AGENDA
CITY OF ISANTI
CITY COUNCIL MEETING

TUESDAY, JUNE 2, 2026 – 7:00 PM
COUNCIL CHAMBERS

WATCH MEETING LIVE AT
WWW.FACEBOOK.COM/CITYOFISANTI

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Public Comment

E. Adopt Agenda

F. Proclamations/Commendations/Certificate Award

G. Approve City Council Minutes
1. May 19, 2026 - Committee of the Whole Minutes
2. May 19, 2026 - City Council Meeting Minutes

H. Announcements
1. Committee of the Whole Meeting - Tuesday, June 16, 2026 at 5:00 pm
2. Planning Commission Meeting - Tuesday, June 16, 2026 at 6:00 pm
3. City Council Meeting - Tuesday, June 16, 2026 at 7:00 pm
4. City Hall Closed for the Juneteenth Federal Holiday - Friday, June 19, 2026
5. Parks and Recreation Board Meeting - Tuesday, June 23, 2026 at 6:00 pm
6. County Communications

I. Council Committee Reports

J. Public Hearings

K. Business Items
1. Request for Quail to be Permitted in City Code
2. Resolution to Consider Approving Special Event Permit for Rum River Rods
3. Resolution to Consider Approval of a Conditional Use Permit for 687 E Dual Blvd NE
4. Ordinance to Consider Amending Chapter 160 Enumeration of Fees Building Fees
5. Ordinance to Consider Amending Chapter 350 Zoning to Include all Fraxinus Species (Ash trees) on the Prohibited Tree List
6. Ordinance to Consider Amending Chapter 350 Zoning to Remove the Tier One Zoning District from Text and Map

L. Approve Consent Agenda
1. Payroll in the Amount of $154,127.69 and Accounts Payable in the Amount of $533,218.05

M. Other Communications

N. Closed Session

1. Closed session for Labor Negotiations Strategy for IUOE, Local 49 and AFSCME Council 65, Local 2889-11 pursuant to Minn. Stat. 13D.03

    a. Consider Resolution to Approve of the 2026-2028 Labor Agreement Between the City of Isanti and IUOE, Local 49

O. Adjournment

AGENDA ITEM NO. G.1

MEMO

To: **Mayor Luke Merrill and Members of City Council**
From: Jaden Strand, City Clerk/ Deputy HR Director
Date: June 2, 2026
Subject: May 19, 2026 - Committee of the Whole Minutes

Background:

Attached are the minutes from May 19, 2026 for consideration of approval.

Request:
Staff is requesting action on this item.

Attachment(s):
- 5-19-2026 COW Minutes

MINUTES
CITY OF ISANTI
COMMITTEE OF THE WHOLE MEETING

TUESDAY, MAY 19, 2026 – 5:00 PM
COUNCIL CHAMBERS

A. Call to Order
Mayor Luke Merrill called the meeting to order at 5:00 pm.

B. Pledge of Allegiance
The Pledge of Allegiance was recited.

C. Roll Call
Members Present: Steve Lundeen, Luke Merrill, George Hemen, Nick Pedersen, Erika Zdon

Staff Present: CA Wood, CC/DHRD Strand, AP Haas, CE Cook, FD Solberg, CDD Hillesheim, Chief Muyres

Others Present Who Spoke at the Meeting: Casey Tronson, Tabitha Johnson, Deanna Fairbanks, Tim Fairbanks, Carri Levitski, Andy Schreder, Dan (last name not provided)

D. Public Comment
The Mayor opened the floor for public comment, outlining a three-minute time limit and requesting comments remain focused on city business. Hearing no comments, the floor was closed.

E. Business

1. Agenda Request- *Casey Tronson*

- **Staff Presentation:** Staff presented a request to amend the city code to permit and regulate the keeping of quail on residential properties, providing comparisons with neighboring cities (such as East Bethel, Princeton, Cambridge, Ham Lake, North Branch, and St. Francis). Associate Planner Jared Haas noted that quail are quieter than chickens and their call resembles a songbird.

- **Applicant Testimony:** Casey Tronson spoke at the microphone, clarifying that quail are small (similar to guinea pigs) and are intended for egg production.

- **Committee Discussion:** Council reviewed size limitations and acreage parameters. Concerns were raised regarding a request for 50 birds, which members felt was too dense for a standard quarter-acre city lot compared to regional practices. A suggestion was made to evaluate numbers based on zoning districts or acreage, similar to chickens, or through a conditional use framework.

- **Direction/Consensus:** Postpone the matter to the June 2nd City Council meeting.

2. Evergreen Apartment Request

- **Presentation & Correspondence:** Staff reported on a request from Tabitha Johnson on behalf of Evergreen Apartments to allow temporary on-street parking 1–2 times per winter season to allow for full parking lot snow clearing. Staff noted that notification letters had been sent to residents on Wendover Street; feedback received via email expressed concerns over child safety, mailbox blocking, and inefficient street plowing.

- **Applicant Input:** Tabitha Johnson clarified her original request was specifically for 24-hour temporary parking along County Road 5, not Wendover Street (which she agreed is a tight cul-de-sac unsuited for overflow).

- **Jurisdictional Clarification:** The Mayor, Council and staff clarified that the city lacks jurisdictional control over County Road 5. To obtain temporary parking permission, the apartment management must apply directly to the county engineer/county board.

- **Public Input:** Residents Dana and Tim Fairbanks and Dan (last name not provided) expressed concerns over neighborhood traffic safety but offered to support the apartment in going to the county for a compromise (such as parking on County Road 5 with a 50-foot safety buffer from intersection stop signs).

- **Alternative Options:** Council discussed exploring future ordinance provisions for temporary parking on unpaved areas during winter emergencies, though staff noted potential MS4 stormwater management restrictions.

- **Direction/Consensus:** Requester will seek approval from the county.

Motion by Councilmember Nick Pedersen, seconded by Councilmember Steve Lundeen to recess at 6:02 pm. Motion carried: 5 - 0.

Motion by Councilmember Nick Pedersen, seconded by Councilmember Steve Lundeen to exit recess and resume the meeting at 6:22 pm. Motion carried: 5 - 0.

3. Special Events, Ch 278, Ordinance Draft

- **Staff Presentation:** Staff presented a revised draft designed to streamline special event permitting and eliminate administrative bottlenecks. Key proposed changes include:

    1. Authorizing the City Administrator to directly approve standard event permits lacking alcohol, gambling, or significant traffic impacts.

    2. Exempting family events, peaceful assemblies, protests, and park rentals operating within their intended use (e.g., standard amphitheater bookings) from special permit requirements.

    3. Requiring a security plan only when attendance exceeds 1,000 individuals *and* alcohol is served.

    4. Removing special permit mandates for single mobile food units (e.g., a taco truck at a graduation party) on private residential property.

    5. Eliminating cleanup and sign permit fees to align with standard Council waiver

practices.

- **Committee Discussion:** Council evaluated standard neighborhood notification distances. Members debated if a mandatory 350-foot resident notification radius should apply to all non-city events, ultimately agreeing to specify exceptions for recurring community events or venues. Minor language adjustments were made regarding "calls to action" on signage to ensure QR codes or phone numbers linking to business websites remain permissible.

- **Direction/Consensus:** Staff directed to advance the revised ordinance to the City Council for statutory 10-day posting ahead of final consideration.

4. Building Permit Fee Schedule

- **Consultant Presentation:** Carri Levitski and Andy Schreder presented an updated structural overview of the proposed building permit fee schedule. The presentation highlighted that the majority of changes are focused on clean formatting, logical organization, and language clarification. Documentation included a color-coded summary comparison packet and a regional fee permit comparison specific to decks and accessory structures.

- **Technical & Legislative Alignment:** It was noted that some residential and commercial plumbing fee adjustments were made to correspond with recent extensive state-level legislative overhauls by the Department of Labor and Industry. It was verified that the city holds a state delegation agreement allowing its internal master plumbing inspector to perform local plan reviews directly, saving contractors significant processing costs and preventing state backlogs.

- **Committee Clarifications & Language Revisions:** Councilmember Steve Lundeen strongly objected to the inclusion of the word "valuation" within standard residential permit categories (such as basement finishes and decks), arguing that structural safety inspections require the same municipal labor regardless of whether high-end or basic materials are used. Consultants and staff corrected the draft language to replace "valuation of the project" with "scope of the project" (e.g., assessing fees based on objective fixture counts or spatial parameters) to protect residents from punitive billing and maintain compliance affordability.

- **Direction/Consensus:** Bring forward to the City Council for consideration and formal adoption once the "scope of project" language adjustments have been integrated.

5. Park Advertising and Sponsorship Policy

- **Discussion:** Council reviewed a draft policy compiled from pre-existing municipal and memorial ordinances aimed at generating park maintenance funds. Members discussed removing geographic limits to allow out-of-town corporate sponsors and confirmed that QR codes/phone numbers are allowed on signage. Regarding a 10-year guaranteed maintenance term for memorial items (benches/trees), Council agreed the timeframe was reasonable. Staff noted rigid signs are more durable than banners.

- **Direction/Consensus:** Bring forward to the City Council for consideration at a future meeting. Policy language will be updated to include a flexible clause for custom

sponsorship ideas, and the committee will research comparative fee structures.

Motion by Councilmember Nick Pedersen, seconded by Councilmember Erika Zdon to recess at 6:57 pm. Motion carried: 5 - 0.

Motion by Councilmember Steve Lundeen, seconded by Councilmember Nick Pedersen to resume meeting at 8:16 pm. Motion carried: 5 - 0.

6. Flock Camera Discussion

- **Discussion:** Council discussed the county's implementation of a 60-day trial of Flock Safety automated license plate readers. Council corrected rumors by clarifying the city had no prior knowledge or involvement. Chief Muyres verified that Isanti has no active contract or direct data access, though police will utilize downstream dispatch alerts for critical emergencies (e.g., AMBER Alerts). Staff confirmed no trial or contract can be entered without explicit Council approval in a public session, and the Mayor requested a formal written policy to secure this notice standard.

7. City Code Discussion

- **Committee Discussion:** Council briefly reviewed ordinances within the code book, discussing regulations regarding right-of-way tree descriptions and residential garbage can placement. Staff cautioned that a complete, comprehensive overhaul of the city code is an expensive and time-consuming administrative project.

- **Direction/Consensus:** Bring minor ordinance corrections forward to the City Council for consideration incrementally as modern enforcement or text issues emerge, rather than pursuing an immediate complete code book rewrite.

F. Council-Identified Goals

**Council goals will be brought forward for discussion as requested by Council throughout the year.*

1. Council-Identified Goals

G. Adjournment

Motion by Councilmember Nick Pedersen, seconded by Councilmember Erika Zdon to adjourn. The meeting concluded at 9:25 pm.

Respectfully Submitted,

Jaden Strand
City Clerk/Deputy Human Resources Director

AGENDA ITEM NO. G.2

MEMO

To: **Mayor Luke Merrill and Members of City Council**
From: Jaden Strand, City Clerk/ Deputy HR Director
Date: June 2, 2026
Subject: May 19, 2026 - City Council Meeting Minutes

Background:
Attached are the minutes from the May 19, 2026 City Council meeting for consideration of approval.

Request:
Staff is requesting action on this item.

Attachment(s):
- 5-19-2026 City Council Minutes

MINUTES
CITY OF ISANTI
CITY COUNCIL MEETING

TUESDAY, MAY 19, 2026 – 7:00 PM
COUNCIL CHAMBERS

WATCH MEETING LIVE AT
WWW.FACEBOOK.COM/CITYOFISANTI

A. Call to Order
Mayor Luke Merrill called the meeting to order at 7:00 pm.

B. Pledge of Allegiance
The Pledge of Allegiance was recited.

C. Roll Call
Members Present: Steve Lundeen, Luke Merrill, George Hemen, Erika Zdon, Nick Pedersen

Staff Present: CA Wood, CC/DHRD Strand, CDD Hillesheim, FD Solberg, LSM Lusk, PSD Becker, CE Cook, Chief Muyres

Others Present Who Spoke at the Meeting: Matthew O'Keefe, Walter Hanson

D. Public Comment
The Mayor opened the floor for public comment, outlining a three-minute time limit and requesting comments remain focused on city business.

Matthew O'Keefe: Requested clarification regarding a statement posted on the Mayor's campaign social media page ("Luke Merrill for Isanti Mayor") concerning taxation, government spending, and the Somali community. Mr. O'Keefe expressed concerns over the rhetoric, describing it as targeting a marginalized group. Mayor Merrill stated that he is entitled to his opinions and noted that the public comment forum is designated for statements rather than a questions-and-answers exchange.

Walter Hanson: Raised concerns regarding ongoing morning noise disruptions from a neighbor's pickup truck operating around 6:30 a.m. to 7:00 a.m.. He also cited issues with commercial tractor-trailers and tractors being parked on residential lawns.

Staff/Council Response: Chief Muyres confirmed that the Police Department has pulled Internal Case Reports (ICRs) and conducted stationary morning monitoring, though no direct violations occurred during those specific patrol times. Staff noted that recent ordinance updates loosened restrictions on driveway parking for commercial vehicles at the request of trade workers. Mayor Merrill invited Mr. Hanson to submit the specific address to staff for a targeted zoning code compliance review.

E. Adopt Agenda

Motion by Councilmember George Hemen, seconded by Councilmember Steve Lundeen to adopt agenda. Motion carried: 5 - 0.

F. Proclamations/Commendations/Certificate Award

1. Proclamation - Recognizing the Graduating Class of 2026

Mayor Merrill read a proclamation honoring local graduating high school seniors for their dedication and hard work, emphasizing the seasonal placement of graduation banners throughout the community.

2. MMBA Pet Supply Drive Check Presentation to Ruff Start Rescue

Presentation of a donation check in the amount of $3,999.19 to *Rough Start Rescue* of Princeton. The funds were raised 100% via customer register round-ups and donation buckets at Isanti Liquor. Representatives from Rough Start Rescue (and mascot Buddy) expressed gratitude, noting that the rescue has saved over 33,000 animals since 2010 and distributed 40,000 pounds of pet food locally last year.

G. Approve City Council Minutes

1. May 5, 2026 City Council Meeting Minutes

Motion by Councilmember Steve Lundeen, seconded by Councilmember Nick Pedersen to approve. Motion carried: 5 - 0.

H. Announcements

1. **Parks and Recreation Board Meeting - Tuesday, May 26, 2026 at 6:00 pm**
2. **Economic Development Authority - Tuesday, June 2, 2026 at 6:30 pm**
3. **City Council Meeting - Tuesday, June 2, 2026 at 7:00 pm**
4. **County Communications**

No representatives from Isanti County were present.

I. Council Committee Reports

Council Member Zdon: Reported on the recent BMX event, noting that the deployment of budgeted police overtime successfully addressed crowd management and barrier crossers.

Councilmember Hemen: Requested a substitute for the upcoming Park and Rec meeting due to travel; Council Zdon agreed to fill in.

Council Member Pedersen: Provided an update from the Community Education Advisory Council. The council is anticipating 2027 operational cost increases—driven primarily by a quarter-million-dollar unfunded state mandate requiring higher certifications for pre-K teachers—alongside projected declines in adult education revenue and increases in summer unemployment budget impacts.

Council Discussion: Councilmember Zdon provided additional context regarding the pre-K teacher certifications, noting that while the school district currently covers the costs for teachers to

obtain these higher certifications, the primary challenge moving forward will be retention once they are certified. Additionally, Councilmember Zdon noted that the advisory council is closely monitoring adult education classes, as community education must remain completely self-sustaining through its registration fees.

Mayor Merrill: Reported on the Isanti County Committee of the Whole meeting on May 12, noting discussions regarding flock cameras. He highlighted that the county approved a law enforcement records management software transition away from Oracle to an alternate vendor under the same corporate umbrella. The new system brings a countywide year-one cost savings, adjusting Isanti's shared burden (calculated by active officer percentage) to a fixed $6,000 expenditure with a 5% annual escalator.

J. Public Hearings

None

K. Business Items

1. Resolution to Consider Approval of Special Event Permit for Isanti Firefighters Rodeo Association Annual Rodeo 2026

Public Services Director Becker reviewed the application for the 50th Annual Rodeo scheduled for July 9–12, 2026, at the rodeo grounds, with an expected daily attendance of 5,500 people. Best Security will handle internal security, while EMS will be split between the Fire District and Allina Health.

The applicant requested standard fee waivers for the $100 cleanup deposit, the $50 temporary sign fee, and the 300-foot neighborhood notification rule. Police approval was conditioned on maintaining a 20-foot-wide by 13.5-foot-high emergency access lane, dedicated parking for police/EMS vehicles, and mandatory ID-scanning protocols.

Council Discussion: Raised questions regarding law enforcement overtime costs (~$4,700 for the rodeo specifically). They questioned whether the city was disproportionately subsidizing a non-profit function that benefits surrounding townships who do not share the policing cost burden. Councilmember Lundeen strongly defended the Rodeo Association, noting they donated $64,000 back to the Fire District last year, significantly lowering the overall municipal fire levy burden for local taxpayers, while driving immense economic traffic to Isanti businesses. The Council consensus was to direct this broader cost-sharing discussion to a future Committee of the Whole (COW) meeting.

Resolution 2026-091 Approving a Special Event Permit Application for the 2026 Isanti Firefighters PRCA Rodeo

Motion by Councilmember Steve Lundeen, seconded by Councilmember George Hemen to approve the special event permit with the removal of the cleanup and temporary sign fee waivers as requested. Motion carried: 4 - 1, with Luke Merrill voting nay.

2. 407 Railroad Avenue - Sanitary Sewer Service Repair

City Engineer Cook presented finalized unit pricing from the contractor regarding the combined intersection reconstruction at Palomino Street and Railroad Avenue. The sub-surface project addresses a 10-year recurring sewer issue by altering a manhole drop.

The final contractor numbers placed the property owner's private sewer repair cost at $8,388.72 (under the initial $8,500 estimate) and the city's intersection valley gutter restoration cost at $27,154.75. Staff clarified that the resident would be invoiced directly; if unpaid by October, the balance will be formally certified to the property taxes. Cook requested authorization to proceed so the contractor could execute the change order prior to the next formal meeting

Motion by Councilmember Steve Lundeen, seconded by Councilmember Nick Pedersen to approve the contractor pricing and authorize staff to proceed with the project. Motion carried: 5 - 0.

3. Resolution to Consider Awarding the Quote for the South Passage Railroad Crossing Improvements

City Engineer Cook reported that the railroad intends to replace crossing planking during the week of June 1st. The city solicited localized quotes for necessary traffic control and street patching. Three quotes were received, with Astech submitting the low bid of $25,441.36, which sits roughly $3,000 below the city's independent engineering estimate. Cook recommended awarding the quote.

Resolution 2026-092 Awarding the Quote for the South Passage Railroad Crossing Improvments

Motion by Councilmember Steve Lundeen, seconded by Councilmember George Hemen to approve. Motion carried: 5 - 0.

4. Resolution to Consider Approving the Addition of miPay and miTime with Caselle

Staff presented an evaluation of city-wide timekeeping workflows, recommending transitioning away from paper-based tracking to an automated mobile/web-based application featuring secure location services for public works and liquor store operations. To facilitate onboarding and manage routine payroll processing, the proposal included authorizing 10 hours per week for an administrative support position within the accounting and finance department.

Council Discussion: Council requested that the software vendor contract be locked into a flat, three-year agreement to hedge against potential 2027 and 2028 module rate increases. Staff agreed to negotiate the multi-year lock-in or bring alternative annual rate structures back to the council if a strict freeze is rejected.

Resolution 2026-088 Approving the Addition of miPay and miTime with Caselle

Motion by Councilmember Steve Lundeen, seconded by Councilmember Nick Pedersen to the timekeeping software procurement and personnel adjustments, conditioned upon a preferred three-year contract agreement. Motion carried: 5 - 0.

5. Banking Services Discussion & Possible Action

Staff noted that the City's current municipal banking services agreement expires on June 30, 2026. Following a comprehensive RFP process conducted last year, the city opted for a brief one-year contract with Falcon Bank to allow the finance department time to analyze liquidity options and interest rate metrics. Falcon Bank submitted a renewal proposal holding all existing operational fees flat while increasing the city's interest yield across active accounts by 0.33%. Staff recommended a two-year extension to align with the original RFP cycle, noting Falcon's rates are highly competitive locally (yielding between 3.3% and 3.6%, competitive with money market accounts).

Council Discussion: Councilmember Pedersen questioned if the city could leverage its substantial capital cash reserves for a higher rate given inflation indexes, suggesting a shorter one-year contract. Council consensus strongly favored retaining a local institution for community synergy and logistical convenience.

Resolution 2026-097 Authorizing to Enter into an Agreement with Falcon National Bank for Banking Services from July 1, 2026 Through June 30, 2028

Motion by Councilmember Steve Lundeen, seconded by Councilmember Erika Zdon to authorize a two-year banking services contract extension with Falcon Bank. Motion carried: 4 - 1, with Nick Pedersen voting nay.

L. Approve Consent Agenda

1. Payroll in the Amount of $148,977.85 and Accounts Payable in the Amount of $357,889.42

2. Heritage Boulevard Intersection Improvements Project

a. Resolution to Consider Approving Change Order No. 3 for the Heritage Boulevard Intersection Improvements Project

b. Resolution to Consider Approving Change Order No. 1 Engineering Services for the Heritage Boulevard Intersection Improvements Project

City Engineer Cook provided a detailed breakdown of the construction updates.

Change Order No. 3: Covers unforeseen field adjustments made during spring construction, specifically replacing signal loop detectors at Highway 65 and Heritage Boulevard that were inadvertently destroyed when contractors moved from a basic mill-and-overlay to a full

pavement reclamation. It also removes certain roundabout infill lighting from the general contract to pay Connexus Energy directly via the city's internal Infill Lighting Program budget. Cook added that soil aggregation tests on the west leg look favorable, which may trim the total business-impact road closure down from 3.5 weeks to under 3 weeks.

Engineering Change Order No. 1: Explains a 1/3 to 2/3 cost-sharing agreement connected to pulling the western curb/walk work into the current Local Road Improvement Program (LRIP) grant timeline instead of waiting for the county's 2028 project. By re-allocating this concrete work into the active state-funded grant cycle, the City avoids an estimated $70,000 to $100,000 future cost liability.

Resolution 2026-093 Approve Change Order No. 3 for the Heritage Boulevard Intersection Improvements Project

Resolution 2026-094 Authorizing Change Order No. 1 Engineering Services for the Heritage Boulevard Intersection Improvements Project

3. **Resolution to Award Contract for Refuse Services to Ace Solid Waste**

   Resolution 2026-095 Awarding the Refuse Services Contract to ACE Solid Waste

4. **Resolution to Approve a Temporary On-Sale Liquor License to IFRA for Annual Rodeo**

   Resolution 2026-096 Approving a Temporary On-Sale Liquor License to IFRA for the 50th Annual Isanti Firefighters Rodeo

Motion by Councilmember Steve Lundeen, seconded by Councilmember Nick Pedersen to approve the consent agenda. Motion carried: 5 - 0.

M. Other Communications

1. **April Building Report**
2. **April Code Enforcement Report**
3. **April Police Department Report**
4. **May Engineering Project Status Report**

N. Adjournment

Motion by Councilmember Steve Lundeen, seconded by Councilmember Nick Pedersen to adjourn. The meeting concluded at 8:09 pm.

Respectfully Submitted,

Jaden Strand
City Clerk/Deputy Human Resources Director

AGENDA ITEM NO. K.1

MEMO

To: **Mayor Luke Merrill and Members of City Council**
From: Jaden Strand, City Clerk/ Deputy HR Director
Date: June 2, 2026
Subject: Request for Quail to be Permitted in City Code

Background:
Attached for your consideration is a request received to amend the City Code to permit and regulate the keeping of quail on residential properties. The applicant proposes establishing standards consistent with existing regulations for other small animals currently allowed within city limits.
To assist in your evaluation, I have included Chapter 87 of the City Code, which outlines the current parameters and enforcement standards for comparable animals.

The following table summarizes how neighboring jurisdictions manage quail:

City	Allowed?	Quail-Related Requirements/Limits
East Bethel	Yes	Treated as domestic farm animals; 1 pheasant/quail per 0.01 acres.
Princeton	No	Chickens are allowed, but quail is prohibited.
Cambridge	Yes	Total fowl limits (includes quail): • < 3 acres - 6 total fowl • > 3 acres - 12 total fowl Additional rules: No egg sales; no free-ranging; leg-banding required.
Ham Lake	Yes	No specific regulations or requirements.
North Branch	Yes	Total fowl limits (includes quail): • 1-0.99 acres - 5 • 1-2.99 acres - 10 • 3+ acres - 15 Additional rules: No roosters; fowl must be contained; no free-ranging; structures in rear yard only.

St. Francis	Yes	Total fowl limits (includes quail): • Minimum parcel size: 5 acres for any fowl • Maximum 20 fowl per 5 acres, plus 1 additional acre per 10 additional fowl Additional rules: Housing/enclosures must be 100 ft. from any residence or potable well, sturdy wood/metal/electric fencing required; no free-ranging.

Request:
Attached is a request to consider amending city ordinance to allow/regulate the keeping of Quail.

Attachment(s):
- Agenda Request- Casey Tronson
- Quail ordinance
- Chapter 87; Keeping of Certain Animals

COUNCIL AGENDA REQUEST FORM

Print Del

Submitted by:

Submitted On: 2026 05 04 14:44:24

Submission IP: 172.56.11.174 (172.31.25.6)
proxy-IP (raw-IP)

Status: Open

Priority: Normal

Assigned To: Jaden Strand

Due Date: Open

COUNCIL AGENDA REQUEST FORM

Per City Code §8 22, all public requests for City Council discussion, including requests for action, must first be presented to the Council Committee of the Whole.

The requester must be present at the Committee of the Whole meeting for questions. The Committee of the Whole meeting takes place on the third Tuesday of the month at 5:00 p.m.

The Committee of the Whole will make a recommendation on whether to bring forward the item for further discussion at Council or not.

The deadline is 4:00 pm the Wednesday before the Committee meeting date.

*** Name**

Casey Tronson

Organization (required if applicable)

Address

[redacted]

City

Isanti

State

Mn

Zipcode

55040

Phone

[redacted]

Email

[redacted]

*** Agenda Item Subject**

Allowing coturnix quail in isanti

*** Action Requested**

Change the city ordinance to allow/regulate keeping of coturnix quail on residential properties

Provide a brief description of the action you are requesting the City Council to consider.

*** Reasons for Requested Action**

Want to raise quails and they are similar to the already regulated animals in the ordinance

*** Signature**

Casey Tronson

1. REQUEST

The applicant requests a **Zoning Text Amendment** to Chapter 87, Article I ("Keeping of Certain Animals") to:

- Allow the keeping of **Coturnix quail (Coturnix japonica)** in residential districts
- Permit **up to fifty (50) birds per lot**
- Allow the keeping of **1 male quail per 5 female quail up to a maximum of 5 males**, subject to nuisance standards

2. PURPOSE & JUSTIFICATION

This amendment is intended to:

- Expand reasonable backyard food production opportunities
- Recognize **Coturnix quail as a distinct class of small poultry**
- Provide clear regulations where the current code is silent or restrictive
- Ensure compatibility with residential neighborhoods through:
    - Enclosure requirements
    - Sanitation standards
    - Nuisance enforcement

Rationale:
Coturnix quail are:

- Smaller and quieter than chickens (§ 87-1.1)
- Smaller but similar in noise level to racing pigeons (§ 87-1.2)
- Require secure enclosure and cannot be free ranged
- Are incabible of flying
- Increasingly common in urban agriculture

Allowing **up to 50 birds** reflects their small size and enclosure needs. This number is **less than the allowed number of racing pigeons(100)** but **more than chickens(10-20)**.

Allowing some **male quail** avoids unnecessary restrictions while relying on **nuisance controls**, which are more enforceable and equitable. This also allows residents to have self-sustaining flocks, promotes buying local quail chicks, and minimizes the need to cull or rehome birds.

3. Consistency with the Comprehensive Plan, Zoning Ordinance, and Other city policies

A. The proposed amendment is consistent with the general goals commonly found in municipal Comprehensive Plans, including those of Isanti, by:

1. Supporting Sustainable and Local Food Systems

- Encourages small-scale food production
- Promotes self-sufficiency and resilience

2. Maintaining Residential Character

- Requires enclosed housing and prohibits free-range activity
- Limits flock size and controls noise through male ratio restrictions

3. Encouraging Efficient Land Use

- Allows productive use of residential properties without altering neighborhood form

B. The amendment aligns with the intent of the Zoning Ordinance by:

1. Protecting Public Health and Safety

- Sanitation standards reduce risk of odor, pests, and disease
- Enclosure requirements prevent escape and wildlife conflicts

2. Preventing Nuisances

- Male bird limit of 5 minimizes noise impacts
- Performance-based nuisance standards allow enforcement if issues arise

3. Ensuring Compatibility of Uses

- Setbacks and enclosure rules protect neighboring properties

C. Consistency with Other City Policies

The amendment supports broader City objectives by:

- Providing **clear, enforceable regulations** rather than ambiguity
- Reducing illegal or unregulated animal keeping
- Aligning with trends in **urban agriculture and small livestock allowances**
- Promoting **fair and predictable land use standards**

4. PROPOSED ORDINANCE LANGUAGE

AN ORDINANCE AMENDING CHAPTER 87, ARTICLE I, TO REGULATE THE KEEPING OF COTURNIX QUAIL

The city allows the keeping of Coturnix quail(*Coturnix japonica)* on residential properties, subject to the following requirements:

A. Coops or enclosures are required and shall:

(1) Meet all setback requirements for the zoning district of the property or be at least 10 feet from a side or rear property line, whichever is greater.

(2) Not be located in a drainage or utility easement or in a shoreland protection area or in a wetland setback area.

(3) Be at least 30 feet from any residential dwelling on any adjacent property.

(4) Be located 5 feet or further from any primary structure on the subject property.

(5) Be located in the rear yard only.

(6) Provide a minimum of one square foot of floor space per bird.

B. The owner must keep the quail in a fully enclosed area. Free ranging quail is not allowed

C. The property owner shall maintain the coops and/or enclosures such that they are in good shape, not unsightly and free from major defects.

D. The property owner shall properly store all animal feed such to ensure that it does not attract insect or rodents.

E. The property owner shall dispose of all animal waste in an appropriate manner on a weekly basis.

F. The slaughtering of quail in view of the public is prohibited.

G. The maximum total number of quail shall not exceed 50 with the following restrictions:

(1) Male quail are permitted; however: Noise that is persistent and unreasonable at the property line is prohibited. The City may require corrective action if a nuisance is found, including the reduction in number of male birds or relocation or modification of enclosure.

(2) If male quail are present in a flock a ratio of 5 females to 1 male is required with a maximum of 5 males allowed on the property

ARTICLE I
Keeping of Certain Animals
[Adopted 4-15-1975 by Ord. No. 70; amended in its entirety 4-19-2011 by Ord. No. 506]

§ 87-1. Prohibited animals. [Amended 9-3-2019 by Ord. No. 709; 10-15-2020 by Ord. No. 738; 11-1-2022 by Ord. No. 777]

No person, firm or corporation shall keep, harbor, feed or raise cows, hogs or any other livestock, chicks or poultry, not in accordance with this chapter, in the City of Isanti.

§ 87-1.1. Chickens. [Added 9-3-2019 by Ord. No. 709; amended 7-20-2021 by Ord. No. 763; 4-1-2025 by Ord. No. 836]

The City allows the keeping of chickens on residential properties, subject to the following requirements:

A. Coops or enclosures are required and shall:

   (1) Meet all setback requirements for the zoning district of the property.

   (2) Be at least 10 feet from a side or rear property line.

   (3) Not be located in a drainage or utility easement or in a shoreland protection area or in a wetland setback area.

   (4) Be at least 30 feet from any residential dwelling on any adjacent property.

   (5) Be no more than 15 square feet per chicken.

B. On properties that are less than five acres in size, outdoor pens attached to the coop must be fully enclosed to contain chickens within the pen area.

C. The owner must keep the chickens in a coop or fenced area.

D. The City does not allow the keeping of free range of chickens on properties less than five acres in size. Free range is allowed if the animals are supervised and fenced.

E. Animal fighting is prohibited.

F. There shall be no roosters.

G. The property owner shall maintain the coops and/or enclosures such that they are in good shape, not unsightly and free from major defects.

H. The property owner shall properly store all animal feed such to ensure that it does not attract insect or rodents.

I. The property owner shall dispose of all animal waste in an appropriate manner on a weekly basis.

J. Chickens are prohibited in multifamily structures and/or homes.

Downloaded from https://ecode360.com/IS2802 on 2026-05-07

K. Sale of eggs commercially is prohibited in residential districts.

L. The slaughtering of chickens in view of the public is prohibited.

M. All coops, regardless if they have heat-lamps or not, shall be located 10 feet or further from any primary structure.

N. Guineafowl are prohibited.

O. The maximum total number of chickens allowed on properties are as follows:

Lot Size (Acres)	Maximum Number Allowed
Less than 3 acres	10 chickens
More than 3 acres	20 chickens

§ 87-1.2. Racing pigeons. [Added 10-15-2020 by Ord. No. 738]

The City allows the keeping of racing pigeons on residential properties in the R-1A Zoning District, subject to the following requirements:

A. "Racing pigeon" means a pigeon which, through selective breeding, developed the distinctive physical and mental characteristics to enable it to return to its home after having been released a considerable distance therefrom, and which is accepted as such by the American Racing Pigeon Union, Inc., or the International Federation of Racing Pigeon Fanciers. Also commonly known as "racing homer," "homing pigeon," or "carrier pigeon."

B. Lofts, coops or enclosures are required and shall:

(1) Meet all setback requirements for the zoning district of the property or be at least 10 feet from a side or rear property line, whichever is greater.

(2) Not be located in a drainage or utility easement or in a shoreland protection area or in a wetland setback area.

(3) Be at least 30 feet from any residential dwelling on any adjacent property.

(4) Comply with accessory structure zoning requirements.

(5) Be located 10 feet or further from any primary structure on the subject property.

(6) Be located in the rear yard only.

(7) Provide a minimum of one square foot of floor space per bird.

(8) Be prohibited on properties with multifamily structures.

C. Lofts or coops are allowed only on properties within the R-1A Zoning District.

D. The property owner shall maintain the lofts or coops and/or enclosures such that they are in good condition, not unsightly and free from major defects, and reasonably clean from filth, garbage and any substance that attracts rodents.

Downloaded from https://ecode360.com/IS2802 on 2026-05-07

E. The property owner shall properly store all animal feed in a rodent-proof container.

F. The property owner shall dispose of all animal waste in an appropriate manner on a weekly basis.

G. All pigeons must be banded with owner's information at all times.

H. Only owners in good standing with a pigeon club can allow their birds to fly.

I. The maximum total number of pigeons shall not exceed 100.

J. All persons possessing pigeons shall register and show proof of club membership to the Police Department on an annual basis.

§ 87-1.3. Honeybees. [Added 5-4-2021 by Ord. No. 755]

The keeping of honeybees is permitted on residential properties within R-1A, R-1, R-2, R-3A, and R-3B Zoning Districts, subject to the following requirements:

A. Apiaries shall:

(1) Be at least 20 feet from a side or rear property line.

(2) Be at least 30 feet from any residential dwelling on an adjacent property, public right-of-way or trail easement.

(3) Not be located in a front yard, drainage and utility easement, shoreland protection area or in a wetland setback area.

B. Beehives shall:

(1) Have removable frames with a frame depth not exceeding 9 5/8 inches.

(2) Not consist of more than a ten-frame structure.

(3) Not exceed six feet in height.

(4) Be removed within 30 days once colonies are gone.

(5) Have a water source within 10 feet of the beehive.

C. The maximum number of colonies on properties are as follows:

Lot Size (Acres)	Maximum Number of Colonies Allowed
1/2 acre or less	2
1/2 acre to 3/4 acre	4
3/4 acre to 1 acre	6
1 acre or larger	8

D. Sale of honey commercially is prohibited in residential districts.

Downloaded from https://ecode360.com/IS2802 on 2026-05-07

E. Beekeeping equipment shall be maintained in good condition. Unused beekeeping equipment must be protected to prevent occupancy by swarming honeybees.

F. The City reserves the right to spray or otherwise treat for mosquitoes and other potential insect disease vectors and is not liable for adverse effects on the health of honeybees that may result from such spray treatment.

G. Registration forms for beekeeping must be completed through the City of Isanti Police Department.

§ 87-1.4. Ducks. [Added 7-6-2021 by Ord. No. 757]

The City allows the keeping of ducks on residential properties in the R-1A, R-1, R-2, R-3A and R-3B Zoning Districts, subject to the following requirements:

A. Ducks shall not be kept inside the principal structure.

B. Ducks shall not be kept in such a manner as to constitute a public nuisance as defined by the City.

C. Coops or enclosures are required and shall:

(1) Meet all setback requirements for the zoning district of the property.

(2) Be at least 10 feet from a side or rear property line.

(3) Not be located in a drainage or utility easement or in a shoreland protection area or in a wetland setback area.

(4) Shall be at least 30 feet from any residential dwelling on any adjacent property.

D. The owner must keep the ducks in a coop or fenced-in area and shall be contained within the owner's parcel at all times.

E. Duck wings shall be clipped to avoid flight.

F. The property owner shall maintain the coop or enclosures such that they are in good shape, not unsightly and free from major defects.

G. The property owner shall properly store all animal feed such to ensure that it does not attract insect or rodents.

H. The property owner shall dispose of all animal waste in an appropriate manner on a weekly basis.

I. Ducks are prohibited in multifamily structures and/or homes.

J. Sale of eggs commercially is prohibited in residential districts.

K. All coops or enclosures shall be kept at least 10 feet or further from any primary structure.

L. The maximum total number of ducks allowed on properties are as follows:

Downloaded from https://ecode360.com/IS2802 on 2026-05-07

Lot Size (Acres)	Maximum Number Allowed
Less than 3 acres	2 ducks
More than 3 acres	4 ducks

§ 87-1.5. Horses. [Added 11-1-2022 by Ord. No. 777]

The City allows the keeping of horses on residential properties, subject to the following requirements:

A. Must be located in an R-1A Residential Rural Zoning District.

B. Must have at least 30 acres of land between one or more adjacent parcels under the same ownership.

C. There shall be no more than one horse per two acres of land.

D. A conditional use permit is required for horse stables within the R-1A Residential Rural Zoning District.

E. Stables are required and shall:

(1) Be located at least 50 feet from a side or rear property line.

(2) Not be located in a drainage or utility easement or in a shoreland protection area or in a wetland setback area.

(3) Be at least 100 feet from any residential dwelling on any adjacent property.

(4) The property owner shall maintain the stable such that they are in good shape, not unsightly and free from major defects.

F. The owner must keep the horses in a fenced area. Fence type shall be reviewed by City staff.

G. The property owner shall properly store all animal feed such to ensure that it does not attract insect or rodents.

H. The property owner shall dispose of all animal waste in an appropriate manner on a weekly basis.

I. Manure stockpiles shall:

(1) Be located at least 50 feet from a side or rear property line.

(2) Not be located in a drainage or utility easement or in a shoreland protection area or in a wetland setback area.

(3) Be at least 100 feet from any residential dwelling on any adjacent property.

(4) Have a management plan that meets requirements set by the Minnesota Pollution Control Agency.

Downloaded from https://ecode360.com/IS2802 on 2026-05-07

J. No person may ride or drive an animal regulated under this article after sunset or before sunrise along or crossing a public way without appropriate lighting or reflectorized clothing.

K. No person, firm, or corporation will permit any animal regulated under this article to run at large within the City. Any such animal will be deemed "at large" when it is off the premises owned or rented by its owner and unattended by the owner or any agent or employee of the owner.

L. The animal control authority, any peace officer of the state, and any other personnel under the direction and control of the City, or any agent of the City, may impound any such animal found at large as regulated by Minn. Stat. § 347.14.

§ 87-2. Violations and penalties. [Amended 7-20-2021 by Ord. No. 763]

Any person, firm or corporation violating the provisions of this article shall be guilty of a misdemeanor and upon conviction thereof shall be punished as provided by Chapter 1, Article I.

Downloaded from https://ecode360.com/IS2802 on 2026-05-07

AGENDA ITEM NO. K.2

MEMO

To: **Mayor Luke Merrill and Members of City Council**
From: Jausica Swanson, Recreation Supervisor
Date: June 2, 2026
Subject: Resolution to Consider Approving Special Event Permit for Rum River Rods

---

Background:

A special event permit application has been submitted by Rum River Rods for their 16th Annual Summer Spectacular Car Show event. The event will take place Saturday, August 8, 2026, from 10:00am – 3:00pm for a one-day event. This event will be held on the streets in Downtown Isanti. This event is the same day as one of our street dances and will conclude prior to the start of the street dance.

This event is open to the public and is to include car show, craft/food vendors, muffler cap contest, and 50/50 raffle.

There is an estimated 200 plus people in attendance.

The applicant will not be required to provide additional restrooms for the event due to restrooms already being in place for the street dance later that same evening.

The Rum River Rods club will walk the event area and clean any garbage after the event.
They are requesting street closure on Main St. West from railroad to 3rd Ave. SW, 1 block north of Main St. on 2nd Avenue NW, 2 blocks south on 1st Ave. S and 2nd Ave. SW.
Event site map is included in application.

Rum River Rods is requesting equipment from Public Works to include 6 barricades and 2 road closed signs to be utilized and dropped off on Saturday, August 8, 2026, at 7:30am.

Request:
Staff is requesting action on this item.

Attachment(s):
- Resolution to Consider Approving a Special Event Permit for Rum River Rods Summer Spectacular Car Show 2026
- SEP Rum River Rods Annual Summer Spectacular Car Show 2026

RESOLUTION 2026-XXX

APPROVING A SPECIAL EVENT PERMIT APPLICATION FOR RUM RIVER RODS 16TH ANNUAL SUMMER SPECTACULAR CAR SHOW

WHEREAS, Rum River Rods has submitted a Special Event application requesting a permit to host the 16th Annual Summer Spectacular Car Show; and,

WHEREAS, a one-day event is scheduled to take place on Main Street on Saturday, August 8, 2026; and,

WHEREAS, event will take place from 10:00 am to 3:00 pm; and,

WHEREAS, the estimated number of people to be in attendance each day is 200 plus; and,

WHEREAS, the applicant will not be required to provide additional restrooms for the event; and,

WHEREAS, road closures will be necessary on Main Street West from railroad to 3rd Avenue SW, 1 block north of Main Street on 2nd Avenue NW, 2 blocks south on 1st Avenue S and 2nd Avenue SW; and,

WHEREAS, all road closures will begin at 7:30am on August 8, 2026; and,

WHEREAS, the applicant has submitted a complete request with the application materials; and,

WHEREAS, public addressing systems will be utilized during the event;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Isanti, Minnesota to hereby approve the special event permit request for Summer Spectacular Car Show;

AND FURTHERMORE, IT IS HEREBY RESOLVED by the City Council of the City of Isanti, Minnesota that this Resolution is hereby the "Permit" for the above stated Special Event.

This Resolution is hereby approved by the Isanti City Council this 2nd day of June 2026.

Attest: Mayor Luke Merrill

Jaden Strand
City Clerk/ Deputy HR Director

City of Isanti Minnesota

A Community for Generations

SPECIAL EVENT PERMIT APPLICATION

City of Isanti
110 First Avenue NW
Isanti, MN 55040
Phone: 763.444.5512
www.cityofisanti.us

If you are a planning an event that requires a Special Event Permit, please complete the application and any required supplemental forms. To ensure your application is processed quickly, be specific and complete in all responses. **Applications must be submitted at least 30 days prior to the event to be considered.**

ITEMS TO ACCOMPANY THE APPLICATION

Required with all applications

- [x] Complete application form
- [x] Cleanup deposit fee - $100
- [x] Proof of insurance or certificate of insurance
- [x] Site Map
- [x] Approval letter from the property owner
- [ ] Proof of written notification to property owners within 350 feet of the special event (city does not Street dance notification)

Check all that apply:

- [ ] Signs will be posted for event:
  - [ ] Temporary Sign Permit Application required all permits through Baseline
  - [ ] $50 fee Online Software
- [ ] Alcohol will be served and/or sold at event:
  - [ ] License (may take up to 60 days to process)
  - [ ] Fees apply, amounts vary by license type
- [ ] Vendors will be present:
  - [ ] Mobile Food Unit Application (If not assuming vendor liability.)
  - [ ] Ice Cream Novelty Mobile Food Unit Application (Background check required)
- [ ] Event will occur on City Property:
  - [ ] Release and Indemnification Agreement

Supplemental information may be required by City staff.
Additional forms can be found on the City of Isanti website or requested at Isanti City Hall. Please note that additional required permits or licenses may take additional time to process.

---

received 5/8/2026 AW

SPECIAL EVENT PERMIT APPLICATION

Submittal Date:_____

APPLICANT INFORMATION

Sponsoring Entity (if applicable): Rum River Rods Car Club

Contact Person: Amy Davis

[redacted]

Address:_____

City:_____ State:_____ Zip: _____

Phone:_____ Cell:_____ E-mail:_____

EVENT INFORMATION

Event Name: 16th Annual Rum River Rods Summer Spectacular Car Show

Date(s) of Event: Saturday August 8th 2026

Hours of Event: 10a - 3pm

Type of Event: [X] Open to the Public [ ] Private [ ] Other: _____

Describe Event (List all activities. Provide flyer or other marketing materials as available.):
Car Show w/ Crafter & Direct Sales vendors. Muffler rap contest, 50/50 drawing

Proposed Location of the Event (be specific, site map also required):
Main Street West from railroad tracks to 3rd Ave SW, 1-block North of Main Street on 2nd Ave. NW, 2-blocks South on 1st Ave South and 2nd Ave SW

Estimated Number of People in Attendance (includes staff, participants, and spectators):
200 +

Parking Impact – Describe in detail:

Tents, equipment, amusement rides, etc.
Type: Pop-up tents
Size: 10x10
Location: 2- At intersection of Main & 1st, 1 at Main and Short St.

Are Fire Prevention or EMS needed? Please specify and if being provided, please identify the name or entity providing these services:
NA

Are you requesting any street closures? If yes, list streets:
Main Street West from railroad to 3rd Ave SW, 1-block North of Main St. on 2nd Avenue NW, 2-blocks South on 1st Ave S. and 2nd Avenue SW.

Restrooms (Portable) – Name or entity providing these services; and number of facilities to be provided. When other restroom facilities are not provided on-site or are limited; the applicant will need to pay for additional restroom facilities. For those events exceeding 75 persons, one (1) additional restroom shall be provided; for events exceeding 150 persons, two (2) additional restrooms shall be provided. For events exceeding 250; the Planning for Special Events-Usage Chart shall be used.

N/A - Same as Street dance.

Security Plans – Name or entity providing these services. (A Police Officer is required if alcohol is being served or at the discretion of the Police Chief).
N/A.

Clean-up Plans – Describe in detail:
Club will walk the streets after event and collect trash.

Live entertainment – Describe in detail:
N/A

Will any other **public addressing system or sound amplification** be used? If so, describe:
Yes- Sound system to make announcements and play music.

If the event will be held on public property, please provide the following information: (1) Will tickets be sold for the event? (2) Is a donation of any kind required? (3) What is the purpose of the money that is collected?
Participants pay $10 to enter, money goes to club to put on the event.

Depending upon the type of special event, some items may not be required or may be waived as part of the review process. Larger events may require additional information, in order to properly process the request.

APPLICANT SIGNATURE

I declare that the information I have provided on this application is truthful and I understand that falsification of answers on this application will result in denial of the application. I authorize the City of Isanti to investigate and make whatever inquiries necessary to verify the information provided.

Applicant Signature: [redacted]

OFFICE USE ONLY
Reviewed By: (Any concerns / comments will be attached to the application)

Fire Chief
__X__ Approved _____ Denied _____ N/A Signature: email approval

Police Chief
__X__ Approved _____ Denied _____ N/A Signature: email approval

Public Services Director
__X__ Approved _____Denied _____N/A Signature: email approval

Parks and Recreation Coordinator _____N/A Signature: Jen
__X__Approved _____Denied

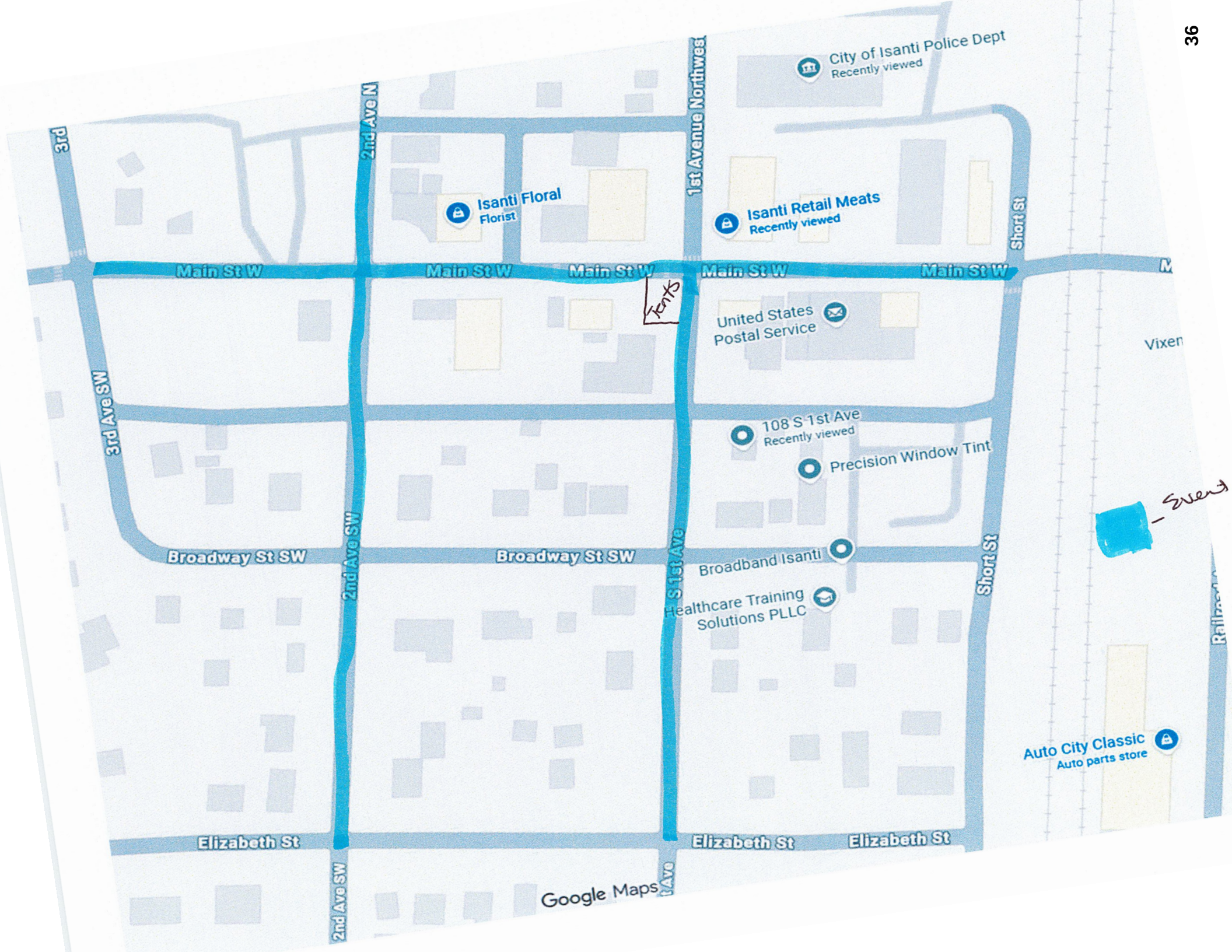
~~Community Development Director~~ __X__ Approved _____Denied _____ N/A Signature: email approval

City Administrator
__X__ Approved _____ Denied _____ N/A Signature: Jn Wood

City Council
_____ Approved _____Denied

Date of Review: _____

Last Updated: 6.17.2024


City of Isanti Police Dept
Recently viewed
Isanti Floral
Florist
Isanti Retail Meats
Recently viewed
3rd
2nd Ave N
1st Avenue Northwest
Short St
Main St W
Main St W
Main St W
Main St W
Main St W
Tents
United States
Postal Service
Vixen
3rd Ave SW
108 S 1st Ave
Recently viewed
Precision Window Tint
Event
Broadway St SW
Broadway St SW
2nd Ave SW
S 1st Ave
Broadband Isanti
Healthcare Training
Solutions PLLC
Short St
Auto City Classic
Auto parts store
Elizabeth St
Elizabeth St
Elizabeth St
2nd Ave SW
Google Maps

SPECIAL EVENT PERMIT APPLICATION
City of Isanti
110 First Avenue NW
Isanti, MN 55040
Phone: 763.444.5512 • Fax: 763.444.5560
www.cityofisanti.us

Special Event Equipment Request Form

Event Name: 16th Annual Rum River Rods Summer Spectacular Car Show

Date(s) of Event: Sat. Aug 8th

Contact Person: Amy Davis

Equipment Drop Off/Pick Up Location: Sat Aug 8th Main Street & 1st Ave

Equipment Drop Off Date/Time: Sat Aug 8th @ 730 am.

Please list the number of each item requested. Isanti Public Works will determine the availability of equipment for each event, and reserves the right to deny requests. *All equipment must be returned no later than 24 hours after the end of the event. The replacement of any broken or missing equipment will be billed to the event organizers.*

No Parking Signs(max 100): _____

Construction Cones(max 40): _____

Barricades(max 6): 6

Road Closed Signs(max 2): 2

Picnic Tables: _____

Stage(15'x30'): _____

* We will use the road close signs for the street dance.
- Need a couple extra to close off side streets.

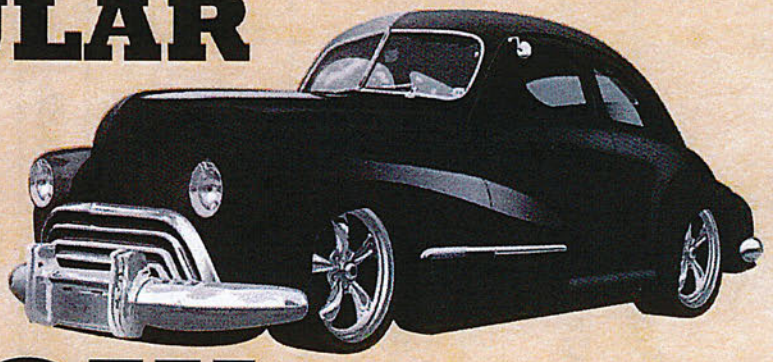
Office Use Only

Date Delivered: _____ By: _____

Date Checked In: _____ By: _____

16th ANNUAL SUMMER SPECTACULAR





CAR SHOW

SATURDAY

AUGUST 8, 2026

10am – 3pm

DOWNTOWN ISANTI, MN

$10

PRE-REGISTER $6
(by July 31, 2026)

CRAFTERS - DIE CAST CAR VENDORS – FOOD VENDORS – MUFFLER RAP –
50/50 RAFFLE –
DASH PLAQUES FOR FIRST 100 CARS –
CUSTOM BUILT TROPHIES!!!!!

RUM RIVER RODS ISANTI MN

YOU NEED TO BE PRESENT TO WIN!

FOR MORE INFO: www.rumriverrods.com
Facebook: Rum River Rods
CONTACT LEE 651-895-4381 OR NICK 651-983-4887

FREE BI-WEEKLY SHOWS:
WEDNESDAYS (5-8pm)
JUNE 10th – August 19th
@ JUNCTION BOWL
123 CAJIMA STREET NE - ISANTI

Free Show!

INTERNAL USE

Car Show Registration Form

Name:_____ Phone:_____

Address:_____ City:_____

State:_____ Zipcode:_____ Email:_____

Make:_____ Model:_____ Year:_____

Style:_____ Color:_____ Engine:_____

Class # (see below):_____

CLASS #	CLASSES
100	FORD
200	MOPAR
300	AMC

CLASS #	CLASSES
400	RAT ROD
500	TUNER/IMPORT
600	GM

Directions to the Show

Main Street- Downtown Isanti
From the South: take Hwy 65 North, Turn Left onto Heritage Blvd NE/County Hwy 5, Turn left onto Dahlin Ave., Turn Right on Main Street.
From the North: take Hwy 65 South, Turn Right onto Heritage Blvd NE/County Hwy 5, Turn left onto Dahlin Ave., Turn Right on Main Street.

Hand Made Trophies!!

Best of Show, Best of Class, Top 10 Cars, Top 5 Trucks, Best Interior, Kustom, Modern Muscle, Import, Hot Rod, Rat Rod, Dropped & Chopped, Engine Compartment, In-Progress and Original!

Show Cars
$6 pre-registered/
$10 show day

Pre-Register by 7/31/2026

Facebook: Rum River Rods

Rum River Rods
1013 Hillock Street NW
Isanti, MN 55040



Gmail Nick and Amy Davis [redacted]

Summer Spectacular Car Show

2 messages

Nick and Amy Davis [redacted] Sun, Feb 22, 2026 at 6:31 PM
To: [redacted]

Good Evening Christy-

We are busy planning our 16th Annual Summer Specatcular Car Show. We have locked in Saturday August 8th and were hoping to use your parking lot and the grass lot across the street again. If you could please let me know if this would be available and if so, I can send you the rental form and deposit.

Thanks,
Amy Davis
[redacted]

Christy Bruggenthies [redacted] Tue, Feb 24, 2026 at 10:50 AM
To: Nick and Amy Davis

Good morning!

Yes, that date looks open on our church calendar for the use of our parking lot and I will pencil you in. We have recently sold the lot across the street to Serenity Circle, the counseling business right next door to it as they will be building/adding on to their current business.

Christy Bruggenthies
Office Administrator
Faith Lutheran Church, Isanti, MN
[redacted]
Office hours: Tues-Thurs 9am-1pm / Fri 9am-noon

[Quoted text hidden]

Room Reservation Form - pricing - Copy.docx
18K

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/06/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hagerty Insurance Agency, LLC 141 River's Edge Drive Traverse City MI 49684-3265	CONTACT NAME: [redacted] PHONE (A/C, No, Ext): E-MAIL ADDRESS: INSURER A : M
INSURED Rum River Rods [redacted]	INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES AK **CERTIFICATE NUMBER:** Cert ID 22277 (1) **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. *LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. LIMITS SHOWN ARE INCLUSIVE OF AMOUNTS REQUESTED BY THE CERTIFICATE HOLDER AND MAY NOT REFLECT POLICY LIMIT AMOUNTS IN EXCESS OF THOSE REQUESTED. ***Not Applicable in WY**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [ ] X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY [ ] PRO-JECT [ ] LOC OTHER:			[redacted]			EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 1,000,000 $ 100,000 $ 10,000 $ 1,000,000 $ 3,000,000 $ 1,000,000 $
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ $ $ $ $
	UMBRELLA LIAB [ ] OCCUR EXCESS LIAB [ ] CLAIMS-MADE DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE $	$ $ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					[ ] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Include as additional insured: Certificate Holder but only with respects to the named insured's actions and / or negligence with regards to the 15th Annual Summer Spectacular Car Show to be held in the City of Isanti on August 8, 2026.

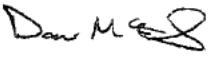
CERTIFICATE HOLDER

City of Isanti
110 1st Ave NW
Isanti MN 55040

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



© 1988-2025 ACORD CORPORATION. All rights reserved.
The ACORD name and logo are registered marks of ACORD

AGENDA ITEM NO. K.3

MEMO

To: **Mayor Luke Merrill and Members of City Council**
From: Jared Haas, Associate Planner
Date: June 2, 2026
Subject: Resolution to Consider Approval of a Conditional Use Permit for 687 E Dual Blvd NE

Background:
Pump Republic Gym has submitted a Conditional Use Permit application to expand an existing fitness gym at 687 E Dual Blvd NE into the adjacent Suite B. The property is zoned I-1 Industrial.

Request:
Staff is requesting action on this item.

Attachment(s):
- Resolution to Consider Approval of a Conditional Use Permit for 687 E Dual Blvd NE
- CUP Application
- Site Map
- Findings of Fact and Conclusion

RESOLUTION 2026-XXX

APPROVING A CONDITIONAL USE PERMIT (CUP) FOR THE PUMP REPUBLIC GYM TO OPERATE A FITNESS GYM

WHEREAS, Pump Republic Gym is located at 687 E Dual Blvd NE, PID 16.157.0020; and,

WHEREAS, the property is located within the "I-1" Industrial District, which requires a Conditional Use Permit (CUP) for indoor commercial recreation; and,

WHEREAS, a Conditional Use Permit (CUP) was applied for to expand a fitness gym into Suite B; and,

WHEREAS, the City of Isanti Planning Commission conducted a public hearing on the proposed Conditional Use Permit (CUP) on May 19, 2026; and,

WHEREAS, the City of Isanti Planning Commission recommended approval of the proposed Conditional Use Permit (CUP); and,

WHEREAS, the City Council reviewed the requested Conditional Use Permit (CUP) at its regularly scheduled meeting on May 19, 2026;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ISANTI, MINNESOTA, that it adopts the Findings of Fact and Conclusion related to the requested Conditional Use Permit and **BE IT FURTHER RESOLVED** that the requested Conditional Use Permit to allow the operation of a fitness gym is hereby approved.

Adopted by the Isanti City Council on this 2nd day of June 2026.

_____

Attest: Mayor Luke Merrill

_____

Jaden Strand
City Clerk/Deputy HR Director

City of Isanti
Minnesota
A Community for Generations

CONDITIONAL USE PERMIT APPLICATION

City of Isanti
110 First Avenue NW
Isanti, MN 55040
Phone: 763.444.5512
www.cityofisanti.us

Conditional Use Permit:
$325 + $1,500 Escrow
Conditional Use Permit Amendment:
$275 + $500 Escrow

Plans must be submitted digitally.

Applicant Name: Blake Pudzuweit

Address: 2811 Polk St

City: ISANTI State: MN Zip: 55040

Phone: ___-___-___ Cell: 763-496-9169 E-mail: BSales@BPmetals.us

Fee Owner and Consent of Application:

Address:

City: State: Zip:

Phone: ___-___-___ Cell: ___-___-___ E-mail:

Project/Development Name: Pump Republic expand - Suite B

Address or General Location of the Property: 687 EAST DUAL.

Legal Description of Property Involved:

Present Use of Property: Storage

Proposed Use of Property: Fitness

Present Zoning: Present Land Use Designation:

This application shall be completed in full and shall be accompanied by all information and plans required by applicable City Ordinance provisions. Before filing this application, you should contact the Community Development Department to determine the specific ordinance and procedural requirements applicable to your application. A determination of completeness will be made by City staff and a written notice of application deficiencies shall be emailed to the applicant.

This is to certify that I am making application for the described action by the City and I am responsible for complying with all City requirements with regard to this request. This application should be processed in my name. I am the party whom the City should contact regarding any matter pertaining to this application. I have emailed a copy of proof of ownership (either copy of Owner's Duplicate Certificate of Title, Abstract of Title or Purchase Agreement), or I am the authorized person to make this application and the fee owner has signed this application.

I understand that all submittals must be received prior to the planning commission deadline published on the City of Isanti website to be included in the subsequent meeting. If all application requirements are not received by the published date, the application will be pushed back to the pertinent meeting date as outlined in the schedule.

I will keep myself informed of the deadlines for submission of materials and the progress of this application. I further understand that additional fees may be charged for consulting fees, feasibility studies, etc. An estimate shall be provided prior to any authorization to proceed with the study. The documents and information I have submitted are true and correct to the best of my knowledge.

Applicant Signature: _____ Date: 4-28-24

Property Owner Signature: Justin _____ Date: _____

Items to Accompany Application

1. Application Form
2. Application Fees
3. Items as specified within the Checklist provided, unless otherwise indicated by City Staff.
4. Proof of Ownership (either copy of Owner's Duplicate Certificate of Title, Abstract of Title or Purchase Agreement) or letter from property owner granting approval.
5. Certification of taxes paid on the property.

Submit Application

Application should be submitted via email to the following email address: permits@cityofisanti.us . If you have any questions regarding your application or would like additional guidance, contact the Community Development Department at 763-444-5512 or via email at permits@cityofisanti.us .

Acceptance of Application (To be completed by City Staff)

The application is subject to acceptance by the City upon review of the application and necessary materials being submitted. The application may also be subject to the acceptance by City Staff at the development review meeting. City engineering approval may be required. Application materials shall meet engineering requirements set forth by the city engineer or as stated within the city code prior to being presented to the Planning Commission.

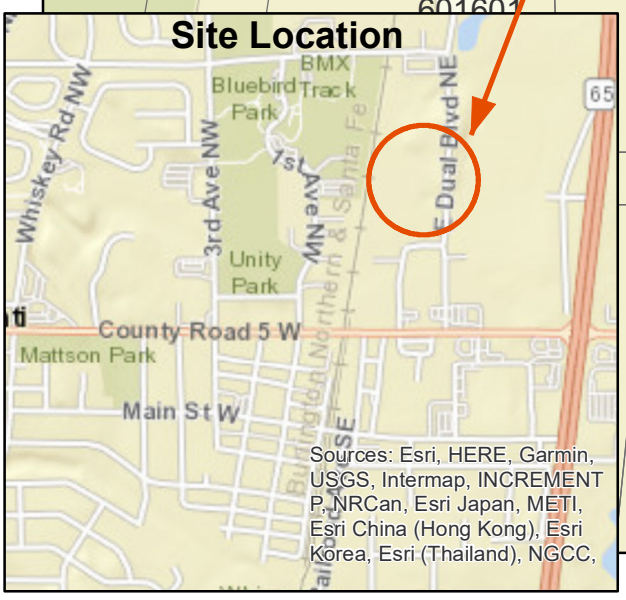
Date Received: _____ Date application deemed complete: _____

Application Fee: _____

_____ _____

Community Development Director/Designee Date

Site Location - 687 E Dual Blvd



N

1 inch = 250 feet

FINDINGS OF FACT AND CONCLUSION
CONDITIONAL USE PERMIT– 687 EAST DUAL BLVD NE – SUITE B

Request

Request by Pump Republic Gym for a Conditional Use Permit to operate a fitness studio at 687 East Dual Blvd NE – Suite B.

Findings of Fact

1. The property is zoned I-1, Industrial District.
2. The Zoning Ordinance allows indoor commercial recreation in the I-1 Industrial District with a Conditional Use Permit.
3. A public hearing on the matter was scheduled before the City of Isanti Planning Commission on May 19th, 2026 at 6:00 p.m. at City Hall within the City Council Chambers.
4. Notice of the Conditional Use Permit Amendment application was published with the *County Star* on May 7th, 2026. Notices were sent to all property owners located within 350 feet of the aforementioned address.
5. The City of Isanti Planning Commission voted on May 19th, 2026 to recommend approval of the expansion of Pump Republic Gym into 687 E Dual blvd NE – Suite B.
6. Section 21, Article 2, Subd. 3D of the Zoning Ordinance establishes factors that the judgement of the Planning Commission shall be based upon when reviewing a Conditional Use Permit request.

Conclusions

In review of the standards established in Section 21, Article 5; the following conclusions have been made (*conclusions to each requirement are shown in italics):*

1. The proposed action has been considered in relation to the specific policies and provisions of and has been found to be consistent with the goals and objectives of the Comprehensive Plan.
   The operation of an indoor commercial recreation facility in this location is consistent with the goals and objectives of the Comprehensive Plan.
2. The proposed action meets the purpose and intent of this Ordinance and the underlying zoning district.
   The proposed action does meet the purpose and intent of the Zoning Ordinance.

3. The establishment, maintenance or operation of the conditional use will promote and enhance the general public welfare and will not be detrimental or endanger the public health system, safety, morals, or comfort.
The proposed facility will not impact public safety, health, morals, or comfort.

4. The conditional use will not be injurious to the use and enjoyment of the property within the immediate vicinity for the purposed already permitted; nor substantially diminish or impair property values within the neighborhood.
The conditional use will not impact the use and enjoyment of neighboring properties.

5. The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.
The proposed action will not impede the development of surrounding properties.

6. Adequate public facilities and services are available or can be reasonably provided to accommodate the use which is located.
The proposed facility will be adequately served by existing public services.

7. The conditional use shall, in all other respects, conform to the applicable regulations of the district in which it is located.
The conditional use conforms to the regulations of the I-1 Industrial District.

8. The conditional use complies with the general and specific performance standards as specified within this Article.
All general and specific performance standards are met by this conditional use.

AGENDA ITEM NO. K.4

MEMO

To: **Mayor Luke Merrill and Members of City Council**
From: Stephanie Hillesheim, Community Development Director
Date: June 2, 2026
Subject: Ordinance to Consider Amending Chapter 160 Enumeration of Fees Building Fees

Background:

The proposed amendment to the building permit and service fee schedule administered by Rum River Consultants (RRC) is brought before the City Council for final adoption following a collaborative six-month review process and a recommendation for approval from the Committee of the Whole on May 19, 2026. Staff and RRC thoroughly vetted the proposal through multiple work sessions to directly address Council concerns regarding resident impact, fee clarity, and valuation equity. Key safeguards have been integrated into the final proposal, including the creation of a transparent side-by-side project comparison, an administrative fee-consolidation policy for simultaneous basement inspections, and a commitment from RRC to lock in and limit future fee increases through FY2028 to ensure long-term predictability for residents and local contractors.

All statutory requirements for final action have been successfully met, as the proposed fee schedule amendment was officially posted for the mandated 10-day public notice period with no further modifications required. Based on the Committee of the Whole's recommendation and the successful completion of the public posting period, staff recommends that the City Council approve the resolution adopting the updated fee schedule.

Request:
Staff is requesting discussion on this item.

Attachment(s):
- Ordinance Consider Amending Chapter 160 Enumeration of Fees Building Fees

ORDINANCE NO. XXX

AN ORDINANCE AMENDING ORDINANCE NO. 840 ADOPTED ON DECEMBER 16, 2025, ORDINANCE NO. 831 ADOPTED ON JANUARY 6, 2025, ORDINANCE NO. 823 ADOPTED ON DECEMBER 17, 2024; ORDINANCE NO. 809 ADOPTED ON MAY 7, 2024; ORDINANCE NO. 797 ADOPTED ON 9-19-2023; ORDINANCE NO. 765 ADOPTED ON 12-21-2021; ORDINANCE NO. 727 ADOPTED ON 4-7-2020 TITLED ENUMERATION OF FEES.

THE CITY COUNCIL OF THE CITY OF ISANTI DOES ORDAIN AS FOLLOWS:

Section 1 - Amendment. Ordinance No. 840; Ordinance No. 831; Ordinance No. 823; Ordinance No. 809; Ordinance No. 797; Ordinance No. 765; Ordinance No. 727 Enumeration of Fees, B. Building Permits and Inspections shall be hereby amended as follows:

B. Building permits and inspections.

B. **Fees for Services Administered by the City of Isanti's Designated Building Official**

The administration and issuance of permits, along with the collection of fees and services administered by the City's Designated Building Official shall be conducted in accordance with the Code of the City of Isanti, Minnesota Statutes and Administrative Rules, and as provided by in this Ordinance. Fees are to be commensurate with the service provided. Permit fees not specifically identified within this Ordinance are based on valuation determined in, Subdivision 8.

Subd. 1. Fee Multiplier Table (FMT). The following table establishes permit and inspection fees for all projects that require plan review or are not otherwise specifically identified within this fee schedule, including non-residential and multi-family mechanical permits. The minimum fee for these permits is $125. The cost of plan review is separate, if applicable.

Valuation	Permit Fee
$1 to $4,000	$125.00
$4,001 to $25,000	$125.00 for the first $4,000 plus $16.55 for each additional $1,000 or fraction thereof, to and including $25,000
$25,001 to $50,000	$464.15 for the first $25,000 plus $12 for each additional $1,000 or fraction thereof, to and including $50,000
$50,001 to $100,000	$764.15 for the first $50,000 plus $8.45 for each additional $1,000 or fraction thereof, to and including $100,000
$100,001 to $500,000	$1,186.65 for the first $100,000 plus $6.75 for each additional $1,000 or fraction thereof, to and including $500,000
$501,000 to $1,000,000	$3,886.65 for the first $500,000 plus $5.50 for each additional $1,000 or fraction thereof, to and including $1,000,000; and
$1,000,001 and up	$6,636.65 for the first $1,000,000 plus $4.50 for each additional $1,000 or fraction thereof

Subd. 2. Plumbing Permit Fees for Non-residential or Multi-Family Structures Regulated under the Minnesota State Building Code and Minn. R. 1305. The following permit fee table is based upon the construction valuation of the plumbing system. The cost of plan review is separate, if applicable.

Valuation/Project Details	Permit Fee
$0 to $1,500	$135.00
$1,501 to $2,500	$135.00 for the first $1,500, plus $43 for each additional $500 or fraction thereof, to and including $2,500;
$2,501 to $5,000	$221.00 for the first $2,500, plus $28 for each additional $500 or fraction thereof, to and including $5,000;
$5,001 to $25,000	$361.00 for the first $5,000, plus $53 for each additional $1,000 or fraction thereof, to and including $25,000;
$25,001 to $50,000	$1,421 for the first $25,000, plus $51 for each additional $1,000 or fraction thereof, to and including $50,000;
$50,001 to $500,000	$2,696 for the first $50,000, plus $47 for each additional $10,000 or fraction thereof, to and including $500,000;
$500,001 to $3,000,000	$4,811 for the first $500,000, plus $61 for each additional $50,000 or fraction thereof, to and including $3,000,000; or
$3,000,001 and over	$7,861 for the first $3,000,000, plus $51 for each additional $100,000 or fraction thereof;
Manufactured home park or campground	$25 for each site, minimum charge of $135
Single fixture permit	$210.00

Subd. 3. Plumbing Permit Fees for Structures Regulated under the Minnesota Residential Code. The following table establishes plumbing permit fees for one and two-family residential structures.

Type of Plumbing Permit	Permit Fee, Per Dwelling Unit
New construction	$150.00
Addition, alteration, remodel, or replacement	$125.00
Basement finish – Owner-occupied, non-rental (owner performed work)	Included with building permit provided inspections are performed together (e.g. framing, rough-in plumbing and mechanical)
Basement finish – Rental property and/or contractor-performed work	$125.00
Water heater, conditioning system, sewer or water connection, irrigation, backflow prevention, miscellaneous plumbing improvement	$125.00 each
Two or more improvements installed and inspected at the same time: Water heater, conditioning system, sewer or water connection, irrigation, backflow prevention, other miscellaneous plumbing improvements	$185.00

Subd. 4. Mechanical Permit Fees for Structures Regulated under the Minnesota Residential Code. The following table establishes mechanical permit fees for one and two-family residential structures:

Type of Mechanical Permit	Permit Fee, Per Dwelling Unit
New construction (HVAC, mechanical ventilation system, and gas lines)	$150.00
Addition, alteration, remodel, or replacement	$125.00
Basement finish – Owner-occupied, non-rental (owner performed work)	Included with building permit provided inspections are performed together (e.g. framing, rough-in plumbing and mechanical)
Basement finish – Rental property and/or contractor-performed work	$125.00
Furnace, fireplace, air conditioner, garage heater, gas lines, miscellaneous appliance, miscellaneous HVAC improvement	$125.00 each
Two or more improvements installed and inspected at the same time: Furnace, fireplace, air conditioner, garage heater, gas lines, miscellaneous appliance, other miscellaneous HVAC improvement	$185.00

Subd. 5 Fire Protection System Permits. The following table establishes permit and inspection fees for administration of fire protection permits as regulated according to Section 105.7.1 through 105.7.25 of the Minnesota State Fire Code (MSFC). The cost of plan review is separate, if applicable.

Valuation/Project Details	Permit Fee
$0 to $1,500	$135.00
$1,501 to $2,500	$135.00 for the first $1,500, plus $43 for each additional $500 or fraction thereof, to and including $2,500;
$2,501 to $5,000	$221.00 for the first $2,500, plus $28 for each additional $500 or fraction thereof, to and including $5,000;
$5,001 to $25,000	$361.00 for the first $5,000, plus $53 for each additional $1,000 or fraction thereof, to and including $25,000;
$25,001 to $50,000	$1,421 for the first $25,000, plus $51 for each additional $1,000 or fraction thereof, to and including $50,000;
$50,001 to $500,000	$2,696 for the first $50,000, plus $47 for each additional $10,000 or fraction thereof, to and including $500,000;
$500,001 to $3,000,000	$4,811 for the first $500,000, plus $61 for each additional $50,000 or fraction thereof, to and including $3,000,000; or
$3,000,001 and over	$7,861 for the first $3,000,000, plus $51 for each additional $100,000 or fraction thereof;
Operational permits	$350.00, duration of permit determined by the Fire Code Official or their designee
Minor Fire Protection (sprinkler/fire alarm)	$265.00, includes plan review and shall apply: • Relocation or installation of 20 sprinkler heads or fewer • Modification or replacement of a fire alarm control panel

Subd. 6. Plan Review Fees. The following fees apply when an administrative or technical plan review is completed for all projects that are not otherwise specifically identified within this fee schedule. Plan review is determined by the Designated Building Official or their designee. A permit applicant will be assessed one hundred percent (100%) of the plan review fee, for plan review and processing services, whether or not a permit is issued.

(a) **Building & Mechanical Permit Plan Review.**

(1) 65% of the permit fee as calculated in the FMT in Subd. 1.

(2) Plan review fees for similar plans are set forth in Minn. R. 1300.0160.

(3) Where a plan review fee is performed and charged for residential, the minimum fee for plan review is $81.25.

(4) Where a plan review fee is performed and charged for non-residential and multi-family, the minimum fee is $150.00.

(b) **Plan Revisions.** Applicant-submitted changes or incomplete plans for all projects:

(1) Review of plans for which the Designated Building Official or their designee has issued two (2) or more requests for additional information: $95 per hour with a minimum of one-half (1/2) hour.

(2) Additional plan review required for changes, additions, or revisions to previously approved plans: $95 per hour with a minimum of one-half (1/2) hour.

(3) Applicant-requested revision with an increase in project scope, $50 plus the difference between the original project fee and the revised project fee.

(c) **Abandoned Permit Applications**. If an application requiring plan review is submitted, and the applicant elects not to proceed following completion of the plan review or the Contractor deems the application abandoned pursuant to Minn. R. 1300.0120, Subp. 9, plan review services rendered shall be billed in accordance with this fee schedule.

(d) **Non-Residential or Multi-Family Plumbing and Fire Construction Permit Plan Review**: the following table establishes plan review and audit fees, unless otherwise indicated. These fees are based on the construction valuation of the performed work. This does not include the cost of the permit.

Valuation/Project Details	Plan Review Fee
$0 to $1,500	$135.00
$1,501 to $2,500	$135.00 for the first $1,500, plus $28 for each additional $500 or fraction thereof, to and including $2,500;
$2,501 to $5,000	$191.00 for the first $2,500, plus $25 for each additional $500 or fraction thereof, to and including $5,000;
$5,001 to $25,000	$316.00 for the first $5,000, plus $33 for each additional $1,000 or fraction thereof, to and including $25,000;
$25,001 to $50,000	$976 for the first $25,000, plus $31 for each additional $1,000 or fraction thereof, to and including $50,000;
$50,001 to $500,000	$1,751 for the first $50,000, plus $23 for each additional $10,000 or fraction thereof, to and including $500,000;
$500,001 to $3,000,000	$2,786 for the first $500,000, plus $41 for each additional $100,000 or fraction thereof, to and including $3,000,000; and

Valuation/Project Details	Plan Review Fee
$3,000,001 and over	$3,811 for the first $3,000,000, plus $33 for each additional $100,000 or fraction thereof;
Manufactured home park or campground (plumbing only)	One to 25 sites: $300 26 to 50 sites: $350 51 to 125 sites: $400 More than 125 sites: $500

Subd. 7. Industrialized Modular or Prefabricated Buildings. The following fees apply to plan review and inspections for industrialized or modular buildings as defined in Minn. Stat. § 326B.103, Subd. 8a, and prefabricated buildings as defined in Minn. Stat. § 326B.103, Subd. 10a:

(a) **Inspections and Audit Fees.** Inspection and audits for industrialized modular or prefabricated buildings shall be billed at $125.00 per hour, with a one (1) hour minimum per inspection or audit.

(b) **Plan Review Fees.** Plan review of building plans, specifications, installation instructions, quality-control manuals, systems manuals, and other documents reasonably necessary for review shall be billed at $125.00 per hour, with a one (1) hour minimum per review.

Subd. 8. Project/Construction Valuation Determination. Valuation shall be assessed in accordance with Minn. R. 1300.0160. Valuation is determined using information published by the State of Minnesota, the International Code Council (ICC), and as outlined in the following Building Valuation Data (BVD) table based on regional market conditions.

Description	Value Per Square Foot
Slab on grade	$17.00
Crawl space	$22.00
Unfinished basement (new home or addition)	$31.50
Basement finish (new home)	$56.50
Basement finish (existing home)	$25.00
Main/first floor area (new home or addition)	$150.00
Second floor area (new home or addition)	$125.00
Attached garage	$75.00
Detached garage (slab on grade or frost protected footings)	$60.00
Post & beam accessory structure, interior finished	$60.00
Post & beam accessory structure, unfinished shell	$25.00
Lean-to	$25.00
Carport or gazebo	$50.00

Description	Value Per Square Foot
Garage conversion to living space	$75.00
Porch, open	$55.00
Porch, 3-season	$130.00
Porch, 3-season on existing deck	$100.00
Porch, screened or breezeway, non-conditioned area	$90.00
Deck	$45.00
Roof over existing deck	$50.00
In-ground pool	$40.00
Above-ground pool	$15.00
Remodel, repair, alteration, other	Depends on the scope of work and required plan review and inspections

Subd. 9. Other Permits and Fees. The following table identifies costs for permits or fees associated with administration of either the Minnesota State Building Code or the Code of the City of Isanti. The minimum fee for the following permits is $125. ***Plan review is charged according to Subd. 6 of this fee schedule, unless otherwise identified.***

Description	Cost (FMT = Fee Multiplier Table)
Accessory structure building permit, residential	Refer to the FMT in Subd. 1 Maximum fee: $850, includes plan review
Addition, alteration, remodel, or repair building permit	Refer to the FMT in Subd. 1
Agriculture permit exemption administrative application	$250, includes preliminary site plan review
Basement finish building permit	Refer to the FMT in Subd. 1 Maximum fee: $500, includes plan review
Change of use/occupancy	Refer to the FMT in Subd. 1 Minimum fee: $300
Consultants, cost for service	If the actual cost to the City of Isanti for service provided by a contracted consultant is greater than indicated by this fee schedule, the greater rate shall be paid by the applicant.
Deck building permit	Refer to the FMT in Subd. 1 Maximum fee: $675, includes plan review (pertains only if a residential deck is attached to the primary dwelling)
Demolition building permit, residential, non-residential, or multi-family	$300, includes two (2) site inspections and administrative plan review
Fence building permit, over seven (7) feet high	Refer to the FMT in Subd. 1
Inspection, no fee specifically indicated	$95 per hour, one (1) hour minimum

Description	Cost (FMT = Fee Multiplier Table)
Inspection, outside normal business hours	$150 per hour, two (2) hour minimum
Inspection, reinspection	$95 per hour, one (1) hour minimum
Investigation	In addition to, but not to exceed, the original permit fee.
Manufactured home set-up building permit	$375, includes mechanical and plumbing inspections and plan review
Mechanical single appliance permit, non-residential or multi-family	$210.00
Mechanical temporary heating equipment, non-residential or multi-family	$210.00
Miscellaneous building permit, no fee specifically indicated	Refer to the FMT in Subd. 1
Moved-in structure building permit, residential	$250 if the structure being moved is within the City of Isanti; or $250 plus $95/hour plus mileage at the current IRS standard rate if the structure is located outside the City of Isanti
Reissuance or renewal of a permit	Refer to the FMT in Subd. 1 and determined based on the remaining work to be completed. Minimum fee: $50.00
Roof building permit, one and two-family residential	$125.00
Siding building permit, one and two-family residential	$125.00
Solar/Photovoltaic system building permit, one and two-family residential up to 3.5kW	$175.00
Solar/Photovoltaic system building permit, one and two-family residential over 3.5kW	Refer to the FMT in Subd. 1
Solar/Photovoltaic system building permit, non-residential or multi-family	Refer to the FMT in Subd. 1
Window same size replacement building permit, one and two-family residential	$125.00 per dwelling unit

Subd. 10. State Surcharge. In accordance with Minn. Stat. § 326B.148, a state surcharge shall be charged on all permits, if applicable.

Subd. 11. Refunds. The Designated Building Official may authorize refunds of up to eighty percent (80%) of the issued permit fee when no work has commenced and no inspections have been performed.

(a) Requests must be submitted in writing by the permit applicant within one hundred eighty (180) days of permit issuance.

(1) Within (10) business days of receipt, the Designated Building Official or their designee shall review the request and determine the amount to be refunded or provide written justification if the request is denied.

(b) Fees retained shall cover expenses incurred for services rendered by the city and/or its consultant(s).

(c) Refunds shall only be issued to the original payee.

(d) No refunds shall be granted for the following:

(1) Plan review fees;

(2) Re-inspection fees;

(3) State surcharge fees;

(4) Fraudulent applications;

(5) Expired, revoked, suspended, or invalid permits;

(6) Technology Service Charge, unless canceled within the same business day; or

(7) Contractor license verification.

Subd. 12. Work Without a Permit. If work requiring a permit under state law, rule, or the Code of the City of Isanti has commenced without first obtaining a permit, an investigation shall be conducted before a permit may be issued. Investigation fees are identified in Subd. 10 of this fee schedule. This fee is in addition to the permit fee and is due whether or not a permit is ultimately issued.

Subd. 13. Abandonment, Expiration, Revocation/Suspension, or Validity. The validity, expiration, suspension, and revocation of permits shall be governed by Minn. R. 1300.0120 and the following:

(a) An application for a permit for any proposed work shall be considered abandoned one hundred eighty (180) days after the date of filing, except in the following cases:

(1) The application has been actively pursued in good faith by the applicant, as determined by the Designated Building Official or their designee; and

(2) A written request for an extension, not to exceed one hundred eighty (180) days, has been submitted with justifiable cause demonstrated, and the extension has been approved by the Designated Building Official or their designee.

(b) Every permit issued shall expire unless the authorized work is commenced within one hundred eighty (180) days of issuance. The Designated Building Official or their designee may grant written extensions of time, not to exceed one hundred eighty (180) days, if the applicant demonstrates justifiable cause.

(c) The Designated Building Official or their designee may suspend or revoke a permit if it was issued in error, if the application contained incorrect, inaccurate, or incomplete information, or if there is a violation of any state law, rule, or ordinance.

(d) The issuance of a permit, or the approval of plans, specifications, or computations, shall not be construed as authorization for any violation of this code or any other ordinance of the City of Isanti. Any permit purporting to authorize work in violation of the code or other ordinances shall be invalid. A permit also becomes invalid if the authorized work is suspended or abandoned for more than one hundred eighty (180) days, commencing on the first day the work was suspended or abandoned.

Subd. 14. Subsurface Sewage Treatment System (SSTS) Fees. The following table identifies costs associated with SSTS administration and permits.

Description	Fee
SSTS: Type I, II, or III (new or replacement)	$450.00 (includes soil verification)
SSTS: Type IV or V (new or replacement for performance or engineered systems)	$375.00 + Actual Cost
Holding Tank (additional maintenance and operating permits required)	$350.00 (includes first years' operating permit)
Soil Site Review (charged in addition to the land use application)	$250.00 + $100.00 per lot
SSTS Abandonment/Removal	$125.00
SSTS Alteration or extension	$200.00
Operating Permit	$200.00 annually, or as determined by the Designated Building Official or their designee
Maintenance Permit	$20.00
SSTS Reinspection	$95.00 per hour, 1 hour minimum

Subd. 15. Triennial Rental Licensing. The following table identifies costs associated with administration of the City of Isanti's rental licensing program.

Type of Dwelling	License Fee
Condo	$150.00 per dwelling unit
Townhome (attached or detached)	$200.00 per dwelling unit
Single family dwelling	$250.00 per dwelling unit
Duplex	$300.00 per building
Multi-family (3+ units)	$400.00 per building + $25.00 per unit
Reinspection for condo, townhome, single family, or duplex	$95.00 each, after the first reinspection
Reinspection for multi-family	$95.00 per hour, one (1) hour minimum
Late application fee (following the expiration of the license)	1 – 15 days: 50% of the license fee 16+ days: 100% of the license fee
Point of conversion (existing homes)	$500.00
Inspections requested outside of the rental licensing cycle (e.g. tenant concerns)	$95.00 per hour, one (1) hour minimum
License reinstatement fee	Cost of the initial license, not to exceed $500.00

Section 2. Effective Date. This ordinance shall be in full force and effect from and after its passage and publication according to law.

Adopted by the City Council this 2nd day of June 2026.

_____

Mayor Luke Merrill

ATTEST:

_____

Jaden Strand
City Clerk/ Deputy HR Director

Posting Date: May 22, 2026
Reading Date: June 2, 2026
Publication Date: June 11, 2026
Effective Date: June 11, 2026

AGENDA ITEM NO. K.5

MEMO

To: **Mayor Luke Merrill and Members of City Council**
From: Stephanie Hillesheim, Community Development Director
Date: June 2, 2026
Subject: Ordinance to Consider Amending Chapter 350 Zoning to Include all Fraxinus Species (Ash trees) on the Prohibited Tree List

---

Background:

The City of Isanti is proposing a Zoning Text Amendment to **Chapter 350, Article 15 (Fencing, Screening, and Landscaping)** to formally add all trees within the ***Fraxinus*** **species** to the City's Prohibited Tree List. While Ash trees have been removed from the City's allowed planting list for several years, the continued spread of the **Emerald Ash Borer** within the community has necessitated a more formal prohibition to protect the long-term health and diversity of the local tree canopy.

The proposed amendment to **Subdivision 6, Table 8** would explicitly prohibit the planting of all Ash varieties, including but not limited to **Green Ash, White Ash, Black Ash, and Blue Ash**, within city limits. By codifying this restriction, the City aims to prevent the further introduction of highly susceptible host trees, thereby mitigating the impact of the Emerald Ash Borer and supporting more resilient reforestation efforts.

This ordinance amends several previous actions, including **Ordinance No. 445** and subsequent updates through **Ordinance No. 813**, to ensure that the City's landscaping standards reflect current environmental challenges and best management practices.

A public hearing was called at the May 19, 2026 Planning Commission meeting with no comments from the public. The Planning Commission recommended approval of the amendment. The Ordinance amendment has been posted for the required 10 days.

Request:
Staff is requesting action on this item.

Attachment(s):
- Ordinance to Consider Amending Chapter 350 to Include all Fraxinus Species (Ash Trees) to the Prohibited Tree List

ORDINANCE NO. XXX

AN ORDINANCE AMENDING ORDINANCE NO. 445 ADOPTED OCTOBER 21, 2008, ORDINANCE NO. 461 ADOPTED AUGUST 18, 2009, ORDINANCE NO. 470 ADOPTED NOVEMBER 17, 2009, ORDINANCE NO. 486 ADOPTED JUNE 15, 2010, ORDINANCE NO. 564 ADOPTED SEPTEMBER 17, 2013, ORDINANCE NO. 567 ADOPTED NOVEMBER 19, 2013, ORDINANCE NO. 608 ADOPTED MAY 19, 2015, ORDINANCE NO. 623 ADOPTED SEPTEMBER 15, 2015, ORDINANCE NO. 647 ADOPTED JUNE 21, 2016, ORDINANCE NO. 736 ADOPTED JULY 7, 2020, ORDINANCE NO. 748 ADOPTED DECEMBER 15, 2020, ORDINANCE NO. 775 ADOPTED OCTOBER 18, 2022, ORDINANCE NO. 798 ADOPTED NOVEMBER 8, 2023, ORDINANCE NO. 813 ADOPTED JULY 16, 2024 AND TITLED: FENCING, SCREENING AND LANDSCAPING.

THE CITY COUNCIL OF THE CITY OF ISANTI DOES ORDAIN:

Chapter 350

Section 1- Amendment. An Ordinance Amending Ordinance No. 813; Ordinance No. 798; Ordinance No. 775; Ordinance No. 748; Ordinance No. 736; Ordinance No. 647; Ordinance No. 623; Ordinance No. 608; Ordinance No. 567; Ordinance No. 564; Ordinance No. 486; Ordinance No. 470; Ordinance No. 461 Ordinance 445, Titled: Article 15: Fencing, Screening, and Landscaping Subdivision 6, Table 8 shall be hereby amended as follows:

TABLE 8: Prohibited Trees

Not allowed to be planted within the City	
Acer negundo	Boxelder
Betula pendula	'Dalecarlica' Birch (aka – cut leaf weeping)
Rhamnus	Buckthorn
Ulmus pumila	Siberian Elm
Populus	Poplar
Populus deltoids	Cottonwood
All Fraxinus Species	All trees in the "Ash" species including but not limited to Green Ash, White Ash, Black Ash and Blue Ash

Section 2- Effective Date. This Ordinance takes effect upon its passage and publication in the official newspaper of the City of Isanti.

Adopted by the City Council this 2nd day of June 2026.

_____
Mayor Luke Merrill

Attest:

_____
Jaden Strand
City Clerk / Deputy HR Director

Posting Date:
Reading Date:
Publication Date:
Effective Date:

AGENDA ITEM NO. K.6

MEMO

To: **Mayor Luke Merrill and Members of City Council**
From: Stephanie Hillesheim, Community Development Director
Date: June 2, 2026
Subject: Ordinance to Consider Amending Chapter 350 Zoning to Remove the Tier One Zoning District from Text and Map

---

Background:

The City of Isanti is proposing a Zoning Text and Map Amendment to formally repeal and remove the "Tier One Zoning District" from its current land use regulations. This action is being taken to align the City's jurisdictional authority with Minnesota Statute § 462.357, Subd. 1, which governs the application of municipal zoning regulations.

Under Minnesota Law, a municipality may extend its zoning authority into unincorporated territory within two miles of its limits; however, this authority is strictly prohibited in areas where the county or township has already adopted its own zoning regulations. As the underlying jurisdictions surrounding Isanti have established their own zoning controls, the Tier One designation is no longer a legally applicable tool for the City to manage development in those exterior areas.

A public hearing was called at the May 19, 2026 Planning Commission meeting with no comments from the public. The Planning Commission recommended approval of the amendment. The Ordinance amendment has been posted for the required 10 days.

Request:
Staff is requesting action on this item.

Attachment(s):
- Ordinance to Consider Amending Chapter 350 to Remove the Tier One Zoning District

ORDINANCE NO. XXX

AN ORDINANCE AMENDING ORDINANCE NO. 445 ADOPTED OCTOBER 21, 2008, ORDINANCE NO. 446 ADOPTED NOVEMBER 18, 2008, ORDINANCE NO. 465 ADOPTED SEPTEMBER 15, 2009, ORDINANCE NO. 470 ADOPTED NOVEMBER 17, 2009, ORDINANCE NO. 491 ADOPTED OCTOBER 19, 2010, ORDINANCE NO. 501 ADOPTED MARCH 15, 2011, ORDINANCE NO. 505 ADOPTED APRIL 19, 2011, ORDINANCE NO. 512 ADOPTED JULY 5, 2011, ORDINANCE NO. 541 ADOPTED NOVEMBER 20, 2012, ORDINANCE NO. 564 ADOPTED SEPTEMBER 17, 2013, ORDINANCE NO. 568 ADOPTED NOVEMBER 19, 2013, ORDINANCE NO. 574 ADOPTED APRIL 1, 2014, ORDINANCE NO. 583 ADOPTED AUGUST 19, 2014, ORDINANCE NO. 592 ADOPTED JANUARY 20, 2015, ORDINANCE NO. 594 ADOPTED FEBRUARY 17, 2015, ORDINANCE NO. 595 ADOPTED MARCH 17, 2015, ORDINANCE NO. 609 ADOPTED MAY 19, 2015, ORDINANCE NO. 644 ADOPTED MAY 17, 2016, ORDINANCE NO. 714 ADOPTED JUNE 18, 2019, ORDINANCE NO. 734 ADOPTED JULY 7, 2020, ORDINANCE NO. 735 ADOPTED JULY 7, 2020, ORDINANCE NO. 751 ADOPTED JANUARY 5, 2021, ORDINANCE NO. 756 ADOPTED FEBRUARY 16, 2021, ORDINANCE NO. 782 ADOPTED JANUARY 17, 2023, ORDINANCE NO. 808 ADOPTED MARCH 14, 2024, ORDINANCE NO. 833 ADOPTED JANUARY 21, 2025, ORDINANCE NO. 834 ADOPTED JANUARY 21, 2025 AND ARTICLES TITLED ESTABLISHMENT OF DISTRICTS USE REGULATIONS, TIER ONE ZONING, AND SIGNS.

THE CITY COUNCIL OF THE CITY OF ISANTI DOES ORDAIN:

Section 1- Amendment. Ordinance No. 834; Ordinance No. 833; Ordinance No. 808; Ordinance No. 782; Ordinance No. 756; Ordinance No. 751; Ordinance No. 735; Ordinance No. 734; Ordinance No. 714; Ordinance No. 644; Ordinance No. 609; Ordinance No. 595; Ordinance No. 594; Ordinance No. 592; Ordinance No. 583; Ordinance No. 574; Ordinance No. 568; Ordinance No. 564; Ordinance No. 541; Ordinance No. 512; Ordinance No. 505; Ordinance No. 501; Ordinance No. 491; Ordinance No. 470; Ordinance No. 465; Ordinance No. 446; Ordinance No. 445 codified in Chapter 350 Zoning of City Code shall be herby amended as follows:

Chapter 350

Zoning

ARTICLE 3: ESTABLISHMENT OF ZONING DISTRICTS

Subdivision 1: Intent

The following Zoning Districts are hereby established to meet the intent and purposes of the Comprehensive Plan. The Comprehensive Plan and the Zoning Ordinance are created for the purpose of protecting the public health, safety, and general welfare of the of the City of Isanti. For the purposes of this Ordinance, the City of Isanti is hereby divided and classified into the following zoning districts:

Residential Districts

R-1	Single Family Residential District.
R-1A	Rural Residential District *(Ord No. 735)*
R-2	Single Family Residential District.
R-3A	Low Density Multiple Family Residential District.
R-3B	Medium Density Multiple Family Residential District.
R-4	Multiple Family Dwelling District.

Business Districts

B-1	Central Business District (CBD)
B-2	General Business District (GBD)
B-3	Neighborhood Business District (NB)

Industrial Districts

I-1	Industrial Park District

Special Purpose Districts

RC	Recreational Commercial District
CBT	Central Business Transitional District
PUD	Planned Unit Development District

Overlay Districts

D-1	Downtown Overlay District
S-1	Rum River Scenic Overlay District
FP	Flood Plain Overlay District
OSP	Open Space and Parks Overlay District
~~H65~~	~~Highway 65 Corridor Overlay District~~

~~Tier One Zoning Districts~~

~~T1-R~~	~~Tier One: Residential District~~
~~T1-C~~	~~Tier One: Highway Commercial District~~
~~T1-I~~	~~Tier One: Industrial District~~

Subdivision 2: Zoning Map

The location and boundaries of the districts established by this Ordinance are hereby set forth on the zoning maps entitled the "City of Isanti Zoning Map", a copy of which is on file with the Zoning Administrator. Said maps and all of the notifications, references, and other information shown thereon shall have the same force and effect as if fully set forth herein and thereby made a part of this Ordinance by reference.

Subdivision 3: Zoning of Annexation or Detachment Areas

A. In the event of changes to the City limits that remove territory from the City, district boundaries shall be constructed as to move with City limits.

B. In the event of annexation of new areas to the City or in the event the City is given exclusive zoning jurisdiction of an area which is not annexed or within the City limits, such areas shall be considered to be in the "R-1" Single Family Residential District, unless the Ordinance annexing such property designates otherwise. If the area is not designated at the time of annexation, such "R-1" Single Family Residential Zoning shall be maintained, until such time as the property owner requests a rezoning of the property. A public hearing before the Planning Commission requesting a particular zoning designation shall be held upon proper application to the City with final approval granted by the City Council.

Subdivision 4: Zoning District Boundaries

A. Boundaries indicated as approximately following the center lines of streets, highways, alleys, or railroad lines shall be construed to follow such center lines.

B. Boundaries indicated as approximately following platted lot lines shall be construed as following such lot lines.

C. Boundaries indicated as following shorelines shall be construed to follow such shore lines, and in the event of change in the shore line shall be construed as moving with the actual shore line; boundaries indicated as approximately following the center lines of streams, rivers, lakes, or other bodies of water shall be construed to follow such lines.

D. Boundaries indicated as approximately following the city limits shall be construed as following such city limits.

E. Where a zoning district boundary divides a lot, resulting in differing and non-uniform requirements (split-lot zoning) for two or more portions of the lot, each portion shall be subject to the regulations applicable to the specific zoning district shown for that portion of the lot.

F. The exact location of all district boundaries shall be interpreted by the Zoning Administrator, subject to appeal as provided in Section 21 of this Ordinance.

~~ARTICLE 12: TIER ONE ZONING DISTRICTS~~

~~SECTION ONE: "T1-R" TIER ONE RESIDENTIAL DISTRICT~~

~~Subdivision 1: Purpose~~

~~The purpose of the "T1-R" Tier One Residential District is to protect low density areas from premature urbanization and to discourage residential development without city services. The Tier One Residential District will permit existing agricultural uses to continue until such time, as the property is annexed into the City and is serviced by City services and infrastructure.~~

~~Subdivision 2: Permitted Uses~~

~~The following are permitted uses:~~

~~A. Agriculture.~~

~~B. Essential services.~~

~~C. Farming.~~

~~D. Golf courses.~~

~~E. Licensed home day care. Facility shall comply with Minnesota State Statutes and Rules.~~

~~F. Nursery, wholesale.~~

~~G. Public open space.~~

~~Subdivision 3: Permitted Accessory Uses~~

~~The following are permitted accessory uses:~~

~~A. Accessory buildings, to include accessory farm structures, in accordance with the setback and height restrictions as provided within this Article.~~

~~B. Decks and patios.~~

~~C. Decorative landscaping features, fencing, and screening as permitted and regulated by this Article.~~

~~D. Permitted home occupations as regulated by Section 13 of this Ordinance. *Ord No. 541)*~~

~~E. Residential kennels, as defined in Section 2 of this Ordinance. Shall meet the registration and licensing requirements as provided within Chapter 87, Article II Dogs of the Isanti City Code.~~

~~Subdivision 4: Conditional Uses~~

~~The following are conditional uses within the "T1-R" Tier One Residential District and shall require a Conditional Use Permit based upon the procedures set forth and regulated by Section 21 of this Ordinance. Additional specific standards and criteria may be cited for respective conditional uses and a request shall be evaluated based upon those additional standards and criteria.~~

~~A. Cemeteries.~~

~~B. Community recreation.~~

~~C. Dwellings, Single-family detached. Foundation shall meet building code requirements.~~

~~D. Recreation support facilities may be permitted as an accessory use to commercial recreation facilities.~~

~~E. Religious institutions.~~

~~F. Residential facility, Licensed (Group Home) serving 6 or fewer persons. Under Minnesota Statutes Chapter 144D, 462.357.~~

G. Telecommunication towers and antennas. Standards as provided in Section 13 of this Ordinance shall be met.

Subdivision 5: Interim Uses

The following are interim uses within the "T1-R" Tier One Residential District and shall require an Interim Use Permit based upon the procedures set forth and regulated by Section 21 of this Ordinance.

A. Archery ranges.

B. Commercial kennels, as defined in Section 2 of this Ordinance and accessory to a single-family detached dwelling, meeting the registration and licensing requirements as provided within Chapter 87, Article II Dogs of the Isanti City Code.

C. Special home occupations, which is accessory to a residential dwelling; subject to the requirements provided in Section 13 of this Ordinance.

Subdivision 6: Lot Requirements and Setbacks

A. Lot Requirements.

Maximum Density	4 units per 40 acres
Lot Size	1 acres (43,560 square feet)
Minimum Lot Frontage	170 feet
Minimum Lot Depth	250 feet

1. A plat of the entire forty (40) acres shall be submitted prior to the issuance of a conditional use permit.
2. Such plat shall show how the property can be subdivided in the future while maintaining compliance with all City Ordinances.
3. Remaining property shall be platted as an outlot.

B. Setbacks and Height Restrictions – Principal Building.

The minimum principal structure setbacks for a one (1) acre lot are as follows:

Center of County and State Roadways	100 feet
Minimum Front Yard Setback	30 feet
Minimum Rear Yard Setback	30 feet
Minimum Side Yard Setback	20 feet, each side
Maximum Height	35 feet

C. Setbacks – Accessory Buildings.

Regulations for Accessory Structures are provided in Section 13 of this Ordinance.

Rear Yard Setback	5 feet
Side Yard Setback	5 feet
Street Side Yard Setback	20 feet

D. Garage Requirements.

With the exception of dwelling units constructed prior to the effective date of this Ordinance, all dwelling units shall include an attached garage. All such garages shall be attached and constructed to accommodate two (2) vehicles parked side-by-side. Tandem garage spaces are permitted providing the required number of side-by-side parking spaces are met.

Minimum Floor Area	400 square feet
Minimum Width	20 feet
Minimum Depth	20 feet

E. Driveway Requirements.

1. Driveways shall be constructed of bituminous, concrete, Class Five Aggregate, rock, or equivalent material suitable to control dust and drainage subject to approval of the City Planner, as said surfacing shall be harmonious with improvements in the area.
2. Upon annexation to the City and a bituminous or concrete roadway is adjacent to the home, the property owner has six (6) months to upgrade the driveway surface to bituminous or concrete.
3. Driveways shall be installed before a Certificate of Occupancy is issued.
4. Driveways shall be placed a minimum of three (3) feet from the adjacent property line.

5. Driveways beginning at the home shall be paved a minimum of twelve (12) feet in width and a minimum of thirty (30) feet in length.
6. Driveway culverts shall be addressed within the plat. The City Engineer shall provide approval prior to the issuance of a building permit.

Subdivision 7: Special Regulations

A. All proposed new uses shall submit a plat to the City Planner for review of compliance with all City Ordinances.

B. No buildings of pole type construction are permitted, unless approved as a conditional use for agriculture purposes.

C. All dwellings must have a minimum of nine hundred twelve (912) square feet of livable floor space above grade. The minimum square footage may be reduced by a conditional use permit for a planned unit development. All dwellings must have foundations and frost footings, which shall meet building code requirements.

D. For the purpose of this Ordinance, a frost footing shall be any footing placed at the required depth to avoid the accepted frost line as determined by an engineer of soil mechanics, and absent an engineer's report, placed at a depth of at least three and one-half feet.

E. No residence shall be less than twenty-four (24) feet in width.

F. All dwellings within the corporate city limits shall have one (1) year from the date on which City water and sewer services are made available to the area, to connect to such services. No variances from this policy will be permitted.

G. All waste, material, debris, refuse, garbage, or materials not currently in use for construction purposes shall be stored indoors and screened from eye-level view of public streets and adjacent properties, or be kept in covered trash containers.

Subdivision 8: Landscaping and Fencing

A. Lawns. All lots shall have seeded or sodded lawns. The lawn is required to cover the area surrounding the home and shall extend thirty (30) feet from the front and rear of the home and shall extend ten (10) feet on both sides of the home.

B. Fences. As permitted and regulated by Section 15 of this Ordinance.

C. Landscaping. A minimum of two (2) trees per 10,000 square feet of land or one (1) tree per 50 feet of road frontage, whichever is greater is required in the front yard. Four (4) inches of topsoil is required within landscaped areas.

SECTION TWO: "T1-B" TIER ONE BUSINESS DISTRICT

Subdivision 1: Purpose

This district is designed and intended to promote the development of commercial uses which are predominately auto-oriented in nature. The district caters to highway-oriented businesses as well as to businesses that provide basic shopping and service needs to the community. While the types of uses (permitted, conditional and interim) are similar to those found within the "B-2" General Business District; the Tier One Business District takes into consideration the unique location of parcels identified within this district. These parcels have not yet been annexed into the corporate limits of the City; however, they are located within the immediate growth boundary of the City and may become part of the community in the near future. When designing a commercial site within the Tier One Business District, compatibility with adjacent uses and buildings are required. Site design, building sizes and materials, and screening/landscaping are still considered important when creating and maintaining a thriving commercial base.

Subdivision 2: Permitted Uses

The following are permitted uses within the "T1-B" Tier One Business District:

A. Any permitted use as listed within Section 7: Business Districts, Article 2: "B-2" General Business District.

Subdivision 3: Conditional Uses

The following are conditional uses allowed in the "T1-B" Tier One Business District and shall require a Conditional Use Permit based upon the procedures set forth and regulated by Section 21 of this Ordinance.

A. Any conditional use as listed within Section 7: Business Districts, Article 2: "B-2" General Business District.

Subdivision 4: Interim Uses

The following are interim uses allowed in the "T1-B" Tier One Business District and shall require an Interim Use Permit based upon the procedures set forth and regulated by Section 21 of this Ordinance.

A. Any interim use as listed within Section 7: Business Districts, Article 2: "B-2" General Business District.

Subdivision 5: Uses By Administrative Permit

The following are uses permitted by Administrative Permit within the "T1-B" Tier One Business District and shall require an Administrative Permit based upon the procedures set forth and regulated by Section 21 of this Ordinance.

A. Any use by administrative permit as listed within Section 7: Business Districts, Article 2: "B-2" General Business District.

Subdivision 6: Permitted Accessory Uses

The following are permitted accessory uses within the "T1-B" Tier One Business District:

A. Accessory buildings and uses customarily incidental to any of the permitted uses. Accessory buildings are subject to the regulations as provided within Section 13 of this Ordinance.

B. Outdoor patios and decks, as an accessory use to a bar, restaurant, club or other assembly use with liquor or food sales, providing the requirements as listed in Section 13 are met.

C. Outdoor smoking shelters, as an accessory use to a bar, restaurant, club, or other assembly use with liquor or food sales, providing the requirements as listed in Section 13 are met.

D. Fencing, Screening, and Landscaping in accordance with Section 15 of this Ordinance.

E. Signs, in accordance with Section 16 of this Ordinance.

F. Trash receptacle enclosures, in accordance with the regulations provided within Section 14, Subdivision 3 of this Ordinance.

Subdivision 7: Lot Requirements and Setbacks

A. Lot Requirements.

Lot Size	1.5 acres
Lot Width	160 feet

Lot Depth — 250 feet

B. Setbacks and Height Restrictions – Principal Building.
Roadway Setback — 100 feet
Side Yard Setback — 15 feet, each side
Front Yard Setback — 30 feet
Rear Yard Setback — 30 feet
Maximum Building Height — 35 feet

C. Off-Street Parking and Driveway Requirements.
Parking lots, driveways, and loading/unloading areas shall meet the requirements for Off-Street Parking and Loading, as provided in Section 17 of this Ordinance.

D. Parking Lot Setbacks.
Setbacks double in areas adjacent to Residential Districts.
Front Yard Setback — 10 feet
Rear Yard Setback — 10 feet
Street Side Yard Setback — 10 feet
Side Yard Setback — 5 feet

Subdivision 8: Site Plan Approval Required

All applications for a building permit or an occupancy permit shall be accompanied by a site plan that meets the criteria listed in Section 18 of this Ordinance. Approval of the site plan by the City Council is required prior to issuance of a building permit.

Subdivision 9: Building Materials

A. Building materials shall be attractive in appearance, durable with permanent finish, and of a quality that is both compatible with surrounding structures and consistent with City standards for the District in which the structure is located.

B. Major exterior surfaces, on all walls, shall consist of entirely face brick, stone, glass, stucco, architecturally treated concrete, cast in place or precast panels, or decorative block. Wood and metal may be used as accent materials, provided that they are appropriately integrated into the overall building design and not situated in areas that will be subject to damage associated with heavy use.

C. Alternate exterior building materials may be considered during the site plan review process, with recommendation by the Planning Commission and final approval by the City Council.

D. Accessory structures shall be constructed of the same or similar building material as the principal structure.

Subdivision 10: Fencing, Screening, and Landscaping

A. Fencing and Screening. Fencing and screening of the following shall be in accordance with Section 15 of this Ordinance.
1. The ground level view of mechanical utilities shall be completely screened from adjacent properties and streets, or designed to be compatible with the architectural treatment of the principle structure.
2. External loading and service areas shall be completely screened from the ground level view of adjacent residential and commercial properties, and adjacent streets.
3. When abutting or directly across the street from a Residential District, a fencing and/or screening is required.
4. Refuse and Garbage receptacles shall be stored within the principal structure, within an attached structure accessible from the principle structure, or totally fenced or screened in accordance with this ordinance.
5. Light from automobile headlights and other sources shall be screened when adjacent to a residential district.

B. Landscaping. The site shall be landscaped in accordance with an approved landscape plan. All lots shall be sodded with four (4) inches of topsoil. One (1) tree shall be provided for every 10,000 square feet of lot or one (1) tree per fifty (50) feet of road frontage, whichever is greater.

~~Subdivision 11: Special Regulations~~

~~A. All businesses within the corporate city limits have one (1) year from the date City water and sewer is extended to the property to connect to City services. Variances from this stipulation are prohibited.~~

~~B. Pole type buildings are prohibited.~~

~~C. Properties along Highway 65 are subject to the regulations presented in Section 11, Article 5: "H65" Highway 65 Corridor Overlay District. *(Ord. No. 657)*~~

SECTION THREE: "T1-I" TIER ONE INDUSTRIAL DISTRICT

Subdivision 1: Purpose

The "TI-1" Tier One Industrial District is established, in an effort to expand upon employment opportunities within the community as well as to provide for future land area in which to develop industrial uses. The purpose of the Tier One Industrial District is allow for the continued grouping of industrial uses in locations that have adequate and convenient access to major streets, highways and the railroad line. While the City is predominately residential in character, industrial uses are an important part of the City's land use pattern and will continue to be so in the future. While the types of uses (permitted, conditional, and interim) are similar to those found within the "I-1" Industrial Park District; the Tier One Industrial District takes into consideration the unique location of parcels identified within this district. These parcels have not yet been annexed into the corporate limits of the City. Regulations within the Tier One Industrial District continue to encourage the development of industrial uses that are compatible with surrounding and abutting land uses. In order to accomplish this compatibility, development within the district is intended for administrative, wholesaling, manufacturing, warehousing, office, and related uses which can maintain high standards of appearance, through building design, site design, and landscaping / screening, and not require a high level of public services. With proper control, these areas should be compatible with commercial or residential areas.

Subdivision 2: Permitted Uses

The following are permitted uses within the "T1-I" Tier One Industrial District:

A. Any permitted use as listed within Section 8: Industrial Districts, Article 1: "I-1" Industrial Park District.

Subdivision 3: Conditional Uses

The following are conditional uses allowed in the "T1-I" Tier One Industrial District and shall require a Conditional Use Permit based upon the procedures set forth and regulated by Section 21 of this Ordinance.

A. Any conditional use as listed within Section 8: Industrial Districts, Article 1: "I-1" Industrial Park District.

Subdivision 4: Interim Uses

The following are interim uses allowed in the "T1-I" Tier One Industrial District and shall require an Interim Use Permit based upon the procedures set forth and regulated by Section 21 of this Ordinance.

A. Any interim use as listed within Section 8: Industrial Districts, Article 1: "I-1" Industrial Park District.

Subdivision 5: Uses By Administrative Permit

The following are uses permitted by Administrative Permit within the "T1-I" Tier One Industrial District and shall require an Administrative Permit based upon the procedures set forth and regulated by Section 21 of this Ordinance.

A. Any use by administrative permit as listed within Section 8: Industrial Districts, Article 1: "I-1" Industrial Park District.

Subdivision 6: Permitted Accessory Uses

A. Accessory buildings and uses customarily incidental to any of the permitted uses. Accessory buildings are subject to the regulations as provided within Section 13 of this Ordinance.

B. Off-street parking and loading, in accordance with Section 17 of this Ordinance.

C. Outdoor smoking shelters, in accordance with Section 13 of this Ordinance.

D. General Retail, provided that:

1. The retail sales area is accessory to the principal use.
2. The retail sales area is indoors.
3. The retail sales area does not exceed ten (10%) percent of the gross floor area of the building in which the sales area is situated.
4. No additional signage has been provided identifying the retail sales activity.

E. Signs, in accordance with Section 16 of this Ordinance.

F. Trash receptacle enclosures, in accordance with the regulations as provided within Section 14, Subdivision 3 of this Ordinance.

Subdivision 7: Minimum Lot Size

A. Every individual lot, site, or tract shall have an area of not less than two and one-half (2.5) acres.

B. Every lot or tract shall have a width of not less than one hundred sixty (160) feet abutting a public right-of-way.

C. Every lot or tract shall have a minimum lot depth of two hundred fifty (250) feet.

D. There shall be a required minimum of twenty-five (25) percent reservation of the total lot area for landscaping purposes. A landscaping plan must be submitted to and be approved by the Planning Commission or its designee.

Subdivision 8: Front, Side and Rear Yard Requirements

A. Front Yard. From the center of all roads is one hundred (100) feet and from the right-of-way is sixty-seven (67) feet.

B. Side Yard. There shall be two (2) side yards, one on each side of the building. Each side yard shall be not less than fifteen (15) feet.

C. Rear Yard. There shall be a rear yard setback of thirty (30) feet.

Subdivision 9: Transitional Yard Requirements

When any lot line coincides with a lot line of an adjacent residential district, the setback from the lot line shall be at least thirty (30) feet.

Subdivision 10: Maximum Impervious Surface Coverage

The sum total of ground area covered by all structures and uses (permitted, accessory, interim, and conditional, including parking lots) on the zoning lot which the structures and uses are located shall not exceed seventy-five (75) percent. The applicant must prove to the City, the ability to meet or exceed City, County, and/or State stormwater holding requirements as part of their project and/or site plan approval.

Subdivision 11: Off-Street Parking and Loading/Unloading Facilities

Off-street parking and loading/unloading facilities shall meet the requirements as established in Section 17 of this Ordinance. All off-street parking and loading/unloading spaces shall be located on the same lot as the principal use.

Subdivision 12: Performance Standards

All buildings, structures, and uses shall meet the performance requirements as established within Section 14 of this Ordinance.

Subdivision 13: Building Design and Construction

A. All proposed new uses must submit a plat to the City Planner for review for compliance with this Ordinance.

B. Each building located on a lot shall be built in a good and work-like manner with high quality, first-class building materials. The design and location of the buildings constructed on a lot shall be attractive and shall compliment existing structures and the surrounding natural features and topography with respect to height, design finish, color, size, and location.

C. Load bearing structural components shall be steel or structural concrete. Other materials of greater strength may be used if expressly allowed by the City Council.

D. Architecturally and aesthetically suitable building materials shall be applied to, or used on, all sides of all buildings that are adjacent to other existing or future structures or roadways. Exterior walls of iron, aluminum, or wood will be permitted only with the specific written approval of the City Council. Exterior walls of masonry, concrete and glass are encouraged. Colors shall be harmonious and compatible with colors of the natural surroundings and other adjacent buildings.

E. All exterior wall finishes on any building shall be comprised of at least fifty (50) percent of one (1) or a combination of the following materials:

1. Face brick
2. Natural stone
3. Glass
4. Specially designed pre-cast concrete units, if the surfaces have been integrally treated with an applied decorative material or texture.
5. Factory fabricated, finished 26 Ga. Metal panel
6. Decorative concrete block approved by the City Council.
7. Architectural metal accent panels, generally with a value greater than pre-cast concrete units, and as specifically approved by the Board.
8. Other materials as approved by the Board and in conformance with existing design and character of the property.

Subdivision 14: Fencing and Screening

Fencing and Screening for industrial uses shall be accomplished through the use of either a screening fence or planting screen, which meets the requirements as stipulated within Section 15 of this Ordinance. The Planning Commission shall review and make a recommendation with final approval granted by the City Council.

Subdivision 15: Site Plan Approval Required

All applications for a building permit or an occupancy permit shall be accompanied by a site plan that meets the criteria listed in Section 18 of this Ordinance.

ARTICLE 13: USE REGULATIONS
SECTION THREE: USE REGULATIONS IN ALL ZONING DISTRICTS

Subdivision 1: Land Alterations

A. City approval shall be required in all cases where excavation, grading, and filling of any land would result in a substantial alteration of existing ground contour or would change existing drainage or would cause flooding or erosion or would deprive an adjoining property owner of lateral support and would remove or destroy the present ground cover resulting in less beneficial cover for present and proposed development. Substantial alteration shall be defined as the extraction, grading or filling of land involving movement of earth and materials in excess of twenty-five (25) cubic yards. The Zoning Administrator or Building Official may exempt cubic yard restrictions for foundation excavation and grading for new residential units and for the landscaping requirements for residential units per City ordinance.

B. The City Engineer shall review all cases in which more than twenty-five (25) cubic yards of land is altered. In matters of land alteration related to a preliminary plat, final plat or site plan review the Planning Commission will review and recommend to the City Council and the City Council will make a final determination on the grading within the entire development request. A grading permit will be issued upon the City Engineers review of the items detailed in B, C & D below and any other additional information that is requested to ensure that all City, State and other laws and regulations are met. The grading permit will be issued to the property owner after City Council approval of a preliminary plat, final plat or site plan review. The grading permit will be signed by the City Engineer and City Clerk.

C. In all other requests to alter land in excess of twenty-five (25) cubic yards a conditional use permit shall be required. The application shall be submitted with the required items as detailed in B, C & D below for review along with any other requested additional information, including, but not limited to the requirements of a Conditional Use Permit section of ordinance. The required items are to ensure that all City, State and other laws and regulations are met. The Planning Commission will review and recommend to the City Council and City Council will make the final determination on the request. The signed Conditional Use Permit shall constitute the grading permit.

D. Applications for a grading permit shall contain the following additional information:
   1. Legal description of land to be altered.
   2. Nature of proposed alteration and future use of the property.
   3. Starting date and approximate completion date of the operation.
   4. The names of all owners of the land to be altered.
   5. The names and addresses of all owners and occupants of the adjoining land that may be effected by said land alterations.
   6. A construction plan showing existing and proposed elevations.
   7. The City Council may require adequate proof of bonding in the form of a performance bond, sufficient in value to cover the expense of the completion of the development plan or to bring such portion of the completed project to safe grade and elevation so as to be healthful and safe to the general public and to provide safe and adequate drainage to the site.

E. If, during the land alteration work, it becomes necessary for the person altering the land to create a condition of grade or drainage not in the interest of health or safety, it shall become the person's duty to correct, immediately, the dangerous situation created, as well as fence or screen the area from the public upon order of the City Engineer.

F. The person responsible for the proposed land alteration shall agree to replace cover that has been removed, by seeding or sodding, such cover to be replaced in accordance with the MPCA NPDES Phase 2 Permit requirements after completion of grading. The City will require an escrow or letter of credit to cover development related activities before a grading permit will be issued unless the escrow or letter of credited amount is covered within in a Development Agreement and its associated escrow or letter of credited amounts. Where construction of homes or buildings is being done over an extended period of time, the City may require replacement of ground cover on a portion of the area before the entire project is complete.

Subdivision 2: Community Gardens *(Ord No. 491)*

A. Zoning districts.

Community gardens are permitted in those zoning districts as designated, which include: R-1 Single Family Residential District, R-2 Single Family Residential District, R-3A Low Density Multiple Family District, R-3B Medium Density Residential District, R-4 Multiple Dwelling District, B-1 Central Business District, B-2 General Business District, B-3 Neighborhood Business District, RC Recreational Commercial District, CBT Central Business Transitional District, ~~T1-R Tier One Residential District, and T1-B Tier One Business District.~~

B. Operation standards.

1. Community gardeners shall have an established set of operating rules addressing the governance structure of the garden, hours of operation, maintenance and security requirements and responsibilities, funding plan, and garden design plan. The garden design plan shall identify the layout and dimensions of garden plots, location of water sources, parking and access locations to the garden, and locations of other buildings, fencing, and obstructions.
2. A garden coordinator to perform the coordinating role for the management of the community garden shall be identified. The name and contact information of the garden coordinator and a copy of the operating rules and other associated materials identified within (B)(1) shall be kept on file with the City of Isanti Parks and Recreation Department.
3. Community gardens are required to have a non-profit entity or neighborhood association group to act as the garden coordinator.
4. The City of Isanti is not responsible for the garden itself; or to anything pertaining to the garden. Each member of the community garden must sign a waiver of liability.
5. Should the community garden group decide to no longer maintain their space, the group is responsible for proposing a plan to restore the area to the satisfaction of the City.

C. Site standards.

1. Overhead lighting is prohibited.
2. A garden must be located within one hundred (100) feet of a functioning water source, to include the public water system or private sand point well. The use of fire hydrants or drinking fountains is not permitted.
3. The site shall be designed and maintained so that water and fertilizer will not drain onto adjacent properties.
4. Nets or other similar types of shade structures are not permitted within the garden area.
5. There shall be no retail sales on-site.

D. Signage.

All signs shall meet the requirements of the zoning district in which the sign is located and shall meet the requirements of Section 16 Signs of the Zoning Ordinance.

E. Accessory Buildings, Structures, and Fences.

No fence or building shall be constructed without review and approval by the City Council, so that best efforts can be taken to ensure that the fence and/or structure are compatible in appearance and placement with the character of surrounding properties.

1. Sheds for the storage of tools limited in size to one hundred seventy (170) square feet.
2. Greenhouses that consist of buildings made of glass, plastic, or fiberglass in which plants are cultivated shall not exceed five hundred eighty (580) square feet in floor area.
3. Benches, bike racks, raised/accessible planting beds, compost or waste bins, picnic tables, and rain barrels or water reservoir systems are permitted on-site.
4. Setbacks for accessory buildings and fencing as defined within this Ordinance are applicable.
5. Fences shall not exceed four (4) feet in height, shall have an opaqueness of no greater than 50%, and shall be constructed of wood or ornamental metal.

ARTICLE 16: SIGNS

Subdivision 1: Purpose and Findings *(Ord No. 574)*

A. Purpose.

1. It is the purpose of this Section to: (1) regulate the number, location, size, type, illumination and other physical characteristics of signs within the City in order to promote the public health, safety, and welfare of the community; (2) maintain, enhance, and improve the aesthetic environment of the City by preventing visual clutter; (3) improve the visual appearance of the City while providing for effective means of communication, consistent with constitutional guarantees and the City's goals of public safety and aesthetics; and (4) provide for fair and consistent enforcement of sign regulations set forth herein under the zoning authority of the City.
2. It is not the purpose of this Section to regulate the message displayed on any sign; nor is it the purpose of this Section to regulate any building design or any display not defined as a sign, or any sign which cannot be viewed from outside a building.

B. Findings.

The City Council hereby finds it necessary for the promotion and preservation of the public health, safety, and general welfare as well as the aesthetics of the community that the construction, location, size, and maintenance of signs be controlled. Further, the City finds that:

1. Permanent and temporary signs have a direct impact on and relationship to the image of the community;
2. The manner of installation, location, and maintenance of signs affects the public health, safety, and general welfare as well as the aesthetics of the community;
3. An opportunity for visible identification of community businesses and institutions must be established;
4. The safety of motorists, cyclists, pedestrians, and other users of public streets and property is affected by the number, size, location and appearance of signs that unduly divert the attention of drivers;
5. Uncontrolled and unlimited signs adversely impact the image and aesthetic attractiveness of the community and thereby undermine economic value and growth;
6. Uncontrolled and unlimited signs, particularly temporary signs which are located within or adjacent to the public right-of-way or are located at driveway/street intersections, result in roadside clutter and obstructions of views of oncoming traffic. This creates a hazard to drivers and pedestrians and also adversely impacts a logical flow of information; and
7. The right to express noncommercial opinions in any zoning district must be protected, subject to reasonable restrictions on size, height, location, and number of signs.

Subdivision 2: Measurement Standards *(Ord No. 574)*

A. Sign Area and Dimensions.

1. Wall Signs.
   a. For signs that are framed, outlined, painted or otherwise prepared and intended to provide a background for a sign display, the area and dimensions shall include the entire portion within the frame or background.
   b. For signs comprised of individual letters, figures, or elements on a wall or similar surface of the building or structure, the area and dimensions of the sign shall encompass a regular geometric shape (rectangle, triangle, square, circle, etc.) or a combination of regular geometric shapes, which approximate, the perimeter of all elements of the sign, the frame and any applied background that is not part of the building architecture. Minor appendages to a particular regular shape, as determined by the Zoning Administrator or their designee shall not be included in the total sign area.
2. Freestanding Signs.

   The sign area shall include the face of the sign panel and the sign frame, if any, but shall not include: (1) a pole or other structural support unless the pole or structural support is internally illuminated or otherwise so design to constitute a display device, or a part of the display device and (2) architectural features that are either part of the building or part of a freestanding structure and not an integral part of the sign, and which may consist of landscaping, building or structural forms complementing the site in general. *(Ord No. 714)*

3. All Other Signs.
The area in square feet of all faces of a sign panel, including the frame shall be used to calculate the square footage.

B. Sign Height.
The height of the sign shall be calculated as the vertical distance measured from the base of the sign at grade to the top of the highest attached component of the sign.

C. Sign Setback.
Signs shall be setback a minimum of ten (10) feet from the property line. Signs should not be in locations that would interfere with safe vehicular and pedestrian circulation or public safety signals. Signs shall meet the provisions of Section 4, Subdivision 3 with regards to the Vision Clearance Triangle.

D. Building Frontage Determination. *(Ord No. 808)*

1. The length of any primary or secondary building frontage shall be the sum of all wall lengths parallel or nearly parallel to such frontage. The Zoning Administrator or their designee shall determine it such wall meets the criteria to be considered frontage.

2. For buildings that are identified as having two or more frontages, the length of the wall and allowable sign area shall be calculated separately for each such building frontage.

3. The building frontage for a building unit shall be measured from the centerline of the party walls defining the building unit.

Subdivision 3: Establishment of Sign Overlay Districts *(Ord No. 574)*

A. Findings.
The City has determined that property zoned "B-2" General Business District have frontage along the Heritage Boulevard and Trunk Highway 65 corridors; each of which present a unique set of conditions that may be distinguished from all other similarly zoned property within the City because of increased roadway capacity in terms of design, size, and traffic volume and speed. As a result, the City finds that it is in the public interest to create a Heritage Boulevard Sign Overlay District and a TH 65 Sign Overlay District; in order to provide for special regulations that allow appropriate sign dimensions and types as well as to encourage economic development that fits the character of the roadway and protects the overall character of the community.

B. Establishment of the Heritage Boulevard Sign Overlay District.
The Heritage Boulevard Sign Overlay District is hereby established and consists of those parcels or lots that are located within the "B-2" General Business District of the City, as shown on the Zoning Map, as amended, which have frontage on Heritage Boulevard also known as County Road 5.

C. Establishment of the Trunk Highway 65 Sign Overlay District.
The Trunk Highway 65 Overlay District is hereby established and consists of those parcels or lots that are located within the "B-2" General Business District ~~and "T1-R" Tier One Business District~~ of the City, as shown on the Zoning Map, as amended, which have frontage on Trunk Highway 65.

D. For those properties having frontage along both Trunk Highway 65 and Heritage Blvd; the more restrictive requirements will take effect.

E. For properties having no frontage on either corridor (Heritage Blvd or TH 65), the standard requirements provided for the "B-2" General Business District shall be met.

Subdivision 4: Permitted and Conditional Signs *(Ord No. 574)*

	R	B-1	B-2			B-3	I-1	RC	CBT	POS
			Standard	Heritage	TH 65					
Awning/Canopy		P	P	P	P	P	P	P	P	
Billboard					C					
Changeable Copy		P	P	P	P	P	P	P	P	P
Dynamic	C		P	C	P		P	C		C

Exempt	P	P	P	P	P	P	P	P	P	P
Freestanding	P		P	P	P	P	P	P		
Ground	P	P	P	P	P	P	P	P	P	P
Monument	P		P	P	P	P	P	P	P	P
Off-Premise			P	P	P		P			
Projecting		P	P	P	P	P		P	P	
Pylon			P		P		P			
Temporary	P	P	P	P	P	P	P	P	P	P
Wall		P	P	P	P	P	P	P	P	
Mural		C								

**The sign would be generally permitted within the zoning district designation as provided. In multiple tenant centers, each business is not entitled to its own freestanding sign. In those instances, the freestanding sign would identify the entire center or development.

Subdivision 5: Development Standards *(Ord No. 808)*

A. Wall signs.

1. Wall signs shall be located a minimum of one (1) foot from the side of the building or unit line.
2. The minimum sign area for each building or tenant shall be not less than twenty-five (25) square feet.
3. The maximum wall sign area is to be no greater than three hundred (300) square feet per business or unit regardless of wall size.
4. One (1) wall sign per building or unit is permitted on the primary frontage. Additional wall signage may be permitted on the secondary frontage.
5. Wall signs shall not exceed the number of square feet for every lineal frontage of building or unit wall in which the sign is to be located, for the district in which it is located, as provided:

Zoning District	Square feet of Sign Area
B-1	1 x 1 Lineal Foot of Frontage
CBT, B-3, RC, POS	1.5 x 1 Lineal Foot of Frontage
Heritage Blvd Overlay, I-1	1.75 x 1 Lineal Foot of Frontage
B-2	2 x 1 Lineal Foot of Frontage
TH 65 Overlay	2.5 x 1 Lineal Foot of Frontage

6. Wall signs shall not project more than eighteen (18) inches from the façade of the building.
7. Illumination. The light source shall be either internal or shielded external to minimize glare and light spilling unto neighboring properties. The illumination of signs shall not interfere with surrounding uses.

B. Projecting Signs.

1. The maximum area of a projecting sign is twelve (12) square feet.
2. The sign shall not project more than four (4) feet from the wall or 2/3 the width of the sidewalk, whichever is greater.
3. The minimum spacing between projecting signs is twenty (20) feet.
4. A minimum eight (8) foot clearance must be between the sidewalk and the bottom of the sign.

C. Freestanding Signs.

1. Two (2) freestanding signs are permitted. One (1) freestanding sign per one hundred fifty (150) feet of zoning lot frontage may be located not less than one hundred fifty (150) feet from any other freestanding sign for the same center.
2. The maximum area and height of a freestanding sign are shown below for the zoning district in which the sign is located.

Zoning District	Square feet of Sign Area	Height
R-1, R-2, R-3A, R-3B	8	4
R-4	24	4
B-2	120	35
TH 65 Overlay	200	45
B-3, RC	100	12
I-1	100	25
Heritage Overlay	110	30

3. No part of a freestanding sign shall be within ten (10) feet of the property line.

D. Pylon Signs. Pylon signs must meet the requirements as defined for freestanding signs for the district in which the sign will be located. *(Ord. No. 595)*

E. Awnings. When permitted within the zoning district, awnings shall meet the following requirements:

1. An awning may project over a public sidewalk provided that it is at least eight (8) feet above grade and does not project more than two-thirds (2/3) the width of the public sidewalk as measured from the building.

2. Awnings and canopies should be made of high-quality materials that complement the overall design, colors, and materials of the building. Brightly colored awnings shall be compatible with the colors used on the main building.

3. Awnings must be constructed of a durable, water-repellent material such as canvas or metal. Plastic or fiberglass awnings are not permitted.

4. Retractable or fixed awnings may be used.

5. Awnings shall not extend across multiple storefronts and/or multiple buildings. Long expanses of awnings should be broken into segments that reflect the door or window openings located beneath.

6. Awnings and canopies deteriorate over time; regular maintenance and replacement is required.

7. Signage on awnings is permitted. Lettering size shall be proportional to the space available and shall meet the requirements as provided for wall signs.

8. Color renderings showing the location, size, color, and any proposed signage shall be submitted for review by the Planning Commission. Awnings that encroach within or above the public right-of-way shall receive approval by the City Council prior to construction of the awning.

F. Ground sign (sandwich board signs).
A sign mounted at ground level, the face of which is no more than thirty-six (36) inches wide. Ground signs must be brought inside each evening at the completion of business hours. Ground signs may not be located in such a way to impede pedestrian traffic. If business owner desires ground sign to be located on a sidewalk or trail, approval must be given by City Council prior to the sign being erected.

G. Billboards.
Off-premise signs which are generally for hire. Billboards shall meet the following conditions:

1. Billboard shall only be allowed in the commercial and industrial zones, provided that they are adjacent to the right-of-way of Highway 65 or a Highway 65 frontage road. No billboard shall be allowed within a "B-1" district.

2. The applicant must provide written permission from the property owner where the billboard is proposed to be located, at the time of making application for a conditional use permit.

3. The applicant must provide proof of having obtained a permit from the Minnesota Department of Transportation, prior to being issued a conditional use permit.

4. Billboards located a minimum of 100 ft. from the nearest advertising device as outlined in Minnesota State Statute Chapter 173 and shall follow all requirements set forth.

5. Billboards along HWY 65 require additional permitting from the Minnesota Department of Transportation.

H. Off-Premise Signs.
The signs shall meet the requirements for the property and district in which the sign is located. The permit must be accompanied by written documentation from the owner of the property on which the sign is located.

I. Monument Sign. When permitted within the zoning district, the following requirements shall be met:

1. Signs constructed in commercial, industrial, mixed use and overlay areas shall not exceed the square feet of sign area and height requirements as shown for freestanding signs.

2. Signs intended to permanently identify a single-family residential development or a multi-family residential development shall be permitted with the following conditions:
   a) Signs shall not exceed one hundred (100) square feet in sign face area and shall not exceed 8 feet in height as measured from natural grade.
   b) Signs shall be either single-faced or double-faced.
   c) The total number of signs permitted shall be subject to review by city staff depending upon the number of entryways into the development.
   d) The location of the sign shall not interfere with the safe movement and visibility of traffic or street maintenance operations. Signs shall be setback a minimum of five (5) feet from all property lines. Size, location, and configuration of the sign may result in a greater setback requirement.
   e) The City shall not be responsible for the maintenance of the sign. An entity shall be established to the satisfaction of the City such as a homeowner's association or a dedicated permanent easement with a homeowner's association shall be identified as responsible for perpetual maintenance of the sign.
   f) Signs may be externally illuminated.

J. Murals. When permitted within the zoning district, murals shall meet the following requirements:
   a) Murals are solely permitted by conditional use permit within the "B-1" Central Business District
   b) Color renderings showing the location, size, and color shall be submitted for review by the Planning Commission.

Subdivision 6: Dynamic and Changeable Copy Signs *(Ord No. 808)*

A. Dynamic Signs.
Any characteristics of a sign that appear to have movement or that appear to change, caused by any method other than physically removing and replacing the sign or its components, whether the apparent movement or change is in the display, the sign structure itself, or any other component of the sign. This includes display that incorporates a technology or method allowing the sign face to change the image without having to physically or mechanically replace the sign face or its components. This also includes any rotating, revolving, flashing, blinking or animated display and any display that incorporates rotating panels, LED lights manipulated through digital input, "digital ink" or any other method of technology that allows a sign face to present a series of images or displays.

1. Findings. Studies show that there is a correlation between dynamic displays on signs and the distraction of highway drivers. Distraction can lead to traffic accidents. Drivers can be distracted not only by a changing message, but also by knowing that the sign has a changing message. Drivers may watch a sign waiting for the next change to occur. Additionally, drivers are more distracted by special effects used to change the message, such as fade-ins and fade-outs. Time and temperature signs appear to be an exception to these concerns because the messages are short, easily absorbed, and become inaccurate without frequent changes. Despite these public safety concerns, there is merit to allowing new technologies to easily update messages. Except as prohibited by state or federal law, sign owners should have the opportunity to use these technologies with certain restrictions. The restrictions are intended to minimize potential driver distraction and to minimize proliferation in residential districts where signs can adversely impact residential character. The City finds that dynamic displays should be allowed on signs but with significant controls to minimize their proliferation and their potential threats to public safety.

2. Permitted sign type and locations. Dynamic displays are solely permitted as freestanding signs and only within the ~~"T1-B" Tier One Business District~~, "B-2" General Business District, "B-3" Neighborhood Business District, "RC" Recreational Commercial District, ~~"T1-I" Tier One~~

~~Industrial Park District,~~ and "I-1" Industrial Park District.

3. Duration of Image. A dynamic display image, or any portion thereof, may not change more than once every twenty (20) seconds, except one for which changes are necessary to correct hour-and-minute, date, or temperature information. A display of time, date, or temperature must remain for at least twenty (20) seconds before changing to a different display, but the time, date, or temperature information itself may change not more often than once every three (3) seconds.

4. Transition. If a dynamic display's image or any portion thereof changes, the change sequence must be instantaneous without any special effects.

5. Prohibition on Video Display. No portion of a dynamic display may change any part of its sign face by a method of display characterized by motion or pictorial imagery, or depict action or a special effect to imitate movement, or display pictorials or graphics in a progression of frames that gives the illusion of motion of any kind.

6. Prohibition of fluctuating or flashing illumination. No portion of a dynamic display image may fluctuate in light intensity or use intermittent, strobe or moving light, or light that changes in intensity in sudden transitory bursts, streams, zooms, twinkles, sparkles or any other manner that creates the illusion of movement.

7. Audio. Dynamic displays shall not be equipped with audio speakers.

8. Malfunctions. Dynamic displays must be designed and equipped to freeze the sign face in one position if a malfunction occurs. Dynamic displays must be equipped with a means to immediately discontinue the display if it malfunctions and the sign owner or operator must immediately turn off the display when notified by the City that it is not complying with the standards of this Ordinance.

9. Brightness. All dynamic displays shall meet the following brightness standards:
   a) No dynamic display may exceed a maximum illumination of 5,000 nits (candelas per square meter) during the daylight hours and a maximum illumination of 500 nits (candelas per square meter) between dusk to dawn as measured from the sign's face at maximum brightness.
   b) All dynamic displays having illumination by means other than natural light must be equipped with a dimmer control or other mechanism that automatically controls the sign's brightness to comply with the requirements of this Section.
   c) No dynamic displays may be of such intensity or brilliance that it interferes with the effectiveness of an official traffic sign, device, or signal.
   d) The owner or controller of the dynamic display must adjust the sign to meet these brightness standards in accordance with the City's instructions. The adjustment must be made immediately upon notice of non-compliance from the City.
   e) A written certification from the sign manufacturer that light intensity has been preset to conform to the brightness levels established by code and that the preset level is protected from end user manipulation by password protected software or other method. This would offer the advantage of ensuring that electronic signs at a minimum cannot exceed the standards.

B. Changeable Copy Signs. Changeable copy signs must meet the requirements as defined for wall or freestanding signs for the district in which the sign will be located.

Section 2- Effective Date. This Ordinance takes effect upon its passage and publication in the official newspaper of the City of Isanti.

Adopted by the City Council this 2nd day of June 2026.

_____
Mayor Luke Merrill

Attest:

_____
Jaden Strand
City Clerk / Deputy HR Director

Posting Date:
Reading Date:
Publication Date:
Effective Date:

AGENDA ITEM NO. L.1

MEMO

To: **Mayor Luke Merrill and Members of City Council**
From: Pam Dahlheimer, Assistant Finance Director
Date: June 2, 2026
Subject: Payroll in the Amount of $154,127.69 and Accounts Payable in the Amount of $533,218.05

Background:
AP and Payroll are attached.

Request:
Staff is requesting action on this item.

Attachment(s):
- AP260503.pdf
- AP260504.pdf
- 5.22.2026 Payroll Period.pdf

GL Period	Check Issue Date	Vendor Number	Payee	Check GL Account	Amount
26-May	5/22/2026	494	ALLINA HEALTH SYSTEM	603-20200	663.1
26-May	5/22/2026	2863	AMAZON CAPITAL SERVICES	108-20200	1,151.95
26-May	5/22/2026	2030	ARTISAN BEER COMPANY	609-20200	1,419.88
26-May	5/22/2026	3623	ASPHALT SURFACE TECHNOLOGIES	425-20200	108,707.55
26-May	5/22/2026	53	BELLBOY CORPORATION	609-20200	5,326.46
26-May	5/22/2026	2853	BENEFIT EXTRAS INC	101-20200	3.75
26-May	5/22/2026	9	BERNICKS PEPSI-COLA	609-20200	5,025.72
26-May	5/22/2026	2020	BOYLE, EUGENE	101-20200	2,592.80
26-May	5/22/2026	2221	C & L DISTRIBUTING	609-20200	581
26-May	5/22/2026	2321	C EMERY NELSON INC	602-20200	1,484.28
26-May	5/22/2026	2487	CAPITOL BEVERAGE SALES	609-20200	1,321.40
26-May	5/22/2026	1815	CENTURYLINK	602-20200	391.05
26-May	5/22/2026	1822	CENTURYLINK BUSINESS SERVICES	101-20200	4.96
26-May	5/22/2026	918	CRYSTAL SPRINGS ICE	609-20200	286.79
26-May	5/22/2026	8	DAHLHEIMER DISTRIBUTING CO	609-20200	24,386.92
26-May	5/22/2026	1941	DELTA DENTAL	861-20200	5,670.18
26-May	5/22/2026	1682	FERGUSON WATERWORKS	602-20200	357.88
26-May	5/22/2026	949	GRAINGER INC	601-20200	30.26
26-May	5/22/2026	2209	INNOVATIVE OFFICE SOLUTIONS	101-20200	219.68
26-May	5/22/2026	1563	ISANTI ELECTRIC INC	602-20200	795
26-May	5/22/2026	7	JOHNSON BROTHERS LIQUOR CO	609-20200	11,817.98
26-May	5/22/2026	5	KAWALEK TRUCKING	609-20200	290
26-May	5/22/2026	3118	KLOCKOW BREWING COMPANY INC	609-20200	447
26-May	5/22/2026	17	MCDONALD DISTRIBUTING CO	609-20200	20,156.53
26-May	5/22/2026	616	MENARDS - CAMBRIDGE	101-20200	890.12
26-May	5/22/2026	2953	MIDCONTINENT COMMUNICATIONS	609-20200	204.43
26-May	5/22/2026	2208	MINNESOTA EQUIPMENT INC	101-20200	131.29
26-May	5/22/2026	3787	MINOCQUA BREWING COMPANY LLC	609-20200	159
26-May	5/22/2026	176	MN DEPT OF REVENUE	101-20200	45,252.00
26-May	5/22/2026	2408	MOTOROLA SOLUTIONS INC	920-20200	5,554.20
26-May	5/22/2026	2080	MVTL LABORATORIES INC	602-20200	186.61
26-May	5/22/2026	3874	OXFORD STREET MERCHANTS	609-20200	3,253.60
26-May	5/22/2026	3875	PEMBER COMPANIES INC	601-20200	74,764.90
26-May	5/22/2026	44	PHILLIPS WINE & SPIRITS INC	609-20200	4,108.95
26-May	5/22/2026	2827	RATWIK ROSZAK & MALONEY P.A.	505-20200	3,394.60
26-May	5/22/2026	2341	RED BULL DISTRIBUTION CO INC	609-20200	252.92
26-May	5/22/2026	3729	REVIZE LLC	609-20200	5,377.00
26-May	5/22/2026	2680	SABA, BRIAN	101-20200	305.6
26-May	5/22/2026	2396	SOUTHERN GLAZERS OF MN	609-20200	12,977.22
26-May	5/22/2026	1361	STAPLES ADVANTAGE	108-20200	54.4
26-May	5/22/2026	73	STAR	101-20200	6.94
26-May	5/22/2026	2156	SUMMIT FIRE PROTECTION	101-20200	549.1
26-May	5/22/2026	1290	THE AMBLE GROUP	101-20200	196.72
26-May	5/22/2026	2251	TITLE SMART INC	601-20200	206.68
26-May	5/22/2026	3125	UNCOMMON LOON BREWING CO	609-20200	736.5
26-May	5/22/2026	1820	URBANS HARDWARE INC	101-20200	153.65
26-May	5/22/2026	427	VESSCO INC	601-20200	3,515.19
26-May	5/22/2026	42	VIKING COCA-COLA BOTTLING CO	609-20200	250.3
26-May	5/22/2026	1286	VINOCOPIA INC	609-20200	384.5
26-May	5/22/2026	4	WATSON CO INC	609-20200	1,398.83
26-May	5/22/2026	2955	WELFRING, JEREMY	101-20200	30
26-May	5/22/2026	2009	WOOD, JOSEPHINE	101-20200	435.45
26-May	5/22/2026	3297	XPRESS BILL PAY	603-20200	152
26-May	5/22/2026	3564	ZIEGLER INC	101-20200	449.72
				AP260503 Total	358,464.54

KEY
Early Release
ACH Payment
Hold - Do not mail

Dated: _____

Mayor: _____

City Council: _____

GL Period	Check Issue Date	Vendor Number	Payee	Check GL Account	Amount
26-May	5/27/2026	2863	AMAZON CAPITAL SERVICES	108-20200	39.94
26-May	5/27/2026	692	ARC IRRIGATION LLP	104-20200	448.98
26-May	5/27/2026	2030	ARTISAN BEER COMPANY	609-20200	820.34
26-May	5/27/2026	1141	ASSURANT EMPLOYEE BENEFITS	861-20200	709.47
26-May	5/27/2026	9	BERNICKS PEPSI-COLA	609-20200	4,303.50
26-May	5/27/2026	1500	BOLTON & MENK INC	601-20200	19,003.50
26-May	5/27/2026	2319	BREAKTHRU BEVERAGE MN WINE & SPIRITS LLC	609-20200	6,248.47
26-May	5/27/2026	3770	CARRINGTON HOMES LLC	505-20200	6,000.00
26-May	5/27/2026	120	CONNEXUS ENERGY	101-20200	14,405.64
26-May	5/27/2026	2578	CORE & MAIN	601-20200	309.95
26-May	5/27/2026	918	CRYSTAL SPRINGS ICE	609-20200	524.78
26-May	5/27/2026	8	DAHLHEIMER DISTRIBUTING CO	609-20200	47,122.41
26-May	5/27/2026	3867	DIVAS ENTERTAINMENT LLC	101-20200	2,250.00
26-May	5/27/2026	2220	DUSTYS DRAIN CLEANING INC	602-20200	265
26-May	5/27/2026	2478	EAST CENTRAL ENERGY	101-20200	43.85
26-May	5/27/2026	385	FEDERATED COOPS INC	101-20200	97.12
26-May	5/27/2026	3764	GLOBAL RESERVE LLC	609-20200	665.5
26-May	5/27/2026	160	HAWKINS INC	601-20200	7,271.77
26-May	5/27/2026	162	ISANTI RENTAL INC	101-20200	916.96
26-May	5/27/2026	496	JOHN HIRSCHS CAMBRIDGE MOTORS	101-20200	909.71
26-May	5/27/2026	7	JOHNSON BROTHERS LIQUOR CO	609-20200	9,798.98
26-May	5/27/2026	5	KAWALEK TRUCKING	609-20200	343.8
26-May	5/27/2026	2587	LEAGUE OF MN CITIES INSURANCE TRUST	101-20200	225
26-May	5/27/2026	2866	LEXIPOL LLC	101-20200	7,258.03
26-May	5/27/2026	131	MACQUEEN EQUIPMENT INC	602-20200	1,034.47
26-May	5/27/2026	17	MCDONALD DISTRIBUTING CO	609-20200	10,970.90
26-May	5/27/2026	616	MENARDS - CAMBRIDGE	601-20200	754.58
26-May	5/27/2026	2953	MIDCONTINENT COMMUNICATIONS	101-20200	206.16
26-May	5/27/2026	3529	MILK AND HONEY LLC	609-20200	438
26-May	5/27/2026	1536	MINNESOTA DEED	219-20200	833.33
26-May	5/27/2026	2080	MVTL LABORATORIES INC	601-20200	81.8
26-May	5/27/2026	3122	NEW FRANCE WINE COMPANY	609-20200	499
26-May	5/27/2026	2231	NORTH 65 CHAMBER OF COMMERCE SUITE C4	108-20200	40
26-May	5/27/2026	617	PAUSTIS WINE COMPANY	609-20200	1,359.00
26-May	5/27/2026	44	PHILLIPS WINE & SPIRITS INC	609-20200	5,583.22
26-May	5/27/2026	3909	PRECISION WINDOW TINT	101-20200	199.99
26-May	5/27/2026	3308	RED PINE WINERY	609-20200	799.8
26-May	5/27/2026	2396	SOUTHERN GLAZERS OF MN	609-20200	10,247.25
26-May	5/27/2026	1442	ST LOUIS MRO INC	603-20200	31
26-May	5/27/2026	554	STEVES TIRE INC	101-20200	110
26-May	5/27/2026	2156	SUMMIT FIRE PROTECTION	101-20200	1,485.00
26-May	5/27/2026	2834	SUN MECHANICAL INC	601-20200	1,320.00
26-May	5/27/2026	1290	THE AMBLE GROUP	101-20200	136.16
26-May	5/27/2026	3911	TREE FELLERS TREE SERVICE LLC	101-20200	5,840.00
26-May	5/27/2026	42	VIKING COCA-COLA BOTTLING CO	609-20200	616.15
26-May	5/27/2026	1286	VINOCOPIA INC	609-20200	460.5
26-May	5/27/2026	4	WATSON CO INC	609-20200	1,138.66
26-May	5/27/2026	3214	WOLF CONTRACTING	505-20200	500
26-May	5/27/2026	2009	WOOD, JOSEPHINE	101-20200	85.84
				AP260504 Total	174,753.51

KEY
Early Release
ACH Payment
Hold - Do not mail

Dated: _____

Mayor: _____

City Council: _____

City of Isanti

Gross Payroll	133,118.32
Social Security & Medicare	7,143.26
Public Employees Retirement	13,866.11
Total City Expense	154,127.69

Pay Date 5/22/2026

Pay Period 11 (5/3/26-5/16/26)

AGENDA ITEM NO. N.1

MEMO

To: **Mayor Luke Merrill and Members of City Council**
From: Jaden Strand, City Clerk/ Deputy HR Director
Date: June 2, 2026
Subject: Closed session for Labor Negotiations Strategy for IUOE, Local 49 and AFSCME Council 65, Local 2889-11 pursuant to Minn. Stat. 13D.03

a. Consider Resolution to Approve of the 2026-2028 Labor Agreement Between the City of Isanti and IUOE, Local 49

Request: