



CITY OF MARINE CITY

City Commission Meeting Agenda

Guy Community Center

260 South Parker Street

Regular Session: Thursday, November 21, 2024; 7:00 PM

1. CALL TO ORDER

2. MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVE AGENDA

5. PRESENTATIONS, PROCLAMATIONS & RECOGNITIONS

- a. Maritime Days Committee Trunk or Treat Certificate of Appreciation
- b. BS&A Cloud Proposal Presentation

6. PUBLIC COMMENT

Anyone is welcome to address the City Commission. Please state name and limit comments to five (5) minutes. This is a time for you to raise issues. The Commission will not respond, but issues will be followed up on as necessary.

7. APPROVE MINUTES

- a. City Commission Meeting Minutes - November 7, 2024
- b. City Commission Closed Session Meeting Minutes - November 7, 2024

8. CONSENT AGENDA

- a. MCAFA Run Report
- b. Departmental Monthly Activity Reports
- c. Special Event Permit Application - Merrytime Christmas, Ugly Sweater Pub Crawl and Twinkling Forest

9. ITEMS REMOVED FROM CONSENT AGENDA

10. FINANCIAL BUSINESS

- a. Expenditures (including payroll) – \$333,579.63
- b. Preliminary Financial Statements - October 2024

11. UNFINISHED BUSINESS

- a. Utility Billing Payment Arrangement Policy & Procedure
- b. Utility Billing Leak Adjustment Policy
- c. Master Plan Approval
- d. Parks and Recreation Plan Approval
- e. Ordinance 24-007 - Debt Service Rate Language as Ordinance # 51.37 for the Drinking Water State Revolving Fund Project (DWSRF) 2nd Reading/Adoption
- f. Ordinance 24-008 - Amend Water/Sewer Rate Ordinance # 51.35 2nd Reading/Adoption
- g. City Attorney - Memo on New Amended Charter Language

12. NEW BUSINESS

- a. Appointment of Mayor Pro Tem
- b. Appointment to Community & Economic Development Board - City Commission Representative
- c. Historical Commission Appointment - City Commission Representative
- d. Planning Commission Appointment - City Commission Representative
- e. Pension Board of Trustees Appointment - City Commission Representative
- f. 300 Broadway Advisory Committee Appointment - City Commission Representative
- g. Board Vacancies
- h. 2025 Meeting Schedule
- i. Employment Agreement - Scott Adkins
- j. Office 365 Government Purchase - ARPA
- k. BS&A Cloud Upgrade & Addition of New HR, Accounts Receivable and Business License Modules Purchase
- l. Ordinance 24-009 - Historic District Commission Ordinance - 1st Reading
- m. Ordinance 24-010 - Arts, Culture & Historic Preservation Ordinance - 1st Reading
- n. City Welcome Sign Approval
- o. Permission to utilize Marine City property – 300 Broadway – Chamber of Commerce placement of Christmas Tree

13. ADMINISTRATIVE REPORTS

14. COMMISSIONER PRIVILEGE/LIAISON REPORTS

15. CLOSED SESSION

- a. Closed Session to consider the purchase or lease of real property under MCL 15.268(d)

16. ADJOURNMENT



AGENDA MEMO

TO:

FROM:

SUBJECT: Maritime Days Committee Trunk or Treat Certificate of Appreciation

BACKGROUND INFORMATION:

ORIGINATING DEPARTMENT: City Manager

BUDGETED ITEM:

REVIEWED BY:

**STAFF RECOMMENDATION
PRESENTED BY:**

RECOMMENDED ACTION(s)

DATE APPROVED FOR AGENDA:

5.b



AGENDA MEMO

TO:

FROM:

SUBJECT: BS&A Cloud Proposal Presentation

BACKGROUND INFORMATION:

ORIGINATING DEPARTMENT: City Manager

BUDGETED ITEM:

REVIEWED BY:

**STAFF RECOMMENDATION
PRESENTED BY:**

RECOMMENDED ACTION(s)

DATE APPROVED FOR AGENDA:



AGENDA MEMO

TO:

FROM:

SUBJECT: City Commission Meeting Minutes - November 7, 2024

BACKGROUND INFORMATION:

ORIGINATING DEPARTMENT: Clerk

BUDGETED ITEM:

REVIEWED BY:

STAFF RECOMMENDATION

PRESENTED BY:

RECOMMENDED ACTION(s) To approve the City Commission Meeting Minutes of November 7, 2024

DATE APPROVED FOR AGENDA:

ATTACHMENTS:

[2024-11-07 Minutes.pdf](#)

**City of Marine City
City Commission Minutes
November 7, 2024**

A Regular Session of the Marine City Commission was held on Thursday, November 7, 2024 at the Guy Community Center, 260 South Parker Street at 7:00 PM.

Present: Mayor Jennifer Vandebossche, Commissioners Jacob Bryson, Lisa Hendrick, William Klaassen, Sean O'Brien, Rita Roehrig, Brian Ross; Clerk Jason Bell, City Attorney Bob Davis, City Manager Mike Reaves

APPROVE AGENDA

For complete audio/video of meeting, visit the following link:

<https://www.youtube.com/watch?v=wxBkt3n7Ho4>

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to approve the agenda. All Ayes. Motion Carried.

PRESENTATIONS, PROCLAMATIONS & RECOGNITIONS

City Clerk - Community Shred Day & School Supply Drive Presentation

Clerk Bell stated approximately 2 tons of paper was shredded during the Community Shred Day and presented the donated school supplies to Principal Robin Smith-Herr of Belle River Elementary and Betsy Davenport of Holy Cross Elementary.

City Clerk - 2024 Election Inspector Certificates of Appreciation

Clerk Bell thanked all of the Election Inspectors and presented each of them with a certificate of appreciation.

PUBLIC COMMENT

Anyone is welcome to address the City Commission. Please state name and limit comments to five (5) minutes. This is a time for you to raise issues. The Commission will not respond, but issues will be followed up on as necessary.

None.

APPROVE MINUTES

City Commission Meeting Minutes - October 17, 2024

Motion by Commissioner Ross, seconded by Commissioner Bryson, to approve the City Commission Meeting Minutes of October 17, 2024. All Ayes. Motion Carried.

CONSENT AGENDA

Motion by Commissioner Bryson, seconded by Commissioner Ross, to approve the consent agenda, items A-D as presented. All Ayes. Motion Carried.

8.a Pension Board Meeting Minutes - July 30, 2024

8.b Pension Board - Retiree Healthcare Meeting Minutes - April 30, 2024

8.c Special Event Permit Application - Mike Miller River Run

8.d Special Event Permit Application - Friendsgiving 5K & 1 Mile Tyler Kreilter Memorial Run

ITEMS REMOVED FROM CONSENT AGENDA

FINANCIAL BUSINESS

Expenditures (including payroll) – \$1,739,664.72

Commissioner Ross stated the bulk of the expenditures was for F&V for services rendered for the Safe Drinking Water Project.

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to approve expenditures including payroll in the amount of \$1,739,664.72. All Ayes. Motion Carried.

Kennedy Industries Invoice- \$2,020.50

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to approve the invoice for Kennedy Industries in the amount of \$2,020.50. All Ayes. Motion Carried.

Compass Minerals Invoice (Salt Purchase) - \$3,089.24

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to approve the invoice for Compass Minerals in the amount of \$3,089.24. All Ayes. Motion Carried.

Nyhart Pension Actuarial Valuation Report

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to receive and file the Nyhart Pension Actuarial Valuation Report as presented. All Ayes. Motion Carried.

Nyhart Retiree Healthcare Actuarial Valuation Report

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to receive and file the Nyhart Retiree Healthcare Actuarial Valuation Report as presented. All Ayes. Motion Carried.

UNFINISHED BUSINESS

Final ARPA Allocations

City Manager Reaves stated the City received notice the City has not allocated funds with the deadline approaching at the end of 2024. He stated he met with staff and proposed projects that the money could be allocated and expended before the end of the year and stated some of those projects were to be on the agenda later this evening.

Commissioner O'Brien inquired if the Office 365 would have an annual cost or one time purchase. City Manager Reaves stated there was an annual cost to Office 365 and it would be included in future budgets.

Commissioner Ross inquired if the funds had to be allocated or spent by the end of 2024. City Manager Reaves stated allocated by end of year and expended by June 2025.

NEW BUSINESS

China Township Water Agreement Amendment

City Attorney Davis spoke on the interlocal water agreement with China Township for supplying water service to homes in their Township. He stated the water would be supplied to those units through the agreement and they would be paying what City residents pay for water service including all ready to serve fees and debt service fees.

Commissioner O'Brien clarified that if rates increase for Marine City residents, they would also increase for China Township per the agreement. City Attorney Davis stated that was the goal of the agreement and they would pay the increase as well.

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to support the water agreement with China Township as presented. All Ayes. Motion Carried.

China Township Sewer Agreement

City Attorney Davis spoke on the China Township Sewer Agreement and the need to bring some amendments to the agreement already in place due to a lack of sewer capacity being included in the agreement. He also stated this now includes the language that China Township would pay the same rates that Marine City residents pay.

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to support the amended China Township Sewer agreement as presented. All Ayes. Motion Carried.

Federal Grant Policy for Local Government

City Manger Reaves spoke on the requirement for a policy for the acceptance and use of Federal Grant Funds. City Attorney Davis spoke on the requirement as well for the audit process so the City was not marked down and the policy satisfies the requirements of the Code of Federal Regulations.

Motion by Commissioner Bryson, seconded by Commissioner Ross, to approve the Federal Grant Policy for Local Government as presented. All Ayes. Motion Carried.

Ordinance 24-007 - Debt Service Rate Language as Ordinance # 51.37 for the Drinking Water State Revolving Fund Project (DWSRF) 1st Reading

Special Projects Manager Scott Adkins spoke on the history of the Drinking Water State Revolving Fund (DWSRF) Project and how this language came about and the importance of the project.

Motion by Commissioner Bryson, seconded by Commissioner O'Brien, to approve Ordinance 24-007, to add Ordinance #51.37 regarding Debt Service Language for the DWSRF Project for 1st Reading. All Ayes. Motion Carried.

Ordinance 24-008 - Amend Water/Sewer Rate Ordinance # 51.35 1st Reading

Motion by Commissioner Bryson, seconded by Commissioner O'Brien, to approve Ordinance 24-008, an amendment to the Water/Sewer Rate Ordinance #51.35 to add REU Debt Service fees for the Drinking Water State Revolving Fund Project (DWSRF) for 1st Reading. All Ayes. Motion Carried.

Police Department - Approval to Apply for Michigan COPS Grant

Chief Heaslip spoke on the MCOLES COPS grant being available to agencies to sponsor a candidate through the Police Academy and was seeking approval to apply for the grant. City Manager Reaves stated that upon graduation the candidate would be offered a part time job at the department pending a full-time position opening. Chief Heaslip stated he wanted to plan for succession in the department as well.

Motion by Commissioner Hendrick, seconded by Commissioner Ross, to approve moving forward with applying for a \$20,000 Michigan COPS grant to sponsor a Reserve Officer through the Police Academy. All Ayes. Motion Carried.

Waste Water Treatment Plant Gate Repair

City Manager Reaves spoke on the need for repairs to the Waste Water Treatment Plant gate due to being marked down by the State for not having a working gate on a piece of critical infrastructure.

Motion by Commissioner Hendrick, seconded by Commissioner Ross, to waive competitive bidding for the purchase and installation of the new Waste Water Treatment Plant gate from Comstar. All Ayes. Motion Carried.

Motion by Commissioner Hendrick, seconded by Commissioner Ross, to approve the purchase of Waste Water Treatment Plant gate from Comstar in the amount of \$8,557.75. All Ayes. Motion Carried.

DPW Utility Locator Purchase

City Manager Reaves spoke on the age and deterioration of the current utility locator at the DPW and that it was unable to locate underground construction so there was a need for replacement.

Motion by Commissioner Hendrick, seconded by Commissioner O'Brien, to waive competitive bidding for the purchase of a new utility locator from C&S Solutions. All Ayes. Motion Carried.

Motion by Commissioner Hendrick, seconded by Commissioner Ross, to approve the purchase of a utility locator from C&S Solutions in the amount of \$6,542.69 . All Ayes. Motion Carried.

DPW - Mini Excavator Purchase

City Manager Reaves spoke on the DPW need for tools to do their job properly and efficiently and a mini excavator is one of those needs. He stated this would help at the Woodlawn Cemetery due to the large excavator they currently have disturbing the grave sites and artifacts, so the mini excavator would help maneuver around those and not disturb grave sites. City Manager Reaves stated the machine could also be used in parks and on projects that were close to sidewalks and roadways.

Commissioner O'Brien clarified the need to waive competitive bidding for these purchases but that three quotes for each purchase were sought. He did not want the public to think the City was just going out for one bid and purchasing and they were doing their due diligence.

Motion by Commissioner O'Brien, seconded by Commissioner Ross, to waive competitive bidding to purchase a mini excavator from Michigan CAT. All Ayes. Motion Carried.

Motion by Commissioner Ross, seconded by Commissioner Klaassen, to approve the purchase of a mini excavator from Michigan CAT in the amount of \$42,900. All Ayes. Motion Carried.

DPW - Trailer Purchase

City Manager Reaves spoke on the need for the trailer to haul the mini excavator and also to haul other items throughout the City. He stated the DPW currently only has one trailer and it is mainly used for

lawn service and it is cumbersome to offload that equipment when it is needed. City Manager Reaves stated this trailer could also be used to haul the kayak launch in and out instead of hauling it in the back of a small dump.

Motion by Commissioner O'Brien, seconded by Commissioner Ross, to waive competitive bidding to purchase a utility trailer from UTS Equipment Company. All Ayes. Motion Carried.

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to approve the purchase of a utility trailer from UTS Equipment Company in the amount of \$7,505. All Ayes. Motion Carried.

ADMINISTRATIVE REPORTS

City Attorney Report

City Attorney Davis stated he would have a memo out to the Commission next week based on the charter amendment proposals passing recently.

City Manager Report

City Manager Reaves stated he sent a four page report recently to the Commission with his updates. Mayor Vandebossche thanked him for sending a detailed report.

Clerk Report

Clerk Bell provided statistics on voter turnout during the November Election.

COMMISSIONER PRIVILEGE/LIAISON REPORTS

Commissioner Klaassen stated the Lighted Santa parade was on November 26th. He reminded everyone be careful out there.

Commissioner O'Brien spoke on Halloween and how many people were out trick or treating. He thanked all of the Election staff for their work on the Election and thanked the voters for turning out. Commissioner O'Brien thanked City Manager Reaves for his report and for moving forward on projects. He congratulated the Commissioners who won reelection as well as congratulating the Mayor on her win.

Commissioner Ross stated researching for local elections is just as important if not more important than national elections. He also congratulated the Mayor and Commissioners on winning reelection. He spoke on the recent 300 Broadway Committee meeting and the progress they are making on plans for the building. He wished the Mariner Football team luck in their District Final tomorrow. He thanked everyone for their work on the water project.

Commissioner Hendrick thanked Clerk Bell for his work on the shred day and stated she had fun volunteering and hoped to do it again. She thanked Clerk Bell and all the election workers for their work on the election. She reminded everyone of the Santa Parade on November 26th. She congratulated the Mayor and Commissioners on winning their elections and thanked the voters for voicing their opinion at the polls.

Mayor Vandebossche thanked Clerk Bell, Deputy Clerk Brown and all the Election Inspectors for their hard work on the election. She thanked the City staff for their hard work every day and thanked the voters for believing in the Commission and for passing the Charter Amendments. She reminded everyone there would be a combined CED meeting on November 13th.

CLOSED SESSION

Motion by Commissioner Bryson, seconded by Commissioner Ross, to enter into closed session at 8:43pm. All Ayes. Motion Carried.

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to enter into open session at 9:36pm. All Ayes. Motion Carried.

Closed Session - To consider material exempt from discussion or disclosure by state or federal statute - Recent City Attorney Opinion under MCL 15.268(h)

Motion by Commissioner O'Brien, seconded by Commissioner Ross, to proceed with strategy discussed in closed session. All Ayes. Motion Carried.

ADJOURNMENT

Motion by Commissioner Hendrick, seconded by Commissioner Ross, to adjourn at 9:37pm. All Ayes. Motion Carried.

Respectfully Submitted,

Jason A. Bell

City Clerk

7.b



AGENDA MEMO

TO:

FROM:

SUBJECT: City Commission Closed Session Meeting Minutes - November 7, 2024

BACKGROUND INFORMATION:

ORIGINATING DEPARTMENT: Clerk

BUDGETED ITEM:

REVIEWED BY:

STAFF RECOMMENDATION

PRESENTED BY:

RECOMMENDED ACTION(s) To approve the City Commission Closed Session Meeting Minutes of November 7, 2024

DATE APPROVED FOR AGENDA:



AGENDA MEMO

TO:

FROM:

SUBJECT: MCAFA Run Report

BACKGROUND INFORMATION:

ORIGINATING DEPARTMENT: Fire

BUDGETED ITEM:

REVIEWED BY:

**STAFF RECOMMENDATION
PRESENTED BY:**

RECOMMENDED ACTION(s)

DATE APPROVED FOR AGENDA:

ATTACHMENTS:
[MCAFA Run Report October 2024.pdf](#)



MARINE CITY AREA FIRE AUTHORITY

200 South Parker Street • Marine City, Michigan 48039
810-765-8840 • Fax 810-765-5199

Nov 1st, 2024

The following is a list of the Marine City Area Fire Authority runs for the month of October-24

Medical Emergency	35	Service Call / Mutual Aid	15
M V Accidents	8	Water Rescue	1
Smoke Alarm	6	Grass Fire	1
Gas Leak	1	Power Line Down	6
Illegal Burn	2		

Total monthly runs 75

The following is a list of runs by the Township or City they occurred:

City of Marine City

Medical Emergency	14
Smoke Alarm	4
Power Line Down	2

Cottrellville Twp

Medical Emergency	8
M V Accidents	3
Illegal Burn	1
Gas Leak	1
Grass Fire	1
Smoke Alarm	1

East China Twp

Medical Emergency	6
M V Accident	2
Illegal Burn	1
Down Wires	1
Water Rescue	1

China Twp

Medical Emergency	7
MV Accidents	3
Power Line Down	3
Smoke Alarm	1

Total Monthly Runs 75

Joseph A. Slankster

A handwritten signature in black ink, appearing to read "Joseph A. Slankster".

Fire Chief
MCAFA

PLEASE HELP PREVENT FIRES



AGENDA MEMO

TO:

FROM:

SUBJECT: Departmental Monthly Activity Reports

BACKGROUND INFORMATION:

ORIGINATING DEPARTMENT: Clerk

BUDGETED ITEM:

REVIEWED BY:

**STAFF RECOMMENDATION
PRESENTED BY:**

RECOMMENDED ACTION(s)

DATE APPROVED FOR AGENDA:

ATTACHMENTS:

[DPW October Activity Report.pdf](#)

[PD Monthly Report October 2024.pdf](#)

[Monthly Report_Building_October 2024.pdf](#)

[October Code Enforcement Report.pdf](#)

Department of Public Works

Monthly Activity Report:

October 2024

Job Category	Location	Activity	Equipment	Hours
Building Maintenance	WWTP/ WW/ BRPS/ 260 S. Parker/ 300 Broadway/ Library	General Repairs & Maintenance/ Elections/ Cleaning	Camel, '16 Silverado, '06 Silverado, '15 Silverado, 1 Ton, JCB	165.5
Banners / Decorations / Flags	Marine City	Install/Maintain Banners & Decorations	Genie Man Lift	1
Cemetery Maintenance	Woodlawn Cemetery	Routine Maintenance / Probes / Burials / Footings		62
Sidewalks	Marine City & DPW	Maintenance / Office	1 Ton	0
Equipment / Vehicle Maintenance	DPW	Repairs / Maintenance / Preventative Care	Sweeper, Camel, John Deere, JCBs, Sterlings, Pumps, Trucks	44
Office	DPW	Misc. Office Duties / Reports / Meetings / Budget / Marina Project / Grants / Field Work/ EGLE Reports/ Cross Connection / Review Plans		284
Beach Attendants	Beach			0
Flower Watering	Marine City	Watering hanging baskets & barrels		0
Grass Cutting	Buildings & Parks	General cutting / Property Clean up as Requested & Approved		185
Park Maintenance	Marine City	Garbage Pickup/ General Maintenance/ Kayak Launch	'06 Silverado, 1 Ton	65.5
Routine Road Maintenance / Road Projects	Local & Major Roads/ Parking Lots	Cold Patching/ Hot Patching/ Misc. Maintenance/ Sweeping/ Bridge Maintenance	'06 Silverado, Camel, '18 JCB, '14 JD Sweeper	121.5
Sanitary Sewer Maintenance	Marine City	Cleaning/ Maintenance/ Inspection/ Miss Digs	'06 Silverado, Camel, Silverado	38
DPW Shop Maintenance	DPW	Shop Repairs/ Maint./ Cleaning		68
Signs	Marine City		'15 Silverado	3
Storm Sewer Maintenance	Marine City	Catch Basin Cleaning/ Storm Sewer Maintenance & Locating	'06 Silverado, Camel	16
Water System Maintenance	Marine City	Water Leaks & Investigation/ Curb Box Maint./ Misc. Maint./ Service Line Maint. & Replace/ Meters/ Final Reads/ Water Turn On & Off/ Shutoffs/ Miss Digs/ Valve locate/ Hydroexcavating/ Cross Connection	'06 Silverado, Camel	193.5
Training	Marine City			32
Upcoming Projects:			Total Hours:	1279
Water Service Line Replacement & Inventory - Clarifier Upgrades - Christmas Decorations				



Marine City Police Department

James D. Heaslip
Chief of Police

375 S. Parker Street • Marine City, Michigan 48039
(810) 765-4040 • Fax (810) 765-4135

November 4, 2024

City Manager Reeves:

During the month of October 2024, Marine City Police Department responded to 240 complaints. An activity log detailing incident type, report date, and the Officer that handled the complaint is attached.

The following is a summary of meetings and calls I have responded to for the month:

- Issued and completed Autism Response for Law Enforcement (Virtual Academy)
- Completed DPW background for new hire
- Reviewed and updated Reserve Officer new hire check list
- Attended Fire Drill at MCHS
- Department head meeting with City Manager
- Attended monthly Criminal Justice Association meeting
- Newly appointed to the Central Dispatch Advisory board
- Install new radar units into Tahoe's
- Began training new reserve: Street knowledge/defensive tactics
- Attended International Association of Chief's of Police conference in Boston
- Meeting with Tammy regarding trunk or treat event
- Completed drug take back day and took all drugs to DEA for disposal
- Attended trunk or treat event
- City Manager meet and greet at the department
- Maintained road closure on S. Water by Holy Cross for school trunk or treat
- Issued and completed stop stick training. Website online training
- Issued and completed **A NEW APPROACH TO OFFICER SAFETY: CLEAR THINKING**
- Began research on possible accreditation process
- Meet with Office Manager regarding her training at Property Room management

Sincerely,

James D. Heaslip
Chief of Police

“Police EXCELLENCE through COMMUNITY Partnership”
Marine City is an Equal Opportunity Provider

RO WN BR	CFS_DT	INCIDENT_N BR	CFS_LOCATION_TXT	Verified_By	CAD_VERIFIED_OFFENS E
1	10/01/2024 09:49 AM	240002380	CHARTIER RD&KING RD	MAVANDERMEULENJ	C4041 - Speeding Citation
2	10/01/2024 10:08 AM	240002381	375 S PARKER STREET	MAPOKRIEFKAS	C3382 - Sex Offender Address Verification
3	10/01/2024 10:30 AM	240002382	S PARKER ST&BOWERY ST	MAVANDERMEULENJ	L3590 - Traffic Stop - MA
4	10/01/2024 10:39 AM	240002383	375 S PARKER STREET	MAPOKRIEFKAS	C3382 - Sex Offender Address Verification
5	10/01/2024 01:47 PM	240002384	375 S PARKER STREET	MAPOKRIEFKAS	C3382 - Sex Offender Address Verification
6	10/01/2024 03:14 PM	240002385	BROADWAY ST&N MARY ST	MAVANDERMEULENJ	C4080 - Distracted Driving
7	10/01/2024 05:34 PM	240002386	WADHAMS RD&INDIAN TRAIL RD	NA	L3542 Follow Up - MA
8	10/01/2024 07:31 PM	240002387	308 SCOTT ST	NA	C3331 Assist Medical
9	10/02/2024 01:06 AM	240002388	6550 KING RD	NA	C3331 Assist Medical
10	10/02/2024 07:44 AM	240002389	S MAIN ST&WASHINGTON ST	MABALAYAP	L3590 - Traffic Stop - MA
11	10/02/2024 09:48 AM	240002390	375 S PARKER STREET	MAPOKRIEFKAS	L3522 - Records Check - MA
12	10/02/2024 11:27 AM	240002391	526 ROBERTSON ST	NA	C3331 Assist Medical
13	10/02/2024 04:27 PM	240002392	1229 S PARKER ST	MABALAYAP	C3336 - Assist Citizen
14	10/02/2024 08:09 PM	240002393	214 N MARY ST	MAREDMAND	C3310 - Family Trouble
15	10/03/2024 07:30 AM	240002394	S MAIN ST&WASHINGTON ST	MABALAYAP	L3590 - Traffic Stop - MA
16	10/03/2024 08:04 AM	240002395	CHARTIER RD&S PARKER ST	MABALAYAP	L3590 - Traffic Stop - MA
17	10/03/2024 12:54 PM	240002396	M29&CHARTIER RD	NA	L3592 BOL - MA
18	10/03/2024 02:21 PM	240002397	766 DEGURSE AVE	MABALAYAP	L3590 - Traffic Stop - MA
19	10/03/2024 04:57 PM	240002398	123 DELINA ST	MABALAYAP	C3299 - Welfare Check
20	10/03/2024 06:26 PM	240002399	518 N MAIN ST	MAMARTINELLIC	C3332 - Assist Fire Department
21	10/03/2024 10:03 PM	240002400	524 BRUCE ST	MAREDMAND	C3324 - Suspicious Circumstances
22	10/03/2024 10:44 PM	240002401	517 WARD ST	MAREDMAND	C3310 - Family Trouble
23	10/03/2024 11:53 PM	240002402	1771 S PARKER ST	MAREDMAND	L3590 - Traffic Stop - MA
24	10/04/2024 03:03 AM	240002403	427 LITTLE AVE	MAREDMAND	C3330 - Assist Other Law Enforcement Agency
25	10/04/2024 08:50 AM	240002404	KING RD&WEST BLVD	MAHEASLIPJ	L3590 - Traffic Stop - MA
26	10/04/2024 09:46 AM	240002405	375 S PARKER STREET	MAPOKRIEFKAS	L3522 - Records Check - MA
27	10/04/2024 09:54 AM	240002406	ALGER ST&S PARKER ST	MAHEASLIPJ	L3590 - Traffic Stop - MA
28	10/04/2024 11:31 AM	240002407	S PARKER ST&ALGER ST	MAVANDERMEULENJ	C4041 - Speeding Citation

RO WN BR	CFS_DT	INCIDENT_N BR	CFS_LOCATION_TXT	Verified_By	CAD_VERIFIED_OFFENS E
29	10/04/2024 11:49 AM	240002408	375 S PARKER STREET	MAPOKRIEFKAS	L3521 - Pistol Purchase Permit - MA
30	10/04/2024 11:56 AM	240002409	CHARTIER RD&CATHERINE ST	MAHEASLIPJ	L3590 - Traffic Stop - MA
31	10/04/2024 12:06 PM	240002410	KING RD&WARD ST	MAHEASLIPJ	L3590 - Traffic Stop - MA
32	10/04/2024 01:34 PM	240002411	6730 RIVER RD	MAVANDERMEULENJ	C3170 - Private Property Traffic Crash
33	10/04/2024 03:23 PM	240002412	N MARY ST&BROADWAY ST	MAVANDERMEULENJ	C4041 - Speeding Citation
34	10/04/2024 03:42 PM	240002413	FAIRBANKS ST&N 3RD ST	MAVANDERMEULENJ	C4080 - Distracted Driving
35	10/04/2024 03:47 PM	240002414	512 WOODWORTH ST	MAMARTINELLIC	C3804 - Animal Complaint
36	10/04/2024 04:03 PM	240002415	N MARY ST&MABEL ST	MAMARTINELLIC	C4080 - Distracted Driving
37	10/04/2024 04:26 PM	240002416	406 HILL ST	MAVANDERMEULENJ	C3355 - Civil Matter - Other
38	10/04/2024 05:22 PM	240002417	DEGURSE AVE&N BELLE RIVER AVE	MAMARTINELLIC	C4080 - Distracted Driving
39	10/05/2024 10:57 AM	240002418	406 ROBERTSON ST	MAVANDERMEULENJ	C3704 - Traffic Complaint / Abandoned Auto
40	10/05/2024 02:11 PM	240002419	S PARKER ST&ALGER ST	MAVANDERMEULENJ	C4041 - Speeding Citation
41	10/05/2024 02:36 PM	240002420	CHARTIER RD&S 3RD ST	MAVANDERMEULENJ	C4041 - Speeding Citation
42	10/05/2024 05:18 PM	240002421	178 WARD ST	MAKELLYP	C3331 - Assist Medical
43	10/05/2024 05:50 PM	240002422	227 N WILLIAM ST	MAKELLYP	7380 - Nuisances Ord - Noise / Prohibited Hours / Area [73000]
44	10/05/2024 07:54 PM	240002423	1085 WARD ST	MAKELLYP	C2899 - Juvenile - All Other
45	10/06/2024 09:50 AM	240002424	S PARKER ST&ALGER ST	MAVANDERMEULENJ	C4041 - Speeding Citation
46	10/06/2024 02:16 PM	240002425	509 WARD ST	MAVANDERMEULENJ	2902 - Damage to Property - Private Property - MDOP [29000]
47	10/06/2024 03:40 PM	240002426	536 S PARKER ST	MAVANDERMEULENJ	C3324 - Suspicious Circumstances
48	10/06/2024 04:31 PM	240002427	242 N 2ND ST	MAVANDERMEULENJ	C2924 - Careless Driving
49	10/06/2024 04:59 PM	240002428	425 E SAINT CLAIR ST	NA	L3542 Follow Up - MA
50	10/06/2024 10:32 PM	240002429	121 BROADWAY ST	MALOOMANJ	1395 - Assault, Intent to Maim [13002]
51	10/06/2024 11:35 PM	240002430	541 BRUCE ST	MALOOMANJ	2202 - B&E - Burglary - Forced Entry - Residence - Home Invasion [22001]
52	10/07/2024 11:30 AM	240002431	KING RD&WEST BLVD	MABALAYAP	L3590 - Traffic Stop - MA
53	10/07/2024 12:23 PM	240002432	1085 WARD ST	NA	C3331 Assist Medical
54	10/07/2024 02:02 PM	240002433	1085 WARD ST	MAHEASLIPJ	C3332 - Assist Fire Department

ROW NR	CFS_DT	INCIDENT_N BR	CFS_LOCATION_TXT	Verified_By	CAD_VERIFIED_OFFENS E
55	10/07/2024 02:12 PM	240002434	1085 WARD ST	NA	C3331 Assist Medical
56	10/07/2024 02:21 PM	240002435	1085 WARD ST	NA	L3505 - Opened in Error - MA
57	10/07/2024 02:35 PM	240002436	375 S PARKER STREET	MAPOKRIEFKAS	C3382 - Sex Offender Address Verification
58	10/07/2024 03:32 PM	240002437	518 N MAIN ST	MABALAYAP	C3332 - Assist Fire Department
59	10/07/2024 04:24 PM	240002438	135 S PARKER ST	MABALAYAP	C3334 - Assist Other Govt Agency
60	10/07/2024 05:55 PM	240002439	310 N 3RD ST	MABALAYAP	C3310 - Family Trouble
61	10/07/2024 05:50 PM	240002440	327 N 3RD ST	MABALAYAP	C3310 - Family Trouble
62	10/07/2024 06:42 PM	240002441	518 N MAIN ST	MABALAYAP	C3332 - Assist Fire Department
63	10/07/2024 07:37 PM	240002442	320 N 3RD ST	MAREDMAND	C3310 - Family Trouble
64	10/08/2024 06:34 AM	240002443	175 S WATER ST	MAREDMAND	C3336 - Assist Citizen
65	10/08/2024 02:59 PM	240002444	S MAIN ST&E SAINT CLAIR ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
66	10/08/2024 04:53 PM	240002445	165 N 5TH ST	MABALAYAP	C3355 - Civil Matter - Other
67	10/09/2024 03:50 AM	240002446	837 DEGURSE AVE	MAREDMAND	C3902 - Burglary Alarm
68	10/09/2024 05:19 AM	240002447	S PARKER ST&THOMPSON DR	MAREDMAND	L3590 - Traffic Stop - MA
69	10/09/2024 11:55 AM	240002448	6730 RIVER RD	MAVANDERMEULENJ	3074 - Retail Fraud Theft 2nd Degree [30002]
70	10/09/2024 02:01 PM	240002449	124 S ELIZABETH ST	MAVANDERMEULENJ	L3598 - General Assistance - Specify - MA
71	10/10/2024 03:55 AM	240002450	WASHINGTON ST&S ELIZABETH ST	MALOOMANJ	C3803 - Animal Barking Dog
72	10/10/2024 07:45 AM	240002451	610 S WATER ST	MAVANDERMEULENJ	C4041 - Speeding Citation
73	10/10/2024 11:48 AM	240002452	CHARTIER RD&S PARKER ST	MAVANDERMEULENJ	C4041 - Speeding Citation
74	10/10/2024 03:52 PM	240002453	1229 S PARKER ST	MAVANDERMEULENJ	C3324 - Suspicious Circumstances
75	10/10/2024 05:52 PM	240002454	375 S PARKER ST	MALOOMANJ	C3336 - Assist Citizen
76	10/10/2024 07:09 PM	240002455	200 S PARKER ST	MALOOMANJ	L3590 - Traffic Stop - MA
77	10/11/2024 06:38 AM	240002456	6100 KING RD	MALOOMANJ	C3902 - Burglary Alarm
78	10/11/2024 08:22 AM	240002457	KING RD&WEST BLVD	MABALAYAP	C3333 - Assist Motorist
79	10/11/2024 08:44 AM	240002458	375 S PARKER STREET	MAPOKRIEFKAS	L3520 - Pistol Sales Record - MA
80	10/11/2024 10:56 AM	240002459	517 WARD ST	MABALAYAP	C3310 - Family Trouble
81	10/11/2024 12:19 PM	240002460	550 BRUCE ST	MABALAYAP	C3334 - Assist Other Govt Agency
82	10/11/2024 02:22 PM	240002461	375 S PARKER STREET	MAPOKRIEFKAS	L3522 - Records Check - MA

RO WN BR	CFS_DT	INCIDENT_N BR	CFS_LOCATION_TXT	Verified_By	CAD_VERIFIED_OFFENS E
83	10/11/2024 04:30 PM	240002462	ROBERTSON ST&S PARKER ST	MABALAYAP	L3590 - Traffic Stop - MA
84	10/11/2024 07:26 PM	240002463	S 3RD ST&CHARTIER RD	MAKELLYP	C3299 - Welfare Check
85	10/11/2024 08:10 PM	240002464	KING RD&WARD ST	MAKELLYP	L3590 - Traffic Stop - MA
86	10/11/2024 08:35 PM	240002465	5885 MARINE CITY HWY	MAREDMAND	L3501 - Dispatch Error - MA
87	10/12/2024 10:56 AM	240002466	S PARKER ST&ROBERTSON ST	MABALAYAP	C3355 - Civil Matter - Other
88	10/12/2024 02:11 PM	240002467	6730 RIVER RD	MABALAYAP	C3324 - Suspicious Circumstances
89	10/12/2024 02:58 PM	240002468	899 CEDAR ST	MABALAYAP	C3330 - Assist Other Law Enforcement Agency
90	10/12/2024 04:21 PM	240002469	N 6TH ST&WEST BLVD	MABALAYAP	L3590 - Traffic Stop - MA
91	10/12/2024 06:56 PM	240002470	514 S WATER ST	NA	L3542 Follow Up - MA
92	10/12/2024 08:11 PM	240002471	S PARKER ST&ALGER ST	MAREDMAND	L3590 - Traffic Stop - MA
93	10/13/2024 07:31 AM	240002472	375 S PARKER ST	MABALAYAP	C3336 - Assist Citizen
94	10/13/2024 12:48 PM	240002473	552 PARADISE BLVD	MABALAYAP	C3330 - Assist Other Law Enforcement Agency
95	10/13/2024 01:57 PM	240002474	5112 BRYSON LN	MABALAYAP	C3330 - Assist Other Law Enforcement Agency
96	10/13/2024 03:17 PM	240002475	6221 KING RD	MABALAYAP	L3590 - Traffic Stop - MA
97	10/13/2024 06:09 PM	240002476	517 WARD ST	MABALAYAP	C3310 - Family Trouble
98	10/14/2024 03:01 AM	240002477	1106 S 3RD ST	MAREDMAND	C3803 - Animal Barking Dog
99	10/14/2024 08:57 AM	240002478	220 DEGURSE AVE	MAVANDERMEULENJ	L5060 - False Alarm - MA
100	10/14/2024 09:12 AM	240002479	537 E SAINT CLAIR ST	NA	L3517 Subpoena Service - MA
101	10/14/2024 10:04 AM	240002480	420 S PARKER ST	MAVANDERMEULENJ	2901 - Damage to Property - Business Property - MDOP [29000]
102	10/14/2024 12:11 PM	240002481	831 E SAINT CLAIR ST	MAVANDERMEULENJ	C3324 - Suspicious Circumstances
103	10/14/2024 02:17 PM	240002482	310 S BELLE RIVER AVE	NA	C3331 Assist Medical
104	10/14/2024 03:22 PM	240002483	KING RD&BRUCE ST	MAVANDERMEULENJ	C4041 - Speeding Citation
105	10/14/2024 03:40 PM	240002484	408 BROWN ST	MAVANDERMEULENJ	C3150 - Property Damage H&R Traffic Crash
106	10/14/2024 03:56 PM	240002485	2081 PLANK RD	MAVANDERMEULENJ	C3355 - Civil Matter - Other
107	10/14/2024 05:09 PM	240002486	RIVER RD&NAUTICAL LN	NA	L3592 BOL - MA
108	10/15/2024 08:31 AM	240002487	1106 S 3RD ST	MAVANDERMEULENJ	3806 - Neglect Child [38001]

RO WN BR	CFS_DT	INCIDENT_N BR	CFS_LOCATION_TXT	Verified_By	CAD_VERIFIED_OFFENS E
109	10/15/2024 09:27 AM	240002488	375 S PARKER STREET	MAPOKRIEFKAS	L3502 - Fingerprints - MA
110	10/15/2024 11:09 AM	240002489	125 WEST BLVD	MAVANDERMEULENJ	C3299 - Welfare Check
111	10/15/2024 03:20 PM	240002490	1085 WARD ST	MAKENYONT	L3505 - Opened in Error - MA
112	10/15/2024 04:45 PM	240002491	2088 S PARKER ST	MAVANDERMEULENJ	L3513 - Property Check - MA
113	10/15/2024 04:50 PM	240002492	406 HILL ST	MAVANDERMEULENJ	C3324 - Suspicious Circumstances
114	10/15/2024 07:44 PM	240002493	158 S WATER ST	MALOOMANJ	2202 - B&E - Burglary - Forced Entry - Residence - Home Invasion [22001]
115	10/16/2024 08:51 AM	240002494	1085 WARD ST	MAKENYONT	1380 - Telephone Used for Harassment, Threats [13003]
116	10/16/2024 08:56 AM	240002495	1200 WEST BLVD	NA	C3331 Assist Medical
117	10/16/2024 12:02 PM	240002496	1085 WARD ST	MAKENYONT	C3324 - Suspicious Circumstances
118	10/16/2024 12:34 PM	240002497	501 BROADWAY ST	MABALAYAP	C3760 - Traffic Complaint / Commercial Vehicle Inspection
119	10/16/2024 07:35 PM	240002498	1327 S. BELLE RIVER AVE	MAJONESJ	C3328 - Suspicious Persons
120	10/16/2024 09:17 PM	240002499	174 N 5TH ST	MAJONESJ	C3330 - Assist Other Law Enforcement Agency
121	10/16/2024 11:06 PM	240002500	1239 S PARKER ST	MAJONESJ	L5060 - False Alarm - MA
122	10/17/2024 05:32 AM	240002501	129 S WATER ST	NA	C3331 Assist Medical
123	10/17/2024 09:47 AM	240002502	375 S PARKER STREET	MAPOKRIEFKAS	L3521 - Pistol Purchase Permit - MA
124	10/17/2024 10:18 AM	240002503	KING RD&WEST BLVD	MABALAYAP	L3590 - Traffic Stop - MA
125	10/17/2024 11:36 AM	240002504	DEGURSE AVE&N BELLE RIVER AVE	MABALAYAP	L3590 - Traffic Stop - MA
126	10/17/2024 11:59 AM	240002505	1085 WARD ST	MAKENYONT	C2899 - Juvenile - All Other
127	10/17/2024 12:01 PM	240002506	814 DEGURSE AVE	MABALAYAP	L3590 - Traffic Stop - MA
128	10/17/2024 12:38 PM	240002507	KING RD&WEST BLVD	MABALAYAP	L3590 - Traffic Stop - MA
129	10/17/2024 01:08 PM	240002508	1013 S BELLE RIVER AVE	MABALAYAP	L3590 - Traffic Stop - MA
130	10/17/2024 01:39 PM	240002509	7200 RIVER RD	MABALAYAP	L3590 - Traffic Stop - MA
131	10/17/2024 04:15 PM	240002510	BROADWAY ST&N WILLIAM ST	MABALAYAP	L3590 - Traffic Stop - MA
132	10/17/2024 04:34 PM	240002511	517 WARD ST	MABALAYAP	C3334 - Assist Other Govt Agency
133	10/18/2024 10:30 AM	240002512	403 N MARY ST	NA	C3331 Assist Medical
134	10/18/2024 10:52 AM	240002513	375 S PARKER STREET	MAPOKRIEFKAS	L3502 - Fingerprints - MA
135	10/18/2024 11:02 AM	240002514	375 S PARKER STREET	MAPOKRIEFKAS	L3502 - Fingerprints - MA

RO WN BR	CFS_DT	INCIDENT_N BR	CFS_LOCATION_TXT	Verified_By	CAD_VERIFIED_OFFENS E
136	10/18/2024 11:08 AM	240002515	375 S PARKER STREET	MAPOKRIEFKAS	L3502 - Fingerprints - MA
137	10/18/2024 11:17 AM	240002516	375 S PARKER STREET	MAPOKRIEFKAS	L3502 - Fingerprints - MA
138	10/18/2024 02:07 PM	240002517	375 S PARKER STREET	MAPOKRIEFKAS	L3521 - Pistol Purchase Permit - MA
139	10/18/2024 03:27 PM	240002518	DEGURSE AVE&N BELLE RIVER AVE	MAVANDERMEULENJ	C4308 - Violation of Restricted Ops
140	10/18/2024 04:24 PM	240002519	S PARKER ST&CHARTIER RD	MAKELLYP	L3590 - Traffic Stop - MA
141	10/18/2024 04:41 PM	240002520	S PARKER ST&CHARTIER RD	MAKELLYP	C2933 - Vehicle Registration - Improper / Expired
142	10/18/2024 05:13 PM	240002521	N BELLE RIVER RD&FAIRBANKS	MAKELLYP	C4041 - Speeding Citation
143	10/18/2024 05:30 PM	240002522	514 BROADWAY ST	MAKELLYP	1380 - Telephone Used for Harassment, Threats [13003]
144	10/18/2024 05:59 PM	240002523	140 BELL ST	MAVANDERMEULENJ	C3336 - Assist Citizen
145	10/18/2024 06:28 PM	240002524	536 S PARKER ST	MAKELLYP	C3150 - Property Damage H&R Traffic Crash
146	10/18/2024 07:50 PM	240002525	716 ROBERTSON ST	MAKELLYP	C3336 - Assist Citizen
147	10/18/2024 09:32 PM	240002526	6100 KING RD	MAKELLYP	C3902 - Burglary Alarm
148	10/18/2024 10:06 PM	240002527	716 ROBERTSON ST	NA	L3542 Follow Up - MA
149	10/19/2024 10:11 AM	240002528	S PARKER ST&SCOTT ST	MAVANDERMEULENJ	L3590 - Traffic Stop - MA
150	10/19/2024 10:44 AM	240002529	MARINE CITY HWY&KING RD	MAVANDERMEULENJ	C4041 - Speeding Citation
151	10/19/2024 11:05 AM	240002530	143 HANOVER ST	MAVANDERMEULENJ	C3310 - Family Trouble
152	10/19/2024 02:05 PM	240002531	DEGURSE AVE&KING RD	MAVANDERMEULENJ	C4080 - Distracted Driving
153	10/19/2024 08:16 PM	240002532	159 ROBERTSON ST	MALOOMANJ	C3145 - Property Damage Traffic Crash PDA
154	10/20/2024 09:57 AM	240002533	N MARY ST&MAPLE ST	MAVANDERMEULENJ	C4313 - Veh Reg Impr/Expired Citation
155	10/21/2024 07:55 AM	240002534	DEGURSE AVE&KING RD	MABALAYAP	L3590 - Traffic Stop - MA
156	10/21/2024 08:17 AM	240002535	115 N BELLE RIVER AVE	MABALAYAP	L3590 - Traffic Stop - MA
157	10/21/2024 08:26 AM	240002536	375 S PARKER STREET	MAPOKRIEFKAS	L3520 - Pistol Sales Record - MA
158	10/21/2024 08:53 AM	240002537	375 S PARKER STREET	MAPOKRIEFKAS	L3521 - Pistol Purchase Permit - MA
159	10/21/2024 12:25 PM	240002538	251 SUPERIOR AVE	MABALAYAP	C3760 - Traffic Complaint / Commercial Vehicle Inspection
160	10/21/2024 12:40 PM	240002539	245 DEGURSE AVE	NA	C3331 Assist Medical
161	10/21/2024 12:58 PM	240002540	375 S PARKER STREET	MAPOKRIEFKAS	L3522 - Records Check - MA
162	10/21/2024 03:24 PM	240002541	617 N BELLE RIVER AVE	NA	L3542 Follow Up - MA

RO WN BR	CFS_DT	INCIDENT_N BR	CFS_LOCATION_TXT	Verified_By	CAD_VERIFIED_OFFENS E
163	10/21/2024 05:12 PM	240002542	N MAIN ST&PEARL ST	MABALAYAP	L3590 - Traffic Stop - MA
164	10/21/2024 06:18 PM	240002543	S MARY AND BROADWAY	MABALAYAP	C3318 - Found Property
165	10/21/2024 07:10 PM	240002544	175 S WATER ST	MAREDMAND	C3336 - Assist Citizen
166	10/21/2024 07:24 PM	240002545	6100 KING RD	MAREDMAND	C3902 - Burglary Alarm
167	10/22/2024 07:49 AM	240002546	200 S PARKER ST	MABALAYAP	L3590 - Traffic Stop - MA
168	10/22/2024 10:30 AM	240002547	GLADYS AND BELLE RIVER N	MABALAYAP	C3399 - Miscellaneous All Other
169	10/22/2024 01:33 PM	240002548	240 S WATER ST	MABALAYAP	C3324 - Suspicious Circumstances
170	10/22/2024 05:06 PM	240002549	KATHERINE ST AND WEST BLVD	MABALAYAP	C3331 - Assist Medical
171	10/22/2024 06:19 PM	240002550	311 BROADWAY ST	MABALAYAP	C3324 - Suspicious Circumstances
172	10/23/2024 08:37 AM	240002551	375 S PARKER STREET	MAPOKRIEFKAS	L3522 - Records Check - MA
173	10/23/2024 11:03 AM	240002552	244 S WILLIAM ST	MAVANDERMEULENJ	C3804 - Animal Complaint
174	10/23/2024 12:35 PM	240002553	310 S PARKER ST	MAVANDERMEULENJ	C3336 - Assist Citizen
175	10/23/2024 02:38 PM	240002554	MARINE CITY HWY&KING RD	MAVANDERMEULENJ	C3330 - Assist Other Law Enforcement Agency
176	10/23/2024 03:58 PM	240002555	6221 KING RD	MAVANDERMEULENJ	C3250 - Mental Health Call
177	10/23/2024 06:38 PM	240002556	S ELIZABETH ST&BROADWAY ST	MAVANDERMEULENJ	C3804 - Animal Complaint
178	10/23/2024 06:57 PM	240002557	6317 KING RD	MALOOMANJ	C3902 - Burglary Alarm
179	10/24/2024 08:24 AM	240002558	899 CEDAR ST	MAVANDERMEULENJ	C3330 - Assist Other Law Enforcement Agency
180	10/24/2024 11:03 AM	240002559	813 BROWN ST	MAVANDERMEULENJ	C3337 - Assist Citizen - Vehicle Lockout
181	10/24/2024 11:41 AM	240002560	1106 S 3RD ST	MAVANDERMEULENJ	L3542 - Follow Up - MA
182	10/24/2024 01:33 PM	240002561	S WATER ST&BROADWAY ST	MAHEASLIPJ	C3318 - Found Property
183	10/24/2024 02:44 PM	240002562	1300 DEGURSE AVE	MAVANDERMEULENJ	C3355 - Civil Matter - Other
184	10/24/2024 07:09 PM	240002563	379 WOODWORTH ST	NA	C3331 Assist Medical
185	10/24/2024 11:00 PM	240002564	233 S MARY ST	MALOOMANJ	C3324 - Suspicious Circumstances
186	10/25/2024 07:47 AM	240002565	CHARTIER RD&KING RD	MABALAYAP	L3590 - Traffic Stop - MA
187	10/25/2024 10:11 AM	240002566	1085 WARD ST	MAKENYONT	5299 - Weapons Offense (Other) [52003]
188	10/25/2024 12:55 PM	240002567	560 S WATER ST	MABALAYAP	C3324 - Suspicious Circumstances
189	10/25/2024 02:19 PM	240002568	1085 WARD ST	NA	C3331 Assist Medical
190	10/25/2024 03:10 PM	240002569	DEGURSE AVE&N BELLE RIVER AVE	MABALAYAP	L3590 - Traffic Stop - MA

RO WN BR	CFS_DT	INCIDENT_N BR	CFS_LOCATION_TXT	Verified_By	CAD_VERIFIED_OFFENS E
191	10/25/2024 03:35 PM	240002570	375 S PARKER STREET	MAPOKRIEFKAS	L3520 - Pistol Sales Record - MA
192	10/25/2024 03:40 PM	240002571	375 S PARKER STREET	MAPOKRIEFKAS	L3521 - Pistol Purchase Permit - MA
193	10/25/2024 04:40 PM	240002572	105 MURRAY CT	MABALAYAP	2399 - Larceny (Other) [23007]
194	10/25/2024 07:07 PM	240002573	524 BRUCE ST	NA	L3517 Subpoena Service - MA
195	10/26/2024 12:04 AM	240002574	JEFFERSON ST&S WATER ST	MAREDMAND	C3324 - Suspicious Circumstances
196	10/26/2024 10:51 AM	240002575	2026 S PARKER ST	MABALAYAP	C3902 - Burglary Alarm
197	10/26/2024 02:07 PM	240002576	5491 POINTE DR	MABALAYAP	C3330 - Assist Other Law Enforcement Agency
198	10/26/2024 10:44 PM	240002577	S PARKER ST&WEST BLVD	MAMARTINELLIC	L3590 - Traffic Stop - MA
199	10/27/2024 12:39 AM	240002578	BROWN ST&S PARKER ST	MAREDMAND	8027 - Operating W/Blood Alcohol Content of .17% or more [54002]
200	10/27/2024 01:15 AM	240002579	6900 RIVER RD	NA	L3592 BOL - MA
201	10/27/2024 01:33 AM	240002580	PEARL ST&N MARY ST	MAREDMAND	L3590 - Traffic Stop - MA
202	10/27/2024 02:12 AM	240002581	6461 MARSH RD	MAREDMAND	C3330 - Assist Other Law Enforcement Agency
203	10/27/2024 02:51 AM	240002582	416 BROWN ST	MAREDMAND	C3330 - Assist Other Law Enforcement Agency
204	10/27/2024 12:57 PM	240002583	SHORTCUT RD&RIVER RD	NA	L3592 BOL - MA
205	10/27/2024 01:29 PM	240002584	1170 MICHIGAN RD	MAMARTINELLIC	C3336 - Assist Citizen
206	10/27/2024 10:17 PM	240002585	4785 MAYER RD	NA	C3331 Assist Medical
207	10/28/2024 11:59 AM	240002586	6730 RIVER RD	MAVANDERMEULENJ	C3330 - Assist Other Law Enforcement Agency
208	10/28/2024 03:17 PM	240002587	312 S WATER ST	MAVANDERMEULENJ	3078 - Retail Fraud Theft 3rd Degree [30002]
209	10/28/2024 03:28 PM	240002588	CHARTIER RD&KING RD	MAMARTINELLIC	C3330 - Assist Other Law Enforcement Agency
210	10/28/2024 03:43 PM	240002589	109 MURRAY CT	MAMARTINELLIC	C3310 - Family Trouble
211	10/28/2024 06:21 PM	240002590	375 S PARKER ST	MAMARTINELLIC	C3336 - Assist Citizen
212	10/29/2024 07:24 AM	240002591	1085 WARD ST	NA	C3331 Assist Medical
213	10/29/2024 07:35 AM	240002592	1085 WARD ST	MAVANDERMEULENJ	C3170 - Private Property Traffic Crash
214	10/29/2024 07:47 AM	240002593	N MARY ST&BROADWAY ST	MAVANDERMEULENJ	C3145 - Property Damage Traffic Crash PDA
215	10/29/2024 09:49 AM	240002594	511 E SAINT CLAIR ST	MAVANDERMEULENJ	C3324 - Suspicious Circumstances

ROW NR	CFS_DT	INCIDENT_N BR	CFS_LOCATION_TXT	Verified_By	CAD_VERIFIED_OFFENS E

Permit List

11/12/2024

Permit Type	Address	Category	Applicant	Date Applied	Date Issued	Amount Billed
Building	801 S WATER ST	Res. Add/Alter/Repair	COUGHLIN CARES, LLC	09/26/2024	10/08/2024	\$340.00
Building	312 N MAIN ST	Res. Add/Alter/Repair	COUGHLIN CARES, LLC	09/26/2024	10/08/2024	\$475.00
Building	322 N MARKET ST	Res. Add/Alter/Repair	COUGHLIN CARES, LLC	09/26/2024	10/08/2024	\$394.00
Building	661 WESTMINSTER ST	Res. Add/Alter/Repair	FOUNDATION SYSTEMS OF MI	10/01/2024	10/09/2024	\$291.00
Building	406 S WILLIAM ST	Res. Add/Alter/Repair	FOUNDATION SYSTEMS OF MI	10/01/2024	10/24/2024	\$348.00
Building	6300 KING RD	Commercial, Add/Alter/Repair	CELLCO PARTNERSHIP-VERIZON	10/03/2024	10/16/2024	\$490.60
Building	162 S WATER ST	Sign	PHILLIPS SIGN & LIGHTING, IN	10/03/2024	10/21/2024	\$100.00
Building	444 N MAIN ST #100	Res. Add/Alter/Repair	MECHANICAL FABRICATORS IN	10/17/2024	10/23/2024	\$602.00
Building	512 WESTMINSTER ST	Res. Add/Alter/Repair	PRECISION DOOR INSTALLATI	10/17/2024	10/28/2024	\$183.00
Building	217 JEFFERSON	Fence	STEVE DWORNICK	10/17/2024	10/21/2024	\$100.00
Building	332 GLADYS AVE	Res. Single Family	GARY DUVALL	10/22/2024	10/28/2024	\$3,237.20
Building	431 WOODWORTH AVE	ROOF	ST.CLAIR ROOFING	10/23/2024	10/23/2024	\$246.00

Number of Permits: 12

Total Billed: \$6,806.80

Population: All Records

Permit.PermitType = Building AND

Permit.DateIssued in <Previous month> [10/01/24 - 10/31/24]



TO: Michael Reaves, City Manager
FROM: Jim Schafer
DATE: November 12, 2024
SUBJECT: October Code Enforcement Activity Report

Outstanding Blight Complaints;

4- Outstanding Blight complaints with failure to comply with updated information sent to DBBA.

Updated photos taken of properties and conditions also sent to the DBBA.

Grass Complaints;

New complaints have decreased with the weather change, but a few new with letters sent to return to compliance, if not cut by the homeowner after the first letter DPW advised to cut and charge the homeowner with the charge for services payable at the City offices.

Blight Complaints;

2- With Blight letters sent from the City to return to compliance.
2- Investigated and found no merit for a Blight Complaint.
Numerous follow-ups with fines implemented because of failure to return to compliance.

Miscellaneous Complaints;

Investigated trees possibly planted in the City easement with pictures taken.

VM/Email Question;

Questions on various items related to Code Enforcement/ Zoning/Building.

Sign Removal;

Several signs removed or moved around the City that were in the City easement.
Vacant business signs with notices sent out to remove from building.

Also met with new City Manager with status updates on outstanding complaints.



AGENDA MEMO

TO: Mayor Vandenbossche & Commissioners

FROM: Deputy Clerk Carol Brown

SUBJECT: Special Event Permit Application - Merrytime Christmas, Ugly Sweater Pub Crawl and Twinkling Forest

BACKGROUND INFORMATION:

ORIGINATING DEPARTMENT:

BUDGETED ITEM:

REVIEWED BY:

**STAFF RECOMMENDATION
PRESENTED BY:**

RECOMMENDED ACTION(s) Approve

DATE APPROVED FOR AGENDA:

ATTACHMENTS:

[Special Event Permit Application - Merrytime Christmas, Ugly Sweater Pub Crawl & Twinkling Forest.pdf](#)



City of Marine City
Department of the City Clerk
260 S. Parker
Marine City, MI 48039
(810) 765-8830
clerk@cityofmarinecity.org

Special Event Permit Application

Application Fee: \$25.00
Submit 90 Days Prior to Start of Event
CASH/MONEY ORDER/CHECK ONLY
Cash Receipting Code: S/E

The City of Marine City may impose restrictions on any special event in the interest of the health and safety of residents and participants. The applicant may be required to indemnify the city for and hold it harmless from and defend it against any and all claims, lawsuits or other liability. **Approval of the Special Event Permit Application and event date is subject to final approval of the City Commission, based on other activities occurring within the community.**

Application Date: 11/13/24

APPLICANT INFORMATION

Applicant/Sponsor of Event: Marine City Area Chamber of Commerce
Is Sponsor of Event a Non-Profit Organization? ☒ Yes ☐ No
Contact Person: Laura Merchant
Contact Number: 810 765 4501
Email: chamber@visitmarinecity.com
Mailing Address: 480 S. Water Street

EVENT INFORMATION

Name of Event: Merrytime Christmas Ugly Sweater Pub
Date/Hours of Event: Dec 5 dusk - Dec 7 @ 7pm @ Crowl & Twinkling
Location of Event: Twinkling forest: Heritage Square Park, Forest
Will alcoholic beverages be served? ☐ Yes ☒ No Merrytime throughout town
-Have you applied for a liquor license? ☐ Yes ☒ No (*If yes, please provide a copy) also Ugly Sweater
Provide a detailed description of event (attach additional sheets, if necessary): See attached

Are utility hook-ups required? ☐ Yes ☒ No

Location: _____

Will street closures be necessary? ☐ Yes ☒ No

If yes, include a detailed map and indicate the date and time for closing and re-opening, including set-up and tear-down: _____

Is handicap/special parking needed? If yes, please explain: NO

Applicant/Sponsor of Event is responsible for providing trash receptacles and portable restrooms.

Indicate number of portable restrooms for event: Regular _____ Handicapped _____

Will you be posting signs for the Special Event? If so, include proposed locations: no

PLEASE NOTE: Signs may not be placed at street corners blocking vision, or in easements. Please refer to City Ordinances for specifics.

ALSO, PLEASE NOTE: Street marking is PROHIBITED! Traffic cones and signage are acceptable, but all cones and signs must be removed immediately after the event.

AGREEMENT & INDEMNIFICATION

The City of Marine City will provide the event organizers an estimate of fees for city services. The event organizers shall be given an opportunity to review these estimates prior to approval of the event. The final amount billed to the organizers will not exceed the estimated amount unless:

- There have been additional city costs due to cleanup or repairs of damaged property.
- Additional city services were provided as a result of changes in the requirements as requested by event organizers.

Applicants / Sponsors are to submit a 50% deposit of their estimated portion of costs within (30) days of their application being approved. They will be billed for the remainder of the ACTUAL costs after the event. Failure to pay the final bill within thirty (30) days of the invoice date will result in denial of application the following year.

Applicant additionally agrees to provide the City of Marine City a Certificate of Insurance naming it as an "Additional Insured" in an amount of not less than One Million Dollars (\$1,000,000) as a condition for approval of this event.

As the authorized agent of the sponsoring organization, I hereby agree that this organization shall abide by all conditions and restrictions specific to this event as determined by the City of Marine City, and will comply with all local, state and federal rules, regulations and laws.

Jane Merchant
Applicant Signature

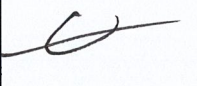
11/13/24
Date

_____ **Indemnification and Hold Harmless Agreement:** By way of my initials here and my full signature below, I hereby acknowledge that to the fullest extent of the law, agree to indemnify and hold harmless the City of Marine City ("City"), its elected and appointed officials, employees, and volunteers from any and all liability, claims, demands, costs, and judgments, related to bodily injury or property damage, including attorney's fees, that the City incurs as a result of acts or omissions of Applicant and/or its agents arising from this event.

Jane Merchant
Applicant Signature

11/13/24
Date

DEPARTMENT ROUTING SHEET
(For Internal Use Only)

Department	Estimated Costs	Comments	Actual Costs
POLICE			
DPW			
FIRE			

Total Estimated Costs: \$ _____

CITY USE

\$25.00 Application Fee Received: _____

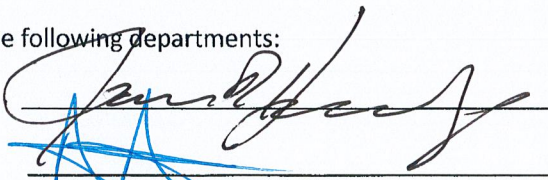
Application reviewed / approved by the following departments:

Police Chief

DPW

Fire Chief

City Manager




Approved by the City Commission on:

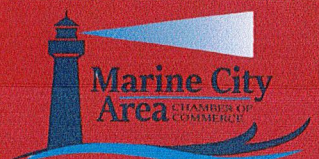


8th Annual Citywide Celebration of an
Old-Fashioned River Town Christmas
SATURDAY, DECEMBER 7TH, 2024

FESTIVITIES BEGIN AT 10 AM
VISIT WITH SANTA | SHOP & DINE
DISCOUNTS | GIVEAWAYS | CHARACTERS
CAROLERS | VENDORS & SO MUCH MORE!

For more information please find us on Facebook, check out our website
or contact us at the Marine City Area Chamber of Commerce!

480 S Water St. | 810.765.4501
chamber@visitmarinecity.com
www.visitmarinecity.com/events



UGLY SWEATER



PUB CRAWL



FRIDAY, DECEMBER 6TH, 2024 @ 6:00PM

**WEAR YOUR UGLIEST
SWEATER & JOIN THE FUN**



\$25.00 per ticket, includes one drink ticket, souvenir shot glass (1st 150), & pizza. 50/50 drawing & gift basket drawings. A portion of the event proceeds will be donated to Diane Hintz for Hintz Hope an organization that helps local families in need.

**TICKETS ARE AVAILABLE ONLINE WWW.VISITMARINECITY.COM
OR BY PHONE 810 765 4501**

UGLY SWEATER PUB CRAWL PARTICIPATING BARS/RESTAURANTS



**INN ON WATER STREET (560 S Water St)
GORDS BAR (514 S Water St)
RIVIERA RESTAURANT (475 S Water St)
ANITA'S RESTAURANT (340 S Water St)
MARINE CITY FISH COMPANY (240 S Water St)
WATERSTREET WINERY (218 S Water St)
GARS BAR & RESTAURANT (142 S Water St)
NEWPORT PUB (121 Broadway)**



**SPONSORED BY DIANE HINTZ &
THE MARINE CITY CHAMBER
480 S. WATER STREET**

**MARINE CITY, MI 48039
CHAMBER@VISITMARINECITY.COM**

December 5, 2024

TWINKLING FOREST

The Marine City Chamber of Commerce needs your help in creating a TWINKLING FOREST in Heritage Square (300 Broadway) November 2023. Our goal is to display over 70 twinkling trees to create a forest of lights that will be an attraction for residents and visitors. Thousands of visitors drive the Christmas Light Tour from Port Huron to Algonac each year. Now Marine City will add to this magical experience with our amazing Twinkling Forest, decorated homes and illuminated downtown.

Businesses, families and organizations can purchase a tree from the Chamber to be part of the Twinkling Forest attraction and event. Trees will be available in three sizes. You will then decorate your tree with LED lights only (no bows or ornaments please) and we will finish off the display with a sign signifying your business, organization or family name. Lighting will take place on November 30th at dusk. Your tree will be used each year in the Twinkling Forest and the hope is to add more trees every year and grow our forest. This year we will also be installing a live Christmas Tree with a base.

The cost of the tree frame is 4' - \$90.00 and a 6' - \$110.00. Trees are made to order so please let us know asap if you are interested in participating. To purchase your tree please call the Chamber at 810-765-4501, email at chamber@visitmarinecity.com or visit our website at www.visitmarinecity.com.





AGENDA MEMO

TO: City Commission and City Manager

FROM: Treasurer's Office

SUBJECT: Expenditures (including payroll) – \$333,579.63

BACKGROUND INFORMATION:

Listed below is the breakdown for total invoices and payroll:

Accounts Payable

Disbursements:

11/06/24	\$131,137.70
11/08/24	\$50,405.00
11/13/24	\$85,193.05
11/14/24	\$4,339.70

Payroll

Active:

11/07/24	\$62,504.18
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Retiree:

N/A

Expenditure Total: \$333,579.63

ORIGINATING DEPARTMENT: Finance

BUDGETED ITEM:

REVIEWED BY:

STAFF RECOMMENDATION

PRESENTED BY:

RECOMMENDED ACTION(s) To approve disbursements including payroll in the amount of \$333,579.63

DATE APPROVED FOR AGENDA:

ATTACHMENTS:

[Check Register 11.01.24-11.14.24.pdf](#)

11/14/2024 01:05 PM
User: POSEY
DB: Marine City

CHECK REGISTER FOR CITY OF MARINE CITY
CHECK DATE FROM 11/01/2024 - 11/14/2024

Page: 1/2

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank FTB FIFTH THIRD BANK					
11/06/2024	FTB	1122(E)	L006	LUMBERJACK BUILDING CENTERS INC.	447.70
11/06/2024	FTB	1123(E)	NB1	NORTHSTAR BANK/ ELAN FINANCIAL	1,435.86
11/06/2024	FTB	20431	A023	AARON D ATKINSON	40.00
11/06/2024	FTB	20432	A110	AMAZON BUSINESS	1,689.08
11/06/2024	FTB	20433	A135	APPLIED INDUSTRIAL TECHNOLOGIES	12,189.04
11/06/2024	FTB	20434	A997	AUTOZONE, INC	23.73
11/06/2024	FTB	20435	B001	BADGER METER INC	99.75
11/06/2024	FTB	20436	B013	BLUE WATER INDUSTRIAL PRODUCTS	8.50
11/06/2024	FTB	20437	C103	CHRISTOPHER MARTINELLI	35.00
11/06/2024	FTB	20438	CTE01	COOL THREADS EMBROIDERY	227.96
11/06/2024	FTB	20439	CTS01	CTS CLOUD	1,070.91
11/06/2024	FTB	20440	D80	DANIEL DEGUEISIPPE	35.00
11/06/2024	FTB	20441	D159	DAVIS LISTMAN PLLC	3,542.31
11/06/2024	FTB	20442	R990	DOMINIC REDMAN	35.00
11/06/2024	FTB	20443	EG001	EGLE	1,293.38
11/06/2024	FTB	20444	E086	EMTERRA ENVIRONMENTAL USA CORP	27,101.91
11/06/2024	FTB	20445	E005	ENVIRONMENTAL CONSULTING & TECH INC	1,348.00
11/06/2024	FTB	20446	FV150	F & V OPERATIONS RESOURCE MGMT	37,583.09
11/06/2024	FTB	20447	G202	GIERK SHOES	235.00
11/06/2024	FTB	20448	H101	HAVILAND PRODUCTS COMPANY	1,776.98
11/06/2024	FTB	20449	J032	JAMES D HEASLIP	65.00
11/06/2024	FTB	20450	JL01	JAMES LOOMAN	35.00
11/06/2024	FTB	20451	V023	JAMES R VANDERMEULEN	35.00
11/06/2024	FTB	20452	JSJ	JARED ST JAMES	1,788.21
11/06/2024	FTB	20453	J011	JASON BELL	40.00
11/06/2024	FTB	20454	S995	JIM SCHAFER	35.00
11/06/2024	FTB	20455	J80	JOSHUA R DANNEELS	35.00
11/06/2024	FTB	20456	KPB	KHALID BALAYA	35.00
11/06/2024	FTB	20457	KB01	KNOX COMPANY	2,643.64
11/06/2024	FTB	20458	M377	MARK R. SCHWARTZ	765.00
11/06/2024	FTB	20459	MR01	MICHAEL W. REAVES	350.00
11/06/2024	FTB	20460	MMS01	MILTRONICS MFG SVCS INC	89.00
11/06/2024	FTB	20461	O029	ON DUTY GEAR LLC	123.98
11/06/2024	FTB	20462	PA1	PARKER ATKINSON	35.00
11/06/2024	FTB	20463	S122	SCOTT ADKINS	4,450.00
11/06/2024	FTB	20464	S036	ST CLAIR COUNTY IT	229.50
11/06/2024	FTB	20465	STE	STE	11,131.60
11/06/2024	FTB	20466	TK16	T-K INSPECTIONS LLC	17,133.50
11/06/2024	FTB	20467	KEN999	THOMAS KENYON	35.00
11/06/2024	FTB	20468	TG01	TIMOTHY GOLM	35.00
11/06/2024	FTB	20469	T016	TRACY KALLEK	40.00
11/06/2024	FTB	20470	U029	USA BLUEBOOK	1,026.94
11/06/2024	FTB	20471	VJ1	VJ WASH & LUBE	13.13
11/06/2024	FTB	20472	XS1	XTREME SHREDS	750.00
11/08/2024	FTB	20473	MC02	MICHIGAN CAT	42,900.00
11/08/2024	FTB	20474	UTS1	UTS EQUIPMENT COMPANY	7,505.00
11/13/2024	FTB	20475	A167	ABC HOME AND COMMERCIAL SERVICES	1,160.00
11/13/2024	FTB	20476	B170	BLUE CARE NETWORK	10,068.02
11/13/2024	FTB	20477	B015	BLUE CROSS-BLUE SHIELD OF MICH	7,152.06
11/13/2024	FTB	20478	B131	BLUE WATER FUEL MANAGEMENT	1,343.65
11/13/2024	FTB	20479	CS02	C&S SOLUTIONS INC.	6,542.69
11/13/2024	FTB	20480	CA02	CLERKS ASSOC OF ST CLAIR COUNTY	25.00
11/13/2024	FTB	20481	N080	COMPASS MINERALS	3,089.24
11/13/2024	FTB	20482	D050	DYCK SECURITY SERVICES	105.00
11/13/2024	FTB	20483	E039	EAST CHINA SCHOOL DISTRICT	5,504.36
11/13/2024	FTB	20484	H101	HAVILAND PRODUCTS COMPANY	6,327.00
11/13/2024	FTB	20485	H063	HI-TECH SYSTEM SERVICE	62.30
11/13/2024	FTB	20486	K201	KENNEDY INDUSTRIES	2,020.50
11/13/2024	FTB	20487	M017	MARINE CITY GENERAL FUND	14,213.23
11/13/2024	FTB	20488	M035	MICHIGAN MUNICIPAL LEAGUE	540.00
11/13/2024	FTB	20489	P157	PARAGON LABORATORIES INC	218.00
11/13/2024	FTB	20490	TAXREFUND	RUMENAPP BERNARD E JR REV TRUST	4.75
11/13/2024	FTB	20491	S157	SIDELINE ELECTRIC	217.50
11/13/2024	FTB	20492	S997	SMART SOURCE LLC MICHIGAN DIVISION	204.40
11/13/2024	FTB	20493	S204	ST CLAIR COUNTY TREASURER	8,098.89
11/13/2024	FTB	20494	S186	STATE OF MICHIGAN	12,071.66
11/13/2024	FTB	20495	T118	TENYER'S AUTOMOTIVE & RADIATOR INC	1,023.02
11/13/2024	FTB	20496	T035	THEUT REDI-MIX SUPPLY INC	86.80
11/13/2024	FTB	20497	U029	USA BLUEBOOK	160.73
11/13/2024	FTB	20498	V022	VESCO OIL CORP	78.25
11/13/2024	FTB	20499	V013	VICTOR STANLEY LLC	4,816.00
11/13/2024	FTB	20500	XS1	XTREME SHREDS	60.00
11/14/2024	FTB	1124(E)	T996	THE STANDARD - DENTAL INSURANCE	3,868.96
11/14/2024	FTB	1125(E)	T998	THE STANDARD VISION	470.74

FTB TOTALS:

Total of 74 Checks:
Less 0 Void Checks:

271,075.45
0.00

11/14/2024 01:05 PM
User: POSEY
DB: Marine City

CHECK REGISTER FOR CITY OF MARINE CITY
CHECK DATE FROM 11/01/2024 - 11/14/2024

Page: 2/2

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Total of 74 Disbursements:					271,075.45



AGENDA MEMO

TO: City Commission and City Manager

FROM: Treasurer's Office

SUBJECT: Preliminary Financial Statements - October 2024

BACKGROUND INFORMATION: The attached Preliminary Financial Statements are for October 2024.

ORIGINATING DEPARTMENT: Finance

BUDGETED ITEM:

REVIEWED BY:

**STAFF RECOMMENDATION
PRESENTED BY:**

RECOMMENDED ACTION(s) To receive and file preliminary financial statements as of October 31, 2024.

DATE APPROVED FOR AGENDA:

ATTACHMENTS:
[Balance Sheets_All funds_as of October 31, 2024.pdf](#)
[Rev and Exp as of October 2024.pdf](#)

Fund 101 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
101-000.000-001.001	CASH	2,567,942.65
101-000.000-004.000	PETTY CASH - CASH DRAWERS	500.00
101-000.000-004.001	PETTY CASH \$100 - CUSTODIAN	100.00
101-000.000-004.301	PETTY CASH-POLICE DEPARTMENT	100.00
101-000.000-017.000	INVESTMENT IN SECURITIES	1,302,266.91
101-000.000-018.100	ALLOWANCE FOR DELINQUENT TAXES	(10,896.30)
101-000.000-019.001	TAXES RECEIVABLE	7,562.26
101-000.000-045.001	S/A RECEIVABLE-SIDEWALKS	6,601.21
101-000.000-062.001	LEASE RECEIVABLE	3,077.59
101-000.000-062.002	LEASE RECEIVABLE	27,037.03
101-000.000-062.003	LEASE RECEIVABLE	176.05
101-000.000-072.000	DUE FROM COUNTIES	23,480.00
101-000.000-084.703	DUE FROM TAX ACCOUNT FUND	33,242.89
101-000.000-084.704	DUE FROM PAYROLL CLEARING FUND	500.00
101-000.000-123.200	PREPAID POSTAGE	3,364.28
101-000.000-189.001	LEASE RECEIVABLE	240,045.02
101-000.000-189.002	LEASE RECEIVABLE	170,584.78
101-000.000-189.003	LEASE RECEIVABLE	5,350.33
Total Assets		4,381,034.70
*** Liabilities ***		
101-000.000-200.000	ACCOUNTS PAYABLE	29,352.00
101-000.000-214.703	DUE TO TAX ACCOUNT	3.25
101-000.000-228.630	DUE TO STATE-SEX OFFENDER REG.	30.00
101-000.000-339.002	UNEARNED REV - ART GALLERY VET GRA	1,200.00
Total Liabilities		30,585.25
*** Fund Balance ***		
101-000.000-339.000	UNEARNED REVENUE	159,308.66
101-000.000-367.001	DEFERRED INFLOW	243,122.61
101-000.000-367.002	DEFERRED INFLOW	197,621.81
101-000.000-367.003	DEFERRED INFLOW	5,526.38
101-000.000-376.004	BEACH FUNRAISER DON-REST FUNDS	1,135.39
101-000.000-376.005	BEACH FUNRAISER GRANT REST FUNDS	2,369.90
101-000.000-376.006	OWI-MCPD REST. FUNDS	187.50
101-000.000-376.007	ROAD TAX MILLAGE REST. FUNDS	164,517.25
101-000.000-376.009	CITY OFFICES REST. FUNDS	237.11
101-000.000-376.025	COMMUNITY ECONOMIC BOARD RESTRICTE	4,430.26
101-000.000-376.029	RESTRICTED FUNDS-TMOBILE GRANT	8,976.66
101-000.000-376.031	RESTRICTED FUNDS-MARINA PROJECT	386,823.64
101-000.000-376.032	RESTRICTED FUNDS-BRIDGE TO BAY	24,000.00
101-000.000-376.035	RESTRICTED FUNDS-2009 TAHOE PROCEE	2,268.18
101-000.000-390.000	FUND BALANCE	1,722,585.13
Total Fund Balance		2,923,110.48
Beginning Fund Balance - 23-24		3,112,161.14
Net of Revenues VS Expenditures - 23-24		398,256.70
Fund Balance Adjustments - 23-24		(16,802.85)
*23-24 End FB/24-25 Beg FB		3,321,367.18
Net of Revenues VS Expenditures - Current Year		1,029,082.27
Fund Balance Adjustments		0.00
Ending Fund Balance		4,350,449.45
Total Liabilities And Fund Balance		4,381,034.70

* Year Not Closed

Fund 102 GUY CENTER

GL Number	Description	Balance
*** Assets ***		
102-000.000-001.001	CASH	218,557.85
Total Assets		218,557.85
*** Fund Balance ***		
102-000.000-390.000	FUND BALANCE	218,405.32
Total Fund Balance		218,405.32
Beginning Fund Balance - 23-24		218,405.32
Net of Revenues VS Expenditures - 23-24		152.53
*23-24 End FB/24-25 Beg FB		218,557.85
Net of Revenues VS Expenditures - Current Year		0.00
Ending Fund Balance		218,557.85
Total Liabilities And Fund Balance		218,557.85

* Year Not Closed

Fund 202 MAJOR STREET FUND

GL Number	Description	Balance
*** Assets ***		
202-000.000-001.001	CASH	1,083,884.90
Total Assets		1,083,884.90
*** Liabilities ***		
202-000.000-200.000	ACCOUNTS PAYABLE	1,387.76
Total Liabilities		1,387.76
*** Fund Balance ***		
202-000.000-390.000	FUND BALANCE	956,469.05
Total Fund Balance		956,469.05
Beginning Fund Balance - 23-24		956,469.05
Net of Revenues VS Expenditures - 23-24		89,978.77
*23-24 End FB/24-25 Beg FB		1,046,447.82
Net of Revenues VS Expenditures - Current Year		36,049.32
Ending Fund Balance		1,082,497.14
Total Liabilities And Fund Balance		1,083,884.90

* Year Not Closed

Fund 203 LOCAL STREET FUND

GL Number	Description	Balance
*** Assets ***		
203-000.000-001.001	CASH	850,023.73
Total Assets		850,023.73
*** Liabilities ***		
203-000.000-200.000	ACCOUNTS PAYABLE	1,385.62
Total Liabilities		1,385.62
*** Fund Balance ***		
203-000.000-390.000	FUND BALANCE	632,855.25
Total Fund Balance		632,855.25
Beginning Fund Balance - 23-24		632,855.25
Net of Revenues VS Expenditures - 23-24		195,098.46
*23-24 End FB/24-25 Beg FB		827,953.71
Net of Revenues VS Expenditures - Current Year		20,684.40
Ending Fund Balance		848,638.11
Total Liabilities And Fund Balance		850,023.73

* Year Not Closed

Fund 209 CEMETERY FUND

GL Number	Description	Balance
*** Assets ***		
209-000.000-001.001	CASH	92,448.52
Total Assets		92,448.52
*** Liabilities ***		
209-000.000-200.000	ACCOUNTS PAYABLE	6.54
Total Liabilities		6.54
*** Fund Balance ***		
209-000.000-390.000	FUND BALANCE	88,508.43
Total Fund Balance		88,508.43
Beginning Fund Balance - 23-24		88,508.43
Net of Revenues VS Expenditures - 23-24		8,830.48
*23-24 End FB/24-25 Beg FB		97,338.91
Net of Revenues VS Expenditures - Current Year		(4,896.93)
Ending Fund Balance		92,441.98
Total Liabilities And Fund Balance		92,448.52

* Year Not Closed

Fund 265 DRUG LAW ENFORCEMENT FUND

GL Number	Description	Balance
*** Assets ***		
265-000.000-001.001	CASH	5,274.54
Total Assets		5,274.54
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
265-000.000-390.000	FUND BALANCE	9,036.91
Total Fund Balance		9,036.91
Beginning Fund Balance - 23-24		9,036.91
Net of Revenues VS Expenditures - 23-24		(3,762.37)
*23-24 End FB/24-25 Beg FB		5,274.54
Net of Revenues VS Expenditures - Current Year		0.00
Ending Fund Balance		5,274.54
Total Liabilities And Fund Balance		5,274.54

* Year Not Closed

Fund 309 BROWNFIELD REDEVELOPMENT

GL Number	Description	Balance
*** Assets ***		
309-000.000-001.001	CASH	119,686.18
Total Assets		119,686.18
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
309-000.000-390.000	FUND BALANCE	7,458.79
Total Fund Balance		7,458.79
Beginning Fund Balance - 23-24		7,458.79
Net of Revenues VS Expenditures - 23-24		112,227.39
*23-24 End FB/24-25 Beg FB		119,686.18
Net of Revenues VS Expenditures - Current Year		0.00
Ending Fund Balance		119,686.18
Total Liabilities And Fund Balance		119,686.18

* Year Not Closed

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BALANCE SHEET FOR CITY OF MARINE CITY
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Fund 401 CAPITAL PROJECTS FUND

GL Number	Description	Balance
*** Assets ***		
401-000.000-001.001	CASH	161,069.89
Total Assets		161,069.89
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
401-000.000-376.036	RESTRICTED FUNDS-DPW DUMP TRUCK	116,200.00
401-000.000-384.000	GRANT SINKING COMMITTED FUNDS	32,129.25
401-000.000-390.000	FUND BALANCE	(103,442.62)
Total Fund Balance		44,886.63
Beginning Fund Balance - 23-24		44,886.63
Net of Revenues VS Expenditures - 23-24		116,243.84
Fund Balance Adjustments - 23-24		0.00
*23-24 End FB/24-25 Beg FB		161,130.47
Net of Revenues VS Expenditures - Current Year		(60.58)
Fund Balance Adjustments		0.00
Ending Fund Balance		161,069.89
Total Liabilities And Fund Balance		161,069.89

* Year Not Closed

Fund 592 WATER/SEWER FUND

GL Number	Description	Balance
*** Assets ***		
592-000.000-001.001	CASH	621,763.69
592-000.000-001.102	CASH-DWSRF 2024 PROJECT	776,693.78
592-000.000-035.000	UNBILLED UTILITY BILLS RECEIVABLE	385,504.73
592-000.000-040.000	ACCOUNTS RECEIVABLE	212,618.53
592-000.000-040.001	ACCOUNTS RECEIVABLE-MANUAL	289.52
592-000.000-084.703	DUE FROM TAX ACCOUNT FUND	572.70
592-000.000-131.000	LAND IMPROVEMENTS-NON-DEPR.	63,173.65
592-000.000-152.000	CAPITAL OUTLAY-WATER	9,212,344.42
592-000.000-153.000	WATER SYSTEM/ACCUM DEP-FILTR.	(4,460,813.66)
592-000.000-154.000	CAPITAL OUTLAY -WASTEWATER	16,025,410.59
592-000.000-155.000	ACCUM DEPR SEWER TREATMENT	(14,264,841.70)
592-000.000-196.001	DEFERRED OUTFLOW-PENSION INVEST	182,807.00
592-000.000-197.001	DEFERRED OUTFLOW-CHG IN INVEST EXE	13,702.00
Total Assets		8,769,225.25
*** Liabilities ***		
592-000.000-200.000	ACCOUNTS PAYABLE	4,083.89
592-000.000-251.000	ACCRUED INTEREST PAYABLE	2,358.00
592-000.000-300.000	BONDS PAYABLE	300,000.00
592-000.000-300.200	BONDS PAYABLE-DWSRF 2024	50,000.00
592-000.000-304.000	LEASE PURCHASE PAYABLE-EQUIP.	(8.46)
592-000.000-307.001	APPROP FOR BOND REDEMPTION	20,000.00
592-000.000-334.000	NET PENSION LIABILITY	693,409.00
592-000.000-335.000	NET OPEB LIABILITY	938,865.00
592-000.000-360.001	DEFERRED INFLOW-CHG IN EXPERIENCE-	9,824.00
592-000.000-365.000	DEF. INFLOW-CHG IN INVESTMENT	152,392.00
Total Liabilities		2,170,923.43
*** Fund Balance ***		
592-000.000-376.013	REST. FUNDS-WATER MONITORING	204,547.98
592-000.000-376.014	REST FUNDS-READY TO SERVE WATER	472,797.95
592-000.000-376.015	REST FUNDS-READY TO SERVE SEWER	902,691.29
592-000.000-376.034	REST. FUNDS-SEWER MAINTENANCE	67,854.09
592-000.000-390.000	FUND BALANCE	3,090,324.43
Total Fund Balance		4,738,215.74
Beginning Fund Balance - 23-24		4,738,215.74
Net of Revenues VS Expenditures - 23-24		(80,352.39)
*23-24 End FB/24-25 Beg FB		4,657,863.35
Net of Revenues VS Expenditures - Current Year		1,940,438.47
Ending Fund Balance		6,598,301.82
Total Liabilities And Fund Balance		8,769,225.25

* Year Not Closed

Fund 702 CEMETERY TRUST FUND

GL Number	Description	Balance
*** Assets ***		
702-000.000-002.601	POOL-PERPETUAL CARE (FTB)	124,700.64
702-000.000-002.602	POOL-GUY MAUSOLEUM (FTB)	12,617.03
Total Assets		137,317.67
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
702-000.000-376.016	GUY MAUSOLEUM RESTRICTED FUNDS	7,493.37
702-000.000-376.017	PERPETUAL CARE RESTRICTED FUNDS	88,200.51
702-000.000-390.000	FUND BALANCE	41,569.19
Total Fund Balance		137,263.07
Beginning Fund Balance - 23-24		137,263.07
Net of Revenues VS Expenditures - 23-24		106.24
*23-24 End FB/24-25 Beg FB		137,369.31
Net of Revenues VS Expenditures - Current Year		(51.64)
Ending Fund Balance		137,317.67
Total Liabilities And Fund Balance		137,317.67

* Year Not Closed

Fund 703 TAX ACCOUNT FUND

GL Number	Description	Balance
*** Assets ***		
703-000.000-001.001	CASH	31,475.00
703-000.000-028.000	TAXES RECEIVABLE-DELQ PERS PROP	28,584.53
703-000.000-034.000	DELQ UTILITY BILLS RECEIVABLE (TAX	572.70
703-000.000-043.000	ACCOUNTS RECEIVABLE-REFUSE	24,988.92
703-000.000-050.000	DELQ PROPERTY CLEAN-UP RECEIVABLE	584.14
703-000.000-084.101	DUE FROM GENERAL FUND	3.25
703-000.000-084.207	DUE FROM ST. CLAIR COUNTY	3,017.91
703-000.000-084.208	DUE FROM SCHOOLS	9,053.75
Total Assets		98,280.20
*** Liabilities ***		
703-000.000-214.101	DUE TO GENERAL FUND	639.11
703-000.000-221.000	DUE TO CITY-OPERATING	10,371.17
703-000.000-221.001	DUE TO CITY-REFUSE	2,548.09
703-000.000-221.005	DUE TO CITY-PENALTY	1,293.97
703-000.000-222.001	DUE TO COUNTY-OPERATING	3,556.89
703-000.000-222.008	DUE TO COUNTY-STATE EDUCATION	4,015.16
703-000.000-225.001	DUE TO SCHOOLS-OPERATING	3,938.53
703-000.000-225.002	DUE TO SCHOOLS-DEBT	1,565.83
703-000.000-228.071	DUE TO STATE-STATE EDUCATION	3,017.91
703-000.000-228.072	DUE TO STATE-SCHOOL OPERATING	9,053.75
703-000.000-230.001	DUE TO OTHER UNITS-PEN/INT	9,300.38
703-000.000-234.001	DUE TO ISD-INTERMEDIATE SCHOOL	128.90
703-000.000-234.002	DUE TO ISD-VOCATIONAL EDUCATION	616.10
703-000.000-235.000	DUE TO COMMUNITY COLLEGE	1,259.35
703-000.000-236.000	DUE TO SPECIAL EDUCATION	1,540.40
703-000.000-275.000	DUE TO TAXPAYERS	4.75
703-000.000-362.101	DEFERRED REVENUE-GENERAL FUND	32,603.78
703-000.000-362.222	DEFERRED REVENUE-COUNTY	9,071.27
703-000.000-362.225	DEFERRED REVENUE-SCHOOLS	3,182.16
703-000.000-362.592	DEFERRED REVENUE-WATER/SEWER	572.70
Total Liabilities		98,280.20
*** Fund Balance ***		
Total Fund Balance		0.00
Beginning Fund Balance - 23-24		0.00
Net of Revenues VS Expenditures - 23-24		0.00
*23-24 End FB/24-25 Beg FB		0.00
Net of Revenues VS Expenditures - Current Year		0.00
Ending Fund Balance		0.00
Total Liabilities And Fund Balance		98,280.20

* Year Not Closed

Fund 704 PAYROLL CLEARING FUND

GL Number	Description	Balance
*** Assets ***		
704-000.000-001.001	CASH	743.08
Total Assets		743.08
*** Liabilities ***		
704-000.000-214.101	DUE TO GENERAL FUND	500.00
704-000.000-231.003	DUE TO AFLAC-EMPLOYEE	127.68
704-000.000-231.010	DUE TO HSA-DPW (EMPLOYEE)	57.70
704-000.000-239.000	DUE TO HSA-EMPLOYER	57.70
Total Liabilities		743.08
*** Fund Balance ***		
Total Fund Balance		0.00
Beginning Fund Balance - 23-24		0.00
Net of Revenues VS Expenditures - 23-24		0.00
*23-24 End FB/24-25 Beg FB		0.00
Net of Revenues VS Expenditures - Current Year		0.00
Ending Fund Balance		0.00
Total Liabilities And Fund Balance		743.08

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BALANCE SHEET FOR CITY OF MARINE CITY
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Fund 731 MARINE CITY RETIREMENT SYSTEM

GL Number	Description	Balance
*** Assets ***		
731-000.000-001.001	CASH	103,279.79
731-000.000-017.000	INVESTMENT IN SECURITIES	5,787,699.12
Total Assets		5,890,978.91
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
731-000.000-390.000	FUND BALANCE	5,273,606.48
Total Fund Balance		5,273,606.48
Beginning Fund Balance - 23-24		5,273,606.48
Net of Revenues VS Expenditures - 23-24		363,856.87
*23-24 End FB/24-25 Beg FB		5,637,463.35
Net of Revenues VS Expenditures - Current Year		253,515.56
Ending Fund Balance		5,890,978.91
Total Liabilities And Fund Balance		5,890,978.91

* Year Not Closed

Fund 736 RETIREE HEALTH INS TRUST FUND

GL Number	Description	Balance
*** Assets ***		
736-000.000-001.001	CASH	5,992.12
736-000.000-017.000	INVESTMENT IN SECURITIES	380,508.06
Total Assets		386,500.18
*** Liabilities ***		
736-000.000-200.000	ACCOUNTS PAYABLE	(15,762.53)
Total Liabilities		(15,762.53)
*** Fund Balance ***		
736-000.000-390.000	FUND BALANCE	331,040.82
Total Fund Balance		331,040.82
Beginning Fund Balance - 23-24		331,040.82
Net of Revenues VS Expenditures - 23-24		54,242.74
*23-24 End FB/24-25 Beg FB		385,283.56
Net of Revenues VS Expenditures - Current Year		16,979.15
Ending Fund Balance		402,262.71
Total Liabilities And Fund Balance		386,500.18

* Year Not Closed

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REVENUE AND EXPENDITURE REPORT FOR CITY OF MARINE CITY

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PERIOD ENDING 10/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	10/31/2024 (ABNORMAL)	MONTH 10/31/2024 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND								
Revenues								
Dept 000.000								
101-000.000-000.000	F	0.00		0.00	0.00	0.00		0.00
101-000.000-371.000	ZONING ENFORCEMENT VACANT BUILDING	0.00		0.00	0.00	0.00		0.00
101-000.000-400.000	300 BROADWAY	0.00		0.00	0.00	0.00		0.00
101-000.000-402.000	CURRENT PROPERTY TAX	1,890,118.00		1,875,835.14	0.00	14,282.86		99.24
101-000.000-402.100	ST. CLAIR COUNTY ROAD TAX MILLAGE	31,000.00		0.00	0.00	31,000.00		0.00
101-000.000-402.300	USE TAX DISTRIBUTION PA 86	97,000.00		0.00	0.00	97,000.00		0.00
101-000.000-412.000	DELINQUENT PERSONAL PROPERTY	500.00		0.00	0.00	500.00		0.00
101-000.000-432.000	PAYMENT IN LIEU OF TAXES (PILT)	8,200.00		0.00	0.00	8,200.00		0.00
101-000.000-433.000	COMMERCIAL FACILITIES TAX	7,600.00		7,795.33	0.00	(195.33)		102.57
101-000.000-434.000	TRAILER TAX	0.00		0.00	0.00	0.00		0.00
101-000.000-437.000	INDUSTRIAL FACILITY TAX	0.00		0.00	0.00	0.00		0.00
101-000.000-445.000	PENALTIES AND INTEREST ON TAXES	23,000.00		17,678.47	0.00	5,321.53		76.86
101-000.000-476.000	BUSINESS LICENSE AND PERMITS	18,000.00		2,201.89	260.00	15,798.11		12.23
101-000.000-477.001	CABLE TV FRANCHISE FEES	56,000.00		0.00	0.00	56,000.00		0.00
101-000.000-490.000	BUILDING DEPARTMENT PERMITS	85,000.00		51,125.20	13,699.30	33,874.80		60.15
101-000.000-493.000	ZONING PERMITS	0.00		0.00	0.00	0.00		0.00
101-000.000-508.000	FED.GRANT-BULLEET PROOF VESTS	1,200.00		380.00	0.00	820.00		31.67
101-000.000-525.000	FEDERAL GRANT-ARPA FUNDS	40,000.00		27,436.00	14,250.00	12,564.00		68.59
101-000.000-528.000	CRLGG GRANT	0.00		0.00	0.00	0.00		0.00
101-000.000-528.001	FIRST RESPONDER HAZARD PAY	0.00		0.00	0.00	0.00		0.00
101-000.000-543.000	MICHIGAN JUSTICE TRAINING 302 FUNDS	600.00		0.00	0.00	600.00		0.00
101-000.000-567.002	STONEGARDEN GRANT PROCEEDS	10,000.00		3,420.23	3,420.23	6,579.77		34.20
101-000.000-567.011	ECSD SRO POSITION	35,000.00		0.00	0.00	35,000.00		0.00
101-000.000-567.200-MC HOTEL00	STATE GRANT-HOTEL PROJECT	0.00		0.00	0.00	0.00		0.00
101-000.000-567.203	STATE GRANT-MARINA PROJECT	0.00		0.00	0.00	0.00		0.00
101-000.000-574.000	SALES TAX AND CVT PAYMENT	578,000.00		99,138.00	99,138.00	478,862.00		17.15
101-000.000-577.000	STATE-LIQUOR LICENSE RETURN	6,500.00		4,286.70	0.00	2,213.30		65.95
101-000.000-581.000	GRANTS FROM LOCAL UNITS	0.00		0.00	0.00	0.00		0.00
101-000.000-583.000	COMMUNITY GRANTS	0.00		0.00	0.00	0.00		0.00
101-000.000-583.001-MARINA-PH2	COMMUNITY GRANTS-PHASE 2 MARINA	0.00		0.00	0.00	0.00		0.00
101-000.000-584.000	PLANNING - CED REVENUE	0.00		0.00	0.00	0.00		0.00
101-000.000-614.000	SEX OFFENDER REGISTRATION FEES	300.00		20.00	20.00	280.00		6.67
101-000.000-629.000	RECREATION MILLAGE	21,000.00		0.00	0.00	21,000.00		0.00
101-000.000-633.000	ZONING BOARD OF APEALS FEE	500.00		0.00	0.00	500.00		0.00
101-000.000-634.000	PLANNING COMMISSION REVIEW FEE	3,000.00		1,100.00	400.00	1,900.00		36.67
101-000.000-635.000	CHARGE FOR SERVICES	1,000.00		0.00	0.00	1,000.00		0.00
101-000.000-640.000	REFUSE	332,000.00		323,095.50	0.00	8,904.50		97.32
101-000.000-650.000	MISCELLANEOUS REVENUE	8,000.00		13,031.67	10,938.93	(5,031.67)		162.90
101-000.000-650.300	MISC. REV.-LIBRARY EXP.	15,000.00		1,288.78	0.00	13,711.22		8.59
101-000.000-650.301	RENTAL REGISTRATION FEES	0.00		0.00	0.00	0.00		0.00
101-000.000-650.400	REPORT COPIES-PD	750.00		152.00	34.00	598.00		20.27
101-000.000-650.500	PBT TESTING-PD	100.00		0.00	0.00	100.00		0.00
101-000.000-650.600	FINGER PRINTING FEE-PD	500.00		0.00	0.00	500.00		0.00
101-000.000-650.900	NOTARY FEE-MCPD	100.00		0.00	0.00	100.00		0.00
101-000.000-653.003-PROPCLEAN0	PROPERTY CLEAN-UP	2,500.00		1,371.26	296.48	1,128.74		54.85
101-000.000-655.000	COURT FINES	7,500.00		1,423.95	1,423.95	6,076.05		18.99
101-000.000-655.001	MUNICIPAL CIVIL INFRACTION-PD	2,500.00		2,075.00	925.00	425.00		83.00
101-000.000-655.002	MUNICIPAL CIVIL INFRACTION-BD	1,000.00		1,246.84	700.00	(246.84)		124.68
101-000.000-657.001	ZONING ENFORCEMENT-VACANT BUILDING	1,500.00		0.00	0.00	1,500.00		0.00
101-000.000-659.000	OWI FORFEITURE FEES	500.00		0.00	0.00	500.00		0.00
101-000.000-665.000	INTEREST	2,500.00		146.33	146.27	2,353.67		5.85
101-000.000-665.001	INTEREST-SPECIAL ASSESSMENT	0.00		0.00	0.00	0.00		0.00
101-000.000-667.000	RENT	3,000.00		0.00	0.00	3,000.00		0.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF MARINE CITY
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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2024	MONTH 10/31/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
101-000.000-667.001	CELLULAR TOWER LEASE	12,205.00	750.00	0.00	11,455.00	6.15
101-000.000-667.003	HOMELAND SECURITY TOWER LEASE	32,500.00	8,331.34	2,804.34	24,168.66	25.63
101-000.000-667.005	PAVILION RENTAL FEES-MARINER PARK	4,000.00	700.00	0.00	3,300.00	17.50
101-000.000-667.006	BANDSTAND RENTAL FEES	1,000.00	0.00	0.00	1,000.00	0.00
101-000.000-669.000	INVESTMENT GAINS/LOSSES-REALIZED	0.00	0.00	0.00	0.00	0.00
101-000.000-669.001	INVESTMENT GAINS/LOSSES-UNREALIZED	60,000.00	21,585.26	4,386.76	38,414.74	35.98
101-000.000-673.001	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
101-000.000-674.000	PRIVATE CONTRIBUTIONS AND DONATIONS	100.00	0.00	0.00	100.00	0.00
101-000.000-674.001	DONATION-POLICE DEPARTMENT	750.00	(764.64)	0.00	1,514.64	(101.95)
101-000.000-674.002	DONATIONS-PARK BENCHES	7,000.00	0.00	0.00	7,000.00	0.00
101-000.000-674.008	DONATION-CHRISTOPHER REEVE GRANT	0.00	0.00	0.00	0.00	0.00
101-000.000-674.011	T-MOBILE GRANT	0.00	0.00	0.00	0.00	0.00
101-000.000-676.004	INSURANCE PREMIUM CONTRIBUTION	17,000.00	5,500.00	1,450.00	11,500.00	32.35
101-000.000-681.000	TELECOMMUNICATION ROW FUNDS	0.00	0.00	0.00	0.00	0.00
101-000.000-687.000	REFUNDS/REBATES	0.00	0.00	0.00	0.00	0.00
101-000.000-689.000	CASH OVER OR SHORT	0.00	(4.28)	0.00	4.28	100.00
101-000.000-693.000	GAIN ON SALE OF DEPRECIABLE FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
101-000.000-699.000	INTERFUND TRANSFERS IN	116,200.00	0.00	0.00	116,200.00	0.00
Total Dept 000.000		3,541,723.00	2,470,345.97	154,293.26	1,071,377.03	69.75
Dept 262.000 - ELECTIONS						
101-262.000-682.000	LOCAL GRANTS	0.00	0.00	0.00	0.00	0.00
Total Dept 262.000 - ELECTIONS		0.00	0.00	0.00	0.00	0.00
Dept 265.000 - BUILDINGS/GROUNDS						
101-265.000-400.000	300 BROADWAY	0.00	0.00	0.00	0.00	0.00
Total Dept 265.000 - BUILDINGS/GROUNDS		0.00	0.00	0.00	0.00	0.00
Dept 270.000 - HUMAN RESOURCES DEPARTMENT						
101-270.000-000.000		0.00	0.00	0.00	0.00	0.00
Total Dept 270.000 - HUMAN RESOURCES DEPARTMENT		0.00	0.00	0.00	0.00	0.00
Dept 271.000 - SPECIAL PROJECTS						
101-271.000-000.000		0.00	0.00	0.00	0.00	0.00
Total Dept 271.000 - SPECIAL PROJECTS		0.00	0.00	0.00	0.00	0.00
Dept 301.000 - POLICE						
101-301.000-581.000	LOCAL GRANTS	0.00	0.00	0.00	0.00	0.00
Total Dept 301.000 - POLICE		0.00	0.00	0.00	0.00	0.00
Dept 701.000 - PLANNING						

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REVENUE AND EXPENDITURE REPORT FOR CITY OF MARINE CITY

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User: BELL

PERIOD ENDING 10/31/2024

DB: Marine City

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 10/31/2024 INCREASE (DECREASE)	NORMAL (ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND						
Revenues						
101-701.000-584.000	CED REVENUE	0.00	0.00	0.00	0.00	0.00
Total Dept 701.000 - PLANNING		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		3,541,723.00	2,470,345.97	154,293.26	1,071,377.03	69.75
Expenditures						
Dept 000.000						
101-000.000-567.202	SPECIAL ELECTION GRANT	0.00	0.00	0.00	0.00	0.00
101-000.000-709.000-PROPCLEAN0	FICA	0.00	0.00	0.00	0.00	0.00
101-000.000-711.000-PROPCLEAN0	MEDICARE	0.00	0.00	0.00	0.00	0.00
101-000.000-716.001-PROPCLEAN0	DEFINED CONTRIBUTION PENSION PLAN	0.00	0.00	0.00	0.00	0.00
101-000.000-723.000-PROPCLEAN0	RETIREE HEALTH CARE-OPEB	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000		0.00	0.00	0.00	0.00	0.00
Dept 101.000 - CITY COMMISSION						
101-101.000-704.004	WAGES-ELECTED OFFICIALS	6,000.00	3,000.00	3,000.00	3,000.00	50.00
101-101.000-709.000	FICA	380.00	186.00	186.00	194.00	48.95
101-101.000-711.000	MEDICARE	90.00	43.50	43.50	46.50	48.33
101-101.000-752.000	SUPPLIES	360.00	29.99	0.00	330.01	8.33
101-101.000-861.000	TRANSPORTATION-MILEAGE REIMBURSEMENT	300.00	0.00	0.00	300.00	0.00
101-101.000-880.000	COMMUNITY PROMOTION	250.00	108.12	0.00	141.88	43.25
101-101.000-900.000	PRINTING	200.00	30.68	0.00	169.32	15.34
101-101.000-909.000	MEALS	100.00	0.00	0.00	100.00	0.00
101-101.000-911.000	CONFERENCES & TRAINING	500.00	0.00	0.00	500.00	0.00
101-101.000-915.000	MEMBERSHIPS	7,200.00	3,548.00	500.00	3,652.00	49.28
101-101.000-916.000	LODGING	0.00	0.00	0.00	0.00	0.00
101-101.000-955.000	MISCELLANEOUS	0.00	150.00	0.00	(150.00)	100.00
Total Dept 101.000 - CITY COMMISSION		15,380.00	7,096.29	3,729.50	8,283.71	46.14
Dept 172.000 - CITY MANAGER						
101-172.000-702.000	WAGES-FULL TIME EMPLOYEES	96,000.00	32,628.87	13,328.16	63,371.13	33.99
101-172.000-704.001	WAGES-PART TIME EMPLOYEES	0.00	0.00	0.00	0.00	0.00
101-172.000-706.000	VEHICLE ALLOWANCE	0.00	0.00	0.00	0.00	0.00
101-172.000-709.000	FICA	5,960.00	2,171.80	851.14	3,788.20	36.44
101-172.000-711.000	MEDICARE	1,400.00	507.95	199.07	892.05	36.28
101-172.000-712.000	CASH IN LIEU OF BENEFITS(INS. OPT OUT)	4,800.00	2,400.00	400.01	2,400.00	50.00
101-172.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	4,800.00	1,424.92	496.92	3,375.08	29.69
101-172.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	0.00	162.83	40.71	(162.83)	100.00
101-172.000-723.000	RETIREE HEALTH CARE-OPEB	0.00	0.00	0.00	0.00	0.00
101-172.000-726.000	LIFE INSURANCE	140.00	46.40	11.60	93.60	33.14
101-172.000-731.000	EMPLOYMENT SCREENING	0.00	0.00	0.00	0.00	0.00
101-172.000-732.000	STD & LTD INSURANCE	0.00	0.00	0.00	0.00	0.00
101-172.000-753.000	FURNISHING/HOUSEHOLD	0.00	372.00	372.00	(372.00)	100.00
101-172.000-755.000	OFFICE SUPPLIES	1,000.00	302.68	286.69	697.32	30.27
101-172.000-791.000	SUBSCRIPTIONS AND PUBLICATIONS	250.00	45.00	0.00	205.00	18.00
101-172.000-801.000	PROFESSIONAL SERVICES	0.00	384.00	0.00	(384.00)	100.00
101-172.000-802.000	CONTRACTUAL SERVICES	0.00	4,450.00	4,450.00	(4,450.00)	100.00

PERIOD ENDING 10/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 10/31/2024 INCREASE (DECREASE)	NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-172.000-850.000	COMMUNICATIONS	2,500.00	1,025.49	86.82	1,474.51	41.02
101-172.000-851.001	MAIL/POSTAGE	0.00	0.00	0.00	0.00	0.00
101-172.000-861.000	TRANSPORTATION-MILEAGE REIMBURSEMENT	500.00	346.50	346.50	153.50	69.30
101-172.000-900.000	PRINTING	100.00	0.00	0.00	100.00	0.00
101-172.000-911.000	CONFERENCES & TRAINING	1,000.00	1,000.00	1,000.00	0.00	100.00
101-172.000-915.000	MEMBERSHIPS	1,000.00	0.00	0.00	1,000.00	0.00
101-172.000-916.000	LODGING	1,000.00	375.62	37.62	624.38	37.56
Total Dept 172.000 - CITY MANAGER		120,450.00	47,644.06	21,907.24	72,805.94	39.56
Dept 215.000 - CITY CLERK						
101-215.000-702.000	WAGES-FULL TIME EMPLOYEES	85,000.00	17,856.95	5,235.95	67,143.05	21.01
101-215.000-709.000	FICA	5,270.00	1,112.84	335.86	4,157.16	21.12
101-215.000-711.000	MEDICARE	1,250.00	260.23	78.53	989.77	20.82
101-215.000-712.000	CASH IN LIEU OF BENEFITS(INS. OPT OUT)	3,000.00	250.00	250.00	2,750.00	8.33
101-215.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	4,250.00	892.85	261.80	3,357.15	21.01
101-215.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	3,600.00	1,858.96	464.74	1,741.04	51.64
101-215.000-723.000	RETIREE HEALTH CARE-OPEB	1,200.00	28.85	28.85	1,171.15	2.40
101-215.000-725.000	EMPLOYMENT SCREENING	0.00	0.00	0.00	0.00	0.00
101-215.000-726.000	LIFE INSURANCE	210.00	136.24	83.46	73.76	64.88
101-215.000-732.000	STD & LTD INSURANCE	0.00	130.37	0.00	(130.37)	100.00
101-215.000-753.000	FURNISHING/HOUSEHOLD	0.00	521.74	0.00	(521.74)	100.00
101-215.000-755.000	OFFICE SUPPLIES	2,000.00	84.51	0.00	1,915.49	4.23
101-215.000-802.000	CONTRACTUAL SERVICES	10,000.00	5,073.77	550.00	4,926.23	50.74
101-215.000-824.000	REGISTRATION FEES	50.00	0.00	0.00	50.00	0.00
101-215.000-850.000	COMMUNICATIONS	2,500.00	1,334.50	169.65	1,165.50	53.38
101-215.000-851.001	MAIL/POSTAGE	1,000.00	13.58	0.00	986.42	1.36
101-215.000-861.000	TRANSPORTATION-MILEAGE REIMBURSEMENT	400.00	221.10	0.00	178.90	55.28
101-215.000-900.000	PRINTING	200.00	0.00	0.00	200.00	0.00
101-215.000-902.000	PUBLISHING	800.00	2,434.33	0.00	(1,634.33)	304.29
101-215.000-909.000	MEALS	200.00	17.96	0.00	182.04	8.98
101-215.000-911.000	CONFERENCES & TRAINING	1,600.00	50.00	0.00	1,550.00	3.13
101-215.000-915.000	MEMBERSHIPS	200.00	0.00	0.00	200.00	0.00
101-215.000-916.000	LODGING	700.00	172.33	0.00	527.67	24.62
Total Dept 215.000 - CITY CLERK		123,430.00	32,451.11	7,458.84	90,978.89	26.29
Dept 223.000 - EXTERNAL AUDIT						
101-223.000-801.000	PROFESSIONAL SERVICES	44,000.00	15,557.64	0.00	28,442.36	35.36
Total Dept 223.000 - EXTERNAL AUDIT		44,000.00	15,557.64	0.00	28,442.36	35.36
Dept 224.000 - ACTUARIAL SERVICES						
101-224.000-801.000	PROFESSIONAL SERVICES	9,000.00	0.00	0.00	9,000.00	0.00
Total Dept 224.000 - ACTUARIAL SERVICES		9,000.00	0.00	0.00	9,000.00	0.00
Dept 230.000 - GRANT ADMINISTRATION						
101-230.000-702.000	WAGES-FULL TIME EMPLOYEES	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 10/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 10/31/2024	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-230.000-709.000	FICA	0.00	0.00	0.00	0.00	0.00
101-230.000-711.000	MEDICARE	0.00	0.00	0.00	0.00	0.00
101-230.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	0.00	0.00	0.00	0.00	0.00
101-230.000-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
101-230.000-802.000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
Total Dept 230.000 - GRANT ADMINISTRATION		0.00	0.00	0.00	0.00	0.00
Dept 253.000 - TREASURER/FINANCE DEPARTMENT						
101-253.000-702.000	WAGES-FULL TIME EMPLOYEES	81,000.00	29,823.50	5,636.24	51,176.50	36.82
101-253.000-704.001	WAGES-PART TIME EMPLOYEES	12,000.00	9,787.59	1,594.40	2,212.41	81.56
101-253.000-709.000	FICA	6,230.00	2,698.52	441.14	3,531.48	43.31
101-253.000-711.000	MEDICARE	1,460.00	631.09	103.16	828.91	43.23
101-253.000-712.000	CASH IN LIEU OF BENEFITS(INS. OPT OUT)	7,500.00	4,499.98	0.00	3,000.02	60.00
101-253.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	4,100.00	1,809.30	284.41	2,290.70	44.13
101-253.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	1,700.00	743.64	185.91	956.36	43.74
101-253.000-723.000	RETIREE HEALTH CARE-OPEB	1,200.00	526.50	115.40	673.50	43.88
101-253.000-725.000	EMPLOYMENT SCREENING	0.00	0.00	0.00	0.00	0.00
101-253.000-726.000	LIFE INSURANCE	400.00	132.17	79.81	267.83	33.04
101-253.000-727.000	OFFICE SUPPLY	0.00	0.00	0.00	0.00	0.00
101-253.000-732.000	STD & LTD INSURANCE	0.00	124.53	0.00	(124.53)	100.00
101-253.000-753.000	FURNISHING/HOUSEHOLD	500.00	79.21	0.00	420.79	15.84
101-253.000-755.000	OFFICE SUPPLIES	2,000.00	786.30	4.29	1,213.70	39.32
101-253.000-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
101-253.000-802.000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
101-253.000-805.000	SERVICE CHARGES	1,000.00	1,189.54	98.02	(189.54)	118.95
101-253.000-850.000	COMMUNICATIONS	3,200.00	1,360.76	183.20	1,839.24	42.52
101-253.000-851.001	MAIL/POSTAGE	4,000.00	1,018.40	0.00	2,981.60	25.46
101-253.000-861.000	TRANSPORTATION-MILEAGE REIMBURSEMENT	1,000.00	28.14	0.00	971.86	2.81
101-253.000-900.000	PRINTING	2,000.00	0.00	0.00	2,000.00	0.00
101-253.000-902.000	PUBLISHING	500.00	0.00	0.00	500.00	0.00
101-253.000-909.000	MEALS	150.00	0.00	0.00	150.00	0.00
101-253.000-911.000	CONFERENCES & TRAINING	1,100.00	707.25	0.00	392.75	64.30
101-253.000-915.000	MEMBERSHIPS	1,200.00	99.00	99.00	1,101.00	8.25
101-253.000-916.000	LODGING	1,300.00	(298.25)	0.00	1,598.25	(22.94)
101-253.000-933.001	SOFTWARE MAINTENANCE AGREEMENTS	8,000.00	3,721.75	0.00	4,278.25	46.52
Total Dept 253.000 - TREASURER/FINANCE DEPARTMENT		141,540.00	59,468.92	8,824.98	82,071.08	42.02
Dept 257.000 - ASSESSOR/EQUALIZATION DEPARTMENT						
101-257.000-753.000	FURNISHING/HOUSEHOLD	0.00	0.00	0.00	0.00	0.00
101-257.000-755.000	OFFICE SUPPLIES	600.00	0.00	0.00	600.00	0.00
101-257.000-802.000	CONTRACTUAL SERVICES	41,000.00	9,684.50	0.00	31,315.50	23.62
101-257.000-804.001	BOARD OF REVIEW MEMBERS	700.00	30.00	0.00	670.00	4.29
101-257.000-850.000	COMMUNICATIONS	1,900.00	920.69	86.82	979.31	48.46
101-257.000-851.001	MAIL/POSTAGE	125.00	0.80	0.00	124.20	0.64
101-257.000-861.000	TRANSPORTATION-MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-257.000-900.000	PRINTING	250.00	0.00	0.00	250.00	0.00
101-257.000-902.000	PUBLISHING	450.00	0.00	0.00	450.00	0.00
101-257.000-911.000	CONFERENCES & TRAINING	100.00	0.00	0.00	100.00	0.00
101-257.000-933.001	SOFTWARE MAINTENANCE AGREEMENTS	6,000.00	714.75	520.00	5,285.25	11.9

PERIOD ENDING 10/31/2024

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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2024 (ABNORMAL)	MONTH 10/31/2024 (DECREASE)	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 257.000 - ASSESSOR/EQUALIZATION DEPARTMENT		51,125.00	11,350.74	606.82	39,774.26	22.20
Dept 262.000 - ELECTIONS						
101-262.000-702.000	WAGES-FULL TIME EMPLOYEES	15,000.00	3,791.48	0.00	11,208.52	25.28
101-262.000-704.001	WAGES-PART TIME EMPLOYEES	2,000.00	1,046.50	164.00	953.50	52.33
101-262.000-709.000	FICA	1,060.00	331.74	10.17	728.26	31.30
101-262.000-711.000	MEDICARE	250.00	77.64	2.38	172.36	31.06
101-262.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	750.00	189.57	0.00	560.43	25.28
101-262.000-723.000	RETIREE HEALTH CARE-OPEB	60.00	29.00	0.00	31.00	48.33
101-262.000-752.000	SUPPLIES	3,600.00	2,809.44	0.00	790.56	78.04
101-262.000-802.000	CONTRACTUAL SERVICES	2,500.00	795.00	0.00	1,705.00	31.80
101-262.000-805.001	ELECTION INSPECTORS COMPENSATION	7,500.00	7,540.50	945.00	(40.50)	100.54
101-262.000-851.001	MAIL/POSTAGE	1,000.00	0.00	0.00	1,000.00	0.00
101-262.000-861.000	TRANSPORTATION-MILEAGE REIMBURSEMENT	150.00	0.00	0.00	150.00	0.00
101-262.000-900.000	PRINTING	750.00	1,067.94	0.00	(317.94)	142.39
101-262.000-902.000	PUBLISHING	300.00	111.89	0.00	188.11	37.30
101-262.000-909.000	MEALS	2,000.00	429.73	0.00	1,570.27	21.49
101-262.000-931.003	EQUIPMENT REPAIRS	500.00	0.00	0.00	500.00	0.00
101-262.000-985.000	CAPITAL OUTLAY-EQUIPMENT	15,000.00	13,186.00	0.00	1,814.00	87.91
Total Dept 262.000 - ELECTIONS		52,420.00	31,406.43	1,121.55	21,013.57	59.91
Dept 265.000 - BUILDINGS/GROUNDS						
101-265.000-702.000	WAGES-FULL TIME EMPLOYEES	5,900.00	1,418.58	198.98	4,481.42	24.04
101-265.000-704.001	WAGES-PART TIME EMPLOYEES	3,200.00	1,066.41	234.87	2,133.59	33.33
101-265.000-709.000	FICA	570.00	151.64	26.52	418.36	26.60
101-265.000-711.000	MEDICARE	140.00	35.48	6.21	104.52	25.34
101-265.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	300.00	70.93	9.95	229.07	23.64
101-265.000-723.000	RETIREE HEALTH CARE-OPEB	135.00	32.87	4.37	102.13	24.35
101-265.000-752.000	SUPPLIES	750.00	482.22	53.14	267.78	64.30
101-265.000-755.000	OFFICE SUPPLIES	500.00	470.43	40.98	29.57	94.09
101-265.000-756.000	FURNISHINGS/HOUSEHOLD	1,500.00	1,130.75	467.79	369.25	75.38
101-265.000-802.000	CONTRACTUAL SERVICES	35,000.00	5,746.65	1,698.71	29,253.35	16.42
101-265.000-884.000	EQUIPMENT LEASE	7,500.00	2,195.34	1,279.43	5,304.66	29.27
101-265.000-915.000	MEMBERSHIPS	200.00	599.98	599.98	(399.98)	299.99
101-265.000-918.000	WATER	4,000.00	0.00	0.00	4,000.00	0.00
101-265.000-920.000	ELECTRIC	9,000.00	2,861.75	659.08	6,138.25	31.80
101-265.000-921.002	NATURAL GAS	6,000.00	174.62	0.00	5,825.38	2.91
101-265.000-930.000	LAND & BUILDING REPAIRS	20,000.00	6,781.46	3,672.02	13,218.54	33.91
101-265.000-948.000	COMPUTER SERVICES	20,000.00	11,904.00	5,929.00	8,096.00	59.52
101-265.000-972.000	300 BROADWAY	0.00	0.00	0.00	0.00	0.00
101-265.000-975.000	CAPITAL OUTLAY-BUILDINGS	0.00	0.00	0.00	0.00	0.00
101-265.000-985.000	CAPITAL OUTLAY-EQUIPMENT	0.00	5,771.68	3,815.71	(5,771.68)	100.00
101-265.000-986.000	CAPITAL OUTLAY-GENERAL	0.00	0.00	0.00	0.00	0.00
Total Dept 265.000 - BUILDINGS/GROUNDS		114,695.00	40,894.79	18,696.74	73,800.21	35.66
Dept 266.000 - ATTORNEY/CORPORATION COUNSEL						
101-266.000-801.000	PROFESSIONAL SERVICES	65,000.00	16,962.47	3,542.31	48,037.53	26.10

PERIOD ENDING 10/31/2024

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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	10/31/2024 (ABNORMAL)	MONTH 10/31/2024 (DECREASE)	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 266.000 - ATTORNEY/CORPORATION COUNSEL		65,000.00	16,962.47	3,542.31	48,037.53	26.10
Dept 270.000 - HUMAN RESOURCES DEPARTMENT						
101-270.000-703.800	WAGES-SEPARATION AGREEMENTS	0.00	0.00	0.00	0.00	0.00
101-270.000-709.000	FICA	0.00	0.00	0.00	0.00	0.00
101-270.000-711.000	MEDICARE	0.00	0.00	0.00	0.00	0.00
101-270.000-717.001	DEFINED BENEFIT PENSION PLAN CONT.	234,160.00	78,052.40	19,513.10	156,107.60	33.33
101-270.000-723.000	RETIREE HEALTH CARE-OPEB	120,500.00	45,580.24	16,564.81	74,919.76	37.83
101-270.000-725.000	EMPLOYMENT SCREENING	6,000.00	1,496.00	163.00	4,504.00	24.93
101-270.000-755.000	OFFICE SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-270.000-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
101-270.000-842.000	UNEMPLOYMENT CLAIMS	6,823.00	6,823.00	0.00	0.00	100.00
101-270.000-911.000	CONFERENCES & TRAINING	0.00	230.00	0.00	(230.00)	100.00
101-270.000-915.000	MEMBERSHIPS	250.00	50.00	0.00	200.00	20.00
101-270.000-933.001	SOFTWARE MAINTENANCE AGREEMENTS	0.00	0.00	0.00	0.00	0.00
101-270.000-935.000	PROPERTY/VEHICLE LIABILITY INSURANCE	92,000.00	176,465.00	0.00	(84,465.00)	191.81
101-270.000-937.000	WORKERS COMPENSATION INSURANCE	7,000.00	4,760.00	0.00	2,240.00	68.00
101-270.000-955.000	MISCELLANEOUS	0.00	37,960.63	0.00	(37,960.63)	100.00
Total Dept 270.000 - HUMAN RESOURCES DEPARTMENT		467,233.00	351,417.27	36,240.91	115,815.73	75.21
Dept 271.000 - SPECIAL PROJECTS						
101-271.000-702.000	WAGES-FULL TIME EMPLOYEES	0.00	2,094.51	0.00	(2,094.51)	100.00
101-271.000-709.000	FICA	0.00	126.83	0.00	(126.83)	100.00
101-271.000-711.000	MEDICARE	0.00	29.66	0.00	(29.66)	100.00
101-271.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	0.00	104.72	0.00	(104.72)	100.00
101-271.000-723.000	RETIREE HEALTH CARE-OPEB	0.00	41.48	0.00	(41.48)	100.00
101-271.000-752.000	SUPPLIES	3,000.00	4,839.27	4,816.00	(1,839.27)	161.31
101-271.000-752.100	SIDEWALK INCENTIVE PROGRAM	1,000.00	341.83	0.00	658.17	34.18
101-271.000-801.000	PROFESSIONAL SERVICES	0.00	1,856.00	0.00	(1,856.00)	100.00
101-271.000-802.000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
101-271.000-811.000	COMMUNITY FORESTRY	20,000.00	3,425.00	2,525.00	16,575.00	17.13
101-271.000-880.000	COMMUNITY PROMOTION	0.00	750.00	750.00	(750.00)	100.00
101-271.000-918.000	WATER	0.00	0.00	0.00	0.00	0.00
101-271.000-920.000	ELECTRIC	0.00	0.00	0.00	0.00	0.00
101-271.000-921.002	NATURAL GAS	0.00	0.00	0.00	0.00	0.00
101-271.000-925.000	HYDRANT USAGE	10,000.00	0.00	0.00	10,000.00	0.00
101-271.000-955.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
101-271.000-957.006	PROPERTY TAX-CITY ACQUIRED PROPERTY	0.00	0.00	0.00	0.00	0.00
101-271.000-962.000	PROPERTY TAX REFUNDS	125.00	486.07	0.00	(361.07)	388.86
101-271.000-962.001	REFUNDS TO RESIDENTS	0.00	0.00	0.00	0.00	0.00
101-271.000-964.000	REFUND/REBATE	0.00	0.00	0.00	0.00	0.00
101-271.000-974.000	CAPITAL OUTLAY-LAND IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
101-271.000-975.001	CAPITAL OUTLAY-PROPERTY ACQUISITION	0.00	0.00	0.00	0.00	0.00
101-271.000-986.000	CAPITAL OUTLAY-GENERAL	0.00	0.00	0.00	0.00	0.00
101-271.000-995.001	INTERFUND TRANSFERS OUT	31,805.00	0.00	0.00	31,805.00	0.00
Total Dept 271.000 - SPECIAL PROJECTS		65,930.00	14,095.37	8,091.00	51,834.63	21.38
Dept 301.000 - POLICE						
101-301.000-702.000	WAGES-FULL TIME EMPLOYEES	500,000.00	160,293.59	41,056.03	339,706.41	32.0

PERIOD ENDING 10/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2024 (ABNORMAL)	MONTH 10/31/2024 (DECREASE)	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-301.000-702.001	FIRST RESPONDER HAZARD PAY FT	0.00	0.00	0.00	0.00	0.00
101-301.000-704.001	WAGES-PART TIME EMPLOYEES	50,000.00	10,143.30	2,136.50	39,856.70	20.29
101-301.000-704.005	FIRST RESPONDER HAZARD PAY PT	0.00	0.00	0.00	0.00	0.00
101-301.000-709.000	FICA	36,000.00	12,580.63	2,841.76	23,419.37	34.95
101-301.000-711.000	MEDICARE	8,500.00	2,942.24	664.61	5,557.76	34.61
101-301.000-712.000	CASH IN LIEU OF BENEFITS(INS. OPT OUT)	24,000.00	18,000.00	1,500.00	6,000.00	75.00
101-301.000-713.000	OVERTIME	40,000.00	11,925.15	1,894.46	28,074.85	29.81
101-301.000-714.001	LONGEVITY PAY	4,500.00	1,199.99	0.00	3,300.01	26.67
101-301.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	27,000.00	6,174.31	1,537.79	20,825.69	22.87
101-301.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	35,000.00	14,250.75	3,562.69	20,749.25	40.72
101-301.000-721.001	CLOTHING ALLOWANCE	3,150.00	4,150.00	0.00	(1,000.00)	131.75
101-301.000-723.000	RETIREE HEALTH CARE-OPEB	7,000.00	2,204.15	577.00	4,795.85	31.49
101-301.000-726.000	LIFE INSURANCE	1,100.00	841.96	529.05	258.04	76.54
101-301.000-731.000	EMPLOYMENT SCREENING	0.00	0.00	0.00	0.00	0.00
101-301.000-732.000	STD & LTD INSURANCE	0.00	899.40	0.00	(899.40)	100.00
101-301.000-752.000	SUPPLIES	1,500.00	1,015.91	123.98	484.09	67.73
101-301.000-755.000	OFFICE SUPPLIES	1,500.00	897.47	0.00	602.53	59.83
101-301.000-756.000	FURNISHINGS/HOUSEHOLD	1,000.00	46.74	0.00	953.26	4.67
101-301.000-757.000	FIREARM SUPPLIES	1,500.00	82.68	82.68	1,417.32	5.51
101-301.000-759.000	GASOLINE	18,000.00	5,859.33	1,343.65	12,140.67	32.55
101-301.000-767.000	CLOTHING	5,000.00	2,899.84	387.96	2,100.16	58.00
101-301.000-791.000	SUBSCRIPTIONS AND PUBLICATIONS	300.00	0.00	0.00	300.00	0.00
101-301.000-802.000	CONTRACTUAL SERVICES	21,000.00	6,851.06	310.35	14,148.94	32.62
101-301.000-805.000	SERVICE CHARGES	100.00	0.00	0.00	100.00	0.00
101-301.000-850.000	COMMUNICATIONS	10,000.00	4,525.59	953.63	5,474.41	45.26
101-301.000-851.001	MAIL/POSTAGE	150.00	0.00	0.00	150.00	0.00
101-301.000-861.000	TRANSPORTATION-MILEAGE REIMBURSEMENT	300.00	0.00	0.00	300.00	0.00
101-301.000-880.000	COMMUNITY PROMOTION	500.00	181.90	0.00	318.10	36.38
101-301.000-884.000	EQUIPMENT LEASE	1,400.00	0.00	0.00	1,400.00	0.00
101-301.000-907.000	MICHIGAN JUSTICE TRAINING-302 FUNDS	1,500.00	975.00	0.00	525.00	65.00
101-301.000-909.000	MEALS	300.00	0.00	0.00	300.00	0.00
101-301.000-911.000	CONFERENCES & TRAINING	3,000.00	1,196.39	445.00	1,803.61	39.88
101-301.000-915.000	MEMBERSHIPS	115.00	190.00	0.00	(75.00)	165.22
101-301.000-916.000	LODGING	1,000.00	0.00	0.00	1,000.00	0.00
101-301.000-920.000	ELECTRIC	4,300.00	1,241.14	233.04	3,058.86	28.86
101-301.000-921.002	NATURAL GAS	1,000.00	77.34	0.00	922.66	7.73
101-301.000-930.000	LAND & BUILDING REPAIRS	1,000.00	158.25	0.00	841.75	15.83
101-301.000-931.002	RADIO MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
101-301.000-932.000	VEHICLE REPAIRS & MAINTENANCE	5,000.00	922.46	48.13	4,077.54	18.45
101-301.000-933.001	SOFTWARE MAINTENANCE AGREEMENTS	200.00	2,671.00	681.00	(2,471.00)	1,335.50
101-301.000-955.000	MISCELLANEOUS	300.00	0.00	0.00	300.00	0.00
101-301.000-981.000	CAPITAL OUTLAY-VEHICLES	0.00	0.00	0.00	0.00	0.00
101-301.000-985.000	CAPITAL OUTLAY-EQUIPMENT	41,213.00	38,068.86	5,398.00	3,144.14	92.37
Total Dept 301.000 - POLICE		858,428.00	313,466.43	66,307.31	544,961.57	36.52
Dept 336.000 - FIRE						
101-336.000-802.000	CONTRACTUAL SERVICES	275,000.00	137,744.50	0.00	137,255.50	50.09
Total Dept 336.000 - FIRE		275,000.00	137,744.50	0.00	137,255.50	50.09

PERIOD ENDING 10/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2024 (ABNORMAL) INCREASE	MONTH 10/31/2024 (DECREASE)	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 371.000 - INSPECTIONS/CODE ENFORCEMENT						
101-371.000-702.000	WAGES-FULL TIME EMPLOYEES	15,500.00	1,083.02	1,083.02	14,416.98	6.99
101-371.000-704.001	WAGES-PART TIME EMPLOYEES	10,200.00	3,458.30	868.75	6,741.70	33.90
101-371.000-709.000	FICA	1,600.00	280.61	120.07	1,319.39	17.54
101-371.000-711.000	MEDICARE	360.00	65.63	28.08	294.37	18.23
101-371.000-712.000	CASH IN LIEU OF BENEFITS(INS. OPT OUT)	0.00	0.00	0.00	0.00	0.00
101-371.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	575.00	54.15	54.15	520.85	9.42
101-371.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	0.00	711.20	177.80	(711.20)	100.00
101-371.000-723.000	RETIREE HEALTH CARE-OPEB	350.00	0.00	0.00	350.00	0.00
101-371.000-726.000	LIFE INSURANCE	0.00	28.50	16.41	(28.50)	100.00
101-371.000-732.000	STD & LTD INSURANCE	0.00	24.65	0.00	(24.65)	100.00
101-371.000-755.000	OFFICE SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-371.000-791.000	SUBSCRIPTIONS AND PUBLICATIONS	0.00	0.00	0.00	0.00	0.00
101-371.000-802.000	CONTRACTUAL SERVICES	85,000.00	31,253.83	17,898.50	53,746.17	36.77
101-371.000-850.000	COMMUNICATIONS	3,000.00	1,160.76	258.20	1,839.24	38.69
101-371.000-851.001	MAIL/POSTAGE	250.00	0.00	0.00	250.00	0.00
101-371.000-861.000	TRANSPORTATION-MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-371.000-900.000	PRINTING	100.00	0.00	0.00	100.00	0.00
101-371.000-911.000	CONFERENCES & TRAINING	0.00	0.00	0.00	0.00	0.00
101-371.000-915.000	MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
101-371.000-916.000	LODGING	0.00	0.00	0.00	0.00	0.00
101-371.000-932.000	VEHICLE REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00	0.00
101-371.000-933.001	SOFTWARE MAINTENANCE AGREEMENTS	0.00	0.00	0.00	0.00	0.00
Total Dept 371.000 - INSPECTIONS/CODE ENFORCEMENT		117,435.00	38,120.65	20,504.98	79,314.35	32.46
Dept 441.000 - DEPT OF PUBLIC WORKS						
101-441.000-702.000	WAGES-FULL TIME EMPLOYEES	136,500.00	29,729.64	10,777.97	106,770.36	21.78
101-441.000-704.001	WAGES-PART TIME EMPLOYEES	18,650.00	6,241.96	1,117.25	12,408.04	33.47
101-441.000-709.000	FICA	10,300.00	3,125.41	842.34	7,174.59	30.34
101-441.000-711.000	MEDICARE	2,410.00	731.01	197.02	1,678.99	30.33
101-441.000-712.000	CASH IN LIEU OF BENEFITS(INS. OPT OUT)	10,800.00	13,199.99	0.00	(2,399.99)	122.22
101-441.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	7,350.00	1,587.87	640.30	5,762.13	21.60
101-441.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	16,000.00	2,910.16	727.12	13,089.84	18.19
101-441.000-722.001	FOOD ALLOWANCE	200.00	135.00	0.00	65.00	67.50
101-441.000-723.000	RETIREE HEALTH CARE-OPEB	2,250.00	688.82	280.89	1,561.18	30.61
101-441.000-726.000	LIFE INSURANCE	500.00	695.44	244.75	(195.44)	139.09
101-441.000-731.000	EMPLOYMENT SCREENING	0.00	0.00	0.00	0.00	0.00
101-441.000-732.000	STD & LTD INSURANCE	0.00	303.09	0.00	(303.09)	100.00
101-441.000-752.000	SUPPLIES	2,500.00	1,201.78	994.20	1,298.22	48.07
101-441.000-755.000	OFFICE SUPPLIES	1,500.00	238.08	184.88	1,261.92	15.87
101-441.000-756.000	FURNISHINGS/HOUSEHOLD	0.00	0.00	0.00	0.00	0.00
101-441.000-758.000	DIESEL FUEL	9,000.00	0.00	0.00	9,000.00	0.00
101-441.000-759.000	GASOLINE	14,000.00	5,977.37	880.74	8,022.63	42.70
101-441.000-767.000	CLOTHING	5,000.00	4,881.03	2,261.61	118.97	97.62
101-441.000-768.000	PERSONAL PROPERTY REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-441.000-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
101-441.000-802.000	CONTRACTUAL SERVICES	1,600.00	894.69	890.44	705.31	55.92
101-441.000-826.000	CDL CONSORTIUM FEE	700.00	1,752.63	1,677.63	(1,052.63)	250.38
101-441.000-850.000	COMMUNICATIONS	5,500.00	2,493.36	685.49	3,006.64	45.33
101-441.000-851.001	MAIL/POSTAGE	250.00	0.00	0.00	250.00	0.00
101-441.000-861.000	TRANSPORTATION-MILEAGE REIMBURSEMENT	100.00	24.12	0.00	75.88	24.12

PERIOD ENDING 10/31/2024

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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2024	MONTH 10/31/2024	BALANCE	
Fund 101 - GENERAL FUND						
Expenditures						
101-441.000-901.000	ADVERTISING	50.00	0.00	0.00	50.00	0.00
101-441.000-909.000	MEALS	200.00	0.00	0.00	200.00	0.00
101-441.000-911.000	CONFERENCES & TRAINING	1,000.00	330.00	0.00	670.00	33.00
101-441.000-915.000	MEMBERSHIPS	750.00	100.00	100.00	650.00	13.33
101-441.000-920.000	ELECTRIC	6,500.00	1,967.10	470.93	4,532.90	30.26
101-441.000-921.002	NATURAL GAS	6,500.00	207.63	0.00	6,292.37	3.19
101-441.000-931.003	EQUIPMENT REPAIRS	13,000.00	2,448.90	125.23	10,551.10	18.84
101-441.000-932.000	VEHICLE REPAIRS & MAINTENANCE	25,000.00	2,615.60	426.55	22,384.40	10.46
101-441.000-933.000	BUILDING REPAIR	0.00	0.00	0.00	0.00	0.00
101-441.000-934.000	OTHER REPAIRS AND MAINTENANCE	2,000.00	12.32	0.00	1,987.68	0.62
101-441.000-975.000	CAPITAL OUTLAY-BUILDINGS	0.00	0.00	0.00	0.00	0.00
101-441.000-981.000	CAPITAL OUTLAY-VEHICLES	150,000.00	50,878.00	50,878.00	99,122.00	33.92
101-441.000-985.000	CAPITAL OUTLAY-EQUIPMENT	0.00	0.00	0.00	0.00	0.00
101-441.000-995.001	INTERFUND TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 441.000 - DEPT OF PUBLIC WORKS		450,110.00	135,371.00	74,403.34	314,739.00	30.08
Dept 448.000 - STREET LIGHTING						
101-448.000-926.000	STREET LIGHTING	94,000.00	25,810.38	8,693.41	68,189.62	27.46
Total Dept 448.000 - STREET LIGHTING		94,000.00	25,810.38	8,693.41	68,189.62	27.46
Dept 528.000 - RUBBISH COLLECTION/DISPOSAL						
101-528.000-802.000	CONTRACTUAL SERVICES	332,000.00	108,643.89	27,023.16	223,356.11	32.72
Total Dept 528.000 - RUBBISH COLLECTION/DISPOSAL		332,000.00	108,643.89	27,023.16	223,356.11	32.72
Dept 569.000 - WATERSHED COUNCIL						
101-569.000-702.000	WAGES-FULL TIME EMPLOYEES	0.00	0.00	0.00	0.00	0.00
101-569.000-704.001	WAGES-PART TIME EMPLOYEES	1,300.00	436.56	102.49	863.44	33.58
101-569.000-709.000	FICA	80.00	27.06	6.35	52.94	33.83
101-569.000-711.000	MEDICARE	18.00	6.32	1.48	11.68	35.11
101-569.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	0.00	0.00	0.00	0.00	0.00
101-569.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	0.00	0.00	0.00	0.00	0.00
101-569.000-726.000	LIFE INSURANCE	6.00	4.88	1.22	1.12	81.33
101-569.000-732.000	STD & LTD INSURANCE	0.00	0.00	0.00	0.00	0.00
101-569.000-801.000	PROFESSIONAL SERVICES	800.00	0.00	0.00	800.00	0.00
101-569.000-885.000	PERMIT FEES	3,000.00	0.00	0.00	3,000.00	0.00
101-569.000-911.000	CONFERENCES & TRAINING	150.00	0.00	0.00	150.00	0.00
Total Dept 569.000 - WATERSHED COUNCIL		5,354.00	474.82	111.54	4,879.18	8.87
Dept 691.000 - SAFETY PROGRAM-EMPLOYEES						
101-691.000-752.000	SUPPLIES	2,300.00	1,088.20	364.60	1,211.80	47.31
101-691.000-931.003	EQUIPMENT REPAIRS	300.00	0.00	0.00	300.00	0.00
Total Dept 691.000 - SAFETY PROGRAM-EMPLOYEES		2,600.00	1,088.20	364.60	1,511.80	41.85

PERIOD ENDING 10/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 10/31/2024	BALANCE	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 701.000 - PLANNING						
101-701.000-704.001	WAGES-PART TIME EMPLOYEES	0.00	0.00	0.00	0.00	0.00
101-701.000-752.000	SUPPLIES-PLANNING	0.00	0.00	0.00	0.00	0.00
101-701.000-752.002	CED EXPENSE	2,500.00	283.23	283.23	2,216.77	11.33
101-701.000-801.000	PROFESSIONAL SERVICES	15,000.00	2,000.00	0.00	13,000.00	13.33
101-701.000-902.000	PUBLISHING	1,500.00	111.25	0.00	1,388.75	7.42
101-701.000-911.000	CONFERENCES & TRAINING	500.00	0.00	0.00	500.00	0.00
Total Dept 701.000 - PLANNING		19,500.00	2,394.48	283.23	17,105.52	12.28
Dept 702.000 - ZONING						
101-702.000-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
101-702.000-902.000	PUBLISHING	1,000.00	0.00	0.00	1,000.00	0.00
101-702.000-911.000	CONFERENCES & TRAINING	500.00	0.00	0.00	500.00	0.00
Total Dept 702.000 - ZONING		1,500.00	0.00	0.00	1,500.00	0.00
Dept 756.000 - RECREATION/PARK FACILITIES						
101-756.000-702.000	WAGES-FULL TIME EMPLOYEES	37,600.00	12,598.15	1,932.11	25,001.85	33.51
101-756.000-704.001	WAGES-PART TIME EMPLOYEES	24,000.00	17,806.79	1,556.25	6,193.21	74.19
101-756.000-709.000	FICA	3,800.00	1,864.20	213.15	1,935.80	49.06
101-756.000-711.000	MEDICARE	875.00	435.95	49.84	439.05	49.82
101-756.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	2,000.00	629.93	96.62	1,370.07	31.50
101-756.000-723.000	RETIREE HEALTH CARE-OPEB	965.00	289.72	43.48	675.28	30.02
101-756.000-752.000	SUPPLIES	4,500.00	1,974.73	0.00	2,525.27	43.88
101-756.000-752.001	SUPPLIES-MARINER PARK PAVILION	0.00	0.00	0.00	0.00	0.00
101-756.000-801.000	PROFESSIONAL SERVICES	0.00	246.30	0.00	(246.30)	100.00
101-756.000-802.000	CONTRACTUAL SERVICES	9,000.00	3,489.50	932.50	5,510.50	38.77
101-756.000-802.001	CONTRACTUAL SERVICES-MARINER PARK	0.00	0.00	0.00	0.00	0.00
101-756.000-850.000	COMMUNICATIONS	1,150.00	750.05	82.07	399.95	65.22
101-756.000-880.000-TL REVITAL	COMMUNITY PROMOTION	0.00	0.00	0.00	0.00	0.00
101-756.000-920.000	ELECTRIC	2,600.00	1,247.48	242.53	1,352.52	47.98
101-756.000-920.001	ELECTRIC-MARINER PARK PAVILION	500.00	129.55	27.53	370.45	25.91
101-756.000-920.002	MARINE CITY MARINA	0.00	1,799.74	74.93	(1,799.74)	100.00
101-756.000-930.000	LAND & BUILDING REPAIRS	2,500.00	396.24	116.12	2,103.76	15.85
101-756.000-931.003	EQUIPMENT REPAIRS	500.00	0.00	0.00	500.00	0.00
101-756.000-934.000	OTHER REPAIRS AND MAINTENANCE	1,500.00	14.50	14.50	1,485.50	0.97
101-756.000-934.001	OTHER REPAIRS & MAINT-MARINER PARK	500.00	12.58	0.00	487.42	2.52
101-756.000-974.000	CAPITAL OUTLAY-LAND IMPROVEMENTS	22,500.00	0.00	0.00	22,500.00	0.00
101-756.000-985.000	CAPITAL OUTLAY-EQUIPMENT	0.00	0.00	0.00	0.00	0.00
101-756.000-986.000	CAPITAL OUTLAY-GENERAL	0.00	0.00	0.00	0.00	0.00
Total Dept 756.000 - RECREATION/PARK FACILITIES		114,490.00	43,685.41	5,381.63	70,804.59	38.16
Dept 790.000 - LIBRARY						
101-790.000-752.000	SUPPLIES	0.00	0.00	0.00	0.00	0.00
101-790.000-802.000	CONTRACTUAL SERVICES	5,000.00	760.00	80.00	4,240.00	15.20
101-790.000-850.000	COMMUNICATIONS	1,800.00	662.62	132.98	1,137.38	36.81
101-790.000-920.000	ELECTRIC	7,900.00	3,025.53	637.03	4,874.47	38.30
101-790.000-921.002	NATURAL GAS	1,200.00	70.44	0.00	1,129.56	5.86

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REVENUE AND EXPENDITURE REPORT FOR CITY OF MARINE CITY

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PERIOD ENDING 10/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2024	MONTH 10/31/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-790.000-930.000	LAND & BUILDING REPAIRS	1,200.00	106.05	69.98	1,093.95	8.84
Total Dept 790.000 - LIBRARY		17,100.00	4,624.64	919.99	12,475.36	27.04
Dept 804.000 - MUSEUM						
101-804.000-702.000	WAGES-FULL TIME EMPLOYEES	500.00	0.00	0.00	500.00	0.00
101-804.000-704.001	WAGES-PART TIME EMPLOYEES	600.00	402.62	93.75	197.38	67.10
101-804.000-709.000	FICA	70.00	24.97	5.82	45.03	35.67
101-804.000-711.000	MEDICARE	20.00	5.83	1.36	14.17	29.15
101-804.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	25.00	0.00	0.00	25.00	0.00
101-804.000-723.000	RETIREE HEALTH CARE-OPEB	25.00	0.00	0.00	25.00	0.00
101-804.000-752.000	SUPPLIES	0.00	0.00	0.00	0.00	0.00
101-804.000-802.000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
101-804.000-850.000	COMMUNICATIONS	1,700.00	548.69	137.28	1,151.31	32.28
101-804.000-920.000	ELECTRIC	950.00	493.30	114.17	456.70	51.93
101-804.000-921.002	NATURAL GAS	1,800.00	18.80	0.00	1,781.20	1.04
101-804.000-930.000	LAND & BUILDING REPAIRS	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 804.000 - MUSEUM		6,690.00	1,494.21	352.38	5,195.79	22.33
TOTAL EXPENDITURES		3,564,410.00	1,441,263.70	314,565.46	2,123,146.30	40.43
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		3,541,723.00	2,470,345.97	154,293.26	1,071,377.03	69.75
TOTAL EXPENDITURES		3,564,410.00	1,441,263.70	314,565.46	2,123,146.30	40.43
NET OF REVENUES & EXPENDITURES		(22,687.00)	1,029,082.27	(160,272.20)	(1,051,769.27)	4,536.00

PERIOD ENDING 10/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2024	MONTH 10/31/2024	BALANCE	
Fund 102 - GUY CENTER						
Revenues						
Dept 000.000						
102-000.000-000.000		0.00	0.00	0.00	0.00	0.00
102-000.000-650.000	MISCELLANEOUS REVENUE	1.00	0.00	0.00	1.00	0.00
102-000.000-665.000	INTEREST	100.00	0.00	0.00	100.00	0.00
102-000.000-673.001	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000		101.00	0.00	0.00	101.00	0.00
TOTAL REVENUES		101.00	0.00	0.00	101.00	0.00
Fund 102 - GUY CENTER:						
TOTAL REVENUES		101.00	0.00	0.00	101.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		101.00	0.00	0.00	101.00	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2024	MONTH 10/31/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000.000						
202-000.000-546.000	STATE WEIGHT & GAS TAX	392,000.00	69,720.27	31,590.60	322,279.73	17.79
202-000.000-548.001	STATE TRUNKLINE MAINTENANCE	0.00	0.00	0.00	0.00	0.00
202-000.000-650.000	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
202-000.000-665.000	INTEREST	3,500.00	1,853.74	471.60	1,646.26	52.96
202-000.000-696.000	DEBT PROCEEDS	0.00	0.00	0.00	0.00	0.00
202-000.000-699.000	INTERFUND TRANSFERS IN	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 000.000		397,500.00	71,574.01	32,062.20	325,925.99	18.01
TOTAL REVENUES		397,500.00	71,574.01	32,062.20	325,925.99	18.01
Expenditures						
Dept 450.000 - GENERAL ADMINISTRATION						
202-450.000-702.000	WAGES-FULL TIME EMPLOYEES	9,915.00	2,454.77	711.52	7,460.23	24.76
202-450.000-704.001	WAGES-PART TIME EMPLOYEES	1,300.00	436.55	102.48	863.45	33.58
202-450.000-709.000	FICA	700.00	250.57	49.57	449.43	35.80
202-450.000-711.000	MEDICARE	160.00	58.57	11.58	101.43	36.61
202-450.000-712.000	CASH IN LIEU OF BENEFITS(INS. OPT OUT)	1,800.00	1,200.01	0.00	599.99	66.67
202-450.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	0.00	122.75	35.58	(122.75)	100.00
202-450.000-717.001	DEFINED BENEFIT PENSION PLAN CONT.	11,000.00	3,776.73	944.18	7,223.27	34.33
202-450.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	3,000.00	514.34	128.69	2,485.66	17.14
202-450.000-723.000	RETIREE HEALTH CARE-OPEB	10,000.00	2,861.23	899.79	7,138.77	28.61
202-450.000-726.000	LIFE INSURANCE	100.00	62.20	36.43	37.80	62.20
202-450.000-732.000	STD & LTD INSURANCE	0.00	55.19	0.00	(55.19)	100.00
202-450.000-801.000	PROFESSIONAL SERVICES	1,400.00	64.00	0.00	1,336.00	4.57
202-450.000-940.000	RENTALS-EQUIPMENT	0.00	0.00	0.00	0.00	0.00
202-450.000-995.001	INTERFUND TRANSFERS OUT	196,000.00	19,064.84	0.00	176,935.16	9.73
Total Dept 450.000 - GENERAL ADMINISTRATION		235,375.00	30,921.75	2,919.82	204,453.25	13.14
Dept 451.000 - DRAINS-STORM SEWERS						
202-451.000-702.000	WAGES-FULL TIME EMPLOYEES	1,900.00	311.48	0.00	1,588.52	16.39
202-451.000-704.001	WAGES-PART TIME EMPLOYEES	150.00	0.00	0.00	150.00	0.00
202-451.000-709.000	FICA	100.00	18.86	0.00	81.14	18.86
202-451.000-711.000	MEDICARE	20.00	4.41	0.00	15.59	22.05
202-451.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	50.00	15.58	0.00	34.42	31.16
202-451.000-723.000	RETIREE HEALTH CARE-OPEB	30.00	6.28	0.00	23.72	20.93
202-451.000-761.000	ROAD/STREET MATERIAL	500.00	0.00	0.00	500.00	0.00
202-451.000-934.000	OTHER REPAIRS AND MAINTENANCE	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 451.000 - DRAINS-STORM SEWERS		4,250.00	356.61	0.00	3,893.39	8.39
Dept 452.000 - ROUTINE MAINTENANCE						
202-452.000-702.000	WAGES-FULL TIME EMPLOYEES	5,500.00	230.51	0.00	5,269.49	4.19
202-452.000-704.001	WAGES-PART TIME EMPLOYEES	520.00	87.76	0.00	432.24	16.88
202-452.000-709.000	FICA	355.00	19.34	0.00	335.66	5.45
202-452.000-711.000	MEDICARE	100.00	4.51	0.00	95.49	4.51
202-452.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	275.00	11.53	0.00	263.47	4.19
202-452.000-723.000	RETIREE HEALTH CARE-OPEB	150.00	5.54	0.00	144.46	3.6

PERIOD ENDING 10/31/2024

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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2024	MONTH 10/31/2024	BALANCE	
Fund 202 - MAJOR STREET FUND						
Expenditures						
202-452.000-752.000	SUPPLIES	100.00	0.00	0.00	100.00	0.00
202-452.000-761.000	ROAD/STREET MATERIAL	2,500.00	485.89	0.00	2,014.11	19.44
202-452.000-931.003	EQUIPMENT REPAIRS	1,000.00	0.00	0.00	1,000.00	0.00
202-452.000-934.000	OTHER REPAIRS AND MAINTENANCE	5,000.00	494.18	335.00	4,505.82	9.88
202-452.000-974.000	CAPITAL OUTLAY-LAND IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
202-452.000-981.000	CAPITAL OUTLAY-VEHICLES	0.00	0.00	0.00	0.00	0.00
202-452.000-985.000	CAPITAL OUTLAY-EQUIPMENT	0.00	0.00	0.00	0.00	0.00
202-452.000-995.001	INTERFUND TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 452.000 - ROUTINE MAINTENANCE		15,500.00	1,339.26	335.00	14,160.74	8.64
Dept 453.000 - BRIDGE MAINTENANCE						
202-453.000-702.000	WAGES-FULL TIME EMPLOYEES	325.00	0.00	0.00	325.00	0.00
202-453.000-704.001	WAGES-PART TIME EMPLOYEES	1,560.00	395.12	75.00	1,164.88	25.33
202-453.000-709.000	FICA	120.00	24.51	4.65	95.49	20.43
202-453.000-711.000	MEDICARE	30.00	5.73	1.09	24.27	19.10
202-453.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	20.00	0.00	0.00	20.00	0.00
202-453.000-723.000	RETIREE HEALTH CARE-OPEB	25.00	0.00	0.00	25.00	0.00
202-453.000-752.000	SUPPLIES	100.00	0.00	0.00	100.00	0.00
202-453.000-802.000	CONTRACTUAL SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
202-453.000-920.000	ELECTRIC	800.00	233.98	62.95	566.02	29.25
202-453.000-934.000	OTHER REPAIRS AND MAINTENANCE	500.00	0.00	0.00	500.00	0.00
Total Dept 453.000 - BRIDGE MAINTENANCE		6,480.00	659.34	143.69	5,820.66	10.18
Dept 455.000 - ICE AND SNOW CONTROL						
202-455.000-702.000	WAGES-FULL TIME EMPLOYEES	1,500.00	0.00	0.00	1,500.00	0.00
202-455.000-704.001	WAGES-PART TIME EMPLOYEES	210.00	0.00	0.00	210.00	0.00
202-455.000-709.000	FICA	110.00	0.00	0.00	110.00	0.00
202-455.000-711.000	MEDICARE	25.00	0.00	0.00	25.00	0.00
202-455.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	75.00	0.00	0.00	75.00	0.00
202-455.000-723.000	RETIREE HEALTH CARE-OPEB	35.00	0.00	0.00	35.00	0.00
202-455.000-761.000	ROAD/STREET MATERIAL	12,000.00	1,544.62	1,544.62	10,455.38	12.87
202-455.000-931.003	EQUIPMENT REPAIRS	3,500.00	0.00	0.00	3,500.00	0.00
202-455.000-985.000	CAPITAL OUTLAY-EQUIPMENT	0.00	0.00	0.00	0.00	0.00
202-455.000-995.001	INTERFUND TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 455.000 - ICE AND SNOW CONTROL		17,455.00	1,544.62	1,544.62	15,910.38	8.85
Dept 456.000 - TRAFFIC SERVICE						
202-456.000-702.000	WAGES-FULL TIME EMPLOYEES	1,485.00	23.02	0.00	1,461.98	1.55
202-456.000-704.001	WAGES-PART TIME EMPLOYEES	80.00	0.00	0.00	80.00	0.00
202-456.000-709.000	FICA	100.00	1.39	0.00	98.61	1.39
202-456.000-711.000	MEDICARE	25.00	0.33	0.00	24.67	1.32
202-456.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	75.00	1.15	0.00	73.85	1.53
202-456.000-723.000	RETIREE HEALTH CARE-OPEB	30.00	0.58	0.00	29.42	1.93
202-456.000-752.000	SUPPLIES	1,500.00	167.11	0.00	1,332.89	11.14
202-456.000-802.000	CONTRACTUAL SERVICES	1,000.00	13.86	0.00	986.14	1.39
Total Dept 456.000 - TRAFFIC SERVICE		4,295.00	207.44	0.00	4,087.56	4.8

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DB: Marine City		*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.					
GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED	
Fund 202 - MAJOR STREET FUND							
Expenditures							
Dept 457.000 - SURFACE MAINTENANCE (M-29)							
202-457.000-702.000	WAGES-FULL TIME EMPLOYEES	0.00	0.00	0.00	0.00	0.00	
202-457.000-704.001	WAGES-PART TIME EMPLOYEES	0.00	0.00	0.00	0.00	0.00	
202-457.000-709.000	FICA	0.00	0.00	0.00	0.00	0.00	
202-457.000-711.000	MEDICARE	0.00	0.00	0.00	0.00	0.00	
202-457.000-752.000	SUPPLIES	0.00	0.00	0.00	0.00	0.00	
Total Dept 457.000 - SURFACE MAINTENANCE (M-29)		0.00	0.00	0.00	0.00	0.00	
Dept 458.000 - ROADSIDE MAINTENANCE (M-29)							
202-458.000-702.000	WAGES-FULL TIME EMPLOYEES	0.00	0.00	0.00	0.00	0.00	
202-458.000-704.001	WAGES-PART TIME EMPLOYEES	0.00	0.00	0.00	0.00	0.00	
202-458.000-709.000	FICA	0.00	0.00	0.00	0.00	0.00	
202-458.000-711.000	MEDICARE	0.00	0.00	0.00	0.00	0.00	
202-458.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	0.00	0.00	0.00	0.00	0.00	
Total Dept 458.000 - ROADSIDE MAINTENANCE (M-29)		0.00	0.00	0.00	0.00	0.00	
Dept 459.000 - TRAFFIC SIGNS (M-29)							
202-459.000-802.000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	
Total Dept 459.000 - TRAFFIC SIGNS (M-29)		0.00	0.00	0.00	0.00	0.00	
Dept 460.000 - GENERAL MAINTENANCE (M-29)							
202-460.000-702.000	WAGES-FULL TIME EMPLOYEES	0.00	0.00	0.00	0.00	0.00	
202-460.000-704.001	WAGES-PART TIME EMPLOYEES	0.00	0.00	0.00	0.00	0.00	
202-460.000-709.000	FICA	0.00	0.00	0.00	0.00	0.00	
202-460.000-711.000	MEDICARE	0.00	0.00	0.00	0.00	0.00	
202-460.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	0.00	0.00	0.00	0.00	0.00	
202-460.000-723.000	RETIREE HEALTH CARE-OPEB	0.00	0.00	0.00	0.00	0.00	
Total Dept 460.000 - GENERAL MAINTENANCE (M-29)		0.00	0.00	0.00	0.00	0.00	
Dept 464.000 - NON MOTORIZED TRANSPORTATION							
202-464.000-702.000	WAGES-FULL TIME EMPLOYEES	85.00	0.00	0.00	85.00	0.00	
202-464.000-704.001	WAGES-PART TIME EMPLOYEES	0.00	0.00	0.00	0.00	0.00	
202-464.000-709.000	FICA	5.00	0.00	0.00	5.00	0.00	
202-464.000-711.000	MEDICARE	5.00	0.00	0.00	5.00	0.00	
202-464.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	5.00	0.00	0.00	5.00	0.00	
202-464.000-723.000	RETIREE HEALTH CARE-OPEB	5.00	0.00	0.00	5.00	0.00	
202-464.000-752.000	SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00	
202-464.000-802.000	CONTRACTUAL SERVICES	3,000.00	192.00	0.00	2,808.00	6.40	
202-464.000-974.000	CAPITAL OUTLAY-LAND IMPROVEMENTS	1,500.00	0.00	0.00	1,500.00	0.00	
Total Dept 464.000 - NON MOTORIZED TRANSPORTATION		6,605.00	192.00	0.00	6,413.00	2.91	
Dept 522.000 - STREET CLEANING							
202-522.000-702.000	WAGES-FULL TIME EMPLOYEES	2,400.00	135.91	14.86	2,264.09	5.67	

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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	
		AMENDED BUDGET	10/31/2024	MONTH 10/31/2024	BALANCE		
		NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)
Fund 202 - MAJOR STREET FUND							
Expenditures							
202-522.000-704.001	WAGES-PART TIME EMPLOYEES	0.00	0.00		0.00	0.00	0.00
202-522.000-709.000	FICA	150.00	8.23		0.90	141.77	5.49
202-522.000-711.000	MEDICARE	40.00	1.93		0.21	38.07	4.83
202-522.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	120.00	6.79		0.74	113.21	5.66
202-522.000-723.000	RETIREE HEALTH CARE-OPEB	70.00	2.75		0.35	67.25	3.93
202-522.000-752.000	SUPPLIES	800.00	0.00		0.00	800.00	0.00
202-522.000-802.000	CONTRACTUAL SERVICES	1,200.00	0.00		0.00	1,200.00	0.00
202-522.000-824.000	REGISTRATION FEES	0.00	0.00		0.00	0.00	0.00
202-522.000-884.000	EQUIPMENT LEASE	0.00	0.00		0.00	0.00	0.00
202-522.000-931.003	EQUIPMENT REPAIRS	950.00	148.06		148.06	801.94	15.59
202-522.000-981.000	CAPITAL OUTLAY-VEHICLES	0.00	0.00		0.00	0.00	0.00
202-522.000-992.000	INTEREST EXPENSE	0.00	0.00		0.00	0.00	0.00
Total Dept 522.000 - STREET CLEANING		5,730.00	303.67		165.12	5,426.33	5.30
TOTAL EXPENDITURES		295,690.00	35,524.69		5,108.25	260,165.31	12.01
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		397,500.00	71,574.01		32,062.20	325,925.99	18.01
TOTAL EXPENDITURES		295,690.00	35,524.69		5,108.25	260,165.31	12.01
NET OF REVENUES & EXPENDITURES		101,810.00	36,049.32		26,953.95	65,760.68	35.41

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REVENUE AND EXPENDITURE REPORT FOR CITY OF MARINE CITY

PERIOD ENDING 10/31/2024

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 10/31/2024 INCREASE (DECREASE)	NORMAL (ABNORMAL) BALANCE	
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000.000						
203-000.000-000.000		0.00	0.00	0.00	0.00	0.00
203-000.000-546.000	STATE WEIGHT & GAS TAX	154,000.00	26,766.90	12,128.21	127,233.10	17.38
203-000.000-551.000	STATE GRANT-STREET IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
203-000.000-569.002	PA 207 OF 2018 GRANT FUNDS	0.00	0.00	0.00	0.00	0.00
203-000.000-650.000	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
203-000.000-665.000	INTEREST	2,000.00	1,403.99	373.44	596.01	70.20
203-000.000-693.000	GAIN ON SALE OF DEPRECIABLE FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
203-000.000-696.000	DEBT PROCEEDS	0.00	0.00	0.00	0.00	0.00
203-000.000-699.000	INTERFUND TRANSFERS IN	199,000.00	19,064.84	0.00	179,935.16	9.58
Total Dept 000.000		355,000.00	47,235.73	12,501.65	307,764.27	13.31
TOTAL REVENUES		355,000.00	47,235.73	12,501.65	307,764.27	13.31
Expenditures						
Dept 450.000 - GENERAL ADMINISTRATION						
203-450.000-702.000	WAGES-FULL TIME EMPLOYEES	9,915.00	2,454.87	711.56	7,460.13	24.76
203-450.000-704.001	WAGES-PART TIME EMPLOYEES	1,300.00	436.54	102.48	863.46	33.58
203-450.000-709.000	FICA	700.00	287.77	49.57	412.23	41.11
203-450.000-711.000	MEDICARE	160.00	67.33	11.60	92.67	42.08
203-450.000-712.000	CASH IN LIEU OF BENEFITS(INS. OPT OUT)	2,700.00	1,800.01	0.00	899.99	66.67
203-450.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	500.00	122.75	35.58	377.25	24.55
203-450.000-717.001	DEFINED BENEFIT PENSION PLAN CONT.	22,000.00	7,553.44	1,888.36	14,446.56	34.33
203-450.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	4,250.00	727.55	181.78	3,522.45	17.12
203-450.000-723.000	RETIREE HEALTH CARE-OPEB	17,000.00	4,148.11	1,222.47	12,851.89	24.40
203-450.000-726.000	LIFE INSURANCE	150.00	84.82	49.62	65.18	56.55
203-450.000-732.000	STD & LTD INSURANCE	0.00	75.77	0.00	(75.77)	100.00
203-450.000-801.000	PROFESSIONAL SERVICES	1,400.00	64.00	0.00	1,336.00	4.57
203-450.000-940.000	RENTALS-EQUIPMENT	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 450.000 - GENERAL ADMINISTRATION		61,575.00	17,822.96	4,253.02	43,752.04	28.95
Dept 451.000 - DRAINS-STORM SEWERS						
203-451.000-702.000	WAGES-FULL TIME EMPLOYEES	3,605.00	786.24	169.26	2,818.76	21.81
203-451.000-704.001	WAGES-PART TIME EMPLOYEES	125.00	60.00	0.00	65.00	48.00
203-451.000-709.000	FICA	235.00	50.99	9.99	184.01	21.70
203-451.000-711.000	MEDICARE	60.00	11.93	2.34	48.07	19.88
203-451.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	180.00	39.30	8.46	140.70	21.83
203-451.000-723.000	RETIREE HEALTH CARE-OPEB	110.00	20.95	7.22	89.05	19.05
203-451.000-752.000	SUPPLIES	50.00	0.00	0.00	50.00	0.00
203-451.000-761.000	ROAD/STREET MATERIAL	3,000.00	0.00	0.00	3,000.00	0.00
203-451.000-802.000	CONTRACTUAL SERVICES	6,500.00	0.00	0.00	6,500.00	0.00
203-451.000-934.000	OTHER REPAIRS AND MAINTENANCE	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 451.000 - DRAINS-STORM SEWERS		16,365.00	969.41	197.27	15,395.59	5.92
Dept 452.000 - ROUTINE MAINTENANCE						
203-452.000-702.000	WAGES-FULL TIME EMPLOYEES	23,000.00	2,536.49	579.30	20,463.51	11.03
203-452.000-704.001	WAGES-PART TIME EMPLOYEES	2,030.00	517.50	120.00	1,512.50	25.47

PERIOD ENDING 10/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 10/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND						
Expenditures						
203-452.000-709.000	FICA	1,555.00	185.17	42.42	1,369.83	11.91
203-452.000-711.000	MEDICARE	365.00	43.33	9.93	321.67	11.87
203-452.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	1,150.00	126.81	28.96	1,023.19	11.03
203-452.000-723.000	RETIREE HEALTH CARE-OPEB	560.00	59.12	14.55	500.88	10.56
203-452.000-752.000	SUPPLIES	100.00	0.00	0.00	100.00	0.00
203-452.000-761.000	ROAD/STREET MATERIAL	2,700.00	485.89	0.00	2,214.11	18.00
203-452.000-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
203-452.000-931.003	EQUIPMENT REPAIRS	5,000.00	480.38	480.38	4,519.62	9.61
203-452.000-934.000	OTHER REPAIRS AND MAINTENANCE	9,000.00	835.00	335.00	8,165.00	9.28
203-452.000-974.000	CAPITAL OUTLAY-LAND IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
203-452.000-981.000	CAPITAL OUTLAY-VEHICLES	0.00	0.00	0.00	0.00	0.00
203-452.000-985.000	CAPITAL OUTLAY-EQUIPMENT	0.00	0.00	0.00	0.00	0.00
203-452.000-995.001	INTERFUND TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 452.000 - ROUTINE MAINTENANCE		45,460.00	5,269.69	1,610.54	40,190.31	11.59
Dept 455.000 - ICE AND SNOW CONTROL						
203-455.000-702.000	WAGES-FULL TIME EMPLOYEES	4,100.00	0.00	0.00	4,100.00	0.00
203-455.000-704.001	WAGES-PART TIME EMPLOYEES	1,015.00	0.00	0.00	1,015.00	0.00
203-455.000-709.000	FICA	320.00	0.00	0.00	320.00	0.00
203-455.000-711.000	MEDICARE	75.00	0.00	0.00	75.00	0.00
203-455.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	205.00	0.00	0.00	205.00	0.00
203-455.000-723.000	RETIREE HEALTH CARE-OPEB	105.00	0.00	0.00	105.00	0.00
203-455.000-761.000	ROAD/STREET MATERIAL	14,000.00	1,544.62	1,544.62	12,455.38	11.03
203-455.000-931.003	EQUIPMENT REPAIRS	5,000.00	0.00	0.00	5,000.00	0.00
203-455.000-985.000	CAPITAL OUTLAY-EQUIPMENT	0.00	0.00	0.00	0.00	0.00
203-455.000-995.001	INTERFUND TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 455.000 - ICE AND SNOW CONTROL		24,820.00	1,544.62	1,544.62	23,275.38	6.22
Dept 456.000 - TRAFFIC SERVICE						
203-456.000-702.000	WAGES-FULL TIME EMPLOYEES	760.00	427.60	86.14	332.40	56.26
203-456.000-704.001	WAGES-PART TIME EMPLOYEES	100.00	0.00	0.00	100.00	0.00
203-456.000-709.000	FICA	55.00	25.82	5.20	29.18	46.95
203-456.000-711.000	MEDICARE	15.00	6.03	1.22	8.97	40.20
203-456.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	70.00	21.39	4.31	48.61	30.56
203-456.000-723.000	RETIREE HEALTH CARE-OPEB	40.00	10.49	2.05	29.51	26.23
203-456.000-752.000	SUPPLIES	1,950.00	0.00	0.00	1,950.00	0.00
Total Dept 456.000 - TRAFFIC SERVICE		2,990.00	491.33	98.92	2,498.67	16.43
Dept 464.000 - NON MOTORIZED TRANSPORTATION						
203-464.000-702.000	WAGES-FULL TIME EMPLOYEES	650.00	0.00	0.00	650.00	0.00
203-464.000-704.001	WAGES-PART TIME EMPLOYEES	650.00	173.99	37.50	476.01	26.77
203-464.000-709.000	FICA	80.00	10.79	2.33	69.21	13.49
203-464.000-711.000	MEDICARE	25.00	2.51	0.54	22.49	10.04
203-464.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	65.00	0.00	0.00	65.00	0.00
203-464.000-723.000	RETIREE HEALTH CARE-OPEB	50.00	0.00	0.00	50.00	0.00
203-464.000-752.000	SUPPLIES	2,500.00	0.00	0.00	2,500.00	0.00
203-464.000-974.000	CAPITAL OUTLAY-LAND IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2024	MONTH 10/31/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND						
Expenditures						
Total Dept 464.000 - NON MOTORIZED TRANSPORTATION						
		4,020.00	187.29	40.37	3,832.71	4.66
Dept 522.000 - STREET CLEANING						
203-522.000-702.000	WAGES-FULL TIME EMPLOYEES	5,500.00	101.00	101.00	5,399.00	1.84
203-522.000-704.001	WAGES-PART TIME EMPLOYEES	0.00	0.00	0.00	0.00	0.00
203-522.000-709.000	FICA	350.00	5.98	5.98	344.02	1.71
203-522.000-711.000	MEDICARE	80.00	1.40	1.40	78.60	1.75
203-522.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	275.00	5.05	5.05	269.95	1.84
203-522.000-723.000	RETIREE HEALTH CARE-OPEB	175.00	4.54	4.54	170.46	2.59
203-522.000-752.000	SUPPLIES	1,200.00	0.00	0.00	1,200.00	0.00
203-522.000-802.000	CONTRACTUAL SERVICES	1,200.00	0.00	0.00	1,200.00	0.00
203-522.000-884.000	EQUIPMENT LEASE	0.00	0.00	0.00	0.00	0.00
203-522.000-931.003	EQUIPMENT REPAIRS	950.00	148.06	148.06	801.94	15.59
203-522.000-981.000	CAPITAL OUTLAY-VEHICLES	0.00	0.00	0.00	0.00	0.00
203-522.000-992.000	INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
Total Dept 522.000 - STREET CLEANING						
		9,730.00	266.03	266.03	9,463.97	2.73
TOTAL EXPENDITURES						
		164,960.00	26,551.33	8,010.77	138,408.67	16.10
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		355,000.00	47,235.73	12,501.65	307,764.27	13.31
TOTAL EXPENDITURES		164,960.00	26,551.33	8,010.77	138,408.67	16.10
NET OF REVENUES & EXPENDITURES		190,040.00	20,684.40	4,490.88	169,355.60	10.88

PERIOD ENDING 10/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2024 (ABNORMAL)	MONTH 10/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 209 - CEMETERY FUND						
Revenues						
Dept 000.000						
209-000.000-491.000	CEMETERY BURIAL	8,500.00	7,175.00	2,525.00	1,325.00	84.41
209-000.000-492.000	FOUNDATIONS	2,000.00	800.00	200.00	1,200.00	40.00
209-000.000-665.000	INTEREST	50.00	0.00	0.00	50.00	0.00
209-000.000-680.000	CEMETERY LOT SALES	5,000.00	6,700.00	2,400.00	(1,700.00)	134.00
209-000.000-680.001	CEMETERY COLUMBARIUM NICHE SALES	500.00	0.00	0.00	500.00	0.00
209-000.000-699.000	INTERFUND TRANSFERS IN	26,805.00	0.00	0.00	26,805.00	0.00
Total Dept 000.000		42,855.00	14,675.00	5,125.00	28,180.00	34.24
TOTAL REVENUES		42,855.00	14,675.00	5,125.00	28,180.00	34.24
Expenditures						
Dept 000.000						
209-000.000-702.000	WAGES-FULL TIME EMPLOYEES	12,600.00	7,393.53	1,567.65	5,206.47	58.68
209-000.000-704.001	WAGES-PART TIME EMPLOYEES	7,300.00	4,016.59	768.75	3,283.41	55.02
209-000.000-709.000	FICA	1,250.00	695.91	142.66	554.09	55.67
209-000.000-711.000	MEDICARE	290.00	162.73	33.37	127.27	56.11
209-000.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	640.00	369.68	78.39	270.32	57.76
209-000.000-717.001	DEFINED BENEFIT PENSION PLAN CONT.	7,500.00	2,517.80	629.45	4,982.20	33.57
209-000.000-723.000	RETIREE HEALTH CARE-OPEB	5,500.00	1,805.59	623.01	3,694.41	32.83
209-000.000-752.000	SUPPLIES	2,300.00	1,938.63	59.90	361.37	84.29
209-000.000-755.000	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
209-000.000-802.000	CONTRACTUAL SERVICES	3,500.00	435.00	145.00	3,065.00	12.43
209-000.000-805.000	SERVICE CHARGES	25.00	34.76	3.34	(9.76)	139.04
209-000.000-827.000	SERVICE CHARGES	0.00	0.00	0.00	0.00	0.00
209-000.000-902.000	PUBLISHING	50.00	0.00	0.00	50.00	0.00
209-000.000-920.000	ELECTRIC	800.00	178.20	36.73	621.80	22.28
209-000.000-933.000	BUILDING REPAIR	1,000.00	0.00	0.00	1,000.00	0.00
209-000.000-934.000	OTHER REPAIRS AND MAINTENANCE	100.00	23.51	0.00	76.49	23.51
209-000.000-986.000	CAPITAL OUTLAY-GENERAL	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000		42,855.00	19,571.93	4,088.25	23,283.07	45.67
TOTAL EXPENDITURES		42,855.00	19,571.93	4,088.25	23,283.07	45.67
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES		42,855.00	14,675.00	5,125.00	28,180.00	34.24
TOTAL EXPENDITURES		42,855.00	19,571.93	4,088.25	23,283.07	45.67
NET OF REVENUES & EXPENDITURES		0.00	(4,896.93)	1,036.75	4,896.93	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARINE CITY
PERIOD ENDING 10/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2024	MONTH 10/31/2024	BALANCE	
				(DECREASE)	NORMAL (ABNORMAL)	
Fund 245 - TIFA #1 FUND						
Expenditures						
Dept 000.000						
245-000.000-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 245 - TIFA #1 FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2024	MONTH 10/31/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 265 - DRUG LAW ENFORCEMENT FUND						
Revenues						
Dept 000.000						
265-000.000-650.000	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
265-000.000-658.000	DRUG FORFEITURE FUNDS	500.00	0.00	0.00	500.00	0.00
Total Dept 000.000		500.00	0.00	0.00	500.00	0.00
TOTAL REVENUES		500.00	0.00	0.00	500.00	0.00
Expenditures						
Dept 000.000						
265-000.000-752.000	SUPPLIES	0.00	0.00	0.00	0.00	0.00
265-000.000-805.000	SERVICE CHARGES	0.00	0.00	0.00	0.00	0.00
265-000.000-958.000	DRUG ENFORCEMENT	2,000.00	0.00	0.00	2,000.00	0.00
265-000.000-980.000	CAPITAL OUTLAY-OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
265-000.000-981.000	CAPITAL OUTLAY-VEHICLES	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000		2,000.00	0.00	0.00	2,000.00	0.00
TOTAL EXPENDITURES		2,000.00	0.00	0.00	2,000.00	0.00
Fund 265 - DRUG LAW ENFORCEMENT FUND:						
TOTAL REVENUES		500.00	0.00	0.00	500.00	0.00
TOTAL EXPENDITURES		2,000.00	0.00	0.00	2,000.00	0.00
NET OF REVENUES & EXPENDITURES		(1,500.00)	0.00	0.00	(1,500.00)	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2024	MONTH 10/31/2024	BALANCE	
Fund 309 - BROWNFIELD REDEVELOPMENT						
Revenues						
Dept 000.000						
309-000.000-596.000	COUNTY BROWNFIELD REIMBURSEMENT	47,000.00	0.00	0.00	47,000.00	0.00
309-000.000-665.000	INTEREST	35.00	0.00	0.00	35.00	0.00
Total Dept 000.000		47,035.00	0.00	0.00	47,035.00	0.00
TOTAL REVENUES		47,035.00	0.00	0.00	47,035.00	0.00
Expenditures						
Dept 000.000						
309-000.000-991.000	PRINCIPAL PAYMENT	24,680.00	0.00	0.00	24,680.00	0.00
309-000.000-992.000	INTEREST EXPENSE	2,715.00	0.00	0.00	2,715.00	0.00
Total Dept 000.000		27,395.00	0.00	0.00	27,395.00	0.00
TOTAL EXPENDITURES		27,395.00	0.00	0.00	27,395.00	0.00
Fund 309 - BROWNFIELD REDEVELOPMENT :						
TOTAL REVENUES		47,035.00	0.00	0.00	47,035.00	0.00
TOTAL EXPENDITURES		27,395.00	0.00	0.00	27,395.00	0.00
NET OF REVENUES & EXPENDITURES		19,640.00	0.00	0.00	19,640.00	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2024	MONTH 10/31/2024	BALANCE	
				(INCREASE)	(DECREASE)	
Fund 401 - CAPITAL PROJECTS FUND						
Revenues						
Dept 000.000						
401-000.000-665.000	INTEREST	40.00	0.00	0.00	40.00	0.00
401-000.000-699.000	INTERFUND TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000		40.00	0.00	0.00	40.00	0.00
TOTAL REVENUES		40.00	0.00	0.00	40.00	0.00
Expenditures						
Dept 000.000						
401-000.000-805.000	SERVICE CHARGES	5.00	60.58	5.86	(55.58)	1,211.60
401-000.000-995.001	INTERFUND TRANSFERS OUT	116,200.00	0.00	0.00	116,200.00	0.00
Total Dept 000.000		116,205.00	60.58	5.86	116,144.42	0.05
TOTAL EXPENDITURES		116,205.00	60.58	5.86	116,144.42	0.05
Fund 401 - CAPITAL PROJECTS FUND:						
TOTAL REVENUES		40.00	0.00	0.00	40.00	0.00
TOTAL EXPENDITURES		116,205.00	60.58	5.86	116,144.42	0.05
NET OF REVENUES & EXPENDITURES		(116,165.00)	(60.58)	(5.86)	(116,104.42)	0.05

PERIOD ENDING 10/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2024 (ABNORMAL) INCREASE	MONTH 10/31/2024 (DECREASE)	BALANCE (ABNORMAL)	
Fund 592 - WATER/SEWER FUND						
Revenues						
Dept 000.000						
592-000.000-000.000		0.00	0.00	0.00	0.00	0.00
592-000.000-693.000	GAIN ON SALE OF DEPRECIABLE FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000		0.00	0.00	0.00	0.00	0.00
Dept 536.000 - WASTEWATER DEPARTMENT REVENUES						
592-536.000-412.000	DELINQUENT PERSONAL PROPERTY	0.00	0.00	0.00	0.00	0.00
592-536.000-445.000	PENALTIES AND INTEREST ON TAXES	100.00	0.00	0.00	100.00	0.00
592-536.000-490.002	SEWER DEPARTMENT PERMITS	4,000.00	9,750.00	4,950.00	(5,750.00)	243.75
592-536.000-525.000	FEDERAL GRANT-ARPA FUNDS	0.00	0.00	0.00	0.00	0.00
592-536.000-636.000	READY TO SERVE FEE	156,000.00	53,971.97	15,901.82	102,028.03	34.60
592-536.000-642.000	METERED SALES	538,000.00	177,953.42	55,090.20	360,046.58	33.08
592-536.000-642.100	UNMETERED SALES-CITY BUILDINGS	2,000.00	0.00	0.00	2,000.00	0.00
592-536.000-643.000	DEBT SERVICE COLLECTION	0.00	0.00	0.00	0.00	0.00
592-536.000-643.001	CAPITAL IMPROVEMENT FEE-STORMWATER	28,300.00	9,935.11	2,980.40	18,364.89	35.11
592-536.000-644.000	SEWER CONTRACT	115,000.00	0.00	0.00	115,000.00	0.00
592-536.000-650.000	MISCELLANEOUS REVENUE	0.00	10,350.00	10,350.00	(10,350.00)	100.00
592-536.000-665.000	INTEREST	500.00	0.00	0.00	500.00	0.00
592-536.000-676.004	INSURANCE PREMIUM CONTRIBUTION	1,500.00	500.00	125.00	1,000.00	33.33
592-536.000-682.000	LOCAL GRANTS	0.00	0.00	0.00	0.00	0.00
592-536.000-698.000	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00
592-536.000-699.000	INTERFUND TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
Total Dept 536.000 - WASTEWATER DEPARTMENT REVENUES		845,400.00	262,460.50	89,397.42	582,939.50	31.05
Dept 537.000 - WATER DEPARTMENT REVENUES						
592-537.000-000.000	LOCAL SOURCES-RENTAL REHAB PHASE II	0.00	0.00	0.00	0.00	0.00
592-537.000-445.000	PENALTIES AND INTEREST ON TAXES	100.00	0.00	0.00	100.00	0.00
592-537.000-490.001	WATER DEPARTMENT PERMITS	2,500.00	10,200.00	4,400.00	(7,700.00)	408.00
592-537.000-504.000	DWSRF 2024 PROJECT FEDERAL GRANT	0.00	2,061,393.78	2,061,393.78	(2,061,393.78)	100.00
592-537.000-636.000	READY TO SERVE FEE	111,000.00	36,964.06	10,862.18	74,035.94	33.30
592-537.000-637.000	DRINKING WATER MONITORING FEE	29,500.00	10,272.84	2,914.06	19,227.16	34.82
592-537.000-642.000	METERED SALES	991,000.00	353,478.46	77,366.88	637,521.54	35.67
592-537.000-642.100	UNMETERED SALES-CITY BUILDINGS	2,000.00	0.00	0.00	2,000.00	0.00
592-537.000-643.000	DEBT SERVICE COLLECTION	103,000.00	37,124.64	11,231.04	65,875.36	36.04
592-537.000-645.000	WATER METER SALES	2,500.00	4,018.00	2,426.00	(1,518.00)	160.72
592-537.000-650.000	MISCELLANEOUS REVENUE	600.00	150.00	0.00	450.00	25.00
592-537.000-665.000	INTEREST	500.00	0.00	0.00	500.00	0.00
592-537.000-667.004	HYDRANT USE REVENUE	10,000.00	0.00	0.00	10,000.00	0.00
592-537.000-676.004	INSURANCE PREMIUM CONTRIBUTION	2,100.00	700.00	175.00	1,400.00	33.33
592-537.000-682.000	LOCAL GRANTS	0.00	0.00	0.00	0.00	0.00
592-537.000-693.000	GAIN ON SALE OF DEPRECIABLE FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
Total Dept 537.000 - WATER DEPARTMENT REVENUES		1,254,800.00	2,514,301.78	2,170,768.94	(1,259,501.78)	200.37
TOTAL REVENUES		2,100,200.00	2,776,762.28	2,260,166.36	(676,562.28)	132.21

Expenditures

Dept 543.000 - GENERAL ADMINISTRATIVE (SEWER)

PERIOD ENDING 10/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2024 (ABNORMAL) INCREASE	MONTH 10/31/2024 (DECREASE)	BALANCE (ABNORMAL)	
Fund 592 - WATER/SEWER FUND						
Expenditures						
592-543.000-702.000	WAGES-FULL TIME EMPLOYEES	74,000.00	17,265.55	5,166.25	56,734.45	23.33
592-543.000-703.000	WAGES-PART TIME	0.00	0.00	0.00	0.00	0.00
592-543.000-704.001	WAGES-PART TIME EMPLOYEES	7,400.00	3,505.31	614.70	3,894.69	47.37
592-543.000-709.000	FICA	5,100.00	1,369.23	365.20	3,730.77	26.85
592-543.000-711.000	MEDICARE	1,200.00	320.30	85.42	879.70	26.69
592-543.000-712.000	CASH IN LIEU OF BENEFITS(INS. OPT OUT)	4,800.00	1,535.03	175.00	3,264.97	31.98
592-543.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	3,700.00	933.43	247.81	2,766.57	25.23
592-543.000-717.001	DEFINED BENEFIT PENSION PLAN CONT.	41,600.00	13,848.00	3,462.00	27,752.00	33.29
592-543.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	5,000.00	1,511.76	377.81	3,488.24	30.24
592-543.000-722.000	EMPLOYER RETIREE HLTH INS CONT	0.00	0.00	0.00	0.00	0.00
592-543.000-723.000	RETIREE HEALTH CARE-OPEB	13,600.00	5,910.22	3,015.08	7,689.78	43.46
592-543.000-725.000	EMPLOYMENT SCREENING	0.00	0.00	0.00	0.00	0.00
592-543.000-726.000	LIFE INSURANCE	160.00	134.78	72.59	25.22	84.24
592-543.000-732.000	STD & LTD INSURANCE	0.00	120.99	0.00	(120.99)	100.00
592-543.000-755.000	OFFICE SUPPLIES	700.00	9.39	0.00	690.61	1.34
592-543.000-801.000	PROFESSIONAL SERVICES	9,500.00	192.00	0.00	9,308.00	2.02
592-543.000-802.000	CONTRACTUAL SERVICES	9,400.00	5,250.00	0.00	4,150.00	55.85
592-543.000-827.000	SERVICE CHARGES	750.00	278.49	33.13	471.51	37.13
592-543.000-850.000	COMMUNICATIONS	1,000.00	263.72	43.98	736.28	26.37
592-543.000-851.001	MAIL/POSTAGE	2,500.00	0.00	0.00	2,500.00	0.00
592-543.000-900.000	PRINTING	900.00	230.00	0.00	670.00	25.56
592-543.000-902.000	PUBLISHING	0.00	0.00	0.00	0.00	0.00
592-543.000-933.001	SOFTWARE MAINTENANCE AGREEMENTS	2,650.00	683.75	0.00	1,966.25	25.80
592-543.000-935.000	PROPERTY/VEHICLE LIABILITY INSURANCE	24,300.00	0.00	0.00	24,300.00	0.00
592-543.000-937.000	WORKERS COMPENSATION INSURANCE	1,300.00	0.00	0.00	1,300.00	0.00
592-543.000-992.000	INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
Total Dept 543.000 - GENERAL ADMINISTRATIVE (SEWER)		209,560.00	53,361.95	13,658.97	156,198.05	25.46
Dept 544.000 - SYSTEM MAINTENANCE (SEWER)						
592-544.000-702.000	WAGES-FULL TIME EMPLOYEES	4,200.00	3,944.76	1,265.40	255.24	93.92
592-544.000-704.001	WAGES-PART TIME EMPLOYEES	250.00	0.00	0.00	250.00	0.00
592-544.000-709.000	FICA	275.00	238.49	76.45	36.51	86.72
592-544.000-711.000	MEDICARE	65.00	55.77	17.88	9.23	85.80
592-544.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	225.00	197.24	63.27	27.76	87.66
592-544.000-723.000	RETIREE HEALTH CARE-OPEB	250.00	88.36	28.71	161.64	35.34
592-544.000-752.000	SUPPLIES	100.00	0.00	0.00	100.00	0.00
592-544.000-755.000	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
592-544.000-761.000	ROAD/STREET MATERIAL	1,000.00	0.00	0.00	1,000.00	0.00
592-544.000-884.000	EQUIPMENT LEASE	0.00	0.00	0.00	0.00	0.00
592-544.000-884.001	CAPITAL IMPROVEMENT FUND	0.00	0.00	0.00	0.00	0.00
592-544.000-911.000	CONFERENCES & TRAINING	900.00	0.00	0.00	900.00	0.00
592-544.000-915.000	MEMBERSHIPS	1,400.00	0.00	0.00	1,400.00	0.00
592-544.000-931.003	EQUIPMENT REPAIRS	1,000.00	6,222.66	0.00	(5,222.66)	622.27
592-544.000-932.000	VEHICLE REPAIRS & MAINTENANCE	5,000.00	1,385.06	0.00	3,614.94	27.70
592-544.000-934.000	OTHER REPAIRS AND MAINTENANCE	10,000.00	942.13	131.52	9,057.87	9.42
592-544.000-985.000	CAPITAL OUTLAY-EQUIPMENT	0.00	0.00	0.00	0.00	0.00
592-544.000-992.000	INTEREST EXPENSE	1,250.00	0.00	0.00	1,250.00	0.00
592-544.000-995.001	INTERFUND TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 544.000 - SYSTEM MAINTENANCE (SEWER)		25,915.00	13,074.47	1,583.23	12,840.53	50.45

PERIOD ENDING 10/31/2024

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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2024 (ABNORMAL) INCREASE	MONTH 10/31/2024 (DECREASE)	BALANCE (ABNORMAL)	
Fund 592 - WATER/SEWER FUND						
Expenditures						
Dept 545.000 - WASTEWATER TREATMENT PLANT						
592-545.000-702.000	WAGES-FULL TIME EMPLOYEES	21,090.00	14,292.46	2,759.76	6,797.54	67.77
592-545.000-704.001	WAGES-PART TIME EMPLOYEES	1,700.00	1,043.25	247.50	656.75	61.37
592-545.000-709.000	FICA	1,415.00	929.21	182.66	485.79	65.67
592-545.000-711.000	MEDICARE	330.00	217.35	42.75	112.65	65.86
592-545.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	1,055.00	714.60	137.98	340.40	67.73
592-545.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	0.00	87.91	22.51	(87.91)	100.00
592-545.000-722.000	EMPLOYER RETIREE HLTH INS CONT	0.00	0.00	0.00	0.00	0.00
592-545.000-723.000	RETIREE HEALTH CARE-OPEB	27,000.00	9,385.49	2,333.29	17,614.51	34.76
592-545.000-726.000	LIFE INSURANCE	0.00	7.01	8.82	(7.01)	100.00
592-545.000-752.000	SUPPLIES	1,000.00	143.64	0.00	856.36	14.36
592-545.000-753.001	PROCESS CHEMICALS	15,000.00	6,807.65	440.00	8,192.35	45.38
592-545.000-755.000	OFFICE SUPPLIES	500.00	0.00	0.00	500.00	0.00
592-545.000-762.000	LAB SUPPLY	7,000.00	4,423.07	1,370.69	2,576.93	63.19
592-545.000-802.000	CONTRACTUAL SERVICES	230,000.00	117,184.94	19,648.55	112,815.06	50.95
592-545.000-802.100	BIOSOLIDS REMOVAL	75,000.00	26,281.15	0.00	48,718.85	35.04
592-545.000-803.000	DUES/MEMBERSHIPS/CERTIFICATION	0.00	0.00	0.00	0.00	0.00
592-545.000-806.000	LANDFILL APPLICATION & GENERATION FEES	2,500.00	0.00	0.00	2,500.00	0.00
592-545.000-822.000	PERMIT FEES	5,500.00	0.00	0.00	5,500.00	0.00
592-545.000-850.000	COMMUNICATIONS	2,800.00	838.38	209.78	1,961.62	29.94
592-545.000-851.001	MAIL/POSTAGE	100.00	0.00	0.00	100.00	0.00
592-545.000-915.000	MEMBERSHIPS	300.00	0.00	0.00	300.00	0.00
592-545.000-920.000	ELECTRIC	90,000.00	27,893.64	6,252.83	62,106.36	30.99
592-545.000-921.002	NATURAL GAS	7,500.00	278.82	0.00	7,221.18	3.72
592-545.000-930.000	LAND & BUILDING REPAIRS	5,000.00	1,069.63	571.71	3,930.37	21.39
592-545.000-931.003	EQUIPMENT REPAIRS	15,000.00	77,673.24	32,518.92	(62,673.24)	517.82
592-545.000-934.000	OTHER REPAIRS AND MAINTENANCE	5,000.00	38,465.48	0.00	(33,465.48)	769.31
592-545.000-934.001	OTHER REPAIRS & MAINTENANCE-MARINER PARK	0.00	0.00	0.00	0.00	0.00
592-545.000-934.002	CAPITAL OUTLAY-PUMP REPLACEMENT	0.00	0.00	0.00	0.00	0.00
592-545.000-940.000	RENTALS-EQUIPMENT	50,000.00	13,031.62	0.00	36,968.38	26.06
592-545.000-948.000	COMPUTER SERVICES	0.00	0.00	0.00	0.00	0.00
592-545.000-968.000	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
592-545.000-975.000	CAPITAL OUTLAY-BUILDINGS	0.00	0.00	0.00	0.00	0.00
592-545.000-985.000	CAPITAL OUTLAY-EQUIPMENT	0.00	117,173.58	0.00	(117,173.58)	100.00
Total Dept 545.000 - WASTEWATER TREATMENT PLANT		564,790.00	457,942.12	66,747.75	106,847.88	81.08
Dept 546.000 - PUMP/LIFT STATION (SEWER)						
592-546.000-702.000	WAGES-FULL TIME EMPLOYEES	810.00	3,752.09	0.00	(2,942.09)	463.22
592-546.000-704.001	WAGES-PART TIME EMPLOYEES	1,000.00	308.25	75.00	691.75	30.83
592-546.000-709.000	FICA	115.00	245.55	4.64	(130.55)	213.52
592-546.000-711.000	MEDICARE	30.00	57.38	1.08	(27.38)	191.27
592-546.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	100.00	187.63	0.00	(87.63)	187.63
592-546.000-723.000	RETIREE HEALTH CARE-OPEB	100.00	85.96	0.00	14.04	85.96
592-546.000-752.000	SUPPLIES	500.00	0.00	0.00	500.00	0.00
592-546.000-802.000	CONTRACTUAL SERVICES	2,500.00	2,296.85	0.00	203.15	91.87
592-546.000-850.000	COMMUNICATIONS	1,950.00	604.25	268.92	1,345.75	30.99
592-546.000-920.000	ELECTRIC	12,500.00	4,618.28	847.67	7,881.72	36.95
592-546.000-921.002	NATURAL GAS	2,500.00	164.17	0.00	2,335.83	6.57
592-546.000-931.003	EQUIPMENT REPAIRS	5,000.00	5,525.59	115.00	(525.59)	110.51
592-546.000-934.000	OTHER REPAIRS AND MAINTENANCE	2,000.00	148.98	0.00	1,851.02	7.45

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PERIOD ENDING 10/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 10/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 592 - WATER/SEWER FUND						
Expenditures						
Total Dept 546.000 - PUMP/LIFT STATION (SEWER)		29,105.00	17,994.98	1,312.31	11,110.02	61.83
Dept 547.000 - GENERAL ADMINISTRATIVE (WATER)						
592-547.000-702.000	WAGES-FULL TIME EMPLOYEES	74,000.00	17,264.51	5,166.04	56,735.49	23.33
592-547.000-704.001	WAGES-PART TIME EMPLOYEES	4,200.00	3,505.53	614.73	694.47	83.47
592-547.000-709.000	FICA	5,400.00	1,436.09	365.17	3,963.91	26.59
592-547.000-711.000	MEDICARE	1,300.00	335.77	85.42	964.23	25.83
592-547.000-712.000	CASH IN LIEU OF BENEFITS(INS. OPT OUT)	8,670.00	2,614.98	174.99	6,055.02	30.16
592-547.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	4,200.00	933.26	247.77	3,266.74	22.22
592-547.000-717.001	DEFINED BENEFIT PENSION PLAN CONT.	60,430.00	20,142.27	5,035.57	40,287.73	33.33
592-547.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	6,500.00	1,895.51	473.37	4,604.49	29.16
592-547.000-722.000	EMPLOYER RETIREE HLTH INS CONT	0.00	0.00	0.00	0.00	0.00
592-547.000-723.000	RETIREE HEALTH CARE-OPEB	6,800.00	3,843.58	2,765.95	2,956.42	56.52
592-547.000-725.000	EMPLOYMENT SCREENING	0.00	0.00	0.00	0.00	0.00
592-547.000-726.000	LIFE INSURANCE	250.00	175.50	96.34	74.50	70.20
592-547.000-732.000	STD & LTD INSURANCE	0.00	144.01	0.00	(144.01)	100.00
592-547.000-755.000	OFFICE SUPPLIES	800.00	0.00	0.00	800.00	0.00
592-547.000-801.000	PROFESSIONAL SERVICES	9,000.00	62,400.00	0.00	(53,400.00)	693.33
592-547.000-802.000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
592-547.000-827.000	SERVICE CHARGES	750.00	278.50	33.12	471.50	37.13
592-547.000-850.000	COMMUNICATIONS	1,000.00	598.99	140.35	401.01	59.90
592-547.000-851.001	MAIL/POSTAGE	2,500.00	0.00	0.00	2,500.00	0.00
592-547.000-900.000	PRINTING	1,000.00	230.00	0.00	770.00	23.00
592-547.000-902.000	PUBLISHING	0.00	0.00	0.00	0.00	0.00
592-547.000-933.001	SOFTWARE MAINTENANCE AGREEMENTS	2,650.00	683.75	0.00	1,966.25	25.80
592-547.000-935.000	PROPERTY/VEHICLE LIABILITY INSURANCE	24,300.00	0.00	0.00	24,300.00	0.00
592-547.000-937.000	WORKERS COMPENSATION INSURANCE	3,200.00	0.00	0.00	3,200.00	0.00
592-547.000-992.000	INTEREST EXPENSE	6,375.00	3,187.50	0.00	3,187.50	50.00
592-547.000-995.001	INTERFUND TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 547.000 - GENERAL ADMINISTRATIVE (WATER)		223,325.00	119,669.75	15,198.82	103,655.25	53.59
Dept 548.000 - SYSTEM MAINTENANCE (WATER)						
592-548.000-702.000	WAGES-FULL TIME EMPLOYEES	38,800.00	13,291.28	4,349.07	25,508.72	34.26
592-548.000-704.001	WAGES-PART TIME EMPLOYEES	8,000.00	2,986.78	780.02	5,013.22	37.33
592-548.000-709.000	FICA	2,900.00	985.57	310.07	1,914.43	33.99
592-548.000-711.000	MEDICARE	675.00	230.49	72.49	444.51	34.15
592-548.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	2,200.00	664.59	217.47	1,535.41	30.21
592-548.000-723.000	RETIREE HEALTH CARE-OPEB	1,100.00	309.32	110.66	790.68	28.12
592-548.000-752.000	SUPPLIES	300.00	0.00	0.00	300.00	0.00
592-548.000-755.000	OFFICE SUPPLIES	300.00	0.00	0.00	300.00	0.00
592-548.000-761.000	ROAD/STREET MATERIAL	1,000.00	0.00	0.00	1,000.00	0.00
592-548.000-802.000	CONTRACTUAL SERVICES	25,000.00	24,062.27	99.75	937.73	96.25
592-548.000-884.000	EQUIPMENT LEASE	0.00	0.00	0.00	0.00	0.00
592-548.000-911.000	CONFERENCES & TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
592-548.000-915.000	MEMBERSHIPS	1,700.00	0.00	0.00	1,700.00	0.00
592-548.000-931.003	EQUIPMENT REPAIRS	2,500.00	0.00	0.00	2,500.00	0.00
592-548.000-932.000	VEHICLE REPAIRS & MAINTENANCE	0.00	1,385.07	0.00	(1,385.07)	100.00
592-548.000-934.000	OTHER REPAIRS AND MAINTENANCE	32,000.00	19,087.18	6,641.35	12,912.82	59.65
592-548.000-985.000	CAPITAL OUTLAY-EQUIPMENT	0.00	0.00	0.00	0.00	0.00
592-548.000-986.000	CAPITAL OUTLAY-GENERAL	0.00	2,950.00	0.00	(2,950.00)	100.00
592-548.000-992.000	INTEREST EXPENSE	1,250.00	0.00	0.00	1,250.00	0.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF MARINE CITY

PERIOD ENDING 10/31/2024

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 10/31/2024	BALANCE	
				INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 592 - WATER/SEWER FUND						
Expenditures						
592-548.000-995.001	INTERFUND TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 548.000 - SYSTEM MAINTENANCE (WATER)		118,725.00	65,952.55	12,580.88	52,772.45	55.55
Dept 549.000 - WATER PLANT						
592-549.000-702.000	WAGES-FULL TIME EMPLOYEES	15,090.00	4,123.84	1,064.17	10,966.16	27.33
592-549.000-704.001	WAGES-PART TIME EMPLOYEES	800.00	37.50	0.00	762.50	4.69
592-549.000-709.000	FICA	1,050.00	252.15	64.46	797.85	24.01
592-549.000-710.000	UNEMPLOYMENT/FUTA	0.00	0.00	0.00	0.00	0.00
592-549.000-711.000	MEDICARE	275.00	58.96	15.07	216.04	21.44
592-549.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	755.00	206.20	53.21	548.80	27.31
592-549.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	0.00	87.87	22.49	(87.87)	100.00
592-549.000-722.000	EMPLOYER RETIREE HLTH INS CONT	0.00	0.00	0.00	0.00	0.00
592-549.000-723.000	RETIREE HEALTH CARE-OPEB	26,000.00	10,507.97	2,632.86	15,492.03	40.42
592-549.000-726.000	LIFE INSURANCE	0.00	7.00	8.82	(7.00)	100.00
592-549.000-732.000	STD & LTD INSURANCE	0.00	14.04	0.00	(14.04)	100.00
592-549.000-752.000	SUPPLIES	500.00	32.00	0.00	468.00	6.40
592-549.000-753.001	PROCESS CHEMICALS	52,000.00	21,404.71	3,554.48	30,595.29	41.16
592-549.000-755.000	OFFICE SUPPLIES	500.00	19.50	0.00	480.50	3.90
592-549.000-756.000	FURNISHINGS/HOUSEHOLD	500.00	0.00	0.00	500.00	0.00
592-549.000-762.000	LAB SUPPLY	11,000.00	1,736.32	524.53	9,263.68	15.78
592-549.000-802.000	CONTRACTUAL SERVICES	310,000.00	42,680.99	19,951.18	267,319.01	13.77
592-549.000-802.400	WATER MONITORING SERVICES	11,000.00	2,914.00	1,348.00	8,086.00	26.49
592-549.000-820.000	PUBLIC SUPPLY FEE	1,700.00	1,293.38	1,293.38	406.62	76.08
592-549.000-850.000	COMMUNICATIONS	3,600.00	595.50	208.73	3,004.50	16.54
592-549.000-851.001	MAIL/POSTAGE	100.00	0.00	0.00	100.00	0.00
592-549.000-920.000	ELECTRIC	37,000.00	13,426.59	3,014.51	23,573.41	36.29
592-549.000-921.002	NATURAL GAS	5,000.00	182.42	0.00	4,817.58	3.65
592-549.000-930.000	LAND & BUILDING REPAIRS	1,500.00	700.00	0.00	800.00	46.67
592-549.000-931.003	EQUIPMENT REPAIRS	22,000.00	7,613.87	1,662.56	14,386.13	34.61
592-549.000-934.000	OTHER REPAIRS AND MAINTENANCE	4,000.00	433.18	125.00	3,566.82	10.83
592-549.000-968.000	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
Total Dept 549.000 - WATER PLANT		504,370.00	108,327.99	35,543.45	396,042.01	21.48
TOTAL EXPENDITURES		1,675,790.00	836,323.81	146,625.41	839,466.19	49.91
Fund 592 - WATER/SEWER FUND:						
TOTAL REVENUES		2,100,200.00	2,776,762.28	2,260,166.36	(676,562.28)	132.21
TOTAL EXPENDITURES		1,675,790.00	836,323.81	146,625.41	839,466.19	49.91
NET OF REVENUES & EXPENDITURES		424,410.00	1,940,438.47	2,113,540.95	(1,516,028.47)	457.21

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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2024	MONTH 10/31/2024	BALANCE	
				(INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 701 - SPECIAL ASSESSMENT FUND						
Revenues						
Dept 000.000						
701-000.000-445.000	PENALTIES AND INTEREST ON TAXES	0.00	0.00	0.00	0.00	0.00
701-000.000-665.001	INTEREST-SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00	0.00
701-000.000-699.000	INTERFUND TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
Dept 000.000						
701-000.000-805.000	SERVICE CHARGES	0.00	0.00	0.00	0.00	0.00
701-000.000-992.000	INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 701 - SPECIAL ASSESSMENT FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	
		AMENDED BUDGET	10/31/2024	MONTH 10/31/2024	BALANCE		
		NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)
Fund 702 - CEMETERY TRUST FUND							
Revenues							
Dept 000.000							
702-000.000-665.000	INTEREST	120.00	0.00		0.00	120.00	0.00
702-000.000-699.000	INTERFUND TRANSFERS IN	0.00	0.00		0.00	0.00	0.00
Total Dept 000.000		120.00	0.00		0.00	120.00	0.00
TOTAL REVENUES		120.00	0.00		0.00	120.00	0.00
Expenditures							
Dept 000.000							
702-000.000-805.000	SERVICE CHARGES	5.00	51.64		5.00	(46.64)	1,032.80
702-000.000-995.001	INTERFUND TRANSFERS OUT	0.00	0.00		0.00	0.00	0.00
Total Dept 000.000		5.00	51.64		5.00	(46.64)	1,032.80
TOTAL EXPENDITURES		5.00	51.64		5.00	(46.64)	1,032.80
Fund 702 - CEMETERY TRUST FUND:							
TOTAL REVENUES		120.00	0.00		0.00	120.00	0.00
TOTAL EXPENDITURES		5.00	51.64		5.00	(46.64)	1,032.80
NET OF REVENUES & EXPENDITURES		115.00	(51.64)		(5.00)	166.64	44.90

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REVENUE AND EXPENDITURE REPORT FOR CITY OF MARINE CITY

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	10/31/2024	MONTH 10/31/2024	BALANCE	
Fund 703 - TAX ACCOUNT FUND						
Revenues						
Dept 000.000						
703-000.000-401.000	TAXES COLLECTED FROM OTHERS	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
Dept 000.000						
703-000.000-950.001	TAXES PAID TO OTHERS	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 703 - TAX ACCOUNT FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2024	MONTH 10/31/2024	BALANCE	
				(DECREASE)	NORMAL (ABNORMAL)	
Fund 704 - PAYROLL CLEARING FUND						
Revenues						
Dept 000.000						
704-000.000-665.000	INTEREST	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Fund 704 - PAYROLL CLEARING FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF MARINE CITY
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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2024	MONTH 10/31/2024	BALANCE	
				(INCREASE (DECREASE))	(NORMAL (ABNORMAL))	
Fund 711 - CEMETERY TRUST FUND						
Revenues						
Dept 000.000						
711-000.000-665.000	INTEREST	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
Dept 000.000						
711-000.000-805.000	SERVICE CHARGES	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 711 - CEMETERY TRUST FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2024	MONTH 10/31/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 731 - MARINE CITY RETIREMENT SYSTEM						
Revenues						
Dept 000.000						
731-000.000-665.000	INTEREST	0.00	40,996.53	10,537.12	(40,996.53)	100.00
731-000.000-669.000	INVESTMENT GAINS/LOSSES-REALIZED	0.00	0.00	0.00	0.00	0.00
731-000.000-669.001	INVESTMENT GAINS/LOSSES-UNREALIZED	0.00	306,626.08	(80,290.13)	(306,626.08)	100.00
731-000.000-683.000	EMPLOYEE CONTRIBUTIONS	0.00	2,910.64	602.23	(2,910.64)	100.00
731-000.000-684.000	EMPLOYER CONTRIBUTIONS	0.00	125,890.64	31,472.66	(125,890.64)	100.00
Total Dept 000.000		0.00	476,423.89	(37,678.12)	(476,423.89)	100.00
TOTAL REVENUES		0.00	476,423.89	(37,678.12)	(476,423.89)	100.00
Expenditures						
Dept 000.000						
731-000.000-702.000	WAGES-FULL TIME EMPLOYEES	0.00	0.00	0.00	0.00	0.00
731-000.000-801.000	PROFESSIONAL SERVICES	0.00	2,450.00	0.00	(2,450.00)	100.00
731-000.000-808.000	TRUST FEE	0.00	21,563.93	11,118.36	(21,563.93)	100.00
731-000.000-874.000	RETIREMENT BENEFITS TO RETIREES	0.00	191,345.28	47,836.32	(191,345.28)	100.00
731-000.000-874.001	RETIREMENT BENEFITS (NON TAXABLE)	0.00	7,549.12	1,887.28	(7,549.12)	100.00
731-000.000-964.000	REFUND/REBATE	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000		0.00	222,908.33	60,841.96	(222,908.33)	100.00
TOTAL EXPENDITURES		0.00	222,908.33	60,841.96	(222,908.33)	100.00
Fund 731 - MARINE CITY RETIREMENT SYSTEM:						
TOTAL REVENUES		0.00	476,423.89	(37,678.12)	(476,423.89)	100.00
TOTAL EXPENDITURES		0.00	222,908.33	60,841.96	(222,908.33)	100.00
NET OF REVENUES & EXPENDITURES		0.00	253,515.56	(98,520.08)	(253,515.56)	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF MARINE CITY

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PERIOD ENDING 10/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 736 - RETIREE HEALTH INS TRUST FUND						
Revenues						
Dept 000.000						
736-000.000-665.000	INTEREST	0.00	2,686.39	689.24	(2,686.39)	100.00
736-000.000-669.000	INVESTMENT GAINS/LOSSES-REALIZED	0.00	0.00	0.00	0.00	0.00
736-000.000-669.001	INVESTMENT GAINS/LOSSES-UNREALIZED	0.00	20,086.23	(5,248.76)	(20,086.23)	100.00
736-000.000-684.000	EMPLOYER CONTRIBUTIONS	0.00	71,065.45	17,832.83	(71,065.45)	100.00
736-000.000-699.000	INTERFUND TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000		0.00	93,838.07	13,273.31	(93,838.07)	100.00
TOTAL REVENUES		0.00	93,838.07	13,273.31	(93,838.07)	100.00
Expenditures						
Dept 000.000						
736-000.000-723.000	RETIREE HEALTH CARE-OPEB	0.00	72,997.96	18,249.49	(72,997.96)	100.00
736-000.000-801.000	PROFESSIONAL SERVICES	0.00	2,450.00	0.00	(2,450.00)	100.00
736-000.000-805.000	SERVICE CHARGES	0.00	0.00	0.00	0.00	0.00
736-000.000-808.000	TRUST FEE	0.00	1,410.96	727.29	(1,410.96)	100.00
Total Dept 000.000		0.00	76,858.92	18,976.78	(76,858.92)	100.00
TOTAL EXPENDITURES		0.00	76,858.92	18,976.78	(76,858.92)	100.00
Fund 736 - RETIREE HEALTH INS TRUST FUND:						
TOTAL REVENUES		0.00	93,838.07	13,273.31	(93,838.07)	100.00
TOTAL EXPENDITURES		0.00	76,858.92	18,976.78	(76,858.92)	100.00
NET OF REVENUES & EXPENDITURES		0.00	16,979.15	(5,703.47)	(16,979.15)	100.00
TOTAL REVENUES - ALL FUNDS						
		6,485,074.00	5,950,854.95	2,439,743.66	534,219.05	91.76
TOTAL EXPENDITURES - ALL FUNDS						
		5,889,310.00	2,659,114.93	558,227.74	3,230,195.07	45.15
NET OF REVENUES & EXPENDITURES						
		595,764.00	3,291,740.02	1,881,515.92	(2,695,976.02)	552.52



AGENDA MEMO

TO: Mayor Vandebossche and Commissioners

FROM: City Clerk, Jason Bell

SUBJECT: Utility Billing Payment Arrangement Policy & Procedure

BACKGROUND INFORMATION:

ORIGINATING DEPARTMENT: Clerk

BUDGETED ITEM:

REVIEWED BY:

STAFF RECOMMENDATION

PRESENTED BY:

RECOMMENDED ACTION(s)

DATE APPROVED FOR AGENDA:

ATTACHMENTS:

[Payment Plan Policy for Outstanding Water and Sewer Bills 11.12.2024.pdf](#)

CITY OF MARINE CITY
PAYMENT PLAN POLICY FOR
OUTSTANDING WATER AND SEWER BILLS

RECITALS

WHEREAS, the City recognizes and acknowledges that customers may experience difficult situations wherein the need for a Payment Plan Policy is the only viable alternative; and

WHEREAS, the purpose of this Payment Plan Policy is to provide the terms and conditions for the City entering into a "Payment Plan Agreement" for outstanding water and sewer bills; and

WHEREAS, the purpose of this Payment Plan Policy is to ensure that all Payment Plan Agreements are established and executed in a consistent manner; and

WHEREAS, any Payment Plan Agreement must be initiated by the impacted customer on a form provided by the City and attached hereto as Exhibit 1 and incorporated by reference in full herein.

NOW, THEREFORE, the Payment Plan Policy shall be established and implemented as follows based on the Policy objectives as set forth above:

1. Any customer that is ninety-one (91) or more days delinquent on the payment of a water or sewer bill may apply for a Payment Plan Agreement. The due date on the bill at issue shall be used to calculate whether the customer is ninety-one (91) or more days delinquent and qualifies for a Payment Plan Agreement.
2. Any customer seeking a Payment Plan Agreement must complete, in full, the attached form and present it to the City for review and consideration.
3. All Payment Plan Agreements must be calculated and implemented so as to bring the customer account current consistent with the executed form but in no case longer than one (1) calendar year from the date of Payment Plan Agreement is executed.
4. The minimum monthly payment amount under any Payment Plan Agreement must equal, when multiplied by the amount of months requested (not to exceed twelve (12) consecutive months) to a total monthly amount that brings the account current, including all newly accrued charges, at the conclusion of the last month under the Payment Plan Agreement. The calculation of the monthly minimum payment is as follows:

- a. Total amount of months requested is “x”; and
- b. The minimum monthly payment is the amount delinquent divided by “x”, plus the average monthly billing amount divided by “x”.

5. All monthly payments made by the customer under the Payment Plan Agreement must be made and received by the City prior to the 20th day of each consecutive month under the terms of the Payment Plan Agreement. Any missed monthly payment shall, without exception, render the Payment Plan Agreement null and void and the remaining balance shall be due and owing in full. If the total amount then due and owing is not paid to the City within five (5) business days, services to the customer shall be disconnected.
6. If the total amount due in the Payment Plan Agreement is not paid to the City by the agreed upon completion date set forth in the Payment Plan Agreement, services to the customer shall be disconnected.
7. The Payment Plan Agreement does not stop, halt or suspend currently accruing charges which must be calculated and addressed in the Payment Plan Agreement as set forth herein.
8. Any Payment Plan Agreement must be executed by the person/entity on the account at issue according to the City records. Only one (1) Payment Plan Agreement can be executed for any account customer in any twelve (12) month time period.
9. Only the City Commission, on presentation by the City Manager and the written request of the customer to the City Manager, has the authority to extend the term of a Payment Plan Agreement.
10. Nothing in this Payment Plan Policy impacts or in any way lessens the lien rights of the City under City of Marine City Ordinance 51.36(B).

**Policy adopted by the City of Marine City
Commission by a Majority Vote on
the ____ Day of _____, 2025**



City of Marine City
Utility Billing & Collections
260 S Parker Street
Marine City, MI 48039
(810) 676-5255

Utility Bill Payment Plan Form

No one except the person whose name is currently on the account can request any action on the account.

Name _____ Phone# _____

Email _____

Service Address _____

Billing Address _____

Account # _____ Total Amount Currently Due _____

Date Requested _____ Date Account will be paid in full _____

Payment agreement dates will not be extended beyond 12 months from agreement date.

Per this agreement with the City of Marine City you have agreed to the following items (all 3 lines must contain the requested information for request to be considered):

- A.** Make additional payments monthly utility bill, **due no later than the 20th of each month**, beginning on: _____
- B.** Bring account fully up to date by: _____
- C.** Pay a minimum monthly payment amount of: _____ *

Please sign below in acceptance of this agreement. Failure to make a monthly payment or comply with this contract will result in utility termination and I, the undersigned customer, hereby waive my right to receive any additional notices.

I, the below signed customer, understand that if this account is permitted to remain delinquent past the extended date, service will be disconnected and in addition to the full past due amount, I will owe a \$30.00 reconnect fee.

Customer Signature: _____ Date _____

City of Marine City Representative _____ Date _____

For agreement to be in effect, it must be signed by the City Clerk, City Manager or City Treasurer/Finance Director



AGENDA MEMO

TO: Mayor Vandenbossche and Commissioners

FROM: City Clerk, Jason Bell

SUBJECT: Utility Billing Leak Adjustment Policy

BACKGROUND INFORMATION:

ORIGINATING DEPARTMENT:

BUDGETED ITEM:

REVIEWED BY:

**STAFF RECOMMENDATION
PRESENTED BY:**

RECOMMENDED ACTION(s)

DATE APPROVED FOR AGENDA:

ATTACHMENTS:
[amended leakage and meter policy.pdf](#)

CITY OF MARINE CITY

LEAK ADJUSTMENT AND METER REVIEW POLICY

RECITALS

WHEREAS, the purpose of this Leak Adjustment and Meter Review Policy (“Policy”) is to provide a mechanism for a City utility customer to present and obtain a utility billing adjustment for an established leakage or faulty meter read event; and

WHEREAS, the purpose of this Policy is to ensure that all adjustment requests are received, reviewed and managed by the City in a timely and consistent manner; and

WHEREAS, the City recognizes and acknowledges that an established leak or a faulty meter read can often result in a significant and unexpected billing and a process for review and consideration is necessary to address otherwise eligible situations; and

WHEREAS, a Utility billing customer impacted by a leak or a faulty meter read has the burden to timely notify the City of any potential leak or meter read issue and the customer has the burden to seek a timely adjustment as allowed herein. For a leakage adjustment request, the customer has the burden to demonstrate the leak event and to show evidence of that condition with repairs bills, photos, ect. and;

WHEREAS, the City has developed a form for this request that is attached hereto as Exhibit 1 and incorporated in full herein, and available to any person on the City Website; and

WHEREAS, nothing in this Policy or the potential credit relief set forth herein is intended to relieve any utility customer of the City from maintaining their respective plumbing systems to prevent Leak situations.

NOW, THEREFORE, the Policy shall be established and implemented as follows based on the Policy objectives as set forth herein.

LEAK ADJUSTMENT PROCESS

1. The need to adjust a utility bill may be established by a customer complaint of excessive billing caused by a faulty meter reading or evidence of leakage on the utility customer side of the applicable meter. To initially qualify for any adjustment consideration, the alleged excessive water usage must be at least 150 percent above the average quarterly usage. “Average quarterly usage” is defined as the average normal water consumption for the prior three (3) consecutive months.

2. At all times, it is the customer’s responsibility to keep their respective plumbing system in good and proper working order and each customer has a responsibility to monitor their plumbing systems.

3. A qualified leak event is a leakage wherein the incoming water usage is showing 150% above the average quarterly usage as defined herein and the leakage is determined, by customer submitted repair work evidence, to be internal such that the leaked incoming water at issue did not reach the City Sewer System as a discharge.

4. Only one adjustment per customer is permitted in any twelve (12) consecutive month time period unless this timing restriction is waived by action of the City Commission following a presentation by the City Manager or a relevant Department Head.

5. Upon receiving a valid request involving an alleged faulty meter reading, the City Water Department will first determine that the meter at issue has been read properly. If an investigation of the meter and meter records establishes that the meter was misread or that there was a failure of City utility equipment, a new bill will be issued using an estimated reading based on the last twelve (12) month billing period. There will be no penalty assessed to the customer in the event the adjustment procedure delays payment past the then applicable and controlling penalty date.

6. If a City investigation of the meter and meter record establishes that the meter was properly read and that there was no failure of any City utility equipment, the underlying customer bill will remain valid and payable unless there is an established leak under this Policy. A testing fee shall be added to the underlying customer bill for any meter established by the City to be in proper operating order.

7. If the customer questions the accuracy of the meter, the customer may pay the utility bill in question, plus a testing fee at a rate to be set by the City from time to time. The Water Department will remove the meter at issue and have it tested by a third- party in accordance with guidelines established for used meters by the American Water Works Association (AWWA). If the meter tests accurate, the customer shall forfeit the meter testing deposit. If the meter does not meet AWWA accuracy standards, the City shall refund the meter testing deposit to the customer and repair or replace the meter at the City's expense.

8. If an adjustment of the customer's bill is determined to be supported and necessary due to a faulty meter read or a leakage event, the amount of the adjusted bill will be determined based upon the same billing period from the prior twelve (12) month billing plus one-half of the overage. The City shall be entitled to collect the average water bill and fifty (50%) percent of the excess water charges. Any adjustment made under this Policy shall appear as a credit and shall not be managed by a cash refund or refund payment of any kind.

9. To be adjusted for a leakage event, the leak at issue must not be readily evident to a reasonable person (such as leaks that are underground, within walls, or under floors) or the leak must occur while occupants are away from the premises and in situations where only unused incoming water is discharged to the City Sewer System.

10. In no case shall there be a utility billing adjustment for the following

conditions/events:

- a. Routine dripping faucets, leaking commodes/toilets, or any type of faulty customer plumbing unless these conditions meet the initial eligibility requirements and it is demonstrated that the excessive water was not used and was discharged directly to the sewer system;
- b. Premises left or abandoned or vacated without reasonable care for the plumbing system;
- c. More than one occurrence per any consecutive 12-month period;
- d. Filling of swimming pools;
- e. Irrigation systems, watering of lawns, water-siphon operated pump/alliances;
- f. Bills claimed to be lost or not received by the customer; or
- g. Homes under construction/major renovation.

11. The City shall not be obligated to make adjustments of any utility billings that are not contested within thirty (30) days from the applicable billing date forming the basis of the customer's request. An adjustment can only be made on the billing for a one billing period. In the event the leak extends into a second billing period, the higher bill of the two can be adjusted.

12. The City is not obligated in any way to extend the discount, the due date or the time for paying the bill at issue because the customer disputes the amount of the bill.

13. All requests for an eligible adjustment must be received by the City in writing or in person at the City Offices during regular business hours. A written form must be completed for each adjustment. For a leak adjustment, the utility customer request shall be supported by customer repair invoices that demonstrate the leakage condition and the repair to that condition. This can include invoices for services, invoices for parts and photos.

14. The City Clerk, or an authorized designee of the City Clerk, using information and controlling facts from other City Departments as necessary, shall file a written report of the customer billing adjustment and the action of the staff regarding the adjustment request. This report shall be provided to the City Commission and maintained in the relevant property file at the City offices.



**Policy adopted by the City of Marine City
Commission by a Majority Vote on
the ____ Day of _____, 2025**



AGENDA MEMO

TO: Mayor Vandebossche & Commissioners

FROM:

SUBJECT: Master Plan Approval

BACKGROUND INFORMATION: A complete copy of the final draft of the Master Plan can be found by clicking here: [Master Plan & Parks and Recreation Plan Final Draft](#)

ORIGINATING DEPARTMENT: Clerk

BUDGETED ITEM:

REVIEWED BY:

**STAFF RECOMMENDATION
PRESENTED BY:**

RECOMMENDED ACTION(s) To approve the Master Plan upon Planning Commission Recommendation as presented.

DATE APPROVED FOR AGENDA:

ATTACHMENTS:
[Memo_Master Plan Feedback and Revisions.pdf](#)
[ResolutionforAdoption_Master Plan_Nov2024.pdf](#)



Memorandum

TO: City Commission of Marine City
FROM: Brigitte Smith Wolf, AICP
SUBJECT: Comments and Revision since Planning Commission Recommendation of Master Plan Adoption
DATE: November 13, 2024

Below lists the comments/concerns raised by City Commissioners since the public hearing of the Master Plan and parks and Recreation Plan, our responses are included below as well. Only one edit to the Master Plan is noted below. If the Commission would like to move forward with the proposed revision, it can be included in the motion of approval of the Master Plan at the next City Commission meeting. Following adoption, the revision would be included in the version of the adopted Master Plan posted online and made available to the City.

RESPONSES TO OUTSTANDING CONCERNS

CONCERNS	COMMENTS	EDITS INCORPORATED
How affordable and unaffordable housing is defined (p.21)	Housing is considered affordable when housing costs are up to 30% of a household's annual income. If housing costs exceed 30% of the household income, then it is deemed unaffordable; however, there are two classifications of unaffordable. There is unaffordable at 30-50% of household income, and severely unaffordable when housing costs exceed 50% of household income. The analysis presented remains the same; however, we can provide further clarification on the classifications. See proposed revisions in the column on the right. We have provided a housing affordability analysis for both renters and homeowners in Marine City.	Page 21 – As written at the public hearing: “Affordable is deemed as spending less than 30% of a household's income on rent/housing; unaffordable housing reflects households spending 30%-50% of their income on rent/housing; and severely unaffordable refers to households paying over 50% of their income in rent/housing costs.” Proposed revision: “Affordable is defined as spending less than 30% of a household's income on rent/housing, whereas households spending more than 30% of its income on housing are cost burdened. Housing is considered unaffordable when it costs more than 30% of a household's income, and severely unaffordable when housing costs more than 50% of a household's income.
Museums – minimal discussion	From the public input, it was not highlighted as a major focus or priority; however, it was highlighted as a primary cultural asset to continue investing in and enhancing.	
Community gardens – minimal discussion	Included in the parks and recreation facility analysis shows a deficiency within the City. Included as an objective of Goal #1 of the Parks and Recreation Plan and we encourage the implementation of at least 1 is actualized and continued over the next 5 years and that further community gardens	



	are addressed in the next parks and recreation planning cycle.	
Target population of 4600 for utilities to be sustainable	I will defer to City staff in regards to water/sewer capacity, target population, and tax base to maintain utilities. However, we focus on slight population growth, which would help alleviate the cost of maintaining public infrastructure (by increasing the tax base) that also helps support businesses and preserves the small town feel of Marine City.	
Mention workers/living wages/affordability in Vision Statement	While wages are not specifically mentioned in the vision statement, it does focus on affordable housing, an 'exceptional quality of life', access to goods and services, and to 'boost the quality of life and allow people to work hard, play hard and be who they are – here, in Marine City.' Livable wages, workers, and general affordability are a part of this and are encompassed in the statement of quality of life and access to goods and services. City Commission can discuss if this should be further stated explicitly; however, I do caution changes to the vision statement following the public hearing.	
How residents will achieve standards in the Plan	The focus of the Action Plan is on the actions of the City, County, and other organizational entities; however, a number of the goals, objectives, and specific tactics are resident focused, such as: - Improve transit stop waiting areas - Improving transit routes and efficiency of routes - Make sidewalk improvements - Address accident-prone roadways and actualize Safe Routes to Schools - Ordinance amendments for housing and aesthetic improvements - Encouraging senior housing and a mixture of missing middle housing types - Administer financial support to housing and utility burdened residents (WAP grant, etc). - Property Maintenance - A number of recreational opportunities focused on residents Additionally, we encourage community organization and volunteerism to accomplish a number of goals and enhancements to existing parks, such as having a more robust "Adopt-a-Garden" program.	

CITY OF MARINE CITY, ST. CLAIR COUNTY, MICHIGAN
2024 MASTER PLAN
RESOLUTION OF ADOPTION

NOVEMBER 21, 2024

WHEREAS the Michigan Planning Enabling Act (Public Act 33 of 2008), as amended, provides for a City Planning Commission to prepare and adopt a Master Plan for physical development of the community; and

WHEREAS the City of Marine City Planning Commission has prepared such a Master Plan for the City's physical development in compliance with the Michigan Planning Enabling Act, including relevant charts, maps and text; and

WHEREAS the Marine City Planning Commission has provided multiple opportunities for public participation in the planning process; and

WHEREAS the City Commission of Marine City has approved the draft Plan for distribution, and subsequently the Master Plan was so distributed for review by surrounding communities and other public agencies as required by the Michigan Planning Enabling Act; and

WHEREAS the Marine City Planning Commission held a formal public hearing on the draft Master Plan on September 19, 2024, in order to provide additional opportunity for public comment; and

WHEREAS all comments received during the planning process have been carefully considered and the Planning Commission is satisfied that the Master Plan is ready for adoption.

WHEREAS the Marine City Planning Commission recognizes that the Master Plan and Future Land Use Map are flexible guides for public and private decision-making that will aid the City improve and maintain outstanding quality of life for all residents.

NOW THEREFORE BE IT RESOLVED that the Marine City Planning Commission and City Commission hereby adopts the Marine City 2024 Master Plan, as presented at the public meeting held on September 19, 2024, recommended by Planning Commission at the September 19, 2024 meeting, and adopted by City Commission at the November 21, 2024 meeting.

Planning Commission

Yeas: Nays: Absent:

City Commission

Yeas: Nays: Absent:

I, Jason Bell, City Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Marine City Council at a City Commission meeting thereof held on the 21st day of November, 2024.

(signature)

Date:



AGENDA MEMO

TO:

FROM:

SUBJECT: Parks and Recreation Plan Approval

BACKGROUND INFORMATION:

ORIGINATING DEPARTMENT: Clerk

BUDGETED ITEM:

REVIEWED BY:

STAFF RECOMMENDATION

PRESENTED BY:

RECOMMENDED ACTION(s) To approve the Parks and Recreation Plan as recommended by the Planning Commission as presented.

DATE APPROVED FOR AGENDA:

ATTACHMENTS:

[ResolutionforAdoption_ParksandRec_Nov.pdf](#)

CITY OF MARINE CITY 2025-2029 PARKS AND RECREATION MASTER PLAN

For the City of Marine City, St. Clair County, Michigan

WHEREAS, the City of Marine City Administration, Planning Commission, and City Commission have undertaken a planning process to determine the recreation and natural resource conservation needs and desires of its residents during a five-year period covering the years 2025 through 2029, and

WHEREAS, this process occurred in conjunction with the update to the Community Master Plan in the years 2022 to 2024, and

WHEREAS, the City of Marine City began the process of developing a community parks and recreation plan amendment in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities, and

WHEREAS, residents of the City of Marine City were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions and discuss all aspects of the recreation and natural resource conservation plan, and

WHEREAS, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of at least 63 days for plan, and

WHEREAS, a public hearing was held on Thursday, September 19, 2024 at the City Hall for Marine City to provide an opportunity for all residents of the planning area to express opinions, ask questions and discuss all aspects of the 2025-2029 Parks and Recreation Master Plan, and

WHEREAS, the City of Marine City has developed the plan as a guideline for improving recreation and enhancing natural resource conservation for the City of Marine City, and

WHEREAS, after the public hearing, the City Commission voted to adopt 2025-2029 Parks and Recreation Master Plan.

NOW, THEREFORE BE IT RESOLVED the City Commission of Marine City hereby adopts the City's 2025-2029 Parks and Recreation Master Plan.

Yeas: Nays: Absent:

I, Jason Bell, City Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the City Commission of Marine City at a Regular Meeting thereof held on the 21st day of November, 2024.

(signature)

Date:



AGENDA MEMO

TO: Mayor Vandebossche & Commissioners

FROM: City Clerk Jason Bell

SUBJECT: Ordinance 24-007 - Debt Service Rate Language as Ordinance # 51.37 for the Drinking Water State Revolving Fund Project (DWSRF) 2nd Reading/Adoption

BACKGROUND INFORMATION:

ORIGINATING DEPARTMENT: Clerk

BUDGETED ITEM:

REVIEWED BY:

**STAFF RECOMMENDATION
PRESENTED BY:**

RECOMMENDED ACTION(s) To approve Ordinance 24-007, to add Ordinance 51.37 regarding Debt Service Language for the DWSRF Project for 2nd Reading/Adoption

DATE APPROVED FOR AGENDA:

ATTACHMENTS:

[24-007 DEBT SERVICE CHARGE FOR WATER DELIVERY 10-30-24.pdf](#)

**CITY OF MARINE CITY
ST. CLAIR COUNTY, MICHIGAN
ORDINANCE NO. 24-007**

**AN ORDINANCE OF THE CITY OF MARINE CITY, ST. CLAIR COUNTY, MICHIGAN TO
ESTABLISH A DEBT SERVICE CHARGE FOR WATER DELIVERY, TITLE V, CHAPTER 51.37,
ENTITLED DEBT SERVICE CHARGE FOR WATER DELIVERY**

- (A) All City water users connected to any City water main for the delivery of water shall pay a debt service charge to the City to be applied against current debts and loans related to the City water system as a whole. The debt service charge shall be set by the Water/Sewer Rate Ordinance, Ordinance 51.35, adopted annually by the City Commission.
- (B) Multiple housing units and commercial units shall, for each individual unit contained therein, be assigned a Residential Equivalent Unit Rate (“REU”) and shall make payment to the City for each assigned REU at a rate set by the Water/Sewer Rate Ordinance, Ordinance 51.35, adopted annually by the City Commission.

ORDINANCE DECLARED ADOPTED.

Jennifer Vandenbossche, Mayor
City of Marine City, Michigan

CERTIFICATION

The foregoing is a true and complete copy of an Ordinance adopted by the City Commission of the City of Marine City, County of St. Clair, State of Michigan, at a regular meeting of the City Commission held on the 21st of November 2024 and public notice of said meeting was given pursuant to and in accordance with the requirements of Act No. 267 of the Public Acts of 1976, as amended, being the Open Meetings Act, and the Minutes of said meeting have been or will be made available as required by said Act.

Members Present:

Members Absent:

It was moved by Commissioner _____ and supported by Commissioner _____ to adopt the Ordinance.

Ayes:

Nays:

The Ordinance was declared adopted by the Mayor and has been recorded in the Ordinance Book of the City of Marine City.

Jason A. Bell, City Clerk
City of Marine City, Michigan

INTRODUCED: 11-07-2024

ADOPTED:

PUBLISHED:

EFFECTIVE:



AGENDA MEMO

TO: Mayor Vandenbossche & Commissioners

FROM: City Clerk Jason Bell

SUBJECT: Ordinance 24-008 - Amend Water/Sewer Rate Ordinance # 51.35 2nd Reading/Adoption

BACKGROUND INFORMATION:

ORIGINATING DEPARTMENT: Clerk

BUDGETED ITEM:

REVIEWED BY:

**STAFF RECOMMENDATION
PRESENTED BY:**

RECOMMENDED ACTION(s) To approve Ordinance 24-008, an amendment to the Water/Sewer Rate Ordinance 51.35 to add REU Debt Service fees for the Drinking Water State Revolving Fund Project (DWSRF) for 2nd Reading/Adoption

DATE APPROVED FOR AGENDA:

ATTACHMENTS:
[24-008 Water-Sewer Rates.pdf](#)

**CITY OF MARINE CITY
ST. CLAIR COUNTY, MICHIGAN
ORDINANCE NO. 24-008**

**AN ORDINANCE OF THE CITY OF MARINE CITY, ST. CLAIR COUNTY, MICHIGAN,
TO AMEND NO. 51.35 RELATING TO WATER RATES AND NO. 52.60 RELATING
TO SEWER RATES, AND CONTINUING DEBT SERVICE CHARGES**

THE CITY OF MARINE CITY ORDAINS:

SECTION 1: AMENDMENT

Ordinances Number 51.35 and 52.60 of the Code of Ordinances of the City of Marine City are hereby amended as follows:

Section 8. Rates, Billing and Enforcement

(a) The rates charged for the use of the System, effective July 1, 2024, are as follows:

(i) Commodity Charge

Water usage @ \$7.88 per thousand gallons
Sewer usage @ \$6.24 per thousand gallons

For purposes of applying the above Commodity Charges, usage will be rounded to the nearest thousand gallons.

(ii) Administrative Fees

Administrative Fee – Water @ \$2.41 per billing

(iii) Capital Improvement Fee - Sewer

A Sewer/Storm Drain Maintenance Fee charged per billing, per meter, shall be added to cover Debt Fees, as follows:

<u>Meter Size</u>	<u>Charge</u>
5/8"	\$ 3.00
1"	\$ 4.00
1 1/2"	\$ 10.50
2"	\$ 15.00
3"	\$ 25.50
4"	\$ 48.00

(iv) Drinking Water Monitoring System Fee

A Special Administrative Fee for expenses related to supporting the Drinking Water Monitoring System at the Marine City Water Treatment Plant:

\$3.62 per billing

(v) Debt Service Collection – Water

A Debt Service Collection Fee for payments of existing bonds:

\$1.20 per thousand gallons

An additional Debt Service Collection Fee for payments of existing bonds for the Drinking Water State Revolving Fund Project (DWSRF), as follows:

METER SIZE	QUARTERLY CHARGE
5/8"	\$32.76
3/4"	\$49.14
1"	\$65.52
1 1/4"	\$114.66
1 1/2"	\$147.42
2"	\$196.56
3"	\$393.12
4"	\$491.40
6"	\$1,638.00
8"	\$2,620.80

(vi) Ready to Serve Fees

A Ready to Serve Fee that will be allocated only for capital improvement for water and sewer:

Ready to Service Fee – Water: (per billing)

<u>Meter Size</u>	<u>Charge</u>
5/8"	\$ 11.80
1"	\$ 15.40
1 ½"	\$ 38.80
2"	\$ 55.00
3"	\$ 92.80
4"	\$173.80

Ready to Service Fee – Sewer: (per billing)

<u>Meter Size</u>	<u>Charge</u>
5/8"	\$ 17.20
1"	\$ 22.60
1 ½"	\$ 57.70
2"	\$ 82.00
3"	\$138.70
4"	\$260.20

(vii) Sprinkler (Fire Suppression) Fees

For water used through Sprinkler (Fire Suppression) systems and for the availability of such water:

\$55.00 per quarter

(viii) Turn On/Off Fees

Requested turn on at service address	\$30.00 per occurrence
Requested turn off at service address	\$30.00 per occurrence
City turn off/on for delinquent accounts	\$30.00 per occurrence
After-hours turn on - Resident requested	
Weekdays	\$125.00 per occurrence
Weekends	\$175.00 per occurrence

SECTION 2. SEVERABILITY.

This Ordinance and each of the various parts, sections, subsections, sentences, phrases and clauses hereof are hereby declared to be severable. If any part, section, subsection, sentence, phrase or clause is determined to be invalid or unenforceable by a court of competent jurisdiction, it is hereby provided that the remainder of this Ordinance shall not be affected thereby and shall remain in full force and effect.

SECTION 3. REPEAL OF ORDINANCES IN CONFLICT HEREWITH.

Any and all Ordinances of the City of Marine City or any parts or provisions thereof, to the extent that they are contrary to or inconsistent with the provisions of the within Ordinance, are hereby expressly repealed.

SECTION 4. PUBLICATION.

This Ordinance shall be published in accordance with the terms, provisions and requirements of the City Charter of the City of Marine City, Michigan, and in accordance with and to the extent required by the statutes of the State of Michigan.

SECTION 5. EFFECTIVE DATE OF ORDINANCE.

This Ordinance shall take effect on the 1st day of January, 2024 in accordance with the provisions and requirements of the City of Marine City. The City Clerk is hereby directed to publish this Ordinance within fifteen (15) days after the date of adoption as required by Section 7 of the City Charter of the City of Marine City.

ORDINANCE DECLARED ADOPTED.

Jennifer Vandenbossche, Mayor
City of Marine City, Michigan

CERTIFICATION.

The foregoing is a true and complete copy of an Ordinance adopted by the City Commission of the City of Marine City, County of St. Clair, State of Michigan, at a special meeting held on the 21st day of November, 2024, and public notice of said meeting as given pursuant to and in accordance with the requirements of Act No. 267 of the Public Acts of 1976, as amended, being the Open Meetings Act, and the Minutes of said meeting have been or will be made available as required by said Act.

Members Present:

Members Absent:

It was moved by Commissioner _____, and supported by Commissioner _____, to adopt the Ordinance.

Ayes:

Nays:

The Ordinance was declared adopted by the Mayor and has been recorded in the Ordinance Book.

Jason A. Bell, City Clerk
City of Marine City, Michigan

INTRODUCED: 11-07-2024
ADOPTED:
PUBLISHED:
EFFECTIVE:



AGENDA MEMO

TO: Mayor Vandebossche & Commissioners

FROM: City Attorney Bob Davis

SUBJECT: City Attorney - Memo on New Amended Charter Language

BACKGROUND INFORMATION:

ORIGINATING DEPARTMENT: Legal

BUDGETED ITEM:

REVIEWED BY:

STAFF RECOMMENDATION

PRESENTED BY:

RECOMMENDED ACTION(s) To receive and file the memorandum from the City Attorney as presented

DATE APPROVED FOR AGENDA:

ATTACHMENTS:

[City Attorney Charter Amendment Memo.pdf](#)

ROBERT CHARLES DAVIS
City of Marine City Attorney

MEMORANDUM
PRIVILEGED AND CONFIDENTIAL

TO: City of Marine City Commission
City of Marine City Manager
City of Marine City Clerk

FROM: City of Marine City Attorney

RE: Charter Amendments Ongoing Steps

DATE: November 13, 2024

I. INTRODUCTION

The purpose of this memorandum is to set forth a checklist of action items which need to be accomplished since the unanimous passing of the Charter Amendments.

II. LEGAL ANALYSIS

A. Filing With the Secretary Of State And the County Clerk.

MCL 117.24 states that, within 30 days after the vote is taken, two (2) printed copies of the charter amendments along with the vote for and against duly certified by the city clerk shall be filed with the Secretary of State, and a like number with the County Clerk.

B. Ordinance Establishing Annual Payment Amount For Each Commissioner And The Mayor.

Pursuant to Charter Amendment Section 3.3, each Commissioner and the Mayor shall receive, as payment for services to the City an annual amount to be determined by a City Ordinance. An ordinance needs to be enacted that defines and establishes the annual compensation of the Commission members and the Mayor with a provision that any increase, after initiated by Ordinance, shall not exceed a 10% increase in any four year term.

C. Policies and Procedures

Pursuant to Charter Amendment Section 3.20, the Commission shall develop the following Policies and Procedures: City Commission Meeting Procedures and Policy; Open Meetings Act Compliance Policy; FOIA Compliance Policy; Record Retention Compliance Policy; Ethics/Code of Conduct Policy; Personnel Procedure Policy; and a General Manager Review Policy.

D. Purchasing Ordinance

Pursuant to Charter Amendment Section 13.1, all purchases and sales shall be subject to a comprehensive City Ordinance that shall be developed, implemented and maintained subject only to an ordinance amendment by the Commission.

III. CONCLUSIONS

FIRST: I recommend that the City of Marine City Clerk file with the Michigan Secretary of State two (2) copies of the Charter Amendments along with the votes for and against each duly certified by the City Clerk. In addition, I similarly recommend that the City of Marine City Clerk file with the St. Clair County Clerk, two copies of the Charter Amendments along with the vote for and against each certified by the City Clerk.

SECOND: I recommend that a compensation ordinance be drafted related to the annual compensation for the City Commissioners and the Mayor be drafted, submitted to the Commission and enacted.

THIRD: I recommend that the following City of Marine City Policies and Procedures be prepared, submitted to the Commission, and implemented:

- City Commission Meeting Procedures and Policy;
- Open Meetings Act Compliance Policy;
- FOIA Compliance Policy;

- Record Retention Compliance Policy;
- Ethics/Code of Conduct Policy;
- Personnel Procedure Policy; and a
- General Manager Review Policy.

FOURTH: I recommend that a comprehensive purchasing ordinance be drafted, submitted to the Commission and enacted.



Robert Charles Davis



AGENDA MEMO

TO:

FROM:

SUBJECT: Appointment of Mayor Pro Tem

BACKGROUND INFORMATION:

ORIGINATING DEPARTMENT: Clerk

BUDGETED ITEM:

REVIEWED BY:

**STAFF RECOMMENDATION
PRESENTED BY:**

RECOMMENDED ACTION(s)

DATE APPROVED FOR AGENDA:



AGENDA MEMO

TO:

FROM:

SUBJECT: Appointment to Community & Economic Development Board - City Commission
Representative

BACKGROUND INFORMATION:

ORIGINATING DEPARTMENT: Clerk

BUDGETED ITEM:

REVIEWED BY:

**STAFF RECOMMENDATION
PRESENTED BY:**

RECOMMENDED ACTION(s)

DATE APPROVED FOR AGENDA:



AGENDA MEMO

TO:

FROM:

SUBJECT: Historical Commission Appointment - City Commission Representative

BACKGROUND INFORMATION:

ORIGINATING DEPARTMENT: Clerk

BUDGETED ITEM:

REVIEWED BY:

**STAFF RECOMMENDATION
PRESENTED BY:**

RECOMMENDED ACTION(s)

DATE APPROVED FOR AGENDA:



AGENDA MEMO

TO:

FROM:

SUBJECT: Planning Commission Appointment - City Commission Representative

BACKGROUND INFORMATION:

ORIGINATING DEPARTMENT: Clerk

BUDGETED ITEM:

REVIEWED BY:

**STAFF RECOMMENDATION
PRESENTED BY:**

RECOMMENDED ACTION(s)

DATE APPROVED FOR AGENDA:



AGENDA MEMO

TO:

FROM:

SUBJECT: Pension Board of Trustees Appointment - City Commission Representative

BACKGROUND INFORMATION:

ORIGINATING DEPARTMENT: Clerk

BUDGETED ITEM:

REVIEWED BY:

**STAFF RECOMMENDATION
PRESENTED BY:**

RECOMMENDED ACTION(s)

DATE APPROVED FOR AGENDA:



AGENDA MEMO

TO:

FROM:

SUBJECT: 300 Broadway Advisory Committee Appointment - City Commission Representative

BACKGROUND INFORMATION:

ORIGINATING DEPARTMENT: Clerk

BUDGETED ITEM:

REVIEWED BY:

**STAFF RECOMMENDATION
PRESENTED BY:**

RECOMMENDED ACTION(s)

DATE APPROVED FOR AGENDA:



AGENDA MEMO

TO: Mayor Vandebossche & Commissioners

FROM: City Clerk Jason Bell

SUBJECT: Board Vacancies

BACKGROUND INFORMATION: The following Boards will have vacancies as of December 31, 2024:

Historical Commission - 2

Dangerous Building Board of Appeals - 3

Zoning Board of Appeals - 2

If you are interested in a positions on any of these boards please fill out an application and return it to the Clerk's Office by 4:00pm on Monday, November 25, 2024.

ORIGINATING DEPARTMENT: Clerk

BUDGETED ITEM:

REVIEWED BY:

**STAFF RECOMMENDATION
PRESENTED BY:**

RECOMMENDED ACTION(s)

DATE APPROVED FOR AGENDA:

ATTACHMENTS:
[BOARD APPLICATION.docx](#)



CITY OF MARINE CITY

BOARDS AND COMMISSIONS APPLICATION

Name of Applicant: _____

Address: _____

Telephone: _____

Email: _____

Indicate below which you are interested in serving on (may select more than one):

CITY COMMISSION ☐

PLANNING COMMISSION ☐

BOARD OF REVIEW ☐

HISTORICAL COMMISSION ☐

LIBRARY BOARD ☐

M.C.A.F.A. ☐

T.I.F.A. ☐

ZONING BOARD OF APPEALS ☐

COMMUNITY & ECONOMIC DEVELOPMENT ☐

DANGEROUS BUILDING BOARD OF APPEALS ☐

Please answer the following:

Yes No

- | | | |
|---|--------------------------|--------------------------|
| • Are you a Resident of the City of Marine City | ☐ | ☐ |
| • Are you a Registered Elector of the City of Marine City | ☐ | ☐ |
| • Are you in default to the City (Taxes, Water Bills, Etc) | ☐ | ☐ |
| • Are you in violation to the City (Blight, Building, Code, Etc.) | ☐ | ☐ |
| • Are you a State registered Architect or Engineer | ☐ | ☐ |
| • Are you a Building Contractor | ☐ | ☐ |
| • Are you currently employed by the City | ☐ | ☐ |

Comment on your area of interest and your experience in the community.
Feel free to attach additional pages or a resume.

(Signature)

(Date)

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK



AGENDA MEMO

TO:

FROM:

SUBJECT: 2025 Meeting Schedule

BACKGROUND INFORMATION:

ORIGINATING DEPARTMENT:

BUDGETED ITEM:

REVIEWED BY:

**STAFF RECOMMENDATION
PRESENTED BY:**

RECOMMENDED ACTION(s)

DATE APPROVED FOR AGENDA:

ATTACHMENTS:
[2025 Meeting Schedule.pdf](#)

**PUBLIC NOTICE
CITY OF MARINE CITY
2025 REGULAR MEETING SCHEDULE**

The Marine City **CITY COMMISSION** will hold regular meetings on the first and third Thursday of each month at 7:00 PM in the City Hall Meeting Room, 260 South Parker Street, Marine City, Michigan 48039.

January 2	March 6	May 1	July 3	September 4	November 6
January 16	March 20	May 15	July 17	September 18	November 20
February 6	April 3	June 5	August 7	October 2	December 4
February 20	April 17	June 19	August 21	October 16	December 18

The Marine City **PLANNING COMMISSION** will hold regular meetings on the second Monday of each month at 6:00 PM in the City Hall Meeting Room, 260 South Parker Street, Marine City, Michigan 48039.

January 13	May 12	September 8
February 10	June 9	October 13
March 10	July 14	November 10
April 14	August 11	December 8

The Marine City **DANGEROUS BUILDING BOARD OF APPEALS** and the **ZONING BOARD OF APPEALS** will hold quarterly meetings (unless otherwise required) on the first Wednesday of the meeting month at 6:00 PM and 7:00 PM respectively in the City Hall Meeting Room, 260 South Parker Street, Marine City, Michigan 48039.

January 1	April 2	July 2	October 1
------------------	---------	---------------	-----------

The Marine City **COMMUNITY & ECONOMIC DEVELOPMENT BOARD** will hold regular meetings on the fourth Wednesday of each month at 6:00 PM in the City Hall Meeting Room, 260 South Parker Street, Marine City, Michigan 48039.

January 22	May 28	September 24
February 26	June 25	October 22
March 26	July 23	November 26
April 23	August 27	December 24

The Marine City **TAX INCREMENT FINANCE AUTHORITY** will hold quarterly meetings on the third Tuesday of the meeting month at 4:00 PM in the City Hall Meeting Room, 260 South Parker Street, Marine City, Michigan 48039.

January 21	April 15	July 15	October 21
------------	----------	---------	------------

The Marine City **HISTORICAL COMMISSION** will hold quarterly meetings on the third Tuesday of the meeting month at 5:00 PM in the Guy Community Center, 260 South Parker Street, Marine City, Michigan 48039.

January 21	April 15	July 15	October 21
------------	----------	---------	------------

The Marine City **PENSION BOARD OF TRUSTEES - PENSION PLAN** and **PENSION BOARD OF TRUSTEES – RETIREE HEALTH CARE PLAN** will hold regular quarterly meetings on the last Tuesday of the meeting month at 4:30 PM in the City Hall Meeting Room, 260 South Parker Street, Marine City, Michigan 48039.

January 28	April 29	July 29	October 28
------------	----------	---------	------------

The Marine City **300 BROADWAY COMMITTEE** will hold regular meetings on the fourth Monday of each month at 5:00 PM in the City Hall Meeting Room, 260 South Parker Street, Marine City, Michigan 48039.

January 27	May 26	September 22
February 24	June 23	October 27
March 24	July 28	November 24
April 28	August 25	December 22

The Marine City **LIBRARY BOARD** will hold regular quarterly meetings on the second Monday of the meeting month at 7:00 PM in the Library, 300 South Parker Street, Marine City, Michigan 48039.

January 13	April 14	July 14	October 13
------------	----------	---------	------------

The **MARINE CITY AREA FIRE AUTHORITY** will hold regular meetings on the third Wednesday of each month at 7:00 PM in the Fire Hall, 200 South Parker Street, Marine City, Michigan 48039.

January 15	May 21	September 17
February 19	June 18	October 15
March 19	July 16	November 19
April 16	August 20	December 17



AGENDA MEMO

TO:

FROM:

SUBJECT: Employment Agreement - Scott Adkins

BACKGROUND INFORMATION:

ORIGINATING DEPARTMENT: City Manager

BUDGETED ITEM:

REVIEWED BY:

**STAFF RECOMMENDATION
PRESENTED BY:**

RECOMMENDED ACTION(s)

DATE APPROVED FOR AGENDA:

ATTACHMENTS:

[Adkins_PT_Agreement_Nov_2024_revised \(002\).pdf](#)

AT WILL
EMPLOYMENT AGREEMENT
BETWEEN
THE CITY OF MARINE CITY
AND
SCOTT ADKINS

Dated: Nov. 21, 2024

AT WILL EMPLOYMENT AGREEMENT

This At Will Employment Agreement ("Agreement") is made and entered into this 21st day of November 2024, by and between the **City of Marine City**, a Michigan municipal corporation located at 260 S. Parker St., Marine City, MI 48039, hereinafter referred to as the "City" and **Scott Adkins**, hereafter referred to as "Employee" and states the following:

Whereas, the City desires to employ the services of the Employee as Special Projects Administrator in accordance with Sections 3.7 of the Marine City Charter; and

Whereas, the Employee desires to accept employment as Part-time Special Projects Administrator for the City of Marine City consistent with the terms and provisions herein.

Now, therefore, in consideration of the covenants set forth herein, the parties agree as follows with full and adequate consideration acknowledged and accepted by the City and the Employee:

Section I -- Credentials Representations and Warranty

Employee represents, pledges, and warrants that all representations and information presented by the Employee during the application, interview and hiring process are true and accurate to the best of the Employee's knowledge. This provision shall expressly survive the execution of this Agreement and shall be deemed, for all legal purposes, a material term of this Agreement.

Section II -- Duties

The City hereby agrees to employ the Employee as Part-time Special Projects Administrator to perform the functions and duties as directed by the City Manager from time to time. Work shall include providing technical information, historical/background information, general support and assistance on City projects, programs, activities and to assist the City Manager as needed. Work shall be performed at the municipal offices, City facilities or remotely as necessary to complete projects and tasks assigned or delegated to Employee.

Section III -- Term

The Employee will serve an indefinite term at the will of the City Manager as provided in Section 3.7 of the Charter and any job description provided by the City to the Employee including any amendments. The Employee shall have no expectation of any defined employment term or duration and agrees that this relationship is at will for all legal purposes. This position shall have no minimum weekly hours and shall serve in an at-will/as-needed capacity.

Section IV -- Compensation, Record and Time-Keeping

The City agrees to pay the Employee an hourly rate of Sixty-Five and 00/100 (\$65.00) Dollars payable in bi-weekly installments on the same dates as other employees of the City are paid for the general services requested and provided. The City shall withhold from each of the foregoing installments the appropriate amount of payroll taxes, including Federal Income Tax, State Income Tax and Medicare Tax.

Additionally, Employee, shall be allowed to continue participation in the City sponsored Deferred Compensation 457(b) plan through making their own contributions with no Employer Match from the City.

A detailed list of tasks performed shall be provided to the City Manager for review. Timekeeping shall be done in the same manner as for other employees, utilizing the BS & A time-keeping software. Each payroll submission shall be reviewed and approved by the City Manager in advance of each pay period.

Section V -- General Benefits-

Except for continued participation in the City sponsored Group Life Insurance Plan, Employee shall be provided no additional benefits unless otherwise required by law.

Section VI -- Termination and Severance Pay

Employee acknowledges and understands that the position of Special Projects Administrator is one which, pursuant to Section 3.7 the City Charter and applicable City Ordinances and Policies, is held at the pleasure of the City Manager and may be discharged at any time for any reason, or for no reason. This is an At Will relationship.

- A. In the event Employee voluntarily resigns the Employee's position with the City, Employee shall attempt to give a minimum of 30 days notice, but shall endeavor to provide additional notice where possible.

Section VII -- Strict Compliance with the Agreement

The failure of either party to insist on strict performance of any covenant or condition of this Agreement shall not be construed as a waiver of such covenant or condition in any other instance. Further, the provisions of this Agreement shall be interpreted in accordance with the laws of the State of Michigan and the provisions thereof governing the conduct of personal services being rendered by the parties hereto. The parties agree that the appropriate venue for any litigation concerning any aspect of this Agreement is the St. Clair County Circuit Court. This Agreement contains the entire contract between the parties and supersedes all other agreements between them. The parties further acknowledge that any statements or representations that may have heretofore been made by either of them to the

other are void and of no effect and that neither of them has relied thereon in connection with his/her or its dealing with the other. The parties agree that this Agreement shall be deemed to be mutually drafted.

Section VII -- Entire Agreement

This Agreement constitutes the entire Agreement between the City and the Employee and supersedes all prior agreements, oral or written.

Section IX -- Michigan Law

This Agreement shall be governed by and construed according to the laws of the State of Michigan.

IN WITNESS WHEREOF, the parties hereto set their hands and seals the day and year first above written, acknowledging, and accepting the terms and conditions set forth herein.

Employee:

By: _____
Employee

City of Marine City

By: _____
City of Marine City Mayor with approval
By the City of Marine City Commission at
their meeting dated the 21st day of November,
2024



AGENDA MEMO

TO: Mayor Vandebossche & Commissioners

FROM: City Manager Mike Reaves

SUBJECT: Office 365 Government Purchase - ARPA

BACKGROUND INFORMATION: Office #365 is a suite of productivity tools offered by Microsoft. This new edition of standard office tools will be subscription based, and no longer purchased with product keys and loaded into each computer system individually. Some of the highlights of Office #365-Govt. Edition are as follows:

Office #365 Government edition, is designed to meet specific regulatory and compliance requirements for U.S., Federal, State and Local governments. It includes additional compliance certifications, such as FedRAMP, and features specifically tailored to meet the needs of government agencies. The Government Edition is generally more focused on security and regulatory compliance features. The Office #365 Govt. edition provides for enhanced security and compliance features to meet the strict regulatory requirements of government agencies. This would include more rigorous compliance with standards such as FedRAMP and CJIS (Criminal Justice Information Systems), as well as enhanced data sovereignty and security measures.

The data from Office #365 is stored in dedicated data centers that are specifically designated for government customers, ensuring compliance with federal data protection requirements. Data for U.S. government customers is stored in U.S. data centers only. Government customers will receive specific support tailored to our needs, including enhanced service level agreements and dedicated account management. The requirement for Governmental agencies at all levels to switch to Office #365-Govt. edition is expected to be announced and implemented in the up-coming year.

ORIGINATING DEPARTMENT:

BUDGETED ITEM:

REVIEWED BY:

**STAFF RECOMMENDATION
PRESENTED BY:**

RECOMMENDED ACTION(s) To approve the upgrade and purchase of Microsoft Office 365 for a

price not to exceed \$12,261.60

DATE APPROVED FOR AGENDA:

ATTACHMENTS:

[City of MC Office 365 Proposal.pdf](#)



3070 Palms Road, Casco 48064
Phone (810) 326-9000 Fax (810) 326-9100
www.hitech.net

Quote

Date	Quote No.
08-06-24	HTSQ16743

SOLD TO:	SHIP TO:
Marine City, City Of Scott Atkins 260 S. Parker Street (810) 765-8846 Marine City, MI 48039 United States Phone Fax (810) 765-4010 Email citymanager@cityofmarinecity.org	Marine City, City Of Scott Atkins 260 S. Parker Street (810) 765-8846 Marine City, MI 48039 United States Phone Fax (810) 765-4010 Email citymanager@cityofmarinecity.org

SALES REP.	SALES REP. PHONE	SALES REP. EMAIL	PAYMENT TERMS
Jay St.James	810-388-3039	jcstjames@hitech.net	Net 30 Days

QTY	MANUFACTURER	ITEM DESCRIPTION	UNIT PRICE	EXT. PRICE
1	Microsoft Corporation	Microsoft Exchange Online Plan 1 GCC (Annual)	\$48.00	\$48.00
19	Microsoft Corporation	Microsoft Office 365 G1 GCC (Annual)	\$116.40	\$2,211.60
14	Microsoft Corporation	Microsoft Office 365 G3 GCC (Annual)	\$276.00	\$3,864.00
33	Hi-Tech	TechCloud Backup Office 365 (Annual)	\$36.00	\$1,188.00
1	Hi-Tech	Engineering Labor Charges	\$4,950.00	\$4,950.00

Complete migration from Exchange to Office 365 GCC

Labor costs not to exceed \$4,950

PRICES SUBJECT TO CHANGE - PRICES BASED UPON TOTAL PURCHASE - ALL DELIVERY, TRAINING OR CONSULTING SERVICES TO BE BILLED AT PUBLISHED RATES FOR EACH ACTIVITY INVOLVED - GENERALLY ALL HARDWARE COMPUTER COMPONENTS PROPOSED ABOVE ARE COVERED BY A LIMITED ONE YEAR WARRANTY, COVERING PARTS AND LABOR FOR HARDWARE ONLY AND ON A DEPOT BASIS - WE SPECIFICALLY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OR WITH REGARD TO ANY LICENSED PRODUCTS. WE SHALL NOT BE LIABLE FOR ANY LOSS OF PROFITS, BUSINESS, GOODWILL, DATA, INTERRUPTION OF BUSINESS, NOR FOR INCIDENTAL OR CONSEQUENTIAL MERCHANTABILITY OR FITNESS OF PURPOSE, DAMAGES RELATED TO THIS AGREEMENT. MINIMUM 25% RESTOCKING FEE WITH ORIGINAL PACKAGING

QTY	MANUFACTURER	ITEM DESCRIPTION	UNIT PRICE	EXT. PRICE
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SubTotal	\$12,261.60
Tax	\$0.00
Shipping Estimate	\$0.00
Total	\$12,261.60
Recurring Monthly	\$0.00

PRICES SUBJECT TO CHANGE - PRICES BASED UPON TOTAL PURCHASE - ALL DELIVERY, TRAINING OR CONSULTING SERVICES TO BE BILLED AT PUBLISHED RATES FOR EACH ACTIVITY INVOLVED - GENERALLY ALL HARDWARE COMPUTER COMPONENTS PROPOSED ABOVE ARE COVERED BY A LIMITED ONE YEAR WARRANTY, COVERING PARTS AND LABOR FOR HARDWARE ONLY AND ON A DEPOT BASIS - WE SPECIFICALLY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OR WITH REGARD TO ANY LICENSED PRODUCTS. WE SHALL NOT BE LIABLE FOR ANY LOSS OF PROFITS, BUSINESS, GOODWILL, DATA, INTERRUPTION OF BUSINESS, NOR FOR INCIDENTAL OR CONSEQUENTIAL MERCHANTABILITY OR FITNESS OF PURPOSE, DAMAGES RELATED TO THIS AGREEMENT. MINIMUM 25% RESTOCKING FEE WITH ORIGINAL PACKAGING



AGENDA MEMO

TO: Mayor Vandebossche & Commissioners

FROM: City Manager Mike Reaves

SUBJECT: BS&A Cloud Upgrade & Addition of New HR, Accounts Receivable and Business License Modules Purchase

BACKGROUND INFORMATION: As the City continues to grow and evolve, it's essential that our technology infrastructure keeps pace with the demands of both staff and residents. Many of our current systems are outdated and require significant time and resources to maintain, which makes it difficult to quickly adapt to new needs or provide the level of service our community expects.

The decision to upgrade to BS&A Cloud is a strategic move designed to modernize our operations and improve efficiency across the city's departments. BS&A Cloud offers a cloud-based platform that integrates essential functions like finance, property assessments, payroll, and utility billing, providing several key benefits for the City:

1. **Scalability and Flexibility:** The cloud platform allows us to scale our operations as needed without having to make large upfront investments in new hardware or infrastructure.
2. **Improved Security and Compliance:** BS&A Cloud ensures that sensitive city data is protected with strong security measures and complies with industry standards, reducing the risk of data breaches.
3. **Operational Efficiency:** By consolidating various systems into one platform, we can streamline workflows, reduce manual errors, and access real-time data to make better, faster decisions.
4. **Cost Savings:** The cloud-based solution will lower the costs of maintaining outdated, on-premise systems, such as hardware upgrades, software updates, and IT staffing.
5. **Better Citizen Access and Transparency:** The cloud platform will also improve how residents interact with the city. With easier access to public records, tax information, and city services online, Marine City can offer better transparency and convenience.

This upgrade will also include new modules for Accounts Receivable, Human Resources, Community Development (such as online building permits), and Business Licensing. Currently, we don't have these modules, and as a result, we lack visibility into how much money is owed to the City due to the absence of an accounts receivable function. The benefits to City staff and residents, of adding each of these modules include:

1. **Accounts Receivable:** Enables accurate tracking of outstanding payments, improving cash flow management and ensuring the City knows exactly how much is owed.

2. Human Resources: Streamlines employee management, payroll, and benefits administration, increasing efficiency and reducing errors.
3. Community Development (Online Building Permits/Inspections): Simplifies the permit application and inspection scheduling process, allowing residents and businesses to apply online, speeding up approvals and enhancing convenience.
4. Business Licensing: Automates the issuance and renewal of business licenses, improving compliance tracking and providing a more efficient process for local businesses.

Upgrading to BS&A Cloud is a key step in ensuring that the City remains efficient, secure, and responsive to the needs of its residents. This will also add the modules of: Accounts Receivable, Human Resources, Community Development (Online building permits, etc) and Business Licensing. We currently do not have these modules and we currently do not know how much money is owed to the City as we lack an accounts receivable function. This will create efficiency and provide more robust operations throughout City work. This move will help us improve service delivery, reduce operational costs, and better position the city for future growth.

ORIGINATING DEPARTMENT:

BUDGETED ITEM:

REVIEWED BY:

**STAFF RECOMMENDATION
PRESENTED BY:**

RECOMMENDED ACTION(s)

DATE APPROVED FOR AGENDA:

ATTACHMENTS:

[Marine City St Clair - CLOUD AR.HR.BL.BSAO-CD_Upgrade FM.HRMS.CD.Property
11.4.24_BB.pdf](#)

Proposal for:
City of Marine City, St Clair County MI
November 4, 2024
Quoted by: Brittany Brabo

Software and Services for BS&A Cloud Upgrade



Thank you for the opportunity to quote our software and services.

At BS&A, we are focused on delivering unparalleled service, solutions, support, and customer satisfaction. You'll see this in our literature, but it's not just a marketing strategy... it's a mindset deeply embedded in our DNA. Our goal is to provide such remarkable customer service that our customers feel compelled to remark about it.

*We are extremely proud of the many long-term customer relationships we have built. Our success is directly correlated with putting the customer first and consistently choosing to **listen**. Delivering unparalleled customer service is the foundation of our company.*

Cost Summary

Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing. Prices subject to change if the actual count is significantly different than the estimated count. Module fees are charged annually and include unlimited support.

Upgrade - Cloud Modules - Annual Fee

Financial Management

General Ledger	\$2,285
Accounts Payable	\$1,885
Cash Receipting	\$2,050
Purchase Order	\$1,850
Utility Billing (approximately 2,061 utility accounts)	\$2,475

Personnel Management

Payroll	\$3,110
Timesheets	\$1,405

Community Development

Community Development	\$3,685
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Property

Assessing	\$3,940
Tax	\$2,755
Delinquent Personal Property	\$720

Subtotal **\$26,160**

BS&A Online - Fees for BS&A Online subscription services will be charged at the next renewal period.

Public Records Search + Online Bill Pay
With use of integrated Credit Card Processor



New Purchase - Cloud Modules - Annual Fee

Financial Management

Accounts Receivable	\$1,785
---------------------	---------

Personnel Management

Human Resources	\$2,185
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Community Development

Business License	\$1,820
------------------	---------

BS&A Online

Community Development <i>Permit Application Feature - Enables contractors and the general public to submit permit applications online</i>	\$1,625
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Subtotal	\$7,415
----------	---------

Data Conversions/Database Setup

Database Setup:

Business License (per database)	\$1,500
---------------------------------	---------

No conversion or database setup to be performed for:

Accounts Payable

Human Resources



Upgrade Implementation

Services include:

- Management of your upgrade by our dedicated upgrade team for a smooth shift from .NET to cloud-based software, minimizing disruption
- Project schedule aligned with your processes and needs, ensuring a seamless transition timeline
- Expedited upgrade to cloud capturing existing process to minimize demands required of client teams
- Onboarding planned around critical process dates, ensuring your team is well-prepared for effective cloud software utilization
- Central contact for streamlined communication between project leaders, developers, IT staff, and conversion resources
- Testing and implementation of existing municipal customizations prior to go-live, preserving functionality and ensuring critical components are converted
- Preliminary data conversion with attachments, mirroring final conversion for a smooth transition
- Thorough data verification for all modules, ensuring accuracy and reliability of converted data, including automated balancing
- Key module validation managed by dedicated upgrade team (vs. customer in previous methodology), including testing of parallel processes
- Migration of key custom user-based designed reports handled out-the-box, enabling seamless access to critical insights.
- As needed, transition from .NET Online Payments to cloud architecture configuration for uninterrupted payment processing.
- Automated scaffolding of users and security roles based on your previous configurations
- Conversion of approval workflows based on role-based security, maintaining established processes
- As needed, configuration of existing hardware (barcode scanners, etc.) for seamless integration with cloud environment
- Documentation of our standard processes, facilitating easy access to essential information
- Upgrade training
- Prioritized response post go-live for 2 weeks from the upgrade team
- 3 post go-live survey touch points to check-in on post-go live experience
- Remote go-live assistance and remote office hours for a successful transition to the cloud-based software
- Travel not expected, but any necessary travel would be billed at a per trip and/or per day cost

\$35,100

New Module Project Management and Implementation Planning

Services include:

- Analyzing customer processes to ensure all critical components are addressed.
- Creating and managing the project schedule in accordance with the customer's existing processes and needs.
- Planning and scheduling training around any planned process changes included in the project plan.
- Modifying the project schedule as needed to accommodate any changes to the scope and requirements of the project that are discovered.
- Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.
- Installing the software and providing IT consultation for network, server, and workstation configuration and requirements.
- Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).

\$4,500

New Module Implementation and Training

- \$1,000/day
- Days quoted are estimates; you are billed for actual days used

Services include:

- Setting up users and user security rights for each application
- Performing final process and procedure review
- Configuring custom settings in each application to fit the needs of the customer
- Setting up application integration and workflow methods
- Onsite verification of converted data for balancing and auditing purposes
- Training and Go-Live

Software Setup	Days:	4		\$4,000
Financial Management Modules	Days:	1		\$1,000
Personnel Management Modules	Days:	1		\$1,000
Community Development Modules	Days:	4		\$4,000
		Total:	10	Subtotal \$10,000

Cost Totals

Upgrade Modules - Annual Fee	\$26,160
New Modules - Annual Fee	\$7,415
Data Conversion	\$1,500
Upgrade Implementation	\$35,100
New Module Project Management and Implementation Planning	\$4,500
New Modules Implementation and Training	\$10,000
Total Proposed	\$84,675

Travel Expenses \$4,050

Travel not expected for Upgrades. Any necessary travel to be billed at a per trip and/or per day cost.

Payment Schedule

- 1st Payment: **\$23,550** to be invoiced upon execution of this agreement.
- 2nd Payment: **\$26,160** to be invoiced upon activation of customer's site for upgrade modules.
- 3rd Payment: **\$17,550** to be invoiced upon completion of upgrade implementation.
- 4th Payment: **\$7,415** to be invoiced upon activation of new modules.
- 5th Payment: **\$14,050** to be invoiced upon completion of new module training.

Additional Information

Program Customization

BS&A strives to provide a flexible solution that can be tailored to each municipality's needs. However, in some cases, custom work may be required. Typical examples include:

- custom payment import/lock box import
- custom OCR scan-line
- custom journal export to an outside accounting system
- custom reports

If you require any custom work, please let us know so that we can better understand the scope of your request and include that in a separate proposal.

Cash Receipting Hardware

		Quantity		Cost
Epson THM-6000V Series Receipt Printer*	\$1,100	x	_____	= \$_____
APG Series 100Cash Drawer**	\$275	x	_____	= \$_____
Honeywell Hyperion 1300g Linear-Imaging Scanner	\$275	x	_____	= \$_____

This will add \$_____ to the Total Proposed.

**IMPORTANT. The receipt printer must be plugged into the USB port on one workstation (not your server). This printer is not to be shared with other workstations. If more than one workstation will be used for receipting, please consider purchasing more than one receipt printer.*

Please provide the number of cash drawers that will be hooked up to the printer_____

Note: The availability, model numbers, and pricing for all third party hardware listed above is subject to availability from the manufacturers. In the event that the listed hardware is no longer available at the time of purchase, a comparable replacement will be available, at the then current cost. Returns require pre-approval, and all purchased equipment must be shipped back to BS&A in its original packaging. Returns are subject to a re-stocking fee of \$50.00.

Additional Training - Community Development Report Designer

Most of our Community Development customers heavily use our Report Designer, which is included free with the program. Report Designer Training is not included in the training quoted on this proposal and is highly recommended. You may attend a class at our office in Bath Township, or we can train at your location. Report Designer Training is typically completed in one day.

Please check the option you are interested in. Report Designer Training will be scheduled after successful implementation and training of your Community Development software.

___ Classroom training, \$205/person/day

___ On-site training (unlimited attendees), \$1,000/day, travel not included

BS&A Online

Connection Requirements

BS&A Cloud modules require a high-speed internet connection (cable modem or DSL)





AGENDA MEMO

TO: Mayor Vandenbossche & Commissioners

FROM:

SUBJECT: Ordinance 24-009 - Historic District Commission Ordinance - 1st Reading

BACKGROUND INFORMATION:

ORIGINATING DEPARTMENT:

BUDGETED ITEM:

REVIEWED BY:

STAFF RECOMMENDATION

PRESENTED BY:

RECOMMENDED ACTION(s) To approve Ordinance 24-009 - Historic District Ordinance for 1st Reading

DATE APPROVED FOR AGENDA:

ATTACHMENTS:

[24-009 - HISTORIC DISTRICT ORDINANCE.pdf](#)

**CITY OF MARINE CITY
ST. CLAIR COUNTY, MICHIGAN
ORDINANCE NO. 24-009**

**AN ORDINANCE OF THE CITY OF MARINE CITY, ST. CLAIR COUNTY, MICHIGAN, TO
ADD NO. 155.116 RELATING TO HISTORIC PRESERVATION AS A PUBLIC PLACE;
NO. 155.117 RELATING TO ORDINARY MAINTENANCE AND REPAIR AND NO.
155.118 RELATING TO THE AUTHORITY OF CITY**

Chapter 155 HISTORIC DISTRICT REGULATIONS

**155.101 HISTORIC DISTRICT COMMISSION MEETINGS, RECORDKEEPING AND RULES
OF PROCEDURE.**

(A) The Historic District Commission shall meet at least quarterly or more frequently at the call of the Commission.

(B) The business that the Commission may perform shall be conducted at a public meeting held in compliance with the Open Meetings Act, Public Act 267 of 1976, being M.C.L.A. §§ 15.261 through 15.275, as amended. Public notice of the date, time, and place of the meeting shall be given in the manner required by Public Act 267. A meeting agenda shall be part of the notice and shall include a listing of each permit application to be reviewed or considered by the Commission.

(C) The Commission shall keep a record of its resolutions, proceedings and actions. A writing prepared, owned, and used in the possession of or retained by the Commission in the performance of an official function shall be made available to the public in compliance with the Freedom of Information, Public Act 442 of 1976, being M.C.L.A. §§ 155.231 through 155.246, as amended.

(D) The Commission shall adopt its own rules of procedure and shall adopt design review standards and guidelines to carry out its duties under this act.

(E) Election of chairperson and vice-chairperson. The historic district commission shall elect from its membership a chairperson and a vice-chairperson who shall serve in such capacities for the term as fixed by the commission. The chairperson shall preside over the commission and shall chair the meetings of the commission. The chairperson shall have the right to vote on all matters coming before the commission unless precluded by law. The vice-chairperson shall, in the absence or disability of the chairperson, perform the duties and functions of the chairperson.

(F) Quorum and voting requirements; special meetings. Four members of the historic district commission shall constitute a quorum for the transaction of business at a meeting of the commission. No motion or resolution shall be adopted or passed nor shall any other official action be taken by the commission, except by the affirmative vote of at least four

members of the commission. Special meetings of the commission may be called by the chairperson or by at least four of the members of the commission.

(G) Annual report. The historic district commission shall prepare and submit to the mayor and the City Commission an annual report which shall detail and describe the activities of the commission during the previous year.

(H) Funding; budget. The City Commission may allocate city funds to be used by and administered by the historic district commission. The commission shall prepare and submit to the City Commission an annual budget which shall be subject to the review and approval of the City Commission. The annual budget of the commission shall be submitted to the City Commission as required by the city Charter and as prescribed by the City Commission. All funds and accounts of the commission shall be audited on an annual basis as part of the annual audit procedure of the city.

Addition of following sections to existing ordinance:

155.116 HISTORIC PRESERVATION AS A PUBLIC PURPOSE.

Historic preservation is declared to be a public purpose to regulate the construction, addition, alteration, repair, moving, excavation, and demolition of resources in historic districts within the city limits pursuant to Public Act No. 169 of 1970 (MCL 399.201 et seq.). The purpose of this article shall be to do one or more of the following:

- (1) Safeguard the heritage of the city by preserving one or more historic districts in the city that reflect elements of the city's history, architecture, archaeology, engineering, or culture.
- (2) Stabilize and improve property values in each district and the surrounding areas.
- (3) Foster civic beauty.
- (4) Strengthen the local economy.
- (5) Promote the use of historic districts for the education, pleasure, and welfare of the citizens of the city and of the state.

155.117 ORDINARY MAINTENANCE AND REPAIR.

Nothing in this article shall be construed to prevent ordinary maintenance or repair of a resource within a historic district or to prevent work on any resource under a permit, order or directive issued by the city or other duly delegated authority before the effective date of the ordinance from which this article derives.

155.118 AUTHORITY OF CITY.

Nothing contained in this article shall be construed as a limitation on the power and authority of the city to take reasonable and necessary actions to promote and protect the public health, safety and welfare with respect to structures located within the city.

ORDINANCE DECLARED ADOPTED.

Jennifer Vandenbossche, Mayor
City of Marine City, Michigan

CERTIFICATION

The foregoing is a true and complete copy of an Ordinance adopted by the City Commission of the City of Marine City, County of St. Clair, State of Michigan, at a regular meeting of the City Commission held on the _____ and public notice of said meeting was given pursuant to and in accordance with the requirements of Act No. 267 of the Public Acts of 1976, as amended, being the Open Meetings Act, and the Minutes of said meeting have been or will be made available as required by said Act.

Members Present:

Members Absent:

It was moved by Commissioner _____ and supported by
Commissioner _____ to adopt the Ordinance.

Ayes:

Nays:

The Ordinance was declared adopted by the Mayor and has been recorded in the Ordinance Book of the City of Marine City.

Jason A. Bell, City Clerk
City of Marine City, Michigan

INTRODUCED:

ADOPTED:

PUBLISHED:

EFFECTIVE:



AGENDA MEMO

TO: Mayor Vandenbossche & Commissioners

FROM:

SUBJECT: Ordinance 24-010 - Arts, Culture & Historic Preservation Ordinance - 1st Reading

BACKGROUND INFORMATION:

ORIGINATING DEPARTMENT:

BUDGETED ITEM:

REVIEWED BY:

**STAFF RECOMMENDATION
PRESENTED BY:**

RECOMMENDED ACTION(s) To approve Ordinance 24-010 - Arts Culture & Historic Preservation for 1st Reading

DATE APPROVED FOR AGENDA:

ATTACHMENTS:

[24-010 ARTS_CULTURE_and_HISTORIC PRESERVATION.pdf](#)

**CITY OF MARINE CITY
ST. CLAIR COUNTY, MICHIGAN
ORDINANCE NO. 24-010**

AN ORDINANCE OF THE CITY OF MARINE CITY, ST. CLAIR COUNTY, MICHIGAN TO ESTABLISH AN ARTS, CULTURE AND HISTORY COMMISSION TITLE IX, CHAPTER 97, ENTITLED "ARTS, CULTURE AND HISTORY".

Chapter 97 ARTS, CULTURE AND HISTORY

ARTICLE I. ARTS, CULTURE, AND HISTORY COMMISSION

Sec. 97-1. Enabling Provision.

The City of Marine City hereby creates and establishes a commission to be called and known as the "Marine City Arts, Culture and History" (hereinafter "commission").

Sec. 97-2. Purpose, objectives and duties.

- (a) The purpose of the commission is to help enrich the lives of the people of the City of Marine City by making historical, visual, literary, musical, culinary, and performing arts vital elements in the life of our community. The commission works to support historical preservation, economic development, tourism, and add warmth, dignity, beauty to spaces accessible to the public. The commission also works to expand the experience and participation of citizens with the arts.
- (b) The commission is an advisory body and is limited to performing the tasks enumerated in these bylaws or otherwise delegated to it by City Commission. The commission is charged with the following powers and duties:
 - (1) Develop guidelines, subject to the approval of City Commission, to implement the provisions of this article, including procedures for historic preservation activities, specifically those dealing with historic City Hall located at 300 Broadway Street, developing and supporting cultural activities, projects and programs, soliciting and selecting public art and for determining suitable locations for public art to propose to the City Commission for approval;
 - (2) By March 1st of each year, the commission shall submit to City Commission a plan detailing potential projects and desirable goals to be pursued in the next fiscal year, including enhanced projects and any proposed expenditure of donated, grant, or other funds. The plan shall also include a recommendation as to which projects from the capital improvements plan are appropriate for designation as enhanced projects;

- (3) Work with city staff to determine which capital improvement projects are appropriate for designation as an enhanced project and what type and amount of public art may be appropriate for such projects;
- (4) Make recommendations, subject to the approval of the City Commission, regarding historic preservation activities, recommendations for cultural programs and activities, disbursement of public art funds to acquire, produce, install, maintain, alter, relocate or remove public art;
- (5) Raise funds above and beyond the funds for historic preservation activities, cultural programs and activities, public art and public art programs that are included as part of an enhanced project, interact with donors of funds or art works on behalf of the city, and foster public/private partnerships to support the charge of the commission. All funds collected shall be deposited in a designated City Fund, purchases, disbursement and control of all funds shall follow policies and procedures as established by the City Commission;
- (6) Promote awareness of historical preservation, cultural activities and public art;
- (7) Encourage resident and student participation and interactions with historical preservation, cultural activities and public art;
- (8) Present an annual report to City Commission within 90 days after the end of each fiscal year containing:
 - a. A report on the status of all historic preservation, cultural and public art activities and programs undertaken by the commission or funded by the City whether in progress or completed during the preceding fiscal year;
 - b. A maintenance report on each work of historic preservation, cultural or public art activity of program presently under city management detailing maintenance costs for the preceding fiscal year, anticipated maintenance costs for the next fiscal year, and any significant future maintenance concerns, including prioritized recommendations for the maintenance, repair or renovation of particular works;
 - c. A report on the commission's efforts to promote awareness of historic preservation, cultural programs or public art;
 - d. A report on donations or grants received in the preceding fiscal year and the disposition of such funds including a detailed listing of activities, programs and activities undertaken;
 - e. A report on additional funds raised and how such funds were used; and
 - f. Any other matter of substantial financial or public importance relating to the historic preservation, cultural activities and public art in the city.
- (9) Perform any related duty delegated by City Commission;
- (10) Provide advice to and assist both potential donors and other governmental or non-profit entities of art, artifacts, in-kind activities;

- (11) Make recommendations regarding possible public locations for placement of art or historic artifacts when such art cannot be placed on any city property or incorporated into a capital project of the city
 - (12) Seek public input through the city's public engagement process. This process may include, but is not limited to, website and social media, electronic messages, public meetings, forums, and workshops online or other surveys;
 - (13) For architectural enhancements proposed under this article, work collaboratively with planning staff, project management staff, systems planning staff, and city administrators, as appropriate, to develop concepts for those enhancements, which shall be submitted to City Commission for approval or inclusion as part of the capital improvement budget process.
- (c) The commission does not have authority to enter into contracts or otherwise create a contractual obligation for the city. The acceptance or purchase of historical artifacts, acceptance, purchase and selection of public works of art, assignment of work to artists, consultants and contractors to design, create, maintain or perform work otherwise related to historic preservation, cultural activities and programs and public works of art, and all contracts for such, shall be done and awarded in accordance with City Code and city policies and procedures governing the award of contracts.

Sec. 97-3. Membership.

- (a) The commission consists of nine voting members nominated by the mayor and approved by City Commission. Membership shall at a minimum, consist of one member from each of the following: Historical Commission, Historical Society, Planning Commission, City Commission, Chamber of Commerce and 4 members at large. Appointments shall take into consideration candidates who have the following expertise or affiliation:
 - (1) Persons who, insofar as possible, have experience and/or an interest in historic preservation, cultural programming and public art.
- (b) All members of the commission, including members of its subcommittees, shall serve without compensation.
- (c) Each voting member is appointed to a three-year term. Appointments are staggered so that one third of the voting members' terms expire each year.
- (d) The majority of the commission membership (5 members) shall be a registered electors of the City of Marine City at the time of appointment. Remaining members are not required to be registered electors of the City of Marine City, however they should reside within a 10-mile radius of the City.
- (e) No member shall be allowed to hold over for more than 90 days beyond the appointed term whether or not a successor has been appointed.
- (f) The mayor shall notify City Commission of the expiration of a member's term at least 30 days prior whenever possible and shall present to City Commission all proposed reappointments no later than 60 days after the expiration of the term.

- (g) Any vacancy on the commission occurring in the middle of a term shall be filled for the remainder of the term in the same manner as for full-term appointments.
- (h) Members are expected to attend regularly scheduled meetings and to notify the chair and City Commission liaison in advance if they expect to be tardy or absent. If a member misses more than three regularly scheduled meetings in a 12-month period, the chair shall notify the mayor and may recommend removal of the member.
- (j) A member of the commission may be removed for cause by the mayor with the approval of City Commission.

Sec. 97-4. Ethics and conflicts of interest.

- (a) A member of the commission shall abstain from discussion or voting on any matter in which that member has a real or apparent conflict of interest. Decisions regarding conflicts of interest shall be evaluated on a case-by-case basis with reasonable application of the principles provided in this article. A conflict of interest shall at a minimum include, but is not necessarily limited to:
 - (1) Discussing, voting on, or otherwise acting on a matter in which a member or any person in the member's immediate family, the member's partner, or an entity with whom the member has family or business ties has a direct financial or beneficial interest.
 - (2) Discussing, voting on, or otherwise acting on a matter involving work on property which is owned by that member or which is adjacent to property owned by that member.
 - (3) Discussing, voting on, or otherwise acting on a matter when the member's employee or employer is an applicant or agent for an applicant, or has a direct financial or beneficial interest in the outcome.
- (b) A member of the commission shall not solicit or accept gratuities, favors, or anything of monetary value from persons or entities in a position to benefit from a decision of the commission.
- (c) A member of the commission shall not obtain, for the member or for any person with whom the member has business or family ties, any financial or beneficial interest in a matter which may be affected by a decision of the commission. This restriction shall apply during the member's tenure on the commission and for one year thereafter.
- (d) A member of the commission shall disclose the general nature of any potential conflict, real or apparent, and, except when it violates a confidence, shall disclose all pertinent facts relating to the potential conflict. These disclosures shall be made prior to discussion and voting when possible and shall be recorded in the minutes of the proceedings. If the member believes that the potential conflict warrants abstention, the member may then abstain from discussion and voting on the matter.

- (e) A member who cannot vote due to a conflict of interest shall, during deliberation of the matter before the commission, leave the meeting or the area where the members sit until action on the matter is concluded.
- (f) When a question has arisen as to whether a member is ineligible to participate in discussion or vote on a matter because of a conflict of interest, the commission may determine that the member is ineligible due to a conflict of interest by a vote of a majority of the other members present. Upon such a determination, the ineligible member shall not participate in discussion or vote on the matter.
- (g) Members shall not act, hold themselves out, or permit themselves to be perceived as official representatives or spokespersons for the City or commission without authorization from the commission or the chair. When communicating for personal purposes on matters that may relate to the commission's business, members shall clearly indicate that their statements are made in a personal capacity and do not necessarily reflect the views of the commission. Whenever a member is asked to speak on behalf of the commission, the member shall seek permission of the commission or the chair in advance.
- (h) To maintain public confidence in the objectivity of the commission and to avoid the appearance of bias or prejudice, a member shall not speak or appear before the commission on behalf of or as a representative of a potential or actual petitioner. A member should avoid speaking or appearing before another entity on behalf of or as a representative of a potential or actual petitioner and shall inform the commission and recuse themselves from such a petition if the member does so. Outside of a commission meeting, a member shall not advise an actual or potential petitioner regarding a petition, except to inform the petitioner of factual procedures of the commission. This section does not preclude a member from discussing a petition within the scope of the commission's duties at a commission meeting.
- (i) Members shall conduct themselves in a fair, courteous, and understanding manner at all times in the discharge of their duties and shall avoid exchanges or actions based upon personal differences. Members shall be respectful of other members, the public, petitioners, and city staff.

Sec. 97-5. Officers.

- (a) The officers of the commission shall be a chair, vice-chair, and recording secretary. The officers shall be elected each year from among the voting members of the commission. The officers shall be elected for a one-year term by a majority of the voting members currently serving on the commission. No member shall serve more than three consecutive full terms in the same office. The term of each officer shall run from the date of the commission's first regular meeting in January to the date of the commission's regular meeting in January of the following year. Elections of officers shall be held no later than the month before the officers' terms expire.
- (b) The chair shall preside at all meetings and shall decide points of order and procedure subject to the provisions of these bylaws. The chair shall ensure that all meetings are

conducted in an efficient and respectful manner. The chair shall have the privilege of discussing and voting on all matters before the commission. The vice-chair shall assume the duties of the chair in the chair's absence.

- (c) When an office becomes vacant before the expiration of the current term (whether by resignation, removal, incapacity, or other circumstance), the vacancy shall be filled by election in the same manner as for full-term officers and the new officer shall serve the remainder of the term. The replacement officer shall be elected at the next regularly scheduled meeting or as soon as practicable. The vice-chair may be elected as replacement chair, in which case a replacement vice-chair shall be elected at the same time.
- (d) No member may hold more than one office at the same time.

Sec. 97-6. Meetings.

- (a) The commission shall schedule regular meetings at least 12 times per year (every month). The entire schedule of regular meetings for the upcoming year shall be posted within 15 days after the first meeting of the year. A change in the schedule of regular meetings must be approved by the commission and notice of the change shall be posted in accordance with provisions of the Michigan Open Meetings Act.
- (b) Special meetings may be called by the chair or by the written concurrence of three voting members. Public notice of the special meeting shall be posted at least 18 hours prior to the scheduled starting time. Except when the special meeting is a rescheduled regular meeting, the purpose of the special meeting should be stated in the public notice and the commission should not conduct any business beyond the purpose stated in the public notice, except by unanimous consent of the voting members present.
- (c) The commission may hold nonvoting working meetings to carry on the work of commission. Public notice of the working meeting shall be posted at least 18 hours prior to the scheduled starting time.
- (d) Public notice of regularly scheduled committee meetings shall be posted in the same manner as the schedule of regular commission meetings. Public notice of non-regularly scheduled or special committee meetings shall be posted at least 18 hours prior to the scheduled starting time.
- (e) Public notice of all meetings shall be posted at city hall or at any location designated by City Commission.
- (f) The chair may cancel a meeting if there is no business on the agenda or if it is clear that a quorum will not be present. The chair may cancel a meeting due to weather, emergency, or other circumstances that may substantially limit the ability of members

of the commission or the public to attend. The chair shall give notice of cancellation to members of the commission and the City Commission liaison as soon as possible and at least two hours prior to the scheduled meeting time, when practicable. Cancelled regular meetings may be rescheduled in the same manner as special meetings. All cancelled meetings must be posted no later than 18 hours prior the regular scheduled meeting date.

- (g) The presence of more than 50 percent of voting members shall constitute a quorum. The concurring vote of the majority of all members present and eligible to vote is required for the commission to act. The right to vote is limited to members of the commission actually present at the time the vote is taken at a lawfully called meeting. A member who is not eligible to vote on a matter because of a conflict of interest shall not be counted in establishing a quorum for that matter.
- (h) Voting shall be by roll call vote and recorded in the meeting minutes. The chair shall state the outcome of each vote.
- (i) The commission shall keep minutes of all regular and special meetings of the commission in accordance with city administrative policies and direction.
- (j) Notwithstanding the foregoing, all meetings of the commission shall be open to the public and conducted in accordance with the Michigan Open Meetings Act, as amended from time-to-time. Closed sessions may be called for purposes listed in the Open Meetings Act.
- (k) Public comment shall be allowed at all meetings. An individual may speak for up to three minutes on any item open for public comment. The chair may extend an individual's speaking time in the chair's discretion. Public comment on non-agenda items may be limited in the chair's discretion.

Sec. 97-7. Agenda and order of business.

- (a) An agenda for each meeting of the commission shall be developed by the chair in consultation with members of the commission as needed. To the extent practicable, agendas, resolutions, and materials for all regular meetings shall be made available to the public and members of the commission at least 48 hours before the meeting's scheduled starting time.
- (b) The order of business at regular meetings shall generally be as follows. When setting the agenda, the order of business may be adjusted by the chair. The order of business may also be suspended or modified by a majority vote of those members present.
 - (1) Call to order;
 - (2) Pledge of Allegiance/Moment of Silence
 - (3) Roll call;

- (4) Approval of agenda;
- (5) Approval of minutes of previous meetings;
- (6) Public comment;
- (7) Regular or New business;
- (8) Unfinished business;
- (9) Communications and committee member comments;
- (10) Adjournment.

Sec. 97-8. Committees and work groups.

- (a) The commission may create standing or special committees to assist in the work of the commission. Standing committees may, but need not be, described in the bylaws. Each committee shall include at least one member of the commission and may include nonmembers in the commission's discretion. Members of committees shall be appointed by the chair and approved by the commission.
- (b) The commission may also create work groups or designate certain members to perform research or develop recommendations on specific topics without creating a committee. Prior to creating a committee, the commission shall consult with city staff to review the necessity of the committee and whether adequate resources exist to support the committee.
- (c) Each committee should have clearly defined tasks, preferably in writing, and, except for standing committees, should have a specific timeframe in which to perform their delegated tasks. Committees shall be limited to performing the tasks delegated to them by the commission and shall report to the commission. Committees are subject to applicable city administrative policies and procedures. All recommendations to the City Commission shall be made by the commission and not by a subcommittee of the commission.

Sec. 97-9. Parliamentary authority.

- (a) The rules contained in the current edition of Robert's Rules of Order shall guide the commission; however, parliamentary procedure shall be flexible and may be adjusted in the chair's discretion to best serve the needs of the commission. Nevertheless, all parliamentary procedures must be consistent with these bylaws and city policies.
- (b) The commission shall not adopt or follow any operating rules, regulations, guidelines, or procedures not expressly prescribed by these bylaws.

Sec. 97-10. Amendment to bylaws.

- (a) Amendments to bylaws approved by the commission may be approved at any regular meeting by a two-thirds vote of all voting members currently serving on the commission. Proposed amendments must have been submitted in writing at the

previous regular meeting to be considered. Proposed amendments must be submitted to the city attorney for review prior to adoption by the commission. After adoption by the commission, the bylaws are not effective until approved by City Commission.

- (b) The bylaws shall be reviewed annually by the commission for possible amendment.

ORDINANCE DECLARED ADOPTED.

Jennifer Vandebossche, Mayor
City of Marine City, Michigan

CERTIFICATION

The foregoing is a true and complete copy of an Ordinance adopted by the City Commission of the City of Marine City, County of St. Clair, State of Michigan, at a regular meeting of the City Commission held on the _____ and public notice of said meeting was given pursuant to and in accordance with the requirements of Act No. 267 of the Public Acts of 1976, as amended, being the Open Meetings Act, and the Minutes of said meeting have been or will be made available as required by said Act.

Members Present:

Members Absent:

It was moved by Commissioner _____ and supported by Commissioner _____ to adopt the Ordinance.

Ayes:

Nays:

The Ordinance was declared adopted by the Mayor and has been recorded in the Ordinance Book of the City of Marine City.

Jason A. Bell, City Clerk

City of Marine City, Michigan

INTRODUCED:

ADOPTED:

PUBLISHED:

EFFECTIVE:



AGENDA MEMO

TO: Mayor Vandenbossche & Commissioners

FROM: DPW Superintendent Aaron Atkinson

SUBJECT: City Welcome Sign Approval

BACKGROUND INFORMATION:

ORIGINATING DEPARTMENT:

BUDGETED ITEM:

REVIEWED BY:

**STAFF RECOMMENDATION
PRESENTED BY:**

RECOMMENDED ACTION(s)

DATE APPROVED FOR AGENDA:

ATTACHMENTS:

[Welcome Sign Purchase.pdf](#)

[Welcome Sign.pdf](#)

City Manager

From: Aaron Atkinson
Sent: Wednesday, October 30, 2024 2:54 PM
To: City Manager; Treasurer
Subject: FW: Send data from MFP15851998 10/30/2024 14:44
Attachments: DOC103024-10302024144352.pdf

Entrance signs to city. 6 of them. He is giving two of them free in price because of the size of them that will fit on a 4x8 sheet. Price will be a touch lower than the price in his quote. Price will change as he has to make changes to the design if needed. When I hear back from him on the park signs I will forward that on to you. The park signs would not have the same logos as the entrance signs except for the circle Marine city logo. They will all be the same....same color pattern and size with just the name of the individual park name with the circle marine city logo.

Thank you,
Aaron Atkinson
DPW Superintendent
(810) 676 - 5269

-----Original Message-----

From: Marine City Scanner [mailto:copier@marinecity-mi.org]
Sent: Wednesday, October 30, 2024 2:44 PM
To: Aaron Atkinson <aatkinson@cityofmarinecity.org>
Subject: Send data from MFP15851998 10/30/2024 14:44

Scanned from MFP15851998
Date:10/30/2024 14:44
Pages:3
Resolution:300x300 DPI

ESTIMATE

Tag-Tints and Graphics LLC
275 Executive Dr
Troy, MI 48083

office@tintsandgraphics.com
+1 (586) 359-2055
www.tagbycv.com



Bill to

Aaron Atkinson
City of Marine City

+ 2 more Signs for same Price

Estimate details

Estimate no.: 3082
Estimate date: 09/19/2024

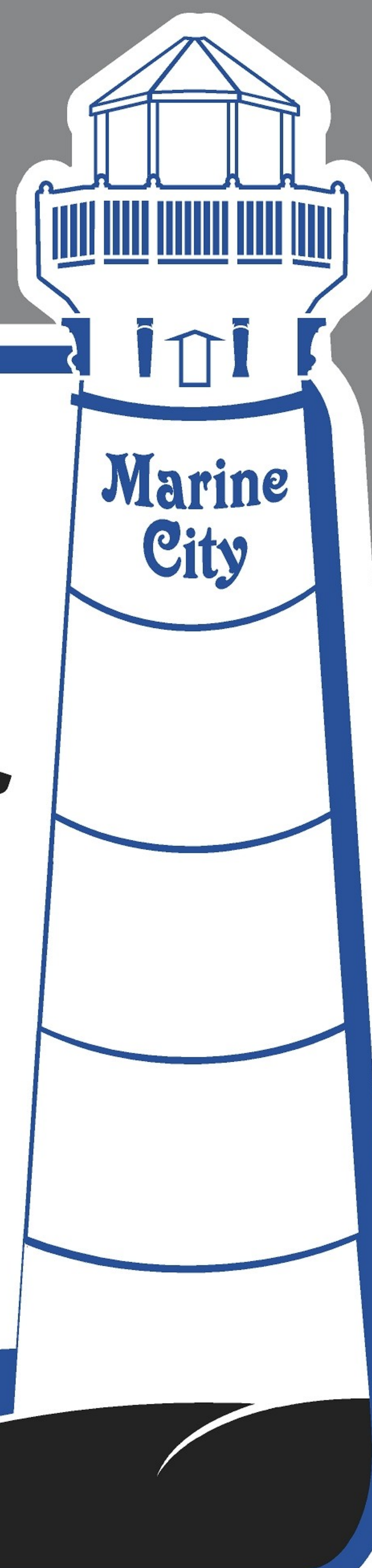
#	Product or service	Description	Qty	Rate	Amount
1.	E-Panel Sign	48" x 31" 4'x4' single sided aluminum composite sign boards for City entrances. Economy, contour cut to shape.	4	\$187.50	\$750.00
2.	Set Up Charge	Hours of design setup for City Logo Recreation (Estimated between 2 and 4 hours)	4	\$75.00	\$300.00
3.	Set Up Charge	Hours of design setup for entrance sign layout. (estimated between 5-10 hours)	10	\$75.00	\$750.00
4.	Misc	Final cost should end up between \$1200 and \$1900 depending on final design time, tax, and credit card charges.	1	\$0.00	\$0.00
5.	3% CC Charge	3% Charge for use of a Credit Card/Debit Card	1	\$55.35	\$55.35
Subtotal					\$1,855.35
Sales tax					\$45.00
Total					\$1,900.35

not final Price
yet

Accepted date

Accepted by

WELCOME TO MARINE CITY





AGENDA MEMO

TO: Mayor Vandenbossche & Commissioners

FROM:

SUBJECT: Permission to utilize Marine City property – 300 Broadway – Chamber of Commerce
placement of Christmas Tree

BACKGROUND INFORMATION:

ORIGINATING DEPARTMENT:

BUDGETED ITEM:

REVIEWED BY:

**STAFF RECOMMENDATION
PRESENTED BY:**

RECOMMENDED ACTION(s) To approve the placement of a Community Christmas Tree at 300
Broadway

DATE APPROVED FOR AGENDA:

ATTACHMENTS:
[Community Christmas Tree.pdf](#)



Help Us Bring Back the Magic of a Community Christmas Tree



Marine City Area Chamber of Commerce is organizing this fundraiser.

 **Donation protected**

Marine City has a long-standing tradition of celebrating the holiday season with community gatherings, festive decorations, and cherished events. This year, the Marine City Area Chamber of Commerce is excited to bring back the Community Christmas Tree—a beloved symbol of holiday cheer that unites our town.

Our goal is to create a Community Christmas Tree Art Project that celebrates our local youth's artistic talents, fosters community spirit, and supports the vibrancy of our downtown. By showcasing art from local students and engaging families in holiday activities, we aim to strengthen community bonds and create lasting memories for everyone.

What Makes This Tree Special?

Octagonal Art Base: The tree will feature a custom-designed, 10-foot diameter octagonal base showcasing artwork from Marine City's elementary, middle, and high school students. The 4' x 5' panels will display winning pieces from an annual drawing contest.

Community Ornament Tradition: Families will have the opportunity to decorate large outdoor ornaments to add to the tree, creating a new annual tradition.

Durable & Sustainable Design: Built to last by Mechanical Fabricators, the base will feature a red powder-coated finish for weather resistance, ensuring the tree can be enjoyed year after year.

Annual Tree Lighting Ceremony: This project will be the centerpiece of Marine City's holiday celebrations, complementing events like Merrytime Christmas, Twinkling Forest, and the Santa Parade.

Your support will help us:

Revive a Beloved Tradition: Restore Marine City's identity as a quaint, festive town where families come together to celebrate the holidays.

Engage Local Youth: Provide a creative platform for students to showcase their talents and foster pride in their community.

Strengthen Community Bonds: Bring families, friends, and neighbors together through shared holiday activities.

Support Local Businesses: Attract visitors to our downtown area, boosting foot traffic for local shops and restaurants.

How You Can Help:

Our original estimate for this project was over \$7,500. We applied for a grant and we were denied.

EASTERN MICHIGAN BANK reached out to us and they are willing to donate \$2,500 to this project.

Now we are reaching out to our community, friends, and supporters to help us raise \$5,000 to cover the remaining costs of materials, construction, lighting, decorations and labor. Every contribution, no matter the size, will make a big difference! Donors of \$100 or more will have their family names or business name on the base of the art base.

Donations Will Support:

Construction of the octagonal base and art panels

Real evergreen Christmas tree

LED lighting & tree topper

Large outdoor ornaments for community decorating

Installation and storage costs

Thank You for Your Support!

By contributing to this project, you're not only helping to bring back a cherished tradition but also investing in the spirit and unity of Marine City. Let's come together to create something beautiful and meaningful for our town.

Please Donate & Share Our Campaign!

From all of us at the Marine City Area Chamber of Commerce, we thank you for helping us make this holiday season truly magical.

If you would like additional information, please contact the Marine City Area Chamber of Commerce.



AGENDA MEMO

TO:

FROM:

SUBJECT: Closed Session to consider the purchase or lease of real property under MCL 15.268(d)

BACKGROUND INFORMATION:

ORIGINATING DEPARTMENT: City Manager

BUDGETED ITEM:

REVIEWED BY:

**STAFF RECOMMENDATION
PRESENTED BY:**

RECOMMENDED ACTION(s)

DATE APPROVED FOR AGENDA: