

**CITY OF MUSKEGO
PUBLIC WORKS AND SAFETY
COMMITTEE AGENDA**

01/18/2022

5:30 PM

Muskego City Hall, W182 S8200 Racine Ave



CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

STATEMENT OF PUBLIC NOTICE

APPROVAL OF MINUTES

Approval of Minutes of the September 21, 2021 Meeting

[Minutes 09212021.pdf](#)

STATUS OF PROJECTS

Discussion update. No formal action may be taken on the following:

- Great Water Alliance
- Hillendale Reconstruction (Last Update)
- Police Chief Updates

UNFINISHED BUSINESS

Discussion update and possible action may be taken on any or all of the following:

NEW BUSINESS

Discussion update and possible action may be taken on any or all of the following:

Request for Stop Sign at Gold Drive

[Memo to Public Works and Safety - 1-18-22 - Request for Stop Sign at Gold Drive.pdf](#)
[Aerial.pdf](#)

Discussion on Ryan Drive Trail

[Memo to Public Works and Safety - 1-18-22 - Discussion on Ryan Drive Trail.pdf](#)
[Ryan Drive Trail Conceptual drawing.pdf](#)

Request by Russet Court Developer to Not Construct the Stub Road

[Memo to Public Works and Safety - 1-18-22 - Request from Russet Court Developer.pdf](#)
[Preliminary Plat Reduced.pdf](#)
[Russet Court Aerial.pdf](#)
[Developer's request.pdf](#)

NEW BUSINESS PLACED ON FILE

(The following items have been placed on file for staff review. Upon completion of review, staff will submit a supplement detailing options and possible course action to committee members.)

COMMUNICATIONS AND MISCELLANEOUS BUSINESS AS AUTHORIZED BY LAW

ADJOURNMENT

NOTICE

IT IS POSSIBLE THAT MEMBERS OF AND POSSIBLY A QUORUM OF MEMBERS OF OTHER GOVERNMENTAL BODIES OF THE MUNICIPALITY MAY BE IN ATTENDANCE AT THE ABOVE-STATED MEETING TO GATHER INFORMATION; NO ACTION WILL BE TAKEN BY ANY GOVERNMENTAL BODY AT THE ABOVE-STATED MEETING OTHER THAN THE GOVERNMENTAL BODY SPECIFICALLY REFERRED TO ABOVE IN THIS NOTICE.

ALSO, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT MUSKEGO CITY HALL, (262) 679-4100.

**CITY OF MUSKEGO
PUBLIC WORKS AND SAFETY
COMMITTEE MINUTES
September 21, 2021
5:30 PM
Muskego City Hall, W182 S8200 Racine Avenue**



CALL TO ORDER

Aldersperson Hammel called the meeting to order at 5:30 PM.

PLEDGE OF ALLEGIANCE

Those present recited the Pledge of Allegiance.

ROLL CALL

Present: Alderspersons Hammel, Terrance and Engelhardt; Scott Kroeger, Director of Public Works and Development

Also Present: Police Chief Stephen Westphal

STATEMENT OF PUBLIC NOTICE

The meeting was posted in accordance with open meeting laws on September 17, 2021.

APPROVAL OF MINUTES

Aldersperson Engelhardt made a motion to approve the Minutes of the August 17, 2021, meeting. Aldersperson Terrance seconded.

Motion Passed 3 in favor.

STATUS OF PROJECTS

Discussion update. No formal action may be taken on any of the following:

Great Water Alliance

Director Kroeger stated North Cape Road is closed between Durham Drive and Ryan Drive. This was closed beginning September 13th and expected to last approximately 50 days. Detour routes are in place, along with speed bumps. The police will be ticketing Commercial drivers found in the subdivisions, not correctly following the detour.

Hillendale Reconstruction

Director Kroeger stated today the first layer of binder was put down from Tans Dr to Racine Ave. Tomorrow the second layer will be placed. On Thursday, the asphalt driveways will be replaced. Restoration work will be continuing for at least the next 10 days. On October 1-2, the final surface layer will be applied from College Ave to Racine Ave.

Police Chief Updates

Police Chief Westphal stated Officer Hendrickson recently retired. The Dept currently has 37 sworn officers, with an offer into one, and starting background checks on another, with hopes

to bring the Dept back to 39 total officers. He went on to explain that he wants to focus on Muskego's speeding problem and why it's difficult given how much time and resources other cases take. He will ask for more officers during the upcoming budget, given the amount of overtime used this year. He is also slightly restructuring the Dept for better work flow overall.

UNFINISHED BUSINESS

Discussion update and possible action may be taken on any or all of the following:

Request for No Parking Signs – Parkland Avenue (North of Janesville – Briargate Lane)

Director Kroeger passed out a couple of photos of the area being discussed. He continued by presenting his memo and map. Ald. Terrance spoke about his residents that have come to him about this area. He said the angle of the curve makes the area more difficult to maneuver and drive through when vehicles are parked on both sides of the road. The Committee continued to discuss ideas as a whole.

Aldersperson Engelhardt made a motion to approve No Parking Signs on Parkland Avenue from the tennis courts to Briargate Lane on the inside radius only. Aldersperson Terrance seconded.

Motion Passed 3 in favor.

NEW BUSINESS

Discussion update and possible action may be taken on any or all of the following:

Hilmer's Right-of-Way Waiver Request

Director Kroeger presented his memo and maps. He explained the Hilmer's will still need to pay for their portion of public improvements when the subdivision is developed in the future. This will be documented on a CSM and recorded with the Register of Deeds. This will also need additional approval through Plan Commission and Common Council.

Aldersperson Terrance made a motion to approve the Hilmer's Right-of-Way Waiver Request. Aldersperson Engelhardt seconded.

Motion Passed 3 in favor.

Discussion of Extending the Martin trail from Lannon Drive to Oakhill Trail

Director Kroeger presented his memo and map of the proposed trail. He explained that an RFP was sent out back in 2016, but a few residents were strongly against it, along with the cost and the project eventually died. Dan Flamini oversaw construction of a small portion of this trail near the church in 2018. The City prefers to construct trails with road reconstruction, but this trail will be a Capital project for 2023 if the Committee proceeds. Ald. Terrance stated he brought this forward due to the size of the proposed subdivision in the area, along with safety and traffic concerns from some residents.

Aldersperson Terrance made a motion to approve Extending the Martin trail from Lannon Drive to Oakhill Trail by putting this project onto Capital for 2023. Aldersperson Hammel seconded.

Motion Passed 3 in favor.

Request for Stop Signs at Fairway Lane, Brookview Court, and Old Course Way at Ryan Drive

Director Kroeger stated it came to our attention that Stop Signs were never installed at these three intersections during previous development.

Alderson Engelhardt made a motion to approve the Request for Stop Signs at Fairway Lane, Brookview Court, and Old Course Way at Ryan Drive. Alderson Terrance seconded.

Motion Passed 3 in favor.

NEW BUSINESS PLACED ON FILE

(The following items have been placed on file for staff review. Upon completion of review, staff will submit a supplement detailing options and possible course of action to committee members.)

COMMUNICATIONS AND MISCELLANEOUS BUSINESS AS AUTHORIZED BY LAW

ADJOURNMENT

Alderson Engelhardt made a motion to adjourn at 6:25 PM. Alderson Terrance seconded.

Motion Passed 3 in favor.

Respectfully Submitted,

Wendy Fredlund
Recording Secretary

CITY OF MUSKEGO
Staff Report to Public Works and Safety Committee

To: Public Works and Safety Committee

From: Scott Kroeger, PE, PLS, Public Works and Development Director

Subject: Request for Stop Sign at Gold Drive

Date: January 18, 2022

The City of Muskego Public Works and Safety Committee has received a request for a Stop Sign at the intersection of Gold Drive. The resident asked for a stop sign for traffic heading east on Gold Drive toward the “T” intersection (refer to blue markup on aerial). DPW and Engineering reviewed the requested location and have recommended a different leg of the intersection (refer to red markup on aerial) for the Committee to consider. Currently, this intersection is uncontrolled with no signs.

