



CITY OF MARINE CITY
300 Broadway Committee Meeting Agenda
Guy Community Center
260 South Parker Street
Regular Session: Monday, April 22, 2024; 5:00 PM

1. CALL TO ORDER

2. MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVE AGENDA

5. PUBLIC COMMENT

Anyone is welcome to address the Committee. Please state name and limit comments to five (5) minutes. This is a time for you to raise issues. The Committee will not respond, but issues will be followed up on as necessary.

6. APPROVE MINUTES

- a. Meeting Minutes - March 25, 2024

7. UNFINISHED BUSINESS

- a. Building Priorities - City
- b. 300 Broadway Project Priorities
 - i. Business/Use Plan
 - ii. Grant Opportunities
 - iii. Project Goals/Revenue Sources
- c. 300 Broadway Report to the Commission

8. NEW BUSINESS

- a. Exhibit in Former Teen Zone Area
- b. Community Vision Sessions
- c. May Meeting Cancellation

9. ADJOURNMENT



AGENDA MEMO

TO: 300 Broadway Committee

FROM: Carol Brown

SUBJECT: Meeting Minutes - March 25, 2024

BACKGROUND INFORMATION:

ORIGINATING DEPARTMENT:

BUDGETED ITEM:

REVIEWED BY:

**STAFF RECOMMENDATION
PRESENTED BY:**

RECOMMENDED ACTION(s) Approve meeting minutes of March 25, 2024

DATE APPROVED FOR AGENDA:

ATTACHMENTS:
[2024-03-25 Minutes.pdf](#)

City of Marine City
300 Broadway Committee Minutes
March 25, 2024

A Regular Session of the Marine 300 Broadway Committee was held on Monday, March 25, 2024 at Guy Community Center
260 South Parker Street at 5:00 PM.

Present: Committee Members Laura Merchant, Michelle Nichter, Cheryl Ross, Kim Turner, Sherrill Zimmer; City Manager Scott Adkins, Recording Secretary Carol Brown.

Absent: Chairperson Brian Ross and Committee Member Andrew Pakledinaz

APPROVE AGENDA

Motion by Member Turner, seconded by Member Ross, to approve agenda. All Ayes. Motion Carried.

PUBLIC COMMENT

Anyone is welcome to address the 300 Broadway Committee. Please state name and limit comments to five (5) minutes. This is a time for you to raise issues. The Committee will not respond, but issues will be followed up on as necessary.

Heather Bokram provided an update on the Endowment Update.

APPROVE MINUTES

Meeting Minutes - February 26, 2024

Motion by Member Ross, seconded by Member Zimmer, to approve the 300 Broadway Committee Meeting Minutes of February 26, 2024. All Ayes. Motion Carried.

UNFINISHED BUSINESS

Building Priorities - City

300 Broadway Project Priorities

- i. Business/Use Plan
- ii. Grant Opportunities
- iii. Project Goals/Revenue Sources

Business Use Plan needs to be adopted by 300 Broadway Committee.

Committee Member Merchant stated the committee would be willing to help search for grants, herself and Committee Member Cheryl Ross specifically; partnerships are important to the committee. City Manager Adkins stated any help with grants is appreciated, spoke on possibly forming grant committee. Some grants cannot be applied for by the City and Michele Goodrich has attachments used to submit and can share.

Committee Member Laura Merchant stated duties need to be assigned for goals and revenue sources,

City Manager Adkins stated a business plan would assist with this.

Endowment Activities

- Heather Bokram provided an update on the endowment fund. She and Georgia Phelan have spoken to several organizations and will be speaking with several more coming up. In May they will be speaking with individuals in the community re donations. In July they are hoping to have pamphlets for the general public.

300 Broadway Report

DPW Superintendent Schmidt reported that fire suppression is all set, he is obtaining parts for the back door to make it functional and inspections are up to date. Committee Member Merchant thanked Superintendent Schmidt and the DPW for the blue light at the bandstand for Autism Awareness. City Manager Adkins spoke on indemnity form forwarded to Attorney Davis for any changes, and spoke on reaching out to insurance regarding ADA. He also stated municipalities may be protected from ADA compliance for historic buildings.

NEW BUSINESS

Michigan Historic Preservation Network Conference

Heather Bokram spoke on the Historic Preservation Network Conference May 9-11, 2024 in Kalamazoo. Heather believes Friday the 10th would be best for anyone to attend. Further information at mhpn.org, brochure is online.

300 Broadway Accessibility

Committee Member Laura Merchant spoke reference the Chamber's event in February, many people attending had never been in 300 Broadway. City Manager Adkins reported there was a ramp previously, a new ramp would need to meet ADA requirements. Committee Member Cheryl Ross referenced a 360 degree "click and view", Member Merchant stated the possibility of using a drone for presentations/fundraising to expose the vision for the building. City Manager Adkins referenced possible temporary ADA ramps, is doing research for commercial application and spoke on possibly a marine supply company, re ramps used at marinas? Heather Bokram spoke on vertical lifts for possible accessibility.

OPEN DISCUSSION

Committee Member Sherrill Zimmer spoke reference the business plan, needing numbers/estimates and hoping for a draft of the plan for the April meeting. Committee Member Laura Merchant stated to reach out for county numbers, median income etc. City Manager Adkins stated the City has census information (SEMOG). Manager Adkins stated a new engineering firm for the City would be chosen soon which would be a benefit for this.

Committee Member Michelle Nichter spoke regarding quotes for wheelchair lifts.

Committee Member Kim Turner spoke reminding the DPW not to spray the flower beds.

Committee Member Cheryl Ross spoke regarding lack of communication, re information regarding the grant not being awarded. City Manager Adkins advised there was communication.

Member C Ross inquired if any information regarding why the grant was not awarded. City Manager Adkins advised there is not, there is not great communication from the State and there is no information on who was awarded the grant.

City Manager Adkins recommended reaching out to elected officials for earmarked money.

ADJOURNMENT

Motion by Member Ross, seconded by Member Nichter, to adjourn at 6:06 pm. All Ayes. Motion Carried.

Respectfully Submitted,

Carol Brown
300 Broadway Recording Secretary

Jason A. Bell
City Clerk

7.a



AGENDA MEMO

TO:

FROM:

SUBJECT: Building Priorities - City

BACKGROUND INFORMATION:

ORIGINATING DEPARTMENT:

BUDGETED ITEM:

REVIEWED BY:

**STAFF RECOMMENDATION
PRESENTED BY:**

RECOMMENDED ACTION(s)

DATE APPROVED FOR AGENDA:

7.b



AGENDA MEMO

TO:

FROM:

SUBJECT: 300 Broadway Project Priorities

- i. Business/Use Plan
- ii. Grant Opportunities
- iii. Project Goals/Revenue Sources

BACKGROUND INFORMATION: 7bi: Brainstorm exercise to determine use of building as is, including outdoor space

ORIGINATING DEPARTMENT:

BUDGETED ITEM:

REVIEWED BY:

STAFF RECOMMENDATION

PRESENTED BY:

RECOMMENDED ACTION(s)

DATE APPROVED FOR AGENDA:



AGENDA MEMO

TO:

FROM:

SUBJECT: 300 Broadway Report to the Commission

BACKGROUND INFORMATION: Update on the 300 Broadway report requested by the City Commission

ORIGINATING DEPARTMENT:

BUDGETED ITEM:

REVIEWED BY:

**STAFF RECOMMENDATION
PRESENTED BY:**

RECOMMENDED ACTION(s)

DATE APPROVED FOR AGENDA:



AGENDA MEMO

TO: 300 Broadway Committee

FROM: Member C. Ross & Member Merchant

SUBJECT: Exhibit in Former Teen Zone Area

BACKGROUND INFORMATION:

Creating an exhibit about the build in the former Teen Zone. This exhibit would display the history of the building, a video of building's current state and then our vision for the future.

ORIGINATING DEPARTMENT:

BUDGETED ITEM:

REVIEWED BY:

STAFF RECOMMENDATION

PRESENTED BY: Member C. Ross & Member Merchant

RECOMMENDED ACTION(s)

DATE APPROVED FOR AGENDA:



AGENDA MEMO

TO: 300 Broadway Committee

FROM: Member C. Ross & Member Merchant

SUBJECT: Community Vision Sessions

BACKGROUND INFORMATION: Request to hold a session(s) inviting community members to come and share their vision of what they'd like from a community center. Trying to get a cross-section of ages and needs. We do have a number of young families in the area, what would they like, etc.

ORIGINATING DEPARTMENT:

BUDGETED ITEM:

REVIEWED BY:

STAFF RECOMMENDATION

PRESENTED BY: Member C. Ross & Member Merchant

RECOMMENDED ACTION(s)

DATE APPROVED FOR AGENDA:



AGENDA MEMO

TO:

FROM:

SUBJECT: May Meeting Cancellation

BACKGROUND INFORMATION:

ORIGINATING DEPARTMENT:

BUDGETED ITEM:

REVIEWED BY:

STAFF RECOMMENDATION

PRESENTED BY:

RECOMMENDED ACTION(s) To cancel the May 27, 2024 300 Broadway Committee due to it falling on the Memorial Day holiday.

DATE APPROVED FOR AGENDA: