**Airport Advisory Board Regular**
**Monday, April 28, 2025 at 5:00 PM**

**City Commission Chambers**
**214 Sams Avenue, New Smyrna Beach, Florida 32168**

## 1. CALL TO ORDER

A. Roll Call

## 2. PRESENTATION

## 3. PUBLIC INPUT (THREE MINUTE LIMIT)

## 4. CONSENT AGENDA

4.A Consider the approval of the Airport Advisory Board regular meeting minutes from January 27, 2025.

## 5. AIRPORT NOISE ABATEMENT

5.A Airport Noise Discussion and Review

## 6. OLD BUSINESS

## 7. NEW BUSINESS

## 8. AIRPORT MANAGER COMMENTS

8.A Airport Managers Report

## 9. AAB MEMBERS COMMENTS

## 10. NEXT MEETING DATE

July 28, 2025 at 5pm

## 11. ADJOURNMENT

Pursuant to Florida Statutes 286.0105, if an individual decides to appeal any decision made by the board, agency or commission of the City of New Smyrna Beach with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. Such person must provide a method for recording the proceedings.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk's office in person or by mail at 210 Sams Avenue, New Smyrna Beach, Florida 32168, (386) 410-2630, prior to the meeting.

**THE CITY OF NEW SMYRNA BEACH - AIRPORT**

**CONSIDER THE APPROVAL OF THE AIRPORT ADVISORY BOARD REGULAR MEETING MINUTES FROM JANUARY 27, 2025.**

**April 28, 2025**

---

**Background:**
The Airport Advisory Board regular meeting minutes from January 27, 2025 are attached for your review.

**Findings:**
Staff recommends the approval of the Airport Advisory Board regular meeting minutes from January 27, 2025.

**Fiscal Analysis:**
N/A

**Strategic Plan Item:**
No

Staff Report Created By: Tammy Hall

**Attachments:**

AAB Minutes 01.27.25.pdf

**Airport Advisory Board Regular Meeting**
**Monday, January 27, 2025 at 5:00 PM**
**MINUTES**

**City Commission Chambers, 214 Sams Avenue, New Smyrna Beach, FL 32168**

---

## 1. CALL TO ORDER

Having been duly advertised as required by law, the regular meeting of the Airport Advisory Board of the City of New Smyrna Beach, Florida, was held on Monday, January 27, 2025 at the City Commission Chambers, 214 Sams Avenue, New Smyrna Beach, FL 32168.

Chair James Dempsey called the meeting to order at 5:00 PM.

**Present:** Chair James Dempsey, Member Celeste Lester, Member Tim Caudill, Member David Maib, Vice Chair Rulon "Jim" Starley

**Absent:** Member Cheily Diaz

*Also present were Airport Director Arvin Weese and Airport Operations Manager Jacob Cosat*

## 2. PRESENTATION

Airport Director Weese asked for a motion to move this item to after item 5A as there is a presentation to add to this agenda.

**Motion:**

Chair Dempsey made a motion to move item 2 to after item 5A and Member Caudill seconded the motion and the motion carried unanimously.

## 3. PUBLIC PARTICIPATION

Shane Williams, Director of Flight Operations at Epic Aviation, asked that the meetings be moved back to 2pm as there is no increase to the attendance being at 5pm.

**4. CONSENT**

4.A Consider the approval of the Airport Advisory Board Regular meeting minutes from October 24, 2024

**Motion:**

Member Caudill made a motion to approve the October 24, 2024 Airport Advisory Board regular meeting minutes and Member Maib seconded the motion and the motion carried unanimously.

**5. AIRPORT NOISE ABATEMENT**

5.A Airport Noise Discussion and Review

Airport Director Weese shared that there would be an update at the next AAB meeting on the City Commissions review of the Voluntary Noise Abatement Procedures (VNAP) updates that were postponed at the end of 2024.

Airport Director Weese shared the two-year statistics between the Airport users and Epic Aviation for VNAP violations.

**2. PRESENTATION**

Jiri Jakubeck, Airway Circle, asking for the airport to grant his property a through the fence agreement to develop his land for private hangars and a taxiway. Shared plans with the AAB members.

**6. OLD BUSINESS**

No Action

**7. NEW BUSINESS**

No Action

**8. AIRPORT MANAGER COMMENTS**

8.A Airport Manager Update

Airport Operations (Ops) Manager Cosat gave an update on the current Airport CIP projects. Projects are Fuel Farm Improvements, Taxiway B Reconstruction with Runway 7/25 pavement removal, Runway 7/25 & 29 PAPI Replacements, Admin Building design, and Wildlife fence design.

Chair Dempsey asked if the Airport had implemented the fuel pricing increase previously approved by the AAB and City Commission. If so, has there been any push back or change in fuel sales?

Airport Director Weese response: that the airport staff has not had any push back and have not seen a change in fuel sales. Pricing is reviewed weekly with Airport in the area to ensure pricing remains inline with their prices.

Airport Ops Manager Cosat gave an update for the Hurricane Milton repairs. All minor repairs have been completed. T Hangar E and 404 United Drive are in the process of being repaired through the City insurance company with the Airport fund paying the deductible. 1531 Airway Circle had significant damages but was already scheduled for demolition. The demo is currently in process.

Airport Ops Manager Cosat gave an update on fuel farm signage replacement. This is 100% funded by the airport fuel provider which is part of their contracted agreement with the City of New Smyrna Beach Airport. Currently in permitting and this will add LED pricing screens and is twice the size as the current sign.

Airport Ops Manager Cosat shared the airport Land Lease RFP. Gave a summary of the goals of the RFP and shared a map highlighting the 4 parcels the airport has approved for development pending the RFP responses.

Airport Ops Manager Cosat shared the retirement of our Air Traffic Control Tower (ATCT) Manager Jim after many years with New Smyrna Beach Airport. Currently the FAA contracted company ATCT company is RVA and they have reduced their staff by 1 and this has the new ATCT Manager Scott working two positions. Airport staff has shared their concerns with RVA and will continue to monitor it.
Discuss ensued about the AAB members concerns over this change due to the how amount of traffic that comes in and out of the airport. Concerns include the liability if an incident were to occur as well as see their threat analysis. AAB members want RVA management to come and speak with the AAB at the next meeting.
Airport Director Weese has been in contact with the Vice President of RVA and has shared these concerns with them prior to this meeting. RVA agreed to evaluate these concerns.

Airport Ops Manager Cosat shared the Airport staffs appreciation for Gary Norville for his continued support of the airport and for his time on the AAB.
Chair Dempsey asked that Airport Staff coordinate an award for Gary Norville to be presented as recognition of his continued support of the airport.

Airport Director Weese shared the annual operations for the airport and 2024 was the highest operations since recording began. Data from Virtower shows most of these operations are happening during the ATCT hours.

Airport Director Weese share the annual fuel volume which shows a consistent increase in the past three years.

Airport Director Weese shared recent aircraft incidents, updates to helicopter operations at the fuel farm, and will bring to next meeting bird strike updates.

Airport Ops Manager Cosat shared an update on the wildlife mitigation. Airport has seen an increase in sitings of coyotes in recent months. Airport management has been to USDA

training for wildlife mitigation and is working with USDA for assistance with mitigation. Currently there has been no instances of aircraft involving coyotes, but staff continues to work to prevent this from happening in the future. Airport staff will provide an update at the next AAB meeting.

Airport Ops Manager Cosat shared that recently the Airport hosted a young man named Blake. Blake is a young man that has a love for flying and wants to be a pilot but Blake has a rare eye condition that will take his eyesight in the coming years. Blakes family contact the airport to see if Blake could have an airport tour to see the planes. Manager Cosat was able to schedule a Saturday for Blake to come out to the airfield with his family. During this visit Blake and his family were provided with an Airport and ATCT tour with Manager Cosat. Blake was able to take a ride with airport tenant Matt Faller in his Steerman and C172. Epic also took Blake and his brother for a ride in a C172 to NASA and back.

Airport Director Weese shared the airport now has its own Facebook page and that the 2025 airport calendars are available.

Member Lester asked if there are any open hangars currently. Manager Response: Currently none with a waiting list of 50.

Member Lester asked how the noise complaints have been from the community. Airport Director response is that there has not been an increase in complaints it remains to be the same 1 or 2 citizens. One complaint received is to change the pattern and staff reminds the citizen that the airport staff does not control the pattern that is at the discretion of the ATCT staff. Airport Manager shared the airport has an email noise@cityofnsb.com where citizen have been able to email their questions and concerns which has reduced the calls received.

Chair Dempsey made a motion to have Airport Management to contact RVA to attend the next AAB meeting to make a presentation on how the plan to move forward with the ATCT operation not just staffing. Vice Chair Starley seconded the motion, and it carried unanimously.

**9. AAB MEMBERS COMMENTS**

Member Lester: If the airport moves forward with the through the fence agreement presented earlier in the meeting, she would like to see the rate be discussed at a rate greater than $1,000.
Manager Response: There will be leasing requirements that FAA has that will have to be determined along with the City of New Smyrna Beach before this could be a possibility.

Chair Dempsey: Asked that the next AAB meeting is better communicated by the City Information Officer for the next meeting, so the citizens are aware it now on Mondays at 5pm.

Chair Dempsey extended a thank you to everyone that made Blake's day happen.

**10. NEXT MEETING DATE**

Regular AAB Meeting Monday April 28, 2025 at 5pm

**11. ADJOURNMENT**

As there is no further business to discuss, Chair Dempsey adjourned this meeting at 6:21pm.

**THE CITY OF NEW SMYRNA BEACH - AIRPORT**

**AIRPORT NOISE DISCUSSION AND REVIEW**

**April 28, 2025**

---

**Background:**

Airport staff continues to meet monthly with Epic's Noise Abatement Officer and Director of Flight Operations to review the previous months statistics and violations. As needed contact is made with other flight schools or individuals to remind of them of the Voluntary Noise Abatement Procedures.

**Fiscal Analysis:**

N/A

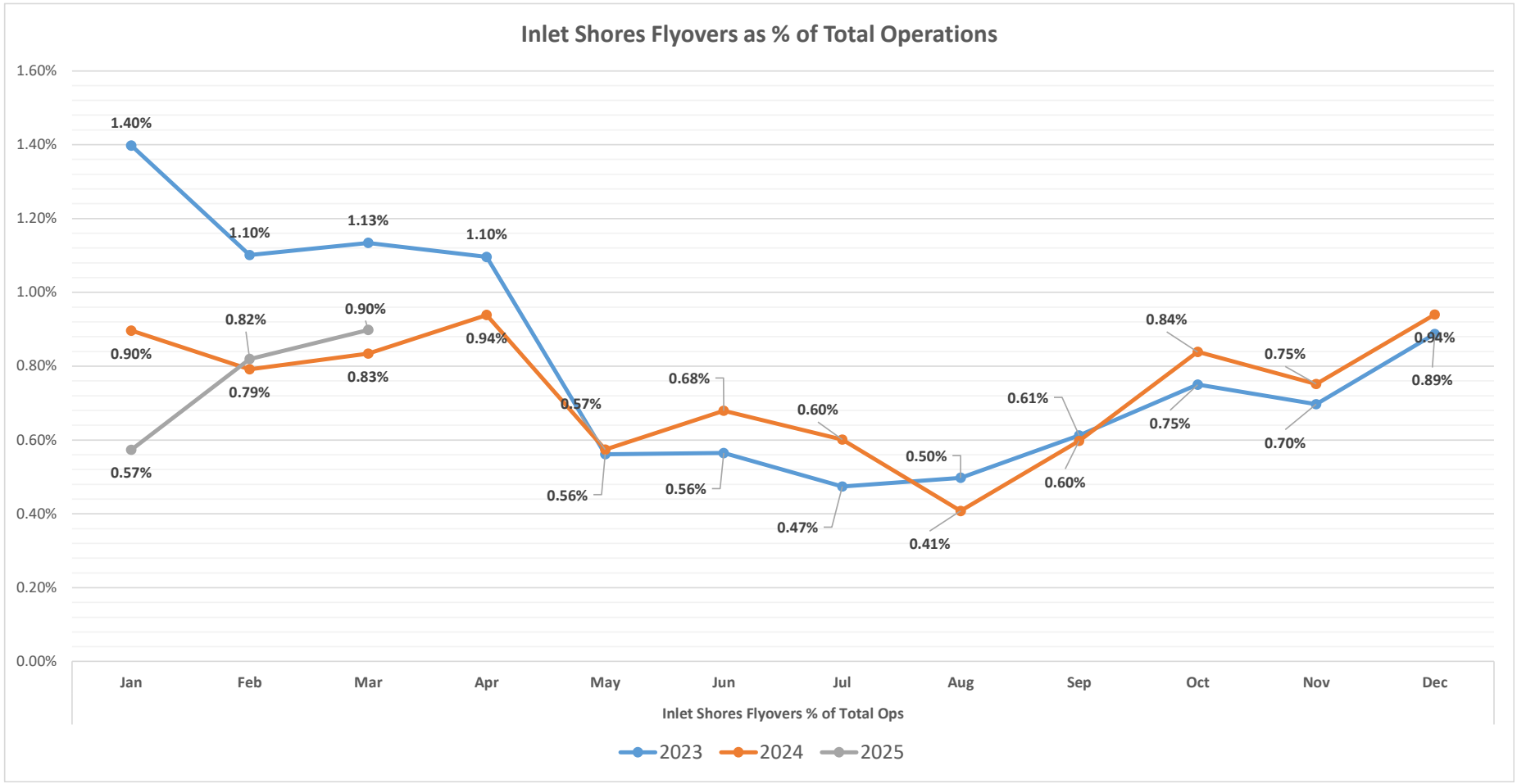
**Strategic Plan Item:**

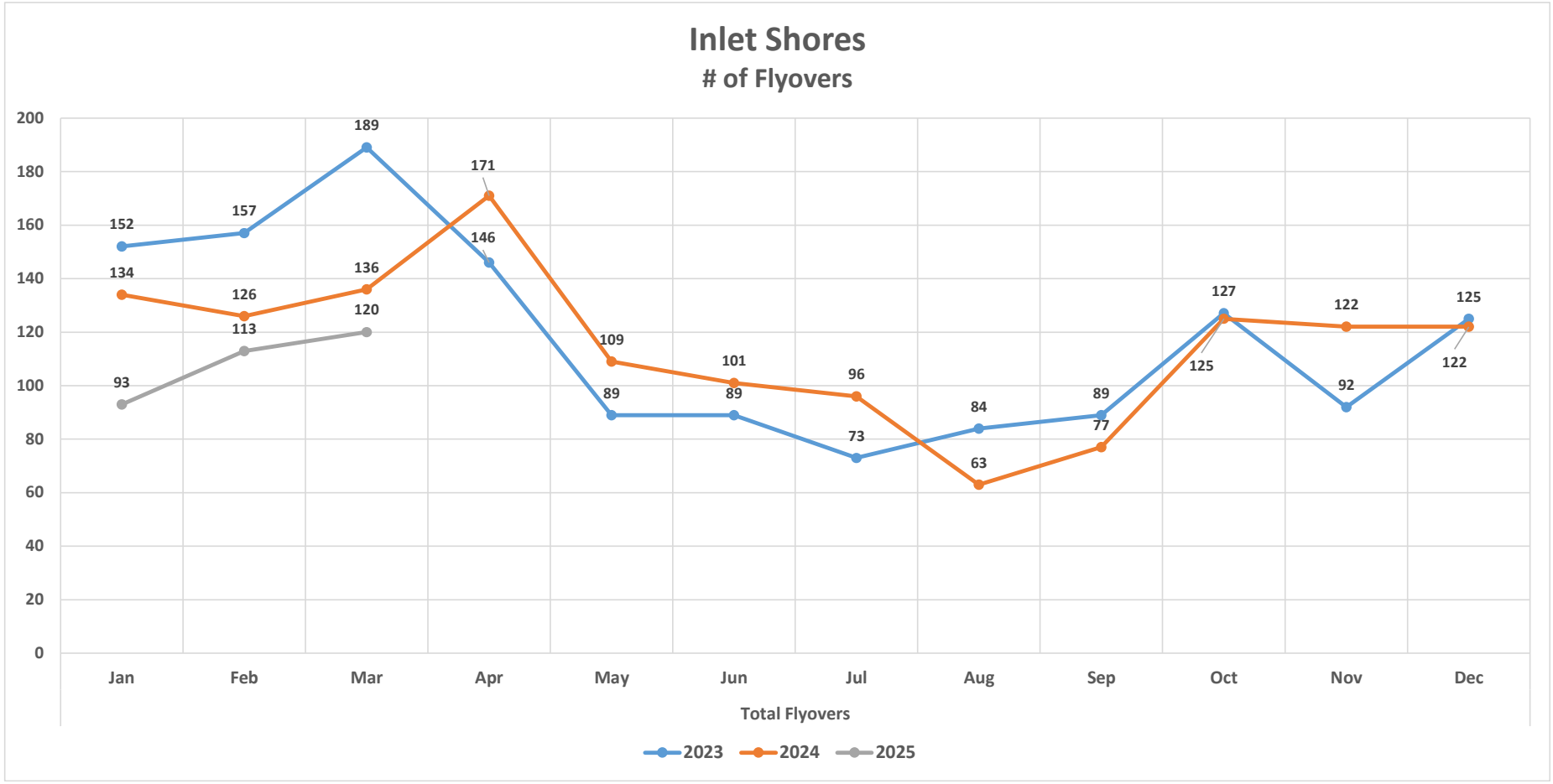
No

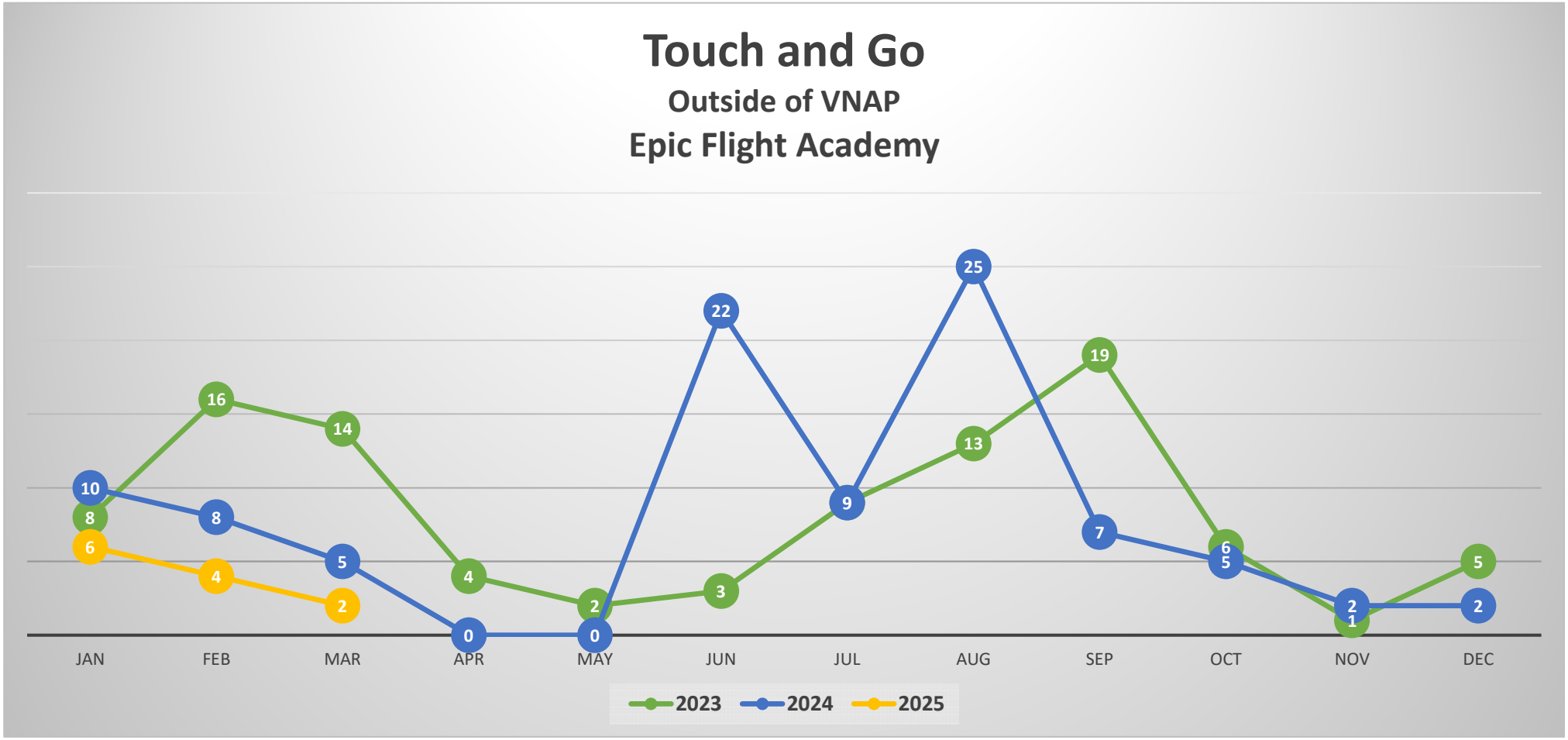
Staff Report Created By: Tammy Hall

**Attachments:**

Flyovers of Inlet Shores vs. Total Airport Operations.pdf
Year over Year - Inlet Shores Flyovers.pdf
Epic Touch and Goes - Outside of VNAP.pdf


Inlet Shores Flyovers as % of Total Operations
1.60%
1.40%
1.20%
1.00%
0.80%
0.60%
0.40%
0.20%
0.00%
1.40%
1.10%
1.13%
1.10%
0.57%
0.56%
0.56%
0.47%
0.50%
0.61%
0.60%
0.75%
0.70%
0.89%
0.90%
0.79%
0.83%
0.94%
0.57%
0.68%
0.60%
0.41%
0.60%
0.84%
0.75%
0.94%
0.82%
0.90%
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sep
Oct
Nov
Dec
Inlet Shores Flyovers % of Total Ops
2023
2024
2025


Inlet Shores
# of Flyovers
200
180
160
140
120
100
80
60
40
20
0
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sep
Oct
Nov
Dec
Total Flyovers
2023
2024
2025
152
157
189
146
89
89
73
84
89
127
92
125
134
126
136
171
109
101
96
63
77
125
122
122
93
113
120


Touch and Go
Outside of VNAP
Epic Flight Academy
JAN
FEB
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
DEC
2023
2024
2025

**THE CITY OF NEW SMYRNA BEACH - AIRPORT**

**AIRPORT MANAGERS REPORT**

**April 28, 2025**

---

**Background:**

- RVA Contract Update - RVA members will attend the July 28th AAB Meeting
- Hurricane Milton Damage Updates on 404 United Drive and T Hangar E
- Land Lease RFP Update
- Wildlife Mitigation Update
- CIP
    - Fuel Facility
    - TWY Bravo Reconstruction
    - Administrative Building
    - Electrical Vault Improvements
- Jack Bolt Field

**Fiscal Analysis:**

N/A

**Strategic Plan Item:**

No

Staff Report Created By: Tammy Hall