Powertrain**
- (+) **Off-Road Capability**
- (+) **Body Exterior**
- (+) **Specs And Dimensions**
- (+) **Lighting, Visibility And Instrumentation**
- (+) **Safety And Security**

Finding the perfect vehicle? Chat now for expert guidance!

Dealer Notes

This 2025 Ford F-150 Police Responder XL is loaded with the following Fact
Options:Equipment Group 150A, GVWR: 7,075 lbs Payload Package, Interio
Upgrade Package (Color-Coordinated Carpet w/Carpeted Floor Mats, Front

Console Plate Delete, and HD Police-Grade Cloth 40/Console/40 Front-Seats), 18" Aluminum Wheels, 4-Wheel Disc Brakes, 6 Speakers, ABS brakes, Air Conditioning, AM/FM radio, Black Platform Running Boards, Brake assist, Compass, Cruise Control, Delay-off headlights, Driver door bin, Driver Only LED Bulb Spot Lamp (Unity), Dual front impact airbags, Dual front side impact airbags, Electronic Locking w/3.31 Axle Ratio, Electronic Stability Control, Emergency communication system: SYNC 4 911 Assist, Front anti-roll bar, Front Bucket Seats, Front License Plate Bracket, Front wheel independent suspension, Fully automatic headlights, HD Police-Grade Cloth 40/Blank/40 Front-Seats, Illuminated entry, Low tire pressure warning, Occupant sensing airbag, Outside temperature display, Overhead airbag, Overhead console, Passenger door bin, Passenger vanity mirror, Power door mirrors, Power driver seat, Power steering, Power windows, Radio data system, Radio: AM/FM Stereo w/6 Speakers, Rear step bumper, Rear Wheel Arch Liner, Security system, Speed-sensing steering, Split folding rear seat, Steering wheel mounted audio controls, SYNC 4, Tachometer, Telescoping steering wheel, Tilt steering wheel, Traction control, Tray Style Floor Liner, Variably intermittent wipers, Voltmeter, and Wheels: 18" Steel. Factory MSRP: $56,020

Disclaimer: Sales Tax, Title, License Fees and Registration Fees are in addition to the advertised price.

Finding the perfect vehicle? Chat now for expert guidance!

ProLogic ITS™

TRANSFORMING PRODUCTS AND SERVICES INTO SOLUTIONS

We have prepared a quote for you

Griffin Fire Department -GA F150 Super Crew 2025 1

Quote # 013653
Version 1

Quote Prepared for:

Griffin Fire Department-GA

John Hamilton
jhamilton@cityofgriffin.com

Prepared by:

ProLogic ITS LLC

Sharon Small
(678) 794-9300
Sharon.Small@ProLogicITS.com

Products

Manufacturer Part Number	Description	Price	Qty	Ext. Price
INTG51J-F2H	**51" Integrity, red/white front, red/amber rear, SignalMaster capabilities** Roof	$1,962.67	1	$1,962.67
HKB-FRD15-HP	**Hook mount for light bar for F150**	$0.00	1	$0.00
MPS122U-RW	**MicroPulse Ultra 12, red/white** Grille guard	$150.77	4	$603.08
MPS62U-RW	**MicroPulse Ultra 6, red/white** 4 on running boards (2 on each side) 4 under tailgate	$127.89	8	$1,023.12
MPSM6-LB	**MPS6 L-bracket** Running boards	$12.32	4	$49.28
PF200H	**Pathfinder siren/light controller, 200W, handheld controller**	$1,233.33	1	$1,233.33
EXPMOD24	**24-channel expansion module**	$228.00	1	$228.00
PFSPLTR-4	**4-way CAT5 splitter**	$38.13	1	$38.13
OBDCABLE25-DGCAN	**OBD cable for F150**	$118.67	1	$118.67
GGF24HBL1	**Legend Ranch Hand grille guard for '24 F150**	$727.78	1	$727.78
ARE CX Evolve	**ARE camper shell with Cargo Glide CG 1000**	$7,000.00	1	$7,000.00

Subtotal: **$12,984.06**

ProLogic Services

Manufacturer Part Number	Description	Price	Qty	Ext. Price
FLEETSERVICES	**Installation includes the list of items mentioned herein. All other parts and or equipment not listed will be subject to additional installation fees.** Customer will be responsible for transporting vehicles to the installation facility unless otherwise noted. Let it be known, Installation Services will not be scheduled until all product arrives at the designated install facility.	$2,608.74	1	$2,608.74

ProLogic Services

Manufacturer Part Number	Description	Price	Qty	Ext. Price
Shop Supplies	**Installation Consumables** Includes Wiring, Zip Ties, Butts, Spacers, Fuses, and other Installation Materials not provided by the Manufacturer.	$165.00	1	$165.00

Subtotal: **$2,773.74**

Griffin Fire Department -GA F150 Super Crew 2025 1

Prepared for:	Bill To:	Ship To:	Quote Information:
Griffin Fire Department-GA	**Griffin Fire Department-GA**	**Griffin Fire Department-GA**	**Quote #: 013653**
100 South Hill Street Griffin, Georgia 30223 John Hamilton (770) 229-2431 jhamilton@cityofgriffin.com	John Hamilton 100 South Hill Street Griffin, Georgia 30223	John Hamilton 100 South Hill Street Griffin, Georgia 30223	Version: 1 Delivery Date: 07/15/2025 Expiration Date: 08/13/2025

Quote Summary

Description	Amount
Products	$12,984.06
ProLogic Services	$2,773.74
Total:	**$15,757.80**

Hardware will be invoiced upon receipt at ProLogic facility. Services will be invoiced at pickup.

Payment Terms: Net 30 Days. After 30 days, unpaid balances are subject to a 1.5% handling fee per month (18% annual). A PO is required for orders exceeding $10,000. Credit card payments over $5,000 are subject to a 2.9% fee. Warranty covers manufacturer defects only, excluding battery defects, unless explicitly stated herein. Dual-signed Scope of Work will be required prior to placing initial order.
Prices and tax rates are valid in the U.S only and are subject to change. Taxes represented in quotes are estimates and may vary from taxes reflected on invoice (based on physical ship-to address).
Sales/Use tax is a destination charge (i.e., based on physical ship-to address on purchase order). Please indicate your taxability status on your PO. If you aretax exempt, please include proper documentation. If you are not tax exempt, please calculate and include all applicable tax on your PO. Hardware cancelations may be subject to up to a 50% restocking fee.
See Terms and Conditions at www.prologicits.com/terms-conditions/
Quotes are valid for 30 days only and are subject to change without notice due to the imposition of new trade tariffs

Griffin Fire Department-GA

Signature: _____

Name: _____

Title: _____

Date: _____

CITY OF GRIFFIN
FY26 SOLE BRAND/SOLE SOURCE/ SINGLE SOURCE JUSTIFICATION

Request Type and Details (select one)

○ **Sole Brand*** – The item(s) requested have unique performance features (branded) not found in other items but is available on the open market from multiple sources. OEM repair parts are considered sole brand and possibly sole source.

○ **Sole Source** – The item(s) requested has necessary features and **only one** supplier is capable of satisfying the requirements. A situation where a manufacturer has only one authorized distributor would be classified as sole source, such as parts only available from the manufacturer. Sole source justifications must be re-submitted annually.

◉ **Single Source** – The procurement is very similar in nature to Sole Source, although two or more suppliers can satisfy the requirements. The department has 'substantial reasons' for selecting one supplier. A good example would be an IT department buying standardized equipment from a single source for increased warranties and volume discounts or repair from a single authorized repair source.

Provide a description and identify the make/model of the item and quantity

Upfitting for a 2025 Ford F-150 responder

Detail the research that has been done to qualify this for selected method of procurement:

we have reached out to other vendors who are less responsive to our needs

Supplier/Source Name/Address:

ProLogic ITS 106 Northpoint Pkwy #350, Acworth, GA 30102

Supplier/Source Contact: **Phone:**

Sharon Small 678-794-9300

Scope of Work: Provide description of purpose for the request and what other comparable options have evaluated. (Include brand name, model, and vendor name). Can the request be modified to allow for competition?

upfitting to include installion of lights, siren, grill guard, campershell, and slide tray.

Is this a 1-time procurement? Estimated expenditure- one-time X OR - annual spend

Exclusive Capability: Provide a detailed description of the goods/services needed and the proposed source's unique capabilities and/or performance of work and why this is the only source.

This company is able to install and give our department priority service in the event that we have an issue with one of our vehicles. They are local and work on all of our aftermarket lights

Requestor Information

I hereby certify the validity of the information and feel confident this justification for sole brand / sole source meets the criteria and would withstand a vendor protest or an audit .

Date of Request:	7/15/2025	Requestor:	J. Hamilton		
Department:	Fire	Dept Accting Code:	101-3510-54-2200-000	Phone:	###

Purchasing Use Only ⇓				**Finance Approval:**	
Comment:					
Date Processed:		Date Posted to GPR:		Solicitation #:	
Outcome:					
Awarded Sole Source:		Issued PO/Contract:		Competitive Bid:	Protests:

* Sole Brands are specific items that may be available on the open market from multiple dealers. Sole BRAND purchases may possibly be treated as a single source if properly justified. Standardization throughout the City (i.e. Dell technology purchased direct from Dell for volume discounts and Ford fleet vehicles purchased from Speedway for warranty and other reasons) would be examples of sole brands treated as single sources.

Griffin
Growing, TOGETHER

City of Griffin, Georgia SAM 7/15/25
100 S Hill Street
P O Box T
Griffin, Georgia 30224
(770) 229-6401

DATE: 7/15/25

FY26 Purchase Order No. 26-0091
Bid/Quote No. 13653
Vendor No. 9521

Vendor Name & Address
ProLogic ITS, LLC
Attn: Sharon Small
106 Northpoint Pkwy #350
Acworth, GA 30102
sharon.small@prologicits.com
Ph: 678-794-9300 Fax:

Per Georgia State Code 48.8, the City of Griffin is tax exempt from sales and use tax.

Deliver to:
City of Griffin
Department
1420 Ellis Rd.
Griffin, GA 30223

ATTN: J. Hamilton
Phone: 770-229-6415 Fax:

Freight is FOB Destination Deliveries are accepted between the hours of 8:00 a.m. and 4 p.m.	Submit APPROVED packing slips to Accounts Payable. Highlight PO# & account distribution. Note any changes or additional accounts.
*Terms: Net 30 unless otherwise specified on PO	

- - ANY CHANGE ORDERS TO ANY PO OR WORK ORDERS MUST BE AUTHORIZED IN WRITING AND APPROVED. ALL INVOICES SUBMITTED FOR PAYMENT MUST REFERENCE A VALID PURCHASE ORDER NUMBER. - -

- VENDORS MUST HAVE A CURRENT REGISTRATION ON FILE PRIOR TO PO PROCESSING -	On File? Y/N	Y
- VENDORS HAVE AGREED TO CITY PO TERMS AND CONDITIONS -WRITTEN CONFIRMATION ATTACHED	Y/N	Y

Description	Account Number	Quantity	UOM	Unit Price	Extended Totals
51" integrity signal master	101 - 3510 - 54 - 2000 000	1		1,962.670	**1,962.67**
Micro pulse ultra 12 in grille	- - - -	4		150.770	**603.08**
Micro pulse ultra 6 for running boards	- - - -	8		127.890	**1,023.12**
MPS6 l-bracket	- - - -	4.00		12.320	**49.28**
pathfinder siren/light controller	- - - -	1.00		1,233.330	**1,233.33**
24 channel expansion module	- - - -	1		228.000	**228.00**
4 way cat 5 splitter	- - - -	1		38.130	**38.13**
obd cable for f-150	- - - -	1		118.670	**118.67**
legend ranch hand grille guard	- - - -	1		727.780	**727.78**
ARE camper shell w/cargo glide	- - - -	1		7,000.000	**7,000.00**
Installation		1		2,608.740	**2,608.74**
installation consumables		1		165.000	**165.00**
CAPITAL PROJECT #: CP2026-3510-6-14	901 - 0000 - 13 - 1101 - 0000	*enter debit/credit amounts in*			**-15,757.80**
(DISTRIBUTION & $$)	901 - 3500 - 11 - 7401 - 0000	*the extended totals column*			**15,757.80**

8/11/25

COMMENTS: Outfitting for the new F-150. within budget
Single Source

Totals: $** **$ 15,757.80

FY26 Purchase Order

COG USE ONLY ⬇ COG USE ONLY ⬇

PRICING METHOD: Fire/J.Hamilton/7-15-2025

Verbal / Phone
X Email/Mail/Fax
Bid / RFP #

Dept / Requestor / Date 7/15/2025
Department Mgr / Date

Purchasing / Date Deborah M Gilbert 7.15.25
Finance Director / Date

Copy emailed to Supplier	City Manager / Date	BOARD / Date
Supplier Notified		

TERMS AND CONDITIONS OF PO / CONTRACT

ARTICLE 1 PURCHASE ORDER AUTHORIZATION

Vendors are required to be registered with the City and to have an authorized City Purchase Order (P.O.) before any items/goods/services are delivered. Any shipments made prior to the receipt of a City P.O. are made at the sole risk of the vendor. Payment may be withheld for any and all items/goods/services delivered without an authorized P.O.

ARTICLE 2 PURCHASE ORDER NUMBER

The Purchaser's purchase order number and the successful seller's name (from the bid or proposal) must appear on all packing slips, packages, invoices, bills of lading, warehouse receipts and correspondence with Purchaser. Materials must be properly packaged and marked with the order number. Damaged material will not be accepted.

ARTICLE 3 ACCEPTANCES

All terms and conditions of the purchase order shall become part of the contract between the Seller and Purchaser; the Seller's different or additional terms will not become part of this contract.

ARTICLE 4 PRICE

Seller warrants that the prices quoted hereunder are the lowest prices these or similar articles are sold by the Seller to other customers and in the event of any price reduction between execution of the purchase order and delivery of the goods, purchaser shall be entitled to such reduction.

ARTICLE 5 DELIVERIES, TITLE AND RISK OF LOSS

Title shall pass to Purchaser on delivery of the conforming goods to Purchaser's designated plant or location. Notwithstanding any agreement to pay freight express or other transportation charges, the risk of loss or damage in transit shall be upon the Seller. Delivery shall not be complete until the goods have been actually received, inspected and accepted by the Purchaser.

ARTICLE 6 PARTS

The Seller agrees to make functional parts available for a period of five years after final production run.

ARTICLE 7 WARRANTIES

The Seller warrants that the goods and services supplied hereunder will be of good workmanship and of proper materials, free from defects and in accordance with specifications. If the Seller knows of the Purchaser's intended use, the Seller warrants that the goods or services are suitable for that intended use.

ARTICLE 8 REMEDIES

Regardless of whether goods are being sold or leased or whether services are being performed, the Seller and Purchaser agree that both parties have all the Uniform Commercial Code rights, duties, and remedies available as well as all remedies allowed by law and the purchase order.

ARTICLE 9 CONFLICTS OF LAWS

The agreement of purchase and the performance of the parties hereunder shall be construed with and governed by the laws of the State of Georgia.

ARTICLE 10 MODIFICATIONS

No modifications in prices, delivery methods or schedule, quality, quantity, specifications or any other term of the contract will be effective unless agreed to in writing, signed by Procurement

ARTICLE 11 PATENT INFRINGEMENT

Seller shall hold purchaser harmless from all judgments and expenses arising out of any alleged patent infringement by our use of the merchandise ordered.

ARTICLE 12 TERMINATIONS FOR CAUSE

Purchaser may terminate this contract for cause in the event of a default by Seller. In such event, Purchaser shall not be liable to Seller for any amounts, and Seller shall be liable for and shall hold Purchaser harmless from any damage occasioned by Seller's breach or default.

ARTICLE 13 TERMINATIONS FOR CONVENIENCE

Purchaser may at any time terminate the order in whole or in part for its convenience upon which written notice to Seller in which event Seller shall be entitled to reasonable termination charges which reflects the percentage of the work performed prior to termination.

ARTICLE 14 ENTIRE AGREEMENTS

The purchase order and any documents referred to on the face thereof constitute the entire agreement between the parties and can only be modified in writing and signed by both parties. No part of this order may be assigned or subcontracted without the written approval of the Purchaser. Any moneys due Purchaser from Seller can be set off from any moneys due Seller from Purchaser whether or not under this contract. Purchaser's failure to insist on any right shall not operate as a waiver of any other right. Time is of the essence of this contract.

ARTICLE 15 WORKS ON PREMISES

If the order includes work to be performed on Purchaser's premises, Seller agrees to indemnify the Purchaser from all loss or damage arising out of such work, to observe the highest safety standard, to maintain adequate insurance and to furnish evidence of such insurance at Purchaser's request.

ARTICLE 16 QUALITY GUARANTEE

If any product delivered does not meet applicable specifications, or if the product shall not produce the effect that the supplier represents to the City, the supplier shall pick up the product from the City at no expense to the City. Also, the supplier shall refund to The City of Griffin any money which has been paid for the same. The supplier shall be responsible for attorney fees in the event the supplier defaults and court action is required.

ARTICLE 17 QUALITY TERMS

The City reserves the right to reject any and/or all materials if, in its judgment, the items reflect unsatisfactory workmanship, manufacturing or shipping damage.

CITY OF GRIFFIN
FY26 SOLE BRAND/SOLE SOURCE/ SINGLE SOURCE JUSTIFICATION

Request Type and Details (select one)

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Provide a description and identify the make/model of the item and quantity

Upfitting for a 2025 Ford F-150 responder

Detail the research that has been done to qualify this for selected method of procurement:

we have reached out to other vendors who are less responsive to our needs

Supplier/Source Name/Address:

ProLogic ITS 106 Northpoint Pkwy #350, Acworth, GA 30102

Supplier/Source Contact: **Phone:**

Sharon Small 678-794-9300

Scope of Work: Provide description of purpose for the request and what other comparable options have evaluated. (Include brand name, model, and vendor name). Can the request be modified to allow for competition?

upfitting to include installion of lights, siren, grill guard, campershell, and slide tray.

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Requestor Information

I hereby certify the validity of the information and feel confident this justification for sole brand / sole source meets the criteria and would withstand a vendor protest or an audit .

Date of Request: 7/15/2025 Requestor: J. Hamilton

Department: Fire Dept Accting Code: 101-3510-54-2200-000 Phone: ###

Purchasing Use Only ⇩			**Finance Approval:**
Comment:			
Date Processed:	Date Posted to GPR:	Solicitation #:	
Outcome:			
Awarded Sole Source:	Issued PO/Contract:	Competitive Bid:	Protests:

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Griffin Fire Department -GA F150 Super Crew 2025 1

Quote # 013653
Version 1

Quote Prepared for:

Griffin Fire Department-GA

John Hamilton
jhamilton@cityofgriffin.com

Prepared by:

ProLogic ITS LLC

Sharon Small
(678) 794-9300
Sharon.Small@ProLogicITS.com

WWW.PROLOGICITS.COM

Products

Manufacturer Part Number	Description	Price	Qty	Ext. Price
INTG51J-F2H	**51" Integrity, red/white front, red/amber rear, SignalMaster capabilities** Roof	$1,962.67	1	$1,962.67
HKB-FRD15-HP	**Hook mount for light bar for F150**	$0.00	1	$0.00
MPS122U-RW	**MicroPulse Ultra 12, red/white** Grille guard	$150.77	4	$603.08
MPS62U-RW	**MicroPulse Ultra 6, red/white** 4 on running boards (2 on each side) 4 under tailgate	$127.89	8	$1,023.12
MPSM6-LB	**MPS6 L-bracket** Running boards	$12.32	4	$49.28
PF200H	**Pathfinder siren/light controller, 200W, handheld controller**	$1,233.33	1	$1,233.33
EXPMOD24	**24-channel expansion module**	$228.00	1	$228.00
PFSPLTR-4	**4-way CAT5 splitter**	$38.13	1	$38.13
OBDCABLE25-DGCAN	**OBD cable for F150**	$118.67	1	$118.67
GGF24HBL1	**Legend Ranch Hand grille guard for '24 F150**	$727.78	1	$727.78
ARE CX Evolve	**ARE camper shell with Cargo Glide CG 1000**	$7,000.00	1	$7,000.00

Subtotal: **$12,984.06**

ProLogic Services

Manufacturer Part Number	Description	Price	Qty	Ext. Price
FLEETSERVICES	**Installation includes the list of items mentioned herein. All other parts and or equipment not listed will be subject to additional installation fees.** Customer will be responsible for transporting vehicles to the installation facility unless otherwise noted. Let it be known, Installation Services will not be scheduled until all product arrives at the designated install facility.	$2,608.74	1	$2,608.74

ProLogic Services

Manufacturer Part Number	Description	Price	Qty	Ext. Price
Shop Supplies	**Installation Consumables** Includes Wiring, Zip Ties, Butts, Spacers, Fuses, and other Installation Materials not provided by the Manufacturer.	$165.00	1	$165.00

Subtotal: **$2,773.74**

Griffin Fire Department -GA F150 Super Crew 2025 1

Prepared for:

Griffin Fire Department-GA

100 South Hill Street
Griffin, Georgia 30223
John Hamilton
(770) 229-2431
jhamilton@cityofgriffin.com

Bill To:

Griffin Fire Department-GA

John Hamilton
100 South Hill Street
Griffin, Georgia 30223

Ship To:

Griffin Fire Department-GA

John Hamilton
100 South Hill Street
Griffin, Georgia 30223

Quote Information:

Quote #: 013653

Version: 1
Delivery Date: 07/15/2025
Expiration Date: 08/13/2025

Quote Summary

Description	Amount
Products	$12,984.06
ProLogic Services	$2,773.74
Total:	**$15,757.80**

Hardware will be invoiced upon receipt at ProLogic facility. Services will be invoiced at pickup.

Payment Terms: Net 30 Days. After 30 days, unpaid balances are subject to a 1.5% handling fee per month (18% annual). A PO is required for orders exceeding $10,000. Credit card payments over $5,000 are subject to a 2.9% fee. Warranty covers manufacturer defects only, excluding battery defects, unless explicitly stated herein. Dual-signed Scope of Work will be required prior to placing initial order.
Prices and tax rates are valid in the U.S only and are subject to change. Taxes represented in quotes are estimates and may vary from taxes reflected on invoice (based on physical ship-to address).
Sales/Use tax is a destination charge (i.e., based on physical ship-to address on purchase order). Please indicate your taxability status on your PO. If you aretax exempt, please include proper documentation. If you are not tax exempt, please calculate and include all applicable tax on your PO. Hardware cancelations may be subject to up to a 50% restocking fee.
See Terms and Conditions at www.prologicits.com/terms-conditions/
Quotes are valid for 30 days only and are subject to change without notice due to the imposition of new trade tariffs

Griffin Fire Department-GA

Signature: _____

Name: _____

Title: _____

Date: _____

Griffin
Growing, TOGETHER

City of Griffin, Georgia
P O Box T
Griffin, Georgia 30224
(770) 229-6400

DATE: 7/10/25

Purchase Order No. 26-0080

Contract # and Expiration:

FY26 VEHICLE FLEET PO

Contract With: State
Vendor No. 1068

Vendor Name & Address
Brannen Motor Company
P.O. Box 746
Unadilla, GA 31091

Ph: 478-627-3221 Fax: 478-627-9550

Per Georgia State Code 48.8, the City of Griffin is tax exempt from sales and use tax.

Deliver to:

City of Griffin
Dept: Motorpool
245 Emlet Drive
Griffin, GA 30224

Kelvin Hopper

Phone: 770-229-6415 Fax:

Freight is F.O.B. Destination

Freight is FOB Destination Deliveries are to be sent to Motorpool between the hours of 8:00 a.m. and 4 p.m.

Invoices are to be sent to requesting dept. for approval. Payment inquiries should be directed to Accounts Payable (accounting.vital@cityofgriffin.com)

- - ANY CHANGE ORDERS TO ANY PO OR WORK ORDERS MUST BE AUTHORIZED IN WRITING AND APPROVED. ALL INVOICES SUBMITTED FOR PAYMENT MUST REFERENCE A VALID PURCHASE ORDER NUMBER. - -

- VENDORS MUST HAVE A CURRENT E-VERIFY AFFADAVIT ON FILE PRIOR TO PO PROCESSING - On File? Y/N Y

Vehicles/equip per attached specifications	Account Number	Qty	UOM	Unit Price	Extended Totals
2025 F-150 Responder - Red	101 - 3510 - 54 - 2200 - 000	1		50,500.00	50,500.00
	- - - -				
	- - - -				
	- - - -				
	- - - -				
	- - - -				
UNIT NO. of asset being surplused:		ARF attached?		**TOTAL $**	**50,500.00**
CAPITAL PROJ#: CP2026-3510-6-14	901 - 0000 - 13 - 1101 - 0000				-50,500.00
	901 - 3500 - 11 - 7401 - 0000				50,500.00
Note: All deliveries are to be made to authorized COG Motorpool				**TOTAL $	**50,500.00**

7/15/25

COG USE ONLY

Payment method: CASH _ X LEASE _____ GRANT _____ LEINHOLDER: _____

VIN: **EQUIP ID:** **TAG:** **IN SERV (M/Y):**
VIN: **EQUIP ID:** **TAG:** **IN SERV (M/Y):**
VIN: **EQUIP ID:** **TAG:** **IN SERV (M/Y):**
VIN: **EQUIP ID:** **TAG:** **IN SERV (M/Y):**

	Dept request
	Agenda item copy
	Fleet authorization
	Leinholder info
	Order (cc PF,SW,rqstr)
	Invoicing/Delivery
	Payment/MSO
	Tag/Origs to Finance
	Risk Mgmt
	Fixed Assets

APPROVALS

Fire/J. Hamilton/7-10-2025

Dept / Requestor / Date **Purchasing / Date**

7/14/2025 Deborah M Gilbert 7.15.25

Department Mgr / Date **Finance Director / Date**

City Manager / Date **BOARD / Date**

TERMS AND CONDITIONS OF PO / CONTRACT

ARTICLE 1 PURCHASE ORDER AUTHORIZATION

Vendors are required to be registered with the City and to have an authorized City Purchase Order (P.O.) before any items/goods/services are delivered. Any shipments made prior to the receipt of a City P.O. are made at the sole risk of the vendor. Payment may be withheld for any and all items/goods/services delivered without an authorized P.O.

ARTICLE 2 PURCHASE ORDER NUMBER

The Purchaser's purchase order number and the successful seller's name (from the bid or proposal) must appear on all packing slips, packages, invoices, bills of lading, warehouse receipts and correspondence with Purchaser. Materials must be properly packaged and marked with the order number. Damaged material will not be accepted.

ARTICLE 3 ACCEPTANCES

All terms and conditions of the purchase order shall become part of the contract between the Seller and Purchaser; the Seller's different or additional terms will not become part of this contract.

ARTICLE 4 PRICE

Seller warrants that the prices quoted hereunder are the lowest prices these or similar articles are sold by the Seller to other customers and in the event of any price reduction between execution of the purchase order and delivery of the goods, purchaser shall be entitled to such reduction.

ARTICLE 5 DELIVERIES, TITLE AND RISK OF LOSS

Title shall pass to Purchaser on delivery of the conforming goods to Purchaser's designated plant or location. Notwithstanding any agreement to pay freight express or other transportation charges, the risk of loss or damage in transit shall be upon the Seller. Delivery shall not be complete until the goods have been actually received, inspected and accepted by the Purchaser.

ARTICLE 6 PARTS

The Seller agrees to make functional parts available for a period of five years after final production run.

ARTICLE 7 WARRANTIES

The Seller warrants that the goods and services supplied hereunder will be of good workmanship and of proper materials, free from defects and in accordance with specifications. If the Seller knows of the Purchaser's intended use, the Seller warrants that the goods or services are suitable for that intended use.

ARTICLE 8 REMEDIES

Regardless of whether goods are being sold or leased or whether services are being performed, the Seller and Purchaser agree that both parties have all the Uniform Commercial Code rights, duties, and remedies available as well as all remedies allowed by law and the purchase order.

ARTICLE 9 CONFLICTS OF LAWS

The agreement of purchase and the performance of the parties hereunder shall be construed with and governed by the laws of the State of Georgia.

ARTICLE 10 MODIFICATIONS

No modifications in prices, delivery methods or schedule, quality, quantity, specifications or any other term of the contract will be effective unless agreed to in writing, signed by Procurement

ARTICLE 11 PATENT INFRIGEMENT

Seller shall hold purchaser harmless from all judgments and expenses arising out of any alleged patent infringement by our use of the merchandise ordered.

ARTICLE 12 TERMINATIONS FOR CAUSE

Purchaser may terminate this contract for cause in the event of a default by Seller. In such event, Purchaser shall not be liable to Seller for any amounts, and Seller shall be liable for and shall hold Purchaser harmless from any damage occasioned by Seller's breach or default.

ARTICLE 13 TERMINATIONS FOR CONVENIENCE

Purchaser may at any time terminate the order in whole or in part for its convenience upon which written notice to Seller in which event Seller shall be entitled to reasonable termination charges which reflects the percentage of the work performed prior to termination.

ARTICLE 14 ENTIRE AGREEMENTS

The purchase order and any documents referred to on the face thereof constitute the entire agreement between the parties and can only be modified in writing and signed by both parties. No part of this order may be assigned or subcontracted without the written approval of the Purchaser. Any moneys due Purchaser from Seller can be set off from any moneys due Seller from Purchaser whether or not under this contract. Purchaser's failure to insist on any right shall not operate as a waiver of any other right. Time is of the essence of this contract.

ARTICLE 15 WORKS ON PREMISES

If the order includes work to be performed on Purchaser's premises, Seller agrees to indemnify the Purchaser from all loss or damage arising out of such work, to observe the highest safety standard, to maintain adequate insurance and to furnish evidence of such insurance at Purchaser's request.

ARTICLE 16 QUALITY GUARANTEE

If any product delivered does not meet applicable specifications, or if the product shall not produce the effect that the supplier represents to the City, the supplier shall pick up the product from the City at no expense to the City. Also, the supplier shall refund to The City of Griffin any money which has been paid for the same. The supplier shall be responsible for attorney fees in the event the supplier defaults and court action is required.

ARTICLE 17 QUALITY TERMS

The City reserves the right to reject any and/or all materials if, in its judgment, the items reflect unsatisfactory workmanship, manufacturing or shipping damage.

FLEET/EQUIPMENT REQUEST FORM FOR FY26

Department: Fire | Div: Chiefs office | When needed: Aug-25

Capital Project #: CP2026-3510-6-14 | Within budget Y / N: Y | (Apprvd) Amt Budgeted: $77,000

Desc of vehicle/equipment: 2025 (YEAR) | Ford (MAKE) | F-150 Police Responder (MODEL)

Additional Body or Apparatus: Crew Cab 4x4

Replacement/Addition*: _____ (REPLACEMENT) | Fire/EMS Training Coordinator (ADDITION)

Unit Number to be Replaced: _____ | Retirement Form included w/submission?* Y / N: _____

Additional Comments: _____

Non-Standard Options Approvals: _____ (CITY MANAGER) | _____ (DATE)

Vehicle/Equipment assignment: Unit #: _____ To: Brian Mitchell

Approval of Requesting Department: _____ Date: 7/10/2025

Approval of Fleet Department: _____ Date: 7/14/25

Completed copies will be sent as follows: with order

- Requesting department
- Fleet Director
- Vehicle/Equip file (Motorpool)
- Procurement
- Budget
- Fixed Assets

at delivery (invoice) to:

- Procurement
- Motorpool Admin
- Risk Mgmt
- Fixed Assets

* *FLEET makes the final determination on whether a vehicle is retired or transferred. If you feel the vehicle being replaced should be TRANSFERRED (i.e. within your department) rather than Retired, contact Procurement for the TRANSFER Request form.*

BRANNEN
UNADILLA, GA

1080 2nd Street
PO Box 746
Unadilla, GA 31091
P: (478) 627-3221 F: (478) 627-9550
www.brannenmotorcompany.com

BRANNEN
EMERGENCY VEHICLES
1-800-999-9606

SOLD TO: CITY OF GRIFFIN
100 S. HILL ST.
GRIFFIN, GA 30223

INVOICE / QUOTE #

DATE: 07/10/2025

QTY.	DESC.	YEAR	MAKE/ MODEL	NEW OR USED	VIN	PRICE PER UNIT	SALES: GOV/FLEET
1	RED	2025	FORD F-150 RESPONDER	NEW	1. 1FTFW1P89SKD16000 (F6683)	$50,500.00	RIVERA

DEPARTMENT: CITY OF GRIFFIN- FIRE DEPT.

CONTACT- JHAMILTON@CITYOFGRIFFIN.COM
VEHICLE(S)- FORD F150 RESPONDER RED, NEW NEVER TITLED
BRANNEN REP- JESSICA RIVERA (229)947-7188 jessica@brannenmotors.com

TRUCKS ARE ON THE GROUND AND READY FOR PICK UP!!





PRICE OF CAR FREIGHT AND HANDLING	PRICE DOES NOT INCLUDE DELIVERY
OPTIONAL EQUIP. ACCESS.	$ —--
	NO ADDED FEES GPC APPLIED PER UNIT $---
LICENSE AND TITLE	NO TAX (GOV)
TOTAL	$50,500.00

FD KAN-000856 GA 9-NORMAL,NB,000856,SA132 8571 220250122 BLEND 4669 CERT CERT CERT TRD W RAMP BUMP CAMP BOOK EXFL ROTA 027684 17/533 1FTFW1P89 SKD16000 NB GU13

VEHICLE DESCRIPTION

POLICE RESPONDER

SK D16000

2025 F150 SUPERCREW FX4
145" WHEELBASE
3.5L V6 ECOBOOST
ELEC TEN-SPEED AUTO TRANS

EXTERIOR
VERMILLION RED
INTERIOR
BLACK 40/BLANK/40

ford.com

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

EXTERIOR
- FUEL TANK - 26.0 GALLON
- LOCKING REMOVABLE TAILGATE
- LT265/70R18 LRC BSW A/T
- FULL SIZE SPARE TIRE/WHEEL
- HEADLAMPS-LED
- MIRRORS - POWER GLASS/ MANUAL FOLD
- PICKUP BOX TIE DOWN HOOKS
- POWER TAILGATE LOCK
- TRAILER SWAY CONTROL
- WIPERS- INTERMITTENT

INTERIOR
- A/C CLIMATE CONTROL
- 40/BLANK/40W/REDUCED BOLSTER
- BLACK VINYL FLOOR COVERING
- CERTIFIED SPEEDOMETER
- MAN TILT/TELESCOP/MAN LOCK
- POLICE HEAVY-DUTY CLOTH
- POWER DRIV SEAT - 8-WAY
- POWER LOCKS AND WINDOWS
- RED/WHITE TASK LIGHTING
- SEATBACK INTRUSION PLATES
- STEERING-BLACK URETHAN

FUNCTIONAL
- 4-WHEEL DISC BRAKES W/ABS
- ALTERNATOR 240 AMP
- CLASS IV TRAILER HITCH W/ SMART TRLR TOW CONNECTOR
- DARK CAR
- ELECT 4X4 W/4AUTO MODE
- ENGINE HOUR METER
- ENGINE IDLE METER
- MANUAL FOLD MIRRORS
- POLICE BRAKING SYSTEM
- REAR VIEW CAMERA
- REVERSE SENSING SYSTEM
- REAR POWER LUG - 80AMP
- SYNC®4 W/EVR & 12" SCREEN
- POLICE ENGINE IDLE FEATURE

SAFETY/SECURITY
- ADVANCETRAC™WITH RSC
- AIRBAGS - FRONT SEAT MOUNTED SIDE IMPACT
- AIRBAGS - SAFETY CANOPY SIDE CURTAIN
- POLICE PERIMETER ALERT
- SIMPLE FLEET KEY (4)
- SECURILOCK® ANTI-THEFT SYS
- SOS POST CRASH ALERT SYS
- TIRE PRESSURE MONITOR SYS

WARRANTY
- 3YR/36,000 BUMPER / BUMPER
- 5 YR/100K MILE POWERTRAIN CARE EXTENDED SERVICE PLAN (ZERO DEDUCTIBLE)



INCLUDED ON THIS VEHICLE	(MSRP)
EQUIPMENT GROUP 150A	
•XL SERIES	
OPTIONAL EQUIPMENT/OTHER	
1017-059S08/26/24FL	
2025 MODEL YEAR	
VERMILLION RED	NO CHARGE
.LT265/70R18C BSW ALL-TERRAIN	
.3.31 ELECTRONIC LOCK RR AXLE	
7075# GVWR PACKAGE	
FRONT LICENSE PLATE BRACKET	NO CHARGE
BLACK PLATFORM RUNNING BOARDS	255.00
50 STATE EMISSIONS	NO CHARGE
LED FOG LAMPS	145.00
18" ALUMINUM WHEELS	485.00

PRICE INFORMATION	(MSRP)
BASE PRICE	$51,890.00
TOTAL OPTIONS/OTHER	885.00
TOTAL VEHICLE & OPTIONS/OTHER	52,775.00
DESTINATION & DELIVERY	1,995.00

RAMP ONE	CH7Z
RAMP TWO	
	CONVOY
ITEM #:	21-1094 O/T 5B

TOTAL MSRP $54,770.00

Ford Credit Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit www.ford.com/finance.

POLICE RESPONDER
SA132 N RB 2X 515 000856 01 13 25

This label is affixed pursuant to the Federal Automobile Information Disclosure Act. Gasoline, License, and Title Fees, State and Local taxes are not included. Dealer installed options or accessories are not included unless listed above.

EPA DOT Fuel Economy and Environment

Gasoline Vehicle

Fuel Economy

18 MPG
combined city/hwy

16 city
22 highway

Standard Pickup Trucks range from 12 to 84 MPG. The best vehicle rates 140 MPGe.

5.6 gallons per 100 miles

You spend **$5,000** more in fuel costs over 5 years compared to the average new vehicle.

Annual fuel cost $2,900

Fuel Economy & Greenhouse Gas Rating (tailpipe only): 4 (1 – 10, Best)

Smog Rating (tailpipe only): 6 (1 – 10, Best)

This vehicle emits 492 grams CO_2 per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also create emissions; learn more at fueleconomy.gov.

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 28 MPG and costs $9,500 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at $3.50 per gallon. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fueleconomy.gov
Calculate personalized estimates and compare vehicles

Smartphone QR Code -

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★★★★★
Based on the combined ratings of frontal, side and rollover.
Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash Driver ★★★★★ / Passenger ★★★★★
Based on the risk of injury in a frontal impact.
Should ONLY be compared to other vehicles of similar size and weight.

Side Crash Front seat ★★★★★ / Rear seat ★★★★★
Based on the risk of injury in a side impact.

Rollover ★★★★
Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest.
Source: National Highway Traffic Safety Administration (NHTSA).
www.safercar.gov or 1-888-327-4236

47 YEARS BUILT Ford TOUGH F-SERIES AMERICA'S BEST SELLING TRUCKS

The modem is active and sending vehicle data (e.g., diagnostics) to Ford.** See in-vehicle settings for connectivity options.

*Based on 1977–2023 CY total sales.
**FordPass™ Connect (optional on select vehicles), the FordPass App and complimentary Connected Service are required for remote features (see FordPass Terms for details). Connected service and features depend on compatible AT&T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Connected service excludes Wi-Fi hotspot.

Ford | FORD PROTECT

Insist on Ford Protect! The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit www.FordOwner.com.

1FTFW1P89SKD16000

WARNING: Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P65Warnings.ca.gov/passenger-vehicle.