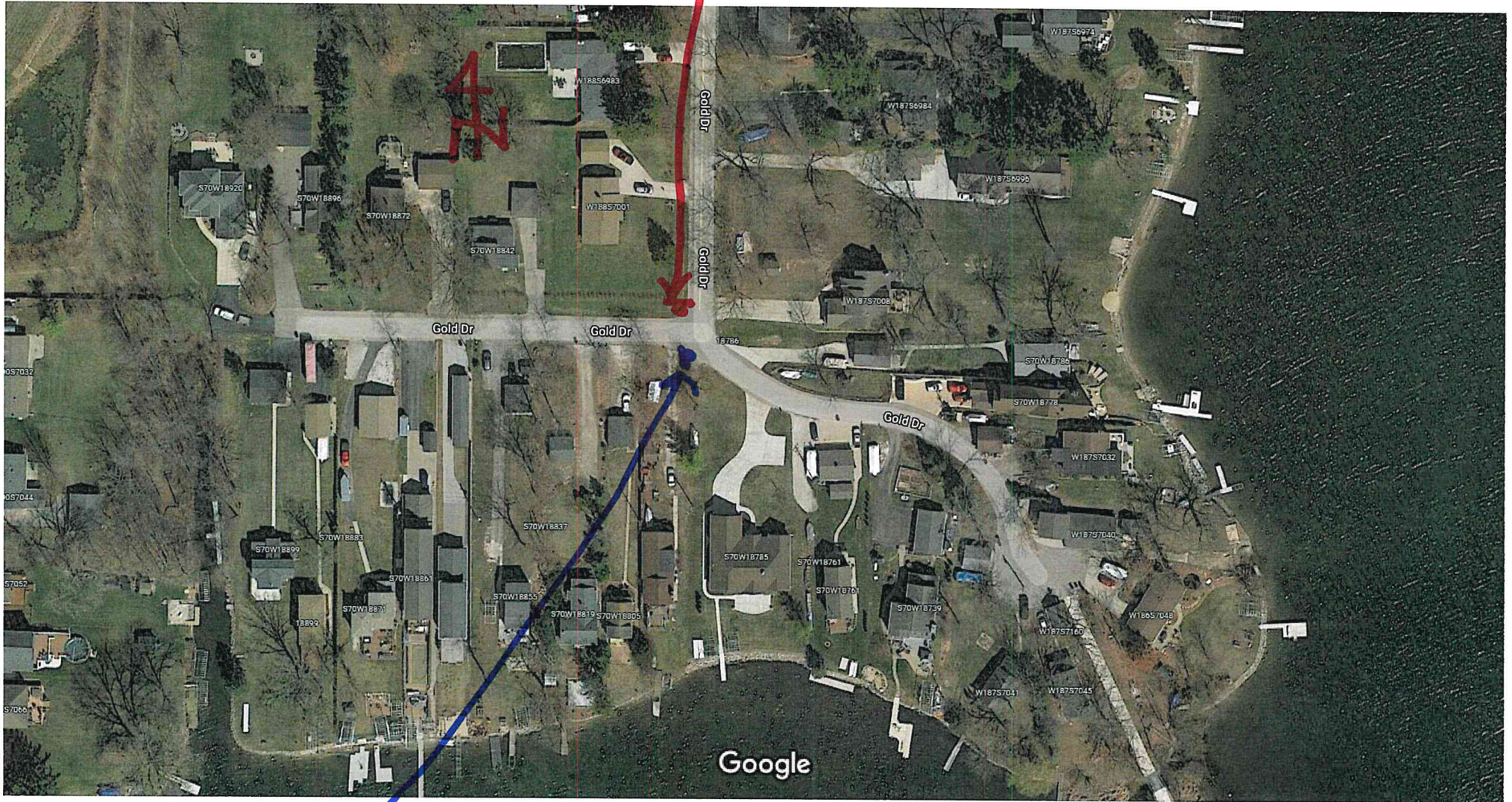
Police Report

- There has been a dozen or so accidents at the intersections north of the “T” on Gold Drive in the past 10 years, primarily at College Ave., but none specifically at the “T” location. Officer Sartorius even went back and read the summaries just to make sure the intersection with Lembezeder wasn’t simply used as a reference point due to it being the nearest actual cross street. There was nothing other than one neighbor backing into another in one of the west blocks.

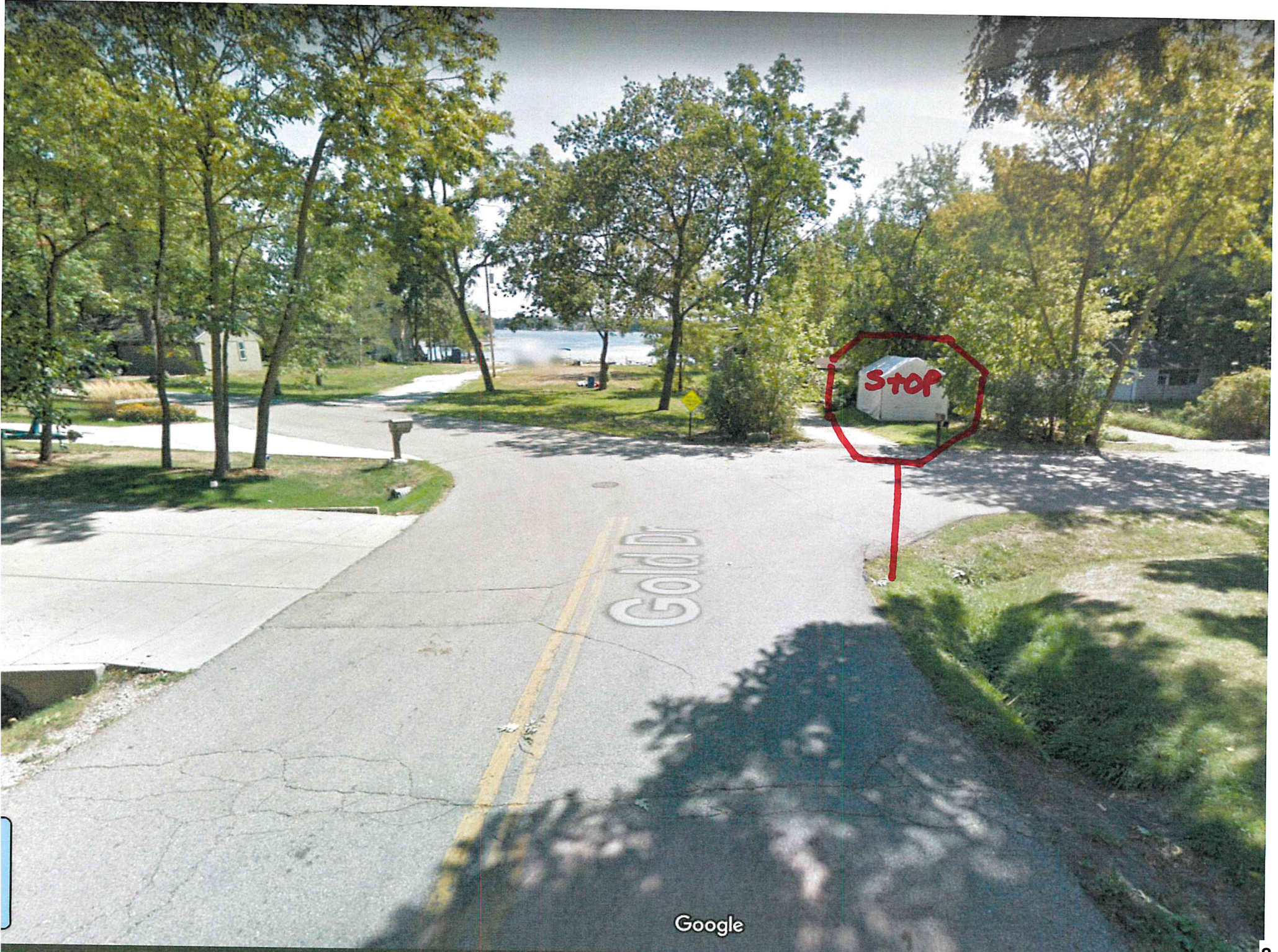
Recommendation for Action by the Committee:

The committee should listen to all this information and decide on this Stop Sign.

Engineering + D.P.W. preferred
stop sign location



Request for Stop Sign



Google

CITY OF MUSKEGO
Staff Report to Public Works and Safety Committee

To: Public Works and Safety Committee

From: Scott Kroeger, PE, PLS, Public Works and Development Director

Subject: Discussion on Ryan Drive Trail

Date: January 18, 2022

The Parks and Conservation Committee on October 18, 2021 voted to send a resident's request to discuss a possible trail along Ryan Drive to the Public Works and Safety Committee. I have attached a quick concept plan showing a trail along Ryan Drive (refer to attached drawing). Please remember this is very conceptual. The request was to extend the trail from Groveway Lane to North Cape Road, approximately 1.2 miles.

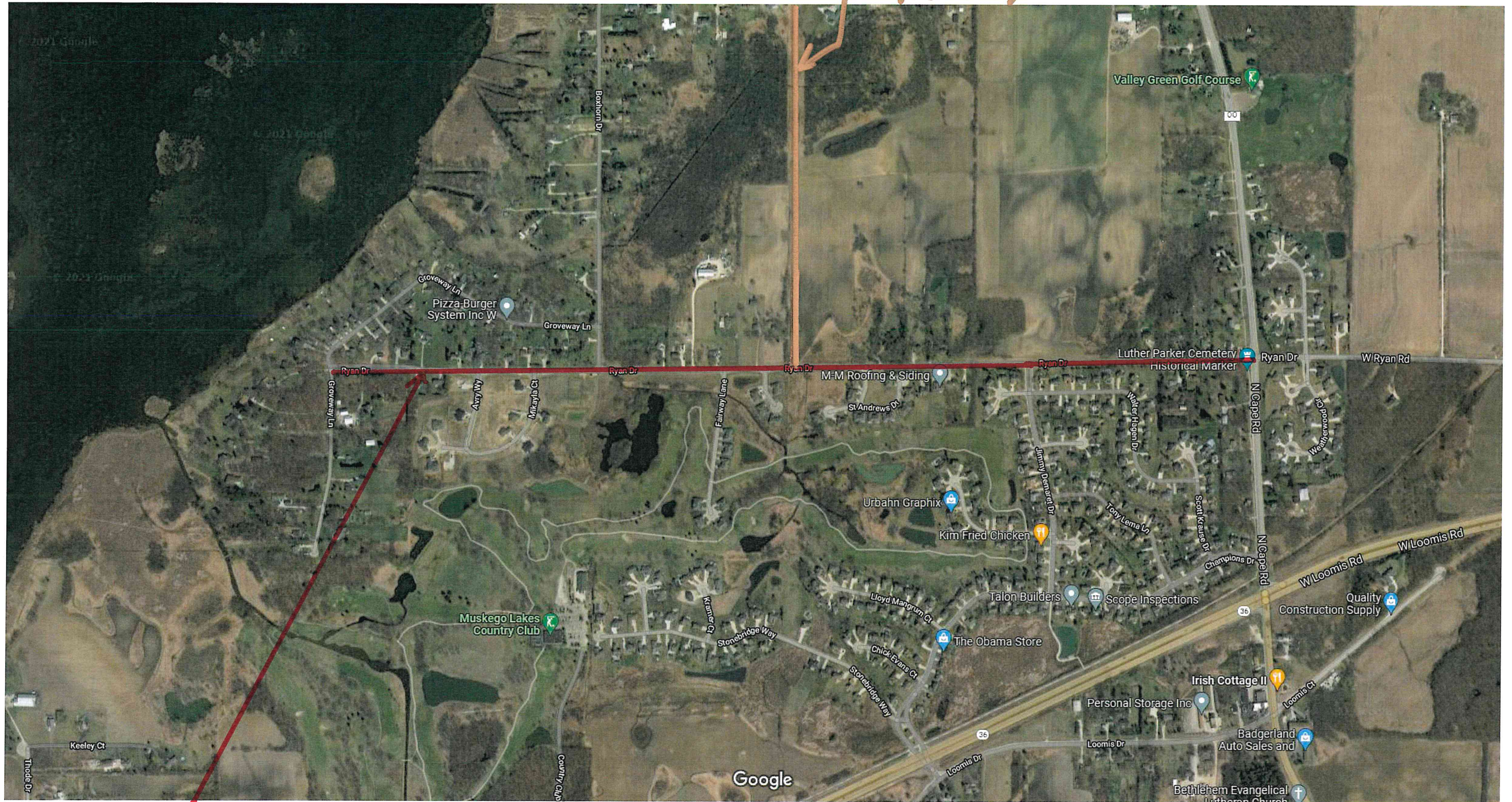
Over the last couple of years, the focus of the Common Council has been on road improvements rather than additional trails which is why we have not constructed a new trail since 2019. Trails tend to be controversial subjects with strong support for and strong support against. For example, a new trail was put on Baylane Drive during the road reconstruction but a new trail was not put on Hillendale Drive during the road reconstruction. Furthermore, trails can be very expensive due to topography, storm water, and potential right of way purchases.

If the committee wants to move forward with a trail, the project can be placed on a Capital Project for 2023. At that time, City staff would provide a cost for an RFP and potential construction cost for the Ryan Drive Trail. Common Council would vote on this Capital Project.

Recommendation for Action by the Committee:

The committee needs to decide on whether or not they would like to put this item on for a Capital Project in 2023.

Proposed Trail as part of development
from Ryan Dr. to Boxhorn



1.2 miles - Ryan Drive Conceptual Trail

CITY OF MUSKEGO
Staff Report to Public Works and Safety Committee

To: Public Works and Safety Committee

From: Scott Kroeger, PE, PLS, Public Works and Development Director

Subject: Request by Russet Court Developer to not construct the stub road to the South

Date: January 18, 2022

The City of Muskego's policy is to encourage connectivity with every development throughout the City. City Staff required a road stub to the south that would eventually connect to the Fireside Orchard subdivision by means of Sommerfield Lane (refer to attached preliminary plat and aerial.) This is common practice in the City of Muskego, for example: Creekside Drive, Edgewater Crossing Avenue, etc. Below is City of Muskego's code that staff followed for their recommendation to the developer.

City of Muskego's code 392-35 states the following:

B. Improvements to be extended to farthest limit of parcel or lot. Any and all improvements, streets, or utility services required by this chapter, for the subdivision, certified survey map, or condominium plat, shall be extended to the farthest limit of the parcel or lot as set forth on the plans and specifications approved by the City. If determined by the Plan Commission, based on the information of engineering staff, that a resulting development will cause increased effects on existing infrastructure, the cost of all reasonably necessary improvements on the exterior of a development, such as expanded roadways, intersections, and/or utility extensions, shall be paid by the developer/owner.

C. Improvements to be extended to farthest affected area. Any and all improvements, streets, or utility services required by this chapter, for the subdivision, certified survey map, or condominium plat, shall be extended to the farthest affected area. If determined by the Public Works and Safety Committee or Plan Commission, based on the information of engineering staff, that a resulting development will cause increased effects on infrastructure, the cost of all improvements on the exterior of a development, such as expanded roadways, intersections, and/or utility extensions, shall be paid by the developer/owner.

The City of Muskego understands that the Horse Farm does not want to sell, however it is important for the City of Muskego to follow consistent planning practices and provide a stub to connect to Fireside Orchard. Additionally, from a safety perspective it is good practice to provide at least two access points for a subdivision in this case Russet Court Development and Fireside Orchard.

The developer is requesting to not put the stub to the south for the following reasons:

- 1. The road connected from the north doesn't yield any additional density (refer to developer attachments).**
- 2. Additionally, the property owner to the south has expressed that she doesn't want a road stubbed to her property.**
- 3. Lastly, there is an approximate 35 foot drop from the Russet Ct. land to the undeveloped horse farm land, in only approximately 100 feet.**

Recommendation for Action by the Committee:

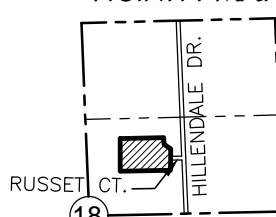
The City of Muskego staff does not recommend this request. City staff recommends the developer follow the municipal code and consistent planning decisions that have been in the past.

If this request is granted, this will need to go back to Plan Commission for approval and Common Council.

PRELIMINARY PLAT
ROLLING MEADOWS

LOT 2 OF CSM 8290 RECORDED AT THE WAUKESHA COUNTY REGISTER OF DEEDS ON JUNE 10, 1997 IN
V. 72, P. 228-232 DOC. NO. 2220713, BEING PART OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF
SECTION 18, TOWN 5 NORTH, RANGE 20 EAST, CITY OF MUSKEGO, WAUKESHA COUNTY, WISCONSIN.

VICINITY MAP



NE 1/4 SEC. 18-5-20
1"=2640'

OWNER/DEVELOPER:
JOHN MAREK
P.O. BOX 270463
MILWAUKEE WI 53227

SURVEYOR:
LANDTECH SURVEYING, LLC
JOHN DOWNING
111 W. 2ND ST.
OCONGOWOC, WI 53066

REVIEWING AUTHORITIES:

- CITY OF MUSKEGO
- VILLAGE OF VERNON (EXTRATERRITORIAL)
- VILLAGE OF BIG BEND (EXTRATERRITORIAL)
- WAUKESHA COUNTY DEPT. OF PARKS & LAND USE
- WI DEPARTMENT OF ADMINISTRATION

TOTAL PARCEL AREA = 6.912 ACRES (301,105 S.F.)

CURRENT ZONING
RS-2

LOT SIZE

- MINIMUM AREA: 20,000 S.F.
- MINIMUM AVERAGE WIDTH: 110'

BUILDING SETBACKS

- FRONT = 40'
- SIDE = 20'
- REAR = 20'

(* SEE LOT 10 FOR DETAIL)



LEGEND

- SECTION CORNER MONUMENT
- FOUND 3/4 REBAR OR NOTED
- FOUND 1" IRON PIPE OR NOTED
- SANITARY MANHOLE
- FLOOR ELEVATION
- EXISTING SPOT GRADE
- EXISTING CONTOUR
- WATER VALVE
- HYDRANT
- WIRE FENCE
- CHECK POINT BENCHMARK
- TV PED
- ELECTRIC PED
- UTILITY POLE
- GUY WIRE
- UNDERGROUND ELEC.
- OVERHEAD UTILITY
- UNDERGROUND TV
- UNDERGROUND ELEC.
- SANITARY SEWER
- UNDERGROUND FIBER
- UNDERGROUND GAS
- RECORD DIMENSION
- WETLANDS
- CMCP CULVERT
- UNDERGROUND ELEC. PER PLAN
- UNDERGROUND FIBER PER PLAN
- UNDERGROUND GAS PER PLAN

CENTER OF SEC.
18-5-20 COMPUTED
PER CSD

39.24'
N 88°45'45" E



BEARINGS BASED ON GRID NORTH OF
THE WISCONSIN COUNTY COORDINATE
SYSTEM, WAUKESHA COUNTY ZONE (NAD
83 WISCONSIN 2018) AND REFERENCED TO
THE SOUTH LINE OF THE NE 1/4 OF
SEC. 18-5-20 MEASURED AS
S88°45'45"W.

VERTICAL DATUM IS NAVD 88 (GEOID
12A)

0' 40' 80'
1 INCH = 40 FEET

LEGAL DESCRIPTION PER LETTER REPORT 21301335W

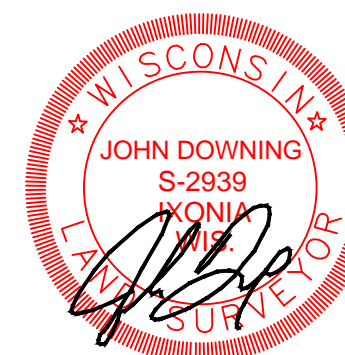
LOT TWO (2), OF CERTIFIED SURVEY MAP NO. 8290, RECORDED IN THE OFFICE OF REGISTER OF
DEEDS FOR WAUKESHA COUNTY, WISCONSIN ON JUNE 10, 1997 IN VOLUME 72, PAGE 228, AS
DOCUMENT NO. 2220716, BEING A PART OF THE SOUTHWEST ONE-QUARTER (1/4) OF THE
NORTHEAST ONE-QUARTER (1/4) OF SECTION EIGHTEEN (18), TOWNSHIP FIVE (5) NORTH, RANGE
TWENTY (20) EAST, IN THE CITY OF MUSKEGO, WAUKESHA COUNTY, WISCONSIN, EXCEPTING
THEREFROM THOSE LANDS CONVEYED TO THE CITY OF MUSKEGO IN WARRANTY DEED RECORDED
MARCH 21, 2003, AS DOCUMENT NO. 2954965.

NOTES:

- CONTOURS SHOWN PER A FIELD SURVEY DONE BY LANDTECH SURVEYING ON 06/28/2021.
- THE UNDERGROUND UTILITIES AS SHOWN ON THIS SURVEY ARE SHOWN PER DIGGER'S HOTLINE MARKINGS
AND OR UTILITY PLANS PROVIDED. THE SURVEYOR DOES NOT CERTIFY OR GUARANTEE THE EXACT LOCATIONS
OF THE UTILITIES, WHERE ADDITIONAL OR MORE DETAILED INFORMATION IS REQUIRED, THE CLIENT IS
ADVISED THAT EXCAVATION AND/OR A PRIVATE UTILITY LOCATE REQUEST MAY BE NECESSARY.
- DIGGER'S HOTLINE LOCATE TICKET NUMBERS: 20212422190, 20212422194, 20212422196.
- PARCEL ADDRESS S81W20871 RUSSET CT, MUSKEGO, WI 53150.

DRAFT

THIS INSTRUMENT WAS DRAFTED BY JOHN D. DOWNING, S-2939



SURVEYOR'S CERTIFICATION:

I HEREBY CERTIFY THAT I HAVE SURVEYED THE ABOVE DESCRIBED
PROPERTY AND THE ABOVE MAP IS A TRUE REPRESENTATION
THEREOF AND SHOWS THE SIZE AND LOCATION OF THE PROPERTY,
ITS EXTERIOR BOUNDARIES, THE LOCATION OF ALL VISIBLE
STRUCTURES AND DIMENSIONS OF ALL PRINCIPAL BUILDINGS
THEREON, BOUNDARY FENCES, APPARENT EASEMENTS, ROADWAY
AND VISIBLE ENCROACHMENTS, IF ANY. THIS SURVEY IS MADE
FOR THE EXCLUSIVE USE OF THE PRESENT OWNERS OF THE
PROPERTY, AND ALSO THOSE WHO PURCHASE, MORTGAGE, OR
GUARANTEE, THE TITLE THERETO WITHIN ONE (1) YEAR FROM
DATE HEREOF.

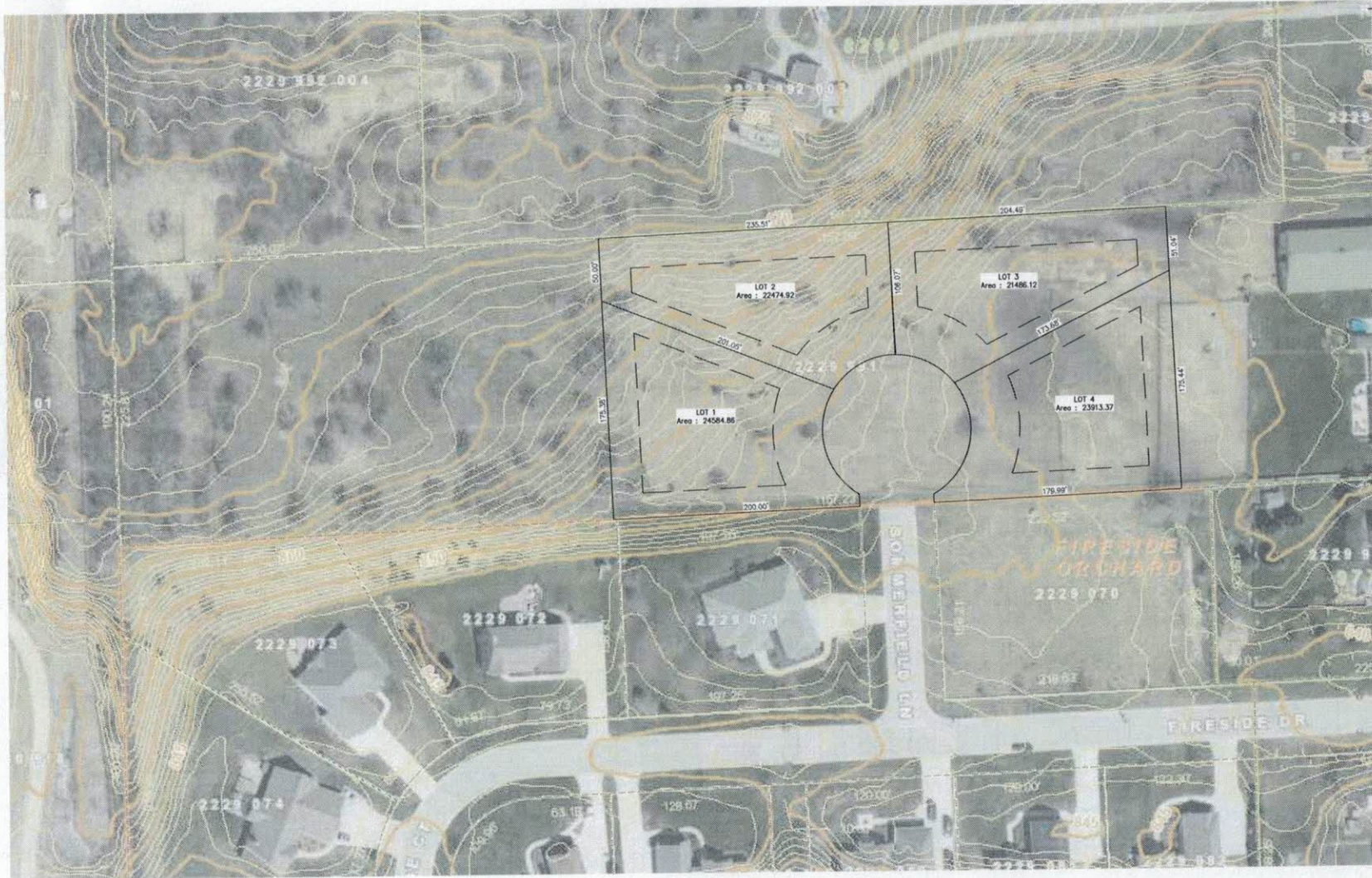
SIGNED: JOHN D. DOWNING, PROFESSIONAL LAND SURVEYOR
S-2939

E. 1/4 COR. OF SEC.
18-5-20 CONC.
MON. W/ SEWRPC
BRASS CAP FND.

07/29/2021
PROJ. NO: 21160
SHEET 1 OF 1



→ *Future connection to existing subdivision (Fireside) to south. Orchard*



SITE IMPROVEMENT PLANS FOR RUSSET CT. MUSKEGO, WI		LYNCH & ASSOCIATES ENGINEERING CONSULTANTS, LLC	
ADJACENT LOTS - CONCEPT 1			
NO.	REVISIONS	BY	DATE
ISSUED FOR REVIEW			
PLAN DATE		11.24.21	
DESIGNED BY		MRO	
0" = 50'			
SCALE			
PROJECT NO.		21.0029	
SHEET NO.			
C200			



SITE IMPROVEMENT PLANS FOR
RUSSET CT.
MUSKEGO, WI

LYNCH & ASSOCIATES
ENGINEERING CONSULTANTS, LLC

ADJACENT LOTS - CONCEPT 2

NO.	REVISIONS	BY	DATE

ISSUED FOR
REVIEW

PLAN DATE 11.24.21
DESIGNED BY MRO

0" = 50'
SCALE

PROJECT NO.
21.0029

SHEET NO.

C200