AGENDA
CITY OF ISANTI
PARKS AND RECREATION BOARD MEETING

MONDAY, NOVEMBER 16, 2026 – 6:00 PM
COUNCIL CHAMBERS

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Agenda Modifications

E. Adopt Agenda

F. Approval of Meeting Minutes
1. Approval of Minutes from the August 25, 2026, Parks and Recreation Board Meeting

G. Department Updates
1. Parks Department Updates

H. Discussion Items
1. Used Playground Equipment Placement
2. Other Items for Discussion

I. Adjournment

AGENDA ITEM NO. F.1

MEMO

To:	**Chair and Members of the Park and Recreation Board**
From:	Jausica Swanson, Recreation Supervisor
Date:	November 16, 2026
Subject:	Approval of Minutes from the August 25, 2026, Parks and Recreation Board Meeting

Background:
Minutes from August 25, 2026, Parks and Recreation Board meeting are attached.

Request:
Staff is requesting action on this item.

Attachment(s):
- Parks Minutes August 25, 2026

MINUTES
CITY OF ISANTI
PARKS AND RECREATION BOARD MEETING

TUESDAY, AUGUST 25, 2026 – 6:00 PM
COUNCIL CHAMBERS

A. Call to Order
Meeting was called to order at 6:08 pm.

B. Pledge of Allegiance

C. Roll Call
Members Present: Benjamin DeMaris, George Hemen, Wendy Otten, Taylor Williams
Members Absent: Dan Hinnenkamp, Shacreya Lee, Theodore Knudson

D. Agenda Modifications
There were no agenda modifications.

E. Adopt Agenda
Motion by Councilmember George Hemen, seconded by Member Taylor Williams to adopt agenda. Motion carried: 4 - 0.

F. Approval of Meeting Minutes
1. Approval of Minutes from the June 23, 2026, Parks and Recreation Board Meeting

Motion by Member Taylor Williams, seconded by Member Wendy Otten to approve. Motion carried: 4 - 0.

G. Department Updates
1. Parks Department Updates

Swanson shared department updates as provided within the packet.

H. Discussion Items
1. Potential Park Locations for New Park in Proposed Sanbrook Greens Development

A representative from Capstone Homes shared a presentation for a proposed south park site at the Sandbrook Greens residential development. They offered a tour through a similar project at Vikings Meadows in St. Francis.

Consensus from the Board is in agreement of the proposed south park site at the Sandbrook Greens residential development.
Discussion from the Board included:

- They were concerned about having other entrances and accessibility to the park, which includes parking.
- They discussed other possible locations that may be a better spot.
- They asked about the size of the park and size of the lots in the development.
- They discussed the timeline of the project and when the park would be started.

Aaron Zdon, 709 Bergman Court Isanti, addressed the Parks and Recreation Board's discussion regarding the size of the proposed park vs. current Isanti city parks.

The Park Board concession is to make a recommendation to City Council for this size and location that is proposed by Capstone Homes and recommended by staff.

Motion by Councilmember George Hemen, seconded by Member Taylor Williams to recommend for approval. Motion carried: 4 - 0.

2. Veterans Memorial in Eagle Park

Swanson shared that staff researched ideas for the Veterans Memorial at Eagle Park.

Park Board discussed funding for the Veterans Memorial. Some suggestions were:

- Ask Play Isanti to look for sponsors to fund the project
- Match donations with park dedication funds
- Continue looking for grants
- Liquor store round-up

The consensus of the Park Board is to go forward with the first phase of the Veterans Memorial at Eagle Park, with the addition of mulch around the flags.

Motion by Councilmember George Hemen, seconded by Member Wendy Otten to recommend for approval. Motion carried: 4 - 0.

3. Isanti Hills Neighborhood Park

Board Member DeMaris discussed with the Park Board Isanti Hills Neighborhood Park.

The Park Board discussed adding a fence to the park.

4. Other Items for Discussion

Park Board discussed looking into purchasing park equipment for ages 3-5 yrs old to add to Isanti Hills Neighborhood Park.

Park Board came to a consensus that Public Works should have a set amount of money to purchase used park equipment.

Luke Merill, 223 Broadway Isanti, addressed the Parks and Recreation Board's discussion.

Motion by Councilmember George Hemen, seconded by Member Taylor Williams to recommend for approval. Motion carried: 4 - 0.

I. Adjournment

The meeting adjourned at 7:38 pm.

Motion by Councilmember George Hemen, seconded by Member Wendy Otten to adjourn.
Motion carried: 4 - 0.

Minutes drafted by Jausica Swanson

Respectfully Submitted,

Jaden Strand
City Clerk/Deputy HR Director

AGENDA ITEM NO. G.1

MEMO

To: **Chair and Members of the Park and Recreation Board**
From: Jausica Swanson, Recreation Supervisor
Date: November 16, 2026
Subject: Parks Department Updates

Background:

The following are Department Updates:

-The Woodland Park Ribbon Cutting event was on October 27th. There was a slight drizzle during the event, but the turnout was still great. The Isanti Ambassadors attended and enjoyed playing at the new park with the children. The City of Isanti handed out cookies and bubbles at the event.

-Staff purchased and received a new sign for Woodland Park and Eagle Park.

Request:

Staff is sharing information with the Parks and Recreation Board Members.

AGENDA ITEM NO. H.1

MEMO

To: **Chair and Members of the Park and Recreation Board**
From: Jausica Swanson, Park and Recreation Coordinator
Date: November 16, 2026
Subject: Used Playground Equipment Placement

Background:
The City Council proposes that the Park Board decide where the used playground equipment will be installed.

Request:
City Council is requesting discussion on this item.

Attachment(s):
- Used Park Equipment



AGENDA ITEM NO. H.2

MEMO

To: **Chair and Members of the Park and Recreation Board**
From: Jausica Swanson, Recreation Supervisor
Date: November 16, 2026
Subject: Other Items for Discussion

Request:
Discussion on topics brought forward from the Board.