Airport Advisory Board Regular
Monday, January 27, 2025 at 5:00 PM

City Commission Chambers
214 Sams Avenue, New Smyrna Beach, Florida 32168

1. CALL TO ORDER

A. Roll Call

2. PRESENTATION

3. PUBLIC INPUT (THREE MINUTE LIMIT)

4. CONSENT AGENDA

4.A Consider the approval of the Airport Advisory Board Regular meeting minutes from October 24, 2024.

5. AIRPORT NOISE ABATEMENT

5.A Airport Noise Discussion and Review

6. OLD BUSINESS

7. NEW BUSINESS

8. AIRPORT MANAGER COMMENTS

8.A Airport Manager Update

9. AAB MEMBERS COMMENTS

10. NEXT MEETING DATE

11. ADJOURNMENT

Pursuant to Florida Statutes 286.0105, if an individual decides to appeal any decision made by the board, agency or commission of the City of New Smyrna Beach with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. Such person must provide a method for recording the proceedings.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk's office in person or by mail at 210 Sams Avenue, New Smyrna Beach, Florida 32168, (386) 410-2630, prior to the meeting.

THE CITY OF NEW SMYRNA BEACH - AIRPORT

CONSIDER THE APPROVAL OF THE AIRPORT ADVISORY BOARD REGULAR MEETING MINUTES FROM OCTOBER 24, 2024.

January 27, 2025

Background:
The Airport Advisory Board Regular meeting minutes from October 24, 2024 are attached for your review.

Findings:
Staff recommends the approval of the Airport Advisory Boad Regular meeting minutes from October 24, 2024.

Fiscal Analysis:
N/A

Strategic Plan Item:
No

Staff Report Created By: Tammy Hall

Attachments:

AAB Minutes 10.24.24.pdf

Airport Advisory Board Special Meeting
Thursday, October 24, 2024 at 2:00 PM
MINUTES

City Commission Chambers, 214 Sams Avenue, New Smyrna Beach, FL 32168

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1. CALL TO ORDER

Having been duly advertised as required by law, the special meeting of the Airport Advisory Board of the City of New Smyrna Beach, Florida, was held on Thursday, October 24, 2024 at the City Commission Chambers, 214 Sams Avenue, New Smyrna Beach, FL 32168.

Chair James Dempsey called the meeting to order at 2:00 PM.

Present: Chair James Dempsey, Member Celeste Lester, Member Cheily Diaz, and Member Tim Caudill

Absent: Member David Maib, Vice Chair Rulon "Jim" Starley

Also present were Airport Director Arvin Weese, Airport Operations Manager Jacob Cosat, and Airport Coordinator Tammy Hall

Chair Dempsey asked Member Diaz to introduce herself since she is a new member. Member Diaz gave a summary of herself and career.

2. PRESENTATION

No Action

3. PUBLIC PARTICIPATION

Shane Williams, Director of Flight Operations at Epic Aviation, gave the history on the steps Epic has taken to follow a voluntary noise abatement procedure and to be a good neighbor with the NSB community. Currently Epic is against waiting until 0900 to start repetitive flight operations. Starting that late is a safety concern for many reasons such as wind, temperatures, and increased traffic. This would also cause an impact to the business in the loss of flights hours and loss of income. Epic Aviation would like to do a

trail run starting the time at 0800 and collect data to then review at the next AAB meeting.

Dawn Whiteley, 2071 Marsh Harbor Drive, lives close to the airport and asks that the AAB remember the neighbors that or under the airports flight paths when making a decision on revising the hours for repetitive operations.

Cindy Rhatigan, 1339 Scarlett Trail, would like to have more public forum like the one held on August 8, 2024 for all parties to meet. If the noise abatement committee isn't brought back could a good neighbor round table be created.

Mike Glick, Flight Instructor at Epic Aviation, shared concerns with flight safety with students doing their solo flights at a later time as the winds are higher and the risk is higher. Also concerned with sending a student pilot out on solo later with the increased traffic as it would be the equivalent of sending a 16-year-old out with a new license onto I4 during peak traffic. Believes the early start allows the students to leave their home base as safely as possible.

4. CONSENT

4.A Consider the approval of the Airport Advisory Board Regular meeting minutes from April 25, 2024

Motion:

Member Caudill made a motion to approve the April 25, 2024 Airport Advisory Board regular meeting minutes and Member Lester seconded the motion and the motion carried unanimously.

4.B Consider the approval of the Airport Advisory Board Regular meeting minutes from July 09, 2024

Motion:

Member Caudill made a motion to approve the July 09, 2024 Airport Advisory Board regular meeting minutes and Member Lester seconded the motion and the motion carried unanimously.

Chair Dempsey pulled both 4.C and 4.D for further discussion.

4.C Consider the approval of the 2025 Airport Advisory Board regular meeting schedule

Discussion ensued on changing the time of the meetings to 5pm to allow more citizens time to attend the meetings.

Motion:

Member Caudill made a motion to move AAB meeting to the 4th Monday of the month for quarterly meetings and to begin at 5pm. Member Diaz seconded the motion carried unanimously.

4.D Consider the approval to recommend to the City Commission to change the Airport Voluntary Noise Abatement Procedure (VNAP) to simplify the noise abatement hours.

Motion:

Member Caudill made a motion to move this item to the noise abatement section for further discussion and Member Lester seconded the motion. The motion carried unanimously.

5. AIRPORT NOISE ABATEMENT

Consider the approval to recommend to the City Commission to change the Airport Voluntary Noise Abatement Procedure (VNAP) to simplify the noise abatement hours.

Discussion ensued on the history of the noise study review and the recommendations of changes to the VNAP.

Motion:

Member Caudill made a motion that the AAB recommend to the City Commission that the VNAP line two be revised to "No repetitive flights operations between 2200 LCL and 0800 LCL". Member Diaz seconded the motion and it carried unanimously.

Chair Dempsey asked for a motion to direct Airport staff to take all revised VNAP recommendations to the City Commission for review.

Motion:

Member Caudill made a motion that Airport staff submit the recommendations on behalf of the AAB. Member Lester seconded the motion and it carried unanimously.

5.A Monthly Meeting with Epic Aviation

Airport Director Arvin Weese shared the 18-month statistics of the flight schools for VNAP violations and gave the history of how this information is obtained. Then discussed the monthly meetings with Epic and their policy for instructors that have violations to the VNAP.

Discussion ensued on ways to share with the community the requirements to become a pilot. It was agreed that airport staff would add information for this to the airport website to help the community to understand the process of getting a pilot's license.

6. OLD BUSINESS

No Action

7. NEW BUSINESS

No Action

8. AIRPORT MANAGER COMMENTS

8.A Airport Manager Update

Airport Director Weese gave report on Hurricane Helene relief flights that went through New Smyrna Airport.

Airport Director Weese reviewed the winds reported from the ATCT during Hurricane Milton along with the damages the airport facilities experienced as a result of the hurricane.

Airport Operations Manager Cosat gave a summary of Aerosimple which is an airport management software. Airport staff is in the set-up process with this software and plan to use it for tracking maintenance, wildlife sightings, and many other options that are currently tracked on spreadsheets or word documents.

Airport Director Weese gave an update on the status of nonprofit leases with the VFW, Garden Club, and Lions Club that staff is working to bring into compliance with the FAA standards. FAA representative believes the leases would be grandfathered and not required to meet the current FAA standards but this is still under review with the FAA.

Airport Operations Manager Cosat shared the recent discovery of Speedweeks racing completed at the NSB airport in 1957. The NSB Museum has shared articles from this time to their Instagram page.

Airport Director Weese shared the SUNTrail grant application submitted by the City of New Smyrna Beach that will possible have a negative impact on Airport property is currently under review with FDOT and awards are scheduled for July 2025.

Airport Director Weese shared that the mobile app previously discussed by the AAB would not be able to created or maintained by Airport staff by the guidance given by the City legal department.

Airport Director Weese and Airport Operations Manager Cosat reviewed questions the AAB had brought up at previous meetings. One recommendation received was to send a poll to the airport stakeholders to see how they find the current approaches and if they think other approaches are needed. After speaking with the FAA team, the Airport would have to make a justification as why more approached as needed.
Discussion ensued on adding approaches, lighting, and rehabilitation of Runway 02/20 which is not eligible for FAA funding support and would only qualify for limited finding from the FDOT. AAB would like staff to look at the cost of doing repairs on this runway now and to complete a capacity study to justify the runway.

Airport Director Weese gave brief update on the upcoming demolition of the hangar buildings at 1531 Airway Circle. Also, the airport staff will put together an airport project history map with lease summary as previously requested by the AAB.

Airport Director Weese gave an update on landing fees at GA airport in the area and will continue to monitor how this is going for other airports.

Airport Operations Manager Cosat gave updates for the Airports current CIP projects of Taxiway A rehab, fuel farm rehab, Taxiway B reconstruction with 07/25 pavement end removal, Admin building, and runway 7-25 PAPI with electrical vault improvements.

9. AAB MEMBERS COMMENTS

Member Lester shared that she hopes that everyone will appreciate all the things that were reviewed because it does take a lot of time.

Member Diaz shared she is happy to have joined the AAB and looks forward to work with everyone.

Chair Dempsey shared the airport has made a lot of progress in the past few years. Would like the CIP updates to include the Runway 02/20 options and the airport master plan. Thanked the Airport staff for all their work.

Member Caudill thanked everyone for coming to the meeting and asked that airport staff share with the residents the revised time of the AAB meeting starting in January. Thanked everyone present today for their input. Thanked the airport team for their work to make this the not only the safest but a well-functioning airport to keep our community safe.

10. NEXT MEETING DATE

Regular AAB Meeting Monday January 27, 2025 at 5pm

11. ADJOURNMENT

As there is no further business to discuss, Chair Dempsey adjourned this meeting at 3:53pm.

THE CITY OF NEW SMYRNA BEACH - AIRPORT

AIRPORT NOISE DISCUSSION AND REVIEW

January 27, 2025

Background:

Airport and City staff continue to meet monthly with Epic Aviations Director of Flight Operations and their Noise Abatement Officer. These meetings allow all parties to review the previous months statistics and violations. Other entities and individuals are called or reminded of noise abatement procedures as needed.

Fiscal Analysis:

N/A

Strategic Plan Item:

No

Staff Report Created By: Tammy Hall

THE CITY OF NEW SMYRNA BEACH - AIRPORT

AIRPORT MANAGER UPDATE

January 27, 2025

Background:

CIP update:

- Taxiway Bravo Rehabilitation is expected to start in the coming weeks. Staff is currently awaiting an exact date from the contractor.
- Fuel Farm Rehabilitation: Contractor is in the process of material procurement.
- Administrative building design has been completed, and consultant has started to complete the bid package. Anticipate this project going out for bids in the next 30 days.

Other Updates:

- New Airport Fuel Sign - Our fuel provider as part of the contract is replacing the current fuel farm pricing sign. Project is currently waiting for their permit from the City of New Smyrna Beach.
- RFP for Airport Land Leases
- Jim Zeiler Retirement - welcome to new ATCT Manager Scott Fansler
- Recognition of Gary Norville service to AAB for many years
- Status of building repairs
- Airport Operations Update
- Fuel sales
- Recent incidents
- Wildlife Hazard Mitigation
- Blakes Day
- Facebook page
- Calendars
- Requests for transient aircraft parking
- Chart supplement change

Fiscal Analysis:

N/A

Strategic Plan Item:

No

Staff Report Created By: Tammy Hall