SCAN OR TEXT 1FSKD16000 TO 48028

Msg & Data rates may apply. Text HELP for help

www.ford.com/help/privacy-terms/

2202501224669

Date	Wednesday, July 9, 2025
State Contract	
Account Manager	Lacretia Howard
Direct Number	404.274.5524
Customer	CITY OF GRIFFIN FIRE RESCUE
Contact	CHIEF JOHN HAMILTON
Phone	770.229.6415
Email	jhamilton@cityofgriffin.com

VEHICLE		TRADE	
Vehicle	2025 FORD POLICE RESPONDER	Vehicle	
Color	RED	Vin	
Stock #	N/A	Miles	
PRICING		**Actual Value**	
Vehicle Price	$54,770.00	Tires	-
Stock Fee	$0.00	Mileage adjustment	-
Tag/Registration Fee	$0.00	Mechanical repairs	-
DOC	$0.00	Brakes	-
Vehicle Selling Price	$54,770.00	Scratches / Paint	-
Total Upfit		Body Damage / Dents	-
Customer Rebates / GPC	- $4,000.00	Extra Allowance	+
Difference	$50,770.00	Allowance	$0
Taxes 7%	+ $0.00	**FLEETTAIL**	
Trade Payoff	+ $0.00	Name	
Maintenance Plan 7 / 100	+ $0.00	Address	
Service Plan 7 / 100	+ $0.00		
Shipping Fee	+ $0.00	Phone	
Balance Due (estimate)	$50,770.00		
Total Quantity	1	Email	
Order Total	$50,770.00		

Notes

This sales order does not guarantee availability. A purchase order is required to guarantee availability.

To take advantage of the significant discounts and price concessions offered, we strongly recommend securing your purchase within the next 5 business days.

Pricing is subject to change and availability cannot be guaranteed beyond this timeframe.

X _____

Buyer Date

Lacretia Howard

Account Manager 7/9/2025

New 2025 Ford

F-150 Police Responder XL V6 T17628

for Sale/Lease in Hardeeville, SC | OC Welch Ford Lincoln

16 views in the past 7 days

MSRP	$56,020
Dealer Fee	$899
Total Price	**$56,919**
Total Price Detailed Pricing	**$56,919**

Instant Pre-Qualification. No SSN Required.

Start Today

Ford Credit **Prequalify Now**
Zero Credit Impact.

We're here to help **(843) 288-0100**
Parts **(843) 288-0147**

Exterior Color	Drivetrain
◯ Agate Black Metallic	4WD
Interior Color	Engine
◯ Black	3.5L V6
Body/Seating	VIN
Truck/5 seats	1FTFW1P85SKD17628
Fuel Economy	Stock Number
17/23 MPG City/Hwy	T17628
Details	
Transmission	
10-Speed Automatic	

Highlighted Features

- Lane departure
- Emergency communication system
- Wireless phone connectivity
- Parking sensors
- Exterior parking camera rear
- Split folding rear seat
- Steering wheel mounted audio controls
- Fully automatic headlights
- Security system
- Power driver seat
- Trailer sway control

Finding the perfect vehicle? Chat now for expert guidance!

Hardeeville, SC New Ford Sales: (843) 288-0100 Used Car Sales: (843) 288-0220 Service: (843) 288-0150 Parts: (843) 288-0147

O. C. Welch Ford Lincoln Inc.

HUGE SAVINGS! UP TO $35,000 OFF!!



Finding the perfect vehicle? Chat now for expert guidance!

Included Packages & Accessories

GVWR: 7075 lbs Payload Package

18" Aluminum Wheels

Black Platform Running Boards

Tray Style Floor Liner

Front License Plate Bracket

Rear Wheel Arch Liner

Driver Only LED Bulb Spot Lamp (Unity)

4-Wheel Disc Brakes

Emergency communication system: SYNC 4 911 Assist

Compass

Front beverage holders

Variably intermittent wipers

Traction control

Tilt steering wheel

Telescoping steering wheel

Steering wheel mounted audio controls

Split folding rear seat

Speed-sensing steering

Cruise Control

Security system

Rear step bumper

Radio data system

Power windows

Power steering

Power driver seat

Power door mirrors

Passenger vanity mirror

Passenger door bin

Overhead console

Overhead airbag

Finding the perfect vehicle? Chat now for expert guidance!

Outside temperature display

Occupant sensing airbag

Low tire pressure warning

Illuminated entry

Fully automatic headlights

Front wheel independent suspension

Front anti-roll bar

Dual front side impact airbags

Dual front impact airbags

Driver door bin

Delay-off headlights

Brake assist

AM/FM radio

ABS brakes

Voltmeter

Tachometer

Front Bucket Seats

Electronic Stability Control

Air Conditioning

6 Speakers

Equipment Group 150A

Electronic Locking w/3.31 Axle Ratio

Wheels: 18" Steel

HD Police-Grade Cloth 40/Blank/40 Front-Seats

HD Police-Grade Cloth 40/Console/40 Front-Seats

Radio: AM/FM Stereo w/6 Speakers

Color-Coordinated Carpet w/Carpeted Floor Mats

Interior Upgrade Package

Front Console Plate Delete

SYNC 4

Finding the perfect vehicle? Chat now for expert guidance!

Included Packages & Options

Interior Upgrade Package **$610**

- Color-Coordinated Carpet w/Carpeted Floor Mats
- HD Police-Grade Cloth 40/Console/40 Front-Seats
- Front Console Plate Delete

Included Options

Black Platform Running Boards	$255
Tray Style Floor Liner	$200
Rear Wheel Arch Liner	$180

Detailed Specifications

- **Convenience Features**
- **Suspension/Handling**
- **Entertainment Features**
- **Warranty**
- **Seats And Trim**
- **Powertrain**
- **Off-Road Capability**
- **Body Exterior**
- **Specs And Dimensions**
- **Lighting, Visibility And Instrumentation**
- **Safety And Security**

Finding the perfect vehicle? Chat now for expert guidance!

Dealer Notes

This 2025 Ford F-150 Police Responder XL is loaded with the following Fact
Options:Equipment Group 150A, GVWR: 7,075 lbs Payload Package, Interio
Upgrade Package (Color-Coordinated Carpet w/Carpeted Floor Mats, Front

Console Plate Delete, and HD Police-Grade Cloth 40/Console/40 Front-Seats), 18" Aluminum Wheels, 4-Wheel Disc Brakes, 6 Speakers, ABS brakes, Air Conditioning, AM/FM radio, Black Platform Running Boards, Brake assist, Compass, Cruise Control, Delay-off headlights, Driver door bin, Driver Only LED Bulb Spot Lamp (Unity), Dual front impact airbags, Dual front side impact airbags, Electronic Locking w/3.31 Axle Ratio, Electronic Stability Control, Emergency communication system: SYNC 4 911 Assist, Front anti-roll bar, Front Bucket Seats, Front License Plate Bracket, Front wheel independent suspension, Fully automatic headlights, HD Police-Grade Cloth 40/Blank/40 Front-Seats, Illuminated entry, Low tire pressure warning, Occupant sensing airbag, Outside temperature display, Overhead airbag, Overhead console, Passenger door bin, Passenger vanity mirror, Power door mirrors, Power driver seat, Power steering, Power windows, Radio data system, Radio: AM/FM Stereo w/6 Speakers, Rear step bumper, Rear Wheel Arch Liner, Security system, Speed-sensing steering, Split folding rear seat, Steering wheel mounted audio controls, SYNC 4, Tachometer, Telescoping steering wheel, Tilt steering wheel, Traction control, Tray Style Floor Liner, Variably intermittent wipers, Voltmeter, and Wheels: 18" Steel. Factory MSRP: $56,020

Disclaimer: Sales Tax, Title, License Fees and Registration Fees are in addition to the advertised price.

Finding the perfect vehicle? Chat now for expert guidance!

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider a request to rezone property located at 1222 West Poplar Street consisting of 0.53 +/- acres from Medium Density Residential (MDR) to High Density Residential A (HDR-A). *Director of Planning and Development, Michelle Haynes, will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

The applicant, Wade Stroud, is requesting a zoning change from Medium Density Residential (MDR) to High Density Residential A (HDR-A) for the parcel located at 1222 West Poplar Street. The property is a vacant lot at this time. The applicant would like to place two duplexes on this parcel. In order to do so, the zoning will need to change from Medium Density Residential, (MDR) to High Density Residential A, (HDR-A). The subject property is a 0.53 +/- acre tract of land and the rezoning would apply to 0.53 +/- acres.

STAFF RECOMMENDATION:

Planning staff recommends CONDITIONAL APPROVAL of the request (25-REZ-02) to rezone 0.53 +/- acres tract of land located at 1222 West Poplar Street from Medium Density Residential to High Density Residential A with the following conditions:

1. Maximum number of two (2) duplexes
2. Minimum heated floor area per dwelling unit for duplexes:

a. 1,250 square feet for a single story;
b. With a minimum building footprint of 850 square feet for two or more story dwellings

3. Meet all other City of Griffin Architectural standards

FINANCIAL IMPACT:

N/A

Submitted By:
Michelle Haynes

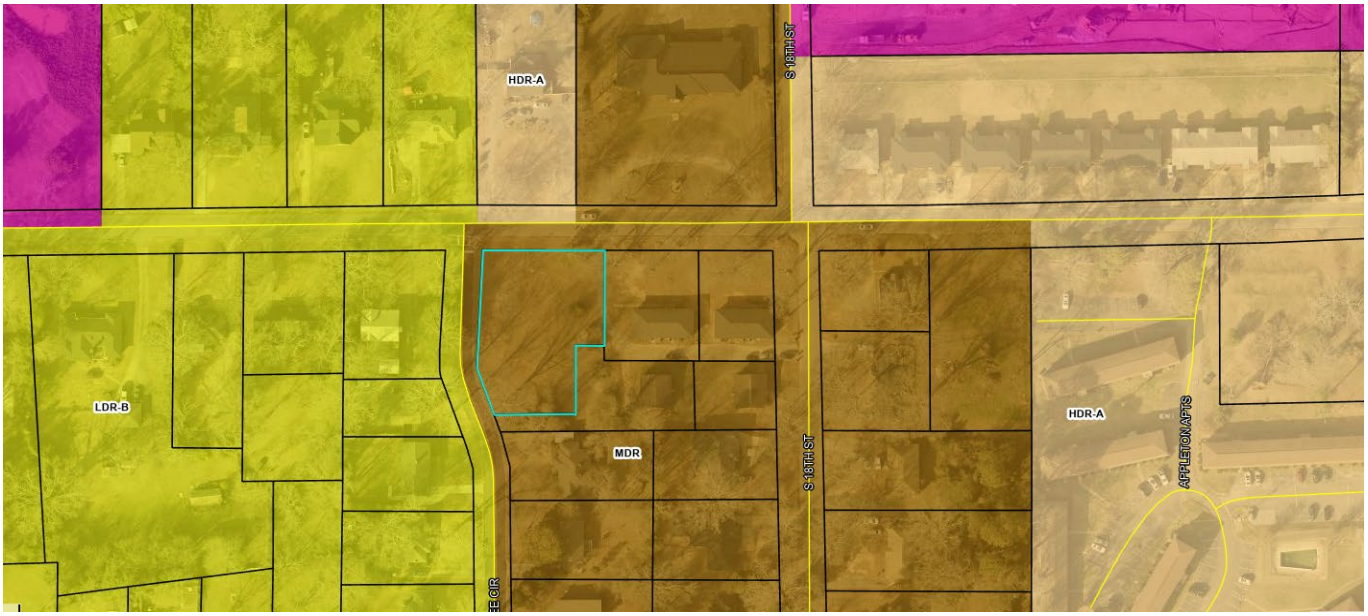
Meeting Date:
22/07/2025

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
25-REZ-02 1222 W Poplar St Staff Report.pdf
1222_Poplarst_Duplexes.pdf
Application, 1222 W Poplar St.pdf
Ord 25-003 Rezoning for 1222 W Poplar St.pdf

1222 West Poplar Street
REZONING REQUEST
(Project No. 25-REZ-02)

Applicant: Wade Stroud
Owner: BiTiM Poplar Street, LLC



Current Land Use Classification	Residential
Current Zoning	Medium Density Residential
Proposed Zoning	High Density Residential A
Character Area	Park District Development
Proposed Use	Residential
Parcel Size	0.53 +/- acres
Map, Block & Lot Number	Map 051 Block 06 Lot 001
Planning & Zoning Board	July 21, 2025
City Commission	July 22, 2025
City Commission Member	District 6 Rodney McCord
Planning Board Member	District 6 Yoshunda Jones
Citizen Notification	Legal notice was run in the June 21, 2025, edition of the Griffin Daily News for the Planning & Zoning Meeting and for the City Board of Commissioners Public Hearing. A sign was placed on the proposed property illustrating the purpose, date and time of both meetings on June 18, 2025.

Proposal/Site Location:

The applicant, Wade Stroud, is requesting a zoning change from Medium Density Residential (MDR) to High Density Residential A (HDR-A) for the parcel located at 1222 West Poplar Street. The property is a vacant lot at this time. The applicant would like to place two duplexes on this parcel. In order to do so, the zoning will need to change from Medium Density Residential, (MDR) to High Density Residential A, (HDR-A). The subject property is a 0.53 +/- acre tract of land and the rezoning would apply to 0.53 +/- acres.





Zoning Ordinance Sections applicable to this Application:

The following sections of the City of Griffin Zoning Ordinance apply to the rezoning request:

- Article 4. Section 405 - Standards for review for zoning amendments (Rezoning)
- Article 4. Section 408 - Public Hearings
- Article 7. Section 708 - Medium Density Residential (MDR)
- Article 7. Section 709 - High Density Residential A (HDR-A)

The following sections of the City of Griffin 2024 - 2044 Comprehensive Plan Update apply to this request:

Section	Consistency	Reason
Housing	N/A	Character Area Map has the subject property planned as Park District Redevelopment
Citizen Notification & Participation	Yes	Legal notice was run in the June 21, 2025, edition of the Griffin Daily News for the Planning & Zoning Meeting and for the City Board of Commissioners Public Hearing. A sign was placed on the proposed property illustrating the purpose, date and time of both meetings on June 18, 2025.
Economic Development	Yes	Provide four (4) residential dwellings
Natural & Historic Development	N/A	To staff's knowledge, the property has no historical significance.
Community Facilities	Yes	Water & sanitary sewer are accessible; electricity served by City of Griffin.
Land Use	Yes	Proposed rezoning is consistent with the Comprehensive Plan and the Character Area Map

Application Review

"Article 4. Section 405. Rezonings. All amendments (rezoning) to the Zoning Ordinance shall be evaluated in accordance with the following standards used to interpret the balance between an individual's right to the use of their property and the public health, safety or general welfare of the community. In applying these standards, expression of opinions unsupported by objective factual analysis, using the criteria set forth below, should not be considered by the Board of Commissioners."

a. **Existing uses and zoning of adjacent property**.

Direction	Zoning	Existing Uses
North	HDR - A	Multi-Family Residential
South	MDR	Single Family Residential
East	MDR	Multi-Family Residential (nonconforming)
West	LDR - B	Single Family Residential

The subject property is currently zoned Medium Density Residential (MDR). The property immediately adjacent to the north is High Density Residential A. The properties immediately adjacent to the west are zoned Low Density Residential B

(LDR - B). The properties immediately adjacent to the south and east are Medium Density Residential (MDR).

b. **Does the property to be affected by the rezoning proposal have a reasonable economic use as currently zoned, although such use may not be its highest and best potential use?**

The property subject to the rezoning proposal may have a reasonable economic use under its current zoning designation of Medium Density Residential. A quadplex, four living units under one roof, was demolished in 2021 and the lot has been vacant for four (4) years. As it is currently zoned, a single family dwelling is the only option for this lot. Should the parcel be rezoned to High Density Residential, the size of the lot will meet the minimum zoning standards for two duplexes.

c. **Will the requested proposed zoning permit a use that is suitable in regards to the use and development of adjacent and nearby property**?

The proposed zoning will permit a use that is suitable in regards to the use and development of adjacent and nearby properties. The Comprehensive Plan has this address located in the Park District Redevelopment area. Recommended land uses for this area are general commercial, general retail, Medical/Dental Clinics, Low Density Residential, Medium Density Residential, and High Density Residential. The appropriate zoning designations for the Park District Redevelopment area are Neighborhood Business District (NBD), Low Density Residential (LDR A & B), Medium Density Residential (MDR), and High Density Residential (HDR A & B). The proposed zoning of High Density Residential A is considered suitable for this area.

d. **What is the relative gain to the public as compared to the hardship imposed upon the individual property owner (applicant) by maintaining the existing zoning?**

There is no relative gain to the public in maintaining the existing zoning for the 0.53 acre tract if it remains undeveloped. Rezoning does not go against the intent of the Comprehensive Plan which has residential and commercial districts and uses in the Park District Redevelopment area. Should the use stay Medium Density Residential, the owner will likely need to leave the parcel undeveloped. By changing the zoning to High Density Residential A, the owner would be able to place four (4) affordable dwelling units on the parcel.

e. **The suitability of the subject property for the purposes for which the applicant seeks to have it rezoned, including availability of existing infrastructure**.

The areas designated as Park District Redevelopment are characterized by existing neighborhoods in primarily suburban parts of the City that are stable and not facing immediate pressure to transition to a more dense and urban style of suburban development. Park District Redevelopment character areas are suitable for medium to high density residential adjacent to commercial development as sewer capacity allows. These areas will include measures to prevent gentrification as they continue to redevelop. Housing Goal #1 is to provide a variety of safe and affordable housing types and densities for all income levels and lifestyles. The rezoning of this property

will help to accomplish this goal. The proposed rezoning is consistent with the City of Griffin Comprehensive Plan and the Character Area Map. The City of Griffin supplies the water, sanitary sewer, and electric services to this location. There will be off street parking provided for each dwelling unit.

f. **The compatibility of the applicant's proposed use of the property, if rezoned, with surrounding properties and uses (the applicant should address measures to reduce negative impacts of the proposed use, including any conditions attached to a recommendation for rezoning by the Zoning Administrator and/or Planning and Zoning Board)**.

The applicant's rezoning request to High Density Residential A (HDR-A) is compatible with surrounding properties and uses; the Comprehensive Plan and the Character Area map indicate this parcel can be either residential or commercial. According to Article 709 A of the UDC, the intent of the zoning district to be reserved for development of high density residential uses only. The provisions which apply to this district are designed and intended to encourage the formation and continuation of a stable, healthy environment for the residents of multi-family dwellings and to prevent developments that may adversely affect the intended character or integrity of the district. The duplexes will be consistent with the multi-family uses of the neighboring properties on West Poplar Street. There are two parcels to the east which currently contain duplexes. A third parcel nearby contains an apartment complex, and a fourth neighboring parcel contains seven (7) duplexes and a triplex.

g. **Any environmental, historic, cultural or aesthetic concerns unique to the subject property or proposed use, and how applicant proposes to mitigate any negative impacts on surrounding properties and the community at large**.

Planning and Development staff are not aware of an historic or cultural concerns unique to the subject property.

h. **Whether there has been a change in conditions of the subject property or properties in the vicinity of the subject, which give supporting grounds for either approval or disapproval of the zoning proposal.**

There have not been any changes of the subject property or others in the vicinity.

i. **If applicable, the length of time the subject property has been vacant or substandard as zoned, when considered in the context of land development in the vicinity of the property**.

The property has been an undeveloped lot for four (4) years. The parcel is in the Park District Redevelopment area which does support High Density Residential zoning and development.

Staff Comments:

The applicant, Wade Stroud, is requesting a zoning change from Medium Density Residential (MDR) to High Density Residential A (HDR-A) for the parcel located at 1222 West Poplar Street. The property is a vacant lot at this time. The applicant would like to place two duplexes on this parcel. In order to do so, the zoning will need to change from Medium Density Residential, (MDR) to High Density Residential A, (HDR-A). The subject property is a 0.53 +/- acre tract of land and the rezoning would apply to 0.53 +/- acres

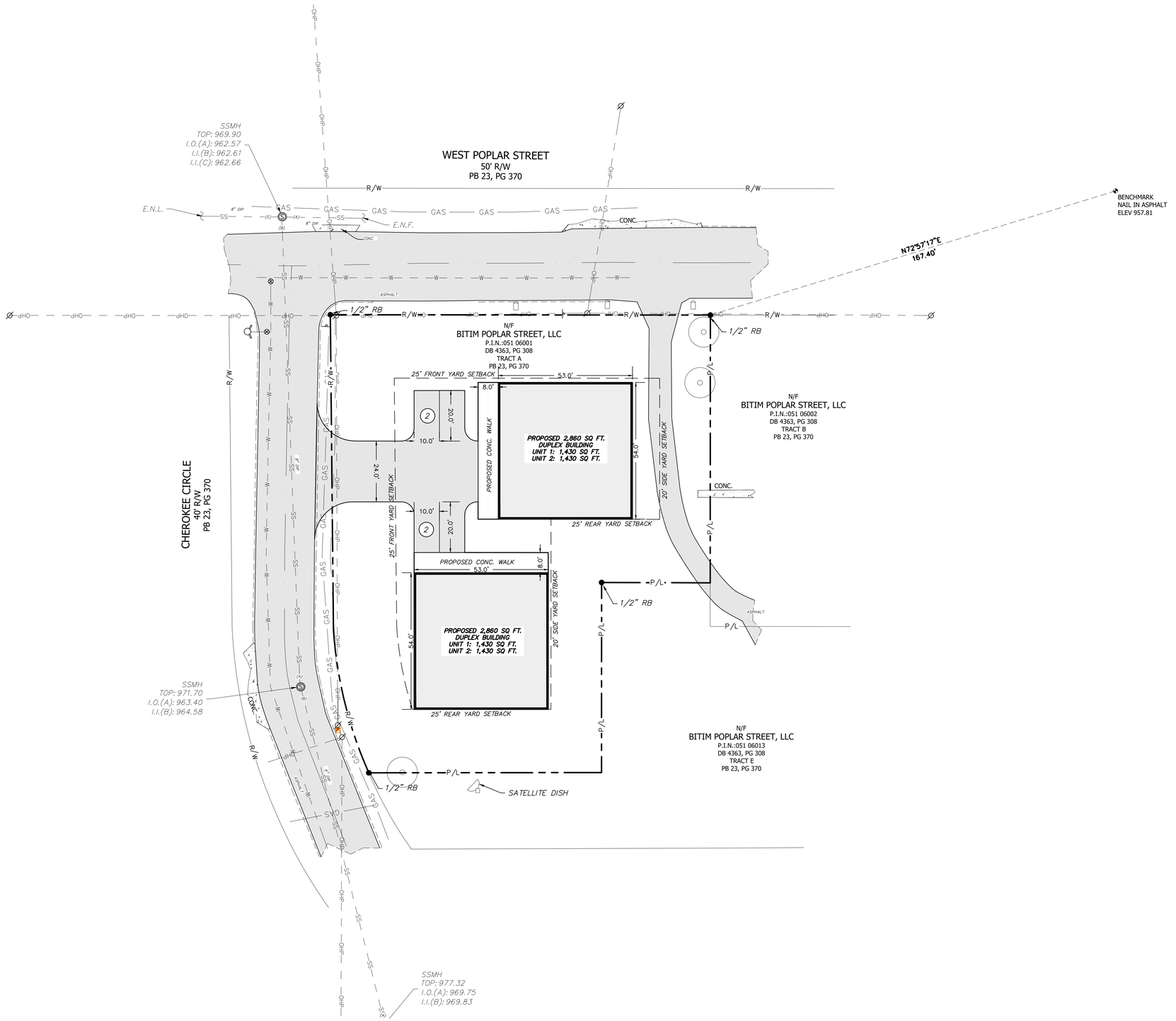
Planning and Development Staff Recommendation(s):

Planning staff recommends **CONDITIONAL APPROVAL** of the request (25-REZ-02) to rezone 0.53 +/- acres tract of land located at 1222 West Poplar Street from Medium Density Residential to High Density Residential A with the following conditions:

1. Maximum number of two (2) duplexes
2. Minimum heated floor area per dwelling unit for duplexes:
    a. 1,250 square feet for a single story;
    b. With a minimum building footprint of 850 square feet for two or more story dwellings
3. Meet all other City of Griffin Architectural standards

Submitted by:

Michelle Haynes, Director
Planning and Development



SITE PLAN

GRAPHIC SCALE

(IN FEET)
1 inch = 20 ft.

41

NO.	DATE	DESCRIPTION	BY	CHK	APV

BJSM INVESTMENTS LLC
9 MOULTON DRIVE
LONDONDERRY, NEW HAMPSHIRE 03053
603-548-3969

LJA ENGINEERING
350 AIRPORT ROAD
GRIFFIN, GA 30224
(770) 412-7700

LJA ENGINEERING
LICENSE NUMBER: PEF007932

NOT FOR CONSTRUCTION
PRINTED:
February 6, 2025

SITE DEVELOPMENT PLANS FOR

1222 W. POPLAR STREET DUPLEX UNITS

LOCATED IN LANDLOT 114 OF THE 2ND DISTRICT, SPALDING COUNTY

PROJECT NUMBER
PCG6146-24092

SHEET NAME
SITE PLAN

SHEET NUMBER
4

SHEET 4 OF 24

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR REZONING

Date Received: 4-28-25 Application Number: 25-RE2-02

Instructions for Applicant:

Please complete this form and submit with any requested documents in order to complete the Rezoning Application. We recommend that all development professionals conducting business in the City of Griffin review the current Unified Development Code (UDC), prior to submission of this application, depending on the type of development. The UDC can be found at www.cityofgriffin.com.

The application, with all appropriate attachments (listed below), should be delivered to the Planning & Development Services Department located at 100 S. Hill Street, 3rd Floor, Griffin, GA 30223. You may reach our office by phone at (770)233-4130 between the hours of 7:30 AM and 4:30 PM Monday thru Friday. Please contact our office if you have any questions about this application or the Rezoning Process.

Rezoning Application Submission Requirements:

1. Complete Rezoning Application
2. Complete Rezoning Questionnaire
3. Property Owner or Owner's Representative Authorized Form
4. Conflict of Interest Disclosure
5. Site Plan or drawing of the respective development
6. Development of Regional Impact (if applicable)
7. Fees Due: Commercial $400.00/Residential $300.00

CITY ACTIONS:

Planning & Development Services Staff will determine if the application is complete, assign a case number to the application, and indicate the date of receipt. The applicant will be notified in writing of the date, time and place of the required Public Hearing before the City of Griffin Board of Commissioners. It is important that a representative of the requested Rezoning attend the Public Hearing.

The applicant, engineer, or other representative is responsible for obtaining copies of all applicable City of Griffin ordinances and development guidelines, codes, and regulations, and to resolve all comments received and related issues.

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR REZONING

Date Received: 4-28-25 Application Number: 25-REZ-02

Applicant/Agent/Representatives Name:
Wade Stroud, P.E., LJA Engineering

Address: 350 Airport Road

City: Griffin State: GA Zip: 30224

Telephone Number(s): D: 470.204.0158 O: 770.412.7700 Email: wstroud@lja.com

Project Name/ Description: 1222 W. Poplar Street Residential Development

Address: 1222 W. Poplar Street

Parcel Number(s): 051 06001 Current Zoning: MDR Parcel(s) Size: 23,087 sq ft

FLUM/Character Area _____ Requested Zoning HDR-A

Property Owner Name: Bitim Poplar Street, LLC (Barry Mazzaglia)

Address: P.O. Box 1021

City: Londonberry State: NH Zip: 03053

Telephone Number(s): 603.548.3969 Email: HBSRealty@aol.com

I attest that this Rezoning Application, and all attachments, meet all applicable requirements of the City of Griffin ordinances and development guidelines, codes and regulations to the best of my knowledge.

Applicant Signature | Wade T. Stroud, P.E. (Printed Name) | 5/1/2025 (Date)

Applicant Name: _____

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR REZONING

Date Received: 4-28-25 Application Number: 25-REZ-02

Project Name/ Description: 1222 W. Poplar Street Residential Development

Address: 1222 W. Poplar Street

Requested Zoning & Ordinance Section: HDR-A

The following information must be submitted with the Rezoning Application:

- One (1) copy of a site plan, boundary survey, or Tax Map of the property
- The following information must be submitted with the Rezoning Application:

1. Completed application form.
2. Detailed description of existing land uses on all contiguous property;
3. The location of the subject property including street numbers, if available;
4. A boundary plat of the subject property, prepared in accordance with the Georgia Plat Act, showing the dimensions of acreage, location of tract and location of all existing improvements and easements;
5. A site plan drawn to scale showing:
   a. Any and all improvements to be constructed if the application is approved, along with the proposed use and dimensions of all structures;
   b. A statement with any prior conditions to zoning, plat and/or prior variance request approvals granted by the City of Griffin;
   c. Site plans with variance requests shall indicate the dimension of the proposed subject of the variance request (see 415 [section 410] for variance procedures).
6. Spalding County Tax Map, block and lot number of the appropriate plat reference;
7. The present and proposed zoning district classification for the subject property;
8. The name and address of the owner of the subject property;
9. The area of land of the subject property, stated in square feet if less than one acre;
10. Date of application;
11. Any prior applications or actions for rezoning of all or part of the subject property within the past five years;
12. Documentation supporting the request based upon the standards of this article.

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR REZONING

Date Received: 4-28-25 Application Number: 25-REZ-02

Please provide written answers to the following questions to justify a request for Rezoning:

1. Provide a list of the existing uses and zoning of adjacent property.

2. Does the property to be affected by the rezoning have a reasonable economic use as currently zoned, although such use may not be its highest and best potential use?

3. Will the requested zoning permit a use that is suitable in regards to the use and development of adjacent property?

4. What is the relative gain to the public as compared to the hardship imposed upon the individual property owner by maintaining the current Zoning?

5. Is the property suitable for the purposes for which the applicant seeks to have it rezoned, including availability of infrastructure (water, sewer, etc.)? If the required infrastructure is not available, how will it be provided?

6. Is the proposed use of the subject property, if rezoned, compatible with the surrounding properties and uses? If not, the applicant should address the measures to reduce any negative impacts of the proposed use.

7. Are there any environmental, historic, cultural or aesthetic concerns unique to the subject property or properties in the vicinity of the subject property that give supporting grounds for either approval or denial of the rezoning proposal?

8. Has there been a change in conditions of the subject property or properties in the vicinity of the subject which give supporting grounds for wither approval or disapproval of the zoning proposed?

9. If applicable, how long has the subject property been vacant or substandard as zoned, considering the land development in the area of the subject property?

1. *Provide a list of the existing uses and zoning of adjacent property.*

   The uses of the properties immediately adjacent to the subject property are mostly residential. The adjacent parcels to the west are zoned LDR, the adjacent parcels to the south and east are zoned MDR, and the adjacent parcels to the north are zoned HDR-A and MDR. The parcel to the north zoned MDR is former VFW Post 5448.

2. *Does the property to be affected by the rezoning have a reasonable economic use as currently zoned, although such use may not be its highest and best potential use?*

   Although currently undeveloped, the subject parcel previously contained a quadplex structure (four living units in a single building). Developed with a similar structure, the parcel would have a reasonable economic value as currently zoned.

3. *Will the requested zoning permit a use that is suitable in regards to the use and development of adjacent property?*

   The requested zoning will permit a use that is similar and suitable to the use and development of the adjacent properties. At least two parcels two the east currently contain duplex structures. A third nearby parcel contains an apartment complex, and a fourth nearby parcel contains seven duplexes and a triplex.

4. *What is the relative gain to the public as compared to the hardship imposed upon the individual property owner by maintaining the current Zoning?*

   The requested zoning will allow additional affordable housing for City of Griffin residents. Maintaining the current zoning will prevent the owner from developing the subject parcel to its highest and best use while maintaining the character and nature of the surrounding parcels.

5. *Is the property suitable for the purposes for which the applicant seeks to have it rezoned, including availability of infrastructure (water, sewer, etc.)? If the required infrastructure is not available, how will it be provided?*

   The subject parcel is suitable for the purposes for which the owner seeks to have it rezoned. Two duplex structures are proposed, totaling four living units, which matches the number of living units previously on the parcel. All public utilities required for the development of the parcel are readily available.

6. *Is the proposed use of the subject property, if rezoned, compatible with the surrounding properties and uses? If not, the applicant should address the measures to reduce any negative impacts of the proposed use.*

   As mentioned above, the proposed development consists of two duplex structures, providing a total of four living units. This use is compatible with the surrounding uses, including the nearby duplexes, triplex, and apartment complex. In addition, the subject parcel acreage is approximately equivalent to the combined acreage of the two adjacent parcels two the east, each of which contains a duplex structure. The proposed use would also be equivalent to the previous use of the parcel.

7. *Are there any environmental, historic, cultural or aesthetic concerns unique to the subject property or properties in the vicinity of the subject property that give supporting grounds for either approval or denial of the rezoning proposal?*

   There are no environmental, historic, cultural, or aesthetic concerns related to the subject parcel which would give supporting grounds for approval or denial of the proposed rezoning.

8. *Has there been a change in conditions of the subject property or properties in the vicinity of the subject which give supporting grounds for wither approval or disapproval of the zoning proposed?*

   There have been no changes in the conditions of the subject property or properties in the vicinity of the subject parcel which give supporting grounds for approval or denial of the proposed rezoning.

9. *If applicable, how long has the subject property been vacant or substandard as zoned, considering the land development in the area of the subject property?*

   The subject parcel was returned to an undeveloped state approximately four years ago when the previous quadplex was demolished.

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR REZONING

Date Received: 4-28-25 Application Number: 25-REZ-02

OWNER'S AUTHORIZATION

This is to certify that: BiTiM Poplar Street, LLC is the Property Owner or Legal Representative of the Owner holding interest in the property that is the subject of the attached application.

By execution of this form, authorization is given to the person named as "Applicant" below, acting on behalf of the owner, to file for and pursue a request for approval of the following.

☒ Rezoning ☐ Variance ☐ Special Use

☐ Development Plan ☐ Plat Approval ☐ Temporary Use

Applicant Name: Wade Stroud, P.E., LJA Engineering, Inc.

Property Owner Signature	Barry Mazzaglia	3/28/2025
	Printed Name	Date
Legal Representative Signature	Barry Mazzaglia	3/28/2025
	Printed Name	Date

Sara Craney 3/28/25
Notary Signature

Seal:

Sara Craney
Notary Public, State of New Hampshire
My Commission Expires 03/08/2028

Commission Expiration Date: 03/08/2028

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR REZONING

Date Received: 4-28-25 Application Number: 25-REZ-02

CONFLICT OF INTEREST DISCLOSURE

Have you, within the two (2) years immediately preceding the filing of this application, made campaign contributions aggregating $250.00 or more to a member of the Board of Commissioners, a member of the Planning & Zoning Board, or any other government official who will consider this application?

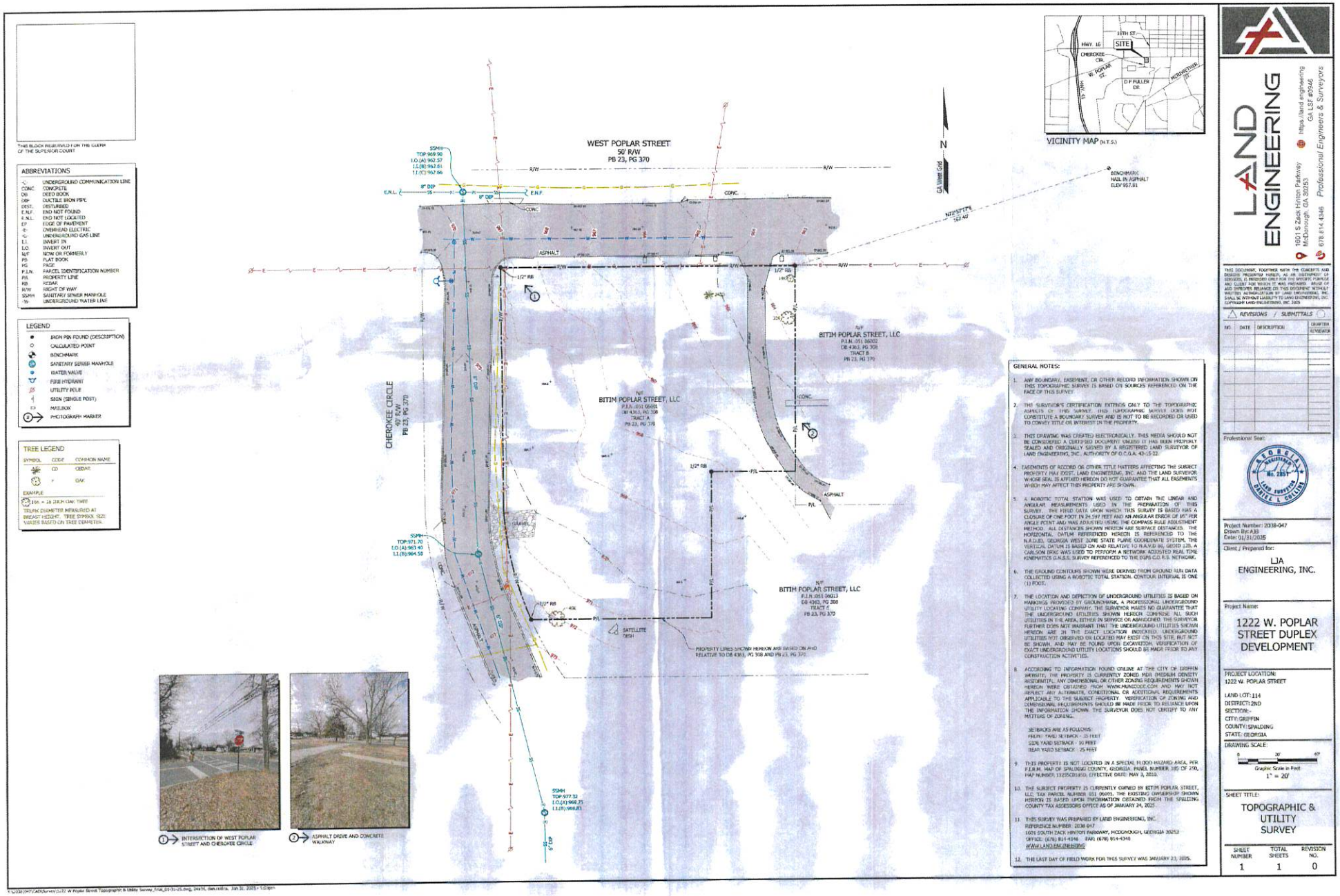
☐ Yes ☒ No

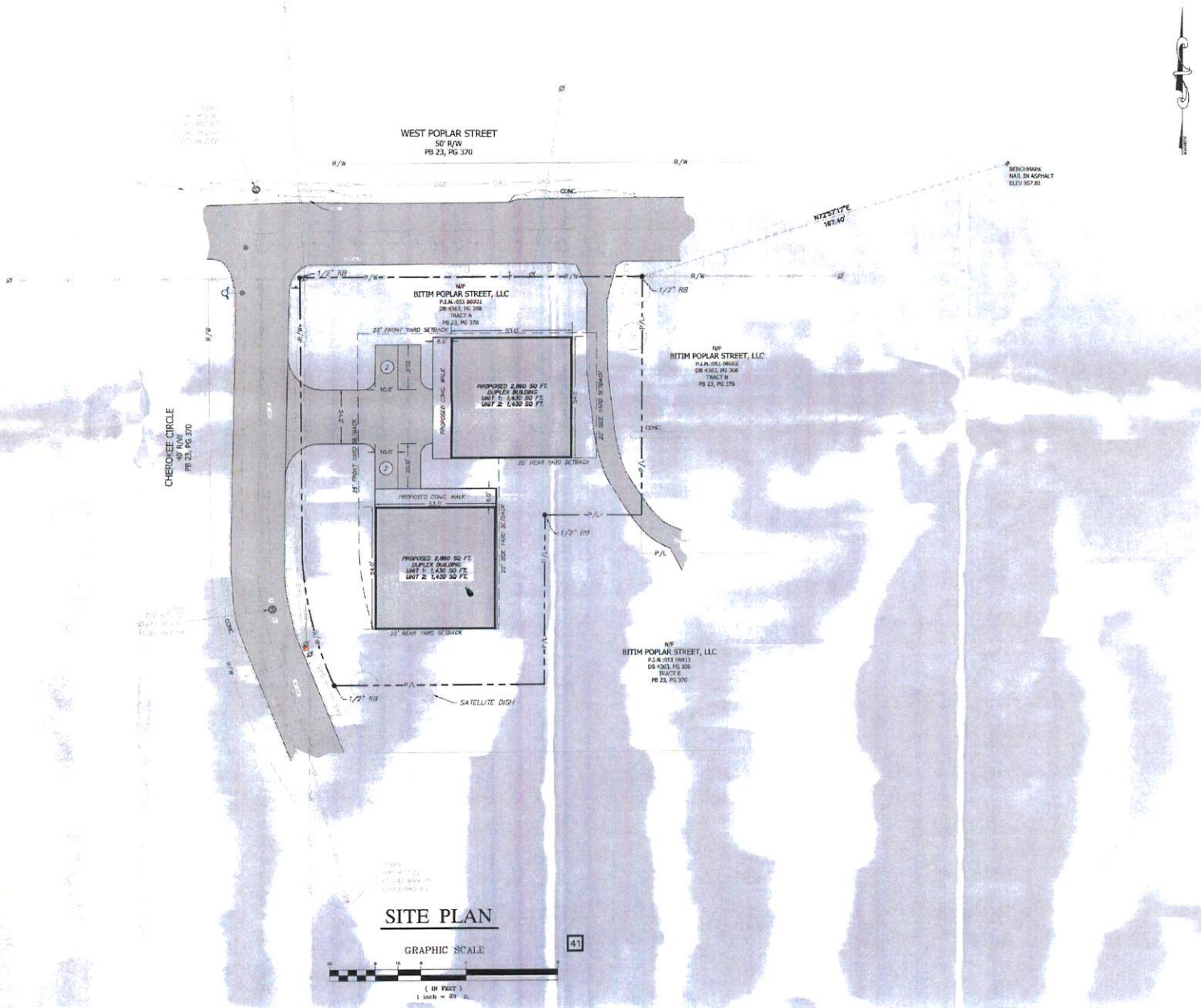
If **yes**, please complete the following section:

- Name and position of Government Official:

- Please list the date and amount of contribution(s) (aggregate total of $250.00 or more).

Applicant Signature | Wade T. Stroud, P.E. Printed Name | 5/1/2025 Date


THIS BLOCK RESERVED FOR THE CLERK OF THE SUPERIOR COURT
ABBREVIATIONS
-C- UNDERGROUND COMMUNICATION LINE
CONC. CONCRETE
DB DEED BOOK
DIP DUCTILE IRON PIPE
DIST. DISTURBED
E.N.F. END NOT FOUND
E.N.L. END NOT LOCATED
EP EDGE OF PAVEMENT
-E- OVERHEAD ELECTRIC
-G- UNDERGROUD GAS LINE
I.I. INVERT IN
I.O. INVERT OUT
N/F NOW OR FORMERLY
PB PLAT BOOK
PG PAGE
P.I.N. PARCEL IDENTIFICATION NUMBER
P/L PROPERTY LINE
RB REBAR
R/W RIGHT OF WAY
SSMH SANITARY SEWER MANHOLE
-W- UNDERGROUND WATER LINE
LEGEND
IRON PIN FOUND (DESCRIPTION)
CALCULATED POINT
BENCHMARK
SANITARY SEWER MANHOLE
WATER VALVE
FIRE HYDRANT
UTILITY POLE
SIGN (SINGLE POST)
MAILBOX
PHOTOGRAPH MARKER
TREE LEGEND
SYMBOL CODE COMMON NAME
CD CEDAR
O OAK
EXAMPLE
16R = 16 INCH OAK TREE
TRUNK DIAMETER MEASURED AT BREAST HEIGHT. TREE SYMBOL SIZE VARIES BASED ON TREE DIAMETER.
WEST POPLAR STREET
50' R/W
PB 23, PG 370
CHEROKEE CIRCLE
40' R/W
PB 23, PG 370
BITIM POPLAR STREET, LLC
P.I.N. 051 06001
DB 4363, PG 308
TRACT A
PB 23, PG 370
BITIM POPLAR STREET, LLC
P.I.N. 051 06002
DB 4363, PG 308
TRACT B
PB 23, PG 370
BITIM POPLAR STREET, LLC
P.I.N. 051 06013
DB 4363, PG 308
TRACT C
PB 23, PG 370
SSMH
TOP 969.90
I.O.(A) 962.57
I.I.(B) 962.61
I.I.(C) 962.66
SSMH
TOP 971.70
I.O.(A) 963.40
I.I.(B) 964.58
SSMH
TOP 977.33
I.O.(A) 968.75
I.I.(B) 968.83
BENCHMARK
NAIL IN ASPHALT
ELEV 957.81
N22°57'17"E
161.40'
GA West Grid
N
SATELLITE
DISH
PROPERTY LINES SHOWN HEREON ARE BASED ON AND RELATIVE TO DB 4363, PG 308 AND PB 23, PG 370.
1 INTERSECTION OF WEST POPLAR STREET AND CHEROKEE CIRCLE
2 ASPHALT DRIVE AND CONCRETE WALKWAY
VICINITY MAP (N.T.S.)
HWY. 16
SITE
CHEROKEE CIR.
W. POPLAR ST.
D F FULLER DR.
HWY 41
GENERAL NOTES:
1. ANY BOUNDARY, EASEMENT, OR OTHER RECORD INFORMATION SHOWN ON THIS TOPOGRAPHIC SURVEY IS BASED ON SOURCES REFERENCED ON THE FACE OF THIS SURVEY.
2. THE SURVEYOR'S CERTIFICATION EXTENDS ONLY TO THE TOPOGRAPHIC ASPECTS OF THIS SURVEY. THIS TOPOGRAPHIC SURVEY DOES NOT CONSTITUTE A BOUNDARY SURVEY AND IS NOT TO BE RECORDED OR USED TO CONVEY TITLE OR INTEREST IN THE PROPERTY.
3. THIS DRAWING WAS CREATED ELECTRONICALLY. THIS MEDIA SHOULD NOT BE CONSIDERED A CERTIFIED DOCUMENT UNLESS IT HAS BEEN PROPERLY SEALED AND ORIGINALLY SIGNED BY A REGISTERED LAND SURVEYOR OF LAND ENGINEERING, INC. AUTHORITY OF O.C.G.A. 43-15-22.
4. EASEMENTS OF RECORD OR OTHER TITLE MATTERS AFFECTING THE SUBJECT PROPERTY MAY EXIST. LAND ENGINEERING, INC. AND THE LAND SURVEYOR WHOSE SEAL IS AFFIXED HEREON DO NOT GUARANTEE THAT ALL EASEMENTS WHICH MAY AFFECT THIS PROPERTY ARE SHOWN.
5. A ROBOTIC TOTAL STATION WAS USED TO OBTAIN THE LINEAR AND ANGULAR MEASUREMENTS USED IN THE PREPARATION OF THIS SURVEY. THE FIELD DATA UPON WHICH THIS SURVEY IS BASED HAS A CLOSURE OF ONE FOOT IN 24,597 FEET AND AN ANGULAR ERROR OF 05" PER ANGLE POINT AND WAS ADJUSTED USING THE COMPASS RULE ADJUSTMENT METHOD. ALL DISTANCES SHOWN HEREON ARE SURFACE DISTANCES. THE HORIZONTAL DATUM REFERENCED HEREON IS REFERENCED TO THE N.A.D.83, GEORGIA WEST ZONE STATE PLANE COORDINATE SYSTEM. THE VERTICAL DATUM IS BASED ON AND RELATIVE TO N.A.V.D 88, GEOID 12B. A CARLSON BRX6 WAS USED TO PERFORM A NETWORK ADJUSTED REAL TIME KINEMATICS G.N.S.S. SURVEY REFERENCED TO THE EGPS C.O.R.S. NETWORK.
6. THE GRADING CONTOURS SHOWN WERE DERIVED FROM GROUND RUN DATA COLLECTED USING A ROBOTIC TOTAL STATION. CONTOUR INTERVAL IS ONE (1) FOOT.
7. THE LOCATION AND DEPICTION OF UNDERGROUND UTILITIES IS BASED ON MARKINGS PROVIDED BY GROUNDHAWK, A PROFESSIONAL UNDERGROUND UTILITY LOCATING COMPANY. THE SURVEYOR MAKES NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN HEREON COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN HEREON ARE IN THE EXACT LOCATION INDICATED. UNDERGROUND UTILITIES NOT OBSERVED OR LOCATED MAY EXIST ON THIS SITE, BUT NOT BE SHOWN, AND MAY BE FOUND UPON EXCAVATION. VERIFICATION OF EXACT UNDERGROUND UTILITY LOCATIONS SHOULD BE MADE PRIOR TO ANY CONSTRUCTION ACTIVITIES.
8. ACCORDING TO INFORMATION FOUND ONLINE AT THE CITY OF GRIFFIN WEBSITE, THE PROPERTY IS CURRENTLY ZONED MDR (MEDIUM DENSITY RESIDENTIAL). ANY DIMENSIONAL OR OTHER ZONING REQUIREMENTS SHOWN HEREON WERE OBTAINED FROM WWW.MUNICODE.COM AND MAY NOT REFLECT ANY ALTERNATE, CONDITIONAL OR ADDITIONAL REQUIREMENTS APPLICABLE TO THE SUBJECT PROPERTY. VERIFICATION OF ZONING AND DIMENSIONAL REQUIREMENTS SHOULD BE MADE PRIOR TO RELIANCE UPON THE INFORMATION SHOWN. THE SURVEYOR DOES NOT CERTIFY TO ANY MATTERS OF ZONING.
SETBACKS ARE AS FOLLOWS:
FRONT YARD SETBACK - 35 FEET
SIDE YARD SETBACK - 10 FEET
REAR YARD SETBACK - 25 FEET
9. THIS PROPERTY IS NOT LOCATED IN A SPECIAL FLOOD HAZARD AREA, PER F.I.R.M. MAP OF SPALDING COUNTY, GEORGIA, PANEL NUMBER 185 OF 250, MAP NUMBER 13255C0185D, EFFECTIVE DATE: MAY 3, 2010.
10. THE SUBJECT PROPERTY IS CURRENTLY OWNED BY BITIM POPLAR STREET, LLC. TAX PARCEL NUMBER 051 06001. THE EXISTING OWNERSHIP SHOWN HEREON IS BASED UPON INFORMATION OBTAINED FROM THE SPALDING COUNTY TAX ASSESSORS OFFICE AS OF JANUARY 24, 2025.
11. THIS SURVEY WAS PREPARED BY LAND ENGINEERING, INC.
REFERENCE NUMBER: 2038-047
1601 SOUTH ZACK HINTON PARKWAY, MCDONOUGH, GEORGIA 30253
OFFICE: (678) 814-4346 FAX: (678) 814-4348
WWW.LAND.ENGINEERING
12. THE LAST DAY OF FIELD WORK FOR THIS SURVEY WAS JANUARY 23, 2025.
LAND ENGINEERING
1601 S Zack Hinton Parkway
McDonough, GA 30253
https://land.engineering
GA LSF #3946
678 814 4346
Professional Engineers & Surveyors
THIS DOCUMENT, TOGETHER WITH THE CONCEPTS AND DESIGNS INCORPORATED HEREIN, AS AN INSTRUMENT OF SERVICE, IS PREPARED ONLY FOR THE SPECIFIC PURPOSE AND CLIENT FOR WHICH IT WAS PREPARED AND PUBLICATION THEREOF IS EXPRESSLY LIMITED TO SUCH USE. REUSE OR REPRODUCTION OF LAND ENGINEERING, INC. (LEI) DOCUMENTS WITHOUT WRITTEN AUTHORIZATION BY LAND ENGINEERING, INC. SHALL BE WITHOUT LIABILITY TO LAND ENGINEERING, INC. COPYRIGHT LAND ENGINEERING, INC. 2025
REVISIONS / SUBMITTALS
NO. DATE DESCRIPTION DRAWN BY/REVIEWER
Professional Seal:
GEORGIA REGISTERED No. 3351 LAND SURVEYOR DANIEL L. COLLINS
Project Number: 2038-047
Drawn By: AB
Date: 01/31/2025
Client / Prepared for:
LJA ENGINEERING, INC.
Project Name:
1222 W. POPLAR STREET DUPLEX DEVELOPMENT
PROJECT LOCATION:
1222 W. POPLAR STREET
LAND LOT: 114
DISTRICT: 2ND
SECTION: -
CITY: GRIFFIN
COUNTY: SPALDING
STATE: GEORGIA
DRAWING SCALE:
0 20 40
Graphic Scale in Feet
1" = 20'
SHEET TITLE:
TOPOGRAPHIC & UTILITY SURVEY
SHEET NUMBER 1
TOTAL SHEETS 1
REVISION NO. 0



41

NO.	DATE	DESCRIPTION	BY	CHK.	JPV

BJSM INVESTMENTS LLC
9 MOULTON DRIVE
LONDONDERRY, NEW HAMPSHIRE 03053
603-548-2969

LJA ENGINEERING
350 AIRPORT ROAD
GRIFFIN, GA 30224
(770) 412-7700
LJA ENGINEERING LICENSE NUMBER: PEF007512

NOT FOR CONSTRUCTION
PRINTED:
February 6, 2025

SITE DEVELOPMENT PLANS FOR

1222 W. POPLAR STREET DUPLEX UNITS

LOCATED IN LANDLOT 114 OF THE 2ND DISTRICT, SPALDING COUNTY

PROJECT NUMBER
PCG6146-24092

SHEET NAME
SITE PLAN

SHEET NUMBER
4
SHEET 4 OF 24

NO. 25 - 003

AN ORDINANCE

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF GRIFFIN, GEORGIA SO AS TO RECLASSIFY THE DISTRICT DESIGNATION OF THE SUBJECT PROPERTY (SPALDING COUNTY TAX PARCEL 051 06001) AND TO AUTHORIZE THE ZONING ADMINISTRATOR TO AMEND THE OFFICIAL ZONING MAP ACCORDINGLY; TO ESTABLISH AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF GRIFFIN, GEORGIA, AND IT IS ESTABLISHED AS FOLLOWS:

Section 1. That the Official Zoning Map of the City of Griffin, Georgia is hereby amended to change the zoning classification of the subject property from Medium Density Residential (MDR) to High Density Residential A), as defined by the Unified Development Code of the City of Griffin, Georgia.

Applicant: Wade Stroud
Owner: BiTiM Poplar Street, LLC
Properties: Spalding County Tax Parcel 051 06001, (0.53 +/- acres) located at 1222 West Poplar Street

Section 2. That the Zoning Administrator is authorized and hereby directed to amend the Official Zoning Map of the City of Griffin in conformity with this Ordinance.

Section 3. That this Ordinance shall become effective immediately upon its passage on single reading.

Public Hearing and Reading: Tuesday, July 22, 2025

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider a request for a variance to reduce the minimum lot size, street frontage, lot width, and front yard requirements, and to increase the maximum lot coverage by impervious surface requirement for the property located at 419 Terracedale Court Tax Map 022 07012 submitted by Dan Dunson. *Director of Planning and Development, Michelle Haynes, will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

The applicant, Dan Dunson, requests a variance for Article 706C to reduce the minimum lot size, street frontage, lot width, and front yard requirements, and to increase the maximum lot coverage by impervious surface requirement in the Low Density Residential B zoning district. The applicant wants to take .14 +/- acres from the existing .36 +/- acre lot and add it to his neighboring lot at 3 Terracedale Court (1.12 +/- acres). Any changes made to 419 Terracedale Court will require a variance since the new parcel will be .22 +/- acres and will not meet minimum zoning standards. The maximum impervious space allowed is 35%. The current impervious coverage is at the maximum allowed and the reduction in lot size would increase impervious space to 61%, which is nearly double what is permitted.

This lot is already legally non-conforming due to its size. Currently, the lot is less than the minimum lot size requirement of a half (1/2) acre in Low Density Residential B (LDR-B). If approved, the variance for lot size would expand the non-conformity of the lot which is contrary to the purpose of a variance and the intent of minimum zoning requirements. There are not extraordinary and exceptional conditions pertaining to this particular piece of property. There is no practical difficulty in relation to this lot, or the adjacent lot that the Applicant is seeking to add acreage to. The conditions present on the lot that the Applicant is seeking to reduce in size, and the lot that the Applicant is seeking to add acreage to, are not peculiar. The literal interpretation of this ordinance does not deprive the applicant of any rights that others in the same district are allowed.

STAFF RECOMMENDATION:

Planning & Development staff recommends DENIAL of the variance request (25–VAR-03) submitted by Dan Dunson to reduce the minimum lot size, street frontage, lot width, and front yard requirements, and to increase the maximum lot coverage by impervious surface requirement at 419 Terracedale Court.

FINANCIAL IMPACT:

N/A

Submitted By:
Michelle Haynes

Meeting Date:
22/07/2025

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
419 Terrancedale Ct. Staff Report.pdf
Proposed Plat for 419 Terracedale Ct.pdf
25-VAR-03; 419 Terracedale Ct Application.pdf

Variance
419 Terracedale Court
Project No. 25-VAR-03

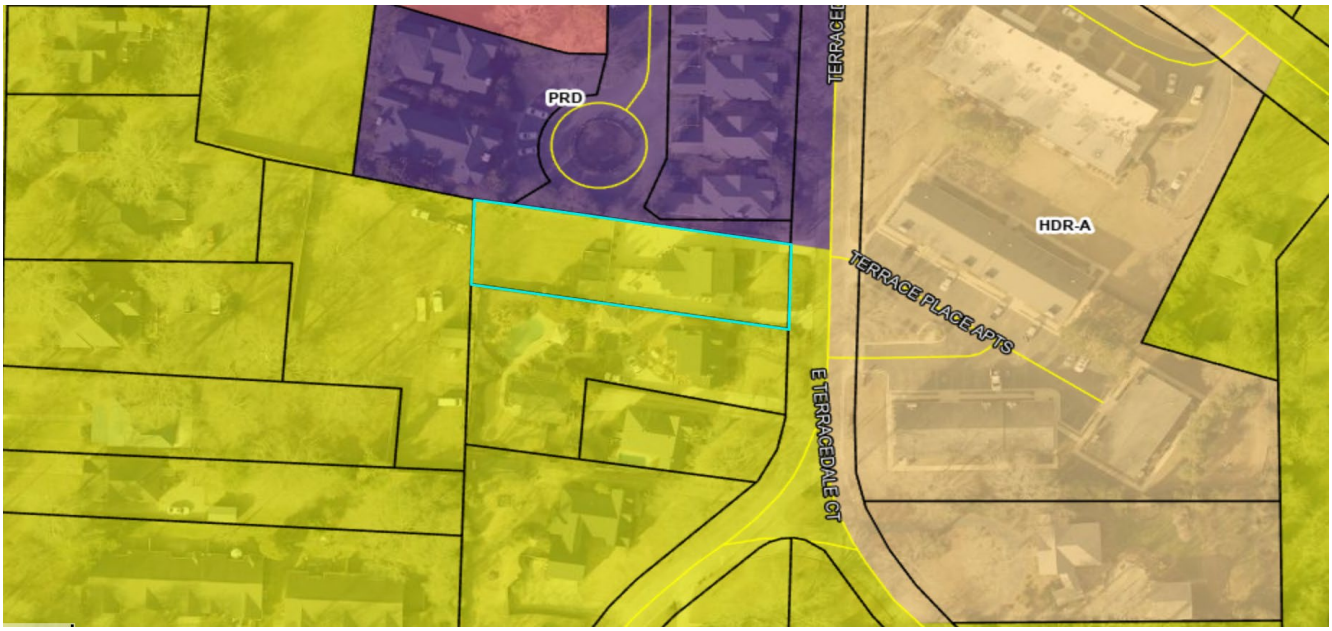
Applicant: Dan Dunson
Owner: Dan Dunson



Current Land Use Classification	Residential
Current Zoning	Low Density Residential B (LDR-B)
Proposed Variance	To reduce the minimum lot size, street frontage, lot width, and front yard requirements, and to increase the maximum lot coverage by impervious surface requirement
Parcel Size	0.36 +/-
Map, Block & Lot Number	022 07012
City Commission	July 22, 2025
District Commissioner Member	Holly Murray
Citizen Notification	Legal Notice was run in the June 21, 2025, edition of the *Griffin Daily News* for the City Board of Commissioners Public Hearing. Signage was placed on the property illustrating the purpose, date and time of the meeting on June 18, 2025.

Proposal/Site Location:

The applicant, Dan Dunson, is requesting a variance for Article 706C which states the physical requirements for the creation of a new parcel in the Low Density Residential B zoning district. Mr. Dunson wants to take .14 +/- acres from the existing .36 +/- acre lot and add it to his neighboring lot at 3 Terracedale Court. Any changes made to 419 Terracedale Court will require a variance since the new parcel will be .22 +/- acres and will not meet minimum zoning standards for lot size, street frontage, lot width, and front yard requirements. A variance is also required to increase the maximum lot coverage by impervious surface requirement for Low Density Residential B.



Zoning Ordinance Sections applicable to this Application:
The following sections of the Unified Development Code apply to this variance request:

Article 410 Variance
Article 706(C) Low Density Residential, LDR -B

Article 410, Variance Standards for Review:

1. **There are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape, or topography;**

   There are not extraordinary and exceptional conditions pertaining to this particular piece of property as it relates to its size that would justify further reducing the lot size as the Applicant has requested. This lot is already legally non-conforming due to its size. Currently, the lot is less than the minimum lot size requirement of a half acre or .50 in Low Density Residential B (LDR-B), so the lot is .14 acres below the minimum lot requirement already. While the current smaller lot size may be an extraordinary and exceptional condition in some cases, this request would increase the non-conformity that is already present.

The maximum impervious space allowed is 35%. The current impervious coverage is at the maximum allowed and the reduction in lot size would increase impervious space to 61%, which is nearly double what is allowed.

2. **The application of these regulations to this particular piece of property would create a practical difficulty or unnecessary hardship.**

   The application of these regulations to this property do not create a practical difficulty or unnecessary hardship as it relates to this request. The request seeks to reduce the lot size, but the lot size is already legally non-conforming, and it maintains use and value in its current state. There are no accessory structures located on this parcel which need to be placed with primary structures on the adjacent parcel at 3 Terracedale Ct. in order to be utilized as permitted, nor any other similar condition. Therefore, there is no practical difficulty in relation to this lot, or the adjacent lot that the Applicant is seeking to add acreage to, that would justify further reducing the lot size and increasing this non-conformity

3. **Such conditions are peculiar to the piece of property involved.**

   The conditions present on the lot that the Applicant is seeking to reduce in size, and the lot that the Applicant is seeking to add acreage to, are not peculiar. The surrounding lot sizes are 1.12 +/- acres, .21 +/- acres, .64 +/- acres, .25 +/- acres, and .38 +/- acres. The lot the Applicant is seeking to vary is currently .36 +/- acres and maintains use and value comparable to the surrounding properties. Further, the lot at 3 Terracedale Court that the Applicant is seeking to add the acreage to is already 1.12 +/- acres, well within the minimum lot size requirements, and can be used for all permitted purposes in its current state.

   There is a two family house located on the front portion of the subject property, and the .14 acres that the Applicant is seeking to remove and add to 3 Terracedale Ct. is empty space/back yard. The Applicant stated that there is a fence behind the house, and the tenants of the subject property do not have access to the empty space beyond the fence. However, a fence is a self-made barrier rather than a topographical barrier preventing the full use of the property, and its presence or the lack of use is not a peculiar condition that would justify reducing the lot size. Likewise, the fence's presence on the subject property does not prevent or hinder the use of the property located at 3 Terracedale Ct. where the Applicant is seeking to add the acreage.

   Therefore, there are no peculiar conditions that would justify reducing the acreage and increasing the legal non-conformity at 419 Terracedale Court.

4. **Relief, if granted, would not cause substantial detriment to the public good or impair the purposes and intent of these regulations, provided, however, that no Variance may be granted for a use of land or building or structure that is prohibited by this Ordinance.**

   If granted, this variance request would impair the intent of minimum zoning regulations and the purpose of a variance. Sec. 410A, Unified Development Code, provides that variances shall not be used to expand a legal non-conforming use, and further provides that the spirit of the ordinance shall be observed. The parcel is currently legally nonconforming at the size of .36 +/- acre. The Applicant is requesting to reduce the lot size further by .14 +/- acres, expanding the non-conformity, in order to increase the acreage of an already conforming lot with 1.12 +/- acres located next door. This is contrary to the purpose of the variance and the intention of the minimum zoning regulations.

5. **A literal interpretation of this Ordinance would deprive the applicant of any rights that others in the same district are allowed.**

   The literal interpretation of this ordinance does not deprive the applicant of any rights that others in the same district are allowed. The lot is already legally non-conforming, as are many surrounding lots, and the Applicant still has the right to utilize the property in the manner intended. Further, the Applicant's rights as to the neighboring property at 3 Terracedale Ct. that the Applicant sought to add acreage to are not impacted either. That property can still be used in any and all manners permitted by others in the same district.

Planning & Development Department Review:

Planning Staff reviewed the applicant's request for a variance for Article 706C to reduce the minimum lot size, street frontage, lot width, front yard, and also to increase the maximum lot coverage by impervious surface requirement in the Low Density Residential B zoning district. The applicant wants to take .14 +/- acres from the existing .36 +/- acre lot and add it to his neighboring lot at 3 Terracedale Court (1.12 +/- acres). Any changes made to 419 Terracedale Court will require a variance since the new parcel will be .22 +/- acres and will not meet minimum zoning standards. The maximum impervious space allowed is 35%. The current impervious coverage is at the maximum allowed and the reduction in lot size would increase impervious space to 61%, which is nearly double what is allowed.

This lot is already legally non-conforming due to its size. Currently, the lot is less than the minimum lot size requirement of a half (1/2) acre in Low Density Residential B (LDR-B). If approved, the variance for lot size would expand the non-conformity of the lot which is contrary to the purpose of a variance and the intent of minimum zoning requirements. There are not extraordinary and exceptional conditions pertaining to this particular piece of property. There is no practical difficulty in relation to this lot, or the adjacent lot that the Applicant is seeking to add acreage to. The conditions present on the lot that the Applicant is seeking to reduce in size, and the lot that the Applicant is seeking to add acreage to, are not peculiar. The literal interpretation of this ordinance does not deprive the applicant of any rights that others in the same district are allowed.

Planning Staff Recommendation:

Planning & Development staff recommends **DENIAL** of the variance request (25–VAR-03) submitted by Dan Dunson to reduce the minimum lot size, street frontage, lot width, and front yard requirements, and to increase the maximum lot coverage by impervious surface requirement at 419 Terracedale Court.

Submitted by:
Michelle Haynes, Director
Planning and Development Services

ZONING INFORMATION

LDR-B ZONING DISTRICT
(LOW DENSITY RESIDENTIAL "B")

- MINIMUM LOT SIZE : 0.50 AC.
- MINIMUM FLOOR AREA PER DWELLING: 1,800 SQ. FT.
- FRONT YARD SETBACK: 50'
- SIDE YARD SETBACK: 15'
- REAR YARD SETBACK: 25'

ZONING INFORMATION SHOWN HEREON WAS OBTAINED FROM THE CITY OF GRIFFIN CODE OF ORDINANCES AVAILABLE ONLINE. ALL ZONING INFORMATION MUST BE VERIFIED BEFORE APPROVAL OF THIS SURVEY.

SURVEYOR CERTIFICATION

AS REQUIRED BY SUBSECTION (D) OF O.C.G.A. SECTION 15-6-67, THIS PLAT HAS BEEN PREPARED BY A LAND SURVEYOR AND APPROVED BY ALL APPLICABLE LOCAL JURISDICTIONS FOR RECORDING AS EVIDENCED BY APPROVAL CERTIFICATES, SIGNATURES, STAMPS, OR STATEMENTS HEREON. SUCH APPROVALS OR AFFIRMATIONS SHOULD BE CONFIRMED WITH THE APPROPRIATE GOVERNMENTAL BODIES BY ANY PURCHASER OR USER OF THIS PLAT AS TO INTENDED USE OF ANY PARCEL. FURTHERMORE, THE UNDERSIGNED LAND SURVEYOR CERTIFIES THAT THIS PLAT COMPLIES WITH THE MINIMUM TECHNICAL STANDARDS FOR PROPERTY SURVEYS IN GEORGIA AS SET FORTH IN THE RULES AND REGULATIONS OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND AS SET FORTH IN O.C.G.A. SECTION 15-6-67.

12/20/2023

CLAYTON A. MCCANN
GAPLS # 3481

MM/DD/YYYY
DATE

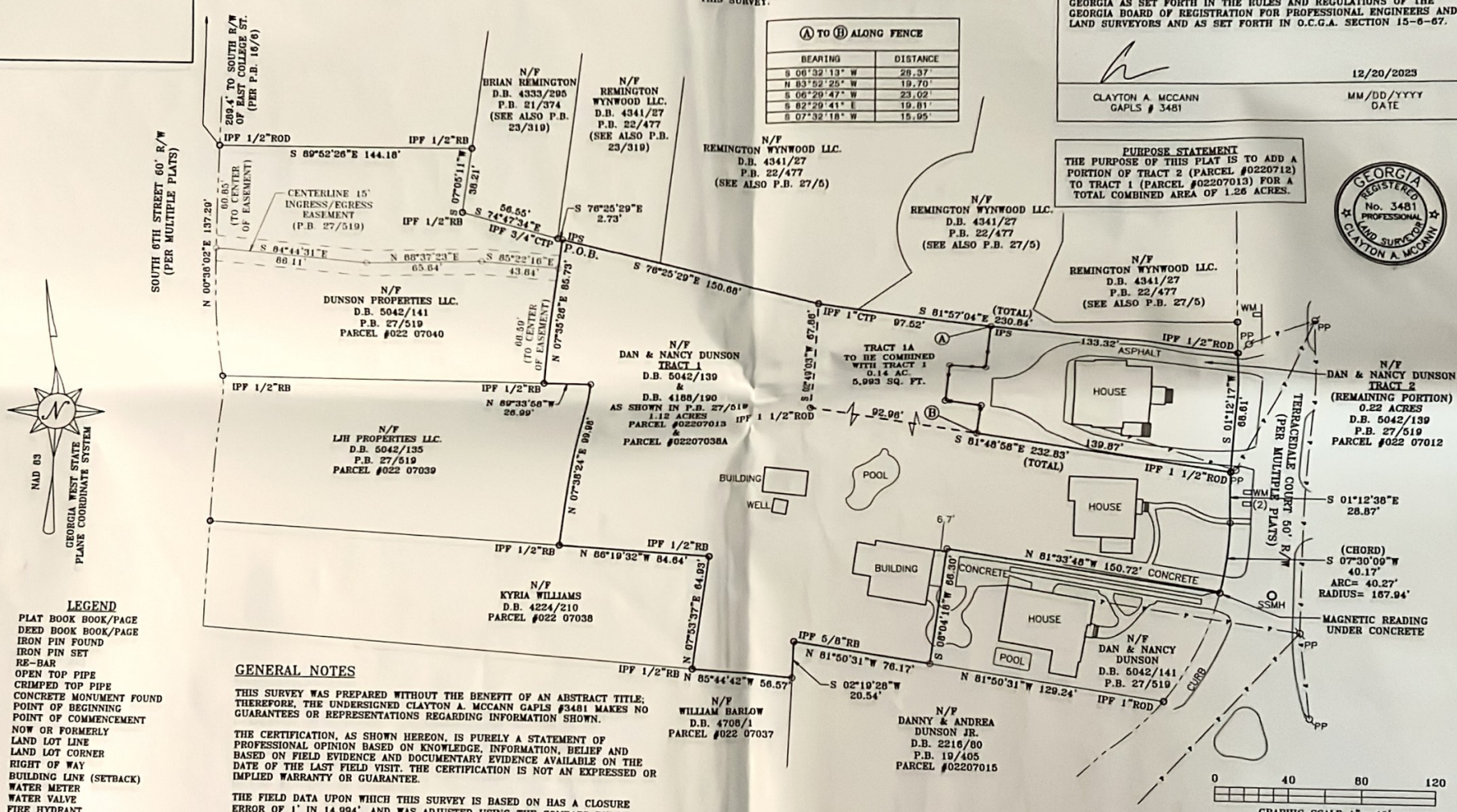
PURPOSE STATEMENT

THE PURPOSE OF THIS PLAT IS TO ADD A PORTION OF TRACT 2 (PARCEL #0220712) TO TRACT 1 (PARCEL #02207013) FOR A TOTAL COMBINED AREA OF 1.26 ACRES.

GEORGIA REGISTERED No. 3481 PROFESSIONAL LAND SURVEYOR CLAYTON A. MCCANN

Ⓐ TO Ⓑ ALONG FENCE

BEARING	DISTANCE
S 06°32'13" W	28.37'
N 83°52'25" W	19.70'
S 06°29'47" W	23.02'
S 82°29'41" E	19.81'
S 07°32'18" W	15.95'



LEGEND

P.B. #/#	PLAT BOOK BOOK/PAGE
D.B. #/#	DEED BOOK BOOK/PAGE
IPF	IRON PIN FOUND
IPS	IRON PIN SET
RB	RE-BAR
OTP	OPEN TOP PIPE
CTP	CRIMPED TOP PIPE
CMF	CONCRETE MONUMENT FOUND
P.O.B.	POINT OF BEGINNING
P.O.C.	POINT OF COMMENCEMENT
N/F	NOW OR FORMERLY
L.L.L.	LAND LOT LINE
L.L.C.	LAND LOT CORNER
R/W	RIGHT OF WAY
B/L	BUILDING LINE (SETBACK)
WM	WATER METER
WV	WATER VALVE
FH	FIRE HYDRANT
TELCO	TELECOMMUNICATION EQUIPMENT
P-BOX	POWER BOX
PP	POWER POLE
LP	LIGHT POLE
CB	CATCH BASIN
HW	HEADWALL
M.F.F.E.	MINIMUM FINISHED FLOOR ELEVATION
B.F.E.	BASE FLOOD ELEVATION
AC.	ACRES
--P--	POWER/ELECTRIC
--X--	FENCE

GENERAL NOTES

THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF AN ABSTRACT TITLE; THEREFORE, THE UNDERSIGNED CLAYTON A. MCCANN GAPLS #3481 MAKES NO GUARANTEES OR REPRESENTATIONS REGARDING INFORMATION SHOWN.

THE CERTIFICATION, AS SHOWN HEREON, IS PURELY A STATEMENT OF PROFESSIONAL OPINION BASED ON KNOWLEDGE, INFORMATION, BELIEF AND BASED ON FIELD EVIDENCE AND DOCUMENTARY EVIDENCE AVAILABLE ON THE DATE OF THE LAST FIELD VISIT. THE CERTIFICATION IS NOT AN EXPRESSED OR IMPLIED WARRANTY OR GUARANTEE.

THE FIELD DATA UPON WHICH THIS SURVEY IS BASED ON HAS A CLOSURE ERROR OF 1' IN 14,994', AND WAS ADJUSTED USING THE COMPASS RULE.

EQUIPMENT USED FOR ANGULAR AND LINEAR MEASUREMENTS: LEICA TCRP 1203 ROBOTIC TOTAL STATION. [DATE OF LAST FIELD VISIT: 09/21/2023]

THE BASIS FOR THE DIRECTIONS SHOWN HEREON IS: RECORD NORTH PER UNRECORDED PLAT BY CONKLE-LANE FOR DAN DUNSON, WITH A REVISION DATE OF 03/10/2011.

IN MY OPINION; PER FEMA FIRM #13255C0185D, WITH AN EFFECTIVE DATE OF 05/03/2010. THIS PROPERTY IS NOT LOCATED IN A SPECIAL FLOOD ZONE.

A PORTION OF THIS PROPERTY IS PART OF A SUBDIVISION
THERE IS NO WETLANDS LOCATED ON THIS PROPERTY.
THIS PROPERTY IS NOT LOCATED IN FLOOD PLAIN (PER FEMA FIRM #13255C0185D).
THIS PROPERTY IS LOCATED WITHIN THE POTATO CREEK WATERSHED.
THERE ARE NO BODIES OF WATER LOCATED ON THIS PROPERTY.

CLOSURE
TRACT 1= 1' IN 90,521'
TRACT 1A= 1' IN 46,599'
TRACT 2= 1' IN 53,876'

McCANN LAND SURVEYORS
315 SOUTH 9TH STREET
GRIFFIN, GA, 30224
(470) 204-7080
MCCANNLS.COM

RECONFIGURATION/BOUNDARY SURVEY FOR:

DAN DUNSON

LOCATED IN THE CITY OF GRIFFIN, SPALDING COUNTY, GEORGIA

MCLS JOB #21299

DRAWING BY ANC

CHECKED BY CAM

DRAWING DATE 12/20/2023

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR VARIANCE

Date Received: April 4, 2025 Application Number: 25-VAR-03

Instructions for Applicant:

Please complete this form and submit with any requested documents in order to complete the Variance Application. We recommend that all development professionals conducting business in the City of Griffin review the current Unified Development Code (UDC), prior to submission of this application, depending on the type of development. The UDC can be found at www.cityofgriffin.com.

The application, with all appropriate attachments (listed below), should be delivered to the Planning & Development Services Department located at 100 S. Hill Street, 3rd Floor, Griffin, GA 30223. You may reach our office by phone at (770)233-4130 between the hours of 7:30 AM and 4:30 PM Monday thru Friday. Please contact our office if you have any questions about this application or the Variance Process.

Variance Application Submission Requirements:

1. Complete Variance Application
2. Complete Variance Questionnaire
3. Property Owner or Owner's Representative Authorized Form
4. Conflict of Interest Disclosure
5. Site Plan or drawing of the respective development
6. Fees Due: Commercial $300.00/Residential $250.00

CITY ACTIONS:

Planning & Development Services Staff will determine if the application is complete, assign a case number to the application, and indicate the date of receipt. The applicant will be notified in writing of the date, time and place of the required Public Hearing before the City of Griffin Board of Commissioners. It is important that a representative of the requested Variance attend the Public Hearing.

The applicant, engineer, or other representative is responsible for obtaining copies of all applicable City of Griffin ordinances and development guidelines, codes, and regulations, and to resolve all comments received and related issues.

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR VARIANCE

Date Received: April 14, 2025 Application Number: 25-VAR-03

Applicant/Agent/Representatives Name:
DAN L. DUNSON

Address: 3 TERRACEDALE CT.

City: GRIFFIN State: GA. Zip: 30224

Telephone Number(s): 770-597-0475 Email: DANDUNSON3@gmail.com

Project Name/ Description: BACK of 419 A+B TERRACEDALE CT.

Address: _____

Parcel Number(s): _____ Current Zoning: _____ Parcel(s) Size: _____

UDC Section to be Varied _____

Property Owner Name: DAN L. DUNSON

Address: SAME AS ABOVE

City: _____ State: _____ Zip: _____

Telephone Number(s): _____ Email: _____

I attest that this Variance Application, and all attachments, meet all applicable requirements of the City of Griffin ordinances and development guidelines, codes and regulations to the best of my knowledge.

Applicant Signature | DAN L. DUNSON Printed Name | 4/9/25 Date

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR VARIANCE

Date Received: April 14, 2025 Application Number: 25-VAR-03

Project Name/ Description: Back of 419 A+B Terracedale Ct.
Address: _____
Parcel Number(s): _____ Current Zoning: _____ Parcel(s) Size: _____

- One (1) copy of a site plan, boundary survey, or Tax Map of the property

A. The following information must be submitted with the Variance Application:

1. Completed application form.
2. Detailed description of existing land uses on all contiguous property;
3. The location of the subject property including street numbers, if available;
4. A boundary plat of the subject property, prepared in accordance with the Georgia Plat Act, showing the dimensions of acreage, location of tract and location of all existing improvements and easements;
5. A site plan drawn to scale showing:
   a. Any and all improvements to be constructed if the application is approved, along with the proposed use and dimensions of all structures;
   b. A statement with any prior conditions to zoning, plat and/or prior variance request approvals granted by the City of Griffin;
   c. Site plans with variance requests shall indicate the dimension of the proposed subject of the variance request (see 415 [section 410] for variance procedures).
6. Spalding County Tax Map, block and lot number of the appropriate plat reference;
7. The present and proposed zoning district classification for the subject property;
8. The name and address of the owner of the subject property;
9. The area of land of the subject property, stated in square feet if less than one acre;
10. Date of application;
11. Any prior applications or actions for rezoning of all or part of the subject property within the past five years;
12. Documentation supporting the request based upon the standards of this article.

