

**CITY OF MUSKEGO
POLICE AND FIRE COMMISSION
AGENDA**

10/21/2021

6:00 PM

Muskego City Hall, Meeting Rm. 2, W182 S8200
Racine Avenue



CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

STATEMENT OF PUBLIC NOTICE

APPROVAL OF MINUTES

Minutes from 07/15/21

[pfc07152021.pdf](#)

PUBLIC APPEARANCE

REPORT FROM POLICE DEPARTMENT

OLD BUSINESS

NEW BUSINESS

Budget/Staffing

Policies/Procedures

MOTION OF CLOSED SESSION

PLEASE TAKE NOTICE that the Police & Fire Commission of the City of Muskego will convene upon passage of the proper motion into closed session pursuant to State Statute, Section 19.85 (1) (C): Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental bod has jurisdiction or exercises responsibility for the specific of considering employment, promotion, compensation, or performance evaluation data, more specifically for the purpose of discussing specific personnel issues within the police department.

CLOSED SESSION

DATE OF NEXT MEETING

January 20, 2022

ADJOURNMENT

NOTICE

IT IS POSSIBLE THAT MEMBERS OF AND POSSIBLY A QUORUM OF MEMBERS OF OTHER GOVERNMENTAL BODIES OF THE MUNICIPALITY MAY BE IN ATTENDANCE AT THE ABOVE-STATED MEETING TO GATHER INFORMATION; NO ACTION WILL BE TAKEN BY ANY GOVERNMENTAL BODY AT THE ABOVE-STATED MEETING OTHER THAN THE GOVERNMENTAL BODY SPECIFICALLY REFERRED TO ABOVE IN THIS NOTICE.

ALSO, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT MUSKEGO CITY HALL, (262) 679-4100.

**CITY OF MUSKEGO
POLICE AND FIRE COMMISSION
MINUTES
July 15, 2021
6:30PM
Muskego City Hall Meeting Room 2, W182 S8200
Racine Avenue**



CALL TO ORDER

Meeting was called to order at 6:30PM by Commissioner Mooney.

PLEDGE OF ALLEGIANCE

ROLL CALL

Commissioners Mooney, Whittow, Kuspa and Jaske were present. Commissioner Boyer was excused. Chief Westphal was also present.

STATEMENT OF PUBLIC NOTICE

APPROVAL OF MINUTES

Commissioner Whittow made a motion to approve the minutes from the April 29th and May 20th 2021 minutes. Commissioner Kuspa seconded. Motion passed all in favor.

PUBLIC APPEARANCE

REPORT FROM POLICE DEPARTMENT

Chief Westphal advised that he included the PFC on his "Snapshot" email with an update as to what has been happening at the PD.

Jammin on Janesville was a huge success, there were no issues and the PD had a good plan in place and all went well.

Chief Westphal advised he had a staff meeting on June 3, 2021, and will be having them every 2 months as he is still assessment phase.

Chief advised he is currently on military leave, but is doing double duty and coming into the Police Department when available.

Chief explained it has been busy at the PD since they have been operating with only one captain, but things are getting done. He has not decided yet if/when he will fill Captain Constantineau's position.

Chief explained that he went to a three-week leadership conference at Northwestern and it was very beneficial and informative.

July 3rd fireworks was also a success. The park did not open until 4pm, again the PD had a great plan in place and all went smooth.

Chief advised that Zack Patterson was hired and will be starting on 08/09/21.

Chief advised he will be looking at getting 3 additional personnel approved in the budget. He explained that the department has been busy and based on the organizational structure, he is not willing to move on filling the Captain vacancy, therefore he will be looking at adding a position to the detective bureau and patrol.

Capital budget requests are due. The focus of the requests are in less lethal weapon systems and building upgrades. The Police Department is requesting replacing tasers and purchasing another less lethal options. The windows in the detective bureau were never replaced, and need upgrades. The basement bathrooms, that were not touched during construction of the new building are unacceptable. Chief Westphal is requesting to turn them into a laundry room. He explained there are often times officers get their uniforms dirty with body fluids and can wash them at the PD as opposed to taking them home. He explained they will also be looking at replacing body cameras that have been breaking and possible getting several more to have as they become outdated. With that being said, the department will also be looking at Cloud storage for the BWC.

Ammunition prices have gone up and Captain Simuncak will be looking into prices for purchasing in bulk within the next 5 years as opposed budgeting annually.

Officer Nowicki's retirement party was a success and largely attended. Chief would like to continue with being able to show retiring personnel how appreciated they are by having the formal gathering to thank them.

National Night Out is coming up 08/04/21.

The Global Leadership Conference will be coming up, with some amazing speakers and Chief will be looking at attending along with some of the lieutenants.

There will be a K9 fundraiser on Saturday, 07/17/21, at Making the Cut. CRO Sartorius and K9 Officer Sundstrom and K9 Obi will be attending.

Chief advised that since his first staff meeting and the one held in June, the department has decided to change the mission statement. The department's mission statement is as follows: *"To provide the highest quality impartial service in partnership with the community to preserve and protect life and property through trust, education, prevention, and enforcement."*

Commissioner Kuspa commended Chief Westphal on a job well done and how well the department appears to be doing as a team. Commissioner Whittow agreed and was very pleased with how things are going.

OLD BUSINESS

NEW BUSINESS

Detective Promotion - Chief Westphal appeared in front of the commissioners to report that Natalie Johnston has been promoted to the position of Detective and he was looking for approval from the commission. Commissioner Mooney made a motion to approve Johnston's promotion. Commission Kuspa seconded. Motion passed all in favor.

With the above promotion being approved, Chief advised that Detective Sullivan, who is currently in Metro was appointed to fill Detective Johnston's position on 2nd shift. The department will be replacing Sullivan's spot in Metro, as it been very busy lately with drug overdoses in Muskego.

Election of Officers – Commissioner Whittow nominated Commissioner Kuspa for Secretary. Commissioner Mooney seconded. Motion passed all in favor. Commissioner Kuspa nominated Commissioner Whittow for Vice-President. Commissioner Mooney seconded. Motion passed all in favor. Commissioner Kuspa nominated Commissioner Mooney for President. Commissioner Whittow seconded. Motion passed all in favor.

CLOSED SESSION

Commissioner Mooney made a motion to go into closed session at 6:57PM. Motion passed all in favor.

NOTICE OF CLOSED SESSION

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OPEN SESSION

Commissioner Kuspa made a motion to go back into open session. Commissioner Whittow seconded. Motion passed all in favor. Back in open session at 7:37PM

ADJOURNMENT

Commissioner Jaske made a motion to adjourn, Commissioner Kuspa seconded. Motion passed all in favor.

Meeting was adjourned at 7:38PM.