**AGENDA**
**Griffin Downtown Development Authority**
**September 8, 2026**
**100 SOUTH HILL STREET ONE GRIFFIN CENTER 2ND FLOOR COURTROOM**
**8:15 AM**

The DDA holds a monthly meeting to discuss projects within its downtown district boundaries as well as consider approval of property purchases, sales, and other pertinent agreements in relation to projects that want to invest in the area. The DDA also has a facade grant, general business assistance grant, revolving loan, and other programs that area businesses can take advantage of and leverage their investment.

**Call to Order**

**Welcome and establish quorum**

**Chairman's Report**

DDA Chair provides monthly report for September 2026.

**Director's Report**

Economic Development Director's general monthly update report

**Old/New Business and Announcements**

A. Consider the minutes of the August 11th DDA meeting.

B. Review the financial data and account balances for August 2026.

C. E. Broad Street properties update.
   1. Consider waiver for entering buildings.
   2. RFQ Demo by Vice Chair
   3. RFQ Submittal

D. Update on facade grants.
   1. Further discussion about the facade grant language to allow more flexibility on applications.
   2. Consideration of new Facade Grant Applications
      a. 132 S. Hill St - Tipsy Daisy
      b. 101 S. Hill St - Pasley, Nuce & Mallory LLC
      c. 110 & 112 N. Hill St - Trinity Financial Group

E. Update on General Business Assistance Grants.
   1. Review of existing General Business Assistance grants.
   2. Consideration of new General Business Assistance Grant applications
      a. 132 S. Hill St - Tipsy Daisy
      b. 208 W. Broad St - Birch & Vine Boutique
      c. 133 N. Hill St - Reggae Vybz
      d. 116 W. Solomon St - Doc Holliday's Sports Bar

F. Monthly downtown hotel project update

**Board Member Introduced Topics**

**Comments and/or Topics from others present**

City of Griffin Other Departments

City of Griffin Leadership and Management

**Adjourn**

The City of Griffin is committed to providing equal access to all of its programs, services and activities regardless of race, color, religion, marital status, gender, gender identity, genetic information, sexual orientation, national origin, age, physical or mental disability, past or present membership in the Uniformed Services, applicants to the Uniformed Services, any protected concerted activity or any other legally protected status. Any individual who needs an accommodation because of a disability should contact Stephanie Woods at (770) 233-2923 or hr@cityofgriffin.com as far in advance of a meeting as possible.

## AGENDA ITEM SUMMARY

**ITEM SUMMARY:**

DDA Chair provides monthly report for September 2026.

**Submitted By:**

Tiffany Jamerson

**Meeting Date:**

08/09/2026

## AGENDA ITEM SUMMARY

**ITEM SUMMARY:**

Economic Development Director's general monthly update report

**Submitted By:**

Tiffany Jamerson

**Meeting Date:**

08/09/2026

**AGENDA ITEM SUMMARY**

**ITEM SUMMARY:**

Consider the minutes of the August 11th DDA meeting.

**Submitted By:**

Tiffany Jamerson

**Meeting Date:**

08/09/2026

ATTACHMENTS:

August 2026 Meeting After Agenda.pdf

**AFTER AGENDA**
**GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING**
**CITY OF GRIFFIN BOARD OF COMMISSIONERS**
**August 11, 2026**
**100 SOUTH HILL STREET ONE GRIFFIN CENTER 2ND FLOOR COURTROOM**
**8:15 AM**

The DDA holds a monthly meeting to discuss projects within its downtown district boundaries as well as consider approval of property purchases, sales, and other pertinent agreements in relation to projects that want to invest in the area. The DDA also has a facade grant, general business assistance grant, revolving loan, and other programs that area businesses can take advantage of and leverage their investment.

Present: Benjamin F Cook, Jason Chance, Donald V Britt, Tina Battle, Bruce Ballard, Andrew Whalen, Jessica O'Connor, Jeremy Stratton, Holly Murray
Absent: Ross DeBono

Holly Murray joined the meeting at 8:17AM. Also in Attendance: Tiffany Jamerson the Economic Development Coordinator, Kelsey Carden Staff Attorney, Michelle Haynes Planning and Development Director and Karen Bennett the Tax and License Administrator.

**Call to Order**

Chair Bruce called the meeting to order at 8:15AM.

**Welcome and establish quorum**

6 of the 7 DDA Board Members were in attendance and a quorum was established.

**Chairman's Report**

DDA Chair provides monthly report for August 2026.

- The Historical Society hosted a luncheon and Jason Chance was in attendance. Talked a lot about data centers and was well attended.
- City of Griffin Staff Attorney, Kelsey Carden gave a Development Services update to the City Commission. It covered updates on a lot of different things from the DDA to the housing authority.
- Have attended several meetings with DCA and other entities to find out more ways the DDA can help with learning about different funding opportunities for future projects.
- Will start interviews for the new Economic Development Business Relationship Manager position on August 24.

**Director's Report**

Economic Development Director's general monthly update report

- Talked with Rusty Haygood with the Carl Vinson Institute on hosting a DDA training here in Griffin. He is working on pulling together some dates and instructors. They can provide training for up to 15 people with a cost of $4,185. We could reach out to surrounding areas and invite them to join and bring that cost down some.
- The EPA Brownfield Grant that the board applied for last year was not awarded to us. We were only shy a few points from being awarded and the grant consultant that helped with this last year offered to help us resubmit this year at no cost.
- Working with a large commercial developer on a project that could take some time to come to fruition, but

steadily finding ways to make it happen.

- Several real estate people have visited Griffin over the past few months and they are always surprised at how much we have grown and impressed with what is to come.

**Old/New Business and Announcements**

A. Consider the minutes of the July 20th DDA meeting.

***Motion/second to approve by Vice Chair Jason Chance/Benjamin F Cook carried 6-0.***

B. Review the financial data and account balances for July 2026.

- The Facade Grant Checking account has a balance of $15,735.03 with an outstanding grant amount of $5,000 bringing the funds available to $10,735.03.
- The General Business Assistance account has a balance of $10,105.12 with previously approved grants waiting to be paid in the amount of $10,248.40 and a funds transfer for the FY27 budget of
- $25,000. The beginning and ending balance of the Revolving Loan account is $8,342.28 and the Site Acquisition account had a beginning balance of $34,784.11 accrued $11.82 in interest to bring the ending balance to $34,795.93.

C. Update on facade grants.

1. Further discussion about the facade grant language to allow more flexibility on applications.
2. Review of existing facade grants.

- The Fall 2026 round of Facade Grants are due September 1.
- Chair Bruce and Vice Chair Jason have been working on changes to the Facade Grant Application. They have not received any feedback from the other board members. A draft will be sent out to be approved at the September meeting.

D. Update on General Business Assistance Grants.

1. Review of existing General Business Assistance grants.

- Have received a couple of new applications that will be added to the agenda for the September meeting. There are a few details that need to be worked out in order for them to be ready for approval.

F. E. Broad Street properties update.

1. Consideration for approval of updated RFQ.

- GMA Risk Management came and toured the buildings to determine the liability of people going inside. They suggested that Heck Chapel should not be accessed by the public and that potential developers need to sign a waiver due to its condition.
- A grading rubric will created to grade the projects that potential developers send in regards to the RFQ, will have a draft ready for September meeting. A mandatory meeting with be set up with potential developers after the RFQ is opened, this is when the grading rubric will be gone over.
- Adding more details to the RFQ focused on the timeframe the developer has, their funding, and emphasis on keeping the historical aspects of this area in mind when doing their proposals.

***Motion/second to approve sending out a finalized E. Broad Street RFQ with a start date of September 8 and a closing date of December 8 by Vice Chair Jason Chance/Murray carried 6-0.***

G. Monthly downtown hotel project update

- Chair Bruce gave an update; the hotel is still working with their engineers and City staff on locating all the utilities in the area before they move forward on the next phase of the design.

**Board Member Introduced Topics**

**Comments and/or Topics from others present**

City of Griffin Other Departments

City of Griffin Leadership and Management

- City Manager Jessica O'Connor gave an update on the inventory of downtown assets and went over the items that GIS has logged - mentioned how just in our Main Street District there are over 1600 parking
- spaces. This information will come into play when Planning and Development start updating their Comprehensive Plan and Unified Code.

**Adjourn**

***Motion/second to adjourn by Commissioners Murray/Battle 6-0.***

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## AGENDA ITEM SUMMARY

**ITEM SUMMARY:**

Review the financial data and account balances for August 2026.

**Submitted By:**

Tiffany Jamerson

**Meeting Date:**

08/09/2026

ATTACHMENTS:

August 2026 DDA Financial Statement.docx

# Downtown Development Authority Financials

**August 2026**

**Façade Grant Checking Account:**

| | |
|---|---|
| Balance 07/31/2026: | $15,735.03 |
| Ending Balance 08/31/2026 | $15,735.03 |

- Outstanding Spring 2025 – 124 – 126 N. Hill Street (James Dutton) - $5,000 – **Total $5,000.00**
- **$15,735.03 balance - $5,000 total outstanding = $10,735.03 grant funds available in the checking account**
- **$25,000 budget for 2026-2027**

**General Business Assistance Grant Checking Account:**

| | |
|---|---|
| Balance 07/31/2026 | $10,105.12 |
| *Credits | $25,000.00 |
| **Debits | $ 5,000.00 |
| +Interest | $ 8.81 |
| Balance 08/31/2026 | $30, 113.93 |

***Debit Minuteman Press $5,000**

****Previously approved $1,048.40 for Caldwell Cottage + $4,200 Source Pass Liberty = $5,248.40 total.**

******$30,113.93 bank balance – $5,248.40 = $24,865.53 available.**

**Revolving Loan Checking Account:**

| | |
|---|---|
| Balance 07/31/2026 | $ 8,342.28 |
| Charges | $ 0.00 |
| Balance 08/31/2026 | $ 8,342.28 |

**Site Acquisition Account:**

| | |
|---|---|
| Balance 07/31/2026 | $ 34,795.93 |
| Interest this Month | $ 11.91 |
| *Deposit | $ 400.00 |
| Ending Balance 08/31/2026 | $ 35,207.84 |

*Putt and Pour Rent payment for March and April 2026.

**AGENDA ITEM SUMMARY**

**ITEM SUMMARY:**

E. Broad Street properties update.

1. Consider waiver for entering buildings.
2. RFQ Demo by Vice Chair
3. RFQ Submittal

**Submitted By:**

Tiffany Jamerson

**Meeting Date:**

08/09/2026

ATTACHMENTS:

Liability Wavier - E. Broad St..docx

# GENERAL RELEASE OF LIABILITY

1. **THE PARTIES**. This General Release of Liability ("Release") made on the undersigned date below is by and between:

   Releasor:_____with a mailing address of _____("Releasor") hereby releases:

   Releasee: City of Griffin Downtown Development Authority with a mailing address of

   P.O. Box T, Griffin, Georgia 30224 ("Releasee").

2. **THE LIABILITY**. Under the terms of this Release and sufficiency of which is hereby acknowledged, the Releasor hereby releases and forever discharges the Releasee of:

   personal injury, death, and property damage occurring while the premises of the Downtown Development Authority of the City of Griffin, Georgia, for purposes of inspecting and evaluating the condition of such premises, located at ____ East Broad Street, Griffin, Georgia.

3. **PAYMENT**. As part of this Release, the Parties agrees to: (check one)

   ⬓ - **No payment**. No payment by the Releasee to the Releasor.
   ☐ - **Payment**. Payment of $_____due by the Releasee.

4. **RELEASE**. THEREFORE under the terms of this Agreement and sufficiency of which is hereby acknowledged, do hereby release and forever discharge the Releasee including their agents, employees, successors and assigns, and their respective heirs, personal representatives, affiliates, successors and assigns, and any and all persons, firms or corporations liable or who might be claimed to be liable, whether or not herein named, none of whom admit any liability to the undersigned, but all expressly denying liability, from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature whatsoever, which now have or may hereafter have, arising out of or in any way relating to any and all injuries and damages of any and every kind, to both person and property, and also any and all injuries and damages that may develop in the future, as a result of or in any way relating to the liability. It is understood and agreed that this Release is made and received in full and complete settlement and satisfaction the causes of action, claims and demands mentioned herein; that this Release contains the entire agreement between the Releasor and Releasee; and that the terms of this Release are contractual and not merely a recital. This Release shall be binding upon the undersigned, and his respective heirs, executors, administrators, personal representatives, successors, and assigns.

**Releasor's Signature**: _____Date _____

**Releasee's Signature**: _____Date _____

**AGENDA ITEM SUMMARY**

**ITEM SUMMARY:**

Update on facade grants.

1. Further discussion about the facade grant language to allow more flexibility on applications.
2. Consideration of new Facade Grant Applications
    a. 132 S. Hill St - Tipsy Daisy
    b. 101 S. Hill St - Pasley, Nuce & Mallory LLC
    c. 110 & 112 N. Hill St - Trinity Financial Group

**Submitted By:**

Tiffany Jamerson

**Meeting Date:**

08/09/2026

ATTACHMENTS:

Facade Grant List.pdf
132 S. Hill Street Application.pdf
Complete Application - 101 S. Hill St.pdf
Facade Grant Application - 110-112 N. Hill St.pdf

# Façade Grants

| Business | Address | Project | Application Date | Completed | Paid |
|---|---|---|---|---|---|
| **2022** | | | | | |
| Cotton Mill | 312 E. Solomon Street | 60-Foot Long awning | 12/22/2021 | X | $ 3,750.00 |
| Gritz Family Restaurant | 105 South Hill Street | New lighted signage | 1/15/2022 | x | $ 3,500.00 |
| City Church | 220 E. Solomon Street | Replacing Windows | 3/21/2022 | X | $ 5,000.00 |
| Putt and Pour | 111 W. Slaton Avenue | Install new exterior fencing | 4/1/2022 | X | $ 4,567.50 |
| Myrtle's Plot Twist | 209 S. 6th Street | Replace awning/front door | 4/1/2022 | X | $ 5,000.00 |
| Terri Ann Howle | 114 W. 6th Street | Repair brick mortar on back | 9/19/2022 | X | $ 3,000.00 |
| Kizzy's Kakes | 215 S 6th Street | Install building signs | 9/20/2022 | X | $ 1,909.43 |
| | | | **2022 Total** | | **$ 26,726.93** |
| **2023** | | | | | |
| Waits Cleaners | 220 Meriwether Street | Exterior windows | 4/24/2023 | X | $ 5,000.00 |
| Impact Christian Ministeries | 113-115 W. Solomon | Awning | 6/16/2023 | X | $ 859.65 |
| McLeroy | 115 South Hill Street | Paint, Awning, Glass | 7/18/2023 | X | $ 5,000.00 |
| Studio D | 111 N. Hill Street | Paint the façade | 8/30/2023 | X | $ 3,429.50 |
| | | | **2023 Total** | | **$ 14,289.15** |
| **2024** | | | | | |
| Jill Joseph Salon | 120 W. Taylor Street | External Window | 3/12/2024 | X | $5,000 |
| Lucky You Tattoo Emporium | 524 W. Solomon Street | Paint façade/windows | 3/13/2024 | X | $1,962.50 |
| Piedmont Brewery | 129 S. 6th Street | Painting, Lighting | 4/26/2024 | X | $5,000 |
| Wolfhunter Jiujitsu Club | 123 S 5th Street | Paint façade | 9/16/2024 | X | $3,000 |
| Reggae Vybz | 133 N Hill Street | Painting, Lighting | 9/30/2024 | X | $ 1,365.00 |
| Smash Burger Bar | 132 W. Solomon Street | Front Garage Door | 10/15/2024 | X | $5,000 |
| | | | **2024 Total** | | **$21,327.50** |

| **2025** | | | | | |
|---|---|---|---|---|---|
| City Church | 220 E Solomon Street | Main Entrance Sign | 3/1/2025 | X | $ 5,000.00 |
| Color Co. | 211 S. 6th Street | Professional Signage | 3/18/2025 | X | $ 3,000.00 |
| Griffin Gaming - James Dutton | 124 and 126 N. Hill Street | Painting/ windows | 4/1/2025 | X | $ 3,957.25 |
| Doc Holliday Saloon | 116 W. Solomon Street | Trim, brick, painting | 4/24/2025 | X | $ 5,000.00 |
| RMA - Jared Cordova | 137 N Hill Street | Painting | 8/25/2025 | X | $3,250 |
| Steve Morris | 206-214 E Broad Street | Painting/windows | 8/25/2025 | X | $12,134.00 |
| | | | **2025 Total** | | **$ 32,341.25** |

| **2026** | | | | | |
|---|---|---|---|---|---|
| Murray & Associates | 205 - 207 E Taylor St. | Paint, lights, parking | 4/1/2026 | X | $ 5,000.00 |
| Otis Blake - Tuxedo | 122 W. Taylor Street | Painting | 4/1/2026 | X | $ 3,749.40 |
| Tipsy Daisy | 132 S. Hill St | Painting, Awning, Sign | 8/12/2026 | | |
| Pasley, Nuce, & Mallory LLC | 101 S. Hill St | Painting, Security Cameras | 9/1/2026 | | |
| Trinity Financial Group | 110 & 112 N. Hill St | Complete Façade reno | 8/31/2026 | | |
| | | | **2026 Total** | | **$ 8,749.40** |

# City of Griffin
# Downtown Development Authority
# Façade Improvement Program
# Grant Application

# Griffin Downtown Development Authority
# Façade Improvement Program Grant Application

**Checklist**

Please assemble the application package in the sequence indicated below and label each item. Check off each item to ensure you are submitting the documents correctly:

- ❑ Completed Application
- ❑ Two color photographs that show existing building conditions (required)
- ❑ Detailed sketches or drawings of the proposed improvements (including placement, color, dimensions and materials) (required)
- ❑ Two bids on contractor letterhead (required)
- ❑ Additional information attached (optional)

Prior to submitting an application, applicants should meet with the Downtown Development Authority (DDA) Director or a DDA Board Member in regards to their project. They must also be given approval from the Historic Preservation Commission before submitting their grant. This is not voluntary. Also the applicant must meet with the Planning and Development Department to verify zoning and the adherence to applicable codes.

I have:

- ❑ Met and discussed my proposed project with
  - ❑ Griffin Downtown Development Authority (DDA) Director
  - ❑ DDA Board Member

    Date of Meeting:_____ Board Member:_____
- ☒ My project has been approved by the Historic Preservation Commission

  Date of Meeting: Aug 12th 2026 Commission Approval: YES!
- ❑ Met with Planning and Development Department

  Date of Meeting: _____

## General Information

**Name of Applicant:** Morgan Meeks Cavender

**Name of Business:** The Tipsy Daisy

**Project/Business Address:** 132 S. Hill St. Griffin, GA 30223

**Phone Number:** 850-867-1123 **Fax Number:**

**E-mail address:** TheTipsyDaisy1@gmail.com

**Type of Business:** Bar

**Applicant is the:**

- [x] Property Owner
- [x] Business Owner
- [ ] Other:

**How long has the business been at the current location?** 5 years

**Do you own the property at which the business is located?** yes

**If not, when does your current lease expire?**

**Do you have the option to renew your lease? What are the terms?**

**Property owner's name (if different from applicant):**

**Property owner's address:** 115 Maddoxwoods Dr. Griffin, GA 30224

**Property owner's phone number:** 850-867-1123

*Note: If you are not the property owner, please have the property owner or an authorized representative co-sign this application where indicated in the General Conditions.*

## Project Details

Please describe below in detail the proposed improvements to the property. The following *must* accompany this application (attach additional pages if necessary):

- Two color photographs that show existing building conditions
- Detailed sketches or drawings of the proposed improvements (including placement, color, dimensions and materials)
- Two bids on contractor letterhead

**Description of proposed improvement (e.g., new doors/windows, signs, lighting, paint, etc.):**

A full revamp of our facade. Painting the exterior light blue, adding a new sign, adding new lighting, & adding an awning.

**Proposed Project Budget:** $13,000.00

**How much funding assistance are you requesting?** $ 5,000 -

**Proposed start date:** September 7th, 2026

**Estimated completion date:** September 22nd, 2026

**In conjunction with this project, are you completing any other renovation/rehabilitation work to the property (interior or exterior)?**

- ☐ No
- ☒ Yes

**If answer is "yes" to above question, describe additional work:** Renovating our Dining Room, Bar, + Kitchen to better meet our needs as a bar + a cafe during the day.

**Estimated cost of additional work to building:** $90,000

**Would you like Design Assistance (Approximate Cost--$500)?**

- ☐ Yes
- ☒ No

**Signature of Applicant:** [signature]

**Date:** 8/6/26

---

**Griffin Downtown Development Authority use only:**

| Scoring For Project: | |
|---|---|
| Impact (40%) | |
| Financial Leverage (10%) | |
| Sustainability/Permanence (30%) | |
| Community Contribution (20%) | |
| Total | |

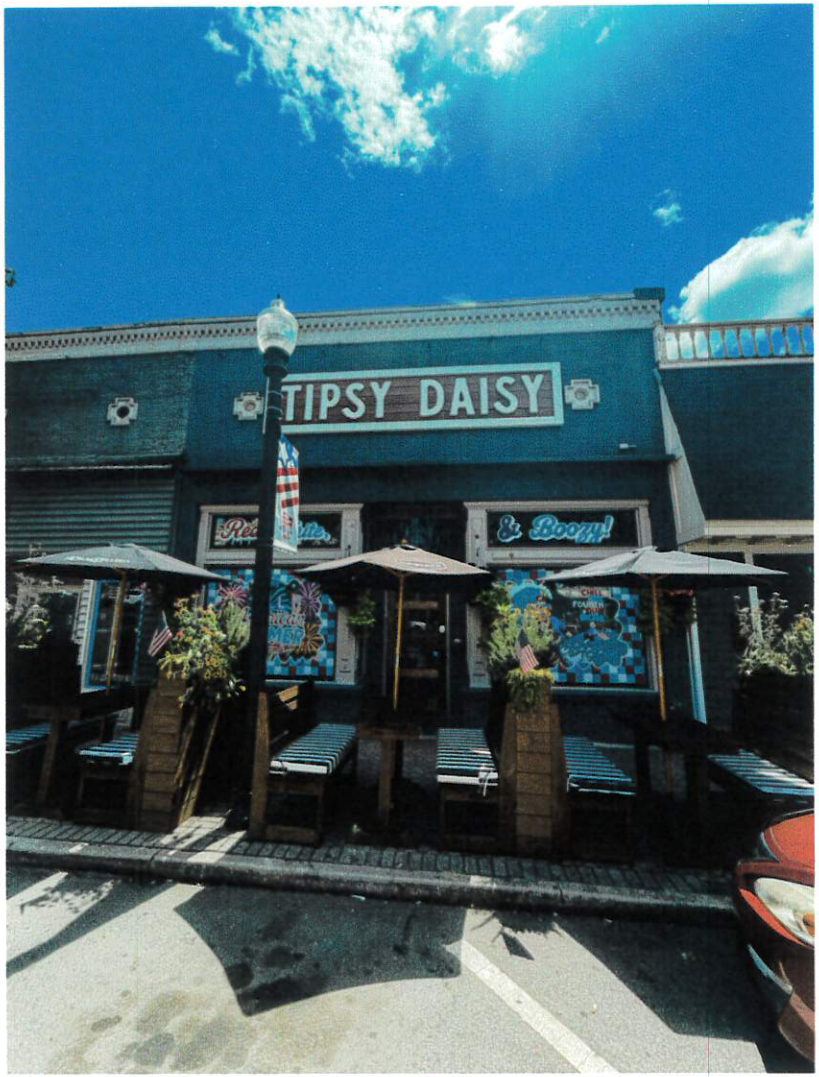
Griffin DDA

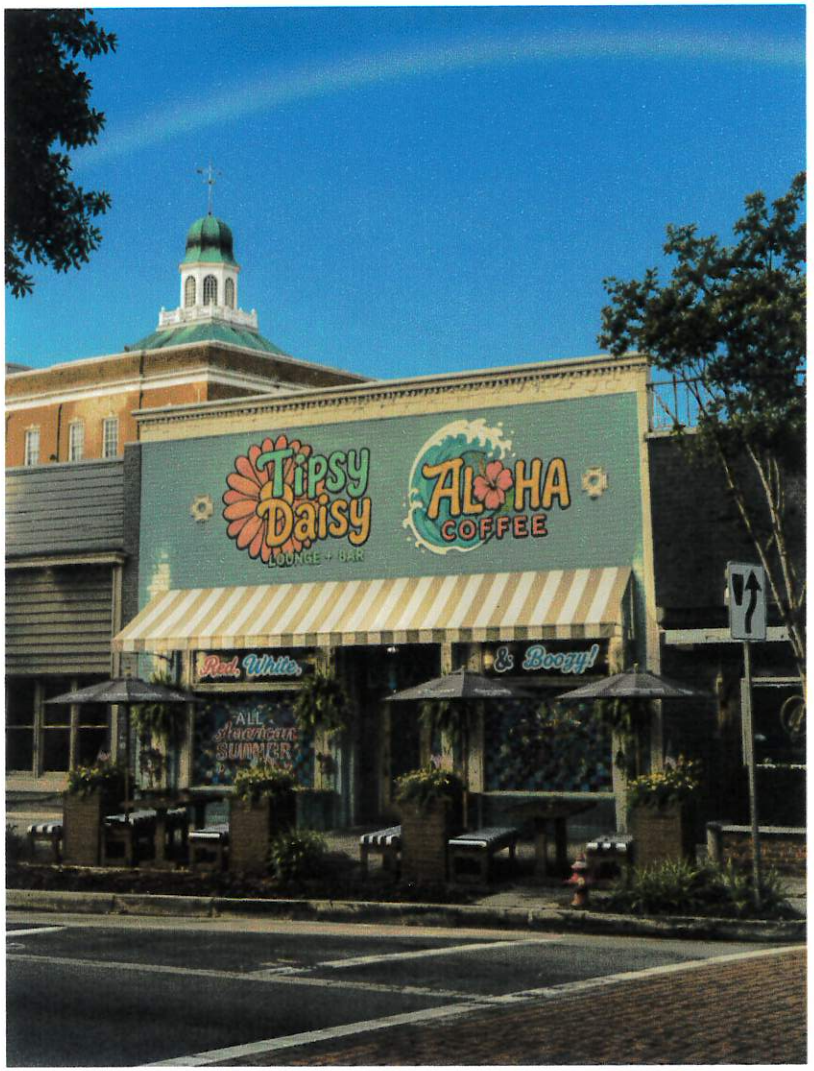
Received: Jerry Stratton (Director) Date: 8-12-2026

Board

Approved: _____ Date: _____

*(Board Chair)*


TIPSY DAISY
& Boozy!


Tipsy Daisy
LOUNGE + BAR
ALOHA
COFFEE
Red, White
& Boozy!




# Cleaning, Priming, & Painting $2,500

## All Supplies Included

Thank you for choosing

**Will Small**

(678) 967-9193

PAINTING &

CONSTRUCTION




On Wed, Aug 19, 2026 at 11:34 AM Tiffany Jamerson <tjamerson@cityofgriffin.com> wrote:

> Perfect!! Let me know if you have any other questions.

CAVENDER'S
PROPERTY MANAGEMENT & REPAIR LLC

# Estimate

Bo Cavender
115 Maddoxwood Drive
Griffin, Ga 30224
Phone: 678-739-7828
Email: bocavender1996@gmail.com

| Estimate # | DATE |
|---|---|
| 148 | 08/17/2026 |

**BILL TO**

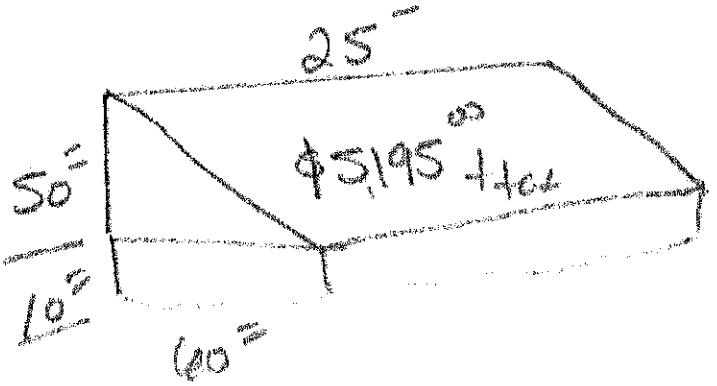
Tipsy Daisy
132 S Hill St
Griffin, Ga 30223
Thetipsydaisy1@gmail.com

| DESCRIPTION | AMOUNT |
|---|---|
| **Custom Hand Painted Sign** | |
| Double Logo Hand Painted Sign 7'x15' | |
| Labor | $2,000.00 |
| Materials & Rental Equipment | $4,000.00 |
| *Thank you for your business!* | **TOTAL** **$6,000.00** |

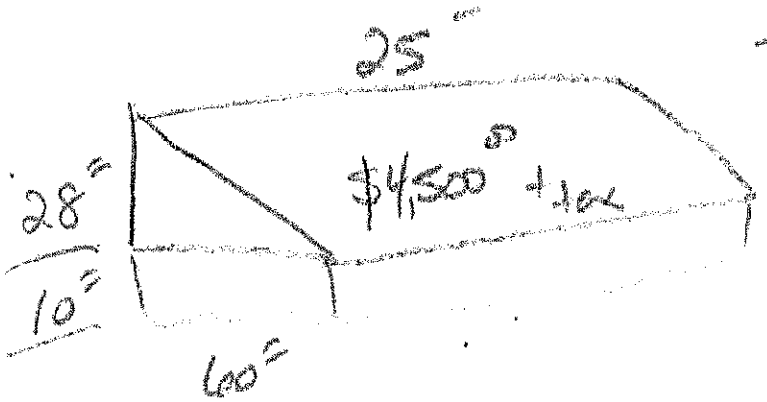
**Note:** This estimate is not a contract or a bill. It is our best guess at the total price to complete the work stated above, based on our initial inspection. If prices change or additional parts and labor are required, we will inform you prior to proceeding with the work.

* Approx. attachment pts
* we have to have some flexibility on the job site w/ our frame pieces

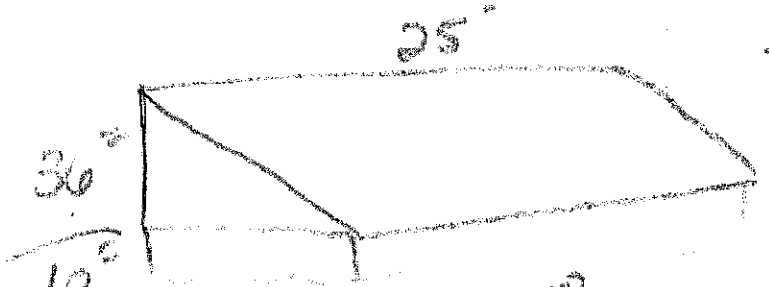
**MACON AWNING & CANVAS PRODUCTS**
www.maconcanvas.com




- Mount approx. same as current awning - Bottom roll approx middle of window trim




- Mount approx 5-6" up on Brick above window - Bottom @ approx. top of window trim

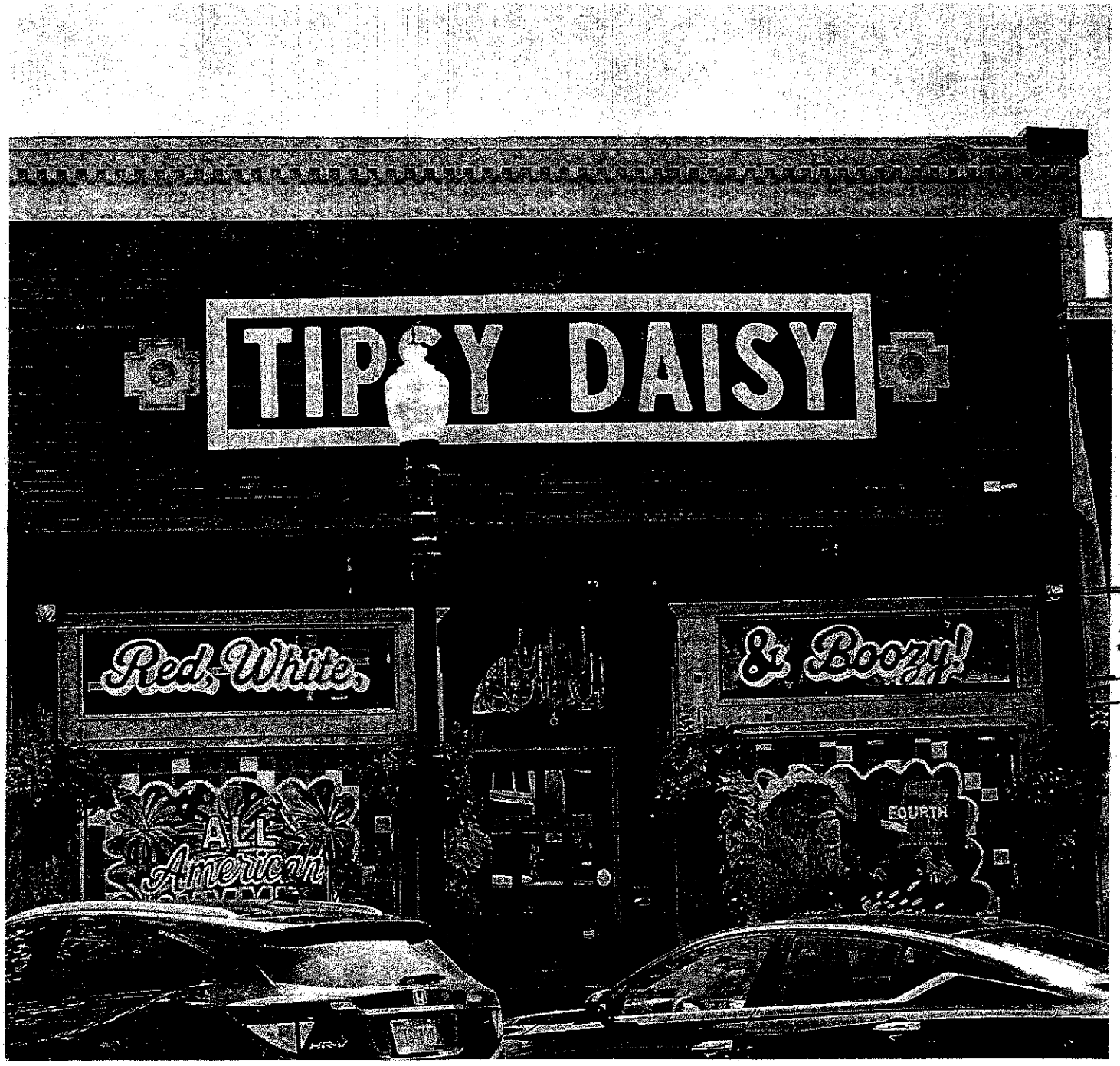



- Mount approx. 11" up on Brick above window - Bottom @ approx middle of window trim

48" - $4,350.00
60" - $4,750.00 + tax

230 South Street; Macon, Georgia 31206
Post Office Box 393; Macon, Georgia 31202-0393

Phone (478) 743-2684
Fax (478) 743-1825




Approximate

25 +/-

60'

29.5 +/-

5.5 +/-

Outlook

Fw: 132 S Hill St

**From** Jeremy Stratton, CEcD <jstratton@cityofgriffin.com>
**Date** Tue 8/18/2026 8:54 AM
**To** Tiffany Jamerson <tjamerson@cityofgriffin.com>

Griffin
Growing TOGETHER
**Jeremy Stratton, CEcD | Director**
Economic Development
(770) 233-2901
jstratton@cityofgriffin.com

**From:** Daisy Cavender <thetipsydaisy1@gmail.com>
**Sent:** Wednesday, August 12, 2026 1:42 PM
**To:** Tracie Pryor <TPryor@cityofgriffin.com>
**Cc:** Jeremy Stratton, CEcD <jstratton@cityofgriffin.com>
**Subject:** Re: 132 S Hill St

CANT WAIT! Thank you for always being so wonderful Ms Tracie!!!!

Jeremy, I'll be bringing by my facade grant application to you later this afternoon!

On Wed, Aug 12, 2026 at 1:36 PM Tracie Pryor <TPryor@cityofgriffin.com> wrote:

> Good Afternoon Jeremy,
>
> 132 S Hill St (Tipsy Daisy) went before the Historic Preservation Commission today. The request for changing the color of the façade, adding an awning, and changing the signage out to showcase both services was approved.
>
> Kind Regards,

**Tracie Pryor | Zoning Administrator**
Planning and Development
(770) 233-4130
TPryor@cityofgriffin.com

# City of Griffin
# Downtown Development Authority
# Façade Improvement Program
# Grant Application

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# Façade Improvement Program Grant Application

**Checklist**

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- ☐ Detailed sketches or drawings of the proposed improvements (including placement, color, dimensions and materials) (required)
- ☐ Two bids on contractor letterhead (required)
- ☐ Additional information attached (optional)

Prior to submitting an application, applicants should meet with the Downtown Development Authority (DDA) Director or a DDA Board Member in regards to their project. They must also be given approval from the Historic Preservation Commission before submitting their grant. This is not voluntary. Also the applicant must meet with the Planning and Development Department to verify zoning and the adherence to applicable codes.

I have:

- ☐ Met and discussed my proposed project with
  - ☐ Griffin Downtown Development Authority (DDA) Director
  - ☐ DDA Board Member

    Date of Meeting:_____ Board Member:_____
- ☐ My project has been approved by the Historic Preservation Commission

  Date of Meeting:_____ Commission Approval:_____
- ☐ Met with Planning and Development Department

  Date of Meeting: _____

## General Information

**Name of Applicant:** Lynne Bruner on behalf of Pasley, Nuce + Mallory, LLC
**Name of Business:** Pasley, Nuce + Mallory, LLC
**Project/Business Address:** 101 South Hill Street, Griffin, GA 30223

**Phone Number:** 770-227-9880 **Fax Number:** 770-227-9212
**E-mail address:** Lbruner@pnlawgroup.com
**Type of Business:** Law firm

**Applicant is the:**
- ☑ Property Owner
- ☑ Business Owner
- ☐ Other: _____

**How long has the business been at the current location?** 2015

**Do you own the property at which the business is located?** Yes, Owned by the partners
**If not, when does your current lease expire?** NA
**Do you have the option to renew your lease? What are the terms?**
NA

**Property owner's name (if different from applicant):**
Alvah Pasley, Chad Nuce + Matthew Mallory
**Property owner's address:** Pasley, Nuce + Mallory, LLC - Thomaston Office
300 West Gordon St, P.O. Box 1168, Thomaston, GA 30286
**Property owner's phone number:** 706-646-3200 (Thomaston Office)

*Note: If you are not the property owner, please have the property owner or an authorized representative co-sign this application where indicated in the General Conditions.*

## Project Details

Please describe below in detail the proposed improvements to the property. The following *must* accompany this application (attach additional pages if necessary):

- Two color photographs that show existing building conditions
- Detailed sketches or drawings of the proposed improvements (including placement, color, dimensions and materials)
- Two bids on contractor letterhead

**Description of proposed improvement (e.g., new doors/windows, signs, lighting, paint, etc.):**
Repaint (existing colors) front, side + back entryways and all downstairs windows. Removal of old paint on back (State St. alley side) wall, Seal + repaint in current color. Installation of Security cameras in front, side + back entryways, lobby + on back alley.

**Proposed Project Budget:** $5,574.21

**How much funding assistance are you requesting?** 50%

**Proposed start date:** Within 60 days of grant approval

**Estimated completion date:** Within 4 months of grant approval

**In conjunction with this project, are you completing any other renovation/rehabilitation work to the property (interior or exterior)?**

- ☐ No
- ☑ Yes

**If answer is "yes" to above question, describe additional work:** We will be doing interor refibishment of lobby and two conference rooms (paint, floor, ciling tiles, lighting, refreshment area in large conference room)

**Estimated cost of additional work to building:** not completed at this time - Still seeking bids

**Would you like Design Assistance (Approximate Cost--$500)?**

- ☐ Yes
- ☑ No

**Signature of Applicant:** Lynne Bruner, on behalf of Pasley, Nuce + Mallory, LLC

**Date:** 8/25/2026

---

**Griffin Downtown Development Authority use only:**

| Scoring For Project: | |
|---|---|
| Impact (40%) | |
| Financial Leverage (10%) | |
| Sustainability/Permanence (30%) | |
| Community Contribution (20%) | |
| Total | |

Griffin DDA

Received: _____ Date: _____

***(Director)***

Board

Approved: _____ Date: _____

***(Board Chair)***

## General Conditions

- It is expressly understood and agreed that the applicant shall be solely responsible for all safety conditions and compliance with all safety regulations, building codes, ordinances, and other applicable regulations.
- It is expressly understood and agreed that work completed prior to final approval is ineligible for funding.
- It is expressly understood and agreed that the applicant will not seek to hold Griffin Downtown Development Authority or the City of Griffin, and/or its agents, employees, officers and/or directors liable for any property damage, personal injury, or other loss relating in any way to the Facade Improvement Program.
- The applicant shall be responsible for maintaining valid and sufficient insurance coverage for property damage and personal injury liability relating to the Facade Improvement Program.
- The applicant agrees to maintain the property and improvements, including, but not limited to, promptly removing graffiti, trash, and sweeping and shoveling in front of the property.
- The applicant agrees to return the grant money received if the improvement is removed within two years.
- The applicant must begin the project within three months of being notified that they have been awarded the grant and must complete the façade project within twelve months of beginning the project.
- The applicant authorizes Griffin Downtown Development Authority to promote an approved project, including but not limited to displaying a sign at the site, during and after construction, and using photographs and descriptions of the project in Downtown Griffin materials and press releases.
- The applicant has read and understands the "Griffin Downtown Development Authority Façade Improvement Program Overview" document outlining program guidelines and procedures.
- The applicant understands that Griffin Downtown Development Authority reserves the right to make changes in conditions of the Facade Improvement Program as warranted.

**Signature of applicant:** Lynn Brunner

**Date:** 8/27/2026

If applicant is not the property owner, please have the property owner or an authorized representative review and co-sign this application below.

**Owner Authorization**

As owner of the property (insert address) 101 South Hill St. Griffin, GA 30223

I have reviewed the above application and authorize operator of Paisley Nuel + Mallory, LLC at said address to perform the facade improvements described above as part of the Griffin Downtown Development Authority Façade Improvement Program.

**Signature of property owner or authorized representative:**

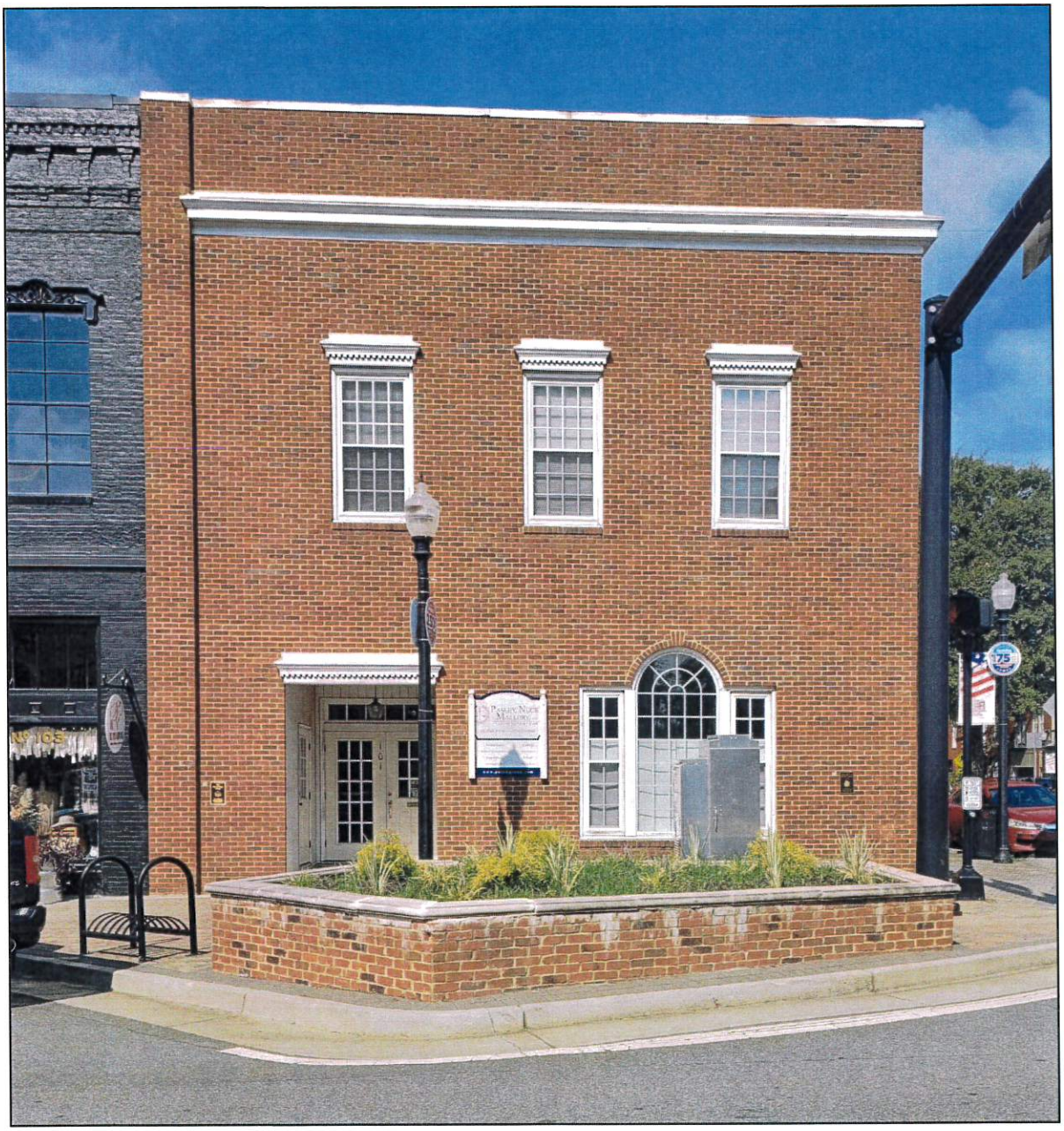
**Date:** 8/27/2026

**All applicants must contact the Planning and Development Department to determine what permits are required prior to beginning construction. Payment will not be issued without required permitting.

# City of Griffin Downtown Development Authority
# Façade Improvement Program Grant Application

*Pasley, Nuce & Mallory, LLC*

101 South Hill Street, Griffin, Georgia 30223



**Project:**

Repaint of two (2) exterior doors and main entry alcove at front (South Hill Street) side of building, painting of all downstairs windows on front and on Solomon Street side of building, repaint of side door and entry alcove (Solomon Street), repair and repaint of back entry door and surround (South State Street - alley) and paint removal, priming and repaint of entire rear of building (South State Street - alley). *All painting will be done using the existing paint colors.*

Purchase and installation of security cameras in front and side entry alcoves, lobby (facing the entryway) and rear of building near the rear doorway and in an upstairs window as to cover the alley area immediately behind the building and some beyond.

**Location:**

101 South Hill Street, Griffin, Georgia 30223

**Building Ownership:**

*Pasley, Nuce & Mallory, LLC*

## Project Overview and Proposal:

**Prior Projects:**

101 South Hill Street, Griffin, Georgia, was purchased by *Pasley & Nuce, LLC*, in March 2014. The building is located on the corner of South Hill Street and Solomon Street, directly across from the City of Griffin building, in the heart of the city of Griffin's Historic Business District.

All front and side-facing exterior windows were replaced with custom made vinyl windows during the summer of 2017 and the front and side entry doors and transoms were replaced in 2020. The windows and doors were custom manufactured to identically conform to the building's original windows and doors aesthetically, while providing more energy efficiency and requiring less maintenance. This included the large palladium window that was custom made grid by grid to exactly duplicate its predecessor. The front and side entry thresholds were replaced to improve safety and to allow for easier wheelchair access.

**Current/Proposed Project:**

Sometime during the weekend of July 25-26, 2026, the rear (alley-facing) wall of the building was vandalized with graffiti. The Griffin Police Department was notified, and an officer came out to photograph and file a report of the incident. Removal of the graffiti using pressure washing or chemical removal is not an option as the back wall's brick is extremely old and fragile (possibly original to the building) and is subject to damage.

The back wall and alley door area were completely repainted a number of years ago during filming in the alley. The firm allowed the production company to black out the back wall and then restore it by repainting it back to its original color when filming was completed.

Now, several years later, areas of the wall have had the paint peeled off by people standing around while hanging out behind the building. To make matters worse, moisture from rain continues to seep into cracks in the old paint causing it to bubble, peel even more, and allow weeds to grow on the old bricks.

*Pasley, Nuce & Mallory, LLC*, requested bids from commercial painters to carefully remove (scrape or "soft-wash") the old paint so as not to damage the brick, seal it and repaint it.

In addition, all of the downstairs windows and entryways will be pressure washed (to remove the downtown traffic road grime) and repainted. As the upstairs windows are not subject to the grime from passing traffic, are vinyl and in good condition, they are not included in this request.

Also included in this proposal is the addition of nonobtrusive security cameras intended to improve security around the exterior of the building and from the lobby area looking outward. There have been multiple incidents of individuals camping, smoking and drinking, or just "hanging out" in the entryway alcoves at the front, back and side of the building overnight and on weekends. There have been multiple instances of individuals shoving things such as trash, clothing items, food, and even cigarettes through the mail-slot at night and on weekends. The city of Griffin Public Works department even had to be called a few months ago to remove a large amount of human defecation from the doorway alcove on the Solomon Street side of the building that appeared overnight.

With the addition of the brew pub behind us near the State Street alleyway there's been an increase in pedestrian traffic in the alley in the evenings. With the addition of bars in the area with late business hours and upcoming completion and reopening of the Doc Holiday building that pedestrian traffic will continue to increase.

The proposed security cameras will be mounted in/near the exterior doorways and on the back of the building and in the upstairs windows to monitor the back entrance and the alley area. The lobby camera will face the public entrance to capture the front side of those coming into the building and monitor things passed through the mail slot. (Clients often drop documents off after hours using the slot but cigarettes coming through it can present a hazard to the building and its employees.) There will also be signage located in the vicinity of the cameras (such as window stickers and sign on back door) indicating 24-hour camera surveillance.

**Proposed Contractor - Painting:**

K.P. Painting from Flovilla, Georgia (also in McDonough), has submitted a bid to complete the work in conjunction with a bid for some interior painting.

The **exterior** painting is the subject of this application and includes:

- Painting of the walls, ceiling trim and doors in each of the exterior openings. The back door trim repaired and painted, and the painting of the three downstairs exterior windows. $1,200.00
- The back brick will be soft washed, all loose paint scraped and mold/mildew killed and prepped and repainted. $1,475.00

**Total Estimated cost for the exterior painting: $2,675.00**

**Proposed Contractor – Security Cameras:**

BesTecH Computer Solutions from Barnesville, Georgia has submitted a bid for 5 4K cameras with audio that are night vision capable and configured as NVR (Network Video Recorder) with 16TB storage capacity. It will allow for remote access and can be used as local NAS (Network Attached Storage rather than in a cloud service).

**Total Estimated cost for Security Cameras and System: $2,899.21**

**Estimated total project cost: $5,574.21***

****Does not include shipping costs for equipment or sales tax.***

## Requested grant: 50% $2,787.11

**Contact Information:**

Applicant: *Pasley, Nuce & Mallory, LLC*
101 South Hill Street, Griffin, Georgia 30223
(770) 227-9880 – Main Number
(770) 227-9212 - Fax
Primary Contact: Lynne Bruner – Paralegal/Office Manager
Chad Nuce – 706-646-3200 – Managing Partner

Contractors: *KP Painting, LLC*
770-504-3120 – Main Number
Anthony.kppainting@gmail.com

*BesTecH Computer Solutions*
404-535-5972 - Patrick Tideswell
ptideswell@bestechcs.com

**Directory of Exhibits:**

**Exhibits A-C**: Photos of the east (front – Hill Street) facing elevation of the building with the doors, transoms, windows and alcove to be painted.

**Exhibits D-F**: Photos of the north (side – Solomon Street) facing elevation of the building with the windows, door, transom and alcove to be painted.

**Exhibits G-H**: Photos of the west (back – South State Street Alley) facing elevation of the building showing the wall and door to be repaired and painted.

**Exhibit I**: Bid from K.P. Painting – only the exterior items are included in this grant project proposal.

**Exhibit J**: Incident/Investigation Report from the Griffin Police Department in response to graffiti/vandalism of the wall.

**Exhibit K**: Quote for security cameras.

**Exhibit L**: Photo of camera and dimension

**Exhibits M -P:** Approximate locations of external cameras

# Exhibit "A"

***Pasley, Nuce & Mallory LLC*, 101 South Hill Street, Griffin, Georgia**



# Exhibit "B"

Front entry (South Hill Street) façade with doors, windows, transom and alcove



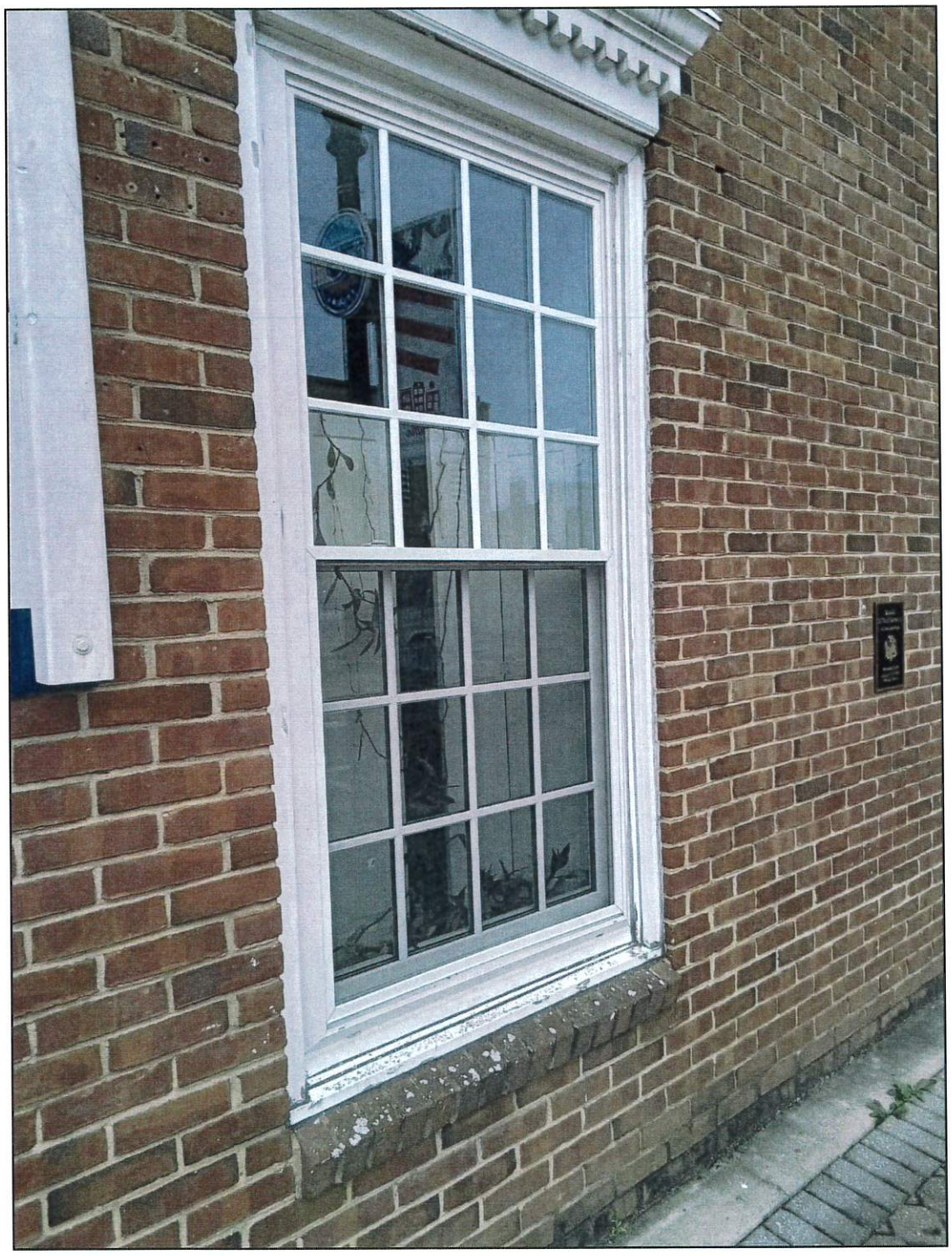
# Exhibit "C"

Front (South Hill Street) window



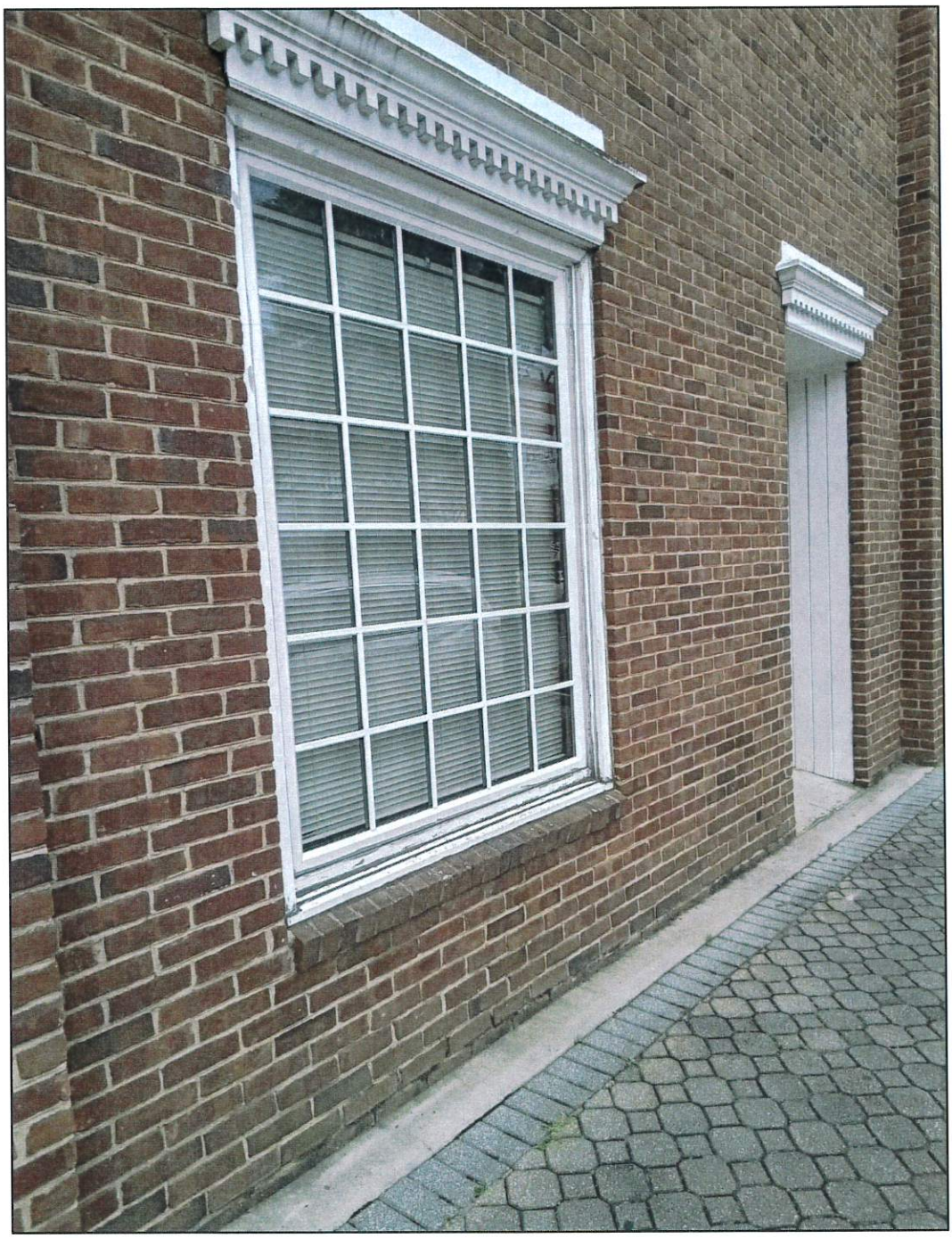
# Exhibit "D"

Side (Solomon Street) window 1



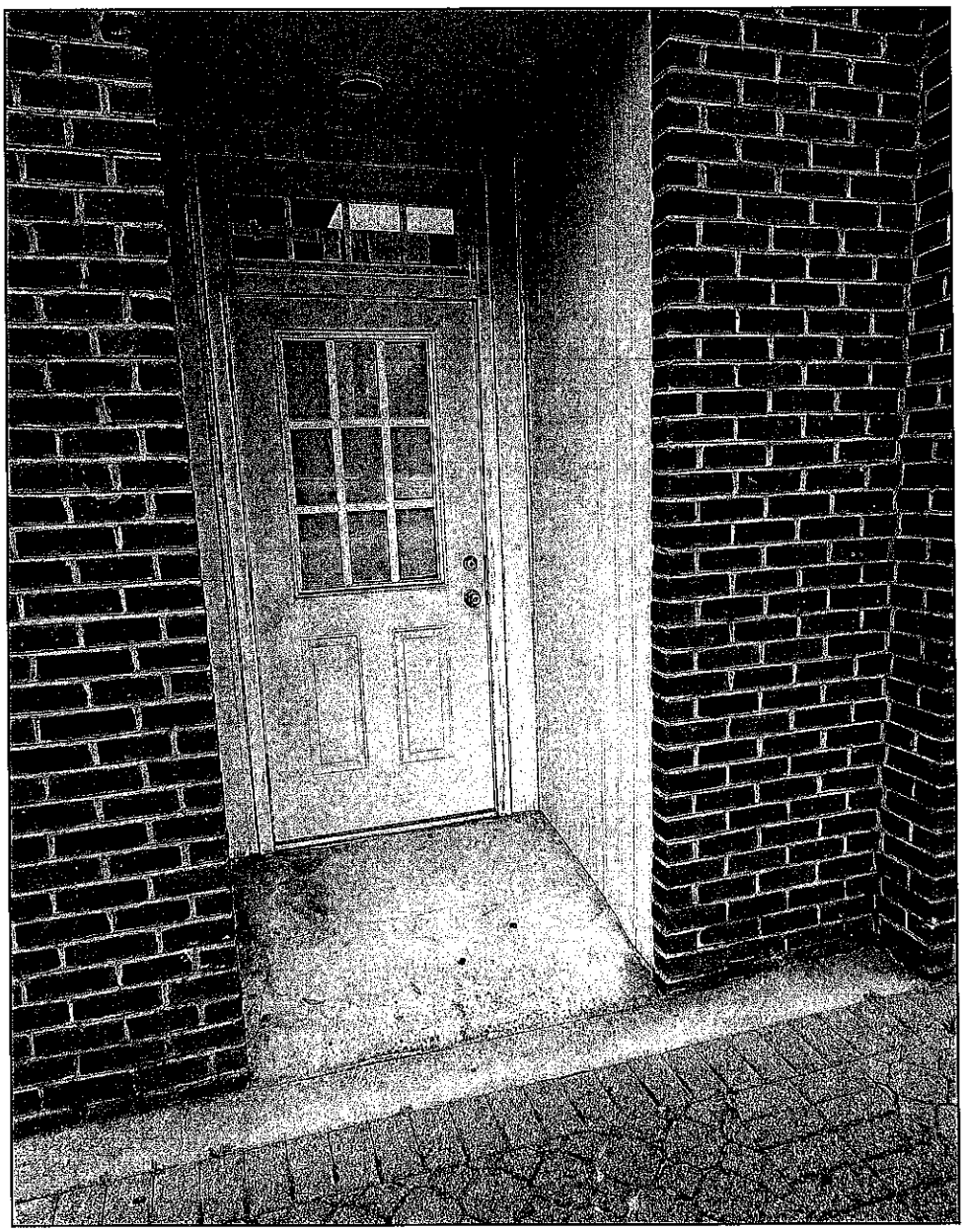
# Exhibit "E"

Side (Solomon Street) window 2



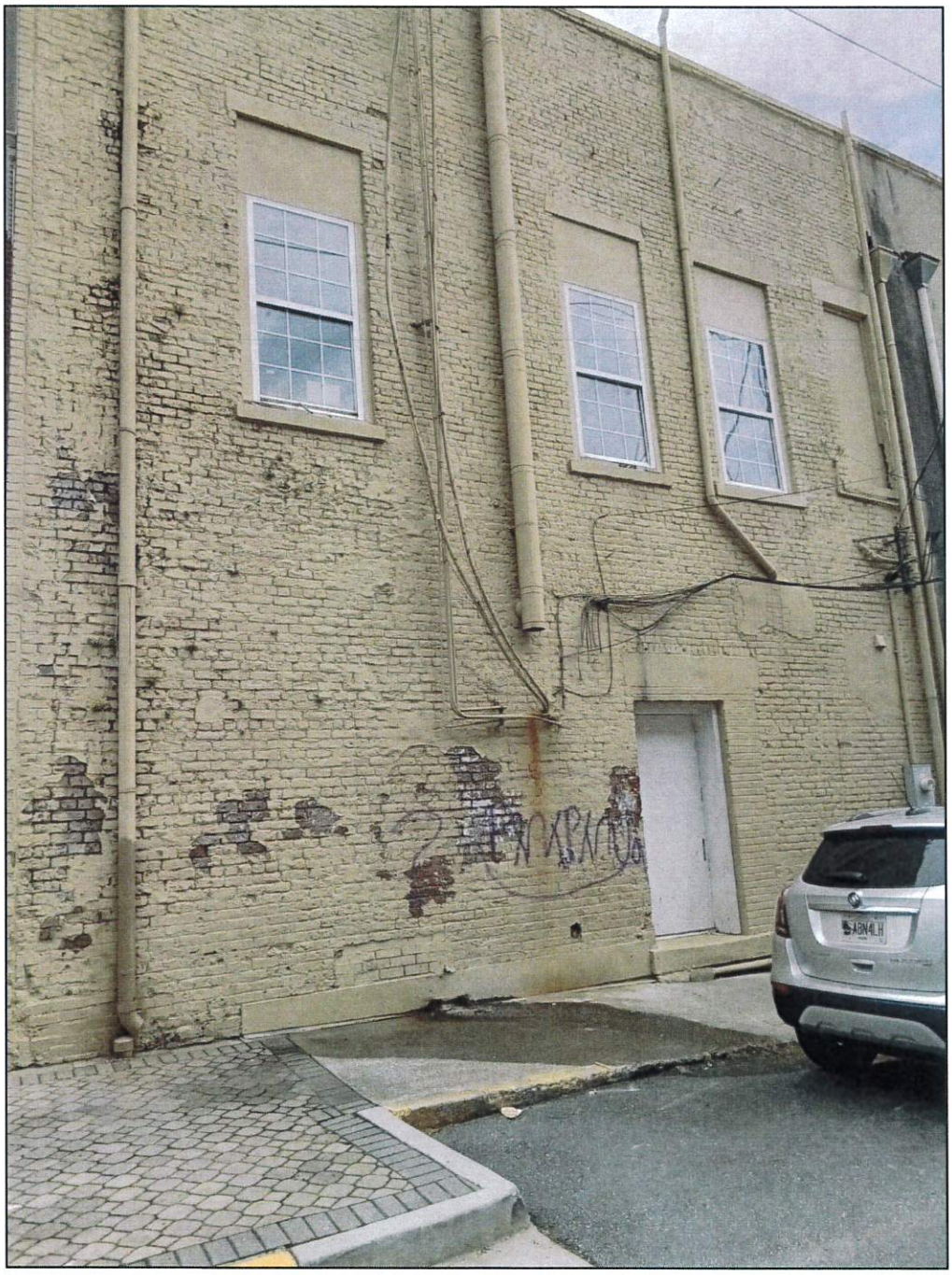
# Exhibit "F"

Side entry door and alcove (Solomon Street)



# Exhibit "G"

Backside wall (South State Street - Alley)



# Exhibit "H"

Backside wall (South State Street - Alley) continued





# Exhibit "I"

Only the items indicated as Exterior Painting are included in this proposal

**KP PAINTING LLC**
700 highway 87 Flovilla Ga. 30216
770.504.3120
https://kp-painting.com
anthony.kppainting@gmail.com

ESTIMATE
EST003875
DATE
07/30/2026
TOTAL
~~USD $5,050.00~~

TO
**Pasley, Nuce, Mallory & Davis, LLC | Attorneys at Law**
101 S Hill St, Griffin, GA 30223
7702279880
lbruner@pnlawgroup.com

| DESCRIPTION | RATE | QTY | AMOUNT |
|---|---|---|---|
| Interior painting: | ~~$3,550.00~~ | ~~1~~ | ~~$3,550.00~~ |

Exterior :
Paint the walls, ceiling, trim and doors in each exterior door openings. The back door trim will be repaired before painting.
Paint the 3 exterior windows on the bottom only. $1200

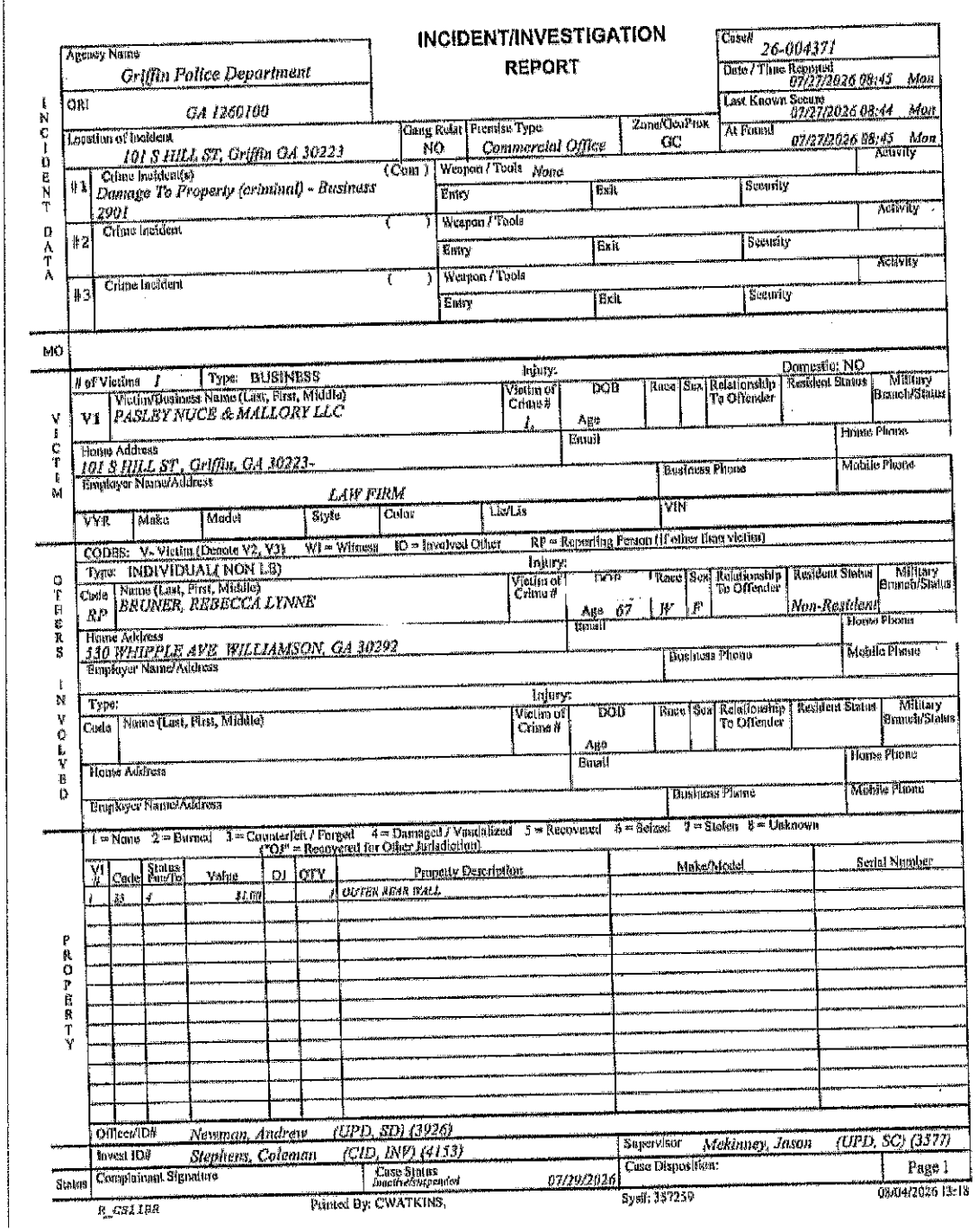
The back brick wall will be softwash, all loose paint will be scraped and mold or mildew killed before painting. Areas that paint is scraped off will be primed. The wall repainted once prepped. $1475

All windows and door openings will be cleaned before painting.
Materials are included

TOTAL ~~USD $5,050.00~~

# Exhibit "J"

Griffin Police Department Incident Report



INCIDENT/INVESTIGATION REPORT

Agency Name: Griffin Police Department
ORI: GA 1260100
Case#: 26-004371
Date / Time Reported: 07/27/2026 08:45 Mon
Last Known Secure: 07/27/2026 08:44 Mon
At Found: 07/27/2026 08:45 Mon

INCIDENT DATA
Location of Incident: 101 S HILL ST, Griffin GA 30223
Gang Relat: NO
Premise Type: Commercial Office
Zone/Dea/Pink: GC
Activity:
#1 Crime Incident(s): Damage To Property (criminal) - Business 2901 (Com)
Weapon / Tools: None
Entry / Exit / Security / Activity:
#2 Crime Incident ( )
Weapon / Tools
Entry / Exit / Security / Activity:
#3 Crime Incident ( )
Weapon / Tools
Entry / Exit / Security:
MO:

VICTIM
# of Victims: 1 Type: BUSINESS Injury: Domestic: NO
V1 Victim/Business Name (Last, First, Middle): PASLEY NUCE & MALLORY LLC
Victim of Crime #: 1 DOB / Age / Race / Sex / Relationship To Offender / Resident Status / Military Branch/Status
House Address: 101 S HILL ST, Griffin, GA 30223-
Email / Home Phone / Business Phone / Mobile Phone
Employer Name/Address: LAW FIRM
VYR / Make / Model / Style / Color / Lic/Lis / VIN

OFFENDER INVOLVED
CODES: V- Victim (Denote V2, V3) WI = Witness IO = Involved Other RP = Reporting Person (If other than victim)
Type: INDIVIDUAL( NON LE) Injury:
Code: RP Name (Last, First, Middle): BRUNER, REBECCA LYNNE
Victim of Crime # / DOB / Age: 67 / Race: W / Sex: F / Relationship To Offender / Resident Status: Non-Resident / Military Branch/Status
House Address: 330 WHIPPLE AVE WILLIAMSON, GA 30292
Email / Home Phone / Business Phone / Mobile Phone
Employer Name/Address:
Type: Injury:
Code / Name (Last, First, Middle) / Victim of Crime # / DOB / Age / Race / Sex / Relationship To Offender / Resident Status / Military Branch/Status
House Address / Email / Home Phone / Business Phone / Mobile Phone
Employer Name/Address:

PROPERTY
1 = None 2 = Burned 3 = Counterfeit / Forged 4 = Damaged / Vandalized 5 = Recovered 6 = Seized 7 = Stolen 8 = Unknown ("05" = Recovered for Other Jurisdiction)

| VI # | Code | Status Date/Tp | Value | DJ | QTY | Property Description | Make/Model | Serial Number |
|---|---|---|---|---|---|---|---|---|
| 1 | 88 | 4 | 1,000 | | 1 | OUTER REAR WALL | | |

Officer/ID#: Newman, Andrew (UPD, SD) (3926)
Invest ID#: Stephens, Coleman (CID, INV) (4153)
Supervisor: Mckinney, Jason (UPD, SC) (3377)
Status: Complainant Signature
Case Status: Inactive/Suspended 07/29/2026
Case Disposition:
Page 1

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## INCIDENT/INVESTIGATION REPORT

*Griffin Police Department*

Case # *26-004371*

Status Codes - 1 = None 2 = Burned 3 = Counterfeit / Forged 4 = Damaged / Vandalized 5 = Recovered 6 = Seized 7 = Stolen 8 = Unknown

| | IBR | Status | Quantity | Type Measure | Suspected Type | |
|---|---|---|---|---|---|---|
| DRUGS | | | | | | |
| | | | | | | |
| | | | | | | |
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| | | | | | | |
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| | | | | | | |

Assisting Officers

*MCKINNEY, J. (3577), OXENDINE, K. (4089), BAGWELL, T. (4238)*

Suspect Hate / Bias Motivated: *NONE (NO BIAS)*

NARRATIVE

## REPORTING OFFICER NARRATIVE

| Griffin Police Department | | OCA 26-004371 |
|---|---|---|
| Victim: PASLEY NUCE & MALLORY LLC | Offense: DAMAGE TO PROPERTY (CRIMINAL) - | Date / Time Reported: Mon 07/27/2026 08:45 |

THE INFORMATION BELOW IS CONFIDENTIAL - FOR USE BY AUTHORIZED PERSONNEL ONLY

On 07/27/2026 at 0845 hours, I, Officer Newman #3926, responded to 101 S Hill St at Pasley Nuce & Mallory LLC Law Firm in reference to damage to property. Upon my arrival, I met with Rebecca Bruner who is the office manager. Upon speaking with Bruner, she advised that someone spray painted / "tagged" the rear of the building.

Bruner stated that she believes it happened sometime over the weekend. While on scene, I observed the spray paint which was purple in color. I was unable to read what the message says. There is a question mark and a message circled.



I was unable to observe any cameras in the immediate area. I did observe one camera on the alley way behind the Southern Social Restaurant. I was unable to determine who owns the camera at this time.

Officer Oxendine came to the scene and photographed the scene, which were uploaded to the PD share drive. Officers arrested a subject this weekend, who was on top of a building at 101 N 8th St, for loitering and prowling, see case #26-004349 for further. Bruner was provided with a case number. My issued body worn camera was active during this incident, nothing further to report.

## Incident Report Related Property List

*Griffin Police Department*

OCA: *26-004371*

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 1 | Property Description<br>*OUTER REAR WALL* | | | Make | | Model | Caliber |
| | Color | Serial No. | Value<br>*$1.00* | Qty<br>*1.000* | Unit | Jurisdiction<br>*Locally* | |
| | Status<br>*Destroyed/damaged/vand* | Date<br>*07/27/2026* | NIC # | State # | Local # | OAN | |
| | Name (Last, First, Middle)<br>*Pasley Nuss & Mallory Llc,* | | | DOB | Age | Race | Sex |

Notes

# Exhibit "K"

Quote from BesTecH Computer Solutions - Security camera system

Pasley, Nuce & Mallory
Security Camera Quote

Synology Diskstation DS425+ Configured as NVR
16TB Storage
5IP Camera Licenses
Remote access
Can be used as local NAS

5x Amcrest 4K Cameras with audio, night vision capable
1x 8 Port Gbit PoE switch

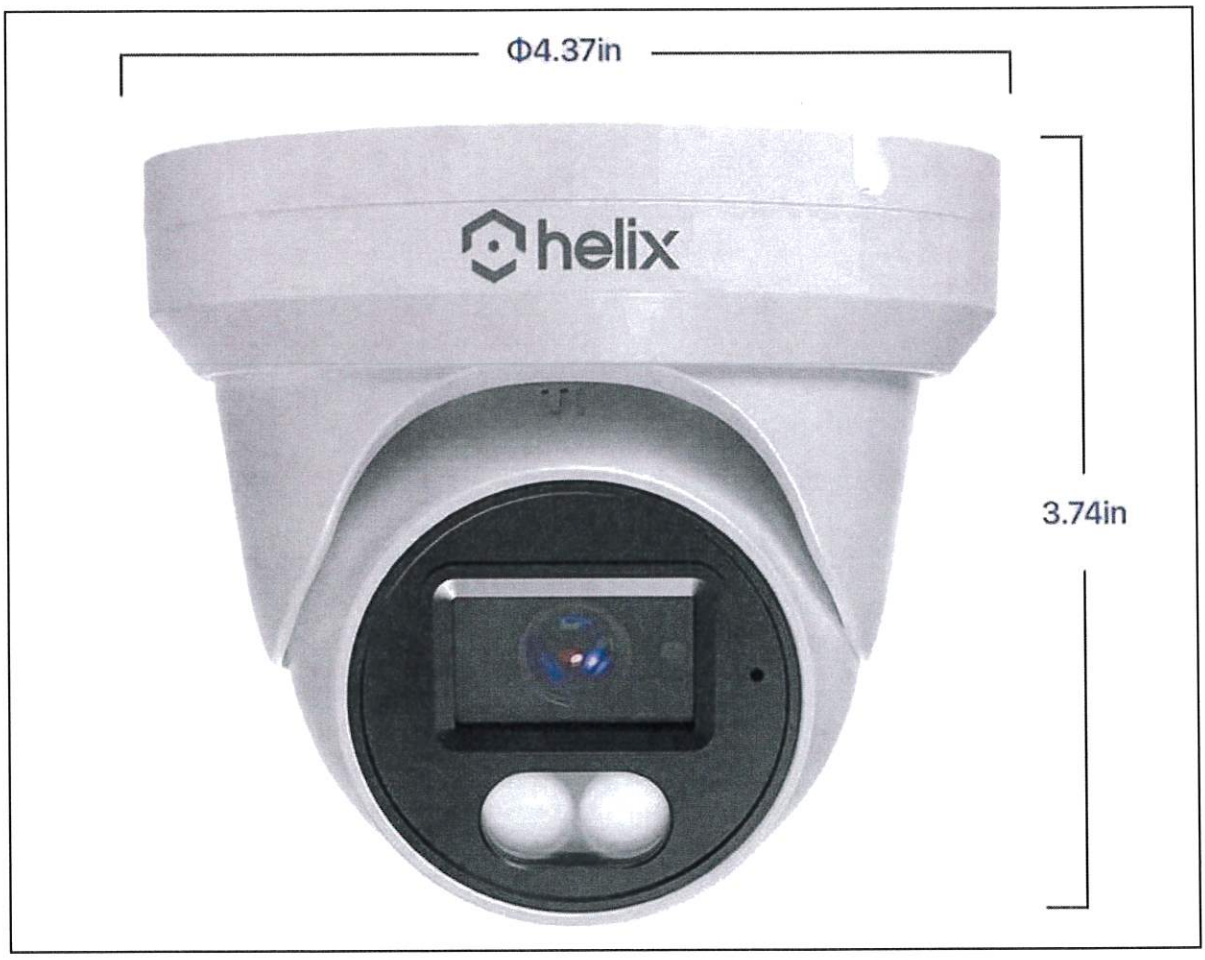
$2499.21
4Hrs Labor $400.00
Total $2899.21

The system to be installed will be for monitoring external doorways and crime deterrence. Wide angle night vision cameras should cover all the doorways with some viewing distance down the back alleyway. The following are examples of the cameras to be installed and what to expect upon completion of the installation as viewed from the street. Exact locations may be shifted slightly from examples but will be within the limit of the entryway.

Patrick Tideswell
BesTecH Computer Solutions
4045355972

# Exhibit "L"

Sample photo of proposed security cameras with dimensions



# Exhibit "M"

Photo of approximate location of front entryway camera location (camera image not to scale)



# Exhibit "N"

Sample photo of proposed Solomon Street side entryway camera. Allows for those approaching the doorway or standing around the corner from it to be viewed. (camera image not to scale)



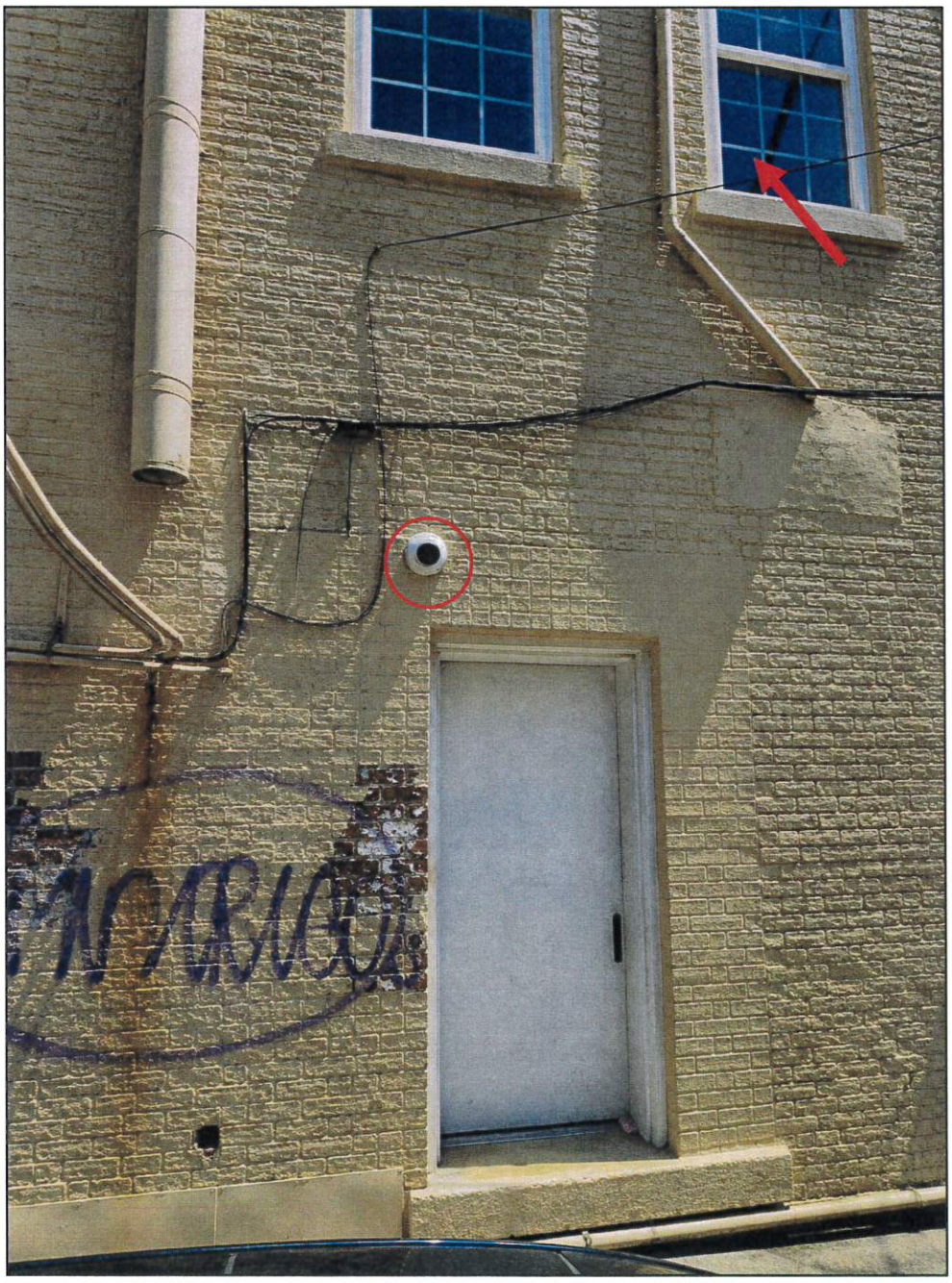
# Exhibit "O"

Sample photo of approximate location of proposed security camera at Solomon Street side entryway. Allows for view of inside the doorway alcove. (camera image not to scale)



# Exhibit "P"

Sample photo of approximate location of proposed external security camera at State Street (rear alley) back entryway to allow for view of immediate rear entry area and the approximate location in the windows above for a wider-angle view of the alley. (camera image not to scale)



Outlook

## RE: General Business Assistance Grant Application

**From** Tracie Pryor <TPryor@cityofgriffin.com>
**Date** Tue 8/18/2026 11:25 AM
**To** Lynne Bruner <lbruner@pnlawgroup.com>; Tiffany Jamerson <tjamerson@cityofgriffin.com>
**Cc** Jeremy Stratton, CEcD <jstratton@cityofgriffin.com>

Lynne,

Based on this email and our phone conversation, you will not need to go before HPC. You can move forward with the grant process as you will not be making color changes to the existing paint and the cameras will be located to where they will not change the look of the façade.

Kind Regards,

Tracie Pryor | Zoning Administrator
Planning and Development
(770) 233-4130
TPryor@cityofgriffin.com

**From:** Lynne Bruner <lbruner@pnlawgroup.com>
**Sent:** Tuesday, August 18, 2026 11:08 AM
**To:** Tracie Pryor <TPryor@cityofgriffin.com>; Tiffany Jamerson <tjamerson@cityofgriffin.com>
**Cc:** Jeremy Stratton, CEcD <jstratton@cityofgriffin.com>
**Subject:** RE: General Business Assistance Grant Application

We are only looking to repaint what has been painted prior (the front and side entry doors, entry alcoves, downstairs windows and repaint the back wall.) They will all be the same as they are now. Our back wall was recently vandalized with graffiti. Due to the age and condition of the brick on that wall (which is different from the front and side walls), it can't withstand the high pressure graffiti removal. The entire wall will need to be scraped, sealed and repainted its existing color. We are also seeking bids to include security cameras at the entrances and back of the building. As the cameras are the only thing that will present a change, I'm working on obtaining the info needed to present to the HPC for their review.

Regards,

# Griffin Downtown Development Authority
# Façade Improvement Program Grant Application

**Checklist**

Please assemble the application package in the sequence indicated below and label each item. Check off each item to ensure you are submitting the documents correctly:

- ❑ Completed Application
- ❑ Two color photographs that show existing building conditions (required)
- ❑ Detailed sketches or drawings of the proposed improvements (including placement, color, dimensions and materials) (required)
- ❑ Two bids on contractor letterhead (required)
- ❑ Additional information attached (optional)

Prior to submitting an application, applicants should meet with the Downtown Development Authority (DDA) Director or a DDA Board Member in regards to their project. They must also be given approval from the Historic Preservation Commission before submitting their grant. This is not voluntary. Also the applicant must meet with the Planning and Development Department to verify zoning and the adherence to applicable codes.

I have:

- ❑ Met and discussed my proposed project with
  - ❑ Griffin Downtown Development Authority (DDA) Director
  - ❑ DDA Board Member

    Date of Meeting:_____ Board Member:_____
- ❑ My project has been approved by the Historic Preservation Commission

  Date of Meeting:_____ Commission Approval:_____
- ❑ Met with Planning and Development Department

  Date of Meeting: _____

## General Information

**Name of Applicant:** Chakari Mobley

**Name of Business:** Trinity Finacial Group

**Project/Business Address:** 110 & 112 N. Hill Street Griffin, Ga. 30223

**Phone Number:** 404-512-8787 **Fax Number:**

**E-mail address:** kaybmobley@gmail.com

**Type of Business:** real estate investment group

**Applicant is the:**

- ☒ Property Owner
- ☐ Business Owner
- ☐ Other: _____

**How long has the business been at the current location?** 3 years

**Do you own the property at which the business is located?** yes

**If not, when does your current lease expire?** N/A

**Do you have the option to renew your lease? What are the terms?**

N/A

**Property owner's name (if different from applicant):**

**Property owner's address:** 408 N. Pine Hill Rd. Griffin, Ga. 30223

**Property owner's phone number:** 404-512-8787

*Note: If you are not the property owner, please have the property owner or an authorized representative co-sign this application where indicated in the General Conditions.*

## Project Details

Please describe below in detail the proposed improvements to the property. The following *must* accompany this application (attach additional pages if necessary):

- Two color photographs that show existing building conditions
- Detailed sketches or drawings of the proposed improvements (including placement, color, dimensions and materials)
- Two bids on contractor letterhead

**Description of proposed improvement (e.g., new doors/windows, signs, lighting, paint, etc.):**

Exterior facade rehabilitation and preservation across 110 and 112 N Hill St to support ground-floor commercial restaurant space and upper-level residential units.

Scope includes: complete surface prep, masonry repointing, and exterior paint in historic-district approved colors; repair and restoration of architectural trim, cornice moldings, and storefront framing; installation of energy-efficient commercial storefront glass and residential-grade entryway doors; upgrade to architectural exterior lighting (fixtures); and installation of code-compliant exterior signage.

**Proposed Project Budget:** $35,000

**How much funding assistance are you requesting?** $5,000 or DDA match limit

**Proposed start date:** September 1, 2026

**Estimated completion date:** September 30, 2026

**In conjunction with this project, are you completing any other renovation/rehabilitation work to the property (interior or exterior)?**

- ☐ No
- ☒ Yes

**If answer is "yes" to above question, describe additional work:** full-scope rehabilitation of the historic landmark at 110 and 112 N. Hill Street transforms the building into a fully modernized, high-utility mixed-use property. Interior buildout and modernization of the ground-floor restaurant space fully prepared for a commercial restaurant with sub-floor plumbing rough-ins for kitchen lines and grease traps, a expanded 400A+ electrical service, and ceiling framing prepped for commercial hood ventilation. Upstairs the property was reconfigured into four modern residential apartments featuring acoustic insulation, resilient LVP flooring, updated kitchen and bath finishes, individual climate control, and code-compliant fire safety systems.

**Estimated cost of additional work to building:** $1,100,000.00

**Would you like Design Assistance (Approximate Cost--$500)?**

- ☐ Yes
- ☒ No

**Signature of Applicant:** _____

**Date:** _____

---

**Griffin Downtown Development Authority use only:**

| Scoring For Project: | |
|---|---|
| Impact (40%) | |
| Financial Leverage (10%) | |
| Sustainability/Permanence (30%) | |
| Community Contribution (20%) | |
| Total | |

Griffin DDA

Received: _____ Date: 8/31/2026

***(Director)***

Board

Approved: _____ Date: _____

***(Board Chair)***

# General Conditions

- It is expressly understood and agreed that the applicant shall be solely responsible for all safety conditions and compliance with all safety regulations, building codes, ordinances, and other applicable regulations.
- It is expressly understood and agreed that work completed prior to final approval is ineligible for funding.
- It is expressly understood and agreed that the applicant will not seek to hold Griffin Downtown Development Authority or the City of Griffin, and/or its agents, employees, officers and/or directors liable for any property damage, personal injury, or other loss relating in any way to the Facade Improvement Program.
- The applicant shall be responsible for maintaining valid and sufficient insurance coverage for property damage and personal injury liability relating to the Facade Improvement Program.
- The applicant agrees to maintain the property and improvements, including, but not limited to, promptly removing graffiti, trash, and sweeping and shoveling in front of the property.
- The applicant agrees to return the grant money received if the improvement is removed within two years.
- The applicant must begin the project within three months of being notified that they have been awarded the grant and must complete the façade project within twelve months of beginning the project.
- The applicant authorizes Griffin Downtown Development Authority to promote an approved project, including but not limited to displaying a sign at the site, during and after construction, and using photographs and descriptions of the project in Downtown Griffin materials and press releases.
- The applicant has read and understands the "Griffin Downtown Development Authority Façade Improvement Program Overview" document outlining program guidelines and procedures.
- The applicant understands that Griffin Downtown Development Authority reserves the right to make changes in conditions of the Facade Improvement Program as warranted.

**Signature of applicant:** _____

**Date:** _____

If applicant is not the property owner, please have the property owner or an authorized representative review and co-sign this application below.

**Owner Authorization**

As owner of the property (insert address) _____

I have reviewed the above application and authorize operator of _____ at said address to perform the facade improvements described above as part of the Griffin Downtown Development Authority Façade Improvement Program.

**Signature of property owner or authorized representative:**

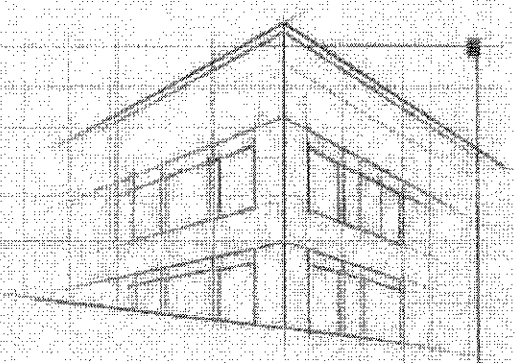
_____

**Date:** _____

****All applicants must contact the Planning and Development Department to determine what permits are required prior to beginning construction. Payment will not be issued without required permitting.**

# SLB INVESTMENT

3420 Sweet Basil Ln, Loganville, GA 30052



## PROJECT ESTIMATE / BID PROPOSAL

**PROPOSAL SUBMITTED TO:**
Trinity Financial Group
Attn: Property Management
Phone: (404) 550-8902
Email: kaybmobley@gmail.com

**PROJECT LOCATION:**
110 & 112 N Hill St
Griffin, GA 30223

**DATE:** August 10, 2026
**ESTIMATE #:** SLB-2026-088

**PROJECT:** Mixed-Use Exterior Facade Rehabilitation (Restaurant + 4 Residential Units)

| ITEM / DESCRIPTION | AMOUNT |
|---|---|
| **1. Masonry & Surface Preparation:**<br>- Low-pressure chemical wash of exterior brick facade.<br>- Spot repointing of deteriorated mortar joints across front elevations.<br>- Priming and application of historic-approved premium elastomeric paint. | **$8,200.00** |
| **2. Storefront Glass & Framing (110 N Hill St - Restaurant):**<br>- Removal of damaged framing; installation of heavy-duty aluminum storefront system with insulated tempered low-E safety glass.<br>- Commercial single full-lite entry door with ADA-compliant hardware. | **$11,400.00** |
| **3. Residential Entry & Upper Window Trim (112 N Hill St - 4 Units):**<br>- Restoration of upper-story decorative wood trim and cornice molding.<br>- Replacement of ground-level secure residential entry door. | **$6,800.00** |
| **4. Electrical & Architectural Lighting:**<br>- Installation of 4 exterior gooseneck LED downlights.<br>- Upgraded residential entry safety lighting on automatic timer. | **$3,600.00** |
| **TOTAL ESTIMATED BID:** | **$30,000.00** |

**PAYMENT TERMS:**
- 30% upon signing and permit issuance
- 40% upon completion of framing, glass, and masonry prep
- 30% upon final inspection and customer walkthrough

**Authorized Signature:** _____ **Date:** 08/10/2026

**Accepted By:** _____ **Date:** _____

**Permit #:** 13254
**Permit Type:**
**Address:** 112 N Hill St (AKA 110)
**City:** Griffin
**State:** GA
**Zip:** 30223
**Owner:** TRINITY ELITE FINANCIAL GROUP LLC
**Owner Address:** 408 N PINE HILL RD
**Owner City:** GRIFFIN
**Owner State:** GA
**Owner Zip:** 30223
**Owner Phone:**
**Owner Email:**
**Receipt #:** 13866
**Date:** 08/31/2026
**Paid By:**
**Description:**
**Payment Type:** Check
**Payment Type Description:** 1003
**Accepted By:** Savannah Fenley

**Fees Paid**

| Fee Name | Fee Type | Description | Factor | Total Fee Amount | Amount Paid |
|---|---|---|---|---|---|
| Sign - Building Signs | Sign Permits | | 0.00 | 55.00 | 55.00 |
| Sign - Review Fee | Sign Permits | All Signs | 0.00 | 25.00 | 25.00 |
| | | | | **Total:** | **$80.00** |

Outlook

## RE: HPC Approval

**From** Tracie Pryor <TPryor@cityofgriffin.com>
**Date** Mon 8/31/2026 1:01 PM
**To** Tiffany Jamerson <tjamerson@cityofgriffin.com>
**Cc** Jeremy Stratton, CEcD <jstratton@cityofgriffin.com>

Yes ma'am, they are good.

Tracie Pryor | Zoning Administrator
Planning and Development
(770) 233-4130
TPryor@cityofgriffin.com

**From:** Tiffany Jamerson <tjamerson@cityofgriffin.com>
**Sent:** Monday, August 31, 2026 12:48 PM
**To:** Tracie Pryor <TPryor@cityofgriffin.com>
**Cc:** Jeremy Stratton, CEcD <jstratton@cityofgriffin.com>
**Subject:** HPC Approval

Good Morning Tracie,

Is 110/112 N. Hill Street approved for a sign? They brought over the paperwork where they paid for the permit but wanted to make sure it was approved by HPC.

Thanks!

Customer Name : *Kay Mobley*

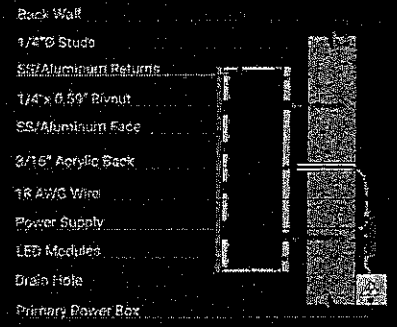
Sign Details

| | |
|---|---|
| SIGN TYPE | : 3D Metal Back-lit |
| DIMENSIONS | : See table below |
| COLOR | : Same as Mockup |
| FINISH | : Matte |
| ILLUMINATED | : Yes |
| USAGE | : Outdoor |
| UL CERTIFICATION | : Yes |
| PERMIT | : On Demand |
| INSTALLATION | : On Demand |

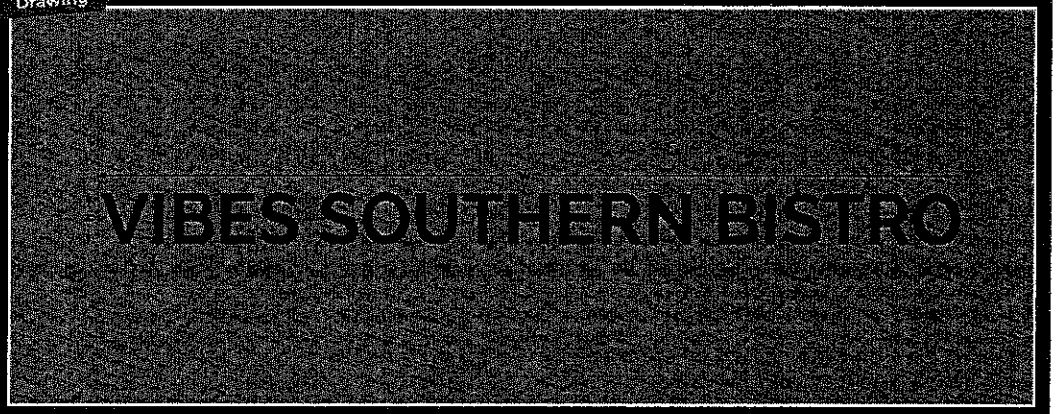
| SIZES | DIMENSIONS | PRICE |
|---|---|---|
| Size 1 | 50 in x 3 in | $ 510 USD |
| Size 2 | 60 in x 4 in | $ 603 USD |
| Size 3 | 70 in x 4 in | $ 690 USD |

PROCEED TO CHECKOUT

Cross Section




Drawing




Day View




Night View




Any Questions or Concerns

+1 (325) 666-4365 info@signmakerz.com

Value for Money | 2 Years Warranty | 2 Weeks Turnaround | 24 / 7 Support | UL Certified

**Customer Name :** *Kay Mobley*

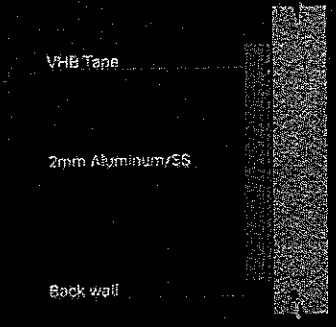
Sign Details

| | |
|---|---|
| SIGN TYPE | : Vinyl Sign |
| DIMENSIONS | : See table below |
| COLOR | : Same as Mockup |
| FINISH | : Matte |
| ILLUMINATED | : No |
| USAGE | : Indoor |
| UL CERTIFICATION | : No |
| PERMIT | : On Demand |
| INSTALLATION | : On Demand |

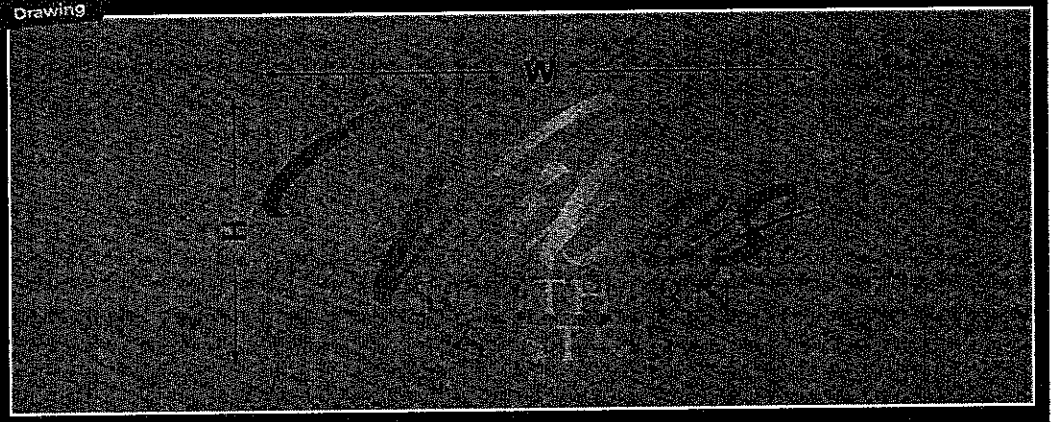
| SIZES | DIMENSIONS | PRICE |
|---|---|---|
| Size 1 | 36 in x 18 in | $ 189 USD |
| Size 2 | 42 in x 21 in | $ 204 USD |
| Size 3 | 48 in x 24 in | $ 222 USD |

PROCEED TO CHECKOUT

Cross Section




Drawing



Day View



Night View



Any Questions or Concerns

+1 (325) 666-4365 info@signmakerz.com

Value for Money | 2 Years Warranty | 2 Weeks Turnaround | 24 / 7 Support | UL Certified

**AGENDA ITEM SUMMARY**

**ITEM SUMMARY:**

Update on General Business Assistance Grants.

1. Review of existing General Business Assistance grants.
2. Consideration of new General Business Assistance Grant applications
    a. 132 S. Hill St - Tipsy Daisy
    b. 208 W. Broad St - Birch & Vine Boutique
    c. 133 N. Hill St - Reggae Vybz
    d. 116 W. Solomon St - Doc Holliday's Sports Bar

**Submitted By:**

Tiffany Jamerson

**Meeting Date:**

08/09/2026

ATTACHMENTS:

GBAG Grant List.pdf
132 S. Hill St GBAG Application.pdf
208 W. Broad - GBAG Application.pdf
GBAG Completed Application - 133 N. Hill St.pdf
GBAG Application - Doc Holliday's.pdf

# General Business Assistance Grants

| Business | Address | Project | Period Applied | Completed | Paid |
|---|---|---|---|---|---|
| **2022** | | | | | |
| Caldwell Cottage | 119 S. Hill Street | Front Sign, store door, steps | 8/4/2022 | X | $1,000.00 |
| Celebrity Suites | 123 N. Hill Street | Plumbing, Painting | 9/1/2022 | X | $1,000.00 |
| Ms. Good Day Ice Cream | 119 W. Taylor Street | Ice Cream Machine | 10/9/2022 | X | $1,000.00 |
| Holbrook Holistic Therapy | 228 E. Poplar Street | Massage Chair | 11/22/2022 | X | $1,000.00 |
| **Total** | | | | | **$4,000.00** |
| **2023** | | | | | |
| Emerald Chandelier | 204 W. Poplar Street | Replaced Flue Pipe | 1/11/2023 | X | $1,000.00 |
| City Beautification | Chappell Street | Clean and Paint Side Bldg. | 4/1/2023 | X | $1,000.00 |
| Emerald Chandelier | 204 W. Poplar Street | Replaced Flue Pipe | 7/21/2023 | X | $1,000.00 |
| Reggae Vybez | 133 N. Hill Street | Equipment Inside Bldg. | 11/27/2023 | X | $1,000.00 |
| **Total** | | | | | **$4,000.00** |
| **2024** | | | | | |
| Piedmont Brewery | 129 S 6th Street | Facility Lighting | 1/16/2024 | X | $1,000.00 |
| Mammoth Arms | 134 W. Broad Street | Signage and Shelving | 2/13/2024 | X | $1,000.00 |
| Lucky You Tattoo | 524 W. Solomon Street | Water Heater | 2/21/2024 | X | $1,000.00 |
| Tipsy Daisy | 132 S. Hill Street | Building Sign | 3/26/2024 | X | $1,000.00 |
| Tea's Brow & Lash LLC | 132 N. 8th Street | Building Sign | 5/14/2024 | X | $1,000.00 |
| Smashburger | 130 W. Solomon Street | Painting, flooring | 11/4/2024 | X | $1,000.00 |
| **Total** | | | | | **$6,000.00** |
| **2025** | | | | | |
| The Garden | 312 E. Solomon Street | Pan covers, Ladles, Frying | 3/4/2025 | X | $1,000.00 |
| Caldwell Cottage | 119 S. Hill Street | Back of building improve | 5/31/2025 | X | $1,000.00 |
| Caldwell Cottage | 119 S. Hill Street | Flood Proof Basement | 8/28/2025 | X | $1,000.00 |

| | | | | | |
|---|---|---|---|---|---|
| Reset Aesthetics | 137 N. Hill Street | Painting and moving thermo | 11/12/2025 | X | $1,000 |
| **Total** | | | | | **$4,000.00** |
| | | | | | |
| **2026** | | | | | |
| Kendall Law Firm | 130 N. Hill Street | Window Replacement | 1/12/2026 | X | $1,000.00 |
| Piedmont Brewery | 129 S. 6th Street | Front Door Replacement | 2/17/2026 | X | $4,497.50 |
| The Garden | 312 E. Solomon Street | Commercial hood system | 4/16/2026 | X | $5,000.00 |
| Raven Group | 533-539 W. Taylor St. | Paint exterior of building | 5/20/2026 | X | $4,200.00 |
| Minute Man Press | 206 W. Broad Street | Signs, shelving & desks | 4/28/2026 | X | $5,000.00 |
| Caldwell Cottage | 119 S. Hill Street | Sign for back, planter, spruce | 4/14/2026 | | $1,048.40 |
| Source Pass Liberty | 120 E Taylor Street | Signs, shelving & desks | 5/28/2026 | | $4,200.00 |
| Reggae Vybz | 133 N. Hill St | Vent hood, wall/floor/cooler repairs | 8/20/2026 | | |
| Tipsy Daisy | 132 S. Hill St | Kitchen equipment purchase / install | 8/12/2026 | | |
| Birch & Vine Boutique | 208 W. Broad St | Sign | 8/24/2026 | | |
| Doc Holliday's Sports Bar | 116 W. Solomon St | Sign | 8/20/2026 | | |
| **Total** | | | | | **$24,945.90** |
| | | | **Total Outstanding:** | | **$5,248.40** |

# GENERAL ASSISTANCE GRANT PROGRAM

CITY OF GRIFFIN
DOWNTOWN DEVELOPMENT AUTHORITY

# GENERAL ASSISTANCE GRANT PROGRAM

This program will be administered by the Griffin Downtown Development Authority and used for building projects and designated needs for businesses located in the Downtown Development Authority District. This grant program offers applicants opportunities for funding needs up to a 50% match and a $5,000 maximum amount, for work performed in accordance with the details of the General Assistance Grant Program (GAGP).

- Permits issued by the City of Griffin must be obtained
- All exterior improvements must be approved by the Historic Preservation Commission if the project is located in the Historic District.
- Building projects must include any needed maintenance and will not be considered if they do not address current maintenance issues
- One application per building each year
- Grant is to pay for licensed contractors, equipment and materials for the project

The General Assistance Grant Program cannot be used in conjunction with the Downtown Façade Grant Program. The grant is to pay for licensed contractors, equipment and materials for the project.

## ELIGIBILITY CRITERIA:

1. Applicants must be property owners, or be tenants with written permission from property owner;
2. Properties must be up to date on all property taxes and other applicable fees owed to the City of Griffin; and
3. Property must be in the DDA District

## REVIEW PROCESS:

A completed application form and all requested supporting materials are required before a review takes place. Incomplete applications will be returned to the applicant. Applications are reviewed for completeness and conformance with the regulations by the Executive Director prior to the board meeting.

Accepted applications will be considered by the Downtown Development Authority Board at the following regularly scheduled public meeting, which generally occurs each 2nd Tuesday of the month at 8:15am in the Municipal Courtroom in City Hall. A majority of the board will approve, deny, or table each accepted application. Notification of the grant award decision will be provided to the applicant within two (2) weeks of the meeting.

## APPLICATION PROCESS:

Interested applicants should consult with the DDA (770-233-2901) and Historic Preservation Commission (770-233-4130) for design input. Applications must be received at the DDA office at least two (2) weeks prior to normally scheduled DDA meetings to be included to the agenda. DDA meetings are normally held on the 2nd Tuesday of each month. All applications and supporting materials are to be submitted to the Executive Director of the Downtown Development Authority at 201 E. Solomon St., Griffin, GA 30224.

- Applicant meets with DDA Executive Director to review application procedure and process.
- All exterior improvements in the Historic District must be approved by the Historic Preservation Commission before submitting the application if the property is located in the Historic District. For more information on the Historic Preservation Commission's meetings and on the standards they use, please contact the City of Griffin Planning and Development Department (770-233-4130).
- Applicant fills out application with the proposed costs associated with the project; takes pictures of building in its current condition before work has been started; applicant sketches out work to be done, noting planned aesthetic and floor plan and a description of work to be done.
- The application must be received at the DDA Office at 201 East Solomon Street, Griffin, GA 30224 at least two (2) weeks prior to normally scheduled DDA meetings to be considered at the monthly meeting on the 2nd Tuesday of the month.
- Griffin Downtown Development Authority will meet and review all acceptable applications and determine which projects are funded.
- Griffin Downtown Development Authority will notify each recipient of the results within two (2) weeks of the meeting.
- The applicant must start the project within ninety (90) days of being notified of the results of the application and must complete the project within one hundred eight (180) days of starting.
- We are aware that there are times when equipment needs to be replaced or work done more quickly than a normal application can be processed. In such cases, the applicant shall notify the Economic Development Director as quickly as possible to formally identify the need, expedience and initiate the application process. No equipment or work will be considered if not notified within thirty (30) days of need for equipment purchase or work to be done.
- During work and at least sixty (60) days after work is completed a General Assistance Grant Program sign should be placed in a conspicuous place on the property. (This will be provided by the DDA.)
- The Director of the Downtown Development Authority and DDA Members have the right to conduct site inspections. Any substantial changes to the accepted scope of work must have prior approval of the Griffin Downtown Development Authority Director and also the Historic Preservation Commission, if related to the exterior of the building.
- Applicant must submit copies of the project cost documentation (invoices, receipts, total savings from materials discounts obtained as part of the GAGP, associated spread sheets, etc.) and proof of all closed permits issued for the project to the DDA office.
- Upon review and acceptance of the substantiating cost data and close out of the project, the DDA will issue the applicable grant funds, up to $5,000 maximum, to the applicant within 45 days of receipt of project cost and close out documents.

## GENERAL INFORMATION

APPLICANT IS THE:

X PROPERTY OWNER

X BUSINESS OWNER

NAME OF APPLICANT:

Morgan Meeks Cavender

APPLICANT'S ADDRESS:

115 Maddoxwoods Dr. Griffin, GA 30223

PHONE NUMBER:

850-867-1123

E-MAIL ADDRESS:

TheTipsyDaisy1@gmail.com

NAME OF BUSINESS:

The Tipsy Daisy

PROJECT/BUSINESS ADDRESS:

132 S. Hill St. Griffin, GA 30223

PROPERTY OWNER'S NAME (IF DIFFERENT FROM APPLICANT):

NOTE: IF YOU ARE NOT THE PROPERTY OWNER, PLEASE HAVE THE PROPERTY OWNER OR AN AUTHORIZED REPRESENTATIVE CO-SIGN THIS APPLICATION WHERE INDICATED IN THE GENERAL CONDITIONS.

DESCRIPTION OF PROPOSED IMPROVEMENTS/NEEDS (E.G. EQUIPMENT, DOORS, SIGNS, LIGHTING, HVAC, PLUMBING, PAINT, ETC.):

Full Renovation of our Dining Room, Bar, + Kitchen.

Adding Equipment, Lighting, Plumbing, Electrical, + Decor

Project totalling in $90,000.00

PROPOSED PROJECT BUDGET:

$90,000.00

IS THIS BUDGET BASED ON INFORMATION FROM CONTRACTORS AND MATERIAL COSTS?

Yes

HOW MUCH FUNDING ASSISTANCE ARE YOU REQUESTING? (MAX. $5,000)

$5,000.00

PROPOSED START DATE: August 29th, 2026 ESTIMATED COMPLETION DATE: October 2026

SIGNATURE OF APPLICANT: _____ DATE: 8-6-26

GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY USE ONLY:

RECEIVED: Jeremy Stratton DATE: 8-12-2026

APPROVED: _____ DATE: _____

## GENERAL CONDITIONS

❑ IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT THE APPLICANT SHALL BE SOLELY RESPONSIBLE FOR ALL SAFETY CONDITIONS AND COMPLIANCE WITH ALL SAFETY REGULATIONS, BUILDING CODES, ORDINANCES, AND OTHER APPLICABLE REGULATIONS.

❑ IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT TO BE ELIGIBLE FOR FUNDING WORK COMPLETED OR EQUIPMENT PURCHASED PRIOR TO FINAL APPROVAL IS INELIGIBLE FOR FUNDING, UNLESS SUCH EFFORTS REQUIRED MORE EXPEDIENT JUSTIFIABLE EFFORTS AND THE APPLICATION IS SUBMITTED WITHIN SIXTY (60) DAYS OF THE PURCHASE OR COMPLETION OF WORK.

❑ IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT THE APPLICANT WILL NOT SEEK TO HOLD GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY OR THE CITY OF GRIFFIN, AND/OR ITS AGENTS, EMPLOYEES, OFFICERS AND/OR DIRECTORS LIABLE FOR ANY PROPERTY DAMAGE, PERSONAL INJURY, OR OTHER LOSS RELATING IN ANY WAY TO THE GENERAL ASSISTANCE GRANT PROGRAM

❑ THE APPLICANT SHALL BE RESPONSIBLE FOR MAINTAINING VALID AND SUFFICIENT INSURANCE COVERAGE FOR PROPERTY DAMAGE AND PERSONAL INJURY LIABILITY RELATING TO THE GENERAL ASSISTANCE GRANT PROGRAM.

❑ THE APPLICANT AGREES TO MAINTAIN THE PROPERTY AND IMPROVEMENTS, INCLUDING, BUT NOT LIMITED TO, PROMPTLY REMOVING GRAFFITI, TRASH, AND SWEEPING AND SHOVELING IN FRONT OF THE PROPERTY.

❑ THE APPLICANT AGREES TO RETURN THE GRANT MONEY RECEIVED IF THE IMPROVEMENT IS REMOVED WITHIN TWO YEARS.

Y THE APPLICANT MUST BEGIN THE PROJECT WITHIN NINETY (90) DAYS OF BEING NOTIFIED THAT THEY HAVE BEEN AWARDED THE GRANT AND MUST COMPLETE THE PROJECT ONE HUNDRED EIGHTY (180) DAYS OF BEGINNING THE PROJECT.

Y THE APPLICANT AUTHORIZES GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY TO PROMOTE AN APPROVED PROJECT, INCLUDING BUT NOT LIMITED TO DISPLAYING A SIGN AT THE SITE, DURING AND AFTER CONSTRUCTION, AND USING PHOTOGRAPHS AND DESCRIPTIONS OF THE PROJECT IN DOWNTOWN GRIFFIN MATERIALS AND PRESS RELEASES.

Y THE APPLICANT HAS READ AND UNDERSTANDS THE "GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY GENERAL ASSISTANCE PROGRAM GRANT GUIDELINES" DOCUMENT OUTLINING PROGRAM GUIDELINES AND PROCEDURES.

Y THE APPLICANT UNDERSTANDS THAT GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY RESERVES THE RIGHT TO MAKE CHANGES IN CONDITIONS OF THE GENERAL ASSISTANCE GRANT PROGRAM AS WARRANTED.

SIGNATURE OF APPLICANT: _____ DATE: 8/6/26

NOTE: IF YOU ARE NOT THE PROPERTY OWNER, PLEASE HAVE THE PROPERTY OWNER OR AN AUTHORIZED REPRESENTATIVE CO-SIGN THIS APPLICATION WHERE INDICATED IN THE GENERAL CONDITIONS.

OWNER AUTHORIZATION:

AS THE OWNER OF (INSERT PROPERTY ADDRESS)

132 S. Hill St. Griffin, GA 30223

I HAVE REVIEWED THE ABOVE APPLICATION AND AUTHORIZE OPERATOR OF

The Tipsy Daisy AT SAID ADDRESS TO PERFORM THE BUILDING IMPROVEMENTS DESCRIBED ABOVE AS PART OF THE GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY GENERAL ASSISTANCE GRANT PROGRAM.

SIGNATURE OF PROPERTY OWNER: _____ DATE: 8/6/26

## General Conditions

- It is expressly understood and agreed that the applicant shall be solely responsible for all safety conditions and compliance with all safety regulations, building codes, ordinances, and other applicable regulations.
- It is expressly understood and agreed that work completed prior to final approval is ineligible for funding.
- It is expressly understood and agreed that the applicant will not seek to hold Griffin Downtown Development Authority or the City of Griffin, and/or its agents, employees, officers and/or directors liable for any property damage, personal injury, or other loss relating in any way to the Facade Improvement Program.
- The applicant shall be responsible for maintaining valid and sufficient insurance coverage for property damage and personal injury liability relating to the Facade Improvement Program.
- The applicant agrees to maintain the property and improvements, including, but not limited to, promptly removing graffiti, trash, and sweeping and shoveling in front of the property.
- The applicant agrees to return the grant money received if the improvement is removed within two years.
- The applicant must begin the project within three months of being notified that they have been awarded the grant and must complete the façade project within twelve months of beginning the project.
- The applicant authorizes Griffin Downtown Development Authority to promote an approved project, including but not limited to displaying a sign at the site, during and after construction, and using photographs and descriptions of the project in Downtown Griffin materials and press releases.
- The applicant has read and understands the "Griffin Downtown Development Authority Façade Improvement Program Overview" document outlining program guidelines and procedures.
- The applicant understands that Griffin Downtown Development Authority reserves the right to make changes in conditions of the Facade Improvement Program as warranted.

**Signature of applicant:** _____

**Date:** 8-6-26

If applicant is not the property owner, please have the property owner or an authorized representative review and co-sign this application below.

**Owner Authorization**

As owner of the property (insert address) 132 S. Hill St. Griffin, GA 30223

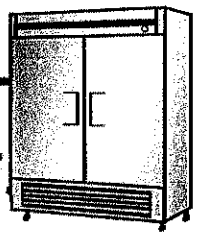
I have reviewed the above application and authorize operator of Tipsy Daisy at said address to perform the facade improvements described above as part of the Griffin Downtown Development Authority Façade Improvement Program.

**Signature of property owner or authorized representative:**

_____

**Date:** 8-6-26

****All applicants must contact the Planning and Development Department to determine what permits are required prior to beginning construction. Payment will not be issued without required permitting.**



# QUOTE

**PEGGY HAJOSY ENTERPRISES, LLC DBA:**
**BILLY VICK RESTAURANT EQUIPMENT**
**1216 LOGAN CIRCLE NW, ATLANTA, GA. 30318**
**OFFICE: 404.367.0032**

**DATE: 8/10/26**

**Name: DAISY - MORGAN MEEKS CAVENDER** **Ship To: DROP-SHIP**
**Company: THE TIPSY DAISY**
**Address: 132 SOUTH HILL STREET,GRIFFIN, GA.30223**
**Telephone: 850.867-1123**
**Email: THETIPSYDAISY1@GMAIL.COM**

| QTY | Item # | Description | Unit Price | Line Total |
|---|---|---|---|---|
| 1 | NEW | SINOWER BOTTOM MOUNT (2) DOOR GLASS MERCHANDIZER, BLACK CABINET | | $2,115.00 |
| | | DIMENSION: 54-1/8" * 31.5" D * 82" H, MODEL # VR-49G2-BL | | |
| 2 | NEW | SINOWER 60" SANDWICH PREP TABLE (16) 6" DEEP POLY PANS | $1,650.00 | $3,300.00 |
| | | DIMENSION: 60-716" * 30" D * 42-15/16" H, MODEL # SUR-60D2 | | |
| 1 | NEW | ATOSA 72" MEGA TOP SANDWICH PREP TABLE (30) 6" DEEP POLY PANS | | $2,966.00 |
| | | DIMENSION: 72-" * 34" D * 44-1/4" H, MODEL # MSF8307GR | | |
| 2 | NEW | SINOWER 28" MEGA TOP SANDWICH PREP (12) 6" DEEP POLY PANS | $1,080.00 | $2,160.00 |
| | | SIZE: 27-11/16" W * 35-11/16" D * 45-1/4" H, MODEL # SUR-28D1-3 | | |
| 1 | NEW | ATOSA 36" COUNTERTOP REFRIGERATED DISPLAY CASE CURVED 4.6 Cu Ft | $1,375.00 | $2,750.00 |
| | | DIMENSION: 35-2/5" W * 22-1/10 D" * 26-2/5" H MODEL # CRDC-46 | | |
| 2 | NEW | HGTW HIGH-TEMP UNDERBAR GLASS WASHER | $2,595.00 | $5,190.00 |
| | | 208V/240 V, 1 PHASE | | |
| 1 | NEW | COOKRITE 24" GAS RANGE (4) 32,000 B.T.U BURNERS W (1) 20" | | $1,520.00 |
| | | OVEN, 2 OVEN RACKS ( CASTERS INCLUDED ) MODEL# AGR-4B | | |
| 1 | NEW | COOKRITE 36" GAS RANGE (6) 32,000 B.T.U OPEN BURNERS W (1) 26-1/2" WI | | $1,635.00 |
| | | OVEN, 2 OVEN RACKS ( CASTERS INCLUDED ) MODEL# AGR-6B | | |
| 1 | NEW | ATOSA 23" KEG COOLER - S/S-WITH 1 DUAL TAP TOWER | | $1,288.00 |
| | | DIMENSION: 23" W * 31-3/10" D * 39-3/10" H, MODEL# MKC23GR | | |
| 1 | NEW | KLINGERS UNDERBAR ICE BIN 24" | | $570.00 |
| | | DIMENSION: 24" W * 18" D | | |
| 1 | NEW | KLINGERS UNDERBAR ICE BIN WITH COLD PLATE 24" | | $1,200.00 |
| | | DIMENSION: 24" W * 18" D | | |
| 1 | NEW | SINOWER BOTTOM MOUNT 27" (1) DOOR SOLID FREEZER | | $1,500.00 |
| | | DIMENSION: 27-3/16" W * 31-1/2" D * 82" H, MODEL# VF-23D1 | | |
| 1 | NEW | SINOWER 28" UNDERCOUNTER - SOLID DOOR FREEZER | | $900.00 |
| | | SIZE: 27-11/16" W * 25-11/32" D * 35-5/4" H, MODEL # SF-28D1 | | |
| 1 | NEW | SINOWER 48" UNDERCOUNTER - SOLID DOOR FREEZER | | $1,280.00 |
| | | SIZE: 27-11/16" W * 25-11/32" D * 35-5/4" H, MODEL # SF-48D2 | | |
| 1 | NEW | ATOSA 460 lb./24HR MODULAR ICE MAKER, CUBE-STYLE W/3M | | $2,650.00 |
| | | WATER FILTRATION SYSTEM & CARTRIDGE STANDARD (ICE120-S) | | |

| | | | | |
|---|---|---|---|---|
| | | SIZE: 30-1/5'' W * 24-9/20'' D * 21-7/10'' H, MODEL# YR450-AP-161 | | |
| 1 | NEW | ATOSA 400 LB ICE BIN STORAGE FOR 30'' ICE MACHINE | | $850.00 |
| | | DIMENSION: 30-1/4'' W * 32-1/4'' D * 41-1/2'' H, MODEL# BYR0400 | | |
| 1 | NEW | ATOSA 600 LB ICE BIN STORAGE FOR 30'' ICE MACHINE | | $3,195.00 |
| | | DIMENSION: 30-1/4 W 32-1/' D x 41'' H MODEL YRM0600 | | |
| 1 | NEW | COOKRITE COUNTERTOP CONVECTION OVEN FULL SIZE | | $1,695.00 |
| | | MODEL# CTCO-100 31'' W X 27'' D X 27'' H | | |
| 1 | NEW | COOKRITE 32 LB COUNTERTOP ELECTRIC FRYER (DUAL TANK) | | $1,145.00 |
| | | SIZE: 21-11/16'' W * 18-1/2'' D * 17-3/16'' H, MODEL# ACEF-32 | | |
| 1 | NEW | SINOWER BOTTOM MOUNT (2) DOOR SOLID REFRIGERATOR | | $2,100.00 |
| | | SIZE: 54-1/8'' * 31.5'' D * 82'' H, MODEL # VR-49D2 | | |
| 1 | NEW | 20 QT PLANETARY CMIX20, MIXER WITH GUARD & ACCESSORIES | | $995.00 |
| | | 120 VOLTS, 1-1/2 HP | | |
| 1 | NEW | HOOD PACKAGE 8' & 2 FANS' (WAITING ON VENDOR PRICING) | | |
| | | NOT INCLUDING FIRE SYSTEM OR INSTALLATION | | |
| | | **EQUIPMENT MUST BE INSTALLED ACCORDING TO MANUFACTURER'S SPECIFICATIONS AND BY A CERTIFIED TECHNICIAN. FAILURE TO DO SO MAY DAMAGE OR COMPROMISE THE OPERATION OF THE EQUIPMENT. BILLY VICK RESTAURANT EQUIPMENT, LLC ASSUMES NO RESPONSIBILITY FOR NEGLIGENT EQUIPMENT INSTALLATION.** | | |
| | | ***** SOLD AS IS***** | | |
| | | **NO WARRANTIES ON USED EQUIPMENT** | | |
| | | **NO REFUNDS** | | |
| | | ***ALL EQUIPMENT LEFT IN WAREHOUSE AFTER 30 DAYS WILL BE CHARGE 25.00 PER DAY STORAGE FEE*** | | |
| | | **INVOICE DUE UPON RECEIPT** | | |
| | | **3% CONVENIENCE FEE FOR DEBIT OR CREDIT CARDS** | | |
| | | | **Subtotal** | **$41,004.00** |
| | | | **Sales Tax** | **$ 3,649.36** |
| | | | **Processing Fee** | |
| | | | **Delivery** | |
| | | | **Total** | **$44,653.36** |

CAVENDER'S
PROPERTY MANAGEMENT & REPAIR LLC

# Estimate

Bo Cavender
115 Maddoxwood Drive
Griffin, Ga 30224
Phone: 678-739-7828
Email: bocavender1996@gmail.com

| Estimate # | DATE |
|---|---|
| 148 | 08/17/2026 |

**BILL TO**

Tipsy Daisy
132 S Hill St
Griffin, Ga 30223
Thetipsydaisy1@gmail.com

| DESCRIPTION | AMOUNT |
|---|---|
| **Custom Work**<br><br>Interior Painting<br>Lighting Fixture Installs<br>Tv Installs<br>Furniture Installs<br>Demolition of Interior Rooms | |
| Labor | $7,000.00 |
| Materials & Rental Equipment | $10,000.00 |
| *Thank you for your business!* | **TOTAL** **$17,000.00** |

**Note:** This estimate is not a contract or a bill. It is our best guess at the total price to complete the work stated above, based on our initial inspection. If prices change or additional parts and labor are required, we will inform you prior to proceeding with the work.

CAVENDER'S
PROPERTY MANAGEMENT & REPAIR LLC

# Estimate

BB&J Plumbing
1323 CITY POND ROAD
BARNESVILLE GA 30204

| Estimate # | DATE |
|---|---|
| 148 | 08/17/2026 |

**BILL TO**

Tipsy Daisy
132 S Hill St
Griffin, Ga 30223
Thetipsydaisy1@gmail.com

| DESCRIPTION | AMOUNT |
|---|---|
| **Plumbing Work** | |
| Install of Water Heater, Sinks, Dish Washers, | |
| Labor | $13,500.00 |
| Materials & Rental Equipment | $7,000.00 |
| *Thank you for your business!* | **TOTAL** **$20,500.00** |

**Note:** This estimate is not a contract or a bill. It is our best guess at the total price to complete the work stated above, based on our initial inspection. If prices change or additional parts and labor are required, we will inform you prior to proceeding with the work.

# GENERAL ASSISTANCE GRANT PROGRAM

CITY OF GRIFFIN
DOWNTOWN DEVELOPMENT AUTHORITY

# GENERAL ASSISTANCE GRANT PROGRAM

This program will be administered by the Griffin Downtown Development Authority and used for building projects and designated needs for businesses located in the Downtown Development Authority District. This grant program offers applicants opportunities for funding needs up to a 50% match and a $5,000 maximum amount, for work performed in accordance with the details of the General Assistance Grant Program (GAGP).

- Permits issued by the City of Griffin must be obtained
- All exterior improvements must be approved by the Historic Preservation Commission if the project is located in the Historic District.
- Building projects must include any needed maintenance and will not be considered if they do not address current maintenance issues
- One application per building each year
- Grant is to pay for licensed contractors, equipment and materials for the project

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## ELIGIBILITY CRITERIA:

1. Applicants must be property owners, or be tenants with written permission from property owner;
2. Properties must be up to date on all property taxes and other applicable fees owed to the City of Griffin; and
3. Property must be in the DDA District

## REVIEW PROCESS:

A completed application form and all requested supporting materials are required before a review takes place. Incomplete applications will be returned to the applicant. Applications are reviewed for completeness and conformance with the regulations by the Executive Director prior to the board meeting.

Accepted applications will be considered by the Downtown Development Authority Board at the following regularly scheduled public meeting, which generally occurs each 2nd Tuesday of the month at 8:15am in the Municipal Courtroom in City Hall. A majority of the board will approve, deny, or table each accepted application. Notification of the grant award decision will be provided to the applicant within two (2) weeks of the meeting.

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Interested applicants should consult with the DDA (770-233-2901) and Historic Preservation Commission (770-233-4130) for design input. Applications must be received at the DDA office at least two (2) weeks prior to normally scheduled DDA meetings to be included to the agenda. DDA meetings are normally held on the 2nd Tuesday of each month. All applications and supporting materials are to be submitted to the Executive Director of the Downtown Development Authority at 201 E. Solomon St., Griffin, GA 30224.

- Applicant meets with DDA Executive Director to review application procedure and process.
- All exterior improvements in the Historic District must be approved by the Historic Preservation Commission before submitting the application if the property is located in the Historic District. For more information on the Historic Preservation Commission's meetings and on the standards they use, please contact the City of Griffin Planning and Development Department (770-233-4130).
- Applicant fills out application with the proposed costs associated with the project; takes pictures of building in its current condition before work has been started; applicant sketches out work to be done, noting planned aesthetic and floor plan and a description of work to be done.
- The application must be received at the DDA Office at 201 East Solomon Street, Griffin, GA 30224 at least two (2) weeks prior to normally scheduled DDA meetings to be considered at the monthly meeting on the 2nd Tuesday of the month.
- Griffin Downtown Development Authority will meet and review all acceptable applications and determine which projects are funded.
- Griffin Downtown Development Authority will notify each recipient of the results within two (2) weeks of the meeting.
- The applicant must start the project within ninety (90) days of being notified of the results of the application and must complete the project within one hundred eight (180) days of starting.
- We are aware that there are times when equipment needs to be replaced or work done more quickly than a normal application can be processed. In such cases, the applicant shall notify the Economic Development Director as quickly as possible to formally identify the need, expedience and initiate the application process. No equipment or work will be considered if not notified within thirty (30) days of need for equipment purchase or work to be done.
- During work and at least sixty (60) days after work is completed a General Assistance Grant Program sign should be placed in a conspicuous place on the property. (This will be provided by the DDA.)
- The Director of the Downtown Development Authority and DDA Members have the right to conduct site inspections. Any substantial changes to the accepted scope of work must have prior approval of the Griffin Downtown Development Authority Director and also the Historic Preservation Commission, if related to the exterior of the building.
- Applicant must submit copies of the project cost documentation (invoices, receipts, total savings from materials discounts obtained as part of the GAGP, associated spread sheets, etc.) and proof of all closed permits issued for the project to the DDA office.
- Upon review and acceptance of the substantiating cost data and close out of the project, the DDA will issue the applicable grant funds, up to $5,000 maximum, to the applicant within 45 days of receipt of project cost and close out documents.

# GENERAL INFORMATION

APPLICANT IS THE:

- ☐ PROPERTY OWNER
- ☑ BUSINESS OWNER

NAME OF APPLICANT:
Cavella Gatlin

APPLICANT'S ADDRESS:
1142 Silverleaf Cir. Griffin GA 30224

PHONE NUMBER:
678-588-4405

E-MAIL ADDRESS:
Cavellagatlin14@yahoo.com

NAME OF BUSINESS:
Birch and Vine Boutique

PROJECT/BUSINESS ADDRESS:
208 W. Broad St Griffin GA 30223

PROPERTY OWNER'S NAME (IF DIFFERENT FROM APPLICANT):

NOTE: IF YOU ARE NOT THE PROPERTY OWNER, PLEASE HAVE THE PROPERTY OWNER OR AN AUTHORIZED REPRESENTATIVE CO-SIGN THIS APPLICATION WHERE INDICATED IN THE GENERAL CONDITIONS.

DESCRIPTION OF PROPOSED IMPROVEMENTS/NEEDS (E.G. EQUIPMENT, DOORS, SIGNS, LIGHTING, HVAC, PLUMBING, PAINT, ETC.):
Sign

PROPOSED PROJECT BUDGET:

$5000

IS THIS BUDGET BASED ON INFORMATION FROM CONTRACTORS AND MATERIAL COSTS?

Yes

HOW MUCH FUNDING ASSISTANCE ARE YOU REQUESTING? (MAX. $5,000)

$5000

PROPOSED START DATE: Sept 9-30 ESTIMATED COMPLETION DATE: _____

SIGNATURE OF APPLICANT: Cornelius Mack DATE: 8-5-24

GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY USE ONLY:

RECEIVED: _____ DATE: _____

APPROVED: _____ DATE: _____

## GENERAL CONDITIONS

❑ IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT THE APPLICANT SHALL BE SOLELY RESPONSIBLE FOR ALL SAFETY CONDITIONS AND COMPLIANCE WITH ALL SAFETY REGULATIONS, BUILDING CODES, ORDINANCES, AND OTHER APPLICABLE REGULATIONS.

❑ IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT TO BE ELIGIBLE FOR FUNDING WORK COMPLETED OR EQUIPMENT PURCHASED PRIOR TO FINAL APPROVAL IS INELIGIBLE FOR FUNDING, UNLESS SUCH EFFORTS REQUIRED MORE EXPEDIENT JUSTIFIABLE EFFORTS AND THE APPLICATION IS SUBMITTED WITHIN SIXTY (60) DAYS OF THE PURCHASE OR COMPLETION OF WORK.

❑ IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT THE APPLICANT WILL NOT SEEK TO HOLD GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY OR THE CITY OF GRIFFIN, AND/OR ITS AGENTS, EMPLOYEES, OFFICERS AND/OR DIRECTORS LIABLE FOR ANY PROPERTY DAMAGE, PERSONAL INJURY, OR OTHER LOSS RELATING IN ANY WAY TO THE GENERAL ASSISTANCE GRANT PROGRAM

❑ THE APPLICANT SHALL BE RESPONSIBLE FOR MAINTAINING VALID AND SUFFICIENT INSURANCE COVERAGE FOR PROPERTY DAMAGE AND PERSONAL INJURY LIABILITY RELATING TO THE GENERAL ASSISTANCE GRANT PROGRAM.

❑ THE APPLICANT AGREES TO MAINTAIN THE PROPERTY AND IMPROVEMENTS, INCLUDING, BUT NOT LIMITED TO, PROMPTLY REMOVING GRAFFITI, TRASH, AND SWEEPING AND SHOVELING IN FRONT OF THE PROPERTY.

❑ THE APPLICANT AGREES TO RETURN THE GRANT MONEY RECEIVED IF THE IMPROVEMENT IS REMOVED WITHIN TWO YEARS.

❑ THE APPLICANT MUST BEGIN THE PROJECT WITHIN NINETY (90) DAYS OF BEING NOTIFIED THAT THEY HAVE BEEN AWARDED THE GRANT AND MUST COMPLETE THE PROJECT ONE HUNDRED EIGHTY (180) DAYS OF BEGINNING THE PROJECT.

❑ THE APPLICANT AUTHORIZES GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY TO PROMOTE AN APPROVED PROJECT, INCLUDING BUT NOT LIMITED TO DISPLAYING A SIGN AT THE SITE, DURING AND AFTER CONSTRUCTION, AND USING PHOTOGRAPHS AND DESCRIPTIONS OF THE PROJECT IN DOWNTOWN GRIFFIN MATERIALS AND PRESS RELEASES.

❑ THE APPLICANT HAS READ AND UNDERSTANDS THE "GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY GENERAL ASSISTANCE PROGRAM GRANT GUIDELINES" DOCUMENT OUTLINING PROGRAM GUIDELINES AND PROCEDURES.

❑ THE APPLICANT UNDERSTANDS THAT GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY RESERVES THE RIGHT TO MAKE CHANGES IN CONDITIONS OF THE GENERAL ASSISTANCE GRANT PROGRAM AS WARRANTED.

SIGNATURE OF APPLICANT: Corelli Hart DATE: 8-5-26

NOTE: IF YOU ARE NOT THE PROPERTY OWNER, PLEASE HAVE THE PROPERTY OWNER OR AN AUTHORIZED REPRESENTATIVE CO-SIGN THIS APPLICATION WHERE INDICATED IN THE GENERAL CONDITIONS.

OWNER AUTHORIZATION:

AS THE OWNER OF (INSERT PROPERTY ADDRESS)
208 W. Broad Street,

I HAVE REVIEWED THE ABOVE APPLICATION AND AUTHORIZE OPERATOR OF

_____ AT SAID ADDRESS TO PERFORM THE BUILDING

IMPROVEMENTS DESCRIBED ABOVE AS PART OF THE GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY GENERAL ASSISTANCE GRANT PROGRAM.

SIGNATURE OF PROPERTY OWNER: _____ DATE: 8/21/26

Signarama

110 Huntington Park Dr
Suite B
Fayetteville, GA 30214
(770) 460-5116

# ESTIMATE
## EST-6003

H&S Signarama

Payment Terms: 75% Down/Bal. at Completion

**Created Date:** 8/5/2026

**DESCRIPTION:** Blade Sign

**Bill To:** Birch & Vine Boutique llc
208 W. Broad Street
Griffin, GA 30223
US

**Pickup At:** Signarama Fayetteville
110 Huntington Park Dr
Suite B
Fayetteville, GA 30214
US

**Requested By:** Camellia Gatlin
Email: calbaby@yahoo.com
Work Phone: (678) 588-4005

**Salesperson:** Sherry Stadel
Email: sherry.stadel@signarama.com

| NO. | Product Summary | QTY | UNIT PRICE | AMOUNT |
|---|---|---|---|---|
| 1 | 24"x18" Double Sided Blade Sign w/Cut Vinyl Graphics, and 12" Chains | 1 | $155.75 | $155.75 |
| 2 | Install w/Travel | 1 | $275.00 | $275.00 |

| | |
|---|---|
| **Subtotal:** | $430.75 |
| **Taxes:** | $10.90 |
| **Grand Total:** | $441.65 |
| *Credit Card Surcharge:* | *3.00%* |
| *Total with Surcharge:* | *$454.90* |

PLEASE READ: Regarding production of custom signs, this estimate is valid based on information from client about the project requirements. Changes by the client after proof and quote approval may result in a change to the price of the produced signs as well as the production timeline.
Production time starts after permit has been approved.
Payment terms: 75% down, remaining due prior to installation.

We accept cash, credit card or check.

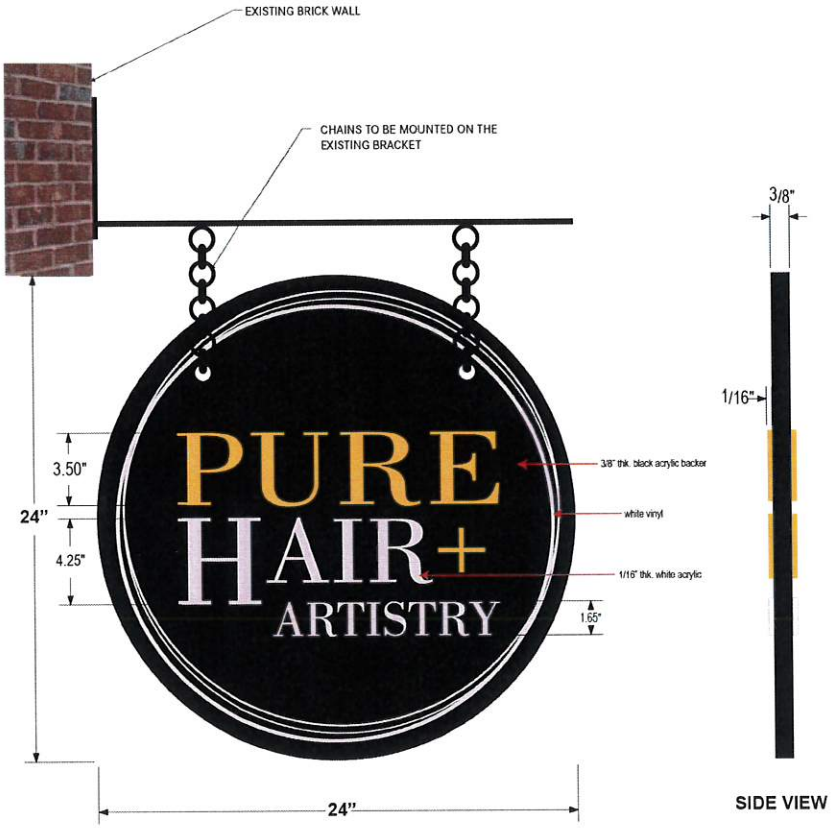
Once production has been started, there will be no refunds.
Site surveys and design time is NON-REFUNDABLE

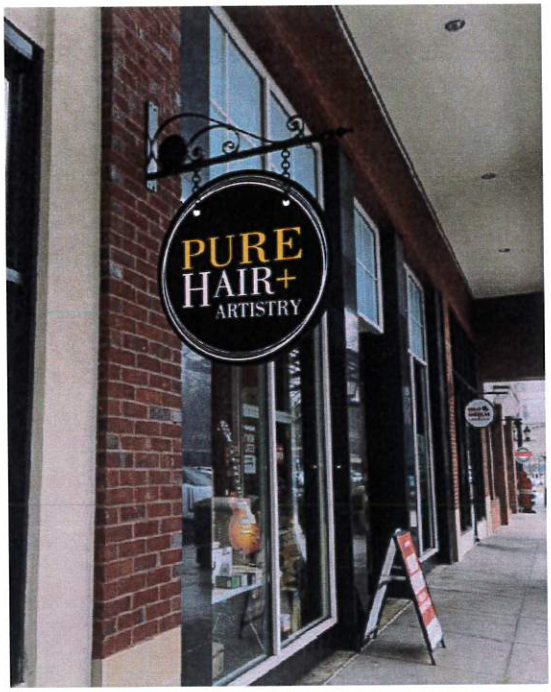
Regarding Installation and onsite services, this quote is for estimation purposes and is not a guarantee of cost for sign services for installation. The Estimate is based on current information from client about the project. Actual cost may change once project elements are finalized.
Up to (1) revision is allowed on your ORIGINAL design (including text and graphics). Requested revisions to your job that are NOT on your original graphic submission constitutes a redesign billed at $60/hour

**Signature:** _____ **Date:** _____

*Independently Owned and Operated*

-Camellia Gatlin




**Double Sided Blade Sign with 1/16" thk. letters copy and white vinyl graphics outer edge border applied with 3/8" black acrylic backer**

Outlook

RE: 208 west broad

**From** Tracie Pryor <TPryor@cityofgriffin.com>
**Date** Tue 8/25/2026 7:38 AM
**To** Tiffany Jamerson <tjamerson@cityofgriffin.com>

Tiffany,

This is scheduled to go before HPC on September 9, 2026. This will be an easy one for them to approve.


Tracie Pryor | Zoning Administrator
Planning and Development
(770) 233-4130
TPryor@cityofgriffin.com


**From:** Tiffany Jamerson <tjamerson@cityofgriffin.com>
**Sent:** Monday, August 24, 2026 2:24 PM
**To:** Tracie Pryor <TPryor@cityofgriffin.com>
**Cc:** calbaby@yahoo.com
**Subject:** Fw: 208 west broad

Good Afternoon Tracie,

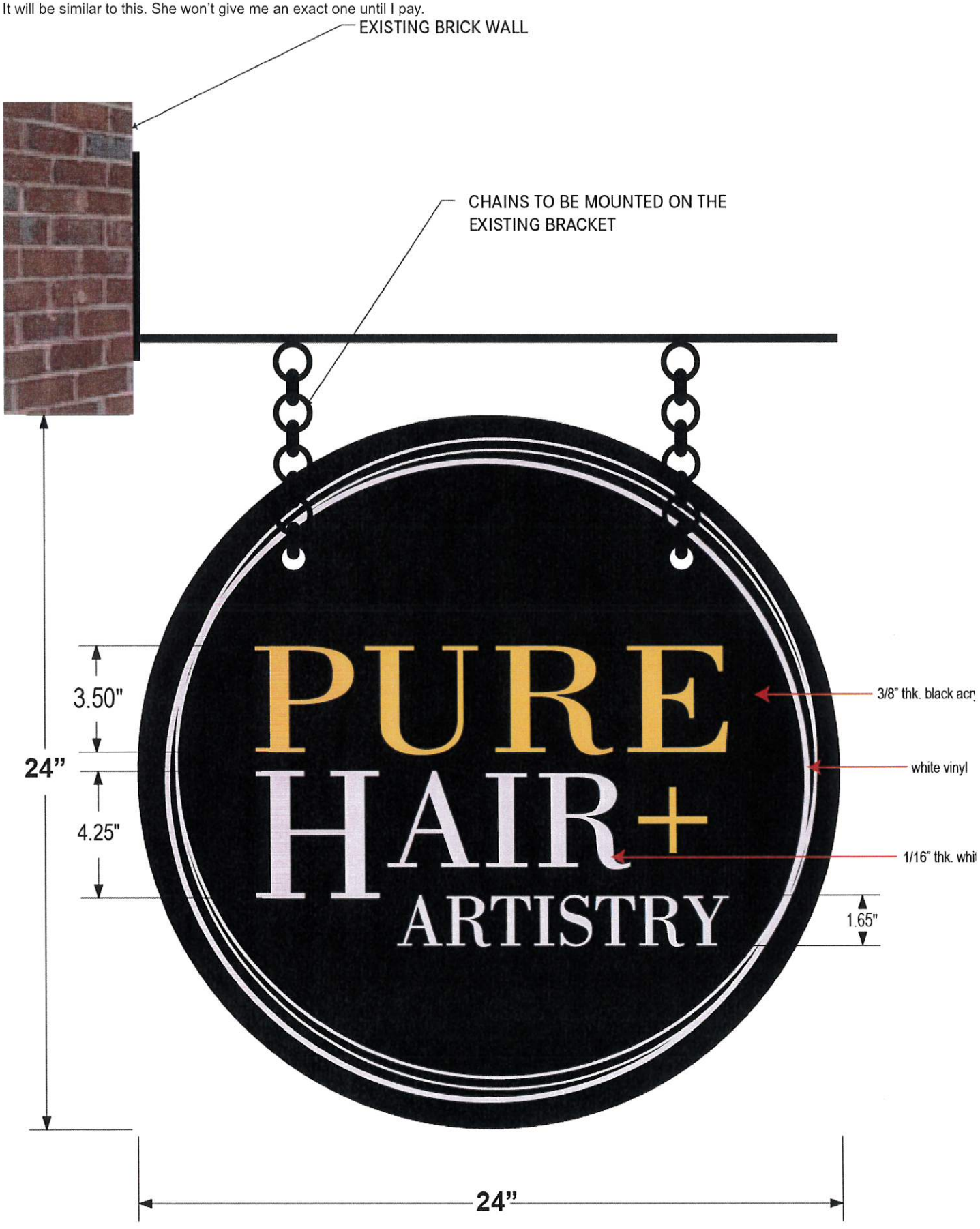
Will this need HPC approval for 208 W. Broad? It is for Birch and Vine Boutique, she has applied for a DDA grant for a sign.


Tiffany Jamerson | Administrative Coordinator
Downtown Development
770-228-5356

tjamerson@cityofgriffin.com


**From:** Camellia Gatlin <calbaby@yahoo.com>
**Sent:** Monday, August 24, 2026 2:11 PM
**To:** Tiffany Jamerson <tjamerson@cityofgriffin.com>
**Subject:** Re: 208 west broad

It will be similar to this. She won't give me an exact one until I pay.




**Double Sided Blade Sign with 1/16" thk. letters copy and white vinyl graphics outer edge border applied with 3/8" black acrylic backer**

-Camellia Gatlin

On Aug 24, 2026, at 1:06 PM, Tiffany Jamerson <tjamerson@cityofgriffin.com> wrote:

Hey Camellia,

Do you have a photo of the proposed sign?

<C2_signature_logo(200x200px)(1)_4069a88d-cbe1-4647-a773-c3ad3a056435.png>

**Tiffany Jamerson | Administrative Coordinator**
Downtown Development
770-228-5356

tjamerson@cityofgriffin.com

<C2_signature_websitelogo(200x200px)_d3d7f22e-04e3-4a4c-bd1f-e9183b09bfe9.png>
<C2_signature_facebook_f_transparent_57fa3e73-1d41-43b4-a6bf-4b02ac68ad23.png>

---

**From:** Camellia Gatlin <calbaby@yahoo.com>
**Sent:** Monday, August 24, 2026 12:52 PM
**To:** Tiffany Jamerson <tjamerson@cityofgriffin.com>
**Subject:** 208 west broad

<image0.png>

-Camellia Gatlin

# GENERAL ASSISTANCE GRANT PROGRAM

CITY OF GRIFFIN
DOWNTOWN DEVELOPMENT AUTHORITY

# GENERAL ASSISTANCE GRANT PROGRAM

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- The application must be received at the DDA Office at 201 East Solomon Street, Griffin, GA 30224 at least two (2) weeks prior to normally scheduled DDA meetings to be considered at the monthly meeting on the 2nd Tuesday of the month.
- Griffin Downtown Development Authority will meet and review all acceptable applications and determine which projects are funded.
- Griffin Downtown Development Authority will notify each recipient of the results within two (2) weeks of the meeting.
- The applicant must start the project within ninety (90) days of being notified of the results of the application and must complete the project within one hundred eight (180) days of starting.
- We are aware that there are times when equipment needs to be replaced or work done more quickly than a normal application can be processed. In such cases, the applicant shall notify the Economic Development Director as quickly as possible to formally identify the need, expedience and initiate the application process. No equipment or work will be considered if not notified within thirty (30) days of need for equipment purchase or work to be done.
- During work and at least sixty (60) days after work is completed a General Assistance Grant Program sign should be placed in a conspicuous place on the property. (This will be provided by the DDA.)
- The Director of the Downtown Development Authority and DDA Members have the right to conduct site inspections. Any substantial changes to the accepted scope of work must have prior approval of the Griffin Downtown Development Authority Director and also the Historic Preservation Commission, if related to the exterior of the building.
- Applicant must submit copies of the project cost documentation (invoices, receipts, total savings from materials discounts obtained as part of the GAGP, associated spread sheets, etc.) and proof of all closed permits issued for the project to the DDA office.
- Upon review and acceptance of the substantiating cost data and close out of the project, the DDA will issue the applicable grant funds, up to $5,000 maximum, to the applicant within 45 days of receipt of project cost and close out documents.

# GENERAL INFORMATION

APPLICANT IS THE:

- ☐ PROPERTY OWNER
- ☒ BUSINESS OWNER

NAME OF APPLICANT: Chandra Johnson

APPLICANT'S ADDRESS: 11995 Harbour Town Pkwy Fayetteville 30215

PHONE NUMBER: 770-902-1021

E-MAIL ADDRESS: Reggaevybz1214@gmail.com

NAME OF BUSINESS: Reggae Vybz

PROJECT/BUSINESS ADDRESS: 133 N. Hill St. Griffin GA. 30223

PROPERTY OWNER'S NAME (IF DIFFERENT FROM APPLICANT):

NOTE: IF YOU ARE NOT THE PROPERTY OWNER, PLEASE HAVE THE PROPERTY OWNER OR AN AUTHORIZED REPRESENTATIVE CO-SIGN THIS APPLICATION WHERE INDICATED IN THE GENERAL CONDITIONS.

DESCRIPTION OF PROPOSED IMPROVEMENTS/NEEDS (E.G. EQUIPMENT, DOORS, SIGNS, LIGHTING, HVAC, PLUMBING, PAINT, ETC.):

Hood Vent update/repairs, paint, door replacement, sheet rock repair, floor repair

PROPOSED PROJECT BUDGET:

$20,016

IS THIS BUDGET BASED ON INFORMATION FROM CONTRACTORS AND MATERIAL COSTS?

Yes

HOW MUCH FUNDING ASSISTANCE ARE YOU REQUESTING? (MAX. $5,000)

Max $5,000

Ran into other issues - not completed

PROPOSED START DATE: June 1, 2026 ESTIMATED COMPLETION DATE: June 16, 2026

SIGNATURE OF APPLICANT: S Johnson DATE: 5/28/2026

GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY USE ONLY:

RECEIVED: _____ DATE: 6/9/26

APPROVED: _____ DATE: _____

## GENERAL CONDITIONS

❑ IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT THE APPLICANT SHALL BE SOLELY RESPONSIBLE FOR ALL SAFETY CONDITIONS AND COMPLIANCE WITH ALL SAFETY REGULATIONS, BUILDING CODES, ORDINANCES, AND OTHER APPLICABLE REGULATIONS.

❑ IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT TO BE ELIGIBLE FOR FUNDING WORK COMPLETED OR EQUIPMENT PURCHASED PRIOR TO FINAL APPROVAL IS INELIGIBLE FOR FUNDING, UNLESS SUCH EFFORTS REQUIRED MORE EXPEDIENT JUSTIFIABLE EFFORTS AND THE APPLICATION IS SUBMITTED WITHIN SIXTY (60) DAYS OF THE PURCHASE OR COMPLETION OF WORK.

❑ IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT THE APPLICANT WILL NOT SEEK TO HOLD GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY OR THE CITY OF GRIFFIN, AND/OR ITS AGENTS, EMPLOYEES, OFFICERS AND/OR DIRECTORS LIABLE FOR ANY PROPERTY DAMAGE, PERSONAL INJURY, OR OTHER LOSS RELATING IN ANY WAY TO THE GENERAL ASSISTANCE GRANT PROGRAM

❑ THE APPLICANT SHALL BE RESPONSIBLE FOR MAINTAINING VALID AND SUFFICIENT INSURANCE COVERAGE FOR PROPERTY DAMAGE AND PERSONAL INJURY LIABILITY RELATING TO THE GENERAL ASSISTANCE GRANT PROGRAM.

❑ THE APPLICANT AGREES TO MAINTAIN THE PROPERTY AND IMPROVEMENTS, INCLUDING, BUT NOT LIMITED TO, PROMPTLY REMOVING GRAFFITI, TRASH, AND SWEEPING AND SHOVELING IN FRONT OF THE PROPERTY.

❑ THE APPLICANT AGREES TO RETURN THE GRANT MONEY RECEIVED IF THE IMPROVEMENT IS REMOVED WITHIN TWO YEARS.

❑ THE APPLICANT MUST BEGIN THE PROJECT WITHIN NINETY (90) DAYS OF BEING NOTIFIED THAT THEY HAVE BEEN AWARDED THE GRANT AND MUST COMPLETE THE PROJECT ONE HUNDRED EIGHTY (180) DAYS OF BEGINNING THE PROJECT.

❑ THE APPLICANT AUTHORIZES GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY TO PROMOTE AN APPROVED PROJECT, INCLUDING BUT NOT LIMITED TO DISPLAYING A SIGN AT THE SITE, DURING AND AFTER CONSTRUCTION, AND USING PHOTOGRAPHS AND DESCRIPTIONS OF THE PROJECT IN DOWNTOWN GRIFFIN MATERIALS AND PRESS RELEASES.

❑ THE APPLICANT HAS READ AND UNDERSTANDS THE "GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY GENERAL ASSISTANCE PROGRAM GRANT GUIDELINES" DOCUMENT OUTLINING PROGRAM GUIDELINES AND PROCEDURES.

❑ THE APPLICANT UNDERSTANDS THAT GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY RESERVES THE RIGHT TO MAKE CHANGES IN CONDITIONS OF THE GENERAL ASSISTANCE GRANT PROGRAM AS WARRANTED.

SIGNATURE OF APPLICANT: _____ DATE: 5/28/2026

NOTE: IF YOU ARE NOT THE PROPERTY OWNER, PLEASE HAVE THE PROPERTY OWNER OR AN AUTHORIZED REPRESENTATIVE CO-SIGN THIS APPLICATION WHERE INDICATED IN THE GENERAL CONDITIONS.

OWNER AUTHORIZATION:

AS THE OWNER OF (INSERT PROPERTY ADDRESS)
133 N. Hill St. Griffin GA. 30223,

I HAVE REVIEWED THE ABOVE APPLICATION AND AUTHORIZE OPERATOR OF
Reggae Vybz AT SAID ADDRESS TO PERFORM THE BUILDING IMPROVEMENTS DESCRIBED ABOVE AS PART OF THE GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY GENERAL ASSISTANCE GRANT PROGRAM.

SIGNATURE OF PROPERTY OWNER: _____ DATE: 6/4/2026

Itemized cost for repairs at Reggae Vybz Griffin

Paint and labor- $396

Dry wall replacement and labor- $420 (includes materials and labor)

Floor replacement- $550 (Tile materials and labor)

Hood vent- $26,200

- Removal of old hood vent and installation of new
- Installing duct work
- Electrical wiring

Walk in cooler repairs-$450

- Materials to replace coil
- Refrigerant
- Labor

Total: $28,016

AirForce1 HVAC

HEATING | VENTILATION | AIR CONDITIONING

# PROPOSAL

**PROPOSAL DATE:** May 28, 2025
**PROPOSAL #:** AF1-052825-BC
**VALID FOR:** 30 Days

Air Force One HVAC, LLC | 3939 Royal Drive #226, Kennesaw, GA 30144 | 770-733-9434 | Service@af1hvac.com

## PROJECT INFORMATION

**PROJECT:**
Installation of New Make-Up Air (MUA) System for Existing 5' Type I Hood

**EXISTING HOOD:**
5' Type I Hood (To Remain)

**EXISTING ANSUL:**
Kidde/Ansul Fire Suppression System (To Remain)

**NEW SYSTEM:**
Roof Mounted Make-Up Air Unit (Furnished & Installed by Air Force One HVAC)

**SCOPE:**
Complete MUA Installation with Controls, Electrical, Supply Air Duct, Roof Patch & Startup

**PERMITS:**
Not Included

**DATE:**
May 28, 2025

**PROJECT ADDRESS:**
133 N. Hill St.
Griffin, GA 30223

## CLIENT INFORMATION

**CLIENT:**
Brian Chambers

**COMPANY:**
Oakhurst Realty Partners

**ADDRESS:**
133 N. Hill St.
Griffin, GA 30223

**ROLE:**
Property Owner / Owner Representative

**FROM:**
Air Force One HVAC, LLC

**ATTENTION:**
Brian Chambers

**PHONE:** —

**EMAIL:** —

## EXISTING CONDITIONS (PHOTOS)


Existing 5' Type I Hood (To Remain)


Existing Kidde/Ansul Fire Suppression System (To Remain)


Proposed Roof MUA Location (To Be Determined)


Proposed Supply Air Drops (Kitchen Area)

## PROJECT SUMMARY

Air Force One HVAC, LLC is pleased to provide this proposal to furnish and install a new roof-mounted make-up air (MUA) system to properly balance the existing 5' Type I commercial kitchen hood. The project includes furnishing the MUA unit, installation of the roof curb, roof penetration and patch, supply air ductwork, two (2) ceiling supply air drops, contractor control box, microswitch, electrical controls, integration with the existing Kidde/Ansul fire suppression system, startup, testing, and final air balancing. The existing hood and fire suppression system will remain in service and will be integrated into the new control sequence.

**AF1 WILL FURNISH THE MUA UNIT AND HOOD SYSTEM PER THIS PROPOSAL.**

## OPTION 1 – FLOOR/CEILING MOUNT HOOD SYSTEM

**HOOD SUPPLIED BY CUSTOMER – INSTALLATION ONLY**

**SCOPE OF WORK INCLUDES:**

- Remove and dispose of existing hood system, fan, duct and accessories
- Install concealed ductwork from "hood" installation, using 16" sq 18" ductwork and vent system to exterior of building.
- Install and connect new exhaust fan to exterior of building.
- Power and connect new duct wire run for exhaust fan.
- Power and install electric grease duct connector with access panel with lock.
- Install a new stainless steel custom cab with integral exhaust hood.
- Power and wire up new exhaust fan to meet local regulations.
- Power and wire up hood match connections and fire suppression connections.
- Power and wire up new light switches, connection and disconnects.
- Testing, start-up, and operation of exhaust system.

**ADDITIONAL HOOD OPTION:**

- Furnish & install new 12' Type I stainless steel hood system ..... $4,800.00

**TOTAL INVESTMENT** **$26,200.00**

**EXCLUSIONS:**

- Customer furnished "soft" hood system.
- Permits and associated permit fees.
- Fire suppression to be done by others.
- Gas line and electrical line-volt.
- Hole cutting for vent and riser.
- Patching, touch-up, or restoration of walls or ceilings.
- Any relocation of existing electrical or plumbing.
- Taxes, if applicable.

## OPTION 2 – WALL MOUNTED HOOD SYSTEM

**HOOD SUPPLIED BY CUSTOMER – INSTALLATION ONLY**

**SCOPE OF WORK INCLUDES:**

- Remove hood in kitchen 1 (rear).
- Remove and reconnect gas line to existing equipment.
- Remove and install "wall" mounted exhaust fan to exhaust equipment.
- Provide and install "duct" connector new exhaust fan.
- Installation and alignment and modifications as required to fit equipment in front or rear of kitchen.
- Provide supply air duct to front hood location.

**ADDITIONAL HOOD OPTION:**

- Furnish & install new 12' Type I stainless steel hood system ..... $4,800.00

**TOTAL INVESTMENT** **$30,400.00**

**EXCLUSIONS:**

- Any permits and or any fees from above.
- Removal of any roofing material (unless needed and provided price).
- Any cutting of roof panels (unless specified).
- Any roof patching or repair (unless specified).
- Any and all penetrations (roof/wall/ceiling) unless specified.
- Wall openings, (unless specified by others).
- Any engineering drawings, calculations and or submittals (unless specified).
- Balance or ventilation damper, diffuser, grilles and or any other testing.

## ACCEPTANCE OF PROPOSAL

Customer Signature: _____ Date: _____

Printed Name: _____

**Thank you for the opportunity!**

**Air Force One HVAC, LLC**
3939 Royal Drive #226
Kennesaw, GA 30144
770-733-9434
Service@af1hvac.com
License #CN210815

SERVICE ☑ INSTALL ☐ WILL CALL ☐ DELIVER ☐ ESTIMATE (VALID FOR 30 DAYS)

PHONE 404-934552

133 N Hill St.
Griffin, Ga.

MAKE Duraque Jackson

MODEL

SERIAL

ERVICED

NATURE OF SERVICE REQUEST

| T # | DESCRIPTION OF PARTS OR MATERIALS | PRICE | AMOUNT |
|---|---|---|---|
| | Install Hood Motor | | |
| | Install for Hood | | |
| | Clean duck for Hood | | |
| | | | |
| | | | |
| | Material $537.93 | | |
| | Labor - $ 420 | | |
| | Total - $957.93 | | |
| | | TOTAL MATERIALS | |
| | | TAX | |
| | | TOTAL LABOR | |
| | | | |
| | | TOTAL AMOUNT ▶ | 957.93 |

Dukaque Jackson

DEPOSIT

RECEIVED BY

E FOR LABOR ONLY, MATERIAL ADDITIONAL. WE WILL NOT BE RESPONSIBLE FOR LOSS CAUSED BY FIRE, THEFT, TESTING, OR ANY OTHER CAUSES BEYOND OUR CONTROL.

# ★ INVOICE ★


**BAFATY C SERVICES LLC**
212 SUNDERLAND WAY
STOCKBRIDGE GA 30213
786-580-9508
RCONSTRUCTIONS@OUTLOOK.COM

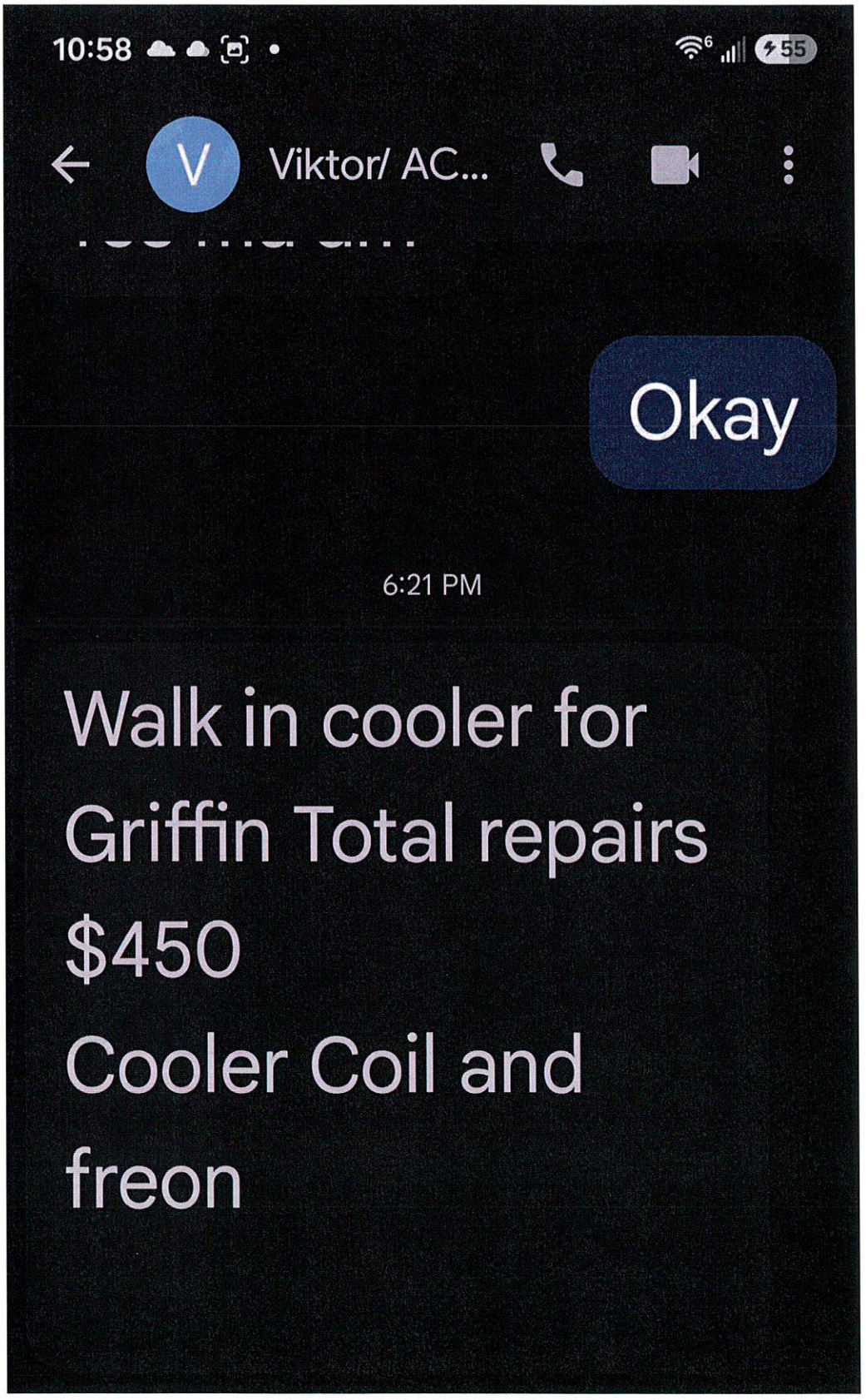

**BILL TO** Reggae Vybz II
Floyd Johnson

**INVOICE #**

**INVOICE DATE** 7/2/2026

| DESCRIPTION | AMOUNT |
|---|---|
| Labor and Paint (upstairs) | $396.00 |
| Repair/Repalce drywall | $420.00 |
| Repair floor and replace tile | $550.00 |

**TOTAL** $1366.00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Cooler Coil and
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# GENERAL ASSISTANCE GRANT PROGRAM

CITY OF GRIFFIN
DOWNTOWN DEVELOPMENT AUTHORITY

# GENERAL ASSISTANCE GRANT PROGRAM

This program will be administered by the Griffin Downtown Development Authority and used for building projects and designated needs for businesses located in the Downtown Development Authority District. This grant program offers applicants opportunities for funding needs up to a 50% match and a $5,000 maximum amount, for work performed in accordance with the details of the General Assistance Grant Program (GAGP).

- Permits issued by the City of Griffin must be obtained
- All exterior improvements must be approved by the Historic Preservation Commission if the project is located in the Historic District.
- Building projects must include any needed maintenance and will not be considered if they do not address current maintenance issues
- One application per building each year
- Grant is to pay for licensed contractors, equipment and materials for the project

The General Assistance Grant Program cannot be used in conjunction with the Downtown Façade Grant Program. The grant is to pay for licensed contractors, equipment and materials for the project.

## ELIGIBILITY CRITERIA:

1. Applicants must be property owners, or be tenants with written permission from property owner;
2. Properties must be up to date on all property taxes and other applicable fees owed to the City of Griffin; and
3. Property must be in the DDA District

## REVIEW PROCESS:

A completed application form and all requested supporting materials are required before a review takes place. Incomplete applications will be returned to the applicant. Applications are reviewed for completeness and conformance with the regulations by the Executive Director prior to the board meeting.

Accepted applications will be considered by the Downtown Development Authority Board at the following regularly scheduled public meeting, which generally occurs each 2nd Tuesday of the month at 8:15am in the Municipal Courtroom in City Hall. A majority of the board will approve, deny, or table each accepted application. Notification of the grant award decision will be provided to the applicant within two (2) weeks of the meeting.

## APPLICATION PROCESS:

Interested applicants should consult with the DDA (770-233-2901) and Historic Preservation Commission (770-233-4130) for design input. Applications must be received at the DDA office at least two (2) weeks prior to normally scheduled DDA meetings to be included to the agenda. DDA meetings are normally held on the 2nd Tuesday of each month. All applications and supporting materials are to be submitted to the Executive Director of the Downtown Development Authority at 201 E. Solomon St., Griffin, GA 30224.

- Applicant meets with DDA Executive Director to review application procedure and process.
- All exterior improvements in the Historic District must be approved by the Historic Preservation Commission before submitting the application if the property is located in the Historic District. For more information on the Historic Preservation Commission's meetings and on the standards they use, please contact the City of Griffin Planning and Development Department (770-233-4130).
- Applicant fills out application with the proposed costs associated with the project; takes pictures of building in its current condition before work has been started; applicant sketches out work to be done, noting planned aesthetic and floor plan and a description of work to be done.
- The application must be received at the DDA Office at 201 East Solomon Street, Griffin, GA 30224 at least two (2) weeks prior to normally scheduled DDA meetings to be considered at the monthly meeting on the 2nd Tuesday of the month.
- Griffin Downtown Development Authority will meet and review all acceptable applications and determine which projects are funded.
- Griffin Downtown Development Authority will notify each recipient of the results within two (2) weeks of the meeting.
- The applicant must start the project within ninety (90) days of being notified of the results of the application and must complete the project within one hundred eight (180) days of starting.
- We are aware that there are times when equipment needs to be replaced or work done more quickly than a normal application can be processed. In such cases, the applicant shall notify the Economic Development Director as quickly as possible to formally identify the need, expedience and initiate the application process. No equipment or work will be considered if not notified within thirty (30) days of need for equipment purchase or work to be done.
- During work and at least sixty (60) days after work is completed a General Assistance Grant Program sign should be placed in a conspicuous place on the property. (This will be provided by the DDA.)
- The Director of the Downtown Development Authority and DDA Members have the right to conduct site inspections. Any substantial changes to the accepted scope of work must have prior approval of the Griffin Downtown Development Authority Director and also the Historic Preservation Commission, if related to the exterior of the building.
- Applicant must submit copies of the project cost documentation (invoices, receipts, total savings from materials discounts obtained as part of the GAGP, associated spread sheets, etc.) and proof of all closed permits issued for the project to the DDA office.
- Upon review and acceptance of the substantiating cost data and close out of the project, the DDA will issue the applicable grant funds, up to $5,000 maximum, to the applicant within 45 days of receipt of project cost and close out documents.

# GENERAL INFORMATION

APPLICANT IS THE:

- ❑ PROPERTY OWNER
- ❑ BUSINESS OWNER

NAME OF APPLICANT:
Stan Langley

APPLICANT'S ADDRESS:
116 W. Solomon St

PHONE NUMBER:
678-315-5311

E-MAIL ADDRESS:
stan_langley88@yahoo.com

NAME OF BUSINESS:
Doc Holliday's Sports Bar

PROJECT/BUSINESS ADDRESS:
116 W. Solomon St

PROPERTY OWNER'S NAME (IF DIFFERENT FROM APPLICANT):
Steve Morris

NOTE: IF YOU ARE NOT THE PROPERTY OWNER, PLEASE HAVE THE PROPERTY OWNER OR AN AUTHORIZED REPRESENTATIVE CO-SIGN THIS APPLICATION WHERE INDICATED IN THE GENERAL CONDITIONS.

DESCRIPTION OF PROPOSED IMPROVEMENTS/NEEDS (E.G. EQUIPMENT, DOORS, SIGNS, LIGHTING, HVAC, PLUMBING, PAINT, ETC.):
New Sign

## General Conditions

- It is expressly understood and agreed that the applicant shall be solely responsible for all safety conditions and compliance with all safety regulations, building codes, ordinances, and other applicable regulations.
- It is expressly understood and agreed that work completed prior to final approval is ineligible for funding.
- It is expressly understood and agreed that the applicant will not seek to hold Griffin Downtown Development Authority or the City of Griffin, and/or its agents, employees, officers and/or directors liable for any property damage, personal injury, or other loss relating in any way to the Facade Improvement Program.
- The applicant shall be responsible for maintaining valid and sufficient insurance coverage for property damage and personal injury liability relating to the Facade Improvement Program.
- The applicant agrees to maintain the property and improvements, including, but not limited to, promptly removing graffiti, trash, and sweeping and shoveling in front of the property.
- The applicant agrees to return the grant money received if the improvement is removed within two years.
- The applicant must begin the project within three months of being notified that they have been awarded the grant and must complete the façade project within twelve months of beginning the project.
- The applicant authorizes Griffin Downtown Development Authority to promote an approved project, including but not limited to displaying a sign at the site, during and after construction, and using photographs and descriptions of the project in Downtown Griffin materials and press releases.
- The applicant has read and understands the "Griffin Downtown Development Authority Façade Improvement Program Overview" document outlining program guidelines and procedures.
- The applicant understands that Griffin Downtown Development Authority reserves the right to make changes in conditions of the Facade Improvement Program as warranted.

**Signature of applicant:** _____

**Date:** 8-3-26

If applicant is not the property owner, please have the property owner or an authorized representative review and co-sign this application below.

**Owner Authorization**

As owner of the property (insert address) 116 West Solomon St.

I have reviewed the above application and authorize operator of Doc Holliday's at said address to perform the facade improvements described above as part of the Griffin Downtown Development Authority Façade Improvement Program.

**Signature of property owner or authorized representative:**

_____

**Date:** 8-3-26

****All applicants must contact the Planning and Development Department to determine what permits are required prior to beginning construction. Payment will not be issued without required permitting.**

PROPOSED PROJECT BUDGET:
$9,800

IS THIS BUDGET BASED ON INFORMATION FROM CONTRACTORS AND MATERIAL COSTS?
Yes

HOW MUCH FUNDING ASSISTANCE ARE YOU REQUESTING? (MAX. $5,000)
$5,000

PROPOSED START DATE: 8/12/2026 ESTIMATED COMPLETION DATE: 8/21/2026

SIGNATURE OF APPLICANT: _____ DATE: _____

GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY USE ONLY:

RECEIVED: _____ DATE: _____

APPROVED: _____ DATE: _____

## GENERAL CONDITIONS

❑ IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT THE APPLICANT SHALL BE SOLELY RESPONSIBLE FOR ALL SAFETY CONDITIONS AND COMPLIANCE WITH ALL SAFETY REGULATIONS, BUILDING CODES, ORDINANCES, AND OTHER APPLICABLE REGULATIONS.

❑ IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT TO BE ELIGIBLE FOR FUNDING WORK COMPLETED OR EQUIPMENT PURCHASED PRIOR TO FINAL APPROVAL IS INELIGIBLE FOR FUNDING, UNLESS SUCH EFFORTS REQUIRED MORE EXPEDIENT JUSTIFIABLE EFFORTS AND THE APPLICATION IS SUBMITTED WITHIN SIXTY (60) DAYS OF THE PURCHASE OR COMPLETION OF WORK.

❑ IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT THE APPLICANT WILL NOT SEEK TO HOLD GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY OR THE CITY OF GRIFFIN, AND/OR ITS AGENTS, EMPLOYEES, OFFICERS AND/OR DIRECTORS LIABLE FOR ANY PROPERTY DAMAGE, PERSONAL INJURY, OR OTHER LOSS RELATING IN ANY WAY TO THE GENERAL ASSISTANCE GRANT PROGRAM

❑ THE APPLICANT SHALL BE RESPONSIBLE FOR MAINTAINING VALID AND SUFFICIENT INSURANCE COVERAGE FOR PROPERTY DAMAGE AND PERSONAL INJURY LIABILITY RELATING TO THE GENERAL ASSISTANCE GRANT PROGRAM.

❑ THE APPLICANT AGREES TO MAINTAIN THE PROPERTY AND IMPROVEMENTS, INCLUDING, BUT NOT LIMITED TO, PROMPTLY REMOVING GRAFFITI, TRASH, AND SWEEPING AND SHOVELING IN FRONT OF THE PROPERTY.

❑ THE APPLICANT AGREES TO RETURN THE GRANT MONEY RECEIVED IF THE IMPROVEMENT IS REMOVED WITHIN TWO YEARS.

❑ THE APPLICANT MUST BEGIN THE PROJECT WITHIN NINETY (90) DAYS OF BEING NOTIFIED THAT THEY HAVE BEEN AWARDED THE GRANT AND MUST COMPLETE THE PROJECT ONE HUNDRED EIGHTY (180) DAYS OF BEGINNING THE PROJECT.

❑ THE APPLICANT AUTHORIZES GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY TO PROMOTE AN APPROVED PROJECT, INCLUDING BUT NOT LIMITED TO DISPLAYING A SIGN AT THE SITE, DURING AND AFTER CONSTRUCTION, AND USING PHOTOGRAPHS AND DESCRIPTIONS OF THE PROJECT IN DOWNTOWN GRIFFIN MATERIALS AND PRESS RELEASES.

❑ THE APPLICANT HAS READ AND UNDERSTANDS THE "GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY GENERAL ASSISTANCE PROGRAM GRANT GUIDELINES" DOCUMENT OUTLINING PROGRAM GUIDELINES AND PROCEDURES.

❑ THE APPLICANT UNDERSTANDS THAT GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY RESERVES THE RIGHT TO MAKE CHANGES IN CONDITIONS OF THE GENERAL ASSISTANCE GRANT PROGRAM AS WARRANTED.

SIGNATURE OF APPLICANT: _____DATE: _____

NOTE: IF YOU ARE NOT THE PROPERTY OWNER, PLEASE HAVE THE PROPERTY OWNER OR AN AUTHORIZED REPRESENTATIVE CO-SIGN THIS APPLICATION WHERE INDICATED IN THE GENERAL CONDITIONS.

OWNER AUTHORIZATION:

AS THE OWNER OF (INSERT PROPERTY ADDRESS)
116 W. Solomon St
_____,

I HAVE REVIEWED THE ABOVE APPLICATION AND AUTHORIZE OPERATOR OF
Doc Holliday's Sports Bar
_____ AT SAID ADDRESS TO PERFORM THE BUILDING IMPROVEMENTS DESCRIBED ABOVE AS PART OF THE GRIFFIN DOWNTOWN DEVELOPMENT AUTHORITY GENERAL ASSISTANCE GRANT PROGRAM.

SIGNATURE OF PROPERTY OWNER: _____DATE: _____

# DOC HOLLIDAY'S SPORTS PALACE

Sign body will feature aluminum faces, and depth with blue acrylic polyurethane paint applied to all surfaces, overlaid with first surface applied engine turned gold leaf vinyl.

Letters and cameo routed in aluminum and backed internally with white acrylic and first surface translucent gold/perforated blue to provide gold at nighttime and blue at daytime feature as per channel letter sign in above description.

LED lighting.

Specs for Channel letter sign above Entrance doorway.

Faces to be white acrylic with first surface application of translucent gold overlaid with perforated black vinyl to provide black letter face in daytime and gold at night.

Letters will be manufactured with aluminum returns (depth) and white polycarbonate (lexan) backs to provide a white " halo" glow behind gold faces at night.

Background to be aluminum with first surface application of engine turned gold leaf. This aluminum background will be mounted directly to building to provide surface for stud mounting letter cans.

Sign will be lit with LED internal lighting.

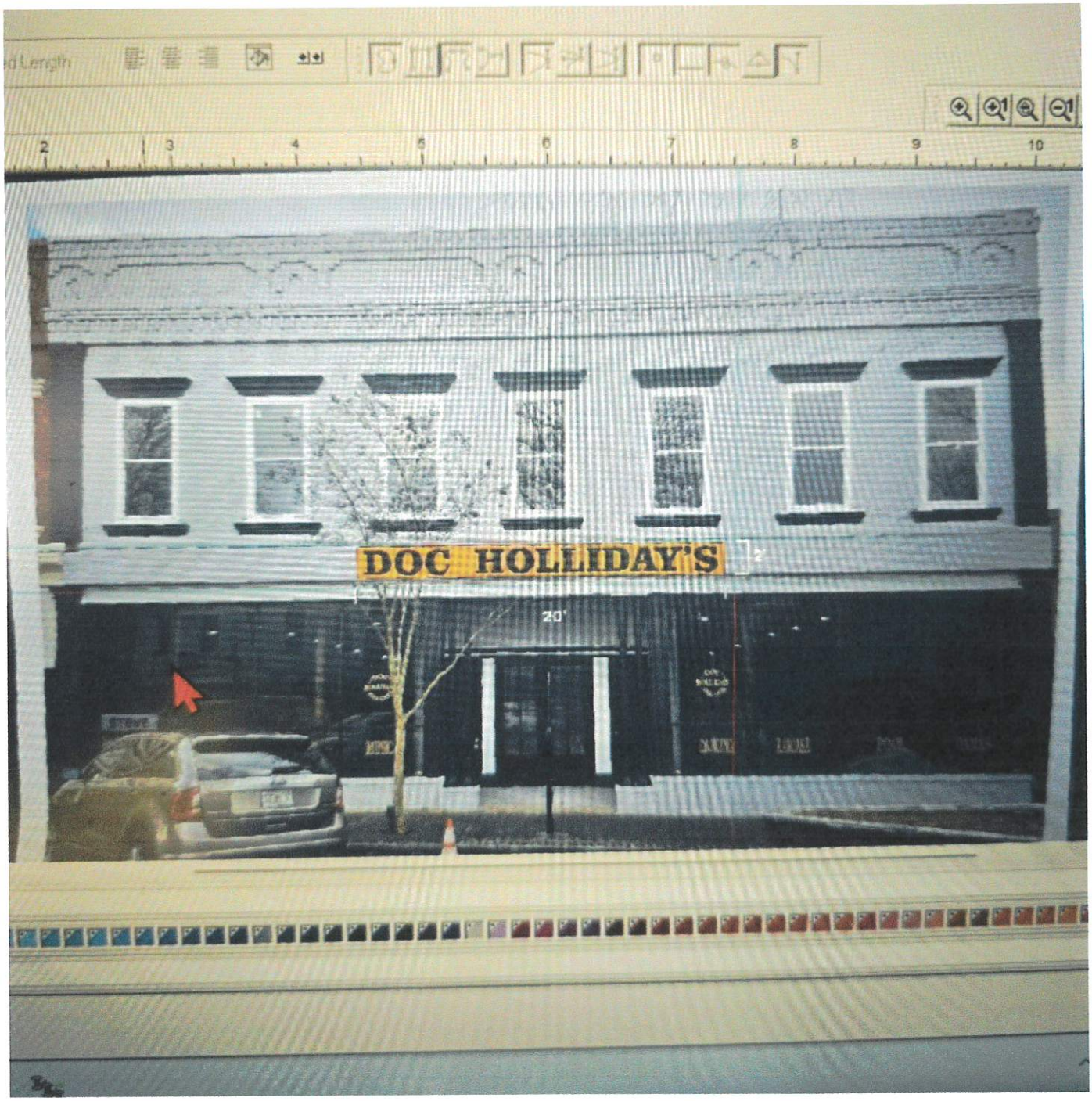
Size will be approximately 24" x 20'.

# Bldg face

From: Mark Churchman (machurchman44@gmail.com)

To: stan_langley88@yahoo.com

Date: Wednesday, May 20, 2026 at 02:24 PM EDT



# Griffin

## SIGN PERMIT APPLICATION

*(All information must be completed before an application will be accepted)*

**DATE** *of Application:* 5-27-26 **Application Review Fee:** _____ *check no.* _____ *cash* _____ *other*

**$25.00 APPLICATION REVIEW FEE IS DUE AT THE TIME OF SUBMITTAL**

*(No application will be accepted without receipt of review fee)*

**Address of Sign:** 116 W. Solomon St.

**Name of Business:** Doc Holliday's Sports Palace **Size of Parcel:** _____

**Type of Sign as classified by City of Griffin Unified Development Code - Article 12:**

☐ Freestanding / Monument Sign *(Engineered Dwg. Req'd)* ☒ Building Sign ☐ Reface *(Ex. Business)*
☐ Billboard Sign *(Engineered Dwg. Req'd)* ☐ Standard Informational Sign ☐ Changeable Copy

**Zoning District of Sign Location:**

**Tax Parcel No.:** _____

☐ PCD ☐ PID ☐ CBD ☐ Other: _____
☐ HPC *(Signage located within the Historic Downtown District shall submit a Certificate of Appropriateness application for review by City of Griffin Historic Preservation Committee, prior to the issuance of a sign permit)*

**Property Owner Information:**

*Name:* Steve Morris
*Address:* PO Box 827
*City:* Griffin *State:* GA *Zip:* 30224
*Phone :* 770-633-6349 *E-mail:* stevemorrisrentals@gmail.com

**Applicant Information:**

*Name:* Stan Langley
*Address:* 107 S. Hill St.
*City:* Griffin *State:* GA *Zip:* 30223
*Phone :* 678-315-5311 *E-mail:* stan_langley88@yahoo.com

**Contractor Information:**

**Sign Company**

*Name:* _____
*Address:* _____
*City, State and Zip:* _____
*Phone :* _____
*Contact:* _____
*E-mail:* _____

**Electrician** ***(if applicable)***

*Name:* _____
*Address:* _____
*City, State and Zip:* _____
*Phone :* _____
*(This must be completed for all illuminated signs; additional* ***ELECTRICAL PERMIT REQUIRED****)*

## Sign Dimensions

| | | Quantity | Total Sign s.f. |
|---|---|---|---|
| Freestanding Sign: Overall Height = ____ | (Display Height:____ x Width:____ =____ s.f.) | x____ = | |
| Freestanding Sign: Overall Height = ____ | (Display Height:____ x Width:____ =____ s.f.) | x____ = | |
| Freestanding Sign: Overall Height = ____ | (Display Height:____ x Width:____ =____ s.f.) | x____ = | |
| Building Sign: | (Display Height: 2' x Width: 20' = 40 s.f.) | x 1 = | 40 |
| Building Sign: | (Display Height:____ x Width:____ =____ s.f.) | x____ = | |
| Building Sign: | (Display Height:____ x Width:____ =____ s.f.) | x____ = | |
| Other: | (Display Height:____ x Width:____ =____ s.f.) | x____ = | |
| Other: | (Display Height:____ x Width:____ =____ s.f.) | x____ = | |
| Other: | (Display Height:____ x Width:____ =____ s.f.) | x____ = | |

Total Combined Proposed Sign Sq. Ft.: ____

**Total Square Footage of Building Facade:** 798 **(Build/ Space Width X Build Height)**

## Supporting Documentation Required:

For All Signs *Except* Freestanding Signs:

*a) Dimensioned rendering or photograph indicating height & width of each signable area*

*b) An accurate dwg. showing the position of the sign in relation to nearby buildings or structures*

*c) An accurate dwg. to indicate the material type & method of construction & attachment of the sign to a bldg.*

Freestanding Signs:*

*a) Dimensioned rendering or photograph indicating height & width of each signable area*

*b) A site plan showing the exact location of the proposed sign(s) including the length of street frontage*

*c) Detailed engineered drawing(s) to indicate construction method and material*

*(*No signs shall be constructed, erected or maintained closer than ten (10) feet from the curb or pavement edge on streets with no curb and shall be installed completely on private property. No freestanding sign shall be erected within ten (10) feet of the nearest point of the public right-of-way at the intersection of two or more streets.)*

***For office use only:***

Zoning District: _____ Parcel ID No.: _____ Size of Parcel: _____

Allowed _____ % of façade = _____ s.f. (Allowed _____ s.f. / Proposed _____ s.f.)

☐ Approved to Issue / Permit Fee Due: _____ (Ck #: _____ Cash: ___ Other: ____)

Type of Occupation Tax License:

☐ Commerical / Industrial Business

☐ Residential / Home Occupation

☐ Denied to Issue Reason(s) for Denial: _____

_____

Reviewed by: _____ Date: ___/___/___

## Property Owner's Authorization:

**This is to certify that:**

Steve Morris

*Name of Property Owner or other Legal Representative*

**The person identified above is the Owner or the Owner' Representative holding interest in the property that is located at** 116 West Solomon St.

*(Property Address for Sign Location)*

*By execution of this form by signature, authorization is given to the person identified as "Applicant" to act on behalf of the Owner, to submit and pursue an approval of the application as requested on the _____ of _____, 20____.*

**Applicant:** Stan Langley
(Name)
107 S. Hill St. Griffin, GA 30223
(Address)
678-315-5311
(Phone)

Signature of Owner — 6/1/26 — *Date*

Signature of Owner's Representative — *Date*

Notary Signature

Joshua L. Eubanks
Notary Printed Name

JOSHUA L EUBANKS NOTARY PUBLIC SPALDING COUNTY, GEORGIA COMMISSION EXPIRES JUNE 30, 2029 SEAL

June 30, 2029
*Commission Expiration Date*

Decision due by: _____ Date Approved: _____

**City of Griffin**
**Historic Preservation Commission**

## APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

Instructions for Applicant:

Deliver completed applications, with all appropriate attachments and fees to the Planning and Development Services Department located at 100 South Hill Street, Griffin, GA 30223. You may reach our office by phone at 770-233-4130 between 7:30AM and 4:30PM Monday through Friday. Please contact our office if you have any questions about this application.

The City of Griffin Historic Preservation Commission conducts public hearings and reviews COA applications on the 2nd and 4th Wednesday of each month. All COA Applications for signage, new construction, demolition, building alterations, restoration, rehabilitation or the remodeling of exteriors features must be approved before the issuance of any permit.

Applications for Certificates of Appropriateness must be submitted 30 days prior to the expected public hearing meeting date. All applicants should allow 45 days for a COA decision.

Upon receipt of a completed application with all required attachments and fees paid, Planning and Development Services Staff will assign a case number to the application, and indicate the date of receipt and the date the applicant can expect a decision to be made by. It is important that a representative of the Certificate of Appropriateness applicant attend the Historic Preservation Commissioners Public Hearing.

The applicant and/or their representative is responsible for obtaining copies of all applicable City of Griffin ordinances and development design guidelines, codes, and regulations, and to resolve all comments received and related issues. It is recommended that all development applicants and/or their consultants purchase a copy of the City of Griffin Zoning Ordinance, Development Ordinance, and Stormwater Regulations prior to submission of this application, depending on the type of exterior changes being proposed.

Section 55- 1 Purpose: The historical, cultural and esthetic heritage of the city is among its most valued and important assets. The preservation of that heritage is essential to the promotion of the health, safety and general welfare of its people. In order to stimulate revitalization of the central business district and historic residential neighborhoods, to protect and enhance its local historic and cultural attractions for tourists and visitors, to encourage the acquisition by the city or qualified preservation organizations of facade and conservation easements, to enhance the opportunities to tax relief as incentive for rehabilitation of certified historic structures, and to provide a uniform procedure in accordance with O.C.G.A. § 44-10-20 et seq. the "Georgia Historic Preservation Act".

Reference Chapter 55 of the City of Griffin Codes for further explanation of the Certificate of Appropriateness and the City of Griffin Historic Preservation Commission.

Failure to comply with Chapter 55 of the City of Griffin Codes and/or an approved Certificate of Appropriateness may result in monetary fines.

www.cityofgriffin.com

Decision due by: _____ Date Approved: _____

**Historic Preservation Commission**

## APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

**Applicant Name:** Stan Langley **Telephone:** 678-315-5311

**Mailing Address:** 107 S. Hill St.

**Applicant is:** ☐ Property Owner ☐ Engineer ☐ Architect ☐ Realtor ☒ Tenant

**Property Owner's Name:** Steve Morris **Telephone:** 770-633-6349

**Mailing Address:** _____

**Proposed Start Date:** Aug 1, 2026 **(minimum of 45 days after application date)**

**Contractors / Consultants:** Mark Churchman

**Telephone:** 770-912-0479 **Fax:** _____

**Description of Property under consideration:**

**Property Address:** 116 West Solomon St

**Tax Map, Block and Lot Number:** _____

**Zoning:** _____ **Parcel(s) Size:** _____ (acres or square feet)

**Preservation District:** ☐ LCI District ☒ Historic Downtown Griffin Commercial District

**Detailed Description of Project:**

See Attached

**Type of Project** (check all that apply)**:**

**Construction:**

- ☐ New Building
- ☐ Addition to Building
- ☒ Alteration, Restoration, Rehabilitation, or Remodeling exterior features
- ☐ Painting of unpainted Masonry
- ☐ Abrasive Blasting or Acid Washing of masonry or concrete

**Site Changes:**

- ☐ Demolition or Relocation of Building(s)
- ☐ Parking area(s), driveway(s), or walkway(s)
- ☐ Fence(s), Wall(s), or Landscaping(s)
- ☐ Mechanical System(s) or Non-temporary Structure(s)
- ☒ Sign(s)

Decision due by: _____ Date Approved: _____

## Sign Applications:

Permitted sign types in the historic downtown area include: Historic Pole signs, Projecting signs, Flat/attached or painted signs, Chalk board signs, Menu Boxes, Dedication or Historic Plaques, and Relief signs.

Signs not permitted in the historic downtown area include: internally lit sign, flashing, blinking, and rotating signs.

**Sign Dimensions:**

Sign (1): Height 24' Width 20' Square Footage 410 Sign Type _____

Sign (2): Height _____ Width _____ Square Footage _____ Sign Type _____

Total Square Footage of Building Façade(s): 798

Total Square Footage of Window(s): 407

**Below are suggested lettering styles for signage in the historic district. It is the goal of the Historic Preservation Commission that signs are appropriate and compatible with the character and general ambiance of the downtown.**



Decision due by: _____ Date Approved: _____

**Application Check List**

For **Signage**, please submit two (2) copies of the following:

- ☐ Photograph of complete building elevation indicating sign design and location, submitted on 8 1/2" x 11" sheet of paper or larger or in electronic copy.
- ☐ Detail drawing of proposed signage indicating size, type, and color of lettering and graphics, and signage materials.
- ☐ Detailed drawing shall indicate proposed mounting. Drawing shall be drawn to scale and include overall dimensions and submitted on 8 1/2"x 11" sheet of paper, or larger.
- ☐ **Payment of the $25.00 application fee at the time of submittal, made payable to the City of Griffin.**

For **Building / Façade modifications**, please submit two (2) copies of the following:

- ☐ Photograph of building elevation showing current conditions and adjacent properties, submitted on 8 1/2" x 11" sheet of paper, or larger. Photograph shall be taken at angle perpendicular to building elevation.
- ☐ Photograph of building elevation showing current conditions, submitted on 8 1/2" x 11" sheet of paper, or larger. Photograph shall be taken at angle perpendicular to building elevation.
- ☐ Site plan showing all proposed improvements for the property. Site plan shall include, but not be limited to adjacent buildings, walls, sidewalks, terraces, balconies, plantings, and accessory buildings. Site plan shall be drawn at 1" = 10', or larger, by architect or draftsman and bear their signature.
- ☐ Labeled floor plan showing all proposed improvements to the exterior walls of the building. Labeled floor plan shall include, but not be limited to walls, doors, windows, and glazing. Labeled floor plan shall be drawn at 1/4" = 1'- 0", or larger, by architect or draftsman and bear their signature.
- ☐ Exterior Elevations showing all proposed improvements to the exterior of the building. Elevations shall include, but not be limited to doors, windows, glazing, canopies, masonry detailing, signage and lighting. Elevations are to be submitted in color as to approximate the proposed color scheme. Elevations shall be drawn at 1/4" = 1'- 0", or larger, by architect or draftsman and bear their signature.
- ☐ Detail information of the actual building materials and color charts, including door types, window types, masonry, lighting, awnings, mounting, and hardware, etc. being proposed. For example, a manufacturer's cut sheet.
- ☐ Detailed typed written narrative indicating how the proposal meets the criteria for approval of a Certificate of Appropriateness by satisfying the requirements of the design guidelines and is consistent with the purpose and intent of the Preservation District.
- ☐ **Payment of the $50.00 application fee at the time of submittal, made payable to the City of Griffin.**

**I HEREBY CERTIFY** that I understand that this application for a Certificate of Appropriateness will not be accepted until all of the requested information has been completed and delivered to the City of Griffin Planning & Development Services. I also understand that this application must undergo a review process by both the department of Planning & Development Services and the Griffin Historic Preservation Commission as well as a public hearing held before the Historic Preservation Commission. I am aware that this application may require a site visit or additional research by staff. As a property owner and/or applicant, I am aware of my right to propose changes and re-submit the application; I understand a re-submitted application is subject to the same application requirements and time frame as an original application. I am also aware of my right to appeal any decision made on this application to the City of Griffin Board of Commissioners.

Signature of Applicant _____ Date 5-27-26

Decision due by: _____ Date Approved: _____

## OWNER'S AUTHORIZATION

**By execution of this form, authorization is given to the person(s) named as "Applicant" below, acting on behalf of the Owner, to file for and pursue a request for approval of a Certificate of Appropriateness from the City of Griffin Historic Preservation Commission.**

**Applicant Name:** _____

Steven Mann
Signature of Property Owner — Date 6/1/26

Signature of Representative or Owner's Attorney — Date

Printed Name of Representative/ Attorney

Joshua S. Eubanks
Notary Signature and Seal
Commission expiration date: June 30, 2029

JOSHUA L EUBANKS NOTARY PUBLIC SPALDING COUNTY, GEORGIA MY COMMISSION EXPIRES JUNE 30, 2029

**FOR STAFF USE ONLY:**

$_____ **application filing fee** **Paid By:** ☐ Check (check# _____) ☐ Cash ☐ Cashier's Check ☐ Other: _____

**COA Approval Date:** _____
**COA Expiration Date:** _____ *(6 months from date of COA approval)*

**Griffin Historic Preservation Commission Action:** ☐ **Approved** ☐ **Denied**

**Approved:** _____

**Reasons for Denial:** _____

**BUILDING / SIGN PERMITS SHALL NOT BE ISSUED WITHOUT THE THREE (3) SIGNATURES LISTED BELOW**

Griffin Planning & Development Services Designee — Date

Griffin Planning & Development Services Director — Date

Authorized Representative of the Griffin Historic Preservation Commission — Date

**A COPY OF THE CERTIFICATE OF APPROPRIATENESS WILL BE ATTACHED TO THE BUILDING AND/OR SIGN PERMIT UPON ITS ISSUANCE**

Outlook

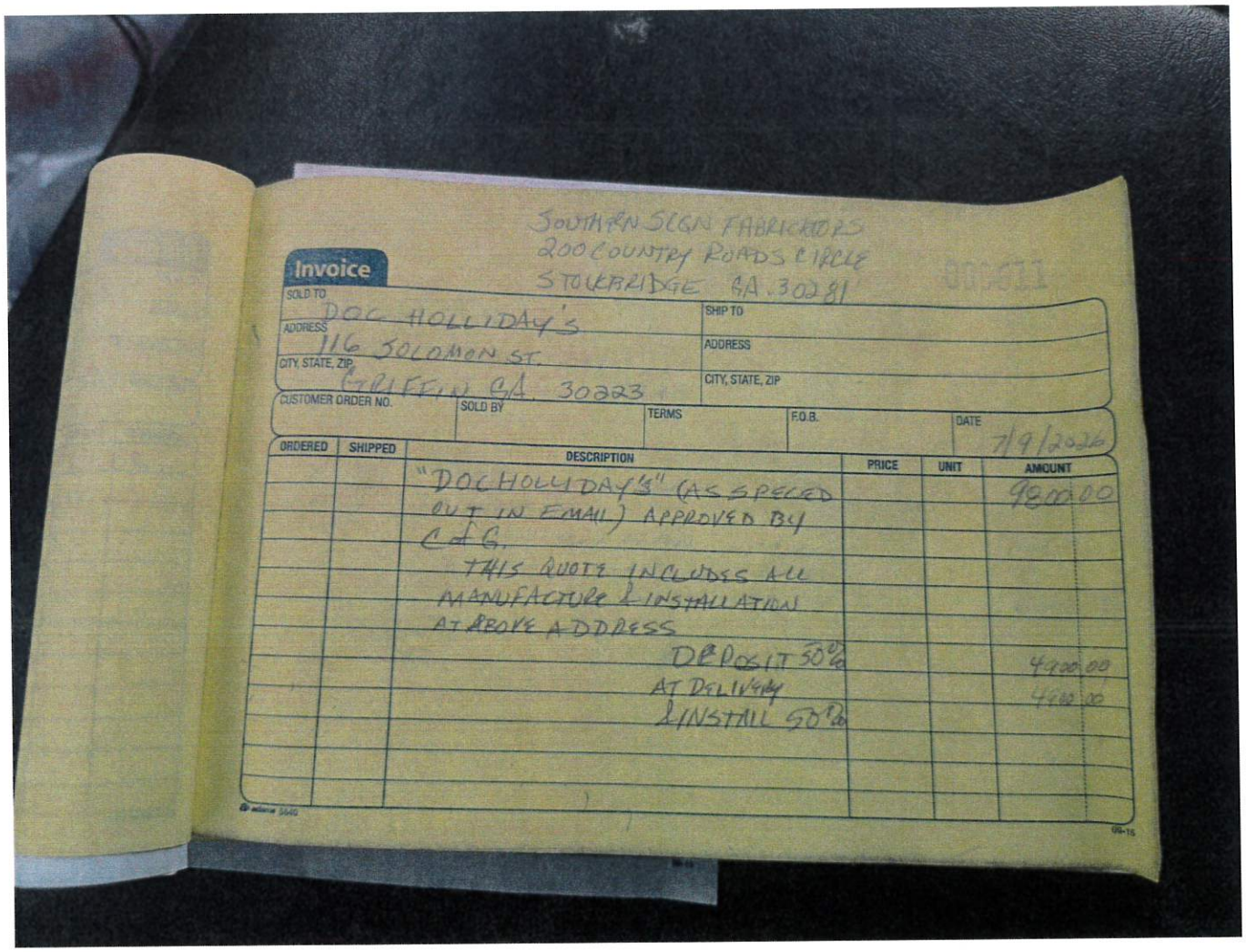
## (No subject)

**From** Stan Langley <stan_langley88@yahoo.com>
**Date** Fri 8/28/2026 8:03 AM
**To** Tiffany Jamerson <tjamerson@cityofgriffin.com>

This is the bill for $9800 for the sign. I have paid half. He is putting the sign up today and I will pay the balance after that.

Stan Langley

----- Forwarded Message -----
**From:** Mark Churchman <machurchman44@gmail.com>
**To:** "stan_langley88@yahoo.com" <stan_langley88@yahoo.com>
**Sent:** Thursday, August 27, 2026 at 07:30:20 PM EDT
**Subject:**



SOUTHERN SIGN FABRICATORS
200 COUNTRY ROADS CIRCLE
STOCKBRIDGE GA. 30281

Invoice

SOLD TO: DOC HOLLIDAY'S
ADDRESS: 116 SOLOMON ST.
CITY, STATE, ZIP: GRIFFIN GA. 30223
SHIP TO:
ADDRESS:
CITY, STATE, ZIP:
CUSTOMER ORDER NO.:
SOLD BY:
TERMS:
F.O.B.:
DATE: 7/9/2026

| ORDERED | SHIPPED | DESCRIPTION | PRICE | UNIT | AMOUNT |
|---|---|---|---|---|---|
| | | "DOC HOLLIDAY'S" (AS SPECED OUT IN E-MAIL) APPROVED BY C & G. | | | 9800.00 |
| | | THIS QUOTE INCLUDES ALL MANUFACTURE & INSTALLATION AT ABOVE ADDRESS | | | |
| | | DEPOSIT 50% | | | 4900.00 |
| | | AT DELIVERY & INSTALL 50% | | | 4900.00 |

## AGENDA ITEM SUMMARY

**ITEM SUMMARY:**

Monthly downtown hotel project update

**Submitted By:**

Tiffany Jamerson

**Meeting Date:**

08/09/2026

**AGENDA ITEM SUMMARY**

**ITEM SUMMARY:**

City of Griffin Other Departments

**Submitted By:**

Tiffany Jamerson

**Meeting Date:**

08/09/2026

**AGENDA ITEM SUMMARY**

**ITEM SUMMARY:**

City of Griffin Leadership and Management

**Submitted By:**

Tiffany Jamerson

**Meeting Date:**

08/09/2026

**AGENDA ITEM SUMMARY**

**ITEM SUMMARY:**

The City of Griffin is committed to providing equal access to all of its programs, services and activities regardless of race, color, religion, marital status, gender, gender identity, genetic information, sexual orientation, national origin, age, physical or mental disability, past or present membership in the Uniformed Services, applicants to the Uniformed Services, any protected concerted activity or any other legally protected status. Any individual who needs an accommodation because of a disability should contact Stephanie Woods at (770) 233-2923 or hr@cityofgriffin.com as far in advance of a meeting as possible.

**Submitted By:**
Tiffany Jamerson

**Meeting Date:**
08/09/2026