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR VARIANCE

Date Received: April 14, 2025 Application Number: 25-VAR-03

B. Please provide written answers to the following criteria to justify a Request for Variance:

1. State how there are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape or topography.
2. State how the application of these regulations to this particular piece of property would create a practical difficulty or unnecessary hardship.
3. State how such conditions are peculiar to the particular piece of property involved.
4. Indicate how relief, if granted, would not cause substantial detriment to the public good or impair the purposes and intent of these regulations, provided, however that no variance may be granted for a use of land or building or structure that is prohibited by this ordinance.
5. State how a literal interpretation of this ordinance would deprive the applicant of any rights that others in the same district are allowed.

From: Steven Hilton <steven@mccannls.com>
Date: May 29, 2025 at 11:39:24 AM EDT
To: dandunson3@gmail.com
Subject: Variance responses

Dan,

My apologies for the delay in getting this to you, but here's the write up that we worked out yesterday.

1) The 0.14 acres does not meet the standards by itself, but it will once combined with the neighboring 1.12 acres.

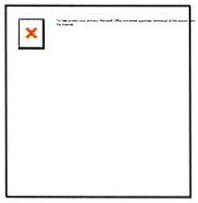
2) The 1.12 acre property needs this area for gardening, as the property at #419 currently does not use it and cannot access it (the area is fenced).

3) Tenants at #419 have no access to this area due to fencing and therefore have no use for this land.

4) The garden area will preserve the low density intent of the neighborhood as no major development will occur in this area.

5) Surrounding properties also do not meet the minimum acreage requirements. The Remington property has received a variance. Houses with address #426 and #432 are on the same parcel.

--
Thanks,
Steven Hilton, PLS
Business Development Manager



McCann Land Surveyors
315 South 9th Street
Griffin, GA 30224
mccannls.com
(o) 470-204-7080

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR VARIANCE

Date Received: April 14, 2025 Application Number: 25-VAR-03

OWNER'S AUTHORIZATION

This is to certify that: DAN L. DUNSON is the Property Owner or Legal Representative of the Owner holding interest in the property that is the subject of the attached application.

By execution of this form, authorization is given to the person named as "Applicant" below, acting on behalf of the owner, to file for and pursue a request for approval of the following.

☐ Rezoning ☑ Variance ☐ Special Use

☐ Development Plan ☐ Plat Approval ☐ Temporary Use

Applicant Name: DAN L. DUNSON

Property Owner Signature	Printed Name	Date
[signature]	DAN L. DUNSON	4/9/25

Legal Representative Signature	Printed Name	Date

Notary Signature [signature]

Seal:

Amanda Shockley
NOTARY PUBLIC
SPALDING COUNTY, GEORGIA
My Commission Expires 11/25/2028

Commission Expiration Date: 11/25/2028

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
APPLICATION FOR VARIANCE

Date Received: April 14, 2025. Application Number: 25-VAR-03

CONFLICT OF INTEREST DISCLOSURE

Have you, within the two (2) years immediately preceding the filing of this application, made campaign contributions aggregating $250.00 or more to a member of the Board of Commissioners, a member of the Planning & Zoning Board, or any other government official who will consider this application?

☐ Yes ☑ No

If **yes**, please complete the following section:

- Name and position of Government Official:

- Please list the date and amount of contribution(s) (aggregate total of $250.00 or more).

Applicant Signature | DAN L. DUNSON Printed Name | 4/9/25 Date

Permit #: 11890
Permit Type:
Address: 3 TERRACEDALE CT
City:
State:
Zip: 30224
Owner: DUNSON DAN L & NANCY M
Owner Address: 3 TERRACEDALE CT
Owner City: GRIFFIN
Owner State: GA
Owner Zip: 30224
Owner Phone:
Owner Email:
Receipt #: 12178
Date: 04/14/2025
Paid By: DAN DUNSON
Description: CHECK # 2010
Payment Type: Check
Payment Type Description:
Accepted By: Eva Morales

Fees Paid

Fee Name	Fee Type	Description	Factor	Total Fee Amount	Amount Paid
Residential - Variance	Zoning - Application Fee		0.00	250.00	250.00
				Total:	**$250.00**

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Lift from the table and consider the minutes of the City of Griffin Board of Commissioners' Regular Meeting on June 10, 2025.

SPECIAL CONSIDERATIONS OR CONCERNS:

Mayor Hollberg and Commissioners Ward, Curtis, Wright, Tinsley and McCord were present. Commissioner Murray was absent.

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

Submitted By:
Susan Bartholomew

Meeting Date:
22/07/2025

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
06-10-25 Minutes.pdf

CITY OF GRIFFIN BOARD OF COMMISSIONERS
REGULAR SCHEDULED MEETING
ONE GRIFFIN CENTER, W. ELMER GEORGE MUNICIPAL HALL
TUESDAY, JUNE 10, 2025

Mayor Doug Hollberg presided, convening the meeting at 6:00 p.m. Commissioners attending included Cynthia Ward, Rose Curtis, Brad Wright, Truman Tinsley and Rodney McCord. Also present were City Manager, Jessica O'Connor, City Attorney, Drew Whalen, Staff Attorney, Kelsey Carden and Felicia Trammel to record minutes.

Commissioner Murray was absent.

Call to order by Mayor Hollberg

Pledge of Allegiance ..... Commissioner Wright

Invocation ..... Commissioner Tinsley

Approval of Agenda

Motion/second to approve the Agenda by Commissioners Ward/Tinsley carried 6-0.

Following the approval of the Agenda, the Commissioners and audience viewed a video in which Electric Director, Jennifer Freeman, received the 2025 Mark Crisson Leadership and Managerial Excellance Award from the American Public Power Association. This award recognizes managers at a utility, joint action agency, or state or regional association who steer their organizations to new levels of excellence.

PRESENTATIONS AND DELEGATIONS

1. Recognize Kelsey Carden, Staff Attorney, as the May 2025 Strongest Link in the Chain award recipient.

   MPO Powell addressed the commission stating Kelsey Carden put in a lot of time and effort to make the Griffin Gives Back event a success. Her work for this event meant a lot to the citizens and the staff that participated. She is truly the Strongest Link in the Chain.

2. Presentation of proclamation for Juneteenth 2025.

   Mayor Hollberg presented the proclamation to The Urban Outreach Association.

3. Review Financial Reports for April 2025

   Deborah Manning-Gilbert, Finance Director, addressed the Commissioners reviewing the April 2025 financial statements, approximately 83.4% into the fiscal year. The General Fund operating revenue is $23.5 million which is 93.1% of budget; operating expenses are $32.5 million which is 78.8% of budget. The Enterprise Funds operating revenue is $95.2 million which is 85.7% of budget; operating expenses are $72.9 million which is 70% of budget. The Water/Wastewater Fund operating revenue is $25.7 million which is 85.7% of budget; operating expenses are $15.7 million which is 57.4% of budget. The Electric Fund operating revenue is $55.9 million which is 85.5% of budget; operating expenses are $44.9 million which is 75.3% of budget. The Solid Waste Fund operating revenue is $9 million which is 84.7% of budget; the operating expenses are $7.9 million which is 72.3% of budget.

   LOST collections year-to-date are $4,734,385 which is 86.8% of budget.
   TSPLOST collections year-to-date are $3,919,953 which is 105.4% of budget.

CITIZEN COMMENT

Tina Marsden, 101 N. 8th Street, Griffin, addressed the Commissioners expressing her concerns about the denial of her reasonable accommodation request to comment via Zoom during the Commission meetings. In her opinion, this denial is discriminatory and biased in nature as she noted that Commissioners have participated via Zoom. Additionally, she stated she has concerns about the budget and would like to have

agenda items for cancellation of the June 24, 2025 meeting and adoption of the budget amended so that her concerns could be addressed with the public at large in a rescheduled Commission meeting.

PUBLIC HEARINGS

4. Receive comments regarding the proposed budget for fiscal year beginning July 1, 2025 and ending June 30, 2026. *City Manager Jessica O'Connor will address.*

   City Manager, Jessica O'Connor, addressed the Board regarding the proposed FY26 budget. Comment was made to the Board by Tina Marie Marsden, 101 North 8th St Griffin, GA.

CONSENT AGENDA

5. Consider minutes of the City of Griffin Board of Commissioners' Workshop and Regular Meetings on May 27, 2025.

6. Consider, on second reading, an ordinance amendment Sec. 2-189, Procurement of equipment, materials, and supplies, and Sec. 2-193, Contracts for public works construction. Staff Attorney, Kelsey Carden, will address.

7. Consider a purchase order, as amended, for twelve UV lamps from Xylem Water Solutions USA, Inc., Sole Source, in the amount of $5,989.00. Director of Water and Wastewater, Brandon Lewis, will address.

8. Consider the purchase of 300 65 gallon trash carts and 200 96 gallon trash carts in the amount of $29,243.75 from Toter, Single Source. *Director of Solid Waste Todd Ennis, will address.*

9. Consider the purchase of two 3-Phase Transformers in the amount of $33,790.00 from Gresco Utility Supply Co., sole source. *Electric Director, Jennifer Freeman, will address*.

10. Consider renewal of agreement for services for water storage tank maintenance for FY26 from American Tank Maintenance in the amount of $124,446.56. *Director of Water and Wastewater, Brandon Lewis, will address.*

11. Consider a Joint Funding Agreement with the United States Department of the Interior in the amount of $85,300.00 for the operation and maintenance of seven stream flow stations. *Director of Water and Wastewater, Brandon Lewis, will address.*

12. Consider a Task Order Form, under a Master Services Agreement with LJA Engineering, Inc. for the development of a water system asset management plan in the amount of $103,500.00. *Director of Water and Wastewater, Brandon Lewis, will address.*

13. Consider purchase from Cogsdale, Sole Source, to provide software maintenance and upgrades to the Cogsdale Customer Management and Utility Billing System in the amount of $224,813.62. *Telecommunications Manager, Chris Sprayberry will address.*

Motion/second to approve the Consent Agenda by Commissioners Ward/Tinsley carried 6-0.

REGULAR AGENDA

14. Consider resolution adopting the annual Fiscal Year 2025 - 2026 Operating and Capital Budget appropriating expenditures and forecasted revenues for specified purposes, functions and activities, by fund for the budget period and the Capital Improvement Program (CIP). *City Manager Jessica O'Connor will address.*

    Motion/second to approve the resolution adopting the annual Fiscal Year 2025 - 2026 Operating and Capital Budget appropriating expenditures and forecasted revenues for specified

purposes, functions and activities, by fund for the budget period and the Capital Improvement Program (CIP)by Commissioners Ward/Wright carried 6-0.

15. Consider a Resolution to amend the City of Griffin's Fiscal Year 2024-2025 Operating & Capital Budget for the Third Quarter housekeeping amendments in the amount of $21,136,487.45. *Budget Analyst, Angela Thompson, will address.*

    Motion/second to approve a Resolution to amend the City of Griffin's Fiscal Year 2024-2025 Operating & Capital Budget for the Third Quarter housekeeping amendments in the amount of $21,136,487.45 by Commissioners Ward/Wright carried 6-0.

16. Consider the purchase of one Sutphen Heavy Duty Custom Pumper for $1,274,727.04, one Sutphen Heavy Duty 75' Mid-mount Aerial Ladder (SL75) for $1,834,852.12, and one Sutphen Heavy Duty Custom Wet Rescue (RA-22) for $1,399,851.72. A total of $4,509,430.88 from the Sutphen Corporation, through Sourcewell contract. *Fire Chief John Hamilton will address*.

    Motion/second to approve the purchase of one Sutphen Heavy Duty Custom Pumper for $1,274,727.04, one Sutphen Heavy Duty 75' Mid-mount Aerial Ladder (SL75) for $1,834,852.12, and one Sutphen Heavy Duty Custom Wet Rescue (RA-22) for $1,399,851.72. A total of $4,509,430.88 from the Sutphen Corporation, through Sourcewell contract by Commissioners Tinsley/Wright carried 6-0.

17. Consider adoption of the updated electric rate tariff to include EV Rate for Public EV and DC Fast Charging Service. *Electric Director, Jennifer Freeman will address.*

    Motion/second to approve of the updated electric rate tariff to include EV Rate for Public EV and DC Fast Charging Service by Commissioners Ward/Wright carried 6-0.

18. Consider a contract with VHB, Inc., current vendor, in the amount of $11,688.00 for biological monitoring in the Cabin Creek watershed. *Director of Stormwater, Jeremy Kenway, will address.*

    Motion/second to approve a contract with VHB, Inc., current vendor, in the amount of $11,688.00 for biological monitoring in the Cabin Creek watershed by Commissioners Ward/Wrigth carried 6-0.

19. Consider the purchase of a 2025 New Way Sidewinder XTR ASL Garbage Truck from Sansom Equipment Company, best responsive quote, in the amount of $406,992.00 by lease supplement through the city`s master lease agreement with GMA and amend the budget accordingly. *Director of Solid Waste. Todd Ennis, will address.*

    Motion/second to approve the purchase of a 2025 New Way Sidewinder XTR ASL Garbage Truck from Sansom Equipment Company, best responsive quote, in the amount of $406,992.00 by lease supplement through the city`s master lease agreement with GMA and amend the budget accordingly by Commissioners Ward/Wright carried 6-0.

20. Commissioners to appoint two new members to the personnel review board pursuant to the City of Griffin Personnel Policy, Article 15 Disciplinary Actions, Section 15.7 Hearing. *Director of Human Resources, Stephanie Woods, will address.*

    Motion/second to appoint new members to the personnel review board pursuant to the City of Griffin Personnel Policy, Article 15 Disciplinary Actions, Section 15.7 Hearing by Commissioners Tinsley/Wright carried 6-0.

    Appointed: William Wilson
    Willie Brinkley

21. Consider authorizing travel for the commissioners to the Georgia Municipal Association's Annual

Convention in Savannah, Georgia on June 19-24, 2025.

Motion/second to authorize travel for the commissioners to the Georgia Municipal Association's Annual Convention in Savannah, Georgia on June 19-24, 2025 by Commissioners Wright/Ward carried 6-0.

22. Consider cancellation of the City of Griffin Board of Commissioners' June 24, 2025 Workshop and Regular meetings due to Commissioners' attendance at GMA Annual Convention in Savannah, Georgia, June 19-24, 2025.

    Motion/second to approve the cancellation of the City of Griffin Board of Commissioners' June 24, 2025 Workshop and Regular meetings due to Commissioners' attendance at GMA Annual Convention in Savannah, Georgia, June 19-24, 2025 by Commissioners Ward/Wright carried 6-0.

CITY MANAGER'S REPORT

The City Manager will update the Commission on pending items, upcoming workshops, meetings, conferences and other pertinent issues.

1. Ms. O'Connor congratulated Jennifer Freeman on her award again.
2. She reminded the commissioners of June Jam this Saturday and the upcoming Griffin Gives Back event on July 26th.
3. Ms. O'Connor thanked the Solid Waste Department for the hard work and time they have put in the past few weeks while being down two trucks.

CITY ATTORNEY'S COMMENT

No comment.

COMMISSIONER COMMENTS

Commissioners will provide updates regarding issues of interest from their respective districts and/or committee reports.

Ward: No comment.

Curtis: Commissioner Curtis thanked everyone for coming and stated she is excited about the Juneteenth Parade.

Murray: Absent

Wright: No comment.

Tinsley: No comment.

McCord: Commissioner McCord thanked Public Works for their work on the new roundabout at Hammond Drive and West Poplar Street.

Hollberg: Mayor Hollberg shared that the Iris City Golf Tournament was a huge success. He stated he would not be at June Jam for the first time this year and reminded everyone of the 4th of July parade and Fireworks that are coming up.

ADJOURN

Motion/second to adjourn at 6:40 p.m. by Commissioners Tinsley/Wright carried 6-0.

_____ _____

Douglas S. Hollberg, Mayor Jessica W. O'Connor, City Manager

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider the minutes of the City of Griffin Board of Commissioners' Regular Meeting on July 8, 2025.

SPECIAL CONSIDERATIONS OR CONCERNS:

Mayor Hollberg and Commissioners Ward, Curtis, Wright, Tinsley and McCord were present. Commissioner Murray was absent.

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

Submitted By:
Susan Bartholomew

Meeting Date:
22/07/2025

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
07-08-2025 Minutes.pdf

CITY OF GRIFFIN BOARD OF COMMISSIONERS
REGULAR SCHEDULED MEETING
ONE GRIFFIN CENTER, W. ELMER GEORGE MUNICIPAL HALL
TUESDAY, JULY 8, 2025

Mayor Doug Hollberg presided, convening the meeting at 6:00 p.m. Commissioners attending included Cynthia Ward, Rose Curtis, Brad Wright, Truman Tinsley and Rodney McCord. Also present were City Manager, Jessica O'Connor, City Attorney, Drew Whalen, Staff Attorney, Kelsey Carden and Felicia Trammel to record minutes.

Commissioner Murray was absent.

Call to order by Mayor Hollberg

Pledge of Allegiance .....Commissioner Ward

Invocation ..... Commissioner Tinsley

Approval of Agenda

Motion/second to approve the Agenda by Commissioners Ward/Tinsley carried 6-0.

PRESENTATIONS AND DELEGATIONS

1. Review financial reports for May 2025. *Finance Director, Deborah Manning-Gilbert will address.*

   Deborah Manning-Gilbert addressed the Commissioners, reviewing financial reports for the month of May 2025 which is approximately 91.7% into the fiscal year. The General Fund operating revenue is $25.2 million which is 99.7% of budget; operating expenses are $35.5 million which is 86.2% of budget. The Enterprise Funds operating revenue is $104 million which is 93.6% of budget; operating expenses are $79.9 million which is 76.8% of budget. The Water/Wastewater Fund operating revenue is $28.2 million which is 93.9% of budget; operating expenses are $17.1 million which is 62.4% of budget. The Electric Fund operating revenue is $60.5 million which is 92.5% of budget; operating expenses are $49.3 million which is 82.7% of budget. The Solid Waste Fund operating revenue is $10.3 million which is 96.4% of budget; the operating expenses are $8.8 million which is 79.6% of budget.

   LOST collections year-to-date are $5,213,742 which is 93.9% of budget.
   TSPLOST collections year-to-date are $4,322,217 which is 115.9% of budget.

CITIZEN COMMENT

Tina Marie Marsden, 101 N. 8th Street, Griffin, addressed the Commissioners. During the June 10 regular meeting of the Board of Commissioners, Ms. Marsden made a citizen comment that is not reflected in the After Agenda or Minutes, and Ms. Marsden asked for the comment to be included.

Alek Alsobrook, Timothy Lyons, Cortavious Compton and Tyrese Harps, all representing ERP, addressed the Commissioners with questions regarding the City's refusal to recommend ERP. Each stated his commitment to serve his community.

Ray Harps Muhammed expressed his displeasure that the City Manager, Mayor and Chief Sampson did not want to help with his ERP group. He stated he needed their assistance to keep the young men off the streets.

PUBLIC HEARINGS

2. Receive comments regarding a request for a variance from the minimum lot size, street frontage, lot width, and side yard standards required to subdivide the property located at 1017 Lake Avenue, Tax Map 062 11009 submitted by Latoya Oliver. *Director of Planning and Development, Michelle Haynes, will address.*

Michelle Haynes, Director of Planning & Development, addressed the Commissioners regarding a requested variance for 1017 Lake Avenue. There are two structures on the current .37 acre parcel. The applicant would like to subdivide the parcel so that each house has its own parcel. This requires a variance due to lot size, street frontage, lot width, and side yard requirements. Staff recommends approval of the variance.

Commissioner Ward asked about the specific location of the property, the size of the lot and the reason for the request.

There were no public comments.

CONSENT AGENDA

3. Consider audit engagement letters for audit services with independent auditors, Mauldin & Jenkins, Certified Public Accountants, as a professional service. *Finance Director, Deborah Manning-Gilbert, will address.*

4. Consider renewal of Administrative Services Agreement with Meritain Health, Inc. for the processing of healthcare claims incurred during the term for covered employees on the City of Griffin's Health Plan effective July 1, 2025 - June 30, 2026. *Human Resources Director, Stephanie Woods, will address.*

5. Consider a contract for Priority Pollutant Scans from Eurofins, Single Source, in the amount of $2,894.00 for the Cabin Creek and Potato Creek Wastewater Treatment Plants. *Director of Water and Wastewater, Brandon Lewis, will address.*

6. Consider a Task Order Form, under a Master Services Agreement with LJA Engineering, Inc., for PFAS testing and report in the amount of $121,280.00. *Director of Water and Wastewater, Brandon Lewis, will address.*

7. Consider the purchase of up to 475,000 pounds of Cedar Clear 757 chemical from CedarChem LLC., lowest bid, up to the amount of $159,600.00 for the Dr. Brant D. Keller Water Treatment Plant. *Director of Water and Wastewater, Brandon Lewis, will address.*

8. Consider the purchase of up to 60,000 gallons of Sodium Hypochlorite chemical from Brenntag Mid-South, Inc., lowest bid, up to the amount of $109,500.00 for the Dr. Brant D. Keller Water Treatment Plant. *Director of Water and Wastewater, Brandon Lewis, will address.*

9. Consider a Resolution to amend the City of Griffin's Fiscal Year 2025-2026 Operating & Capital Budget in order to appropriate funds for the debt service payments for a GMA lease supplement used to finance the purchase of a new 2025 New Way Sidewinder XTR ASL Garbage Truck. *Budget Analyst, Angela Thompson, will address.*

10. Consider a one-year service agreement with Squeaky Clean in the amount of $9,100.00 to provide cleaning services at Historic City Hall every two weeks. *Jeremy Stratton, Economic Development Director, will address.*

Motion/second to approve the Consent Agenda by Commissioners Ward/Tinsley carried 6-0.

REGULAR AGENDA

11. Consider a request for a variance from the minimum lot size, street frontage, lot width, and side yard standards required to subdivide the property located at 1017 Lake Avenue, Tax Map 062 11009 submitted by Latoya Oliver. *Director of Planning and Development, Michelle Haynes, will address.*

Commissioner Ward asked if the person owned other properties and the condition of those properties. Ms. Haynes stated the person does own more properties, and, in her opinion, they are in fair to good condition.

Motion/second to approve by Commissioners McCord/Wright carried 4-2. Commissioners Ward and Curtis voted against the variance.

12. Consider the minutes of the City of Griffin Board of Commissioners' Regular Meeting on June 10, 2025.

    Motion/second to table the minutes of the City of Griffin Board of Commissioners' Regular Meeting on June 10, 2025 by Commissioners Wright/McCord carried 6-0.

13. Consider a contract with McLeRoy, Inc., low bidder, in the amount of $2,110,643.15 for milling and resurfacing for year 4 of TSPLOST repaving. *Director of Public Works, Mariza Eller, will address.*

    Motion/second to approve a contract with McLeRoy, Inc., low bidder, in the amount of $2,110,643.15 for milling and resurfacing for year 4 of TSPLOST repaving by Commissioners Ward/Wright 6-0.

14. Consider a claim on behalf of Lari Parks, based on Ante Litem Notice from attorney Tamara Ansari, dated June 4, 2025. *City Attorney Drew Whalen will address.*

    Motion/second to deny a claim on behalf of Lari Parks, based on Ante Litem Notice from attorney Tamara Ansari, dated June 4, 2025 by Commissioners Wright/Ward carried 6-0.

15. Consider a Resolution in support of the City of Milton, Georgia to participate with other Georgia cities in an Amicus Brief to the Georgia Supreme Court in the case of CHANG v. CITY OF MILTON. *City Attorney, Drew Whalen, will address.*

    Motion/second to approve a Resolution in support of the City of Milton, Georgia to participate with other Georgia cities in an Amicus Brief to the Georgia Supreme Court in the case of CHANG v. CITY OF MILTON by Commissioners McCord/Ward carried 6-0.

16. Consider executive session pursuant to O.C.G.A. Section 50-14-3(b)(2) for the purpo se of discussing or deliberating upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee and pursuant to O.C.G.A. Section 50-14-2(1) for the purpose of consulting and meeting with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or any officer or employee or in which the agency or any officer or employee may be directly involved.

    Motion/second to enter closed session at 6:35 p.m. by Commissioners Tinsley/Ward carried 6-0.

CITY MANAGER'S REPORT

The City Manager will update the Commission on pending items, upcoming workshops, meetings, conferences and other pertinent issues.

1. Ms. O'Connor informed the Commissioners that she and Fire Chief John Hamilton participated in an interview recently aired on Channel 2 in Atlanta. The piece was about lithium battery fires.
2. She stated the Commissioners have several invitations in their packets with regard to employees' retirements.
3. Electric Vehicle charging rates will be effective August 1.
4. Ms. O'Connor stated she spoke with a citizen who lives on the County side of Highway 362, and there is a problem with trucks using jake brakes. Ms. O'Connor asked if the Commissioners would entertain a jake brake ordinance, and the consensus from the Commissioners was for Staff to research and bring information before the Board.
5. Ms. O'Connor concluded by apologizing for the poor lighting in the Commission Room. The film production company damaged the lights and will be paying to replace them.

6. The Commissioners agreed to keep the backdrop left by the film company.

CITY ATTORNEY'S COMMENT

No comment.

COMMISSIONER COMMENTS

Commissioners will provide updates regarding issues of interest from their respective districts and/or committee reports.

Ward: No comment.

Curtis: Commissioner Curtis thanked all for coming to the meeting. She thanked the young men for attending the meeting and advised them to stay on the right side of the law. She said, "Never let anyone put a label on you. Go out and be great. Be all you can be."

Murray: Absent

Wright: No comment.

Tinsley: No comment.

McCord: No comment.

Hollberg: Mayor stated the Spalding County Board of Commissioners voted to pay for half of the 4th of July fireworks. He thanked Staff and volunteers who worked on the Juneteenth and 4th of July parades. He reminded all of 2nd Saturday and the Concert Series on July 12. The next Griffin Gives Back Clean Up is Saturday, July 26 at 9 a.m. at City Park, District 4.

ADJOURN

Motion/second to adjourn at 7:04 p.m. by Commissioners Wright/Ward carried 6-0.

_____ _____

Douglas S. Hollberg, Mayor Jessica W. O'Connor, City Manager

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider a contract with Riverside Traffic Solutions, LLC, most responsive bidder, for traffic signal maintenance and repair work, up to $75,000 for FY 26. *Electric Director, Jennifer Freeman will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

The City of Griffin issued a Request for Proposals for Traffic Signal Maintenance and Repair Work on April 25, 2025, with proposals due on May 23, 2025. Riverside Traffic Solutions, LLC was the lowest and most responsive bidder. If approved, the contract will take effect on July 23, 2025.

The contract with Riverside Traffic Solutions is for a period of one year, with four optional one year auto renewing terms for a total possible contract life of five years.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

The approved FY26 budget allots $75,000 for traffic signal maintenance. The contractor will be used on an as-needed basis for the repair and maintenance of traffic signals.

Submitted By:
Jennifer Freeman

Meeting Date:
22/07/2025

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
FINAL FOR SIGNATURE - Riverside Signal Maintenance Agreement w ALL Exhibits.pdf
Bid Evaluation & Grading_Traffic Light Vendors_6.5.25.xlsx

STATE OF GEORGIA

Spalding County

MAINTENANCE CONTRACT

between

RIVERSIDE TRAFFIC SOLUTIONS, LLC

and the

CITY OF GRIFFIN GEORGIA

THIS MAINTENANCE CONTRACT (hereinafter the “Contract” or “Agreement”) made this ____ day of 2025 (hereinafter the “Effective Date”), by and between RIVERSIDE TRAFFIC SOLUTIONS, LLC (hereinafter the “CONTRACTOR”),

whose address is 18473 U.S. Hwy 27, Roopville, Ga. 30170 and the CITY OF GRIFFIN, a GEORGIA municipal corporation (hereinafter the “CITY’), whose address is 100 S. Hill Street, Third Floor, Griffin, Georgia 30223, provides as follows:

RECITALS

WHEREAS Contractor represents to City that it is a duly qualified firm experienced in maintaining traffic signal installations and Streetlighting and is a Georgia Department of Transportation prequalified Firm; and

WHEREAS, in the judgment of the Board of Commissioners of the City, it is necessary and desirable to employ the services of Contractor for traffic signal maintenance services; and

WHEREAS City and Contractor desire to enter into a contract for the maintenance,

service, and repair of traffic control signals, situated and located in the City of Griffin.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the

parties hereto agree as follows:

1. SCOPE OF SERVICES. Contractor is an independent contractor and shall perform the following services at the City's request:

a. Furnish all tools, equipment, apparatuses, facilities, labor services and material to maintain and repair all the traffic signal installations listed on Exhibit “A” attached hereto and incorporated herein by reference.

b. Perform all the necessary work to maintain and repair all the traffic signal installations listed on Exhibit “A” to this Agreement, including routine inspections and preventative maintenance at least every six (6) months, as specified in City's Invitation to Bid Section 1.3.19, which is incorporated herein by reference.

c. Provide twenty-four (24) hours on call emergency service or repair, as well as signal

maintenance and repairs during normal business hours.

d. Keep and maintain records pertaining to the maintenance, service, or repair performed by Contractor, all of which shall be furnished to City upon reasonable request.

e. Provide traffic control in accordance with the current edition of the Manual on Uniform Traffic Control Devices (hereinafter referred to as TCD”), as needed in conjunction with the Contractor's maintenance activities.

f. Remove any easily removable, unauthorized signs, stickers, posters, and/or graffiti from signal poles or equipment, and notify City of any items not able to be removed.

g. Contractor shall maintain, and require all contractors and subcontractors working at Contractor's direction to maintain, general liability insurance in the amounts of no less than $1,000,000.00 per occurrence and $2,000,000.00 aggregate for property damage and bodily injury or death, automobile insurance in the amounts of no less than $1,000,000.00 per occurrence or $2,000,000.00 combined single

limit for property damage and bodily injury or death, and workers' compensation with benefits and monetary limits as set forth by Title 34, Chapter 9 of the O.C.G.A. Workers' Compensation Act. Contractors shall name City as additional insured on these policies and shall submit policies, including Declaration Page, to City prior to the start of work.

2. EXTRAORDINARY MAINTENANCE. Contractor shall contact the City's Project

Manager regarding any extraordinary maintenance, which shall include the following:

a. Failure or malfunction of the signal system caused by vehicle collision, vandalism, civil disorder, windstorms, natural disasters, street construction or excavation.

b. Replacement of loop detectors including saw cut lead-ins, as required.

c. Repainting signal heads, back plates, visors, frameworks, pedestrian push button housings, electric meter service cabinets, poles and mast arms, as directed by the city.

Prior approval shall be given by City before Contractor proceeds with extraordinary maintenance, except in emergencies were injury or property damage way result without prompt response,

3. EMERGENCY TRAFFIC SIGNAL RESPONSE/SHUTDOWNS. After hours

maintenance will be provided by the City's Electric Department. Contractors should provide emergency repairs for all existing signals when required. Emergency work will be billed on an hourly basis per technician for labor and equipment.

4. COMPENSATION. City and Contractor agree that City shall pay Contractor in accordance with the Contractor's Proposal Submission dated May 22, 2025 (hereinafter referred to as "Bid Documents") for the City's traffic signals, which Bid Submission is, by reference, expressly incorporated herein.

a. Compensation for Signal and Street Lighting Maintenance. Compensation for all routine maintenance will be paid at a rate equal to the rates specified in the Bid

Documents.

b. Rates for Equipment. Compensation for equipment shall be paid at a rate equal to the rates specified in the Bid Documents.

c. Payment for Services. City agrees to pay Contractor within a period of thirty (30)

days after submission of an itemized invoice, including the signal location, date of service, nature of service, materials used, and labor required, by Contractor to City.

5. PERSONNEL. The contractor will designate a project manager who will be the City's primary point of contact. The contractor shall assign only competent personnel to perform the work here under. Personnel shall maintain a professional appearance and be courteous in their interaction with the public. Contractor will maintain and implement documented training programs throughout the term of the contract to guarantee that Contractor's personnel maintain applicable certifications. In the event that at any time City, in its sole discretion, desires the removal of any person or persons assigned by Contractor to perform work hereunder, Contractor shall remove such person or persons immediately upon receiving notice from City.

6. EQUIPMENT. The contractor is responsible for maintaining all equipment in satisfactory operating condition throughout the contract period. All fuel shall be supplied by Contractor. At least one member of each crew shall be equipped with a cellular phone.

7. SERVICE AUTHORIZATION REQUESTS. City and Contractor agree that Contractor shall be authorized to respond to any request for emergency services upon telephone or other form of request, verbal or written, by the City's system operations personnelJacob Miller, for the City, for necessary emergency service repair of said traffic control signals. The contractor shall respond to such emergency requests within three (3) hours of

notification. For necessary non-emergency service, repair of said traffic control signals shall be completed based on the following priority list:

a. Priority 1 — Complete within twenty-four (24) hours.

b. Priority 2 — Complete within seven (7) days.

c. Priority 3 — Complete within twenty-one (21) days; and

d. Priority 4 — Complete as directed

8. SERVICE REQUESTS. For purposes of this Contract, “service requests” shall be defined as any dispatched call, whether emergency or non-emergency, outside of the normal preventative maintenance schedule, for any traffic signal malfunctions, including, but not limited to, intersections in flash, intersections blacked out, traffic signal knockdowns, traffic signal lamp outages, intersection timing, sequencing, or phasing issues, and acts of God.

9. TRAFFIC CONTROL SIGNALS. For purposes of this Contract, “traffic control signals” shall be defined as any device, whether manually, electrically, or mechanically operated, by which vehicular and/or pedestrian traffic is alternately directed to stop and proceed.

10. PERFORMANCE STANDARD. Contractor shall perform all work hereunder in a manner consistent with the level of competence and standard of care normally observed by a person practicing in Contractor's profession. If City determines that any of Contractor's work is not in accordance with such level of competency and standard of care, City, in its SOIL discretion and in addition to any other remedies provided herein or by law, shall have the right to require Contractor to meet with City to review the quality of the work and resolve matters of concern, require Contractor to repeat the work at no additional cost, or terminate this Agreement.

11. FULL PERFORMANCE. City and Contractor hereby agree to the full performance of the Scope of Services, including all the requirements, conditions and stipulations contained in the Bid Documents.

12. NO WAIVER. The failure of the City at any time to require performance by the Contractor of any provision hereof shall in no way affect the right of the City thereafter to enforce any provision or any part of the Contract, nor shall the failure of the City to enforce any breach of any provision hereof be taken or held to be a waiver of such provision, or as a waiver, modification or rescission of the Contract itself.

13. APPLICABLE LAW. This Contract and all rights, privileges and responsibilities shall be interpreted and construed according to the laws of the State of Georgia.

14. ASSIGNMENT. This Contract and the proceeds of the contract may not be assigned, nor may the performance thereunder be assigned, without the prior written consent of the City.

15. GEORGIA SECURITY & IMMIGRATION COMPLIANCE ACT. The Contractor

hereby certifies its compliance with the Immigration Reform & Control Act of 1986 ("IRCA"), P.L. 99-603, and the Georgia Security & Immigration Compliance Act,

O.C.G.A. §13-10-90, e/ seq. Contractor certifies that it has registered at https://www. is-

dhs.com Employer/Registration to verify the eligibility of all newly hired employees in order to comply with these laws. Contractor further certifies that it shall execute any affidavits required by the regulations issued by the Georgia Department of Labor, set forth in Rule 300-10-1-.01, er seq. Contractor covenants to include a similar provision in all written agreements with any subcontractors engaged to perform services under this Contract.

16. TERM. This Contract shall be in force and effect for an initial term beginning _____and ending at midnight on _____; provided, however, this Agreement shall terminate absolutely and without further notice or obligation on the part of the City of Griffin (hereafter the "City") at the close of the Fiscal year (July 1 through June 30) in which it was executed and at the close of each succeeding fiscal year for which it may be renewed as provided in O.C.G.A. §36-60-13. Said Contract may thereafter automatically renew, without affirmative action by either party, for four (4) successive terms, coterminous with the City's fiscal year. In the event either party intends not to renew for a successive term, written notice for the renewal term will be submitted by either party to the other party at least thirty (30) days prior to the expiration of the current term..

17. SEVERABILITY. If any term or provision of this Contract or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Contact, or the application of such term or provision to persons and circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each remaining term and provision of this Contract shall be valid and enforceable to the fullest extent permitted by law.

18. FULL AGREEMENT. These Contract Documents shall supersede all prior negotiations, discussions, statements, and agreements between the City and Contractor and constitute the full, complete, and entire agreement between the City and Contractor. There can be no changes to this Contract by oral means, nor by course of conduct by either party, unless such change is properly authorized, in writing.

19. TERMINATION. The City reserves the right to terminate this contract, in whole or in part, for failure to comply with any provisions of the Contract as outlined, by providing written notice to the Contractor at least thirty (30) days before the effective date of termination. Contractor will not be relieved of any outstanding responsibilities or unfinished obligations under this Contract. City considers late delivery of contract items as reasonable cause to terminate the Contract. The city may unilaterally terminate this Agreement due to a lack of funding at any time by written notice to Contractor. In the event of the City's termination of the Contract for fund appropriation, Contractor will be paid for those services actually performed. Partially completed performance of the Agreement will be compensated based upon a signed statement of completion to be submitted by the Contractor which shall itemize each element of performance.

20. MODIFICATION. All modifications to the Contract shall be in writing and signed by the authorized representative of the parties. No verbal modification shall be binding or enforceable in any event.

21. NOTICES. All notices, demands, and requests under this Agreement shall be in writing and shall be deemed given when sent by United States registered and/or certified mail, postage prepaid, return receipt requested, and addressed as follows:

a. To City:
City of Griffin
Attention: Jason Crane
P.O. Box T
Griffin GA 30224

b. To Contractor:
Riverside Traffic Solutions, LLC
Attention: Richie Fox
18473 U.S. Hwy 27
Roopville, GA 30170

(Signatures on following page)

This Contract Agreement is hereby agreed to as evidenced by the Parties' duly authorized signatures below:

City of Griffin

By:_____
Name:_____
Title:_____
Date:_____

Riverside Traffic Solutions, LLC

By:_____
Name:_Richie Fox_____
Title:_President_____
Date:__07/07/2025_____

Attest:

_____
Jessica W. O'Connor, Secretary

Approved as to Form:

Andrew J. Whalen, III
Andrew J. Whalen, III, City Attorney

Richie Fox-Typxt here

EXHIBIT A

The Maintenance Contract between Riverside Traffic Solutions, LLC and City of Griffin is hereby supplemented by this Exhibit to include terms and provisions for purposes of incorporating FEMA compliant language required within any contract paid in whole or in part by federal funds, permitting Riverside Traffic Solutions, LLC and the City to continue utilizing the Maintenance Agreement for permanent repair work to traffic control signals following any future storm events.

1. **Compliance with Applicable Law:** The parties acknowledge that FEMA financial assistance may be used to fund certain work orders under the Contract. The Contractor agrees to comply with all applicable Federal laws, regulations, executive order, and FEMA policies, procedures, and directives as applicable. The Parties further agree to comply with all applicable state and local laws, regulations, code, ordinances, and proclamations.

2. **EQUAL EMPLOYMENT OPPORTUNITY**

   During the performance of this contract, the contractor agrees as follows:

   a. The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

   b. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

   c. The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a

formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.

d. The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

e. The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

f. The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

g. In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

h. The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance. Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

i. The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the applicant so participating is a State or

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local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

j. The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

k. The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the applicant agrees that if ii fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

3. **COMPLIANCE WITH THE CONTRACT WORK HOURS & SAFETY STANDARDS ACT**

a. Overtime requirements. No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any work week in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

b. Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph (a) of this section the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be

computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (a) of this section, in the sum of $26 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (a) of this section.

c. Withholding for unpaid wages and liquidated damages. The City shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, for any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (b) of this section.

d. The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (a) through (d) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (a) through (d) of this section.

4. **CLEAN AIR ACT**

a. The contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.

b. The contractor agrees to report each violation to the City and understands and agrees that the (name of the applicant entering into the contract) will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.

c. The contractor agrees to include these requirements in each subcontract exceeding $150,000 financed in whole or in part with Federal assistance provided by FEMA.

5. **FEDERAL WATER POLLUTION ACT**

a. The contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.

b. The contractor agrees to report each violation to the City and understands and agrees that the City will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.

c. The contractor agrees to include these requirements in each subcontract exceeding $150,000 financed in whole or in part with Federal assistance provided by FEMA.

6. **SUSPENSION AND DEBARMENT**

a. This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the contractor is required to verify that none of the contractor's principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

b. The contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

c. This certification is a material representation of fact relied upon by (insert name of recipient/subrecipient/applicant). If it is later determined that the contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to (insert name of recipient/subrecipient/applicant), the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

d. The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

7. **BYRD ANTI-LOBBYING AMENDMENT**

Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended)

a. Contractors who apply or bid for an award of $100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are

forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency.

b. If applicable, contractors must sign and submit to the nonfederal entity the following certification.

APPENDIX A, 44 C.F.R. PART 18- CERTIFICATION REGARDING LOBBYING
Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

The Contractor, RTC Solutions, Inc., certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.



Signature of Contractor's Authorized Official

Richie Fox - President

Name and Title of Contractor's Authorized Official

07/07/2025
Date

8. **PROCUREMENT OF RECOVERED MATERIALS**

a. In the performance of this contract, the Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired: (i) Competitively within a timeframe providing for compliance with the contract performance schedule; (ii) Meeting contract performance requirements; or (iii) At a reasonable price.

b. Information about this requirement, along with the list of EPA designated items, is available at EPA's Comprehensive Procurement Guidelines web site, https://www.epa.gov/smm/comprehensive- procurement-guideline-cpg-program.

c. The Contractor also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act."

9. **ACCESS TO RECORDS**

The following access to records requirements apply to this contract:

a. The Contractor agrees to provide the City, the State, the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.

b. The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

c. The Contractor agrees to provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.

d. In compliance with the Disaster Recovery Act of 2018, the City and the Contractor acknowledge and agree that no language in this contract is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.

10. **CHANGES**

a. Standard. To be eligible for FEMA assistance under the non-Federal entity's FEMA grant or cooperative agreement, the cost of the change, modification, change order, or

constructive change must be allowable, allocable, within the scope of its grant or cooperative agreement, and reasonable for the completion of project scope.

b. Applicability. FEMA recommends, therefore, that a non-Federal entity include a changes clause in its contract that describes how, if at all, changes can be made by either party to alter the method, price, or schedule of the work without breaching the contract. The language of the clause may differ depending on the nature of the contract and the end-item procured.

11. **DHS SEAL, LOGO AND FLAGS**

The contractor shall not use the OHS seal(s), logos, crests, or reproductions of flags or likenesses of OHS agency officials without specific FEMA pre-approval.

12. **COMPLIANCE WITH FEDERAL LAW, REGULATIONS, AND EXECUTIVE ORDERS**

This is an acknowledgement that FEMA financial assistance may be used to fund all or a portion of the contract. The contractor will comply with all applicable Federal law, regulations, executive orders, FEMA policies, procedures, and directives.

13. **NO OBLIGATION BY FEDERAL GOVERNMENT**

The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-Federal entity, contractor, or any other party pertaining to any matter resulting from the contract.

14. **PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS**

The Contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Contractor's actions pertaining to this contract."

Exhibit B

CITY OF GRIFFIN, GEORGIA

REQUEST FOR PROPOSAL

RFP #25-012

FOR

TRAFFIC SIGNAL CONTROL MAINTENANCE

For all questions about this RFP contact:

April Meeks, Procurement Coordinator
afmeeks@cityofgriffin.com

Deadline:

May 23, 2025

IMPORTANT
RESPONSE SUBMITTAL REQUIREMENT

Responses must be submitted to the City of Griffin website, www.cityofgriffin.com. From the homepage, navigate to Government>Departments>Support Services>Finance>Bid Opportunities.

RFP/PROPOSAL #: 25-012

RFP/PROPOSAL NAME: Traffic Signal Control Maintenance

DUE ON OR BEFORE: May 23, 2025, by 5:00 PM

COMPANY NAME: Riverside Traffic Solutions

COMPANY ADDRESS: 18473 Hwy 27 Roopville, GA 30170

CONTACT NAME: Brandon Oravetz

CONTACT PHONE & EMAIL: boravetz@riversidetraffic.com

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Richie Fox

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CITY OF GRIFFIN, GEORGIA
REQUEST FOR PROPOSAL
RFP# 25-012

TRAFFIC SIGNAL CONTROL MAINTENANCE

1. SECTION I – REQUEST FOR PROPOSAL INFORMATION

Information in this section is proposal-specific. Any conflicting information stipulated in this section shall supersede the General Terms & Conditions noted in Sections II – VII.

1.1. PURPOSE

The City of Griffin (City) is seeking bids from qualified organizations to provide routine maintenance and repair of the twenty-five (25) City-owned and maintained traffic control signals and eleven (11) Caution Signals.

1.2. SCHEDULE & SUMMARY

This Invitation to bid will be governed by the following schedule and criteria:

Release of Request	THURSDAY APRIL 24, 2025
Pre-Bid Meeting	No Pre-Bid
Questions due	Friday May 2, 2025
Answers Addendum Posted By	Friday May 9, 2025
Bids due	Friday May 23, 2025 by 5pm.
Bid Response Required Public	Electronically
bid opening	No
Bonds required	No

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1.3. SCOPE OF WORK

The City is seeking bids from qualified organizations to provide routine maintenance and repair of twenty-five (25) City- owned traffic control signals and eleven (11) Caution Signals. The selected supplier will be required to provide certified personnel, vehicles, equipment and materials as necessary to maintain traffic signals and related equipment in good working condition. The City's Technical Services Superintendent, or a City employee designated by him/her, will serve as Project Manager. The Supplier is to notify the Project Manager by a mutually agreed upon method of scheduling, coordination of inspections, etc.

Any contracts or leases resulting from the award of a Bid are to be for a period of not more than one year, with four renewal options for a total period not to exceed five years. Notice for the renewal of the contract for additional periods will be submitted by the City at least thirty (30) days prior to contract expiration.

General

The thirty six (36) City-owned signals and caution lights are located:

1.3.1.1. 4th St & E Solomon St
1.3.1.2. 5th St & E Solomon St
1.3.1.3. 6th St & E Solomon St
1.3.1.4. 8th St & W Solomon St
1.3.1.5. 10th St & W Solomon St
1.3.1.6. 13th St & W Solomon St
1.3.1.7. Experiment St & Old Atlanta Rd
1.3.1.8. Experiment St & School Rd
1.3.1.9. Experiment St & W. Broad St
1.3.1.10. 8th St & W Broad St
1.3.1.11. 10th St & W Broad St
1.3.1.12. 13th St & W Broad St
1.3.1.13. N 6th St & E Chappell St
1.3.1.14. N Hill St & Chappell St
1.3.1.15. S 6th St & E Poplar St
1.3.1.16. S 6th St & E College St
1.3.1.17. S 8th St & W Poplar St
1.3.1.18. S 9th St & W Poplar St
1.3.1.19. S 10th St & W Poplar St
1.3.1.20. Carver Rd & W Poplar St
1.3.1.21. S 8th St & W College St
1.3.1.22. S 9th St & W College St
1.3.1.23. N 9th St & W Quilly St
1.3.1.24. Crescent Rd & Maple Dr
1.3.1.25. Everee Inn Rd & Meriwether St
1.3.1.26. N. Hill St & Cherry St/ Caution Signal
1.3.1.27. N Hill St & Bourbon St/ Caution Signal
1.3.1.28. E. Cherry St. & N. 6th St/ Caution Signal

1.3.1.29. E. Tinsley St. & N. 3rd St/ Caution Signal
1.3.1.30. S. 9th St. & Meriweather St/ Caution Signal
1.3.1.31. S. 6th St. & Tinley Ave/ Caution Signal
1.3.1.32. W. Poplar & S. 12th St./ Caution Signal
1.3.1.33. W Poplar St & S Pinehill Rd/ Caution Signal
1.3.1.34. W. Solomon St. & N. 18th St./ Caution Signal
1.3.1.35. Everee Inn & Cain Ln./ Caution Signal
1.3.1.36. W Quilly St & Palace St/ Caution Signal

1.3.2 SPECIFIC

1.3.2. The successful supplier shall furnish all tools, equipment, apparatus, facilities, labor services and material as well as perform all work necessary to maintain the traffic signal facilities at the locations listed above in a good and workman like manner.

1.3.3. The successful contractor shall maintain a single telephone number where they can be reached twenty-four (24) hours per day. This telephone number shall be made available to all persons designated by the City. Emergency Traffic Signal Response (as defined in Section 1.3.8) shall require a response time of no more than 3 hours. Normal response and Extraordinary Maintenance (as defined in Section 1.3.30) shall be no more than 3 days unless preapproved by the City's Project Manager.

1.3.4. The successful supplier shall have available adequate skilled personnel and proper lab-testing facilities to perform inspection of new controller mechanisms including controller units, auxiliary equipment and traffic control appurtenances. All testing and test facilities shall conform to NEMA Specification TS-1, 1983 or the latest version. The successful supplier must have:

1.3.4.1. Experience within the last 5 years providing traffic signal maintenance.

1.3.4.2. At least one technician with an International Municipal Signal Association (IMSA) Level Two traffic signal field technician certification assigned to the contract and working under the supervision of a Field Manager or Superintendent.

1.3.5. Successful supplier shall be a Georgia Department of Transportation prequalified supplier and shall keep informed of all State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its services pursuant to this Agreement.

1.3.6. In addition to these minimum qualifications, the supplier will be expected to provide adequate personnel to perform signal maintenance during normal business hours and on-call, after-hours service on an as needed basis. The supplier will provide crew(s) with the proper number of staff and equipment to perform the scope described herein. Adequate personnel must be provided to meet safety requirements at all times including personnel for traffic control when needed. Equipment will be maintained in a clean and professional condition reflecting the high standards of the City.

1.3.7. For all work provided, the Supplier will meet the following general requirements:

1.3.7.1. Provide services under the direction of the Electric Department. The City's Technical Services Superintendent, or a City employee designated by him, will serve as Project Manager. The Supplier is to notify the Project Manager by a

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method mutually agreed upon to advise of scheduling, coordination of inspections, any/all work to be done to the traffic control systems.

1.3.7.2. Comply with all OSHA and other applicable federal, state and local statutes, regulations and standards for workplace safety and all applicable laws regarding hazardous material,

1.3.7.3. Complete work in accordance with the Georgia Department of Transportation technical standards and specifications and with the Manual of Uniform Traffic Control Devices (MUTCD) unless otherwise directed,

1.3.7.4. Dispose of all construction materials and other waste. Disposal will be in accordance with all applicable laws.

1.3.8. Working Hours: The supplier will maintain established weekday business hours for the purposes of City business. The standard eight-hour work day does not include the supplier's travel time to and from Griffin. The supplier shall notify the City's Project Manager prior to performing non-emergency work outside of normal business hours;

1.3.8.1. For emergency response, the supplier will provide a primary point of contacts(s) available on a twenty-four-hour basis, seven days per week. The supplier must be able to have equipment and personnel mobilized and ready to work within **3 hours** of notification of an incident.

1.3.9. Personnel: The Supplier will designate a project manager who will be the city's primary point of contact. The Supplier is expected to attract and retain highly-qualified employees in the appropriate number to maintain the required level of service. Employees will be expected to maintain a professional appearance and be courteous in their interaction with the public. The Supplier will maintain and implement documented training programs throughout the term of the contract to guarantee that the supplier's employees maintain applicable certifications. Any contactor employee that the City determines to be incapable of performing the services this scope of work requires or is under the influence of drugs or alcohol is subject to removal from the Project. If removed, supplier shall replace the employee in a timely manner within (fourteen (14) calendar days) at no additional cost to the City.

1.3.10. Equipment: Basic equipment, such as a bucket trucks, sign trucks and traffic control equipment, essential to the performance of customary work in each service area will be included in the monthly lump sum rate. The Supplier should include in the proposal, a detailed list of equipment that will be utilized for this contract. The Supplier will be responsible for maintaining the equipment in satisfactory operating condition throughout the contract period. All fuel will be the Supplier's responsibility. The Supplier will maintain and account for any information, equipment, and property, which the City provides to the Supplier for use during the period of performance. At least one member of each work crew must be equipped with a cell phone. Work crew supervisors must be provided with a device with internet access for use of the City's work order management system.

1.3.11. Materials: All materials and parts used must be new and have the written approval of the Project Manager. The Raw materials used in the performance of the work will be reimbursed as a pass through cost plus minor markup and no sales tax added. Material markup percentage must be clearly stated in the cost submittal on page 26. Backup documentation must be clearly labeled and provided with all invoices for items purchased by the supplier. All materials and equipment included on monthly invoices must reference a work order number;

1.3.11.1. The Supplier will also be responsible for estimating quantities, obtaining competitive pricing, arranging for delivery in a timely manner and providing for

storage. Whenever practical, arrangements will be made for the City to pay for material directly. Reimbursement for materials will not include items that are incidental to the work such as work gloves and safety supplies. The supplier will maintain a stock of common replacement parts including controllers, power supply, conflict monitors, relays, switches, lamps, pedestrian buttons, etc.

1.3.11.2. **Health and Safety:** The Supplier must report any accidents or property damage to the city immediately and follow-up with a written report.

1.3.12. Invoicing: All invoicing shall be itemized, and include the signal location, date and nature of service, materials used and labor required. All invoices shall be submitted to the Project Manager in a timely manner for approval. All invoice charges must be established and defined in the cost submittal or resulting contract in order to be considered for payment.

1.3.12.1. The City reserves the right to inspect the supplier's records at any time to verify material costs.

Performance Measurement

1.3.13. Supplier performance will be measured on the quality of work, professionalism and responsiveness. Responsiveness will be measured by the supplier's ability to complete work orders based on the established work order priority schedule:

1.3.13.1. Priority 1 – complete within 24 hours,

1.3.13.2. Priority 2 – complete within 7 days,

1.3.13.3. Priority 3 – complete within 21 days,

1.3.13.4. Priority 4 – as directed.

Completed work must be submitted on a weekly basis.

Engineering Services – Data Collection & Existing Conditions

1.3.14. For all intersections, the supplier shall perform inventories which will detail the equipment and itemize all items related to the traffic signal. These inventories can then be translated to both hard copy and database form and turned over for review. Inventories will be evaluated for overall equipment condition and life expectancy and recommendations will be provided on any necessary upgrades or changes.

1.3.15. The supplier shall prepare condition diagrams on all existing signalized intersections maintained by the City. Drawings will show all signal apparatus including cabinet, pole, junction box and signal head locations, as well as approximate conduit location. Drawings will be developed in AutoCAD form and will show vehicle and pedestrian phasing.

1.3.16. The supplier shall collect all traffic signal timing information for each traffic signal maintained by the City. All signal timing information will be collected during this process and prepared in both hard copy and electronic database form. Information is to be evaluated and recommendations provided as to any timing changes necessary. Both vehicular and pedestrian times will be collected and evaluated.

1.3.17. The supplier will be required to maintain a detailed repair and preventative maintenance log, including any equipment & timing changes within each cabinet. This log will be completely filled out during each inspection and when any maintenance is done. These reports will also be provided to the City's Project Manager.

Traffic Signal Maintenance - General

1.3.18. All traffic signals shall be inspected every six (6) months, and shall include the following preventative maintenance items:

1.3.18.1. Check that all equipment is operating properly,

1.3.18.2. Make sure all signal indications are working properly,

1.3.18.3. Confirm alignment and align if needed,

1.3.18.4. Clean signal lenses and reflectors if needed, repair or replace as necessary.

1.3.18.5. Confirm all back plates, visors, doors and signal heads are secure; signal heads should be visible from 250 feet),

1.3.18.6. Check grounding,

1.3.18.7. Check head clearance,

1.3.18.8. Check battery back-up (if equipped),

1.3.18.9. Signal Cabinets:

1.3.18.10. Check cabinet doors and locks, clean and lubricate,

1.3.18.11. Check door gaskets and foundation seal for evidence of moisture or deterioration, reseal, if necessary,

1.3.18.12. Hinges and Locks: Check the free movement of all doors, latching assemblies and locks on the controller cabinet, service cabinet and any other enclosures. Use a minimum of oil or spray lubricant and remove any excess,

1.3.18.13. Report any signs of significant rust on cabinet, Replace if necessary,

1.3.18.14. Check the snugness of the nuts on the traffic signal cabinet anchor bolts, tighten, if necessary, being sure not to distort the cabinet door opening by over tightening,

1.3.18.15. Check the vents in both the cabinet door and above the door, or at the top of the cabinet to ensure that they are free of any foreign material,

1.3.18.16. Replace Air Filter:

1.3.18.17. Vacuum, wash, replace or knock out any dust accumulated in air filters. Take appropriate action based on the condition of the filter,

1.3.18.18. Confirm the neutral, ground and power connections are secure in the controller and service cabinets,

1.3.18.19. Check cabinet fan & thermostat:

1.3.18.20. Ensure cabinet doors and base are watertight, replace gaskets/caulk as needed,

1.3.18.21. Check the harnesses leading from the main panel and auxiliary panels on the cabinet door to ensure they are not being pinched and do not bind against the cabinet door. Adjust if necessary,

1.3.18.22. Ensure cabinet doors and base are watertight, replace gaskets/caulk as needed,

1.3.18.23. Confirm fan/thermostat are operating properly with minimal noise,

1.3.18.24. Confirm thermostat is set to proper temperature (96°), Repair/replace if necessary,

1.3.18.25. Check all pedestrian buttons to ensure they are securely mounted and

operating properly; repair as necessary,

1.3.18.26. Check D/C power supply; check annually the resistance between AC and ground using appropriate equipment,

1.3.18.27. Verify correct time & date of controller.

1.3.18.28. Check for signs of ants, wasps or other insects and rodents within cabinet,

1.3.18.29. Brush or blow off shelves, terminal blocks and components and thoroughly vacuum the interior of cabinet, Confirm the proper operation of the cabinet's interior light,

1.3.18.30. Confirm the proper operation of the cabinet's interior light

1.3.18.31. Tighten all screws and electrical connectors

1.3.18.32. Inspect detector loops (induction or video) seal/adjust as needed,

1.3.18.33. Confirm the detection zones for each detector by observing the turn-on of the appropriate detection indicator as a vehicle passes over the detector loop(s). Check that a call is placed on the correct controller phase,

1.3.18.34. Check all detector loops and sealant deterioration, exposed wire,

1.3.18.35. Clean and seal saw cuts if necessary,

1.3.18.36. If determined by the City that a saw cut has been damaged beyond repair, the detector shall be replaced at the stated rate,

1.3.18.37. Inspect loops, stub-out and home run locations for deterioration and depressions, fill in if necessary, any repairs are to be reported to the City in writing,

1.3.18.38. Ensure that all intersection cabinet wiring diagrams are present and up to date,

1.3.19. Controller Operation: Manually place vehicle and pedestrian calls on each phase through the cabinet test switches or the controller keypad, to verify controller servicing of each active phase. Check controller logs for any faults that have occurred and make note for the file. Verify signal timing is current with timing sheet in cabinet. Confirm controller time and dates are correct. (Especially after day light savings time change),

1.3.20. Plug-In Components: Check that each plug-in component (rack mount detectors, relays, load switches, etc.) fits tightly and securely. Ground Fault Receptacle: Confirm the proper operation of the "Test" and "Reset" buttons on GFCI type outlets, Confirm that all LED and LCD displays and indications on all cabinet equipment are working properly. Check for loose field wiring on span & relash if needed.

1.3.21. System Telemetry: Check the operation of telemetry on controller display and phone modem, if equipped, located in the cabinet. Report any malfunction immediately.

1.3.22. Video Detection System Where Applicable: Ensure proper operation, clean video detection camera lens as needed.

1.3.23. Remove any easily removable, unauthorized signs, stickers, posters and graffiti from signal poles or equipment. Notify the City of any graffiti or items not able to be removed.

1.3.24. Provide traffic control in accordance with the Manual on Uniform Traffic Control Devices (MUTCD) as needed in conjunction with the suppliers maintenance activities.

1.3.25. Safety Lighting (Night Check): Institute a routine night time check of safety lights and illuminated street name signs at all signalized intersections every other month and submit a report and an estimate for any repairs necessary to the City for approval. Intersection Walk-Around (included as a part of Routine Maintenance once every two months)**.**

1.3.26. All defective parts of the signal system which cause the signal to fail or malfunction, as the occasion arises, such as lamps, the signal controller, master controllers, modems, signal monitor units, push buttons, relays, interconnect, flashers, all kinds of burnout, detector loops, home run locations, sensing units, safety lights and wiring system, etc., are to be repaired or replaced unless the failure or malfunction falls in the category of extraordinary maintenance as defined in these specifications.

1.3.27. Uninterrupted Power Supply (Back-Up) System:

1.3.27.1. Load test all batteries and record on paper and with silver marking pen on each battery the date and load test results,

1.3.27.2. Perform 15 minute test,

1.3.27.3. Confirm bypass switch is operating properly,

1.3.27.4. Confirm unit is set for 50% fully operational and 50% red flash, Inspect and test battery charger

1.3.28

1.3.29 Battery Back-Up System: Check battery backup display for AC IN, UPS OUTPUT, and INVERTER indications. All should be on when utility power is supplied to the cabinet. Also, check battery level and load level displays. Test batteries quarterly. Make note if either is out of range. Keep records of events recorded and total battery run time between maintenance checks to help indicate problem intersections. Check all battery connections to ensure they are clean and secure.

1.3.30 Test any pre-emption devices for proper operation.

1.3.31 The successful supplier shall, at all times, observe and comply with all local, state and federal laws and regulations. The City, its officers and employees, shall not be liable at law or in equity by reason of the failure of the successful supplier to comply with the specifications..

Emergency Traffic Signal Response / Shutdowns

1.3.32 Routine after-hours maintenance will be performed by the City's Electric Department. When required, the supplier shall provide emergency repairs for all existing signals including technician on-call services. Emergency traffic signal response should be no more than 3 hours. Traffic signal head replacement, pedestrian pole and/or fixture replacement and cabinet replacement may be necessary in an emergency situation. Emergency work will be billed on an hourly basis for labor and equipment, plus materials at rates specified in the resulting contract. Trip charge mileage will be limited to one trip from the base to the site and one trip from the site back to the base.

1.3.33 The City's Police Department must be notified of any signal turn-offs or turn-ons necessitated by operations. Such turn-offs or turn-ons shall not be made until a police officer is present or unless given specific permission to proceed without police control. The City's Project Manager must be notified and will assist the vendor with communications.

Extraordinary Maintenance

1.3.34 Extraordinary maintenance shall consist of but not be limited to the following:

1.3.35 Failure or malfunction of the signal system caused by vehicle collision, vandalism, civil disorder, windstorm, natural disasters, street construction or excavation.

1.3.36 Replacement of loop detectors including saw cut lead-ins as required.

1.3.37 Repainting signal heads, back plates, visors, frameworks, pedestrian push button housings, electric meter service cabinets, poles and mast arms as directed by the City. Repainting is to be conducted by spray painting methods.

1.3.38 The supplier shall contact the Project Manager regarding any extraordinary maintenance work except emergency repairs and must receive authorization from the Project Manager before proceeding. The successful supplier shall notify the City at least four (4) hours in advance before any work is commenced, except in emergencies where injury or property damage my result without prompt response.

1.3.39 If no police officer is present and temporary stop signs have been set up when the successful supplier arrives at the site, the supplier shall set up more traffic warning and control devices, if deemed necessary, and proceed to repair the signal. After the signal is back in operation, the successful supplier shall remove all of the temporary traffic control devices and return those owned by the City to the City's yard.

1.3.40 If a police officer is still at the site when the successful supplier arrives, the supplier shall quickly examine the signal, evaluate the situation and discuss it with the police officer. If the repair will take only a few minutes, the officer may stay to continue to direct traffic while the successful supplier repairs the signal. If the repair will take longer than the officer can wait, the successful supplier shall immediately set up the necessary traffic control to safely repair the signal with minimum disruption.

1.4 PACKAGING/SUBMISSION REQUIREMENTS

The following information and/or documents MUST be included with the supplier's response and in the order listed below:

a. ____Information/Cover Page (*supplied*)
b. ____Bid Response Disclosures & Acknowledgement sheet (*supplied*). **Note: Non-Collusion and conflict of interest Disclosers section must be notarized.**
c. ____Pricing Sheet (*supplied*)
d. ____References Sheet (*supplied*)
e. _____Tax Compliance Form (*supplied*)
f. Company Registration paperwork – City of Griffin website, www.cityofgriffin.com. From the homepage, navigate to Government>Departments>Support Services>Finance>Bid Opportunities.
g. _____Supplier Affidavit- **an additional copy (showing as notarized) of the supplier (E-Verify) affidavit must be included with response.**
h. ____Attachment A *(supplied)*
i. ____Sample Contract

A checklist for your convenience has been provided at the end of this document. This checklist is for your convenience only and should not be returned with the submittal.

* If a complete and compliant registration has been submitted online, you may include a

statement that you have a completed registration on file.

1.5. EVALUATION CRITERIA

The basis of selection will be the lowest responsive and responsible bid considering ability to meet the City's specifications and requirements in addition to price. Other considerations will include, but are not limited to:

- Ability to provide requested service
- Quality of workmanship and products used
- Timeliness of project completion or delivery
- Additional costs to the City
- References
- Guarantees and warranties
- Value added services and/or options

The City reserves the right to accept the BEST-EVALUATED RESPONSE as deemed by the Evaluation Committee, which may or may not be the lowest monetary response.

1.6 FEDERAL TERMS AND PROVISIONS REQUIRED IN CONTRACT

The following terms and conditions must appear in any contract entered into with the with Successful Contractor related to the services set forth in this RFP.

1) Access to Records. The following access to records requirements applies to the Contract in addition to any requirements that may be elsewhere imposed:

a. Contractor agrees to provide City, the Comptroller General of the United States, or any of their authorized representatives or designees, access to any books, documents papers, and records of Contractor which are directly pertinent to this Agreement for the purposes of making audits, examinations, excerpts, and transcriptions. Contractor shall keep its books documents, papers, and records available for this purpose for at least five years after this Agreement terminates or expires or such longer time as requested by City at any time prior to the expiration of the then applicable time frame. This provision does not limit the applicable statute of limitations.

b. Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

c. Contractor agrees to provide any of the foregoing parties access to construction or other work sites pertaining to the work being completed under this Agreement, if applicable.

d. Contractor shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if Contractor does not transfer the records to City or any authorized or designated federal representative.

2) **Environmental Compliance**.

a. Contractor shall comply with all applicable standard, orders, or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 1701 et seq.) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251 et seq.).

b. Contractor shall report all violations to City, any applicable State agencies, and the regional office of the Environmental Protection Agency.

c. Contractor shall include these requirements in each subcontract exceeding $150,000 financed in whole or in part with federal assistance.

d. Contractor shall comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. § 6201 et seq.).

3) Contract Work Hours and Safety Standards Act.

a. *Overtime requirements*. No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

b. *Violation; liability for unpaid wages; liquidated damages*. In the event of any violation of the clause set forth in Paragraph (a) of this section, the Contractor and any subcontractor responsible therefore shall be liable for the unpaid wages. In addition, such Contractor and any subcontractor responsible therefor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory) for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in Paragraph (a) of this section, in the sum of $26 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in Paragraph (a) of this Section.

c. *Withholding for unpaid wages and liquidated damages*. The applicable federal funding agency shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other federal contract with the same prime contractor, or any other federally-assisted contract subject

to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as maybe determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in Paragraph (b) of this Section.

d. *Subcontracts*. The Contractor or subcontractor shall insert in any subcontracts the clauses set forth in Paragraphs (a) through (c) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime Contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with clauses set forth in Paragraphs (a) through (c) of this Section.

4) **Equal Employment Opportunity.** This provision is applicable to all federally assisted construction contracts, as
that term is defined at 41 C.F.R. § 60-1.3. To the extent the Agreement meets this definition, Contractor agrees
as follows:

a. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

b. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

c. The Contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the Contractor's legal duty to furnish information.

d. The Contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

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e. The Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965 and of the rules, regulations, and relevant orders of the Secretary of Labor.

f. The Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to its books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

g. In the event of the Contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

h. The Contractor will include provisions in Paragraphs (a) through (g) set forth in this subsection in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provision will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance; provided, however, that in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the Contractor may request the United States to enter into such litigation to protect the interests of the United States. The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work; provided that if the applicant so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliances, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The applicant further agrees that it will refrain from entering into any contract or contract mediation subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has no demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and

penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

5) Contracting with Small and Minority Businesses, Women's Business Enterprises, and Labor Surplus Area Firms.

6) If Contractor intends to subcontract any portion of the work covered by the Agreement, Contractor must take all necessary affirmative steps to assure that small and minority businesses, women's business enterprises and labor surplus area firms are solicited and used when possible. Affirmative steps must include:

i. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;

ii. Assuring that small and minority businesses, and women's business enterprises, are solicited whenever they are potential sources;

iii. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;

iv. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; and

v. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

7) Immigration and Nationality Act

a. Contractor agrees to comply with the terms of the employment provisions contained in 8 U.S.C. Section 1324A(e), Section 274A(e) of the Immigration and Nationality Act.

8) Administrative Remedies for False Claims and Statements

a. Contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to Contractor's actions pertaining to this Agreement.

9) Remedies

a. If any work performed and/or goods delivered by Contractor fails to meet the requirements of the Agreement, any other applicable standards, codes or laws, or otherwise breaches the terms of the Agreement, the City may in its sole discretion:

i. Elect to have Contractor re-perform or cause to be re-performed, at Contractor's sole expense, any of the work which failed to meet the requirements of the Agreement;

ii. In the case of goods, reject the goods and require Contractor to provide replacement goods that meet the needs of City and the terms of the Agreement;

iii. Hire another Contractor to perform the work and deduct any additional costs incurred by City as a result of substituting contractors from any amounts due to Contractor; or

iv. Pursue and obtain any and all other available legal or equitable remedies.

b. This Section shall in no way be interpreted to limit the City's right to pursue and obtain any and all other available legal or equitable remedies against Contractor.

10) Compliance with Applicable Laws

a. Contractor agrees to be bound by the terms of the Federally-Funded Subaward and Grant Agreement between the
City and FEMA and/or the State of Georgia and any of its agencies if applicable.

b. Contractor agrees to be bound by all applicable state and federal laws, regulations, and Executive Orders.

c. Suspension and Debarment

a. Federal regulations restrict the City from contracting with parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs and activities, where the contract is funded in whole or in part with federal funds. Accordingly, a contract or subcontract must not be made with any parties listed on the SAM Exclusions list. SAM Exclusions is the list maintained by the General Services Administration that contains the name of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under certain statutory or regulatory authority. The Contractor can verify its status and the status of its principals, affiliates, and subcontractors at www.SAM.gov.

i. This Contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such the Contractor is required to verify that none of the Contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

ii. Contractor must comply with 2 C.F.R. pt. 180, Subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

iii. This certification is a material representation of fact relied upon by the City. If it is later determined that the Contractor did not comply with 2 C.F.R. pt. 180, Subpart C and 2 C.F.R. pt. 3000, Subpart C, in addition to remedies available to the City, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

d. Byrd Anti-Lobbying Amendment

a. Contractors who apply or bid for an award of $100,000 or more shall file the required certification found below. Each tier certifies to the tier above that it will not and has not used federally appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the recipient.

b. The certification referenced in Paragraph (a) of this Section is below:

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to

file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Contractor, _Riverside Traffic Solutions LLC__, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, Contractor understands and agrees that the provision of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statement, apply to this certification and disclosure, if any.

Brandon A. Oravetz_____ Date: ___5/23/2025_____

Signature

Name: Brandon A. Oravetz

Title: Vice-president

CITY OF GRIFFIN, GEORGIA
REQUESTS FOR PROPOSAL
GENERAL PROVISIONS

Sections II - V review the general terms and conditions. **Any bid-specific information noted in Section I or in the Specifications & Response Section will take precedence.**

2.0 SECTION II – GENERAL TERMS AND CONDITIONS

All information, notices and addenda regarding this Bid shall be posted on the City's website. It is the supplier's responsibility to check the site on a regular basis in order to confirm they have the most current information prior to submitting a response. Subsequent to the bid opening, all status notices will also be posted on the City's website.

2.1 RESTRICTIONS ON COMMUNICATIONS WITH STAFF

All questions about this bid must be submitted in the following format:

Company Name
- Question
Citation of relevant section of the bid

All questions regarding specification/technical issues related to the RFP and administration issues, must be in writing to the Purchasing Coordinator for this RFP. The deadline for questions is noted in section 1.2 of this RFP.

The Purchasing Coordinator's contact information is as follows:

April Meeks
Procurement
Coordinator
City of Griffin
100 S. Hill Street
P. O. Box T, Griffin, GA 30224

Email: afmeeks@cityofgriffin.com

No questions other than written will be accepted. No response other than written will be binding upon the City. Questions will be combined into one list of questions and responses and will be posted as an addendum.

From the issue date of this request until an award has either been made or deemed closed for other reasons, institutions or individuals providing submissions are not permitted to communicate with members of the commission, the evaluation team or City employees, other than Procurement, with regard to the purpose or intent of this document. The exception to this is the submission of written technical questions to the project manager. The City reserves the right to reject the submission of the offending supplier if this provision is violated.

Any updates or changes to this and related documents will be posted on the City's web page (cityofgriffin.com) and Georgia Procurement Registry(https://ssl.doas.state.ga.us/gpr/).

It is the Supplier's responsibility to refer to the website for any addenda or other pertinent information before responding to this Request for Proposal.

2.2 PUBLIC DISCLOSURE AND PROPRIETARY INFORMATION

All bids and any other public record with respect to solicitation shall be subject to public inspection, upon request, after the posting of the Notice of Intent to Award (NOIA) or Notice of Award (NOA). This is being done in order to protect the

integrity of the procurement process unless otherwise required by law. For any Open Records requests, the City may assess fees for the costs of producing these public records as permitted by the Georgia Open Records Act.

Exceptions to the availability of information include 1) bona fide trade secrets meeting confidentiality requirements that have been properly marked and documented; 2) matters involving individual safety as determined by the City; 3) company financial information requested by the City to determine supplier responsibility; and 4) other constitutional protections. All documents that are to be proprietary and confidential are to be clearly marked as such.

Information received in response to this bid request will become the property of the City and will not be returned. If a proposer feels that any information is confidential or proprietary in nature, the proposer must prominently mark and initial such information as "PROPRIETARY INFORMATION". The City will not release or divulge such information to third parties without the consent of the Proposer unless required to do so by applicable law or order a court of competent jurisdiction.

3.0 SECTION III –OVERVIEW AND PROCEDURES

Sections II - V review the general terms and conditions. **Any bid-specific information noted in Section I or in the Specifications & Response Section will take precedence.**

3.1 COMPANY BACKGROUND & EXPERIENCE

Suppliers that have not contracted with the city in the past 2 years should provide a list of clients for whom similar services, as detailed in this bid, have been provided during the past 3-4 years. References must be for the organization or person submitting the bid.

The list must include:

- Dates of service
- Name of contact person
- Title of contact person
- Phone number of contact person

The Supplier will also disclose any services terminated by the client(s) and the reason(s) for termination. Failure to provide this information will disqualify the bid submission.

3.2 REFERENCES

References should be for historical projects of similar size and scope. Details regarding these references are noted on the Reference page.

3.3 BID REQUIREMENTS

3.3.1 SPECIAL CONDITIONS

By submitting a bid response, Suppliers certify that their proposals are made without collusion or fraud and they have not offered or received any inducements in connection with their proposals. They further agree that this solicitation and any resulting contract shall be governed in all respects by the laws of the State of Georgia and they shall comply with applicable federal, state and local laws and regulations. Any contracts or leases resulting from the award of a Bid are to be for a period of not more than one year, with four renewal options for a total period not to exceed five years. Any exceptions to this policy must be noted and agreed to by both parties in writing, prior to the issuance of the Notice of Award. Pricing must remain firm for the duration of the initial term of the resulting contract; failure to hold firm pricing for the initial contract will be considered as sufficient cause for termination. Proposal submissions must remain valid for a minimum period of ninety (90) days after the submission due date unless otherwise stipulated.

The City reserves the right to reduce or increase the scope of the project if the lowest responsible and responsive supplier's submittal is not in line with the budgeted amount for the project. The City, at its sole discretion, reserves the right to increase or decrease the scope of work to facilitate an award. This scope reduction will be enacted only if it is in the best interest of the City and constitutes no guarantee of scope.

The City also reserves the right to add to the contract any future work or purchased goods, with the agreement of the supplier, at prices offered in this bid document. This option will be enacted during the contract or within six months subsequent to the end of the contract, if in the best interest of the City and with the agreement of both parties.

3.3.2 RESPONSES

In responding to a bid, ALL item numbers with appropriate formatting must show some type of acknowledgment in order for the response to be properly evaluated. Failure to respond to all specification criteria items may be deemed as sufficient reason to reject a submission. If formatting is not provided for a response at the item level, any non-compliance must be clearly marked, detailed and included with the bid response. Any items not identified shall be deemed as in compliance. Suppliers must: 1) complete any/all required forms; 2) indicate agreement or disagreement on each mandatory requirement and, if requested, provide additional information on how the specifications will be exceeded or not met; and 3) provide complete and detailed responses to any and all non-mandatory requirement that can be fulfilled.

If determined to be in the City's best interests, a Best and Final Offer (BAFO) may be requested. A BAFO may be requested when:

- The prices for all responsive and responsible submittals exceed budget;
- No single responsive and responsible submittal meets all requirements;
- When all responses are unclear or deficient in one of more areas;
- When the grading scores of two or more submittals require additional evaluation;
- At the discretion of the evaluation team to clarify submittals or to negotiate costs or other deliverables.

3.3.3 PACKAGING OF BID

Supplier response to this bid must consist of the following documents <u>in addition to any bid-specific information requested</u> in Section 1.4:

- **Pricing**
- **Schedule of proposed work (when applicable),**
- **Completion Schedule (when applicable),**
- **Supplier Registration is to be completed online, with the following forms needing to be uploaded**
- **Supplier Affidavit (E-Verify) (*available online and included with bid package*),**

- **W-9 (*available online and included with bid package*),**
- **Some responses may require an additional notarized Supplier affidavit. (See section 1.4),**
    - *The City cannot award to a supplier that is not registered and compliant,*
- **Tax Compliance form (required if over $99,000) (*supplied if required*),**
- **Reference list of a minimum of three (3) references (*supplied*).**
- **Attachment A**
- **Sample Contract**

3.3.4 SUBMISSION OF BID

Any bid received after stated time will not be accepted.

Submissions must be made to the City of Griffin web page at cityofgriffin.com.

3.3.5. ALTERNATE BID DOCUMENTS

Documents prepared by the City which have been supplied for your use must be used for the submission of Bid Response where provided. The use of alternate forms that deviate from those supplied (See Section 1.4 of this RFP) may disqualify the Bid Response from consideration. If a form is not provided, the Bidder may produce their own document with the
required/requested Bid Response information.

3.3.6. ADDITIONAL INFORMATION/ADDENDA

The City will issue responses to inquiries and any other corrections or amendments it deems necessary in written

addenda issued prior to the bid opening date. Suppliers should not rely on any representations, statements, or

explanations other than those made in this Invitation to Bid and its addendums. Where there appears to be a conflict between

the Invitation to bid and any addenda issued, the last addendum issued will prevail. It is the Supplier's responsibility to check

for addendums on the City of Griffin web page.

Suppliers must acknowledge any issued addenda. Bids which fail to acknowledge the supplier's receipt of any

addendum will result in the rejection of the bid if the addendum contains information which substantively changes

the City's requirements.

3.3.7. PROPOSAL PRICING, ERRORS AND OMISSIONS

3.3.7.1. In the event there is a discrepancy between a unit price submitted and the extended price,

the unit price will prevail.

3.3.7.2. All corrections, changes or erasures to the proposal submission are to be initialed in ink.

3.3.8. WITHDRAWAL OF BID

A supplier may withdraw his bid before the submittal deadline without prejudice to the supplier by submitting a
written request of withdrawal to the Procurement Coordinator.

3.3.9. LATE SUBMITTAL, LATE MODIFICATIONS & LATE WITHDRAWALS

Bid submittals received after the bid opening date and time will not be accepted. Modifications received after the bid opening date will not be considered. The City assumes no responsibility for the premature opening of a bid not properly addressed and identified or not delivered properly.

3.3.10. MINIMUM BID ACCEPTANCE PERIOD

Bids shall be valid and may not be withdrawn for a minimum period of 180 days from the date specified for receipt of bids. Suppliers will be asked for an 'expiration date' for the bid submitted, when appropriate. This does not impact the contract price once a bid has been awarded.

3.3.11. DISQUALIFICATION OF BIDS OR SUPPLIERS

Suppliers may be disqualified from participation in the bid process for reasons which include, but are not limited to the following:

3.3.11.1. Evidence of collusion;

3.3.11.2. Attempting to manipulate the submittal pricing for its own benefit (i.e. pricing resulting in a failure of

the City's ability to enforce the Contract or impose the remedies intended following breach by Supplier);

3.3.11.3. Being in arrears on any of its existing contracts with the City or in litigation with the City or having defaulted on a previous contract with the City;

3.3.11.4. Being in arrears on taxes owed to the State of Georgia;

3.3.11.5. Poor, defective or otherwise unsatisfactory performance of work for the City or any other party on prior projects which, in the City's judgment and sole discretion raises doubts as to Supplier's ability to properly perform the work;

3.3.11.6. Any offering of gifts, unauthorized compensation or other unethical actions to City employees with respect to interest in any business activity;

3.3.11.7. Any false statement or misrepresentation in any portion of the Bid Packet, including but not limited to, misrepresentations regarding prior or current lawsuits or OSHA violations; or

3.3.11.8. Any other cause which, in the City's judgment and sole discretion, is sufficient to justify disqualification of the supplier or the rejection of their submittal;

3.3.12. REJECTION/CANCELATION/AWARD OF BIDS

The City reserves the right to:

a) reject any and all submittals received outside the time/place stated in the notice;
b) reject any submittals which show omissions, irregularities, alteration of forms or unsolicited responses;
c) waive any minor technicalities of form, or formalities of the responses without prejudice to other responses;
d) reject any or all bids or any part thereof;
e) obtain clarification on any point in a respondent submittal or obtain additional information;
f) accept the bid that receives the best evaluation from the Evaluation Committee based on the evaluation criteria set forth within this RFP, regardless of whether or not it is the lowest bid;
g) award the bids received on the basis of individual items or on the entire list of items.

The City also reserves the right to cancel this bid at any time and will not be liable for any cost/losses incurred by the Supplier throughout this process.

Where applicable, the City reserves the right to make multiple awards or to award a contract by individual line items or alternatives, by group of line items or alternatives, or to make an aggregate award, whichever is deemed most advantageous to the City. If the City determines that an aggregate award to one supplier is not in the City's best interest, "all or none" offers will be rejected.

3.3.13. COST INCURRED BY SUPPLIERS

All expenses involved with the preparation and submission of the bid to the City, or any work performed in connection therewith, is the responsibility of the supplier(s).

3.3.14. BID OPENING

All bids will be opened on the pre-determined bid opening date. The bid details and related documents will not be publicly announced or reviewed at the bid opening; they will be turned over to an evaluation committee. No awards will be made or implied at this time. The Status field on the City's website will be updated following any change in the Bid process. Refer to section 2.1 for details regarding this Status. **Any bid-specific exceptions to the 'non-public opening' will be noted in the Schedule (section 1.2)**.

3.3.15. AWARD AND RESULTING CONTRACT

Award will be made to the Supplier whose response/proposal is the best evaluated by the Evaluation Committee and which is in compliance with terms of this bid request. The quality of the articles to be supplied, their conformity with the specifications, their suitability to the requirements of the City, the delivery terms and other criteria, as well as price, will be taken into consideration in making the award.

Any resulting contract shall not be binding upon the City nor should any action be started until it has been executed by both parties and a copy of the fully executed contract has been delivered to the successful Supplier. Specifications noted in this bid request shall be incorporated into the resulting contract. The City reserves the option to prepare and negotiate its own contract, giving due consideration to the stipulations of the supplier's proposed contract and associated legal documents.

3.3.16 PROTESTS

Protest may be filed by the affected party regarding any aspect of the solicitation, evaluation or award. All protests must be in writing and must include the information listed below and be directed to the Procurement Coordinator. Protests regarding the specifications or how a solicitation was written must be filed at least seventy-two (72) hours prior to the deadline. Protests regarding the validity of the evaluation team or the evaluation process must be filed within seventy-two (72) hours of the notice to bidders. Protests regarding the recommended awardee must be filed within ten (10) days of the Notice.

3.3.16.1 **FILING A PROTEST**

Only suppliers intending to submit a response may protest a solicitation and only suppliers that respond to a solicitation may protest the evaluation /award. All Protests must be directed to the Purchasing Coordinator, in writing, and must contain the following information in order to be valid:

- The name (company), address, telephone number and email of the protestor
- Signature and printed name of the protestor
- Identification of the solicitation and the sections contested
- A statement of reason for the protest including copies of relevant supporting documents
- A description of the remedy requested
- A decision will be rendered by Procurement. Should the protest need to be escalated, it shall continue as needed through the following stages: City Attorney, Board of Commissioners, court system.

3.4. INSPECTION AND ACCEPTANCE OF EQUIPMENT (FOR PURCHASE)

Where applicable, all items bid and furnished that are to be purchased must be completely new, free from defects and operate as intended unless otherwise specified in writing. Discontinued, remanufactured or demonstrator items will not be accepted unless specifically requested. The manufacturer's standard warranty shall be identified and copies of the warranties are to be presented upon request. In addition, all items supplied shall comply with all Federal and State regulations, applicable and effective on the date of acceptance. All items must meet or exceed all existing Federal, State and Local health, safety, lighting, emissions and noise standards.

The City reserves the right to inspect and test any equipment being offered in the bid prior to making any award. The City may also request a demonstration or site visit for evaluation purposes. The equipment delivered under this bid shall remain the property of the seller until a physical inspection of the equipment is made and accepted by the City. In the event that the equipment supplied to the City is found to be defective or does not conform to the City's specifications, the City reserves the right to cancel the order upon written notice to the seller and to return the equipment to the seller at the seller's expense.

3.5. STATEMENT OF EXPERIENCE AND QUALIFICATIONS

The supplier may be required, upon request, to prove to the satisfaction of the City that he/she has the skill and experience and the necessary facilities and ample financial resources to perform the contract(s) in a satisfactory manner and within the required time. If the available evidence of competency of any supplier is not satisfactory, the response of such supplier may be rejected. The

City reserves the right to request clarifications of any response or to conduct discussions for the purpose of clarification. Any clarifications made as a result of these discussions are to be provided in writing.

3.6. NON-COLLUSION AFFIDAVIT

By submitting the notarized signature in the response, the Supplier represents and warrants that such response is genuine and real and not made in the interest or on behalf of any person not therein named. It is further warranted that the Supplier has not directly or indirectly solicited any other Supplier to put in a sham submittal, or any potential Supplier to refrain from submitting and that the Supplier has not in any manner sought by collusion to secure any advantage over any other Supplier. By submitting a response, the Supplier represents and warrants that no official or employee of City has, in any manner, an interest directly or indirectly in the RFP or in the contract which may be made under it, or in any expected profits to arise therefrom. It is further warranted that the Supplier is independent of the City.

3.7. HOLD HARMLESS AND INDEMNIFICATION

The Supplier agrees, insofar as it legally may, to indemnify and hold harmless the City, its officers, employees and agents from and against all loss, costs, and expenses, including attorneys' fees, claims, suits and judgments in connection with injury to or death of any person or persons or loss of or damage to property resulting from any and all operations performed by Supplier, its officers, employees, and agents under any of the terms of this contract.

3.8 BID BONDS (Bid, Performance, Payment)

For any bid as required and noted in Section 1 of this bid document, a one hundred ten percent (110%) Performance bond and a one hundred ten percent (110%) Payment bond shall be furnished payable to, in favor of, and for the protection of the City. When Bid bonds are required, they must be in a sum equal to five percent (5%) of the total amount of the supplier's response and may be in the form of a surety issued bond or cashier's check made payable to the City of Griffin. Bid bonds are returned to the unsuccessful suppliers when the Notice of Award has been issued or contract has been executed. When bonding is required, failure to submit appropriate bonding will result in automatic rejection of bid. Performance and/or Payment bonds must be presented within ten (10) days of the Notice of Intent to Award or prior to the award of contract, whichever is later. Surety companies executing bonds must appear on the Treasury Department's most current publication (Circular 570 as amended) and be authorized to do business in Georgia. Unless otherwise specified, bonds shall be in effect for a period of one year from the completion of the project. The bond amounts shall be increased as the contract amount is increased. No alternative securities are currently accepted in lieu of performance or payment surety bonds.

3.9 AWARD AND RESULTING CONTRACT

Award will be made to the Supplier whose response/proposal is the best evaluated by the Evaluation Committee and which is in compliance with terms of this bid request. The quality of the articles to be supplied, their conformity with the specifications, their suitability to the requirements of the City, the delivery terms and other criteria, as well as price, will be taken into consideration in making the award.

Any resulting contract shall not be binding upon the City nor should any action be started until it has been executed by both parties and a copy of the fully executed contract has been delivered to the

successful Supplier. Specifications noted in this bid request shall be incorporated into the resulting contract. The City reserves the option to prepare and negotiate its own contract, giving due consideration to the stipulations of the supplier's proposed contract and associated legal documents.

4. SECTION IV – OTHER GENERAL SPECIFICATIONS

Sections II - VII review the general terms and conditions. **Any bid-specific information noted in Section I or in the Specifications & Response Section will take precedence.**

4.1 LIQUIDATED DAMAGES

Pursuant to O.C.G.A. § 36-91-24, it is understood that the Notice-to-Proceed and the time for completion of the work as specified are ESSENTIAL conditions of any resulting contract and that the performance and completion of this work within the specified time is vital to the City's economic interests. If the Supplier neglects, fails or refuses to complete the work within the mutually agreed time specified, the City may impose liquidated damages for each day of non-compliance past the scheduled completion date. Unless otherwise specified in Section I of this document or in the resulting contract, liquidated damages may be assessed at a rate of 1%, with a limit of $500.00 per day of non-compliance.

4.2 FORCE MAJEURE

The City and Supplier will be excused from the performance of their respective obligations under this Contract when and to the extent that their performance is delayed or prevented by any circumstances beyond their control including but not limited to, fire, flood, explosion, strikes or other labor disputes, act of God or public emergency, war, riot, order/act of any governmental authority, provided that:

4.2.1 The non-performing party gives the other party prompt written notice within three (3) business days describing the particulars of the Force Majeure including, but not limited to, the nature of the occurrence and its expected duration, and continues to furnish timely reports with respect thereto during the period of the Force Majeure;

4.2.2. The excuse of performance is of no greater scope and of no longer duration than is required by the Force Majeure;

4.2.3. No obligations of either party that arose before the Force Majeure causing the excuse of performance are excused as a result of the Force Majeure;

4.2.4. The non-performing party uses its best efforts to remedy its inability to perform. Economic hardship of the Provider will not constitute Force Majeure. The term of the Provider shall be extended by a period equal to that during which either party's performance is suspended under this Section.

The provisions of this section shall not preclude the City from canceling or terminating any resulting award (or any order for any goods or services included herein), or from revising the scope of the Work, as otherwise permitted under this RFP.

4.3. SUPPLIER'S INVOICE

4.3.1. The Supplier shall prepare and submit invoices to the attention of the Accounts Payable Department, City of Griffin, PO Box T, Griffin, GA 30224. A proper invoice must include the items listed below:

(a) Name and address of the Supplier.

(b) Invoice date and invoice number. (The Supplier should date invoices as close as possible to the date of the mailing or transmission.)

(c) Purchase order number for supplies delivered or work completed.

(d) Description, quantity, unit of measure, unit price, and extended price of supplies delivered.

(e) Shipping and payment terms (e.g., shipment number and date of shipment, discount for prompt payment terms).

(f) Name and address to which payment is to be sent.

(g) Name (where practicable), title, phone number, and mailing address of person to notify in the event of a defective invoice.

(h) Any other information or documentation required by the contract (e.g., evidence of shipment).

4.3.2. A summary invoice shall be provided for all deliveries made during a billing period, identifying the delivery tickets covered therein, stating their total dollar value. A summary invoice shall be supported by receipt copies of the delivery tickets. Delivery tickets or sales slips shall contain:

(a) Name of supplier

(b) Purchase Order number

(c) Ship to Department and Address

(d) Description, Quantity, unit price, and extension of each item.

(e) Date of delivery or shipment.

4.4. TAX LIABILITY

The successful supplier will be provided with the City's Sales and Use Tax Certificate of Exemption number upon request.

4.5. PAYMENT

Payment will be made for items accepted by the City; standard terms are net 30.

4.6. ESTIMATED QUANTITIES

The quantities of items specified in the Bid Schedule are estimates only and are not purchased by this contract. If the City's requirements do not result in orders in the quantities described as "estimated", that fact shall not constitute the basis for an equitable price adjustment. Delivery shall be made only as authorized by orders issued in accordance with the Ordering clause. Subject to any limitations in the Order clause or elsewhere in this contract, the Supplier shall furnish to the City all items specified in the Bid Schedule and called for by orders issued in accordance with the Ordering clause.

4.7 ASSIGNMENT OR NOVATION OF CONTRACT

The Supplier shall not assign or transfer, whether by Assignment or Novation, any of its rights, duties, benefits, obligations, liabilities, or responsibilities under the Contract without the written consent of the City; provided, however, that assignments to banks, trust companies or other financial institutions for the purpose of securing a bond may be made without the consent of the City.

4.8 TERMINATION FOR CAUSE

The City reserves the right to terminate the resulting contract, in whole or in part, for failure to comply with any provisions of the contract as outlined by providing a written notice to the Supplier at least thirty (30) days before the effective date of termination. The Supplier will not be relieved of any outstanding responsibilities or unfinished obligations under this contract. Receipt of items by the delivery date is critical to the terms of this contract. The City considers late delivery of contract items as reasonable cause to terminate the contract.

Prior to termination, a Cure Notice will be issued by the City. The Notice will identify the problems and deadlines that need to be met to remedy the problems to avoid termination for default. If the Supplier does not respond with an acceptable action plan to remedy the default or commence to remedy the default within a period of five (5) business days (or such longer period as the City may authorize in writing) after the issuance of notice, the City may issue termination for cause.

The City retains all other legal or equitable rights or remedies existing as a result of said default, including, but not limited to, any legal process necessary to obtain any sureties securing this contract.

4.9. TERMINATION FOR CONVENIENCE

The City reserves the right to terminate the resulting contract, in whole or in part, in the event the City determines that such termination is in the best interest of the City. Any such termination shall be affected by the delivery of a notice specifying the extent to which performance of work under the contract is termination and the date upon which the termination becomes effective. Upon receipt of notice, the vendor shall immediately discontinue all services affected, unless the notice directs otherwise. The City will make payment of deliverables satisfactorily executed according to industry standards or proven loss with respect to materials, etc., but no amount shall be allowed for anticipated profit or unperformed service.

4.10 TERMINATION FOR FUND APPROPRIATION

The City may unilaterally terminate this Agreement due to a lack of funding at any time by written notice to the Supplier. In the event of the City's termination of the resulting contract for fund appropriation, the Supplier will be paid for those services actually performed. Partially completed performance of the Agreement will be compensated based upon a signed statement of completion to be submitted by the Service Provider which shall itemize each element of performance.

4.11 CHANGES

All work and materials furnished for this project shall be made in conformance with the contract documents. Changes in the scope of work or the terms and conditions of this contract may be made only by written agreement of the parties. Changes that involve an alteration to the payment amounts shall not commence until approved by the City and a Change Order has been issued.

4.12 REPORTING DISPUTES

The Supplier shall report any contract disputes and/or problems to the Procurement Coordinator, both verbally and in writing within 48 hours of their occurrence.

5. SECTION V –INSURANCE REQUIREMENTS

Sections II - VII review the general terms and conditions. **Any bid-specific information noted in Section I or in the Specifications & Response Section will take precedence.**

Prior to commencing work, the Supplier shall procure and maintain at their own cost and expense for the duration of the agreement the following insurance against claims for injuries to person or damages to property which may arise from or in connection with the performance of the work or services hereunder by the Supplier, its agents, representatives, employees or Subcontractors. A Certificate of Insurance (COI) and any other documents required by the City must be submitted to the City prior to the commencement of any work. In the event of failure to supply the required documentation, the City shall have the right to recover any costs or damages incurred.

The City of Griffin, its agents, elected officials, and employees shall be included as additionally named insured with respect to all liability policies herein except the professional liability coverage and worker's compensation which shall be indicated on all applicable certificates of insurance. The insurance Certificates indicated above shall carry a written notice of change cancellation and shall be submitted in a reasonable period prior to the execution of any work under this contract. It shall be the responsibility of the Supplier to provide similar insurance for each subcontractor, or to provide evidence that each subcontractor carries its own insurance in like amounts, prior to the time such subcontractor proceeds to perform under the contract. The Supplier's insurance policy shall be primary for the additional insured, and not excess over any policy held by the additional insured.

The information described below sets forth minimum amounts and coverage and is not to be construed in any way as a limitation on the Supplier's liability.

5.1 STANDARD INSURANCE REQUIREMENTS

5.1.1 The City reserves the right to require higher insurance limits on any contract, provided notice of such requirement is stated in the solicitation.

5.1.2 Commercial General Liability Insurance - $1,000,000 limit per person, $2,000,000 per occurrence for property damage and bodily injury. The Supplier should indicate in the proposal and on the insurance certificate that the coverage provided is occurrence based. The City of Griffin shall be named as "additional insured" as its interest may appear and "waiver of subrogation granted". The insurance shall contain coverage for the following:

- Premise/Operations
- Explosion, Collapse and Underground Property Damage Hazard (only when applicable to the project)
- Products/Completed Operations
- Contractual
- Independent Suppliers
- Broad Form Property Damage
- Personal Injury

5.1.3 Automobile Insurance - $1,000,000 limit per person or $2,000,000 combined single limit for property damage and personal injury.

- Owned/Leased Autos

- Non-owned Autos
- Hired Autos

5.1.4 Umbrella Coverage

5.1.5 Workers' Compensation and Employers' Insurance -- with benefits and monetary limits as set forth by Title 34, Chapter 9 of the O.C.G.A. Workers' Compensation coverage is required as a condition of performing work or services for the City whether or not the Supplier is otherwise required by law to provide such coverage. The Supplier shall supply the City with proof of compliance with the Workers' Compensation Act while performing work for the City by way of a COI. This proof must be received by the City **prior to** the commencement of work. If the Supplier does not meet the requirement for workers' compensation coverage, the certificate of insurance shall state that the vendor waives subrogation in regard to workers' compensation.

5.1.6 *Professional Liability/Errors & Omissions Insurance* - $2,000,000 or as per project (ultimate loss value per occurrence). Primarily E&O insurance is designed to protect professional advice providers (i.e. consultants, financial services) or professional service-providing professionals (i.e. medical providers, lawyers).

5.2 OTHER INSURANCE PROVISIONS

5.2.1 All Coverage

5.2.1.1 Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days prior written notice has been given to the City.

5.2.1.2 If the Supplier, for any reason, fails to maintain insurance coverage which is required pursuant to this Agreement, the same shall be deemed a material breach of contract. City, at its sole option, may terminate this Agreement and obtain damages from the Supplier resulting from said breach.

5.2.1.3. Alternatively, the City may purchase such required insurance coverage (but has no special obligation to do so), and without further notice to the Supplier, the City may deduct from sums due to the Supplier any premium costs advanced by City for such insurance.

5.2.2 Commercial General Liability and Automobile Liability Coverage

5.2.2.1. The City, members of its City Commission, boards, commissions and committees, officers, agents, employees and volunteers are to be covered as insured as respects: liability arising out of activities performed by or on behalf of the Supplier; products and completed operations of the Supplier; premises owned, leased or used by the Supplier or premises on which the Supplier is performing services on behalf of the City. The coverage shall contain no special limitations on the scope of protection afforded to the City, members of the City Commission, boards, commissions and committees, officers, agents, employees and volunteers.

5.1.2.2 The Supplier's insurance coverage shall be primary insurance as respects the City, members of its City Commission, boards, commissions and committees, officers, agents, employees and volunteers. Any insurance or self-insurance maintained by the City, members of its City Commission, boards, commissions and committees, officers, agents, employees and volunteers shall be excess of the Supplier's insurance and shall not contribute with it.

5.1.2.3 Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, members of its City Commission, boards, commissions and committees, officers, agents, employees and volunteers.

5.1.2.4 Coverage shall state that Supplier's insurance shall apply separately to each insured against to whom a claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5.1.3 Workers' Compensation and Employers' Liability and Property Coverage

The insurer shall agree to waive all rights of subrogation against the City, members of its City Commission, boards, commissions and committees, officers, agents, employees and volunteers for losses arising from activities and operations of the Supplier in the performance of services under this Agreement *(see 5.1.4.1)*.

5.1.4 Deductibles and Self-Insured Retention

Any deductibles or self-insured retentions must be declared to the City.

5.1.5 Acceptability of Insurer

Insurance is to be placed with Georgia admitted 'A' rated carriers or better by A.M. Best's rating service.

5.1.6 Verification of Coverage

Supplier shall furnish the City with certificates of insurance and with original endorsements affecting coverage required by this clause. The certificates and endorsements for each policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be received and approved by the City before work commences.

5.1.7 Subcontractors

Subcontractors must also be insured under the policies of insurance required herein.

6.0 SECTION VI - REQUIRED IMMIGRATION/ENTITLEMENT AFFIDAVITS FOR GEORGIA

For the successful Suppliers contracting for physical labor or providing services with the City:

6.1 SUPPLIER/VENDOR AFFIDAVIT

6.1.1. Pursuant to the Georgia Security and Immigration Compliance Act of 2006, the Supplier understands and agrees that compliance with the requirements of O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02 are conditions of this Agreement. The Supplier further agrees that such compliance shall be attested by the Supplier through execution of the vendor affidavit required by Georgia Department of Labor Rule 300-10-1-.07, or a substantially similar supplier affidavit. The Supplier's fully executed affidavit is attached hereto as an Exhibit and is incorporated into this Agreement by reference herein.

6.2. SUBCONTRACTORRS

6.2.1. The Supplier understands and agrees that, in the event the Supplier employs or contracts with any subcontractor or subcontractors in connection with this Agreement, the Supplier shall:

6.2.2. Be responsible to the City for the acts and omissions of a subcontractor or persons employed by said subcontractor to the same extent that the Supplier is liable to the City.

6.2.3. Secure from each such subcontractor an indication of the employee number category as identified in O.C.G.A. § 13-10-91 that is applicable to the subcontractor;

6.2.4. Secure from each such subcontractor an attestation of the subcontractor's compliance with O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02 by causing each such subcontractor to execute the subcontractor affidavit required by Georgia Department of Labor Rule 300-10-1-.08, or a substantially similar subcontractor affidavit. The Supplier further understands and agrees that the Supplier shall require the executed subcontractor affidavit to become a part of the agreement between the Supplier and each such subcontractor. The Supplier agrees to maintain records of each subcontractor attestation required hereunder for inspection by the Department at any time."

7. SECTION VII - TITLE VI –as applied through the Civil Rights Restoration Act of 1987

The CITY OF GRIFFIN, GEORGIA, in accordance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d to 2000d-4, as amended by The Civil Rights Restoration Act of 1987, hereby notifies all suppliers that no person shall on the grounds of race, color, national origin, sex, age, and handicap/disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity conducted by the CITY regardless of whether those programs, services, and activities are federally-funded or not. Further, it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 23 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, sex, age, handicap/disabled in consideration for an award.

Please separate and use the following pages with your response submittal. Additional pages may be used as needed. Thank you for your interest and participation in this opportunity.

CITY OF GRIFFIN, GEORGIA

RESPONSE SUBMITTAL COVER

RFP #25-012

For

Traffic Signal Control Maintenance

Submitted by:

Name of Company: Riverside Traffic Solutions LLC

Mailing Address: 18473 Hwy 27

City/State/Zip: Roopville, GA 30170

Phone (including area code): 675-551-9235

E-mail: boravetz@riversidetraffic.com

Submittal Deadline:
Friday May 23, 2025, by 5:00 pm

FAILURE TO RETURN THIS PAGE AS PART OF YOUR SUBMISSION MAY RESULT IN REJECTION OF RESPONSE

SUPPLIER DISCLOSURES
25-012

All solicitations MUST contain signed and notarized statement of non-Collusion and non-Conflict of Interest. Any YES response for other disclosures must be detailed and attached to this sheet as part of your submittal. Reference to 'Supplier' denotes the organization submitting the response as well as the principal representing the organization.

Collusion. Collusion exists when two or more parties act together to achieve a fraudulent or unlawful act. Collusion inhibits free and open competition and is in violation of antitrust laws. I certify that this RFP response is genuine and is not a collusive or sham proposal. I further state that:

- The prepared response is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting an RFP or offer for the same supplies, labor, services, construction, materials or equipment to be furnished or professional or consultant services, and is in all respects fair and without collusion or fraud; and
- The price(s) submitted has/have been arrived at independently and without consultation, communication or agreement with any other supplier, supplier or potential responder to the solicitation; and
- No attempt has been made or will be made to induce any company or person to refrain from responding to this solicitation, or to induce them to submit a budget that is higher than the budget in this solicitation, or to submit any intentionally high or noncompetitive response or other form of nonresponsive submittal; and
- I understand collusive bidding is a violation of city, state and federal law and can result in fines, prison sentences, and civil damages awards. I also certify that I am authorized to sign for this Supplier.

Conflict of interest. A Conflict of Interest exists when personal interests interfere in any way with the best interest of the City. This can arise if any agent of the City or their families will receive a monetary or other type of benefit based on the award of this project or if any supplier has an unfair competitive advantage over other suppliers. A conflict is also perceived if any previous history would make it impossible for the supplier to objectively fulfill the obligations associated with this project.

I certify that there is no known conflict of interest with the City or any employee or agent of the City. There is presently no interest and no interest shall be acquired that would directly or indirectly conflict in any manner with the performance of this solicitation, should it be awarded.

Riverside Traffic Solutions
Company Name

Brandon A. Oravetz
Signature of Authorized official of company

Brandon A. Oravetz
Printed Name

Sworn to and subscribed before me this 21 **day of** May , 2025

Notary Public: Emily C. Wallace

Emily Catharine Wallace
NOTARY PUBLIC
Meriwether County, GEORGIA
My Commission Expires 05/05/2026

County: Heard

Commission Expires: 05/05/2026

OTHER SUPPLIER DISCLOSURES

Any response of 'Yes' must be explained in full (separate sheet may be used).

NO_ **Debarment.** Supplier certifies that neither it or its subcontractors is presently debarred, suspended, proposed for debarment, declared ineligible, or otherwise excluded from doing business with any government agency. Has the Supplier been deemed ineligible from participating in any business with any government agency in the past five (5) years?

NO _ **Litigation.** Within the past five (5) years, has the Supplier been the subject of or party to any civil or criminal proceedings or investigations based on wrongful death, fraud, theft, breach of contract, safety, misrepresentation or any other conduct?

NO _ **Financial stability.** Financial stability demonstrates that the Supplier has the resources to complete and the ability to remain in business for the duration of the subsequent contract. Has any petition of bankruptcy, orders or judgment been filed against the supplier in the past five (5) years?

NO _ **Liquidated Damages.** Liquidated Damages are types of compensation designed to reimburse the City for certain problems or delays associated with a project; it serves as protection to both parties in the form of 'contract completion insurance'. Has the Supplier been assessed any liquidated damages or defaulted on any project with a government agency in the past five (5) years?

NO _ **OSHA.** Has the Supplier been cited for any OSHA violations in the past five (5) years?

NO _ **COMMUNICATIONS.** Has the Supplier communicated OR discussed pricing with anyone associated with the City, other than Procurement, since the solicitation was published?

SUPPLIER ACKNOWLEDGEMENTS *(please initial)*

BAO_ **Resources.** We agree that we have the resources needed for the satisfactory completion of the project.

BAO_ **Exceptions.** All deviations and exceptions to this RFP must be expressly stated in writing and attached as an Exception page. The absence of any exceptions assures the City of their full agreement and compliance with all specifications, terms and conditions, requirements and obligations of this RFP.

BAO_ **Occupational Tax License.** If a City of Griffin Occupational Tax License is needed in order to fulfill the project, we will obtain such license prior to the confirmation of contract.

BAO_ **Insurance.** We understand the insurance requirements noted and are prepared to supply the required insurance endorsements for these requirements prior to the confirmation of contract.

BAO_ **Terms and Conditions.** The specifications, as well as the terms and conditions of this Request for Proposal shall be incorporated as an integral part of the final contract.

The Supplier has examined, carefully studied and hereby acknowledges the Specifications and any Addenda and agrees to provide the required services in accordance with this proposal. **The Supplier agrees to all specification items listed unless specifically noted on an Exceptions page**. The Supplier further certifies that they are not currently debarred from submitting proposals by any agency of the State of Georgia or the federal government.

Specifications . . . . . Acknowledgement _BAO_____

Addendum No. _____ dated _____ Acknowledgement _____

Addendum No. _____ dated _____ Acknowledgement _____

Addendum No. _____ dated _____ Acknowledgement _____

Suppliers must acknowledge the Specifications and any issued addenda. Responses which fail to acknowledge the Supplier's receipt of any addendum will result in the rejection of the RFP if the addendum contained information which substantively changes the City's requirements.

RFP RESPONSE SIGNATURE

I am registered (and compliant) with the City's online registration system: Yes _X_ Not yet___
The City cannot award to a supplier that is not registered and compliant.

NAME OF COMPANY: Riverside Traffic Solutions LLC

MAILING ADDRESS: 18473 Hwy 27

CITY /STATE/ZIP: Roopville, GA 30170

PHONE (including area code): 678-551-9235 E-MAIL: boravetz@riversidetraffic.com

Brandon A. Oravetz — Vice-president
AUTHORIZED SIGNATURE — TITLE

Brandon A. Oravetz — Vice-president
NAME (PRINTED) — TITLE (PRINTED)

FAILURE TO RETURN THIS PAGE AS PART OF YOUR BID DOCUMENT MAY RESULT IN REJECTION OF RESPONSE. THIS FORM MUST BE COMPLETED FOR EACH BID SUBMITTAL EVEN IF YOU ARE CONSIDERED TO BE A CURRENT SUPPLIER.

REFERENCES

The City of Griffin requests a minimum of three references where work of a similar size and scope has been completed within the past 3-4 years.

REFERENCE 1:

Company Name: Henry County

Brief Description of Project: Signal Maintenance

Completion Date: On Going

Contact Person: Denise Dailey

Telephone: _____ **E-mail:** ddailey@co.henry.ga.us

REFERENCE 2:

Company Name: City Of Newnan

Brief Description of Project: Signal Maintenance

Completion Date: On Going

Contact Person: Mark Johnston

Telephone: _____ **E-mail:** mjohnston@newnanga.com

REFERENCE 3:

Company Name: City Of Stockbridge

Brief Description of Project: Signal Maintenance

Completion Date: On Going

Contact Person: Leslie Norsworthy

Telephone: _____ **E-mail:** lnorsworthy@stockbridgega.org

STATE OF GEORGIA
CITY OF GRIFFIN

TAX COMPLIANCE FORM*

**Must be completed for all RFPs with an aggregate total of more than $99,000.00.*

INSTRUCTIONS TO SUPPLIERS

Please complete the following information:

- Supplier's Name: Riverside Traffic Solutions LLC Riverside Traffic Solutions LLC
- Physical Location Address: 18473 US Hwy 27 Roopville, Ga. 30170
- Federal Identification Number (FEI): 88-4273463
- Have you ever been registered in the State of Georgia? Yes
- If so, please provide the following information, if applicable:
  - State Taxpayer Identification Number (STI):
  - Sales and Use Tax Number:
  - Withholding Tax Number: 3537203-KC
- What type of service will you perform? Traffic Signal Construction, Maintenance, and Eng Services
- Will you sell any tangible personal property or goods? Yes
- Supplier's Affiliate's Name: Same
  - FEI: 88-4273463
  - STI:
  - Sales and Use Tax Number:
  - Withholding Tax Number: 3537203-KC

  If there is more than one affiliate, please attach a separate sheet listing the information above.
- Person responsible for handling supplier's tax issues (such as the CFO, the company tax officer, etc.):
  - Name: Richie Fox
  - Telephone Number: 770-570-7481
  - E-mail Address: Rfox@riversidetraffic.com

NOTICE TO SUPPLIER:

In the event the supplier is considered for contract award, the information provided on this form will be submitted to the Georgia Department of Revenue ("DOR") for a determination as to whether the supplier is a "prohibited source" (as

defined by O.C.G.A. §50-5-82) or whether there are any other outstanding tax issues. MISSING, INCOMPLETE, OR ERRONEOUS DATA MAY DELAY OR PROHIBIT VERIFICATION OF YOUR ELIGIBILITY FOR CONTRACT AWARD. NO PROHIBITED SOURCE MAY RECEIVE CONTRACT AWARD; THEREFORE, YOU ARE STRONGLY ENCOURAGED TO CHECK YOUR TAX STATUS NOW AND RESOLVE ANY OUTSTANDING TAX LIABILITIES AND/OR MISSING TAX RETURNS.

SUPPLIER'S RFP CHECKLIST

___1 **Read the *entire* document,** paying close attention to critical items such as: supplies/services required; submittal dates; number of copies required for submittal; contract requirements (e.g. bonding and insurance requirements); etc. Note that all RFP specific information noted in Section I or in a special Specification section, if there is one, take precedence over the general terms and conditions listed in Section II.

___2 **Note the Procurement Agent's name and e-mail address. T**he Procurement agent is the only person you are allowed to communicate with regarding the RFP from inception until after award.

___3 **Attend the pre-proposal conference** if one is offered. These conferences provide a valuable opportunity to ask clarifying questions, obtain a better understanding of the project, or to notify the City of any ambiguities, inconsistencies, or errors in the RFP. Pre-RFP conferences are not usually mandatory, but are a source of important information and attendance at them (as well as any other RFP-related meetings) are considered part of the evaluation criteria.

___4 **Take advantage of the 'question / answer' period.** Submit your questions to the Procurement Coordinator by the due date listed in the *Schedule of Events.* Even though you may get a direct response for questions you have asked, a formal addendum will be issued to address any substantive questions so all suppliers will have access to the additional pertinent information.

___5 **Follow the format required in the RFP** when answering questions and item details. Provide point-by-point responses to all sections in a clear, concise manner and in the order they were requested.

___6 **Provide complete answers/descriptions.** Read and answer **all** questions and requirements. Make sure all items have a response, even if it is a 'n/a'. Don't assume the City or evaluation committee will know what your company capabilities are or what items/services you can provide, even if you have previously contracted with the City. Proposal submissions are evaluated based solely on the information and materials provided in your response.

___7 **Use the forms provided**, e.g. cover page, cost proposal form, standard forms, registration, etc. Make sure to include all required forms (in the proper order) with your submission. You do not need to send a copy of the RFP itself with your response.

___8 **Supplier registration.** Supplier registration includes both information needed by the City and affidavits/ information required by the State of Georgia. The City cannot award an RFP to a supplier with incomplete registration. Registration is now done online and you can check to see if your profile is compliant (has both EV affidavit and W9) by logging in with your user-id and password. Even if you are not providing labor and do not need an E-Verify number, you will need to note the appropriate reason and sign.

___9 **Check the City website for RFP addenda.** All addenda issued for the RFP are posted on the City of Griffin web page under the associated RFP posting. Do not assume that if you received an individual notification of the RFP, you will receive all addenda. Notifications are a courtesy effort and the City cannot guarantee that an email notification will reach all of the intended recipients. Before submitting your response, check the website at cityofgriffin.com to confirm if any addenda were issued for the RFP. If so, you must acknowledge each addendum on the Response document.

__10 **Review and read the RFP document again** to make sure that you have addressed all requirements. Once the RFP deadline has been met, you will be unable to make changes to your response. Your original response and the requested copies must be identical and complete. The copies are provided to the evaluation committee members and will be used to rank your response.

__11 **'Package' your response in the recommended order** of section 1.4. When response submittals are packaged in the same manner, evaluators are able to review them in a more timely, thorough and equitable manner.

__12 **Submit your response on time.** Note all the dates and times listed in the *Schedule of Events* and within the document and be sure to submit all required items on time. Late submissions will not be accepted.

This checklist is provided for assistance only and does not need to be submitted with the Supplier's Response.

SUPPLIER REGISTRATION

Supplier Registration with the City of Griffin consists of the following:

The City of Griffin now has online self-service registration, via Vendor Registry. In order to be registered as a City of Griffin supplier, you must access the registration via the City's web page. This will give you the opportunity to keep your information accurate and current. It also permits unlimited NIGP commodity codes, allowing for notifications based on your specific business criteria. In addition to the visibility to the City, this service will allow for other agencies in our area to have visibility of your company and it will allow you to have visibility of opportunities from other agencies in our area. There is no charge for this basic service, but you do have the option to automatically expand your visibility to other areas for a small fee to Vendor Registry at any time.

TO REGISTER:

- ✓ Please visit our website at www.cityofgriffin.com
- ✓ Navigate to Government>Departments>Support Services>Finance>Procurement
- ✓ Scroll to Online Supplier Registration and click on Registration, powered by Vendor Registry
- ✓ Complete your registration by following the instructions provided
    - Two documents (forms included below) will be required to be **uploaded online** before your registration is complete. They are:

    - **Supplier Affidavit** – This document is also referred to as the E-Verify affidavit and has been updated to reflect new laws that have recently gone into effect. An E-Verify (EV) number is REQUIRED by the State of Georgia (OCGA § 13-10-91) if you provide labor or services to the City that is valued in excess of $2,499.99. In addition to the EV number and signature, the affidavit must be notarized. If you are a sole proprietor or your company provides only products, simply initial the statement that applies to your situation and sign. **There is no need to notarize the affidavit unless you provide your EV number**.

    - **W-9** – This document supplies the Employer Identification Number (EIN) or the Social Security (SS) number of the supplier.

Note: *If you have problems getting registered, Vendor Registry is available to answer questions and help get you registered; they can be reached toll-free at (844) 802-9202. The City is also available to help.*

If you are registered on Vendor Registry with another agency other than City of Griffin, you can 'piggyback' off of your existing profile to create a profile for Griffin. Contact Vendor Registry for help in creating this new record.

STATE OF GEORGIA
CITY OF GRIFFIN

VENDOR (*E-VERIFY*) AFFIDAVIT AND AGREEMENT

Please initial the appropriate statement for your current and future business relations with the City of Griffin, sign and have notarized if applicable (one must be initialed):

A) ____ My company provides products only for the City (no physical labor or services).

B) ____ I am a sole proprietor and have no employees.

C) ____ My company is providing labor or services on a one-time basis that amounts to under $2,500.00.

D) **XX** My company provides labor or services to the City and I have supplied the EV number below (notarization below is required).

