

AGENDA
Griffin Downtown Development Authority
May 12, 2026
100 SOUTH HILL STREET ONE GRIFFIN CENTER 2ND FLOOR COURTROOM
8:15 AM

The DDA holds a monthly meeting to discuss projects within its downtown district boundaries as well as consider approval of property purchases, sales, and other pertinent agreements in relation to projects that want to invest in the area. The DDA also has a facade grant, general business assistance grant, revolving loan, and other programs that area businesses can take advantage of and leverage their investment.

Call to Order

Welcome and establish quorum

Public Comment Period

Chairman's Report

DDA Vice Chair provides monthly report for May 2026.

Director's Report

Economic Development Director's general monthly update report.

Old/New Business and Announcements

- A. Consider the minutes of the April 14th DDA meeting.
- B. Review the financial data and account balances for April 2026.
- C. Monthly downtown hotel project update.
- D. E. Broad Street properties update.
 - 1. Continued discussion of RFQ for E. Broad Street properties.
 - 2. Other updates.
- E. Update on General Business Assistance Grants.
 - 1. Review of existing General Business Assistance grants.
 - 2. Consideration of General Business Assistance grant for The Garden.at 312 E Solomon Street.
 - 3. Consideration of General Business Assistance grant for Minute Man Press at their new location.
- F. Update on facade grants.
 - 1. Further discussion about the facade grant language to allow more flexibility on applications.
 - 2. Consideration of a facade grant for 122 W. Taylor Street.
 - 3. Consideration of a facade grant for 203-207 E. Taylor Street.
- G. General discussion of proposed Flex Grant.

Board Member Introduced Topics

Comments and/or Topics from others present

City of Griffin Leadership and Management

Adjourn

The City of Griffin is committed to providing equal access to all of its programs, services and activities regardless of race, color, religion, marital status, gender, gender identity, genetic information, sexual orientation, national origin, age, physical or mental disability, past or present membership in the Uniformed Services, applicants to the Uniformed Services, any protected concerted activity or any other legally protected status. Any individual who needs an accommodation because of a disability should contact Stephanie Woods at (770) 233-2923 or hr@cityofgriffin.com as far in advance of a meeting as possible.

AGENDA ITEM SUMMARY

ITEM SUMMARY:

DDA Vice Chair provides monthly report for May 2026.

Submitted By:

Jeremy Stratton,CEcD

Meeting Date:

12/05/2026

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Economic Development Director's general monthly update report.

Submitted By:

Jeremy Stratton,CEcD

Meeting Date:

12/05/2026

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Consider the minutes of the April 14th DDA meeting.

Submitted By:

Jeremy Stratton,CEcD

Meeting Date:

12/05/2026

ATTACHMENTS:

[April 2026 After Agenda.pdf](#)

AFTER AGENDA
GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING
CITY OF GRIFFIN BOARD OF COMMISSIONERS
April 14, 2026
100 SOUTH HILL STREET ONE GRIFFIN CENTER 2ND FLOOR COURTROOM
8:15 AM

Present: Benjamin F Cook, Jason Chance, Donald V Britt, Ross DeBono, Tina Battle, Bruce Ballard, Andrew Whalen, Jessica O'Connor, Jeremy Stratton, Holly Murray

Call to Order

Chair Bruce called the meeting to order at 8:16 AM.

Welcome and establish quorum

By 8:18 AM all 7 DDA Board members were in attendance and a quorum was established.

Public Comment Period

There were no public comments.

Chairman's Report

A. DDA Chair's Monthly Report

Chair Bruce shared the following updates:

1. We are still considering options for the HVAC improvements at State and W. Bank Street.
2. Bruce attended the 2026 Small Business Summit and spoke about DDA's program.
3. We had a meeting with a local bank about utilizing a loan to purchase strategic properties.
4. We received a payment from Putt N' Pour to help catch up with their rent situation.
5. Vice Chair Chance and Heather Robinson may use the new flex grant as a final project for their Main Street economic development project.

Director's Report

A. Economic Development Director's general monthly update report.

1. Current projects.
2. Other Economic Development updates.
3. Training updates.

Director Stratton provided the following updates:

- The state DDA training person, Jennifer Nelson, has retired and the new person is Rusty Haygood.
- Stratton provided information on the three top items retailers are looking for when they are making decisions about where to invest. These items include number of rooftops, household income levels, and the appropriate site at a reasonable price.
 - 732 W. Taylor Street is under contract for a local business to purchase and move into.
 - Working with a developer on town homes.
 - The Carlisle is at 60% occupancy. Looking to get to 80% so they can move forward on phase II. The

plans have already been submitted for phase II and are ready to go.

Old/New Business and Announcements

- A. Consider the minutes of the March 10th DDA meeting.

Commissioner Murray made a motion to approve the March 2026 minutes, and Tina Battle seconded the motion. The motion carried 7-0.

- B. Review the financial data and account balances for March 2026.

Chair Bruce discussed and detailed the March 2026 financials.

1. The facade grant had a beginning and ending balance of \$11,618. We have one outstanding grant of \$5,000 for 124-126 N. Hill Street.
2. The General Business Assistance Grant had a beginning balance of \$24,995.56 and earned \$5.48 of interest to end the month at \$25,001.04.
3. The Revolving Loan had no activity and the balance remained at \$8,347.28.
4. The Site Acquisition account started with a balance of \$41,883.71, earned \$14.84 in interest, and had an ending balance of \$41,848.55.

- C. Update on General Business Assistance Grants.

1. Review of existing GBAG grants.
2. Consideration of GBAG grant for Caldwell Cottage.

Chair Bruce reported that we have a \$1,000 GBAG outstanding to the Kendal Law Group on N. Hill Street. Piedmont Brewery completed their project, and a \$4,495 check is being sent to the company for reimbursement.

Caldwell Cottage submitted a GBAG application to make signage, planters, awning, canopy, and paint improvements to their 119 South Hill Street building. The total cost of the project is \$2,096.81. Vice Chair Jason Chance asked if the planter was permanent or not because he was concerned how that would affect the city's beautification project in the back alleyway. The economic development staff will clarify this situation.

Ross DeBono made a motion to approve a \$1,048.40 GBAG grant to Caldwell Cottage. Commissioner Murray seconded the motion. The motion carried 7-0.

- D. Update on facade grants.

1. Consideration to amend the facade grant language to allow more flexibility on applications.
2. Spring 2026 cycle grant applications

Chair Bruce discussed possible changes to the facade grant based on feedback and practice. The board should consider what the maximum grant amounts should be. What should we fund in terms of painting, signage, windows, and other improvements? What will our budget be for the next year? These are some items for our consideration.

Chair Bruce indicated that we just completed the Spring 2026 facade grant cycle. Two grant applications were submitted. One application was for 122 W. Taylor Street owned by Otis Blake. This facade grant called for painting the building and used the Rustic Lantern as an example.

The second grant request was from Niles Murray for his offices on Taylor Street. The total cost of painting, restriping, and adding new exterior lights was \$13,000.

Bruce handed out scoring sheets and encouraged board members to fill them out by the end of the week so we can proceed with determining who receives a grant and for how much.

E. E. Broad Street properties update:

1. Heck Chapel.
2. County Jail - Update on environmental phase I, asbestos, and lead paint studies.
3. Discussion of RFQ for E. Broad Street properties.

Chair Bruce stated that the environmental phase I for the county jail has been completed. The property used to have an underground storage tank on it. The tank was removed and the property remediated. The author of the report suggested we may want to do further studies to make sure there was no stained soils remaining even though it passed the test with the state environmental agency. Chair Bruce suggested we get some quotes for the phase II work.

A draft version of the RFQ for the East Broad Street properties was included in the board packet for the board to comment. Our goal is to get the RFQ out for solicitation in June 2026. The RFQ should be set-up to garner interest from developers who can look at reimagining the whole block or take one parcel. The DDA would interview prospective candidates to get a feel of what works and doesn't work financially. Please give Chair Bruce all of your feedback.

F. Update on Southern Social event agreement for adjacent parking lot owned by DDA.

Chair Bruce indicated that final documents for both Southern Social and separately City Church pertaining to use of DDA property have been prepared and presented to their respective contacts.

G. Monthly downtown hotel project update.

The hotel developers continue to make progress on their drawings and discussions with corporate Marriott. According to Drew, the easement surveys have just been submitted. We are looking for the hotel developers to be in Griffin in May talking to their potential bank partners about project financing.

Board Member Introduced Topics

There were no board member introduced topics.

Comments and/or Topics from others present

A. City of Griffin Leadership and Management

There were no City of Griffin leadership and management comments.

B. City of Griffin Other Departments

Main Street Manager Heather Robinson reported that there are several options to obtain Downtown Development training. There was great attendance for April's Second Saturday featuring Hot Rods/Hounds. The food truck fly-in is scheduled for this Sunday. We expect record crowds for the event.

Adjourn

A. The City of Griffin is committed to providing equal access to all of its programs, services and activities

regardless of race, color, religion, marital status, gender, gender identity, genetic information, sexual orientation, national origin, age, physical or mental disability, past or present membership in the Uniformed Services, applicants to the Uniformed Services, any protected concerted activity or any other legally protected status. Any individual who needs an accommodation because of a disability should contact Stephanie Woods at (770) 233-2923 or hr@cityofgriffin.com as far in advance of a meeting as possible.

The April 2026 DDA meeting was adjourned at 9:03 AM.

Commissioner Murray made a motion to adjourn the meeting and Tina Battle seconded the motion.

The motion carried 7-0.

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Review the financial data and account balances for April 2026.

Submitted By:

Jeremy Stratton,CEcD

Meeting Date:

12/05/2026

ATTACHMENTS:

[April 2026 DDA Financial Statement.docx](#)

Downtown Development Authority Financials

April 2026

Façade Grant Checking Account:

Balance 03/31/2026:	\$11,618.43
- Debits	\$12,134.00
* + Automatic Deposits	<u>\$25,000.00</u>
Ending Balance 04/30/2026	\$24,484.43

*\$25,000 allocation from 2024 – 2025 budget

- Outstanding Spring 2025 – 124 – 126 N. Hill Street (James Dutton) - \$5,000 – **Total \$5,000.00**
- **\$24,484.43 balance - \$5,000 for 124-126 N. Hill Street = \$19,484.43 grant funds available**

General Business Assistance Grant Checking Account:

Balance 03/31/2026	\$25,001.04
-Debits	\$ 4,497.50
+Interest	<u>\$ 8.09</u>
Balance 04/30/2026	\$20,511.63

*Processing \$1,000 for Kendall Law Firm 130 N. Hill Street

**\$1,048.40 Approved April 2026 for Caldwell Cottage

\$20,511.63 bank balance – (\$1,000 + \$1,048.40) = **\$18,463.23 available.

Revolving Loan Checking Account:

Balance 03/31/2026	\$ 8,347.28
Transactions	\$ 0
Balance 04/30/2026	\$ 8,347.28

Site Acquisition Account:

Balance 03/31/2026	\$ 41,848.55
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*Deposits	\$ 600.00
**Debits	\$ 8,300.00
Interest this Month	<u>\$ 12.56</u>
Ending Balance 04/30/2026	\$ 34,161.11

*Putt N Pour Rent

**Nova Environmental – Phase I and Asbestos/Lead Paint Report.

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Monthly downtown hotel project update.

Submitted By:

Jeremy Stratton,CEcD

Meeting Date:

12/05/2026

AGENDA ITEM SUMMARY

ITEM SUMMARY:

E. Broad Street properties update.

1. Continued discussion of RFQ for E. Broad Street properties.
2. Other updates.

Submitted By:

Jeremy Stratton,CEcD

Meeting Date:

12/05/2026

ATTACHMENTS:

[Updated Heck Chapel RFQ Package.pdf](#)

[Aerial Properties.pdf](#)

REQUEST FOR QUALIFICATIONS

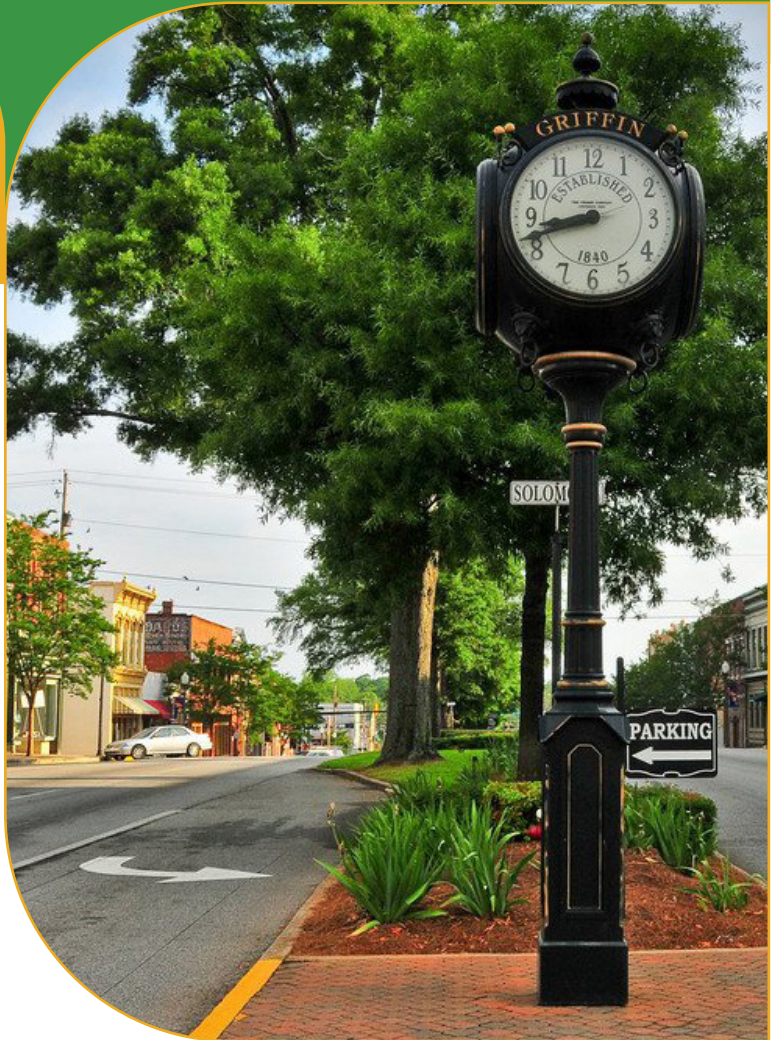
REIMAGINING HECK CHAPEL, E. BROAD STREET, & COUNTY JAIL



GRIFFIN, GEORGIA

DATE: JUNE 1, 2026

The Griffin Downtown Development Authority is seeking proposals from qualified developers, investors, and teams that will help us reimagine the former Heck Chapel, County Jail, and surrounding E. Broad Street environment in Griffin, Georgia (See map insert for location of property).



With the development of the Courtyard by Marriott on the front of the Historic City Hall (HCH) property, we have the opportunity to partner with a first-class development team to come up with a quality project that will accentuate the architectural aesthetics of the area and add to the positive quality of life for Griffin residents.

We welcome strong proposals to help us consider the possibilities to help transform the E. Broad Street area.

REQUEST FOR QUALIFICATIONS

REIMAGINING HECK CHAPEL, E. BROAD STREET, & COUNTY JAIL



Griffin Downtown Development Authority
770.228.5356

EXISTING BUILDING



HECK CHAPEL



HECK CHAPEL



COUNTY JAIL



ADJOINING LOT

GRIFFIN, GEORGIA

PLEASE PROVIDE THE FOLLOWING INFORMATION IN YOUR PROPOSAL:

1. Be very specific and indicate which part(s) of the project you propose for your development - Heck's Chapel, vacant lot 1, vacant lot 2, County Jail?
2. Who is your team for this project? What are their credentials (please provide resumes, professional background information for each participating team member)?
3. What is your proposed use(s) and concepts for redeveloping the Heck Chapel, County Jail, and E. Broad Street properties in question?
4. What is your proposed purchase price for the site?
5. Please provide a detailed schedule from start to finish for the project with important milestones? When will the project be completed?
6. What is your proposed budget for the project?
7. Please provide adequate drawings of the properties and how the finished product will look like on the exterior as well as how it would be depicted on a site plan. Keep in mind that the properties are part of the city's commercial historic district overlay area.
8. How will the project add to the area aesthetically and accentuate the architecture of Historic City Hall and the proposed drawings of the Courtyard by Marriott?
9. How will your project add to the quality of life for Griffin residents and neighboring land uses, including the Courtyard by Marriott?
10. What assistance do you propose from the city and the Downtown Development Authority to make the project work?
11. The prospective developer should have a structural engineer sign off on the Heck Chapel proposed work.

NEIGHBORING USES

HISTORIC CITY HALL



DUE DATE:

We are seeking completed proposals until:

September 1, 2026.

CONTACT US

Griffin DDA
100 South Hill St.
Griffin, GA 30224
(770) 228-5356
www.cityofgriffin.com

PROPOSED EXTERIOR ELEVATION DESIGN



DUE DATE:

We are seeking completed proposals until:

September 1, 2026.

CONTACT US

Griffin DDA
100 South Hill St. Griffin, GA 30224
(770) 228-5356
www.cityofgriffin.com



Parcel: 014 35001
Owner: DDA
Use: Heck Chapel
0.25 acres

Parcel: 014 35002
Owner: DDA
Use: Vacant 1
0.21 acres

Parcel: 014 35002A
Owner: DDA
Use: Vacant 2
0.06 acres

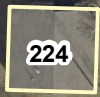
Parcel: 014 35003
Owner: DDA
Use: Vacant 3
0.13 acres

Parcel: 014 35005
Owner: DDA
Use: Historic County Jail
0.48 acres

E BROAD ST



202



224

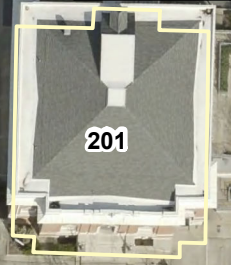


232

N 5TH ST

N 6TH ST

Parcel: 014 35010
Owner: City of Griffin
Use: Historic City Hall
0.72 acres



201

Parcel: 014 35006
Owner: DDA
Use: Future Courtyard by
Marriot Hotel
2.16 acres

E SOLOMON ST

E SOLOMON ST

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Update on General Business Assistance Grants.

1. Review of existing General Business Assistance grants.
2. Consideration of General Business Assistance grant for The Garden.at 312 E Solomon Street.
3. Consideration of General Business Assistance grant for Minute Man Press at their new location.

Submitted By:

Jeremy Stratton,CEcD

Meeting Date:

12/05/2026

ATTACHMENTS:

[GBAG Grant List.xlsx](#)

[The Garden GBAG Application.pdf](#)

[GNG HVAC Mechanical Services LLC.pdf](#)

[Complete GBAG Application - Minuteman.pdf](#)

General Business Assistance Grants

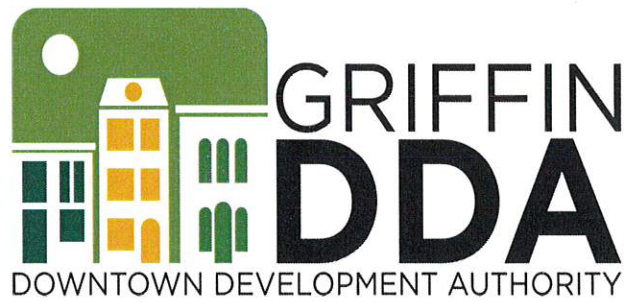
<u>Business</u>	<u>Address</u>	<u>Project</u>	<u>Period Applied</u>	<u>Completed</u>	<u>Paid</u>
<u>2022</u>					
Caldwell Cottage	119 S. Hill Street	Front Sign, store door, steps	8/4/2022	X	\$1,000.00
Celebrity Suites	123 N. Hill Street	Plumbing, Painting	9/1/2022	X	\$1,000.00
Ms. Good Day Ice Cream	119 W. Taylor Street	Ice Cream Machine	10/9/2022	X	\$1,000.00
Holbrook Holistic Therapy	228 E. Poplar Street	Massage Chair	11/22/2022	X	\$1,000.00
Total					<u>\$4,000.00</u>
<u>2023</u>					
Emerald Chandelier	204 W. Poplar Street	Replaced Flue Pipe	1/11/2023	X	\$1,000.00
City Beautification	Chappell Street	Clean and Paint Side Bldg.	4/1/2023	X	\$1,000.00
Emerald Chandelier	204 W. Poplar Street	Replaced Flue Pipe	7/21/2023	X	\$1,000.00
Reggae Vybez	133 N. Hill Street	Equipment Inside Bldg.	11/27/2023	X	\$1,000.00
Total					<u>\$4,000.00</u>
<u>2024</u>					
Piedmont Brewery	129 S 6th Street	Facility Lighting	1/16/2024	X	\$1,000.00
Mammoth Arms	134 W. Broad Street	Signage and Shelving	2/13/2024	X	\$1,000.00
Lucky You Tattoo	524 W. Solomon Street	Water Heater	2/21/2024	X	\$1,000.00
Tipsy Daisy	132 S. Hill Street	Building Sign	3/26/2024	X	\$1,000.00
Tea's Brow & Lash LLC	132 N. 8th Street	Building Sign	5/14/2024	X	\$1,000.00
Smashburger	130 W. Solomon Street	Painting, flooring	11/4/2024	X	\$1,000.00
Total					<u>\$6,000.00</u>
<u>2025</u>					
The Garden	312 E. Solomon Street	Pan covers, Ladles, Frying	3/4/2025	X	\$1,000.00
Caldwell Cottage	119 S. Hill Street	Back of building improve	5/31/2025	X	\$1,000.00
Caldwell Cottage	119 S. Hill Street	Flood Proof Basement	8/28/2025	X	\$1,000.00
Reset Aesthetics	137 N. Hill Street	Painting and moving thermo	11/12/2025	X	\$1,000.00
Total					<u>\$4,000.00</u>

2026

Kendall Law Firm	130 N. Hill Street	Window Replacement	1/12/2026	Processing	\$1,000.00
Piedmont Brewery	129 S. 6th Street	Front Door Replacement	2/17/2026	X	\$4,497.50
Caldwell Cottage	119 S. Hill Street	Sign for back, planter, spruce	4/14/2026		\$1,048.40
Total					<u>\$6,545.90</u>

GENERAL ASSISTANCE GRANT PROGRAM

CITY OF GRIFFIN
DOWNTOWN DEVELOPMENT AUTHORITY



GENERAL ASSISTANCE GRANT PROGRAM

This program will be administered by the Griffin Downtown Development Authority and used for building projects and designated needs for businesses located in the Downtown Development Authority District. This grant program offers applicants opportunities for funding needs up to a 50% match and a \$5,000 maximum amount, for work performed in accordance with the details of the General Assistance Grant Program (GAGP).

- Permits issued by the City of Griffin must be obtained
- All exterior improvements must be approved by the Historic Preservation Commission if the project is located in the Historic District.
- Building projects must include any needed maintenance and will not be considered if they do not address current maintenance issues
- One application per building each year
- Grant is to pay for licensed contractors, equipment and materials for the project

The General Assistance Grant Program cannot be used in conjunction with the Downtown Façade Grant Program. The grant is to pay for licensed contractors, equipment and materials for the project.

ELIGIBILITY CRITERIA:

1. Applicants must be property owners, or be tenants with written permission from property owner;
2. Properties must be up to date on all property taxes and other applicable fees owed to the City of Griffin; and
3. Property must be in the DDA District

REVIEW PROCESS:

A completed application form and all requested supporting materials are required before a review takes place. Incomplete applications will be returned to the applicant. Applications are reviewed for completeness and conformance with the regulations by the Executive Director prior to the board meeting.

Accepted applications will be considered by the Downtown Development Authority Board at the following regularly scheduled public meeting, which generally occurs each 2nd Tuesday of the month at 8:15am in the Municipal Courtroom in City Hall. A majority of the board will approve, deny, or table each accepted application. Notification of the grant award decision will be provided to the applicant within two (2) weeks of the meeting.

APPLICATION PROCESS:

Interested applicants should consult with the DDA (770-233-2901) and Historic Preservation Commission (770-233-4130) for design input. Applications must be received at the DDA office at least two (2) weeks prior to normally scheduled DDA meetings to be included to the agenda. DDA meetings are normally held on the 2nd Tuesday of each month. All applications and supporting materials are to be submitted to the Executive Director of the Downtown Development Authority at 201 E. Solomon St., Griffin, GA 30224.

- Applicant meets with DDA Executive Director to review application procedure and process.
- All exterior improvements in the Historic District must be approved by the Historic Preservation Commission before submitting the application if the property is located in the Historic District. For more information on the Historic Preservation Commission's meetings and on the standards they use, please contact the City of Griffin Planning and Development Department (770-233-4130).
- Applicant fills out application with the proposed costs associated with the project; takes pictures of building in its current condition before work has been started; applicant sketches out work to be done, noting planned aesthetic and floor plan and a description of work to be done.
- The application must be received at the DDA Office at 201 East Solomon Street, Griffin, GA 30224 at least two (2) weeks prior to normally scheduled DDA meetings to be considered at the monthly meeting on the 2nd Tuesday of the month.
- Griffin Downtown Development Authority will meet and review all acceptable applications and determine which projects are funded.
- Griffin Downtown Development Authority will notify each recipient of the results within two (2) weeks of the meeting.
- The applicant must start the project within ninety (90) days of being notified of the results of the application and must complete the project within one hundred eight (180) days of starting.
- We are aware that there are times when equipment needs to be replaced or work done more quickly than a normal application can be processed. In such cases, the applicant shall notify the Economic Development Director as quickly as possible to formally identify the need, expedience and initiate the application process. No equipment or work will be considered if not notified within thirty (30) days of need for equipment purchase or work to be done.
- During work and at least sixty (60) days after work is completed a General Assistance Grant Program sign should be placed in a conspicuous place on the property. (This will be provided by the DDA.)
- The Director of the Downtown Development Authority and DDA Members have the right to conduct site inspections. Any substantial changes to the accepted scope of work must have prior approval of the Griffin Downtown Development Authority Director and also the Historic Preservation Commission, if related to the exterior of the building.
- Applicant must submit copies of the project cost documentation (invoices, receipts, total savings from materials discounts obtained as part of the GAGP, associated spread sheets, etc.) and proof of all closed permits issued for the project to the DDA office.
- Upon review and acceptance of the substantiating cost data and close out of the project, the DDA will issue the applicable grant funds, up to \$5,000 maximum, to the applicant within 45 days of receipt of project cost and close out documents.

GENERAL INFORMATION

APPLICANT IS THE:

- PROPERTY OWNER
 BUSINESS OWNER

NAME OF APPLICANT:

TODD GULLEGE

APPLICANT'S ADDRESS:

312 E. SOLOMON STREET

PHONE NUMBER:

404-597-9139

E-MAIL ADDRESS:

tgulledge68@gmail.com

NAME OF BUSINESS:

The GARDEN

PROJECT/BUSINESS ADDRESS:

314 E. SOLOMON STREET

PROPERTY OWNER'S NAME (IF DIFFERENT FROM APPLICANT):

JAMES BERRY

NOTE: IF YOU ARE NOT THE PROPERTY OWNER, PLEASE HAVE THE PROPERTY OWNER OR AN AUTHORIZED REPRESENTATIVE CO-SIGN THIS APPLICATION WHERE INDICATED IN THE GENERAL CONDITIONS.

DESCRIPTION OF PROPOSED IMPROVEMENTS/NEEDS (E.G. EQUIPMENT, DOORS, SIGNS, LIGHTING, HVAC, PLUMBING, PAINT, ETC.):

INSTALLATION OF COMMERCIAL EXHAUST HOOD (5FT) WITH
MAKE-UP AIR AND FIRE SUPPRESSION SYSTEM.

PROPOSED PROJECT BUDGET:

\$12,000.00

IS THIS BUDGET BASED ON INFORMATION FROM CONTRACTORS AND MATERIAL COSTS?

YES

HOW MUCH FUNDING ASSISTANCE ARE YOU REQUESTING? (MAX. \$5,000)

\$5000.00

PROPOSED START DATE: APRIL 21, 2026 ESTIMATED COMPLETION DATE: 2 WEEKS

SIGNATURE OF APPLICANT: [Signature] DATE: APRIL 16, 2026

GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY USE ONLY:

RECEIVED: _____ DATE: _____

APPROVED: _____ DATE: _____

GENERAL CONDITIONS

- IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT THE APPLICANT SHALL BE SOLELY RESPONSIBLE FOR ALL SAFETY CONDITIONS AND COMPLIANCE WITH ALL SAFETY REGULATIONS, BUILDING CODES, ORDINANCES, AND OTHER APPLICABLE REGULATIONS.
- IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT TO BE ELIGIBLE FOR FUNDING WORK COMPLETED OR EQUIPMENT PURCHASED PRIOR TO FINAL APPROVAL IS INELIGIBLE FOR FUNDING, UNLESS SUCH EFFORTS REQUIRED MORE EXPEDIENT JUSTIFIABLE EFFORTS AND THE APPLICATION IS SUBMITTED WITHIN SIXTY (60) DAYS OF THE PURCHASE OR COMPLETION OF WORK.
- IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT THE APPLICANT WILL NOT SEEK TO HOLD GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY OR THE CITY OF GRIFFIN, AND/OR ITS AGENTS, EMPLOYEES, OFFICERS AND/OR DIRECTORS LIABLE FOR ANY PROPERTY DAMAGE, PERSONAL INJURY, OR OTHER LOSS RELATING IN ANY WAY TO THE GENERAL ASSISTANCE GRANT PROGRAM
- THE APPLICANT SHALL BE RESPONSIBLE FOR MAINTAINING VALID AND SUFFICIENT INSURANCE COVERAGE FOR PROPERTY DAMAGE AND PERSONAL INJURY LIABILITY RELATING TO THE GENERAL ASSISTANCE GRANT PROGRAM.
- THE APPLICANT AGREES TO MAINTAIN THE PROPERTY AND IMPROVEMENTS, INCLUDING, BUT NOT LIMITED TO, PROMPTLY REMOVING GRAFFITI, TRASH, AND SWEEPING AND SHOVELING IN FRONT OF THE PROPERTY.
- THE APPLICANT AGREES TO RETURN THE GRANT MONEY RECEIVED IF THE IMPROVEMENT IS REMOVED WITHIN TWO YEARS.

- THE APPLICANT MUST BEGIN THE PROJECT WITHIN NINETY (90) DAYS OF BEING NOTIFIED THAT THEY HAVE BEEN AWARDED THE GRANT AND MUST COMPLETE THE PROJECT ONE HUNDRED EIGHTY (180) DAYS OF BEGINNING THE PROJECT.
- THE APPLICANT AUTHORIZES GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY TO PROMOTE AN APPROVED PROJECT, INCLUDING BUT NOT LIMITED TO DISPLAYING A SIGN AT THE SITE, DURING AND AFTER CONSTRUCTION, AND USING PHOTOGRAPHS AND DESCRIPTIONS OF THE PROJECT IN DOWNTOWN GRIFFIN MATERIALS AND PRESS RELEASES.
- THE APPLICANT HAS READ AND UNDERSTANDS THE "GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY GENERAL ASSISTANCE PROGRAM GRANT GUIDELINES" DOCUMENT OUTLINING PROGRAM GUIDELINES AND PROCEDURES.
- THE APPLICANT UNDERSTANDS THAT GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY RESERVES THE RIGHT TO MAKE CHANGES IN CONDITIONS OF THE GENERAL ASSISTANCE GRANT PROGRAM AS WARRANTED.

SIGNATURE OF APPLICANT: R. J. [Signature] DATE: APR. 16, 2026

NOTE: IF YOU ARE NOT THE PROPERTY OWNER, PLEASE HAVE THE PROPERTY OWNER OR AN AUTHORIZED REPRESENTATIVE CO-SIGN THIS APPLICATION WHERE INDICATED IN THE GENERAL CONDITIONS.

OWNER AUTHORIZATION:

AS THE OWNER OF (INSERT PROPERTY ADDRESS)

I HAVE REVIEWED THE ABOVE APPLICATION AND AUTHORIZE OPERATOR OF

_____ AT SAID ADDRESS TO PERFORM THE BUILDING

IMPROVEMENTS DESCRIBED ABOVE AS PART OF THE GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY GENERAL ASSISTANCE GRANT PROGRAM.

SIGNATURE OF PROPERTY OWNER: _____ DATE: _____

there are

+1 (770) 584-... >

Perfect

Mon, Apr 6 at 6:13 PM

**Equipment and
installation total is
\$2883.00**

*FIRE SUPPRESSION
A? J HYPRO*

Thu, Apr 9 at 3:51 PM

Can you start Monday??

**No I will have to order the
equipment and we require
a 50% deposit before
ordering**

+1 (770) 241-2... >

Text Message • RCS
Tue, Sep 9 at 1:44 PM

Hernando 404 451 7291

Mon, Apr 6 at 3:26 PM

Hey Todd- this is Von
Mitchell Atlanta
extinguisher - the fire
system will cost \$3450

*FIRE
SUPPRESSION*

If you did not expect this message from an
unknown sender, it may be spam.

Report Spam

GNG HVAC Mechanical Services of Georgia

744 E Third St. Suite A

Jackson, GA 30233

gngmechanical@yahoo.com

(770) 870-4308

Date:	<u>March 9 2026</u>		
Customer:	<u>The Garden</u>	E-mail:	<u>Tgulledge68@gmail.com</u>
Street Address:	<u>312 E Solomon st</u>	Cell No.:	<u>404-597-9139</u>
City/State/Zip:	<u>Griffen GA 30223</u>	Work No:	<u></u>

The GNG HVAC Mechanical Services of Georgia, LLC. (Contractor- GNG) proposes to furnish all listed material and labor necessary for the completion of the following job specifications:

Job 1: To install one Five Foot Kitchen Ventilation hood system with duct work and all stainless steel wall panels and Exhaust fan and roof top curb and all cap.

All work will meet all local and state codes.

NOTE: Contractor is not including any electrical work or roof repairs. GNG is not responsible for any ceiling grid repairs or modifications of any degree GC must provide labor for this part. GNG will provide permits for scope of work only. No Fire suppression system included And customer provides all parts for scope of work.

The Contractor proposes here by to furnish material and labor with above specifications Forty three hundred dollars and zero cents

Payment schedule as follows:

\$2500.00 dn and Balance after Hood is up with permit pulled and duct out.

All material is guaranteed to be as specified and the work will be completed in a workmanlike manner in accordance to specifications. Any and all alterations or deviations from the stated specifications involving extra costs and materials will be executed only upon written orders. These changes turn into an extra charge, over and above the estimate.

All agreements are contingent upon strikes, accidents or delays beyond contractor's control. Owner of property is to carry fire, tornado, and other necessary insurance. Our workers are fully covered by workmen's compensation insurance.

If either party commences legal action to enforce its rights pursuant to this agreement, the prevailing party in said legal action shall be entitled to recover its reasonable attorney's fees, collection fees, and costs of litigation relating to said legal action, as determined by a court of competent jurisdiction.

The Following are Parties To the Contract:

The Garden /

GNG HVAC Mechanical Services of Georgia (Contractor)
Jackson, Georgia

Submitted by: Owner Greg Gissendanner

This proposal may be withdrawn if not accepted within 5 days.

Acceptance of Proposal

As stated in the above specifications, the costs, materials and specifications are satisfactory and are hereby accepted. I authorized the contractor to perform the work as specified and payments will be made as summarize above.

Customer Signature: _____ Date: _____

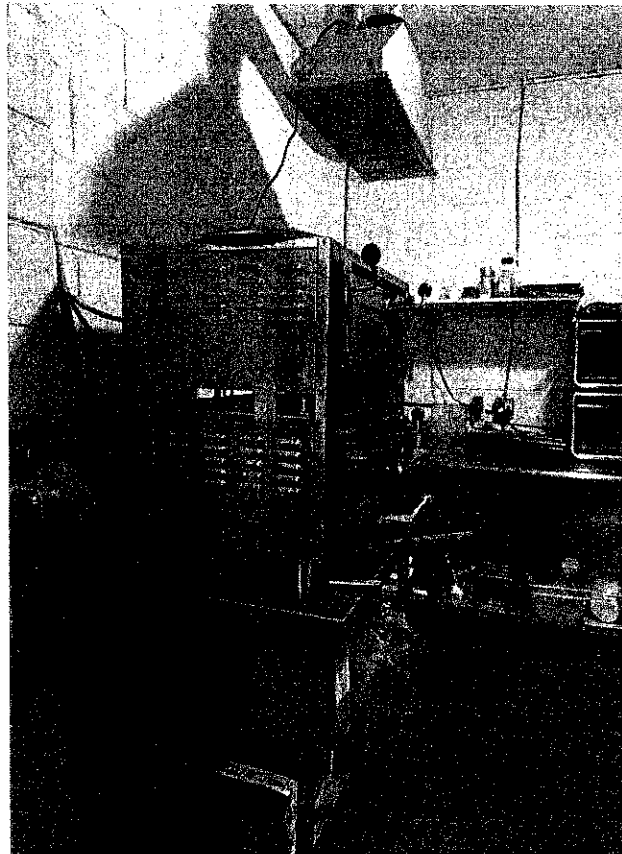
Contractor Signature: _____ Date: _____

Customer: Todd Gulledge
Number: 404-597-9139
Email: tgulledge68@gmail.com
Job name: The GARDEN HI
Address: 314 East Solomon Street, Griffin, GA 30223, USA
Date: 03/13/2026

Hood Installation Proposal

Dear Customer,

We are pleased to present our proposal for the **Hood installation**. This proposal supports your operations' ongoing efficiency, safety, and reliability. At Superior Aire, we are dedicated to delivering high-quality, customized solutions tailored specifically to meet your unique needs.



Scope of Work for installation:

1. Equipment Installation (Provided by Others)

We will install the following equipment, which will be supplied by others including;

- **5ft type 1 hood**
- **Exhaust Fan**
- **Stainless steel Grease duct;**
- We will also install the associated **curbs and caps** for the fan, Please note that all these components will be provided by others.

All hoods will be hung with four 3/8-inch threaded rods and union struts. Reinforcement of walls and trusts - by others according with structural engineering drawings. Cutting, closing and patching the roof is done by others.

2. Provide and Install:

We will furnish and install the following equipment;

- Make-up air system **DMUA14- ECONOMY MUA FAN, 1270 CFM @ 0.10" ESP, 1075 RPM, 0.166 HP TEAO MOTOR, 115/1/60, 1.9 FLA** including fan, curb, cap and ductwork.
- Fire suppression System including: gas valve, tank, bracket, control head & pull station;
- Control Panel for electric connections;

* Superior Aire is not responsible for electrical connections. After the hood installation, it is the responsibility of the electrical contractor to handle any high-voltage connections.

- We will also provide permits and inspections for both Mechanical and fire suppression work.

*The Customer acknowledges that the Contractor's work schedule and costs are based solely on the scope of work defined in this Agreement. The Customer shall be responsible for ensuring that all other trades, services, or work not included in the Contractor's scope are completed or coordinated in a timely manner so as not to delay the Contractor's work. Any delays, additional travel, permitting issues, or costs arising from other trades or services outside the Contractor's scope shall be the sole responsibility of the Customer and may result in additional charges.

Total For installation:

\$17,428.00

PAYMENT OPTIONS

- 1. 50% Order
- 2. 40% Before installation
- 3. 10% Final inspection

Observations

- **Materials:**
 - 3 weeks after the approval of the permit;
- **Services:**
 - 2 to 4 weeks after "40% Before installation" payment and delivery of materials;
- **Warranty:**
 - One year labor warranty.

Additionally, we are pleased to offer a third-party financing option for your convenience. Please find more information and access the financing application through the QR Code or the link below. Should you have any questions or require assistance, please do not hesitate to contact us.

For Approval

Customer

Superior aire



*This proposal is valid for 30 days.

Optional not included in the final pricing:

- Utility cabinet installed on hood for fire suppression tanks: **\$ 486.59**
(storage solution designed to help organize and keep various items out of sight, contributing to a more functional and tidy space.)
- Stainless Steel Backsplash considering 2ea 48x120: **\$ 825.69**
(A protective and non-combustible panel installed on the wall behind the cooking area, providing a durable and easy-to-clean surface that guards against heat, grease, and moisture. Unlike combustible materials such as plastic, stainless steel offers enhanced fire safety for the cooking area.)



Inclusions and Exclusions

INCLUDED	EXCLUDED
1 year free preventive maintenance contract (2 visits).	Roof Truss Reinforcement: Any necessary reinforcement of the roof truss will be charged separately.
	Electrical connections - high voltage.
One year labor warranty.	Gas connections.
	Wall preparation.
	Roof and Wall Patching.
	Concrete Cutting / Furring.
	Test and Balance.

Responsibility Schedule

SUPERIOR AIRE	CUSTOMER
Install the kitchen hood systems according to the agreed-upon specifications, ensuring proper placement, mounting, and connection to ductwork or filtration systems.	Building preparation: ensure that the wall meets requirements before hood installation.
The company is accountable for the quality of the installation work, including the integrity of connections, sealing, and functionality of the hood systems, concerning only equipment furnished by us.	Ensuring that access to the workplace is cleared and that all necessary equipment can pass through doors without obstruction. Any potential obstacles should be removed to facilitate the installation process.
Supplying all necessary equipment and other components required for the installation in accordance with the proposal.	Providing relevant information regarding the building structure, electrical wiring, and any specific requirements or restrictions that may affect the installation process.
Conducting tests to ensure that the installed hoods function correctly, including testing fan operation, airflow, and any optional features.	Provide Fire Suppression Diagram with all equipment specified, including gas valve size.
During the fulfillment of this agreement, we shall take all reasonable precautions to avoid injury to people and damage to property.	Ensuring that the building structure can adequately support the hood system. If needed, reinforcements must be made.
Obtain mechanical permit for hood installation.	

Observations

- * **This estimate was prepared with the assumption that the grease ducts will run straight up. If there are any changes to this configuration, additional charges may apply.**
- * According to safety code, the hood and grease duct must maintain a clearance of at least 18 inches from combustible materials, 3 inches from semi-combustible materials, and 0 inches from noncombustible materials. **If these clearances cannot be met, fire wrap installation will be required to ensure safety,**
- * Per NFPA requirements, the wall for the hood installation must be prepared with a double layer of ½" Durock. **Please note that wall preparation is the client's responsibility, and Superior Aire is not liable for ensuring these requirements are met. Make sure that the backsplash is non-combustible material It's also the clients' responsibility to be present for the wall inspection.**
- * **In the event that the client fails to meet their responsibilities, or if the project schedule is modified due to circumstances beyond our control, additional charges will apply. These charges will include, but are not limited to, costs related to travel, materials, and inspections.** This applies to instances where the site is not adequately prepared for installation, requiring the supervisor to return for a pre-installation checklist or rescheduling the team. This fee covers the mobilization of the team.
- * **Superior Aire is not responsible for electrical connections.** After the hood installation, it is the responsibility of the electrical contractor to handle any high-voltage connections.
- * **Superior Aire is not responsible for the gas line or gas appliances.** However, if needed, we can handle the gas line installation for **an additional fee.**
- * **The permit process is managed by the city or county and is subject to their specific requirements and timeframes. Each process is unique and may vary in complexity. While some permits may be issued quickly, others may require additional information or documentation, which can extend the timeline. Please note that these requirements and timelines are beyond our control. Additionally, if the permitting authority requests items or services outside the scope of this proposal, they may incur additional charges or need to be performed by the appropriate contractor.**
- *This is an estimate only based on the information provided and substantial changes can affect future pricing. Please check our quote carefully to make sure it matches your project needs.
- *If optional items are added after the hood installation, a installation fee will be charged.
- *The Customer acknowledges that the Contractor's work schedule and costs are based solely on the scope of work defined in this Agreement. The Customer shall be responsible for ensuring that all other trades, services, or work not included in the Contractor's scope are completed or coordinated in a timely manner so as not to delay the Contractor's work. Any delays, additional travel, permitting issues, or costs arising from other trades or services outside the Contractor's scope shall be the sole responsibility of the Customer and may result in additional charges.

From: Mackenzie Roughton servicetrade-
noreply+WHz@servicetrade.com

Subject: Quote for Inspection at The Garden ready
for approval

Date: Apr 14, 2026 at 4:18:03 PM

To: tgulledge68@gmail.com



Patriot Fire Protection Inc. Sent You a Quote

Patriot Fire Protection Inc. submitted a quote for **The Garden** for your review and approval. Click [here](#) to view details, approve, or request changes to the quote.

Thank you for contacting Patriot Fire Protection regarding your fire protection needs.

Please review the attached quote for the requested kitchen suppression system installation.

SERVICES LISTED:

- Purchase, design, and installation of a complete kitchen hood fire suppression system in accordance with NFPA 17A, NFPA 96, and all local AHJ requirements.
- Price listed below includes system design, permit procurement, all materials, and labor required for a full installation.
- Our team will schedule a technician and installation date upon receipt of your approval and coordination with your facility management.

Exclusions:

- **No gas valve provided or installed.** Any gas shut off valve or

mechanical fuel shutoff components required for the system are to be provided by others

- **No electrical connections.** All electrical wiring, conduit, terminations, or interlocks - including power shutdowns or appliance shunt-trip breakers are excluded and must be completed by a licensed electrician or others.
- **No fire alarm tie-in.** Any connection to the building fire alarm system, including modules, monitoring, programming, or integration work, is not included.
- **Final inspection could result in additional cost.** Any AHJ-required changes, corrections, or modifications identified after the final inspection may result in additional charges.
- **Only components specifically listed in this quote will be provided by Patriot Fire Protection.** Any materials, accessories, labor, or equipment not explicitly itemized are not included.

If you have any questions or need additional information, we're here to help keep your kitchen protected and compliant.

Thank you,

Patriot Fire Protection

(770) 996-3473

Quote: Quote for Inspection at The Garden

Amount: \$5,546.12

Valid Until: 6/30/2026

Prepared By: Mackenzie Roughton

Address: 314 East Solomon Street, Griffin, GA 30223

[View and Respond to Quote](#)

If you have any questions or concerns about this quote or you have received this email in error, please contact Mackenzie Roughton at mroughton@patriotfireinc.com.

Thank you!

Patriot Fire Protection Inc.
(770) 996-3473
accounting@patriotfireinc.com
81 Andrew Drive Suite 200
Stockbridge, GA 30281

Powered by SERVICE  TRADE

GNG HVAC MECHANICAL SERVICES, LLC
744 E 3RD St.
Jackson, GA 30233
gngmechanical@gmail.com
770-870-4308

Date: 5/8/2026

Invoice Number: GNG-GBGV-GRIFFIN-2026-001
 Invoice Date: 5/8/2026
 Due Date: Today

Customer: The Garden
 314 E Solomon St.
 Griffin, GA 30223
 Attn: Client

Project: Hood System Installation - The
 Garden Beer Garden & Venue

Date	Service Description	Amount
Apr'26	Hood	\$ 2,500.00
Apr'26	Duct Work, Curb & Exhaust	\$ 1,300.00
Apr'26	Make-up Air-Duct Work & Exhaust	\$ 1,300.00
Apr'26	Electrical wiring hood & fire suppression	\$ 1,300.00
Apr'26	Installation	\$ 3,800.00
Apr'26	A&J Hydro Fire Suppression	\$ 2,283.00
Total Due Immediately:		\$ 12,483.00

Notes:

Thank you for your business. Please don't hesitate to reach out with any questions or if further documentation is needed.

GENERAL ASSISTANCE GRANT PROGRAM

CITY OF GRIFFIN
DOWNTOWN DEVELOPMENT AUTHORITY



GENERAL ASSISTANCE GRANT PROGRAM

This program will be administered by the Griffin Downtown Development Authority and used for building projects and designated needs for businesses located in the Downtown Development Authority District. This grant program offers applicants opportunities for funding needs up to a 50% match and a \$5,000 maximum amount, for work performed in accordance with the details of the General Assistance Grant Program (GAGP).

- Permits issued by the City of Griffin must be obtained
- All exterior improvements must be approved by the Historic Preservation Commission if the project is located in the Historic District.
- Building projects must include any needed maintenance and will not be considered if they do not address current maintenance issues
- One application per building each year ✓
- Grant is to pay for licensed contractors, equipment and materials for the project

The General Assistance Grant Program cannot be used in conjunction with the Downtown Façade Grant Program. The grant is to pay for licensed contractors, equipment and materials for the project.

ELIGIBILITY CRITERIA:

1. Applicants must be property owners, or be tenants with written permission from property owner;
2. Properties must be up to date on all property taxes and other applicable fees owed to the City of Griffin; and
3. Property must be in the DDA District

REVIEW PROCESS:

A completed application form and all requested supporting materials are required before a review takes place. Incomplete applications will be returned to the applicant. Applications are reviewed for completeness and conformance with the regulations by the Executive Director prior to the board meeting.

Accepted applications will be considered by the Downtown Development Authority Board at the following regularly scheduled public meeting, which generally occurs each 2nd Tuesday of the month at 8:15am in the Municipal Courtroom in City Hall. A majority of the board will approve, deny, or table each accepted application. Notification of the grant award decision will be provided to the applicant within two (2) weeks of the meeting.

APPLICATION PROCESS:

Interested applicants should consult with the DDA (770-233-2901) and Historic Preservation Commission (770-233-4130) for design input. Applications must be received at the DDA office at least two (2) weeks prior to normally scheduled DDA meetings to be included to the agenda. DDA meetings are normally held on the 2nd Tuesday of each month. All applications and supporting materials are to be submitted to the Executive Director of the Downtown Development Authority at 201 E. Solomon St., Griffin, GA 30224.

- Applicant meets with DDA Executive Director to review application procedure and process.
- All exterior improvements in the Historic District must be approved by the Historic Preservation Commission before submitting the application if the property is located in the Historic District. For more information on the Historic Preservation Commission's meetings and on the standards they use, please contact the City of Griffin Planning and Development Department (770-233-4130).
- Applicant fills out application with the proposed costs associated with the project; takes pictures of building in its current condition before work has been started; applicant sketches out work to be done, noting planned aesthetic and floor plan and a description of work to be done.
- The application must be received at the DDA Office at 201 East Solomon Street, Griffin, GA 30224 at least two (2) weeks prior to normally scheduled DDA meetings to be considered at the monthly meeting on the 2nd Tuesday of the month.
- Griffin Downtown Development Authority will meet and review all acceptable applications and determine which projects are funded.
- Griffin Downtown Development Authority will notify each recipient of the results within two (2) weeks of the meeting.
- The applicant must start the project within ninety (90) days of being notified of the results of the application and must complete the project within one hundred eight (180) days of starting.
- We are aware that there are times when equipment needs to be replaced or work done more quickly than a normal application can be processed. In such cases, the applicant shall notify the Economic Development Director as quickly as possible to formally identify the need, expedience and initiate the application process. No equipment or work will be considered if not notified within thirty (30) days of need for equipment purchase or work to be done.
- During work and at least sixty (60) days after work is completed a General Assistance Grant Program sign should be placed in a conspicuous place on the property. (This will be provided by the DDA.)
- The Director of the Downtown Development Authority and DDA Members have the right to conduct site inspections. Any substantial changes to the accepted scope of work must have prior approval of the Griffin Downtown Development Authority Director and also the Historic Preservation Commission, if related to the exterior of the building.
- Applicant must submit copies of the project cost documentation (invoices, receipts, total savings from materials discounts obtained as part of the GAGP, associated spread sheets, etc.) and proof of all closed permits issued for the project to the DDA office.
- Upon review and acceptance of the substantiating cost data and close out of the project, the DDA will issue the applicable grant funds, up to \$5,000 maximum, to the applicant within 45 days of receipt of project cost and close out documents.

GENERAL INFORMATION

APPLICANT IS THE:

- PROPERTY OWNER
 BUSINESS OWNER

NAME OF APPLICANT:

Hugh O'Steen

APPLICANT'S ADDRESS:

206 W. Broad St.

PHONE NUMBER:

470-204-7099

E-MAIL ADDRESS:

hooSteen@minutemanpress.com

NAME OF BUSINESS:

Minuteman Press

PROJECT/BUSINESS ADDRESS:

206 W. Broad St.

PROPERTY OWNER'S NAME (IF DIFFERENT FROM APPLICANT):

Steve Morris

NOTE: IF YOU ARE NOT THE PROPERTY OWNER, PLEASE HAVE THE PROPERTY OWNER OR AN AUTHORIZED REPRESENTATIVE CO-SIGN THIS APPLICATION WHERE INDICATED IN THE GENERAL CONDITIONS.

DESCRIPTION OF PROPOSED IMPROVEMENTS/NEEDS (E.G. EQUIPMENT, DOORS, SIGNS, LIGHTING, HVAC, PLUMBING, PAINT, ETC.):

New Sign, Shelving,

new desks + tables

PROPOSED PROJECT BUDGET:

\$10,000

IS THIS BUDGET BASED ON INFORMATION FROM CONTRACTORS AND MATERIAL COSTS?

yes

HOW MUCH FUNDING ASSISTANCE ARE YOU REQUESTING? (MAX. \$5,000)

\$5000

PROPOSED START DATE: 5-1-26 ESTIMATED COMPLETION DATE: 6-8 weeks from permit approval for sign

SIGNATURE OF APPLICANT: [Signature] DATE: 4-28-26

GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY USE ONLY:

RECEIVED: _____ DATE: _____

APPROVED: _____ DATE: _____

GENERAL CONDITIONS

- IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT THE APPLICANT SHALL BE SOLELY RESPONSIBLE FOR ALL SAFETY CONDITIONS AND COMPLIANCE WITH ALL SAFETY REGULATIONS, BUILDING CODES, ORDINANCES, AND OTHER APPLICABLE REGULATIONS.
- IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT TO BE ELIGIBLE FOR FUNDING WORK COMPLETED OR EQUIPMENT PURCHASED PRIOR TO FINAL APPROVAL IS INELIGIBLE FOR FUNDING, UNLESS SUCH EFFORTS REQUIRED MORE EXPEDIENT JUSTIFIABLE EFFORTS AND THE APPLICATION IS SUBMITTED WITHIN SIXTY (60) DAYS OF THE PURCHASE OR COMPLETION OF WORK.
- IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT THE APPLICANT WILL NOT SEEK TO HOLD GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY OR THE CITY OF GRIFFIN, AND/OR ITS AGENTS, EMPLOYEES, OFFICERS AND/OR DIRECTORS LIABLE FOR ANY PROPERTY DAMAGE, PERSONAL INJURY, OR OTHER LOSS RELATING IN ANY WAY TO THE GENERAL ASSISTANCE GRANT PROGRAM
- THE APPLICANT SHALL BE RESPONSIBLE FOR MAINTAINING VALID AND SUFFICIENT INSURANCE COVERAGE FOR PROPERTY DAMAGE AND PERSONAL INJURY LIABILITY RELATING TO THE GENERAL ASSISTANCE GRANT PROGRAM.
- THE APPLICANT AGREES TO MAINTAIN THE PROPERTY AND IMPROVEMENTS, INCLUDING, BUT NOT LIMITED TO, PROMPTLY REMOVING GRAFFITI, TRASH, AND SWEEPING AND SHOVELING IN FRONT OF THE PROPERTY.
- THE APPLICANT AGREES TO RETURN THE GRANT MONEY RECEIVED IF THE IMPROVEMENT IS REMOVED WITHIN TWO YEARS.

- THE APPLICANT MUST BEGIN THE PROJECT WITHIN NINETY (90) DAYS OF BEING NOTIFIED THAT THEY HAVE BEEN AWARDED THE GRANT AND MUST COMPLETE THE PROJECT ONE HUNDRED EIGHTY (180) DAYS OF BEGINNING THE PROJECT.
- THE APPLICANT AUTHORIZES GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY TO PROMOTE AN APPROVED PROJECT, INCLUDING BUT NOT LIMITED TO DISPLAYING A SIGN AT THE SITE, DURING AND AFTER CONSTRUCTION, AND USING PHOTOGRAPHS AND DESCRIPTIONS OF THE PROJECT IN DOWNTOWN GRIFFIN MATERIALS AND PRESS RELEASES.
- THE APPLICANT HAS READ AND UNDERSTANDS THE "GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY GENERAL ASSISTANCE PROGRAM GRANT GUIDELINES" DOCUMENT OUTLINING PROGRAM GUIDELINES AND PROCEDURES.
- THE APPLICANT UNDERSTANDS THAT GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY RESERVES THE RIGHT TO MAKE CHANGES IN CONDITIONS OF THE GENERAL ASSISTANCE GRANT PROGRAM AS WARRANTED.

SIGNATURE OF APPLICANT: *[Signature]* DATE: 4-28-20

NOTE: IF YOU ARE NOT THE PROPERTY OWNER, PLEASE HAVE THE PROPERTY OWNER OR AN AUTHORIZED REPRESENTATIVE CO-SIGN THIS APPLICATION WHERE INDICATED IN THE GENERAL CONDITIONS.

OWNER AUTHORIZATION:

AS THE OWNER OF (INSERT PROPERTY ADDRESS)

206 W. Broad St, Griffin, GA

I HAVE REVIEWED THE ABOVE APPLICATION AND AUTHORIZE OPERATOR OF

Minuteman Press AT SAID ADDRESS TO PERFORM THE BUILDING

IMPROVEMENTS DESCRIBED ABOVE AS PART OF THE GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY

GENERAL ASSISTANCE GRANT PROGRAM.

SIGNATURE OF PROPERTY OWNER: *[Signature]* DATE: 4/30/20

Items needed	cost
facade sign (1)	\$6,472.02
shelves (3)	\$975.84
Large shop tables (2)	\$700.00
computers, network & accessories	\$3,840.00
new cutter	\$12,000.00
TOTAL	\$23,987.86



110 Huntington Park Dr
Suite B
Fayetteville, GA 30214
(770) 460-5116

ESTIMATE

EST-5842

H&S Signarama

Payment Terms: 75% Down/Bal. at Completion

Created Date: 3/31/2026

DESCRIPTION: Channel Letter Sign w/Install

Bill To: Minuteman Press - Griffin
119 W Solomon Street
Griffin, GA 30223
US

Installed: Minuteman Press - Griffin
Minuteman Press
206 Broad Street
Griffin, GA 30223
US

Requested By: Hugh Osteen
Email: griffin@minutemanpress.com
Work Phone: (470) 204-7099
Cell Phone: (770) 365-4895
Tax ID: 20114718929

Salesperson: Sherry Stadel
Email: sherry@signarama-fayettevillega.com

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	Led Channel Letter on Raceway with Vinyl, Front Lit Only, Overall Size: 31" x 145"	1	\$4,799.52	\$4,799.52
2	Install w/Lift and Travel Time	1	\$1,467.50	\$1,467.50
3	Permitting Plus Processing Fee	1	\$205.00	\$205.00
4	Awning -TBD	1	\$0.00	\$0.00

Subtotal:	\$6,472.02
Taxes:	\$0.00
Grand Total:	\$6,472.02

PLEASE READ: Regarding production of custom signs, this estimate is valid based on information from client about the project requirements. Changes by the client after proof and quote approval may result in a change to the price of the produced signs as well as the production timeline. Production time starts after permit has been approved. Payment terms: 75% down, remaining due prior to installation.

We accept cash, credit card or check.

Once production has been started, there will be no refunds.
Site surveys and design time is NON-REFUNDABLE

Get this for as little as \$245.94 per month. Ask us for details.

Regarding installation and onsite services, this quote is for estimation purposes and is not a guarantee of cost for sign services for installation. The Estimate is based on current information from client about the project. Actual cost may change once project elements are finalized. Client may choose to pay for a site survey where we will inspect the sign illumination and will provide an itemized list of replacement components the sign needs.

Up to (1) revision is allowed on your ORIGINAL design (including text and graphics). Requested revisions to your job that are NOT on your original graphic submission constitutes a redesign billed at \$60/hour

*includes
installation*

Signature: _____

Date: _____

Independently Owned and Operated

AFTER AGENDA
GRIFFIN HISTORIC PRESERVATION COMMITTEE REGULAR MEETING
CITY OF GRIFFIN BOARD OF COMMISSIONERS
April 8, 2026
W. ELMER GEORGE MUNICIPAL HALL, 100 SOUTH HILL STREET
12:00 PM

Present: Drew Todd, Cora Flowers, Charles N Penny, Bob Dull, Pamela Sutton

Determination of Quorum

Call to Order

Approval of Minutes

- 1 There were no minutes due to lack of quorum from 3-11-2026

Motion/second to approve The Board acknowledge that we did not have a quorum, therefore minutes and COA's were approved by staff. by Commissioners Flowers/Charles N Penny carried 3-0.

Review of Certificates of Appropriateness and/or COA violations

- 2 Consider a request for a blade sign at 118 W Solomon St

Motion/second to approve 118 W Solomon St. by Commissioners Flowers/Charles N Penny carried 3-0.

- 3 Consider a request for window signage at 133 S Hill St

Motion/second to approve 133 S Hill St. by Commissioners Flowers/Charles N Penny carried 3-0.

- 4 Consider a request for signage at 206 W Broad St

Motion/second to approve 206 W Broad St by Commissioners Flowers/Charles N Penny carried 3-0.

1,000+ results

All Filters

Category

Standard Width

Shelf Material

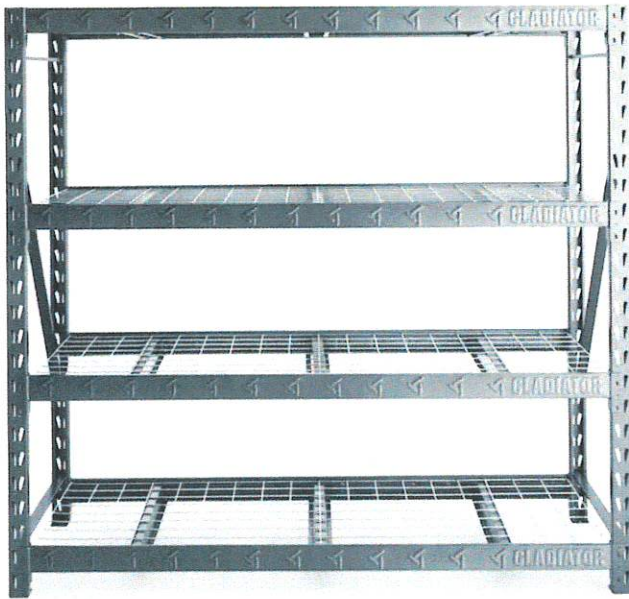
Shelf Weight

In Stock at Store Today

Free 1-2 Day Delivery

Same-Day

Sort by Best Match



Feedback

X 3 = 975.81
w/ tax

+3 more

Gladiator 4-Tier Welded Steel Garage Storage Shelving Unit (77 in. W x 72 in. H x 24 in. D)

★★★★★ (4.8 / 5198)

Model# GARS774XEG

\$303⁹⁹ Was \$379.99
Save \$76.00 (20%)

Ship to Store: Free | Pickup

Delivery: Mon, May 4

Add to Cart

+3 more

Gladiator 4-Tier Heavy Duty Welded Steel Garage Storage Shelving Unit (90 in. W x 90 in. H x 24 in. D)

★★★★★ (4.8 / 5121)

Model# GARA904XIG

\$383⁹⁹ Was \$479.99
Save \$96.00 (20%)

Ship to Store: Free | Pickup

Delivery: Fri, May 1

Add to Cart



Top Rated



←  **Brian · Custom made wo...**  
★ 4.5 (26)

 Marketplace listing
\$1 - Custom made work benches and tables

Rate seller **More options**

Brian. I'd like to get a price for a 4x8 work table, just like the one in photo 1 of your post. Thanks

Brian · Seller
Hey there!
A 4X8 36" tall with a 3/4 smooth work top and full size lower shelf is \$325.
The one in the photo I added middle legs as the shop was going to be using it to store very heavy items, if you need that I can add the middle legs for \$25.

Large Shop Tables
\$350 x 2
\$700.00

I think I do want the middle legs

How do we need to get started?
I'm in Fayetteville, so meeting is possible.

Brian · Seller
Cool. I'm in Peachtree City . To get started I just need a deposit. It can be dropped  f at my place or I can you and invoice

    Message  



1,049
 \$9⁹⁹ (\$0.10/count)
 Overnight by 8:00 AM
 Add to cart



Logitech MK270...
 118,307
 -20% \$23⁹⁹
 List: \$29.99
 Overnight by 8:00 AM
 Add to cart



Rapink Patch Cables...
 1,155
 \$20⁹⁹ (\$0.87/count)
 Overnight by 8:00 AM
 Add to cart



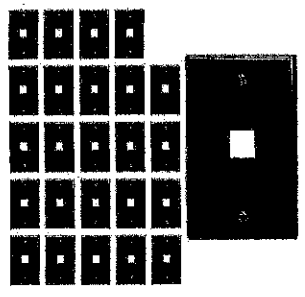
HD Durable Plastic Zip...
 7,077
 \$9⁹⁹ (\$0.01/count)
 Overnight by 11:00 AM
 Add to cart



[UL Listed] Cable...
 3,100
 -21% \$12⁹⁹
 (\$1.30/count)
 List: \$16.49
 FREE One Day Get
 it Tomorrow, May 8
 Add to cart

Shopping Cart

Deselect all items



Beszin 1 Port Keystone Jack Wall Plate with Smooth Face (25-Pack, Black)

Price
 \$21⁹⁹
 (\$0.88 / count)

Only 19 left in stock - order soon.
 Shipped from: Beszin
 FREE delivery May 14 - 20
 Gift options not available. [Learn more](#)
 Size: 25 Pack
 Color: Black

1

Delete Save for later Compare with similar items Share

TP-Link 24 Port Gigabit Ethernet Switch Desktop/ Rackmount Plug & Play Shielded Ports Sturdy Metal Fanless Quiet Traffic

\$79⁹⁹

#1 Best Seller in Computer Networking Switches

In Stock



Tomorrow

FREE delivery Tomorrow, May 8

FREE Returns

Gift options not available. Learn more

Style: No PoE

Size: 24 Port | 1G

1

Delete

Save for later

Compare with similar items

Share

Cmple - Cat6 Keystone Jack 10-Pack 10Gbps RJ45 Keystone Jack 90° Degree Punch Down for RJ45 Connectors, Patch Panel and

\$15⁹⁹

(\$1.55 / count)

Only 11 left in stock - order soon.

Two-Day

FREE delivery Sat, May 9

FREE Returns

This is a gift Learn more

Color: Black

Size: Cat6 - 10 Pack

2

Delete

Save for later

Compare with similar items

Share

VEVOR Pro 15x15 Heat Press with 30 OZ Tumbler Attachment, 8in1 Combo Tumbler Hat Heat Press for T-Shirts, Tumblers Glass

\$213⁷⁴

In Stock

Shipped from: Suplander

FREE delivery Sun, May 10

Gift options not available. Learn more

Color: Blue

Style: Pro-15x15-30OZ

1

Delete

Save for later

Compare with similar items

Share

Zip Ties 8 inch (1000 Pack), 40lbs Tensile Strength, Black Cable Ties, Wire Ties for indoor and outdoor use, by Skalon

\$16⁹⁹

(\$0.02 / count)

In Stock

Overnight

FREE delivery Overnight 4 AM - 8 AM

FREE Returns

This is a gift Learn more

Size: 8" (1000 Pack)

1

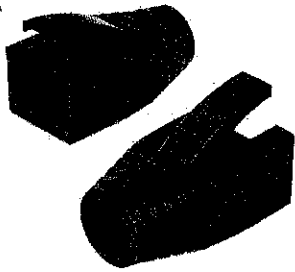
Delete

Save for later

Compare with similar items

Share





JODROAD 100Pack RJ45 Boot Cover, Cat5 Cat6 Cat6A Ethernet Network Cable Strain Relief Boot, Fits Overall Jacket Diameter

\$9⁹⁹
(\$0.10 / count)

In Stock

FREE delivery **Sun, May 10**
FREE Returns

This is a gift [Learn more](#)

Size: 6.5MM

Color: Black

1

[Delete](#) [Save for later](#) [Compare with similar items](#) [Share](#)



Cable Matters 100-Pack Cat 6 Pass Through RJ45 Connectors, 50µ Gold Plated (Cat 6 Ends / Cat6 Connector /RJ45 Modular

\$17⁹⁹
(\$0.18 / count)

In Stock

Overnight

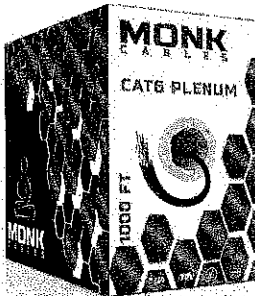
FREE delivery **Overnight 4 AM - 8 AM**
FREE Returns

This is a gift [Learn more](#)

Size: 100-Pack

1

[Delete](#) [Save for later](#) [Compare with similar items](#) [Share](#)



MONK CABLES | CAT6 Plenum Cable 1000ft | UTP, 23AWG, 550MHz | DSX-8000 Certified | Most Certified Cable of The Whole

\$139⁹⁹

In Stock

Tomorrow

FREE delivery **Tomorrow, May 8.** Order within 1 hr 11 mins
FREE Returns

This is a gift [Learn more](#)

Color: Black

1

[Delete](#) [Save for later](#) [Compare with similar items](#) [Share](#)



Dell 27 Monitor - SE2725HM - 27-inch Full HD (1920x1080) 16:9 100Hz Display, IPS Panel, 16.70 Million Colors, Anti-Glare, 1 HDMI

\$129⁰⁰

In Stock

Two-Day

FREE delivery **Sat, May 9**
FREE Returns

Energy efficiency

This is a gift [Learn more](#)

Pay in 3 monthly payments of \$43.00 per item

Display Size: 27 Inches

Size: SE2725HM

Style: Comfortview Plus

4

[Delete](#) [Save for later](#) [Compare with similar items](#) [Share](#)



Beelink EQR7 Mini PC, AMD Ryzen 7 7735HS(6nm, 8C/16T) up to 4.75GHz, Mini Computer 24GB LPDDR5 RAM 500GB M.2 PCIe 4.0

\$539⁰⁰

Only 11 left in stock - order soon.

FREE delivery **Mon, May 11**
FREE Returns

This is a gift [Learn more](#)

Size: Eqr7 24g/500g/7735hs

3

Delete Save for later Compare with similar items Share



Beelink SER5 Pro Mini PC, AMD Ryzen 5 5625U(7nm, 6C/12T) up to 4.3GHz, Mini Computer 16GB DDR4 RAM 480GB NVME SSD,

\$459⁰⁰

In Stock

Tomorrow

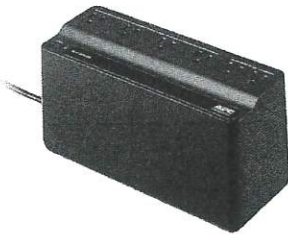
FREE delivery **Tomorrow, May 8**. Order within 1 hr 51 mins
FREE Returns

This is a gift [Learn more](#)

Size: Ser5 16gb/500gb/5500u

1

Delete Save for later Compare with similar items Share



APC Back-UPS 425VA / 255W UPS Battery Backup Surge Protector, 6 Outlets, Small UPS for Router, Modem & Home

\$62⁵⁰

In Stock

Tomorrow

FREE delivery **Tomorrow, May 8**
FREE Returns

Gift options not available. [Learn more](#)

Pay in 3 monthly payments of \$20.84 per item

Size: 425VA

Style: Battery Backup

6

Delete Save for later Compare with similar items Share



Omezify Bluetooth Thermal Label Printer 4x6, Ethernet Shipping Label Printer, D550 Pro Wireless Thermal Labels Printers for

\$89⁹⁹

In Stock

Two-Day

FREE delivery **Sat, May 9**
FREE Returns

This is a gift [Learn more](#)

Color: Grey

1

Delete Save for later Compare with similar items Share

Save more with
Subscribe & Save

Subtotal (24 items): \$3,588.65

sales tax \$251.21

total 3839.86

Computer Accessories

Your Items

No items saved for later

Buy it again

BROOKS PRINTING SERVICE & EQUIPMENT

http://www.brooksprintingequipment.com
 514 Business Park Dr.
 Dallas, North Carolina 28034

Bill To
Minuteman Press 119 W. Solomon St. Griffin, GA 30223

Ship To

Date	Invoice #	P.O. No.	Terms	Due Date	Rep
5/12/2025	30862		Due on receipt	5/12/2025	DJO

Item	Description	Qty	Rate	Amount
2000-EQUIP 2000-FREIGHT	Challenge305XG, 2009 Serial #09X1487 INCLUDES DELIVERY 60 Days parts & warranty	1	17,000.00	17,000.00T 0.00T

All invoices due on receipt unless otherwise stated. After 30 days a monthly fee may be applied. Unless other arrangements are specified in writing on invoice; any deposits for equipment is an agreement that you will pay in full and pick up the equipment within 30days or forfeit your deposit. The equipment will then go back in stock to be sold.	Subtotal \$17,000.00
	Sales Tax (0.0%) \$0.00
	Total \$17,000.00
	Payments/Credits \$0.00
	Balance Due \$17,000.00

INVOICE SHOULD BE PAID BY CHECK ONLY
 TO DISCUSS PAYMENT BY CREDIT CARD OR WIRE
 PLEASE CONTACT US DIRECTLY AT 704-923-0414
 FOR SECURITY PURPOSES BROOKS PRINTING
 WILL NEVER SEND OR REQUEST WIRE
 INFORMATION BY E-MAIL

AGENDA ITEM SUMMARY

ITEM SUMMARY:

Update on facade grants.

1. Further discussion about the facade grant language to allow more flexibility on applications.
2. Consideration of a facade grant for 122 W. Taylor Street.
3. Consideration of a facade grant for 203-207 E. Taylor Street.

Submitted By:

Jeremy Stratton,CEcD

Meeting Date:

12/05/2026

ATTACHMENTS:

[Facade Grant List.xlsx](#)

[2026 Facade Grant Scoring.pdf](#)

[Application - 122 W. Taylor St - Otis Blake.pdf](#)

[Niles Murray20250911145232.pdf](#)

Façade Grants

<u>Business</u> <u>2022</u>	<u>Address</u>	<u>Project</u>	<u>Application</u> <u>Date</u>	<u>Completed</u>	<u>Paid</u>
Cotton Mill	312 E. Solomon Street	60-Foot Long awning	12/22/2021	X	\$ 3,750.00
Gritz Family Restaurant	105 South Hill Street	New lighted signage	1/15/2022	x	\$ 3,500.00
City Church	220 E. Solomon Street	Replacing Windows	3/21/2022	X	\$ 5,000.00
Putt and Pour	111 W. Slaton Avenue	Install new exterior fencing	4/1/2022	X	\$ 4,567.50
Myrtle's Plot Twist	209 S. 6th Street	Replace awning/front door	4/1/2022	X	\$ 5,000.00
Terri Ann Howle	114 W. 6th Street	Repair brick mortar on back	9/19/2022	X	\$ 3,000.00
Kizzy's Kakes	215 S 6th Street	Install building signs	9/20/2022	X	\$ 1,909.43
<u>2022 Total</u>					<u>\$ 26,726.93</u>
<u>2023</u>					
Waits Cleaners	220 Meriwether Street	Exterior windows	4/24/2023	X	\$ 5,000.00
Impact Christian Ministeries	113-115 W. Solomon	Awning	6/16/2023	X	\$ 859.65
McLeroy	115 South Hill Street	Paint, Awning, Glass	7/18/2023	X	\$ 5,000.00
Studio D	111 N. Hill Street	Paint the façade	8/30/2023	X	\$ 3,429.50
<u>2023 Total</u>					<u>\$ 14,289.15</u>
<u>2024</u>					
Jill Joseph Salon	120 W. Taylor Street	External Window	3/12/2024	X	\$5,000
Lucky You Tattoo Emporium	524 W. Solomon Street	Paint façade/windows	3/13/2024	X	\$1,962.50
Piedmont Brewery	129 S. 6th Street	Painting, Lighting	4/26/2024	X	\$5,000
Wolfhunter Jiujitsu Club	123 S 5th Street	Paint façade	9/16/2024	X	\$3,000
Reggae Vybz	133 N Hill Street	Painting, Lighting	9/30/2024	X	\$ 1,365.00
Smash Burger Bar	132 W. Solomon Street	Front Garage Door	10/15/2024	X	\$5,000
<u>2024 Total</u>					<u>\$21,327.50</u>
<u>2025</u>					
City Church	220 E Solomon Street	Main Entrance Sign	3/1/2025	X	\$ 5,000.00
Color Co.	211 S. 6th Street	Professional Signage	3/18/2025	X	\$ 3,000.00

Griffin Gaming - James Dutton	124 and 126 N. Hill Street	Painting/ windows	4/1/2025		\$ 5,000.00
Doc Holliday Saloon	116 W. Solomon Street	Trim, brick, painting	4/24/2025	X	\$ 5,000.00
RMA - Jared Cordova	137 N Hill Street	Painting	8/25/2025	X	\$3,250
Steve Morris	206-214 N Hill Street	Painting/windows	8/25/2025	X	\$12,134.00
<u>2025 Total</u>					\$ 5,000.00 \$ 33,384.00

FAÇADE GRANT GRADING
Apr-26

Project	Address	Proposed Budget	Requested Funds	Recommended Funding	Requirements Met?	Requirements Met?	Percentage Earned	Average Score	Rank
Otis Blake Grading	122 W. Taylor St. Base Dist.	\$7,498	\$3,749	\$3,749	35	40	88.5	89.5	1
Impact	40	28	35	30	40	36			
Financial Leverage	10	7	10	10	10	8			
Sustainability	30	20	30	20	27	28			
Community Contribution	20	20	15	20	20	18			
Total	100	75	90	80	97	90			
Otis Blake Grading	122 W. Taylor St. Base Dist.	\$7,498	\$3,749	\$3,749	35	40	88.5	89.5	1
Impact	40	28	35	30	40	36			
Financial Leverage	10	7	10	10	10	8			
Sustainability	30	20	30	20	27	28			
Community Contribution	20	20	15	20	20	18			
Total	100	75	90	80	97	90			
Niles Murry Grading	202-207 E. Taylor St. Base Dist.	\$13,000	\$5,000	\$5,000	30	40	85.125	85.125	2
Impact	40	20	30	25	40	33			
Financial Leverage	10	8	10	10	10	9			
Sustainability	30	23	25	25	29	25			
Community Contribution	20	17	15	10	19	17			
Total	100	68	80	70	98	84			
O. Blake		\$7,498	\$3,749	\$3,749					
N. Murry		\$13,000.00	\$5,000.00	\$5,000.00					
Total		\$20,498.00	\$8,749.00	\$8,749.00					
Total Available				\$15,384.00					

**City of Griffin
Downtown Development Authority
Façade Improvement Program
Grant Application**



Griffin Downtown Development Authority Façade Improvement Program Grant Application

Checklist

Please assemble the application package in the sequence indicated below and label each item. Check off each item to ensure you are submitting the documents correctly:

- Completed Application
- Two color photographs that show existing building conditions (required)
- Detailed sketches or drawings of the proposed improvements (including placement, color, dimensions and materials) (required)
- Two bids on contractor letterhead (required)
- Additional information attached (optional)

Prior to submitting an application, applicants should meet with the Downtown Development Authority (DDA) Director or a DDA Board Member in regards to their project. They must also be given approval from the Historic Preservation Commission before submitting their grant. This is not voluntary. Also the applicant must meet with the Planning and Development Department to verify zoning and the adherence to applicable codes.

I have:

- Met and discussed my proposed project with
 - Griffin Downtown Development Authority (DDA) Director
 - DDA Board MemberDate of Meeting: _____ Board Member: _____
- My project has been approved by the Historic Preservation Commission
Date of Meeting: _____ Commission Approval: _____
- Met with Planning and Development Department
Date of Meeting: _____

General Information

Name of Applicant: Otis Blake
 Name of Business: Celebrate Tuxedos + Firehouse Subs
 Project/Business Address: 122 West Taylor St.
 Phone Number: 770-468-3849 Fax Number: _____
 E-mail address: otisblake@comcast.net
 Type of Business: Retail - Tuxedo rental, Restaurant

Applicant is the:

- Property Owner
- Business Owner
- Other: _____

How long has the business been at the current location? 10+ years

Do you own the property at which the business is located? Yes

If not, when does your current lease expire? _____

Do you have the option to renew your lease? What are the terms?

Property owner's name (if different from applicant): Otis D. Blake Jr. Legacy Properties, LLC

Property owner's address: PO Box 52 Griffin GA 30224

Property owner's phone number: 770-468-3849

Note: If you are not the property owner, please have the property owner or an authorized representative co-sign this application where indicated in the General Conditions.

Project Details

Please describe below in detail the proposed improvements to the property. The following *must* accompany this application (attach additional pages if necessary):

- Two color photographs that show existing building conditions
- Detailed sketches or drawings of the proposed improvements (including placement, color, dimensions and materials)
- Two bids on contractor letterhead

Description of proposed improvement (e.g., new doors/windows, signs, lighting, paint, etc.):
Paint exterior brick - front, sides and back of building. See details attached ...

Proposed Project Budget: \$7,498,79

How much funding assistance are you requesting? 50% = \$3,749.40

Proposed start date: May 1, 2026

Estimated completion date: June 1, 2026

In conjunction with this project, are you completing any other renovation/rehabilitation work to the property (interior or exterior)?

- No
- Yes

If answer is "yes" to above question, describe additional work: _____

Estimated cost of additional work to building: _____

Would you like Design Assistance (Approximate Cost--\$500)?

- Yes
- No

Signature of Applicant: Steve Blakey III

Date: 3-3-26

Griffin Downtown Development Authority use only:

Scoring For Project:	
Impact (40%)	_____
Financial Leverage (10%)	_____
Sustainability/Permanence (30%)	_____
Community Contribution (20%)	_____
Total	_____

Griffin DDA

Received: Jeremy Stratten Date: 3/3/2026
(Director)

Board

Approved: _____ Date: _____
(Board Chair)

General Conditions

- It is expressly understood and agreed that the applicant shall be solely responsible for all safety conditions and compliance with all safety regulations, building codes, ordinances, and other applicable regulations.
- It is expressly understood and agreed that work completed prior to final approval is ineligible for funding.
- It is expressly understood and agreed that the applicant will not seek to hold Griffin Downtown Development Authority or the City of Griffin, and/or its agents, employees, officers and/or directors liable for any property damage, personal injury, or other loss relating in any way to the Façade Improvement Program.
- The applicant shall be responsible for maintaining valid and sufficient insurance coverage for property damage and personal injury liability relating to the Façade Improvement Program.
- The applicant agrees to maintain the property and improvements, including, but not limited to, promptly removing graffiti, trash, and sweeping and shoveling in front of the property.
- The applicant agrees to return the grant money received if the improvement is removed within two years.
- The applicant must begin the project within three months of being notified that they have been awarded the grant and must complete the façade project within twelve months of beginning the project.
- The applicant authorizes Griffin Downtown Development Authority to promote an approved project, including but not limited to displaying a sign at the site, during and after construction, and using photographs and descriptions of the project in Downtown Griffin materials and press releases.
- The applicant has read and understands the "Griffin Downtown Development Authority Façade Improvement Program Overview" document outlining program guidelines and procedures.
- The applicant understands that Griffin Downtown Development Authority reserves the right to make changes in conditions of the Façade Improvement Program as warranted.

Signature of applicant: Chris D. Blake
Date: 3-2-26

If applicant is not the property owner, please have the property owner or an authorized representative review and co-sign this application below.

Owner Authorization

As owner of the property (insert address) 122 W. Taylor St.

I have reviewed the above application and authorize operator of _____ at said address to perform the facade improvements described above as part of the Griffin Downtown Development Authority Façade Improvement Program.

Signature of property owner or authorized representative: Chris D. Blake
Date: 3-2-26

****All applicants must contact the Planning and Development Department to determine what permits are required prior to beginning construction. Payment will not be issued without required permitting.**

Façade Improvement Grant Request

122, 120, 118 & 116 W. Taylor St.

Scope of work: Repaint all exterior brick (that are currently painted) at Celebrate Tuxedos, Jill Joseph Salon, Firehouse Subs & Edward Jones building.

Current Look:

122 W. Taylor St. Celebrate Tuxedos (and surrounding businesses)



Future Look:

Will be the same color as the Rustic Lantern building at 113 E. Taylor St.

Benjamin Moore - Natural Elements (1515)



Quote#: 13027 Title: Firehouse building exterior

Date: 02/20/2026



Estimator: Jesse Edwards

Cell Phone: (478) 841-2331 Office Phone: (478) 845-2886

Mailing Address: 180 Willingham Drive, Suite C, Juliette, GA 31046

Customer Quote

Locally Owned and Independently Operated

Otis Blake
Otisblake@comcast.net
(770) 468-3849

Billing: 121 W Taylor St
Griffin, GA 30223

Service: 118 W Taylor St
Griffin, GA 30223

Customer Notes: If you choose to move forward with the project quoted, we are currently working with approximately a 1-2 week lead time from the date of signing up. As we move closer to this 1-2 week timeline, the office will contact you and schedule your project for day(s) that we are available that is also convenient for you.

Project scope is limited to what is listed below. If an item is not listed below, it was not charged towards your project. Additional work can always be added for an additional charge.

Color selections are ultimately the customer's responsibility. Please submit all color details in writing. We can match the colors you currently have or if you have new paint colors, please send us the Brand, Color Name, and Color Number, along with what room/area the color is going. Please note: We are unable to schedule your project until we have all of your paint colors.

Final payment for your project will be due upon completion. At that time, you may pay with a check or a credit card (unless you elected one of our financing options at the time the order was placed. Financing/Payment program applications and paperwork must be submitted prior to beginning the project. Applications can not be accepted at project completion in lieu of completion payment). If you choose to make your payment with a credit card, a 3% processing fee will be added to the balance.

If for any reason the product listed on your quote is unavailable, Five Star Painting will provide an equal or better product at no additional charge.

Not Included: If an item is not listed below, it was not included in the quote. For example: wood repairs that are accounted and charged for are listed within the quote. If additional wood repairs are needed and/or desired, additional charges will apply.

Details

- First coat of paint will be allowed proper time to dry before second coat is applied (where applicable).
- Five Star team to clean up daily, and a thorough clean up at job completion.
- Five Star will conduct a thorough walk-around with the customer to ensure nothing is missed.
- Thorough caulking will be done anywhere wood meets wood and where previously caulked.

Power Wash
 Power Washing: Remove dirt, mildew, cobwebs and other debris to allow for proper paint adhesion and expose areas needed for scraping.
 Labor: \$616.00

Sides and back brick
 Paint: SW Loxon XP Satin (1 Coat)
 Notes: Same color
 Labor: \$3,244.77

Front
 Paint: SW Loxon XP Satin (2 Coats)
 Notes: ~~Same color:~~ *Natural Elements*
 Has significant peeling.
 Cover walkway to catch scrapings.
 Mask signs.
 Will require 2 coats.
 Includes guttering that is painted to match brick.
 Includes wood siding by entry door.
 Includes ceiling.
 Labor: \$1,467.22

Back doors

Doors
Count: 3
Paint: SW SuperPaint Gloss (2 Coats)
Labor: \$212.80

Total	
Materials:	\$1,958.00
Labor:	\$5,540.79
Subtotal:	\$7,498.79
Total:	\$7,498.79
Payment:	\$0.00
Balance Due:	\$7,498.79

Customer's Responsibilities Clause for Interiors:

Customer needs to have all items taken off the walls to be painted. Any hooks/nails customer wants to have filled need to be identified. If there are open cabinets with books or valuables, customer must remove from shelving. Mounted televisions/electronics must be removed off wall by customer. Customer will assume responsibility to remove from any and all work areas, all household and personal items (with the exception of large furniture such as sofas and beds) and store those items away from the work area during the duration of the job. Five Star Painting will not be held liable for damage to any items not removed from the work area. Any and all items remaining in the work area will be moved by FSP and the customer agrees to pay FSP a charge of \$55 per man-hour for moving these items. FSP will move large furniture at no cost to the homeowner (unless specified otherwise). FSP will not be held liable for any damage caused by moving any items. This policy allows us to maximize your Five Star experience and protect your valuables.

Customer's Responsibilities Clause for Exteriors:

All screens need to be unlatched or removed from windows prior to work beginning. If your deck or porch is going to be painted/stained or power washed, customer must remove grills, tables, chairs, etc. If windows or doors are being painted, FSP requires customer to open and close these to allow for painting. It is also recommended for customers to slide windows after FSP leaves to prevent sticking. Five Star asks that bushes or vines that are touching the building(s) be trimmed back prior to painting. Unless otherwise stated, FSP requires customer to provide water and electricity as needed to complete the project.

Five Star Painting follows current PCA (Paint Contractor Association) guidelines and standards.

In the unlikely event that any damage is done to the customer's home, the customer agrees to use Five Star contractors or referrals to the lowest cost provided.

During this project, customer agrees to receive text messages concerning this project and will reply in an appropriate time frame to keep the project moving forward. Customer acknowledges that message and data rates may apply, according to their plan.

Customer is ultimately responsible for paint color choices. If a customer changes their color choice after paint is ordered and/or paint has been applied, additional material and/or labor charges may apply. Five Star Painting reserves the right to charge an additional amount of \$50 per color or product for selections that exceed five.

Project is quoted with a specific number of coats based on our conversations and direction we are given at the time of the appointment and our professional opinions given the products and surfaces we are working with. In the unlikely event that an additional paint/stain coat is needed, additional charges may apply. Colors that historically do not cover particularly well are reds, yellows and whites.

Popcorn Ceiling Painting and Repair: In most cases, originally installed popcorn ceiling is not properly installed. Popcorn is often applied without primer, causing adhesion failure. If we are contracted to repair a specific spot on a ceiling, it may turn into a larger repair than originally

quoted. In this case, additional charges will apply. If we are contracted to paint a popcorn ceiling, the weight of the primer and paint can cause adhesion failure between the drywall and the popcorn itself. We are not responsible for popcorn ceiling failure. One of our Project Managers or Paint Consultants will provide pricing if you wish for us to repair.

Paint Application: Unless otherwise noted, our crews will apply the paints and stains in a professional and efficient way. In some cases spraying is the technique used, in other cases brushing and rolling will be used. One technique is not superior to the other. The customer does not make this determination unless specifically included in the quote prior to the project beginning.

Interior drywall preparation: Five Star Painting will fill nail holes and correct nail pops prior to applying paint. We are painting previously painted surfaces. Corrections of previous painter mistakes and poor drywall finishing from when the home was built is not part of a painting project unless specifically noted in the contract.

We propose hereby to furnish material and labor - complete in accordance with above specifications for the sum stated above. Any alteration or deviation from the specification involving extra costs will become an extra charge over and above the quote. All accounts are due and payable upon completion of work as described above. In the event suit is brought, the prevailing party shall recover its attorney fees and costs. Finance charge of 1.5% per month will be applied on all past due accounts. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. This proposal may be withdrawn if not accepted within 15 days.

When a written punch list is being utilized to identify items to address prior to touch-ups: a refusal to authorize a punch list with a defined scope of what needs to be completed will indicate that a project is considered satisfactory and payment will be required at that time.

Project Timeline: Several factors impact project completion timeline. Some projects take longer and some projects take less time than initially estimated. Five Star Painting cannot control weather, dry times, acts of God, and many other variables. FSP is motivated to complete the project in a timely fashion. Final payment is not due until completion unless FSP is not allowed to complete punch out work due to customer's excessive scheduling delays. If this is the case, payment will be due in full and FSP will gladly return at a time that is convenient for the customer to complete punch out work. FSP does not make adjustments to project pricing based on timeline.

I agree to the payment terms and contract stated above:

Authorization to begin work (Client): _____

Work Completed to satisfaction (Client): _____

Contractor Signature: _____ Date: _____

Customer Focused, Quality Driven™
Visit FiveStarPainting.com/warranty for details on our 2-year warranty.

Proposed Project Budget: \$13,100

How much funding assistance are you requesting? \$5000

Proposed start date: fall 2025

Estimated completion date: before Christmas

In conjunction with this project, are you completing any other renovation/rehabilitation work to the property (interior or exterior)?

- No
- Yes

If answer is "yes" to above question, describe additional work: _____

Estimated cost of additional work to building: _____

Would you like Design Assistance (Approximate Cost--\$500)?

- Yes
- No

Signature of Applicant: *[Signature]*

Date: Sept 11, 2025

Griffin Downtown Development Authority use only:

<u>Scoring For Project:</u>	
Impact (40%)	_____
Financial Leverage (10%)	_____
Sustainability/Permanence (30%)	_____
Community Contribution (20%)	_____
Total	_____

Griffin DDA

Received: _____ Date: _____

(Director)

Board

Approved: _____ Date: _____

(Board Chair)

General Conditions

- It is expressly understood and agreed that the applicant shall be solely responsible for all safety conditions and compliance with all safety regulations, building codes, ordinances, and other applicable regulations.
- It is expressly understood and agreed that work completed prior to final approval is ineligible for funding.
- It is expressly understood and agreed that the applicant will not seek to hold Griffin Downtown Development Authority or the City of Griffin, and/or its agents, employees, officers and/or directors liable for any property damage, personal injury, or other loss relating in any way to the Façade Improvement Program.
- The applicant shall be responsible for maintaining valid and sufficient insurance coverage for property damage and personal injury liability relating to the Façade Improvement Program.
- The applicant agrees to maintain the property and improvements, including, but not limited to, promptly removing graffiti, trash, and sweeping and shoveling in front of the property.
- The applicant agrees to return the grant money received if the improvement is removed within two years.
- The applicant must begin the project within three months of being notified that they have been awarded the grant and must complete the façade project within twelve months of beginning the project.
- The applicant authorizes Griffin Downtown Development Authority to promote an approved project, including but not limited to displaying a sign at the site, during and after construction, and using photographs and descriptions of the project in Downtown Griffin materials and press releases.
- The applicant has read and understands the "Griffin Downtown Development Authority Façade Improvement Program Overview" document outlining program guidelines and procedures.
- The applicant understands that Griffin Downtown Development Authority reserves the right to make changes in conditions of the Façade Improvement Program as warranted.

Signature of applicant: *[Signature]*

Date: Sept 11, 2025

If applicant is not the property owner, please have the property owner or an authorized representative review and co-sign this application below.

Owner Authorization

As owner of the property (insert address) 203, 205, 207 E Taylor

I have reviewed the above application and authorize operator of _____ at said address to perform the facade improvements described above as part of the Griffin Downtown Development Authority Façade Improvement Program.

Signature of property owner or authorized representative: *[Signature]*

Date: Sept 11, 2025

****All applicants must contact the Planning and Development Department to determine what permits are required prior to beginning construction. Payment will not be issued without required permitting.**

Griffin Downtown Development Authority Façade Improvement Program Grant Application

Checklist

Please assemble the application package in the sequence indicated below and label each item. Check off each item to ensure you are submitting the documents correctly:

- Completed Application
- Two color photographs that show existing building conditions (required)
- Detailed sketches or drawings of the proposed improvements (including placement, color, dimensions and materials) (required)
- Two bids on contractor letterhead (required)
- Additional information attached (optional)

Prior to submitting an application, applicants should meet with the Downtown Development Authority (DDA) Director or a DDA Board Member in regards to their project. They must also be given approval from the Historic Preservation Commission before submitting their grant. This is not voluntary. Also the applicant must meet with the Planning and Development Department to verify zoning and the adherence to applicable codes.

I have:

- Met and discussed my proposed project with
 - Griffin Downtown Development Authority (DDA) Director
 - DDA Board Member
Date of Meeting: Sept 14, 25 Board Member: Jeremy Stratton
- My project has been approved by the Historic Preservation Commission
Date of Meeting: _____ Commission Approval: _____
- Met with Planning and Development Department
Date of Meeting: _____

bid # 1

J D. PAINTING
Phone Number: 404-567-1007

CONTRACT

Jose Dias

Location of Job:

G Niles Murray
203 E. Taylor Street
Griffin Ga 30223
770-227-5661

Job Description: work that will be done.

EXTERIOR
this job will include material and labor
as fallow.

- Pressure Wash and paint windows and soffits
- Paint Doors
- Paint Cumulus
- Paint Sighs
- Paint windows and wood repair

(If any changes made on this job. There will be additional charges.)

Total amount due om this job will be \$8500.00 eight thousand five hundred dollars.
And will be paid in full when the job is finish.

_____ Date _____
G Niles Muttay

_____ Date _____
Jose Dias
J D. Painting

Niles Murray

From: Asphalt By Design <noreply@sg-co.joistapp.com>
Sent: Thursday, September 11, 2025 10:06 AM
To: Niles Murray
Subject: Your estimate 1178 from Asphalt By Design

**Asphalt By Design**

1178

[Review Estimate](#)

Asphalt By Design sent you a message:

We are excited about the possibility of working with you.

You can review your Estimate on a secure webpage.

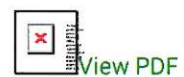
ESTIMATE SUMMARY

Service Date: August 29, 2025

Prep work	\$0.00
1 @ \$0.00	
Brush coat	\$0.00
1 @ \$0.00	
Striping	\$0.00
1 @ \$0.00	
Total Cost	\$3,200.00
1 @ \$3,200.00	

Total

\$3,200.00



Asphalt By Design

P: [6784635583](tel:6784635583)

barneygorman@me.com

2104 Dartmouth Ct

McDonough Ga

30253



Trouble seeing this email? Add us to your safe senders list

Deliver to Davette Senoia 30276

Tools & Home Improvement

Search Amazon

Subtotal \$37.98

Go to Cart

Shop Eurofase

Sponsored

Consider these alternative items



Gibbes Street Collection 1-Light Clear Beveled Glass New Traditional

4.7 321

\$99⁹⁹



Gibbes Street Collection 2-Light Clear Beveled Glass New Traditional

4.7 321

\$169⁹⁹



Progress Lighting 1-Light Clear Beveled Glass Traditional Outdoor Wall

4.8 5

\$70⁷⁴



\$37.98

1

Tools & Home Improvement > Lighting & Ceiling Fans > Outdoor Lighting > Porch & Patio Lights > Wall Lights



Click to see full view

Gibbes Street Collection 3-Light Clear Beveled Glass New Traditional Outdoor Large Wall Lantern Light Textured Black

Visit the Progress Lighting Store

4.7 (234)

Price higher than typical

[Learn more](#)

Deliver to Davette - Senoia 30276

See All Buying Options

Add to List

Color: Textured Black



Brand Progress Lighting
Color Textured Black
Material Aluminum
Style Traditional
Light Sconce
fixture form



Lawyette 25-INCH Dusk to Daw...

5.0 13

\$169⁹⁹

Sponsored



3 fixtures

2 VIDEOS

Ask Rufus

What type of bulbs does it use?

Can it be used in a bathroom?

Is it weather resistant?

Ask something else

About this item

- FARMHOUSE LIGHTING DESIGN:** Embrace a charming lighting design with a wall lantern from the Gibbes Street Collection. Ideal for a porch, patio, deck, garage, barn, entryway, foyer or bedroom in farmhouse, traditional, and transitional style settings.
- CLEAR BEVELD GLASS PANES:** The lantern cradles clear beveled glass panes that add a hint of modern character to the traditional design.
- TEXTURED BLACK FINISH:** The elongated frame is coated in a textured black finish and captures the romantic charm of vintage gas lanterns.
- DIMENSIONS/BULBS:** Measures 9-1/2-inch width by 30-5/8-inch height by 11-1/4-inch depth (extends from wall).

bid # 2

Pilkenton Construction
357 O'Dell Road
Griffin, GA 30224
770-228-2316
770-228-8772 Fax

203 E. Taylor Street
Griffin, GA

Paint exterior trim & doors
Black & restripe driveway
Replace 3 light fixtures

\$14,800











AGENDA ITEM SUMMARY

ITEM SUMMARY:

General discussion of proposed Flex Grant.

Submitted By:

Jeremy Stratton,CEcD

Meeting Date:

12/05/2026

ATTACHMENTS:

[Flex Grant Description.docx](#)

Flex Grant:

The Flex Grant program is designed to help leverage capital investment and major building improvements and renovations in the designated Griffin Downtown Development area. We have found that businesses/developers sometimes have financial gaps which may prevent them from moving forward but/for a targeted incentive that would keep the project on target and result in a multitude of positive benefits including an increased tax base, new jobs, and less blight and vacant buildings.

The Flex Grant is a discretionary cash grant program approved and given by the Downtown Development Authority Board to businesses/companies/developers that purchase a building within the Downtown Development Authority boundaries and can demonstrate that they will make a capital investment of at least \$500,000 in building improvements, and machinery and equipment purchases. The grant amount is discretionary and will be based on the overall positive impact of the project on the community. As an example, a project grant awarded could be greater for projects with a projected larger tax revenue and/or create more high-quality jobs. Another example of a larger grant award is a project that involves the company agreeing to take on a key larger and blighted building in the district.

The DDA has an overall budget for flex grants each year. The program will be funded each year, and the board will make decisions on who receives the grants and how much. There will be a discrete number of grants awarded based on funding availability. Once funds are depleted for that year there will be no further grants until the program is funded the next fiscal year.

Who Can Apply for the Grant? Commercial, industrial, market rate residential, and mixed-use projects are eligible. The grantee must meet any and all zoning, planning, and historic preservation requirements.

The business/developer must apply BEFORE they start their proposed project. This is part of the “but/for” clause. The business/developer cannot start the project until the grant process has been completed, and a potential grant is awarded.

When Can Business/Developer Apply for the Grant? Program applications can be submitted year-round and the DDA will consider them at their monthly meetings, which are held on the second Tuesday of every month at 8:15 AM. For an application to be considered that month, it must be fully completed, signed, and submitted to the DDA Executive Director by the end of the business day on the first Monday of the month.

Uses of the Grant: We are keeping the use of the grant funds by the company/business/developer as flexible as possible to help close the deal hence the name Flex

Grant. This is a “but/for” grant where the developer/company/business make the case that the grant is needed for the project to move forward.

Application Process: The applicant will fill out the basic application to share data about their project and how much of a grant is requested based on the “gap” needed to complete the project. Additionally, the applicant will provide a detailed narrative of the project describing the scope of the project, what will be accomplished, how will the project be funded, what is the project “gap”, when will it be accomplished, and what are the plans for the future. A detailed timeline and budget should also be provided with the packet.

Items Needed for Application to be submitted:

1. Basic application
2. Project Narrative
3. Project Timeline
4. Project Budget

After the grant items are submitted, the DDA staff and Board will take a precursory look at the application and offer any initial feedback.

The applicant will be required to make an in-person ten-minute maximum presentation to the board at the regularly scheduled DDA meeting. This will be an opportunity for the applicant to go into greater detail about the project, share drawings and mock-ups of the project, answer questions, and give a face to the project.

The board will make a decision on the project within 10 days of the presentation and will get back to the applicant.

Terms of the Grant: The grantee will sign a performance agreement stating the amount of capital investment, job creation (if a non-residential use)

When is Grant Given: The grant is a reimbursement so the developer/company/business must complete the project, make the necessary investment, and provide documentation that the investment was made before a check is issued. Receipts of the investment should be provided as a means to check against the proposed budget. For a four year period after the project is completed, the grantee will be required to provide annual updates about the project and its sustainability. Once the four-year period has been completed, the grant is considered to be completed.

Clawbacks: If the business/developer/ does not maintain the full investment over a four-year period, the DDA will clawback the incentive amount proportionately based on the number of years that the grantee maintains the business/development up to four years. For example, if the business closes in year 2, it would be a 2-year shortfall of the 4 and be a 50% clawback.

Close Year 1 = 75% clawback

Close Year 2 = 50% clawback

Close Year 3 = 25% clawback

Close Year 4 = 0% clawback

AGENDA ITEM SUMMARY

ITEM SUMMARY:

City of Griffin Leadership and Management

Submitted By:

Jeremy Stratton,CEcD

Meeting Date:

12/05/2026

AGENDA ITEM SUMMARY

ITEM SUMMARY:

City of Griffin Other Departments

Submitted By:

Jeremy Stratton,CEcD

Meeting Date:

12/05/2026

AGENDA ITEM SUMMARY

ITEM SUMMARY:

The City of Griffin is committed to providing equal access to all of its programs, services and activities regardless of race, color, religion, marital status, gender, gender identity, genetic information, sexual orientation, national origin, age, physical or mental disability, past or present membership in the Uniformed Services, applicants to the Uniformed Services, any protected concerted activity or any other legally protected status. Any individual who needs an accommodation because of a disability should contact Stephanie Woods at (770) 233-2923 or hr@cityofgriffin.com as far in advance of a meeting as possible.

Submitted By:

Jeremy Stratton,CEcD

Meeting Date:

12/05/2026