



Arts and Cultural Board Meeting Agenda
Wednesday, May 20, 2026 6:00 PM
Kyle City Hall Second Floor, Glass Conference Room,
100 W. Center Street, Kyle, TX 78640

I. Call Meeting to Order and Roll Call

II. Approval of Minutes

1. Consider approval of the Arts and Cultural Board March 18, 2026 meeting minutes.
(Item Presenter: Tamara Aquino, Business & Strategic Planning Manager, Parks & Recreation)
[Exhibit 1 - Minutes](#)

III. Citizen Comment Period with Arts and Cultural Board

The Arts and Cultural Board welcomes comments from Citizens. Those wishing to speak are encouraged to sign in before the meeting begins. Speakers may be provided with an opportunity to speak during this time period on any agenda item or any other matter concerning Arts and Cultural Board business, and they must observe the three-minute time limit.

IV. Staff Reports and Presentations

2. Receive a report, hold a discussion, and provide staff direction regarding creation and approval of the annual public art project list.
(Item Presenter: Will Atkinson, Parks Planning & Project Manager)
[Exhibit 1 - Staff Memo](#)
[Exhibit 2 - Presentation](#)
3. Receive a report, hold a discussion, and provide staff direction regarding the tiny art showcase program.
(Item Presenter: Will Atkinson, Parks Planning & Project Manager)
[Exhibit 1 - Staff Memo](#)
[Exhibit 2 - Presentation](#)
4. Receive a report, hold a discussion, and provide staff feedback regarding general updates on department announcements, public art and cultural related items, procedures, maintenance, and projects, such as the roundabout art, traffic box art program, tiny art gallery, and the public art master plan.
(Item Presenter: Aimee Garcia, Assistant Director of Parks & Recreation)
[Exhibit 1 - Staff Memo](#)
[Exhibit 2 - Presentation](#)

V. Adjourn

One or more members of the board may participate in the meeting by videoconference pursuant to Section 551.127, Texas Government Code, provided that a quorum of the board

will be present at Kyle City Hall.

NOTE: There may be a quorum of the City Council of Kyle, Texas present at the meeting who may participate in the discussion. No official action will be taken by the City Council members in attendance.

Posted this 14th day of May, 2026, prior to 4:00 p.m.

ARTS AND CULTURAL BOARD MEETING MINUTES

The Arts and Cultural Board met in a regular scheduled meeting on March 18, 2026 at Kyle City Hall with the following present:

Board Chair Melissa Spence
Board Vice Chair Fabiana Melendez Ruiz, virtual
Board Member Rose Burke
Board Member Andrea MacRae
Board Member Anabel Gomez
Rachel Acevedo, City Employee non-voting liaison
Chris Escoto, City Employee non-voting liaison
Tamara Aquino, City Employee non-voting liaison
Lu Zhang, City Employee non-voting liaison
Allen Crozier City Employee non-voting liaison
Lee Frieberg, City Employee non-voting liaison

I. Call Meeting to Order and Roll Call

Board Chair Spence called the meeting to order at 6:00 P.M. Board Chair Spence, Board Member Gomez, Board Member Burke, and Board Member MacRae were present. A quorum was present. Board Vice Chair Melendez Ruiz joined virtually arrived at 6:08 p.m. during Item No. 2.

Board Member Burke made a motion to excuse Board Vice Chair Melendez Ruiz's absence. Board Member Gomez seconded the motion. Motion passed 4-0.

II. Approval of Minutes

1. Consider approval of the Arts and Cultural Board January 28, 2026 meeting minutes.

(Item Presenter: Tamara Aquino, Business & Strategic Planning Manager, Parks & Recreation)

Board Member MacRae made a motion to approve the minutes from January 28, 2026. Board Member Gomez seconded the motion. Motion passed 4-0.

III. Citizen Comment Period with Arts and Cultural Board

Board Chair Spence opened citizen comments at 6:02 P.M. With no one wishing to speak, Board Chair Spence closed citizen comments at 6:02 P.M.

IV. Staff Reports and Presentations

2. Receive a report, hold a discussion, and provide staff feedback regarding general updates on department announcements, public art and cultural related items, procedures, maintenance, and projects, such as the roundabout art, traffic box art program, tiny art gallery, sky blooms art sculpture, artists meet and greet, and the public art master plan.

(Item Presenter: Will Atkinson, Parks Planning & Project Manager)

Deputy Director Chris Escoto presented the report. No action taken.

3. Receive a report, hold a discussion, and provide staff direction on the beautification efforts for the Kohlers Crossing Overpass project, including selection of preferred visual enhancement concepts for the retaining walls for Council consideration.

(Item Presenter: Lu Zhang, Assistant Director of CIP and Planning)

Assistant Director Lu Zhang presented the report. No action taken.

V. Adjourn

With no other agenda items to discuss, Board Member Burke made a motion to adjourn. Board Member Gomez seconded the motion. Motion passed 5 - 0. The meeting was adjourned at 6:46 P.M.

Melissa Spence, Board Chair

Prepared by:
Tamara Aquino



Arts and Cultural Board Meeting

DEPARTMENT: Parks and Recreation
FROM: Will Atkinson, Parks Planning & Project Manager
MEETING: May 20, 2026

SUBJECT:

Receive a report, hold a discussion, and provide staff direction regarding creation and approval of the annual public art project list.

SUMMARY:

With the adoption of the Public Art Master Plan in April 2026, an annual public art work plan is to be developed and presented to the Arts and Cultural Board for review and recommendation. In accordance with the plan, the recommended work plan will be reviewed with the City Manager, with City Council involvement as appropriate. Today's presentation provides an overview to inform the development of this annual plan.

OPTIONS:

Provide staff feedback.

RECOMMENDATION:

N/A

PRIOR ACTION/INPUT (Council, Boards, Citizens):

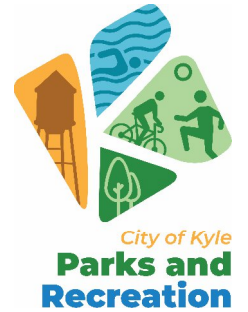
Adoption of the Public Art Masterplan on April 21, 2026.

FISCAL IMPACT:

1. City Department:	Parks and Recreation Administration	
2. Project Name:	Annual Public Art Project List	
3. Budget/Accounting Code(s):		
4. Funding Type:		
5. Funding Source:		
6. Current Appropriation:	\$ -	
7. Unencumbered Available Balance:	\$ -	
8. Amount of This Action:	\$ -	
9. Unencumbered Balance Remaining:	\$ -	
10. Special Note/Comment:	This item is to receive a report, hold a discussion, and provide staff direction regarding creation and approval of the annual public art project list. There is no fiscal impact at this time.	
11. Prepared & Verified By:	Angel Avila, Budget Analyst	5/4/2026
12. Reviewed & Approved By:	Dillon Saunderson, Budget Manager	5/4/2026

STAFF CONTACT:

Name: Will Atkinson
Title: Park Planning & Project Manager
Email: watkinson@cityofkyle.com
Phone: 512-985-8877



Annual Public Art Project List



Overview

- What Is it and Why?
- General Details
- Key Details of Plan
- Potential Initiatives and Next Steps
- Questions and Feedback

What Is it and Why?

- The City of Kyle's Public Art Masterplan was approved by City Council on April 21, 2026
- The masterplan discusses an Annual Public Art Project List
- The "List" would be considered by the Art and Cultural for recommendation and ultimately presented to the City Manager for approval
- The annual list would be designed based on existing annual budget, possible sites identified for installation of one or more art pieces, and equitable distribution of the art piece(s)



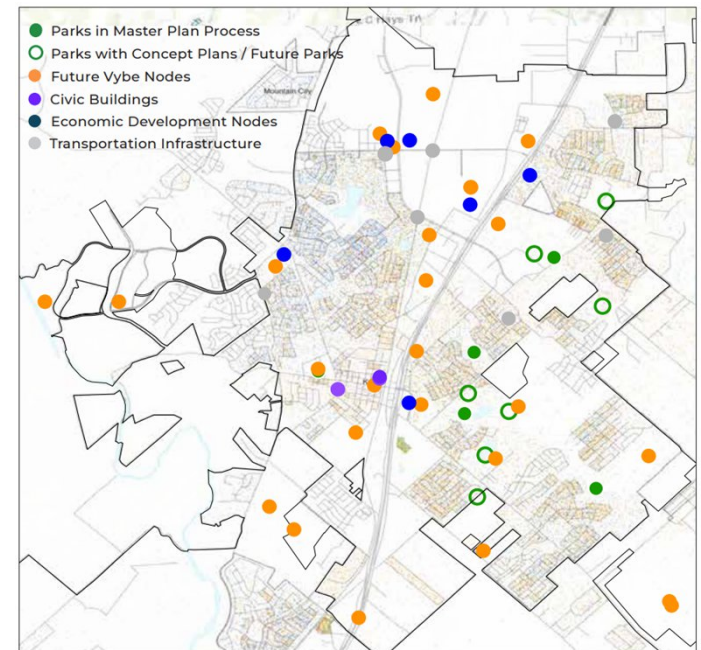
General Details

- The existing public art budget is \$100,000 per year and is found in the City's Capital Improvement Plan (adopted on a 5-year time frame)
- Public art is funded by the City's Hotel Occupancy Tax
- For example, the Sky Blooms sculpture cost approximately \$80,000
- The traffic box wrap program may cost \$2,000 - \$4,000 per box to design and construct (5 - 10 boxes)



Key Details of Plan

- Provide annual budget cost
- Show existing City artwork map and potential new site(s) for City funded artwork
 - o New artwork needs to be distributed in a separate part of the City (geographically) as well as equitably (based on Figure 7.5 map of the Public Art Masterplan)
 - o Decide if to incorporate into existing completed parks (i.e. La Verde, Mary Kyle Hartson), or into the redesign of the older existing parks (Gregg-Clarke, Lake Kyle or Waterleaf Parks)
 - o Once identified, open up Request For Proposals for new art/sculpture
 - o Select artist via Arts & Cultural Board and City Council

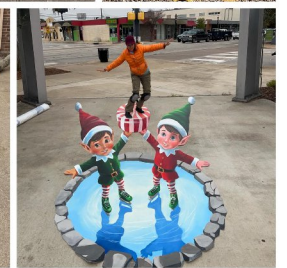
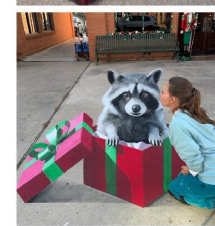
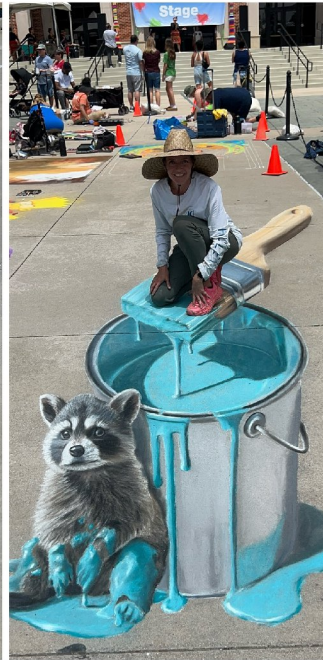




Potential Public Art Initiatives

- Community Chalk Art Festival
 - Public Art Gallery Exhibition Space
 - Local Artist Sale Program - 1500 Dacy Lane
 - Existing Park Mural & Sculpture Installations
 - Utility Box Art Wrap Program
 - Other Ideas?
-
- How should the budget be distributed?

Inspiration Board



Inspiration Board (Continued)





Inspiration Board (Continued)





Inspiration Board (Continued)



Inspiration Board (Continued)





Next Steps

- Seek direction from the board on possibilities
- Staff to come back with budget outline for final consideration and future Council feedback

Questions/Feedback





Arts and Cultural Board Meeting

DEPARTMENT: Parks and Recreation
FROM: Will Atkinson, Parks Planning & Project Manager
MEETING: May 20, 2026

SUBJECT:

Receive a report, hold a discussion, and provide staff direction regarding the tiny art showcase program.

SUMMARY:

In June 2024, City Council approved the Tiny Art Gallery program. Since fall 2025, staff has worked with the Arts and Cultural Board to update the display cases. Through these discussions, staff has also partnered with Hays CISD to implement a student art showcase program featuring artwork from various art classes, with the top three pieces highlighted. Staff will provide additional information about the program as it is finalized.

OPTIONS:

Provide staff feedback.

RECOMMENDATION:

N/A

PRIOR ACTION/INPUT (Council, Boards, Citizens):

N/A

FISCAL IMPACT:

- | | | |
|------------------------------------|-------------------------------------|---|
| 1. City Department: | Parks and Recreation Administration | |
| 2. Project Name: | Tiny Art Showcase Program | |
| 3. Budget/Accounting Code(s): | | |
| 4. Funding Type: | | |
| 5. Funding Source: | | |
| 6. Current Appropriation: | \$ | - |
| 7. Unencumbered Available Balance: | \$ | - |
| 8. Amount of This Action: | \$ | - |
| 9. Unencumbered Balance Remaining: | \$ | - |
10. Special Note/Comment: This item is to receive a report, hold a discussion, and provide staff direction regarding the tiny art showcase program. There is no fiscal impact at this time.
-
- | | | |
|-----------------------------|-----------------------------------|----------|
| 11. Prepared & Verified By: | Angel Avila, Budget Analyst | 5/4/2026 |
| 12. Reviewed & Approved By: | Dillon Saunderson, Budget Manager | 5/4/2026 |

STAFF CONTACT:

Name: Will Atkinson
Title: Park Planning & Project Manager
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Phone: 512-985-8877



Tiny Art Showcase

Arts and Cultural Board - May Report



Overview

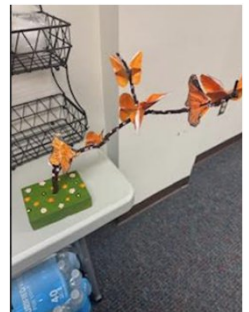
- Tiny Art Showcase
- Questions and Feedback

Tiny Art Showcase



Status: In Progress

- Made contact with Hays CISD Director of Fine Arts to provide the 1st, 2nd, and 3rd place sculptures from the Hays CISD District art show.
- Staff has made contact with Library, KPD and Facilities to receive permission to display artwork
 - o Library = **Yes**
 - o City Hall = **Yes**
 - o KPD (Public Safety Center) = **Yes** with conditions
 - o Expected to only use 2/3 boxes - have 1 as back-up
- Expected to showcase Summer 2026

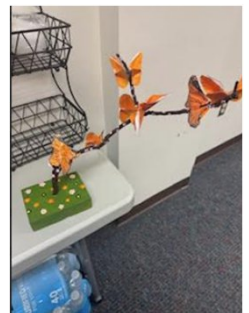


Tiny Art Gallery Box



Procedures

- Secure documentation and signed release forms
- Request 1st, 2nd and 3rd place sculptures following spring district art show
- Display of art pieces to occur June – August (each year).
- Rotate/move each display to new facility each month.
- Return to school district in September



Questions/Feedback





Arts and Cultural Board Meeting

DEPARTMENT: Parks and Recreation
FROM: Will Atkinson, Parks Planning & Project Manager
MEETING: May 20, 2026

SUBJECT:

Receive a report, hold a discussion, and provide staff feedback regarding general updates on department announcements, public art and cultural related items, procedures, maintenance, and projects, such as the roundabout art, traffic box art program, tiny art gallery, and the public art master plan.

SUMMARY:

Staff will provide general updates and reports on the following as detailed below.

- Roundabout Art
- Traffic Box Art Program
- Tiny Art Gallery Boxes
- Public Art Master Plan

OPTIONS:

Provide staff feedback.

RECOMMENDATION:

N/A

PRIOR ACTION/INPUT (Council, Boards, Citizens):

N/A

FISCAL IMPACT:

1. City Department:	Parks and Recreation Administration	
2. Project Name:	General Updates	
3. Budget/Accounting Code(s):		
4. Funding Type:		
5. Funding Source:		
6. Current Appropriation:	\$	-
7. Unencumbered Available Balance:	\$	-
8. Amount of This Action:	\$	-
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11. Prepared & Verified By:	Angel Avila, Budget Analyst	5/12/2026
12. Reviewed & Approved By:	Dillon Saunderson, Budget Manager	5/12/2026

STAFF CONTACT:

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Title: Park Planning & Project Manager
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Monthly Report

Arts and Cultural Board - May Report



Overview

- Roundabout Art
- Traffic Box Art Program
- Tiny Art Gallery Boxes
- Kohlers Bridge
- Public Art Master Plan
- Questions and Feedback

Roundabout Art

Status: **Cancelled**

- Program paused following Council direction and community input
- Staff coordinating with Transportation to identify future public art opportunities at roundabout locations
- Existing pedestal and infrastructure preserved for future art installations

Art Roundabout Locations

- Roundabout #3
 - Veterans/ US History theme to tie with red, white and blue proposed signage and Hero Memorial Park
- Roundabout #4
 - Per comment in Council Meeting on May 6, 2025, art to have a theme of Celebrate Local History to mark the farming / ranching nature/character of this area of Kyle
- Roundabout #9
 - Embrace Community Growth theme
- Roundabout #12
 - Flora / Fauna theme
- Roundabout #18
 - Flora / Fauna theme





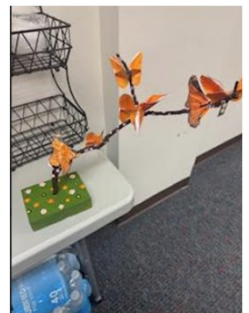
Traffic Box Art Program

- **Status:** **Resumed**
- Staff will pick program back up at the beginning of the school year in August.
- More details in the Annual Public Art Project List agenda item.

Tiny Art Gallery Box

Status: **In Progress**

- Details in the Tiny Art showcase agenda item.



Kohlers Bridge

Status: In Progress

- Report from Engineering team



Public Art Masterplan

Status: **Completed**

History:

- In progress for final adoption
 - Parks and Recreation Final Recommendation, January 26
 - Arts and Cultural Board Final Recommendation, January 28
 - Final presentation and Resolution approval to City Council, April 21
 - Masterplan approved by City Council, April 21
- City website to highlight final adopted plan
- Next Steps (Discussion)

Questions/Feedback