Brandon A. Oravetz Brandon A. Oravetz 05/20/2025

BY: Authorized Officer or Agent *Printed Name* *Date*

Riverside Traffic Solutions LLC Vice-president

Company / Vendor Name *Title of Authorized Officer or Agent of Vendor*

While the City requests a signed affidavit from every supplier, only those that provide labor or services that could amount to $2,500 or more to the City (item D above) MUST supply the actual E-Verify number issued by Homeland Security and have this affidavit notarized.

****

NOTARIZATION REQUIRED FOR E-VERIFY NUMBER SUBMISSIONS:

COMES NOW before me, the undersigned officer duly authorized to administer oaths, the undersigned vendor, who, after being duly sworn, states as follows:

By executing this affidavit, the undersigned vendor verifies its compliance with O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02, stating affirmatively that the individual, firm, or corporation which is contracting with the City has registered with and is participating in a federal work authorization program in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02. Furthermore, the undersigned vendor will continue to use the federal work authorization program throughout the contract period.

The undersigned vendor further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to the contract with the City of Griffin, Georgia, of which this affidavit is a part, the undersigned vendor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02 through the subcontractor's execution of the subcontractor affidavit required by Georgia Department of Labor Rule 300-10-1-.08 or a substantially similar subcontractor affidavit. The undersigned vendor further agrees to maintain records of such compliance and provide a copy of each such verification to the City at the time the subcontractor(s) is retained to perform such service.

2027427

EEV / (*E-Verify # issued by Homeland Security IF checked above*)

Sworn to and subscribed before me

This 21 day of May, 20 25

Notary Public Emily C. Wallace Emily Catharine Wallace NOTARY PUBLIC Meriwether County, GEORGIA My Commission Expires 05/05/2026

My commission expires: 05/05/2026

* Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603. As of the effective date of O.C.G.A. § 13-10-91, the applicable federal work authorization program is the "EEV / Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services

Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See ***Specific Instructions*** on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

5 Address (number, street, and apt. or suite no.). See instructions.

Requester's name and address (optional)

6 City, state, and ZIP code

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

		–							

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	**Signature of U.S. person**	**Date**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Griffin
Growing TOGETHER

ATTACHMENT A
RFP 25-012
Traffic Signal Control Maintenance

The requirements are not intended to be all inclusive and respondents are encouraged to describe additional product capabilities where appropriate.

FAILURE TO RETURN THIS PAGE AS PART OF YOUR SUBMISSION MAY RESULT IN REJECTION OF RESPONSE

RFP 25-012
PRICE SUBMITTAL: Traffic Signal Control Maintenance

Company Name **Riverside Traffic Solutions**

RFP Price Valid through___1-Year / Annual Renewal w/ Mutual Agreement

PRICE STRUCTURE* – Complete the following and include associated information specifics for the cost quoted (pricing must be submitted on this form; additional pages to detail may be used as needed). The quantities below are estimates only; additional detail on the locations can be found on Attachments, located at the end of this document. ***Bidders submitting Proposals will be responsible for field verification and calculations.*** If any discrepancy exists between the unit price and the total price, the unit price will be used.

ALL EQUIPMENT RATES BELOW INCLUDE OPERATOR, FUEL AND MAINTENANCE COSTS	
CONTRACTOR NAME:	
Personnel/Equipment	**Hourly Rate**
8.1 - Engineer	$187.00
8.2 - Supervisor	$110.00
8.3 - Crew Leader	$90.00
8.4 – Technician I	$65.00
8.5 – Technician II	$65.00
8.6 – Technician III	$90.00
8.7 – Bucket Truck	$80.00
8.8 – Digger Derrick	$110.00
8.9 – Pickup Truck	$45.00
8.10 - HydroVac	$500.00
8.11 – Air Compressor	$15.00
8.12 – Mini Excavator	$25.00
8.13 – Dump Trailer	$10.00

*Note- Please include all additional expenses the City may be responsible for. Such as yearly standby fees or position and/or equipment fees not mentioned above.

Engineering:
Engineering – Intersection Timing w/ Counts: $4,500.00 per intersection

Engineering – Engineering Services shall be billed hourly as requested. The rate will depend on the services rendered per section and as listed below.

1.3.14 – Supervisor Rate w/ Pickup Truck
1.3.15 – Engineer Rate
1.3.16 – Engineer Rate
1.3.17 – Supervisor Rate w/ Pickup Truck

Work Orders:
Minimum mobilization charge of 4 hours per request. If multiple work orders are issued for the same day and the time charged exceeds 4 hours, the minimum charge shall not apply.

After hours on-call requests shall be billed at time and a half. 4 hour minimum shall apply.

HydroVac has a $4,200.00 minimum charge per day.

Unit Pricing
Per Section 1.3.18.36 of the RFP, the following are our loop detector replacement prices (includes labor, equipment, and material) are as follows:

- 6 ft. x 6 ft. Bipole - $900.00 ea.
- 6 ft. x 40 ft Quadrapole - $1,950.00 ea.
- Sawcut lead-out w/ wire & sealant (greater than 35' lead-out) - $15.00/ft

HydroVac has a $3,750.00 minimum charge per day.

Material Markup Percentage: 15%

EXHIBIT C

2025 Traffic Signal Maintenace Contract
Riverside Traffic Solutions, LLC & City of Griffin

City of Griffin 25 Owned Traffic Signals

4th St & E Solomon St

5th St & E Solomon St

6th St & E Solomon St

8th St & W Solomon St

10th St & W Solomon St

13th St & W Solomon St

Experiment St & Old Atlanta Rd

Experiment St & School Rd

Experiment St & W. Broad St

8th St & W Broad St

10th St & W Broad St

13th St & W Broad St

N 6th St & E Chappell St

N Hill St & Chappell St

S 6th St & E Poplar St

S 6th St & E College St

S 8th St & W Poplar St

S 9th St & W Poplar St

S 10th St & W Poplar St

Carver Rd & W Poplar St

S 8th St & W College St

S 9th St & W College St

N 9th St & W Quilly St

Crescent Rd & Maple Dr

Everee Inn Rd & Meriwether St

City of Griffin 11 Owned Caution Signal

N. Hill St & Cherry St/ Caution Signal

N Hill St & Bourbon St/ Caution Signal

E. Cherry St. & N. 6th St/ Caution Signal

E. Tinsley St. & N. 3rd St/ Caution Signal

S. 9th St. & Meriweather St/ Caution Signal

S. 6th St. & Tinley Ave/ Caution Signal

W. Poplar & S. 12th St./ Caution Signal

W Poplar St & S Pinehill Rd/ Caution Signal

W. Solomon St. & N. 18th St./ Caution Signal

Everee Inn & Cain Ln./ Caution Signal

W Quilly St & Palace St/ Caution Signal

BID TALLY/ EVALUATION

BID NUMBER: 25-
BID TITLE: Traffic Sig Mainte
CAPITAL PROJ:
BID OPEN DATE: June (

By: Jasc

VENDOR Average Evaluated Score		**Lumin8 Transportation Technologies, LLC**	**Riverside Traffic Solutions**	**American Lighting and Signalization, LLC**		
(0-5) each line item		VENDOR 1	VENDOR 2	VENDOR 3		
Previous Experience with similar work		5.0	5.0	5.0		
Proposed approach to the RFP request		5.0	5.0	5.0		
Company Capable of Performing Requested Work		5.0	5.0	5.0		
Does company possess the proper equipment to complete requested work		5.0	5.0	5.0		
Does vendor agree to work after normal business hours		5.0	5.0	5.0		
Did vendor submit a full RFP		5.0	5.0	5.0		
		30.00	30.00	30.00		

Note: Vendor is scored depending on cost/ 1st, 2nd or 3rd.

Green=1 point | **Yellow=2 points** | **Red= 3 points**

Vendor with fewest points will be considered as 1st

Personnel/Equipment Cost Per Hour		Lumin8	Riverside	American		
Engineer		$ 205.00	$ 187.00	$ 196.00	Riverside includes P/U Truck	
Supervisor		$ 89.00	$ 110.00	$ 150.00	Riverside includes P/U Truck	
Crew Leader		$ 86.00	$ 90.00	$ 105.00	Riverside includes P/U Truck	
Technician 1		$ 70.00	$ 65.00	$ 92.00		
Technician 2		$ 75.00	$ 65.00	$ 100.00		
Technician 3		$ 79.00	$ 90.00	$ 105.00		
Bucket Truck	*	$ 27.00	$ 80.00	$ 22.00	***Riverside-Operator/Technician Cost incl***	
Digger Derrick	*	$ 44.00	$ 110.00	$ 44.00	***Riverside-Operator/Technician Cost incl***	
Pickup Truck	*	$ 19.00	$ 45.00	$ 24.00		
HydroVac		$ 643.00	$ 500.00	$ 335.00	ALS-Plus operator cost-Used $66.00hr for	
Air Compressor		$ 12.00	$ 15.00	$ 27.00		
Total Score:		**20**	**19**	**25**		

*ALS-Equipment Operator=$66.00 per hour. 66 (operator) + equipment cost

*Lumin8-Equipment Operator=$70.00 per hour (operator/Tech1) + equipment cost

*River Side- Hourly Operator cost included with equipment cost

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AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider a contract with Garland/DBS, Inc., pursuant to OMNIA Partners Contract No. PW1925, for parking deck repairs at One Griffin Center in the amount of $1,435,000.00. *Public Works Director, Mariza Eller, will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

OMNIA Partners, a cooperative purchasing agency, has competitively bid and awarded Contract No. PW1925 to Garland/DBS, Inc. for turnkey roofing, waterproofing systems, and related products and services. Pursuant to this Contract, Garland has proposed a scope of work for parking deck repairs at One Griffin Center in the amount of $1,435,000.00.

The scope of work includes applying a coating system to the parking deck to help preserve the concrete deck, repair parking deck joints, and repair concrete spalling. Any broken asphalt will also be repaired. The benefit of applying the coating system to the parking deck will help preserve the concrete from extensive damage caused by moisture exposure, leaks, oil spills, or other natural weather causes. The repairs made to the parking deck will help prevent further damage. There is a 10 year warranty for the coating system. The repairs to the parking deck should provide for an additional 10 years of use.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

The parking deck contract in the amount of $1,435,000.00 will be funded through the bonded Construction Fund voted and approved on July 9, 2024.

Submitted By:
Mariza Eller

Meeting Date:
22/07/2025

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
Parking Deck K FINAL 7.16.25 Unsigned by JWO.pdf

CONTRACT FOR
JOB # 25-GA-240312

BETWEEN **City of Griffin** AND GARLAND/DBS, INC. FOR REPLACEMENT OF THE City Hall Parking Deck Coating System Project

1.) This CONTRACT is made at **Spalding County** as of July ___, 2025, ("Effective Date") by and between the **City of Griffin** located at **100 S Hill St., Griffin, GA 30224** (hereinafter designated the "CUSTOMER"), and **Garland/DBS, Inc.**, located at **3800 East 91st Street Cleveland, OH 44105** (hereinafter designated the "CONTRACTOR").

2.) The CONTRACTOR shall furnish all material, labor, equipment, and tools necessary for the **City Hall Parking Deck Coating System Project** located at **100 S Hill St., Griffin, GA 240312**, as well as all work incidental and pertinent thereto, (hereinafter designated the "Project") all in accordance with the original proposal # **25-GA-240312** dated **05/21/2025** submitted by the CONTRACTOR (hereinafter together designated the "Specifications"), a copy of which is attached hereto as Exhibit A and incorporated herein. In the event of any conflict, ambiguity, or inconsistency between the terms contained in this CONTRACT and the Exhibits, the terms set forth in this CONTRACT shall govern and control.

3.) The term of the CONTRACT shall begin on the Effective Date first written above, and shall be completed **180** days thereafter, unless sooner terminated as permitted herein, or unless extended by agreement of the parties set forth in writing. The work shall commence within ten (10) days from the date that CONTRACTOR receives a copy or original of the fully executed CONTRACT, which receipt shall be considered Notice to Proceed. The CONTRACTOR is required to submit to the CUSTOMER a Certificate of Insurance and Performance and Payment bonds prior to commencing work. In addition, the work shall be scheduled as agreed upon by the parties.

4.) The sums to be paid to the CONTRACTOR shall be at the bid price(s) shown on the Specifications (Exhibit A), and the total to be paid to CONTRACTOR shall be a maximum **of $1,435,000.00**, as set forth in the purchase order and Exhibit A. Invoices shall provide details of all Project expenses as permitted in this CONTRACT. CONTRACTOR shall apply no late charges, interest or penalties to any invoice or charges for services until 30 days from the CUSTOMER receipt of the invoice. If this CONTRACT is terminated for convenience for any reason, then the CONTRACTOR shall be paid pro rata for all services performed, materials purchased, and administrative costs incurred, including lost profit, to the effective date of termination.

5.) If the CUSTOMER wishes to terminate the CONTRACTOR for cause due to the failure of CONTRACTOR to perform as required under this CONTRACT and/or in a manner consistent with the degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances, then the CUSTOMER must provide the CONTRACTOR with written notice of said failure to perform. The CUSTOMER must give ten (10) working days from the CONTRACTOR's receipt of the Notice to Cure for the CONTRACTOR to cure or take reasonable action to commence to

cure the performance concerns specified. If the CONTRACTOR does not take appropriate action within the ten (10) day period, the CUSTOMER may issue a Final Notice to Cure. The CONTRACTOR will have an additional five (5) working days from the receipt of the Notice to Cure to cure or take reasonable action to commence to cure before the CUSTOMER can terminate the CONTRACT. If the CONTRACTOR is terminated for cause, the CUSTOMER may provide or employ any necessary labor and materials in lieu of CONTRACTOR to finish part or all of the work under the CONTRACT or to supplement the work of CONTRACTOR, and to deduct the cost thereof from any money, then due or thereafter to become due to the CONTRACTOR; and if such cost shall exceed the balance due to CONTRACTOR, then the CONTRACTOR shall pay the difference to the CUSTOMER.

6.) CUSTOMER may issue subsequent modifications to the Purchase Order(s) for additional work that was not known or included in the Specifications that is found to be needed during the work on the Project to complete the Project over and above the amount set forth in this paragraph four (4) and in Exhibit A. CONTRACTOR must seek approval from the CUSTOMER before performing any additional work. The CUSTOMER must provide the CONTRACTOR written documentation of the modification to the Purchase Order within three (3) business days of verbal approval. CONTRACTOR is not obligated to perform additional work until written modification has been received from the CUSTOMER, but may commence work based upon a reasonable assumption that written modification will be issued. Incidental additional work performed by the CONTRACTOR without CUSTOMER consent will be evaluated and considered for payment based upon the work's merit. If the CUSTOMER determines the incidental additional work was not included in the original scope of the project and required for the CONTRACTOR's uninterrupted performance in fulfillment of the contract, then the CUSTOMER will approve the CONTRACTOR's request for payment for incidental additional work.

7.) All the work done under this CONTRACT shall be performed under the oversight of Mariza Eller, the CUSTOMER'S representative. All notices hereunder shall be (a) in writing; (b) delivered to the representatives of the parties at the addressees set forth in the Specifications, unless changed by either party by notice to the other party; and (c) effective upon receipt.

8.) The CONTRACTOR shall furnish the CUSTOMER with a performance or contract bond and a labor and material bond, each in the amount of **$1,435,000.00** a Certificate of Workers' Compensation, and a Certificate of Insurance evidential of comprehensive general liability insurance and property insurance with minimum coverage in amounts reasonable to or exceeding what is normally expected for a comparable project in size and scope. Further, said Certificate of Insurance shall name **City of Griffin** as an additional insured. Said Certificate of Insurance shall also provide that at least thirty (30) days written notice shall be given to the CUSTOMER of any material change in, or cancellation of, said insurance.

9.) Should the CONTRACTOR at any time refuse or neglect to supply a sufficiency of properly skilled workers or materials of the proper quality, or fail in any respect to

prosecute the work herein described with promptness and diligence, or fail in the performance of any of the agreements contained herein, the CUSTOMER shall have the right to immediately suspend all work, or any part thereof under this CONTRACT, upon the CUSTOMER's issuance of a stop work notice to the CONTRACTOR and the CONTRACTOR's confirmed receipt of the stop work notice. The work shall continue to be suspended until such time as the CUSTOMER and CONTRACTOR have come to a mutual agreement on how the work under the CONTRACT shall proceed. Should the CONTRACTOR continue to refuse or neglect to supply a sufficiency of properly skilled workers or materials of the proper quality, or fail in any respect to prosecute the work herein described with promptness and diligence, or fail in the performance of any of the agreements contained herein, then the CUSTOMER may, after following the procedures listed in Section 5 above, terminate the CONTRACT for cause.

10.) The CONTRACTOR shall indemnify, save harmless, and defend the CUSTOMER from and against all losses, claims, demands, payments, suits, actions, recoveries, and judgments of every nature and description, made, brought, or recovered against the CUSTOMER by reason of any negligent act or omission of the CONTRACTOR, its agents, its subcontractors, or its employees, in the execution of the work herein contracted for.

11.) The CONTRACTOR or CUSTOMER has the right to request and be granted a Termination for Convenience from the CONTRACT obligations if there is a joint determination from both the CUSTOMER and the CONTRACTOR that the termination is in the best interests of both parties, or if the CONTRACTOR or CUSTOMER believes the Termination for Convenience to be in its best interests because a timely resolution, within ten (10) days from the CUSTOMER'S receipt of written notification, will not be provided with regard to requests for information (RFI), request for clarification, or requests for modification to the Purchase Order(s) due to differing site conditions, vague Specifications, or unforeseen circumstances. Under a Termination for Convenience, the CONTRACTOR or CUSTOMER shall be reimbursed for all justifiable costs including price of supplies, services delivered, and administrative expenses, including lost profit under the CONTRACT or Purchase Order.

12.) This CONTRACT shall be deemed to contain all the terms and conditions agreed to between the parties, who both agree that no representations or promises of any kind whatsoever have been made other than herein contained, and this CONTRACT shall be binding upon both parties and their respective heirs, administrators, executors, successors, and assigns.

13.) This CONTRACT is contingent upon receipt of a written purchase order from CUSTOMER. All terms must be agreed upon by both parties.

14.) CUSTOMER shall have the right to approve all subcontracts or assignments of work equal to or exceeding $10,000. CUSTOMER shall not unreasonably withhold, delay or condition subcontracting or assignments, but may express final and binding disapproval of a proposed assignee or subcontractor. Should the CONTRACTOR be forced to choose a different subcontractor/assignee that is of higher cost than the initial

subcontractor/assignee, due to the CUSTOMER's disapproval, the CONTRACTOR shall be able to request and will receive approval from the CUSTOMER for a modification to the CONTRACT to cover the additional cost. CONTRACTOR shall remain responsible for the work of any agent or independent contractor to whom it assigns its Work, and any assignment or subcontract shall incorporate the terms of this Contract into its contract delegating its Work.

15.) If the Project involves construction of a public improvement at a cost exceeding the threshold for payment prevailing wage rates of pay, each laborer, workman or mechanic employed by the CONTRACTOR for performance of the Project herein described or by the subcontractor shall be paid not less than the minimum rate of pay for the applicable pay classification. The CONTRACTOR and their subcontractors who are subject to the requirements of paying prevailing wages shall keep full and accurate payroll records covering all disbursements of wages to their employees to whom they are required to pay not less than the prevailing rate of wages. The CONTRACTOR and its subcontractors shall deliver to the CUSTOMER a certified copy of their respective payrolls, within two weeks of the CUSTOMER's request, for each pay period requested by the CUSTOMER.

16.) Payments to the CONTRACTOR shall be made at the rate of ninety-five percent (95%) of the approved partial payment estimate for each monthly progress billing. The CUSTOMER will retain five percent (5%) of every approved partial payment. The retained amount will be paid to the CONTRACTOR no later than thirty (30) days following Final Acceptance of the work. Upon completion and acceptance of the work, the CUSTOMER shall issue a certificate attached to the final payment request that the work has been accepted by it under the terms, promises and conditions of the CONTRACT.

17.) CONTRACTOR has been employed under this Contract as an independent contractor in order to construct its portion of the Project. CONTRACTOR agrees that no authority has been conferred upon it by CUSTOMER to hire any person(s) on behalf of CUSTOMER, and CUSTOMER undertakes no obligation of any sort to CONTRACTOR's employees or subcontractors. It is understood and agreed that the CONTRACTOR shall select, engage, and discharge its employees, agents, or servants and otherwise direct and control their services. CONTRACTOR will also comply with all laws concerning qualification to do business and engage in the work involved under this CONTRACT and will file all returns and reports required of it and pay all taxes and contributions imposed upon it.

18.) CONTRACTOR agrees not to discriminate against any employee or applicant for employment because of age, race, color, religion, sex, or national origin.

19.) The CUSTOMER shall not be considered to have accepted possession of the work under this CONTRACT until a notice of completion is issued to the CONTRACTOR by the CUSTOMER or CUSTOMER's representative, or payment of the full CONTRACT compensation is received by the CONTRACTOR, unless the Parties otherwise mutually agree.

20.) CONTRACTOR, at all times during its performance of its work under this CONTRACT, shall keep the work site, grounds, and roof tops surrounding the work site free from accumulation of waste materials or rubbish caused by its activities. Upon completion of the work under this CONTRACT, the CONTRACTOR shall promptly remove all its waste materials and rubbish from and about the work site, as well as, its tools, construction equipment, machinery, and surplus materials, as to leave the work site "Broom Clean" or its equivalent.

21.) The law is hereby agreed to be the law of the State where the Project is situated. The parties agree that the proper venue for action, suit, or other litigation arising under this agreement shall lie in the courts of **Spalding County, GA**. In the event legal action is instituted to enforce this agreement, each party agrees to bear its own attorney fees and costs while waiving the right to collect attorney fees and costs from the opposing party. Each party also agrees to waive its right to have any pending action or trial heard by a jury.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, authorized representatives of each party to this CONTRACT, indicating their party's approval of the terms herein, have signed as of the dates set forth below.

WITNESSES:

1. _____

2. _____

GARLAND/DBS, INC.

By: _____

Brian Lambert
Printed Name

President
Title

Tax ID. No. 80-0525453

Date: 7-15-2025

WITNESSES:

1. _____

2. _____

City of Griffin

By: _____

Date: _____

And

By: _____

Date: _____

Approved as to form:

Andrew J. Whalen, III
Andrew J. Whalen, III
City Attorney

Exhibit A

Garland/DBS, Inc.
3800 East 91st Street
Cleveland, OH 44105
Phone: (800) 762-8225
Fax: (216) 883-2055

City of Griffin
City Hall Parking Deck
100 S Hill St
Griffin, GA 30224

Date Submitted: 05/21/2025
Proposal #: 25-GA-240312
MICPA # PW1925
GA General Contractor #:GCCO007844

Purchase orders to be made out to: Garland/DBS, Inc.

Please Note: The following budget/estimate is being provided according to the pricing established under the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with Racine County, WI and OMNIA Partners, Public Sector (U.S. Communities). The line item pricing breakdown from Attachment C: Bid Form should be viewed as the maximum price an agency will be charged under the agreement. Garland/DBS, Inc. administered an informal competitive process for obtaining quotes for the project with the hopes of providing a lower market-adjusted price whenever possible.

1 Scope of Work: 4 Level - Deck Coating System – GARLAND Dura-Walk VS (Vehicular System) :

1. SHOTBLAST: concrete substrate will be cleaned by using a shotblast machine. The shotblast machine will remove the dirt and contaminants as required by the coating or sealing manufacturer to properly install their material. After the shotblast is complete, the remaining shot will be removed from the jobsite.
2. Due to the existing wear of the surface, we highly recommend a leveling coat which can be accomplished with a coat of an epoxy primer (Graland Tread-Shield Flex Primer) at a rate of 60 sf/gal with sand broadcasted to refusal in lieu of the regular primer.
3. Once primer sets, excess of sand will be cleaned up before following with the base coat.
4. The remaining of the deck coating system will consist of the following:
   o Base coat at a rate of 50 sf/gal,
   o 1st Topcoat at a rate of 100sf/gal broadcasted with sand and back-rolled.
   o An intermediate coat at a rate of 100 sf/gal to be applied on ramps, drive lanes, and turn radius areas. Broadcasted with sand and back-rolled. (up to 14,000sf
   o Final topcoat at a rate of 100 sf/gal.
   o The 1st topcoat, intermediate and final topcoat will have sand broadcasted and back rolled into coating at a rate of 10-20 lb/100sf.
   o The system will be installed according to the manufacturer's recommendation for GARLAND - DURA-WALK VS (VEHICULAR SYSTEM). Standard colors included.
   o New Parking line stripe marking to be installed to match existing as close as possible.

2 Scope of Work: 4 Level - Deck Coating - Control Joints

1. Remove existing sealant, clean, and prepare joints
2. Apply new sealant and tool

3 Scope of Work: 4 Level - Deck Coating - Cove Joints

1. Remove existing sealant, clean, and prepare joints.
2. Apply new sealants and tool.

4 Scope of Work: 4 Level - Deck Coating - Cracks

1. At existing cracks with sealant – existing sealant will be removed
2. At crack without sealant – the cracks will be routed to prepare the joint for new sealant
3. Prepare all cracks to receive new sealant
4. Apply new sealants and tool

5 Scope of Work: Island with Grass in the middle of Top Level

1. Remove dirt and concrete curb to provide a new continuous waterproofing membrane

6 Scope of Work: Steel Brackets - Coating

1. Steel brackets/plates will be sandblasted to remove loose paint/coating and rust/corrosion.
2. Once metal has been sandblasted, the surfaces will be primed with a rust inhibitor primer for
3. After primed we will apply 2 coats of a high performance coating system that is chemical resistant, Flash rust/early rust resistant and corrosion resistant coating.

7 Scope of Work: R&R Wing joint – Levels 5 & 4

1. Quantities:
   o Level 4 – 150 linear feet.
   o Level 5 – 100 linear feet.
2. The Joint is to be installed in an existing wide joint blockout, the blockout area of approximately 3½" wide by ¾" deep will be patched back with a high early strength elastomeric concrete.
3. Our price does not include any concrete leveling or repairs to deteriorated concrete at the blockout area.

8 Scope of Work: Remove Metal Joint & Replace with Wing Joint

1. • Quantities:
   o Level 3 – 130 linear feet.
2. Remove existing metal plate by cutting and removing anchors and steel angles underneath as necessary to provide room for a new Joint system.
3. A new or a clean sawcut will be performed to clean/create a new Throat for the new joint
4. New shoulders/blockout for the new wing joint system will be created by saw cutting, chipping, trimming, and leveling the concrete surface.
5. The Joint is to be installed in the new/created joint blockout, the blockout area of approximately 3½" wide by ¾" deep will be patched back with a high early strength elastomeric concrete.

9 Scope of Work: Horizontal - Delaminations

1. The deteriorated concrete will be sound and marked for removal. The perimeter of the deteriorated areas will be saw cut and the deteriorated concrete chipped out with chipping hammers and bushhammered.
2. Delaminations include up to 1” in depth of concrete removal.
3. These areas will then be patched back with bag mix repair mortar.
4. Quantity – 2,521 square feet.
5. UNIT PRICE - $57.00

10 Scope of Work: Horizontal - Partial Depth

1. The deteriorated concrete will be sound and marked for removal. The perimeter of the deteriorated areas will be saw cut and the deteriorated concrete chipped out with chipping hammers.
2. Partial Depth include 1” to 3” in depth (Mainly topping slab Repairs)
3. Quantity – 841 square feet.
4. UNIT PRICE - $102.60

11 Scope of Work: Horizontal - Full Depth

1. The deteriorated concrete will be sound and marked for removal. The perimeter of the deteriorated areas will be saw cut and the deteriorated concrete chipped out with chipping hammers.
2. Full Depth Repairs include the full removal of the topping slab which is approximately 3”-4” in
3. These areas will then be formed and patched back with bag mix repair mortar.
4. Quantity – 420 square feet.
5. UNIT PRICE - $171.00

12 Scope of Work: Vertical/Overhead - Spalls

1. The deteriorated structural members will be sound to determine the limits of deterioration and marked accordingly. Chipping hammers will be used to remove the deteriorated concrete back to sound concrete or a maximum depth of 1.5 inches. If more than half of the reinforcing bar diameter is exposed, the concrete will be chipped back approximately ¾” behind the reinforcing steel. After the areas have been chipped the steel will be cleaned to remove the rust and then coated with a rust inhibitor and/or bonding agent. These areas will then be hand patched or formed and patched back with bag mix repair mortar.
2. Quantity – 210 square feet.
3. UNIT PRICE - $125.40

13 Scope of Work: Column & IT Beam - Spalls

1. The deteriorated structural members will be sound with a hammer to determine the limits of deterioration. The deteriorated areas will be marked with paint. Chipping hammers will be used to remove the deteriorated concrete back to sound concrete or a maximum depth of 2 inches. If more than half of the reinforcing bar diameter is exposed, the concrete will be chipped back approximately ¾” behind the reinforcing steel. After the areas have been chipped the steel will be cleaned to remove the rust and then coated with a rust inhibitor and/or bonding agent. These areas will then be hand patched or formed and patched back with bag mix repair mortar.
2. Quantity – 210 square feet.
3. UNIT PRICE - $216.60

14 Scope of Work: Asphalt Patching

1. Saw cut, remove existing and haul off.
2. Provide and install up to 3" of new asphalt type F
3. Quantity – 2,145 square feet.
4. UNIT PRICE - $14.82

15 Scope of Work: Load Transfers

1. Load Transfer Devices consist of installing steel angles at the bottom surface of the Double Tee Flange. The angles are generally installed at 5 feet on center along the joint. Each location would have 2 angles which will be installed close to each other but each would be anchored separately to one side of the joint. Shims may be needed to offset the difference between each double tee flange.
2. We have included 8 locations, each with 2 angles. The angles included are 3”x3”x3/8” x 2’6” long. Each angle will be fabricated to have 2 holes for ½” steel anchors and the anchors will be installed with structural adhesive epoxy embedded into concrete 4”.

Attachment C: Bid Form - Line Item Pricing Breakdown					
Item #	**Item Description**	**Unit Price**	**Quantity**	**Unit**	**Extended Price**
18.03.15	FLUID APPLIED WATERPROOFING MEMBRANE SYSTEMS WITH POLYURETHANE RESIN COATINGS: FLUID APPLIED WATERPROOFING MEMBRANE SYSTEM BASE ON POLYURETHANE RESINS - CONCRETE SURFACE REPAIRS & PREPARATION SHOT BLASTING Shot blast an existing coating	$ 2.52	26,000	SF	$ 65,520.00
18.02.04	FLUID APPLIED WATERPROOFING MEMBRANE SYSTEMS WITH POLYURETHANE RESIN COATINGS: POLYURETHANE COATINGS DIRECT TO WOOD SUBSTRATE FLUID APPLIED MEMBRANE SYSTEM: Four Coat Reinforced System	$ 24.43	26,000	SF	$ 635,180.00
18.03.06	FLUID APPLIED WATERPROOFING MEMBRANE SYSTEMS WITH POLYURETHANE RESIN COATINGS: FLUID APPLIED WATERPROOFING MEMBRANE SYSTEM BASE ON POLYURETHANE RESINS - CONCRETE SURFACE REPAIRS & PREPARATION CONCRETE REPAIRS TO HORIZONTAL SURFACES: 2"-4" DEPTH Removal and replacement of damaged concrete to exclude substrate repair / re-installation	$ 64.58	841	SF	$ 54,311.78
18.03.01	FLUID APPLIED WATERPROOFING MEMBRANE SYSTEMS WITH POLYURETHANE RESIN COATINGS: FLUID APPLIED WATERPROOFING MEMBRANE SYSTEM BASE ON POLYURETHANE RESINS - CONCRETE SURFACE REPAIRS & PREPARATION CONCRETE REPAIRS TO OVERHEAD SURFACES: 2"-4" DEPTH Removal and replacement of damaged concrete to exclude substrate repair / re-installation	$ 216.02	3,092	SF	$ 667,933.84

18.03.14	FLUID APPLIED WATERPROOFING MEMBRANE SYSTEMS WITH POLYURETHANE RESIN COATINGS: FLUID APPLIED WATERPROOFING MEMBRANE SYSTEM BASE ON POLYURETHANE RESINS - CONCRETE SURFACE REPAIRS & PREPARATION SAND BLASTING Sand blast an existing coating	$ 7.06	200	SF	$ 1,412.00
18.04.03	FLUID APPLIED WATERPROOFING MEMBRANE SYSTEMS WITH POLYURETHANE RESIN COATINGS: FLUID APPLIED WATERPROOFING MEMBRANE SYSTEM BASE ON POLYURETHANE RESINS - ANCILARY REPAIRS & SURFACE PREPARATION ROUTING AND REMOVAL OF EXISTING CAULK Rout and remove of existing caulk out of expansion joints	$ 9.66	380	LF	$ 3,670.80
	Sub Total Prior to Multipliers				**$ 1,428,028.42**
22.03	MULTIPLIER - MULTIPLE MATERIAL STAGINGS Multiplier is applied when labor production is effected by the time it takes to stage a roof multiple times. Situations include, but are not limited to staging materials to perform work on multiple roof levels, planned shutdowns and restarts, portion of the job is over sensitive work areas requiring staging from more than one point, etc.	25	1,428,028	%	$ 357,007.11
22.08	MULTIPLIER - ROOF HEIGHT IS GREATER THAN 20 FT, BUT LESS THAN OR EQUAL TO 50 FT STORIES Multiplier is applied when labor production is effected by the roof height. This multiplier applies to roof heights that exceed an estimated 2 stories, but are less than or equal to an estimated 5 stories. Additional roof height can require increased safety requirements, larger lift equipment, tie-offs, etc.	25	1,428,028	%	$ 357,007.11
	Total After Multipliers				**$ 2,142,042.63**

Base Bid Total Maximum Price of Line Items under the MICPA:	**$ 2,142,043**
Proposal Price Based Upon Market Experience: Base Bid	**$ 1,435,000**

Garland/DBS Price Based Upon Local Market Competition: Base Bid

1 Western Specialty Contractors	**$**	**1,435,000**
2 Zurix Roofing Systems	$	1,494,670
3 NBC Contractors	$	1,497,803

Potential issues that could arise during the construction phase of the project will be addressed via unit pricing for additional work beyond the scope of the specifications. This could range anywhere from wet insulation, to the replacement of deteriorated wood nailers.

Please Note – The construction industry is experiencing unprecedented global pricing and availability pressures for many key building components. Specifically, the roofing industry is currently experiencing long lead times and significant price increases with roofing insulation and roofing fasteners. Therefore, this proposal can only be held for 30 days. DBS greatly values your business, and we are working diligently with our long-term suppliers to minimize price increases and project delays which could effect your project. Thank you for your understanding and cooperation.

Clarifications/Exclusions:

1. Permits are excluded. If permits are required this will be addressed via change order.
2. Plumbing, Mechanical, Electrical work is excluded.
3. Interior Temporary protection is excluded.
4. Any work not exclusively described in the above proposal scope of work is excluded.

If you have any questions regarding this proposal, please do not hesitate to call me at my number listed below.

Respectfully Submitted,

John Petersen

John Petersen
Garland/DBS, Inc.
216-302-3777

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider a claim by Darius Bolton for personal injury and violation of civil rights based upon Ante Litem Notice from attorney Rudyard Hayes, dated June 12, 2025. *City Attorney Drew Whalen will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

Mr. Bolton contends that on December 30, 2024, while walking on the public sidewalk at the intersection of Jefferson Street and N. 3d Street at approximately 3:40 a.m., he was stopped by Griffin Police Officer Darryl Larrabee. He states that as Larrabee approached, he radioed for backup and told dispatch he was investigating a suspicious suspect. Bolton contends he was doing nothing wrong and gave no resistance to the officer, answering his questions. He alleges Officer Larrabee drew his pistol and ordered Bolton to the ground. Shortly, other officers arrived at the location.

Bolton contends Larrabee then told the other officers to place Bolton in handcuffs. He alleges Larrabee, without provocation, then shot him with his Taser, causing him to become incapacitated and suffering substantial pain.

It is further alleged that after this incident, Officer Larrabee was the subject of an internal investigation, resulting in a recommendation of termination due to unlawful use of force and violation of department policy. Larrabee resigned in lieu of termination.

STAFF RECOMMENDATION:

Staff recommends denial of claim and offer of settlement in order to stop the tolling of the Statute of Limitations.

FINANCIAL IMPACT:

The City of Griffin is a Member of the Georgia Interlocal Risk Management Agency ("GIRMA"), which provides coverage to its Members, their officers and employees for legal liabilities, as defined in its Member Coverage Agreement. This claim has been assigned to GIRMA, which has assigned defense counsel for the City and its officers. GIRMA provides coverage of up to $2,000,000 per occurrence, subject to a $25,000 deductible.

Submitted By:
Andrew Whalen

Meeting Date:
22/07/2025

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
Bolton Incident Report.pdf
Darius Bolton.pdf

INCIDENT/INVESTIGATION REPORT

INCIDENT DATA

Agency Name	Case#
Griffin Police Department	*24-008488*
ORI: *GA 1260100*	Date / Time Reported: *12/30/2024 03:40 Mon*
	Last Known Secure: *12/30/2024 03:39 Mon*
	At Found: *12/30/2024 03:40 Mon*

Location of Incident	Gang Relat	Premise Type	Zone/GeoProx
534 N 3RD ST/JEFFERSON ST, Griffin GA 30223	NO	*Highway/road/alley/st*	GNE, GNE2

	Crime Incident(s)	Weapon / Tools	Entry	Exit	Security	Activity
#1	*Obstructing Officer / Criminal Investigation - 4802* (Com)					
#2	Crime Incident ( )	Weapon / Tools	Entry	Exit	Security	Activity
#3	Crime Incident ( )	Weapon / Tools	Entry	Exit	Security	Activity

MO

VICTIM

# of Victims: *1* | Type: SOCIETY/PUBLIC (LAWS OF GA) | Injury: | Domestic: NO

	Victim/Business Name (Last, First, Middle)	Victim of Crime #	DOB / Age	Race	Sex	Relationship To Offender	Resident Status	Military Branch/Status
V1	*Laws Of The State Of Georgia*	*1,*						

Home Address	Email	Home Phone

Employer Name/Address	Business Phone	Mobile Phone

VYR	Make	Model	Style	Color	Lic/Lis	VIN

OTHERS INVOLVED

CODES: V- Victim (Denote V2, V3) WI = Witness IO = Involved Other RP = Reporting Person (if other than victim)

Type: | Injury:

Code	Name (Last, First, Middle)	Victim of Crime #	DOB / Age	Race	Sex	Relationship To Offender	Resident Status	Military Branch/Status

Home Address	Email	Home Phone

Employer Name/Address	Business Phone	Mobile Phone

Type: | Injury:

Code	Name (Last, First, Middle)	Victim of Crime #	DOB / Age	Race	Sex	Relationship To Offender	Resident Status	Military Branch/Status

Home Address	Email	Home Phone

Employer Name/Address	Business Phone	Mobile Phone

PROPERTY

1 = None 2 = Burned 3 = Counterfeit / Forged 4 = Damaged / Vandalized 5 = Recovered 6 = Seized 7 = Stolen 8 = Unknown
("OJ" = Recovered for Other Jurisdiction)

VI #	Code	Status Frm/To	Value	OJ	QTY	Property Description	Make/Model	Serial Number

Officer/ID#: *Larrabee, Darryl C (UPD, SA) (3739)*

Invest ID#: *(0)* | Supervisor: *(0)*

Status | Complainant Signature | Case Status: *Cleared By Arrest* *12/30/2024* | Case Disposition: | Page 1

INCIDENT/INVESTIGATION REPORT

Griffin Police Department

Case # *24-008488*

Status Codes 1 = None 2 = Burned 3 = Counterfeit / Forged 4 = Damaged / Vandalized 5 = Recovered 6 = Seized 7 = Stolen 8 = Unknown

DRUGS

IBR	Status	Quantity	Type Measure	Suspected Type	

Assisting Officers

Suspect Hate / Bias Motivated: *NONE (NO BIAS)*

NARRATIVE

On 12/30/2024 I (D. Larrabee) was on patrol in the area of N. 3rd St. and Jefferson St. Griffin, Ga. when I noticed a black male wearing a camoflauge jacket and blue jeans standing on a pathway between two residences. As I was informing 911 of my location and that I would be out with the suspicious subject, the subject moved up against a chainlink fence. Due to the angle that I was at to the fence I was unable to see the subject for approximately ten seconds.

As I exited my patrol vehicle the subject reappeared and briskly started walking towards me. I drew my duty weapon and had the subject stop and sit down on the ground. I requested another unit meet with me at the location due to the subjects behaviour.

Officers H. Milner (3843), C. Witzel (3889), A. Martinez (4043), and A. Jackson (4084) all arrived at approximately the same time. I asked for the other officers to detain the subject in cuffs so we could identify him and investigate what the subject was doing. As the officers went to put handcuffs on the subject he began to physically resist by tensing up and pulling his arms away from the officers. I drew my issued Taser 10 (T19E00851) armed it and stated "taser taser taser".
After all the officers and cleared the subject I fired four cartridges at the subject. The first cartridge hit a pocket flap on the subjects jacket and did not penetrate suffieciently. The second cartridge struck the subject in the front of his right thigh. There was no reaction from the subject at this time so I fired a third cartridge which bounced off of the subject. I fired a fourth cartridge which struck the subject in the front of his left thigh. After the fourth cartridge made contact a connection was established and the subject went to the ground. The subject was then handcuffed without further incident.

After the subject was secured he was identified as Bolton, Darius b/m 09/08/1993. A warrant check of Mr. Bolton revealed that he was not wanted.

A request for an ambulance to come to the scene to check Mr. Bolton was made to 911. Command 1 arrived and declared Mr. Bolton fit to be transported to detention.

I transported Mr. Bolton to Spalding County Detention Center where he was turned over to detention personnel for booking and bonding for Obstruction of an Officer 16-10-24 (M).

A warrant for Mr. Bolton was obtained on 12/30/2024 for Obstruction 16-10-24 (M).

Incident Report Suspect List

Griffin Police Department

OCA: *24-008488*

1

Name (Last, First, Middle)	Also Known As	Home Address
BOLTON, DARIUS JOHN		*478 ELLES WAY* *GRIFFIN, GA 30223* *678-396-0580*
Business Address *SELF EMPLOYED, CONTRACTOR*		

DOB	Age	Race	Sex	Eth	Hgt	Wgt	Hair	Eye	Skin	Driver's License / State
09/08/1993	*31*	*B*	*M*	*N*	*601*	*195*	*BLK*	*BRO*	*MBR*	*057990289 GA*

Scars, Marks, Tattoos, or other distinguishing features

Reported Suspect Detail Suspect Age	Race	Sex	Eth	Height	Weight	SSN

Weapon, Type	Feature	Make	Model	Color	Caliber	Dir of Travel Mode of Travel

Veh Yr / Make / Model	Drs	Style	Color	Lic Plate / State	VIN

Notes

Physical Char

OCA: ***24008488***

THE INFORMATION BELOW IS CONFIDENTIAL - FOR USE BY AUTHORIZED PERSONNEL ONLY

Investigator: *MILNER, HUNTER (3843)*
Supervisor: *(0)*
Contact:

Date / Time: *12/30/2024 04:44:56, Monday*
Supervisor Review Date / Time: *NOT REVIEWED*
Reference: *Supplemental Narrative*

While assisting on a suspicious persons call with MPO Larrabee, while dealing with the subject (Bolton, Darius), he began to resist, and tense up while myself and other GPD units were attempting to detain him. It would be at this point that MPO Larrabee would draw his taser, and deploy his taser on Mr. Bolton.

I would radio dispatch for medical assistance in reference to the taser deployment.

Once Mr. Bolton was cleared by EMS, he would be placed in the rear of MPO Larrabee`s patrol vehicle, and I would go back into service.

My department issued body worn camera was active while on scene.

Investigator Signature:_____

CASE SUPPLEMENTAL REPORT

NOT SUPERVISOR APPROVED

Printed: 12/30/2024 04:56

OCA: ***24008488***

THE INFORMATION BELOW IS CONFIDENTIAL - FOR USE BY AUTHORIZED PERSONNEL ONLY

Investigator: *WITZEL, CARSON (3889)*
Date / Time: *12/30/2024 04:15:50, Monday*
Supervisor: *(0)*
Supervisor Review Date / Time: *NOT REVIEWED*
Contact:
Reference: *Supplemental Narrative*

On 12/30/2024, I Officer Witzel responded to 3rd St/ Jefferson St in reference to Officer Larabee #3739 requesting an additional unit. Upon my arrival, I was advised to detain the subject. When myself and three additional officers attempted to detain the subject, the subject pulled his arms away from us in a irate manner.

The subject then stil refused to place his hands behind his back. I then heard Officer Larabee#3739 give the command "taser taser taser". I backed away from the subject to avoid being tased.

Upon the neuromuscular incapacitation of the subject from taser deployent, I successfully handcuffed the subject.

EMS arrived on scene and advised the subjects vitals were acceptable.

My BWC was operational.

Nothing further.

Investigator Signature:_____

1015 Tyrone Road
Building 600, Suite 620
Tyrone, GA 30290

SANCHEZ HAYES & ASSOCIATES LLC

Telephone: 770.692.5020
Facsimile: 770.692.5030
SanchezHayesLaw.com

June 12, 2025

SENT VIA CM/RRR:
7022 1670 0003 0108 5745
Mayor Douglas S. Hollberg
100 S. Hill St.
Griffin, GA 30223

RE:	Claimant:	Darius Bolton
	Date of Injury:	December 30, 2024
	Location:	Jefferson and N. 3rd St., Griffin, GA 30223
	Case Number:	GPD 24-008488
	Description:	Injury by Griffin Police Officers
	Claims:	Personal Injury/Use of Force
	Subject:	*Ante Litem* Notice of Claims - O.C.G.A. § 36-33-5

Dear Mayor Hollberg:

Please be advised that the undersigned represents Darius Bolton in his claim for personal injuries arising out of the above-referenced incident which occurred in Spalding County, Georgia on or about December 30, 2024 at or around 3:00 a.m. Mr. Bolton intends to file a civil action for damages against the City of Griffin and others in connection with the injuries he sustained at the hands of Griffin Police Department ("GPD") officers for their unlawful detention and use of force.

Please allow this correspondence to serve as formal *ante litem* notice, as set forth by O.C.G.A. §36-33-5, of my client's claims for damages against the City of Griffin, as well as any and all other persons or entities who may have been involved in causing or contributing to the injuries to Mr. Bolton. The claims principally arise from the unlawful and excessive use of force by employees of the City of Griffin including, but not limited to, Darryl Larrabee and Officers Milner, Witzel, Martinez, and Jackson, all while in the scope of their employment by the City of Conyers.

On December 30, 2024, Griffin Police Department Officer Darryl Larrabee was on patrol in the area of Jefferson St. and N. 3rd St. in the City of Griffin, Ga when he came upon a black male walking on a public sidewalk. Larrabee radioed dispatch of his location and that he would be investigating what he deemed to be a "suspicious" subject. Larrabee exited his patrol vehicle and the "suspicious" subject, later identified as Darius Bolton, began walking in his direction. While walking towards the officer, Mr. Bolton's hands were up and clearly visible, and he posed no threat in any way. Nonetheless, Larrabee drew his firearm and pointed it at Mr. Bolton, ordering him to get on the ground on his knees as Larrabee radioed for backup. Bolton immediately complied.

Several minutes later, Officers Milner, Witzel, Martinez, and Jackson, all of GPD, arrived on scene. During the interval waiting on his colleagues to arrive, Larrabee continued to hold Mr. Bolton at gunpoint, all without any reasonable articulable suspicion of criminal activity. Shortly

after the other officers arrived, Larrabee asked for them to detain Mr. Bolton in cuffs. There was no cause to do so. Nonetheless, the officers grabbed Mr. Bolton, manhandled him, and began to place him in cuffs. During this period, Bolton allegedly began to "resist", despite following all of the officers' commands. In response, Larrabee fired several taser shots at Bolton, striking and incapacitating him, all while Bolton cried out trying to determine what he did to merit such an egregious and unnecessary use of force.

Larrabee and the other officers[1] arrested Mr. Bolton and charged him with obstruction of an officer (O.C.G.A. § 16-10-24). Mr. Bolton had no warrants and there was no independent basis for the arrest besides the alleged resistance/obstruction. Upon review, Mr. Bolton's charges were dismissed. As a result of the unlawful use of force, Mr. Bolton has endured, and will continue to endure, substantial pain and suffering.

Following the arrest, Officer Larrabee was investigated for unlawfully detaining Bolton and for unlawfully deploying his taser. After investigation, it was determined that Larrabee would be terminated due to the unlawful use or force. He later resigned in lieu of termination.

Mr. Bolton is prepared to immediately file suit under 42 U.S.C. § 1983 for federal civil rights violations, raising claims under the First, Fourth, Fifth, Eighth, and Fourteenth Amendments to the United States Constitution, as well as pendent state law claims for the torts of assault, battery, false arrest, intentional infliction of emotional distress, and malicious prosecution. Despite the strength of Mr. Bolton's claim, he wishes to settle this matter amicably. Accordingly, in an attempt to resolve this matter without the need for protracted litigation, we hereby offer to settle Mr. Bolton's claim for $650,000.00 to fully and finally resolve his claims against the City Griffin and its officers. We will forebear on taking further action in this matter for thirty (30) days following receipt of this notice, or until his claim is denied, whichever occurs first.

If you wish to discuss this matter, or its amicable resolution, please contact me by phone at 770-692-5020 or via email at doc@sanchezhayeslaw.com. We look forward to your cooperation in the resolution of this matter.

Sincerely,

Rudjard M. Hayes
Christopher M. Upshaw
Counsel for Darius Bolton

[1] Seeing this use of force and knowing of their duty to intervene to stop unlawful force on the part of their colleague, Officers Milner, Witzel, Martinez, and Jackson took no action to stop or restrain Larrabee from unlawfully detaining or tasering Mr. Bolton. Rather, they simply stood by while facilitating and endorsing Larrabee's actions by their own inaction.

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider a claim for personal injury and violation of civil rights to Andre Casey, based upon Ante Litem Notice from attorney Rudyard Hayes, dated June 12, 2025. *City Attorney Drew Whalen will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

Mr. Casey was arrested by officers of the Griffin Police Department on January 25, 2025 during which he contends he suffered injuries due to the officer's excessive use of force. Internal investigation of this matter, followed by review by the District Attorney, Griffin Judicial Circuit, concluded the force used to make the arrest was reasonable as Mr. Casey resisted arrest and refused to remove his hands from under his body where officers suspected he was reaching for a weapon.

STAFF RECOMMENDATION:

Staff recommends denial of the claim and offer of settlement.

FINANCIAL IMPACT:

The City of Griffin is a Member of the Georgia Interlocal Risk Management Agency ("GIRMA"), which provides coverage to its Members, their officers and employees for legal liabilities, as defined in its Member Coverage Agreement. This claim has been assigned to GIRMA, which has assigned defense counsel for the City and its officers. GIRMA provides coverage of up to $2,000,000 per occurrence, subject to a $25,000 deductible.

Submitted By:
Andrew Whalen

Meeting Date:
22/07/2025

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
Andre Casey.pdf
Casey Incident Report.pdf

1015 Tyrone Road
Building 600, Suite 620
Tyrone, GA 30290

SANCHEZ HAYES & ASSOCIATES LLC

Telephone: 770.692.5020
Facsimile: 770.692.5030
SanchezHayesLaw.com

June 12, 2025

SENT VIA CM/RRR:
7022 1670 0003 0108 5721
Mayor Douglas S. Hollberg
100 S. Hill St.
Griffin, GA 30223

RE:	Claimant:	Andre Casey
	Date of Injury:	January 25, 2025
	Location:	637-4 Haskell Ward Dr., Griffin, GA 30223
	Case Number:	GPD 25-000422
	Description:	Injury by Griffin Police Officers
	Claims:	Personal Injury/Use of Force
	Subject:	*Ante Litem* Notice of Claims - O.C.G.A. § 36-33-5

Dear Mayor Hollberg:

Please be advised that the undersigned represents Andre Casey in his claim for personal injuries arising out of the above-referenced incident which occurred in Spalding County, Georgia on or about January 25, 2025, at or around 10:35 p.m. Mr. Casey intends to file a claim and/or civil action for damages against the City of Griffin and others in connection with the injuries he sustained at the hands of Griffin Police Department ("GPD") officers and/or other law enforcement officers for their unlawful use of force.

Please allow this correspondence to serve as formal *ante litem* notice, as set forth by O.C.G.A. §36-33-5, of my client's claims for damages against the City of Griffin, as well as any and all other persons or entities who may have been involved in causing or contributing to the injuries to Mr. Casey. The claims principally arise from the unlawful and excessive use of force by employees of the City of Griffin including, but not limited to, Sierra Scott, Ofc. Holley, Officer Gravitt, and others while in the scope of their employment by the City of Conyers.

On or about January 25, 2025, Mr. Casey was in the area of 637-4 Haskell Ward Dr., in Griffin, Georgia. Officers Scott, Holley, and Gravitt were dispatched and arrived in the area. Scott noticed Mr. Casey as he approached the apartment while Mr. Casey was leaving the area. Scott asked Casey to stop, and Casey continued to walk away, but did not threaten or use force in doing so. Scott then grabbed Casey's arm and forcefully took him to the ground while grabbing his taser. At that point, Officers Gravitt and Holley began to assist Scott.

Officer Scott claims that Casey "continue[d] to fight" and "resisted" while pulling his hands away. Contemporaneous video shot by a bystander proves that Casey did not resist and rather that he went to the ground while attempting to offer his hands to the officers as ordered. While Officer Scott's report attempts to retroactively justify the use of force, it conveniently omits the fact that, during the use of force and so-called "resist[ance]", Officer Holley punched Casey with a closed

fist no fewer than six times in his head while Casey was restrained and posed no threat to himself or any other officers. Seeing this use of force and knowing of their duty to intervene to stop unlawful force on the part of their colleagues, Officers Scott and Gravitt took no action to stop or restrain Holley from savagely beating Mr. Casey. Rather, they simply stood by while facilitating and endorsing the acts of their colleagues by their inaction. Mr. Casey sustained visible injuries to his head, neck, shoulders, and back for which he was hospitalized. Plainly, the use of force was entirely without justification. As a result of the unlawful use of force, Mr. Casey has endured, and will continue to endure, substantial pain and suffering.

Mr. Casey is prepared to immediately file suit under 42 U.S.C. § 1983 for federal civil rights violations, raising claims under the Fourth, Fifth, and Fourteenth Amendments to the United States Constitution, as well as pendent state law claims for the torts of assault, battery, and intentional infliction of emotional distress.

Despite the strength of Mr. Casey's claim, he wishes to settle this matter amicably. Accordingly, in an attempt to resolve this matter without the need for protracted litigation, we hereby offer to settle Mr. Casey's claim for $250,000.00 to fully and finally resolve his claims against the City Griffin and its officers. We will forebear on taking further action in this matter for thirty (30) days following receipt of this notice, or until his claim is denied, whichever occurs first.

If you wish to discuss this matter, or its amicable resolution, please contact me by phone at 770-692-5020 or via email at doc@sanchezhayeslaw.com. We look forward to your cooperation in the resolution of this matter.

Sincerely,

Rudjard M. Hayes
Christopher M. Upshaw
Counsel for Andre Casey

INCIDENT/INVESTIGATION REPORT

Agency Name	Griffin Police Department
ORI	GA 1260100
Case#	25-000422
Date / Time Reported	01/25/2025 22:36 Sat
Last Known Secure	01/25/2025 22:35 Sat
At Found	01/25/2025 22:36 Sat

INCIDENT DATA

Location of Incident	Gang Relat	Premise Type	Zone/GeoProx
637 HASKELL WARD DR Apt. 4, Griffin GA	NO	Residence/home	GNE, GNE2

	Crime Incident(s)	(Com)	Weapon / Tools	Activity
#1	Obstruction - Resisting Officer / Arrest 4801		Handgun	
			Entry / Exit / Security	
#2	Crime Incident: Warrant Arrest - Other Agency WAOA	(Com) M	Weapon / Tools: Handgun	Activity
			Entry / Exit / Security	
#3	Crime Incident	( )	Weapon / Tools	Activity
			Entry / Exit / Security	

MO

VICTIM

of Victims: 1 | Type: SOCIETY/PUBLIC (LAWS OF GA) | Injury: | Domestic: NO

	Victim/Business Name (Last, First, Middle)	Victim of Crime #	DOB / Age	Race	Sex	Relationship To Offender	Resident Status	Military Branch/Status
V1	Laws Of The State Of Georgia	1,2						

Home Address	Email	Home Phone

Employer Name/Address	Business Phone	Mobile Phone

VYR	Make	Model	Style	Color	Lic/Lis	VIN

OTHERS INVOLVED

CODES: V- Victim (Denote V2, V3) WI = Witness IO = Involved Other RP = Reporting Person (if other than victim)

Type: | Injury:

Code	Name (Last, First, Middle)	Victim of Crime #	DOB / Age	Race	Sex	Relationship To Offender	Resident Status	Military Branch/Status

Home Address	Email	Home Phone

Employer Name/Address	Business Phone	Mobile Phone

Type: | Injury:

Code	Name (Last, First, Middle)	Victim of Crime #	DOB / Age	Race	Sex	Relationship To Offender	Resident Status	Military Branch/Status

Home Address	Email	Home Phone

Employer Name/Address	Business Phone	Mobile Phone

PROPERTY

1 = None 2 = Burned 3 = Counterfeit / Forged 4 = Damaged / Vandalized 5 = Recovered 6 = Seized 7 = Stolen 8 = Unknown
("OJ" = Recovered for Other Jurisdiction)

VI #	Code	Status Frm/To	Value	OJ	QTY	Property Description	Make/Model	Serial Number
1	77	TOTO	$0.00		9	OTHER		
1	13	EVID	$0.00		1	TAURUS G2C		ADE290716

Officer/ID# Sierra, Scott (UPD) (3621)

Invest ID# (0) | Supervisor Mckinney, Jason (UPD, SB) (3577)

Status | Complainant Signature | Case Status: Cleared By Arrest 01/25/2025 | Case Disposition: | Page 1

INCIDENT/INVESTIGATION REPORT

Griffin Police Department

Case # *25-000422*

Status Codes 1 = None 2 = Burned 3 = Counterfeit / Forged 4 = Damaged / Vandalized 5 = Recovered 6 = Seized 7 = Stolen 8 = Unknown

DRUGS	IBR	Status	Quantity	Type Measure	Suspected Type	

Assisting Officers

WILLIAMS, J. (3557), MCKINNEY, J. (3577), HOLLEY, J. (3609), GRAVITT, R. (4028)

Suspect Hate / Bias Motivated: *NONE (NO BIAS)*

NARRATIVE

REPORTING OFFICER NARRATIVE

Griffin Police Department		OCA 25-000422
Victim: Society	Offense: OBSTRUCTION - RESISTING OFFICER /	Date / Time Reported: Sat 01/25/2025 22:36

THE INFORMATION BELOW IS CONFIDENTIAL - FOR USE BY AUTHORIZED PERSONNEL ONLY

On 01/25/2025 at approximately 2236 Hrs, I responded in a non emergency mode to 637-4 Haskell Ward Dr, which is located within the City of Griffin Spalding County Georgia, to a report of a male subject in which the caller Maines,Shirmika advised to be Casey,Andre beating on the door of a residence. Prior to arriving on scene dispatch advised that Casey,Andre was wanted and know to run from officers.

I arrived on scene and was walking to the rear of the residence when I noticed a male subject leaving the rear of apartment 637. I asked the male subject what he was doing in which he advised leaving his girlfriend house. At that point I tried to identify the subject in which he turned around and began to walk away from me trying to leave the scene. I told the subject to stop in which he began to walk faster and would not stop. At that point I grabbed the arm of the subject and he pulled away resisting. I pulled my taser and told the subject to get on the ground in which he refused. At that time Officer Gravitt who was also on scene came around from the front of the residence to assist me in getting the subject in cuffs.

While trying to get the subject on the ground and into cuffs I gave multiple verbal commands for him to put his hands behind his back. I was able to get the subject on the ground where he continue to fight ,pulling away resisting arrest ,keeping his hands pinned under him and reaching for something in his pants. Officer Holley who was also on scene made his was around the residence to assist in helping get the subject into cuffs. After a struggle on the ground with the subject who would not quit resisting arrest and multiple verbal commands given with the assistance of other officers on scene I was able to get the subject into cuffs. The subject was identified as Casey,Andre via GCIC photographs. Dispatched advised that the felony warrants out of Spalding County for Casey were valid and to place a hold on the subject. A locate will be done by on shift supervisor.

Casey was quickly searched by officers on scene while on the ground after resisting arrest and, placed in handcuffs behind his back . Due to multiple people gathering in the area yelling at officers on scene causing the scene to become chaotic, Casey was quickly moved to my patrol vehicle. Casey was then checked out by EMS on scene but would not cooperate with them banging his head on the rear partition of my patrol vehicle. Casey was then transported to the Spalding County Jail with light and sirens active in the rear of unit 1208 and the backseat was checked before and after transport. When I arrived at the Spalding County Jail I noticed a gun laying on the rear passenger side floor inside the cage area of my patrol vehicle in which only Casey was. The gun a taurus G2C serial number ADE290716 which was loaded with one round in the chamber, along with a 14 round magazine was recovered and placed into a evidence bag while in the salley part of the jail. The gun was placed into evidence under tag 57398.Casey then told staff at the Spalding County Jail that he had taken some percocet pills before arriving at the jail. Nurse staff at the jail refused to take Casey and advised he would have to go to Spalding Wellstar Hospital.

Casey was then transported to the Spalding Wellstar Hospital in the rear of unit 1208. Medical staff at the Wellstar Spalding Hospital treated Casey and released him. Casey was then transported back to the Spalding County Jail and turned over to jail staff.

After the incident I reviewed my in car camera where you can see Casey clearly remove a firearm from his pants in the rear seat of my car. I will be taking multiple warrants on Casey for felony obstruction , possession of a firearm by a convicted felon, crossing the guard line with a firearm and violation of bond conditions.

While trying to place Casey in custody on scene at 637 Haskell Ward Dr , due to him resisting arrest I sustained injuries to my left knee. Officer Holley also sustained injuries to his hand. All injuries where photographed.

It was also found that Casey was on bond and not suppose to have contact with Maines,Kamia or her family. I have attached the bond conditions to the report .
10/05/2022 BOND CONDITIONS
Alert Expires: No Expiration Date Set
Notes: No Contact with Kamia Maines or his/her family members
No F/A or Ammo
No illegal drugs or Alcohol.

While making contact with Casey my department issued body camera did not activate, I was able to activate my department issued body camera after Casey was placed into cuffs on scene. My in car camera was active during the transport.

Incident Report Suspect List

Griffin Police Department

OCA: *25-000422*

1	Name (Last, First, Middle) *CASEY, ANDRE MORELLE*				Also Known As					Home Address *1707 WESMINSTER CIR* *GRIFFIN, GA 30223* *678-262-8360*	
	Business Address *UNEMPLOYED*										
	DOB	Age	Race	Sex	Eth	Hgt	Wgt	Hair	Eye	Skin	Driver's License / State
	07/28/2002	*22*	*B*	*M*	*N*	*505*	*130*	*BLK*	*BRO*	*LBR*	*061503736 GA*
	Scars, Marks, Tattoos, or other distinguishing features *TATT CNTR ABDOMEN / ANGEL HEAVEN GATE; TATT RIGH CHEST / MY GUARDIAN ANGEL; TATT LEFT FACE / "DORTHIA"; TATT RIGH EYE BROW / "A`MORA"; TATT LEFT HAND / "KYLEIGH"; TATT RIGH HAND / JOYICE*										

Reported Suspect Detail	Suspect Age	Race	Sex	Eth	Height	Weight	SSN

Weapon, Type	Feature	Make	Model	Color	Caliber	Dir of Travel Mode of Travel

Veh Yr / Make / Model	Drs	Style	Color	Lic Plate / State	VIN

Notes

Physical Char

Incident Report Related Property List

Griffin Police Department

OCA: *25-000422*

1

Property Description	Make	Model	Caliber
OTHER			

Color	Serial No.	Value	Qty	Unit	Jurisdiction
		$0.00	*9.000*		*Locally*

Status	Date	NIC #	State #	Local #	OAN
Turned Over To	*01/25/2025*				

Name (Last, First, Middle)	DOB	Age	Race	Sex
Casey, Andre Morelle	*07/28/2002*	*22*	*B*	*M*

Notes

Property sheet filled out. All items on Casey,Andre was turned over to his mother.

2

Property Description	Make	Model	Caliber
TAURUS G2C			

Color	Serial No.	Value	Qty	Unit	Jurisdiction
	ADE290716	*$0.00*	*1.000*		*Locally*

Status	Date	NIC #	State #	Local #	OAN
Evidence	*01/25/2025*			*57398*	

Name (Last, First, Middle)	DOB	Age	Race	Sex
** No name **				

Notes

CASE SUPPLEMENTAL REPORT

Printed: 01/27/2025 04:01

Griffin Police Department

OCA: ***25000422***

THE INFORMATION BELOW IS CONFIDENTIAL - FOR USE BY AUTHORIZED PERSONNEL ONLY

Case Status: *CLEARED BY ARREST* **Case Mng Status:** *NA* **Occurred:** *01/25/2025*

Offense: *OBSTRUCTION - RESISTING OFFICER / ARREST*

Investigator: *HOLLEY, JOSH (3609)* **Date / Time:** *01/26/2025 01:13:25, Sunday*

Supervisor: *MCKINNEY, JASON (3577)* **Supervisor Review Date / Time:** *01/26/2025 02:18:11, Sunday*

Contact: **Reference:** *Supplemental Narrative*

On 1/25/2025 at approximately 2236 hours, I Officer Holley was on scene at a Dead on Arrival call at 211 Quincy Avenue Apartment #1, when dispatch advised of a Domestic Dispute at 637 Haskell Ward Drive Apartment #4. Dispatch advised the Domestic Dispute involved Andre Casey, who is a known gang member, and known to have multiple felony warrants on him.

I responded to the Domestic Dispute to assist Officer Ryan Gravitt and MPO Scott Sierra. I made contact with the caller, Shirmika Maines at her front door. Maines stated Andre Casey was still at the back door beating on it, attempting to get in the residence. I advised the other officers, who responded to the back door. As I exited the back door, I heard the commotion from Casey, Officer Gravitt and MPO Sierra, that sounded like a fight. As I turned the corner in the direction of the fight, I observed Officer Gravitt and MPO Sierra on the ground with Casey, attempting to get him handcuffed.

As I approached them, I observed Casey refusing to place his hands behind his back, keeping them pinned in the front of him, fighting with Officer Gravitt and Sierra and grabbing at his waistband. Due to my knowledge that Casey has violent tendencies, and is known to carry a firearm, I began assisting the officers in trying to gain control of Casey`s hands. I struck Casey in the facial area with a closed fist in an attempt to gain compliance. When the force was not successful, I attempted to grab his right arm and assist Officer Gravitt pry it from under him.

The continued attempts did not work so I began striking Casey in the back near his ribs, in an attempted to gain compliance. After 3 strikes to his left side and 3 strikes to his right side, Casey released his hand and Officer Gravitt and MPO Sierra were able to successfully handcuff Casey behind the back. I disengaged from any and all force being used as soon as Casey was handcuffed and under control.

I attempted to have EMS check Casey on scene for injuries, and he began to get combative again and banging his head on MPO Sierra`s partition in his patrol car. I had MPO Sierra transport Casey to the Spalding County Jail. MPO Sierra advised that once at the Jail, it was discovered Casey did have a loaded firearm on his person. MPO Sierra advised the firearms was laying in his back floor, his in car camera was activated at the time.

The jail refused to accept Casey due to him stating he took an unknown amount of Percocet prior to the encounter with Law Enforcement. MPO Sierra transported Casey to Spalding Regional Emergency Room for evaluation and clearance to return to Jail.

My body camera was used for this incident, has been downloaded and tagged with the case number. Nothing further to report.

Supervisor Signature

CASE SUPPLEMENTAL REPORT

Printed: 01/27/2025 04:01

Griffin Police Department

OCA: ***25000422***

THE INFORMATION BELOW IS CONFIDENTIAL - FOR USE BY AUTHORIZED PERSONNEL ONLY

Case Status: *CLEARED BY ARREST* **Case Mng Status:** *NA* **Occurred:** *01/25/2025*

Offense: *OBSTRUCTION - RESISTING OFFICER / ARREST*

Investigator: *HOLLEY, JOSH (3609)* **Date / Time:** *01/26/2025 01:13:25, Sunday*

Supervisor: *MCKINNEY, JASON (3577)* **Supervisor Review Date / Time:** *01/26/2025 02:18:11, Sunday*

Contact: **Reference:** *Supplemental Narrative*

[01/26/2025 01:13, JHOLLEY, 2534]

Investigator Signature

Supervisor Signature

CASE SUPPLEMENTAL REPORT

Printed: 01/27/2025 04:01

Griffin Police Department

OCA: ***25000422***

THE INFORMATION BELOW IS CONFIDENTIAL - FOR USE BY AUTHORIZED PERSONNEL ONLY

Case Status: *CLEARED BY ARREST* **Case Mng Status:** *NA* **Occurred:** *01/25/2025*

Offense: *OBSTRUCTION - RESISTING OFFICER / ARREST*

Investigator: *GRAVITT, RYAN (4028)* **Date / Time:** *01/26/2025 04:23:44, Sunday*

Supervisor: *MCKINNEY, JASON (3577)* **Supervisor Review Date / Time:** *01/26/2025 05:32:10, Sunday*

Contact: **Reference:** *Supplemental Narrative*

On 01/26/2025, at approximately 0100 hrs, I responded in a non-emergency mode to a report of a Domestic in progress in the area of 637-4 Haskell Ward, which is located within the City of Griffin Spalding County, Georgia.

Dispatch advised that a male who was identified as Casey, Andre was in a domestic dispute with his girlfriend who lives at that residence. Dispatch advised that Casey had active felony warrants out of Spalding County and they are confirmed. Dispatch advised the history with this individual as a flight risk and very combative.

I responded to the front door with MPO J. Holley while MPO S. Sierra stayed at the back if he attempted to flee on foot. Once we made contact at the front the girlfriend advised that the male half was at the back door. I ran to the back in an attempt to assist MPO Sierra. When I made contact with Casey and MPO Sierra. Casey was attempting to flee by walking away from MPO Sierra while he was telling him to stop and come here. Casey continued to walk away from officers who were giving verbal commands to stop. I went hands-on with Casey in an attempt to detain the subject. Casey refused to put his hands behind his back.

Casey continued to resist and ignore Officers` commands to put his hands behind his back and was pulling away from officers in an attempt to flee. I Officer Gravitt grabbed Casey by his waist and took him to the ground to gain compliance. Once Casey was on the ground he continued to resist officers by refusing to give us his hands. Casey continued to reach for his waistband. Officers continued to use force to gain compliance to place him in cuffs. Officer Holley used Body Strikes to gain compliance. Once Officers gained compliance over Casey and placed him into cuffs behind his back; all the use of force ceased.

Casey was searched and his handcuffs were checked for fit and double locked. A firearm was missed during the search. Casey was placed into the rear unit 1208. Casey was then transported to the Spalding County jail. The firearm was located in the floorboard of 1208.

My department-issued body camera was operational while on scene.

Investigator Signature Supervisor Signature

CASE SUPPLEMENTAL REPORT

Printed: 01/27/2025 04:01

Griffin Police Department

OCA: ***25000422***

THE INFORMATION BELOW IS CONFIDENTIAL - FOR USE BY AUTHORIZED PERSONNEL ONLY

Case Status: *CLEARED BY ARREST* **Case Mng Status:** *NA* **Occurred:** *01/25/2025*

Offense: *OBSTRUCTION - RESISTING OFFICER / ARREST*

Investigator: *WARFIELD, LANIA D (3895)* **Date / Time:** *01/26/2025 21:48:55, Sunday*

Supervisor: *MCKINNEY, JASON (3577)* **Supervisor Review Date / Time:** *01/26/2025 22:12:56, Sunday*

Contact: **Reference:** *Supplemental Narrative*

On 01.26.2025 I went to the Spalding County Jail facility to take pictures of offender Andre Casey`s alleged injuries.

Photos of his torso and head were taken. I observed no visible injuries such as scratches or bruises on Casey`s torso or head.

The photos I took were uploaded onto the City of Griffin Police Department`s shared files folder under Patrol Pics and the assigned case number.

Investigator Signature Supervisor Signature

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider a claim for violation of civil rights by Justin Ryan Wynn, based upon Ante Litem Notice, dated June 3, 2025, from Sexton Weldon Law Firm. *City Attorney, Drew Whalen, will address.*

SPECIAL CONSIDERATIONS OR CONCERNS:

Mr. Wynn was arrested March 28, 2025 by Spalding County Deputies while conducting a roadblock and checking licenses. He was taken into custody and held approximately 20 hours at the Spalding County Jail on a State Warrant taken by Inv. Tim Carnegie, Griffin Police Department, for Theft allegedly committed by Justin Taylor Wynn, but which allegedly erroneously listed Justin Ryan Wynn as the defendant, with his residence information. Claimant has no criminal history and is an officer of the Henry County Fire Department, living in McDonough, Georgia.
Claimant alleges the deputies had no other probable cause to have arrested him, except for the outstanding Warrant. An Offer of Settlement, in the amount of $1,000,000, is demanded.
Prior to receipt of Ante Litem Notice (ALN), the City was made aware of this claim by claimant's attorney and submitted the claim to GIRMA, who assigned counsel to defend the City. Our assigned counsel has been in contact with Claimant's counsel. The ALN was filed to preserve Claimant's right to litigate, if necessary.

STAFF RECOMMENDATION:

Staff recommends denial of claim in order to cease the tolling of the Statute of Limitations for bringing a lawsuit.

FINANCIAL IMPACT:

The City of Griffin is a Member of the Georgia Interlocal Risk Management Agency ("GIRMA"), which investigates and defends legal claims for its Members, their officers and employees. If legal liability is found to exist, GIRMA provides coverage of up to $2,000,000 per claim, subject to a per claim deductible of $25,000.

Submitted By:
Andrew Whalen

Meeting Date:
22/07/2025

Reviewed By:
Jessica O'Connor

ATTACHMENTS:
Ante Litem Notice recd 061025.pdf

Jonathan P. Sexton
jsexton@sextonweldon.com
Jacob A. Weldon
jacob@sextonweldon.com
Jackie Cortez Avila
jackie@sextonweldon.com

SEXTON WELDON
LAW FIRM

124 Atlanta Street
McDonough, GA 30253
Telephone: (770) 474-9335
Facsimile: (866) 529-0828
www.sextonweldon.com

June 3, 2025

VIA CERTIFIED MAIL [9414711105495829404916]
RETURN RECEIPT REQUESTED
City of Griffin
One Griffin Center
100 South Hill Street
Griffin, GA 30223

VIA CERTIFIED MAIL [9414711105495829635105]
RETURN RECEIPT REQUESTED
Jessica O'Connor, Griffin City Manager
One Griffin Center
100 South Hill Street
Griffin, GA 30223

VIA CERTIFIED MAIL [9414711105495829634638]
RETURN RECEIPT REQUESTED
Mayor Douglas Hollberg
One Griffin Center
100 South Hill Street
Griffin, GA 30223

VIA CERTIFIED MAIL [9414711105495829632814]
RETURN RECEIPT REQUESTED
City of Griffin
c/o Andrew Whalen, Esq.
One Griffin Center
100 South Hill Street, Suite 524
Griffin, GA 30223

RECEIVED
JUN 10 2025
BY: FT

VIA CERTIFIED MAIL [9414711105495829635211]
RETURN RECEIPT REQUESTED
City of Griffin Commissioners
Attn: Cynthia Ward, Rose Curtis, Holly Murray, Charles Wright, Truman Tinsley III, and Rodney McCord
One Griffin Center
100 South Hill Street
Griffin, GA 30223

Re: Ante Litem Notice of Claim pursuant to OCGA § 36-33-5
My Client: Justin Ryan Wynn
Date of Incident: March 28, 2025

ANTE-LITEM NOTICE

Dear Sir/Madam,

Pursuant to OCGA § 36-33-5, this letter provides notice of claim against the City of Griffin. Sexton Weldon Law Firm has been retained by Justin Ryan Wynn to represent him for violation of his civil rights arising from an incident which occurred in Spalding County, Georgia.

This correspondence is being sent pursuant to O.C.G.A. § 36-33-5 to put you on notice of a claim against the City of Griffin and its Police Department. Pursuant to statute, you are provided with the following information:

A) The date of the transaction or occurrence out of which the loss arose is March 28, 2025, at approximately 2100.

B) The name of the municipal corporation, the acts or omissions of which are asserted as the basis of this claim, is the City of Griffin ("City") by and through its Police Department and employee, Investigator Timothy B. Carnegie.

C) On or about February 13, 2025, Investigator Carnegie of the City of Griffin, Police Department negligently took out a warrant for Justin Ryan Wynn and swore in and affidavit that Mr. Wynn had committed the offense of theft by taking (larceny) alleging "Said accused did unlawfully take washcloths and towels, being the property of 1888 Mills having a value in excess of $1,500.00, with the intent to deprive said owner of said property", when he had no probable cause to do so. Investigator Carnegie had sufficient information, including Justin Taylor Wynne's phone number and identity to conclude that Justin Taylor Wynne and not Lt. Justin Ryan Wynn was the correct suspect.

D) Over a month before Justin Ryan Wynn's arrest, on or about February 24, 2025, Investigator N. Gray, another Deputy, and Investigator Sewell arrested and detained the correct suspect, Justin Taylor Wynne, for Larceny Warrants. In fact, Justin Taylor Wynne was in custody at the time that other Spalding County Deputies arrested Justin Ryan Wynn.

E) On March 28, 2025, at approximately 2100, Spalding County Sheriff's Office, conducting a roadblock, stopped Justin Ryan Wynn as he was traveling with his wife, son, and baby daughter. Justin Ryan Wynn was wrongfully arrested for a crime allegedly committed by Justin Taylor Wynne. As a result, Justin Ryan Wynn was detained and held for over 20 hours despite his constant and numerous protests. During his detention and incarceration, he was handcuffed, causing visible bruising to his wrists, and deprived of necessary medical attention, causing substantial anxiety, pain, and suffering.

F) The nature of the losses suffered are violations of Mr. Wynn's Fourth Amendment right to be free from unreasonable searches and seizures, false imprisonment, violation of his Eighth Amendment protection from cruel and unusual punishment, defamation, slander, and libel. Mr. Wynn was stopped unlawfully without probable cause, then arrested and detained, again without any probable cause, due to Investigator Carnegie's false claim in Warrant No. 25-EW-001637 (Case No. 24-000947), claiming that Lieutenant Justin Ryan Wynn of the Henry County Fire Department instead of Justin Taylor Wynne committed the alleged acts. Mr. Wynn will seek punitive damages and attorney's fees and costs.

G) The amount of the loss claimed and demand for settlement is the specific and definite amount of $1,000,000.00.

H) Justin Ryan Wynn's arrest occurred in front of his family and he was subjected to unwanted, offensive contact by investigators, wrongful accusations, wrongful arrest without probable cause, false imprisonment, embarrassment, mistreatment, detainment, defamation of his character, libel, slander, and intentional infliction of emotional distress.

This notice is sent in an effort to preserve all of Mr. Wynn's rights and claims against **the City of Griffin, Griffin Police Department, and Investigator Timothy B. Carnegie**. We look forward to receiving a prompt response and welcome the opportunity to resolve this matter without resorting to litigation.

Thank you for your anticipated cooperation.

Very respectfully,

Jacob A. Weldon

JAW/ksh